



AGENDA
REGULAR MEETING
ROYALTON BOARD OF EDUCATION
MS/HS MEDIA CENTER
MAY 16, 2016
6:00 PM

1. Call to Order

2. Pledge to Flag

3. Roll Call

Jim Block _____	Dale Lenz _____
Michelle Carlson _____	Jeff Swenson _____
Randy Hackett _____	Liz Verley _____

4. Approval of Agenda

It was moved by Director _____ and seconded by Director _____ to approve the agenda as presented/amended. Motion carried/failed by _____ vote.

5. Approval of Minutes

It was moved by Director _____ and seconded by Director _____ to approve the minutes of the regular meeting on April 18, 2016 as presented/corrected. Motion carried/failed by _____ vote.

6. Claims, Accounts and Financial

It was moved by Director _____ and seconded by Director _____ to approve bills due and payable, p-card transactions, and employee reimbursements as attached and approve all other financial reports as presented. Motion carried/failed by _____ vote.

7. Appreciation, Recognition and Presentations

- MSHSL - WHY WE PLAY
<https://www.youtube.com/watch?v=ukJS8H8JIVo>

8. Recognition of Citizens for Input Purposes

9. Reports/Good News

a. Business Manager's Report

b. Principals' Reports

c. Director of Student Activities and Community Education Coordinator's Report

d. Superintendent's Report

e. Board Committee Reports

10. Action Items

Consent Agenda:

It was moved by Director _____ and seconded by Director _____ to approve items "a through l" as presented. Motion carried/failed by _____ vote.

a. Approval of Donations

It was moved by Director _____ and seconded by Director _____ to accept \$453.33 from the Royalton Sportsmen's Club to purchase two archery targets for the PE department as per administrative recommendation. Motion carried/failed by ____ vote.

b. Approval of FMLA Leaves

It was moved by Director _____ and seconded by Director _____ to approve FMLA leave for Jeremy Schaa from March 17, 2016 through March 23, 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

c. Approval of Resignations

It was moved by Director _____ and seconded by Director _____ to approve Brianna Johnson's resignation as a MAP teacher effective May 2, 2016 with thanks extended for services rendered. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve April Lange's resignation as a paraprofessional effective May 13, 2016 with thanks extended for services rendered. Motion carried/failed by ___ vote.

d. Approval of Hirings

The Royalton School Board will approve the following hires based upon the findings of each individual's background check, licensure status, and discipline report from the MN Department of Education.

It was moved by Director _____ and seconded by Director _____ to approve hiring Marcella Hilmerson as a temporary district office assistant effective May 16, 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Peggy Boone for a kitchen-custodial position at the MS-HS effective April 13, 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Tabitha Chandler as an ESY paraprofessional for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Dena Oscarson as an ESY paraprofessional for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Jenny Eiynek as an ESY paraprofessional

for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Susan Miles as an ESY paraprofessional for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

It was moved by Director _____ and seconded by Director _____ to approve hiring Jacqueline Nichols as an ESY paraprofessional for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

e. Approval of ESY Agreement with Vicki Blomme for Summer 2016

It was moved by Director _____ and seconded by Director _____ to approve the agreement with Vicki Blomme to teach ESY for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

f. Approval of ESY Agreement with Amanda Cassen for Summer 2016

It was moved by Director _____ and seconded by Director _____ to approve the agreement with Amanda Cassen to teach ESY for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

g. Approval of ESY Agreement with Joan Nichols for Summer 2016

It was moved by Director _____ and seconded by Director _____ to approve the agreement with Joan Nichols to teach ESY for summer 2016 as per administrative recommendation. Motion carried/failed by ___ vote.

h. Approval of Agreement with Bill Sobania for 2016-17 School Year

It was moved by Director _____ and seconded by Director _____ to approve the agreement with Bill Sobania to be a consultant and assistant to the Director of Buildings and Grounds for the 2016-17 school year as per administrative recommendation. Motion

carried/failed by ____ vote.

