

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**BOARD ROOM**  
**925 BURLINGTON AVENUE**  
**LISLE, ILLINOIS 60532**  
**Board of Education Meeting**  
**May 20, 2024**  
**7:30 PM**

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at [publiccomment@lisle202.org](mailto:publiccomment@lisle202.org). Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading of Mission Statement
4. Public Comment
5. **ACTION ITEMS**
  - A. Consent Agenda:
    - (1) Board Meeting Minutes 3
    - (2) Payroll Pay Orders 10
    - (3) Vendor Pay Orders 31
    - (4) Personnel
      - a. Administrative - High School Assistant Principal for Curriculum and Instruction 62
      - b. Certified Employment 63
      - c. Certified Resignation 67
      - d. Summer Worker Employment 68
    - (5) Establishment of Regular Meeting Time, Dates and Place 69
    - (6) Board of Education Clerk/Recording Secretary Appointment 71
    - (7) School Treasurer Appointment 72
    - (8) Surety Bond of Treasurer 75
    - (9) Designation of School Depositories 81
    - (10) Audit Services Engagement Letter - FY2024 82
    - (11) Waste and Recycling Services Contract 92
    - (12) Asphalt Pavement Sealcoating Contract 97
    - (13) Food Service Management Company Contract 104
    - (14) SY2024-2025 Breakfast and Lunch Prices 130
    - (15) Alternative Student Transportation Services Contract 131
    - (16) Lisle Elementary School Intervention Room Construction Contracts 137
    - (17) Intergovernmental Agreement for Attendance in District 204's STEPS Program 140
  - B. Board Policies - PRESS 114 150
6. **FINANCIAL INFORMATION** - The Board Acknowledges Receipt of the following Reports

A.	Financial Report	225
B.	Treasurer Report	226
7.	<b><u>DISCUSSION ITEMS</u></b>	
A.	District Substitute Teacher Compensation and Positions for 2024/2025 School Year	227
B.	Lisle High School Birding Club	229
C.	Freedom of Information Request(s)	237
D.	Public Comment Follow-up - None	
E.	Superintendent's Report	239
8.	<b><u>COMMITTEE REPORTS</u></b>	
A.	Facility Master Planning - Did not meet	
B.	Finance - See Finance Agenda	
C.	Policy - See agenda item	
D.	Vision 202	243
9.	<b><u>BOARD REPRESENTATIVE REPORTS</u></b>	
A.	Home and School Organization	
B.	IASB Delegate to Board - Did not meet	
C.	Intergovernmental - Did not meet	
D.	Legislative Education Network of DuPage (LEND)	251
E.	Lisle Education Foundation	289
F.	School Association for Special Education in DuPage (SASED) - Did not meet	
10.	Agenda Topics for Future Board Meetings	
11.	Adjourn to Closed Session for Discussion of the Appointment, Performance, Discipline, Compensation or Dismissal of Employees and Collective Bargaining Matters	
12.	Return to Open Session	
13.	Adjournment	

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Approval of Board of Education Meeting Minutes

**SUGGESTED MOTION:** That the Board of Education approve the open session minutes from the April 22, 2024 meeting.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**April 22, 2024**

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Offices at 5211 Center Avenue Lisle, IL on April 22, 2024.

The meeting was called to order at 7:31 p.m. by President Ahlmann.

Present: Pam Ahlmann  
Kate Foster  
Dan Helderle  
Steve Lesniak  
Greg Nagler  
Randee Sims

Absent: Eunice McConville

Also Present: Keith Filipiak, Superintendent  
Linda Kotalik, Assistant Superintendent  
Dave Wilkinson, Director of Finance  
Jen Law, Director of Student Services

**Secretary Pro-tem**

Motion by Mrs. Ahlmann, seconded by Mrs. Foster  
TO APPOINT MR. HELDERLE AS SECRETARY PRO-TEM FOR THE APRIL 22, 2024 BOARD OF EDUCATION  
MEETING

Motion carried with a voice vote of 6-0

The Pledge of Allegiance was recited.

Mrs. Ahlmann read the District Mission Statement.

**Public Comment**

- None

## Action Items

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### Consent Agenda

Motion by Mr. Nagler, seconded by Mrs. Sims

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of the Regular and Closed Sessions of March 18, 2024
- March 2024 Payroll Pay Orders in the amount of \$1,723,363.33
- March 2024 Vendor Pay Orders in the amount of \$2,397,005.71
- Personnel:
  - Certified Employment
    - Jessica Akpan is a 1.0 School Psychologist at Lisle Senior High School. Her recommended salary schedule placement is at a Master's +24, Step 0 (\$ 71,121\*).
    - Ellen Lipinski is a 1.0 FTE Science Teacher at Lisle Junior High School. Her recommended salary schedule placement is at a Bachelor's +0, Step 1 (\$53,812\*).
    - \*Salaries to be adjusted pending approval of the LEA Collective Bargaining Agreement.
  - Classified Employment
    - Candice Harkness will be a Lunchroom/Playground Supervisor at Lisle Elementary School. She will be paid the standard hourly rate for this position.
  - Extra-Duty Employment
    - Payton Litney will be the Head Volleyball Coach at Lisle Senior High School. She is placed at Category II, Level 2, Step 5 (\$6,662\*).
    - Michael Schmidt will be the Baseball Coach (6-8) at Lisle Junior High School. He is placed at Category V, Level 3, Step 8 (\$ 5,230\*).
    - \*Salaries to be adjusted pending approval of the LEA Collective Bargaining Agreement.
  - Certified Leave Request
    - Caitlin Korienek, Business Education Teacher at Lisle Senior High School, requests approximately 12 weeks of FMLA Leave to begin on approximately October 1, 2024.
  - Administrative Resignation
    - Sheri Costello, Assistant Principal of Curriculum and Instruction at Lisle Senior High School, has submitted her resignation to be effective at the conclusion of the 2023-2024 school year
    - Patrick Graff, Elementary Dean of Students at Lisle Elementary School, has submitted his resignation to be effective at the conclusion of the 2023-2024 school year.
  - Certified Resignation
    - Holly Schmidt, 0.2 FTE Choir Teacher at Lisle High School, has submitted her resignation to be effective at the conclusion of the 2023-2024 school year.
    - Haley Wilson, 0.2 FTE Choir Teacher at Lisle Junior High School, has submitted her resignation to be effective at the conclusion of the 2023-2024 school year.
  - Extra-Duty Resignation
    - Patrick Graff, Head Girls' Soccer Coach at Lisle Senior High School, has submitted his resignation to be effective at the end of the 2023-2024 school year.
    - Haley Wilson, Choral Ensemble and Chorus Director at Lisle Junior High School, has submitted her resignation to be effective at the end of the 2023-2024 school year.
- Appointment of a Representative to DAOES Board of Directors
- Chesterton Academy Building Lease
- Construction Change Order Resolution

Answering to a roll call vote:

AYE: Nagler, Sims, Foster, Lesniak, Helderle, Ahlmann

NAY: None

Motion carried 6-0

## **Selection of Officers**

### **President Pro-tem**

Nomination by Mrs. Ahlmann, seconded by Mr. Lesniak

TO APPOINT DR. FILIPIAK AS PRESIDENT PRO-TEM

Dr. Filipiak accepted the nomination.

Appointment approved with a voice vote of 6-0

### **Board President**

Dr. Filipiak accepted nominations for Board President.

NOMINATION BY MRS. SIMS FOR MRS. AHLMANN AS BOARD PRESIDENT.

Hearing no other nominations, Mrs. Ahlmann accepted the nomination.

Mrs. Ahlmann was elected to the position of Board President with a voice vote of 6-0.

Dr. Filipiak relinquished his position as President Pro-Tem, and Mrs. Ahlmann resumed the role of Board President.

### **Board Vice President**

Mrs. Ahlmann opened the floor for nominations for the office of Board Vice President.

NOMINATION BY MR. NAGLER FOR MR. HELDERLE AS BOARD VICE PRESIDENT.

No other nominations were submitted. Mr. Helderle accepted the nomination.

Mr. Helderle was elected to the position of Board Vice President with a voice vote of 6-0.

### **Board Secretary**

Mrs. Ahlmann opened the floor for nominations for the office of Board Secretary.

NOMINATION BY MR. HELDERLE FOR MRS. SIMS AS BOARD SECRETARY.

No other nominations were submitted. Mrs. Sims accepted the nomination

Mrs. Sims was elected to the position of Board Secretary with a voice vote of 6-0.

Mr. Helderle relinquished his position as Secretary Pro-Tem, and Mrs. Sims resumed the role of Board Secretary.

## **Financial Information**

The Board Acknowledges Receipt of the following Reports:

- March 2024 Financial Report
- March 2024 Treasurer's Report
- Investment Concentration Collateral Report - 3-31-2024

## **Discussion Items**

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### **Determination of Board Committee Assignments**

#### ***School Board Committees***

- Finance – Committee of the Whole
- Educational, Equity, Excellence (E3) – As equity is immersed in the District Mission and Goals and has become a focus of each Board committee, the Board decided to table E3 until a time when it is deemed necessary to address a specific topic or issue.
- Facility Master Planning Committee - Ahlmann, Foster, Lesniak, Sims
  - Mrs. Ahlmann and Mr. Lesniak will be the liaisons for change orders related to the Junior High construction project
- Policy – Committee of the Whole
- Vision 202 - Ahlmann, Nagler (Alternate: Helderle)
- Certified (LEA) Negotiations – Lesniak, Sims (Alternate: Nagler)
- Classified (CEAL) Negotiations – Lesniak, Sims (Alternate: Nagler)
- School Improvement / Monitoring Tool Format Committee – Foster, Helderle, Ahlmann (Alternate: Nagler)

#### ***School Board Members Serving on External Committees***

- Intergovernmental – Ahlmann (Alternate: Helderle)
- Professional Council – Ahlmann (Alternate: Lesniak)
- Illinois Association of School Boards Delegate (IASB) – Helderle (Alternate: Sims)
- Lisle Education Foundation - Ahlmann
- Legislative Education Network of DuPage (LEND) – Ahlmann
- Home and School Association (HSO) Council – Ahlmann, Foster (rotating)
- School Association for Special Education, DuPage (SASED) - Board of Directors - Filipiak (Alternate: Lesniak),
- School Association for Special Education, DuPage (SASED) Governing Board - Lesniak (Alternate: Nagler)

### **Request for Nonresident Student Admission**

- Dr. Filipiak provided an overview of the request, associated Board policy, and potential considerations that would impact a request/application to attend Lisle 202 schools with tuition.
- After discussion, the Board determined not to accept tuition-based enrollments for non-residents.

### **Board Policies - PRESS 114 - First Reading**

- See Board Meeting Agenda for a complete list of Policies reviewed in PRESS Packet 114.

### **Summer School Programs**

- Dr. Filipiak provided a summary of the summer school programs offered at each school.
- See Board Meeting Agenda for a description of the summer programs offered at each school.

## **Freedom of Information Request(s)**

The District received Freedom of Information Act request(s) from the following individual(s):

- Don Krause
- Tom Syron, SMART Local 265
- Mikayla Lukasiewicz, Safeway First
- Bennett Haeberle, NBC Chicago

## **Public Comment Follow-up**

The following individuals received requested follow-up contact from the administration regarding their topic of discussion in March:

- None

## **Superintendent Report**

- See BoardBooks for the full report.

## **Committee Reports**

Board Committee Report summaries are located in BoardBooks unless otherwise indicated.

- Educational Equity & Excellence (E3) - Did not meet
- Facility Master Planning – Did not meet
- Finance Committee - See Finance Agenda in BoardBooks
- Policy Committee – See Agenda item in BoardBooks
- Vision 202 - Did not meet

## **Board Representative Reports**

Board Representative Report summaries are located in BoardBooks unless otherwise indicated.

- Home and School Organization - Did not meet
- IASB Delegate to Board - Did not meet
- Intergovernmental
- Legislative Education Network of Dupage (LEND) - Did not meet
- Lisle Education Foundation
- SASSED

## **Future Agenda Topics**

- Mrs. Ahlmann shared the resignation letter submitted prior to the meeting by Board Member Eunice McConville. Mrs. Ahlmann acknowledged that Mrs. McConville has contributed significantly to the Board during her tenure and will be missed. The Board will be working to fill the vacancy in the next 60 days.

In addition, Mr. Lesniak recognized the high school's efforts to provide a warm welcome to a visiting student from France. Mrs. Zimmerman, the administration, and the staff all went out of their way to make the immersion experience meaningful and positive for the student.

## **Motion to Adjourn**

At 9:12 p.m., a motion by Mr. Nagler, seconded by Ms. Foster  
THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 6-0

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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**PAYROLL PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: May 20, 2024

<b>PAYROLL CHECKS ISSUED</b>	Beginning	n/a	and Ending	n/a
	Beginning	n/a	and Ending	n/a
<b>PAYROLL ACH DEPOSIT</b>	Beginning	9000047712	and Ending	9000047999
	Beginning	9000048020	and Ending	9000048309
<b>PAYROLL ACH VOID</b>	Beginning	n/a	and Ending	n/a

**FUND DISTRIBUTION**

EDUCATIONAL		\$ 1,587,034.26
OPERATIONS & MAINTENANCE		\$ 97,903.18
DEBT SERVICES		\$ -
TRANSPORTATION		\$ 3,641.77
IMRF/SOCIAL SECURITY		\$ -
CAPITAL PROJECTS		\$ -
WORKING CASH		\$ -
	<b>TOTAL</b>	<u><u>\$ 1,688,579.21</u></u>

\_\_\_\_\_  
President - Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary - Board of Education

\_\_\_\_\_  
Date

## Payroll Run Check Listing for Board

Payroll	04/15/2024	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047712	Buchholz, Marilyn	000	2,290.60	1,509.13
9000047713	Engler, Jennifer R	000	4,801.33	3,145.88
9000047714	Filipiak, Keith	000	9,321.67	5,035.86
9000047715	Hinton, Jeffery	000	4,333.33	2,493.03
9000047716	Kempher-Kotalik, Linda	000	8,380.33	3,898.16
9000047717	Law, Jennifer S	000	7,188.88	4,887.69
9000047718	McCormick, Jennifer	000	2,194.47	614.73
9000047719	Metoyer, Marielle	000	2,368.60	1,382.86
9000047720	Navarro, Lawrence M	000	2,253.45	1,516.18
9000047721	Rich, Mary Beth	000	3,412.93	2,393.27
9000047722	Rohlicek, Daniel	000	2,610.92	1,762.70
9000047723	Schaefer, Cheryl	000	2,984.25	1,688.82
9000047724	Schalk, Trent J	000	3,236.13	1,809.15
9000047725	Tsamis, Anna	000	3,746.60	1,377.32
9000047726	Van Volkenburg, Nancy L	000	3,332.33	2,155.65
9000047727	Weissinger, Derek C	000	2,641.67	1,509.24
9000047728	Wilkinson, David	000	6,822.00	3,873.18
9000047729	Anderson, Erik D	100	3,846.71	3,178.14
9000047730	Anderson, Herbert	100	4,750.92	3,562.34
9000047731	Bamboate, Darius	100	4,021.77	3,056.93
9000047732	Brady, Jennifer L	100	3,846.73	3,037.76
9000047733	Buchelt, Jordan	100	916.46	702.15
9000047734	Burdett, Paul	100	2,078.67	1,249.51
9000047735	Bylsma, Nathan	100	4,560.58	3,371.35
9000047736	Bylsma, Svea	100	4,719.17	3,384.19
9000047737	Chandhok, Mona A	100	3,172.58	2,632.41
9000047738	Ciardiello, Chelsea	100	325.00	290.92
9000047739	Clarke, Jeannette	100	3,825.94	2,962.86
9000047740	Costello, Sheri	100	5,208.38	3,898.91
9000047741	Cracco, Catherine	100	1,792.68	1,311.09
9000047742	Czyl, Maureen	100	1,215.76	792.31
9000047743	Davis, John	100	4,877.83	3,646.32

## Payroll Run Check Listing for Board

Payroll 04/15/2024 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047744	Derby, Michelle	100	3,727.79	2,438.44
9000047745	Dillard, Cory	100	5,005.88	3,760.26
9000047746	Dodge, Cynthia	100	1,037.88	761.50
9000047747	Ebert, Martine	100	1,025.74	858.34
9000047748	Ferenzi, Daniella	100	1,503.33	1,197.60
9000047749	Finn, Matthew	100	991.60	629.66
9000047750	Fitzgerald, Karen	100	2,140.75	475.49
9000047751	Foley, Allyson	100	2,942.54	2,364.08
9000047752	Gansberg, Michele	100	1,192.75	763.39
9000047753	Gieschen, Ashley	100	916.46	761.31
9000047754	Glavach, Jessica	100	3,592.29	2,637.51
9000047755	Gucciardo, Anjanette	100	4,164.00	3,310.62
9000047756	Gumina, Scott	100	5,693.59	3,885.93
9000047757	Hall, Jacqueline	100	997.83	571.48
9000047758	Hallam, Andrea	100	815.79	755.91
9000047759	Hamann, Kelly	100	3,846.71	1,307.69
9000047760	Hamilton, Mary Pat	100	975.89	628.22
9000047761	Hardy, Venessa	100	4,838.15	3,133.04
9000047762	Hawley, Ashley	100	2,500.38	1,905.19
9000047763	Hochstetter, Judith	100	1,565.95	1,091.10
9000047764	Holmes, Steven	100	1,895.40	1,366.22
9000047765	Honzel, Robin	100	4,877.83	1,846.99
9000047766	Howard, Jeffrey	100	8,595.42	6,029.52
9000047767	Irvine, Karin	100	4,520.92	2,569.02
9000047768	Jaegle, Christine A	100	4,060.92	3,259.59
9000047769	Jaegle, Ronald	100	5,401.30	3,313.39
9000047770	Jenkins, David A	100	2,014.20	1,456.69
9000047771	Jensen, Christine	100	3,997.42	3,344.57
9000047772	Kehoe, Debra	100	4,877.83	3,565.99
9000047773	Kern, Erin	100	4,282.92	3,042.07
9000047774	Korienek, Caitlin	100	3,561.23	2,591.24
9000047775	LaScala, Mark	100	4,758.83	3,481.06

## Payroll Run Check Listing for Board

Payroll      04/15/2024 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047776	Maldre, Sarah	100	4,317.15	2,971.51
9000047777	Marcum, Thomas C	100	5,169.58	4,222.17
9000047778	Martinez, Brian	100	1,842.53	1,349.44
9000047779	Matariyeh, Yousef	100	5,470.63	3,997.42
9000047780	Meyer, Kendra	100	4,639.88	3,522.38
9000047781	Milinki, Jennifer	100	4,635.33	3,346.80
9000047782	Mulhaupt, Courtney	100	5,559.92	4,250.95
9000047783	Musbach, Darlene	100	4,520.92	2,833.87
9000047784	Novak, Emily	100	4,282.97	2,748.19
9000047785	Ogan, Elizabeth	100	4,877.83	3,843.39
9000047786	O'Hara, James	100	4,183.92	3,260.66
9000047787	Pereshliuha, Mariya	100	801.37	498.86
9000047788	Perez, Kevin E	100	3,688.13	2,841.60
9000047789	Perretta, Mia	100	4,401.92	3,266.38
9000047790	Polinski, Michael	100	3,331.21	2,423.73
9000047791	Pomatto-Zimmerman, Jennifer	100	6,568.91	5,304.19
9000047792	Provenzano, Lisa	100	1,234.35	793.82
9000047793	Renguso, Amy	100	3,855.19	2,847.68
9000047794	Sanko, April	100	4,711.27	3,224.43
9000047795	Santoro, Angela Marie	100	1,333.54	1,082.27
9000047796	Schmidt, Holly	100	674.18	634.17
9000047797	Schwartz, Rebecca	100	5,163.35	3,813.06
9000047798	Shum, Joanna	100	3,608.79	2,416.02
9000047799	Smith, Justin	100	4,345.13	3,430.74
9000047800	Steben, James	100	4,877.83	3,688.35
9000047801	Stelk, Scott	100	2,003.79	965.62
9000047802	Stellmacher, James M	100	4,346.39	3,309.51
9000047803	Stolte, Monica	100	1,665.60	1,439.33
9000047804	Strietelmeier, Katelyn	100	3,323.26	2,653.21
9000047805	Thome, Nicholas	100	2,463.76	1,280.66
9000047806	Van Dyke, Lisa	100	2,062.63	1,461.49
9000047807	Wolak, Brandon P	100	1,796.13	1,290.69

## Payroll Run Check Listing for Board

Payroll	04/15/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047808	Woyna, Eric	100	3,951.71	2,805.95
9000047809	Woyna, Patrick	100	4,008.09	2,577.26
9000047810	Alexander, Jarvis	200	882.87	623.57
9000047811	Blatchley, Monica	200	4,810.87	1,071.00
9000047812	Bossenga, Emmy	200	4,481.25	2,842.50
9000047813	Braun, Katherine	200	3,545.35	2,523.47
9000047814	Broadus, Gretchen	200	3,767.46	3,144.13
9000047815	Burke, Felicia	200	3,648.46	3,090.37
9000047816	Byrne, Sharon	200	3,838.81	3,230.06
9000047817	Callaghan, Margaret	200	1,597.60	1,358.18
9000047818	Carr, Kristen	200	3,489.79	2,597.07
9000047819	Cerny, Marie	200	3,164.63	2,684.44
9000047820	Cerveney, Karen	200	4,503.92	3,339.04
9000047821	Chiappetta, Rebecca	200	1,684.65	1,485.75
9000047822	Dooley, Maggie	200	648.56	538.00
9000047823	Dooley, Tara	200	1,050.55	692.30
9000047824	Erickson, Tor	200	4,543.54	3,452.74
9000047825	Fleischer, Daniel	200	858.36	655.87
9000047826	Gomez, Benigno	200	1,914.47	1,327.91
9000047827	Grau, Jason	200	3,825.08	2,972.09
9000047828	Hazard, Jean	200	1,117.19	769.51
9000047829	Heap, Emily J	200	3,053.58	2,478.58
9000047830	Joy, Emma P	200	2,375.59	1,424.08
9000047831	Kearney, David	200	6,489.67	4,387.06
9000047832	Keigher, Natalie	200	4,348.38	3,175.10
9000047833	Kim, Paul	200	5,002.46	3,383.28
9000047834	Klepper, Mary	200	3,331.21	2,492.82
9000047835	Lemke, Nanette	200	1,060.20	722.75
9000047836	Leon, Miyax	200	2,172.61	1,779.63
9000047837	Lima, Valerie	200	1,202.23	799.09
9000047838	Lumsden, Jason	200	4,741.83	3,670.28
9000047839	Marriner, Carmen M	200	1,281.20	802.10

## Payroll Run Check Listing for Board

Payroll		04/15/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000047840	McIntyre, Celeste	200	4,243.30	3,178.17	
9000047841	McLear IV, Robert	200	4,164.00	3,294.92	
9000047842	Meyer, Peter	200	6,665.79	4,145.86	
9000047843	Miller, Jaime	200	3,346.44	2,503.08	
9000047844	Murray, Caitlin	200	1,453.54	1,262.53	
9000047845	Nelson, Kelli	200	5,109.85	3,722.82	
9000047846	Norwood, Lindsay	200	4,241.58	3,453.42	
9000047847	Oros, Natalie	200	4,005.38	2,926.58	
9000047848	Park, Aimee	200	4,284.96	3,074.91	
9000047849	Parra, Ashley	200	3,172.58	2,426.59	
9000047850	Pilon, Erica	200	4,883.80	3,596.95	
9000047851	Pivek, Elena	200	3,614.46	2,795.11	
9000047852	Ptak, Jeff R	200	2,359.55	1,609.61	
9000047853	Purtell, Maggie	200	2,557.92	2,141.76	
9000047854	Rankin, Chrysan	200	2,847.38	2,268.49	
9000047855	Reband, Jennifer	200	4,639.88	3,461.58	
9000047856	Sauer, Mary	200	3,719.84	2,942.23	
9000047857	Schindler, Dorene	200	923.98	677.69	
9000047858	Schmidt, Michael	200	5,829.59	4,150.02	
9000047859	Schraub, Daniel	200	4,330.51	3,188.60	
9000047860	Seastrom, Tamela	200	1,946.53	1,087.35	
9000047861	Sergeant, Andrew H	200	2,081.51	1,509.40	
9000047862	Slowiak, Vincent	200	4,045.04	2,695.31	
9000047863	Smid, Jason	200	3,846.76	2,869.03	
9000047864	Stevens, Patricia	200	4,996.80	3,638.83	
9000047865	Twaddle, Debra	200	1,102.48	657.41	
9000047866	Weissinger, Zachary T	200	2,039.65	1,323.14	
9000047867	Wiertel, Jason	200	5,028.51	3,883.16	
9000047868	Wilson, Haley	200	550.85	516.39	
9000047869	Altic, Megan	300	3,807.04	2,657.87	
9000047870	Barker, Eric	300	3,251.88	2,265.39	
9000047871	Barnett, Sophie	300	2,040.38	1,660.00	

## Payroll Run Check Listing for Board

Payroll 04/15/2024 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047872	Bell, Courtney	300	1,089.31	726.54
9000047873	Bonini, Susan	300	1,157.41	642.41
9000047874	Boss, Celia	300	1,723.14	1,432.09
9000047875	Campian, James, JR	300	3,822.58	2,678.27
9000047876	Carlson, Susan M	300	1,141.30	907.60
9000047877	Chavez, Daniel	300	1,670.25	1,118.62
9000047878	Clavelli, Lauren	300	3,529.46	2,448.53
9000047879	Collins, Courtney	300	2,934.63	2,352.76
9000047880	Cornyn, Mary Beth	300	438.60	339.06
9000047881	Cyrus, Richard	300	5,433.01	3,127.77
9000047882	Cyrus, Tonia	300	3,632.55	1,966.27
9000047883	Dahleen, Shayla	300	3,412.49	2,626.90
9000047884	Davis, Brianne	300	4,473.30	3,469.74
9000047885	Davis, Courtney	300	2,155.38	1,587.64
9000047886	Dawson, Rachel	300	3,878.42	2,755.66
9000047887	De Leo, Michaela	300	2,212.88	1,816.69
9000047888	Dineen-Hendricks, Kathleen	300	1,421.23	1,222.98
9000047889	Dorsch, Rachael	300	1,982.83	1,635.46
9000047890	Downs, Jakeda	300	606.36	504.03
9000047891	DuBois, Heidi	300	3,370.88	2,559.34
9000047892	Edman, Kelly A	300	2,158.73	1,119.76
9000047893	Elting, Teresa	300	907.20	668.71
9000047894	Emde, John C, II	300	2,323.61	716.56
9000047895	Gibson, Kayla	300	3,362.92	2,612.96
9000047896	Gilbert, Jennifer	300	3,053.58	2,434.73
9000047897	Graff, Patrick	300	4,240.84	3,368.76
9000047898	Han, Jieun	300	3,093.25	2,359.30
9000047899	Hausler, Linda	300	3,688.13	2,631.87
9000047900	Heneghan, Dipti	300	1,014.91	793.27
9000047901	Herrmann, Mary Jo	300	1,006.52	655.24
9000047902	Hicks, Dena	300	4,711.27	3,306.13
9000047903	Hill, Anna	300	1,440.17	903.72

## Payroll Run Check Listing for Board

Payroll	04/15/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047904	Horvath, Frank	300	1,821.27	1,367.19
9000047905	James, Lauren	300	3,085.30	2,394.23
9000047906	Jezyk, Anna	300	3,291.54	2,316.85
9000047907	Johnson, Diane	300	4,877.83	2,238.66
9000047908	Jung, Diane	300	1,120.35	633.57
9000047909	Karas, Monica	300	1,135.19	1,025.14
9000047910	Kerback, Patricia M	300	1,154.82	982.01
9000047911	Klepadlo, Scott E	300	4,045.01	2,830.03
9000047912	Klimes, Christy	300	4,639.88	3,339.76
9000047913	Kolacz, Jolanta	300	1,172.69	637.10
9000047914	Konior, Mandy	300	799.57	441.98
9000047915	Krestan, Kimberly S	300	878.78	680.69
9000047916	Lapham, Kathleen	300	4,301.01	3,360.51
9000047917	Larson, Richard W	300	2,512.85	1,853.93
9000047918	Lauten, Theresa	300	4,584.34	2,952.48
9000047919	Leonard, Arlene	300	4,877.82	3,850.07
9000047920	Livolsi-Hudgens, Carmella	300	868.80	484.53
9000047921	Lyell, Kelly	300	3,886.38	2,639.65
9000047922	MacNeille, Margaret A	300	2,097.83	1,706.40
9000047923	Maduzia, Vanessa	300	1,121.25	720.43
9000047924	Marino, Jillian	300	4,314.67	3,096.95
9000047925	Marovich, Haley	300	2,397.81	1,743.01
9000047926	Martin, Stacey	300	3,402.59	2,488.79
9000047927	Martinez-Alvear, Aldo	300	2,931.08	2,038.83
9000047928	Masa, Janelle	300	979.93	576.26
9000047929	Matteucci, Christina	300	1,982.83	1,607.79
9000047930	McCormick, Meredith	300	4,521.71	3,585.19
9000047931	Meister, Jennifer	300	3,489.79	2,703.82
9000047932	Meyer, Phillip	300	3,172.56	2,468.02
9000047933	Murphy, Trisha	300	3,489.79	2,431.92
9000047934	Nelson, Nicole	300	4,877.83	3,936.05
9000047935	Neustadt, Leslie	300	4,362.29	3,206.52

## Payroll Run Check Listing for Board

Payroll	04/15/2024	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000047936	O'Connor-Young, Sheri	300	1,801.80	1,366.79
9000047937	Ortiz, Carmen	300	2,064.47	1,410.82
9000047938	O'Shea, Amy	300	3,886.38	2,659.07
9000047939	Parker, Elizabeth	300	4,222.92	3,233.84
9000047940	Pavilionis, Vincent	300	3,251.88	2,460.86
9000047941	Polmanteer, Colette	300	3,569.13	2,269.09
9000047942	Poremba, Katherine	300	4,045.04	2,797.90
9000047943	Porter, Katherine	300	496.37	418.32
9000047944	Potempa, Tracey	300	3,727.79	2,914.84
9000047945	Pupillo, Lauren	300	3,727.79	2,726.14
9000047946	Remigio, Maria	300	4,681.55	3,298.19
9000047947	Reyes, Cathy M	300	1,156.13	751.18
9000047948	Rhoades, Kathleen E	300	3,489.79	2,602.27
9000047949	Rogers, Megan	300	3,172.58	2,728.10
9000047950	Rydel-Boesso, Eileen M	300	3,489.79	2,026.08
9000047951	Schlessinger, Lukas	300	3,291.55	2,318.55
9000047952	Schreiber Specca, Jill	300	6,154.50	4,520.75
9000047953	Schwarz, Jeanene	300	1,143.67	329.15
9000047954	Slade, Stephanie	300	2,212.17	1,678.64
9000047955	Smith, Elisa	300	4,473.30	3,267.93
9000047956	Soukup, Stephanie	300	2,697.98	1,760.59
9000047957	Staley, Shannon	300	3,999.90	3,050.74
9000047958	Stefani, Colleen	300	4,758.83	3,460.36
9000047959	Svejda, Michele	300	1,003.50	488.05
9000047960	Svoboda, Kathleen	300	2,369.54	1,946.73
9000047961	Toby, Maureen	300	3,529.46	2,667.67
9000047962	Todd, Adam	300	1,826.07	1,297.45
9000047963	Treadway, Katherine	300	3,412.67	2,424.76
9000047964	Tuzzolino, Victoria	300	3,450.17	2,639.32
9000047965	Weeks, Stacey	300	2,538.08	2,143.10
9000047966	Weissinger, Karla	300	1,005.50	692.58
9000047967	Williams, Abby	300	1,333.54	1,159.87

## Payroll Run Check Listing for Board

Payroll		04/15/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000047968	Witt, Elizabeth	300	2,327.88	1,927.52	
9000047969	Wojcik, Jane	300	1,628.62	1,533.95	
9000047970	Yaniz, Catherine	300	3,711.89	2,967.64	
9000047971	Zulawski, Andrea S	300	1,982.83	1,577.41	
9000047972	Dillard, Daniel	700	815.79	653.38	
9000047973	Anderson, Cathleen	800	71.00	62.94	
9000047974	Angileri, Debra	800	1,089.44	991.80	
9000047975	Balaban, Nicholas	800	951.76	712.87	
9000047976	Ball, Karen	800	475.88	464.27	
9000047977	Benson, Mary Diane	800	288.60	248.38	
9000047978	Daniels, Joyce	800	230.88	201.79	
9000047979	Ducharme, Janet	800	388.60	299.64	
9000047980	Flores, Paola	800	230.88	213.22	
9000047981	Hritz, Sara	800	543.86	475.33	
9000047982	Lantz, Janet L	800	288.60	257.97	
9000047983	Lopez, Angel R	800	288.60	252.24	
9000047984	Malinowski, Nicole	800	735.11	646.74	
9000047985	McCarthy, Barbara	800	284.00	239.09	
9000047986	O'Connell, Jeanne L	800	475.88	415.92	
9000047987	Paige, Stephanie	800	270.00	235.97	
9000047988	Putnam, Shannon	800	115.44	106.61	
9000047989	Reese, Mary	800	740.00	623.01	
9000047990	Rockwell, Kailey A	800	339.91	313.91	
9000047991	Rodriguez, Kelly	800	173.16	151.34	
9000047992	Schmidt, Oliver	800	951.76	878.95	
9000047993	Shields, Rebecca	800	270.00	249.34	
9000047994	Smith, Stacy	800	230.88	201.79	
9000047995	Stratton, Carolyn	800	284.00	244.82	
9000047996	Tsamis, Andrew G	800	270.00	227.31	
9000047997	Visser, Marianne	800	570.20	479.69	
9000047998	Wagge, Kimberlee	800	288.60	258.43	
9000047999	Wong, Kevin David	800	120.00	104.88	

## Payroll Run Check Listing for Board

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Payroll	04/15/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
			837,379.93	594,281.53

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## Payroll Run Check Listing for Board

Payroll 04/30/2024 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048020	Buchholz, Marilyn	000	2,290.60	1,509.13
9000048021	Engler, Jennifer R	000	4,801.33	3,145.88
9000048022	Filipiak, Keith	000	9,321.67	5,035.86
9000048023	Hinton, Jeffery	000	4,333.33	2,438.24
9000048024	Kempfer-Kotalik, Linda	000	8,380.33	3,898.16
9000048025	Law, Jennifer S	000	7,188.88	4,887.69
9000048026	McCormick, Jennifer	000	2,194.47	614.73
9000048027	Metoyer, Marielle	000	2,368.60	1,382.86
9000048028	Navarro, Lawrence M	000	2,253.45	1,516.18
9000048029	Rich, Mary Beth	000	3,634.44	2,552.00
9000048030	Rohlicek, Daniel	000	2,265.36	1,524.58
9000048031	Schaefer, Cheryl	000	2,984.25	1,688.82
9000048032	Schalk, Trent J	000	3,236.13	1,809.15
9000048033	Tsamis, Anna	000	3,746.60	1,377.32
9000048034	Van Volkenburg, Nancy L	000	3,332.33	2,155.65
9000048035	Weissinger, Derek C	000	2,731.67	1,697.90
9000048036	Wilkinson, David	000	6,822.00	3,873.18
9000048037	Anderson, Erik D	100	3,846.71	3,178.14
9000048038	Anderson, Herbert	100	4,750.92	3,562.34
9000048039	Bamboate, Darius	100	4,021.77	3,056.93
9000048040	Brady, Jennifer L	100	3,846.73	3,037.76
9000048041	Buchelt, Jordan	100	916.46	702.15
9000048042	Burdett, Paul	100	2,078.67	1,249.51
9000048043	Bylsma, Nathan	100	4,560.58	3,371.35
9000048044	Bylsma, Svea	100	4,719.17	3,384.19
9000048045	Chandhok, Mona A	100	3,472.58	2,874.76
9000048046	Ciardiello, Chelsea	100	325.00	290.92
9000048047	Clarke, Jeannette	100	3,825.94	2,962.86
9000048048	Costello, Sheri	100	5,208.38	3,898.91
9000048049	Cracco, Catherine	100	1,974.66	1,441.50
9000048050	Czyl, Maureen	100	1,215.76	792.31
9000048051	Davis, John	100	4,967.83	3,709.10

## Payroll Run Check Listing for Board

Payroll		04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000048052	Derby, Michelle	100	3,727.79	2,438.44	
9000048053	Dillard, Cory	100	5,005.88	3,760.26	
9000048054	Dodge, Cynthia	100	1,037.88	761.50	
9000048055	Ebert, Martine	100	1,025.74	858.34	
9000048056	Ferenzi, Daniella	100	1,503.33	1,197.60	
9000048057	Finn, Matthew	100	991.60	629.66	
9000048058	Fitzgerald, Karen	100	2,140.75	475.49	
9000048059	Foley, Allyson	100	2,942.54	2,364.08	
9000048060	Gansberg, Michele	100	1,192.75	763.39	
9000048061	Gieschen, Ashley	100	916.46	761.31	
9000048062	Glavach, Jessica	100	3,592.29	2,637.51	
9000048063	Gucciardo, Anjanette	100	4,164.00	3,310.62	
9000048064	Gumina, Scott	100	5,693.59	3,885.93	
9000048065	Hall, Jacqueline	100	1,382.83	876.10	
9000048066	Hallam, Andrea	100	815.79	755.91	
9000048067	Hamann, Kelly	100	3,846.71	1,307.69	
9000048068	Hamilton, Mary Pat	100	975.89	628.22	
9000048069	Hardy, Venessa	100	4,838.15	3,133.04	
9000048070	Hawley, Ashley	100	2,680.38	2,050.60	
9000048071	Hochstetter, Judith	100	1,565.95	1,091.10	
9000048072	Holmes, Steven	100	1,895.40	1,366.22	
9000048073	Honzel, Robin	100	4,877.83	1,846.99	
9000048074	Howard, Jeffrey	100	8,595.42	6,029.52	
9000048075	Irvine, Karin	100	4,520.92	2,569.02	
9000048076	Jaegle, Christine A	100	4,060.92	2,844.69	
9000048077	Jaegle, Ronald	100	5,401.30	3,313.39	
9000048078	Jenkins, David A	100	2,014.20	1,456.69	
9000048079	Jensen, Christine	100	3,997.42	3,344.57	
9000048080	Kehoe, Debra	100	4,877.83	3,565.99	
9000048081	Kern, Erin	100	4,282.92	3,042.07	
9000048082	Korienek, Caitlin	100	3,561.23	2,591.24	
9000048083	LaScala, Mark	100	4,758.83	3,314.96	

## Payroll Run Check Listing for Board

Payroll		04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000048084	Maldre, Sarah	100	4,317.15	2,971.51	
9000048085	Marcum, Thomas C	100	5,169.58	4,222.17	
9000048086	Martinez, Brian	100	1,842.53	1,349.44	
9000048087	Matariyeh, Yousef	100	5,470.63	3,997.42	
9000048088	Meyer, Kendra	100	4,639.88	3,522.38	
9000048089	Milinki, Jennifer	100	4,635.33	3,346.80	
9000048090	Multhaupt, Courtney	100	5,559.92	4,250.95	
9000048091	Musbach, Darlene	100	4,520.92	2,833.87	
9000048092	Novak, Emily	100	4,282.97	2,748.19	
9000048093	Ogan, Elizabeth	100	4,877.83	3,843.39	
9000048094	O'Hara, James	100	4,183.92	3,260.66	
9000048095	Pereshliuha, Mariya	100	801.37	498.86	
9000048096	Perez, Kevin E	100	3,688.13	2,841.60	
9000048097	Perretta, Mia	100	4,401.92	3,266.38	
9000048098	Polinski, Michael	100	3,331.21	2,423.73	
9000048099	Pomatto-Zimmerman, Jennifer	100	6,568.91	5,304.19	
9000048100	Provenzano, Lisa	100	1,234.35	793.82	
9000048101	Renguso, Amy	100	3,855.19	2,847.68	
9000048102	Sanko, April	100	4,711.27	3,224.43	
9000048103	Santoro, Angela Marie	100	1,333.54	1,082.27	
9000048104	Schmidt, Holly	100	674.18	634.17	
9000048105	Schwartz, Rebecca	100	5,163.35	3,813.06	
9000048106	Shum, Joanna	100	3,608.79	2,416.02	
9000048107	Smith, Justin	100	4,367.63	3,446.68	
9000048108	Steben, James	100	4,997.83	3,785.29	
9000048109	Stelk, Scott	100	2,245.10	1,114.42	
9000048110	Stellmacher, James M	100	4,346.39	3,309.51	
9000048111	Stolte, Monica	100	1,710.60	1,475.67	
9000048112	Strietelmeier, Katelyn	100	3,390.76	2,707.73	
9000048113	Thome, Nicholas	100	2,507.02	1,307.34	
9000048114	Van Dyke, Lisa	100	2,196.55	1,557.46	
9000048115	Wolak, Brandon P	100	1,796.13	1,290.69	

## Payroll Run Check Listing for Board

Payroll	04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048116	Woyna, Eric	100	4,019.21	2,853.79
9000048117	Woyna, Patrick	100	4,008.09	2,577.26
9000048118	Alexander, Jarvis	200	882.87	623.57
9000048119	Blatchley, Monica	200	4,810.87	817.84
9000048120	Bossenga, Emmy	200	4,781.25	3,055.14
9000048121	Braun, Katherine	200	3,545.35	2,523.47
9000048122	Breeden, Anne	200	284.00	251.76
9000048123	Broadus, Gretchen	200	3,767.46	3,144.13
9000048124	Burke, Felicia	200	3,648.46	3,090.37
9000048125	Byrne, Sharon	200	3,868.81	3,254.29
9000048126	Callaghan, Margaret	200	1,717.60	1,450.50
9000048127	Carr, Kristen	200	3,489.79	2,597.07
9000048128	Cerny, Marie	200	3,254.63	2,757.13
9000048129	Cervený, Karen	200	4,503.92	3,339.04
9000048130	Chiappetta, Rebecca	200	1,684.65	1,485.75
9000048131	Dooley, Maggie	200	648.56	538.00
9000048132	Dooley, Tara	200	1,050.55	692.30
9000048133	Erickson, Tor	200	4,543.54	3,452.74
9000048134	Fleischer, Daniel	200	918.36	698.87
9000048135	Gomez, Benigno	200	1,914.47	1,327.91
9000048136	Grau, Jason	200	3,825.08	2,972.09
9000048137	Hazard, Jean	200	1,117.19	769.51
9000048138	Heap, Emily J	200	3,053.58	2,478.58
9000048139	Joy, Emma P	200	2,144.89	1,281.81
9000048140	Kearney, David	200	6,489.67	4,387.06
9000048141	Keigher, Natalie	200	4,348.38	3,175.10
9000048142	Kim, Paul	200	5,002.46	3,383.28
9000048143	Klepper, Mary	200	3,331.21	2,580.51
9000048144	Lemke, Nanette	200	1,060.20	722.75
9000048145	Leon, Miyax	200	2,172.61	1,779.63
9000048146	Lima, Valerie	200	1,202.23	799.09
9000048147	Lumsden, Jason	200	4,741.83	3,670.28

