

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Board of Education Meeting
June 26, 2023
7:30 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading of Mission Statement
4. Public Comment
5. **ACTION ITEMS**
 - A. Consent Agenda:
 - (1) Board Meeting Minutes 3
 - (2) Payroll Pay Orders 9
 - (3) Vendor Pay Orders 29
 - (4) Personnel
 - a. Administrative Employment Recommendation 46
 - b. Certified Employment 47
 - c. Certified Resignation 60
 - d. Classified Resignation 61
 - e. Extra-Duty Employment 62
 - f. Extra-Duty Resignation 65
 - (5) Substitute Teacher Pay Rate and Substitute Job Descriptions 66
 - (6) Fiscal Year 2024 Tentative Budget 74
 - (7) Working Cash Fund Interest Transfer Resolution 87
 - (8) Resolution to Transfer Funds from the Educational Fund to the Capital Projects Fund 89
 - (9) Food Management Services Contract - School Year 2023-2024 92
 - (10) Grant of Storm Sewer Easement to Village of Lisle 215
6. **FINANCIAL INFORMATION** - The Board Acknowledges Receipt of the following Reports
 - A. Financial Report 222
 - B. Treasurer Report 223
7. **DISCUSSION ITEMS**
 - A. Board Policy Review - PRESS 112, Policy 7:190 Student Behavior and Policy 2:190 Board Member Development 224
 - B. Board Self-Evaluation 264

C.	Freedom of Information Request(s)	265
8.	<u>COMMITTEE REPORTS</u>	
A.	Educational Equity & Excellence (E3) - Did not meet	
B.	Facility Master Planning - Did not meet	
C.	Finance - See Finance Agenda	
D.	Policy - See agenda item 7.A.	
E.	Vision 202	268
9.	<u>BOARD REPRESENTATIVE REPORTS</u>	
A.	Home and School Organization - Did not meet	
B.	IASB Delegate to Board - Did not meet	
C.	Intergovernmental - Did not meet	
D.	Legislative Education Network of DuPage (LEND) - Did not meet	
E.	Lisle Education Foundation	
F.	School Association for Special Education in DuPage (SASED) - Did not meet	270
10.	Agenda Topics for Future Board Meetings	
11.	Adjourn to Closed Session for Discussion of the Appointment, Performance, Discipline, Compensation or Dismissal of Employees	
12.	Return to Open Session	
13.	Approve Administrative and Support Personnel Compensation for FY2024	282
14.	Adjournment	

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Approval of Board of Education Meeting Minutes

SUGGESTED MOTION: That the Board of Education approve the Regular and Closed Session Minutes from the May 22, 2023 Meeting.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
REGULAR MEETING MINUTES
MAY 22, 2023

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Offices at 5211 Center Avenue Lisle, IL on May 22, 2023.

The meeting was called to order at 7:30 p.m. by President Ahlmann.

Present: Pam Ahlmann
Daniel Helderle
Kate Foster
Eunice McConville
Steve Lesniak
Greg Nagler
Randee Sims

Absent: one

Also Present: Keith Filipiak, Superintendent
Linda Kotalik, Assistant Superintendent
Dave Wilkinson, Director of Finance
Jen Law, Director of Student Services

The Pledge of Allegiance was recited.

Mrs. Ahlmann read the District Mission Statement.

Public Comment

- none

Consent Agenda

Motion by Mr. Helderle, seconded by Mr. Nagler

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular and Closed Session of April 24, 2023
- Minutes of Special Session of May 1, 2023
- April 2023 Payroll Pay Orders in the amount of \$1,629,929.12
- April 2023 Vendor Pay Orders in the amount of \$1,749,269.74
- Personnel:
 - Summer Employment
 - John Davis - \$26.44/hour
 - Tom Buchholz - \$23.35/hour
 - Brandon Wolak - \$20.39/hour
 - Parker Barrette - \$16.79/hour
 - Matt Finn - \$16.64/hour

- Abbey Kretman - \$16.95/hour
- Sebastian Martinez - \$16.64/hour
- Certified Resignation
 - Brian Blankenship, 0.6 FTE English Teacher at Lisle High School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.
 - Lauren Chasensky, 1.0 FTE Reading Specialist at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.
 - Kelley Dale, 0.2 FTE Choir Teacher at Lisle Junior High School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.
 - Vasilici Gomez, 1.0 FTE Spanish Teacher at Lisle High School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.
- Classified Employment
 - Ashley Gieschen, Paraprofessional at Lisle Elementary School, will be placed at a Step 0 (\$17.36/hr.).
 - Vanessa Maduzia, Attendance Secretary at Lisle Elementary School, will be placed at a Step 2 (\$17.09/hr.)
 - Sheri O'Connor-Young, Principal's Secretary at Lisle Elementary School, will be placed at a Step 5 (\$20.79 hr.).
 - Timothy Wingelnik, Head Custodian at Lisle Elementary School, will be placed at a Step 10 (\$25.14/hr.).
- Classified Resignation
 - Andrew Beck, 0.5 FTE Custodian at Lisle Elementary School, is resigning effective May 18, 2023.
 - Yujeong Lee, 1.0 FTE Inclusion Aide at Lisle High School, has resigned effective April 25, 2023.
- Extra-Duty Employment
 - Paul Kim, Junior High Cross Country Coach at Lisle Junior High School. He is placed at a Category V, Level 3, Step 8 (\$5,230).
 - Brian Malenke, Assistant Coach of Girls' Volleyball at Lisle Senior High School. He is placed at a Category IV, Level 3, Step 8 (\$5,711).
 - Phillip Meyer, Junior High Cross Country Coach at Lisle Junior High School. He is placed at a Category V, Level 1, Step 1 (\$ 3,138).
- Extra-Duty Resignation
 - Brian Blankenship, Fall Play Director at Lisle Senior High School, has submitted his resignation for his sponsorship to be effective at the end of the 2022-2023 school year.
 - Brian Blankenship, Assistant Director for Spring Musical at Lisle Senior High School, has submitted his resignation for his sponsorship to be effective at the end of the 2022-2023 school year.
- Designation of School Depositories
- Surety Bond of Treasurer
 - Mr. Wilkinson answered questions provided by the Board regarding the IL School Code yearly requirement.
- School Treasurer Appointment
- Board of Education Clerk/Recording Secretary Appointment
- JCS Arts, Health & Education Fund of DuPage Foundation Grant
 - Dr. Filipiak addressed questions provided by the Board. He clarified the background of the five-year grant and that Mr. Stellmacher, Lisle High School Fine Arts Department Head, is working with the buildings to determine the ways to use the grant dollars.
 - Each school will address the grant fund accounting.
- Athletic Training Services Contract

- Mr. Wilkinson addressed questions provided by the Board. He also clarified that the cost increased due to an increase in the industry market rate.
- Approval of Job Descriptions
 - Dr. Filipiak clarified that criminal background checks are standard for all new hires per state law.
- Approval of PRESS Policies
 - Dr. Kotalik discussed updates for Second Reading and addressed a question regarding the library standards. The librarians will meet over the summer to finalize the guiding standards.
 - Mr. Wilkinson will provide a link to the Facilities Rental Agreement information for the website.

Answering to a roll call vote:

AYE: Helderle, Nagler, Lesniak, Foster, Sims, McConville, Ahlmann

NAY: None

Motion carried 7-0

Financial Information

The Board Acknowledges Receipt of the following Reports:

- April 2023 Financial Report
- April 2023 Treasurer's Report

Discussion Items

Lisle Junior High School Renovation Update

- Rick Young, architect from Perkins & Will, returned to review the renovation plan, progress made, and present updated renderings of the spaces.
- Questions were addressed from the Board regarding secure access to the front entrance, future renovation of the Welcome Center, possibility of grants for SPED classroom updates, power for tables in the science classes, and necessary window and Boiler/HVAC replacements that will constitute approximately 25% of the total cost incurred for Phase 1.

