

**ROCORI SCHOOL DISTRICT 750**  
**Regular School Board Meeting**  
**Monday, May 20, 2019 @ 6:30 PM**  
**Location: ROCORI BOARD ROOM (DISTRICT OFFICE SITE)**

**AGENDA**

**1. CALL TO ORDER**

Bohnsack, Habben, Hesse, Humbert, Schurman, and Wesenberg.

Student Members: Emily Haus.

Presenter: Habben, Board Chair

Time: 6:30 PM

**2. PLEDGE OF ALLEGIANCE**

The School Board Chair will lead the board and attendees in the Pledge of Allegiance.

Presenter: Habben, Board Chair

Time: 6:32 PM

**3. APPROVAL OF AGENDA**

Board action to approve the agenda for the meeting is expected.

Presenter: Habben, Board Chair

Time: 6:34 PM

**4. CELEBRATION OF EXCELLENCE**

This agenda item is intended to be a formal opportunity for the School Board and its members to recognize and celebrate success within the ROCORI School District. Most of the recognition comes in the form of ROCORI Proud presentations although the recognition is not limited to that format.

Time: 6:36 PM

**A. Speech Team State Competition**

Jaden Philippi and Zoe Larson competed in state competition in Speech.

**5. COMMENTS AND REQUESTS FROM VISITORS**

The agenda is open to visitors of the meeting to offer comments to and/or requests of the school board. The comments and requests should follow the adopted district guidelines which are printed and available at the meeting. As a general rule, items introduced in the opportunity for comments and requests do not receive action from the School Board, but are taken under advisement or consideration for future action.

Time: 6:40 PM

**6. QCOMP PRESENTATION**

Members of the PLAT Committee will be present to share information on QComp and how the year went.

No formal action is required.

**7. CONSENT ITEMS**

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

Presenter: Habben, Board Chair

Time: 6:45 PM

**A. APPROVAL OF MINUTES**

The minutes from the Regular and Work Session meetings of April 22, 2019 are included in the exhibits.

Recommend approval of the minutes from the meetings.

#### B. TREASURER REPORT

Board Treasurer Jason Wesenberg will have reviewed financial information for the board. This information is included in the Treasurer's Report.

Approval of Treasurer's Report is recommended.

#### C. APPROVAL OF BILLS

Treasurer Wesenberg will have been at the school site to review bills, ask questions, and confirm information prior to the meeting.

Recommendation is to approve bill payment subject to any adjustments or direction offered by the Treasurer.

#### D. EMPLOYMENT

Principal Skanson has submitted a proposal for an additional Kindergarten position for the 2019-2020 school year to accommodate the number of students enrolled.

Principal Jenson has submitted a recommendation for an increase in assignment for Renee Bacon, Business Teacher at the Secondary Schools, for the 2019-2020 school year. Ms. Bacon would increase from a .92 FTE to a 1.0 FTE. Principal Jenson has also submitted a recommendation for Jacob Zetah to fill the 1.0 FTE Chemistry position for the 2019-2020 school year.

Assistant Principal Nelson has submitted a recommendation to increase the assignment for Marlys Pennertz, Math teacher at the Secondary School, to a .70 FTE. This is an increase of .03 FTE.

Director of Community Education Hillman has submitted a recommendation for Heidi Willenbring as a ChildCare Assistant for the summer of 2019.

Principal Jenson has submitted a recommendation for Tamara Berger as a 1.0 FTE Ag Teacher for the 2019-2020 school year.

Recommend approval of the assignment as outlined.

#### E. RESIGNATIONS

Mary Holmberg, Principal at Richmond Elementary School has submitted a letter of resignation effective June 30, 2019.

Mary Theis, Paraprofessional at Cold Spring Elementary School has submitted a letter of resignation for retirement purposes effective September 18, 2019.

Tom Petroski, Academic Achievement Teacher at Cold Spring Elementary, has submitted a letter of resignation for retirement purposes effective October 21, 2019.

Jessie Schade, Paraprofessional at ROCORI Secondary Schools, has submitted a letter of resignation effective May 31, 2019.

Kim Emons has submitted a letter of resignation from her cleaning position at Richmond Elementary effective at the end of the 2018-2019 school year.

Mary Ann Hennen, Head Cook at Cold Spring Elementary has submitted a letter of resignation for retirement purposes effective May 31, 2019.

Peter Nierengarten, Groundskeeper for the District, has submitted a letter of resignation effective May 29, 2019.

Recommendation: Accept letter of resignation with thanks for years of service.

#### F. LEAVE OF ABSENCE

Kayla Youngblom, Academic Programs Assistant, has submitted a request for a leave of absence starting approximately August 19, 2019 and continuing to approximately mid November.

Brianna Cardinal, Teacher at Cold Spring Elementary, has submitted a request for a leave of absence starting at the beginning of the 2019-2020 school year and continuing until approximately November 25, 2019.

Recommendation: Approve the request for a leave of absence as outlined.

