



South St. Paul School Board - Committee-of-the-Whole
Monday, February 27, 2023 5:00 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

I. EQUITY AND LEARNING (C. Schmidt)	
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• Finance, Facilities and Long-Range Planning	
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• SSP Open Foundation	
• Superintendent Executive	
C.	
D. Other Items Deemed Necessary by the School Board	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, February 27, 2023

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: Review and Discussion; Approval

Attachment: DRAFT 23-24 District Calendar
23-24 Calendar Guiding Change

Topic: 23-24 District Calendar

Presenter(s): Dr. Chad Schmidt, Director of Equity & Learning, and Joel Milteer, Director of Human Resources

Background:

The proposed 2023-24 calendar was developed using the parameters outlined in the attached 2023-24 District Calendar Guiding Change document approved previously by the Board. This draft calendar was developed in partnership and consultation with district stakeholder representatives from the following groups: clerical, families, paraprofessionals, principals, and teachers.

Numerous points of feedback from stakeholders were able to be incorporated into this calendar. Some highlights include setting Wed, Nov 22nd as a non-school day, extending Winter Break through Tue, Jan 2nd, keeping Spring Break as the final week of March, and closing the school year during the first week of June.

As in previous calendars, this one includes 32 hours set aside for communicating and partnering with students and families (i.e., Student-Family Connections); up to 8 hours will take place before the start of the school year and 24 hours are embedded throughout the remainder of the year through both scheduled and flexible conferencing time.

Dr. Schmidt will present the calendar to Board members at the Committee-of-the-Whole meeting and answer any questions, then present to the community at the Business Meeting.

Recommendation:

District administration supports this proposal and recommends approval.

Alternatives:

Do not approve the proposed calendar and provide administration with next steps.

<p>RESULTS: <i>What is our goal?</i></p>	<p>CURRENT REALITY: <i>What are our current conditions?</i></p>	<p>UNACCEPTABLE MEANS: <i>What will we not do?</i></p>
<p>Develop recommendations for a 2023-24 school calendar that:</p> <ol style="list-style-type: none"> 1. has consistent start/end days for all schools 2. includes a minimum of 170 student contact days and 185 days for continuing contract teachers 3. prioritizes Student-Family Connections opportunities to improve proactive communication and partnership (see addendum) 4. creates collaborative learning opportunities throughout the school year as part of the professional learning schedule 5. includes near-equal number of instructional days in each term 6. identifies dates for summer programming, including credit recovery and targeted services 7. includes articulation of district holidays and SSP Secondary Commencement 	<p>Mission, Vision & Strategic Directions outlined in Strategic Plan, including focus on:</p> <ul style="list-style-type: none"> ● Passionate Learners * Positively Changing Our World ... every day ● Desired Daily Experience ● TriDistrict Career and College Readiness initiative <p>Recent School Calendars have included:</p> <ul style="list-style-type: none"> ● a minimum of 170 student contact days <ul style="list-style-type: none"> ○ PK-12 students in school on same days ● 185 contracted days for teachers per negotiated agreement ● Terms: Elementary & MS - 2 semesters; High School/CLC - 3 trimesters with: <ul style="list-style-type: none"> ○ end-of-term professional time; ● 32 hours for Student-Family Connections (i.e., parent-teacher conferences) <ul style="list-style-type: none"> ○ Kindergarten: Addl 16 hours at start of school year ● Winter and Spring Breaks, 7-10 days and 5 days, respectively ● new to MS & HS Transition Day for G6 & G9 students at beginning of school year ● Kindergarten students begin on day 3 ● Voluntary Preschool (VPK) students begin on Monday after Labor Day ● G12 students released 2-4 days early 	<ol style="list-style-type: none"> 1. Develop a calendar that violates district policy, work agreements or state statute <ol style="list-style-type: none"> a. 935 hrs (Gr 1-6) b. 1020 hrs (Gr 7-12) 2. Exceed available budget parameters/limits 3. Develop recommendations that negatively impact learning 4. Develop recommendations that do not demonstrate best practices at regional or national levels, including those for parent-teacher conferences 5. Develop recommendations that are insensitive to the representative cultures of our community

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	13	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1^	2^	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST	
21-24	New Teacher Orientation
28-31	Opening Days / Staff Only

SEPTEMBER	
1	Opening Days / Staff Only
4	No School / Labor Day
5	First Day for Grades 1-5, 6, 9
6	First Day for Grades 7-8, 10-12
7	First Day for Kindergarten
11	First Day for Preschool

