



South St. Paul School Board - Committee-of-the-Whole
 Monday, December 13, 2021 5:00 PM
 Location: CITY HALL
 125 THIRD AVENUE NORTH
 South St Paul, Minnesota 55075

Agenda

I.	5:00 - 5:10 PM FINANCE	
	A. 2021 Payable 2022 Final Property Tax Levy (B. Hoffman)	2
	B. Jefferson Purchase Agreement Amendment	33
II.	5:10 - 5:20 PM ENROLLMENT AND CALENDAR	
	A. Enrollment Update (D. Webb)	38
	B. 2021-22 Calendar Adjustment (D. Webb)	40
III.	5:20 - 5:25 PM ELECTIONS	
	A. Resolution Designating Polling Places for the 2022 Elections (D. Webb)	45
IV.	5:25 PM SCHOOL BOARD	
	A. Public Listening Session Update	48
	B. 2022 School Board Reorganization	49
	1. Meeting Schedule	
	2. School Board Officers	
	3. Committee and Liaison Assignments	
	C. Committee Updates (Board)	53
	• District 917	
	• AMSD	
	• Community Education	
	• Educational Foundation	
	• Equity Alliance	
	• Finance, Facilities and Long-Range Planning	
	• Policy	
	• Public Relations/Community Engagement	
	• SSP Open Foundation	
	• Superintendent Executive	
	D.	
	E. Other Items Deemed Necessary by the School Board	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, December 13, 2021

Place on Agenda: Regular Meeting

Action Requested: Approval

Attachment: Summary of Payable 2022 Property Tax Levy
Public Hearing PowerPoint

Topic: Approval of Payable 2021 Levy at \$11,217,529.49
Presenter(s): Brady Hoffman, Finance Consultant
Background: Attached is the Payable 2022 Property Tax Levy. At the regular meeting, I will be asking for Board approval to set the levy at \$11,217,529.49 . This is an increase of 1.32% from last year's levy. Below is the levy timeline for the Payable 2022 Levy: September 27 – Board of Education approved preliminary levy September 30 – Levy due to Dakota County and Minnesota Department of Education Mid-November – Dakota County mailed proposed property tax statements to South St Paul property owners December 13 – Board of Education holds Public Hearing for Taxes Payable in 2022 and approves the final payable 2022 levy certification During the regular meeting, we will hold the Public Hearing for Taxes Payable in 2022. I will make a presentation of the levy and provide required information on: <ul style="list-style-type: none">- School district funding overview- District budget- Payable 2022 property tax levy and reasons for the change in levy- After the presentation, the public will be able to make comments regarding the levy
Recommendation: Approval
Alternatives: N/A

**South St Paul Public Schools
Final Payable 2022 Levy**

Proposed PAY 2022 LEVY	FINAL Payable 2021	FINAL Payable 2022	Dollar Change	Percent Change
<u>General Fund:</u>				
Referendum	\$ 2,072,169	\$ 2,256,172	\$ 184,003	
Local Optional	2,077,591	2,034,218	(43,373)	
Equity	442,630	426,184	(16,446)	
Transition	98,931	95,584	(3,347)	
Capital Projects Referendum	770,836	789,039	18,203	
Operating Capital	228,270	246,027	17,757	
Alternative Teacher Compensation	316,624	290,981	(25,643)	
Achievement and Integration	182,542	180,658	(1,884)	
Reemployment Insurance	30,000	30,000	-	
Safe Schools	122,011	117,884	(4,127)	
Safe Schools Intermediate	50,838	49,118	(1,720)	
Career and Technical	51,534	58,383	6,849	
Long Term Facilities Maintenance	729,137	715,503	(13,634)	
Building/Land Lease	639,451	627,223	(12,228)	
Capital Facilities Bonds	(176,190)	(178,185)	(1,995)	
Adjustments/Abatements	(146,828)	(46,959)	99,869	
Total General Fund	\$ 7,489,546	\$ 7,691,830	\$ 202,284	
<u>Community Service Fund:</u>				
Basic Community Education	\$ 157,536	\$ 154,720	\$ (2,816)	
Early Childhood Family Education	60,948	59,870	(1,078)	
Home Visiting	1,971	2,238	267	
School Age Care - Disabled	300,000	200,000	(100,000)	
Adjustments/Abatements	75,438	96,322	20,884	
Total Community Service Fund	\$ 595,893	\$ 513,150	\$ (82,743)	
<u>Debt Service Fund:</u>				
Initial Debt Service	\$ 2,958,415	\$ 2,940,708	\$ (17,707)	
Capital Facilities Bonds	176,190	178,185	1,995	
Reduction for Debt Excess	(150,000)	(107,533)	42,467	
Adjustments/Abatements	886	1,190	304	
Total Debt Service Fund	\$ 2,985,491	\$ 3,012,550	\$ 27,059	
Total All Levies	\$ 11,070,930	\$ 11,217,530	\$ 146,600	1.32%

South St. Paul
Public Schools



South St. Paul Public Schools, SSD 6

Public Hearing for
Taxes Payable in 2022

DECEMBER 13, 2021

PRESENTED BY:

BRADY HOFFMAN,

FINANCE CONSULTANT

Hearing Agenda

- Background Information on School Funding
- District's Budget
- District's Proposed Tax Levy for Taxes Payable in 2022
- Public Comments

Funding is Highly Regulated

State Sets:

- Formulas which determine revenue; most revenue based on specified amounts per pupil
- Tax policy for local schools
- Maximum authorized property tax levy (districts can levy less but not more than amount authorized by state, unless approved by voters in November)

State also authorizes school board to submit referendums for operating and capital needs to voters for approval

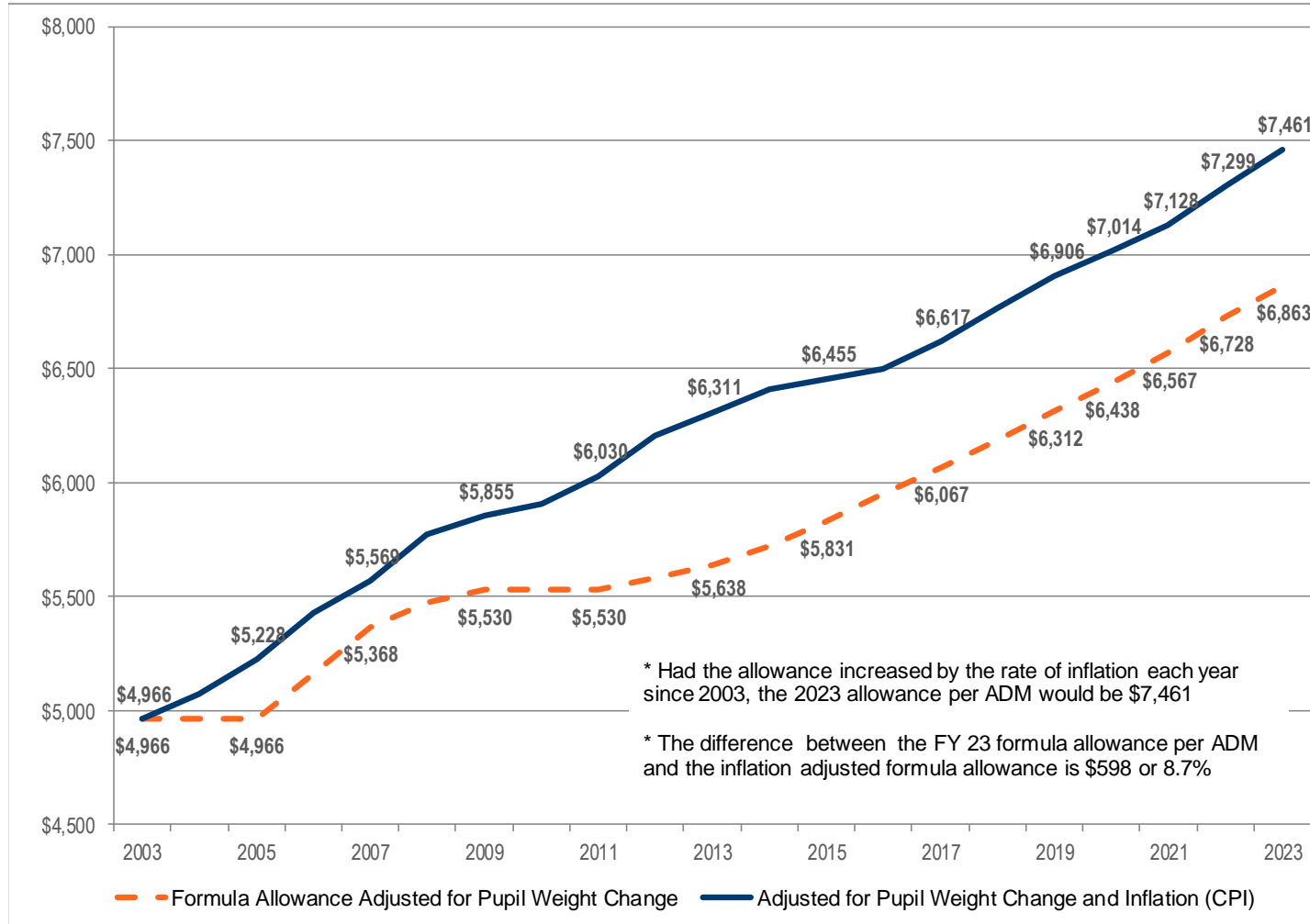
Challenge: State Set Basic General Education Formula Lags Inflation

