COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
Reber Center
100 South Brainard Avenue
La Grange, Illinois 60525
Monday, June 13, 2022 - 6:30 PM

A G E N D A

Pursuant to Board Policy 8:30, individuals attending LTHS District #204 Board of Education meetings are expected to conduct themselves with respect and civility. Individuals shall not use vulgar or obscene language, or impede, delay, disrupt, or interfere with a Board meeting. In the event individuals do not adhere to the policy, they will receive one warning. If the behavior continues, they will be notified that they are in violation of trespassing and will be asked to leave school property. If the behavior occurs again, they will be notified that they are in violation of trespassing and will be asked to leave the property. Failure to comply immediately and cooperatively with a directive to leave will result in the involvement of law enforcement officials.

I. CALL TO ORDER

II. COMMUNICATIONS - Public Comment

The Board welcomes and encourages public comment at regularly scheduled board meetings. If you have a suggestion, question, concern or comment, please submit the blue communication form online by 4:30 p.m. the day of the Board meeting and it will be read into the record during the "Communications" portion of the meeting. Or you may submit the form in person before the meeting begins and you will be called upon to address the Board during public comment. Please limit comments to no more than three (3) minutes. Online forms submitted after 4:30 p.m. will be forwarded to the next month's meeting.

While the Board appreciates your participation, please understand that we cannot actively engage in dialogue during public comment. We take all matters seriously and if there is a specific question or comment that requires follow up, the appropriate Board or Administration contact will provide a response to you within two weeks or less.

III. STRATEGIC PLAN

A. ACTION

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IV. CURRICULUM

A. 2022-2023 Grading Practices Adjustments (S. Eggerding) 38
B. LTHS District 204 Consolidated District Plan (S. Eggerding) 41
C. DuPage Area Occupational Education System (DAOES) Intergovernmental Agreement (First Reading) (B. Waterman) 105

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IX. **PUBLIC COMMENT**

X. **ADJOURNMENT**

BY ORDER OF
KARI DILLON
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

LYONS TOWNSHIP HIGH SCHOOL

BRIAN P. WATERMAN, SUPERINTENDENT

bwaterman@lths.net

708-579-6451

North Campus
100 S. Brainard Ave.
LaGrange, IL 60525

South Campus
4900 S. Willow Springs Rd.
Western Springs, IL 60558

TO: District #204 Board of Education

FROM: Dr. Brian Waterman, Superintendent

DATE: Monday, June 13, 2022

RE: Adoption of LTHS Strategic Plan

Lyons Township High School District #204 launched *InspireLT,* stakeholder-engaged strategic planning process, in January, 2022. Throughout the last 5 months, we have partnered with our school community and the Consortium for Educational Change (CEC) to answer three critical questions:

- ✓ Where are we?
- ✓ Where do we want to be?
- ✓ How do we get from where we are to where we want to be?

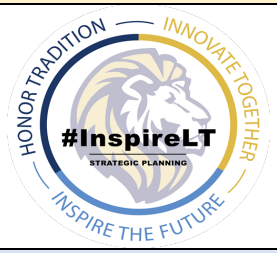
Through in-person full-day retreats, administration of surveys, and focus group feedback, the *InspireLT* Team worked collaboratively to identify our school community's strengths, weaknesses, opportunities and threats (SWOT), then utilized that information to develop a draft version of a long-term, comprehensive strategic plan. This is, of course, the culmination of their work and is the completion of the first step in our strategic planning effort. This initial step has resulted in the development of a one-page (front/back) document that articulates our mission, vision, motto, portraits (graduate, adult, and system), core values, goals, aligned strategies, and key performance indicators. All materials, data, and information that was utilized throughout the strategic planning process can be accessed by visiting the *InspireLT* website at www.lths.net/strategicplan.

We are excited to share this final version of LT's Strategic Plan with our Board of Education for consideration and adoption.

Recommendation

I recommend that the Board approve the attached Lyons Township High School District #204 Strategic Plan.

Lyons Township High School District #204

Mission		Motto
Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life.		***Vita Plena:*** ***The quest for a fulfilling life.*** ***Excellence, Innovation, Empowerment***

Vision

All students graduate prepared for life, career, and college success.

Graduate Portrait	Adult Portrait	System Portrait
An LT graduate is: ● life, career and college ready. ● empowered and self-sufficient. ● a critical thinker and problem-solver. ● an effective communicator and collaborator. ● adaptable and resilient. ● culturally competent, inclusive and empathetic. ● personally responsible.	**An LT employee is:** ● passionate about teaching and learning. ● ethical and trustworthy. ● prepared and professional. ● an engaged collaborator and effective communicator. ● respectful of students, families and one another. ● culturally competent, inclusive and empathetic. ● an innovator fostering continuous improvement. ● individually and collectively responsible.	**LTHS District 204 will:** ● put students first. ● value and support its staff. ● ensure clear purpose and focus. ● value collaboration, shared decision-making and continuous improvement. ● provide clear communication and value voice and feedback. ● promote consistent policies, procedure and practices ● value equity, diversity, belonging and a sense of community. ● responsibly allocate resources.

Core Values

● Excellence through Continuous Improvement and Stewardship ● Safety and Well-Being ● Connected Families and a Collaborative Community	● Innovation, Relevancy, and Readiness for the Future ● Healthy Relationships to Ensure Trust, Respect and Engagement ● Equity, Inclusion, and Cultural Competence ● Clear Communication and Effective Collaboration

WHAT WE WILL ACHIEVE

OUR GOALS AND STRATEGIES

WHAT IS OUR PRIORITY WORK

Goal One: Student Growth & Achievement	Goal Two: Learning Environment & Supports	Goal Three: High-Quality, Diverse Staff	Goal Four: Family & Community Partnerships	Goal Five: Resource Effectiveness & Efficiencies
Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.	***Provide a safe, positive, inclusive and engaging learning environment.***	**Invest in staff and culture to ensure innovation, collaboration and accountability.**	**Partner with families and the community to support and expand learning opportunities for all students.**	**Allocate necessary resources to maximize educational success for all students.**
● *Deliver a guaranteed, viable, and rigorous curriculum for all students.* ● *Provide engaging and equitable instructional learning experiences for all students aligned to the district's vision.* ● *Bring consistencies to assessments and feedback processes supported by research and student/staff voice.*	● *Build confidence, self-sufficiency, and wellness in students by improving intervention systems and other supports for academic and social and emotional learning.* ● *Engage all stakeholders in creating a positive school climate.* ● *Explore opportunities to enhance the student day and year that results in increased participation in curricular electives and extracurricular activities.*	● *Enhance staff satisfaction, innovation, and campus unity through engagement, collaboration, voice and professional development.* ● *Attract, recruit, hire, mentor, support, and retain strong employees who reflect the LT community and commit to our mission, vision, core values, and goals.*	● *Build confidence and engagement with families and the communities through improved communication, collaboration and transparency.* ● *Partner with the community to offer learning opportunities to expose students to potential career pathways and community services.* ● *Promote high school readiness by fostering communication and collaboration with our associate districts.*	● *Improve technology infrastructure and access for students, staff and families.* ● *Upgrade facilities to better meet 21st century interests and needs of students and staff.*
Goal 1: Key Performance Indicators ● **Graduation Rate** ● **PSAT** ● **SAT ELA and Math** ● **GPA** ● **9th Grade on Track** ● **AP/Dual Credit** ● **Post-Secondary Success** ● **English Language Proficiency**	**Goal 2: Key Performance Indicators** ● **Attendance** ● **Diversity** ● **Chronic Absenteeism** ● **Class size** ● **Student Satisfaction** ● **Behavior** ● **Co-Curricular Participation**	**Goal 3: Key Performance Indicators** ● **Attendance** ● **Diversity** ● **Retention** ● **Education** ● **Staff Satisfaction** ● **Salaries & Benefits** ● **Co-Curricular Involvement**	**Goal 4: Key Performance Indicators** ● **Family Engagement** ● **Family Satisfaction** ● **Service-Learning/Internship Opportunities** ● **Use of Digital Reporting** ● **Community Partnerships**	**Goal 5: Key Performance Indicators** ● **Financial Profile** ● **Expenditure Per Pupil** ● **EVA/Tax Rate** ● **Space Utilization** ● **Life-Safety Compliance** ● **Safety and Security** ● **Facilities Plan on Track**

Lyons Township High School District 204 Strategic Plan

Lyons Township High School District 204

2022-2027 Strategic Plan

The FOUR Pillars of a Strategic Plan

Mission

Who we are? Why do we exist?

Vision

What must we become?

Values

How must we behave?

Goals and Strategies

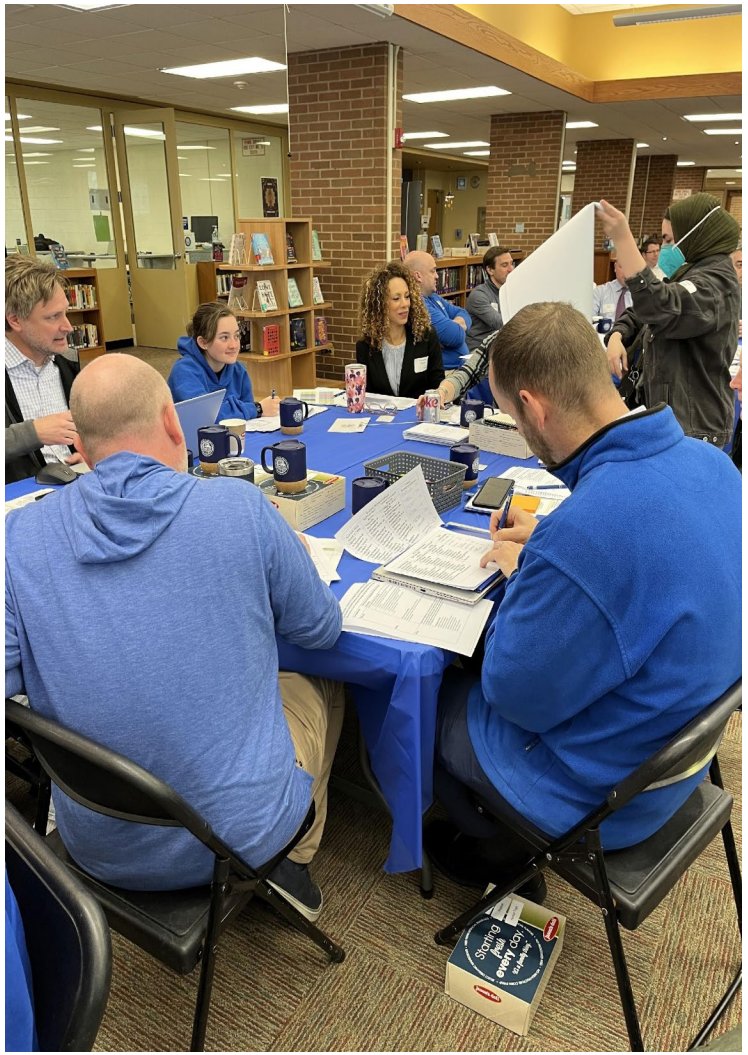
How we gauge our success?

Strategic Plan Team Schedule

Meeting	Purpose/ Essential Questions	Date	Time
Orientation	Who we are and what we are charged to do?	Jan 31	Virtual 6:00-8:00 pm
Data Retreat	Where are we now? What is working well and what isn't?	Feb 24	8:00 am – 3:00 pm
Vision Retreat	Where do we want to be? How will we be different 5-10 years from now?	March 17	8:00 am – 3:00 pm
Setting Direction Retreat	How will we get from where we are not to where we want to be 5-10 years from now?	April 19	8:00 am – 3:00 pm
Final Meeting	What will we recommend to the Board of Education to set future direction?	May 11	Virtual 6:00- 8:00 pm

Students	Parents & Community	Staff		Board & Administration	
Alayna Baqai	Azarnia Niloufar	Bradley Anderson	Andy Newcomb	Jennifer Bialobok	Paula Nardi
Jaclyn Cummings	Sheila Benson	Brian Bardy	Jen Pasko	Kevin Brown	Leslie Owens
Artist Dingle-Guynn	Nicole Bonenfant	Kevin Bertolotti	Angie Patel	Adam Davis	Ed Piotrowski
Chloe Fennema	Carla Carter	Jon Beutjer	Lisa Plichta	Drew Eder	Bryan Radavich
Nevaeh Garcia	Elizabeth Coffey	Natalie Carlson	Cheri Price	Scott Eggerding	Jennifer Rowe
Zaden Hickenbottom	Neal DeSimone	Jake Discipio	Jamie Rey	Greg Gardner	Katie Smith
Katherine Layden	Dominitrice Gonzalez	Yvonne Glodz	Rebecca Rivan	Peter Geddeis	Brian Stachacz
Abraham Morales	Kevin Keeley	Ibet Herrera	Zainab Salah	John Grundke	Julie Swinehart
Casey Moran	William Kopp	Andrew Johannes	Wierema Sharon	Paul Houston	Ed Tennant
Aamina Qureshi	Elias Lopez	William Lanspeary	Julianne Swift	Kurt Johns	Michael Thomas
Mathew Walsh	Alex Mason	Joseph Maffey	Mica Vahl	Raino Karen	Jen Tyrrell
Allyssa Wong	Ryan McQueeney	Katie Meyers	Laura Villanueva	Alison Kelly	Collin Voigt
	Jennifer Miller	Kathy Moran	Liz Watkins	Darrell Mathis	Brian Waterman
	Charles Mudd	Jaime Morote	Nekeia Wilson	Melissa Moore	Marilyn Zydlo
	Carol Ann Smith		Samantha Zavala		
	Mimi Yong				

LT



Data Retreat

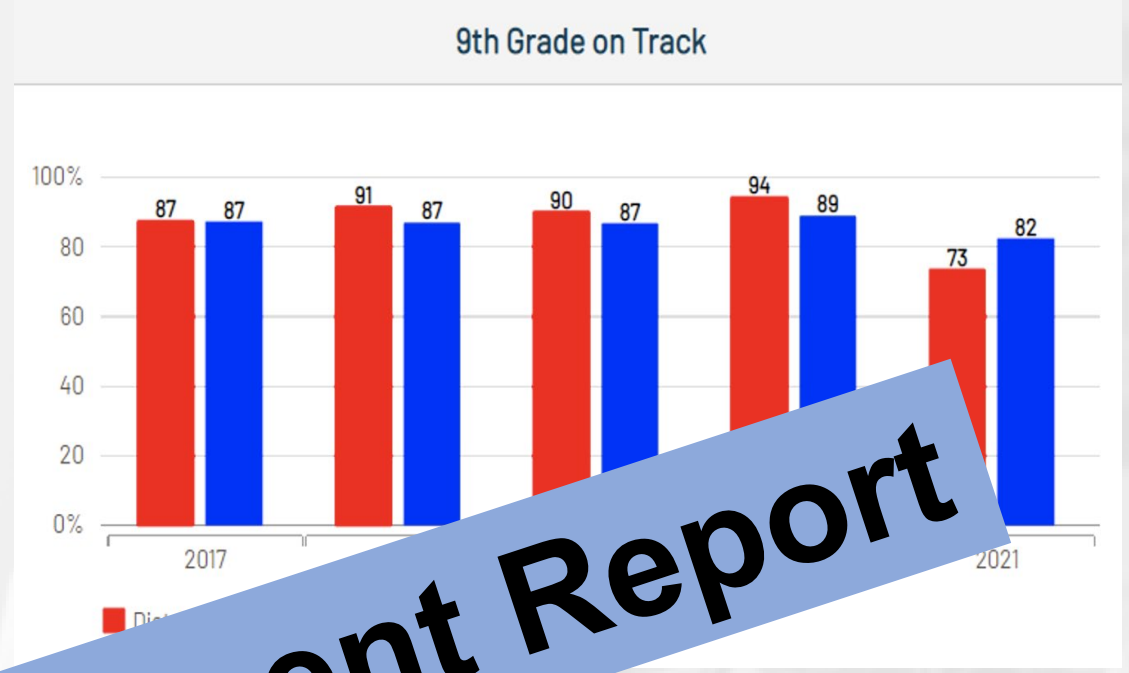
Lyons Township High School District 204 Data Retreat Findings

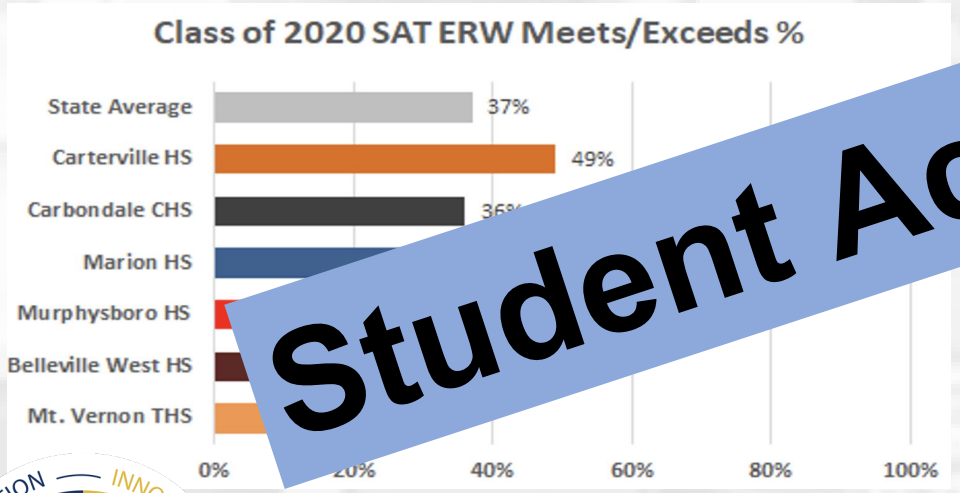
Perceptions of Others: Table Team Strengths Environmental Scan Survey
High areas listed under Strengths; Low are listed under Opportunities

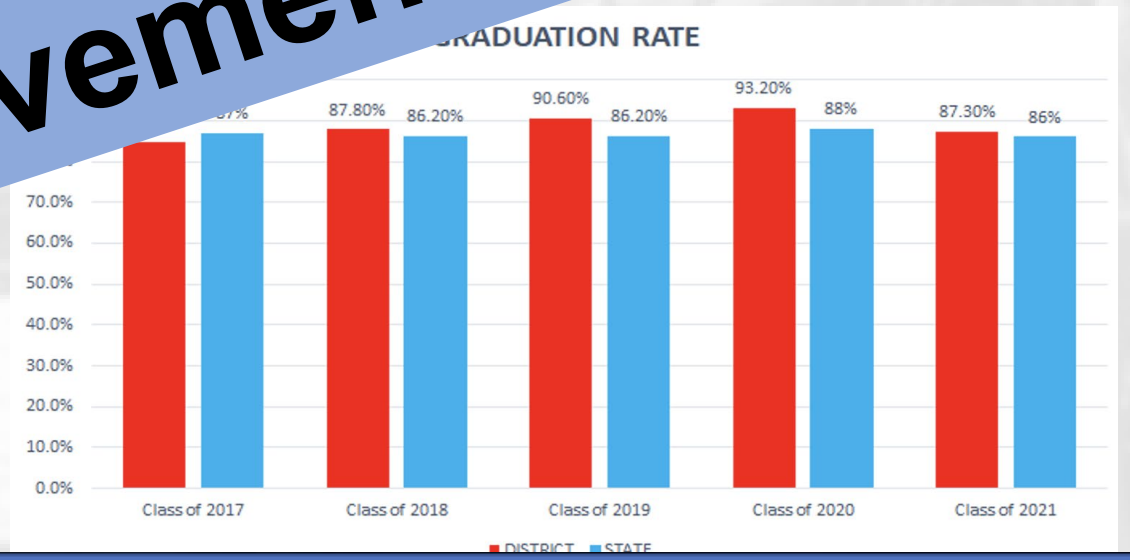
Stakeholder Group	Strengths	Opportunities
Student	**Mission and Vision** 86% Know the characteristics of what a successful LTHS graduate are **Instruction** 85% feel teachers use technology in class to support their instruction 83% of students feel they are gi… opportunities to practic… summative experi… 90% of stu… exp… …ning and inviting …rricular activities interest them …ey are encouraged to participate in …bs and activities 80% report participation has been positive 80% report proud to be an LTHS student **Support** 92% feel counselor is available to them	**Mission and Vision** 59% believe there ar… …stacles to equitable access to clas… …sources **…areness, Belonging** …thnic and racial …emic classes …treat people from different …icities, and races or with varying abilities …el they learn about people from different cultures with different backgrounds or varying abilities 48% Feel comfortable sharing their thoughts regarding difficult topics 61% Feel as if they belong at LTHS **Instruction** 70% feel teachers are enthusiastic about teaching 54% know they are in relation to what they are supposed to learn 43% know they their next step in learning is 47% Feel teachers vary the way they teach their class 45% Feel teachers vary the instruction to meet the needs of everyone in the class 38% Feel teachers vary the way they assess

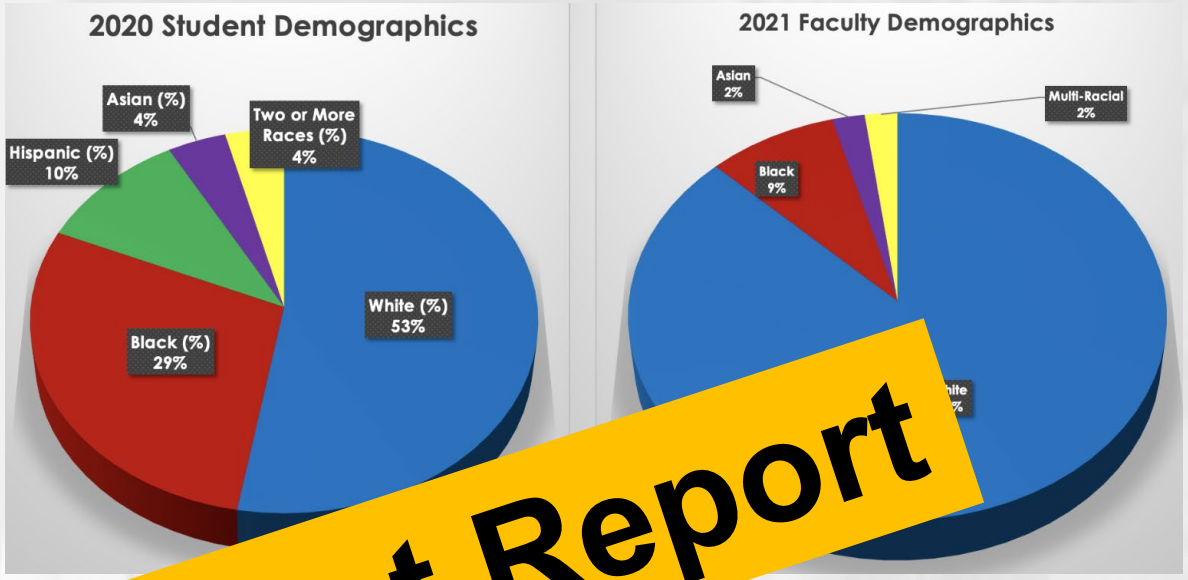
Others' Perceptions

Student Achievement Report



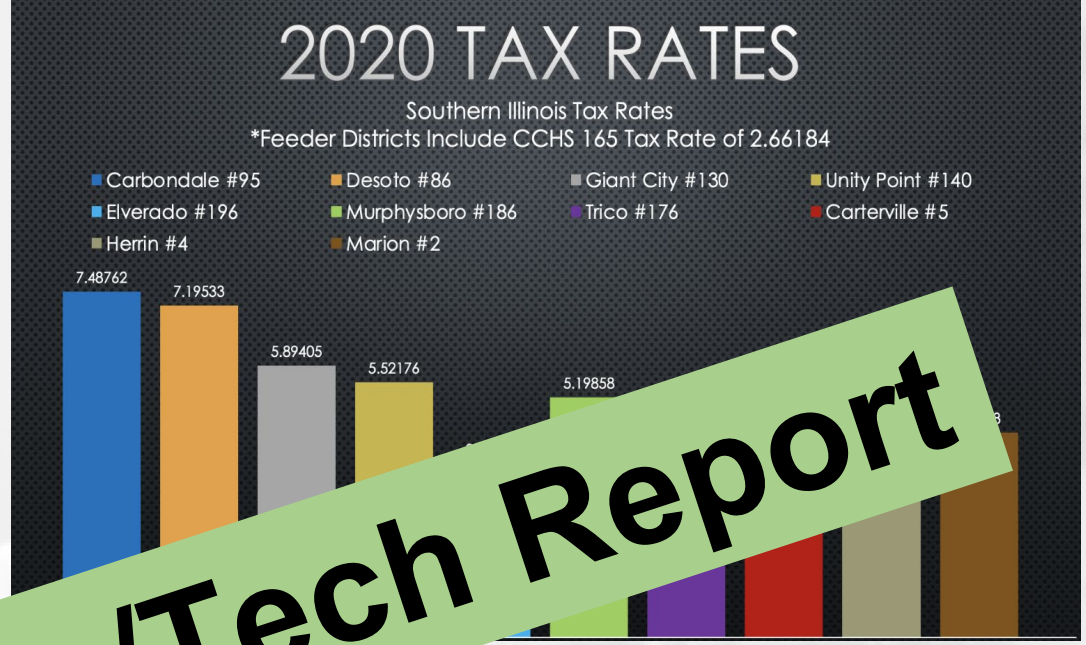


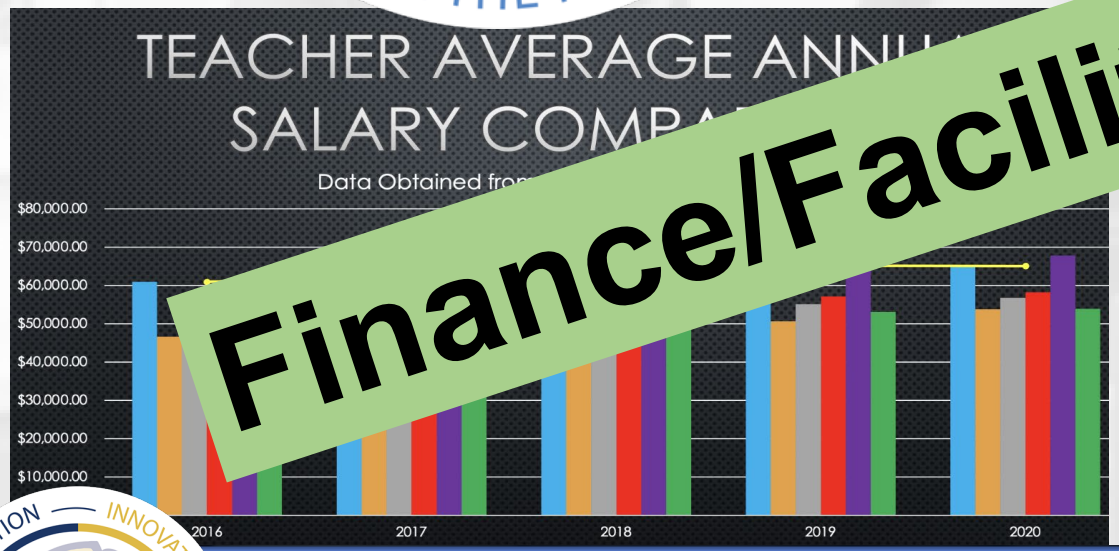


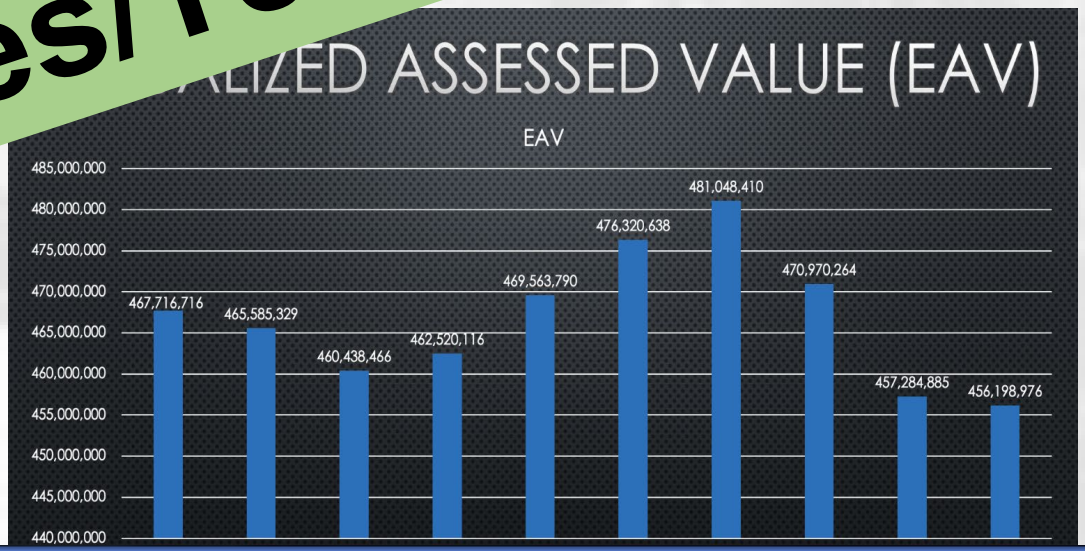


Culture/Environment Report

Finance/Facilities/Tech Report







LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204 SWOT ANALYSIS FINAL

STRENGTHS: What are we most proud of? What do we consider to be our results of our best work? What advantages do we have? What do others say about us in positive ways	**WEAKNESSES:** What do we consider to be our weaknesses? What are we most criticized for or receive the most complaints about? What do we seem to have a hard time doing well?
• Community Pride and Support • Quality Faculty, Staff, and Leadership • History of Financial Health and Stewardship • Student Achievement Results Above State Averages • Numerous Academic, Co-Curricular, and Elective Offerings • Recognized by Others for a Tradition of Excellence • 82% of Graduating Students Admitted to University/Junior Colleges • High Staff Retention • Increase in the number of students participating in Dual-Credit, Advance Placement Courses.	• Inequity in Achievement among student populations • Inequity in Participation among student populations • Intervention Systems for Academics and Behaviors including Special Education are not Successful • Lack of Staff Diversity • Facilities Need Upgrading to Enhance Teaching and Learning • Grading Practices are Inconsistent • Student Engagement, Unity, Collegiality, Collaboration, Communication, Voice, and Satisfaction Need Attention • Staff Engagement, Collaboration, Communication, Unity, Voice, and Satisfaction Need Attention • Social, Emotional, and Mental Health and Anxiety Needs of Students and Staff Warrant Attention.
OPPORTUNITIES: What opportunities Do we know about, but have not addresses? Where with a little work could we change a weakness into a strength? What are we not doing currently that might be the opportunity for us to improve?	**THREATS:** Who or what threatens us the most? What challenges are coming that we must respond to? What might block our progress? What do we have little control over that might impact our resources?
• Communication, Collaboration, and Connection will enhance relationships with Feeder Elementary Districts • Communication, Collaboration, Connection, and Cohesion will enhance relationships and support between the two Campuses and among and between Divisions • Varied Student Pathways for College, Career, and Life Readiness will enhance goals and direction for the future • Exploring Innovative Instructional Practices and Tools will inspire 21st century instruction • Reinvent the Student Day and Year aligned to the new Mission and Vision will search for time and space to meet individual needs • Technology Clarity, Training, and Expectations will enhance Instruction • Improved Communication with Families will enhance relationships support	• Current Teacher and Support Staffing Shortages • Social Media Challenges • Societal Racism and Political Differences • Unhappiness with Public Education • Civic and Social Unrest • State and Federal School Funding Issues/Unfunded Mandates • Pandemic Impacts • Difficulties associated with Change • Student and Staff Safety and Security

SWOT

Introduction

Lyons Township High School District 204 has embarked on a strategic planning process that will shape the direction of the school district for the next five years. A strategic plan team that includes students, parents, faculty and staff, community members, administrators, and Board members has begun work to create a draft of a plan that will be presented to the Board of Education for its consideration. As part of that process, the district is asking for input from stakeholders n… plana team to ensure the direction of the strategic plan team is informed by the tho… …ns of both internal and external communities. Your feedback is critically import…

The survey will be open through Friday, March 11 at noon.

Which of the following best describes how you ar… …than one applies, please choose the one you most id…

Student

Staff Member

Administrator

Board Member

Parent

Community Member (no children currently attending Cary School District 26)

Stakeholder feedback

Vision Retreat

System Portrait

Graduate Portrait

Adult Portrait

Core Values

Strategic Plan's Foundational Questions:

What business are we in and why?

Mission, Vision, and Core Values

- **Where are we going?**

  Long-Range Goals

- **What are the key issues that are urgent to address?**

  Strategy

- **How will we know we are growing and improving?**

  Key Indicators, measures, and targets (KPIs)

Lyons Township High School District 204 Preferred Future Statement

Mission		Motto
Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life.		***Vita Plena:*** ***The quest for a fulfilling life.*** ***Excellence, Innovation, Empowerment***

Vision

All students graduate prepared for life, career, and college success.

Graduate Portrait	Adult Portrait	System Portrait
An LT Graduate is: • Life, Career, & College Ready • Empowered, & Self-Sufficient • A Critical Thinker & Problem-Solver • An Effective Communicator & Collaborator • Adaptable & Resilient • Culturally Competent, Inclusive, & Empathetic • Personally Responsible	**An LT Employee is:** • Passionate about Teaching & Learning • Ethical & Trustworthy • Prepared & Professional • An Engaged Collaborator & Effective Communicator • Respectful of Students, Parents, and One Another • An Innovator Fostering Continuous Improvement • Individually & Collectively Responsible	**LTHS 204 will:** • Put Students First • Value & Support Its Staff • Ensure Clear Purpose & Focus • Value Collaboration, Shared Decision-making, & Continuous Improvement • Provide Clear Communication and Value Voice & Feedback • Promote Consistent Policies, Procedures, & Practices • Value Equity, Diversity, Belonging, & a Sense of Community • Responsibly Allocate Resources

Core Values *guide our actions and behaviors:*

- **Excellence** through **Continuous Improvement** and **Stewardship**
- **Safety** and **Well-Being**
- **Connected Families** and a **Collaborative Community**
- **Innovation, Relevancy**, and **Readiness** for the future
- Healthy **Relationships** to ensure **Trust, Respect,** and **Engagement**
- **Equity, Inclusion, and Cultural Competence**
- Clear **Communication** and effective **Collaboration**

OUR MISSION

WHY WE EXIST

Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life

OUR MOTTO

Vita Plena:
The quest for a fulfilling life.

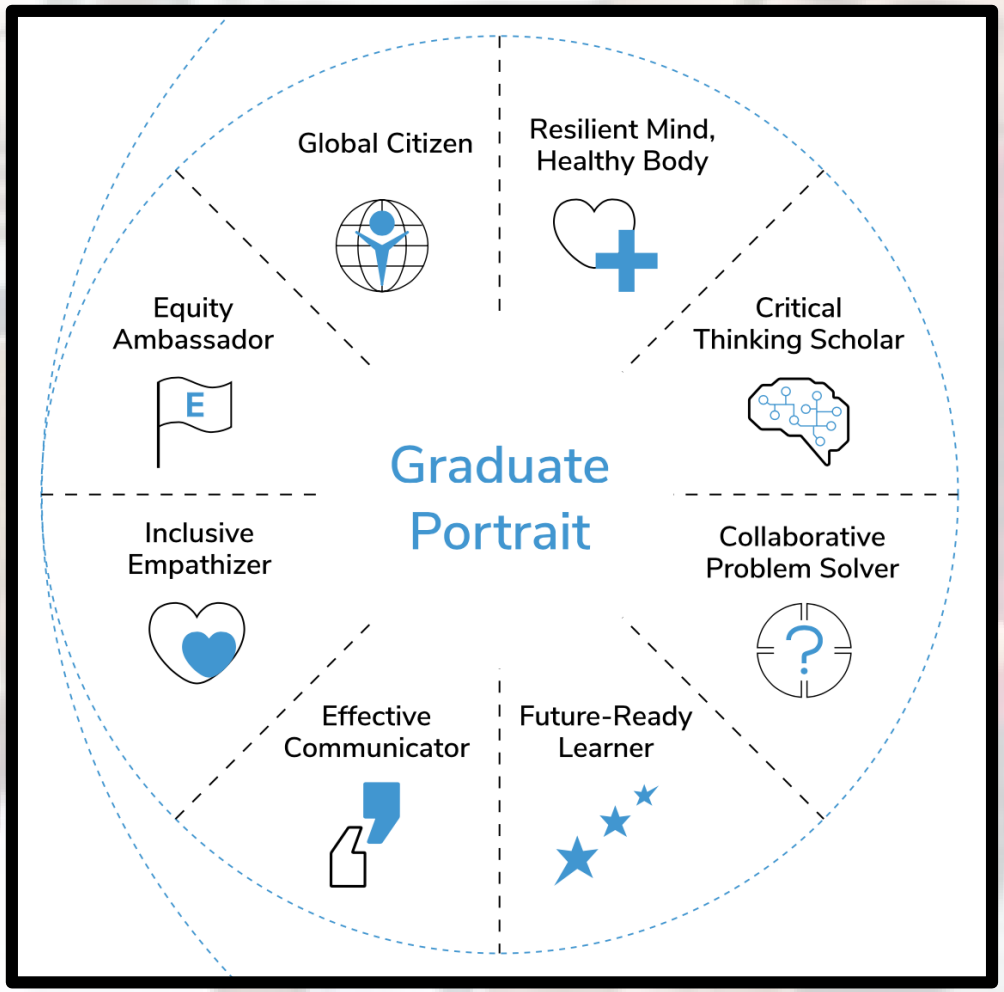
Excellence, Innovation, Empowerment

OUR VISION

All students graduate prepared for life, career, and college success.

Graduate Portrait:
An LT Graduate is:

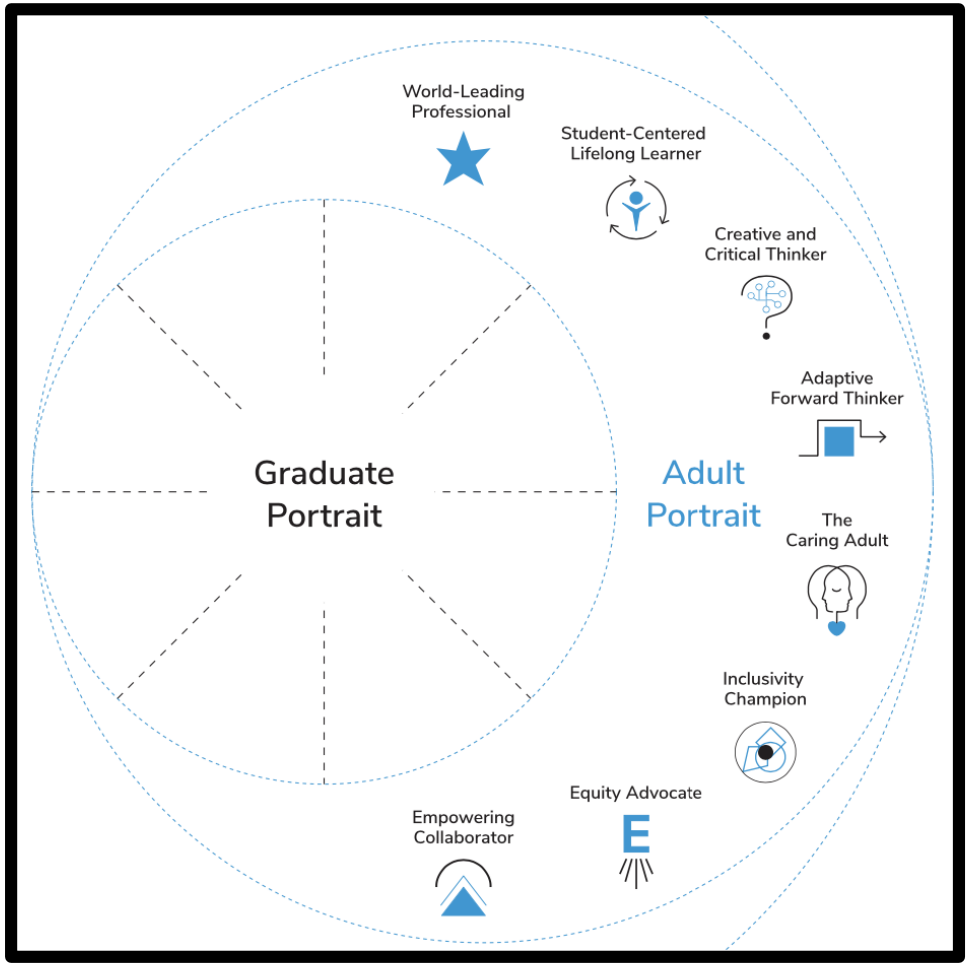
- Life, Career, & College Ready
- Empowered, & Self-Sufficient
- A Critical Thinker & Problem-Solver
- An Effective Communicator & Collaborator
- Adaptable & Resilient
- Culturally Competent, Inclusive & Empathetic
- Personally Responsible



Adult Portrait:

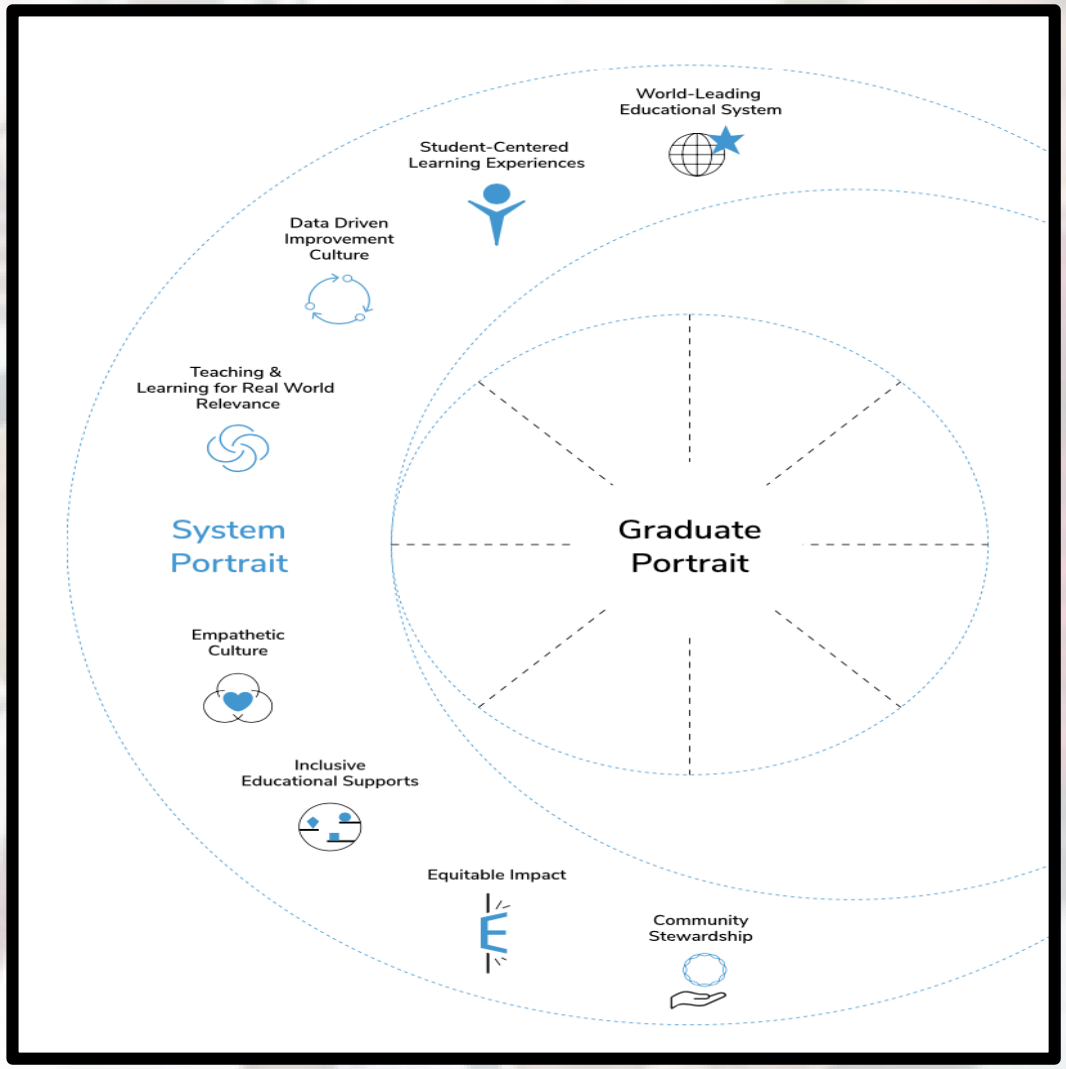
An LT Employee is:

- Passionate about Teaching & Learning
- Ethical & Trustworthy
- Prepared & Professional
- An Engaged Collaborator & Effective Communicator
- Respectful of Students, Parents, and One Another
- Culturally Competent, Inclusive, and Empathetic
- An Innovator Fostering Continuous Improvement
- [illegible]vidually & Collectively Responsible



System Portrait:
The LTHS 204 will:

- Put Students First
- Value & Support Its Staff
- Ensure Clear Purpose & Focus
- Value Collaboration, Shared Decision-making, & Continuous Improvement
- Provide Clear Communication and Value Voice & Feedback
- Promote Consistent Policies, Procedures, & Practices
- Value Equity, Diversity, Belonging, & a Sense of Community
- Responsibly Allocate Resources



LTHS 204 CORE VALUES

WHAT WE STAND FOR

Excellence through Continuous Improvement & Stewardship.

Connected Families & a Collaborative Community

Innovation, Relevancy, & Readiness for the Future

Healthy Relationships to Ensure Trust, Respect & Engagement

Equity, Inclusion, & Cultural Competence

Clear Communication & Effective Collaboration

Safety & Well-Being

Core Values are Non-negotiable and Guide our Behaviors and Action

Setting Direction Retreat

Student Growth & Achievement
Learning Environment & Supports
High-Quality, Diverse Staff
Family & Community Partnerships
Resource Effectiveness & Efficiencies
Long-Range Goals
What we aspire to achieve

Goal One: Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.

Goal Two: Provide a safe, positive, inclusive, and engaging learning environment.

Goal Three: Invest in staff and culture to ensure innovation, collaboration, and accountability.

Goal Four: Partner with families and the community to support and expand learning opportunities for all students.

Goal Five: Allocate necessary resources to maximize educational success for all students.

Strategy

OUR STRATEGIES

OUR MOST URGENT WORK

STUDENT GROWTH & ACHIEVEMENT

- Deliver a guaranteed, viable, and rigorous curriculum for all students.
- Provide engaging and equitable instructional learning experiences for all students aligned to the district's vision
- Bring consistencies to assessments, and feedback processes supported by research and student/staff voice.

LEARNING ENVIRONMENT & SUPPORTS

- Build confidence, self-sufficiency, and wellness in students by improving intervention systems and other supports for academic and social and emotional learning.
- Engage all stakeholders in creating a positive school climate.
- Explore opportunities to enhance the student day and year that results in increased participation in curricular electives and extracurricular activities.

HIGH QUALITY DIVERSE STAFF

- Enhance satisfaction, innovation, and campus unity through staff engagement, collaboration, voice, and professional development.
- Attract, recruit, hire, mentor, support, and retain strong employees who reflect the LT community and commit to our mission, vision, core values, and goals.

FAMILY & COMMUNITY PARTNERSHIPS

- Build confidence and engagement with families and communities through improved communication, collaboration, and transparency.
- Partner with the community to offer learning opportunities to expose students to potential career pathways and community services.
- Promote high school readiness by fostering communication and collaboration with our associate districts.

RESOURCE EFFECTIVENESS

- Improve technology infrastructure and access for students, staff, and families.
- Upgrade facilities to better meet the 21st Century interests and needs of students and staff.

Immediate Next Steps:

- Identification of Goal Champions
- Identification of Strategy Leaders/Co-leaders
- Make-up of Action Planning Teams for Each Strategy.
- Development of District Scorecard
- Illinois School Report Card
- Key Performance Indicators
- Summative, Lagging Indicators
- Formative, Leading Indicators

The work of the strategic plan team is documented and available:
https://www.lths.net/domain/1243

Thanks to the InspireLT Team!

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
RESOLUTION
ADOPTION OF STRATEGIC PLAN (June, 2022)

WHEREAS, Lyons Township High School District #204 launched InspireLT, a stakeholder-engaged strategic planning process, in January, 2022.

WHEREAS, the InspireLT Team, throughout the last 5 months, partnered with District #204 school community and Consortium for Educational Change to answer three critical questions: Where are we? Where do we want to be? How do we get from where we are to where we want to be?

WHEREAS, through in-person full-day retreats, administration of surveys, and focus group feedback, the InspireLT Team worked collaboratively to identify our school community's strengths, weaknesses, opportunities and threats (SWOT), then utilized that information to develop a draft version of a long-term, comprehensive strategic plan.

WHEREAS, the resulting development of a one-page (front/back) document that articulates our mission, vision, motto, portraits (graduate, adult, and system), core values, goals, aligned strategies, and key performance indicators is an initial, important step in the strategic planning process.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Lyons Township High School District 204, Cook County, State of Illinois adopts the LTHS Strategic Plan.

Signed this 13th date of June, 2022

BOARD OF EDUCATION, DISTRICT 204, COOK COUNTY, ILLINOIS

_____ _____

President Secretary

LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., LaGrange, IL 60525-2101
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SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: Lyons Township High School District #204 Board of Education

FROM: Scott Eggerding, Director of Curriculum
Jennifer Tyrrell, Principal

DATE: June 13, 2022

RE: Grading Practices Update

Gradebook Audit Observations

The gradebook audit was completed by Division Chairs during the latter part of the third quarter and beginning of the fourth quarter during the 2021-22 school year. The data collected from the gradebook audit is snapshot data that was collected at a moment in time. Each Division Chair completed the audit during a four-week period. Gradebook and grade entry is fluid, so we would expect to find some inconsistencies.

The following themes emerged from the audit:

- When reviewing all courses within the curricula, an overwhelming majority of course teams had more than four summative assessments entered within the gradebook.
- Course teams utilized a variety of assessment types during the second semester of the 2021-22 school year.
    - Math/Science: Primarily tests and quizzes (math department team participating in workshop this summer in order to develop diverse assessments)
    - Word Languages: Presentational, interpretive, and interpersonal
    - Fine Arts: Performance based assessment (projects, performances, skill checks, presentations)
    - LAD: Various forms of writing (research, literary analysis, etc.), speeches, presentations, projects, discussions, and tests/quizzes
    - Physical Welfare: Performance rubric, written/selected response, skill analysis/project, etc.
    - Global Studies: Papers, projects, debates/discussions, simulations, tests, quizzes, performance-based assessments, etc.
    - Special Education: Tests, quizzes, labs, presentations, slideshow, weekly conferences, writing/reading assessments, projects, performances, etc.
- As Division Chairs collected information from the audit, they were able to talk to PLC teams and/or individuals about the number of assessments, types of assessments, inconsistencies within gradebooks, etc. This has set the table for our work in 2022-23.
- Division Chairs also encountered the following that will inform work with PLCs in 2022-23:
    - In some cases, formative feedback was documented in Canvas but not Infinite Campus.
    - In some cases, formative feedback was not documented prior to summative assessment.

- Inconsistency with naming conventions within the gradebook were revealed which will be addressed in 2022-23.

It is important to note that course teams did not have a significant amount of time to work together in preparation for the second semester changes. Not all course teams work as PLC teams, so communication is key for consistency.

Instructor Grading Support Initiatives for 2022-23:

- Continued professional development on varied performance-based assessments.
- Continued professional development on characteristics of formative and summative assessment.
- Emphasize the importance of communication structures for course teams in addition to PLC teams.

Grading Implementation Team Changes for Fall, 2022-23

Since the 2017-18 school year, our Grading Practices Implementation Team, Division Leadership Team, and Central Leadership Team have worked to review the impact of grading practices on student achievement, student motivation and engagement, and educator practice. This effort to innovate the way we assess students continues to evolve so that we honor the overall purpose of a grade, which should communicate a student's level of achievement toward identified learning objectives at a point in time. We also continue to believe that feedback from faculty, students, and parents are critical in this effort. For example, clarification regarding formative/summative assignments and adjustments to the universal re-take policy were made at the beginning of the 2nd semester of the 2021-22 school year. During the 2nd semester, we collected additional feedback, analyzed data, and worked collaboratively to examine the impact of the adjustments made in January. As we look ahead to the 2022-23 school year and strive to achieve our vision of grading, we will be making additional adjustments to our grading practices. These adjustments include:

Formative Assessments

All teacher teams will calculate formative work as 10% of the overall grade and summative experiences (tests, projects, labs, essays, presentations, etc.) as 90% of the overall grade. At the end of the semester marking period, the student will receive the higher of two grades. Either:

- the overall course grade calculated as 90% summatives and 10% formatives *OR*
- the summative category average only.

Formative assessments can only improve a grade.

- Formatives cannot be counted if only checked for completion.
- Feedback must be associated with all formatives.
- Feedback does not always have to be from the teacher (i.e. Delta Math).

End of the Semester and Final Assessment (December, 2022)

Teacher teams may administer a cumulative or final summative assessment no later than five school days prior to final exams. A schedule will be developed to ensure that students are not taking multiple summatives on the same day.

- If the last summative assessment is given during the last two weeks of the semester, students will not have a two-week retake window. The final exam period will be used for any retakes or revisions.

- If teacher teams are giving a cumulative final, they will need to administer it with enough time for students to receive their grade and engage in retake or revision on the parts that need attention during the final exam period.
- The final exam/last week schedule for December 2022 has not yet been determined.

Points of Clarification

- There is a two-week window to submit summative missing work (school-wide).
- Students need to turn in summative work on time. If a student fails to turn in a summative assignment on the date it is due without a valid excuse, the student will not have a chance to retake the assignment.
- Teachers will record a grade of Missing (M=0) until the work is turned in.
- Teachers are encouraged to be flexible and use their professional judgment on working with students. Reasonable exceptions can be made.
- All other grading practices that have been implemented beginning in the 2020-21 school year will continue.

At the beginning of the 2022-23 school year, students and families will receive additional communication from LTHS, as well as from their individual teachers.

RECOMMENDATION:
No action required. This item is informational.

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SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: Brian Waterman
Board of Education

FROM: Scott D. Eggerding

DATE: June 13, 2022

RE: LTHS District 204 Consolidated District Plan

BACKGROUND

The Illinois State Board of Education provides a grant management system that ensures compliance with all Federal and State grant rules. Under the new "Elementary and Secondary Education Act of 1965 as Amended" (known as Title Grants, ESSA, or the Every Student Succeeds Act) and in conjunction with other Federally funded grants, including the Individuals with Disabilities Education Act (IDEA), ISBE has implemented a new Consolidated District Plan. The attached plan in an omnibus grant plan that pulls assurance and planning components out of grant applications and brings them together in one document. Ideally, the Consolidated District Plan serves as a school improvement plan, a consultation vehicle with non-public schools, a repository for consultation notes with students with disabilities, and School-Board approved assurances necessary prior to gaining access to FY23 grant applications. This plan was last approved in 2020 and is only required to be approved by the School Board when significant changes have been made. Given our Strategic Planning process, we updated the plan to include the needs assessment information from the plan as well as the goals.

The Consolidated District Plan includes goals and assurances for:

- Title I (improving the academic achievement of the disadvantaged)
- Title II (preparing, training, and recruiting high-quality teachers, principals and other school leaders.)
- Title IV (student support and academic enrichment)
- IDEA (individuals with disabilities in education)
- ESSER III American Recovery Plan (Federal plan to get schools opened back up after COVID and support the most vulnerable)

Input for the goals and initiatives included in the Consolidated District Plan have come from administration, teachers, students, parents, community members, consultation with non-public school officials, LADSE, and the participants of the Strategic Plan Process which included representatives and feedback from all required groups. Embedded in the plan are District goals and state requirements that pertain to the targeted populations named as beneficiaries of their respective grants.

A few highlights and one apology:

- Needs assessment and goal statements come from the strategic planning process.
- Multiple teams were involved in preparing the details of plan.
    - At Risk Students (Jennifer Tyrrell, Jennifer Rowe)
    - IDEA Funding (Leslie Owens, Melissa Moore, Brian Stachacz)
    - Low Performing, EL, Immigrant & Library Supports (Tyrrell, Smith, Raino, Division Leadership Team)
    - Safe and Healthy Learning Environment (Jennifer Tyrrell, Building Leadership Team)
    - Title I and Staff Development (Scott Eggerding, Katie Smith)
- The Foster Student Transportation Plan has not changed with the strategic planning process and is presented with one change from previous years—an update of the contact persons at LT.
- The state plan document includes information from previous years. As is the case this year, the Board is only required to approve a plan each year if there are significant changes. By including both versions, the ISBE Principal Consultant can see what has changed.
- The first version of the plan contains the narrative elements of the plan.
- The second version of the plan comes from the ISBE online template where it will be submitted. It can only be printed using an Illinois State Board of Education print request which is almost illegible and takes 24 hours to be printed. There was one update to the more legible version using the Strategic Plan language for the well-rounded instructional program. The final plan that will be sent to the State will be updated prior to submission.

RECOMMENDATION

I recommend that the Board review and approve the attached Consolidated District Plan.

Consolidated District Plan

Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the programs selected.

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction. We continue to address the needs of students who have been negatively impacted by COVID and ESSER funds will continue to be used to provide supports for students who have fallen behind. The District will also continue to address equity issues and social emotional needs of students using the federal and state resources in addition to our local resources.

Needs Assessment Results

1. Describe the well-rounded instructional program to meet the academic and language needs of all students and how the district will develop and implement the program(s).* [1]

Lyons Township High School is a comprehensive high school with tour mission statement declaring to “Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life.” Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community.

Growing out of that mission statement, we are guided by our vision "All students graduate prepared for life, career, and college success.’ This has led us to 5 goals which make up our strategic plan.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.
Provide a safe, positive, inclusive and engaging learning environment.
Invest in staff and culture to ensure innovation, collaboration and accountability.
Partner with families and the community to support and expand learning opportunities for all students.
Allocate necessary resources to maximize educational success for all students.

These goals, viewed through the lens of our Portrait of a Graduate will ensure students leave LT with the following:

life, career and college ready.
empowered and self-sufficient.
a critical thinker and problem-solver.
an effective communicator and collaborator.
adaptable and resilient.
culturally competent, inclusive and empathetic.
personally responsible.

With our mission, vision and goals in mind, we intend to use Grant funds to bridge the gap between what the DIstrict is able to provide and the needs of students who require additional supports to achieve success.

2. List and describe the measures the district takes to use and create the identification criteria for students at risk of failure.* Include criteria for low-income, EL, special education, neglected, and delinquent as applicable to the district. [2]

LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support.

LTHS Student Support Teams (SST) utilize our Data Warehouse/Dashboard System (DecisionEd) in order to monitor students' academics (grades), behavior, and attendance. Assistant Principals lead our Support Teams as they identify students at risk of failure; this is an ongoing process of progress monitoring. The Student Support Team (SST) refers students to the intervention study halls, collaborate with other members of students' teams, seek teacher feedback, and communicate with parents (calls, meetings, home visits, etc.). As LTHS transitioned back to in-person learning during the 2021-22 school year, supporting students with poor attendance was a priority because of the number of students chronically absent. During the 2021-22 school year, the Student Support Teams prioritized supporting students that were experiencing struggles with grades and attendance.

Ninth and 12th grade Student Support Teams placed focus on supporting freshmen in danger of being off track and seniors in jeopardy of not graduating. In addition to progress monitoring and intervening during the course of the semester, schedule changes will continue to be executed in order to provide credit recovery opportunities to students through Academy and Academy+ programs, and personalized invitations to attend the 2022 Summer School session.

3. Describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic and language standards. This includes a description of any additional educational assistance designed to assist English learners and immigrant students to access academic content and develop language proficiency, as applicable.* [3]

LTHS has a comprehensive academic support system.

Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation.
All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two-week period for support. Following the two-week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help.
Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category.
After school tutoring through the ACT (Academy Center Tutoring) program provides students with an opportunity to get more help after school from certified teachers.
Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores.
We have added a District level Director of Student Support Services in order to implement our comprehensive system of supports as well as coordinate these supports across Special Education and Counseling/Student Services.
A weekly *Homework Night* for our EL students gives them an opportunity to attend each week in the evenings on Wednesdays to get help with their homework. Transportation is provided.
In the fall of 2022, the District will add a Bilingual Program Director.
The RISE Bridge Program is a summer school opportunity for identified students of color in between their 8th grade and freshman years in school. The purpose is to help students acclimate to the buildings, educational offerings, student supports, rigor, and study skills necessary for success in high school.

4. Describe the instructional and additional strategies intended to strengthen academic and language programs and improve school conditions for student learning and how these are implemented. This includes a description of any additional supplemental instructional activities and strategies designed to strengthen academic and language programs for English learners and immigrant students, as applicable.* [4]

LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators.

SIOP (Sheltered Instruction Observation Protocol) training has been offered to all teachers of English learners since 2020. Teachers attend quarterly workshops, engage in planning period PD, and work with an instructional coach on an on-going basis in order to impact student learning in their disciplines.
During our week-long Mentoring and Induction Program for new teachers to the district, teachers are provided PD related to the bilingual program, the identification and classification of ELs, and the instructional approaches that best support our English learners in all disciplines.

L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In the second semester the team members observe each other implementing the skill and provide feedback.
LTHS has an Instructional Coaching program in which we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. Instructional coaches work with individual teachers as they improve their instructional practice. Coaches will also work with teams that are reviewing and designing stage 1 curriculum during the upcoming year.
The Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program. The Assessment Team reviews the Type II, performance-based assessments for the district to ensure reliability and fidelity. An Assessment Coach works with year one teachers on implementation of the formative process.
The Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's research on Differentiated Instruction. A DI Coach works with all second year teachers to ensure implementation of DI in classrooms.
A myriad of book studies were implemented to support teachers/staff in working with diverse learners and special population groups.
Equity Ambassadors will be trained in culturally responsive pedagogy in order to provide professional development to certified staff during the 2022-23 school year.
Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System.
The Social Emotional Learning Team started a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 2018-19. Classes of 2024 and 2025 have created class charters which emphasize how students want to feel at school and the actions they will take to make others feel that way. Every student has a voice in the process. SEL lessons will be implemented through our Physical Education courses at the 9-11 grade levels in 2022-23.
We continue to evolve the LTHS Alternative Program to allow for more flexible credit recovery and tier 2 interventions.
Academy and Academy+ programs will run at both North and South Campuses to support students with academic credit recovery. Attendance interventions will also be implemented in order to increase engagement in learning. Priority will be given to freshmen who are off track to graduate after their initial year and seniors in jeopardy of not graduating.
Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices.
Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell).

5. Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.[5]**

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers. LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies.

We also hired of a Coordinator of Equity and Belonging to better meet the needs of students of color.

6. Describe the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement. [6]**

As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians:

Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citations

Instruct students on the use of technology to appropriately convey information

Instruct students on the use of technology to collaborate for a variety of multimedia projects

Instruct students on the use of library resources, including print and non-print sources

Serve on a number committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team, School Day Change Committee, and the Strategic Planning Committee.

Appropriate library funding to supply students with a variety of reading materials both print and digital

Provide readers advisory and literature selection to all levels of students individually, as groups, and as whole classes

Introduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learning

Curate a suite of technology resources including databases, eBooks, digital magazines, and open source products

Evaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staff

Collaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional development

Attend and present at local and national library and technology conferences

Create a library environment that accommodates a variety of student-centered needs including individual, small group, and whole class learning

Provide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hour

In 2022-23, librarians will review and revise an information literacy curriculum

7. Describe how the district will identify and serve gifted and talented students by using objective criteria. [7]**

Gifted and talented students are identified as early as middle school for math based on course success and feedback from standardized testing.

Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade.
The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score.
We also invite students who perform well on the PSAT 10 to participate is specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards.
Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors.
In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

College and Career Readiness

1. Describe how the district will facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable, through:* [1]

As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade.
For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors.

We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit.
A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions.
A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal.
To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses.
Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reasons, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level.
Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses.
8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them.
The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands.
To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels.
From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus.

LTHS's motto, vita plena, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education:
Graduation requirements at LT are greater than the minimum number of credits required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment.
We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and

facilitate the college application process. They host an annual college fair and info sessions on financial aid.
Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions.
AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified.
LTHS is a founding District of the Du Page Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of Du Page.
We partner with the College of Du Page, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English.
We are working with the sending high schools of the College of Du Page to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018.
Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so.
Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status)
Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen.

We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

2. **If applicable, describe the district's support for programs that coordinate and integrate the following:* [2]**

Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and
work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.
LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training.

Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence.

We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Professional Development –

Highly Prepared and Effective Teachers and School Leaders

I. Title I, Part A - Improving Basic Programs

Professional Development will continue for equity and belonging. A quarterly equity program will be initiated and ongoing training on Culturally Responsive Teaching as well as Gholdy Muhammed's work will be incorporated throughout the year.

Co-teaching will be a new initiative at the Freshman year with growth to Sophomore year in the fall of 2023. Training will occur in the 2022-23 school year for those teachers who will be involved in the Sophomore cohort of co-teaching.

Student Voice Circles will continue with the support of Trent Day Hall, who helped to set up the students to lead workshops during the 2021-22 school year.

II. Title II, Part A - Preparing, Training, and Recruiting

Professional learning sustained by our faculty will be continued through the work of the Professional Learning Team.

A cohort of teachers from the Freshman year will begin a cycle of Curriculum Review. They will use summer workshop time to finalize the work they will be doing throughout the school year (quarterly half-day workshops).

Two Division Chairs will begin their journey as Learning Forward Academy members by participating in summer and winter professional development furnished by Learning Forward.

III. Title IV, Part A - Student Support and Academic Enrichment

Students who cannot afford to take AP tests will have those tests paid for by TItle IV funds.

Safe and Healthy Learning Environment

District Goal(s):
Goal Two: Learning Environment & Supports: Provide a safe, positive, inclusive and engaging

1. **Describe the process through which the districts will:***
   i. **reduce incidences of bullying and harassment**
   ii. **reduce the overuse of discipline practices that remove students from the classroom [1]**

iii. reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of students as defined below. [2]

a. each major racial and ethnic group;

b. economically disadvantaged students as compared to students who are not economically disadvantaged;

c. children with disabilities as compared to children without disabilities;

d. English proficiency status;

e. gender; and

f. migrant status.

Data Review and Analysis

LTHS, in partnership with DecisionEd, has created data dashboards that allow for the efficient use of daily data in addition to data reports. Access to this data allows for the administration and intervention teams to monitor data, as well as to disaggregate and isolate concerns for more targeted professional learning and interventions.

LTHS will utilize local, disaggregated data to fully understand who is being suspended, the reasons for suspensions, and the disparities in suspension across demographic groups. This information will be essential in understanding how to specifically address concerns and to reduce the Racial Disproportionality Rate.

LTHS will utilize data to set goals for the measured metrics, with accompanying action steps, to remain out of the top 20% of the ISBE Exclusionary Discipline list.

LTHS will utilize (among other resources) the ISBE-provided, evidence-based, Safe and Successful Schools Framework and the Educator's Action Planning Guide for Addressing the Root Causes of Disparities in School Discipline to guide and ensure comprehensive planning and action.

Increasing District Capacity

In order to expand and improve systems-level planning with a focus on improving the academic, social-emotional, and post-secondary outcomes for all students, LTHS hired two new District-level administrators for the start of the 2021-2022 school year:

Director of Equity and Belonging

Director of Student Services

LTHS will hire the following additional positions for the 2022-23 school year to improve the staff to student ratios within Student Services to allow for a prevention-focused service delivery model and increased capacity to assess and address student needs:

Bilingual Coordinator

Social Worker

School Counselor

District/Board Policy and Procedures Review

The Board of Education, in collaboration with the Superintendent and consultation with the district's law firm, will review all policies related to discipline to ensure legal compliance and support for improved student outcomes.

Handbook Review and Revision

LTHS will convene a multidisciplinary committee to oversee a review and revision of the Student Handbook/Code of Conduct at the start of the 2022-2023 School Year with the goal of proposing changes that will go into effect for the start of the 2023-2024 School Year.

The overarching desired outcomes of this review and revision will be to ensure legal compliance and compliance with Board Policy, to support students, families, and staff in order to maintain a safe school environment conducive to academic learning and personal growth by clearly outlining the behavioral expectations, interventions, and accompanying procedures

LTHS will utilize the AASA and the Framework for Revising School District Codes of Student Conduct to guide the handbook review/revision and ensure alignment with evidence-based and best practices with a focus on preventative and restorative disciplinary responses.

Integration of Restorative Practices:

Integration and implementation of restorative practices will align with a Multi-Tiered System of Support Framework

- Tier 1 – Clear Expectations and Education for All (Prevention)
- Tier 2 – Targeted Support and Skill-Building (Intervention)
- Tier 3 – Individualized and intensive support to repair harm (Reintegration)

LTHS will develop and implement a restorative justice intervention program that maintains student attendance on-campus, while participating in educational opportunities that offer a continuum of instructional and positive behavioral supports.

The Building Leadership and Student Support Teams will develop restorative strategies and resources, based on findings of the data analysis, that will target the specific needs of the district in the areas of prevention, intervention, and reintegration throughout the 2022-23 school year. The Building Leadership Team will determine staff training/learning needs.

Continued Partnership with Rosecrance:

Rosecrance is a national leader in addiction and behavioral health treatment that provides individualized, evidence-based treatment. Instead of an immediate out-of-school suspension and return, LTHS has contracted with Rosecrance to bring an assessment counselor on campus to work with students and families (when a student is found in possession or under the influence of illegal substances). Based on the results of the assessment, students and families may opt-in to various treatment programs through Rosecrance and their local La Grange office.

In lieu of out-of-school suspensions, students and families may opt-in to an alternative-to-suspension program with Rosecrance. The goal of this program is treatment and recovery as opposed to exclusionary discipline (e.g. suspension).

Student Voice, Partnership with Anti Defamation League, and Upstander Campaign

Over 200 students participated in a student voice workshop during the 2021-22 school year. Student leaders received training in advanced facilitation techniques and will lead student voice workshops during the 2022-23 school year in which the following will occur:

Students will participate in ice breakers in order to build rapport with the group and make connections before starting to discuss content.

The group will discuss values and norms as part of setting intentions for the day.

Students will participate in a diversity line activity in order to begin processing the backgrounds of the individuals that are participating within the workshop.

Students will be introduced to the concepts of dignity honored and dignity violated.

Students will engage in discussion around when their dignity was honored at LT and when it was violated.

Students will learn about communication strategies such as active and reflective listening.

Students will engage in a reflective *Continue, Stop, Start* table conversation in which they will discuss the things that we should continue doing at LT, start doing at LT and stop doing at LT.

LTHS will maintain a partnership with Core Collaborative in which we will continue to develop student voice workshops, student leader training sessions, and work with students to extend their knowledge and application as we build a culture of belonging within our school.

Approximately 25 student leaders participated in the Anti Defamation League *No Place for Hate* training. These students will lead workshops within our school community during the 2022-23 school year.

LTHS will run an “upstander campaign” during the 2022-23 school year in which our school community will celebrate upstander behaviors. We will also amplify student and staff learning about techniques to disrupt bias and harmful behaviors, actions, and words.

2. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act. [3]

The District provides the following services for homeless children and youth:

- Transportation to and from school as well as extra-curricular / tutoring sessions
- Free lunch program
- Clothing
- Social work services
- Help to find housing for displaced families
- Work with homeless shelters
- School supplies paid for by Title I $.

Title I Funding

1. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d).* (Section 1112(b)(3))

No schools identified under this part

2. Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? * (Section 1112(b)(5))

No

3. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA.* (Section 1112(b)(4))

Measures of Poverty from 1113(5)(A) and (B)

School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),

4. Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.* (Section 1112(b)(5))

LTHS is a Targeted Assistance School, and as such, focuses on specific courses and programs. LTHS has three levels (College Preparatory, Accelerated and Honors/AP) with College Prep as the level where targeted Title I programs are implemented.

College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.

The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.

Academy and Academy+ are programs designed to accelerate students in the recovery of credits.

Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards.

In addition to tutoring during lunch study halls, tutoring after school is also available as a Title I support.

Homeless and low-income students needing school supplies and basic foodstuffs are supported, in part, by Title I programs.

5. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.* (Section 1112(b)(9))

LTHS maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once students are placed, their performance is reviewed by teachers and the Student Support Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves.

Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assign an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level.

Beginning in 2017, we will begin the process of formally reviewing our skills and Enduring Understandings that are the backbone of our assessment system and look at course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

IDEA Programming

1. How was the comprehensive needs assessment information used for planning grant activities?* This section should include the comprehensive needs identified that will be targeted by the activities and programs funded by IDEA.

A Comprehensive Needs Assessment was completed during the 2021/22 school year through our district's Special Education Cooperative (LADSE). This needs assessment was distributed to both staff and families via a Google Survey. When comparing the results of the two surveys, the data indicate a mutual desire for increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. The results of the Needs Assessment also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

2. Summarize the activities and programs to be funded within the grant application.*

District 204 has completed a comprehensive analysis of the current academic offerings for Special Education students and identified Co-Teaching as a gap within the continuum of services. As a result, the district is working with a consultant to train and implement co-teaching for the start of the 2022/23 school year with plans to scale to include all graduation requirements over the course of the next four years. While Co-Teaching is regarded as an academic intervention, the increased accuracy of programming and training for teachers will undoubtedly (positively) impact social/emotional services and use of technology with students with special needs as these will be areas in which the partner special educators will focus.

District 204 continues to partner with the Yale Center for Emotional Intelligence and the Collaborative for Academic, Social, and Emotional Learning (CASEL) in order to prioritize the ISBE SEL standards and implement tiered SEL supports. This includes professional learning offerings regarding school-related mental health topics, as well as scaling out integration of SEL standards into required classes for all students. Additionally, in collaboration with other Title Funding, the district continues to work with national experts on Equity, Belonging, and Inclusion for all students.

3. Describe any changes in the scope or nature of services from the prior fiscal year.*

Beginning in the 2022/23 school year, District 204 will be joining an ISBE SEL Hub that provides coaching support for addressing and implementing necessary systemic change that promotes mental health and wellness for all students via professional development and continuous improvement of staff. Topics that will be addressed include Trauma Informed Schools, MTSS, Truancy and Attendance Support, among others. From participation in the SEL Hub, the district will identify its needs for all stakeholders and will create a plan to address those needs.

Foster Care Transportation Plan

As part of the foster care transportation plan development process, several stakeholders should be involved. These may include, but are not limited to:

a. Local educational agency (LEA) point of contact for foster students (LEA-POC)
b. LEA transportation director
c. Child welfare agency point of contact
d. LEA Department of Children and Family Services (DCFS) liaison as permitted by 105 ILCS 5/10-20.58, if applicable
e. Title I director
f. School social worker
g. Guidance counselor
h. Special education personnel

Provide contact information for all personnel included in the development of the plan. The LEA-POC and transportation director are required; others are optional and should be included as applicable.

1. Foster Care LEA-POC - required*

Eder, Drew

2. LEA Transportation Director - required*

Gardner, Greg

Describe the process for determining the best interest of the affected child for placement if the child is placed into foster care or changes residences while in foster care. Include the positions of all district personnel involved.*

Be sure to include the factors that should be considered in determining whether remaining in a child's school of origin is in his or her best interest, as it relates to

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress.

If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation.

The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

2. Describe any special considerations and legal requirements taken into account for children with disabilities under IDEA and students with disabilities under Section 504.*

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

3. Describe any special consideration and legal requirements taken into account for children who are English learners.*

In the case of English Learners, our EL coordinator would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

4. Describe the dispute resolution process should there be disagreement among parents, education decision makers, and other stakeholders regarding the best interest determination.*

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Pint of Contact are in the main office of both campuses.

When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution.

The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement.

In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

Describe the process for determining how transportation will be provided to students who qualify, including the position of all individuals involved in the process.*

Be sure to include the factors that should be considered when developing the transportation procedures for a student in foster care.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school or origin or has special transportation needs as required by an

IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

2. Indicate which options will be considered when developing the transportation plan. Check all that apply.* (ALL APPLY)

a. Pre-existing transportation route
b. New transportation route
c. Route-to-route hand-offs
d. District-to-district boundary hand-offs
e. Other services for which student is eligible, such as IDEA transportation options
f. Options presented by DCFS worker
g. Alternatives not directly provided by the district/school such as taxis, carpools, public transportation, etc.

IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

3. Describe how all funding options selected above will be considered and coordinated when developing the transportation plan.*

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

4. Describe the dispute resolution process to be utilized if the district/school and DCFS have difficulty coming to agreement on how to provide transportation for a particular student in need.*

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

5. Describe how the district/school will provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.*

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transpiration) to allow the student to continue in the district of origin until a resolution is reached. in the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

6. Describe how the district/school will ensure that all school personnel are aware of the transportation plan process and can initiate the process if they become aware of a student who is eligible for such services.*

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

Consultation

In the box below, articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Include a list of meeting dates and how stakeholders' input impacted the final plan submission, as well as, references to particular meetings and how the stakeholders' input impacted the final plan submission. Note that documentation of stakeholder engagement may be requested at a later date. Please keep sign-in sheets, agendas, and other documentation on file. *

Central Leadership Team (Tuesdays)

- Led the review of the prior plan an incorporated the new Strategic Plan goals into the Consolidated District Plan
- consisted of five teams:
    - At Risk Students (Jennifer Tyrrell, Jennifer Rowe)
    - IDEA Funding (Leslie Owens, Melissa Moore, Brian Stachacz)-
    - Low Performing, EL, Immigrant & Library Supports (Jennifer Tyrrell, Katie Smith, Karen Raino, DIvision Leadership Team)
    - Safe and Healthy Learning Environment (Jennifer Tyrrell, Building Leadership Team)
    - Title I Supports and Professional Learning (Scott Eggerding, Katie Smith, Professional Learning Team)

Board Curriculum Committee (June 13, 2022)

Board of Education Meeting (June 21, 2022)

Strategic Planning Core Team (11/16/2021, 12/1/2021)

- Central Office Administrators

Strategic Planning Committee (1/31/2022, 2/24/2022, 3/17/2022, 4/19/2022, 5/11/2022)

- Included parents, students, teachers, paraprofessionals, classified non-contractual employees, community members and administrators

eGrant Management System

Printed Copy of Application

Applicant:	LYONS TWP H S DIST 204
Application:	Consolidated District Plan - 00
Cycle:	Original Application
Sponsor/District:	LYONS TWP H S DIST 204
Date Generated:	6/6/2022 11:00:05 PM
Generated By:	seggerding

Contact Information Instructions

1. Contact Information for Person Completing This Form

Last Name*	First Name*	Middle Initial
Eggerding	Scott	D

Phone*: 708 579 6506

Email*: seggerding@lths.net

2. General Education Provisions Act (GEPA) Section 427 *

Section 427 of GEPA (20 U.S.C. 1228a) affects all applicants submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participate in, its federally assisted program for students, teachers and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc. from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

Describe the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs.

([count] of 2500 maximum characters used)

By board policy, Lyons Township High School does not discriminate against equitable access or participation in any regard, including by gender, race, national origin, color, disability or age. Board policy lays procedures to remove any perceived barriers. Also, the District has undertaken programs to raise up students who have been traditionally marginalized, including our Equity and Achievement Team, directed study halls, and an emphasis to remove barriers to access of higher level classes. In February of 2021, the Board adopted an equity statement which proclaims "Lyons Township High School remains committed to building a community based on a foundation of equity and inclusion where all students are treated with respect and dignity and know they belong. As an institution that fosters the physical, social, and emotional well-being of its students, we pledge to continue to promote practices, systems, and processes that advance equity, access, and inclusivity. We understand the impact all of our decisions have on our students, their families, and our community. Decisions will be made to advance success, promote growth, and support the social emotional health of all LT students. Improving academic achievement and promoting student engagement in all LT has to offer remain top District priorities. We will continue to partner with associate school districts, colleges, community agencies, and others to continually enhance student opportunities, improve student preparedness, and provide positive learning environments for all students at LTHS."

3. General Completion Instructions

Work through the tabs from left to right. Save each page before moving to the next tab.

Required fields on each page are dependent upon funding sources selected on the Coordinated Funding tab.

Many pages have notes at the bottom indicating for which programs the page is required.

To determine if a page is required for the funding sources selected earlier in the application, save the page before completing and look for error messages. If none, the page is not required for the program(s) selected.

How to Complete Pages with Pre-populated Fields

Several pages have two boxes below the narrative questions - one has the response from the prior year plan and the other allows responses for the updated plan. Copy the response from the redisplay and paste it into the updated plan box, revising the description as necessary. Be sure to save the page once this has been completed for all questions on the page.

Some pages display sections based on which grants were selected on the Funding page as anticipated as funded. To change the sections that display, return to the Funding page and select or de-select grants for which funding is anticipated.

*Required field, applicable for all funding sources

Amendments

Indicate whether this is the first submission for the fiscal year or an amendment to the APPROVED initial plan for the fiscal year.*

NOTE: This page must be completed each time a new plan version within the fiscal year is submitted to ISBE.

- (•) Initial submission for the fiscal year
- ( ) Amendment to approved plan for the fiscal year

Plan Changes

Provide a brief description of the changes which have been made to the APPROVED initial application for the fiscal year or a subsequent APPROVED amendment with this amendment. Include the name of any page that was changed.
([count] of 5000 maximum characters used)

*Required field, applicable for all funding sources

Needs Assessment/Programs Instructions

1. Consolidated planning includes how anticipated programs will be funded. Indicate below for which programs the LEA anticipates receiving funding for school year 2022-2023.* [1]
NOTE: All funding sources should be reviewed after October 1 and the plan should be amended and resubmitted to ISBE if funding sources have been added or removed due to actual grant awards.