Freedom of Information Requests

The District received Freedom of Information Act request(s) from the following individual(s):

- Vince Espi, Local Labs
- Christine Harper, University of Kentucky

Superintendent Report

- See BoardBooks for the full report.
- A Board member noted the Seniors received \$1.9 million in scholarships, highlighted during Honor's Night, and recognized the LJH Symphonic Band for their especially moving and impactful performance of the songs *Endless Rainbows* and *Kyiv 2022*.

Committee Reports

Board Committee Report summaries are located in BoardBooks unless otherwise indicated.

- Educational Equity & Excellence (E3) - Did not meet
- Facility Master Planning – Did not meet
- Finance Committee - Did not meet
- Policy Committee – See Agenda item in BoardBook
- Vision 202 - Did not meet, Dates for an upcoming meeting will be proposed

Board Representative Reports

Board Representative Report summaries are located in BoardBooks unless otherwise indicated.

- Home and School Organization - Did not meet
- IASB Delegate to Board - Did not meet, A draft of the Board Governance Application has been prepared
- Intergovernmental - Did not meet, Warhol Exhibit unveiling was held Saturday, May 20th at the Lisle Library with three of the honored hometown heroes noted for their contributions to District 202.
- Legislative Education Network of Dupage (LEND)
- Lisle Education Foundation, A reminder was given that the LEF Golf Outing will be June 8th
- SASSED - Did not meet

Future Agenda Topics

- June - Financial Options and community feedback for Junior High Renovations
- July - Security Evaluation

Motion to Adjourn to Closed Session

At 8:35 pm., motion by Mrs. Sims, seconded by Mr. Lesniak

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY

Answering to a roll call vote:

AYE: Sims, Lesniak, Helderle, Nagler, Foster, McConville, Ahlmann

NAY: None

Motion carried 7-0

Return to Open Session

At 8:55 p.m., motion by Mr. Lesniak, seconded by Mrs. Sims

RETURN TO OPEN SESSION

Motion carried with a voice vote of 7-0

Contract for Sale Addendum of Tate Woods School Building

Motion by Mr. Lesniak, seconded by Mr. Nagler

TO APPROVE/ACCEPT THE FOLLOWING AGENDA ITEM AS PRESENTED;

- Contract for Sale Addendum of Tate Woods School Building

Answering to a roll call vote:

AYE: Lesniak, Nagler, Helderle, Sims, McConville, Ahlmann

NAY: Foster

Motion carried 6-1

Agenda Topics for Future Board Meetings

- A reminder was given for Board members participating in the Memorial Day parade.
- Congratulations and best wishes were extended to the District retirees, on behalf of the Board.

Motion to Adjourn

At 8:59 p.m., motion by Mr. Helderle, seconded Mrs. Foster

THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 7-0

ATTEST:

President

Secretary

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

PAYROLL PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: June 26, 2023

PAYROLL CHECKS ISSUED	Beginning	0	and Ending	0
PAYROLL ACH DEPOSIT	Beginning	9000041057	and Ending	9000041342
	Beginning	9000041359	and Ending	9000041649
PAYROLL ACH VOID	Beginning	n/a	and Ending	n/a

FUND DISTRIBUTION

EDUCATIONAL		\$ 1,548,074.10
OPERATIONS & MAINTENANCE		\$ 98,045.92
DEBT SERVICES		\$ -
TRANSPORTATION		\$ 5,106.58
IMRF/SOCIAL SECURITY		\$ -
CAPITAL PROJECTS		\$ -
WORKING CASH		\$ -
	TOTAL	<u>\$ 1,651,226.60</u>

President - Board of Education

Date

Secretary - Board of Education

Date

Payroll Run Check Listing for Board

Payroll		05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041057	Buchholz, Marilyn	000	2,011.44	1,148.43	
9000041058	Engler, Jennifer R	000	4,590.12	2,989.17	
9000041059	Filipiak, Keith	000	9,139.88	5,146.35	
9000041060	Hinton, Jeffery	000	3,159.84	1,791.03	
9000041061	Kempfer-Kotalik, Linda	000	7,908.79	3,851.90	
9000041062	Law, Jennifer S	000	6,832.79	4,619.71	
9000041063	McCormick, Jennifer	000	2,150.78	579.71	
9000041064	Metoyer, Marielle	000	2,264.61	1,645.71	
9000041065	Navarro, Lawrence M	000	2,158.31	1,475.17	
9000041066	Posego, John C	000	5,958.63	3,351.60	
9000041067	Prosser, Tracey	000	2,548.80	1,945.67	
9000041068	Rich, Mary Beth	000	3,567.38	2,504.97	
9000041069	Schalk, Trent J	000	2,598.69	1,323.88	
9000041070	Tsamis, Anna	000	3,215.94	1,067.20	
9000041071	Van Volkenburg, Nancy L	000	3,155.49	2,038.09	
9000041072	Wilkinson, David	000	6,484.21	3,641.35	
9000041073	Anderson, Erik D	100	3,653.25	3,031.82	
9000041074	Anderson, Herbert	100	4,483.84	3,355.81	
9000041075	Bamboat, Darius	100	4,653.05	3,594.22	
9000041076	Biezynski, Jenna A	100	898.33	589.82	
9000041077	Blankenship, Brian	100	2,106.59	1,627.09	
9000041078	Bosco, Kylie	100	1,166.67	973.92	
9000041079	Brady, Jennifer L	100	3,372.08	2,684.55	
9000041080	Buchelt, Jordan	100	730.54	564.37	
9000041081	Burdett, Paul	100	1,990.54	1,190.98	
9000041082	Bylsma, Nathan	100	4,345.46	3,217.77	
9000041083	Bylsma, Svea	100	5,435.36	3,960.55	
9000041084	Chandhok, Mona A	100	2,999.50	2,490.77	
9000041085	Clarke, Jeannette	100	3,537.83	2,741.02	
9000041086	Costello, Sheri	100	4,901.08	3,664.17	
9000041087	Cracco, Catherine	100	2,349.82	1,703.74	
9000041088	Czyl, Maureen	100	1,166.51	758.27	

Payroll Run Check Listing for Board

Payroll	05/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041089	Davis, John	100	4,773.04	3,771.25
9000041090	Derby, Michelle	100	3,537.83	2,299.26
9000041091	Dodge, Cynthia	100	994.25	836.89
9000041092	Ebert, Martine	100	895.71	749.95
9000041093	Ferenzi, Daniella	100	1,547.75	1,224.73
9000041094	Finn, Matthew	100	859.48	539.36
9000041095	Fitzgerald, Karen	100	2,090.85	424.47
9000041096	Foley, Allyson	100	2,788.00	2,243.39
9000041097	Gansberg, Michele	100	1,142.03	737.88
9000041098	Gomez, Vasilici	100	3,226.15	2,601.95
9000041099	Gucciardo, Anjanette	100	3,960.88	3,221.50
9000041100	Gumina, Scott	100	5,444.14	3,735.05
9000041101	Hall, Jacqueline	100	1,283.39	814.80
9000041102	Hallam, Andrea	100	1,107.50	1,026.21
9000041103	Hamann, Kelly	100	3,653.25	1,148.76
9000041104	Hamilton, Mary Pat	100	834.77	504.54
9000041105	Hardy, Venessa	100	4,721.53	3,055.34
9000041106	Hawley, Ashley	100	2,368.83	1,814.05
9000041107	Hochstetter, Judith	100	1,500.49	1,046.53
9000041108	Holmes, Steven	100	1,817.89	1,310.93
9000041109	Honzel, Robin	100	4,653.04	1,670.21
9000041110	Howard, Jeffrey	100	8,111.71	5,676.89
9000041111	Irvine, Karin	100	4,306.96	2,411.00
9000041112	Jaegle, Christine A	100	3,860.85	3,088.78
9000041113	Jaegle, Ronald	100	5,160.65	3,162.83
9000041114	Jenkins, David A	100	1,927.83	1,368.23
9000041115	Jensen, Christine	100	3,730.13	3,133.48
9000041116	Kehoe, Debra	100	4,653.04	3,398.34
9000041117	Kern, Erin	100	4,007.03	2,862.66
9000041118	LaScala, Mark	100	4,537.71	3,313.31
9000041119	Louis, Justin	100	109.68	101.29
9000041120	Maldre, Sarah	100	3,976.27	2,706.12