- Since 2002-03, state General Education Revenue formula has not kept pace with inflation
- For Fiscal Year 2021-22, an increase of 2.45% or \$161 over previous year was approved
- For Fiscal Year 2022-23, an increase of 2.00% or \$135 over current year was approved

Per-pupil allowance for Fiscal Year 2022-23 of \$6,863 would need to increase by another \$598 (8.7%) to have kept pace with inflation since 2002-03

General Education Formula Allowance, 2003-2023

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE April 2021 Inflation Estimates

Underfunding of Special Education

MDE reports FY 2020 costs of providing special education programs were underfunded statewide by \$673 million

MDE estimates by FY 2025 costs of providing special education statewide will be underfunded by \$806 million

Underfunding of special education costs requires a transfer from regular program resources to support an underfunded program mandated by state and federal law

Primary options to bridge special education funding gap are to cut regular program budgets or increase referendum revenue, most districts have done both

Change in Tax Levy does not Determine Change in Budget

1

Tax levy is based on many state-determined formulas plus voter approved referendums

2

Some increases in tax levies are revenue neutral, offset by reductions in state aid

3

Expenditure budget is limited by state-set revenue formulas, voter-approved levies, and fund balance

4

An increase in school taxes does not always correlate to an equal increase in budget

Budget Information

All school district budgets are divided into separate funds, as required by law

District establishes budgets for four funds:

- General
- Food Service
- Community Service
- Debt Service

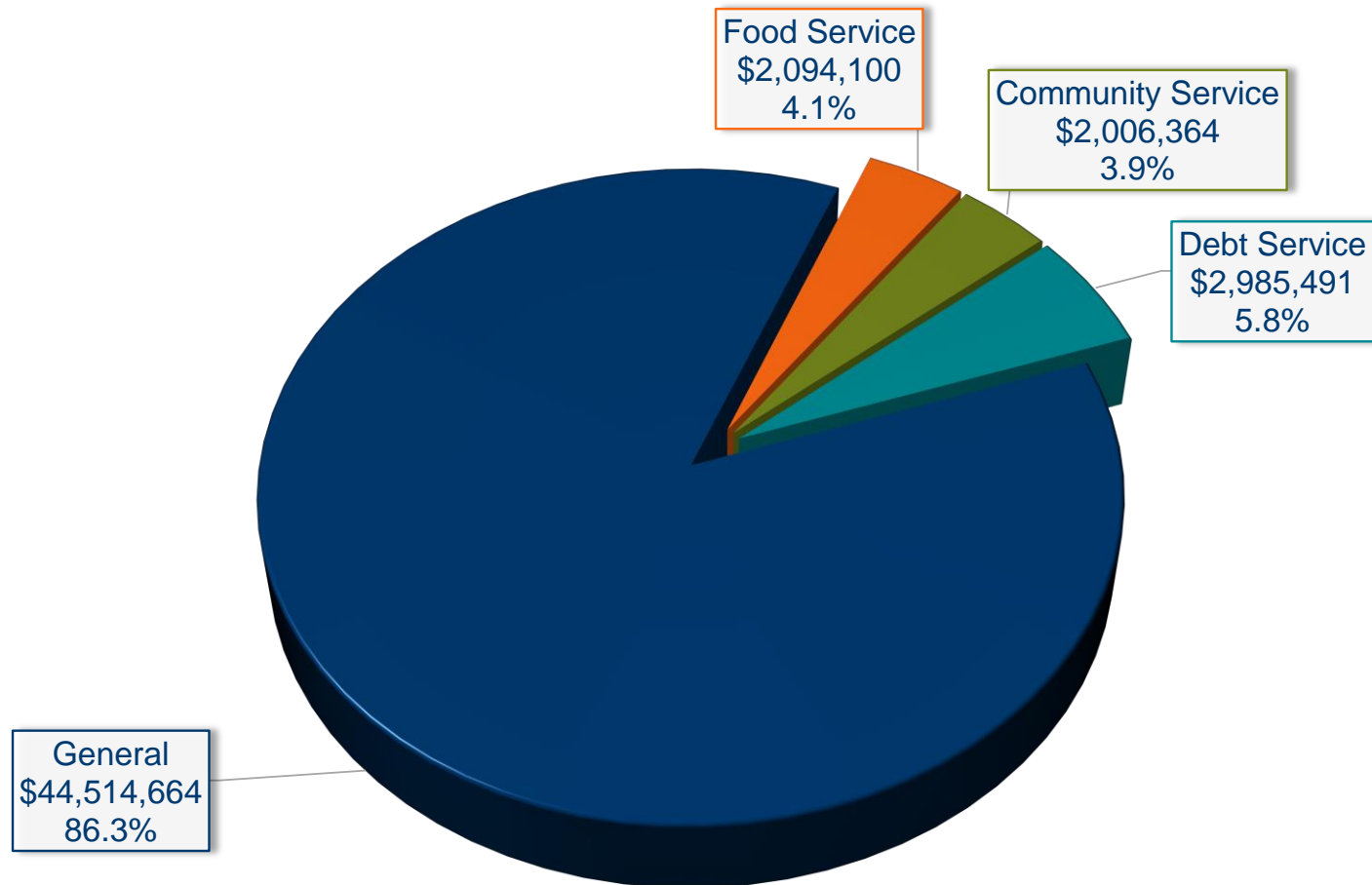
2021-22 Budgets

	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$44,514,664	\$44,709,829
Food Service Fund	\$2,094,100	\$1,988,646
Community Service Fund	\$2,006,364	\$1,967,805
Debt Service Fund	\$2,985,491	\$2,991,338
TOTAL ALL FUNDS	<u>\$51,600,619</u>	<u>\$51,657,618</u>*

*Existing fund balances will cover the difference between revenues and expenditures