i. Approval of Band Agreement with Chris Coppicus for Summer 2016

It was moved by Director _____ and seconded by Director _____ to approve the agreement with Chris Coppicus to teach band lessons and marching band for summer 2016 as per administrative recommendation. Motion carried/failed by ____ vote.

j. Approval of Bergan KDV to Complete Annual Financial Audit for Fiscal Year's 2016, 2017, and 2018

It was moved by Director _____ and seconded by Director _____ to approve Bergan KDV to provide the 2016, 2017, and 2018 fiscal year annual financial audits in the amount of \$15,450 for 2016, \$15,900 for 2017, and \$16,400 for 2018 and an additional \$1,500 to \$2,500 for consulting related to the construction project. Motion carried/failed by ____ vote.

k. Approval of Contract Renewal with MacNeil Environmental, Inc.

It was moved by Director _____ and seconded by Director _____ to approve renewing the MacNeil Environmental, Inc. contract from July 01, 2016 and through June 30, 2021. Motion carried/failed by ____ vote.

l. Approval of Tender Agreement between the District and Lexon Surety Group LLC

It was moved by Director _____ and seconded by Director _____ to approve the Tender Agreement between the District and Lexon Surety Group LLC providing for a replacement contractor for casework on the High School project due to the insolvency of the original contractor as per administrative recommendation. Motion carried/failed by ____ vote.

m. Approval of Reasons for Nonrenewal of Terry Gorecki's Wrestling Head Coach Assignment

It was moved by Director _____ and seconded by Director _____ to

approve the May 3, 2016 letter signed by Chairperson Block stating reasons for nonrenewal of Terry Gorecki's wrestling head coach assignment. Motion carried/failed by ____ vote.

n. Approval of Long Term Facility Maintenance (LTFM) Revenue 10 Year Plan

It was moved by Director _____ and seconded by Director _____ to approve the Long Term Facility Maintenance (LTFM) Revenue 10 Year Plan. Motion carried/failed by ____ vote.

o. Approval of Resolution Stating the Intention of the School Board to Issue General Obligation Bonds to Finance Projects Included in the District's Approved Ten-Year Facility Plan; Covenanting and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 485, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 485 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following projects included in its approved ten-year facility plan and related financing costs:

roof repair and replacement at the Elementary and Middle School/High School facilities, and various other deferred maintenance projects at the

District's existing facilities, as included in the District's ten-year facility plan approved by the Commissioner of Education

The Bonds would be issued in the total aggregate principal amount of not to exceed \$2,085,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan approved by the Board is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, having been advised by Springsted Incorporated, its municipal advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

6. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds. The terms and provisions specified in the Terms of Proposal attached hereto are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be

made available to all prospective purchasers of the Bonds. Springsted Incorporated is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

7. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof: _____ and the following voted against the same: _____ whereupon said resolution was declared duly passed and adopted.

p. Approval of Resolution for Membership in the Minnesota State High School League in 2016-17

Member _____ introduced the following resolution and moved its adoption: RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA

STATE HIGH SCHOOL LEAGUE IN 2016-17

RESOLVED, that the Governing Board of School District Number 485, County of Morrison, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Royalton High School is authorized by this, the Governing Board of said school district or school to:

1. Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof: _____ and the following voted against the same: _____ whereupon said resolution was declared duly passed and adopted.

11. Discussion Items

- a. Contract Negotiations with Tony Duevel, Kelsie Herzog and Brent Lieser (Non-Union Employees)
- b. District Policies

12. Information Items

a. 2016 School Board Election

b. Enrollment Information

13. Upcoming Meeting Schedule

- Regular Board Meeting - June 20, 2016 at 6:00 PM

14. Closing Meeting for Negotiations Strategies

It was moved by Director _____ and seconded by Director _____ to close the meeting for negotiation strategies, as allowed by MN Statute 13D.03. Motion carried by ____ vote.

15. Adjournment

It was moved by Director _____ and seconded by Director _____ to adjourn the meeting at _____ p.m. Motion carried/failed by _____ vote.