- [x] Title I, Part A - Improving Basic Programs
- [ ] Title I, Part A - School Improvement Part 1003
- [ ] Title I, Part D - Delinquent
- [ ] Title I, Part D - Neglected
- [ ] Title I, Part D - State Neglected/Delinquent
- [x] Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- [ ] Title III - Language Instruction Educational Program (LIEP)
- [ ] Title III - Immigrant Student Education Program (ISEP)
- [x] Title IV, Part A - Student Support and Academic Enrichment
- [ ] Title V, Part B - Rural and Low Income Schools
- [x] IDEA, Part B - Flow-Through
- [ ] IDEA, Part B - Preschool
- [ ] ESSER II (Elementary and Secondary School Emergency Relief II)
- [x] ARP-ESSER III (Elementary and Secondary School Emergency Relief III)

2. Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the programs selected.* [2] For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs. *DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.*
([count] of 7500 maximum characters used)

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction. We continue to address the needs of students who have been negatively impacted by COVID and ESSER funds will continue to be used to provide supports for students who have fallen behind. The District will also continue to address equity issues and social emotional needs of students using the federal and state resources in addition to our local resources.

Response from the approved prior year Consolidated District Plan.

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction.

3. Will the LEA braid funding?
Put N/A in the text area if no. List what programs will be supported if the answer is yes.

No ▼ N/A

4. Will the hybrid- blend Title II and/or Title IV funding?
Indicate all that apply.

- [x] No Hybrid Funding
- [ ] Title II to Title I
- [ ] Title IV to Title I
- [ ] Title II to Title IV
- [ ] Title IV to Title II

5. Provide a Summary of the LEA's Needs Assessment.
DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.
([count] of 7500 maximum characters used)

During the 2021-2022 school year, the District undertook a strategic planning process which will be approved on June 13 of 2022. The goals of the strategic planning include:Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. - Deliver a guaranteed, viable, and rigorous curriculum for all students. - Provide engaging and equitable instructional learning experiences for all students aligned to the district's vision. - Bring consistencies to assessments and feedback processes supported by research and student/staff voice.Provide a safe, positive, inclusive and engaging learning environment. - Build confidence, self-sufficiency, and wellness in students by improving interventions systems and other supports for academic and social and emotional learning. - Engage all stakeholders in creating a positive school climate. - Explore opportunities to enhance the student day and year that results in increased participation in curricular electives and extracurricular activities.Invest in staff and culture to ensure innovation, collaboration and accountability. - Enhance staff satisfaction, innovation and campus unity through engagement, collaboration, voice and professional development. - Attract, recruit, hire, mentor and support strong employees who reflect the LT community and commit to our mission, visions, core values and goals. Partner with families and the community to support and expand learning opportunities for all students. - Build confidence and engagement with families through improved communication, collaboration and transparency. - Partner with the community to offer learning opportunities to

expose students to potential career pathways and community services. - Promote high school readiness by fostering communication and collaboration with our associate districts.Allocate necessary resources to maximize educational success for all students. - Improve technology infrastructure and access for students, staff and families. - Upgrade facilities to better meet 21st century interests and needs of students and staff.

Legislative References:

[1] Title I, Part A, Reference Section 1112(a) (1)

[2] Title I, Part A, Reference Section 1112(a) (1)

*Required field, applicable for all funding sources

Needs Assessment Impact Instructions

1. Indicate which of the instruments below were used in the LEA needs assessment process.*

- A. ☑ School and/or district report card(s)
- B. ☑ Five Essentials Survey
- C. ☑ Student achievement data (disaggregated by student groups)
- D. ☑ Current recruitment and retention efforts and effectiveness data
- E. ☑ Professional development plan(s)
- F. ☑ School improvement plan(s)
- G. ☐ ESSA site based expenditure data
- H. ☐ ED School Climate Survey (EDSCLS)
- I. ☐ CDC School Health Index
- J. ☐ National School Climate Center
- K. ☐ ASCD School Improvement Tool
- L. ☐ Illinois Quality Framework and Supporting Rubric
- M. ☑ Other

List and describe other instruments and/or processes that were used in the needs assessment.
Parent, student, staff and community surveys from Catalyst for Educational Change, our consultant for our strategic plan.

2. For each program for which funding is anticipated, provide a summary of the needs assessment results. Include the program goal(s) identified through the needs assessment process, as applicable. * Writing space appears if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

i. Identify areas of need related to student achievement, subgroup performance, and resource inequities.

ii. Include any additional information relevant to this planning document. Provide targeted responses where noted.

iii. Describe how the needs assessment information will be used for identifying program goals and planning grant activities for each program as applicable.

A. Title I, Part A - Improving Basic Programs

Equity in Achievement Gaps-subgroup student achievement Success (Blacks, Hispanics, Low Income, English Learners, IEP and 504 students)Intervention Systems not successfulGrading practices and policiesSocial Emotional, Mental Health needs of StudentsAll of these areas of need are addressed in the Strategic Plan as outlined in Needs Assessment Tab

B. Title I, Part A - School Improvement Part 1003

C. Title I, Part D - Delinquent

D. Title I, Part D - Neglected

E. Title I, Part D - State Neglected/Delinquent

F. Title II, Part A - Preparing, Training, and Recruiting

Also identify needs assessment results, including description of strategies for closing any achievement gaps and for key professional development opportunities for teachers and principals.

Equity in Achievement Gaps-subgroup student achievement Success (Blacks, Hispanics, Low Income, English Learners, IEP and 504 students) to be addressed through Grading practices and policiesStaff engagement, Unity, Collegiality, Collaboration, Communication and SatisfactionSocial Emotional, Mental Health needs of staffKey professional development through Title II will include adding two administrators to the Learning Forward Academy, summer training for staff in guaranteed and viable curriculum and grading practices. In addition, staff will participate in work with Gholdy Muhammed and culturally responsible pedagogy.

G. Title III - LIEP

H. Title III - ISEP

I. Title IV, Part A - Student Support and Academic Enrichment

Also provide information for Title IV-A programs and activities planned as a result of needs assessment that align with the Title IV-A budget.

Pathway opportunities for student readiness for college, career and life fit Title IV best. Funds will be used to pay for AP tests for low income students and costs associated with mapping career pathways

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [1]

The results of the Needs Assessment indicated increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. It also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

L. IDEA, Part B - Preschool

M. Elementary and Secondary School Emergency Relief Grant II

N. ARP-LEA Elementary and Secondary Emergency Relief Grant III

The results of the Needs Assessment indicated increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. It also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

Legislative Requirement:

[1] IDEA - 23 IAC Section 1.420(q)

*Required field, applicable for all funding sources selected

Stakeholder Involvement Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve,Provide a safe, positive, inclusive and engaging learning environment.Partner with families and the community to support and expand learning opportunities for all students.

1. Select the types of personnel/groups that were included in the planning process (required stakeholders for various programs as footnoted below).*
Check all that apply.

A. [x] Teachers (1,7,8,9,10)
B. [x] Principals (1,7,8,9,10)
C. [x] Other school leaders (1,8,9,10)
D. [x] Paraprofessionals (1)
E. [x] Specialized instructional support personnel (1,2,3,4,8,9,10)
F. [ ] Charter school leaders (in a local educational agency that has charter schools) (1)
G. [x] Parents and family members of children in attendance centers covered by included programs (1,2,3,4,7,8,9,10)
H. [ ] Parent liaisons
I. [x] Title I director (1)
J. [x] Title II director (1)
K. [x] Bilingual director (1,7)
L. [x] Title IV director (1)
M. [x] Special Education director
N. [x] Guidance staff
O. [ ] Local government representatives (8)
P. [x] Community members and community based organizations (7,8)
Q. [ ] Business representatives (2,3,4)
R. [ ] Researchers (7)
S. [ ] Institutions of Higher Education (7)
T. [ ] Other - specify
U. [ ] Additional Other - specify

Program Footnotes:

1 = Title I, Part A - Improving Basic Programs
2 = Title I, Part D - Neglected
3 = Title I, Part D - Delinquent
4 = Title I, Part D - State Neglected/Delinquent
5 = Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders

6 = Title III, including LIEP and ISEP

7 = Title IV, Part A - Student Support and Academic Enrichment

8 = ESSER II

9 = ARP-LEA (ESSER III)

2. Articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Describe how stakeholders' input impacted the final plan submission, as well as references to particular meetings. Note that documentation of stakeholder engagement may be requested during monitoring; keep documentation on file. [1]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The plan is an outgrowth of our Strategic Planning initiative in partnership with CEC. All personnel/groups listed above were a part of the strategic planning process. The process included surveys, forums, a core team that developed goals and outcomes, feedback groups, staff listening sessions, final drafts, review by the strategic plan core team and ultimately review, input and approval from the School Board.

Response from the prior year Consolidated District Plan.

Rather than holding forums and asking for participants to comment on the full breadth of the topic in the Title I District Plan, we tailored the inquiries to the roles and responsibilities of specific teams. The groups and components of the plan that were consulted include:3/30/21 Curriculum Staff Development Team: Director of Curriculum, Division Chairs, teacher representatives from each division, two students, the Principal and the Associate Principals provided input for sections (9), 5(D), 13(A), and 1(C)9/16/20 The LT Community Advisory Council comprised of parents, students, teachers, paraprofessionals, community members and two Board representatives gave input for 1(C), 9, 12, and 13 African American and Hispanic Liaisons provided input via e-mail on targeted programs, homeless supports, and section 1The Bilingual Parent Advisory Council leadership provided input via e-mail on 1, 5(B), and 10Librarians provided input via e-mail on 13(B)Fine Arts Division Chair provided input via e-mail on 13(C) Assistant Principals provided input via e-mail for section 11. Applied Arts Chair provided input via e-mail for section 12.Homeless Coordinator provided input via e-mail on Section 6.Administrative Team reviewed the plan draft

3.

Describe the approaches the district will use to include parents and family members in the development of LEA plans, so that the plans and related activities represent the needs of varied populations. [2]**

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Parent involvement, Bilingual Parent Advisory, Title I parent meetings, feedback from listening sessions from the Director of Equity and Belonging with Black and Hispanic parents, and input from 5Essentials surveys will be consulted in the development of LEA plans.

Response from the prior year Consolidated District Plan.

The District will solicit input from the Lyons Township Community Advisory Council, The Bilingual Parent Advisory group, and feedback from the African American and Hispanic liaisons. Suggestions from the 2016 AdvancEd Accreditation visit and parent survey will also be taken into account.Parents are also able to comment at Board meetings and participate in surveys and responses to email and newsletter information.

4.

Describe the activities/strategies the LEA will implement for effective parent and family engagement. This includes a description of any activities/strategies that will be implemented for effective English learner and immigrant parent family engagement, as applicable. ** [3]

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Future Freshman Information Night in NovemberFuture Freshman Parent meetings in JanuaryGrade level parent meetings 3 times per year with counseling staffFall Freshman parent meetingsLT Community Advisory Council meetings 4 times per yearOpen House in SeptemberParent Teacher Conferences in OctoberParent Compact meeting in June

Response from the prior year Consolidated District Plan.

Future Freshman Information Night in NovemberFuture Freshman Parent meetings in JanuaryGrade level parent meetings 3 times per year with counseling staffFall Freshman parent meetingsLT Community Advisory Council meetings 4 times per yearTitle I, II, and IV program meetings in MarchTitle I, II and IV program meetings before open house in SeptemberOpen House in SeptemberParent Teacher Conferences in OctoberParent Compact meeting in June

Title I Requirement:

An LEA must develop the Title I Plan with timely and meaningful consultation with the stakeholders identified below.

ESEA section 1112(a)(1)(A)

Title III Requirement:

An LEA must develop and implement the plan in consultation with teachers, researchers, school administrators, parent and family members, community members, public or private entities, and institutions of higher education. (Section 3121(b)(4)(C))

Legislative References:

[1] Title I, Part A, Section 1112(a) (1) (A and B) and Section 3121 (b) (4)(C)

[2] Title I, Part A, Section 1116(a)(2)

[3] Title I, Part A, Section Section 1116(a)(2) and Section 1112(b)(7)

*Required field

** Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A

Private School Participation File Upload instructions are linked below. Click here for general page instructions

NOTE: This page may remain blank if no private schools are listed or participating in the programs
NOTE: This page is not applicable to state schools or state-authorized charter schools.

Using the latest available verified data, private schools within the districts boundaries that are registered with ISBE are pre-populated in the table below. Timely and meaningful consultation with these schools is required by legislation for ESEA Titles I, II, and IV, as well as both IDEA grants. Any additional newer schools can be added by selecting Create Additional Entries. See separate sections below for more detailed information on completing the table.

Will Private Schools participate in the Program?
(•) Yes ( ) No

Nonpublic School Consultation Form

Private School Name	School Closing	Title I	Title II	Title IV	Nonpublic Consultation Form
Nazareth Academy	☐	( ) Yes (•) No Number of Low-Income Student(s):	(•) Yes ( ) No Total Enrollment Number Student(s): 720	(•) Yes ( ) No Total Enrollment Number Student(s): 720	Choose File No file chosen Nazareth Academy Title Consultation.pdf

Comments:

Preschool Coordination Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [ ] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

No Preschool Programs

Describe how the district will support, coordinate, and integrate services provided under this part with early childhood education programs at the district or individual school level, including plans for the transition of participants in such programs to local elementary school programs.* [1]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

If the district does not offer early childhood education programs, enter
No Preschool Programs

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

No Preschool Programs

Response from the approved prior year Consolidated District Plan.

No Preschool Programs

Title I Requirement

Coordination of services with preschool education programs

Legislative References:

[1] Title I, Part A, Section 1112(b)(8)

*Required field for Title I and/or IDEA Preschool

Student Achievement and Timely Graduation Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.Provide a safe, positive, inclusive and engaging learning environment.Partner with families and the community to support and expand learning opportunities for all students.

1. **Describe the well-rounded instructional program to meet the academic and language needs of all students and how the district will develop and implement the program(s).* [1]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   Lyons Township High School is a comprehensive high school with the motto Vita Plena, which means the quest for the fulfilling life. Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community. Our mission statement asserts "Lyons Township High School makes meaningful learning and dedicated teaching in a student-centered environment its highest priority. With the help of the entire LTHS community and through comprehensive curriculum and co-curricular programs, we pledge to foster the full intellectual, physical, moral and aesthetic growth of all students and affirm our century-old motto, Vita Plena, the quest for the fulfilling life." Since LTHS embraced Professional Learning Communities six years ago, we have tied everything back through our mission statement. Growing out of that mission statement, we are guided by the purpose statement "ALL Students Will learn More." This has led us to making changes to how students can access courses, developing a board goal on AP enrollment, and implementing programming designed to push students to succeed at higher levels where they can, indeed, learn more. The purpose statement also marks a school-wide shift in focus from teaching to learning, which has driven our professional development. All courses are geared to ensure students are ready for post-secondary life, and in the past few years we have added a number of supports with District and grant $ to make sure students are learning. Our well-rounded instructional program includes:- A comprehensive curriculum- Core curriculum aligned to standards- Accelerated, honors and AP curriculum designed to challenge students- Common formative assessments in core courses- A graduation requirement for creative arts and practical arts courses- A 25-minute study hall for all students- Directed intervention study halls for students who are struggling- 1 to 1 Chromebook Computers- A Social Emotional Learning initiative to help all students to manage stress and anxiety- A robust offering of over 75 activities and a wide range of athletics (our research shows, on average, activity and athletic participants have a GPA 1 point higher than students not involved in extra-curriculars)

   Response from the prior year Consolidated District Plan.

   Lyons Township High School is a comprehensive high school with the motto Vita Plena, which means the quest for the fulfilling life. Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community. Our mission statement asserts "Lyons Township High School makes meaningful learning and dedicated teaching in a student-centered environment its highest priority. With the help of the entire LTHS community and through comprehensive curriculum and co-curricular programs, we pledge to foster the full intellectual, physical, moral and aesthetic growth of all students and affirm our century-old motto, Vita Plena, the quest for the fulfilling life."Since LTHS embraced Professional Learning Communities six years ago, we have tied everything back through our mission statement.Growing out of that mission statement, we are guided by the purpose statement "ALL Students Will learn More." This has led us to making changes to how students can access courses, developing a board goal on AP enrollment, and implementing programming designed to push students to succeed at higher levels where they can, indeed, learn more. The purpose statement also marks a school-wide shift in focus from teaching to learning, which has driven our professional development.All courses are geared to ensure students are ready for post-secondary life, and in the past few years we have added a number of supports with District and grant $ to make sure students are learning. Our well-rounded instructional program includes:- A comprehensive curriculum- Core curriculum aligned to standards- Accelerated, honors and AP curriculum designed to challenge students- Common formative assessments in core courses- A graduation requirement for creative arts and practical arts courses- A 25 minute study hall for all students- Directed intervention study halls for students who are struggling- 1 to 1 Chromebook Computers- A Social Emotional Learning initiative to help all students to manage stress and anxiety- A robust offering of over 75 activities and a wide range of athletics (our research shows, on average, activity and athletic participants have a GPA 1 point higher than students not involved in extra-curriculars)

2. **List and describe the measures the district takes to use and create the identification criteria for students at risk of failure.*Include criteria for low-income, EL, special education, neglected, and delinquent as applicable to the district. [2]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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   ([count] of 7500 maximum characters used)

   LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support.LTHS Student Support Teams (SST) utilize our Data Warehouse/Dashboard System (DecisionEd) in order to monitor students' academics (grades), behavior, and attendance. Assistant Principals lead our Support Teams as they identify students at risk of failure; this is an ongoing process of progress monitoring. The Student Support Team (SST) refers students to the intervention study halls, collaborate with other members of students' teams, seek teacher feedback, and communicate with parents (calls, meetings, home visits, etc.). As LTHS transitioned back to in-person learning during the 2021-22 school year, supporting students with poor attendance was a priority because of the number of students chronically absent. During the 2021-22 school year, the Student Support Teams prioritized supporting students that were experiencing struggles with grades and attendance. Ninth and 12th grade Student Support Teams placed focus on supporting freshmen in danger of being off track and seniors in jeopardy of not graduating. In addition to progress monitoring and intervening during the course of the semester, schedule changes will continue to be executed in order to provide credit recovery opportunities to students through Academy and Academy+ programs, and personalized invitations to attend the 2022 Summer School session.

   Response from the prior year Consolidated District Plan.

   LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support. Using our Data Warehouse and Data Analytics software, we developed a BAGHS report that can be run for any student. BAGHS stands for Behavior, Attendance, Grades, Health, and Social Emotional indicators.The BAGHS report is used by the Student Achievement Team to identify student at risk of failure. The Student Achievement Team (SAT) refers students to the intervention study halls and contacts parents.Prior to discovery by the SAT team, students are also monitored based on grades, articulation with 8th grade teachers, and Measures of Academic Progress scores.

3. **Describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic and language standards. This includes a description of any additional educational assistance designed to assist English learners and immigrant students to access academic content and develop language proficiency, as applicable.* [3]**

   For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

LTHS has a comprehensive academic support system.Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation.All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two-week period for support. Following the two-week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help.Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category.After school tutoring through the ACT (Academy Center Tutoring) program provides students with an opportunity to get more help after school from certified teachers.Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores.We have added a District level Director of Student Support Services in order to implement our comprehensive system of supports as well as coordinate these supports across Special Education and Counseling/Student Services. A weekly Homework Night for our EL students gives them an opportunity to attend each week in the evenings on Wednesdays to get help with their homework. Transportation is provided.In the fall of 2022, the District will add a Bilingual Program Director. The RISE Bridge Program is a summer school opportunity for identified students of color in between their 8th grade and freshman years in school. The purpose is to help students acclimate to the buildings, educational offerings, student supports, rigor, and study skills necessary for success in high school.

Response from the prior year Consolidated District Plan.

LTHS has a comprehensive academic support system. - Humanities incorporates English, world history and reading instruction in a three hour block for freshmen; placement based on MAP score and teacher recommendation. - Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation.- All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two week period for support. Following the two week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help. - Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category.- After school tutoring through the SAFE program provides students with an opportunity to get more help after school from certified teachers. - Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores.- We are also proposing a District level Director of Student Support Services to coordinate these supports across Special Education and Counseling/Student Services in light of the pandemic.

4. **Describe the instructional and additional strategies intended to strengthen academic and language programs and improve school conditions for student learning and how these are implemented. This includes a description of any additional supplemental instructional activities and strategies designed to strengthen academic and language programs for English learners and immigrant students, as applicable.* [4]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators. SIOP (Sheltered Instruction Observation Protocol) training has been offered to all teachers of English learners since 2020. Teachers attend quarterly workshops, engage in planning period PD, and work with an instructional coach on an on-going basis in order to impact student learning in their disciplines.During our week-long Mentoring and Induction Program for new teachers to the district, teachers are provided PD related to the bilingual program, the identification and classification of ELs, and the instructional approaches that best support our English learners in all disciplines.L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In the second semester the team members observe each other implementing the skill and provide feedback.LTHS has an Instructional Coaching program in which we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. Instructional coaches work with individual teachers as they improve their instructional practice. Coaches will also work with teams that are reviewing and designing stage 1 curriculum during the upcoming year. The Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program. The Assessment Team reviews the Type II, performance-based assessments for the district to ensure reliability and fidelity. An Assessment Coach works with year one teachers on implementation of the formative process.The Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's research on Differentiated Instruction. A DI Coach works with all second year teachers to ensure implementation of DI in classrooms.A myriad of book studies were implemented to support teachers/staff in working with diverse learners and special population groups.Equity Ambassadors will be trained in culturally responsive pedagogy in order to provide professional development to certified staff during the 2022-23 school year. Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System.The Social Emotional Learning Team started a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 2018-19. Classes of 2024 and 2025 have created class charters which emphasize how students want to feel at school and the actions they will take to make others feel that way. Every student has a voice in the process. SEL lessons will be implemented through our Physical Education courses at the 9-11 grade levels in 2022-23.We continue to evolve the LTHS Alternative Program to allow for more flexible credit recovery and tier 2 interventions.Academy and Academy+ programs will run at both North and South Campuses to support students with academic credit recovery. Attendance interventions will also be implemented in order to increase engagement in learning. Priority will be given to freshmen who are off track to graduate after their initial year and seniors in jeopardy of not graduating. Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices.Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell).

Response from the prior year Consolidated District Plan.

LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators. - L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In second semester the team members observe each other implementing the skill and provide feedback. - Instructional Coaching--we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. - Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program- Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's reasearch on Differentiated Instruction. - Impact Teams have worked with a consultant, Dr. Paul Bloomberg, to implement protocols to make the shift in Professional Learning Communities from teaching to learning. The first protocol, "Evidence - Analysis - Action," was developed with 85 teachers. In 2017-2018, the first Impact Teams will move on to learn three new protocols while the remaining staff learn the "E-A-A" protocol. - Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System.- Social Emotional Learning Team has begun a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 201802019. For FY 20, and equity consultant will be hired to work with a cadre of individuals. - Continue to evolve the Alternative Program to allow for more flexible credit recovery and tier 2 interventions.- Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices. - Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell)

5. **Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.**[5]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers.LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies.We also hired of a Coordinator of Equity and Belonging to better meet the needs of students of color.

Response from the prior year Consolidated District Plan.

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers. LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies.We are also proposing the hiring of a Coordinator of Equity and Belonging to better meet the needs of students of color.

6. **Describe the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement.** [6]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians:Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citationsInstruct students on the use of technology to appropriately convey informationInstruct students on the use of technology to collaborate for a variety of multimedia projectsInstruct students on the use of library resources, including print and non-print sourcesServe on a number committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team, School Day Change Committee, and the Strategic Planning Committee.Appropriate library funding to supply students with a variety of reading materials both print and digitalProvide readers advisory and literature selection to all levels of students individually, as groups, and as whole classesIntroduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learningCurate a suite of technology resources including databases, eBooks, digital magazines, and open source productsEvaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staffCollaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional developmentAttend and present at local and national library and technology conferencesCreate a library environment that accommodates a variety of student-centered needs including individual, small group, and whole class learningProvide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hourIn 2022-23, librarians will review and revise an information literacy curriculum

Response from the prior year Consolidated District Plan.

As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians:- Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citations- Instruct students on the use of technology to appropriately convey information- Instruct students on the use of technology to collaborate for a variety of multimedia projects- Instruct students on the use of library resources, including print and non-print sources- Serve on a number committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team,, School Day Change Committee- Appropriate library funding to supply students with a variety of reading materials both print and digital- Provide readers advisory and literature selection to all levels of students individually, as groups, and as whole classes - Introduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learning- Curate a suite of technology resources including databases, eBooks, digital magazines, and open source products- Evaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staff- Collaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional development- Attend and present at local and national library and technology conferences- Create a library environment that accommodates a variety of student centered needs including individual, small group, and whole class learning- Provide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hours

7. **Describe how the district will identify and serve gifted and talented students by using objective criteria.** [7]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade.The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score.We also invite students who perform well on the PSAT 10 to participate is specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards.Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors.In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

Response from the prior year Consolidated District Plan.

Gifted and talented students are identified as early as middle school for math based on course success and feedback from standardized testing.Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade. The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score. We also invite students who perform well on the PSAT 10 to participate is specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards.Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors.In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

Title I Requirements:

Ensure that all children receive a high-quality education.

Close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

Legislative References:

[1] Title I, Part A, Section 1112(b)(1)(A)
[2] Title I, Part A, Section 1112(b)(1)(B); 34 CFR 300.226 and 300.646
[3] Title I, Part A, Section 1112(b)(1)(C); 34 CFR 300.226 and 300.646
[4] Title I, Part A, Section 1112(b)(1)(D); 34 CFR 300.226 and 300.646
[5] Title I, Part A, Section 1112(b)(2)
[6] Title I, Part A, Section 1112(b)(13)(B)
[7] Title I, Part A, Section 1112(b)(13)(A)

* Required if funding selected for Title I, Part A; Title I, Part 1003a; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A

**Required field for only Title I, Part A

College and Career Readiness Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.Provide a safe, positive, inclusive and engaging learning environment.Partner with families and the community to support and expand learning opportunities for all students.

1. Describe how the district will facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable, through:* [1]

i. Coordination with institutions of higher education, employers, and other local partners;* and

ii. Increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.*

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([count] of 7500 maximum characters used)

As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade.For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors.We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit.A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions.A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal.To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses.Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reasons, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level.Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses.8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them.The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands.To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels.From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus.LTHS's motto, vita plena, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education:Graduation requirements at LT are greater than the minimum number of credits required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment.We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and facilitate the college application process. They host an annual college fair and info sessions on financial aid.Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions.AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified.LTHS is a founding District of the Du Page Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of Du Page. We partner with the College of Du Page, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English.We are working with the sending high schools of the College of Du Page to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018.Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so.Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status)Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen. We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

Response from the approved prior year Consolidated District Plan.

As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade.- For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors.- We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit. - A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions. - A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal. - To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses.- Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reason, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level.- Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses. - 8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them. - The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands. - To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels. - From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus. LTHS's motto, vita plena, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education:- Graduation requirements at LT are greater than the minimum number of credit

required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment. - We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and facilitate the college application process. They host an annual college fair and info sessions on financial aid. - Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions. - AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified.- LTHS is a founding District of the Du Page Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of Du Page. - We partner with the College of Du Page, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English.- We are working with the sending high schools of the College of Du Page to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018.- Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so. - Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status)- Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen.We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

2. If applicable, describe the district's support for programs that coordinate and integrate the following:* [2]

Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.

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NOTE: If not applicable because district serves only grades K-8, enter ***Elementary District***

([count] of 7500 maximum characters used)

LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training. Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence. We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Response from the approved prior year Consolidated District Plan.

A) LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training. Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence. B) We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Legislative References:

[1] Title I, Part A, Section 1112(b)(10)(A and B)

[2] Title I, Part A, Section 1112(b)(12)(A and B)

* Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title IV, Part A; IDEA, Part B Flow-Through; and/or IDEA, Part B Preschool

Professional Development - Highly Prepared and Effective Teachers and School Leaders Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [x] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.Provide a safe, positive, inclusive and engaging learning environment.Invest in staff and culture to ensure innovation, collaboration and accountability.

For each program for which funding is anticipated for the 2022-2023 school year, provide a brief description of professional development activities to be funded by the program as applicable.* [1]

NOTE: - If Professional Development will not be provided for a funded program below, enter **NOT PROVIDING.**

- Be sure to include information on how participating private schools will be included in the professional development plans.
- NOTE - writing space appears only if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

Program and Description

A. Title I, Part A - Improving Basic Programs

Professional Development will continue for equity and belonging. A quarterly equity program will be initiated and ongoing training on Culturally Responsive Teaching as well as Gholdy Muhammed's work will be incorporated throughout the year. Co-teaching will be a new initiative at the Freshman year with growth to Sophomore year in the fall of 2023. Training will occur in the 2022-23 school year for those teachers who will be involved in the Sophomore cohort of co-teaching.Student Voice Circles will continue with the support of Trent Day Hall, who helped to set up the students to lead workshops during the 2021-22 school year.

B. Title I, Part A - School Improvement Part 1003

C. Title I, Part D - Delinquent

D. Title I, Part D - Neglected

E. Title I, Part D - State Neglected/Delinquent

F. Title II, Part A - Preparing, Training, and Recruiting

Professional learning sustained by our faculty will be continued through the work of the Professional Learning Team. A cohort of teachers from the Freshman year will begin a cycle of Curriculum Review. They will use summer workshop time to finalize the work they will be doing throughout the school year (quarterly half-day workshops).Two Division Chairs will begin their journey as Learning Forward Academy members by participating in summer and winter professional development furnished by Learning Forward.

G. Title III - LIEP

H. Title III - ISEP

I. Title IV, Part A - Student Support and Academic Enrichment

Not Providing

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [2]

Not Providing

L. IDEA, Part B - Preschool

M. Elementary and Secondary School Emergency Relief Grant II

N. ARP-LEA Elementary and Secondary School Emergency Relief Grant III

Equity and belonging training through the Howard Group will continue for administrators in 2022-23.

Legislative Requirement:

[1] Title III, Section 3115(c)(2)

[2] 34 CFR 300.207 ; 2122(b)(4-9) of ESSA

* Required if funding selected for Title I, Part A; Title II, Part A; Title III; Title IV, Part A; Title V, Part B; IDEA, Part B Flow-Through; IDEA, Part B Preschool; ESSER II; and/or ESSER III

Safe and Healthy Learning Environment Instructions

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [ ] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- [x] Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a safe, positive, inclusive and engaging learning environment.

1. Describe the process through which the districts will:*

i. reduce incidences of bullying and harassment

ii. reduce the overuse of discipline practices that remove students from the classroom [1]

iii. reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of student as defined below. [2]

a. each major racial and ethnic group;

b. economically disadvantaged students as compared to students who are not economically disadvantaged;

c. children with disabilities as compared to children without disabilities;

d. English proficiency status;

e. gender; and

f. migrant status.

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([count] of 7500 maximum characters used)

Data Review and Analysis LTHS, in partnership with DecisionEd, has created data dashboards that allow for the efficient use of daily data in addition to data reports. Access to this data allows for the administration and intervention teams to monitor data, as well as to disaggregate and isolate concerns for more targeted professional learning and interventions.LTHS will utilize local, disaggregated data to fully understand who is being suspended, the reasons for suspensions, and the disparities in suspension across demographic groups. This information will be essential in understanding how to specifically address concerns and to reduce the Racial Disproportionality Rate.LTHS will utilize data to set goals for the measured metrics, with accompanying action steps, to remain out of the top 20% of the ISBE Exclusionary Discipline list. LTHS will utilize (among other resources) the ISBE-provided, evidence-based, Safe and Successful Schools Framework and the Educator's Action Planning Guide for Addressing the Root Causes of Disparities in School Discipline to guide and ensure comprehensive planning and action. Increasing District Capacity In order to expand and improve systems-level planning with a focus on improving the academic, social-emotional, and post-secondary outcomes for all students, LTHS hired two new District-level administrators for the start of the 2021-2022 school year:Director of Equity and Belonging Director of Student ServicesLTHS will hire the following additional positions for the 2022-23 school year to improve the staff to student ratios within Student Services to allow for a prevention-focused service delivery model and increased capacity to assess and address student needs: Bilingual Coordinator Social WorkerSchool Counselor District/Board Policy and Procedures Review The Board of Education, in collaboration with the Superintendent and consultation with the district's law firm, will review all policies related to discipline to ensure legal compliance and support for improved student outcomes. Handbook Review and Revision LTHS will convene a multidisciplinary committee to oversee a review and revision of the Student Handbook/Code of Conduct at the start of the 2022-2023 School Year with the goal of proposing changes that will go into effect for the start of the 2023-2024 School Year. The overarching desired outcomes of this review and revision will be to ensure legal compliance and compliance with Board Policy, to support students, families, and staff in order to maintain a safe school environment conducive to academic learning and personal growth by clearly outlining the behavioral expectations, interventions, and accompanying procedures LTHS will utilize the AASA and the Framework for Revising School District Codes of Student Conduct to guide the handbook review/revision and ensure alignment with evidence-based and best practices with a focus on preventative and restorative disciplinary responses. Integration of Restorative Practices:Integration and implementation of restorative practices will align with a Multi-Tiered System of Support FrameworkTier 1 - Clear Expectations and Education for All (Prevention) Tier 2 - Targeted Support and Skill-Building (Intervention)Tier 3 - Individualized and intensive support to repair harm (Reintegration)LTHS will develop and implement a restorative justice intervention program that maintains student attendance on-campus, while participating in educational opportunities that offer a continuum of instructional and positive behavioral supports. The Building Leadership and Student Support Teams will develop restorative strategies and resources, based on findings of the data analysis, that will target the specific needs of the district in the areas of prevention, intervention, and reintegration throughout the 2022-23 school year. The Building Leadership Team will determine staff training/learning needs.Continued Partnership with Rosecrance:Rosecrance is a national leader in addiction and behavioral health treatment that provides individualized, evidence-based treatment. Instead of an immediate out-of-school suspension and return, LTHS has contracted with Rosecrance to bring an assessment counselor on campus to work with students and families (when a student is found in possession or under the influence of illegal substances). Based on the results of the assessment, students and families may opt-in to various treatment programs through Rosecrance and their local La Grange office. In lieu of out-of-school suspensions, students and families may opt-in to an alternative-to-suspension program with Rosecrance. The goal of this program is treatment and recovery as opposed to exclusionary discipline (e.g. suspension). Student Voice, Partnership with Anti Defamation League, and Upstander CampaignOver 200 students participated in a student voice workshop during the 2021-22 school year. Student leaders received training in advanced facilitation techniques and will lead student voice workshops during the 2022-23 school year in which the following will occur:Students will participate in ice breakers in order to build rapport with the group and make connections before starting to discuss content.The group will discuss values and norms as part of setting intentions for the day.Students will participate in a diversity line activity in order to begin processing the backgrounds of the individuals that are participating within the workshop.Students will be introduced to the concepts of dignity honored and dignity violated. Students will engage in discussion around when their dignity was honored at LT and when it was violated.Students will learn about communication strategies such as active and reflective listening. Students will engage in a reflective Continue, Stop, Start table conversation in which they will discuss the things that we should continue doing at LT, start doing at LT and stop doing at LT. LTHS will maintain a partnership with Core Collaborative in which we will continue to develop student voice workshops, student leader training sessions, and work with students to extend their knowledge and application as we build a culture of belonging within our school.Approximately 25 student leaders participated in the Anti Defamation League No Place for Hate training. These students will lead workshops within our school community during the 2022-23 school year. LTHS will run an "upstander campaign" during the 2022-23 school year in which our school community will celebrate upstander behaviors. We will also amplify student and staff learning about techniques to disrupt bias and harmful behaviors, actions, and words.

Response from the prior year Consolidated District Plan.

i) reduce incidences of bullying and harassment- Group guidance programming regarding identifying resources in the building- Speak Up Line to anonymously report bullying behavior--tips are read and responded to daily by building administrators- ROAR (Reach Out and Report) poster campaign to publicize what to do if you're being bullied- Presentation regarding First Class Principles at Freshman experience day with reinforcement through prominently-displayed posters, in the student planner and the academicprogram guide- Assistant Principal presentations to all PE classes on the third day of school that define bullying and how to report bullying behavior(ii) LT reduces the overuse of discipline practices that remove students from the classroom by:- Suspension reduction program through Northwestern University's Family Institute for suspensions based on anger management and poor decision making- Suspension reduction program through Rosecrance, Linden Oaks and Presence for assessment and program recommendations for suspension based on drug or alcohol suspensions(iii) LT reduces the use of averse behavioral interventions that compromise student health and safety by:- Using Hispanic and African-American Liaisons to assist in restorative justice practices and mediation- Covering the cost for Family Institute attendees that are on free lunch- Developing behavior intervention plans that focus on alternatives to suspension, weekly social work groups, regularly have the psychologist meeting with ED classes to provide socialskills curriculum- Coordinating efforts with the ELL parent

advisory council to develop partnerships with the ELL community, including parent nights and translators for parent teacher conferences- Having a mix of male and female Assistant Principals and being sensitive to the issues of boys, girls, and the LGBT community- Coordinating efforts with the ELL parent advisory council and local community groups to provide necessary services to students regardless of their migrant status.

2. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act. [3]

(42 U.S.C. 11301 et seq.):*

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The District provides the following services for homeless children and youth:- Transportation to and from school as well as extra-curricular / tutoring sessions- Free lunch program- Clothing- Social work services- Help to find housing for displaced families- Work with homeless shelters- School supplies paid for by Title I

Response from the prior year Consolidated District Plan.

The District provides the following services for homeless children and youth:- Transportation to and from school as well as extra-curricular / tutoring sessions- Free lunch program- Clothing- Social work services - Our Hispanic Student Liaison attended local government meetings and meetings with families for outreach when Section 8 housing in District was condemned and torn down.- Help to find housing for displaced families- Work with homeless shelters- School supplies paid for by Title I $.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards

Legislative Requirements:

[1] Title I, Part A, Section 1112(b)(11)

[2] Title I, Part A, Section 1111(c)(2); 34 CFR 300.226 and 300.646

[3] Title I, Part A, Section 1112(b)(6)

* Required if funding selected for Title I, Part A and/or Title IV, Part A

Attendance Center Designation Instructions

Attendance Center Designation

Attendance Center	Schoolwide	Targeted Assistance	Not Served	Closed	Board Approved Date
0001 - Lyons Twp High Sch	○	◉	○	○	6/20/2022

Describe anticipated Reorganizations:

If Title I funding was selected on the Needs Assessment and Programs page, this page is required. If the page is blank and the entity does plan to receive and use Title I funds, return to the Coordinated Funding page and select Title I, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [ ] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- [x] Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.Provide a safe, positive, inclusive and engaging learning environment. Partner with families and the community to support and expand learning opportunities for all students.

1. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d).* (Section 1112(b)(3))

Section 1111(d)

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

If the district does not have any schools identified as comprehensive or targeted, enter

No schools identified under this part

([count] of 7500 maximum characters used)

No schools identified under this part

Re-display of the approved response from the prior year Consolidated District Plan.

No schools identified under this part

2. Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? * (Section 1112(b)(5))

- ( ) Yes
- (•) No

3. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA.* (Section 1112(b)(4))

Measures of Poverty from 1113(5)(A) and (B)

- [x] School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),
- [ ] TANF: the number of children in families receiving assistance under the State program funded under part A of Title IV of the Social Security Act,
- [ ] Medicaid: the number of children eligible to receive medical assistance under the Medicaid Program,
- [ ] Direct Certification

4. Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.* (Section 1112(b)(5))

Section 1114 and 1115

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

LTHS is a Targeted Assistance School, and as such, focuses on specific courses and programs. LTHS has three levels (College Preparatory, Accelerated and Honors/AP) with College Prep as the level where targeted Title I programs are implemented. College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.Academy and Academy+ are programs designed to accelerate students in the recovery of credits.Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards.In addition to tutoring during lunch study halls, tutoring after school is also available as a Title I support.Homeless and low-income students needing school supplies and basic foodstuffs are supported, in part, by Title I programs.

Re-display of the approved response from the prior year Consolidated District Plan.

Targeted Programs include the Humanities program described in Part 1 with the goal of improving reading comprehension and fluency.Students in Algebra I Prep classes have a lower class size (21 max), have access to Mathscape, and lunch study directed intervention and drop-in supports with the goal of increasing mathematics skill attainment. Students who fail a semester of math enroll in a staggered curriculum the following semester to ensure that they are

progressing toward goals.College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.. Ombudsman is available for students who are significantly behind in credit achievement and those whose attendance has required a more individualized approach to catching up with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.. Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards.

5. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.* (Section 1112(b)(9))

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

If the district does not serve any schools identified as targeted assistance, enter **Schoolwide Program Only**

([count] of 7500 maximum characters used)

LTHS maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once students are placed, their performance is reviewed by teachers and the Student Support Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves.Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assign an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level.Beginning in 2022, we will begin a curriculum review process with Freshman year core classes that are the backbone of our assessment system. We will align course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Re-display of the approved response from the prior year Consoldiated District Plan.

LTHS maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement, including placement in Humanities, English I Prep, Physical Science, and Algebra I Prep. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once student are placed, their performance is reviewed by teachers and the Student Achievement Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves. Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assign an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level. Beginning in 2017, we will begin the process of formally reviewing our skills and Enduring Understandings that are the backbone of our assessment system and look at course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

*Required Field

IDEA Specific Requirements Instructions

If IDEA funding was selected on the Coordinated Funding page, this page is required. If the page is blank and the entity does plan to receive and use IDEA funds, return to the Coordinated Funding page and select IDEA, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- [x] Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- [x] Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- [x] Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- [x] Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.Provide a safe, positive, inclusive and engaging learning environment.Invest in staff and culture to ensure innovation, collaboration and accountability.

1. **How was the comprehensive needs assessment information used for planning grant activities?* This section should include the comprehensive needs identified that will be targeted by the activities and programs funded by IDEA.**

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   A Comprehensive Needs Assessment was completed during the 2021/22 school year through our district's Special Education Cooperative (LADSE). This needs assessment was distributed to both staff and families via a Google Survey. When comparing the results of the two surveys, the data indicate a mutual desire for increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. The results of the Needs Assessment also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

   Response from the approved prior year Consolidated District Plan.

   A Comprehensive Needs Assessment was completed in the spring of 2021, and was distributed to all Lyons Township High School special education staff members and parents via a Google Survey. The results of the Needs Assessment indicated a need for Professional Development in the areas of trauma-informed practices, mental health challenges in schools, instructional materials for math and reading for students with intellectual disabilities, consultation services in the area of Autism- particularly for non-verbal students, and additional supports for students with emotional disabilities.

2. **Summarize the activities and programs to be funded within the grant application.***

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   District 204 has completed a comprehensive analysis of the current academic offerings for Special Education students and identified Co-Teaching as a gap within the continuum of services. As a result, the district is working with a consultant to train and implement co-teaching for the start of the 2022/23 school year with plans to scale to include all graduation requirements over the course of the next four years. While Co-Teaching is regarded as an academic intervention, the increased accuracy of programming and training for teachers will undoubtedly (positively) impact social/emotional services and use of technology with students with special needs as these will be areas in which the partner special educators will focus. District 204 continues to partner with the Yale Center for Emotional Intelligence and the Collaborative for Academic, Social, and Emotional Learning (CASEL) in order to prioritize the ISBE SEL standards and implement tiered SEL supports. This includes professional learning offerings regarding school-related mental health topics, as well as scaling out integration of SEL standards into required classes for all students. Additionally, in collaboration with other Title Funding, the district continues to work with national experts on Equity, Belonging, and Inclusion for all students.

   Response from the approved prior year Consolidated District Plan.

   Staff will participate in mental health trainings, work with an autism consultant, attend implementation training conducted by the Yale Center for Emotional Intelligence, attend workshops on best practice in writing FBA/BIPs, and attend workshops to support facilitation of IEP meetings. We are also partnering with John Krownapple and Trent Hall (Title II, Title I0 to provide staff with Equity and Belonging training and student empowerment of equity tolls, respectively.

3. **Describe any changes in the scope or nature of services from the prior fiscal year.***

   DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

   ([count] of 7500 maximum characters used)

   Beginning in the 2022/23 school year, District 204 will be joining an ISBE SEL Hub that provides coaching support for addressing and implementing necessary systemic change that promotes mental health and wellness for all students via professional development and continuous improvement of staff. Topics that will be addressed include Trauma Informed Schools, MTSS, Truancy and Attendance Support, among others. From participation in the SEL Hub, the district will identify its needs for all stakeholders and will create a plan to address those needs.

   Response from the approved prior year Consolidated District Plan.

   Given the pandemic, the rise of needs for trauma-informed teaching and mental health supports are at the forefront of our planning and signals a shift in previous needs assessments.

*Required Field

Overview

*******NOTE: This plan section is not required for the Department of Juvenile Justice******

Program: Foster Care Transportation Plan

Purpose: To comply with ESSA requirements for educational stability for students in foster care

Required For: All Illinois school districts and state-authorized charter schools

Resources:
ED and HHS Letter to Chief State School Officers and Child Welfare Directors on Implementing the Fostering Connections Act of May 30, 2014
US Department of Education (USDE) web page for Students in Foster Care
The Fostering Connections to Success and Increasing Adoptions Act of 2008 (P.L. 110-351)
Educational Stability Requirements (Effective October 7, 2008)
Public Act 099-0781 (effective 8/12/2016)
USDE Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care (June 23, 2016)
Finance, Budgets & Funding Transportation Programs (scroll to Foster Care Transportation section)
ESEA of 1965 as Amended, Section 6312(c)

Background

Section 6312(5)(B) of ESEA of 1965 as Amended by ESSA requires that the local educational agency (LEA) collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in the school of origin when in their best interests will be provided, arranged, and funded for the duration of the time in foster care.

Definition and References

First Division vehicles are defined in the Illinois Vehicle Code as motor vehicles designed to carry no more than 10 persons total.

First Division vehicles can be used to transport 10 or fewer persons, including the driver, on regular routes for any and all school-sponsored activities, including curriculum-related trips. Examples of First Division vehicles include cars, station wagons, mini-vans (10 passengers or less which includes the driver), taxi cabs, medical carrier or medi-car, and Suburbans. The manufacturer sticker (Federal Certification Label) located on the inside of the drivers side door will stipulate MPV for Multi-Passenger Vehicle, MPPV (MultiPurpose Passenger Vehicle), or Passenger Car [49 CFR 571.3]

Vehicle Usage:

https://www.isbe.net/Documents/school_vehicle_guidance.pdf
https://www.isbe.net/Documents/vehicle_use_summary.pdf
https://www.isbe.net/Documents/ISBE-Visual-Vehicle-Use-Guide.pdf

Transportation Programs:

https://www.isbe.net/Pages/Funding-and-Disbursements-Transportation-Programs.aspx

Requirements

A. The following factors should be considered when developing the transportation procedures for a student in foster care:

1. Safety
2. Duration of the need for services
3. The time/length of travel time for the student each day
4. Time of placement change
5. Type of transportation available (yellow school bus, taxi cab, First Division vehicle, etc.)
6. Traffic patterns
7. Flexibility in school schedule
8. Impact of extracurricular activities on transportation options.
9. Maturity and behavioral capacity of student

B. The following low-cost/no-cost options should be considered when developing the transportation procedures:

1. Pre-existing transportation route
2. New transportation route
3. Route-to-Route hand-offs
4. District-to-district boundary hand-offs
5. Eligibility of the student for transportation through other services such as, but not limited to, Individuals with Disabilities Education Act (IDEA)
6. Alternatives not directly provided by the district/school such as:
   a. Contracted services - taxis, student transport companies, etc. - see note below
   b. Public transportation such as city buses, rails, etc.
   c. Carpools- see note below
   d. School/District staff- see note below
   e. Options presented by DCFS outside of those provided by the district/school, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes

NOTE: A school bus driver permit is REQUIRED for these options! IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

REMINDER: A multifunction school activity bus (MFSAB) can NEVER be used to transport home-to-school or school-to-home [625 ILCS 5/1-148.3a-5]

C. The following funding options should be considered when developing the transportation procedures for a student in foster care:

1. Title IV-E of the Social Security Act if the student is eligible
2. Title I of the ESEA of 1965 as Amended by ESSA (except that funds reserved for comparable services for homeless children and youth may NOT be used for transportation)
3. IDEA funds, if the student has an Individual Educational Program (IEP) that includes provisions for specialized transportation
4. State special education transportation funds, if the student has an IEP
5. Local funds

Contact Information

*******NOTE: This page is not required for the Department of Juvenile Justice******

As part of the foster care transportation plan development process, several stakeholders should be involved. These may include, but are not limited to:

a. Local educational agency (LEA) point of contact for foster students (LEA-POC)
b. LEA transportation director
c. Child welfare agency point of contact
d. LEA Department of Children and Family Services (DCFS) liaison as permitted by 105 ILCS 5/10-20.58, if applicable
e. Title I director
f. School social worker
g. Guidance counselor
h. Special education personnel

Provide contact information for all personnel included in the development of the plan. The LEA-POC and transportation director are required; others are optional and should be included as applicable.

1. Foster Care LEA-POC - required*

Last Name*	First Name*	Position/Title*	Email*
Eder	Drew	Student Services Chair	aeder@lths.net

2. LEA Transportation Director - required*

Last Name*	First Name*	Position/Title*	Email*
Gardner	Greg	Associate Principal	ggardner@lths.net

☐ Click here to add information for other personnel involved in the plan development.

*Required field

Best Interest Determination as it relates to School Stability

*******NOTE: This page is not required for the Department of Juvenile Justice******

NOTE: Fields below may be prepopulated with data. Review any prepopulated data, copy and revise as needed in the box above it, and save the page.

1. Describe the process for determining the best interest of the affected child for placement if the child is placed into foster care or changes residences while in foster care. Include the positions of all district personnel involved.*

Be sure to include the factors that should be considered in determining whether remaining in a child's school of origin is in his or her best interest, as it relates to ensuring school stability.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress. If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation. The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

Response from the approved prior year Consolidated District Plan.

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress. If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation. The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

2. Describe any special considerations and legal requirements taken into account for children with disabilities under IDEA and students with disabilities under Section 504.*

See IDEA legislation hereSee Section 504 here

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

Response from the approved prior year Consolidated District Plan.

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

3. Describe any special consideration and legal requirements taken into account for children who are English learners.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In the case of English Learners, our EL coordinator or Bilingual Program Director (for Spanish Speakers) would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

Response from the approved prior year Consolidated District Plan.

In the case of English Learners, our EL coordinator would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

4. Describe the dispute resolution process should there be disagreement among parents, education decision makers, and other stakeholders regarding the best interest determination.*

Be sure to include the step-by-step process if one would want to initiate a dispute through the resolution. NOTE: include that DCFS has the final say if a resolution cannot be determined.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Pint of Contact are in the main office of both campuses.When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution. The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement. In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

Response from the approved prior year Consolidated District Plan.

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Pint of Contact are in the main office of both campuses.When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution. The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement. In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

*Required field

Transportation Plan Development

*******NOTE: This plan section is not required for the Department of Juvenile Justice******

NOTE: Fields below may be prepopulated with data. Review any prepopulated data, copy and revise as needed in the box above it, and save the page.

1. Describe the process for determining how transportation will be provided to students who qualify, including the position of all individuals involved in the process.*

Be sure to include the factors that should be considered when developing the transportation procedures for a student in foster care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school or origin or has special transportation needs as required by an IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

Response from the approved prior year Consolidated District Plan.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school or origin or has special transportation needs as required by an IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

2. Indicate which options will be considered when developing the transportation plan. Check all that apply.*

- [x] a. Pre-existing transportation route
- [x] b. New transportation route
- [x] c. Route-to-route hand-offs
- [x] d. District-to-district boundary hand-offs
- [x] e. Other services for which student is eligible, such as IDEA transportation options
- [x] f. Options presented by DCFS worker
- [x] g. Alternatives not directly provided by the district/school such as taxis, carpools, public transportation, etc.

IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

- [ ] h. Other - describe
- [ ] i. Other - describe
- [ ] j. Other - describe

3. Describe how all funding options selected above will be considered and coordinated when developing the transportation plan.*

Be sure to include the funding options that should be considered when developing the transportation procedures for a student in foster care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

Response from the approved prior year Consolidated District Plan.

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

4. Describe the dispute resolution process to be utilized if the district/school and DCFS have difficulty coming to agreement on how to provide transportation for a particular student in need.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

Response from the approved prior year Consolidated District Plan.

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

5. Describe how the district/school will provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.*

NOTE: Include that the School Of Origin [SOO] is responsible for the transportation while all disputes are being resolved.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transpiration) to allow the student to continue in the district of origin until a resolution is reached. in the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

Response from the approved prior year Consolidated District Plan.

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transpiration) to allow the student to continue in the district of origin until a resolution is reached. in the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

6. Describe how the district/school will ensure that all school personnel are aware of the transportation plan process and can initiate the process if they become aware of a student who is eligible for such services.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

Response from the approved prior year Consolidated District Plan.

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

*Required field

Board Approval, Certification, and Assurances Instructions

☐ By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the planning requirements of all included programs as applicable.

Provide the date on which the District Board approved the Consolidated District Plan.

Each district plan shall provide assurances that the district will, as applicable based on grant award(s):

1. ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
2. provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
3. participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
4. coordinate and integrate services provided under this part with other educational services at the district or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;
5. collaborate with the State or local child welfare agency to
   A. designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency and
   B. by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall
      i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A))
      ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if
         a. The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
         b. the local educational agency agrees to pay for the cost of such transportation; or
         c. the local educational agency and the local child welfare agency agree to share the cost of such transportation; and
6. ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification; and
7. in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
8. each LEA that is included in the eligible entity is complying with Section 1112(e) prior to, and throughout, each school year as of the date of application;
9. the eligible entity is not in violation of any State law, including State consitututional law, regarding the education of English learners, consistent with sections 3125 and 3126;
10. the eligible entity consulted with teachers, researchers, school administrators, community members, public or private entities, and institutions of higher education, in developing and implementing such plan; and
11. the eligible entity will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers.
12. Teacher English Fluency - each eligible entity receiving a subgrant under section 3114 shall include in its plan a certification that all teachers in any language instruction educational program for English learners that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills.
13. in the case of a school district serving at least one English learner, and in accordance with Article 14C of the Illinois School Code, assurance is provided that at least 60% of the district's state funds attributable to ELs will be used for the instructional costs of programs and services authorized under this article.
14. in the case of a school district offering Transitional Bilingual Education programs, assurance is provided that the parent advisory committee was afforded the opportunity effectively to express its views in order to ensure that the EL programs are planned, operated, and evaluated with the involvement of, and in consultation with, parents of children served by the programs.
15. The district further assures that no policy of the LEA prevents, or otherwise denies participation in constitutionally protected prayer in public elementary schools and secondary schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools on the U.S. Department of Education's website.

v01.2021

Grant Application Certifications and Assurances Instructions

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires) hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly

authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

The undersigned representative affirms, under penalties of perjury, that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

DEFINITIONS

Applicant means an individual, entity or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

Grant means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms grant, award, program, and project may be used interchangeably.

Grantee means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms grantee and award recipient may be used interchangeably.

Project means the activities to be performed for which grant funds are being sought by the applicant. The terms project and program may be used interchangeably.

The capitalized word Term means the period of time from the project beginning date through the project ending date.

Termination means the ending of a grant, whether in whole or in part, at any time prior to the end of the grant Term, as stated in the Grant Agreement.

LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 et seq.
http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000
https://ilga.gov/commission/jcar/admincode/044/04407000sections.html

NO BINDING OBLIGATION

2. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
3. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
4. Funding in the subsequent years beyond the Term of the grant will be contingent upon compliance with federal and state law, regulations, administrative rules, terms and conditions of the award, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. Renewal decisions are at the sole discretion of the Illinois State Board of Education, and the receipt of an award in a current or previous Term does not create any right to or expectation of renewal in a subsequent Term.

PROJECT

5. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the project. In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
6. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

FUNDING

8. All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.
9. The applicant may not count tuition and fees collected from students towards meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.
10. The applicant will maintain records for three years following competition of the activities for which the applicant uses the federal or state funding, pursuant to 2 CFR 200.334.
11. If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.
12. The applicant will have effective financial management systems which conform to the standards present in 2 CFR 200.302, which includes, but is not limited to, the ability to report financial data verifying compliance with program regulations and maintaining effective internal control over the operations of the approved grant.
13. The applicant will conform all activities conducted under the approved grant to the provisions contained within 2 CFR Part 200
14. All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program and 2 CFR Part 200, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.
15. Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its descretion pursuant to applicable law and agecny policy (105 ILCS 5/18-8.15).

INVOLUNTARY TERMINATION

16. The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.
17. Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state law and regulations.

GENERAL CERTIFICATIONS AND ASSURANCES

18. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (Plyler v. Doe, 457 U.S. 202, 102 S.Ct. 2382 (1982)).

19. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/ grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.

20. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Educations employees during any part of the application process or during the Term of the Grant Agreement.

21. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

22. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.

23. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).

24. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

25. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

26. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21, which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

27. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT

28. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education, may serve as the administrative and/or fiscal agent under the grant.

29. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:

    a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;

    b) Maintain separate accounts and ledgers for the project;

    c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project

    d) Properly post all expenditures made on behalf of the project;

    e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;

    f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);

    g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates;

    h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;

    i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;

    j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

DRUG-FREE WORKPLACE CERTIFICATION

30. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one (1) year but not more than five (5) years.

    For the purpose of this certification, applicant, grantee, or contractor means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of $5,000 or more from the state

    The applicant certifies and agrees that it will provide a drug-free workplace by:

    a) Publishing a statement:

        1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantees or contractors workplace.

        2) Specifying the actions that will be taken against employees for violations of such prohibition.

        3) Notifying the employee that, as a condition of employment on such contract or grant, the

A) Abide by the terms of the statement; and

B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

b) Establishing a drug-free awareness program to inform employees about:

1) The dangers of drug abuse in the workplace;

2) The grantees or contractors policy of maintaining a drug-free workplace;

3) Any available drug counseling, rehabilitation, and employee assistance programs; and

4) The penalties that may be imposed upon an employee for drug violations.

c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.

d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.

f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.

g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

31. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

Instructions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

Before completing this certification, read instructions below.

CERTIFICATION

☐ By checking this box, the prospective lower tier participant certifies that:

1. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
3. It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
4. It will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions; and
5. The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into.

Instructions for Certification

1. By checking the box and saving this page, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689.You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at:

   www.sam.gov
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

v1.2019

Certification Regarding Lobbying

Instructions

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

☐ By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit ISBE 85-37"Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

v1.2021

GEPA 442 Assurances

Instructions

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"APPLICANT" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local educational agency.

"AWARD RECIPIENT" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"GRANT" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award. The terms "grant", "award" and "project" may be used interchangeably.

"PROGRAM" means any applicable program under which federal funds are made available to the applicant.

"PROJECT" means the activities to be performed for which grant funds are being sought by the applicant.

"SECRETARY" means the Secretary of Education.

PROJECT

2. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
3. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
4. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each Program, in accordance with 2 CFR 200.302 and 2 CFR 200.303 and the Illinois State Board of Education's State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures manual, maintained on the Illinois State board of Education's Internet website. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), 2 CFR 200, and other applicable federal state statutes, regulations, and administrative rules.
5. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under 20 U.S.C. 1232f, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
6. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
7. An application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
8. In the case of any Program project involving construction: (A) the project will comply with state requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under 29 U.S.C. 794 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities;
9. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
10. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or an affiliate of such an organization.

v1.2021

Assurances Instructions

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the Budget Detail tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process or otherwise by the approval of the Illinois State Board of Education. By hitting Submit on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties, in accordance with applicable federal and state law, including, but not limited to, 18 U.S.C. 101, the federal False Claims Act (31 U.S.C. 3729 et seq), and the Illinois False Claims Act (740 ILCS 175/). The list of certification and assurances is included below and/or incorporated into the Uniform Grant Agreement pages contained herein.

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- ☐ Assurances for all covered programs
- ☐ Grant Application Certifications and Assurances (State Assurances)
- ☐ Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion See the Overview page for instructions
- ☐ Certification Regarding Lobbying
- ☐ GEPA 442 Assurances

Not calling IWAS Web Servic

Signature of School District Superintendent / Agency Administrator

Signature of Board-Certified Delegated Authority for the School District Superintendent

Submit Instructions

Assurances must be reviewed and approved by your Local IWAS Administrator before you can submit your application.

Consistency Check Lock Application Unlock Application

Application was created on:	3/14/2022
Assurances	
District Data Entry	
Business Manager	
District Administrator	
ISBE Program Administrator #1	
ISBE Program Administrator #2	
ISBE Program Administrator #3	
ISBE Program Administrator #4	
ISBE Program Administrator #5	

Application History(Read Only) Instructions

This Application has not been submitted

Page Review Status Instructions

Expand All

Consolidated District Plan							Page Status	Open Page for editing
Consolidated District Plan								
Contact Information					OPEN			
Needs Assessment and Programs					OPEN			
Plan Specifics								
Needs Assessment Impact			OPEN					
Stakeholders			OPEN					
Private Schools Participation			OPEN					
Preschool Coordination			OPEN					
Student Achievement			OPEN					
College and Career			OPEN					
Professional Development			OPEN					
Safe Learning Environment			OPEN					
Title I Specific Pages								
Title I Specific - Part One	OPEN							
Title I Specific - Part Two	OPEN							
IDEA Specific Requirements			OPEN					
Foster Care Transportation								
Foster Care Plan Contacts	OPEN							
BID - School Stability	OPEN							
Foster Care Transportation Plan	OPEN							
Assurance Pages								
Plan Assurances			OPEN					
State Assurances			OPEN					
Debarment			OPEN					
Lobbying			OPEN					
GEPA 442			OPEN					
AssurancesText			OPEN					
Assurances			OPEN					

Save

Selectable Application Print

Request Print Job
Consolidated District Plan
Requested Print Jobs
Requested by seggerding on 6/6/2022
Completed Print Jobs

LYONS TOWNSHIP HIGH SCHOOL

BRIAN P. WATERMAN, SUPERINTENDENT

bwaterman@lths.net

708-579-6451

North Campus
100 S. Brainard Ave.
LaGrange, IL 60525

South Campus
4900 S. Willow Springs Rd.
Western Springs, IL 60558

TO: District #204 Board of Education

FROM: Dr. Brian P. Waterman, Superintendent

RE: DuPage Area Occupational Education System Intergovernmental Agreement (1st Reading)

DATE: Monday, June 13, 2022

The Illinois State Board of Education (ISBE) and the Joint Committee on Administrative Rules (JCAR) approved new Administrative Rules for Career and Technical Education effective July 22, 2021. Illinois Administrative Code 256.210 (a)(2) states, *To be considered for continued approval as a regional consortium that is an eligible applicant, cooperative agreements existing prior to 2021 must be updated in accordance with this Subpart and submitted to the State Board, prior to the end of State Fiscal year 2023, to be considered for continued approval."* As a result, all Education for Employment (EFE) Systems like the DuPage Area Occupational Education System (DAOES) were required to update and amend their Intergovernmental Agreements (IGA) in compliance with the new Administrative Rules.

Attached is the DuPage Area Occupational Education System (DAOES) Intergovernmental Agreement (IGA), which was approved at the May DAOES Board meeting. DAOES is the governing system for the Technology Center of DuPage (TCD), which is a Career and Technical Education Center that provides student programming in a variety of vocational areas of study. This updated IGA is a culmination of work the DAOES Board has done over the past two years. The next step in this process is for each local School Board, including Lyons Township High School District #204, to approve the amended DAOES Intergovernmental Agreement.

Member Districts within DAOES include Hinsdale District 86, Glenbard District 87, DuPage District 88, H.S. District 94, H.S. District 99, Fenton Community District 100, Lake Park H.S. District 108, Wheaton Warrenville CUSD District 200, Westmont CUSD 201, Lisle CUSD 202, Naperville CUSD 203, Lyons Township H.S. District 204, Indian Prairie School District 204, Elmhurst CUSD 205.

Recommended Action

I recommend that the Board of Education review the DuPage Area Occupational System Intergovernmental Agreement for first reading.

Intergovernmental Agreement

To

Constitute the DuPage Area Occupational Education System

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INTERGOVERNMENTAL AGREEMENT TO CONSTITUTE THE DUPAGE AREA OCCUPATIONAL EDUCATION SYSTEM EFFECTIVE JULY 1, 2022

ARTICLE I - GENERAL

Section 1 Name

1-1.1 The parties hereby enter into this Agreement to constitute the DuPage Area Occupational Education System (the "System") pursuant to the authority granted by the Illinois School Code and the Illinois Intergovernmental Cooperation Act.

Section 2 Purpose and Authority

1-2.1 The purpose of the System is to develop and implement a regional education for employment program for students who are enrolled in Member Districts.

1-2.2 The school districts in the System (hereinafter the "Member Districts") shall exercise their powers, privileges, and authority under the School Code and the Intergovernmental Cooperation Act. The System shall have authority to do everything necessary, suitable, or proper for the accomplishment of its purposes. It shall exercise any of the authority herein set forth, do other acts or things incidental to or growing out of or connected with the purpose of the Agreement and shall exercise all of the powers now or subsequently conferred by Illinois law or regulation.

1-2.3 The System shall coordinate with the College of DuPage in the development and implementation of a regional Career and Technical Education system.

Section 3 Membership

1-3.1 All public school districts within the resident attendance of the College of DuPage, Community College District 502, are eligible to become members of the System. As of the effective date of this agreement, the member Districts are:

Hinsdale Township High School
School District 86

Glenbard Township High
School District 87

Wheaton Warrenville
Community Unit District 200

Westmont Community Unit
School District 201

DuPage High School
District 88

Community High School
District 94

Community High School
District 99

Fenton Community High
School District 100

Lake Park Community
High School District 108

Lisle Community Unit
School District 202

Naperville Community Unit
School District 203

Indian Prairie School
District 204

Lyons Township High School
District 204

Elmhurst Community
Unit District 205

1-3.2 The System may extend membership to any unit of local government or any agency of the state government or of the United States that requests admission and meets membership requirements.

ARTICLE II - ORGANIZATION AND OPERATION

Section 1 Governance

2-1.1 The System shall be managed and governed by a Board of Directors (the "Board") consisting of one representative from each Member District. Each Member District shall be entitled to one (1) vote.

2-1.2 A representative of the Office of the Superintendent of the Educational Service Region of DuPage County shall serve on the Board ex officio.

2-1.3 The Board shall adopt By-Laws in furtherance and not in limitation of powers conferred on the Board by the laws of Illinois or this Agreement. The By-Laws may be amended or repealed by the Board.

2-1.4 The Board shall establish policy for the System.

2-1.5 The Board shall elect from among its members a President and Vice-President who shall serve terms of one (1) year. The officers shall have the powers and shall discharge the duties customary and usual for such offices.

2-1.6 The Board shall appoint a Secretary and a Treasurer and fix their compensation. They may or may not be members of the Board.

2-1.7 A majority of the Board shall constitute a quorum. A majority of the members present shall determine all matters except as otherwise provided in the Agreement or in the By-Laws.

2-1.8 There shall be no proxy or absentee votes on matters before the Board.

Section 2 Legal and Fiscal Agent

2-2.1 The legal and fiscal agent for the System shall be appointed by the Board. That agent shall be a limited agent to carry out limited responsibilities, such as the receipt of funds from state and federal governments, processing of all state and federal claims, receipt of summons, payment of all expenses upon presentation of proper vouchers, as approved by the Treasurer, and perform other duties designated by the Board.

2-2.2 The legal and fiscal agent may be changed by a three-fifths (3/5) vote of the entire Board upon notice of a request for a proposed change being given to the Board sixty (60) days prior to the vote on the proposed change.

Section 3 Administrative Structure

2-3.1 The Board shall appoint as its chief executive officer a person to be designated as the System Director. Among other duties, the Director shall be responsible for:

- Fulfilment of grant administration for State and Federal grants.
- Implementation and oversight of Career and Technical Education programming.
- Assessment and evaluation of the System.

2-3.2 The System Director shall administer the System in conformance with the policies and direction of the Board.

2-3.3 The System Director shall make recommendations to the Board regarding all aspects of System operations and shall regularly report to the Board regarding the quality, efficiency, and accessibility of System programs and services.

2-3.4 The System Director, in cooperation with Member Districts, will oversee and coordinate the comprehensive plan of action for completion of the applicable needs assessments necessary to meet the requirements of current Federal Perkins requirements.

2.3.5 The System Director is the Chief Executive of the Board administering the System under the direction of the Board. The organizational structure is attached as Appendix A, will be updated annually.

Section 4 Advisory Committees

2-4.1 The Board may appoint Advisory Committees composed of representatives from the education community, the general public, labor, and employer groups.

2-4.2 The Advisory Committees may advise the Board regarding the planning and operation of the System programs and services.

2-4.3 The Advisory Committees shall organize themselves as directed by the Board.

ARTICLE III - PROGRAMS & SERVICES

Section 1 Programs and Services

3-1.1 The System shall provide programs and services designed to meet the career and technical education needs of youth and adults as determined by the Board.

3-1.2 The System may not require any Member District to offer programs or services or require any Member District to participate in System programs or services.

Section 2 Program Management

3-2.1 The System Director shall develop a regional vocational education plan designed to meet the career and technical education needs of youth and adults within the region. The plan shall consider local needs, student interests, and employment data.

3-2.2 The Board may delegate program management responsibilities for various operations of the System's programs and services to Member Districts under guidelines developed by the System Director and approved by the Board.

3-2.3 The System Director shall develop and implement effective means for regularly evaluating the System's programs and services.

Section 3 Area Career Center

3-3.1 Effective July 1, 1986 the System assumed responsibility for the operation of the DuPage Area Vocational Education Authority (DAVEA).

3-3.2 The System assumes responsibility for maintaining an Area Career Center facility to provide career and technical education programming.

3-3.3 The Area Career Center facility shall be known as the Technology Center of DuPage.

- The purpose of the Area Career Center shall be to provide high school students the opportunity to pursue half-day career and technical education options to enhance college and career readiness.
- The Area Career Center shall provide specialized career and technical education programs for all students who may profit from such specialized education and who reside with member districts.

Section 4 Students

The System recognizes the importance of equity, diversity and inclusion throughout all aspects of a student's educational experience.

3-4.1 The System will provide equitable access for all students beginning in fifth grade and continuing throughout their schooling with career exploration, career preparation and academic and social support.

3-4.2 The System will provide targeted support services, informed by evidence-based practice, for special populations as defined by Federal Perkins.

3-4.3 The System will provide evidence-based professional learning and resources to support Member District programs in collecting data and using data to improve activities and services for those who are members of special populations, which will benefit all students.

3-4.4 The System will collaborate with community-based organizations, the workforce development system, business partners and families to build partnerships that support students, create programs that ensure equitable access and supports and align to the current Illinois' Perkins State Plan.

3-4.5 Students must be residents and enrolled, at least part-time, in a Member District, must be in good standing (i.e. not serving a suspension or expulsion) and satisfy any additional eligibility requirements established by the Member District to attend the Area Career Center.

3-4.6 The System shall provide equitable access to its program offerings at the Area Career Center to all resident students enrolled in Member Districts, and shall not discriminate on the basis of race, sex, gender, disability, religion, gender identify, or any other protected status under State and federal laws applying to secondary students.

3-4.7 Member Districts shall share with the System Director the following information as requested:

- Data regarding students enrolled in Career and Technical Education courses at the Member District's high school(s).
- Data regarding students who attend or plan to attend courses at the Area Career Center that will assist personnel at the Area Career Center in providing appropriate services to students, including any necessary accommodations.

ARTICLE IV - HOUSING

Section 1 Program Sites

4-1.1 The Board shall approve all sites for the delivery of System programs and services.

4-1.2 The System may elect to utilize any provisions under the law available to it to lease, acquire, establish, remodel, or maintain equipment, buildings, and offices for System programs, services, and staff.

Section 2 Official Office

4-2.1 The official office for the System shall be determined by the Board.

ARTICLE V - FINANCE

Section 1 Budget

5-1.1 The Board shall adopt an annual budget and shall establish an accounting System that will account for all receipts and expenditures in compliance with applicable rules and regulations of the State Board of Education.

5-1.2 To avoid any budget shortfalls, the Board is prohibited from incurring deficits and from borrowing money.

5-1.3 The Board will approve all budgets and expenditures related to all Career and Technical Education Federal and State grants.

Section 2 Operational Costs

5-2.1 The Board shall develop schedules of charges to Member Districts for programs and services provided to them based on the actual costs of providing the programs and services.

5-2.2 The Board may assess the Member Districts for administrative services and other services of a general nature that are provided to all Member Districts.

5-2.3 Each Member District shall be responsible to make timely payment of all financial obligations to the System.

Section 3 Non-Member Charges

5-3.1 The Board may provide programs and services to entities that are not members of the System and to individuals; schedules of charges for such services shall be adopted by the Board upon the recommendation of the System Director.

ARTICLE VI - TRANSPORTATION

Section 1 Designation of Responsibility

6-1.1 The transportation of students shall not be the responsibility of the System.

Section 2 Coordination

6-2.1 The System may assist Member Districts in the development and implementation of cooperative arrangements to facilitate the transportation of their students to System programs and services; however, any administrative costs incurred for such assistance shall be assessed to those Member Districts.

ARTICLE VII - WITHDRAWAL, REMOVAL, AND DISSOLUTION

Section 1 Withdrawal

7-1.1 A Member District may withdraw from the System by providing notice to the Board at least eighteen (18) months prior to date on which it plans to withdraw. No withdrawal may be accepted without prior written notification to the State Board of Education and without approval of the Regional Board of School Trustees.

7-1.2 A Member District that withdraws shall not be entitled to a return of its pro rata share of assets unless the Board determines that there are most unusual circumstances that warrant a return of assets.

Section 2 Removal

7-2.1 Any Member District failing to abide by the terms of this Agreement is subject to removal by the remaining Members of the System. Such removal shall require the approval of three-fifths (3/5) of the Member Districts and written notification to the State Board of Education prior to removal, and approval of the Regional Board of School Trustees.

7-2.2 A Member District that is removed from the System shall not be entitled to a return of its pro rata share of System assets.

Section 3 Dissolution and Distribution of Assets

7-3.1 The System may be dissolved upon motion made to the Board for its consideration. If approved by three-fourths (3/4) of the Board members, the motion shall be submitted to the Member Districts for approval.

7-3.2 The motion for dissolution shall become effective when three-fourths (3/4) of the Member Districts have approved the motion through action by their respective boards of education.

7-3.3 If the System is dissolved, the assets of the System shall be liquidated, and the proceeds shall be distributed in the following order until exhausted (in accordance with Section 7-1.2 any Member District that withdraws from DAOES prior to the effective date of dissolution shall be ineligible for the following distributions unless the Board determines otherwise):

a) amounts owing to creditors

b) The return of Nineteen Million Nine Hundred Forty-Three Thousand Two Hundred Seventy-One Dollars ($19,943,271) from the sale of the Technology Center of DuPage building and grounds to the eight school districts that were members of DAVEA prior to July 1, 1970, based upon the proportion of their original investment in the TCD building and grounds. This amount reflects the appraised value of the TCD building and grounds as of December 31, 1986, the last day DAVEA existed prior to DAOES assuming all assets and liabilities of DAVEA on January 1, 1987.

DISTRICT	ORIGINAL 1972 CONTRIBUTION	PROPORTION OF ORIGINAL 1972 CONTIBUTION	PROPORTION APPLIED TO 1987 APPRAISED VALUE
Hinsdale 86	$720,462	19.25%	$3,839,080
Glenbard 87	$1,141,695	30.50%	$6,082,698
West Chicago 94	$261,455	6.98%	$1,392,040
Downers Grove 99	$797,030	21.29%	$4,245,922
Fenton 100	$315,208	8.42%	$1,679,223
Lake Park 108	$298,900	7.98%	$1,591,473
Westmont 201	$83,838	2.24%	$446,729
Lisle 202	$124,814	3.33%	$664,111
Total	$3,743,402	100.00%	$19,943,271

c) Distribution of any funds in excess of $19,943,271 derived from the sale of the Technology Center of DuPage building and grounds to all of the member Districts. The allocation in this Section (c) shall be based upon each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the ten (10) consecutive school years immediately preceding the effective date of System dissolution. Student enrollment will be measured using the number of students each district has enrolled on the first charge-back billing day of the fiscal year as reflected in Board Policy 4.12. For clarity, the following example is provided and assumes cash and investments are adequate to pay amounts owing to creditors per Section 7-3.3(a) above:

System Dissolution date = June 30, 2030

Proceeds from the sale of TCD Building and Grounds = $31,000,000

Distribution of proceeds to 8 Districts Per Section 7-3.3(b) = $19,943,271

Remaining Proceeds to be Distributed = $11,056,729

District	10-Year Average Percentage of Total TCD Enrollment	Remaining Proceeds Distributed
86	4%	$442,269
87	27%	$2,985,317
88	4%	$442,269
94	7%	$773,971
99	13%	$1,437,375
100	4%	$442,269
108	5%	$552,836
200	15%	$1,658,509
201	3%	$331,702
202	2%	$221,135
203	3%	$331,702
204(Cook)	4%	$442,269
204 (DuPage)	7%	$773,971
205	2%	$221,135
Total	100%	$11,056,729

d) The proceeds from the liquidation of all non-building and grounds DAOES assets, such as cash, investment, and equipment shall be distributed among the Member districts using each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the five (5) consecutive school years immediately preceding the effective date of System dissolution.

ARTICLE VIII - AMENDMENT

Section 1 Process

8-1.1 A proposed Amendment to this Agreement shall be first submitted to the Board for consideration. If approved by three-fifths (3/5) of the Board members, the proposed Amendment shall be submitted to the Member Districts for approval.

8-1.2 A proposed Amendment shall become effective when three-fifths (3/5) of the Member Districts have approved the Amendment at a meeting of the Board. Failure to act on a proposed Amendment within 60 days of the approval by the Board members in Section 8-1.1 shall be treated as a vote against the Amendment.

ARTICLE IX - LIABILITY OF BOARD OF DIRECTORS & OFFICERS

Section 1 Limitations & Indemnification

9-1.1 The Board, its officers, and representatives shall not be liable for any mistake of judgment or any action made, taken, or admitted by them in good faith; nor for any action made, taken, or admitted by any agent, employee, or independent contractor selected by them. No representative or officer shall be liable for any action taken or admitted by any other representative or officer.

9-1.2 The System shall indemnify and defend the Board, its officers, and representatives from any and all losses and expenses, including amounts paid in settlement before or after suit is commenced, as a result of any claim, demand, action, proceeding, or judgment that may be asserted against them by reason of their having been members, representatives or officers of the Board. The System shall fulfill its indemnity responsibility by obtaining insurance.

ARTICLE X - MISCELLANEOUS

Section 1 Notice

10-1.1 Any notice required by the Agreement shall be in writing and shall be deemed to have been given when deposited in a United States Post Office, postage prepaid, and properly addressed to the addressee at the address furnished to the System.

Section 2 Constitution of this Agreement

10-2.1 This Agreement and any Amendments thereto may be executed in any number of parts which, when taken together, shall constitute a single instrument.

In witness wherefore, each School District herein subscribed has caused this Agreement to be executed by its duly authorized officers on the date and year first written.

HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT NO. 86

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT NO. 87

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

DUPAGE HIGH SCHOOL DISTRICT NO. 88

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

APPENDIX B

COMMUNITY HIGH SCHOOL
DISTRICT NO. 99, DOWNERS GROVE

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

FENTON COMMUNITY HIGH SCHOOL
DISTRICT NO. 100

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

LAKE PARK COMMUNITY HIGH
SCHOOL DISTRICT NO. 108

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 200, WHEATON-WARRENVILLE

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

WESTMONT COMMUNITY UNIT
SCHOOL DISTRICT NO. 201

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 202, LISLE

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

APPENDIX B

NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 203

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

INDIAN PRAIRIE SCHOOL DISTRICT NO. 204, DUPAGE COUNTY

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

LYONS TOWNSHIP HIGH SCHOOL DISTRICT NO. 204

By:_____
President

ATTEST:

_____
Secretary

Dated: _____

ELMHURST COMMUNITY UNIT SCHOOL DISTRICT NO. 205

By:_____
President

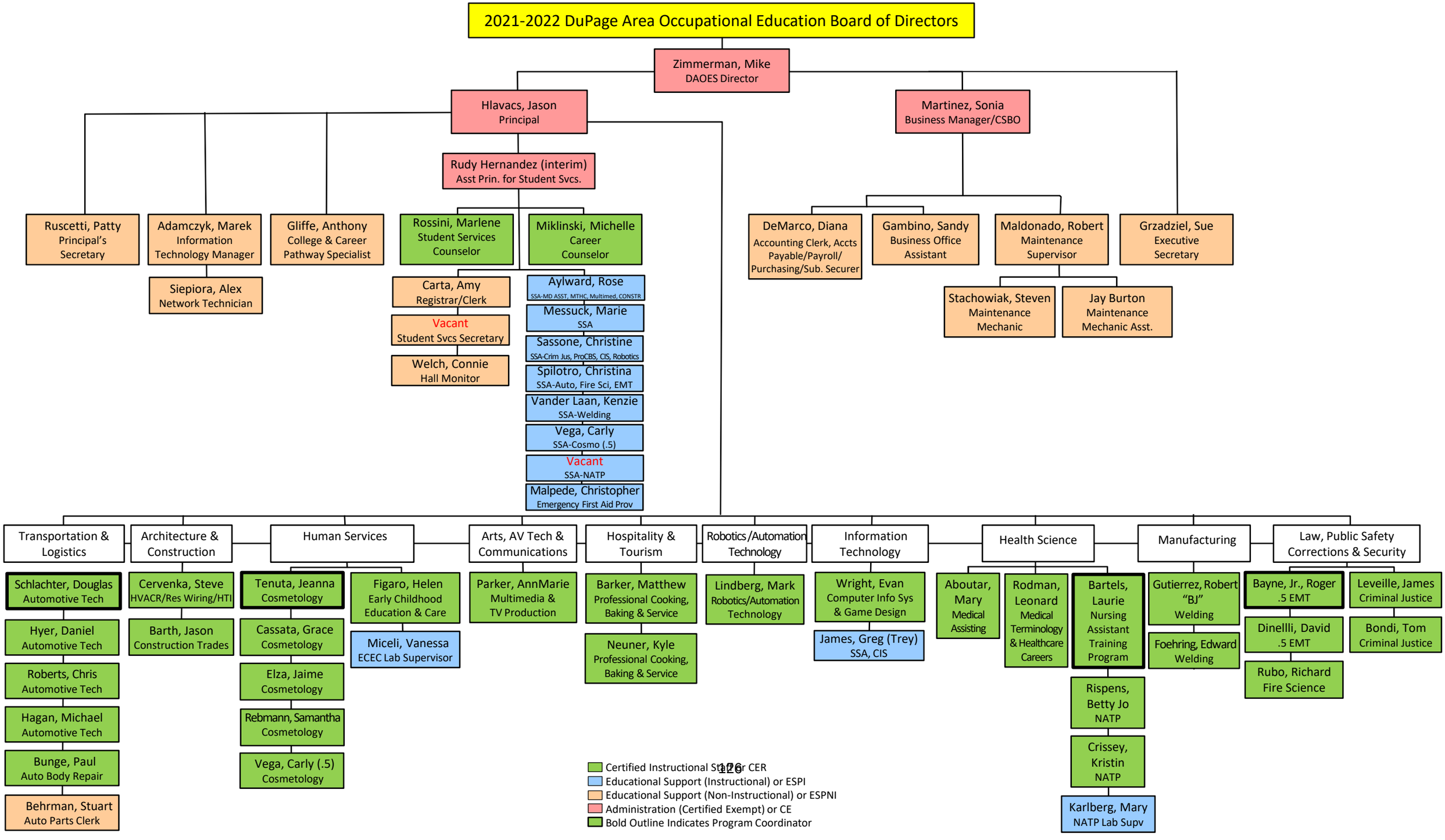
ATTEST:

_____
Secretary

Dated: _____

5286.1-5

APPENDIX B


2021-2022 DuPage Area Occupational Education Board of Directors
Zimmerman, Mike
DAOES Director
Hlavacs, Jason
Principal
Martinez, Sonia
Business Manager/CSBO
Rudy Hernandez (interim)
Asst Prin. for Student Svcs.
Ruscetti, Patty
Principal's Secretary
Adamczyk, Marek
Information Technology Manager
Siepiora, Alex
Network Technician
Gliffe, Anthony
College & Career Pathway Specialist
Rossini, Marlene
Student Services Counselor
Miklinski, Michelle
Career Counselor
Carta, Amy
Registrar/Clerk
Vacant
Student Svcs Secretary
Welch, Connie
Hall Monitor
Aylward, Rose
SSA-MD ASST, MTHC, Multimed, CONSTR
Messuck, Marie
SSA
Sassone, Christine
SSA-Crim Jus, ProCBS, CIS, Robotics
Spilotro, Christina
SSA-Auto, Fire Sci, EMT
Vander Laan, Kenzie
SSA-Welding
Vega, Carly
SSA-Cosmo (.5)
Vacant
SSA-NATP
Malpede, Christopher
Emergency First Aid Prov
DeMarco, Diana
Accounting Clerk, Accts Payable/Payroll/ Purchasing/Sub. Securer
Gambino, Sandy
Business Office Assistant
Maldonado, Robert
Maintenance Supervisor
Grzadziel, Sue
Executive Secretary
Stachowiak, Steven
Maintenance Mechanic
Jay Burton
Maintenance Mechanic Asst.
Transportation & Logistics
Architecture & Construction
Human Services
Arts, AV Tech & Communications
Hospitality & Tourism
Robotics/Automation Technology
Information Technology
Health Science
Manufacturing
Law, Public Safety Corrections & Security
Schlachter, Douglas
Automotive Tech
Hyer, Daniel
Automotive Tech
Roberts, Chris
Automotive Tech
Hagan, Michael
Automotive Tech
Bunge, Paul
Auto Body Repair
Behrman, Stuart
Auto Parts Clerk
Cervenka, Steve
HVACR/Res Wiring/HTI
Barth, Jason
Construction Trades
Tenuta, Jeanna
Cosmetology
Cassata, Grace
Cosmetology
Elza, Jaime
Cosmetology
Rebmann, Samantha
Cosmetology
Vega, Carly (.5)
Cosmetology
Figaro, Helen
Early Childhood Education & Care
Miceli, Vanessa
ECEC Lab Supervisor
Parker, AnnMarie
Multimedia & TV Production
Barker, Matthew
Professional Cooking, Baking & Service
Neuner, Kyle
Professional Cooking, Baking & Service
Lindberg, Mark
Robotics/Automation Technology
Wright, Evan
Computer Info Sys & Game Design
James, Greg (Trey)
SSA, CIS
Aboutar, Mary
Medical Assisting
Rodman, Leonard
Medical Terminology & Healthcare Careers
Bartels, Laurie
Nursing Assistant Training Program
Rispens, Betty Jo
NATP
Crissey, Kristin
NATP
Karlberg, Mary
NATP Lab Supv
Gutierrez, Robert "BJ"
Welding
Foehring, Edward
Welding
Bayne, Jr., Roger
.5 EMT
Dinellli, David
.5 EMT
Rubo, Richard
Fire Science
Leveille, James
Criminal Justice
Bondi, Tom
Criminal Justice
Certified Instructional Staff or CER
Educational Support (Instructional) or ESPI
Educational Support (Non-Instructional) or ESPNI
Administration (Certified Exempt) or CE
Bold Outline Indicates Program Coordinator

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net

Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education

From: Brian Stachacz

Date: 6/7/2022

Re: Repair of North Campus Condensate Line

Information: As we approached the end of the heating season in May of this year, it was discovered that there is a leak in a condensate return line at North Campus. This condensate line is in under the floor of the lower level of the North Campus main building and runs almost the entire width of the building on the Brainard side to the Park side. The repair will require extensive work to complete including removal of areas of flooring in the hallways, classrooms and lower level library. Additionally, we believe that the repair will exceed our non-bidding threshold of $50,000, however, we need to have this repair completed before the beginning of the 2022-2023 school year and will not have time for a formal bid process. With the need for this project to be completed rather quickly, we are asking to Board to grant an emergency exemption under Illinois School Code that allows for a project of this nature to be completed without the bidding process. Under that exemption, the expenditure needs to be considered an emergency (which we believe is the case here) and such emergency expenditure needs to be approved by ¾ of the members of the Board of Education. (Section 105 ILCS 5/10-20.21 Exception XIV). We normally do not ask for the use of this provision and have only done so one other time during my tenure at LT. We do however believe that this project meets the appropriate criteria to be considered for this exemption as failure to complete this repair in a timely manner may seriously threaten the ability to heat the building in the fall.

We are currently in discussions with FE Moran, the contractor currently installing the new HVAC systems at North Campus, for them to complete the repair. However, we do not yet have all of the information necessary for a contract on the work. A formal contract will be presented to the Board at a future meeting for approval.

Recommendation: The Board of Education approve the use of the emergency provision in the Illinois School Code that allows for the mentioned repair to be completed without the use of the formal bidding process.

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
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Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education

From: Brian Stachacz

Date: 6/7/2022

Re: Update on the North Campus Field House Air-Handling Project

---

Information: One of the projects scheduled to be completed during the Summer of 2022 was the replacement of the nine air-handling units that serve the North Campus Fieldhouse. That project was originally scheduled to begin in the middle of May and continue through the middle of September. In late May, we were informed that the replacement air-handling units would not be delivered until late October with installation being completed toward the end of November. The delay with the equipment is due to ongoing supply chain issues and is completely out of our control.

Because the existing air-handling units heat the facility (the new units will heat and cool the facility) and based on the timeline presented, we have made the unfortunate decision to delay the start of the project until the summer of 2023 when we know that all of the equipment will have been delivered and can be installed. We do know that there will be additional cost to the project (storage costs, labor cost increases for next year) but at this time we do not have reliable information as to what those costs will be. Our architects are currently working with FE Moran (the contractor on the project) to determine the additional cost. We will share that information with the Board as it becomes available.

We will be happy to answer any questions during the meeting that you may have.

Recommendation: For Information

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net

Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education

From: Brian Stachacz

Date: 6/7/2022

Re: Potential Summer 2023 Capital Facilities Improvements

Included with this packet is a list of potential facilities projects for the summer of 2023. The list is broken down in to five sections. The first section (in yellow) are projects that have been identified as high priority based on need. The second section (in gray) are the projects that have been identified as higher priority based on the condition of those facilities or life expectancy of the equipment. The third section (in green) are all of the projects that are listed in the Facilities Study that was completed the fall of 2019 and update in January of 2021 by DLA Architects. The fourth section (in blue) are projects that have been identified through the B&G staff or have been submitted for consideration from District Administration. The final section (in orange) are projects that were requested during the current year. Additionally, I have included copies of the current Life-Safety Surveys for each of the facilities with notations on the items that have been completed.

For your review, I have also included a copy of the Facilities Study that was completed in the Fall of 2019 and updated in January of 2021. Many of the projects listed on the spreadsheet reference information in that report

This is a "first look" at the recommendations for the summer of 2023 projects. We will again review these projects, with any revisions, in August and make recommendations for bidding. Ed Wright and Paul Gajda from DLA Architects will be available for questions and discussion.

We will discuss this information in further detail during the meeting. Should you have any questions prior to the meeting, please do not hesitate to contact me.

Potential District Capital Projects for the Summer of 2023

Project Name	Cost (Est.)	Campus	Architect	ACM	Comments
North Campus Clay Tile Roofs 36B, 36C, 43, 44 (flat roof over Reber Center), 46, 47, 48, 49	$1,000,000	NC	Yes	No	Clay Tile Roofs nearing end of life and deteriorating.
North Campus Library Air-Handler Replacement (Existing AC)	$1,400,000	NC	Yes	TBD	Air-Handler at end of useful life and is requiring more frequent maintenance and repairs.
LTTV Studio Air-Handler Replacement (Existing AC)	$300,000	NC	Yes	TBD	Air-Handler at end of useful life and is requiring more frequent maintenance and repairs.
South Campus D-Wing Roof Replacement (not including cafeteria or kitchens)	$1,500,000	SC	Yes	No	Roof section at end of useful life and is in need of replacement due to multiple repairs.
South Campus B-Wing Roof Replacement	$1,100,000	SC	Yes	No	Roof section at end of useful life and is in need of replacement due to multiple repairs.
North Campus Clay Tile Roof Replacement East Roofs 31, 32, 33, 34, 49 and 50	$990,000	NC	Yes	No	Clay Tile Roofs nearing end of life and deteriorating.
North Campus Clay Tile Roof Replacement West Roofs 16, 17, 19, 21, 22, 23, 24, 25, 36a, 36b, 36c, 39, 40, 41, 42, 44 and 46	$1,050,000	NC	Yes	No	Clay Tile Roofs nearing end of life and deteriorating.
North Campus Clay Tile Roof Replacement North Roofs 47 and 48	$360,000	NC	Yes	No	Clay Tile Roofs nearing end of life and deteriorating.
South Campus Roof D-Wing Roof Replacement (High Priority) 3a, 3b, 4a, 4b, 5, 6 and 7	$1,100,000	SC	Yes	No	Roof section at end of useful life and is in need of replacement due to multiple repairs.
South Campus Roof D-Wing Roof Replacement (Medium/High Priority) 1a, 1b, 1c and 2	$550,000	SC	Yes	No	Roof section nearing end of useful life.
South Campus Roof Replacement B-Wing 21, 22a, 22b, 22c, 23a, 23b and 23c	$775,000	SC	Yes	No	Continue roof replacement program per the Facilities Study.
Replacement of AHU J and AHU K	$2,090,000	NC	Yes	Yes	Systems at end of current life. 8/22/19: currently running OK.
Replacement of Ceilings with AHU J and K	$494,000	NC	Yes	TBD	Ceilings that will/can be replaced during AHU J and K Replacement.
Replacement of Lighting with AHU J and K	$760,000	NC	Yes	TBD	Lighting that can be replaced during AHU Jand K Replacement. Lights are ok to remain the same as most have been upgraded in recent years.
Parking Lot Paving Lot 3 Main Drive and Lot	$246,411	SC	Yes	No	Parking lot near end of useful life.
Parking Lot Paving Lot 4 South Teacher Lot	$247,896	SC	Yes	No	Parking lot near end of useful life.
North Campus Exit 4 Bathroom Stack	$750,000	NC	Yes	Yes	5 bathrooms. Galvanized piping is aging and occasionally needs repairs. Older fixtures & partitions
North Campus Main Parking Lot 1b, 1a.	$727,916	NC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
South Campus Parking Lots 2, 3, 4, 1b(Driver Ed. Range).	$1,085,508	SC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
North Campus Roofs 3, 4, 5, 6a, 6b, 7, 8, 9, 10, 12, 13, 16, 17, 19, 20, 21, 22, 23, 24, 25, 31, 32, 33, 34, 36a, 36b, 36c, 39, 40, 41, 42, 43, 44, 46, 47, 48, 49, 50.	$3,033,151	NC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
Vaughan Building Roofs 21, 22.	$363,544	NC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
South Campus Roofs 1a, 1b, 1c, 2, 3a, 3b, 4a, 4b, 5, 6, 7, 8a, 8b, 8c, 8d, 9a, 9b, 10, 21, 22a, 22b, 22c, 23a, 23b, 23c, 24a, 24b, 25, 26a, 26b, 27, 28, 30, 32, 34a, 34b, 36, 37.	$5,054,883	SC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
North Campus Fire Alarm Replacement	$1,265,000	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
North Campus Air Handling Units and Heat Exchangers S-3A, HX-1A, S-5A, S-4A, AH-3A, SS-3A, Ah-1A, Q, J, K,	$4,927,750	NC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
Vaughan Building Fire Alarm Replacement	$920,000	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
Vaughan Building Air Handling Units and Heat Exchangers AS-2B, AH-1, 2, 3, 4, AS-1F, AS-2F, AS-5F, AS-6F, AS-3F, AS-4F, AH-3B, AS-1E, AS-3E, HX-3A, S-1A, S-3A, AS-4E, AS-1C, AS-2C, AS-3C, AS-1G, AS-3G, AS-2G, S-2A, AS-1B AH-4B.	$3,927,250	NC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
South Campus Fire Alarm Replacement	$1,888,300	SC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
South Campus Air Handling Units and Heat Exchangers S-1E, E-1E, S-1F, S-1K, E-1K, S-4H, S-2M, E-1G, S-4M, S-1G, S-1H, S-2H, S-3H, S-1M, S-3M, S-5M, He-1D, HE-1E, HE-1K, HE-1M, HE-2K, HE-2M, S-1B, S-4F, S-2K, S-1L, E-1L, S-3F, S-2F.	$7,607,250	SC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
Corral Building Fire Alarm Replacement	$57,500	SC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
Corral Building Roof Top Units	$540,500	SC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
North Campus Roof 29	$115,000	NC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
North Campus Parking Lot 2	$34,093	NC	Yes	No	Per architect recommendation in 2019 Facilities Summary.
North Campus Air Handling Unit S-6	$115,000	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
North Campus Chiller/Cooling Tower	$1,380,000	NC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
North Campus Electrical Switch Boards	$40,250	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
North Campus Intercom System	$138,000	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
Vaughan Building Chiller/Cooling Tower	$920,000	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
Vaughan Building Electrical Switch Boards	$32,200	NC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
South Campus Unitventilator Replacement B, C Wings	$2,852,000	SC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
South Campus Chillers/Cooling Towers (2 needed for cooling)	$1,840,000	SC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
South Campus Switch Boards	$21,850	SC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
South Campus Intercom System	$149,500	SC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
South Campus Domestic Hot Water Plumbing	$402,500	SC	Yes	Yes	Per architect recommendation in 2019 Facilities Summary.
Corral Building Electrical Switch Boards	$12,650	SC	Yes	TBD	Per architect recommendation in 2019 Facilities Summary.
Renovation of Coaches Locker Room below Exit 10 Stairs	$75,000	NC	Yes	Yes	Locker room in need of repairs due to leaks from stairs.
District Greenhouse	$100,000	TBD	Yes	No	To support proposed Agriculture class and to be used in conjunction with Special Education.
General Asphalt Repairs/Sealcoating Both Campuses	$70,000	NC/SC	No	No	Continued maintenance of parking lots. Frequency & size of cracking increasing. Lots at least 8-10 years old.
Science Lab Renovations North and South Campus	$450,000/Each	NC/SC	Yes	Yes	Science Labs in North Campus rooms 249/250.
1205 House tuck-pointing	$5,000	1205	Yes	No	bricks loose around some windows.
1205 House window replacement	$20,000	1205	Yes	No	some inoperable, all need paint
North and South Campus Nurses Office ADA Door	$25,000	NC	Yes	TBD	Widen door entryway and install wheel chair access door opener
Replace Room 275 condenser unit	$15,000	NC	Yes	TBD	Original unit at end of useful life
NC Discovery Center carpeting	$25,000	NC	No	TBD	Begin upon completion of summer school
NC Ceiling/Lighting/Flooring	$57,750	NC	Yes	Yes	Classrooms 231, 232, 331, 332, 244 (approximately 3,209 square feet @ $18/ft.sq.) Using LED fixtures vs. T-8 fixtures.
In-wall roof drains	$75,000	NC	Maybe	TBD	East side of Main Building between Exits 1-5, West side of Vaughan Gym, South side of Vaughan Building
Gym floor refinishing NC	$85,000	NC	No	No	NC 2 upper gyms will need complete refinishing & striping. Need specification.
NC Pool exhaust grill & ceiling tile repair/replace	$175,000	NC	Yes	No	Must use man-lift or scaffold system to reach out over pool. No pool occupants when performing work.
NC Discover Center unitvent replacement	$185,000	NC	Yes	Yes	5 univents in the space have been repaired multiple times, no efficiency left. 10/2/14: Must start immediately after summer school; as there may be abatement and hidden conditions.
NC Tuckpoint of several areas	$100,000	NC	No	No	Some patch work done spring 2019 but much more needed. High areas at Exit 1, 2-4, 5, 7-9, Exits 10, Exit 12-14, 18, 24, 26, High areas around Fieldhouse and Main Building Turrets. West wall of east corridor at library roof,
Repair/Replace Sidewalks/Curbs Both Campuses	$40,000	NC/SC	No	No	Replace and repair damaged sidewalks and curbs. Bundle with Asphalt work.

	A	B	C	D	E	F
66	Door Replacement at Various District Locations	$40,000	NC/SC	No	No	Replace multiple classroom doors that are nearing end of useful life. Some doors swollen and will not close. Could be considered a Life Safety project. 50+ doors
67	Domestic water lines. Risers & horizontal.	$450,000	NC/SC	Yes	Yes	NC & SC. Condition of lower level Vaughan supply lines comparable to Main Building. Shower, toilet closet and horizontal piping behind terrazzo walls and not accessible. Some leaking/broken piping detected. Water pressure marginal. Galvanized piping, phased approach. Lower level Vaughan Women's Room closed because of compromised piping and drainage; pipes not accessible.
68	SC Condenser & Univent Replacement - D122	$18,000	SC	Yes	TBD	Second window mounted unit now in place. Space cooling properly. (2) R22 units failing, (2) univents poor
69	SC Gym Floor Refinishing	$40,000	SC	Yes	No	SC, 2 gyms downstairs COMPLETE. Cannot start until end of summer school
70	SC Landscape Project between Baseball & Tennis	$40,000	SC	Yes	No	Gravel/limestone path?
71	SC Ceiling/Lighting/Flooring	$57,750	SC	Yes	Yes	Classrooms B-202, B-204, B-206, B-208, B-210 (approximately 3, 236 square feet)
72	SC Coaches locker Room upgrades; plumbing,	$108,000	SC	Yes	TBD	discretionary. Money better spent on Coaches locker Room, higher priority that SC Trainer's Room. 10/2/14: Can be done anytime. Will include a small order of lockers. Can be completed with replacement of the hot water heaters
73	SC Discovery Ctr. Condenser & Univent Replacement	$185,000	SC	Yes	Yes	(6) R22 units fair, (6) univents fair
74	Parking lot lights at SC (underground cabling)	$400,000	SC	Yes	No	~$5k/pole. NC & SC 10/2/14: Re-lamping & repairing electrical between poles. SC 58 poles @ $5k/pole ($290k)
75	Girls bathroom at lower level Vaughan near boiler room	$150,000	NC	Yes	Yes	Plumbing has been repaired and washroom is operational but very dated. Ventilation non-existent. Water Closet too small to access; must remove wall to access. Terrazzo walls & floors. Some terrazzo ACM. Room floods with heavy rains & sewer back-ups. Closest Girl's bathroom to Tech Wing other that athletic locker rooms.
76	1205 House Furniture & appliances	$5,000	1205	Yes	No	most furniture donated, does not hold up. Gas range & dishwasher in marginal shape.
77	1205 House cabinet/counter repairs & refinish	$7,500	1205	Yes	No	Cabinet drawers difficult to open/close
78	Install card reader at LL Exit 8 Ramp	$12,000	NC	No	No	
79	NC 44B Foyer Reconfiguration	$20,000	NC	Yes	TBD	reconfigure 44B foyer to allow access to classroom 44 while keeping double doors to lower Library secure. Replace Library doors only: $6000
80	NC Curriculum Office carpeting	$35,000	NC	No	TBD	Subfloor may contain ACM. DO not know if carpet is on top of 9x9 tile. 10/2/14: Begin after 7/1 and complete before start of school.
81	Sand Stone and tuck-pointing large areas of NC buildings.	$50,000	NC	Yes	No	several areas have sections of sand stone crumbling (Exits 1, 4, 5, 7, 9). **Multiple areas with ornamental brick work has mortar missing around each building.** Some only visible from roof areas.
82	Exit 5 Bell Tower and first floor terrazzo refurbishing	$50,000	NC	Yes	TBD	Aesthetics only.
83	Replace exhaust fan in attic at Exit 7	$75,000	NC	No	No	some abatement required
84	NC Library ceiling & Lighting	$100,000	NC	Yes	TBD	Lighting upgrades needed
85	Removal of Overhead Wiring in front of Exit No.5 (NC)	$125,000	NC	No	No	Removal of poles and wires in front of North Campus Exit No.5
86	Renovation of Reber Center Entrance	$225,000	NC	Yes	TBD	Renovate and restore Reber Center entrance to original condition.
87	West Field (Soccer) Upgrades and Renovations	$340,000	NC	Yes	No	Includes replacement of fencing, piers and entrance, relocation of plumbing and electrical boxes, addition of concrete pads for storage sheds and new bleachers.
88	NC Water retention	$500,000	NC	Yes	TBD	Water retention to prevent flooding
89	General Masonry Repairs Both Campuses	$40,000	NC/SC	No	No	Maintenance of masonry structure throughout the district.
90	Electric upgrades for PC's and Library	$150,000	NC/SC	Yes	TBD	Assessment and upgrade of electrical infrastructure as more electronics in use at each campus.
91	SC Epoxy paint irreparable glazed tile	$30,000	SC	No	No	Aesthetics only; this system not preferred, paint chips. 10/2/14: Discretionary.
92	Gymnastics Gym Floor	$45,000	SC	No	No	Cannot start until end of summer school. Does not include relocating equipment.
93	SC landscape upgrades	$50,000	SC	No	No	removal of Ash trees, addition of flower beds, trees, and bushes. Dollar-Cost Average the removal of trees.
94	SC Trainer room casework, plumbing & concessions area	$50,000	SC	Yes	TBD	Discretionary. Money better spent on Coaches locker Room.
95	Bennet Field Ticket Booth Addition	$100,000	SC	Yes	No	Foundations already exist for the addition of the new ticket booths.
96	SC Music wing upgrades	TBD	SC	Yes	TBD	ceiling, lighting, flooring, acoustics, risers
97	SC Assistant Principal Office Refurbish	TBD	SC	Yes	Yes	
98	SC Courtyard Buildout	TBD	SC	Yes	Yes	develop into Resource Center area.
99	SC Corral upgrades	TBD	SC	Yes	Yes	
100	SC Special Ed office ceiling/lighting/flooring	TBD	SC	Yes	Yes	
101						
102	Video Scoreboard for the SC Pool	224,557.00	SC	Yes	No	The old scoreboard is no longer working and cannot be repaired. With the current scoreboard, you cannot see the names or times of the swimmers or the score for the water polo team at times.
103						
104	Lockers for NC Winter female sports to be installed into the NC PE locker room.	25,410.00	NC	Maybe	TBD	The winter girls sports teams do not have permanent lockers to keep their athletic items for their season at north campus. Right now the winter sports need to use PE lockers that they need to clear out each night. This impacts Competitive Cheer, Eurythmics, Basketball and Gymnastics. This quote is for 22 banks of 6 15" lockers.
105	Room 176: Hubbell Lighting: Hubbell Industrial 72 in. Six-Blade Indoor/Outdoor Nickel Dual Mount Ceiling Fan with Wall Control	5,440.00	NC	Maybe	No	In my 13 years working in the shop, I have had 5 students faint & pass out due to heat exhaustion. Not only is it extremely unsafe to not have ventilation but opening the garage doors only makes the problem worse (no movement air). Also, because of school shootings, we have been told the large overhead doors must remain closed. The fans that were used in the wood shop last yr are too small and not rated for industrial use. They barely move any air. I would recommend the above fans or something equivalent (72" wide) and rated for long term use. Remember, they are 15 ft in the air and are not going to be dusted regularly so having a fan in a greasy and Smokey environment that will last is important.
106	Room 127 - Floor tile replacement	12,000.00	NC	Yes	TBD	Holes in the tile and the hatch that is under the flooring is coming through and repaired with duct tape. There are also screws in the floor to keep the hatch from coming up. (price estimate per Brad Drake)
107	Interior bathroom door for staff washroom in the NC PE office.	1,500.00	NC	Maybe	TBD	We are hoping to get a door that locks that would divide a small staff storage area from our staff bathroom and shower area. Currently there is no door in this location and there is no place for our female staff members to use a private bathroom or shower space. Many teach active classes and need to shower or need to prepare for coaching responsibilities after school. There is no female staff bathroom/shower space in the North Campus PE/Athletic area.
108	Circulation desk purchase, relocation, move electrical service.	8,658.00	NC	Yes	TBD	The circulation desk replacement is a priority in order to open up floor space and create more room. The current circulation desk is very old and in bad shape (veneer is peeling off and it is extremely outdated). In-floor electrical service is in cement and will need to be moved.
109	Library doors in LL adjacent to NC44 need to be changed from swinging to full-frame with locks	5,700.00	NC	Maybe	No	Safety concern. This is a point of access that is not staffed making the library difficult to secure in the event of an emergency.
110	Countertop replacement: FCS Food Lab (NC, 15, NC127, NC129)	70,000.00	NC	Yes	TBD	Existing laminate countertops are well past their useful life. They are in various states of delamination, and in several places have been worn through to the particleboard structure. See photos https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing
111	ADA accessible door for NC Nurse's office	5,000.00	NC	Yes	No	Increasing number of ADA students being served at North Campus
112	ADA push button or swipe activated door in main entrance	TBD	SC	Maybe	No	Not sure if this got wrapped into the summer work but wanted to make sure it stayed on the radar. This would be utilized by our wheelchair bound students so they can access the school at the main office.
113	Fieldhouse Lights	TBD	SC	Yes	No	Similar to our pool, the lighting in the field house is dim as well as dated. See above rationale. This space is also utilized by almost every PE class, athletic teams, and our district for large events.

	A	B	C	D	E	F
114	Pool Lights	TBD	SC	Yes	No	Our pool lighting is extremely dim as well as dated technology. We would like to replace our current lighting system with an all LED system which would provide more light with less cost to the district. Current LED systems last longer, cost less to operate, and need fewer fixtures to produce better results than our current system. There are also rebate options for schools that are looking to replace with energy-efficient products. Kevin Bertolotti working on a quote.
115	South Campus PA System Upgrade	18,000.00	SC	Yes	TBD	Due to the dated system at SC the interface is challenging to modify and program, have multiple bell schedules in, and we are unable to play hallway music throughout the school. Quote from Interstate Electronics Company.
116	FCS Food Lab (South Campus C114, C116, E104) countertop replacement.	70,000.00	SC	Yes	TBD	Request details below. https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing
117	Main Entrance Interior Redesign	TBD	SC	No	No	This main entrance enhancement will include the installation of two large murals. One located on the brick wall behind the ramp and the other where the current Vita Plena wall is on the left. These walls will enhance the aesthetic in that location and emphasize a sense of belonging for all students.
118	Room 129 - Chefs and Culinary Arts Room Replace double sink with single sink Replace faucet.	1,400.00	SC	Yes	TBD	With the upgrade of using industrial equipment for events in Chefs, the current dishwashing system is too small to wash the hotel pans, beverage servers, coffee pots, etc. Currently, to wash large equipment, students must go to room 140, which is often booked, and does not have supervision. Replacing the double sink with a single bowl sink, and replacing the static faucet with an adjustable faucet would solve the problem. We've been in contact with Brad Drake regarding cost, parts (sink and faucet) and installation.
119	Repair closet in room 123	0.00	SC	No	No	The closet on the east wall is falling apart. The back of the closet is pulling away from the wall. It appears there was a leak of some kind because the back wall and shelving has stains and are warped and sticky. We are requesting a new back wall and new shelves be installed. If you would like, pictures can be provided.
120	Removal of non-weight bearing wall - NC wellness center	1,500.00	NC	Yes	No	We no longer need a separate computer lab space in the NC wellness center. We would like to remove the false wall to open up the space to allow for more activity. The cost is an estimate to remove the wall and electrical in the wall repair the floor where the wall currently is.
121	Replace Vaughan Gym Floor	0.00	NC	Yes	TBD	The floor is overdue for replacement. It is damaged in multiple areas.
122	Brick paver installation along Elm at bus stalls.	14,250.00	NC	No	No	The area is muddy in wet conditions and students loading buses must walk through the mud.
123	Brick paver installation near Exit 30	TBD	NC	No	No	Every year this area turns to mud, sod dies, and it is used as a student walk-way
124	NC Weight room Flooring	TBD	NC	Yes	TBD	The blue/gold checkered flooring is 30+ years old. It looks old and worn with multiple holes/tears and should be replaced.
125	LL Fieldhouse Men & Women's Bathrooms	TBD	NC	Yes	TBD	These washrooms are highly visible/used during public events in the fieldhouse. They are original to the 1967 construction. They are larger than needed. LT admin recommends reducing their size during a renovation to create single-use gender neutral washrooms as well.
126	Gender neutral washrooms	TBD	NC	Yes	No	Currently North Campus has one bathroom designated for students/staff use as gender neutral. It is on the Lower Level. We have a need for at least 2 of these (would also be used as changing areas for students in PE) in Vaughan/Fieldhouse and one more in the main building. Could be done in coordination with a renovation of the lower level Fieldhouse men's & women's bathrooms (directly beneath the trophy cases). See Request ID: 610
127	New Weight Room (Dance/Yoga Studio)	TBD	SC	Yes	TBD	With the number of students using our SC weight room, it is clear we need to look at a larger, more sustainable facility. Could we consider putting a roof on the long narrow “courtyard” that runs between the H-Wing and Fieldhouse? This would allow for us to move to a larger space to accommodate more student-athletes as well as open up our current weight room to be used by our PE Department as a dance/yoga studio. The increase in student requests here has created a challenge for scheduling.
128	Health Office Redesign	TBD	SC	Yes	Yes	We have experienced several challenges with our SC Health Office which starts with the overall design and function of that space. We would like to explore a reconfiguration to make the space reflect a more current model of student health services approach, ADA compliant restrooms, and access.
129	Gender neutral washroom remodel (Library Bathrooms)	TBD	SC	Yes	No	Renovation of the two unisex bathrooms located outside the SC Library. Updated lighting, layout, and aesthetic.
130	D123 Remove the sink that is in the middle of the room Add a dry erase board to the south wall	TBD	SC	Maybe	TBD	Room D 123 is no longer used as a Small Engines room. No need for the sink in the middle of the room.
131	Room D 122	TBD	SC	No	TBD	Room D 122 has a horrible musty/old smell because of the carpeting. We are asking the carpet be removed and the floors polished.
132	North Campus Weight Room redesign	150,000.00	NC	Yes	TBD	Our weight room at North Campus is in need of a redesign. The equipment in the location is dated and is not multifunctional. The space is small and in its current setup/condition is limited in student or athletic team space. Additionally, the equipment no longer supports our curricular needs. The cost above includes new flooring in the space to support the dynamic and Olympic type lifts that a being taught as well as upgraded equipment that serves multiple exercises to meet the various needs of our students and athletic teams
133	WLTL Broadcast Tower	TBD	NC	Maybe	No	This tower was installed in the 1980s and is beginning to show its age. It was inspected this year and given a passing grade, but the tower inspectors expressed concerns that it will need to be replaced sooner rather than later.
134	New Carpeting for WLTL Studios and Office	TBD	NC	Maybe	TBD	The carpet in the WLTL facility was installed in 1997 when the studio was built. It is show significant wear in heavy traffic areas and beginning to tear in others. At the time in 1997, Studio C was an office and is now a production facility which should really have carpeting as well.

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
					remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA	how many	work performed by contractor.	total cost	1-year or 5-year depending on priority			
A1	First Aid; 15; Storage Rm Door (off of 15); Kitchen (Double door off of 15); 17; Office (Off of 26); Storage (off of 26); Mech Rm (Across from 26); Dish Wash (Door connecting to 29); Storage (Rm North of Exit 8); Classroom E; Classroom F; List & View; 44K; Conf. (In Library; C & C Conf. (In Library); AV Production (Both doors); Maintenance (West Wall); Stair Exit 1 (3 double doors); Middle door in corridor between 112 & Storage; 112 (Entrance door); 113 (All door but main entrance- 4); 116; Stair Exit 9 (First Floor Southwest double door); 117; 118; 119; 120; 121; 122; 127; 128; 128A; Janitor (between 130 & Exit 7); Paint Workshop (Northeast door); Light Storage (East door); 144 (East side entrance); 145 (South entrance door to hall); Women's J.C. (South of Exit 4); Switch Board (off of 145 Office); J.C. (across from 213); 214 (West door); 222A; Closet in room 222A; 223; 224; 225; 226; 227; 229 (North door); 230; J.C (South of Exit 7); 236 (Double door); 237A (Double door); 237B; 237; 242; 244; J.C (North of 314A (West door); 317A; 317B; 323; 324; 325; 326; 327; 329; 329A; 329B; 329S; 330; J.C (South of Exit 7); 334; Storage (In Office West of 337); 337; Control Room (Both doors- Above 236 & 237A); 338; 340; WC-301; 347; Auditorium Stage 135A (large North door)	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	98	2 Partial Work By Owner	$29,400.00				No
A2	033; 035; 036; 037; Corridor (to 035); 037A; JC (across from 213); 216; Corridor (outside WC-203); 218; 219; 220; 221; 318; 319; 320; 321; 322; 329LS, 117, 118, 119, 120, 121, 122	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	26	2	$39,000.00				No

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A3	Locked (Connecting to middle Cafeteria 29)	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	1	2	$1,500.00				No
A4	Faculty Café (across from Rm 4); Storage (near Exit 7 lower level); Storage (near 032); Mech room (across from 034B); 306; 324; 323; 325; 326; 329A; 329W; 333; 335; Corridor (across from Stair Exit 8 3rd Floor); 339; 340; JC (next to Stair Exit 2 3rd Floor)	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles/ or piping insulation are present.	Abate asbestos containing material per AHERA guidelines and install new floor/insulation material.		b.		SF/loc		2	$36,000.00		$36,000.00		Yes
A5	006; 015; Corridor (outside 030); C&C Conf (inside library); Classroom E (in library); Classroom F (in library); List & View (in library); Corridor (outside 042); 044A; 105A; 105B; 105C; 108A; 108B; 110B; 110C; 110D; 110F; 118 (Outside room in corridor); 130; 130A; Classroom A (Outside corridor wall); 144 (Classroom A, Classroom B, Office, Conf. Room; Offices & South of stairs); 147 (outside room in corridor); 211; 212; 222A; 225; 230; 317A; 333; 337; 339; 340; 341, Theatre Control Room	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	45	2	$22,500.00				No
A6	017; Office (across from Stair Exit 3 lower level); Serving Line (in cafeteria 029); Stair Exit 1 (First floor North double door); Stair Exit 8 (First Floor East side double door); Stair Exit 7 (First Floor East side double door); 135 (Southwest Exit door & all exit doors in East wall- 2 double doors); 137 (2 double doors); All corridor doors betweem 135 &104-Exit 4 (4 double doors); 140 (2 double doors); 140A (Main entrance from corridor); 144 (East & West side main entrance door from corridor); 145 (both entrance doors from corridor); Switch Board (In 145); Stair Exit 3 (First Floor West 2 double doors); Corridor double door between 101 & WC-102); 101 (East & Northwest entrance doors); 236; 237A; 329LS	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	46	2	$82,800.00				No

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A7	Faculty Café (across from Rm 4); 007; 008A; Kitchen (in Rm. 015); 030; 044A; Library (outside 044A); Classroom E (in library); List & View (in library); 211; 214A; 226; 227; 228; 230; 231; 237; 243; 246; 247; 306; 317; 317B; 327; 328	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall.	Install new fire extinguisher.		c.		EA	25	Partial Work By Owner	$6,250.00		$6,250.00		Yes
A8	Storage (next to Rm 032); 225; 227; 323 (between 321 / 323)	185.390l	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	4		$20,000.00				No
A9	012; 017; Stair (in 017); 029; Kitchen (Adjacent to 029); Office in Kitchen; Serving Line (in cafeteria 029); Storage (next to 043B); 213; 214; 229; 230; 231; 232; 233; 234; 236; 237A; 237; 239; 240; 241; 242; 243; 244; 245; 247; 249; 250; 325; 328; 330; Exit 7 (3rd Floor); 331; 332; 333; 334; 335; 337; 338; 339; 340; 341; 342; 343; 344; 345; 346;	185.370b4D	Damaged floor tile or lipped terrazo threshhold in the floor is creating a trip hazard.	Remove threshold or replace damaged floor tile from floor.		a.		EA	52	Partial Work By Owner	$26,000.00		$19,760.00		76%
A10	All doors on lower level across from Stair Exit 3; 035; 044K; Library; Stair Exit 4 (3rd Floor); Stair Exit 3 (2nd & 3rd Floor); East double door in corridor between Stair Exit 8 & 33; Two double doors in corridor between East & West Stair Exit 5's; Double door in corridor between 121 & 122; Double door in corridor between 131 & 144; 134; 135 (2 double doors on East side); 137 (2 double doors); Double doors between Exit 5 Stairs (2); 145 (South entrance door from corridor); Double door in corridor between 221 & 222A;2 double doors in corridor South of 250; Double door on East side of Exit 7 (Third floor); 233; 234; 2 double doors on both sides of Exit 5; Double door in corridor between 242 & J.C; 2 Double	185.370b4D	Floor mounted magnetic door hold open or electrical box is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	65	2	$65,000.00		$28,600.00		44%

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A11	12 (Both main entrance doors); 12A (Double closet door); Middle Corridor Door (betweem rooms 15 & 21); Office (off of 26); 029 (North Cafeteria (door to kitchen); 29 (door to kitchen/South of Cooler); South Serving Line (Door connecting to corridor); Kitchen (North most door connecting to corridor); Office (across from Stair Exit 3/West Door); Middle door in corridor across from Stair Exit 3 (North side); Middle door in corridor between Serving Line & 44K; Middle door in corridor between 29 & 31; Mech Room (Across from 29); 31; Library (west door leading into stairs); Eng Office; Elec (Between Switch Gear & Storage); Maintenance (Door exiting to corridor between Stor. & Mech Equipment); Mech. Equipment; Stair Exit 1 (First Floor North door); Stair Exit 9 (First Floor Northeast	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door		b.		EA	80	By Owner	$0.00		$0.00		Yes
A12	140 (2 double doors & Southwest door); Switch Board (off of 145 Office); 147; Middle 2 doors of Stair Exit 3 on West side; Middle hall door in corridor outside of 213; Middle 2 doors of Second Floor Exit 9 on North side; Office (In 219); Middle 2 doors in corridor South of 250; 231; 232; 233; 234; 236 (North Storage door); 237A (Single door); 237A (South Storage door); 237B; 239; 241; 242; 244; Middle 2 door in Exit 3; Middle door across from 313; 319; 320; 321; 322; Middle 2 doors South of 351; 329W; 331; 332; 341; 342; 343; 344; 345; 347													Yes
A13	017, Serving Line (in cafeteria 029), 216, 129A, 140A	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		loc's	5	Partial Work By Owner	$5,000.00		$5,000.00		Yes

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A14	First Aid Rm; Sick Rm (South of First Aid); Toilet Rm (West of First Aid); Office (Off of 15); 26; Locker Rm (Door connecting to Dish Wash); Library (Far east door connecting to corridor); Mech. Equipment (Double door connecting to Maintenance); 115 (East door); Stair Exit 8 (First Floor double door on West side); 135A (North stage door); 214A (West door); 215 (both main entrance doors into hall); 216;	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	29	2	$14,500.00		$14,500.00		Yes
A15	010B, Storage (next to Rm. 032), Ramp (to Vaughn Building), Maintenance (next to Stair Exit 6 lower level), Corridor (outside 216), Corridor (outside Stair Exit 4), 214A, Corridor (outside 234), 236, 309, 314A, Stair Exit 1 (Lower level & 3rd Floor), Stair Exit 2 (Lower level & 2nd Floor), Dean's Office 101, exterior stairs Exits 1, 3 & 9	185.370c12A, 185.370c12B	Handrails at stairs and ramps are not secure or are missing.	Resecure handrail to the wall or install new handrail.		b.		EA	30	2	$45,000.00		$35,550.00		79%
A16	5; 6; 7; 8A; 8; 017; 030; 103; 104; 105 (Both entrance doors from corridor); 105D; 108 (Southern entrance door from corridor); 108D; 110 (Main entrance door from corridor	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	15	2	$27,000.00				No
A17	Duplicating Services; 8B; 10 (North door); 103; 104; Office (South of 104/West door); 105 (Door inbetween Office & Restrooms); 105A (Both doors); 105C (Both doors); 108B; 110B-F; STG-2; Elec. Closet (Between 208 & 207); 209A (both doors); 211 (Entrance door for corridor); 211A; 212 (Both doors); 306A; 306B; 306C; 307; 307A	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	26		$7,800.00		$7,800.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
A19	Faculty Café (across from Rm 4); JC Stg 21 (adjacent to Stair Exit 2 2nd Floor); Elec Closet (adjacent to 208); 212, Closet @ wall 307; Storage 236, Storage 236A, Storage 235	175.275a	Walls in rated partitions and walls do not continue to the deck or have penetrations and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	5		$12,500.00		$9,375.00		75%
A20	Duplicating Services Rm; Faculty Café (Middle door on East wall); 110 (Main door entrance from corridor); STG-2; 306C	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA	5	By Owner	$0.00		$0.00		Yes
A21	All (3) double doors on South wall of Faculty Café; 8 (Connecting to to 8A); 8A (Entrance door); 10 (North door); On Air Studio; 104 (West & South doors); 105 (Door inbetween Office & Restrooms); 105A (Southern Door); 110E; 306 (Main entrance door for hall); 308 (Main entrance door from hall on south end); 309 (North door); 310	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	19	2	$9,500.00		$9,500.00		Yes
A22	Equip Rm (next to 010); Jan Closet (next to WC-002); Faculty Café (across from Rm 4), 306, 310	175.21	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		EA	5	Partial Work By Owner	$5,000.00		$5,000.00		Yes
A23	Social Studies Stacks 144, Conference Room 144, Exterior Stairs exit4	185.370m2E	Step at door without a landing creates a tripping hazard	Provide a proper landing, or remove and relocate the door.		a.		loc's	3	Partial Work By Owner	$7,500.00				No
A24	310; Stair Exit 3 (3rd Floor)	175.410c	Loose nosing and treads at stairs could cause trip hazard that would imepede egress.	Replace loose nosing and treads.		a.		EA	2	Partial Work By Owner	$1,000.00		$1,000.00		Yes
A25	005; Equip Rm (next to 010); Hallway outside of 101D; 305; 308	175.410c	Storage or other objects are impeding the path of egress.	Remove storage or objects from path of egress travel.		a.				By Owner	$0.00		$0.00		Yes
A26	017; Stair Exit 9 (lower level)	185.370c10G	Existing treads and nosing are loose creating a tripping hazard	Replace loose nosing and treads.		a.		EA	2	By Owner	$1,000.00		$1,000.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
A27	015; Storage (adjacent to Rm 017); 044K; Maintenance (next to Stair Exit 6 lower level); Exit 6 (Lower Level); 215; 223; 224; 237A (stair) 245; 326; 346; Stair Exit 5 (2nd Floor)	185.370m2Aiii	Storage or other objects are impeding the path of egress.	Remove storage or other obstructions from path of egress travel.		a.		EA	15	By Owner	$0.00		$0.00		Yes
A28	Exit 4; Exit 6	185.380b2C	Existing gate can be closed to block off egress paths in the building.	Remove gates and install doors with panic hardware if security separation is needed.		b.		EA	2	By Owner	$0.00				No
A29	Rm 145, Cafeteria 29 pair of doors	185.370m5b	Doors do not swing in the direction of egress travel.	Remove door and install new door that swings in the direction of travel.		b.		EA	3	2	$5,400.00		$5,400.00		Yes
A30	130; 148A	BOCA PM 304.16	Exit doors slam shut quickly, but does not latch on its own. This can be a danger to children in the doorway during operation.	Adjust or replace the existing door hardware to allow the door to self close and latch safely or replace the door.		b.		EA	2	Partial Work By Owner	$1,000.00		$1,000.00		Yes
A31	West of Loading Dock, along N/S drive	BOCA PM 303.3	Concrete sidewalk is lower than the surrounding curb creating a tripping hazard.	Replace concrete sidewalk to the level of the surrounding curb or adjacent walk surface.		b.		loc's	12		$12,000.00		$12,000.00		Yes
P2	Attic, Prop Shop	185.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	2	c	$1,500.00				No
P3	Roof	185.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	1	c	$1,000.00				No
P4	First Aid	185.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	$2,500.00		$2,500.00		Yes
P5	Prep Room, Community Room Kitchen	185.710/890.101a	Sinks used for preparation of food and cleaning of utensils must be connected to the sanitary sewer with an approved air gap or a properly installed floor drain at base of fixture. This protects the fixture from back flow of sewage that would contaminate the dishes or food. There are three prep sinks, a triple sink and a dish washer.	Saw cut floor and install a floor sink under fixture and pipe indirectly to the floor sink.	Replace	Required		Ea.	2	c	$10,000.00				No
P6	Science 213, 215, 228, 229, 310, 309, 308	185.710/890.1130f	There is a science sink with a hose connection that does not have an integral vacuum breaker.	Replace Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	47	c	$35,250.00		$17,625.00		50%

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

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ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
P7	Pump Room, Tank Room	185.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	2	c	$8,000.00		$8,000.00		Yes
P8	Nurse, Preschool015 Nurse Office, Main Enterence Toilet Rooms, Faculty Women 246, T235A	185.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommended		Ea.	8	c	$60,000.00				No
P9	Throough Out the School	185.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommended		Ea.	51	c	$12,750.00		$12,750.00		Yes
P10	High School Office, Mens 130	185.710/890.610	Existing China Plumbing Fixture is cracked which can harbor germs.	Replace existing fixture with new	Replace	Required		Ea.	2	Partial Work By Owner	$3,000.00		$3,000.00		Yes
M1	Custod Office, Eng Office	185.457	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	2	c	$44,000.00		$44,000.00		Yes
E1	Vestibule, Basement hallways, Theater classroom, Kitchen, Auditorium stage, First floor hallways, Stair exit 7, Stair exit 9, Stair exit 1, District Business Office 108, Administrative Office 105, Board room 103, Board room 104, Stair exit 2, Dean's office 101, High school office, Second floor hallways, Third floor hallways, Attic 417, Attic 407	185.370a6, 175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	39		$39,800.00		$39,800.00		SUMMER 2022
E2	Basement hallways, Stair exit 9, Stair exit 4, Second floor hallways, Third floor hallways, Fourth floor hallways	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Replace the existing exit sign with new exit sign with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	26		$9,000.00		$9,000.00		Yes
E3	Vestibule, Stair exit 3, Second floor hallway	185.395d3, 175.470	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	3		$2,400.00		$2,400.00		Yes
E4	Customer storage, Mechanical equipment, Fan room, Attic 413, Attic room, Attic 438	185.395d4, 175.470e	There is no fire alarm signal. An audible fire alarm signal must be an alarm horn loud enough to be heard above noise level in the mechanical room.	Install a new audible visual fire alarm notification device.		Required	Audible visual fire alarm notification device	each	6		$5,600.00		$5,600.00		SUMMER 2022
E5	Fan room	185.395c2A, 175.460a6	There is no fire detector. Fire detectors are required in mechanical rooms not protected by an automatic sprinkler system.	Install a new fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	1		$970.00		$970.00		SUMMER 2022

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
E6	Classroom E, Student tutoring, English office, Telephone equipment, I.T., Art department workroom, Classroom B 33, First floor office, Classroom 227, Storage 329LS, Consumer classroom 327, Office 314, Conference Room 306c, Aviation 322	185.395c2D, 175.460a1	A smoke detector is missing. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	16		$16,000.00		$8,000.00		50%
E7	Basement storage	185.510, 175.610, NEC	The grounding electrode system is incomplete. The electrical services should be bonded to both incoming water services for an equipotential grounding electrode system.	Bond the two incoming water services piping together and install a bonding jumper across the water meter of the second incoming water service.		Required	1"C #3/0 grounding electrode and bonding jumper	each	1		$5,000.00				No
E8	Basement hallway closet	185.510, 175.610, NEC	There is exposed wiring in the existing pull box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a custom blank cover over the pull box.		Required	Custom fabricated pull box cover - NEMA 1	each	1	Partial Work By Owner	$240.00		$240.00		Yes
E9	First floor storage, Storage 235b, Lecture 236	185.510, 175.610, NEC	There is exposed wiring in the existing light fixture. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	3	Partial Work By Owner	$650.00		$650.00		Yes
E10	Dressing room	185.510, 175.610, NEC	There are no lamp guards on the makeup mirror lighting. Makeup mirror lighting for theatrical spaces shall have open ended lamp guards for physical protection from the lamps.	Custom fabricate and install lamp guards over makeup mirror lights		Required	Custom fabricated makeup mirror lamp guards	each	1		$2,400.00				No
E11	Janitor's closet, Elec Closet: Lower Level - West of Card-7 & 1st Floor -South of Stair Exit-2	185.510, 175.610, NEC	There is exposed wiring in the existing panelboard. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install blank covers over un-used spaces in the panelboard.		Required	1P blank panelboard space covers	each	3		$60.00		$60.00		Yes
E12	Men's Restroom, Women's Restroom: 1st Floor - North Toilet Rooms in Admin Office 105	185.510, 175.610, NEC	Receptacle does not have GFCI protection. Indoor receptacles located within 6 feet of a plumbing fixture must have GFCI protection.	Replace receptacle with GFCI type receptacle.		Required	20A GFCI duplex receptacle	each	2	Partial Work By Owner	$180.00		$180.00		Yes
E13	Control room 237c, Attic 407, Clock tower 437, Clock tower storage	185.510, 175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	4	Partial Work By Owner	$50.00		$50.00		Yes
E14	Basement hallways, Stair exit 1, Corridor, Stair exit 3, First floor hallways, Stair exit 7, Stair exit 8, Stair exit 9, Stair exit 2, Stair exit 3, Stair exit 4, Second floor hallways, Storage STG-22, Third floor hallways	185.510, 175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	94		$92,200.00		$92,200.00		SUMMER 2022
E15	Home economics lab 129	185.395c2D, 175.460a1	There is no fire detector. Fire detectors are required in home economics / family services classrooms not protected by an automatic sprinkler system.	Install a new combination rate of rise and fixed temperature heat detector.		Required	Combination rate of rise and fixed temperature heat detector with addressable base	each	1		$970.00		$970.00		Yes
E16	Basement storage (multiple), Maintenance	185.395, 185.320D, 175.265	There is no fire detector. Fire detectors are required in storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	4		$3,950.00		$3,950.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLAT	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
E17	Custodian Office 30	185.510, 175.610, NFPA 72	The city tie for the fire alarm system is via an analog phone line. According to the building engineer, there have been problems with this phone line. If the phone line is down, the fire alarm system is not being monitored by the fire department.	The district will need to work with their phone service provider to determine the cause of the phone line issues and to fix these issues.			Not determined - coordinate with phone company.	each	1		$2,000.00		$2,000.00		Yes
E18	Entire Building - North and Vaughn Buildings	185.510, 175.610, NFPA 72	The fire alarm system is at the end of its useful life. A fully operational fire alarm system is required for educational occupancies.	Replace the entire fire alarm system and bring up to current NFPA and ADA codes.		Recommended	Digital Addressable Fire Alarm System	each	1		$980,000.00				No
E19	Stage 135A	185.510, 175.610, NEC	Missing cover plates on junction boxes	Remove abandoned wires and install coverplates on junction boxes		Required	Cover plates	each	4		$2,000.00		$2,000.00		Yes
E20	Control Room 236C	185.510, 175.610, NEC	Daisy-chained extension chords	Install receptacles and branch circuits		Required	Conduit, recptacles and wiring	each	6		$5,000.00		$5,000.00		Yes
E21	Control Room 236C	185.510, 175.610, NEC	Exposed branch circuiting from abandoned lighting control system	Remove		Recommended		each	1		$2,000.00		$2,000.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL. Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
					remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA	how many	work performed by contractor	total cost	1-year or 5-year depending on priority			
A1	A103A; A105J; B101; B103; B105; B107; B109-B117; B119; C113; D.S1 (1st floor); D106 (South Door & West Door); D107; CR1D2; C.OFC; D109 (Lounge); C125A; D109A; D124; D125 (South door/East door); D126B; D126C; D126D; D126E; D127A (North door); Receiving (door south of office); MR1E1; E107; E109; E111; E113; E115; G-Wing entrance door (far west back door); G102; G104 (West side single door); G104J (West side door); G106 (West side door); G108D; G108F; S.B.1; CR1G1; S.B.2; H101; H103; H103A; Office (South of H103A); East Stage (doors west of	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	88	2	$26,400.00		$13,200.00		50%
A2	A103 (At both entrance doors); A106 (South Wall); B101; Discovery Center (all 3); B103; B105; B107; B109-B117; B119; C110; C111; C113; C114; C115; C116; C119; C120; C121; Receiving (between storage & office); D126; E107-E115; B201-B217; B219; C205; C206; C207; C210; C211;	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	14	2	$21,000.00				NO
A3	Receiving (door south of office); D122; D124; 1D11; S.B.2	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	5	2	$5,000.00		$5,000.00		YES
A4	A108; A108B; C125A; C128; D109 (Lounge); D109 (Wood Shop); D109A; S.B.1; E106; CR1G1; S.H104; S.H106; S.G.1; S.G.2; S.G.3; S.G.4; S.H132	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles are present.	Abate asbestos containing material per AHERA guidelines and install new floor material.		b.		SF	2,000		$24,000.00		$6,000.00		25%
A5	A105 Conference Rm (between A105A & A103B); A104A; A104E; A105; A105F; A105H; A106A; A106C; A106D; A108; B101C; B121; B122; B123; C132; C134A; C134B; D104; D110; C.OFC; D120 (outside of room); D124 (outside of room); D126 (outside of room); E107-E112; Outside E115 (in hall); G104J (East/West walls); G108C	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	45	2	$22,500.00				NO
A6	A108; A108C; Double Doors Entering 1st Floor B-Wing from B-S1; B101B; E106; D122 (both entrance doors); Double Doors between C121A & C120A; Double Doors between D101 & C-S6; D134; Double Door Entering 2nd Floor B-Wing from B-S1	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	17	2	$42,500.00				NO
A7	A104D; A106F; A108; A109C; B103; B122B; B122D; C134C; C139, D109 (Lounge); D126E; S.D127; E108; E112; E115; S.J110; H101; H119; B221D	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall.	Install new fire extinguisher.		c.		EA	19	Partial Work By Owner	$4,750.00		$4,037.50		SUMMER 2022
A9	Discovery Center (all 3); B-Wing Hall between room B119/B121 & B122; D108 (3 Violations); D123; D124; B-Wing Hall between room B219/B221 & MR2B1/B222; Double doors between E115 & Stage; All double doors in hall between rooms H111 &	185.370b4D	Object protruding through the floor or opening in the floor is creating a trip hazard.	Remove object from floor or provide a cover plate.		a.		loc's	12	Partial Work By Owner	$3,600.00				NO

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1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
A10	Double Doors In between 1A1 & A106; Double Doors (outside of CR1C1 down the ramp); Double Doors Entering 1st Floor B-Wing from B-S1; Double Doors between C-S6 and 1C7; Double Doors between D101 & C-S6; Double doors between 1D8 & D107; Double doors between E115 & Stage; G104 (Main entrance door); G106 (Main entrance door); Gym 1 East double door; Middle set of	185.370b4D	Floor mounted magnetic door hold open is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	22	2	$22,000.00				NO
A11	B123 (Storage Rm); All corridor doors in first floor C-Wing; G003; D108 (all single doors along kitchen North/ South sides); D109 (Wood Shop-North & West doors); D120; D123 (North door); Double Door between CR1D1 & D109 (Lounge); 1D8; Double Door between D131 & 1D11; Double door to courtyard East of E115; H102; H104; Gyms 1-4 (all single doors in east wall); Double Door (east of room	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door.		b.		EA		By Owner	$0.00		$0.00		YES
A12	D128 (West wall); S.G.3 (West wall); S.G.4 (West wall)	185.390g4B	Walls in rated partitions and walls have penetrations that compromise the required rating.	Repair and fill all penetrations through the rated walls and partitions.		b.		EA	3	2	$1,500.00		$1,500.00		YES
A13	A105; B101; D106; D108; D109 (Wood Shop); D109A; S.STG; B208, C229	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		EA	9		$9,000.00		$4,500.00		50%
A14	A103 (North Side Entrance Door); B112; B115; B116; C121A (Closet door); C123; D102 (farthest South door on East side); D103 (North entrance door); D106 (farthest South door on East side); Receiving (Door south of office); D137 (South Door); D132; S.B.2; E107; E109; E111; E112; E113; E115; Double door west side of stage (between rooms MR1H2 & S.STG); S.H113 (South door); CR1H4; Gym 4 (north wall doors); S.H116; B215; B216; C206; 2C6;	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	45	2	$22,500.00		$22,500.00		YES
A15	B-S2; Handrails across from room C207	185.370c12A	Handrails at stairs and ramps are not secure.	Resecure handrail to the wall.		b.		EA	2	Partial Work By Owner	$2,000.00		$2,000.00		YES
A16	1st Floor B-S3; B121A; Mech. Door (across from C127B); Double Doors between C-S6 and 1C7; C134C; S.D102; 2nd Floor B-S3; C-C7 (across from J201); C-C7 (inbetween J201 &	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	14	2	$35,000.00				NO
A17	B121; B122; B123; B126; C125; C129; C130; C131; C132; J103; J104; J105; J106; J108; J110; J-C1; H117; H118; H119; H121C; H121D; H126 (West door); MR1H3; H130 (Entrance doors between S.H132 & 134/CR1H1); H132; S.H132; CR1H1; H134 (West & South doors); H137; CR1H4; CR1H5; CR1H3; CR1H2;	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	48	2	$14,400.00		$14,400.00		YES

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL. Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
A18	B122 (By Storage Closet); B222 (By Storage Closet);	175.21	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	2		$10,000.00				NO
A19	B121; B122D; B123; B126; B221A; B221D; B222; B223; B224; B226; J201; H119	175.275a	Walls in rated partitions and walls do not continue to the deck and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	12		$30,000.00				NO
A20	B121; B122; B123; B126; C125; C129; C130; C131; C132; J103; J104; J105; J106; J108; H121C; H136 (Double door to South); H-S1 (1st floor exit door); B221	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA		By Owner	$0.00		$0.00		YES
A21	B121; B122; B123; B-S3; C129; C131; C134; J103; J104; J105; J106; J110; CR1J1; Single door between H116 & H118 (Hallway); H118; H120; H122; H124;	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	23	2	$11,500.00		$11,500.00		YES
A23	B223, C-C4 (Double door to North); J-C1	175.410c	Floor mounted magnetic hold open device creates a tripping hazard that could impede egress.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	4	2	$4,000.00				NO
A24	C128 (2), C127	185.390g4B, 185.370m6Biii	Coiling door in rated space is not rated or self closing on a fusable link.	Replace door with a rated door and provide a fusable link		b.		EA	3	2	$15,000.00				NO
A25	E104	185.380c10E, 185.390g4B	Door in rated partition does not meet the rating required, and has a deadbolt.	Provide 1 hr rated door without a deadbolt.		a.		EA	1	2	$1,000.00		$1,000.00		YES
A27	S.226; C227; C228; C229; C231; MR2C2; J201; S.J205 (both doors); S.J206 (both doors); J207A; S.J210 (both doors)	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.			b.		EA	14		$7,000.00		$2,800.00		40%
A28	H126	185.370m2E	Change in floor level inside the door swing.	Create a landing and extend the level change beyond the width of the door.		a.		loc	1		$1,000.00		$1,000.00		In progess
A29	2 islands near the pool entry, sidewalk east of drivers training, North side of main entrance drive, entrance to corral building, ramp near main building entrance	BOCA PM 303.3	Concrete sidewalk is lower than the surrounding curb creating a tripping hazard.	Replace concrete sidewalk to the level of the surrounding curb.		b.		SF	600	Partial Work By Owner	$7,200.00		$7,200.00		SUMMER 2022
A31	2 location on sidewalk east of library	BOCA PM 303.3	Concrete curb is damaged or missing creating a tripping hazard.	Replace/Repair conrete curb.		b.		LF	20	Partial Work By Owner	$1,000.00		$1,000.00		SUMMER 2022
A32	Loading Dock Stairs, North side of main entry drive	BOCA PM 303.3	Exposed conduit is creating a tripping hazard.	Relocate conduit to approriate height or out of the way of egress.		b.		loc	1		$1,000.00				NO
A33	Dean's Courtyard, Near pole vault, south bay at the maintenance garage	BOCA PM 303.3	Uneven asphalt paving is creating a trip hazard.	Patch, level and repair asphalt paving.		b.		sf	600		$3,000.00		$3,000.00		YES
A34	Tennis Court Perimeter (15 locations)	BOCA PM 303.3	Heaving fence foundations are creating a tripping hazard in the walking paths.	Remove and replace existing fencing sections.		b.		LF	900		$22,500.00				Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL. Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
A35	Wood shop exterior door	175.410c	Floor mounted door stop is creating a tripping hazard	Remove floor mounted device and relocate to the wall or overhead.		b.		EA	2	By Owner	$0.00				NO
A36	Outside the center field fence at varsity baseball field.	175.410c	Cleanout covers are raised up creating a tripping hazard.	Lower cleanout covers below grade.		b.				Partial Work By Owner	$1,000.00				NO
A37	Library exterior door, main courtyard retaining wall, vestibule F-V1	175.21	Excessive cracking exterior masonry wall could lead to structural failure.	Patch and tuckpoint masonry cracking.		c.		loc's	3	Partial Work By Owner	$7,500.00				NO
A38	Near the concessions building	BOCA PM 303.3	Heaving concrete vault is creating a tripping hazrd.	Lower concrete vault or adjust surrounding paving.		b.		SF	500		$2,500.00				NO
A39	~~North side of the varsity baseball field, B and C wing exit doors.~~	BOCA PM 304.13	Fence posts and guard rail posts are missing caps or coming up creating a safety hazard.	Cap and secure posts.		c.						COMPLETE			NO
A40	Corridor near E114, H106, J-C1	185.380b2C	Existing gate can be closed to block off egress paths in the building.	Remove gates and install doors with panic hardware if security separation is needed.		b.		EA	3	By Owner	$0.00				NO
A41	E-Wing, C-Wing and D-Wing		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install a new set of fire doors and partitions and add an extra exterior exit door		b.		EA	1 double interior and 1 triple exterior		$20,000.00				NO
A42	GYMS 1, 2, 3 & 4		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install a new set of fire doors and partition, add an extra exit door from the gyms and an additional set of exterior exit doors, or reduce the occupancy of the gyms.		b.		EA	2 triple interior doors, 1 double interior door, 2 single interior doors and 2 exterior double doors		$50,000.00				NO
P1	Boiler Feed Pump Room, Mech MR1D1	175.710/890.1130f	Service sink or mop basin does not have vacuum breakers to protect the potable water system from contamination.	Replace Service Sink Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	2	c	$1,500.00	Summer '21			NO
P2	Boiler Feed Pump Room Faculty Dining D106, Both Serving lines, Cust CR1D1	175.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	9	c	$6,750.00	Summer '21			NO
P3	Exterior	175.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	28	c	$28,000.00	Summer '21			NO
P4	Nurse A104C	175.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	$2,500.00		$2,500.00		YES
P5	Training Room H121, Cust CR1D2	175.710/890.1130f	Ice Machine has been connected to the Domestic CW system with out a double check valve.	Remove and reconnect with a double check valve	Replace	Required		Ea.	2	Partial Work By Owner	$1,000.00				NO
P6	Office J201X	175.710/890.1130f	There is a science sink with a hose connection that does not have an integral vacuum breaker.	Replace Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	1	c	$750.00		$750.00		YES
P7	Boiler Room, Fan room above girls locker rooms	175.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	4	c	$16,000.00		$16,000.00		YES

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL. Adm. Code 180, 180.320)

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ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
P8	Nurse A104B, BT 1A2, GT 1A1, Cust CR1H2	175.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommended		Ea.	5	c	$37,500.00				NO
P9	Through Out the Building	175.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommended		Ea.	93	c	$23,250.00		$17,437.50		75%
M1	Lounge D109, Office A106D, Office E109A, E110A, E112A, E113A, Girls Coach H103B	175.574	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	7	Partial Work By Owner	$154,000.00		$92,400.00		60%
E1	Mechanical Room G002, First Floor Vestibule, First Floor Corridors, Receiving, Boiler Room G003, Kitchen D108, Faculty Dining D106, Cafeteria D104, Study Hall D102, Classroom H126, Aerobics H106, GYM 4, Choral Room G104, Choral Room G106, Band Room G108, Weight Room H136	175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	38		$38,100.00		$19,050.00		50%
E2	Storage G001, Gymnastics Gym, 2nd Floor Corridor, First Floor Corridors, Shop D125, Cafeteria D104, Study Hall D102	175.480a	Exit sign is broken, damaged or it is not illuminated. Illuminated exit signs and directional exit signs shall be installed at every required door exit doorway.	Replace the existing exit sign with new exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	10	Partial Work By Owner	$3,500.00		$3,500.00		YES
E3	Storage F102	175.47	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	1		$800.00		$800.00		SUMMER 2022
E4	First Floor Corridor	175.610, NFPA 72, NEC	A fire alarm notification device was not properly fastened to the associated recessed junction box, allowing exposed conductors to be accessible.	Replace the fire alarm junction box with an approved surface extension, and remount device to existing backbox.		Required	Fire alarm surface junction box extension.	each	1		$125.00		$125.00		YES
E5	Computer Room B203, Copy Room C120A	175.460a1	A smoke detector is missing. Smoke detectors are required in specialty rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	2		$1,980.00		$990.00		50%
E6	Storage Room J211, Kitchen D108, Faculty Dining D106	175.610, NEC	Receptacle does not have GFCI protection. Indoor receptacles located within 6 feet of a plumbing fixture must have GFCI protection.	Replace receptacle with GFCI type receptacle.		Required	20A GFCI duplex receptacle	each	8	Partial Work By Owner	$700.00		$700.00		YES
E7	Dimmer Room C236, Mechanical Room MR1D1 & MR1A1, Storage D107, STG S. H102, STG S. H106, Aerobics H106, STG S. H104	175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	12	Partial Work By Owner	$150.00		$150.00		YES
E8	2nd Floor Vestibule, 2nd Floor Corridor, First Floor Corridors, First Floor Vestibule, Vestibule C-V1, Corridor C-C4, Corridor C-C5, Corridor J-C1	175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	55		$54,395.00		$54,395.00		SUMMER 2022
E9	STG D136, Storage S. D125, STG S. D123, Storage D107, STG C127A, STG C115A, STG H121C, STG S. H132	175.265	There is no fire detector. Fire detectors are required in storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	10		$9,900.00		$9,900.00		SUMMER 2022
E10	Mechanical Room MR2B1	175.610, NEC	Light fixture has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove cord and plug fixture and permenantly wire new light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	1	Partial Work By Owner	$215.00		$215.00		YES
E11	Upper East Gym	175.470e	The fire alarm audible visual alarm device is damaged.	Replace damaged audible visual fire alarm device with new device		Required	Audible visual fire alarm notification device	each	1		$480.00		$480.00		YES
E12	Mechanical Penthouse MR3C3, Boiler Room G003	175.610, NEC 110	Existing 480/277 Volt panelboard does not have proper 4 ft. working clearance in front of panel.	Relocate existing panelboard to a location where ductwork does not interfere with panel working clearance space.		Required	N/A	each	2		$12,100.00				NO
E13	Small Engines D123, Shop D125, Faculty Dining D106	175.470e	There is no fire alarm notification device. Notification devices are required in areas with high noise levels.	Install a new fire alarm notification device.		Required	Audible visual fire alarm notification device	each	3		$2,815.00		$2,815.00		SUMMER 2022
E14	STG D138	175.460a, NFPA 72	The fire alarm detection device within the kiln room is a smoke detector, and is not sutiable for use where products of combustion are normally present.	Remove smoke detector and replace with a fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	1		$610.00		$610.00		SUMMER 2022
E15	OFC C.OFC, Prep S. J105, Corridor C-C4	175.610, NEC	There is exposed wiring in the existing panelboard. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install new trim plates within the panelboard to effectively shield energized conductors and bussing.		Required	Custom panelboard trim covers	each	5		$2,725.00		$2,725.00		YES

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(23 IL. Adm. Code 180, 180.320)

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E16	Maint. Wood Shop D109, Receiving	175.480, NEC	Emergency lighting fixture is broken, damaged or it is not illuminated. Emergency lighting shall be installed in corridors leading to an exit doorway.	Replace emergency lighting fixture with new fixture.		Required	Wall mounted fluorescent luminaire.	each	2	Partial Work By Owner	$635.00		$635.00		YES
E17	Faculty Dining D106	175.610, NEC	Exhaust fan has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove cord and plug connection and permenantly wire exhaust fan.		Required	Flexible conduit and thermal motor switch.	each	1	Partial Work By Owner	$125.00		$125.00		YES
E18	STG S. D108	175.610, NEC	Receptacle has been installed using a wiring method not compliant with the NEC. A flexible conduit connection is wired to a junction box mounted directly above a switch junction box.	Remove the flexible conduit connection and provide a proper switch box extension and new coverplate to allow for proper wiring terminations.		Required	Flexible conduit, coverplate and switch box extension.	each	1	Partial Work By Owner	$185.00		$185.00		YES
E19	Faculty Dining D106	175.610, NEC	Receptacle not properly fastened to wall surface.	Provide new fasteners to attach junction box to wall surface. Provide conduit clamps to attach conduit to wall surface.		Required	Conduit hangers, toggle bolt fasteners.	each	1	Partial Work By Owner	$30.00		$30.00		YES
E20	STG C127B	175.46	The heat detector is broken	Replace the existing heat detector with a new device.		Required	Heat detector with addressable base	each	1	Partial Work By Owner	$395.00		$395.00		YES
E21	Computer Lab D122	175.610, NEC	Portable power strip has been installed using a wiring method not compliant with the NEC. Power strips were installed in place of a fixed wiring method.	Remove the portable power strips, and install a fixed wiring system to each power strip location, using a tele-power pole.		Required	Tele-power pole.	each	3	Partial Work By Owner	$3,085.00				NO
E22	First Floor Discovery Center	175.610, NEC	Floor mounted junction boxes are not suitable for use as a floor receptacle. Receptacles are damaged and present a shock hazard.	Remove the junction boxes and receptacles and replace them with approved floor mounted receptacles.		Required	Approved floor mounted receptacle boxes	each	20	Partial Work By Owner	$10,890.00				NO
E23	Classroom B105, First Floor Corridors, Science Lab J108, Biology Lab J107, Science Lab J110, Classroom H102, Corridor J-C1, Classroom H118, Classroom H122, Classroom H104	175.610, NEC	Receptacle is broken, damaged, or not it is not operating.	Provide new receptacles, including GFCI receptacles when the receptacle is located within 6' of a plumbing fixture.		Required	Receptacles	each	28	Partial Work By Owner	$3,220.00		$3,220.00		YES
E24	Science Lab J104, Science Lab J103, Science Lab J110	175.610, NEC	Portable power strip has been installed using a wiring method not compliant with the NEC. Power strips were installed in place of a fixed wiring method.	Remove the portable power strips, and install a fixed wiring system to a recpetacle at each power strip location, using surface mounted raceway.		Required	Surface raceway, receptacle	each	3	Partial Work By Owner	$450.00		$450.00		YES
E25	Stairs C-S1	175.610, NEC	Light fixture has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove existing luminaire mounted behind light fixture, extend wiring to new junction box and reinstall existing light fixture.		Required	Conduit, Junction box	each	1	Partial Work By Owner	$275.00		$275.00		YES
E26	STG S. STG	175.610, NEC	Light switch cover plate is missing, exposing energized terminals. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Provide a new cover plate		Required	Stainless steel switch cover	each	2	Partial Work By Owner	$40.00		$40.00		YES
E27	Boys PE Locker Room H114	175.610, NFPA 72	A heat detector was used to provide actuation of a hold open device. Smoke detectors are required at doors on hold open devices intended to close upon activation of fire alarm system.	Remove the existing heat detector and install a new smoke detector.		Required	Smoke detector with addressable base	each	1		$610.00		$610.00		YES
E28	Swimming Pool P101	175.610, NEC	The GFCI receptacle cover plate is broken and missing.	Provide a new cover plate		Required	Cast Aluminum receptacle cover	each	1	Partial Work By Owner	$15.00		$15.00		YES
E29	Small Engines D123	175.610, NEC	Cord Suspended Receptacle has been installed using a wiring method not compliant with the NEC. A strain relief is required to suspend the receptacle junction box.	Remove the receptacle, junction box and flexible cord connection and provide an approved junction box, with strain relief. Install new GFCI receptacle and coverplate.		Required	Flexible cord strain relief, junction box, coverplate and GFCI receptacle.	each	6		$1,815.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - Corral Building									
ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	**Column1**
					remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA, LS	how many	work performed by contractor.	total cost	1-year or 5-year depending on priority			
A1	Custodial J-1; Multi-Purpose Room (North East center door)	185.370m7B	Door has a hold open device installed at the bottom therefore the door is not self-closing as required by code.	Remove hold open device from door.		b.		EA	1	By Owner	$0.00				
A2	Exterior Exit Doors #1; 2; 5; 7; 8	185.370m6Cii	Exterior Exit Doors, used frequently in both directions, are missing the required vision panels.	Install vision panel light-kits in each door.		b.		EA	8	2	$2,400.00				NO
A3	Multi-Purpose Room (South East doors); Kitchen	185.370m6Bi (1988) NFPA 101 5-2.1.4.1	Doors scrape against the carpet or VCT. As a result doors can not be open in their full position and also this impedes the doors to be self-closing as required. Furthermore the Multi-Purpose Room doors stick on frame at their closed position. The 1/2 hour fire resistance rating is compromised.	Patch/repair doors to allow smooth operation.		b.		EA	4	Partial Work By Owner	$0.00				NO
A4	Office 106; Kitchen 105; Office A-1; Classroom 101; Classroom 102, Classroom 103	185.370m6Bi	Doors are missing the required closers. They have either been completely removed or disabled, therefore the doors are not self-closing as required by code.	Install closers on required doors.		b.		EA	6	2	$1,800.00				NO
A5	Kitchen 105	185.390g4Biii	Rolling shutters don't close completely, leaving a gap between the counter and the shutter, compromising in this way the 1/2 hour fire resistance rating of the kitchen.	Adjust hardware and/or door tracks to eliminate gap.		b.		EA	1	Partial Work By Owner	$0.00				NO
A6	Exterior Exit Door #1 and 5	185.370m6Ci	The bottom of hollow metal door/sidelight frame is rusting.	Replace deteriorated frame.		b.		EA	2	2	$3,000.00				NO
A7	Custodial J-1; Maintenance (door to Multi-Purpose Room)	185.370m6A	Door frame is rusting at the bottom.	Replace deteriorated frame.		b.		EA	2	2	$1,500.00				NO
A8	Multi-Purpose Room	185.370b4C	Pendant lights reduce the headroom below the minimum height required by code.	Raise pendant light fixtures or replace light fixtures.		b.		EA	MULTIPLE	Partial Work By Owner	$0.00				NO
A9	Exit Door #8	185.370b4D	A piece of VCT tile is missing creating a tripping hazard.	Install VCT in missing area.		b.		EA	1	Partial Work By Owner	$0.00		$0.00		YES
A10	Multi-Purpose Room	185.370b4D	VCT tiles are cracked creating a potential tripping hazard in the future.	Remove cracked VCT and install new in same location.		b.		SF	MULTIPLE	Partial Work By Owner	$0.00		$0.00		YES

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1. COUNTY CODE: COOK | 2. DISTRICT CODE/NAME: D-204 | 3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - Corral Building

ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	Column1
A12	Corridor C-3; Foyer	185.370b4D	Loose rugs are not taped down causing a trippping hazard.	Tape down all raised rugs to eliminate tripping hazarads.		b.		EA	MULTIPLE	Partial Work By Owner	$0.00		$0.00		YES
A13	Maintenance (door to Multi-Purpose Room)	185.370m7B	Closer closes the door shut.	Adjust the closer.		b.		EA	1	Partial Work By Owner	$0.00		$0.00		YES
A14	~~Multi-Purpose Room (East wall next to North East doors, right above the floor base); Corridor C-1 (at Classroom 103 wall)~~	185.390g4Biii 185.390g5Bi	Holes are present in gypsum board walls (hole at Corridor C-1 wall is caused by Classroom 103 door handle) compromising the 1/2 hour fire resistance requirements.	Patch/repair all holes to match existing adjacent construction.		b.		EA		2		COMPLETE	$0.00		YES
A15	Corridor C-1 (North and South ends)	185.380c7B	On both ends of corridor ceiling drops below the minimum height required by code.	Raise portion of ceiling to minimum height.		b.		EA	2	2	$200.00		$200.00		YES
A16	Multi-Purpose Room	Safety Glazing Act [430 ILCS 60]	Display cases do not contain safety glass.	Replace all glazing with safety tempered glass.		b.		SF	40	2	$300.00				NO
A17	Multi-Purpose Room (East wall of backstage)	185.395e3 NFPA 10	Fire Extinguisher is missing (there is a hook in the wall indicating the existence of a fire extinguisher at some point)	Install missing fire extinguisher.		b.		EA	1	Partial Work By Owner	$0.00				Summer 2022
A18	Corridor C-3 (South wall); Boy's Toilet T-1; Girl's Toilet T-2; Electrical Closet	185.390l	Masonry walls were found to have cracks, creating a potential structural instability.	Patch/repair wall.		b.		EA	4	2	$3,000.00		$3,000.00		YES
A19	Custodial J-1; Electrical Closet; Kitchen 105; Storage S-1	185.390g4Biii	Walls have unsealed penetrations therefore the 1/2 hour fire resistance requirements are not met.	Seal all penetrations to meet required fire resistance.		b.		EA	3	2	$1,500.00		$1,500.00		YES
A20	Electrical Closet	185.390g4Biii	Top of wall is not sealed therefore the 1/2 hour fire resistance requirements are not met.	Seal all penetrations to meet required fire resistance.		b.		EA	1	2	$500.00				NO
A21	Corridor C-1 (next to Classroom 101)	THE BOCA BASIC PROPERTY MAINTENANCE CODE / 1978 PM-303.3	The acoustical ceiling tile is damaged.	Replace all damages ceiling tiles.		b.		SF	25	Partial Work By Owner	$0.00		$0.00		YES
A22	Classroom 101; Classroom 102; Classroom 103	THE BOCA BASIC PROPERTY MAINTENANCE CODE / 1978 PM-303.3	Acoustical ceiling tiles and suspended grid are arched.	Replace all damages ceiling tiles and/or grid.		b.		SF	1500	Partial Work By Owner	$0.00		$0.00		YES

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A23	Entire Building	Recommendation	Doors, which do not have an hold open device installed at the bottom of the door, have foot wedges used as hold open objects and therefore the doors are not self-closing as required.	Remove all wedges.		b.		EA	0	Partial Work By Owner	$0.00		$0.00		YES
A11	~~Classroom 102; Corridor C-1 (in front of Multi-Purpose Room North East doors and in front of drinking founain); Corridor C-2~~	185.370b4D	Carpet is tearing, causing a tripping hazard.									COMPLETE			YES
															YES

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1. COUNTY CODE: COOK | 2. DISTRICT CODE/NAME: D-204 | 3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING

ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
					remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA, L	how many	work performed by contractor,	total cost	1-year or 5-year depending on priority			
A1	Mech Rm. Near Exit 11; Stor. Near Exit 11; 71 west wall; 71B; 71A; Stor. near 71; J.C. near 70; Northern Door on East Wall of 75; Stor. in 80; Stor North of 80; Middle Right Southern Door in 100; Right 2 Northern Doors in 100; First Door East of 100; (2) Doors in 103; Between 171 & 101; Between 172 & Stor.; 173; East Door of 170; Mech Rm. near S-2; Dble Doors to East Office from Weight Rm; West Door in Stairs near 174; Ext. Door 174; Ext. Door 175; Dbl Doors East Office near Weight Room; 271	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	29	2 Partial Work By Owner	$8,700.00				No
A2	Stor. Near Exit 11; 71B; N. Wall 70; 2 Windows on West Wall of Classroom near 175; Near Office in 175	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	7	2	$10,500.00				No
A3	75D;	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	1	2	$1,500.00				No
A4	Mech Rm. Near Exit 11 on Basement; Stor. Near Exit 11; Stairs Near 75C; 4 Locations in 75; East Wall 74; East Wall 74A; East Wall 76; Vest. Near Exit 13; East Wall 77	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles/ or piping insulation are present.	Abate asbestos containing material per AHERA guidelines and install new floor/insulation material.		b		SF	2,000	2	$24,000.00		$24,000.00		Yes
A5	71 Dark Rm; Outside East Wall 75D; South Wall of Corridor Near 173; 102; Vestibule near S-2; 174 Computer Rm.; 175 Near Office; Office near 176; (2) Outside 183; Outside West Wall of 185; Dir. Office in 185; Between 379 & 378	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	12	2	$6,000.00				No
A6	71B; 71A; 77A; 77B; Stor. North of 80; First Door East of 100; Women's Faculty Locker Rm; (2) Doors 171; (2) Doors 172; Between 102 & S-1; Between 170 & 101; (2) Dbl Doors on East Wall of Weight Room; Southern Door in West Office of Weight Room; Dbl Doors on South Wall of 174; Dbl Doors Spray Rm; Dbl Doors in Storage East of 175; Dbl Door 175 to Corridor; Men's near 175; Classroom near 176; Storage near 176; Tool Storage; Dbl Door 176 to Corridor; 175 to Office	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	32	2	$80,000.00				No
A7	70; 379 to Corr.; 276	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall	Install new fire extinguisher.		c.		EA	3	Partial Work By Owner	$750.00		$750.00		Yes
A8	Mech Rm. Near Exit 11; SW Corner of 176; 2 in Spray Room near 175; South Wall of Office near 175; S-2 3rd Fl	185.390l	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	6		$30,000.00				No
A9	70; Southern Door 77; Ext. Door 174	185.370b4D	Damaged floor tile or lipped terrazo threshhold in the floor is creating a trip hazard.	Remove threshold or replace damaged floor tile from floor.		a.		loc's	3	Partial Work By Owner	$1,500.00				No
A10	(2 Middle) East Corridor Doors next to Elev. 1; Dbl Doors in Corridor Inbetween 73 &74	185.370b4D	Floor mounted magnetic door hold open or electrical box is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	4		$4,000.00				Dispute
A11	Door to Elev 1; Sm. Room North of 75A; Between 75 &75A; Southern Door on East Wall of 75; Northern Door 76; 101A; Between 102 & S-1; 103A Dbl Doors; Near East Doors of 101; Dbl Doors to East Staircase in Weight Room	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door.		b.		EA	12	By Owner	$0.00		$0.00		Yes
A12	Outside wall of Mech Rm. Near Exit 11; East Wall Stor. Near Exit 11; 71A; East Wall Uniform Storage; South Wall of Storage North of 79	185.390g4B	Rated partitions, walls and floor have penetrations that compromise the required rating.	Repair and fill all penetrations through the rated walls, partitions and floors.		b.		EA	5		$2,500.00		$2,500.00		Yes

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A13	Uniform Storage; 172; Office West of Weight Room; NW Corner of 271	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		loc's	4	Partial Work By Owner	$4,000.00		$4,000.00		Yes
A14	Exit 11; 71 Dark Rm (Closet); Northern Door on East Wall of 75; Between 80 & 78; Maintenance Storage/Supply to Stairs; Mech Rm. Near S-2; All Doors (12) in Vestibule near S-2; All Doors (12) in Vestibule near 185; 272; Southern Door West of 272; 277	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace doors, hardware and frames to allow door to latch completely.		b.		EA	33	Partial Work By Owner	$16,500.00		$13,860.00		84%
A15	Ramp Outside Uniform Storage; East Exit of Pump/Boiler Room; East Dry Room of Pool; Boys Locker near Pool; Southern rail of Pool Balcony; West Pool Balcony	185.370c12A, 185.370c12B	Handrails at stairs and ramps are not secure or are missing.	Resecure handrail to the wall or install new handrail.		b.		EA	6	Partial Work By Owner	$9,000.00		$9,000.00		Yes
A16	East Door of S-2; 186; Equip Stor. North of 186; NE Stairs of 103 on East Wall; (18) Doors in Field House; 185 to Corridor; Northern Door of 184; 182; Northern Door of Wash Rm. Near 182; J.C. near 182; West Dbl Doors in N-S Corridor near 182; (2) Dbl Doors in SW Staircase of Pool; Southern Dbl Doors in South Office of Pool; (11) Pool; Northern Dbl Doors in SE Staircase of Pool	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	48		$120,000.00				No
A17	J.C. in Women's Locker Room; Matron's Room to Corridor; NE Door in Lower Gym North; Equip. Stor. North of 186; Equip. Stor. 2 Rm's North of 186; Equip. Stor. 3 Rm's North of 186; NE Stairs of 103 on East Wall; Dbl Doors in Corr. near Service Bldg; Stor. South of 174; 174 to Office; (24) Doors in Field House; 182; 183; Inswing Door of Staircase near 184; Conf. near 185; 185 to Corridor; Southern Door of Wash Rm. near 182; (2) Dbl Doors between Field House and Pool; Broadcast on 2nd Fl.; Far West Door in North Gym #4	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	47		$14,100.00		$7,050.00		50%
A18	Between Shower and NW Staircase of 1st Fl. Pool	175.21	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	1		$5,000.00		$5,000.00		Yes
A19	Stor. In SW corner of Lower Gym South; East Wall on Stairs between Lower Gym North & South	175.275a	Walls in rated partitions and walls do not continue to the deck or have penetrations and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		SF	2		$5,000.00				No
A20	(6) Doors in Lower Gym South; (6) Doors in Lower Gym North; East Door of S-2; Office Near 176; Stor. In SW corner of 175; Between 184 & 185; Dir. Office near 185; East Dbl Doors in N-S Corridor near 182; Southern Dbl Doors in SW Staircase of Pool; Southern Dbl Doors in SE Staircase of Pool; Northern Dbl Doors in South Office of Pool; (12) Dbl Doors in two southern vestibules on 1st Fl. (Only count half)	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA	37	By Owner	$0.00		$0.00		Yes

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A21	Stairs Near Pool; Door to Stair in NW corner of Service Bldg; West Door in Stairs near 174; Ext. Door 174; Ext. Door 175; Storage near 176; (4) Dbl Doors in E-W Corridor north of 182; (2) Dbl Doors between Field House and Pool; Northern Dbl Doors in SW Staircase near Pool; West Dry Room in Pool; Ext. Door in NW Staircase of Pool; (12) Dbl Doors in two southern vestibules on 1st Fl. (Only count half)	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace doors, hardware and frames to allow door to latch completely.		b.		EA	38		$19,000.00		$19,000.00		Yes
A23	Dbl Doors in Stairs between Lower Gym North & South	175.410c	Floor mounted magnetic hold open device creates a tripping hazard that could impede egress.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	2		$2,000.00				Dispute
A25	Lower Gym South; Exit 29; Exit 28; Area Outside between Field House and Pool; North Gym #4 to East Staircase; East Pool Balcony on 2nd Fl	175.410c	Storage or other objects are impeding the path of egress.	Remove storage or objects from path of egress travel.		a.				By Owner	$0.00		$0.00		Yes
A26	Stairs near 75C;	185.370c10G	Existing treads and nosing are loose creating a tripping hazard	Replace loose nosing and treads.		a.		EA	1	Partial Work By Owner	$500.00		$500.00		Yes
A27	71 East Wall; 71B; 71 Dark Rm; 75 SE Corner; South Wall 78B; West Exit of Pump/Boiler Room; 279 near 279A	185.370m2Aiii	Storage or other objects are impeding the path of egress.	Remove storage or other obstructions from path of egress travel.		a.				By Owner	$0.00		$0.00		Yes
A28	Landing Outside Vest. Of 103, Ramp near mech room 1	185.370m2E, 185 Table	Landing does not meet the minimum depth requirements. Stair risers exceed maximum depth.	Relocate doors or create proper landing		a.		loc	1		$15,000.00				No
A30	(5) in Field House	BOCA PM 304.16	Exit doors slam shut quickly, but does not latch on its own. This can be a danger to children in the doorway during operation.	Adjust or replace the existing door hardware to allow the door to self close and latch safely or remove and replace the door.		b,		EA	5		$2,500.00		$2,500.00		Yes
A31	Lower and Upper Gyms north and south		The number of posted occupants exiting exceeds the maximum exit capacity.	Provide additional doors at exit stairs and reduce occupancy.		b,		EA	4 double doors		$16,000.00		$16,000.00		Yes
A32	Women's Locker Room North		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Provide an additional door from the existing locker room and provide an additional set of fire doors and partitions or reduce occupancy.		b,		EA	1 Single door		$2,500.00		$2,500.00		Yes
A34	Field House	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame or verify exstg is rated (Labels may be covered		b.		EA	24		$28,800.00		$0.00		39%
A35	Field House		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install additional doors directly to the exterior of the building, an additional door to the corridor and install a set of fire doors and partitions or reduce occupancy.		b.		EA	5 exterior double doors, 2 double fire doors and 1		$35,500.00				No
A36	GYM 103		The posted number of occupants exiting exceeds the maximum exit capacity.	Post lower occupancy to meet the required exit capacity.		b.				by Owner	$0.00		$0.00		Yes
A37	Stairs east of Gym 103		Stairs exit directly into an egress corridor without a landing.	Revise stairs and landing or enclose stairs.		b.		loc	1		$15,000.00				No
A38	Pool		The number of occupants exiting exceeds the maximum exit capacity.	Post lower occupancy to meet the required exit capacity or increase the stair width.		b.					$0.00		$0.00		Yes
A39	Pool		Guard rails are not installed behind the bleacher seating creating a safety hazard.	Install guard rails		b.		LF	200		$10,000.00				No
P2	Auto Shop 176, Pool Equipment	185.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	2	c	$0.00		$0.00		Yes
P3	Outside	185.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	1	c	$1,000.00		$1,000.00		Yes
P4	Auto Shop 176	185.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	$2,500.00		$2,500.00		Yes
P7	Pump Room	185.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	2	c	$8,000.00		$8,000.00		Yes
P8	Womens 368, Mens 268, Faculty 271D, Toilet next to PE Office Mens Faculty Locker, Womens Toiler, Cust Toilet	185.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommended		Ea.	7	c	$52,500.00				No
P9	Through Out Building	185.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommended		Ea.	64	c	$16,000.00		$16,000.00		Yes
P11	Womens Locker Room	185.710/890.690e	Floors of public shower rooms shall be drained so that no waste water from any bather will pass over areas occupied by other bathers. This will not prohibit the use of column showers.	Saw cut floor and install a floor drains or trench drains so a bathers water does not flow past anothers	Replace	Required		Ea.	24	c	$48,000.00				No
P12	Womens Locker Room	185.710/890.690b	Existing Thermostatic Shower Mixing Valve is broken	Proivde new Thermostatic Mixing valve	Replace	required		Ea.	1	c	$3,000.00		$3,000.00		Yes
M1	Office next to Weight Room, Tech Office 173, PE Office, NE corner of pool	185.457	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	3	c	$66,000.00				No
M2	Laundry	185.46	Commercial Dryer is not vented to the outdoors	Provide dryer vent directly to the outdoors	Replace	Required		Ea.	1	c	$6,500.00		$6,500.00		SUMMER 2022

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK | 2. DISTRICT CODE/NAME: D-204 | 3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING

ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
E1	Pipe Tunnel, Women's Locker Room, Basement Hallway, Men's Locker Room, Pump Room, Pump/Boiler Room, Stairs, Shower Room, Pool 227, First Floor Corridors, Stairs, Service Building 12, Metal Shop 174, Wood Shop 175, Auto Shop 176	185.370a6, 175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	32		$31,900.00		$31,900.00		SUMMER 2022
E2	Men's Locker Room, Basement Hallway, Corridor C300, First Floor Corridor	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress or is damaged. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Replace the existing exit sign with new exit sign with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	11		$3,850.00		$3,850.00		Yes
E3	Tunnel	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Remove the existing exit sign and install a new exit sign in a different location with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	2		$700.00		$700.00		Yes
E4	Basement Hallway, Men's Locker Room, Press Room, Balcony 383, Balcony 394, Field House 4180, Stairs	185.395d3, 175.470	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	10		$7,900.00		$7,900.00		SUMMER 2022
E5	Pipe Tunnel, Tunnel	185.395d3, 175.470	There is no manual fire alarm station at in the egress path. Manual fire alarm stations shall not be spaced further than 200 feet apart.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	2		$1,600.00		$1,600.00		SUMMER 2022
E6	Tunnel, Switchgear, Pump/Boiler Room, Attic	185.395d4, 175.470e	There is no fire alarm signal. An audible fire alarm signal must be an alarm horn loud enough to be heard above noise level in mechanical rooms and corridors.	Install a new audible visual fire alarm notification device.		Required	Audible visual fire alarm notification device	each	6		$5,600.00		$5,600.00		SUMMER 2022
E7	Pump Room, Pump/Boiler Room, Mechanical Room, Metal Shop 174, Wood Shop 175, Auto Shop 176	185.395c2A, 185.395c2B, 175.460a6, 175.460a2	Fire detector coverage is inadequate. Fire detectors are required in shops and mechanical rooms not protected by an automatic sprinkler system.	Install a new fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	7		$6,800.00		$6,800.00		Yes
E8	Wellness Center, Exercise Physiology 183, Computer Lab 172, Metal Shop 174, Computer Room 174	185.395c2D, 175.460a1	A smoke detector is missing. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	6		$5,900.00		$5,900.00		Yes
E9	Mechanical Equipment, Men's Locker Room	185.510, 175.610, NEC	The grounding electrode system is incomplete. The electrical services should be bonded to both incoming water services for an equipotential grounding electrode system.	Install a grounding electrode from each electrical service to the incoming water service in the pool mechanical room. Bond the pool mechanical room incoming water service piping to the incoming water service piping in Locker Room 70. Install bonding jumpers across bother water meters.		Required	(3) 1"C #3/0 grounding electrodes and (2) bonding jumpers	each	1		$15,700.00				No
E10	Stairs	185.510, 175.610, NEC	The existing magnetic door hold open device is broken. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the magnetic door hold open device and tie back into fire alarm system.		Required	Surface mount magnetic door hold open device	each	1		$120.00		$120.00		Yes
E11	Stairs	185.395, 185.320D, 175.265	The existing heat detector is broken. Fire detectors are required in stairwells not protected by an automatic sprinkler system.	Replace heat detector with a new smoke detector.		Required	Smoke detector with addressable base	each	1		$600.00		$600.00		Yes
E12	Tech. Corp 171	185.395c2D, 175.460a1	Smoke detector coverage is inadequate. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	2		$2,000.00		$2,000.00		Yes
E13	Fan Room 275	185.510, 175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	1	Partial Work By Owner	$13.00		$13.00		Yes
E14	Attic	185.395, 185.320D, 175.265	The existing heat detector is broken. Fire detectors are required in mechanical rooms not protected by an automatic sprinkler system.	Replace with new heat detector.		Required	Combination rate of rise and fixed temperature heat detector with addressable base	each	1		$600.00		$600.00		Yes
E15	Attic	185.510, 175.610, NEC	There is exposed wiring in the existing light fixture. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	1	Partial Work By Owner	$220.00		$220.00		Yes
E16	Stairs, Basement Vestibule, Pipe Tunnel, Tunnel, Basement Hallway, Men's Locker Room, First Floor Corridors, Field House 4180, Lobby 101, Vaughan Gym 103	185.510, 175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	29		$28,500.00		$28,500.00		SUMMER 2022
E17	Lower Gym North, Lower Gym South, North Gym #4, South Gym #3, Field House 4180, Vaughn Gym 103	185.395c2D, 175.460a	There is no fire detector. Fire detectors are required in assembly areas (occupancies greater than 200 people) not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	111		$108,900.00		$54,450.00		50%
E18	Pool 227	185.395c2D, 175.460a	There is no fire detector. Fire detectors are required in assembly areas (occupancies greater than 200 people) not protected by an automatic sprinkler system.	Install a new projected beam type smoke detector (transmitter and receiver).		Required	Projected beam type smoke detector (transmitter and receiver)	each	2		$4,800.00		$4,800.00		SUMMER 2022
E19	Mechanical Room, Men's Locker Room Storage, Stairs, Janitor's Closet 1, First Floor Corridor	185.395, 185.320D, 175.265	A fire detector is missing. Fire detectors are required in stairwells and storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	5		$4,900.00		$4,900.00		SUMMER 2022

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form follows learning

Groundwork for a brighter future

Lyons Township High School District 204

January 20, 2021

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Lyon Township High School District 204

Executive Summary

This Facility Assessment is the result of building and site walk-throughs by representatives of DLA Architects, Ltd. and Berg Engineering Consultants. Interviews were conducted with Lyon Township High School District 204 Administration and with Operations & Maintenance Staff. This assessment is intended to identify building systems and assemblies, which, over time, will require replacement. It is not an environmental survey, ADA survey, life safety survey or asbestos survey.

This document will serve as a planning tool, aiding in the fiscal forecasting and identification of potential expenditures over the next 10 years. This will enable the Administration and the Board of Education to establish construction/maintenance budgets and foresee conflicts between construction and the curriculum delivery process.

The Facility Assessment is a living document and should be reviewed on an annual basis with periodic updates to summarize work accomplished over the previous year and to plan for upcoming projects. This is critical for maintaining high quality, safe, educational environments. Extended deferred maintenance can only diminish the quality of the space and increase the ultimate cost of the repair work. Aggressive preventative maintenance and continued diligence can provide extended life for many years beyond the indicated replacement year and minimize the long-term budgetary impact.

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Introduction – Statement of Purpose

The process of completing a District-wide study is a stepping stone for developing a comprehensive plan for future needs and budget expenditures. The Assessment Study is a major component of the District's Long Range Plan. Coupled with life safety, curriculum, demographic issues and future program needs, the study becomes a long range planning document for helping to manage and maintain the District's facilities in good working order, balanced with the required long-term expenditures.

Our study has found that the facilities are well cared for, clean and regularly maintained – a tribute to the District's teachers, students and maintenance staff. And while the facilities are well cared for, the fact remains that there are infrastructure and building components that are aging and will be in need of renovation and/or replacement in coming years.

The quality of educational space can be a direct reflection of how well students can focus and learn within their classroom. Environments with poor thermal comfort, bad acoustics or simply classrooms that are too cluttered, inhibit the learning and teaching process.

The goal of the assessment centers around these facility needs, anticipating renovations and the replacement of equipment before there are failures. There is no question equipment can be repaired to "get a bit more life" out of the system, however, the point of diminishing returns makes these repairs more and more costly and ultimately not capable of renovation.

The process and priority of those renovations are something that the Facilities Committee, District Administration and DLA Architects should work together in developing as our next step. DLA will remain an active participant in helping to establish a renovation program that best meets the District's goals and philosophical approach. In this manner all of the students, faculty and staff of Lyons Township High School District 204 will benefit.

Study Protocol

The study entailed surveying the facility by a team of architects and engineers. In addition, the team examined existing drawings of the building, when available, and walked the site. The goal was to examine major components of the facility to determine the age and condition of these components develop a process of review and ultimately implement the recommendations.

The study did not include any destructive testing of the building. However, systems including roofs, mechanical, electrical and plumbing were reviewed and examined. In addition, on-site interviews were made to discuss the building with District's Buildings and Grounds personnel and administration. The goal was to combine the expertise of the Design Team with that of the people who know the buildings best. This synergy is integral to a comprehensive report.

In reviewing the report, particularly with the mechanical, electrical and plumbing portions, options are discussed along with longevity issues and life cycle costs. These options allow the District to determine what the best solution for the school is; including what the best program, in terms of long-term comfort, is for the students and staff, and which solution provides the best energy savings versus initial cost.

The completion of the Long Range Plan is an opportunity to make the Administration and Board of Education more aware of life safety code requirements, maintenance factors, curriculum needs and other concerns within the facilities, along with the anticipated costs for these work items. In this manner, the Board of Education will be better able to plan for these key expenditures that will be necessary to maintain quality educational facilities in the District.

Priority

DLA Architects has not updated the Facility Assessment to reflect priorities, instead we recommend the District review the following prioritization categories and conceptually rank each type of work. Prioritization of line items could possibly be in order as follows:

1. Priority 1: Items needing immediate attention to maintain the health and life safety of occupants and/or the operation of the facility based upon its current condition. Recommended project completion date 1-3 years. We recommend the life safety items and priority 1 roof items fall in this category.

2. Priority 2: Items needing attention in the near future to maintain the operation of the facility based upon its current condition. The item or system has exceeded its life cycle length. Recommended project completion date 3-5 years. We recommend including certain equipment past its useful life for this category. These items are included so their replacement can be planned for, rather than wait for a failure.

3. Priority 3: Remaining items or system that may be currently in acceptable condition, but it is projected, based upon life cycle length, that the item will require replacement. Other items included may warrant attention to insure the efficient use of energy or require upgrade due to technological obsolescence. Recommended project completion date 5-10 years.

Estimate Costs

The projected cost estimates for each item in the individual school sections are based on 2018 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, but does not include Architectural and Engineering Design fees, Contingencies or Owner Project related soft costs, such as furniture. An action year should be added for each item that reflects the calendar year the project is recommended to be completed.

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This document does not include an environmental survey, and as such, any costs associated with environmental issues, such as asbestos abatement, are not included in this planning tool.

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Conclusion and Recommendations

The completion of the Facility Assessment study becomes the beginning of the process of implementation. The knowledge of what it takes to make your schools more current and to provide improved environments for your students is a complex yet great opportunity. The ability of students to learn and for teachers to effectively teach is often influenced by the environment within which they are working.

This report is an outline of issues that not only impact learning but ultimately the condition of the District's facility. Timely correction of these items will minimize long-term costs and potential damage to the facility. The breadth of renovation is extensive, but so are the assets of the District.

The Summary of Costs for the School is a guide to develop a strategy for improvement and a discussion of priorities throughout the District. Impact on the students, transportation concerns, benefits of the neighborhood school and the quality of the overall educational program become major factors for consideration.

Many of the proposed recommendations are deeply intertwined and should be considered as a system renovation not necessarily an individual item. DLA Architects and its Engineers will help guide the District through these issues to ultimately provide the most effective solution.

It is the recommendation of DLA Architects, Ltd. that the District develop a phased approach to managing the renovation and repair of the District's facilities. Based on District priorities, it is our opinion that significant portions of this report should be incorporated into an on-going implementation program. Roofs, Paving, MEP and general Life Safety issues should become the main focus. The District may also wish to explore larger renovation or building projects, where the greater "economy of scale" may help reduce some of the anticipated construction costs.

Section 1 Overall Summary

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Lyons Township High School District 204

Overall Summary

Area	Estimated Cost
Asphalt (10 items)	$1,606,536
M/E/P/FP (82 items)	$24,540,000
Roof (168 items)	$6,938,298
Overall Costs Grand Total	$33,084,834
Contingency (15%)	$4,962,725
Project Total Cost	$38,047,559

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School District 204

Overall Summary by Priority

Asphalt (10 items)				**$1,606,536**
North Campus - Main Building (4 items)				$662,616
	Asphalt	16,688 SY	$662,616.00	
South Campus - Main Building (6 items)				$943,920
	Asphalt	31,031 SY	$943,920.00	
M/E/P/FP (82 items)				**$24,540,000**
North Campus - Main Building (17 items)				$6,840,000
	Electrical	3	$35,000.00	
	Fire Protection	1	$1,100,000.00	
	Low Voltage	2	$120,000.00	
	Mechanical	11	$5,585,000.00	
North Campus - Vaughan Building (22 items)				$4,893,000
	Electrical	2	$28,000.00	
	Fire Protection	1	$800,000.00	
	Mechanical	19	$4,065,000.00	
South Campus - Main Building (37 items)				$12,276,000
	Electrical	3	$59,000.00	
	Fire Protection	1	$1,642,000.00	
	Low Voltage	2	$130,000.00	
	Mechanical	30	$10,095,000.00	
	Plumbing	1	$350,000.00	
South Campus- Corral Building (6 items)				$531,000
	Electrical	3	$11,000.00	
	Fire Protection	1	$50,000.00	
	Mechanical	2	$470,000.00	

Roof (168 items)				$6,938,298
North Campus - Main Building (55 items)				$2,737,523
	Asphalt Shingles	679 SF	$2,376.50	
	Clay Tile Roof	41,608 SF	$2,000,241.00	
	Coal Tar Pitch	7,758 SF	$193,950.00	
	SEBS Modified	41,130 SF	$537,625.00	
	Standing Seam Metal Roof	3,137 SF	$3,330.00	
North Campus - Vaughan Building (35 items)				$316,125
	Clay Tile Roof	20,942 SF		
	Coal Tar Pitch	12,645 SF	$316,125.00	
	SEBS Modified	94,386 SF		
South Campus - Main Building (75 items)				$3,884,650
	Coal Tar Pitch	10,832 SF	$270,800.00	
	SBS	18,952 SF		
	SEBS Modified	304,926 SF	$3,613,850.00	
	Standing Seam Metal Roof	18,029 SF		
South Campus- Corral Building (3 items)				
	SEBS Modified	17,618 SF		

Overall Costs Grand Total	$33,084,834
Contingency (15%)	$4,962,725
Project Total Cost	$38,047,559

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Section 2 Paving Assessment Report

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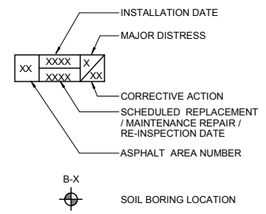
LEGEND



PRIORITY (PASER RATING)

- 1 - 2 YEARS (1 - 2)
- 2 - 3 YEARS (3 - 4)
- 3 - 5 YEARS (5 - 6)
- 5 - 10 YEARS (7 - 8)
- 10+ YEARS (9 - 10)

DISTRESS TYPE

A	ASPHALT SURFACE DEFECTS
B	ASPHALT SURFACE DEFORMATION
C	CRACKING
D	POTHOLES AND PATCHES

CORRECTIVE ACTION

CF	CRACK FILL AND SEAL COAT EVERY 2-3 YEARS
PA	PATCH AREAS
MD	MILL DOWN AND RESURFACE
FD	FULL DEPTH REPLACEMENT
CN	REMOVE AND REPLACE WITH CONCRETE
SR	STRUCTURAL RECOAT

NOTE: REFER TO FULL REPORT FOR IN DEPTH ANALYSIS

1 NORTH CAMPUS PARKING ASSESSMENT
1" = 40'-0"

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
NORTH CAMPUS- PRIORITY REPLACEMENT PARKING PLAN

SHEET
AP-N1

North Campus - Main Building

Asphalt Pavement Survey by Priority

Lyons Township High School District 204

Item	Condition	Amount	Action Year
02-03 yrs (PASER rating)			$378,180
Parking Lot 1b (1 item)			$378,180
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	8,404 SY	0
Recommendation:	(Full Depth Replacement) Crackfill and seal coat every 2-3 years to extend life.		
03-05 yrs (PASER rating)			$254,790
Parking Lot 1a (1 item)			$254,790
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,662 SY	0
Recommendation:	(Full Depth Replacement) Crackfill and seal coat every 2-3 years to extend life.		
05-10 yrs (PASER rating)			$29,646
Parking Lot 2 (1 item)			$29,646
Asphalt	8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in).	1,464 SY	0
Recommendation:	(Mill and Replace) Crackfill and seal coat every 2-3 years to extend life.		
10+ yrs (PASER rating)			
Parking Lot 3 (1 item)			
Asphalt	8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in).	1,158 SY	0
Recommendation:	(Mill and Replace) Crackfill and seal coat every 2-3 years to extend life. $23,449.5		

Item	Condition	Amount	Action Year
Summary for North Campus - Main Building (4 detail records)			$662,616
Contingency (15%)			$99,392
Project Total Cost			$762,008

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Main Building

Lyons Township High School District 204

Asphalt

Parking Lot 1a

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - Crackfill and seal coat every 2-3 years to extend life.

Parking Lot 1b

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - Crackfill and seal coat every 2-3 years to extend life.

North Campus - Main Building

Lyons Township High School District 204

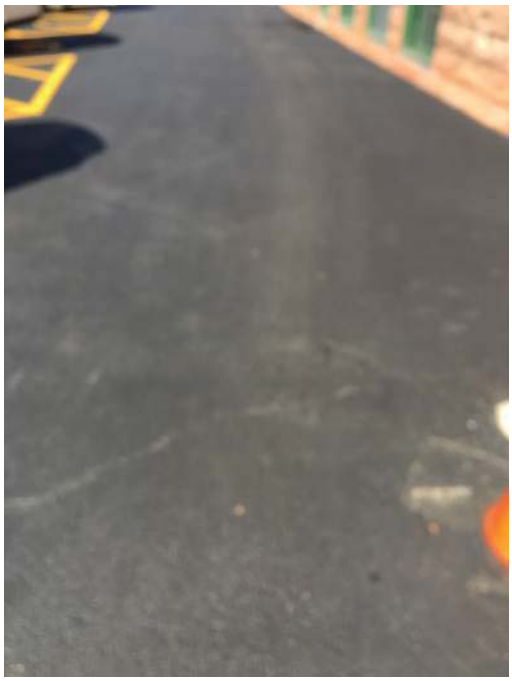
Asphalt

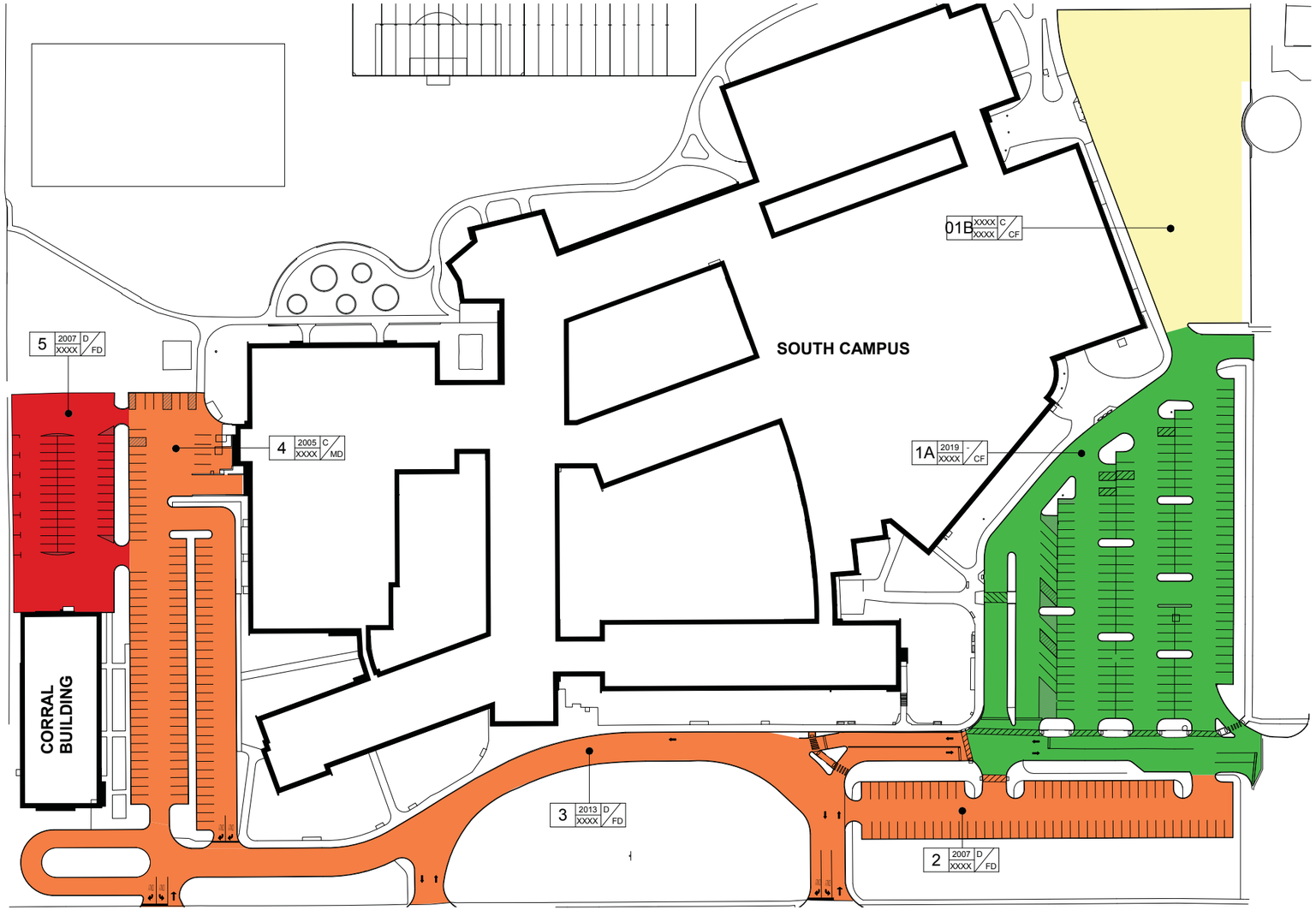
Parking Lot 2

Asphalt: 8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in). - Crackfill and seal coat every 2-3 years to extend life.

Parking Lot 3

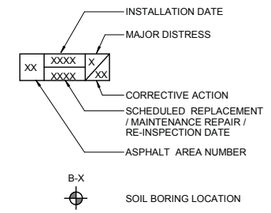
Asphalt: 8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in). - Crackfill and seal coat every 2-3 years to extend life. $23,449.5





1 SOUTH CAMPUS PARKING ASSESSMENT
1" = 50'-0"

LEGEND



PRIORITY (PASER RATING)

- 1 - 2 YEARS (1 - 2)
- 2 - 3 YEARS (3 - 4)
- 3 - 5 YEARS (5 - 6)
- 5 - 10 YEARS (7 - 8)
- 10+ YEARS (9 - 10)

DISTRESS TYPE

A	ASPHALT SURFACE DEFECTS
B	ASPHALT SURFACE DEFORMATION
C	CRACKING
D	POTHOLES AND PATCHES

CORRECTIVE ACTION

CF	CRACK FILL AND SEAL COAT EVERY 2-3 YEARS
PA	PATCH AREAS
MD	MILL DOWN AND RESURFACE
FD	FULL DEPTH REPLACEMENT
CN	REMOVE AND REPLACE WITH CONCRETE
SR	STRUCTURAL RECOAT

NOTE: REFER TO FULL REPORT FOR IN DEPTH ANALYSIS

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
SOUTH CAMPUS-PRIORITY REPLACEMENT PARKING PLAN

SHEET:
AP-S1

South Campus - Main Building

Asphalt Pavement Survey by Priority

Lyons Township High School District 204

Item	Condition	Amount	Action Year
01-02 yrs (PASER rating)			$125,235
Parking Lot 5 (1 item)			$125,235
Asphalt	2 (Very Poor) - Alligator cracking (over 25% of surface). Severe distortions (over 2in deep). Extensive patching in poor condition.	2,783 SY	0
Recommendation:	(Full Depth Replacement.) crackfill and seal coat every 2-3 years to extend life.		
02-03 yrs (PASER rating)			$565,380
Parking Lot 2 (1 item)			$116,010
Asphalt	3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep	2,578 SY	0
Recommendation:	(Full Depth Replacement) crackfill and seal coat every 2-3 years to extend life.		
Parking Lot 3 (1 item)			$224,010
Asphalt	3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep	4,978 SY	0
Recommendation:	(Full Depth Replacement) crackfill and seal coat every 2-3 years to extend life.		
Parking Lot 4 (1 item)			$225,360
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,008 SY	0
Recommendation:	(Mill and Replace.) crackfill and seal coat every 2-3 years to extend life.		

Item	Condition	Amount	Action Year
03-05 yrs (PASER rating)			$253,305
Parking Lot 1b (1 item)			$253,305
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,629 SY	0
Recommendation:	(Mill and Replace) crackfill and seal coat every 2-3 years to extend life.		
10+ yrs (PASER rating)			
Parking Lot 1 a (1 item)			
Asphalt	10 (Excellent) - None	10,055 SY	0
Recommendation:	Completed Summer 2019		
Summary for South Campus - Main Building (6 detail records)			$943,920
Contingency (15%)			$141,588
Project Total Cost			$1,085,508

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

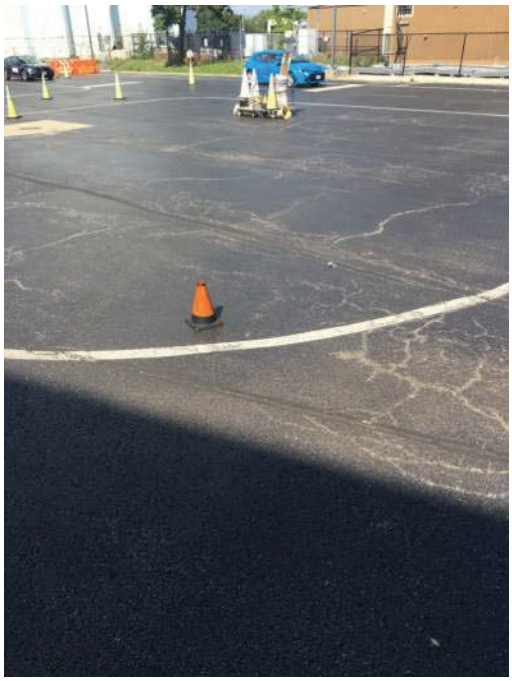
South Campus - Main Building

Lyons Township High School District 204

Asphalt

Parking Lot 1b

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - crackfill and seal coat every 2-3 years to extend life.



Parking Lot 2

Asphalt: 3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep - crackfill and seal coat every 2-3 years to extend life.

179

South Campus - Main Building

Lyons Township High School District 204

Asphalt

Parking Lot 3

Asphalt: 3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep - crackfill and seal coat every 2-3 years to extend life.

Parking Lot 4

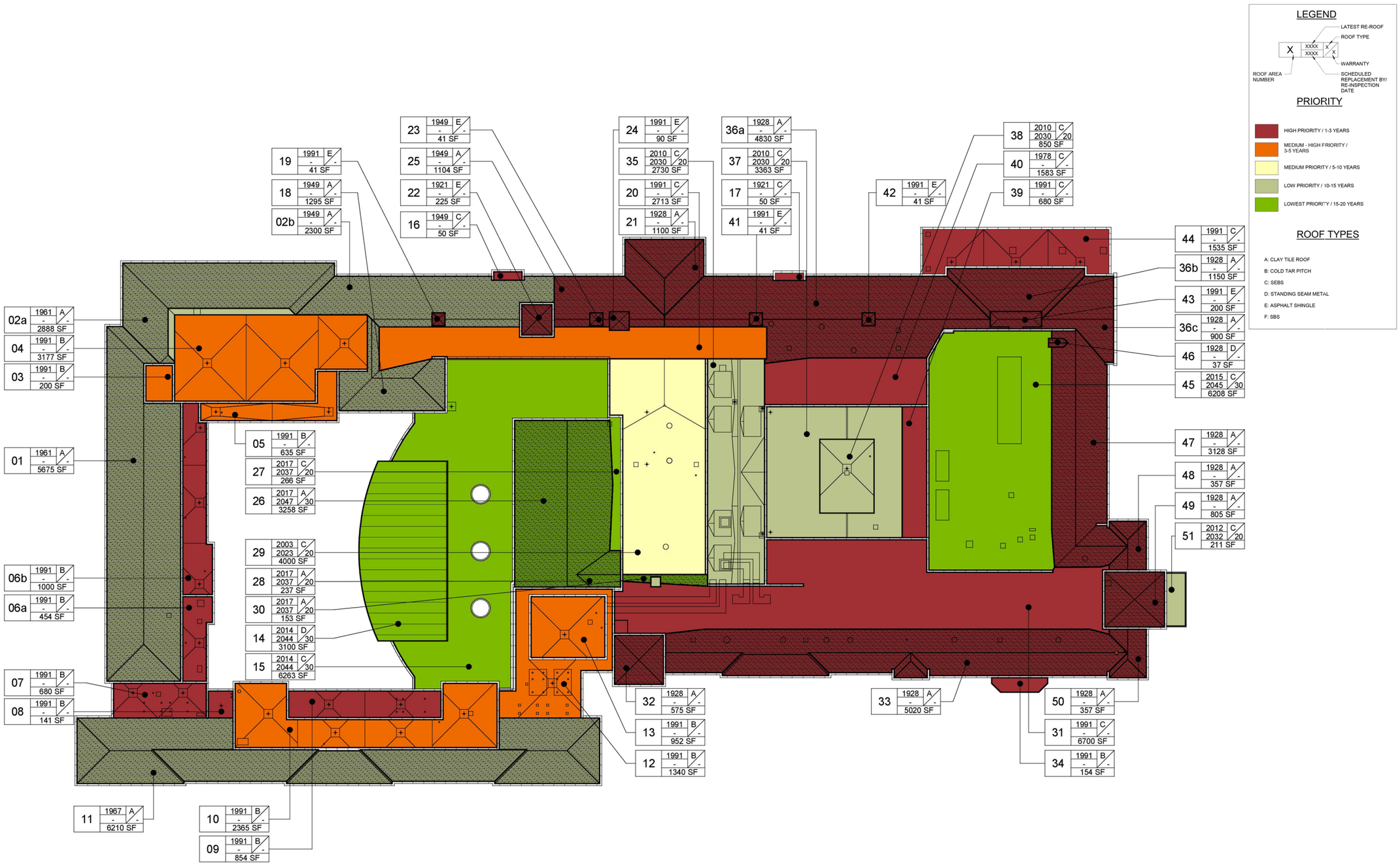
Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - crackfill and seal coat every 2-3 years to extend life.

Parking Lot 5

Asphalt: 2 (Very Poor) - Alligator cracking (over 25% of surface). Severe distortions (over 2in deep). Extensive patching in poor condition. - crackfill and seal coat every 2-3 years to extend life.

Section 3 Roof Assessment Report

www.dla-ltd.com ■ Two Pierce Place, Suite 1300, Itasca, Illinois 60143 ■ 847.742.4063



1 NORTH CAMPUS- MAIN BUILDING ROOF
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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE
NORTH BUILDING

SHEET
R-N

North Campus - Main Building

Roof Survey

Lyons Township High School District 204

Item	Condition	Amount	Action Year
01-03 yrs			$2,352,973
Roof 06a (1 item)			$11,350
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	454 SF	0
Roof 06b (1 item)			$25,000
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	1,000 SF	0
Roof 07 (1 item)			$17,000
SEBS Modified	Good Condition - Exposed and cracking roof membrane.	680 SF	0
Roof 08 (1 item)			$3,525
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	141 SF	0
Roof 09 (1 item)			$21,350
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	854 SF	0
Roof 16 (1 item)			$1,250
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	50 SF	0
Roof 17 (1 item)			$1,250
SEBS Modified	Poor Condition - Cracking roof membrane and in aluminizer.	50 SF	0
Roof 19 (1 item)			$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 21 (1 item)			$113,850
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	1,100 SF	0

Item	Condition	Amount	Action Year
Roof 22 (1 item)			$788
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	225 SF	0
Roof 23 (1 item)			$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 24 (1 item)			$315
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	90 SF	0
Roof 25 (1 item)			$114,264
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	1,104 SF	0
Roof 31 (1 item)			$167,500
SEBS Modified	Poor Condition - Cracks in alumimizer splitting of seams. Membrane bubbling. Duct insulation failing,	6,700 SF	0
Roof 32 (1 item)			$59,513
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	575 SF	0
Roof 33 (1 item)			$519,570
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	5,020 SF	0
Roof 34 (1 item)			$3,850
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	154 SF	0
Roof 36a (1 item)			$499,905
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	4,830 SF	0
Roof 36b (1 item)			$119,025
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	1,150 SF	0

Item	Condition	Amount	Action Year
Roof 36c (1 item)			$93,150
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	900 SF	0
Roof 39 (1 item)			$17,000
SEBS Modified	Poor Condition - splitting of seams. Membrane bubbling. Duct insulation failing,	680 SF	0
Roof 40 (1 item)			$39,575
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	1,583 SF	0
Roof 41 (1 item)			$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 42 (1 item)			$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 43 (1 item)			$700
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	200 SF	0
Roof 44 (1 item)			$38,375
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	1,535 SF	0
Roof 46 (1 item)			$3,330
Standing Seam Metal Roof	Poor Condition - Old standing seam metal roof. Replace with shingles.	37 SF	0
Roof 47 (1 item)			$323,748
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	3,128 SF	0
Roof 48 (1 item)			$36,950
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	357 SF	0
Roof 49 (1 item)			$83,318
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	805 SF	0

Item	Condition	Amount	Action Year
Roof 50 (1 item)			$36,950
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	357 SF	0
03-05 yrs			$284,550
Roof 03 (1 item)			$5,000
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	200 SF	0
Roof 04 (1 item)			$79,425
Coal Tar Pitch	Deteriorated membrane - Exposed bubbling rooof membrane.	3,177 SF	0
Roof 05 (1 item)			$15,875
Coal Tar Pitch	Deteriorated membrane - Exposed Bubbling Membrane.	635 SF	0
Roof 10 (1 item)			$59,125
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	2,365 SF	0
Roof 12 (1 item)			$33,500
Coal Tar Pitch	Deteriorated membrane - Exposed membrane , consider roof replacement at time when 13 is done.	1,340 SF	0
Roof 13 (1 item)			$23,800
Coal Tar Pitch	Deteriorated membrane - Exposed felt membrane areas bubbling.	952 SF	0
Roof 20 (1 item)			$67,825
SEBS Modified	Poor Condition - Cracking roof membrane and in aluminizer.	2,713 SF	0
05-10 yrs			$100,000
Roof 29 (1 item)			$100,000
SEBS Modified	Poor Condition - Fair Condition	4,000 SF	0
10-15 yrs			

Item	Condition	Amount	Action Year
Roof 01 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	5,675 SF	0
Roof 02a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	2,888 SF	0
Roof 02b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	2,300 SF	0
Roof 11 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	6,210 SF	0
Roof 18 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,295 SF	0
Roof 35 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years. $68,250	2,730 SF	0
Roof 37 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years. $73,100	3,363 SF	0
Roof 38 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years. $21,250	850 SF	0
Roof 51 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years. $5,275	211 SF	0
15-20 yrs			
Roof 14 (1 item)			
Standing Seam Metal Roof	Good Condition - Good Condition	3,100 SF	0

Item	Condition	Amount	Action Year
Roof 15 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. $156,575	6,263 SF	0
Roof 26 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	3,258 SF	0
Roof 27 (1 item)			
Clay Tile Roof	Good Condition - Remaining Life 15-20 years. $6,650	266 SF	0
Roof 28 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	237 SF	0
Roof 30 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	153 SF	0
Roof 45 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Replace rotted blocking at base of stairs. $155,200	6,208 SF	0
Summary for North Campus - Main Building (55 detail records)			$2,737,523
Contingency (15%)			$410,628
Project Total Cost			$3,148,151

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 01

Clay Tile Roof
Good Condition. Some ridge tiles failing. Replace broken tiles as required
Inspect as required for broken tiles and areas of failing mortar.

Roof 03

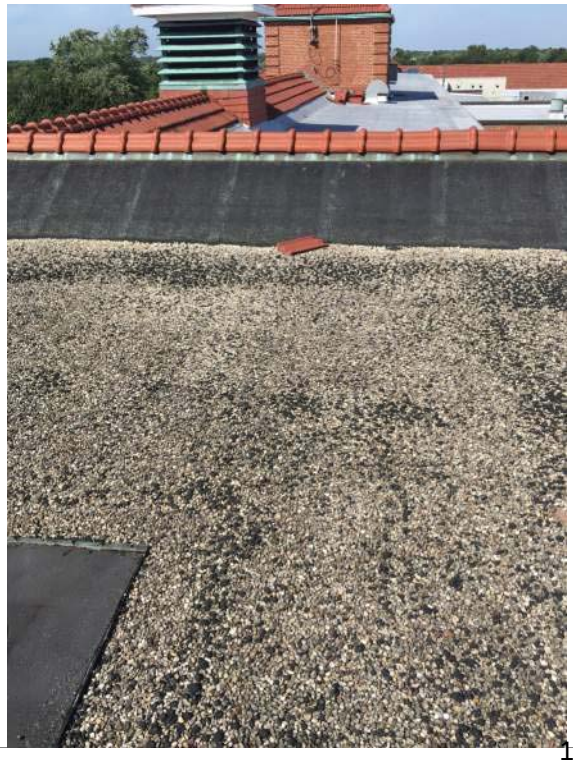
Coal Tar Pitch
Deteriorated membrane
Exposed and bubbling membrane.

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 04

Coal Tar Pitch
Deteriorated membrane
Exposed bubbling rooof membrane.



Roof 05

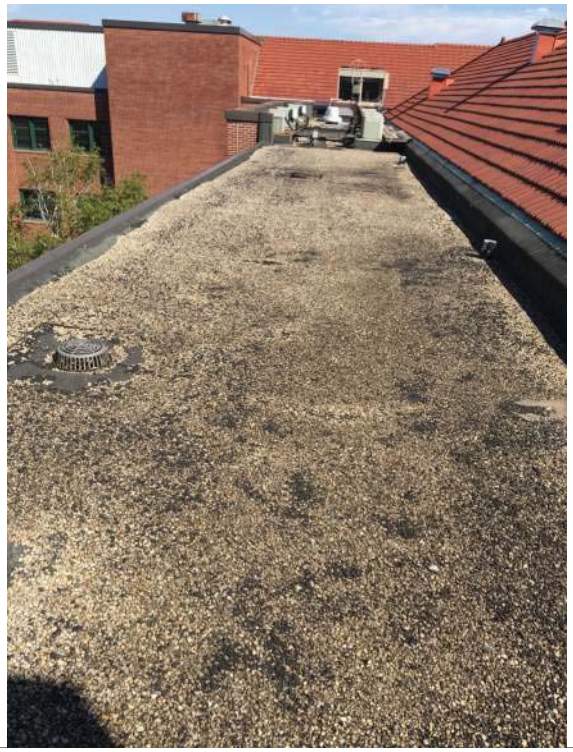
Coal Tar Pitch
Deteriorated membrane
Exposed Bubbling Membrane.

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 06a

Coal Tar Pitch
Deteriorated membrane
Exposed and bubbling membrane.

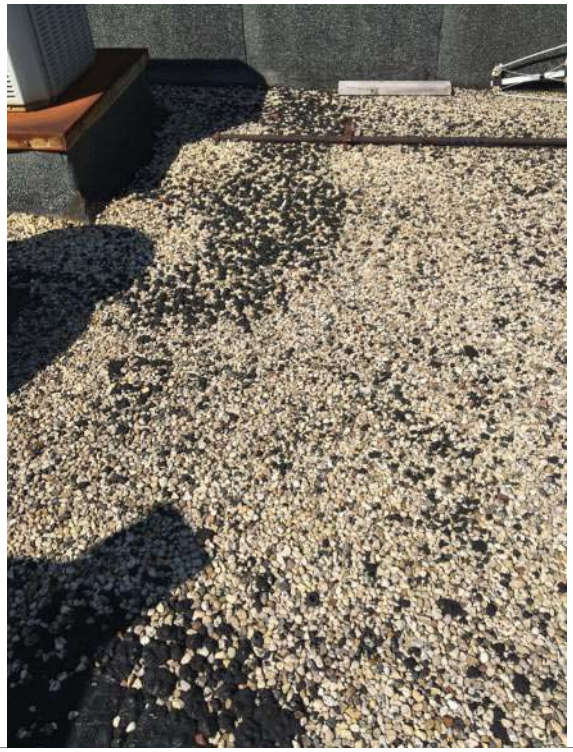


North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 06b

Coal Tar Pitch
Deteriorated membrane
Exposed and bubbling membrane.



Roof 07

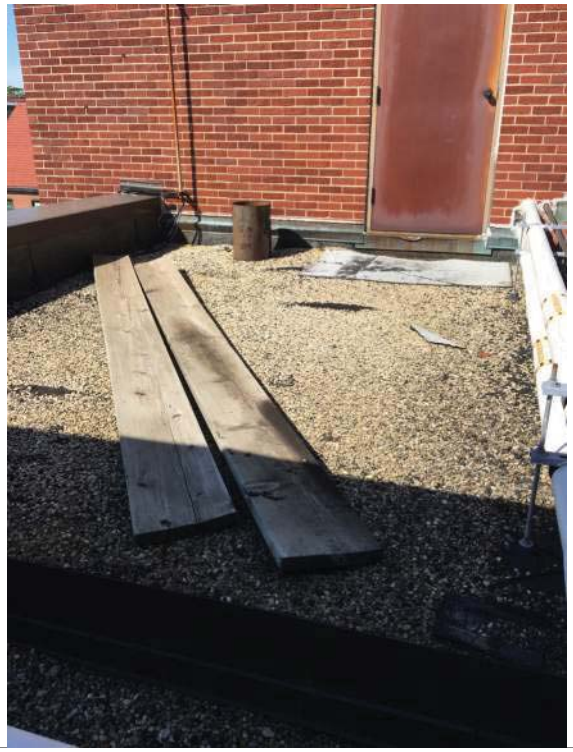
SEBS Modified
Good Condition
Exposed and cracking roof membrane.

Roof 08

SEBS Modified

Good Condition

Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 09

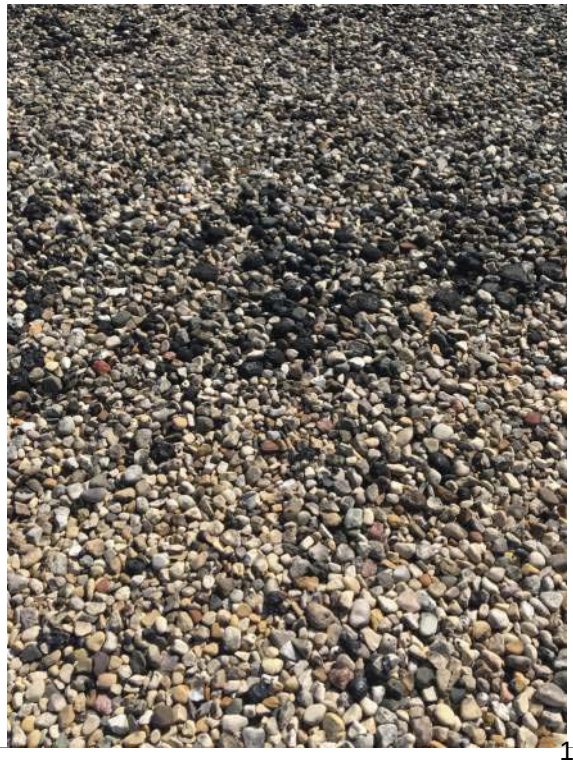
SEBS Modified
Good Condition
Exposed bubbling roof membrane.

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 10

SEBS Modified
Good Condition
Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 11

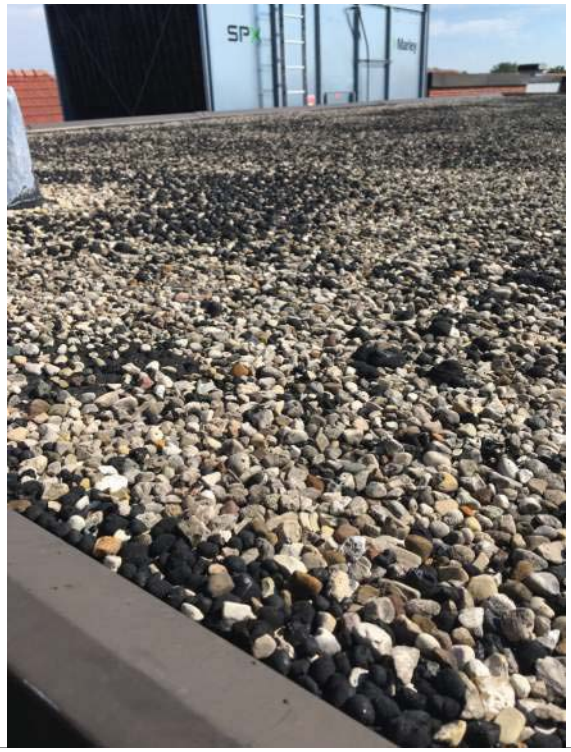
Clay Tile Roof
Good Condition. Some ridge tiles failing. Replace broken tiles as required
Inspect as required for broken tiles and areas of failing mortar.

Roof 12

Coal Tar Pitch
Deteriorated membrane
Exposed membrane , consider roof replacement at time when 13 is done.

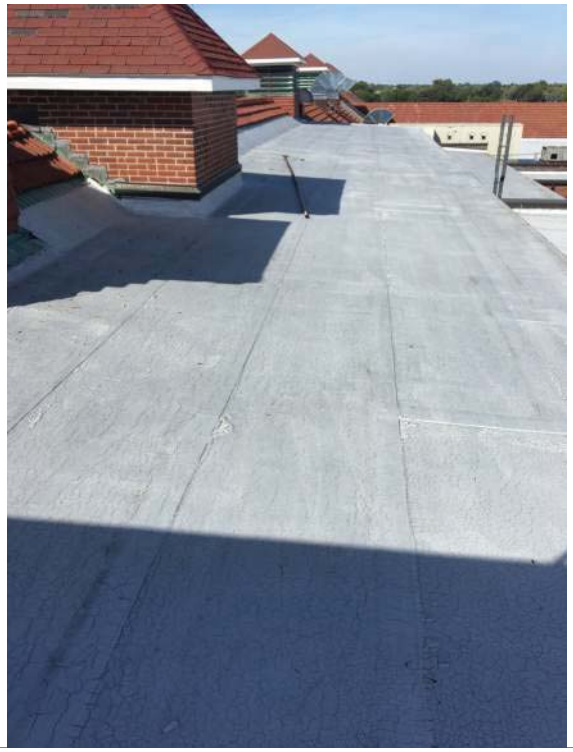
Roof 13

Coal Tar Pitch
Deteriorated membrane
Exposed felt membrane areas bubbling.



Roof 20

SEBS Modified
Poor Condition
Cracking roof membrane and in aluminizer.

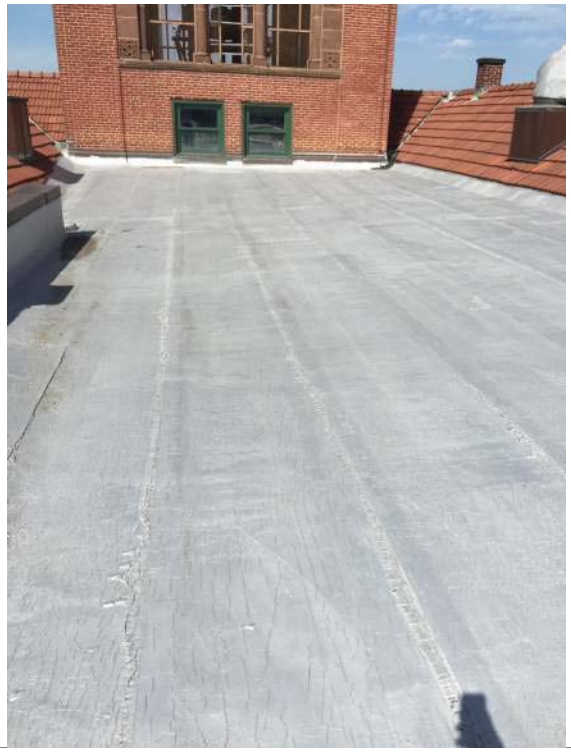


Roof 22

Asphalt Shingles
Deteriorating and or missing shingles
Replace missing shingles.

Roof 31

SEBS Modified
Poor Condition
Cracks in alumimizer splitting of seams. Membrane bubbling. Duct insulation failing,

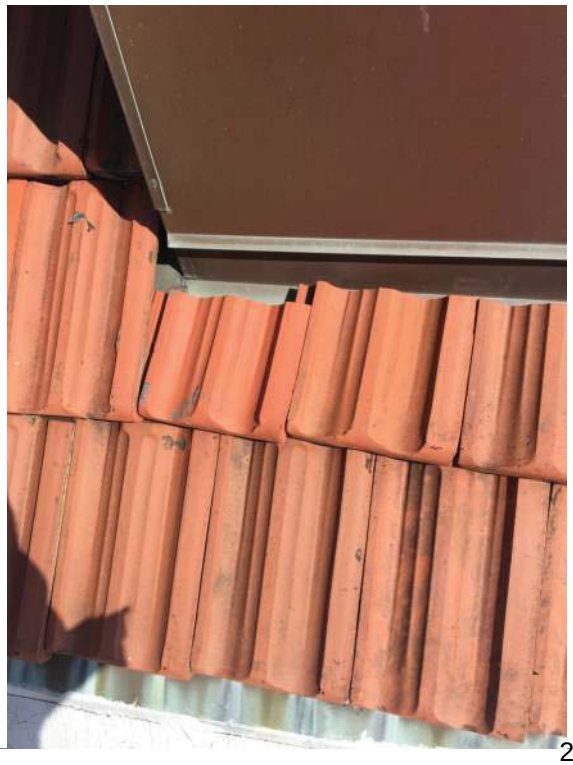


North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 33

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.



North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 35

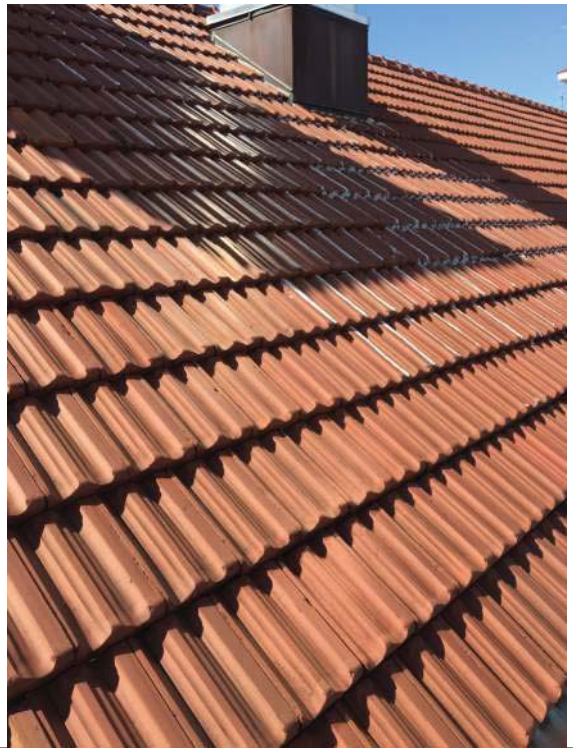
SEBS Modified
Good Condition
Remaining Life 10-15 years. $68,250

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

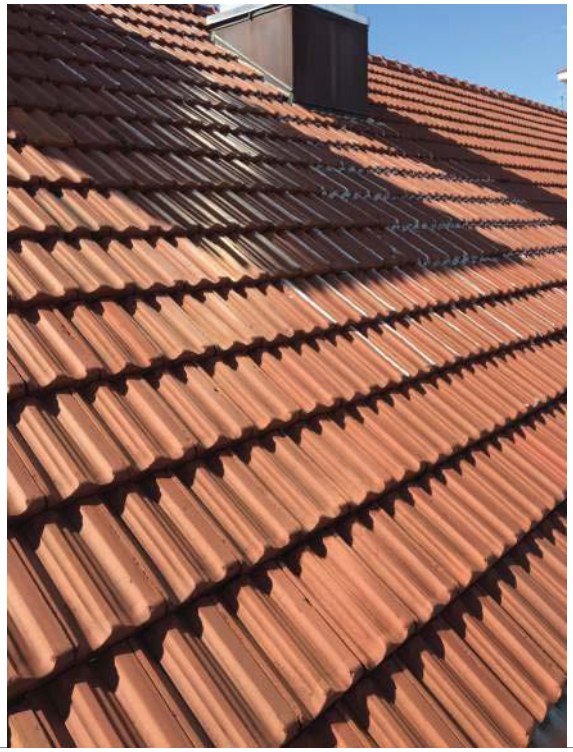
Roof 36a

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.



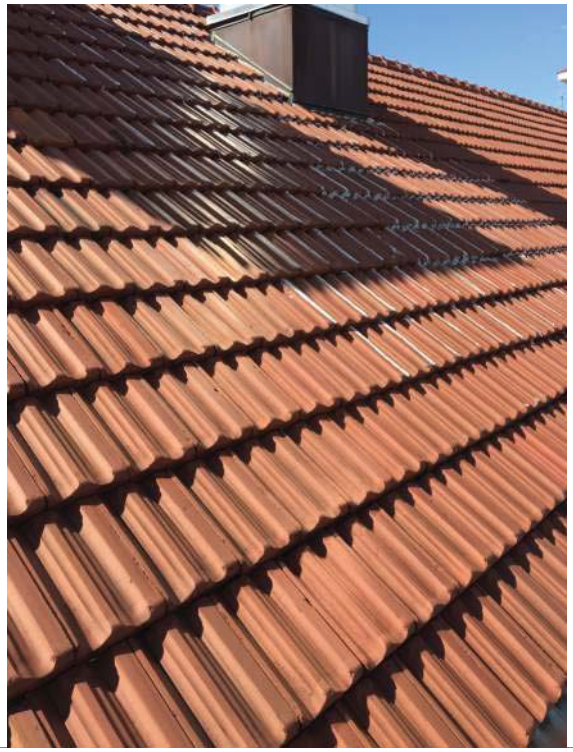
Roof 36b

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.



Roof 36c

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.



North Campus - Main Building

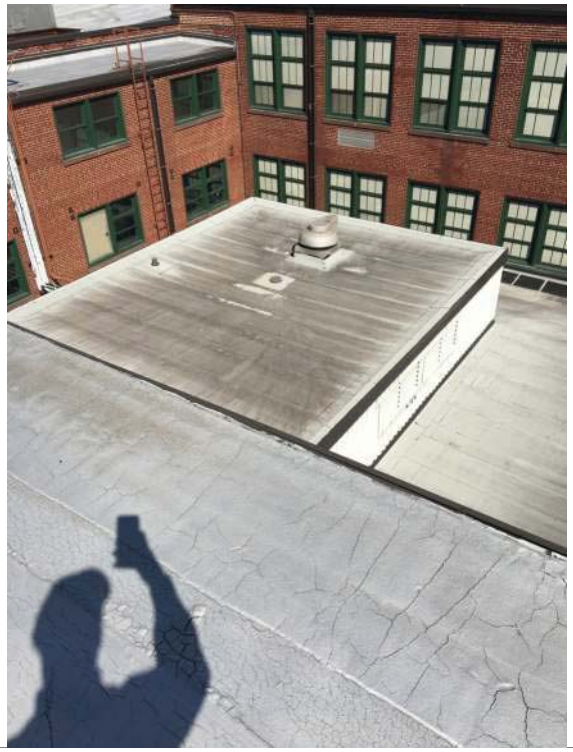
Lyons Township High School District 204
Roof Survey

Roof 37

SEBS Modified
Good Condition
Remaining Life 10-15 years. $73,100

Roof 38

SEBS Modified
Good Condition
Remaining Life 10-15 years. $21,250

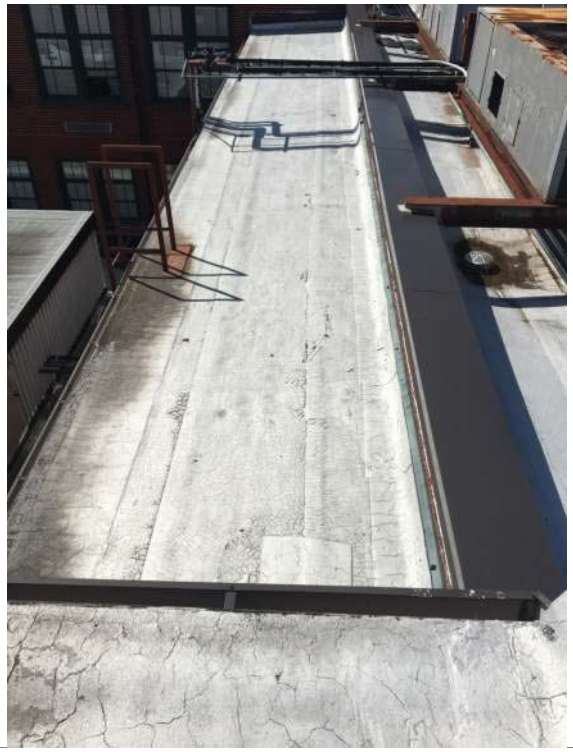


North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 39

SEBS Modified
Poor Condition
splitting of seams. Membrane bubbling. Duct insulation failing,



Roof 40

SEBS Modified
Poor Condition
Membrane bubbling and cracking.

North Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 45

SEBS Modified
Good Condition
Remaining Life 15-20 years. Replace rotted blocking at base of stairs.
$155,200

215

Roof 47

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.

Roof 49

Clay Tile Roof
Damaged and missing clay tiles. Mortar failing at caps
Tiles are cracked, falling off and some are missing.

North Roofs 35,36 and 37

The Garland Company, Inc.

Warranty Number 1000751 Effective Date 08/17/2010

Twenty Year (20) Years High Performance Built-Up Roofing System Warranty No Dollar Limit

Owner's Name & Address	Contractor's Name & Address
Lyons Township School District	National Roofing Corp
100 South Brainard Ave	1237 Circle Ave.
Lagrange, IL 60525	Forest Park, IL 60130

Building Name	Vaughn Building	Roofing System	StressPly Plus EB
Roof Identification	Southeast roof area	Flashing System	StressPly Plus EB Mineral
Completion Date	08/17/2010	Square Footage	8,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of twenty (20) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

A. Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
B. Workmanship on the part of the approved roofing contractor in the application of the roofing system.
C. Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
D. Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
E. Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
E. Damage to the roofing system resulting from:
    1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
    2. Lack of positive drainage.
    3. Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
    4. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
    5. Building design or construction.
    6. Traffic or storage of materials on roof.
    7. Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
    8. Acts of parties other than manufacturer or authorized roofing contractor.
F. Failure of owner to properly notify Garland in writing and receive written approval of:
    1. Changes in the usage of the building.
    2. Modifications or additions to the roofing system.
G. Failure of owner to properly maintain the roof.
H. Failure of owner to comply with each and every term or condition stated herein.

Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105

By G. R. Olivier
Title Secretary
Date November, 03, 2010

Warranty Acceptance:
Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____

Roofing Guarantee

Whereas ***National Roofing Corporation*** *of the State of Illinois herein called "Contractor has completed application of the following roof:*

Owner:	Lyons Township high School District 204
Name of Building:	Vaughn Building
Location:	100 S Brainard Ave LaGrange, Illinois
Area of Roof:	8,000 square footage
Date of Completion:	17-Aug-10
Date Guarantee Expires:	17-Aug-11

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of ***1 (one)*** *Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.*

This guarantee is made subject to the following conditions:

1. *Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.*

2. *Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner of occupants of the building.*

3. *In no event shall National Roofing be liable for any consequental or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.*

4. *This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship an provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.*

5. *No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null an void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.*

6. *This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9 , below.*

7. *This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.*

8. *This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.*

9. *This guarantee Is In Lieu of all other guarantees or warranties, express or implied.* ***ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.***

10. *Additional conditions exclusion:*

IN WITNESS WHEREOF, this instrument has been duly executed on the 17th of May 2011

National Roofing Corporation

Kevin M. Alcock, Vice President

Warranty No: 1200728 Effective Date: 09/01/2012

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204 **Contractor Name:** Ridgeworth Roofing Company

Address: 100 S. Brainard Ave Address: 121 Ontario Street

City: Lagrange State/Zip: IL 60525 City: Frankfort State/Zip: IL 60423

Building Name: Lyons Township North High School Products: StressPly Plus

Roof ID: Bell Tower Roof Square Footage: 200

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc. Owner: _____

Signed By: G.R. Olivier Signed By: _____

Date: October, 24, 2012 Date: _____

Warranty No: 15-0099-US Effective Date: 3/27/2015

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township HS District 204
Address: 100 South Brainard Avenue
City: LaGrange State/Zip: IL 60525
Building Name: Lyons Township North Campus
Roof ID: 2014 new addition

Contractor Name: A-1 Roofing Co.
Address: 1425 Chase Ave
City: Elk Grove Village State/Zip: IL 60007
Products: StressPly Plus EB
Square Footage: 6,600

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando
Date: 4/21/2015

Owner:
Signed By:
Date:

HENRY BROS.CO.
GENERAL CONTRACTORS
CONSTRUCTION MANAGERS

Building lasting client relationships for nearly a century

ASBESTOS FREE CONSTRUCTION CERTIFICATION

"Lyons Township North & South Campus 2014 Addition & General Remodeling"

The undersigned hereby certifies that:

To the best of our knowledge, no asbestos or asbestos containing materials have been used by our company or are contained in products used by our company for the construction of this project through the date of this certification.

Respectfully submitted this 15th day of August in the year 2014.

Name of Firm: A-1 Roofing Company

Address: 1425 Chase Ave

City, State & Zip: Elk Grove Village, IL 60007

Signature:

Printed Name: Mitchell Rabin

Title: President

Subscribed and sworn before me this 15th day of August, 2014.

Notary Public:

If the firm is a corporation, attach a sworn statement signed by an executive officer of the corporation stating that the individual signing this certification is authorized to bind this corporation thereby, and affix the corporate seal.

SHEILA JACOBSON
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
July 18, 2016

HENRY BROS. CO.
9821 South 78th Avenue
Hickory Hills, Illinois 60457
Phone (708) 430-5400
Fax (708) 430-5454

Building lasting client relationships for nearly a century

HENRY BROS.CO.
GENERAL CONTRACTORS
CONSTRUCTION MANAGERS

Lyons Township North & South Campus
2014 Addition & General Remodeling
GUARANTEE AND WARRANTY FORM

CONTRACTOR: A-1 Roofing Co.
1425 Chase Ave.
Elk Grove Village, IL 60007

OWNER: Lyons Township High School District 204
100 S. Brainard Ave.
LaGrange, IL 60525

PROJECT: North & South Campus 2014 Addition & General Remodeling -
North Cafeteria & Reber Center - Phases 1,2,3,9 Warranty

We hereby guarantee all **Roofing Work** performed by us on the above captioned project to be free from defective materials and workmanship for a period of two (2) years or such longer period of time as may be called for in the contract documents for such portions of the work from the date of substantial completion, **March 27, 2015**, as indicated on the Certificate of Substantial Completion as issued by the Architect. Within the guarantee period, if repairs or changes are requested in connection with guaranteed work which, in the opinion of the Owner and Architect, is rendered necessary as a result of the use of materials, equipment, or workmanship which are inferior, defective, or not in accordance with the terms of the contract, the Contractor shall promptly, upon receipt of notice from and without expense to the Owner, place in satisfactory condition in every particular, all such guaranteed work and correct all defects therein. If, after notice, the contractor fails to proceed promptly to comply with the terms of the guarantee, the Owner may have the defects corrected and the Contractor and his sureties shall be liable for all expense incurred.

BY: _____

TITLE: President

DATE: 3/2/2015

HENRY BROS. CO.
9821 South 78th Avenue
Hickory Hills, Illinois 60457
Phone (708) 430-5400
Fax (708) 430-5897

PAC-CLAD® 20 Year Limited Warranty

Owner:	Lyons Township High School District 204
Address:	100 S. Brainard Avenue, LaGrange, IL 60525
Contractor:	A-1 Roofing Company of Elk Grove Village, IL 60007
Customer:	A-1 Roofing Company
Invoice Num. & Date:	1068717 dtd 10/6/2014 - Aged Copper
Date Warranty Begins:	March 27, 2015 Date Warranty Ends: March 27, 2035
Job Name:	Lyons Township North Campus, 100 S. Brainard Avenue, LaGrange, IL 60525

PART I

PETERSEN ALUMINUM CORPORATION (hereinafter referred to as "PAC") hereby issues the following limited warranty to the above referenced owner (hereinafter referred to as OWNER) exclusively. Subject to the terms and conditions listed below, PAC warrants that upon delivery its standard color Fluropon® coating (hereinafter referred to as the "COATING") applied to aluminum, G-90 hot-dipped galvanized steel or AZ50 zinc-aluminum alloy steel sheet and coil that has been fabricated, roll-formed or otherwise manufactured, within one year from the date of shipment thereof by PAC, and sold for use as painted roofing panels, fascia, mansard, soffit or other building components, will for a period of twenty (20) years [ten (10) years in the case of Award Blue and Cardinal Red.] from the project completion date listed above (hereinafter referred to as the "WARRANTY PERIOD"), meet the following quality standards:

A. WILL NOT chalk in excess of ASTM D-4214 number eight (8) rating.

B. WILL NOT change color more than five (5.0) Hunter ΔE units [(7.0) Hunter ΔE units in the case of Award Blue and Cardinal Red.] as determined by ASTM method D-2244-02 after removal of external deposits and chalk. It is understood by all the parties herein named, that fading or color change may not be uniform in appearance between surfaces not equally exposed to the sun and other weathering elements. This paragraph is not applicable in its entirety for all PAC-CLAD® metallic colors or custom Fluropon® Classic or Fluropon® Classic II colors.

C. WILL NOT crack, check, peel or otherwise lose adhesion. The terms, crack, check and peel, used herein shall not include minute fracturing of the COATING incurred during proper fabrication. In addition loss of adhesion of the COATING as a result of substrate corrosion, however caused, and either from the front side or the backside of the substrate is specifically excluded from this warranty.

The following additional terms, conditions and other limitations are also included as part of this warranty:

PART II

1.) This warranty and all terms, conditions and exclusions contained herein apply to PAC's COATING only. In regards to either the aluminum, G-90 hot-dipped galvanized steel or AZ50 zinc-aluminum alloy steel substrates to which the COATING has been applied or any solar panels/solar film applied to the COATING, PAC makes no representations or other warranties whatsoever. ALL BASE METAL SUBSTRATES AND SOLAR PANEL/FILMS ARE SOLD AS IS. In addition, PAC makes no representations or otherwise warrants the weather tightness of the roofing panels, fascia, mansard, soffit or other building components referred to in Part I. Further, PAC is expressly to be held harmless for failures, leaks or consequential damages caused by the roofing panels, fascia, mansard, soffit or other building components.

2.) This warranty applies to the COATING installed on structures within the continental United States that have been exposed to normal weather and atmospheric conditions only. Failure of the COATING caused by exposure to harmful fumes, cement dust, falling sand, animal waste or its decomposition by-products, dust particles and other foreign substances in the air, chemical fumes, chemical sprays and installations with a proximity of less than a one-half mile radius from a seacoast, saltwater or other brackish water environment are all excluded from this warranty. In addition, this warranty does not apply to failure of the COATING caused by or as a result of fire, other accident or casualty, vandalism, radiation, falling objects, explosions, riots or acts of God. Also, the warranty is void for areas where materials / items such as snow guards, solar panels or solar films are attached to the COATING. In addition, the warranty is void if the COATING is perforated. Finally, this warranty does not apply to failure of the COATING caused by the following: damage incurred during shipment, improper storage, improper fabrication or improper installation, improper seaming techniques, surface scratches or other abrasions however caused, damage caused by contact with areas subject to water run-off from lead, copper or other incompatible flashings or areas in metallic contact with lead, copper or other dissimilar metals, damage caused by failure to provide free drainage of water, including internal condensation from overlaps, and all other surfaces of the roofing panels, fascia, mansard, soffit or other building components, damage caused by failure to remove debris or other accumulations of foreign substances from the surface of the roofing panels, fascia, mansard, soffit or other building components, damage caused by contact with green or wet lumber, damage caused by contact with or close proximity to damp underlayment, insulation, soil, vegetation or other corrosive materials and/or damage caused by use of unsuitable fasteners or flashings. Selection of suitable long-lasting fasteners as well as appropriate flashings rests solely with the OWNER.

3.) This warranty does not apply to failure of the COATING in the following additional circumstances: forming where the bend is tighter than 2T, forming which involves severe reverse bending, or which subjects the COATING to alternate compression and tension, roofing applications where the slope of the roof, or sections of the roof, are flatter than ½": 12", applications where the COATING is sheltered from periodic washing by natural rainfall such as underside eaves and soffits, or discoloration or damage to the COATING caused by failure to remove factory applied protective strippable film (where applicable).

PART III

1.) All claims filed under the provisions of this warranty must be presented by the OWNER to PAC, in writing, during the WARRANTY PERIOD and not more than thirty (30) days after discovery of any apparent defects, delivered by Registered or Certified mail to the following address:

Petersen Aluminum Corp.
1005 Tonne Rd.
Elk Grove Village, IL 60007
ATTN: Warranty Claims

In submitting a claim under the provisions of this warranty, it is the responsibility of the OWNER to provide adequate documentation of the COATING involved in the claim, including date of installation, name of installer and contractor (if different), PAC order number, PAC invoice number and proof of payment to PAC for all such materials included as part of the claim. In no event will any claims be honored under the provisions of this warranty if invoices from PAC have not been previously satisfied in full within PAC's standard credit terms. OWNER further agrees to allow PAC to inspect all such documentation.

2.) After receipt of claim from owner, PAC will be given a reasonable opportunity to examine or cause to be examined, the COATING claimed to be non-conforming. OWNER shall further use reasonable care to protect any disputed material until PAC has had time to conduct its own inspection and make disposition.

3.) If after inspection it is determined by PAC that the claim is valid under the terms of this warranty, then PAC agrees, at its option, to refinish, repair or replace the defective COATING on the following basis:

a. If the COATING is to be refinished then PAC shall bear the cost of materials and labor reasonably necessary to repaint those areas showing failure. Further, PAC shall use normal painting practices to apply a Kynar 500® or Hylar 5000® coating system or other suitable alternative. The choice of appropriate coating system to use rests exclusively with PAC.

b. In the case of repair or replacement of the defective COATING, PAC shall at its option, and F.O.B. PAC plant, furnish either replacement components or sufficient sheet to fabricate replacement components, for those areas of the building where the COATING is determined to be defective. However, in no event shall PAC be liable for the cost of labor expended by others on any nonconforming material or for any special, indirect or consequential damages to anyone by reason of the fact that such material may have been nonconforming.