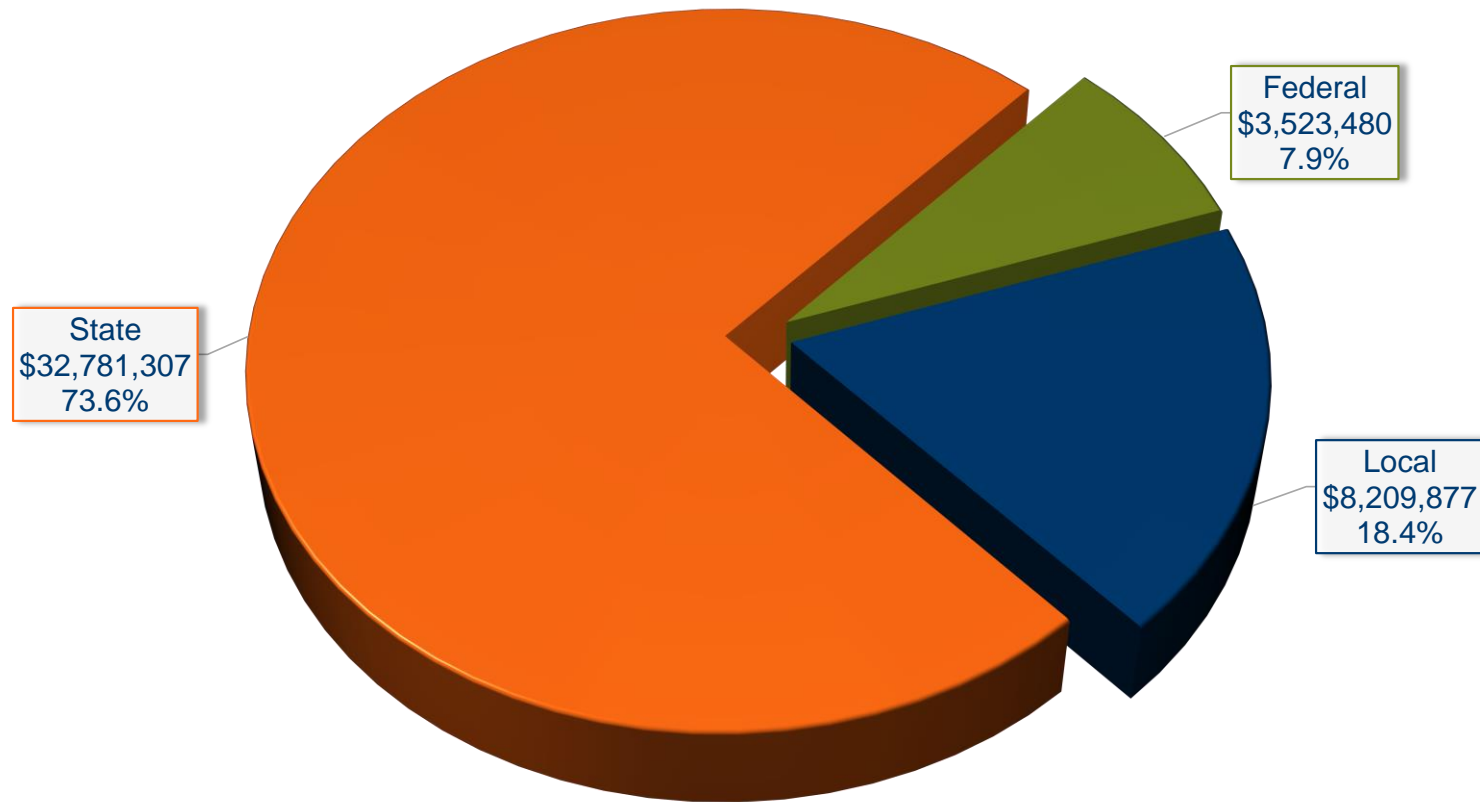
South St. Paul Public Schools

Revenue – All Funds
2021-22 Budget \$51,600,619



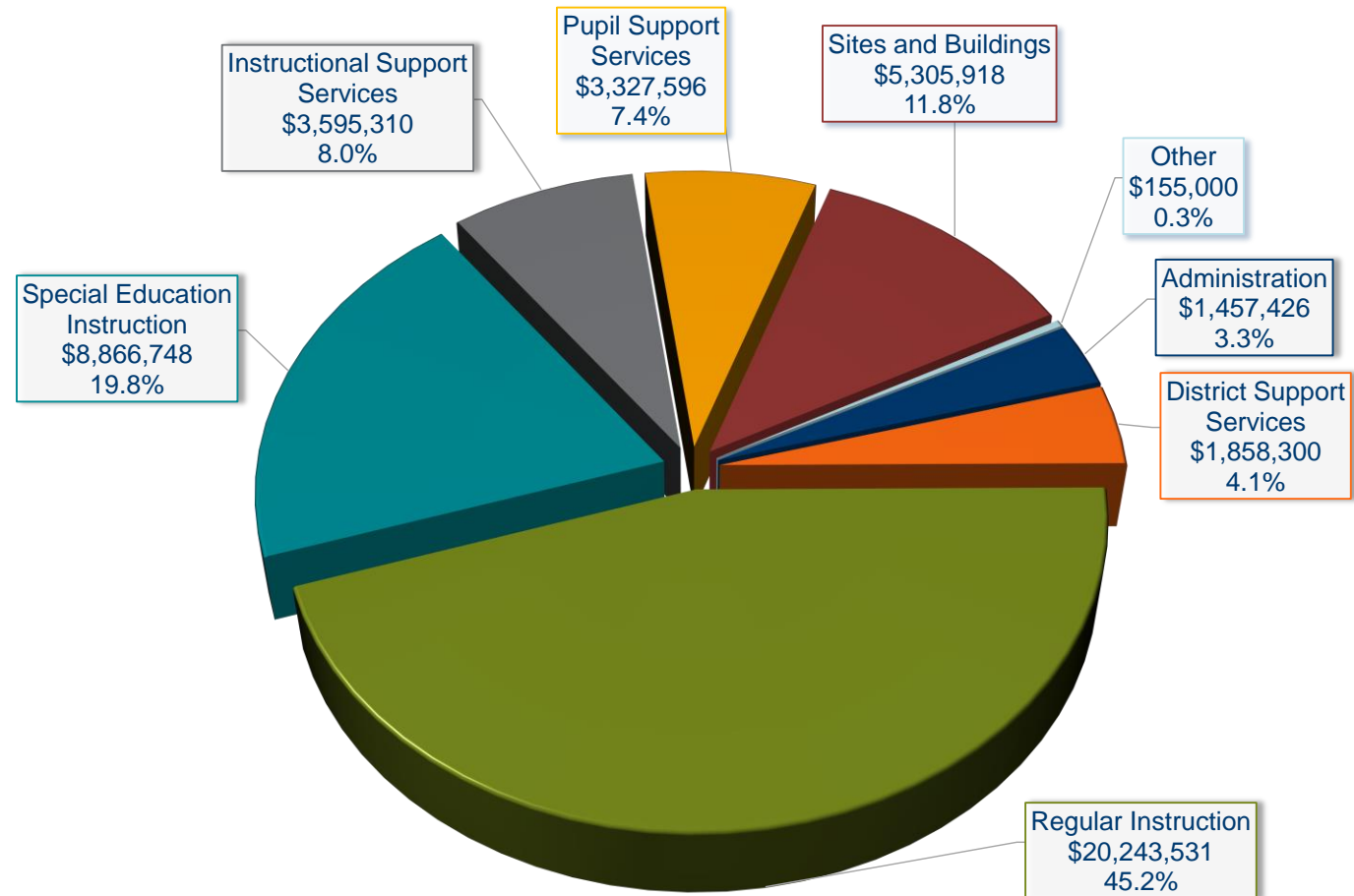
South St. Paul Public Schools

General Fund Revenue
2021-22 Budget \$44,514,664



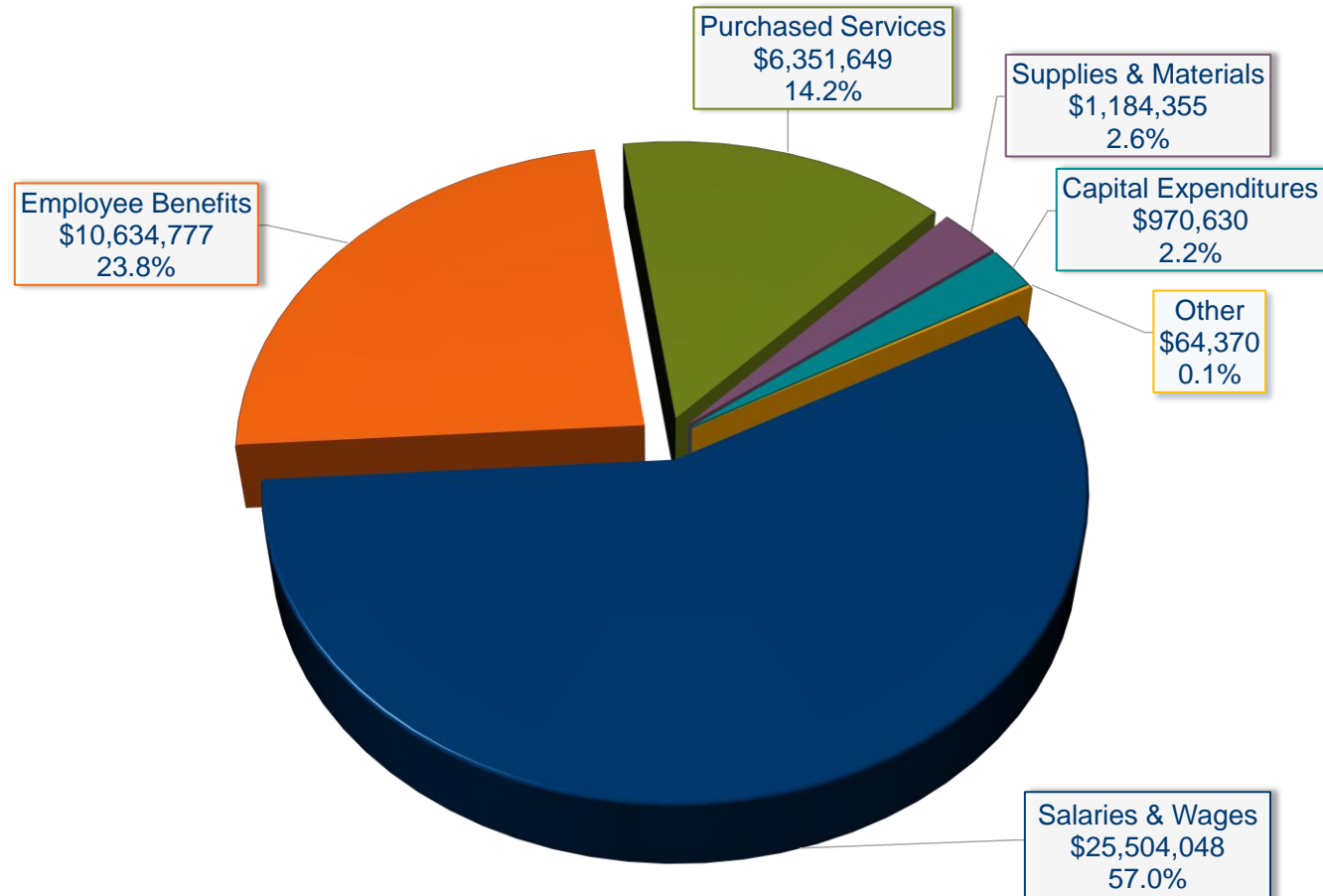
South St. Paul Public Schools

General Fund Expenditures by Program
2021-22 Budget \$44,709,829



South St. Paul Public Schools

General Fund Expenditures by Object 2021-22 Budget \$44,709,829



Payable 2022 Property Tax Levy

- Determination of levy
- Comparison of 2021 to 2022 levies
- Reasons for changes in tax levy
- Impact on taxpayers

