

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Finance Committee Meeting
March 18, 2024
6:30 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Minutes from the February 26, 2024 Finance Committee Meeting 2
4. Regular and Extra-Curricular/Co-Curricular Transportation Extension
5. Special Education/Homeless/Other Transportation Services Extension
6. Student Fees and Facility Usage Rates for 2024-2025 School Year
7. 2024-2025 Technology Equipment and Subscription Costs 5
8. FY2024 School Maintenance Project Grant Update 12
9. Architect Proposal - Lisle Elementary School Intervention Rooms
10. Agenda Topics for Future Finance Committee Meetings
11. Adjournment

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
FINANCE COMMITTEE MINUTES
FEBRUARY 26, 2024

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on February 26, 2024.

The meeting was called to order at 6:30 p.m. by Chairperson McConville.

Present: Eunice McConville, Finance Committee Chairperson
Pam Ahlmann
Kate Foster
Dan Helderle
Steve Lesniak
Greg Nagler
Randee Sims

Also Present: Dr. Keith Filipiak, Superintendent
Dr. Linda Kotalik, Assistant Superintendent
David Wilkinson, Director of Finance
Jen Law, Director of Student Services
Jenna Engler, Communications Coordinator

Public Comment

None

Minutes from the December 18, 2023 Finance Committee Meeting

The minutes from the December 18, 2023 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

Drywall Contract - Lisle Junior High School Renovations

Drywall bidding reopened after original drywall bids were rejected in December 2023. Scope of the project was revised, which lowered the bid by \$150,000. Administration presented a proposal to award drywall work to NA Favia Builders in the amount of \$272,000. Board Members present referred the Drywall Contract in the amount of \$272,000 for action at the next Regular School Board Meeting.

District Administration Offices ACM Abatement RFP

In order to proceed with Junior High Renovations, asbestos will need to be removed from the portion of the building currently housing the District Administrative offices. Asbestos abatement will be scheduled during the last week of the school year. Administration presented a recommendation to approve a proposal from Dem Services in the amount of \$47,750 to remove asbestos. A proposal from ESI Chicago in the amount of \$13,250 for independent supervision and air sample was also presented. Board Members present referred the asbestos abatement proposal in the amount of \$47,750 and professional services proposal of \$13,250 for action at the next Regular School Board Meeting.

Pepper Construction Project Work Order #1 - Lisle Junior High School Renovations

Administration presented Work Order #1 in the amount \$6,261,526 for discussion. Board Members present referred the Pepper Construction Project Work Order #1 for action at the next Regular School Board Meeting.

Lisle Elementary School Furniture and Locker Purchase

Due to higher enrollment numbers at the elementary school, Lisle Elementary School administration is recommending additional desks and locker purchases. The approximate cost for the SY2024-2025 is \$37,132. The Administration also informed the Board that additional furniture will also need to be purchased for SY2025-2026 to accommodate the anticipated increase in 5th grade enrollment. Board Members present authorized Administration to move forward with the SY2024-2025 school furniture and locker acquisition in the amount of \$37,132.

Student Fees for SY2024-2025

Administration presented comparative fee schedules for neighboring DuPage unit school districts. Fees charged help to offset the supply costs for classroom consumables and extra-curricular activities.

The Finance Committee directed Administration to prepare a SY2024-2025 Fee Schedule for consideration at the March 2024 Regular School Board Meeting with

- Books/Supplies Fees waived; for data comparison fees will continue to be adjusted for CPI
- High School Parking Fee of \$80 per semester
- Activity fees will increase by CPI, rounded to the nearest dollar
- Physical Education uniforms will remain the same unless supply costs have increased

SY2024-2025 Transportation Extension

Administration informed the Finance Committee that Illinois School Code was amended to allow School Districts to enter into contract periods greater than three (3) years, but no more than 10 years. District attorneys advised that the Lisle 202 may continue to extend its general transportation contract for one year. But, for SY2025-2026, the District attorney recommends Lisle 202 School District go out to bid for transportation.

