

Albany Area Schools

Albany, Minnesota 56307

Administration Office Telephone 320/845-2171 – FAX 320/845-4017

REORGANIZATIONAL SCHOOL BOARD MEETING

Albany Area Schools – ISD #745

January 8, 2020, 7:00 PM

District Board Room

A G E N D A

1. Call to Order
2. Roll Call
3. Agenda -- Additions and Deletions
4. Organization of 2020 Board of Education
 4. 1. Election of Officers

Acting Chair will ask for nominations for chair and repeat the call for nominations twice after the initial call. NOTE: If only one name is entered into nominations for a position the chair may declare the office filled by acclamation. IE. "Jane Smith is the only candidate nominated for the office of _____, and I hereby declare her elected by acclamation and direct the acting clerk to so record in the minutes."
 4. 1. 1. Chairperson
Call for nominations for Chair (No second needed)
 4. 1. 2. Vice-Chairperson
Repeat for Vice-Chair
 4. 1. 3. Clerk
Repeat for Clerk
 4. 1. 4. Treasurer
Repeat for Treasurer
4. 2. Establish Remuneration of Board Members

Motioned by _____ Seconded by _____ to set the annual board compensation as follows: Regular, Special and Committee Meetings \$_____. Chair \$_____. Clerk \$_____. Treasurer \$_____. Workshops/Conferences (1/2 day or less) \$_____ (Full Day) \$_____.

NOTE: Current rates \$50 per meeting, \$350 Chair, \$300 Clerk, \$200 Treasurer, Workshops/Conferences of 1/2 day or less \$50, full day \$100.
4. 3. Establish Board Meeting Dates

Motioned by _____ Seconded by _____ to hold Regular Board Meetings for 2019 on second Wednesday of the month and, fourth Wednesday of the month for work sessions or special meetings when necessary unless

changed by the School Board for good and sufficient reason. The time of each regular meeting shall be 7:00 p.m. and the time for each work session shall be 6:00 p.m.

4. 4. Authorize Bank Depositories

Motioned by _____ Seconded by _____ to authorize the following bank depositories:

- Stearns Bank
- Central Minnesota Credit Union - Albany Branch
- American Heritage Bank
- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Financial Network "MN Trust"

4. 5. Authorize Official Signatures

Motioned by _____ Seconded by _____ to designate the Board Chairperson _____, Board Clerk _____, Superintendent _____ and Business Manager _____ as authorized signatories for the district.

4. 6. Select Official Newspaper

Motioned by _____ Seconded by _____ to designate the Enterprise as official newspaper of the school district

4. 7. Select School District Attorney and Identify Who May Contact Attorney on behalf of the District

Motioned by _____ Seconded by _____ to retain the firm of Jovanovich, Kadlec & Athmann as legal counsel for the district and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

4. 8. Select School District Auditor

Motioned by _____ Seconded by _____ to continue with the firm of Schlenner-Wenner for audit services.

4. 9. Authorize Business Manager and Superintendent to Invest Excess Funds

Motioned by _____ Seconded by _____ to authorize the business manager and superintendent to invest excess funds on behalf of the school district.

4. 10. Authorize Business Manager and Superintendent to Make Electronic Fund transfers

Motioned by _____ Seconded by _____ to authorize the business manager and superintendent to make electronic fund transfers.

4. 11. Authorize Superintendent to Expend Funds within Budget Guidelines

Motioned by _____ Seconded by _____ to authorize the superintendent to expend funds within budget guidelines.

4. 12. Appoint Board Committee Members

4. 12. 1. Finance & Facilities

- 4. 12. 2. Teaching & Learning
- 4. 12. 3. Policy & Student Functions
- 4. 12. 4. Community Engagements
- 4. 12. 5. Human Resources
- 4. 12. 6. Minnesota State High School League
- 4. 12. 7. CMETS
- 4. 12. 8. WCED
- 4. 12. 9. Stearns County Collaborative
- 4. 12. 10. Meet & Confer
- 5. Public Forum
- 6. Consent Agenda
- 7. Superintendent Report
- 8. Adjournment

Note: Items may be added to the agenda which have an immediate effect on the operation of the school district. An effort will be made to keep additions to a minimum.

Matt Kreuzer, Clerk