



## ROYALTON BOARD OF EDUCATION

Regular Meeting Agenda

February 10, 2025

6:00 PM

### 1. Call to Order

### 2. Pledge to Flag

### 3. Roll Call

### 4. Board Chair Comments

### 5. Approval of Agenda

### 6. Appreciation, Recognition and Presentations

### 7. Recognition of Citizens for Input Purposes

### 8. Reports/News

8.a. Board Committee Report

8.b. Superintendent Report

8.c. Business Manager Report

8.d. Principal Report

### 9. Consent Agenda Approval

**Description:** *\*The Board is consenting to approve items listed below as presented, at one time. At any point a Director can pull an item off the consent agenda for further discussion.*

9.a. Approval of Regular Board Meeting Minutes

9.b. Approval of Special Meeting Minutes

9.c. Claims, Accounts and Financial

**Description:** *Approve accounts payable and receivables, and employee reimbursements as attached and approve all other financial reports as presented.*

9.d. Approval of New Hires

**Description:** *The Royalton School Board will approve the following hires based upon the findings of each individual's background check, licensure status, and discipline report from the MN Department of Education.*

### 10. Discussion/Information/Action Items

10.a. Election of Board Chair

10.b. Election of Board Vice Chair

10.c. Approval of FY25 Revised Budget

10.d. Approval of Boys Golf Team Co-Op

10.e. Approval of Donations by Resolution

10.f. Policy Reading

10.f.1. First Reading of Policy 423 Employee-Student Relationships

10.f.2. First Reading of Policy 522: Title IX Sex Nondiscrimination

10.f.3. Second reading of Policy 207: Public Hearings

### 11. Upcoming Meeting Schedule

**Description:** *Monday, February 24, 2025, 6pm Strategic Planning Committee  
Wednesday, February 26, 2025, 12pm Finance Committee*

*Wednesday, February 26, 2025, 2pm Policy Committee*

*Monday, March 10, 2025, 6pm Regular Board Meeting*

**12. Adjournment**



**ROYALTON**  
PUBLIC SCHOOLS

*Home of the Royals*

RESPECT · HONESTY · INTEGRITY · LEADERSHIP · ACCOUNTABILITY · SERVICE

120 Hawthorn Street, Royalton, MN 56373  
Phone (320) 584-4000  
royaltonpublicschools.org

FISCAL YEAR 2025  
FEBRUARY BUDGET UPDATE  
SCHOOL BOARD MEETING

# ENROLLMENT

- Original 24-25 Adopted Budget: 910 ADM
  - January enrollment K-12 = 918
    - ADM's calculated based on weighted factor
    - K-6th Grade = 1.0
    - 7th-12th Grade = 1.20
  
- 23-24 School ADM Served Report: 907 ADM / 991 APU
  
- Enrollment Tracking
  - Monthly
  - Budget impact
  - Updated MDE ADM Web Estimates
    - 08/06/24
    - 910 ADM

# HISTORICAL ENROLLMENT

## Royalton School District

### Historical Adjusted Average Daily Membership (ADM)

	EC	HK	KGF	1	2	3	4	5	6	7	8	9	10	11	12	Total K-12	% Change
24-25	13.00	0.00	76.00	66.00	68.00	69.00	70.00	72.00	62.00	69.00	72.00	82.00	74.00	60.00	78.00	<b>918.00</b>	1.21%
23-24	12.68	10.00	58.00	67.00	68.00	74.00	68.00	57.00	70.00	70.00	79.00	73.00	65.00	77.00	71.00	<b>907.00</b>	-2.96%
22-23	8.92	8.96	55.82	68.00	72.35	68.30	59.43	71.00	72.11	88.26	77.87	69.48	87.00	74.22	61.85	<b>934.65</b>	2.85%
21-22	3.18	6.84	58.70	70.50	67.00	57.15	66.93	63.08	86.94	72.96	69.96	84.48	78.06	68.72	57.43	<b>908.75</b>	-0.87%
20-21	4.15	5.66	61.01	67.58	53.88	62.86	61.21	84.16	74.07	67.20	89.16	83.73	72.53	66.81	66.82	<b>916.68</b>	-2.89%
19-20	5.77	8.19	59.94	60.12	63.03	61.02	84.45	67.73	73.52	90.87	86.52	76.63	74.75	77.26	59.93	<b>943.96</b>	-0.02%
18-19	3.98	6.66	54.13	64.12	57.29	81.43	64.99	70.26	94.37	85.31	78.93	73.62	87.06	65.19	60.77	<b>944.13</b>	1.25%
17-18	4.38	7.74	56.22	54.94	82.69	65.49	70.34	92.41	80.47	79.80	72.39	88.91	71.04	67.01	43.05	<b>932.50</b>	1.63%
16-17	5.00	12.78	44.31	79.43	63.36	69.41	88.72	68.95	74.01	67.75	85.90	72.55	75.69	56.85	57.85	<b>917.56</b>	-2.87%
15-16	7.39	19.77	60.34	64.18	70.13	90.00	70.51	75.05	67.37	88.03	71.31	75.95	64.97	65.56	61.46	<b>944.63</b>	2.62%
14-15	10.51	12.96	48.19	70.25	93.64	69.65	74.30	71.52	87.16	73.67	72.31	64.56	64.56	64.75	53.01	<b>920.53</b>	3.21%
13-14	8.55	13.76	59.52	91.62	71.97	75.60	69.92	80.43	74.21	69.13	62.53	64.53	68.88	49.49	40.35	<b>891.94</b>	

EC	Adjusted ADM for early childhood special education students
HK	Adjusted ADM for kindergarten special education students / no longer used starting in FY25
KGF	Adjusted ADM for non-special education kindergarten students in full-time programs

# GENERAL FUND REVENUES - MONTH END DECEMBER 2024

REVENUE						December 31, 2024	December 31, 2023	December 31, 2022		
REVENUE CATEGORIES	June 30, 2023	June 30, 2024	Adopted Budget	Received YTD	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	December 31, 2023	December 31, 2022
STATE	9,225,545	9,727,486	9,993,360	4,146,480	5,846,880	41.5%	38.6%	41.0%	3,757,438	3,785,432
FEDERAL	820,435	377,765	120,000	20,342	99,658	17.0%	0.2%	26.0%	803	213,261
PROPERTY TAXES	663,787	788,165	838,060	358,289	479,771	42.8%	37.6%	0.0%	296,306	-
LOCAL (FEES, INTEREST, ETC.)	819,937	784,723	515,475	285,009	230,466	55.3%	48.0%	76.3%	376,740	625,397
<b>TOTALS</b>	<b>11,529,704</b>	<b>11,678,138</b>	<b>11,466,895</b>	<b>4,810,120</b>	<b>6,656,775</b>	<b>41.9%</b>	<b>37.9%</b>	<b>40.1%</b>	<b>4,431,287</b>	<b>4,624,090</b>

- Overall, above projected totals as a % of the budget at 41.9%

# GENERAL FUND EXPENDITURES - MONTH END DECEMBER 2024

EXPENDITURES						December 31, 2024	December 31, 2023 % of Actuals Expended	December 31, 2022 % of Actuals Expended	December 31, 2023	December 31, 2022
OBJECT SERIES	June 30, 2023	June 30, 2024	Adopted Budget	Expended YTD	Budget Remaining	% of Budget Expended				
SALARIES & WAGES	6,412,479	6,871,879	7,063,649	2,581,985	4,481,664	36.6%	37.0%	37.2%	2,543,568	2,387,747
EMPLOYEE BENEFITS	1,756,061	1,910,867	1,964,817	867,957	1,096,860	44.2%	38.7%	39.8%	739,238	698,389
PURCHASED SERVICES	1,776,111	2,065,094	1,443,836	944,815	499,021	65.4%	37.2%	56.4%	767,395	1,000,943
SUPPLIES	994,099	1,050,348	830,923	407,255	423,668	49.0%	51.2%	53.7%	538,076	533,733
EQUIPMENT	1,014,689	264,033	265,000	256,776	8,224	96.9%	52.1%	61.5%	137,545	623,851
OTHER EXPENDITURES	28,070	2,412	32,150	46,622	(14,472)	145.0%	531.5%	87.8%	12,819	24,657
<b>TOTALS</b>	<b>11,981,509</b>	<b>12,164,634</b>	<b>11,600,375</b>	<b>5,105,411</b>	<b>6,494,964</b>	<b>44.0%</b>	<b>39.0%</b>	<b>44.0%</b>	<b>4,738,641</b>	<b>5,269,320</b>

- Overall, above projected totals as a % of the budget at 44.0%

# GENERAL FUND EXPENDITURES - MONTH END DECEMBER 2024

- Salaries & Wages - on track w/ budget
- Benefits - Over budget (5.5%)
  - Health insurance overall % of contract increases
  - Work Comp
  - Unemployment
- Purchased Services - Over budget (28.2%)
  - Property Insurance paid in full
  - LTFM repairs & maintenance projects
  - MidState Special Education Services
  - PSEO
- Supplies - on track w/ budget
- Capital - On track w/ budget
  - Bus purchase
  - Technology
  - Curriculum
- Other - Over budget
  - Reclassification of fee codes



**Thank you!**

## Organizational/Regular Meeting

Monday, January 13, 2025 6:00 PM

Early Childhood Entrance Foyer, Enter Door #1, 120 South Hawthorn Street,  
Royalton, MN 56373

Jon Andres: Present  
Lucas Boyd: Present  
Randy Hackett: Present  
Rian Hofstad: Present  
Ellie Holm: Present  
Maria Traut: Present

Present: 6.

1. **Call to Order**
2. **Pledge to Flag**
3. **Swearing in of New Members**
4. **Roll Call**
5. **Board Chair Comments**
6. **Approval of Agenda**

Approval of Agenda. This motion, made by Maria Traut and seconded by Randy Hackett, Passed.

### Voting Detail:

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

## 7. Election of Officers

7.a. **Chairperson:** Director Holm nominated by Director Traut, and  
Director Hofstad nominated by Director Hackett

### Voting Detail: Holm Nomination

Andres: Nay  
Boyd: Yea  
Hackett: Nay  
Hofstad: Nay  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 3, Nay: 3

**Voting Detail: Hofstad Nomination**

Andres: Yea  
Boyd: Nay  
Hackett: Yea  
Hofstad: Yea  
Holm: Nay  
Traut: Nay

**Voting Summary:** Yea: 3, Nay: 3

7.b. **Vice-Chairperson:** Director Hackett nominated by Director Hofstad, and Director Boyd nominated by Director Holm: Vote 3 to 3

**Voting Detail: Hackett Nomination**

Andres: Yea  
Boyd: Nay  
Hackett: Yea  
Hofstad: Yea  
Holm: Nay  
Traut: Nay

**Voting Summary:** Yea: 3, Nay: 3

**Voting Detail: Boyd Nomination**

Andres: Nay  
Boyd: Yea  
Hackett: Nay  
Hofstad: Nay  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 3, Nay: 3

7.c. **Clerk:** Director Andres nominated by Director Traut

7.d. **Treasurer:** Director Traut nominated by Director Boyd

**8. Organizational Action Items**

8.a. Setting of Regular Meeting Time and Dates

This past year, the board held 12 regular board meetings with work sessions scheduled as needed.

In 2024, the board met on the second Monday of the month at 6:00 PM. School board meetings cannot be held on legal holidays.

Motion to Approve Regular Meeting Time and Dates. This motion, made by Ellie Holm and seconded by Jon Andres, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

Meeting Schedule:

January 13th

February 10th

March 10th

April 14th

May 12th

June 9th

July 14th

August 11th

September 8th

October 6<sup>th</sup> (As alternate for October 13: Columbus Day)

November 10th

December 8th (Truth in Taxation)

8.b. Setting of Compensation for Directors

Current compensation is \$2500 a year per board member. The chairperson receives an additional \$500 per year stipend. Half the amount will be given in June 2025 and December 2025.

Motion to Approve Compensation for Meetings. This motion, made by Ellie Holm and seconded by Randy Hackett, Passed.

**Voting Detail:**

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

8.c. Naming of Official Depositories for District Funds

Heidi Hagen, Pine Country Bank, Minnesota School District Liquid Asset Fund, and MN Trust (PMA) as official depositories for Royalton School District Funds.

Update authorized signers on the District's Official Depository Accounts, and all certificates of deposit continuing **Rian Hofstad**, School Board Chair, and **Maria Traut**, School Board Treasurer, being the same. Removing prior School Board Clerk, **Angela Roering** effective January 13, 2025, and adding **Jon Andres**, School Board Clerk, as authorized signers on behalf of the District

effective January 13, 2025.

Motion to Approve Heidi Hagen, Pine Country Bank, Minnesota School District Liquid Asset Fund, and MN Trust (PMA) to be Official Depositories for District Funds. This motion, made by Randy Hackett and seconded by Maria Traut, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

8.d. Investment of Funds

Approve Heidi Hagen, Business Manager, to invest funds on behalf of the Royalton School District.

Motion to Approve Heidi Hagen, Business Manager, investment funds. This motion, made by Ellie Holm and seconded by Jon Andres, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

8.e. Annual Delegation of Authority to Make Electronic Fund Transfers

The auditor requires the board to designate someone to make electronic fund transfers. The Business Manager has been assigned to do this in the past.

Delegate the authority to make electronic fund transfers to Heidi Hagen, Business Manager.

Motion to Approve Heidi Hagen, Business Manager to make Electronic Fund Transfer. This motion, made by Jon Andres and seconded by Lucas Boyd, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

8.f. Naming of Representatives and Committee Members

8.f.1. Naming of Royalton City Council Meeting Representative **Rian Hofstad** and also Representative **Jon Andres** as an alternate to represent the Royalton School District at **Royalton City Council** meetings once per month.

8.f.2. Naming of Bowlus City Council Meeting Representative **Lucas Boyd and** also Representative **Ellie Holm** as an alternate to represent the Royalton School District at **Bowlus City Council** Meeting once per month

8.f.3. Naming of Finance Committee Representatives

**Description:** Naming of Finance Committee Representatives. This committee consists of two board members, the Business Manager, and Superintendent. The committee will review and comment on the budget.

Directors **Maria Traut, Ellie Holm** and **Randy Hackett** as **Finance Committee** Representatives.

8.f.4. Setting of Finance Meeting Time and Dates

**Finance Committee will meet the 4th Wednesday each month at 12:00pm**

8.f.5. Naming of Policy Committee Representatives

Directors **Jon Andres, Maria Traut** and **Rian Hofstad** as **Policy Committee** Representatives.

8.f.6. Setting of Policy Meeting Time and Dates

**Policy Committee will meet the 4th Wednesday of each month at 2:00pm**

8.f.7. Naming of Strategic Planning/Curriculum Advisory, and Comprehensive Achievement and Civic Readiness (CACR) Advisory Committee Representatives.

The Strategic Planning/Curriculum Advisory/Comprehensive Achievement and Civic Readiness (CACR) Advisory Committee consists of one but not limited to; elementary teachers, MS/HS teachers, both principals, the superintendent, board members, parents from each of the schools, community members at large, and business person(s) from the district. The committee is primarily responsible for formulating, reviewing, improving, and measuring of the school Strategic Plan, Curriculum

Advisory, and to produce the Comprehensive Achievement and Civic Readiness (CACR).

Director **Rian Hofstad** as the **Strategic Planning/Curriculum Advisory/Comprehensive Achievement and Civic Readiness** (CACR) Advisory Committee representative.

#### 8.f.8. Naming of Facilities Committee Representatives

Directors **Ellie Holm** and **Lucas Boyd** as **Facilities** Committee Representatives.

#### 8.f.9. Naming of Legislative Liaison Representative

The representatives receive all legislative updates from MSBA and are responsible for keeping the board updated on legislative issues. The representatives are eligible to run for MSBA's delegate assembly and encouraged to attend MSBA and Minnesota Rural Education Association (MREA) legislative sessions as the Legislative Liaison.

Director **Randy Hackett** and also Director **Jon Andres** as an alternate to **Legislative Liaison** Representative.

#### 8.f.10. Naming of Mid-State Education District Board

The representative is expected to attend monthly meetings as the voting representative from Royalton School District. This group sets policy for Mid-State Education District based on recommendations from the member districts' Superintendent in areas of special education, technology, and distance learning. Five school districts receive special education services. Seven school districts receive technology services.

Director **Rian Hofstad** and Director **Ellie Holm** as an alternate to **Mid-State Education District** Representative.

#### 8.f.11. Naming of Minnesota State High School League Representative

Director **Jon Andres** and Director **Lucas Boyd** as an alternate to **Minnesota State High School League** Representative.

#### 8.f.12. Naming of Labor Management/Meet and Confer Representative

The superintendent meets with teacher representatives five times a year as per Master Agreement, usually every other month, to discuss non-contractual concerns. Meetings usually start at 3:15 PM and seldom last more than one hour. This does not require board representation, any or all board members may attend.

Director **Lucas Boyd** and Director **Ellie Holm** as an alternate to **Meet and Confer** Representatives.

8.f.13. Naming of Staff Development Committee Representative

Directors **Rian Hofstad** and **Jon Andres** as **Staff Development Committee** Representatives.

8.f.14. Naming of Health and Safety Committee Representative

Directors **Ellie Holm** and **Randy Hackett** as an alternate **Health and Safety Committee** Representatives.

8.f.15. Naming of Sourcewell Representative

**Description:** Directors **Maria Traut** and **Rian Hofstad** as an alternate **Sourcewell** Representatives.

8.f.16. Naming of Non-Union Negotiation Representatives

Director **Ellie Holm** and Director **Rian Hofstad** as **Non-Union Negotiation** Representatives.

8.f.17. Naming of Teacher (REM) Negotiation Representatives

**Description:** Directors **Randy Hackett** and **Rian Hofstad** as **Teacher Negotiation** Representatives.

8.f.18. Naming of Para (RESP) Negotiation Representatives

Directors **Maria Traut** and **Lucas Boyd** as **Para Negotiation** Representatives.

8.f.19. Naming of Secretaries (AFSCME) Negotiation Representatives

Directors **Ellie Holm** and **Jon Andres** as **Secretaries Negotiation** Representatives.

8.f.20. Naming of Principal Negotiation Representatives

Directors **Maria Traut** and **Ellie Holm** as **Principal Negotiation** Representatives.

