



**PARENT-TEACHER ADVISORY/BEHAVIORAL INTERVENTIONS BOARD COMMITTEE
MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
Room 103-104
100 South Brainard Avenue
La Grange, Illinois 60525
Thursday, November 9, 2023 - 7:00 AM**

AGENDA

I. WELCOME and INTRODUCTIONS

II. PUBLIC PARTICIPATION

III. ITEMS FOR DISCUSSION

- A. Review of the Restraint Time Out Committee
- B. Code of Conduct Revision

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IV. PUBLIC PARTICIPATION

V. ADJOURNMENT

BY ORDER OF
DAWN AUBERT
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

There will be parking available on the 100 and 200 blocks of Blackstone and Sunset Avenues for this meeting.

LYONS TOWNSHIP HIGH SCHOOL



LESLIE C. OWENS, PH.D. Director of Student Services
District Office 100 S. Brainard Avenue LaGrange, IL 60525

To: Board of Education
Dr. Brian Waterman, Superintendent

From: Dr. Leslie C. Owens, Director of Student Services

Date: 11/2/2023

Re: Parent-Teacher Advisory/Behavioral Interventions Board Committee

On November 9, 2023, the Parent-Teacher Advisory/Behavioral Interventions Board Committee (PTABIC) will review the district's Restraint Time Out Reduction Plan as well as to begin discussing a revision to the current Code of Conduct – both plans are attached. The committee is comprised of two members of the Board of Education, District 204 Administrators and Staff, and four parents/guardians and community members. *Per School Code, the district must, establish and maintain a parent-teacher advisory committee to develop with the school board or governing body of a charter school policy guidelines on pupil discipline, including school searches and bullying prevention as set forth in [School] Code.*

Currently, District 204 does not utilize Restraint or Time Out as behavioral interventions. The current plan notes that the district's goal is to maintain zero instances of RTO. An RTO oversight committee, comprised of district staff members meets quarterly to review the goal, relevant discipline practices, and necessary professional learning/training/support to maintain this goal.

Michelle Todd, District 204 attorney from Hodges Loizzi, will be in attendance to assist in guiding the Code of Conduct revision with relevant legal, school code, and board policy obligations.

Recommended Action

None at this time

Physical Restraint, Time Out, and Isolated Time Out Progress Report and Reduction Plan Template

This template is an example to assist in guiding the development of the district RTO Reduction Progress Report and Plan. An entity may choose to utilize another template/format. The progress report and plan shall be submitted to rtoreductionplan@isbe.net by July 1, 2023.

Progress Report:

Please review and report your district's physical restraint, time out, and isolated time out (RTO) data related to school year 2022-23:

How has your district's school year 2022-23 RTO Reduction Plan supported improvements?

What targeted areas for RTO reduction were not as successful (if any)? Please describe any factors that contributed to the unexpected results from your previous RTO Reduction Plan.

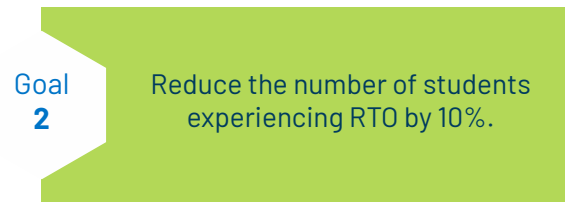


Reduction Plan Template

List the names and titles of members of your district restraint and time out oversight team:

List dates of oversight team meetings:

Goal Development: The plan's objective shall be centered around at least three reduction goals. The two required goals for every district are:



The plan shall include at least one goal selected by the district from the list of optional goals based upon district data. Select at least one of the following:

- Reduce the number of K-2 students experiencing RTO by 25%.
- Reduce the number of students of color experiencing RTO by 25%.
- Reduce the number of students experiencing five-plus instances of RTO in a 30-day period by 25%.
- Reduce the number of male students experiencing RTO by 25%.
- Reduce the number of incidents of RTO for students with autism by 25%.
- Reduce the number of students with an emotional disability experiencing RTO by 25%.
- Reduce the number of students with Individualized Education Programs (IEPs) experiencing RTO by 25%.

Required Components	Action Item	Steps to Complete Action Item	Timeline	Responsible Party
<p>Provide details of a plan to support a vision for cultural change that reinforces the following:</p> <p>A) Explain how the entity plans to adopt and utilize positive behavioral interventions and support rather than physical restraint, time out, and isolated time out;</p>				
<p>B) Identify effective ways/best practices to deescalate situations to avoid physical restraint, time out, and isolated time out;</p>				
<p>C) Describe how the entity will utilize crisis intervention techniques as an alternative to physical restraint, time out, and isolated time out; and</p>				
<p>D) Describe the entity's plan to utilize debriefing meetings to reassess what occurred and why it occurred and to think through ways to prevent use of intervention the next time.</p>				

Required Components	Action Item	Steps to Complete Action Item	Timeline	Responsible Party
<p>E) Include action step(s) that describe procedures to ensure that appropriate school personnel are fully informed of the student’s history, including any history of physical or sexual abuse, and other relevant medical/mental health information. Such disclosures of student information must be consistent with federal and state laws and rules governing student confidentiality and privacy rights.</p>				
<p>F) Identify steps to develop individualized student plans as required by PA 102-0339. Plans should be separate and apart from a student IEP or 504 Plan.</p>				
<p>G) Describe how the information will be made available to parents for review.</p>				
<p>H) Describe a modification process (as necessary) to satisfy aforementioned goals.</p>				

