

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
LISLE VILLAGE HALL BOARD ROOM
925 BURLINGTON AVE
LISLE, ILLINOIS 60532
Finance Committee Meeting
March 24, 2025
6:30 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Minutes from the February 24, 2025 Finance Committee Meeting 2
4. Audit Services Engagement Letter - FY2025, FY2026, and FY2027
5. Contract Renewal Agreement for Food Service Management Company - School Year 2025-2026
6. Lisle Junior High RTU Replacement and Theater Stair Renovations Bid
7. 2025-2026 Technology Equipment and Subscription Costs 4
8. Agenda Topics for Future Finance Committee Meetings
9. Adjournment

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
FINANCE COMMITTEE MINUTES
February 24, 2025

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Lisle Village Hall at 925 Burlington Ave, Lisle, IL 60532 on February 24, 2025.

The meeting was called to order at 6:30 p.m. by Finance Committee Chair Greg Nagler.

Present: Pam Ahlmann
Paula Di Domenico
Kate Foster
Dan Helderle
Steve Lesniak
Greg Nagler
Randee Sims

Also Present: Dr. Keith Filipiak, Superintendent
Dr. Linda Kotalik, Assistant Superintendent
David Wilkinson, Director of Finance
Jen Law, Director of Student Services

Public Comment

No member of the public appeared to deliver a comment, nor was there any received via the District email.

Minutes from the January 27, 2025 Finance Committee Meeting

The minutes from the January 27, 2025 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

Skyward Business Software Renewal Agreement

The administration informed the Finance Committee of the renewal agreement with Skyward Business Software which provides the district HR/Payroll software. The current contract goes through June 31, 2025, and the renewal will carry the contract for an additional 3 years. The documentation is included in Item 7.A.(6) of the regular board meeting packet.

Student Fees and Facility Usage Rates for the 2025-2026 School Year

The administration presented a summary of the current student fees along with additional information as requested at the January 2025 Finance Committee Meeting. Administration recommended continuing to waive the fees for enrollment with an increase consistent with CPI for usage and other fees. The recommendation also includes a \$5 increase to all facility rental fees. After a discussion, it was decided that this item would be moved to a separate vote during the regular board meeting. The documentation is included in Item 7.A.(5) in the regular board meeting packet.

Intergovernmental Agreement with Lisle Park District

The administration updated the Finance Committee with the status of the Intergovernmental Agreement with the Lisle Park District regarding the shared usage of grounds and facilities. It was proposed that the current agreement be extended for another five years in line with District priorities for managing our landscaping needs. The Lisle Park District already approved this extension at their February board meeting. The documentation is included in Item 6 of the Finance Committee packet.

Lisle Junior High School Renovations Update - Summer Work 2025

The administration provided an update on the bidding for the second phase of the Lisle Junior High School renovations during the Summer of 2025. Unexpectedly, bids for the work came in well above budget expectations. The administration is working with Perkins+Will to re-bid the project with a smaller scope of work to determine what is feasible within budget. Another update and approval of contracts is expected at the March 2024 Finance Committee meeting.

Agenda Topics for Future Finance Committee Meetings

No agenda topics for future meetings were proposed.

Adjournment

The meeting was adjourned at 7:05 pm by Ms. Alhmann and seconded by Ms. Foster.

Lisle Community Unit School District 202
Finance Committee Meeting
March 24, 2025

Subject: 2025-2026 Technology Equipment and Subscription Costs

Background: Each year the Technology Department evaluates requests based on instructional needs and current technology trends and replaces, repairs, and supports devices throughout the District. As in years past, any equipment that can be repurposed is utilized throughout the district until such equipment reaches an end-of-life status. Most end-of-life devices are sold to buy-back companies or sent to electronics recycling.