OCTOBER	
9	No Students / Prof Dev
12*	HS Evening Conferences
19-20	No School / MEA Conference

NOVEMBER	
1^	6-8 Evening Conferences (TBD)
2^	K-5 Flex Learning & S-F Connect 6-8 Evening Conferences
3	No Students / K-12 PD
22	No School / K-12 Comp
23-24	No School / Thanksgiving

DECEMBER	
1	No Students / K-8 Prof Dev HS Prof Dev / Report Cards
25-31	No School / Winter Break

JANUARY	
1-2	No School / Winter Break
15	No School / MLK Jr Day
25	HS Evening Conferences
26	No Students / K-8 RCs HS Prof Dev

FEBRUARY	
19	No School / Presidents' Day

MARCH	
6^	6-8 Evening Conferences (TBD)
7^	K-5 Flex Learning & S-F Connect 6-8 Evening Conferences
8	No Students / K-8 Prof Dev HS Prof Dev / Report Cards
25-29	Spring Break

APRIL	
25*	HS Evening Conferences
26	No Students / K-12 Comp

MAY	
24	No School / K-5 PD / 6-12 Comp
27	No School / Memorial Day

JUNE	
6	Student Last Day / HS Commencement
7	No Students / Report Cards

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
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					1	2
3	4	5	6^	7^	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
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21	22	23	24	25	26	27
28	29	30				

May						
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26	27	28	29	30	31	

June						
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						1
2	3	4	5	6	7	8
9	10	11	12	13	13	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student Days / Term

K-8: Semesters (171)

Fall (Sep 5 – Jan 25)

- 87 days

Spring (Jan 29 – Jun 6)

- 84 days

HS: Trimesters (171)

Fall (Sep 5 – Nov 30)

- 56 days

Winter (Dec 4 – Mar 7)

- 59 days

Spring (Mar 11 – Jun 6)

- 56 days

Student-Family Connections

(Parent-Teacher Conferences)

Grades K-5 (KEC, LC)

Fall

Nov 1 – (4:00-8:00 pm) or 4 hrs

Flex Conferencing

Nov 2 – (12:00 pm-8:00 pm)

Spring

Mar 6 – (4:00-8:00 pm) or 4 hrs

Flex Conferencing

Mar 7 – (12:00 pm-8:00 pm)

Grades 6-8 (MS)

Fall

TBD – Evening (4:00-8:00 pm)

Nov 2 – Evening (4:00-8:00 pm)

+ 4 hours Flex Conferencing

Spring

TBD – Evening (4:00-8:00 pm)

Mar 7 – Evening (4:00-8:00 pm)

+ 4 hours Flex Conferencing

Grades 9-12 (HS & CLC)

Fall

Oct 12 – Evening (4:00-8:00 pm)

+ 4 hours Flex Conferencing

Winter

Jan 25 – Evening (4:00-8:00 pm)

+ 4 hours Flex Conferencing

Spring

Apr 25 – Evening (4:00-8:00 pm)

+ 4 hours Flex Conferencing

Teacher Days / Term

K-8: Semesters (185)

Fall (Aug 28 – Jan 26)

- 97 days

Spring (Jan 29 – Jun 7)

- 88 days

HS: Trimesters (185)

Fall (Aug 28 – Dec 1)

- 65 days

Winter (Dec 4 – Mar 8)

- 61 days

Spring (Mar 11 – Jun 7)

- 59 days

Non-Student Days

Aug 28 – Sep 1 (Opening Days)

- 1.25 Classroom Prep
- 2.75 Professional Dev
- 1.00 St-Fam Connect

Oct 9 (Indigenous People's Day)

- K-12: Professional Dev

Nov 3

- K-12: Professional Dev

Nov 22

- K-12: Comp

Dec 1

- K-8: Professional Dev
- HS: PD + Report Cards

Jan 26

- K-8: Report Cards
- HS: Professional Dev

Mar 8

- K-8: Professional Dev
- HS: PD + Report Cards

Apr 26

- K-12: Comp

May 24

- K-5: Professional Dev
- 6-12: Comp

Jun 7

- K-12: Report Cards

District Holidays

July 4, 2023

September 4, 2023

November 23, 2023

November 24, 2023

December 25, 2023

December 29, 2023

January 1, 2024

January 15, 2024

February 19, 2024

May 27, 2024

Student-Family Connect Comp

K-5:

- Nov 22 (for Nov 2 + Flex)
- Apr 26 (for Mar 7 + Flex)

