

## South St. Paul School Board Meeting

Monday, July 28, 2025 6:00 PM

CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

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### I. ROLL CALL and PLEDGE OF ALLEGIANCE

### II. APPROVAL OF MEETING AGENDA/MINUTES

II.A. School Board Meeting Agenda, July 28, 2025

II.B. Work Session and Regular Meeting Minutes, June 23, 2025

### III. QUALITY-IN-ACTION and REPORTS

III.A. **Quality-in-Action:** Robin Schwab, Assistant Principal for State-Approved Alternative Programs, will highlight this summer's academic programming. (A. Winter/R. Schwab)

III.B. **Report:** Chair Kim Humann will highlight the Stakeholder Comments to the Board submissions. (K. Humann)

III.C. **Report:** School Board members will highlight items from the Board's Work Sessions. (Board)

III.D. **Report:** Superintendent Zambreno will provide highlights from around the District. (B. Zambreno)

### IV. CONSENT ITEMS

IV.A. Financial Claims: Bills Payable

IV.B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

### V. POLICY REVIEW

### VI. BUSINESS ITEMS

VI.A. Approval, for the South St. Paul School Board to approve the FY27 Long-Term Facilities Maintenance Ten-Year plan in accordance with Minnesota Statutes 2022, section 123B.595. (R. Chhhoth/M. Fenton)

VI.B. Approval, for the South St. Paul School Board to approve the 2025-26 Independent Employee Agreements. (R. Chhhoth)

### VII. INFORMATIONAL ITEMS

**VII.A. Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

## **VIII. ADJOURNMENT**

## SOUTH ST. PAUL PUBLIC SCHOOLS

### Special School District No. 6

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Work Session - June 23, 2025

The School Board Work Session for South St. Paul Public Schools, Special School District 6, was held in the city hall council chambers on Monday, June 23, 2025. Chair Kim Humann called the meeting to order at 5:00 PM with seven Board members present: Claflin, Cumings, Duffy, Humann, T. Felton, W. Felton, and Weber. Superintendent Dr. Brian Zambreno and several staff members were also present.

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#### **2025-26 Student Rights and Responsibilities Handbook**

Amy Winter presented the proposed *Student Rights and Responsibilities Handbook* for Board approval. Following a major overhaul of the handbook last year, only minor updates were proposed this year.

District and school leaders collaborated to ensure the handbook remains aligned with current policies, practices, and legal guidance. Updates reflect a continued commitment to clear communication, consistency across schools, and supporting students and families.

The handbook serves as a district-wide resource outlining behavioral expectations, student rights, and responsibilities. Grounded in policy and informed by restorative practices and equity, it applies to all grade levels. Legal counsel recommended Board approval, as the document also provides important procedural support in student discipline matters.

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#### **Public Relations and Community Engagement**

The School Board discussed their participation in the June 27 Kaposia Days parade and the senior center lunch that the board is sponsoring on June 26.

#### **Committee Updates**

Board members provided updates on the various committees in which they serve.

#### **Other Items Deemed Necessary by the School Board**

- **Stakeholder Comments to the Board:** Board members discussed adjusting the start time for Stakeholder Comments to the Board from 6:30 PM to 6:00 PM as a way to better streamline their work sessions. No formal decision was made.
- **Compensatory Revenue Update:** Board members and district leaders acknowledged the critical role students, staff, and community members played in advocating to legislators regarding concerns over reduced compensatory revenue. The reduction stemmed from unintended consequences of the universal free meals legislation passed the previous year.

- **Open Enrollment:** The Board engaged in a discussion around attendance and truancy, focusing on trends among both open enrollment and resident students.
- **Consent Agenda:** Board members raised a concern regarding proposed staffing included in the evening's consent agenda.

**Adjourn**

The South St. Paul School Board adjourned the June 23, 2025, work session at 5:41 PM.

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Official Board Minutes are available in the  
District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk  
Board of Education

## SOUTH ST. PAUL PUBLIC SCHOOLS

### Special School District No. 6

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June 23, 2025

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the city hall council chambers on Monday, June 23, 2025. Chair Kim Humann called the meeting to order at 6:01 PM with seven Board members present for roll call: Duffy, Weber, W. Felton, Claflin, Cumings, T. Felton, and Humann. Superintendent Dr. Brian Zambreno and several staff and community members were also present.

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#### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

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#### **MINUTES**

By Director Claflin

Seconded by Director W. Felton

That the South St. Paul School Board approves the June 23, 2025, School Board meeting agenda as well as minutes from the May 27, 2025, work session and regular meeting, and the June 9, 2025, work session and special meeting.

Motion carried (7-0)

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#### **QUALITY-IN-ACTION AND REPORTS**

*Quality-in-Action* - The Educational Services team shared the key accomplishments from the 2024-25 school year.

*Report* - There were no Stakeholder Comments to the Board submissions this evening.

*Work Session Report* - Highlights were provided of the School Board's discussion at their work session meeting this evening. The item discussed was the 25-26 Student Rights and Responsibilities Handbook.

*Superintendent Report* - Superintendent Zambreno provided highlights from around the district.

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#### **CONSENT ITEMS**

By Director Weber

Seconded by Director Claflin

A. Financial Claims - Bills Payable

B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

Motion Carried (5-2)

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## **BUSINESS ITEMS**

By Director W. Felton  
Approval, for the South St. Paul School Board to approve the 2025-26 Student Rights and Responsibilities Handbook.  
Motion carried (7-0)

Seconded by Director Cumings

By Director Cumings  
Approval, for the South St. Paul School Board to approve the FY25-26 Budget Proposal.  
Motion carried (7-0)

Seconded by Director Weber

By Director Weber  
Approval, for the South St. Paul School Board to approve the Special Work Session on Wednesday, July 30, at 5:00 PM in the District Office Conference Room.  
Motion carried (7-0)

Seconded by Director Claflin

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## **INFORMATIONAL ITEMS**

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

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## **CLOSED SESSION**

By Director Claflin  
Approval for the School Board to move to a closed session per the Open Meeting Law (Minn. Stat. § 13D.03) for Independent Employee Agreements.  
Motion carried (7-0)

Seconded by Director T. Felton

Closed Session officially began at 7:00 PM.

*Members present:* Directors T. Felton, W. Felton, Humann, Cumings, Weber, Duffy, and Claflin, as well as Superintendent Brian Zambreno and Finance Director Ra Chhoth.

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## **ADJOURN**

By Director Claflin  
That the School Board moves to open the closed session and adjourned the June 23, 2025, meeting at 7:22 PM.  
Motion carried (7-0)

Seconded by Director T. Felton

Official Board Minutes are available in the  
District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk Board of Education



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Place on Agenda:** Regular Meeting Reports

**Action Requested:** None

**Attachment:** None

**Topic:** Stakeholder Comments to the Board

**Presenter(s):** Board Chair

At the Work Session and Regular Business Meeting, the Board Chair will provide an overview of the Stakeholder Comments to the Board submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Stakeholder Comments to the Board sessions are held at the District Office (104 - 5th Avenue South) beginning at 6:30PM.
- **Electronic form Submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Stakeholder Comment tot the Board.
  - Form submissions will be acknowledged by the Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Stakeholder Comment to the Board form.