Property Tax Background

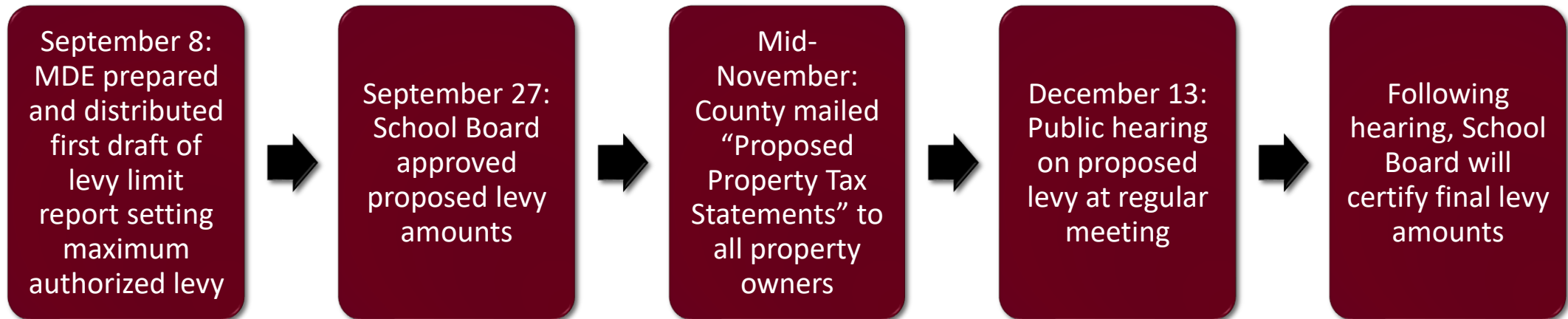
- Every owner of taxable property pays property taxes to various “taxing jurisdictions” (county, city/township, school district, special districts) in which property is located
- Each taxing jurisdiction sets own tax levy, often based on limits in state law
- County sends bills, collects taxes from property owners, and distributes funds back to other taxing jurisdictions

School District Property Taxes

- Each school district may levy taxes in over 40 different categories
- Maximum levy amounts for each category are set by:
 - State law
 - Voter approval

Minnesota Department of Education (MDE) calculates levy maximums for each district

Schedule of Events in Approval of District's 2021 (Payable 2022) Tax Levy



Overview of Proposed Levy Payable in 2022

- Proposed property tax levy for 2022 is an increase from 2021 of \$146,600 or 1.3%
 - Includes decrease of \$4,480 from proposed levy approved by School Board in September, because District refinanced some of its existing bonds
 - Total savings from refinancing is approximately \$1,800,000, with reduction in debt service levies for taxes payable in 2022 through 2028
- Reasons for major increases and decreases in levy are included on following slides

Payable 2022 Levy

	<u>Pay 2021</u>	<u>Pay 2022</u>	<u>Change</u>
General Fund	\$7,489,546	\$7,691,830	
Community Service Fund	\$595,893	\$513,150	
Debt Service Fund	\$2,985,491	\$3,012,550	
TOTAL ALL FUNDS	<u>\$11,070,930</u>	<u>\$11,217,530</u>	<u>1.32%</u>

Factors Impacting Individual Taxpayers' School Taxes

Many factors can cause tax bill for an individual property to increase or decrease from year to year

- Changes in value of individual property
- Changes in total value of all property in District
- Increases or decreases in levy amounts caused by changes in state funding formulas, local needs and costs, voter-approved referendums, and other factors

Explanation of Levy Changes

Category: General Fund – Prior Year Adjustments

Change: +\$244,972

Use of Funds: Various

Reason for Change:

- Each year, initial levies are based on estimates of enrollment, values, and expenditures for future years
- In later years, estimates are updated, and levies are retroactively adjusted
- Taxes payable in 2022 includes a large positive adjustment of \$134,574 for Fiscal Year 2020 reemployment costs
- For Long Term Facilities Maintenance program, taxes payable in 2021 included large negative adjustments and taxes payable in 2022 includes a positive adjustment

Explanation of Levy Changes

Category: Community Service Fund – School-Age Child Care

Change: -\$100,000

Use of Funds: Child care services for students with disabilities

Reason for Change:

- Initial levy is based on estimated costs
- Estimated costs for taxes payable in 2022 (fiscal year 2022-23) are expected to be less than initial estimate of costs for taxes payable in 2021 (fiscal year 2021-22)

Four Year School Levy Comparison

- Following slides show examples of changes in school district portion of property taxes from 2019 to 2022
- Examples include school district taxes only
- All examples are based on an 18.6% increase in property value over this four-year period
 - Actual changes in value may be more or less than this for any parcel of property
 - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties

Impact on Taxpayers

- Examples are for property in City of South St. Paul
- Amounts for 2022 are preliminary estimates, based on best available data – final amounts could change slightly
- Estimates prepared by Ehlers, District's municipal financial advisors

South St. Paul Public Schools

Estimated Changes in School Property Taxes, 2019 to 2022

Based on 18.6% Cumulative Changes in Property Value from 2019 to 2022 Taxes

Type of Property	Estimated Market Value for 2019 Taxes	Actual Taxes Payable in 2019	Estimated Market Value for 2020 Taxes	Actual Taxes Payable in 2020	Estimated Market Value for 2021 Taxes	Actual Taxes Payable in 2021	Estimated Market Value for 2022 Taxes	Estimated Taxes Payable in 2022	Change in Taxes 2019 to 2022	Change in Taxes 2021 to 2022
Residential Homestead	\$84,330	\$328	\$92,763	\$363	\$94,340	\$388	\$100,000	\$388	\$60	\$0
	105,412	437	115,953	481	117,925	513	125,000	512	75	-1
	126,495	546	139,144	599	141,509	638	150,000	636	90	-2
	147,577	656	162,335	716	165,094	763	175,000	760	104	-3
	168,659	765	185,525	834	188,679	888	200,000	884	119	-4
	189,742	875	208,716	952	212,264	1,013	225,000	1,008	133	-5
	210,824	984	231,907	1,069	235,849	1,138	250,000	1,133	149	-5
	252,989	1,203	278,288	1,305	283,019	1,389	300,000	1,381	178	-8
	295,154	1,422	324,669	1,540	330,189	1,639	350,000	1,629	207	-10
337,319	1,641	371,051	1,775	377,358	1,889	400,000	1,877	236	-12	
Commercial/ Industrial #	\$210,824	\$1,176	\$231,907	\$1,248	\$235,849	\$1,368	\$250,000	\$1,325	\$149	-\$43
	295,154	1,713	324,669	1,808	330,189	1,983	350,000	1,916	203	-67
	421,648	2,517	463,813	2,650	471,698	2,905	500,000	2,804	287	-101
	632,473	3,859	695,720	4,052	707,547	4,443	750,000	4,283	424	-160
	843,297	5,200	927,627	5,454	943,396	5,980	1,000,000	5,762	562	-218

For commercial-industrial property, amounts above are for property in the City of South St. Paul. Taxes for commercial-industrial property in other municipalities may be slightly different, due to the impact of the Fiscal Disparities Program.