## Payroll Run Check Listing for Board

Payroll	04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048148	Marriner, Carmen M	200	1,281.20	802.10
9000048149	McIntyre, Celeste	200	4,243.30	3,178.17
9000048150	McLear IV, Robert	200	4,164.00	3,294.92
9000048151	Meyer, Peter	200	6,665.79	4,145.86
9000048152	Miller, Jaime	200	3,346.44	2,503.08
9000048153	Murray, Caitlin	200	1,453.54	1,262.53
9000048154	Nelson, Kelli	200	5,109.85	3,722.82
9000048155	Norwood, Lindsay	200	4,241.58	3,253.42
9000048156	Oros, Natalie	200	4,005.38	2,926.58
9000048157	Park, Aimee	200	4,284.96	3,074.91
9000048158	Parra, Ashley	200	3,172.58	2,426.59
9000048159	Pilon, Erica	200	4,883.80	3,596.95
9000048160	Pivek, Elena	200	3,614.46	2,795.11
9000048161	Ptak, Jeff R	200	2,359.55	1,609.61
9000048162	Purtell, Maggie	200	2,557.92	2,141.76
9000048163	Rankin, Chrysan	200	2,847.38	2,268.49
9000048164	Reband, Jennifer	200	4,639.88	3,461.58
9000048165	Sauer, Mary	200	3,719.84	2,942.23
9000048166	Schindler, Dorene	200	951.55	697.98
9000048167	Schmidt, Michael	200	5,829.59	4,150.02
9000048168	Schraub, Daniel	200	4,330.51	3,188.60
9000048169	Seastrom, Tamela	200	2,013.91	1,136.61
9000048170	Sergeant, Andrew H	200	2,081.51	1,509.40
9000048171	Slowiak, Vincent	200	4,045.04	2,695.31
9000048172	Smid, Jason	200	3,846.76	2,869.03
9000048173	Stevens, Patricia	200	4,996.80	3,638.83
9000048174	Twaddle, Debra	200	1,102.48	657.41
9000048175	Weissinger, Zachary T	200	1,942.18	1,253.27
9000048176	Wiertel, Jason	200	5,028.51	3,883.16
9000048177	Wilson, Haley	200	550.85	516.39
9000048178	Altic, Megan	300	3,859.04	2,699.88
9000048179	Barker, Eric	300	3,251.88	2,265.39

## Payroll Run Check Listing for Board

Payroll		04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000048180	Barnett, Sophie	300	2,040.38	1,660.00	
9000048181	Bell, Courtney	300	1,144.16	765.85	
9000048182	Bonini, Susan	300	1,231.93	695.80	
9000048183	Boss, Celia	300	2,190.66	1,798.22	
9000048184	Campian, James, JR	300	3,172.58	2,217.58	
9000048185	Carlson, Susan M	300	1,270.95	1,002.99	
9000048186	Chavez, Daniel	300	1,670.25	1,118.62	
9000048187	Clavelli, Lauren	300	3,529.46	2,448.53	
9000048188	Collins, Courtney	300	2,934.63	2,352.76	
9000048189	Cornyn, Mary Beth	300	925.30	763.15	
9000048190	Cyrus, Richard	300	5,433.01	3,127.77	
9000048191	Cyrus, Tonia	300	3,684.55	2,008.25	
9000048192	Dahleen, Shayla	300	3,412.49	2,626.90	
9000048193	Davis, Brianne	300	4,473.30	3,469.74	
9000048194	Davis, Courtney	300	2,155.38	1,587.64	
9000048195	Dawson, Rachel	300	3,930.42	2,792.50	
9000048196	De Leo, Michaela	300	2,212.88	1,816.69	
9000048197	Dineen-Hendricks, Kathleen	300	5,553.73	4,354.75	
9000048198	Dorsch, Rachael	300	1,982.83	1,635.46	
9000048199	Downs, Jakeda	300	606.36	504.03	
9000048200	DuBois, Heidi	300	3,370.88	2,559.34	
9000048201	Edman, Kelly A	300	2,158.73	1,119.76	
9000048202	Elting, Teresa	300	955.20	708.61	
9000048203	Emde, John C, II	300	2,323.61	716.56	
9000048204	Gibson, Kayla	300	3,362.92	2,612.96	
9000048205	Gilbert, Jennifer	300	3,053.58	2,434.73	
9000048206	Graff, Patrick	300	4,240.84	3,368.76	
9000048207	Han, Jieun	300	3,093.25	2,359.30	
9000048208	Hausler, Linda	300	3,688.13	2,631.87	
9000048209	Heneghan, Dipti	300	1,298.48	1,013.42	
9000048210	Hengle, Daniel	300	824.98	685.75	
9000048211	Herrmann, Mary Jo	300	1,062.68	701.91	

## Payroll Run Check Listing for Board

Payroll	04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048212	Hicks, Dena	300	4,711.27	3,306.13
9000048213	Hill, Anna	300	1,440.17	903.72
9000048214	Horvath, Frank	300	1,821.27	1,367.19
9000048215	James, Lauren	300	3,085.30	2,394.23
9000048216	Jezyk, Anna	300	3,291.54	2,316.85
9000048217	Johnson, Diane	300	4,877.83	2,238.66
9000048218	Jung, Diane	300	1,205.06	687.42
9000048219	Karas, Monica	300	1,135.19	1,025.14
9000048220	Kerback, Patricia M	300	1,154.82	982.01
9000048221	Klepadlo, Scott E	300	4,045.01	2,830.03
9000048222	Klimes, Christy	300	4,639.88	3,339.76
9000048223	Kolacz, Jolanta	300	1,242.44	681.44
9000048224	Konior, Mandy	300	803.99	445.25
9000048225	Krestan, Kimberly S	300	983.78	757.95
9000048226	Lapham, Kathleen	300	4,327.01	3,381.50
9000048227	Larson, Richard W	300	2,937.83	2,158.49
9000048228	Lauten, Theresa	300	4,636.34	2,989.31
9000048229	Leonard, Arlene	300	4,877.82	3,575.86
9000048230	Livolsi-Hudgens, Carmella	300	888.80	501.15
9000048231	Lyell, Kelly	300	3,886.38	2,639.65
9000048232	MacNeille, Margaret A	300	2,097.83	1,706.40
9000048233	Maduzia, Vanessa	300	1,121.25	720.43
9000048234	Marino, Jillian	300	4,314.67	3,096.95
9000048235	Marovich, Haley	300	2,397.81	1,743.01
9000048236	Martin, Stacey	300	3,402.59	2,488.79
9000048237	Martinez-Alvear, Aldo	300	3,401.62	2,331.09
9000048238	Masa, Janelle	300	1,084.93	609.39
9000048239	Matteucci, Christina	300	1,982.83	1,607.79
9000048240	McCormick, Meredith	300	4,521.71	3,585.19
9000048241	Meister, Jennifer	300	3,489.79	2,703.82
9000048242	Meyer, Phillip	300	3,172.56	2,468.02
9000048243	Murphy, Trisha	300	3,489.79	2,431.92

## Payroll Run Check Listing for Board

Payroll 04/30/2024 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048244	Nelson, Nicole	300	4,877.83	3,936.05
9000048245	Neustadt, Leslie	300	4,362.29	3,206.52
9000048246	O'Connor-Young, Sheri	300	1,801.80	1,305.62
9000048247	Ortiz, Carmen	300	2,064.47	1,410.82
9000048248	O'Shea, Amy	300	3,886.38	2,659.07
9000048249	Parker, Elizabeth	300	4,222.92	3,233.84
9000048250	Pavilionis, Vincent	300	3,251.88	2,331.34
9000048251	Polmanteer, Colette	300	3,569.13	2,269.09
9000048252	Poremba, Katherine	300	4,045.04	2,797.90
9000048253	Porter, Katherine	300	637.73	535.75
9000048254	Potempa, Tracey	300	3,727.79	2,914.84
9000048255	Pupillo, Lauren	300	3,727.79	2,726.14
9000048256	Remigio, Maria	300	4,681.55	3,298.19
9000048257	Reyes, Cathy M	300	1,380.65	943.27
9000048258	Rhoades, Kathleen E	300	3,489.79	2,602.27
9000048259	Rogers, Megan	300	3,172.58	2,728.10
9000048260	Rydel-Boesso, Eileen M	300	3,489.79	2,026.08
9000048261	Schlessinger, Lukas	300	3,291.55	2,318.55
9000048262	Schreiber Specca, Jill	300	6,154.50	4,522.91
9000048263	Schwarz, Jeanene	300	1,222.36	397.76
9000048264	Slade, Stephanie	300	2,186.17	1,657.66
9000048265	Smith, Elisa	300	4,473.30	3,267.93
9000048266	Soukup, Stephanie	300	2,697.98	1,760.59
9000048267	Staley, Shannon	300	3,999.90	3,050.74
9000048268	Stefani, Colleen	300	4,758.83	3,460.36
9000048269	Svejda, Michele	300	1,250.33	676.81
9000048270	Svoboda, Kathleen	300	2,369.54	1,946.73
9000048271	Toby, Maureen	300	3,529.46	2,667.67
9000048272	Todd, Adam	300	1,826.07	1,297.45
9000048273	Treadway, Katherine	300	2,024.48	1,359.83
9000048274	Tuzzolino, Victoria	300	3,450.17	2,639.32
9000048275	Weeks, Stacey	300	2,538.08	2,143.10

## Payroll Run Check Listing for Board

Payroll	04/30/2024			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048276	Weissinger, Karla	300	1,112.00	781.11
9000048277	Williams, Abby	300	1,333.54	1,159.87
9000048278	Witt, Elizabeth	300	2,327.88	1,927.52
9000048279	Wojcik, Jane	300	1,316.62	1,248.60
9000048280	Yaniz, Catherine	300	3,711.89	2,967.64
9000048281	Zulawski, Andrea S	300	1,982.83	1,577.41
9000048282	Dillard, Daniel	700	815.79	653.38
9000048283	Anderson, Cathleen	800	710.00	620.64
9000048284	Angileri, Debra	800	904.44	838.71
9000048285	Balaban, Nicholas	800	951.76	712.87
9000048286	Ball, Karen	800	475.88	464.27
9000048287	Benson, Mary Diane	800	634.92	516.42
9000048288	Daniels, Joyce	800	519.48	454.03
9000048289	Ducharme, Janet	800	934.92	777.11
9000048290	Flores, Paola	800	519.48	465.47
9000048291	Hritz, Sara	800	543.86	475.33
9000048292	Lantz, Janet L	800	456.95	405.09
9000048293	Lopez, Angel R	800	634.92	552.25
9000048294	Malinowski, Nicole	800	542.82	474.57
9000048295	Marino, Rod	800	140.00	122.36
9000048296	O'Connell, Jeanne L	800	475.88	415.92
9000048297	Paige, Stephanie	800	520.00	454.48
9000048298	Putnam, Shannon	800	548.34	498.48
9000048299	Reese, Mary	800	1,480.00	1,234.33
9000048300	Rockwell, Kailey A	800	339.91	313.91
9000048301	Rodriguez, Kelly	800	461.76	403.57
9000048302	Rzeszutko, Robert	800	426.00	381.13
9000048303	Schmidt, Oliver	800	951.76	878.95
9000048304	Smith, Stacy	800	634.92	554.91
9000048305	Stratton, Carolyn	800	639.00	543.69
9000048306	Trinidad, Jose E	800	90.00	78.65
9000048307	Visser, Marianne	800	614.37	516.40

Payroll Run Check Listing for Board

Payroll 04/30/2024

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000048308	Wagge, Kimberlee	800	461.76	409.76
9000048309	Wong, Kevin David	800	180.00	157.32
			<b>851,199.28</b>	<b>603,981.78</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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**VENDOR PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: May 20, 2024

**GENERAL CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	121883	Ending	121885
	Beginning	122050	Ending	122053
	Beginning	122054	Ending	122087
	Beginning	122091	Ending	122216
<b>WIRES ISSUED</b>	Beginning	8000001048	Ending	8000001053
	Beginning	8000001054	Ending	1000001061
<b>ACH DEPOSITS</b>	Beginning	9000048605	Ending	9000048617

**FUND DISTRIBUTION**

EDUCATIONAL	\$	1,173,553.58
OPERATIONS & MAINTENANCE	\$	123,287.50
DEBT SERVICES	\$	450.00
TRANSPORTATION	\$	281,187.70
IMRF/SOCIAL SECURITY	\$	115,327.81
CAPITAL PROJECTS	\$	260,070.20
TOTAL	<u>\$</u>	<u>1,953,876.79</u>

**IMPREST CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	10375	Ending	10393
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**FUND DISTRIBUTION**

EDUCATIONAL	\$	3,548.96
OPERATIONS & MAINTENANCE	\$	1,704.60
TRANSPORTATION	\$	698.99
TOTAL	<u>\$</u>	<u>5,952.55</u>

GRAND TOTAL \$ 1,959,829.34

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President - Board of Education

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Date

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Secretary - Board of Education

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Date

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/15/2024 ZPAY 04/15/2024

R - Regular Run Type

Check Number	Name	Net Check Amt
121883	Classified Employee	594.37
121884	Glenn Stearns Chapter 13	375.00
121885	Lisle CUSD #202	2,978.03
8000001048	Harris Bank	123,607.10
8000001049	Illinois Department Of Revenue	36,062.03
8000001050	Teachers' Health Ins Security	11,704.19
8000001051	Teachers' Retirement System	71,416.99
8000001052	U.S. OMNI	41,997.04
8000001053	Voya Institutional Trust	256.04
<b>Regular Checks:</b>	<b>3</b>	<b>3947.40</b>
<b>ACH Checks:</b>	<b>0</b>	<b>0.00</b>
<b>Wire Transfers:</b>	<b>6</b>	<b>285043.39</b>
<b>Total:</b>	<b>9</b>	<b>288,990.79</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$241,550.25	\$0.00	\$0.00	241550.25
20 - Operations & Maintenance	\$6,679.33	\$0.00	\$0.00	6679.33
40 - Transportation	\$66.17	\$0.00	\$0.00	66.17
55 - Social Security	\$40,695.04	\$0.00	\$0.00	40695.04

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 04/30/2024

R - Regular Run Type

Check Number	Name	Net Check Amt
122050	Classified Employee	594.37
122051	Glenn Stearns Chapter 13	375.00
122052	Lisle CUSD #202	2,978.03
122053	VSP of Illinois, NFP	4,620.60
8000001054	Educational Benefit Coop	446,794.30
8000001055	Harris Bank	126,461.26
8000001056	Illinois Department Of Revenue	36,653.39
8000001057	Illinois Municipal Retirement	51,484.31
8000001058	Teachers' Health Ins Security	11,747.97
8000001059	Teachers' Retirement System	71,683.89
8000001060	U.S. OMNI	42,772.04
8000001061	Voya Institutional Trust	273.50

<b>Regular Checks:</b>	4	8568.00
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	8	787870.66
<b>Total:</b>	<b>12</b>	<b>796,438.66</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$677,702.60	\$0.00	\$0.00	677702.60
20 - Operations & Maintenance	\$43,762.03	\$0.00	\$0.00	43762.03
40 - Transportation	\$341.26	\$0.00	\$0.00	341.26
50 - Muncipal Retirement	\$32,765.51	\$0.00	\$0.00	32765.51
55 - Social Security	\$41,867.26	\$0.00	\$0.00	41867.26

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month

R - Regular Run Type

Check Number	Name				Net Check Amt
122054	Albertsons / Safeway				963.32
	Acct # 187257	Jewel Statement	04/07/2024	963.32	
122055	Amazon Capital Services Inc				12,885.14
	13JP-NRTJ-4KJP	High School Science Department Supplies	04/05/2024	52.71	
	1YKX-MF71-464R	High School Science Department Supplies	04/05/2024	149.79	
	1YJL-D4LC-4M3Q	High School Testing Supplies	04/05/2024	25.49	
	1MD9-WHNG-4T9G	High School English Department Supplies	04/05/2024	16.61	
	1VYW-TYG6-4JYD	High School Academic Excellence Banquet Supplies	04/05/2024	119.64	
	1PHC-PR71-4CVP	High School Office Supplies	04/05/2024	216.00	
	1QTP-JGGQ-4MRY	High School Science Department Supplies	04/05/2024	156.63	
	1YJL-D4LC-47YC	High School Academic Excellence Banquet Supplies	04/05/2024	63.97	
	1N6L-MR7Q-3W3L	High School Choir Supplies	04/05/2024	136.00	
	1L1C-3DL4-4QKQ	High School Math Department Supplies	04/05/2024	428.92	
	146L-J943-433K	High School Wellness Center Supplies	04/05/2024	431.50	
	1RN4-TR3Q-J1HY	Credit - High School Wellness Center Supplies	04/12/2024	-73.99	
	1YKY-4LRV-Q3RX	Credit - High School Wellness Center Supplies	04/17/2024	-73.99	
	1T3C-DGVP-4G7P	High School Social Studies Department Supplies	04/05/2024	276.81	
	1YGL-4LDF-3YNT	High School Drivers Education Supplies	04/05/2024	11.00	
	1QC4-J7DH-3X7D	High School Math Department Supplies	04/05/2024	4.49	
	1CDJ-4XL6-3VDW	High School English Department Novels	04/05/2024	770.07	
	1DYF-KFG6-497J	High School Science Classroom Supplies - Gucciardo	04/05/2024	314.93	
	1CR6-J6GJ-46P7	High School Chemistry Classroom Supplies	04/05/2024	431.76	
	1J61-W943-4P37	High School English Department Supplies	04/05/2024	295.30	
	11NW-RPVK-4WQX	High School Choir Supplies	04/05/2024	221.98	
	1PLQ-364Q-49TH	High School Office Supplies for J. Zimmerman	04/05/2024	27.99	
	1TRX-QQMC-3PGN	High School PE Supplies	04/05/2024	216.13	
	146L-J943-44FW	High School English Supplies	04/05/2024	180.05	

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
122055	Amazon Capital Services Inc	12,885.14
	1FJF-19D4-4HX4 High School Classroom Supplies for 04/05/2024 E. Kern	19.95
	1KD7-XRJK-3TG4 High School Art Classroom Supplies 04/05/2024	27.98
	1N4C-F1RV-493J High School Athletic Trainer 04/05/2024 Supplies	8.79
	1NN1-GPFQ-4J3M High School Soccer Supplies 04/05/2024	99.96
	1L1C-3DL4-471D High School Baseball Field Supplies 04/05/2024	23.99
	1NCN-4F66-446W High School Athletic Supplies 04/05/2024	79.99
	1KHF-KW3Y-PVJC Credit - High School Wellness 04/17/2024 Center Supplies	-73.99
	1M66-VY6R-PYGD Credit - High School Wellness 04/17/2024 Center Supplies	-73.99
	1LMP-GNL6-1K4D Credit - High School Wellness 04/18/2024 Center Supplies	-73.99
	1C1W-YDYT-11MP Credit - High School Wellness 04/18/2024 Center Supplies	-34.99
	1DX1-LTPR-3TG7 Jr High Drama Supplies 04/05/2024	9.99
	1PHC-PR71-4GTN Jr High Student Service Supplies 04/05/2024	89.99
	1YGL-4LDF-3M69 Jr High Language Arts Supplies 04/05/2024	130.35
	1KD7-XRJK-3NRJ Jr High English Supplies 04/05/2024	203.70
	1YJL-D4LC-3WHR Jr High Misc Supplies 04/05/2024	363.28
	1RMY-7T79-4LLM Jr High Social Studies/PD Supplies 04/05/2024	273.93
	1NN1-GPFQ-4LD1 Jr High Computer Class Supplies 04/05/2024	1,471.45
	1JLL-1R9X-3VYX Credit - Jr High Computer Class 04/15/2024 Supplies	-226.47
	1MQY-19NM-3NXF Jr High Foreign Language Supplies 04/05/2024	407.06
	14TQ-KCRC-4W1J Jr High Math Supplies 04/05/2024	64.99
	1J61-W943-41KW Jr High Office/Science Olympiad 04/05/2024 Supplies	129.68
	164X-MFYC-3Y7P LES Paper shredder 04/05/2024	726.11
	1RTD-3MFK-4JJY LES Student Supplies 04/05/2024	6.99
	1FPQ-DKXK-3XXP LES IAR Testing Supplies 04/05/2024	424.98
	1MD9-WHNG-4QTC LES Library Books 04/05/2024	260.72
	11NW-RPVK-47QN CO Maintenance Supplies 04/05/2024	28.68
	1MQY-19NM-443M IT Supplies 04/05/2024	206.08
	1GMJ-H17C-4CJ9 IT Supplies 04/05/2024	290.16

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
122055	Amazon Capital Services Inc	12,885.14
	1CP4-FT3N-4HR1 Jr High SpEd Supplies (IDEA Flow Thru) 04/05/2024	153.46
	17WD-HGJX-46JK High School L4L Organizational Supplies 04/05/2024	307.76
	1CP4-FT3N-3XXC MKV Hygiene Supplies 04/05/2024	293.75
	1TRX-QQMC-3YPQ MKV Hygiene Supplies 04/05/2024	393.80
	1KGJ-TCKF-4MCT MKV Hygiene Supplies 04/05/2024	491.25
	1LXL-FM7H-44XX MKV Hygiene Supplies 04/05/2024	480.12
	17WD-HGJX-4NH4 Jr High SpEd Supplies (IDEA Flow Thru) 04/05/2024	90.23
	1MY3-XK9K-3VQR LES Nurse Supplies 04/05/2024	418.28
	1QTP-JGGQ-3W9W High School L4L Organizational Supplies (IDEA Flow Thru) 04/05/2024	201.76
	164X-MFYC-3VDL SpEd Supplies (IDEA Flow Thru) 04/05/2024	174.88
	1FRL-1Y69-4RGK MKV Clothing/Hygiene Supplies 04/05/2024	171.87
	13GQ-G9XG-4DT9 L4L Organizational Supplies (IDEA Flow Thru) 04/05/2024	168.49
	1VNV-JN1H-4T33 MKV Hygiene Supplies 04/05/2024	64.71
	1J6G-FWVV-41D4 SpEd Supplies (IDEA Flow Thru) 04/05/2024	71.42
	1JQ4-G674-43JM Social Worker Supplies (IDEA Flow Thru) 04/05/2024	138.20
122056	Arriola, Jose	147.00
	JARRIOLA High School Girls Soccer 4.18.24 04/18/2024	147.00
122057	AT&T: Acct 198-2	179.60
	630963882404 Phone Service 3/20/24-4/19/24 04/19/2024	179.60
122058	AT&T: Acct 680	564.51
	4202678805 District VOIP Charges 04/19/24-05/18/24 04/19/2024	564.51
122059	AT&T: Acct 927	1,391.00
	4955749804 Internet Service 04/19/24-05/18/24 04/19/2024	1,391.00
122060	AT&T: Acct 988-5	229.29
	630437537004 Phone Service 2/14/24-3/13/24 04/13/2024	229.29
122061	Avignone, David	147.00
	DAVIGNONE High School Girls Soccer 4.18.24 04/18/2024	147.00
122062	Baker, Ronald	154.00
	RBAKER High School Girls Softball 4.20.24 04/20/2024	154.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month				R - Regular	Run Type
Check Number	Name			Net Check Amt	
122063	Baker, Wayne			77.00	
	WBAKER	High School Boys Baseball 4.23.24	04/23/2024	77.00	
122064	Blick Art Materials			58.59	
	270679	Account Number 6145 - InStore Purchases	04/18/2024	58.59	
122065	Capital One / Menards			15.92	
	Statement #	Menards Charges - Credit Account #583606	04/19/2024	15.92	
122066	Capital One / Walmart			897.63	
	Statement #	Walmart Charges - Credit Account #629445	04/19/2024	897.63	
122067	Davis, John			75.00	
	JDAVIS	Jr High Track & Field 4.10.24	04/10/2024	75.00	
122068	Devine, John			154.00	
	JDEVINE	High School Boys Baseball 4.22.24	04/22/2024	77.00	
	JDEVINE	High School Boys Baseball 4.25.24	04/25/2024	77.00	
122069	Guillen, Oswaldo			221.00	
	OGUILLEN	High School Boys Baseball 4.22.24	04/22/2024	77.00	
	OGUILLEN	High School Boys Baseball 4.24.24	04/24/2024	144.00	
122070	Home Depot Credit Services			578.88	
	6035322501533651	Home Depot Statement	04/12/2024	578.88	
122071	Illinois Council of Teachers of			140.00	
	23-24 Memberships	ICTM Memberships - Emmy Bossenga, Paul Kim, Rob McLear & Michael Schmidt (reissue)	07/01/2023	140.00	
122072	Jasionowski, Kevin			77.00	
	KJASIONOWSKI	High School Boys Baseball 4.23.24	04/23/2024	77.00	
122073	Johnson Controls Security			1,236.23	
	40054918	LES Annual Service 5.1.24-4.30.25	04/13/2024	1,236.23	
122074	Konica Minolta Business			1,020.00	
	9009885749	Copier Monthly Maintenance Agreement 04/10/2024-05/09/2024	04/10/2024	1,020.00	
122075	Kunka, Dave			144.00	
	DKUNKA	High School Boys Baseball 4.24.24	04/24/2024	144.00	

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month				R - Regular	Run Type
Check Number	Name			Net Check Amt	
122076	Lisle Community Unit School			6,010.50	
	<i>Imprest 4.30.24</i>	<i>Reimburse Imprest Account</i>	<i>04/30/2024</i>	<i>6,010.50</i>	
122077	Moore, Thomas			108.00	
	<i>TMOORE</i>	<i>High School Boys Baseball 4.18.24</i>	<i>04/18/2024</i>	<i>108.00</i>	
122078	Niemiec, Michael			154.00	
	<i>MNIEMIEC</i>	<i>High School Girls Softball 4.20.24</i>	<i>04/20/2024</i>	<i>154.00</i>	
122079	Sawicki Sr, Steven A			77.00	
	<i>SSAWICKI</i>	<i>High School Girls Softball 4.22.24</i>	<i>04/22/2024</i>	<i>77.00</i>	
122080	Schlesser, William			308.00	
	<i>WSCHLESSER</i>	<i>High School Boys Baseball Invitational 4.20.24</i>	<i>04/20/2024</i>	<i>231.00</i>	
	<i>WSCHLESSER</i>	<i>High School Boys Baseball 4.25.24</i>	<i>04/25/2024</i>	<i>77.00</i>	
122081	Shafar, Paul			231.00	
	<i>PSHAFAR</i>	<i>High School Boys Baseball Invitational 4.20.24</i>	<i>04/20/2024</i>	<i>231.00</i>	
122082	T-Mobile for Government			280.67	
	<i>Account # 970563340</i>	<i>Empower Ed Hot Spot Program 3/21/24-4/20/24</i>	<i>04/21/2024</i>	<i>280.67</i>	
122083	UPS Store in Lisle			77.04	
	<i>1568</i>	<i>HS Return to MTI</i>	<i>03/31/2024</i>	<i>77.04</i>	
122084	Walker, Chris			231.00	
	<i>CWALKER</i>	<i>High School Boys Baseball Invitational 4.20.24</i>	<i>04/20/2024</i>	<i>231.00</i>	
122085	Westway Coach, Inc			8,066.57	
	<i>HSATH033124</i>	<i>Acct 00169</i>	<i>03/31/2024</i>	<i>3,190.63</i>	
	<i>HSFT033124</i>	<i>Acct 00172</i>	<i>03/31/2024</i>	<i>1,927.08</i>	
	<i>JHFT033124</i>	<i>Acct 00173</i>	<i>03/31/2024</i>	<i>681.14</i>	
	<i>JHATH033124</i>	<i>Acct 00174</i>	<i>03/31/2024</i>	<i>2,267.72</i>	
122086	Willis, Tim			77.00	
	<i>TWILLIS</i>	<i>High School Girls Softball 4.22.24</i>	<i>04/22/2024</i>	<i>77.00</i>	
122087	Wright, Bryan			231.00	
	<i>BWRIGHT</i>	<i>High School Boys Baseball Invitational 4.20.24</i>	<i>04/20/2024</i>	<i>231.00</i>	

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2024 April 2024 End of Month

R - Regular Run Type

Check Number	Name		Net Check Amt
Regular Checks:	34	37207.89	
ACH Checks:	0	0.00	
Wire Transfers:	0	0.00	
Total:	34	37,207.89	

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$22,573.02	\$0.00	\$0.00	22573.02
20 - Operations & Maintenance	\$5,869.31	\$0.00	\$0.00	5869.31
40 - Transportation	\$8,765.56	\$0.00	\$0.00	8765.56

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
122091	AGParts Worldwide, Inc		575.00
	093086	LES iPad Repairs 04/25/2024	575.00
122092	Allegra Marketing/Print/Mail		573.31
	41355	High School Envelopes 04/16/2024	186.25
	41415	Business cards - Jen Law 04/19/2024	36.00
	41361	Business Cards - Jenna Engler 04/19/2024	31.50
	41416	Business Cards - Anna Tsamis 04/19/2024	36.00
	41489	District Office Envelopes with New Address 05/02/2024	283.56
122093	AMITA Health Mercy Medical		320.00
	3543	Tutoring Services 03/13/24-04/09/24 04/26/2024	320.00
122094	Anderson Pest Solutions		743.20
	59616399	C Barrier Treatment @ LES 04/25/2024	367.50
	60757090	Pest Services May 2024 (HS) 05/05/2024	103.20
	60757092	Pest Services May 2024 (JH) 05/05/2024	71.40
	60758768	Pest Services May 2024 (LES) 05/05/2024	134.40
	60757094	Pest Services May 2024 (SES) 05/05/2024	66.70
122095	Anderson's Books, Inc		2,186.52
	9168	Monarch/Bluestem award nominated 03/22/2024 books	2,186.52
122096	Apple Inc.		500.00
	MA76021227	Behavior Snap Forever Edition for Anna Jezyk 04/26/2024	500.00
122097	Arlington Heights School		5,095.00
	#BO2324032	Shared Transportation February 2024 03/28/2024	1,476.00
	#BO2324042	Shared Transportation March 2024 04/29/2024	2,430.00
	#BO2324040	Shared Transportation March 2024 04/29/2024	1,189.00
122098	Award Emblem Mfg Co Inc		36.20
	424173	High School EOY Band Awards 04/05/2024	36.20
122099	B & H Photo-Video		1,464.36
	223870966	Tech Supplies - Back-up UPS's 05/06/2024	472.65
	223676747	Athletic Office Supplies 05/01/2024	366.23
	223711359	Athletic Office Supplies 05/02/2024	595.49

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
122099	B & H Photo-Video			1,464.36
	223800528	Athletic Office Supplies	05/03/2024	29.99
122100	Be Sure Consulting Inc			2,500.00
	1404	1-year of My Cyber Safe School for Benet Academy (Title IV)	05/14/2024	2,500.00
122101	Belter, Ed			77.00
	EBELTER	High School Girls Softball 5.6.24	05/06/2024	77.00
122102	Blick Art Materials			2,332.58
	2754735	Jr High Art Supplies	03/27/2024	2,332.58
	2804544	Jr High Art Supplies	04/05/2024	-7.79
	2821396	Jr High Art Supplies	04/08/2024	7.79
122103	BMO Harris Commercial Card			10,540.09
	7900	Marilyn Buchholz's 5.5.24 Statement	05/05/2024	102.45
	7900	Marilyn Buchholz's 5.5.24 Statement	05/05/2024	827.00
	7900	Marilyn Buchholz's 5.5.24 Statement	05/05/2024	130.35
	0989	Daniella Ferenzi's 5.5.24 Statement	05/05/2024	160.00
	0989	Daniella Ferenzi's 5.5.24 Statement	05/05/2024	269.50
	0989	Daniella Ferenzi's 5.5.24 Statement	05/05/2024	187.20
	0989	Daniella Ferenzi's 5.5.24 Statement	05/05/2024	693.00
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	18.76
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	150.00
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	150.00
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	150.00
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	150.00
	4936	Karen Fitzgerald's 5.5.24 Statement	05/05/2024	199.00
	8546	Dave Kearney's 5.5.24 Statement	05/05/2024	129.50
	8546	Dave Kearney's 5.5.24 Statement	05/05/2024	479.45
	9519	Jen Law's 5.5.24 Statement	05/05/2024	458.00
	9519	Jen Law's 5.5.24 Statement	05/05/2024	40.51
	9519	Jen Law's 5.5.24 Statement	05/05/2024	34.99
	9519	Jen Law's 5.5.24 Statement	05/05/2024	210.00
	9519	Jen Law's 5.5.24 Statement	05/05/2024	175.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
122103	BMO Harris Commercial Card	10,540.09
9519	Jen Law's 5.5.24 Statement	360.00
9519	Jen Law's 5.5.24 Statement	-169.00
9519	Jen Law's 5.5.24 Statement	210.00
9519	Jen Law's 5.5.24 Statement	180.00
9519	Jen Law's 5.5.24 Statement	-55.00
9519	Jen Law's 5.5.24 Statement	31.80
9519	Jen Law's 5.5.24 Statement	31.15
9519	Jen Law's 5.5.24 Statement	227.40
3032	Jen Milinki's 5.5.24 Statement	229.05
3032	Jen Milinki's 5.5.24 Statement	27.98
3032	Jen Milinki's 5.5.24 Statement	27.94
3032	Jen Milinki's 5.5.24 Statement	38.71
5440	Trent Schalk's 5.5.24 Statement	277.34
5440	Trent Schalk's 5.5.24 Statement	340.00
5440	Trent Schalk's 5.5.24 Statement	109.75
5440	Trent Schalk's 5.5.24 Statement	11.06
8692	Tamela Seastrom's 5.5.24 Statement	1,428.75
8692	Tamela Seastrom's 5.5.24 Statement	-200.00
8692	Tamela Seastrom's 5.5.24 Statement	199.00
8692	Tamela Seastrom's 5.5.24 Statement	13.50
8692	Tamela Seastrom's 5.5.24 Statement	199.00
8692	Tamela Seastrom's 5.5.24 Statement	12.50
8692	Tamela Seastrom's 5.5.24 Statement	38.05
9850	Marielle Metoyer's 5.5.24 Statement	120.00
9850	Marielle Metoyer's 5.5.24 Statement	166.97
9850	Marielle Metoyer's 5.5.24 Statement	553.00
2895	Sheri Young's 5.5.24 Statement	150.00
2895	Sheri Young's 5.5.24 Statement	219.18
2895	Sheri Young's 5.5.24 Statement	184.99

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
122103	BMO Harris Commercial Card		10,540.09
	2895 Sheri Young's 5.5.24 Statement	05/05/2024	51.23
	2895 Sheri Young's 5.5.24 Statement	05/05/2024	79.92
	2895 Sheri Young's 5.5.24 Statement	05/05/2024	191.25
	7147 Late Payment Fee	05/05/2024	80.41
	2341 Jeff Hinton's 5.5.24 Statement	05/05/2024	459.45
122104	BSN Sports, LLC		671.29
	925209936 Jr High PE Supplies	03/22/2024	671.29
122105	BSN Sports, LLC		369.86
	925564137 Jr High Interscholastic Supplies	04/23/2024	59.96
	925178014 High School Baseball Supplies	03/21/2024	29.99
	925650694 High School Football Supplies	05/02/2024	79.96
	925655348 High School Boys Basketball Fill in Uniform Shorts	05/03/2024	30.00
	925650898 Jr High Interscholastic Supplies	05/02/2024	169.95
122106	Buckeye Cleaning Centers		995.70
	90579171 LES Custodial Supplies	04/24/2024	351.05
	90580321 High School Custodial Supplies	04/30/2024	336.65
	90580478 Jr High Custodial Supplies	04/30/2024	308.00
122107	C.O.R.E. Academy		15,771.38
	SESINV-037126 Special Education Tuition April 2024	04/30/2024	9,308.88
	SESINV-036693 Special Education Tuition Rate Adjustment September 2023-March 2024	04/30/2024	6,462.50
122108	Chicago Classic Coach		4,640.00
	27995 Buses for High School Prom	04/29/2024	4,640.00
122109	Chicago Office Technology		664.84
	IN5201474 Metered Prints / Admin fee per contract 5/7/24-6/6/24	05/03/2024	664.84
122110	Christensen, Bettie		732.37
	EKOCZUR McKinney Vento Mileage Reimbursement 10/31/23-12/22/23	12/22/2023	254.66
	EKOCZUR McKinney Vento Mileage Reimbursement 01/09/24-04/19/24	04/19/2024	477.71

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
122111	Cintas Corp			343.20
	4188613330	Towel Service for High School	04/04/2024	57.20
	4189348633	Towel Service for High School	04/11/2024	57.20
	4190058480	Towel Service for High School	04/18/2024	57.20
	4190778842	Towel Service for High School	04/25/2024	57.20
	4188613316	Towel Service for Jr High School	04/04/2024	28.60
	4189348575	Towel Service for Jr High School	04/11/2024	28.60
	4190058455	Towel Service for Jr High School	04/18/2024	28.60
	4190778768	Towel Service for Jr High School	04/25/2024	28.60
122112	ComEd (PO Box 6111)			7,922.26
	2729837000	LES Electricity 3/28/24-4/26/24	05/02/2024	7,922.26
122113	ComEd (PO Box 6111)			16,771.86
	8739027000	HS Electricity 3/29/24-4/29/24	05/03/2024	16,771.86
122114	ComEd (PO Box 6111)			5,438.19
	0568348000	JH Electricity 3/29/24-4/29/24	05/03/2024	5,438.19
122115	ComEd (PO Box 6111)			2,086.55
	6735838000	SES Electricity 3/29/24-4/29/24	05/03/2024	2,086.55
122116	Conserv FS Inc			244.45
	6431788	Grounds Supplies	05/07/2024	244.45
122117	Correct Digital Displays Inc			290.00
	5155A	Repair High School Softball Field Scoreboard	04/23/2024	290.00
122118	Daily Herald Media Group			101.20
	286614	Bid Notice - LES Capital	04/22/2024	69.00
	287232	TMC Meeting Notice as required by the State of IL	04/29/2024	32.20
122119	Delo, Frank G, JR			100.00
	7041776	Clarinet Sectionals (JCS Grant)	04/15/2024	100.00
122120	Demco Inc			828.42
	7475695	High School Library Supplies	04/29/2024	828.42
122121	Domanico Psychological			875.00
	2946	Psychoeducational Evaluation Fee	03/31/2024	875.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
122122	Eckwall, James W			220.00
	<i>JECKWALL</i>	<i>Kawaii Grand Piano tuning @ High School</i>	<i>05/02/2024</i>	<i>110.00</i>
	<i>JECKWELL</i>	<i>Piano tuning @ Junior High School</i>	<i>05/07/2024</i>	<i>110.00</i>
122123	EI US, LLC. dba LearnWell			1,000.00
	<i>INV189857</i>	<i>Hospital Tutoring (SBHS-C-IP) 4/8/24-4/12/24</i>	<i>04/12/2024</i>	<i>200.00</i>
	<i>INV189856</i>	<i>Hospital Tutoring (SBHS-PT-PHP) 4/8/24-4/10/24</i>	<i>04/12/2024</i>	<i>150.00</i>
	<i>INV192009</i>	<i>Hospital Tutoring (ABBHH-IP) 4/4/24-4/25/24</i>	<i>04/26/2024</i>	<i>650.00</i>
122124	Elan Photography, Inc			640.00
	<i>42575</i>	<i>2024 Spring Athletes Wall Posters</i>	<i>04/15/2024</i>	<i>550.00</i>
	<i>42584</i>	<i>2024 All Conference Art Prints &amp; Frames</i>	<i>04/26/2024</i>	<i>90.00</i>
122125	Elegan Sportwear. Inc			459.46
	<i>77802</i>	<i>Special Olympics t-shirts</i>	<i>04/19/2024</i>	<i>459.46</i>
122126	Ellman's Music Center, Inc			5,039.00
	<i>946779</i>	<i>Musical Instruments (JCS Grant)</i>	<i>04/25/2024</i>	<i>5,039.00</i>
122127	EMS LINQ, LLC			4,271.93
	<i>C-124730</i>	<i>Linq Script Subscription 6.1.24-5.31.25</i>	<i>05/15/2024</i>	<i>4,271.93</i>
122128	Felten, Greg			77.00
	<i>GFELTEN</i>	<i>High School Girls Softball 5.6.24</i>	<i>05/06/2024</i>	<i>77.00</i>
122129	Flinn Scientific Inc			28.50
	<i>2994920</i>	<i>High School Chemistry Supplies</i>	<i>04/23/2024</i>	<i>28.50</i>
122130	Follett Content Solutions, LLC			1,304.29
	<i>381540</i>	<i>High School Library Books</i>	<i>04/17/2024</i>	<i>321.85</i>
	<i>374587</i>	<i>Jr High LRC Books</i>	<i>04/02/2024</i>	<i>438.84</i>
	<i>374587F</i>	<i>Jr High LRC Books</i>	<i>04/02/2024</i>	<i>543.60</i>
122131	G & G Lawncare Inc			3,130.00
	<i>17140</i>	<i>Fertilizer &amp; Weed Control Applications @ All Schools</i>	<i>05/07/2024</i>	<i>3,130.00</i>
122132	Garvey's Office Products			239.00
	<i>PINV2564104</i>	<i>Labels for Student Records</i>	<i>04/19/2024</i>	<i>139.05</i>
	<i>PINV2559029</i>	<i>Boxes for District Office</i>	<i>04/17/2024</i>	<i>99.95</i>

