



## South St. Paul School Board - Work Session

Monday, September 8, 2025 5:00 PM

District Office, 104 - 5th Avenue South, South St Paul, Minnesota 55075

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### I. SCHOOL BOARD

I.A. 2025-26 Superintendent and School Board Evaluation Tools (R. Queener, TeamWorks)

I.B. 2-Year School Board Agenda (R. Queener, TeamWorks)

I.C. Public Relations and Community Engagement (Board)

I.D. Committee Updates (Board)

- District 917
- AMSD
- Community Education
- Educational Foundation
- Finance, Facilities and Long-Range Planning
- Local Issues
- Policy
- SSP Open Foundation
- Superintendent Executive

I.E. Other Items Deemed Necessary by the School Board



## School Board Agenda Item

**Date:** September 8, 2025  
**Place on Agenda:** Work Session  
**Action Requested:** None. Discussion Only  
**Attachment:** None

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| <b>Topic:</b> 2025-26 Superintendent and School Board Evaluation Tools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Presenter(s):</b> Supt. Executive Committee and Ray Queener, TeamWorks International                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Background:</b> <p>At the April 22 special work session, the School Board partnered with consultant Ray Queener to begin developing evaluation tools for both the superintendent and the School Board. The session provided an opportunity for the Board to identify priorities and expectations, as well as discuss a clear framework for ongoing evaluation.</p> <p>Following that session, the Board's Superintendent's Executive Committee met several times to refine the draft tools. These refinements were guided by the feedback and direction provided by the full Board during the April 22 discussion.</p> <p>At the most recent work session, Chair Humann distributed hard copies of the proposed evaluation tools and later provided electronic versions. Board members were asked to review the drafts in preparation for a final review and refinement process at the September 8 work session.</p> <p>On Monday evening, consultant Ray Queener will return to review the proposed evaluation tools with the Board. He will facilitate final refinements, provide guidance on implementation, and outline recommended check-in points throughout the year to ensure the tools are used effectively.</p> |
| <b>Recommendation:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Alternatives:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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**Attachment:** None

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| <b>Topic:</b> 2-Year Board Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Presenter(s):</b> Ray Queener, TeamWorks International                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Background:</b><br><p>Ray Queener from TeamWorks International will partner with the School Board and district leaders to develop a two-year board agenda that serves as a strategic roadmap outlining key governance goals, initiatives, and priorities. This agenda will align closely with the district's leadership work, offering a structured approach to board responsibilities and decision-making. While it provides a clear framework, the agenda is designed to be a living, adaptable guide that evolves with the changing needs of the Board, district leadership, and the broader school community.</p> |
| <b>Recommendation:</b><br><p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Alternatives:</b><br><p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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## School Board Agenda Item

**Place on Agenda:** Work Session

**Action Requested:** None. Discussion Only

**Attachment:** None

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| <b>Topic:</b> Public Relations and Community Engagement                                                                                                                                                                                                                |
| <b>Presenter(s):</b> School Board                                                                                                                                                                                                                                      |
| <b>Background:</b><br><br>The School Board will review the upcoming <a href="#">Calendar of Events</a> and explore opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district's mission and vision. |
| <b>Recommendation:</b><br><br>N/A                                                                                                                                                                                                                                      |
| <b>Alternatives:</b><br><br>N/A                                                                                                                                                                                                                                        |

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**Action Requested:** None. Discussion Only

**Attachment:** None

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| <b>Topic:</b> Committee Updates                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Presenter(s):</b> School Board Members                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Background:</b><br><br>School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none"><li>● District 917</li><li>● AMSD</li><li>● Community Education</li><li>● Educational Foundation</li><li>● Finance, Facilities, and Long-Range Planning</li><li>● Local Issues</li><li>● Policy</li><li>● SSP Open Foundation</li><li>● Superintendent Executive</li></ul> |
| <b>Recommendation:</b><br><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Alternatives:</b><br><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                     |

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