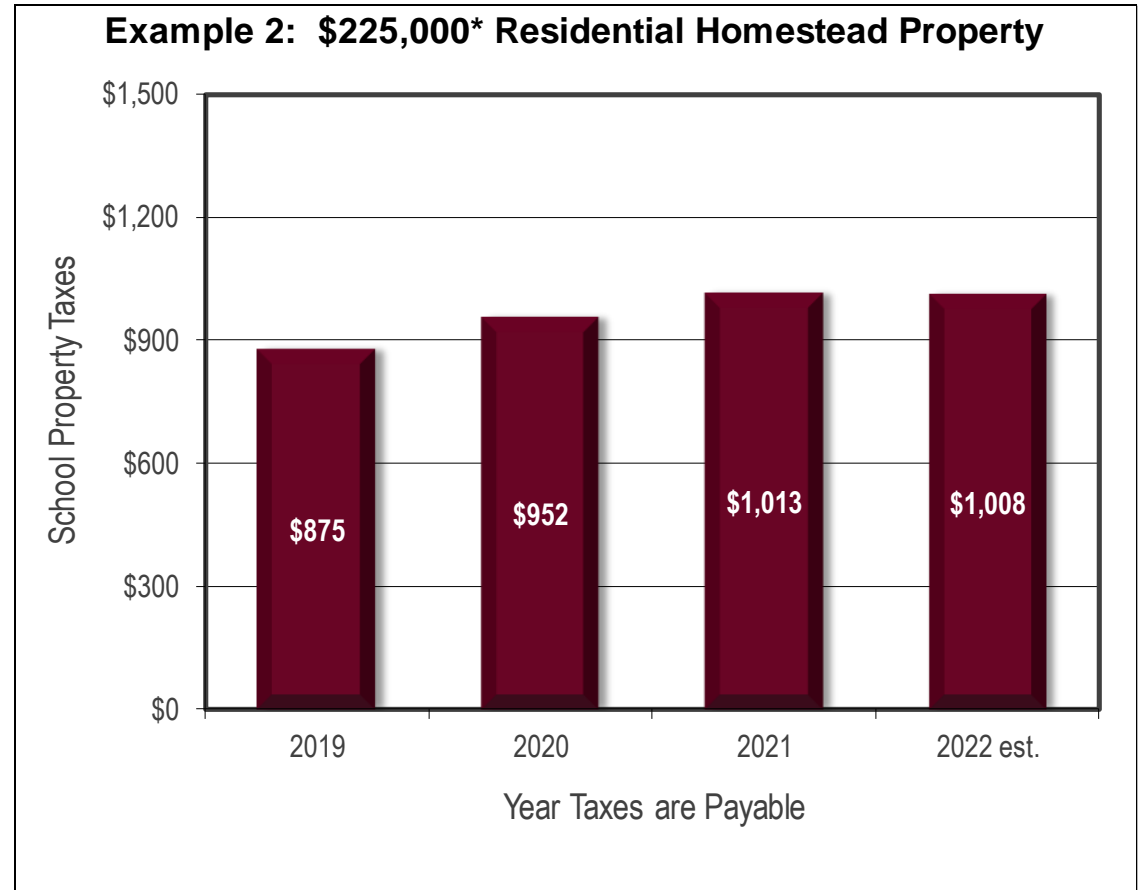
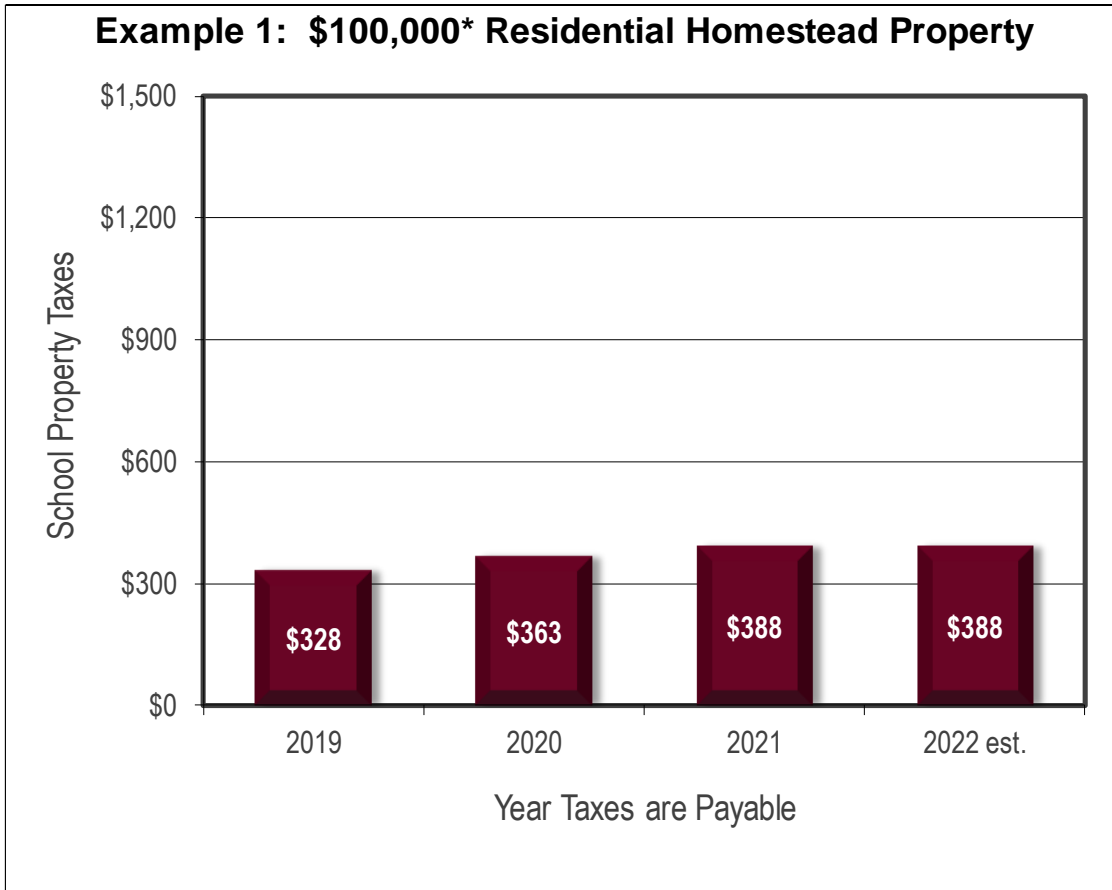
General Notes

1. Amounts are based on school district taxes only, and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2022 are preliminary, based on the best data available.
3. For all examples of properties, taxes are based on changes in estimated market value of 10.0% from 2019 to 2020 taxes, 1.7% from 2020 to 2021, and 6.0% from 2021 to 2022.