*Passionate Learners Positively Changing Our World*



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Place on Agenda:** Reports

**Action Requested:** None

**Attachment:** None

<b>Topic:</b> Work Session Meeting Update
<b>Presenter(s):</b> Board
<b>Background:</b> School Board members will highlight items from the Work Session meeting.
<b>Recommendation:</b> N/A
<b>Alternatives:</b> N/A

*Passionate Learners Positively Changing Our World*



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Place on Agenda:** Reports

**Action Requested:** None

**Attachment:** None

<b>Topic:</b> Superintendent's Update
<b>Presenter(s):</b> Dr. Brian Zambreno, Superintendent
<b>Background:</b>  Superintendent Zambreno will provide highlights from around the District.
<b>Recommendation:</b>  N/A
<b>Alternatives:</b>  N/A



**Meeting Date:** July 28, 2025

**Place on Agenda:** Consent Items

**Action Requested:** Approval

**Attachment:** Financials – Bills Payable

<b>Topic:</b> Financials – Bills Payable
<b>Presenter(s):</b> Chair
<b>Background:</b>  It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
<b>Recommendation:</b>  Administration recommends the approval of the attached financial statement.
<b>Alternatives:</b>  N/A

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NUMBER	TYP	AMOUNT	DATE	VENDOR
208680	R	8,897.00	06/18/2025	360 COMMUNITIES
208681	R	516.18	06/18/2025	AMAZON CAPITAL SERVICES
208682	R	800.40	06/18/2025	AMERGIS HEALTHCARE STAFFING INC
208683	R	15,207.00	06/18/2025	AMPERSAND THERAPY LLC
208684	R	500.00	06/18/2025	BARTLETT, KIERNAN
208685	R	13,070.00	06/18/2025	BEAUDRY OIL & PROPANE
208686	R	220.00	06/18/2025	BENCKER, KENNETH
208687	R	541.99	06/18/2025	BIMBO BAKERIES USA
208688	R	3,581.32	06/18/2025	BIX PRODUCE COMPANY
208689	R	5,770.70	06/18/2025	BOOKSOURCE
208690	R	630.00	06/18/2025	BRIDGEPOINT GLASS
208691	R	1,280.79	06/18/2025	CATALYST SOURCING SOLUTIONS
208692	R	433.77	06/18/2025	CENTRAL TURF & IRRIGATION SUPPLY
208693	R	682.50	06/18/2025	CESO HR LLC
208694	R	216.84	06/18/2025	CINTAS
208695	R	1,425.12	06/18/2025	CINTAS
208696	R	88.00	06/18/2025	CITY OF MENDOTA HEIGHTS
208697	R	43.14	06/18/2025	CLASSEN, GLORIA
208698	R	106.89	06/18/2025	CULLIGAN-MILBERT COMPANY
208699	R	2,716.00	06/18/2025	DASH SPORTS LLC
208700	R	50.00	06/18/2025	DRAKE, BRENNAN
208701	R	6,868.75	06/18/2025	EDFINMN LLC
208702	R	125.00	06/18/2025	EHLERS & ASSOCIATES
208703	R	450.00	06/18/2025	ESPEJO, NORBERTO JR
208704	R	4,200.00	06/18/2025	FIRST SUPPLY LLC - TWIN CITIES
208705	R	120.00	06/18/2025	FRED WELLS TENNIS AND EDUCATION CENTER
208706	R	25.95	06/18/2025	GERTEN GREENHOUSES & GARDEN CENTER
208707	R	74.95	06/18/2025	GRAINGER INC
208708	R	209.90	06/18/2025	GRAYBAR
208709	R	60.00	06/18/2025	GROTH MUSIC CO
208710	R	800.00	06/18/2025	HAINLEN, ROBERT
208711	R	1,120.00	06/18/2025	HOFFMANN, LINDA
208712	R	30.94	06/18/2025	HUESER, DARLENE
208713	R	2,947.14	06/18/2025	IND SCHOOL DISTRICT #625
208714	R	17,249.70	06/18/2025	INTERMEDIATE DISTRICT #917
208715	R	1,180.00	06/18/2025	INVER WOOD GOLF COURSE
208716	R	377.34	06/18/2025	JASPER, LISA
208717	R	22.98	06/18/2025	KUEHN, KIMBERLY
208718	R	681.10	06/18/2025	KWIK TRIP EXTENDED NETWORK
208719	R	7.92	06/18/2025	LEPPLA, MIN
208720	R	3,013.75	06/18/2025	LINDENMEYR MUNROE
208721	R	895.00	06/18/2025	LORENZ RECOGNITION
208722	R	614.00	06/18/2025	MASBO
208723	R	172.00	06/18/2025	MEDICINE LAKE TOURS
208724	R	395.00	06/18/2025	MEI TOTAL ELEVATOR SOLUTIONS
208725	R	1,951.25	06/18/2025	MIDWEST MACHINERY CO
208726	R	55.90	06/18/2025	MINNESOTA LOCKS
208727	R	515.38	06/18/2025	MINNESOTA CLAY USA
208728	R	380.00	06/18/2025	MN UMPIRE ASSOCIATION LTD
208729	R	519.00	06/18/2025	MRI SOFTWARE LLC
208730	R	4,265.03	06/18/2025	MUSKEGON HEIGHTS SOLAR LLC
208731	R	24,995.00	06/18/2025	NASSEFF MECHANICAL CONTRACTORS
208732	R	1,291.91	06/18/2025	NETWORK SERVICES COMPANY
208733	R	8,312.53	06/18/2025	NORTHLINE TRANSPORTATION
208734	R	60.00	06/18/2025	NOVAK, JANICE
208735	R	506.30	06/18/2025	OVERELL, STEPHANIE