Payroll Run Check Listing for Board

Payroll	05/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041121	Marcum, Thomas C	100	4,914.21	4,006.24
9000041122	Martinez, Brian	100	1,760.88	1,290.26
9000041123	Massino, Anthony	100	2,832.11	2,271.15
9000041124	Matariyeh, Yousef	100	4,953.02	3,627.83
9000041125	Meyer, Kendra	100	4,422.33	3,337.84
9000041126	Milinki, Jennifer	100	4,417.94	3,187.09
9000041127	Multhaupt, Courtney	100	5,251.84	4,015.86
9000041128	Musbach, Darlene	100	4,306.96	2,671.06
9000041129	Ng, Joanna	100	3,422.50	2,283.19
9000041130	Novak, Emily	100	4,145.47	2,741.24
9000041131	Ogan, Elizabeth	100	4,653.04	3,668.22
9000041132	O'Hara, James	100	3,946.71	3,092.70
9000041133	Perez, Kevin E	100	3,499.42	2,700.06
9000041134	Perretta, Mia	100	4,376.21	3,257.22
9000041135	Polinski, Michael	100	3,153.29	2,406.42
9000041136	Pomatto-Zimmerman, Jennifer	100	6,220.38	5,018.62
9000041137	Provenzano, Lisa	100	1,181.88	753.68
9000041138	Renguso, Amy	100	3,499.39	2,580.56
9000041139	Ridges, Daniel	100	1,448.49	1,020.50
9000041140	Sanko, April	100	4,491.54	3,248.61
9000041141	Sanko, Daniel	100	4,422.33	3,028.85
9000041142	Schmidt, Holly	100	638.36	600.37
9000041143	Schwartz, Rebecca	100	4,929.95	3,634.97
9000041144	Smith, Justin	100	4,339.67	3,408.77
9000041145	Steben, James	100	4,653.04	3,529.94
9000041146	Stelk, Scott	100	2,827.00	1,456.39
9000041147	Stellmacher, James M	100	4,137.77	3,156.71
9000041148	Strietelmeier, Katelyn	100	3,085.30	2,471.23
9000041149	Thome, Nicholas	100	2,365.77	1,307.54
9000041150	Todd, Adam	100	1,746.09	1,241.89
9000041151	Weissinger, Derek C	100	2,907.06	1,907.25
9000041152	Wolak, Brandon P	100	1,729.58	1,245.33

Payroll Run Check Listing for Board

Payroll		05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041153	Woyna, Eric	100	3,945.75	2,794.13	
9000041154	Woyna, Patrick	100	4,777.24	3,324.59	
9000041155	Alexander, Jarvis	200	905.85	644.24	
9000041156	Blatchley, Monica	200	4,433.86	757.16	
9000041157	Bossenga, Emmy	200	4,268.50	2,677.34	
9000041158	Braun, Katherine	200	3,245.58	2,375.14	
9000041159	Breeden, Anne	200	1,239.58	1,157.52	
9000041160	Broadus, Gretchen	200	3,576.33	2,981.24	
9000041161	Burke, Felicia	200	3,460.96	2,939.78	
9000041162	Byrne, Sharon	200	3,645.54	3,065.08	
9000041163	Cerny, Marie	200	2,922.58	2,479.63	
9000041164	Cervený, Karen	200	4,290.49	3,177.42	
9000041165	Chiappetta, Rebecca	200	1,720.14	1,508.57	
9000041166	Dale, Kelley	200	659.89	628.70	
9000041167	De Nichols, Patricia	200	4,499.25	2,633.62	
9000041168	Dooley, Tara	200	906.44	564.25	
9000041169	Dybeck, David	200	4,230.06	2,635.92	
9000041170	Erickson, Tor	200	4,316.92	3,274.03	
9000041171	Fleischer, Daniel	200	742.44	570.65	
9000041172	Grau, Jason	200	3,537.83	2,741.90	
9000041173	Hazard, Jean	200	1,070.88	713.46	
9000041174	Heap, Emily J	200	2,884.13	2,348.30	
9000041175	Henning, Mary	200	945.91	574.92	
9000041176	Joy, Emma P	200	1,952.19	1,168.47	
9000041177	Kearney, David	200	6,168.46	4,117.90	
9000041178	Keigher, Natalie	200	4,140.99	3,027.34	
9000041179	Kim, Paul	200	4,773.90	3,257.25	
9000041180	Klepper, Mary	200	3,153.29	2,427.99	
9000041181	Lemke, Nanette	200	1,016.59	697.32	
9000041182	Leon, Miyax	200	1,582.83	1,252.36	
9000041183	Lima, Valerie	200	1,339.31	899.88	
9000041184	Lumsden, Jason	200	4,521.20	3,438.06	

Payroll Run Check Listing for Board

Payroll		05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041185	Malcolm, Lauren	200	3,384.08	2,667.69	
9000041186	Marriner, Carmen M	200	1,228.16	777.43	
9000041187	McIntyre, Celeste	200	4,037.79	3,023.76	
9000041188	McLear IV, Robert	200	3,730.13	2,947.24	
9000041189	Meyer, Peter	200	6,386.81	3,916.57	
9000041190	Meyer, Phillip	200	2,999.48	2,336.21	
9000041191	Miller, Jaime	200	3,145.64	2,351.60	
9000041192	Murray, Caitlin	200	1,063.33	939.55	
9000041193	Nelson, Kelli	200	4,879.29	3,601.57	
9000041194	Norwood, Lindsay	200	4,030.00	3,273.70	
9000041195	Oros, Natalie	200	2,836.17	2,251.84	
9000041196	Park, Aimee	200	4,079.46	2,928.48	
9000041197	Parra, Ashley	200	2,999.50	2,302.83	
9000041198	Pilon, Erica	200	4,590.90	3,387.73	
9000041199	Pivek, Elena	200	3,420.87	2,645.33	
9000041200	Ptak, Jeff R	200	2,257.47	1,545.90	
9000041201	Rankin, Chrysan	200	2,614.96	2,090.86	
9000041202	Reband, Jennifer	200	4,422.33	3,299.80	
9000041203	Rohlicek, Daniel	200	2,009.70	1,346.62	
9000041204	Sauer, Mary	200	3,460.96	2,735.22	
9000041205	Schindler, Dorene	200	1,266.35	923.68	
9000041206	Schmidt, Michael	200	5,575.96	3,965.82	
9000041207	Schraub, Daniel	200	4,122.40	3,032.14	
9000041208	Seastrom, Tamela	200	1,941.14	1,103.54	
9000041209	Sergeant, Andrew H	200	1,944.59	1,409.72	
9000041210	Slowiak, Vincent	200	3,824.97	2,528.48	
9000041211	Smid, Jason	200	3,701.91	2,752.73	
9000041212	Stevens, Patricia	200	4,768.41	3,475.23	
9000041213	Twaddle, Debra	200	1,057.57	640.75	
9000041214	Weissinger, Zachary T	200	1,825.76	1,169.18	
9000041215	Wiertel, Jason	200	4,753.03	3,663.11	
9000041216	Altic, Megan	300	3,666.79	2,554.84	