8.f.21. Naming of Superintendent Negotiation Representatives

**Description:** Directors **Ellie Holm** and **Randy Hackett** as **Superintendent Negotiation** Representatives.

## 9. Recognition of Citizens for Input Purposes

### 10. Reports/News

10.a. Superintendent Report

10.b. Business Manager Report

### 11. Consent Agenda Approval

**\*The Board is consenting to approve items listed below as presented, at one time. At any point a Director can pull an item off the consent agenda for further discussion.**

**Action(s):**

Approval of All Items on Consent Agenda. This motion, made by Randy Hackett and seconded by Lucas Boyd, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

11.a. Approval of Regular Board Meeting Minutes

11.b. Claims, Accounts and Financial

Approve accounts payable and receivables, and employee reimbursements as attached and approve all other financial reports as presented.

11.c. Approval of New Hires

The Royalton School Board will approve the following hires based upon the findings of each individual's background check, licensure status, and discipline report from the MN Department of Education.

11.d. Approval of Resignations/Terminations

11.e. Naming of Official Newspaper

Name the Morrison County Record as the Official Newspaper.

11.f. Naming of Legal Counsel

Name Squires, Waldspurger, & Mace, P.A. as the Official Law Firm for the District.

**12. Discussion/Information/Action Items**

12.a. Approval of Pay Equity Report

Approval of Pay Equity Report. This motion, made by Randy Hackett and seconded by Jon Andres, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Nay  
Traut: Yea

**Voting Summary:** Yea: 5, Nay: 1

**Low Vote Summary:** Holm: Nay

#### 12.b. Approval for Establishing Combined Polling Places Resolution

Approval for Establishing Combined Polling Places Resolution. This motion, made by Maria Traut and seconded by Rian Hofstad, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

#### 12.c. Approval of Reduction Resolution

Approval of Reduction Resolution. This motion, made by Ellie Holm and seconded by Randy Hackett, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

#### 12.d. Approval of Donations Resolution

Approval of Donations Resolution. This motion, made by Rian Hofstad and seconded by Maria Traut, Passed.

**Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

#### 13. Upcoming Meeting Schedule

**Description:**

1. Work Session, **Wednesday, February 5th at 6:30pm**
2. Policy Committee, **Wednesday, January 22nd at 2:00pm**
3. Finance Committee, **Wednesday, January 22nd at 12:00pm**
4. February Regular Meeting, **Monday, February 10th at 6:00pm**

Decision to let each member get onto their committees before the work session.

Think about to discuss at work session:

Give members time to think about how the agenda is presented. Are there other ways that it can be done?  
Can administration be brought to sit closer to the Board or with the Board to show more teamwork during meetings?

#### 14. **Adjournment**

The meeting was adjourned at 7:19pm. This motion, made by Maria Traut and seconded by Lucas Boyd, Passed.

##### **Voting Detail:**

Andres: Yea  
Boyd: Yea  
Hackett: Yea  
Hofstad: Yea  
Holm: Yea  
Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

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Board Secretary

## Work Session

Wednesday, February 5, 2025 6:30 PM

ECC RM PK 15, 120 South Hawthorn Street, Royalton, MN 56373

Jon Andres: Present  
Lucas Boyd: Present  
Randy Hackett: Present  
Rian Hofstad: Present  
Ellie Holm: Present  
Maria Traut: Present  
Present: 6.

1. **Call To Order**

2. **Pledge to the Flag**

3. **Roll Call**

4. **Discussion/Information**

4.a. State of the Departments

4.b. Public Comment Discussion

4.c. Board Meeting Room Setup

4.d. Paraprofessional Discussion

4.e. Sports Eligibility with Failing Grades

5. **Adjournment**

**Action(s):**

The meeting was adjourned at 8:30PM. This motion, made by Randy Hackett and seconded by Ellie Holm, Passed.

**Voting Detail:**

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

**Voting Summary:** Yea: 6, Nay: 0

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Board Secretary

**Royalton Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
12 Student Activities	\$5,451.92
<b>Report Total</b>	<b>\$5,451.92</b>

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
ACT	19780	4295		AMAZON CAPITAL SERVICES		Check
		E 12 020 298 018 301 401		B07T1MMK7Q 12oz Plastic Nacho Trays (100 F		\$49.45
		E 12 020 298 018 301 401		B09YBVYDYX Stock Your Home Fluted Hot Dog		\$91.04
		E 12 020 298 018 301 401		B0B92NNCNC EI Nacho Grande Deluxe Portior		\$374.95
		E 12 020 298 018 301 401		Amazon Shipping Charge		\$0.00
PO#: 6105	Voucher #:	44552	Invoice	No: 1TL1-M9L1-97PM	1/17/2025	Paid Amt: \$515.44
		E 12 020 298 048 301 401		B078FHCJG7 Lizano Salsa Sauce With Vegetal		\$6.00
PO#: 6114	Voucher #:	44553	Invoice	No: 1KHW-GK43-FMMW	1/17/2025	Paid Amt: \$6.00
		E 12 020 298 048 301 401		B08ZVSWFJB Pozuelo Chiky Cookies Variety B		\$40.25
		E 12 020 298 048 301 401		Amazon Shipping Charge		\$0.00
PO#: 6114	Voucher #:	44554	Invoice	No: 1XTM-HRVV-WDPD	1/17/2025	Paid Amt: \$40.25
						Check Amount: \$561.69
ACT	19781	1903		BECKER SCREENPRINTING		Check
		E 12 020 298 047 301 401		Knowledge Bowl Team shirts		\$306.00
PO#:	Voucher #:	44549	Invoice	No: 6524	1/17/2025	Paid Amt: \$306.00
						Check Amount: \$306.00
ACT	19782	2016		BSN SPORTS		Check
		E 12 020 296 034 301 401		Girls Basketball Warm Ups		\$2,934.68
PO#:	Voucher #:	44551	Invoice	No: 927919690	1/17/2025	Paid Amt: \$2,934.68
						Check Amount: \$2,934.68
ACT	19783	2135		GRANITE CITY JOBBING		Check
		E 12 020 298 018 301 401		CONCESSIONS PRODUCTS		\$668.14
PO#:	Voucher #:	44548	Invoice	No: 432625	1/17/2025	Paid Amt: \$668.14
						Check Amount: \$668.14
ACT	19784	2131		Jeremy Schaa		Check
		E 12 020 298 093 301 401		Reimb Zazzle - Prom Invites		\$177.40
PO#:	Voucher #:	44550	Invoice	No: 01.08.2025	1/17/2025	Paid Amt: \$177.40
						Check Amount: \$177.40
ACT	19785	3595		LIZ MERTEN PHOTOGRAPHY		Check
		E 12 020 294 079 301 401		BBB Gym Banner		\$130.00
PO#:	Voucher #:	44555	Invoice	No: 0142	1/17/2025	Paid Amt: \$130.00
						Check Amount: \$130.00
ACT	19786	4955		Robotics Education & Competition Foundation		Check
		E 12 020 298 053 301 401		Robotics Registration		\$300.00
PO#:	Voucher #:	44593	Invoice	No: 62313963	1/17/2025	Paid Amt: \$300.00
						Check Amount: \$300.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
ACT	19787	2577		SYSCO WESTERN MN, INC.		Check	
			E 12 020 298	041 301 401	Christmas Activity Day Cookies		\$66.81
PO#:		Voucher #:	44556	Invoice	Invoice No: 253786581	Paid Amt:	\$66.81
PO#:		Voucher #:	44557	Invoice	Invoice No: 253791924	Paid Amt:	\$163.20
					1/17/2025		\$163.20
					1/17/2025		\$230.01
ACT	19788	3035		X-GRAIN SPORTSWEAR		Check	
			E 12 020 294	079 301 401	HLTB4X		\$22.00
			E 12 020 294	079 301 401	HLTBS		\$22.00
			E 12 020 294	079 301 401	HLTBXL		\$88.00
			E 12 020 294	079 301 401	Shipping		\$12.00
PO#: 6094		Voucher #:	44596	Invoice	Invoice No: 308270	Paid Amt:	\$144.00
					1/17/2025		\$144.00
						Check Amount:	\$5,451.92
						Report Total:	\$5,451.92

**Royalton Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$235,839.93
02 Food Service	\$6,616.62
04 Community Service	\$8,294.20
12 Student Activities	\$147.14
<b>Report Total</b>	<b>\$250,897.89</b>

**Royalton Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$264,608.92
02 Food Service	\$34,852.66
04 Community Service	\$14,030.59
08 Scholarships	\$16,350.00
<b>Report Total</b>	<b>\$329,842.17</b>

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	4614			WEX		Wire	
		B 01	215 084	HSA		\$6,334.26	
		B 02	215 084	HSA		\$45.00	
		B 04	215 084	Payroll Deductions		\$57.25	
PO#:	Voucher #:	44431	Invoice	Invoice No: S2025120	1/3/2025	Paid Amt: \$6,436.51	Check Amount: \$6,436.51
PCB	4614			WEX		Wire	
		B 01	215 082	Daycare		\$416.36	
PO#:	Voucher #:	44450	Invoice	Invoice No: 01.06.2025	1/7/2025	Paid Amt: \$416.36	Check Amount: \$416.36
PCB	1096			COMMISSIONER OF REVENUE		Wire	
		B 01	215 013	State Tax		\$9,889.46	
		B 02	215 013	State Tax		\$187.64	
		B 04	215 013	State Tax		\$333.27	
PO#:	Voucher #:	44614	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt: \$10,410.37	Check Amount: \$10,410.37
PCB	1096			COMMISSIONER OF REVENUE		Wire	
		B 01	215 013	State Tax		\$9,637.97	
		B 02	215 013	State Tax		\$416.81	
		B 04	215 013	State Tax		\$409.85	
PO#:	Voucher #:	44755	Invoice	Invoice No: S2025140	1/31/2025	Paid Amt: \$10,464.63	Check Amount: \$10,464.63
PCB	4400			FEDERAL TAX PAYMENT		Wire	
		B 01	215 010	FICA		\$43,103.39	
		B 02	215 010	FICA		\$1,411.08	
		B 04	215 010	FICA		\$1,918.23	
		B 01	215 011	Federal Tax		\$17,649.81	
		B 02	215 011	Federal Tax		\$353.68	
		B 04	215 011	Federal Tax		\$347.16	
PO#:	Voucher #:	44623	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt: \$64,783.35	Check Amount: \$64,783.35
PCB	4400			FEDERAL TAX PAYMENT		Wire	
		B 01	215 010	FICA		\$41,376.28	
		B 02	215 010	FICA		\$2,242.34	
		B 04	215 010	FICA		\$2,209.50	
		B 01	215 011	Federal Tax		\$16,398.71	
		B 02	215 011	Federal Tax		\$565.20	

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	4400			FEDERAL TAX PAYMENT		Wire	
		B 04	215 011	Federal Tax			\$453.75
PO#:	Voucher #:	44764	Invoice	Invoice No: S2025140	1/31/2025	Paid Amt:	\$63,245.78
						Check Amount:	\$63,245.78
PCB	1137			EDUCATORS BENEFIT CONS, LLC		Wire	
		B 01	215 005	Tax Ann			\$1,225.32
PO#:	Voucher #:	44619	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$1,225.32
		B 01	215 005	Tax Ann			\$9,850.37
		B 04	215 005	Payroll Deductions			\$228.93
PO#:	Voucher #:	44620	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$10,079.30
		B 01	215 005	Tax Ann			\$145.84
PO#:	Voucher #:	44621	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$145.84
		B 01	215 005	Tax Ann			\$237.50
PO#:	Voucher #:	44622	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$237.50
		B 01	215 005	Tax Ann			\$680.72
PO#:	Voucher #:	44617	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$680.72
		B 01	215 005	Tax Ann			\$150.00
PO#:	Voucher #:	44618	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$12,518.68
PCB	4614			WEX		Wire	
		B 01	215 084	HSA			\$13,932.30
		B 04	215 084	Payroll Deductions			\$177.08
PO#:	Voucher #:	44610	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$14,109.38
						Check Amount:	\$14,109.38
PCB	1558			TEACHERS RETIREMENT ASSN		Wire	
		B 01	215 018	TRA			\$30,887.05
		B 04	215 018	TRA			\$1,255.73
PO#:	Voucher #:	44616	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$32,142.78
						Check Amount:	\$32,142.78
PCB	1415			PERA		Wire	
		B 01	215 017	PERA			\$10,992.81
		B 02	215 017	PERA			\$1,394.87
		B 04	215 017	PERA			\$800.89
PO#:	Voucher #:	44613	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$13,188.57
						Check Amount:	\$13,188.57

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	4614			WEX		Wire	
		B 01 215 082		Flex			
PO#:	Voucher #:	44767	Invoice	Invoice No: 01.13.2025	1/31/2025	Paid Amt:	\$2,000.00
						Check Amount:	\$2,000.00
PCB	4614			WEX		Wire	
		B 01 215 082		Flex			
PO#:	Voucher #:	44768	Invoice	Invoice No: 01.15.2025	1/31/2025	Paid Amt:	\$120.00
						Check Amount:	\$120.00
PCB	4614			WEX		Wire	
		E 01 005 110 000 000 305		WEX monthly service fee			
PO#:	Voucher #:	44769	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$178.25
						Check Amount:	\$178.25
PCB	4614			WEX		Wire	
		B 01 215 082		Daycare			
PO#:	Voucher #:	44770	Invoice	Invoice No: 01.27.2025	1/31/2025	Paid Amt:	\$208.33
						Check Amount:	\$208.33
PCB	4614			WEX		Wire	
		B 01 215 082		Flex			
PO#:	Voucher #:	44771	Invoice	Invoice No: 01.25.2025	1/31/2025	Paid Amt:	\$30.00
						Check Amount:	\$30.00
PCB	1346			MINNESOTA POWER		Wire	
		E 01 010 810 000 000 331		Acct 4015125490 Electric			
PO#:	Voucher #:	44774	Invoice	Invoice No: 401274081833	1/31/2025	Paid Amt:	\$3,724.48
		E 01 020 810 000 000 331		Acct 5091115490 MS/HS			
PO#:	Voucher #:	44775	Invoice	Invoice No: 509313220154	1/31/2025	Paid Amt:	\$12,550.84
		E 01 020 810 000 000 331		Acct 0191115490			
PO#:	Voucher #:	44776	Invoice	Invoice No: 019102645646	1/31/2025	Paid Amt:	\$519.87
		E 01 020 810 000 000 331		Acct 6691032130 Elect			
PO#:	Voucher #:	44772	Invoice	Invoice No: 669989881974	1/31/2025	Paid Amt:	\$34.62
		E 01 020 810 000 000 331		Acct 811180000 Elect			
PO#:	Voucher #:	44773	Invoice	Invoice No: 811513460050	1/31/2025	Paid Amt:	\$55.63
						Check Amount:	\$55.63
PCB	3113			REPUBLIC SERVICES #891		Wire	
		E 01 005 810 000 000 330		WASTE MANAGEMENT SERVICE			
PO#:	Voucher #:	44777	Invoice	Invoice No: 0891-001416857	1/31/2025	Paid Amt:	\$1,702.51
						Check Amount:	\$1,702.51

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:
PCB	3113			REPUBLIC SERVICES #891		Wire		
		E 01	005	810 000 000 330	WASTE MANAGEMENT SERVICE		\$1,461.51	
PO#:	Voucher #:	44778	Invoice	Invoice No: 0891-001416856	1/31/2025		\$1,461.51	\$3,164.02
PCB	4370			CAPITAL ONE		Wire		
		E 04	005	505 053 321 401	Community Ed Robotics		\$102.56	
PO#:	Voucher #:	44781	Invoice	Invoice No: 12.12.2024	1/31/2025		\$102.56	
		E 12	020	298 018 301 401	Concession Supplies		\$91.46	
PO#:	Voucher #:	44782	Invoice	Invoice No: 12.06.2024	1/31/2025		\$91.46	
		E 12	020	298 018 301 401	Concession Supplies		\$55.68	
PO#:	Voucher #:	44783	Invoice	Invoice No: 11.26.2024	1/31/2025		\$55.68	
		E 01	005	110 000 000 305	Interest Credit		\$19.86	
PO#:	Voucher #:	44784	Credit	Invoice No: 12.13.2024	1/31/2025		(\$19.86)	
		E 01	020	298 151 000 401	Open PO for Care Closet		\$266.48	
PO#: 6143	Voucher #:	44779	Invoice	Invoice No: 12.10.2024	1/31/2025		\$266.48	
		E 01	020	301 322 830 433	Class Supplies		\$99.12	
PO#: 5867	Voucher #:	44780	Invoice	Invoice No: 12.17.2024	1/31/2025		\$99.12	
							Check Amount:	\$595.44
							Report Total:	\$250,897.89

