



ROYALTON BOARD OF EDUCATION

Regular Meeting Agenda

April 13, 2026

6:00 PM

1. Call to Order

2. Pledge to Flag

3. Roll Call

4. Board Chair Comments

5. Approval of Agenda

6. Appreciation, Recognition and Presentations

6.a. Winter Sports Recognitions

Description: *Jake Leners-State 2nd Place-Wrestling
Jackson Dietman-State Qualifier-Wrestling*

*Haylie Wolbeck-All Section Girls Basketball
Chloe Reedy-All Section Girls Basketball*

Max Vannurden-All Section Boys Basketball

7. Recognition of Citizens for Input Purposes

8. Reports/News

8.a. Student School Board

8.b. Superintendent Report

8.c. Business Manager Report

8.d. Principal Report

8.e. Athletic Director

8.f. Community Education

9. Consent Agenda Approval

Description: **The Board is consenting to approve items listed below as presented, at one time. At any point a Director can pull an item off the consent agenda for further discussion.*

9.a. Approval of Regular Board Meeting Minutes

9.b. Claims, Accounts and Financial

9.c. Approval of Senior Trip

9.d. Approval of Robotics Nationals Trip

9.e. Approval of 2026-2028 Principals Contract

9.f. Approval of Community Ed Pay Scale

9.g. Approval of Personnel Changes

9.h. Approval of Final Policy Reading

Description: *506: Student Discipline*

507: Corporal Punishment of Students

507.5: School Resource Officer

514: Bullying Prohibition

521: Student Disability Non-Discrimination

- 531: Pledge of Allegiance
- 533: Wellness
- 806: Crisis Management
- 904: Distribution of Materials on School District Property...
- 410: Family and Medical Leave
- 503: Student Attendance
- 515: Protection and Privacy of Student Records

10. Discussion/Information/Action Items

- 10.a. Approval of 2027 Spanish Trip to Costa Rica
- 10.b. Approval of ECFE Coordinator Position
- 10.c. Discuss/Approve FY26 Revised Budget
- 10.d. Discuss Proposed FY27 Original Budget
- 10.e. Approval of Donations by Resolution
- 10.f. Policy Reading

10.f.1. First Policy Reading

10.f.2. Second Policy Reading

Description: 625: Responsible Use of Artificial Intelligence

11. Upcoming Meeting Schedule

Description:

MEETING	DATE	PLACE	TIME
Finance Committee	April 22	DO Conference Room	12p
Regular Board Meeting	May 11	MS/HS Media Center	6p
Policy Committee	June 24	Do Conference Room	2p

12. Closed Meeting to Discuss Superintendent Evaluation as permitted by Minn. Statute 13D.05

13. Adjournment



**Royalton Public Schools
District 0485-01
Royalton, MN**

Financial Report

February 2026

Royalton Public Schools
Royalton, MN

February 2026 Financial Report

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Supplemental Information – See Separate Document

**Royalton Public Schools
Financial Report
Executive Summary**

Summary of Key Financial Indicators

Average Daily Membership (ADM) Overview –

Original Budget	916
Proposed Revised Budget	904
Actual	885

The proposed revised budget projects a year end deficit of (\$143,607). This would result in a projected cumulative fund balance of \$3,537,565 at year end.

Financial Statement Key Points

- As of month-end, 67% of the year was complete.
 - Revenues received at the end of the reporting period were 64.6% of the budgeted amount.
 - Expenditures disbursed at the end of the reporting period were 68.2% of the budgeted amount.
 - Cash Balance as of the reporting period is \$3,152,839.
 - Prior year state aid receivable is \$81,330. MDE will continue to adjust holdback entitlements throughout the spring.
 - Current year federal aids receivable balance of \$32,748 represents grant expenditures which have yet to be submitted for reimbursement.
- Our current Accounts Payable balance is \$105,282, which represents invoices received but not paid at the end of the reporting period.
- Salaries and benefits payable are being accrued as an estimated amount to date owed to staff for summer payments after June 30th.
 - A Proposed Revised Budget is included on the Statement of Revenues and Expenditures.
 - Food Service revenue reflects claims through January. February clics were deposited in March in the amount of \$72,830.

Supplemental Information (see separate attachments)

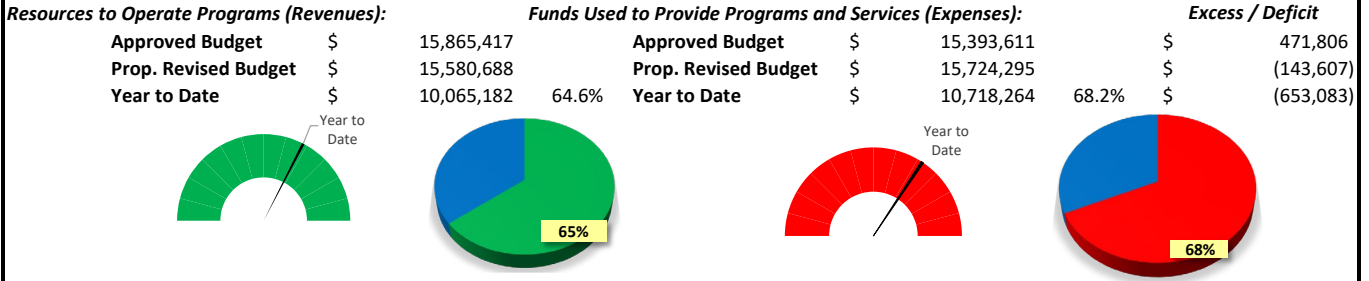
A separate report is provided showing operations details along with the payment register, receipts posted and journal entry transactions recorded during the month.

Please contact Bridget Merrill-Myhres at bridget.merrillmyhre@creativeplanning.com should you have questions related to the financial report.

This financial report is prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the School's fiscal year end financial statements. Creative Planning is not a licensed CPA firm and no CPA provides any assurance on this financial report.

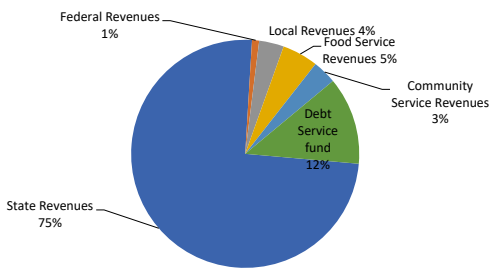
**Royalton Public Schools
Royalton, MN
Financial Statements Dashboard
As of February 28, 2026**

Financial Summary - Budgeted Amounts and Year to Date Activity

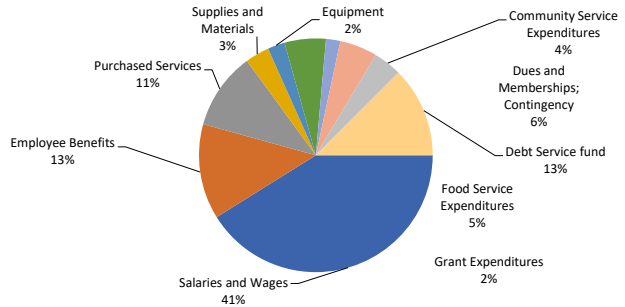


Budgets for the Year

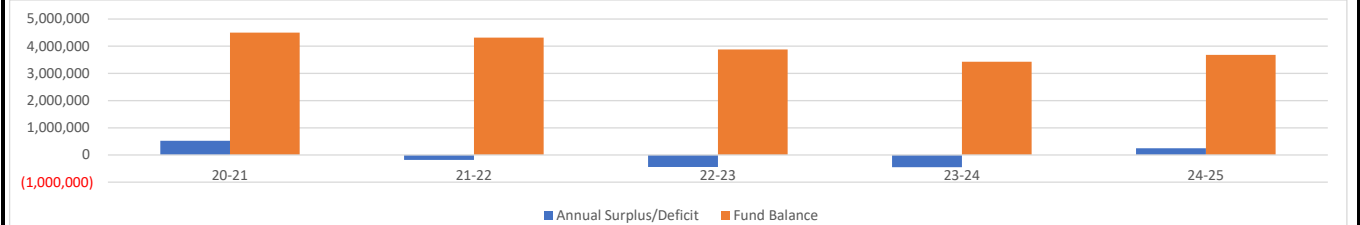
Where funds will come from to operate the school:



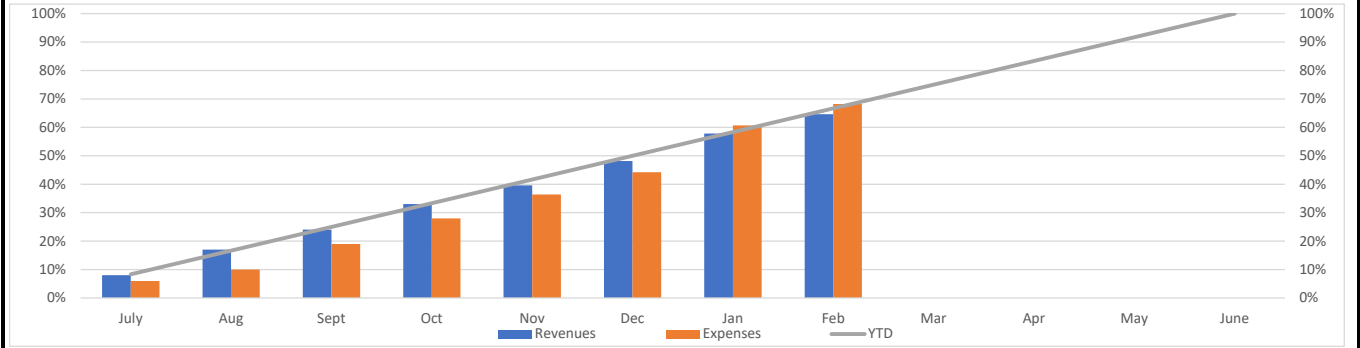
How the money is budgeted to be spent:



Fund Balance History



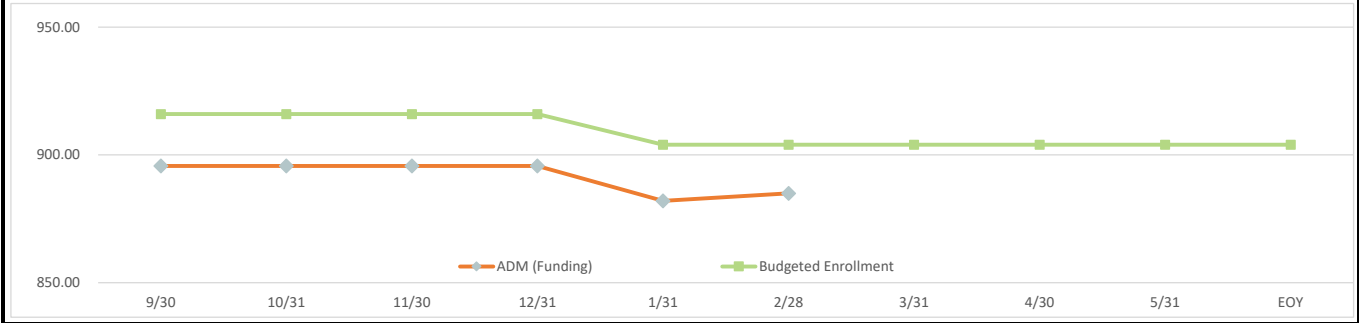
Current Year Financial Trend



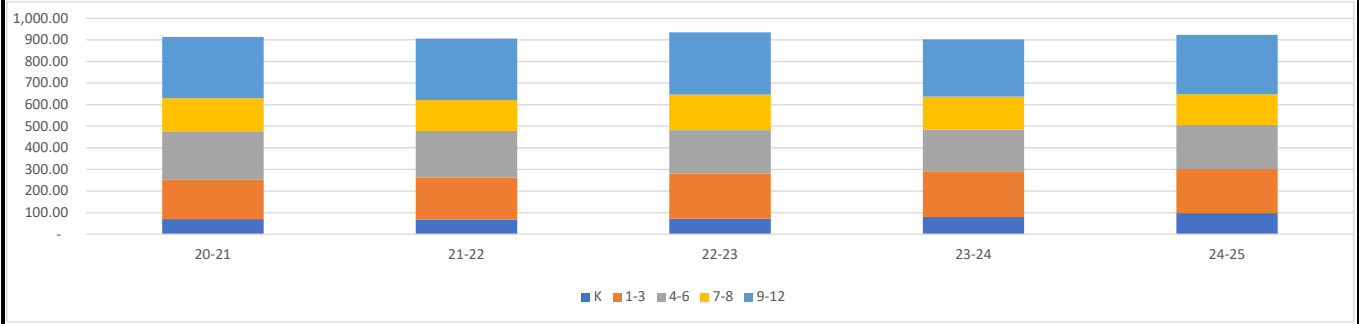
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**Royalton Public Schools
Royalton, MN
Financial Statements Dashboard
As of February 28, 2026**

Current Year Student Enrollment Summary



Enrollment History



**Royalton Public Schools
Royalton, MN
Balance Sheet
February 28, 2026**

	Audited Balance July 1, 2025	Balance at End of the Month
Assets		
101 Cash	\$ 4,660,482	\$ 3,152,839
110 Property Tax Receivable	1,396,255	1,396,255
115 Accounts receivable	952	952
120 Due from Other MN Districts	117,314	-
121 Due from MN Department of Education (prior year)	1,013,633	81,330
Current year state holdback receivable	-	1,495,896
122 Federal aids due from MDE (prior year)	144,591	-
Current year federal aids receivable	-	32,748
130 Inventory	3,305	3,305
131 Prepaid expenses and deposits	40,250	26,833
139 Lease Receivable	13,935	-
Total all assets	\$ 7,390,716	\$ 6,190,159
Liabilities and Fund Balance		
Current liabilities		
201 Salaries and wages payable	\$ 482,042	\$ -
206 Accounts payable	218,364	105,282
210.212 Due to Other Mn Districts, Gov't	41,366	1,200
215 Payroll deductions and contributions	417,841	(63,120)
Salaries & Benefits Summer Payable Accrual estimate	-	582,712
23x Deferred Prop Tax	2,549,931	2,535,996
Total liabilities	\$ 3,709,544	\$ 3,162,071
Fund balance		
Fund balance July 1st	\$ 3,681,172	3,681,172
Net income to date	-	(653,083)
Total fund balance	3,681,172	3,028,089
Total liabilities and fund balance	\$ 7,390,716	\$ 6,190,159

**Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026**

				67%	
		Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
	K-12	916.00	904.43	885.43	97.9%
Total All Funds					
Revenues					
		\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%
	State Revenues				
	Federal Revenues	164,000	156,831	38,460	24.5%
	Local Revenues	423,252	547,629	436,107	79.6%
	Food Service Revenues	815,700	794,094	406,872	51.2%
	Community Service Revenues	516,030	529,109	338,168	63.9%
	Debt Service Revenues	2,156,280	1,934,422	1,099,839	56.9%
	Total Revenues	\$ 15,865,417	\$ 15,580,688	\$ 10,065,182	64.6%
		<i>15,865,417</i>	<i>15,580,688</i>	<i>10,065,182</i>	
Expenditures					
	Salaries and Wages	\$ 6,387,996	\$ 6,465,944	\$ 4,252,916	65.8%
	Employee Benefits	2,048,744	2,071,698	1,178,384	56.9%
	Purchased Services	1,779,135	1,678,149	1,206,065	71.9%
	Supplies and Materials	495,630	524,101	374,027	71.4%
	Equipment	372,000	373,766	338,188	90.5%
	Dues and Memberships; Other Fees	810,969	898,014	480,999	53.6%
	Grant Expenditures	239,305	312,208	117,673	37.7%
	Food Service Expenditures	802,544	817,880	480,568	58.8%
	Community Service Expenditures	493,007	618,255	325,715	52.7%
	Debt Service Expenditures	1,964,281	1,964,280	1,963,730	100.0%
	Total Expenditures	\$ 15,393,611	\$ 15,724,295	\$ 10,718,264	68.2%
		<i>15,393,611</i>	<i>15,724,295</i>	<i>10,718,264</i>	
	Change in Fund Balance, All Funds	\$ 471,806	\$ (143,607)	\$ (653,083)	
	Beginning Fund Balance	\$ 3,681,172	\$ 3,681,172		
	Ending Fund Balance	\$ 4,152,978	\$ 3,537,565		
	Fund Balance % of Expenditures	27.0%	22.5%		

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Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
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General Fund - 01

Revenues

State revenues

211 General Education Aid	\$ 8,661,661	\$ 8,483,317	4,620,065	54.5%
201 Endowment Fund Apportionment	58,000	69,445	33,077	47.6%
312 Literacy Incentive Aid	49,741	49,564	44,607	90.0%
317 Long Term Facilities Maintenance Revenue	121,693	120,143	108,129	90.0%
360 Special Education & ADSIS Aid	1,764,620	1,742,990	818,849	47.0%
343 School Library Aid	40,000	19,805	17,825	90.0%
373 Student Support Personnel Aid	80,000	80,000	85,038	106.3%
369 Other State Aid (Hrly Unemployment)	141,500	137,904	84,083	61.0%
370 Other State Aids	7,150	50,678	50,677	100.0%
380 CTE	16,455	1,416	1,274	90.0%
001 Levy	849,335	863,343	386,214	44.7%
Estimated State Holdback Amount			1,495,896	N/A
Total State Revenues	\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%

Federal Revenues

401 Title I	\$ 104,000	\$ 94,262	\$ 32,730	34.7%
619 and 620 Federal Special Ed	60,000	54,000	17	0.0%
628 Perkins	-	4,644	1,788	38.5%
Prior Year Adjustments		3,924	3,924	100.0%
Total Federal Revenues	\$ 164,000	\$ 156,831	\$ 38,460	24.5%

Local Revenues

021 Tuition from MN Districts	\$ 1,440	\$ 1,440	641	44.5%
071 Medical Assistance	20,000	7,278	211	2.9%
092 Interest Earnings	150,000	150,000	81,080	54.1%
093 Rent	-	500	357	71.4%
096 Donations	8,500	13,110	12,350	94.2%
099 Other Revenues	41,140	55,000	39,728	72.2%
E-Rate		14,301	9,333	65.3%
Athletic Revenues PRG 292-298	66,445	130,000	124,042	95.4%
FD 08 Scholarship Revenues	10,550	16,000	12,750	79.7%
FD 12 Student Activity Revenues	125,177	160,000	155,615	97.3%
Total Local Revenues	\$ 423,252	\$ 547,629	\$ 436,107	79.6%

Total Revenues	\$ 12,377,407	\$ 12,323,063	\$ 8,220,302	66.7%
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Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

	Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
Expenditures				
100 Salaries and Wages	\$ 5,334,018	\$ 5,362,120	3,102,913	57.9%
200 Employee Benefits	1,759,386	1,768,655	1,037,711	58.7%
Salary and Benefit Accrual (estimated)			500,103	N/A
Total Salaries and Benefits	7,093,404	7,130,775	4,640,727	65.1%
305 Contracted Services	653,845	616,202	385,202	62.5%
320 Communications Services	25,750	21,984	14,640	66.6%
329 Postage	5,052	5,052	4,284	84.8%
330 Utilities	334,500	330,609	227,839	68.9%
335 Short Term Leases	4,500	6,000	5,337	89.0%
340 Property and Liability Insurance	140,000	139,885	139,885	100.0%
350 Repairs and Maintenance Costs	120,200	125,602	111,092	88.5%
366 Travel, Conferences, and Staff Training	11,450	10,148	4,063	40.0%
369 Field Trips inc. transportation	3,750	3,750	398	10.6%
810-401 Supplies - Maintenance	115,000	115,000	85,788	74.6%
401 Supplies - Non Instructional	48,505	48,505	27,947	57.6%
405 Non-Instructional Software and License Fees	40,000	40,000	32,258	80.7%
406 Instructional Software License Agreements	62,000	70,000	64,795	92.6%
430 Instructional Supplies	102,800	106,800	57,825	54.1%
440 Fuels	78,500	75,000	49,987	66.7%
460 Textbooks/Curriculum	40,000	54,417	52,087	95.7%
470 Library Materials	1,000	4,610	55	1.2%
530 Equipment Purchased	52,000	21,300	16,502	77.5%
548 Pupil Transportation Vehicles	140,000	138,680	138,677	100.0%
555 Technology Equipment	155,000	188,559	166,004	88.0%
560 Technology Leases	25,000	25,227	17,005	67.4%
820 Dues and Memberships	45,290	51,486	48,705	94.6%
FIN 316 Staff Development	145,192	145,700	26,709	18.3%
FIN 343 School Library Aid	41,000	26,631	16,655	62.5%
FIN 372 Third Party Billing	825	825	17	2.1%
FIN 373 Student Support Expenditures	32,960	80,000	18,396	23.0%
PRG 292-298 Athletic	480,514	520,424	257,529	49.5%
PRG 422 ADSIS		159,302	82,126	51.6%
FIN 740 State Special Education Programs Expenditures				
100 Salaries and Wages	\$ 1,053,978	\$ 1,103,824	567,290	51.4%
200 Benefits	289,358	303,042	140,673	46.4%
Salary and Benefit Accrual (estimated)			82,610	N/A
Total Salaries and Benefits	1,343,336	1,406,866	790,573	56.2%
394 Contracted Services	403,300	343,299	271,472	79.1%
433 Supplies	7,000	8,944	3,269	36.6%
360 Special Ed/Homeless Transportation	76,788	75,617	41,852	55.4%
FIN 401 Title I Expenditures	203,870	94,262	32,730	34.7%
FIN 414 Title II Expenditures	35,435	-	0	0.0%
FIN 619 Federal Special Education Program	-	54,000	17	0.0%
FIN 628 Perkins		4,644	2,799	60.3%
Chargebacks	(63,242)	(56,746)	0	0.0%
FD 08 Scholarships	14,935	16,200	16,200	100.0%
FD 12 Student Activity Expenditures	114,320	114,320	96,804	84.7%
Total Expenditures	\$ 12,133,779	\$ 12,323,880	\$ 7,948,251	64.5%

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Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
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General Fund - 01 Summary

Revenues

State Revenues	\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%
Federal Revenues	164,000	156,831	38,460	24.5%
Local Revenues	423,252	547,629	436,107	79.6%
Total Revenues	\$ 12,377,407	\$ 12,323,063	\$ 8,220,302	66.7%

12,377,407 12,323,063 8,220,302

Expenditures

Salaries & Benefits	\$ 7,093,404	\$ 7,130,775	\$ 4,640,727	65.1%
Purchased Services	1,299,047	1,259,233	892,740	70.9%
Supplies and Materials	488,630	515,157	370,758	72.0%
Equipment	372,000	373,766	338,188	90.5%
Dues and Memberships; Other Fees	810,969	898,014	480,999	53.6%
Grant Expenditures	2,069,729	2,146,934	1,224,839	57.1%
Total Expenditures	\$ 12,133,779	\$ 12,323,880	\$ 7,948,251	64.5%

12,133,779 12,323,880 7,948,251

Net effect of Operations, General Fund	\$ 243,628	\$ (817)	\$ 272,051	
Change in Fund Balance, General Fund	\$ 243,628	\$ (817)	\$ 272,051	
Beginning Fund Balance	\$ 2,637,492	\$ 2,637,492		
Ending Fund Balance	\$ 2,881,120	\$ 2,636,675		

Fund Balance % of Expenditures 24%

Food Services Fund - 02

Revenues

State Revenues	\$ 421,050	\$ 446,694	243,661	54.6%
Federal Revenues	301,650	269,570	146,821	54.5%
Commodities	55,000	49,830	0	0.0%
Sale of Lunches and Other Local Revenues	38,000	28,000	16,390	58.5%
Total Revenues	\$ 815,700	\$ 794,094	\$ 406,872	51.2%

Expenditures

100.200 Salaries & Benefits	\$ 352,213	\$ 354,665	205,714	58.0%
300 Purchased Services	6,180	18,000	14,268	79.3%
400 Food, Milk, and supplies	320,275	329,766	251,716	76.3%
491 Commodities	55,000	49,830	0	0.0%
530 Equipment	5,150	6,850	6,849	100.0%
820 Dues & Membership	1,926	2,022	2,021	100.0%
895 Chargeback	61,800	56,746	0	0.0%
Total Expenditures	\$ 802,544	\$ 817,880	\$ 480,568	58.8%

Net effect of Operations, Food Service	\$ 13,156	\$ (23,786)	\$ (73,696)	
Change in Fund Balance, Food Service Fund	\$ 13,156	\$ (23,786)	\$ (73,696)	
Beginning Fund Balance	\$ 181,125	\$ 181,125		
Ending Fund Balance	\$ 194,281	\$ 157,339		

Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

	Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
Community Service Fund - 04				
Revenues				
Levy	\$ 38,200	\$ 37,876	16,551	43.7%
State Aids	95,806	108,923	55,382	50.8%
Tuition From Patrons	382,024	382,310	266,236	69.6%
Total Revenues	\$ 516,030	\$ 529,109	\$ 338,168	63.9%
Expenditures				
Salaries & Benefits	\$ 429,257	\$ 555,295	296,918	53.5%
Purchased Services	45,500	39,100	12,920	33.0%
Supplies	18,250	23,075	15,093	65.4%
Dues and Memberships	-	785	784	99.9%
Total Expenditures	\$ 493,007	\$ 618,255	\$ 325,715	52.7%
Net effect of Operations, Community Service Fu	\$ 23,023	\$ (89,147)	\$ 12,452	
Change in Fund Balance, Community Service Fu	\$ 23,023	\$ (89,147)	\$ 12,452	
Beginning Fund Balance	\$ 423,544	\$ 423,544	\$ -	
Ending Fund Balance	\$ 446,567	\$ 334,397	\$ -	
Debt Service Fund - 07				
Revenues				
Levy	\$ 1,389,829	\$ 1,409,136	929,008	65.9%
State Aids	766,451	525,287	170,831	32.5%
Total Revenues	\$ 2,156,280	\$ 1,934,422	\$ 1,099,839	56.9%
Expenditures				
710 Bond Principal	\$ 1,025,000	\$ 1,025,000	1,025,000	100.0%
720 Bond Interest	938,256	938,255	938,255	100.0%
790 Other Debt Service Exp	1,025	1,025	475	46.3%
Total Expenditures	\$ 1,964,281	\$ 1,964,280	\$ 1,963,730	100.0%
Net effect of Operations, Debt Service Fund	\$ 191,999	\$ (29,857)	\$ (863,891)	
Transfer in from General Fund	\$ -	\$ -		
Change in Fund Balance, Debt Service Fund	\$ 191,999	\$ (29,857)	\$ (863,891)	
Beginning Fund Balance	\$ 439,016	\$ 439,016	\$ -	
Ending Fund Balance	\$ 631,015	\$ 409,158	\$ -	

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MARSS DISTRICT ADM SERVED REPORT

ROYALTON PUBLIC SCHOOL DISTRICT (0485-01)
ALL SCHOOLS (000)

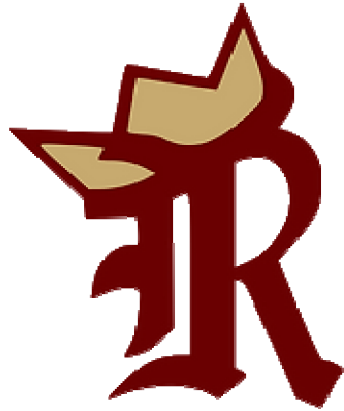
USING EOY DATA
SCHOOL YEAR 2025-2026
Report from MARSS AB FILES

Edited: 03/19/2026 4:08:25 PM
Printed: 03/19/2026 4:10:07 PM

This report represents data at a preliminary stage and will differ from the state's final verification report.*

A Grade	B Pupil Unit Weight	C Inst Days	D Length of Day	E Residents	-----Nonresidents-----			I Tribal Contract/ Grant	Shared Time		L Private Contract	M Non-Public/ Non-MN	N Total Served	O Adjusted E+F	P % ATT	Q Count of Students in Column N	R Extended ADM
					F Enrollment Options	G Tuition	H Ineligible		J Aid	K Tuition							
EC	1.00															20	
KG	1.00			43.33	27.54							70.87	70.87	97.20		71	
01	1.00			38.43	38.63							77.06	77.06	96.90		79	
02	1.00			41.76	24.48							66.24	66.24	96.90		67	
03	1.00			33.02	35.00							68.02	68.02	96.50		69	
04	1.00			40.00	31.48							71.48	71.48	96.90		72	
05	1.00			40.88	30.00							70.88	70.88	97.20		71	
06	1.00			64.28	10.78							75.06	75.06	96.20		76	
07	1.20			32.19	30.48							62.67	62.67	97.20		64	
08	1.20			44.20	21.04				.54			65.78	65.24	96.50		68	
09	1.20			37.00	36.95							73.95	73.95	96.00		78	
10	1.20			45.02	32.86				1.12			79.00	77.88	95.80		81	
10P	1.20			1.00								1.00	1.00			2	
11	1.20			44.09	16.57							60.66	60.66	96.40		63	
11P	1.20			.90	.28							1.18	1.18			4	
12	1.20			24.31	13.98							38.29	38.29	95.60		42	
12P	1.20			3.01	1.94							4.95	4.95			19	
EC																	
KG				43.33	27.54							70.87	70.87	97.20			
01-03				113.21	98.11							211.32	211.32	96.80			
04-06				145.16	72.26							217.42	217.42	96.80			
07-08				76.39	51.52				.54			128.45	127.91	96.80			
09-12				155.33	102.58				1.12			259.03	257.91	95.90			
TOTAL ADM				533.42	352.01				1.66			887.09	885.43	96.60			
TOTAL WADM				579.76	382.83				1.99			964.59	962.59	104.90			

MARSS records with local errors are excluded from this report and records with either local or statewide errors will be excluded from reports produced by the state.
The ADM included on this report is capped at 1.0. Consider this ADM preliminary because the actual ADM calculation requires all of a given student's MARSS enrollment records to be accurate.
The ADM that is provided on the District/School ADM Report that is posted to the web takes precedence over the ADM contained in this report.



**Royalton Public Schools
District 0485-01
Royalton, MN**

Supplemental Information

February 2026

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11491	0485	PCB														
HS Musical			30233	Credit	A	02/01/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$30.00	\$0.00
11492	0485	PCB														
Lunch			30234	Credit	A	02/02/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					125.00	0.00
														Receipt Total:	\$125.00	\$0.00
														Deposit Total:	\$125.00	\$0.00
11497	0485	PCB														
Lunch			30238	Credit	A	02/03/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					225.00	0.00
														Receipt Total:	\$225.00	\$0.00
HS Softball			30239	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Milk			30240	Credit	A	02/03/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
MS Baseball			30241	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Tech Repair			30242	Credit	A	02/03/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000	690 000	099	Misc Local Revenue-Tech In					25.00	0.00
														Receipt Total:	\$25.00	\$0.00
MS Trap Shooting			30243	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$420.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11498	0485	PCB														
HS Fall Play			30244	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Musical			30245	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
HS One Act Play			30246	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30247	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Track & Field			30248	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
Milk			30249	Credit	A	02/04/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$280.00	\$0.00
11499	0485	PCB														
Lunch			30250	Credit	A	02/05/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
HS Boys Golf			30251	Credit	A	02/05/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Tech Repair Fee			30252	Credit	A	02/05/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000	690 000	099	Misc Local Revenue-Tech In					124.00	0.00
														Receipt Total:	\$124.00	\$0.00
Milk			30253	Credit	A	02/05/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$10.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11499	0485	PCB														
MS Trap Shooting			30254	Credit	A	02/05/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Track & Field			30255	Credit	A	02/05/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$274.00	\$0.00
11500	0485	PCB														
Lunch			30256	Credit	A	02/06/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.10	0.00
														Receipt Total:	\$10.10	\$0.00
														Deposit Total:	\$10.10	\$0.00
11501	0485	PCB														
HS Trap Shooting			30257	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Boys Basketball			30258	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Trap Shooting			30259	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$110.00	\$0.00
11511	0485	PCB														
Lunch			30270	Credit	A	02/09/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$10.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Receipt Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11513	0485	PCB														
Lunch			30272	Credit	A	02/10/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	701	601	SALES TO PUPILS				100.00	0.00
														Receipt Total:	\$100.00	\$0.00
HS Baseball			30273	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30274	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Trap Shooting			30275	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$250.00	\$0.00
11514	0485	PCB														
Lunch			30276	Credit	A	02/11/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	701	601	SALES TO PUPILS				10.00	0.00
														Receipt Total:	\$10.00	\$0.00
Milk			30277	Credit	A	02/11/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	703	601	Food Sales To Pupils				10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Trap Shooting			30278	Credit	A	02/11/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$60.00	\$0.00
11515	0485	ACT														
Concessions			30279	Credit	A	02/03/26		Cash	1	ROYALTON CONCESSION						
						0485	R 12 020 298	018	301	620	Sale of Goods/Stud Acts-SA				1,900.00	0.00
														Receipt Total:	\$1,900.00	\$0.00
														Deposit Total:	\$1,900.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11516	0485	ACT														
T-Mobile Concessions			30280	Credit	A	02/03/26		Check	1	ROYALTON CONCESSION						
						0485	R 12 020 298 018 301 620			Sale of Goods/Stud Acts-SA					3,000.00	0.00
														Receipt Total:	\$3,000.00	\$0.00
														Deposit Total:	\$3,000.00	\$0.00
11517	0485	PCB														
T-Mobile Football Admissions			30281	Credit	A	02/03/26		Check	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 050			Fees From Patrons					2,000.00	0.00
														Receipt Total:	\$2,000.00	\$0.00
														Deposit Total:	\$2,000.00	\$0.00
11518	0485	PCB														
BBB Gate Admissions 1-30			30282	Credit	A	02/03/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 294 055 000 060			BOYS BASKETBALL Admiss					604.00	0.00
														Receipt Total:	\$604.00	\$0.00
Sport Registration			30283	Credit	A	02/03/26		Check	1	ACTIVIITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Sports Fob			30284	Credit	A	02/03/26		Check	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 099			MISC REV FROM LOCAL					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
GRCM Field Trip			30285	Credit	A	02/03/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582 000 344 040			School Readiness Tuition Fr					36.00	0.00
														Receipt Total:	\$36.00	\$0.00
Milk			30286	Credit	A	02/03/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
GRCM Pre K Field Trip			30287	Credit	A	02/03/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582 000 344 040			School Readiness Tuition Fr					12.00	0.00
														Receipt Total:	\$12.00	\$0.00
Lunch			30288	Credit	A	02/03/26		Check	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					25.00	0.00
														Receipt Total:	\$25.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11518	0485	PCB														
GBB Admissions	01-27		30289	Credit	A	02/03/26		Cash	1	ACTIVIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					226.00	0.00
														Receipt Total:	\$226.00	\$0.00
														Deposit Total:	\$1,113.00	\$0.00
11519	0485	ACT														
Concessions			30290	Credit	A	02/09/26		Cash	1	ROYALTON CONCESSION						
						0485	R 12 020 298	018 301	620	Sale of Goods/Stud Acts-SA					638.00	0.00
														Receipt Total:	\$638.00	\$0.00
														Deposit Total:	\$638.00	\$0.00
11520	0485	PCB														
Wrestling Admissions	02-05-26		30291	Credit	A	02/09/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 294	056 000	060	BOYS WRESTLING Admissi					351.00	0.00
														Receipt Total:	\$351.00	\$0.00
GBB Admission	02-02		30292	Credit	A	02/09/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 296	055 000	060	GIRLS BASKETBALL Admis:					488.00	0.00
														Receipt Total:	\$488.00	\$0.00
Lunch			30293	Credit	A	02/09/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					4.00	0.00
														Receipt Total:	\$4.00	\$0.00
Map Payment			30294	Credit	A	02/09/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 570	000 321	040	Tuition From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
C Petron Health Insurance			30295	Credit	A	02/09/26		Check	1	Miscellaneous Customer						
						0485	B 01 215 030			Hospital					971.05	0.00
														Receipt Total:	\$971.05	\$0.00
GRCM Field Trip			30296	Credit	A	02/09/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582	000 344	040	School Readiness Tuition Fr					24.00	0.00
														Receipt Total:	\$24.00	\$0.00
24-25 Distribution			30297	Credit	A	02/09/26		Check	1	MSHSL						
						0485	R 01 000 292	000 000	099	MISC REV FROM LOCAL					903.98	0.00
														Receipt Total:	\$903.98	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11520	0485	PCB														
Parchment Payment																
			30298	Credit	A	02/09/26		Check	1	Miscellaneous Customer						
						0485	E 01 020 211	000 000	820	Dues-Memberships-Lic-Fees					12.00	0.00
														Receipt Total:	\$12.00	\$0.00
														Deposit Total:	\$2,834.03	\$0.00
11522	0485	PCB														
Lunch																
			30300	Credit	A	02/12/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					83.00	0.00
														Receipt Total:	\$83.00	\$0.00
11523	0485	PCB														
HS Trap Shooting																
			30301	Credit	A	02/12/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Trap Shooting																
			30302	Credit	A	02/12/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$183.00	\$0.00
11524	0485	PCB														
Class Dues																
			30306	Credit	A	02/14/26		Wire	1	Class of 2031						
						0485	R 12 020 298	031 301	060	Admission/Stud Acts-SA Cla:					20.00	0.00
														Receipt Total:	\$20.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11524	0485	PCB														
Class Dues																
			30307	Credit	A	02/14/26		Wire	1	Class of 2029						
						0485	R 12 020 298 094 301 060			Admission/Stud Acts CLASS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
HS Track & Field																
			30308	Credit	A	02/14/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Track & Field																
			30309	Credit	A	02/14/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$140.00	\$0.00
11525 0485 PCB																
HS Track & Field																
			30310	Credit	A	02/15/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
Milk																
			30311	Credit	A	02/15/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Track & Field																
			30312	Credit	A	02/15/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
														Deposit Total:	\$210.00	\$0.00
11526 0485 PCB																
Lunch																
			30313	Credit	A	02/16/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
MS Baseball																
			30314	Credit	A	02/16/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$22.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11527	0485	PCB														
Lunch			30315	Credit	A	02/18/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					15.00	0.00
														Receipt Total:	\$15.00	\$0.00
HS Girls Golf			30316	Credit	A	02/18/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Speech			30317	Credit	A	02/18/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30318	Credit	A	02/18/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Tech Repair Fee			30319	Credit	A	02/18/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000	690 000	099	Misc Local Revenue-Tech In					140.00	0.00
														Receipt Total:	\$140.00	\$0.00
														Deposit Total:	\$305.00	\$0.00
11528	0485	PCB														
Lunch			30320	Credit	A	02/19/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Boys Golf			30321	Credit	A	02/19/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Softball			30322	Credit	A	02/19/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
MS Trap Shooting			30323	Credit	A	02/19/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
														Deposit Total:	\$230.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11529	0485	ACT														
Concessions/Wrestling Tourname			30324	Credit	A	02/12/26		Cash	1	ROYALTON CONCESSION						
						0485 R 12 020 298 018 301 620				Sale of Goods/Stud Acts-SA					3,700.60	0.00
														Receipt Total:	\$3,700.60	\$0.00
Concessions			30325	Credit	A	02/12/26		Cash	1	ROYALTON CONCESSION						
						0485 R 12 020 298 018 301 620				Sale of Goods/Stud Acts-SA					499.00	0.00
														Receipt Total:	\$499.00	\$0.00
														Deposit Total:	\$4,199.60	\$0.00
11530	0485	PCB														
Lunch & Milk			30326	Credit	A	02/12/26		Cash	1	FOOD SERVICE						
						0485 R 02 005 770 000 701 601				SALES TO PUPILS					11.00	0.00
						0485 R 02 005 770 000 703 601				Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$21.00	\$0.00
Map			30327	Credit	A	02/12/26		Cash	1	COMMUNITY EDUCATION						
						0485 R 04 000 570 000 321 040				Tuition From Patrons					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
Wrestling Admissions 02-06-26			30328	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 294 056 000 060				BOYS WRESTLING Admissi					646.00	0.00
														Receipt Total:	\$646.00	\$0.00
Sports Fob			30329	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 292 000 000 099				MISC REV FROM LOCAL					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
GBB Admissions 02-09-2026			30330	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 296 055 000 060				GIRLS BASKETBALL Admis					464.00	0.00
														Receipt Total:	\$464.00	\$0.00
BBB Admissions 02-10-2026			30331	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 294 055 000 060				BOYS BASKETBALL Admiss					640.00	0.00
														Receipt Total:	\$640.00	\$0.00
Rachel Eckman Jury Duty			30332	Credit	A	02/12/26		Cash	1	Miscellaneous Customer						
						0485 R 01 000 000 000 000 099				MISC REV FROM LOCAL					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$1,931.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
11531	0485	PCB															
Lunch			30333	Credit	A	02/20/26		Wire	1	FOOD SERVICE							
						0485	R 02 005 770	000	701	601	SALES TO PUPILS				22.50	0.00	
															Receipt Total:	\$22.50	\$0.00
HS Baseball			30334	Credit	A	02/20/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				30.00	0.00	
															Receipt Total:	\$30.00	\$0.00
HS Softball			30335	Credit	A	02/20/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00	
															Receipt Total:	\$60.00	\$0.00
Milk			30336	Credit	A	02/20/26		Wire	1	FOOD SERVICE							
						0485	R 02 005 770	000	703	601	Food Sales To Pupils				40.00	0.00	
															Receipt Total:	\$40.00	\$0.00
MS Softball			30337	Credit	A	02/20/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				40.00	0.00	
															Receipt Total:	\$40.00	\$0.00
															Deposit Total:	\$192.50	\$0.00
11532	0485	PCB															
HS Softball			30338	Credit	A	02/21/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00	
															Receipt Total:	\$60.00	\$0.00
MS Baseball			30339	Credit	A	02/21/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				20.00	0.00	
															Receipt Total:	\$20.00	\$0.00
															Deposit Total:	\$80.00	\$0.00
11533	0485	PCB															
HS Trap Shooting			30340	Credit	A	02/22/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00	
															Receipt Total:	\$60.00	\$0.00
MS Boys Golf			30341	Credit	A	02/22/26		Wire	1	ACTIVITY FEE'S							
						0485	R 01 000 292	000	000	050	Fees From Patrons				30.00	0.00	
															Receipt Total:	\$30.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11533	0485	PCB														
MS Track & Field			30342	Credit	A	02/22/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$110.00	\$0.00
11534	0485	PCB														
HS Boys Golf			30343	Credit	A	02/23/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
														Deposit Total:	\$120.00	\$0.00
11535	0485	PCB														
Map Grace Cuningham			30345	Credit	A	02/19/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 570	000 321	040	Tuition From Patrons					70.00	0.00
														Receipt Total:	\$70.00	\$0.00
														Deposit Total:	\$120.00	\$0.00
Pickleball			30346	Credit	A	02/19/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 505	506 321	040	Adult Enrichment Tuition Froi					25.00	0.00
														Receipt Total:	\$25.00	\$0.00
														Deposit Total:	\$5.00	\$0.00
Lunch			30347	Credit	A	02/19/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					5.00	0.00
														Receipt Total:	\$5.00	\$0.00
														Deposit Total:	\$150.00	\$0.00
Vex Robotics			30348	Credit	A	02/19/26		Check	1	COMMUNITY EDUCATION						
						0485	R 04 005 505	053 321	060	ROBOTICS Admission/Stud ,					150.00	0.00
														Receipt Total:	\$150.00	\$0.00
														Deposit Total:	\$5,000.00	\$0.00
Donation Band			30349	Credit	A	02/19/26		Check	1	Coppicus, Clinton & Karen						
						0485	R 01 000 258	091 000	096	Gifts And Bequests-Band					5,000.00	0.00
														Receipt Total:	\$5,000.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11535	0485	PCB														
Donation Adopt a Classroom LR			30350	Credit	A	02/19/26		Check	1	ROYALTON LIONS CLUB						
						0485	R 04 000 000 000 344 096			Gifts And Bequests					2,500.00	0.00
														Receipt Total:	\$2,500.00	\$0.00
														Deposit Total:	\$7,750.00	\$0.00
11536	0485	PCB														
Class Dues			30351	Credit	A	02/24/26		Wire	1	Class of 2032						
						0485	R 12 020 298 032 301 060			Admission/Stud Acts-SA Cla					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30352	Credit	A	02/24/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
HS Baseball			30353	Credit	A	02/24/26		Wire	1	ACTIVITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Softball			30354	Credit	A	02/24/26		Wire	1	ACTIVITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					15.00	0.00
														Receipt Total:	\$15.00	\$0.00
Milk			30355	Credit	A	02/24/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Musical			30356	Credit	A	02/24/26		Wire	1	ACTIVITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Softball			30357	Credit	A	02/24/26		Wire	1	ACTIVITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Tech Repair			30358	Credit	A	02/24/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000 690 000 099			Misc Local Revenue-Tech In					25.00	0.00
														Receipt Total:	\$25.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11536	0485	PCB														
MS Trap Shooting			30359	Credit	A	02/24/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$250.00	\$0.00
11537	0485	PCB														
Lunch			30360	Credit	A	02/25/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					37.00	0.00
														Receipt Total:	\$37.00	\$0.00
HS Baseball			30361	Credit	A	02/25/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Softball			30362	Credit	A	02/25/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
Milk			30363	Credit	A	02/25/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$247.00	\$0.00
11538	0485	PCB														
Class Dues			30364	Credit	A	02/26/26		Wire	1	Class of 2031						
						0485	R 12 020 298 031 301 060			Admission/Stud Acts-SA Cla:					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30365	Credit	A	02/26/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
HS Baseball			30366	Credit	A	02/26/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Softball			30367	Credit	A	02/26/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Receipt Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11538	0485	PCB														
HS Track & Field			30368	Credit	A	02/26/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30369	Credit	A	02/26/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Fall Play			30370	Credit	A	02/26/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$420.00	\$0.00
11539	0485	PCB														
Royalton District ACT			30371	Credit	A	02/27/26		Wire	1	ACT EXAM						
						0485	R 01 000 000 000 000 099			MISC REV FROM LOCAL					58.00	0.00
														Receipt Total:	\$58.00	\$0.00
HS Softball			30372	Credit	A	02/27/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Track & Field			30373	Credit	A	02/27/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Milk			30374	Credit	A	02/27/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30375	Credit	A	02/27/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
														Deposit Total:	\$258.00	\$0.00
11540	0485	PCB														
HS Baseball			30376	Credit	A	02/28/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11540	0485	PCB														
HS Track & Field			30377	Credit	A	02/28/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Softball			30378	Credit	A	02/28/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$130.00	\$0.00
11541	0485	PCB														
Community Ed			30379	Credit	A	02/27/26		Wire	1	COMMUNITY EDUCATION						
						0485	R 04 000 000 000 321 093			RENT FOR SCH FACILI					18.91	0.00
						0485	R 04 000 000 081 321 040			Tuition From Patrons					2,148.65	0.00
						0485	R 04 000 505 505 321 040			Youth Enrichment Tuition Frc					904.80	0.00
						0485	R 04 000 505 506 321 040			Adult Enrichment Tuition Froi					475.88	0.00
						0485	R 04 000 570 000 321 040			Tuition From Patrons					8,659.30	0.00
						0485	R 04 000 582 000 344 040			School Readiness Tuition Frc					15,447.47	0.00
														Receipt Total:	\$27,655.01	\$0.00
														Deposit Total:	\$27,655.01	\$0.00
11542	0485	PCB														
Lunch			30380	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					5.05	0.00
														Receipt Total:	\$5.05	\$0.00
Athletic Fobs			30381	Credit	A	02/23/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 099			MISC REV FROM LOCAL					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
Jury Duty Shawna Puhalla			30382	Credit	A	02/23/26		Cash	1	Miscellaneous Customer						
						0485	R 01 000 000 000 000 099			MISC REV FROM LOCAL					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30383	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch & Milk			30384	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					5.05	0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11542	0485	PCB														
Lunch & Milk			30384	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					60.00	0.00
														Receipt Total:	\$65.05	\$0.00
														Deposit Total:	\$140.10	\$0.00
11543	0485	ACT														
Breakfast			30385	Credit	A	02/23/26		Cash	1	ROYALTON NATIONAL HC						
						0485	R 12 020 298 036 301 060			NHS Admission/Stud Acts					2,260.00	0.00
														Receipt Total:	\$2,260.00	\$0.00
														Deposit Total:	\$2,260.00	\$0.00
			30386	Credit	A	02/23/26		Check	1	ROYALTON DEEP PORTA						
Bowlus Firemen's Donation						0485	R 12 020 298 022 301 096			Gifts And Bequests-Deep Po					1,000.00	0.00
														Receipt Total:	\$1,000.00	\$0.00
														Deposit Total:	\$1,000.00	\$0.00
			30387	Credit	A	02/23/26		Check	1	ROYALTON FIREMAN'S G						
Deep Portage Donation						0485	R 12 020 298 022 301 096			Gifts And Bequests-Deep Po					2,500.00	0.00
														Receipt Total:	\$2,500.00	\$0.00
														Deposit Total:	\$5,760.00	\$0.00
11547	0485	PCB	CR0226													
FY26 Bernick's February 2026			30402	Credit	A	02/05/26		Check	1	Miscellaneous Customer						
						0485	R 01 000 000 000 000 099			FY26 Bernick's February 202					28.04	0.00
														Receipt Total:	\$28.04	\$0.00
														Deposit Total:	\$28.04	\$0.00
11548	0485	PCB	CR0226													
FY26 Erate			30403	Credit	A	02/06/26		Check	1	Miscellaneous Customer						
						0485	R 01 000 000 000 699 500			FY26 E-Rate Federal					9,332.75	0.00
														Receipt Total:	\$9,332.75	\$0.00
														Deposit Total:	\$9,332.75	\$0.00
11549	0485	PCB	CR0226													
FY26 Interest-Feb			30404	Credit	A	02/27/26		Check	1	PINE COUNTRY BANK						
						0485	R 01 000 000 000 000 092			FY26 INTEREST					33.96	0.00
														Receipt Total:	\$33.96	\$0.00
														Deposit Total:	\$33.96	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11550	0485	ACT	CR0226													
FY26 interest			30405	Credit	A	02/28/26		Check	1	Activites Account Pine Cou						
						0485	R 12 020 298 016 301 092			Interest Earnings-Student Ac					35.17	0.00
														Receipt Total:	\$35.17	\$0.00
														Deposit Total:	\$35.17	\$0.00
11552	0485	LAF	CR0226													
FY26 Interest			30407	Credit	A	02/27/26		Check	1	MSDLAF						
						0485	R 01 000 000 000 000 092			INTEREST EARNINGS					2,264.60	0.00
														Receipt Total:	\$2,264.60	\$0.00
														Deposit Total:	\$2,264.60	\$0.00
11553	0485	LAF	CR0226													
FY26 Interest			30408	Credit	A	02/27/26		Check	1	MSDLAF						
						0485	R 01 000 000 000 000 092			INTEREST EARNINGS					31.74	0.00
														Receipt Total:	\$31.74	\$0.00
														Deposit Total:	\$31.74	\$0.00
11554	0485	MNTR	CR0226													
FY26 CLICS			30409	Credit	A	02/11/26		Check	1	STATE OF MINNESOTA						
						0485	R 02 005 770 000 705 300			FY26 State Breakfast				8,392.48	0.00	
						0485	R 02 005 770 000 701 300			FY26 State Lunch				40,548.59	0.00	
						0485	R 02 005 770 000 703 300			Fy26 State Spec Milk				133.40	0.00	
						0485	R 02 005 770 000 701 472			FY26 Free/Reduced Lunch				15,743.44	0.00	
						0485	R 02 005 770 000 701 471			FY26 HHFKA Lunch				1,182.33	0.00	
						0485	R 02 005 770 000 701 471			FY26 Fed Lunch				5,780.28	0.00	
						0485	R 02 005 770 000 705 476			FY26 Fed Breakfast				6,192.86	0.00	
														Receipt Total:	\$77,973.38	\$0.00
														Deposit Total:	\$77,973.38	\$0.00
11555	0485	MNTR	CR0226													
FY26 IDEAS			30410	Credit	A	02/15/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25Library Aid FIN343				1,134.28	0.00	
						0485	R 01 000 000 000 000 211			FY26 GenEd Aid				462,828.51	0.00	
														Receipt Total:	\$463,962.79	\$0.00
														Deposit Total:	\$463,962.79	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11556	0485	MNTR	CR0226													
FY26 IDEAS			30411	Credit	A	02/27/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25 LTFM Aid FD1				3,720.04		0.00
						0485	B 07 121 000			FY25 LTFM Aid FD7				2,120.32		0.00
						0485	R 01 000 000 000 000 211			FY26 GenEd Aid				501,086.88		0.00
														Receipt Total:	\$506,927.24	\$0.00
FY26 IDEAS- Adjustment			30412	Debit	A	02/27/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25 Adj Stdnt Support pers				(11,838.15)		0.00
						0485	B 01 212 000			FY25 Adj Stdnt Support coop				(38,800.00)		0.00
														Receipt Total:	(\$50,638.15)	\$0.00
														Deposit Total:	\$456,289.09	\$0.00
11557	0485	MNTR	CR0226													
FY26 Interest			30413	Credit	A	02/28/26		Check	1	MNTrust						
						0485	R 01 000 000 000 000 092			FY26 Interest				4,582.82		0.00
														Receipt Total:	\$4,582.82	\$0.00
														Deposit Total:	\$4,582.82	\$0.00
11564	0485	LAF	CR0226													
LCTS Morrison Cty AtRisk Grant			30443	Credit	A	02/12/26		Check	1	MORRISON COUNTY						
						0485	R 01 000 203 000 799 099			FY26 MorrisonLCTS AtRisk (1,000.00		0.00
														Receipt Total:	\$1,000.00	\$0.00
														Deposit Total:	\$1,000.00	\$0.00
														Report Total:	\$1,079,081.68	\$0.00

Royalton Public Schools
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$951,448.50
02	\$79,248.08
04	\$30,652.01
07	\$2,120.32
12	\$15,612.77
Report Total	\$1,079,081.68

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
ACT	19963	4668		NATASHA LUDWIG		Check
			E 12 020 298 041 301 401	Reimb Survivor Week Mat's		\$4.95
PO#:	Voucher #:	37957	Invoice	Invoice No: 3.20.23	2/5/2026	Paid Amt: \$4.95
			E 12 020 298 041 301 401	Coronation Supplies		\$17.83
PO#:	Voucher #:	39571	Invoice	Invoice No: 09.05.2023	2/5/2026	Paid Amt: \$17.83
						Check Amount: \$22.78
ACT	19964	4295		AMAZON CAPITAL SERVICES		Check
			E 12 020 298 023 301 401	B07WS5C378 BIZOEPRO Heavy Duty Gromm		\$29.99
			E 12 020 298 023 301 401	Amazon Shipping Charge		\$0.00
PO#: 6784	Voucher #:	48473	Invoice	Invoice No: 1Y6L-XWM7-GQ4K	2/11/2026	Paid Amt: \$29.99
						Check Amount: \$29.99
ACT	19965	2133		BERNICK'S		Check
			R 12 020 298 018 301 619	POP PAYMENT		\$805.68
PO#:	Voucher #:	48474	Invoice	Invoice No: 10447384	2/11/2026	Paid Amt: \$805.68
			R 12 020 298 018 301 619	POP PAYMENT		\$866.16
PO#:	Voucher #:	48475	Invoice	Invoice No: 10449912	2/11/2026	Paid Amt: \$866.16
			R 12 020 298 018 301 619	POP PAYMENT		\$624.24
PO#:	Voucher #:	48572	Invoice	Invoice No: 10453680	2/11/2026	Paid Amt: \$624.24
						Check Amount: \$2,296.08
ACT	19966	1061		BUDS TO BLOSSOMS		Check
			E 12 020 294 046 301 401	Wrestling Parent Night Flowers		\$63.00
PO#:	Voucher #:	48570	Invoice	Invoice No: 4257	2/11/2026	Paid Amt: \$63.00
						Check Amount: \$63.00
ACT	19967	5056		Chloe Elwell		Check
			E 12 020 294 046 301 401	Parents Night Candy		\$29.98
PO#:	Voucher #:	48571	Invoice	Invoice No: 02.06.2026	2/11/2026	Paid Amt: \$29.98
						Check Amount: \$29.98
ACT	19968	2135		GRANITE CITY JOBBING		Check
			R 12 020 298 018 301 619	CONCESSIONS PRODUCTS		\$330.99
PO#:	Voucher #:	48476	Invoice	Invoice No: 505580	2/11/2026	Paid Amt: \$330.99
			R 12 020 298 018 301 619	CONCESSIONS PRODUCTS		\$185.24
PO#:	Voucher #:	48573	Invoice	Invoice No: 506829	2/11/2026	Paid Amt: \$185.24
						Check Amount: \$516.23
ACT	19969	2577		SYSCO WESTERN MN, INC.		Check
			R 12 020 298 018 301 619	Concessions		\$686.95
PO#:	Voucher #:	48479	Invoice	Invoice No: 353094145	2/11/2026	Paid Amt: \$686.95

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
ACT	19969	2577		SYSCO WESTERN MN, INC.		Check		
			R 12 020 298 018 301 619	Concessions		\$268.68		
PO#:	Voucher #:	48477	Invoice	Invoice No: 353100797	2/11/2026	Paid Amt:	\$268.68	
			R 12 020 298 018 301 619	Concessions		\$430.28		
PO#:	Voucher #:	48478	Invoice	Invoice No: 353099050	2/11/2026	Paid Amt:	\$430.28	
						Check Amount:	\$1,385.91	
ACT	19970	4295		AMAZON CAPITAL SERVICES		Check		
			E 12 020 298 093 301 401	B08KS4QQNX AK TRADING CO. Muslin Fabr		\$49.95		
			E 12 020 298 093 301 401	B0BWQRWQW5 Yuanhe Jumbo Large Playin		\$13.39		
			E 12 020 298 093 301 401	B0CP9TK4P6 5 Pcs Poker Casino Balloon De		\$6.29		
			E 12 020 298 093 301 401	B0FNXBF3ZK SP13522 Wide Welcome to Fal		\$49.99		
			E 12 020 298 093 301 401	Amazon Shipping Charge		\$17.45		
PO#: 6833	Voucher #:	48680	Invoice	Invoice No: 137H-TDJ9-GWMF	2/23/2026	Paid Amt:	\$137.07	
						Check Amount:	\$137.07	
ACT	19971	2133		BERNICK'S		Check		
			R 12 020 298 018 301 619	POP PAYMENT		\$332.64		
PO#:	Voucher #:	48681	Invoice	Invoice No: 10457393	2/23/2026	Paid Amt:	\$332.64	
						Check Amount:	\$332.64	
ACT	19972	2601		EWELL EDUCATIONAL SERVICES		Check		
			E 12 020 298 030 301 401	Virtual CDE Contest		\$494.00		
PO#:	Voucher #:	48646	Invoice	Invoice No: 297-22366	2/23/2026	Paid Amt:	\$494.00	
						Check Amount:	\$494.00	
ACT	19973	4242		RADEMACHER COMPANIES, INC.		Check		
			E 12 020 298 035 301 401	YES Tech Club Meeting Supplies		\$63.59		
PO#:	Voucher #:	48647	Invoice	Invoice No: 001-00266832	2/23/2026	Paid Amt:	\$63.59	
						Check Amount:	\$63.59	
ACT	19974	2577		SYSCO WESTERN MN, INC.		Check		
			R 12 020 298 018 301 619	Concessions		\$194.88		
PO#:	Voucher #:	48682	Invoice	Invoice No: 353115675	2/23/2026	Paid Amt:	\$194.88	
						Check Amount:	\$194.88	
ACT	19975	3035		X-GRAIN SPORTSWEAR		Check		
			E 12 020 294 079 301 401	Shirts		\$372.00		
PO#: 6796	Voucher #:	48648	Invoice	Invoice No: 350437	2/23/2026	Paid Amt:	\$372.00	
						Check Amount:	\$372.00	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
LAF	1766			BMO HARRIS BANK		Wire
		E 12 020 298 053 301 401		Hotel Rooms Tournament Robotics		\$1,121.31
PO#:	Voucher #:	48787	Invoice	Invoice No: 01-08-2026	2/27/2026	Paid Amt: \$1,121.31
		E 04 005 505 053 321 401		Community Ed Robotics Snacks		\$138.67
PO#:	Voucher #:	48788	Invoice	Invoice No: 01.14.2026	2/27/2026	Paid Amt: \$138.67
		E 04 005 505 053 321 369		Community Ed Pizza Robotics		\$265.77
PO#:	Voucher #:	48789	Invoice	Invoice No: 01162026	2/27/2026	Paid Amt: \$265.77
		E 01 020 218 000 388 369		Scripps National Spelling Bee		\$398.00
PO#:	Voucher #:	48790	Invoice	Invoice No: 01.20.2026	2/27/2026	Paid Amt: \$398.00
		E 01 020 640 000 316 366		MN Music Educators		\$365.00
PO#:	Voucher #:	48791	Invoice	Invoice No: 01.21.2026	2/27/2026	Paid Amt: \$365.00
		E 04 005 505 000 321 820		MBSA Membership Dues Noble		\$102.15
PO#:	Voucher #:	48792	Invoice	Invoice No: 01.22.2026	2/27/2026	Paid Amt: \$102.15
		E 01 020 294 056 000 369		9th grade Wrestling League		\$233.31
PO#:	Voucher #:	48793	Invoice	Invoice No: 01.23.2026	2/27/2026	Paid Amt: \$233.31
		E 12 020 298 093 301 401		Prom Invitation - Canva		\$127.50
PO#:	Voucher #:	48794	Invoice	Invoice No: 04768-58152903	2/27/2026	Paid Amt: \$127.50
		E 01 020 298 151 000 401		Care Closet		\$411.89
PO#: 6665	Voucher #:	48795	Invoice	Invoice No: 01.19.2026	2/27/2026	Paid Amt: \$411.89
		E 01 020 298 151 000 401		Care Closet		\$45.24
PO#: 6665	Voucher #:	48796	Invoice	Invoice No: 01-19-2026	2/27/2026	Paid Amt: \$45.24
		E 01 020 740 000 000 401		Misc. supplies for students		\$118.73
PO#: 6664	Voucher #:	48797	Invoice	Invoice No: 01-19-2026	2/27/2026	Paid Amt: \$118.73
		R 12 020 298 018 301 619		Conncession Supplies		\$214.64
PO#:	Voucher #:	48785	Invoice	Invoice No: 01.06.2026	2/27/2026	Paid Amt: \$214.64
		E 01 020 296 059 000 366		Coaches Clinic		\$164.00
PO#:	Voucher #:	48786	Invoice	Invoice No: 01.08.2026	2/27/2026	Paid Amt: \$164.00
Check Amount:						\$3,706.21
PCB	1096			COMMISSIONER OF REVENUE		Wire
		B 01 215 013		State Tax		\$9,703.69
		B 02 215 013		State Tax		\$410.87
		B 04 215 013		State Tax		\$366.18
PO#:	Voucher #:	48403	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt: \$10,480.74
Check Amount:						\$10,480.74
PCB	1137			Aviben LLC		Wire
		B 01 215 005		Tax Ann		\$1,325.53
PO#:	Voucher #:	48408	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt: \$1,325.53