Payroll Run Check Listing for Board

Payroll	05/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041217	Barnett, Sophie	300	2,045.25	1,660.33
9000041218	Beck, Andrew J	300	851.87	689.86
9000041219	Bell, Courtney	300	1,101.33	711.55
9000041220	Bonini, Susan	300	1,214.56	685.91
9000041221	Brauer, Hailee	300	2,090.04	1,697.69
9000041222	Briggs, Patricia L	300	2,333.18	1,436.04
9000041223	Campian, James, JR	300	2,999.50	2,144.04
9000041224	Carlson, Susan M	300	1,229.70	966.39
9000041225	Chasensky, Lauren	300	3,494.97	2,570.53
9000041226	Chavez, Daniel	300	1,597.82	1,000.51
9000041227	Clavelli, Lauren	300	3,345.58	2,310.57
9000041228	Cyrus, Richard	300	5,191.42	3,590.30
9000041229	Cyrus, Tonia	300	3,376.35	2,112.36
9000041230	Dahleen, Shayla	300	3,222.55	2,390.73
9000041231	Davis, Brianne	300	4,330.07	3,351.25
9000041232	Davis, Courtney	300	2,086.25	1,535.11
9000041233	Dawson, Rachel	300	3,614.79	2,566.62
9000041234	De Leo, Michaela	300	2,090.04	1,716.78
9000041235	Dineen-Hendricks, Kathleen	300	920.38	579.16
9000041236	Dorsch, Rachel	300	3,262.50	2,422.48
9000041237	DuBois, Heidi	300	3,191.79	2,424.99
9000041238	Edman, Kelly A	300	1,266.64	773.01
9000041239	Emde, John C, II	300	2,436.20	774.40
9000041240	Espinosa, Grace	300	3,364.05	2,813.79
9000041241	Gibson, Kayla	300	1,958.41	1,474.06
9000041242	Gilbert, Jennifer	300	2,884.13	2,308.74
9000041243	Gomez, Benigno	300	2,051.40	1,427.29
9000041244	Graff, Patrick	300	4,047.92	3,212.21
9000041245	Grimm, Rhonda	300	1,139.13	806.41
9000041246	Han, Jieun	300	2,922.58	2,339.79
9000041247	Hausler, Linda	300	3,499.42	2,486.75
9000041248	Heneghan, Dipti	300	1,023.30	792.84

Payroll Run Check Listing for Board

Payroll	05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041249	Herrmann, Mary Jo	300	1,012.97	672.67
9000041250	Hicks, Dena	300	4,491.54	3,149.80
9000041251	Hill, Anna	300	2,409.21	1,750.72
9000041252	James, Lauren	300	2,845.67	2,205.43
9000041253	Johnson, Diane	300	4,653.04	2,128.85
9000041254	Jung, Diane	300	1,127.93	607.05
9000041255	Karas, Monica	300	1,072.90	970.27
9000041256	Kennedy, Nicole	300	2,961.04	2,260.62
9000041257	Kerback, Patricia M	300	1,007.84	857.82
9000041258	Kimmerly, Suzanne	300	3,514.79	2,640.63
9000041259	Klepadlo, Scott E	300	3,845.50	2,675.42
9000041260	Klimes, Christy	300	4,422.33	3,185.10
9000041261	Kolacz, Jolanta	300	1,170.01	643.49
9000041262	Konior, Mandy	300	799.43	446.15
9000041263	Konstantin, Elena	300	2,999.50	2,393.29
9000041264	Krestan, Kimberly S	300	901.68	693.54
9000041265	Lapham, Kathleen	300	4,068.55	3,199.87
9000041266	Larson, Richard W	300	2,064.87	1,529.66
9000041267	Lauten, Theresa	300	4,351.26	2,636.12
9000041268	Leonard, Arlene	300	4,653.06	3,670.31
9000041269	Livolsi-Hudgens, Carmella	300	923.65	546.22
9000041270	Lyell, Kelly	300	3,691.67	2,641.38
9000041271	MacNeille, Margaret A	300	1,978.54	1,682.06
9000041272	Marino, Jillian	300	1,399.30	937.95
9000041273	Martin, Stacey	300	3,153.29	2,306.87
9000041274	Martinez-Alvear, Aldo	300	2,022.57	1,438.70
9000041275	Masa, Janelle	300	980.35	587.93
9000041276	Matteucci, Christina	300	1,239.58	1,032.81
9000041277	McCormick, Meredith	300	4,296.17	3,394.50
9000041278	Murphy, Trisha	300	3,307.13	2,464.19
9000041279	Nelson, Christa	300	796.25	661.86
9000041280	Nelson, Nicole	300	4,653.04	3,757.24

Payroll Run Check Listing for Board

Payroll	05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041281	Neustadt, Leslie	300	4,222.39	3,090.59
9000041282	Noreen, Diane C	300	1,224.67	325.33
9000041283	O'Connor-Young, Sheri	300	956.76	739.57
9000041284	Ortiz, Carmen	300	1,975.68	1,349.21
9000041285	O'Shea, Amy	300	3,760.89	2,570.70
9000041286	Parker, Elizabeth	300	4,268.50	3,094.34
9000041287	Pavilionis, Vincent	300	3,076.42	2,310.60
9000041288	Polmanteer, Colette	300	3,453.30	2,237.45
9000041289	Poremba, Katherine	300	3,845.50	2,647.29
9000041290	Potempa, Tracey	300	3,537.83	2,772.28
9000041291	Pridmore, Elizabeth	300	3,422.50	2,631.02
9000041292	Puetz, Lauren	300	3,137.94	2,154.21
9000041293	Pupillo, Lauren	300	3,537.83	2,583.26
9000041294	Remigio, Maria	300	4,464.00	3,208.29
9000041295	Reyes, Cathy M	300	1,002.62	629.95
9000041296	Rogalny, Danuta	300	934.25	718.56
9000041297	Rogers, Megan	300	2,999.50	2,579.78
9000041298	Rydel-Boesso, Eileen M	300	3,307.13	1,870.02
9000041299	Rzemieniecki, Christopher	300	4,030.00	455.96
9000041300	Schlessinger, Lukas	300	3,114.88	2,192.92
9000041301	Schreiber Specca, Jill	300	5,850.00	4,274.39
9000041302	Schwarz, Jeanene	300	991.20	215.70
9000041303	Shehee, Wendy	300	1,197.16	746.26
9000041304	Skonieczny, Sandra	300	813.09	349.23
9000041305	Slade, Stephanie	300	2,845.67	2,188.78
9000041306	Smith, Elisa	300	4,191.63	3,062.87
9000041307	Soukup, Stephanie	300	2,353.46	1,619.75
9000041308	Staley, Shannon	300	3,576.33	2,717.68
9000041309	Stefani, Colleen	300	4,537.71	3,302.14
9000041310	Svejda, Michele	300	949.91	458.24
9000041311	Toby, Maureen	300	3,345.58	2,518.20
9000041312	Tuzzolino, Victoria	300	3,268.67	2,499.83

Payroll Run Check Listing for Board

Payroll		05/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041313	Weeks, Stacey	300	2,384.21	2,010.49	
9000041314	Weissinger, Karla	300	1,060.74	686.31	
9000041315	White, Margaret R	300	2,922.58	2,433.95	
9000041316	Witt, Elizabeth	300	5,237.08	4,124.76	
9000041317	Wojcik, Jane	300	1,121.36	1,066.12	
9000041318	Yaniz, Catherine	300	3,522.52	2,825.51	
9000041319	Zitt, Jean	300	4,191.63	3,133.86	
9000041320	Craven, Alicia F	700	1,877.67	1,685.15	
9000041321	Anderson, Cathleen	800	455.00	403.35	
9000041322	Balaban, Nicholas	800	791.07	591.39	
9000041323	Benson, Mary Diane	800	487.89	399.51	
9000041324	Collins, Acacia	800	4,712.36	3,254.86	
9000041325	Courtney, June	800	60.00	53.19	
9000041326	Ducharme, Janet	800	987.89	823.42	
9000041327	Flores, Paola	800	487.89	437.25	
9000041328	Janczak, Jamie	800	81.27	71.03	
9000041329	Kittel, Brent	800	791.07	709.95	
9000041330	Lantz, Janet L	800	487.89	431.83	
9000041331	Lopez, Angel R	800	487.89	426.42	
9000041332	Maduzia, Vanessa	800	271.05	236.89	
9000041333	Malinowski, Nicole	800	487.89	448.85	
9000041334	Marino, Rod	800	105.00	91.77	
9000041335	O'Connell, Jeanne L	800	329.61	288.07	
9000041336	Putnam, Shannon	800	411.09	377.60	
9000041337	Reese, Mary	800	350.00	294.66	
9000041338	Rockwell, Kailey A	800	576.83	492.38	
9000041339	Smith, Stacy	800	379.47	331.66	
9000041340	Visser, Marianne	800	487.89	431.83	
9000041341	Wagge, Kimberlee	800	487.89	432.61	
9000041342	Wong, Kevin David	800	240.00	209.76	
			822,164.67	580,739.53	