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77633	2251		Office of the Secretary of State		Check	
		E 01 005 110 000 000 305		NOTARY APPLICATION Mandy Sadlo			\$120.00
PO#:	Voucher #:	44473	Invoice	Invoice No: 01.14.2025	1/14/2025	Paid Amt:	\$120.00
PCB	77634	4815		Abigail Nelson		Check	\$1,600.00
		E 08 020 960 000 340 898		Scholarship Payment			\$1,600.00
PO#:	Voucher #:	44560	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt:	\$1,600.00
PCB	77635	3684		ADA Sports & Rackets, LLC		Check	
		E 01 020 240 000 000 430		Pickleball Paddle			\$78.00
		E 01 020 240 000 000 430		Badminton Racket			\$140.00
		E 01 020 240 000 000 430		Tube of Birdies			\$34.00
		E 01 020 240 000 000 430		Set of 6 Ping Pong Paddles			\$42.00
		E 01 020 240 000 000 430		Shipping & Handling			\$18.00
PO#:	Voucher #:	44478	Invoice	Invoice No: K11113	1/17/2025	Paid Amt:	\$312.00
PCB	77636	4295		AMAZON CAPITAL SERVICES		Check	
		E 01 020 260 000 000 430		B0055AFF1Y McCormick Culinary Egg Shade (			\$9.49
		E 01 020 260 000 000 430		B00LH3DMUO Amazon Basics AAA Alkaline Hiç			\$11.62
		E 01 020 260 000 000 430		B0C1Z4JP61 Painting Brush Palette Set, with 1;			\$21.99
		E 01 020 260 000 000 430		Amazon Shipping Charge			\$0.00
PO#:	Voucher #:	44451	Invoice	Invoice No: 1WVQ-F33R-1MD1	1/17/2025	Paid Amt:	\$43.10
		E 01 020 292 000 000 401		B07TYPXQYY Murray Sporting Goods Basketb;			\$19.98
		E 01 020 292 000 000 401		Amazon Shipping Charge			\$0.00
PO#:	Voucher #:	44595	Invoice	Invoice No: 1VL7-PM7Y-1GFM	1/17/2025	Paid Amt:	\$19.98
		E 01 005 810 000 000 401		B089273KVZ PWM DC Motor Speed Controller,			\$19.99
		E 01 005 810 000 000 401		Amazon Shipping Charge			\$0.00
PO#:	Voucher #:	44486	Invoice	Invoice No: 1GQQ-JQLM-3K96	1/17/2025	Paid Amt:	\$19.99
		E 01 005 810 000 000 401		B0CF1TVMY4 Mikatesi C1Q-S55 Carburetor C;			\$23.99
PO#:	Voucher #:	44487	Invoice	Invoice No: 1V1X-7VJ9-L6V1	1/17/2025	Paid Amt:	\$23.99
		E 01 005 720 000 000 401		B07H1NLW4K Amazon Brand - Mama Bear 99;			\$14.82
		E 01 005 720 000 000 401		B07P8M462L GLO GERM Mini Gel Kit 2 Pack (			\$29.96
		E 01 005 720 000 000 401		B07WSTZ95G Amazon Saver, Saltine Crackers			\$5.37
		E 01 005 720 000 000 401		B08R15JGNX Amazon Basic Care - Aloe Vera F			\$12.74
		E 01 005 720 000 000 401		B0997JGBM2 Dealmid Fabric Flexible Adhesive			\$19.96
		E 01 005 720 000 000 401		Discount			(\$2.72)
PO#:	Voucher #:	44470	Invoice	Invoice No: 167Y-VHVQ-3KHN	1/17/2025	Paid Amt:	\$80.13

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	77636	4295		AMAZON CAPITAL SERVICES		Check
			E 01 005 720 000 000 401	BOB47P1NYN Save-A-Tooth Preservation Kit - F		\$39.99
			E 01 005 720 000 000 401	Amazon Shipping Charge		\$0.00
PO#: 6101	Voucher #:	44471	Invoice	Invoice No: 1C9R-FRWH-6XYG	1/17/2025	Paid Amt: \$39.99
		E 01 020 211 000 000 401		BOCM9RTS9M Custom Signature Stamp - Pers		\$15.99
		E 01 020 211 000 000 401		Amazon Shipping Charge		\$0.00
PO#: 6125	Voucher #:	44474	Invoice	Invoice No: 14F1-X3X9-HPV3	1/17/2025	Paid Amt: \$15.99
		E 01 005 690 000 455		BOD1CC5ZPS OtterBox iPhone 15, iPhone 14, i		\$30.49
		E 01 005 690 000 455		Amazon Shipping Charge		\$0.00
PO#: 6111	Voucher #:	44485	Invoice	Invoice No: 1H4Y-363D-DQ4H	1/17/2025	Paid Amt: \$30.49
		E 01 020 710 000 000 430		B07FW5PHXW Samsill Durable 4 Inch Binder, I		\$19.27
		E 01 020 710 000 000 430		Amazon Shipping Charge		\$0.00
PO#: 6124	Voucher #:	44498	Invoice	Invoice No: 19XM-GX4T-XP17	1/17/2025	Paid Amt: \$19.27
		E 01 005 110 000 000 305		Credit Annual Fee		\$3,499.00
PO#:	Voucher #:	44481	Credit	Invoice No: CM#1MTY-7D66-JRTL	1/17/2025	Paid Amt: (\$3,499.00)
		E 01 005 110 000 000 305		Prime Membership Fee		\$3,499.00
PO#:	Voucher #:	44482	Invoice	Invoice No: 1MQJ-XQRT-HFLD	1/17/2025	Paid Amt: \$3,499.00
						Check Amount: \$292.93
PCB	77637	4663		ASHLEY BETKER		Check
			E 08 020 960 000 340 898	Scholarship Payment		\$2,350.00
PO#:	Voucher #:	44561	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt: \$2,350.00
						Check Amount: \$2,350.00
PCB	77638	4180		AUTO VALUE LITTLE FALLS		Check
			E 01 005 760 000 720 401	GL -35 All-Season Blue		\$57.48
PO#:	Voucher #:	44463	Invoice	Invoice No: 12078613	1/17/2025	Paid Amt: \$57.48
						Check Amount: \$57.48
PCB	77639	5017		Baley Bueckers		Check
			E 08 020 960 000 340 898	Scholarship Payment		\$1,500.00
PO#:	Voucher #:	44562	Invoice	Invoice No: 01.09.2025	1/17/2025	Paid Amt: \$1,500.00
						Check Amount: \$1,500.00
PCB	77640	4818		Brady, Martz & Associates, P.C.		Check
			E 01 005 110 000 000 312	District Audit		\$19,900.00
PO#:	Voucher #:	44454	Invoice	Invoice No: 852792	1/17/2025	Paid Amt: \$19,900.00
						Check Amount: \$19,900.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77641	5021		Brandon Trisko		Check	
		E 08	020 960 000 340 898	Scholarship Payment			\$1,500.00
PO#:	Voucher #:	44566	Invoice	Invoice No: 01.08.2025	1/17/2025	Paid Amt:	\$1,500.00
						Check Amount:	\$1,500.00
PCB	77642	3556		BRIAN HILTNER		Check	
		E 01	020 294 055 000 305	JV/V BBB Official Kimball			\$150.00
PO#:	Voucher #:	44513	Invoice	Invoice No: 01.10.2025	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77643	5020		Brooke Wenner		Check	
		E 08	020 960 000 340 898	Scholarship Payment			\$1,250.00
PO#:	Voucher #:	44565	Invoice	Invoice No: 01.08.2025	1/17/2025	Paid Amt:	\$1,250.00
						Check Amount:	\$1,250.00
PCB	77644	5025		Brooklyn Meek		Check	
		E 08	020 960 000 340 898	Scholarship Payment			\$500.00
PO#:	Voucher #:	44592	Invoice	Invoice No: 01.16.2025	1/17/2025	Paid Amt:	\$500.00
						Check Amount:	\$500.00
PCB	77645	1061		BUDS TO BLOSSOMS		Check	
		E 01	020 301 321 830 433	FANS 7 Flowers			\$60.00
PO#: 6138	Voucher #:	44569	Invoice	Invoice No: 087508	1/17/2025	Paid Amt:	\$60.00
						Check Amount:	\$60.00
PCB	77646	5026		Cambridge-Isanti Schools		Check	
		E 01	005 690 690 000 366	Security Summit 2025			\$50.00
PO#:	Voucher #:	44594	Invoice	Invoice No: PDEV2523	1/17/2025	Paid Amt:	\$50.00
						Check Amount:	\$50.00
PCB	77647	4761		CANS R US, LLC		Check	
		E 01	005 810 000 000 335	Toilet Rental			\$110.00
PO#:	Voucher #:	44453	Invoice	Invoice No: I1394	1/17/2025	Paid Amt:	\$110.00
						Check Amount:	\$110.00
PCB	77648	1074		CENTRA SOTA COOPERATIVE		Check	
		E 01	005 760 000 720 442	Wintermaster Dyed			\$1,117.24
		E 01	005 760 000 720 442	Discount			(\$36.11)
PO#:	Voucher #:	44484	Invoice	Invoice No: 5212713	1/17/2025	Paid Amt:	\$1,081.13
		E 01	005 760 000 720 442	UNLEADED			\$898.76
		E 01	005 760 000 720 442	Discount			(\$35.75)
PO#:	Voucher #:	44483	Invoice	Invoice No: 5212714	1/17/2025	Paid Amt:	\$863.01
						Check Amount:	\$1,944.14

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77649	1079		CENTRAL MN ALARMS INC		Check	
			E 01	005 865 000 363 305	Alarm Service 1st Quarter 2025 HS Daily Report		\$171.00
PO#:	Voucher #:	44462	Invoice	No: 97879	1/17/2025	Paid Amt:	\$171.00
PO#:	Voucher #:	44459	Invoice	No: 97877	1/17/2025	Paid Amt:	\$93.00
PO#:	Voucher #:	44461	Invoice	No: 97876	1/17/2025	Paid Amt:	\$129.00
PO#:	Voucher #:	44458	Invoice	No: 97878	1/17/2025	Paid Amt:	\$159.00
PO#:	Voucher #:	44460	Invoice	No: 97875	1/17/2025	Paid Amt:	\$159.00
							Check Amount: \$711.00
PCB	77650	5024		Charles Klippenes		Check	
			E 01	020 294 056 000 305	JV Wrestling Official for 1-09 Tri		\$155.00
PO#:	Voucher #:	44591	Invoice	No: 01.09.2025	1/17/2025	Paid Amt:	\$155.00
							Check Amount: \$155.00
PCB	77651	4396		CHRIS VOSEN AUTO REPAIR		Check	
			E 01	005 760 000 720 350	Van #23 Oil change, rotate tires & air filter		\$146.86
PO#:	Voucher #:	44520	Invoice	No: 7972	1/17/2025	Paid Amt:	\$146.86
PO#:	Voucher #:	44457	Invoice	No: 7953	1/17/2025	Paid Amt:	\$94.13
							Check Amount: \$240.99
PCB	77652	1086		CITY OF ROYALTON		Check	
			E 01	005 810 000 000 332	Acct 01-00003550-00-8 Water/Sewer		\$1,100.62
PO#:	Voucher #:	44466	Invoice	No: 01-02-2025	1/17/2025	Paid Amt:	\$1,100.62
PO#:	Voucher #:	44465	Invoice	No: 01.02.2025	1/17/2025	Paid Amt:	\$766.83
							Check Amount: \$1,867.45
PCB	77653	5022		Claire Prokott		Check	
			E 08	020 960 000 340 898	Scholarship Payment		\$1,150.00
PO#:	Voucher #:	44567	Invoice	No: 01/03/2025	1/17/2025	Paid Amt:	\$1,150.00
							Check Amount: \$1,150.00
PCB	77654	5018		Cristin Hausenfluck		Check	
			E 08	020 960 000 340 898	Scholarship Payment		\$100.00
PO#:	Voucher #:	44563	Invoice	No: 01.08.2025	1/17/2025	Paid Amt:	\$100.00
							Check Amount: \$100.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77655	4870		District #206		Check	
		E 01 020 294 056 000 369		Wrestling Entry Fee			\$225.00
PO#:	Voucher #:	44584	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt:	\$225.00
						Check Amount:	\$225.00
PCB	77656	1132		ECKROTH MUSIC CO		Check	
		E 01 020 258 091 000 430		Tambourine 10" & LP Claves Wood Grenadilla			\$49.98
PO#:	Voucher #:	44452	Invoice	Invoice No: 5472319	1/17/2025	Paid Amt:	\$49.98
						Check Amount:	\$49.98
PCB	77657	1137		EDUCATORS BENEFIT CONS, LLC		Check	
		E 01 005 110 000 000 305		ACS TPA Jan-Dec 2025			\$804.48
PO#:	Voucher #:	44491	Invoice	Invoice No: 35741	1/17/2025	Paid Amt:	\$804.48
						Check Amount:	\$804.48
PCB	77658	2851		FARM-RITE EQUIPMENT INC.		Check	
		E 01 005 810 000 000 350		new brush inserts for the ToolCat broom			\$853.52
PO#:	Voucher #:	44490	Invoice	Invoice No: P85784	1/17/2025	Paid Amt:	\$853.52
						Check Amount:	\$853.52
PCB	77659	4661		Fuchs, Joseph		Check	
		E 01 020 294 055 000 305		JV/V BBB Official Aitkin			\$150.00
PO#:	Voucher #:	44497	Invoice	Invoice No: 12.20.2024	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77660	1184		GOV CONNECTION		Check	
		E 01 010 620 000 000 470		Black Library Scanner for Books Item #: 378282			\$310.74
PO#:	Voucher #:	44489	Invoice	Invoice No: 75957133	1/17/2025	Paid Amt:	\$310.74
		E 01 005 690 000 455		U420-006-5A Tripp Lite 5A Thunderbolt 3 Comp			\$100.00
PO#:	Voucher #:	44488	Invoice	Invoice No: 75986515	1/17/2025	Paid Amt:	\$100.00
						Check Amount:	\$410.74
PCB	77661	4885		Granum, Gerald D		Check	
		E 01 020 296 055 000 305		JV/V GBB Official ACGC			\$150.00
PO#:	Voucher #:	44500	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77662	1196		HANDYMANS HARDWARE		Check	
		E 01 005 810 000 000 401		HVAC filters for both buildings			\$4,562.19
PO#:	Voucher #:	44492	Invoice	Invoice No: 454786	1/17/2025	Paid Amt:	\$4,562.19
		E 01 005 810 000 000 401		Magnum Padlock			\$145.86
PO#:	Voucher #:	44493	Invoice	Invoice No: 452237	1/17/2025	Paid Amt:	\$145.86
						Check Amount:	\$4,708.05

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77663	5023		Hannah Krueger		Check	
		E 08	020 960 000 340 898	Scholarship Payment			\$1,500.00
PO#:		Voucher #:	44568	Invoice	1/17/2025	Paid Amt:	\$1,500.00
				Invoice No: 01.02.2025		Check Amount:	\$1,500.00
PCB	77664	1215		HILLYARD INC		Check	
		E 01	005 810 000 401	Misc.			\$503.33
PO#: 6087		Voucher #:	44495	Invoice	1/17/2025	Paid Amt:	\$503.33
				Invoice No: 700624403			
		E 01	005 810 000 401	Misc.			\$709.77
PO#: 6087		Voucher #:	44494	Invoice	1/17/2025	Paid Amt:	\$709.77
				Invoice No: 700624932		Check Amount:	\$1,213.10
PCB	77665	1241		ISCORP		Check	
		E 01	005 110 000 305	Skyward hosting Student service for February, 21			\$157.50
PO#:		Voucher #:	44496	Invoice	1/17/2025	Paid Amt:	\$157.50
				Invoice No: 0744156		Check Amount:	\$157.50
PCB	77666	1247		J W PEPPER & SON INC		Check	
		E 01	020 259 000 430	There will be a new day 3298646			\$24.75
PO#: 6047		Voucher #:	44472	Invoice	1/17/2025	Paid Amt:	\$24.75
				Invoice No: 367065864		Check Amount:	\$24.75
PCB	77667	5007		Jake Larson		Check	
		E 01	020 259 000 430	Piano Tuning			\$140.00
PO#: 6118		Voucher #:	44468	Invoice	1/17/2025	Paid Amt:	\$140.00
				Invoice No: 9084			
		E 01	020 258 000 350	Piano Tuning/Supplies			\$280.00
PO#: 6117		Voucher #:	44469	Invoice	1/17/2025	Paid Amt:	\$280.00
				Invoice No: 9084A		Check Amount:	\$420.00
PCB	77668	3987		James Henrikson		Check	
		E 01	020 294 056 000 305	WR OFFICIAL 1-09 Tri			\$245.00
PO#:		Voucher #:	44587	Invoice	1/17/2025	Paid Amt:	\$245.00
				Invoice No: 01.09.2025		Check Amount:	\$245.00
PCB	77669	5015		Jered Freudenberg		Check	
		E 01	020 294 055 000 305	JV/V BBB Official Kimball			\$150.00
PO#:		Voucher #:	44514	Invoice	1/17/2025	Paid Amt:	\$150.00
				Invoice No: 01.10.2025		Check Amount:	\$150.00
PCB	77670	4365		Johnson Fitness & Wellness		Check	
		E 04	005 505 081 321 350	Fitness Center Maintenance			\$309.20
PO#:		Voucher #:	44475	Invoice	1/17/2025	Paid Amt:	\$309.20
				Invoice No: 21-080567		Check Amount:	\$309.20

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77671	4645		Johnson, Jarrett		Check	
			E 01	020 296 055 000 305	JV/V GBB Official ACGC		\$150.00
PO#:	Voucher #:		44501	Invoice	Invoice No: 01.07.2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77672	1267		KEMPS, LLC		Check	
			E 02	005 770 000 701 495	MILK		\$99.00
PO#:	Voucher #:		44505	Invoice	Invoice No: 5532506	Paid Amt:	\$99.00
			E 02	005 770 000 701 495	MILK		\$164.25
PO#:	Voucher #:		44507	Invoice	Invoice No: 5538659	Paid Amt:	\$164.25
			E 02	005 770 000 701 495	MILK		\$197.00
PO#:	Voucher #:		44508	Invoice	Invoice No: 5541426	Paid Amt:	\$197.00
			E 02	005 770 000 701 495	MILK		\$427.50
PO#:	Voucher #:		44588	Invoice	Invoice No: 5554838	Paid Amt:	\$427.50
			E 02	005 770 000 701 495	MILK		\$297.30
PO#:	Voucher #:		44506	Invoice	Invoice No: 5529267	Paid Amt:	\$297.30
			E 02	005 770 000 701 495	MILK		\$510.00
PO#:	Voucher #:		44589	Invoice	Invoice No: 5553194	Paid Amt:	\$510.00
						Check Amount:	\$1,695.05
PCB	77673	4560		Aaron Larsen		Check	
			E 01	020 294 055 000 305	JV/V BBB Official Kimball		\$150.00
PO#:	Voucher #:		44512	Invoice	Invoice No: 01.10.2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77674	4770		Lewis Motor Service		Check	
			E 01	005 810 000 000 350	HVAC Motor Rebuild		\$577.83
PO#:	Voucher #:		44509	Invoice	Invoice No: 555827	Paid Amt:	\$577.83
						Check Amount:	\$577.83
PCB	77675	4375		MAIMOUNA TOURE		Check	
			E 08	020 960 000 340 898	Scholarship Award		\$1,750.00
PO#:	Voucher #:		44558	Invoice	Invoice No: 01.13.2025	Paid Amt:	\$1,750.00
						Check Amount:	\$1,750.00
PCB	77676	4540		MARCO		Check	
			E 01	005 110 690 000 580	Copiers		\$1,976.60
PO#:	Voucher #:		44479	Invoice	Invoice No: 38267473	Paid Amt:	\$1,976.60
						Check Amount:	\$1,976.60

