



South St. Paul School Board - Work Session

Monday, February 9, 2026 5:00 PM

District Office, 104 - 5th Avenue South, South St Paul, Minnesota 55075

I. EDUCATIONAL SERVICES

I.A. Technology Update (T. Basquill)

I.B. Native American Parent Advisory Committee (NAPAC) Vote of Concurrence (A. Winter)

II. FINANCE

II.A. FY26 Revised Budget (R. Chhoth)

III. STRATEGIC

III.A. Mid-Year Scorecard Check-in (B. Zambreno)

IV. SCHOOL BOARD

IV.A. Temporary Digital Learning Update (A. Winter/ B. Zambreno)

IV.B. Public Relations and Community Engagement (Board)

IV.C. Committee Updates (Board)

- District 917
- AMSD
- Community Education
- Educational Foundation
- Finance, Facilities and Long-Range Planning
- Local Issues
- Policy
- SSP Open Foundation
- Superintendent Executive

IV.D. Other Items Deemed Necessary by the School Board



School Board Agenda Item

Date: February 9, 2026
Place on Agenda: Work Session
Action Requested: None. Discussion Only
Attachment: None

Topic: Technology Department
Presenter(s): Tom Basquill, Director of Technology
Background: Update on work of the Technology Department <ul style="list-style-type: none">- Structure of Department- Current Projects<ul style="list-style-type: none">- Temporary Digital Learning plan- Updating phone system- Replacing network equipment (ERATE)- Promethean Boards (multi-year rollout)- Digital Subscriptions review- Ed Tech Cohort (year 2 of 3)- Upcoming Projects<ul style="list-style-type: none">- Cybersecurity review- AI advisory committee
Recommendation: N/A
Alternatives: N/A



School Board Agenda Item

Date: February 9, 2026
Place on Agenda: Work Session
Action Requested: None. Discussion Only
Attachment: None

Topic: NAPAC Annual Compliance Board Discussion 2026
Presenter(s): Natalie Tourtelotte, Asst. Director of Educational Service/ Amy Winter, Executive Director of Educational Service
Background: At the Board Work Session, information will be presented on behalf of the Native American Parent Advisory (NAPAC) in preparation of their vote of nonconcurrency/ concurrence and sharing current progress in goals and recommendations in future work. Once the NAPAC communicates their vote, the school board will need to formally accept the vote and is given 60 days in which the board needs to give a response in writing back to the NAPAC. It must be signed by the entire school board and submitted to the NAPAC and to the Department of Education.
Recommendation: N/A
Alternatives: N/A



School Board Agenda Item

Date: February 9, 2026

Place on Agenda: Work Session

Action Requested: Approval

Attachment: PowerPoint Presentation

Topic: Budget Revisions – 2025-26 Budget
Presenter(s): Ra Chhoth, Executive Director of Finance and Operations
Background: Each year the School Board will revise the current year budget as more current information is available. The board packet includes a summary document that explains the revisions to the 2025-26 budget. These revisions are a result of prior year audit results, enrollment, and updated assumptions for revenues and expenditures
Recommendation: Approval at the Regular Business Meeting
Alternatives: N/A



South St. Paul Public Schools – FY26 Budget Revision

- Presented by Ra Chhoth
 - Executive Director of Finance and Operations

Purpose and Key Drivers

Budget Alignment

The FY26 budget revision aligns financial planning with updated revenue and expenditure forecasts to ensure accuracy.