Royalton Public Schools
 Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	1137			Aviben LLC		Wire		
		B 01	215 005	Tax Ann			\$9,797.65	
		B 04	215 005	Payroll Deductions			\$99.06	
PO#:	Voucher #:	48409	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$9,896.71	
		B 01	215 005	Tax Ann			\$145.84	
PO#:	Voucher #:	48410	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$145.84	
		B 01	215 005	Tax Ann			\$237.50	
PO#:	Voucher #:	48411	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$237.50	
		B 01	215 005	Tax Ann			\$165.00	
PO#:	Voucher #:	48406	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$165.00	
		B 01	215 005	Tax Ann			\$137.50	
PO#:	Voucher #:	48407	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$137.50	
						Check Amount:	\$11,908.08	
PCB	1558			TEACHERS RETIREMENT ASSN		Wire		
		B 01	215 018	TRA			\$34,764.42	
		B 04	215 018	TRA			\$1,478.50	
PO#:	Voucher #:	48405	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$36,242.92	
						Check Amount:	\$36,242.92	
PCB	1415			PERA		Wire		
		B 01	215 017	PERA			\$14,956.88	
		B 02	215 017	PERA			\$2,042.00	
		B 04	215 017	PERA			\$951.57	
PO#:	Voucher #:	48402	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$17,950.45	
						Check Amount:	\$17,950.45	
PCB	4614			WEX		Wire		
		B 01	215 082	FSA			\$1,578.30	
		B 01	215 082	Adjustment			(\$1,578.30)	
		B 01	215 084	HSA			\$6,861.37	
		B 02	215 084	HSA			\$45.00	
		B 04	215 084	Payroll Deductions			\$123.62	
PO#:	Voucher #:	48398	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$7,029.99	
						Check Amount:	\$7,029.99	
PCB	4614			WEX		Wire		
		B 01	215 082	Flex			\$85.87	
PO#:	Voucher #:	48420	Invoice	Invoice No: 02.01.2026	2/3/2026	Paid Amt:	\$85.87	
						Check Amount:	\$85.87	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$220.26
PO#:	Voucher #:	48508	Invoice	Invoice No: 02.04.2026	2/5/2026	Paid Amt: \$220.26
						Check Amount: \$220.26
PCB	1346			MINNESOTA POWER		Wire
				E 01 020 810 000 000 331	Acct 0191115490	\$478.87
PO#:	Voucher #:	48524	Invoice	Invoice No: 019420665822	2/5/2026	Paid Amt: \$478.87
						Check Amount: \$478.87
PCB	1346			MINNESOTA POWER		Wire
				E 01 020 810 000 000 331	Acct 5091115490 MS/HS	\$12,413.54
PO#:	Voucher #:	48577	Invoice	Invoice No: 509296270544	2/6/2026	Paid Amt: \$12,413.54
				E 01 010 810 000 000 331	Acct 4015125490 Electric	\$3,808.56
PO#:	Voucher #:	48578	Invoice	Invoice No: 401356989469	2/6/2026	Paid Amt: \$3,808.56
				E 01 020 810 000 000 331	Acct 6691032130 Elect	\$43.40
PO#:	Voucher #:	48575	Invoice	Invoice No: 669439375243	2/6/2026	Paid Amt: \$43.40
				E 01 020 810 000 000 331	Acct 811180000 Elect	\$58.13
PO#:	Voucher #:	48576	Invoice	Invoice No: 811748778122	2/6/2026	Paid Amt: \$58.13
						Check Amount: \$16,323.63
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$446.86
PO#:	Voucher #:	48579	Invoice	Invoice No: 02.08.2026	2/9/2026	Paid Amt: \$446.86
						Check Amount: \$446.86
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$1,041.06
PO#:	Voucher #:	48588	Invoice	Invoice No: 02.09.2026	2/10/2026	Paid Amt: \$1,041.06
						Check Amount: \$1,041.06
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$35.18
PO#:	Voucher #:	48590	Invoice	Invoice No: 02.11.2026	2/12/2026	Paid Amt: \$35.18
						Check Amount: \$35.18
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$40.00
PO#:	Voucher #:	48609	Invoice	Invoice No: 02.14.2026	2/16/2026	Paid Amt: \$40.00
						Check Amount: \$40.00

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	4614			WEX		Wire		
			B 01	215 082	Flex	\$54.00		
PO#:	Voucher #:	48610	Invoice	Invoice No:	02.15.2026	2/16/2026	Paid Amt:	\$54.00
							Check Amount:	\$54.00
PCB	1137			Aviben LLC		Wire		
			B 01	215 005	Tax Ann	\$1,325.53		
PO#:	Voucher #:	48603	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$1,325.53
			B 01	215 005	Tax Ann	\$9,769.08		
			B 04	215 005	Payroll Deductions	\$99.06		
PO#:	Voucher #:	48604	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$9,868.14
			B 01	215 005	Tax Ann	\$145.84		
PO#:	Voucher #:	48605	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$145.84
			B 01	215 005	Tax Ann	\$237.50		
PO#:	Voucher #:	48606	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$237.50
			B 01	215 005	Tax Ann	\$315.00		
PO#:	Voucher #:	48601	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$315.00
			B 01	215 005	Tax Ann	\$137.50		
PO#:	Voucher #:	48602	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$137.50
							Check Amount:	\$12,029.51
PCB	1096			COMMISSIONER OF REVENUE		Wire		
			B 01	215 013	State Tax	\$9,674.94		
			B 02	215 013	State Tax	\$363.76		
			B 04	215 013	State Tax	\$319.26		
PO#:	Voucher #:	48598	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$10,357.96
							Check Amount:	\$10,357.96
PCB	4400			FEDERAL TAX PAYMENT		Wire		
			B 01	215 010	FICA	\$42,688.66		
			B 02	215 010	FICA	\$2,201.60		
			B 04	215 010	FICA	\$2,183.96		
			B 01	215 011	Federal Tax	\$16,542.20		
			B 02	215 011	Federal Tax	\$544.08		
			B 04	215 011	Federal Tax	\$323.54		
PO#:	Voucher #:	48607	Invoice	Invoice No:	S2026150	2/16/2026	Paid Amt:	\$64,484.04
							Check Amount:	\$64,484.04
PCB	1415			PERA		Wire		
			B 01	215 017	PERA	\$15,345.90		
			B 02	215 017	PERA	\$1,975.09		

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	1415			PERA		Wire		
				B 04 215 017	PERA	\$827.26		
PO#:	Voucher #:	48597	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$18,148.25	
						Check Amount:	\$18,148.25	
PCB	1558			TEACHERS RETIREMENT ASSN		Wire		
				B 01 215 018	TRA	\$34,733.45		
				B 04 215 018	TRA	\$1,596.45		
PO#:	Voucher #:	48600	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$36,329.90	
						Check Amount:	\$36,329.90	
PCB	4614			WEX		Wire		
				B 01 215 082	FSA	\$1,578.30		
				B 01 215 082	FSA Adjustment	(\$1,578.30)		
				B 01 215 084	HSA	\$7,111.37		
				B 02 215 084	HSA	\$45.00		
				B 04 215 084	Payroll Deductions	\$123.62		
PO#:	Voucher #:	48593	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$7,279.99	
						Check Amount:	\$7,279.99	
PCB	4614			WEX		Wire		
				B 01 215 082	Flex	\$49.69		
PO#:	Voucher #:	48657	Invoice	Invoice No: 02.17.2026	2/18/2026	Paid Amt:	\$49.69	
						Check Amount:	\$49.69	
PCB	3113			REPUBLIC SERVICES #891		Wire		
				E 01 005 810 000 000 330	Waste/Recycling Services	\$1,418.86		
PO#:	Voucher #:	48658	Invoice	Invoice No: 0891-001504172	2/18/2026	Paid Amt:	\$1,418.86	
				E 01 005 810 000 000 330	Waste/Recycling Services	\$1,306.79		
PO#:	Voucher #:	48659	Invoice	Invoice No: 0891-001504173	2/18/2026	Paid Amt:	\$1,306.79	
						Check Amount:	\$2,725.65	
PCB	4614			WEX		Wire		
				B 01 215 082	Flex	\$308.68		
PO#:	Voucher #:	48669	Invoice	Invoice No: 02.18.2026	2/19/2026	Paid Amt:	\$308.68	
						Check Amount:	\$308.68	
PCB	4614			WEX		Wire		
				B 01 215 082	Flex	\$110.00		
PO#:	Voucher #:	48689	Invoice	Invoice No: 02.19.2026	2/20/2026	Paid Amt:	\$110.00	
						Check Amount:	\$110.00	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$10.00
PO#:	Voucher #:	48713	Invoice	Invoice No: 02.20.2026	2/24/2026	Paid Amt: \$10.00
						Check Amount: \$10.00
PCB	4614			WEX		Wire
				B 01 215 082	Daycare	\$652.18
				B 01 215 082	Flex	\$273.26
PO#:	Voucher #:	48714	Invoice	Invoice No: 02.23.2026	2/24/2026	Paid Amt: \$925.44
						Check Amount: \$925.44
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$30.00
PO#:	Voucher #:	48729	Invoice	Invoice No: 02.25.2026	2/26/2026	Paid Amt: \$30.00
						Check Amount: \$30.00
PCB	4400			FEDERAL TAX PAYMENT		Wire
				B 01 215 010	FICA	\$2,368.00
				B 04 215 010	FICA	\$49.98
				B 01 215 011	Federal Tax	\$878.31
PO#:	Voucher #:	48688	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$3,296.29
						Check Amount: \$3,296.29
PCB	1096			COMMISSIONER OF REVENUE		Wire
				B 01 215 013	State Tax	\$454.61
PO#:	Voucher #:	48687	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$454.61
						Check Amount: \$454.61
PCB	1415			PERA		Wire
				B 01 215 017	PERA	\$2,166.82
				B 04 215 017	PERA	\$45.75
PO#:	Voucher #:	48686	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$2,212.57
						Check Amount: \$2,212.57
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$3.72
PO#:	Voucher #:	48773	Invoice	Invoice No: 02.26.2026	2/27/2026	Paid Amt: \$3.72
						Check Amount: \$3.72
PCB	4400			FEDERAL TAX PAYMENT		Wire
				B 01 215 010	FICA	\$41,584.60
				B 02 215 010	FICA	\$2,014.78
				B 04 215 010	FICA	\$2,062.28

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	4400			FEDERAL TAX PAYMENT		Wire		
			B 01	215 011	Federal Tax	\$15,960.08		
			B 02	215 011	Federal Tax	\$471.56		
			B 04	215 011	Federal Tax	\$302.80		
PO#:	Voucher #:	48769	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$62,396.10	
						Check Amount:	\$62,396.10	
PCB	4614			WEX		Wire		
			B 01	215 082	Flex	\$11.73		
PO#:	Voucher #:	48782	Invoice	Invoice No: 02.27.2026	2/27/2026	Paid Amt:	\$11.73	
						Check Amount:	\$11.73	
PCB	4614			WEX		Wire		
			E 01	005 110 000 000 305	WEX monthly service fee	\$194.00		
PO#:	Voucher #:	48783	Invoice	Invoice No: 0002314134-IN	2/27/2026	Paid Amt:	\$194.00	
						Check Amount:	\$194.00	
PCB	4806			REVTRAK		Wire		
			E 01	005 110 000 000 305	Transaction Fee for Payments	\$66.28		
PO#:	Voucher #:	48847	Invoice	Invoice No: 2.6.26	2/6/2026	Paid Amt:	\$66.28	
						Check Amount:	\$66.28	
PCB	79154 4742			LUKE PANEK		Check		
			R 02	005 770 000 701 601	Refund Food Service Balance	\$2.05		
PO#:	Voucher #:	38738	Invoice	Invoice No: 6.12.23	2/5/2026	Paid Amt:	\$2.05	
						Check Amount:	\$2.05	
PCB	79155 4734			MELISSA BATES		Check		
			R 02	005 770 000 701 601	Refund Food Service Balance	\$11.95		
PO#:	Voucher #:	38730	Invoice	Invoice No: 6.12.23	2/5/2026	Paid Amt:	\$11.95	
						Check Amount:	\$11.95	
PCB	79156 5190			Great River Children's Museum		Check		
			E 04	005 582 000 344 369	Misc.	\$255.00		
PO#: 6825	Voucher #:	48581	Invoice	Invoice No: F019	2/10/2026	Paid Amt:	\$255.00	
						Check Amount:	\$255.00	
PCB	79157 4560			Aaron Larsen		Check		
			E 01	020 296 055 000 305	JV/V GBB Official Holdingford	\$150.00		
PO#:	Voucher #:	48561	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79158 4295			AMAZON CAPITAL SERVICES		Check		
			E 01	005 690 690 000 456	B08K8TM8X7 1ft iPhone Charge Cable Short,	\$17.98		

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79158	4295		AMAZON CAPITAL SERVICES		Check		
			E 01	005 690 690 000 456	B0CFZXZB6M kenddeel Headphone Plug Extr	\$26.85		
			E 01	005 690 690 000 456	Amazon Shipping Charge	\$0.00		
PO#: 6810	Voucher #:	48452	Invoice	Invoice No: 1CN6-T3VV-3TCR	2/11/2026	Paid Amt:	\$44.83	
			E 01	010 201 000 000 430	B0FPPL2HKG Rolling Storage Cart with 14 Dr	\$118.99		
			E 01	010 201 000 000 430	Amazon Shipping Charge	\$0.00		
PO#: 6798	Voucher #:	48457	Invoice	Invoice No: 1NFK-CRTJ-64DY	2/11/2026	Paid Amt:	\$118.99	
			E 01	010 203 000 000 401	B0000AQOE5 EXPO Precision-Point Whitebo	\$12.84		
			E 01	010 203 000 000 401	B0BVTVSX7L Fuutreo 500 Counts White Env	\$41.99		
			E 01	010 203 000 000 401	Amazon Shipping Charge	\$0.00		
PO#: 6797	Voucher #:	48462	Invoice	Invoice No: 1K4Q-99FR-MRQ7	2/11/2026	Paid Amt:	\$54.83	
			E 01	020 301 321 830 433	B072RSTKT6 Advantus Super Stacker Docurr	\$109.50		
			E 01	020 301 321 830 433	B08SQNFR3Q Citylife 6 Packs Small Storage	\$29.99		
			E 01	020 301 321 830 433	B08XWL7JC8 Citylife 1.3 QT 6 Pack Small St	\$23.28		
			E 01	020 301 321 830 433	B0CDNP8FCL 6 Pack Large Clear Plastic Dra	\$19.99		
			E 01	020 301 321 830 433	Amazon Shipping Charge	\$0.00		
PO#: 6804	Voucher #:	48503	Invoice	Invoice No: 1HPH-XVR6-RKGN	2/11/2026	Paid Amt:	\$182.76	
			E 01	020 301 321 830 433	B0CJC3N6RH New Fresh 25pcs Orange Calit	\$29.98		
			E 01	020 301 321 830 433	B0CJCF8FN2 New Fresh 100pcs Yellow Calib	\$14.99		
			E 01	020 301 321 830 433	B0FRV8MK6S New Fresh 100pcs Purple Calil	\$14.99		
			E 01	020 301 321 830 433	B0FRWXWNSX New Fresh 100pcs Red Calib	\$14.99		
			E 01	020 301 321 830 433	B0G47616GM 360 Mixed Impatiens Athena F	\$4.59		
PO#: 6789	Voucher #:	48504	Invoice	Invoice No: 1KH3-GFVN-3TXJ	2/11/2026	Paid Amt:	\$79.54	
			E 01	020 301 321 830 433	B004S3JYM0 Outsidepride Mix Geranium See	\$9.49		
			E 01	020 301 321 830 433	B0798VLKXS Lobelia Seeds,Trailing Mixed, U	\$1.95		
			E 01	020 301 321 830 433	B07P11T3TP Double Hanging Basket Apricot l	\$12.95		
			E 01	020 301 321 830 433	Amazon Shipping Charge	\$10.45		
PO#: 6789	Voucher #:	48505	Invoice	Invoice No: 1G9L-JWYN-CX4Q	2/11/2026	Paid Amt:	\$34.84	
			E 01	020 301 321 830 433	B000F8XIP6 Pacon Super Value Poster Boarc	\$49.82		
			E 01	020 301 321 830 433	B004I78LYI Outsidepride White Lady Lobelia	\$9.49		
			E 01	020 301 321 830 433	B006HI5716 Outsidepride Johnny Jump Up Vi	\$7.12		
			E 01	020 301 321 830 433	B00FMB3CE8 Outsidepride Bambini Mix Viola	\$7.12		
			E 01	020 301 321 830 433	B00GS7G2A6 Outsidepride Splash Select Mix	\$7.12		
			E 01	020 301 321 830 433	B00JM5GZGW Play-Doh Modeling Compounc	\$23.97		
			E 01	020 301 321 830 433	B01LYBQXRH Amazon Basics 4-Shelf Adjuste	\$43.99		
			E 01	020 301 321 830 433	B06ZYBHT3S Maverick F1 Series Geranium F	\$21.92		
			E 01	020 301 321 830 433	B0BV33X5Z1 Silver Falls Dichondra Seeds fo	\$74.80		

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79158	4295		AMAZON CAPITAL SERVICES		Check		
			E 01 020 301 321 830 433	B0BW9T1QLY Emerald Falls Dichondra Seed:		\$39.95		
			E 01 020 301 321 830 433	B0C1G2TMS4 Geranium Mix 50 Seeds Flowe		\$7.90		
			E 01 020 301 321 830 433	B0D7QSYXBL Outsidepride Sorbet Limitless E		\$7.12		
			E 01 020 301 321 830 433	B0F2F935YX 10000 Perennial Verbena Flowe		\$5.99		
			E 01 020 301 321 830 433	B0F8KNK5Z9 Pelleted Begonia Nonstop Serie		\$4.89		
			E 01 020 301 321 830 433	B0FRGC5H97 200pcs Fuchsia Seeds Perenni		\$7.99		
			E 01 020 301 321 830 433	B0FS7HX1ZW Dianthus Seeds 5000PCS- Fr		\$5.99		
			E 01 020 301 321 830 433	Freight		\$4.52		
PO#: 6789	Voucher #:	48506	Invoice	Invoice No: 1CX7-KC9G-3T1R	2/11/2026		Paid Amt:	\$329.70
			E 01 010 412 000 740 433	B0CT5YT81H Sensory Fidget Toys for Kids To		\$15.99		
			E 01 010 412 000 740 433	B0D3PQRW69 Craftstory Busy Board Montes:		\$18.99		
			E 01 010 412 000 740 433	B0D4LCJWYX Coogam Mystery Surprise Box		\$26.59		
			E 01 010 412 000 740 433	B0DBHSTRNM ROOKEA 6 Pack Chair Bands		\$5.97		
			E 01 010 412 000 740 433	Amazon Shipping Charge		\$0.00		
PO#: 6824	Voucher #:	48580	Invoice	Invoice No: 1LJX-77NQ-4W31	2/11/2026		Paid Amt:	\$67.54
							Check Amount:	\$913.03
PCB	79159	4891		Andy's Towing LLC		Check		
			E 01 005 760 000 720 305	Bus Tow 11-08		\$313.22		
PO#:	Voucher #:	48544	Invoice	Invoice No: 26-169253	2/11/2026		Paid Amt:	\$313.22
							Check Amount:	\$313.22
PCB	79160	5187		Anthony Miller		Check		
			R 02 005 770 000 701 601	Lunch Account Refund		\$53.60		
PO#:	Voucher #:	48469	Invoice	Invoice No: 02.03.2026	2/11/2026		Paid Amt:	\$53.60
							Check Amount:	\$53.60
PCB	79161	1027		APPLIANCE REPAIR CENTER Inc.		Check		
			E 02 005 770 000 701 350	Booster Heater Repair		\$589.80		
PO#:	Voucher #:	48534	Invoice	Invoice No: 28096	2/11/2026		Paid Amt:	\$589.80
			E 02 005 770 000 701 350	Booster Heater Repair Pressure Value		\$943.80		
PO#:	Voucher #:	48535	Invoice	Invoice No: 28079	2/11/2026		Paid Amt:	\$943.80
			E 02 005 770 000 701 350	Combi Oven Repair		\$1,255.60		
PO#:	Voucher #:	48536	Invoice	Invoice No: 27950	2/11/2026		Paid Amt:	\$1,255.60
							Check Amount:	\$2,789.20

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79162	2966		ARROW LIFT ACCESSIBILITY		Check
			E 01 005 810 000 000 305	CONTRACT RENEWAL 1-21-2026 to 01-21-2		\$711.00
PO#:	Voucher #:	48451	Invoice	Invoice No: P-S176993	2/11/2026	Paid Amt: \$711.00
						Check Amount: \$711.00
PCB	79163	4180		AUTO VALUE LITTLE FALLS		Check
			E 01 005 760 000 720 401	Shop Tools		\$20.99
PO#:	Voucher #:	48555	Invoice	Invoice No: 12113482	2/11/2026	Paid Amt: \$20.99
						Check Amount: \$20.99
PCB	79164	1042		BATTERIES PLUS		Check
			E 01 005 810 000 000 401	Batteries		\$402.55
PO#:	Voucher #:	48470	Invoice	Invoice No: P89081147	2/11/2026	Paid Amt: \$402.55
						Check Amount: \$402.55
PCB	79165	4818		Brady, Martz & Associates, P.C.		Check
			E 01 005 110 000 000 312	Audit of financial Statements		\$23,100.00
PO#:	Voucher #:	48523	Invoice	Invoice No: 39955	2/11/2026	Paid Amt: \$23,100.00
						Check Amount: \$23,100.00
PCB	79166	3556		BRIAN HILTNER		Check
			E 01 020 296 055 000 305	JV/V GBB Official Melrose		\$150.00
PO#:	Voucher #:	48464	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79167	1074		CENTRA SOTA COOPERATIVE		Check
			E 01 005 760 000 720 442	Unleaded Gas		\$582.74
			E 01 005 760 000 720 442	Discount		(\$24.14)
PO#:	Voucher #:	48557	Invoice	Invoice No: 5500409	2/11/2026	Paid Amt: \$558.60
			E 01 005 760 000 720 442	Unleaded Gas		\$900.90
			E 01 005 760 000 720 442	Discount		(\$37.32)
PO#:	Voucher #:	48556	Invoice	Invoice No: 5440009	2/11/2026	Paid Amt: \$863.58
			E 01 005 760 000 720 442	Unleaded Gas		\$900.66
			E 01 005 760 000 720 442	Discount		(\$37.31)
PO#:	Voucher #:	48558	Invoice	Invoice No: 5500361	2/11/2026	Paid Amt: \$863.35
			E 01 005 760 000 720 442	Wintermaster Dyed		\$3,415.00
			E 01 005 760 000 720 442	Discount		(\$100.00)
PO#:	Voucher #:	48559	Invoice	Invoice No: 5500408	2/11/2026	Paid Amt: \$3,315.00
						Check Amount: \$5,600.53

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79168	1079		CENTRAL MN ALARMS INC		Check
			E 01 005 865 000 363 305	Alarm Service 1st Quarter 2026 Elementary		\$129.00
PO#:	Voucher #:	48528	Invoice	Invoice No: 101322	2/11/2026	Paid Amt: \$129.00
			E 01 005 865 000 363 305	Alarm Service 2026 1st Quarter Elementary		\$159.00
PO#:	Voucher #:	48529	Invoice	Invoice No: 101321	2/11/2026	Paid Amt: \$159.00
			E 01 005 865 000 363 305	Alarm Service 1st Quarter 2026 HS Daily Rep		\$171.00
PO#:	Voucher #:	48525	Invoice	Invoice No: 101325	2/11/2026	Paid Amt: \$171.00
			E 01 005 865 000 363 305	Elevator/Lift Emergency Phone 1st Quarter 20		\$93.00
PO#:	Voucher #:	48527	Invoice	Invoice No: 101323	2/11/2026	Paid Amt: \$93.00
			E 01 005 865 000 363 305	Alarm Service 1st Quarter HS 2026		\$159.00
PO#:	Voucher #:	48526	Invoice	Invoice No: 101324	2/11/2026	Paid Amt: \$159.00
						Check Amount: \$711.00
PCB	79169	1086		CITY OF ROYALTON		Check
			E 01 005 810 000 000 332	Acct 01-00002863-00-6 Water/Sewer		\$846.62
PO#:	Voucher #:	48517	Invoice	Invoice No: 02-02-2026	2/11/2026	Paid Amt: \$846.62
			E 01 005 810 000 000 332	Acct 01-00003550-00-8 Water/Sewer		\$1,259.07
PO#:	Voucher #:	48516	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$1,259.07
						Check Amount: \$2,105.69
PCB	79170	4596		CM2 Supply		Check
			E 01 020 301 320 830 433	Welding Gases and Supplies		\$522.16
PO#: 6519	Voucher #:	48511	Invoice	Invoice No: 0001127469	2/11/2026	Paid Amt: \$522.16
						Check Amount: \$522.16
PCB	79171	1092		COLE PAPERS, INC.		Check
			E 01 005 810 000 000 401	Hand soap & hand sanitizer refills		\$1,515.05
PO#: 6820	Voucher #:	48537	Invoice	Invoice No: 10680642	2/11/2026	Paid Amt: \$1,515.05
						Check Amount: \$1,515.05
PCB	79172	5189		Creative Planning Hold Co, LLC		Check
			E 01 005 110 000 000 305	Financial Management & Accounting Services		\$15,500.00
PO#:	Voucher #:	48482	Invoice	Invoice No: 1275494	2/11/2026	Paid Amt: \$15,500.00
						Check Amount: \$15,500.00
PCB	79173	4237		DSC Communications		Check
			E 01 005 760 000 720 350	Installation of Radio's in New Vans		\$3,477.31
PO#:	Voucher #:	48549	Invoice	Invoice No: 2601604	2/11/2026	Paid Amt: \$3,477.31
						Check Amount: \$3,477.31

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79174	1715		DVS RENEWAL		Check
			E 01 005 760 000 720 820	DVS RENEWAL License Tabs Buses & Vans		\$545.25
PO#:	Voucher #:	48569	Invoice	Invoice No: 02.06.2026	2/11/2026	Paid Amt: \$545.25
						Check Amount: \$545.25
PCB	79175	5185		Dylan Sauer Sundly		Check
			E 01 020 296 055 000 305	JV/V GBB Official Melrose		\$150.00
PO#:	Voucher #:	48465	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79176	1132		ECKROTH MUSIC CO		Check
			E 01 020 258 000 000 350	OPEN Repair PO		\$70.00
PO#: 6521	Voucher #:	48521	Invoice	Invoice No: 5974771	2/11/2026	Paid Amt: \$70.00
			E 01 020 258 000 000 350	OPEN Repair PO		\$134.00
PO#: 6521	Voucher #:	48520	Invoice	Invoice No: 5974753	2/11/2026	Paid Amt: \$134.00
			E 01 020 258 000 000 350	OPEN Repair PO		\$150.00
PO#: 6521	Voucher #:	48502	Invoice	Invoice No: 5990778	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$354.00
PCB	79177	1133		ECM PUBLISHERS INC		Check
			E 01 005 010 000 000 305	December 8 Regular Minutes		\$180.65
PO#:	Voucher #:	48586	Invoice	Invoice No: 1083063	2/11/2026	Paid Amt: \$180.65
			E 01 005 010 000 000 305	December 8 Truth In Taxation		\$54.65
PO#:	Voucher #:	48450	Invoice	Invoice No: 1083064	2/11/2026	Paid Amt: \$54.65
						Check Amount: \$235.30
PCB	79178	1173		FROGGYS SIGNS		Check
			E 01 005 760 000 720 401	Van 21 & 22 Safety Stickers		\$50.00
PO#:	Voucher #:	48550	Invoice	Invoice No: 27541X	2/11/2026	Paid Amt: \$50.00
						Check Amount: \$50.00
PCB	79179	5053		Gophermods, LLC		Check
			E 01 005 690 690 000 315	Macbook and Ipad Repairs		\$1,324.00
PO#:	Voucher #:	48456	Invoice	Invoice No: 7923	2/11/2026	Paid Amt: \$1,324.00
						Check Amount: \$1,324.00
PCB	79180	1184		GOV CONNECTION		Check
			E 01 005 690 690 000 455	910-006346 Logitech Signature M650 L for Bu		\$33.65
PO#: 6758	Voucher #:	48467	Invoice	Invoice No: 77185283	2/11/2026	Paid Amt: \$33.65
			E 01 010 620 000 000 470	46-00525-6 Honeywell Power Supply 1A 5.2V		\$39.80
PO#: 6785	Voucher #:	48543	Invoice	Invoice No: 77232386	2/11/2026	Paid Amt: \$39.80
						Check Amount: \$73.45

Royalton Public Schools

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Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79181	4212		HERITAGE EMBROIDERY & DESIGN		Check		
			E 01 020 292 000 000 401	Basketball nets		\$94.00		
PO#:	Voucher #:	48445	Invoice	Invoice No: 107663	2/11/2026	Paid Amt:	\$94.00	
			E 01 020 294 055 000 401	Spaudling legacy with laser logo		\$321.00		
			E 01 020 294 055 000 401	Scorebooks		\$70.00		
			E 01 020 294 055 000 401	traction pad replacement sheet		\$21.00		
			E 01 020 294 055 000 401	shipping		\$65.00		
PO#: 6795	Voucher #:	48565	Invoice	Invoice No: 107585	2/11/2026	Paid Amt:	\$477.00	
							Check Amount:	\$571.00
PCB	79182	1215		HILLYARD INC		Check		
			E 01 005 810 000 000 401	Misc.		\$4,228.76		
PO#: 6735	Voucher #:	48531	Invoice	Invoice No: 90001456	2/11/2026	Paid Amt:	\$4,228.76	
			E 01 005 810 000 000 401	Custodial Supplies		\$2,704.02		
PO#:	Voucher #:	48532	Invoice	Invoice No: 90008421	2/11/2026	Paid Amt:	\$2,704.02	
			E 01 005 810 000 000 401	Custodial Supplies		\$783.20		
PO#:	Voucher #:	48533	Invoice	Invoice No: 90008483	2/11/2026	Paid Amt:	\$783.20	
							Check Amount:	\$7,715.98
PCB	79183	1238		INNOVATIVE OFFICE SOLUTION, LLC		Check		
			E 01 010 203 000 000 401	BOSMPS1BLK Metal manual pencil sharpener		\$38.91		
			E 01 010 203 000 000 430	WAU22741 Gamma Green Astrobright 65lb ca		\$39.99		
			E 01 010 203 000 000 430	ITA60232 Integra correction tape		\$3.00		
			E 01 010 203 000 000 430	Free shipping. No tax.		\$0.00		
PO#: 6800	Voucher #:	48483	Invoice	Invoice No: IN5041082	2/11/2026	Paid Amt:	\$81.90	
							Check Amount:	\$81.90
PCB	79184	1241		ISCORP		Check		
			E 01 005 110 000 000 305	Skyward hosting Student service for March, 20		\$197.00		
PO#:	Voucher #:	48443	Invoice	Invoice No: 1558	2/11/2026	Paid Amt:	\$197.00	
							Check Amount:	\$197.00
PCB	79185	1247		J W PEPPER & SON INC		Check		
			E 01 020 259 000 000 430	Music		\$42.00		
PO#: 6782	Voucher #:	48512	Invoice	Invoice No: 368226261	2/11/2026	Paid Amt:	\$42.00	
			E 01 020 259 000 000 430	Music		\$157.49		
PO#: 6782	Voucher #:	48519	Invoice	Invoice No: 368202896	2/11/2026	Paid Amt:	\$157.49	
							Check Amount:	\$199.49

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79186	5007		Jake Larson		Check
			E 01 020 258 000 000 350	Piano Tuning/Repairs		\$300.00
PO#: 6792	Voucher #:	48522	Invoice	Invoice No: 9586	2/11/2026	Paid Amt: \$300.00
						Check Amount: \$300.00
PCB	79187	2615		JOEL TOEDTER		Check
			E 01 020 294 056 000 305	Wrestling Official Pierz		\$175.00
PO#:	Voucher #:	48563	Invoice	Invoice No: 02.04.2026	2/11/2026	Paid Amt: \$175.00
						Check Amount: \$175.00
PCB	79188	5193		Joel Vettleson		Check
			E 01 020 294 056 000 305	Wrestling Official Paynesville		\$175.00
PO#:	Voucher #:	48564	Invoice	Invoice No: 02.05.2026	2/11/2026	Paid Amt: \$175.00
						Check Amount: \$175.00
PCB	79189	1267		KEMPS, LLC		Check
			E 02 005 770 000 701 495	MILK		\$189.05
PO#:	Voucher #:	48585	Invoice	Invoice No: 6156892	2/11/2026	Paid Amt: \$189.05
			E 02 005 770 000 701 495	MILK		\$309.35
PO#:	Voucher #:	48438	Invoice	Invoice No: 6138281	2/11/2026	Paid Amt: \$309.35
			E 02 005 770 000 701 495	MILK		\$292.15
PO#:	Voucher #:	48440	Invoice	Invoice No: 6147000	2/11/2026	Paid Amt: \$292.15
			E 02 005 770 000 701 495	MILK		\$515.50
PO#:	Voucher #:	48441	Invoice	Invoice No: 6153110	2/11/2026	Paid Amt: \$515.50
			E 02 005 770 000 701 495	MILK		\$462.35
PO#:	Voucher #:	48583	Invoice	Invoice No: 6160855	2/11/2026	Paid Amt: \$462.35
			E 02 005 770 000 701 495	MILK		\$206.20
PO#:	Voucher #:	48439	Invoice	Invoice No: 6145912	2/11/2026	Paid Amt: \$206.20
			E 02 005 770 000 701 495	MILK		\$427.95
PO#:	Voucher #:	48582	Invoice	Invoice No: 6162760	2/11/2026	Paid Amt: \$427.95
			E 02 005 770 000 701 495	MILK		\$446.90
PO#:	Voucher #:	48442	Invoice	Invoice No: 6151630	2/11/2026	Paid Amt: \$446.90
			E 02 005 770 000 701 495	MILK		\$171.80
PO#:	Voucher #:	48584	Invoice	Invoice No: 6158593	2/11/2026	Paid Amt: \$171.80
						Check Amount: \$3,021.25
PCB	79190	5192		Kenneth Meyer		Check
			E 01 020 296 055 000 305	JV/V GBB Official Holdingford		\$150.00
PO#:	Voucher #:	48560	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$150.00

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79191	5062		Lane Olson		Check		
			E 01 020 960 258 340 898	Scholarship Music Elizabeth Sprenkle		\$1,000.00		
PO#:	Voucher #:	48466	Invoice	Invoice No: 01.28.2028	2/11/2026	Paid Amt:	\$1,000.00	
						Check Amount:	\$1,000.00	
PCB	79192	4540		MARCO		Check		
			E 01 005 110 690 000 580	Copiers		\$2,055.60		
PO#:	Voucher #:	48501	Invoice	Invoice No: 41196035	2/11/2026	Paid Amt:	\$2,055.60	
						Check Amount:	\$2,055.60	
PCB	79193	5031		Mark Schwankl		Check		
			E 01 020 294 055 000 305	C Squad BBB Official Kimball		\$100.00		
PO#:	Voucher #:	48449	Invoice	Invoice No: 01.30.2026	2/11/2026	Paid Amt:	\$100.00	
						Check Amount:	\$100.00	
PCB	79194	5182		Mark Thompson		Check		
			E 01 020 294 055 000 305	BBB Official Kimball		\$150.00		
PO#:	Voucher #:	48446	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79195	2428		MARVIN POGEL JR		Check		
			E 01 020 294 055 000 305	BBB Official Kimball		\$150.00		
PO#:	Voucher #:	48447	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79196	1338		MICHAEL BUKOWSKI		Check		
			E 01 020 294 055 000 305	JV/V BBB Official Maple Lake		\$150.00		
PO#:	Voucher #:	48461	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79197	5184		Michael Laurin		Check		
			E 01 020 294 055 000 305	JV/V BBB Official Maple Lake		\$150.00		
PO#:	Voucher #:	48460	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79198	2524		MIDCONTINENT COMMUNICATIONS		Check		
			E 01 005 810 000 000 320	PHONE SERVICE & Internet		\$1,491.50		
PO#:	Voucher #:	48481	Invoice	Invoice No: 14529320115202	2/11/2026	Paid Amt:	\$1,491.50	
						Check Amount:	\$1,491.50	
PCB	79199	1331		MID-STATE EDUCATION DIST		Check		
			E 01 005 400 000 000 394	ADMIN		\$5,840.90		
			E 01 010 412 450 740 396	ECSE		\$4,885.50		
			E 01 010 412 450 740 397	ECSE		\$914.65		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79199	1331		MID-STATE EDUCATION DIST		Check
			E 01	005 405 450 740 396	HEAR IMPAIRED	\$1,678.14
			E 01	005 405 450 740 397	HEAR IMPAIRED	\$346.17
			E 01	005 420 450 740 396	OT/PT	\$3,460.86
			E 01	005 420 450 740 397	OT/PT	\$1,180.69
			E 01	005 420 450 740 396	APE	\$1,493.05
			E 01	005 420 450 740 397	APE	\$311.73
			E 01	010 401 450 740 396	SPEECH/LANGUAGE	\$11,464.17
			E 01	010 401 450 740 397	SPEECH/LANGUAGE	\$2,000.09
			E 01	005 420 450 740 396	Psych Service	\$5,626.49
			E 01	005 420 450 740 397	Psych Service	\$572.51
			E 01	020 211 390 000 391	Telecommunication Access	\$1,896.60
PO#:	Voucher #:	48480	Invoice	Invoice No: 4006	2/11/2026	Paid Amt: \$41,671.55
						Check Amount: \$41,671.55
PCB	79200	5008		Mitchel VanderMey		Check
			E 01	020 294 055 000 305	JV/V BBB Official Maple Lake	\$150.00
PO#:	Voucher #:	48459	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt: \$150.00
			E 01	020 296 055 000 305	JV/V GBB Official Holdingford	\$150.00
PO#:	Voucher #:	48562	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$300.00
PCB	79201	4458		MOSYLE CORPORATION		Check
			E 01	005 690 690 000 406	Additional Subscription 1-01-2026 to 7-31-202	\$7.59
PO#:	Voucher #:	48542	Invoice	Invoice No: 26112980	2/11/2026	Paid Amt: \$7.59
						Check Amount: \$7.59
PCB	79202	3965		MRI SOFTWARE LLC		Check
			E 01	005 110 000 000 305	Staff Screen	\$334.00
PO#:	Voucher #:	48472	Invoice	Invoice No: MRIUS2678838	2/11/2026	Paid Amt: \$334.00
						Check Amount: \$334.00
PCB	79203	1375		NAPA AUTO PARTS		Check
			E 01	005 760 000 720 401	Parts Bus #4-27 Credit Warranty	\$16.31
PO#:	Voucher #:	48551	Credit	Invoice No: 670478	2/11/2026	Paid Amt: (\$16.31)
			E 01	005 760 000 720 401	Shop Supplies	\$9.33
PO#:	Voucher #:	48554	Invoice	Invoice No: 669844	2/11/2026	Paid Amt: \$9.33
			E 01	005 760 000 720 401	Bus 10-10 Parts	\$14.85
PO#:	Voucher #:	48548	Invoice	Invoice No: 670661	2/11/2026	Paid Amt: \$14.85
			E 01	005 760 000 720 401	Shop Supplies	\$155.76
PO#:	Voucher #:	48552	Invoice	Invoice No: 670105	2/11/2026	Paid Amt: \$155.76

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79203	1375		NAPA AUTO PARTS		Check
			E 01 005 760 000 720 401	Shop Supplies & Filter for Bus 7-23		\$44.44
PO#:	Voucher #:	48553	Invoice	Invoice No: 670462	2/11/2026	Paid Amt: \$44.44
			E 01 005 760 000 720 401	Parts Bus #4-27		\$39.28
PO#:	Voucher #:	48545	Invoice	Invoice No: 669962	2/11/2026	Paid Amt: \$39.28
						Check Amount: \$247.35
PCB	79204	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check
			E 01 005 760 000 720 401	Bus 11-08 Parking Brakes, Drums Credit		\$177.11
PO#:	Voucher #:	48539	Credit	Invoice No: CM330517	2/11/2026	Paid Amt: (\$177.11)
			E 01 005 760 000 720 401	Bus 4-22 Pigtail, Ignition Credit		\$59.48
PO#:	Voucher #:	48541	Credit	Invoice No: CM331045	2/11/2026	Paid Amt: (\$59.48)
			E 01 005 760 000 720 350	Bus 7-23 Radiator		\$660.65
PO#:	Voucher #:	48538	Invoice	Invoice No: 814586	2/11/2026	Paid Amt: \$660.65
			E 01 005 760 000 720 401	Bus 4-22 Pigtail, Ignition, Seal, Thermostat		\$124.13
PO#:	Voucher #:	48540	Invoice	Invoice No: 331045	2/11/2026	Paid Amt: \$124.13
			E 01 005 760 000 720 401	Shop Supplies		\$21.00
PO#:	Voucher #:	48546	Invoice	Invoice No: 330922	2/11/2026	Paid Amt: \$21.00
			E 01 005 760 000 720 350	Bus 4-22 Install Camera's & Check Engine Lig		\$2,745.06
PO#:	Voucher #:	48547	Invoice	Invoice No: 814507	2/11/2026	Paid Amt: \$2,745.06
						Check Amount: \$3,314.25
PCB	79205	4515		Northern Pines Mental Health Center		Check
			E 01 005 730 000 373 378	Behavioral Interventionist February 2026		\$3,066.00
PO#:	Voucher #:	48507	Invoice	Invoice No: INV798	2/11/2026	Paid Amt: \$3,066.00
						Check Amount: \$3,066.00
PCB	79206	5052		Office of MNIT Services		Check
			E 01 005 690 690 000 405	Crowdstrike Endpoint Protection		\$86.17
PO#:	Voucher #:	48468	Invoice	Invoice No: 25120706	2/11/2026	Paid Amt: \$86.17
						Check Amount: \$86.17
PCB	79207	1406		PAN-O-GOLD BAKING CO		Check
			E 02 005 770 000 701 490	Bread		\$33.75
PO#:	Voucher #:	48421	Invoice	Invoice No: 10000126019002	2/11/2026	Paid Amt: \$33.75
			E 02 005 770 000 701 490	Bread		\$33.75
PO#:	Voucher #:	48422	Invoice	Invoice No: 10000126026002	2/11/2026	Paid Amt: \$33.75
			E 02 005 770 000 701 490	Bread		\$16.80
PO#:	Voucher #:	48444	Invoice	Invoice No: 10000126026003	2/11/2026	Paid Amt: \$16.80
			E 02 005 770 000 701 490	Bread		\$171.00
PO#:	Voucher #:	48423	Invoice	Invoice No: 10000126033011	2/11/2026	Paid Amt: \$171.00

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79207	1406		PAN-O-GOLD BAKING CO		Check		
			E 02	005 770 000 701 490	Bread	\$224.75		
PO#:	Voucher #:	48566	Invoice	Invoice No: 10000126033010	2/11/2026	Paid Amt:	\$224.75	
						Check Amount:	\$480.05	
PCB	79208	4242		RADEMACHER COMPANIES, INC.		Check		
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$3.06		
PO#: 6541	Voucher #:	48453	Invoice	Invoice No: 001-00262407	2/11/2026	Paid Amt:	\$3.06	
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$9.49		
PO#: 6541	Voucher #:	48454	Invoice	Invoice No: 001-00259584	2/11/2026	Paid Amt:	\$9.49	
			E 02	005 770 000 701 490	Jumbo Coney Buns	\$11.97		
PO#:	Voucher #:	48514	Invoice	Invoice No: 002-00485475	2/11/2026	Paid Amt:	\$11.97	
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$21.96		
PO#: 6541	Voucher #:	48455	Invoice	Invoice No: 002-00474032	2/11/2026	Paid Amt:	\$21.96	
						Check Amount:	\$46.48	
PCB	79209	4955		Robotics Education & Competition Foundation		Check		
			E 04	005 505 053 321 369	Misc.	\$0.00		
			E 04	005 505 053 321 369	Robotics VEX Reg	\$255.00		
PO#: 6818	Voucher #:	48471	Invoice	Invoice No: 62432438	2/11/2026	Paid Amt:	\$255.00	
						Check Amount:	\$255.00	
PCB	79210	5183		Rodney Helling		Check		
			E 01	020 294 055 000 305	JV/V BBB Official Kimball	\$150.00		
PO#:	Voucher #:	48448	Invoice	Invoice No: 01.23.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79211	1477		ROYALTON LUMBER COMPANY		Check		
			E 01	005 810 000 000 401	Custodial Supplies	\$2,494.70		
PO#:	Voucher #:	48530	Invoice	Invoice No: 886534	2/11/2026	Paid Amt:	\$2,494.70	
						Check Amount:	\$2,494.70	
PCB	79212	3955		Sandra Engdahl		Check		
			E 01	020 296 055 000 305	JV/V GBB Official Melrose	\$150.00		
PO#:	Voucher #:	48463	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79213	2577		SYSCO WESTERN MN, INC.		Check		
			E 02	005 770 000 701 490	LUNCH	\$2,438.20		
			E 02	005 770 000 701 401	SUPPLIES	\$307.08		
PO#:	Voucher #:	48436	Invoice	Invoice No: 353099045	2/11/2026	Paid Amt:	\$2,745.28	
			E 02	005 770 000 705 490	Breakfast	\$739.43		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79213	2577		SYSKO WESTERN MN, INC.		Check
			E 02 005 770 000 701 401	Supplies		\$39.64
PO#:	Voucher #:	48437	Invoice	Invoice No: 353099044	2/11/2026	Paid Amt: \$779.07
			E 02 005 770 000 701 490	LUNCH		\$107.82
PO#:	Voucher #:	48428	Invoice	Invoice No: 353093550	2/11/2026	Paid Amt: \$107.82
			E 02 005 770 000 701 490	LUNCH		\$3,370.31
			E 02 005 770 000 701 401	SUPPLIES		\$15.70
PO#:	Voucher #:	48429	Invoice	Invoice No: 353094143	2/11/2026	Paid Amt: \$3,386.01
			E 02 005 770 000 701 490	Commodity		\$30.98
PO#:	Voucher #:	48434	Invoice	Invoice No: 353099047	2/11/2026	Paid Amt: \$30.98
			E 02 005 770 000 701 490	LUNCH		\$2,913.96
			E 02 005 770 000 701 401	SUPPLIES		\$544.65
PO#:	Voucher #:	48424	Invoice	Invoice No: 353099048	2/11/2026	Paid Amt: \$3,458.61
			E 02 005 770 000 701 490	Commodity		\$22.08
PO#:	Voucher #:	48430	Invoice	Invoice No: 353094142	2/11/2026	Paid Amt: \$22.08
			E 02 005 770 000 701 490	Commodity		\$85.77
PO#:	Voucher #:	48431	Invoice	Invoice No: 353105652	2/11/2026	Paid Amt: \$85.77
			E 02 005 770 000 701 490	Credit		\$22.94
PO#:	Voucher #:	48425	Credit	Invoice No: 353099398	2/11/2026	Paid Amt: (\$22.94)
			E 02 005 770 000 701 490	Commodity		\$48.19
PO#:	Voucher #:	48568	Invoice	Invoice No: 353105653	2/11/2026	Paid Amt: \$48.19
			E 02 005 770 000 701 490	Commodity		\$104.25
PO#:	Voucher #:	48435	Invoice	Invoice No: 353099046	2/11/2026	Paid Amt: \$104.25
			E 02 005 770 000 701 490	LUNCH		\$3,907.62
			E 02 005 770 000 701 401	SUPPLIES		\$13.38
PO#:	Voucher #:	48432	Invoice	Invoice No: 353105651	2/11/2026	Paid Amt: \$3,921.00
			E 02 005 770 000 701 490	LUNCH		\$22.85
PO#:	Voucher #:	48426	Invoice	Invoice No: 353101981	2/11/2026	Paid Amt: \$22.85
			E 02 005 770 000 705 490	Breakfast		\$543.34
			E 02 005 770 000 701 401	Supplies		\$39.64
PO#:	Voucher #:	48433	Invoice	Invoice No: 353105650	2/11/2026	Paid Amt: \$582.98
			E 02 005 770 000 705 490	Overpayment Correction Orinigal Invoice #353		\$0.30
PO#:	Voucher #:	48510	Credit	Invoice No: 353085001C	2/11/2026	Paid Amt: (\$0.30)
			E 02 005 770 000 701 401	Supplies		\$151.18
PO#:	Voucher #:	48427	Invoice	Invoice No: 353100751	2/11/2026	Paid Amt: \$151.18
			E 02 005 770 000 701 490	LUNCH		\$3,067.01

Royalton Public Schools

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Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79213	2577		SYSCO WESTERN MN, INC.		Check		
				E 02 005 770 000 701 401 SUPPLIES		\$98.80		
PO#:	Voucher #:	48567	Invoice	Invoice No: 353105654	2/11/2026	Paid Amt:	\$3,165.81	
						Check Amount:	\$18,588.64	
PCB	79214	5180		Teaching Strategies, LLC		Check		
				E 04 005 582 000 344 430 Misc.		\$717.00		
PO#: 6806	Voucher #:	48513	Invoice	Invoice No: INV234535	2/11/2026	Paid Amt:	\$717.00	
						Check Amount:	\$717.00	
PCB	79215	4206		T-MOBILE		Check		
				E 01 005 810 000 000 320 Mobile Internet Acct 971799683		\$40.00		
PO#:	Voucher #:	48515	Invoice	Invoice No: 01.21.2026	2/11/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
PCB	79216	5186		Trinity Blommer		Check		
				E 01 020 960 258 340 898 Music Scholarship Elizabeth Sprenkle		\$1,000.00		
PO#:	Voucher #:	48518	Invoice	Invoice No: 01.28.2026	2/11/2026	Paid Amt:	\$1,000.00	
						Check Amount:	\$1,000.00	
PCB	79217	5155		Tyrell Grinnell		Check		
				E 01 020 294 055 000 305 C Squad BBB Official Maple Lake		\$85.00		
PO#:	Voucher #:	48458	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt:	\$85.00	
						Check Amount:	\$85.00	
PCB	79218	4964		Yale Mechanical LLC		Check		
				E 01 005 810 000 000 350 Boiler #4 Replaced Failed Flue Sensor & Kit C		\$1,297.32		
PO#:	Voucher #:	48509	Invoice	Invoice No: 279195	2/11/2026	Paid Amt:	\$1,297.32	
						Check Amount:	\$1,297.32	
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check		
				E 01 020 301 320 830 433 B0764JVCD8 ASR Outdoor Gold Pan Gold Pr		\$16.95		
				E 01 020 301 320 830 433 B07JKN6MMM WeldingStop 9-8251 Standoff		\$35.98		
				E 01 020 301 320 830 433 B09JB9V95P CRAFTSMAN Combination Wre		\$11.12		
				E 01 020 301 320 830 433 B0G1Y754P2 ABS Wheel Speed Sensor Com		\$12.69		
PO#: 6803	Voucher #:	48614	Invoice	Invoice No: 1GTM-T7HH-FX4N	2/23/2026	Paid Amt:	\$76.74	
				E 04 005 582 000 344 430 B079KL4C91 Amazon Basics Clear Thermal L		\$17.24		
				E 04 005 582 000 344 430 Amazon Shipping Charge		\$0.00		
PO#: 6828	Voucher #:	48618	Invoice	Invoice No: 1GRH-7HLN-FDTM	2/23/2026	Paid Amt:	\$17.24	
				E 01 005 110 000 000 820 Annual Membership Fee		\$2,339.82		
				E 02 005 770 000 701 820 Annual Membership Fee		\$151.06		
				E 04 005 505 000 321 820 Annual Membership Fee		\$365.08		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check
			E 12 020 298 030 301 820	Annual Membership Fee		\$643.04
PO#:	Voucher #:	48649	Invoice	Invoice No: 1CW6-MYJF-P7YX	2/23/2026	Paid Amt: \$3,499.00
			E 04 005 505 000 321 401	BOCGY4TGCC LEGO Minecraft Steve's Dese		\$38.45
PO#: 6813	Voucher #:	48612	Invoice	Invoice No: 1KH1-VNK7-NWH6	2/23/2026	Paid Amt: \$38.45
			E 04 005 505 000 321 401	B0DZ273LCQ Winlyn 24 Sets Dog Suncatche		\$19.99
			E 04 005 505 000 321 401	B0DZ2973M8 Winlyn 24 Sets Cat Suncatcher		\$19.99
			E 04 005 505 000 321 401	Amazon Shipping Charge		\$0.00
PO#: 6812	Voucher #:	48615	Invoice	Invoice No: 1LDL-4CJ1-7WHY	2/23/2026	Paid Amt: \$39.98
			E 01 005 110 000 000 401	B01LYHE49W Amazon Basics File Folders wil		\$14.39
			E 01 005 110 000 000 401	Amazon Shipping Charge		\$0.00
PO#: 6823	Voucher #:	48620	Invoice	Invoice No: 1W7Y-GWRF-6N4D	2/23/2026	Paid Amt: \$14.39
			E 04 005 505 000 321 401	B0FMS68R65 LEGO Technic John Deere 147		\$47.45
			E 04 005 505 000 321 401	B0FMS891HB LEGO Creator 3 in 1 Cute Ham		\$19.98
			E 04 005 505 000 321 401	B0FMS8D34Q LEGO Minecraft Steve's Taiga		\$49.85
			E 04 005 505 000 321 401	B0FMS8XPT8 LEGO Marvel Spider-Man vs. C		\$59.94
			E 04 005 505 000 321 401	Amazon Shipping Charge		\$0.00
PO#: 6813	Voucher #:	48621	Invoice	Invoice No: 16KR-197X-CVXH	2/23/2026	Paid Amt: \$177.22
			E 01 020 260 255 000 430	B00006IFHD Sharpie Permanent Markers Set		\$9.98
			E 01 020 260 255 000 430	B00094C6AO Bostitch Office QuietSharp Exec		\$21.26
			E 01 020 260 255 000 430	B000F9XBQQ Sharpie Permanent Markers Qu		\$9.97
			E 01 020 260 255 000 430	B000NMCOYK Dubble Bubble Tub, Original F		\$11.49
			E 01 020 260 255 000 430	B001B0DCSU Paper Mate Profile Retractable		\$13.60
			E 01 020 260 255 000 430	B07DP6LCTR LINKTOR Chemistry Molecular		\$51.98
			E 01 020 260 255 000 430	B07S75MD7X Ultra-Strong Ceramic Round M		\$8.99
			E 01 020 260 255 000 430	B08CHHT833 Crayola Broad Line Markers (12		\$28.39
			E 01 020 260 255 000 430	B09GFC4PP4 NY SPICE SHOP Rock Crystal		\$18.99
			E 01 020 260 255 000 430	B09PMTSSXW Fruit Chews - 5 Pound Bag - A		\$29.95
			E 01 020 260 255 000 430	B0BFCDFWVS Bright White Twine String - #1		\$13.98
			E 01 020 260 255 000 430	B0BWR8PWTF KIDMEN 24 PCS 2 Holes Sm		\$7.99
			E 01 020 260 255 000 430	B0C6RDHQ7R Sci-Supply Newton Force Mete		\$53.94
			E 01 020 260 255 000 430	B0CCV4WDKJ QWORK Spring Scale, 10 Pac		\$17.47
			E 01 020 260 255 000 430	B0CHWQ7JHQ Laffy Taffy Candy, 2lb Bulk Ba		\$21.99
			E 01 020 260 255 000 430	B0CN6BW3S6 126 Pcs Flat Paint Brushes for		\$9.99
			E 01 020 260 255 000 430	B0CN87QQWG Jolly Ranchers Hard Candy A		\$14.99
			E 01 020 260 255 000 430	B0D585TF9X 240 Count Colored Pencils Bulk		\$23.99
			E 01 020 260 255 000 430	B0DNF12GZ5 Colorations Paraben-Free Was		\$21.99

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check
			E 01	020 260 255 000 430	B0DNF28LHJ Colorations Paraben-Free Temp	\$19.99
			E 01	020 260 255 000 430	B0DNF2G5WN Colorations Paraben-Free Wa	\$21.99
			E 01	020 260 255 000 430	B0DNF5HHXL Colorations Paraben-Free Was	\$21.99
			E 01	020 260 255 000 430	Amazon Shipping Charge	\$0.00
PO#: 6815	Voucher #:	48622	Invoice	Invoice No: 11WP-6K7N-7N9J	2/23/2026	Paid Amt: \$454.90
			E 04	005 505 000 321 430	B0DJ19Z5KM LEGO Classic Creative Food Fr	\$49.30
			E 04	005 505 000 321 430	B0FMS7PPHV LEGO Creator 3 in 1 Turtle wtl	\$39.88
			E 04	005 505 000 321 430	B0FMS891HB LEGO Creator 3 in 1 Cute Ham	\$28.47
			E 04	005 505 000 321 430	B0FMS915ND LEGO City EV Supercar Buildir	\$47.45
PO#: 6809	Voucher #:	48616	Invoice	Invoice No: 1XNL-1PCQ-CPWH	2/23/2026	Paid Amt: \$165.10
			E 01	005 110 000 000 401	B0012YVGOW BIC Round Stic Xtra Life Ballp	\$6.89
			E 01	005 110 000 000 401	B001B0F0N0 Lee Sortkwik Anti-Bacterial Odo	\$3.99
			E 01	005 110 000 000 401	B001Q4HUNO BIC Round Stic Xtra Life Ballp	\$6.57
			E 01	005 110 000 000 401	B06VVLD2GL Amazon Basics 10 Security-Tin	\$14.67
			E 01	005 110 000 000 401	B0DBDMPRT5 (18 Pads) Lined Sticky Notes	\$8.54
PO#: 6823	Voucher #:	48619	Invoice	Invoice No: 1FWT-HLNL-6MRL	2/23/2026	Paid Amt: \$40.66
			E 01	020 301 320 830 433	B000BQU3XC Forney 86140 Tip Drill Set	\$21.19
			E 01	020 301 320 830 433	B00M5EUYDC NGK Spark Plug PZFR5D-11-	\$47.85
			E 01	020 301 320 830 433	B01MY7FECO BOSCH BE768AH Blue Semi-l	\$54.42
			E 01	020 301 320 830 433	B01N3B7CIS TECH Tire Bead Sealer, 1 Quart	\$40.70
			E 01	020 301 320 830 433	B06Y61YW7S Weigh Gram 200g Digital Pock	\$9.99
			E 01	020 301 320 830 433	B074RXNDNY Gold Mining Fine Gold Recove	\$199.98
			E 01	020 301 320 830 433	B07CH6QNCV VASTOOLS Welding Chipping	\$11.89
			E 01	020 301 320 830 433	B07L9GL2LJ Midwest Tungsten Service TIG V	\$26.98
			E 01	020 301 320 830 433	B08WVGJL7N CRAFTSMAN Ratcheting Wrer	\$72.97
			E 01	020 301 320 830 433	B09CCSLF9L STARTECHWELD Ceramic Cup	\$16.25
			E 01	020 301 320 830 433	B09CMSRTHV STARTECHWELD Ceramic Gi	\$21.50
			E 01	020 301 320 830 433	B0B9KQW1NK 3M Perfect It Buffing and Polis	\$139.95
			E 01	020 301 320 830 433	B0BRX4TDBY Detroit Axle - Front 2pc Steerin	\$180.29
			E 01	020 301 320 830 433	B0CCR1N6LP WORKPRO 8-Piece Stubby An	\$75.98
			E 01	020 301 320 830 433	B0D5N1W41B Paper Folders with Pockets (10	\$61.98
			E 01	020 301 320 830 433	B0D9PZJN6B 9-8213 Plasma Cutting Start Ce	\$31.98
			E 01	020 301 320 830 433	B0DBQLHQMH TIANLYLIN 3pcs 9-8218 Plasr	\$39.90
			E 01	020 301 320 830 433	B0DT3JMYQS Ruixing OEM PP4218A P3314	\$26.99
			E 01	020 301 320 830 433	Discount	(\$1.92)
PO#: 6803	Voucher #:	48613	Invoice	Invoice No: 16QF-PMN3-D1TM	2/23/2026	Paid Amt: \$1,078.87

