



South St. Paul School Board - Work Session

Monday, August 25, 2025 5:00 PM

CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

I. FINANCE

I.A. Enrollment Update (R. Chhoth)

II. SCHOOL BOARD

II.A. 2025-26 Student School Board Rep Process (K. Humann)

II.B. Public Relations and Community Engagement (Board)

II.C. Committee Updates (Board)

- District 917
- AMSD
- Community Education
- Educational Foundation
- Finance, Facilities and Long-Range Planning
- Local Issues
- Policy
- SSP Open Foundation
- Superintendent Executive

II.D. Other Items Deemed Necessary by the School Board



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Date: Monday, August 25, 2025

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Enrollment
Presenter(s): Ra Chhoth, Executive Director Finance and Operations
Background: <p>We would like to provide you with an enrollment update to show the history of the number of students that we have served in SSP, which includes resident students of SSP and students from other communities. In addition, we would like to review:</p> <ul style="list-style-type: none">● Enrollment Projection and Birth Rates● Open Enrollment Trends● Enrollment Migration● Fall 2025 Enrollment <p>Note that this is preliminary information for the 2025-26 school year and is subject to change.</p>
Recommendation: N/A
Alternatives: N/A

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SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 25, 2025

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None.

Topic: 2025-26 Student School Board Representative Engagement Plan
Presenter(s): Kim Humann, Board Chair and Lisa Brandecker, Manager of Administrative Services
Background: <p>On Monday evening, the Board will engage in discussion on the Student School Board Representative Engagement Plan for the 2025–26 school year.</p> <p>For the past two school years, Lisa Brandecker served in an advisory role for the Student Representatives. The advisory process included the following structure:</p> <p>Week Prior to Each Work Session and Board Meeting</p> <ul style="list-style-type: none">• Meet with Student Board Reps<ul style="list-style-type: none">○ Review upcoming agenda and discuss opportunities to incorporate student voice○ Discuss ongoing and upcoming student-led projects○ Prepare a Board meeting presentation (Board meetings only)• Connect with District leaders to explore ways to incorporate student voice into their agenda items <p>Work Sessions and Board Meetings</p> <ul style="list-style-type: none">• Provide support and guidance to ensure student voice is reflected in the discussion <p>Last spring, while reviewing the 2024–25 process, the Board expressed interest in taking a more active role in advising Student Representatives for the 2025–26 school year. Monday’s conversation will focus on shaping what this enhanced advisory role might look like as we prepare for the upcoming school year.</p>
Recommendation: <p>N/A</p>
Alternatives: <p>N/A</p>



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

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Action Requested: None.

Attachment: [Calendar of Events 2025-26](#)

Topic: 2025-26 Calendar of Events
Presenter(s): Lisa Brandecker, Manager of Administrative Services and Communications
Background: <p>The School Board will review the upcoming Calendar of Events and explore opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district's mission and vision.</p>
Recommendation: N/A
Alternatives: N/A

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SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Place on Agenda: Work Session

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">● District 917● AMSD● Community Education● Educational Foundation● Finance, Facilities, and Long-Range Planning● Local Issues● Policy● SSP Open Foundation● Superintendent Executive
Recommendation: N/A
Alternatives: N/A

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