6-8:

- Nov 22 (for Nov 1-2)
- Apr 26 (for Mar 6-7)
- May 24 (Fall & Spr Flex)

HS:

- Nov 22 (for Oct 12 + Flex)
- Apr 26 (for Jan 25 + Flex)
- May 24 (for Apr 25 + Flex)

Scheduled Flex Learning

K-5 ONLY:

- Nov 2
- Mar 7



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, February 27, 2023

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: Review and Discussion; Approval

Attachment: N/A

Topic: American Indian Parent Advisory Committee Annual Vote of Concurrence
Presenter(s): Dr. Chad Schmidt and Lesly Gámez, Office of Equity & Learning, and Chris Johnson, American Indian Community/Cultural Liaison
<p>Background:</p> <p>American Indian Community/Cultural Liaison Johnson, along with Director Schmidt and Assistant Director Gámez, will present the American Indian Parent Advisory Committee's (AIPAC) Vote of Concurrence along with contextual information about the SSPPS American Indian Education Program.</p> <p>At this time, the SSPPS American Indian Parent Advisory Committee has found that the district is not in compliance with meeting the needs of American Indian students, and therefore cast a vote and resolution of nonconcurrence. Per Minnesota statute, the district will have 60 days upon receipt of this resolution to respond in writing.</p> <p>According to MN Statute 124D.78, the school board must annually submit a resolution of concurrence adopted by the American Indian Parent Advisory Committee prior to March 1.</p>
<p>Recommendation:</p> <p>Board Chair & Superintendent signature indicating receipt of resolution</p>
<p>Alternatives:</p> <p>N/A</p>

Annual Compliance Overview

[Minnesota Statutes, section 124D.78](#) requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the statute cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

To be compliant with this statutory requirement, districts, charters, and tribal schools are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for American Indian Parent Advisory Committee members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

The Vote and Resolution

If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. This vote is formally reflected on the annual compliance documents. Members of the AIPAC must present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to the OAIE.

Completing and Submitting the Documents

The following items are required when submitting annual compliance:

- ✓ The annual compliance/vote of concurrence or nonconcurrence document.
- ✓ The AIPAC resolution document.
- ✓ The AIPAC roster and district employee sign-in sheet (available to download on the OAIE webpage).
- ✓ The American Indian Education Aid Program Plan Review.

All items are fillable PDF forms. When completing, remember to:

- Include the district or school name and identifying number.
- Place a check mark or X next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required. **Digital signatures are accepted.*
- Use the drop-down menu in the roster to select the appropriate committee member options.

The District or School Does Not Have an AIPAC:

Districts or schools that do not have an AIPAC are still required to complete this paperwork.

- Place a check mark or X next to “Does Not Have an AIPAC”.
- Obtain the signature of the superintendent or charter/tribal school director and the school board chair. The resolution page is not required.

Submission Deadline:

Email all required items **by March 1** to: MDE.AnnualCompliance@state.mn.us

Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name: Special School District No. 6, South St Paul Public Schools

The American Indian Parent Advisory Committee Vote

 The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote: _____

Date the AIPAC presented to the school board: _____

 X ***The AIPAC Issued a Vote of Nonconcurrence***

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote: February 25, 2023

Date the AIPAC presented to the school board: February 27, 2023

Date the written response from the school board is due: April 28, 2023

 The District/School Does Not Have an AIPAC

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

Required signatures

**Digital signatures are accepted*

School Board Chairperson *Date*

Superintendent or Charter/Tribal School Director *Date*

AIPAC Chairperson *Date*

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

_____ **We, the American Indian Parent Advisory Committee**, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

X _____ **We, the American Indian Parent Advisory Committee**, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

AIPAC Chairperson Printed Name and Signature

Date

American Indian Parent Advisory Committee Member Roster

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation

Meeting Date: February 27, 2023
Place on Agenda: Committee-of-the-Whole
Action Requested: None. Discussion Only
Attachments: 2019 Student School Board Representative Survey
 Student School Board Guiding Change Document Draft