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check		
			E 01 005 720 000 000 401	1734829532 LEGAL RESOURCE for SCHOOL		\$141.40		
PO#: 6834	Voucher #:	48677	Invoice	Invoice No: 1G47-1PCC-C743	2/23/2026		Paid Amt:	\$141.40
			E 01 005 720 000 000 401	B00141WFRA Halyard Health Nitrile Exam Glo		\$107.00		
			E 01 005 720 000 000 401	B001B0WNLW 3M Command 17053BN Tradit		\$3.65		
			E 01 005 720 000 000 401	B017ADYCZS Welch Allyn 05031-750 SureTe		\$38.16		
			E 01 005 720 000 000 401	B01N6MXK13 Dynarex 4258 Medicine Cup, 1		\$4.75		
			E 01 005 720 000 000 401	B073XR4X72 Command Large Picture Hangin		\$11.13		
			E 01 005 720 000 000 401	B076ZTFGGC Command Small Clear Wire To		\$10.31		
			E 01 005 720 000 000 401	B07N1G7179 CAVN Pen Light with Pupil Gau		\$6.59		
			E 01 005 720 000 000 401	B07Q2W1BJW Astrobrights Mega Collection,		\$17.48		
			E 01 005 720 000 000 401	B07WPW1CNF Dealmed Sterile Non-Adherer		\$25.08		
			E 01 005 720 000 000 401	B07WSTZ95G Amazon Saver, Saltine Cracker		\$7.36		
			E 01 005 720 000 000 401	B084P9759D Value Pack of 3 Dawn Procter &		\$13.15		
			E 01 005 720 000 000 401	B0BJTPR2W4 OWLKELA 1 Inch Binder Rings		\$8.54		
			E 01 005 720 000 000 401	B0CP8Z277Y 3M Littmann Classic III Monitori		\$80.85		
			E 01 005 720 000 000 401	B0CPN2VF33 Degree Travel Deodorant Variel		\$28.85		
			E 01 005 720 000 000 401	B0CT3K2DY3 New PakCan Compatible with V		\$18.99		
			E 01 005 720 000 000 401	B0CVSK9TLH Mook Fabrics Cotton 100% 45"		\$32.85		
			E 01 005 720 000 000 401	B0D89TXNL7 Trifold Poster Board, 24" x 16",		\$12.99		
			E 01 005 720 000 000 401	Amazon Shipping Charge		\$5.95		
PO#: 6834	Voucher #:	48678	Invoice	Invoice No: 1Q9K-F943-XVWT	2/23/2026		Paid Amt:	\$433.68
			E 04 005 505 000 321 430	B0BBY4QYBG LEGO NINJAGO Kai's Ninja R		\$49.95		
			E 04 005 505 000 321 430	Amazon Shipping Charge		\$0.00		
PO#: 6809	Voucher #:	48617	Invoice	Invoice No: 1XH7-VD3P-G17C	2/23/2026		Paid Amt:	\$49.95
							Check Amount:	\$6,227.58
PCB	79220	5197		Angela Chapman		Check		
			R 01 000 000 690 000 099	Tech Fee Refund		\$13.00		
PO#:	Voucher #:	48710	Invoice	Invoice No: 02.20.2026	2/23/2026		Paid Amt:	\$13.00
							Check Amount:	\$13.00
PCB	79221	1042		BATTERIES PLUS		Check		
			E 01 005 810 000 000 401	Batteries		\$188.00		
PO#:	Voucher #:	48664	Invoice	Invoice No: P89650233	2/23/2026		Paid Amt:	\$188.00
							Check Amount:	\$188.00

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79222	4247		BBE		Check
			E 01 020 298 069 000 369	Speech Entry Fee		\$63.00
PO#:	Voucher #:	48676	Invoice	Invoice No: 02.19.2026	2/23/2026	Paid Amt: \$63.00
						Check Amount: \$63.00
PCB	79223	4360		BENEFIT EXTRAS, INC.		Check
			E 01 005 110 000 000 305	Cobra Letters		\$15.00
PO#:	Voucher #:	48645	Invoice	Invoice No: 1574699	2/23/2026	Paid Amt: \$15.00
						Check Amount: \$15.00
PCB	79224	4466		BG INNOVATIONS		Check
			E 01 005 690 690 000 456	BenQ: Remote control for IFPs		\$49.00
			E 01 005 690 690 000 456	Benq: RP/RM: Replacement Pens TPY24		\$70.00
			E 01 005 690 690 000 456	Shipping		\$22.00
PO#: 6805	Voucher #:	48697	Invoice	Invoice No: INV-4082	2/23/2026	Paid Amt: \$141.00
						Check Amount: \$141.00
PCB	79225	4761		CANS R US, LLC		Check
			E 01 005 810 000 000 335	Toilet Rental January		\$220.00
PO#:	Voucher #:	48668	Invoice	Invoice No: I3729	2/23/2026	Paid Amt: \$220.00
						Check Amount: \$220.00
PCB	79226	1074		CENTRA SOTA COOPERATIVE		Check
			E 01 005 760 000 720 442	Unleaded Gas		\$844.18
			E 01 005 760 000 720 442	Discount		(\$34.97)
PO#:	Voucher #:	48698	Invoice	Invoice No: 5425676	2/23/2026	Paid Amt: \$809.21
			E 01 005 760 000 720 442	Wintermaster Dyed		\$3,882.04
			E 01 005 760 000 720 442	Discount		(\$114.01)
PO#:	Voucher #:	48700	Invoice	Invoice No: 5425733	2/23/2026	Paid Amt: \$3,768.03
			E 01 005 760 000 720 442	Unleaded Gas		\$522.50
			E 01 005 760 000 720 442	Discount		(\$22.58)
PO#:	Voucher #:	48699	Invoice	Invoice No: 5425734	2/23/2026	Paid Amt: \$499.92
						Check Amount: \$5,077.16
PCB	79227	4396		CHRIS VOSEN AUTO REPAIR		Check
			E 01 005 760 000 720 350	Water Pump, Thermostate, Antifreeze		\$927.68
PO#:	Voucher #:	48701	Invoice	Invoice No: 8496	2/23/2026	Paid Amt: \$927.68
						Check Amount: \$927.68

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79228	3873		CHRISTIAN NEWMAN		Check
			E 01 020 298 061 000 401	Light Rental		\$400.00
PO#:	Voucher #:	48675	Invoice	Invoice No: MAV021226	2/23/2026	Paid Amt: \$400.00
						Check Amount: \$400.00
PCB	79229	3959		CHROMEBOOK PARTS.COM		Check
			E 01 005 690 690 000 315	BAT-SNG-9460-7 Acer 11 R756T Chromebook		\$32.35
PO#: 6793	Voucher #:	48703	Invoice	Invoice No: 273525	2/23/2026	Paid Amt: \$32.35
						Check Amount: \$32.35
PCB	79230	4925		Dacotah Paper Co		Check
			E 01 010 203 000 000 430	Case of green copy paper		\$329.40
			E 01 010 203 000 000 430	Discount		(\$3.29)
PO#: 6799	Voucher #:	48635	Invoice	Invoice No: 11664	2/23/2026	Paid Amt: \$326.11
			E 01 010 203 000 000 430	No shipping. No tax.		\$0.00
			E 01 010 203 000 000 430	Case of orchid copy paper		\$165.12
			E 01 010 203 000 000 430	Case of blue paper copy paper		\$263.52
			E 01 010 203 000 000 430	Discount		(\$4.29)
PO#: 6799	Voucher #:	48683	Invoice	Invoice No: 83269	2/23/2026	Paid Amt: \$424.35
						Check Amount: \$750.46
PCB	79231	2419		DAVID LIEDL		Check
			E 01 020 296 055 000 305	JV/V GBB Official Osakis		\$150.00
PO#:	Voucher #:	48630	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79232	2295		GRANITE PEST CONTROL, LLC		Check
			E 01 005 810 000 000 305	PEST CONTROL SERVICE Jan - March		\$318.00
PO#:	Voucher #:	48611	Invoice	Invoice No: 153996	2/23/2026	Paid Amt: \$318.00
						Check Amount: \$318.00
PCB	79233	1215		HILLYARD INC		Check
			E 01 005 810 000 000 401	Custodial Supplies		\$2,855.14
PO#:	Voucher #:	48634	Invoice	Invoice No: 90021900	2/23/2026	Paid Amt: \$2,855.14
			E 01 005 810 000 000 401	Wiper Heavy Duty		\$77.95
PO#:	Voucher #:	48665	Invoice	Invoice No: 90040085	2/23/2026	Paid Amt: \$77.95
			E 01 005 810 000 000 401	Custodial Supplies		\$975.59
PO#:	Voucher #:	48633	Invoice	Invoice No: 90021901	2/23/2026	Paid Amt: \$975.59
			E 01 005 810 000 000 401	Custodial Supplies		\$140.40
PO#:	Voucher #:	48631	Invoice	Invoice No: 90022721	2/23/2026	Paid Amt: \$140.40

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79233	1215		HILLYARD INC		Check
			E 01	005 810 000 000 401	Custodial Supplies	\$116.44
PO#:	Voucher #:	48632	Invoice	Invoice No: 90022720	2/23/2026	Paid Amt: \$116.44
						Check Amount: \$4,165.52
PCB	79234	1247		J W PEPPER & SON INC		Check
			E 01	020 258 000 000 430	Shine on Me/Music	\$80.00
			E 01	020 258 000 000 430	Affirmation Additional Scores/Music	\$36.00
PO#: 6790	Voucher #:	48661	Invoice	Invoice No: 368225558	2/23/2026	Paid Amt: \$116.00
			E 01	020 258 000 000 430	Recharge/Music	\$50.00
			E 01	020 258 000 000 430	Destiny Awaits/Music	\$60.00
			E 01	020 258 000 000 430	Raiders March/Music	\$80.00
			E 01	020 258 000 000 430	Octane/Music	\$75.00
			E 01	020 258 000 000 430	Pixar Movie Magic/Music	\$75.00
			E 01	020 258 000 000 430	Aladdin/Music	\$80.00
			E 01	020 258 000 000 430	The Imperial March/Music	\$70.00
			E 01	020 258 000 000 430	Music Filing Boxes/Supplies	\$75.00
			E 01	020 258 000 000 430	Shipping	\$32.99
PO#: 6790	Voucher #:	48662	Invoice	Invoice No: 368200991	2/23/2026	Paid Amt: \$597.99
						Check Amount: \$713.99
PCB	79235	4365		Johnson Fitness & Wellness		Check
			E 04	005 505 081 321 350	Fitness Center Maintenance	\$878.24
PO#:	Voucher #:	48636	Invoice	Invoice No: 21-084368	2/23/2026	Paid Amt: \$878.24
						Check Amount: \$878.24
PCB	79236	1267		KEMPS, LLC		Check
			E 02	005 770 000 701 495	MILK	\$171.50
PO#:	Voucher #:	48641	Invoice	Invoice No: 6168220	2/23/2026	Paid Amt: \$171.50
			E 02	005 770 000 701 495	MILK	\$325.45
PO#:	Voucher #:	48656	Invoice	Invoice No: 6173420	2/23/2026	Paid Amt: \$325.45
			E 02	005 770 000 701 495	MILK	\$479.50
PO#:	Voucher #:	48705	Invoice	Invoice No: 6179539	2/23/2026	Paid Amt: \$479.50
			E 02	005 770 000 701 495	MILK	\$291.05
PO#:	Voucher #:	48642	Invoice	Invoice No: 6166218	2/23/2026	Paid Amt: \$291.05
			E 02	005 770 000 701 495	MILK	\$445.30
PO#:	Voucher #:	48706	Invoice	Invoice No: 6180221	2/23/2026	Paid Amt: \$445.30
			E 02	005 770 000 701 495	MILK	\$445.30
PO#:	Voucher #:	48655	Invoice	Invoice No: 6171767	2/23/2026	Paid Amt: \$445.30
						Check Amount: \$2,158.10

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79237	3920		LEARNING WITHOUT TEARS		Check		
			E 01	020 402 000 619 433	KEYGRADE 9798885666183 Keyboarding lice	\$17.44		
			E 01	020 402 000 619 433	DCD SPED FEDERAL INSTRUCT SUPPLIES	\$0.00		
			E 01	020 402 000 619 433	DCD SPED FEDERAL INSTRUCT SUPPLIES	\$0.00		
PO#:	6816	Voucher #:	48704	Invoice	Invoice No: INV248246	2/23/2026	Paid Amt:	\$17.44
							Check Amount:	\$17.44
PCB	79238	5198		Leif Ludwig		Check		
			R 01	000 292 000 000 050	Activities Refund	\$50.00		
			R 02	005 770 000 701 601	Lunch Refund	\$0.40		
PO#:		Voucher #:	48711	Invoice	Invoice No: 02.20.2026	2/23/2026	Paid Amt:	\$50.40
							Check Amount:	\$50.40
PCB	79239	5194		Marisa Solland		Check		
			E 08	020 960 000 340 898	Scholarship Lange-Klisch	\$100.00		
PO#:		Voucher #:	48660	Invoice	Invoice No: 02.18.2026	2/23/2026	Paid Amt:	\$100.00
							Check Amount:	\$100.00
PCB	79240	1369		MORRISON CO HEALTH & HUMAN SERV		Check		
			E 01	005 760 000 723 360	Tokens for Transportation	\$100.00		
PO#:		Voucher #:	48712	Invoice	Invoice No: 02.20.2026	2/23/2026	Paid Amt:	\$100.00
							Check Amount:	\$100.00
PCB	79241	1804		NATE MOELLER		Check		
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00		
PO#:		Voucher #:	48626	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt:	\$150.00
							Check Amount:	\$150.00
PCB	79242	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check		
			E 01	005 760 000 720 401	Kit, Radio, Multiso Parts	\$336.92		
PO#:		Voucher #:	48690	Invoice	Invoice No: 331568	2/23/2026	Paid Amt:	\$336.92
							Check Amount:	\$336.92
PCB	79243	4608		NORTH CENTRAL INT'L, LLC		Check		
			E 01	005 760 000 720 401	Fuel Filter, Fuel/Water Separa	\$170.00		
PO#:		Voucher #:	48691	Invoice	Invoice No: X220126218:01	2/23/2026	Paid Amt:	\$170.00
			E 01	005 760 000 720 350	Bus 11-08 Replace Transmission	\$6,787.45		
PO#:		Voucher #:	48692	Invoice	Invoice No: R220011974:01	2/23/2026	Paid Amt:	\$6,787.45
			E 01	005 760 000 720 350	Bus 7-23 Transmission check	\$472.00		
PO#:		Voucher #:	48693	Invoice	Invoice No: R220012020:01	2/23/2026	Paid Amt:	\$472.00
			E 01	005 760 000 720 401	Parts Steering Tie Rod Cross Link	\$295.98		
PO#:		Voucher #:	48695	Invoice	Invoice No: X220126309:01	2/23/2026	Paid Amt:	\$295.98

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79243	4608		NORTH CENTRAL INT'L, LLC		Check
			E 01	005 760 000 720 401	Parts Link, Steering Drag	\$124.77
PO#:	Voucher #:	48696	Invoice	Invoice No: X220126170:02	2/23/2026	Paid Amt: \$124.77
						Check Amount: \$7,850.20
PCB	79244	5052		Office of MNIT Services		Check
			E 01	005 690 690 000 405	Crowdstrike Endpoint Protection	\$122.67
PO#:	Voucher #:	48684	Invoice	Invoice No: 26010713	2/23/2026	Paid Amt: \$122.67
						Check Amount: \$122.67
PCB	79245	1406		PAN-O-GOLD BAKING CO		Check
			E 02	005 770 000 701 490	Bread	\$56.25
PO#:	Voucher #:	48707	Invoice	Invoice No: 10000126047011	2/23/2026	Paid Amt: \$56.25
			E 02	005 770 000 701 490	Bread	\$95.55
PO#:	Voucher #:	48650	Invoice	Invoice No: 10000126040018	2/23/2026	Paid Amt: \$95.55
			E 02	005 770 000 701 490	Bread	\$56.05
PO#:	Voucher #:	48702	Invoice	Invoice No: 10000126047012	2/23/2026	Paid Amt: \$56.05
						Check Amount: \$207.85
PCB	79246	5014		Patrick Simones		Check
			E 01	020 294 055 000 305	C Squad BBB Official Holdingford	\$85.00
PO#:	Voucher #:	48624	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
PCB	79247	5006		Peter Schommer		Check
			E 01	020 296 055 000 305	JV/V GBB Official Osakis	\$150.00
PO#:	Voucher #:	48628	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79248	5170		Preston Simpson		Check
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00
PO#:	Voucher #:	48625	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79249	5191		Rich Prairie Threads LLC		Check
			E 04	005 505 000 321 401	Youth Dance Shirts- Ash Grey with Maroon Pri	\$378.00
PO#: 6827	Voucher #:	48644	Invoice	Invoice No: 1037	2/23/2026	Paid Amt: \$378.00
						Check Amount: \$378.00
PCB	79250	2561		Richard Henkemeyer		Check
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00
PO#:	Voucher #:	48627	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79251	4955		Robotics Education & Competition Foundation		Check
			E 01 020 298 053 000 369	MN Vex V5 State Championship Registration		\$305.00
PO#:	Voucher #:	48674	Invoice	Invoice No: 62437864	2/23/2026	Paid Amt: \$305.00
						Check Amount: \$305.00
PCB	79252	2577		SYSKO WESTERN MN, INC.		Check
			E 02 005 770 000 701 490	LUNCH		\$145.92
PO#:	Voucher #:	48671	Invoice	Invoice No: 353115673	2/23/2026	Paid Amt: \$145.92
			E 02 005 770 000 705 490	Breakfast		\$607.28
PO#:	Voucher #:	48673	Invoice	Invoice No: 353115671	2/23/2026	Paid Amt: \$607.28
			E 02 005 770 000 701 490	Commodity		\$21.28
PO#:	Voucher #:	48709	Invoice	Invoice No: 353115669	2/23/2026	Paid Amt: \$21.28
			E 02 005 770 000 701 490	Commodity		\$51.94
PO#:	Voucher #:	48652	Invoice	Invoice No: 353110954	2/23/2026	Paid Amt: \$51.94
			E 02 005 770 000 701 490	Commodity		\$24.74
PO#:	Voucher #:	48638	Invoice	Invoice No: 353110957	2/23/2026	Paid Amt: \$24.74
			E 04 005 570 000 000 490	MAP		\$323.01
PO#:	Voucher #:	48639	Invoice	Invoice No: 353110959	2/23/2026	Paid Amt: \$323.01
			E 02 005 770 000 701 490	LUNCH		\$115.95
PO#:	Voucher #:	48653	Invoice	Invoice No: 353110956	2/23/2026	Paid Amt: \$115.95
			E 02 005 770 000 705 490	Breakfast		\$726.82
			E 02 005 770 000 701 401	Supplies		\$148.22
PO#:	Voucher #:	48654	Invoice	Invoice No: 353110953	2/23/2026	Paid Amt: \$875.04
			E 02 005 770 000 705 490	Breakfast		\$19.64
PO#:	Voucher #:	48640	Credit	Invoice No: 353107499	2/23/2026	Paid Amt: (\$19.64)
			E 02 005 770 000 701 490	LUNCH		\$1,730.33
			E 02 005 770 000 701 401	SUPPLIES		\$142.21
PO#:	Voucher #:	48672	Invoice	Invoice No: 353115672	2/23/2026	Paid Amt: \$1,872.54
			E 02 005 770 000 701 490	LUNCH		\$2,477.76
			E 02 005 770 000 701 401	SUPPLIES		\$22.98
PO#:	Voucher #:	48708	Invoice	Invoice No: 353115670	2/23/2026	Paid Amt: \$2,500.74
			E 02 005 770 000 701 490	Commodity		\$53.39
PO#:	Voucher #:	48670	Invoice	Invoice No: 353115674	2/23/2026	Paid Amt: \$53.39
			E 02 005 770 000 701 490	LUNCH		\$3,452.66
			E 02 005 770 000 701 401	SUPPLIES		\$137.52
PO#:	Voucher #:	48651	Invoice	Invoice No: 353110955	2/23/2026	Paid Amt: \$3,590.18

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79252	2577		SYSCO WESTERN MN, INC.		Check
				E 02 005 770 000 701 490 LUNCH		\$3,754.08
PO#:	Voucher #:	48637	Invoice	Invoice No: 353110958	2/23/2026	Paid Amt: \$3,754.08
						Check Amount: \$13,916.45
PCB	79253	1387		Remit 1 Trevipay		Check
				E 01 005 810 000 000 401 60 gallon trailer sprayer for weed control		\$917.48
PO#: 6493	Voucher #:	48666	Invoice	Invoice No: 2f4f6d09	2/23/2026	Paid Amt: \$917.48
						Check Amount: \$917.48
PCB	79254	5155		Tyrell Grinnell		Check
				E 01 020 294 055 000 305 C Squad BBB Official Holdingford		\$85.00
PO#:	Voucher #:	48623	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
PCB	79255	1592		VERIZON WIRELESS		Check
				E 01 005 810 000 000 320 PHONE SERVICE		\$301.44
PO#:	Voucher #:	48679	Invoice	Invoice No: 6135774163	2/23/2026	Paid Amt: \$301.44
						Check Amount: \$301.44
PCB	79256	3277		Vernon Capelle		Check
				E 01 020 296 055 000 305 JV/V GBB Official Osakis		\$150.00
PO#:	Voucher #:	48629	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79257	1611		XCEL ENERGY		Check
				E 01 005 810 000 000 440 Acct 51-4433400-5		\$28,757.49
PO#:	Voucher #:	48667	Invoice	Invoice No: 964899008	2/23/2026	Paid Amt: \$28,757.49
						Check Amount: \$28,757.49
PCB	79258	4964		Yale Mechanical LLC		Check
				E 01 005 810 000 000 350 HVAC Repair at the ES Building		\$5,710.26
PO#:	Voucher #:	48663	Invoice	Invoice No: 279471	2/23/2026	Paid Amt: \$5,710.26
						Check Amount: \$5,710.26
PCB	79259	5179		Zarnoth Brush Works, Inc		Check
				E 01 005 810 000 000 401 Replacement snow broom for ToolCat		\$1,722.00
PO#: 6807	Voucher #:	48643	Invoice	Invoice No: 0205143-IN	2/23/2026	Paid Amt: \$1,722.00
						Check Amount: \$1,722.00
PCB	79260	2724		AFSCME COUNCIL 65		Check
				B 01 215 040 MFT		\$278.77
PO#:	Voucher #:	48753	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt: \$278.77
						Check Amount: \$278.77

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79261	3757		Blue Cross Blue Shield		Check		
			B 01	215 033	Vision Flex	\$166.92		
			B 02	215 033	Vision Flex	\$2.49		
			B 04	215 033	Vision Flex	\$7.16		
PO#:	Voucher #:	48770	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$176.57	
			B 01	215 033	Vision Flex	\$166.92		
			B 01	215 033	Adjustment	(\$29.24)		
			B 02	215 033	Vision Flex	\$2.49		
			B 04	215 033	Vision Flex	\$7.16		
PO#:	Voucher #:	48608	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$147.33	
							Check Amount:	\$323.90
PCB	79262	4665		HARTFORD INSURANCE		Check		
			B 01	215 032	Life	\$743.73		
			B 01	215 032	Adjustment	(\$45.32)		
			B 02	215 032	Life	\$41.98		
			B 04	215 032	Life	\$21.95		
PO#:	Voucher #:	48594	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$762.34	
			B 01	215 032	Life	\$743.69		
			B 02	215 032	Life	\$37.98		
			B 04	215 032	Life	\$21.99		
PO#:	Voucher #:	48756	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$803.66	
			B 01	215 031	LTD	\$863.38		
			B 02	215 031	LTD	\$21.70		
			B 04	215 031	LTD	\$36.04		
PO#:	Voucher #:	48757	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$921.12	
			B 01	215 051	United Way	\$57.15		
			B 01	215 051	Adjustment	(\$9.28)		
			B 02	215 051	Payroll Deductions	\$6.98		
			B 04	215 051	Payroll Deductions	\$10.94		
PO#:	Voucher #:	48599	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$65.79	
			B 01	215 051	United Way	\$103.37		
			B 02	215 051	Payroll Deductions	\$6.98		
			B 04	215 051	Payroll Deductions	\$10.94		
PO#:	Voucher #:	48761	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$121.29	
			B 01	215 031	LTD	\$863.44		
			B 01	215 031	Adjustment	(\$76.66)		
			B 02	215 031	LTD	\$26.97		

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79262	4665		HARTFORD INSURANCE		Check		
			B 04	215 031 LTD			\$35.98	
PO#:	Voucher #:	48595	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$849.73	
						Check Amount:	\$3,523.93	
PCB	79263	4620		HealthPartners Inc		Check		
			B 01	215 035 Dental			\$1,705.84	
			B 01	215 035 Adjustment			\$77.41	
			B 02	215 035 Payroll Deductions			\$18.50	
			B 04	215 035 Payroll Deductions			\$91.05	
PO#:	Voucher #:	48591	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$1,892.80	
			B 01	215 035 Dental			\$1,660.84	
			B 02	215 035 Payroll Deductions			\$18.50	
			B 04	215 035 Payroll Deductions			\$91.05	
PO#:	Voucher #:	48750	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$1,770.39	
			B 01	215 030 Hospital			\$47,973.95	
			B 02	215 030 Hospital			\$574.70	
			B 04	215 030 Hospital			\$3,481.75	
PO#:	Voucher #:	48754	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$52,030.40	
			B 01	215 030 Hospital			\$47,949.48	
			B 01	215 030 Adjustment			(\$9,490.38)	
			B 02	215 030 Hospital			\$574.70	
			B 04	215 030 Hospital			\$3,481.75	
PO#:	Voucher #:	48592	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$42,515.55	
			E 01	005 110 000 000 305 EAP			\$121.00	
PO#:	Voucher #:	48775	Invoice	Invoice No: 02.27.2026	2/27/2026	Paid Amt:	\$121.00	
						Check Amount:	\$98,330.14	
PCB	79264	1474		Royalton Education Minnesota		Check		
			B 01	215 040 MFT			\$4,026.00	
			B 04	215 040 MFT			\$176.00	
PO#:	Voucher #:	48751	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$4,202.00	
						Check Amount:	\$4,202.00	
PCB	79265	1473		ROYALTON ESP		Check		
			B 01	215 040 MFT			\$1,153.33	
			B 02	215 040 MFT			\$28.27	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79265	1473		ROYALTON ESP		Check
			B 04 215 040		MFT	\$36.45
PO#:	Voucher #:	48752	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt: \$1,218.05
						Check Amount: \$1,218.05
						Report Total: \$678,637.30

Royalton Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$595,318.16
02 Food Service	\$52,545.54
04 Community Service	\$22,628.96
08 Scholarships	\$100.00
12 Student Activities	\$8,044.64
Report Total	\$678,637.30

Royalton Public Schools Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
11746	202608	02/18/2026	P	JE		Reclass entries	net cash xfer	B	01	101	000				Cash PCB	60.00	0.00
							net cash xfer	B	02	101	000				Cash PCB	0.00	60.00
							Becker Screenpring VB shirts	E	01	020	292	000	000	401	MISC EXP	0.00	299.15
							Becker Screenpring VB shirts	E	01	020	296	058	000	401	GIRLS VOLLEYBALL Sup/	299.15	0.00
							FS dep to One Act Play	R	01	000	292	000	000	050	Fees From Patrons	0.00	60.00
							FS dep to One Act Play	R	02	005	770	000	701	601	SALES TO PUPILS	60.00	0.00
															\$419.15	\$419.15	
11747	202608	02/18/2026	P	JE		Reclass PY Perkins Revenue	PY Perkins Revenue	R	01	000	000	000	628	400	FEDERAL AID & GRANTS	3,113.63	0.00
							PY Perkins Revenue	R	01	000	000	000	628	400	FEDERAL AID & GRANTS	810.58	0.00
							PY Perkins Revenue	R	01	000	000	999	628	400	Federal Aids & Grant	0.00	3,113.63
							PY Perkins Revenue	R	01	000	000	999	628	400	Federal Aids & Grant	0.00	810.58
															\$3,924.21	\$3,924.21	
11756	202608	03/06/2026	P	JE		Feb 2026 Cash Transfers	MN Trust Transfers Feb 2026	B	01	101	000				Cash PCB	1,250,000.00	0.00
							MN Trust Transfers Feb 2026	B	01	101	006				MN Trust	0.00	1,250,000.00
															\$1,250,000.00	\$1,250,000.00	



ROYALTON PUBLIC SCHOOLS

Home of the Royals

RESPECT · HONESTY · INTEGRITY · LEADERSHIP · ACCOUNTABILITY · SERVICE

120 Hawthorn Street, Royalton, MN 56373
Phone (320) 584-4000
royaltonpublicschools.org

Community Education Update
Board of Education
April 13, 2026
Jennifer Noble,
Community Education Director



EARLY CHILDHOOD EDUCATION

First Ever Little Royals Spring Carnival was a success!

2026-27 Preschool Enrollment: 56 students registered

Screening Dates May 21, Aug 3, Oct 19, Jan 15

Fall ECFE class sessions are open for registration:

- Monday and Tuesday AM/PM family class sessions
- NEW Wednesdays AM Circle of Security Parenting
- NEW Open Gym
- NEW Drop In and Play



ADULT SPORTS & ENRICHMENT

Adult Enrichment Class Enrollment Fall+Winter 2025-26: 113

Fitness Center Participation:

- 51 Family Memberships
- 76 Individual Memberships
- 6 Out of District Memberships
- 21 Hall Walking Enrollments

Join us for our Senior Social next Wednesday 4/15 from 9-10 AM at the Elementary School Media Center!



YOUTH SPORTS AND ENRICHMENT

Fall + Winter Class Highlights:

- 335 enrollments

Instructors and coaches needed for summer sports and enrichment.

Please contact Jennifer Noble at jennifer.noble@isd485.org for information.

Spring/Summer classes are open for registration and the Royal Review has mailed.



MORNING AND AFTER SCHOOL (MAP) PROGRAM

Program Highlights:

- Library and local partnerships
- Continued utilization of technology (iPad) for safe check in/out
- Parent Survey twice a year
- 36 average daily enrollments for school-year MAP is down from 50.
- Many staff are current or former students!

Registration for Summer MAP Camp opened April 1! We are working to grow enrollment, offer new activities/field trips, and add transportation to youth enrichment sports via activities bus.



OFFERED THROUGH ROYALTON COMMUNITY EDUCATION

MAP Summer Camp

\$20/Child non-refundable registration fee required to ensure your spot for summer

Scheduled Daily Rate	\$30/ day
Scheduled Field Trip Day Rate	Pricing based on Field Trip
Drop-In Daily Rate (this applies if you miss the sign up window for the week)	\$50/ day
Drop-In Field Trip Day Rate	\$80 / day

Registration Opens April 1, 2026

Drop-ins are approved on a space-available basis & require a 48 hour notice.

Parents are responsible for an AM & PM snack as well as a packed lunch for their child(ren) each day.

June 8th - August 21st
Monday - Friday 6:30am - 5:45pm
Closed: Friday June 19th + Friday July 3rd

For Registration/Billing Questions Call: **320-584-4002**

NOW HIRING: Summer MAP Assistants!!
Flexible Schedule! Call Jennifer Noble @ 320-584-4248 if you're interested in joining our team!

Scan to Register



Microsoft



Questions? Thank you!

Regular Meeting

Monday, March 9, 2026 6:00 PM

High School Media Center, Enter Door #7, 120 South Hawthorn Street, Royalton, MN 56373

1. **Call to Order**

2. **Pledge to Flag**

3. **Roll Call**

4. **Board Chair Comments**

5. **Approval of Agenda**

Action(s) :

Approval of Agenda. This motion, made by Ellie Holm and seconded by Jon Andres, Passed.

Voting Summary: Yea: 6, Nay: 0

6. **Appreciation, Recognition and Presentations**

6.a. AAA/Excel Nominees

6.b. Students of the Month (Dec-Feb)

7. **Recognition of Citizens for Input Purposes**

8. **Reports/News**

8.a. Student School Board

8.b. Superintendent Report

8.c. Business Manager Report

8.d. Principal Report

9. **Consent Agenda Approval**

Action(s) :

Approval of All Items on Consent Agenda. This motion, made by Ellie Holm and seconded by Randy Hackett, Passed.

Voting Summary: Yea: 6, Nay: 0

9.a. Approval of Regular Board Meeting Minutes

9.b. Claims, Accounts and Financial

9.c. Approval of Personnel Changes

9.d. Approval of Final Policy Readings

Description: 102: Equal Educational Opportunity

103: Complaints—Students, Employees, Parents, Others

206: Public Participation in School Board Meetings

505: Distribution of Non-School Sponsored Materials

610: Field Trips

903: Visitors to School Buildings and Sites

10. **Discussion/Information/Action Items**

10.a. 2026-2027 Calendar Approval

Action(s) :

Motion to approve 2026-2027 Calendar. This motion, made by Jon Andres and seconded by Ellie Holm, Passed.

Voting Detail:

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

10.b. Revised FY26 Budget

10.c. Summer School Recommendation

10.d. Approval of Donations by Resolution

Action(s):

Motion to approve gift resolution. This motion, made by Maria Traut and seconded by Lucas Boyd, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

10.e. Policy Reading

10.e.1. First Policy Reading

10.e.2. Second Policy Reading

Description: 507.5: School Resource Officer

11. **Upcoming Meeting Schedule**

Discussion: Change Policy Committee Meeting to April 1, 2026 at 2pm

12. **Adjournment**

Action(s):

The meeting was adjourned at 7:25pm. This motion, made by Randy Hackett and seconded by Maria Traut, Passed.

Voting Summary: Yea: 6, Nay: 0

Board Secretary



**Royalton Public Schools
District 0485-01
Royalton, MN**

Financial Report

February 2026

Royalton Public Schools
Royalton, MN

February 2026 Financial Report

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Latest MARSS Report	Page 11

Supplemental Information – See Separate Document

**Royalton Public Schools
Financial Report
Executive Summary**

Summary of Key Financial Indicators

Average Daily Membership (ADM) Overview –

Original Budget	916
Proposed Revised Budget	904
Actual	885

The proposed revised budget projects a year end deficit of (\$143,607). This would result in a projected cumulative fund balance of \$3,537,565 at year end.

Financial Statement Key Points

- As of month-end, 67% of the year was complete.
 - Revenues received at the end of the reporting period were 64.6% of the budgeted amount.
 - Expenditures disbursed at the end of the reporting period were 68.2% of the budgeted amount.
 - Cash Balance as of the reporting period is \$3,152,839.
 - Prior year state aid receivable is \$81,330. MDE will continue to adjust holdback entitlements throughout the spring.
 - Current year federal aids receivable balance of \$32,748 represents grant expenditures which have yet to be submitted for reimbursement.
- Our current Accounts Payable balance is \$105,282, which represents invoices received but not paid at the end of the reporting period.
- Salaries and benefits payable are being accrued as an estimated amount to date owed to staff for summer payments after June 30th.
 - A Proposed Revised Budget is included on the Statement of Revenues and Expenditures.
 - Food Service revenue reflects claims through January. February clics were deposited in March in the amount of \$72,830.

Supplemental Information (see separate attachments)

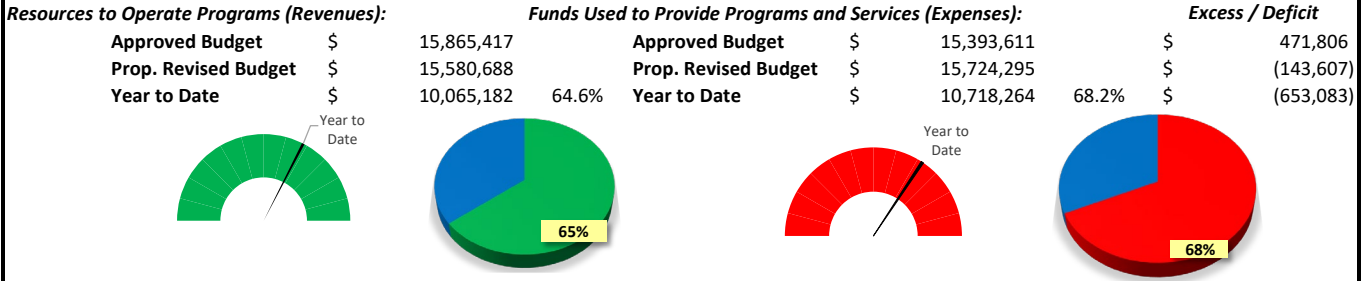
A separate report is provided showing operations details along with the payment register, receipts posted and journal entry transactions recorded during the month.

Please contact Bridget Merrill-Myhres at bridget.merrillmyhre@creativeplanning.com should you have questions related to the financial report.

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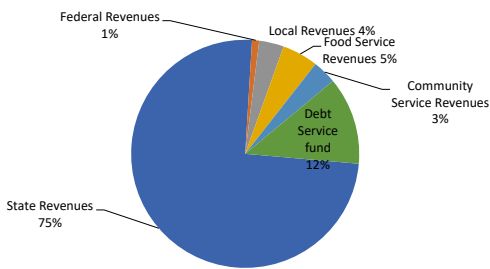
**Royalton Public Schools
Royalton, MN
Financial Statements Dashboard
As of February 28, 2026**

Financial Summary - Budgeted Amounts and Year to Date Activity

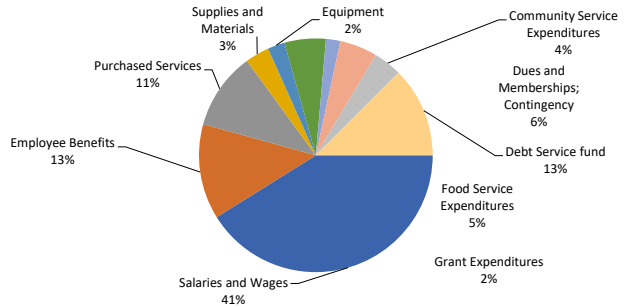


Budgets for the Year

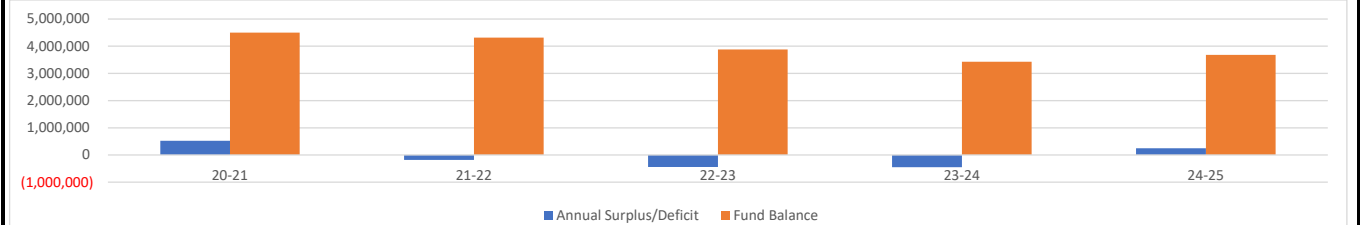
Where funds will come from to operate the school:



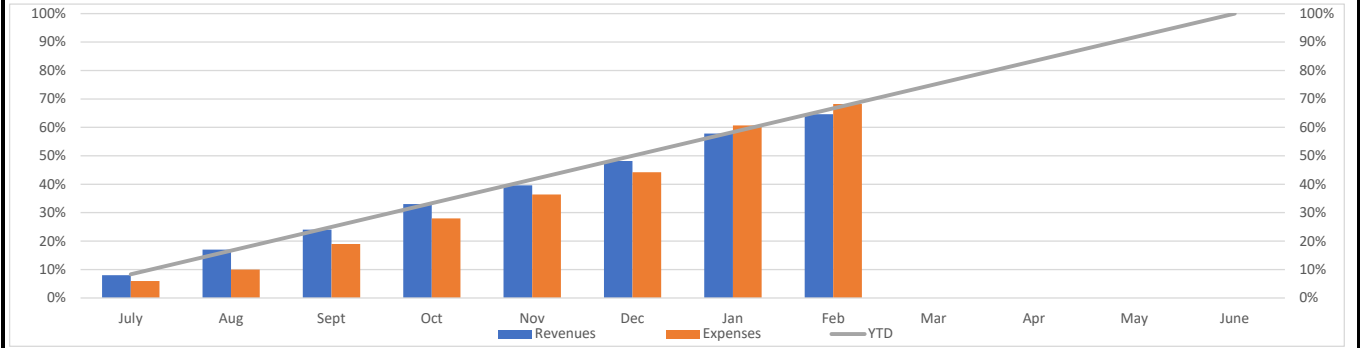
How the money is budgeted to be spent:



Fund Balance History



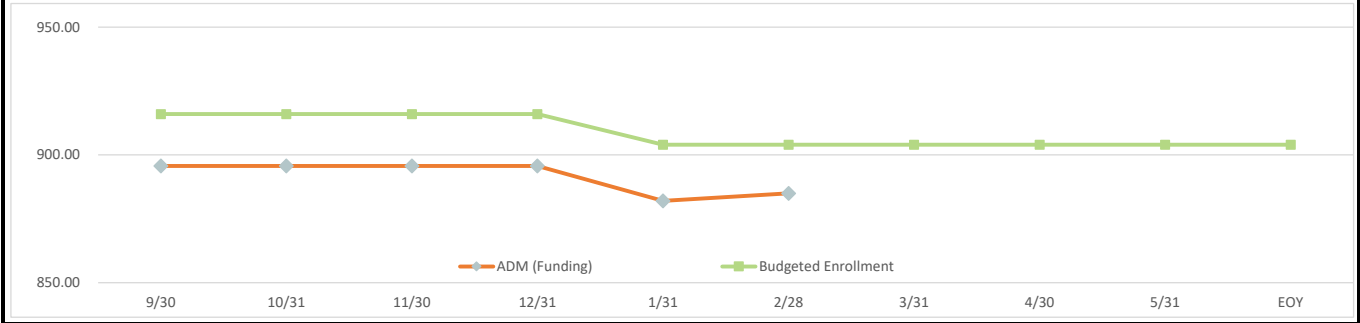
Current Year Financial Trend



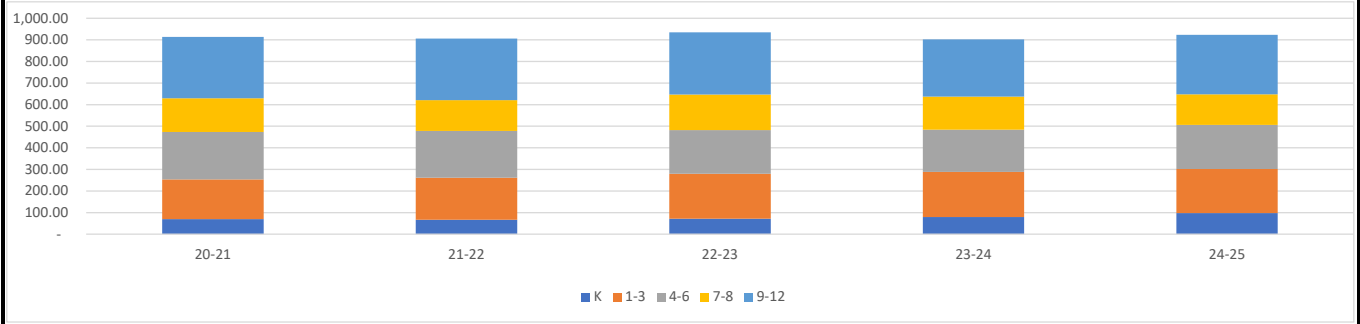
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**Royalton Public Schools
Royalton, MN
Financial Statements Dashboard
As of February 28, 2026**

Current Year Student Enrollment Summary



Enrollment History



Royalton Public Schools
Royalton, MN
Balance Sheet
February 28, 2026

	Audited Balance July 1, 2025	Balance at End of the Month
Assets		
101 Cash	\$ 4,660,482	\$ 3,152,839
110 Property Tax Receivable	1,396,255	1,396,255
115 Accounts receivable	952	952
120 Due from Other MN Districts	117,314	-
121 Due from MN Department of Education (prior year)	1,013,633	81,330
Current year state holdback receivable	-	1,495,896
122 Federal aids due from MDE (prior year)	144,591	-
Current year federal aids receivable	-	32,748
130 Inventory	3,305	3,305
131 Prepaid expenses and deposits	40,250	26,833
139 Lease Receivable	13,935	-
Total all assets	\$ 7,390,716	\$ 6,190,159
Liabilities and Fund Balance		
Current liabilities		
201 Salaries and wages payable	\$ 482,042	\$ -
206 Accounts payable	218,364	105,282
210.212 Due to Other Mn Districts, Gov't	41,366	1,200
215 Payroll deductions and contributions	417,841	(63,120)
Salaries & Benefits Summer Payable Accrual estimate	-	582,712
23x Deferred Prop Tax	2,549,931	2,535,996
Total liabilities	\$ 3,709,544	\$ 3,162,071
Fund balance		
Fund balance July 1st	\$ 3,681,172	3,681,172
Net income to date	-	(653,083)
Total fund balance	3,681,172	3,028,089
Total liabilities and fund balance	\$ 7,390,716	\$ 6,190,159

Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

				67%	
		Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
	K-12	916.00	904.43	885.43	97.9%
Total All Funds					
Revenues					
		\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%
	State Revenues				
	Federal Revenues	164,000	156,831	38,460	24.5%
	Local Revenues	423,252	547,629	436,107	79.6%
	Food Service Revenues	815,700	794,094	406,872	51.2%
	Community Service Revenues	516,030	529,109	338,168	63.9%
	Debt Service Revenues	2,156,280	1,934,422	1,099,839	56.9%
	Total Revenues	\$ 15,865,417	\$ 15,580,688	\$ 10,065,182	64.6%
		<i>15,865,417</i>	<i>15,580,688</i>	<i>10,065,182</i>	
Expenditures					
	Salaries and Wages	\$ 6,387,996	\$ 6,465,944	\$ 4,252,916	65.8%
	Employee Benefits	2,048,744	2,071,698	1,178,384	56.9%
	Purchased Services	1,779,135	1,678,149	1,206,065	71.9%
	Supplies and Materials	495,630	524,101	374,027	71.4%
	Equipment	372,000	373,766	338,188	90.5%
	Dues and Memberships; Other Fees	810,969	898,014	480,999	53.6%
	Grant Expenditures	239,305	312,208	117,673	37.7%
	Food Service Expenditures	802,544	817,880	480,568	58.8%
	Community Service Expenditures	493,007	618,255	325,715	52.7%
	Debt Service Expenditures	1,964,281	1,964,280	1,963,730	100.0%
	Total Expenditures	\$ 15,393,611	\$ 15,724,295	\$ 10,718,264	68.2%
		<i>15,393,611</i>	<i>15,724,295</i>	<i>10,718,264</i>	
	Change in Fund Balance, All Funds	\$ 471,806	\$ (143,607)	\$ (653,083)	
	Beginning Fund Balance	\$ 3,681,172	\$ 3,681,172		
	Ending Fund Balance	\$ 4,152,978	\$ 3,537,565		
	Fund Balance % of Expenditures	27.0%	22.5%		

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Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
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General Fund - 01

Revenues

State revenues

211 General Education Aid	\$ 8,661,661	\$ 8,483,317	4,620,065	54.5%
201 Endowment Fund Apportionment	58,000	69,445	33,077	47.6%
312 Literacy Incentive Aid	49,741	49,564	44,607	90.0%
317 Long Term Facilities Maintenance Revenue	121,693	120,143	108,129	90.0%
360 Special Education & ADSIS Aid	1,764,620	1,742,990	818,849	47.0%
343 School Library Aid	40,000	19,805	17,825	90.0%
373 Student Support Personnel Aid	80,000	80,000	85,038	106.3%
369 Other State Aid (Hrly Unemployment)	141,500	137,904	84,083	61.0%
370 Other State Aids	7,150	50,678	50,677	100.0%
380 CTE	16,455	1,416	1,274	90.0%
001 Levy	849,335	863,343	386,214	44.7%
Estimated State Holdback Amount			1,495,896	N/A
Total State Revenues	\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%

Federal Revenues

401 Title I	\$ 104,000	\$ 94,262	\$ 32,730	34.7%
619 and 620 Federal Special Ed	60,000	54,000	17	0.0%
628 Perkins	-	4,644	1,788	38.5%
Prior Year Adjustments		3,924	3,924	100.0%
Total Federal Revenues	\$ 164,000	\$ 156,831	\$ 38,460	24.5%

Local Revenues

021 Tuition from MN Districts	\$ 1,440	\$ 1,440	641	44.5%
071 Medical Assistance	20,000	7,278	211	2.9%
092 Interest Earnings	150,000	150,000	81,080	54.1%
093 Rent	-	500	357	71.4%
096 Donations	8,500	13,110	12,350	94.2%
099 Other Revenues	41,140	55,000	39,728	72.2%
E-Rate		14,301	9,333	65.3%
Athletic Revenues PRG 292-298	66,445	130,000	124,042	95.4%
FD 08 Scholarship Revenues	10,550	16,000	12,750	79.7%
FD 12 Student Activity Revenues	125,177	160,000	155,615	97.3%
Total Local Revenues	\$ 423,252	\$ 547,629	\$ 436,107	79.6%

Total Revenues	\$ 12,377,407	\$ 12,323,063	\$ 8,220,302	66.7%
-----------------------	----------------------	----------------------	---------------------	--------------

Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

	Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
Expenditures				
100 Salaries and Wages	\$ 5,334,018	\$ 5,362,120	3,102,913	57.9%
200 Employee Benefits	1,759,386	1,768,655	1,037,711	58.7%
Salary and Benefit Accrual (estimated)			500,103	N/A
Total Salaries and Benefits	7,093,404	7,130,775	4,640,727	65.1%
305 Contracted Services	653,845	616,202	385,202	62.5%
320 Communications Services	25,750	21,984	14,640	66.6%
329 Postage	5,052	5,052	4,284	84.8%
330 Utilities	334,500	330,609	227,839	68.9%
335 Short Term Leases	4,500	6,000	5,337	89.0%
340 Property and Liability Insurance	140,000	139,885	139,885	100.0%
350 Repairs and Maintenance Costs	120,200	125,602	111,092	88.5%
366 Travel, Conferences, and Staff Training	11,450	10,148	4,063	40.0%
369 Field Trips inc. transportation	3,750	3,750	398	10.6%
810-401 Supplies - Maintenance	115,000	115,000	85,788	74.6%
401 Supplies - Non Instructional	48,505	48,505	27,947	57.6%
405 Non-Instructional Software and License Fees	40,000	40,000	32,258	80.7%
406 Instructional Software License Agreements	62,000	70,000	64,795	92.6%
430 Instructional Supplies	102,800	106,800	57,825	54.1%
440 Fuels	78,500	75,000	49,987	66.7%
460 Textbooks/Curriculum	40,000	54,417	52,087	95.7%
470 Library Materials	1,000	4,610	55	1.2%
530 Equipment Purchased	52,000	21,300	16,502	77.5%
548 Pupil Transportation Vehicles	140,000	138,680	138,677	100.0%
555 Technology Equipment	155,000	188,559	166,004	88.0%
560 Technology Leases	25,000	25,227	17,005	67.4%
820 Dues and Memberships	45,290	51,486	48,705	94.6%
FIN 316 Staff Development	145,192	145,700	26,709	18.3%
FIN 343 School Library Aid	41,000	26,631	16,655	62.5%
FIN 372 Third Party Billing	825	825	17	2.1%
FIN 373 Student Support Expenditures	32,960	80,000	18,396	23.0%
PRG 292-298 Athletic	480,514	520,424	257,529	49.5%
PRG 422 ADSIS		159,302	82,126	51.6%
FIN 740 State Special Education Programs Expenditures				
100 Salaries and Wages	\$ 1,053,978	\$ 1,103,824	567,290	51.4%
200 Benefits	289,358	303,042	140,673	46.4%
Salary and Benefit Accrual (estimated)			82,610	N/A
Total Salaries and Benefits	1,343,336	1,406,866	790,573	56.2%
394 Contracted Services	403,300	343,299	271,472	79.1%
433 Supplies	7,000	8,944	3,269	36.6%
360 Special Ed/Homeless Transportation	76,788	75,617	41,852	55.4%
FIN 401 Title I Expenditures	203,870	94,262	32,730	34.7%
FIN 414 Title II Expenditures	35,435	-	0	0.0%
FIN 619 Federal Special Education Program	-	54,000	17	0.0%
FIN 628 Perkins		4,644	2,799	60.3%
Chargebacks	(63,242)	(56,746)	0	0.0%
FD 08 Scholarships	14,935	16,200	16,200	100.0%
FD 12 Student Activity Expenditures	114,320	114,320	96,804	84.7%
Total Expenditures	\$ 12,133,779	\$ 12,323,880	\$ 7,948,251	64.5%

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Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
-----------------	-------------------------	-----------------------	-------------

General Fund - 01 Summary

Revenues

State Revenues	\$ 11,790,155	\$ 11,618,604	\$ 7,745,736	66.7%
Federal Revenues	164,000	156,831	38,460	24.5%
Local Revenues	423,252	547,629	436,107	79.6%
Total Revenues	\$ 12,377,407	\$ 12,323,063	\$ 8,220,302	66.7%

12,377,407 12,323,063 8,220,302

Expenditures

Salaries & Benefits	\$ 7,093,404	\$ 7,130,775	\$ 4,640,727	65.1%
Purchased Services	1,299,047	1,259,233	892,740	70.9%
Supplies and Materials	488,630	515,157	370,758	72.0%
Equipment	372,000	373,766	338,188	90.5%
Dues and Memberships; Other Fees	810,969	898,014	480,999	53.6%
Grant Expenditures	2,069,729	2,146,934	1,224,839	57.1%
Total Expenditures	\$ 12,133,779	\$ 12,323,880	\$ 7,948,251	64.5%

12,133,779 12,323,880 7,948,251

Net effect of Operations, General Fund	\$ 243,628	\$ (817)	\$ 272,051	
Change in Fund Balance, General Fund	\$ 243,628	\$ (817)	\$ 272,051	
Beginning Fund Balance	\$ 2,637,492	\$ 2,637,492		
Ending Fund Balance	\$ 2,881,120	\$ 2,636,675		

Fund Balance % of Expenditures 24%

Food Services Fund - 02

Revenues

State Revenues	\$ 421,050	\$ 446,694	243,661	54.6%
Federal Revenues	301,650	269,570	146,821	54.5%
Commodities	55,000	49,830	0	0.0%
Sale of Lunches and Other Local Revenues	38,000	28,000	16,390	58.5%
Total Revenues	\$ 815,700	\$ 794,094	\$ 406,872	51.2%

Expenditures

100.200 Salaries & Benefits	\$ 352,213	\$ 354,665	205,714	58.0%
300 Purchased Services	6,180	18,000	14,268	79.3%
400 Food, Milk, and supplies	320,275	329,766	251,716	76.3%
491 Commodities	55,000	49,830	0	0.0%
530 Equipment	5,150	6,850	6,849	100.0%
820 Dues & Membership	1,926	2,022	2,021	100.0%
895 Chargeback	61,800	56,746	0	0.0%
Total Expenditures	\$ 802,544	\$ 817,880	\$ 480,568	58.8%

Net effect of Operations, Food Service	\$ 13,156	\$ (23,786)	\$ (73,696)	
Change in Fund Balance, Food Service Fund	\$ 13,156	\$ (23,786)	\$ (73,696)	
Beginning Fund Balance	\$ 181,125	\$ 181,125		
Ending Fund Balance	\$ 194,281	\$ 157,339		

Royalton Public Schools
Royalton, MN
Statement of Revenue and Expenditures
February 28, 2026

67%

	Approved Budget	Proposed Revised Budget	Year to Date Activity	% of Budget
Community Service Fund - 04				
Revenues				
Levy	\$ 38,200	\$ 37,876	16,551	43.7%
State Aids	95,806	108,923	55,382	50.8%
Tuition From Patrons	382,024	382,310	266,236	69.6%
Total Revenues	\$ 516,030	\$ 529,109	\$ 338,168	63.9%
Expenditures				
Salaries & Benefits	\$ 429,257	\$ 555,295	296,918	53.5%
Purchased Services	45,500	39,100	12,920	33.0%
Supplies	18,250	23,075	15,093	65.4%
Dues and Memberships	-	785	784	99.9%
Total Expenditures	\$ 493,007	\$ 618,255	\$ 325,715	52.7%
Net effect of Operations, Community Service Fu	\$ 23,023	\$ (89,147)	\$ 12,452	
Change in Fund Balance, Community Service Fu	\$ 23,023	\$ (89,147)	\$ 12,452	
Beginning Fund Balance	\$ 423,544	\$ 423,544	\$ -	
Ending Fund Balance	\$ 446,567	\$ 334,397	\$ -	
Debt Service Fund - 07				
Revenues				
Levy	\$ 1,389,829	\$ 1,409,136	929,008	65.9%
State Aids	766,451	525,287	170,831	32.5%
Total Revenues	\$ 2,156,280	\$ 1,934,422	\$ 1,099,839	56.9%
Expenditures				
710 Bond Principal	\$ 1,025,000	\$ 1,025,000	1,025,000	100.0%
720 Bond Interest	938,256	938,255	938,255	100.0%
790 Other Debt Service Exp	1,025	1,025	475	46.3%
Total Expenditures	\$ 1,964,281	\$ 1,964,280	\$ 1,963,730	100.0%
Net effect of Operations, Debt Service Fund	\$ 191,999	\$ (29,857)	\$ (863,891)	
Transfer in from General Fund	\$ -	\$ -		
Change in Fund Balance, Debt Service Fund	\$ 191,999	\$ (29,857)	\$ (863,891)	
Beginning Fund Balance	\$ 439,016	\$ 439,016	\$ -	
Ending Fund Balance	\$ 631,015	\$ 409,158	\$ -	

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MARSS DISTRICT ADM SERVED REPORT

ROYALTON PUBLIC SCHOOL DISTRICT (0485-01)
ALL SCHOOLS (000)

USING EOY DATA
SCHOOL YEAR 2025-2026
Report from MARSS AB FILES

Edited: 03/19/2026 4:08:25 PM
Printed: 03/19/2026 4:10:07 PM

This report represents data at a preliminary stage and will differ from the state's final verification report.*

A Grade	B Pupil Unit Weight	C Inst Days	D Length of Day	E Residents	-----Nonresidents-----			I Tribal Contract/ Grant	Shared Time		L Private Contract	M Non-Public/ Non-MN	N Total Served	O Adjusted E+F	P % ATT	Q Count of Students in Column N	R Extended ADM
					F Enrollment Options	G Tuition	H Ineligible		J Aid	K Tuition							
EC	1.00															20	
KG	1.00			43.33	27.54							70.87	70.87	97.20		71	
01	1.00			38.43	38.63							77.06	77.06	96.90		79	
02	1.00			41.76	24.48							66.24	66.24	96.90		67	
03	1.00			33.02	35.00							68.02	68.02	96.50		69	
04	1.00			40.00	31.48							71.48	71.48	96.90		72	
05	1.00			40.88	30.00							70.88	70.88	97.20		71	
06	1.00			64.28	10.78							75.06	75.06	96.20		76	
07	1.20			32.19	30.48							62.67	62.67	97.20		64	
08	1.20			44.20	21.04				.54			65.78	65.24	96.50		68	
09	1.20			37.00	36.95							73.95	73.95	96.00		78	
10	1.20			45.02	32.86				1.12			79.00	77.88	95.80		81	
10P	1.20			1.00								1.00	1.00			2	
11	1.20			44.09	16.57							60.66	60.66	96.40		63	
11P	1.20			.90	.28							1.18	1.18			4	
12	1.20			24.31	13.98							38.29	38.29	95.60		42	
12P	1.20			3.01	1.94							4.95	4.95			19	
EC																	
KG				43.33	27.54							70.87	70.87	97.20			
01-03				113.21	98.11							211.32	211.32	96.80			
04-06				145.16	72.26							217.42	217.42	96.80			
07-08				76.39	51.52				.54			128.45	127.91	96.80			
09-12				155.33	102.58				1.12			259.03	257.91	95.90			
TOTAL ADM				533.42	352.01				1.66			887.09	885.43	96.60			
TOTAL WADM				579.76	382.83				1.99			964.59	962.59	104.90			

MARSS records with local errors are excluded from this report and records with either local or statewide errors will be excluded from reports produced by the state.
The ADM included on this report is capped at 1.0. Consider this ADM preliminary because the actual ADM calculation requires all of a given student's MARSS enrollment records to be accurate.
The ADM that is provided on the District/School ADM Report that is posted to the web takes precedence over the ADM contained in this report.



