



AGENDA
REGULAR MEETING
ROYALTON BOARD OF EDUCATION
DISTRICT OFFICE/ECC RM PK 15 120 S. HAWTHORNE ST. ROYALTON, MN 56373
DECEMBER 23, 2019
6:00 PM

1. Approval of Agenda

It was moved by Director _____ and seconded by Director _____ to approve the agenda as presented/amended. Motion carried/failed by _____ vote.

2. Approval of Minutes

It was moved by Director _____ and seconded by Director _____ to approve the minutes of the Regular Board on 11/25/19, Policy Committee Meeting, and Board Work Session 12/16/19. Motion carried/failed by _____ vote.

3. Recognition of Citizens for Input Purposes

4. Reports/News

- a. Business Manager's
- b. Superintendent's

5. Policies

Presenter: John Phelps

a. First Reading

- 1. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- 2. 417 Chemical Use and Abuse
- 3. 418 Drug-Free Workplace Drug-Free School
- 4. 418 Form for Drug-Free Workplace Drug-Free School
- 5. 420 Students and Employees with Sexually Transmitted Diseases
- 6. 524 Internet Acceptable Use and Safety Policy

b. Second Reading

- 1. 205 - Open and Closed Meetings-Defines the purpose of each type of "Open and Closed Meetings"
- 2. 401 - Equal Employment Opportunity-Needs to include gender identity or expression
- 3. 535 - Service Animals in Schools-New State Statute leading to a policy to assist with the use of "Service Animals". Service Animals are defined, need to be properly trained and licensed.

4. 535 - Form for Service Animals in Schools
5. 704 - Inventory of Fixed Assets and Asset Accounting System- Keeping Inventory of Assets of \$5,000 and higher or a life expectancy of more than five years to developed and maintained
6. 706 - Acceptance of Gifts-The purpose is to provide guidelines for the acceptance of gifts by the School Board

c. 3rd Reading

1. 414-Mandated Reporting-Mandated Reporting-minor changes suggested by the MSBA/MASA.
2. 423-Employee-Student Relationships-Student Relationships-New policy for us defining what is appropriate and what isn't including social media.
3. 516-Student Medication-Minor adjustments and including "Sun Tan Lotions" as not being a medication with students able to use without permission from the school. Our Nurses Edited most of our policy.
4. 523-Policies Incorporated by Reference-A new policy that ties some of our policies together
5. 601-Curriculum and Instructional Goals-Minor word modification.
6. 612-Development of Parent and Family Engagement Policies for Title 1 Programs Development of Parent and Family Engagement Policies for Title 1 Programs-Adjustments to include the "Family" not just parent.

d. Review

1. 410 Family Medical Leave
2. 413 Harassment and Violence
3. 514 Bullying Prohibition Policy
4. 522 Student Sex Nondiscrimination
5. 806 Crisis Management

If there are no changes these Reviewed Policies stand as they are and will be marked with the review date.

6. Discussion/Information Items

a. Policy

- b. Out of State Travel
- c. Superintendent Evaluation

7. Action Items

a. Approval of Final Levy

It was moved by Director _____ and seconded by Director _____ to adopt the 2019 payable 2020 final levy \$2,153,489. Motion carried/failed by ____ vote.

b. Claims, Accounts and Financial

It was moved by Director _____ and seconded by Director _____ to approve accounts payable and receivables, and employee reimbursements as attached and approve all other financial reports as presented. Motion carried/failed by ____ vote.

c. Approval of Hiring

The Royalton School Board will approve the following hires based upon the findings of each individual's background check, licensure status, and discipline report from the MN Department of Education.

Amanda Folkens - MS/HS Para

It was moved by Director _____ and seconded by Director _____ to approve the hiring listed above, as per administration recommendation. Motion carried by ____ vote.

d. Approval of Resignations

Jackie Panek - MS/HS Para
Robyn Bartkowicz- MS/HS Para
Samantha Dubbin - MAP

It was approved by Director _____ and seconded by Director _____ to approve the above listed resignations. Thank you for services rendered. Motion carried/failed by _____ vote.

e. Policies from the third reading as the active policies

It was moved by Director _____ and seconded by Director _____ to approve the policies 414, 423-1, 516, 523, 601, and 612.1 as presented as new and amended active policies. Carried/failed by ____ vote.

f. Out of State Tech Workshop

It was approved by Director _____ and seconded by Director _____ to

approve the out of state Tech Workshop as presented. Carried/Failed _____
vote.

8. Upcoming Meeting Schedule

- January 6, 6:00 PM Board Organizational Meeting
- January 13, 6:00 PM Strategic Planning Committee

9. Close Meeting for negotiation strategy as allow by MN statute 13D.03

a. It was moved by Director _____ and seconded by Director _____ to close the meeting at _____ p.m. Motion carried/failed by _____ vote.

Time of Regular Meeting closed _____pm

b. _____ Minute Recess

c. Closed Session Begins at _____pm

d. Close Meeting Adjourned and Regular Meeting Reopened: It was moved by Director _____ and seconded by Director _____ to adjourn the closed meeting and reopen the Regular Meeting at _____ p.m. Motion carried/failed by _____ vote.

10. Adjournment

It was moved by Director _____ and seconded by Director _____ to adjourn the meeting at _____ p.m. Motion carried/failed by _____ vote.