This warranty shall apply to the part or parts of the COATING refinished, repaired or replaced by PAC, but only for the unexpired portion of the WARRANTY PERIOD applicable to the original COATING only. It will be at the discretion of PAC what appropriate measure shall be taken; that is whether the COATING should be refinished, repaired or replaced. However, in lieu of any of the foregoing alternatives PAC also reserves the right to refund to the OWNER a cash amount equal to PAC's original invoiced price of the nonconforming material as satisfaction in full for all claims under this warranty. In addition, should repair or replacement of the nonconforming materials necessitate the removal of solar panels/solar films PAC assumes no responsibility for either the original, replacement or reinstallation costs of these solar panels/solar films. At no time does this warranty confer upon the OWNER the right to refinish, repair or replace those areas of COATING under dispute without written notice and agreement by a duly authorized officer of PAC. Any unauthorized refinish, repair or replacement of the COATING shall result in this warranty becoming null and void.

PART IV

1.) Except as provided herein, PAC makes no warranty or guarantee, express or implied, including without limitation, WARRANTIES OF FITNESS AND MERCHANTABILITY. Further, OWNER acknowledges that PAC shall have no other liability to any other person, firm, or corporation with respect thereto, including, without limitations, any liability for indirect, consequential or resultant damages, whether based upon breach of warranty or negligence.

2.) PAC extends this warranty solely to the OWNER listed herein. This warranty is non-transferable and non-assignable.

3.) This warranty shall be subject to and shall be enforced and construed according to the laws of the State of Illinois. Any legal action to enforce or construe any portion of this warranty shall be brought in a Court of competent jurisdiction in Cook County, Illinois.

4.) If any provision of this warranty shall be held by any Court of competent jurisdiction to be invalid or unenforceable in whole or in part, the remaining provisions of this warranty shall be effective to the same extent as if such invalid or unenforceable provision had never been contained herein.

5.) PAC reserves the right to terminate this warranty at any time upon thirty (30) day written notice. However termination shall not affect the rights accruing to the OWNER prior to such termination.

6.) Both the supplier of the PAC COATING and the applicator thereof have made certain warranties to PAC which are similar to the warranties made by PAC to the OWNER under this limited warranty. In the event that the supplier and or applicator (or its successors or assigns) of the coating can no longer perform, or is not willing to perform, its obligations to PAC, then the limited warranty contained herein shall be of no further force or effect.

7.) The terms hereof shall constitute the entire agreement and understanding of the parties hereto respecting the subject matter hereof and no provision or statement contained at any time in any other writing, including without limitation, OWNERS, customers and/or contractors purchase orders, architects specifications or PAC's acceptance forms shall be effective to change the provisions hereof, unless contained in a subsequent agreement, in writing, signed by both the OWNER and PAC expressly stating that it is intended thereby to modify or supplement this instrument.

PETERSEN ALUMINUM CORPORATION

By: _____

****** Not valid without Authorized Signature******

Date: February 5, 2015

Fluropon® is a registered trademark of The Valspar Corporation
Hylar 5000® is a registered trademark of Ausimont USA, Inc
Kynar 500® is a registered trademark of Atochem N.A.
PAC-CLAD® is a registered trademark of Petersen Aluminum Corporation

Roofing Guarantee

Whereas ***National Roofing Corporation*** *of the State of Illinois herein called "Contractor has completed application of the following roof:*

Owner:	Lyons Township High School District 204
Name of Building:	Reber Center - North Campus
Location:	100 S Brainard Avenue LaGrange, Illinois 60525
Area of Roof:	North Campus - 70 squares
Date of Completion:	August 19, 2015
Date Guarantee Expires:	August 19, 2017

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of ***TWO (2)*** *Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.*

This guarantee is made subject to the following conditions:

1. *Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.*
2. *Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner of occupants of the building.*
3. *In no event shall National Roofing be liable for any consequental or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.*
4. *This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship an provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.*
5. *No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null an void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.*
6. *This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9 , below.*
7. *This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.*
8. *This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.*
9. *This guarantee Is In Lieu of all other guarantees or warranties, express or implied.* ***ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.***
10. *Additional conditions exclusion:*

IN WITNESS WHEREOF, this instrument has been duly executed on the

National Roofing Corporation

Kevin M. Alcock, Vice President

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District
Address: 100 S. Brainard Avenue
City: Lagrange State/Zip: IL 60525
Building Name: Reber Center
Roof ID: Reber Center

Contractor Name: National Roofing Corporation
Address: 1237 Circle Ave.
City: Forest Park State/Zip: IL 60130
Products: Stress Ply FR Mineral
Square Footage: 7,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando
Date: 10/2/2015

Owner: _____
Signed By: _____
Date: _____

ROOFING CONTRACTOR WORKMANSHIP WARRANTY

1) **Contractor**: National Roofing Corporation

2) **Roof Owner**: Lyons Township High School District 204

3) **Type and Name of Building**: North Campuses

Building location: 100 S Brainard Ave LaGrange, IL

Area of Roof: 3000 square feet

4) **Roofing Materials Manufacturer**:
(Name and Address) N/A

5) **Warranty begins**: 8/7/2017 (Date) **and expires**: 8/7/2019 (Date)

6) **Warranty**: Contractor warrants to Owner that it applied the roofing materials to the above-described roof in accordance with (a) the written specifications of Roofing Materials Manufacturer and (b) good roofing industry practices, in effect on **8/7/2017**, the date application commenced. Subject to the following terms, conditions and limitations, Contractor will, during the term of this Warranty, at its expense, repair or cause to be repaired leaks in said roof which are the result of defects in Contractor's workmanship. Upon expiration of the term of this Warranty, without notice from Owner of some defect, Contractor shall have no further obligation to make repairs at Contractor's expense under any provision of this Warranty and Owner shall not make any further demand or claim against Contractor concerning Contractor's workmanship, or the roofing materials installed, provided that Contractor promptly commences and diligently proceeds with the correction and repair of all such defects covered by this Warranty which are called to Contractor's attention in the manner set forth in paragraph 8 below during the term of this Warranty by Owner.

7) **Terms, Conditions and Limitations**. This warranty does not cover any leaks in the roof caused by: the acts or omissions of other trades or contractors; lightning, winds of peak gust speeds of 55 m.p.h. or higher measured at 10 meters above ground, hail storm, flood, earthquake or other unusual phenomenon of the elements; structural settlement; failure, movement, cracking or excess deflection of the roof deck; defects or failure of materials used as a roof substrate over which the roof system is applied; faulty condition of parapet walls, copings, chimneys, skylights, vents, supports or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; erosion, cracking and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roof from beneath by rising fasteners of any type; inadequate drainage, slope or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals; fire; or harmful chemicals, oils, acids and the like that come in contact with the roofing system and cause a leak or otherwise damage the roof system. If the roof fails to maintain a water-tight condition because of damage by reason of any of the foregoing, this warranty shall immediately become null and void for the balance of its term unless such damage is repaired by Contractor at the expense of Owner.

8) **Notification by Owner**. During the term of this warranty, if the roof leaks, Owner must immediately notify Contractor by telephone of such leaks, and promptly confirm such telephone notice by written notice to Contractor.

9) **Events Which May Void Warranty**. This warranty shall become null and void:
   (a) Unless Contractor receives notice from Owner during the term of this Warranty in accordance with paragraph 8 above of any leaks and is provided an opportunity to inspect, and if required by the terms of this warranty to repair the roof;
   (b) If work is done on such roof, including, but without limitation, work in connection with flues, vents, drains, sign braces, railings, platforms or other equipment fastened to or set on the roof or if repairs or alterations are made to said roof, without first notifying Contractor in writing and giving Contractor the opportunity to make the necessary roofing application recommendations with respect thereto, which recommendations are complied with. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on the subject roof;
   (c) If any area of the roof is used as a promenade, walkway or work area or is sprayed or flooded, unless such use was originally specified with a defined area and the specification is noted in paragraph 14 below.

10) **Transferability**. This warranty shall accrue only to the benefit of the original owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.

11) **No Other Warranties**. **NO OTHER EXPRESS WARRANTY IS GIVEN BY CONTRACTOR TO OWNER. THE REPAIR OF THE SUBJECT ROOF IS THE EXCLUSIVE REMEDY. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. ALL IMPLIED WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED.** This warranty is separate and apart from any warranty that may be issued to Owner by the Roofing Materials Manufacturer. **CONTRACTOR EXPRESSLY EXCLUDES AND DISCLAIMS ANY RESPONSIBILITY TO OWNER IN CONNECTION WITH OR ATTRIBUTABLE TO THE ROOFING MATERIALS AND ANY SUCH ROOFING MATERIALS MANUFACTURER'S WARRANTY.**

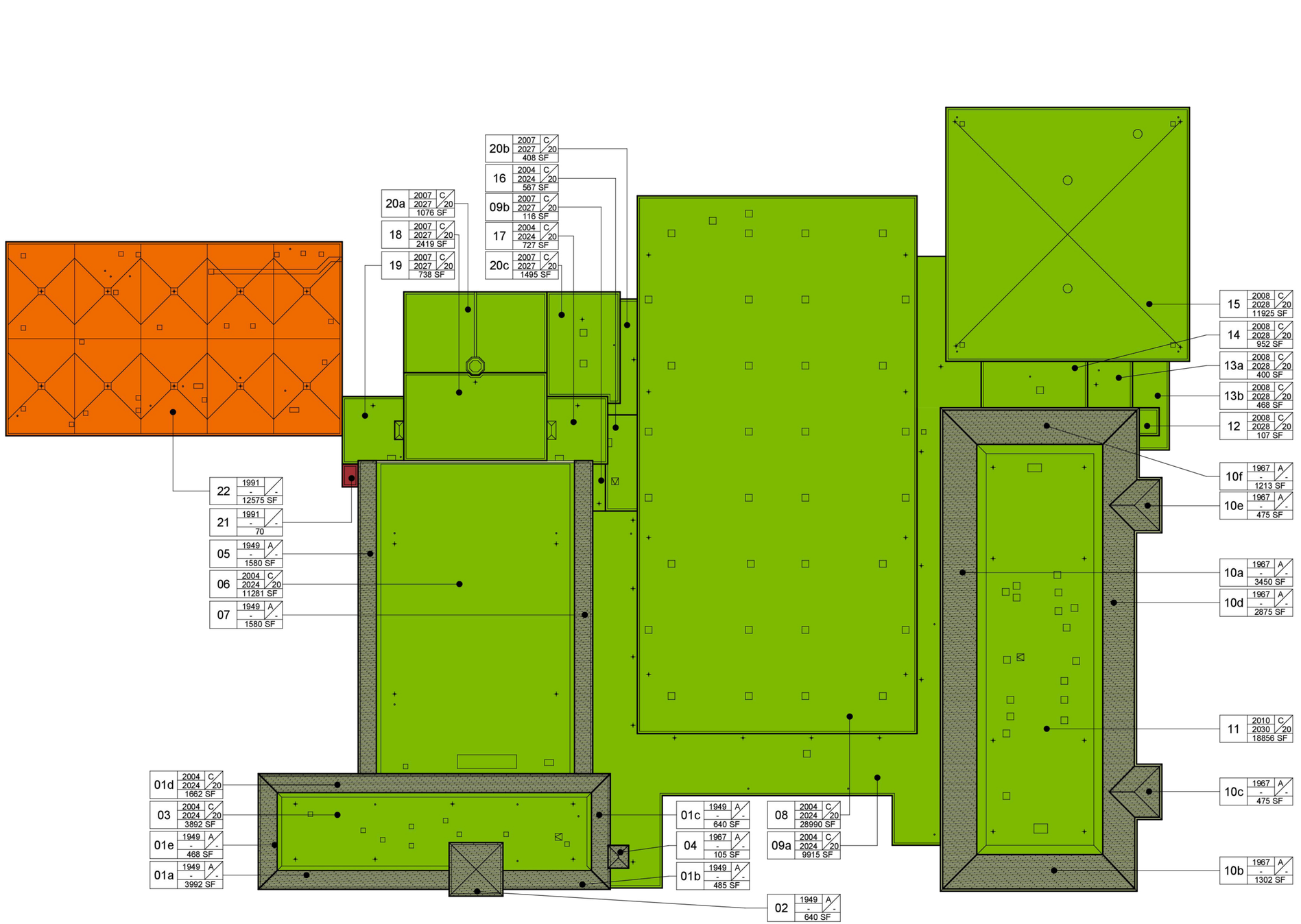
12) **Incidental or Consequential Damages**. **UNDER NO CIRCUMSTANCES SHALL CONTRACTOR BE LIABLE TO OWNER OR ANY OTHER PERSON FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR DAMAGE TO OR LOSS OF USE OF THE BUILDING OR ITS CONTENTS, WHETHER ARISING OUT OF BREACH OF WARRANTY, BREACH OF CONTRACT OR UNDER ANY OTHER THEORY OF LAW.**

13) **Payment to Contractor**. This warranty shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which said roof was applied.

14) **Additional conditions or exclusions** N/A

This warranty has been duly executed this 24th day of May, 2018.

By: _____
Kevin Alcock – National Roofing Corporation



LEGEND

LATEST RE-ROOF
ROOF TYPE
X | XXXX / XXXX | X / X
WARRANTY
ROOF AREA NUMBER
SCHEDULED REPLACEMENT BY/ RE-INSPECTION DATE

PRIORITY

- HIGH PRIORITY / 1-3 YEARS
- MEDIUM - HIGH PRIORITY / 3-5 YEARS
- MEDIUM PRIORITY / 5-10 YEARS
- LOW PRIORITY / 10-15 YEARS
- LOWEST PRIORITY / 15-20 YEARS

ROOF TYPES

A: CLAY TILE ROOF
B: COLD TAR PITCH
C: SEBS
D: STANDING SEAM METAL
E: ASPHALT SHINGLE
F: SBS

1 NORTH CAMPUS- VAUGHAN BUILDING ROOF
NOT TO SCALE

DLA ARCHITECTS Ltd
www.dla-ltd.com
form follows learning℠
Two Pierce Place | Suite 1300 | Itasca | 60143 | 847.742.4063

LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE
VAUGHAN BUILDING

SHEET
R-V

North Campus - Vaughan Building

Roof Survey

Lyons Township High School District 204

Item	Condition	Amount	Action Year
01-03 yrs			$1,750
Roof 21 (1 item)			$1,750
Coal Tar Pitch	Deteriorated membrane - Bubbling and exposed membrane.	70 SF	0
03-05 yrs			$314,375
Roof 22 (1 item)			$314,375
Coal Tar Pitch	Deteriorated membrane - Provide access ladder, trim trees, extensive bubbling exposed membrane.	12,575 SF	0
10-15 yrs			
Roof 01a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	3,992 SF	0
Roof 01b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	485 SF	0
Roof 01c (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	640 SF	0
Roof 01d (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,662 SF	0

Item	Condition	Amount	Action Year
Roof 01e (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	468 SF	0
Roof 02 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	640 SF	0
Roof 04 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	105 SF	0
Roof 05 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,580 SF	0
Roof 07 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,580 SF	0
Roof 10a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	3,450 SF	0
Roof 10b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,302 SF	0
Roof 10c (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	475 SF	0
Roof 10d (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar	2,875 SF	0

Item	Condition	Amount	Action Year
Roof 10e (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	475 SF	0
Roof 10f (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,213 SF	0
15-20 yrs			
Roof 03 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	3,892 SF	0
Roof 06 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	11,281 SF	0
Roof 08 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	28,990 SF	0
Roof 11 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	18,856 SF	0
Roof 12 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	107 SF	0
Roof 13a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	400 SF	0
Roof 13b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	468 SF	0
Roof 14 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	952 SF	0
Roof 15 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	11,952 SF	0

Item	Condition	Amount	Action Year
Roof 16 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	567 SF	0
Roof 17 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	727 SF	0
Roof 18 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	2,419 SF	0
Roof 19 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	738 SF	0
Roof 20a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	1,067 SF	0
Roof 20b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	408 SF	0
Roof 20c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	1,495 SF	0
Roof 9a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	9,951 SF	0
Roof 9b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	116 SF	0

Item	Condition	Amount	Action Year
Summary for North Campus - Vaughan Building (35 detail records)			$316,125
Contingency (15%)			$47,419
Project Total Cost			$363,544

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Vaughan Building

Lyons Township High School District 204
Roof Survey

Coal Tar Pitch
Deteriorated membrane
Provide access ladder, trim trees, extensive bubbling exposed membrane.

North Campus - Vaughan Building

Lyons Township High School District 204
Roof Survey

Roof 9a

SEBS Modified
Good Condition
Remaining Life 15-20 years. Done in 2007.

Vaughan Roofs, 1d, 3, 6, 8, 9a, 16, 17

Coleman Roofing, Inc.

ROOFING AND SHEET METAL CONTRACTORS

2000 EAST END AVENUE
CHICAGO HEIGHTS, ILLINOIS 60411
PHONE: (708) 755-6800

Guarantee

September 21, 2004

To Lyons Township High School District #204

We do hereby guarantee, subject to all of the conditions set out below and on the reverse side hereof, in connection with the roofing installation applied by us to your building located at 100 South Brainard Ave., LaGrange, Illinois 60525 that we will within a period of 2 Years make or cause to be made repairs to said roofing installation resulting solely from faults or defects in materials or workmanship applied by us as may be necessary to restore said roof to a watertight condition.

This guarantee shall be null and void if the customer fails fully to comply with the terms of his contract with us, including payment in full within the time set out in such contract.

COLEMAN ROOFING, INC.

Date Applied: September 3, 2004

Richard C Coleman

Guarantee Expires: September 3, 2006

Richard C. Coleman, President

W.P. HICKMAN
SYSTEMS, INC.™

30700 Solon Industrial Parkway
Solon, OH 44139 • 440-248-7760
Fax: 440-248-6524

PERFORMANCE ROOF ASSEMBLY WARRANTY

Building Name	LYONS TOWNSHIP HIGH SCHOOL
Building Address	100 SOUTH BRAINARD AVENUE LAGRANGE, IL 60525
Building Owner	LYONS TWP HIGH SCHOOL DISTRICT #204
Roof Identification	LYONS TOWNSHIP NORTH CAMPUS
Contractor	COLEMAN ROOFING INC.
System Type	MODIFIED BITUMEN
Total Sq./Ft. Coverage	38800 SQ. FT.
Flashing Type	HOT COMPOSITION — Lin. Ft. Flashing 2600 FT.
Completion Date	09/13/2004

W.P. Hickman Systems, Inc. ("Hickman"), an Ohio Corporation, guarantees to the Building Owner, subject to the terms, conditions and limitations stated herein, it will repair or cause to be repaired any leaks in the above described Hickman Roof Assembly System as supplied by W.P. Hickman and installed by the above named Contractor, for a period of TWENTY (20) years from the date of completion stated above.

Full Coverage

During the term of this Warranty, Hickman will, upon prompt written notice by the Building Owner as hereinafter provided, take appropriate action to repair leaks which may occur. Hickman will inspect the roof and, if a leak is within the coverage of this Warranty, will at its own expense make or cause to be made all necessary repairs to the Hickman Roof Assembly to put it into watertight condition. Should investigation reveal that a leak is caused by something other than causes covered by this warranty, investigation and repair cost, as well as, the removal or replacement of any traffic surfaces or other appurtenances built over the roof are required in order to put the Hickman Roof Assembly in watertight condition, shall be assumed and paid by the Building Owner, who shall effect prompt and adequate repairs in a manner compatible with the Hickman System.

Limitations

This Warranty is not a maintenance agreement or an insurance policy, and does not obligate Hickman to repair leaks if determined to be a result of the following:

A. Building design or construction.
B. Damage to the roofing system by any natural disasters, including but not limited to floods, lightning, hail, earthquakes, hurricane rated winds, etc.
C. Structural movement below the roof membrane and flashings.
D. Misuse of roof surface, abuse, vandalism, civil disobedience, acts of war, exposure to damaging chemicals, including but not limited to solvents, oils and acids.
E. Condensation within the assembly or moisture vapor/liquid infiltration throughout but not limited to walls, windows, etc.
F. Failure of the Building Owner to promptly notify Hickman in writing and receive written approval for:
   1. Changes in building usage.
   2. Modifications or additions of items to the existing roof.
G. Lack of positive drainage.
H. Metal components other than Hickman Metal Flash.
I. Loss or erosion of surfacing materials including, but not limited to, reflective coatings, granules, or aggregate are not covered by this warranty.

Hickman hereby assumes no responsibility for incidental or consequential damage to the structure, its contents, loss of time, profits, energy or any inconvenience from any type of roof leak or damage. Hickman's sole responsibility hereunder is the cost of repairs to put the membrane assembly into a watertight condition.

Hickman's exclusive responsibility and liability under this Warranty is to make repairs that may be required to return the roof to a watertight condition in accord with the obligations which are Hickman's responsibility under this Warranty. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, HICKMAN HEREBY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY AND ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, OR, LIMITS SUCH WARRANTY TO THE DURATION AND TO THE EXTENT OF THE EXPRESS WARRANTY REPRESENTED BY THIS WARRANTY. There are no warranties which extend beyond the description of the face hereof. This warranty will be governed by and construed under the laws of the state of Ohio without regard to conflict-of-laws principles that would require the application of any other law.

Owners Responsibility

In the event of a leak in the roofing system or flashing assembly, the Building Owner must notify Hickman in writing within ten (10) days after discovery of the leak. Regular maintenance is required to keep this warranty in full force and effective. Refer to the W.P. Hickman Roof Membrane System Care & Maintenance Information Packet for maintenance guidelines.

As Hickman does not practice engineering or architecture, neither the issuance of this Warranty or any review of the building's construction by our representatives shall constitute any additional warranty.

W.P. Hickman shall have no obligation under this Warranty unless W.P. Hickman and the installing applicator have been paid in full for all materials, supplies, services, warranty costs and other costs which are included in, or incidental to, the Roofing System.

Transfer of Warranty

This Warranty may be transferred by the Building Owner to a subsequent purchaser of the property by giving not less than ten days written notice to Hickman of such proposed transfer, during which time Hickman will inspect the roofing system to make a written report to the Building Owner and the proposed purchaser of its findings and any adjustments required.

W.P. Hickman Systems, Inc.

Authorized Signature _____

Title WARRANTY MANAGER

Date 11/05/2004

since 1895

The Garland Company, Inc.

Warranty Number _0800959 Effective Date 12/15/2008

Fifteen (15) Years High Performance Built-Up Roofing System Warranty No Dollar Limit

Owner's Name & Address	Contractor's Name & Address
Lyons Township High School District 204	Anthony Roofing
100 S Brainard	2555 White Oak Circle
Lagrange, IL _60525	Aurora, IL _60502

Building Name	Lyons Township High School	Roofing System	StressPly EB
Roof Identification	12, 13A, 13B, 14, 15	Flashing System	StressPly EB FR Mineral
Completion Date	09/10/2008	Square Footage	12,861

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of fifteen (15) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

A. Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
B. Workmanship on the part of the approved roofing contractor in the application of the roofing system.
C. Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
D. Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
E. Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
E. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Lack of positive drainage.
   3. Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
   4. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   5. Building design or construction.
   6. Traffic or storage of materials on roof.
   7. Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
   8. Acts of parties other than manufacturer or authorized roofing contractor.
F. Failure of owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
G. Failure of owner to properly maintain the roof.
H. Failure of owner to comply with each and every term or condition stated herein.

since 1895

The Garland Company, Inc.

Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

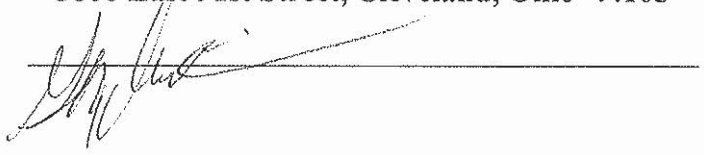
This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105

By G. R. Olivier
Title Secretary
Date 12/15/2008



Warranty Acceptance:
Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____

ANTHONY ROOFING
A TECTAAMERICA COMPANY

Building Owner: Lyons Township H.S. District 204

Building Location: 100 S. Brainard, LaGrange, IL

Roofing Manufacturer: Garland **Square Feet: 12,861**

Date of Completion: 09/10/2008 **Warranty Expires: 09/10/2010**

Anthony Roofing, a Tecta America Company ("Company") warrants to the Building Owner ("Owner") subject to the terms, conditions, and limitations stated herein, that Company will, at its cost or expense, repair or cause to be repaired any leaks in the roof membrane and membrane flashing installed by Company (the "Roofing System") resulting from defects in the Roofing System workmanship applied by or through Company for a period of 2 years commencing from the Date of Completion (the "Warranty Period"). Upon expiration of the Warranty Period, Company shall have no further obligation.

Terms, Conditions, Limitations

1. Owner shall provide Company with written notice within thirty (30) days of the discovery of any leaks in the Roofing System. Oral notice may be acted upon by Company at its discretion but may not be relied upon in pursuit of a claim against Company for not honoring this Warranty.
2. Owner's remedy and Company's sole and exclusive liability shall be limited to Company's repair of the Roofing System during normal working hours at its cost. Company will provide over the life of the Warranty labor and materials to repair leaks having an aggregate value up to the Owner's original installation cost. The original installation cost is $250,970.00, which Company shall have no liability.
3. This Warranty shall not be applicable and Company shall not be responsible for the repair of leaks in the Roofing System if in Company's judgment they are caused by any of the following:
   a. Acts of God, including but not limited to, earthquakes, gales, hail, hurricanes, lightning, tornadoes and/or windstorm;
   b. Any acts or omissions of other trades or contractors or service to or maintenance of any roof top equipment or traffic of any nature on the Roofing System;
   c. Any acts of negligence, accidents, abuse or misuse, including but not limited to, vandalism, civil disobedience, or acts of war;
   d. Faulty vents, equipment supports and other edge conditions and penetrations of Roofing System, unless work was performed by Company;
   e. Structural elements of the building, including cracking, building movement, settlement, deflection, deterioration and decomposition of walls, foundation or roof deck; or
   f. Metal work or other material not furnished by Company used in the Roofing System.
4. This Warranty shall be null and void if in the judgment of Company any of the following shall occur:
   a. After installation of the Roofing System by Company, any alterations or repairs are made on or through the Roofing System, or objects including, but not limited to structures, fixtures, or utilities are placed upon or attached to the Roofing System, without prior notification and opportunity being given to Company to install the roofing application thereto at the Owner's expense or, in the alternative, obtaining prior written authorization from Company for another to install the roofing application;
   b. Failure by the Owner or lessee to use reasonable care in maintaining the Roofing System including, but not limited to twice annual inspections by Company or another manufacturer authorized contractor;
   c. The roof and or Roofing System is used as a promenade or work deck, or is sprayed or flooded; or
   d. Owner fails to comply with every term or condition stated in this Warranty.
5. Areas that pond water (as defined by the NRCA) are not covered by this Warranty.
6. During the Warranty Period, Company, its agents or employees, shall have free access to the Roofing System during regular business hours.
7. Company shall have no obligation under this Warranty until all bills for installation, supplies, materials, and service have been paid in full.
8. Company's failure at any time to enforce any of the terms or conditions stated herein shall not be construed as a waiver of such provision.
9. Nothing herein shall render Company liable, in any way, for any damage to Owner's building, or any components, contents or occupants thereof, or interruption of any business conducted in the building, including but not limited to any and all damage in any way related to or resulting from any type of biological growth or mold contamination of Owner's building. Owner is responsible for regular inspections for and prompt reporting of leaks.
10. Company does not either itself or through its representatives, practice architecture or engineering. Company offers no opinion on and expressly disclaims any responsibility for the structural soundness of any roof deck on which the Roofing System may be applied. Opinions of competent structural engineers should be obtained by the Owner as to the structural soundness of the roof deck, or its ability to properly support the Roof System. Company accepts no liability for any failure of the roof deck or resulting damages.
11. Company reserves the privilege to charge a fee of $78.00 per person per hour for investigating any leaks or roof problems that fail to come under the Warranty obligations of Company as described herein.
12. This Warranty supersedes and is in lieu of any and all other expressed warranties that are in conflict with the terms and conditions stated herein. This Warranty is superceded by any applicable manufacture's warranty covering the Roofing System and/or workmanship of Company.
13. This Warranty is intended solely for the Owner's benefit and is nontransferable or assignable without the prior written consent of Company.

THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF, AND ALL IMPLIED WARRANTIES AND SPECIFICALLY THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.

NO REPRESENTATIVE OF COMPANY HAS AUTHORITY TO MAKE ANY REPRESENTATIONS OR PROMISES EXCEPT AS STATED HEREIN.

Job Number: 28005R

ANTHONY ROOFING, A Tecta America Company

By _____

Title PRESIDENT

242 Date 3/5/2009

REV 07/2005

ROOF CARE AND MAINTENANCE GUIDE

CONGRATULATIONS!

Your building is now protected by a Garland Company Roofing System.

In order to ensure a long service life and avoid costly repairs, we recommend the following for the care and maintenance of your roofing system.

1. Ensure that all drain areas and drains are cleaned on a regular basis. This will allow for proper water run-off and avoid over-loading the roof with ponding water.

2. Ensure that the roof membrane is not exposed to liquids such as solvents, greases, oil, petroleum products or any other substances as these may adversely affect the membrane, unless roof membrane is designed to withstand such chemicals.
    a. If the membrane is subject to contact with any type of chemical, you should contact us immediately.
    b. Should petroleum products, solvents, greases, oils, etc. come in contact with membrane, contact us immediately.

3. If there is to be foot traffic on the roof for equipment maintenance or other reasons, protective walkways should be provided.

4. All counterflashing, metal work, drains, equipment curb and supports, and any other rooftop accessories functioning in conjunction with the membrane roofing system must be kept properly maintained at all times.

   We encourage an annual roof inspection program be arranged, that utilizes qualified employees of the roofing applicator to perform this function.

5. If any additional equipment is to be installed on your roof (e.g. HVAC units, TV antennas, etc.) contact us in writing, for approval before proceeding.

6. Should there be an addition to the building, requiring tie-in to the existing roof, contact us to ensure the tie-in is in accordance with approved specifications.

7. Caution all tradesmen servicing roof equipment that you have a warranted roof and that they should proceed accordingly.

8. Should you have a leak:
    a. Determine cause of leak (it may be the result of a clogged drain, loose counterflashing, etc.)
    b. If necessary, make temporary repairs with non-petroleum base caulking.
    c. On a single-ply system, never use roof cement for installation or repair of membrane or flashing, as it contains petroleum products.
    d. Notify us of the leak, in writing, as soon as possible (within 30 days).

We feel that the preceding guidelines will assist you, the building owner, in maintaining a watertight roof for many years. Further, if your roof has a manufacturer's warranty you should also become familiar with those provisions requiring your compliance in order to maintain the manufacturer's warranty as valid. Your cooperation in this effort will be greatly appreciated.

since 1895

The Garland Company, Inc.

Warranty Number 1000751 Effective Date 08/17/2010

Twenty Year (20) Years High Performance Built-Up Roofing System Warranty No Dollar Limit

Owner's Name & Address	Contractor's Name & Address
Lyons Township School District	National Roofing Corp
100 South Brainard Ave	1237 Circle Ave.
Lagrange, IL 60525	Forest Park, IL 60130

Building Name	Vaughn Building	Roofing System	StressPly Plus EB
Roof Identification	Southeast roof area	Flashing System	StressPly Plus EB Mineral
Completion Date	08/17/2010	Square Footage	8,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of twenty (20) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

A. Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
B. Workmanship on the part of the approved roofing contractor in the application of the roofing system.
C. Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
D. Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
E. Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
E. Damage to the roofing system resulting from:
    1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
    2. Lack of positive drainage.
    3. Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
    4. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
    5. Building design or construction.
    6. Traffic or storage of materials on roof.
    7. Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
    8. Acts of parties other than manufacturer or authorized roofing contractor.
F. Failure of owner to properly notify Garland in writing and receive written approval of:
    1. Changes in the usage of the building.
    2. Modifications or additions to the roofing system.
G. Failure of owner to properly maintain the roof.
H. Failure of owner to comply with each and every term or condition stated herein.

Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105

By G. R. Olivier
Title Secretary
Date November, 03, 2010

Warranty Acceptance:
Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____

Roofing Guarantee

Whereas ***National Roofing Corporation*** *of the State of Illinois herein called "Contractor has completed application of the following roof:*

Owner:	Lyons Township high School District 204
Name of Building:	Vaughn Building
Location:	100 S Brainard Ave LaGrange, Illinois
Area of Roof:	8,000 square footage
Date of Completion:	17-Aug-10
Date Guarantee Expires:	17-Aug-11

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of ***1 (one)*** *Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.*

This guarantee is made subject to the following conditions:

1. *Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.*

2. *Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner of occupants of the building.*

3. *In no event shall National Roofing be liable for any consequental or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.*

4. *This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship an provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.*

5. *No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null an void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.*

6. *This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9 , below.*

7. *This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.*

8. *This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.*

9. *This guarantee Is In Lieu of all other guarantees or warranties, express or implied.* ***ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.***

10. *Additional conditions exclusion:*

IN WITNESS WHEREOF, this instrument has been duly executed on the 17th of May 2011

National Roofing Corporation

Kevin M. Alcock, Vice President

1 SOUTH CAMPUS- MAIN BUILDING ROOF
NOT TO SCALE

DLA ARCHITECTS Ltd
www.dla-ltd.com
form follows learning℠
Two Pierce Place | Suite 1300 | Itasca | 60143 | 847.742.4063

LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE
SOUTH BUILDING

SHEET
R-S

South Campus - Main Building

Roof Survey

Lyons Township High School District 204

Item	Condition	Amount	Action Year
01-03 yrs			$2,479,700
Roof 03a (1 item)			$176,500
Coal Tar Pitch	Deteriorated membrane - Tuck point chimney. Deteriorated and exposed membrane. Experiencing leaks.	7,060 SF	0
Roof 03b (1 item)			$94,300
Coal Tar Pitch	Deteriorated membrane - Blistering exposed membrane experiencing leaks.	3,772 SF	0
Roof 04a (1 item)			$462,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Replace leaking skylights.	18,500 SF	0
Roof 04b (1 item)			$137,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	5,500 SF	0
Roof 05 (1 item)			$36,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,440 SF	0
Roof 06 (1 item)			$44,050
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,762 SF	0
Roof 07 (1 item)			$13,550
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	542 SF	0
Roof 21 (1 item)			$47,600
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,904 SF	0
Roof 22a (1 item)			$213,250
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Trim adjacent trees.	8,530 SF	0

Item	Condition	Amount	Action Year
Roof 22b (1 item)			$250,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	10,000 SF	0
Roof 22c (1 item)			$12,800
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	512 SF	0
Roof 23a (1 item)			$143,300
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	5,732 SF	0
Roof 23b (1 item)			$18,750
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	750 SF	0
Roof 23c (1 item)			$4,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	160 SF	0
Roof 27 (1 item)			$81,350
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Paint adjacent vertical panels.	3,254 SF	0
Roof 28 (1 item)			$42,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Paint adjacent vertical panels.	1,700 SF	0
Roof 30 (1 item)			$655,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	26,200 SF	0
Roof 32 (1 item)			$46,750
SEBS Modified	Good Condition - Deteriorated and exposed membrane.. Paint vertical panels at north wall.	1,870 SF	0
03-05 yrs			$1,404,950
Roof 01a (1 item)			$211,900
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	8,476 SF	0

Item	Condition	Amount	Action Year
Roof 01b (1 item)			$211,900
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.. Trim adjacent tree.	8,476 SF	0
Roof 01c (1 item)			$7,000
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	280 SF	0
Roof 02 (1 item)			$42,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	1,700 SF	0
Roof 24a (1 item)			$83,700
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	3,348 SF	0
Roof 24b (1 item)			$12,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	500 SF	0
Roof 25 (1 item)			$29,700
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	1,188 SF	0
Roof 26a (1 item)			$130,000
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	5,200 SF	0
Roof 26b (1 item)			$131,750
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	5,270 SF	0
Roof 34a (1 item)			$269,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt. Install roof access ladder.	10,780 SF	0
Roof 34b (1 item)			$269,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	10,780 SF	0
Roof 36 (1 item)			$2,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	100 SF	0
Roof 37 (1 item)			$2,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	100 SF	0

Item	Condition	Amount	Action Year
10-15 yrs			
Roof 17b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	281 SF	0
Roof 17c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	232 SF	0
Roof 17d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	870 SF	0
Roof 29 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	20,815 SF	0
Roof 33 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	823 SF	0
Roof 35 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	273 SF	0
Roof 38b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	2,400 SF	0
Roof 38c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	755 SF	0
Roof 38d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	6,162 SF	0
Roof 38e (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	225 SF	0
Roof 38f (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	1,400 SF	0
Roof 39a (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	34,218 SF	0

Item	Condition	Amount	Action Year
Roof 39b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	3,948 SF	0
Roof 39c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	956 SF	0
Roof 39d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	2,011 SF	0
Roof 39e (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	255 SF	0
Roof 39f (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	1,095 SF	0
15-20 yrs			
Roof 08a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	5,170 SF	0
Roof 08b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	2,770 SF	0
Roof 08c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	7,500 SF	0
Roof 08d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	50 SF	0
Roof 09a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	1,440 SF	0
Roof 09b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	958 SF	0
Roof 10 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	2,548 SF	0

Item	Condition	Amount	Action Year
Roof 11a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	7,800 SF	0
Roof 11b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	10,780 SF	0
Roof 11c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,140 SF	0
Roof 11d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	335 SF	0
Roof 11e (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	600 SF	0
Roof 12 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	1,240 SF	0
Roof 13 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	2,658 SF	0
Roof 14 (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	843 SF	0
Roof 15a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	8,911 SF	0
Roof 15b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	235 SF	0
Roof 16 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	2,172 SF	0
Roof 17a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,824 SF	0

Item	Condition	Amount	Action Year
Roof 18 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	341 SF	0
Roof 19a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,710 SF	0
Roof 19b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	7,823 SF	0
Roof 19c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	364 SF	0
Roof 19d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	284 SF	0
Roof 20a (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	10,875 SF	0
Roof 20b (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	7,234 SF	0
Roof 38a (1 item)			
Standing Seam Metal Roof	Good Condition - Remaining Life 15-20 years. Tuck point adjacent walls as necessary.	18,029 SF	0
Summary for South Campus - Main Building (75 detail records)			$3,884,650
Contingency (15%)			$582,698
Project Total Cost			$4,467,348

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 01a

SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 01b

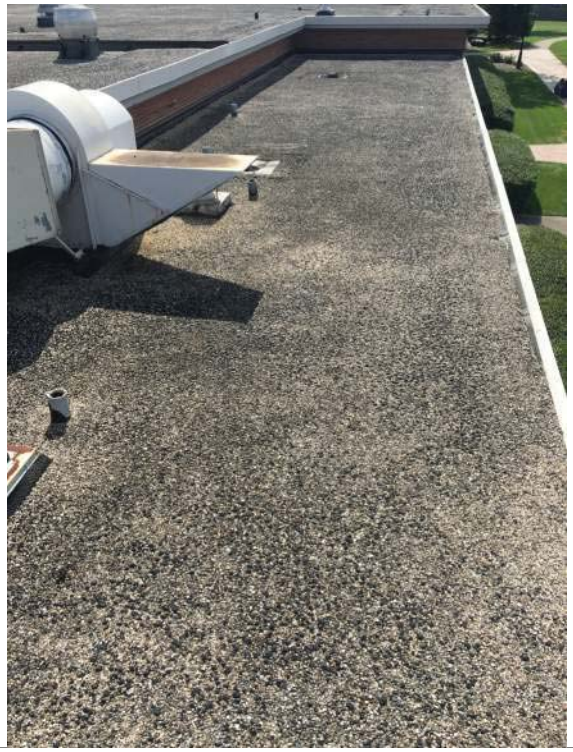
SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.. Trim adjacent tree.

Roof 02

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



Roof 03a

Coal Tar Pitch

Deteriorated membrane

Tuck point chimney. Deteriorated and exposed membrane. Experiencing leaks.

Roof 03b

Coal Tar Pitch

Deteriorated membrane

Blistering exposed membrane experiencing leaks.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 04a

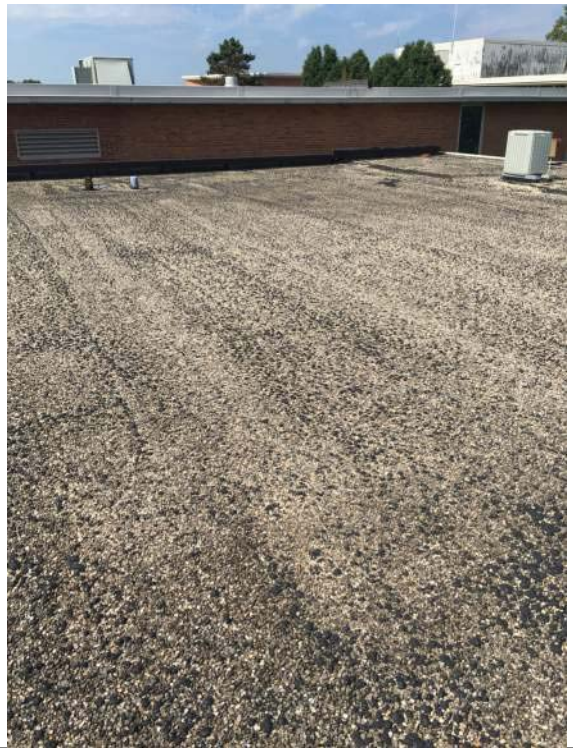
SEBS Modified
Good Condition
Deteriorated and exposed membrane. Replace leaking skylights.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 04b

SEBS Modified
Good Condition
Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 06

SEBS Modified
Good Condition
Deteriorated and exposed membrane.

Roof 07

SEBS Modified

Good Condition

Deteriorated and exposed membrane.

Roof 08a

SEBS Modified
Good Condition
Remaining Life 15-20 years.

Roof 08b

SEBS Modified

Good Condition

Remaining Life 15-20 years

Roof 08c

SEBS Modified

Good Condition

Remaining Life 15-20 years

Roof 09b

SEBS Modified

Good Condition

Remaining Life 15-20 years

Roof 10

SEBS Modified

Good Condition

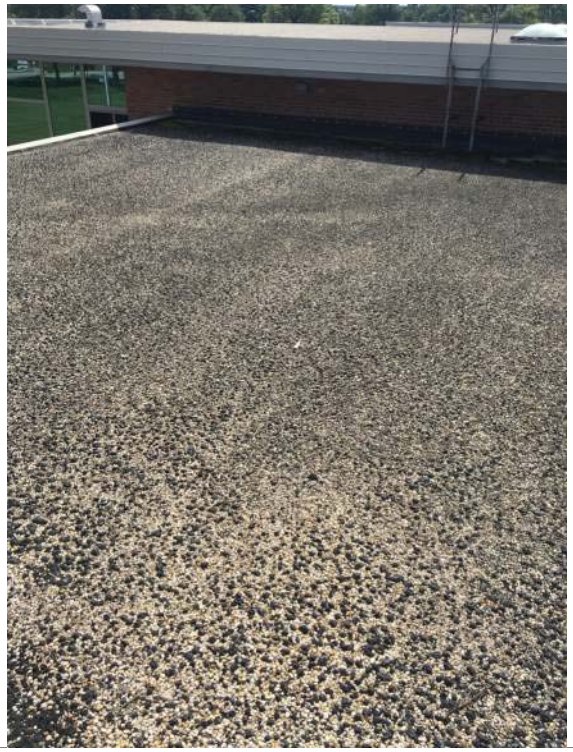
Remaining Life 15-20 years

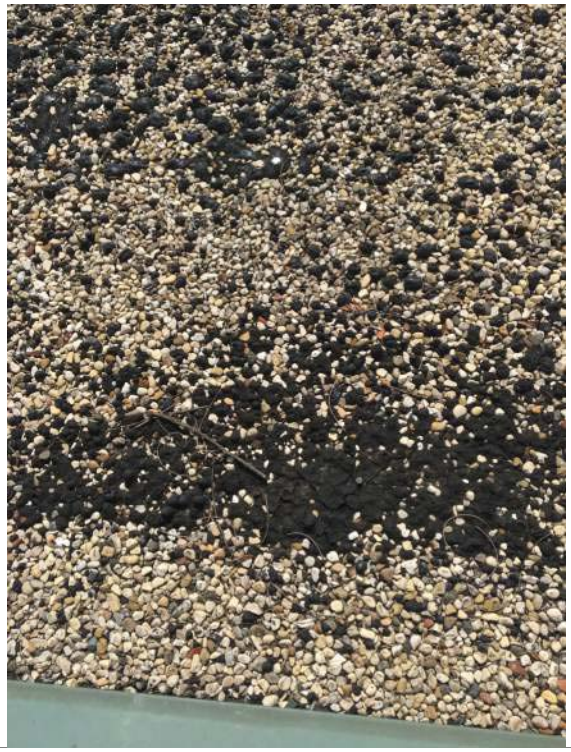
South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 21

SEBS Modified
Good Condition
Deteriorated and exposed membrane.



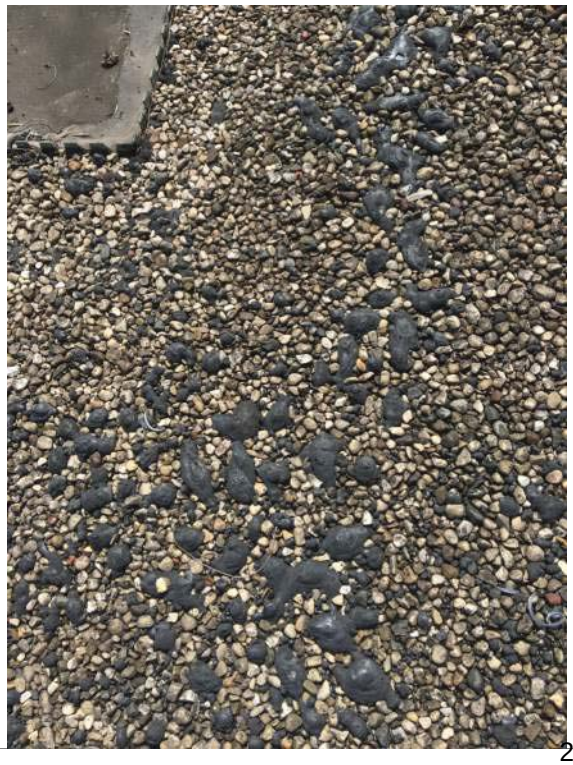


South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 22a

SEBS Modified
Good Condition
Deteriorated and exposed membrane. Trim adjacent trees.



South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 22b

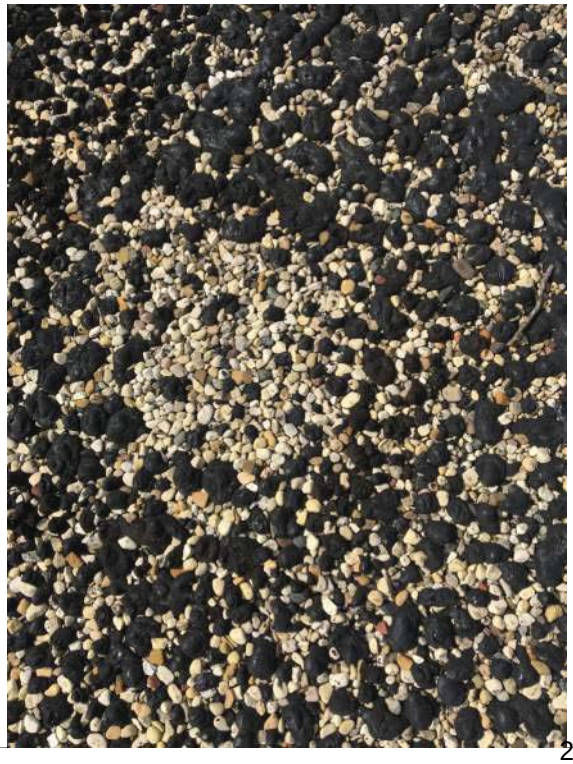
SEBS Modified
Good Condition
Deteriorated and exposed membrane.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 23a

SEBS Modified
Good Condition
Deteriorated and exposed membrane.

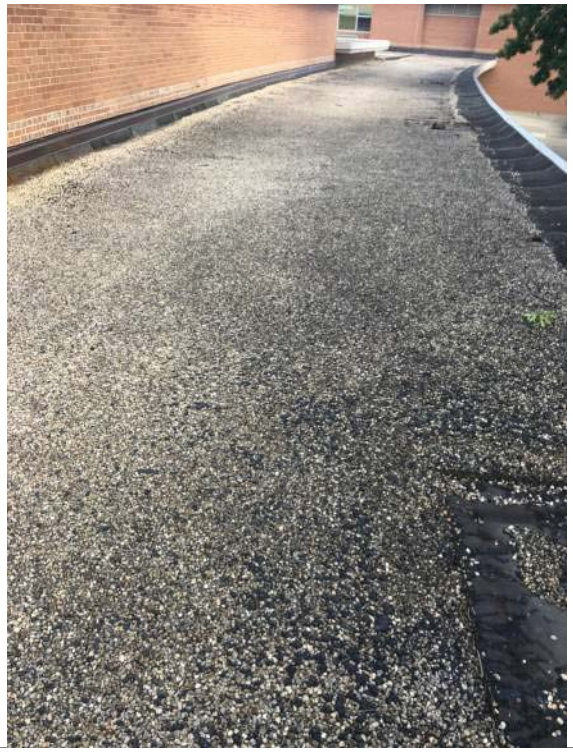


South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 24a

SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.

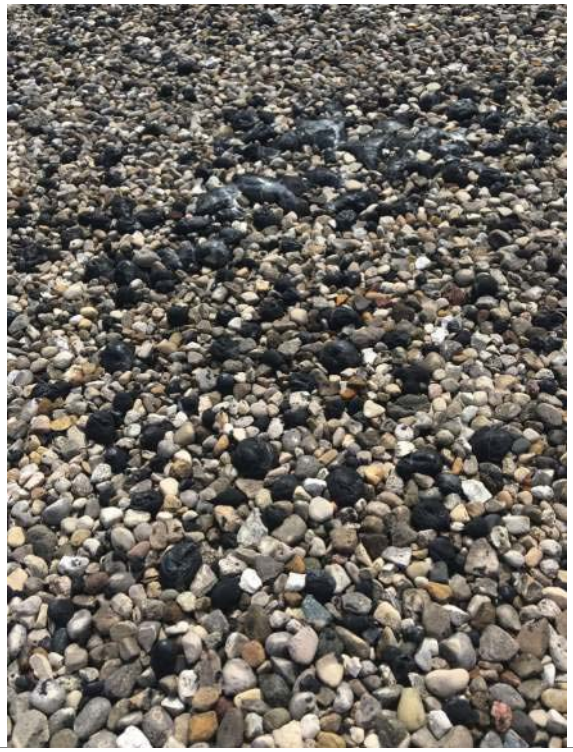


Roof 24b

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 25

SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 26a

SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 26b

SEBS Modified
Good Condition
Deteriorating membrane and exposed felt.

South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 27

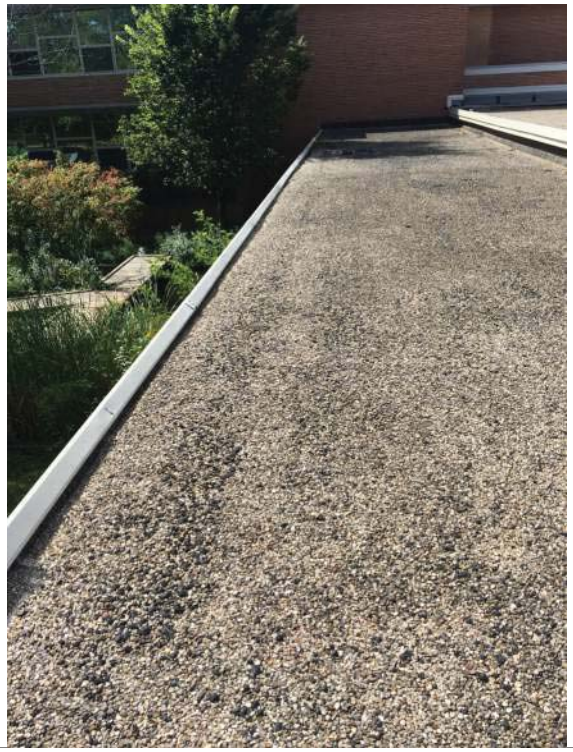
SEBS Modified
Good Condition
Deteriorated and exposed membrane. Paint adjacent vertical panels.

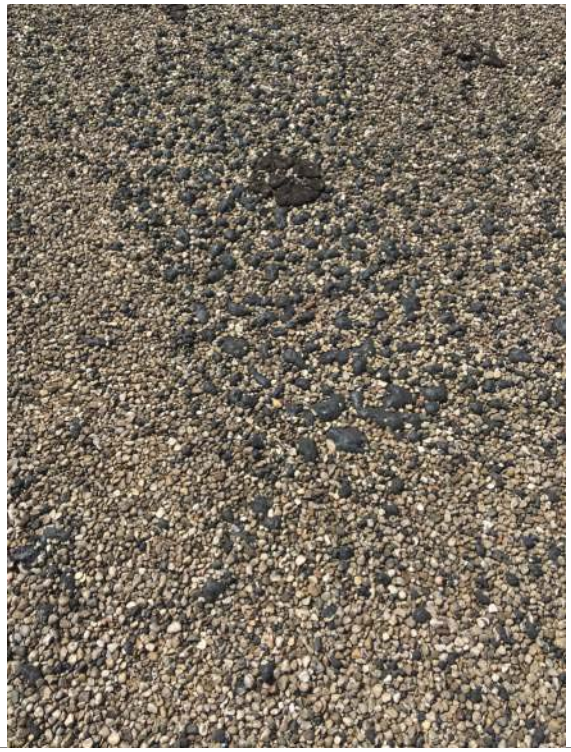
South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 28

SEBS Modified
Good Condition
Deteriorated and exposed membrane. Paint adjacent vertical panels.



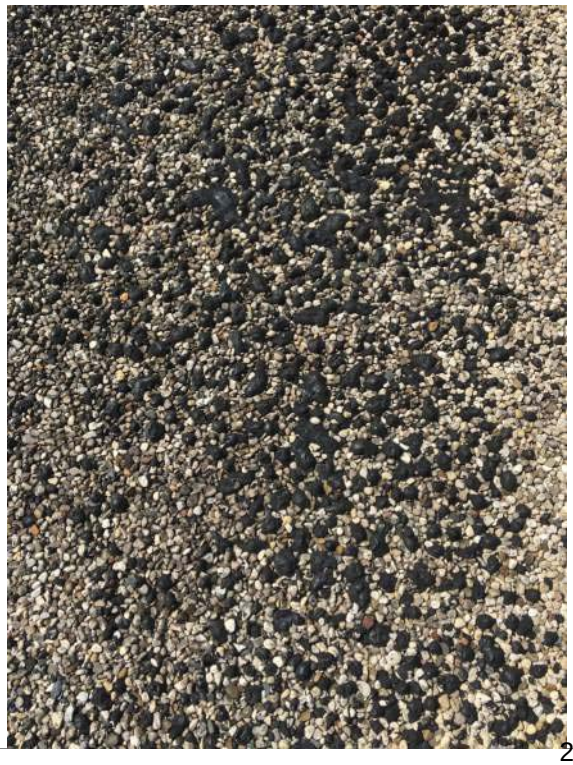


South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 30

SEBS Modified
Good Condition
Deteriorated and exposed membrane.

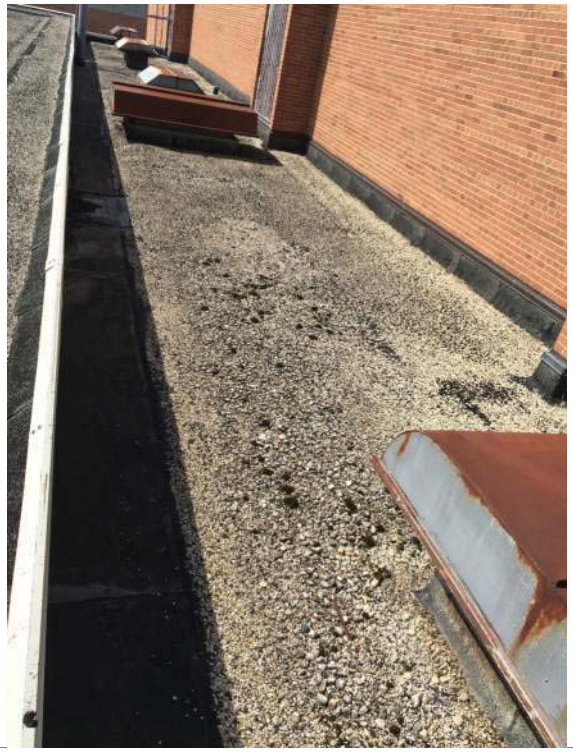


South Campus - Main Building

Lyons Township High School District 204
Roof Survey

Roof 32

SEBS Modified
Good Condition
Deteriorated and exposed membrane.. Paint vertical panels at north wall.



Warranty No: 1300706 Effective Date: 08/28/2013

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township School District 204
Address: 100 South Brainard Ave
City: Lagrange State/Zip: IL 60525
Building Name: Auditorium Roof
Roof ID: Auditorium Roof

Contractor Name: A-1 Roofing Co
Address: 1425 Chase Avenue
City: Elk Grove Village State/Zip: IL 60007
Products: Three ply modofied bitumen assembly, HPR Glass, StressPly Plus
Square Footage: 7,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando
Date: November, 21, 2013

Owner: _____
Signed By: _____
Date: _____

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township School District 204
Address: 100 South Brainard Ave
City: Lagrange State/Zip: IL 60525
Building Name: Auditorium Roof
Roof ID: Auditorium Roof

Contractor Name: A-1 Roofing Co
Address: 1425 Chase Avenue
City: Elk Grove Village State/Zip: IL 60007
Products: Three ply modofied bitumen assembly, HPR Glass, StressPly Plus
Square Footage: 7,000

MANUFACTURER RESPONSIBILITIES

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APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando
Date: November, 21, 2013

Owner: _____
Signed By: _____
Date: _____

High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®

since 1895

A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.

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South Roofs 11a, 11b, 11c, 11d, 11e, 11f, 12,13, 14, 15a, 15b, 16, 18, 19a, 19b, 19c, 19d, 20a, 20b

Warranty No: 14-0159-US Effective Date: 9/29/2014

The Garland Company, Inc.®

Thirty (30) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204
Address: 4900 Willow Springs Road
City: Western Springs State/Zip: IL 60558
Building Name: Lyons Township South Campus
Roof ID: 2014 Existing Roof Replacement Project

Contractor Name: Riddiford Roofing Co.
Address: 2333 Hamilton Road
City: Aarlington Heights State/Zip: IL 60005-4806
Products: StressPly Plus EB
Square Footage: 90,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within thirty (30) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY CONTINUATION

In the twenty-fifth (25) year of the Warranty period Owner must request an inspection of the roof system any time between the sixth and tenth months of the year to determine the appropriate maintenance and surface treatment required for continuation of the Warranty. Upon receipt of such request, Garland will perform an inspection of the roofing system to determine whether any repairs or surface coatings are required to make the roof system eligible for continuation of this Warranty. After such inspection, Garland will submit a detailed inspection report to Owner that identifies the nature and extent of any such repairs and/or surface coatings over the field of the roof required to maintain this Warranty. After the Owner has coated the roof and/or caused any required repairs to be made (at its sole expense and by a contractor approved by Garland) and notifies Garland of the same in writing, this Warranty will remain effective for the remaining 5 years.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando Joe Orlando
Date: 9/18/2015

Owner:
Signed By:
Date: 285/5/15

since 1895

High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®

since 1895

A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.

For more information, please contact The Garland Company, Inc. at 800-762-8225.

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THE GARLAND COMPANY, INC.
CONTRACTOR GUARANTEE

WHEREAS J L ADLER RFG & SHEET MTL INC of

779 Joyce Road, JOLIET, IL 63436-1815,

herein called "Contractor" has completed application of the following roof:

Owner: Lyons Township High School District 204-SOUTH DISTRICT

Address of Owner: 4900 S. Willow springs Rd., WESTERN SPRINGS, IL 60558

Type and Name of Building: South Campus east lower wing
Total Square Footage: 21500 square feet

Completion Date: 7/1/2020
Expiration Date: 7/1/2022

WHEREAS, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth:

NOW, THEREFORE, Contractor hereby Guarantees, subject to the conditions herein set forth, that during the guarantee effective period which is referenced above as the Guarantee Expiration date of said roof, it will, at its own cost and expense, make or cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, winds of gusts speeds of 55 mph or higher measured at 10 meters above ground, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation or structural settlement; failure, movement, cracking or excess deflection of the roof deck; defects or failure of material used as a roof base over which the roof is applied, faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes, erosion, cracking and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roof from beneath by rising fasteners of any type; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, fire or harmful chemicals, oils, acids and the like that come in contact with the roofing system and cause a leak or otherwise damage the roof system. If the roof is damaged by reason of any of the foregoing, this Agreement shall thereupon become null and void for the remaining balance of the two-year indemnification Period, but all terms and conditions of the Agreement shall remain in full force and effect for the time period and events occurring prior thereto. This Agreement shall become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified by the Purchaser/Owner and the specifications was reduced to writing and received by Garland.

2. Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including but without limitation, any interruption of business experienced by Owner or occupants of the building.

3. This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship and provided an opportunity to inspect and, if required by the terms of the Guarantee, to repair the roof.

4. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, sign braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing applications recommendations with respect thereto, and such recommendations are complied with. In addition, no work shall be done on said roof, including the above-mentioned inclusions, unless The Garland Company, Inc., Cleveland, Ohio offices, shall first be notified, given the opportunity to inspect the roof and the opportunity to make necessary installation and application recommendations to be complied with by Contractor. Failure to observe these conditions shall render this guarantee null and void.

5. This guarantee shall become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specifications are noted in paragraph 10, below.

6. This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.

7. This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.

8. Contractor must inspect the roof with a representative from The Garland Company, Inc. present three (3) months prior to the expiration of the written guarantee. Failure to adhere to this paragraph will extend the guarantee period as set forth herein until said joint inspection takes place. During this extended time period Contractor's guarantee will remain in full force and effect.

9. This guarantee is in lieu of all other guarantees or warranties, express or implied. ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.

10. Additional conditions or exclusions:

_____

_____

IN WITNESS WHEREOF, this instrument has been duly executed this 1st day

of July , 20 20

By: _____
Christopher J. Adler, President

The Garland Company, Inc.®

Thirty (30) Year High-Performance Roof System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204-South District
Address: 4900 S. Willow springs Rd.
City: Western Springs State/Zip: IL 60558
Building Name: South Campus East Lower Wing
Roof ID: South Campus Lower Roofs

Contractor Name: J L Adler Roofing & Sheet Metal, Inc.
Address: 779 Joyce Road
City: Joliet State/Zip: IL 63436-1815
Products: StressPly Plus EB
Square Footage: 21,500

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. ("Garland"), a Corporation of the State of Ohio, warrants to the above-named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above-named Contractor. Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur during a period of thirty (30) years, from the completion date, subject to the terms of this Warranty. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for all costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

For this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty may be transferred upon Garland's written consent, Garland's approval of maintenance to the roofing system, and payment of a transfer fee. This Warranty excludes the following:

A. Damage by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage over 90 mph, etc.
B. Damage by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. Damage by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on the roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Leaks caused by deteriorated or failing sealants, such as: caulking or pitch pan sealants
F. Any aesthetic issues that do not directly cause the roofing system to leak including, but not limited to:
   (1) ridges, cracks, blisters, wrinkles, fish mouths or other similar conditions or
   (2) changes in surfacing such as appearance, mineral loss, discoloration, peeling protective coatings, aggregate loss, or similar conditions.
G. Edge metal or metal components fading, chalking, or weathering; nor for damage, rust, or other conditions resulting from the building being located within 1,500 feet of a body of saltwater, from acid rain, or any normal surface rust along the edges which, in the process of manufacturing and/or installation, have been factory-sheared or exposed in the field.
H. Damage caused by Owner-initiated changes not previously approved by Garland in writing including, but not limited to:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
I. Damage caused by the failure of Owner to properly maintain the roof system according to the Owner's Manual in effect as of the date of this Warranty issuance and attached Hereto and provided to the Owner. Lack of proper care and maintenance is cause for cancellation of this Warranty.
J. Damage for which the Owner does not provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS

Garland shall not be responsible for any damages that occur as a result of leaks, including, but not limited to damage to real or personal property, the structure itself, or contents therein. Garland's sole responsibility under this Warranty is for the costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland is not be responsible for the removal or replacement of any roof top equipment or systems or overburden. In no event is Garland liable for any incidental, special, consequential, indirect, or punitive damages, loss of use or profits, or diminution in value.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES AND HEREBY DISCLAIMS ANY EXPRESS, IMPLIED, OR STATUTORY WARRANTY, INCLUDING BUT NOT LIMITED TO WARRANTIES OF DESIGN, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105, Attn: Warranty Department. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. In the event the roofing system has rooftop equipment or overburden obscuring the waterproofing membrane, such as paver system, vegetated roofing, solar, solar thermal system, or any other material installed over the roof system, temporary or permanent, the Owner will have it removed before inspection at its sole expense. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

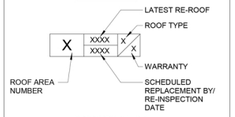
To the fullest extent allowed by law, this Warranty shall be construed under the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio, County of Cuyahoga. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. If any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions outline in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando
Date: 8/5/2020

Owner: _____
Signed By: _____
Date: _____

LEGEND

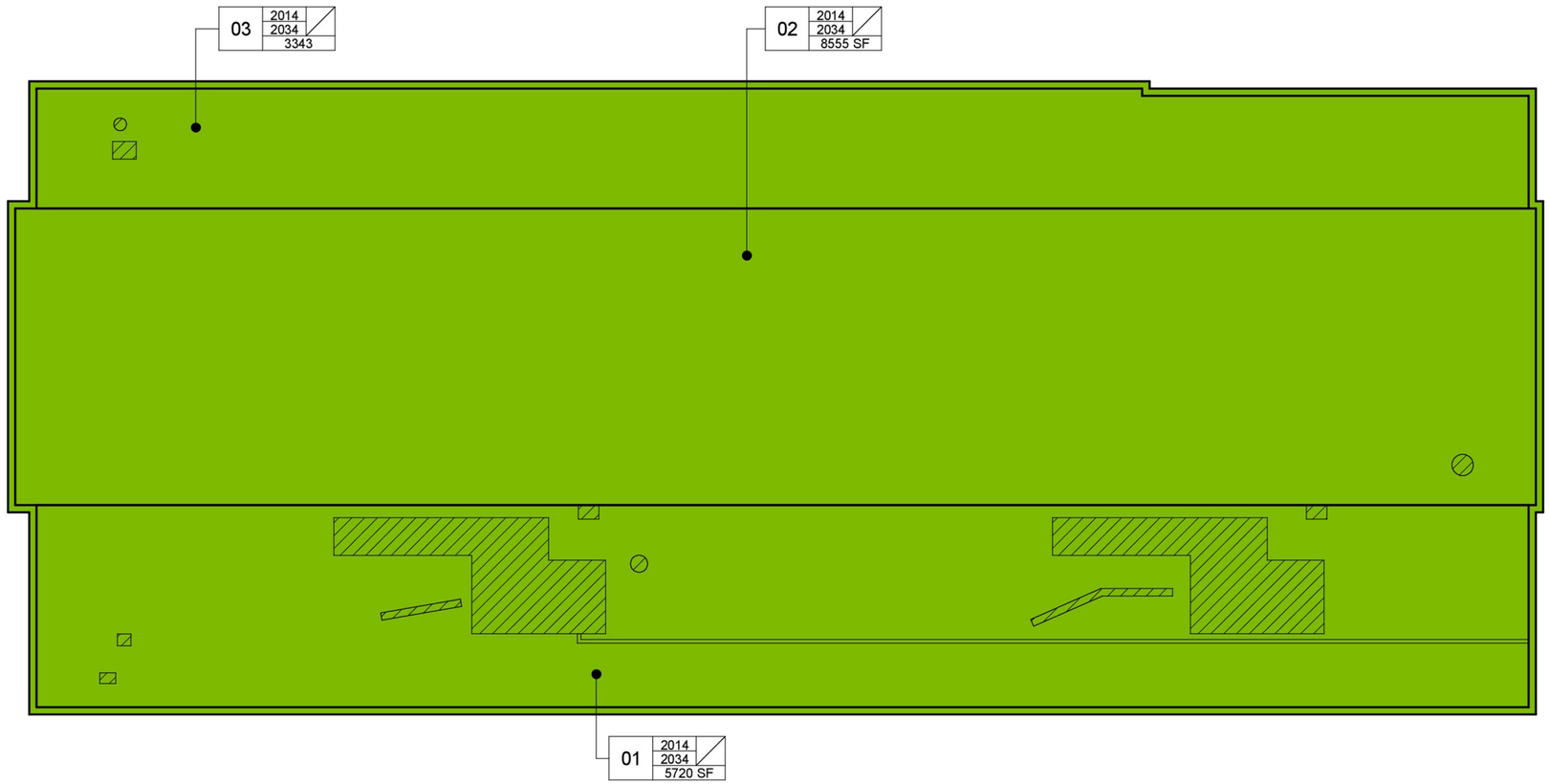


PRIORITY

- HIGH PRIORITY / 1-3 YEARS
- MEDIUM - HIGH PRIORITY / 3-5 YEARS
- MEDIUM PRIORITY / 5-10 YEARS
- LOW PRIORITY / 10-15 YEARS
- LOWEST PRIORITY / 15-20 YEARS

ROOF TYPES

A: CLAY TILE ROOF
B: COLD TAR PITCH
C: SEBS
D: STANDING SEAM METAL
E: ASPHALT SHINGLE
F: SBS



N

1 SOUTH CAMPUS- CORRAL BUILDING ROOF
NOT TO SCALE

DLA ARCHITECTS Ltd
www.dla-ltd.com
form follows learning℠
Two Pierce Place | Suite 1300 | Itasca | 60143 | 847.742.4063

LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE
CORRAL BUILDING

SHEET
R-C

South Campus- Corral Building

Roof Survey

Lyons Township High School District 204

Item	Condition	Amount	Action Year
15-20 yrs			
Roof 01 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	5,720 SF	0
Roof 02 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	8,555 SF	0
Roof 03 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	3,343 SF	0
Summary for South Campus- Corral Building (3 detail records)			
Contingency (15%)			
Project Total Cost			

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Warranty No: 14-0159-US Effective Date: 9/29/2014

The Garland Company, Inc.®

Thirty (30) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204
Address: 4900 Willow Springs Road
City: Western Springs State/Zip: IL 60558
Building Name: Lyons Township South Campus
Roof ID: 2014 Existing Roof Replacement Project

Contractor Name: Riddiford Roofing Co.
Address: 2333 Hamilton Road
City: Aarlington Heights State/Zip: IL 60005-4806
Products: StressPly Plus EB
Square Footage: 90,000

MANUFACTURER RESPONSIBILITIES

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APPLICABILITY OF WARRANTY

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A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
D. Damage to the roofing system resulting from:
   1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
   2. Ponding water, defined as standing water 48 hours after rainfall.
   3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
   4. Defects in engineering or building design or construction.
   5. Traffic or storage of materials on roof.
   6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
E. Failure of Owner to properly notify Garland in writing and receive written approval of:
   1. Changes in the usage of the building.
   2. Modifications or additions to the roofing system.
F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

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To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY CONTINUATION

In the twenty-fifth (25) year of the Warranty period Owner must request an inspection of the roof system any time between the sixth and tenth months of the year to determine the appropriate maintenance and surface treatment required for continuation of the Warranty. Upon receipt of such request, Garland will perform an inspection of the roofing system to determine whether any repairs or surface coatings are required to make the roof system eligible for continuation of this Warranty. After such inspection, Garland will submit a detailed inspection report to Owner that identifies the nature and extent of any such repairs and/or surface coatings over the field of the roof required to maintain this Warranty. After the Owner has coated the roof and/or caused any required repairs to be made (at its sole expense and by a contractor approved by Garland) and notifies Garland of the same in writing, this Warranty will remain effective for the remaining 5 years.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.
Signed By: Joe Orlando Joe Orlando
Date: 9/18/2015

Owner:
Signed By:
Date: 9/15/15

High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®

since 1895

A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.

For more information, please contact The Garland Company, Inc. at 800-762-8225.

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Section 4 M.E.P. Existing Condition Report

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Lyons Township High School 204

Facility Assessment

Glossary of Terms

October 29, 2019

Prepared by: Brian Berg Jr, P.E.

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Introduction:

The following is a description of the types of equipment and how they function:

Air Side Equipment:

Air Side Equipment is the types of equipment that provide heating, ventilation and possibly air conditioning using the movement of hot air for heating or cool air for cooling depending on what the thermostat is set for and what temperature the room is.

Furnace:

Consider a residential furnace. This is one of the most basic of air side equipment. A residential furnace consists of a fan, a gas fired coil and if there is air conditioning a refrigerant cooling coil. The gas fired coil is actually called a heat exchanger because the hot fire is on the inside of the coils and the air passes over. The heat is then exchanged from the gas to the air. The refrigerant cooling coil is also a heat exchanger. The cold refrigerant passes through the tubes of the coils and the air passes over the tubes. The cold is then exchanged from the refrigerant to the air.

All air side pieces of equipment operate similarly to this.

Fan Coil Unit:

A fan coil unit is simply just that. It has a fan and a coil. The room air is drawn into the unit by the fan passed over the coil and either heated or cooled. The coil can have steam in it, hot water, refrigerant as in the furnace above or chilled water. The air then is blown back into the room to provide heating and/or cooling.

Some fan coil units also have a small minimum outside air connection to provide fresh air. These typically only serve one small room (10'x10').

Classroom Unit Ventilator:

A classroom unit ventilator is a more sophisticated fan coil unit. It is usually 10 times larger than a fan coil unit. The major difference is that a classroom unit ventilator has outside air that can be equal to the total amount of air that the fan distributes to the room. There are also active dampers that control how much outside and return air is used by the unit. This allows the unit to provide up to 100% outside air when its 50°F outside for free cooling. This is what is called an **economizer.**

Like a fan coil unit, a classroom unit ventilator typically only serves one room that is up to 1200 sq. ft in size.

Air Handling Unit:

An air handling unit is built of different sections and arranged as needed depending on what type of overall system it is. A simple air handling unit consists a fan section, coil section, filter section, and outside air economizer section which has outside air dampers and return dampers. A simple air handling unit is much like a classroom unit ventilator. It is normally in a horizontal configuration. It usually only handles one large space like a gymnasium.

When an air handling unit handles more than one space it starts to be part of a larger system. It usually also needs two additional sections. This is a exhaust economizer section and a return fan. This is what is called a return fan economizer.

Constant Volume with Reheat System:

This system consists of an air handling unit and distribution ductwork. 55°F cold air is distributed in the ductwork to all of the rooms. Each room has its own hot water or steam reheat coil. If the room doesn't need cooling then the reheat control valve is opened to reheat this cold air as hot as necessary to heat the room. This system is the most energy inefficient system ever made. It is no longer allowed due to the Energy Code.

Variable Volume with Reheat System:

A variable volume with reheat system is much like its father the constant volume with reheat system. Each room not only has a reheat coil but up steam of the reheat coils is a variable volume damper. This damper varies the air flow to the room so that when cooling is not necessary the air flow is only the volume required for the outside air ventilation. If the room needs heating this air is then reheated as required to make the room comfortable. Whereas the reheat of the larger amount of air in the constant volume with reheat system this system only reheats the ventilation air. This amount of heat is required anyway to heat the outside air to room temperature such that it does not waste energy. The other difference is that the fan speeds are slowed down as air flow is not necessary. This saves a tremendous amount of electrical energy that would have been used to run the fans flat out like the constant volume system.

Rooftop Air Handler:

A rooftop air handling unit is exactly the same as an indoor air handling unit. The only difference is that it is insulated and weather proofed as required to be installed outside.

Rooftop Unit:

Rooftop units are actually rooftop air handling units. They generally are of a lessor construction than a rooftop air handling unit and thereby have a reduced life span and have a much lower initial cost. Whereas a rooftop air handling unit will last about 40 years a good rooftop unit will only last about 20 years. Where a rooftop air handling unit will utilize chilled water for cooling rooftop units have compressors and condensing coils installed. The smaller a unit the lower its first cost and expected life span as noted in the facility reports.

Heat Exchanger:

There are many types of heat exchangers. They all share one thing. They exchange heat or cooling from one medium (air, water, steam) to another.

As discussed above at the beginning a furnace is a heat exchanger. Hot gas in the tubes exchange heat with the air passing the tubes. A coil whether cooling or heating similarly has either Hot water, steam or chilled water in the tubes of the coil which exchange to the air passing over the tubes.

A steam to hot water head exchanger has a tube bundle which is inside a shell. The steam is inside the shell and it exchanges its heat with the hot water in the tubes.

Chiller:

A chiller is much like the refrigerant coil in a furnace and the matching condensing unit which is located outside connected with refrigerant piping.

Water Cooled Chiller:

A water-cooled chiller consists of two heat exchangers. They are both shell and tube heat exchangers similar to the steam to water heat exchangers noted above. The first heat exchanger is called the evaporator. The evaporator has chilled water running through the tubes and liquid refrigerant in the shell. This is similar to what is happening with the refrigerant cooling coil in a furnace. The second heat exchanger is called the condenser. This heat exchanger has condenser water in the tubes and refrigerant gas in the shell. This is similar to what is happening in the condensing portion of the condensing unit outside on a furnace. The last and most important part of the chiller is the compressor. The compressor compresses the refrigerant gas and makes it back into liquid to send to the evaporator. This unit is installed indoors.

Water Tower:

A water tower is used to cool hot condenser water so that it can be used in the condenser of a water-cooled chiller.

Air Cooled Chiller:

An air-cooled chiller is similar to the water-cooled chiller except it does not have the second heat exchanger (condenser). Instead it passes the hot refrigerant gas through condenser coils in order to be cooled by outside air. These condenser coils and their fans look like and operate much like the condenser part of a condensing unit used for a furnace. Air cooled chillers are less efficient than water cooled chillers. They are also the loudest of any equipment used outside a building.

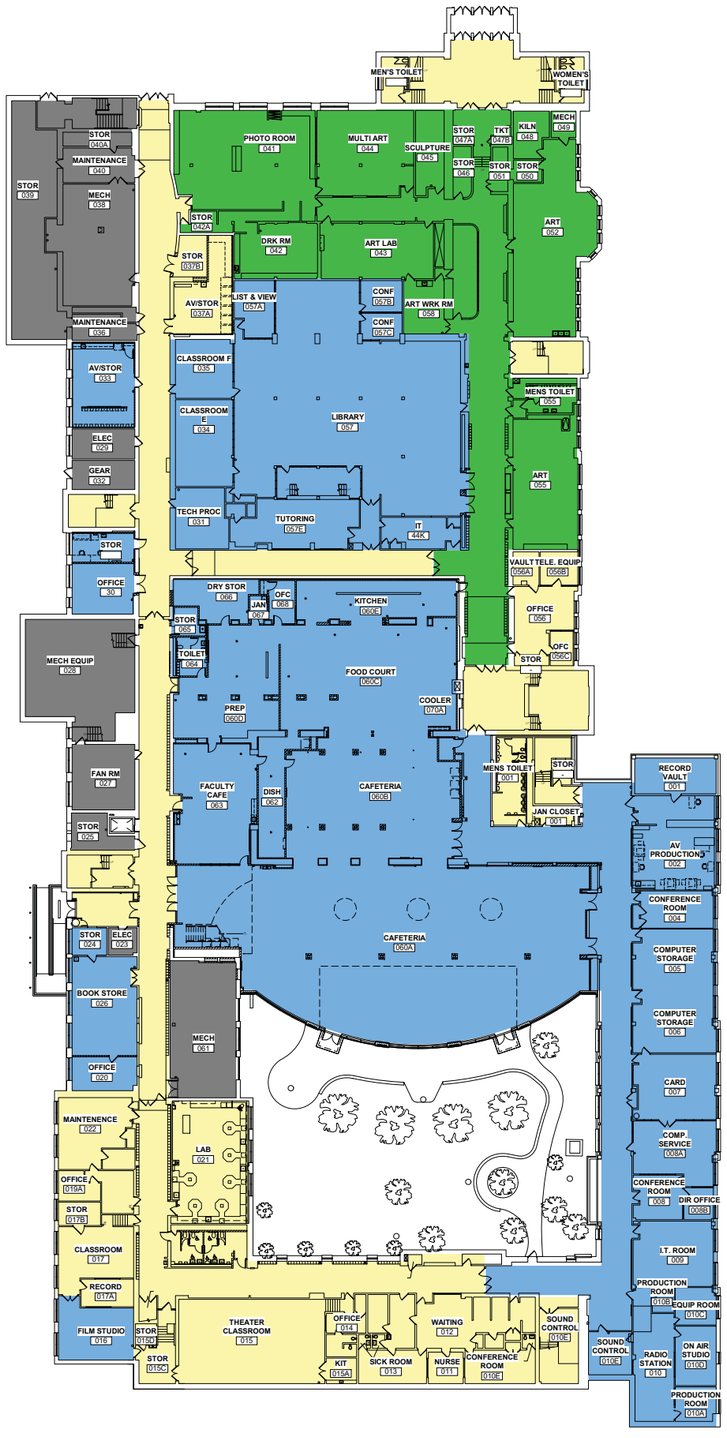
Boiler:

There are many types of boilers. Generally, gas is burned and passed through tubes that are surrounded by water. As the gas passes through the tubes it gives off its heat to the surrounding water. The water is then circulated through out the building to provide heat. Steam boilers work similarly except the water is heated to a high temperature generating steam that is sent to the building to provide heat.