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
122133	Great Minds PBC <i>INV170186 Jr High Eureka Math Squared Virtual 05/02/2024 Support Services</i>	1,250.00
122134	Green, Patricia <i>PGREEN Medical Reimbursement - December 05/31/2024 2023-May 2024</i>	1,862.40
122135	Green, Steven C <i>SGREEN High School Band Clinics 4/9 and 04/18/2024 4/15 (JCS Grant)</i>	200.00
122136	Guitar Center Stores Inc dba <i>INV043884186 Musical Instruments (JCS Grant) 05/01/2024</i>	2,537.14
122137	Hinz Company <i>358337 Bond Premium/Issuance fee 05/15/2024</i>	5,699.00
122138	Home Depot U.S.A., Inc (TX) <i>799309158 Jr High Custodial Supplies 04/11/2024 701.47</i> <i>800490005 Jr High Custodial Supplies 04/18/2024 50.80</i> <i>802112292 LES Custodial Supplies 04/29/2024 165.36</i> <i>803847516 CO Maintenance Supplies 05/08/2024 28.52</i>	946.15
122139	Illinois American Water <i>1025-210001650298 JH Water/Sewer 4/2/24-5/1/24 05/03/2024 1,001.47</i>	1,001.47
122140	Illinois American Water <i>1025-210005689786 LES Water/Sewer 4/3/24-5/2/24 05/06/2024 1,124.87</i>	1,124.87
122141	Illinois American Water <i>1025-220037668226 LES Fire Water/Sewer 5/3/24-6/4/24 05/03/2024 79.08</i>	79.08
122142	Illinois American Water <i>1025-210001574981 SES Water/Sewer 4/3/24-5/2/24 05/06/2024 167.66</i>	167.66
122143	Illinois American Water <i>1025-210001574776 SES Water/Sewer 4/3/24-5/2/24 05/06/2024 450.54</i>	450.54
122144	Illinois ASBO <i>0054760 Renew Support Professional 04/17/2024 100.00 Membership - Mary Beth Rich</i> <i>Order # 0054389 Support Professional 1-day Rate for 03/20/2024 200.00 Annual Conference - Mary Beth Rich</i>	300.00
122145	Illinois Bone and Joint Institute <i>2020411 Athletic Training Services (payment 05/09/2024 17,226.66 3 of 3) + Additional ATC Hours</i>	17,226.66

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
122146	Illinois Time Recorder Co	1,785.00
	107398-I Jr High Maintenance Service 05/08/2024	1,785.00
122147	IPSD 204	2,137.64
	DL202-24-2 March 2024 Shared Transportation 04/25/2024	2,137.64
122148	Jones School Supply Co, Inc	60.94
	2085384 Jr High Citizenship Trophies 04/28/2024	60.94
122149	Jostens	47.50
	33213188 High School EOY Awards 02/21/2024	47.50
122150	JW Pepper & Son, Inc	127.99
	366429884 High School Choir Music 04/30/2024	127.99
122151	Konica Minolta Business	868.50
	51599927 CO Copier Relocation 04/15/2024	770.00
	293694508 CO Copier Power Filter 05/07/2024	98.50
122152	Kriha Boucek LLC	110.00
	6592 Special Education Legal Fees through 4.30.24 05/06/2024	110.00
122153	Laforce LLC	931.00
	1249137 LES Maintenance Supplies 05/09/2024	931.00
122154	Language Testing International,	385.00
	L83774-IN APPL Testing 04/21/2024	245.00
	L83856-IN APPL Testing 04/21/2024	25.00
	L85279-IN APPL Testing 05/08/2024	115.00
122155	Lisle High School Activity	362.50
	DuPage Tents & Deposit for Graduation Chair Rental 04/16/2024	362.50
122156	Lisle Lincoln II Limited	919.50
	Lisle High School 23-24 Bowling Alley Rental Fee 04/20/2024	919.50
122157	Lloyd, Carlyn	100.00
	041224 Flute Clinic 4/15/24 (JCS Grant) 04/12/2024	100.00
122158	Menta Academy Midway	8,078.70
	SESINV-037331 Intensive Tuition April 2024 04/30/2024	8,078.70
122159	Metropolitan Preparatory	4,501.44
	MPG 674851 March 2024 Tuition 03/31/2024	4,501.44

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
122160	Miller, Debra			100.00
	<i>DMILLER</i>	<i>French Horn Sectionals 4/15/24</i>	<i>04/15/2024</i>	<i>100.00</i>
122161	MT Library Services Inc			1,565.58
	<i>684204</i>	<i>High School Library Book Subscriptions 9/1/24-8/1/25</i>	<i>09/01/2024</i>	<i>1,565.58</i>
122162	MyBinding LLC			30.34
	<i>SO2756466</i>	<i>High School English Supplies</i>	<i>04/04/2024</i>	<i>30.34</i>
122163	National Engravers Inc			284.25
	<i>110023</i>	<i>High School Distinguished Alumni Plaques</i>	<i>04/17/2024</i>	<i>284.25</i>
122164	National Lift Truck, Inc			1,120.00
	<i>RA240310691-1</i>	<i>High School Baseball - 30' Boom Rental</i>	<i>04/12/2024</i>	<i>1,120.00</i>
122165	NCS Pearson, Inc			604.49
	<i>25198535</i>	<i>Various Speech Test forms</i>	<i>04/10/2024</i>	<i>604.49</i>
122166	NEUCO Inc			395.18
	<i>7703913</i>	<i>High School Maintenance Supplies</i>	<i>04/23/2024</i>	<i>395.18</i>
122167	New Connections Academy			12,650.04
	<i>15479</i>	<i>March 2024 Tuition</i>	<i>03/22/2024</i>	<i>5,270.85</i>
	<i>15552</i>	<i>April 2024 Tuition</i>	<i>04/30/2024</i>	<i>7,379.19</i>
122168	New Direction Solutions, LLC			4,710.00
	<i>20934887</i>	<i>Speech Language Pathologist 4/8/24-4/10/24</i>	<i>04/14/2024</i>	<i>1,177.50</i>
	<i>20942584</i>	<i>Speech Language Pathologist 4/15/24-4/19/24</i>	<i>04/21/2024</i>	<i>1,962.50</i>
	<i>20951369</i>	<i>Speech Language Pathologist 4/22/24-4/25/24</i>	<i>04/28/2024</i>	<i>1,570.00</i>
122169	New York Times Company			1,300.00
	<i>36623D8B2416</i>	<i>52-week Digital Subscription Renewal</i>	<i>04/21/2024</i>	<i>1,300.00</i>
122170	Nicor Gas			1,285.61
	<i>52-99-70-1000 5</i>	<i>HS Gas Billing 4/1/24-5/1/24</i>	<i>05/01/2024</i>	<i>1,285.61</i>
122171	Nicor Gas			929.90
	<i>80-02-42-1000 9</i>	<i>JH Gas Billing 4/1/24-5/1/24</i>	<i>05/01/2024</i>	<i>929.90</i>
122172	Nicor Gas			397.71
	<i>01-00-26-6293 8</i>	<i>LES Gas Billing 4/1/24-5/1/24</i>	<i>05/01/2024</i>	<i>397.71</i>

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
122173	Nicor Gas			298.23
	38-91-42-1000 0	SES Gas Billing 4/1/24-5/1/24	05/01/2024	298.23
122174	Nicor Gas			371.53
	58-91-42-1000 8	SES Gas Billing 4/1/24-5/1/24	05/01/2024	371.53
122175	Oak Brook Mechanical			6,378.26
	37431	LES Maintenance Service	01/23/2024	6,378.26
122176	Odeh, Aya			5,617.50
	6	Speech Services @ Kindi Academy 3/1/24-3/29/24	03/29/2024	3,552.50
	7	Speech Services @ Kindi Academy 4/1/24-4/30/24	04/30/2024	2,065.00
122177	Ombudsman Educational			1,700.00
	IVC0000000031870	April 2024 Tuition	04/30/2024	1,700.00
122178	Optima Plumbing Supply LLC			1,326.08
	939	CO Maintenance Supplies	04/18/2024	1,326.08
122179	OverDrive, Inc			200.00
	CD0694824114732	High School Content Purchases Deposit	04/15/2024	200.00
122180	Parents Alliance Employment			2,434.37
	36	Special Student Employment Services - March 2024	03/31/2024	2,434.37
122181	Parkland Preparatory Academy,			4,454.00
	6077	April 2024 Tuition	04/30/2024	4,454.00
122182	Pepper Construction			254,730.20
	2200760003	Billing #2 - Jr High Additions & Renovations through April 30, 2024	05/10/2024	254,730.20
122183	Perkins & Will, Inc			5,340.00
	0207945	Professional Services through March 29, 2024 - ES Offices	04/15/2024	5,340.00
122184	Pro-Ed, Inc			359.70
	3035698	Various Speech Test Forms	04/10/2024	359.70
122185	Quadient, Inc (Leasing)			241.68
	Q1313245	Postage Machine Lease CO	04/29/2024	241.68
122186	Quadient, Inc (Leasing)			241.68
	Q1313246	Postage Machine Lease HS	04/29/2024	241.68

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills				R - Regular	Run Type
Check Number	Name			Net Check Amt	
122187	Quinlan & Fabish Music			36.83	
	15137222	Jr High Band Supplies	12/15/2023	36.83	
122188	R.A. Networks, Inc dba			641.00	
	2854	LAB FortiGate	05/13/2024	641.00	
122189	Renaissance Learning Inc			9,754.00	
	INV5321636	Fast Bridge Subscription & Professional Development	04/17/2024	3,499.99	
	INV5323016	Fast Bridge Subscription & Professional Development	05/08/2024	5,754.01	
	INV5322614	Additional Jr High Fastbridge Admin Training	05/01/2024	500.00	
122190	Rzeszutko, Robert			100.00	
	RRZESZUTKO	Saxophone Sectionals 4/4/24	04/04/2024	100.00	
122191	S.E.A.L. South, Inc			331.63	
	8516	April 2024 Billing / Rate Adjustment August 2023-March 2024	04/30/2024	331.63	
122192	Saban's Carpet Care			380.00	
	24811	Blinds for High School Room #213	05/05/2024	380.00	
122193	School Specialty, LLC			916.81	
	308104491503	Jr High Math Supplies	04/17/2024	571.01	
	308104503470	LES Art Supplies	05/09/2024	345.80	
122194	Schreiner, Corky			106.56	
	CSCHREINER	2024 Girls Soccer Assignor Fee	05/10/2024	106.56	
122195	SEAL of Illinois Inc			44,597.82	
	12388	March 2024 Billing / Rate Adjustment August 2023-February 2024	04/01/2024	22,779.54	
	12483	April 2024 Billing	04/30/2024	21,818.28	
122196	Skyward, Inc			10,955.05	
	0000230847	Skyward Software Licenses 07/01/2024-06/30/2025	07/01/2024	10,955.05	
122197	Soccer Garage Inc			239.99	
	145518	High School Soccer Supplies	04/18/2024	239.99	
122198	Special Education Systems,			1,550.64	
	SYSINV-014746	Life Skills Transportation April 2024 (C.O.R.E.)	04/30/2024	1,550.64	

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name				Net Check Amt
122199	Special Needs Chicago, Inc				1,960.00
	10782	April 2024 Transportation	04/30/2024	1,960.00	
122200	Spirit Products Inc				114.73
	38746	Jr High Varsity Volleyball Regional Championship T-shirts	04/22/2024	114.73	
122201	Staples Business Advantage				2,295.91
	6001419072	High School Custodial Supplies	04/24/2024	526.04	
	6001256347	Jr High Custodial Supplies	04/18/2024	968.04	
	6001419070	LES Custodial Supplies	04/25/2024	346.32	
	6002216367	LES Custodial Supplies	05/09/2024	455.51	
122202	Stephenson, Byrne				77.00
	BSTEPHENSON	High School Boys Baseball 5.6.24	05/06/2024	77.00	
122203	Streamwood Behavioral				10,266.25
	5885	Innovations Academy April 2024	04/30/2024	6,482.20	
	5581	Innovations Academy August 2023 - New Rate	08/31/2023	392.42	
	5617	Innovations Academy September 2023 - New Rate	09/30/2023	560.60	
	5651	Innovations Academy October 2023 - New Rate	10/31/2023	560.60	
	5685	Innovations Academy November 2023 - New Rate	11/30/2023	476.51	
	5722	Innovations Academy December 2023 - New Rate	12/31/2023	420.45	
	5760	Innovations Academy January 2024 - New Rate	01/31/2024	392.42	
	5799	Innovations Academy February 2024 - New Rate	02/29/2024	560.60	
	5841	Innovations Academy March 2024 - New Rate	03/31/2024	420.45	
122204	Suburban Door Check & Lock				65.25
	IN569487	April 2024 Key Orders	04/30/2024	65.25	
122205	Sunrise Southwest LLC				114,652.16
	#7 - 23/24	School Day Transportation 2/1-2/29	03/08/2024	114,652.16	
122206	Thomson Reuters - West				789.44
	Account #	May & June Bridge Subscription for CLEAR software	05/01/2024	789.44	
122207	Vanguard Energy Services,				16.84
	G400655050724	Gas Billing 4/1-4/30	05/10/2024	16.84	

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
122208	Vestis Group Inc dba Vestis 26343251 Uniform Order -- Benny Gomez (JH) 04/27/2024	86.96
122209	Vivacity Tech PBC INV1046039 6-Unit Charging Cabinet for LES 05/10/2024	219.00
122210	Walczak, Bryan BWALCZAK High School Boys Baseball 5.6.24 05/06/2024	77.00
122211	Walker, Dorothy NBOSS Refund - My School Bucks / Nutrikids 04/26/2024	28.95
122212	Waste Management of Illinois, 4282714-2011-2 Trash/Recycle - HS 05/03/2024 4282715-2011-9 Trash/Recycle - JH 05/03/2024 4283715-2011-8 Trash/Recycle - LES 05/03/2024 3742239-2009-0 Trash/Recycle - SES 05/03/2024	1,332.24
122213	Westway Coach, Inc RTINV1003190 April 2024 Transportation (Acct 00180) 04/30/2024 RTINV1003191 April 2024 Attendance Bonus (Acct 00180) 04/30/2024	141,246.90
122214	WEX Health, Inc 0001937997-IN FSA - Monthly 04/30/2024	173.25
122215	Wheaton North High School 2024 DCSSC Invoice DCSSC Registration - Monica Blatchley, Jaime Miller and Erica Pilon 05/03/2024	150.00
122216	Zions Bank 5270003-24 Lisle CUSD #202 General Obligation Limited Tax School Bonds, Series 2019, Annual Paying Agent fee 04/22/2024	450.00
9000048605	Fitzgerald, Karen KFITZGERALD Reimbursement - Panera - Principal's Meeting 4.22.24 04/22/2024 KFITZGERALD Reimbursement - Costco - Pride of Lions 5.1.24 04/29/2024 KFITZGERALD Reimbursement - Costco - Student Supplies 04/29/2024 KFITZGERALD Reimbursement - Jewel - Academic Excellence Dinner 05/04/2024	111.56

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024 May 2024 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
9000048606	Gomez, Benigno		68.17
	<i>BGOMEZ</i>	<i>Reimbursement - Amazon - Work Boots 04/22/2024</i>	68.17
9000048607	Gucciardo, Anjanette		29.98
	<i>AGUCCIARDO</i>	<i>Reimbursement - Amazon - Science Supplies 04/10/2024</i>	29.98
9000048608	Himes, Petrarca & Fester, Chtd		3,339.00
	<i>49760</i>	<i>Legal Fees through 3.31.24 04/01/2024</i>	1,795.50
	<i>49863</i>	<i>Legal Fees through 4.30.24 05/01/2024</i>	1,543.50
9000048609	Jaegle, Ronald		29.83
	<i>RJAEGLE</i>	<i>Reimbursement - Dunkin' - AP Study Session 05/04/2024</i>	29.83
9000048610	Musbach, Darlene		113.00
	<i>DMUSBACH</i>	<i>Reimbursement - Institute for Brain Potential - Mind-Body Medicine: Social Stressors and Mindful Movement 05/13/2024</i>	113.00
9000048611	Navarro, Lawrence M		25.00
	<i>LNAVARRO</i>	<i>Reimbursement - Walgreens/Express Scripts - Prescriptions 05/14/2024</i>	25.00
9000048612	Rich, Mary Beth		31.09
	<i>MRICH</i>	<i>Reimbursement - Mileage to/from IASBO Conference - Schaumburg IL 04/25/2024</i>	31.09
9000048613	Schalk, Trent J		35.51
	<i>TSCHALK</i>	<i>Reimbursement - Mileage to/from IETL Workshop - Arlington Heights IL 04/19/2024</i>	35.51
9000048614	Stellmacher, James M		15.21
	<i>JSTELLMACHER</i>	<i>Reimbursement - Mileage to/from Lyons Township HS North 04/15/2024</i>	15.21
9000048615	Village of Lisle		18,812.18
	<i>975</i>	<i>Prescient Solutions 04/23/2024</i>	14,137.50
	<i>June Rent</i>	<i>06/01/24-06/30/24 05/06/2024</i>	4,279.00
	<i>979</i>	<i>Police Services - Baseball &amp; Softball 4/8/24 &amp; 4/10/24 04/23/2024</i>	395.68
9000048616	Wilkinson, David		93.98
	<i>DWILKINSON</i>	<i>Reimbursement - Mileage/Tolls - Chartwells Site Visit 4/15/24 04/15/2024</i>	67.10
	<i>DWILKINSON</i>	<i>Reimbursement - Mileage/Tolls - IASBO Annual Conference 4/24/24-4/25/24 04/24/2024</i>	26.88

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2024    May 2024 Board Bills

R - Regular    Run Type

Check Number	Name	Net Check Amt
9000048617	Woyna, Eric	396.71
	<i>EWOYNA</i>	
	<i>Reimbursement - Taco Dale - AP</i>	<i>05/07/2024</i>
	<i>Stats Lunch</i>	<i>396.71</i>
<b>Regular Checks:</b>	126	808138.23
<b>ACH Checks:</b>	13	23101.22
<b>Wire Transfers:</b>	0	0.00
<b>Total:</b>	139	831,239.45

**AP Check Register**

Lisle CUSD 202

**Fund Summary**

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$231,727.71	\$0.00	\$0.00	231727.71
20 - Operations & Maintenance	\$66,976.83	\$0.00	\$0.00	66976.83
30 - Debt Service	\$450.00	\$0.00	\$0.00	450.00
40 - Transportation	\$272,014.71	\$0.00	\$0.00	272014.71
60 - Capital Projects	\$260,070.20	\$0.00	\$0.00	260070.20

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/08/2024 Imprest 4.8.24

R - Regular Run Type

Check Number	Name	Net Check Amt
10375	AT&T: Acct 430-0	118.46
10376	AT&T: Acct 680	569.37
10377	AT&T: Mobility	116.51
10378	Maydak, Tanner	77.00
10379	T-Mobile for Government	288.23
10380	Village of Lisle (Utilities)	228.01
10381	Ward, Andre	77.00
10382	WEX Bank	1,485.17
<b>Regular Checks:</b> 8		2959.75
<b>ACH Checks:</b> 0		0.00
<b>Wire Transfers:</b> 0		0.00
<b>Total:</b> 8		<b>2,959.75</b>

Accounts Payable Run: 04/15/2024 Imprest 4.15.24

R - Regular Run Type

Check Number	Name	Net Check Amt
10383	Anderson, Herbert	1,110.00
10384	Baker, Ronald	77.00
10385	Caposieno, Mark	77.00
10386	Deckinga Jr, Derk	77.00
10387	Deutsch, Robert	77.00
10388	McWherter, Cherie	77.00
10389	Muldoon, Doug	147.00
10390	Pisani, Daniel	147.00
10391	Ward, Andre	77.00
<b>Regular Checks:</b> 9		1866.00
<b>ACH Checks:</b> 0		0.00
<b>Wire Transfers:</b> 0		0.00
<b>Total:</b> 9		<b>1,866.00</b>

Accounts Payable Run: 04/15/2024 Void Herb Anderson

V - Void Run Type

Check Number	Name	Net Check Amt
10383	Anderson, Herbert	-1,110.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/15/2024 Void Herb Anderson

V - Void Run Type

Check Number	Name		Net Check Amt
Regular Checks:	1	-1110.00	
ACH Checks:	0	0.00	
Wire Transfers:	0	0.00	
<b>Total:</b>	<b>1</b>	<b>-1,110.00</b>	

Accounts Payable Run: 04/17/2024 Imprest 4.17.24

R - Regular Run Type

Check Number	Name		Net Check Amt
10392	Anderson, Herbert		1,296.00
10393	Tuscola Hospitality Inc		940.80
Regular Checks:	2	2236.80	
ACH Checks:	0	0.00	
Wire Transfers:	0	0.00	
<b>Total:</b>	<b>2</b>	<b>2,236.80</b>	

**AP Check Register**

Lisle CUSD 202

**Fund Summary**

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$3,548.96	\$0.00	\$0.00	3548.96
20 - Operations & Maintenance	\$1,704.60	\$0.00	\$0.00	1704.60
40 - Transportation	\$698.99	\$0.00	\$0.00	698.99

**FOR APPROVAL**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Approval of the Lisle High School Assistant Principal for Curriculum and Instruction

**BACKGROUND DATA:** Dr. Filipiak and Dr. Kotalik have worked collaboratively with Mr. Eric Martzolf (Lisle High School Principal beginning July 1, 2024), the high school administrative team and five additional staff members to create a series of interviews in search of the new Assistant Principal. While there were many applicants, Dr. Megan Ewald easily became the committee's choice and is being recommended to the Board of Education for approval.

Dr. Ewald has enjoyed a long tenure at York Community High School in Elmhurst District 205 where she served as an anatomy, physiology, honors biology, honors chemistry, and AP seminars teacher, instructional coach, and the Science Division Chair (last two years). Megan's teaching and leading experiences have helped her develop the knowledge of pedagogy, classroom innovation, and communication skills needed to share new ideas with teachers. Specifically, her experience as an Instructional Coach (all academic departments) and Division Chair provides a foundational framework and opportunity to collaborate with all stakeholders of Lisle High School with the goal of making challenging instructional decisions that will directly affect students' experiences to improve learning, while also providing opportunities for teachers to gain a sense of empowerment in developing their craft of teaching.

Dr. Ewald completed her undergraduate degree at Benedictine University in Biology, a Master's Degree in Curriculum and Instruction at National Lewis, a Master's Degree in Principal Preparation and Leadership at Concordia University, and her Doctorate in Curriculum and Instruction at Northern Illinois University.

Dr. Ewald is honored and excited to become a member of the Lisle District 202 community and to be named the next Assistant Principal for Curriculum and Instruction at Lisle High School.

**FINANCIAL IMPACT:** The base salary will be \$123,000 for the 2024-25 school year.

**RECOMMENDATION:** The administration recommends the approval of Dr. Megan Ewald as the Assistant Principal for Curriculum and Instruction at Lisle High School.

**SUGGESTED MOTION:** The Board of Education approves Dr. Megan Ewald as the Assistant Principal for Curriculum and Instruction at Lisle High School beginning July 1, 2024.

**For Action**  
**Lisle Community Unit School District 202**  
**Board Of Education Meeting**  
**May 20, 2024**

**SUBJECT:** Approval of Certified Employment.

**BACKGROUND:** The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

**FINANCIAL IMPACT:** These positions are budgeted for FY 2025.

**RECOMMENDATION:** Approval of employment.

**SUGGESTED MOTION:** That the Board of Education approves the employment of:

Kristen Miller, 1.0 FTE Special Education Teacher Lisle Elementary School for the 2024-2025 school year. Her recommended salary schedule placement is Masters +12, Step 10 (\$ 88,902\*).

Name	School	Placement	Salary
Miller, Kristen	LES	Masters+12, Step 10	\$ 88,902*

\*Salary to be adjusted pending approval of the 2024 LEA Collective Bargaining Agreement



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: May 10, 2024	Recommended by: Dr. Jill Schreiber
Primary position to be filled: Special Education Self-Contained (3-5) Educator	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant): N/A	
Replacing: N/A	New position: 1.0 FTE New
Name of recommended individual: Mrs. Kristen Miller	
College or University and Major/Minor field of study: Northern University - Learning and Behavior Disabilities - Masters in Education - 12/1999 University of Illinois Urbana-Champaign - Leisure Studies - Therapeutic Recreation - Bachelors 12/1990	
Please list all relevant prior experience: Batavia Public School 101 - Learning Disabilities Resource Teacher - 1/2000 through 6/2000 Geneva School District 304 - Special Education Resource Teacher - 8/2000 through 7/2005 Hampshire Park District - Preschool Instructor - 9/2008 through 5/2012 Community Unit School District - Long-Term Substitute Special Education - 8/2013 through 11/2023 Community Unit School District 300 - Substitute Teacher - 12/2013 through 5/2014 Central Community Unit School District 301 - Special Education Teacher - 8/2015-6/2022 St. Charles Community School District 303 - Special Education Instructional Coach - 8/2022 through 8/2024	
Start date: August 2024	Board approval date: May 20, 2024
Recommended salary schedule placement: Masters +12, Step 10	
Full-time equivalency (FTE): 1.0	Contracted days: 181 days
Background information: Mrs. Miller comes highly recommended for this special education self-contained position. With her experience in Special Education, she has experience within the classroom and leadership roles. Mrs. Miller has been successful with student support, updating IEPs, adjusting schedules, core instructional practices, differentiation, and special education law. Mrs. Miller will be an asset to our Student Services Team.	



## LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

### PROBATIONARY TEACHER EMPLOYMENT CONTRACT

IN CONSIDERATION OF THE MUTUAL COVENANTS hereinafter contained, it is hereby agreed between the BOARD OF EDUCATION of Lisle Community Unit School District 202, DuPage County, Illinois (hereinafter called "the Board"), and Kristen Miller as a legally qualified teacher (hereinafter called "the Teacher"), as follows, viz.:

1. That said board does hereby employ said Teacher in the school year 2024-2025 at an annual salary of \$88,902 \* at Masters+12 Degree, Step 10 payable in accord with established payroll periods beginning in September, less such deductions as may be required by law and as may be agreed upon between the Board and the Teacher; provided, however, that said Teacher shall not be entitled to any compensation for any period of time during which said Teacher is absent from duty while school is in session, unless otherwise provided by the rules, regulations or orders heretofore or hereafter adopted or amended by said Board or the school administration, and in case of such absence without proper approval, a proportionate salary deduction as commonly computed for Board employees shall be made. It is understood that the Teacher will perform such services as may be assigned during such period as is specified by the Board commencing August 2024 and ending May 2025. In the event of a termination of the Teacher's employment by the Board, before the end of the employment period but after the Teacher has partially performed the assigned duties, then the Teacher shall be entitled to receive that part of the annual salary that the number of days recognized for school purposes on which the Teacher has performed services is to the number of such days for the entire employment period. This contract and the employment herein provided for is subject to the Teacher's furnishing to the Board such health examination reports satisfactory to the Board as may be required from time to time by the Board or by law.

2. That said Teacher is employed and hereby agrees to perform services in said School District in such position, grade, class, course, department or building as said Board, through its Superintendent, may from time to time direct and to keep such registers and other records and to make such reports as are now or hereafter required by law or by said Board. The employment period shall not be less than the minimum number of days required by law, beginning and ending on such dates as said Board may hereafter fix and determine in compliance with the controlling provisions of The School Code. The services to be rendered hereunder include not more than three (3) days of in-service training, and orientation, when applicable, prior to the first day of the school term, and the compensation to be paid to the Teacher for attendance on such days includes any extra pay required under the Teacher's Collective Bargaining Agreements. The Board shall notify the Teacher of the first day on which the Teacher shall be required to be present prior to such date, and the Teacher shall perform such services from that date to the close of the school term.



3. That said Teacher shall conform to and comply with all administrative regulations and rules and policies heretofore or hereafter adopted or amended by said Board or the school administration relating to Teachers' conduct and duties, professional growth, physical fitness, temporary illness and temporary incapacity, and to all other regulations or policies heretofore or hereafter adopted or amended by said Board of the school administration. The Board is vested with the authority to make policy which is administered in accordance with administrative regulations promulgated by the administration.

4. That this contract is subject to all laws of the State of Illinois now or hereafter in force.

5. The teacher may be required to render up to two additional co-curricular assignments, such assignments shall be specified at the end of this agreement. Co-curricular assignments are temporary only, and contractual continued services does not apply thereto, and such employment shall not extend beyond the end of the current contract date except by written agreement between the Board and the Teacher.

6. The salary specified in Paragraph 2 is based on the salary schedule in effect at the time this contract is approved. If the specified salary amount should change, an addendum will be provided the employee and affixed to the original contract. Likewise, if an extra duty assignment should be added or changed, an addendum will also be provided.

IN WITNESS WHEREOF, the Board has caused this contract to be executed by its President and its Secretary, pursuant to an aye and nay vote at a lawful meeting of said Board, and the Teacher has executed this contract this 20th day of May 2024.

**FTE 1.0 FTE**

LISLE COMMUNITY UNIT SCHOOL  
DISTRICT 202

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Secretary, Board of Education

\*Salary to be adjusted pending the approval of the LEA Collective Bargaining Agreement

**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2024**

**SUBJECT:** Acceptance of Certified Resignation.

**BACKGROUND:** A resignation has been received from a Certified Employee.

**FINANCIAL IMPACT:** These positions have been included in the FY 25 budget and will be filled accordingly.

**RECOMMENDATION:** Acceptance of Resignation.

**SUGGESTED MOTION:** That the Board of Education accepts the resignations of:

Michaela De Leo, 1.0 FTE 5<sup>th</sup> Grade Teacher at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2023-2024 school year.

**FOR ACTION**

**Lisle Community Unit School Dist. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Personnel - Summer Worker Employment

**RECOMMENDATION:** The Administration recommends that the Board approve the employment of the summer painters, summer groundskeeper, and summer custodians as indicated below.

**BACKGROUND INFORMATION:** Each summer the school district employs individuals to paint in the buildings. John Davis is willing to serve as crew chief again this summer. Tom Buchholz will also be returning. The Administrations recommends the following individuals and hourly rates to work on the crew during the 2024 summer.

John Davis (20 <sup>th</sup> year)	\$27.76/hour	Start Date: June 10th
Tom Buchholz (16 <sup>th</sup> year)	\$24.52/hour	Start Date: June 17th

The Administration is again recommending that a Summer Groundskeeper be employed to assist with taking care of the landscaping/grounds throughout the school district. The following individual is recommended for the Summer Groundskeeper position:

Brandon Wolak (5 <sup>th</sup> Year)	\$21.51/hour	Start Date: June 5th
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The Administration is also recommending that summer helpers be employed to assist with summer cleaning at the buildings. The following individuals and hourly rates are being recommended:

<u>Lisle Elementary School</u> Matt Finn (2 <sup>nd</sup> year)	\$17.57/hour	Start Date: June 11th
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<u>Lisle Junior High School</u> Sebastian Martinez (2 <sup>nd</sup> year)	\$17.57/hour	Start Date: June 3rd
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**FINANCIAL IMPACT:** The total cost for the summer painters, summer groundskeeper, and summer custodians should be approximately \$36,000. The funds will be paid from the Operations & Maintenance Fund and are included in the FY2024 and FY2025 budgets.

**SUGGESTED MOTION:** That the Board of Education approve the temporary summer employment of the following individuals:

John Davis	\$27.76/hour
Tom Buchholz	\$24.52/hour
Brandon Wolak	\$21.51/hour
Matt Finn	\$17.57/hour
Sebastian Martinez	\$17.57/hour

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Establishment of Regular Meeting Time, Date, and Place

**BACKGROUND DATA:** The Open Meetings Act requires each public body to give public notice of its schedule of dates, times, and places for regular meetings at the beginning of each fiscal year and to make the schedule generally available.

The attached document included the proposed time, date, and place for the regular Board Meetings

**SUGGESTED MOTION:** That the Board of Education approve the proposed time, date, and place for the regular Board Meetings for the 2024-2025 fiscal year.



Lisle Community Unit School District 202 Board of Education meetings are held in the Board Room located at 925 Burlington Ave, Lisle Illinois 60532 on the 4<sup>th</sup> Monday of each month at 7:30 p.m. unless otherwise noted.

## **School Year 2024-2025**

Monday, July 22, 2024

Monday, August 26, 2024

Monday, September 23, 2024

Monday, October 28, 2024

Monday, November 25, 2024

**Tuesday**, December 17, 2024 - Third Tuesday due to winter break

Monday, January 27, 2025

Monday, February 24, 2025

Monday, March 24, 2025

Monday, April 28, 2025

**Tuesday**, May 20, 2025 – Third Tuesday due To Memorial Day

Monday, June 23, 2025

**FOR APPROVAL**

**Lisle Community Unit School Dist. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Appointment of the Board of Education Clerk/Recording Secretary for the 2024-2025 School Year

**RECOMMENDATION:** The Administration recommends Marilyn Buchholtz be appointed as the Board of Education Clerk/Recording Secretary for the 2024-2025 School Year.

**BACKGROUND DATA:** According to [Board Policy 2:110](#) Qualifications, Term, and Duties of Board Officers, where a board member is elected as the Secretary, it is common for the Board to designate a “Clerk/Recording Secretary” to carry out many of the duties.

The duties of the Clerk/Recording Secretary are to:

1. Perform the Secretary's duties, as assigned, except where State law prohibits the delegation;
2. Along with the Superintendent, receive notification from Board members who desire to attend a Board meeting by video or audio means, notify the Board President, and make appropriate arrangements;
3. Publish required notices, including a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing;
4. Maintain a list of closed meeting minutes;
5. Mail meeting notification and agenda to news media who have officially requested copies;
6. Act as the local school election official of the District;
7. Register Board participation in conferences or meetings.

**FINANCIAL IMPACT:** None.

**SUGGESTED MOTION:** The Board of Education appoint Marilyn Buchholz as the Board of Education Clerk/Recording Secretary for the 2024-2025 School Year.

**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Appointment of School Treasurer - 2024-2025 Fiscal Year

**RECOMMENDATION:** The Administration recommends that David Wilkinson be retained as School Treasurer for the 2024-2025 fiscal year.

**BACKGROUND INFORMATION:** Annually, the Board of Education appoints a school treasurer to serve as custodian of school funds. Mr. Wilkinson is qualified to be an effective Treasurer for District 202 as he is a Certified Public Accountant with a Bachelor's Degree in Accounting, and more than twenty-one years of experience in the areas of accounting and finance. He has served as the School Treasurer since July 2012.

Included in BoardBooks is the Resolution Appointing School Treasurer and Certification of Resolution for filing with the DuPage Regional Office of Education.

**FINANCIAL IMPACT:** The treasurer's salary for 2024-2025 is included in Mr. Wilkinson's total compensation determined by contract for the 2024-2025 school year.

**SUGGESTED MOTION:** That the Board of Education appoint David Wilkinson as School Treasurer effective July 1, 2024.

**Resolution Appointing School Treasurer**

**WHEREAS**, pursuant to the School Code (105 ILCS 5/5-1), the Board of Education may appoint a non-School Board Member to Serve as School Treasurer; and,

**WHEREAS**, the Board of Education has determined that the responsibilities of “School Treasurer” shall be met by the Chief Financial Officer.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of School District No. 202, DuPage County, Illinois, that David Wilkinson be appointed as School Treasurer effective July 1, 2024.

Member \_\_\_\_\_ moved and Member \_\_\_\_\_ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the members voted as follows:

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSENT/ABSTAIN: \_\_\_\_\_

Whereupon the President declared the motion carried and said resolution adopted May 20, 2024.

BOARD OF EDUCATION OF LISLE COMMUNITY  
UNIT SCHOOL DISTRICT NO. 202  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_ (Board President)

Attest: \_\_\_\_\_ (Board Secretary)



**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Approval of Surety Bond of Treasurer - 2024-2025 Fiscal Year

**RECOMMENDATION:** The Administration recommends approval of the attached Surety Bond with David Wilkinson as Principal for the 2024-2025 fiscal year.

**BACKGROUND DATA:** In conjunction with the appointment of David Wilkinson as the School Treasurer for 2024-2025, the Board of Education is required to approve a Surety Bond. Public Act 103-0049 permits the board to set the bond at an amount not less than 10% of the amount of all bonds, notes, mortgages, moneys and effects of which the treasurer is to have custody at any given time. The Treasurer Bond Calculation Form included in BoardBooks projects the highest fund balance to be \$54,240,000 during the month of September 2024, requiring a surety bond of \$5,424,000. The Administration is recommending approval of a \$5,500,000 surety bond to guard against any potential variance in the estimated figures.

Included in BoardBooks is the Resolution Approving Surety Bond of Treasurer, Certification of Resolution, and Corporate Surety Form with Rider No. 1 for filing with the DuPage Regional Office of Education.

**FINANCIAL IMPACT:** The treasurer's bond for \$5,500,000 secured through One8 - Broker's Risk has an annual premium of \$5,699. The premium cost was included in the FY2024 budget approved in September 2023.

**SUGGESTED MOTION:** That the Board of Education approve the attached School Treasurer's Surety Bond Rider No. 1 executed by Lyndon Southern Insurance Company with David Wilkinson as Principal from July 1, 2024 to July 1, 2025.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**RESOLUTION APPROVING SURETY BOND OF TREASURER**

**WHEREAS**, the attached School Treasurer’s Surety Bond (“Surety Bond”) was executed by the authorized agent of Lyndon Southern Insurance Company, as surety on or about May 20, 2024;

**WHEREAS**, the Surety Bond was executed under oath by David Wilkinson as Principal on May 20, 2024;

**WHEREAS**, the Surety Bond was fully executed at the time this Board passed a resolution on May 20, 2024, confirming David Wilkinson’s appointment as District Treasurer, effective July 1, 2024;

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, as follows:

Section 1: This Board adopts as findings of fact all of the recitals above and incorporates them herein by reference.

Section 2: A majority of the members of this Board hereby expressly approves the Surety Bond.

Adopted this 20th day of May, 2024, by the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN/ABSENT: \_\_\_\_\_

BOARD OF EDUCATION OF LISLE COMMUNITY  
UNIT SCHOOL DISTRICT NO. 202  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_ (Board President)

Attest: \_\_\_\_\_ (Board Secretary)

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF DUPAGE)

**CERTIFICATION OF RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education (the “School Board”) of Lisle Community Unit School District No. 202, DuPage County, Illinois (the “District”), and that as such official I am the keeper of the records and files of the School Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

**RESOLUTION APPROVING SURETY BOND OF TREASURER**

Which said resolution was adopted at a meeting of the Board held on the 20th day of May, 2024.

I do further certify that the deliberations of the Board on adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended and that the Board has complied with all of the provisions of said Acts and said Codes and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 20th day of May, 2024.

\_\_\_\_\_  
Secretary, Board of Education  
Lisle Community Unit School District No. 202

SCHOOL TREASURER'S BOND  
ILLINOIS-CORPORATE SURETY FORM

BOND NO. 0022407  
PREMIUM AMOUNT \$8,457.00  
AUTHORITY REFERENCE NO.  
B1216CB2101569

STATE OF ILLINOIS,  
ss,  
Dupage County,

KNOW ALL MEN BY THESE PRESENTS, That we, David Wilkinson  
as Principal, and LYNDON SOUTHERN INSURANCE COMPANY as Surety, are held and firmly bound, jointly and severally, unto the  
Lisle C.U.S.D. #202 in said County or successors in office, in the penal sum of  
Eleven million and two hundred and fifty thousand and no/100ths----- Dollars. (\$11,250,000),  
for the payment of which we bind ourselves, our heirs, executors and administrators, firmly by these presents.

IN WITNESS WHEREOF, we have hereunto set our hands and seals, this 12th day of May, 2021.  
This bond to be effective 7/01/21 until cancelled.

THE CONDITION OF THIS OBLIGATION IS SUCH, That if David Wilkinson, School Treasurer  
Lisle C.U.S.D. #202 in the county aforesaid, shall faithfully discharge the duties of his office,  
according to law, and shall deliver to his successor in office, after such successor shall have qualified, by giving  
bond as provided by law, all monies, books, papers, securities and property, which shall come into his hands or control,  
as such School Treasurer, from the date of his bond up to the time that his successor shall have qualified as School  
Treasurer, by giving such bond as shall be required by law, then this obligation to be void; otherwise to remain  
in full force and virtue.

*David Wilkinson*

David Wilkinson Principal

Lyndon Southern Insurance Company  
Surety

*Erica L. Sandner*

BY: Erica L. Sandner  
Brokers' Risk Placement Service, Inc.-Program Administrator

STATE OF ILLINOIS,  
ss,  
DuPage COUNTY, I, Marilyn Buchholz

hereby certify that David Wilkinson who is personally known to me to be the same person  
whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
signed, sealed and delivered said instrument as his free and voluntary act for the uses and purposes as therein set  
forth.

Given under my hand and



24th day of May 2021

*Marilyn Buchholz*  
Approved and accepted by:

BY: *[Signature]*  
Secretary or Clerk

BY: *[Signature]*  
President

Approved: *[Signature]*  
Superintendent

Rider No. 1

To be attached to and form a part of

Authority Reference No.

B1216CB2301569

Type of Bond: Treasurer's Bond

Bond No: 0022407

Executed by: David Wilkinson, (Principal)

and by: Lyndon Southern Insurance Company, (Surety)

in favor of: Lisle C.U.S.D. #202, (Obligee)

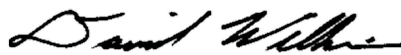
In consideration of the mutual agreements herein contained, the Principal and the Surety hereby consent to the following changes:

It is hereby understood and agreed that Bond No. 22407 has been  
extended from 7/01/2024 to 7/01/2025.

Limit amended on: 7/01/2024 from \$5,100,000 to \$5,500,000

Nothing herein contained shall vary, alter or extend any provision or condition of this Bond except as herein expressly stated.

Signed and Sealed May 20, 2024  
(Month, Day, Year)



David Wilkinson

Principal

Lyndon Southern Insurance Company  
Surety

By: Erica L. Sandner  
Brokers' Risk Placement Service, Inc.-Correspondent

**DuPage Regional Office of Education**

**Treasurer Bond Calculation Form**

Date:

District Name:   
 Address:

Treasurer's Name:

Treasurer's date of election or appointment:   
 Treasurer's date of expiration (if applicable):

**School Treasurer's Bond (105 ILCS 5/8-2)**

Projected Highest Fund Balance:	<input type="text" value="\$ 54,240,000.00"/>	Enter highest projected fund balance
Mulipied by 10%	x <input type="text" value="10%"/>	
Anticipated Surety Bond Issue Amount	= <input type="text" value="\$ 5,424,000.00"/>	
The amount of the Bond listed on State of Illinos School Treasurer's Bond - Surety Bond Form.	<input type="text" value="\$ 5,500,000.00"/>	Enter treasurer's surety bond amount
	<input type="text" value="\$76,000.00"/>	Properly Funded

Surety Company: **Lyndon Southern Insurance Company**      Issuance Date: **7/1/2024**      Expiration Date: **7/1/2025**

**Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)**

Anticipate Bond Proceeds:	<input type="text"/>	Enter anticipated bond proceeds
Mulipied by 10%	x <input type="text" value="10%"/>	
Anticipated Special Surety Bond Amount	= <input type="text" value="\$ -"/>	
The amount of the Bond listed on State of Illinos School Treasurer's Bond Covering Special Bond Issue Form.	<input type="text"/>	Enter special surety bond amount
	<input type="text" value="\$0.00"/>	Properly Funded

Surety Company:      Issuance Date:      Expiration Date:

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

\_\_\_\_\_  
 School Board President

\_\_\_\_\_  
 School Board Secretary

Return completed form by June 12th to:

**DuPage Regional Office of Education**  
**Lori Ladesic, Administrative Assistant**  
**421 N. County Farm Road**  
**Wheaton, IL 60187**  
**(630) 407-5770**

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Designation of School Depositories for Fiscal Year 2025

**BACKGROUND DATA:** Annually, the Board of Education is required to designate depositories for school funds. Currently, the approved institutions are U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** The Administration recommends that the institutions listed above be approved for Fiscal Year 2025.