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77677	4214		MARK RANDALL		Check	\$300.00
			E 01	020 296 055 000 305	JV/V GBB Official Albany		\$150.00
PO#:		Voucher #:	44541	Invoice	Invoice No: 01.02.2025	Paid Amt:	\$150.00
PO#:		Voucher #:	44502	Invoice	Invoice No: 01.07.2025	Paid Amt:	\$150.00
PCB	77678	1326		MENARDS		Check	\$965.03
			E 01	020 301 320 830 433	Open PO Wood Shop Supplies		\$205.90
PO#:	5865	Voucher #:	44547	Invoice	Invoice No: 49168	Paid Amt:	\$205.90
PO#:		Voucher #:	44540	Invoice	Invoice No: 49494	Paid Amt:	\$209.45
PO#:	6070	Voucher #:	44546	Invoice	Invoice No: 47333	Paid Amt:	\$549.68
PCB	77679	1897		MESPA		Check	\$500.00
			E 01	010 050 000 000 366	MESPA Conference Registration		\$500.00
PO#:	6130	Voucher #:	44477	Invoice	Invoice No: 18821	Paid Amt:	\$500.00
PCB	77680	2524		MIDCONTINENT COMMUNICATIONS		Check	\$1,485.66
			E 01	005 810 000 000 320	PHONE SERVICE & Internet		\$1,485.66
PO#:		Voucher #:	44539	Invoice	Invoice No: 14529320114468	Paid Amt:	\$1,485.66
PCB	77681	1331		MID-STATE EDUCATION DIST		Check	\$1,485.66
			E 01	005 400 000 000 394	ADMIN		\$7,923.12
			E 01	010 412 450 740 396	ECSE		\$6,809.13
			E 01	010 412 450 740 397	ECSE		\$1,241.03
			E 01	005 405 450 740 396	HEAR IMPAIRED		\$2,624.27
			E 01	005 405 450 740 397	HEAR IMPAIRED		\$723.59
			E 01	005 420 450 740 396	OT/PT		\$4,894.14
			E 01	005 420 450 740 397	OT/PT		\$2,039.59
			E 01	005 420 450 740 396	APE		\$1,291.36
			E 01	005 420 450 740 397	APE		\$259.88
			E 04	005 580 450 325 390	ECFE		\$5,453.87
			E 04	005 582 450 344 390	PRESCHOOL SCREENING		\$837.87
			E 01	010 401 450 740 396	SPEECH/LANGUAGE		\$17,078.93
			E 01	010 401 450 740 397	SPEECH/LANGUAGE		\$2,884.86
			E 01	005 420 450 740 396	Psych Service		\$2,402.55

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77681	1331		MID-STATE EDUCATION DIST		Check	
		E 01 005 420 450 740 397		Psych Service			\$408.43
		E 01 020 211 390 000 391		Telecommunication Access			\$1,086.50
PO#:	Voucher #:	44543	Invoice	Invoice No: 3911	1/17/2025	Paid Amt:	\$57,959.12
						Check Amount:	\$57,959.12
PCB	77682	1334		MIDWEST BUS PARTS INC		Check	
		E 01 005 760 000 720 401		Flat Glass Heated Bus 10-10			\$33.15
PO#:	Voucher #:	44525	Invoice	Invoice No: 210843	1/17/2025	Paid Amt:	\$33.15
						Check Amount:	\$33.15
PCB	77683	1716		MIKE SIMONES		Check	
		E 01 020 296 055 000 305		JV/V GBB Official Albany			\$150.00
PO#:	Voucher #:	44538	Invoice	Invoice No: 01.02.2025	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77684	3258		MINNESOTA CLAY USA		Check	
		E 01 020 212 000 000 430		SW-403 WHITE MUDCRACK PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		SW-171 ENCHANTED FOREST PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		SW-406 DARK MAGMA PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		SW-151 OLIVE FLOAT PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		SW-150 CELADON BLOOM PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		SW-154 SHIPWRECK PINT MAYCO			\$14.45
		E 01 020 212 000 000 430		PC-52 DEEP SIENNA SPECKLE PINT AMACC			\$19.76
		E 01 020 212 000 000 430		PC-24 SAPPHIRE FLOAT PINT AMACO GLAZ			\$19.76
		E 01 020 212 000 000 430		PC-53 ANCIENT JASPER PINT AMACO GLAZ			\$17.85
		E 01 020 212 000 000 430		PC-57 SMOKEY MERLOT PINT AMACO GLAZ			\$19.76
		E 01 020 212 000 000 430		PC-10 JUNE BUG PINT AMACO GLAZE			\$30.60
		E 01 020 212 000 000 430		SW-183 OXBLOOD PINT MAYCO			\$12.96
		E 01 020 212 000 000 430		SW-502 YELLOW GLOSS PINT MAYCO			\$12.96
		E 01 020 212 000 000 430		#3 WHITE STONEWARE CONE 4-7-WET			\$121.50
		E 01 020 212 000 000 430		FREIGHT			\$115.98
		E 01 020 212 000 000 430		26 X 13 X 5/8" 12-SIDED HALF KILN SHELF C			\$66.95
PO#:	Voucher #:	44545	Invoice	Invoice No: 151046	1/17/2025	Paid Amt:	\$524.78
						Check Amount:	\$524.78
PCB	77685	4458		MOSYLE CORPORATION		Check	
		E 01 005 690 690 000 406		Subscription 12-01-2024 to 7-31-2025			\$3.67
PO#:	Voucher #:	44537	Invoice	Invoice No: 2591590	1/17/2025	Paid Amt:	\$3.67
						Check Amount:	\$3.67

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77686	3965		MRI SOFTWARE LLC		Check	
			E 01	005 110 000 000 305	Staff Screen		\$75.00
PO#:	Voucher #:	44585	Invoice	Invoice No: MRIUS2220083	1/17/2025	Paid Amt:	\$75.00
						Check Amount:	\$75.00
PCB	77687	1804		NATE MOELLER		Check	
			E 01	020 294 055 000 305	JV/V BBB Official Upsala		\$150.00
PO#:	Voucher #:	44503	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77688	4373		NATHANIEL MOGA		Check	
			E 08	020 960 000 340 898	Scholarship Payment		\$1,650.00
PO#:	Voucher #:	44559	Invoice	Invoice No: 01.09.2025	1/17/2025	Paid Amt:	\$1,650.00
						Check Amount:	\$1,650.00
PCB	77689	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check	
			E 01	005 760 000 720 401	Glass Assy, Storm Bus 11-08		\$224.81
PO#:	Voucher #:	44524	Invoice	Invoice No: 318893	1/17/2025	Paid Amt:	\$224.81
						Check Amount:	\$224.81
PCB	77690	4608		NORTH CENTRAL INT'L, LLC		Check	
			E 01	005 760 000 720 350	Check Engine Light Bus 11-08		\$1,656.28
PO#:	Voucher #:	44518	Invoice	Invoice No: R220009482:01	1/17/2025	Paid Amt:	\$1,656.28
			E 01	005 760 000 720 350	Disc Pads - HDW Bus 10-10		\$191.72
PO#:	Voucher #:	44521	Invoice	Invoice No: X220103988:01	1/17/2025	Paid Amt:	\$191.72
			E 01	005 760 000 720 350	F W Sepr Bus 09-09 & 10-10		\$166.08
PO#:	Voucher #:	44522	Invoice	Invoice No: X220104343:01	1/17/2025	Paid Amt:	\$166.08
						Check Amount:	\$2,014.08
PCB	77691	4515		Northern Pines Mental Health Center		Check	
			E 01	005 730 000 373 378	Behavioral Interventionist		\$1,343.75
PO#:	Voucher #:	44590	Invoice	Invoice No: INV376	1/17/2025	Paid Amt:	\$1,343.75
						Check Amount:	\$1,343.75
PCB	77692	1406		PAN-O-GOLD BAKING CO		Check	
			E 02	005 770 000 701 490	BREAD		\$64.80
PO#:	Voucher #:	44515	Invoice	Invoice No: 10000125006014	1/17/2025	Paid Amt:	\$64.80
			E 02	005 770 000 701 490	BREAD		\$216.30
PO#:	Voucher #:	44516	Invoice	Invoice No: 10000125006006	1/17/2025	Paid Amt:	\$216.30
			E 02	005 770 000 701 490	BREAD		\$63.60
PO#:	Voucher #:	44476	Invoice	Invoice No: 10000125013005	1/17/2025	Paid Amt:	\$63.60

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77692	1406		PAN-O-GOLD BAKING CO		Check	
		E 02	005	770 000 701 490	BREAD		\$76.40
PO#:	Voucher #:	44517	Invoice	Invoice No: 10000125013004	1/17/2025	Paid Amt:	\$76.40
						Check Amount:	\$421.10
PCB	77693	5014		Patrick Simones		Check	
		E 01	020	294 055 000 305	C Squad BBB Official Upsala		\$85.00
PO#:	Voucher #:	44504	Invoice	Invoice No: 01.07.2025	1/17/2025	Paid Amt:	\$85.00
						Check Amount:	\$85.00
PCB	77694	4674		POMP'S TIRE SERVICE, INC		Check	
		E 01	005	760 000 720 401	Tires Bus 10-10 & Extra Tires		\$1,471.85
PO#:	Voucher #:	44519	Invoice	Invoice No: 2380023105	1/17/2025	Paid Amt:	\$1,471.85
						Check Amount:	\$1,471.85
PCB	77695	5016		Quality Bus & Truck Parts		Check	
		E 01	005	760 000 720 401	Shipping on Returned Parts		\$65.00
PO#:	Voucher #:	44523	Invoice	Invoice No: 1-8306	1/17/2025	Paid Amt:	\$65.00
						Check Amount:	\$65.00
PCB	77696	2838		RASINSKI TOTAL DOOR SERVICE, LLC		Check	
		E 01	005	865 000 369 350	Bathroom Lock Out		\$246.31
PO#:	Voucher #:	44536	Invoice	Invoice No: 5554	1/17/2025	Paid Amt:	\$246.31
						Check Amount:	\$246.31
PCB	77697	1452		REGION 1		Check	
		E 01	005	110 000 000 305	Quarter 3 FY25 Accounting & Payroll Support		\$4,430.40
PO#:	Voucher #:	44535	Invoice	Invoice No: 14895	1/17/2025	Paid Amt:	\$4,430.40
						Check Amount:	\$4,430.40
PCB	77698	2382		RENAISSANCE		Check	
		E 01	005	690 690 000 406	Fastbridge Subscription Renewal K-8		\$5,861.22
		E 01	005	690 690 000 406	Accelerated Reader 9-12		\$2,827.15
		E 01	005	690 690 000 406	Accelerated Reader 6-8		\$2,218.13
PO#:6116	Voucher #:	44464	Invoice	Invoice No: INV5351902	1/17/2025	Paid Amt:	\$10,906.50
						Check Amount:	\$10,906.50
PCB	77699	1460		RESOURCE TRAINING & SOL		Check	
		E 01	020	690 690 000 366	Technology Integration Specialists Network 24-2		\$393.00
PO#:	Voucher #:	44480	Invoice	Invoice No: 41615	1/17/2025	Paid Amt:	\$393.00
						Check Amount:	\$393.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77700	2098		Ricker, Mark		Check	
			E 01 020 294 055 000 305	JV/V BBB Upsala			\$150.00
PO#:	Voucher #:		44511	Invoice	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77701	3514		Ridpath, Pat		Check	
			E 01 020 296 055 000 305	Girls Basketball Official ACGC			\$150.00
PO#:	Voucher #:		44499	Invoice	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77702	1477		ROYALTON LUMBER COMPANY		Check	
			E 01 005 810 000 000 401	Custodial Supplies			\$20.99
PO#:	Voucher #:		44534	Invoice	1/17/2025	Paid Amt:	\$20.99
						Check Amount:	\$20.99
PCB	77703	1382		SOURCEWELL		Check	
			E 01 010 218 000 388 366	24-25 Quater 1 Student Academic PProgram Yo			\$968.00
PO#:	Voucher #:		44456	Invoice	1/17/2025	Paid Amt:	\$968.00
			E 01 020 640 000 316 366	Career Consulting Program 07/01/2024 - 12/31/			\$1,141.00
PO#:	Voucher #:		44455	Invoice	1/17/2025	Paid Amt:	\$1,141.00
						Check Amount:	\$2,109.00
PCB	77704	4755		SQUIRES, WALDSPURGER & MACE		Check	
			E 01 005 020 000 000 313	Legal			\$55.00
PO#:	Voucher #:		44467	Invoice	1/17/2025	Paid Amt:	\$55.00
						Check Amount:	\$55.00
PCB	77705	4966		Stage Partners		Check	
			E 01 020 298 061 000 401	Scripts (How NOT to Be a Wizard)			\$150.00
			E 01 020 298 061 000 401	Royalties for Fall Play (2 shows)			\$120.00
			E 01 020 298 061 000 401	Video license for fall play			\$75.00
PO#:	Voucher #:		44544	Invoice	1/17/2025	Paid Amt:	\$345.00
						Check Amount:	\$345.00
PCB	77706	4651		STANFIELD, Landon		Check	
			E 01 020 294 055 000 305	JV/V BBB Official Aitkin			\$150.00
PO#:	Voucher #:		44542	Invoice	1/17/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77707	2680		STEARNS COUNTY AUDITOR-TREASURER		Check	
			E 01 005 110 000 000 305	Ballot Chargebacks			\$8.08
PO#:	Voucher #:		44510	Invoice	1/17/2025	Paid Amt:	\$8.08
						Check Amount:	\$8.08

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77708	3309		SUNRAY PRINTING SOLUTIONS, INC		Check	
			E 01	010 203 000 000 305		\$812.66	
			E 01	020 211 000 000 305	24%	\$812.66	
			E 01	020 292 000 000 305	6%	\$203.16	
			E 02	005 770 000 701 305	6%	\$203.16	
			E 04	005 505 000 321 305	40%	\$1,354.44	
PO#:	Voucher #:		44586	Invoice	Invoice No: 27677	1/17/2025	Paid Amt: \$3,386.08
							Check Amount: \$3,386.08
PCB	77709	2577		SYSCO WESTERN MN, INC.		Check	
PO#:	Voucher #:		44533	Invoice	Invoice No: 253805371	1/17/2025	Paid Amt: \$25.82
PO#:	Voucher #:		44583	Invoice	Invoice No: 253816358	1/17/2025	Paid Amt: \$12.24
PO#:	Voucher #:		44578	Invoice	Invoice No: 253816363	1/17/2025	Paid Amt: \$157.08
PO#:	Voucher #:		44579	Invoice	Invoice No: 253816360	1/17/2025	Paid Amt: \$623.50
PO#:	Voucher #:		44571	Invoice	Invoice No: 253810994	1/17/2025	Paid Amt: \$28.85
PO#:	Voucher #:		44573	Invoice	Invoice No: 253816359	1/17/2025	Paid Amt: \$2,041.27
PO#:	Voucher #:		44574	Invoice	Invoice No: 253810998	1/17/2025	Paid Amt: \$162.53
PO#:	Voucher #:		44570	Invoice	Invoice No: 253810997	1/17/2025	Paid Amt: \$130.42
PO#:	Voucher #:		44575	Credit	Invoice No: 253812509	1/17/2025	Paid Amt: \$45.13
PO#:	Voucher #:		44577	Invoice	Invoice No: 253810996	1/17/2025	Paid Amt: \$3,342.94
PO#:	Voucher #:		44581	Invoice	Invoice No: 253810993	1/17/2025	Paid Amt: \$40.93
PO#:	Voucher #:		44532	Invoice	Invoice No: 253805370	1/17/2025	Paid Amt: \$22.64
			E 02	005 770 000 701 491	Commodity	\$18.67	
			E 02	005 770 000 701 491	Commodity	\$12.24	
			E 02	005 770 000 701 491	Commodity	\$25.82	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	77709	2577		SYSCO WESTERN MN, INC.		Check
			E 02 005 770 000 701 490	Lunch Credit		\$31.42
PO#:	Voucher #:	44576	Credit	Invoice No: 253815262	1/17/2025	Paid Amt: (\$31.42)
		E 02 005 770 000 701 490		LUNCH		\$2,749.92
		E 02 005 770 000 701 401		SUPPLIES		\$318.68
PO#:	Voucher #:	44572	Invoice	Invoice No: 253816362	1/17/2025	Paid Amt: \$3,068.60
		E 02 005 770 000 701 491		Commodity		\$75.00
PO#:	Voucher #:	44582	Invoice	Invoice No: 253816361	1/17/2025	Paid Amt: \$75.00
		E 02 005 770 000 705 490		Breakfast		\$874.91
PO#:	Voucher #:	44580	Invoice	Invoice No: 253810995	1/17/2025	Paid Amt: \$874.91
		E 02 005 770 000 701 490		LUNCH		\$722.93
		E 02 005 770 000 701 401		SUPPLIES		\$106.51
PO#:	Voucher #:	44531	Invoice	Invoice No: 253805372	1/17/2025	Paid Amt: \$829.44
						Check Amount: \$15,722.60
PCB	77710	5019		Tara Mick		Check
		E 08 020 960 000 340 898		Scholarship Payment		\$100.00
PO#:	Voucher #:	44564	Invoice	Invoice No: 01.08.2025	1/17/2025	Paid Amt: \$100.00
						Check Amount: \$100.00
PCB	77711	1559		TECHCHECK, LLC		Check
		E 01 005 690 690 000 315		Display & Labor		\$604.00
PO#:	Voucher #:	44528	Invoice	Invoice No: 61662	1/17/2025	Paid Amt: \$604.00
		E 01 005 690 690 000 315		Main Logic Board, Touch ID & labor		\$538.00
PO#:	Voucher #:	44529	Invoice	Invoice No: 61661	1/17/2025	Paid Amt: \$538.00
						Check Amount: \$1,142.00
PCB	77712	2075		THOMAS C SWENSON		Check
		E 01 020 296 055 000 305		JV/V GBB Official Albany		\$150.00
PO#:	Voucher #:	44527	Invoice	Invoice No: 01.02.2025	1/17/2025	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	77713	4213		TIM SANBORN		Check
		E 01 020 294 055 000 305		JV/V BBB Official Aitkin		\$150.00
PO#:	Voucher #:	44526	Invoice	Invoice No: 12.20.2024	1/17/2025	Paid Amt: \$150.00
						Check Amount: \$150.00
PCB	77714	4206		T-MOBILE		Check
		E 01 005 810 000 000 320		Mobile Internet Acct 971799683		\$40.00
PO#:	Voucher #:	44530	Invoice	Invoice No: 12.21.2024	1/17/2025	Paid Amt: \$40.00
						Check Amount: \$40.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77715	3757		Blue Cross Blue Shield		Check	
			B 01	215 033			\$190.64
			B 02	215 033			\$8.75
			B 04	215 033			\$4.18
			B 01	215 033			(\$80.92)
PO#:	Voucher #:	44333	Invoice	Invoice No: S2025110	1/22/2025	Paid Amt:	\$122.65
		B 01	215 033	Vision Flex			\$187.73
		B 02	215 033	Vision Flex			\$8.75
		B 04	215 033	Vision Flex			\$4.18
PO#:	Voucher #:	44445	Invoice	Invoice No: S2025120	1/22/2025	Paid Amt:	\$200.66
						Check Amount:	\$323.31
PCB	77716	2724		AFSCME COUNCIL 65		Check	
			B 01	215 040			\$306.02
			B 04	215 040			\$46.65
PO#:	Voucher #:	44749	Invoice	Invoice No: S2025140	1/31/2025	Paid Amt:	\$352.67
						Check Amount:	\$352.67
PCB	77717	3757		Blue Cross Blue Shield		Check	
			B 01	215 033			\$184.11
			B 02	215 033			\$2.98
			B 04	215 033			\$11.19
			B 01	215 033			\$27.27
PO#:	Voucher #:	44765	Invoice	Invoice No: S2025140	1/31/2025	Paid Amt:	\$225.55
		B 01	215 033	Vision Flex			\$199.33
		B 02	215 033	Vision Flex			\$8.75
		B 04	215 033	Vision Flex			\$4.18
PO#:	Voucher #:	44624	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$212.26
						Check Amount:	\$437.81
PCB	77718	4665		HARTFORD INSURANCE		Check	
			B 01	215 032			\$791.99
			B 02	215 032			\$32.00
			B 04	215 032			\$33.04
PO#:	Voucher #:	44611	Invoice	Invoice No: S2025130	1/31/2025	Paid Amt:	\$857.03
		B 01	215 032	Life			\$801.99
		B 02	215 032	Life			\$32.00
		B 04	215 032	Life			\$23.72
PO#:	Voucher #:	44752	Invoice	Invoice No: S2025140	1/31/2025	Paid Amt:	\$751.15
							(\$106.56)