**Royalton Public Schools
District 0485-01
Royalton, MN**

Supplemental Information

February 2026

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11491	0485	PCB														
HS Musical			30233	Credit	A	02/01/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$30.00	\$0.00
11492	0485	PCB														
Lunch			30234	Credit	A	02/02/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					125.00	0.00
														Receipt Total:	\$125.00	\$0.00
														Deposit Total:	\$125.00	\$0.00
11497	0485	PCB														
Lunch			30238	Credit	A	02/03/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					225.00	0.00
														Receipt Total:	\$225.00	\$0.00
HS Softball			30239	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30241	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Tech Repair			30242	Credit	A	02/03/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000	690 000	099	Misc Local Revenue-Tech In					25.00	0.00
														Receipt Total:	\$25.00	\$0.00
MS Trap Shooting			30243	Credit	A	02/03/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$420.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11498	0485	PCB														
HS Fall Play			30244	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Musical			30245	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
HS One Act Play			30246	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30247	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Track & Field			30248	Credit	A	02/04/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
Milk			30249	Credit	A	02/04/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$280.00	\$0.00
11499	0485	PCB														
Lunch			30250	Credit	A	02/05/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
HS Boys Golf			30251	Credit	A	02/05/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Tech Repair Fee			30252	Credit	A	02/05/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000	690 000	099	Misc Local Revenue-Tech In					124.00	0.00
														Receipt Total:	\$124.00	\$0.00
Milk			30253	Credit	A	02/05/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$10.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11499	0485	PCB														
MS Trap Shooting			30254	Credit	A	02/05/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Track & Field			30255	Credit	A	02/05/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$274.00	\$0.00
11500	0485	PCB														
Lunch			30256	Credit	A	02/06/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.10	0.00
														Receipt Total:	\$10.10	\$0.00
														Deposit Total:	\$10.10	\$0.00
11501	0485	PCB														
HS Trap Shooting			30257	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Boys Basketball			30258	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Trap Shooting			30259	Credit	A	02/08/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$110.00	\$0.00
11511	0485	PCB														
Lunch			30270	Credit	A	02/09/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$10.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Receipt Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11513	0485	PCB														
Lunch			30272	Credit	A	02/10/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	701	601	SALES TO PUPILS				100.00	0.00
														Receipt Total:	\$100.00	\$0.00
HS Baseball			30273	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30274	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Trap Shooting			30275	Credit	A	02/10/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$250.00	\$0.00
11514	0485	PCB														
Lunch			30276	Credit	A	02/11/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	701	601	SALES TO PUPILS				10.00	0.00
														Receipt Total:	\$10.00	\$0.00
Milk			30277	Credit	A	02/11/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	703	601	Food Sales To Pupils				10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Trap Shooting			30278	Credit	A	02/11/26		Wire	1	ACTIVITYY FEE'S						
						0485	R 01 000 292	000	000	050	Fees From Patrons				40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$60.00	\$0.00
11515	0485	ACT														
Concessions			30279	Credit	A	02/03/26		Cash	1	ROYALTON CONCESSION						
						0485	R 12 020 298	018	301	620	Sale of Goods/Stud Acts-SA				1,900.00	0.00
														Receipt Total:	\$1,900.00	\$0.00
														Deposit Total:	\$1,900.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11516	0485	ACT														
T-Mobile Concessions			30280	Credit	A	02/03/26		Check	1	ROYALTON CONCESSION						
						0485	R 12 020 298 018 301 620			Sale of Goods/Stud Acts-SA					3,000.00	0.00
														Receipt Total:	\$3,000.00	\$0.00
														Deposit Total:	\$3,000.00	\$0.00
11517	0485	PCB														
T-Mobile Football Admissions			30281	Credit	A	02/03/26		Check	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 050			Fees From Patrons					2,000.00	0.00
														Receipt Total:	\$2,000.00	\$0.00
														Deposit Total:	\$2,000.00	\$0.00
11518	0485	PCB														
BBB Gate Admissions 1-30			30282	Credit	A	02/03/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 294 055 000 060			BOYS BASKETBALL Admiss					604.00	0.00
														Receipt Total:	\$604.00	\$0.00
Sport Registration			30283	Credit	A	02/03/26		Check	1	ACTIVIITY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Sports Fob			30284	Credit	A	02/03/26		Check	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 099			MISC REV FROM LOCAL					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
GRCM Field Trip			30285	Credit	A	02/03/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582 000 344 040			School Readiness Tuition Fr					36.00	0.00
														Receipt Total:	\$36.00	\$0.00
Milk			30286	Credit	A	02/03/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
GRCM Pre K Field Trip			30287	Credit	A	02/03/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582 000 344 040			School Readiness Tuition Fr					12.00	0.00
														Receipt Total:	\$12.00	\$0.00
Lunch			30288	Credit	A	02/03/26		Check	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					25.00	0.00
														Receipt Total:	\$25.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11518	0485	PCB														
GBB Admissions	01-27		30289	Credit	A	02/03/26		Cash	1	ACTIVIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					226.00	0.00
														Receipt Total:	\$226.00	\$0.00
														Deposit Total:	\$1,113.00	\$0.00
11519	0485	ACT														
Concessions			30290	Credit	A	02/09/26		Cash	1	ROYALTON CONCESSION						
						0485	R 12 020 298	018 301	620	Sale of Goods/Stud Acts-SA					638.00	0.00
														Receipt Total:	\$638.00	\$0.00
														Deposit Total:	\$638.00	\$0.00
11520	0485	PCB														
Wrestling Admissions	02-05-26		30291	Credit	A	02/09/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 294	056 000	060	BOYS WRESTLING Admissi					351.00	0.00
														Receipt Total:	\$351.00	\$0.00
GBB Admission	02-02		30292	Credit	A	02/09/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 296	055 000	060	GIRLS BASKETBALL Admis:					488.00	0.00
														Receipt Total:	\$488.00	\$0.00
Lunch			30293	Credit	A	02/09/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					4.00	0.00
														Receipt Total:	\$4.00	\$0.00
Map Payment			30294	Credit	A	02/09/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 570	000 321	040	Tuition From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
C Petron Health Insurance			30295	Credit	A	02/09/26		Check	1	Miscellaneous Customer						
						0485	B 01 215 030			Hospital					971.05	0.00
														Receipt Total:	\$971.05	\$0.00
GRCM Field Trip			30296	Credit	A	02/09/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 582	000 344	040	School Readiness Tuition Fr					24.00	0.00
														Receipt Total:	\$24.00	\$0.00
24-25 Distribution			30297	Credit	A	02/09/26		Check	1	MSHSL						
						0485	R 01 000 292	000 000	099	MISC REV FROM LOCAL					903.98	0.00
														Receipt Total:	\$903.98	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11520	0485	PCB														
Parchment Payment																
			30298	Credit	A	02/09/26		Check	1	Miscellaneous Customer						
						0485	E 01 020 211	000 000	820	Dues-Memberships-Lic-Fees					12.00	0.00
														Receipt Total:	\$12.00	\$0.00
														Deposit Total:	\$2,834.03	\$0.00
11522	0485	PCB														
Lunch																
			30300	Credit	A	02/12/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					83.00	0.00
														Receipt Total:	\$83.00	\$0.00
11523	0485	PCB														
HS Trap Shooting																
			30301	Credit	A	02/12/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Trap Shooting																
			30302	Credit	A	02/12/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$183.00	\$0.00
11524	0485	PCB														
HS Boys Golf																
			30303	Credit	A	02/13/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting																
			30304	Credit	A	02/13/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Softball																
			30305	Credit	A	02/13/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$160.00	\$0.00
Class Dues																
			30306	Credit	A	02/14/26		Wire	1	Class of 2031						
						0485	R 12 020 298	031 301	060	Admission/Stud Acts-SA Cla:					20.00	0.00
														Receipt Total:	\$20.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11524	0485	PCB														
Class Dues																
			30307	Credit	A	02/14/26		Wire	1	Class of 2029						
						0485	R 12 020 298 094 301 060			Admission/Stud Acts CLASS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
HS Track & Field																
			30308	Credit	A	02/14/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Track & Field																
			30309	Credit	A	02/14/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$140.00	\$0.00
HS Track & Field																
			30310	Credit	A	02/15/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
Milk																
			30311	Credit	A	02/15/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Track & Field																
			30312	Credit	A	02/15/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
														Deposit Total:	\$210.00	\$0.00
Lunch																
			30313	Credit	A	02/16/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
MS Baseball																
			30314	Credit	A	02/16/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$22.00	\$0.00

Royalton Public Schools
Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11527	0485	PCB														
Lunch			30315	Credit	A	02/18/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					15.00	0.00
														Receipt Total:	\$15.00	\$0.00
HS Girls Golf			30316	Credit	A	02/18/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Speech			30317	Credit	A	02/18/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Trap Shooting			30318	Credit	A	02/18/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Tech Repair Fee			30319	Credit	A	02/18/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000 690 000 099			Misc Local Revenue-Tech In					140.00	0.00
														Receipt Total:	\$140.00	\$0.00
														Deposit Total:	\$305.00	\$0.00
11528	0485	PCB														
Lunch			30320	Credit	A	02/19/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
MS Boys Golf			30321	Credit	A	02/19/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Softball			30322	Credit	A	02/19/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
MS Trap Shooting			30323	Credit	A	02/19/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					80.00	0.00
														Receipt Total:	\$80.00	\$0.00
														Deposit Total:	\$230.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11529	0485	ACT														
Concessions/Wrestling Tourname			30324	Credit	A	02/12/26		Cash	1	ROYALTON CONCESSION						
						0485 R 12 020 298 018 301 620				Sale of Goods/Stud Acts-SA					3,700.60	0.00
														Receipt Total:	\$3,700.60	\$0.00
Concessions			30325	Credit	A	02/12/26		Cash	1	ROYALTON CONCESSION						
						0485 R 12 020 298 018 301 620				Sale of Goods/Stud Acts-SA					499.00	0.00
														Receipt Total:	\$499.00	\$0.00
														Deposit Total:	\$4,199.60	\$0.00
11530	0485	PCB														
Lunch & Milk			30326	Credit	A	02/12/26		Cash	1	FOOD SERVICE						
						0485 R 02 005 770 000 701 601				SALES TO PUPILS					11.00	0.00
						0485 R 02 005 770 000 703 601				Food Sales To Pupils					10.00	0.00
														Receipt Total:	\$21.00	\$0.00
Map			30327	Credit	A	02/12/26		Cash	1	COMMUNITY EDUCATION						
						0485 R 04 000 570 000 321 040				Tuition From Patrons					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
Wrestling Admissions 02-06-26			30328	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 294 056 000 060				BOYS WRESTLING Admissi					646.00	0.00
														Receipt Total:	\$646.00	\$0.00
Sports Fob			30329	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 292 000 000 099				MISC REV FROM LOCAL					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
GBB Admissions 02-09-2026			30330	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 296 055 000 060				GIRLS BASKETBALL Admis					464.00	0.00
														Receipt Total:	\$464.00	\$0.00
BBB Admissions 02-10-2026			30331	Credit	A	02/12/26		Cash	1	ROYALTON ACTIVITIES						
						0485 R 01 000 294 055 000 060				BOYS BASKETBALL Admiss					640.00	0.00
														Receipt Total:	\$640.00	\$0.00
Rachel Eckman Jury Duty			30332	Credit	A	02/12/26		Cash	1	Miscellaneous Customer						
						0485 R 01 000 000 000 000 099				MISC REV FROM LOCAL					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$1,931.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11531	0485	PCB														
Lunch			30333	Credit	A	02/20/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	701 601	SALES TO PUPILS					22.50	0.00
														Receipt Total:	\$22.50	\$0.00
HS Baseball			30334	Credit	A	02/20/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Softball			30335	Credit	A	02/20/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Milk			30336	Credit	A	02/20/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000	703 601	Food Sales To Pupils					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
MS Softball			30337	Credit	A	02/20/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$192.50	\$0.00
11532	0485	PCB														
HS Softball			30338	Credit	A	02/21/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30339	Credit	A	02/21/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$80.00	\$0.00
11533	0485	PCB														
HS Trap Shooting			30340	Credit	A	02/22/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Boys Golf			30341	Credit	A	02/22/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000	000 050	Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11533	0485	PCB														
MS Track & Field			30342	Credit	A	02/22/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														Deposit Total:	\$110.00	\$0.00
11534	0485	PCB														
HS Boys Golf			30343	Credit	A	02/23/26		Wire	1	ACTIVIITY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
														Deposit Total:	\$120.00	\$0.00
11535	0485	PCB														
Map Grace Cuningham			30345	Credit	A	02/19/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 570	000 321	040	Tuition From Patrons					70.00	0.00
														Receipt Total:	\$70.00	\$0.00
														Deposit Total:	\$120.00	\$0.00
Pickleball			30346	Credit	A	02/19/26		Cash	1	COMMUNITY EDUCATION						
						0485	R 04 000 505	506 321	040	Adult Enrichment Tuition Froi					25.00	0.00
														Receipt Total:	\$25.00	\$0.00
														Deposit Total:	\$5.00	\$0.00
Lunch			30347	Credit	A	02/19/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					5.00	0.00
														Receipt Total:	\$5.00	\$0.00
														Deposit Total:	\$150.00	\$0.00
Vex Robotics			30348	Credit	A	02/19/26		Check	1	COMMUNITY EDUCATION						
						0485	R 04 005 505	053 321	060	ROBOTICS Admission/Stud ,					150.00	0.00
														Receipt Total:	\$150.00	\$0.00
														Deposit Total:	\$5,000.00	\$0.00
Donation Band			30349	Credit	A	02/19/26		Check	1	Coppicus, Clinton & Karen						
						0485	R 01 000 258	091 000	096	Gifts And Bequests-Band					5,000.00	0.00
														Receipt Total:	\$5,000.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11535	0485	PCB														
Donation Adopt a Classroom LR			30350	Credit	A	02/19/26		Check	1	ROYALTON LIONS CLUB						
						0485	R 04 000 000 000 344 096			Gifts And Bequests					2,500.00	0.00
														Receipt Total:	\$2,500.00	\$0.00
														Deposit Total:	\$7,750.00	\$0.00
11536	0485	PCB														
Class Dues			30351	Credit	A	02/24/26		Wire	1	Class of 2032						
						0485	R 12 020 298 032 301 060			Admission/Stud Acts-SA Cla					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30352	Credit	A	02/24/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
HS Baseball			30353	Credit	A	02/24/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Softball			30354	Credit	A	02/24/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					15.00	0.00
														Receipt Total:	\$15.00	\$0.00
Milk			30355	Credit	A	02/24/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Musical			30356	Credit	A	02/24/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Softball			30357	Credit	A	02/24/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Tech Repair			30358	Credit	A	02/24/26		Wire	1	ROYALTON TECHNOLOG						
						0485	R 01 000 000 690 000 099			Misc Local Revenue-Tech In					25.00	0.00
														Receipt Total:	\$25.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11536	0485	PCB														
MS Trap Shooting			30359	Credit	A	02/24/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					10.00	0.00
														Receipt Total:	\$10.00	\$0.00
														Deposit Total:	\$250.00	\$0.00
11537	0485	PCB														
Lunch			30360	Credit	A	02/25/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					37.00	0.00
														Receipt Total:	\$37.00	\$0.00
HS Baseball			30361	Credit	A	02/25/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Softball			30362	Credit	A	02/25/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
Milk			30363	Credit	A	02/25/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 703	601	Food Sales To Pupils					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$247.00	\$0.00
11538	0485	PCB														
Class Dues			30364	Credit	A	02/26/26		Wire	1	Class of 2031						
						0485	R 12 020 298	031 301	060	Admission/Stud Acts-SA Cla:					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30365	Credit	A	02/26/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770	000 701	601	SALES TO PUPILS					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
HS Baseball			30366	Credit	A	02/26/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
HS Softball			30367	Credit	A	02/26/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292	000 000	050	Fees From Patrons					120.00	0.00
														Receipt Total:	\$120.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11538	0485	PCB														
HS Track & Field			30368	Credit	A	02/26/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30369	Credit	A	02/26/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
MS Fall Play			30370	Credit	A	02/26/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
														Deposit Total:	\$420.00	\$0.00
11539	0485	PCB														
Royalton District ACT			30371	Credit	A	02/27/26		Wire	1	ACT EXAM						
						0485	R 01 000 000 000 000 099			MISC REV FROM LOCAL					58.00	0.00
														Receipt Total:	\$58.00	\$0.00
HS Softball			30372	Credit	A	02/27/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
HS Track & Field			30373	Credit	A	02/27/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
Milk			30374	Credit	A	02/27/26		Wire	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Baseball			30375	Credit	A	02/27/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
														Deposit Total:	\$258.00	\$0.00
11540	0485	PCB														
HS Baseball			30376	Credit	A	02/28/26		Wire	1	ACTIVITIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					40.00	0.00
														Receipt Total:	\$40.00	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11540	0485	PCB														
HS Track & Field			30377	Credit	A	02/28/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					60.00	0.00
														Receipt Total:	\$60.00	\$0.00
MS Softball			30378	Credit	A	02/28/26		Wire	1	ACTIVIY FEE'S						
						0485	R 01 000 292 000 000 050			Fees From Patrons					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
														Deposit Total:	\$130.00	\$0.00
11541	0485	PCB														
Community Ed			30379	Credit	A	02/27/26		Wire	1	COMMUNITY EDUCATION						
						0485	R 04 000 000 000 321 093			RENT FOR SCH FACILI					18.91	0.00
						0485	R 04 000 000 081 321 040			Tuition From Patrons					2,148.65	0.00
						0485	R 04 000 505 505 321 040			Youth Enrichment Tuition Frc					904.80	0.00
						0485	R 04 000 505 506 321 040			Adult Enrichment Tuition Froi					475.88	0.00
						0485	R 04 000 570 000 321 040			Tuition From Patrons					8,659.30	0.00
						0485	R 04 000 582 000 344 040			School Readiness Tuition Frc					15,447.47	0.00
														Receipt Total:	\$27,655.01	\$0.00
														Deposit Total:	\$27,655.01	\$0.00
11542	0485	PCB														
Lunch			30380	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					5.05	0.00
														Receipt Total:	\$5.05	\$0.00
Athletic Fobs			30381	Credit	A	02/23/26		Cash	1	ROYALTON ACTIVITIES						
						0485	R 01 000 292 000 000 099			MISC REV FROM LOCAL					30.00	0.00
														Receipt Total:	\$30.00	\$0.00
Jury Duty Shawna Puhalla			30382	Credit	A	02/23/26		Cash	1	Miscellaneous Customer						
						0485	R 01 000 000 000 000 099			MISC REV FROM LOCAL					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch			30383	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Lunch & Milk			30384	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 701 601			SALES TO PUPILS					5.05	0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11542	0485	PCB														
Lunch & Milk			30384	Credit	A	02/23/26		Cash	1	FOOD SERVICE						
						0485	R 02 005 770 000 703 601			Food Sales To Pupils					60.00	0.00
														Receipt Total:	\$65.05	\$0.00
														Deposit Total:	\$140.10	\$0.00
11543	0485	ACT														
Breakfast			30385	Credit	A	02/23/26		Cash	1	ROYALTON NATIONAL HC						
						0485	R 12 020 298 036 301 060			NHS Admission/Stud Acts					2,260.00	0.00
														Receipt Total:	\$2,260.00	\$0.00
														Deposit Total:	\$2,260.00	\$0.00
			30386	Credit	A	02/23/26		Check	1	ROYALTON DEEP PORTA						
Bowlus Firemen's Donation						0485	R 12 020 298 022 301 096			Gifts And Bequests-Deep Po					1,000.00	0.00
														Receipt Total:	\$1,000.00	\$0.00
														Deposit Total:	\$1,000.00	\$0.00
			30387	Credit	A	02/23/26		Check	1	ROYALTON FIREMAN'S G						
Deep Portage Donation						0485	R 12 020 298 022 301 096			Gifts And Bequests-Deep Po					2,500.00	0.00
														Receipt Total:	\$2,500.00	\$0.00
														Deposit Total:	\$5,760.00	\$0.00
11547	0485	PCB	CR0226													
FY26 Bernick's February 2026			30402	Credit	A	02/05/26		Check	1	Miscellaneous Customer						
						0485	R 01 000 000 000 000 099			FY26 Bernick's February 202					28.04	0.00
														Receipt Total:	\$28.04	\$0.00
														Deposit Total:	\$28.04	\$0.00
11548	0485	PCB	CR0226													
FY26 Erate			30403	Credit	A	02/06/26		Check	1	Miscellaneous Customer						
						0485	R 01 000 000 000 699 500			FY26 E-Rate Federal					9,332.75	0.00
														Receipt Total:	\$9,332.75	\$0.00
														Deposit Total:	\$9,332.75	\$0.00
11549	0485	PCB	CR0226													
FY26 Interest-Feb			30404	Credit	A	02/27/26		Check	1	PINE COUNTRY BANK						
						0485	R 01 000 000 000 000 092			FY26 INTEREST					33.96	0.00
														Receipt Total:	\$33.96	\$0.00
														Deposit Total:	\$33.96	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11550	0485	ACT	CR0226													
FY26 interest			30405	Credit	A	02/28/26		Check	1	Activites Account Pine Cou						
						0485	R 12 020 298 016 301 092			Interest Earnings-Student Ac					35.17	0.00
														Receipt Total:	\$35.17	\$0.00
														Deposit Total:	\$35.17	\$0.00
11552	0485	LAF	CR0226													
FY26 Interest			30407	Credit	A	02/27/26		Check	1	MSDLAF						
						0485	R 01 000 000 000 000 092			INTEREST EARNINGS					2,264.60	0.00
														Receipt Total:	\$2,264.60	\$0.00
														Deposit Total:	\$2,264.60	\$0.00
11553	0485	LAF	CR0226													
FY26 Interest			30408	Credit	A	02/27/26		Check	1	MSDLAF						
						0485	R 01 000 000 000 000 092			INTEREST EARNINGS					31.74	0.00
														Receipt Total:	\$31.74	\$0.00
														Deposit Total:	\$31.74	\$0.00
11554	0485	MNTR	CR0226													
FY26 CLICS			30409	Credit	A	02/11/26		Check	1	STATE OF MINNESOTA						
						0485	R 02 005 770 000 705 300			FY26 State Breakfast					8,392.48	0.00
						0485	R 02 005 770 000 701 300			FY26 State Lunch					40,548.59	0.00
						0485	R 02 005 770 000 703 300			Fy26 State Spec Milk					133.40	0.00
						0485	R 02 005 770 000 701 472			FY26 Free/Reduced Lunch					15,743.44	0.00
						0485	R 02 005 770 000 701 471			FY26 HHFKA Lunch					1,182.33	0.00
						0485	R 02 005 770 000 701 471			FY26 Fed Lunch					5,780.28	0.00
						0485	R 02 005 770 000 705 476			FY26 Fed Breakfast					6,192.86	0.00
														Receipt Total:	\$77,973.38	\$0.00
														Deposit Total:	\$77,973.38	\$0.00
11555	0485	MNTR	CR0226													
FY26 IDEAS			30410	Credit	A	02/15/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25Library Aid FIN343					1,134.28	0.00
						0485	R 01 000 000 000 000 211			FY26 GenEd Aid					462,828.51	0.00
														Receipt Total:	\$463,962.79	\$0.00
														Deposit Total:	\$463,962.79	\$0.00

Royalton Public Schools Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
11556	0485	MNTR	CR0226													
FY26 IDEAS			30411	Credit	A	02/27/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25 LTFM Aid FD1				3,720.04		0.00
						0485	B 07 121 000			FY25 LTFM Aid FD7				2,120.32		0.00
						0485	R 01 000 000 000 000 211			FY26 GenEd Aid				501,086.88		0.00
														Receipt Total:	\$506,927.24	\$0.00
FY26 IDEAS- Adjustment			30412	Debit	A	02/27/26		Check	1	MNTrust						
						0485	B 01 121 000			FY25 Adj Stdnt Support pers				(11,838.15)		0.00
						0485	B 01 212 000			FY25 Adj Stdnt Support coop				(38,800.00)		0.00
														Receipt Total:	(\$50,638.15)	\$0.00
														Deposit Total:	\$456,289.09	\$0.00
11557	0485	MNTR	CR0226													
FY26 Interest			30413	Credit	A	02/28/26		Check	1	MNTrust						
						0485	R 01 000 000 000 000 092			FY26 Interest				4,582.82		0.00
														Receipt Total:	\$4,582.82	\$0.00
														Deposit Total:	\$4,582.82	\$0.00
11564	0485	LAF	CR0226													
LCTS Morrison Cty AtRisk Grant			30443	Credit	A	02/12/26		Check	1	MORRISON COUNTY						
						0485	R 01 000 203 000 799 099			FY26 MorrisonLCTS AtRisk (1,000.00		0.00
														Receipt Total:	\$1,000.00	\$0.00
														Deposit Total:	\$1,000.00	\$0.00
														Report Total:	\$1,079,081.68	\$0.00

Royalton Public Schools
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$951,448.50
02	\$79,248.08
04	\$30,652.01
07	\$2,120.32
12	\$15,612.77
Report Total	\$1,079,081.68

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
ACT	19963	4668		NATASHA LUDWIG		Check
			E 12 020 298 041 301 401	Reimb Survivor Week Mat's		\$4.95
PO#:	Voucher #:	37957	Invoice	Invoice No: 3.20.23	2/5/2026	Paid Amt: \$4.95
			E 12 020 298 041 301 401	Coronation Supplies		\$17.83
PO#:	Voucher #:	39571	Invoice	Invoice No: 09.05.2023	2/5/2026	Paid Amt: \$17.83
						Check Amount: \$22.78
ACT	19964	4295		AMAZON CAPITAL SERVICES		Check
			E 12 020 298 023 301 401	B07WS5C378 BIZOEPRO Heavy Duty Gromm		\$29.99
			E 12 020 298 023 301 401	Amazon Shipping Charge		\$0.00
PO#: 6784	Voucher #:	48473	Invoice	Invoice No: 1Y6L-XWM7-GQ4K	2/11/2026	Paid Amt: \$29.99
						Check Amount: \$29.99
ACT	19965	2133		BERNICK'S		Check
			R 12 020 298 018 301 619	POP PAYMENT		\$805.68
PO#:	Voucher #:	48474	Invoice	Invoice No: 10447384	2/11/2026	Paid Amt: \$805.68
			R 12 020 298 018 301 619	POP PAYMENT		\$866.16
PO#:	Voucher #:	48475	Invoice	Invoice No: 10449912	2/11/2026	Paid Amt: \$866.16
			R 12 020 298 018 301 619	POP PAYMENT		\$624.24
PO#:	Voucher #:	48572	Invoice	Invoice No: 10453680	2/11/2026	Paid Amt: \$624.24
						Check Amount: \$2,296.08
ACT	19966	1061		BUDS TO BLOSSOMS		Check
			E 12 020 294 046 301 401	Wrestling Parent Night Flowers		\$63.00
PO#:	Voucher #:	48570	Invoice	Invoice No: 4257	2/11/2026	Paid Amt: \$63.00
						Check Amount: \$63.00
ACT	19967	5056		Chloe Elwell		Check
			E 12 020 294 046 301 401	Parents Night Candy		\$29.98
PO#:	Voucher #:	48571	Invoice	Invoice No: 02.06.2026	2/11/2026	Paid Amt: \$29.98
						Check Amount: \$29.98
ACT	19968	2135		GRANITE CITY JOBBING		Check
			R 12 020 298 018 301 619	CONCESSIONS PRODUCTS		\$330.99
PO#:	Voucher #:	48476	Invoice	Invoice No: 505580	2/11/2026	Paid Amt: \$330.99
			R 12 020 298 018 301 619	CONCESSIONS PRODUCTS		\$185.24
PO#:	Voucher #:	48573	Invoice	Invoice No: 506829	2/11/2026	Paid Amt: \$185.24
						Check Amount: \$516.23
ACT	19969	2577		SYSCO WESTERN MN, INC.		Check
			R 12 020 298 018 301 619	Concessions		\$686.95
PO#:	Voucher #:	48479	Invoice	Invoice No: 353094145	2/11/2026	Paid Amt: \$686.95

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
ACT	19969	2577		SYSCO WESTERN MN, INC.		Check		
			R 12 020 298 018 301 619	Concessions		\$268.68		
PO#:	Voucher #:	48477	Invoice	Invoice No: 353100797	2/11/2026	Paid Amt:	\$268.68	
			R 12 020 298 018 301 619	Concessions		\$430.28		
PO#:	Voucher #:	48478	Invoice	Invoice No: 353099050	2/11/2026	Paid Amt:	\$430.28	
Check Amount:							\$1,385.91	
ACT	19970	4295		AMAZON CAPITAL SERVICES		Check		
			E 12 020 298 093 301 401	B08KS4QQNX AK TRADING CO. Muslin Fabr		\$49.95		
			E 12 020 298 093 301 401	B0BWQRWQW5 Yuanhe Jumbo Large Playin		\$13.39		
			E 12 020 298 093 301 401	B0CP9TK4P6 5 Pcs Poker Casino Balloon De		\$6.29		
			E 12 020 298 093 301 401	B0FNXBF3ZK SP13522 Wide Welcome to Fal		\$49.99		
			E 12 020 298 093 301 401	Amazon Shipping Charge		\$17.45		
PO#: 6833	Voucher #:	48680	Invoice	Invoice No: 137H-TDJ9-GWMF	2/23/2026	Paid Amt:	\$137.07	
Check Amount:							\$137.07	
ACT	19971	2133		BERNICK'S		Check		
			R 12 020 298 018 301 619	POP PAYMENT		\$332.64		
PO#:	Voucher #:	48681	Invoice	Invoice No: 10457393	2/23/2026	Paid Amt:	\$332.64	
Check Amount:							\$332.64	
ACT	19972	2601		EWELL EDUCATIONAL SERVICES		Check		
			E 12 020 298 030 301 401	Virtual CDE Contest		\$494.00		
PO#:	Voucher #:	48646	Invoice	Invoice No: 297-22366	2/23/2026	Paid Amt:	\$494.00	
Check Amount:							\$494.00	
ACT	19973	4242		RADEMACHER COMPANIES, INC.		Check		
			E 12 020 298 035 301 401	YES Tech Club Meeting Supplies		\$63.59		
PO#:	Voucher #:	48647	Invoice	Invoice No: 001-00266832	2/23/2026	Paid Amt:	\$63.59	
Check Amount:							\$63.59	
ACT	19974	2577		SYSCO WESTERN MN, INC.		Check		
			R 12 020 298 018 301 619	Concessions		\$194.88		
PO#:	Voucher #:	48682	Invoice	Invoice No: 353115675	2/23/2026	Paid Amt:	\$194.88	
Check Amount:							\$194.88	
ACT	19975	3035		X-GRAIN SPORTSWEAR		Check		
			E 12 020 294 079 301 401	Shirts		\$372.00		
PO#: 6796	Voucher #:	48648	Invoice	Invoice No: 350437	2/23/2026	Paid Amt:	\$372.00	
Check Amount:							\$372.00	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
LAF	1766			BMO HARRIS BANK		Wire
		E 12	020 298	053 301 401 Hotel Rooms Tournament Robotics		\$1,121.31
PO#:	Voucher #:	48787	Invoice	Invoice No: 01-08-2026	2/27/2026	Paid Amt: \$1,121.31
		E 04	005 505	053 321 401 Community Ed Robotics Snacks		\$138.67
PO#:	Voucher #:	48788	Invoice	Invoice No: 01.14.2026	2/27/2026	Paid Amt: \$138.67
		E 04	005 505	053 321 369 Community Ed Pizza Robotics		\$265.77
PO#:	Voucher #:	48789	Invoice	Invoice No: 01162026	2/27/2026	Paid Amt: \$265.77
		E 01	020 218	000 388 369 Scripps National Spelling Bee		\$398.00
PO#:	Voucher #:	48790	Invoice	Invoice No: 01.20.2026	2/27/2026	Paid Amt: \$398.00
		E 01	020 640	000 316 366 MN Music Educators		\$365.00
PO#:	Voucher #:	48791	Invoice	Invoice No: 01.21.2026	2/27/2026	Paid Amt: \$365.00
		E 04	005 505	000 321 820 MBSA Membership Dues Noble		\$102.15
PO#:	Voucher #:	48792	Invoice	Invoice No: 01.22.2026	2/27/2026	Paid Amt: \$102.15
		E 01	020 294	056 000 369 9th grade Wrestling League		\$233.31
PO#:	Voucher #:	48793	Invoice	Invoice No: 01.23.2026	2/27/2026	Paid Amt: \$233.31
		E 12	020 298	093 301 401 Prom Invitation - Canva		\$127.50
PO#:	Voucher #:	48794	Invoice	Invoice No: 04768-58152903	2/27/2026	Paid Amt: \$127.50
		E 01	020 298	151 000 401 Care Closet		\$411.89
PO#: 6665	Voucher #:	48795	Invoice	Invoice No: 01.19.2026	2/27/2026	Paid Amt: \$411.89
		E 01	020 298	151 000 401 Care Closet		\$45.24
PO#: 6665	Voucher #:	48796	Invoice	Invoice No: 01-19-2026	2/27/2026	Paid Amt: \$45.24
		E 01	020 740	000 000 401 Misc. supplies for students		\$118.73
PO#: 6664	Voucher #:	48797	Invoice	Invoice No: 01-19-2026	2/27/2026	Paid Amt: \$118.73
		R 12	020 298	018 301 619 Concession Supplies		\$214.64
PO#:	Voucher #:	48785	Invoice	Invoice No: 01.06.2026	2/27/2026	Paid Amt: \$214.64
		E 01	020 296	059 000 366 Coaches Clinic		\$164.00
PO#:	Voucher #:	48786	Invoice	Invoice No: 01.08.2026	2/27/2026	Paid Amt: \$164.00
Check Amount:						\$3,706.21
PCB	1096			COMMISSIONER OF REVENUE		Wire
		B 01	215 013	State Tax		\$9,703.69
		B 02	215 013	State Tax		\$410.87
		B 04	215 013	State Tax		\$366.18
PO#:	Voucher #:	48403	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt: \$10,480.74
Check Amount:						\$10,480.74
PCB	1137			Aviben LLC		Wire
		B 01	215 005	Tax Ann		\$1,325.53
PO#:	Voucher #:	48408	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt: \$1,325.53

Royalton Public Schools
 Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	1137			Aviben LLC		Wire		
		B 01	215 005	Tax Ann			\$9,797.65	
		B 04	215 005	Payroll Deductions			\$99.06	
PO#:	Voucher #:	48409	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$9,896.71	
		B 01	215 005	Tax Ann			\$145.84	
PO#:	Voucher #:	48410	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$145.84	
		B 01	215 005	Tax Ann			\$237.50	
PO#:	Voucher #:	48411	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$237.50	
		B 01	215 005	Tax Ann			\$165.00	
PO#:	Voucher #:	48406	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$165.00	
		B 01	215 005	Tax Ann			\$137.50	
PO#:	Voucher #:	48407	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$137.50	
						Check Amount:	\$11,908.08	
PCB	1558			TEACHERS RETIREMENT ASSN		Wire		
		B 01	215 018	TRA			\$34,764.42	
		B 04	215 018	TRA			\$1,478.50	
PO#:	Voucher #:	48405	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$36,242.92	
						Check Amount:	\$36,242.92	
PCB	1415			PERA		Wire		
		B 01	215 017	PERA			\$14,956.88	
		B 02	215 017	PERA			\$2,042.00	
		B 04	215 017	PERA			\$951.57	
PO#:	Voucher #:	48402	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$17,950.45	
						Check Amount:	\$17,950.45	
PCB	4614			WEX		Wire		
		B 01	215 082	FSA			\$1,578.30	
		B 01	215 082	Adjustment			(\$1,578.30)	
		B 01	215 084	HSA			\$6,861.37	
		B 02	215 084	HSA			\$45.00	
		B 04	215 084	Payroll Deductions			\$123.62	
PO#:	Voucher #:	48398	Invoice	Invoice No: S2026140	2/2/2026	Paid Amt:	\$7,029.99	
						Check Amount:	\$7,029.99	
PCB	4614			WEX		Wire		
		B 01	215 082	Flex			\$85.87	
PO#:	Voucher #:	48420	Invoice	Invoice No: 02.01.2026	2/3/2026	Paid Amt:	\$85.87	
						Check Amount:	\$85.87	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$220.26
PO#:	Voucher #:	48508	Invoice	Invoice No: 02.04.2026	2/5/2026	Paid Amt: \$220.26
						Check Amount: \$220.26
PCB	1346			MINNESOTA POWER		Wire
				E 01 020 810 000 000 331	Acct 0191115490	\$478.87
PO#:	Voucher #:	48524	Invoice	Invoice No: 019420665822	2/5/2026	Paid Amt: \$478.87
						Check Amount: \$478.87
PCB	1346			MINNESOTA POWER		Wire
				E 01 020 810 000 000 331	Acct 5091115490 MS/HS	\$12,413.54
PO#:	Voucher #:	48577	Invoice	Invoice No: 509296270544	2/6/2026	Paid Amt: \$12,413.54
				E 01 010 810 000 000 331	Acct 4015125490 Electric	\$3,808.56
PO#:	Voucher #:	48578	Invoice	Invoice No: 401356989469	2/6/2026	Paid Amt: \$3,808.56
				E 01 020 810 000 000 331	Acct 6691032130 Elect	\$43.40
PO#:	Voucher #:	48575	Invoice	Invoice No: 669439375243	2/6/2026	Paid Amt: \$43.40
				E 01 020 810 000 000 331	Acct 811180000 Elect	\$58.13
PO#:	Voucher #:	48576	Invoice	Invoice No: 811748778122	2/6/2026	Paid Amt: \$58.13
						Check Amount: \$16,323.63
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$446.86
PO#:	Voucher #:	48579	Invoice	Invoice No: 02.08.2026	2/9/2026	Paid Amt: \$446.86
						Check Amount: \$446.86
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$1,041.06
PO#:	Voucher #:	48588	Invoice	Invoice No: 02.09.2026	2/10/2026	Paid Amt: \$1,041.06
						Check Amount: \$1,041.06
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$35.18
PO#:	Voucher #:	48590	Invoice	Invoice No: 02.11.2026	2/12/2026	Paid Amt: \$35.18
						Check Amount: \$35.18
PCB	4614			WEX		Wire
				B 01 215 082	Flex	\$40.00
PO#:	Voucher #:	48609	Invoice	Invoice No: 02.14.2026	2/16/2026	Paid Amt: \$40.00
						Check Amount: \$40.00

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	4614			WEX		Wire
			B 01 215 082	Flex		\$54.00
PO#:	Voucher #:	48610	Invoice	Invoice No: 02.15.2026	2/16/2026	Paid Amt: \$54.00
						Check Amount: \$54.00
PCB	1137			Aviben LLC		Wire
			B 01 215 005	Tax Ann		\$1,325.53
PO#:	Voucher #:	48603	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$1,325.53
			B 01 215 005	Tax Ann		\$9,769.08
			B 04 215 005	Payroll Deductions		\$99.06
PO#:	Voucher #:	48604	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$9,868.14
			B 01 215 005	Tax Ann		\$145.84
PO#:	Voucher #:	48605	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$145.84
			B 01 215 005	Tax Ann		\$237.50
PO#:	Voucher #:	48606	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$237.50
			B 01 215 005	Tax Ann		\$315.00
PO#:	Voucher #:	48601	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$315.00
			B 01 215 005	Tax Ann		\$137.50
PO#:	Voucher #:	48602	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$137.50
						Check Amount: \$12,029.51
PCB	1096			COMMISSIONER OF REVENUE		Wire
			B 01 215 013	State Tax		\$9,674.94
			B 02 215 013	State Tax		\$363.76
			B 04 215 013	State Tax		\$319.26
PO#:	Voucher #:	48598	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$10,357.96
						Check Amount: \$10,357.96
PCB	4400			FEDERAL TAX PAYMENT		Wire
			B 01 215 010	FICA		\$42,688.66
			B 02 215 010	FICA		\$2,201.60
			B 04 215 010	FICA		\$2,183.96
			B 01 215 011	Federal Tax		\$16,542.20
			B 02 215 011	Federal Tax		\$544.08
			B 04 215 011	Federal Tax		\$323.54
PO#:	Voucher #:	48607	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt: \$64,484.04
						Check Amount: \$64,484.04
PCB	1415			PERA		Wire
			B 01 215 017	PERA		\$15,345.90
			B 02 215 017	PERA		\$1,975.09

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
PCB	1415			PERA		Wire			
				B 04 215 017	PERA		\$827.26		
PO#:	Voucher #:	48597	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$18,148.25	Check Amount:	\$18,148.25
PCB	1558			TEACHERS RETIREMENT ASSN		Wire			
				B 01 215 018	TRA		\$34,733.45		
				B 04 215 018	TRA		\$1,596.45		
PO#:	Voucher #:	48600	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$36,329.90	Check Amount:	\$36,329.90
PCB	4614			WEX		Wire			
				B 01 215 082	FSA		\$1,578.30		
				B 01 215 082	FSA Adjustment		(\$1,578.30)		
				B 01 215 084	HSA		\$7,111.37		
				B 02 215 084	HSA		\$45.00		
				B 04 215 084	Payroll Deductions		\$123.62		
PO#:	Voucher #:	48593	Invoice	Invoice No: S2026150	2/16/2026	Paid Amt:	\$7,279.99	Check Amount:	\$7,279.99
PCB	4614			WEX		Wire			
				B 01 215 082	Flex		\$49.69		
PO#:	Voucher #:	48657	Invoice	Invoice No: 02.17.2026	2/18/2026	Paid Amt:	\$49.69	Check Amount:	\$49.69
PCB	3113			REPUBLIC SERVICES #891		Wire			
				E 01 005 810 000 000 330	Waste/Recycling Services		\$1,418.86		
PO#:	Voucher #:	48658	Invoice	Invoice No: 0891-001504172	2/18/2026	Paid Amt:	\$1,418.86		
				E 01 005 810 000 000 330	Waste/Recycling Services		\$1,306.79		
PO#:	Voucher #:	48659	Invoice	Invoice No: 0891-001504173	2/18/2026	Paid Amt:	\$1,306.79	Check Amount:	\$2,725.65
PCB	4614			WEX		Wire			
				B 01 215 082	Flex		\$308.68		
PO#:	Voucher #:	48669	Invoice	Invoice No: 02.18.2026	2/19/2026	Paid Amt:	\$308.68	Check Amount:	\$308.68
PCB	4614			WEX		Wire			
				B 01 215 082	Flex		\$110.00		
PO#:	Voucher #:	48689	Invoice	Invoice No: 02.19.2026	2/20/2026	Paid Amt:	\$110.00	Check Amount:	\$110.00

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	4614			WEX		Wire
			B 01 215 082	Flex		\$10.00
PO#:	Voucher #:	48713	Invoice	Invoice No: 02.20.2026	2/24/2026	Paid Amt: \$10.00
						Check Amount: \$10.00
PCB	4614			WEX		Wire
			B 01 215 082	Daycare		\$652.18
			B 01 215 082	Flex		\$273.26
PO#:	Voucher #:	48714	Invoice	Invoice No: 02.23.2026	2/24/2026	Paid Amt: \$925.44
						Check Amount: \$925.44
PCB	4614			WEX		Wire
			B 01 215 082	Flex		\$30.00
PO#:	Voucher #:	48729	Invoice	Invoice No: 02.25.2026	2/26/2026	Paid Amt: \$30.00
						Check Amount: \$30.00
PCB	4400			FEDERAL TAX PAYMENT		Wire
			B 01 215 010	FICA		\$2,368.00
			B 04 215 010	FICA		\$49.98
			B 01 215 011	Federal Tax		\$878.31
PO#:	Voucher #:	48688	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$3,296.29
						Check Amount: \$3,296.29
PCB	1096			COMMISSIONER OF REVENUE		Wire
			B 01 215 013	State Tax		\$454.61
PO#:	Voucher #:	48687	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$454.61
						Check Amount: \$454.61
PCB	1415			PERA		Wire
			B 01 215 017	PERA		\$2,166.82
			B 04 215 017	PERA		\$45.75
PO#:	Voucher #:	48686	Invoice	Invoice No: S202615R0	2/26/2026	Paid Amt: \$2,212.57
						Check Amount: \$2,212.57
PCB	4614			WEX		Wire
			B 01 215 082	Flex		\$3.72
PO#:	Voucher #:	48773	Invoice	Invoice No: 02.26.2026	2/27/2026	Paid Amt: \$3.72
						Check Amount: \$3.72
PCB	4400			FEDERAL TAX PAYMENT		Wire
			B 01 215 010	FICA		\$41,584.60
			B 02 215 010	FICA		\$2,014.78
			B 04 215 010	FICA		\$2,062.28

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	4400			FEDERAL TAX PAYMENT		Wire		
			B 01	215 011	Federal Tax	\$15,960.08		
			B 02	215 011	Federal Tax	\$471.56		
			B 04	215 011	Federal Tax	\$302.80		
PO#:	Voucher #:	48769	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$62,396.10	
						Check Amount:	\$62,396.10	
PCB	4614			WEX		Wire		
			B 01	215 082	Flex	\$11.73		
PO#:	Voucher #:	48782	Invoice	Invoice No: 02.27.2026	2/27/2026	Paid Amt:	\$11.73	
						Check Amount:	\$11.73	
PCB	4614			WEX		Wire		
			E 01	005 110 000 000 305	WEX monthly service fee	\$194.00		
PO#:	Voucher #:	48783	Invoice	Invoice No: 0002314134-IN	2/27/2026	Paid Amt:	\$194.00	
						Check Amount:	\$194.00	
PCB	4806			REVTRAK		Wire		
			E 01	005 110 000 000 305	Transaction Fee for Payments	\$66.28		
PO#:	Voucher #:	48847	Invoice	Invoice No: 2.6.26	2/6/2026	Paid Amt:	\$66.28	
						Check Amount:	\$66.28	
PCB	79154 4742			LUKE PANEK		Check		
			R 02	005 770 000 701 601	Refund Food Service Balance	\$2.05		
PO#:	Voucher #:	38738	Invoice	Invoice No: 6.12.23	2/5/2026	Paid Amt:	\$2.05	
						Check Amount:	\$2.05	
PCB	79155 4734			MELISSA BATES		Check		
			R 02	005 770 000 701 601	Refund Food Service Balance	\$11.95		
PO#:	Voucher #:	38730	Invoice	Invoice No: 6.12.23	2/5/2026	Paid Amt:	\$11.95	
						Check Amount:	\$11.95	
PCB	79156 5190			Great River Children's Museum		Check		
			E 04	005 582 000 344 369	Misc.	\$255.00		
PO#: 6825	Voucher #:	48581	Invoice	Invoice No: F019	2/10/2026	Paid Amt:	\$255.00	
						Check Amount:	\$255.00	
PCB	79157 4560			Aaron Larsen		Check		
			E 01	020 296 055 000 305	JV/V GBB Official Holdingford	\$150.00		
PO#:	Voucher #:	48561	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79158 4295			AMAZON CAPITAL SERVICES		Check		
			E 01	005 690 690 000 456	B08K8TM8X7 1ft iPhone Charge Cable Short,	\$17.98		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79158	4295		AMAZON CAPITAL SERVICES		Check		
			E 01	005 690 690 000 456	B0CFZXZB6M kenddeel Headphone Plug Extr	\$26.85		
			E 01	005 690 690 000 456	Amazon Shipping Charge	\$0.00		
PO#: 6810	Voucher #:	48452	Invoice	Invoice No: 1CN6-T3VV-3TCR	2/11/2026	Paid Amt:	\$44.83	
			E 01	010 201 000 000 430	B0FPPL2HKG Rolling Storage Cart with 14 Dr	\$118.99		
			E 01	010 201 000 000 430	Amazon Shipping Charge	\$0.00		
PO#: 6798	Voucher #:	48457	Invoice	Invoice No: 1NFK-CRTJ-64DY	2/11/2026	Paid Amt:	\$118.99	
			E 01	010 203 000 000 401	B0000AQOE5 EXPO Precision-Point Whitebo	\$12.84		
			E 01	010 203 000 000 401	B0BVTVSX7L Fuutreo 500 Counts White Env	\$41.99		
			E 01	010 203 000 000 401	Amazon Shipping Charge	\$0.00		
PO#: 6797	Voucher #:	48462	Invoice	Invoice No: 1K4Q-99FR-MRQ7	2/11/2026	Paid Amt:	\$54.83	
			E 01	020 301 321 830 433	B072RSTKT6 Advantus Super Stacker Docurr	\$109.50		
			E 01	020 301 321 830 433	B08SQNFR3Q Citylife 6 Packs Small Storage	\$29.99		
			E 01	020 301 321 830 433	B08XWL7JC8 Citylife 1.3 QT 6 Pack Small St	\$23.28		
			E 01	020 301 321 830 433	B0CDNP8FCL 6 Pack Large Clear Plastic Dra	\$19.99		
			E 01	020 301 321 830 433	Amazon Shipping Charge	\$0.00		
PO#: 6804	Voucher #:	48503	Invoice	Invoice No: 1HPH-XVR6-RKGN	2/11/2026	Paid Amt:	\$182.76	
			E 01	020 301 321 830 433	B0CJC3N6RH New Fresh 25pcs Orange Calit	\$29.98		
			E 01	020 301 321 830 433	B0CJCF8FN2 New Fresh 100pcs Yellow Calib	\$14.99		
			E 01	020 301 321 830 433	B0FRV8MK6S New Fresh 100pcs Purple Calil	\$14.99		
			E 01	020 301 321 830 433	B0FRWXWNSX New Fresh 100pcs Red Calib	\$14.99		
			E 01	020 301 321 830 433	B0G47616GM 360 Mixed Impatiens Athena F	\$4.59		
PO#: 6789	Voucher #:	48504	Invoice	Invoice No: 1KH3-GFVN-3TXJ	2/11/2026	Paid Amt:	\$79.54	
			E 01	020 301 321 830 433	B004S3JYM0 Outsidepride Mix Geranium See	\$9.49		
			E 01	020 301 321 830 433	B0798VLKXS Lobelia Seeds,Trailing Mixed, U	\$1.95		
			E 01	020 301 321 830 433	B07P11T3TP Double Hanging Basket Apricot l	\$12.95		
			E 01	020 301 321 830 433	Amazon Shipping Charge	\$10.45		
PO#: 6789	Voucher #:	48505	Invoice	Invoice No: 1G9L-JWYN-CX4Q	2/11/2026	Paid Amt:	\$34.84	
			E 01	020 301 321 830 433	B000F8XIP6 Pacon Super Value Poster Boarc	\$49.82		
			E 01	020 301 321 830 433	B004I78LYI Outsidepride White Lady Lobelia	\$9.49		
			E 01	020 301 321 830 433	B006HI5716 Outsidepride Johnny Jump Up Vi	\$7.12		
			E 01	020 301 321 830 433	B00FMB3CE8 Outsidepride Bambini Mix Viola	\$7.12		
			E 01	020 301 321 830 433	B00GS7G2A6 Outsidepride Splash Select Mix	\$7.12		
			E 01	020 301 321 830 433	B00JM5GZGW Play-Doh Modeling Compounc	\$23.97		
			E 01	020 301 321 830 433	B01LYBQXRH Amazon Basics 4-Shelf Adjuste	\$43.99		
			E 01	020 301 321 830 433	B06ZYBHT3S Maverick F1 Series Geranium F	\$21.92		
			E 01	020 301 321 830 433	B0BV33X5Z1 Silver Falls Dichondra Seeds fo	\$74.80		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79158	4295		AMAZON CAPITAL SERVICES		Check		
			E 01 020 301 321 830 433	B0BW9T1QLY Emerald Falls Dichondra Seed:		\$39.95		
			E 01 020 301 321 830 433	B0C1G2TMS4 Geranium Mix 50 Seeds Flowe		\$7.90		
			E 01 020 301 321 830 433	B0D7QSYXBL Outsidepride Sorbet Limitless E		\$7.12		
			E 01 020 301 321 830 433	B0F2F935YX 10000 Perennial Verbena Flowe		\$5.99		
			E 01 020 301 321 830 433	B0F8KNK5Z9 Pelleted Begonia Nonstop Serie		\$4.89		
			E 01 020 301 321 830 433	B0FRGC5H97 200pcs Fuchsia Seeds Perenni		\$7.99		
			E 01 020 301 321 830 433	B0FS7HX1ZW Dianthus Seeds 5000PCS- Fr		\$5.99		
			E 01 020 301 321 830 433	Freight		\$4.52		
PO#: 6789	Voucher #:	48506	Invoice	Invoice No: 1CX7-KC9G-3T1R	2/11/2026		Paid Amt:	\$329.70
			E 01 010 412 000 740 433	B0CT5YT81H Sensory Fidget Toys for Kids To		\$15.99		
			E 01 010 412 000 740 433	B0D3PQRW69 Craftstory Busy Board Montes:		\$18.99		
			E 01 010 412 000 740 433	B0D4LCJWYX Coogam Mystery Surprise Box		\$26.59		
			E 01 010 412 000 740 433	B0DBHSTRNM ROOKEA 6 Pack Chair Bands		\$5.97		
			E 01 010 412 000 740 433	Amazon Shipping Charge		\$0.00		
PO#: 6824	Voucher #:	48580	Invoice	Invoice No: 1LJX-77NQ-4W31	2/11/2026		Paid Amt:	\$67.54
							Check Amount:	\$913.03
PCB	79159	4891		Andy's Towing LLC		Check		
			E 01 005 760 000 720 305	Bus Tow 11-08		\$313.22		
PO#:	Voucher #:	48544	Invoice	Invoice No: 26-169253	2/11/2026		Paid Amt:	\$313.22
							Check Amount:	\$313.22
PCB	79160	5187		Anthony Miller		Check		
			R 02 005 770 000 701 601	Lunch Account Refund		\$53.60		
PO#:	Voucher #:	48469	Invoice	Invoice No: 02.03.2026	2/11/2026		Paid Amt:	\$53.60
							Check Amount:	\$53.60
PCB	79161	1027		APPLIANCE REPAIR CENTER Inc.		Check		
			E 02 005 770 000 701 350	Booster Heater Repair		\$589.80		
PO#:	Voucher #:	48534	Invoice	Invoice No: 28096	2/11/2026		Paid Amt:	\$589.80
			E 02 005 770 000 701 350	Booster Heater Repair Pressure Value		\$943.80		
PO#:	Voucher #:	48535	Invoice	Invoice No: 28079	2/11/2026		Paid Amt:	\$943.80
			E 02 005 770 000 701 350	Combi Oven Repair		\$1,255.60		
PO#:	Voucher #:	48536	Invoice	Invoice No: 27950	2/11/2026		Paid Amt:	\$1,255.60
							Check Amount:	\$2,789.20

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79162	2966		ARROW LIFT ACCESSIBILITY		Check
			E 01 005 810 000 000 305	CONTRACT RENEWAL 1-21-2026 to 01-21-2		\$711.00
PO#:	Voucher #:	48451	Invoice	Invoice No: P-S176993	2/11/2026	Paid Amt: \$711.00
						Check Amount: \$711.00
PCB	79163	4180		AUTO VALUE LITTLE FALLS		Check
			E 01 005 760 000 720 401	Shop Tools		\$20.99
PO#:	Voucher #:	48555	Invoice	Invoice No: 12113482	2/11/2026	Paid Amt: \$20.99
						Check Amount: \$20.99
PCB	79164	1042		BATTERIES PLUS		Check
			E 01 005 810 000 000 401	Batteries		\$402.55
PO#:	Voucher #:	48470	Invoice	Invoice No: P89081147	2/11/2026	Paid Amt: \$402.55
						Check Amount: \$402.55
PCB	79165	4818		Brady, Martz & Associates, P.C.		Check
			E 01 005 110 000 000 312	Audit of financial Statements		\$23,100.00
PO#:	Voucher #:	48523	Invoice	Invoice No: 39955	2/11/2026	Paid Amt: \$23,100.00
						Check Amount: \$23,100.00
PCB	79166	3556		BRIAN HILTNER		Check
			E 01 020 296 055 000 305	JV/V GBB Official Melrose		\$150.00
PO#:	Voucher #:	48464	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79167	1074		CENTRA SOTA COOPERATIVE		Check
			E 01 005 760 000 720 442	Unleaded Gas		\$582.74
			E 01 005 760 000 720 442	Discount		(\$24.14)
PO#:	Voucher #:	48557	Invoice	Invoice No: 5500409	2/11/2026	Paid Amt: \$558.60
			E 01 005 760 000 720 442	Unleaded Gas		\$900.90
			E 01 005 760 000 720 442	Discount		(\$37.32)
PO#:	Voucher #:	48556	Invoice	Invoice No: 5440009	2/11/2026	Paid Amt: \$863.58
			E 01 005 760 000 720 442	Unleaded Gas		\$900.66
			E 01 005 760 000 720 442	Discount		(\$37.31)
PO#:	Voucher #:	48558	Invoice	Invoice No: 5500361	2/11/2026	Paid Amt: \$863.35
			E 01 005 760 000 720 442	Wintermaster Dyed		\$3,415.00
			E 01 005 760 000 720 442	Discount		(\$100.00)
PO#:	Voucher #:	48559	Invoice	Invoice No: 5500408	2/11/2026	Paid Amt: \$3,315.00
						Check Amount: \$5,600.53

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79168	1079		CENTRAL MN ALARMS INC		Check
			E 01	005 865 000 363 305	Alarm Service 1st Quarter 2026 Elementary	\$129.00
PO#:	Voucher #:	48528	Invoice	Invoice No: 101322	2/11/2026	Paid Amt: \$129.00
			E 01	005 865 000 363 305	Alarm Service 2026 1st Quarter Elementary	\$159.00
PO#:	Voucher #:	48529	Invoice	Invoice No: 101321	2/11/2026	Paid Amt: \$159.00
			E 01	005 865 000 363 305	Alarm Service 1st Quarter 2026 HS Daily Rep	\$171.00
PO#:	Voucher #:	48525	Invoice	Invoice No: 101325	2/11/2026	Paid Amt: \$171.00
			E 01	005 865 000 363 305	Elevator/Lift Emergency Phone 1st Quarter 20	\$93.00
PO#:	Voucher #:	48527	Invoice	Invoice No: 101323	2/11/2026	Paid Amt: \$93.00
			E 01	005 865 000 363 305	Alarm Service 1st Quarter HS 2026	\$159.00
PO#:	Voucher #:	48526	Invoice	Invoice No: 101324	2/11/2026	Paid Amt: \$159.00
						Check Amount: \$711.00
PCB	79169	1086		CITY OF ROYALTON		Check
			E 01	005 810 000 000 332	Acct 01-00002863-00-6 Water/Sewer	\$846.62
PO#:	Voucher #:	48517	Invoice	Invoice No: 02-02-2026	2/11/2026	Paid Amt: \$846.62
			E 01	005 810 000 000 332	Acct 01-00003550-00-8 Water/Sewer	\$1,259.07
PO#:	Voucher #:	48516	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$1,259.07
						Check Amount: \$2,105.69
PCB	79170	4596		CM2 Supply		Check
			E 01	020 301 320 830 433	Welding Gases and Supplies	\$522.16
PO#: 6519	Voucher #:	48511	Invoice	Invoice No: 0001127469	2/11/2026	Paid Amt: \$522.16
						Check Amount: \$522.16
PCB	79171	1092		COLE PAPERS, INC.		Check
			E 01	005 810 000 000 401	Hand soap & hand sanitizer refills	\$1,515.05
PO#: 6820	Voucher #:	48537	Invoice	Invoice No: 10680642	2/11/2026	Paid Amt: \$1,515.05
						Check Amount: \$1,515.05
PCB	79172	5189		Creative Planning Hold Co, LLC		Check
			E 01	005 110 000 000 305	Financial Management & Accounting Services	\$15,500.00
PO#:	Voucher #:	48482	Invoice	Invoice No: 1275494	2/11/2026	Paid Amt: \$15,500.00
						Check Amount: \$15,500.00
PCB	79173	4237		DSC Communications		Check
			E 01	005 760 000 720 350	Installation of Radio's in New Vans	\$3,477.31
PO#:	Voucher #:	48549	Invoice	Invoice No: 2601604	2/11/2026	Paid Amt: \$3,477.31
						Check Amount: \$3,477.31

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79174	1715		DVS RENEWAL		Check
			E 01 005 760 000 720 820	DVS RENEWAL License Tabs Buses & Vans		\$545.25
PO#:	Voucher #:	48569	Invoice	Invoice No: 02.06.2026	2/11/2026	Paid Amt: \$545.25
						Check Amount: \$545.25
PCB	79175	5185		Dylan Sauer Sundly		Check
			E 01 020 296 055 000 305	JV/V GBB Official Melrose		\$150.00
PO#:	Voucher #:	48465	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79176	1132		ECKROTH MUSIC CO		Check
			E 01 020 258 000 000 350	OPEN Repair PO		\$70.00
PO#: 6521	Voucher #:	48521	Invoice	Invoice No: 5974771	2/11/2026	Paid Amt: \$70.00
			E 01 020 258 000 000 350	OPEN Repair PO		\$134.00
PO#: 6521	Voucher #:	48520	Invoice	Invoice No: 5974753	2/11/2026	Paid Amt: \$134.00
			E 01 020 258 000 000 350	OPEN Repair PO		\$150.00
PO#: 6521	Voucher #:	48502	Invoice	Invoice No: 5990778	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$354.00
PCB	79177	1133		ECM PUBLISHERS INC		Check
			E 01 005 010 000 000 305	December 8 Regular Minutes		\$180.65
PO#:	Voucher #:	48586	Invoice	Invoice No: 1083063	2/11/2026	Paid Amt: \$180.65
			E 01 005 010 000 000 305	December 8 Truth In Taxation		\$54.65
PO#:	Voucher #:	48450	Invoice	Invoice No: 1083064	2/11/2026	Paid Amt: \$54.65
						Check Amount: \$235.30
PCB	79178	1173		FROGGYS SIGNS		Check
			E 01 005 760 000 720 401	Van 21 & 22 Safety Stickers		\$50.00
PO#:	Voucher #:	48550	Invoice	Invoice No: 27541X	2/11/2026	Paid Amt: \$50.00
						Check Amount: \$50.00
PCB	79179	5053		Gophermods, LLC		Check
			E 01 005 690 690 000 315	Macbook and Ipad Repairs		\$1,324.00
PO#:	Voucher #:	48456	Invoice	Invoice No: 7923	2/11/2026	Paid Amt: \$1,324.00
						Check Amount: \$1,324.00
PCB	79180	1184		GOV CONNECTION		Check
			E 01 005 690 690 000 455	910-006346 Logitech Signature M650 L for Bu		\$33.65
PO#: 6758	Voucher #:	48467	Invoice	Invoice No: 77185283	2/11/2026	Paid Amt: \$33.65
			E 01 010 620 000 000 470	46-00525-6 Honeywell Power Supply 1A 5.2V		\$39.80
PO#: 6785	Voucher #:	48543	Invoice	Invoice No: 77232386	2/11/2026	Paid Amt: \$39.80
						Check Amount: \$73.45

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79181	4212		HERITAGE EMBROIDERY & DESIGN		Check		
			E 01 020 292 000 000 401	Basketball nets		\$94.00		
PO#:	Voucher #:	48445	Invoice	Invoice No: 107663	2/11/2026	Paid Amt:	\$94.00	
			E 01 020 294 055 000 401	Spaulding legacy with laser logo		\$321.00		
			E 01 020 294 055 000 401	Scorebooks		\$70.00		
			E 01 020 294 055 000 401	traction pad replacement sheet		\$21.00		
			E 01 020 294 055 000 401	shipping		\$65.00		
PO#: 6795	Voucher #:	48565	Invoice	Invoice No: 107585	2/11/2026	Paid Amt:	\$477.00	
							Check Amount:	\$571.00
PCB	79182	1215		HILLYARD INC		Check		
			E 01 005 810 000 000 401	Misc.		\$4,228.76		
PO#: 6735	Voucher #:	48531	Invoice	Invoice No: 90001456	2/11/2026	Paid Amt:	\$4,228.76	
			E 01 005 810 000 000 401	Custodial Supplies		\$2,704.02		
PO#:	Voucher #:	48532	Invoice	Invoice No: 90008421	2/11/2026	Paid Amt:	\$2,704.02	
			E 01 005 810 000 000 401	Custodial Supplies		\$783.20		
PO#:	Voucher #:	48533	Invoice	Invoice No: 90008483	2/11/2026	Paid Amt:	\$783.20	
							Check Amount:	\$7,715.98
PCB	79183	1238		INNOVATIVE OFFICE SOLUTION, LLC		Check		
			E 01 010 203 000 000 401	BOSMPS1BLK Metal manual pencil sharpener		\$38.91		
			E 01 010 203 000 000 430	WAU22741 Gamma Green Astrobright 65lb ca		\$39.99		
			E 01 010 203 000 000 430	ITA60232 Integra correction tape		\$3.00		
			E 01 010 203 000 000 430	Free shipping. No tax.		\$0.00		
PO#: 6800	Voucher #:	48483	Invoice	Invoice No: IN5041082	2/11/2026	Paid Amt:	\$81.90	
							Check Amount:	\$81.90
PCB	79184	1241		ISCORP		Check		
			E 01 005 110 000 000 305	Skyward hosting Student service for March, 20		\$197.00		
PO#:	Voucher #:	48443	Invoice	Invoice No: 1558	2/11/2026	Paid Amt:	\$197.00	
							Check Amount:	\$197.00
PCB	79185	1247		J W PEPPER & SON INC		Check		
			E 01 020 259 000 000 430	Music		\$42.00		
PO#: 6782	Voucher #:	48512	Invoice	Invoice No: 368226261	2/11/2026	Paid Amt:	\$42.00	
			E 01 020 259 000 000 430	Music		\$157.49		
PO#: 6782	Voucher #:	48519	Invoice	Invoice No: 368202896	2/11/2026	Paid Amt:	\$157.49	
							Check Amount:	\$199.49