**SUGGESTED MOTION:** That the Board of Education designate U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund as acceptable depositories for school funds for Fiscal Year 2025.

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Audit Services Engagement Letter – FY2024

**BACKGROUND DATA:** The School District has utilized Lauterbach & Amen, LLP to perform the independent financial audit for the last five years. Lauterbach & Amen was selected as the independent auditor back in June 2019 as part of the Audit Services RFP process. In February 2022, the Board of Education accepted a three-year extension to continue using Lauterbach as the District’s auditor.

The amounts reflected below are for the basic audit services required annually over the last five fiscal years along with the current fiscal year proposal

	<u>Cost</u>	<u>Increase</u>
FY2019 Audit*	\$23,000	0.8%
FY2020 Audit^	\$25,600	11.3%
FY2021 Audit	\$26,200	2.3%
FY2022 Audit	\$26,200	0.0%
FY2023 Audit	\$26,900	2.7%
FY2024 Audit	\$27,600	2.6%

\* Transitioned from Mathieson, Moyski, Austin & Co., LLP to Lauterbach & Amen, LLP

^ Transitioned to accrual basis financial audit

Attached in BoardBooks is the Audit Engagement Letter from Lauterbach & Amen, LLP to perform the independent financial audit of the School District. The engagement letter reflects audit services for financial statements prepared using the accrual basis of accounting for the year ended June 30, 2024.

**FINANCIAL IMPACT:** The dollar increase from the FY2023 Audit to the FY2024 Audit is \$700. The amount will be included in the Fiscal Year 2025 budget.

**RECOMMENDATION:** The Administration recommends that the Board of Education accept the Audit Engagement Letter from Lauterbach & Amen, LLP for services performed on the accrual basis of accounting for the year ending June 30, 2024.

**SUGGESTED MOTION:** That the Board of Education accept the Audit Engagement Letter from Lauterbach & Amen, LLP to perform the required audit services for the year ended June 30, 2024 using the accrual basis of accounting for a total cost of \$27,600.



April 15, 2024

Members of the Board of Education  
Lisle Community Unit School District No. 202  
Lisle, Illinois

We are pleased to confirm our understanding of the services we are to provide the Lisle Community Unit School District No. 202, Illinois for the fiscal year ended June 30, 2024.

*Audit Scope and Objectives*

We will audit the financial statements of the governmental activities, each major fund and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the District as of and for fiscal year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, GASB-required pension reporting and GASB-required other post-employment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining fund statements, individual fund statements, budgetary comparison schedules and other information as supplemental schedules.

### *Audit Scope and Objectives - Continued*

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### *Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit*

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

## *Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit - Continued*

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, increased regulations by oversight bodies or granting agencies, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Our audit of financial statements does not relieve you of your responsibilities.

### *Audit Procedures – Internal Controls*

We will obtain an understanding of the District and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

### *Audit Procedures – Internal Controls - Continued*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### *Audit Procedures – Compliance*

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District’s major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District’s compliance and requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

### *Other Services*

We will assist in preparing the financial statements, schedule of expenditures of federal awards, related notes, and required audit adjustments, if any, of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### *Other Services - Continued*

You agree to assume all management responsibilities for the financial statement preparation services, schedule of expenditures of federal awards and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### *Responsibilities of Management for the Financial Statements and Single Audit*

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

*Responsibilities of Management for the Financial Statements and Single Audit - Continued*

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be made available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date of schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

## *Responsibilities of Management for the Financial Statements and Single Audit - Continued*

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

### *Engagement Administration, Fees, and Other*

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lauterbach & Amen, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauterbach & Amen, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fees for the fiscal year ended June 30, 2024 audit will be \$27,600\* .

\* L&A notes charge is for 1 Major Program testing. Additional \$1,500 per additional program tested.

*Engagement Administration, Fees, and Other – Continued*

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Invoices will be paid in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505.

Lauterbach & Amen’s client portal is used solely as a method of exchanging information and is not intended to store the District’s information. At the end of the engagement, we will provide the District with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months.

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person’s annual compensation.

*Reporting*

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

*Reporting – Continued*

We appreciate the opportunity to be of service to the Lisle Community Unit School District No. 202, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Cordially,

*Lauterbach & Amen, LLP*

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Lisle Community Unit School District No. 202, Illinois.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Waste and Recycling Services Contract

**BACKGROUND DATA:** Bids for waste disposal and recycling services were opened on Tuesday, April 23, 2024. The apparent lowest responsible bidder among the four (4) bids received is SBC Waste Solutions Inc. Shown below is a summary of the detailed Bid Tabulation included in BoardBooks:

	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>Total</b>
Groot	\$26,046	\$28,010	\$30,131	\$84,187
Lakeshore Recycling Systems	\$27,250	\$28,059	\$32,935	\$88,244
<b>SBC Waste Solutions</b>	<b>\$14,940</b>	<b>\$14,940</b>	<b>\$14,940</b>	<b>\$44,820</b>
Waste Management	\$23,601	\$25,017	\$26,510	\$75,128

References contacted for SBC Waste Solutions spoke favorable of the services provided and mentioned that management is very responsive.

**FINANCIAL IMPACT:** The current three-year bid of approximately \$45,000 from SBC Waste Solutions is 5% higher than the previous three-year award with Waste Management for approximately \$43,000.

**RECOMMENDATION:** The administration recommends that the Board of Education approve the three-year proposal from SBC Waste Solutions.

**SUGGESTED MOTION:** That the Board of Education approve the three-year bid and contract from SBC Waste Solutions Inc. for waste disposal and recycling services as specified for an estimated total cost of \$44,820.

**Lisle Community Unit School District 202  
Waste Disposal and Recycling Services Bid  
Bid Tabulation - April 23, 2024**

	GROOT			LAKESHORE RECYCLING SYSTEMS			SBC WASTE SOLUTIONS			WASTE MANAGEMENT		
	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027
Senior High												
Recycling	\$ 138.56	\$ 149.64	\$ 161.64	\$ 99.86	\$ 102.86	\$ 105.94	\$ 120.00	\$ 120.00	\$ 120.00	\$ 109.00	\$ 115.54	\$ 122.15
Refuse	\$ 588.88	\$ 635.99	\$ 686.87	\$ 672.57	\$ 692.75	\$ 713.53	\$ 400.00	\$ 400.00	\$ 400.00	\$ 554.00	\$ 587.24	\$ 622.47
Monthly	\$ 727.44	\$ 785.63	\$ 848.51	\$ 772.43	\$ 795.61	\$ 819.47	\$ 520.00	\$ 520.00	\$ 520.00	\$ 663.00	\$ 702.78	\$ 744.62
Junior High												
Recycling	\$ 138.56	\$ 149.64	\$ 161.64	\$ 99.86	\$ 102.86	\$ 105.94	\$ 100.00	\$ 100.00	\$ 100.00	\$ 109.00	\$ 115.54	\$ 122.15
Refuse	\$ 415.68	\$ 448.93	\$ 484.85	\$ 410.15	\$ 422.45	\$ 453.13	\$ 180.00	\$ 180.00	\$ 180.00	\$ 362.00	\$ 383.72	\$ 406.74
Monthly	\$ 554.24	\$ 598.57	\$ 646.49	\$ 510.01	\$ 525.31	\$ 559.07	\$ 280.00	\$ 280.00	\$ 280.00	\$ 471.00	\$ 499.26	\$ 528.89
Lisle Elementary School												
Recycling	\$ 71.04	\$ 76.72	\$ 82.86	\$ 96.51	\$ 99.41	\$ 715.45	\$ 50.00	\$ 50.00	\$ 50.00	\$ 84.00	\$ 89.04	\$ 94.38
Refuse	\$ 692.80	\$ 748.22	\$ 808.08	\$ 674.38	\$ 694.61	\$ 419.85	\$ 280.00	\$ 280.00	\$ 280.00	\$ 604.00	\$ 640.24	\$ 678.65
Monthly	\$ 763.84	\$ 824.94	\$ 890.94	\$ 770.89	\$ 794.02	\$ 1,135.30	\$ 330.00	\$ 330.00	\$ 330.00	\$ 688.00	\$ 729.28	\$ 773.03
All Locations:												
Monthly	\$ 2,045.52	\$ 2,209.14	\$ 2,385.94	\$ 2,053.33	\$ 2,114.94	\$ 2,513.84	\$ 1,130.00	\$ 1,130.00	\$ 1,130.00	\$ 1,822.00	\$ 1,931.32	\$ 2,046.54
12 Months	\$ 24,546.24	\$ 26,509.68	\$ 28,631.28	\$ 24,639.96	\$ 25,379.28	\$ 30,166.08	\$ 13,560.00	\$ 13,560.00	\$ 13,560.00	\$ 21,864.00	\$ 23,175.84	\$ 24,558.48
Maintenance Garage												
Yard - 30y (4 tons)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 870.00	\$ 893.10	\$ 922.98	\$ 460.00	\$ 460.00	\$ 460.00	\$ 579.00	\$ 613.74	\$ 650.55
Yard Waste (assume 3 pick-ups per year)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,610.00	\$ 2,679.30	\$ 2,768.94	\$ 1,380.00	\$ 1,380.00	\$ 1,380.00	\$ 1,737.00	\$ 1,841.22	\$ 1,951.65
Total per year	\$ 26,046.24	\$ 28,009.68	\$ 30,131.28	\$ 27,249.96	\$ 28,058.58	\$ 32,935.02	\$ 14,940.00	\$ 14,940.00	\$ 14,940.00	\$ 23,601.00	\$ 25,017.06	\$ 26,510.13
Grand Total - All 3 years		\$ 84,187.20			\$ 88,243.56			\$ 44,820.00			\$ 75,128.19	

## **AGREEMENT FOR WASTE DISPOSAL AND RECYCLING SERVICES**

THIS AGREEMENT is made this 20th day of May, by and between, SBC Waste Solutions Inc. (hereinafter referred to as "Contractor"), and the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois (hereinafter referred to as the "Board" or "School District"), as follows:

1. Scope of Services

The Board retains Contractor to provide the waste disposal and recycling services and equipment, as more fully described in the attached Bidding Documents ("Bid for Waste Disposal and Recycling Services"), in accordance with Contractor's Bid Reply Form. For the purposes of this Agreement, the Bidding Documents are incorporated herein by reference and made a part hereof.

2. Status as Independent Contractor

Contractor and the Board are contractors independent of one another, and neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both parties hereto. Contractor shall be responsible for payment of all taxes imposed in connection with its performance of services and receipt of fees under this Agreement.

3. Applicable Law

This Agreement shall be governed by the laws of the State of Illinois.

4. Notice

Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

If to the Board:

**Lisle Community Unit School District #202  
Attention: David Wilkinson, Director of Finance  
5211 Center Avenue  
Lisle, Illinois 60532-2306**

If to the Contractor:

SBC Waste Solutions Inc.  
Attention: Shawn Flood  
2315 Gardner Road, Ste A  
Broadview, IL 60155

5. Binding Effect of Agreement

This Agreement shall inure to the benefit of the Board, its agents, representatives, officers, directors, assigns and successors and shall bind Contractor, and its agents, representatives, successors and assigns.

6. Assignment

Contractor agrees not to assign or sell any rights to this Agreement to a third party or parties without the prior agreement of the Board. Such action without approval shall authorize the Board to immediately terminate this Agreement.

7. Cancellation

A. Noncompliance: Noncompliance is defined as, but not limited to, the failure to perform the waste disposal and recycling services set forth in the Bid for Waste Disposal and Recycling Services specifications.

B. Cancellation: In the event that the Contractor at any time fails to comply with, fully perform or strictly adhere to any covenant herein contained to be performed by the Contractor, or its agents or employees, the District shall give notice in writing to the Contractor of such failure. In the event that the Contractor does not remedy such failure within ten (10) calendar days from the receipt of such notice, then at the option of the District this contract may be terminated by delivery to the Contractor of written notice of such election to terminate. Repeated instances of the same or similar failures to comply with, fully perform, or strictly adhere to any performance requirements shall also be grounds for the District to terminate this Contract on twenty-four (24) hours notice to Contractor, even if such failures are remedied as set forth above.

The Contractor shall remain liable for the total cost to the District of waste and recycling services. Failure to exercise cancellation rights within ten (10) calendar days does not preclude any subsequent right to exercise at a later date. Any waiver by the District as to any incidence of non-performance shall serve only as a waiver as to that specific incidence and not to any future incidence of non-performance. If this contract is terminated in accordance with any of the foregoing provisions, all of Contractor's rights shall cease.

9. Complete Understanding

This Agreement, including the attached Bidding Documents, the terms of which are incorporated herein and made a part hereof, set forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, expressed or implied, between them other than as herein set forth.

10. Amendments

Except as otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.

11. Governing Law

This Agreement is governed by the laws of the State of Illinois and venue for all actions relating thereto shall lie in the circuit court of DuPage County, Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do hereby warrant and represent that their respective signatories whose signatures appear below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

BOARD OF EDUCATION  
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202,  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Board Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Asphalt Pavement Sealcoating Contract

**RECOMMENDATION:** The Administration recommends that the Board of Education accept the bid and execute a contract with Patriot Pavement Maintenance for asphalt pavement sealcoating.

**BACKGROUND INFORMATION:** An advertisement for bids for asphalt pavement sealcoating was published in the Daily Herald on April 2, 2024. The bid documents included the following Lisle 202 locations and work:

<b>Location</b>	<b>Square Feet</b>	<b>Type of Work</b>
Lisle Senior High School	122,500	Sealcoating, crack repair fill, restriping
Lisle Junior High School	78,000	Sealcoating, crack repair fill, restriping
Lisle Elementary School	76,000	Sealcoating, crack repair fill, restriping
Wilde Field Lot (Across from Schiesher)	22,000	Sealcoating, crack repair fill, restriping

The bid opening was held on Tuesday, April 23<sup>rd</sup> with two contractors submitting bids. Results of the bid opening are shown on the Bid Tabulation Summary attached in BoardBooks.

Patriot Pavement Maintenance was the lowest responsible bidder at a cost of \$44,775. Patriot Pavement was also the winning bidder for the bid back in 2018, 2020, and 2022 and completed the work to the School District's satisfaction. For reference, the total cost of the same work in 2022 was \$30,896.

As part of the work, the Lisle Junior High School parking lot lines will be restriped to accommodate a reverse traffic flow (see Exhibit A attached in BoardBooks). Additional car traffic during COVID-19 prompted the Administration to reverse the flow of traffic during drop-off and pick-up to prevent waiting vehicles from spilling onto Center Avenue. This reverse traffic flow has continued despite the parking lot lines facing in the other direction. The restriping plan results in the loss of 13 parking spaces but will better facilitate the flow of traffic during drop-off and pick-up.

The contract for award of the bid is included in BoardBooks for reference. The contractor bid the job based upon the square footage listed in the bid documents. The bid also includes rates for additional asphalt pavement sealcoating work and repair work should the School District require any additional work to be completed.

**FINANCIAL IMPACT:** The proposed asphalt pavement sealcoating contract for \$44,775 will be included in the FY2025 budget.

**SUGGESTED MOTION:** That the Board of Education accept the bid and award the contract to Patriot Pavement Maintenance for asphalt pavement sealcoating for a total cost of \$44,775.

## BID TABULATION SUMMARY

### Asphalt Pavement Sealcoating

4/23/2024

BIDDER	Taza Construction	Patriot Pavement Maintenance
<b>Asphalt Sealcoating</b>		
<b>Location:</b>		
Lisle Senior High School	\$ 41,000.00	\$ 18,375.00
Lisle Junior High School	\$ 22,500.00	\$ 11,700.00
Lisle Elementary School	\$ 24,000.00	\$ 11,400.00
Wilde Field	\$ 8,500.00	\$ 3,300.00
<b>TOTAL BID</b>	<b>\$ 96,000.00</b>	<b>\$ 44,775.00</b>

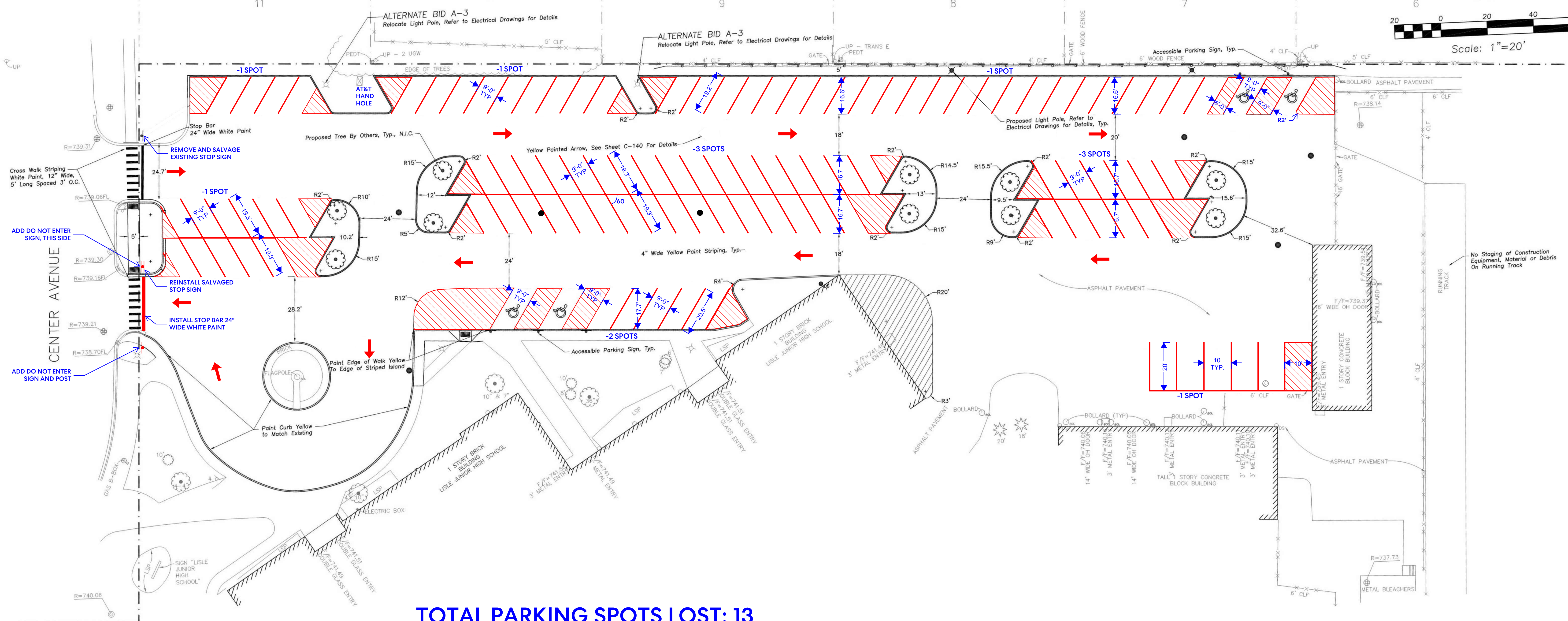
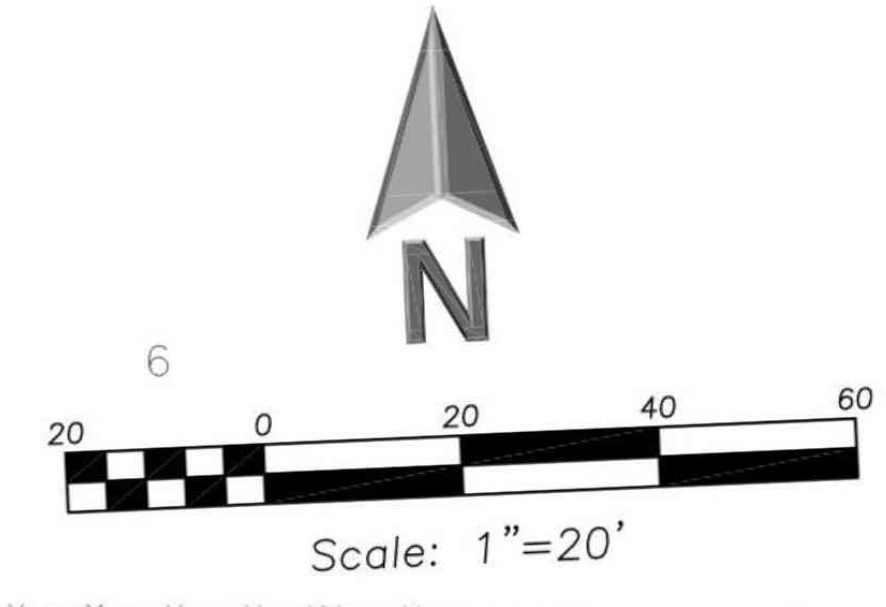
<b>Bid Reply Form Signed</b>	Yes	<input checked="" type="checkbox"/>	No		Yes	<input checked="" type="checkbox"/>	No	
<b>References</b>	Yes	<input checked="" type="checkbox"/>	No		Yes	<input checked="" type="checkbox"/>	No	
<b>Certifications - Signed &amp; Notarized</b>	Yes	<input checked="" type="checkbox"/>	No		Yes	<input checked="" type="checkbox"/>	No	

Additional Sealcoating Work		
Asphalt pavement sealing (Per square ft.)	\$ 0.480	\$ 0.150
Crack filling (Per linear ft.)	\$ 1.500	\$ 0.400
Painted pavement markings (Per linear ft.)	\$ 1.440	\$ 0.300

Additional Asphalt Work (Per square ft.)		
Under 500 square feet	\$ 25.00	\$ 7.50
500-1,999 square feet	\$ 23.00	\$ 7.50
2,000-4,999 square feet	\$ 20.00	\$ 5.95
5,000 or more square feet	\$ 11.00	\$ 5.95

# Exhibit A - Lisle Junior High Restriping Plan

ARTHUR T. MCINTOSH AND CO'S  
LISLE COUNTRYSIDE UNIT #3



**TOTAL PARKING SPOTS LOST: 13**

### GENERAL NOTES

The Location of Existing Underground Utilities, Such As Watermains, Sewers, Gas Lines, Etc., As Shown On The Plans, Has Been Determined From The Best Available Information and Is Given For The Convenience of The Contractor. However, The Owner and The Engineer Do Not Assume Responsibility In The Event That During Construction, Utilities Other Than Those Shown May Be Encountered, and That The Actual Location of Those Which Are Shown May Be Different From The Location As Shown On The Drawings. Contact Engineer Immediately If Surface and/or Subsurface Features Are Different Than Shown On The Drawings.

Contractor Shall Notify The Engineer Without Delay of Any Discrepancies Between the Drawings and Existing Field Conditions.

Contractor Shall Notify The Owner, Engineer and J.U.L.I.E. A Minimum of 48 Hours in Advance of Performing Any Work.

All Areas, On or Off Site, Disturbed During Construction Operations and Not Part of the Work As Shown Hereon Shall Be Restored To Original Condition to the Satisfaction of the Owner at No Additional Cost to the Owner. It is incumbent upon Contractor to show that Damaged Areas Were Not Disturbed by Construction Operations.

These Drawings Assume That The Contractor Will Utilize An Electronic Drawing File and Stake All Site Improvements Using Coordinates Tied Into The Control Points. The Dimensions Indicated On The Drawings Are For The Convenience of The Contractor Only.

No Person May Utilize The Information Contained Within These Drawings Without Written Approval From Eriksson Engineering Associates, Ltd.

The Engineer is Furnishing These Drawings For Construction Purposes As A Convenience To The Owner, Architect, Or Surveyor. Prior To The Use Of These Drawings For Construction Purposes, The User Of This Media Shall Verify All Dimensions And Locations Of Buildings With The Foundation Drawings And Architectural Site Plan. If Conflicts Exist The User Of This Information Shall Contact The Engineer Immediately.

The Illinois Department Of Transportation Standard Specifications For Road And Bridge Construction Latest Edition, And All Addenda Thereto, Shall Govern The Earthwork And Paving Work Under This Contract Unless Noted Otherwise.

### LEGEND

EXISTING	PROPOSED

### GEOMETRY NOTES

All Dimensions Contained Herein Reference Back Of Curb, Face Of Retaining Wall, Edge Of Pavement, Center of Structure and Outside Face of Building Foundation Unless Otherwise Noted.

All Pavement Striping Shall Be 4" Wide Yellow Paint Per Specifications Except Where Noted Otherwise. All Cross Hatch Striping Shall Be 45° At 2'-0" Centers.

All Accessible Parking Signs (R7-8) Must Be Placed at the Center of the Space and Within 5 Feet of the Space.

Refer to Architectural Drawings for Exact Locations of All Buildings.

Refer to Architectural Drawings for Locations and Details of All Permanent Site Fencing.

**2011 Summer Work**

**Lisle Community District 202**  
Junior High School  
5211 Center Avenue  
Lisle, IL 60532

Senior High School  
1800 Short Street  
Lisle, IL 60532

CIVIL ENGINEER  
**ERIKSSON ENGINEERING ASSOCIATES, LTD.**  
145 COMMERCE DR., SUITE-A  
GRAYSLAKE, IL 60030  
1847.223.4894  
1847.223.4854

Revisions

NO.	ISSUE FOR BID	DATE
1	ISSUE FOR BID	3/18/11
NO	ISSUE	DATE

**Sheet Information**

Date: 03/23/2011  
Job Number: 021060.280  
Drawn: SL  
Checked: KS/GD  
Approved: KS

**SITE GEOMETRY PLAN**

Sheet  
**C-110**

Copyright © 2011 Perkins+Will

**PARKING LOT TRAFFIC REVERSAL DIAGRAM**

NOT FOR CONSTRUCTION

# **AGREEMENT FOR ASPHALT PAVEMENT SEALCOATING SERVICES**

THIS AGREEMENT is made this 20<sup>th</sup> day of May, by and between, Patriot Pavement Maintenance (hereinafter referred to as "Contractor"), and the Board of Education of Lisle Community Unit School District #202, DuPage County, Illinois (hereinafter referred to as the "Board" or "District"), as follows:

1. Scope of Services

The Board retains Contractor to provide the asphalt pavement sealcoating services and equipment, as more fully described in the attached Bidding Documents ("Asphalt Pavement Sealcoating Bid"), in accordance with Contractor's Bid Reply Form. For the purposes of this Agreement, the Bidding Documents are incorporated herein by reference and made a part hereof.

2. Status as Independent Contractor

Contractor and the Board are contractors independent of one another, and neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both parties hereto. Contractor shall be responsible for payment of all taxes imposed in connection with its performance of services and receipt of fees under this Agreement.

3. Applicable Law

This Agreement shall be governed by the laws of the State of Illinois.

4. Notice

Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

If to the Board:

**Lisle Community Unit School District #202  
Attention: David Wilkinson, Director of Finance  
5211 Center Avenue  
Lisle, Illinois 60532-2306**

If to the Contractor:

**Patriot Pavement Maintenance  
165 W. Hintz Road  
Wheeling, IL 60090**

5. Binding Effect of Agreement

This Agreement shall inure to the benefit of the Board, its agents, representatives, officers, directors, assigns and successors and shall bind Contractor, and its agents, representatives, successors and assigns.

6. Assignment

Contractor agrees not to assign or sell any rights to this Agreement to a third party or parties without the prior agreement of the Board. Such action without approval shall authorize the Board to immediately terminate this Agreement.

7. Cancellation

A. Noncompliance: Noncompliance is defined as, but not limited to, the failure to perform the asphalt sealcoating services set forth in the Bid for Asphalt Sealcoating Bid Specifications.

B. Cancellation: In the event that the Contractor at any time fails to comply with, fully perform or strictly adhere to any covenant herein contained to be performed by the Contractor, or its agents or employees, the District shall give twenty-four (24) hours notice in writing to the Contractor of such failure. In the event that the Contractor does not remedy such failure to comply with twenty-four (24) hours from the receipt of such notice, then at the option of the District this contract may be terminated by delivery to the Contractor of written notice of such election to terminate. Repeated instances of the same or similar failures to comply with, fully perform, or strictly adhere to any performance requirements shall also be grounds for the District to terminate this Contract on twenty-four (24) hours notice to Contractor, even if such failures are remedied as set forth above.

The Contractor shall remain liable for the total cost to the District of asphalt sealcoating services. Failure to exercise cancellation rights within twenty-four (24) hours does not preclude any subsequent right to exercise at a later date. Any waiver by the District as to any incidence of non-performance shall serve only as a waiver as to that specific incidence and not to any future incidence of non-performance. If this contract is terminated in accordance with any of the foregoing provisions, all of Contractor's rights shall cease.

9. Complete Understanding

This Agreement, including the attached Bidding Documents, the terms of which are incorporated herein and made a part hereof, set forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, expressed or implied, between them other than as herein set forth.

10. Amendments

Except as otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.

11. Governing Law

This Agreement is governed by the laws of the State of Illinois and venue for all actions relating thereto shall lie in the circuit court of DuPage County, Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do hereby warrant and represent that their respective signatories whose signatures appear below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

BOARD OF EDUCATION  
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202,  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Board Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Food Service Management Company Contract

**RECOMMENDATION:** That the Board of Education accept the proposal from Chartwells and award the contract for food service management for school year 2024-2025.

**BACKGROUND INFORMATION:** Lisle 202 participates in the National School Lunch Program (NSLP) administered by the Illinois State Board of Education (ISBE). The School District utilizes a food service management company to provide personnel, employee training, food preparation and service, marketing, food acquisition, and overall management of the school food service program in accordance with ISBE requirements. In May 2019, the Board approved a contract with Aramark to provide food service management for the school year 2018-2019. NSLP guidelines allowed for up to four annual renewals with the last renewal expiring on June 30, 2024.

Public Act 102-1101 was signed into law in June 2022 and provides additional methods for procuring a food service management company in the State of Illinois. In addition to the Invitation for Bid (IFB) procurement method used in the past, school districts now have the option to utilize a Request for Proposal (RFP). The RFP uses a scoring matrix that includes evaluation criteria and a weighted point system. Some of the criteria are pre-determined and required by ISBE as noted below. Pricing must be the maximum weighted criteria. School Districts are also allowed to add other criteria to the scoring matrix. All specifications must be approved by the Illinois State Board of Education prior to distribution to vendors.

A Public Notice requesting proposals was published in the Daily Herald on January 25, 2024. Notice was also distributed via email to all sixteen vendors on the list of known food service management companies provided by ISBE. Seven bidders requested specifications and four represented at the pre-bid conference. Proposals were opened March 14, 2024 with three food service vendors responding. Arbor Management provided a letter indicating its decision not to submit a bid. Attached in BoardBooks is the Proposal Tabulation Summary for the three companies that submitted proposals.

Proposals were evaluated based on the following ten criteria developed by the School District and incorporated in the proposal specifications:

## Evaluation Criteria

1. Cost / Financial Proposal
2. Promotion of health and well-being of students
3. Local food products (required)
4. Hormone and pest practices (required)
5. Animal welfare (required)
6. Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms (required)
7. Menu Selection, Variety, and Promotion
8. On-Site Staff: Food Service Director/Overall Staffing Plan
9. Experience, Past Performance, and Service Capability
10. Taste Testing / Site Visit (2 finalists only)

An evaluation committee made up of five district staff members was established to review and evaluate the proposals using the entire scoring matrix. Each vendor was required to submit documents with their proposal to cover each of the areas listed above. The first step was to evaluate all three proposals using the first nine criteria. Then the two proposals with the highest scores were selected for a site visit / taste testing. The evaluation committee then participated in site visits/taste testing during the school day at one elementary school and one high school serviced by Chartwells and Organic Life. Based on the total evaluation, Chartwells scored the highest number of points and was the unanimous choice of the Evaluation Committee.

An abridged version of the 400+ page proposal highlighting some of Chartwells programs and offerings is included in BoardBooks.

**FINANCIAL IMPACT:** The total cost of the contract is projected to increase by 6% for the 2024-2025 school year based on a reimbursable lunch per unit rate of \$4.55 in the proposal submitted by Chartwells. The reimbursable lunch per unit rate for the 2023-2024 school year is currently set at \$4.28. The reimbursable breakfast rate will increase from \$1.85 to \$2.35 per unit. A Food Service Income Statement showing the projected revenues and expenses for SY2024-2025 is included in BoardBooks. At the new per meal pricing, the School District is anticipating a loss in the food service accounts of approximately \$50,000. The School District will utilize prior years surplus in the non-profit food service accounts to offset this deficit. Administration anticipates having to phase in lunch price increases of approximately \$.50 per year for the next three years to allow the food service program to break even on an annual basis.

**SUGGESTED MOTION:** That the Board of Education accept the food service management proposal for the 2024-2025 school year from Chartwells and award the contract for a total estimated cost of \$595,812.

# RFP TABULATION SUMMARY

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

FOOD SERVICE MANAGEMENT COMPANY

RFP OPENING - MARCH 14, 2024

	Projected Annual Units	Aramark		Chartwells		OrganicLife	
		Rate per Unit	Est. Total	Rate per Unit	Est. Total	Rate per Unit	Est. Total
Reimbursable Breakfasts with Milk	14,420	\$ 2.2000	\$ 31,724.00	\$ 2.3500	\$ 33,887.00	\$ 2.3800	\$ 34,319.60
Reimbursable Lunches with Milk	102,000	\$ 4.7972	\$ 489,314.40	\$ 4.5500	\$ 464,100.00	\$ 5.1400	\$ 524,280.00
A la Carte Equivalents Fee	21,500	\$ 4.7972	\$ 103,139.80	\$ 4.5500	\$ 97,825.00	\$ 5.1400	\$ 110,510.00
<b>Total Estimated Amount of Proposal</b>			\$ 624,178.20		\$ 595,812.00		\$ 669,109.60

## Proposed Fixed Meal Rates

### SECTION 21: PROPOSED FIXED MEAL RATES

The SFA shall insert the Projected Annual Units and the Offeror shall insert their rate per unit. The SFA will verify and complete the estimated total for each meal type and calculate the total estimated amount of proposal. The Offeror shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the solicitation and/or Contract.

PER MEAL PRICES MUST BE A FIXED PRICE PER MEAL RATE AND  
CALCULATED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
<b>School Nutrition Programs (SNP)</b>			
Reimbursable Breakfasts with Milk	<u>14,420</u>	<u>\$2.35</u>	<u>\$33,887</u>
Reimbursable Lunches with Milk*	<u>102,000</u>	<u>\$4.55</u>	<u>\$464,100</u>
A la Carte Equivalents Fee*	<u>21,500</u>	<u>\$4.55</u>	<u>\$97,825</u>
Total Estimated Amount of Proposal**			<u>\$ 595,812</u>

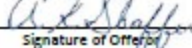
\*Solicitation rates for SNP reimbursable Lunch and A la carte equivalency fee must be the same.

\*\*All totals must be carried out to the second decimal place and must not be rounded.

Compass Group USA, Inc., by and through its Chartwells Division

<u>Name of Offeror</u>			
<u>2400 Yorkmont Road</u>	<u>Charlotte</u>	<u>NC</u>	<u>28217</u>
<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>

By submission of this proposal, the Offeror certifies that, in the event the Offeror receives an award under this solicitation, the Offeror shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

<u>3/11/2024</u>		<u>Amy Shaffer, CEO, Chartwells K12</u>
<u>Date</u>	<u>Signature of Offeror</u>	<u>Title</u>

**SECTION 23: PROPOSAL AGREEMENT**

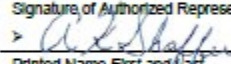
**FSMC**

Complete section below.

THE UNDERSIGNED HEREBY OFFERS to provide the services of an FSMC as specified in this proposal for the period of July 1, 2024 and ending June 30, 2025. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

I understand that the SFA reserves the right to reject any or all proposals, and that this proposal may not be withdrawn during a period of ninety (90) days from the time of opening of the proposal.

FURTHERMORE, I CERTIFY that, consistent with section 3 of this RFP, I have not exchanged any gratuities, favors, nor anything of monetary value with the SFA, and this proposal is made without prior understanding, agreement, or connection with any other Offeror submitting a proposal for the same type of service, and is in all respects fair and without collusion or fraud. I agree to abide to all term and conditions of this RFP and certify that I am authorized to sign the RFP for the Offeror.

FSMC Name			
Compass Group USA, Inc., by and through its Chartwells Division			
FSMC Street Address		City	State Zip
2400 Yorkmont Road		Charlotte	NC 28217
Signature of Authorized Representative			Date Signed Mo./Day/Yr.
			3/11/2024
Printed Name First and Last		Title	
Amy Shaffer		CEO, Chartwells K12	
Email Address	Phone Area Code/No.	FAX Area Code/No.	
amy.shaffer@compass-usa.com	(704) 328-4000	(704) 295-5026	

**SFA**


Complete section below.

**Awarding of the Contract**

SFA by signing below is awarding the contract for this RFP to the Offeror of this proposal, herein referred to as "Selected FSMC". This proposal, all sections of the proposal, all terms and conditions, addendums, including any additional addendums mutually agreed to by both the SFA and Offeror will be incorporated into this Awarded Contract.

The undersigned hereby accepts Offeror's services of an FSMC as specified in this proposal for the period of July 1, 2024 and ending June 30, 2025. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

FURTHERMORE, I CERTIFY that, consistent with section 3 of this RFP, I have not received any gratuities, favors, nor anything of monetary value with the FSMC, and this proposal is made without prior understanding, agreement, or connection with any other Offeror submitting a proposal for the same type of service, and is in all respects fair and without collusion or fraud. I agree to abide to all term and conditions of this RFP and certify that I am authorized to sign the RFP for the SFA.

SFA Name			
SFA Street Address		City	State Zip
Signature of Authorized Representative			Date Signed Mo./Day/Yr.
			
Printed Name First and Last		Title	
Email Address	Phone Area Code/No.	FAX Area Code/No.	

# Lisle Community Unit School District #202

## Food Service Income Statement

	SY2022-2023	SY2023-2024	SY2024-2025
	Aramark <b>Actual</b>	Aramark <b>As of 4/30/24</b>	Chartwells <b>Projected</b>
Type 'A' Meals (1611)	\$ 168,039	\$ 154,837	\$ 183,900
Sales to Pupils - Breakfast (1612)	\$ 2,222	\$ 9,388	\$ 7,300
A La Carte (1613)	\$ 53,321	\$ 69,759	\$ 100,000
<b>Total District Monthly Sales</b>	<b>\$ 223,582</b>	<b>\$ 233,984</b>	<b>\$ 291,200</b>
Illinois Free Reimbursement (3360)	\$ 781	\$ 2,741	\$ 2,080
National School Lunch Reimbursement (4210)	\$ 219,280	\$ 185,965	\$ 241,900
Supply Chain Assistance Funds (4210)	\$ 49,088	\$ 41,968	\$ -
School Breakfast Program (4220)	\$ 9,657	\$ 25,315	\$ 27,200
<b>Total State/Fed Reimbursements</b>	<b>\$ 278,806</b>	<b>\$ 255,989</b>	<b>\$ 271,180</b>
 <b>Total District Revenues</b>	 <b>\$ 502,388</b>	 <b>\$ 489,973</b>	 <b>\$ 562,380</b>
Food Service - Professional Services (10-2560-310)	\$ -	\$ 1,999	\$ -
Food Service Management Company (10-2560-315)	\$ 346,768	\$ 399,937	\$ 595,600
Other Program Expenses - Software (10-2560-343)	\$ 6,791	\$ 5,646	\$ 7,000
Other Program Expenses - Supplies (10-2560-410)	\$ 1,133	\$ 3,364	\$ 3,000
Other Program Expenses - Equipment (10-2560-550)	\$ 7,855	\$ -	\$ 5,000
Other Program Expenses - Non-Cap Equipment (10-2560-700)	\$ 1,625	\$ 9,663	\$ 5,000
<b>Total District Expenses</b>	<b>\$ 364,172</b>	<b>\$ 420,609</b>	<b>\$ 615,600</b>
 <b>Lisle CUSD 202 Profit/(Loss)</b>	 <b>\$ 138,216</b>	 <b>\$ 69,364</b>	 <b>\$ (53,220)</b>



**A Foodservice  
Proposal for Lisle  
Community Unit  
School District 202**



**“We  
began working  
with Chartwells  
in 2016. We are so  
fortunate to have  
found a high-quality and  
reliable partner with  
Chartwells K12.”**

- Jeree Ethridge, Chief School Business  
Official, Community High  
School District 99

## A Student-Driven Culinary Program Featuring Fresh, High-Quality Food

The Chartwells partnership with the Lisle Community Schools will be driven by a powerhouse on-site team that will revitalize your student experience. This team will transform the menus using fresh, locally sourced ingredients for a scratch-cooked approach. Equipping your team with extensive training and industry-leading tools will be the key ingredients to bring this vision to life, allowing them to showcase live cooking and made-to-order dishes featured in our database of over 15,000 recipes. Most importantly, the same standards we bring to Lisle Community Schools on Day One will be present throughout the partnership. We make earning your business our goal each and every day.

### Data-Driven Menu Design

Menu variety and quality only matter if kids are actually eating the food we serve. That's why we start with real, actionable data so we know we're catering to the unique tastes of your schools. Our analytics partner, E15, leads the way in understanding the preferences of your students and families so we can shape our menus around those preferences. Rest assured, when those tastes and trends change, so will our menus.

### Amplifying the Student Voice

The foodservice program exists to serve your students, so they should have a voice in how it looks. Our Student Choice platform does just that. We'll consistently present your students with menu options and allow them to vote on which ones we will include as regular menu offerings. Not only does this give us incredible insight into the foods they prefer, student engagement and satisfaction with the program go through the roof once they see their own voices amplified and reflected in their cafeteria each day.