Key Funding Drivers

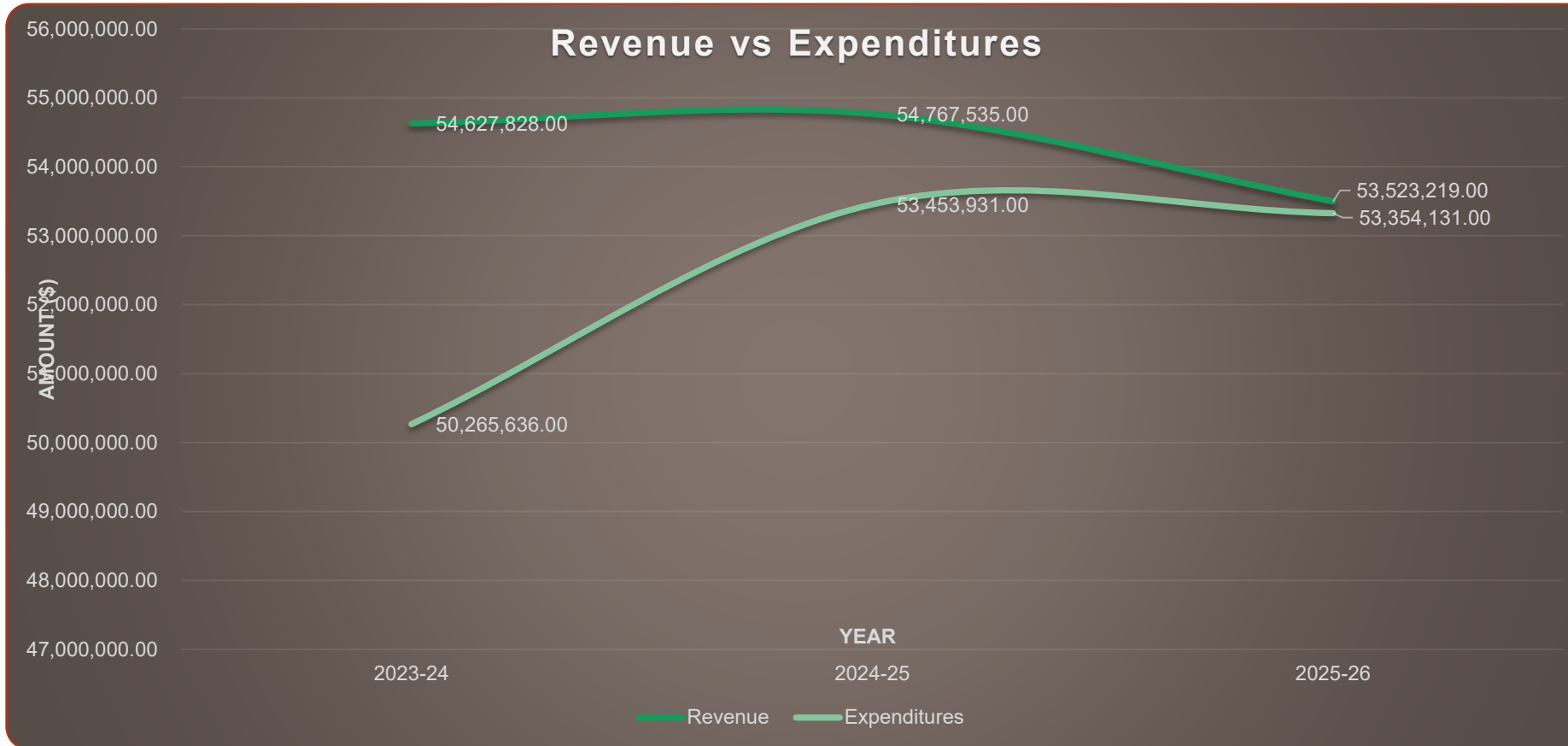
Changes in state funding, federal contributions, and operational needs drive budget revisions for FY26.

Strategic Fiscal Responsibility

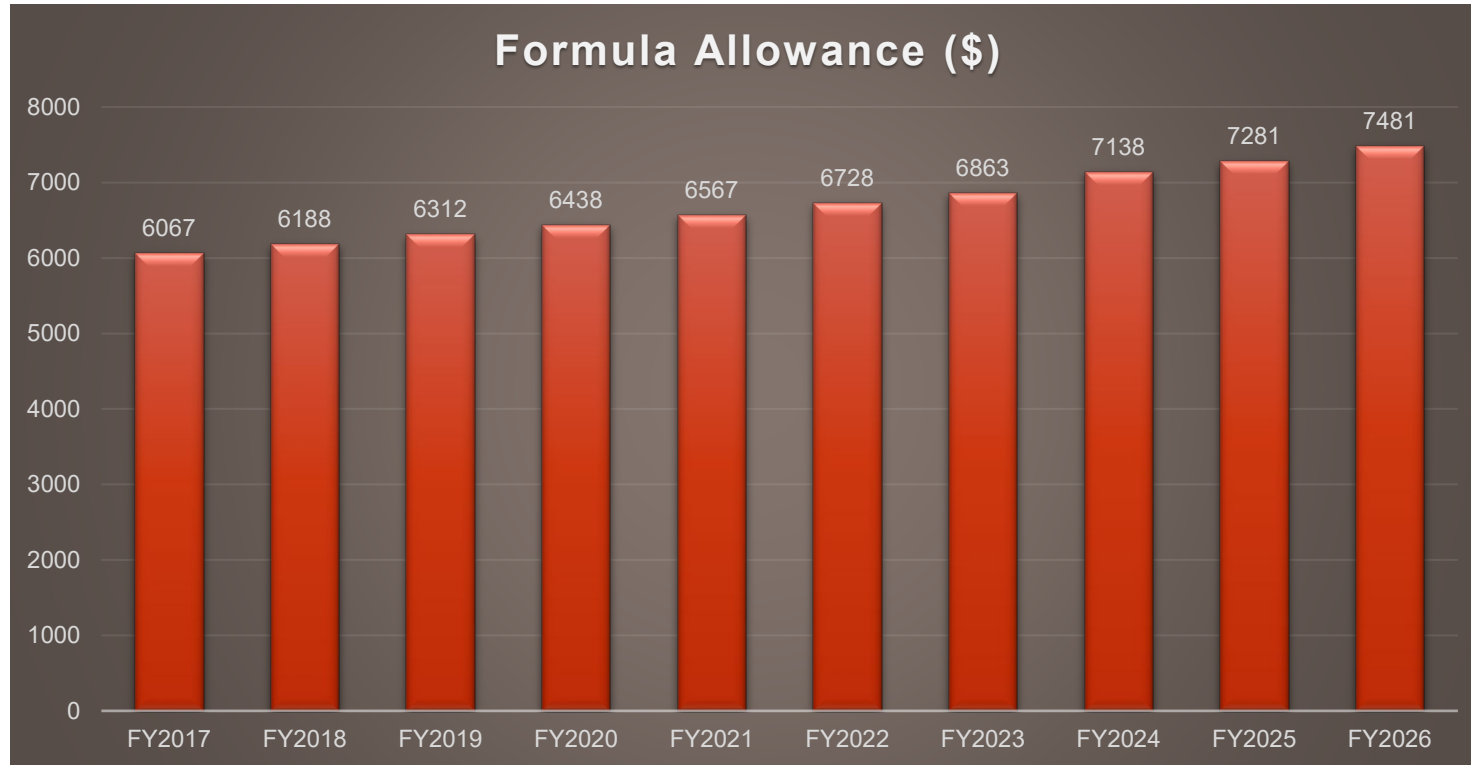
Revisions support fiscal responsibility while maintaining educational quality and strategic initiatives.