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77718	4665		HARTFORD INSURANCE		Check	
			B 01	215 031	LTD	\$684.64	
			B 02	215 031	LTD	\$33.50	
			B 04	215 031	LTD	\$46.80	
			B 01	215 031	Adjustment	\$302.09	
PO#:	Voucher #:	44753	Invoice	Invoice No:	S2025140	1/31/2025	Paid Amt: \$1,067.03
		B 01	215 051	United Way		\$524.74	
		B 02	215 051	Payroll Deductions		\$9.32	
		B 04	215 051	Payroll Deductions		\$65.32	
PO#:	Voucher #:	44615	Invoice	Invoice No:	S2025130	1/31/2025	Paid Amt: \$599.38
		B 01	215 051	United Way		\$427.89	
		B 02	215 051	Payroll Deductions		\$12.60	
		B 04	215 051	Payroll Deductions		\$45.38	
		B 01	215 051	Adjustment		(\$131.96)	
PO#:	Voucher #:	44756	Invoice	Invoice No:	S2025140	1/31/2025	Paid Amt: \$353.91
		B 01	215 031	LTD		\$683.13	
		B 02	215 031	LTD		\$37.14	
		B 04	215 031	LTD		\$47.43	
PO#:	Voucher #:	44612	Invoice	Invoice No:	S2025130	1/31/2025	Paid Amt: \$767.70
PCB	77719	4620		HealthPartners Inc		Check	
			B 01	215 035	Dental	\$1,754.72	
			B 02	215 035	Payroll Deductions	\$17.77	
			B 04	215 035	Payroll Deductions	\$79.97	
PO#:	Voucher #:	44608	Invoice	Invoice No:	S2025130	1/31/2025	Paid Amt: \$1,852.46
		B 01	215 035	Dental		\$1,774.82	
		B 01	215 035	Adjustment		\$42.59	
		B 02	215 035	Payroll Deductions		\$17.77	
		B 04	215 035	Payroll Deductions		\$79.97	
PO#:	Voucher #:	44746	Invoice	Invoice No:	S2025140	1/31/2025	Paid Amt: \$1,915.15
		B 01	215 030	Hospital		\$42,763.10	
		B 01	215 030	Adjustment		(\$1,189.51)	
		B 02	215 030	Hospital		\$1,093.91	
		B 04	215 030	Hospital		\$2,112.69	
PO#:	Voucher #:	44750	Invoice	Invoice No:	S2025140	1/31/2025	Paid Amt: \$44,780.19
		B 01	215 030	Hospital		\$42,420.91	
		B 02	215 030	Hospital		\$216.50	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77719	4620		HealthPartners Inc		Check	
			B 04	215 030			\$2,112.69
PO#:	Voucher #:		44609	Invoice	Invoice No: S2025130	Paid Amt:	\$44,750.10
		E 01	005 110	000 000 305	EAP		\$145.20
PO#:	Voucher #:		44766	Invoice	Invoice No: 01.31.2025	Paid Amt:	\$145.20
						Check Amount:	\$93,443.10
PCB	77720	1474		Royalton Education Minnesota		Check	
			B 01	215 040			\$4,448.40
			B 04	215 040			\$88.00
PO#:	Voucher #:		44747	Invoice	Invoice No: S2025140	Paid Amt:	\$4,536.40
						Check Amount:	\$4,536.40
PCB	77721	1473		ROYALTON ESP		Check	
			B 01	215 040			\$1,040.68
			B 02	215 040			\$27.17
			B 04	215 040			\$56.08
PO#:	Voucher #:		44748	Invoice	Invoice No: S2025140	Paid Amt:	\$1,123.93
						Check Amount:	\$1,123.93
PCB	77722	4560		Aaron Larsen		Check	
			E 01	020 296 055 000 305	JV/V GBB Official EVW		\$150.00
PO#:	Voucher #:		44633	Invoice	Invoice No: 01.21.2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77723	1010		ALL STAR TROPHY & AWARDS		Check	
			E 01	005 010 000 000 401	SCHOOL BOARD PLAQUE		\$20.00
PO#:	Voucher #:		44634	Invoice	Invoice No: 10349	Paid Amt:	\$20.00
						Check Amount:	\$20.00
PCB	77724	4295		AMAZON CAPITAL SERVICES		Check	
			E 04	005 582 000 344 430	1951287134 A Little SPOT of Emotion 8 Book B		\$215.96
			E 04	005 582 000 344 430	Amazon Shipping Charge		\$0.00
PO#:	Voucher #:		44640	Invoice	Invoice No: 1Y1L-J3QP-4QVV	Paid Amt:	\$215.96
			E 01	020 301 000 628 530	B089TQWJJK Ninja DZ201 Foodi 8 Quart 6-in-		\$239.98
			E 01	020 301 000 628 530	B08DL8WH9V CHEFMAN Multifunctional Digit		\$79.99
			E 01	020 301 000 628 530	B097CBB26J6 TOPKITCH Commercial Deep Fry		\$299.99
			E 01	020 301 000 628 530	B0B3DQXDYP Konmee Premium Metal Extra Li		\$190.62
			E 01	020 301 000 628 530	Amazon Shipping Charge		\$0.00
PO#:	Voucher #:		44636	Invoice	Invoice No: 1XTM-HRVV-1H64	Paid Amt:	\$810.58
			E 01	020 260 000 000 430	B0017D5X9C Alliance@ Rubber Sterling@ Rubb		\$14.76

Royalton Public Schools  
Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Amount
PCB	77724	4295		AMAZON CAPITAL SERVICES		Check	
			E 01	020 260 000 000 430	Amazon Shipping Charge		\$0.00
PO#: 6151	Voucher #:	44642	Invoice	Invoice No: 1C4T-4C4L-HHP3	1/31/2025	Paid Amt:	\$14.76
		E 01	020 301 322 830 433	B07DHC6H67 Arkwright Surgical Huck Towels			\$19.59
		E 01	020 301 322 830 433	B075FZ89KY Juvale 60-Pack 4x6 Recipe Cards			\$9.99
		E 01	020 301 322 830 433	B07H8VT1BB NUOMI Medical Surgical Tray St			\$29.97
		E 01	020 301 322 830 433	B08R7XNRVN MED PRIDE Conforming Stretc			\$17.91
		E 01	020 301 322 830 433	B09GF8Z362 Heavy Duty Hog Catcher Stainles			\$28.98
		E 01	020 301 322 830 433	B09Y8F9R7Y 70 Count Recipe Cards, Recipe C			\$6.99
		E 01	020 301 322 830 433	B0BPTFYZZ3 ZefeqCo Hair Net Black - 100Pcs			\$26.97
		E 01	020 301 322 830 433	B0C27R6GML 72 Count Recipe Cards, Recipe			\$5.99
		E 01	020 301 322 830 433	B0CHYC7KMC Simple Trending 12 Tier Rolling			\$49.99
		E 01	020 301 322 830 433	B0D128GYCN VEVOR Lab Rolling Cart, 3-She			\$68.47
		E 01	020 301 322 830 433	Amazon Shipping Charge			\$0.00
PO#: 6121	Voucher #:	44637	Invoice	Invoice No: 13CC-LHHL-KHPJ	1/31/2025	Paid Amt:	\$264.85
		E 01	020 710 000 000 401	B07VYK98LD Amazon Basics 5 inch Binder, He			\$25.99
		E 01	020 710 000 000 401	Amazon Shipping Charge			\$0.00
PO#: 6135	Voucher #:	44643	Invoice	Invoice No: 1KLF-3XFJ-FKKQ	1/31/2025	Paid Amt:	\$25.99
		E 01	020 301 000 628 530	B0BHGW53W 1 Milwaukee 48-11-2425 M12 RE			\$44.99
PO#: 6058	Voucher #:	44644	Invoice	Invoice No: 1GD9-KDF1-GVQT	1/31/2025	Paid Amt:	\$44.99
		E 01	020 301 322 830 433	B003MRL8BI Downtown Pet Supply - Quick-Fit			\$8.72
		E 01	020 301 322 830 433	B005ESSE0Q Dynarex 3104 Non-Sterile Stretcl			\$4.90
		E 01	020 301 322 830 433	B00CBAWIY Scotch Thermal Laminating Pouci			\$96.00
		E 01	020 301 322 830 433	B011SP9FQA Dealmed Nitrile Medical Grade E			\$14.98
		E 01	020 301 322 830 433	B01N0YW5BE Premium CYNAMED USA 157 I			\$54.99
		E 01	020 301 322 830 433	B01N6PMQCE Weaver Leather Poly Value Leac			\$11.19
		E 01	020 301 322 830 433	B07ZWLBSXM XPRS Nutra Size 0 Empty Caps			\$6.99
		E 01	020 301 322 830 433	B07ZZYSVLM XPRS Nutra Size 0 Empty Capsl			\$6.99
		E 01	020 301 322 830 433	B0829FGYB7 XPRS Nutra Size 0 Empty Capsu			\$6.99
		E 01	020 301 322 830 433	B085VMP7PB HongWay 5pcs Micro Flush Cutt			\$8.69
		E 01	020 301 322 830 433	B088BBCCTN XPRS Nutra Size 4 Empty Capsl			\$7.39
		E 01	020 301 322 830 433	B08GFLJLBW Cinf Cat Nail Clipping Cleaning C			\$20.49
		E 01	020 301 322 830 433	B0C9S932CQ Supmedic Nitrile Exam Glove, 3.:			\$25.74
		E 01	020 301 322 830 433	B0CT8Y5243 100 Pcs Beard Nets Food Service			\$9.99
		E 01	020 301 322 830 433	B0D262K3MIN ADMITRY Self Adhesive Bandag			\$8.39
		E 01	020 301 322 830 433	B0D453VVGC UMETASS Empty Plastic Pill Bo			\$17.44

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	77724	4295		AMAZON CAPITAL SERVICES		Check
			E 01	020 301 322 830 433	Amazon Shipping Charge	\$0.00
PO#: 6122	Voucher #:	44638	Invoice	Invoice No: 11DQ-NWML-6QMN	1/31/2025	Paid Amt: \$309.88
		E 01	005 810 000 000 401	B073CVSTNT Sitebel Eltron 236304 CK Trend 1		\$114.75
		E 01	005 810 000 000 401	B07TKM1Q9 HS Yellow Electrical Wire End C		\$20.89
		E 01	005 810 000 000 401	B0DFTD9HLW 200 PCS Zip Ties 12 Inch, Cabl		\$12.99
		E 01	005 810 000 000 401	Amazon Shipping Charge		\$0.00
PO#: 6128	Voucher #:	44734	Invoice	Invoice No: 1CW3-NK3L-PCDD	1/31/2025	Paid Amt: \$148.63
		E 01	020 301 320 830 433	B00NO5Y7MA Graco Paint Sprayer Heavy Duty		\$32.87
		E 01	020 301 320 830 433	Amazon Shipping Charge		\$0.00
PO#: 6104	Voucher #:	44735	Invoice	Invoice No: 1JD3-4CFF-FJHL	1/31/2025	Paid Amt: \$32.87
		E 01	020 301 322 830 433	B0006IRTBE Melissa & Doug Giant Horse - Life		\$109.05
PO#: 5894	Voucher #:	44635	Invoice	Invoice No: 13FV-K4GH-17LW	1/31/2025	Paid Amt: \$109.05
		E 01	020 301 000 628 530	B00JJ3RORQ DEWALT 20V MAX XR Framing		\$291.07
		E 01	020 301 000 628 530	B01H9BL9SE DEWALT 20V MAX* Batteries, P		\$199.00
		E 01	020 301 000 628 530	B06XF6MZJ5 DEWALT DCN680B 20V MAX* X		\$249.00
		E 01	020 301 000 628 530	B0CZKGF57 12000mAh Replacement for Milw		\$199.89
		E 01	020 301 000 628 530	Amazon Shipping Charge		\$0.00
PO#: 6058	Voucher #:	44645	Invoice	Invoice No: 1D7C-77YT-QQKP	1/31/2025	Paid Amt: \$938.96
		E 01	005 810 000 000 401	B07KRG7J43 Satco Products 120-Volt 50R20 F		\$14.14
		E 01	005 810 000 000 401	B07NQKXF5 AFC Brand, Water Filter, Model		\$476.99
		E 01	005 810 000 000 401	B08BL735XL Metal Magery 100 Large Flange S		\$31.97
		E 01	005 810 000 000 401	Amazon Shipping Charge		\$0.00
PO#: 6123	Voucher #:	44641	Invoice	Invoice No: 1KLF-3XFJ-MRJ3	1/31/2025	Paid Amt: \$523.10
		E 01	020 301 320 830 433	B0BXCQ6HSK Spray Nozzle Spray tip Reversib		\$19.49
PO#: 6104	Voucher #:	44646	Invoice	Invoice No: 1YHG-VLT9-DPN9	1/31/2025	Paid Amt: \$19.49
		E 01	020 260 000 000 430	B00BLS7FNK EISCO Lab Scoop Spatula, 6/PK		\$31.58
		E 01	020 260 000 000 430	B00PV6J1F8 Mckesson Hydrogen Peroxide 3%		\$16.45
		E 01	020 260 000 000 430	B0938NYFTZ Smarties Candy - 5 Pounds - Par		\$28.99
		E 01	020 260 000 000 430	B0B289ZXGB 2Pcs 250ml 8.5oz Plastic Safety		\$6.99
		E 01	020 260 000 000 430	B0CJJK9GR4 Burry Life Science U Glass Stirri		\$19.99
		E 01	020 260 000 000 430	B0D2W49RLC Ruiibaba 133 PCS Extension Sp		\$9.99
		E 01	020 260 000 000 430	Amazon Shipping Charge		\$0.00
PO#: 6134	Voucher #:	44647	Invoice	Invoice No: 1J1W-JRW-T-GDLC	1/31/2025	Paid Amt: \$113.99
		E 04	005 582 000 344 430	1951287398 A Little SPOT of Emotion 8 Plush T		\$130.56
		E 04	005 582 000 344 430	1951287665 A Little SPOT of Feelings 8 Book B		\$213.72

Royalton Public Schools

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77724	4295		AMAZON CAPITAL SERVICES		Check	
		E 04	005 582 000 344 430	1960643045 A Little SPOT Emotional Regulator			\$238.50
PO#: 6144	Voucher #:	44639	Invoice	Invoice No: 1CCG-JQDC-XHVH	1/31/2025	Paid Amt:	\$582.78
						Check Amount:	\$4,155.88
PCB	77725	4891		Andy's Towing LLC		Check	
		E 01	005 760 000 720 305	Bus Tow 2009			\$310.31
PO#:	Voucher #:	44648	Invoice	Invoice No: #25-	1/31/2025	Paid Amt:	\$310.31
						Check Amount:	\$310.31
PCB	77726	3969		ANTHONY ANDRES		Check	
		E 01	020 294 056 000 305	Wrestling Official Kimball			\$175.00
PO#:	Voucher #:	44728	Invoice	Invoice No: 01.23.2025	1/31/2025	Paid Amt:	\$175.00
						Check Amount:	\$175.00
PCB	77727	4180		AUTO VALUE LITTLE FALLS		Check	
		E 01	005 760 000 720 401	Straight Heater Hose			\$411.50
PO#:	Voucher #:	44649	Invoice	Invoice No: 12079906	1/31/2025	Paid Amt:	\$411.50
						Check Amount:	\$411.50
PCB	77728	4360		BENEFIT EXTRAS, INC.		Check	
		E 01	005 110 000 000 305	Cobra Renewal Fee & Administration			\$390.00
PO#:	Voucher #:	44650	Invoice	Invoice No: 1135882	1/31/2025	Paid Amt:	\$390.00
						Check Amount:	\$390.00
PCB	77729	4466		BG INNOVATIONS		Check	
		E 01	005 690 690 000 456	FrontRow: Li-ion Battery			\$46.00
PO#: 5988	Voucher #:	44651	Invoice	Invoice No: INV-3974	1/31/2025	Paid Amt:	\$46.00
						Check Amount:	\$46.00
PCB	77730	5029		Brady VanErp		Check	
		E 01	020 294 055 000 305	C Squad BBB Official BBE			\$100.00
PO#:	Voucher #:	44652	Invoice	Invoice No: 01.17.2025	1/31/2025	Paid Amt:	\$100.00
		E 01	020 296 055 000 305	C Squad GBB Official 01-24			\$100.00
PO#:	Voucher #:	44653	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$100.00
						Check Amount:	\$200.00
PCB	77731	5030		Brianna Page		Check	
		R 02	005 770 000 701 601	Lunch Account Refund			\$53.95
PO#:	Voucher #:	44654	Invoice	Invoice No: 01.29.2025	1/31/2025	Paid Amt:	\$53.95
						Check Amount:	\$53.95