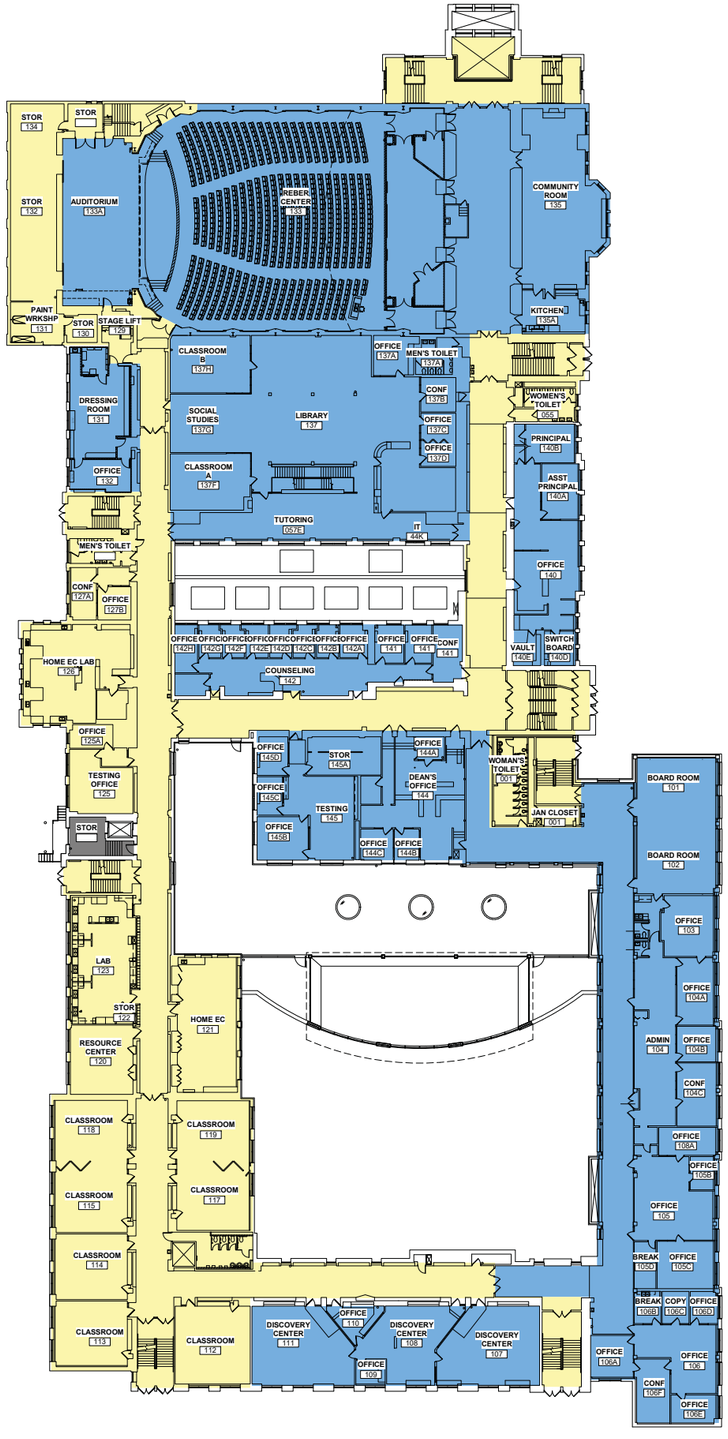
AC LEGEND - NORTH CAMPUS

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

EXISTING AC:	149,589 SF
TOTAL BUILDING:	292,629 SF
PERCENTAGE OF BUILDING WITH AC:	51%



0 LOWER LEVEL PLAN - AC REPORT
NOT TO SCALE



1 FIRST FLOOR PLAN - AC REPORT
NOT TO SCALE

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

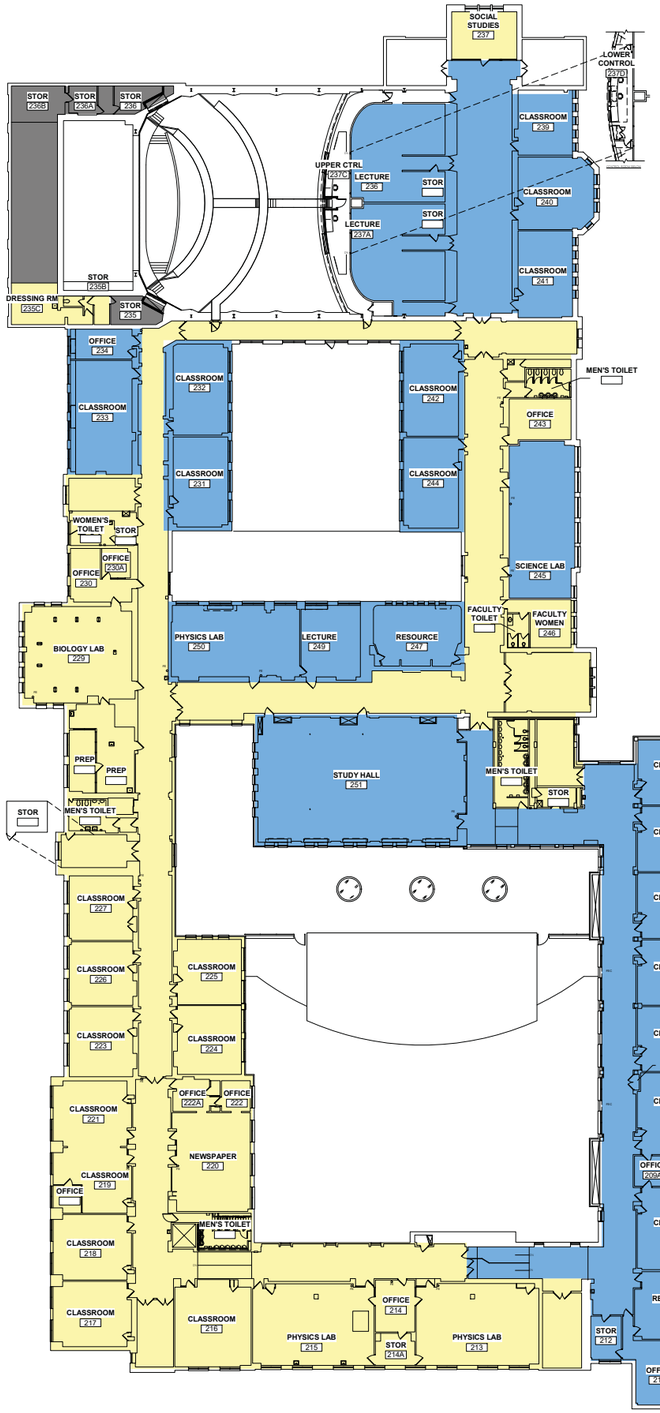
SHEET TITLE:
NORTH CAMPUS
LOWER LEVEL &
FIRST FLOOR

SHEET
AC-N1

AC LEGEND - NORTH CAMPUS

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

EXISTING AC:	149,589 SF
TOTAL BUILDING:	292,629 SF
PERCENTAGE OF BUILDING WITH AC:	51%



2 SECOND FLOOR PLAN - AC REPORT
NOT TO SCALE

3 THIRD FLOOR PLAN - AC REPORT
NOT TO SCALE

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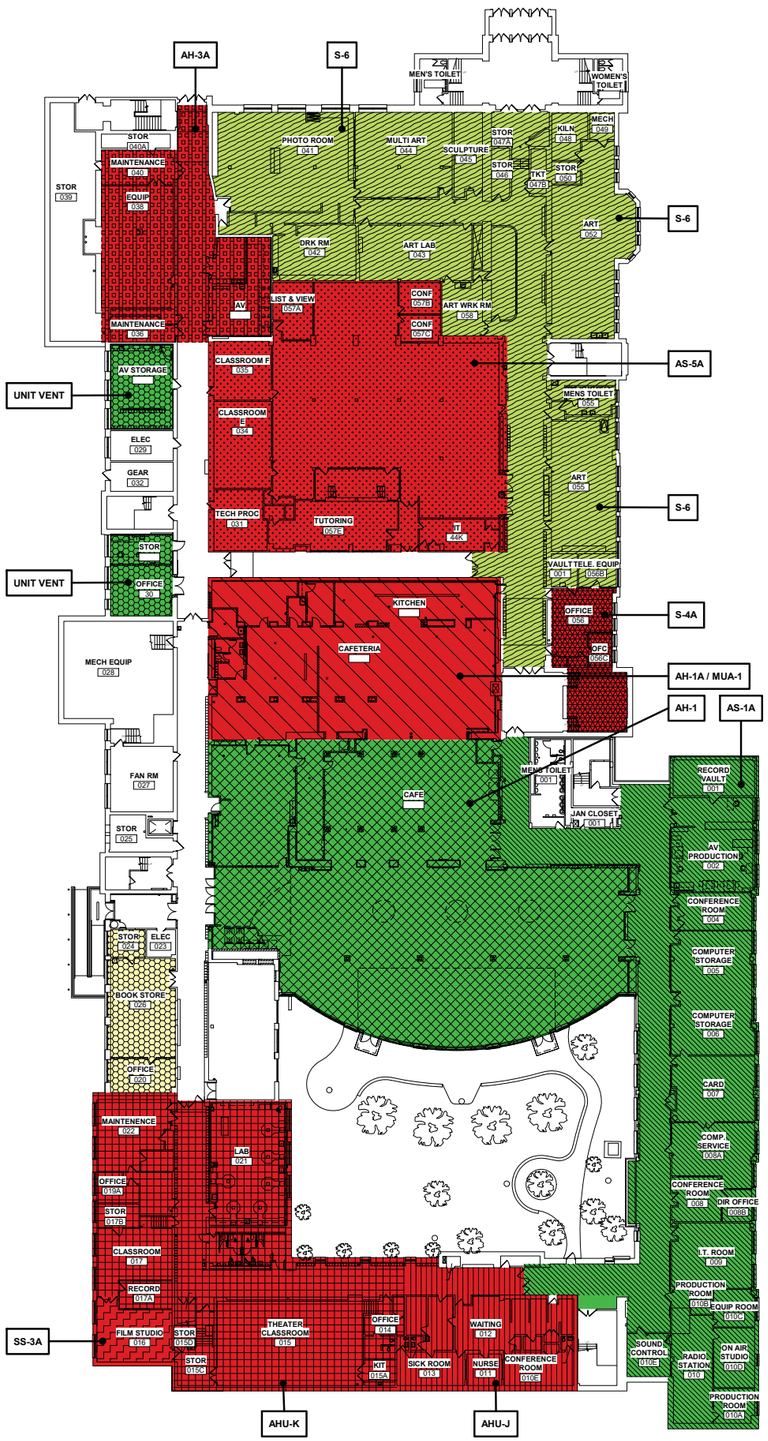
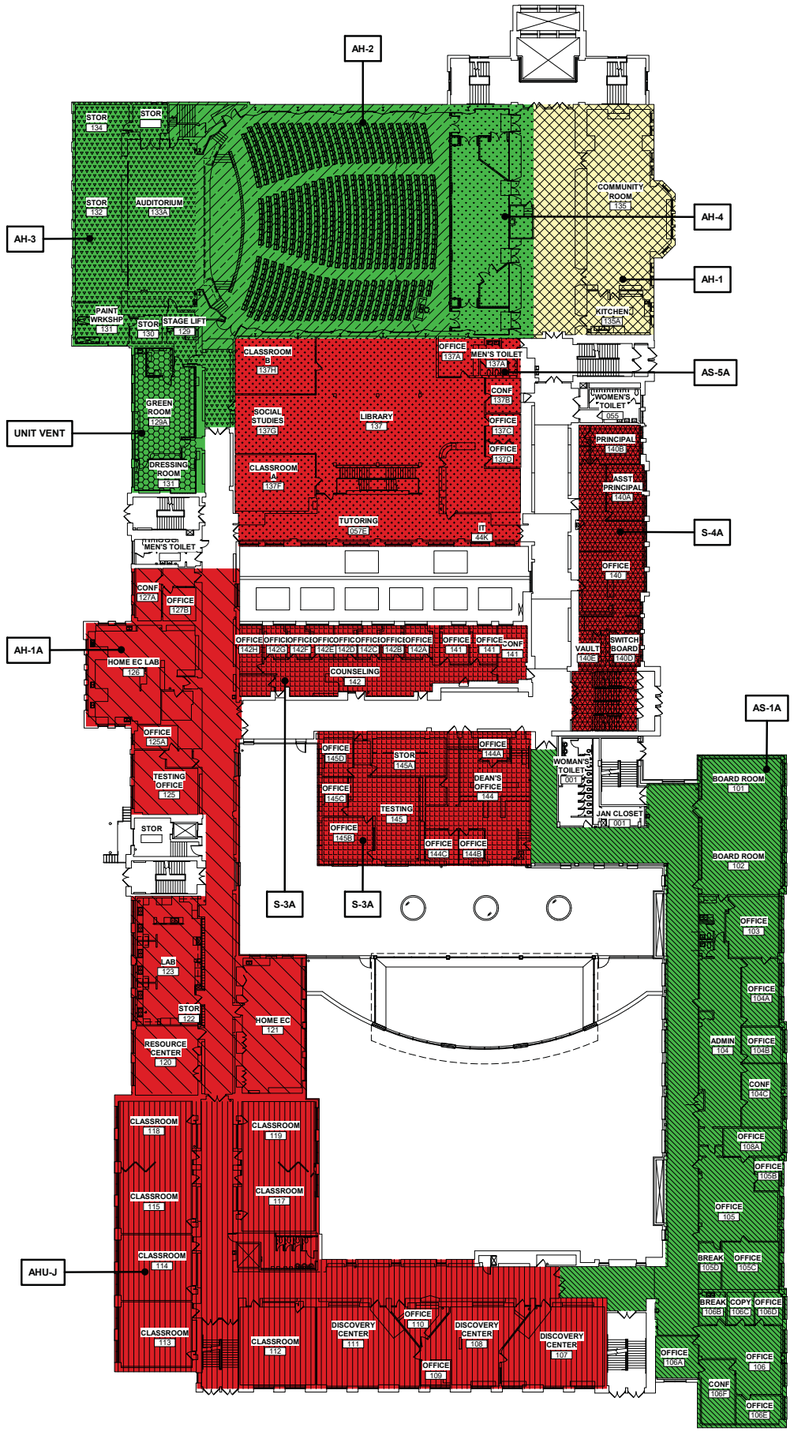
LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
NORTH CAMPUS
SECOND FLOOR
& THIRD FLOOR

SHEET
AC-N2



0 LOWER LEVEL PLAN - PRIORITY REPLACEMENT
NOT TO SCALE



1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

PRIORITY LEGEND - NORTH

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

AH-1	S-1	AHU-J
AH-1A / MUA-1	S-1N	AHU-K
AH-2	S-2	AHU-Q
AH-3	S-3A	AS-1
AH-3A	S-4A	AS-5A
AH-4	S-6	UNIT VENT.
	SS-3A	

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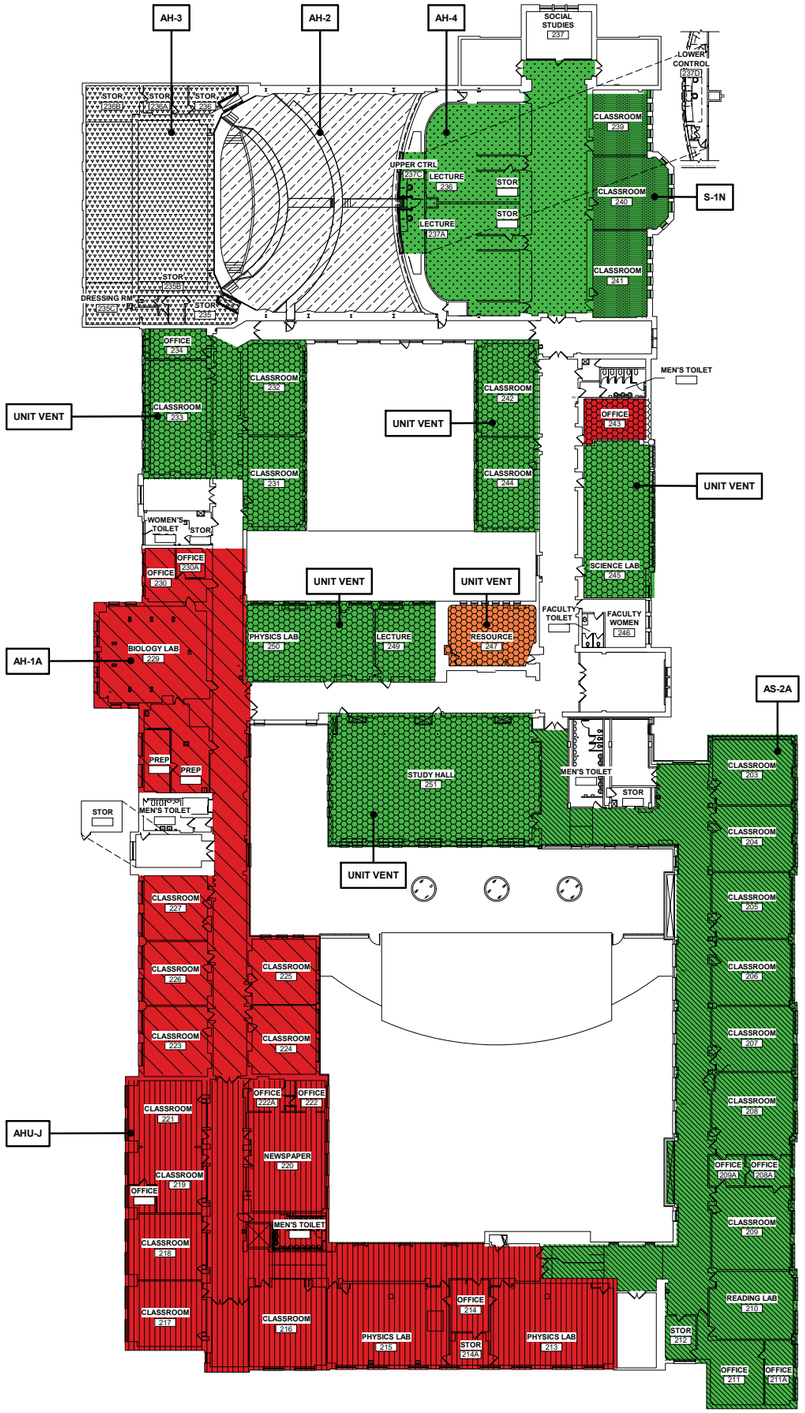
LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
NORTH CAMPUS- PRIORITY REPLACEMENT MECH PLANS

SHEET
MP-N1



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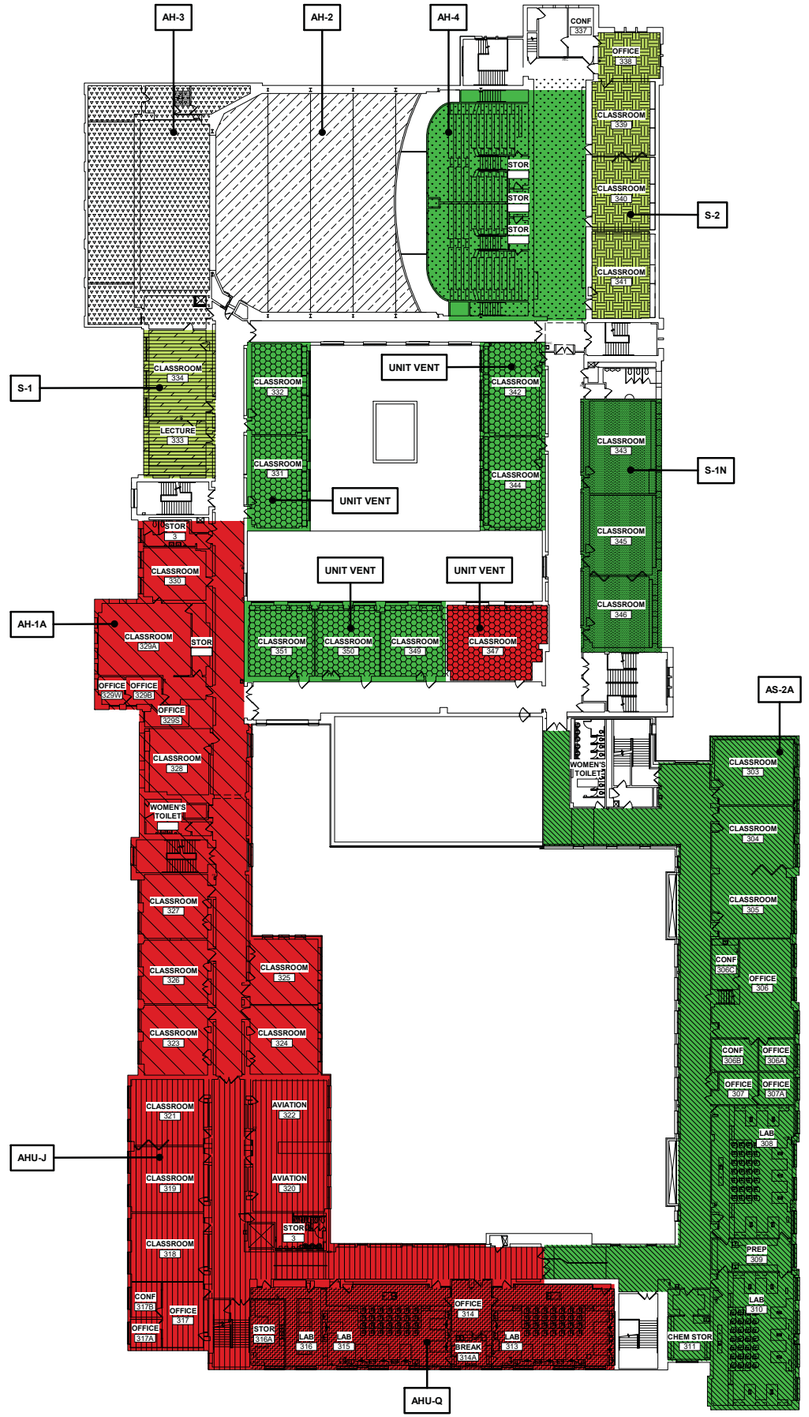
NOT TO SCALE



3 THIRD FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

PRIORITY LEGEND - NORTH

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

AH-1	S-1	AHU-J
AH-1A / MUA-1	S-1N	AHU-K
AH-2	S-2	AHU-Q
AH-3	S-3A	AS-1
AH-3A	S-4A	AS-5A
AH-4	S-6	UNIT VENT.
	SS-3A	

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
NORTH CAMPUS- PRIORITY REPLACEMENT MECH PLANS

SHEET
MP-N2

North Campus - Main Building

M/E/P/FP Survey

Lyons Township High School District 204

Item	Condition	Amount	Estimated Cost
Electrical			**$35,000**
Electrical panels, Transformers and Main Switch board (1 item)			$10,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	$10,000.00
Main Bldg Switchboards (2 items)			$25,000
Electrical	Install surge protection on main switchboard	1	$5,000.00
Electrical	Install digital meters on switchboards	1	$20,000.00
Fire Protection			**$1,100,000**
Fire Alarm (1 item)			$1,100,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	$1,100,000.00
Low Voltage			**$120,000**
Intercom System (2 items)			$120,000
Low Voltage	Replace existing intercom with new. Option 1: Replace intercom system with with traditional system to match the current system - ($50,000.00)	1	
Low Voltage	Replace existing intercom with new. Option 2: Replace the intercom system with IP based system	1	$120,000.00
Mechanical			**$5,585,000**
Art Department (1 item)			$100,000
Mechanical	Air Handler AHU S-6. Install cooling coil and piping. Unit Installed in 2011. Expected useful life: 40	1	$100,000.00

Item	Condition	Amount	Estimated Cost
Chiller/Cooling Tower/ Pumps No. 2 (1 item)			$1,200,000
Mechanical	Install additional Chiller, Piping and Cooling Tower Pumps. Expected useful life: 20- 25	1	$1,200,000.00
Guidance and Counseling Offices (1 item)			$240,000
Mechanical	Replace Air Handler AHU S-3A. Installed in 1967. Expected useful life: 40	1	$240,000.00
Heat Exchanger HX-1A (1 item)			$100,000
Mechanical	Replace Heat Exchanger HX-1A. Installed in 1967. Expected useful life: 40 -50	1	$100,000.00
Kitchen (1 item)			
Mechanical	This unit was installed in 2014. It will last 15-20 years.	1	
Library (1 item)			$900,000
Mechanical	Replace Air Handler AHU AS-5A. Installed in 1967. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	$900,000.00
Principal Offices (1 item)			$300,000
Mechanical	Replace Air Handler AHU S-4A. Installed in 1967. Expected useful life: 40	1	$300,000.00
Room 135 (1 item)			$100,000
Mechanical	Replace Air Handler Unit AHU AH-1. Installed in 1991. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	$100,000.00
Shop Behind the stage (1 item)			$100,000
Mechanical	Replace Air Handler AHU AH-3A. Installed in 1967. Expected useful life: 40	1	$100,000.00
TV Studio (1 item)			$150,000
Mechanical	Replace Air Handler AHU SS-3A. Installed in 1980. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	$150,000.00
West Classrooms, South West Corner Classrooms, Ground Floor Old Locker Rooms, Third Floor Chemistry Classrooms (1 item)			$2,395,000
Mechanical	Replace Air Handler AHU's AH-1A,Q,J & K with single VAV AHU. Installed in 1963. Expected useful life: 40	1	$2,395,000.00
Summary for North Campus - Main Building (17 detail records)			$6,840,000

Item	Condition	Amount	Estimated Cost
Summary for North Campus - Main Building (17 detail records)			$6,840,000
Contingency (15%)			$1,026,000
Project Total Cost			$7,866,000

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School 204
North Campus
Main Building
100 S. Brainard Ave.
LaGrange, IL 60525

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 3, 2019
Updated September 15, 2020

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.

DLA Ltd.
ARCHITECTS

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plumbing 847-352-4815 Fax
fire protection www.berg-eng.com

Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Replacement of Air Handling Unit AH-1A (West Classrooms):

AH-1A is a 100% outside air, air handling unit located in the lower level fan room on the west side of the North Campus Main Building. This unit provides ventilation air only to the following rooms: Home Economics 123, 124, and 127; Office 128; Home Ec. Foods Lab 129; Staff Conf 130; Foreign Lang 223, 224, 225, 226, and 227: Office 228; Biology Lab 229; Physics 250; Lect. 249; Foreign Lang 323, 324, 325, 326, and 327; Special Education 329. This unit also serves the North third of the cafeteria.

This system consists of a supply air handling unit that gets outside air at grade level. This outside air is heated to room temperature and then distributed by ductwork in the ceiling above the corridor on the ground floor. The duct in the corridor connects to vertical ducts or shafts that are in the wall of the corridor that go up to each individual classroom. These shafts are built into the masonry of the corridor wall. That is why the corridor wall in this area is so wide. There are corresponding relief ducts in the corridor wall that relieve the air up to the attic at the top of the building.

The only temperature control in the spaces served by this air handling unit is the local steam finned tube and/or radiators. Since there is no air conditioning if additional ventilation is desired by the building occupants, they would accomplish that by opening the windows.

Although this unit is a 100% outside air unit the staff operates this with the access doors to the outside air damper open so that it does not supply 100% outside air it actually mixes some building air with the outdoor air. They do this because the unit does not function very well and to prevent the heating coil from freezing in the winter.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55^{o}F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. When the project is engineered and designed further investigation would be completed to see if mechanically and structurally the air handling unit could be located in the Attic space above instead of on the ground floor. This would eliminate the outside air intake being located next to the garbage bins and bus pick up.

We do not recommend this Option see Synergies below. If this option is completed It would be an approximately 24,000 CFM air handling unit. A statement of probable construction cost would be $1,100,000.00.

Replacement of Air Handling System J (South West Corner Classrooms):

AHU J and corresponding return fan K was installed in 1963 and provides ventilation air only to the classrooms on all four floors of the building in the south west corner classroom addition. Heat is provided to the classrooms by hot water base board. There is no air conditioning nor the capability to provide air conditioning.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55°F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. Each classroom would have a variable air volume box with reheat coil, radiant ceiling panel or finned tube and a thermostat.

We do not recommend this Option see Synergies below. If this option is completed It would be an approximately 33,000 CFM air handling unit. A statement of probable construction cost would be $1,300,000.00.

Replacement of Air Handling System K (Ground Floor Old Locker Rooms):

AHU K and its corresponding return fan provide ventilation air to what used to be old locker rooms. This is the area in the south west corner of the building where the floor is lower. There is no air conditioning or the capability to provide air conditioning.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55°F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. Each classroom would have a variable air volume box with reheat coil, radiant ceiling panel or finned tube and a thermostat.

It would be an approximately 7,500 CFM air handling unit. A statement of probable construction cost would be $175,000.00.

This space doesn't need to have its own air handling unit any more. If this is replaced when AHU system J is it can be removed and the area integrated with J for a savings of approximately $45,000.00.

Replacement of Air Handling System Q (Third Floor Chemistry Classrooms):

This air handling system provides ventilation and make up air to the third floor chemistry classrooms. The ductwork for this system is built into the ceiling and floors of the classrooms and cannot be removed or changed without significant remodeling of the floors and ceiling of the rooms.

Since there is a benefit of having chemistry labs with their own separate unit we recommend this unit be replaced with a new one that has the provision for future cooling. The new unit would be a constant volume make up unit with reheat coils for each room. There would be a thermostat for each room.

It would be an approximately 4,700 CFM air handling unit. A statement of probable construction cost would be $150,000.00.

Synergies - Air Handling Unit Replacement AH-1A, Q, J, and K.

On many occasions the more mechanical systems that get replaced open up opportunities to and synergies that allow corrections to other problems. For instance, when looking at replacing Air Handling Unit AH-1A which provides 100% outside air to classrooms.

AH-1A has the outside air intake behind the garbage dumpsters and where the busses park. Odors in this area have been on ongoing problem.

It is recommended to replace AH-1A with a variable air volume system that would provide not only fresh air ventilation but active temperature control to the classrooms for fresh air cooling when there is cooler weather outside. It would also have space for a future cooling coil.

Variable air volume systems are economical because the main piece of equipment that moves the air doesn't have to be as large. It is as simple as when the sun is in the east those rooms need more air than those in the west do. In the afternoon it is reversed.

Air Handling Unit J which serves the adjacent classrooms is recommended to be replaced with a similar system.

The synergy is if Air Handling Unit J is also replaced at the same time as AH-1A then it would be better to provide one AHU to replace both in the existing location of J. This removes the outside air intake from being at grade level in a location that is less than desirable and puts it upstairs in the court yard.

This will also free up the room that AH-1A is currently located in to be additional storage for the Kitchen or other uses.

Furthering the thought, the cost for temperature controls on a variable air volume air handling unit is approximately $45,000.00.

Air Handling Unit K which is located next to J used to serve locker rooms. These spaces are no longer locker rooms so there is no reason for this air handling unit to be separate from the others on the Southwest corner of the building. This similarly applies to Air Handling Unit Q.

All these spaces will be ready for air conditioning since the unit would have space for a future cooling coil. This work would include new VAV boxes and ductwork to each classroom and active temperature control in each classroom in order to provide better comfort to the students. The only time they may be uncomfortable would be when air conditioning would be needed.

Therefore, we would recommend if it is possible to replace AH-1A, Q, J and K with a single variable air volume air handling unit.
Statements of Probable Construction Cost

Unit	Est. Cost
AH-1A	$1,100,000.00
J	$1,300,000.00
K	$175,000.00
Q	$150,000.00
Control Savings	-$180,000.00
Diversity Savings	-$150,000.00
Statement of Probable Cost	$2,395,000.00

There is probably more savings but those wouldn't be realized without detailed design.

Air Handling System AH-1 (Cafeteria):

This unit is located in a ground floor mechanical room. It is a variable air volume system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Make-Up Air Handling Unit MUA-1:

This is a gas fired make-up air unit that provides make up air to the main kitchen hood. This was installed in 2014. Units such as this last 15-20 years depending on proper maintenance.

Rooftop Air Handling Unit AH-2 (Auditorium):

This is a large constant volume unit with air conditioning that serves the auditorium. This unit has hot water heating and chilled water cooling. It also has a reheat coils for dehumidification. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Rooftop Air Handling Unit AH-3 (Stage)

This is a large constant volume unit with air conditioning that serves the stage. This unit has hot water heating and chilled water cooling. It also has a reheat coils for dehumidification. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Rooftop Air Handling Unit AH-4 (Lecture Rooms Next to Auditorium)

This is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit get cooling from the main chilled water system. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-1 (North West Third Floor Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2007. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-1N (North East Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2012. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-2 (North East Third Floor Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for

perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2007. Systems such as these last between 30-40 years with proper maintenance.

Replacement of Air Handling Unit S-3A (Guidance and Counseling Offices):

S-3A is a constant volume air handling unit with a chilled water-cooling coil. It was installed in approximately 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the Guidance and Counseling offices on the first floor of the building in the middle.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water-cooling coil. The existing supply and return ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system. The Guidance office ductwork, and diffusers have already been replaced complete with VAV boxes.

It would be an approximately 6,000 CFM air handling unit. A statement of probable construction cost would be $240,000.00.

Replacement of Air Handling Unit S-4A (Principal Offices):

S-4A is a constant volume air handling unit with chilled water cooling coil for air conditioning. It was installed in approximately 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the principals offices on the first floor of the building on the east side in the middle. It also serves some offices directly below on the ground floor. The existing ductwork on this unit located outside on the side of the building needs to be replaced.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The existing supply and return ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 8,175 CFM air handling unit. A statement of probable construction cost would be $300,000.00.

Air Handling Unit AS-1A (District Offices):

AS-1A is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit is provided cooling via a refrigerant condensing unit located on the roof in the Southeast corner. This system was replaced in 2016. Systems such as these last between 30-40 years with proper maintenance. The condensing unit lasts 20-25 years it was also installed in 2016.

Air Handling Unit AS-2A (2nd and 3rd floor above District Offices):

AS-2A is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit get cooling from the main chilled water system. This system was replaced in 2016. Systems such as these last between 30-40 years with proper maintenance.

Replacement of Air Handling Unit AS-5A (Library):

AS-5A is a constant volume reheat air handling unit located in a penthouse above the library. It provides heating, air conditioning and ventilation to both floors of the library and the adjoining spaces. It was installed in approximately 1967. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55^{o}F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and condensing unit and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The existing supply and return ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 25,000 CFM air handling unit. A statement of probable construction cost would be $900,000.00.

Air Handling Unit S-6 (Art Department):

S-6 is a variable volume air handling unit. Unit does not have cooling. It has a face and bypass steam preheat coil. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. Hot water is provided to the reheat coils by HX-1. This system was installed in 2011. Systems such as these last between 30-40 years with proper maintenance.

We recommend installing a chilled water cooling coil and extending chilled water down from the existing mains in the attic four floors above so that this system can be air conditioned.

A statement of probable construction cost would be $100,000.00.

Air Handling Unit AH-1 (Room 135):

AH-1 is a single zone constant volume air handling unit that serves Room 135. This unit has a steam heating coil and a refrigerant cooling coil. There is a matching out door condensing unit

located behind some bushes in front of the building. This unit was installed in 1991. The condensing unit and coil was most recently replaced.
We recommend replacing this unit with a new unit that has a steam heating coil and a chilled water-cooling coil. Chilled water piping would be extended down from the top floor mains to this unit which is located below room 135. Further discussion should occur to see if there is some benefit to having air conditioning available after school hours. If that was the case then a refrigerant cooling coil and matching condensing unit would be more appropriate.

A statement of probable construction cost would be $100,000.00.

Air Handling Unit SS-3A (TV Studio):

SS-3A is a single zone constant volume air handling unit that serves the TV Studio. This unit is cooling and ventilation only. It has a refrigerant cooling coil. There is a matching out door condensing unit located behind some bushes in front of the building. This unit was installed in 1980. This unit is at the end of its useful life. If this unit is removed there would be additional room for storage.

We recommend removing this unit and connecting it to the new unit that is replacing unit K etc. Further discussions as to if cooling and ventilation for the TV studio is necessary after school hours.

A statement of probable construction cost would be $50,000.00.

If cooling is required late at night then We recommend replacing this unit with a new unit that has a hot water heating coil, a refrigerant cooling coil and matching outdoor condensing unit.

A statement of probable construction cost would be $150,000.00.

Air Handling Unit AH-3A (Shop behind Stage):

AH-3A is a single zone constant volume air handling unit that serves the shop behind the stage. This unit has steam heating coils. This unit was installed in 1967.

We recommend replacing this unit with a new unit that has a steam heating coil and a chilled water cooling coil. Chilled water piping would be extended down from the top floor mains to this unit which is located below the shop.

A statement of probable construction cost would be $100,000.00.

Classroom unit ventilators:

The classrooms surrounding the library are heated, ventilated and air conditioned by four pipe chilled water cooling hot water heating unit ventilators. These were installed in 2014. Unit Ventilator for Science Lab 245 was replaced in 2020. Classroom unit ventilators like this last between 30-40 years with proper maintenance and water treatment.

Heating Plant:

The main building is provided steam from the boiler plant located in the Vaughn Building. Steam and Condensate is run in mains across the street to the West Side Pump Room. These mains were replaced in 2016.

Steam is distributed through part of the school in the basement. Some equipment still utilizes steam directly for heat but most of the new equipment is provided with hot water via steam to hot water heat exchangers.
HX-1A: Heat Exchanger 1A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HX-2A: Heat Exchanger 2A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was replaced in 2016. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-1 (Art): Heat Exchanger 1 is a steam to hot water heat exchanger that provides heating hot water to the art department reheat coils. It was replaced in 2011. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-1N: Heat Exchanger 1 is a steam to hot water heat exchanger that provides heating hot water to the east Attic reheat coils. It was installed in 2012. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-2N: Heat Exchanger 2N is a steam to hot water heat exchanger that provides heating hot water to the Auditorium equipment and the classroom unit ventilators. It was installed in 2014. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

Chilled water is provided to those air handling units noted above by a magnetic bearing chiller with matching cooling tower located on the east side of the building. The chiller is a 400 nominal ton water cooled chiller Daiken/McQuay WMC400. The cooling tower is a Marley NC8405S. This system was installed in 2014. The Chiller can last 20-25 years with proper maintenance. The cooling tower can last 15-20 years with proper maintenance. The system was designed to be enlarged by another 400 ton chiller and cooling tower if the rest of the school is air conditioned.

Future Cooling Plant:

If it is desired to air condition the rest of the building the existing chilled water plant was engineered and designed to accept another 400 ton chiller, matching cooling tower and pumps. The chilled water mains to the North are sized to pick up the existing equipment that are not currently connected. New mains to the South would have to be installed to pick up the new air handling unit to replace AH-1A, Q, J and K.

A statement of probable construction cost would be $1,200,000.00.

Electrical:

Main Electrical Services:
There are three electrical services. Two of these services (#1 and #2) are primary metered. Electrical service #3 is for the fire pump controller and it is metered separately (meter #2).

Electrical service #1 is underground from a below grade vault and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is located in an underground vault. The main switchboard is rated for 2500 amps and has one main switch rated 2500 amps. The main switch has a ground fault protection system. There is a surge protection device in the main switchboard.

Electrical service #2 is underground from a below grade vault and is 120/208 volt, 3 phase, 4wire. The main switchboard is rated for 3000 amps and has one main switch rated 3000 amps.

The building has a 60kva natural gas generator. The generator is located outside on the west side of the building. The generator serves emergency loads. The generator produces 277/480 volt power.

The maximum demand for the electrical services in the North Building in the past 15 months was 878 kilowatts. Because the utility account number covers both services in the North building, it cannot easily be determined whether the services are sized adequately based on the available information. The existing 277/480 volt service that serves air conditioning loads may not be adequate to handle additional air conditioning loads.

Recommendations:
Digital meters should be installed on the switchboards. These devices will allow the school to monitor the electrical loads on the various services. This will help to determine if the existing services have capacity for potential projects, such as air conditioning the entire school. At least one year of recordings are required to determine the available capacity on each service. Approximate cost $20,000.00.

The main switchboard for the 120/208 volt service does not have surge protection device (SPD). A SPD will help protect equipment in the building from being damaged by surges or transients that come into the building over the electrical service conductors. Approximate cost is $5,000.00

The Electrical room should be cleaned out so the electrical equipment has proper code required clearances.

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately $10,000.00.

The school’s transformer vault on the west of the building is in poor shape. ComEd has inspected the vault, made recommendations and has priced the work. The school district needs to consider ComEd’s proposals.

Fire Alarm System:
The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The fire alarm system is shared between the main building and Vaughn building. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes cause false alarms. Also some of the failures do not allow notification devices to go into alarm when they should.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be $1,100,000.00

Intercom System:
The intercom system is a Dukane Starcall system. The system has been discontinued many years ago. Parts for the system will be difficult to obtain.

Recommendations:
The headend needs to be replaced.
There are two systems that can be considered for the replacement:

System 1: A traditional system, which would match the current system. The approximate cost for the replacement will be approximately $40,000.00. An allowance of $10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested.

System 2: Replace the headend with an IP based system. This system has the same features as the traditional system, plus additional emergency event management. The approximate cost for the replacement will be approximately $110,000.00. An allowance of $10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested. An IP critical communication system provides the following benefits to a district:

1. IP systems utilize the data network making it easy and affordable to add to the system via a data drop. Additional speakers, call-in buttons, panic buttons, and interfaces to other systems such as card access or fire alarm systems can be achieved utilizing the data network without the expense of running new cabling from the legacy intercom location.
2. A native IP system allows for web based bell scheduling district wide.
3. It allows for addition of an IOS or Andriod app that allows staff to activate emergency notifications, such as lock-down, evacuation, soft lock-down, or weather alerts from any mobile phone.
4. It allows for district wide configuration via a web interface. For example, the volume of a single room or the entire system can be adjusted from an intuitive web interface, or a room or group of rooms can easily be removed from the bell schedule for testing, or a new zone or group of rooms can be created at any time for paging or music. An IP system leverages the flexibility of utilizing the district's existing data infrastructure to add devices, to interface with other systems and to change how the system operates without the expense of adding legacy, dedicated cabling to a legacy type system.

Lighting:
The lighting is mainly T8 fluorescent. There are some LED fixtures, mainly in Reber and the cafeteria areas and a few office areas.

Recommendations:
Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

Plumbing:

Domestic Water:

Domestic water enters the building on the east side. There is a water meter with a reduced pressure backflow preventor. There is also a domestic water pressure booster system. This system was installed in 2013.

Domestic Hot Water:

HX-1: Domestic HW is provided to the kitchen by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and one 200 gallon hot water storage tank. This system was installed in 2014.

HX-2: Domestic HW is provided to the building by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and two 500 gallon hot water storage tanks. This system was installed in 2014.

Fire Protection:

The building is partially sprinklered. There are three sprinkler zones connected to the Fire pumps supplied by water from the west side of the building. One is for the Theater, One for the Stage and back Stage areas and one for under the stage.

There is a second water service serving two sprinkler zones located on the east side. One service is a dry pipe system that provides protection to the attic above the main study hall. The other is a wet pipe system that provides protection to the offices below the main study hall.

There is no stand pipe system except there are some hose stations located on the stage.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160°F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure. Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. This phenomenon occurs when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This is typically when the children are not in school and the outdoor dew point is above 65oF. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

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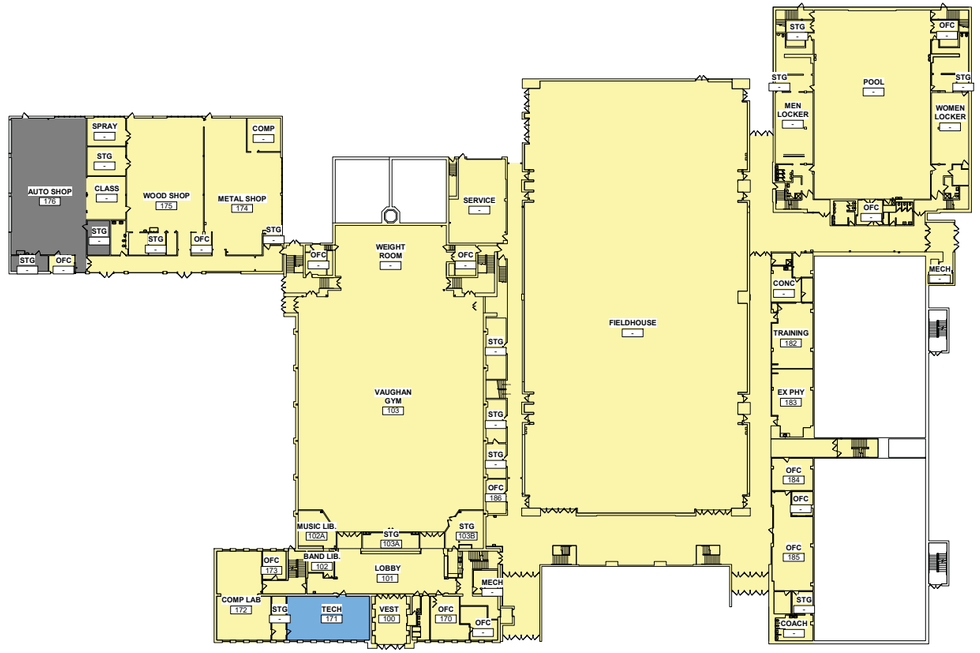
BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.

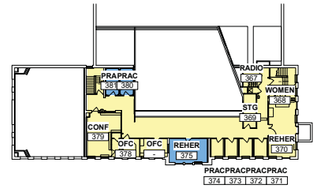
AC LEGEND - VAUGHAN BUILDING

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

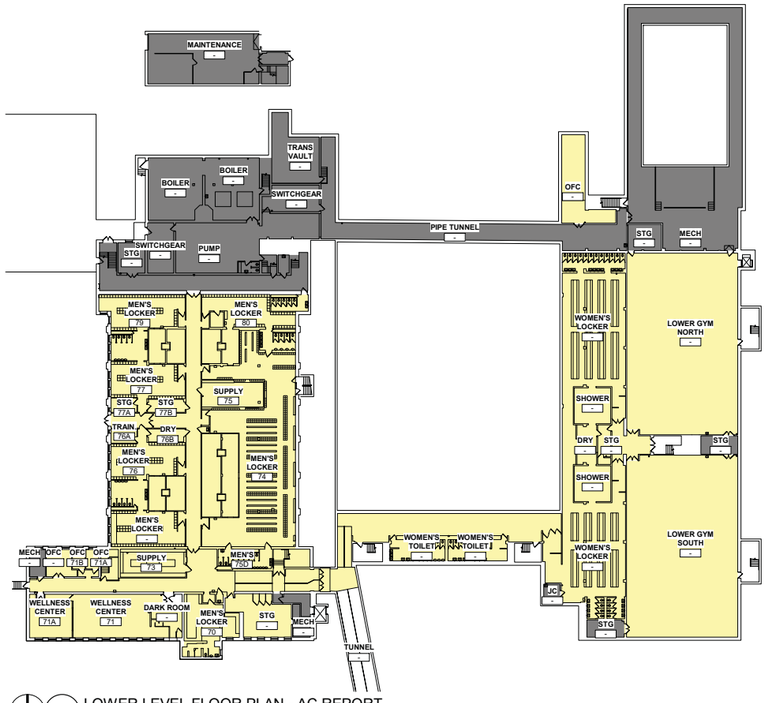
EXISTING AC:	6,132 SF
TOTAL BUILDING:	198,431 SF
PERCENTAGE OF BUILDING WITH AC:	3%



1 FIRST FLOOR PLAN - AC REPORT
NOT TO SCALE



3 THIRD FLOOR PLAN - AC REPORT
NOT TO SCALE



0 LOWER LEVEL FLOOR PLAN - AC REPORT
NOT TO SCALE

2 SECOND FLOOR PLAN - AC REPORT
NOT TO SCALE

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
VAUGHAN BUILDING

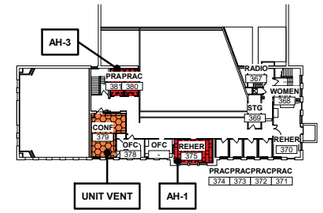
SHEET
AC-V1

PRIORITY LEGEND - VAUGHAN

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

UNIT VENT	AH-4B	AS-2G
AH-1	AS-1B	AS-3C
AH-2	AS-1C	AS-3E
AH-3	AS-1E	AS-3F
AH-4	AS-1F	AS-3G
AH-5	AS-1G	AS-4E
S-1A / S-3A	AS-2B	AS-4F
S-2A	AS-2C	AS-5F
AH-3B	AS-2F	AS-6F

1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE



3 THIRD FLOOR PLAN - PRIORITY REPLACEMENT
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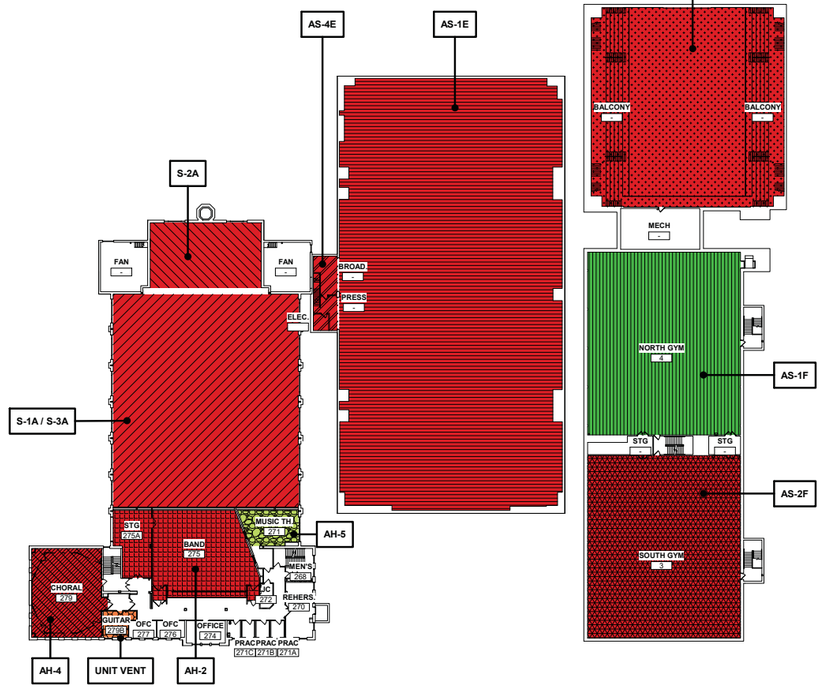
0 LOWER LEVEL FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE



2 SECOND FLOOR PLAN - PRIORITY REPLACEMENT
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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
VAUGHAN BUILDING- PRIORITY REPLACEMENT MECH PLAN

SHEET
MP-V1

North Campus - Vaughan Building

M/E/P/FP Survey

Lyons Township High School District 204

Item	Condition	Amount	Estimated Cost
Electrical			**$28,000**
Electrical panels, Transformers and Main Switch board (1 item)			$8,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	$8,000.00
Switchboards (1 item)			$20,000
Electrical	Install digital meters for surge protection on main switchboard	1	$20,000.00
Fire Protection			**$800,000**
Fire Alarm (1 item)			$800,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	$800,000.00
Mechanical			**$4,065,000**
Cooling Plant (1 item)			$800,000
Mechanical	Vaughan does not have a central cooling plant. Install new Chiller, Cooling Tower, Pumps and Piping. Expect useful life 20 - 25.	1	$800,000.00
Director Office (1 item)			$80,000
Mechanical	Replace Air Handler AHU AS-2B. Installed in1967. Expect useful life. 40	1	$80,000.00
Director Office,Band Room, Practice Rooms 380 and 381 and Choral Room (1 item)			$350,000
Mechanical	Replace Air Handler AHU's AH-1,2,3 & 4. Installed in1963. Expect useful life 40.	1	$350,000.00
East Gym (1 item)			$300,000
Mechanical	Replace Air Handler AHU's AS-2F & AS-6F. Installed in1967. Expect useful life. 40	1	$300,000.00
East Gym Locker Room (1 item)			$150,000
Mechanical	Replace Air Handler AHU's AS-4F. Installed in1967. Expect useful life. 40	1	$150,000.00

Item	Condition	Amount	Estimated Cost
East Vaughan Locker Room (1 item)			$200,000
Mechanical	Replace Air Handler AHU AH-3B. Installed in 1949. Expect useful life. 40	1	$200,000.00
Field House (1 item)			$700,000
Mechanical	Replace Air Handler AHU's AS-1E. Installed in1967. Expect useful life. 40	1	$700,000.00
Field House Lobby (1 item)			$80,000
Mechanical	Replace Air Handler AHU AS-3E. Installed in1967. Expect useful life. 40	1	$80,000.00
Heat Exchanger (1 item)			$50,000
Mechanical	Replace Heat Exchanger HX-3A. Installed in1968. Expect useful life. 40 - 50	1	$50,000.00
Main Gym (1 item)			$275,000
Mechanical	Replace Air Handler AHU's S-1A & S-3A. Installed in1949. Expect useful life. 40	1	$275,000.00
Music Room (1 item)			
Mechanical	AH-5 Installed in 2004 with AC. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	
Press Box (1 item)			$55,000
Mechanical	Replace Air Handler AHU AS-4E. Installed in1967. Expect useful life. 40	1	$55,000.00
Shop (1 item)			$310,000
Mechanical	Replace Air Handler AHU's AS-1C, AS-2C & AS-3C. Installed in1967. Expect useful life. 40	1	$310,000.00
Swimming Pool (1 item)			$200,000
Mechanical	Replace Air Handler AHU AS-1G. Installed in1967. Expect useful life. 40	1	$200,000.00
Swimming Pool Equipment Room (1 item)			$100,000
Mechanical	Replace Air Handler AHU AS-3G. Installed in1967. Expect useful life. 40	1	$100,000.00
Swimming Pool Locker Room (1 item)			$70,000
Mechanical	Replace Air Handler AHU AS-2G. Installed in1967. Expect useful life. 40	1	$70,000.00
Weight Room (1 item)			$65,000
Mechanical	Replace Air Handler AHU S-2A. Installed in1949. Expect useful life. 40	1	$65,000.00

Item	Condition	Amount	Estimated Cost
Wellness Center (1 item)			$80,000
Mechanical	Replace Air Handler AHU AS-1B. Installed in1967. Expect useful life. 40	1	$80,000.00
West Locker Room (1 item)			$200,000
Mechanical	Replace Air Handler AHU AH-4B. Installed in 1949. Expect useful life. 40	1	$200,000.00
Summary for North Campus - Vaughan Building (22 detail records)			$4,893,000
Summary for North Campus - Vaughan Building (22 detail records)			$4,893,000
Contingency (15%)			$733,950
Project Total Cost			$5,626,950

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School 204
North Campus
Vaughan Building
100 S. Brainard Ave.
LaGrange, IL 60525

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 3, 2019
Updated September 15, 2020

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.

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fire protection www.berg-eng.com

Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:
AH-1,2,3 & 4 – Replacement of Vaughan Building Air Handling Units 1, 2, 3 and 4:

Air handling units 1, 2, 3 and 4 are single zone constant volume heating, ventilating and air conditioning units. They serve the Director Office- AH-1; Band Room – AH-2; Practice Rooms 380 and 381 AH-3; and Choral Room - AH-4. These units are at the end of their useful life and need to be replaced. Since these are already single zone units, they are still appropriate systems to handle the zones they serve. We recommend replacing each unit with a new unit of similar size and arrangement.

A statement of probable construction cost would be $350,000.00.

S-1A and S-3A - Replacement of Vaughan Gymnasium Air Handling Unit

Air Handling Unit S-1A and S-3A is the main air handling unit that provides heating and ventilation to the main gymnasium. Unit is a constant volume steam heating air handling unit. These units are original to the building installed around 1949.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $275,000.00.

S-2A - Replacement of Weight Room (Old Vaughan Gym Stage) Air Handling Unit

Air Handling Unit S-2A is a constant volume air handling unit that provides heating and ventilation to the main gymnasium. The unit has a steam heating coil. This unit is original to the building installed around 1949.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $65,000.00.

AS-1G - Replacement of Swimming Pool Air Handling Unit

Air Handling Unit AS-1G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $200,000.00.

AS-2G - Replacement of Swimming Pool Locker Room Air Handling Unit

Air Handling Unit AS-1G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool Locker Rooms. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $70,000.00.

AS-3G - Replacement of Swimming Pool Equipment Room Air Handling Unit

Air Handling Unit AS-3G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool Equipment Room. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $100,000.00.

AS-1E (8 Total) - Replacement of Field House Air Handling Units

There are eight Air Handling Unit AS-1E hanging from the structure of the Field House. Each one is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $700,000.00.

AS-3E Replacement of Field House Lobby Air Handling Unit

AS-3E hanging from the structure in Field House at the South End. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $80,000.00.

AS-2F and AS-6F Replacement of East Gymnasium Air Handling Units

AS-2F and AS-6F hand from the structure above the upper gymnasiums. They are each a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $300,000.00.

AS-4F Replacement of East Gymnasium Locker Room Air Handling Unit

AS-4F hangs from the structure above the upper gymnasiums. AS-4F serves the first floor locker rooms. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $150,000.00.

AS-1F, and AS-5F East Gymnasium Air Handling Units

AS-1F and AS-5F hang from the structure above the upper gymnasiums. They are each a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. These units and controls are new in 2020.

AS-3F East Gymnasium Locker Room Air Handling Unit

AS-3F hangs from the structure above the upper gymnasiums. AS-3F serves the ground floor locker rooms. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit and controls is new in 2020.

AS-1C, AS-2C and AS-3C Shop Air Handling Unit Replacement

AS-1C, AS-2C, and AS-3 C are constant volume 100% outdoor air handling units that provide ventilation and heat to the shop classes. They serve the Wood, Metal and Auto shop respectively. These units have steam heat and are original to the building from around 1967.

We recommend replacing this air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be $310,000.00.

AH-3B Air Handling Unit Replacement (East Vaughan Locker Room)

100% outdoor air, air handling unit hanging at the south end of the locker room. Unit provides heating and ventilating to the locker room. This unit was installed in 1949.

This unit is wedged into a ceiling space. There is no way to add a chilled water cooling coil to this unit. If it is desired to air condition these locker rooms new roof mounted air handling units with heat recovery would have to be installed on the roof above the gym and ducts extended down through the gym to the locker room for exhaust and supply air.

A statement of probable construction cost would be $200,000.00.

AH-4B Air Handling Unit Replacement (West Vaughan Locker Room)

100% outdoor air, air handling unit hanging at the south end of the locker room. Unit provides heating and ventilating to the locker room. This unit was installed in 1949.

This unit is wedged into a ceiling space. There is no way to add a chilled water cooling coil to this unit. If it is desired to air condition these locker rooms new roof mounted air handling units with heat recovery would have to be installed on the roof above the gym and ducts extended down through the gym to the locker room for exhaust and supply air.

A statement of probable construction cost would be $200,000.00.

AS-2B Athletic Director Office Air Handling Unit Replacement

AS-2B is a constant volume air handling unit with steam heating coil that provides heat and ventilation to the Athletic Directors Offices. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be $80,000.00.

AS-1B Wellness Center Air Handling Unit Replacement

AS-1B is a constant volume air handling unit with steam heating coil that provides heat and ventilation to the Wellness Center on the lower level of the Vaughan Building. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be $80,000.00.

AS-4E Press box Air Handling Unit Replacement

AS-4E is a constant volume air handling unit that provides heating and ventilating to the press box. it is located above the ceiling of the corridor below the press box. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be $55,000.00.

Unit Ventilators:

UV-1V: The Technology Center 171 is heated, ventilated and air conditioned by two classroom unit ventilators with steam heating coil and refrigerant cooling coil. There are two 2.5 nominal ton matching condensing units located outside. These were installed in 2013. Equipment such as this will last between 10-15 years with proper maintenance.

Heating Plant:

The school is heated by a central steam plant. The central steam plant consists of two 400 Bhp Burnham steam boilers and one 250 Bhp Burnham steam boiler. There is a central boiler feed system that feeds all three boilers with a variable speed driven pump set. The boiler feed water also has a preheated. This system was installed in 2010. With proper maintenance and water treatment systems such as this can last between 40 and 50 years.

Steam is distributed throughout the school in the basement and tunnels located below. The older air handling units of the building utilize steam directly for heat. Steam is also distributed to the Main Building. Most of the Main Building has steam to water heat exchangers and uses hot water for heating. See that report for additional information.

HX-3A: Heat Exchanger 3A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was installed in 1968. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life. A statement of probable construction cost to replace it would be $50,000.00.

HX-1G: Heat Exchanger 1G is a steam to hot water heat exchanger that provides heating hot water to the pool radiation equipment. It was replaced in 1982. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-2G: Heat Exchanger 2G is a steam to hot water heat exchanger that provides domestic hot water to the pool and adjoining locker rooms. It was replaced in 1995. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-3G: Heat Exchanger 3G is a steam to hot water heat exchanger that provides heating hot water to heat the swimming pool. It was replaced in 1988. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

This building does not have a central cooling plant.

Future Cooling Plant:
If it is desired to air condition the rest of the building by installing an air-cooled chiller on grade behind the boiler room and extend chilled water pipes to the new equipment.

A statement of probable construction cost would be $800,000.00

Electrical:

There are two electrical services that are primary metered from the utility.

> Electrical service #1 is 277/480 volt, 3 phase, 4 wire. The utility transformer for this service is located in an underground vault. The main switchboard is rated for 1600 amps and has one main switch rated 1600 amps. The main switch has a ground fault protection system.
>
> Electrical service #2 is 120/208 volt, 3 phase, 4 wire. The main switchboard is rated for 3000 amps and has one main switch rated 3000 amps.

There are two generators. One generator is a cogeneration system, that was designed to run in parallel with ComEd. We were informed that the generator is no longer used to cogenerate. The system is used as a back up generator for various emergency and standby equipment. The cogen meter is located next to the utility meter. The generator is 250kw and produces 277/480 volt power.

The second generator is a 60kva natural gas generator. The generator is located outside on the north side of the building. The generator serves emergency loads. The generator produces 277/480 volt power.

The maximum demand for the electrical services in the Vaughan Building in the past 15 months was 361 kilowatts. Because the utility account number covers both services in building, it cannot easily be determined whether the services are sized adequately based on the available information.
Recommendations:
Digital meters should be installed on the switchboards. These devices will allow the school to monitor the electrical loads on the various services. This will help to determine if the existing services have capacity for potential projects, such as air conditioning the entire school. At least one year of recordings are required to determine the available capacity on each service. Approximate cost $20,000.00.

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately $8,000.00.

Fire Alarm System:
The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The fire alarm system is shared between the main building and Vaughan building. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes cause false alarms. Also some of the failures do not allow notification devices to go into alarm when they should.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be $800,000.00

Intercom System:
The intercom system is the Dukane Starcall system in the North Building, refer to North report for additional information.

Lighting:
The lighting is mainly T8 fluorescent.

Recommendations:
Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

Plumbing:

Main Locker Room Sewage Ejectors:

The lower level locker rooms of the Vaughan building are pumped by a dual sewage ejector system located in the pump room next to the boiler room. These pumps were replaced in 2019.

Domestic Hot Water:

HX-3: Domestic HW is provided to the building by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and four 500 gallon hot water storage tanks. This system was installed in 2014.

Fire Protection:

The building is partially sprinklered with a wet pipe sprinkler system. The Field House and Swimming Pool additions are fully sprinklered. The Auditorium, Stage, Green Room, and Dressing Rooms are fully sprinklered. The sprinkler riser for these spaces is located in the North West corner of the building in the Storage room of Boys Locker Room H116.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160^{o}F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. These phenomena occur when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This is typically when the children are not in school and the outdoor dew point is above 65oF. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.

AC LEGEND - SOUTH CAMPUS

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

EXISTING AC:	129,700 SF
TOTAL BUILDING:	460,000 SF
PERCENTAGE OF BUILDING WITH AC:	28%

1 FIRST FLOOR PLAN - AC REPORT
NOT TO SCALE

DLA ARCHITECTS
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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

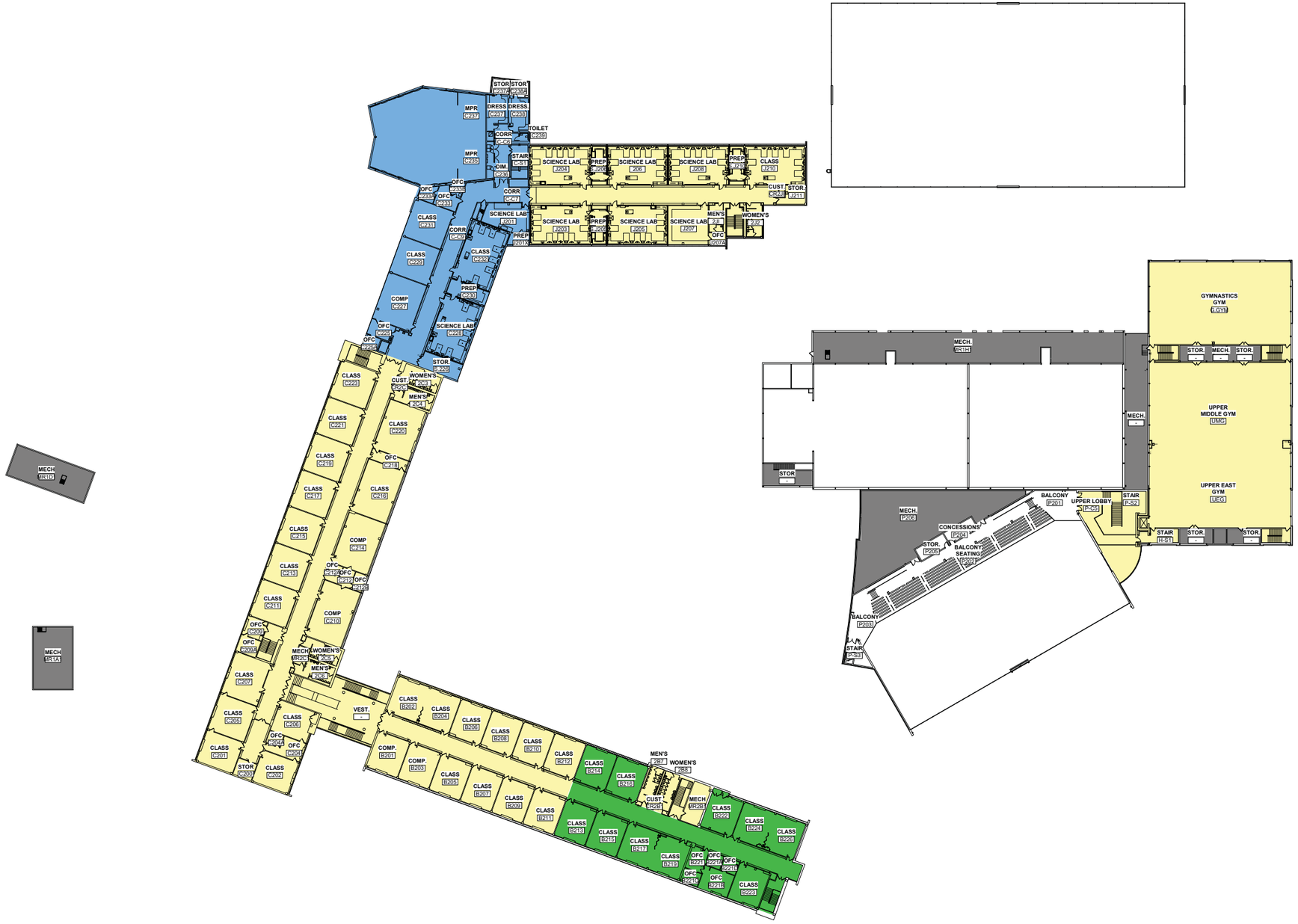
SHEET TITLE:
SOUTH CAMPUS
FIRST FLOOR

SHEET
AC-S1

AC LEGEND - SOUTH CAMPUS

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

EXISTING AC:	129,700 SF
TOTAL BUILDING:	460,000 SF
PERCENTAGE OF BUILDING WITH AC:	28%



2 SECOND FLOOR PLAN - AC REPORT
NOT TO SCALE

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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

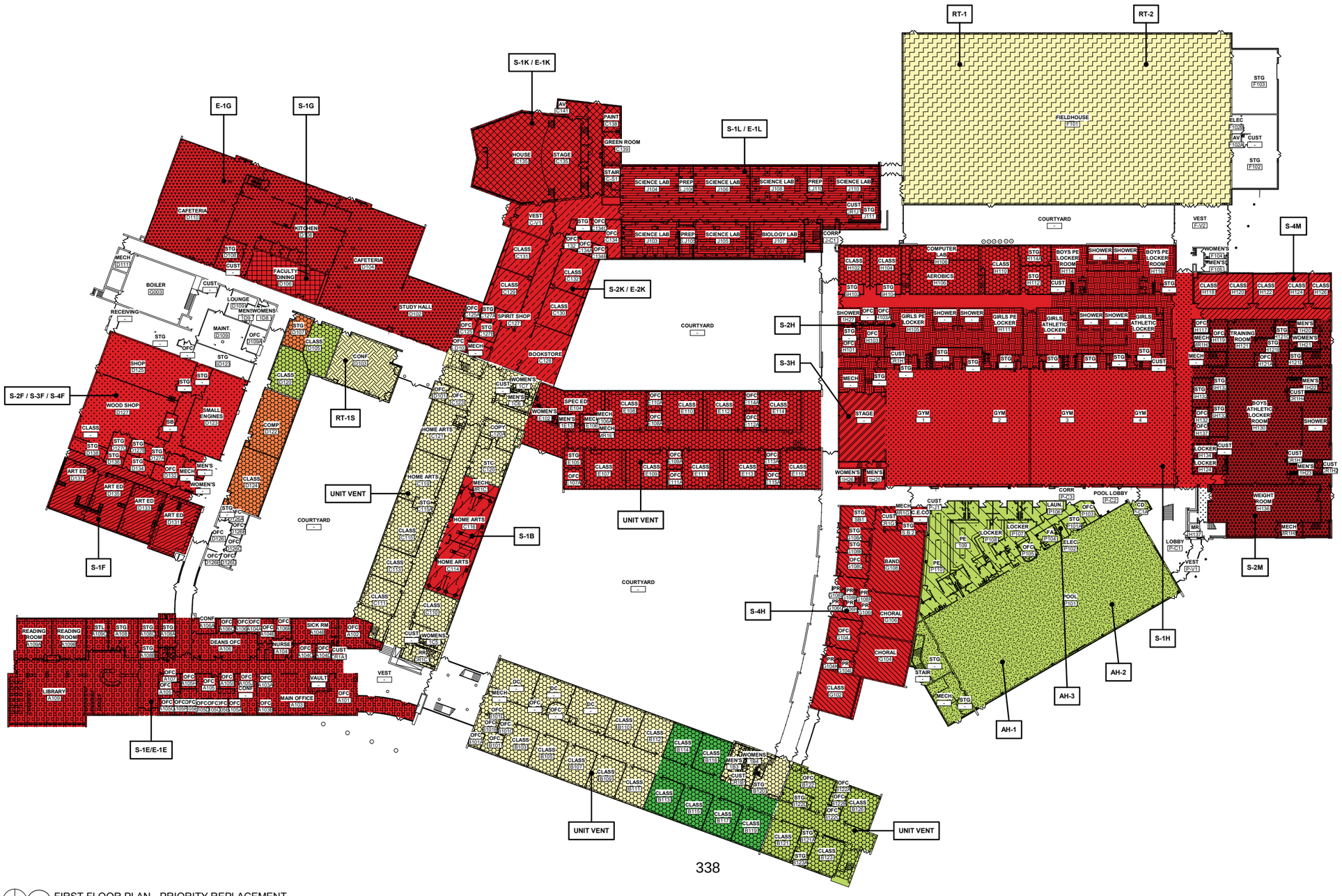
SHEET TITLE
SOUTH CAMPUS
SECOND FLOOR

SHEET
AC-S2

PRIORITY LEGEND - SOUTH

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

AH-1/AH-2, AH-3, UNIT VENT, S-1B, S-1E/E-1E, S-1F, S-1G, S-1H, S-1K/ E-1K, S-1L / E1-L, S-1M, S-2F/3F/4F, S-2H, S-2K / E-2K, S-2M, S-3H, S-3M, S-4H, S-4M, S-5M, RT-1 / RT- 2, RT-1S, E-1G



1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

DLA ARCHITECTS
form follows learning
Two Pierce Place | Suite 1300 | Itasca | 60143 | 847.742.4063 | www.dla-ltd.com

LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

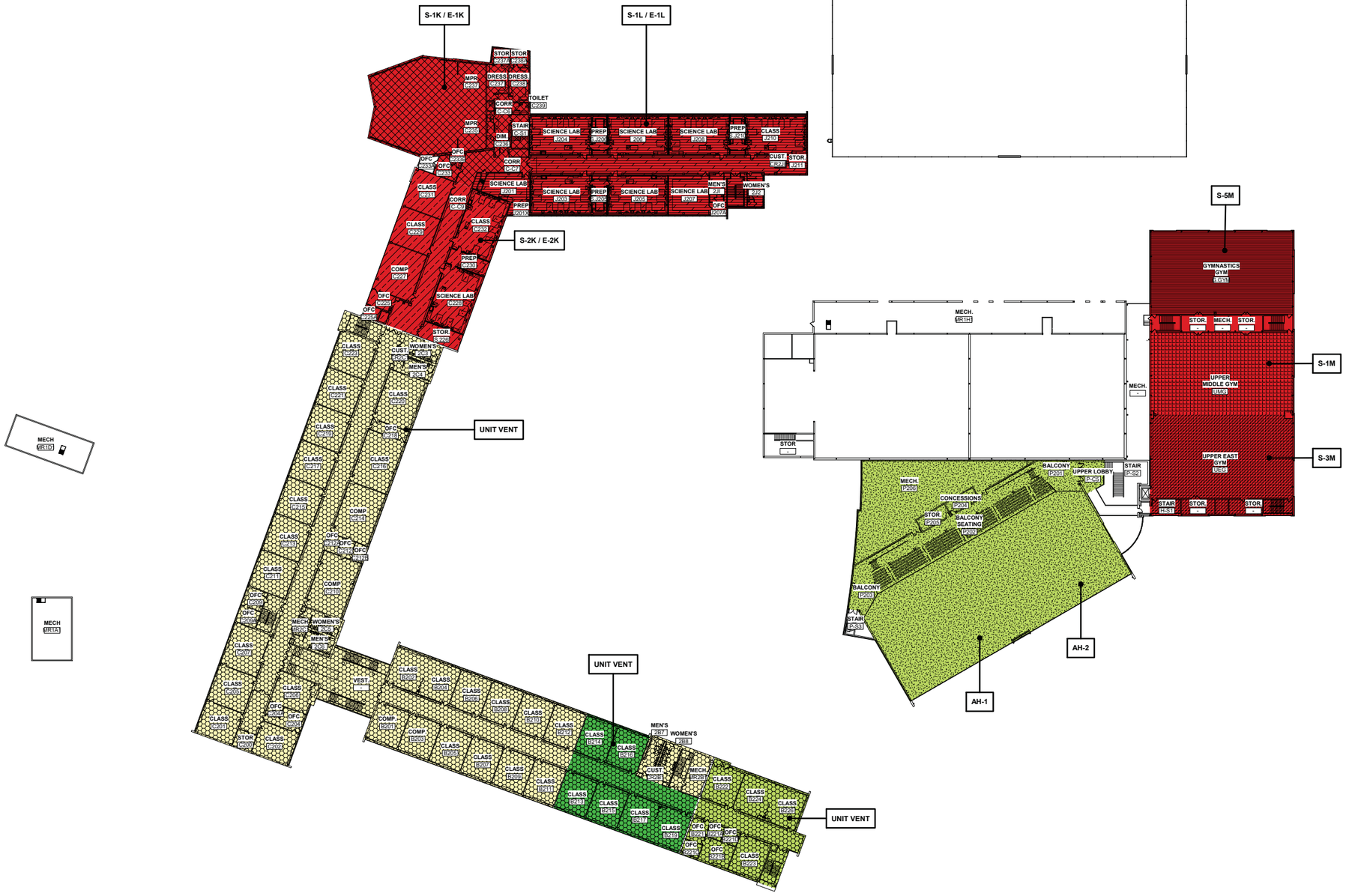
SHEET TITLE
SOUTH CAMPUS FIRST FLOOR- PRIORITY REPLACEMENT MECH PLAN

SHEET
MP-S1

PRIORITY LEGEND - SOUTH

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

AH-1/AH-2 | AH-3 | UNIT VENT | S-1B | S-1E/E-1E | S-1F | S-1G | S-1H | S-1K/ E-1K | S-1L / E1-L | S-1M | S-2F/3F/4F | S-2H | S-2K / E-2K | S-2M | S-3H | S-3M | S-4H | S-4M | S-5M | RT-1 / RT- 2 | RT-1S | E-1G



South Campus - Main Building

M/E/P/FP Survey

Lyons Township High School District 204

Item	Condition	Amount	Estimated Cost
Electrical			**$59,000**
Electrical panels, Transformers and Main Switch board (1 item)			$14,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	$14,000.00
Switchboards (2 items)			$45,000
Electrical	Install surge protection on main switchboard	1	$5,000.00
Electrical	Install digital meters on switchboards	1	$40,000.00
Fire Protection			**$1,642,000**
Fire Alarm (1 item)			$1,642,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	$1,642,000.00
Low Voltage			**$130,000**
Intercom System (2 items)			$130,000
Low Voltage	Replace existing intercom with new. Option 1: Replace intercom system with with traditional system to match the current system - $50,000.00	1	
Low Voltage	Replace existing intercom with new. Option 2: Replace the intercom system with IP based system	1	$130,000.00
Mechanical			**$10,095,000**
Admin Offices at Library (1 item)			$1,000,000
Mechanical	Replace Air Handler AHU S-1E & E-1E. Installed in 1967. Expect Usefull life. 40	1	$1,000,000.00
Art/Electronics (1 item)			$370,000
Mechanical	Replace Air Handler AHU S-1F. Installed in 1967. Expect Usefull life. 40	1	$370,000.00

Item	Condition	Amount	Estimated Cost
Auditorium (1 item)			$180,000
Mechanical	Replace Air Handler AHU S-1K and E-1K. Installed in 1967. Expect Usefull life. 40	1	$180,000.00
Band Choral Area (1 item)			$300,000
Mechanical	Replace Air Handler AHU S-4H. Installed in 1955. DX coil 10-20 years. Air Handler 40 years.	1	$300,000.00
Boys Locker Room Under Upper Gym (1 item)			$220,000
Mechanical	Replace Air Handler AHU S-2M. Installed in 1967. Expect Usefull life. 40	1	$220,000.00
B-Wing (1 item)			$800,000
Mechanical	Replace Unit Ventilators B Wing. Installed in 1992. Expect Usefull life. 30 - 40	1	$800,000.00
Cafeteria (1 item)			$125,000
Mechanical	Replace Air Handler AHU E-1G. Installed in 1955. Expect Usefull life. 40	1	$125,000.00
Chiller/Cooling Tower/ Pumps & Piping No. 2 Area B and C (1 item)			$800,000
Mechanical	Install new Chiller, Cooling Tower, Pumps & Piping No. 2 Area B and C. Expect Usefull life. 20 -25	1	$800,000.00
Chiller/Cooling Tower/ Pumps & Piping No. 3 Area J, Cafeteria and Gyms (1 item)			$800,000
Mechanical	Install new Chiller, Cooling Tower, Pumps & Piping No. 3 Area J, Cafeteria and Gyms. Expect Usefull life. 20 -25	1	$800,000.00
C-Wing (1 item)			$720,000
Mechanical	Replace Air Handler Unit Ventilators C Wing. Installed in 1992. Expect Usefull life. 30 - 40	1	$720,000.00
Drivers Ed/Health (1 item)			$140,000
Mechanical	Replace Air Handler AHU S-4M. Installed in 1967. Expect Usefull life. 40	1	$140,000.00
E-Wing (1 item)			$360,000
Mechanical	Replace Air Handler Unit Ventilators E Wing. Installed in 1992. Expect Usefull life. 30 - 40	1	$360,000.00
Faculity Dining (1 item)			$75,000
Mechanical	Replace Air Handler AHU S-1G. Installed in 1967. Expect Usefull life. 40	1	$75,000.00

Item	Condition	Amount	Estimated Cost
Gym (1 item)			$425,000
Mechanical	Replace Air Handler AHU S-1H. Installed in 1955. Expect Usefull life. 40	1	$425,000.00
Gym Locker Rooms (1 item)			$270,000
Mechanical	Replace Air Handler AHU S-2H. Installed in 1955. Expect Usefull life. 40	1	$270,000.00
Gym Stage (1 item)			$75,000
Mechanical	Replace Air Handler AHU S-3H. Installed in 1955. Expect Usefull life. 40	1	$75,000.00
Gym, Large Upper (1 item)			$370,000
Mechanical	Replace Air Handler AHU's S-1M & S-3M. Installed in 1967. Expect Usefull life. 40	1	$370,000.00
Gym, Small Upper (1 item)			$140,000
Mechanical	Replace Air Handler AHU S-5M. Installed in 1967. Expect Usefull life. 40	1	$140,000.00
Heat Exchanger HE-1D (1 item)			$100,000
Mechanical	Replace Air Handler Heat Exchanger HE-1D. Installed in 1955. Expect Usefull life. 40 - 50	1	$100,000.00
Heat Exchanger HE-1E (1 item)			$100,000
Mechanical	Replace Heat Exchanger HE-1E Heat Exchanger HE-1E. Installed in 1967. Expect Usefull life. 40 - 50	1	$100,000.00
Heat Exchanger HE-1K (1 item)			$100,000
Mechanical	Replace Heat Exchanger HE-1K Heat Exchanger HE-1K. Installed in 1967. Expect Usefull life. 40 - 50	1	$100,000.00
Heat Exchanger HE-1M (1 item)			$100,000
Mechanical	Replace Heat Exchanger HE-1M Heat Exchanger HE-1M. Installed in 1967. Expect Usefull life. 40 - 50	1	$100,000.00
Heat Exchanger HE-2K (1 item)			$100,000
Mechanical	Replace Heat Exchanger HE-2K Heat Exchanger HE-2K. Installed in 1967. Expect Usefull life. 40 - 50	1	$100,000.00

Item	Condition	Amount	Estimated Cost
Heat Exchanger HE-2M (1 item)			$100,000
Mechanical	Replace Heat Exchanger HE-2M Heat Exchanger HE-2M. Installed in 1967. Expect Usefull life. 40 - 50	1	$100,000.00
Home Economics (1 item)			$150,000
Mechanical	Replace Air Handler AHU S-1B. Installed in 1967. Expect Usefull life. 40	1	$150,000.00
Paint Booth Make Up Air (1 item)			$95,000
Mechanical	Replace Air Handler AHU S-4F. Installed in 1967. Expect Usefull life. 40	1	$95,000.00
Science Wing (2 items)			$1,850,000
Mechanical	Replace Air Handler AHU S-2K. Installed in 1967. Expect Usefull life. 40	1	$750,000.00
Mechanical	Replace Air Handler AHU S-1L and E-1L. Installed in 1967. Expect Usefull life. 40	1	$1,100,000.00
Welding Hood Make Up Air (1 item)			$80,000
Mechanical	Replace Air Handler AHU S-3F. Installed in 1967. Expect Usefull life. 40	1	$80,000.00
Wood and Metals Shop (1 item)			$150,000
Mechanical	Replace Air Handler AHU S-2F. Installed in 1967. Expect Usefull life. 40	1	$150,000.00
Plumbing			**$350,000**
Domestic Hot Water (1 item)			$350,000
Plumbing	Replace domestic DWH-1D & DWH-2D domestic DWH-1D & DWH-2D. Condition: New. . Expect Usefull life. 40 - 50	1	$350,000.00
Summary for South Campus - Main Building (37 detail records)			$12,276,000

Item	Condition	Amount	Estimated Cost
Summary for South Campus - Main Building (37 detail records)			$12,276,000
Contingency (15%)			$1,841,400
Project Total Cost			$14,117,400

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School 204
South Campus
4900 Willow Springs Rd.
Western Springs, IL 60558

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 4, 2019
Updated September 15, 2020

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.