South St. Paul Public Schools

Estimated Changes in School Property Taxes, 2019 to 2022

Based on 18.6% Cumulative Changes in Property Value from 2019 to 2022 Taxes

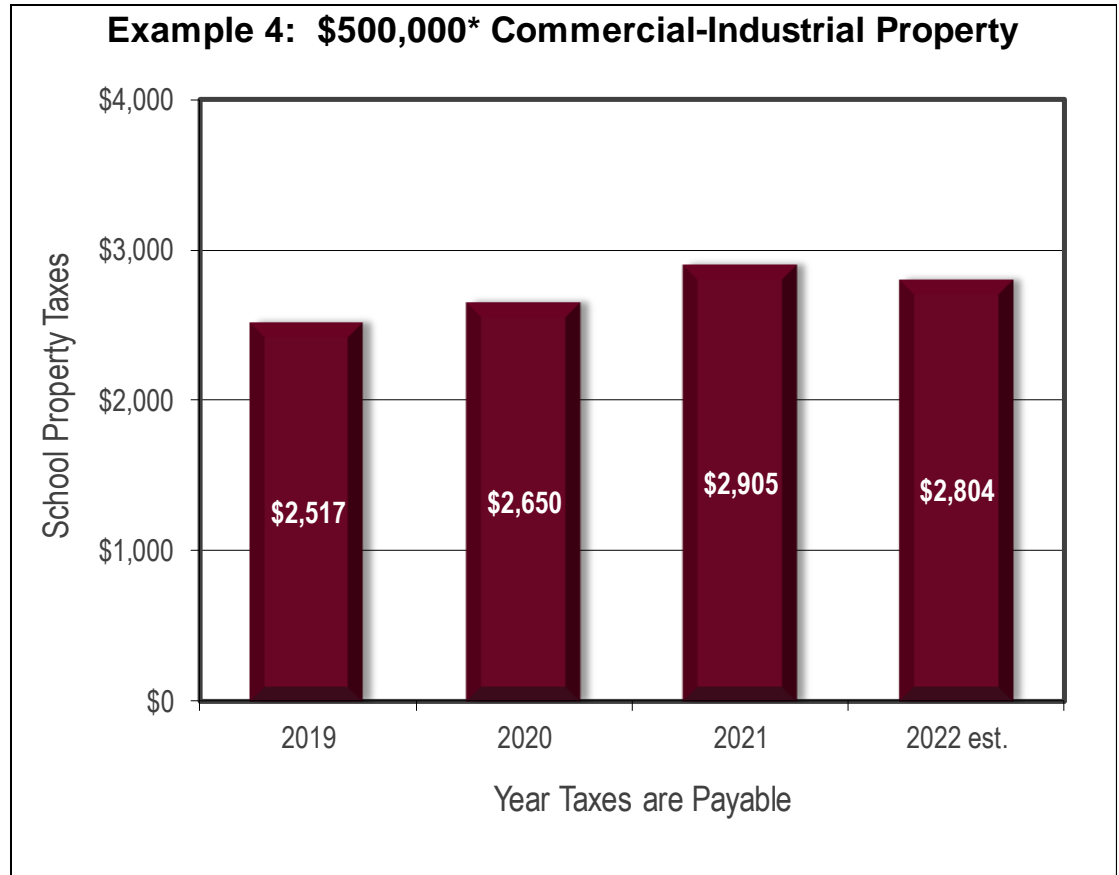
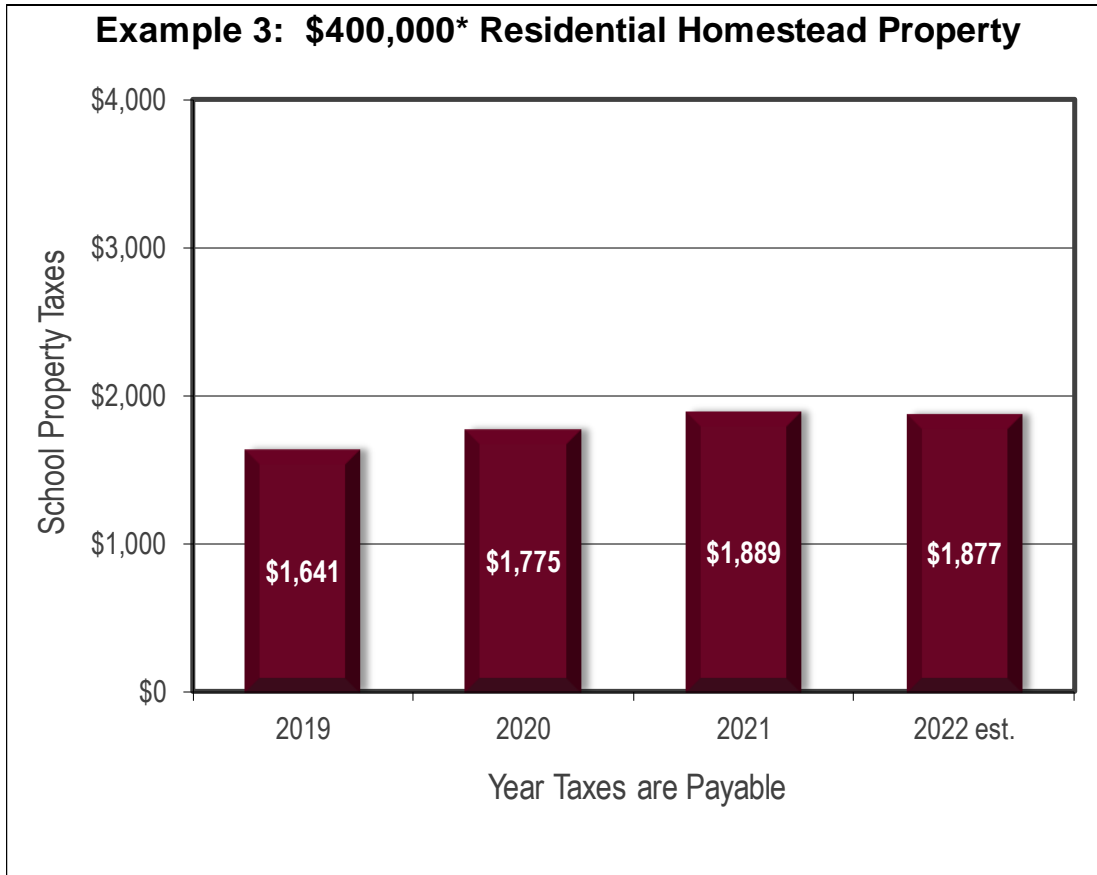


* Estimated market value for taxes payable in 2022. Taxes are calculated based on changes in market value of 10.0% from 2019 to 2020 taxes, 1.7% from 2020 to 2021, and 6.0% from 2021 to 2022.

South St. Paul Public Schools

Estimated Changes in School Property Taxes, 2019 to 2022

Based on 18.6% Cumulative Changes in Property Value from 2019 to 2022 Taxes



* Estimated market value for taxes payable in 2022. Taxes are calculated based on changes in market value of 10.0% from 2019 to 2020 taxes, 1.7% from 2020 to 2021, and 6.0% from 2021 to 2022.

Next Steps

1

Board will accept public comments on proposed levy

2

Board will certify 2022 property tax levy

South St. Paul
Public Schools



PUBLIC COMMENTS



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, December 13, 2021

Place on Agenda: Regular Meeting

Action Requested: Approval

Attachment: First Amendment to Jefferson Purchase Agreement with the City of South St Paul

Topic: Approval of First Amendment to Purchase Agreement – Jefferson Property
Presenter(s): Brady Hoffman, Finance Consultant
In November, the School Board approved a purchase agreement to sell the Jefferson property to the City of South St. Paul. The agreement had a contingency period of 30 days and a closing date of on or before December 31, 2021. In order to ensure there is adequate time to complete the closing process, the proposed amendment will extend the contingency period to February 15, 2022, and the closing date to on or before February 28, 2022.
Recommendation: Approval
Alternatives: Do not approve and direct administration with next steps

FIRST AMENDMENT TO PURCHASE AGREEMENT

THIS FIRST AMENDMENT TO PURCHASE AGREEMENT (this “First Amendment”) is entered into as of _____, 20__ (the “Effective Date”), by and between Special School District Number 6, South St. Paul, Minnesota, a Minnesota public corporation (“Seller”), and the City of South St. Paul, a Minnesota municipal corporation (“City”).

RECITALS

Recital No. 1. Seller and City entered into a Purchase Agreement dated November 22, 2021 (“Purchase Agreement”) for the purchase and sale of real property identified in the Purchase Agreement.

Recital No. 2. City has requested the Purchase Agreement be amended to extend the Contingency Date and Closing Date.

Recital No. 3. Seller does not object to the extensions.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each to the other contained in this First Amendment and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto do covenant and agree as follows:

1. The Purchase Agreement shall be amended as follows:
 - 5.1.3. As used in this Agreement, the “Contingency Date” shall mean February 15, 2022 ~~the first (1st) business day occurring thirty (30) days following the Effective Date.~~
 6. **Closing.** The Closing of the purchase and sale contemplated by this Agreement (“Closing”) shall occur on or before ~~December 30, 2021~~ February 28, 2022 (“Closing Date”). Seller agrees to deliver legal and actual possession of the Property to City on the Closing Date. Closing shall occur at Title.
2. Except as provided for above, the terms and provisions of the Purchase Agreement shall remain in full force and effect.
3. This First Amendment and all disputes or controversies arising out of or relating to this First Amendment or the transactions contemplated hereby shall be governed by, and construed in accordance with, the internal laws of the State of Minnesota, without regard to the laws of any other jurisdiction that might be applied because of the conflicts of laws principles of the State of Minnesota.
4. Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by Seller

or its successors or assigns, shall be subject to any governmental immunity defenses of the City and the maximum liability limits provided by Minnesota Statutes, Chapter 466.

5. This First Amendment may be executed in two or more counterparts, all of which shall be considered one and the same instrument and shall become effective when one or more counterparts have been signed by the parties and delivered to the other parties.
6. This First Amendment shall not be amended, modified or supplemented, except by a written instrument signed by an authorized representative of each party.

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IN AGREEMENT, the parties hereto have hereunto set their hands as of the Effective Date of this First Amendment.

SELLER:
SPECIAL SCHOOL DISTRICT NUMBER 6, SOUTH ST. PAUL, MINNESOTA

By: _____

Its: _____

By: _____

Its: _____

CITY:
CITY OF SOUTH ST. PAUL

By: _____
James P. Francis
Its: Mayor

By: _____
Christy Wilcox
Its: City Clerk



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Information only.