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Amount
PCB	77732	5035		Carson Lee Thorstenson		Check	
			E 01	020 294 055 000 305	C Squad BBB Official Staples		\$100.00
PO#:	Voucher #:		44730	Invoice	Invoice No: 01.16.2025	Paid Amt:	\$100.00
PO#:	Voucher #:		44738	Invoice	Invoice No: 01.30.2025	Paid Amt:	\$100.00
						Check Amount:	\$200.00
PCB	77733	1074		CENTRA SOTA COOPERATIVE		Check	
			E 01	005 760 000 720 442	Unleaded Gas		\$1,422.68
			E 01	005 760 000 720 442	Discount		(\$52.42)
PO#:	Voucher #:		44657	Invoice	Invoice No: 5212816	Paid Amt:	\$1,370.26
			E 01	005 760 000 720 442	UNLEADED		\$862.58
			E 01	005 760 000 720 442	Discount		(\$33.84)
PO#:	Voucher #:		44656	Invoice	Invoice No: 5212788	Paid Amt:	\$828.74
						Check Amount:	\$2,199.00
PCB	77734	4219		Conrad, Sam		Check	
			E 01	020 294 055 000 305	BBB JV/V-Official BBE		\$150.00
PO#:	Voucher #:		44706	Invoice	Invoice No: 01.17.2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77735	3817		DAVID LEON		Check	
			E 01	020 296 055 000 305	JV/V GBB Official EVW		\$150.00
PO#:	Voucher #:		44658	Invoice	Invoice No: 01.21.2025	Paid Amt:	\$150.00
PO#:	Voucher #:		44659	Invoice	Invoice No: 01.16.2025	Paid Amt:	\$150.00
						Check Amount:	\$300.00
PCB	77736	1133		ECM PUBLISHERS INC		Check	
			E 01	005 010 000 000 305	December 9 Regular Minutes		\$103.00
PO#:	Voucher #:		44660	Invoice	Invoice No: 1032973	Paid Amt:	\$103.00
PO#:	Voucher #:		44661	Invoice	Invoice No: 1032176	Paid Amt:	\$139.00
						Check Amount:	\$242.00
PCB	77737	4661		Fuchs, Joseph		Check	
			E 01	020 296 055 000 305	JV/V GBB Official Foley		\$150.00
PO#:	Voucher #:		44731	Invoice	Invoice No: 01.28.2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77738	2295		GRANITE PEST CONTROL, LLC		Check	
			E 01	005 810 000 000 350	PEST CONTROL SERVICE Jan-March 2025		\$303.00
PO#:	Voucher #:		44663	Invoice	Invoice No: 143364	Paid Amt:	\$303.00
PCB	77739	4885		Granum, Gerald D		Check	
			E 01	020 294 055 000 305	JV/V BBB Official Staples		\$150.00
PO#:	Voucher #:		44662	Invoice	Invoice No: 01.16.2025	Paid Amt:	\$150.00
PCB	77740	1215		HILLYARD INC		Check	
			E 01	005 810 000 000 401	Misc.		\$3,697.34
PO#:	Voucher #:		44664	Invoice	Invoice No: 605709216	Paid Amt:	\$3,697.34
PCB	77741	1247		J W PEPPER & SON INC		Check	
			E 01	020 258 000 000 430	Blackbeard / 5th Grade Music		\$50.00
PO#:	Voucher #:		44667	Invoice	Invoice No: 367165753	Paid Amt:	\$50.00
			E 01	020 258 000 000 430	Shipping		\$24.99
			E 01	020 258 000 000 430	Tripwire / JH Music		\$75.00
PO#:	Voucher #:		44668	Invoice	Invoice No: 367148901	Paid Amt:	\$99.99
			E 01	020 258 000 000 430	How to Train Your Dragon / SH Music		\$80.00
			E 01	020 258 000 000 430	Good Omens (Theme) / JH Music		\$65.00
			E 01	020 258 000 000 430	Tribal Quest / JH Music		\$95.00
			E 01	020 258 000 000 430	We Are Young / Pep Band		\$70.00
PO#:	Voucher #:		44666	Invoice	Invoice No: 367154372	Paid Amt:	\$310.00
PCB	77742	4645		Johnson, Jarrett		Check	
			E 01	020 296 055 000 305	JV/V GBB Official Holdingford		\$150.00
PO#:	Voucher #:		44665	Invoice	Invoice No: 01.24.2025	Paid Amt:	\$150.00
PCB	77743	1267		KEMPS, LLC		Check	
			E 02	005 770 000 701 495	MILK		\$460.50
PO#:	Voucher #:		44673	Invoice	Invoice No: 5565926	Paid Amt:	\$460.50
			E 02	005 770 000 701 495	MILK		\$543.25
PO#:	Voucher #:		44674	Invoice	Invoice No: 5571383	Paid Amt:	\$543.25
			E 02	005 770 000 701 495	MILK		\$542.50
PO#:	Voucher #:		44669	Invoice	Invoice No: 5570566	Paid Amt:	\$542.50
			E 02	005 770 000 701 495	MILK		\$312.50
PO#:	Voucher #:		44670	Invoice	Invoice No: 5558190	Paid Amt:	\$312.50

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77743	1267		KEMPS, LLC		Check	
		E 02	005	770 000 701 495			\$197.00
PO#:	Voucher #:	44671	Invoice	Invoice No: 5559854	1/31/2025	Paid Amt:	\$197.00
PO#:	Voucher #:	44672	Invoice	Invoice No: 5563892	1/31/2025	Paid Amt:	\$707.50
						Check Amount:	\$2,763.25
PCB	77744	2692		KEVIN RUEN		Check	
		E 01	020	296 055 000 305			\$150.00
PO#:	Voucher #:	44742	Invoice	Invoice No: 01.30.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77745	1764		Kimman, Scott		Check	
		E 01	020	296 055 000 305			\$150.00
PO#:	Voucher #:	44732	Invoice	Invoice No: 01.28.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77746	4914		Legatt, Logan		Check	
		E 01	020	294 055 000 305			\$150.00
PO#:	Voucher #:	44675	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$150.00
PO#:	Voucher #:	44676	Invoice	Invoice No: 01.17.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$300.00
PCB	77747	4214		MARK RANDALL		Check	
		E 01	020	294 055 000 305			\$85.00
PO#:	Voucher #:	44677	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$85.00
						Check Amount:	\$85.00
PCB	77748	5031		Mark Schwankl		Check	
		E 01	020	296 055 000 305			\$100.00
PO#:	Voucher #:	44679	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$100.00
						Check Amount:	\$100.00
PCB	77749	1983		MARK WINTER		Check	
		E 01	020	296 055 000 305			\$150.00
PO#:	Voucher #:	44680	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77750	1752		MASA		Check	
		E 01	005	020 000 000 366			\$339.00
PO#:	Voucher #:	44681	Invoice	Invoice No: 21-67470	1/31/2025	Paid Amt:	\$339.00
						Check Amount:	\$339.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77751	5032		Matthew Poepping		Check	
			E 01 020 294 055 000 305	C Squad BBB Official Staples			\$100.00
PO#:	Voucher #:	44685	Invoice No:	01.16.2025	1/31/2025	Paid Amt:	\$100.00
PO#:	Voucher #:	44740	Invoice No:	01.30.2025	1/31/2025	Paid Amt:	\$100.00
						Check Amount:	\$200.00
PCB	77752	1338		MICHAEL BUKOWSKI		Check	
			E 01 020 294 055 000 305	JV/V BBB Official BBE			\$150.00
PO#:	Voucher #:	44687	Invoice No:	01.17.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77753	1334		MIDWEST BUS PARTS INC		Check	
			E 01 005 760 000 720 401	Headlight			\$79.53
PO#:	Voucher #:	44686	Invoice No:	INV3653	1/31/2025	Paid Amt:	\$79.53
						Check Amount:	\$79.53
PCB	77754	1716		MIKE SIMONES		Check	
			E 01 020 294 055 000 305	JV/V BBB Official Pierz			\$150.00
PO#:	Voucher #:	44688	Invoice No:	01.24.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77755	1915		NORTH CENTRAL BUS & EQUIPMENT, INC.		Check	
			E 01 005 760 000 720 401	Sun Visor Assy			\$70.15
PO#:	Voucher #:	44689	Invoice No:	319631	1/31/2025	Paid Amt:	\$70.15
						Check Amount:	\$70.15
PCB	77756	4608		NORTH CENTRAL INT'L, LLC		Check	
			E 01 005 760 000 720 401	Filter-Lube Oil			\$177.24
PO#:	Voucher #:	44690	Invoice No:	X220104790:01	1/31/2025	Paid Amt:	\$177.24
PO#:	Voucher #:	44691	Invoice No:	R220009638:01	1/31/2025	Paid Amt:	\$4,184.72
						Check Amount:	\$4,184.72
PO#:	Voucher #:	44692	Invoice No:	R220009567:01	1/31/2025	Paid Amt:	\$728.97
						Check Amount:	\$728.97
PO#:	Voucher #:	44693	Invoice No:	R220009578:01	1/31/2025	Paid Amt:	\$970.40
						Check Amount:	\$970.40
PO#:	Voucher #:	44694	Invoice No:	R220009603:01	1/31/2025	Paid Amt:	\$2,646.33
						Check Amount:	\$2,646.33
						Paid Amt:	\$8,707.66
						Check Amount:	\$8,707.66

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77757	5002		Ogilvie Public Schools #333		Check	
		E 04	005	505 000 321 369	6th Grade Boys Basketball Registration		\$175.00
PO#: 6148	Voucher #:	44682	Invoice	Invoice No: 01.21.2025	1/31/2025	Paid Amt:	\$175.00
						Check Amount:	\$175.00
PCB	77758	4177		Olson, Nate		Check	
		E 01	020	296 055 000 305	JV/V GBB Official Kimball		\$150.00
PO#:	Voucher #:	44741	Invoice	Invoice No: 01.30.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77759	1406		PAN-O-GOLD BAKING CO		Check	
		E 02	005	770 000 701 490	BREAD		\$173.10
PO#:	Voucher #:	44696	Invoice	Invoice No: 10000125027004	1/31/2025	Paid Amt:	\$173.10
		E 02	005	770 000 701 490	BREAD		\$223.10
PO#:	Voucher #:	44698	Invoice	Invoice No: 10000125020014	1/31/2025	Paid Amt:	\$223.10
		E 02	005	770 000 701 490	BREAD		\$179.75
PO#:	Voucher #:	44695	Invoice	Invoice No: 10000125027003	1/31/2025	Paid Amt:	\$179.75
		E 02	005	770 000 701 490	BREAD		\$85.20
PO#:	Voucher #:	44697	Invoice	Invoice No: 10000125020017	1/31/2025	Paid Amt:	\$85.20
						Check Amount:	\$661.15
PCB	77760	1439		PROJECT LEAD THE WAY INC		Check	
		E 01	010	203 000 302 460	PLTW Launch Program - 5th Grade		\$950.00
PO#: 6165	Voucher #:	44736	Invoice	Invoice No: 449087	1/31/2025	Paid Amt:	\$950.00
						Check Amount:	\$950.00
PCB	77761	4658		REGION 5A		Check	
		E 01	020	298 061 000 369	One Act Registration		\$100.00
PO#:	Voucher #:	44699	Invoice	Invoice No: 01.22.2025	1/31/2025	Paid Amt:	\$100.00
						Check Amount:	\$100.00
PCB	77762	1463		RICE HARDWARE HANK		Check	
		E 01	005	810 000 000 401	Maintenance Supplies		\$20.75
PO#:	Voucher #:	44701	Invoice	Invoice No: 34395/3	1/31/2025	Paid Amt:	\$20.75
		E 01	005	810 000 000 401	Maintenance Tools		\$45.98
PO#:	Voucher #:	44700	Invoice	Invoice No: 34439/3	1/31/2025	Paid Amt:	\$45.98
						Check Amount:	\$66.73
PCB	77763	2098		Ricker, Mark		Check	
		E 01	020	294 055 000 305	JV/V BBB Official Staples		\$150.00
PO#:	Voucher #:	44678	Invoice	Invoice No: 01.16.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77764	4955		Robotics Education & Competition Foundation		Check	
			E 04	005 505 053 321 369	Kimball Area Tournament Registration		\$60.00
PO#: 6149	Voucher #:	44702	Invoice	Invoice No: 62316667	1/31/2025	Paid Amt:	\$60.00
PO#: 6149	Voucher #:	44703	Invoice	Invoice No: 62316659	1/31/2025	Paid Amt:	\$60.00
PO#: 6149	Voucher #:	44704	Invoice	Invoice No: 62316662	1/31/2025	Paid Amt:	\$60.00
PO#: 6149	Voucher #:	44705	Invoice	Invoice No: 62316661	1/31/2025	Paid Amt:	\$60.00
						Check Amount:	\$240.00
PCB	77765	4232		SCHOOL NURSE SUPPLY		Check	
			E 01	005 865 000 349 401	62575 Sharps Assure Mail Back Disposable Sys		\$129.00
PO#: 6140	Voucher #:	44737	Invoice	Invoice No: 1037343-IN	1/31/2025	Paid Amt:	\$129.00
						Check Amount:	\$129.00
PCB	77766	2558		Simmons, Carl		Check	
			E 01	020 294 055 000 305	C Squad BBB Official Pierz		\$85.00
PO#:	Voucher #:	44655	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$85.00
						Check Amount:	\$85.00
PCB	77767	5033		Sofia Ferguson		Check	
			E 08	020 960 000 340 898	Scholarship		\$1,000.00
PO#:	Voucher #:	44707	Invoice	Invoice No: 01.21.2025	1/31/2025	Paid Amt:	\$1,000.00
						Check Amount:	\$1,000.00
PCB	77768	2464		SPEER CHIROPRACTIC, PA		Check	
			E 01	005 760 000 720 305	DOT PHYSICAL G Popp		\$100.00
PO#:	Voucher #:	44708	Invoice	Invoice No: 01.21.2025	1/31/2025	Paid Amt:	\$100.00
PO#:	Voucher #:	44709	Invoice	Invoice No: 01.14.2025	1/31/2025	Paid Amt:	\$100.00
PO#:	Voucher #:	44739	Invoice	Invoice No: 01.27.2025	1/31/2025	Paid Amt:	\$100.00
						Check Amount:	\$300.00
PCB	77769	4755		SQUIRES, WALDSPURGER & MACE		Check	
			E 01	005 020 000 000 313	Legal		\$137.50
PO#:	Voucher #:	44744	Invoice	Invoice No: 23175	1/31/2025	Paid Amt:	\$137.50
						Check Amount:	\$137.50

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
PCB	77770	5034		Stella Hagen		Check	
			E 08	020 960 000 340 898			\$400.00
PO#:	Voucher #:		44710	Invoice	1/31/2025	Paid Amt:	\$400.00
				Invoice No: 01.27.2025		Check Amount:	\$400.00
PCB	77771	3501		STEVE HENNEN		Check	
			E 01	020 296 055 000 305			\$150.00
PO#:	Voucher #:		44711	Invoice	1/31/2025	Paid Amt:	\$150.00
				Invoice No: 01.21.2025		Check Amount:	\$150.00
PCB	77772	2577		SYSCO WESTERN MN, INC.		Check	
			E 02	005 770 000 701 490			\$2,957.41
			E 02	005 770 000 701 401			\$160.39
PO#:	Voucher #:		44723	Invoice	1/31/2025	Paid Amt:	\$3,117.80
				Invoice No: 253826178			
PO#:	Voucher #:		44715	Invoice	1/31/2025	Paid Amt:	\$32.45
				Invoice No: 253821374			\$32.45
PO#:	Voucher #:		44712	Invoice	1/31/2025	Paid Amt:	\$547.60
				Invoice No: 253821376			\$547.60
PO#:	Voucher #:		44713	Invoice	1/31/2025	Paid Amt:	\$745.66
				Invoice No: 253826177			\$745.66
PO#:	Voucher #:		44714	Invoice	1/31/2025	Paid Amt:	\$32.55
				Invoice No: 253821377			\$32.55
PO#:	Voucher #:		44716	Invoice	1/31/2025	Paid Amt:	\$38.14
				Invoice No: 253826180			\$38.14
PO#:	Voucher #:		44717	Invoice	1/31/2025	Paid Amt:	\$141.23
				Invoice No: 253786904			\$141.23
PO#:	Voucher #:		44718	Credit	1/31/2025	Paid Amt:	\$45.38
				Invoice No: 253827888			\$45.38
PO#:	Voucher #:		44720	Invoice	1/31/2025	Paid Amt:	\$1,704.33
				Invoice No: 253821375			\$1,704.33
PO#:	Voucher #:		44722	Invoice	1/31/2025	Paid Amt:	\$0.00
				Invoice No: 253826179			\$0.00
PO#:	Voucher #:		44724	Invoice	1/31/2025	Paid Amt:	\$57.43
				Invoice No: 253815215			\$57.43
PO#:	Voucher #:		44719	Invoice	1/31/2025	Paid Amt:	\$39.47
				Invoice No: 253821378			\$39.47
PO#:	Voucher #:		44719	Invoice	1/31/2025	Paid Amt:	\$62.99
				Invoice No: 253815215			\$62.99
PO#:	Voucher #:		44719	Invoice	1/31/2025	Paid Amt:	\$2,320.95
				Invoice No: 253821378			\$2,320.95
PO#:	Voucher #:		44719	Invoice	1/31/2025	Paid Amt:	\$21.87
				Invoice No: 253821378			\$21.87
PO#:	Voucher #:		44719	Invoice	1/31/2025	Paid Amt:	\$2,342.82
				Invoice No: 253821378			\$2,342.82