The District's 1:1 device program has reached maturity, with students in every grade (K through 12th) receiving a device per the cycle noted in the table below:

Student and Staff Device Refresh Cycle

	2025-2026	2026-2027	2027-2028	2028-2029
12th - CB	Year 4	Year 4	Year 4	Year 4
11th - CB	Year 3	Year 3	Year 3	
10th - CB	Year 2	Year 2		
9th - CB	NEW	NEW	NEW	NEW
8th - CB	Year 3	Year 3	Year 3	
7th - CB	Year 2	Year 2		
6th - CB	NEW	NEW	NEW	NEW
5th - CB	Year 4	Year 4	Year 4	Year 4
4th - CB	Year 3	Year 3	Year 3	
3rd - CB	Year 2	Year 2		
2nd - CB	NEW	NEW	NEW	NEW
1st - Touch CB	NEW	Year 2	Year 3	Year 4
K - Touch CB	NEW	Year 2	Year 3	Year 4
Pre-K - Class iPads	Year 5	NEW	Year 2	Year 3
Staff - PC/CB	Jr. High Staff	High School Staff		Central Office Staff

The following tables outline specific purchases needed to keep staff, students, and district infrastructure current, perform at maximum capacity, and align with the IT Lifecycle 5-year plan. These tables outline the costs associated with the student and staff devices on-cycle, as identified above.

Device Purchasing by Location

High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks - 9th grade	130	\$306	\$39,780
Google Enterprise Device Licenses	130	\$31	\$4,030
Chromebook Cases	130	\$20	\$2,600
TOTAL			\$46,410

Jr. High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks - 6th grade	140	\$306	\$42,840
Google Enterprise Device Licenses	140	\$31	\$4,340
Chromebook Cases	140	\$20	\$2,800
Staff Laptops w/ three-year warranties	58	\$1,403	\$81,374
Staff Monitors	40	\$156	\$6,240
Staff Docking Stations	5	\$194	\$970
Projectors	24	\$599	\$14,376
TOTAL			\$152,940

Elementary School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks - 2nd Grade	130	\$306	\$39,780
Chromebooks - K & 1st Grade (replacing 5 yr old devices)	260	\$362	\$94,120
Google Enterprise Device Licenses	390	\$31	\$12,090
Chromebook Cases	390	\$20	\$7,800
TOTAL			\$153,790

District			
Item	Qty	Per Unit Cost	Total Cost
Firewall Renewals	2	\$10,000	\$20,000
		TOTAL	\$20,000

Total by School	
School	Total Cost
High School	\$46,410
Jr. High School	\$152,940
Elementary School	\$153,790
District	\$20,000
TOTAL	\$373,140

E-Rate Program Purchases

The Schools and Libraries (E-rate) Program provides discounts to assist eligible schools and libraries in obtaining affordable internet access, telecommunications services, and networking hardware. Discounts range from 20-90 percent of the costs of eligible services depending on the poverty level and the urban/rural status of the school district. Based on these factors, Lisle currently has a 50% discount. The table below highlights the planned purchases within the E-Rate program for FY26 in addition to our internet service, which will be the first year of our contract.

E-Rate Purchases					
Item	Qty	Total Cost	E-Rate Eligible Amount	Discount	Reimbursement Amount
UPS Batteries	5	\$1,250	\$1,250	50%	\$625
Wireless Access Points + Licenses	78	\$77,420	\$77,420	50%	\$38,710
High School Cabling	n/a	\$10,504	\$10,504	50%	\$5,252
TOTALS		\$89,174	\$89,174		\$44,587

Annual Software Renewal Costs

The technology department evaluates current contracts with vendors annually and determines what new subscriptions and renewals are needed for the upcoming year. These contracts can be grouped into several categories based on what need the subscription is fulfilling. In the table below, you will find the categories listed along with the expected subscription costs for the upcoming fiscal year.

Annual Software Renewals	
Subscription Category	FY25 Costs (approximated)
Student Web Filtering and Classroom Management (3-years)	\$24,500
Wireless Presentation Licensing	\$10,000
Cybersecurity	\$57,000
Maintenance/Service Agreements	\$17,000
Student and Building Safety	\$17,000
Communications	\$30,000
Student Information and Data Analytics	\$49,500
IT Support and Licensing	\$32,000
Instructional Technology	\$75,000
Staff Services and Human Resources	\$22,000
TOTAL	\$334,000

Please note: this table does not include all the yearly software renewals the technology department processes.