Payroll Run Check Listing for Board

Payroll		05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041359	Buchholz, Marilyn	000	2,011.44	1,148.43	
9000041360	Engler, Jennifer R	000	4,590.12	2,989.17	
9000041361	Filipiak, Keith	000	9,139.88	5,146.35	
9000041362	Hinton, Jeffery	000	3,541.20	2,027.91	
9000041363	Kempfer-Kotalik, Linda	000	7,908.79	3,851.90	
9000041364	Law, Jennifer S	000	6,832.79	4,619.71	
9000041365	McCormick, Jennifer	000	2,257.43	656.14	
9000041366	Metoyer, Marielle	000	2,264.61	1,645.71	
9000041367	Navarro, Lawrence M	000	2,158.31	1,475.17	
9000041368	Posego, John C	000	5,958.63	3,351.60	
9000041369	Prosser, Tracey	000	2,155.47	1,479.59	
9000041370	Rich, Mary Beth	000	2,917.69	2,039.39	
9000041371	Schalk, Trent J	000	2,598.69	1,323.88	
9000041372	Tsamis, Anna	000	3,138.14	1,019.24	
9000041373	Van Volkenburg, Nancy L	000	3,155.49	2,038.09	
9000041374	Wilkinson, David	000	6,484.21	3,641.35	
9000041375	Anderson, Erik D	100	3,653.25	3,031.82	
9000041376	Anderson, Herbert	100	4,483.84	3,355.81	
9000041377	Bamboat, Darius	100	4,653.05	3,594.22	
9000041378	Biezynski, Jenna A	100	898.33	589.82	
9000041379	Blankenship, Brian	100	2,511.59	1,957.33	
9000041380	Bosco, Kylie	100	1,091.66	913.07	
9000041381	Brady, Jennifer L	100	3,265.17	2,608.78	
9000041382	Buchelt, Jordan	100	675.54	524.30	
9000041383	Burdett, Paul	100	1,990.54	1,190.98	
9000041384	Bylsma, Nathan	100	4,345.46	3,217.77	
9000041385	Bylsma, Svea	100	5,435.36	3,960.55	
9000041386	Chandhok, Mona A	100	2,999.50	2,490.77	
9000041387	Clarke, Jeannette	100	3,537.83	2,741.02	
9000041388	Costello, Sheri	100	4,901.08	3,664.17	
9000041389	Cracco, Catherine	100	2,089.32	1,517.04	
9000041390	Czyl, Maureen	100	1,166.51	758.27	

Payroll Run Check Listing for Board

Payroll	05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041391	Davis, John	100	4,713.04	3,728.73
9000041392	Derby, Michelle	100	3,537.83	2,299.26
9000041393	Dodge, Cynthia	100	994.25	836.89
9000041394	Ebert, Martine	100	1,015.71	849.70
9000041395	Ferenzi, Daniella	100	1,547.75	1,224.73
9000041396	Finn, Matthew	100	949.48	614.17
9000041397	Fitzgerald, Karen	100	2,400.81	651.32
9000041398	Foley, Allyson	100	2,788.00	2,243.39
9000041399	Gansberg, Michele	100	1,142.03	737.88
9000041400	Gomez, Vasilici	100	3,226.15	2,601.95
9000041401	Gucciardo, Anjanette	100	3,960.88	3,221.50
9000041402	Gumina, Scott	100	5,444.14	3,735.05
9000041403	Hall, Jacqueline	100	893.39	506.22
9000041404	Hallam, Andrea	100	1,107.50	1,026.21
9000041405	Hamann, Kelly	100	3,653.25	1,148.76
9000041406	Hamilton, Mary Pat	100	834.77	504.54
9000041407	Hardy, Venessa	100	4,591.53	2,963.32
9000041408	Hawley, Ashley	100	2,368.83	1,814.05
9000041409	Hochstetter, Judith	100	1,632.55	1,141.16
9000041410	Holmes, Steven	100	1,963.70	1,415.43
9000041411	Honzel, Robin	100	4,653.04	1,670.21
9000041412	Howard, Jeffrey	100	8,111.71	5,676.89
9000041413	Irvine, Karin	100	4,306.96	2,411.00
9000041414	Jaegle, Christine A	100	3,860.85	3,088.78
9000041415	Jaegle, Ronald	100	5,160.65	3,162.83
9000041416	Jenkins, David A	100	1,927.83	1,368.23
9000041417	Jensen, Christine	100	3,730.13	3,133.48
9000041418	Kehoe, Debra	100	4,653.04	3,398.34
9000041419	Kerrn, Erin	100	4,007.03	2,862.66
9000041420	LaScala, Mark	100	4,537.71	3,313.31
9000041421	Louis, Justin	100	109.68	101.29
9000041422	Maldre, Sarah	100	3,976.27	2,706.12

Payroll Run Check Listing for Board

Payroll	05/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041423	Marcum, Thomas C	100	4,914.21	4,006.24
9000041424	Martinez, Brian	100	1,760.88	1,290.26
9000041425	Massino, Anthony	100	2,802.11	2,249.91
9000041426	Matariyeh, Yousef	100	4,953.02	3,627.83
9000041427	Meyer, Kendra	100	4,632.33	3,507.48
9000041428	Milinki, Jennifer	100	4,447.94	3,210.37
9000041429	Multhaupt, Courtney	100	5,251.84	4,015.86
9000041430	Musbach, Darlene	100	4,306.96	2,671.06
9000041431	Ng, Joanna	100	3,422.50	2,283.19
9000041432	Novak, Emily	100	4,145.47	2,741.24
9000041433	Ogan, Elizabeth	100	4,653.04	3,668.22
9000041434	O'Hara, James	100	3,946.71	3,092.70
9000041435	Perez, Kevin E	100	3,499.42	2,700.06
9000041436	Perretta, Mia	100	4,376.21	3,257.22
9000041437	Polinski, Michael	100	3,153.29	2,406.42
9000041438	Pomatto-Zimmerman, Jennifer	100	6,220.38	5,018.62
9000041439	Provenzano, Lisa	100	1,181.88	753.68
9000041440	Renguso, Amy	100	3,499.39	2,580.56
9000041441	Ridges, Daniel	100	1,320.46	916.53
9000041442	Sanko, April	100	4,591.54	3,312.11
9000041443	Sanko, Daniel	100	4,422.33	3,028.85
9000041444	Schmidt, Holly	100	638.36	600.37
9000041445	Schwartz, Rebecca	100	4,929.95	3,634.97
9000041446	Smith, Justin	100	4,249.67	3,344.99
9000041447	Steben, James	100	4,653.04	3,529.94
9000041448	Stelk, Scott	100	2,842.32	1,464.37
9000041449	Stellmacher, James M	100	4,137.77	3,156.71
9000041450	Strietelmeier, Katelyn	100	3,130.30	2,507.58
9000041451	Thome, Nicholas	100	3,177.90	1,736.70
9000041452	Todd, Adam	100	1,746.09	1,241.89
9000041453	Weissinger, Derek C	100	2,725.93	1,794.74
9000041454	Wolak, Brandon P	100	1,729.58	1,245.33