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NUMBER	TYP	AMOUNT	DATE	VENDOR
208736	R	3,150.00	06/18/2025	PDQ.COM CORPORATION
208737	R	227.08	06/18/2025	PREFERRED SHIPPING INC
208738	R	100.00	06/18/2025	REGION 4A
208739	R	270.00	06/18/2025	REPKE, JOSETTE
208740	R	650.00	06/18/2025	RICHARD ALAN PRODUCTIONS
208741	R	108.50	06/18/2025	RINALDI, LINDA
208742	R	147.95	06/18/2025	ROSENBERGER, GINA
208743	R	107,271.39	06/18/2025	SAFEWAY BUS COMPANY
208744	R	66.00	06/18/2025	SCHMITT MUSIC
208745	R	191.87	06/18/2025	SCHOOL SPECIALTY LLC
208746	R	500.22	06/18/2025	SHERWIN WILLIAMS CO
208747	R	33.00	06/18/2025	ST PAUL PIONEER PRESS
208748	R	10,378.29	06/18/2025	ST PAUL BEVERAGE SOLUTIONS
208749	R	85.68	06/18/2025	STACK-JOHNSON, SUSAN
208750	R	285.00	06/18/2025	SUNBELT RENTALS
208751	R	2,225.00	06/18/2025	SUNBELT STAFFING
208752	R	14,657.82	06/18/2025	TEACHERS ON CALL
208753	R	450.00	06/18/2025	TOAY, GRETCHEN
208754	R	29.99	06/18/2025	TRACTOR SUPPLY CREDIT PLAN
208755	R	90.00	06/18/2025	TRAFERA HOLDINGS LLC
208756	R	10,312.80	06/18/2025	TRIO SUPPLY CO
208757	R	1,833.28	06/18/2025	TWIN CITY JANITOR SUPPLY INC
208758	R	458.78	06/18/2025	UNITED REFRIGERATION INC
208759	R	16,118.24	06/18/2025	UPPER LAKES FOODS
208760	R	32.15	06/18/2025	VANG, CHOUA
208761	R	36,106.93	06/18/2025	XCEL ENERGY
208762	R	395.85	06/18/2025	ZEN EDUCATE
208763	R	524.65	06/30/2025	DS ERICKSON & ASSOCIATES PLLC
208764	R	461.50	06/30/2025	LOCAL #70
208765	R	232.50	06/30/2025	MINNESOTA CHILD SUPPORT PAYMENT CENTER
208766	R	80.00	06/30/2025	NCPERS GROUP LIFE INS
208767	R	240.25	06/30/2025	OFFICE AND PROF EMPLOYEES UNION
208768	R	5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION
208768	V	-5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION
208769	R	60.00	06/30/2025	SOUTH ST PAUL EDUCATION FOUNDATION
208770	R	19.17	06/30/2025	ACE HARDWARE & PAINT
208771	R	5,750.08	06/30/2025	AMAZON CAPITAL SERVICES
208772	R	533.60	06/30/2025	AMERGIS HEALTHCARE STAFFING INC
208773	R	16,968.50	06/30/2025	AMPERSAND THERAPY LLC
208774	R	5,189.94	06/30/2025	ARVIG
208775	R	39.90	06/30/2025	AVANT ASSESSMENT LLC
208776	R	3,562.65	06/30/2025	CANON FINANCIAL SERVICES
208777	R	2,005.21	06/30/2025	CAPITAL ONE TRADE CREDIT
208778	R	3,960.00	06/30/2025	CEL PUBLIC RELATIONS INC
208779	R	65.00	06/30/2025	CITICARGO & STORAGE
208780	R	3,081.99	06/30/2025	CITY OF SOUTH ST PAUL - UTILITIES
208781	R	1,600.43	06/30/2025	CONVERGINT TECHNOLOGIES LLC
208782	R	15.10	06/30/2025	CULLIGAN-MILBERT COMPANY
208783	R	340.00	06/30/2025	ECSI
208784	R	83,975.50	06/30/2025	EGAN
208785	R	615.00	06/30/2025	ESPEJO, NORBERTO JR
208786	R	800.00	06/30/2025	FAMILY TREE CLINIC
208787	R	159.60	06/30/2025	FAVILA, MELISSA
208788	R	10.08	06/30/2025	FIRST SUPPLY LLC - TWIN CITIES
208789	R	3,059.72	06/30/2025	G & B ENVIRONMENTAL INC
208790	R	186.90	06/30/2025	GERTEN GREENHOUSES & GARDEN CENTER

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NUMBER	TYP				
208791	R	6,907.00	06/30/2025	GO2 PRINT MEDIA GROUP	
208792	R	4,800.00	06/30/2025	GOAL GETTERS ACADEMY	
208793	R	2,068.70	06/30/2025	GRAFTON INTEGRATED HEALTH NETWORK	
208794	R	606.44	06/30/2025	GRAINGER INC	
208795	R	376.92	06/30/2025	GRAYBAR	
208796	R	1,309.90	06/30/2025	HILLYARD, INC - MINNEAPOLIS	
208797	R	32,600.00	06/30/2025	HOLBROOK TENNIS COURT SERVICES LLC	
208798	R	2,368.13	06/30/2025	HORIZON COMMERCIAL POOL SUPPLY	
208799	R	4,875.00	06/30/2025	HRM HELPS LLC	
208800	R	3,855.40	06/30/2025	INTERMEDIATE DISTRICT #917	
208801	R	91,509.81	06/30/2025	INVER HILLS COMMUNITY COLLEGE	
208802	R	3,971.00	06/30/2025	INVER WOOD GOLF COURSE	
208803	R	600.00	06/30/2025	JOHNSON, DIANNA	
208804	R	1,529.70	06/30/2025	JOSTENS	
208805	R	500.00	06/30/2025	KERNS, JOHN	
208806	R	25.62	06/30/2025	LAKESHORE LEARNING MATERIALS	
208807	R	7,100.00	06/30/2025	LAPOINTE, TIANA	
208808	R	750.00	06/30/2025	LAWRENCE, COLETTE	
208809	R	488.71	06/30/2025	LIGHTNING DISPOSAL INC	
208810	R	528.75	06/30/2025	LINDENMEYR MUNROE	
208811	R	2,814.24	06/30/2025	LITERACY ACTION NETWORK	
208812	R	83.76	06/30/2025	MARK'S PLUMBING PARTS	
208813	R	597.14	06/30/2025	MCMASTER-CARR SUPPLY COMPANY	
208814	R	14,790.00	06/30/2025	MEDICINE LAKE TOURS	
208815	R	2,430.00	06/30/2025	MERIDIAN CONSULTING/DAVID SLOMKOWSKI	
208816	R	79.99	06/30/2025	MINNESOTA GLOVE INC	
208817	R	6,248.08	06/30/2025	MINNESOTA SODDING COMPANY	
208818	R	97.56	06/30/2025	NAPA AUTO PARTS	
208819	R	1,391.18	06/30/2025	NETWORK SERVICES COMPANY	
208820	R	5,591.02	06/30/2025	NITTI SANITATION	
208821	R	12,015.50	06/30/2025	NORTHLINE TRANSPORTATION	
208822	R	10,125.00	06/30/2025	PAIGE PSYCHOLOGICAL CONSULTING LLC	
208823	R	2,652.03	06/30/2025	PITNEY BOWES INC PURCHASE POWER	
208824	R	612.22	06/30/2025	PROFESSIONAL WIRELESS COMMUNICATIONS	
208825	R	22.91	06/30/2025	PROPIO LS LLC	
208826	R	19,746.00	06/30/2025	REGION 3AA	
208827	R	791.25	06/30/2025	SCHOOL SPECIALTY LLC	
208828	R	882.00	06/30/2025	SHERMCO WIND AND MOTOR SERVICES	
208829	R	306.71	06/30/2025	SHERWIN WILLIAMS CO	
208830	R	3,204.00	06/30/2025	SUNBELT STAFFING	
208831	R	33,697.49	06/30/2025	TEACHERS ON CALL	
208832	R	135,990.39	06/30/2025	TRANSPORTATION & DELIVERY INC	
208833	R	903.72	06/30/2025	UNITED REFRIGERATION INC	
208834	R	22.98	06/30/2025	VOSS, SARA	
208835	R	5,007.24	06/30/2025	XCEL ENERGY	
208836	R	989.63	06/30/2025	ZEN EDUCATE	
208837	R	600.00	07/01/2025	BARNHART, NORMAN	
208838	R	128,670.00	07/01/2025	CDW GOVERNMENT INC	
208839	R	9,365.00	07/01/2025	CYBERSOFT TECHNOLOGIES	
208840	R	7,182.51	07/01/2025	DAKOTA COUNTY PT&R	
208841	R	14,643.34	07/01/2025	FRONTLINE TECHNOLOGIES GROUP LLC	
208842	R	475.44	07/01/2025	MDE - MCIS	
208843	R	12,009.00	07/01/2025	MN SCHOOL BOARDS ASSOCIATION	
208844	R	17,738.20	07/01/2025	PARENTSQUARE	
208845	R	5,323.61	07/01/2025	SCHOOL SPECIALTY LLC	
208846	R	2,000.00	07/01/2025	SHI INTERNATIONAL CORP	