The special education transportation contract is currently affiliated with SASSED member districts. Administration will provide updates when the SASSED cooperative negotiates an extension agreement with Sunrise.

Administration informed the Finance Committee that its homeless student population has increased. Administration intends to bid out transportation services for its McKinley-Vento students that will ensure consistent and cost-effective transportation.

The Finance Committee requested that the Administration bring forward a recommendation to extend the Westway regular transportation contract for one additional year at the March Regular School Board Meeting.

Agreement Between Lisle CUSD 202 and F&C Development, Inc. Concerning the “Family Square” Mixed-Use Redevelopment Project

Administration recommended moving forward with an agreement with F&C Development that will allow the school district to ask the Village in the future to pay the developer previously forfeited funds. This agreement will only be relevant if more than 11 new students live in the apartment complex within the next 16 years. The Agreement as presented was referred for approval at the next regular board meeting.

Agenda Topics for Future Finance Committee Meetings

Overview of McKinley-Vento qualifications and guidelines will be discussed at a Regular Board Meeting

Adjournment

At 7:40 p.m. by Ms. Ahlmann and Mr. Nagler

Lisle Community Unit School District 202
Finance Committee Meeting
March 18, 2024

Subject: 2024-2025 Technology Equipment and Subscription Costs

Background: Each year, the Technology Department evaluates requests based on instructional needs and current technology trends and replaces, repairs, and supports devices throughout the District. As in years past, any equipment that can be repurposed is utilized throughout the district until such equipment reaches an end-of-life status. Most end-of-life devices are sold to buy-back companies or sent to electronics recycling.

The District’s 1:1 device program has reached maturity, with students in every grade (K through 12th) receiving a device per the cycle noted in the table below:

Student and Staff Device Refresh Cycle

	2024-2025	2025-2026	2026-2027	2027-2028
12th - CB	Year 4	Year 4	Year 4	Year 4
11th - CB	Year 3	Year 3	Year 3	
10th - CB	Year 2	Year 2		
9th - CB	NEW	NEW	NEW	
8th - CB	Year 3	Year 3	Year 3	
7th - CB	Year 2	Year 2		
6th - CB	NEW	NEW	NEW	
5th - CB	Year 4	Year 4	Year 4	Year 4
4th - CB	Year 3	Year 3	Year 3	
3rd - CB	Year 2	Year 2		
2nd - CB	NEW	NEW	NEW	NEW
1st - Touch CB	Year 5	Year 6	NEW	Year 2
K - iPad	Year 5	NEW	Year 2	
Pre-K - iPad	Year 5	NEW	Year 2	
Staff - PC/CB	Elementary Staff	Jr. High Staff		High School Staff School Board

The following tables outline specific purchases needed to keep staff, students, and district infrastructure current, perform at maximum capacity, and aligned with the IT Lifecycle 5-year plan. These tables outline the costs associated with student and staff devices on-cycle, as identified above.

Device Purchasing by Location

High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks (Final year of ESSER funds)	135	\$220	\$29,700
Google Enterprise Device Licenses (ESSER)	135	\$28	\$3,780
Chromebook Cases	135	\$28	\$3,780
Midi Lab Macs + Accessories (<u>Tentative</u>)	13	\$654	\$8,502
Classroom Projectors	2	\$1,000	\$2,000
		TOTAL	\$47,762

Jr. High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks (Final year of ESSER funds)	135	\$220	\$29,700
Google Enterprise Device Licenses (ESSER)	135	\$28	\$3,780
Chromebook Cases	135	\$28	\$3,780
Classroom Projectors	9	\$1,250	\$11,250
		TOTAL	\$48,510