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Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Classrooms:

Most of the classroom are heated and ventilated only by hot water heating classroom unit ventilators. There are 44 unit ventilators in the B wing, 18 unit ventilators in the C wing and 10 in the E wing. These were installed in approximately 1992. There are 22 classroom unit ventilators in the B wing that have already been replaced. Classroom unit ventilators of this type typically last 30-40 years with proper maintenance and water treatment.

We recommend replacing these unit ventilators with new four pipe unit ventilators with hot water and chilled water coils to provide for future air conditioning from an expanded chilled water plant and chilled water distribution system. The 22 newer unit ventilators at the far end of the B wing already have chilled water coils for future air conditioning.

Our statement of probable construction cost for the B-Wing unit ventilators is $800,000.00.
Our statement of probable construction cost for the C-Wing unit ventilators is $720,000.00
Our statement of probable construction cost for the E-Wing unit ventilators is $360,000.00

S-1E and E-1E – Replacement of Air Handling Unit S-1E and E-1E:

Air handling system S-1E and E-1E is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55^{o}F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the Offices on the Library and Offices North of the Library.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 17,000 CFM air handling unit. A statement of probable construction cost would be $1,000,000.00.

S-1B - Replacement Air Handling unit (Home Economics):

S-1B is a constant volume heating and ventilating air handling unit that serves two home economics classrooms. Unit was installed around 1967.

We recommend removing the existing air handling unit and installing two new air handling units with space for a future cooling coil. Each unit would serve one class room each.

It would be an approximately 8,000 CFM air handling unit. A statement of probable construction cost would be $150,000.00.

S-1L - Replacement Air Handling unit (Science Wing):

Air handling system S-1L and E-1L is a constant volume air handling unit. This system is original from 1967. This unit provides ventilation only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This unit serves the two story area of the Science wing.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. Controls would be added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 32,000 CFM air handling unit. A statement of probable construction cost would be $1,100,000.00.

S-2K - Replacement Air Handling unit (Science Wing):

Air handling system S-2K and E-2K is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This unit serves the two story area of the Science wing.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork would be replaced with new of

the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. Controls would be added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 20,000 CFM air handling unit. A statement of probable construction cost would be $750,000.00.

S-1K - Replacement Air Handling unit (Auditorium):

Air handling system S-1K and E-1K is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55^{o}F outside. Room temperature control and heating is by individual room hot water reheat coils. This unit serves the auditorium.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit complete with return fan economizer l and chilled water cooling coil. The existing reheat coils would be removed and replaced with new reheat coils. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 9,000 CFM air handling unit. A statement of probable construction cost would be $180,000.00.

S-1H Air Handling Unit Replacement (Gymnasium):

Unit is a constant volume air handling unit with preheat coil and zone reheat unit coils serving the two gymnasiums in the center of the building. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit for each Gymnasium.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 15,000 CFM air handling unit. A statement of probable construction cost would be $425,000.00.

S-2H Air Handling Unit Replacement (Gymnasium Locker Rooms):

Unit is a constant volume air handling unit 100% outdoor air air handling unit serving the locker rooms behind the gymnasium. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit for each locker room.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 50,000 CFM air handling unit. A statement of probable construction cost would be $270,000.00.

S-3H Air Handling Unit Replacement (Gymnasium Stage):

Unit is a constant volume air handling unit with preheat coil and return fan economizer serving the gymnasium stage. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 3,000 CFM air handling unit. A statement of probable construction cost would be $75,000.00.

S-1-G Air Handling Unit Replacement (Faculty Dining):

Unit is a constant volume air handling unit with heating and chilled water cooling coil serving the faculty dining room. It was installed approximately in 1967.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 3,000 CFM air handling unit. A statement of probable construction cost would be $75,000.00.

E-1G Air Handling Unit Replacement (Cafeteria):

Unit is a 100% constant volume air handling unit provides heat and ventilation to the cafeteria. The unit is also used to provide make up air for the kitchen exhaust hoods. This system is original from 1955.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 11,000 CFM air handling unit. A statement of probable construction cost would be $125,000.00.

S-4H Air Handling Unit Replacement (Band/Choral Area):

Unit is a constant volume reheat unit with a cooling coil and remote condensing unit. It was installed approximately in 1955. The cooling was installed in 2004.

We recommend removing the existing air handling unit, cooling coil, condensing unit and reheat coils and replacing with a new variable air volume air handling unit. The existing distribution ductwork would remain as much as possible and the rooms will be changed to individual room

control. It would also be provided with new direct digital controls tied into the building management system. A new cooling coil and condensing unit will be installed.
It would be an approximately 9,900 CFM air handling unit. A statement of probable construction cost would be $300,000.00.

S-1M and S-3M Air Handling Unit Replacement (Large Upper Gymnasium):

S-1M and S-3M are constant volume heating and ventilating air handling units with steam heating coils. Both were installed around 1967. Each has a corresponding return/exhaust fan. Each has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

There would be two 7,350 CFM air handling units. A statement of probable construction cost would be $370,000.00.

S-5M Air Handling Unit Replacement (Small Upper Gymnasium):

S-5M is a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. Each has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 7,350 CFM air handling unit. A statement of probable construction cost would be $140,000.00.

S-2M Air Handling Unit Replacement (Boys Locker Room Under Upper Gym):

S-2M is a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. It has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 19,700 CFM air handling unit. A statement of probable construction cost would be $220,000.00.

S-4M Air Handling Unit Replacement (Drivers Ed/Health):

S-4Mis a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. It has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 8,710 CFM air handling unit. A statement of probable construction cost would be $140,000.00.

S-1F Air Handling Unit Replacement (Art/Electronics):

Unit is a constant volume multizone unit. Unit has a heating coil and a return economizer. Unit serves the four art rooms plus the electronics shop. This system is original from 1967. Multizone units were very good at providing comfort and temperature control. They are also very energy inefficient. This system cannot be installed new today according to the energy code. It installed around 1967.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and space for future cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. Each room would get a variable air volume box with reheat coil. Controls would be added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 15,000 CFM air handling unit. A statement of probable construction cost would be $370,000.00.

S-2F Air Handling Unit Replacement (Wood and Metals Shop):

Unit is a constant volume multizone unit. Unit has a heating coil and a return economizer. Unit serves the four art rooms plus the electronics shop. This system is original from 1967. Multizone units were very good at providing comfort and temperature control. They are also very energy inefficient. This system cannot be installed new today according to the energy code. It installed around 1967.

We recommend removing the existing air handling unit, corresponding return/exhaust fan. A single air handling unit would be installed to heat and ventilate the Wood Shop and Metals shop. There would be a separate unit for each shop. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 5,000 CFM air handling unit. A statement of probable construction cost would be $150,000.00.

S-3F Air Handling Unit Replacement (Welding Hood Make Up Air):

Unit is a constant volume single zone unit. Unit has a heating coil and is 100% outdoor air. Unit serves make up air to the welding hoods. It installed around 1967.

We recommend removing the existing air handling unit with a new unit. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 5,000 CFM air handling unit. A statement of probable construction cost would be $80,000.00.

S-4F Air Handling Unit Replacement (Paint Booth Make Up Air):

Unit is a constant volume single zone unit. Unit has a heating coil and is 100% outdoor air. Unit serves make up air to the paint booth. It installed around 1967.

We recommend removing the existing air handling unit with a new unit. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 7,750 CFM air handling unit. A statement of probable construction cost would be $95,000.00.

AH-1 and AH-2 Swimming Pool Air Handling Units:

The swimming pool is heated, ventilated, dehumidified and air conditioned by two single zone constant volume air handling units with hot water reheat, chilled water cooling from the heat recovery system. This system was installed in 2005. This system should last between 30 and 40 years with proper maintenance.

AH-3 Swimming Pool Locker Room Air Handling Unit:

This air handling unit provides heating, and ventilation only to the locker room area of the swimming pool. This system was installed in 2005. This system should last between 40 and 50 years with proper maintenance.

RT-1S Conference Room Rooftop Unit:

The conference room is heated, ventilated and air conditioned by a packaged gas fired electric cooling rooftop unit. Unit is a 7.5 nominal ton unit installed in 2012. Packaged rooftop unit of this size last between 15 and 20 years.

Swimming Pool Heat Recovery System:

The swimming pool heat recovery system consists of a modular heat recovery chiller. This chiller provides chilled water to the pool air handling units to dehumidify the air. When it is dehumidifying or air conditioning the pool the condenser water is used to provide reheat so that the pool doesn't get too cold. The condenser water is also used to heat the pool. Unit consists of three 50 nominal ton chillers. Systems of this type can last between 20 and 30 years with proper maintenance and water treatment.

RT-1 and RT-2 Fieldhouse Rooftop Units:

The Fieldhouse is heated, ventilated and air conditioned by a packaged gas fired electric cooling rooftop unit. Both units are a 75 nominal ton unit installed in 2005. Packaged rooftop unit of this size last between 20 and 25 years.

Heating Plant:

The school is heated by a central steam heating plant that consist of three steam boilers. One is a 300 Bhp Burnham 3L-300, One 250 Bhp Kewaunee and the third one is a 150 Bhp Burnham 3L-150. There is a central boiler feed system with preheater that provides water to

each boiler. This system was installed in 2010 with the exception of the Kewaunee boiler which was installed in 1998. With proper maintenance and water treatment systems such as this can last between 40 and 50 years. Replacement of the Kewaunee boiler wouldn't be considered until 2038 with the rest in 2050.

Steam is distributed throughout the school in the basement and tunnels located below. The older air handling units of the building utilize steam directly for heat. The newer wings have steam to water heat exchangers and all of the room heating equipment use hot water.

HE-1D: Heat Exchanger 1D is a steam to hot water heat exchanger that provides heating hot water to the building classroom unit ventilators and radiation. It was installed in 1955. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-1K: Heat Exchanger 1K is a steam to hot water heat exchanger that provides heating hot water to the science reheat coils. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-2K: Heat Exchanger 2K is a steam to hot water heat exchanger that provides heating hot water to the science radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-1E: Heat Exchanger 1E is a steam to hot water heat exchanger that provides heating hot water to the library wing radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-1H: Heat Exchanger 1H is a steam to hot water heat exchanger that provides heating hot water to the band and choral area radiation. It was installed in 1989. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-1M: Heat Exchanger 1M is a steam to hot water heat exchanger that provides heating hot water to the north gym and locker reheat coils. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-2M: Heat Exchanger 2M is a steam to hot water heat exchanger that provides heating hot water to the north gym and locker radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be $100,000.00.

HE-1: Heat Exchanger 1 is a hot water to hot water heat exchanger that provides heat to the swimming pool. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-2: Heat Exchanger 2 is a steam to hot water heat exchanger that provides heating hot water to the swimming pool air handling units and pool heater. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-3: Heat Exchanger 3 is a steam to hot water heat exchanger that provides heating hot water to the swimming pool locker room air handling unit and pool radiation. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-4: Heat Exchanger 4 is a steam to hot water heat exchanger that provides heating hot water to the Auditorium reheat coils and radiation. It is located in the Area K (Auditorium) Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-5: Heat Exchanger 5 is a steam to hot water heat exchanger that provides heating hot water to the Field House. It is located in the tunnel at the south end of the field house. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

The building is partially Air Conditioned by a central chilled water plant. The central chilled water plant consists of one 225 nominal ton magnetic bearing chiller and matching cooling tower. This system was installed in 2008. The following spaces are air conditioned by the central chilled water plant. The Auditorium (S-1K), Science classrooms (S-2K). Faculty Dinning (S-1G), main offices and Library (S-1E) Classroom D120 and D105. Systems such as this can last 30-40 years with proper maintenance and water treatment.

The existing cooling plant was designed to be expanded with two additional chillers and corresponding cooling towers. This would be required to provide chilled water to the new unit ventilators and/or new air handling units that do not currently have air conditioning. Due to the chiller plant being at one end of the building if a phased approach is contemplated the new chilled water piping mains would be run of the correct size to complete air conditioning the whole building. This means that if spaces are air conditioned at the far end it will cost more money initially to air condition them.

The second chiller and matching cooling tower is engineered for 355 tons. This would allow the chiller plant to air condition what it does presently plus all of the B and C wings when those unit ventilators are replaced and connected to the chilled water system. All of the piping mains for the B wing are in this project. One half of the piping mains for the C wing is in this project.

If the building is not occupied fully during the heat of the summer. They can connect the E wing or the J wing to the chilled water system. The only problem is if there is not enough chilled water all of the spaces may get warm. Chilled water mains would have to be added to the E wing and the unit ventilators replaced. The existing chilled water main for the K and J wing is big enough to handle the J wing. AH-1L would have to have a chilled water coil added.

Our statement of probable construction cost to provide one additional chiller and extend the chilled water mains through the main tunnel to the B wing and connect the unit ventilators that are already piped for chilled water is $1,500,000.00. This includes leaving connections along the way to connect future C wing unit ventilators and equipment.

Our statement of probable construction cost to extend the chilled water mains from the junction in the main tunnel to the future connections of the E wing unit vents is $250,000.00.

Our statement of probable construction cost to provide the last chiller and extend the chilled water mains the rest of the way through the main tunnel is $1,600,000.00. This work would not be necessary if the gymnasiums or shops are not air conditioned.

Electrical:

Main Electrical Services:
There are four electrical services. All of these services are primary metered. The four electrical services are distributed at 15kV from an underground utility vault located on the south end of the building to each of the four transformers.

Electrical service #1 (MDP-C) is underground and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the south end of the building. The main switchboard is rated for 2000 amps and has one main switch rated 2000 amps. The main switch has a ground fault protection system.

Electrical service #2 (MDP-A) is underground and is 120/208 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the south end of the building. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps.

Electrical service #3 (MDP-B) is 120/208 volt, 3 phase, 4wire, and is fed from an above ground utility vault. The transformer in the vault is a 750kva transformer. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps.

Electrical service #4 (MDP-D) is underground and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the north end of the building. The transformer is a 1000kva transformer. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps. The main circuit breaker has a ground fault protection system.

The building has a 100kw / 125kva natural gas generator. The generator serves emergency loads. The generator produces 277/480 volt power. The generator is maintained and appears to be in good condition.

The maximum demand for the four electrical services in the Building in the past 17 months totaled 919 kilowatts. Because the utility account number covers all four services, it is difficult to determine whether the individual services are sized adequately based on the available information.

Recommendations:
Digital meters should be installed on the switchboards. These devices will allow the school to monitor the electrical loads on the various services. This will help to determine if the existing services have capacity for potential projects, such as air conditioning the entire school. At least one year of recordings are required to determine the available capacity on each service. Approximate cost $40,000.00.

The main switchboard for the 277/480 volt service (MDP-C) does not have surge protection device (SPD). A SPD will help protect equipment in the building from being damaged by surges or transients that come into the building over the electrical service conductors. Approximate cost is $5,000.00

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately $14,000.00.

The school has a vault on the south end of the building. The vault has ComEd switchgear located inside. Only ComEd has a key to vault. The School District should contact ComEd and ask them to inspect the vaults condition and report back to the School District.

Fire Alarm System:
The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes causes false alarms.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be $1,642,000.00

Intercom System:
The intercom system is a Rauland Telecenter TC2100 system. The system was installed in 2009. The system has been discontinued but parts are available for expansion and service and the manufacturer has indicated that they should be able to service the equipment for several years.

Recommendations:
In five to ten years the intercom system may need to be replaced. There are two systems that can be considered for the replacement:

System 1: A traditional system, which would match the current system. The approximate cost for the replacement will be approximately $40,000.00. An allowance of $10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested.

System 2: Replace the headend with an IP based system. This system has the same features as the traditional system, plus additional emergency event management. The approximate cost for the replacement will be approximately $120,000.00. An allowance of $10,000.00 should be included to cover speakers, call in switches and bad cabling

that may be discovered when the system is tested. An IP critical communication system provides the following benefits to a district:

1. IP systems utilize the data network making it easy and affordable to add to the system via a data drop. Additional speakers, call-in buttons, panic buttons, and interfaces to other systems such as card access or fire alarm systems can be achieved utilizing the data network without the expense of running new cabling from the legacy intercom location.
2. A native IP system allows for web based bell scheduling district wide.
3. It allows for addition of an IOS or Andriod app that allows staff to activate emergency notifications, such as lock-down, evacuation, soft lock-down, or weather alerts from any mobile phone.
4. It allows for district wide configuration via a web interface. For example, the volume of a single room or the entire system can be adjusted from an intuitive web interface, or a room or group of rooms can easily be removed from the bell schedule for testing, or a new zone or group of rooms can be created at any time for paging or music. An IP system leverages the flexibility of utilizing the district's existing data infrastructure to add devices, to interface with other systems and to change how the system operates without the expense of adding legacy, dedicated cabling to a legacy type system.

Lighting:
The lighting is mainly T8 fluorescent. The Natatorium and Fieldhouse have pulse start metal halide lamps.

Recommendations:
Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

The metal halide light fixtures in the Natatorium and Fieldhouse should be re-lamped. The metal halide lamps depreciate to a low level in 2 to 3 years and these rooms can become very dark. The lamps should all be replaced at the same time.

Plumbing:

Domestic DWH-1D DWH-2D (Building):

Domestic HW is provided to the entire building except the athletic areas is provided by two steam to hot water heat exchangers installed in a horizontal domestic HW storage tank. DWH-1D was installed in 1955. DWH-1D was installed in 1967. Equipment such as this can last between 40 and 50 years. This equipment is at the end of its useful life.

We recommend removal and replacement with a bank of hot water storage tanks and two separate steam to hot water heat exchangers. This would be similar to that which was installed a few years ago to serve the athletic areas and locker rooms.

A statement of probable construction cost to replace it would be $350,000.00.

Domestic HW (Gymnasium Locker Rooms):

Domestic HW is provided to the Gymnasium and Locker Room area by a steam to hot water heat exchanger attached to four 657 gallon hot water storage tanks. This system is backed up by a 119 gallon tank type gas fired water heater for summer use. The water heater has 300 MBH gas input. This system was installed in 2016.

Domestic HW (Swimming Pool Locker Rooms):

Domestic HW is provided to the swimming pool locker rooms by two natural gas forced draft tank type water heaters. Heaters have 250 gallon of storage each with 720 gallon per hour recovery rate. This system is located in the Swimming Pool mechanical room. It was installed in 2006. Systems such as this can last 20-25 years.

Fire Protection:

The building is partially sprinklered with a wet pipe sprinkler system. The Field House and Swimming Pool additions are fully sprinklered. The Auditorium, Stage, Green Room, and Dressing Rooms are fully sprinklered. The sprinkler riser for these spaces is located in the North West corner of the building in the Storage room of Boys Locker Room H116.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160^{o}F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling

mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure. Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. This phenomena occurs when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This

is typically when the children are not in school and the outdoor dew point is above 65oF. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

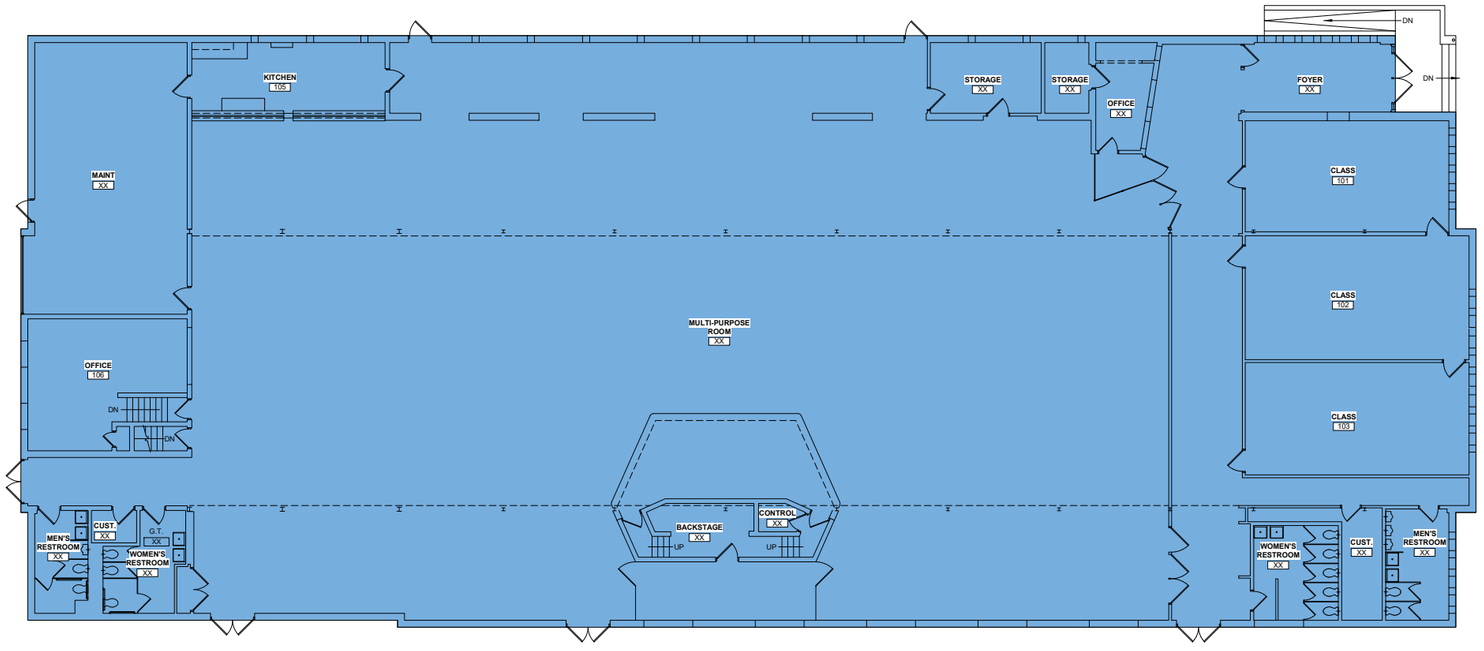
Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.

AC LEGEND - CORRAL BUILDING

- EXISTING AIR CONDITIONED SPACES
- NON-AIR CONDITIONED SPACES
- AC READY SPACES
- UNCONDITIONED SPACES

EXISTING AC:	17,522 SF
TOTAL BUILDING:	17,522 SF
PERCENTAGE OF BUILDING WITH AC:	100%



1 FIRST FLOOR PLAN - AC REPORT
NOT TO SCALE

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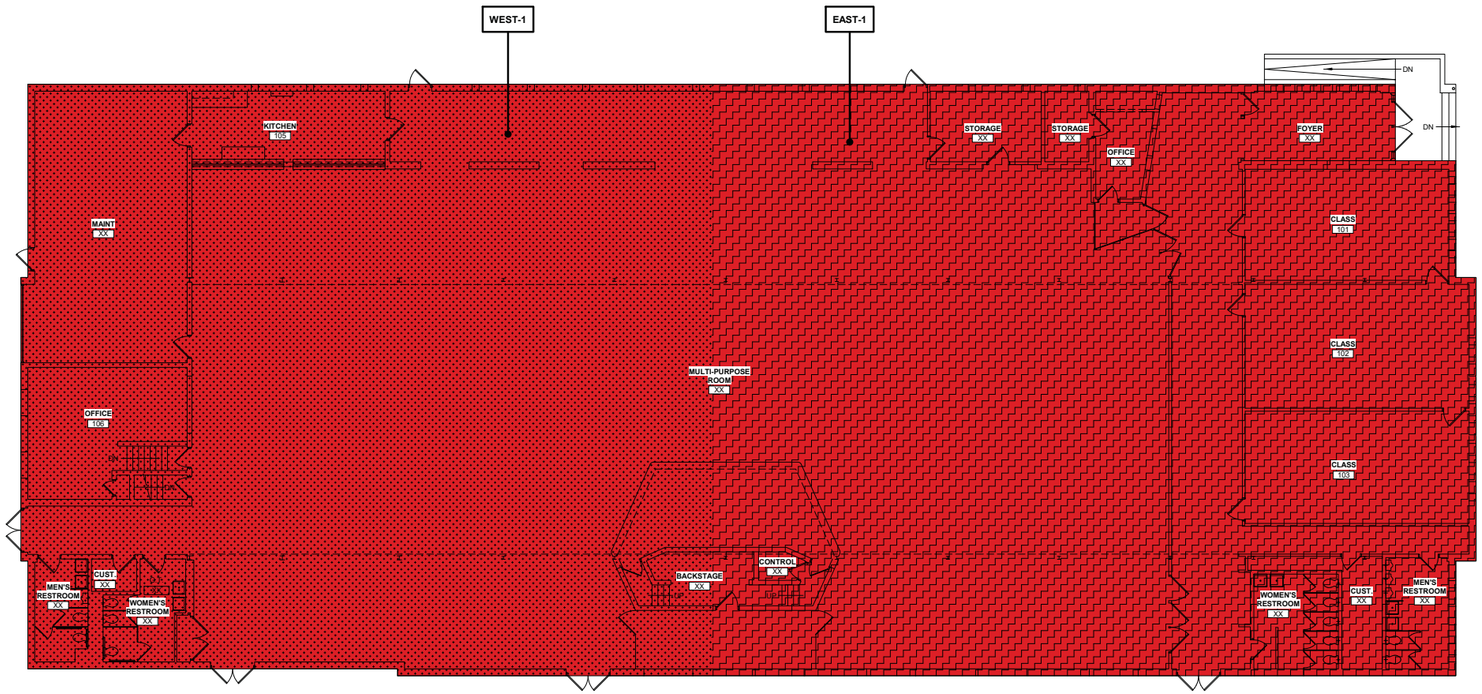
LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE
CORRAL BUILDING

SHEET
AC-C1

PRIORITY LEGEND - CORRAL BUILDING

END OF USEFUL LIFE	WEST-1
0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING	EAST-1
10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING	
20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING	
30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING	



1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
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LYONS TOWNSHIP HIGHSCHOOL DISTRICT 204
NORTH CAMPUS & SOUTH CAMPUS
OCTOBER 2019

SHEET TITLE:
CORRAL BUILDING- PRIORITY REPLACEMENT MECH PLAN

SHEET
MP-C1

South Campus- Corral Building

M/E/P/FP Survey

Lyons Township High School District 204

Item	Condition	Priority	Action Year	Estimated Cost
Electrical panels, Transformers and Main Switch board (1 item)				$6,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors		0	$6,000
Fire Alarm (1 item)				$50,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies		0	$50,000
Lighting (1 item)				
Electrical	Update interior lighting with LED and energt control systems. $320,000		0	
Roof (2 items)				$470,000
Mechanical	Replace West RTU. Installed in 1998. Expect useful life 20 years.		0	$235,000
Mechanical	Replace East RTU. Installed in 1998. Expect useful life 20 years.		0	$235,000
Switchboards (1 item)				$5,000
Electrical	Install surge protection on main switchboard		0	$5,000
Summary for South Campus- Corral Building (6 detail records)				$531,000
Contingency (15%)				$79,650
Project Total Cost				$610,650

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School 204
Corral Building
4900 Willow Springs Rd.
Western Springs, IL 60558

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 8, 2019

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.

DLA Ltd.
ARCHITECTS

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Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Building:

The building is heated, ventilated and air conditioned by two packaged rooftop units.

The east end of the building is served by a Carrier Model 48EWE038. Unit is a 35 nominal ton unit with a gas input of 800 MBH and a gas output of 648 MBH. Unit was installed in approximately 1998. This unit is at the end of its useful life of 20 years.

The west end of the building is served by a Carrier Model 48EWE038. Unit is a 35 nominal ton unit with a gas input of 800 MBH and a gas output of 648 MBH. Unit was installed in approximately 1998. This unit is at the end of its useful life of 20 years.

We recommend replacing these units with new similar units. It would not be possible to change the system type in this building without totally remodeling the building as the ductwork is built into the building.

Our statement of probable construction cost is $470,000.00.

Electrical:

Main Electrical Services:

The electrical service is overhead and is a 120/208 volt, 3 phase, 4 wire. The main distribution panelboard is rated for 800 amps and protected by an 800 amp main circuit breaker. The main distribution panel board appears to be in good condition and do not have any know electrical problems.

Recommendations:

The main switchboard for the 120/208 volt service does not have surge protection device (SPD). A SPD will help protect equipment in the building from being damaged by surges or transients that come into the building over the electrical service conductors. Our statement of probable construction cost is $5,000.00

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately $6,000.00.

Fire Alarm System:

The fire alarm system is a Silent Knight 5207 24 volt hardwired system. The fire alarm control panel is located in the stair well down to Maintenance Room XX. The annunciator panel is located at the main entrance Foyer XX. The fire alarm system has been discontinued by the manufacturer.

It is recommended that all old devices, cabling and power supplies be replaced. A statement of probable cost would be approximately $50,000.00.

Lighting:

The lighting is mainly T8 fluorescent.

Recommendations:
Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption. A statement of probable cost would be approximately $320,000.00.

Plumbing:

The domestic water service enters the building at the in the Cust closet at the South East corner of the building. There is a main shut off valve in this location.

There are two domestic hot water heaters. One for the west end of the building and one for the east. The west end is provided hot water from a 37 MBH input gas fired water heater that has 40 gallons of storage. The east end is provided hot water from a 40 MBH input gas fired water heater that has 40 gallons of storage.

Fire Protection:

The building is fully sprinklered with a wet pipe sprinkler system. The main sprinkler riser is located in the basement on the west side of the building.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

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LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Brian Waterman, Superintendent

FROM: Ed Piotrowski, Director of Human Resources

DATE: June 2, 2022

RE: Board Policies Review

The District maintains its policies through the PRESS service provided by the Illinois Association of School Boards (IASB). We recently received PRESS issue 109 updates, and recommendations are outlined below.

Section 1. For quality assurance, IASB recommends a review of policies at least once every five years. The following 4 policies included in PRESS Issue 109 are recommended for 5-year update approval:

Policy 5:140	Solicitations By or From Staff
Policy 5:240	Suspension
Policy 5:70	Religious Holidays
Policy 6:70	Teaching about Religions

Once reviewed, the adopted date will be updated in the policy manual.

Section 2. The following 5 policy revisions includes changes of an administrative nature, such as updates to legal references, footnotes, terminology, or responses to recent legislation, and should not affect how the policies are interpreted.

Policy 4:70	Resource Conservation
Policy 6:140	Education of Homeless Children
Policy 6:290	Homework Policy
Policy 7:15	Student and Family Privacy Rights
Policy 7:270	Administering Medicine to Students

Section 3. The following 2 policies have been rewritten and has been viewed by our legal counsel and the recommendations provided are included below.

Policy 2:230	Public Participation at Board of Education Meetings and Petitions to the Board
Policy 7:285	Anaphylaxis Prevention, Response, and Management Program

Please see the attached Memo from Franczek with their legal recommendations for section 3 policies.

As an additional reminder. Items within policy updates that are in green are IASB's recommendations for updates. Items in red are stricken recommendations.

There may also be footnotes for each policy from PRESS with extended explanations for the recommended updates that can be helpful to you as you review these policies.

RECOMMENDATION

We recommend the District policies listed above and attached to this memorandum be considered and presented as a first reading.

Document Status: 5-Year-Review - Needs Review

5:140 Solicitations By or From Staff

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent. District employees also shall not directly solicit participation by students, staff, or other members of the school community in any activities offered by District employees or other third parties and not offered or authorized by the District. Solicitation s for such activities must receive prior approval under District Policy 8:25.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

~~ADOPTED: January 21, 2014~~

Document Status: 5-Year-Review - Needs Review

5:240 Suspension

Suspension Without Pay

The Board of Education may suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for up to 30 employment days for misconduct that is detrimental to the School District. Administrative staff members may not be suspended without pay as a disciplinary measure.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within five calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

Suspension With Pay

The Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the employee to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end. No suspension with pay shall exceed 30 school or working days in length.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:

    a. A suspension with pay; or
    b. A suspension without pay.

LEGAL REF.:

5 ILCS 430/5-60(b).

105 ILCS 5/24-12.

325 ILCS 5/7.4(c-10).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985).

Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).

Massie v. East St. Louis Sch. District No.189, 203 Ill.App.3d 965 (5th Dist. 1990).

CROSS REF.: 5:290 (~~Educational Support Personnel~~ Employment Termination and Suspensions)

Document Status: 5-Year-Review - Needs Review

5:70 Religious Holidays

The Director of Human Resources shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.

Also please refer to the following current agreement:

"Negotiated Agreement Between Board of Education of Lyons Township High School, District 204, Cook County, Illinois and Lyons Township High School Faculty Association."

LEGAL REF.:

Religious Freedom Restoration Act, 775 ILCS 35/15.

Illinois Human Rights Act, 775 ILCS 5/2-101 and 5/2-102.

~~ADOPTED: January 21, 2014~~

Document Status: 5-Year-Review - Needs Review

6:70 Teaching About Religions

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

LEGAL REF.:

School Dist. of Abington Twp v. Schempp, 374 U.S. 203 (1963).

Allegheny County v. ACLU Pittsburgh Chapter, 492 U.S. 573 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:255 (Assemblies and Ceremonies)

~~ADOPTED: January 16, 2018~~

Document Status: Draft Update

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. PRESSPlus1

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

Document Status: Draft Update

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the ~~Ill.~~ Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the ~~appropriate~~ Intermediate Service Center Executive Director.[PRESSPlus1] and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

~~McKinney-Vento Homeless Assistance Act,~~ 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.[PRESSPlus2]

~~Ill. Education for Homeless Children Act,~~ 105 ILCS 45/, Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

~~ADOPTED: February 16, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a 5-year review. **Issue 109, May 2022**

PRESSPlus 2. The Legal Reference style is updated. **Issue 109, May 2022**

Document Status: Draft Update

6:290 Homework

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement.Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience.

Missed Homework[PRESSPlus1]

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, *Attendance and Truancy*.

CROSS REF.: 7:70 (Attendance and Truancy)

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

Document Status: Draft Update

7:15 Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in ~~Board of Education~~ policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or~~and regardless of~~ who created the survey.

Surveys Created by a Third Party

All surveys as at the discrepancy of the Superintendent or designee. Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*).
3. Is otherwise authorized by Board policy.

Prohibition on Selling or Marketing Students' Personal Information ~~Is Prohibited~~ PRESSPlus1

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, t~~T~~he above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Act.

105 ILCS 5/10-20.38.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

~~105 ILCS 5/10-20.38.~~

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities)

PRESSPlus Comments

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data Privacy and Security*, for more information about SOPPA requirements. **Issue 109, May 2022**

Document Status: Draft Update

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* (*SMA Form*) is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

A student may possess an epinephrine injector, e.g., EpiPen®, and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as

necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a registered qualifying student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
    a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
    b. Copies of the registry identification cards are provided to the District;
    c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
    d. After administering the product to the student, the designated caregiver removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus provided the child's parent/guardian has provided the District with appropriate written authorization and copies of the student's and parent's registration cards. Medical cannabis infused products administered under this section of the policy must be stored with the school

nurse at all times and may only be accessible by the school nurse or school administrator.

3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator provided the child's parent/guardian has provided the District with appropriate written authorization and copies of the student's and parent's registration cards. Medical cannabis infused products administered under this section of the policy must be stored with the school nurse at all times and may only be accessible by the school nurse or school administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) will provide all notifications required by State law and administrative procedures.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act~~, and scheduled to be repealed on July 1, 2020~~.

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (~~Food Allergy~~Anaphylaxis Prevention, Response, and Management Program)PRESSPlus1

PRESSPlus Comments

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program.* Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS** Online by logging in at www.iasb.com. **Issue 109, May 2022**

Document Status: Draft Update

2:230 Public Participation at Board of Education Meetings and Petitions to the Board

The Board will allocate up to 30 minutes[PRESSPlus1] during each regular and special open meeting of the Board,[PRESSPlus2] during which any person may make comments to the Board regarding agenda or non-agenda items related to the District, subject to the reasonable constraints established and recorded in this policy. It shall be the Board's practice not to directly engage in discussion or ask or answer questions during public comment. The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy 3:30, *Chain of Command*.[PRESSPlus3]

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:[PRESSPlus4]

1. Sign in on the designated public comment form, which requests each speaker to provide his or her name, address, topic and whether the individual is a resident of the District.[PRESSPlus5] Individuals that provide they are residents will be permitted to speak before individuals that do not identify themselves as residents.
2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President[PRESSPlus6] to maintain order and decorum for all.
3. Identify oneself and be brief. Each person may address the Board for up to three~~3~~ minutes.
4. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*. Specifically, individuals should display mutual respect, civility, and orderly conduct. Individuals shall not:
    1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, or any other person.
    2. Use vulgar or obscene language.
    3. Impede, delay, disrupt, or otherwise interfere with a Board meeting (including using cellular phones in a disruptive manner).
    4. Engage in any conduct that interferes with, disrupts, or adversely effects the District or a Board meeting.
    5. Violate other District policies or regulations, a directive from an authorized security officer, or a District employee or Board member.

The Board President shall have the authority to:

1. Shorten the time for each person to address the Board to conserve time and give the maximum number of people an opportunity to speak.
2. Limit the duration of public comment on any one subject to 20 minutes. If multiple~~several~~ individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
3. Extend the 30-minute time limit for public participation.

4. Extend the three-minute time limit for individual speakers.
5. Determine procedural matters regarding public participation not otherwise covered in Board policy.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. **Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged.** The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not "necessarily mean that public comment must be allowed to continue indefinitely," the public body presented "no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business." **Issue 109, May 2022**

PRESSPlus 2. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community's public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS 850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public participation. **Issue 109, May 2022**

PRESSPlus 3. The law does not require board members to respond during public participation, and best practices for meetings instruct board members to refrain from engaging in commentary with members of the public during public participation. **Issue 109, May 2022**

PRESSPlus 4. Some of this policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether further changes are necessary. **Issue 109, May 2022**

PRESSPlus 5. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**

PRESSPlus 6. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president's duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/ and other learning opportunities through IASB's Online Learning Center, at: www.iasb.com/conference-training-and-events/training/online-learning/online-courses/. **Issue 109, May 2022**

Document Status: Draft Update - Rewritten

7:285 Anaphylaxis Prevention, Response, and Management Program

Title has been updated. Original Title: Food Allergy Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis.PRESSPlus1 Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency.PRESSPlus2 Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.PRESSPlus3

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.PRESSPlus4
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.PRESSPlus5
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.Q1
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.PRESSPlus6
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.PRESSPlus7
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring[PRESSPlus8]

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at

least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.:

105 ILCS 5/2-3.182, 5/10-22.39(e), and 5/22-30.

23 Ill.Admin.Code §1.540.

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*?

Note: Be sure that the Board's adoption of the subhead regarding Undesignated Epinephrine Injectors in policy 7:270 is in alignment with the District's implementation of 105 ILCS 5/22-30, amended by P.A. 102-413. If the district maintains a supply of undesignated epinephrine injectors, but has not adopted the subhead in policy 7:270, see the **PRESS** sample, available at **PRESS** Online by logging in at www.iasb.com, at f/n 12.

○ Yes (default)
○ No (IASB will delete #3 in alignment with policy 7:270.)

PRESSPlus Comments

PRESSPlus 1. This policy is updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-413, requiring districts to adopt or update by 8-17-22 an anaphylaxis policy addressing prevention of and response to anaphylaxis in accordance with the model policy developed by the Ill. State Board of Education (ISBE), Anaphylaxis Response Policy for Illinois Schools, (*ISBE Model*), available at: www.isbe.net/Documents/Anaphylactic-policy.pdf.

It is presented as rewritten for PRESS Plus subscribers, however, a redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com.

The law requires the *ISBE Model*, and in turn a board's policy based on the *ISBE Model*, to include: (a) a procedure and treatment plan, including emergency protocols and responsibilities for school nurses and other appropriate school personnel, for responding to anaphylaxis, (b) requirements for a training course for appropriate school personnel on prevention and responding to anaphylaxis, (c) a procedure and appropriate guidelines for the development of an individualized emergency health care

plan for children with a food or other allergy that could result in anaphylaxis, (d) a communication plan for intake and dissemination of information provided by Illinois regarding children with a food or other allergy that could result in anaphylaxis, including a discussion of methods, treatments, and therapies to reduce the risk of allergic reactions, including anaphylaxis, (e) strategies for reducing the risk of exposure to anaphylactic causative agents, including food and other allergens, and (f) a communication plan for discussion with children who have developed adequate verbal communication and comprehension skills and with the parents or guardians of all children about foods that are safe and unsafe and about strategies to avoid exposure to unsafe food. 105 ILCS 5/2-3.182(b).

The *ISBE Model* is primarily focused on item (a). Little to no guidance for schools regarding items (b)-(f) exists in it other than to generally cite to voluminous resources made available by the Centers for Disease Control and Prevention (CDC) and National Association of School Nurses (NASN). This policy and its implementing procedures (available at **PRESS** Online by logging in at www.iasb.com) are designed to supplement the *ISBE Model* and further lead school officials to resources regarding items (b)-(f). 105 ILCS 5/2-3.182(b)(1-6).

Issue 109, May 2022

PRESSPlus 2. The *ISBE Model* does not provide a specific definition for *anaphylactic emergency,* but it appears to use that term and *anaphylaxis* interchangeably. **Issue 109, May 2022**

PRESSPlus 3. The *ISBE Model* provides that students at risk for anaphylaxis benefit from a policy that coordinates a planned response in the event of an anaphylactic emergency, and it emphasizes that an emergency plan should include all stakeholders. The clause "using a cooperative effort among students' families, staff members, students, health care providers and emergency medical services, and the community" is optional and can be removed. The purpose of the clause is to share responsibility for management among all stakeholders. **Issue 109, May 2022**

PRESSPlus 4. Number one outlines the goals that the legislature directed ISBE to include in the topics covered by the *ISBE Model*. 105 ILCS 5/2-3.149(a)-(c). The *ISBE Model* is based on the *Virginia Dept. of Education Anaphylaxis Policy*, available at: www.doe.virginia.gov/support/health_medical/anaphylaxis_epinephrine/, and it incorporates NASN recommendations for a comprehensive anaphylaxis school policy. See the *NASN Sample Anaphylaxis Policy*, at: www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis. Boards may add further expectations and include additional goals that reflect those expectations here. Ensure that any additional expectations or goals align with policy 7:270, *Administering Medicines to Students*. **Issue 109, May 2022**

PRESSPlus 5. Number two includes the biennial in-service training program required by 105 ILCS 5/10-22.39(e) and training required by 105 ILCS 5/22-30(g) for those staff members who will be *trained personnel*, authorized by 105 ILCS 5/22-30(b-10), to provide or administer undesignated epinephrine in specific situations. The law authorizes *school nurses* and *trained personnel* to administer undesignated epinephrine. See policy 5:100, *Staff Development Program* (or, if the board has not adopted the list of all training in the policy, see f/n 5 of the sample policy at **PRESS** Online, available by logging in at www.iasb.com), and 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon* (available at **PRESS** Online by logging in at www.iasb.com).

105 ILCS 5/22-30(b-5) does not specifically state that staff members authorized to administer (student-specific) epinephrine under a student's specific individual plan must also complete the more rigorous training required for *trained personnel*. However, the *ISBE Model* is clear that "[o]nly trained personnel should administer epinephrine to a student believed to be having an anaphylactic reaction," and it requires each building-level administrator to identify at least two employees, in addition to the school nurse (if any), to be *trained personnel*. The more in-depth training for staff members who may administer epinephrine (whether student-specific or undesignated) is also a best practice emphasized in the *CDC Guidelines*, which is referenced in the *ISBE Model*. **Issue 109, May 2022**

PRESSPlus 6. Number four refers to the CDC's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, at: www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf (*CDC Guidelines*), which is cited in the *ISBE Model* as a resource for a "full food allergy and prevention of allergen exposure plan." Adopting the entire, voluminous *CDC Guidelines* document as policy is not practical. The *CDC Guidelines* also state that not every recommendation will be appropriate or feasible for every district's needs. The *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*, at: http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis, are also linked as a resource in the *ISBE Model*. The *ISBE Model* acknowledges that not all schools have access to school nurses or other health staff on a regular basis, and it encourages districts to take this into consideration when developing building-level plans. **Issue 109, May 2022**

PRESSPlus 7. Number five is required by 105 ILCS 5/2-3.182(c), added by P.A. 102-413. The notification must include contact information for parents/guardians to engage further with the district to learn more about individualized aspects of the policy. For ease of administration, districts may want to include this notification in student handbook(s). The Ill. Principal's Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook* (MSH), at: www.ilprincipals.org/resources/model-student-handbook. **Issue 109, May 2022**

PRESSPlus 8. 105 ILCS 5/2-3.182(e) provides that ISBE shall review and update its model policy at least once every three years. Although this section does not expressly state that boards must also conduct a review within this time frame, that is the logical conclusion based on a board's duty in 105 ILCS 5/10-16.7 to direct the superintendent through policy. **Issue 109, May 2022**

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Dr. Brian Waterman, Superintendent
Board of Education
FROM: Edward M. Piotrowski, Director of Human Resources
DATE: June 20, 2022
RE: Stipend Committee Recommendations

BACKGROUND

This past school year, the Committee met five times and received proposals for both existing and new club/activity stipends. Below, please find a summary of the recommendation from the Stipend Committee to be brought to the Board this month.

ACTIVITIES

Roundnet Club

Roundnet Club began in pilot status at the beginning of the 2020-2021 school year, but needed to operate virtually at the start of that school year. Since the reopening of the building to students and the resumption of clubs and activities, Roundnet club has met consistently, with an average of 20 students per meeting.

Roundnet is a game played between two teams, with each team typically consisting of two players. The players hit a ball into a trampoline-type net and score points based on the actions during play. This is a game that can be played indoors and outdoors and has seen an increase in participation over the past several year. Both the LTHS Boosters and Parent-Teacher Council have offered financial support for the purchase of equipment, and we feel that a recommendation from pilot status to full club status is appropriate.

The total cost associated with the stipend recommended above for the Roundnet Club is $1,392.54.

Yoga and Wellness Club

Yoga and Wellness Club began in pilot status in March, 2021. Since its inception, the club has been providing students with an opportunity to learn and practice yoga and mindfulness, as well as related stress reduction techniques. This club has also included elements of community service including food donations to local food pantries and the creation of cards for Lurie Children's Hospital.

With the creation of a yoga class in our Physical Welfare Division, we feel that this club will continue to grow and serve as both a way for students to learn about yoga prior to taking the course, as well as a way for current Yoga students to continue and expand in their practice.

The total cost associated with the stipend recommended above for the Yoga and Wellness Club is $1,392.54

The overall net change to stipend compensation based on the recommendations above in an increase of $2,785.08.

RECOMMENDATION

We recommend that the Board approve the Stipend Committee recommendations as provided above.

LYONS TOWNSHIP HIGH SCHOOL

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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Timothy B. Kilrea, Superintendent
Board of Education

FROM: Edward M. Piotrowski, Director of Human Resources

DATE: June 20, 2022

RE: 2022-2023 Classified/Non-Contractual Employee Handbooks

BACKGROUND

Each year, we bring to the Board a draft **Handbook** for the Classified/Non-Contractual employee group. You may recall that members of the Classified/Non-Contractual group include secretaries, student assistants, and IT staff. On May 19, 2022, I met with a Committee of employees from this group and we reviewed the entire handbook. Outside of standard revisions necessitated by updating days and dates for the upcoming school year and minor language clean up as well as the hourly rates in Appendix A due to the changes to the minimum wage in Illinois as discussed at the May HR Committee meeting, there are no substantive changes being recommended.

In addition, we are bringing forward a draft of the 2022-2023 Classified/Non-Contractual Supervisor Handbook at this time. As the majority of the content of the supervisor handbook is identical to the handbook referenced above, we feel that it is appropriate to present both for approval by the Board at the same meeting.

RECOMMENDATION

I recommend that the Board approve the **2022-2023 Classified/Non-Contractual Handbooks** as revised and submitted.

INTRODUCTION

This Handbook describes many of the current practices and procedures that are followed by Lyons Township High School District 204 regarding Classified/Non-Contractual (C/NC) employees. It is designed to acquaint you with information about working conditions, employee benefits, performance evaluation, staff development, and other policies/procedures affecting your employment. It is not intended to be a complete description of all District benefits, policies, and procedures.

The Handbook encompasses employees who are classified in the following categories found in Appendix A. of this Handbook: Administrative Assistants in Levels 1 – 6; Information Technology employees; Student Assistants; Miscellaneous temporary and part-time employees; summer, weekend, part-time, and temporary student employees, both high school and college; and all other employees classified as Classified/Non-Contractual employees.

You should read the Handbook carefully, as it describes many of your responsibilities as an employee and outlines the programs developed by the District to benefit employees. The District reserves the right to modify, supplement, and/or eliminate benefits, policies, and procedures described in the Handbook. You should refer to the Board of Education Policy Manual for additional information on your rights, benefits, and responsibilities.

The Handbook is not intended to nor does it create a contract, obligation, and/or guarantee of any sort on the part of the District or the Board of Education. C/NC employees are employed on an "at will" basis and for no specific term.

Finally, if you have any questions or concerns about the Handbook or any of the policies and procedures governing your employment as a C/NC employee for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor or the Human Resources Office for clarifications and answers.

We gratefully acknowledge the hard work of the Non-Contractual/Classified Employee Handbook Committee.

Melinda Edwards, Main Office
Greg Frandsen, Student Assistant
Dan Godfrey, Information Technology
Susan Hughes, Global Studies Division
Alyson Riccione, Human Resources
Edward M. Piotrowski, Director of Human Resources

Board Approved: June 20, 2022

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I. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

II. Employment Probationary Period and Assignment

A. The Board of Education employs personnel in the District based on recommendations of the Administration.

B. Classified/Non-Contractual employees are subject to a 120-day probationary period.

C. The Superintendent (or his/her designee) has the authority, with recommendations from supervisors and the Principal, to assign personnel to jobs/positions. In making or changing assignments, the Superintendent (or his/her designee) will use judgment and discretion to determine how the employee's skills and experience can best be put to use in the District.

III. Hours and Days of Work

A. Normal Work Week

The normal work week for 10, 11 and 12 month employees consists of five (5) days (Monday through Friday) each having eight working hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-free one-half hour lunch period.

The normal work week for locker room attendants who work less than 10 months consists of five (5) days (Monday through Friday) each having eight hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-free one-half hour lunch period. (Employees in this group work only days when students are in attendance.)

The normal work week for student assistants, study hall supervisor employees and in-school suspension supervisors who work less than 10 months consists of five (5) days (Monday through Friday). Hours are determined by supervisors and may vary by position. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-

free one-half hour lunch period. (Employees in this group work only days when students are in attendance.)

B. Work Hours During Holiday Time Periods and When School is Not in Session

All Classified/Non-Contractual employees who are scheduled to work during school vacations and holiday time periods (Winter Break, Spring Break and/or Summer Schedule, on Institute Days and on work days immediately preceding Winter Break and Spring Break) will have seven and one-half hour workdays plus a 30-minute lunch break. Summer hours will begin on the Monday after graduation and continue through the Friday of the week before the first week of Processing. All employees will return to the regular schedule of eight (8) hour workdays, plus a 30-minute lunch break on the Monday of the first week of Processing.

C. Overtime

Overtime will be paid at one and one-half (1½) times the regular hourly rate. Such rate will be paid for all work after forty (40) hours work in the week under the following conditions.

1. All overtime work must be approved in advance by the employee's supervisor.

2. Overtime is paid for exceptional circumstances only. All such work must be done at school and under the supervision of the employee's supervisor.

3. Employee Timesheets, with all overtime hours clearly marked, must be turned in to the Human Resources Office at the end of the pay period in which the overtime hours were worked. (Days 1-15 and Days 16 to the last day of the month). Employee Time- sheets must be signed by the supervisor.

4. Payment for overtime will be included in the following month's payroll, provided Employee Timesheets are submitted in a timely manner.

5. Compensatory time will not be awarded for overtime work.

6. A regular approved holiday (see Article IV., Observed Holidays E.) or regular paid sick leave, jury duty, personal leave, vacation day, floating holiday, and/or birthday holiday, will be considered as hours worked in computing overtime. A non-approved absence will not be considered as hours worked in computing overtime.

D. Hourly Guarantee

There is no guarantee of hours per day, per week or per year.

E. Work Year, Employees and Schedules

Work year schedules for staff are outlined below. Deviations from these schedules must be arranged with the employee's supervisor and are subject to approval by the Superintendent (or his/her designee).

1. **Student Assistants (SAs)**

The list of required events at which all SAs will be required to work as follows. Overtime rates will apply if applicable. Specific times of day will be assigned by Assistant Principals.

a. Homecoming Game 7 hours
b. Homecoming Dance 5 hours
c. Pack the Place Games 6 hours
d. Spring Event 5 hours
e. Prom Dance 6.5 hours
f. Post Prom 5 hours
g. Commencement/Graduation 4 hours

2. **Less than Ten Month Employees**
   Locker Room Attendants begin their work year schedule on the first day of Processing in August and continue through to the last teacher workday as indicated on the official school district calendar. Student Assistants begin their work year schedule on the first day of processing in August, as indicated on the official school district calendar. Weekend security employees are scheduled on an as needed basis by the Director of Buildings and Grounds (or his/her designee). Less than ten month employees complete and submit Employee Timesheets as the basis upon which they are paid.

3. **Ten Month Employees**
   Ten month employee work year schedules begin their work year schedule on the first day of Processing in August, as indicated by the official school district calendar. Days worked prior to the first official work year day will be paid at the employee's regular hourly rate and added to the first payroll check in September, providing the Employee Timesheets have been completed, signed, approved, and filed with the Human Resources Office. Ten month employees do not complete Employee Timesheets for regular pay.

4. **Eleven Month Employees**
   Eleven month employee work year schedules begin their work year schedule on the first day of Processing in August, as indicated by the official school district calendar. Days worked prior to the first official work year day will be paid at the employee's regular hourly rate and added to the payroll check in September, providing the Employee Timesheets have been completed, signed, approved, and filed with the Human Resources Office. Eleven month employees do not complete Employee Timesheets for regular pay.

5. **Twelve Month Employees**
   Twelve month employees work year schedules begin on July 1 of each year and continue through to June 30**.** Twelve month employees do not complete Employee Timesheets for regular pay.

6. **Scheduled Work Year Dates**
   See Appendix A., pages 16, 17 and 18.

F. Pay Periods and Pay Days

Employees will be paid on the 5th and 19th of each month. Should the payday fall on a weekend or holiday, the payday will be the last working day prior to the holiday or weekend.

Twelve-month employees have 24 pay periods. Ten-month employees have 20 pay periods, August 19th through June 15th. All ten (10) and eleven (11) month employees have the option of 24 pay periods. Arrangements must be made through the Human Resources Office.

IV. Holidays (Days Off)

A. Eligibility Requirements for Holiday Pay

To be eligible for holiday pay, an employee must satisfy the following requirements.

1. The employee must be employed 30 calendar days prior to the holiday.

2. The employee must work all scheduled hours on the day preceding the holiday and the day or work period immediately following the holiday unless the employee is excused from working by the supervisor, the Principal, and the Superintendent (or his/her designee) for an extenuating circumstance.

3. Employees working less than a 12-month year will be paid only for those holidays falling within the time span of their scheduled work year or scheduled time. (See chart page 5.)

4. Employees who are ill on the workday preceding or following a holiday must provide a physician's note substantiating the absence to the Human Resources Office within 72 hours of returning to work, except in extenuating circumstances in which case the employee must receive the approval of his/her supervisor and the Director of Human Resources.

5. A Student Assistant who does not work through the summer will be paid for the July 4th holiday if he/she works during Summer Programs and meets all other holiday pay requirements.

6. During Winter Break, 12 month employees may either work for three (3) days or take three (3) vacation days and receive the remaining work days off with pay. First year 12 month employees who have not satisfied their 120 day probationary period may work for three (3) days in order to receive the remaining days off with pay.

B. Weekend Holidays

If an observed holiday occurs on a Saturday or Sunday, (See E. Observed Holidays page 5.) pay will be issued for the holiday. For the following five observed holidays, Christmas Eve, Christmas Day, New Years Eve, New Years Day and the Fourth of July, all non twelve month employees will receive pay if the holiday occurs on Saturday or Sunday during their regularly scheduled work year.

C. Holiday During Vacation

Should a holiday occur during an employee's vacation, an extra paid day is added to the employee's vacation time, provided the holiday was observed by the District.

D. Holiday Work

An employee performing work on a holiday when school is not in session receives time and one-half pay for hours worked provided the employee meets the above requirements for holiday pay.

E. Observed Holidays

The following days are usually observed as paid holidays for all those employees meeting the requirements as stated above.

Date Observed*	**Holiday**
January 1	New Year's Day
January	Martin Luther King, Jr. Day (excludes Weekend Security)
February	President's Day
March/April	Spring Non-Attendance Day
May	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September	Labor Day
October	Columbus Day
October	Fall Non-Attendance Day
November	Wednesday before Thanksgiving Day
November	Thanksgiving Day
November	Friday after Thanksgiving Day (excludes Weekend Security)
December 24	Christmas Eve (excludes Weekend Security)
December 25	Christmas Day
December 31	New Year's Eve (excludes Weekend Security)

* The exact date of each holiday will be the day shown on the official district school calendar.

F. Birthday Vacation Day (Does not apply to Weekend Security)

Employees must work one full year to be eligible for the Birthday Vacation Day. On the first anniversary of the effective date of hire, the employee will be awarded a Birthday Vacation Day to be used prior to July 1 (the first day of the fiscal year). In subsequent years, the Birthday Vacation Day must be used during the fiscal year of the employee's birthday, with the supervisor's approval. The Birthday Vacation Day may not be carried over from one fiscal year to the next. No exceptions.

Ten and eleven month employees must use their Birthday Vacation Days during their scheduled work year.

It is the employee's responsibility to request a Birthday Vacation Day on an Approved Absence Form by indicating Birthday Vacation Day on the form. Birthday Vacation Days must be approved in advance by the immediate supervisor and/or principal.

No additional pay will be given for an unused Birthday Vacation Day.

G. Floating Holiday (Does not apply to Weekend Security)

Employees who have completed five full years of service (from their effective date of hire) in the District will be awarded a Floating Holiday each year, which must be used during the scheduled work year. (See Employee Categories**,** Positions/Work Years and Ranges, Appendix A.) The Floating Holiday is not cumulative. It may be taken before or after a holiday. It is the employee's responsibility to request a Floating Holiday on an approved absence form by indicating Floating Holiday on the form. No additional pay will be given for unused Floating Holiday days.

V. Vacations

A. Vacation Days

Employees new to the District will receive vacation on a pro-rated basis after successful completion of the 120 day probationary period.

All other C/NC employees receive vacation days on July 1. Years of Service advancements will be issued July 1 in the fiscal year there is a change. Vacation days must be used during the fiscal year of July 1 – June 30.

Employee Work Years and Vacation Days

Years of Service	Less than 10 month	10 month	11 month	12 month
One to four complete years (1-4 years)	0	8	9	10
Five to nine complete years (5-9 years)	0	13	14	15
Beginning of the tenth year (10 years and beyond)	0	16	18	20

Ten and eleven month employees will not work during the winter or spring breaks and must use their vacation days to cover these periods.

Vacation time is not cumulative. Under extenuating circumstances as determined and approved by the Director of Human Resources, employees may carry over a maximum of three (24 hours) vacation days from one year to the next year only. Requests to do so must be made through the employee's immediate supervisor, who has the option of denying such a request, and then to the Director of Human Resources for a final decision.

The request to carry over vacation days from one year to the next year must be made and approved prior to the end of the fiscal year (June 30); otherwise, such request may be denied by the Director of Human Resources.

No additional pay will be given for unused vacation days. No pay in lieu of vacation will be granted, except for resignation, retirement, or termination.

Employees must use all available vacation days before requesting no-pay for absences.

Employees must submit for and receive timely approval for vacation days from their supervisors and from the Director of Human Resources.

B. Payment of Vacation Pay

Employees who resign, retire or whose employment is terminated for any reason will be paid for any unused vacation days on a pro-rated basis based on the number of days worked and vacation days earned during the fiscal year. Employees who work less than the scheduled number of regular hours established by the annual calendar will be credited less vacation time on a prorated basis. Employees will reimburse the District for any vacation borrowed prior to termination or resignation. Employees who leave the District prior to the end of a fiscal year for any reason and who have earned vacation days available will be eligible to receive vacation pay for those days on a pro-rated basis until the date of separation.

VI. Jury Duty

Employees who are required to serve jury duty will receive their regular daily pay during their time of service. Employees are expected to inform their supervisor upon receiving a Jury Duty Summons. A copy of the summons along with an Approved Absence Form must be completed prior to the beginning of such duty.

VII. Sick Leave and The Family and Medical Leave Act (FMLA)

A. Employee Work Years and Sick Leave Days (Does not apply to Weekend Security)

Employee Work Years	Less Than 10 month	10 month	11 month	12 month
Sick Leave Days	10	12	13	15

Sick leave is interpreted to mean personal illness, quarantine at home, or serious illness or death in the immediate family or household. The immediate family, for purposes of this section, will include parents, spouse, brothers, sisters, children, grandparents, grandchildren, in-laws, and legal guardians or any other relative living in the immediate household of the employee. A physician's note may be required if an employee is absent for three or more consecutive days.

B. 1. Employees must use all available sick leave before requesting no pay for illness/ medical absences.
2. Employees will not receive compensation of any kind for unused sick time.
3. Unused sick leave is accumulated year-to-year.

C. The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

VIII. Absence Reporting

A. Absence Reporting Procedures

When an absence is known ahead of time, the following procedures will be followed:

1. Notify the Supervisor with/for whom he/she works of an absence known ahead of time.
2. Complete a *Request for Approved Absence* form and submit it to his/her Supervisor.

B. When an absence is not known ahead of time, the following procedures will be followed:

1. Contact Human Resources by telephone at (708) 579-6457 by 7 a.m. on the day of the absence, and preferably earlier, if possible.
2. Contact the appropriate Supervisor by 7 a.m. on the day of the absence, and preferably earlier, if possible.
3. Complete an Employee Timesheet if the absence is due to Sick Leave reasons, upon returning to work. Complete a *Request for Approved Absence* form if the absence is due to Personal Leave reasons, upon returning to work.

C. The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

IX. Sick Leave Bank

A. The Board of Education and the Classified/Non-Contractual staff have established a Sick Leave Bank on a voluntary basis.

B. The intent of this Bank is to provide for employees of the Sick Leave Bank, extended sick leave to those participants who incur a period of catastrophic illness. Catastrophic illness shall be defined as life threatening, as verified by the employee's physician. The Bank shall be used only for catastrophic illness of the participant, and his/her spouse or children.

C. A Classified/Non-Contractual employee may enroll in the Bank by signing an authorization form agreeing to contribute two days of his/her sick leave to the Bank at the beginning of each scheduled work year. A Classified/Non-Contractual employee who begins his/her employment with the District after the start of the year may become a participant by signing an authorization form and thereby agreeing to contribute two days of his/her sick leave to the bank on a pro-rated basis for that year. A Classified/Non-Contractual employee thereby becomes a "participant." When the total number of days in the Bank equals 180 days, a yearly contribution will not be required until such time that the Bank is reduced to 90 days.

D. A Classified/Non-Contractual employee who is a current participant in the Sick Leave Bank and who has a catastrophic illness that requires continuous and prolonged absence from work shall be able to utilize days from the Bank after his/her own sick personal, floating holiday, birthday holiday and vacation days have been depleted; and a five day salary deduction period has transpired for each disability/illness. The

Classified/Non-Contractual employee must submit a doctor's statement at the time he/she requests Sick Bank days and must otherwise comply with the reasonable request of the Advisory Committee.

E. The maximum number of days allowed for any Classified/Non-Contractual employee will be thirty (30) days and no more than two (2) Classified/Non-Contractual employees may be participating at any one time.

F. Participants withdrawing from the Bank or from employment with Lyons Township High School will not be allowed to withdraw the days they contributed.

G. Classified/Non-Contractual employees utilizing sick leave days from the Bank will not be required to replace those days.

H. A joint Sick Leave Committee appointed by the Classified/Non-Contractual employees and Administration shall serve as an advisory committee to implement and administer the Bank and review requests for sick leave days. The Committee shall be composed of the Director of Human Resources, the Principal, an Administrator (appointed by the Administration), and three Classified/Non-Contractual employees. The Classified/Non-Contractual employees shall be selected by Classified/Non-Contractual employees. With the exception of the Director of Human Resources and the Principal, all other committee members shall serve three-year terms. In its first rotation and in order to maintain Committee continuity, the Administrator and one Classified/Non-Contractual employee shall each serve a two-year term. With the approval of the Board, this Committee may, upon emergency, request that contributing members donate an additional day to the Sick Leave bank if its reserves become depleted.

I. A participant with more than 180 accumulated sick leave days who has filed an intent to retire and is in his/her last year of employment will have access to the Sick Leave Bank, if otherwise eligible, upon reducing his/her accumulated sick leave to 180 days.

J. Any days remaining in the Bank at the end of a school year will be carried forward to the next school year. If there are less than 90 days remaining at the beginning of the school year Classified/Non-Contractual employees will be asked to contribute two days.

X. Personal Leave

A. Personal Leave, not to exceed two (2) days per year at full pay, may be granted to each employee for personal business. Personal leave days are in addition to sick leave days. These leaves are not cumulative and will be arranged by using an Approved Absence Form. This form must be approved by the supervisor and the Human Resources Director prior to the personal leave. Except in extenuating circumstances, with the approval of the supervisor and the Human Resources Director, personal leave days will not be taken on days immediately prior to or following school holidays, student non-attendance days, and summer vacation/break period.
   1. Employees must use all available personal leave days before requesting no pay for absences.

2. Employees will not receive compensation of any kind for unused personal leave.
3. Personal leave does not accumulate from year to year.

In the event of a death in the family or household (see sick leave for definition of family), one (1) additional day of personal leave may be granted for attendance at the funeral.

B. Employee timesheets must be submitted upon return from a personal leave so proper accounting can be maintained.

XI. Retirement

A. **Illinois Municipal Retirement Fund (IMRF)**

All employees whose positions require six hundred working hours or more per year are automatically members of the IMRF. The employee's share of IMRF contributions (currently at 4.5% of the salary) is tax sheltered and paid directly to the Illinois Municipal Retirement Fund.

Monthly contributions are withheld from wages in a fixed and predetermined amount. Each employee receives notice of any changes in the deductions at the time the amounts are determined by IMRF.

B. **Service Increment**

Full-time Classified/Non-Contractual staff who submit a letter of retirement to the Director of Human Resources during the fiscal year that they intend to retire, and who are fifty-five (55) years of age or more and have attained a minimum of eight (8) consecutive fiscal years service in the District by retirement, are eligible for a retirement salary increment which is $100.00 dollars per year of service to a maximum of twenty (20) years or $2,000.00.

XII. Insurance (Additional information can also be found on the Staff Channel of the LTHS Website)

A. Medical/Dental Insurance

Medical/Dental Insurance (minimum 25 hour work week)

The District offers a choice of two medical plans – a PPO or an Open Access Plan. Each is eligible to begin on the first of the month following the date of hire. Each requires an employee premium that is deducted from the employee's payroll check on a twenty pay, pre-tax basis. The rate of the premium is based on the choice of plan and on the type of coverage chosen, i.e. single coverage, employee plus one, or employee plus two or more. Dental coverage is available with both plans. If the employee becomes ineligible for healthcare benefits (due to reduced hours or severance), the rules of COBRA (Consolidated Omnibus Reconciliation Act) would apply. Please see the District's Benefits Coordinator for specific information about medical/dental insurance.

B. Life Insurance

Life Insurance (minimum 25 hour work week)

The Board of Education provides each employee with a term life insurance policy in the amount of $30,000 basic and $30,000 accidental death and dismemberment. Life

insurance commences on the first day of the month following the date of the employee's hire. All life insurance coverage terminates on the last day of the month during which employment terminates.

C. Vision

Vision (minimum 25 hour work week)
The Board of Education provides each employee the benefit of two vision care plans – VSP (Vision Service Plan) for employee only and Vision One for employees and their family members. Benefits begin the first of the month following the date of hire and terminate on the final day of employment.

D. Extended Retiree Medical Insurance

A retiree who meets the I.M.R.F. retirement requirements will receive a maximum of up to $3,000 per year for up to five (5) years (maximum of $15,000 over a five year period) for single, couple, of family insurance coverage, or until eligible for Medicare, whichever comes first. If the employee remains on the District healthcare plan, benefit is given as a $250.00 monthly deduction on the cost of insurance. If the employee does not continue on the District's healthcare plan, a check in the amount of $1,500.00 (minus applicable taxes) will be sent to the employee's home twice a year (June and December) until maximum benefit has been given.

Upon retirement or in the event of disability, the employee is eligible to continue healthcare insurance under one of the District's plans (as required by Public Act 86-1444) as long as the employee pays the full premium of the plan's worth. Invoices will be mailed to the employee's home on a quarterly basis.

E. Termination of Medical/Dental Insurance

Medical/Dental insurance coverage terminates as follows:

1. On the last day of the month during which employment terminates;
2. When payments are not made.

In the event of the employee's death while insured, the medical insurance for dependents will continue, premium free, for a period of ninety (90) days, after which time COBRA will be offered, if applicable; or the insurance will cancel. This applies only to the medical/dental insurance coverage.

XIII. General Provisions

A. Approval of Employment, Promotions and Annual Employment/Wage Notification

The Superintendent/Designee is responsible for recruiting and preliminary interviewing of applicants for classified positions. Applicants will be interviewed by the administrators and supervisors with whom they will be working. The applicant selected for the position will be notified by the administrator. The Director of Human Resources and the appropriate administrator will arrange the starting date of employment and rate of pay in accordance with the approved salary program.

To be effective, employment and promotions must be approved by the Board Of Education.

All employees employed for the following year will be notified through the Human Resources Office upon Board of Education approval of wage increases. A wage notification will be sent to each employee in as timely a way as possible.

B. Bonus for Perfect Attendance

Employees who have been employed for one full year (as determined by their work year schedule and anniversary date, see IV.E.) and do not use any sick days or unpaid days, and who are not tardy to work during the work year (i.e., maintain perfect attendance) will receive a bonus of $100.00 or one day's pay, whichever is larger.

C. Classification and Rates of Pay

The Board of Education reviews and adjusts, as appropriate, rates of pay for employees within all job classifications. At that time, individual rates of pay as well as salary ranges for the respective job classifications will be determined. Appendix A defines the wage groups to which employees are assigned depending on the job they perform. All wages are subject to withholdings as provided by law. Certain other deductions (e.g., annuities) can be withheld if requested by the employee, provided the plans are in effect in the District.

D. Confidential Goal Setting and Performance Reviews

Each year supervisors and Classified/Non-Contractual employees will establish goals for Classified/Non-Contractual employees using the Annual Goal Setting Activity Form.

Within the last 2-3 weeks of the employee's scheduled work year, supervisors will be asked to complete and submit performance appraisals/evaluations for each employee. These evaluation forms are signed by both supervisors and employees. Signatures verify only that both parties have participated in the completion of the forms. Employees have the right to complete a Self-Evaluation (letter F on the Confidential Performance Appraisal/ Evaluation Form) and make Comments (letter H on the Confidential Performance Appraisal/Evaluation Form).

Completed copies of the evaluation are distributed as follows: original to Human Resources file; and copies to supervisor, principal and employee. Evaluations may be one consideration in determining job changes.

E. Dismissal of Employee

Employment may be terminated by recommendation of the supervisor and administrator to the Director of Human Resources. Notice of dismissal will be given in writing to the employee by the Director of Human Resources. If the reason for dismissal is such that the presence of the employee would not be in the best interest of the District, the termination of the employee will be effective immediately.

In case of termination of employment, payment to the date of termination will be mailed to the employee on the next payday.

F. Job Vacancies (for current district employees)

Employees will generally be notified of vacancies in the District within (5) working days of the known vacancy. Vacancies will be posted on the LTHS Website. Individuals interested in being considered for such openings will submit a signed written letter of interest to the Human Resources Office at North Campus.

When two or more individuals apply for the same opening, the following factors are normally considered: experience, skills, talents, personality, and recommendations of previous supervisors. An administrator will make the final recommendation to employ.

In the event that the Director of Human Resources decides to place an employee directly into an open position, the open position need not be posted.

Applications are customarily accepted from employees for five (5) working days from the date of notice.

Applicants will be informed in writing of appointment to a position. Other applicants will be informed in writing that the position has been filled.

When a job change occurs that alters the length of the work year (i.e., 12 month to 10 month), benefits may be impacted.

G. Overpayment

If a Classified/Non-Contractual employee resigns, retires, or is terminated from the District, and receives a payroll check upon separation from the District, which causes an overpayment (due to being paid ahead of time), the former employee will be required to refund/reimburse the District for the overpayment. Notification of overpayment will be made to the former employee from the Human Resources Office.

H. Personnel File

Each employee has the right, upon reasonable request, to review the contents of his/her own personnel file.

I. Physical Examination

Each employee new to the District must furnish the results from a current physical examination and evidence indicating freedom from communicable disease within 90 days of employment. The cost for this exam is the responsibility of the new employee.

The District may require any employee to submit to a physical examination at any time after employment. This physical will be performed by a District selected physician at the District's expense.

J. Resignation of Employee

Any employee resigning a position with the District will notify the supervisor and the Director of Human Resources in writing a minimum of two (2) weeks in advance of termination to be eligible for accrued benefits.

K. Salary Increases

No general salary adjustment will be made until the employee has completed six (6) months of service on their current salary schedule. If, after the six month period has passed and a new schedule has gone into effect, the employee will ordinarily be considered for advancement to the new schedule. Annual salary adjustments will be made on a fiscal year schedule (or on the first day of the fiscal year).

L. Seniority

Seniority is the length of service from the effective date of hire (anniversary date).

M. Term of Employment

Most positions require twelve (12) months' work. Some positions, however, are scheduled as ten (10) or eleven (11) months' work. Locker Room Attendant and Student Assistant positions are less than 10 months. Weekend Security positions require part-time twelve (12) months' work. At the time of hire (initial employment), the term of employment for the position will be made clear to the employee.

N. Tuition Reimbursement

The District encourages and promotes the professional growth and development of its employees in order to increase their skills and employee efficiency, effectiveness and productivity.

Classified/ Non-Contractual employees will be reimbursed for tuition expenses at the rate of $100.00 per semester credit hour with a maximum of $300.00 per semester. Reimbursement is for tuition only. Employees must demonstrate how the proposed course pertains to their position or anticipated upgrade in position; receive approval for the course from their supervisor and the Director of Human Resources;
and provide proof of a grade of "B" or better. Payment will be made after a transcript reflecting the "B" or better and the receipt for the tuition payment have been forwarded to the Human Resources Office.

O. Uniforms

Student Assistant Coordinators, Student Assistants and Weekend Security employees are required to wear District issued uniforms. The uniforms may not be personalized or altered in any way other than for sizing. Uniforms are to be kept in clean and repaired condition while worn on duty at all times.

P. Work Interruption

Classified/Non-Contractual employees work on an hourly basis and are expected to report for work on time every working day. If conditions other than illness occur which are beyond the employee's control and prevent reporting at the assigned starting time, the employee should make every attempt to arrive for work when conditions improve. Any inability to report for work must be reported to the Human

Resources office and also to the employee's supervisor. Time missed will be charged to personal days, vacation time, or deducted from the next paycheck, in that order.

Should circumstances warrant the closing of school, the Superintendent/Director of Human Resources will notify Classified/Non-Contractual employees that the workday has been cancelled through their supervisors. All members of the Classified/Non-Contractual group will be paid for emergency days off.

Q. Worker's Compensation

If the injury is an emergency, the employee should seek immediate medical assistance.

If an employee is injured while at work, the employee is covered by Worker's Compensation Insurance with limits set by law. An employee injured while performing duties of his/her job should report the injury as soon as possible to his/her supervisor, the nurse, and the Business Services office. A packet of paperwork must be filled out as per directions, signed, and sent to the Business Office. **NOTE: If the injury is determined to be non-compensable, the injury will have to be submitted to your personal health insurance.**

If the injury IS determined to be compensable, and the employee is ordered not to return to work, the District will continue to pay a full day's pay for the day of the injury, and for three consecutive work days following the injury. Should the employee need to remain off work beyond the four (4) full days of continued pay, the District, as per workman's compensation law, ceases to be responsible for the employee's pay. At this point, the employee is eligible to receive Worker's Compensation pay directly from the Worker's Compensation insurance. That pay is calculated as two-thirds (2/3) the amount of the previous year's salary.

The employee may elect to use his/her sick time in lieu of Worker's Compensation pay in order to maintain a full day's pay. An employee choosing to use his/her sick time will endorse and send all Worker's Compensation paychecks to the Business Office, c/o the Benefits Coordinator, whenever the Worker's Compensation Insurance sends a paycheck to the employee. The employee shall use one day of sick time for each day of work missed until the employee is released back to full duty.

During this time as the employee is not working, he/she is still responsible for maintaining the cost of his personal health insurance. As long as the employee continues to receive a District payroll check, his/her personal health insurance premiums will continue to be deducted. Should the employee exhaust all his/her sick time and there no longer is a regular District payroll check being received by the employee, and invoice, charging the "active rate" (as per law) of premium for his/her personal health insurance will be sent to his/her home for payment in order to fulfill that obligation.

In order to return to work, a note from your attending physician MUST be sent to either the Building Supervisor, the insurance Benefits Coordinator (Business Office) or to the Asst. to the Director of Human Resources (Human Resources Office, Rm.

105) allowing the employee to return to full duty with no restrictions or with restrictions that can be reasonably accommodated by District 204. This note MUST be presented PRIOR to the employee starting work.