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NUMBER	TYP				
208847	R	5,599.00	07/01/2025	TRAFERA HOLDINGS LLC	
208848	R	358.42	07/15/2025	DS ERICKSON & ASSOCIATES PLLC	
208849	R	472.25	07/15/2025	LOCAL #70	
208850	R	232.50	07/15/2025	MINNESOTA CHILD SUPPORT PAYMENT CENTER	
208851	R	240.25	07/15/2025	OFFICE AND PROF EMPLOYEES UNION	
208852	R	5.00	07/15/2025	SOUTH ST PAUL OPEN FOUNDATION	
208853	R	60.00	07/15/2025	SOUTH ST PAUL EDUCATION FOUNDATION	
208854	R	200.10	07/15/2025	SSP EASRP	
208855	R	5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION	
208856	R	330.00	07/15/2025	ABC RENTALS	
208857	R	4,909.93	07/15/2025	AMAZON CAPITAL SERVICES	
208858	R	1,147.20	07/15/2025	AMERGIS HEALTHCARE STAFFING INC	
208859	R	8,146.60	07/15/2025	AMPERSAND THERAPY LLC	
208860	R	1,173.94	07/15/2025	BIX PRODUCE COMPANY	
208861	R	195.00	07/15/2025	BRECK SCHOOL	
208862	R	7,128.00	07/15/2025	CDW GOVERNMENT INC	
208863	R	2,915.70	07/15/2025	CESO HR LLC	
208864	R	1,438.06	07/15/2025	CINTAS	
208865	R	375.00	07/15/2025	CONCORDIA ACADEMY	
208866	R	802.40	07/15/2025	CONQUER NINJA GYMS	
208867	R	1,460.00	07/15/2025	DASH SPORTS LLC	
208868	R	1,025.00	07/15/2025	DEWALD, RINA	
208869	R	365.00	07/15/2025	ESPEJO, NORBERTO JR	
208870	R	830.15	07/15/2025	GENERAL PARTS INC	
208871	R	5,051.73	07/15/2025	GREAT RIVER PRINTING SERVICES	
208872	R	244.28	07/15/2025	HENDRICKSON, RENEE	
208873	R	482,148.66	07/15/2025	IND SCHOOL DISTRICT 197/COMMUNITY ED	
208874	R	136,487.64	07/15/2025	IND SCHOOL DISTRICT 199/COMMUNITY ED	
208875	R	135.10	07/15/2025	JASPER, LISA	
208876	R	215.72	07/15/2025	JOHNSON, GALEN AND AMANDA	
208877	R	1,977.59	07/15/2025	JOSTENS	
208878	R	100.00	07/15/2025	KELLY, JESSICA	
208879	R	50.00	07/15/2025	KHUNISORN, PLOY	
208880	R	152,900.40	07/15/2025	LAKE CITY TRANSPORTATION LLC	
208881	R	108.00	07/15/2025	LILY OF THE LIGHT LLC	
208882	R	1,043.75	07/15/2025	LINDENMEYR MUNROE	
208883	R	390.64	07/15/2025	MEISSNER, MICAH	
208884	R	4,860.00	07/15/2025	MERIDIAN CONSULTING/DAVID SLOMKOWSKI	
208885	R	1,521.12	07/15/2025	METRO EAST CONFERENCE	
208886	R	13,500.00	07/15/2025	MIDWEST EDUCATIONAL CONSULTANTS INC	
208887	R	1,415.00	07/15/2025	MILLER, DEBRA	
208888	R	4,160.90	07/15/2025	MINNEHAHA ACADEMY	
208889	R	88.00	07/15/2025	MRI SOFTWARE LLC	
208890	R	3,642.84	07/15/2025	MUSKEGON HEIGHTS SOLAR LLC	
208891	R	932.48	07/15/2025	NETWORK SERVICES COMPANY	
208892	R	9,222.27	07/15/2025	NORTHLINE TRANSPORTATION	
208893	R	492.24	07/15/2025	PLUNKETT'S PEST CONTROL	
208894	R	20.50	07/15/2025	PROPIO LS LLC	
208895	R	932.10	07/15/2025	RATZ, KIM	
208896	R	496.34	07/15/2025	RED BALLOON BOOKSHOP	
208897	R	1,676.00	07/15/2025	RENT N SAVE	
208898	R	409.38	07/15/2025	SCOTT, JENNIFER	
208899	R	203.23	07/15/2025	SIMONS, TARA	
208900	R	3,627.27	07/15/2025	SQUIRES WALDSPURGER & MACE PA	
208901	R	513.50	07/15/2025	ST PAUL BEVERAGE SOLUTIONS	
208902	R	251.09	07/15/2025	STANBARY, SARAH	