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	79186	5007		Jake Larson		Check	
			E 01 020 258 000 000 350	Piano Tuning/Repairs		\$300.00	
PO#:	6792	Voucher #:	48522	Invoice	Invoice No: 9586	2/11/2026	Paid Amt: \$300.00
							Check Amount: \$300.00
PCB	79187	2615		JOEL TOEDTER		Check	
			E 01 020 294 056 000 305	Wrestling Official Pierz		\$175.00	
PO#:		Voucher #:	48563	Invoice	Invoice No: 02.04.2026	2/11/2026	Paid Amt: \$175.00
							Check Amount: \$175.00
PCB	79188	5193		Joel Vettleson		Check	
			E 01 020 294 056 000 305	Wrestling Official Paynesville		\$175.00	
PO#:		Voucher #:	48564	Invoice	Invoice No: 02.05.2026	2/11/2026	Paid Amt: \$175.00
							Check Amount: \$175.00
PCB	79189	1267		KEMPS, LLC		Check	
			E 02 005 770 000 701 495	MILK		\$189.05	
PO#:		Voucher #:	48585	Invoice	Invoice No: 6156892	2/11/2026	Paid Amt: \$189.05
			E 02 005 770 000 701 495	MILK		\$309.35	
PO#:		Voucher #:	48438	Invoice	Invoice No: 6138281	2/11/2026	Paid Amt: \$309.35
			E 02 005 770 000 701 495	MILK		\$292.15	
PO#:		Voucher #:	48440	Invoice	Invoice No: 6147000	2/11/2026	Paid Amt: \$292.15
			E 02 005 770 000 701 495	MILK		\$515.50	
PO#:		Voucher #:	48441	Invoice	Invoice No: 6153110	2/11/2026	Paid Amt: \$515.50
			E 02 005 770 000 701 495	MILK		\$462.35	
PO#:		Voucher #:	48583	Invoice	Invoice No: 6160855	2/11/2026	Paid Amt: \$462.35
			E 02 005 770 000 701 495	MILK		\$206.20	
PO#:		Voucher #:	48439	Invoice	Invoice No: 6145912	2/11/2026	Paid Amt: \$206.20
			E 02 005 770 000 701 495	MILK		\$427.95	
PO#:		Voucher #:	48582	Invoice	Invoice No: 6162760	2/11/2026	Paid Amt: \$427.95
			E 02 005 770 000 701 495	MILK		\$446.90	
PO#:		Voucher #:	48442	Invoice	Invoice No: 6151630	2/11/2026	Paid Amt: \$446.90
			E 02 005 770 000 701 495	MILK		\$171.80	
PO#:		Voucher #:	48584	Invoice	Invoice No: 6158593	2/11/2026	Paid Amt: \$171.80
							Check Amount: \$3,021.25
PCB	79190	5192		Kenneth Meyer		Check	
			E 01 020 296 055 000 305	JV/V GBB Official Holdingford		\$150.00	
PO#:		Voucher #:	48560	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$150.00
							Check Amount: \$150.00

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
PCB	79191	5062		Lane Olson		Check			
			E 01 020 960 258 340 898	Scholarship Music Elizabeth Sprenkle			\$1,000.00		
PO#:	Voucher #:	48466	Invoice	Invoice No: 01.28.2028	2/11/2026		Paid Amt:	\$1,000.00	
							Check Amount:	\$1,000.00	
PCB	79192	4540		MARCO		Check			
			E 01 005 110 690 000 580	Copiers			\$2,055.60		
PO#:	Voucher #:	48501	Invoice	Invoice No: 41196035	2/11/2026		Paid Amt:	\$2,055.60	
							Check Amount:	\$2,055.60	
PCB	79193	5031		Mark Schwankl		Check			
			E 01 020 294 055 000 305	C Squad BBB Official Kimball			\$100.00		
PO#:	Voucher #:	48449	Invoice	Invoice No: 01.30.2026	2/11/2026		Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
PCB	79194	5182		Mark Thompson		Check			
			E 01 020 294 055 000 305	BBB Official Kimball			\$150.00		
PO#:	Voucher #:	48446	Invoice	Invoice No: 01.27.2026	2/11/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
PCB	79195	2428		MARVIN POGEL JR		Check			
			E 01 020 294 055 000 305	BBB Official Kimball			\$150.00		
PO#:	Voucher #:	48447	Invoice	Invoice No: 01.27.2026	2/11/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
PCB	79196	1338		MICHAEL BUKOWSKI		Check			
			E 01 020 294 055 000 305	JV/V BBB Official Maple Lake			\$150.00		
PO#:	Voucher #:	48461	Invoice	Invoice No: 01.22.2026	2/11/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
PCB	79197	5184		Michael Laurin		Check			
			E 01 020 294 055 000 305	JV/V BBB Official Maple Lake			\$150.00		
PO#:	Voucher #:	48460	Invoice	Invoice No: 01.22.2026	2/11/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
PCB	79198	2524		MIDCONTINENT COMMUNICATIONS		Check			
			E 01 005 810 000 000 320	PHONE SERVICE & Internet			\$1,491.50		
PO#:	Voucher #:	48481	Invoice	Invoice No: 14529320115202	2/11/2026		Paid Amt:	\$1,491.50	
							Check Amount:	\$1,491.50	
PCB	79199	1331		MID-STATE EDUCATION DIST		Check			
			E 01 005 400 000 000 394	ADMIN			\$5,840.90		
			E 01 010 412 450 740 396	ECSE			\$4,885.50		
			E 01 010 412 450 740 397	ECSE			\$914.65		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79199	1331		MID-STATE EDUCATION DIST		Check
			E 01	005 405 450 740 396	HEAR IMPAIRED	\$1,678.14
			E 01	005 405 450 740 397	HEAR IMPAIRED	\$346.17
			E 01	005 420 450 740 396	OT/PT	\$3,460.86
			E 01	005 420 450 740 397	OT/PT	\$1,180.69
			E 01	005 420 450 740 396	APE	\$1,493.05
			E 01	005 420 450 740 397	APE	\$311.73
			E 01	010 401 450 740 396	SPEECH/LANGUAGE	\$11,464.17
			E 01	010 401 450 740 397	SPEECH/LANGUAGE	\$2,000.09
			E 01	005 420 450 740 396	Psych Service	\$5,626.49
			E 01	005 420 450 740 397	Psych Service	\$572.51
			E 01	020 211 390 000 391	Telecommunication Access	\$1,896.60
PO#:	Voucher #:	48480	Invoice	Invoice No: 4006	2/11/2026	Paid Amt: \$41,671.55
						Check Amount: \$41,671.55
PCB	79200	5008		Mitchel VanderMey		Check
			E 01	020 294 055 000 305	JV/V BBB Official Maple Lake	\$150.00
PO#:	Voucher #:	48459	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt: \$150.00
			E 01	020 296 055 000 305	JV/V GBB Official Holdingford	\$150.00
PO#:	Voucher #:	48562	Invoice	Invoice No: 02.02.2026	2/11/2026	Paid Amt: \$150.00
						Check Amount: \$300.00
PCB	79201	4458		MOSYLE CORPORATION		Check
			E 01	005 690 690 000 406	Additional Subscription 1-01-2026 to 7-31-202	\$7.59
PO#:	Voucher #:	48542	Invoice	Invoice No: 26112980	2/11/2026	Paid Amt: \$7.59
						Check Amount: \$7.59
PCB	79202	3965		MRI SOFTWARE LLC		Check
			E 01	005 110 000 000 305	Staff Screen	\$334.00
PO#:	Voucher #:	48472	Invoice	Invoice No: MRIUS2678838	2/11/2026	Paid Amt: \$334.00
						Check Amount: \$334.00
PCB	79203	1375		NAPA AUTO PARTS		Check
			E 01	005 760 000 720 401	Parts Bus #4-27 Credit Warranty	\$16.31
PO#:	Voucher #:	48551	Credit	Invoice No: 670478	2/11/2026	Paid Amt: (\$16.31)
			E 01	005 760 000 720 401	Shop Supplies	\$9.33
PO#:	Voucher #:	48554	Invoice	Invoice No: 669844	2/11/2026	Paid Amt: \$9.33
			E 01	005 760 000 720 401	Bus 10-10 Parts	\$14.85
PO#:	Voucher #:	48548	Invoice	Invoice No: 670661	2/11/2026	Paid Amt: \$14.85
			E 01	005 760 000 720 401	Shop Supplies	\$155.76
PO#:	Voucher #:	48552	Invoice	Invoice No: 670105	2/11/2026	Paid Amt: \$155.76

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79203	1375		NAPA AUTO PARTS		Check
			E 01 005 760 000 720 401	Shop Supplies & Filter for Bus 7-23		\$44.44
PO#:	Voucher #:	48553	Invoice	Invoice No: 670462	2/11/2026	Paid Amt: \$44.44
			E 01 005 760 000 720 401	Parts Bus #4-27		\$39.28
PO#:	Voucher #:	48545	Invoice	Invoice No: 669962	2/11/2026	Paid Amt: \$39.28
						Check Amount: \$247.35
PCB	79204	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check
			E 01 005 760 000 720 401	Bus 11-08 Parking Brakes, Drums Credit		\$177.11
PO#:	Voucher #:	48539	Credit	Invoice No: CM330517	2/11/2026	Paid Amt: (\$177.11)
			E 01 005 760 000 720 401	Bus 4-22 Pigtail, Ignition Credit		\$59.48
PO#:	Voucher #:	48541	Credit	Invoice No: CM331045	2/11/2026	Paid Amt: (\$59.48)
			E 01 005 760 000 720 350	Bus 7-23 Radiator		\$660.65
PO#:	Voucher #:	48538	Invoice	Invoice No: 814586	2/11/2026	Paid Amt: \$660.65
			E 01 005 760 000 720 401	Bus 4-22 Pigtail, Ignition, Seal, Thermostat		\$124.13
PO#:	Voucher #:	48540	Invoice	Invoice No: 331045	2/11/2026	Paid Amt: \$124.13
			E 01 005 760 000 720 401	Shop Supplies		\$21.00
PO#:	Voucher #:	48546	Invoice	Invoice No: 330922	2/11/2026	Paid Amt: \$21.00
			E 01 005 760 000 720 350	Bus 4-22 Install Camera's & Check Engine Lig		\$2,745.06
PO#:	Voucher #:	48547	Invoice	Invoice No: 814507	2/11/2026	Paid Amt: \$2,745.06
						Check Amount: \$3,314.25
PCB	79205	4515		Northern Pines Mental Health Center		Check
			E 01 005 730 000 373 378	Behavioral Interventionist February 2026		\$3,066.00
PO#:	Voucher #:	48507	Invoice	Invoice No: INV798	2/11/2026	Paid Amt: \$3,066.00
						Check Amount: \$3,066.00
PCB	79206	5052		Office of MNIT Services		Check
			E 01 005 690 690 000 405	Crowdstrike Endpoint Protection		\$86.17
PO#:	Voucher #:	48468	Invoice	Invoice No: 25120706	2/11/2026	Paid Amt: \$86.17
						Check Amount: \$86.17
PCB	79207	1406		PAN-O-GOLD BAKING CO		Check
			E 02 005 770 000 701 490	Bread		\$33.75
PO#:	Voucher #:	48421	Invoice	Invoice No: 10000126019002	2/11/2026	Paid Amt: \$33.75
			E 02 005 770 000 701 490	Bread		\$33.75
PO#:	Voucher #:	48422	Invoice	Invoice No: 10000126026002	2/11/2026	Paid Amt: \$33.75
			E 02 005 770 000 701 490	Bread		\$16.80
PO#:	Voucher #:	48444	Invoice	Invoice No: 10000126026003	2/11/2026	Paid Amt: \$16.80
			E 02 005 770 000 701 490	Bread		\$171.00
PO#:	Voucher #:	48423	Invoice	Invoice No: 10000126033011	2/11/2026	Paid Amt: \$171.00

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79207	1406		PAN-O-GOLD BAKING CO		Check		
			E 02	005 770 000 701 490	Bread	\$224.75		
PO#:	Voucher #:	48566	Invoice	Invoice No: 10000126033010	2/11/2026	Paid Amt:	\$224.75	
						Check Amount:	\$480.05	
PCB	79208	4242		RADEMACHER COMPANIES, INC.		Check		
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$3.06		
PO#: 6541	Voucher #:	48453	Invoice	Invoice No: 001-00262407	2/11/2026	Paid Amt:	\$3.06	
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$9.49		
PO#: 6541	Voucher #:	48454	Invoice	Invoice No: 001-00259584	2/11/2026	Paid Amt:	\$9.49	
			E 02	005 770 000 701 490	Jumbo Coney Buns	\$11.97		
PO#:	Voucher #:	48514	Invoice	Invoice No: 002-00485475	2/11/2026	Paid Amt:	\$11.97	
			E 01	020 301 322 830 433	Misc. Blanket PO Bills	\$21.96		
PO#: 6541	Voucher #:	48455	Invoice	Invoice No: 002-00474032	2/11/2026	Paid Amt:	\$21.96	
						Check Amount:	\$46.48	
PCB	79209	4955		Robotics Education & Competition Foundation		Check		
			E 04	005 505 053 321 369	Misc.	\$0.00		
			E 04	005 505 053 321 369	Robotics VEX Reg	\$255.00		
PO#: 6818	Voucher #:	48471	Invoice	Invoice No: 62432438	2/11/2026	Paid Amt:	\$255.00	
						Check Amount:	\$255.00	
PCB	79210	5183		Rodney Helling		Check		
			E 01	020 294 055 000 305	JV/V BBB Official Kimball	\$150.00		
PO#:	Voucher #:	48448	Invoice	Invoice No: 01.23.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79211	1477		ROYALTON LUMBER COMPANY		Check		
			E 01	005 810 000 000 401	Custodial Supplies	\$2,494.70		
PO#:	Voucher #:	48530	Invoice	Invoice No: 886534	2/11/2026	Paid Amt:	\$2,494.70	
						Check Amount:	\$2,494.70	
PCB	79212	3955		Sandra Engdahl		Check		
			E 01	020 296 055 000 305	JV/V GBB Official Melrose	\$150.00		
PO#:	Voucher #:	48463	Invoice	Invoice No: 01.27.2026	2/11/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
PCB	79213	2577		SYSCO WESTERN MN, INC.		Check		
			E 02	005 770 000 701 490	LUNCH	\$2,438.20		
			E 02	005 770 000 701 401	SUPPLIES	\$307.08		
PO#:	Voucher #:	48436	Invoice	Invoice No: 353099045	2/11/2026	Paid Amt:	\$2,745.28	
			E 02	005 770 000 705 490	Breakfast	\$739.43		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79213	2577		SYSKO WESTERN MN, INC.		Check
			E 02 005 770 000 701 401	Supplies		\$39.64
PO#:	Voucher #:	48437	Invoice	Invoice No: 353099044	2/11/2026	Paid Amt: \$779.07
			E 02 005 770 000 701 490	LUNCH		\$107.82
PO#:	Voucher #:	48428	Invoice	Invoice No: 353093550	2/11/2026	Paid Amt: \$107.82
			E 02 005 770 000 701 490	LUNCH		\$3,370.31
			E 02 005 770 000 701 401	SUPPLIES		\$15.70
PO#:	Voucher #:	48429	Invoice	Invoice No: 353094143	2/11/2026	Paid Amt: \$3,386.01
			E 02 005 770 000 701 490	Commodity		\$30.98
PO#:	Voucher #:	48434	Invoice	Invoice No: 353099047	2/11/2026	Paid Amt: \$30.98
			E 02 005 770 000 701 490	LUNCH		\$2,913.96
			E 02 005 770 000 701 401	SUPPLIES		\$544.65
PO#:	Voucher #:	48424	Invoice	Invoice No: 353099048	2/11/2026	Paid Amt: \$3,458.61
			E 02 005 770 000 701 490	Commodity		\$22.08
PO#:	Voucher #:	48430	Invoice	Invoice No: 353094142	2/11/2026	Paid Amt: \$22.08
			E 02 005 770 000 701 490	Commodity		\$85.77
PO#:	Voucher #:	48431	Invoice	Invoice No: 353105652	2/11/2026	Paid Amt: \$85.77
			E 02 005 770 000 701 490	Credit		\$22.94
PO#:	Voucher #:	48425	Credit	Invoice No: 353099398	2/11/2026	Paid Amt: (\$22.94)
			E 02 005 770 000 701 490	Commodity		\$48.19
PO#:	Voucher #:	48568	Invoice	Invoice No: 353105653	2/11/2026	Paid Amt: \$48.19
			E 02 005 770 000 701 490	Commodity		\$104.25
PO#:	Voucher #:	48435	Invoice	Invoice No: 353099046	2/11/2026	Paid Amt: \$104.25
			E 02 005 770 000 701 490	LUNCH		\$3,907.62
			E 02 005 770 000 701 401	SUPPLIES		\$13.38
PO#:	Voucher #:	48432	Invoice	Invoice No: 353105651	2/11/2026	Paid Amt: \$3,921.00
			E 02 005 770 000 701 490	LUNCH		\$22.85
PO#:	Voucher #:	48426	Invoice	Invoice No: 353101981	2/11/2026	Paid Amt: \$22.85
			E 02 005 770 000 705 490	Breakfast		\$543.34
			E 02 005 770 000 701 401	Supplies		\$39.64
PO#:	Voucher #:	48433	Invoice	Invoice No: 353105650	2/11/2026	Paid Amt: \$582.98
			E 02 005 770 000 705 490	Overpayment Correction Orinigal Invoice #353		\$0.30
PO#:	Voucher #:	48510	Credit	Invoice No: 353085001C	2/11/2026	Paid Amt: (\$0.30)
			E 02 005 770 000 701 401	Supplies		\$151.18
PO#:	Voucher #:	48427	Invoice	Invoice No: 353100751	2/11/2026	Paid Amt: \$151.18
			E 02 005 770 000 701 490	LUNCH		\$3,067.01

Royalton Public Schools

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Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79213	2577		SYSCO WESTERN MN, INC.		Check		
				E 02 005 770 000 701 401 SUPPLIES		\$98.80		
PO#:	Voucher #:	48567	Invoice	Invoice No: 353105654	2/11/2026	Paid Amt:	\$3,165.81	
						Check Amount:	\$18,588.64	
PCB	79214	5180		Teaching Strategies, LLC		Check		
				E 04 005 582 000 344 430 Misc.		\$717.00		
PO#: 6806	Voucher #:	48513	Invoice	Invoice No: INV234535	2/11/2026	Paid Amt:	\$717.00	
						Check Amount:	\$717.00	
PCB	79215	4206		T-MOBILE		Check		
				E 01 005 810 000 000 320 Mobile Internet Acct 971799683		\$40.00		
PO#:	Voucher #:	48515	Invoice	Invoice No: 01.21.2026	2/11/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
PCB	79216	5186		Trinity Blommer		Check		
				E 01 020 960 258 340 898 Music Scholarship Elizabeth Sprenkle		\$1,000.00		
PO#:	Voucher #:	48518	Invoice	Invoice No: 01.28.2026	2/11/2026	Paid Amt:	\$1,000.00	
						Check Amount:	\$1,000.00	
PCB	79217	5155		Tyrell Grinnell		Check		
				E 01 020 294 055 000 305 C Squad BBB Official Maple Lake		\$85.00		
PO#:	Voucher #:	48458	Invoice	Invoice No: 01.22.2026	2/11/2026	Paid Amt:	\$85.00	
						Check Amount:	\$85.00	
PCB	79218	4964		Yale Mechanical LLC		Check		
				E 01 005 810 000 000 350 Boiler #4 Replaced Failed Flue Sensor & Kit C		\$1,297.32		
PO#:	Voucher #:	48509	Invoice	Invoice No: 279195	2/11/2026	Paid Amt:	\$1,297.32	
						Check Amount:	\$1,297.32	
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check		
				E 01 020 301 320 830 433 B0764JVCD8 ASR Outdoor Gold Pan Gold Pr		\$16.95		
				E 01 020 301 320 830 433 B07JKN6MMM WeldingStop 9-8251 Standoff		\$35.98		
				E 01 020 301 320 830 433 B09JB9V95P CRAFTSMAN Combination Wre		\$11.12		
				E 01 020 301 320 830 433 B0G1Y754P2 ABS Wheel Speed Sensor Com		\$12.69		
PO#: 6803	Voucher #:	48614	Invoice	Invoice No: 1GTM-T7HH-FX4N	2/23/2026	Paid Amt:	\$76.74	
				E 04 005 582 000 344 430 B079KL4C91 Amazon Basics Clear Thermal L		\$17.24		
				E 04 005 582 000 344 430 Amazon Shipping Charge		\$0.00		
PO#: 6828	Voucher #:	48618	Invoice	Invoice No: 1GRH-7HLN-FDTM	2/23/2026	Paid Amt:	\$17.24	
				E 01 005 110 000 000 820 Annual Membership Fee		\$2,339.82		
				E 02 005 770 000 701 820 Annual Membership Fee		\$151.06		
				E 04 005 505 000 321 820 Annual Membership Fee		\$365.08		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check
			E 12 020 298 030 301 820	Annual Membership Fee		\$643.04
PO#:	Voucher #:	48649	Invoice	Invoice No: 1CW6-MYJF-P7YX	2/23/2026	Paid Amt: \$3,499.00
			E 04 005 505 000 321 401	BOCGY4TGCC LEGO Minecraft Steve's Dese		\$38.45
PO#: 6813	Voucher #:	48612	Invoice	Invoice No: 1KH1-VNK7-NWH6	2/23/2026	Paid Amt: \$38.45
			E 04 005 505 000 321 401	B0DZ273LCQ Winlyn 24 Sets Dog Suncatche		\$19.99
			E 04 005 505 000 321 401	B0DZ2973M8 Winlyn 24 Sets Cat Suncatcher		\$19.99
			E 04 005 505 000 321 401	Amazon Shipping Charge		\$0.00
PO#: 6812	Voucher #:	48615	Invoice	Invoice No: 1LDL-4CJ1-7WHY	2/23/2026	Paid Amt: \$39.98
			E 01 005 110 000 000 401	B01LYHE49W Amazon Basics File Folders wil		\$14.39
			E 01 005 110 000 000 401	Amazon Shipping Charge		\$0.00
PO#: 6823	Voucher #:	48620	Invoice	Invoice No: 1W7Y-GWRF-6N4D	2/23/2026	Paid Amt: \$14.39
			E 04 005 505 000 321 401	B0FMS68R65 LEGO Technic John Deere 147		\$47.45
			E 04 005 505 000 321 401	B0FMS891HB LEGO Creator 3 in 1 Cute Ham		\$19.98
			E 04 005 505 000 321 401	B0FMS8D34Q LEGO Minecraft Steve's Taiga		\$49.85
			E 04 005 505 000 321 401	B0FMS8XPT8 LEGO Marvel Spider-Man vs. C		\$59.94
			E 04 005 505 000 321 401	Amazon Shipping Charge		\$0.00
PO#: 6813	Voucher #:	48621	Invoice	Invoice No: 16KR-197X-CVXH	2/23/2026	Paid Amt: \$177.22
			E 01 020 260 255 000 430	B00006IFHD Sharpie Permanent Markers Set		\$9.98
			E 01 020 260 255 000 430	B00094C6AO Bostitch Office QuietSharp Exec		\$21.26
			E 01 020 260 255 000 430	B000F9XBQQ Sharpie Permanent Markers Qu		\$9.97
			E 01 020 260 255 000 430	B000NMCOYK Dubble Bubble Tub, Original F		\$11.49
			E 01 020 260 255 000 430	B001B0DCSU Paper Mate Profile Retractable		\$13.60
			E 01 020 260 255 000 430	B07DP6LCTR LINKTOR Chemistry Molecular		\$51.98
			E 01 020 260 255 000 430	B07S75MD7X Ultra-Strong Ceramic Round M		\$8.99
			E 01 020 260 255 000 430	B08CHHT833 Crayola Broad Line Markers (12		\$28.39
			E 01 020 260 255 000 430	B09GFC4PP4 NY SPICE SHOP Rock Crystal		\$18.99
			E 01 020 260 255 000 430	B09PMTSSXW Fruit Chews - 5 Pound Bag - A		\$29.95
			E 01 020 260 255 000 430	B0BFCDFWVS Bright White Twine String - #1		\$13.98
			E 01 020 260 255 000 430	B0BWR8PWTF KIDMEN 24 PCS 2 Holes Sm		\$7.99
			E 01 020 260 255 000 430	B0C6RDHQ7R Sci-Supply Newton Force Mete		\$53.94
			E 01 020 260 255 000 430	B0CCV4WDKJ QWORK Spring Scale, 10 Pac		\$17.47
			E 01 020 260 255 000 430	B0CHWQ7JHQ Laffy Taffy Candy, 2lb Bulk Ba		\$21.99
			E 01 020 260 255 000 430	B0CN6BW3S6 126 Pcs Flat Paint Brushes for		\$9.99
			E 01 020 260 255 000 430	B0CN87QQWG Jolly Ranchers Hard Candy A		\$14.99
			E 01 020 260 255 000 430	B0D585TF9X 240 Count Colored Pencils Bulk		\$23.99
			E 01 020 260 255 000 430	B0DNF12GZ5 Colorations Paraben-Free Was		\$21.99

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check		
			E 01	020 260 255 000 430	B0DNF28LHJ Colorations Paraben-Free Temp	\$19.99		
			E 01	020 260 255 000 430	B0DNF2G5WN Colorations Paraben-Free Wa	\$21.99		
			E 01	020 260 255 000 430	B0DNF5HHXL Colorations Paraben-Free Was	\$21.99		
			E 01	020 260 255 000 430	Amazon Shipping Charge	\$0.00		
PO#: 6815	Voucher #:	48622	Invoice	Invoice No: 11WP-6K7N-7N9J	2/23/2026		Paid Amt:	\$454.90
			E 04	005 505 000 321 430	B0DJ19Z5KM LEGO Classic Creative Food Fr	\$49.30		
			E 04	005 505 000 321 430	B0FMS7PPHV LEGO Creator 3 in 1 Turtle wtl	\$39.88		
			E 04	005 505 000 321 430	B0FMS891HB LEGO Creator 3 in 1 Cute Ham	\$28.47		
			E 04	005 505 000 321 430	B0FMS915ND LEGO City EV Supercar Buildir	\$47.45		
PO#: 6809	Voucher #:	48616	Invoice	Invoice No: 1XNL-1PCQ-CPWH	2/23/2026		Paid Amt:	\$165.10
			E 01	005 110 000 000 401	B0012YVGOW BIC Round Stic Xtra Life Ballp	\$6.89		
			E 01	005 110 000 000 401	B001B0F0N0 Lee Sortkwik Anti-Bacterial Odo	\$3.99		
			E 01	005 110 000 000 401	B001Q4HUNO BIC Round Stic Xtra Life Ballp	\$6.57		
			E 01	005 110 000 000 401	B06VVLD2GL Amazon Basics 10 Security-Tin	\$14.67		
			E 01	005 110 000 000 401	B0DBDMPRT5 (18 Pads) Lined Sticky Notes	\$8.54		
PO#: 6823	Voucher #:	48619	Invoice	Invoice No: 1FWT-HLNK-6MRL	2/23/2026		Paid Amt:	\$40.66
			E 01	020 301 320 830 433	B000BQU3XC Forney 86140 Tip Drill Set	\$21.19		
			E 01	020 301 320 830 433	B00M5EUYDC NGK Spark Plug PZFR5D-11-	\$47.85		
			E 01	020 301 320 830 433	B01MY7FECO BOSCH BE768AH Blue Semi-l	\$54.42		
			E 01	020 301 320 830 433	B01N3B7CIS TECH Tire Bead Sealer, 1 Quart	\$40.70		
			E 01	020 301 320 830 433	B06Y61YW7S Weigh Gram 200g Digital Pock	\$9.99		
			E 01	020 301 320 830 433	B074RXNDNY Gold Mining Fine Gold Recove	\$199.98		
			E 01	020 301 320 830 433	B07CH6QNCV VASTOOLS Welding Chipping	\$11.89		
			E 01	020 301 320 830 433	B07L9GL2LJ Midwest Tungsten Service TIG V	\$26.98		
			E 01	020 301 320 830 433	B08WVGJL7N CRAFTSMAN Ratcheting Wrer	\$72.97		
			E 01	020 301 320 830 433	B09CCSLF9L STARTECHWELD Ceramic Cup	\$16.25		
			E 01	020 301 320 830 433	B09CMSRTHV STARTECHWELD Ceramic Gi	\$21.50		
			E 01	020 301 320 830 433	B0B9KQW1NK 3M Perfect It Buffing and Polis	\$139.95		
			E 01	020 301 320 830 433	B0BRX4TDBY Detroit Axle - Front 2pc Steerin	\$180.29		
			E 01	020 301 320 830 433	B0CCR1N6LP WORKPRO 8-Piece Stubby An	\$75.98		
			E 01	020 301 320 830 433	B0D5N1W41B Paper Folders with Pockets (10	\$61.98		
			E 01	020 301 320 830 433	B0D9PZJN6B 9-8213 Plasma Cutting Start Ce	\$31.98		
			E 01	020 301 320 830 433	B0DBQLHQMH TIANLYLIN 3pcs 9-8218 Plasr	\$39.90		
			E 01	020 301 320 830 433	B0DT3JMYQS Ruixing OEM PP4218A P3314	\$26.99		
			E 01	020 301 320 830 433	Discount	(\$1.92)		
PO#: 6803	Voucher #:	48613	Invoice	Invoice No: 16QF-PMN3-D1TM	2/23/2026		Paid Amt:	\$1,078.87

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79219	4295		AMAZON CAPITAL SERVICES		Check		
			E 01 005 720 000 000 401	1734829532 LEGAL RESOURCE for SCHOOL		\$141.40		
PO#: 6834	Voucher #:	48677	Invoice	Invoice No: 1G47-1PCC-C743	2/23/2026		Paid Amt:	\$141.40
			E 01 005 720 000 000 401	B00141WFRA Halyard Health Nitrile Exam Glo		\$107.00		
			E 01 005 720 000 000 401	B001B0WNLW 3M Command 17053BN Tradit		\$3.65		
			E 01 005 720 000 000 401	B017ADYCZS Welch Allyn 05031-750 SureTe		\$38.16		
			E 01 005 720 000 000 401	B01N6MXK13 Dynarex 4258 Medicine Cup, 1		\$4.75		
			E 01 005 720 000 000 401	B073XR4X72 Command Large Picture Hangin		\$11.13		
			E 01 005 720 000 000 401	B076ZTFGGC Command Small Clear Wire To		\$10.31		
			E 01 005 720 000 000 401	B07N1G7179 CAVN Pen Light with Pupil Gau		\$6.59		
			E 01 005 720 000 000 401	B07Q2W1BJW Astrobrights Mega Collection,		\$17.48		
			E 01 005 720 000 000 401	B07WPW1CNF Dealmed Sterile Non-Adherer		\$25.08		
			E 01 005 720 000 000 401	B07WSTZ95G Amazon Saver, Saltine Cracker		\$7.36		
			E 01 005 720 000 000 401	B084P9759D Value Pack of 3 Dawn Procter &		\$13.15		
			E 01 005 720 000 000 401	B0BJTPR2W4 OWLKELA 1 Inch Binder Rings		\$8.54		
			E 01 005 720 000 000 401	B0CP8Z277Y 3M Littmann Classic III Monitori		\$80.85		
			E 01 005 720 000 000 401	B0CPN2VF33 Degree Travel Deodorant Variel		\$28.85		
			E 01 005 720 000 000 401	B0CT3K2DY3 New PakCan Compatible with V		\$18.99		
			E 01 005 720 000 000 401	B0CVSK9TLH Mook Fabrics Cotton 100% 45"		\$32.85		
			E 01 005 720 000 000 401	B0D89TXNL7 Trifold Poster Board, 24" x 16",		\$12.99		
			E 01 005 720 000 000 401	Amazon Shipping Charge		\$5.95		
PO#: 6834	Voucher #:	48678	Invoice	Invoice No: 1Q9K-F943-XVWT	2/23/2026		Paid Amt:	\$433.68
			E 04 005 505 000 321 430	B0BBY4QYBG LEGO NINJAGO Kai's Ninja R		\$49.95		
			E 04 005 505 000 321 430	Amazon Shipping Charge		\$0.00		
PO#: 6809	Voucher #:	48617	Invoice	Invoice No: 1XH7-VD3P-G17C	2/23/2026		Paid Amt:	\$49.95
							Check Amount:	\$6,227.58
PCB	79220	5197		Angela Chapman		Check		
			R 01 000 000 690 000 099	Tech Fee Refund		\$13.00		
PO#:	Voucher #:	48710	Invoice	Invoice No: 02.20.2026	2/23/2026		Paid Amt:	\$13.00
							Check Amount:	\$13.00
PCB	79221	1042		BATTERIES PLUS		Check		
			E 01 005 810 000 000 401	Batteries		\$188.00		
PO#:	Voucher #:	48664	Invoice	Invoice No: P89650233	2/23/2026		Paid Amt:	\$188.00
							Check Amount:	\$188.00

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Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79222	4247		BBE		Check		
			E 01 020 298 069 000 369	Speech Entry Fee		\$63.00		
PO#:	Voucher #:	48676	Invoice	Invoice No: 02.19.2026	2/23/2026	Paid Amt:	\$63.00	
						Check Amount:	\$63.00	
PCB	79223	4360		BENEFIT EXTRAS, INC.		Check		
			E 01 005 110 000 000 305	Cobra Letters		\$15.00		
PO#:	Voucher #:	48645	Invoice	Invoice No: 1574699	2/23/2026	Paid Amt:	\$15.00	
						Check Amount:	\$15.00	
PCB	79224	4466		BG INNOVATIONS		Check		
			E 01 005 690 690 000 456	BenQ: Remote control for IFPs		\$49.00		
			E 01 005 690 690 000 456	Benq: RP/RM: Replacement Pens TPY24		\$70.00		
			E 01 005 690 690 000 456	Shipping		\$22.00		
PO#: 6805	Voucher #:	48697	Invoice	Invoice No: INV-4082	2/23/2026	Paid Amt:	\$141.00	
						Check Amount:	\$141.00	
PCB	79225	4761		CANS R US, LLC		Check		
			E 01 005 810 000 000 335	Toilet Rental January		\$220.00		
PO#:	Voucher #:	48668	Invoice	Invoice No: I3729	2/23/2026	Paid Amt:	\$220.00	
						Check Amount:	\$220.00	
PCB	79226	1074		CENTRA SOTA COOPERATIVE		Check		
			E 01 005 760 000 720 442	Unleaded Gas		\$844.18		
			E 01 005 760 000 720 442	Discount		(\$34.97)		
PO#:	Voucher #:	48698	Invoice	Invoice No: 5425676	2/23/2026	Paid Amt:	\$809.21	
			E 01 005 760 000 720 442	Wintermaster Dyed		\$3,882.04		
			E 01 005 760 000 720 442	Discount		(\$114.01)		
PO#:	Voucher #:	48700	Invoice	Invoice No: 5425733	2/23/2026	Paid Amt:	\$3,768.03	
			E 01 005 760 000 720 442	Unleaded Gas		\$522.50		
			E 01 005 760 000 720 442	Discount		(\$22.58)		
PO#:	Voucher #:	48699	Invoice	Invoice No: 5425734	2/23/2026	Paid Amt:	\$499.92	
						Check Amount:	\$5,077.16	
PCB	79227	4396		CHRIS VOSEN AUTO REPAIR		Check		
			E 01 005 760 000 720 350	Water Pump, Thermostate, Antifreeze		\$927.68		
PO#:	Voucher #:	48701	Invoice	Invoice No: 8496	2/23/2026	Paid Amt:	\$927.68	
						Check Amount:	\$927.68	

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79228	3873		CHRISTIAN NEWMAN		Check
			E 01 020 298 061 000 401	Light Rental		\$400.00
PO#:	Voucher #:	48675	Invoice	Invoice No: MAV021226	2/23/2026	Paid Amt: \$400.00
						Check Amount: \$400.00
PCB	79229	3959		CHROMEBOOK PARTS.COM		Check
			E 01 005 690 690 000 315	BAT-SNG-9460-7 Acer 11 R756T Chromebook		\$32.35
PO#: 6793	Voucher #:	48703	Invoice	Invoice No: 273525	2/23/2026	Paid Amt: \$32.35
						Check Amount: \$32.35
PCB	79230	4925		Dacotah Paper Co		Check
			E 01 010 203 000 000 430	Case of green copy paper		\$329.40
			E 01 010 203 000 000 430	Discount		(\$3.29)
PO#: 6799	Voucher #:	48635	Invoice	Invoice No: 11664	2/23/2026	Paid Amt: \$326.11
			E 01 010 203 000 000 430	No shipping. No tax.		\$0.00
			E 01 010 203 000 000 430	Case of orchid copy paper		\$165.12
			E 01 010 203 000 000 430	Case of blue paper copy paper		\$263.52
			E 01 010 203 000 000 430	Discount		(\$4.29)
PO#: 6799	Voucher #:	48683	Invoice	Invoice No: 83269	2/23/2026	Paid Amt: \$424.35
						Check Amount: \$750.46
PCB	79231	2419		DAVID LIEDL		Check
			E 01 020 296 055 000 305	JV/V GBB Official Osakis		\$150.00
PO#:	Voucher #:	48630	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79232	2295		GRANITE PEST CONTROL, LLC		Check
			E 01 005 810 000 000 305	PEST CONTROL SERVICE Jan - March		\$318.00
PO#:	Voucher #:	48611	Invoice	Invoice No: 153996	2/23/2026	Paid Amt: \$318.00
						Check Amount: \$318.00
PCB	79233	1215		HILLYARD INC		Check
			E 01 005 810 000 000 401	Custodial Supplies		\$2,855.14
PO#:	Voucher #:	48634	Invoice	Invoice No: 90021900	2/23/2026	Paid Amt: \$2,855.14
			E 01 005 810 000 000 401	Wiper Heavy Duty		\$77.95
PO#:	Voucher #:	48665	Invoice	Invoice No: 90040085	2/23/2026	Paid Amt: \$77.95
			E 01 005 810 000 000 401	Custodial Supplies		\$975.59
PO#:	Voucher #:	48633	Invoice	Invoice No: 90021901	2/23/2026	Paid Amt: \$975.59
			E 01 005 810 000 000 401	Custodial Supplies		\$140.40
PO#:	Voucher #:	48631	Invoice	Invoice No: 90022721	2/23/2026	Paid Amt: \$140.40

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79233	1215		HILLYARD INC		Check		
			E 01	005 810 000 000 401	Custodial Supplies	\$116.44		
PO#:	Voucher #:	48632	Invoice	Invoice No: 90022720	2/23/2026	Paid Amt:	\$116.44	
							Check Amount:	\$4,165.52
PCB	79234	1247		J W PEPPER & SON INC		Check		
			E 01	020 258 000 000 430	Shine on Me/Music	\$80.00		
			E 01	020 258 000 000 430	Affirmation Additional Scores/Music	\$36.00		
PO#: 6790	Voucher #:	48661	Invoice	Invoice No: 368225558	2/23/2026	Paid Amt:	\$116.00	
			E 01	020 258 000 000 430	Recharge/Music	\$50.00		
			E 01	020 258 000 000 430	Destiny Awaits/Music	\$60.00		
			E 01	020 258 000 000 430	Raiders March/Music	\$80.00		
			E 01	020 258 000 000 430	Octane/Music	\$75.00		
			E 01	020 258 000 000 430	Pixar Movie Magic/Music	\$75.00		
			E 01	020 258 000 000 430	Aladdin/Music	\$80.00		
			E 01	020 258 000 000 430	The Imperial March/Music	\$70.00		
			E 01	020 258 000 000 430	Music Filing Boxes/Supplies	\$75.00		
			E 01	020 258 000 000 430	Shipping	\$32.99		
PO#: 6790	Voucher #:	48662	Invoice	Invoice No: 368200991	2/23/2026	Paid Amt:	\$597.99	
							Check Amount:	\$713.99
PCB	79235	4365		Johnson Fitness & Wellness		Check		
			E 04	005 505 081 321 350	Fitness Center Maintenance	\$878.24		
PO#:	Voucher #:	48636	Invoice	Invoice No: 21-084368	2/23/2026	Paid Amt:	\$878.24	
							Check Amount:	\$878.24
PCB	79236	1267		KEMPS, LLC		Check		
			E 02	005 770 000 701 495	MILK	\$171.50		
PO#:	Voucher #:	48641	Invoice	Invoice No: 6168220	2/23/2026	Paid Amt:	\$171.50	
			E 02	005 770 000 701 495	MILK	\$325.45		
PO#:	Voucher #:	48656	Invoice	Invoice No: 6173420	2/23/2026	Paid Amt:	\$325.45	
			E 02	005 770 000 701 495	MILK	\$479.50		
PO#:	Voucher #:	48705	Invoice	Invoice No: 6179539	2/23/2026	Paid Amt:	\$479.50	
			E 02	005 770 000 701 495	MILK	\$291.05		
PO#:	Voucher #:	48642	Invoice	Invoice No: 6166218	2/23/2026	Paid Amt:	\$291.05	
			E 02	005 770 000 701 495	MILK	\$445.30		
PO#:	Voucher #:	48706	Invoice	Invoice No: 6180221	2/23/2026	Paid Amt:	\$445.30	
			E 02	005 770 000 701 495	MILK	\$445.30		
PO#:	Voucher #:	48655	Invoice	Invoice No: 6171767	2/23/2026	Paid Amt:	\$445.30	
							Check Amount:	\$2,158.10

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79237	3920		LEARNING WITHOUT TEARS		Check		
			E 01	020 402 000 619 433	KEYGRADE 9798885666183 Keyboarding lice	\$17.44		
			E 01	020 402 000 619 433	DCD SPED FEDERAL INSTRUCT SUPPLIES	\$0.00		
			E 01	020 402 000 619 433	DCD SPED FEDERAL INSTRUCT SUPPLIES	\$0.00		
PO#:	6816	Voucher #:	48704	Invoice	Invoice No: INV248246	2/23/2026	Paid Amt:	\$17.44
							Check Amount:	\$17.44
PCB	79238	5198		Leif Ludwig		Check		
			R 01	000 292 000 000 050	Activities Refund	\$50.00		
			R 02	005 770 000 701 601	Lunch Refund	\$0.40		
PO#:		Voucher #:	48711	Invoice	Invoice No: 02.20.2026	2/23/2026	Paid Amt:	\$50.40
							Check Amount:	\$50.40
PCB	79239	5194		Marisa Solland		Check		
			E 08	020 960 000 340 898	Scholarship Lange-Klisch	\$100.00		
PO#:		Voucher #:	48660	Invoice	Invoice No: 02.18.2026	2/23/2026	Paid Amt:	\$100.00
							Check Amount:	\$100.00
PCB	79240	1369		MORRISON CO HEALTH & HUMAN SERV		Check		
			E 01	005 760 000 723 360	Tokens for Transportation	\$100.00		
PO#:		Voucher #:	48712	Invoice	Invoice No: 02.20.2026	2/23/2026	Paid Amt:	\$100.00
							Check Amount:	\$100.00
PCB	79241	1804		NATE MOELLER		Check		
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00		
PO#:		Voucher #:	48626	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt:	\$150.00
							Check Amount:	\$150.00
PCB	79242	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check		
			E 01	005 760 000 720 401	Kit, Radio, Multiso Parts	\$336.92		
PO#:		Voucher #:	48690	Invoice	Invoice No: 331568	2/23/2026	Paid Amt:	\$336.92
							Check Amount:	\$336.92
PCB	79243	4608		NORTH CENTRAL INT'L, LLC		Check		
			E 01	005 760 000 720 401	Fuel Filter, Fuel/Water Separa	\$170.00		
PO#:		Voucher #:	48691	Invoice	Invoice No: X220126218:01	2/23/2026	Paid Amt:	\$170.00
			E 01	005 760 000 720 350	Bus 11-08 Replace Transmission	\$6,787.45		
PO#:		Voucher #:	48692	Invoice	Invoice No: R220011974:01	2/23/2026	Paid Amt:	\$6,787.45
			E 01	005 760 000 720 350	Bus 7-23 Transmission check	\$472.00		
PO#:		Voucher #:	48693	Invoice	Invoice No: R220012020:01	2/23/2026	Paid Amt:	\$472.00
			E 01	005 760 000 720 401	Parts Steering Tie Rod Cross Link	\$295.98		
PO#:		Voucher #:	48695	Invoice	Invoice No: X220126309:01	2/23/2026	Paid Amt:	\$295.98

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79243	4608		NORTH CENTRAL INT'L, LLC		Check
			E 01	005 760 000 720 401	Parts Link, Steering Drag	\$124.77
PO#:	Voucher #:	48696	Invoice	Invoice No: X220126170:02	2/23/2026	Paid Amt: \$124.77
						Check Amount: \$7,850.20
PCB	79244	5052		Office of MNIT Services		Check
			E 01	005 690 690 000 405	Crowdstrike Endpoint Protection	\$122.67
PO#:	Voucher #:	48684	Invoice	Invoice No: 26010713	2/23/2026	Paid Amt: \$122.67
						Check Amount: \$122.67
PCB	79245	1406		PAN-O-GOLD BAKING CO		Check
			E 02	005 770 000 701 490	Bread	\$56.25
PO#:	Voucher #:	48707	Invoice	Invoice No: 10000126047011	2/23/2026	Paid Amt: \$56.25
			E 02	005 770 000 701 490	Bread	\$95.55
PO#:	Voucher #:	48650	Invoice	Invoice No: 10000126040018	2/23/2026	Paid Amt: \$95.55
			E 02	005 770 000 701 490	Bread	\$56.05
PO#:	Voucher #:	48702	Invoice	Invoice No: 10000126047012	2/23/2026	Paid Amt: \$56.05
						Check Amount: \$207.85
PCB	79246	5014		Patrick Simones		Check
			E 01	020 294 055 000 305	C Squad BBB Official Holdingford	\$85.00
PO#:	Voucher #:	48624	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
PCB	79247	5006		Peter Schommer		Check
			E 01	020 296 055 000 305	JV/V GBB Official Osakis	\$150.00
PO#:	Voucher #:	48628	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79248	5170		Preston Simpson		Check
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00
PO#:	Voucher #:	48625	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79249	5191		Rich Prairie Threads LLC		Check
			E 04	005 505 000 321 401	Youth Dance Shirts- Ash Grey with Maroon Pri	\$378.00
PO#: 6827	Voucher #:	48644	Invoice	Invoice No: 1037	2/23/2026	Paid Amt: \$378.00
						Check Amount: \$378.00
PCB	79250	2561		Richard Henkemeyer		Check
			E 01	020 294 055 000 305	JV/V BBB Official Holdingford	\$150.00
PO#:	Voucher #:	48627	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79251	4955		Robotics Education & Competition Foundation		Check
			E 01 020 298 053 000 369	MN Vex V5 State Championship Registration		\$305.00
PO#:	Voucher #:	48674	Invoice	Invoice No: 62437864	2/23/2026	Paid Amt: \$305.00
						Check Amount: \$305.00
PCB	79252	2577		SYSKO WESTERN MN, INC.		Check
			E 02 005 770 000 701 490	LUNCH		\$145.92
PO#:	Voucher #:	48671	Invoice	Invoice No: 353115673	2/23/2026	Paid Amt: \$145.92
			E 02 005 770 000 705 490	Breakfast		\$607.28
PO#:	Voucher #:	48673	Invoice	Invoice No: 353115671	2/23/2026	Paid Amt: \$607.28
			E 02 005 770 000 701 490	Commodity		\$21.28
PO#:	Voucher #:	48709	Invoice	Invoice No: 353115669	2/23/2026	Paid Amt: \$21.28
			E 02 005 770 000 701 490	Commodity		\$51.94
PO#:	Voucher #:	48652	Invoice	Invoice No: 353110954	2/23/2026	Paid Amt: \$51.94
			E 02 005 770 000 701 490	Commodity		\$24.74
PO#:	Voucher #:	48638	Invoice	Invoice No: 353110957	2/23/2026	Paid Amt: \$24.74
			E 04 005 570 000 000 490	MAP		\$323.01
PO#:	Voucher #:	48639	Invoice	Invoice No: 353110959	2/23/2026	Paid Amt: \$323.01
			E 02 005 770 000 701 490	LUNCH		\$115.95
PO#:	Voucher #:	48653	Invoice	Invoice No: 353110956	2/23/2026	Paid Amt: \$115.95
			E 02 005 770 000 705 490	Breakfast		\$726.82
			E 02 005 770 000 701 401	Supplies		\$148.22
PO#:	Voucher #:	48654	Invoice	Invoice No: 353110953	2/23/2026	Paid Amt: \$875.04
			E 02 005 770 000 705 490	Breakfast		\$19.64
PO#:	Voucher #:	48640	Credit	Invoice No: 353107499	2/23/2026	Paid Amt: (\$19.64)
			E 02 005 770 000 701 490	LUNCH		\$1,730.33
			E 02 005 770 000 701 401	SUPPLIES		\$142.21
PO#:	Voucher #:	48672	Invoice	Invoice No: 353115672	2/23/2026	Paid Amt: \$1,872.54
			E 02 005 770 000 701 490	LUNCH		\$2,477.76
			E 02 005 770 000 701 401	SUPPLIES		\$22.98
PO#:	Voucher #:	48708	Invoice	Invoice No: 353115670	2/23/2026	Paid Amt: \$2,500.74
			E 02 005 770 000 701 490	Commodity		\$53.39
PO#:	Voucher #:	48670	Invoice	Invoice No: 353115674	2/23/2026	Paid Amt: \$53.39
			E 02 005 770 000 701 490	LUNCH		\$3,452.66
			E 02 005 770 000 701 401	SUPPLIES		\$137.52
PO#:	Voucher #:	48651	Invoice	Invoice No: 353110955	2/23/2026	Paid Amt: \$3,590.18

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79252	2577		SYSCO WESTERN MN, INC.		Check
				E 02 005 770 000 701 490 LUNCH		\$3,754.08
PO#:	Voucher #:	48637	Invoice	Invoice No: 353110958	2/23/2026	Paid Amt: \$3,754.08
						Check Amount: \$13,916.45
PCB	79253	1387		Remit 1 Trevipay		Check
				E 01 005 810 000 000 401 60 gallon trailer sprayer for weed control		\$917.48
PO#: 6493	Voucher #:	48666	Invoice	Invoice No: 2f4f6d09	2/23/2026	Paid Amt: \$917.48
						Check Amount: \$917.48
PCB	79254	5155		Tyrell Grinnell		Check
				E 01 020 294 055 000 305 C Squad BBB Official Holdingford		\$85.00
PO#:	Voucher #:	48623	Invoice	Invoice No: 02.10.2026	2/23/2026	Paid Amt: \$85.00
						Check Amount: \$85.00
PCB	79255	1592		VERIZON WIRELESS		Check
				E 01 005 810 000 000 320 PHONE SERVICE		\$301.44
PO#:	Voucher #:	48679	Invoice	Invoice No: 6135774163	2/23/2026	Paid Amt: \$301.44
						Check Amount: \$301.44
PCB	79256	3277		Vernon Capelle		Check
				E 01 020 296 055 000 305 JV/V GBB Official Osakis		\$150.00
PO#:	Voucher #:	48629	Invoice	Invoice No: 02.09.2026	2/23/2026	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	79257	1611		XCEL ENERGY		Check
				E 01 005 810 000 000 440 Acct 51-4433400-5		\$28,757.49
PO#:	Voucher #:	48667	Invoice	Invoice No: 964899008	2/23/2026	Paid Amt: \$28,757.49
						Check Amount: \$28,757.49
PCB	79258	4964		Yale Mechanical LLC		Check
				E 01 005 810 000 000 350 HVAC Repair at the ES Building		\$5,710.26
PO#:	Voucher #:	48663	Invoice	Invoice No: 279471	2/23/2026	Paid Amt: \$5,710.26
						Check Amount: \$5,710.26
PCB	79259	5179		Zarnoth Brush Works, Inc		Check
				E 01 005 810 000 000 401 Replacement snow broom for ToolCat		\$1,722.00
PO#: 6807	Voucher #:	48643	Invoice	Invoice No: 0205143-IN	2/23/2026	Paid Amt: \$1,722.00
						Check Amount: \$1,722.00
PCB	79260	2724		AFSCME COUNCIL 65		Check
				B 01 215 040 MFT		\$278.77
PO#:	Voucher #:	48753	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt: \$278.77
						Check Amount: \$278.77

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79261	3757		Blue Cross Blue Shield		Check		
			B 01	215 033	Vision Flex	\$166.92		
			B 02	215 033	Vision Flex	\$2.49		
			B 04	215 033	Vision Flex	\$7.16		
PO#:	Voucher #:	48770	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$176.57	
			B 01	215 033	Vision Flex	\$166.92		
			B 01	215 033	Adjustment	(\$29.24)		
			B 02	215 033	Vision Flex	\$2.49		
			B 04	215 033	Vision Flex	\$7.16		
PO#:	Voucher #:	48608	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$147.33	
						Check Amount:	\$323.90	
PCB	79262	4665		HARTFORD INSURANCE		Check		
			B 01	215 032	Life	\$743.73		
			B 01	215 032	Adjustment	(\$45.32)		
			B 02	215 032	Life	\$41.98		
			B 04	215 032	Life	\$21.95		
PO#:	Voucher #:	48594	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$762.34	
			B 01	215 032	Life	\$743.69		
			B 02	215 032	Life	\$37.98		
			B 04	215 032	Life	\$21.99		
PO#:	Voucher #:	48756	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$803.66	
			B 01	215 031	LTD	\$863.38		
			B 02	215 031	LTD	\$21.70		
			B 04	215 031	LTD	\$36.04		
PO#:	Voucher #:	48757	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$921.12	
			B 01	215 051	United Way	\$57.15		
			B 01	215 051	Adjustment	(\$9.28)		
			B 02	215 051	Payroll Deductions	\$6.98		
			B 04	215 051	Payroll Deductions	\$10.94		
PO#:	Voucher #:	48599	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$65.79	
			B 01	215 051	United Way	\$103.37		
			B 02	215 051	Payroll Deductions	\$6.98		
			B 04	215 051	Payroll Deductions	\$10.94		
PO#:	Voucher #:	48761	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$121.29	
			B 01	215 031	LTD	\$863.44		
			B 01	215 031	Adjustment	(\$76.66)		
			B 02	215 031	LTD	\$26.97		

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
PCB	79262	4665		HARTFORD INSURANCE		Check		
			B 04	215 031 LTD			\$35.98	
PO#:	Voucher #:	48595	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$849.73	
						Check Amount:	\$3,523.93	
PCB	79263	4620		HealthPartners Inc		Check		
			B 01	215 035 Dental			\$1,705.84	
			B 01	215 035 Adjustment			\$77.41	
			B 02	215 035 Payroll Deductions			\$18.50	
			B 04	215 035 Payroll Deductions			\$91.05	
PO#:	Voucher #:	48591	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$1,892.80	
			B 01	215 035 Dental			\$1,660.84	
			B 02	215 035 Payroll Deductions			\$18.50	
			B 04	215 035 Payroll Deductions			\$91.05	
PO#:	Voucher #:	48750	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$1,770.39	
			B 01	215 030 Hospital			\$47,973.95	
			B 02	215 030 Hospital			\$574.70	
			B 04	215 030 Hospital			\$3,481.75	
PO#:	Voucher #:	48754	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$52,030.40	
			B 01	215 030 Hospital			\$47,949.48	
			B 01	215 030 Adjustment			(\$9,490.38)	
			B 02	215 030 Hospital			\$574.70	
			B 04	215 030 Hospital			\$3,481.75	
PO#:	Voucher #:	48592	Invoice	Invoice No: S2026150	2/27/2026	Paid Amt:	\$42,515.55	
			E 01	005 110 000 000 305 EAP			\$121.00	
PO#:	Voucher #:	48775	Invoice	Invoice No: 02.27.2026	2/27/2026	Paid Amt:	\$121.00	
						Check Amount:	\$98,330.14	
PCB	79264	1474		Royalton Education Minnesota		Check		
			B 01	215 040 MFT			\$4,026.00	
			B 04	215 040 MFT			\$176.00	
PO#:	Voucher #:	48751	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt:	\$4,202.00	
						Check Amount:	\$4,202.00	
PCB	79265	1473		ROYALTON ESP		Check		
			B 01	215 040 MFT			\$1,153.33	
			B 02	215 040 MFT			\$28.27	

Royalton Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 202608-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	79265	1473		ROYALTON ESP		Check
			B 04 215 040		MFT	\$36.45
PO#:	Voucher #:	48752	Invoice	Invoice No: S2026160	2/27/2026	Paid Amt: \$1,218.05
						Check Amount: \$1,218.05
						Report Total: \$678,637.30

Royalton Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$595,318.16
02	Food Service	\$52,545.54
04	Community Service	\$22,628.96
08	Scholarships	\$100.00
12	Student Activities	\$8,044.64
Report Total		\$678,637.30

Royalton Public Schools Journal Entry Listing

JE Cd	Period	Date	St Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
11746	202608	02/18/2026	P	JE	Reclass entries	net cash xfer	B	01	101	000				Cash PCB	60.00	0.00
						net cash xfer	B	02	101	000				Cash PCB	0.00	60.00
						Becker Screenpring VB shirts	E	01	020	292	000	000	401	MISC EXP	0.00	299.15
						Becker Screenpring VB shirts	E	01	020	296	058	000	401	GIRLS VOLLEYBALL Sup/	299.15	0.00
						FS dep to One Act Play	R	01	000	292	000	000	050	Fees From Patrons	0.00	60.00
						FS dep to One Act Play	R	02	005	770	000	701	601	SALES TO PUPILS	60.00	0.00
															\$419.15	\$419.15
11747	202608	02/18/2026	P	JE	Reclass PY Perkins Revenue	PY Perkins Revenue	R	01	000	000	000	628	400	FEDERAL AID & GRANTS	3,113.63	0.00
						PY Perkins Revenue	R	01	000	000	000	628	400	FEDERAL AID & GRANTS	810.58	0.00
						PY Perkins Revenue	R	01	000	000	999	628	400	Federal Aids & Grant	0.00	3,113.63
						PY Perkins Revenue	R	01	000	000	999	628	400	Federal Aids & Grant	0.00	810.58
															\$3,924.21	\$3,924.21
11756	202608	03/06/2026	P	JE	Feb 2026 Cash Transfers	MN Trust Transfers Feb 2026	B	01	101	000				Cash PCB	1,250,000.00	0.00
						MN Trust Transfers Feb 2026	B	01	101	006				MN Trust	0.00	1,250,000.00
															\$1,250,000.00	\$1,250,000.00



ROYALTON

PUBLIC SCHOOLS

Creating a Collaborative and Caring Community

120 South Hawthorn Street, Royalton, MN 56373

Phone: (320) 584-4000

royaltonpublicschools.org

April 2, 2026

TO: Royalton School Board Members, Supt. Wayne LePard

FROM: Joel Swenson, RHS/MS Principal

RE: Senior Class Trip

I am including this information with a request for the board to approve the Royalton High School (RHS) senior class trip on May 17-18 at Cragun's Resort on Gull Lake.

This class trip has been an annual tradition for over 25 years at RHS. Seniors will leave on Sunday morning, eat breakfast in Brainerd, and arrive at Craguns around 10:30am. They will have the day to canoe, golf, fish, hang out on the beach or pool area, and participate in other activities the resort has to offer. We will have a large pizza order on Sunday night for dinner and a bonfire on the beach (weather permitting). On Monday, students will depart Craguns around 11am. We will stop for lunch at Buffalo Wild Wings in Brainerd before returning to school between 1:30-2:00pm.

- Lodging is either in the lakeside cabins or the main lodge at Craguns depending on availability.
- Students have their baggage and belongings checked by chaperones before boarding the bus.
- Students have to ride the bus to and from Craguns and are not allowed to be transported to the class trip without approval from the high school principal in the case of extenuating circumstances.
- Students are not allowed to operate a motorized vehicle or boat at the resort.
- No outside visitors are allowed to participate or visit at any time.

The trip will be paid for by class dues collected by the senior class during their time as students at RHS, with the exception of their breakfast on Sunday and lunch on Monday, which the students pay for themselves. We will have three faculty chaperones and three parent chaperones for the trip.

Any students who leave the premises, violate drug, alcohol, or tobacco rules, or create a serious problem will be sent home and may not be permitted to participate in graduation ceremonies. This has been a fun experience for our students prior to graduating from high school, and I do not anticipate any issues with our students. We have had very few, if any, behavioral issues on these trips in the past.