STUDENT ACTIVITIES CODE OF CONDUCT

PURPOSE: Participating in student activities is considered an extension of, but separate from, the regular high school program. While the regular curricular program is a right afforded to each student, participation in the extracurricular program is a privilege and as such carries certain expectations beyond those found in the normal classroom situation. The goals of the activity's programs are to give students direction in developing healthful living habits, discipline, leadership, teamwork, and respect for rules and regulations. It is to these ends that a student activity code is established for young people taking part in the student activity programs. The students must agree to abide by the following expectations for all four years at Lyons Township High School. **The consequences listed below for ALCOHOL, STEROIDS, DRUGS, CONTROLLED SUBSTANCES and TOBACCO are cumulative during the student's four-year career. The consequences for other school offenses will be dealt with on an annual basis and do not carry over from one school year to the next.**

EXPECTATIONS – Each activity may establish approved additional expectations.

- A. Regularly attend school, practice and events. Participants are expected to attend school on the day of the activity. B. Attend a Co-Curricular meeting as a freshman or first year of co-curricular participation.
- C. The IHSA requires a student to pass at least 25 credit hours (5 classes) the semester prior to participation and maintain passing grades in 25 credit hours (5 classes) while involved in IHSA activities.
- D. Students must travel on school arranged transportation for all events away from Lyons Township High School. E. Students must be responsible for all equipment and/or clothing issued for activity and the return of such at the end of the activity.
- F. Students should attend all Awards Nights.
- G. Students should carry the school ID card at all times.
- H. Students should submit an annual physical for participation in athletic activities.
- I. Students must adhere to the Board policy, all rules set forth in the student handbook, and display conduct becoming a District 204 representative, including after school, on days when school is not in session, whether on or off school property, and in public communications posted on social media sites. (school consequences supersede the student activities code of conduct when the violation carries a stiffer penalty.)

ALCOHOL, STEROIDS, AND CONTROLLED SUBSTANCES	TOBACCO	CONDUCT BECOMING A DISTRICT 204 REPRESENTATIVE
<p>Expectation: Students will not use or attend parties where there is underage drinking of alcohol, steroids and/or controlled substances seven days a week, twelve months a year, whether or not school is in session for all four years at LT.</p> <p>Consequences: <i>First offense</i> – suspension from all activities for ten percent of the competitive season or two events, whichever is less, with the student expected to participate in all practices and attend all contests during that time. The student must attend a school approved chemical education program. <i>Second offense</i> – loss of extra curricular opportunities for one year. If the student agrees to an assessment at a school approved program, at the parent's expense, and follows the program recommendations he will be suspended for a total of six weeks of the competitive season. The student must participate in all practices and attend all contests during the time they are serving their consequence. This could result in the consequence being served over two seasons. <i>Third offense</i> – loss of extracurricular opportunities for one calendar year from the date of the infraction, which would include all practices. <i>Fourth offense</i> – termination of all extracurricular opportunities for the remainder of their high school career.</p>	<p>Expectation: Students will not use or possess smoking tobacco and/or smokeless tobacco products seven days a week, twelve months a year, whether or not school is in session for all four years at LT.</p> <p>Consequences: <i>First offense</i> – suspension from all activities for ten percent of the competitive season or two events, whichever is less, with the student expected to participate in all practices and attend all contests during that time. <i>Second offense</i> – loss of extra curricular opportunities for one year. If the student agrees to an assessment at a school approved program, at the parent's expense, and follows the program recommendations he will be suspended for a total of six weeks of the competitive season. The student must participate in all practices and attend all contests during the time they are serving their consequence. This could result in the consequence being served over two seasons. <i>Third offense</i> – loss of extracurricular opportunities for one calendar year from the date of the infraction, which would include all practices. <i>Fourth offense</i> – termination of all extracurricular opportunities for the remainder of their high school career.</p>	<p>Expectation: Students will adhere to all school rules and display conduct becoming a District 204 representative including but not limited to, those identified in 7:240-conduct code for participants in extracurricular activities and 7:190-student behavior. This includes after school, on days when school is not in session, whether on or off school property, and in public communications posted on social media sites. Failure to abide by relevant board policy and/or student conduct expectations as set forth in this handbook may subject a student to discipline, including but not limited to, the following: Consequences: <i>First offense</i> – suspension from all activities for ten percent of the competitive season or two events, whichever is less, with the student expected to participate in all practices and attend all contests during that time. <i>Second offense</i> – suspension for a total of six weeks of the season that could result in the consequence being served over two seasons. The participant must participate in all practices and attend all contests during the time they are serving the consequence. <i>Third offense</i> – loss of extracurricular opportunities for one calendar year from the date of the infraction, which would include all practices. <i>Fourth offense</i> – termination of all extracurricular opportunities for the remainder of their high school career.</p>

APPEAL PROCESS – The coach/sponsor is charged with the responsibility of enforcing the consequences in the Student Activities Code. The expectation is that, except in unusual cases, the stated consequences will be applied. The consequences may be appealed to the Principal or their designee.