Attachment: Enrollment Report

Topic: Enrollment Update	
Presenter(s): Dave Webb	
Background:	
<p>On Monday evening, we will review the most recent South St. Paul student enrollment data for December. Our commitment is to share this high-level enrollment summary, every month, with SSP board members.</p> <p>We have now begun a practice of asking families additional follow-up information if they choose to withdraw from our schools. We believe this additional information, will help us to gather a more complete picture from families and provide good feedback about areas for potential improvement in our schools.</p> <p>The following data points are helpful as a reference, when reading through the attached enrollment report:</p>	
2021-22 Projected Enrollment	2,975
October 1, 2020, Enrollment	3,066
October 1, 2021, Enrollment	2,969
November 1, 2021, Enrollment	2,951
December 1, 2021, Enrollment	2,940
Recommendation:	
None. Information Only.	
Alternatives:	
N/A	

South St Paul Public Schools
Monthly Enrollment Update

	Aug 16	Sept 13	Sept 20	Oct 1	Oct 19	Nov 1	Nov 16	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	Jun 1
Lincoln														
Kindergarten	87	94	95	95	94	94	94	95						
Grade 1	113	111	113	111	111	111	112	111						
Grade 2	121	119	119	118	117	116	116	115						
Grade 3	124	122	119	119	119	118	118	118						
Grade 4	108	109	109	106	106	106	107	107						
Grade 5	108	107	106	106	106	105	104	104						
TOTAL	661	662	661	655	653	650	651	650						
Kaposia														
Kindergarten	92	99	96	96	98	99	99	99						
Grade 1	105	98	97	94	94	94	94	94						
Grade 2	108	108	108	107	110	109	107	104						
Grade 3	97	97	95	90	91	90	91	91						
Grade 4	98	97	92	93	91	91	91	91						
Grade 5	108	101	100	98	98	97	97	97						
TOTAL	608	600	588	578	582	580	579	576						
Middle School														
Grade 6	236	237	234	229	231	232	231	232						
Grade 7	241	240	239	235	233	233	233	235						
Grade 8	264	258	257	252	253	253	255	255						
TOTAL	741	735	730	716	717	718	719	722						
High School														
Grade 9	245	251	251	250	244	246	246	246						
Grade 10	257	247	247	240	236	240	236	235						
Grade 11	227	221	220	221	217	215	216	214						
Grade 12	202	201	200	197	188	188	188	187						
TOTAL	931	920	918	908	885	889	886	882						
CLC														
Grade 9	0	0	0	0	0									
Grade 10	13	13	15	15	14	14	14	14						
Grade 11	9	12	10	9	9	9	9	8						
Grade 12	86	83	81	68	62	59	59	57						
TOTAL	108	108	106	92	85	82	82	79						
SSP Virtual														
			13	20	20	32	32	31						
TOTAL K-12	3049	3025	3016	2969	2942	2951	2949	2940						



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: Approval

Attachment: 2021-22 Calendar

Topic: 2021-22 Calendar Adjustment

Presenter(s): Superintendent Dave Webb

Background:

As we approach the upcoming holiday break, our administration recommends a change to the 2021-22 School Year Calendar. We specifically support an extension of winter break by turning Wednesday, December 22nd into a non-school day and holiday for most employees. As you are aware, several metro school districts are also adjusting their calendar to address a few ongoing issues that have continued to persist during the pandemic. These issues include:

Staffing Challenges: We continue to experience staffing challenges in many areas due to both the continuing pandemic and changing employment demographics. We know that prior to school calendar breaks, employee absences also increase and substitute employees' availability decreases. This year, we are seeing more exhaustion in our staff members as they work to cover shifts for employee absences and substitute shortages. We believe adjusting this day would show additional appreciation to our staff for the incredible work they have done to support keeping our schools open and serving students this fall.

Staff and Student Wellness: While our students and staff have both greatly appreciated being back in person this school year, the pandemic is still taking a toll on mental health and well being. We believe extending the holiday break will support students and staff by reducing stress with additional time.

Other important details about this recommendation:

- Our school calendar currently exceeds the state's required number of school days and hours for all schools. This change will not cause us to make up additional hours or days. We also want the board to be aware that approving any additional days may create the need for those days to be made up in alternative ways, later in the school year.

- For our families currently enrolled in School Age Care (“SAC”), we may be opening registration for fee-based, non-school day care on December 22nd. Capacity may also be limited due to available staffing for this unanticipated day. Current SAC families should look for communication about registration.
- After-school athletics and activities will vary. We are not currently seeing competitions on this date, however, our coaches and advisors will provide guidance regarding practices on this date.
- Although most employees previously assigned to work on December 22, 2021 will have a paid day off, employees required to work on December 22 (i.e. Kids Choice employees, some custodial employees) will work with their supervisor to have a paid day off in the future, prior to the end of the school year. Financially, we will still incur the regular costs associated with a regular school day

Finally, we greatly appreciate the amazing efforts of our staff managing through the ongoing pandemic. We also appreciate the patience and support of our families as we continue to manage through another challenging school year.

Recommendation:

Administration recommends an adjustment to the 2021-22 calendar by making Wednesday, December 22, 2021, a day off for students and staff.

Alternatives:













Do not adjust the calendar and direct administration with next steps.

South St Paul Schools

2021-2022

Revised Aug & Dec 2021

Academic Calendar Rvsd

-  Non-student Day
-  Holiday
-  Prof Development
-  Professional Time
-  Mixed Use
-  Finals (HS Only)
-  Begin/End Term
-  New Tchr Orientation
-  HS St-Fam Connect
-  EL/MS St-Fam Connect
-  Comp Time
-  Summer School

July 21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 21						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes

Summer School 2021

SEC 1: June 14 - July 1

SEC 2: July 12-29

ELEM: July 12 - Aug 5

K CAMP: Aug 9-12

New Tchr Orientation: Aug 23-27

Opening Days: Aug 30 - Sep 3

First Day: Sep 8

Last Day: June 8

Commencement: June 9

District Holidays:

July 2-5	Sept 6
Nov 25-26	Dec 24-27
Dec 31	Jan 17
Feb 21	May 30

Terms (Student Days):

ELEM & MS Semesters

Sem 1: 9/8 - 1/21 (81)

Sem 2: 1/24 - 6/8 (87)

HS/CLC Trimesters

Tri 1: 9/8 - 12/2 (55)

Tri 2: 12/6 - 3/10 (57)

Tri 3: 3/15 - 6/8 (56)

Summer School 2022

SEC 1: June 13-30

SEC 2: July 11-28

ELEM: Jul 11 - Aug 4

K CAMP: Aug 8-11

Calendars by Vertex42.com © 2007

September 21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 21						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 22						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 22						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 22						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2021-22 South St Paul Schools Academic Calendar RVSD

ELEM		SEC		2021-22 ACADEMIC CALENDAR - FINAL - RVSD (Aug & Dec 2021)	
				*Non-student day schedule: 7:30-3:30, unless otherwise noted	
July 2 & 5		District Holiday		Summer School / Targeted Services Sessions	
July 12-Aug 12		-----			
Aug 23-27		New Teacher Orientation			
Aug 30-Sep 3		Opening Days		Prof Dev (2.75), Prof Time (1.25), St-Fam Connections (1)	
				ELEM/Middle School (MS)	
				High School (HS)	
M	Sept 6	NO SCHOOL		District Holiday	
T	Sept 7	NO SCHOOL		Student-Family Connect	
W	Sept 8	School begins for:		All G1-5; All G6 & New-to-SSP G7-8	
Th	Sept 9			All K-G5 & G6-8	
M	Sept 13	PreK Begin		All G9 & New-to-SSP G10-12	
M	Oct 15	NO SCHOOL		All G9-12	
T	Oct 19	-----		Prof Dev	
	Oct 21-22	NO SCHOOL		Student-Family Connect (4-8 pm)	
Th	Nov 4	-----		Prof Dev	
Th	Nov 11	-----		Student-Family Connect (4-8 pm)	
F	Nov 12	NO SCHOOL		Student-Family Connect (4-8 pm)	
W	Nov 24	NO SCHOOL		Prof Dev	
	Nov 25-26	NO SCHOOL		St-Fam Connect COMP	
	Dec 1-2	-----		St-Fam Connect COMP	
Th	Dec 2	-----		District Holiday	
F	Dec 3	NO SCHOOL		Tri 1 FINALS	
M	Dec 6	-----		End Tri 1	
	Dec 22-31	NO SCHOOL		AM Prof Dev; PM St-Fam COMP	
	Dec 24, 27, 31	District Holiday		-----	
M	Jan 17	NO SCHOOL		Begin Tri 2	
Th	Jan 20	-----		Winter Break	
F	Jan 21	-----		District Holiday	
M	Jan 24	-----		St-Family Connect (3:30-6:30 pm)	
F	Jan 28	NO SCHOOL		End Sem 1	
M	Jan 31	NO SCHOOL		Begin Sem 2	
M	Feb 21	NO SCHOOL		Prof (Report Cards)	
	Mar 9-10	-----		AM Prof Dev; PM St-Fam COMP	
Th	Mar 10	-----		Prof Dev	
F	Mar 11	NO SCHOOL		St-Family Connect (4-8 pm)	
M	Mar 14	NO SCHOOL		Prof Dev	
T	Mar 15	-----		AM Prof (RCs); PM St-Fam COMP	
Th	Mar 17	-----		Prov Dev	
Th	Mar 24	-----		Begin Tri 3	
	Mar 28-Apr 1	NO SCHOOL		Student-Family Connect (4-8 pm)	
Th	Apr 28	-----		Student-Family Connect (4-8 pm)	
M	May 30	NO SCHOOL		Spring Break	
	June 8-9	-----		St-Family Connect (3:30-6:30 pm)	
Th	June 8	PK-G12 End		District Holiday	
Th	June 9	-----		Tri 3 FINALS	
F	June 9	NO SCHOOL		End Sem 2	
M	June 10	NO SCHOOL		End Tri 3	
	June 13-Aug 11	-----		Commencement	
				Prof (Report Cards)	
				St-Fam Connect COMP	
				St-Fam Connect COMP	
				Summer School / Targeted Services Sessions	