CHECK	CHE	AMOUNT	DATE	CHECK	VENDOR
NUMBER	TYP				
208903	R	135.78	07/15/2025	STATZ, JENNIFER	
208904	R	712.00	07/15/2025	SUNBELT STAFFING	
208905	R	1,308.68	07/15/2025	T-MOBILE	
208906	R	1,400.00	07/15/2025	TEAMWORKS INTERNATIONAL INC	
208907	R	21,504.00	07/15/2025	TRAFERA HOLDINGS LLC	
208908	R	68,518.91	07/15/2025	TRIMARK MARLINN LLC	
208909	R	10,784.07	07/15/2025	UPPER LAKES FOODS	
208910	R	75,457.51	07/15/2025	XCEL ENERGY	
208911	R	593.78	07/15/2025	ZEN EDUCATE	
208912	R	9,820.26	07/15/2025	ALLSTREAM	
208913	R	548.85	07/15/2025	AMAZON CAPITAL SERVICES	
208914	R	8,341.00	07/15/2025	ASSOC OF METROPOLITAN SCHOOL DISTRICTS	
208915	R	705.73	07/15/2025	CATALYST SOURCING SOLUTIONS	
208916	R	5,850.00	07/15/2025	CESO FINANCE LLC	
208917	R	7,507.75	07/15/2025	CESO TECHNOLOGY LLC	
208918	R	357.20	07/15/2025	CONTINENTAL CLAY CO	
208919	R	167.93	07/15/2025	CULLIGAN-MILBERT COMPANY	
208920	R	425.14	07/15/2025	EDUCATORS BENEFIT CONSULTANTS LLC	
208921	R	29,425.16	07/15/2025	INTERMEDIATE DISTRICT #917	
208922	R	5,904.00	07/15/2025	MASSP	
208923	R	5,465.38	07/15/2025	NITTI SANITATION	
208924	R	713.25	07/15/2025	REGION V COMPUTER SERVICES COOPERATIVE	
208925	R	6,000.00	07/15/2025	SCHOOL MANAGEMENT SERVICES LLC	
208926	R	10,572.58	07/15/2025	STANDARD INSURANCE COMPANY	
208927	R	12,169.51	07/15/2025	STUDER EDUCATION LLC	
202400508	W	59,448.57	06/30/2025	MINNESOTA PAYROLL TAXES	
202400509	W	348,923.62	06/30/2025	FEDERAL PAYROLL TAXES	
202400510	W	619.02	06/30/2025	MN DEPT OF REVENUE	
202400511	W	38,113.81	06/30/2025	PERA	
202400512	W	55,695.62	06/30/2025	TSA/ACH DEDUCTION	
202400513	W	196,657.08	06/30/2025	TEACHER RETIREMENT ASSOCIATION	
202400514	W	0.00	06/30/2025	MINNESOTA PAYROLL TAXES	
202400515	W	2,662.20	06/30/2025	FEDERAL PAYROLL TAXES	
202400516	W	2,861.89	06/30/2025	TEACHER RETIREMENT ASSOCIATION	
202400521	W	0.00	06/30/2025	MINNESOTA PAYROLL TAXES	
202400522	W	0.00	06/30/2025	FEDERAL PAYROLL TAXES	
202400610	W	15,270.75	06/30/2025	MEDSURETY	
202400615	W	97,669.10	06/23/2025	HEALTH PARTNERS	
202400616	W	112,864.26	06/30/2025	HEALTH PARTNERS	
202500001	W	11,789.28	07/15/2025	MINNESOTA PAYROLL TAXES	
202500002	W	66,544.59	07/15/2025	FEDERAL PAYROLL TAXES	
202500003	W	21,392.80	07/15/2025	PERA	
202500004	W	12,720.86	07/15/2025	TSA/ACH DEDUCTION	
202500005	W	19,644.56	07/15/2025	TEACHER RETIREMENT ASSOCIATION	
202500006	W	0.00	07/15/2025	FEDERAL PAYROLL TAXES	
202500007	W	27,367.23	07/15/2025	MINNESOTA PAYROLL TAXES	
202500008	W	161,962.52	07/15/2025	FEDERAL PAYROLL TAXES	
202500009	W	392.26	07/15/2025	MN DEPT OF REVENUE	
202500010	W	6,800.50	07/15/2025	PERA	
202500011	W	39,308.60	07/15/2025	TSA/ACH DEDUCTION	
202500012	W	119,342.01	07/15/2025	TEACHER RETIREMENT ASSOCIATION	
202500013	W	3,352.53	07/15/2025	MINNESOTA PAYROLL TAXES	
202500014	W	25,999.56	07/15/2025	FEDERAL PAYROLL TAXES	
202500015	W	12,681.45	07/15/2025	PERA	
202500016	W	326.36	07/15/2025	TSA/ACH DEDUCTION	
202500017	W	6,868.56	07/15/2025	TEACHER RETIREMENT ASSOCIATION	

CHECK	CHE		CHECK	
NUMBER	TYP	AMOUNT	DATE	VENDOR
202500018	W	7.16	07/15/2025	MINNESOTA PAYROLL TAXES
202500019	W	91.74	07/15/2025	FEDERAL PAYROLL TAXES
202500020	W	83.96	07/15/2025	PERA
202500021	W	0.00	07/15/2025	MINNESOTA PAYROLL TAXES
202500022	W	0.00	07/15/2025	FEDERAL PAYROLL TAXES
242500557	A	90.00	06/30/2025	AHSENMACHER WINTER, AMY
242500558	A	90.00	06/30/2025	ANDERSON, CHAD
242500559	A	90.00	06/30/2025	BARTER, ANDREW
242500560	A	90.00	06/30/2025	BERCHTOLD, JAMIE
242500561	A	90.00	06/30/2025	BOURG, LEAH
242500562	A	90.00	06/30/2025	BRANDECKER, LISA
242500563	A	90.00	06/30/2025	BRETOI, TERRENCE
242500564	A	9.38	06/30/2025	BRIAN, TIFFANY
242500565	A	90.00	06/30/2025	BURCKHARDT, CANDACE
242500566	A	90.00	06/30/2025	CHILDS, DANETTE
242500567	A	90.00	06/30/2025	DANIELSON, JENNIFER
242500568	A	56.49	06/30/2025	EMERY, HEATHER
242500569	A	90.00	06/30/2025	FENTON, MARK
242500570	A	321.83	06/30/2025	GAMEZ, LESLY
242500571	A	16.80	06/30/2025	HANLEY, KATHLEEN
242500572	A	90.00	06/30/2025	HANSEN, JODY
242500573	A	45.91	06/30/2025	HARRISON, ANDREW
242500574	A	423.87	06/30/2025	HOLSEN, ERIC
242500575	A	36.40	06/30/2025	HOWLETT, SHERIN
242500576	A	45.00	06/30/2025	JACOBS-BUSE, LINDA
242500577	A	5.60	06/30/2025	JAIMES-CASTELLANOS, MARIA
242500578	A	194.74	06/30/2025	KNAUS, JACOB
242500579	A	156.28	06/30/2025	KRUEGER, BRADY
242500580	A	47.60	06/30/2025	KVALHEIM, MICHAEL
242500581	A	126.00	06/30/2025	LAROSE, TYLER
242500582	A	19.60	06/30/2025	LASKA, KIMBERLY
242500583	A	45.00	06/30/2025	LENTSCH, PETER
242500584	A	147.00	06/30/2025	LOAHR, EILEEN
242500585	A	45.00	06/30/2025	LOUGH, LAWRENCE
242500586	A	44.80	06/30/2025	LOWTHER, LINDSAY
242500587	A	90.00	06/30/2025	MILTEER, JOEL
242500588	A	156.18	06/30/2025	NEU, MEGHAN
242500589	A	90.00	06/30/2025	OCHOCKI, CHARLES
242500590	A	45.00	06/30/2025	OSTER, PATRICK
242500591	A	45.00	06/30/2025	PENMAN, MICHELLE
242500592	A	90.00	06/30/2025	PETERSON, LORI
242500593	A	47.60	06/30/2025	RAMIREZ, JENNA
242500594	A	180.00	06/30/2025	ROCK, JESSE
242500595	A	90.00	06/30/2025	RYAN, ERIKA
242500596	A	40.32	06/30/2025	SARACENO, DANIELLE
242500597	A	90.00	06/30/2025	SCHWAB, ROBIN
242500598	A	90.00	06/30/2025	SEXAUER, JENNIFER
242500599	A	36.33	06/30/2025	SKELLY, CHRISTOPHER
242500600	A	64.39	06/30/2025	SLAGLE, KINDRA
242500601	A	90.00	06/30/2025	TAYLOR MINER, MELANEE
242500602	A	60.06	06/30/2025	THERRES, HEIDI
242500603	A	45.00	06/30/2025	VANDERBILT, TONY
242500604	A	170.80	06/30/2025	WAHPEPAH, NIIZHOGABAW
242500605	A	90.00	06/30/2025	WELLS, TRAVIS
242500606	A	90.00	06/30/2025	ZAMBRENO, BRIAN
242500607	A	90.00	06/30/2025	ZEHNDER, JEAN