<p>Topic: Student School Board Representatives</p>
<p>Presenter(s): Dr. Brian Zambreno, Superintendent of Schools</p>
<p>Background:</p> <p>As a part of its strategic visioning, the South St. Paul School Board has made it a priority to increase opportunities to include stakeholder voices in our work.</p> <p>In the fall of 2019, the South St. Paul School Board directed administration to conduct a survey with Dakota County area schools to determine their use and structure of Student Board Representative(s). In analyzing the survey results, we learned:</p> <ul style="list-style-type: none"> • 7 of the 13 districts surveyed, have at least one student serving on their board. <ul style="list-style-type: none"> ○ District with two representatives typically had one senior and one junior representative. ○ Many are one-year terms with the option for a second year. • Many of the districts who currently have student board reps: <ul style="list-style-type: none"> ○ believe student board reps play an integral part on the board ○ also have a student leadership committee where the student board rep serves ○ recognize the considerable time commitment to attend meetings. • Several of the districts that do not have a student representative on their board, believe there are more effective ways to gain student voice such as: <ul style="list-style-type: none"> ○ Forming student leadership committees that work on substantive issues impacting students. ○ Have student representation on various district/board committees such as policy, curriculum, legislative, etc. <p>The initial timeline was to have a Student School Board Representative(s) in place by fall of 2020 with the evaluation of the process in the spring of 2021. With the COVID-19 pandemic, the process was put on hold.</p> <p>We are bringing this conversation back before the School Board to determine the Board’s interest in moving the Student School Board Representative process forward. In the event the Board would like to move forward with this process, attached is a draft Guiding Change document we can discuss on Monday evening to establish parameters for creating Student School Board Representatives.</p>
<p>Recommendation:</p> <p>None at this time.</p>

Student Board Representative Survey
Dakota County Area Schools 2019

District	# of Student Board Reps	Overview
Bloomington	2 (1 from each hs)	Bloomington Public Schools is in their 4th year of having student representatives serve on their school board. The student reps, who are usually a junior and a senior, have exceeded all expectations. Both students attend one of the two monthly board meetings. These reps also lead a Board Student Advisory Council. The board reps serves as the voice for students by interviewing their peers on various topics and providing a report/presentation to the School Board.
Burnsville	1	ISD 191 has one student representative. The representative is chosen by Burnsville High School Student Council and the rep attends one board meeting a month. The rep gives a report about a topic identified by Student Council. The report usually aligns to topics that are relevant to the Board's work or topics that students want to highlight. For example, the high school students shared their perspectives about our facilities realignment process through a process facilitated by the high school principal. Also, the student rep responded to questions about vaping when the district updated their prohibition of tobacco products policy.
Cannon Falls	1	Cannon Falls has one student representative on their school board that serves in an informational, non-voting role.
Farmington	2	Farmington has two student school board members, usually one is a senior and the other younger. These student reps play an integral part on the board as the board looks to them to learn how things really play out for students. At least three times in recent years, a student school board member has turned the tide of a “negative” conversation at the board table leading to a positive outcome. Student school board members have the role of connecting all students in the district to the board. They visit elementary/middle schools, especially when there are special events, and report to the board and community at board meetings. The student board representative meets with the superintendent to review upcoming agendas. They also are go-to representatives for the district whenever we are sending students out for state-wide events.
Hastings	0	Does not have a student board representative.
IGH	0	Inver Grove Heights considered student board representatives but concluded that while student reps have a significant amount of merit, there are other more effective ways to gain student voice at the district level. ISD 199 formed two student groups. The groups are Student Representatives and Student Advisory.
Lakeville	0	Does not have a student board representative.

District	# of Student Board Reps	Overview
Northfield	0	<p>Northfield doesn't have student representative on the board. Instead, they have a District Youth Council (DYC) that works on substantive issues impacting them as students. These students are also assigned to serve on all district advisory committees such as: policy, curriculum, finance, facilities, equity, student wellness, and staff development. Having students on these committees has been eye-opening for them and invaluable to the adults on the committee.</p> <p>Northfield believes this model is better than a single student representative who cannot vote. Instead of one, they have more than a dozen students sitting on committees doing real work. They receive training and report back to the DYC who then has 2 reps attend school board meetings and report back to their peers as well. A board member and the superintendent also attend one DYC meeting each month.</p> <p>This is part of a larger, city-wide youth on boards approach where students serve on a number of community committees and task forces.</p>
Prior Lake/Savage	1	<p>Prior Lake/Savage has one student board rep on the School Board. The experience has been incredibly positive and appreciate having a student voice at the board table. The student board rep gives a report each month. The superintendent also attends a student council meeting before school starts each fall as well as periodically throughout the year. Prior Lake Savage is looking to also start some kind of student advisory group to the superintendent.</p>
Randolph	0	Does not have a student board representative.
RAVE	0	<p>Rosemount-Apple Valley-Eagan (RAVE), District 196, doesn't have a student representative serving on their board. However, they are making a conscious effort for more opportunities to get student voice. RAVE does have students serving on a Legislative Advisory Committee as well as other advisory groups throughout the district. Last year the RAVE superintendent did school visits with board members on Fridays and this year they have added small group discussions with students. RAVE believes efforts like these give them the perspective they need without the worry about data sharing, decision making, etc that may come with student board appointments.</p>
White Bear Lake (WBL)	2	One senior, who is also a member of the South Campus Student Council, serves as the student board rep. with a junior serving as an alternate.
WSP	2	<p>District 197 has two students serving as ex-officio, non-voting student board members. These student board reps ask questions and are able to provide comment from the student's perspective. However, sometimes many board topics can feel boring/irrelevant for student reps so an alternative would be to have reps from various student organization groups occasionally attend board mtgs to present on particular topics where student voice is desired.</p>