Payroll Run Check Listing for Board

Payroll	05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041455	Woyna, Eric	100	3,870.75	2,740.98
9000041456	Woyna, Patrick	100	4,777.24	3,324.59
9000041457	Alexander, Jarvis	200	845.85	594.37
9000041458	Blatchley, Monica	200	4,433.86	757.16
9000041459	Bossenga, Emmy	200	4,628.50	2,932.50
9000041460	Braun, Katherine	200	3,245.58	2,375.14
9000041461	Breeden, Anne	200	1,239.58	1,157.52
9000041462	Broadus, Gretchen	200	3,576.33	2,981.24
9000041463	Burke, Felicia	200	3,460.96	2,939.78
9000041464	Byrne, Sharon	200	3,645.54	3,065.08
9000041465	Cerny, Marie	200	2,922.58	2,479.63
9000041466	Cervený, Karen	200	4,290.49	3,177.42
9000041467	Chiappetta, Rebecca	200	1,720.14	1,508.57
9000041468	Dale, Kelley	200	659.89	628.70
9000041469	De Nichols, Patricia	200	4,499.25	2,633.62
9000041470	Dooley, Tara	200	906.44	564.25
9000041471	Dybeck, David	200	4,230.06	2,635.92
9000041472	Erickson, Tor	200	4,316.92	3,274.03
9000041473	Fleischer, Daniel	200	742.44	570.65
9000041474	Grau, Jason	200	3,537.83	2,741.90
9000041475	Hazard, Jean	200	1,070.88	713.46
9000041476	Heap, Emily J	200	2,884.13	2,348.30
9000041477	Henning, Mary	200	945.91	574.92
9000041478	Joy, Emma P	200	1,952.19	1,168.47
9000041479	Kearney, David	200	6,168.46	4,117.90
9000041480	Keigher, Natalie	200	4,140.99	3,027.34
9000041481	Kim, Paul	200	4,773.90	3,257.25
9000041482	Klepper, Mary	200	3,153.29	2,427.99
9000041483	Lemke, Nanette	200	1,016.59	697.32
9000041484	Leon, Miyax	200	1,837.83	1,458.34
9000041485	Lima, Valerie	200	1,154.31	767.31
9000041486	Lumsden, Jason	200	4,521.20	3,438.06

Payroll Run Check Listing for Board

Payroll	05/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041487	Malcolm, Lauren	200	3,384.08	2,667.69
9000041488	Marriner, Carmen M	200	1,228.16	777.43
9000041489	McIntyre, Celeste	200	4,037.79	3,023.76
9000041490	McLear IV, Robert	200	3,730.13	2,947.24
9000041491	Meyer, Peter	200	6,386.81	3,916.57
9000041492	Meyer, Phillip	200	2,999.48	2,336.21
9000041493	Miller, Jaime	200	3,145.64	2,351.60
9000041494	Murray, Caitlin	200	1,123.33	991.24
9000041495	Nelson, Kelli	200	4,879.29	3,601.57
9000041496	Norwood, Lindsay	200	4,030.00	3,273.70
9000041497	Oros, Natalie	200	2,836.17	2,251.84
9000041498	Park, Aimee	200	4,079.46	2,928.48
9000041499	Parra, Ashley	200	2,999.50	2,302.83
9000041500	Pilon, Erica	200	4,590.90	3,387.73
9000041501	Pivek, Elena	200	3,420.87	2,645.33
9000041502	Ptak, Jeff R	200	2,208.23	1,510.62
9000041503	Rankin, Chrysan	200	2,614.96	2,090.86
9000041504	Reband, Jennifer	200	4,422.33	3,299.80
9000041505	Rohlicek, Daniel	200	2,460.15	1,659.81
9000041506	Sauer, Mary	200	3,460.96	2,735.22
9000041507	Schindler, Dorene	200	1,266.35	923.68
9000041508	Schmidt, Michael	200	5,575.96	3,965.82
9000041509	Schraub, Daniel	200	4,122.40	3,032.14
9000041510	Seastrom, Tamela	200	2,021.36	1,162.19
9000041511	Sergeant, Andrew H	200	1,944.59	1,409.72
9000041512	Slowiak, Vincent	200	3,824.97	2,528.48
9000041513	Smid, Jason	200	3,701.91	2,752.73
9000041514	Stevens, Patricia	200	4,768.41	3,475.23
9000041515	Twaddle, Debra	200	1,057.57	640.75
9000041516	Weissinger, Zachary T	200	2,026.90	1,313.32
9000041517	Wiertel, Jason	200	4,753.03	3,663.11
9000041518	Altic, Megan	300	3,614.79	2,512.83

Payroll Run Check Listing for Board

Payroll	05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041519	Barnett, Sophie	300	1,922.75	1,567.98
9000041520	Beck, Andrew J	300	128.94	112.60
9000041521	Bell, Courtney	300	1,075.23	692.85
9000041522	Bonini, Susan	300	1,220.02	689.82
9000041523	Brauer, Hailee	300	2,090.04	1,697.69
9000041524	Briggs, Patricia L	300	2,333.18	1,436.04
9000041525	Campian, James, JR	300	2,999.50	2,144.04
9000041526	Carlson, Susan M	300	1,266.96	993.81
9000041527	Chasensky, Lauren	300	3,494.97	2,570.53
9000041528	Chavez, Daniel	300	1,597.82	1,000.51
9000041529	Clavelli, Lauren	300	3,345.58	2,310.57
9000041530	Cyrus, Richard	300	5,191.42	3,590.30
9000041531	Cyrus, Tonia	300	3,376.35	2,112.36
9000041532	Dahleen, Shayla	300	3,222.55	2,390.73
9000041533	Davis, Brianne	300	4,330.07	3,351.25
9000041534	Davis, Courtney	300	2,034.25	1,493.10
9000041535	Dawson, Rachel	300	3,614.79	2,566.62
9000041536	De Leo, Michaela	300	2,090.04	1,716.78
9000041537	Dineen-Hendricks, Kathleen	300	1,100.75	778.30
9000041538	Dorsch, Rachel	300	1,925.00	1,490.95
9000041539	DuBois, Heidi	300	3,191.79	2,424.99
9000041540	Edman, Kelly A	300	1,743.76	1,114.94
9000041541	Emde, John C, II	300	2,844.51	1,067.00
9000041542	Espinosa, Grace	300	3,364.05	2,813.79
9000041543	Gibson, Kayla	300	1,958.41	1,474.06
9000041544	Gilbert, Jennifer	300	2,884.13	2,308.74
9000041545	Gomez, Benigno	300	1,862.04	1,291.60
9000041546	Graff, Patrick	300	4,047.92	3,212.21
9000041547	Grimm, Rhonda	300	1,182.81	855.55
9000041548	Han, Jieun	300	2,922.58	2,339.79
9000041549	Hausler, Linda	300	3,499.42	2,486.75
9000041550	Heneghan, Dipti	300	1,179.64	914.94