Total Costs	
Category	Total Cost
Device/Hardware Purchases	\$373,140
E-Rate Purchases	\$89,174
Subscription Costs	\$334,000
GROSS TOTAL	\$796,314
E-Rate Program Reimbursements	\$44,587
NET TOTAL	\$751,727

If the Finance Committee is comfortable moving forward with the purchases described herein, the Administration would like to begin preparing for the 2025-2026 school year. However, if further information or time is needed, Finance Committee approval can be deferred until the April meeting.

FINANCIAL IMPACT: The total requests of \$751,727 will be included in the FY26 Budget.

RECOMMENDATION: With the Finance Committee's authorization, the Administration wishes to move forward with purchasing the requested technology items listed in this document.

SUGGESTED MOTION: N/A

Lisle Community Unit School District 202
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Subject: IT Hardware Lifecycles and 5-year Hardware Planning

Background: To maintain fiscal stability, we have developed the following lifecycle for hardware. The first three rows for Chromebooks, iPads, and staff computers follow the device lifecycle plan. The last six rows highlighted in blue are E-Rate-eligible hardware. Each E-Rate cycle consists of five funding years, identified in the table's last row.

“Useful age” approximates the lifecycle of a particular piece of hardware. This number may fluctuate +/- two years depending on several factors associated with changes in technology and/or changes within the school district.

Description	Useful Age	FY26	FY27	FY28	FY29	FY30
Student 1:1 Chromebooks (Gr2, Gr6, Gr9)	3/4 years	X	X	X	X	X
Elementary PK, K, Gr1 iPads and Chromebooks	5/6 years	X				
Staff Computers	5 years	JH	HS		CO	LES
Classroom Projectors	7 years	JH	HS	LES		
HS Technology Lab	8 years		X			
HS & JH Mac Labs	8 years		JH			
Core Data Center Server and Storage Hardware	7 years					
Uninterruptible Power Supplies (UPS) - Datacenter	6 years			X		
Access Network Switches	8 years			LES		
Wireless Access Points	7 years	HS	LES			
Uninterruptible Power Supplies (UPS) - E-Rate Equipment	6 years				X	
Firewall Hardware	7 years					
Firewall Renewal	n/a	X	X	X	X	
Core Network Switches	7 years			X		
E-Rate Funding Year (of 5)		5	1	2	3	4
Estimated Gross Cost		\$478k	\$514k	\$378k	\$262k	\$336k
Estimated Net Cost		\$439k	\$459k	\$308k	\$245k	\$336k

Notes:

- Estimated Net Cost subtracts reimbursements from federal, state, and/or local programs (e.g., E-Rate, etc.)
- Gross and Net costs are identified in the table above, but due to the volatility of the global market, district requirements, and/or new district initiatives, they may fluctuate from year to year.
- The above table does not include infrastructure projects related to the JH Renovation.
- This plan will be updated annually and presented to the board.

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Subject: FY26 IT Contracts Greater than \$25,000

Background: Every year, the Technology Department has contracts that exceed \$25,000. In accordance with Board Policy 4:60, the Administration is notifying the Board within 30 days of executing the purchase contract since it is more than \$25,000. We will notify the board within the required timeframe for any additional contracts above \$25,000 that are executed.

> \$25,000 Technology Contracts		
Vendor	Description	Contract Total (Gross)
Vivacity	Student Chromebooks + Licenses	\$250,680
DHE	JH Staff Computer Project	\$88,584
CDW-G	Managed Detection and Response (Next-Gen Antivirus)	\$39,388
CDW-G	E-Rate Access Point Project	\$77,420
CDW-G	Student Web Filtering and Classroom Monitoring Solution	\$26,250
PowerSchool	Hosted Student Information System + TalentED	\$46,515
Curriculum Associates	iReady Assessment and Curriculum Platform	\$36,375

FINANCIAL IMPACT: The contract's approximate total of \$565,212 will be included in the FY26 Budget.

RECOMMENDATION: With the Finance Committee's authorization, the Administration wishes to execute the above contracts in preparation for the 2025-2026 school year.

SUGGESTED MOTION: N/A