Appendix A.
Employee Categories, Positions, Work Years, and Wage Ranges
2022-2023

Employee Categories and Positions	Months	Dates	Hours	Days
Administrative Assistant – Level 1				
• Community Relations (1)	12	July 1-June 30	8	260
• Electronic Communications	12	July 1-June 30	8	260
• Director of Business Services (1)	12	July 1-June 30	8	260
• Director of Curriculum & Instruction	12	July 1-June 30	8	260
• Director of Human Resources (2)	12	July 1-June 30	8	260
• Director of Information Technology (1)	12	July 1-June 30	8	260
• Principal (2)	12	July 1-June 30	8	260
Administrative Assistant – Level 2				
• Payroll/Bookkeeper (1)	12	July 1-June 30	8	260
Administrative Assistant – Level 3				
• Book Store Clerk (2)	12	July 1-June 30	8	260
• Accounts Payable/Bookkeeper (2)	12	July 1-June 30	8	260
• Accounts Receivable/Bookkeeper (1)	12	July 1-June 30	8	260
• Associate Principal (2)	12	July 1-June 30	8	260
Administrative Assistant – Level 4				
• Receptionist/District Switchboard Main Office, North Campus(1)	12	July 1-June 30	8	260
• Receptionist Main Office, South Campus (1)	12	July 1-June 30	8	260
• Registrar, North Campus (1)	12	July 1-June 30	8	260
• Assistant Principal (2)	12	Aug. 11-June TBA	8	217
• Assistant Principals' Office (4)	10	Aug. 11-June TBA	8	217
Administrative Assistant – Level 5				
• LT-TV (1)	12	July 1-June 30	8	260
• Circulation Manager (2) (Learning Resources)	10	Aug. 11-June TBA	8	217
• Athletics (1)	12	July 1-June 30	8	260
• Buildings & Grounds (2 full time)	12	July 1-June 30	8	260
• College/Career Center (1)	12	July 1-June 30	8	260
• Curriculum & Instruction (1)	10	Aug. 11-June TBA	8	217
• Fine Arts (1)	10	Aug. 11-June TBA	8	217

• Global Studies (2)	11/12	8/11-7/TBA,7/1-6/30	8	239/260
• Language Arts (1)	11	Aug. 11-July TBA	8	239
• Math/Science (1)	11	Aug. 11-July TBA	8	239
• Physical Welfare/Adult Education (1)	12	July 1-June 30	8	260
• Special Education (2)	12	July 1-June 30	8	260
• Student Activities (1) (Flex Schedule)	11	August 1-June 30	8	239
• Student Services (2)	10/12	8/11-6/TBA,7/1-6/30	8	217/260
• Student Services/Registrar SC (1)	12	July 1-June 30	8	260
• Testing and Assessment (2)	12	July 1-June 30	8	260
Administrative Assistant – Level 6				
• Duplicating Technician (2)	10/12	8/11-6/TBA,7/1-6/30	8	217/260
• Testing Center Coordinators	<10	TBD	8	176
Information Technology				
• Technology Services Assistant	Seasonal	Temporary	TBD	TBD
• Systems Specialist (2)	12	July 1-June 30	8	260
• Systems Technician (5)	12	July 1-June 30	8	260
Student Assistants				
• Physical Education (4)	<10	TBD	8	192
• Student Assistant – Building (13)	<10	TBD	7.5-8	199
• Security (2)	12	July 1-June 30	8	260
• Weekend Security (8)	<10	TBD	TBD	TBD
• Parking Lot Attendant (2)	<10	TBD	4.5-5	192
• Study Hall Supervisor (2)	<10	TBD	7.5-8	192

Employee Categories and Positions	Months	Dates	Hours	Days	Wage Ranges
Miscellaneous					
• Adult Education	Temporary	TBA	TBA	TBA	$14.20-$18.40
• Auditorium Technical Director	10+	TBA	TBA	TBA	
• Bookstore Processing (5-10 adults)	Temporary	TBA	TBA	TBA	$13.00
• Buildings & Grounds (Summer)	Temporary	TBA	TBA	TBA	
• Clerical (Temporary)	Temporary	TBA	TBA	TBA	$13.00
• Corral					
Adult	Temporary	TBA	TBA	TBA	$15.29
Student	Temporary	TBA	TBA	TBA	See Student
• Detention – Saturday	Temporary	TBA	TBA	TBA	$24.00
• Discovery Center (Evening Supervisor)	Temporary	TBA	TBA	TBA	$17.00
• LT-TV Production Assistant (4)	Temporary	TBA	TBA	TBA	Administrative Discretion
• WLTL Supervisor (as needed)	Temporary	TBA	TBA	TBA	Administrative Discretion
• Student (non-summer programs)	Temporary	TBA	TBA	TBA	
College – Year 1					$12.00
College – Year 2					$12.25
College – Year 3					$12.50
College – Year 4					$12.75
High School – Year 1	Temporary	TBA	TBA	TBA	$9.25
High School – Year 2					$9.50
High School – Year 3					$9.75
High School – Year 4					$10.00

- Student-Summer Programs

Years in the Position	High School Student*	High School Student* ·Lifeguard		College Student**	College Student ** ·Lifeguard		Adult*** ·Life Guard or ·WSI	Adult*** ·Certification ·Life Guard or ·WSI
1	$9.25			$12.00				$20.25
2	$9.50			$12.25				$22.25
3	$9.75	$13.00		$12.50	$13.75		$13.75	$25.25
4	$10.00			$12.75				$27.75
5	NA			NA				NA

*	Summer after freshmen year through summer after high school graduation.
**	Summer after freshmen year of college through summer after college graduation.
***	Summer Activity program coaches/sponsors rates already in place.
****	Based on experience and responsibilities in previous positions, adjustments to a starting hourly rate may be made by the Summer Program Director.

WLTL/LTTV Employees Wage/Benefit Summary

Program	Position Title	Work Week	Work Day	Wage	Miscellaneous
WLTL	WLTL GM	Per Negotiated Agreement/Stipend	Per Negotiated Agreement/Stipend		
WLTL	Stipend				
WLTL	Stipend				
WLTL	Stipend				
WLTL	Production Supervisor	11.5 hours	Varies	$13.00 per hour	Supv. Students
WLTL	Production Supervisor	34-37 hours	Varies	$13.00 per hour	Supv. Students
WLTL	Production Supervisor	6 hours	Varies	$13.00 per hour	Supv. Students
LTTV	TV Club Head	Per Negotiated Agreement/Stipend	Per Negotiated Agreement/Stipend		
LTTV	Production Tech 1	30 hours	Varies	$13.00 per hour	Supv. Students
LTTV	Production Tech 2	40	8	$13.00-$15.38	Supv. Students
LTTV	Production Tech 2	Varies	Varies	$13.00 per hour	Supv. Students
LTTV	Production Tech 2	Varies	Varies	$13.00 per hour	Production/Seasonal
LTTV	Production Tech 2	Varies	Varies	$13.00 per hour	Production/Seasonal
LTTV	Production Tech 2	Varies	Varies	$13.00 per hour	Production/Seasonal
LTTV	TV Club Assistant	Per Stipend	Per Stipend	$2,743.46	Supv. Students

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CLASSIFIED/NON-CONTRACTUAL SUPERVISOR HANDBOOK

INTRODUCTION

This *Handbook* describes many of the current practices and procedures that are followed by Lyons Township High School District 204 regarding Classified/Non-Contractual (C/NC) Supervisors. It is designed to acquaint you with information about working conditions, employee benefits, performance evaluation, staff development, and other policies/procedures affecting your employment. It is not intended to be a complete description of all District benefits, policies, and procedures.

The Handbook encompasses all employees who are classified as Classified/Non-Contractual Supervisors as follows: Media Coordinator; Community Relations Coordinator; Buildings and Grounds: Building Foremen, Assistant Foremen, and Director of Buildings and Grounds; Information Technology: Database Analyst, Database Administrator, and Systems Administrators; Discovery Center supervisors; Student Assistant Coordinators; Secretary to the Superintendent; Accounting Manager/Internal Auditor; Director of Student Activities; Director of Information Technology; and any other employees classified as a Classified/Non-Contractual Supervisor upon employment.

You should read the *Handbook* carefully, as it describes many of your responsibilities as a Supervisor and outlines the programs developed by the District to benefit employees. The District reserves the right to modify, supplement, and/or eliminate benefits, policies, and procedures described in the *Handbook*. You should refer to the Board of Education Policy Manual for additional information on your rights, benefits, and responsibilities.

The *Handbook* is not intended to nor does it create a contract, obligation, and/or guarantee of any sort on the part of the District or the Board of Education. C/NC Supervisors are employed on an "at will" basis and for no specific term.

Finally, if you have any questions or concerns about the *Handbook* or any of the policies and procedures governing your employment as a C/NC Supervisors for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor or the Human Resources Office for clarifications and answers.

Approved: June 20, 2022

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I. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

II. Employment Probationary Period and Assignment

A. The Board of Education employs personnel in the District based on recommendations of the Administration.

B. Classified/Non-Contractual Supervisors are subject to a 120-day probationary period upon initial employment.

C. The Superintendent (or his/her designee) has the authority, with recommendations from supervisors and administrators, to assign personnel to jobs/positions. In making or changing assignments, the Superintendent (or his/her designee) will use judgment and discretion to determine how the employee's skills and experience can best be put to use in the District.

III. Work Year

A. Work Year, Employees, and Schedules

Work year schedules for staff are outlined below. Deviations from these schedules must be arranged with the employee's supervisor and are subject to approval by the Superintendent (or his/her designee).

B. Scheduled Work Year

Employees' work year schedules begin on July 1 of each year and continue through June 30**.** The work year consists of the number of work days, Monday-Friday, per year pending District approved and paid holidays (see IV.E.).

C. Normal Work Week

The normal work week consists of five (5) days (Monday through Friday) each having eight working hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each employee is to take a duty-free one-half hour lunch period each workday.

D. Pay Periods and Pay Days

Employees will be paid on the 5th and 19th of each month. Should the payday fall on a weekend or holiday, the payday will be the last working day prior to the holiday or weekend.

E. Holidays (Days Off)

1. Winter Break

C/NC Supervisors may either work for three (3) days or take three (3) vacation days and receive the remaining work days off with pay. First year C/NC Supervisors may work for three (3) days in order to receive the remaining days off with pay.

2. Weekend Holidays

If an observed holiday occurs on a Saturday or Sunday (See Observed Holidays) the District may designate a preceding Thursday/Friday or succeeding Monday/Tuesday as the holidays. No additional pay or time off will be issued for holidays that occur on weekends.

3. Holiday During Vacation

Should a holiday occur during an employee's vacation, no extra pay or vacation day is issued.

4. Observed Holidays

The following days are observed as paid holidays for all those C/NC Supervisors meeting the requirements stated above.

Date Observed*	**Holiday**
January 1	New Year's Day
January	Martin Luther King, Jr. Day
February	President's Day
March/April	Spring Non-Attendance Day
May	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September	Labor Day
October	Columbus Day
October	Fall Non-Attendance Day
November	Wednesday before Thanksgiving Day
November	Thanksgiving Day
November	Friday after Thanksgiving Day
December 24	Christmas Eve
December 25	Christmas Day
December 31	New Year's Eve

* The exact date of each holiday will be the day shown on the official District school calendar.

5. Floating Holiday

Employees who have completed five full years of service (from their effective date of hire) in the District will be awarded a Floating Holiday each year, which must be used during the scheduled work year. The Floating Holiday is not cumulative. It may be taken before or after a holiday. It is the employee's responsibility to request a Floating Holiday on a Request for Approved Absence form by indicating Floating Holiday on the form. No additional pay or day will be given for unused Floating Holiday days.

6. Student Summer Vacation Period

During the student summer vacation period, employees are provided an option to work four (4) ten hour work days or five (5) eight hour workdays. Specific information, rules, procedures, etc., are distributed in the spring of each year.

F. Birthday Vacation Day

Employees must work one full year to be eligible for the Birthday Vacation Day. On the first anniversary of the effective date of hire, the employee will be awarded a Birthday Vacation Day to be used prior to July 1 (the first day of the fiscal year). In subsequent years, the Birthday Vacation Day must be used during the fiscal year of the employee's birthday, with the supervisor's approval. The Birthday Vacation Day may not be carried over from one fiscal year to the next. No exceptions.

It is the employee's responsibility to request a Birthday Vacation Day on a Request for Approved Absence form by indicating Birthday Vacation Day on the form. Birthday Vacation Days must be approved in advance by the immediate supervisor and Director of Human Resources.

No additional day or pay will be given for an unused Birthday Vacation Day.

G. Overtime

Classified/Non-Contractual Supervisors are "exempt" employees, receive an annual salary, and do not receive overtime pay.

IV. Vacations

A. Vacation Days

Employees new to the District will receive vacation on a pro-rated basis after successful completion of the 120 days probationary period and during the successful completion of one complete fiscal year of service, July 1 – June 30. All other C/NC Supervisory employees receive vacation days on July 1, and vacation days must be used during the fiscal year of July 1 – June 30.

Vacation time is not cumulative. Under extenuating circumstances as determined and approved by the Director of Human Resources, C/NC Supervisors may carry over a maximum of five vacation days (40 hours) from one year to the next year only. Requests to do so must be made through the employee's immediate supervisor, who has the option of denying such a request, and then to the Director of Human Resources for a final decision.

The request to carry over vacation days from one year to the next year must be made and approved no later than June 1 of each year; otherwise, such request may be denied by the Director of Human Resources.

No additional pay or day will be issued for unused vacation days. No pay in lieu of vacation will be granted, except for resignation, retirement, or termination.

Employees must gain timely prior approval from their supervisors and the Director of Human Resources for vacation days.

B. Payment of Vacation Pay

Employees who resign, retire or whose employment is terminated for any reason will be paid for any unused vacation days on a pro-rated basis based on the number of days worked and vacation days earned during the fiscal year. Employees who work less than the scheduled number of regular hours established by the annual calendar will receive pro-rated vacation days. Employees will reimburse the District for any vacation borrowed prior to termination or resignation. Employees who leave the District prior to the end of a fiscal year for any reason and who have earned vacation days available will be eligible to receive vacation pay for those days on a pro-rated basis until the date of separation.

V. Jury Duty

Employees who are required to serve jury duty will receive their regular daily pay during their time of service. Employees are expected to inform their supervisors upon receiving a Jury Duty Summons. A copy of the summons along with a *Request for Approved Absence* form must be completed prior to the beginning of such duty.

VI. Sick Leave and The Family and Medical Leave Act (FMLA)

A. Each C/NC Supervisory employee receives 15 sick days at the beginning of the work year, July 1. Sick leave is interpreted to mean personal illness, quarantine at home, serious illness, or death in the immediate family or household. The immediate family, for purposes of this section, will include parents, spouse, brothers, sisters, children, grandparents, grandchildren, in-laws, legal guardians, or any other relative living in the immediate household of the employee. A physician's note may be required for sick leave of three (3) or more consecutive days of personal illness or after three (3) or more consecutive days of absence.

1. Employees will not receive compensation of any kind for unused sick time.
2. Unused sick leave is accumulated year-to-year.

B. The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

C. Personal Leave

1. Personal Leave, not to exceed three (3) days per year at full pay, will be granted to each employee for personal business. Personal leave days if used, are taken from sick leave days. These leaves are not cumulative and will be arranged by using a Request for Approved Absence form. This form must be approved by the supervisor and the Director of Human Resources prior to the personal leave. Except in extenuating circumstances, with the approval of the supervisor and the Director of Human Resources, personal leave days will not be taken on days immediately prior to or following school holidays, student non-attendance days, and summer vacation/break period.
   a. C/NC Supervisors will not receive compensation of any kind for unused personal leave.
   b. Personal leave does not accumulate from year to year; however, unused personal leave becomes part of sick leave.

   In the event of a death in the family or household (see Sick Leave for definition of family), one (1) additional day of personal leave may be granted for attendance at the funeral.

2. *Request for Approved Absence* forms must be submitted upon return from a Personal Leave if not completed prior to leave, so proper accounting can be maintained.

VII. Absence Reporting

A. When an absence is known ahead of time, the following procedures will be followed by each C/NC Supervisor:
1. notify the Supervisor with/for whom he/she works of an absence known ahead of time; and
2. complete a *Request for Approved Absence* form and submit it to his/her Supervisor.

B. When an absence is not known ahead of time, the following procedures will be followed by each C/NC Supervisor:
1. contact Human Resources by telephone at (708) 579-6457 by 7 a.m. on the day of the absence, and preferably earlier, if possible; and
2. contact the appropriate Supervisor by 7 a.m. on the day of the absence, and preferably earlier, if possible.

VIII. Sick Leave Bank

A. The Board of Education and all Classified/Non-Contractual staff have established a Sick Leave Bank on a voluntary basis.

B. The intent of this Bank is to provide for employees of the Sick Leave Bank, extended sick leave to those participants who incur a period of catastrophic illness. Catastrophic illness shall be defined as life threatening, as verified by the employee's physician. The Bank shall be used only for catastrophic illness of the participant, his/her spouse, or his/her children.

C. A C/NC Supervisor may enroll in the Bank by signing an authorization form to contribute two (2) days of his/her sick leave to the Bank at the beginning of each scheduled work year. A C/NC Supervisor who begins his/her employment with the District after the start of the year may become a participant by signing an authorization form and thereby agreeing to contribute two days of his/her sick leave to the Bank on a pro-rated basis for that year. A C/NC Supervisor thereby becomes a "participant." When the total number of days in the Bank equals 180 days, a yearly contribution will not be required until such time that the Bank is reduced to 90 days.

D. A C/NC Supervisor who is a current participant in the Sick Leave Bank and who has a catastrophic illness that requires continuous and prolonged absence from work shall be able to utilize days from the Bank after his/her own sick days have been depleted and a five day salary deduction period has transpired for each disability/illness. The C/NC Supervisor must submit a doctor's statement at the time he/she requests Sick Bank days and must otherwise comply with the reasonable request of the Advisory Committee.

E. The maximum number of days allowed for any C/NC Staff will be thirty (30) days and no more than two (2) C/NC Staff may participate at any one time.

F. Participants withdrawing from the Bank or from employment with Lyons Township High School will not be allowed to withdraw the days they contributed.

G. C/NC Supervisor utilizing sick leave days from the Bank will not be required to replace those days.

H. A joint Sick Leave Committee appointed by the C/NC employees and Administration shall serve as an Advisory Committee to implement and administer the Bank and review requests for sick leave days. The Committee shall be composed of the Director of Human Resources, the Principal, an Administrator (appointed by the Administration), and three C/NC employees. The C/NC employees shall be selected by all Classified/Non-Contractual employees. With the exception of the Director of Human Resources and the Principal, all other committee members shall serve three-year terms. In its first rotation and in order to maintain Committee continuity, the Administrator and one C/NC employee shall each serve a two-year term. With the approval of the Board, this Committee may, upon emergency, request that contributing members donate an additional day to the Sick Leave bank if its reserves become depleted.

I. A participant with more than 180 accumulated sick leave days who has filed an intent to retire and is in his/her last year of employment will have access to the Sick Leave Bank, if otherwise eligible, upon reducing his/her accumulated sick leave to 180 days.

J. Any days remaining in the Bank at the end of a school year will be carried forward to the next school year. If there are less than 90 days remaining at the beginning of the school year all C/NC employees will be asked to contribute two days.

IX. Retirement

A. Illinois Municipal Retirement Fund (IMRF)

All employees whose positions require six hundred working hours or more per year are automatically members of the IMRF. The Board makes IMRF contributions (currently at 8.56%) directly to the Illinois Municipal Retirement Fund.

Monthly Board contributions are made in a fixed and predetermined amount.

B. Service Increment

C/NC Supervisors who submit a letter of retirement to the Director of Human Resources during the fiscal year that they intend to retire, and who are fifty-five (55) years of age or more, and who have attained a minimum of ten (10) consecutive fiscal years service in the District by retirement, are eligible for a retirement salary increment which is $200.00 dollars per year of service to a maximum of twenty (20) years or $4,000.00.

X. Insurance

All full time, C/NC Supervisors are entitled to the following insurance benefits.

A. Medical/Dental Insurance (minimum 25 hour work week)

The District offers a choice of two medical plans – a PPO or a BlueChoice Plan. Each is eligible to begin on the first of the month following the date of hire. Each requires an employee premium that is deducted from the employee's payroll check on a twenty pay, pre-tax basis. The rate of the premium is based on the choice of plan and on the type of coverage chosen, i.e., single coverage, employee plus one, or employee plus two or more. Dental coverage is available with both plans. If the employee becomes ineligible for healthcare benefits (due to reduced hours or severance), the rules of COBRA (Consolidated Omnibus Reconciliation Act) would apply. Please see the District's Benefits Coordinator for specific information about medical/dental insurance.

B. Life Insurance

The Board of Education provides each full-time employee with a term life insurance policy, in the amount of twice the base salary. Life insurance commences on the first day of the month following the date of the employee's hire. All life insurance coverage terminates on the last day of the month during which employment terminates.

C. Vision

The Board of Education provides each full time employee the benefit of two vision care plans – VSP (Vision Service Plan) for employee only and Vision One for employees and their family members. Benefits begin the first of the month following the date of hire and terminate on the final day of employment.

D. Extended Retiree Medical Insurance

A retiree who meets the I.M.R.F. retirement requirements will receive a maximum of up to $3,000 per year for single, couple, or family insurance coverage, until age 65 or until Medicare eligible, whichever comes first. If the employee remains on the District healthcare plan, benefit is given as a $250.00 monthly deduction on the cost of insurance. If the employee does not continue on the District's healthcare plan, a check in the amount of $1,500.00 (minus applicable taxes) will be sent to the employee's home twice a year (June and December) until maximum benefit has been given.

Upon retirement or in the event of disability, the employee is eligible to continue healthcare insurance under one of the District's plans (as required by Public Act 86-1444) as long as the employee pays the full premium of the plan's worth. Invoices will be mailed to the employee's home on a quarterly basis.

E. Termination of Medical/Dental Insurance

Medical/Dental insurance coverage terminates as follows:

1. on the last day of the month during which employment terminates; and/or
2. when payments are not made.

In the event of the employee's death while insured, the medical insurance for dependents will continue, premium free, for a period of ninety (90) days, after which time COBRA will be offered, if applicable; or the insurance will cancel. This applies only to the medical/dental insurance coverage.

XI. General Provisions

A. Approval of Employment, Promotions and Annual Employment/Wage Notification

The Superintendent/Designee is responsible for recruiting and preliminary interviewing of applicants for C/NC Supervisory positions. Applicants will be interviewed by the administrators and supervisors with whom they will be working. The applicant selected for the position will be notified by the administrator. The Director of Human Resources and the appropriate administrator will arrange the starting date of employment and salary in accordance with the approved salary program, qualifications, experience, and other criteria as determined by the administration.

To be effective, employment and promotions must be approved by the Board of Education.

All C/NC Supervisors employed for the following year will be notified through the Human Resources Office upon Board of Education approval of wage increases. A wage notification will be sent to each employee in as timely a way as possible.

B. Classification and Salaries

The Board of Education reviews and adjusts, as appropriate, salaries for employees, typically in June. At that time, individual salaries as well as salary ranges will be determined. Appendix A. lists positions and salary ranges. All wages are subject to withholdings as provided by law. Certain other deductions (e.g., annuities) can be withheld if requested by the employee, provided the plans are in effect in the District.

C. Confidential Goal Setting and Performance Reviews

Each year supervisors and Classified/Non-Contractual supervisory employees establish goals for C/NC Supervisors using the Annual Goal Setting Activity Form.

By May of each year, supervisors will be asked to complete and submit performance appraisals/evaluations for each employee. These evaluation forms are signed by both supervisors and employees. Signatures verify only that both parties have participated in the completion of the forms. Employees have the right to complete a Self Evaluation (letter F on the Confidential Performance Appraisal/ Evaluation Form) and make Comments (letter H on the Confidential Performance Appraisal/Evaluation Form).

Completed copies of the evaluation are distributed as follows: original to the C/NC Supervisor's Personnel File; and copies to supervisor, principal, and employee. Evaluations may be one consideration in determining job changes.

D. Dismissal of Employee

Employment may be terminated by recommendation of the supervisor and administrator to the Director of Human Resources. Notice of dismissal will be given in writing to the employee by the Director of Human Resources. If the reason for dismissal is such that the presence of the employee would not be in the best interest of the District, the termination of the employee will be effective immediately. The Board of Education approves all recommendations to terminate.

In case of termination of employment, payment to the date of termination will be mailed to the employee on the next payday.

E. Job Vacancies (for current District employees)

Employees will generally be notified of vacancies in the District within (5) working days of the known vacancy. Vacancies will be posted on the LTHS Website. Individuals interested in being considered for such openings will submit a signed written letter of interest to the Human Resources Office at North Campus.

When two or more individuals apply for the same opening, the following factors are normally considered: experience, skills, talents, personality, and recommendations of previous supervisors. An administrator will make the final recommendation to employ.

In the event that the Director of Human Resources decides to place an employee directly into an open position, the open position need not be posted.

Applications are customarily accepted from employees for five (5) working days from the date of notice.

Applicants will be informed in writing of appointment to a position. Other applicants will be informed in writing that the position has been filled.

F. Overpayment

If a C/NC Supervisor resigns, retires, or is terminated from the District, and receives a payroll check upon separation from the District, which causes an overpayment (due to being paid ahead of time), the former employee will be required to refund/reimburse the District for the overpayment. Notification of overpayment will be made to the former employee from the Human Resources Office.

G. Personnel File

Each employee has the right, upon reasonable request, to review the contents of his/her own personnel file.

H. Physical Examination

Each employee new to the District must furnish the results from a current physical examination and evidence indicating freedom from communicable disease within 90 days of employment. The cost for this exam is the responsibility of the new employee.

The District may require any employee to submit to a physical examination at any time after employment. This physical will be performed by a District selected physician at the District's expense.

I. Resignation of Employee

Any C/NC Supervisor resigning a position with the District will notify the supervisor and the Director of Human Resources in writing a minimum of two (2) weeks in advance of termination to be eligible for accrued benefits.

J. Salary Increases

No general salary adjustment will be made until the C/NC Supervisor has completed six (6) months of service on his/her current salary schedule. If, after the six month period has passed and a new salary increase has gone into effect, the C/NC Supervisor will ordinarily be considered. Annual salary adjustments will be made on a fiscal year schedule (or on the first day of the fiscal year), July 1 – June 30.

K. Term of Employment

At the time of hire (initial employment), the term of employment for the position will be made clear to the C/NC Supervisor.

L. Tuition Reimbursement

The District encourages and promotes the professional growth and development of its employees in order to increase their skills and employee efficiency, effectiveness, and productivity.

1. The Board of Education will provide reimbursement for tuition, books and fees of C/NC Supervisory employees during their employ in the District and who complete previously approved courses of study/training at District approved/accredited colleges/universities or certificate granting agencies with a grade of "B" or better or pass in a pass/fail course; or certificates of successful completion.
2. Prior to registration, the employee will submit the course(s)/training to the Superintendent (or his/her designee) for approval.
3. An employee will be reimbursed only upon receipt of a transcript/certificate of successful completion and receipt, and no certified employee may receive reimbursement for more than $5,000 during his/her employ in the District.
4. An employee will be eligible for tuition reimbursement at the beginning of his/her third year of service).

M. Work Interruption

Classified/Non-Contractual Supervisors are expected to report for work on time every working day. If conditions other than illness occur which are beyond the employee's control and prevent reporting at the assigned starting time, the employee should make every attempt to arrive for work when conditions improve. Any inability to report for work must be reported to the Human Resources Office and also to the employee's supervisor. Time missed will be charged to sick leave, personal days, vacation time, or deducted from the next paycheck, in that order, and depending on the circumstance.

Should circumstances warrant the closing of school, the Superintendent, Director of Human Resources, or supervisor will notify C/NC Supervisors that the workday has been cancelled through their supervisors.

N. Worker's Compensation

If the injury is an emergency, the employee should seek immediate medical assistance.

If an employee is injured while at work, the employee is covered by Worker's Compensation Insurance with limits set by law. An employee injured while performing duties of his/her job should report the injury as soon as possible to his/her supervisor, the nurse, and the Business Services office. A packet of paperwork must be filled out as per directions, signed, and sent to the Business Office. **NOTE: If the injury is determined to be non-compensable, the injury will have to be submitted to your personal health insurance.**

If the injury IS determined to be compensable, and the employee is ordered not to return to work, the District will continue to pay a full day's pay for the day of the injury, and for three consecutive work days following the injury. Should the employee need to remain off work beyond the four (4) full days of continued pay, the District, as per workman's compensation law, ceases to be responsible for the employee's pay. At this point, the employee is eligible to

receive Worker's Compensation pay directly from the Worker's Compensation insurance. That pay is calculated as two-thirds (2/3) the amount of the previous year's salary.

The employee may elect to use his/her sick time in lieu of Worker's Compensation pay in order to maintain a full day's pay. An employee choosing to use his/her sick time will endorse and send all Worker's Compensation paychecks to the Business Office, c/o the Benefits Coordinator, whenever the Worker's Compensation Insurance sends a paycheck to the employee. The employee shall use one day of sick time for each day of work missed until the employee is released back to full duty.

During this time as the employee is not working, he/she is still responsible for maintaining the cost of his personal health insurance. As long as the employee continues to receive a District payroll check, his/her personal health insurance premiums will continue to be deducted. Should the employee exhaust all his/her sick time and there no longer is a regular District payroll check being received by the employee, and invoice, charging the "active rate" (as per law) of premium for his/her personal health insurance will be sent to his/her home for payment in order to fulfill that obligation.

In order to return to work, a note from your attending physician MUST be sent to either the Building Supervisor, the insurance Benefits Coordinator (Business Office) or to the Asst. to the Director of Human Resources (Human Resources Office, Rm. 105) allowing the employee to return to full duty with no restrictions or with restrictions that can be reasonably accommodated by District 204. This note MUST be presented PRIOR to the employee starting work.

Appendix A.

Classified/Non-Contractual Supervisory Positions, Divisions/Departments

Positions	Divisions/Departments
Audio/Visual/Media Specialist	Learning Resources/AV
Community Relations	Community Relations
Director of Buildings and Grounds	Buildings and Grounds
Database Administrator	Information Technology
Student Assistant Coordinator (2)	Assistant Principal's Office
Assistant Foreman (2)	Buildings and Grounds
Data Base Analyst	Information Technology
Secretary to the Superintendent	Superintendent's Office
Accounting Manager/Internal Auditor	Business Office
Systems Administrators (2)	Information Technology
Building Foreman (SC)	Buildings and Grounds
Director of Technology	Information Technology

NOTES

LYONS TOWNSHIP HIGH SCHOOL

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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Brian Waterman, Superintendent
LTHS Board of Education

FROM: Edward M. Piotrowski, Director of Human Resources

DATE: June 20, 2022

RE: ***Administrator Handbook***

BACKGROUND
In previous years, we have updated the ***Administrator Handbook*** to reflect changes in Board policy/procedure, laws, etc., and provide recommendations for other changes.

We are bringing forward the revised handbook for Board approval. At this time, there are no changes being recommended for the 2022-2023 Handbook.

Attached, please find the proposed and recommended ***Administrator Handbook*** without the cover. Upon Board approval, final editing and formatting will be done, and it will then be bound and distributed.

RECOMMENDATION
We recommend that the Board approve the ***Administrator Handbook*** as proposed.

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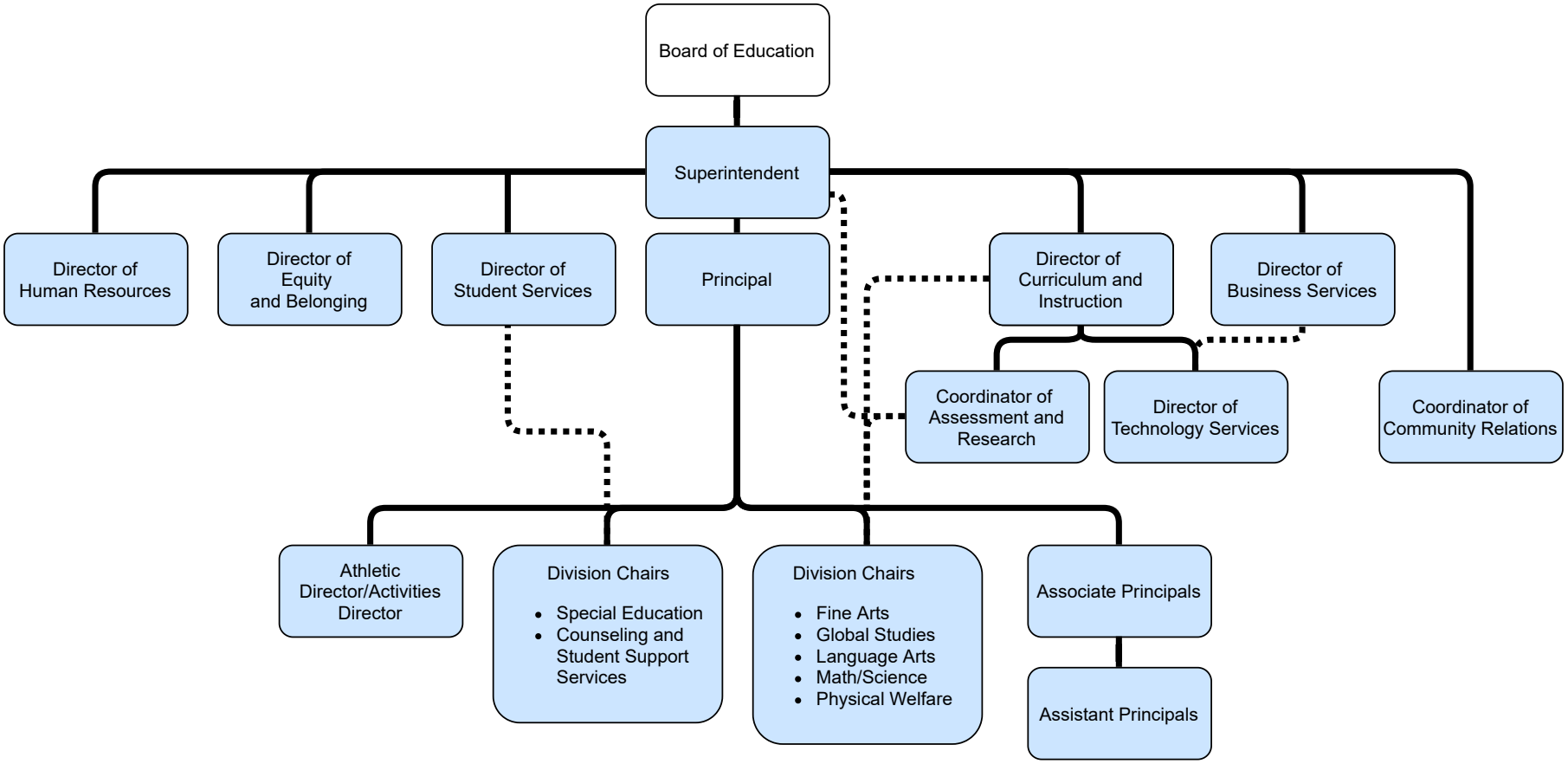
I. *Administrator Handbook* Purpose

This ***Handbook*** is designed to acquaint you with Lyons Township High School District 204 and to provide you with information about working conditions, employee benefits, performance evaluation, staff development, and some of the policies/procedures affecting your employment. You should read this ***Handbook*** carefully, as it describes many of your responsibilities as an employee and administrator and outlines the programs developed by the District to benefit employees. You should refer to the Board of Education's Policy Manual for additional information on your rights, benefits, and responsibilities.

This ***Handbook*** is not intended to be a complete description of all District benefits, policies, and procedures. The District reserves the right to modify, supplement and/or eliminate benefits, policies, and procedures described in this Handbook. This ***Handbook*** is not intended to be, and is not, a contract of employment. Finally, if you have questions or concerns about the ***Handbook*** or any of the policies and procedures governing your employment as an administrator for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor for clarifications and answers.

Lyons Township High School District #204
Administrative Organizational Chart



III. Policies and Procedures

A. Board Policies

It is the responsibility of each District 204 administrator to become familiar with, and abide by, school district policies and procedures. A copy of the Lyons Township High School District 204 School Board Policy can be found on the LTHS website.

B. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

C. Employment, Renewal of Employment, and Tenure

Administrators may be employed on a one-year contractual basis or a multi-year contractual basis, as determined by the Board of Education. If an administrator is employed on a one-year contractual basis, the administrator will accrue tenure in the District upon successful completion of four consecutive contractual years of full-time employment with the District. If an administrator is employed on a multi-year contractual basis, the administrator will not accrue tenure in the District, or maintain the tenure status acquired at the time the multi-year contract was established.

On July 1 of each year and after Board of Education approval of re-employment, each administrator receives his/her Annual Employment Contract Statement. (See Appendix A.) This Statement is an agreement between the administrator and the District that he/she will perform the duties of the position for which he/she is being employed.

D. Job Categories and Compensation

Initial placement and salary within an administrative job category is determined by the Superintendent (or his/her designee) on an individual basis. Compensation will be fixed annually each fiscal year by the Superintendent and Board of Education. Job descriptions with specific position duties and responsibilities will be given to each administrator and will be a part of his/her Human Resources file. Many of the general duties, responsibilities, and competencies, which apply to all administrators, may be found in this Handbook.

E. Work Hours, Attendance, Absences, Absence Reporting Procedure

Administrators are expected to work when the District/school is open. Additionally, administrators are expected to work any additional hours necessary to complete assignments and/or goals established by his/her immediate supervisor, the Superintendent (or his/her designee), and/or the Board of Education.

Attendance at work and other events/functions as noted above is a minimal expectation of District administrators. Exceptions to work hours must be requested and approved through the administrator's immediate supervisor and the Director of Human Resources.

When an absence from work is necessary, administrators must follow procedures similar to those expected of other employee groups. When a planned absence is requested, administrators are to enter the absence into Frontline in a timely manner and submit them to their immediate supervisors for approval. When unplanned and/or emergency absences occur, administrators are to be in direct personal or telephone contact with their supervisors, as well as any other staff who may need to be aware of the absences (e.g., secretaries).

F. Dress

As public representatives of the District, administrators are expected to dress appropriately for their position in professional business attire.

G. Annual Goals and Performance Evaluation

As indicated by the organizational chart, the following applies.

1. The Superintendent annually evaluates the five Central Office Directors (Business Services, Curriculum/Instruction, Equity and Belonging, Human Resources and Student Services), the Principal and the Coordinator of Community Relations.
2. The Principal annually evaluates all building administrators (Associate and Assistant Principals) and Division Chairs and Athletic Director.
3. The Director of Curriculum and Instruction annually evaluates the Director of Technology Services and the Coordinator of Assessment and Research.
4. Assistant Division Chairpersons are evaluated annually by their respective Division Chairpersons.

Administrators set annual, school year goals with their immediate supervisors. These are used, in part, for the annual appraisal and evaluation. Each administrator is evaluated annually prior to the end of each school term, and may be evaluated at other times depending on the need to do so, by their direct supervisors. The summative evaluation shall be reviewed with the administrator and filed in his/her Human Resources file.

H. Resignation

Any administrator resigning from a position with District 204 is required to notify the Superintendent (or his/her designee) in writing as soon as possible, but not less than four weeks in advance of the final work day, except in extenuating circumstances.

Upon resignation or retirement, the administrator will be paid for all available and unused vacation days accumulated during that fiscal year (including any vacation days carried over – a maximum of 5 from year to the next).

I. Employee Records

District 204 maintains Human Resources records for all employees. An employee may review his/her personnel file in accordance with the Personnel Record Review Act. A written request to review a personnel file should be submitted to the Human Resources Office, and the administrator should contact the Office to arrange a time for the review.

J. Americans With Disabilities Act (ADA)

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1992, the District provides equal opportunities in employment and in its programs, services, and activities. Employment and personnel practices and the provision of services, programs, and activities are administered in a manner free from unlawful discrimination, including, but not limited to, prohibited discrimination on the basis of mental or physical handicap or disability. Please direct all questions regarding the ADA to the Director of Human Resources.

K. Sick and Personal Leave Days

1. Sick and Personal Leave Days
   Sick and Personal Leave Days are granted to administrators per the table posted in Appendix B.
2. Unused Sick Leave days are "carried over" from one school term to the next school term without limit.
3. If used, Personal Days are deducted from Sick Leave Days. Personal Days do not accumulate from one school term to the next school term.
4. Administrators do not receive compensation of any kind for unused Sick and/or Personal Leave Days per Board policy.

L. Work Year, Vacation Days, Salary, and Benefits

The work year for each administrator officially begins July 1; however, the official start day/date of each school term varies, depending on the position and the number of workdays per year. (See Appendix B.) Vacation Days also vary and are position specific. (See Appendix B.)

Twelve (12) month/260 workday administrators: five (5) unused Vacation Days may be carried over from one school term to the next school term. Eleven (11) month/213 workday administrators: two (2) unused vacation days may be carried over from one school term to the next school term. Exceptions to the carry over rules may be granted by the Director of Human Resources. Except as authorized by the Board of Education and except in the last year of employment with the District, compensation for unused Vacation Days is not granted.

Other specific information regarding the Work Year, Vacation Days and Benefits are found in Appendix B.

M. Pay Periods

Paydays are the 5th and 19th of each month. If a payday falls on a holiday or weekend, the payday will be the last working day prior to the holiday or weekend day. Eleven month administrators are paid over twenty-two or twenty-four paydays, by individual administrator preference.

N. Federal and State Income Tax, IMRF, TRS, FICA

Payroll deductions for federal and state income tax, FICA (social security), and Medicare

are required by law as applicable to certified, administrative personnel.

Payroll deductions for mandatory Teachers' Retirement System (TRS) will be made as applicable to certified administrative personnel.

O. Tax-Sheltered Annuities

A payroll-deduction plan is available for employees who participate in a tax-sheltered annuity (TSA) plan. Any employee participating in a TSA must supply evidence of the plan's adherence to current IRS Rules and Regulations (Section 403(b)). Participation in a TSA program is voluntary and District 204 assumes no responsibility for fund performance or other financial liabilities.

P. Health Insurance

Health insurance benefits will be available to all full time (.6 FTE minimum) administrative personnel. If participating, annual contributions toward health insurance are required by administrative employees. Contributions are reviewed and determined annually by the Board of Education.

Q. Tuition Reimbursement

1. The Board of Education will provide reimbursement for tuition, books and fees of administrators during their employ in the District and who complete previously approved courses of study at District approved/accredited colleges or universities with a grade of "B" or better, or pass in a pass/fail course.

2. Prior to registration, the administrator will submit the course(s) to the Superintendent (or his/her designee) for approval.

3. An administrator will be reimbursed only upon receipt of a transcript and receipt, and no administrator may receive reimbursement for more than $5,000 during his/her employ in the District.

4. An administrator will be eligible for tuition reimbursement at the beginning of his/her third year of service.

5. The District shall provide tuition reimbursement not to exceed $75,000 per school year for certified employees and administrators. If the amount requested for reimbursement exceeds $75,000, monies will be equally distributed among participants seeking approved reimbursement during that school year.

6. Any administrator who begins receiving tuition reimbursement agrees to remain in the District for two years beyond the semester when reimbursement was last received, or the administrator will reimburse the District the full amount of tuition reimbursement received.

R. Worker's Compensation

In the event that an employee is injured while performing assigned duties of the job, the employee may be covered by Workers' Compensation Insurance. The limits of such coverage are set by law. Following a work-related injury, the employee must file a written report of the incident and nature of the injury with the human resources department within 48 hours. Forms are available in the Human Resources Office.

S. Board of Education Meetings

Meetings of the Board of Education are generally held twice per month. Regular Meetings of the Board of Education are generally scheduled for the third Monday of each month. Specific meeting days, dates, and times are established and published a year in advance by the Board of Education. It is the responsibility of each administrator to be informed of them. Board of Education Committee of the Whole are generally scheduled for the second Monday of each month. These Board meetings are mandatory for the Superintendent and the appropriate Central Office Directors/Coordinators.

T. Co-Curricular Assignments

Administrators may assume co-curricular assignments in the District with approval by the Superintendent; however, administrators may not "bump" other qualified staff from co-curricular assignments. Administrators who assume co-curricular assignments must ensure that neither their position responsibilities nor the accountability of their offices and/or operations are jeopardized by co-curricular assignments.

U. Attendance at School Functions and Co-Curricular Events

Administrators are expected to attend a variety of school functions and co-curricular events. Attendance may be required of administrators for certain school functions.

V. Emergency Closings

In the event the District is closed due to unforeseen circumstances (e.g., inclement weather, power outage, etc.) the District will make a reasonable effort to notify administrators of the closing through various means of communication. If the Superintendent (or his/her designee) deems it necessary to have selected staff work for some reason, he/she will make arrangements accordingly. If it becomes necessary to close the school during the school day/working day, the Superintendent (or his/her designee) will determine whether or not to release employees.

W. Assistant Division Chairs

Selected divisions are assigned Assistant Division Chairs per the following.

Division	Assignment	FTE	Total FTE
Fine Arts	Per Division	.4	.4
Global Studies (2)	Per Division	.4	.8
Language Arts	Per Division	.4	.4
Mathematics/Science (2)	Per Division	.4	.8
Athletics Physical Welfare	Per Division Activities Athletics Physical Education	 1.0 .4 .4	 1.8
Total	**5 Divisions**	**3.4**	**3.8**

Assistant Division Chairs are not required to possess and maintain administrative licensure. Assistant Division Chairs report directly to their respective Division Chairs. Assistant Division Chairs (except the Director of Student Activities, who is full-time salaried administrator), receive a $5,000 annual stipend. Assistant Division Chairs are members of the LTHS Faculty Association (exclusive bargaining unit) during the portion of their certified teaching/assignment duties, but they are administrators during the portion of their Assistant Division Chair/Administrative duties. They are required and expected to appraise and evaluate certified members of their divisions, as well as perform

other duties as assigned by their Division Chairs. Their work years are as required in the District and LTHS Faculty Association Negotiated Agreement, and they are required to attend the annual, Summer Administrative Workshop.

X. Faculty Induction and Mentoring Program

All administrators are expected to participate in the Induction and Mentoring Program for certified staff, including attendance at meetings and functions during the pre-school opening weeks, leading quarterly first year protégé meetings, etc. As a result, administrators should take note of the following program goals for certified employees.

1. Program Goals
   a. Develop positive, open relationship and communication between new teachers and administrators.
   b. Utilize administrators in leadership roles.
   c. Provide a source of ideas for problem solving for new staff.
   d. Develop collegiality and camaraderie among new teachers.
   e. Provide a forum for teacher concerns and topics for discussion with divisional mentors.
   f. Provide accurate information about the District and its programs.

Y. Administrative Certification/Recertification

Every Lyons Township High School District 204 administrator is expected and required to obtain an administrative license, as well as any license required by the State of Illinois and as promulgated by the Illinois State Board of Education (ISBE) in order to perform the duties and functions of his/her position. It is the responsibility of each administrator to maintain his/her license in good standing with the State and ISBE and to provide the District (Human Resources Office) with verification of same.

The West 40 Intermediate Service Center serves educators and student of Western Cook County. The West 40 Intermediate Service Center offers state-approved Administrator Academy courses required for licensure. Programs/courses offered by West 40 are designed to meet licensure needs of school administrators and teachers, as well as provide ongoing professional development for all school personnel. Lyons Township High School administrators may be required to participate in West 40 programs.

Z. Professional Growth and Development

1. Professional growth and development activities are designed to benefit and serve the interests of Lyons Township High School. Student success and achievement should be the primary focus of professional growth activities. The District rationale for professional absences are
   a. to provide staff development training;
   b. to encourage administrative staff members to be active professionally in ways that will improve the instructional programs that will directly benefit students;
   c. to represent Lyons Township High School while conducting school business; and
   d. to support administrative staff members who are chosen for leadership positions by their professional colleagues.

2. Professional activities are limited to no more than ten student attendance days per school year. These are exclusive of professional days withheld for recruitment and

employment activities. All professional activities must be approved in advance by the supervising administrator.

AA. Certified Administrator Retirement Program

Any certified administrator electing by submission of an irrevocable and appropriate letter of retirement, and who during the last year of retirement,

1. shall complete his/her tenth full year of service as an administrator in the District; and
2. is eligible to retire under the provisions of the Illinois Teachers' Retirement System, shall be paid a salary increase in his/her last year of service equal to no more than 6% of the amount otherwise due such administrator (base salary) for his/her last year of service. This increment may be disbursed over the administrator's final one-four years of employment in the District. If the administrator's salary exceeds the state/TRS cap related to salary increase in any year as a result of his/her election, he/she shall be responsible for payment of any penalties, taxes, etc.

Any certified administrator who meets the above requirements and has submitted his/her letter of retirement shall also be eligible for reimbursement by the District of full individual (single coverage) employee health insurance premiums paid by the administrator to TRS until the administrator is sixty-five years of age (Medicare eligible). Receipt of such reimbursement shall preclude the administrator from participating in the District's health insurance program.

BB. Drug-Free Workplace

All employees are prohibited from the manufacture, distribution, dispensing, consumption, or being under the influence of a controlled substance or alcohol while on District premises, while engaged in District activities, including student activities, and/or while representing the District in an official or unofficial capacity.

CC. HIV, Bloodborne Pathogens

The District operates under policies protecting the rights of students and staff members who are infected by HIV/AIDS or who may be exposed to bloodborne pathogens. Bloodborne pathogens are microorganisms that are present in human blood that can cause disease in humans. In accordance with the Illinois Department of Labor's regulation regarding bloodborne pathogens and in order to minimize the spread of infection from bloodborne pathogens, the District has developed an exposure control plan for bloodborne pathogens, provides annual inservice training to staff members, observes the universal precautions, and provides the Hepatitis B vaccine free of charge to those employees who are occupationally exposed.

Training for all new employees is required and will be conducted prior to initial assignment to tasks where exposure may occur. An annual refresher training is required and will be provided for all employees within one year of the previous training.

DD. Child Abuse Reporting Requirements

All employees of Lyons Township High School District 204 are mandated reporters and are required to orally report any suspected physical or sexual abuse or suspected neglect of any student with whom they have direct contact. The 24-hour hotline of the Department of Children and Family Services is 1-800-252-2873.

EE. Harassment and Other Inappropriate Conduct

It is the policy of District 204 to provide an educational and employment environment free from harassment, including that based on race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, disability, pregnancy, marital status, order of protection status, military status, unfavorable discharge from military service or any other characteristic protected by law. Such harassment is a violation of federal, State and local law. Accordingly, harassment and other inappropriate conduct are prohibited and violations of District policy and may result in discipline which may include discharge. Administrators are expected familiarize themselves with the District's policy on Workplace Harassment and adhere to it.

FF. Technology Policies

Technology access is provided to administrators for teaching, learning, professional development, daily work, and to improve services to students, parents, staff, and community of the District. This access is intended exclusively for work-related and educationally relevant activities. Administrators should familiarize themselves with the District's technology policies and adhere to them.

Appendix A.

LYONS TOWNHIP HIGH SCHOOL DISTRICT 204

Annual Employment Statement
July 1, XXXX to June 30, XXXX

Employee	«FirstName»
Position	«Title»
Base Salary	«Salary»
District-Paid Illinois Teachers' Retirement	«TRS»
District-Paid THIS	«THIS»
Total Pensionable Income	«Total»
Contract Year	«Days»
Annual Vacation Leave *	«Vacation»
Annual Sick Leave	«Sick»
Personal Leave	«Personal»
Employee-Paid Health Insurance	«Health»
District-Paid Life Insurance	«Life»
Long Term Disability	«LTD»
Pay Dates	«5th and 19th of each month»
Number of Pay Periods	«Pay Periods»

* • Vacation days are awarded on July 1 of each year.
- 260 contract day employees may not retain more than 25 vacation leave days in any fiscal year**.**
- 213 contract day employees may not retain more than 10 vacation leave days in any fiscal year.

Employee _____ Date _____

Superintendent (or designee) _____ Date _____

Board of Education Secretary _____ Date _____

cc: Employee
Human Resources File

Appendix B.

Administrator Work Year and Benefits Summary

Position	Board-Paid TRS/THIS	Work Year [1]	Vacation Leave[2]	Sick/Personal Leave[3]
Central Leadership Team				
Director-Business Services	Yes	260 days	25 days	15 days
Director-Curriculum/Instruction	Yes	260 days	25 days	15 days
Director-Equity and Belonging	Yes	260 days	25 days	15 days
Director-Human Resources	Yes	260 days	25 days	15 days
Director-Student Services	Yes	260 days	25 days	15 days
Coordinator-Assessment/Research	Yes	260 days	20 days	15 days
Building Administration				
Principal	Yes	260 days	25 days	15 days
Associate Principals	Yes	260 days	20 days	15 days
Assistant Principals	Yes	260 days	20 days	15 days
Division Chairpersons				
Athletic Director	Yes	260 days	20 days	15 days
Counseling and Student Support Serv.	Yes	260 days	20 days	15 days
Fine Arts	Yes	213 days	8 days	15 days
Global Studies	Yes	213 days	8 days	15 days
Language Arts	Yes	213 days	8 days	15 days
Learning Resources	Yes	213 days	8 days	15 days
Math/Science	Yes	213 days	8 days	15 days
Physical Welfare	Yes	213 days	8 days	15 days
Special Education	Yes	260 days	20 days	15 days
Assistant Division Chairpersons	NA	Per Negotiated Agreement	NA	Per Negotiated Agreement
Student Activities Director	Yes	213 days	8 days	15 days

1. 213 workday administrators receive full winter and spring break periods off work without using their eight (8) vacation days.

2. 260 workday administrators receive full winter break period off work if they work 3 days or use 3 vacation days during the winter break period; they receive the spring break period off work if they use vacation days.

3. Three (3) of the fifteen (15) sick leave days are designated as personal leave. If personal leave days are not used, in part or in whole, they remain sick leave days and are transferred to the following year.

4. Work Year and Benefits for the Director of Technology Services and Coordinator of Community Relations are contained within the Classified/Non-Contractual Supervisors Handbook

Appendix C.

Notes

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net

Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education

From: Brian Stachacz

Date: 6/7/2022

Re: Update on District Financial Operations/Investments

Information: It has been almost a year since District 204 left the jurisdiction of the Township Treasurer's Office. In that time, the District has successfully established its own bank accounts, taken over any remaining tasks that were completed by the Treasurer's Office and re-established an investment portfolio. Currently the District has $38.2 million of fixed investments with varying interest rates between .05% to 1.22%. While these rates are on the lower end, they were the best rates available based on our cash flow and investment opportunities at the time of purchase. In recent days, we have seen a substantial increase to interest rates which will offer us the opportunity to purchase higher rated investments in the coming months as the current ones begin to mature.

As you may recall and upon leaving the Township Treasurer's Office, we began working with PMA for investment consulting services and also began utilizing the Illinois School District Liquid Asset Fund for banking and short-term investments. Charlie Czachor from PMA, who was instrumental in assisting us with the transition from the TTO in such a short timeframe, will be present to discuss the process we utilize for investing the District's funds. In a brief presentation, we will be discussing the implementation of a cash flow analysis, allowable investments and the investments that the District currently has and will be looking at in the near future.

We will be happy to answer any additional questions during the meeting that you may have

Recommendation: For Information

PMA™

ILLINOIS SCHOOL DISTRICT
LIQUID ASSET FUND PLUS®

Investment Services & Cash Flow Analysis

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204

Charlie Czachor
Senior Vice President

June 13, 2022

PMA Overview

- Over 35 years working exclusively with school districts, community colleges and municipalities
- Collectively, the PMA companies serve over 4,000 public entities in 14 states
- Over $29.5 billion of total investment assets under administration* as of 3/31/22
- PMA Securities' Public Finance Group ranked the #1 Financial Advisor for the 12th year in a row to Illinois K-12 districts for the 12-month period ending June 30, 2019**

*Total assets under administration include both money market pool assets for which the PMA Companies serve as fund administrator/accountant, marketer/distributer, fixed income program provider (brokerage services), and/or investment advisory, or separate institutional accounts.

**Source: Refinitiv and emma.msrb.org. Based on the par amount and number of issues advised upon for Illinois K-12 districts during the 12-month periods ending June 30. Includes Financial Advisors on negotiated and competitive sales. Does not include Chicago Board of Education. Please note that past performance does not indicate future results.

Illinois School District Liquid Asset Fund – ISDLAF+

- The Illinois School District Liquid Asset Fund Plus (ISDLAF+) is an investment opportunity for school districts, community college districts, Cook County Township school treasurers and educational service regions.
- The Multi-Class Series
- Fixed Income Investments
- Cash Flow Management Program

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS ®

Investment Procedure

- Cash Flow Analysis
  - Formal organization of projected inflows and outflows
  - Maximize interest income
  - Intended for investment purposes only
- Risk Management Program
  - Investment objectives
  - Credit quality
- Allowable Investments
  - District's Portfolio

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS®

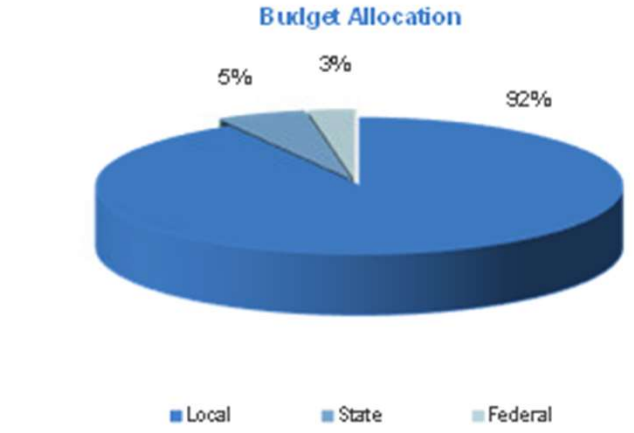
459

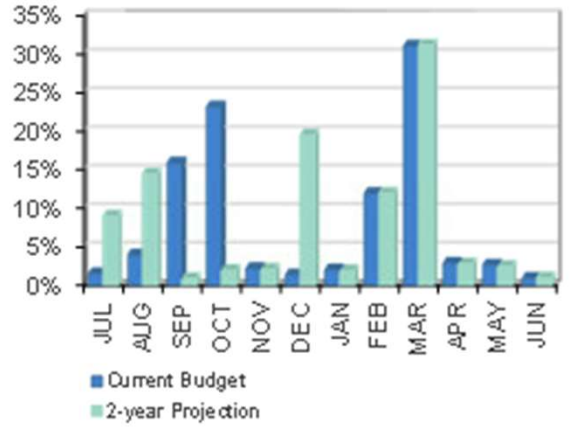
Cash Flow Analysis

Lyons Twp HS Dist. 204

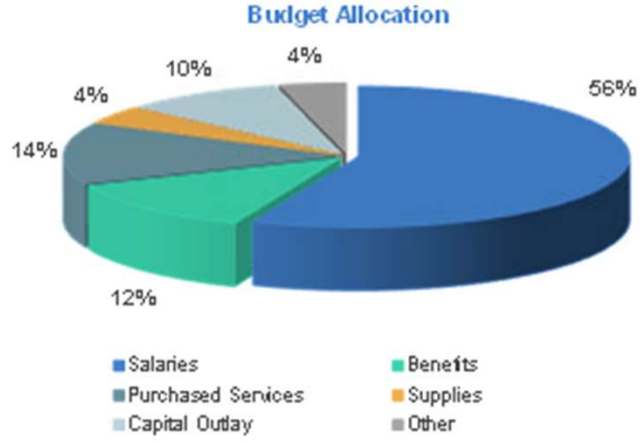
Aggregate Analysis

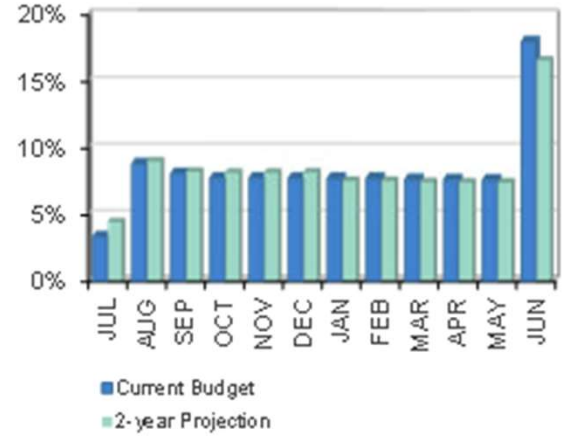
Revenue Analysis





Expenditure Analysis



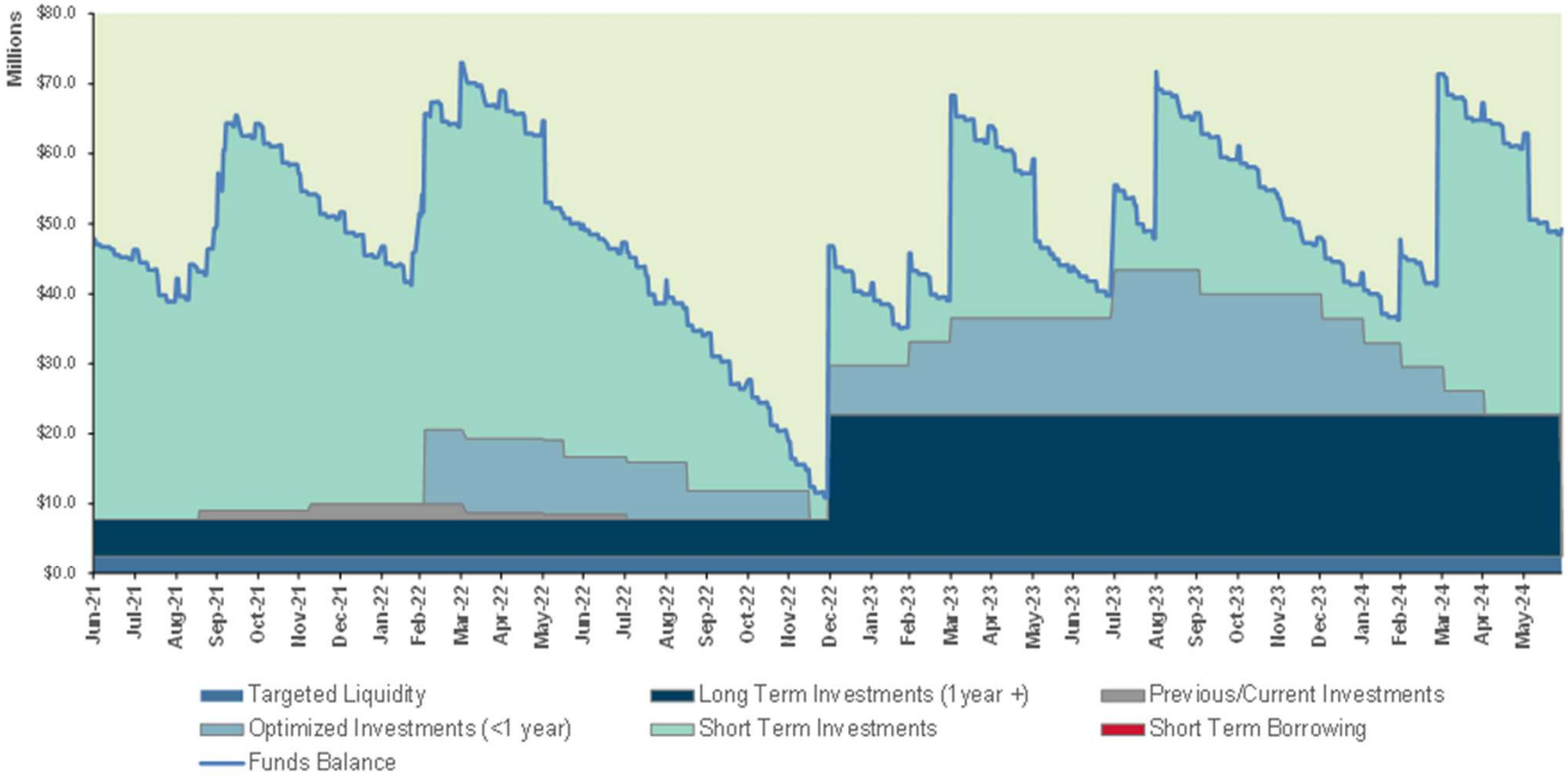


Cash Flow Analysis

Lyons Twp HS Dist. 204

Financial Strategies for Stronger Communities.

Total Funds Balance (excluding Capital Projects)



	FY 2022		FY 2023		FY 2024	
Max. Funds Balance (in $ Millions) :	Mar-31-22	$73.0	Mar-31-23	$68.3	Aug-31-23	$71.7
Min. Funds Balance (in $ Millions) :	Aug-24-21	$38.9	Dec-27-22	$10.9	Feb-27-24	$36.3

LT on 06/30/21: $5,250,000 **LT Proposed (Max):** $15,000,000 **Liquidity:** $2,500,000

Cash Flow Analysis

Cash Flow Schedule - December 2022									
Date	Day	Revenues			Expenditures			Maturities Investments	Money Mkt Funds
		Taxes	EBF	Other	Payables	Payroll	Other		
								Opening Balance	$2,583,361
1	Thu								$2,583,361
2	Fri					$2,501,370		$4,100,000	$4,181,991
5	Mon								$4,181,991
6	Tue				$822,234				$3,359,756
7	Wed								$3,359,756
8	Thu								$3,359,756
9	Fri								$3,359,756
12	Mon								$3,359,756
13	Tue				$822,234				$2,537,522
14	Wed		$128,868						$2,666,390
15	Thu								$2,666,390
16	Fri					$2,501,370		$4,100,000	$4,265,020

Investment Portfolio

Type	Purchase Date	Maturity Date ↓	Par Value	Rate
LIQ	06/01/2022		$13,080,493.09	
MAX	06/01/2022		$2,567,039.66	
LTD	06/01/2022		$5,241,211.16	
SEC	03/30/2022	06/16/2022	$2,500,000.00	0.300
SEC	03/30/2022	06/30/2022	$2,000,000.00	0.406
SEC	03/30/2022	07/15/2022	$2,000,000.00	0.525
SEC	03/30/2022	07/31/2022	$2,750,000.00	0.597
CD	12/08/2021	08/02/2022	$249,981.14	0.050
CD	12/08/2021	08/02/2022	$249,981.14	0.050
CD	12/08/2021	08/02/2022	$249,982.75	0.051
SEC	03/30/2022	08/15/2022	$5,500,000.00	0.711
SEC	03/30/2022	09/01/2022	$4,000,000.00	0.746
SEC	03/30/2022	09/15/2022	$4,000,000.00	0.760
SEC	03/31/2022	09/29/2022	$4,000,000.00	0.900
SEC	03/30/2022	10/15/2022	$4,000,000.00	0.972
SEC	03/30/2022	10/31/2022	$2,750,000.00	1.002
SEC	03/30/2022	12/15/2022	$4,000,000.00	1.219

Investment Guideline

- What is Allowable?
  - State Statute
    - Investment vehicles
    - District Investment Policy
    - State law requires every district to have an investment policy
    - References State Statute

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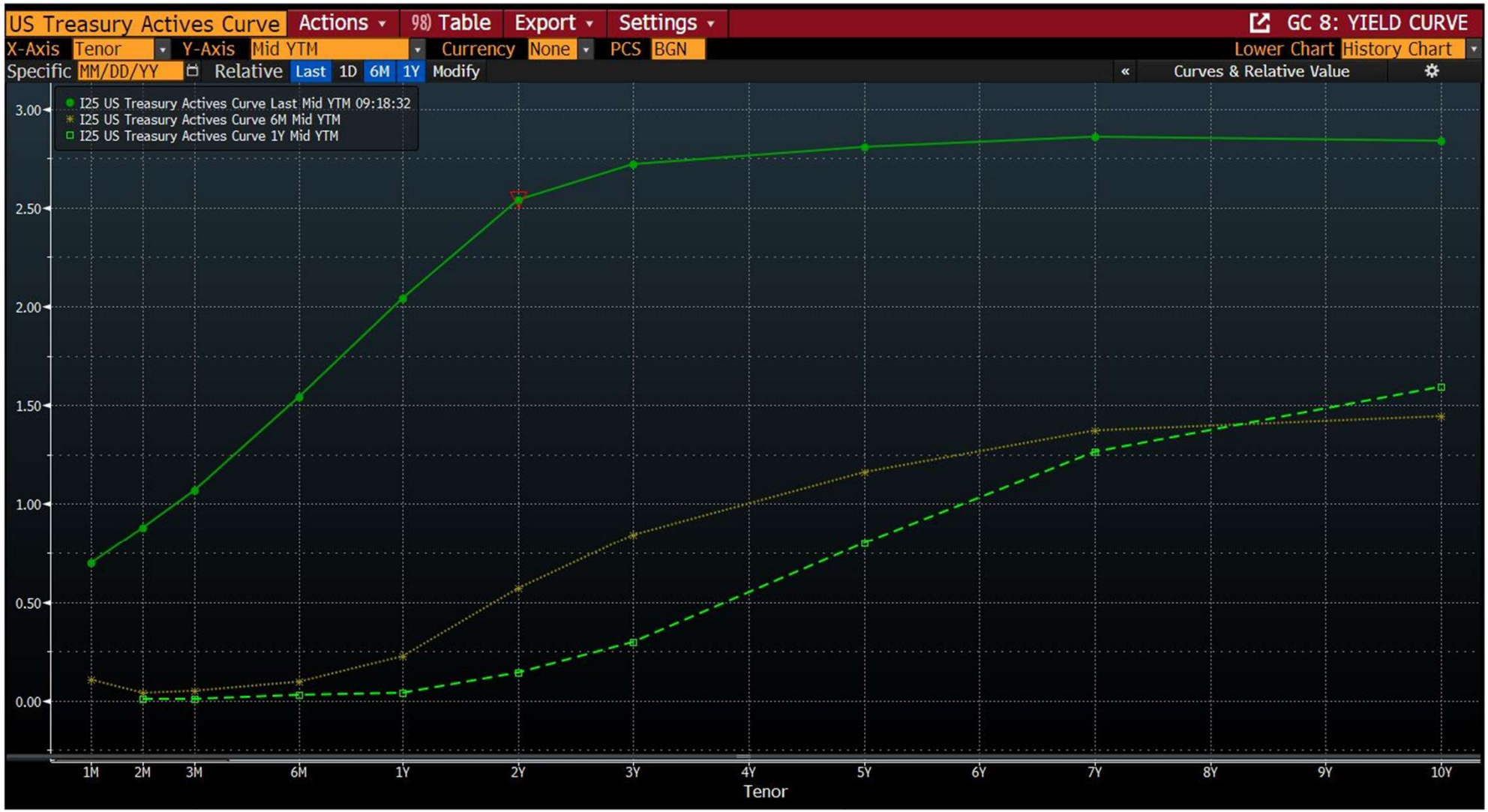
ILCS 235:(Public Funds Investment Act)
Illinois Statutes – Authorized Investments

- U.S. Treasury
- U.S. Agency
- SDA/ICS
- Certificates of Deposit
  - FDIC Insured CDs
  - Collateralized CDs
- Demand/Checking Accounts
- Commercial Paper/BAs
- Municipal Bonds
- Money Market Funds
- Repurchase Agreement
- Public Treasurers' Investment Pool
  - ISDLAF+ Multi-Class Series

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS ®

Yield Curve



Source: Bloomberg 05/31/22

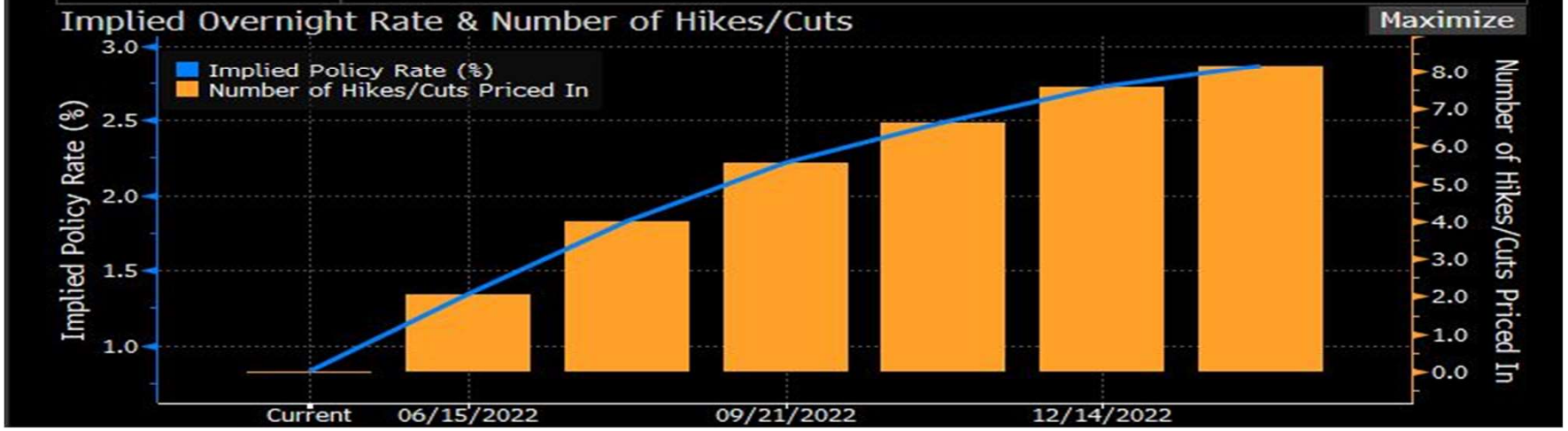
FOMC Probabilities

Enable Overrides

Region: United States »
Target Rate 1.00
Effective Rate 0.83

Instrument: Fed Funds Futures »
Pricing Date 05/31/2022
Cur. Imp. O/N Rate 0.825

Meeting	#Hikes/Cuts	%Hike/Cut	Imp. Rate Δ	Implied Rate	A.R.M.
06/15/2022	+2.056	+205.6%	+0.514	1.340	0.250
07/27/2022	+4.008	+195.2%	+1.002	1.828	0.250
09/21/2022	+5.545	+153.7%	+1.386	2.212	0.250
11/02/2022	+6.617	+107.2%	+1.654	2.480	0.250
12/14/2022	+7.588	+97.1%	+1.897	2.722	0.250
02/01/2023	+8.148	+56.0%	+2.037	2.863	0.250



Source: Bloomberg 05/31/22

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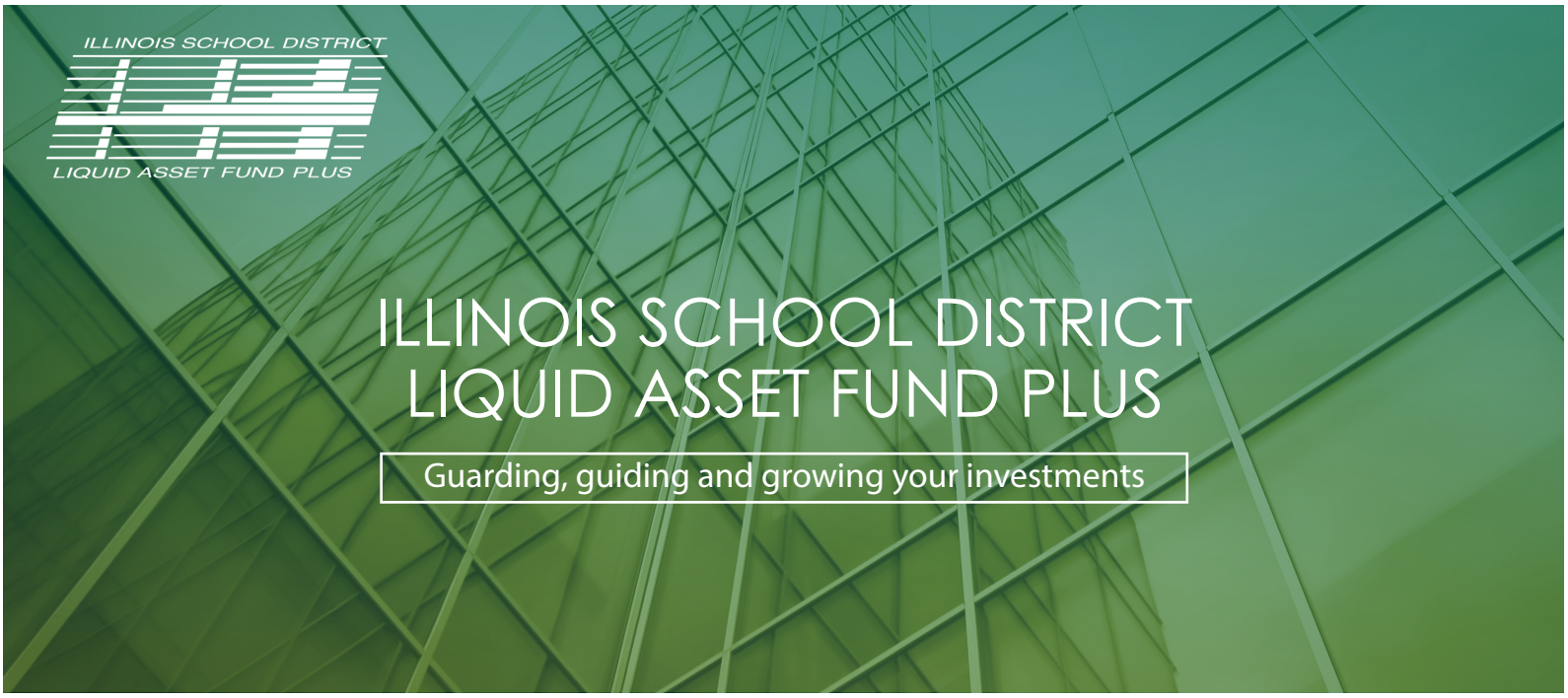

DISCOVER THE POWER OF THE PLUS

Since 1984, ISDLAF+ has earned a well-deserved reputation among Illinois school districts and community colleges. ISDLAF+ is known for its excellent performance built around the safety, liquidity and yield that school officials want.

As an ISDLAF+ Participant, you can benefit from a full range of cash management and investment services designed specifically for school districts. These include:

- Banking and Cash Management
- Cash Flow Management
- Bond Proceeds Management (PMA Securities)
- Money Market and Liquid
- Fixed Income Investment
- Credit Risk Analysis

About ISDLAF+

A Complete Line of Value Added Services

The Illinois School District Liquid Asset Fund Plus (ISDLAF+) is an investment opportunity for school districts, community college districts, Cook County Township school treasurers and educational service regions.

The Multi-Class Series invests in money market instruments with a maximum remaining maturity of one year (except U.S. government obligations that may have remaining maturities of up to two years). ISDLAF+ has earned an AAAm rating from Standard & Poor's ("S&P"). The Multi-Class Series consists of two classes of shares: the Liquid Class and the MAX Class. The Liquid Class offers check writing privileges and competitive yields. The MAX Class offers potentially higher yields with no minimum balance requirements. In addition, Term Series Pools comprised of statute allowable investments having a designated maturity of between 30 days and 3 years may also be offered at certain times.

ISDLAF+ also provides a Fixed Income Investment Program that allows investors to purchase investment instruments including certificates of deposit of banks and thrift institutions ("CDs"), government securities and bankers' acceptances.

ISDLAF+ Products & Services

The Multi-Class Series

The Multi-Class Series offers two premium pooled investment products managed by PMA Asset Management, LLC, an experienced SEC registered Investment Adviser providing fixed income sector and credit research specialization.

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS

VISIT US AT

www.isdlafplus.com
www.pmanetwork.com

SPONSORS

The Liquid Class allows for unlimited check writing privileges and offers competitive yields. Select our Max Class for higher potential yields with no minimum balance. Each conservatively-managed portfolio is rated AAAm by Standard & Poor's, and is designed to meet your daily liquidity needs. With the experience and expertise of PMA, the Multi-Class gives you access to a powerful investment management team that functions with a high standard of vision, synergy, and quality.

Term Series Pools

The Board of Trustees of ISDLAF+ has authorized the creation of an unlimited number of investment pools called the Term Series. Each Term Series will be comprised of statute allowable investments and will have a designated maturity of between 30 days and three years.

Fixed Income Investments

ISDLAF+ Participants also have the option to select Certificates of Deposits with FDIC insurance up to the $250,000 limit, Certificates of Deposits secured by a FHLB Letter of Credit (for large block investing), U.S. Government Treasury securities, U.S. Government Agency & Instrumentality securities, Bankers' Acceptances, Commercial Paper and Repurchase Agreements.

Cash Flow Management Program

Giving you a complete and accurate picture of your district's cash flow so you can put your money to work sooner... and longer.

Bond Proceeds Management Program

Bringing your project to life with a comprehensive investment and arbitrage management program for bond proceeds through PMA Securities, LLC.

School Finance User Group Seminars

ISDLAF+ Participants are invited to attend quarterly user group seminars at various locations throughout Illinois.

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS

PMA™

Call Us: (866) 747-4477

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PMA®

Cash Flow Management -Your money working sooner and longer

We make your life easier with the power of a strong plan.

PMA's Cash Flow Management Program provides a complete and accurate picture of your entity's cash flow, allowing investment of reserves based on sound, reliable data. Nothing is more powerful.

2135 City Gate Ln, 7th Fl Naperville, IL 60563 T 630.657.6400 W pmanetwork.com

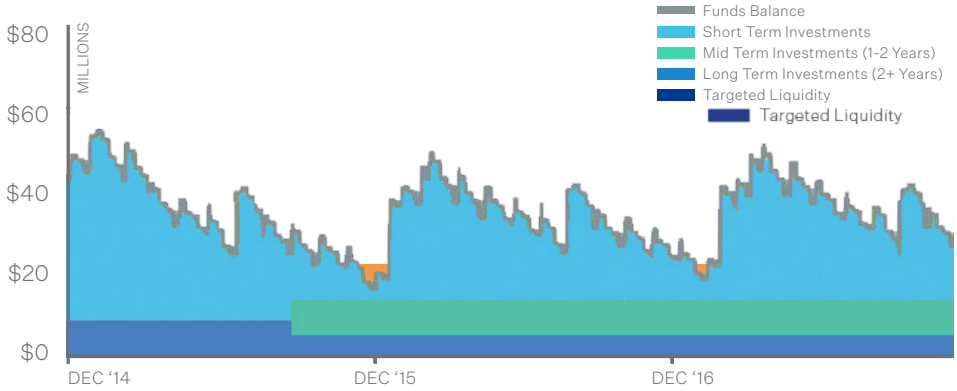
Benefits

- Maximize invested cash
- Match expenditure obligations
- Extend maturities to increase yield

PMA's Cash Flow Management Program

Our Cash Flow Management Program analyzes large fields of data, draws reliable conclusions and creates value from the newfound insight. This begins with a thorough investigation of a public body's historical cash flow. From this process, PMA gains a complete picture from which investment strategies are formulated. Once the cash flow plan has been constructed, PMA builds an investment schedule that optimizes a public entity's returns and helps extend maturity lengths to take advantage of higher yields that are generally available longer out on the yield curve.

Sample Cash Flow Analysis



*The analysis or information presented here is based on hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results will be achieved.

The Power of a Good Plan

The result of the analysis and collaborative planning process is a daily cash flow plan and investment schedule. The investment schedule matches investments with the critical need dates to meet payroll, accounts payable, bond payments and other anticipated expenses.

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Let us make your life easier with the power of a strong plan.

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LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net

Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education

From: Brian Stachacz

Date: 6/7/2022

Re: FY23 Depositories/Signers

Information: Attached, you will find a list of bank accounts (Depositories) currently utilized by the District, along with the names of the current signers on those accounts. We are required to have these approved on an annual basis by the Board of Education now that the District owns the accounts and we are no longer under the jurisdiction of the Township Treasurer's Office. We are not recommending any changes to the accounts or the signers at this time for the upcoming year.

Recommendation: The Board of Education approve the Depositories/Signers as presented for the 2023 Fiscal Year.

Lyons Township High School Bank Accounts 2022

DISTRICT BANK ACCOUNTS

PMA

ISDLAF General Fund	15132-101
ISDLAF Payroll	15132-102
ISDLAF Accounts Payable	15132-103

Bank Signers: Brian Stachacz
Brian Waterman

BMO Harris

ISDLAF General Fund	15132-101	2972503
ISDLAF Payroll	15132-102	2956753
ISDLAF Accounts Payable	15132-103	2956761

Bank Signers: Brian Stachacz
Brian Waterman

STUDENT ACTIVITY/SCHOLARSHIP ACCOUNTS

FNBC Bank & Trust
620 W Burlington Ave
LaGrange, IL 60525-0190

Student Activity	144401
Scholarship	144428
Student Exchange	172517

Bank Signers: Brian Waterman
Brian Stachacz