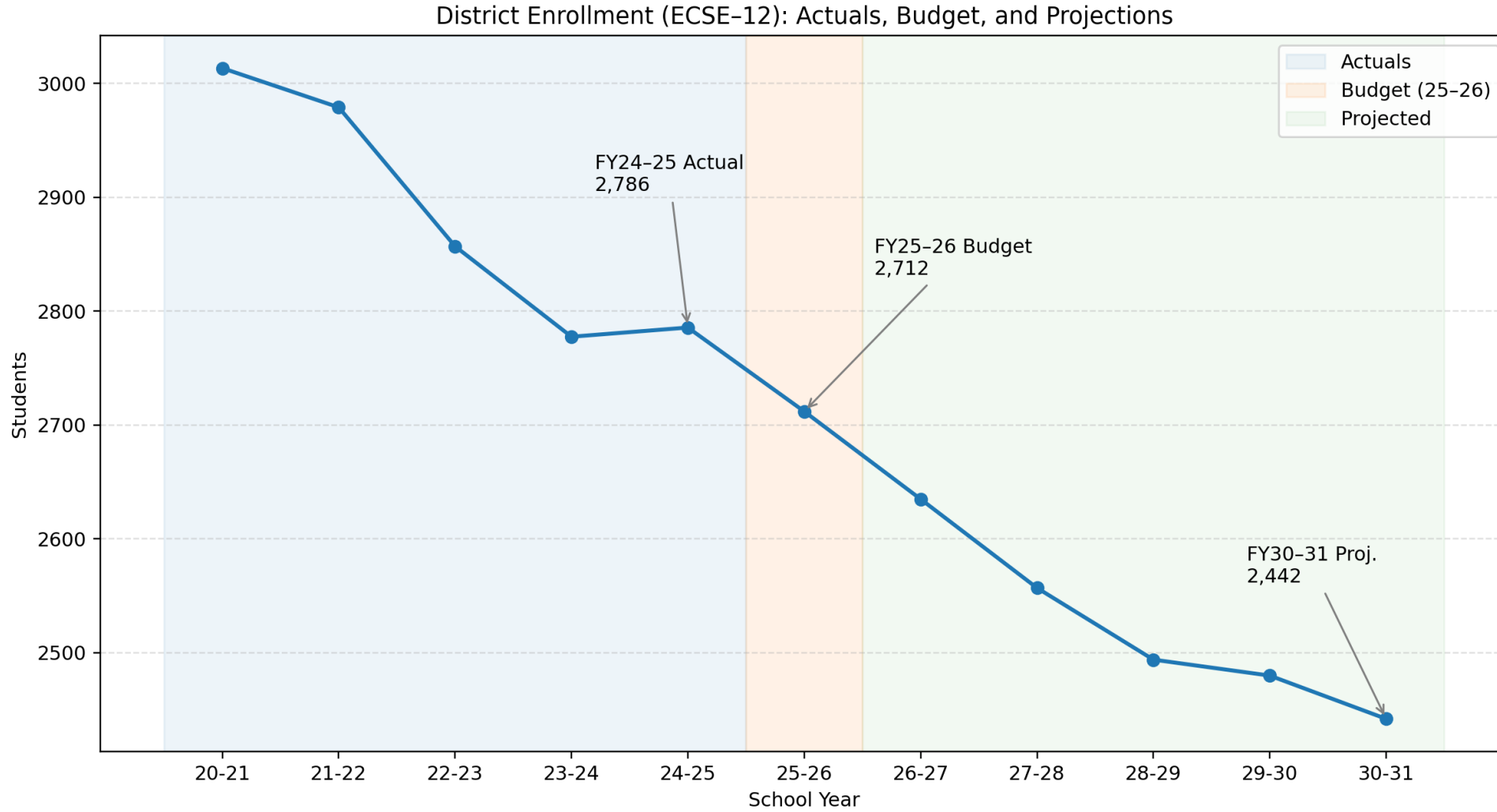
Projected 2025–2026 Financial Overview



Formula Allowance last 10 years



Average Daily Membership Trends



Revenue Adjustments and Comparison

REVENUE CATEGORY	ADOPTED BUDGET	REVISED BUDGET
State	\$38,103,836	\$38,888,027
Federal	\$1,227,379	\$1,311,506
Property Taxes	\$11,364,998	\$11,519,676
Local	\$1,775,904	\$1,804,010
Total	\$52,472,117	\$53,523,219

Major Expenditure Adjustments and Comparison

EXPENDITURE CATEGORY	ADOPTED BUDGET	REVISED BUDGET
Salaries & Wages	\$29,532,662	\$29,647,410
Employee Benefits	\$11,862,612	\$11,526,237
Purchased Services	\$7,334,922	\$7,864,653
Equipment	\$2,228,201	\$2,776,836
Total	\$52,456,733	\$53,354,131

Projected 2025–2026 Financial Overview

- Key Financial Metrics
- Revenue: \$53,523,219
- Expenditures: \$53,354,131
- Revenue Over (Under) Expenditures: \$169,088 (Surplus)
- Fund Balance: \$15,536,379 Projected
- Assigned Fund Balance: \$6,938,202 Projected
- Unassigned Fund Balance: \$8,598,177 Projected
- Percent Unassigned: 16.1%
- Target Unassigned Fund Balance: 8.0%
- Minimum Unassigned Fund Balance: \$4,266,115
- Over Target: \$4,332,062



Summary and Action Plan

Budget Increase Overview

The revised budget shows a \$897,398 expenditure increase balanced by revenue adjustments to maintain financial stability.

Headwinds

Compensatory aid, enrollment challenges.

Approval and Communication

Next steps involve presenting the budget to the school board.

Alignment with Strategic Goals

The revision aligns with strategic goals and emphasizes fiscal responsibility and policy compliance.



School Board Agenda Item

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Action Requested: None. Discussion Only

Attachment: None

Topic: Strategic Plan Score Card Check-In
Presenter(s): Administration (Zambreno)
Background: <p>As part of our strategic planning work, South St. Paul Public Schools has developed district scorecards that outline our strategic goals for the year. Each goal aligns with one of our strategic pillars: Packer Performance, Packer Pride, or Packer Promise.</p> <p>This year, the district identified seven goals focused on improving student outcomes and enhancing the experience of district employees. Administration will provide the School Board with an update on each goal, including current performance on key indicators, actions taken to date, and next steps as we move toward the end of the school year.</p>