Joel Swenson— RHS/MS Principal

Robotics World VEX Travel Proposal
April 24- April 28
St. Louis, MO

Driving

\$1,800 registration (paid by district)

\$ 400 gas

\$ 2244 event lodging (3 Rooms)

\$1000 meals

\$5444 estimated total

District Recommendation:

Drive*

- **School Covers**
 - **Provide school van \$0**
 - **Pay for fuel \$400**
 - **Cost of meals 5 days / 4 People (\$50 / day per diem) \$1000**
 - **Registration \$1800**

Total District General Fund Cost: \$3200

MASTER AGREEMENT

between

ROYALTON SCHOOL DISTRICT #485

AND

ROYALTON PRINCIPALS' ASSOCIATION

July 1, 2026 through June 30, 2028

Royalton School District 485 appreciates the diversity of human beings and does not discriminate on the basis of race, color, national origin, marital status, age, sex, religion or disability. The School District also makes reasonable accommodation to the known disabilities of qualified disabled individuals. This policy applies to all areas of education, employment, and programs and services operated by the School District

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ARTICLE I

PURPOSE

Section 1. Parties. This Agreement, entered into between the School Board of Independent School District No. 485, Royalton, Minnesota, hereinafter referred to as the School District or the School Board, and the Royalton Principals' Association, (RPA), hereinafter referred to as the Association or Exclusive representative, pursuant to and in compliance with the Minnesota Public Employment Labor Relations Act of 1971, as amended, hereinafter referred to as PELRA, to provide the terms and conditions of employment for principals for the duration of this Agreement.

ARTICLE II

RECOGNITION OF EXCLUSIVE REPRESENTATIVE

Section 1. Recognition. In accordance with PELRA, the School Board recognizes the Royalton Principals' Association as the Exclusive Representative of principals employed by the School Board, which Exclusive Representative shall have those rights and duties as prescribed by PELRA and as described in this Agreement.

Section 2. Appropriate Unit. The Exclusive Representative shall represent all principals of the School District as defined in this Agreement and in PELRA.

ARTICLE III

DEFINITIONS

Section 1. Terms and Conditions of Employment. The term, “terms and conditions of employment,” means the hours of employment, the compensation therefore, including fringe benefits except retirement contributions or benefits other than School District payment of, or contributions to, premiums for group insurance coverage of retired principals or severance pay, and the School District’s personnel policies affecting the principals and the scope of negotiations. The term does not mean educational policies of the School District. “Terms and conditions of employment” are subject to the provisions of PELRA.

Section 2. Association. The term “Association” shall mean the Royalton Principals' Association.

Section 3. Principal. The term “principal” shall mean all persons in the appropriate unit employed by the School District in a position for which the person must be licensed by the State of Minnesota as a principal or assistant principal and who devotes more than fifty percent (50%) of their time to administrative and supervisory duties, excluding the following: superintendent, assistant superintendent, confidential employees, supervisory employees, essential employees, part-time employees whose services do not exceed the lesser of fourteen (14) hours per week or thirty-five percent (35%) of the normal work week in the employees’ bargaining unit, employees who hold positions of a temporary or seasonal character for a period not in excess of sixty-seven (67) working days in a calendar year, emergency employees, and all other employees. Reference to “principal” in this Agreement shall mean principals and assistant principals except in those cases in which a clear distinction between the two positions exists.

Section 4. Other. Terms not defined in this Agreement shall have those meanings as defined by PELRA.

ARTICLE IV

SCHOOL DISTRICT RIGHTS

Section 1. Inherent Managerial Rights. The Association recognizes that the school district is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the School District, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel.

Section 2. Management Rights. The Association recognizes the School Board, on behalf of the public, has the responsibility and authority to manage, direct, and take charge of all operations and business of the School District to the full extent authorized by law, and with its primary function and obligation to provide educational opportunities for the students of the School District.

Section 3. Managerial Responsibilities. The discharge of said responsibilities and the exercise of said authority by the School District and its properly designated officials, and the adoption of necessary and reasonable policies, rules, directives and practices in furtherance thereof shall not be limited in any way except by the specific and express terms of this contract.

Section 4. Rights Reserved. The foregoing enumeration of rights and duties shall not be deemed to exclude other inherent managerial rights and managerial functions not expressly reserved, and all managerial rights and managerial functions not expressly delegated in the Agreement are reserved to the School District.

ARTICLE V

ASSOCIATION RIGHTS

Section 1. Right to Join Organizations. Pursuant to PELRA, principals shall have the right to form and join labor or employee organizations, and shall have the right not to form and join such organizations.

Section 2. Payroll Deductions. Upon written notification by the employee, the School District shall deduct from the principal's salary: credit union payments, saving bond or tax sheltered tax-sheltered annuities.

Section 3. Use of Facilities. The Association shall have the right to use School District facilities provided that this shall not interfere with or interrupt school operations.

Section 4. Use of District Equipment. The Association can use district owned office machines and typewriters to make and reproduce material if such use does not interfere with school business.

Section 5. Association Representatives. Duly authorized representatives of the Association shall be permitted to discuss matters pertaining to Association business at all reasonable times, provided that this shall not interfere with or interrupt normal operations.

ARTICLE VI

ATTENDANCE AT CONVENTIONS

Section 1. Participation. Members of the Royaltan Association may represent the School District at state association conventions each year. Principals may submit reasonable and customary expenses to the School District for reimbursement.

ARTICLE VII

CONTRACT YEAR

Section 1. Years In Effect. This Administrators contract shall be in effect for a period of two (2) years from **July 1, 2026 to June 30, 2028.**

Section 2. Duty Days. All administrators covered by this contract shall be assigned the following number of duty days. Duty days shall mean those days when administrators are expected to be on duty providing their contractual services. Vacations and legal holidays recognized on the school calendar are not duty days.

Elementary Principal	215 duty days (183 school calendar days and 32 additional days)
MS/HS Principal	220 duty days (183 school calendar days and 37 additional days)
MS/HS Asst. Principal/AD	210 duty days (183 school calendar days and 27 additional days.)

Section 3. Vacation During School Calendar Year. Principals may take up to three (3) of their vacation days during the school calendar year, providing these days are made up during the current contract year. Prior approval of these days must be obtained from the Superintendent prior to taking such days.

Section 3. Continuing Contract. In the event that a new contract has not been ratified by both the Board and the Association at the end of the current contract years, the existing contract shall remain in effect until a replacement contract is ratified.

ARTICLE VIII

GROUP INSURANCE

Section 1. Health and Hospitalization Insurance.

Subd. 1. School District's Contribution. The School District shall provide all full-time principals employed by the School District, who qualify for and are enrolled in the School District's health and hospital plan, with employee and dependent(s) health and hospitalization insurance coverage, under the School District's group plan. The School District will pay 90% of the premium cost of the most expensive district offered plan for family or single coverage (currently is the traditional plan). If the Principal doesn't choose the most expensive district offered plan for family or single coverage, the School District shall pay the same amount of dollars toward a district group plan of their choice. Any remaining dollars, after full payment of premiums, shall be paid into the Principal's Health Savings Account.

Subd. 2. HSA Account/Wellness Account. The School District shall also contribute annually into an HSA or Wellness account of each full-time principal employed by the School District until the benefit is re-negotiated.

2026-2027	\$3,250
2027-2028	\$3,750

Subd. 3. Insurance Carrier. The insurance carrier providing coverage under this section shall be the same as provided under the School District's group health and hospital policy.

Section 2. Life Insurance. The School District shall provide each full time principal covered by this Agreement group life insurance coverage in the amount of \$50,000, the premiums to be paid by the School District. The principal may elect to purchase an equal amount of life insurance with premiums paid by the principal.

Section 3. Income Protection Plan. The School District shall provide each member of the appropriate unit with an income protection policy beginning after sixty (60) days of continuous absence due to disability. Such policy shall provide for benefits equal to at least 2/3 of the principal's salary.

Section 4. Legal Liability Insurance. All principals covered by this contract shall be covered by the School District Legal Liability Insurance for the period of this contract. Such coverage shall be subject to the limit of the policy in effect.

Section 5. Reimbursement for Vandalism. A principal shall be reimbursed up to \$300 for vandalism damage to their property caused in relation to their position as principal and which is not covered by the principal's insurance.

ARTICLE IX

LEAVES OF ABSENCE

Section 1. Sick Leave.

Subd. 1. Rate of Earned Sick Leave Days. All full time principals shall earn sick leave at the rate of fifteen (15) days for each year of service while employed by the School District. The fifteen (15) days shall be made available to the principal at the beginning of the school year but shall be earned at the rate of 1 2/5 days per month from August through June. There shall be deducted from salary due a principal when the principal terminates their service for that year the pay for any days of sick leave used but not earned.

Subd. 2. Serious Illness. A leave of absence without loss of pay, not to exceed five days, for each occurrence, shall be granted for serious illness of a principal's spouse or domestic partner, child/stepchild or parent/step parent, brother or sister, and in the case of a principal's parent-in-law, for not to exceed three days. If the leave is for reasons of illness, the leave days taken shall be deducted from the principal's accumulated sick leave. Serious illness shall mean illness requiring medical attention at a clinic or hospitalization. The Board may require doctor's certification of illness.

Subd. 3. Rate of Earned Sick Leave Days for Part-Time Principals. All part-time principals in the appropriate unit (i.e., working less than full-time whose services exceed 14 hours a week) shall earn sick leave the same as full-time principals except days shall be earned on a prorated basis, that is, the number of days or fractions thereof, shall be in the proportion that their part-time work is to full-time work.

Subd. 4. Accumulation of Sick Days. Unused sick leave days shall accumulate to one hundred and twenty (120) days. The Principal shall submit the yearly unused sick leave days (up to 7 days) in excess of the accumulated amount for reimbursement at the rate of \$100.00 per day.

Subd. 5. Returning Unused Sick Days for Financial Compensation. After 3 years of service a full-time principal shall receive 25% of the principal's daily rate of pay for accumulated and unused sick leave days when leaving employment with the School District unless discharged for cause. After 6 years of service a full-time principal shall receive 30% of the principal's daily rate of pay for accumulated and unused sick leave days when leaving employment with the School District unless discharged for cause. After 20 years of service a full-time principal shall receive 50% of the principal's daily rate of pay for accumulated and unused sick leave days unless discharged for cause. (Definition - Completion of the respective duty days constitutes a year of service.)

Subd. 6. Sick Leave without Loss of Pay. Sick leave without loss of pay shall be allowed by the School District whenever a principal's absence is found to have been due to illness or injury which prevented attendance at the school and performance of duties. The School District may require the principal to furnish a medical certificate from the school nurse or from a qualified physician in support of the application. Allowed sick leave shall be deducted from the accrued sick leave days earned by the principal.

Section 2. Workers' Compensation. Pursuant to Minnesota Statutes Chapter 176, a principal injured on the job in the service of the School District and collecting workers' compensation insurance, may draw sick leave and receive full salary from the School District, his salary to be reduced by an amount equal to the insurance payments and only that fraction of the days not covered by insurance will be deducted from his accrued sick leave.

Section 3. Bereavement Leave and Illness.

Subd. 1. Immediate Family. A leave of absence without loss of pay, not to exceed five days, for each occurrence, shall be granted for death of a principal's spouse or domestic partner, child/stepchild or parent/step parent, brother or sister, and in the case of a principal's parent-in-law, for not to exceed three days. If the leave is for reasons of death, it shall not be deducted from sick leave..

Subd. 2. Family. A leave of absence without loss of pay, not to exceed two days for each occurrence, shall be granted for death of grandparents, grandchild, son or daughter-in-law, and grandparent-in-law or member of the immediate household.

Subd. 3. Other Relatives and Friends. Leave granted for deaths of other relatives and friends may be granted at the discretion of the Superintendent.

Section 4. Personal Leave.

Subd. 1. Amount of Days. Each full-time principal shall annually be entitled to two days of personal leave during the first two years of School District service. Thereafter personal leave shall be three days per year. Personal leave shall be non-cumulative.

Subd. 2. Approval of Personal Leave for Other Reasons. Personal leave for other reasons may be granted upon approval of the Superintendent. The request must be made in writing on the School District's leave form. In cases requiring privacy, the Superintendent may accept an oral statement.

Subd. 3. Additional Personal Leave Days. Additional personal leave days may be granted a principal at the discretion of the Superintendent.

Subd. 4. Personal-Flex Day Option. A principal may elect to convert three (3) sick leave days per year to one (1) personal-flex day that may be used in the same manner as a personal day. Unused personal-flex days will be paid out at the principal's daily rate of pay. Personal-flex day payments will be deposited into either the employee's 403b account or their Health Savings Account.

Section 5. Military Leave. A principal called for military service shall be granted a leave of absence without pay for such times as may be required to fulfill the obligation. Upon termination of Military leave the principal shall receive credit for experience on the pay schedule the same as if the principal had remained in the school system.

Section 6. Jury Leave. A principal called for jury service shall be granted a jury leave without loss of pay, but any sum paid to the principal for jury duty (exclusive of mileage and other expenses) shall be assigned by the principal to the School District.

Section 7. Family and Medical Leave. Pursuant to the Family and Medical Leave Act, 29 U.S.C. 2601 et. Seq., an eligible staff shall be granted, upon written request, up to a total of 12 weeks of unpaid leave per year in connection with:

- a. The birth of a child;
- b. The adoption or foster placement of a child;
- c. The serious health condition of an employee's spouse, child, or parent, and
- d. The employee's own serious health condition.

Subd. 1. Salary and Fringe Benefits. Such leave shall be unpaid, except an eligible staff, during such leave, shall be eligible for regular School District group health insurance contributions as provided in the Agreement of the leave, but not to exceed twelve (12) weeks per year, notwithstanding any other provisions of this Agreement.

Subd. 2. Paid Leave Under Contract. While FMLA leaves, except for eligible insurance contributions as provided in Article VIII ., are unpaid, nothing herein shall preclude an employee's r from utilizing paid leave otherwise provided in this Agreement, provided the employee qualifies for the paid leave, i.e. sick leave or personal leave pursuant to the provisions of this Agreement governing such leaves. Moreover, nothing herein, or any other provisions of this Agreement, shall be construed to require the

School District to combine leaves for a period of time that exceeds the leave provided by this section or the period of time for leaves provided in other sections of the Agreement.

Subd. 3. Request. A staff member requesting child care leave shall inform the Superintendent in writing of the intention to take the leave at least three (3) calendar months prior to the commencement of the intended leave.

Subd. 4. Date of Leave. The School District may adjust the proposed beginning or ending date of a child care leave so that the dates of the leave are coincident with some natural break in the school year, e.g. winter vacation, spring vacation, semester or quarter break, end of a grading period, end of the school year, or the like.

Subd. 5. Duration. In making a determination concerning the commencement and duration of a child care leave, the school board shall not, in any event, be required to:

1. Grant any leave for more than twelve (12) months in duration.
2. Permit the staff member to return to employment prior to the date designated in the request for the child care leave.

Section 7. General Leave.

Subd. 1. Requested Unpaid Leave of Absence. Principals with a minimum of three (3) years of experience as a principal in the School District may apply for an unpaid leave of absence subject to the provisions in this section. General leave of absence for one (1) year may be granted to the principal for any reason not included above and at the discretion of the School Board. Principals requesting leave under the provisions of this Section shall submit a written request. Such requests shall be submitted no later than March 31 of the school year preceding the year of the requested leave.

Subd. 2. Written Intention to Return. Principals who are granted leave of absence under the provisions of this Section shall notify the School Board no later than March 31 of the leave year, in writing of their intention to return to their principal's position.

Subd. 3. Retaining Experience Credit. Principals who return from General leave within the provisions of this Section, shall retain all previous experience credit and any unused leave time accumulated but shall receive no accumulation for the leave year.

Subd. 4. Retaining Benefits. Principals granted leave within the provisions of this Section may retain all benefits at their own expense subject to insurance policy coverage and provisions.

ARTICLE X

COMPENSATION

Section 1. Reimbursement for Incurred Expenses. Authorized expenses incurred in discharging the responsibilities of the principals within or outside the School District shall be fully reimbursed by the School Board upon submission of appropriate documentation substantiating the expenses.

Section 2. Method of Salary Payment. All principals shall be paid on the fifteenth and last day of each month (except the first pay period of the school year shall be August 15). Should these dates fall on a Saturday or Sunday, salary shall be paid on the nearest working day on either Friday or Monday. In the case of extended vacations, e.g., winter or spring, the payment shall be sent out to the principal. The number of payments shall be twenty-four. A principal may, however, opt to receive the balance of their payments at the completion of the service year. This option must be indicated to the Superintendent no later than April 15 of the contracted school year. The School Board shall pay the lump sum payment no later than the last day of the contracted school year. An emergency request after April 15 for lump sum payment may be granted with payment to be made by June 20. Requests made after June 20 may be granted within 10 days of the request.

Section 3. Salaries.

	<u>2026-2027</u>	<u>2027-2028</u>
Elementary Principal	\$96,669.45	\$98,602.84
MS/HS Principal	\$120,508.73	\$122,918.90
MS/HS Asst. Principal/Activities Director	\$92,802.68	\$94,658.73

Section 4. Professional Development. The School District shall provide reimbursement, in the amount not to exceed \$250, for the purchase of career related publications. The principal must provide receipts for the reimbursement requested.

ARTICLE XI

EXTRA COMPENSATION

Section 1. Extracurricular Compensation. In the event that a principal may be approved to take the appointment of an extracurricular assignment, they will be reimbursed in accordance with the current established rate of pay for the School District.

Section 2. Cell Phone Allowance. This position is required to own and carry a cell phone to aid in completion of job duties. The Principal shall have the choice between a district provided cell phone or a \$75 per month stipend for using their personal cell phone.

ARTICLE XII

UNREQUESTED LEAVE OF ABSENCE

Section 1. Reduction in Force. In the event it is necessary for the School District to reduce the number of principals covered by this Agreement, the workforce shall be reduced in accordance with Minnesota Statutes Section 122A.40, Subdivision 11.

ARTICLE XIII

MEET AND CONFER

Section 1. Minnesota Statutes Section 179A.07, Subdivision 3. The School Board recognizes that the principals possess knowledge, experience, and dedication which is helpful and necessary to the operation of the School District and the quality of education services and which may assist the School Board in developing their policies. It shall be the policy of the School Board to meet and confer with representatives of the Royalton Principals' Association pursuant to Minnesota Statutes Section 179A.07, Subdivision 3.

Section 2. Requesting and Number of Meetings. Such meetings shall be held between association representatives and representatives of the School Board. Such meetings shall be held when requested by the principals or the School Board. The number of such meetings shall not exceed four (4) in any one school year.

ARTICLE XIV

MATCHING ANNUITY PROGRAM AND RETIREMENT

Section 1. Eligibility, School District Payout Cap, and Other. Principals, after receiving tenure as principals in the School District, shall be eligible to participate in a tax sheltered state-approved matching annuity plan through payroll deduction. Part-time principal benefits will be prorated. The School District payout cap shall be \$25,000 per principal. Benefits will be paid on a twelve month basis. The following schedule will be used to determine School District contribution levels. Principals may contribute any dollar amount up to the maximum amount allowed by law.

<u>Years of Service in the School District</u>	<u>School District's Matching Contribution</u>
0-6	\$1,000
7-10	\$1,500
10+	\$2,000

Section 2. Declaration of Intent to Participate. Principals eligible to enroll in the district 403b match must declare their intent to participate by submitting a one-time signed Intent to Participate form to the payroll office by August 31st, or if the date falls on a weekend, the Friday preceding. This form is valid until the principal notifies the office in writing that they are no longer going to participate in the program. The plan year shall be from September 1 to the following August 31. The principal is solely responsible for filing the Intent to Participate form.

Section 3. Discontinuance of Service. Principals who, for whatever reason, leave the service of the School District prior to retirement, shall retain ownership of School District contributions and personal contributions made on their behalf to the date of discontinuous service. The School District shall retain no current or future liabilities for said investment programs as a result of the severing of the service.

Section 4. Sole Responsibility of Principal to Manage the Portfolio and Investments. Management of both the portfolio of individual investments and the School District contributions shall be solely the responsibility of the principal in whose name these investments have been made. The School District assumes no current or future liability for contributions made to these plans or for investment earnings (losses) which may occur to these portfolios as a result of investment decisions which are made by the principal.

Principals are not to construe the Plan or the School District contributions to the Plan or the opportunity of the principal to match such contributions as legal, tax, or investment advice by the School District.

The management of both the individual and School District contributions shall be solely the responsibility of the principal in whose name the contributions have been made. Each principal should consult their own attorney, accountant, and investment advisor as to legal, tax, and investment issues relating to contributions to the Plan.

The School District has neither reviewed nor approved any investment programs which the principal may obtain by way of contributions under the Matching Annuity Program. The principal agrees to indemnify and hold harmless the Royalton School District from any adverse investment experience arising from or connected with contributions to the Matching Annuity Program.

ARTICLE XV

GRIEVANCE PROCEDURE AND ARBITRATION

Section 1. Definitions.

Subd. 1. Grievance. A grievance means a dispute or disagreement as to the interpretation or application of any term of this Agreement.

Subd. 2. Days. Days means calendar days excluding Saturdays, Sundays, holidays designated by state law, and vacation days within the school year as defined by the School District's calendar.

Subd. 3. Grievant. Grievant means an individual principal who has a grievance. The grievant may be represented at any time in the grievance or arbitration procedure by a representative of the Association or any other person.

Subd. 4. Grievance Procedures. The grievance procedure consists of two levels, plus an arbitration level, and grievance will be presented as herein set out.

Subd. 5. Answer. Answer means a concise written response outlining the position and action taken by the Superintendent.

Section 2. Level I Grievance. Within 15 days of the time a grievance arises, the principal will present the grievance to the Superintendent on an informal basis in an attempt to resolve the grievance. Within six days after presentation of the grievance, the Superintendent shall give his written answer to the grievant.

Section 3. Level II Grievance. If the grievance is not settled at Level I, the grievant may, within seven (7) days of the receipt of the Superintendent's answer, submit to the Superintendent a written "Statement of Grievance" signed by the grievant. The statement of grievance shall set out:

- (1) Name of employee(s) involved.
- (2) The facts giving rise to the grievance.
- (3) All specific provisions of this Agreement alleged to be violated.
- (4) The contention of the employee and the Association.
- (5) The relief requested.

Subd. 1. Meeting with Superintendent or School Board Designee. Within a reasonable time after receipt of the Statement of Grievance, but not to exceed ten (10) days, the Superintendent or other representative designated by the School Board, shall meet with the grievant to discuss the grievance. Within five (5) days after the meeting the Superintendent or other Board representative, the Superintendent or other School Board representative shall give his decision on the grievance in writing. The decision shall be a concise statement outlining the School Board's position and the action taken.

Section 4. Arbitration. If the grievance has not been resolved at Level II, either the School Board or the grievant shall have the right to appeal the dispute to an impartial arbitrator. The appeal must be taken within ten (10) days from the date the Superintendent's or other School Board representative's written decision is given to the grievant.

Section 5. Arbitration Procedures.

Subd. 1. Selection. The School Board and the grievant shall endeavor to agree upon an arbitrator. If the parties are unable to do so, either may request from the Bureau of Mediation Services ("BMS") a list of five names. The parties shall alternately strike names from the list until one name remains and that person shall be the arbitrator. (If the parties are unable to agree on who strikes first, a flip of a coin shall decide).

Subd. 2. Hearing. The arbitrator shall schedule a hearing at which each party shall have the right to representation and the opportunity to submit evidence and make written or oral arguments.

Subd. 3. Jurisdiction of Arbitrator. The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before them pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined and contained in this written Agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined in this article; nor shall the jurisdiction of

the arbitrator extend to matters of inherent managerial policy, which shall include, but are not limited to, such areas of discretion or policy as the functions and programs of the School District, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, the arbitrator's order shall give due consideration to the statutory rights and obligations of the School District to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

Subd. 4. Decision. The decision of the arbitrator shall be made within thirty (30) days after the close of the hearing. There shall be no appeal from an arbitrator's decision if within the scope of his authority as herein set out, and such decision shall be final and binding on the parties.

Subd. 5. Expenses. The fees and expenses of the arbitrator shall be shared equally by the parties. All other expenses shall be borne by the party incurring them, and neither party shall be responsible for the expense of witnesses called by the other. The cost of the transcript or recording of the hearing, if requested, shall be paid by the requesting party.

Subd. 6. Non-Waiver of Jurisdictional Objections and Processing. The fact that a grievance has been considered by the parties at preceding levels shall not constitute a waiver of jurisdictional limitations upon the arbitrator.

Section 6. Miscellaneous Provisions.

Subd. 1. Computation of Time. In computing any period of time prescribed or allowed by this Article, the day of the act or event or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included. Correspondence sent by certified or registered mail with a postmark date within the time limit shall meet the requirement.

Subd. 2. Time Limits and Level Waiver. Any grievance which is either not submitted or not advanced to the next level by the grievant within the time limit specified shall be deemed abandoned. The parties, by mutual agreement, may waive any step and extend any time limits.

Subd. 3. Processing of Grievance. The processing of grievances shall be after the normal work day, whenever possible; if, however, a grievance at the arbitration level occurs during the normal work day, the principal(s) shall not be deprived of compensation for time spent at the arbitration proceeding.

ARTICLE XVI

DURATION

Section 1. Terms and Reopening of Negotiations. This agreement shall remain in full force and in effect for a period commencing **July 1, 2026 through June 30, 2028**, and thereafter as provided by PELRA. In the event a successor Agreement is not entered into prior to the expiration date of this Agreement, a principal shall be compensated according to the previous year's compensation until such time that a successor Agreement is ratified. If either party desires to modify or amend this Agreement, it shall give written notice of such intent pursuant to PELRA no earlier than **January 15, 2026**, nor no later than **May 1, 2028**.

Section 2. Effect. This Agreement constitutes the full and complete agreement between the School Board and the Exclusive Representative. The provisions herein supersede any and all prior Agreements, resolutions, practices, school district policies, rules or regulations concerning terms and conditions of employment including fringe benefits and personnel policies inconsistent with these provisions. Nothing in this Agreement shall be construed to obligate the School District to continue or discontinue existing or past practices or prohibit the School District from exercising all management rights, functions, and prerogatives, except insofar as this exercise would be in express violation of any term or terms of this Agreement.

Section 3. Finality. Any matters relating to the current contract Agreement term, whether or not referred to in this Agreement, shall not be open for negotiations during the term of this Agreement.

Section 4. Severability. The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Agreement or the application of any provision.

By signing below, each party represents that it has read, understands, and agrees to be bound by the terms of this Agreement:

FOR: The DISTRICT Signed this _____ day of _____

School Board Chair

School Board Clerk

FOR: The EXCLUSIVE REPRESENTATIVE Signed this _____ day of _____

Elementary Principal, Anthony Neumann

MS/HS Principal, Joel Swenson

MS/HS Asst. Principal/Activities Director, Kaitlyn Arnzen

Community Education			2023-2025	Community Education			2%
2023-2024				2025-2026			
Step	Assistants	Leads	Supervisor	Step	Assistants	Leads	Supervisor
0	\$ 12.29	\$ 16.45	\$ 17.52	0	\$ 12.85	\$ 17.20	\$ 18.32
1	\$ 12.61	\$ 16.75	\$ 18.08	1	\$ 13.19	\$ 17.51	\$ 18.90
2	\$ 12.93	\$ 17.06	\$ 18.63	2	\$ 13.52	\$ 17.84	\$ 19.48
3	\$ 13.25	\$ 17.40	\$ 19.20	3	\$ 13.85	\$ 18.20	\$ 20.07
4	\$ 13.58	\$ 17.70	\$ 19.76	4	\$ 14.20	\$ 18.50	\$ 20.66
5	\$ 13.90	\$ 18.01	\$ 20.31	5	\$ 14.54	\$ 18.83	\$ 21.24
6	\$ 14.23	\$ 18.32	\$ 20.88	6	\$ 14.88	\$ 19.16	\$ 21.83
7	\$ 14.84	\$ 19.00	\$ 21.44	7	\$ 15.51	\$ 19.87	\$ 22.42
8	\$ 15.46	\$ 19.70	\$ 22.43	8	\$ 16.17	\$ 20.59	\$ 23.45
2024-2025				2026-2027			
Step	Assistants	Leads	Supervisor	Step	Assistants	Leads	
0	\$ 12.60	\$ 16.86	\$ 17.96	0	\$ 13.11	\$ 17.54	
1	\$ 12.93	\$ 17.17	\$ 18.53	1	\$ 13.45	\$ 17.86	
2	\$ 13.25	\$ 17.49	\$ 19.10	2	\$ 13.79	\$ 18.20	
3	\$ 13.58	\$ 17.84	\$ 19.68	3	\$ 14.13	\$ 18.56	
4	\$ 13.92	\$ 18.14	\$ 20.25	4	\$ 14.48	\$ 18.87	
5	\$ 14.25	\$ 18.46	\$ 20.82	5	\$ 14.83	\$ 19.21	
6	\$ 14.59	\$ 18.78	\$ 21.40	6	\$ 15.18	\$ 19.54	
7	\$ 15.21	\$ 19.48	\$ 21.98	7	\$ 15.82	\$ 20.27	
8	\$ 15.85	\$ 20.19	\$ 22.99	8	\$ 16.49	\$ 21.01	

Personnel Updates

Hires:

Name	Position	Effective Date
Amanda Ludwig	ECFE Parent Educator-CE	10.01.2026
Avery Zimmerman	MAP Lead-CE	06.08.2026
Lydia Gardas	Summer MAP Assistant-CE	06.08.2026
Nathan Anderson	MS/HS Science Teacher	08.18.2026
Alex Dusha	LTS-Elementary	04.01.2026
Lauren Hlavinka	Summer MAP Assistant-CE	06.08.2026
Carly Meek	Summer MAP Assistant-CE	06.08.2026
Autumn Huls	Summer MAP Assistant-CE	06.08.2026
Stephanie Otremba	MS/HS Choir Teacher	08.18.2026
Lisa Huseth	MS/HS Paraprofessional	04.13.2026

Resignations/Retirements/Terminations

Name	Position	Type	Effective Date

Lane Changes:

Name	Lane Change	Effective Date
Merrin Polzine-Lust	MA+30, Step 14 to MA+45, Step 14	03.30.2026

503 STUDENT ATTENDANCE

I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes and study halls every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, it is the student's responsibility to request any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a. It is the administrator's responsibility to require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance

and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.

- b. In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes, section 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.
- c. The district must count a student as in attendance on each day the student receives supervision, instruction, or services from school staff during scheduled school hours. Minnesota Statutes, section 120A.22 does not remove the school district's responsibility to continue to comply with reporting requirements in Minnesota Statutes, section 126C.05 for the purposes of funding.
- d. The principal must issue and keep a record of attendance, under rules established by the school board.

B. Attendance Procedures

Attendance procedures shall be presented to the school board for review and approval. When approved by the school board, the attendance procedures will be included as an addendum to this policy.

1. Excused Absences

- a. A parent, guardian, or other person having control of a child may apply to a school district to have the child excused from attendance for the whole or any part of the time school is in session during any school year. Application may be made to a truant officer or the school official designated by the principal. A note from a physician or a licensed mental health professional stating that the child cannot attend school is a valid excuse.
- b. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school.
- c. The school board of the district in which the child resides may approve the application under subparagraph (a) above upon a legitimate exception being demonstrated to the satisfaction of that board.
- d. Legitimate Exceptions

The following reasons shall be sufficient to constitute excused absences:

- (1) that the child's physical or mental health is such as to prevent attendance at school or application to study for the period required, which includes:
 - (a) child illness, medical, dental, orthodontic, or counseling appointments; including appointments conducted through telehealth;
 - (b) family emergencies;
 - (c) the death or serious illness or funeral of an immediate family member;
 - (d) active duty in any military branch of the United States;
 - (e) the child has a condition that requires ongoing treatment for a mental health diagnosis; or
 - (f) other exemptions included in this attendance policy.
- (2) that the child has already completed state and district standards required for graduation from high school; or
- (3) that it is the wish of the parent, guardian, or other person having control of the child, that the child attend for a period or periods not exceeding in the aggregate three (3) hours in any week, instruction conducted by a Tribal spiritual or cultural advisor, or a school for religious instruction conducted and maintained by a church, or association of churches, or any Sunday school association incorporated under the laws of this state, or any auxiliary thereof. This instruction must be conducted and maintained in a place other than a public school building, and it must not, in whole or in part, be conducted and maintained at public expense. A child may be absent from school on days that the child attends upon instruction according to this clause.

[NOTE: In 2024, the Minnesota legislature amended Minnesota Statutes, section 120A.22, subdivision 12. The legitimate exceptions set forth above quote this statute. Minnesota law provides that a school board may include other exemptions in the school district's attendance policy. When considering whether to add other exemptions, school boards should consider the intent of the compulsory attendance law, which recognizes the educational value of regular attendance and class participation, and whether the proposed exemption is consistent with the intent of the law.]

c. Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up. Students

receive one day per day missed to make up the missed work. Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

2. Unexcused Absences

a. The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home.
- (4) Work at a business, except under a school-sponsored work release program.
- (5) Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.
- (4) Students with unexcused absences shall be subject to discipline in the following manner:
 - (a) From the first through the 15 cumulated unexcused absence in a **semester** the student will not be allowed to make up work missed due to such absence.
 - (b) Depending on the county of residence, after a certain number of days, a student's parent or guardian will be notified that his or her child is nearing a total of 7 unexcused absences. .
 - (c) After such notification, the student or his or her parent or guardian may, within a reasonable time, request a conference with school officials regarding the student's

absences and the prescribed discipline. The notification will state that the school strongly urges the student's parent or guardian to request such a conference.

- (e) After 7 cumulated unexcused absences in a **semester**, the administration may impose the loss of academic credit in the class or classes from which the student has been absent. However, prior to loss of credit, an administrative conference must be held among the principal, student, and parent.
- (f) If the result of a grade reduction or loss of credit has the effect of an expulsion, the school district will follow the procedures set forth in the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

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C. Tardiness

1. Definition

Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.

2. Procedures for Reporting Tardiness

- a. Students tardy at the start of school must report to the school office for an admission slip.
- b. Tardiness between periods will be handled by the teacher.

3. Excused Tardiness

Valid excuses for tardiness are:

- a. Illness.
- b. Serious illness in the student's immediate family.
- c. A death or funeral in the student's immediate family or of a close friend or relative.
- d. Medical, dental, orthodontic, or mental health treatment.
- e. Court appearances occasioned by family or personal action.
- f. Physical emergency conditions such as fire, flood, storm, etc.
- g. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

4. Unexcused Tardiness

- a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
- b. Consequences of tardiness may include detention after 3 unexcused tardies. In addition, 3 unexcused tardies are equivalent to one (1) unexcused absence.

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

- 1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
- 2. School-initiated absences will be accepted and participation permitted.
- 3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
- 4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
- 5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.

III. RELIGIOUS AND CULTURAL OBSERVANCES ACCOMMODATION

Reasonable efforts will be made by the school district to accommodate any student who wishes to be excused from a curricular activity for a religious observance or American Indian cultural practice, observance, or ceremony. Requests for accommodation should be directed to the building principal.

IV. DISSEMINATION OF POLICY

- A. Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.
- B. The school district will provide annual notice to parents of the school district's policy relating to a student's absence from school for a religious or cultural observance.

V. REQUIRED REPORTING

A. Continuing Truant

Minnesota Statutes, section 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minnesota Statutes, section 120A.22 and is absent from instruction in a school, as defined in Minnesota Statutes, section 120A.05, without valid excuse within a single school year for:

- 1. Three (3) days if the child is in elementary school; or

2. Three (3) or more class periods on three (3) days if the child is in middle school, junior high school, or high school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minnesota Statutes, section 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minnesota Statutes, section 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minnesota Statutes, section 120A.34;
4. That this notification serves as the notification required by Minnesota Statutes, section 120A.34;
5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minnesota Statutes, chapter 260C;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minnesota Statutes, section 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to school and attend classes with the child for one (1) day.

C. Habitual Truant

1. A habitual truant is a child who is at least twelve (12) years old and less than eighteen (18) years old who is absent from attendance at school without lawful excuse for one or more class periods on seven (7) school days per school year if the child is in middle school, junior high school, or high school, or a child who is seventeen (17) years of age who is absent from attendance at school without lawful excuse for one (1) or more class periods on seven (7) school days per school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

Pursuant to section 260C.163, subdivision 11, habitual truant also means a child under age twelve (12) who has been absent from school for seven (7) school days without lawful excuse, based on a showing by clear and convincing evidence that the child's absence is not due to the failure of the child's parent, guardian, or custodian to comply with compulsory instruction laws.

2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minnesota Statutes, chapter 260A.

Legal References: Minn. Stat. § 120A.05 (Definitions)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 120A.34 (Violations; Penalties)
Minn. Stat. § 120A.35 (Absence from School for Religious and Cultural Observances)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 260A.02 (Definitions)
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)
Minn. Stat. § 260C.007, subd. 19 (Habitual Truant Defined)
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
Goss v. Lopez, 419 U.S. 565 (1975)
Slocum v. Holton Bd. of Educ., 429 N.W.2d 607 (Mich. App. Ct. 1988)
Campbell v. Bd. of Educ. of New Milford, 475 A.2d 289 (Conn. 1984)
Hamer v. Bd. of Educ. of Twp. High Sch. Dist. No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)
Gutierrez v. Sch. Dist. R-1, 585 P.2d 935 (Co. Ct. App. 1978)
Knight v. Bd. of Educ., 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

Cross References: Royalton Policy 506 (Student Discipline)

410 FAMILY AND MEDICAL LEAVE POLICY

I. PURPOSE

The purpose of this policy is to provide for family and medical leave to school district employees in accordance with the Family and Medical Leave Act of 1993 (FMLA).

II. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding family and medical leave are adopted by the school district, pursuant to the requirements of the FMLA.

III. DEFINITIONS

A. "Covered active duty" means:

1. in the case of a member of a regular component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country; and
2. in the case of a member of a reserve component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country under a call or order to active duty under a provision of law referred to in 10 United States Code, section 101(a)(13)(B).

B. "Covered servicemember" means:

1. a member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or
2. a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, and was discharged or released under conditions other than dishonorable, at any time during the period of five years preceding the first date the eligible employee takes FMLA leave to care for the covered veteran.

C. "Eligible employee" means an employee who has been employed by the school district for a total of at least twelve (12) months and who has been employed for at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave. An employee returning from fulfilling his or her Uniformed Services Employment and Reemployment Rights Act (USERRA)-covered service obligation shall be credited with the hours of service that would have been performed but for the period of absence from work due to or necessitated by USERRA-covered service. In determining whether the employee met the hours of service requirement, and to determine the hours that would have been worked during the period of absence from work due to or necessitated by USERRA-covered service, the employee's pre-service work schedule can generally be used for calculations.

While the twelve (12) months of employment need not be consecutive, employment periods prior to a break in service of seven years or more may not be counted unless: (1) the break is occasioned by the employee's fulfillment of his or her USERRA-covered service obligation; or (2) a written agreement, including a collective bargaining agreement, exists concerning the school district's intention to rehire the employee after the break in service.

- D. "Military caregiver leave" means leave taken to care for a covered servicemember with a serious injury or illness.
- E. "Next of kin of a covered servicemember" means the nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember's next of kin, and the employee may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember's only next of kin.
- F. "Outpatient status" means, with respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to:
 - 1. a military medical treatment facility as an outpatient; or
 - 2. a unit established for the purpose of providing command and control of members of the Armed Forces receiving care as outpatients.
- G. "Qualifying exigency" means a situation where the eligible employee seeks leave for one or more of the following reasons:
 - 1. to address any issues that arise from a short-notice deployment (seven (7) calendar days or less) of a covered military member;
 - 2. to attend military events and related activities of a covered military member;
 - 3. to address issues related to childcare and school activities of a covered military member's child;
 - 4. to address financial and legal arrangements for a covered military member;
 - 5. to attend counseling provided by someone other than a health care provider for oneself, a covered military member, or his/her child;
 - 6. to spend up to fifteen (15) calendar days with a covered military member who is on short-term, temporary rest and recuperation leave during a period of deployment;
 - 7. to attend post-deployment activities related to a covered military member;
 - 8. to address care needs of a covered military member's parent who is incapable of self-care; and

9. to address other events related to a covered military member that both the employee and school district agree is a qualifying exigency.
- H. "Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves:
1. inpatient care in a hospital, hospice, or residential medical care facility; or
 2. continuing treatment by a health care provider.
- I. "Spouse" means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage in the state in which the marriage was entered into or, in the case of a marriage entered into outside of any state, if the marriage is valid in the place where entered into and could have been entered into in at least one state. This definition includes an individual in a same-sex or common law marriage that either: (1) was entered into in a state that recognizes such marriages; or (2) if entered into outside of any state, is valid in the place where entered into and could have been entered into in at least one state.
- J. "Veteran" has the meaning given in 38 United States Code, section 101.

IV. LEAVE ENTITLEMENT

- A. Twelve-week Leave under Federal Law
1. Eligible employees are entitled to a total of twelve (12) work weeks of unpaid family or medical leave during the applicable 12-month period as defined below, plus any additional leave as required by law. Leave may be taken for one (1) or more of the following reasons in accordance with applicable law:
 - a. birth of the employee's child and to care for such child;
 - b. placement of an adopted or foster child with the employee;
 - c. to care for the employee's spouse, son, daughter, or parent with a serious health condition;
 - d. the employee's serious health condition makes the employee unable to perform the functions of the employee's job; and/or
 - e. any qualifying exigency arising from the employee's spouse, son, daughter, or parent being on covered active duty, or notified of an impending call or order to covered active duty in the Armed Forces.
 2. For the purposes of this policy, "year" is defined as a rolling 12-month period measured backward from the date an employee's leave is to commence.
 3. An employee's entitlement to FMLA leave for the birth, adoption, or foster care of a child expires at the end of the 12-month period beginning on the date of the birth or placement.
 4. A "serious health condition" typically requires either inpatient care or continuing treatment by or under the supervision of a health care provider, as defined by

applicable law. Family and medical leave generally is not intended to cover short-term conditions for which treatment and recovery are very brief.

5. A "serious injury or illness," in the case of a member of the Armed Forces, including a member of the National Guard or Reserves, means:
 - a. injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces and that may render the member medically unfit to perform the duties of the member's office, grade, rank, or rating; and
 - b. in the case of a covered veteran who was a member of the Armed Forces, including a member of the National Guard or Reserves, at any time, during the period of five (5) years preceding the date on which the veteran undergoes the medical treatment, recuperation, or therapy, means a qualifying injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty in the Armed Forces and that manifested itself before or after the member became a veteran, and is:
 - (1) a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember's office, grade, rank, or rating; or
 - (2) a physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability (VASRD) rating of fifty (50) percent or greater and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 - (3) a physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or
 - (4) an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.
6. Eligible spouses employed by the school district are limited to an aggregate of twelve (12) weeks of leave during any 12-month period for the birth and care of a newborn child or adoption of a child, the placement of a child for foster care, or to care for a parent. This limitation for spouses employed by the school district does not apply to leave taken: by one (1) spouse to care for the other spouse who is seriously ill; to care for a child with a serious health condition; because of the employee's own serious health condition; or pursuant to Subparagraph IV.A.1.e. above.
7. Depending on the type of leave, intermittent or reduced schedule leave may be granted in the discretion of the school district or when medically necessary.

However, part-time employees are only eligible for a pro-rata portion of leave to be used on an intermittent or reduced schedule basis, based on their average hours worked per week. Where an intermittent or reduced schedule leave is foreseeable based on planned medical treatment, the school district may transfer the employee temporarily to an available alternative position for which the employee is qualified and which better accommodates recurring periods of leave than does the employee's regular position, and which has equivalent pay and benefits.

8. If an employee requests a leave for the serious health condition of the employee or the employee's spouse, child, or parent, the employee will be required to submit sufficient medical certification. In such a case, the employee must submit the medical certification within fifteen (15) days from the date of the request or as soon as practicable under the circumstances.
9. If the school district has reason to doubt the validity of a health care provider's certification, it may require a second opinion at the school district's expense. If the opinions of the first and second health care providers differ, the school district may require certification from a third health care provider at the school district's expense. An employee may also be required to present a certification from a health care provider indicating that the employee is able to return to work.
10. Requests for leave shall be made to the school district. When leave relates to an employee's spouse, son, daughter, parent, or covered servicemember being on covered active duty, or notified of an impending call or order to covered active duty pursuant to Subparagraph IV.A.1.e. above, and such leave is foreseeable, the employee shall provide reasonable and practical notice to the school district of the need for leave. For all other leaves, employees must give thirty (30) days' written notice of a leave of absence where practicable. The failure to provide the required notice may result in a delay of the requested leave. Employees are expected to make a reasonable effort to schedule leaves resulting from planned medical treatment so as not to disrupt unduly the operations of the school district, subject to and in coordination with the health care provider.
11. The school district may require that a request for leave under Subparagraph IV.A.1.e. above be supported by a copy of the covered military member's active duty orders or other documentation issued by the military indicating active duty or a call to active duty status and the dates of active duty service. In addition, the school district may require the employee to provide sufficient certification supporting the qualifying exigency for which leave is requested.
12. During the period of a leave permitted under this policy, the school district will provide health insurance under its group health plan under the same conditions coverage would have been provided had the employee not taken the leave. The employee will be responsible for payment of the employee contribution to continue group health insurance coverage during the leave. An employee's failure to make necessary and timely contributions may result in termination of coverage. An employee who does not return to work after the leave may be required, in some situations, to reimburse the school district for the cost of the health plan premiums paid by it.
13. The school district may request or require the employee to substitute accrued paid leave for any part of the 12-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in

the administrative directives and guidelines established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave. The superintendent shall be responsible to develop directives and guidelines as necessary to implement this policy. Such directives and guidelines shall be submitted to the school board for annual review.

The school district shall comply with written notice requirements as set forth in federal regulations.

14. Employees returning from a leave permitted under this policy are eligible for reinstatement in the same or an equivalent position as provided by law. However, the employee has no greater right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during the leave.

B. Twenty-six-week Servicemember Family Military Leave

1. An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember shall be entitled to a total of twenty-six (26) work weeks of leave during a 12-month period to care for the servicemember. The leave described in this paragraph shall be available only during a single 12-month period. For purposes of this leave, the need to care for a servicemember includes both physical and psychological care.
2. During a single 12-month period, an employee shall be entitled to a combined total of twenty-six (26) work weeks of leave under Paragraphs IV.A. and IV.C. above.
3. The 12-month period referred to in this section begins on the first day the eligible employee takes leave to care for a covered servicemember and ends twelve (12) months after that date.
4. Eligible spouses employed by the school district are limited to an aggregate of twenty-six (26) weeks of leave during any 12-month period if leave is taken for birth of the employee's child or to care for the child after birth; for placement of a child with the employee for adoption or foster care or to care for the child after placement; to care for the employee's parent with a serious health condition; or to care for a covered servicemember with a serious injury or illness.
5. The school district may request or require the employee to substitute accrued paid leave for any part of the 26-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in the administrative directives and guidelines established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave.
6. An employee will be required to submit sufficient medical certification issued by the health care provider of the covered servicemember and other information in support of requested leave and eligibility for such leave under this section within fifteen (15) days from the date of the request or as soon as practicable under the circumstances.
7. The provisions of Subparagraphs IV.A.7., IV.A.10., IV.A.12., IV.A.13., and

IV.A.14. above shall apply to leaves under this section.

V. SPECIAL RULES FOR INSTRUCTIONAL EMPLOYEES

- A. An instructional employee is one whose principal function is to teach and instruct students in a class, a small group, or an individual setting. This includes, but is not limited to, teachers, coaches, driver's education instructors, and special education assistants.
- B. Instructional employees who request foreseeable medically necessary intermittent or reduced work schedule leave greater than twenty (20) percent of the workdays in the leave period may be required to:
 - 1. take leave for the entire period or periods of the planned medical treatment; or
 - 2. move to an available alternative position for which the employee is qualified, and which provides equivalent pay and benefits, but not necessarily equivalent duties.
- C. Instructional employees who request continuous leave near the end of a semester may be required to extend the leave through the end of the semester. The number of weeks remaining before the end of a semester does not include scheduled school breaks, such as summer, winter, or spring break.
 - 1. If an instructional employee begins leave for any purpose more than five (5) weeks before the end of a semester and it is likely the leave will last at least three (3) weeks, the school district may require that the leave be continued until the end of the semester.
 - 2. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last five (5) weeks of a semester, the school district may require that the leave be continued until the end of the semester if the leave will last more than two (2) weeks or if the employee's return from leave would occur during the last two (2) weeks of the semester.
 - 3. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last three (3) weeks of the semester and the leave will last more than five (5) working days, the school district may require the employee to continue taking leave until the end of the semester.
 - 4. If the school district requires an instructional employee to extend leave through the end of a semester as set forth in this paragraph, only the period of leave until the employee is ready and able to return to work shall be charged against the employee's FMLA leave entitlement. Any additional leave required by the school district to the end of the school term is not counted as FMLA leave but as an unpaid or paid leave, to the extent the instructional employee has accrued paid leave available and the school district shall maintain the employee's group health insurance and restore the employee to the same or equivalent job, including other benefits, at the conclusion of the leave.

VI. OTHER

- A. The provisions of this policy are intended to comply with applicable law, including the FMLA and applicable regulations. Any terms used from the FMLA will have the same

meaning as defined by the FMLA and/or applicable regulations. To the extent that this policy is ambiguous or contradicts applicable law, the language of the applicable law will prevail.

- B. The requirements stated in the collective bargaining agreement between employees in a certified collective bargaining unit and the school district regarding family and medical leaves (if any) shall be followed.

VII. DISSEMINATION OF POLICY

- A. A poster prepared by the U.S. Department of Labor summarizing the major provisions of the Family and Medical Leave Act and informing employees how to file a complaint shall be conspicuously posted in each school district building in areas accessible to employees and applicants for employment.
- B. This policy will be reviewed at least annually for compliance with state and federal law.

Legal References: 10 U.S.C. § 101 *et seq.* (Armed Forces General Military Law)
29 U.S.C. § 2601 *et seq.* (Family and Medical Leave Act)
38 U.S.C. § 101 (Definitions)
29 C.F.R. Part 825 (Family and Medical Leave Act)

Cross References: None

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes, section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under Minnesota Statutes, sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1);

121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).

- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;
 - 2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
 - 3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for

conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.

- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of Behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A principal shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. A teacher, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A teacher shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or another. A school employee, which does not include a school resource officer, shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- For the purpose of Minnesota Statutes, section 121A.582 (Student Discipline; Reasonable Force), a school resource officer, as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c) is not a school employee or agent of the district.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.

- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
 - 1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
 - 2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).
 - 3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;

- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 - 4. Violation of the school district's Hazing Prohibition Policy;
 - 5. Attendance problems including, but not limited to, truancy, absenteeism,

- tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
 7. Opposition to authority using physical force or violence;
 8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
 9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
 10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
 11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
 12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
 13. Violation of the school district's Weapons Policy;
 14. Violation of the school district's Violence Prevention Policy;
 15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
 16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
 17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
 18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
 19. Violation of any local, state, or federal law as appropriate;
 20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
 21. Violation of the school district's Internet Acceptable Use and Safety Policy;

22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even

though accidental or a result of poor judgment;

39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 1. a student causes or is likely to cause serious physical harm to other students or staff;
 2. the student's parent or guardian specifically consents to the use of recess detention; or

3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
 - E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
 - F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
 - G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district code of conduct, rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;

- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

- 1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
- 2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
- 3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
- 4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction

for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

C. Procedures for Removal of a Student From a Class.

1. *Specify procedures to remove a student from a class to be followed by a teacher, school administrator, or other school district employee;*
2. *Specify required approvals necessary;*
3. *Specify paperwork and reporting procedures.*

D. Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)

1. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

E. Responsibility for and Custody of a Student Removed from Class.

1. *Designation of where student is to go when removed;*
2. *Designation of how student is to get to designated destination;*
3. *Whether student must be accompanied;*
4. *Statement of what student is to do when and while removed;*
5. *Designation of who has control over and responsibility for student after removal from class.*

F. Procedures for Return of a Student to a Specific Class from Which the Student was Removed.

1. *Specification of procedures;*
2. *Actions or approvals required such as notes, conferences, readmission plans.*

G. Procedures for Notifying a Student and the Student's Parents or Guardian of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;

1. *Specification of Procedures;*
2. *Actions or approvals required, such as notes, conferences, readmission plans.*

H. Students with a Disability; Special Provisions.

1. *Procedures for consideration of whether there is a need for further assessment;*
2. *Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a student with a disability who is removed from class or disciplined; and*
3. *Any procedures determined appropriate for referring students in need of special education services to those services.*

I. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.

1. *Establishment of a chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.26;*
2. *Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.29.*

J. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.

K. Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.

L. Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.

M. Any Procedures Determined Appropriate for Referring a Student in Need of Special Education Services to Those Services;

N. Any Procedures Determined Appropriate for Ensuring Victims of Bullying who Respond with Behavior not Allowed under the School's Behavior Policies have Access to a Remedial Response, Consistent with Minnesota Statutes, section 121A.031; and

O. Unscheduled Student Removal From Class

A public school is encouraged to adopt a school policy on parental notification for unscheduled student removal from class. The public school must consult with child abuse prevention experts to incorporate best practices into the school policy. A public school with a policy on parental notification must include the policy in the employee handbook and disseminate information to school staff regarding child abuse prevention in a school setting.

XII. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any

student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425, is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

C. Disciplinary Dismissals Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.
2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the school board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education

instruction during that dismissal period.

2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services

may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes, section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.

7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes, chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent

that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the

parent or guardian providing them with access to and/or copies of the student's records.

11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of the Minnesota Department of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes, section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative

educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.

21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes, section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other sanction, intervention, or resolution in response to the assault given to the pupil and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or

had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statutes, section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes, section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minnesota Statutes, chapter 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide

relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and

6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.58 (Corporal Punishment; Prone Restraint; And Certain Physical Holds)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. §§ 121A.60 (Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.611 (Recess and Other Breaks)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: Royalton Policy 413 (Harassment and Violence)
Royalton Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)

Royalton Policy 501 (School Weapons)
Royalton I Policy 502 (Search of Student Lockers, Desks, Personal Possessions,
and Student's Person)
Royalton Policy 503 (Student Attendance)
Royalton Policy 505 (Distribution of Nonschool-Sponsored
Materials on School Premises by Students and Employees)
Royalton Policy 507.5 (School Resource Officers)
Royalton Policy 514 (Bullying Prohibition Policy)
Royalton Policy 524 (Internet Acceptable Use and Safety Policy)
Royalton Policy 525 (Violence Prevention)
Royalton Policy 526 (Hazing Prohibition)
Royalton Policy 527 (Student Use and Parking of Motor Vehicles; Patrols,
Inspections, and Searches)
Royalton Policy 610 (Field Trips)
Royalton Policy 709 (Student Transportation Safety Policy)
Royalton Policy 711 (Video Recording on School Buses)
Royalton Policy 712 (Video Surveillance Other Than on Buses)

507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

I. PURPOSE

The purpose of this policy is to describe limitations on the use of corporal punishment and prone restraint upon a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student except as provided below.

III. DEFINITIONS

1. "Corporal punishment" means conduct involving:
 - a. hitting or spanking a person with or without an object; or
 - b. unreasonable physical force that causes bodily harm or substantial emotional harm.
2. "Employee or agent of the district" does not include a school resource officer as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c).
3. "Prone restraint" means placing a child in a face-down position.

IV. PROHIBITIONS

1. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.
2. An employee or agent of the school district shall not use prone restraint.
3. An employee or agent of a district shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso.
4. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that violates IV.1 above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582. The use of reasonable force as set forth in Section V does not authorize conduct prohibited pursuant to Minnesota Statutes, section 125A.0942.

V. REASONABLE FORCE

1. Reasonable force may be used upon or toward the person of another without the other's consent when the following circumstance exists or the actor reasonably believes it to exist:
 - a. when used by a teacher, school principal, school employee, school bus driver, or other agent of the school in the exercise of lawful authority, to restrain a child or pupil to prevent bodily harm or death to the child, pupil, or another.
2. Reasonable force may be used upon or toward the person of a child without the child's consent when the following circumstance exists or the actor reasonably believes it to exist:
 - a. when used by a teacher, school principal, school employee, school bus driver, other agent of the district, or other member of the instructional, support, or supervisory staff of a public school upon or toward a child or pupil when necessary to restrain the child or pupil to prevent bodily harm or death to the child, pupil. Nothing in Minnesota Statutes, section 609.379 limits any other authorization to use reasonable force including but not limited to authorizations under Minnesota Statutes, section 121A.582, subdivision 1, and section 609.06, subdivision 1.
3. A teacher, school principal, and other school staff may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).

VI. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
 Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
 Minn. Stat. § 123B.25 (Legal Actions Against Districts and Teachers)
 Minn. Stat. § 125A.0941 (Definitions)
 Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
 Minn. Stat. § 609.06 (Authorized Use of Force)
 Minn. Stat. § 609.379 (Permitted Actions)
 Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)
 Minn. Stat. § 645.241 (Punishment for Prohibited Acts)

Cross References:
 Royalton Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
 Royalton Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
 Royalton Policy 506 (Student Discipline)
 Royalton Policy 507.5 (School Resource Officers)

Adopted: August 9, 2004
Revised: April 13, 2026

Royalton Public Schools Policy 515
Reviewed November 10, 2025

515 PROTECTION AND PRIVACY OF PUPIL RECORDS

I. PURPOSE

The school district recognizes its responsibility in regard to the collection, maintenance, and dissemination of pupil records and the protection of the privacy rights of students as provided in federal law and state statutes.

II. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding the protection and privacy of parents and students are adopted by the school district, pursuant to the requirements of 20 United States Code, section 1232g, *et seq.* (Family Educational Rights and Privacy Act (FERPA)), 34 Code of Federal Regulations, part 99 and consistent with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, and Minnesota Rules, parts 1205.0100-1205.2000.

III. DEFINITIONS

A. Authorized Representative

“Authorized representative” means any entity or individual designated by the school district, state, or an agency headed by an official of the Comptroller of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or state and local educational authorities to conduct, with respect to federal or state supported education programs, any audit or evaluation or any compliance or enforcement activity in connection with federal legal requirements that relate to these programs.

B. Biometric Record

“Biometric record,” as referred to in “Personally Identifiable,” means a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting).

C. Dates of Attendance

“Dates of attendance,” as referred to in “Directory Information,” means the period of time during which a student attends or attended a school or schools in the school district, including attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunications technologies for students who are not in the classroom, and including the period during which a student is working under a work-study program. The term does not include specific daily records of a student’s attendance at a school or schools in the school district.

D. Directory Information

“Directory Information” means information contained in an education record of a student

that would not generally be considered harmful or an invasion of privacy if disclosed. It includes, the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; dates of attendance; major field of study; grade level; enrollment status (i.e., full-time or part-time); participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended. It also includes the name, address, and telephone number of the student's parent(s). Directory information does not include:

1. a student's social security number
2. a student's identification number (ID), user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems if the identifier may be used to access education records without the use of one or more factors that authenticate the student's identity such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user;
3. a student ID or other unique personal identifier that is displayed on a student ID badge if the identifier can be used to gain access to education records when use in conjunction with one or more factors that authenticate the student's identity, such as a PIN, password, or other factor known or possessed only by the student
4. personally identifiable data which references religion, race, color, social position, or nationality; or
5. data collected from nonpublic school students, other than those who receive shared time educational services, unless written consent is given by the student's parent or guardian.

E. Education Records

1. What constitutes "education records"

Education records means those records that are: (1) directly related to a student; and (2) maintained by the school district or by a party acting for the school district.

2. What does not constitute education records

The term "education records" does not include:

- a. Records of instructional personnel that are:
 - (1) kept in the sole possession of the maker of the record;
 - (2) used only as a personal memory aid;
 - (3) not accessible or revealed to any other individual except a temporary substitute teacher; and
 - (4) destroyed at the end of the school year.
- b. Records of a law enforcement unit of the school district, provided education records maintained by the school district are not disclosed to

the unit, and the law enforcement records are:

- (1) maintained separately from education records;
- (2) maintained solely for law enforcement purposes; and
- (3) disclosed only to law enforcement officials of the same jurisdiction.

c. Records relating to an individual, including a student, who is employed by the school district which:

- (1) are made and maintained in the normal course of business;
- (2) relate exclusively to the individual in that individual's capacity as an employee; and
- (3) are not available for use for any other purpose.

However, records relating to an individual in attendance at the school district who is employed as a result of his or her status as a student are education records.

d. Records relating to an eligible student, or a student attending an institution of postsecondary education, that are:

- (1) made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his or her professional or paraprofessional capacity or assisting in that capacity;
- (2) made, maintained, or used only in connection with the provision of treatment to the student; and
- (3) disclosed only to individuals providing the treatment; provided that the records can be personally reviewed by a physician or other appropriate professional of the student's choice. For the purpose of this definition, "treatment" does not include remedial educational activities or activities that are a part of the program of instruction within the school district.

e. Records created or received by the school district after an individual is no longer a student at the school district and that are not directly related to the individual's attendance as a student.

f. Grades on peer-related papers before the papers are collected and recorded by a teacher.

F. Education Support Services Data

"Education support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by a government entity or entity under contract with a government entity designed to eliminate disparities and advance equities in educational achievement for youth by coordinating services available to participants, regardless of the youth's involvement with other government

services. Education support services data does not include welfare data under Minnesota Statutes, section 13.46.

Unless otherwise provided by law, all education support services data are private data on individuals and must not be disclosed except according to Minnesota Statutes, section 13.05 or a court order.

G. Eligible Student

“Eligible student” means a student who has attained eighteen (18) years of age or is attending an institution of postsecondary education.

H. Juvenile Justice System

“Juvenile justice system” includes criminal justice agencies and the judiciary when involved in juvenile justice activities.

I. Legitimate Educational Interest

“Legitimate educational interest” includes an interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for education data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education;
3. Perform a service or benefit for the student or the student’s family such as health care, counseling, student job placement, or student financial aid; or
4. Perform a task directly related to responding to a request for data.

J. Parent

“Parent” means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent of the student in the absence of a parent or guardian. The school district may presume the parent has the authority to exercise the rights provided herein, unless it has been provided with evidence that there is a state law or court order governing such matters as marriage dissolution, separation or child custody, or a legally binding instrument which provides to the contrary.