### Student Reactions

*“What restaurant is this food from?”*

*“The Thai pizza is off the charts! It tastes like something you’d buy from the store because you want to eat it!”*

*“It’s pretty awesome. I’m bummed because I’m a senior, so I’ll be leaving here soon and won’t get to try all these awesome foods!”*

*“One of the key strengths of Chartwells is its ability to introduce and implement innovative programs. From creative menu options to sustainable practices, Chartwells has consistently demonstrated a forward-thinking approach that aligns with the evolving needs of our school community. Their commitment to staying abreast of industry trends has contributed to the success and relevance of our schools’ dining services.”*

– Melissa Geyman Sell, CFO, Harvard  
Community Unit School District 50



# Student Engagement at Every Grade Level

Chartwells has a comprehensive and strategic annual marketing plan for each district we serve that is designed to drive student engagement and increase participation year over year.



## Discovery Kitchen

Our flagship nutrition education program with monthly theme-based events sparking curiosity and adventure in a classroom cafeteria and even at home. Students are invited to watch exciting cooking demonstrations, taste new foods or get hands-on with creating their own culinary masterpiece. Monthly themes connect delicious food with nutrition lessons. Below are examples of the first three months of the new year.

**January**

**The Great American Road Trip**

Take a culinary adventure through the USA

A graphic featuring a red car on a road with various food icons like an avocado, a hot pepper, a slice of pizza, and a bowl of soup scattered around it.

**February**

**Smart Snacking**

Create mini, balanced meals with "snack" foods

A graphic with the text "SMART SNACKING" in bold, surrounded by various food icons like a watermelon slice, a banana, a slice of pizza, and a bowl of cereal.

**March**

**Plant Power**

Learn about tasty plant-based proteins

A graphic showing two stylized human figures made of colorful fruits and vegetables, with the text "plant power" below them.

## Mood Boost

It's well known that food affects physical well-being. New evidence finds that food also affects mood and mental health. This educational student engagement program helps young students identify, express and boost their moods. Designed by Chartwells chefs and dietitians, the Mood Boost menu features a variety of fruits and vegetables. Moodie characters and fun collectible swag like trading cards and wristbands keep the focus on six moods: Happy, Alert, Calm, Strong, Confident and Smart.



## New Discovery Kitchen Cookoff

Students will feel like the top chef on their very own cooking show. With the guidance of our chefs, they create culinary masterpieces to wow their friends and judges. The coolest part? Their recipe may even make it onto the cafeteria menu. Talk about bragging rights! Whether or not they come out on top, contestants build skills, gain experience and create delicious meals while, most importantly, having fun.

## Student Choice

Fun tasting and voting events amplify the student voice and demonstrate our commitment to serving food they love. Our culinary concepts go head-to-head to see which one will make it onto the menu. Will it be Big City BBQ's pulled pork nachos or Bok Choy's spicy chicken banh mi? The students decide!



*This Student Choice event featured an Indian chicken shawarma flatbread, chicken with curry sauce and our Korean chicken bibimbap bowl.*





# Global Eats

## Your passport to great flavors

Our newest engagement program is all about connection. Once taken for granted, the opportunity to share a meal is now a valuable experience. Food can bridge great distances, allowing students to experience the authentic cuisine of other cultures. Our food-focused adventure will take them to Mexico, Italy, India, China, Korea and the Caribbean.



**2023 Best  
Management  
Company Concept**



*Taste of India*

## Engagement – Giving Everyone a Voice

### Listening to Students

Surveys, On-site Insights focus groups and our Youth Advisory Council are just some of the ways we solicit student feedback to identify opportunities for improvement and measure program success. On average, focus groups result in a 5% increase in participation and higher customer satisfaction by demonstrating that their input is valued and acted upon. Students can rate each menu item via our Nutrislice app and provide additional feedback, which is immediately sent to our director of dining services.



### Partnering with Administrators

Principals provide feedback on the quality of service and experience they are receiving through our Principal Scorecards, and we follow up with quarterly forums. Additionally, we ensure the administration is always up to date on the program's financial status through monthly and quarterly business reviews. Finally, school nurses can filter our menu for a specific allergen or print a list of carbohydrate counts through Nutrislice, aiding them in their care of students with special dietary needs.



### Engaging Parents

Parent outreach includes parent nights, back-to-school open houses and family fun nights. We want them to see the services their students have access to each day. We educate families on Nutrislice, ensuring they're getting the most out of this valuable tool. Newsletters help us communicate what's happening in the cafeteria, and we help families navigate the application process for free and reduced lunch.



### Involving the Community

Whether it's supporting the local economy by purchasing local produce or maintaining a presence at the local farmers market, Chartwells seeks to contribute to the entire community. We participate at special district events and reach out to the community with nutrition and sustainability education at community events.



**Local Purchasing**

We work closely with local farmers to bring fresh produce straight from farms to our schools. We buy whole crops and flash freeze local fruits and vegetables so we can serve them in school year-round. These partnerships continue the farm-to-table trend and present an opportunity to introduce fresh new foods and flavors, while benefiting students, farmers and the entire community.



## Farm to School

We work closely with local farmers to bring fresh produce straight from farms to our schools. We buy whole crops and flash freeze local fruits and vegetables so we can serve them in school year-round. These partnerships continue the farm-to-table trend and present an opportunity to introduce fresh new foods and flavors, while benefiting students, farmers and the entire community.



In 2022, Chartwells districts purchased 76% of produce and dairy products from local farms. Working with produce distributors, we will ensure local, seasonal produce is the first choice on your order guides and

is clearly marked for easy ordering. Our tools and availability calendars let menu planners forecast their local produce needs and work with their vendors' inventories.

***“The Chartwells staff has been fantastic in helping to get more local produce in schools. By supplying schools with local vegetables, we are able to support farmers and get healthy food to thousands of young people throughout the region.”***

– John Waite, Franklin County  
Community Development  
Corporation



***Featuring fresh produce from local farms helped increase lunch participation by 30% at a high school in Wichita Falls Independent School District.***

# Exceptional and Caring Staff

## Preparing for Success

All associates complete a robust training program every year. We invest in continued culinary training, empowering our associates to be more creative in the kitchen and boosting their confidence. We inspire them to be innovative, instruct them how to best utilize seasonal and local produce, and present food in ways that appeal to our Gen Z students.

Training and professional development not only increases food quality, but also improves associate satisfaction and retention. We want the associates to grow and pursue their goals because when they succeed, we succeed. As another example, our unique partnership with DeVry University provides scholarships that help interested associates continue their education and take their careers to the next level.

As required by the USDA, Professional Standards Training is provided to each school foodservice manager. Leads receive a minimum of 10 hours of training on topics that enhance the student experience and performance of associates in their daily job duties.

## Caring for Our People

The associates are at the heart of everything we do, and we're dedicated to caring for them so they can care for your students. There are many ways we set ourselves apart from other child nutrition management companies, ensuring we're an employer of choice to attract and retain the best talent in the industry.



**chartwells CHEERS 2023-2024**

<p><b>HEALTH INSPECTION</b> (2X Per year - Zero Violations)</p> <p>100% 1st Inspection</p> <p>2nd Inspection</p> <p>Remember to send a copy of your health inspections to Nutrition A.S.A.P.</p>	<p><b>COMMUNITY, SAFETY &amp; CONNECTION</b> (stories, photos, examples)</p> <table border="1"> <tr> <th>Community</th> <th>Safety</th> <th>Connection</th> </tr> <tr> <td>Round #1 Oct/Nov 2022</td> <td>Round #1 Oct/Nov 2022</td> <td>Round #1 Oct/Nov 2022</td> </tr> <tr> <td>Round #2 Jan/Feb 2023</td> <td>Round #2 Jan/Feb 2023</td> <td>Round #2 Jan/Feb 2023</td> </tr> <tr> <td>Round #3 Apr/May 2023</td> <td>Round #3 Apr/May 2023</td> <td>Round #3 Apr/May 2023</td> </tr> </table>	Community	Safety	Connection	Round #1 Oct/Nov 2022	Round #1 Oct/Nov 2022	Round #1 Oct/Nov 2022	Round #2 Jan/Feb 2023	Round #2 Jan/Feb 2023	Round #2 Jan/Feb 2023	Round #3 Apr/May 2023	Round #3 Apr/May 2023	Round #3 Apr/May 2023	<p><b>CULLINARY ROCKSTAR</b> (photos of food presentation)</p> <p>Round #1 October thru November 2023</p> <p>Round #2 January thru February 2024</p> <p>Round #2 April thru May 2024</p>
Community	Safety	Connection												
Round #1 Oct/Nov 2022	Round #1 Oct/Nov 2022	Round #1 Oct/Nov 2022												
Round #2 Jan/Feb 2023	Round #2 Jan/Feb 2023	Round #2 Jan/Feb 2023												
Round #3 Apr/May 2023	Round #3 Apr/May 2023	Round #3 Apr/May 2023												
<p><b>PARTICIPATION GOALS</b> (meeting or exceeding monthly goals)</p> <p>Round #1 Oct/Nov 2022</p> <p>Round #2 Jan/Feb 2023</p> <p>Round #3 Apr/May 2023</p>		<p>Round #2 April thru May 2024</p>												
<p><b>ABOVE AND BEYOND</b> (COMPLETING EACH ROUND AND TEAMS THAT GO THE EXTRA MILE)</p> <p>GOING ABOVE &amp; BEYOND</p> <p>AMAZING</p> <p>WAY TO GO</p> <p>SHINE</p> <p>CELEBRATE</p>														

# In the state of **Illinois** we serve:



11

SCHOOL  
DISTRICTS



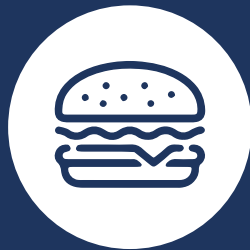
30,636

STUDENTS



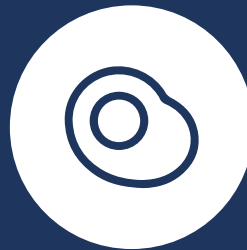
3.4 Million

MEALS ANNUALLY



2.3 Million

LUNCHES



984,853

BREAKFASTS

## WE HAVE:

271 Associates

17 SALARIED, 254 HOURLY

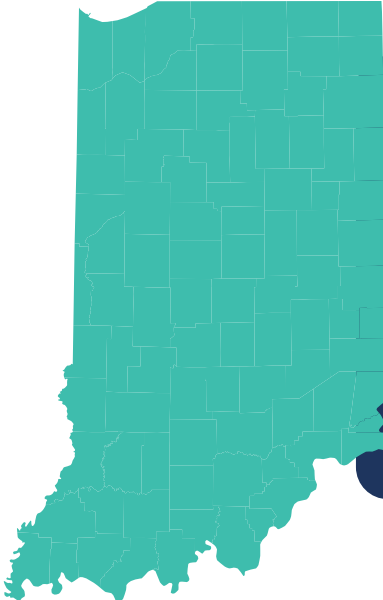
15,000+

RECIPES APPROVED FOR K-12

35 YEARS

OUR LONGEST  
PARTNERSHIP IS MOLINE  
SCHOOL DISTRICT #40

# Support Beyond Illinois



## In the state of Indiana



**41**  
School  
Districts



**20 years**  
Longest-  
Running  
Partnership



**21.3 million**  
Meals Annually



**1,154**  
Employees



## In the state of Missouri



**28**  
School  
Districts



**40 years**  
Longest-  
Running  
Partnership

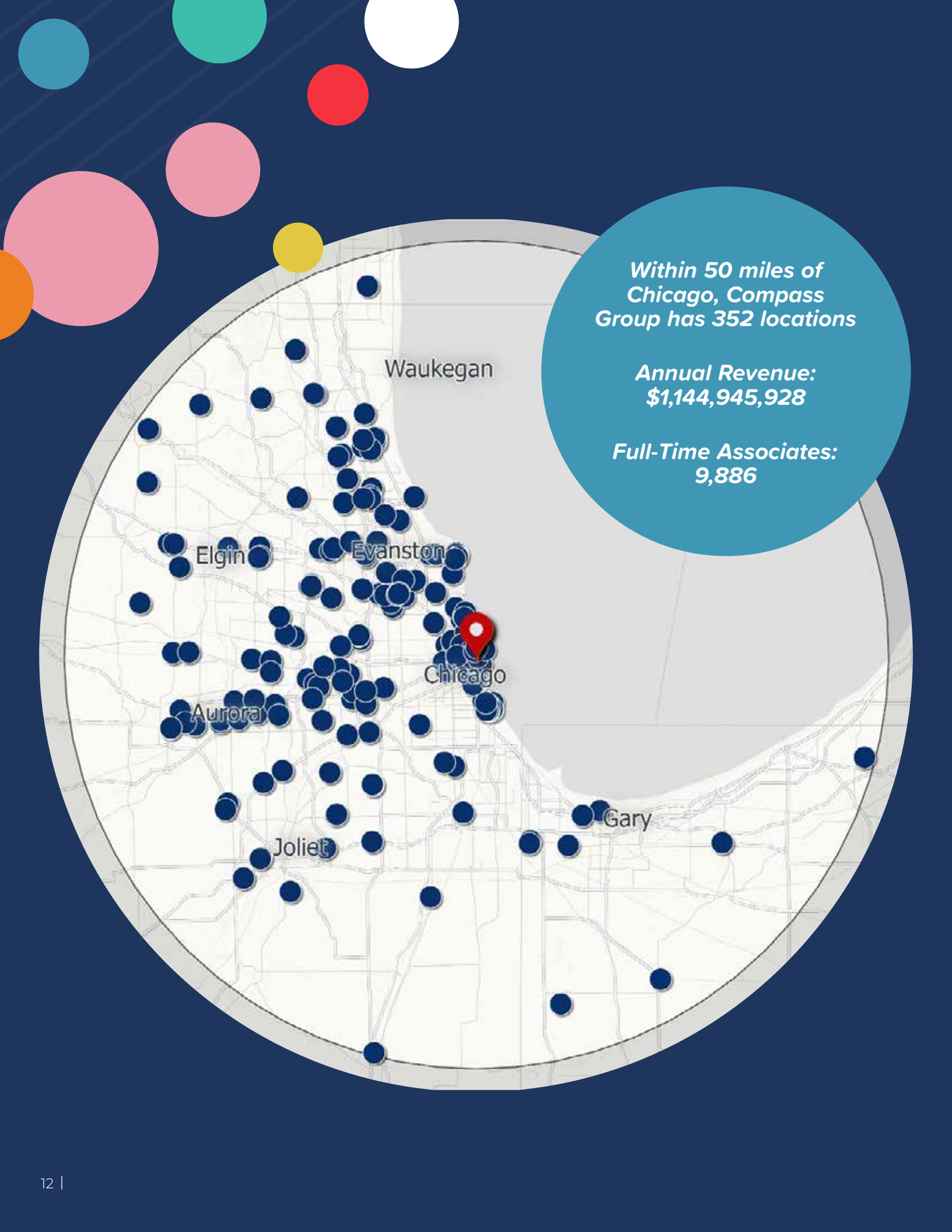


**14.8 million**  
Meals Annually



**1,902**  
Employees





*Within 50 miles of  
Chicago, Compass  
Group has 352 locations*

*Annual Revenue:  
\$1,144,945,928*

*Full-Time Associates:  
9,886*

# Chicago Area Partners



# Your Regional Support Team

In a time when many companies are cutting regional and corporate resources, we continue to invest in them. This strengthens what we provide to our students, clients and associates. The people listed on the chart below are the reason we will deliver on our commitments to Lisle Community Schools. There's no question we have the infrastructure in place to ensure success.

## Midwest Region Organizational Chart



**Operations Support**

**Scott Smith**  
Division Controller

**Stephen West**  
Division Analyst

**Amber Maslanka**  
Division Analyst

**Brandon McCarthy**  
Regional Executive Chef

**Haley Quade**  
Regional Dietitian

**Amy LaFrank**  
Field Marketing Director

**Monica Woodworth**  
Growth & Retention Manager

**Martha Coveny**  
Human Resources

**Malika Baker**  
Legal

**Jonathan Squibb**  
Communications

**Kris Strohmyer**  
Recruiter

**Erik Larson**  
Training & Development

**David Lake**  
VP of Client Relations

**Shawn Ryan**  
Client Relations Director

**Elise Mealor**  
Purchasing Manager

**Amanda King**  
Workplace Safety

**Wes Babcock**  
QA Food Safety

**Karen Gray**  
Regional VP Sales

**Tim Leary**  
Regional Sales  
IA, IL, MN, WI

**Molly Quirin**  
Regional Sales  
IL, IN, MO

**Kelley Deahl**  
Associate Sales Dir.  
IA, IL, IN, MO, MN, WI









chartwells   
serving up happy & healthy



*Molly Quirin, Regional Sales Director*  
**314-330-6954**  
*[molly.quirin@compass-usa.com](mailto:molly.quirin@compass-usa.com)*

**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** SY2024-2025 Breakfast and Lunch Prices

**RECOMMENDATION:** That the Board of Education increase the student breakfast price to \$2.10 and the student lunch price to \$3.40 for the 2024-2025 school year.

**BACKGROUND INFORMATION:** At the March 18<sup>th</sup> Board Meeting, the student breakfast price remained unchanged for the 2024-2025 school year at \$2 and the student lunch price was increased by \$.05 to \$3.35. Administration noted that the calculation tool for the Paid Lunch Equity requirements of the National School Lunch program was not available at that time.

Paid Lunch Equity (PLE) is a requirement under Section 205 of the Healthy Hunger-Free Kids Act of 2010 for all schools with pricing programs that participate in National School Lunch Program. The purpose of PLE is to increase PAID meal prices to be more equal with funds brought in from free and reduced-price meal reimbursements. PLE is NOT required if the district charged the required USDA Target Rate of \$3.85 for paid lunches. The maximum allowed charge for reduced student meals is 30 cents for breakfast and 40 cents for lunch.

The PLE tool was recently released by the USDA. After performing the calculation, the lunch price needs to be increased by another \$.05 to \$3.40. While not required by the PLE, the Administration is also recommending that the student breakfast price be increased to \$2.10 based on the new meal rate of \$2.35 proposed by Chartwells.

**FINANCIAL IMPACT:** Lunch and breakfast receipts are projected to be approximately \$190,000 for school year 2024-2025.

**SUGGESTED MOTION:** That the Board of Education set the student breakfast price at \$2.10 and the student lunch price at \$3.40 for the 2024-2025 school year.

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Alternative Student Transportation Services Contract

**RECOMMENDATION:** The Administration recommends that the Board of Education accept the bid from RichLee Vans, Inc. and award a three-year contract for alternative student transportation services.

**BACKGROUND INFORMATION:** Bids for a three-year contract for alternative student transportation services were opened on May 2, 2024. Alternative student transportation services may include McKinney Vento students, out-of-district students, and other hard-to-serve students to and from various locations. Thirteen vendors requested bid specification with four bidders submitting proposals. After a full analysis, the apparent lowest responsible bidder is RichLee Vans, Inc. A summary of the bid results, based on current routes serviced, is provided below with a detailed bid tabulation included in BoardBooks:

<b>Vendor</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>Three-Year Total</b>
Collaborative Student Transportation	\$598,200	\$622,445	\$647,010	\$1,867,655
<b>RichLee Vans</b>	<b>\$457,709</b>	<b>\$476,016</b>	<b>\$495,034</b>	<b>\$1,428,759</b>
Safeway Transportation Services	\$972,589	\$999,809	\$1,027,820	\$3,000,218
Sunrise Southwest	\$712,700	\$734,081	\$756,127	\$2,202,908

RichLee Vans has been in operation since 1983 and is one of fifteen operating companies, including Westway, that are wholly owned subsidiaries of Cook-Illinois Corporation. Cook-Illinois Corporation is one of the largest school bus contractors in North America, and the largest family owned and operated school bus organization in the country. They provide over 1,900 school buses in and around the Chicago-land area on a daily basis. Westway Coach currently provides regular education transportation for Lisle 202.

RichLee Vans will provide services to Lisle 202 from their Aurora facility which is located approximately 14 miles from the District Office. Tracie Walker has been the manager overseeing the RichLee operations in Aurora since December of 2018. Tracie also manages the Lisle 202 routes for Westway Coach yielding the additional benefit of working with the same individual for both types of transportation services.

A reference check with Indian Prairie School District, also serviced out of the Aurora location, was very positive. Indian Prairie has been with RichLee Vans for many years and has been happy with the services provided. Routes have been filled when requested and the location has had sufficient drivers to meet the District's needs.

The Administration also spoke with John Knoelke, Vice President of Operations, and he is confident RichLee Vans will have the staff and drivers necessary to service the Lisle 202 routes and provide reliable and safe transportation. The Administration and staff will be working with RichLee Vans throughout the summer to transition all routes before the start of the 2024/2025 school year.

**FINANCIAL IMPACT:** Based on the current volume of routes, the School District is projected to spend approximately \$100,000 less per year for the cost of providing alternative student transportation services over the three-year life of the contract.

**SUGGESTED MOTION:** That the Board of Education accept the three-year bid from RichLee Vans for alternative student transportation services and award a contract for the 2024-2025, 2025-2026, and 2026-2027 school years.

**Lisle Community Unit School District 202  
Alternative Student Transportation Services Bid  
Bid Tabulation - May 2, 2024**

	COLLABORATIVE STUDENT TRANSPORTATION			RICHLEE VANS			SAFEWAY TRANSPORTATION SERVICES			SUNRISE SOUTHWEST		
	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027	2024-2025	2025-2026	2026-2027
Base Rate												
Zone 1: 0-5 Miles (per run)	\$ 95.00	\$ 98.90	\$ 102.75	\$ 83.75	\$ 87.10	\$ 90.58	\$ 72.84	\$ 74.88	\$ 76.98	\$ 95.00	\$ 97.85	\$ 100.79
Zone 2: 6-10 Miles (per run)	\$ 95.00	\$ 98.90	\$ 102.75	\$ 83.75	\$ 87.10	\$ 90.58	\$ 122.96	\$ 126.40	\$ 129.94	\$ 110.00	\$ 113.30	\$ 116.70
Zone 3: 11-15 Miles (per run)	\$ 130.00	\$ 135.20	\$ 140.61	\$ 83.75	\$ 87.10	\$ 90.58	\$ 175.05	\$ 179.95	\$ 184.99	\$ 130.00	\$ 133.90	\$ 137.92
Zone 4: 16-25 Miles (per run)	\$ 135.00	\$ 140.40	\$ 146.02	\$ 83.75	\$ 87.10	\$ 90.58	\$ 227.17	\$ 233.53	\$ 240.07	\$ 150.00	\$ 154.50	\$ 159.14
Zone 5: 26-40 Miles (per run)	\$ 165.00	\$ 171.60	\$ 178.46	\$ 94.06	\$ 97.82	\$ 101.73	\$ 287.17	\$ 295.21	\$ 303.48	\$ 165.00	\$ 169.95	\$ 175.05
Zone 6: 40+ Miles (per run)	Price Per Mile: \$2.50 / \$2.60 / \$2.70			\$ 100.63	\$ 104.65	\$ 108.84	Price Per Mile: \$7.49 / \$7.70 / \$7.92			\$ 180.00	\$ 185.40	\$ 190.96
Add on Pricing												
Aide/monitor (per hour)	\$ 30.00	\$ 31.20	\$ 32.49	\$ 31.40	\$ 32.66	\$ 33.97	\$ 34.00	\$ 34.95	\$ 35.93	\$ 30.45	\$ 31.36	\$ 32.30
Wheelchair lift (per run)	\$ 20.00	\$ 20.80	\$ 21.63	\$ 34.00	\$ 35.36	\$ 36.77	\$ 22.00	\$ 22.62	\$ 23.25	\$ 25.00	\$ 25.75	\$ 26.52
Car seat/booster (per run)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.15	\$ 5.29	\$ 5.44	\$ 5.00	\$ 5.15	\$ 5.30
Harness (per run)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.83	\$ 2.91	\$ 2.99	\$ 2.00	\$ 2.06	\$ 2.12
Additional student from same location	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82.97	\$ 85.29	\$ 87.68	\$ 30.00	\$ 30.90	\$ 31.83
Additional student from different location	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82.97	\$ 85.29	\$ 87.68	\$ 50.00	\$ 51.50	\$ 53.05
Estimated Annual Cost												
Zone 1: 0-5 Miles (2110 runs)	\$ 200,450	\$ 208,679	\$ 216,803	\$ 176,713	\$ 183,781	\$ 191,124	\$ 153,692	\$ 157,997	\$ 162,428	\$ 200,450	\$ 206,464	\$ 212,667
Zone 2: 6-10 Miles (1060 runs)	\$ 100,700	\$ 104,834	\$ 108,915	\$ 88,775	\$ 92,326	\$ 96,015	\$ 130,338	\$ 133,984	\$ 137,736	\$ 116,600	\$ 120,098	\$ 123,702
Zone 3: 11-15 Miles (1060 runs)	\$ 137,800	\$ 143,312	\$ 149,047	\$ 88,775	\$ 92,326	\$ 96,015	\$ 185,553	\$ 190,747	\$ 196,089	\$ 137,800	\$ 141,934	\$ 146,195
Zone 4: 16-25 Miles (700 runs)	\$ 94,500	\$ 98,280	\$ 102,214	\$ 58,625	\$ 60,970	\$ 63,406	\$ 159,019	\$ 163,471	\$ 168,049	\$ 105,000	\$ 108,150	\$ 111,398
Zone 5: 26-40 Miles (350 runs)	\$ 57,750	\$ 60,060	\$ 62,461	\$ 32,921	\$ 34,237	\$ 35,606	\$ 100,510	\$ 103,324	\$ 106,218	\$ 57,750	\$ 59,483	\$ 61,268
Wheelchair lift (350 runs)	\$ 7,000	\$ 7,280	\$ 7,571	\$ 11,900	\$ 12,376	\$ 12,870	\$ 7,700	\$ 7,917	\$ 8,138	\$ 8,750	\$ 9,013	\$ 9,282
Car seat/booster (350 runs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,803	\$ 1,852	\$ 1,904	\$ 1,750	\$ 1,803	\$ 1,855
Additional student from same location (2820 runs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 233,975	\$ 240,518	\$ 247,258	\$ 84,600	\$ 87,138	\$ 89,761
Estimated Total Per Year	\$ 598,200	\$ 622,445	\$ 647,010	\$ 457,709	\$ 476,016	\$ 495,034	\$ 972,589	\$ 999,809	\$ 1,027,820	\$ 712,700	\$ 734,081	\$ 756,127
Grand Total - All 3 Years	\$ 1,867,655			\$ 1,428,759			\$ 3,000,218			\$ 2,202,908		

## **CONTRACT**

**THIS AGREEMENT** is entered into as of the date that the last party signs below, by and between the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois (“School District”), and RichLee Vans, Kane County, IL (“Contractor”) (collectively referred hereto as “the Parties”).

**WHEREAS**, School District has requested public bids for alternative student transportation services (“Services”);

**WHEREAS**, Contractor has submitted a bid for provision of the Services; and

**WHEREAS**, School District desires to enter into this Agreement with Contractor to provide the Work in accordance with the Bid Documents.

**NOW, THEREFORE**, in consideration of the terms and conditions herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. **Duration of Contract.** The Contract shall be effective for three school years, from the first day of student attendance in the 2024-2025 school year to the last date of student attendance in the 2026-2027 school year (including summer school). The Parties may extend this Contract as provided in the Bid Documents.
2. **Contract Documents.** The documents comprising the entirety of this Agreement are the Bid Documents as defined in the Bid Conditions, Contractor’s Bid Submission Form, and this Agreement.
3. **Document Supremacy.** In the event any term or provision of this Agreement conflicts with a term or provision of the Bid Documents, the term or provision of this Agreement shall prevail.
4. **Compensation.** Contractor shall provide all services as awarded by District and shall be compensated according to the terms of the Contract Documents. Payments are approved by the Board of Education each month provided that the service has been properly provided and accepted. In accordance with Board of Education approval, monthly invoices will be paid in accordance with the Illinois *Local Government Prompt Payment Act*. Format of the detailed billing statement must be agreed to by the School District.
5. **Termination.**
  - a. *Termination of Contract by Reason of Default.* If Contractor or its drivers or employees at any time fail to comply with the terms of the Contract or any portion

thereof, or do not fully perform and strictly adhere to any of the terms of the Contract required to be performed, the School District may, at its discretion, terminate the Contract, or any portion hereof, as provided herein. In the event that the School District determines that the Contractor has failed to comply fully with, perform, or strictly adhere to the Contract, then the School District may, at its discretion, through its Superintendent, or his or her designee, send written notice to the Contractor declaring the Contractor in default. In such notice, the School District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the School District. If prior to the date of termination stated in said notice, the School District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will have been deemed to have remained in effect as of the date that such notice was given. In the event that the School District does not so notify the Contractor that the defect has been cured, the Contract will terminate without further action on the date of termination stated in the notice. The date of termination stated in the notice of default may not be sooner than fifteen (15) calendar days following the date of such notice unless there is a complete failure by the Contractor to provide the services required by the Contract or failure to comply with any and all applicable laws, including, but not limited to the continuing maintenance of insurance coverage, maintenance of current drivers' licenses for each driver, and compliance with vehicle safety regulations, in which event the date of termination may be five (5) calendar days following the date of such notice. In the event the School District terminates the Contract in whole or in part as provided in this Section, the School District may procure, upon such terms and in such a manner as the School District may deem appropriate, supplies or services similar to those terminated, and the Contractor shall be liable to the School District for any excess costs for such similar supplies for services; provided, that the Contractor shall continue the performance of the Contract to the extent not terminated.

b. *Termination of Contract without Cause.* The School District may at any time and after providing sixty (60) days written notice to the Contractor, terminate its Contract without cause. The School District shall pay Contractor for all services provided in accordance with the Contract through the date of termination and shall have no liability whatsoever thereafter to Contractor.

6. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter

hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the parties.


7. Amendments. No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding upon the Parties hereto unless reduced to writing and duly authorized and signed by both Parties.
8. Governing Law and Venue. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois notwithstanding its choice of law provisions. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect. Venue for any disputes arising out of this Agreement shall be in the courts situated in DuPage County, Illinois.

**IN WITNESS WHEREOF**, the Parties have signed this Agreement on the date(s) written below.

**BOARD OF EDUCATION OF  
LISLE COMMUNITY UNIT  
SCHOOL DISTRICT 202**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
RICHLEE VANS, INC.

By: \_\_\_\_\_

By:  \_\_\_\_\_

Its: \_\_\_\_\_

Its: John Knoelke  
Vice President, Operations

Date: \_\_\_\_\_

Date: May 2, 2024

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Lisle Elementary School Intervention Room Construction Contracts

**RECOMMENDATION:** The administration recommends that the Board of Education approve the construction contracts for building two new intervention rooms at Lisle Elementary for \$235,717.

**BACKGROUND:** As discussed at the March 18, 2024 Board Meeting, the current intervention room on the first floor will house the Accelerated Learning Program (projected enrollment of 10 - 15 students) and the current intervention room on the second floor will house the new self-contained special education program for the 3<sup>rd</sup> through 5<sup>th</sup>-grade students (projected enrollment of 5 students) beginning in the 2024/2025 school year. The proposed contracts of \$235,717 will allow the District to build two new intervention rooms on the second floor.

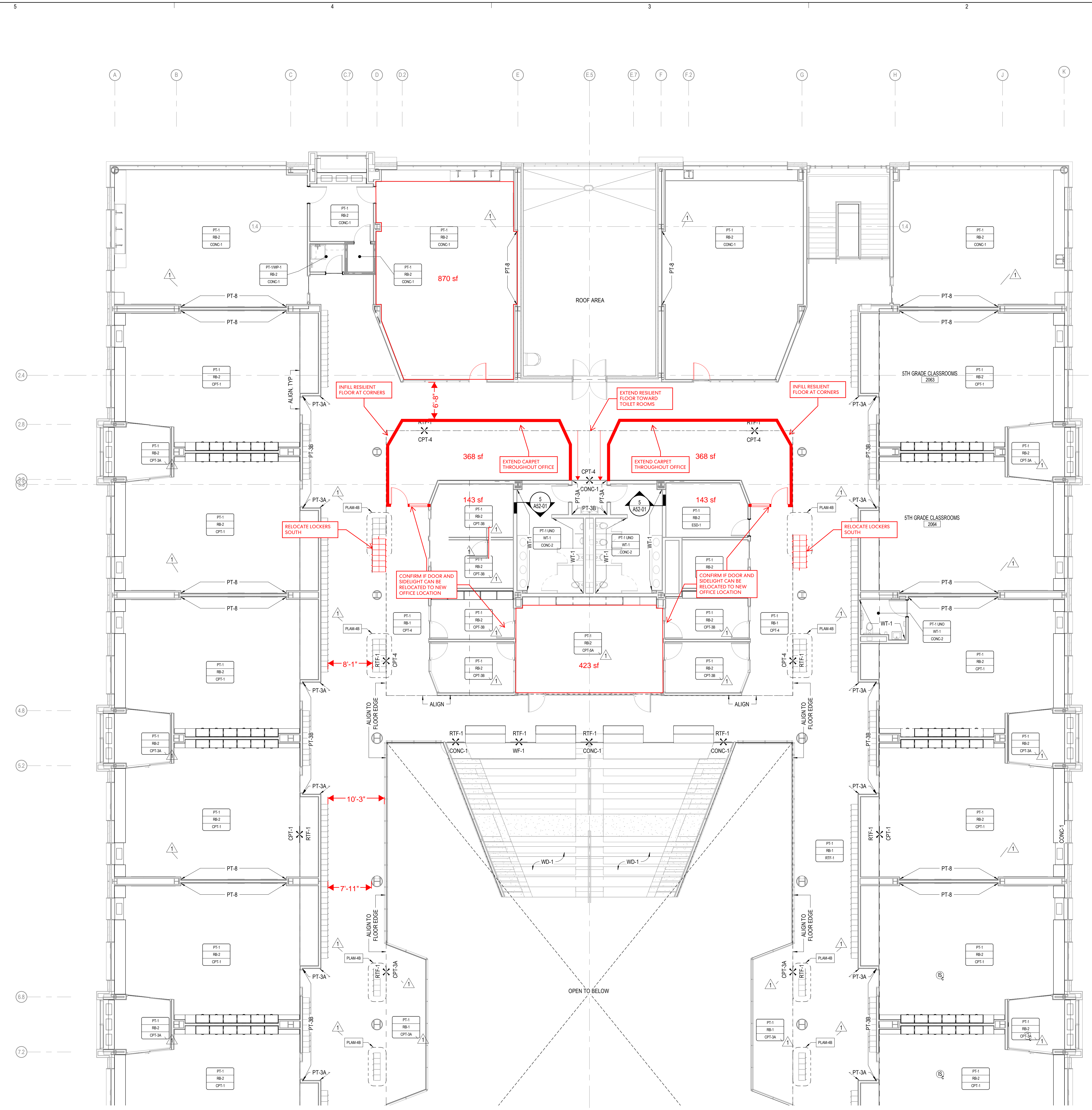
The administration is recommending the District award the following contracts to the lowest responsible bidders (See the summary of all bids received in the Board Materials) for the construction of the two intervention rooms:

<b>Trade</b>	<b>Contractor</b>	<b>Amount</b>
General Trades	Pepper SPG	\$134,500
Heating Ventilation Air Conditioning (HVAC)	Amber Mechanical	\$28,670
Electrical	McWilliams Electric	\$72,547
	Total	\$235,717

**FINANCIAL IMPACT:** Although the initial estimates for the project were approximately \$100,000, the scope of electrical and trade work necessary increased once the construction documents were developed. The architects and construction manager believe the proposal contract amounts align with their recent proposals for similar trades in the industry,

The \$235,717 cost for construction will be included in the FY2025 capital projects budget.

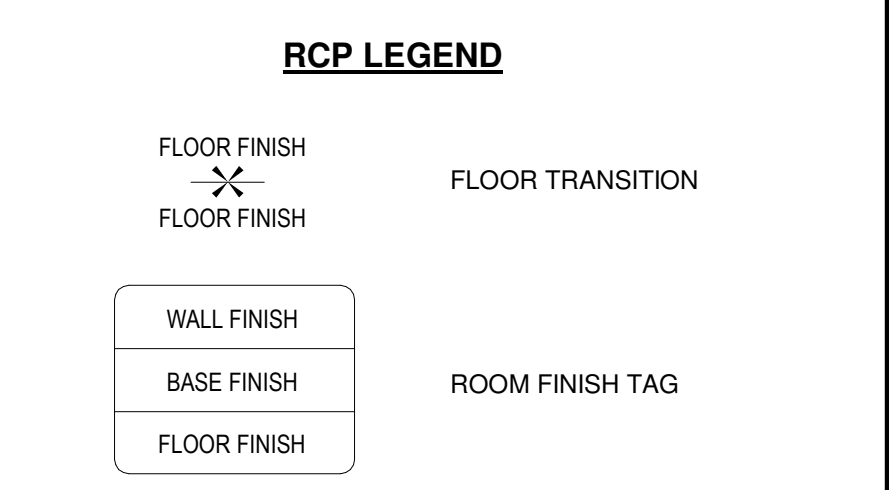
**SUGGESTED MOTION:** That the Board of Education award the General Trades Contract to Pepper SPG for \$124,500, the HVAC Contract to Amber Mechanical for \$28,670, and the Electrical Contract to McWilliams Electrical for \$72,537.



1 SECOND FLOOR FINISH PLAN NORTH  
1/8" = 1'-0"

- FINISH NOTES**
1. ALIGN WALL TILE JOINTS TO FLOOR TILE JOINTS, TYPICAL.
  2. DIMENSIONS PROVIDED TO FACE OF GYPSUM BOARD, UNLESS NOTED OTHERWISE.
  3. NEW GYP BOARD CEILING TO BE PAINTED PT-1, TYPICAL UNLESS NOTED OTHERWISE.
  4. PARTITIONS TO RECEIVE PT-1 AND RB-1, UNLESS NOTED OTHERWISE.
  5. SEE SHEET A64-01 FOR INTERIOR FINISH LEGEND.
  6. ALL WOOD DOORS TO BE PAINTED PT-1 UNLESS NOTED OTHERWISE.
  7. REFER TO MANUFACTURER'S GUIDE FOR PROPER WALLCOVERING APPLICATION.
  8. PAINT REVEALS AND FILER PANELS TO MATCH ADJACENT FINISHES, UNO.
  9. PROVIDE A PRIME PAINT COAT IN UNEXPOSED AREAS COVERED BY MILLWORK, PANELING, AND OTHER FIXED ARCHITECTURAL ELEMENTS, UNO.
  10. FIRE EXTINGUISHER CABINETS SHALL BE PAINTED TO MATCH ADJACENT WALL, UNO.
  11. PAINT EXPOSED ELECTRICAL RACEWAYS TO MATCH THE ADJACENT WALL SURFACE.
  12. ACCESS PANELS SHALL BE PAINTED TO MATCH ADJACENT SURFACE.
  13. ALL FINISHES INSIDE COAT AND STORAGE CLOSETS SHALL BE CONSISTENT WITH THE ADJACENT FINISHES, UNO. FLOOR COVERINGS SHALL CONTINUE FROM ADJACENT ROOM INTO CLOSETS.
  14. RESILIENT WALL BASE AT ALL CARPETED AREAS SHALL BE STRAIGHT BASE, UNO. RESILIENT WALL BASE AT ALL HARD SURFACE FLOORS SHALL BE COVERED BASE, UNO.
  15. RESILIENT BASE SHALL BE ROLLED TO MINIMIZE JOINTS. BASE CORNER SECTIONS SHALL NOT BE LESS THAN 6 INCHES IN LENGTH AS MEASURED FROM THE CORNER.

- GENERAL NOTES**
1. ALL WALLS TO BE PAINTED PT-1, U.N.O.
  2. ALL BASES TO BE RB-1, U.N.O.
  3. REFER TO A12 SERIES FOR LOCATIONS AND EXTENTS OF ACCENT PAINTED GYP CEILINGS.



**PERKINS + WILL**  
The Wrigley Building  
410 North Michigan Ave.  
Suite 1600  
Chicago, IL 60611  
312.755.0770  
www.perkinswill.com

**CONSULTANTS**

CIVIL  
EEA - Eriksen Engineer Associates  
145 Commerce Drive, Ste. A, Graylake, IL 60530

STRUCTURAL  
CEAA - CE Anderson Assoc.  
175 N Franklin, Suite 410, Chicago, IL 60606

MFP  
MSA - Mechanical Services Associates  
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING  
OES - Omni Ecosystems  
1516 W Carroll Ave #2, Chicago, IL 60607

Cleveland Associates

**OWNER**  
Lisle District 202

**FACILITY**

**CONSTRUCTION MANAGER**  
Pepper Construction

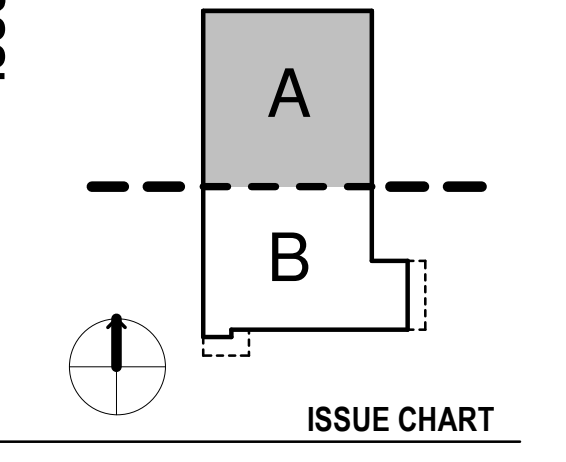
NOTE: DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION PURPOSES.