<u>CHECK</u>	<u>CHE</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>TYP</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>

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3,731,595.84 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	1,184,005.41	19,966.00	1,193,704.23	2,397,675.64
02	FOOD SERVICE	16,585.51	180.10	136,922.74	153,688.35
04	COMMUNITY EDUCATION	672,444.91	0.00	38,594.40	711,039.31
05	CAPITAL	1,634.34	0.00	254,713.82	256,348.16
20	INTERNAL SERVICE	0.00	0.00	14,268.27	14,268.27
21	MEDICAL	0.00	0.00	196,265.09	196,265.09
50	ACTIVITY ACCOUNT	2,311.02	0.00	0.00	2,311.02
***	Fund Summary Totals ***	1,876,981.19	20,146.10	1,834,468.55	3,731,595.84

\*\*\*\*\* End of report \*\*\*\*\*

**CHECKRUNS**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>June 17, 2025 - July 23, 2025</b>
1	GENERAL	\$ 2,397,675.64
2	FOOD SERVICE	153,688.35
4	COMMUNITY EDUCATION	711,039.31
5	CAPITAL	256,348.16
7	DEBT SERVICE	-
20	INTERNAL SERVICE	210,533.36
50	ACTIVITY ACCOUNTS	<u>2,311.02</u>
	<b>TOTAL</b>	<b>\$ 3,731,595.84</b>

<b>PAYROLL</b>		<b>6/30/2025, 7/15/2025</b>
Payroll Direct Deposit	900117952 -900118680	\$ 1,787,737.42



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Meeting Date:** July 28, 2025

**Place on Agenda:** Consent Items

**Action Requested:** Approval

**Attachment:** Staffing

<b>Topic:</b> Staffing
<b>Presenter(s):</b> Chair
<b>Background:</b>  The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves being recommended to the School Board for approval.
<b>Recommendation:</b>  Administration recommends approval of the proposed staffing and supplemental staffing as presented.
<b>Alternatives:</b>  Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for the next steps.

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**Certified**

A. Appointments/Reassignments

1. Elizabeth Zender - Change to 0.8 FTE, Language Arts Teacher, High School, MA Step 8, effective August 25, 2025
2. Kevin Knodl- Physics Teacher, Change to **0. 8 FTE**, High School, BA+60 Step 1, effective August 18, 2025
3. Sofia Bossard - Principal, Lincoln Center, effective July 7, 2025
4. Shannon Voeks- Summer 6th Grade Intervention, Middle School, \$31.50 an hour, effective July 7- 24, 2025
5. Rebecca Berg - Summer Learning Academy Teacher Substitute, Lincoln Center, \$31.50 an hour, effective July 7 - 24, 2025
6. Elizabeth Wagner - Science Teacher, 1.0 FTE, MA Step 9, High School, effective August 18, 2025
7. Noelle Nederhoed- Occupational Therapist, 0.5 FTE, MA Step 12, High School, effective August 18, 2025
8. Shannon Gruidl- Occupational Therapist, 0.5 FTE, MA Step 20, Lincoln Center, effective August 18, 2025
9. Daniel Beattie- STEM Teacher, 1.0 FTE, MA Step 10, Middle School, effective August 25, 2025
10. Rebecca Berg - Special Education Teacher, 1.0 FTE, MA Step 4, Lincoln Center, effective August 18, 2025
11. Matthew Miller - K-Camp Teacher, Kaposia, \$31.50 an hour, effective July 28 - 31, 2025
12. Linnea Bollum - Physical Education Teacher, 0.8 FTE, BA Step 3, Middle School, effective August 18, 2025

B. Resignations/Retirements/Leaves/Reductions/Other

1. Mara Seurer- Resignation, Special Education Teacher, Lincoln Center, effective June 13, 2025
2. Brooke Wood- Resignation, School Counselor, Middle School, effective June 13, 2025

3. Danielle Saraceno- Resignation, TOSA-Due Process, Lincoln Center/Kaposia, effective June 30, 2025
4. Daniel Hodge- Resignation, School Psychologist/MTSS Specialist, Middle School, effective August 14, 2025
5. Joel Milteer- Resignation, Human Resources Director, District Office, effective June 30, 2025
6. Joel VerDuin- Resignation, Technology Director, District Office, effective June 25, 2025
7. Jenna Kvalheim- Resignation, School Counselor, High School, effective July 18, 2025

### **ATHLETICS 2025-26**

Cheer Coach	Kris Weinfurtner	Volunteer
Cross Country Boys & Girls Head Coach	Bakken Chris	\$4,423.00
Cross Country Boys & Girls Varsity Asst	DeGidio, Curtis	\$2,821.00
Equipment Manager	Moen, Paul	\$6,903.00
Football Head Coach	Spreigl, Manuel	\$6,498.00
Football Varsity Asst Coach	Kennealy, Tim	\$4,231.00
Game Events Coordinator - Fall	Macioch, Joleen	\$2,739.00
Game Events Coordinator - Winter	Macioch, Joleen	\$2,739.00
Soccer Boys Asst Coach	Gathje, Kevin	\$3,668.00
Soccer Boys Varsity Asst & JV Coach	Zimmerman, Aaron	\$3,668.00
Soccer Girls Head Coach	Hart, Tom	\$5,177.00
Soccer Girls Varsity Asst/JV Coach	Ricci, Marissa	\$3,668.00
Soccer Girls Varsity & Sophomore Coach	Kelly, Dylan	\$3,668.00
Swimming Girls Head Coach	Firkus, Emily	\$5,177.00
Swimming Girls Varsity Asst Coach	Nylin, Jen	\$3,668.00
Tennis Girls Head Coach	Spreigl, Rebecca	\$4,150.00
Tennis Girls Asst. Coach	Sunday, Dave	\$2,538.00
Tennis Girls Middle School Coach	Riesselman, Nina	\$2,237.00
Tennis Volunteer Coach	Meyer, Pepper	Volunteer
Volleyball Head Coach	LaRose, Tyler	\$5,177.00
Volleyball Varsity Asst/JV Coach	Coops, Mikayla	\$3,668.00
Volleyball Varsity & Sophomore Coach	Martinez, Carina	\$3,668.00
Volleyball Middle School Coach	Sielski, Jody	\$2,237.00
Volleyball Additional Coach	Vasquez, Aleah	\$3,500.00 (booster paid)
Volleyball Freshman Coach	Potter, Rebecca	\$2821.00
Football Varsity Asst Coach	Sundly, Scott	\$4,231.00
Football Varsity Asst Coach	Draper, Mark	\$4,231.00
Football Varsity Asst Coach (JV/B)	Douglas, Isaac	\$4,231.00
Football Varsity Asst Coach (JV/B)	Laska, Lucas	\$4,231.00
Football Volunteer Coach	Duffy, Ryan	Volunteer/Employee
Football Volunteer Coach	Felton, Tim	Volunteer
Football Volunteer Coach	Lepper, Jay	Volunteer