K. Personally Identifiable

“Personally identifiable” means that the data or information includes, but is not limited to: (a) a student’s name; (b) the name of the student’s parent or other family member; (c) the address of the student or student’s family; (d) a personal identifier such as the student’s social security number or student number or biometric record; (e) other indirect identifiers, such as the student’s date of birth, place of birth, and mother’s maiden name; (f) other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or (g) information requested by a person who the school

district reasonably believes knows the identity of the student to whom the education record relates.

L. Record

"Record" means any information or data recorded in any way including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

M. Responsible Authority

"Responsible authority" means [**Superintendent Wayne LePard**].

N. Student

"Student" includes any individual who is or has been in attendance, enrolled, or registered at the school district and regarding whom the school district maintains education records. "Student" also includes applicants for enrollment or registration at the school district and individuals who receive shared time educational services from the school district.

O. School Official

"School official" includes: (a) a person duly elected to the school board; (b) a person employed by the school board in an administrative, supervisory, instructional, or other professional position; (c) a person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

P. Summary Data

"Summary data" means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify the individual is ascertainable.

Q. Other Terms and Phrases

All other terms and phrases shall be defined in accordance with applicable state and federal law or ordinary customary usage.

IV. GENERAL CLASSIFICATION

State law provides that all data collected, created, received, or maintained by a school district are public unless classified by state or federal law as not public or private or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as private data on individuals. This data may not be disclosed to parties other than the parent or eligible student without consent, except pursuant to a valid court order, certain state statutes authorizing access, and the provisions of FERPA and the regulations promulgated thereunder.

V. STATEMENT OF RIGHTS

A. Rights of Parents and Eligible Students

Parents and eligible students have the following rights under this policy:

1. The right to inspect and review the student's education records;
2. The right to request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state or federal law, or the regulations promulgated thereunder;
4. The right to refuse release of names, addresses, and home telephone numbers of students in grades 11 and 12 to military recruiting officers and postsecondary educational institutions;
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the federal law and the regulations promulgated thereunder;
6. The right to be informed about rights under the federal law; and
7. The right to obtain a copy of this policy at the location set forth in Article XXI. of this policy.

B. Eligible Students

All rights and protections given to parents under this policy transfer to the student when he or she reaches eighteen (18) years of age or enrolls in an institution of postsecondary education. The student then becomes an "eligible student." However, the parents of an eligible student who is also a "dependent student" are entitled to gain access to the education records of such student without first obtaining the consent of the student. In addition, parents of an eligible student may be given access to education records in connection with a health or safety emergency if the disclosure meets the conditions of any provision set forth in 34 Code of Federal Regulations, section 99.31(a).

C. Students with a Disability

The school district shall follow 34 Code of Federal Regulations, sections 300.610-300.617 with regard to the privacy, notice, access, recordkeeping, and accuracy of information related to students with a disability.

VI. DISCLOSURE OF EDUCATION RECORDS

A. Consent Required for Disclosure

1. The school district shall obtain a signed and dated written informed consent of the parent of a student or the eligible student before disclosing personally identifiable information from the education records of the student, except as provided herein.
2. The written consent required by this subdivision must be signed and dated by the parent of the student or the eligible student giving the consent and shall

include:

- a. a specification of the records to be disclosed;
 - b. the purpose or purposes of the disclosure;
 - c. the party or class of parties to whom the disclosure may be made;
 - d. the consequences of giving informed consent; and
 - e. if appropriate, a termination date for the consent.
3. When a disclosure is made under this subdivision:
- a. if the parent or eligible student so requests, the school district shall provide him or her with a copy of the records disclosed; and
 - b. if the parent of a student who is not an eligible student so requests, the school district shall provide the student with a copy of the records disclosed.
4. A signed and dated written consent may include a record and signature in electronic form that:
- a. identifies and authenticates a particular person as the source of the electronic consent; and
 - b. indicates such person's approval of the information contained in the electronic consent.
5. If the responsible authority seeks an individual's informed consent to the release of private data to an insurer or the authorized representative of an insurer, informed consent shall not be deemed to have been given unless the statement is:
- a. in plain language;
 - b. dated;
 - c. specific in designating the particular persons or agencies the data subject is authorizing to disclose information about the data subject;
 - d. specific as to the nature of the information the subject is authorizing to be disclosed;
 - e. specific as to the persons or agencies to whom the subject is authorizing information to be disclosed;
 - f. specific as to the purpose or purposes for which the information may be used by any of the parties named in Subparagraph e. above, both at the time of the disclosure and at any time in the future; and
 - g. specific as to its expiration date which should be within a reasonable time, not to exceed one (1) year except in the case of authorizations given in connection with applications for: (i) life insurance or

noncancelable or guaranteed renewable health insurance and identified as such, two (2) years after the date of the policy, or (ii) medical assistance under Minnesota Statutes, chapter 256B or Minnesota Care under Minnesota Statutes, chapter 256L, which shall be ongoing during all terms of eligibility, for individualized education program health-related services provided by a school district that are subject to third party reimbursement.

6. Eligible Student Consent

Whenever a student has attained eighteen (18) years of age or is attending an institution of postsecondary education, the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student, except as provided in Article V. of this policy.

B. Prior Consent for Disclosure Not Required

The school district may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. To other school officials, including teachers, within the school district whom the school district determines have a legitimate educational interest in such records;
2. To a contractor, consultant, volunteer, or other party to whom the school district has outsourced institutional services or functions provided that the outside party:
 - a. performs an institutional service or function for which the school district would otherwise use employees;
 - b. is under the direct control of the school district with respect to the use and maintenance of education records; and
 - c. will not disclose the information to any other party without the prior consent of the parent or eligible student and uses the information only for the purposes for which the disclosure was made;
3. To officials of other schools, school districts, or postsecondary educational institutions in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer. The records shall include information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, and with proper annual notice (see Article XIX.), suspension and expulsion information pursuant to section 7917 of the federal Every Student Succeeds Act, 20 United States Code, section 7917, Royalton Public Schools Policy 529: Staff Notification of Violent Behaviors by Students, and, if applicable, data regarding a student's history of violent behavior. The records also shall include a copy of any probable cause notice or any disposition or court order under Minnesota Statutes, section 260B.171, unless the data are required to be destroyed under Minnesota Statutes, section 120A.22, subdivision 7(c) or section 121A.75. On request, the school district will provide the parent or eligible student with a copy of the education records that have been transferred and provide an opportunity for a hearing to challenge the content of those records in accordance with Article XV. of this policy;

4. To authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or the Commissioner of the State Department of Education or his or her representative, subject to the conditions relative to such disclosure provided under federal law;
5. In connection with financial aid for which a student has applied or has received, if the information is necessary for such purposes as to:
 - a. determine eligibility for the aid;
 - b. determine the amount of the aid;
 - c. determine conditions for the aid; or
 - d. enforce the terms and conditions of the aid.

“Financial aid” for purposes of this provision means a payment of funds provided to an individual or a payment in kind of tangible or intangible property to the individual that is conditioned on the individual’s attendance at an educational agency or institution;

6. To state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to state statute adopted:
 - a. before November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and such system’s ability to effectively serve the student whose records are released; or
 - b. after November 19, 1974, if the reporting or disclosure allowed by state statute concerns the juvenile justice system and the system’s ability to effectively serve, prior to adjudication, the student whose records are released, provided the officials and authorities to whom the records are disclosed certify in writing to the school district that the data will not be disclosed to any other party, except as provided by state law, without the prior written consent of the parent of the student. At a minimum, the school district shall disclose the following information to the juvenile justice system under this paragraph: a student’s full name, home address, telephone number, and date of birth; a student’s school schedule, attendance record, and photographs, if any; and parents’ names, home addresses, and telephone numbers;
7. To organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction; provided that the studies are conducted in a manner which does not permit the personal identification of parents or students by individuals other than representatives of the organization who have a legitimate interest in the information, the information is destroyed when no longer needed for the purposes for which the study was conducted, and the school district enters into a written agreement with the organization that: (a) specifies the purpose, scope, and duration of the study or studies and the information to be disclosed; (b) requires the organization to use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in the written

agreement; (c) requires the organization to conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of the organization with legitimate interests; and (d) requires the organization to destroy all personally identifiable information when information is no longer needed for the purposes for which the study was conducted and specifies the time period in which the information must be destroyed.

For purposes of this provision, the term, "organizations," includes, but is not limited to, federal, state, and local agencies and independent organizations. In the event the Department of Education determines that a third party outside of the school district to whom information is disclosed violates this provision, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years;

8. To accrediting organizations in order to carry out their accrediting functions;
9. To parents of a student eighteen (18) years of age or older if the student is a dependent of the parents for income tax purposes;
10. To comply with a judicial order or lawfully issued subpoena, provided, however, that the school district makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance therewith so that the parent or eligible student may seek protective action, unless the disclosure is in compliance with a federal grand jury subpoena, or any other subpoena issued for law enforcement purposes, and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or the disclosure is in compliance with an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18 United States Code, section 2332b(g)(5)(B), an act of domestic or international terrorism as defined in 18 United States Code, section 2331, or a parent is a party to a court proceeding involving child abuse and neglect or dependency matters, and the order is issued in the context of the proceeding. If the school district initiates legal action against a parent or student, it may disclose to the court, without a court order or subpoena, the education records of the student that are relevant for the school district to proceed with the legal action as a plaintiff. Also, if a parent or eligible student initiates a legal action against the school district, the school district may disclose to the court, without a court order or subpoena, the student's education records that are relevant for the school district to defend itself;
11. To appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health, including the mental health, or safety of the student or other individuals. The decision is to be based upon information available at the time the threat occurs that indicates that there is an articulable and significant threat to the health or safety of a student or other individuals. In making a determination whether to disclose information under this section, the school district may take into account the totality of the circumstances pertaining to a threat and may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other students. A record of this disclosure must be maintained pursuant to Paragraph XIII.E. of this policy. In addition, an educational agency or institution

may include in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community. This information may be disclosed to teachers and school officials within the school district and/or teachers and school officials in other schools who have legitimate educational interests in the behavior of the student;

12. To the juvenile justice system if information about the behavior of a student who poses a risk of harm is reasonably necessary to protect the health or safety of the student or other individuals;
13. Information the school district has designated as "directory information" pursuant to Article VII. of this policy;
14. To military recruiting officers and postsecondary educational institutions pursuant to Article XI. of this policy;
15. To the parent of a student who is not an eligible student or to the student himself or herself;
16. To appropriate parties, including parents or an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals (34 Code of Federal Regulations, part 99.36) and for bona fide epidemiologic investigations which the Commissioner of the Minnesota Department of Health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted;
17. To volunteers who are determined to have a legitimate educational interest in the data and who are conducting activities and events sponsored by or endorsed by the educational agency or institution for students or former students;
18. To the juvenile justice system, on written request that certifies that the information will not be disclosed to any other person except as authorized by law without the written consent of the parent of the student:
 - a. the following information about a student must be disclosed: a student's full name, home address, telephone number, date of birth; a student's school schedule, daily attendance record, and photographs, if any; and any parents' names, home addresses, and telephone numbers;
 - b. the existence of the following information about a student, not the actual data or other information contained in the student's education record, may be disclosed provided that a request for access must be submitted on the statutory form and it must contain an explanation of why access to the information is necessary to serve the student: (1) use of a controlled substance, alcohol, or tobacco; (2) assaultive or threatening conduct that could result in dismissal from school under the Pupil Fair Dismissal Act; (3) possession or use of weapons or look-alike weapons; (4) theft; or (5) vandalism or other damage to property. Prior to releasing this information, the principal or chief administrative officer of a school who receives such a request must, to the extent permitted by federal law, notify the student's parent or guardian by certified mail of the request to disclose information. If the student's parent or guardian

notifies the school official of an objection to the disclosure within ten (10) days of receiving certified notice, the school official must not disclose the information and instead must inform the requesting member of the juvenile justice system of the objection. If no objection from the parent or guardian is received within fourteen (14) days, the school official must respond to the request for information.

The written requests of the juvenile justice system member(s), as well as a record of any release, must be maintained in the student's file;

19. To the principal where the student attends and to any counselor directly supervising or reporting on the behavior or progress of the student if it is information from a disposition order received by a superintendent under Minnesota Statutes, section 260B.171, subdivision 3. The principal must notify the counselor immediately and must place the disposition order in the student's permanent education record. The principal also must notify immediately any teacher or administrator who directly supervises or reports on the behavior or progress of the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other school district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student, outline the offense, and describe any conditions of probation about which the school must provide information if this information is provided in the disposition order. Disposition order information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information may not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except as necessary to serve the student, to protect students and staff, or as otherwise required by law, and only to the student or the student's parent or guardian;
20. To the principal where the student attends if it is information from a peace officer's record of children received by a superintendent under Minnesota Statutes, section 260B.171, subdivision 5. The principal must place the information in the student's education record. The principal also must notify immediately any teacher, counselor, or administrator directly supervising the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student and describe the alleged offense if this information is provided in the peace officer's notice. Peace officer's record information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information must not be further disseminated by the counselor, teacher administrator, staff member, substitute, or volunteer except to communicate with the student or the student's parent or guardian as necessary to serve the student, to protect students and staff, or as otherwise

required by law.

The principal must delete the peace officer's record from the student's education record, destroy the data, and make reasonable efforts to notify any teacher, counselor, staff member, administrator, substitute, or volunteer who received information from the peace officer's record if the county attorney determines not to proceed with a petition or directs the student into a diversion or mediation program or if a juvenile court makes a decision on a petition and the county attorney or juvenile court notifies the superintendent of such action;

21. To the Secretary of Agriculture, or authorized representative from the Food and Nutrition Service or contractors acting on behalf of the Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational and other agencies and institutions receiving funding or providing benefits of one or more programs authorized under the National School Lunch Act or the Child Nutrition Act of 1966 for which the results will be reported in an aggregate form that does not identify any individual, on the conditions that: (a) any data collected shall be protected in a manner that will not permit the personal identification of students and their parents by other than the authorized representatives of the Secretary; and (b) any personally identifiable data shall be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements; or
22. To an agency caseworker or other representative of a State or local child welfare agency, or tribal organization (as defined in 25 United States Code, section 5304), who has the right to access a student's case plan, as defined and determined by the State or tribal organization, when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the State or tribal laws applicable to protecting the confidentiality of a student's education records.
23. When requested, and in accordance with requirements for parental consent in 34 Code of Federal Regulations, section 300.622(b)(2), and part 99, educational agencies or institutions may share personal student contact information and directory information for students served in special education with postsecondary transition planning and services under Minnesota Statutes, section 125A.08, paragraph (b), clause (1), whether public or private, with the Minnesota Department of Employment and Economic Development, as required for coordination of services to students with disabilities under Minnesota Statutes, sections 125A.08, paragraph (b), clause (1); 125A.023; and 125A.027.

C. Nonpublic School Students

The school district may disclose personally identifiable information from the education records of a nonpublic school student, other than a student who receives shared time educational services, without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. Pursuant to a valid court order;
2. Pursuant to a statute specifically authorizing access to the private data;
3. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiological investigations which the Commissioner of the Minnesota Department of Health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted; or
4. to appropriate parties, including parents or an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

VII. RELEASE OF DIRECTORY INFORMATION

A. Educational Data

1. Educational data designated as directory information is public data on individuals to the extent required under federal law. Directory information must be designated pursuant to the provisions of:
 - a. Minnesota Statutes, section 13.32, subdivision 5; and
 - b. 20 United States Code, section 1232g, and 34 Code of Federal Regulations, section 99.37, which were in effect on January 3, 2012.
2. The school district may not designate a student's home address, telephone number, email address, or other personal contact information as directory information under Minnesota Statutes, section 13.32.
3. A parent's personal contact information must be treated as private data on individuals regardless of whether that contact information was previously designated as or treated as directory information under Minnesota Statutes, section 13.32, subdivision 2.
4. When requested, the school district must share personal contact information and directory information, whether public or private, with the Minnesota Department of Education, as required for federal reporting purposes.

B. Former Students

Unless a former student validly opted out of the release of directory information while the student was in attendance and has not rescinded the opt out request at any time, the school district may disclose directory information from the education records generated by it regarding the former student without meeting the requirements of Paragraph C. of this Article. In addition, under an explicit exclusion from the definition of an "education record," the school district may release records that only contain information about an individual obtained after he or she is no longer a student at the school district and that are not directly related to the individual's attendance as a student (e.g., a student's activities as an alumnus of the school district).

C. Present Students and Parents

The school district may disclose directory information from the education records of a

student and information regarding parents without prior written consent of the parent of the student or eligible student, except as provided herein.

1. When conducting the directory information designation and notice process required by federal law, the school district shall give parents and students notice of the right to refuse to let the district designate specified data about the student as directory information.
2. The school district shall give annual notice by any means that are reasonably likely to inform the parents and eligible students of:
 - a. the types of personally identifiable information regarding students and/or parents that the school district has designated as directory information;
 - b. the parent's or eligible student's right to refuse to let the school district designate any or all of those types of information about the student and/or the parent as directory information; and
 - c. the period of time in which a parent or eligible student has to notify the school district in writing that he or she does not want any or all of those types of information about the student and/or the parent designated as directory information.
3. Allow a reasonable period of time after such notice has been given for a parent or eligible student to inform the school district in writing that any or all of the information so designated should not be disclosed without the parent's or eligible student's prior written consent, except as provided in Article VI. of this policy.
4. A parent or eligible student may not opt out of the directory information disclosures to:
 - a. prevent the school district from disclosing or requiring the student to disclose the student's name, ID, or school district e-mail address in a class in which the student is enrolled; or
 - b. prevent the school district from requiring a student to wear, to display publicly, or to disclose a student ID card or badge that exhibits information that may be designated as directory information and that has been properly designated by the school district as directory information.
5. The school district shall not disclose or confirm directory information without meeting the written consent requirements contained in Paragraph VI.A. of this policy if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.

D. Procedure for Obtaining Nondisclosure of Directory Information

The parent's or eligible student's written notice shall be directed to the responsible authority and shall include the following:

1. Name of the student and/or parent, as appropriate;

2. Home address;
3. School presently attended by student;
4. Parent's legal relationship to student, if applicable; and
5. Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which shall only be applicable for that school year.

E. Duration

The designation of any information as directory information about a student or parents will remain in effect for the remainder of the school year unless the parent or eligible student provides the written notifications provided herein.

VIII. DISCLOSURE OF PRIVATE RECORDS

A. Private Records

For the purposes herein, education records are records which are classified as private data on individuals by state law and which are accessible only to the student who is the subject of the data and the student's parent if the student is not an eligible student. The school district may not disclose private records or their contents except as summary data, or except as provided in Article VI. of this policy, without the prior written consent of the parent or the eligible student. The school district will use reasonable methods to identify and authenticate the identity of parents, students, school officials, and any other party to whom personally identifiable information from education records is disclosed.

B. Private Records Not Accessible to Parent

In certain cases, state law intends, and clearly provides, that certain information contained in the education records of the school district pertaining to a student be accessible to the student alone, and to the parent only under special circumstances, if at all.

1. The responsible authority may deny access to private data by a parent when a minor student who is the subject of that data requests that the responsible authority deny such access. The minor student's request must be submitted in writing setting forth the reasons for denying access to the parent and must be signed by the minor. Upon receipt of such request the responsible authority shall determine if honoring the request to deny the parent access would be in the best interest of the minor data subject. In making this determination the responsible authority shall consider the following factors:
 - a. whether the minor is of sufficient age and maturity to be able to explain the reasons for and understand the consequences of the request to deny access;
 - b. whether the personal situation of the minor is such that denying parental access may protect the minor data subject from physical or emotional harm;
 - c. whether there are grounds for believing that the minor data subject's

reasons for precluding parental access are reasonably accurate;

- d. whether the data in question is of such a nature that disclosure of it to the parent may lead to physical or emotional harm to the minor data subject; and
- e. whether the data concerns medical, dental or other health services provided pursuant to Minnesota Statutes, sections 144.341-144.347, in which case the data may be released only if the failure to inform the parent would seriously jeopardize the health of the minor.

C. Private Records Not Accessible to Student

Students shall not be entitled to access to private data concerning financial records and statements of the student's parent or any information contained therein.

D. Military-Connected Youth Identifier

When a school district updates its enrollment forms in the ordinary course of business, the school district must include a box on the enrollment form to allow students to self-identify as a military-connected youth. For purposes of this Paragraph, a "military-connected youth" means having an immediate family member, including a parent or sibling, who is currently in the armed forces either as a reservist or on active duty or has recently retired from the armed forces. Data collected under this provision is private data on individuals, but summary data may be published by the Department of Education.

IX. DISCLOSURE OF CONFIDENTIAL RECORDS

A. Confidential Records

Confidential records are those records and data contained therein which are made not public by state or federal law, and which are inaccessible to the student and the student's parents or to an eligible student.

B. Reports Under the Maltreatment of Minors Reporting Act

Pursuant to Minnesota Statutes, chapter 260E, written copies of reports pertaining to a neglected and/or physically and/or sexually abused child shall be accessible only to the appropriate welfare and law enforcement agencies. In respect to other parties, such data shall be confidential and will not be made available to the parent or the subject individual by the school district. The subject individual, however, may obtain a copy of the report from either the local welfare agency, county sheriff, or the local police department subject to the provisions of Minnesota Statutes, chapter 260E.

Regardless of whether a written report is made under Minnesota Statutes, chapter 260E, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.

C. Investigative Data

Data collected by the school district as part of an active investigation undertaken for the

purpose of the commencement or defense of pending civil legal action, or are retained in anticipation of a pending civil legal action are classified as protected nonpublic data in the case of data not on individuals, and confidential data in the case of data on individuals.

1. The school district may make any data classified as protected non-public or confidential pursuant to this subdivision accessible to any person, agency, or the public if the school district determines that such access will aid the law enforcement process, promote public health or safety, or dispel widespread rumor or unrest.
2. A complainant has access to a statement he or she provided to the school district.
3. Parents or eligible students may have access to investigative data of which the student is the subject, but only to the extent the data is not inextricably intertwined with data about other school district students, school district employees, and/or attorney data as defined in Minnesota Statutes, section 13.393.
4. Once a civil investigation becomes inactive, civil investigative data becomes public unless the release of the data would jeopardize another pending civil legal action, except for those portions of such data that are classified as not public data under state or federal law. Any civil investigative data presented as evidence in court or made part of a court record shall be public. For purposes of this provision, a civil investigation becomes inactive upon the occurrence of any of the following events:
 - a. a decision by the school district, or by the chief attorney for the school district, not to pursue the civil legal action. However, such investigation may subsequently become active if the school district or its attorney decides to renew the civil legal action;
 - b. the expiration of the time to file a complaint under the statute of limitations or agreement applicable to the civil legal action; or
 - c. the exhaustion or expiration of rights of appeal by either party to the civil legal action.
5. A "pending civil legal action" for purposes of this subdivision is defined as including, but not limited to, judicial, administrative, or arbitration proceedings.

D. Chemical Abuse Records

To the extent the school district maintains records of the identity, diagnosis, prognosis, or treatment of any student which are maintained in connection with the performance of any drug abuse prevention function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, such records are classified as confidential and shall be disclosed only for the purposes and under the circumstances expressly authorized by law.

X. DISCLOSURE OF SCHOOL RECORDS PRIOR TO EXCLUSION OR EXPULSION HEARING

At a reasonable time prior to any exclusion or expulsion hearing, the student and the student's parent or guardian or representative shall be given access to all school district records pertaining

to the student, including any tests or reports upon which the action proposed by the school district may be based, pursuant to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, section 121A.40, *et seq.*

XI. DISCLOSURE OF DATA TO MILITARY RECRUITING OFFICERS AND POSTSECONDARY EDUCATIONAL INSTITUTIONS

- A. The school district will release the names, addresses, electronic mail address (which shall be the electronic mail addresses provided by the school district, if available, that may be released to military recruiting officers only), and home telephone numbers of students in grades 11 and 12 to military recruiting officers and postsecondary educational institutions within sixty (60) days after the date of the request unless a parent or eligible student has refused in writing to release this data pursuant to Paragraph C. below.
- B. Data released to military recruiting officers under this provision:
1. may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military;
 2. cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces; and
 3. copying fees shall not be imposed.
- C. A parent or eligible student has the right to refuse the release of the name, address, electronic mail addresses (which shall be the electronic mail addresses provided by the school, if available, that may be released to military recruiting officers only) or home telephone number to military recruiting officers and postsecondary educational institutions. To refuse the release of the above information to military recruiting officers and postsecondary educational institutions, a parent or eligible student must notify the responsible authority **Joel Swenson, MS/HS Principal in writing by September 15th** each year. The written request must include the following information:
1. Name of student and parent, as appropriate;
 2. Home address;
 3. Student's grade level;
 4. School presently attended by student;
 5. Parent's legal relationship to student, if applicable;
 6. Specific category or categories of information which are not to be released to military recruiting officers and postsecondary educational institutions; and
 7. Specific category or categories of information which are not to be released to the public, including military recruiting officers and postsecondary educational institutions.
- D. Annually, the school district will provide public notice by any means that are reasonably likely to inform the parents and eligible students of their rights to refuse to release the names, addresses, and home phone numbers of students in grades 11 and 12 without

prior consent.

- E. A parent or eligible student's refusal to release the above information to military recruiting officers and postsecondary educational institutions does not affect the school district's release of directory information to the rest of the public, which includes military recruiting officers and postsecondary educational institutions. In order to make any directory information about a student private, the procedures contained in Article VII. of this policy also must be followed. Accordingly, to the extent the school district has designated the name, address, home phone number, and grade level of students as directory information, absent a request from a parent or eligible student not to release such data, this information will be public data and accessible to members of the public, including military recruiting officers and postsecondary educational institutions.

XII. LIMITS ON REDISCLOSURE

A. Redisclosure

Consistent with the requirements herein, the school district may only disclose personally identifiable information from the education records of a student on the condition that the party to whom the information is to be disclosed will not disclose the information to any other party without the prior written consent of the parent of the student or the eligible student, except that the officers, employees, and agents of any party receiving personally identifiable information under this Article may use the information, but only for the purposes for which the disclosure was made.

B. Redisclosure Not Prohibited

- 1. Paragraph A. of this Article does not prevent the school district from disclosing personally identifiable information under Article VI. of this policy with the understanding that the party receiving the information may make further disclosures of the information on behalf of the school district provided:
 - a. The disclosures meet the requirements of Article VI. of this policy; and
 - b. The school district has complied with the record-keeping requirements of Article XIII. of this policy.
- 2. Paragraph A. of this Article does not apply to disclosures made pursuant to court orders or lawfully issued subpoenas or litigation, to disclosures of directory information, to disclosures to a parent or student or to parents of dependent students, or to disclosures concerning sex offenders and other individuals required to register under 42 United States Code, section 14071. However, the school district must provide the notification required in Paragraph XII.D. of this policy if a redisclosure is made based upon a court order or lawfully issued subpoena.

C. Classification of Disclosed Data

The information disclosed shall retain the same classification in the hands of the party receiving it as it had in the hands of the school district.

D. Notification

The school district shall inform the party to whom a disclosure is made of the requirements set forth in this section, except for disclosures made pursuant to court

orders or lawfully issued subpoenas, disclosure of directory information under Article VII. of this policy, disclosures to a parent or student, or disclosures to parents of a dependent student. In the event that the Family Policy Compliance Office determines that a state or local educational authority, a federal agency headed by an official listed in 34 Code of Federal Regulations, section 99.31(a)(3), or an authorized representative of a state or local educational authority or a federal agency headed by an official listed in section 99.31(a)(3), or a third party outside of the school district improperly rediscloses personally identifiable information from education records or fails to provide notification required under this section of this policy, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years.

XIII. RESPONSIBLE AUTHORITY; RECORD SECURITY; AND RECORD KEEPING

A. Responsible Authority

The responsible authority shall be responsible for the maintenance and security of student records.

B. Record Security

The principal of each school subject to the supervision and control of the responsible authority shall be the records manager of the school, and shall have the duty of maintaining and securing the privacy and/or confidentiality of student records.

C. Plan for Securing Student Records

The building principal shall submit to the responsible authority a written plan for securing students records by September 1 of each school year. The written plan shall contain the following information:

1. A description of records maintained;
2. Titles and addresses of person(s) responsible for the security of student records;
3. Location of student records, by category, in the buildings;
4. Means of securing student records; and
5. Procedures for access and disclosure.

D. Review of Written Plan for Securing Student Records

The responsible authority shall review the plans submitted pursuant to Paragraph C. of this Article for compliance with the law, this policy, and the various administrative policies of the school district. The responsible authority shall then promulgate a chart incorporating the provisions of Paragraph C. which shall be attached to and become a part of this policy.

E. Record Keeping

1. The principal shall, for each request for and each disclosure of personally identifiable information from the education records of a student, maintain a record, with the education records of the student, that indicates:

- a. the parties who have requested or received personally identifiable information from the education records of the student;
 - b. the legitimate interests these parties had in requesting or obtaining the information; and
 - c. the names of the state and local educational authorities and federal officials and agencies listed in Subparagraph VI.B.4. of this policy that may make further disclosures of personally identifiable information from the student's education records without consent.
2. In the event the school district discloses personally identifiable information from an education record of a student pursuant to Paragraph XII.B. of this policy, the record of disclosure required under this Article shall also include:
- a. the names of the additional parties to which the receiving party may disclose the information on behalf of the school district;
 - b. the legitimate interests under Article VI. of this policy which each of the additional parties has in requesting or obtaining the information; and
 - c. a copy of the record of further disclosures maintained by a state or local educational authority or federal official or agency listed in Subparagraph VI.B.4. of this policy in accordance with 34 Code of Federal Regulations, section 99.32 and to whom the school district disclosed information from an education record. The school district shall request a copy of the record of further disclosures from a state or local educational authority or federal official or agency to whom education records were disclosed upon a request from a parent or eligible student to review the record of requests for disclosure.
3. Subparagraph XIII.E.1. does not apply to requests by or disclosure to a parent of a student or an eligible student, disclosures pursuant to the written consent of a parent of a student or an eligible student, requests by or disclosures to other school officials under Subparagraph VI.B.1. of this policy, to requests for disclosures of directory information under Article VII. of this policy, or to a party seeking or receiving the records as directed by a federal grand jury or other law enforcement subpoena and the issuing court or agency has ordered that the existence or the contents of the subpoena or the information provided in response to the subpoena not be disclosed or as directed by an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18 United States Code, section 2332b(g)(5)(B) or an act of domestic or international terrorism.
4. The record of requests of disclosures may be inspected by:
- a. the parent of the student or the eligible student;
 - b. the school official or his or her assistants who are responsible for the custody of the records; and
 - c. the parties authorized by law to audit the record-keeping procedures of the school district.

5. The school district shall record the following information when it discloses personally identifiable information from education records under the health or safety emergency exception:
 - a. the articulable and significant threat to the health or safety of a student or other individual that formed the basis for the disclosure; and
 - b. the parties to whom the school district disclosed the information.
6. The record of requests and disclosures shall be maintained with the education records of the student as long as the school district maintains the student's education records.

XIV. RIGHT TO INSPECT AND REVIEW EDUCATION RECORDS

A. Parent of a Student, an Eligible Student or the Parent of an Eligible Student Who is Also a Dependent Student

The school district shall permit the parent of a student, an eligible student, or the parent of an eligible student who is also a dependent student who is or has been in attendance in the school district to inspect or review the education records of the student, except those records which are made confidential by state or federal law or as otherwise provided in Article VIII. of this policy.

B. Response to Request for Access

The school district shall respond to any request pursuant to Paragraph A. of this Article immediately, if possible, or within ten (10) days of the date of the request, excluding Saturdays, Sundays, and legal holidays.

C. Right to Inspect and Review

The right to inspect and review education records under Paragraph A. of this Article includes:

1. The right to a response from the school district to reasonable requests for explanations and interpretations of records; and
2. If circumstances effectively prevent the parent or eligible student from exercising the right to inspect and review the education records, the school district shall provide the parent or eligible student with a copy of the records requested or make other arrangements for the parent or eligible student to inspect and review the requested records.
3. Nothing in this policy shall be construed as limiting the frequency of inspection of the education records of a student with a disability by the student's parent or guardian or by the student upon the student reaching the age of majority.

D. Form of Request

Parents or eligible students shall submit to the school district a written request to inspect education records which identify as precisely as possible the record or records he or she wishes to inspect.

E. Collection of Student Records

If a student's education records are maintained in more than one (1) location, the responsible authority may collect copies of the records or the records themselves from the various locations so they may be inspected at one (1) site. However, if the parent or eligible student wishes to inspect these records where they are maintained, the school district shall attempt to accommodate those wishes. The parent or eligible student shall be notified of the time and place where the records may be inspected.

F. Records Containing Information on More Than One Student

If the education records of a student contain information on more than one (1) student, the parent or eligible student may inspect and review or be informed of only the specific information which pertains to that student.

G. Authority to Inspect or Review

The school district may presume that either parent of the student has authority to inspect or review the education records of a student unless the school district has been provided with evidence that there is a legally binding instrument or a state law or court order governing such matters as marriage dissolution, separation, or custody which provides to the contrary.

H. Fees for Copies of Records

1. The school district shall charge a reasonable fee for providing photocopies or printed copies of records unless printing a copy is the only method to provide for the inspection of data. In determining the amount of the reasonable fee, the school district shall consider the following:
 - a. the cost of materials, including paper, used to provide the copies;
 - b. the cost of the labor required to prepare the copies;
 - c. any schedule of standard copying charges established by the school district in its normal course of operations;
 - d. any special costs necessary to produce such copies from machine-based record-keeping systems, including but not limited to computers and microfilm systems; and
 - e. mailing costs.
2. If one hundred (100) or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and, instead, the charge shall be no more than twenty-five (25) cents for each page copied.
3. The cost of providing copies shall be borne by the parent or eligible student.
4. The responsible authority, however, may not impose a fee for a copy of an education record made for a parent or eligible student if doing so would effectively prevent or, in the case of a student with a disability, impair the parent or eligible student from exercising their right to inspect or review the student's education records.

XV. REQUEST TO AMEND RECORDS; PROCEDURES TO CHALLENGE DATA

A. Request to Amend Education Records

The parent of a student or an eligible student who believes that information contained in the education records of the student is inaccurate, misleading, or violates the privacy rights of the student may request that the school district amend those records.

1. The request shall be in writing, shall identify the item the requestor believes to be inaccurate, misleading, or in violation of the privacy or other rights of the student, shall state the reason for this belief, and shall specify the correction the requestor wishes the school district to make. The request shall be signed and dated by the requestor.
2. The school district shall decide whether to amend the education records of the student in accordance with the request within thirty (30) days after receiving the request.
3. If the school district decides to refuse to amend the education records of the student in accordance with the request, it shall inform the parent of the student or the eligible student of the refusal and advise the parent or eligible student of the right to a hearing under Paragraph B. of this Article.

B. Right to a Hearing

If the school district refuses to amend the education records of a student, the school district, on request, shall provide an opportunity for a hearing in order to challenge the content of the student's education records to ensure that information in the education records of the student is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. A hearing shall be conducted in accordance with Paragraph C. of this Article.

1. If, as a result of the hearing, the school district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall amend the education records of the student accordingly and so inform the parent of the student or the eligible student in writing.
2. If, as a result of the hearing, the school district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parent or eligible student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school district, or both.
3. Any statement placed in the education records of the student under Paragraph B. of this Article shall:
 - a. be maintained by the school district as part of the education records of the student so long as the record or contested portion thereof is maintained by the school district; and
 - b. if the education records of the student or the contested portion thereof is disclosed by the school district to any party, the explanation shall also be disclosed to that party.

C. Conduct of Hearing

1. The hearing shall be held within a reasonable period of time after the school district has received the request, and the parent of the student or the eligible student shall be given notice of the date, place, and time reasonably in advance of the hearing.
2. The hearing may be conducted by any individual, including an official of the school district who does not have a direct interest in the outcome of the hearing. The school board attorney shall be in attendance to present the school board's position and advise the designated hearing officer on legal and evidentiary matters.
3. The parent of the student or eligible student shall be afforded a full and fair opportunity for hearing to present evidence relative to the issues raised under Paragraphs A. and B. of this Article and may be assisted or represented by individuals of his or her choice at his or her own expense, including an attorney.
4. The school district shall make a decision in writing within a reasonable period of time after the conclusion of the hearing. The decision shall be based solely on evidence presented at the hearing and shall include a summary of evidence and reasons for the decision.

D. Appeal

The final decision of the designated hearing officer may be appealed in accordance with the applicable provisions of Minnesota Statutes, chapter 14 relating to contested cases.

XVI. PROBLEMS ACCESSING DATA

- A. The data practices compliance official is the designated employee to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems.
- B. Data practices compliance official means **Joel Swenson, MS/HS Principal**.
- C. Any request by an individual with a disability for reasonable modifications of the school district's policies or procedures for purposes of accessing records shall be made to the data practices compliance official.

XVII. COMPLAINTS FOR NONCOMPLIANCE WITH FERPA

A. Where to File Complaints

Complaints regarding alleged violations of rights accorded parents and eligible students by FERPA, and the rules promulgated thereunder, shall be submitted in writing to the U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue S.W., Washington, D.C. 20202-8520.

B. Content of Complaint

A complaint filed pursuant to this Article must contain specific allegations of fact giving reasonable cause to believe that a violation of FERPA and the rules promulgated thereunder has occurred.

XVIII. WAIVER

A parent or eligible student may waive any of his or her rights provided herein pursuant to FERPA. A waiver shall not be valid unless in writing and signed by the parent or eligible student. The school district may not require such a waiver.

XIX. ANNUAL NOTIFICATION OF RIGHTS

A. Contents of Notice

The school district shall give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student’s education records and the procedure for inspecting and reviewing education records;
2. That the parent or eligible student has a right to seek amendment of the student’s education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights and the procedure for requesting amendment of records;
3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;
4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the school district to comply with the requirements of FERPA and the rules promulgated thereunder;
5. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest for purposes of disclosing education records to other school officials whom the school district has determined to have legitimate educational interests; and
6. That the school district forwards education records on request to a school in which a student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student’s enrollment or transfer and that such records may include suspension and expulsion records pursuant to the federal Every Student Succeeds Act and, if applicable, a student’s history of violent behavior.

B. Notification to Parents of Students Having a Primary Home Language Other Than English

The school district shall provide for the need to effectively notify parents of students identified as having a primary or home language other than English.

C. Notification to Parents or Eligible Students Who are Disabled

The school district shall provide for the need to effectively notify parents or eligible students identified as disabled.

XX. DESTRUCTION AND RETENTION OF RECORDS

Destruction and retention of records by the school district shall be controlled by state and federal law.

XXI. COPIES OF POLICY

Copies of this policy may be obtained by parents and eligible students at the superintendent's office.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32, Subd. 5 (Directory Information)
Minn. Stat. § 13.393 (Attorneys)
Minn. Stat. Ch. 14 (Administrative Procedures Act)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Stat. § 127A.852 (Military-Connected Youth Identifier)
Minn. Stat. § 144.341-144.347 (Consent of Minors for Health Services)
Minn. Stat. Ch. 256B (Medical Assistance for Needy Persons)
Minn. Stat. Ch. 256L (MinnesotaCare)
Minn. Stat. § 260B.171, Subds. 3 and 5 (Disposition Order and Peace Officer Records of Children)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 363A.42 (Public Records; Accessibility)
Minn. Stat. § 480.40 (Personal Information, Dissemination)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
10 U.S.C. § 503(b) and (c) (Enlistments: Recruiting Campaigns; Compilation of Directory Information)
18 U.S.C. § 2331 (Definitions)
18 U.S.C. § 2332b (Acts of Terrorism Transcending National Boundaries)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
20 U.S.C. § 6301 *et seq.* (Every Student Succeeds Act)
20 U.S.C. § 7908 (Armed Forces Recruiting Information)
20 U.S.C. § 7917 (Transfer of School Disciplinary Records)
25 U.S.C. § 5304 (Definitions – Tribal Organization)
26 U.S.C. §§ 151 and 152 (Internal Revenue Code)
42 U.S.C. § 1711 *et seq.* (Child Nutrition Act)
42 U.S.C. § 1751 *et seq.* (Richard B. Russell National School Lunch Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)
34 C.F.R. § 300.610-300.627 (Confidentiality of Information)
42 C.F.R. § 2.1 *et seq.* (Confidentiality of Drug Abuse Patient Records)
Gonzaga University v. Doe, 536 U.S. 273 309 (2002)
Dept. of Admin. Advisory Op. No. 21-008 (December 8, 2021)

Cross References: Royalton Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Royalton Policy 417 (Chemical Use and Abuse)
Royalton Policy 506 (Student Discipline)
Royalton Policy 519 (Interviews of Students by Outside Agencies)
Royalton Policy 520 (Student Surveys)
Royalton Policy 711 (Video Recording on School Buses)
Royalton Policy 722 (Public Data Requests)

Resources U.S. Department of Education: *FAQs on Photos and Videos under FERPA* |

Protecting Student Privacy (accessed 012926)

U.S. Department of Education: *Letter to Wachter Regarding Surveillance Video of Multiple Students* | *Protecting Student Privacy* (accessed 012926)

U.S. Department of Education: *School Resource Officers, School Law Enforcement Units, and the Family Educational Rights and Privacy Act (FERPA)* | *Protecting Student Privacy* (accessed 012926)

U.S. Department of Education: *Protecting Student Privacy While Using Online Educational Services: Requirements and Best Practices* | *Protecting Student Privacy* (accessed 012926)

U.S. Department of Education: *FERPA/IDEA Crosswalk* | *Protecting Student Privacy* (accessed 012926)

U.S. Department of Education: *What is the Protection of Pupil Rights Amendment?* | *Protecting Student Privacy* (accessed 012926)

Minnesota Department of Health: *The Family Educational Rights and Privacy Act (FERPA) and Immunization Data* (including *Possible School Consent Language for Sharing Immunization Data with Registries*) (accessed 012926)

507.5 SCHOOL RESOURCE OFFICERS

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I. PURPOSE

The purpose of this policy is to establish the contractual duties and training requirements of a school resource officer.

II. GENERAL STATEMENT OF POLICY

The school district, upon securing the services of one or more school resource officers, is committed to establishing the qualifications and duties required of these officers. Any contract for the services of a school resources officer with the school district must meet the requirements of this policy.

III. DEFINITIONS

- A. "School" means an elementary school, middle school or secondary school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13.
- B. "School resource officer" means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer's regular responsibilities through the terms of a contract entered between the peace officer's employer and the designated school district or charter school.

IV. CONTRACTUAL DUTIES

- A. A school resource officer's contractual duty with the school district shall include:
 - 1. fostering a positive school climate through relationship building and open communication;
 - 2. protecting students, staff, and visitors to the school grounds from criminal activity;
 - 3. serving as a liaison from law enforcement to school officials;
 - 4. providing advice on safety drills;
 - 5. identifying vulnerabilities in school facilities and safety protocols;
 - 6. educating and advising students and staff on law enforcement topics; and,
 - 7. enforcement of criminal laws.
 - 8. Conflict resolution
 - 9. addiction/substance abuse education
 - 10. safe driving, bike and pedestrian safety

11. Cyber awareness
 12. bullying prevention
- B. The school district may contract with a school resource officer's employer for the officer to perform additional duties to those described in Paragraph IV.A.
 - C. A school resource officer must not use force or the authority of their office solely to enforce school rules or policies or participate in the enforcement of discipline for violations of school rules.
 - D. Nothing in this Article limits any other duty or responsibility imposed on peace officers; limits the expectation that peace officers will exercise professional judgment and discretion to protect the health, safety, and general welfare of the public when carrying out their duties; or creates a duty for school resource officers to protect students, staff, or others on school grounds that is different from the duty to protect the public as a whole.

V. TRAINING

- A. Except as provided for in Paragraphs V.B., V.C., and V.D. below, beginning September 1, 2025, a peace officer assigned to serve as a school resource officer must complete a training course that provides instruction on the learning objectives identified in Minnesota Statutes, section 626.8482, subdivision 4 prior to assuming the duties of a school resource officer.
- B. A peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the training mandated under Paragraph V.A. above before June 1, 2027. A peace officer covered under this paragraph may complete a supplemental training course approved by the board pursuant to Minnesota Statutes, section 626.8482, subdivision 4, paragraph (b), to satisfy the training requirement.
- C. If an officer's employer is unable to provide the required training course to the officer prior to the officer assuming the duties of a school resource officer, the officer must complete the required training within six months of assuming the duties of a school resource officer. The officer is not required to perform the duties described in Minnesota Statutes, section 626.8482, subdivision 2, paragraph (a), clause (4) or (5), until the officer has completed the required training course. The officer must review any policy adopted by the officer's employer pursuant to section 626.8482, subdivision 6 before assuming the other duties of a school resource officer and must comply with that policy.
- D. An officer who is serving as a substitute school resource officer for fewer than sixty (60) student contact days within a school year is not obligated to complete the required training or perform the duties described in Minnesota Statutes, section 626.8482 subdivision 2, paragraph (a), clause (4) or (5), but must review and comply with any policy adopted pursuant to subdivision 6 by the law enforcement agency that employs the substitute school resource officer.
- E. For each school resource officer employed by an agency, the chief law enforcement officer must maintain a copy of the most recent training certificate issued to the officer for completion of the training mandated under this section.

Minn. Stat. § 123B.02, subd. 25 (General Powers of Independent School Districts – School Resource Officers)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

Cross References: Royalton School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Royalton School District Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Royalton School District Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Royalton School District Policy 506 (Student Discipline)

Resources: MN House of Representatives: [School Resource Officers](#) (accessed 10/02/25)
MN Department of Public Safety: [School Resource Officer Training](#) (accessed 10/02/25)
MN Department of Public Safety: [FAQs for Mandated School Resource Officer \(SRO\) Requirements](#) (accessed 10/02/25)
U.S. Department of Education: [FAQs on Photos and Videos under FERPA](#) (accessed 10/02/25)
U.S. Department of Education: [School Resource Officers, School Law Enforcement Units, and the Family Educational Rights and Privacy Act \(FERPA\)](#) (accessed 10/02/25)
U.S. Department of Education: [Does FERPA distinguish between School Resource Officers \(SROs\) and other local police officers who work in a school?](#) (accessed 10/02/25)

514 BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited:
 - 1. on the school premises, at the school functions or activities, on the school transportation;
 - 2. by the use of electronic technology and communications on the school premises, during the school functions or activities, on the school transportation, or on the school computers, networks, forums, and mailing lists; or
 - 3. by use of electronic technology and communications off the school premises to the extent such use substantially and materially disrupts student learning or the school environment.
- B. A school-aged child who voluntarily participates in a public school activity, such as a cocurricular or extracurricular activity, is subject to the policy provisions applicable to the public school students participating in the activity.
- C. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources. This policy also applies to sexual exploitation.

- D. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

Malicious and sadistic conduct and sexual exploitation by a school district or school staff member, independent contractor, or enrolled student against a staff member, independent contractor, or student that occurs as described in Article II.A above is prohibited.

- E. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- F. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- G. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- H. False accusations or reports of bullying against another student are prohibited.
- I. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
1. The developmental ages and maturity levels of the parties involved;
 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 3. Past incidences or past or continuing patterns of behavior;
 4. The relationship between the parties involved; and
 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- J. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term "bullying" specifically includes cyberbullying, malicious and sadistic conduct, and sexual exploitation.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. "Malicious and sadistic conduct" means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.

- F. "On school premises, on school district property, at school functions or activities, or on

school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- G. “Prohibited conduct” means bullying, cyberbullying, malicious and sadistic conduct, sexual exploitation, or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about prohibited conduct.
- H. “Remedial response” means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- I. “Student” means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct

shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three school days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and the student's developmental age and behavioral history. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent or guardian of students who are targets of bullying or other prohibited conduct and the parent or guardian of alleged

perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law. For purposes of notification presumed under this paragraph, a parent or legal guardian may designate in writing to the school another individual to be notified of the prohibited conduct.

- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct.

VII. TRAINING AND EDUCATION

- A. Consistent with its applicable policies and practices, the school district must discuss this policy with students, school personnel and volunteers and provide appropriate training for all school district personnel to prevent, identify, and respond to prohibited conduct. The school district must establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minnesota Statutes, section 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk

for perpetrating or being the target or victim of bullying or other prohibited conduct in school;

4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-

discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. Article II, paragraph D, regarding malicious and sadistic conduct must be conspicuously posted throughout each school building.
- C. This policy shall be conspicuously posted in the administrative offices of the school and school district in summary form.
- D. This policy must be distributed to each school district or school employee and independent contractor, if the contractor regularly interacts with students, at the time of employment with the district or the school.
- E. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- F. This policy shall be available to all parents and other school community members in an electronic format in the languages appearing on the school district's or a school's website, consistent with the district policies and practices.
- G. The school district shall provide an electronic copy of its most recently amended policy to the Minnesota Commissioner of Education.
- H. The school district designates [insert name of staff member] as the primary contact person in the school building to receive reports of prohibited conduct

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minnesota Statutes, sections 121A.031 and 121A.0312 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definitions)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Model Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.0312 (Malicious and Sadistic Conduct)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. Ch. 124E (Charter Schools)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References:

Royalton Policy 413 (Harassment and Violence)
Royalton Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Royalton Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Royalton Policy 423 (Employee-Student Relationships)
Royalton Policy 501 (School Weapons Policy)
Royalton Policy 506 (Student Discipline)
Royalton Policy 507 (Corporal Punishment)
Royalton Policy 515 (Protection and Privacy of Pupil Records)
Royalton Policy 521 (Student Disability Nondiscrimination)
Royalton Policy 522 (Title IX Sex Nondiscrimination Policy)
Royalton Policy 524 (Internet Acceptable Use and Safety Policy)
Royalton Policy 525 (Violence Prevention)
Royalton Policy 526 (Hazing Prohibition)
Royalton Policy 529 (Staff Notification of Violent Behavior by Students)
Royalton Policy 709 (Student Transportation Safety Policy)
Royalton Policy 711 (Video Recording on School Buses)
Royalton Policy 712 (Video Surveillance Other Than on Buses)

521 STUDENT DISABILITY NONDISCRIMINATION

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
 - 2. has a record of such an impairment;
 - 3. is regarded as having such an impairment; or
 - 4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact **Leah Roske, 120 S Hawthorn St Royalton, MN 56373, 320-584-4267**. This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References: Minn. Stat. § 363A.03, Subd. 12 (Definitions)
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Cross References: Royalton Policy 402 (Disability Nondiscrimination)

531 THE PLEDGE OF ALLEGIANCE

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 and Subd. 4 (United States Flag)

Cross References: None

533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

- A. Nutrition Promotion and Education
 - 1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;

- b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
 - 2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.
- B. Physical Activity
 - 1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
 - 2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
 - 3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
- C. Communications with Parents
 - 1. The school district recognizes that parents and guardians have a primary role in promoting their children’s health and well-being.
 - 2. The school district will support parents’ efforts to provide a healthy diet and daily physical activity for their children.
 - 3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
 - 4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents’ efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

- A. School Meals
 - 1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
 - 2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
 - 3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.

4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:

- a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
 - 2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student’s individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
 - 3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.
- E. Food and Beverage Marketing in Schools
- 1. School-based marketing will be consistent with nutrition education and health promotion.
 - 2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

- 1. The superintendent will designate a school district official to oversee the school district’s wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
- 2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

- 1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
- 2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district’s website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

- 1. After approval by the school board, the wellness policy will be implemented throughout the school district.

2. The school district will post its wellness policy on its website, to the extent it maintains a website.

[Note: Per Minnesota Statutes section 121A.215, when available, a school district must post its current local school wellness policy on its website.]

B. Annual Reporting

[Note: The Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis.]

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)

42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

806 CRISIS MANAGEMENT POLICY

I. PURPOSE

The purpose of this Model Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district. The step-by-step procedures suggested by this Policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation. Each school district should develop tailored building-specific crisis management plans for each school building in the school district, and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with emergency responders and other relevant community organizations. The school district will ensure that relevant emergency responders in the community have access to their building-specific crisis management plans and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

II. GENERAL INFORMATION

A. The Policy and Plans

The school district's Crisis Management Policy has been created in consultation with local community response agencies and other appropriate individuals and groups that would likely be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building-specific crisis management plan to meet that building's specific situation and needs.

The school district's administration and/or the administration of each building shall present tailored building-specific crisis management plans to the school board for review and approval. The building-specific crisis management plans will include general crisis procedures and crisis-specific procedures. Upon approval by the school board, such crisis management plans shall be an addendum to this Crisis Management Policy. This Policy and the plans will be maintained and updated on an annual basis.

B. Elements of the District Crisis Management Policy

1. General Crisis Procedures

The Crisis Management Policy includes general crisis procedures for securing buildings, classroom evacuation, building evacuation, campus evacuation, and sheltering. The Policy designates the individual(s) who will determine when these actions will be taken. These district-wide procedures may be modified by building administrators when creating their building-specific crisis management plans. A communication system will be in place to enable the designated individual to be contacted at all times in the event of a potential crisis, setting forth the method to contact the designated individual, the provision of at least

two designees when the contact person is unavailable, and the method to convey contact information to the appropriate staff persons. The alternative designees may include members of the emergency first responder response team. A secondary method of communication should be included in the plan for use when the primary method of communication is inoperable. Each building in the school district will have access to a copy of the Comprehensive School Safety Guide (2011 Edition) to assist in the development of building-specific crisis management plans.

All general crisis procedures will address specific procedures for the safe evacuation of children and employees with special needs such as physical, sensory, motor, developmental, and mental health challenges.

a. Lock-Down Procedures

Lock-down procedures will be used in situations where harm may result to persons inside the school building, such as a shooting, hostage incident, intruder, trespass, disturbance, or when determined to be necessary by the building administrator or his or her designee. The building administrator or designee will announce the lock-down over the public address system or other designated system. Code words will not be used. Provisions for emergency evacuation will be maintained even in the event of a lock-down. Each building administrator will submit lock-down procedures for their building as part of the building-specific crisis management plan.

b. Evacuation Procedures

Evacuations of classrooms and buildings—shall be implemented at the discretion of the building administrator or his or her designee. Each building's crisis management plan will include procedures for transporting students and staff a safe distance from harm to a designated safe area until released by the building administrator or designee. Safe areas may change based upon the specific emergency situation. The evacuation procedures should include specific procedures for children with special needs, including children with limited mobility (wheelchairs, braces, crutches, etc.), visual impairments, hearing impairments, and other sensory, developmental, or mental health needs. The evacuation procedures should also address transporting necessary medications for students that take medications during the school day.

c. Sheltering Procedures

Sheltering provides refuge for students, staff, and visitors within the school building during an emergency. Shelters are safe areas that maximize the safety of inhabitants. Safe areas may change based upon the specific emergency. The building administrator or his or her designee will announce the need for sheltering over the public address system or other designated system. Each building administrator will submit sheltering procedures for his or her building as part of the building-specific crisis management plan.

2. Crisis-Specific Procedures

The Crisis Management Policy includes crisis-specific procedures for crisis situations that may occur during the school day or at school-sponsored events and functions. These district-wide procedures are designed to enable building administrators to tailor response procedures when creating building-specific crisis management plans.

3. School Emergency Response Teams

a. Composition

The building administrator in each school building will select a school emergency response team that will be trained to respond to emergency situations. All school emergency response team members will receive on-going training to carry out the building's crisis management plans and will have knowledge of procedures, evacuation routes, and safe areas. For purposes of student safety and accountability, to the extent possible, school emergency response team members will not have direct responsibility for the supervision of students. Team members must be willing to be actively involved in the resolution of crises and be available to assist in any crisis situation as deemed necessary by the building administrator. Each building will maintain a current list of school emergency response team members which will be updated annually. The building administrator, and his or her alternative designees, will know the location of that list in the event of a school emergency. A copy of the list will be kept on file in the school district office, or in a secondary location in single building school districts.

b. Leaders

The building administrator or his or her designee will serve as the leader of the school emergency response team and will be the primary contact for emergency response officials. In the event the primary designee is unavailable, the designee list should include more than one alternative designee and may include members of the emergency response team. When emergency response officials are present, they may elect to take command and control of the crisis. It is critical in this situation that school officials assume a resource role and be available as necessary to emergency response officials.

III. PREPARATION BEFORE AN EMERGENCY

A. Communication

1. District Employees

Teachers generally have the most direct contact with students on a day-to-day basis. As a result, they must be aware of their role in responding to crisis situations. This also applies to non-teaching school personnel who have direct contact with students. All staff shall be aware of the school district's Crisis Management Policy and their own building's crisis management plan. Each school's building-specific crisis management plan shall include the method and dates of dissemination of the plan to its staff. Employees will receive a copy of

the relevant building-specific crisis management plans and shall receive periodic training on plan implementation.

2. Students and Parents

Students and parents shall be made aware of the school district's Crisis Management Policy and relevant tailored crisis management plans for each school building. Each school district's building-specific crisis management plan shall set forth how students and parents are made aware of the district and school-specific plans. Students shall receive specific instruction on plan implementation and shall participate in a required number of drills and practice sessions throughout the school year.

B. Planning and Preparing for Fire

1. Designate a safe area at least 50 feet away from the building to enable students and staff to evacuate. The safe area should not interfere with emergency responders or responding vehicles and should not be in an area where evacuated persons are exposed to any products of combustion. (Depending on the wind direction, where the building on fire is located, the direction from which the fire is arriving, and the location of fire equipment, the distance may need to be extended.)
2. Each building's facility diagram and site plan shall be available in appropriate areas of the building and shall identify the most direct evacuation routes to the designated safe areas both inside and outside of the building. The facility diagram and site plan must identify the location of the fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs.
3. Teachers and staff will receive training on the location of the primary emergency evacuation routes and alternate routes from various points in the building. During fire drills, students and staff will practice evacuations using primary evacuation routes and alternate routes.
4. Certain employees, such as those who work in hazardous areas in the building, will receive training on the locations and proper use of fire extinguishers and protective clothing and equipment.
5. Fire drills will be conducted periodically without warning at various times of the day and under different circumstances, e.g., lunchtime, recess, and during assemblies. State law requires a minimum of five fire drills each school year, consistent with Minnesota Statutes, section 299F.30. See Minnesota Statutes, section 121A.035.
6. A record of fire drills conducted at the building will be maintained in the building administrator's office.
7. The school district will have prearranged sites for emergency sheltering and transportation as needed.
8. The school district will determine which staff will remain in the building to perform essential functions if safe to do so (e.g., switchboard, building engineer, etc.). The school district also will designate an administrator or his or her

designee to meet local fire or law enforcement agents upon their arrival.

C. Facility Diagrams and Site Plans

All school buildings will have a facility diagram and site plan that includes the location of primary and secondary evacuation routes, exits, designated safe areas inside and outside of the building, and the location of fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs. All facility diagrams and site plans will be updated regularly and whenever a major change is made to a building. Facility diagrams and site plans will be maintained by the building administrator and will be easily accessible and on file in the school district office. Facility diagrams and site plans will be provided to first responders, such as fire and law enforcement personnel.

D. Emergency Telephone Numbers

Each building will maintain a current list of emergency telephone numbers and the names and addresses of local, county, and state personnel who may be involved in a crisis situation. The list will include telephone numbers for local police, fire, ambulance, hospital, the Poison Control Center, county and state emergency management agencies, local public works departments, local utility companies, the public health nurse, mental health/suicide hotlines, and the county welfare agency. A copy of this list will be kept on file in the school district office, or at a secondary location for single building school districts and will be updated annually.

School district employees will receive training on how to make emergency contacts, including 911 calls, when the school district's main telephone number and location is electronically conveyed to emergency personnel instead of the specific building in need of emergency services.

School district plans will set forth a process to internally communicate an emergency, using telephones in classrooms, intercom systems, or two-way radios, as well as the procedure to enable the staff to rapidly convey emergency information to a building designee. Each plan will identify a primary and secondary method of communication for both internal and secondary use. It is recommended that the plan include several methods of communication because computers, intercoms, telephones, and cell phones may not be operational or may be dangerous to use during an emergency.

E. Warning and Notification Systems

The school district shall maintain a warning system designed to inform students, staff, and visitors of a crisis or emergency. This system shall be maintained on a regular basis under the maintenance plan for all school buildings. The school district should consider an alternate notification system to address the needs of staff and students with special needs, such as vision or hearing.

The building administrator shall be responsible for informing students and employees of the warning system and the means by which the system is used to identify a specific crisis or emergency situation. Each school's building-specific crisis management plan will include the method and frequency of dissemination of the warning system information to students and employees.

F. Early School Closure Procedures

The superintendent will make decisions about closing school or buildings as early in the day as possible. The early school closure procedures will set forth the criteria for early school closure (e.g., weather-related, utility failure, or a crisis situation), will specify how closure decisions will be communicated to staff, students, families, and the school community (designated broadcast media, local authorities, e-mail, or district or school building web sites), and will discuss the factors to be considered in closing and reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

G. Media Procedures

The superintendent has the authority and discretion to notify parents or guardians and the school community in the event of a crisis or early school closure. The superintendent will designate a spokesperson who will notify the media in the event of a crisis or early school closure. The spokesperson shall receive training to ensure that the district is in strict compliance with federal and state law relative to the release of private data when conveying information to the media.

H. Behavioral Health Crisis Intervention Procedures

Short-term behavioral health crisis intervention procedures will set forth the procedure for initiating behavioral health crisis intervention plans. The procedures will utilize available resources including the school psychologist, counselor, community behavioral health crisis intervention, or others in the community. Counseling procedures will be used whenever the superintendent or the building administrator determines it to be necessary, such as after an assault, a hostage situation, shooting, or suicide. The behavioral health crisis intervention procedures shall include the following steps:

1. Administrator will meet with relevant persons, including school psychologists and counselors, to determine the level of intervention needed for students and staff.
2. Designate specific rooms as private counseling areas.
3. Escort siblings and close friends of any victims as well as others in need of emotional support to the counseling areas.
4. Prohibit media from interviewing or questioning students or staff.
5. Provide follow-up services to students and staff who receive counseling.
6. Resume normal school routines as soon as possible.