**PROJECT**

**LISLE 202**  
COMMUNITY ELEMENTARY SCHOOL DISTRICT

**LISLE D202**  
ELEMENTARY SCHOOL

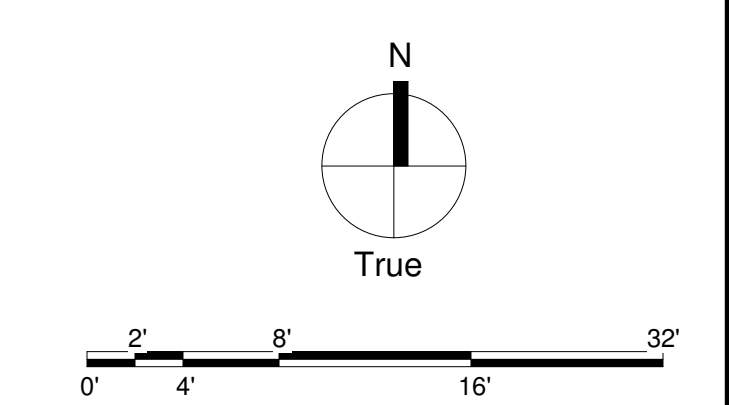
5801 Westview Ln, Lisle, IL 60532  
**KEYPLAN**



NO.	DESCRIPTION	DATE
1	ISSUED FOR BID PACKAGE #2	2018-01-19
2	ISSUED FOR BID PACKAGE #2	2018-01-19
3	ISSUED FOR DESIGN DEVELOPMENT	2017-10-14
4	ISSUED FOR DESIGN DEVELOPMENT	2017-09-20

**Job Number** 021065.000  
**Drawn** Author  
**Checked** JMG  
**Approved** JG

**TITLE**  
SECOND FLOOR FINISH PLAN NORTH  
**SHEET NUMBER**  
A13-02A



Lisle SD 202 - Elementary School 2024 Office Reno  
 Bid Opening Results (DRAFT)

BID PKG #	BID PACKAGE / CONTRACTOR	CITY / STATE	ADDENDUMS ACKNOWLEDGED	BASE BID
			#1	
<b>1</b>	<b>GENERAL TRADES</b>			
	Hargrave Builders	South Elgin, IL	X	\$ 180,450.00
	LJ Morse	Aurora, IL	X	\$ 160,000.00
	Pepper SPG	Barrington, IL	X	\$ 134,500.00
	(low bid analysis)			\$ 134,500.00
<b>2</b>	<b>HVAC</b>			
	Amber Mechanical	Alsip, IL	X	\$ 28,670.00
	Dekalb Mechanical	Dekalb, IL	X	\$ 41,000.00
	(low bid analysis)			\$ 28,670.00
<b>3</b>	<b>ELECTRICAL</b>			
	Connelly Electric	Addison, IL	X	\$ 97,000.00
	McWilliams Electric	Schaumburg, IL	X	\$ 72,547.00
	(low bid analysis)			\$ 72,547.00
<b>Subtotal of Apparent Low Bids</b>				<b>\$ 235,717.00</b>

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Intergovernmental Agreement for Attendance in District 204's STEPS Program

**RECOMMENDATION:** The administration recommends the Board approve the intergovernmental agreement for post-graduate District 202 students with IEPs to participate in the Indian Prairie School District 204 STEPS (Supportive Training Experience Post-Secondary) Transition Program. The STEP Transition Program offers more courses, peers, and work-based learning opportunities compared to the Special Education in DuPage (SASED) Program.

**BACKGROUND INFORMATION:** The administration would like to offer post-graduate District 202 students with IEPs access to opportunities and activities that promote independence across post-secondary outcomes by providing work training through community recreational and/or volunteer programs, accessing community college support, and participating in community resources with a focus on the generalization of skills across settings.

Indian Prairie School District 204 STEPS (Supportive Training Experience Post-Secondary) Transition Program offers significantly more learning opportunities for the students compared to SASED's post-graduate program. Below is a summary of some of the program differences:

<b>Description</b>	<b>SASED</b>	<b>STEPS</b>
Students in Program	20	104
Community-Based Work Sites	10	34
Days in the community per week	1 to 3	5
Number of students transitioning to "Paid Employment" per year	Unknown	20
Number of students attending College of DuPage	3	19
Physical Fitness Activities	Self-directed at a public facility	Guided instruction at a public facility
Access to <a href="#">Practical Assessment Exploration System Program</a>	No	Yes
Base Tuition Cost per Year	\$60,000	\$36,000

**FINANCIAL IMPACT:** Approximately \$108,000 (three students for the 2024/2025 school year)

**SUGGESTED MOTION:** That the Board of Education approve the Intergovernmental Agreement for Attendance in District 204's STEPS Program.

# **Indian Prairie School District 204**

## **STEPS (Supportive Training Experience Post-Secondary)**

### **Transition Program**

#### Program Description

The STEPS (Supportive Training Experience Post-Secondary) Transition Program is designed with a focus on providing a range of programming options and supports that are necessary for students with IEPs who, after completing their high school graduation requirements, exhibit deficits in the areas of cognition and learning, communication, social skills, emotional regulation and/or executive functioning. Additional programmatic targets are independent living skills, vocational skills, functional academic skills, positive social relationships, self-determination and participation within the local community aimed at achieving individual post-secondary outcomes per individual students' IEPs. Access to opportunities and activities that promote independence across post-secondary outcomes may include work training, partnering with community recreational and/or volunteer programs, accessing community college support, and enjoying various community resources with a focus on the generalization of skills across settings.

In addition to the focus on purposeful independence and community integration, students are also afforded a full complement of related services. These services can include speech/language therapy, social work, occupational therapy, and/or physical therapy. Specific related services for individual students are outlined in their IEPs. Students who qualify for related services may participate in groups that focus on targeted skill instruction or benefit from push-in services in various settings. Further, related service providers help to establish programmatic expectations for basic language, maintain consistent application of social thinking concepts, and support generalization of skills across classroom, community, and vocational settings.

Because the STEPS Transition Program provides a wide range of programming options and supports for students with IEPs post-secondary, the program is organized into Pathways designed to provide appropriate learning experiences based on individual, long-term goals for adulthood. Though the following Pathways overlap, they describe the emphasis of programming based on student profile.

#### STEPS College Pathway

The STEPS College Pathway is designed with a focus on higher education, with a specific emphasis on equipping young adults to independently navigate and effectively utilize the various college supports necessary for success.

College Pathway Student Profile: Students in the STEPS College Pathway are unique individuals with challenges that are specific to their learning profile. However, students in this pathway typically have difficulty in the following areas:

- Self-advocacy skills, specifically in the college setting
- Executive functioning skills, such as planning, prioritizing, and organization, which are necessary for college success

- Independently navigating complex new environments such as a college campus

These challenges may result in the need for additional programming and supports after high school.

College Pathway Areas of Study: While STEPS programming is based on each student's individual Post-Secondary Outcomes as included in the Transition Plan of the IEP, the following describes the general areas of study that may be included within the College Pathway:

- Practice strategies and utilize tools necessary for effective time management
- Practice skills for managing homework assignments and long-term projects
- Maintain academics and practice study skills
- Access and utilize college support and resources
- Contacting and communicating with college professors, guidance counselors, tutors, and access other college resources as needed
- Understand and articulate how their individual disability impacts learning and share specific accommodations in the IEP

Goal of College Pathway Programming: The delivery of a free appropriate public education (FAPE) in the least restrictive environment (LRE) is not only a legal mandate but a program goal. However, the environment that proves to be least restrictive as well as appropriate to meet the students' unique needs is a team decision and is as individual as the students themselves. Recommendations for transition services post-secondary should be made with the student in mind, specifically with regard to gaining meaningful educational benefit and participating in transition programming in a meaningful way.

Although general education does not exist at the transition level and opportunities to interact with nondisabled peers are limited at STEPS, students in the College Pathway are encouraged to participate in college classes concurrent with their STEPS programming. The STEPS schedule is designed to provide flexibility, allowing students to attend STEPS classes on a part-time basis and access STEPS supports within the community setting when possible.

As students improve upon their skills in self-advocacy, executive functioning and navigating the college environment and supports, the staff will support them toward an increased level of independence. The ultimate goal is for students to successfully complete college coursework utilizing the strategies they have practiced, and the college supports available to them. Students are recommended for exit when this goal is achieved. While students must exit STEPS on or before their 22nd birthday, the decision to exit early is a team decision based upon each student's unique needs.

### STEPS Workforce Pathway

The STEPS Workforce Pathway is designed with a focus on employment, both supported and competitive, with a specific emphasis on equipping young adults to develop the hard and soft skills necessary to successfully enter the workforce and maintain a position as a paid employee or volunteer.

Workforce Pathway Student Profile: Students in the STEPS Workforce Pathway are unique individuals with challenges that are specific to their learning profile. However, students in this pathway typically have difficulty in the following areas:

- Identify personal areas of interest and strength as they relate to the workforce
- Complete job tasks independently
- Communicate and interact with coworkers, supervisors and customers in socially expected ways
- Problem solve in work situations
- Maintaining appropriate appearance and hygiene in the work environment
- Utilize functional reading, writing, and math skills necessary for the work environment
- Demonstrate emotional and physical stamina necessary in the workplace

These challenges often result in the need for additional programming and supports after high school.

Workforce Pathway Areas of Study: While STEPS programming is based on each student's individual Post-Secondary Outcomes as included in the Transition Plan of the IEP, the following describes the general areas of study that may be included within the Workforce Pathway:

- Participate in onsite and/or community work training
- Learn and practice meeting social and behavioral workplace expectations
- Learn and practice appropriate workplace communication
- Participate in job exploration activities
- Learn and practice application and interview skills
- Practice problem solving common issues that occur in the workplace
- Maintain and build upon functional academic skills necessary for the work environment
- Body mechanics and personal fitness to enhance physical stamina and physical capacity for completing work tasks

Goal of Workforce Pathway Programming: The delivery of a free appropriate public education (FAPE) in the least restrictive environment (LRE) is not only a legal mandate but a program goal. However, the environment that proves to be least restrictive as well as appropriate to meet the students' unique needs is a team decision and is as individual as the students themselves. Recommendations for transition services post-secondary should be made with the student in mind, specifically with regard to gaining meaningful educational benefit and participating in transition programming in a meaningful way.

Although general education does not exist at the transition level and opportunities to interact with nondisabled peers are limited at STEPS, students in the Workforce Pathway are encouraged to participate in the community workforce as a paid employee and/or volunteer concurrent with their STEPS programming. The STEPS schedule is designed to provide flexibility, allowing students to attend STEPS classes on a part-time basis so that time is available during the week for part-time work and/or volunteer experiences.

As students improve upon their vocational and functional academic skills, the staff will support them toward an increased level of independence. The ultimate goal is for students to successfully enter the workforce and maintain a position as a paid employee or volunteer utilizing the strategies

they have learned and the outside services available to them. While students must exit STEPS on or before their 22nd birthday, the decision to exit early is a team decision based upon each student's unique needs.

### STEPS Independent Living Pathway

The STEPS Independent Living Pathway is designed with a focus on increasing each student's level of daily living and independence skills, with an emphasis on accessing the community for vocational projects, recreation and leisure activities, and functional skill development in authentic community settings.

**Independent Living Pathway Student Profile:** Students in the STEPS Independent Living Pathway are unique individuals with challenges that are specific to their learning profile. However, students in this pathway typically have difficulty in the following areas and often require significant adult support:

- Practice social communication skills necessary for successful community involvement
- Practice personal safety skills across various settings
- Practice personal hygiene and self-care skills
- Practice functional skills necessary for the daily living such as food preparation, shopping, and following a schedule
- Identify areas of interest in recreation and leisure activities
- Maneuver effectively to complete vocational projects, recreation and leisure, and functional tasks successfully

These challenges often result in the need for additional programming and supports after high school.

**Independent Living Pathway Areas of Study:** While STEPS programming is based on each student's individual Post-Secondary Outcomes as included in the Transition Plan of the IEP, the following describes the general areas of study that may be included within the Independent Living Pathway:

- Participate in onsite and/or community vocational experiences
- Participate in social recreation experiences in various community settings
- Learn and practice meeting social and behavioral expectations across settings
- Learn and practice personal safety skills across settings
- Learn and practice appropriate personal hygiene
- Maintain and build upon functional daily living skills

**Goal of Independent Living Pathway Programming:** The delivery of a free appropriate public education (FAPE) in the least restrictive environment (LRE) is not only a legal mandate but a program goal. However, the environment that proves to be least restrictive as well as appropriate to meet the students' unique needs is a team decision and is as individual as the students themselves. Recommendations for transition services post-secondary should be made with the student in mind, specifically with regard to gaining meaningful educational benefit and participating in transition programming in a meaningful way.

Although general education does not exist at the transition level and opportunities to interact with nondisabled peers are limited at STEPS, students in the Independent Living Pathway are integrated into the community on a regular basis to provide ample opportunities to learn and practice skills in authentic settings. Students in the Independent Living Pathway generally attend STEPS on a full-time basis.

As students improve upon their daily living and independence skills, the staff will support them toward an increased level of independence. The ultimate goal is for students to lead purposeful and enriched lives after exit by accessing adult programming that provides appropriate social recreation and vocational experiences. While students must exit STEPS on or before their 22nd birthday, the decision to exit early is a team decision based upon each student's unique needs as well as the availability of adult service programming.

**INTERGOVERNMENTAL AGREEMENT  
FOR ATTENDANCE IN DISTRICT 204's STEPS PROGRAM**

Sending District:     Lisle CUSD 202    

Start Date:     August 22, 2024    

End Date:     June 3, 2025    

Tuition Amount:     \$35,894    

This Intergovernmental Agreement (“Agreement”) is made and entered into on the date set forth in the signature section below, by and between Indian Prairie Community Unit School District No. 204 (“District 204”) and the Sending District identified above.

WHEREAS, pursuant to the Illinois Constitution (Article VII, Section 10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/3), public school districts are authorized to contract or otherwise associate among themselves, to obtain or share services and to exercise, combine, or transfer any power or function, and to jointly exercise any powers, privileges, functions, or authority which may be exercised by either; and

WHEREAS, District 204 and Sending District desire to contract with each other to provide for attendance by a Sending District student (“the Student”) in District 204’s STEPS program (“the Program”);

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, District 204 and Sending District hereby agree as follows:

1. ATTENDANCE: The Student will be permitted to attend the Program on the terms and conditions set forth in this Agreement.
  - a. Program services will be provided by District 204 in accordance with the Student’s IEP.
  - b. Sending District, at its expense, will be solely responsible for transportation to and from the Program for the Student.
  - c. District 204 may permanently dismiss the Student from the Program under the following conditions:
    - i. Upon thirty (30) days’ prior written notice to Sending District.
    - ii. Immediately if the Student commits gross disobedience or misconduct that would warrant an out-of-school suspension, expulsion, or placement at an alternative school under the terms of District 204’s code of student conduct, as determined by District 204.

- iii. Upon termination of this Agreement in accordance with Section 2.
  - d. Discipline for gross disobedience or misconduct committed by the Student may be imposed by District 204 or Sending District.
  - e. District 204 will make District 204 staff members available to attend IEP conferences for the Student.
2. **TERM AND TERMINATION:** This Agreement will be in effect beginning on the Start Date identified above and ending on the End Date identified above, unless sooner terminated as provided herein.

This Agreement may be terminated by either party upon thirty (30) days' prior written notice to the other party, or immediately upon permanent dismissal of the Student from District 204's Program in accordance with Section 1.

3. **COMPENSATION:** For the Student's attendance in the Program, Sending District will pay to District 204 the Tuition Amount identified above. Charges will be invoiced by District 204 on a quarterly basis. Payment will be made by Sending District after receipt of the invoice, in accordance with the Local Government Prompt Payment Act (50 ILCS 505).

In the event that funding through the Department of Rehabilitation Services ("DRS") is available as a result of any instructional services or the achievement of any outcomes as defined by DRS, District 204 will be the recipient of such funding.

4. **RESPONSIBILITY RETAINED BY SENDING DISTRICT:** Sending District will remain the Student's resident school district for all purposes, will remain ultimately responsible for the Student's educational services, and will remain responsible for the Student's special education planning and programming including (but not limited to) conducting evaluations and reevaluations, developing IEPs, issuing notices to the parent and/or student, and conducting annual review meetings and other IEP conferences.
5. **RECORDS:** All of the school student records maintained by Sending District that are used by District 204 in connection with the Student's participation in the Program shall be and remain the property of Sending District. District 204 shall maintain records relating to the Student's participation in the Program, including records relating to the Student's attendance and progress toward IEP goals. Sending District shall have the right to inspect and/or obtain copies of such records upon reasonable advance notice to District 204. Upon termination of this Agreement, District 204 will return to Sending District all school student records of the Student and any other records that are the property of Sending District.
6. **COMPLIANCE:** District 204 and Sending District each will comply with all applicable laws, regulations, rules and ordinances governing their activities and obligations under this Agreement.

7. **INDEPENDENT CONTRACTORS:** District 204 and Sending District acknowledge and agree that they are contractors independent of one another, and that this Agreement does not create an employer-employee relationship, partnership, joint venture, agency, or any other such relationship.
8. **INSURANCE:** During the term of this Agreement, District 204 will maintain comprehensive general liability insurance to insure against loss or liability for personal injury to the Student which may arise from the Student's attendance in District 204's Program.
9. **INDEMNIFICATION:** Each party agrees to indemnify, defend and hold harmless the other party and its Board of Education, Board members, employees, volunteers and agents, against and from any and all liability, damage, claim, demand, judgment, cause of action, cost, expenses (including reasonable attorneys' fees), and losses (collectively "Loss") to the extent the Loss arises out of the acts or omissions of the indemnifying party.

Sending District specifically agrees to indemnify, defend and hold harmless District 204 and its Board of Education, Board members, employees, volunteers and agents, against and from any and all liability, damage, claim, demand, judgment, cause of action, cost, expenses (including reasonable attorneys' fees), and losses (collectively "Loss") to the extent the Loss is based upon or arises out of allegations that the Student's IEP does not provide FAPE or is otherwise insufficient, or allegations that the procedural requirements of the Individuals with Disabilities Education Act have been violated.

10. **NO THIRD-PARTY BENEFICIARIES:** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.
11. **SEVERABILITY:** Should any provision of this Agreement be declared or be determined by any court of competent jurisdiction to be illegal, invalid, void or unenforceable, the legality, validity and enforceability of the remaining parts, terms or provisions will not be affected, and the illegal, unenforceable or invalid part, term or provision will be deemed to be amended to the minimum extent necessary to render it legal, valid and enforceable. If such provision cannot be so amended, the parties will promptly negotiate in good faith a replacement provision that will as closely as possible reflect the parties' original intent.
12. **NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and sent via certified mail with return receipt requested, postage prepaid, or delivered by overnight delivery service, addressed as follows:

If to District 204:  
Dr. Christina Sepiol  
Assistant Superintendent for Student Services  
Indian Prairie Community Unit School District No. 204  
780 Shoreline Drive  
Aurora, Illinois 60504

If to Sending District:  
Jennifer Law  
Director of Student Services  
Lisle Community Unit School District 202  
925 Burlington Ave  
Lisle, IL 60532

Either party may change such addresses by providing notice as set forth above.

13. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
14. AMENDMENT: No change or modification to this Agreement shall be valid unless it is in writing and signed by both parties.
15. EXECUTION: This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Facsimile and PDF copies of the parties' signatures on this Agreement shall be deemed originals.

IN WITNESS WHEREOF, District 204 and Sending District, by their duly authorized representatives, have signed and executed this Agreement on the date indicated below.

INDIAN PRAIRIE COMMUNITY UNIT SCHOOL DISTRICT NO. 204

By: \_\_\_\_\_ Date: \_\_\_\_\_

SENDING DISTRICT

By: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR APPROVAL**

**Lisle Community Unit School District 202  
Board of Education Meeting  
April 18, 2024**

**SUBJECT:** Second Reading - PRESS Packet #114

**BACKGROUND:** The attached pages represent the recommended policy revisions as reviewed by the Board of Education.

Updated Policies - in response to updated legislation

- 2:40 Board Member Qualifications
- 2:260 Uniform Grievance Procedure
- 2:265 Title IX Grievance Procedure
- 4:190 Targeted School Violence Prevention Program
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:300 Schedules and Employment Year
- 7:10 Equal Educational Opportunities
- 7:20 Harassment of Students Prohibited
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

New Policy - in response to a new law

- 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin, Prohibited

Rewritten - extensive changes over the previous policy

- 5:100 Staff Development Programs

Review and Monitor - 5-year review for quality assurance (i.e. footnotes, cross-references, etc. updated)

- 2:50 Board Member Term of Office
- 2:60 Board Member Removal from Office
- 2:140 Communications To and From the Board
- 4:20 Fund Balances
- 4:110 Transportation
- 5:35 Compliance with the Fair Labor Standards Act
- 5:40 Communicable and Chronic Infectious Disease
- 6:40 Curriculum Development

**FINANCIAL IMPACT:** NA

**RECOMMENDATION:** The Board of Education approves the policies as presented. Policies were evaluated and changes made if deemed necessary.

**SUGGESTED MOTION:** The Board of Education approves the policies as presented. Policies were evaluated and changes made if deemed necessary.

## Document Status: Draft Update

### BOARD OF EDUCATION

#### 2:40 Board Member Qualifications

A Board of Education member must be, on the date of election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office, and certain types of State or federal employment, and conviction of an infamous crime. [PRESSPlus1](#) A child sex offender, as defined in State law, is ineligible for Board membership.

LEGAL REF.:

Ill. Constitution, Art. II, § 1; Art. IV, § 2(e); Art. VI, § 13(b).

[105 ILCS 5/10-3](#) and [5/10-10](#).

CROSS REF.: 2:30 ([Board of Education School District Elections](#)), 2:70 (Vacancies on the Board of Education- Filling Vacancies)

Adopted: May 20, 2019

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. Individuals who have been or are convicted of an infamous crime are ineligible for board membership. 105 ILCS 5/10-11. Examples of an infamous crime include, not are not limited to, any felony, bribery, and perjury. Consult with the board attorney regarding other possible infamous crimes. **Issue 114, March 2024**

*Document Status: District Use Only*

**BOARD OF EDUCATION**

**2:260 Uniform Grievance Procedure**

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State Constitution](#), State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101 et seq.](#)
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681 et seq.](#), excluding Title IX sexual harassment complaints governed by [Board policy 2:265, Title IX ~~Sexual Harassment~~ \[PRESSPlus1\]\(#\) Grievance Procedure](#)
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791 et seq.](#)
4. [Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. \(see Board policy 2:270, \[Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\]\(#\)\) \[PRESSPlus2\]\(#\)](#)
5. [Equal Employment Opportunities Act \(Title VII of the Civil Rights Act of 1964\)](#), 42 U.S.C. §2000e et seq. (see also number 4, above, for [discrimination and/or harassment on the basis of race, color, or national origin](#))
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under [Board policy 2:265, Title IX ~~Sexual Harassment~~ Grievance Procedure](#))
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities

- for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
  11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
  12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
  13. Provision of services to homeless students
  14. Illinois Whistleblower Act, [740 ILCS 174/](#)
  15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
  16. Employee Credit Privacy Act, [820 ILCS 70/](#).

### Complaint Manager

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. However, complainants may end informal processes and begin the formal complaint process at any time. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forgo any informal suggestions and/or attempts to resolve the complaint and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

## Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parents/guardians. The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

Anonymous reports can also be made using the following link:

<https://www.lisle202.org/our-district/legal-notice/complaint-form>

## Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student, under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a

complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

### Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

### Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer the this policy. If possible, the Superintendent will appoint two Complaint Managers, ~~one of~~ each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

5211 Center Avenue, Lisle, IL 60532

### **Complaint Managers:**

Jeff Howard, Principal Lisle High School

[jhoward@lisle202.org](mailto:jhoward@lisle202.org)

630-493-8301

Jill Schreiber, Principal Lisle Elementary

[jschreiber@lisle202.org](mailto:jschreiber@lisle202.org)

630-493-8101

Dave Kearney, Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

5211 Center Avenue, Lisle, IL 60532

Anonymous reports can be made using the following  
link: <https://www.lisle202.org/our-district/legal-notice/complaint-form>

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1232g](#), Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e *et seq.*, ~~Equal Employment Opportunities Act~~ (Title VII of the Civil Rights Act of 1964).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act.

105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (final citation pending), 5/10-22.5, 5/22-19, [5/22-95 \(final citation pending\)](#), 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 70/](#), Employee Credit Privacy Act, [70/10\(b\)](#), and [70/25](#).

[23 Ill.Admin.Code §§1.240](#), [200.40](#), [226.50](#), and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX [Sexual Harassment Grievance Procedure](#)), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

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## PRESSPlus Comments

PRESSPlus 1. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment-Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a district to have an internal process for the filing of complaints regarding discrimination and harassment based on race, color, and national origin. Policy 2:270,

*Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, utilizes this policy as an internal complaint process. See also sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin. **Issue 114, March 2024**

*Document Status: District Use Only*

**BOARD OF EDUCATION**

**2:265 Title IX Grievance Procedure**

*Title has been updated. Original Title: Title IX Sexual Harassment Grievance Procedure*

Sexual harassment [PRESSPlus1](#) affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in [20 U.S.C. §1092\(f\)\(6\)\(A\)\(v\)](#), *dating violence* as defined in [34 U.S.C. §12291\(a\)\(11\)](#), *domestic violence* as defined in [34 U.S.C. §12291\(a\)\(12\)](#), or *stalking* as defined in [34 U.S.C. §12291\(a\)\(36\)](#).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

## Definitions from 34 C.F.R. §106.30

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

## Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians,

employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

### Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

Anonymous reports can also be made using the following link:  
<https://www.lisle202.org/our-district/legal-notice/complaint-form>

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent or designee shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

### **Title IX Coordinator:**

Jen Law, Dir. of Student Services

5211 Center Ave., Lisle IL 60532

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8000

### Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

#### Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with [34 C.F.R. §106.45](#) before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or

respondents generally or an individual *Complainant* or *Respondent*.

- b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

## Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc.

Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

### Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

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### **PRESSPlus Comments**

PRESSPlus 1. The policy title only is changed to delete the term *sexual harassment* in anticipation of Title IX rulemaking. The U.S. Department of Education is expected to release final Title IX regulations within the next few months. It is expected that the scope of the updated regulations will be expanded to apply to all sex discrimination allegations, not merely to allegations of sexual harassment (as current regulations do). **Issue 114, March 2024**

*Document Status: Draft Update*

**OPERATIONAL SERVICES**

**4:190 Targeted School Violence Prevention Program**

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. [PRESSPlus1](#)
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. [PRESSPlus2](#)
5. Comply with State and federal law and align with Board policies.

protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

#### LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-21.7](#), [5/10-27.1A](#), [5/10-27.1B](#), , and [5/27-23.7](#).

[105 ILCS 128/](#), School Safety Drill Act.

[745 ILCS 10/](#), Local Governmental and Governmental Employees Tort Immunity Act.

[29 Ill.Admin.Code Part 1500](#).

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Fifth Edition (July 2023), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: [www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/k-12\\_threat\\_assessment\\_management\\_mppg\\_mpd.pdf](http://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/k-12_threat_assessment_management_mppg_mpd.pdf).

In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train staff and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and*

*Threat Assessment Education*, requires all district staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. Sample administrative procedures and exhibits can be accessed at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 2. In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train parents/guardians and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, encourages parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. **Issue 114, March 2024**

## *Document Status: Draft Update*

### General Personnel

#### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus1](#) These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

## Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the under Board policy 2:260, *Uniform Grievance Procedure*. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

5211 Center Avenue, Lisle, IL 60532

### **Complaint Managers:**

Jeff Howard, Principal Lisle High School

[jhoward@lisle202.org](mailto:jhoward@lisle202.org)

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630-493-8101

Dave Kearney, Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

5211 Center Avenue, Lisle, IL 60532

Anonymous reports can also be made using the following

[link:](#)

<https://www.lisle202.org/our-district/legal-notices/complaint-form>

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

### Minority Recruitment

Our hiring practices shall reflect our desire to recruit and retain talented employees whose skill sets enhance excellence in education as well as a culturally rich and diverse perspective.

The District will attempt to actively recruit minority employees in an attempt to make the staff demographics more reflective of student diversity. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

### LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §206\(d\)](#), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R.](#)

## Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.

~~42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.~~

42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D) and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual

Harassment Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

*Document Status: Draft Update*

**EDUCATIONAL SUPPORT PERSONNEL**

**5:300 Schedules and Employment Year**

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Breaks

**Please refer to the following current agreement:**

**"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

**For employees not covered by this agreement:**

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday.

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

LEGAL REF.:

~~Fair Labor Standards Act, 29 U.S.C. §§207 et seq and 218d, Fair Labor Standards Act.~~ [PRESSPlus1](#)

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: [5:10 \(Equal Employment Opportunity and Minority Recruitment\)](#),  
5:35 (Compliance with the Fair Labor Standards Act)

~~ADOPTED: August 28, 2017~~

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**PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:10 Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board of Education policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus1](#)

#### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building

Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

29 U.S.C. §791 *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I](#), §18.

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 1:30 (School District Philosophy), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 6:10 (Educational Philosophy and Objective) 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation

pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: District Use Only*

### **STUDENTS**

#### **7:20 Harassment of Students Prohibited**

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status;[PRESSPlus1](#) association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

#### Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265,[PRESSPlus2](#) *Title IX Sexual Harassment Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

#### Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building

Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

5211 Center Avenue, Lisle, IL 60532

### **Complaint Managers:**

Jeff Howard, Principal Lisle High School

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Jill Schreiber, Principal Lisle Elementary

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### **Anonymous Reporting:**

Jen Law, Dir. of Student Services

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Anonymous reports can also be made using the

following link: <https://www.lisle202.org/our-district/legal-notices/complaint-form>

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, Title IX *Sexual Harassment* Grievance Procedure, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus3](#)

For any other alleged student harassment that does not require action under Board policies 2:265, Title IX *Sexual Harassment* Grievance Procedure, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint

Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

## LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/27-1](#), and [5/27-23.7](#)

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

*West v. Derby Unified Sch. Dist. No. 260*, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 1:30 (School District Philosophy), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to the title change to 2:265, *Title IX Sexual*

*Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:180 Prevention of and Response to Bullying, Intimidation, and Harassment**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, [PRESSPlus1](#) pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by at the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only in cases in which when a school

administrator or teacher receives a report that bullying through this means has occurred ~~and~~; it does not require ~~a district or school to~~ staff ~~or members to~~ monitor any nonschool-related activity, function, or program.

### Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*.

*Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements listed below:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint

Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

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Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-district/legal-notice/complaint-form>

4. Consistent with federal and State laws and rules governing student privacy rights, ~~the Superintendent or designee shall promptly inform~~ parent(s)/guardian(s) of all students involved in an alleged incident of

bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. ~~and discuss, a~~As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period. [PRESSPlus2](#)

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of ~~the a bullying~~ incident ~~of bullying~~ was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident ~~of bullying~~.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the ~~report of the reported~~ incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents ~~and~~ /guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Perincipal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported ~~act~~ incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, ~~which that~~ may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school

psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying is **prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
  - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972. [PRESSPlus3](#)
  - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act. [PRESSPlus4](#)
  - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.

- g. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
  - h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
  - i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
  - j. 7:310, *Restrictions on Publications; Elementary Schools*, and 7:315, *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
13. The Superintendent, Building Principal or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
- a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
  - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
  - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
  - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

## LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 1:30 (School District Philosophy), 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX **Sexual Harassment** Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. The bases are also re-ordered to align with the order they are listed within the Ill. State Board of Education (ISBE) Model Bullying Prevention Policy (available at [www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf](http://www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf)).

Additionally, 105 ILCS 5/27-23.7(f), added by P.A. 103-47, requires districts to collect non-identifiable data regarding verified allegations of bullying within the District and submit it in an annual report to ISBE by no later than August 15 of each year, beginning with the 2024-25 school year through the 2030-31 school year. ISBE must adopt rules for data submission that include but are not limited to: (1) a record of each verified allegation of bullying and action taken; and (2) whether the instance of bullying was based on actual or perceived characteristics identified in 105 ILCS 5/27-23.7(a) and, if so, lists the relevant characteristics. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, requiring notification within 24 hours to the parents/guardians of students involved in bullying incidents. **Issue 114, March 2024**

PRESSPlus 3. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## Document Status: Draft Update - New

### 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

*New/Unpublished Section*

**NEW**

Discrimination and harassment on the basis of race, color, or national origin [PRESSPlus1](#) negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

#### Examples of Prohibited Conduct [PRESSPlus2](#)

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

#### Making a Report or Complaint; Investigation Process [PRESSPlus3](#)

Individuals are encouraged to promptly report claims or incidences of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

### Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. [PRESSPlus4](#) To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

### Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which: [PRESSPlus5](#)

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;

5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

### Policy Posting and Distribution

This policy shall be posted on the District's website. [PRESSPlus6](#) The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, [PRESSPlus7](#) and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website [PRESSPlus8](#) and including an age-appropriate summary of the policy in the student handbook(s). [PRESSPlus9](#)

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

#### LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 (final citation pending).

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

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#### **PRESSPlus Comments**

PRESSPlus 1. This policy is created in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, the Racism-Free Schools Law (RFSL). The law requires school districts to have a written policy (or policies) in place by 8-1-24 that prohibit discrimination and harassment based on race, color, and national origin, as well as retaliation. Like other non-discrimination and harassment policies in the PRM, this new policy utilizes the existing complaint process in sample policy 2:260, *Uniform Grievance Procedure*.

The policy must contain the following: (1) descriptions of various forms of discrimination and harassment based on race, color, and national origin, including examples; (2) the district's internal process for filing a complaint regarding a violation of the policy; (3) an overview of the district's prevention and response program that includes procedures for responding to complaints of discrimination and harassment based on race, color, and national origin and retaliation; (4) potential remedies for a violation of the policy; (5) a prohibition on retaliation for making a complaint or participating in the complaint process; (6)

the legal recourse available to the Ill. Dept. of Human Rights (IDHR) and federal agencies if a district fails to take corrective action; and (7) directions on how to contact IDHR.

For more information, see the PRESS Issue 114 Update Memo and the footnotes of sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 2. Required by 105 ILCS 5/22-95(b)(1)(A) (final citation pending), added by P.A. 103-472, eff. 8-1-24. The examples of discrimination and harassment under this subhead are based on definitions provided by the U.S. Dept. of Education's Office for Civil Rights, see [www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1](http://www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1) and [www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf](http://www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf), and the U.S. Equal Opportunity Employment Commission, see [www.eeoc.gov/racecolor-discrimination](http://www.eeoc.gov/racecolor-discrimination). **Issue 114, March 2024**

PRESSPlus 3. Required by 105 ILCS 5/22-95(b)(1)(B) (final citation pending), added by P.A. 103-472, eff. 8-1-24. **Issue 114, March 2024**

PRESSPlus 4. Required by 105 ILCS 5/22-95(b)(1)(F). **Issue 114, March 2024**

PRESSPlus 5. Items 1-6 must be addressed in a district's procedures for responding to complaints of discrimination and harassment based on race, color, and national origin. See sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 6. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to post this policy in their website if one exists. If the district does not maintain a website, strike this sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 7. 105 ILCS 5/22-95(b)(2) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires this policy to be "posted in a prominent and accessible location and distributed in such a manner as to ensure notice of the policy to all employees." A district website or staff intranet site qualifies as a prominent and accessible location. If a district does not maintain a website and/or staff intranet, delete ~~District website and/or staff intranet site~~ from this sentence, as applicable, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 8. If the district does not maintain a website, delete ~~posting it on the District's website and~~ from the sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 9. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to publish the policy in student handbook(s). The law also requires a district to annually distribute a "summary of the policy in accessible, age-appropriate language" to students and parents/guardians. The summary may, but does not have to be, included in a student handbook to satisfy the annual distribution requirement. For ease of administration, this sample policy refers to inclusion in the student handbook(s). Districts may find it cumbersome to include both the policy and an age-appropriate summary of the same policy in a handbook. Consult the board attorney for guidance if the district would like to include a hyperlink to the policy, rather than the full text of the policy in the handbook. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: [www.ilprincipals.org/msh](http://www.ilprincipals.org/msh). **Issue 114, March 2024**

## *Document Status: Draft Update - Rewritten*

### General Personnel

#### **5:100 Staff Development Program**

The Superintendent or designee shall implement a staff development program. [PRESSPlus1](#) The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

#### Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), [PRESSPlus2](#) and boundary violations.

#### In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of

all District staff who work with pupils on: [PRESSPlus3](#)

1. Health conditions of students, including but not limited to training on:
  - a. Chronic health conditions of students;
  - b. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
  - c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting; [PRESSPlus4](#)
  - d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable. [PRESSPlus5](#)
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.
3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant

- and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
- c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
    - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
    - b. Homelessness.
  7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
    - a. Teacher-student conduct;
    - b. School employee-student conduct; and
    - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
  8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

### Additional Training Requirements

In addition, the staff development program shall include each of the following: [PRESSPlus6](#)

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff.

Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
  - a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
  - b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
  - c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

- d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
- 10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years. [PRESSPlus7](#)
- 11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it. [PRESSPlus8](#)

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*. [Q1](#)

#### LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.

105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 145/25, Care of Students with Diabetes Act

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

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## Questions and Answers:

\*\*\*Required Question 1. For districts that have a practice of providing instruction in life-saving techniques and first-aid in their staff development programs, insert the following optional paragraph that restates 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800:

"An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator."

Persons performing CPR are generally exempt from civil liability if they are trained in CPR (745 ILCS 49/10); persons performing automated external defibrillation are generally exempt from civil liability if they were trained and acted according to the standards of the American Heart Association (745 ILCS 49/12).

Would the board like to add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800?

No. (Default)

Yes. (IASB will add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800.)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is rewritten due to Public Act 103-542, which significantly streamlines school in-service training requirements into eight categories. Though P.A. 103-542 was to be effective on 1-1-24, most of its changes become operative on 7-1-24. As a result, legislative action during Veto Session amended the effective date of P.A. 103-542 to 7-1-24. For more information, see the footnotes of sample policy 5:100, *Staff Development Program*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).

This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 114, March 2024**

PRESSPlus 2. Sexual misconduct under Faith's Law is defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676. **Issue 114, March 2024**

PRESSPlus 3. This list of in-service trainings is required by State law but only numbers 4, 5(d), and 7 are required to be specified in board policy. **Issue 114, March 2024**

PRESSPlus 4. Consult the board attorney about whether:

1. All asthma action plans should require immediate 911 calls based upon In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied). The court held that a teacher's failure to dial 911 immediately upon a student's asthma attack was willful and wanton conduct, subjecting the school district

to liability under the Local Governmental and Governmental Employees Tort Immunity Act.

2. The duties and responsibilities of the district when it asks for but does not receive an asthma action plan from a parent/guardian and the logistics of distributing any received plans to those employees who need to know based upon Stewart, above.

## **Issue 114, March 2024**

PRESSPlus 5. From 6-30-23 through 7-1-24, 105 ILCS 5/10-22.39(g), added by P.A. 103-128, requires that at least once every two years, all District personnel be trained on methods to respond to trauma, including instruction on how to respond to an incident involving life-threatening bleeding and, if applicable, how to use a school's trauma kit. See 105 ILCS 5/10-20.85, added by P.A. 103-128, for a definition of *trauma kit*. To avoid confusion between trauma related to life-threatening bleeding and trauma as defined in 105 ILCS 5/3-11(b), added by P.A. 103-413, this policy uses the phrase *trauma bleeding control kit* instead of *trauma kit*.

Beginning with the 2024-25 school year, training on life-threatening bleeding must be completed within six months of employment and renewed within two years. Beginning with the 2027-28 school year, training on life-threatening bleeding must be completed within six months of employment and renewed at least once every five years thereafter. 105 ILCS 5/10-22.39(b-5)(7), added by P.A. 103-542, eff. 7-1-24. **Issue 114, March 2024**

PRESSPlus 6. Optional. These in-services and/or trainings are required by State and/or federal law but are not required to be specified in board policy. Putting this optional list into the policy will help the board monitor that the required in-service and training topics are being covered. While it is possible to *pick and choose*, this practice is likely to add more confusion to an already confusing responsibility. Unless noted, the School Code does not mandate the frequency with which the training must occur. Several other trainings that are mentioned in laws other than the School Code are addressed in other sample policies and procedures. **Issue 114, March 2024**

PRESSPlus 7. Updated in response to 775 ILCS 5/5A-103(c), added by P.A. 103-472, eff. 8-1-24. For training requirement details, see sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of*

*Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 8. 105 ILCS 5/2-3.163(c), amended by P.A. 103-504. **Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## **BOARD OF EDUCATION**

### **2:50 Board Member Term of Office**

The term of office for a Board of Education member begins immediately after both of the following occur: [PRESSPlus1](#)

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
3. Article 10 of the School Code gives the Board 40 days to reorganize following the election.

The term ends 4 years later when the successor assumes office.

LEGAL REF.:

[10 ILCS 5/2A-1.1](#), [5/22-17](#), and [5/22-18](#).

[105 ILCS 5/10-10](#), [5/10-16](#), and [5/10-16.5](#).

CROSS REF.: 2:30 (School District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

Adopted: April 24, 2023

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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**Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## **BOARD OF EDUCATION**

### **2:60 Board Member Removal from Office**

If a majority of the Board of Education determines that a Board member has willfully failed to perform his or her official duties, it may request the Regional Superintendent to remove such member from office. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/3-15.5.](#)

CROSS REF.: 2:70 (Vacancies on the Board of Education - Filling Vacancies)

Adopted: May 20, 2019

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### **PRESSPlus Comments**

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**Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## **BOARD OF EDUCATION**

### **2:140 Communications To and From the Board**

The Board of Education welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the School Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) posted on the District's website.

The Superintendent or designee shall ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board. [PRESSPlus1](#)

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

#### Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[50 ILCS 205/20](#), Local Records Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

Adopted: August 26, 2019

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**PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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**Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## OPERATIONAL SERVICES

### **4:20 Fund Balances**

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain ongoing levels of service and pay its obligations in a prompt manner, in spite of unforeseen events or unexpected expenses. The adequacy of fund balances should allow the District to 1) maintain a balanced budget; 2) provide for adequate financial resources for anticipated facility needs; and 3) comply with this policy. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money. [PRESSPlus1](#)

Annually, a determination will be made regarding the adequacy of the balances of each fund, along with an assessment of potential cost-savings for the District and tax-relief opportunities for its constituents. The fund balances should be considered relative to other necessary budgetary items such as desired educational initiatives and district operations.

The School District seeks to maintain year-end fund balances, exclusive of early tax receipts, in the Educational, Operations & Maintenance, Transportation and Working Cash Funds at a minimum threshold of no less than ninety (90) days of the combined expenditures.

If the year-end fund balances exceeds one-hundred and eighty (180) days of the combined expenditures of the above referenced funds, the Board may take formal action to designate funds for a specific purpose in accordance with State regulation and best practices.

To support this fund balance policy, the Board should foster understanding of the various fiscal requirements, as well as the impact of fiscal decisions, current and pending legislation and unfunded mandates on the District and the Community.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: December 16, 2019

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### **PRESSPlus Comments**

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## *Document Status: Review and Monitoring*

### OPERATIONAL SERVICES

#### **4:110 Transportation**

The District shall provide free transportation for any student in the District who resides: (1) at a distance of one and one-half miles or more from his or her assigned school, unless the Board of Education has certified to the Ill. State Board of Education that adequate public transportation is available, or (2) if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a *serious safety hazard* due to either (a) vehicular traffic or rail crossing or (b) a *course or pattern of criminal activity*, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, [740 ILCS 147/](#). The District may provide transportation for other students residing within one and one-half miles from their assigned school. A student's parent(s)/guardian(s) may file a petition with the Board requesting transportation due to the existence of a serious safety hazard. Free transportation service and vehicle adaptation is provided for a special education student if included in the student's individualized educational program. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with [Section 45/1-15](#) of the Education for Homeless Children Act. Foster care students shall be transported in accordance with [Section 6312\(c\)](#) (5)(B) of the Elementary and Secondary Education Act. [PRESSPlus1](#)

If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the one and one half miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.