Payroll Run Check Listing for Board

Payroll		05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041551	Herrmann, Mary Jo	300	1,022.69	680.75	
9000041552	Hicks, Dena	300	4,491.54	3,149.80	
9000041553	Hill, Anna	300	2,409.21	1,750.72	
9000041554	James, Lauren	300	2,845.67	2,205.43	
9000041555	Johnson, Diane	300	4,653.04	2,128.85	
9000041556	Jung, Diane	300	1,117.18	600.22	
9000041557	Karas, Monica	300	869.65	802.58	
9000041558	Kennedy, Nicole	300	2,961.04	2,260.62	
9000041559	Kerback, Patricia M	300	1,352.84	1,139.33	
9000041560	Kimmerly, Suzanne	300	3,566.79	2,682.61	
9000041561	Klepadlo, Scott E	300	3,845.50	2,675.42	
9000041562	Klimes, Christy	300	4,422.33	3,185.10	
9000041563	Kolacz, Jolanta	300	1,081.41	587.17	
9000041564	Konior, Mandy	300	833.09	470.91	
9000041565	Konstantin, Elena	300	2,999.50	2,393.29	
9000041566	Krestan, Kimberly S	300	884.00	680.54	
9000041567	Lapham, Kathleen	300	4,120.55	3,241.87	
9000041568	Larson, Richard W	300	2,368.35	1,748.06	
9000041569	Lauten, Theresa	300	4,299.26	2,599.28	
9000041570	Leonard, Arlene	300	4,653.06	3,670.31	
9000041571	Livolsi-Hudgens, Carmella	300	932.80	552.95	
9000041572	Lyell, Kelly	300	3,691.67	2,641.38	
9000041573	MacNeille, Margaret A	300	1,978.54	1,682.06	
9000041574	Marino, Jillian	300	1,399.30	937.95	
9000041575	Martin, Stacey	300	3,153.29	2,306.87	
9000041576	Martinez-Alvear, Aldo	300	1,899.99	1,350.85	
9000041577	Masa, Janelle	300	1,032.85	626.56	
9000041578	Matteucci, Christina	300	11,553.13	7,488.98	
9000041579	McCormick, Meredith	300	4,296.17	3,394.50	
9000041580	Murphy, Trisha	300	3,307.13	2,464.19	
9000041581	Nelson, Christa	300	831.25	691.94	
9000041582	Nelson, Nicole	300	4,653.04	3,757.24	

Payroll Run Check Listing for Board

Payroll	05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041583	Neustadt, Leslie	300	4,222.39	3,090.59
9000041584	Noreen, Diane C	300	1,224.67	325.33
9000041585	O'Connor-Young, Sheri	300	941.01	727.97
9000041586	Ortiz, Carmen	300	1,975.68	1,349.21
9000041587	O'Shea, Amy	300	3,760.89	2,570.70
9000041588	Parker, Elizabeth	300	4,268.50	3,094.34
9000041589	Pavilionis, Vincent	300	3,076.42	2,310.60
9000041590	Polmanteer, Colette	300	3,453.30	2,237.45
9000041591	Poremba, Katherine	300	3,845.50	2,647.29
9000041592	Potempa, Tracey	300	3,537.83	2,772.28
9000041593	Pridmore, Elizabeth	300	3,422.50	2,631.02
9000041594	Puetz, Lauren	300	3,137.94	2,154.21
9000041595	Pupillo, Lauren	300	3,537.83	2,583.26
9000041596	Remigio, Maria	300	4,464.00	3,208.29
9000041597	Reyes, Cathy M	300	1,224.17	820.06
9000041598	Rogalny, Danuta	300	915.75	703.18
9000041599	Rogers, Megan	300	2,999.50	2,579.78
9000041600	Rydel-Boesso, Eileen M	300	3,307.13	1,870.02
9000041601	Rzemieniecki, Christopher	300	4,030.00	455.96
9000041602	Schlessinger, Lukas	300	3,114.88	2,192.92
9000041603	Schreiber Specca, Jill	300	5,850.00	4,274.39
9000041604	Schwarz, Jeanene	300	966.21	195.41
9000041605	Shehee, Wendy	300	1,197.16	746.26
9000041606	Skonieczny, Sandra	300	813.09	349.23
9000041607	Slade, Stephanie	300	2,845.67	2,188.78
9000041608	Smith, Elisa	300	4,191.63	3,062.87
9000041609	Soukup, Stephanie	300	2,353.46	1,619.75
9000041610	Staley, Shannon	300	3,576.33	2,717.68
9000041611	Stefani, Colleen	300	4,537.71	3,302.14
9000041612	Svejda, Michele	300	1,043.46	530.88
9000041613	Toby, Maureen	300	3,345.58	2,518.20
9000041614	Tuzzolino, Victoria	300	3,268.67	2,499.83

Payroll Run Check Listing for Board

Payroll		05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000041615	Weeks, Stacey	300	2,384.21	2,010.49	
9000041616	Weissinger, Karla	300	1,075.95	698.95	
9000041617	White, Margaret R	300	2,922.58	2,433.95	
9000041618	Witt, Elizabeth	300	1,239.58	1,098.60	
9000041619	Wojcik, Jane	300	1,121.36	1,066.12	
9000041620	Yaniz, Catherine	300	3,522.52	2,825.51	
9000041621	Zitt, Jean	300	4,191.63	3,133.86	
9000041622	Bauman, Judith M	700	130.00	121.67	
9000041623	Craven, Alicia F	700	1,796.91	1,617.63	
9000041624	Mersky, Linda	700	660.00	623.17	
9000041625	Renaud, Janice	700	300.00	280.80	
9000041626	Anderson, Cathleen	800	325.00	288.11	
9000041627	Balaban, Nicholas	800	791.07	591.39	
9000041628	Benson, Mary Diane	800	596.31	483.41	
9000041629	Courtney, June	800	60.00	53.19	
9000041630	Ducharme, Janet	800	1,146.31	961.88	
9000041631	Flores, Paola	800	596.31	530.08	
9000041632	Janczak, Jamie	800	81.27	71.03	
9000041633	Kittel, Brent	800	791.07	709.95	
9000041634	Lantz, Janet L	800	596.31	526.59	
9000041635	Lopez, Angel R	800	596.31	519.25	
9000041636	Maduzia, Vanessa	800	325.26	284.27	
9000041637	Malinowski, Nicole	800	433.68	400.50	
9000041638	Marino, Rod	800	70.00	61.17	
9000041639	McCarthy, Barbara	800	660.00	553.89	
9000041640	Nadolny, Mary	800	420.00	367.08	
9000041641	O'Connell, Jeanne L	800	329.61	288.07	
9000041642	Putnam, Shannon	800	596.31	539.48	
9000041643	Reese, Mary	800	1,575.00	1,299.50	
9000041644	Rockwell, Kailey A	800	576.83	522.72	
9000041645	Smith, Stacy	800	596.31	521.17	
9000041646	Stratton, Carolyn	800	130.00	114.86	

Payroll Run Check Listing for Board

Payroll	05/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000041647	Visser, Marianne	800	596.31	526.59
9000041648	Wagge, Kimberlee	800	596.31	527.36
9000041649	Wong, Kevin David	800	255.00	222.87
			829,061.93	585,246.55

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

VENDOR PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: June 26, 2023

GENERAL CHECKING ACCOUNT

CHECKS ISSUED	Beginning	119800	Ending	119802
	Beginning	119932	Ending	119935
	Beginning	119936	Ending	119961
	Beginning	119965	Ending	120087
WIRES ISSUED	Beginning	8000000890	Ending	8000000894
	Beginning	8000000895	Ending	8000000901
ACH DEPOSITS	Beginning	9000041937	Ending	9000041971

FUND DISTRIBUTION

EDUCATIONAL	\$	1,318,454.10
OPERATIONS & MAINTENANCE	\$	123,034.21
DEBT SERVICES	\$	-
TRANSPORTATION	\$	457,250.48
IMRF/SOCIAL SECURITY	\$	113,689.47
CAPITAL PROJECTS	\$	140,363.68
TOTAL	\$	<u>2,152,791.94</u>

IMPREST CHECKING ACCOUNT

CHECKS ISSUED	Beginning	10207	Ending	10238
----------------------	-----------	-------	--------	-------