Recommendation: N/A
Alternatives: N/A



School Board Agenda Item

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Action Requested: None. Discussion Only

Attachment: None

Topic: Temporary Digital Learning Update
Presenter(s): Administration (B. Zambreno /A. Winter)
<p>Background:</p> <p>Because many students across Minnesota have not felt safe coming to school, the Minnesota Department of Education recommended that school districts offer a temporary digital learning option, with the final decision left to each district.</p> <p>After a significant increase in student absences, SSPPS surveyed families to assess interest in online instruction. While the majority of families indicated a preference for in person learning, sufficient interest existed at each school and grade level to implement a temporary online learning option.</p> <p>This model will remain in place until all students feel safe returning to school, or until students who are unable to return are transitioned to a permanent online learning option.</p> <p>On Monday evening, we will walk through the details and structure of this temporary digital learning option to provide the School Board with a clear understanding of how it will operate and support students during this time.</p>
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>



School Board Agenda Item

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Public Relations and Community Engagement
Presenter(s): School Board
Background: The School Board will review the upcoming Calendar of Events and explore opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district's mission and vision.
Recommendation: N/A
Alternatives: N/A

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School Board Agenda Item

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">● District 917● AMSD● Community Education● Educational Foundation● Finance, Facilities, and Long-Range Planning● Local Issues● Policy● SSP Open Foundation● Superintendent Executive
Recommendation: N/A
Alternatives: N/A

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