I. Long-Term Recovery Intervention Procedures

Long-term recovery intervention procedures may involve both short-term and long-term recovery planning:

1. Physical/structural recovery.
2. Fiscal recovery.
3. Academic recovery.
4. Social/emotional recovery.

IV. ACTIVE SHOOTER DRILL

A. Definitions

1. "Active shooter drill" means an emergency preparedness drill designed to teach students, teachers, school personnel, and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school. An active shooter drill is not an active shooter simulation, nor may an active shooter drill include any sensorial components, activities, or elements which mimic a real life shooting.
2. "Active shooter simulation" means an emergency exercise including full-scale or functional exercises, designed to teach adult school personnel and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school which also incorporates sensorial components, activities, or elements mimicking a real life shooting. Activities or elements mimicking a real life shooting include, but are not limited to, simulation of tactical response by law enforcement. An active shooter simulation is not an active shooter drill.
3. "Evidence-based" means a program or practice that demonstrates any of the following:
 - a. a statistically significant effect on relevant outcomes based on any of the following:
 - i. strong evidence from one or more well designed and well implemented experimental studies;
 - ii. moderate evidence from one or more well designed and well implemented quasi-experimental studies; or
 - iii. promising evidence from one or more well designed and well implemented correlational studies with statistical controls for selection bias.
 - b. a rationale based on high-quality research findings or positive evaluations that the program or practice is likely to improve relevant outcomes, including the ongoing efforts to examine the effects of the program or practice.
4. "Full-scale exercise" means an operations-based exercise that is typically the most complex and resource-intensive of the exercise types and often involves multiple agencies, jurisdictions, organizations, and real-time movement of resources.

5. "Functional exercises" means an operations-based exercise designed to assess and evaluate capabilities and functions while in a realistic, real-time environment, however, movement of resources is usually simulated.

B. Criteria

An active shooter drill conducted according to Minnesota Statutes, section 121A.037 with students in early childhood through grade 12 must be:

1. accessible;
2. developmentally appropriate and age appropriate, including using appropriate safety language and vocabulary;
3. culturally aware;
4. trauma-informed; and
5. inclusive of accommodations for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

C. Student Mental Health and Wellness

Active shooter drill protocols must include a reasonable amount of time immediately following the drill for teachers to debrief with their students. The opportunity to debrief must be provided to students before regular classroom activity may resume. During the debrief period, students must be allowed to access any mental health services available on campus, including counselors, school psychologists, social workers, or cultural liaisons. An active shooter drill must not be combined or conducted consecutively with any other type of emergency preparedness drill. An active shooter drill must be accompanied by an announcement prior to commencing. The announcement must use concise and age-appropriate language and, at a minimum, inform students there is no immediate danger to life and safety.

D. Notice

1. The school district must provide notice of a pending active shooter drill to every student's parent or legal guardian before an active shooter drill is conducted. Whenever practicable, notice must be provided at least 24 hours in advance of a pending active shooter drill and inform the parent or legal guardian of the right to opt their student out of participating.
2. If a student is opted out of participating in an active shooter drill, no negative consequence must impact the student's general school attendance record nor may nonparticipation alone make a student ineligible to participate in or attend school activities.
3. The Commissioner must ensure the availability of alternative safety education for students who are opted out of participating or otherwise exempted from an active shooter drill. Alternative safety education must provide essential safety instruction through less sensorial safety training methods and must be appropriate for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

E. Participation in Active Shooter Drills

Any student in early childhood through grade 12 must not be required to participate in an active shooter drill that does not meet the Criteria set forth above.

F. Active Shooter Simulations

A student must not be required to participate in an active shooter simulation. An active shooter simulation must not take place during regular school hours if a majority of students are present, or expected to be present, at the school. A parent or legal guardian of a student in grades 9 through 12 must have the opportunity to opt their student into participating in an active shooter simulation.

G. Violence Prevention

1. A school district or charter school conducting an active shooter drill must provide students in middle school and high school at least one hour, or one standard class period, of violence prevention training annually.
2. The violence prevention training must be evidence-based and may be delivered in-person, virtually, or digitally. Training must, at a minimum, teach students the following:
 - a. how to identify observable warning signs and signals of an individual who may be at risk of harming oneself or others;
 - b. the importance of taking threats seriously and seeking help; and
 - c. the steps to report dangerous, violent, threatening, harmful, or potentially harmful activity, including providing information about the Department of Public Safety's statewide anonymous threat reporting system and any local threat reporting systems.

[NOTE: The Minnesota legislature enacted the addition to 2.c in 2025 (Session Law Chapter 35).]

3. A school district or charter school must ensure that students have the opportunity to contribute to their school's safety and violence prevention planning, aligned with the recommendations for multi-hazard planning for schools, including but not limited to:
 - a. student opportunities for leadership related to prevention and safety;
 - b. encouragement and support to students in establishing clubs and programs focused on safety; and
 - c. providing students with the opportunity to seek help from adults and to learn about prevention connected to topics including bullying, sexual harassment, sexual assault, and suicide.

H. Board Meeting

At a regularly scheduled school board meeting, a school board of a district that has conducted an active shooter drill must consider the following:

1. the effect of active shooter drills on the safety of students and staff; and
2. the effect of active shooter drills on the mental health and wellness of students and staff.

V. SAMPLE PROCEDURES INCLUDED IN THIS POLICY

Sample procedures for the various hazards/emergencies listed below are attached to this Policy for use when drafting specific crisis management plans. Additional sample procedures may be found in the Response section of the *Comprehensive School Safety Guide* (2011 Edition). After approval by the school board, an adopted procedure will become an addendum to the Crisis Management Policy.

- A. Fire
- B. Hazardous Materials
- C. Severe Weather: Tornado/Severe Thunderstorm/Flooding
- D. Medical Emergency
- E. Fight/Disturbance
- F. Assault
- G. Intruder
- H. Weapons
- I. Shooting
- J. Hostage
- K. Bomb Threat
- L. Chemical or Biological Threat
- M. Checklist for Telephone Threats
- N. Demonstration
- O. Suicide
- P. Lock-down Procedures
- Q. Shelter-In-Place Procedures
- R. Evacuation/Relocation
- S. Media Procedures
- T. Post-Crisis Procedures
- U. School Emergency Response Team

- V. Emergency Phone Numbers
- W. Highly Contagious Serious Illness or Pandemic Flu

VI. MISCELLANEOUS PROCEDURES

A. Chemical Accidents

Procedures for reporting chemical accidents shall be posted at key locations such as chemistry labs, art rooms, swimming pool areas, and janitorial closets.

B. Visitors

The school district shall implement procedures mandating visitor sign in and visitors in school buildings. See MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites).

The school district shall implement procedures to minimize outside entry into school buildings except at designated check-in points and assure that all doors are locked prior to and after regular building hours.

C. Student Victims of Criminal Offenses at or on School Property

The school district shall establish procedures allowing student victims of criminal offenses on school property the opportunity to transfer to another school within the school district.

D. Radiological Emergencies at Nuclear Generating Plants [OPTIONAL]

School districts within a 10-mile radius of the Monticello or Prairie Island nuclear power plants will implement crisis plans in the event of an accident or incident at the power plant.

Questions relative to the creation or implementation of such plans will be directed to the Minnesota Department of Public Safety.

- Legal References:**
- Minn. Stat. Ch. 12 (Emergency Management)
 - Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)
 - Minn. Stat. § 121A.035 (Crisis Management Policy)
 - Minn. Stat. § 121A.038 (Students Safe at School)
 - Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
 - Minn. Stat. § 299F.30 (Fire Drill in School; Doors and Exits)
 - Minn. Stat. § 326B.02, Subd. 6 (Powers)
 - Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)
 - Minn. Stat. § 609.605, Subd. 4 (Trespasses)
 - Minn. Rules Ch. 7511 (Fire Code)
 - 20 U.S.C. § 1681, *et seq.* (Title IX)
 - 20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)
 - 20 U.S.C. § 7912 (Unsafe School Choice Option)
 - 42 U.S.C. § 5121 *et seq.* (Disaster Relief and Emergency Assistance)

- Cross References:**
- Royalton Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)

Royalton Policy 413 (Harassment and Violence)
Royalton Policy 501 (School Weapons Policy)
Royalton Policy 506 (Student Discipline)
Royalton Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students
with IEPs from School Grounds)
Royalton Policy 903 (Visitors to School District Buildings and Sites)
Comprehensive School Safety Guide
[Minnesota School Safety Center - Resources \(mn.gov\)](http://mn.gov)

Resources:

I Love U Guys Foundation, *Standard Response Protocol*
<https://iloveguys.org/The-Standard-Response-Protocol.html> (012325)

Safe and Sound Schools
<https://safeandsoundschools.org/> (012325)

904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by non-staff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.
- C. "Material and substantial disruption" of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- D. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions,

posters, underground newspapers whether written by students, employees or others, and tangible objects.

- E. "Minor" means any person under the age of eighteen (18).
- F. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- G. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- H. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 - 4. advertises any product or service not permitted to minors by law;
 - 5. advocates violence or other illegal conduct;
 - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, or ethnic origin);

7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or

limitation.

- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37 (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)

Cross References: Royalton Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)

Royalton High School

Costa Rica Trip 2027

Purpose:

To immerse students in Costa Rican culture, allowing them to use and further develop their Spanish communication skills and knowledge of Costa Rican food, history, agriculture, geography, etc.

Benefits of student travel:

- authentic cultural experiences
- authentic communication experiences
- connects the classroom to the Spanish-speaking world
- creates connections between Spanish and other curricular areas (e.g. history, science, music)
- forms intercultural bonds and understanding
- improves conversational ability and confidence
- sparks academic and personal interest in continued language study

Itinerary:

Proposed Itinerary

June 12	Leave the MSP airport in the afternoon and arrive in Costa Rica in the late evening. Spend the night near the airport in Alajuela.
June 13	Travel through Grecia y Sarchi en route to La Fortuna with your Spanish-speaking guide. Learn about Costa Rica's history and unique handicrafts on the way. Eat lunch and take pictures at los Viveros Jardín y Café in Grecia. Eat dinner on your own as you explore the small town of La Fortuna. Spend the night in a hotel with a view of Arenal volcano. BL
June 14	After breakfast, depart for rafting nearby. Enjoy the fun and exhilaration of class II and III rapids as you see sloths, iguanas, and frogs in the native habitat. You will be eating lunch near the river. In the afternoon, you will have more time to explore La Fortuna and get supper in town before leaving for the hotel. BL
June 15	Enjoy an excursion on horseback through the natural areas at the foot of the volcano and afterwards, relax in the natural hot springs where you will have dinner. BLD
June 16	Hike around the Arenal Volcano with your guide. View the region's unique floral and fauna as you get closer to the volcano. Enjoy a picnic lunch as you take a break from your hike. BL

June 17	Travel to Monteverde with a stop on the way for lunch on your own, then visit a coffee and cacao plantation and learn how coffee and chocolate are made. Eat a typical Costa Rican dinner before relaxing at your hotel in Monteverde. BD
June 18	See the rainforest from above as you zipline at Parque Selvatura. Eat lunch at the park and visit the sloths there after the adrenaline wears off. Then return to Monteverde for supper on your own. BL
June 19	Get to know the butterflies of Costa Rica with a visit to the butterfly garden. In the afternoon, travel by bus to Playa Conchal and eat dinner as a group at one of the local restaurants. BD
June 20	Wake up just steps from the beach and spend the morning swimming in the turquoise waters of Playa Conchal. Depart in the afternoon on a catamaran cruise from nearby Playa Flamingo. Enjoy views of the coast and an opportunity to snorkel in the clear waters before you watch the sun go down on the Pacific Ocean. Enjoy dinner as a group. BD
June 21	Travel to Parque Manuel Antonio in the morning. It's a 6 hour drive with beautiful views of the coast. We will stop for lunch en route and enjoy dinner together near the hotel. BD
June 22	Start your day learning to surf near Manuel Antonio National Park. Then enjoy a nature walk through the park with your guide to see a variety of animals in their natural habitat. If we have a large group, part of the group will surf in the afternoon and do the nature walk in the morning. We will have lunch together as a group nearby. BL
June 23	Spend your last day on the beach or shopping for souvenirs- you decide. Lunch is on your own but we will have our last dinner together so we can share our stories of the day and our favorite memories of the trip. BD
June 24	Leave for the airport in the early morning. If our flight arrives in MN around/after midnight, we may add a night to sleep at a hotel near the airport. B
June 25*	Depending on the flight's arrival time, students may be picked up in the morning or take a bus back to Royalton. B

*Note- The actual itinerary and dates are subject to change depending on group size and logistics, transportation and lodging availability etc. Actual tour dates will not vary more than +/- 2 days. Finalized tour dates will be determined in October once airfare is secured.

Tentative student cost for trip: \$3000

<p>Cost includes:</p> <ul style="list-style-type: none">● round-trip airfare● travel insurance● lodging● whole group transportation● breakfasts, lunches and/or dinners as indicated in itinerary● activities as indicated in itinerary	<p>Cost <u>does not</u> include:</p> <ul style="list-style-type: none">● transportation to/from airport, TBD depending on group size● passport costs● meals not indicated in itinerary● tips for tour guides/drivers, projected to be \$50 cash● souvenirs
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Fundraising Ideas:

Depending on student interest, possible fundraising could include:

- after-school hispanic craft lessons
- concession stand
- sale of food or other goods (i.e. coffee, wreaths, water softener salt)
- fun run/walk
- trivia night
- donations

Availability:

The trip is open to students taking Spanish II or higher during the 2026-2027 school year.

Chaperones:

The trip will have at least a 1:10 chaperone-to-student ratio. Possible chaperones include: Interested parents of participating students and/or Royalton School District teachers. Chaperone cost is the same as student cost.

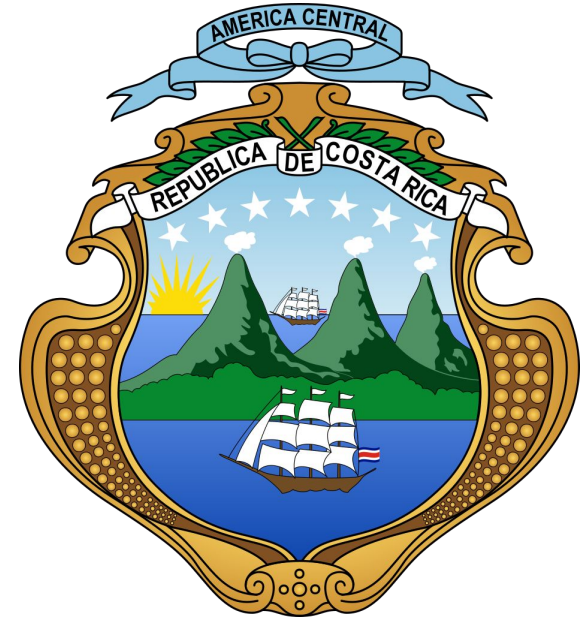
COSTA RICA TRIP- JUNE/JULY 2027



13 days/approx.\$3000



Day 1- Travel from Minneapolis to San José Costa Rica





**DAY 2- Sarchí
Oxcarts and Costa
Rican history**



**Day 3- La Fortuna
Horseback riding and hot
springs**



**Day 4- Río Sarapiquí
Rafting**



**Day 5- Volcán Arenal
Nature walk**



**Day 6-Monteverde
Coffee/cacao
plantation tour**



**Day 7- Monteverde
Sloth sanctuary and
butterfly garden visit**



**Day 8- Monteverde
Zipline and canopy
tour**



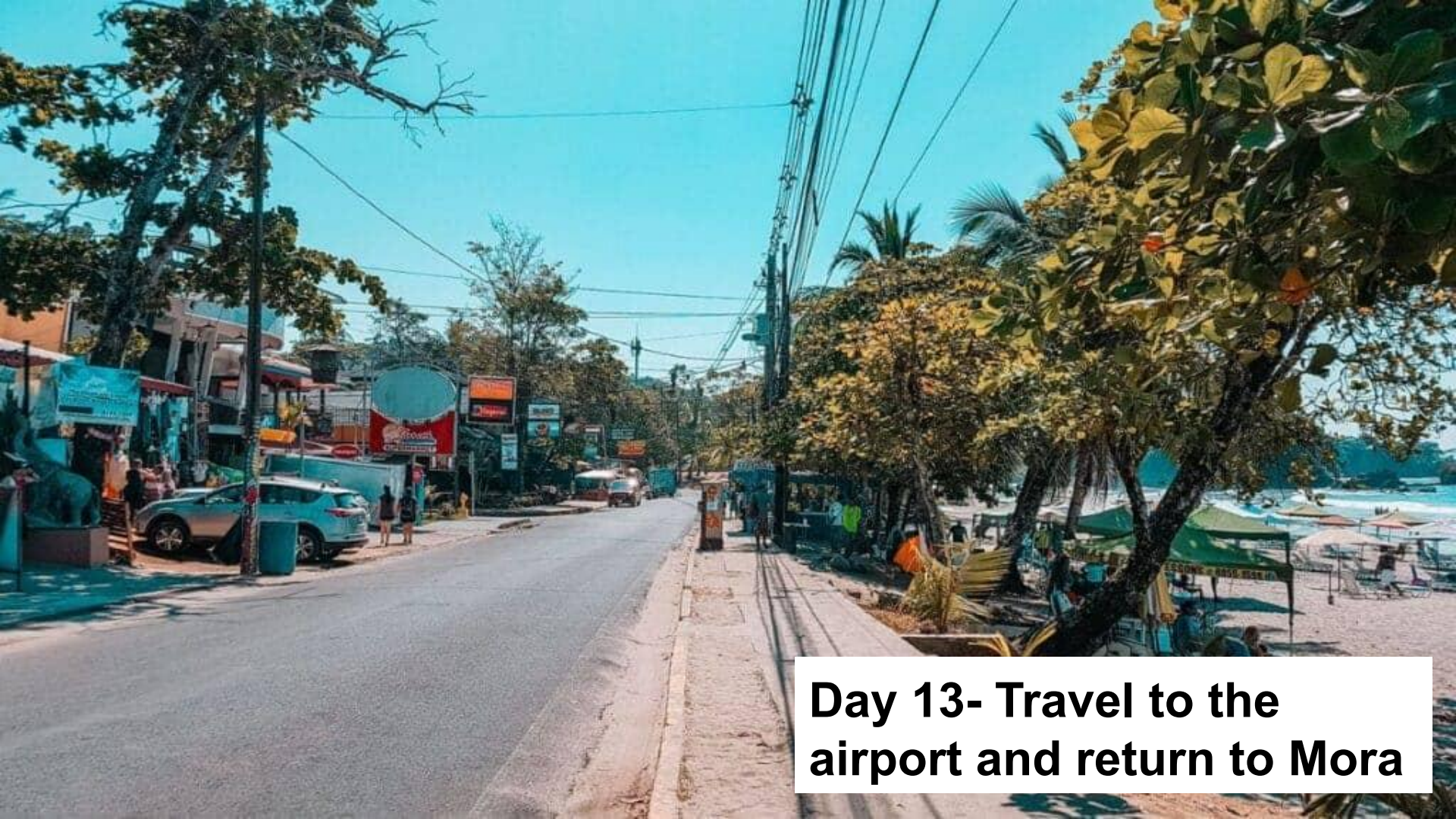
**Day 9- Playa Flamingo
Beach time and sunset
catamaran cruise**



Day 10- Travel to Manuel Antonio National Park by bus along the Pacific Coast



**Day 12- Manuel Antonio
Surf lessons/beach**



Day 13- Travel to the airport and return to Mora

Details:

- **Trip will be provided by Moradventures Tours LLC unless there is space on the Mora High School trip**
- **Cost includes airfare, lodging, travel insurance, all activities listed in the itinerary and breakfast daily. Lunch will be included on the days with scheduled activities/tours. Students should plan to bring money for additional meals and souvenirs.**
- **Dates are flexible and will depend on the preferences of the group and airfare availability**
- **Deposits are refundable until flight reservations are made (likely in October of 2026)**

ECFE & Early Childhood Screening Coordinator

115 duty days - 0.62% FTE

Collective Bargaining Unit: REM

Little Royals Early Childhood Family Education is seeking applicants to fill an Early Childhood Family Education Coordinator/Educator position at Royalton Public Schools.

This position requires an energetic, creative person who will work collaboratively with community and district programs and staff in the following roles: ECFE Coordinator (75%), ECFE Educator (15%), Early Childhood Screening Coordinator 10%.

As the ECFE Coordinator, the successful candidate will provide leadership to plan and implement programming for the District's ECFE and early childhood screening programs. Knowledge of parent and early education, planning and monitoring budgets and community resources required.

ECFE Educators plan and facilitate developmentally appropriate curriculum for children, maintain appropriate records, materials, reports, and communications with families and appropriate agencies in the community and school.

The ideal candidate for this position must have excellent interpersonal and supervisory skills, be motivated, self-directed, flexible, able to work in both a team setting and independently with a wide variety of people. Organizational skills, along with excellent oral and written communication skills, required

ECFE Essential Duties & Responsibilities

Program Leadership & Management

- Plan, develop, coordinate, and evaluate ECFE programs in alignment with Minnesota ECFE statutes and district policies
- Ensure programming reflects best practices in early childhood education, family systems, and parent education
- Oversee class schedules and program logistics
- Use data to guide continuous program improvement

Staff Supervision & Support

- Supervise, mentor, and evaluate ECFE teaching staff, parent educators, and support staff and facilitate staff meetings, professional learning, and reflective practice

- Support collaborative teaching models between early childhood teachers and parent educators
- Provide coverage for ECFE classrooms as a child educator

Family & Community Engagement

- Promote inclusive, culturally responsive, and family-centered practices
- Build partnerships with families, community agencies, school district departments, and early childhood programs
- Coordinate outreach efforts to ensure equitable access for all families

Compliance & Reporting

- Ensure compliance with state ECFE requirements, licensing, and funding guidelines
- Prepare required reports, documentation, and program data for the district and Minnesota Department of Education
- Manage program budgets and monitor expenditures

Curriculum & Parent Education

- Support development and implementation of play-based early learning experiences
- Guide parent education topics such as child development, positive guidance, social-emotional learning, and family well-being
- Ensure alignment between child learning experiences and parent education components

EC Screening Essential Duties & Responsibilities

Program Coordination & Compliance

- Coordinate all aspects of early childhood developmental screenings in accordance with state laws, district policies, and best practices
- Develop and maintain annual screening schedules, procedures, and timelines
- Ensure accurate documentation, data collection, reporting, and record retention
- Monitor program compliance and prepare reports for district administration and state agencies

Screening Operations

- Organize and oversee screening events, including site setup, staffing, materials, and follow-up

- Coordinate screening components (developmental, vision, hearing, social-emotional, health, and motor skills, as required)
- Train, schedule, and support screening staff and volunteers
- Ensure screening environments are welcoming, culturally responsive, and family-friendly

Family Communication & Support

- Communicate screening information, timelines, and results clearly and respectfully to families
- Provide families with resources, referrals, and next steps when concerns are identified
- Collaborate with families to address questions, concerns, and follow-up needs
- Support equitable access to screening for all families, including multilingual and underserved populations

Collaboration & Referral

- Collaborate with ECFE, preschool, early intervention, special education, health services, and community partners
- Coordinate referrals for further evaluation or services when indicated
- Serve as a liaison between families, schools, and community agencies

Data & Continuous Improvement

- Maintain screening databases and analyze participation and outcome data
- Identify trends and gaps to improve outreach and program effectiveness
- Support district initiatives related to early learning, school readiness, and child find

Minnesota Licensure in Birth to Grade 3 or Pre-K Education is required.

Please apply online at <https://www.royaltonpublicschools.org/> under employment opportunities. Royalton Public Schools is an equal opportunity employer.

Banding/Grading

JOB DESCRIPTION

TITLE: Early Childhood Teacher on Special Assignment

1. BASIC FUNCTION

Under the general supervision of the Director of Community Education, to facilitate student success and growth in academic and interpersonal skills through implementing district approved curriculum in school readiness and early childhood family education programs. This role is also responsible for overseeing Early Childhood screening and Early Childhood Family Education programs as well as the reporting for these programs, tuition billing, scholarship billing, and MARSS reporting for early childhood programs. This role will also attend regional early childhood networks and committees.

2. SOFTWARE, TOOLS, AND EQUIPMENT USED:

Computer/iPad
Telephone
Copy machine
Skyward software
Google Suite
Frontline
Arux Software
MDE Reporting Software
Various technology platforms appropriate for Early Childhood programs

3. QUALIFICATIONS:

This person will develop an environment which is safe, inclusive, developmentally appropriate and conducive to the learning process.

Required Qualifications:

- Current MN teaching license in Early Childhood Education, Birth to 3rd Grade or Pre-primary endorsement.
- 1-2 years of teaching experience in any combination of School Readiness and Early Childhood Family Education.
- Skilled in effective communication.
- Skilled at active listening and asking questions as appropriate
- Skilled in social perceptiveness by being aware of others' reactions and understanding why they react the way they do.
- Ability to work with children with disabilities in an inclusive classroom.
- Knowledge of instructional methods and training techniques including curriculum design principles, learning theory, group and individual teaching techniques, design of individual plans, and test design principles.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Knowledge of human behavior and age appropriate teaching methods to address the needs of all children served in the classroom.

Preferred Qualifications:

- Master's Degree in Teaching or related Education Field

4. ESSENTIAL FUNCTIONS:

- Develops and administers school readiness and Early Childhood Family Education curriculum consistent with school district goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences so as to best utilize the available time for instruction
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual and small group instruction as needed.
- Instructs students in the principles of responsible citizenship and other subject matters specified in applicable laws, as well as administrative regulations and procedures of the c school system.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.
- Ensures that student conduct conforms with the school's standards and school district policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Coordinates with other elementary professional staff members, especially within grade level, to evaluate and assess curriculum, and participates in faculty meetings and committees.
- Selects and requisitions appropriate books, instructional aids and other supplies and equipment and maintains inventory records.
- Supervises students in activities that take place out of the classroom during the school day, including activities involving school transportation.
- Administers standardized tests in accordance with District testing programs.
- Completes early Childhood reporting on behalf of the district.
- School Readiness Tuition and Scholarship billing.
- Schedule and coordinate Early Childhood Screening.
- Schedule and coordinate Early Childhood Family Education.
- Attend regional early childhood networks and committees.
- Sub as needed in early childhood programs.

5. PHYSICAL DEMANDS:

Must be able to lift a minimum of 35 pounds. Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.

6. REPORTS TO: Director of Community Education

7. EVALUATION: A performance evaluation of this position will be conducted by the Director of Community Education annually.

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
<i>Enrollment</i>	927	916	904
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>

Enrollment Projections

Number Students ECSE	23	9	15
Number Students Grade K	77	65	71
Number Students Grade 1	66	76	77
Number Students Grade 2	68	66	66
Number Students Grade 3	70	68	68
Number Students Grade 4	72	69	71
Number Students Grade 5	69	70	71
Number Students Grade 6	63	74	75
Number Students Grade 7	68	62	63
Number Students Grade 8	73	69	65
Number Students Grade 9	82	72	74
Number Students Grade 10	74	82	79
Number Students Grade 11	58	74	62
Number Students Grade 12	63	60	47
Subtotal ADM	927	916	904

Enrollment totals by state pupil unit weighting category

Total Number of Students ECSE	23	9	15
Total Number of Students Grade K	77	65	70.87
Total Number of Students Grade 1-3	204	210	211.32
Total Number of Students Grade 4-6	204	213	217.42
Total Number of Students Grade 7-12	419	419	389.82
Adjustment for PSEO Students	0	0	0
Total ADM with PSEO adjustment	927	916	904

Total Number of Pupil Units (WADM) for State Funding	1010.54	999.80	982.39
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Number of Gen. Ed. Teachers

State Revenue Assumptions and Calculations			
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Royalton Public Schools 0485
Budget Projection Model
3/20/2026

	250,340	471,806	(143,607)
	Actual	Original	Working
<i>Enrollment</i>	927	916	904
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>
General Education Aid			
Inflation Rate Assumption-Basic only	<u>2.0%</u>	<u>2.7%</u>	<u>2.74%</u>
State Averages Per Pupil Unit	\$7,281.00	\$7,480.50	\$7,481.00
Total Per Pupil Unit State Aid	\$7,281.00	\$7,480.50	\$7,481.00
Total General Education State Aid	7,357,771	7,479,003	7,349,290
Gifted and Talented	13.00	13.12	13.00
Extended Time	20,570.34	-	0.00
Transportation Sparsity	190.35	289.45	176.75
Equity	166.59	166.59	166.59
Local Optional	724.00	319.00	300.00
Transition	19.56	19.56	19.56
Pension Adjustment Revenue - begin FY19			
Initial Pension Allowance	0.00	0.00	0.00
Initial Pension Revenue	0	0	0
Member Salaries Prior Year	4,650,793	4,648,000	4,860,316
Pension Adjust Rate	0.0125	0.0125	0.0231
Proration	0.95	0.95	1.00
Current Year Pension Adjustment Revenue	55,319	55,298	112,273
Pension Adjustment Revenue	55,319	55,298	112,273

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information.
No CPA provides any assurance on these financial statements.

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
<i>Enrollment</i>	927	916	904
	2024-2025	2025-2026	2025-2026
	0%	0%	0%
EL (English Learner) Revenue	estimate	actual	estimate
Prior Year EL Eligible ADM	0	0	0
Current Year EL Eligible ADM	0	0	0
ADM Served	927	916	904
Adjusted LEP ADM	0	0	0
EL Marginal Cost Pupils	0	0	0
EL Revenue	0	0	0
Concentration Portion	0.0000	0.0000	0.0000
Concentration Factor	0	0	0
EL Pupil Units	0	0	0
EL Concentration Revenue	0	0	0
Rounding Adjustment	0	0	0
Total EL Aid	0	0	0
	33%	33%	28%
Compensatory Revenue	actual	actual	actual
A: Number of Students prior yr. (fall)	937	938	938
B: Number of Free Lunch Students prior yr.	212	212	183
C: Number of Reduced Lunch Students prior yr.	93	93	78
D: Compensatory Pupils = 100% Free, 50% Reduced	258.50	258.50	222.00
E: Concentration Portion	0.2759	0.2756	0.2367
F: Concentration Factor (lesser of 1 or Conc. Portion/ .8)	0.3449	0.3445	0.2958
G: PU = .6 * D * F	53.70	53.64	39.62
Allowance	6741.91	6741.91	6642.00
H: Initial Revenue = aid at per pupil amount *G	362,016	361,631	367,037
Miscellaneous Adjustment (Rounding)	24	409	0
I: Short Year Factor	1	1	1
Calculated Compensatory State Revenue	362,040	362,040	367,037
Special Education Revenue	estimate	estimate	estimate
Reimbursement Assumption		95%	95%
State Special Education Aid (95% est. of exp)	1,707,621	1,738,903	1,742,990

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
<i>Enrollment</i>	927	916	904
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>

General Fund Revenue Summary and Projections

State Aids

General Education Aid	7,177,034	7,460,910	7,349,290
Declining Enrollment Revenue		0	58,965
Pension Adjustment Revenue	55,319	55,298	112,273
Gifted & Talented	13,137	13,117	12,771
Transportation Sparsity	192,357	289,392	173,638
Extended Time	20,570	0	
Operating Capital Aid	164,852	161,968	149,287
Local Optional	184,021	318,936	260,055
Compensatory Revenue	362,040	362,040	367,037
Subtotal	8,169,330	8,661,661	8,483,317
Endowment Aid	61,862	58,000	69,445
Literacy Incentive Aid	49,741	49,741	49,564
Long-Term Facilities Maintenance Revenue	118,122	121,693	120,143
Special Education Aid (State and Tuition Billing)	1,707,621	1,764,620	1,742,990
ADSIS Aid (55% reimbursed on Prior Year)	0	0	0
School Library Aid	40,000	40,000	19,805
READ Act Literacy Aid (one-time FY25) - Curriculum	37,424	0	0
READ Act Teacher Training (one-time FY25)	33,788	0	0
School Support Personnel Aid	26,962	80,000	80,000
Hrly Worker Unemployment (SRC 369)	137,904	141,500	137,904
Other State Aid	37,707	7,150	50,678
CTE (FIN 830)	15,796	16,455	1,416
001 Levy	874,108	849,335	863,343
<i>Prior Year Adjustments</i>	0	0	0
Total State Aids	11,310,363	11,790,156	11,618,604

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
	<i>Enrollment</i>		
	927	916	904
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>
<u>Federal Revenue</u>			
Federal Title I	103,646	104,000	94,262
Federal Special Ed 619	50,000	60,000	54,000
Federal CEIS 629	31,208	0	0
Perkins	1,605	0	4,644
Prior Year Adjustments	0	0	3,924
Total Federal Aids	186,459	164,000	156,831
<u>Local Revenue</u>			
021 Tuition from MN Districts	105,319	1,440	1,440
050 Fees from Patrons	3,020	0	0
071 Medical Assistance	7,278	20,000	7,278
092 Interest Earnings	165,437	150,000	150,000
093 Rent	0	0	500
096 Donations	149,697	8,500	13,110
099 Other Revenues	55,193	41,140	55,000
E-Rate			14,301
Athletic Revenues PRG 292-298	97,475	66,445	130,000
FD 08 Scholarship Revenues	15,900	10,550	16,000
FD 12 Student Activity Revenues	198,803	125,177	160,000
Total Local Revenue	798,122	423,252	547,629
Total General Fund Revenue	12,294,944	12,377,408	12,323,063
excl fund 8, 12	12,080,241	12,241,681	

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Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
<i>Enrollment</i>	927	916	904
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>

Inflation Calculations

Salaries & Benefits			
Other costs	2.0%	2.0%	2.0%

General Fund Expenditure Calculations

Budget Calculations

	32%	33%	33%
100 Salaries and Wages	5,287,112	5,334,018	5,362,120
200 Employee Benefits	1,710,513	1,759,386	1,768,655
305 Contracted Services	605,704	653,845	616,202
320 Communications Services	22,697	25,750	21,984
329 Postage	6,698	5,052	5,052
330 Utilities	317,321	334,500	330,609
335 Short Term Leases	5,900	4,500	6,000
340 Property and Liability Insurance	135,933	140,000	139,885
350 Repairs and Maintenance Costs	265,365	120,200	125,602
366 Travel, Conferences, and Staff Training	13,417	11,450	10,148
369 Field Trips inc. transportation	3,772	3,750	3,750
810-401 Supplies - Maintenance	109,088	115,000	115,000
401 Supplies - Non Instructional	46,748	48,505	48,505
405 Non-Instructional Software and License Fees	39,614	40,000	40,000
406 Instructional Software License Agreements	52,785	62,000	70,000
430 Instructional Supplies	106,895	102,800	106,800
440 Fuels	80,733	78,500	75,000
460 Textbooks/Curriculum	57,348	40,000	54,417
470 Library Materials	851	1,000	4,610
530 Equipment Purchased	225,642	52,000	21,300
548 Pupil Transportation Vehicle		140,000	138,680
555 Technology Equipment	156,841	155,000	188,559
560 Technology Leases	14,593	25,000	25,227
820 Dues and Memberships; Other Fees	43,430	45,290	51,486
FIN 316 Staff Development	138,934	145,192	145,700
FIN 343 School Library Aid	34,151	41,000	26,631
FIN 372 Third Party Billing	825	825	825
FIN 373 Student Support Expenditures	15,259	32,960	80,000
PRG 292-298 Athletic	495,586	480,514	520,424
ADSIS Program	0	0	159,302

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
	<i>Enrollment</i>		
	927	916	904
	2024-2025	2025-2026	2025-2026
Special Education - State	22%	27%	27%
Special Ed Salaries & Wages	1,073,420	1,053,978	1,103,824
Special Ed. Employee Benefits	231,209	289,358	303,042
Special Ed Student Contracted Services	364,202	403,300	343,299
Special Ed Instructional Supplies	6,544	7,000	8,944
Special Ed Transportation	73,651	76,788	75,617
FIN 401 Title I Expenditures	103,646	203,870	94,262
FIN 414 Title II Expenditures	0	35,435	0
Federal Special Ed 619	50,000	0	54,000
Federal CEIS 629	31,208	0	0
FIN 628 Perkins	5,599	0	4,644
Chargebacks	(50,808)	(63,242)	(56,746)
FD 08 Scholarships	16,850	14,935	16,200
FD 12 Student Activity Expenditures	184,429	114,320	114,320
Subtotal General Fund Expenditures	12,083,702	12,133,780	12,323,880
Transfer out to Food Service Fund			0
Total General Fund Expenditures	12,083,702	12,133,780	12,323,880
	<i>Fund 1 only</i>		
Beginning Fund Balance, General Fund	11,882,423	12,004,525	
	2,426,249	2,637,492	2,637,492
Net Income (deficit), General Fund	211,243	243,629	(816)
Ending Fund Balance, General Fund	2,637,492	2,881,121	2,636,676
	<i>per audit</i>		
Fund Balance Percentage of Annual Total Expenditures	21.8%	23.7%	21.4%

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Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
	<i>Enrollment</i>		
	2024-2025	2025-2026	2025-2026
Food Service Fund - 02			
Revenue			
State Revenues	432,853	421,050	446,694
Federal Revenues	280,429	301,650	269,570
Commodities	49,830	55,000	49,830
Sales of Breakfast and Lunches	25,616	38,000	28,000
Subtotal Food Service Fund Revenue	788,728	815,700	794,094
Transfer in from General Fund			
Total Food Service Revenue	788,728	815,700	794,094
Expenditures			
100.200 Salaries & Benefits	325,597	352,213	354,665
300 Purchased Services	10,557	6,180	18,000
400 Food, Milk, and supplies	337,919	320,275	329,766
491 Commodities	49,830	55,000	49,830
530 Equipment	0	5,150	6,850
820 Dues & Membership	1,870	1,926	2,022
895 Chargeback	50,808	61,800	56,746
Total Food Service Expenditures	776,581	802,544	817,880
Beginning Fund Balance, Food Service Fund	168,977	181,125	181,125
Net Income (deficit), Food Service Fund	12,147	13,156	(23,786)
Ending Fund Balance, Food Service Fund	181,125	194,281	157,339
	<i>Per Audit</i>		
	181,125		
Community Service Fund - 04			
Revenue			
Levy	34,882	38,200	37,876
State Revenues	92,151	95,806	108,923
Tuition from Patrons	388,261	382,024	382,310
Subtotal Community Service Fund Revenue	515,295	516,030	529,109
Transfer in from General Fund			
Total Community Service Revenue	515,295	516,030	529,109
Expenditures			
Salaries & Benefits	431,198	429,257	555,295
Purchased Services	24,451	45,500	39,100
Supplies	22,395	18,250	23,075
Dues and Memberships	314	0	785
Total Community Service Expenditures	478,357	493,007	618,255
Beginning Fund Balance, Community Service Fund	386,606	423,544	423,544
Net Income (deficit), Food Service Fund	36,938	23,023	(89,147)
Ending Fund Balance, Food Service Fund	423,544	446,567	334,397
	<i>Per Audit</i>		
	423,544		

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information.
 No CPA provides any assurance on these financial statements.

Royalton Public Schools 0485
Budget Projection Model
3/20/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)
	Actual	Original	Working
	<i>Enrollment</i>		
	927	916	904
	2024-2025	2025-2026	2025-2026
Debt Service Fund - 07			
Revenue			
Levy	1,382,677	1,389,829	1,409,136
State Revenues	623,189	766,451	525,287
Sale Of Bonds	16,640,401	0	0
Interest Earnings	193,048	0	0
Subtotal Debt Service Fund Revenue	18,839,315	2,156,280	1,934,422
Transfer in from General Fund			
Total Debt Service Revenue	18,839,315	2,156,280	1,934,422
Expenditures			
710 Bond Principal	1,335,000	1,025,000	1,025,000
720 Bond Interest	685,158	938,256	938,255
790 Other Debt Service Exp	179,146	1,025	1,025
920 Bond Refunding	16,650,000	0	0
Total Debt Service Expenditures	18,849,303	1,964,281	1,964,280
Beginning Fund Balance, Debt Service Fund	449,004	439,016	439,016
Net Income (deficit), Debt Service Fund	(9,988)	191,999	(29,857)
Ending Fund Balance, Debt Service Fund	439,016	631,015	409,158
	<i>Per Audit</i> 439,016		
Total All Funds			
Total Revenue, All Funds	32,438,282	15,865,418	15,580,688
Total Expenditures, All Funds	32,187,943	15,393,612	15,724,295
Total Beginning Fund Balance, All Funds	3,430,835	3,681,176	3,681,176
Net Income (deficit), All Funds	250,340	471,806	(143,607)
Total Ending Fund Balance, All Funds	3,681,175	4,152,982	3,537,569
	<i>per audit</i> 3,681,172		
Fund Balance to Total Expenditures	11.4%	27.0%	22.5%

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ROYALTON PUBLIC SCHOOL DISTRICT

FISCAL YEAR 2026 (FY26) – PROPOSED REVISED BUDGET MODEL

The key changes between the Original Budget (Adopted June 2025) and the proposed Revised Budget version (dated 03.20.26) are as follows:

- In general, we factored in FY26 experience and reviewed pacing and actual expenditures year-to-date (YTD) to derive some of these changes to budget line items.
- Enrollment – budget assumes ADM of 904 which is a decrease from the original budget of 916, thereby resulting in a State Aid decrease of (\$171k) versus the original budget.
- Revenues –
 - a. Federal Revenues – decreased by (\$7k) versus the original budget due to adjustments in final allocations in Title and Federal Special Ed funding. Added Perkins expected revenue.
 - b. Local Revenues – increased by +\$124K versus the original budget mainly due to
 - i. E-rate revenue of +\$14k for eligible technology expenses (network switches, internet)
 - ii. Athletic program receiving a large one-time donation of \$60k.
 - iii. Fund 12 Student Activity revenues increased +\$35k due to YTD packing trending higher than originally budgeted.
- Expenditures –
 - a. Salaries and Wages and benefits – factors in actual payroll experience for contracted salaries and assumes historical experience in hourly costs. Full year forecast increased by +\$37k relative to the original budget.
 - b. Various expenditures were evaluated based on prior year and YTD experience to inform the FY26 Working Budget (e.g., Contracted Services, Utilities, etc.) resulting in more optimized pacing. Input from School Leadership Team was factored into this budget. For example:
 - iv. Contracted Services – decreased (\$37k) from original budget based on YTD expenses and comparing prior year expenses.
 - v. Communication Services & Utilities - decreased (\$4k) from original budget based on YTD billings.
 - vi. Instructional Software License Agreements – increased +\$8k based on additional software licenses.
 - vii. Textbooks/Curriculum – increased +\$14k – prepaid amount for Benchmark Education was not in original budget.
 - viii. Library materials – increased +\$4k, offset with grant under donations.
 - ix. Equipment - decreased (\$31k) – no classroom furniture purchased in ES, as initially budgeted.
 - x. Technology Equipment – increased +\$33k – offset with Cyber Security grant revenue. Expenses included camera security system upgrade & cameras.
 - xi. Dues & Memberships – increased +\$6k due to various additional memberships for staff and transcript services.
 - xii. School Library Aid Expenditures – decreased (\$14k) to match the revenue received from MDE plus PY reserved amount of \$6,826.
 - xiii. Student Support Aid expenditures – increased +\$47k to match revenue from MDE.
 - xiv. Athletic Program Expenditures – increased +\$40k.



- xv. ADSIS – increased +\$159k – new grant for FY26; revenue is reimbursed by the state at approx. 55% of expenditures in the following fiscal year.
- xvi. Special Ed – increased +\$5k.
- xvii. Federal Grants (Title, Fed Sped, Perkins) – decreased (\$86k) to match expected revenue. These grants are fully reimbursed.
- xviii. Other “Discretionary Categories” were confirmed with the Royalton Leadership Team.
- xix. General fund is budgeting a slight deficit of (\$816).
- Food Service Fund – budgeting a deficit of (\$23,786). The Food Service fund has a fund balance of \$181,125 that will be used towards the deficit. Decreased both revenue and expenses based on lower enrollment and YTD trend.
- Community Service Fund – budgeting a deficit of (\$89,147). Revenues and Expenses were adjusted based on YTD pacing and incorporated in ECFE addt'l expenses. Fund balance of \$423,544 carried forward from prior year.
- Debt Service Fund – Budgeting a deficit of (\$29,857). Revenues decreased by \$220k to match projected State revenues per MDE. Fund balance of \$439,016 will be used to cover this deficit.

In conclusion, the school is expecting a deficit budget of (\$143,607), with a projected fund balance of \$3,537,569.

21.4% General Fund balance % of general fund expenditures.

22.5% Total Fund balance % of all expenditures.

ROYALTON PUBLIC SCHOOL

FISCAL YEAR 2027 (FY27) – PROPOSED ORIGINAL BUDGET MODEL

Thank you for the opportunity to introduce Royalton Public School's FY27 Original Budget model.

Creative Planning collaborated with Royalton Leadership to form the following key assumptions in the construction of the FY27 Original Budget:

1. ADM enrollment projection of 901 in FY27, a decrease of 3 students versus the FY26 Revised Budget. This includes the assumption of 11 PSEO ADM's.
2. Budgeted a 2.69% increase in the General Ed formula, as approved by the State Legislature.
3. Overall, General Fund revenues increased \$133k, largely due to additional ADSIS revenue and overall state aid revenue.
4. Salary and Benefits are budgeted to increase \$95k based on settled contract amounts.
5. Budget estimates for other various line items incorporate Royalton Leadership input and analysis based on experience. Line items discussed include (but are not limited to):
 - a. Overall, a 3% increase was applied to non-salary lines.
 - b. Equipment - increasing \$34k from FY26 Revised includes HS risers, chairs and Elem desks.
 - c. Tech Equipment - increasing \$38k for Network Switches, new Ipads, Smartboards.
 - d. State Special Ed and ADSIS - increased \$76k, majority is salary contract increases.
 - e. Overall, General Fund expenditures increased \$288k over PY Revised Budget.
6. Food Service Fund is budgeted to run a deficit of (\$16,843) which the fund balance will cover.
7. Fund 4 Community Service Fund is budgeted to run a deficit of (\$44,336), which the fund balance will cover.
8. Fund 7 Debt Service is budgeted to run a deficit of (\$32,722). This includes the updated debt payments scheduled for FY27.

In conclusion, Net Income is projected to be a deficit of (\$249,630) with a projected fund balance of \$3,287,940.

19.7% General Fund balance % of general fund expenditures.

20.6% Total Fund balance % of all expenditures.

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	2024-2025	2025-2026	2025-2026	2026-2027
Enrollment Projections				
Number Students ECSE	23	9	15	12
Number Students Grade K	77	65	71	65
Number Students Grade 1	66	76	77	70
Number Students Grade 2	68	66	66	76
Number Students Grade 3	70	68	68	66
Number Students Grade 4	72	69	71	67
Number Students Grade 5	69	70	71	72
Number Students Grade 6	63	74	75	70
Number Students Grade 7	68	62	63	74
Number Students Grade 8	73	69	65	62
Number Students Grade 9	82	72	74	65
Number Students Grade 10	74	82	79	72
Number Students Grade 11	58	74	62	79
Number Students Grade 12	63	60	47	62
Subtotal ADM	927	916	904	912
Enrollment totals by state pupil unit weighting category				
Total Number of Students ECSE	23	9	15	12
Total Number of Students Grade K	77	65	70.87	65
Total Number of Students Grade 1-3	204	210	211.32	212
Total Number of Students Grade 4-6	204	213	217.42	209
Total Number of Students Grade 7-12	419	419	389.82	414
Adjustment for PSEO Students	0	0	0	(11)
Total ADM with PSEO adjustment	927	916	904	901
Total Number of Pupil Units (WADM) for State Funding	1010.54	999.80	982.39	981.41
State Revenue Assumptions and Calculations				

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	2024-2025	2025-2026	2025-2026	2026-2027
General Education Aid				
Inflation Rate Assumption-Basic only	2.0%	2.7%	2.74%	2.69%
State Averages Per Pupil Unit	\$7,281.00	\$7,480.50	\$7,481.00	\$7,682.24
Total Per Pupil Unit State Aid	\$7,281.00	\$7,480.50	\$7,481.00	\$7,682.24
Total General Education State Aid	7,357,771	7,479,003	7,349,290	7,539,411
Gifted and Talented	13.00	13.12	13.00	13.00
Extended Time	20,570.34	-	0.00	0.00
Transportation Sparsity	190.35	289.45	176.75	176.75
Equity	166.59	166.59	166.59	166.59
Local Optional	300.00	319.00	300.00	300.00
Transition	19.56	19.56	19.56	19.56
Pension Adjustment Revenue - begin FY19				
Member Salaries Prior Year	4,650,793	4,648,000	4,860,316	4,957,523
Pension Adjust Rate	0.0125	0.0125	0.0231	0.0231
Proration	0.95	0.95	1.00	1.00
Current Year Pension Adjustment Revenue	55,319	55,298	112,273	114,519
Pension Adjustment Revenue	55,319	55,298	112,273	114,519
	33%	33%	28%	23%
Compensatory Revenue				
	actual	actual	actual	estimate per MDE
A: Number of Students prior yr. (fall)	937	938	938	924
B: Number of Free Lunch Students prior yr.	212	212	183	160
C: Number of Reduced Lunch Students prior yr.	93	93	78	57
D: Compensatory Pupils = 100% Free, 50% Reduced	258.50	258.50	222.00	188.50
E: Concentration Portion	0.2759	0.2756	0.2367	0.7068
F: Concentration Factor (lesser of 1 or Conc. Portion/ .8)	0.3449	0.3445	0.2958	0.0000
G: PU = .6 * D * F	53.70	53.64	39.62	0.00
Allowance	6741.91	6741.91	6642.00	7,336
H: Initial Revenue = aid at per pupil amount *G	362,016	361,631	367,037	1,511
Miscellaneous Adjustment (Rounding)	24	409	0	15
I: Short Year Factor	1	1	1	1
Calculated Compensatory State Revenue	362,040	362,040	367,037	284,799
				284,798.40
Special Education Revenue				
Reimbursement Assumption	estimate	estimate	estimate	estimate
State Special Education Aid (95% est. of exp)	1,707,621	1,738,903	1,742,990	1,812,394

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Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>	<u>2026-2027</u>

General Fund Revenue Summary and Projections

State Aids

General Education Aid	7,177,034	7,460,910	7,349,290	7,539,411
Declining Enrollment Revenue		0	58,965	2,121
Pension Adjustment Revenue	55,319	55,298	112,273	114,519
Gifted & Talented	13,137	13,117	12,771	12,758
Transportation Sparsity	192,357	289,392	173,638	173,464
Extended Time	20,570	0		
Operating Capital Aid	164,852	161,968	149,287	147,954
Local Optional	184,021	318,936	260,055	259,422
Compensatory Revenue	362,040	362,040	367,037	284,799
Subtotal	8,169,330	8,661,661	8,483,317	8,534,448
Endowment Aid	61,862	58,000	69,445	69,445
Literacy Incentive Aid	49,741	49,741	49,564	49,564
Long-Term Facilities Maintenance Revenue	118,122	121,693	120,143	129,546
Special Education Aid (State and Tuition Billing)	1,707,621	1,764,620	1,742,990	1,812,394
ADSIS Aid (55% reimbursed on Prior Year)	0	0	0	87,616
School Library Aid	40,000	40,000	19,805	19,805
READ Act Literacy Aid (one-time FY25) - Curriculum	37,424	0	0	0
READ Act Teacher Training (one-time FY25)	33,788	0	0	0
School Support Personnel Aid	26,962	80,000	80,000	80,000
Hrly Worker Unemployment (SRC 369)	137,904	141,500	137,904	137,904
Other State Aid	37,707	7,150	50,678	5,000
CTE (FIN 830)	15,796	16,455	1,416	1,416
001 Levy	874,108	849,335	863,343	863,343
<i>Prior Year Adjustments</i>	0	0	0	0
Total State Aids	11,310,363	11,790,156	11,618,604	11,790,481

Federal Revenue

Federal Title I	103,646	104,000	94,262	90,000
Federal Special Ed 619	50,000	60,000	54,000	50,000
Federal CEIS 629	31,208	0	0	0
Perkins	1,605	0	4,644	4,000
<i>Prior Year Adjustments</i>	0	0	3,924	0
Total Federal Aids	186,459	164,000	156,831	144,000

Local Revenue

021 Tuition from MN Districts	105,319	1,440	1,440	640
050 Fees from Patrons	3,020	0	0	0
071 Medical Assistance	7,278	20,000	7,278	7,278
092 Interest Earnings	165,437	150,000	150,000	150,000
093 Rent	0	0	500	500
096 Donations	149,697	8,500	13,110	8,500
099 Other Revenues	55,193	41,140	55,000	55,000
E-Rate			14,301	53,746
Athletic Revenues PRG 292-298	97,475	66,445	130,000	70,000
FD 08 Scholarship Revenues	15,900	10,550	16,000	16,000
FD 12 Student Activity Revenues	198,803	125,177	160,000	160,000
Total Local Revenue	798,122	423,252	547,629	521,664
Total General Fund Revenue	12,294,944	12,377,408	12,323,063	12,456,145

excl fund 8, 12 12,080,241 12,241,681

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>	<u>2026-2027</u>

Inflation Calculations

Salaries & Benefits				
Other costs	2.0%	2.0%	2.0%	2.0%

General Fund Expenditure Calculations

Budget Calculations

	32%	33%	33%	33%
100 Salaries and Wages	5,287,112	5,334,018	5,362,120	5,433,712
200 Employee Benefits	1,710,513	1,759,386	1,768,655	1,792,270
305 Contracted Services	605,704	653,845	616,202	628,526
320 Communications Services	22,697	25,750	21,984	22,338
329 Postage	6,698	5,052	5,052	5,100
330 Utilities	317,321	334,500	330,609	337,222
335 Short Term Leases	5,900	4,500	6,000	6,120
340 Property and Liability Insurance	135,933	140,000	139,885	142,086
350 Repairs and Maintenance Costs	265,365	120,200	125,602	127,602
366 Travel, Conferences, and Staff Training	13,417	11,450	10,148	10,351
369 Field Trips inc. transportation	3,772	3,750	3,750	3,800
810-401 Supplies - Maintenance	109,088	115,000	115,000	117,300
401 Supplies - Non Instructional	46,748	48,505	48,505	49,266
405 Non-Instructional Software and License Fees	39,614	40,000	40,000	40,596
406 Instructional Software License Agreements	52,785	62,000	70,000	71,100
430 Instructional Supplies	106,895	102,800	106,800	108,500
440 Fuels	80,733	78,500	75,000	80,000
460 Textbooks/Curriculum	57,348	40,000	54,417	58,500
470 Library Materials	851	1,000	4,610	1,000
530 Equipment Purchased	225,642	52,000	21,300	55,500
548 Pupil Transportation Vehicle		140,000	138,680	147,000
555 Technology Equipment	156,841	155,000	188,559	226,143
560 Technology Leases	14,593	25,000	25,227	25,732
820 Dues and Memberships; Other Fees	43,430	45,290	51,486	51,590
FIN 316 Staff Development	138,934	145,192	145,700	150,788
FIN 343 School Library Aid	34,151	41,000	26,631	19,805
FIN 372 Third Party Billing	825	825	825	825
FIN 373 Student Support Expenditures	15,259	32,960	80,000	80,000
PRG 292-298 Athletic	495,586	480,514	520,424	530,832

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	2024-2025	2025-2026	2025-2026	2026-2027
ADSIS Program	0	0	159,302	162,488
Special Education - State	22%	27%	27%	27%
Special Ed Salaries & Wages	1,073,420	1,053,978	1,103,824	1,155,778
Special Ed. Employee Benefits	231,209	289,358	303,042	317,306
Special Ed Student Contracted Services	364,202	403,300	343,299	348,800
Special Ed Instructional Supplies	6,544	7,000	8,944	9,100
Special Ed Transportation	73,651	76,788	75,617	76,800
FIN 401 Title I Expenditures	103,646	203,870	94,262	90,000
FIN 414 Title II Expenditures	0	35,435	0	0
Federal Special Ed 619	50,000	0	54,000	50,000
Federal CEIS 629	31,208	0	0	0
FIN 628 Perkins	5,599	0	4,644	4,000
Chargebacks	(50,808)	(63,242)	(56,746)	(56,521)
FD 08 Scholarships	16,850	14,935	16,200	16,200
FD 12 Student Activity Expenditures	184,429	114,320	114,320	114,320
Subtotal General Fund Expenditures	12,083,702	12,133,780	12,323,880	12,611,875
Transfer out to Food Service Fund			0	0
Total General Fund Expenditures	12,083,702	12,133,780	12,323,880	12,611,875
Fund 1 only	11,882,423	12,004,525		
Beginning Fund Balance, General Fund	2,426,249	2,637,492	2,637,492	2,636,676
Net Income (deficit), General Fund	211,243	243,629	(816)	(155,729)
Ending Fund Balance, General Fund	2,637,492	2,881,121	2,636,676	2,480,947
<i>per audit</i>	2,637,487			
Fund Balance Percentage of Annual Total Expenditures	21.8%	23.7%	21.4%	19.7%

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>	<u>2026-2027</u>
Food Service Fund - 02				
Revenue				
State Revenues	432,853	421,050	446,694	453,798
Federal Revenues	280,429	301,650	269,570	273,870
Commodities	49,830	55,000	49,830	49,632
Sales of Breakfast and Lunches	25,616	38,000	28,000	28,458
Subtotal Food Service Fund Revenue	788,728	815,700	794,094	805,758
Transfer in from General Fund				
Total Food Service Revenue	788,728	815,700	794,094	805,758
Expenditures				
100.200 Salaries & Benefits	325,597	352,213	354,665	363,337
300 Purchased Services	10,557	6,180	18,000	11,000
400 Food, Milk, and supplies	337,919	320,275	329,766	335,070
491 Commodities	49,830	55,000	49,830	49,632
530 Equipment	0	5,150	6,850	5,000
820 Dues & Membership	1,870	1,926	2,022	2,040
895 Chargeback	50,808	61,800	56,746	56,521
Total Food Service Expenditures	776,581	802,544	817,880	822,601
Beginning Fund Balance, Food Service Fund	168,977	181,125	181,125	157,339
Net Income (deficit), Food Service Fund	12,147	13,156	(23,786)	(16,843)
Ending Fund Balance, Food Service Fund	181,125	194,281	157,339	140,496
<i>Per Audit</i>	181,125			
Community Service Fund - 04				
Revenue				
Levy	34,882	38,200	37,876	37,725
State Revenues	92,151	95,806	108,923	108,491
Tuition from Patrons	388,261	382,024	382,310	393,779
Subtotal Community Service Fund Revenue	515,295	516,030	529,109	539,995
Transfer in from General Fund				
Total Community Service Revenue	515,295	516,030	529,109	539,995
Expenditures				
Salaries & Benefits	431,198	429,257	555,295	520,909
Purchased Services	24,451	45,500	39,100	39,100
Supplies	22,395	18,250	23,075	23,537
Dues and Memberships	314	0	785	785
Total Community Service Expenditures	478,357	493,007	618,255	584,331
Beginning Fund Balance, Community Service Fund	386,606	423,544	423,544	334,397
Net Income (deficit), Food Service Fund	36,938	23,023	(89,147)	(44,336)
Ending Fund Balance, Food Service Fund	423,544	446,567	334,397	290,062
<i>Per Audit</i>	423,544			

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

Royalton Public Schools 0485
Budget Projection Model
3/24/2026

Net Income (Deficit) All Funds	250,340	471,806	(143,607)	(249,630)
	Actual	Original	Working	Original
<i>Enrollment</i>	927	916	904	901
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>	<u>2026-2027</u>
Debt Service Fund - 07				
Revenue				
Levy	1,382,677	1,389,829	1,409,136	1,403,542
State Revenues	623,189	766,451	525,287	523,202
Sale Of Bonds	16,640,401	0	0	0
Interest Earnings	193,048	0	0	0
Subtotal Debt Service Fund Revenue	18,839,315	2,156,280	1,934,422	1,926,744
Transfer in from General Fund				
Total Debt Service Revenue	18,839,315	2,156,280	1,934,422	1,926,744
Expenditures				
710 Bond Principal	1,335,000	1,025,000	1,025,000	1,245,000
720 Bond Interest	685,158	938,256	938,255	713,445
790 Other Debt Service Exp	179,146	1,025	1,025	1,021
920 Bond Refunding	16,650,000	0	0	0
Total Debt Service Expenditures	18,849,303	1,964,281	1,964,280	1,959,466
Beginning Fund Balance, Debt Service Fund	449,004	439,016	439,016	409,158
Net Income (deficit), Debt Service Fund	(9,988)	191,999	(29,857)	(32,722)
Ending Fund Balance, Debt Service Fund	439,016	631,015	409,158	376,436
<i>Per Audit</i>	439,016			
Total All Funds				
Total Revenue, All Funds	32,438,282	15,865,418	15,580,688	15,728,642
Total Expenditures, All Funds	32,187,943	15,393,612	15,724,295	15,978,272
Total Beginning Fund Balance, All Funds	3,430,835	3,681,176	3,681,176	3,537,570
Net Income (deficit), All Funds	250,340	471,806	(143,607)	(249,630)
Total Ending Fund Balance, All Funds	3,681,175	4,152,982	3,537,569	3,287,940
<i>per audit</i>	3,681,172			
Fund Balance to Total Expenditures	11.4%	27.0%	22.5%	20.6%

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.



ISD #485

April 13, 2026

Resolution Accepting Donations

_____ introduced the following resolution and moved its adoption.

Whereas, Minnesota Statute 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

Whereas, Minnesota Statute 456.03 provides: “Any city, county, school district, or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

Whereas, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of ISD #485, Royalton Public Schools gratefully accepts the following donations as identified below:

Donor/Grantor	Donation/Grant	Designated Purpose
Royals Wrestling Club	\$996.00	Student Council-Student Memorial
Walmart	\$50 Gift Card	Community Ed Carnival
Royalton Lumber	\$100.00	Student Memorial Project
Royalton Youth Travel Baseball	Indoor Batting Cage	Student Activities/Athletics

The motion for the for the adoption of the preceding resolution was duly seconded by:

_____, and upon the vote taken thereon, the following voted in favor

thereof: _____

And the following voted against the same: _____

Abstained: _____.

Whereupon, said resolution was declared duly adopted by the School Board of Independent School District #485 on this 13th day of April 2026, Royalton, Minnesota.

By: _____

Chair

By: _____

Clerk