Bus schedules and routes shall be determined by the Superintendent or designee and shall be altered only with the Superintendent's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration. In all cases other than regular transportation to and from school, parental/guardian notification and consent is required. Such transportation must be in compliance with legal requirements and liability coverage requirements.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Ill. Dept. of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

## Pre-Trip and Post-Trip Vehicle Inspection

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.:

[20 U.S.C. §6312](#)(c)(5)(B), Elementary and Secondary Education Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/10-22.22](#) and [5/29-1](#) *et seq.*

[105 ILCS 45/1-15](#) and [/1-17](#).

[625 ILCS 5/1-148.3a-5](#), [5/1-182](#), [5/11-1414.1](#), [5/12-813.1](#), [5/12-815](#), [5/12-816](#), [5/12-821](#), and [5/13-109](#).

[23 Ill.Admin.Code §§1.510](#) and [226.750](#); [Part 120](#).

[92 Ill.Admin.Code Part 440](#).

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:280 (Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)

Adopted: May 20, 2019

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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**Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## General Personnel

### **5:35 Compliance with the Fair Labor Standards Act**

#### Job Classifications [PRESSPlus1](#)

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

#### Workweek and Compensation

The workweek for District employees will be Monday until Sunday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

#### Overtime

A non-exempt employee shall not work overtime or compensatory time off without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use and compensatory time off, and provide the assessment to the Superintendent. The assessment will be shared with the Board. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310,

#### *Compensatory Time-Off.*

#### Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

#### Implementation

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

#### LEGAL REF.:

[820 ILCS 105/4a.](#)

Fair Labor Standards Act, [29 U.S.C. §201](#) *et seq.*, [29 C.F.R. Parts 516, 541, 548, 553, 778, and 785](#).

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

Adopted: August 26, 2019

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## **PRESSPlus Comments**

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**Issue 114, March 2024**

## *Document Status: District Use Only*

### General Personnel

#### **5:40 Communicable and Chronic Infectious Disease**

The Superintendent or designee shall develop and implement procedures for managing known or suspected cases of a communicable and chronic infectious disease involving District employees that are consistent with State and federal law, Illinois Department of Public Health rules, and Board of Education policies. [PRESSPlus1](#)

An employee with a communicable or chronic infectious disease is encouraged to inform the Superintendent or designee immediately and grant consent to being monitored by the Dupage County Health Department and/or the Illinois Department of Public Health District's Communicable and Chronic Infectious Disease Review Team. The Review Team, if used, provides who will provide information and recommendations to the Superintendent concerning the employee's conditions of employment and necessary accommodations. The Review Team shall hold the employee's medical condition and records will be held in strictest confidence, except to the extent allowed by law.

An employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), [Pub. L. 110-325](#); [29 C.F.R. §1630.1](#) *et seq.*

[29 U.S.C. §791](#), Rehabilitation Act of 1973; [34 C.F.R. §104.1](#) *et seq.*

[105 ILCS 5/24-5](#).

[20 ILCS 2305/6](#), Department of Public Health Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[77 Ill.Admin.Code Part 690](#), Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

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**Issue 114, March 2024**

# *Document Status: Review and Monitoring*

## **INSTRUCTION**

### **6:40 Curriculum Development**

#### Adoption [PRESSPlus1](#)

The Superintendent, or designee, shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become college and career ready,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum District-wide and articulated across all grade levels,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

#### Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

#### Single-Gender Classes and Activities

The Superintendent may recommend a program of non-vocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, and (2) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

#### Development

The Superintendent, or designee, shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

### Curriculum Guides and Course Outlines

The Superintendent, or designee, shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

[20 U.S.C. §1681](#), Title IX of the Education Amendments of 1972, implemented by [34 C.F.R. Part 106.105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs) , 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: August 26, 2019

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**Issue 114, March 2024**

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**  
**FINANCIAL REPORT**  
**April 2024**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
BEGINNING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	21,943,764.13	13,858,343.28	1,791,280.22	203,177.12	925,467.03	281,343.40	210,259.85	3,854,707.91	819,185.32	0.00
REVENUES										
JULY	19,716,824.93	16,012,204.47	1,521,254.57	844,353.46	793,132.84	251,750.71	265,453.76	17,993.97	7,213.21	3,467.94
AUGUST	2,257,555.59	1,768,855.42	162,332.23	80,924.95	141,803.46	25,068.83	26,174.01	48,525.70	3,550.70	320.29
SEPTEMBER	13,665,191.97	11,028,286.19	1,033,839.49	565,727.98	649,901.29	168,765.25	177,811.21	32,779.38	5,763.48	2,317.70
OCTOBER	1,390,659.53	982,510.20	33,876.05	10,838.39	327,274.47	3,743.26	3,730.81	26,512.38	2,144.76	29.21
NOVEMBER	652,340.03	486,063.30	95,860.75	12,461.08	18,032.96	4,252.87	4,182.88	28,826.74	2,627.14	32.31
DECEMBER	961,098.65	779,097.59	63,214.06	26,331.39	29,158.23	8,722.55	8,530.27	40,805.39	5,168.27	70.90
JANUARY	1,149,278.18	821,208.20	(21,506.29)	623.32	317,234.08	1,474.57	1,239.13	26,843.12	2,162.05	0.00
FEBRUARY	312,877.72	265,291.89	12,908.93	134.04	14,795.43	299.07	243.29	18,740.17	464.90	0.00
MARCH	698,090.75	609,665.75	33,008.21	1,083.67	11,910.04	2,268.72	1,774.42	34,621.20	3,758.74	0.00
APRIL	987,322.27	556,669.32	23,822.77	2,116.66	315,306.03	2,184.89	1,739.59	82,223.42	3,254.72	4.87
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	41,791,239.62	33,309,852.33	2,958,610.77	1,544,594.94	2,618,548.83	468,530.72	490,879.37	357,871.47	36,107.97	6,243.22
EXPENDITURES										
JULY	1,579,796.52	1,126,363.67	200,627.40	210,000.00	1,247.74	20,442.39	18,629.80	2,280.00	0.00	205.52
AUGUST	2,346,347.62	1,984,164.75	268,706.32	0.00	49,422.12	20,348.19	20,053.01	70.52	0.00	3,582.71
SEPTEMBER	2,893,610.90	2,484,960.36	199,065.21	0.00	127,553.09	36,884.09	42,830.45	0.00	0.00	2,317.70
OCTOBER	2,997,132.59	2,389,508.67	211,036.44	0.00	323,410.38	29,535.85	42,772.04	840.00	0.00	29.21
NOVEMBER	2,990,512.75	2,544,058.12	212,020.88	0.00	160,572.68	29,874.48	43,954.28	0.00	0.00	32.31
DECEMBER	4,810,196.96	2,753,639.81	313,600.87	1,290,000.00	374,875.36	29,806.18	43,235.16	4,968.68	0.00	70.90
JANUARY	3,048,902.73	2,287,899.99	254,593.89	0.00	431,357.22	32,821.55	42,230.08	0.00	0.00	0.00
FEBRUARY	3,119,210.37	2,637,922.44	220,948.92	0.00	183,172.48	33,701.46	43,465.07	0.00	0.00	0.00
MARCH	2,925,930.98	2,302,848.36	217,378.03	0.00	327,346.65	33,159.47	42,958.47	2,240.00	0.00	0.00
APRIL	3,362,662.03	2,541,499.79	204,539.63	0.00	124,927.66	32,129.24	40,850.98	418,709.86	0.00	4.87
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	30,074,303.45	23,052,865.96	2,302,517.59	1,500,000.00	2,103,885.38	298,702.90	380,979.34	429,109.06	0.00	6,243.22
ENDING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	33,660,700.30	24,115,329.65	2,447,373.40	247,772.06	1,440,130.48	451,171.22	320,159.88	3,783,470.32	855,293.29	0.00
LIABILITIES	1,411,188.87	27,620.21	9,000.00	0.00	0.00	0.00	0.00	1,374,568.66	0.00	0.00
ENDING LIABILITY & FUND BALANCE	35,071,889.17	24,142,949.86	2,456,373.40	247,772.06	1,440,130.48	451,171.22	320,159.88	5,158,038.98	855,293.29	0.00

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**MONTHLY TREASURER'S REPORT**  
**April 30, 2024**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
<b>ISDLAF+/PMA - 101 ACCOUNT</b>										
4/1/24 LIQ Beginning Balance (1121)	1,662,007.23	1,203,305.04	121,621.09	11,331.30	57,634.75	22,193.00	16,572.50	190,046.49	39,303.06	-
Monthly Transactions	(653,978.21)	(575,307.04)	(6,578.77)	17,356.69	(24,952.77)	1,864.85	(15,466.10)	(111,097.47)	60,202.40	-
4/30/24 LIQ Ending Balance (1121)	1,008,029.02	627,998.00	115,042.32	28,687.99	32,681.98	24,057.85	1,106.40	78,949.02	99,505.46	-
4/1/24 MAX Beginning Balance (1122)	968,074.95	700,893.15	70,841.05	6,600.18	33,570.70	12,926.83	9,653.04	110,697.02	22,892.98	-
Monthly Transactions	688,703.27	334,098.50	2,563.74	1,223.08	299,067.95	434.73	432.69	50,727.30	155.28	-
4/30/24 MAX Ending Balance (1122)	1,656,778.22	1,034,991.65	73,404.79	7,823.26	332,638.65	13,361.56	10,085.73	161,424.32	23,048.26	-
4/1/24 Investment Beginning Balance (1210)	33,399,648.90	24,181,583.09	2,444,093.92	227,713.50	1,158,226.14	445,989.88	333,040.47	3,819,168.79	789,833.11	-
Monthly Transactions	(2,414,710.37)	(1,748,267.48)	(176,701.83)	(16,463.11)	(83,736.81)	(32,243.93)	(24,077.98)	(276,116.27)	(57,102.96)	-
4/30/24 Investment Ending Balance (1210)	30,984,938.53	22,433,315.61	2,267,392.09	211,250.39	1,074,489.33	413,745.95	308,962.49	3,543,052.52	732,730.15	-
<b>Total Ending Balance - 101 Account</b>	<b>33,649,745.77</b>	<b>24,096,305.26</b>	<b>2,455,839.20</b>	<b>247,761.64</b>	<b>1,439,809.96</b>	<b>451,165.36</b>	<b>320,154.62</b>	<b>3,783,425.86</b>	<b>855,283.87</b>	<b>-</b>

**OTHER CASH DEPOSITS**

Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					
Flex Spending (1150)	5,000.00	5,000.00								
4/30/24 Other Cash Deposits Ending Balance	15,800.00	15,000.00	500.00	-	300.00	-	-	-	-	-
<b>Total Cash, Investments &amp; Deposits</b>	<b>33,665,545.77</b>	<b>24,111,305.26</b>	<b>2,456,339.20</b>	<b>247,761.64</b>	<b>1,440,109.96</b>	<b>451,165.36</b>	<b>320,154.62</b>	<b>3,783,425.86</b>	<b>855,283.87</b>	<b>-</b>

  
 \_\_\_\_\_  
 David Wilkinson, Treasurer

5/15/2024  
 \_\_\_\_\_  
 Date

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
June 26, 2023**

**SUBJECT:** Discussion of District Substitutes

**RECOMMENDATION (June Board Meeting):** The administration recommends retaining two (2) permanent substitutes for Lisle Elementary School for the 2024-2025 school year. Administration also recommends increasing the substitute teacher pay rates as outlined in the “proposed” column above.

**BACKGROUND DATA:** District 202 averages 14 licensed staff absences each day. With a substitute fill rate of 80%, there is a daily shortage of substitutes. From FY2021 through FY2024 the District utilized ESSER funds (COVID Relief Grant) to employ permanent substitutes at each school. The elementary has had two (2) perm subs, while the junior high and high school have each had one (1). Permanent substitutes report to an assigned building for the 176 student attendance days and support the buildings with assurances of daily teacher coverage and provide a potential pipeline for new staff. Unfortunately, permanent substitute rates are much higher (\$205/day or \$262/day if the sub enrolls in insurance) than the rate of a daily sub (see below). With the exhaustion of the ESSER funds, the administration recommends continuing with two (2) permanent substitutes at LES and eliminating the position at the Junior High and High School since these two buildings can secure internal substitutes for unfilled vacancies.

District 202 currently compensates substitute teachers as outlined in the table below. This table represents the various types of substitutes utilized in the district, the current rate, comparable averages, and proposed increases for the 2024-2025 school year.

In an April 2024 substitute salary survey conducted with area districts, it appears Lisle’s salaries are competitive for FY24. To stay in the competitive range, Administration is recommending the substitute pay rates as noted in the “proposed” column below.

<b>Type</b>	<b>Current</b>	<b>Comp Averages</b>	<b>Proposed</b>	<b>Additional Information</b>
Daily Rate	\$135	\$149	\$150	Called in as needed (\$21.42/hour)
After 30 Days (in same school year)	\$142	Lisle Specific Category	\$155	Provides small incentive to return each year to sub (\$22.14/hour)
Day 11 through 30 in the same assignment	\$155	Lisle Specific Category	\$160	Sub writes lessons, likely gives assessments & manages students (\$22.85/hour)

30+ days in same assignment	BA Step 0 \$289/day (includes TRS)	\$256	BA Step 0 TBD/day (includes TRS)	Linked to salary schedule due to greater responsibilities (\$TBD/hour)
Full year assignment (ie: FMLA)	Appropriate lane/step based on education /experience	Appropriate lane/step based on education /experience	Appropriate lane/step based on education /experience	Linked to salary schedule and works the entire year in place of the regular teacher, eligible for insurance
Permanent Substitute (Local funds beginning 2024-2025)	\$185	\$199	\$200	Reports to the building on all student attendance days (\$28.57/hour or \$35,200 for a full year commitment, eligible for HMO insurance*)
Registered Nurses (NEW category)	\$270 (no TRS)	Data not available	\$270	Rate is cheaper than the cost paid to an outside agency (\$38.57/hour)
<p>Note: Internal Substitute Teaching by LEA Staff \$30/hour, \$150/day (5 instructional periods)</p> <p>*Eligible for HMO Blue Advantage health insurance with the Board paying 82% of the monthly premium for employee-only coverage</p>				

**FINANCIAL IMPACT:** Substitute teacher salaries and benefits are projected to be \$325,000 for FY2025. Substitute costs are included in the annual budget.

**SUGGESTED MOTION (June Board Meeting):** The Board of Education approves two (2) district permanent substitute teachers and the substitute teacher pay rates as noted in the “proposed” column above.

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Lisle High School Birding Club

**BACKGROUND:** Lisle District 202 prides itself in trying to offer something for everyone. Whether it is a sport, a club, or an activity we would like for all students to find a way in which they can be involved in the school environment beyond the regular school day. The addition of a Birding Club might be the answer for some of our students to get involved.

Mr. Nathan Bylsma, High School Social Worker, has created the attached proposal that outlines bi-monthly meetings/activities that can be done locally. At this time, approximately five (5) students are interested in the club and a few of these students are not currently involved in any sports, clubs, or activities, and one of the students is in our High School Learning for Life program. The hope is to grow the club to 15-20 members.

The initial investment in the Birding club is low. With relatively small numbers, District transportation can be utilized for the outings and the cost of 3-5 mid-range binoculars for the club is approximately \$1,200. The extra-duty Birding Club sponsor would be placed at Clubs and Activities, Category VI (Level 1) with a stipend of \$476, based on the 2023-2024 LEA Agreement.

**FINANCIAL IMPACT:** Approximately \$2,000 for the first year, to be reevaluated after year one.

**RECOMMENDED MOTION:** NA

**SUGGESTED MOTION:** NA

## **Birding Club Proposal**

**Why a Birding Club:** Birds are all around us; build an awareness and interest of birds

**Purpose / Goal:**

- 1) Improve students SEL
- 2) Help students create curiosity and learning while building their knowledge of birds, different habitats, community connections, and appreciation for nature.
- 3) Build knowledge and appreciation of birding through books, apps, and programs
- 4) Help students improve ability to notice and identify birds in their natural surroundings
- 5) Introduce students to birding opportunities in the area including places to visit and clubs/organizations in the area

**Benefits:**

- 1) SEL improvement through nature based health and wellbeing. First, being in nature can help us recover from stress in our everyday life. Second, learning to focus on what is in front of us now, such as nature, can help reduce stress and help us feel more positive. And third, a recent study in the Journal of Science found that being in the presence of birds made people feel more positive.
- 2) Getting outside is good for our brains
- 3) Build community
- 4) Build learning and knowledge
- 5) Create curiosity

**Possible Monthly Activities:**

*September* - two meetings

- 1) Intro to birding club
  - a) using binoculars
  - b) common birds to Lisle
  - c) Birding protocol
- 2) Bird walk around Lisle ponds

*October* - two meetings

- 1) Activities
  - a) Birding ID practice
  - b) Birding quiz
  - c) Slow birding practices
  - d) Bird walk
- 2) Raptor show and tell / guest speaker

*November* - two meetings

- 1) Check-in, bird lists, slow birding practices
- 2) Guided birding walk Morton Arboretum (or with DuPage Birding club)

*December* - one meeting

- 1) Review, Christmas bird count, practice, preview of next trip, bird walk

*January* - two meetings

- 1) Eagle watch - Lock and Dam # 14 on Mississippi River
- 2) CBC review, slow birding

*February* - two meetings

- 1) Bird walk around Lisle ponds
- 2) Guest speaker

*March* - two meetings

- 1) Current bird counts
- 2) Lake Renwick Heron Rookery Nature Preserve

*April* - two meetings

- 1) ID practice and review
- 2) Guided Bird tour Nelson Lake FP

*May* - two meetings

- 1) Montrose Point Bird Sanctuary
- 2) year end review, party

## Birding ID

- 1) Ways to ID birds
  - a) Visual
  - b) Song
  - c) Habitat
- 2) Birding apps
  - a) Merlin Bird ID
  - b) Ebird
- 3) Common Birds
- 4) Build your life list



**AGREEMENT**  
Between the  
**LISLE EDUCATION ASSOCIATION**  
and the  
**BOARD OF EDUCATION**

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202  
DUPAGE COUNTY, ILLINOS

2022-2024

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**APPENDIX B**  
**EXTRA DUTY SCHEDULE**  
**2023-2024**

(Positions requiring time outside normal teaching day and added responsibility)

**Includes 9% Board Paid TRS (BPTRS)**

BA Step 0  
\$52,295

<b>ATHLETICS/INTERSCHOLASTIC</b>		LEVEL 1 (Steps 1-3)	LEVEL 2 (Steps 4-6)	LEVEL 3 (Steps 7-9)	LEVEL 4 (Steps 10-12)	LEVEL 5 (Steps 13+)
CATEGORY						
I.	HEAD BASKETBALL (9-12)	14%	16%	18%	20%	22%
	HEAD FOOTBALL (9-12)	\$7,321	\$8,367	\$9,413	\$10,459	\$11,505
II.	HEAD BASEBALL (9-12)	12%	14%	16%	18%	20%
	HEAD SOFTBALL (9-12)	\$6,275	\$7,321	\$8,367	\$9,413	\$10,459
	HEAD SOCCER (9-12)					
	HEAD TRACK (9-12)					
	HEAD VOLLEYBALL (9-12)					
	HEAD WRESTLING (9-12)					
III.	HEAD BOWLING (9-12)	10%	12%	14%	16%	18%
	HEAD CROSS COUNTRY (9-12)	\$5,230	\$6,275	\$7,321	\$8,367	\$9,413
	HEAD GOLF (9-12)					
	HEAD TENNIS (9-12)					
	ASSISTANT BASKETBALL (9-12)					
	ASSISTANT FOOTBALL (9-12)					
	HEAD SCIENCE OLYMPIAD					
IV.	ASSISTANT BASEBALL (9-12)	8%	10%	12%	14%	16%
	ASSISTANT CROSS COUNTRY (9-12)	\$4,184	\$5,230	\$6,275	\$7,321	\$8,367
	ASSISTANT SOCCER (9-12)					
	ASSISTANT SOFTBALL (9-12)					
	ASSISTANT TRACK (9-12)					
	ASSISTANT VOLLEYBALL (9-12)					
	ASSISTANT WRESTLING (9-12)					
	ASSISTANT SCIENCE OLYMPIAD (6-8)					
V.	HEAD COMPETITIVE CHEER (9-12)	6%	8%	10%	12%	14%
	HEAD COMPETITIVE DANCE (9-12)	\$3,138	\$4,184	\$5,230	\$6,275	\$7,321
	BASEBALL (6-8)					
	BASKETBALL (6-8)					
	FOOTBALL (6-8)					
	SOCCER (6-8)					
	SOFTBALL (6-8)					
	TRACK (6-8)					
	VOLLEYBALL (6-8)					
	WRESTLING (6-8)					
VI.	HEAD SIDELINE CHEER (9-12)	5%	7%	9%	11%	13%
	HEAD COMPETITIVE DANCE (9-12)	\$2,615	\$3,661	\$4,707	\$5,752	\$6,798
VII.	HEAD SCHOLASTIC BOWL (9-12)	4%	6%	8%	10%	12%
	DECA (9-12)	\$2,092	\$3,138	\$4,184	\$5,230	\$6,275
	ASSISTANT SIDELINE CHEER (9-12)					
	ASSISTANT COMPETITIVE CHEER (9-12)					
	CHEERLEADING (6-8)					
	DANCE TEAM (6-8)					
VIII.	ASSISTANT SCHOLASTIC BOWL (9-12)	3%	5%	6%	7%	9%
		\$1,569	\$2,615	\$3,138	\$3,661	\$4,707
IX.	INTRAMURAL PROGRAMS	2%	3%	4%	5%	6%
	SPECIAL OLYMPICS FALL SEASON	\$1,046	\$1,569	\$2,092	\$2,615	\$3,138
	SPECIAL OLYMPICS WINTER SEASON					
	SPECIAL OLYMPICS SPRING SEASON					

Includes BPTRS

**ATHLETICS/INTERSCHOLASTIC (Continued)**

X.	OTHER MISCELLANEOUS	<u>2023-2024</u>
	TIMEKEEPERS / SCOREKEEPERS / ANNOUNCERS *	
	Varsity Athletics 9-12 (Per Game/Per Match)	\$35.00
	Lower Level Athletics 9-12 (Per Game/Per Match)	\$30.00
	Junior High Athletics 6-8 (Per Game/Per Match)	\$30.00
	Wrestling 9-12 (Dual Meets)	\$40.00
	Wrestling 9-12 (Triangular Meets +)	\$56.00
	Wrestling 6-8 (Dual Meets)	\$40.00
	Wrestling 6-8 (Triangular Meets +)	\$56.00

\* If an individual performs a second duty per game or per match, the additional duty will be paid at 50% of the regular rate.

Ticket Sellers (Per Assignment)	\$54.00
Game Supervision (Per Assignment)	\$54.00
Bus Chaperone (Per Assignment)	\$80.00
All Day Intramurals	\$105.00
Swimming (Approved Practices / Meetings)	\$38.00
Swimming (Approved Meets)	\$80.00
Weightlifting Supervision	\$20/hr

CATEGORY	DRAMATICS / MUSIC	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
		(Steps 1-3)	(Steps 4-6)	(Steps 7-9)	(Steps 10-12)	(Steps 13+)
I.	BAND DIRECTOR (9-12)	10%	12%	14%	16%	18%
		\$5,230	\$6,275	\$7,321	\$8,367	\$9,413
II.	CHORUS DIRECTOR (9-12)	6%	8%	10%	12%	14%
	SPRING MUSICAL DIRECTOR (9-12)	\$3,138	\$4,184	\$5,230	\$6,275	\$7,321
III.	FALL DRAMA DIRECTOR (9-12)	5%	7%	9%	11%	13%
	ASSISTANT SPRING MUSICAL DIRECTOR (9-12)	\$2,615	\$3,661	\$4,707	\$5,752	\$6,798
	HIGH SCHOOL AUDITORIUM MANAGER					
IV.	FLAG CORPS (9-12)	4%	6%	8%	10%	12%
	THEATER TECH CLUB (9-12)	\$2,092	\$3,138	\$4,184	\$5,230	\$6,275
	ASSISTANT BAND DIRECTOR (6-12)					
	ASSISTANT FALL DRAMA (9-12)					
	BAND DIRECTOR (6-8)					
	CHORUS DIRECTOR (6-8)					
	DRAMA DIRECTOR (6-8)					
V.	FALL DRAMA SET CONSTRUCTION (9-12)	3%	5%	7%	9%	11%
	MUSICAL COSTUME DIRECTOR (9-12)	\$1,569	\$2,615	\$3,661	\$4,707	\$5,752
VI.	FALL PLAY LIGHT & SOUND TECHNICIAN (9-12)	2%	4%	6%	8%	10%
	MUSICAL SET CONSTRUCTION (9-12)	\$1,046	\$2,092	\$3,138	\$4,184	\$5,230
	ASSISTANT DRAMA DIRECTOR (6-8)					
	CHORAL ENSEMBLE CLUB (6-8)					
	JAZZ BAND DIRECTOR (6-8)					
	BAND DIRECTOR (5)					
	CHORUS DIRECTOR (4 & 5 Combined)					
	JUNIOR HIGH SCHOOL AUDITORIUM MANAGER					
VII.	MUSICAL CHOREOGRAPHER (9-12)	1%	3%	5%	7%	
	MUSICAL PIT BAND DIRECTOR (9-12)	\$523	\$1,569	\$2,615	\$3,661	
	MUSICAL PIT BAND PIANIST (9-12)					
	ASSISTANT BAND DIRECTOR (5)					
VIII.	OTHER MISCELLANEOUS	<u>2023-2024</u>				
	Ticket Seller Drama/Music (Per Assignment)	\$41.00				

CATEGORY	ACTIVITIES AND CLUBS	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
		(Steps 1-3)	(Steps 4-6)	(Steps 7-9)	(Steps 10-12)	(Steps 13+)
I.	YEARBOOK (9-12)	6%	8%	10%	12%	14%
	TICKET MANAGER	\$3,138	\$4,184	\$5,230	\$6,275	\$7,321
	DIG IN CLUB (6-8)					
	STUDENT GOVERNMENT (9-12)					
II.	A.V. DIRECTOR (9-12)	4%	6%	8%	10%	12%
	NEWSPAPER EDITING SPONSOR (9-12)	\$2,092	\$3,138	\$4,184	\$5,230	\$6,275
	NEWSPAPER PUBLICATION SPONSOR (9-12)					
	YEARBOOK (6-8)					
	AFS SPONSOR					
	WEB MANAGER					
III.	STUDENT GOVERNMENT (6-8)	3%	5%	7%	9%	11%
		\$1,569	\$2,615	\$3,661	\$4,707	\$5,752
IV.	MATH CLUB (9-12)	2%	4%	6%	8%	
	A.V. DIRECTOR (6-8)	\$1,046	\$2,092	\$3,138	\$4,184	
	NEWSPAPER (6-8)					
	STUDENT GOVERNMENT (K-5)					
	ASSISTANT AFS SPONSOR					
	ASSISTANT TICKET MANAGER					
	YOUTH & GOVERNMENT CLUB (9-12)					
	WEB LIAISON (9-12)					
	WEB LIAISON (6-8)					
	WEB LIAISON (K-5)					
V.	SENIOR CLASS SPONSOR (12) *	3%	4%	5%	6%	
	JUNIOR CLASS SPONSOR (11)	\$1,569	\$2,092	\$2,615	\$3,138	
	SOPH CLASS SPONSOR (10)					
	FROSH CLASS SPONSOR (9)					
	* Add 1% for Senior Class Sponsor					
VI.	ART CLUB (9-12)	1%	3%	5%		
	CTAO (9-12)	\$523	\$1,569	\$2,615		
	ENVIRONMENTAL CLUB (9-12)					
	FRENCH CLUB SPONSOR (9-12)					
	GAY-STRAIGHT ALLIANCE (9-12)					
	HUMANITIES CLUB (9-12)					
	NATIONAL HONOR SOCIETY SPONSOR (9-12)					
	SPANISH CLUB SPONSOR (9-12)					
	THESPIANS (9-12)					
	ART CLUB (6-8)					
	BECAUSE (6-8)					
	BEST CLUB (6-8)					
	COMPUTER CLUB (6-8)					
	DEBATE CLUB (6-8)					
	FRENCH CLUB SPONSOR (6-8)					
	SPELLING CLUB (6-8)					
	COMPUTER CLUB (3-5)					
VII.	OTHER MISCELLANEOUS	<u>2023-2024</u>				
	DRIVER'S ED (Per Hour)	\$36.00				
	DETENTION/TUTORING (Per Hour)	\$30.00				
	INTERNAL SUBSTITUTES (6-12)	\$30.00				
	(Per Assigned Period)					
	INTERNAL SUBSTITUTES (K-5)	\$20.00				
	(Per Half Hour)					
	CONSULTING TEACHER (Per Hour)	\$80.00				
	SUMMER SCHOOL (Per Hour)	\$30.00				
	ACTIVITY CHAPERONE/SUPERVISION (Per Hour)	\$20.00				
	OVERNIGHT SUPERVISION	\$85.00				
	SUMMER/SPECIAL CURRICULUM WORK (Per Hour)	\$26.00				
	ELEMENTARY SAFETY COORDINATOR (Per Hour)	\$21.00				
	LUNCHROOM SUPERVISION (Per Semester)	\$350.00				
	(Applicable only when teacher voluntarily accepts duty in lieu of duty-free lunch period)					
	TEACHER MENTOR (3%)	\$1,569				

CATEGORY	DEPARTMENT HEADS	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
		(Steps 1-3)	(Steps 4-6)	(Steps 7-9)	(Steps 10-12)	(Steps 13+)
I.	DEPARTMENT HEAD	8%	10%	12%	14%	16%
		\$4,184	\$5,230	\$6,275	\$7,321	\$8,367

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Freedom of Information Act Request

**BACKGROUND DATA:** The District received Freedom of Information Act request(s) from the following individual(s):

1. Molly Hudgens, SEIU Local 73

The District will respond to all the request(s) within the required timeline.

**From:** Molly Hudgens <[MHudgens@seiu73.org](mailto:MHudgens@seiu73.org)>  
**Sent:** Thursday, May 2, 2024 1:19 PM  
**To:** Molly Hudgens <[MHudgens@seiu73.org](mailto:MHudgens@seiu73.org)>  
**Subject:** FOIA Request - Transportation Employees - 5.2.2024

To Whom It May Concern:

This is a non-commercial information request per the Illinois Freedom of Information Act. Please provide the following documentation:

1. A list, in Microsoft Excel, of **all school district employees in transportation positions**, including but not limited to Bus Driver, Bus Monitor, and Bus Aide, current as of the date of this request, with the following columns:
  - a. Employee Name
  - b. Job Title
  - c. Part-time or full-time status
  - d. Standard weekly hours
  - e. Annual budgeted hours
  - f. Hourly rate
  - g. Hire date
  - h. Union representing job title, where applicable
  
2. PDF copies of any contract between the school district and any private company providing the staffing for the district's transportation (for example, contracts with Illinois Central School Bus Company or First Student Bus Company).

Sincerely,

Molly Hudgens  
Research Director  
SEIU Local 73  
773-259-7474

SUPERINTENDENT'S REPORT

# LISLE 2022

COMMUNITY UNIT SCHOOL DISTRICT



**May 2024**

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## **Lisle Elementary School**

### **LES Story Walk Provides Interactive Reading Experience**

In honor of Earth Day (April 22), our students had the opportunity to enjoy the second annual interactive "story walk" with their class to engage in reading in a unique and exciting way! A story walk is an outdoor reading experience where a picture book is deconstructed and installed along a path. This allows students to enjoy reading in a new way that combines literacy, exercise, and the outdoors.

Our students had a great time enjoying the book *Give the Bees A chance* by Bethany Barton on the story walk along the west side of our school. Students and their teachers enjoyed reading and discussing the storybook pages and scanning QR codes along the way for an interactive experience with the story!

### **Spring Music**

Our 5th grade band and both 4th and 5th grade chorus groups performed at their Spring Concert at Lisle High School on May 9th. The groups also treated the LES students to a performance during the school day. All of the groups did an amazing job and have grown so much this year!

### **Field Day**

Our K-5 students will enjoy a fun field day during the last week of school, organized by our LEHSO. LES Field Day will once again be held at Wilde Field where students will participate in games to end the school year in a positive way!

### **Kindergarten Kick-off**

As part of our efforts to support the transition to school for our families, incoming Kindergarten families were invited to join the Kindergarten teachers and administrators for a night of fun, learning, and making new friends on May 15th. Our newest Little Lions had a great time playing on the playground followed by participating in activities with the teachers in the classrooms. Parents had the opportunity to hear a presentation about the upcoming school year and what to expect for their student in Kindergarten followed by a building tour.

## **Lisle Junior High School**

### **Inspire Literary Magazine: Volume 5**

The Inspire staff is excited to announce their 2024-2025 issue will be out soon! We would like to acknowledge all the brave student and staff poets, authors, and artists who contributed their work to volume five. In addition, we would like to send a special thanks to the Lisle Education Foundation for making the publication of our magazine possible and Allegra Printing for their incredible work bringing Inspire to print!

### **Spring Concerts**

Our talented students presented their Spring Concerts this month. We are incredibly proud of their hard work and dedication to improving their skill both individually and as a group.

### **Track Team Members Compete at State**

Congratulations to the LJHS track team members who traveled to the State competition! Qualifiers include: boys' relay team - Alexander G, Nathan F, Jermel W, and Grady L, girls' shotput & discus - Samantha W, and girls' high jump & long jump - Alanna B

## **Lisle High School**

### **Senior Banquet**

We had a great night celebrating our Seniors and all their hard work at the Senior Banquet on May 1st. We wish them all the best as they chart their paths and sail away to a bright future! Thank you to the planning committee for making the night so special for our students.

### **National Signing Day**

Congratulations to our student-athletes who signed National Letters of Intent to continue their athletic and educational endeavors at the collegiate level. Lisle High School is #LionProud to celebrate three of our athletes who will move on to participate in athletics during college:

- Mia M - Softball at Ave Maria University
- Abby G - Soccer at Augustana College
- Drew N - Basketball at Beloit College

Congratulations Lions!

### **Honors Recognition**

This year's Honors Night held on May 8th recognized the academic achievements and scholarship awards that Lisle Junior and Senior students earned throughout the course of the school year. This year's event was held on May 10th at Lisle High School. In addition, an Honors Breakfast was held on May 15th to recognize the accomplishments of our ninth and tenth grade students. Both events recognized the hard work and accomplishments of our students.

## [Academic Excellence Dinner](#)

On May 5th, we celebrated the achievements of Lisle's top seniors at the annual Academic Excellence Dinner. The dinner was held at the Embassy Suites in Lisle and featured Board of Education President Pam Ahlmann as the guest speaker. The Academic Excellence Dinner recognizes Lisle seniors who achieved a minimum 4.0 grade point average after seven semesters. Students attended with their parents and their most inspirational teachers.

## [Spring Concerts](#)

We were once again treated to fantastic concerts from our Fine Arts Department. LHS presented the Spring Band Concert on April 24th, One Act Plays on May 2nd & 3rd (new this year), the Choir Concert on May 7th, and the Jazz Concert on May 13th.

## [Track Team Members Compete at State](#)

Four students traveled to the State competition in Track & Field Events. Congratulations to Aminah M - 100M Dash & Aminah H, Riley R, Isabella F, Cadence D. Crystal M also qualified but was unable to make the trip.

## [Class of 2024 Graduation Ceremony](#)

The Class of 2024 Graduation Ceremony was held on May 17th celebrating this important accomplishment for our Lisle High School graduates. We are pleased to offer congratulations to the Class of 2024 and wish each graduate the best as they move forward on their path from high school.

## [Illinois State Commendation & Seal of Biliteracy](#)

We are pleased to share that 20 Class of 2024 students received the *Illinois State Commendations Toward Biliteracy* in French or Spanish. To be recognized for this award students must earn a combination of intermediate and advanced marks on a second language exam and an English exam. This recognition is designated on a student's transcript and high school diploma.

In addition, 19 Class of 2024 students received the *Illinois State Seal of Biliteracy* in French, Polish, Russian, or Spanish. To be recognized for this award students must earn advanced marks on both a second language and an English exam. This recognition is designated on a student's transcript and high school diploma.

## [District](#)

### [Class of 2024 Senior Walk](#)

Lisle Junior High School and Lisle Elementary were excited to welcome the Class of 2024 for a final Senior Walk on May 14th! Seniors had the chance to talk with past teachers at LJHS then received a "clap-out" and then proceeded to LES to receive a final "clap-out" from our elementary students. It was a great way to celebrate their accomplishments!

### **Congratulations to our Retirees!**

We would like to offer our congratulations and thanks to this year's retirees.

- Pete Meyer, LJHS
- Jeff Howard, LHS
- Yousef Matariyeh, LHS

### **2024-2025 Registration is Now Open**

Registration for the upcoming school year is now open.

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2024**

**SUBJECT:** Vision 202

**BACKGROUND DATA:** The plan for obtaining student feedback on current course offerings, their experiences, and suggestions for improvement will be shared during the Board Meeting.

# Junior High Student Experience Survey

Congratulations! It's time to wrap up this school year! Before you go, our school would like to hear your ideas about your junior high school experience. Please take a few minutes to share your thoughts about your time at Lisle Junior High School by answering the questions below. Thank you!



\* Indicates required question

Email \*



Record xxx@lisle202.org as thee mail to be included with my response



Please choose how you felt about each item below during your time at/this year at Lisle Junior High School. \*

	Always	Most of the time	Sometimes	Never	I don't know
I feel like my questions were listened to and answered.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class information was explained in a way that helped me understand.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My classrooms were comfortable and welcoming.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I felt supported when difficult situations occurred.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I feel safe and respected at school.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students cooperated and respected each other.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The classes provided information that prepared me for the next grade.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Is there anything else you'd like to share about the items above? \*

What was your favorite class? \*

Why was that your favorite class? \*

Which sports/clubs/activities did you participate in? \*

List all.

Did you have a positive experience in the sport/club/activity? Why or why not? \*



What types of classes, clubs, or sports would you like to see added at LJHS? \*

Which grade were you in this year? \*

6

7

8

Next

Clear form

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Google Forms



# Junior High Student Experience Survey



\* Indicates required question

6th & 7th Grade

Do you have any suggestions to help new sixth graders when they begin Junior High? \*

Back

Next

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## Google Forms



# Junior High Student Experience Survey



\* Indicates required question

8th Grade

Do you feel ready for ninth grade? \*

- Yes!
- Mostly
- Not really
- Not at all

Please explain why you chose your answer in the previous question. \*

Back

Next

Clear form



Never submit passwords through Google Forms.

# Junior High Student Experience Survey



\* Indicates required question

Are there other celebrations or concerns you would like to share about your experience this year/at Lisle Junior High School? Please explain. \*

Your answer

What suggestions do you have for improving the junior high experience for future students? \*

Your answer

Back

Submit

Clear form

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Google Forms





# **LEND COUNCIL MEETING**

**May 17, 2024**

# Agenda

- Welcome- LEND Co-Chair
- Directors Report
  - Session Update
- ISBE Update
- FY25 Organization Action- Required
  - FY25 Proposed Dues- Voice Vote
  - FY25 Proposed Budget- Voice Vote
  - FY25 Proposed Meeting Dates- Voice Vote
  - Executive Committee Slate- Voice Vote
- Ethekos Survey (LEND Co-Chairs will present the results)
- Recognition of Retirees
- Member Concerns
- Adjourn



# **Directors Report Bills of Interest**

# HB299 (HA-2) (Yang Rohr)- Artificial Intelligence Deep Fake Photos

- Beginning with the 2025-2026 school year school districts will include in their cyber-bullying policies bullying through the distribution by electronic means or the posting of a digital replica of an individual who is engaged in an activity in which the depicted individual did not engage in, including, but limited to, sexually explicit digitized depictions of the individual.
  - The sponsor said on the record that this legislation does not expect school districts to be technology experts and be able to determine fake from real.
  - The ACLU was opposed. Conversations will continue. The bill passed the House Curriculum and Policies Committee, still needs to pass both the House and the Senate.
    - ***Status: House; 2nd reading***

# HB302 (HA-1) (Katz-Muhl)- MFSAB Bus

- This legislation allows for use of MFSAB buses after school with a standard license for special education students to be transported to community based instruction and for intradistrict transfers.
- ISBE and the Secretary of State's Office have concerns.
  - ***Status: Referred to House Licensing, Charter School Committee***

# HB1375 (SA-1) (Lightford/Tarver)- Financial Literacy

- The amendment removes the semester-long course requirement for students in financial education, and requiring a student to take the course in only grades 11 and 12.
- The amendment aligns financial literacy and consumer education with the Illinois Social Science Learning Standards for Economics and Financial Literacy.
- Subject to appropriation, ISBE will determine and prepare instructional resources and professional learning opportunities for educators.
  - ***Status: House; calendar order of concurrence***

# **HB5020, HA2 (Blair Sherlock)**

Thank you to our LEND Dual Credit Committee for all of the work provided to us during negotiations.

Thank you to all of our LEND members for filing witness slips, making phone calls, emailing letters, and signing onto our statewide letter.

Also a huge Thank You to Representative Diane Blair-Sherlock for her tireless effort to get the bill passed in the House unanimously and for all of her support of our DuPage school districts.

Unfortunately, after numerous conversations in the Senate and our coalition offering one last amendment we don't believe the legislation will pass by the adjournment date of May 24, 2024.

# Newcomer Funding

- Budget conversations continue.
- There is a relatively small pot of money and a multitude of budgetary asks.
- We know newcomer funding is still on the table.
- We will keep you updated as we enter into the final week of session.