Student Board Representative Survey

Dakota County Area Schools 2019

Does your district currently have a student representative on your School Board?	
<i>Currently 7 out of 13 districts have student board reps. The 7 districts without student board reps, choose to use student leadership committees and other avenues to gain student voice.</i>	
Bloomington	Yes - 2
Burnsville-Eagan-Savage School District 191	Yes - 1
Cannon Falls Area Schools	Yes - 2
Farmington - ISD 192	Yes - 2
Hastings Public Schools	No
Inver Grove Heights Schools - ISD 199	No- but uses other effective ways to gain student voice
Lakeville Area Schools	No
Northfield Public Schools	No - but offers student voice through a variety of other avenues
Prior Lake-Savage Area Schools	Yes - 1
Randolph School - ISD 195	No
Rosemount-Apple Valley-Eagan	No - has other opportunities to get student voice
White Bear Lake (WBL)	Yes - 1
WSP, Mendota Heights, Eagan - ISD 197	Yes - 2

What is your application process for student board representatives?	
Bloomington	The Board Student Advisory Committee (BSAC) establishes the application process, screening and selection process, and a timeline for the process.
Burnsville-Eagan-Savage School District 191	Interviewed by the principals
Cannon Falls Area Schools	Letter of interest and recommendation from Student Council.
Farmington - ISD 192	students are asked to complete an application and turn it into the high school office
White Bear Lake (WBL)	Students will submit a complete Student Representative Application to the Principal.
WSP, Mendota Heights, Eagan - ISD 197	Our Superintendent, HS principal and a board member interview students in April each year. The high school administration puts out the information to students and collects applications.

What criteria must the student meet in order to apply to be a student board representative?	
Bloomington	Must be a junior or senior endorsed by their respective principal Must be in good academic standing. Must commit to miss no more than 3 Board sessions per year
Cannon Falls Area Schools	Be a student at CFSchools
Farmington - ISD 192	they must be a student in good standing and approved by high school admin.
White Bear Lake (WBL)	Students must be in proper academic standing equivalent for participation in athletics or other student activities. The student will be expected to maintain personal standards of behavior appropriate participation in student activities. The students must attend WBL high school for at least 4 periods per day.
WSP, Mendota Heights, Eagan - ISD 197	I don't believe we have specific criteria but they tend to select students who are involved in a wide variety of things and has the ability to be a voice for many.

What is your selection process to fill the student board representative position?	
Bloomington	The Board Student Advisory Committee (BSAC) establishes the application process, screening and selection process, and a timeline for the process. The BSAC recommends an applicant from each high school. The sitting Board Student Representative will then nominate their successor to the School Board.
Burnsville-Eagan-Savage School District 191	The student board representative is chosen by the Burnsville HS Student Council.
Cannon Falls Area Schools	Recommendation from Student Council and Admin
Farmington - ISD 192	Students that apply for the position of student school board member are interviewed by the high school principal and 2 board members.
White Bear Lake (WBL)	Students who have completed the Student Representative Application will be interviewed by the WBL principals, the outgoing student representative, and may include a bd member.
WSP, Mendota Heights, Eagan - ISD 197	After interviews, the Superintendent, High School Principal and a board member make the decision.