Elementary School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks (Final year of ESSER funds)	150	\$220	\$33,000
Google Enterprise Device Licenses (ESSER)	180	\$28	\$5,040
Chromebook Cases	180	\$28	\$5,040
STEM Lab Chromebooks (ESSER)	30	\$285	\$8,550
Staff Laptops	92	\$1,320	\$121,440
Staff Chromebooks	27	\$440	\$11,880
Google Enterprise Device Licenses	31	\$32	\$992
Staff Desktops	2	\$656	\$1,312
Chromeboxes	4	\$445	\$1,780
Staff Docking Stations	10	\$182	\$1,820
Staff Monitors	22	\$155	\$3,410
		TOTAL	\$194,264

District			
Item	Qty	Per Unit Cost	Total Cost
Hypervisor Servers	2	\$8,753	\$17,506
Storage Area Network (SAN) Appliance	1	\$26,259	\$26,259
		TOTAL	\$43,765

Total by School	
School	Total Cost
High School	\$47,762
Jr. High School	\$48,510
Elementary School	\$194,264
District	\$43,765
TOTAL	\$334,301

E-Rate Program Purchases

The Schools and Libraries (E-rate) Program provides discounts to assist eligible schools and libraries obtain affordable internet access, telecommunications services, and networking hardware. Discounts range from 20-90 percent of the costs of eligible services depending on the poverty level and the urban/rural status at the school district level. Based on these factors, Lisle currently has a 50% discount. The table below highlights the planned purchases within the E-Rate program for FY25 in addition to our internet service, which will be the final year of our contract:

E-Rate Purchases					
Item	Qty	Total Cost	E-Rate Eligible Amount	Discount	Reimbursement Amount
Network Switches and Accessories	2	\$8,768	\$8,768	50%	\$4,384
Wireless Access Points + Licenses	55	\$54,698	\$54,698	50%	\$27,349
Firewall + Licensing	2	\$36,962	\$13,750	50%	\$6,875
TOTALS		\$100,428	\$77,216		\$38,608

Annual Software Renewal Costs

The technology department evaluates current contracts with vendors annually and determines what new subscriptions and renewals are needed for the upcoming year. These contracts can be grouped into several categories based on what need the subscription is fulfilling. In the table below, you will find the categories listed along with the expected subscription costs for the upcoming fiscal year:

Annual Software Renewals	
Subscription Category	FY24 Costs (approximated)
Wireless Presentation Licensing	\$8,000
Cybersecurity	\$64,000
Maintenance/Service Agreements	\$16,550
Student and Building Safety	\$17,000
Communications	\$30,000
Student Information and Data Systems	\$43,000
IT Support and Licensing	\$34,000
Instructional Technology	\$60,000
Staff Services and Human Resources	\$20,500
TOTAL	\$293,050

Please note: this table does not include all the yearly software renewals the technology department processes.

Total Costs	
Category	Total Cost
Device/Hardware Purchases	\$334,301
E-Rate Purchases	\$100,428
Subscription Costs	\$293,050
GROSS TOTAL	\$727,779
E-Rate Program Reimbursements	\$38,608
ESSER III Reimbursements	\$113,381
NET TOTAL	\$575,790

If the Finance Committee is comfortable moving forward with the purchases described herein, the Administration would like to begin preparing for the 2024-25 school year. However, if further information or time is needed, Finance Committee approval can be deferred until the April meeting.

FINANCIAL IMPACT: The total requests of \$727,779 will be included in the FY25 Budget.

RECOMMENDATION: With the Finance Committee’s authorization, the Administration wishes to move forward with purchasing the requested technology items listed in this document.

SUGGESTED MOTION: N/A

Lisle Community Unit School District 202
Finance Committee Meeting
March 18, 2024

Subject: IT Hardware Lifecycles and 5-year Hardware Planning

Background: To maintain fiscal stability, we have developed the following lifecycle for hardware. The first three rows for Chromebooks, iPads, and staff computers follow the device lifecycle plan. The last five rows highlighted in blue are E-Rate-eligible hardware. Each E-Rate cycle consists of five funding years, identified in the table's last row.