# SB1400 (SA-3) (Lightford)- Discipline

- ISBE will draft and publish guidance on reciprocal reporting systems, school bus safety procedures, evidence-based interventions, and the re-engagement of students who are suspended, expelled, or returning from an alternative school setting.
  - ***Status: Senate; 3rd Reading***

# **SB2568 (Villa) Retirement Savings Plan (403B)**

- By July 1, 2026 a school board of each school district that offers a 403(b) may enter into a contract with one or more vendors.
- Any vendor selected must be mutually agreed upon by the school board and affected collective bargaining unit.
- Employees contributing prior to this law taking effect may continue to make contributions even if the account doesn't meet the requirements provided in this section.
- If a participant stops contribution to a plan that does not meet the requirements, then the participant is no longer eligible to make salary reduction contributions to the 403(b)

# SB2568 (Villa) Retirement Savings Plan (403B)

- The collective bargaining unit is not liable in the selection of the vendor.
- Nothing may cause or be used to support liability against a school board or any of a school board's employees.
- Opponents are concerned this legislation will limit 403b choice for new employees or plan enrollees, and the elimination of an employee's ability to restart contributions to certain plans after they may stop contributions for any reason.
  - ***Status: Senate; 3rd reading***

# SB3606 (Cappel)– Special Education Funding

- As of this writing, the bill is still on Senate 3rd reading. We are watching the legislation closely and hope it will pass soon. There is still some opposition from the private special education schools.
  - ***Status: House; 3rd Reading***



# **ISBE UPDATE**

# ACT

- **Illinois will transition to the ACT**, beginning with the 2024-2025 school year.
- **ACT aligns to the Illinois Learning Standards**; provides a secure online testing experience for students, while reducing administrative burden on districts; and prioritize accessible and actionable reporting for educators and families
- The goal is to have an executed contract at the start of the fiscal year, as this will allow us to have a transition support plan available for dissemination by July 15.

# 2024 Illinois Teacher of The Year

- ISBE Board Chair Dr. Steven Isoye had the distinct honor of surprising one teacher in her school with the announcement that she had been selected as the **2024 Illinois Teacher of the Year**. Dr. Rachael Mahmood, a fifth grade teacher at Georgetown Elementary in Indian Prairie CUSD 204 in Aurora, will represent Illinois to the nation as our Teacher of the Year

# Upcoming General Assembly Deadlines

- **House Deadlines**

- May 17, 2024: House 3rd Reading Deadline for Senate Bills

- **Senate Deadlines**

- May 17, 2024: Senate 3rd Reading Deadline for House Bills

- **Adjournment:**

- May 24, 2024

# **FY25 Organization Updates**

- FY25 Proposed Dues- Voice Vote
- FY25 Proposed Budget- Voice Vote
- FY25 Proposed Council Meeting Dates- Voice Vote
- Executive Board Slate- Voice Vote
- Ethekos Survey - Presentation

# FY25 Proposed Dues

Curt Saindon  
Greg Harris

\$225,271 23-24 Dues  
5.00% % Increase  
\$11,264 \$ Increase

\$236,535 24-25 Dues		
District	2022-2023 Dues (Actual)	2024-2025 Dues
Bensenville Elementary 2	\$4,874	\$5,118
Addison SD 4	\$5,467	\$5,741
Wood Dale 7	\$4,736	\$4,972
Itasca 10	\$4,445	\$4,667
Medinah 11	\$4,550	\$4,777
Roselle 12	\$4,452	\$4,675
Bloomington SD 13	\$4,716	\$4,951
Marquardt SD 15	\$4,923	\$5,170
Queen SD 16	\$4,642	\$4,874
Keeneyville SD 20	\$4,608	\$4,839
Benjamin SD 25	\$4,411	\$4,632
West Chicago 33	\$5,307	\$5,572
Winfield SD 34	\$4,380	\$4,599
Glen Ellyn SD 41	\$5,488	\$5,763
Lombard SD 44	\$5,310	\$5,575
DuPage SD 45 ( Villa Park )	\$5,328	\$5,594
Salt Creek SD 48	\$5,382	\$5,651
Butler SD 53	\$0	\$0
Downers Grove 58	\$6,465	\$6,788
Maercker SD 60	\$4,776	\$5,015
Darien 61	\$4,666	\$4,900
Gower 62	\$0	\$0
Cass SD 63	\$4,517	\$4,743
Center Cass SD 66	\$4,704	\$4,939
Woodridge SD 68	\$5,142	\$5,399
Hinsdale SD 86	\$6,736	\$7,073
Glenbard SD 87	\$7,453	\$7,826
DuPage HS Dist. 88	\$6,055	\$6,358
CCSD 89 ( Glen Ellyn )	\$4,995	\$5,245
CCSD 93 ( Carol Stream )	\$5,387	\$5,656
West Chicago SD 94	\$5,141	\$5,398
Downers Grove 99	\$6,579	\$6,908
Fenton SD 100	\$5,194	\$5,454
Lake Park HS 108	\$5,600	\$5,880
CCSD 180 ( Burr Ridge )	\$4,641	\$4,873
CCSD 181 ( Hinsdale )	\$5,887	\$6,182
Wheaton SD 200	\$8,387	\$8,807
Community Unit SD 201 ( Westr	\$4,681	\$4,915
Lisle Community Unit School Di	\$4,757	\$4,994
Naperville 203	\$9,954	\$10,452
Indian Prairie CSD 204	\$13,348	\$14,015
Elmhurst CUSD 205	\$7,187	\$7,547
	<b>\$ 225,271</b>	<b>\$ 236,534</b>

# FY25 Proposed Budget

Curt Saindon

Greg Harris

<b>LEND</b>						
<b>FY24 Budget to Actual</b>						
				(through 4/15/24)		(proposed 4/12/24)
	Budget	Acutal	Budget	Acutal		Proposed FY 2025 Budget
	FY 2023	FY 2023	FY 2024	FY 2024		FY 2025
<b>BEGINNING CASH BALANCE:</b>	\$ 24,177.62	\$ 24,117.62	\$ 29,448.19	\$ 29,448.19		\$ 15,117.27
<b>REVENUE:</b>						
Membership Dues	\$ 216,030.00	\$ 232,775.55	\$ 226,832.00	\$ 220,826.00		\$ 236,534.55
LEND III Breakfast Sponsorships & Fees	\$ 13,220.00	\$ 4,860.00	\$ 10,000.00	\$ 9,480.00		\$ 13,000.00
SCOPE Expense Reimbursement	-	-	-	-		-
<b>TOTAL REVENUES</b>	229,250.00	\$ 237,635.55	\$ 236,832.00	\$ 230,306.00		\$ 249,534.55
<b>EXPENDITURES:</b>						
Ethekos Fees	\$ 218,793.00	\$ 219,622.77	\$ 229,733.00	\$ 191,444.20		\$ 237,544.00
LEND Breakfast	12,000.00	\$ 10,783.66	\$ 10,000.00	\$ 12,803.88		\$ 12,803.88
Internet, Legislative Tracking Website	2,500.00	\$ 1,898.55	\$ 2,100.00	\$ -		\$ 2,100.00
Bank Fees	-	\$ -	\$ -	\$ -		\$ -
Council Coffee/Secretary of State Donation	1,500.00	\$ -	\$ -	\$ -		\$ -
<b>TOTAL EXPENDITURES</b>	234,793.00	\$ 232,304.98	\$ 241,833.00	\$ 204,248.08		\$ 252,447.88
<b>SURPLUS/(DEFICIT)</b>	(5,543.00)	5,330.57	(5,001.00)	26,057.92		(2,913.33)
<b>ENDING CASH BALANCE:</b>	<b>18,634.62</b>	<b>\$ 29,448.19</b>	<b>\$ 24,447.19</b>	<b>\$ 55,506.11</b>		<b>\$ 12,203.94</b>

# FY25 Proposed Council Meeting Dates

Jen Figurelli

LEND FY25 Proposed Council Meeting Dates  
(Council meets on the 4th Friday of each month unless otherwise specified)

September 27, 2024  
In person

October 25, 2024

November 23, 2024  
Swiss Hotel Eleve Ballroom 7:30am

January 24, 2025

February 28, 2025

March 21, 2025 (3rd Friday)

April 25, 2025

May 16, 2025 (3rd Friday)  
In person

Subject to change based on Legislative Calendar

# Executive Board Slate

**Dr. Jeff Schuler**

**Kristin Fitzgerald**

<b>LEND EXECUTIVE BOARD SLATE</b>			
<b>TERM ENDING 2026</b>			<b>Outgoing Member</b>
Jeff Schuler	Superintendent	LEND Co-Chair	
Curt Saindon	Business Manager	Woodridge 68	
Donna Cain	Board Member	DuPage 88	Replacing Don Renner
Greg Harris	Business Manager	Roselle 12	
<b>TERM ENDING IN 2025</b>			<b>Outgoing Member</b>
Kristen Fitzgerald	Board Member	LEND Co-Chair	
Kara Carafio	Board Member	Elmhurst 205	
Hector Garcia	Superintendent	CCSD 181	

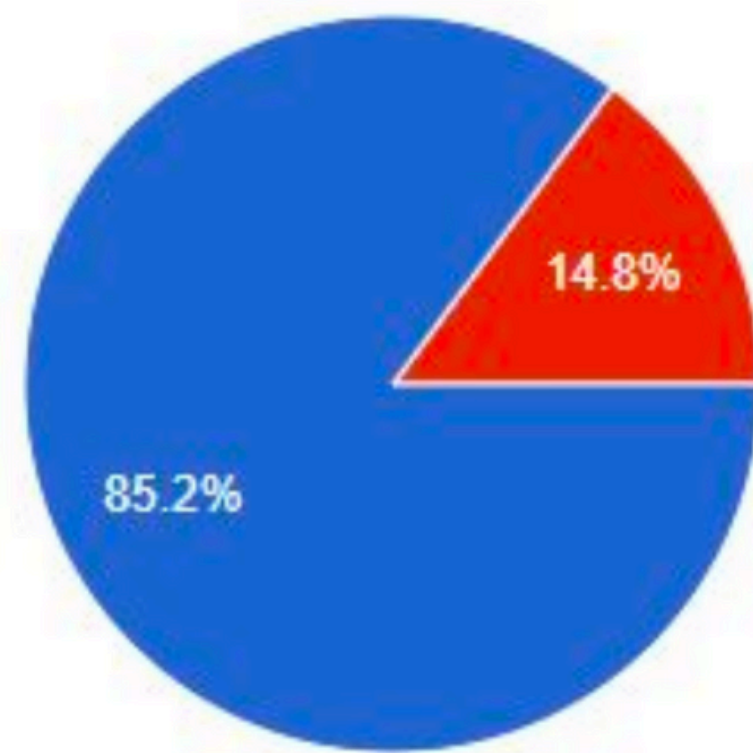


# **Ethekos Survey**

**Dr. Jeff Schuler**  
**Kristin Fitzgerald**

Peg Agnos and Jen Figurelli keep members current on legislation impacting DuPage County.

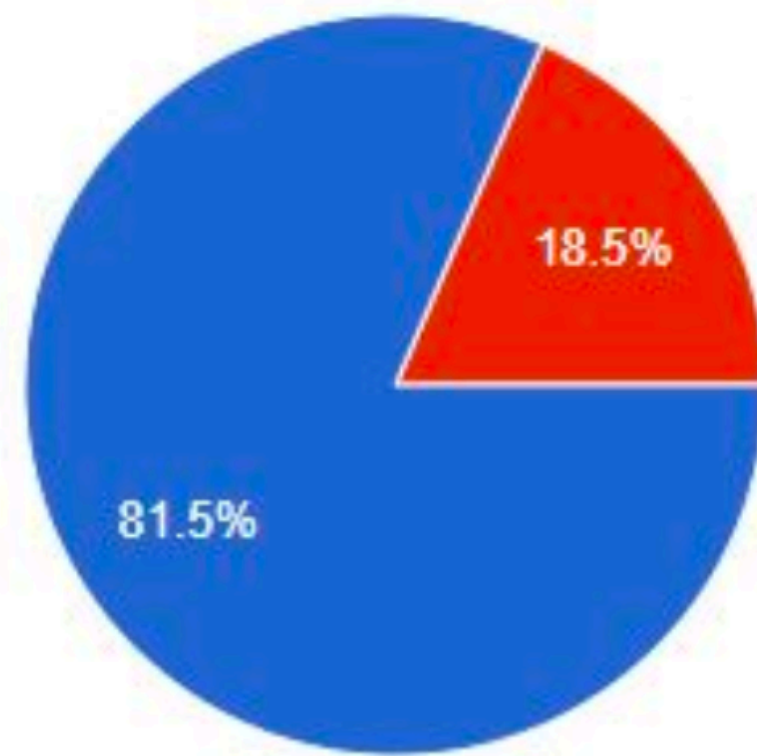
27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

There was regular outreach to LEND members and educational experts on important legislation.

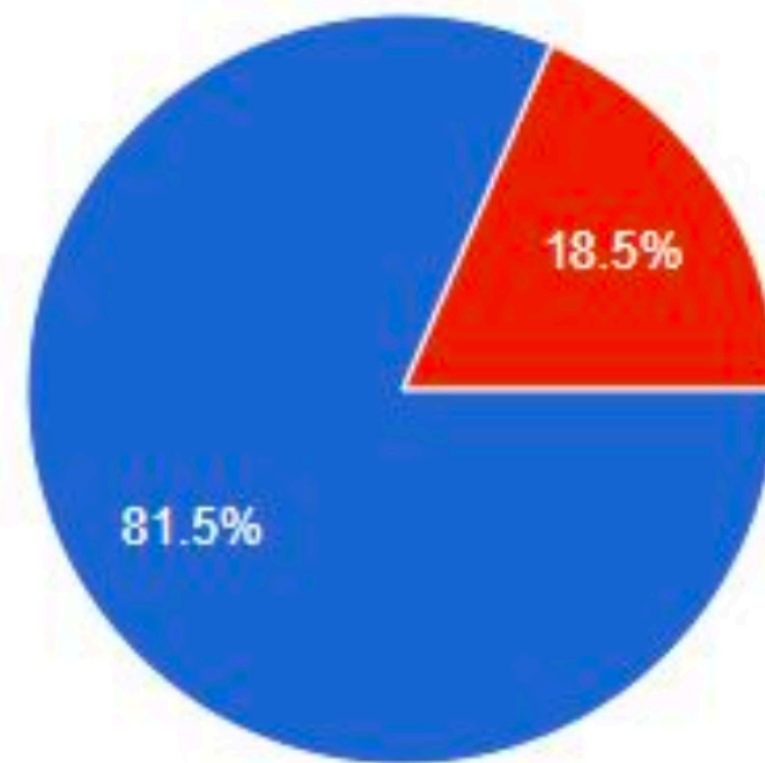
27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

Ethekos Consulting (Peg Agnos and Jen Figurelli) manage LEND member concerns appropriate to the urgency of the legislative issue.

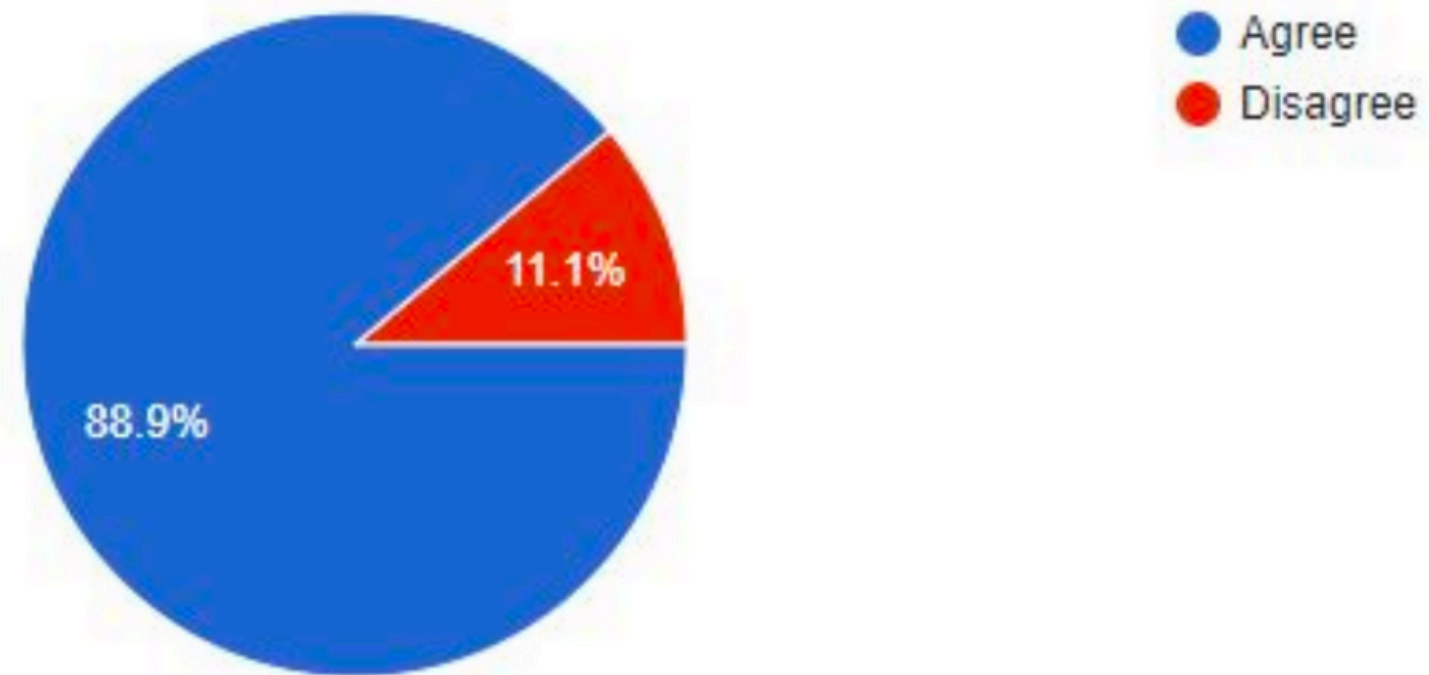
27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

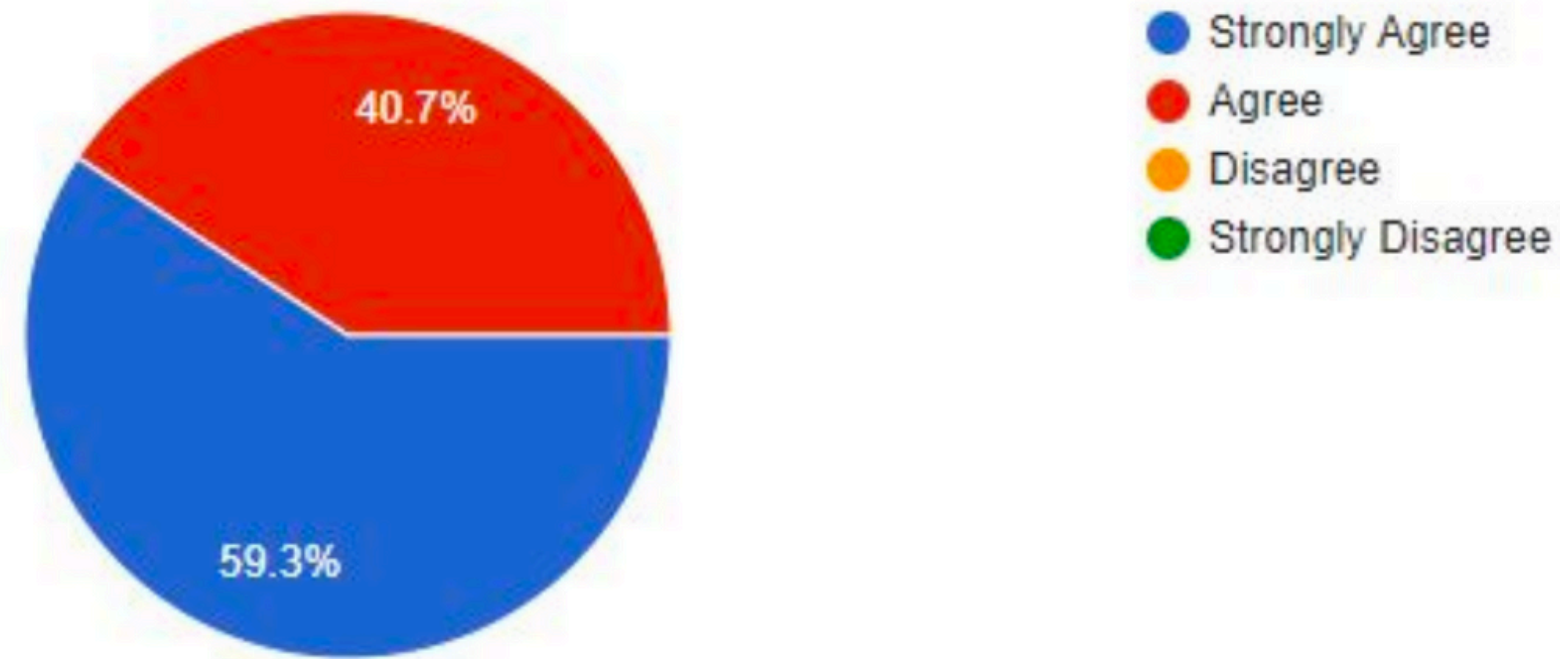
I appreciated the ability to continue to meet via an electronic format at most of our meetings this year.

27 responses



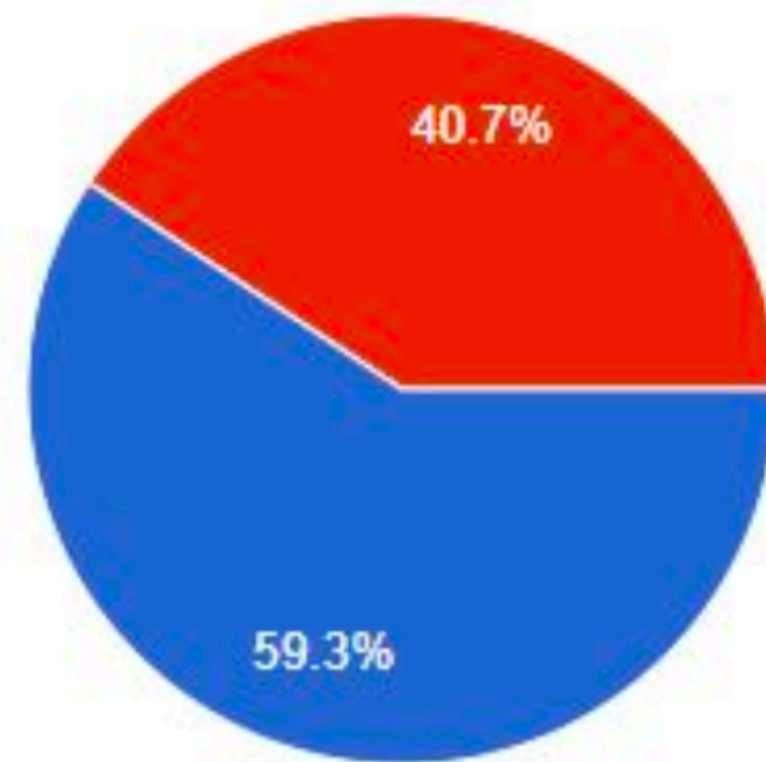
The beginning of the LEND year your team reached out to our member districts to rebuild our contact lists adding business managers and board members that our districts added to the distribution list. We also did a rebuild of the website including the members only page where up-to-date information is stored. Through these and other efforts, Peg Agnos and Jen Figurelli help member districts stay connected and engaged in advocacy efforts.

27 responses



This year, LEND added a number of sub-committees to provide opportunities for additional input around issues critical to LEND Members. I value the work of the sub-committees in supporting the advocacy efforts of LEND.

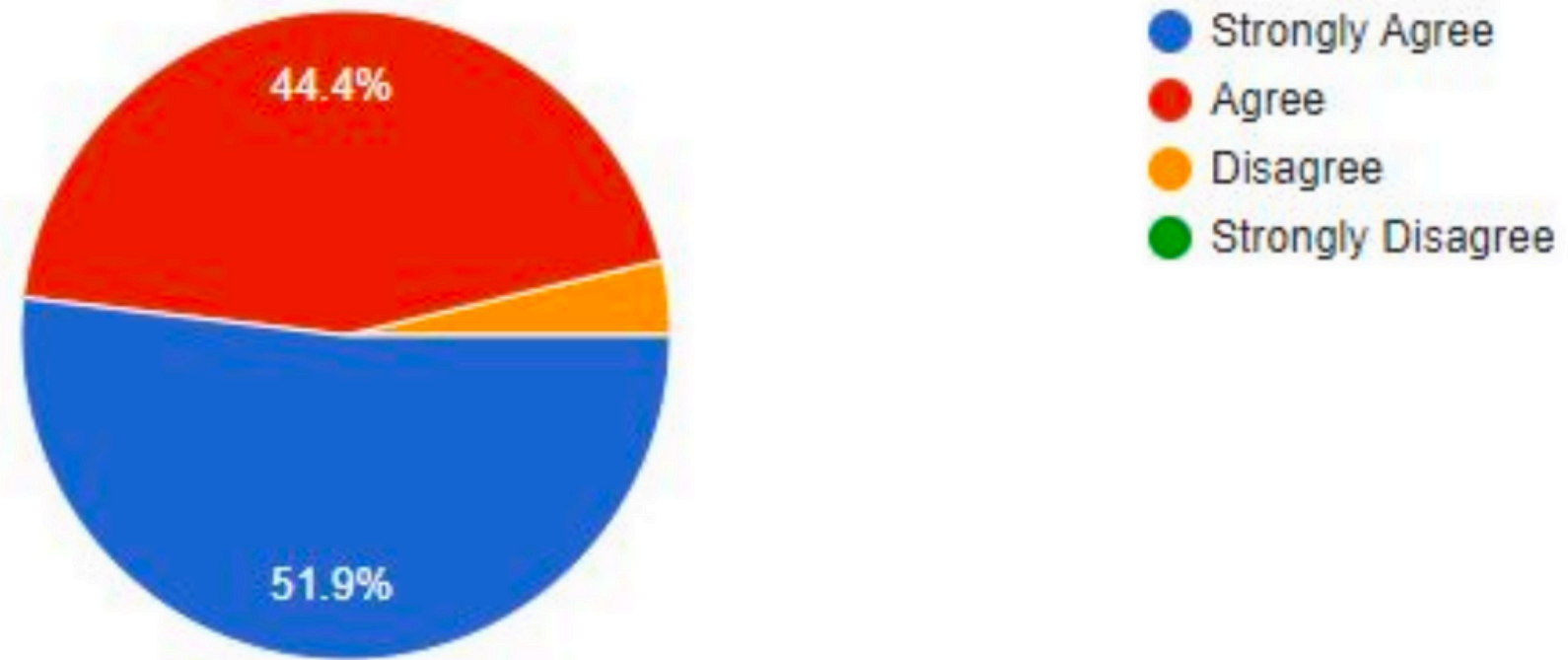
27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

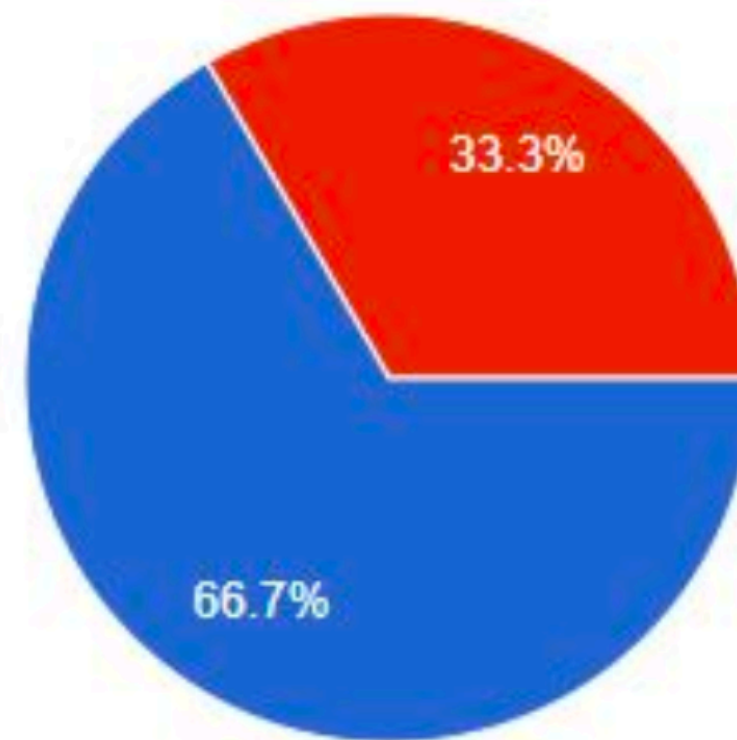
This year, LEND added a federal sub-committee to provide opportunities to enhance relationships and provide advocacy at the federal level. I value the opportunity to enhance federal advocacy efforts through this new sub-committee.

27 responses



I appreciated the ability to communicate with our legislative Representatives directly in the fall LEND meeting that involved various breakout groups.

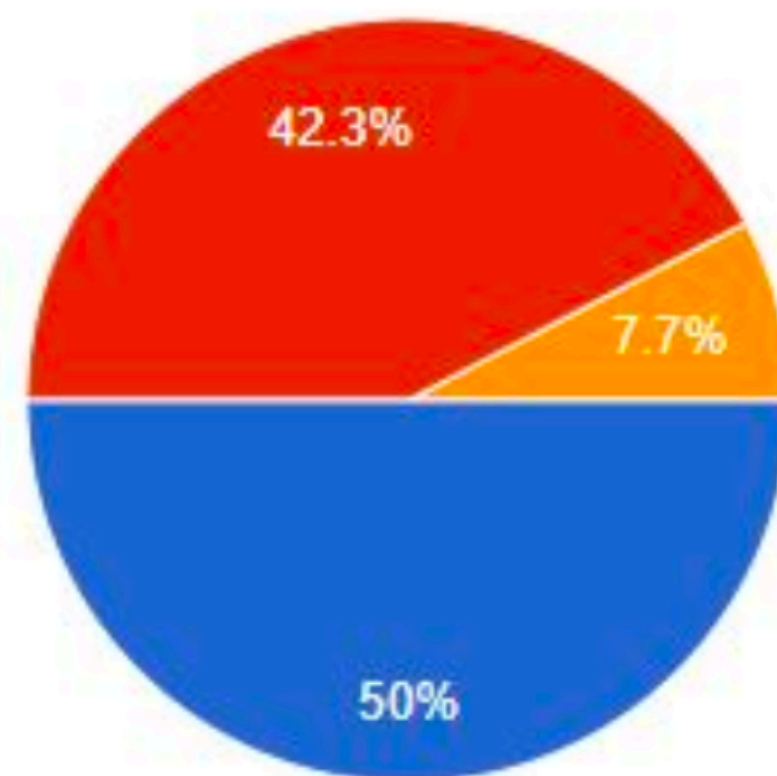
27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

I value the opportunity to attend the LEND Breakfast as part of the annual Joint Conference this year.

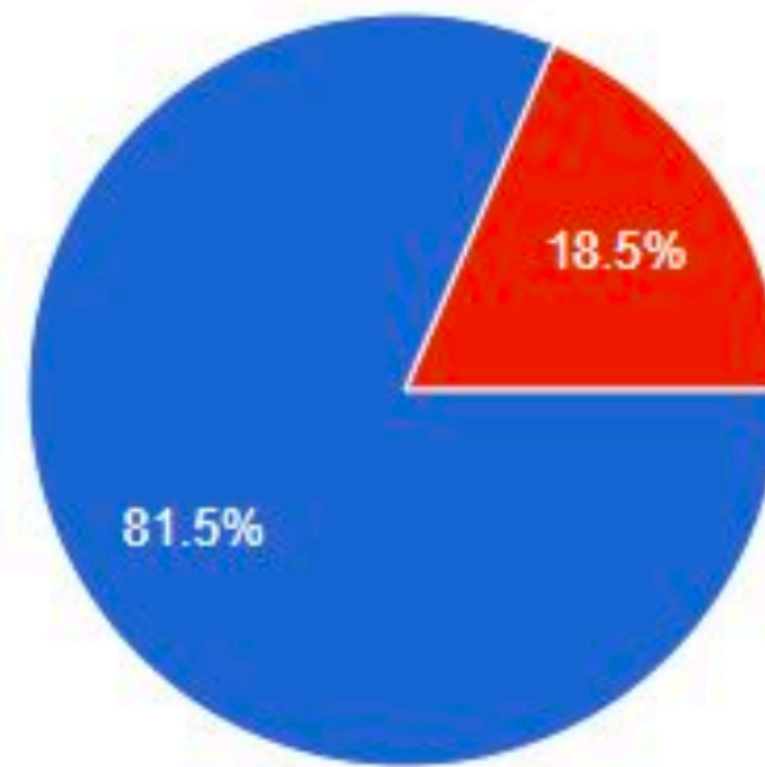
26 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

I am satisfied with the service provided by Ethechos Consulting, Inc.

27 responses



- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

# Retiree Recognition

**WHEREAS** The LEND Council is honored to be represented by Leaders from throughout DuPage County, and

**WHEREAS** the LEND Council is comprised of bright, articulate and giving individuals, and

**WHEREAS** members Melissa Kazakowski, Jeff O'connell and Bruce Martin will be leaving this year, and

**WHEREAS** on this the 17th day of May in the year 2024 we honor your service, commitment, and dedication to LEND and more importantly to the districts and their students and communities.

**BE IT RESOLVED** that

You are appreciated.

You are thanked.

You will be missed as you leave LEND.

And we celebrate in your future endeavors.

**THEREFORE, LET IT FURTHER BE RESOLVED** that

IN YOUR HONOR A donation has been made to the Dr. Scott J. Helton Scholarship Fund

# LEND Contact Information

- **Peg Agnos, Executive Director**
  - Cell: 630-632-2954
  - Email: [pegagnos@lend-dupage.org](mailto:pegagnos@lend-dupage.org)
- **Jen Figurelli, Director**
  - Cell: 312-451-7278
  - Email: [jenfigurelli@lend-dupage.org](mailto:jenfigurelli@lend-dupage.org)

# LEND DUES ALLOCATION

**\$225,271 23-24 Dues**

**5.00% % Increase**

**\$11,264 \$ Increase**

**\$236,535 24-25 Dues**

District	2023-2024 Dues (Actual)	2024-2025 Dues
Bensenville Elementary 2	\$4,874	\$5,118
Addison SD 4	\$5,467	\$5,741
Wood Dale 7	\$4,736	\$4,972
Itasca 10	\$4,445	\$4,667
Medinah 11	\$4,550	\$4,777
Roselle 12	\$4,452	\$4,675
Bloomington SD 13	\$4,716	\$4,951
Marquardt SD 15	\$4,923	\$5,170
Queen SD 16	\$4,642	\$4,874
Keeneyville SD 20	\$4,608	\$4,839
Benjamin SD 25	\$4,411	\$4,632
West Chicago 33	\$5,307	\$5,572
Winfield SD 34	\$4,380	\$4,599
Glen Ellyn SD 41	\$5,488	\$5,763
Lombard SD 44	\$5,310	\$5,575
DuPage SD 45 ( Villa Park )	\$5,328	\$5,594
Salt Creek SD 48	\$5,382	\$5,651
Butler SD 53	\$0	\$0
Downers Grove 58	\$6,465	\$6,788
Maercker SD 60	\$4,776	\$5,015
Darien 61	\$4,666	\$4,900
Gower 62	\$0	\$0
Cass SD 63	\$4,517	\$4,743
Center Cass SD 66	\$4,704	\$4,939
Woodridge SD 68	\$5,142	\$5,399
Hinsdale SD 86	\$6,736	\$7,073
Glenbard SD 87	\$7,453	\$7,826
DuPage HS Dist. 88	\$6,055	\$6,358
CCSD 89 ( Glen Ellyn )	\$4,995	\$5,245
CCSD 93 ( Carol Stream )	\$5,387	\$5,656
West Chicago SD 94	\$5,141	\$5,398
Downers Grove 99	\$6,579	\$6,908
Fenton SD 100	\$5,194	\$5,454
Lake Park HS 108	\$5,600	\$5,880
CCSD 180 ( Burr Ridge )	\$4,641	\$4,873
CCSD 181 ( Hinsdale )	\$5,887	\$6,182
Wheaton SD 200	\$8,387	\$8,807
Community Unit SD 201 ( Westr	\$4,681	\$4,915
Lisle Community Unit School Di	\$4,757	\$4,994
Naperville 203	\$9,954	\$10,452
Indian Prairie CSD 204	\$13,348	\$14,015
Elmhurst CUSD 205	\$7,187	\$7,547
<b>\$ 225,271</b>	<b>\$ 236,534</b>	

	<b>LEND EXECUTIVE BOARD SLATE</b>		
<b>TERM ENDING 2026</b>			<b>Outgoing Member</b>
Jeff Schuler	Superintendent	LEND Co-Chair	
Curt Saindon	Business Manager	Woodridge 68	
Donna Cain	Board Member	DuPage 88	Replacing Don Renner
Greg Harris	Business Manager	Roselle 12	
<b>TERM ENDING IN 2025</b>			<b>Outgoing Member</b>
Kristen Fitzgerald	Board Member	LEND Co-Chair	
Kara Carafio	Board Member	Elmhurst 205	
Hector Garcia	Superintendent	CCSD 181	

<b>LEND</b>						
<b>FY24 Budget to Actual</b>						
					(through 4/15/24)	(proposed 4/12/24)
	Budget	Acutal	Budget	Acutal		Proposed FY 2025 Budget
	FY 2023	FY 2023	FY 2024	FY 2024		FY 2025
<b>BEGINNING CASH BALANCE:</b>	\$ 24,177.62	\$ 24,117.62	\$ 29,448.19	\$ 29,448.19		\$ 15,117.27
<b>REVENUE:</b>						
Membership Dues	\$ 216,030.00	\$ 232,775.55	\$ 226,832.00	\$ 220,826.00		\$ 236,534.55
LEND III Breakfast Sponsorships & Fees	\$ 13,220.00	\$ 4,860.00	\$ 10,000.00	\$ 9,480.00		\$ 13,000.00
SCOPE Expense Reimbursement	-	-	-	-		-
<b>TOTAL REVENUES</b>	<b>229,250.00</b>	<b>\$ 237,635.55</b>	<b>\$ 236,832.00</b>	<b>\$ 230,306.00</b>		<b>\$ 249,534.55</b>
<b>EXPENDITURES:</b>						
Ethekos Fees	\$ 218,793.00	\$ 219,622.77	\$ 229,733.00	\$ 191,444.20		\$ 237,544.00
LEND Breakfast	12,000.00	\$ 10,783.66	\$ 10,000.00	\$ 12,803.88		\$ 12,803.88
Internet, Legislative Tracking Website	2,500.00	\$ 1,898.55	\$ 2,100.00	\$ -		\$ 2,100.00
Bank Fees	-	\$ -	\$ -	\$ -		\$ -
Council Coffee/Secretary of State Donation	1,500.00	\$ -	\$ -	\$ -		\$ -
<b>TOTAL EXPENDITURES</b>	<b>234,793.00</b>	<b>\$ 232,304.98</b>	<b>\$ 241,833.00</b>	<b>\$ 204,248.08</b>		<b>\$ 252,447.88</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(5,543.00)</b>	<b>5,330.57</b>	<b>(5,001.00)</b>	<b>26,057.92</b>		<b>(2,913.33)</b>
<b>ENDING CASH BALANCE:</b>	<b>18,634.62</b>	<b>\$ 29,448.19</b>	<b>\$ 24,447.19</b>	<b>\$ 55,506.11</b>		<b>\$ 12,203.94</b>



LEND FY25 Proposed Council Meeting Dates  
(Council meets on the 4th Friday of each month unless otherwise specified)

September 27, 2024  
In person

October 25, 2024

November 23, 2024  
Swiss Hotel Eleve Ballroom 7:30am

January 24, 2025

February 28, 2025

March 21, 2025 (3rd Friday)

April 25, 2025

May 16, 2025 (3rd Friday)  
In person

Subject to change based on Legislative Calendar

**LISLE EDUCATION FOUNDATION OF LISLE SCHOOL DISTRICT 202  
BOARD OF DIRECTORS MEETING  
MAY 8, 2024, MINUTES**

The meeting of the Board of Directors of the Lisle Education Foundation for Lisle School District 202 met on Wednesday, May 8, 2024. The meeting was called to order at 12:05 p.m. by Jane McGrath. Also, in attendance at the meeting were: Keith Filipiak, Marilyn Buchholz, Pamela Ahlmann, Dr. Eric Williams, Keith Krestan, Michael Shuta and Eunice McConville, by telephone. Absent: Dr. Linda Kotalik, Matt Minnerick, Amish Patel and Deb Pawlowicz.

***Approval of Minutes***

Pamela Ahlmann made a motion to approve the April 17, 2024, Dr. Eric Williams seconded the motion. All present voted aye.

***Treasurer's Report***

Eunice McConville did not have a Treasurer's Report to present at the meeting. The board asked Eunice to research CDs for a large sum of our balance to take advantage of current interest rates.

***Grant Applications***

Grant application submitted by Herb Anderson and Darius Bamboat at Lisle Sr. High School for the annual Engineering Challenge. Students will build at least two bridges allowing for testing, analysis, and refinement. This program includes 36 students from 11<sup>th</sup> & 12<sup>th</sup> grades. All students are invited to participate. The past two years, the Foundation has supplied prizes for this program because the department budgets do not pay for prizes. This grant request is in the amount of **\$125**. Keith Krestan made a motion to approve the grant request. Pamela Ahlmann seconded the motion. All present voted aye.

***Golf Outing – 2024 Golf Outing***

Our annual golf outing is next month on June 13, 2024.

To date 41 golf registrations have been registered. Board members were encouraged to try and get more golfers. Pamela Ahlman is checking to see if she can get the event posted on The Patch.

Contact business owners for sponsorships and raffle prize donations. After lengthy discussions, this will be our last golf outing event.

***New Business***

We discussed reviewing the Lisle Education Foundation By-Laws for the 2024-2025 school year. Marilyn Buchholz will send a copy to all Board Members. The Board would like to amend the By-Laws to have the Board of Directors meet only once yearly plus meetings for special expenditures. We discussed offering each school principal a budget at the beginning of the school year. These requests would be at the principal's discretion, however, he/she could include a task force with teachers and students. The Superintendent would have the final approval of the request. The board would meet to recap the requests, review the new process, and determine the best steps forward.

We also discussed developing a new annual event that creates awareness for the Foundation, is fun and allows our community to participate, and raises some revenue. One idea is a 5K in September perhaps partnered with the HSO.

Board members are welcome to bring suggestions to the August Board Meeting (on MONDAY, 8/19) as our goal is to revamp our current procedures to a more streamlined approach.

### ***Adjourn***

Jane McGrath made a motion to adjourn the meeting; Pamela Ahlmann seconded the motion. All present voted aye. The meeting was adjourned at 12:42 p.m.

The next meeting will be held on Monday, August 19, 2024.

Respectfully submitted,  
Marilyn Buchholz