#### G. POLICY

The following policies have been reviewed with little or no changes and are being brought forward for a single reading:

#4-18 Extracurricular Transportation

#4-19 Video Recording on School Buses

#4-21 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

#4-22 Disposition of Obsolete Equipment and Material

Policy #4-10 is being presented for a single reading once again. Community Ed Director Hillman shared a couple changes that align more with the practices of the Community Ed department.

Recommendation: Approve the policies as outlined.

#### H. TENNIS COURT QUOTES

The tennis courts will be resurfaced this summer and funded through the Long Term Facilities Maintenance Plan (LTFM). The district received two quotes for the resurfacing. One from C & H Sport Surfaces, Inc in the amount of \$33,950 and one from Surface Pro in the amount of \$39,890.

Recommendation: Approve and accept the low quote from C & H Sport Surface, Inc in the amount of \$33,950.

#### I. WINDOW QUOTES

Secondary B-Wing East Side window replacement will occur this summer with funding through the Long-Term Facilities Maintenance plan. 2 quotes were received for the furnish and installation: Heartland Glass - \$67,237 and Brin Contract Glazing - \$71,681.

Recommendation: Approve and accept low quote from Heartland Glass.

#### J. VOLUNTARY REDUCTION

Michelle Mehr has submitted a letter for a voluntary reduction in hours for the 2019-2020 school year. Michelle will go from 32 hours per week to 30 hours per week.

Julie Braegelmann, Early Childhood Special Education Teacher has submitted a letter requesting a voluntary reduction from a 1.0 FTE to a .722 FTE for the 2019-2020 school year.

Recommendation: Accept the request for voluntary reduction as presented.

**K. CHILDCARE TERMS AND CONDITIONS OF EMPLOYMENT**

The previous Kid Care terms and conditions of employment have been expanded to include the new Spartan Spot employees as of July 1, 2019. Employees will work under the previous contract terms and conditions through June 30, 2019. The Child Care Terms and Conditions of Employment has been reviewed and approved by the Negotiations Committee.

Recommendations: Approve the Terms and Conditions of Employment.

**8. ACTION ITEMS**

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

Time: 6:50 PM

**A. APPROVAL OF PAYMENT TO COLD SPRING BAKERY**

Approve check #101431 in the amount of \$29.45.

**B. RADON TESTING**

Director of Buildings and Grounds Neisinger was present to share the results of the radon testing that was done in the district. The Board is asked to acknowledge that they received the results for us to be in compliance.

Recommendation: Acknowledge receipt of the results of the radon testing conducted in the district.

**C. REMOVAL AND SALE OF WRESTLING ROOM WALL MATS**

The district is removing some wrestling room wall mats that do not meet Fire Marshal code and are replacing them with mats that do meet code. The district is requesting approval to dispose of or sell the mats within legal guidelines.

Recommendation: Approve the disposal or sale of the wrestling room mats

**D. RESOLUTION AWARDING THE SALE, DETERMINING THE FORM AND DETAILS, AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION FACILITIES MAINTENANCE AND TAX ABATEMENT BONDS, SERIES 2019A**

Representatives from Ehlers will provide the results of the sale of the GO Facilities Maintenance and Tax Abatement Bonds, Series 2019A.

Recommendation: Approve the Resolution authorizing the sale of the bonds.

**9. DISCUSSION ITEMS**

Discussion items receive individual attention because of the nature of the issues and the need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the item is required. Discussion items will typically return to the agenda at a future point for more specific action.

Time: 7:15 PM

**A. POLICY**

Policy #4-20 Transportation Drivers and Vehicles is being presented for a first reading.

The following policies are being presented for a second reading:

#4-2 Fund Raising Policy

Fund Raising Application

#4-8 Electronic Transfers

No formal action is required.

## 10. **ADMINISTRATIVE AND BOARD REPORTS**

Time: 7:45 PM

### A. BUDGET COMPARISON REPORT

The business office provides an update of district expenditures and revenues through the Budget Comparison Report. The report is intended to provide a financial picture of the district in a couple ways. One is to compare current year expenditures to the previous year. The second is to simply give a report on the current financial status. In addition to the report, special items of note are highlighted in the explanations offered. This report does not require formal action but is provided as an informational item.

### B. SUPERINTENDENT REPORT

#### 1. ENROLLMENT

#### 2. TRANSPORTATION

Superintendent Kelvington will share a report on the transportation in the district.

#### 3. SRO CONTRACT

Mr Kelvington will review the contract between the School District and the City of Cold Spring for the School Resource Officer services. No formal action is required at this time but will come back for formal approval at a future meeting.

#### 4. COMMUNITY WIDE SURVEY UPDATE

### C. BOARD COMMITTEE AND REPRESENTATIVE REPORTS

Board members will report on activities within their portfolio of committee and representative assignments.

## 11. **UPCOMING EVENTS AND ACTIVITIES**

A calendar of upcoming issues of concern to the school board is included as part of the agenda.

Time: 8:00 PM

## 12. **ADJOURN**

Time: 8:05 PM

Mission: *Making a difference today to create a better tomorrow*  
*Caring Learning Giving*