



Special Board Meeting

Monday, June 9, 2025 6:00 PM

District Office, 104 - 5th Avenue South, South St Paul, Minnesota 55075

I. ROLL CALL

II. APPROVAL OF MEETING AGENDA

II.A. Special Meeting Agenda, June 9, 2025.

III. BUSINESS ITEMS

III.A. Approval, for the South St. Paul School Board to approve the Resolution Relating to the Non-Renewal of Probationary Teachers. (J. Milteer)

III.B. Approval, for the South St. Paul School Board to approve the Resolution Relating to the Non-Renewal of Probationary Non-Instructional Staff. (J. Milteer)

III.C. Approval, for the South St. Paul School Board to approve the Correction for the Continuance of Teacher Contracts as presented for 2025-26. (J. Milteer)

IV. ADJOURNMENT



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: Monday, June 9, 2025

Place on Agenda: Special Meeting

Action Requested: Approval

Attachment: **Resolution for the Non-Renewal of Probationary Teachers**

Topic: Non-Renewal of Probationary Teachers
Presenter: Joel Milteer, Human Resource Director
Background: Each year, we must release a number of probationary teachers for various reasons, including student driven scheduling, changes in enrollment, budget reductions, curriculum changes, licensure issues, mid-year placements, and performance issues. Attached is a resolution to terminate the contracts of a number of probationary teachers. This resolution terminates the teaching contract for those listed, at the end of the current 2024-2025 school year, with non-renewal for the 2025-2026 school year.
Recommendation: Approve Board Member as a classified substitute for the district.
Alternatives: Not approve Board Member as a classified substitute for the district.

Passionate Learners Positively Changing Our World

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Board Member _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF PROBATIONARY TEACHERS**

WHEREAS, the following teachers are probationary teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these probationary teachers in Special School District No. 6, are hereby terminated effective at the end of the 2024-2025 school year.

Teranique Bowen-Jerez	1.0	Pre-Kindergarten Teacher	Kaposia
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BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____.

On a roll call vote, the following voted in favor:

Board Members:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: Monday, June 9, 2025

Place on Agenda: Special Meeting

Action Requested: Approval

Attachment: **Non-Renewal of Probationary Non-Instructional Staff**

Topic: Non-Renewal of Probationary Non-Instructional Staff
Presenter(s): Joel Milteer, Human Resource Director
Background: Each year, we must consider the release of a number of probationary non-instructional staff for various reasons, including student driven scheduling, changes in enrollment, budget reductions, curriculum changes, and performance issues. Attached is a resolution to terminate the employment of a probationary non-instructional staff member. This resolution terminates employment for the individual listed, at the end of the current 2024-2025 school year, with non-renewal for the 2025-2026 school year.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

Passionate Learners Positively Changing Our World

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Board Member _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF PROBATIONARY NON-INSTRUCTIONAL STAFF**

WHEREAS, the following educational support professionals are probationary non-instructional staff in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, that the employment of these probationary non-instructional educational support professional staff in Special School District No. 6, is hereby terminated effective at the end of the 2024-2025 school year.

Maria Torrens	1.0	Pre-K Education Assistant	Kaposia
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BE IT FURTHER RESOLVED that written notice be sent to said probationary non-instructional staff regarding non-renewal of their employment.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____.

On a roll call vote, the following voted in favor:

Board Members:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: Monday, June 9, 2025

Place on Agenda: Special Meeting

Action Requested: Approval

Attachment: **Continuance of Teacher Contracts - Correction for 2025-2026**

Topic: Continuance of Teacher Contracts - Correction for 2025-2026
Presenter(s): Joel Milteer, Human Resource Director
Background: <p>As part of the annual staffing process, administration identifies probationary teachers to retain and those who will be granted tenure for the upcoming school year. At the May 27, 2025, school board meeting, an error was made for one probationary staff member indicating that individual would be tenured for the 2025-26 school year. The attached document reflects the name of a probationary teacher who will remain in their probationary status based on the language of Minnesota Statute 122a.40 regarding the number of days required of teachers to work in a given school year to earn a year of probation with the district.</p>
Recommendation: <p>Administration recommends approval of amending the continuing contract rights of the individual teacher named on the resolution to continue the teacher's probationary status in the 2025-26 school year.</p>
Alternatives: <p>Do not approve the recommendation and direct administration with next steps.</p>

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Approval, Continue Teachers' Contracts for 2025-26

The teachers listed below meet the necessary criteria to qualify for continuance of employment in this District following the close of the 2024-2025 school year, at scheduled salary. The assignments listed are for identification purposes and may be changed for the coming school year.

Probationary

Caroline Ryan

School Social Worker

FTE

1.0