2021-22 Student Non-School Days Calendar

No school for students

Used for educators to engage in curriculum work, instructional delivery, assessment reporting, and communicating with parents

July 2021

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

September

S	M	T	W	TH	F	S
						4
5						11
12	Classes 13 begin Pre-K	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14		16
17	18	19	20			23
24	25	26	27	28	29	30
31						

November

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11		13
14	15	16	17	18	19	20
21	22	23				27
28	29	30				

December

S	M	T	W	TH	F	S
			1	2		4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21				25
26						

January 2022

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16		18	19	20	21	22
23	24	25	26	27		29
30						

February

27	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20		22	23	24	25	26
27	28					

March

S	M	T	W	TH	F	S
			1	2	3	4
6	7	8	9	10		12
13		15	16	17	18	19
20	21	22	23	24	25	26
27						

April

S	M	T	W	TH	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29		31				

June

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	Last day of classes			11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee of the Whole and Regular Business Items

Action Requested: Approval

Attachment: Resolution Designating Polling Places for the 2022 Elections

Topic: Polling Place Designation
Presenter(s): Superintendent Dave Webb
Background: Minnesota Statutes 204B.16, Subd 1, states that by December 31 of each year, the governing body of each municipality/school district and of each county with precincts, must designate by ordinance or resolution, a polling place for each election precinct. The polling places designated in the resolution are the polling places for the following calendar year.
Recommendation: Approve of the resolution designating polling places for the 2022 elections
Alternatives: N/A



Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was duly held in said school district on the 13th day of December 2021, at 6:00 p.m.

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION DESIGNATING POLLING PLACES FOR THE 2022 ELECTIONS

WHEREAS, Minnesota Statutes 204B.16, Subd. 1 requires the School District, by ordinance or resolution, to designate polling places for the upcoming year; and

WHEREAS, changes to the polling place locations may be made at least 90 days before the next election if one or more of the authorized polling places become unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

NOW, THEREFORE, BE IT RESOLVED, that the School Board for South St. Paul Public Schools, Special School District 6 hereby designates the following polling places for elections conducted in 2021:

Precinct 1:	St. John Vianney 789 17 th Avenue North	Precinct 2:	First Presbyterian Church 535 20 th Avenue North
Precinct 3:	Luther Memorial Church 315 15 th Avenue North	Precinct 4:	Dakota County Museum 130 3 rd Avenue North
Precinct 5:	Kaposia Education Center 1225 First Avenue South		

These polling places serve all territory in the South St. Paul School District and City of South St. Paul.

AND BE IT FURTHER RESOLVED that the School Board Clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution that becomes unavailable for use by the City;

AND BE IT FURTHER RESOLVED that the School Board Clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution when necessary to ensure a safe and secure location for voting:

AND BE IT FURTHER RESOLVED that the School District is directed to send a copy of this resolution and any subsequent polling place designations to the Dakota County Elections Office.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the resolution:

Whereupon this Resolution was declared duly passed and adopted this 13th day of December 2021.

Secretary-Clerk, School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee-of-the-Whole and Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair Linda Diaz

Background:

At the committee-of-the-whole and regular business meetings, the Board Chair will provide an overview of the listening session submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at City Hall (125 - 3rd Avenue North) beginning at 4:15 PM in the second floor conference room.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
 - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee-of-the-Whole

Action Requested: None at this time. Review only.

Attachment: 2022 School Board Meeting Schedule Draft
2021 School Board Committee Assignments

Topic: 2022 School Board Reorganization
Presenter(s): Linda Diaz
Background: <p>Per statute M.S. 123B.14, Subd. 1, the South St. Paul School Board is required to hold their yearly organizational meeting on the first Monday in January or as soon as practicable. The purpose of the reorganization meeting is to seat newly elected board members, select a chair, vice chair, clerk, and treasurer, set dates, times and locations for regular business meetings, and conduct other business.</p> <p>Attached you will find the 2021 school board committee assignments. We are providing these so board members can begin reflecting on which committees they are interested in for the upcoming 2022 calendar year. Also attached is the proposed 2022 board meeting calendar. Both items will be reviewed again and subsequently approved at the Monday, January 10, 2022, reorganization meeting.</p>
Recommendation: <p>None at this time. Review and discussion only.</p>
Alternatives: <p>N/A</p>



2022 School Board Schedule Committee-of-the-Whole and Regular Business Meetings

January 10
January 24

(no first meeting of the month in July)
July 25

February 14
February 28

August 8
August 22

March 14
March 28

September 12
September 26

April 11
April 25

October 10
October 24

May 9
May 23

November 14
November 28

June 13
June 27

December 12
(no second meeting of the month in December)

The South St. Paul School Board typically holds their committee-of-the-whole and regular business meetings on the second and fourth Monday of each month, except for July and December, where these meetings are only held once during those months.

Committee-of-the-Whole

The committee-of-the-whole is intended to provide space for School Board members to hear and discuss district business. The committee-of-the-whole meeting is open to the public and begins at 5:00 PM at City Hall (125 – 3rd Avenue North)

Regular Business Meeting

The regular business meeting is for School Board members to review and approve staffing and other official business. The regular meeting is open to the public and begins at 6:00 PM at City Hall (125 – 3rd Avenue North)



SOUTH ST. PAUL BOARD OF EDUCATION Committee Assignments

Chair –
Vice Chair –
Treasurer –
Clerk –

Committees	Description	2021	2022
Finance, Facilities, and Long Range Planning	Meets with the superintendent and Finance Director to discuss key finance items and budget planning. Meets to discuss various building and grounds items and/or planning projects for the District. No recurring schedule. Meet as needed	Chris Walker Wendy Felton Nikki Laliberte	
Policy	Review district policies and recommend necessary policy changes to the Board. Typically meets once per month.	Bill Arend John Raasch Monica Weber	
Public Relations/Community Engagement	Works with administration to engage community in various planning/projects for the District. No recurring schedule. Meet as needed	Nikki Laliberte Wendy Felton	
Superintendent/Executive	This committee has traditionally been represented by the Chair, Vice Chair and Treasurer. Organizes and prepares Superintendent evaluation and other executive business. No recurring schedule. Meet as needed	Chris Walker Linda Diaz Wendy Felton	

Liaison Assignments

Organizations	Description	2021	
AMSD (Association of Metropolitan School Districts)	Meets monthly with area board representatives, superintendents, and local legislators to discuss and advocate for student and district needs. Typically meets the first Friday of each month @ 7:30 AM	Monica Weber	
Central Square Community Center Advisory Board	Works in part with the City/School District appointees to oversee the management of the CSCC, to assess community needs, and evaluate program effectiveness. Typically meets the third Thursday, every other month, (January, March, May, August, and November) @ 6:00 PM	Nikki Laliberte	N/A
Community Education Advisory Committee	Works in part with the Community Education Director to assess community needs, programming, and evaluate program effectiveness. Typically meets the 2nd Tuesday of each month @ 4:15 PM	Linda Diaz	
Equity Alliance MN	A consortium of six school districts whose vision is to eliminate gaps in E-21 educational opportunity and achievement through collaborative learning and advocacy. *There is a small stipend for this position. Typically meets the third Wednesday of each month @ 5:30 PM	Linda Diaz John Raasch-Alternate	
Intermediate School Dist. 917	District 917 is an intermediate district, comprised of nine member districts throughout Dakota County, that serves special education, secondary technical, and DCALS (Dakota County Alternative Learning School) students. *There is a small stipend for this position. Typically meets on the first Tuesday of each month at 5:00 PM.	Wendy Felton	
MN State High School League	The School Board Chair attends official MSHSL meetings as needed.	Board Chair	
SSP Educational Foundation	Raises funds to provide an innovative source of public school funding to support enrichment initiatives, scholarships, research opportunities, training, intervention, and prevention strategies that extend beyond the normal classroom experience. Typically	Wendy Felton	

	meets the 2nd Wednesday of every month @ 6:00 PM		
SSP Open Foundation	Raises funds to support extra-curricular activities at SSP Secondary. Typically meets the 3rd Wednesday of every month @ 8:00 PM	John Raasch	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: December 13, 2021

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">• District 917• Association for Metropolitan School Districts (AMSD)• Community Education• SSP Educational Foundation• Equity Alliance MN• Finance, Facilities and Long-Range Planning• SSP Open Foundation• District Policy• District Community Engagement and Public Relations• District Superintendent/Executive
Recommendation: N/A
Alternatives: N/A