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
PCB	77772	2577		SYSCO WESTERN MN, INC.		Check	
			E 02	005 770 000 701 401 SUPPLIES			\$103.27
PO#:	Voucher #:	44725	Invoice	Invoice No: 253815955	1/31/2025	Paid Amt:	\$103.27
		E 02	005 770 000 701 490 LUNCH				\$2,698.75
		E 02	005 770 000 701 401 SUPPLIES				\$154.38
PO#:	Voucher #:	44721	Invoice	Invoice No: 253826176	1/31/2025	Paid Amt:	\$2,853.13
						Check Amount:	\$11,773.49
PCB	77773	1559		TECH CHECK, LLC		Check	
			E 01	005 690 690 000 305 Tech Services			\$138.75
PO#:	Voucher #:	44726	Invoice	Invoice No: 7225C	1/31/2025	Paid Amt:	\$138.75
						Check Amount:	\$138.75
PCB	77774	2075		THOMAS C SWENSON		Check	
			E 01	020 294 055 000 305 JV/V BBB Official Pierz			\$150.00
PO#:	Voucher #:	44727	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77775	4206		T-MOBILE		Check	
			E 01	005 810 000 000 320 Mobile Internet Acct 971799683			\$40.00
PO#:	Voucher #:	44745	Invoice	Invoice No: 01.21.2025	1/31/2025	Paid Amt:	\$40.00
						Check Amount:	\$40.00
PCB	77776	2676		TONY VEITH		Check	
			E 01	020 296 055 000 305 JV/V GBB Official Foley			\$150.00
PO#:	Voucher #:	44733	Invoice	Invoice No: 01.28.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77777	5011		Tyler Sunder		Check	
			E 01	020 296 055 000 305 JV/V GBB Official Holdingford			\$150.00
PO#:	Voucher #:	44729	Invoice	Invoice No: 01.24.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00
PCB	77778	1592		VERIZON WIRELESS		Check	
			E 01	005 810 000 000 320 PHONE SERVICE			\$301.26
PO#:	Voucher #:	44683	Invoice	Invoice No: 6103350044	1/31/2025	Paid Amt:	\$301.26
						Check Amount:	\$301.26
PCB	77779	3791		Waytashek, Mary		Check	
			E 01	020 296 055 000 305 JV/V GBB Official Kimball			\$150.00
PO#:	Voucher #:	44743	Invoice	Invoice No: 01.30.2025	1/31/2025	Paid Amt:	\$150.00
						Check Amount:	\$150.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 1/1/25-1/31/25 Period: 202507-202507 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PCB	77780	1611		XCEL ENERGY		Check
		E 01	005	810 000 000 440		\$17,703.56
				Acct 51-4433400-5		
PO#:	Voucher #:	44684	Invoice	Invoice No: 910639436	1/31/2025	
						Paid Amt: \$17,703.56
						Check Amount: \$17,703.56
						Report Total: \$329,842.17

Royalton Public Schools  
Timecard Archive Detail

Id:	Calendar	Type/ Option	Pay/Ded Code	ACA Unit Conversion	Units Override	Unit	Rate	Amount	Account Code	Earn ACA Sch Month	Pay Type	Check Description	Batch No	Created Reimb No
1052	01/31/2025	Barnack, Benjamin	P	EBENONW2	0.00		129.50	\$129.50	01-020-292-057-000-366	1	01/15/2025	02	Reimb for Coaches CI	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$129.50						
		Units:			0.00	Emp Pay:		\$129.50						
564	01/31/2025	Coppicus, Christopher	P	EBENONW2	0.00		204.50	\$204.50	01-020-292-000-000-366	1	01/15/2025	02	Reimb for Membership	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$204.50						
		Units:			0.00	Emp Pay:		\$204.50						
802	01/31/2025	Henry, Sandra	P	EBENONW2	0.00		85.31	\$85.31	02-005-770-000-701-412	1	01/15/2025	02	Uniform Allowance	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$85.31						
		Units:			0.00	Emp Pay:		\$85.31						
413	01/31/2025	Krueger, Amy	P	EBENONW2	0.00		23.34	\$23.34	04-005-505-000-321-401	1	01/15/2025	02	CE Snacks	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$23.34						
		Units:			0.00	Emp Pay:		\$23.34						
1074	01/31/2025	Lawrence, Jacquelyn	P	EBENONW2	0.00		81.00	\$81.00	02-005-770-000-701-412	1	01/15/2025	02	Uniform Allowance	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$81.00						
		Units:			0.00	Emp Pay:		\$81.00						
1062	01/31/2025	Liddane, Joelle	P	EBENONW2	0.00		59.39	\$59.39	01-020-301-322-830-433	1	01/15/2025	02	Classroom Supplies	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$59.39						
		Units:			0.00	Emp Pay:		\$59.39						
252	01/15/2025	Nichols, Joan	P	EBENONW2	0.00		11.26	\$11.26	01-010-203-000-000-366	1	12/31/2024	02	Milage	1038
		Units Subtotal:			0.00	EBENONW2 Total:		\$11.26						
		Units:			0.00	Emp Pay:		\$11.26						

## Royalton Public Schools Timecard Archive Detail

District # 0485

Calendar	Type/ Option	Pay/Ded Code	ACA Unit Conversion	Units Override	Unit	Rate	Amount	Account Code	Earn Sch	ACA Month	Pay Type	Check Description	Batch No	Created	Reimb No
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01/31/2025	P	EBENONW2	0.00			118.06	\$118.06		1	01/15/2025	02	Uniform Allowance			1038
		Units Subtotal:	0.00				\$118.06								
		Units:	0.00				\$118.06								
		Totals:	0.00				\$712.36								

Employee Count 8

## New Hires

Nelson	Kathy	LTS 4th Grade Teacher		Elementary
Bultinck	Garry	Van Driver		District
Popp	LeRoy	Sub Van Driver		District

ROYALTON PUBLIC SCHOOLS ISD 485		ROYALTON PUBLIC SCHOOLS ISD 485					REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES		December 31, 2024			
<b>REVENUE</b>							December 31, 2024	December 31, 2023	December 31, 2022			
<b>ENROLLMENT</b>												
			910	918								
REVENUE CATEGORIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Received YTD	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	December 31, 2023	December 31, 2022	
STATE	9,225,545	9,727,486	9,993,360	10,732,541	4,146,480	6,586,061	38.6%	38.6%	41.0%	3,757,438	3,785,432	
FEDERAL	820,435	377,765	120,000	164,000	20,342	143,658	12.4%	0.2%	26.0%	803	213,261	
PROPERTY TAXES	663,787	788,165	838,060	847,745	358,289	489,456	42.3%	37.6%	0.0%	296,306	-	
LOCAL (FEES, INTEREST, ETC.)	819,937	784,723	515,475	524,822	285,009	239,813	54.3%	48.0%	76.3%	376,740	625,397	
<b>TOTALS</b>	<b>11,529,704</b>	<b>11,678,138</b>	<b>11,466,895</b>	<b>12,269,108</b>	<b>4,810,120</b>	<b>7,458,988</b>	<b>39.2%</b>	<b>37.9%</b>	<b>40.1%</b>	<b>4,431,287</b>	<b>4,624,090</b>	
<b>EXPENDITURES</b>							December 31, 2024	December 31, 2023	December 31, 2022			
OBJECT SERIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals Expended	% of Actuals Expended	December 31, 2023	December 31, 2022	
SALARIES & WAGES	6,412,479	6,871,879	7,063,649	7,030,106	2,581,985	4,448,122	36.7%	37.0%	37.2%	2,543,568	2,387,747	
EMPLOYEE BENEFITS	1,756,061	1,910,867	1,964,817	2,161,451	867,957	1,293,494	40.2%	38.7%	39.8%	739,238	698,389	
PURCHASED SERVICES	1,776,111	2,065,094	1,443,836	1,879,742	944,815	934,928	50.3%	37.2%	56.4%	767,395	1,000,943	
SUPPLIES	994,099	1,050,348	830,923	813,216	407,255	405,961	50.1%	51.2%	53.7%	538,076	533,733	
EQUIPMENT	1,014,689	264,033	265,000	316,381	256,776	59,605	81.2%	52.1%	61.5%	137,545	623,851	
OTHER EXPENDITURES	28,070	2,412	32,150	1,208	46,622	(45,414)	3859.5%	531.5%	87.8%	12,819	24,657	
<b>TOTALS</b>	<b>11,981,509</b>	<b>12,164,634</b>	<b>11,600,375</b>	<b>12,202,105</b>	<b>5,105,411</b>	<b>7,096,694</b>	<b>41.8%</b>	<b>39.0%</b>	<b>44.0%</b>	<b>4,738,641</b>	<b>5,269,320</b>	
							December 31, 2024	December 31, 2023	December 31, 2022			
PROGRAM SERIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals Expended	% of Actuals Expended	December 31, 2023	December 31, 2022	
SITE ADMINISTRATION	469,610	377,274	434,166	407,569	217,575	189,994	53.4%	56.3%	44.2%	212,328	207,623	
DISTRICT ADMINISTRATION	284,379	283,238	277,291	277,682	133,374	144,308	48.0%	48.3%	55.1%	136,730	156,705	
SUPPORT SERVICES	374,130	432,624	400,892	456,898	335,904	120,994	73.5%	57.9%	68.9%	250,351	257,813	
REGULAR INSTRUCTION	4,401,453	4,740,822	4,712,269	4,757,005	1,655,994	3,101,011	34.8%	35.3%	38.9%	1,674,734	1,710,189	
EXTRA-CURRICULAR ACTIVITES	692,268	667,876	429,602	589,329	263,902	325,427	44.8%	40.6%	41.8%	271,106	289,351	
VOCATIONAL INSTRUCTION	235,669	310,868	326,338	313,781	122,172	191,609	38.9%	35.0%	41.4%	108,901	97,672	
SPECIAL EDUCATION	1,444,518	1,881,015	1,690,515	1,876,174	589,511	1,286,663	31.4%	24.0%	32.3%	452,196	466,908	
INSTRUCTIONAL SUPPORT	853,634	707,111	639,091	753,266	368,239	385,027	48.9%	35.4%	34.9%	249,975	297,638	
PUPIL SUPPORT SERVICES	1,288,990	1,075,787	1,154,796	1,125,210	509,035	616,174	45.2%	39.2%	41.5%	421,874	535,014	
FACILITIES	1,831,906	1,597,576	1,401,392	1,476,888	755,901	720,986	51.2%	55.6%	62.1%	887,880	1,137,376	
OTHER FINANCING USES	104,952	90,443	134,023	168,304	153,804	14,500	91.4%	84.1%	107.7%	76,080	113,031	
<b>TOTALS</b>	<b>11,981,509</b>	<b>12,164,634</b>	<b>11,600,375</b>	<b>12,202,105</b>	<b>5,105,411</b>	<b>7,096,694</b>	<b>41.8%</b>	<b>39.0%</b>	<b>44.0%</b>	<b>4,742,155</b>	<b>5,269,320</b>	

**ROYALTON PUBLIC  
SCHOOLS ISD 485**

**ROYALTON PUBLIC SCHOOLS ISD 485**

**REVENUE & EXPENDITURE  
SUMMARY BY SOURCE,  
OBJECT SERIES & PROGRAM  
SERIES**

**December 31, 2024**

<b>ACTIVITY - OTHER FUNDS</b>							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>REVENUE</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Received YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
FOOD SERVICE	684,998	786,620	757,330	858,230	204,224	654,006	23.8%	26.9%	40.0%	211,743	274,076
COMMUNITY EDUCATION	469,765	575,610	507,413	544,104	264,226	279,878	48.6%	41.1%	52.6%	236,823	246,986
DEBT SERVICE	2,032,740	2,019,203	2,078,334	2,126,689	1,177,346	949,343	55.4%	54.9%	49.6%	1,109,193	1,007,576
							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>EXPENDITURES</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Expended YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
FOOD SERVICE	721,057	756,066	722,753	787,592	297,193	490,399	37.7%	35.9%	37.9%	271,214	273,141
COMMUNITY EDUCATION	436,612	563,212	581,470	554,009	215,719	338,290	38.9%	43.1%	40.6%	242,792	177,127
DEBT SERVICE	2,020,583	2,022,333	2,021,183	2,082,972	492,451	1,590,521	23.6%	18.5%	27.0%	373,629	545,976
<b>SUMMARY - ALL FUNDS</b>							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>SUMMARY</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Expended YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
REVENUE	14,717,207	15,059,571	14,809,972	15,798,131	6,455,916	9,342,215	40.9%	39.8%	41.8%	5,989,046	6,152,729
EXPENDITURES	15,159,760	15,506,244	14,925,781	15,626,678	6,110,774	9,515,904	39.1%	36.3%	41.3%	5,626,276	6,265,565
SPENDING VARIANCE	(442,553)	(446,673)	(115,809)	171,453	345,142	N/A	N/A	N/A	N/A	362,770	(112,836)

ROYALTON PUBLIC SCHOOLS ISD 485		ROYALTON PUBLIC SCHOOLS ISD 485					REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES		December 31, 2024					
<b>REVENUE ENROLLMENT</b>							910	910						
REVENUE CATEGORIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Received YTD	Budget Remaining	December 31, 2024 % of Budget Received	December 31, 2023 % of Actuals Received	December 31, 2022 % of Actuals Received	December 31, 2023	December 31, 2022			
STATE	9,225,545	9,727,486	9,993,360	10,621,540	4,146,480	6,475,061	39.0%	38.6%	41.0%	3,757,438	3,785,432			
FEDERAL	820,435	377,765	120,000	164,000	20,342	143,658	12.4%	0.2%	26.0%	803	213,261			
PROPERTY TAXES	663,787	788,165	838,060	847,745	358,289	489,456	42.3%	37.6%	0.0%	296,306	-			
LOCAL (FEES, INTEREST, ETC.)	819,937	784,723	515,475	524,822	285,009	239,813	54.3%	48.0%	76.3%	376,740	625,397			
<b>TOTALS</b>	<b>11,529,704</b>	<b>11,678,138</b>	<b>11,466,895</b>	<b>12,158,107</b>	<b>4,810,120</b>	<b>7,347,987</b>	<b>39.6%</b>	<b>37.9%</b>	<b>40.1%</b>	<b>4,431,287</b>	<b>4,624,090</b>			
<b>EXPENDITURES</b>														
OBJECT SERIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Expended YTD	Budget Remaining	December 31, 2024 % of Budget Expended	December 31, 2023 % of Actuals Expended	December 31, 2022 % of Actuals Expended	December 31, 2023	December 31, 2022			
SALARIES & WAGES	6,412,479	6,871,879	7,063,649	7,030,106	2,581,985	4,448,122	36.7%	37.0%	37.2%	2,543,568	2,387,747			
EMPLOYEE BENEFITS	1,756,061	1,910,867	1,964,817	2,161,451	867,957	1,293,494	40.2%	38.7%	39.8%	739,238	698,389			
PURCHASED SERVICES	1,776,111	2,065,094	1,443,836	1,879,742	944,815	934,928	50.3%	37.2%	56.4%	767,395	1,000,943			
SUPPLIES	994,099	1,050,348	830,923	813,216	407,255	405,961	50.1%	51.2%	53.7%	538,076	533,733			
EQUIPMENT	1,014,689	264,033	265,000	316,381	256,776	59,605	81.2%	52.1%	61.5%	137,545	623,851			
OTHER EXPENDITURES	28,070	2,412	32,150	1,208	46,622	(45,414)	3859.5%	531.5%	87.8%	12,819	24,657			
<b>TOTALS</b>	<b>11,981,509</b>	<b>12,164,634</b>	<b>11,600,375</b>	<b>12,202,105</b>	<b>5,105,411</b>	<b>7,096,694</b>	<b>41.8%</b>	<b>39.0%</b>	<b>44.0%</b>	<b>4,738,641</b>	<b>5,269,320</b>			
PROGRAM SERIES	June 30, 2023	June 30, 2024	Adopted Budget	Revised Budget	Expended YTD	Budget Remaining	December 31, 2024 % of Budget Expended	December 31, 2023 % of Actuals Expended	December 31, 2022 % of Actuals Expended	December 31, 2023	December 31, 2022			
SITE ADMINISTRATION	469,610	377,274	434,166	407,569	217,575	189,994	53.4%	56.3%	44.2%	212,328	207,623			
DISTRICT ADMINISTRATION	284,379	283,238	277,291	277,682	133,374	144,308	48.0%	48.3%	55.1%	136,730	156,705			
SUPPORT SERVICES	374,130	432,624	400,892	456,898	335,904	120,994	73.5%	57.9%	68.9%	250,351	257,813			
REGULAR INSTRUCTION	4,401,453	4,740,822	4,712,269	4,757,005	1,655,994	3,101,011	34.8%	35.3%	38.9%	1,674,734	1,710,189			
EXTRA-CURRICULAR ACTIVITES	692,268	667,876	429,602	589,329	263,902	325,427	44.8%	40.6%	41.8%	271,106	289,351			
VOCATIONAL INSTRUCTION	235,669	310,868	326,338	313,781	122,172	191,609	38.9%	35.0%	41.4%	108,901	97,672			
SPECIAL EDUCATION	1,444,518	1,881,015	1,690,515	1,876,174	589,511	1,286,663	31.4%	24.0%	32.3%	452,196	466,908			
INSTRUCTIONAL SUPPORT	853,634	707,111	639,091	753,266	368,239	385,027	48.9%	35.4%	34.9%	249,975	297,638			
PUPIL SUPPORT SERVICES	1,288,990	1,075,787	1,154,796	1,125,210	509,035	616,174	45.2%	39.2%	41.5%	421,874	535,014			
FACILITIES	1,831,906	1,597,576	1,401,392	1,476,888	755,901	720,986	51.2%	55.6%	62.1%	887,880	1,137,376			
OTHER FINANCING USES	104,952	90,443	134,023	168,304	153,804	14,500	91.4%	84.1%	107.7%	76,080	113,031			
<b>TOTALS</b>	<b>11,981,509</b>	<b>12,164,634</b>	<b>11,600,375</b>	<b>12,202,105</b>	<b>5,105,411</b>	<b>7,096,694</b>	<b>41.8%</b>	<b>39.0%</b>	<b>44.0%</b>	<b>4,742,155</b>	<b>5,269,320</b>			

