



ROYALTON BOARD OF EDUCATION

Organizational Meeting Agenda

January 10, 2022

6:05 PM

1. Call to Order

2. Pledge to Flag

3. Roll Call

4. Approval of Agenda

5. Election of Officers

5.a. Chairperson - Russ Gerads, nominated by Mary Lange. Roll Call vote 6-0-0.

5.b. Vice-Chairperson - Tyra Baumann, nominated by Mary Lange. Roll Call vote 6-0-0.

5.c. Clerk - Rian Hofstad, nominated by Mary Lange, Roll Call vote 6-0-0.

5.d. Treasurer - Angela Roering, nominated by Rian Hofstad. Roll Call vote 6-0-0.

6. Organizational Action Items

6.a. Setting of Regular Meeting Time and Dates

Description: *This past year, the board held 12 regular meetings. The board has routinely scheduled special meetings for board self-evaluation, superintendent evaluation, contract negotiations, and other occasions as needed. Work sessions are scheduled as needed.*

The board has met on the fourth Monday of the month at 6:00 PM. We cannot hold a meeting on a legal holidays.

Agendas have been sent out on Wednesday or before prior to the regular meetings.

The regular meeting time at 6:00 PM and 2022 dates for January 24th, February 28th, March 28th, April 25th, May 23rd, June 27th, July 25th, August 22nd, September 26th, October 24th, November 28th, December 12th.

6.b. Setting of Compensation for Directors

Description: *The year 2022 at \$2500 a year per board member. The chairperson receives a \$500 year stipend. Half the amount will be given in June, 2022 and December, 2022.*

6.c. Naming of Official Depositories for District Funds

Description: *Scott Marine, Pine Country Bank, Minnesota School District Liquid Asset Fund, and MN Trust (PMA) as official depositories for Royalton School District Funds.*

6.d. Investment for Funds

Description: *Scott Marine, Business Manager invest funds on Behalf of the Royalton School District.*

6.e. Annual Delegation of Authority to Make Electronic Fund Transfers

Description: *The auditor requires the board to designate someone to make electronic fund transfers. The Business Manager has been assigned to do this in the past.*

Delegate the authority to make electronic fund transfers to Scott Marine, Business Manager.

6.f.Naming of Official Newspaper

Description: *Name the Morrison County Record as the Official Newspaper.*

6.g.Naming of Legal Counsel

Description: *Name Rupp, Anderson, Squires & Waldspurger, P.A. as the Official Law Firm for the District.*

6.h.Naming of Representatives and Committee Members

6.h.1.Naming of Royalton City Council Meeting Representative

Description: *Russ Gerads also Representative Tyra Baumann as an alternate to represent the Royalton School District at Royalton City Council meetings once per month.*

6.h.2.Naming of Bowlus City Council Meeting Representative

Description: *Mary Lange to Representative the Royalton School District at Bowlus City Council Meeting once per month.*

6.h.3.Naming of Policy Committee Representatives

Description: *Directors Mary Lange, Rian Hofstad and Randy Hackett as Policy Committee Representatives.*

6.h.4.Naming of Strategic Planning/Curriculum Advisory, and World's Best Workforce Advisory Committee Representatives

Description: *The Strategic Planning/Curriculum Advisory/World's Best Workforce Advisory Committee consists of one but not limited to; elementary teachers, MS/HS teachers, both principals, the superintendent, board members, parents from each of the schools, community members at large, and business person(s) from the district. The committee is primarily responsible for formulating, reviewing, improving, and measuring of the school Strategic Plan, Curriculum Advisory, and to produce the Worlds Best Workforce.*

Directors Russ Gerads and Angela Roering to the Strategic Planning/Curriculum Advisory/World's Best Workforce Advisory Committee representatives.

6.h.5.Naming of Facilities Committee Representatives

Description: *Directors Tyra Baumann and Rian Hofstad as Facilities Committee Representatives.*

6.h.6.Naming of Legislative Liaison Representative

Description: *The representatives receive all legislative updates from MSBA and are responsible for keeping the board updated on legislative issues. The representatives are eligible to run for MSBA's delegate assembly and encouraged to attend MSBA and Schools for Equity in Education (SEE) legislative sessions as the Legislative Liaison.*

Mary Lange also Representative Randy Hackett as an alternate to Legislative Liaison Representative.

6.h.7.Naming of Finance Committee Representatives

Description: *Naming of Finance Committee Representatives. This committee consists of two board members, the Business Manager, and Superintendent. The committee will review and comment on the budget.*

Directors Tyra Baumann, Russ Gerads and Angela Roering as Finance Committee Representatives.

6.h.8.Naming of Mid-State Education District Board

Description: *The representative is expected to attend monthly meetings as the voting representative from Royalton School District. This group sets policy for Mid-State Education District based on recommendations from the member districts' Superintendent in areas of special education, technology, and distance learning. Five school districts receive special education services. Seven school districts receive technology services.*

Director Mary Lange and Director Randy Hackett as an alternate to Mid-State Education District Representatives.

6.h.9.Naming of Minnesota State High School League Representative

Description: *Director Tyra Baumann and Director Rian Hofstad as an alternate to Minnesota State High School League Representative.*

6.h.10.Naming of Representatives to Schools for Equity in Education

Description: *Directors Russ Gerads and Randy Hackett as Representatives to Schools for Equity in Education (SEE).*

6.h.11.Naming of Labor Management/Meet and Confer Representative

Description: *The superintendent meets with teacher representatives five times a year as per Master Agreement, usually every other month, to discuss non-contractual concerns. Meetings usually start at 3:15pm and seldom last more than one hour. This does not require board representation, any or all board members may attend.*

Director Russ Gerads and Director Randy Hackett as an alternate to Meet and Confer Representatives.

6.h.12.Naming of Staff Development Committee Representative

Description: *Directors Rian Hofstad and Angela Roering as Staff Development Committee Representatives.*

6.h.13.Naming of Health and Safety Committee Representative

Description: *Directors Tyra Baumann and Angela Roering as Health and Safety Committee Representatives.*

6.h.14.Naming of Sourcewell Representative

Description: *Directors Russ Gerads and Randy Hackett as Sourcewell Representatives.*

6.h.15.Naming of Non-Union Negotiation Committee Representatives

Description: *Directors Tyra Baumann and Director Rian Hofstad as an alternate to Non-Union Negotiation Representatives.*

6.h.16.Naming of Teacher (REM) Negotiation Committee Representatives

Description: *Directors Randy Hackett and Angela Roering as Teacher Negotiation Representatives.*

6.h.17.Naming of Para (RESP) Negotiation Committee Representatives

Description: *Directors Russ Gerads and Mary Lange as Para Negotiation Representatives.*

6.h.18.Naming of Secretaries (AFCME) Negotiation Committee

Representatives

Description: Directors Randy Hackett and Russ Gerads as Secretaries Negotiation Representatives.

6.h.19.Naming of Principal Negotiation Committee Representatives

Description: Directors Angela Roering and Russ Gerads as Principal Negotiation Representatives.

6.h.20.Naming of Superintendent Negotiation Committee Representatives

Description: Directors Rian Hofstad and Mary Lange as Superintendent Negotiation Representatives.

7.Other Organizational Action Items

Description: Schedule work sessions as needed.

The work session meeting time at 6:00 PM and 2022 date for March 14th.

8.Adjournment