How long is the term for your student board representative?	
Bloomington	One year with the opportunity to be authorized, as a senior, for a second year.
Burnsville-Eagan-Savage School District 191	One school year
Cannon Falls Area Schools	4 year limit
Farmington - ISD 192	1 year - January to December. We found that this works better for their schedule as many seniors need that last part of their graduating year off. So they start as juniors (in most cases) and finish the first half of their senior year. It also aligns with the seating of board members.
White Bear Lake (WBL)	The representatives are selected in the spring of the year for the following year. The term of office is for one school year, beginning in September and concluding in June. The junior rep will advance the following year to be the senior rep with the approval of the superintendent and school board chair.
WSP, Mendota Heights, Eagan - ISD 197	1 school year (September-May)

What are the roles, responsibilities and expectations for the student board representatives?	
Bloomington	The Board Student Representative's role is to fulfill the role for the Board member except for voting. Must prepare and present a report at the attended Board sessions.
Burnsville-Eagan-Savage School District 191	Give updates and input when asked.
Cannon Falls Area Schools	To attend each board mtg. and report the happenings at school. To keep the board informed of student needs, wants, issues.
Farmington - ISD 192	Attend a minimum of one meeting a month, meet with Superintendent semi-monthly to prepare and understand issues coming to the Board, Prepare and deliver a student update that includes a board perspective district wide, follow all MSHSL rules and codes of conduct
Prior Lake-Savage Area Schools	The student board rep gives a report to the board each month.
White Bear Lake (WBL)	Adhere to all rules and regulations of board members. Dress appropriately. Participate in discussions. Provide reports to the board during the agenda item titled "Student Rep Report."
WSP, Mendota Heights, Eagan - ISD 197	We have two meetings. per month. They attend both meetings and are encouraged to speak up and share their input. At the first mtg. of the month, which is on camera, they provide a student report which includes things that students are working on, activities, athletics and sometimes concerns that other students have brought forward.

Do you have an attendance requirement for student board representatives?	
Bloomington	To attend at least one meeting per month between September and May.
Burnsville-Eagan-Savage School District 191	Yes, if they can't attend, they need to find a sub. It was also noted that it is hard for one student to commit that amount of time to attend all board meetings and also be involved in other activities.
Farmington - ISD 192	One meeting a month is required but we highly encourage them to attend both meetings.
White Bear Lake (WBL)	Attend all regular board meetings which occur while school is in session. Because meetings occur in the evening hours, the board may grant permission for the student representative to leave a meeting before its conclusion if the student report has been given. Attend special meetings and work sessions if requested.
WSP, Mendota Heights, Eagan - ISD 197	80%

What training do you provide your student board representatives?	
Burnsville-Eagan-Savage School District 191	They meet with the Board Chair and Superintendent.
Farmington - ISD 192	Our superintendent works closely with the students
WSP, Mendota Heights, Eagan - ISD 197	Our Superintendent sits down with the student(s) and goes over expectations. We try to do it early enough where we can include the outgoing student as well.

Other helpful information

Burnsville-Eagan-Savage School District 191	It is hard for one student to commit due to activities and super long board meetings.
WSP, Mendota Heights, Eagan - ISD 197	We provide a \$500 scholarship to our students to be used towards post high school education.
Minnesota School Board Association (MSBA)	Provides (2) \$3,000 scholarships each year

GUIDING CHANGE: Student Board Representative

Context & Reality <i>"The Why"</i>	Unacceptable Means <i>"The Not-How"</i>	Results <i>"The What"</i>
<ol style="list-style-type: none"> 1. District Mission and Vision 2. Do not currently have student representatives serving on the Board 3. Student board representatives can play an integral advisory part on the board 4. Interested in elevating student voice through student School Board representatives 5. Increase student leadership opportunities 6. Build board/student relationships 	<ol style="list-style-type: none"> 1. Violate state law 2. Violate School Board policy 	<ol style="list-style-type: none"> 1. Two, non-voting student School Board representatives; 2. Application process open to all juniors and seniors at SSP Secondary and the SSP Community Learning Center. 3. One-year term, but student representative could reapply the subsequent year. 4. Student representatives start in the fall of 2020. 5. Student representatives would adhere to all rules and regulations of board members. 6. Student representatives would adhere to confidentiality guidelines. 7. Student representatives would serve in an advisory, non-voting role. 8. Student representative would report to the Superintendent of Schools. 9. Student board representative would provide one report to the School Board per month. 10. Requirements for student representatives should be cognizant and flexible of time commitments for student representatives 11. Board representation to be included on the interview committee



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: February 27, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">• District 917• Association for Metropolitan School Districts (AMSD)• Community Education• SSP Educational Foundation• Finance, Facilities and Long-Range Planning• Local Issues• SSP Open Foundation• District Policy• District Community Engagement and Public Relations• District Superintendent/Executive
Recommendation: N/A
Alternatives: N/A