**ROYALTON PUBLIC  
SCHOOLS ISD 485**

**ROYALTON PUBLIC SCHOOLS ISD 485**

**REVENUE & EXPENDITURE  
SUMMARY BY SOURCE,  
OBJECT SERIES & PROGRAM  
SERIES**

**December 31, 2024**

<b>ACTIVITY - OTHER FUNDS</b>							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>REVENUE</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Received YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
FOOD SERVICE	684,998	786,620	757,330	858,230	204,224	654,006	23.8%	26.9%	40.0%	211,743	274,076
COMMUNITY EDUCATION	469,765	575,610	507,413	544,104	264,226	279,878	48.6%	41.1%	52.6%	236,823	246,986
DEBT SERVICE	2,032,740	2,019,203	2,078,334	2,126,689	1,177,346	949,343	55.4%	54.9%	49.6%	1,109,193	1,007,576
<b>EXPENDITURES</b>							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>EXPENDITURES</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Expended YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
FOOD SERVICE	721,057	756,066	722,753	787,592	297,193	490,399	37.7%	35.9%	37.9%	271,214	273,141
COMMUNITY EDUCATION	436,612	563,212	581,470	554,009	215,719	338,290	38.9%	43.1%	40.6%	242,792	177,127
DEBT SERVICE	2,020,583	2,022,333	2,021,183	2,082,972	492,451	1,590,521	23.6%	18.5%	27.0%	373,629	545,976
<b>SUMMARY - ALL FUNDS</b>							<b>December 31, 2024</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>		
<b>SUMMARY</b>	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Expended YTD</b>	<b>Budget Remaining</b>	<b>% of Budget Received</b>	<b>% of Actuals Received</b>	<b>% of Actuals Received</b>	<b>December 31, 2023</b>	<b>December 31, 2022</b>
REVENUE	14,717,207	15,059,571	14,809,972	15,687,130	6,455,916	9,231,215	41.2%	39.8%	41.8%	5,989,046	6,152,729
EXPENDITURES	15,159,760	15,506,244	14,925,781	15,626,678	6,110,774	9,515,904	39.1%	36.3%	41.3%	5,626,276	6,265,565
SPENDING VARIANCE	(442,553)	(446,673)	(115,809)	60,452	345,142	N/A	N/A	N/A	N/A	362,770	(112,836)



# ROYALTON PUBLIC SCHOOLS

120 Hawthorn Street, Royalton, MN 56373  
Phone (320) 584-4000  
royaltonpublicschools.org

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## FY25 Budget Revision Narrative

### Revenue - General Fund

1. Increase in the general education formula.
  - Enrollment
  - Special Education
2. Donations
3. K-12 pupil enrollment based on original budget of 910. The recommended budget revision is based on 918 students due to an increase in enrollment. Pupil Units calculate actual “membership time” in the Royalton Public School District multiplied by a State-supplied weighting factor per grade level, rather than simple enrollment counts at a given point in time.

### Original FY25 Budget Enrollment

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total K-12
Count	68	67	68	74	68	57	71	69	79	74	65	78	72	910

### Revised FY25 Budget Enrollment

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total K-12
Count	76	66	68	69	70	72	62	69	72	82	74	60	78	918

### Expense - General Fund

1. Salaries and wages decreased based on current payroll and staffing. This includes all contracted employees, substitutes and Schedule C positions. Benefits increased due to health insurance, work comp and unemployment expenses. The employee contracts up for negotiations starting July 1, 2025, are Teachers and Non-Licensed Employees.
2. Fees for service (i.e. property insurance, PSEO and Mid-State) increased by \$435,906. The district continues to research ongoing options for cost savings while ensuring the needs of the district are met.
3. The supply budget is based on the needs of each department. The decrease in the overall budget is due to the reduction in non-instructional supplies.



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4. Technology expenses (included in the supply budget) support the replacement of student devices and other instructional technology.
5. Operating Capital expenditures are based on the long-range facility plan. The budget increase includes curriculum / instructional purchases, vehicles, and maintenance projects. The completed projects / purchases for FY25:
  - a. One school bus
  - b. Curriculum & Instructional Materials
  - c. Classroom desks and chairs
  - d. Phone system
  - e. Backup server
  - f. Basketball hoops for the South Gym
  - g. Football Stadium lighting
  - h. Classroom flooring replacement

## Unassigned Fund Balance – General Fund

YEAR	BALANCE	% OF EXPENSE
FY19	\$1,586,399	17.9%
FY20	\$1,707,977	19.6%
FY21	\$1,925,149	21.0%
FY22	\$1,901,867	19.3%
FY23	\$1,817,663	15.2%
FY24	\$1,919,418	15.8%
FY25 (projected)	\$1,927,583 (918 enrollment)	16.0%



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## Revenue - Food Service

1. Free meals for every student continue with the federal and state reimbursable meal plans. Based on current participation trends revenue is projected to increase by about \$100,000 to \$858,230 as compared to the original FY25 budget of \$757,330.

## Expense - Food Service

1. Salaries, wages and employee benefits increased slightly. This includes all contracted employees and substitutes. The employee contracts up for negotiations starting July 1, 2025, are: Non-Licensed Staff
2. Fees for service (i.e. repairs and maintenance and professional services) decreased by \$5,250.
3. The supplies budget is based on the needs of the department and includes food and milk and has increased from \$335,775 to \$362,500.
4. The capital expenditures budget is \$5,000 to support unknown breakdowns of equipment. No large purchases of kitchen equipment are planned for FY25.
5. Other expenditures include an indirect transfer to offset general fund expenditure (i.e. utilities and staff supervision and custodial salaries and benefits) in the amount of \$60,000.

## Restricted Fund Balance - Food Service

YEAR	BALANCE	% OF EXPENSE
FY19	\$70,378	13.74%
FY20	\$51,383	9.93%
FY21	\$63,040	15.13%
FY22	\$174,482	27.74%
FY23	\$138,423	19.20%
FY24	\$168,977	22.3%
FY25 (projected)	\$239,616	30.4%



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## Revenue - Community Education

1. Increase in program participation overall.

## Expense - Community Education

1. Salaries, wages and benefits decreased. This is due to the reclassification of staff hours and the allocation of expenses to the general fund for early childhood special education. Salaries and wages include all contracted employees and substitutes. The employee contracts coming due for negotiations starting July 1, 2025, are Teachers and Non-Licensed Employees.
2. Fees for service (i.e. program instructors, professional services and Mid-State) increased by \$22,000 due to the increase in fees paid to Mid-State for Early Childhood Family Education.
3. The supplies budget is based on the needs of the department and has resulted in a slight decrease.

## Restricted Fund Balance - Community Education

YEAR	BALANCE	% OF EXPENSE
FY19	\$163,528	49.90%
FY20	\$225,549	87.31%
FY21	\$269,058	117.15%
FY22	\$341,054	91.95%
FY23	\$374,207	85.71%
FY24	\$386,606	68.6%
FY25 (projected)	\$376,701	68.0%



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## Revenue - Debt Service

1. Slight increase in Levy and State Aid to support annual debt service payments based on final levy certification.

## Expense - Debt Service

1. Principal, interest and fees budgeted to match debt service payments.

## Restricted Fund Balance - Debt Service

YEAR	BALANCE	% OF EXPENSE
FY19	\$423,713	21.00%
FY20	\$445,685	22.07%
FY21	\$445,049	21.99%
FY22	\$439,974	21.83%
FY23	\$452,131	22.38%
FY24	\$449,004	22.22%
FY25 (projected)	\$492,721	23.65%

**Application for Cooperative Sponsorship**

**Deadline: Not later than 30 days prior to the first day of practice for that sport season.**  
 PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of **Boys' Golf** beginning with the **2024 - 2025** school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Royalton High School	272	Royalton	5A	6AA
High School #2:	Upsala High School	109	Upsala	5A	5A
High School #3:					
High School #4:					

\*Enrollment reported to the State of Minnesota on October 1 of the previous school year.

\*\*Current (Number and Class)

- Do any of the above schools belong to a conference in this activity?  
 **Yes** This application must include a review and comments from the conference(s) of which the schools are members.  
 **No**
- Do any of the above schools currently have a cooperative agreement in this activity?  
 **Yes** An application for dissolution must be submitted for the existing agreement.  
 **No**
- Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at [www.mshsl.org/About MSHSL/Membership Information: A History & Model Resolution for School Boards](http://www.mshsl.org/About_MSHSL/Membership_Information:_A_History_&_Model_Resolution_for_School_Boards))

*To allow Upsala students to compete in Boys' Golf*

- List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	4	0	2	6	3	6
High School #2	?	?	2	1	2	0
High School #3						
High School #4						

- Team Identification: (Indicate how cooped schools should be identified in tournament programs): \_\_\_\_\_

*Royalton*

- Team Colors: *Maroon & Gold* Team Mascot: *Royals*

- Host School (school that will receive revenue share check): *Royalton*

**Board of Education (or designee)**

**School**

**Date**

Signed \_\_\_\_\_  
 Signed *[Signature]* \_\_\_\_\_ Upsala High School \_\_\_\_\_ 1/22/25  
 Signed \_\_\_\_\_  
 Signed \_\_\_\_\_

**Official Action of the MSHSL Board of Directors**

- Approved                       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 MSHSL Executive Director

# Resolution for Acceptance of Gifts to the Royalton School District

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

WHEREAS all information is included in your packet;

- The Fireman's Fund has generously donated \$1300.00 to the Royalton School District to be used toward Girls Softball
- The Fireman's Fund has generously donated \$8000.00 to the Royalton School District to be used toward the Band program
- The Bowlus Fireman's Relief Association generously donated \$500.00 to be used for the Spanish Club trip to Spain
- Emily Rundquist generously donated \$271.08 to be used for Robotics
- The estate of E.M. Sprenkle has generously donated \$105,279.24 to be used for the Royalton School District Music and Scholarship Program

WHEREAS the conditions on this gift(s) are included in the packet.

THEREFORE, BE IT RESOLVED by the Royalton School Board to gratefully accept the gift(s).

The motion for adoption of the foregoing resolution was duly seconded by Member

\_\_\_\_\_ and upon a roll call vote being taken thereon, the

following voted

in favor thereof:

following voted against:

and the following abstained:

**The foregoing resolution was approved this 10th day of February, 2025.**

\_\_\_\_\_ Board Chair, Rian Hofstad

\_\_\_\_\_ Board Clerk, Jon Andres

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 423

Orig. 1999

Revised: \_\_\_\_\_

Rev. 2022

## **423 EMPLOYEE-STUDENT RELATIONSHIPS**

### **I. PURPOSE**

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

### **II. GENERAL STATEMENT OF POLICY**

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
  - 1. Dating students.
  - 2. Having any interaction/activity of a sexual nature with a student.
  - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
  - 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

***[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a***

***student take place in rooms with windows and/or others nearby.]***

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

**III. REPORTING AND INVESTIGATION**

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

**IV. SCHOOL DISTRICT ACTION**

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

**V. SCOPE OF LIABILITY**

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

**Legal References:** Minn. Stat. § 13.43, Subd. 16 (Personnel Data)  
Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of Licenses)  
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Employment; Contracts; Termination)  
Minn. Stat. §§ 609.341-609.352 (Definitions)  
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)  
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)  
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)  
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

**Cross References:** MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)  
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)  
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)  
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)  
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)  
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)  
MSBA/MASA Model Policy 507 (Corporal Punishment)

## **522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS**

### **I. GENERAL STATEMENT OF POLICY**

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

**[INSERT: NAME(S) TITLE(S) PHONE NUMBER(S) OFFICE ADDRESS(ES) EMAIL ADDRESS(ES)]**

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020, and applies to alleged violations of this policy occurring on or after August 14, 2020.

### **II. DEFINITIONS**

- A. "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- B. "Complainant" means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal

complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.

- C. "Day" or "days" means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- D. "Deliberately indifferent" means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- E. "Education program or activity" means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- F. "Formal complaint" means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
  - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
  - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.
- G. "Informal resolution" means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- H. "Relevant questions" and "relevant evidence" are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.
- I. "Remedies" means actions designed to restore or preserve the complainant's equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- J. "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- K. "Sexual harassment" means any of three types of misconduct on the basis of sex that

occurs in a school district education program or activity and is committed against a person in the United States:

1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
3. Any instance of sexual assault (as defined in the Clery Act, 20 United States Code, section 1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 United States Code, section 12291).

L. "Supportive measures" means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minnesota Statutes, section 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.

M. "Title IX Personnel" means any person who addresses, works on, or assists with the school district's response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:

1. "Title IX Coordinator" means an employee of the school district that coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
2. "Investigator" means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
3. "Decision-maker" means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
4. "Appellate Decision-maker" means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints.

The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.

5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

### **III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS**

#### **A. Equitable Treatment**

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

#### **B. Objective and Unbiased Evaluation of Complaints**

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

- C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

#### **D. Confidentiality**

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any

witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 United States Code, section 1232g, FERPA regulations, 34 Code of Federal Regulations, part 99, Minnesota law under Minnesota Statutes section 13.32, or as required by law, or to carry out the purposes of 34 Code of Federal Regulations, part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the school district.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the school district.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student

Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

#### **IV. REPORTING PROHIBITED CONDUCT**

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

#### **V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR**

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:

1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
6. A copy of this policy.

## **VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT**

### **A. Emergency Removal of a Student**

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
  - a. The school district undertakes an individualized safety and risk analysis;
  - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
  - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

### **B. Employee Administrative Leave**

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal

requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

**VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT**

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

**VIII. DISMISSAL OF A FORMAL COMPLAINT**

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
  - 1. Would not meet the definition of sexual harassment, even if proven;
  - 2. Did not occur in the school district's education program or activity; or
  - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
  - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
  - 2. The respondent is no longer enrolled or employed by the school district; or
  - 3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice

must include the reasons for the dismissal.

- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

**IX. INVESTIGATION OF A FORMAL COMPLAINT**

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

**X. DETERMINATION REGARDING RESPONSIBILITY**

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.

- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
  - 1. Identification of the allegations potentially constituting sexual harassment;
  - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
  - 3. Findings of fact supporting the determination;
  - 4. Conclusions regarding the application of the school district's code of conduct to the facts;
  - 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
  - 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

## **XI. APPEALS**

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
  - 1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
  - 2. New evidence that was not reasonably available at the time the determination

regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
  - C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
  - D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
  - E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

## **XII. RETALIATION PROHIBITED**

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

## **XIII. TRAINING**

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
  1. The Title IX definition of sexual harassment;

2. The scope of the school district's education program or activity;
  3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
  4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
  5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
  6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

#### **XIV. DISSEMINATION OF POLICY**

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:
1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
  2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
  3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
  4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

## **XV. RECORDKEEPING**

- A. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:
1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
  2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
  3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
  4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.
- B. The school district must also maintain for a period of seven calendar years records of:
1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
  2. Any appeal and the result therefrom;
  3. Any informal resolution and the result therefrom; and
  4. All materials used to train Title IX Personnel.

**Legal References:** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)  
Minn. Stat. §§ 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments)  
34 C.F.R. Part 106 (Implementing Regulations of Title IX)  
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Act)  
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act)  
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)  
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act ("Clery Act"))

**Cross References:** MSBA/MASA Model Policy 102 (Equal Educational Opportunity)  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 207

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2024

## **207 PUBLIC HEARINGS**

### **I. PURPOSE**

The school board recognizes the importance of obtaining public input on matters properly before the school board during a public hearing. The purpose of this policy is to establish procedures to efficiently receive public input.

### **II. GENERAL STATEMENT OF POLICY**

For the school board to efficiently receive public input on matters properly before the school board, the school board establishes the procedures set forth in this policy are established.

### **III. PROCEDURES**

#### **A. Public Hearings**

Public hearings are required by law concerning certain issues, including but not limited to, school closings (Minnesota Statutes, section 123B.51), education district establishment (Minnesota Statutes, section 123A.15), and agreements for secondary education (Minnesota Statutes, section 123A.30). Additionally, other public hearings may be held by the school board on school district matters at the school board's discretion.

#### **B. Notice of Public Hearings**

Public notice of a public hearing required by law shall be given as provided by the enabling legislation. Public notice of other hearings shall be given in the manner required for a regular meeting if held in conjunction with a regular meeting, in the manner required for a special meeting if held in conjunction with a special meeting, or as otherwise determined by the school board.

#### **C. Public Participation**

The school board retains the right to require that those in attendance at a public hearing indicate their desire to address the school board and complete and file with the clerk of the school board an appropriate request card prior to commencement of the hearing if the school board utilizes this procedure. In that case, any request to address the school board after the commencement of the hearing will be granted only at the school board's discretion.

1. **Format of Request:** If required by the school board, a written request of an individual or a group to address the school board shall contain the name of the person or group seeking to address the school board. It shall also contain the name of the group represented, if any, and a brief statement of the subject to be covered or the issue to be addressed.

**[NOTE: The word 'address' is removed here to align this provision with the removal of 'address' from Model Policy 206.]**

2. Time Limitation: The school board retains the discretion to limit the time for each presentation as needs dictate.
3. Groups: The school board retains the discretion to require that any group of persons who desire to address the school board designate one representative or spokesperson. If the school board requires designation of a representative or spokesperson, no other person in the group will be recognized to address the school board, except as the school board otherwise determines.
4. Privilege to Speak: A school board member should direct remarks or questions through the chair. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
5. Personal Attacks: Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.
6. Limitations on Participation: Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary to provide an orderly, efficient, and fair opportunity to be heard.

**Legal References:** Minn. Stat. § 123A.15 (Establishing Education Districts)  
Minn. Stat. § 123A.30 (Agreements for Secondary Education)  
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)

**Cross References:** MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)



Royalton Public Schools ISD 485

Public Comment Sign-In Form

Please do not include names of Royalton Public School employees, titles, or location names in your remarks for your own legal protection and the legal rights of staff.

Turn this form in to the staff person in charge of sign-in before the meeting begins.



Name: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Subject on which you will be addressing the Board (Please be as specific as possible)  
(Continue on the back if you need more space):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you talked or met with Royalton staff on this issue? Yes No

If yes, who have you talked with? \_\_\_\_\_

Are you interested in having administration follow up with you? Yes No

How would you like to be contacted?

\_\_\_\_\_  
\_\_\_\_\_