“Useful age” approximates the lifecycle of a particular piece of hardware. This number may fluctuate +/- two years depending on several factors associated with changes in technology and/or changes within the school district.

Description	Useful Age	FY25	FY26	FY27	FY28	FY29
Student 1:1 Chromebooks (G2, G6, G9)	3/4 years	X	X	X	X	X
Elementary PK, K, G1 iPads and Chromebooks	5/6 years		X	X		
Staff Computers	5 years	LES	JH		HS	CO
Classroom Projectors	7 years		JH	HS	LES	
HS Technology Lab	8 years			X		
HS & JH Mac Labs	8 years	HS	JH			
Core Data Center Server and Storage Hardware	7 years	X				
Access Network Switches	8 years				LES	
Wireless Access Points	7 years	JH	HS	LES		
Firewall Hardware	7 years	X				
Firewall Renewal	n/a		X	X		
Core Network Switches	7 years				X	
E-Rate Funding Year (of 5)		4	5	1	2	3
Estimated Gross Cost		\$414k	\$426k	\$414k	\$443k	\$157k
Estimated Net Cost		\$267k	\$384k	\$360k	\$386k	\$157k

Notes:

- Estimated Net Cost subtracts reimbursements from federal, state, and/or local programs (e.g., ESSER, E-Rate, etc.)
- Gross and Net costs are identified in the table above, but due to the volatility of the global market, district requirements, and/or new district initiatives, they may fluctuate from year to year.
- The above table does not include infrastructure projects related to the JH Renovation.
- This plan will be updated annually and presented to the board.

Lisle Community Unit School District 202
Finance Committee Meeting
March 18, 2024

Subject: FY25 IT Contracts Greater than \$25,000

Background: Every year, the Technology Department has contracts that exceed \$25,000. In accordance with Board Policy 4:60, the Administration is notifying the Board within 30 days of executing the purchase contract since it is more than \$25,000. We will notify the board within the required timeframe for any additional contracts above \$25,000 that are executed.

> \$25,000 Technology Contracts		
Vendor	Description	Contract Total (Gross)
Dell	Student Chromebooks + Licenses	\$114,000
DHE	LES Staff Computer Project	\$143,000
CDW-G	Managed Detection and Response (Next-Gen Antivirus)	\$47,000
CDW-G	E-Rate Access Point Project	\$55,000
CDW-G	Hypervisor+SAN Project	\$44,000
Provision Data Solutions	Firewall Project	\$37,000
PowerSchool	Hosted Student Information System + TalentED	\$42,500
Curriculum Associates	iReady Assessment and Curriculum Platform	\$36,000

FINANCIAL IMPACT: The contract's approximate total of \$518,500 will be included in the FY25 Budget.

RECOMMENDATION: With the Finance Committee's authorization, the Administration wishes to execute the above contracts in preparation for the 2024-2025 school year.

SUGGESTED MOTION: N/A

FOR INFORMATION

**Lisle Community Unit School Dist. No. 202
Finance Committee Meeting
March 18, 2024**

SUBJECT: FY2024 School Maintenance Project Grant Update

BACKGROUND DATA: The Board of Education approved a resolution at the October 2023 Regular Meeting authorizing the School Maintenance Grant Program Application. The School Maintenance Project Grant (SMPG) is a dollar for dollar state matching grant program providing awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes.

The Illinois State Board of Education (ISBE) provided notice on January 30th that the School District was awarded the grant. The School District requested the full grant amount of \$50,000 for secure vestibule renovations at Lisle Junior High School. The project is considered a health/life safety project dealing with school security with an estimated cost of \$175,000. The Board must reserve local funds to cover the Districts portion of the project costs, which are estimated to be around \$125,000. The School District will utilize the fund balance transfers to the Capital Projects Fund as the local source match. All project activities must be expended or legally obligated within two years of disbursement by the State.