



AGENDA
REGULAR MEETING
ROYALTON BOARD OF EDUCATION
MS-HS MEDIA CENTER CLASSROOM
DECEMBER 19, 2016
6:30 PM

6:30 p.m. is the estimated start time for the regular monthly meeting. It will begin immediately following the close of the truth in taxation hearing.

1. Call to Order

2. Pledge to Flag

3. Roll Call

Jim Block _____ Dale Lenz _____
Michelle Carlson _____ Jeff Swenson _____
Randy Hackett _____ Liz Verley _____

4. Approval of Agenda

It was moved by Director _____ and seconded by Director _____ to approve the agenda as presented/amended. Motion carried/failed by _____ vote.

5. Approval of Minutes

It was moved by Director _____ and seconded by Director _____ to approve the minutes of the regular meeting on November 14, 2016 as presented/corrected. Motion carried/failed by _____ vote.

6. Claims, Accounts and Financial

It was moved by Director _____ and seconded by Director _____ to approve p-card transactions, bills due and payable, and employee reimbursements as attached and approve all other financial reports as presented. Motion carried/failed by _____ vote.

7. Recognition of Citizens for Input Purposes

8. Appreciation, Recognition and Presentations

- Schools for Equity in Education (SEE) - Brad Lundell
- Recognition for years of service on school board - Michelle Carlson (8), Liz Verley (7), and Jeff Swenson (4)

9. Reports/Good News

- a. Business Manager's Report
- b. Principals' Reports
- c. Director of Student Activities and Community Education Coordinator's Report
- d. Superintendent's Report
- e. Board Committee Reports

10. Action Items

a. Approval of FMLA Leaves

It was moved by Director _____ and seconded by Director _____ to approve FMLA leave for Vicki Burnside from approximately October 28, 2016 through December 31, 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve FMLA leave for Kari Wiersgalla from March 13, 2017 through June 2, 2017 as per administrative recommendation. Motion carried/failed by ___ vote.

b. Approval of Leave Request for Rosio Esparza-Hoppe

Approve a leave request for Rosio Esparza-Hoppe from approximately April 14, 2017 through June 6, 2017 as per administrative recommendation.

Motion carried/failed by ____ vote.

c. Approval of Resignations

It was moved by Director _____ and seconded by Director _____ to approve Michelle Hauber's resignation as district office secretary effective November 30, 2016 with thanks extended for services rendered. Motion carried/failed by ____ vote.

d. Approval of Hirings

The Royalton School Board will approve the following hires based upon the findings of each individual's background check, licensure status, and discipline report from the MN Department of Education.

It was moved by Director _____ and seconded by Director _____ to approve the hiring of Brett Loudon as an assistant wrestling coach effective November 28, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

It was moved by Director _____ and seconded by Director _____ to approve the hiring of Michelle Hauber as business manager effective December 1, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

It was moved by Director _____ and seconded by Director _____ to approve the hiring of Emily Cook as a SPED paraprofessional effective December 5, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

It was moved by Director _____ and seconded by Director _____ to approve the hiring of Aaron Meier as a junior high boys basketball coach effective December 13, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

It was moved by Director _____ and seconded by Director _____ to approve the hiring of Erin Noska as district office secretary effective December 27, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

e. Approval of Hiring a MS-HS Dean of Students

It was moved by Director _____ and seconded by Director _____ to approve the hiring of a MS-HS dean of students as per administrative recommendation. Motion carried/failed by ___ vote.

f. Approval of Donation

It was moved by Director _____ and seconded by Director _____ to accept a \$200 donation from EduKit for school supplies as per administrative recommendation. Motion carried/failed by ___ vote.

g. Approval of Final Levy

It was moved by Director _____ and seconded by Director _____ to adopt the 2016 payable 2017 final levy of \$2,005,202.31. Motion carried by ___ vote.

h. Approval to Update Authorized Signer on the Pine Country Bank Student Activities Account

It was moved by Director _____ and seconded by Director _____ to add Brent Lieser as an authorized signer to the Pine Country Bank student activities account and remove Mary Plante as a signer from the account. Motion carried/failed by _____ vote.

i. Approval of Authorization to Manage Pine Country Bank Accounts

It was moved by Director _____ and seconded by Director _____ to authorize Michelle Hauber, Business Manager to manage Pine Country Bank Accounts. Motion carried/failed by ___ vote.

j. Approval of Out of State Travel Request by David Lemm

It was moved by Director _____ and seconded by Director _____ to approve David Lemm's out of state travel request to attend the Brainstorm Conference in Wisconsin. Motion carried/failed by ___ vote.

k. Approval of Out of State Travel Request by Franki Lorenz

It was moved by Director _____ and seconded by Director _____ to approve Franki Lorenz's out of state travel request to attend the Association of Food and Nutrition Professionals (ANFP) National Conference in Henderson, NV on June 6-9. Motion carried/failed by ____ vote.

- l. Approval of Memorandum of Agreement ("MOA") between Independent School District No. 485 ("District"), Mara Jacobson ("Employee"), and Royalton Education Minnesota ("Union")

It was moved by Director _____ and seconded by Director _____ to approve the Memorandum of Agreement ("MOA") between Independent School District No. 485 ("District"), Mara Jacobson ("Employee"), and Royalton Education Minnesota ("Union") as per administrative recommendation. Motion carried/failed by ____ vote.

- m. Approval of Contract for Early Childhood Playground Equipment

It was moved by Director _____ and seconded by Director _____ to approve the contract with BCI Burke Company, LLC and St. Croix Recreation Company, Inc. for playground equipment at the new Early Childhood Center as presented. Motion carried/failed by ____ vote.

- n. Approval of Contract for Early Childhood Playground Installation

It was moved by Director _____ and seconded by Director _____ to approve the contract with Twin Cities Recreation, Inc. for playground installation at the new Early Childhood Center as presented. Motion carried/failed by ____ vote.

- o. Approval of Royalton School District Policies 616, 722, and 806

It was moved by Director _____ and seconded by Director _____ to approve Royalton School District Policies 616, 722, and 806 as presented/amended. Motion carried/failed by ____ vote.

- p. Approval to Discontinue Royalton School District Policy 723

It was moved by Director _____ and seconded by Director _____ to approve discontinuation of Royalton School District Policy 723 as presented/amended. Motion carried/failed by ____ vote.

11. Discussion Items

- a. Thoughtexchange
- b. SEE Day at the Capital
- c. Canceled School Days
- d. First Reading of Policies
- e. Third Reading of Policies
- f. Schedule Organizational Meeting
- g. Schedule World's Best Workforce Meeting

12. Information Items

- a. Enrollment Information

13. Upcoming Meeting Schedule

14. Adjournment

It was moved by Director _____ and seconded by Director _____ to adjourn the meeting at _____ p.m. Motion carried/failed by _____ vote.

