

ROCORI SCHOOL DISTRICT 750
Regular School Board Meeting
Monday, June 25, 2018 @ 6:30 PM
Location: ROCORI BOARD ROOM (DISTRICT OFFICE SITE)

AGENDA

1. CALL TO ORDER

Demuth, Habben, Hesse, Humbert, Schurman, and Wesenberg.

Student Members:

Presenter: Habben, Board Chair

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

The School Board Chair will lead the board and attendees in the Pledge of Allegiance.

Presenter: Habben, Board Chair

Time: 6:32 PM

3. APPROVAL OF AGENDA

Board action to approve the agenda for the meeting is expected.

Presenter: Habben, Board Chair

Time: 6:34 PM

4. COMMENTS AND REQUESTS FROM VISITORS

The agenda is open to visitors of the meeting to offer comments to and/or requests of the school board. The comments and requests should follow the adopted district guidelines which are printed and available at the meeting. As a general rule, items introduced in the opportunity for comments and requests do not receive action from the School Board, but are taken under advisement or consideration for future action.

Time: 6:36 PM

5. CONSENT ITEMS

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

Presenter: Habben, Board Chair

Time: 6:40 PM

A. APPROVAL OF MINUTES

The minutes from the Regular meeting of June 11, 2018 are included in the exhibits.

Recommend approval of the minutes from the meetings.

B. TREASURER REPORT

Board Treasurer Jason Wesenberg will have reviewed financial information for the board. This information is included in the Treasurer's Report.

Approval of Treasurer's Report is recommended.

C. APPROVAL OF BILLS

Treasurer Wesenberg will have been at the school site to review bills, ask questions, and confirm information prior to the meeting.

Recommendation is to approve bill payment subject to any adjustments or direction offered by the Treasurer.

D. EMPLOYMENT

the PLAT Committee and Superintendent are recommending Josh Austad as an Instructional Coach for the 2018-2019 school year. This would be to replace the position vacated by Mike Rowe.

Mary Holmberg, Principal of Richmond Elementary, is recommending Jessica Elias as the 2nd grade teacher at Richmond Elementary for the 2018-2019 school year. This would be to replace the position vacated by Kim Marschel.

Assistant Principal Guetter is recommending Leah Apel and Alexa Lanz as Paraprofessionals at the secondary school for 6.5 hours per day for the 2018-2019 school year. This would be a recall for each of these employees after a probationary reduction.

Assistant Principal Nelson is recommending Mitchell Geislinger as a Social Studies teacher in the Middles school for the 2018-2019 school year. This would be to replace Josh Austad.

Recommend approval of the assignment as outlined.

E. SCHOOL BOARD MEETING CALENDAR

The school board meeting calendar for the 2018-2019 school year is included in the attachment for adoption.

Recommend adoption of the school board meeting calendar for the 2018-2019 school year.

F. EMPLOYMENT AGREEMENTS

These agreements are for our part time employees generally hired for summer activities. Pay rates are based on minimum wage requirements and program needs. The July 1, 2018 pay rates are attached for your approval and the August 1, 2016 are attached for comparison purposes. The Director of Community Education and the Director of Business Services are recommending approval of the updated pay rates.

The Kid Care Employee agreement is attached for your approval of changes. The pay rates are based on market comparisons and the program fees. The Director of Community Education and the Director of Business Services are recommending approval of the updated agreement.

G. MEMBERSHIP

The School District is a member in long standing with Resource Training and Solutions, the regional educational services cooperative unit, Schools For Equity in Education (SEE), Minnesota School Board Association (MSBA) and the Minnesota State High School League (MSHSL). The invoice for renewal of each of the memberships has been received along with a description of services the district receives or in which the district engages. The district should continue membership during the 2018-2019 school year.

Recommend approval of Resource Training and Solutions, Schools For Equity in Education (SEE), and Minnesota School Board Association (MSBA), and the Minnesota State High School League (MSHSL) memberships for FY19.

H. LONG TERM FACILITY MAINTENANCE PLAN

The Long Term Facilities Maintenance plan revenue and expenditure projections and the statement of assurances are attached. These are a summary of the detail presented at the May 21st meeting. MDE requires the district to approve these annually.

6. ACTION ITEMS

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

Time: 6:45 PM

A. APPROVAL OF PAYMENT TO COLD SPRING BAKERY

Check #98829 in the amount of \$194.92

Time: 2 minutes

B. APPROVAL OF PAYMENT TO BSN SPORTS, INC

Check #98819 in the amount of \$12,774.24.

Time: 2 minutes

C. RESOLUTION ESTABLISHING FILING DATES

Part of the election timelines has the district passing a resolution establishing the candidate filing dates based on the dates set by the MN Secretary of State. The district is required to publish notice of the filing dates for two weeks with the last date possible being July 17, 2018.

Recommend approval of the resolution to establish candidate filing dates as presented.

D. FY19 BUDGET

The FY19 preliminary budget was presented at the June 11, 2018 meeting. The budget is brought back for final approval at this meeting and must be approved before June 30, 2018.

Recommend approval of the FY19 budget as presented.

E. EMPLOYMENT CHANGE

The Director of Community Education is recommending the Early Childhood Coordinator position be moved into the Program Manager employment agreement. This position was previously included in the teacher master agreement however, given the supervision and evaluation duties of the position, it is more appropriate under the Program Manager agreement. The negotiation committee has reviewed and there will be discussion of the request for the 2018-2019 school year.

Recommend approval.

F. HEALTH INSURANCE

The school district obtained bids for our October 1, 2018 group health insurance plan renewal. The bids have been vetted by our insurance committee and they are recommending approval of the MEDICA proposal. Attached are the cost comparisons to our current plans and our renewal at 10/01/2018.

Recommend approval of MEDICA as the district health insurance carrier as of 10/01/2018.

7. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and the need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the item is required. Discussion items will typically return to the agenda at a future point for more specific action.

Time: 7:30 PM

8. ADMINISTRATIVE AND BOARD REPORTS

Time: 7:35 PM

A. ADMINISTRATIVE REPORTS

Administrative reports are requested of each administrator for update purposes. For the second meeting, the reports are offered by the Business Cabinet members. The Business Cabinet includes the Director of Business Services, Buildings and Grounds Director, Technology Director, Community Education Director, Food Service Director, and Activities Director.

B. BUDGET COMPARISON REPORT

The business office provides an update of district expenditures and revenues through the Budget Comparison Report. The report is intended to provide a financial picture of the district in a couple ways. One is to compare current year expenditures to the previous year. The second is to simply give a report on the current financial status. In addition to the report, special items of note are highlighted in the explanations offered. This report does not require formal action but is provided as an informational item.

C. SUPERINTENDENT REPORT

The Superintendent is expected to have a report for the board regarding district activities and information.

D. BOARD COMMITTEE AND REPRESENTATIVE REPORTS

Board members will report on activities within their portfolio of committee and representative assignments.

1. COMMUNITY FEEDBACK

9. UPCOMING EVENTS AND ACTIVITIES

A calendar of upcoming issues of concern to the school board is included as part of the agenda.

Time: 8:00 PM

10. ADJOURN

Time: 8:05 PM

Mission: *Making a difference today to create a better tomorrow*
Caring Learning Giving