## **ACTIVITIES 2025-26**

Debate Head Coach	Anderson, Conrad	\$5,177.00
Speech Head Coach	McDonald, Ceil	\$4,251.00
Student Council Advisor - High School	Schultz, Meghan	\$4,027.00
Math League - High School	Hollen, Katie	\$2,301.00
Knowledge Bowl (9-12)	Anderson, Conrad	\$2,315.00
Prom Advisor	Lenarz, Tammy	\$1,279.00
School Store Advisor	Gustilo, Chris	\$3,949.00
Senior All-Night Party Advisor	Macioch, Joleen	\$900.00
Show Choir Director	Kobilka, Jillian	\$3,948.00
Varsity Singers Director	Kobilka, Jillian	\$1,152.00
Vocal Music - Middle School	Kobilka, Jillian	\$839.00
Vocal Music - Senior High	Kobilka, Jillian	\$1,152.00
Theatre - Fall Technical Director	McTier Brian	\$1,206.00
Theatre - Fall Vocal Director	Sehman, Molly	\$1,809.00
Theatre - Fall Choreographer	Kendall, Mikayla	\$1,206.00
Theatre - Fall Costumer	Ebert, Lori	\$1,206.00
Math League - Middle School	Munoz, Thomas	\$2,237.00
Fall Dance Line Coach	Abbegail Luhrs	\$2,000.00

## **AFFINITY GROUPS 2025-26**

Black Pride Organization (BPO)	Gay, Amber	\$4,027.00
Comunidad de Latinos Unidos (CDLU)	Medina-Cuenca, Daisy	\$4,027.00 - 50% = \$2,013.50
Comunidad de Latinos Unidos (CDLU)	Contreras, Bridget	\$4,027.00 - 50% = \$2,013.50
Sexuality and Gender Alliance (SAGA)	Zender, Beth	\$4,027.00

## **VII.A.2 Staff Appointments, Resignations, Retirements, Terminations and Leaves**

**07/28/2025**

### **Classified**

#### A. Appointments/Reassignments

1. Angelica Palma Castano- Summer Educational Assistant, Lincoln Center, \$22.63 an hour, effective July 28 - 31, 2025
2. Tessa Walker- Summer Educational Assistant, High School, \$22.63 an hour, effective June 23 - July 24, 2025
3. Margarent Mickelson- Summer Kids Choice Assistant Substitute, Lincoln Center, \$23.03 an hour, effective June 13 - August 22, 2025
4. Jessica Follmer- Summer Educational Assistant, Lincoln Center, \$22.63 an hour, effective June 24 - July 24, 2025

5. Germaine Coleman- Summer Educational Assistant Substitute, Secondary \$22.63 an hour, effective July 7, 2025
6. Cali Mauss- Special Education Assistant, Secondary \$24.62 an hour, effective August 26, 2025
7. Marta Flores- Summer Cleaner, Secondary, \$19.39 an hour, effective June 23 - **August 8, 2025**
8. Cheryl Fink- Nutrition Services Assistant, Lincoln Center, \$18.26 an hour, effective August 26, 2025

B. Resignations/Retirements/Leaves/Reductions/Other

1. Abigail Brundieck- Resignation, Water Safety Instructor, Central Square, effective June 18, 2025
2. Jamie Shepard- Resignation, Girls Assistant Hockey Coach, Secondary, effective June 13, 2025
3. Jill Clark- Resignation, Licensed Health Associate, Lincoln Center, effective June 12, 2025
4. Tayshawn Goss- Released, PT Cleaner, Lincoln Center, effective June 30, 2025
5. Peter Lentsch- Retirement, Grounds/Utility, Secondary, effective July 14, 2025
6. Terry Koehnen- Resignation, PT Cleaner, Lincoln Center, effective July 10, 2025



# SOUTH ST. PAUL PUBLIC SCHOOLS

## School Board Agenda Item

**Meeting Date:** Monday, July 28, 2025

**Place on Agenda:** Regular Meeting

**Action Requested:** Approval

**Attachment:** Long Term Facilities Maintenance Revenue Spreadsheet (MDE)  
Long Term Facilities Maintenance Expenditure Spreadsheet (MDE)

<b>Topic:</b> Long Term Facilities Maintenance 10 Year Plan
<b>Presenter(s):</b> Ra Chhoth, Director of Finance
<p>During the 2015 legislative session, the Legislature created a new facilities funding program – Long Term Facilities Maintenance revenue. This program replaced the previous Health and Safety and Deferred Maintenance programs.</p> <p>In order to qualify for this revenue, the Board must approve a 10-year Long Term Facilities Maintenance plan and submit it to the Minnesota Department of Education by July 31. This must be done annually. There are two documents included with this report. The first is the revenue calculation that shows the estimated revenue for the next ten years, and the second is the expenditure plan that shows the estimated costs for the next ten years.</p>
<b>Recommendation:</b>  Approval
<b>Alternatives:</b>  Do not approve 10-year plan, SSP will not be able to receive funds.

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FY 27 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/10/2025								
<b>6 &lt;= Type in School District Number</b>												
<b>SOUTH ST. PAUL PUBLIC SCHOOL DIST.</b>												
			Change only									
			if requiring levy	Payable 2025								
<i>Calculations for Ten Year Projection</i>				Pay 26	adjustments	LLC Certification	Current Estimate					
		<b>LLC #</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>FY 2033</b>
53	Debt Service Aid = (52) * (42)	438			-	-	-	-	-	-	-	-
54	Equalized Debt Service Levy = (52) - (53)	439			-	-	-	-	-	-	-	-
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	440			-	-	-	-	-	-	-	-
<b>56 General Fund Portion of Revenue (non-grandfather districts *)</b>												
57	Total General Fund Revenue = (34) - (51) (includes coop levy, if any in line 33)	441			1,097,901	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
58	General Fund Equalized Revenue = (43) - (52)	442			1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
59	Total General Fund Aid = (46) - (53)	443			457,154	409,605	399,529	381,190	352,272	352,284	352,282	352,268
60	General Fund Equalized Levy = (58) * (41)	444			629,428	631,379	641,455	659,793	688,712	688,700	688,702	688,716
61	General Fund Unequalized levy = (57) - (58)	445			11,319	0	0	0	0	0	0	0
62	Total General Fund Levy = (60) + (61)	446			640,747	631,379	641,455	659,793	688,712	688,700	688,702	688,716
<b>48 Debt Service Portion of Revenue (grandfather districts *)</b>												
* MPLS, Anoka, Bloomington, Robbinsdale, Rochester, St. Paul, Duluth												
		763+764+										
		765+766										
51	Total Debt Service Revenue = (49) + (50) + (50b)	768			-	-	-	-	-	-	-	-
52	Equalized debt Service Revenue (lesser of (43) or (51))	436			-	-	-	-	-	-	-	-
53	Debt Service Aid = (52) * (42)	438			-	-	-	-	-	-	-	-
54	Equalized Debt Service Levy = (52) - (53)	439			-	-	-	-	-	-	-	-
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	440			-	-	-	-	-	-	-	-
<b>56 General Fund Portion of Revenue (grandfather districts *)</b>												
57	Total General Fund Revenue = (34) - (51) (includes coop levy, if any in line 33)	441			1,097,901	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
58	General Fund Equalized Revenue = (43) - (52)	442			1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
59	Total General Fund Aid = (46) - (53)	443			457,154	409,605	399,529	381,190	352,272	352,284	352,282	352,268
60	General Fund Equalized Levy = (58) * (41)	444			629,428	631,379	641,455	659,793	688,712	688,700	688,702	688,716
61	General Fund Unequalized levy = (57) - (58)	445			11,319	0	0	0	0	0	0	0
62	Total General Fund Levy = (60) + (61)	446			640,747	631,379	641,455	659,793	688,712	688,700	688,702	688,716
<b>Notes:</b>												
1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.												
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.												
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.												







 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-11	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2024, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info. (REQUIRED) Enter Information		District Info.		(REQUIRED) Enter Information									
District Name:	South St Paul Public Schools	Date:	6/16/2025										
District Number:	0006-03	Email:	lcmhoth@spps.org										
District Contact Name:	Ra Chhoth												
Contact Phone #	651-457-9428												
Expenditure Categories		Fiscal Year (FY) Ending June 30											
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Finance Code	Category (1)												
347	Physical Hazards	\$90,000	\$80,000	\$90,000	\$90,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	
349	Other Hazardous Materials	\$30,000	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
352	Environmental Health and Safety Management	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
358	Asbestos Removal and Encapsulation	\$60,000	\$50,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
363	Fire Safety	\$100,000	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
366	Indoor Air Quality	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
<b>Total Health and Safety Capital Projects - Category (1)</b>		<b>\$400,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Health and Safety Capital Projects \$100,000 or More - Category (2)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category 3 (a)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Remodeling for Gender-Neutral Single-User Restrooms													
Finance/Course Codes	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025												
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Remodeling for Gender-Neutral Single User Projects - Category 3(b)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Accessibility Projects - Category (4)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$75,000	\$60,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
369	Building Hardware and Equipment	\$55,000	\$45,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
370	Electrical	\$55,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
379	Interior Surfaces	\$75,000	\$60,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
380	Mechanical Systems	\$100,000	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
381	Plumbing	\$60,000	\$50,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
382	Professional Services and Salary	\$131,000	\$131,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
383	Roof Systems (normally below \$100,000 unless the school chooses not to receive additional revenue for \$100K or more roofing project/site/year - pending 2025 Legislation)	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	
384	Site Projects	\$95,000	\$60,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
<b>Total Deferred Capital Expenditures and Maintenance Projects - Category (5)</b>		<b>\$826,000</b>	<b>\$706,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	<b>\$630,000</b>	
Deferred Capital Expenditures for Roofing Projects - Additional Revenue for \$100,000 or more project/site/year													
Finance Code	Category (6)												
383	Roofing Systems - pending 2025 Legislation and if passed effective FY 2027												
<b>Total Deferred Capital Expense and Maintenance - Category (6)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$1,226,000</b>	<b>\$1,081,000</b>	<b>\$1,005,000</b>	<b>\$1,005,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	<b>\$995,000</b>	
Fund Balance Section													
		FY 25 and 26 Revenue Projection Model Revenue				FY 27 Revenue Projection Model Ten-Year Spreadsheet							
Fund 01													
	Beginning Fund Balance 01-467-XX	\$425,991	\$361,201	\$215,920	\$43,200	\$30,760	\$28,320	\$25,880	\$23,440	\$21,000	\$18,560	\$16,120	
	LTFM Fiscal Year Revenue - Levy	\$700,961	\$540,802	\$514,725	\$520,035	\$527,397	\$527,387	\$527,401	\$527,405	\$527,400	\$527,390	\$527,390	
	LTFM Fiscal Year Revenue - AID if Applicable	\$429,249	\$545,917	\$513,555	\$472,525	\$465,163	\$465,173	\$465,159	\$465,155	\$465,160	\$465,170	\$465,170	
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LEVY Page 10, Line 421	LTFM Deduction for applicable Cooperative/Intermediate Member District Levy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Estimated Fiscal Year Expenditures	\$1,195,000	\$1,201,000	\$1,201,000	\$1,005,000	\$995,000	\$995,000	\$995,000	\$995,000	\$995,000	\$995,000	\$995,000	
<b>Ending Fiscal Year Fund Balance 01-467-XX</b>		<b>\$361,201</b>	<b>\$246,920</b>	<b>\$43,200</b>	<b>\$30,760</b>	<b>\$28,320</b>	<b>\$25,880</b>	<b>\$23,440</b>	<b>\$21,000</b>	<b>\$18,560</b>	<b>\$16,120</b>	<b>\$13,680</b>	
Fund 06													
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Ending Fiscal Year Fund Balance 06-467-XX</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
End of worksheet													



**SOUTH ST. PAUL PUBLIC SCHOOLS**

School Board Agenda Item

**Meeting Date:** Monday, July 28, 2025  
**Place on Agenda:** Regular Agenda: Business Item  
**Action Requested:** Approval  
**Attachment:**

<b>Topic:</b> 2025-2026 South St. Paul Independent Employee Agreement
<b>Presenter(s):</b> Ra Chhoth, Director of Finance
<p>Administration recommends the following changes for Independent Employee Agreements for the 2025-26 school year that are all within the parameters established by the School Board. Independent employees include staff in the following employee groups: Administrators, Coordinators/Administrative Support, District Support, Technology, Student Support, Nutrition Services, and Part-time Custodial.</p> <p>The components of the agreements have been provided to the School Board. The independent group agreements include a base salary increase of 2% for all independent employee groups, and market adjustments for seven positions to align wages with the median market salaries. Recommendations also include a 2% increase to the district contribution to health insurance, adjustments to the vacation accrual for the Coordinator/Administrative Support Group, removal of lifetime caps on district retirement contributions, and one additional holiday per year for Technology, Student Support, Nutrition and Part-time Custodial groups for employees who begin their work year prior to September 1<sup>st</sup>.</p> <p>These recommended changes are within the salary and benefit parameters established by the School Board.</p>
<b>Recommendation:</b>  Approval of 2025-26 Independent Employee Agreements
<b>Alternatives:</b>  Do not approve the contract and direct administration with next steps.