FUND DISTRIBUTION

EDUCATIONAL	\$	4,946.02
OPERATIONS & MAINTENANCE	\$	2,960.33
TRANSPORTATION	\$	1,194.25
TOTAL	\$	<u>9,100.60</u>

GRAND TOTAL \$ 2,161,892.54

President - Board of Education

Date

Secretary - Board of Education

Date

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/15/2023 ZPAY 5-15-23

R - Regular Run Type

Check Number	Name	Net Check Amt
119800	Classified Employee	832.80
119801	Glenn Stearns Chapter 13	375.00
119802	Lisle CUSD #202	3,020.10
8000000890	Harris Bank	122,800.78
8000000891	Illinois Department Of Revenue	35,497.46
8000000892	Teachers' Health Ins Security	11,305.02
8000000893	Teachers' Retirement System	68,980.74
8000000894	U.S. OMNI	41,526.57
Regular Checks:	3	4227.90
ACH Checks:	0	0.00
Wire Transfers:	5	280110.57
Total:	8	284,338.47

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$235,568.98	\$0.00	\$0.00	235568.98
20 - Operations & Maintenance	\$7,308.29	\$0.00	\$0.00	7308.29
40 - Transportation	\$186.28	\$0.00	\$0.00	186.28
55 - Social Security	\$41,274.92	\$0.00	\$0.00	41274.92

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/31/2023 ZPAYEOM 5/31/23

R - Regular Run Type

Check Number	Name	Net Check Amt
119932	Classified Employee	832.80
119933	Glenn Stearns Chapter 13	375.00
119934	Lisle CUSD #202	3,020.10
119935	VSP of Illinois, NFP	4,675.44
8000000895	Educational Benefit Coop	402,065.08
8000000896	Harris Bank	123,821.70
8000000897	Illinois Department Of Revenue	35,800.25
8000000898	Illinois Municipal Retirement	51,435.13
8000000899	Teachers' Health Ins Security	11,454.91
8000000900	Teachers' Retirement System	69,895.24
8000000901	U.S. OMNI	41,506.57
Regular Checks:		
4		8903.34
ACH Checks:		
0		0.00
Wire Transfers:		
7		735978.88
Total:		
11		744,882.22

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$631,741.33	\$0.00	\$0.00	631741.33
20 - Operations & Maintenance	\$40,323.80	\$0.00	\$0.00	40323.80
40 - Transportation	\$402.54	\$0.00	\$0.00	402.54
50 - Muncipal Retirement	\$31,537.04	\$0.00	\$0.00	31537.04
55 - Social Security	\$40,877.51	\$0.00	\$0.00	40877.51

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/31/2023 May 2023 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
119936	Amazon Capital Services Inc	7,950.22
119937	AT&T: Acct 198-2	156.45
119938	AT&T: Acct 680	554.32
119939	AT&T: Acct 927	1,391.00
119940	AT&T: Acct 988-5	214.85
119941	Capital One / Menards	1,028.26
119942	Capital One / Walmart	1,830.37
119943	City Home Vacuum Inc	927.99
119944	ComEd (PO Box 6111)	889.74
119945	ComEd (PO Box 6111)	5,135.77
119946	ComEd (PO Box 6111)	1,754.10
119947	ComEd (PO Box 6112)	11,791.98
119948	ComEd (PO Box 6112)	6,546.71
119949	Dupage County Public Works	986.66
119950	Gordon Flesch Co, Inc	1,947.19
119951	Hinsdale Central High School	30.00
119952	Home Depot Credit Services	1,304.88
119953	Lisle Community Unit School	8,997.55
119954	New Direction Solutions, LLC	3,066.00
119955	Sawicki Sr, Steven A	160.00
119956	Smeltzer, Laura Lyn	360.00
119957	Sunrise Southwest LLC	187,390.45
119958	Village of Lisle (Utilities)	580.71
119959	Village of Lisle (Utilities)	3.82
119960	Westway Coach, Inc	12,660.13
119961	Wiltzius, Bob	105.00
Regular Checks:	26	257764.15
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	26	257,764.15

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$22,194.91	\$0.00	\$0.00	22194.91
20 - Operations & Maintenance	\$34,324.41	\$0.00	\$0.00	34324.41
40 - Transportation	\$201,244.83	\$0.00	\$0.00	201244.83

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119965	4imprint, Inc	395.31
119966	AGiRepairs, Inc	362.00
119967	Air Filter Solutions LLC	4,103.52
119968	Albertsons / Safeway	346.11
119969	Amita GlenOaks School	16,789.88
119970	Anderson Pest Solutions	437.35
119971	Apple Inc.	1,926.00
119972	Aramark Services, Inc	42,462.65
119973	Archer, Jeremy	48.15
119974	AT&T: Acct 978-4	49.84
119975	AT&T: Acct 988-5	219.72
119976	Award Emblem Mfg Co Inc	25.60
119977	B.E.A.R. Awards, Inc.	2,219.30
119978	B.E.T.H. Services	21,612.50
119979	BMO Harris Commercial Card	11,063.75
119980	BSN Sports, LLC	2,100.00
119981	Buckeye Cleaning Centers	1,124.90
119982	C.O.R.E. Academy	11,698.94
119983	Camelot Therapeutic Schools	67,858.85
119984	CCSD 93	4,532.00
119985	CDW Government Inc	912.75
119986	Central DuPage Hospital	1,015.00
119987	Chicago Office Technology	1,628.76
119988	Children's Plus, Inc	1,048.94
119989	Coal Creek Software Inc dba	500.00
119990	ComEd - New Business	3,946.57
119991	Compass Health Center	1,160.00
119992	Connolly, William	48.15
119993	Conserv FS Inc	1,094.15
119994	Daily Herald Media Group	33.35
119995	Deli Management, Inc	269.69

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119996	DeMoulin Brothers & Company	889.80
119997	Discount Fence Company, Inc	1,575.00
119998	Downers Grove School District	7,775.00
119999	Dupage Regional Office of	8,800.00
120000	ESI Chicago, Incorporated	2,625.00
120001	EVERWhite Corporation	733.00
120002	Everyday Speech LLC	299.99
120003	F & G Roofing Company LLC	2,029.00
120004	Flowers of Lisle	738.00
120005	Follett Content Solutions, LLC	2,722.37
120006	Fox Valley Fire & Safety	590.64
120007	G & G Lawncare Inc	3,710.00
120008	Green River Lines Inc	1,125.00
120009	Guided Readers, Inc	736.00
120010	Hatch, Lyle	21.10
120011	Himes, Petrarca & Fester, Chtd	8,670.00
120012	Hinz Company	9,512.00
120013	Home Depot U.S.A., Inc (TX)	4,266.87
120014	Illinois American Water	1,741.97
120015	Illinois ASBO	190.00
120016	Illinois High School Association	195.00
120017	Illinois Time Recorder Co	2,352.50
120018	International Translation	1,408.75
120019	IXL Learning	425.00
120020	Johnson Controls Security	25.00
120021	JW Pepper & Son, Inc	349.99
120022	Kaneland CUSD #302	1,665.49
120023	Kriha Boucek LLC	1,017.50
120024	Language Testing International,	185.00
120025	Latin School of Chicago	44.00
120026	Leo's Cleaners	55.80

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
120027	Lewis, Lance R	2,500.00
120028	Lexia Learning Systems LLC	46,294.19
120029	Linden Oaks Tutoring Services	483.60
120030	Lisle Band Parent Organization	1,500.00
120031	Lisle High School Activity	863.50
120032	Lisle High School Activity	30.00
120033	LocoRobo Innovations Inc.	1,750.00
120034	Lowery McDonnell Company	15,311.00
120035	Maas, Joseph L	1,740.00
120036	Marquardt School District 15	792.00
120037	Math Learning Center	200.00
120038	McGraw Hill LLC	892.27
120039	Menta Academy Midway	9,270.80
120040	MT Library Services Inc	2,206.42
120041	National Engravers Inc	52.00
120042	NEUCO Inc	1,303.15
120043	New Connections Academy	8,190.07
120044	New Direction Solutions, LLC	3,066.00
120045	Newberry Library	1,760.00
120046	Nicor Gas	833.45
120047	Nicor Gas	651.99
120048	Nicor Gas	310.31
120049	Nicor Gas	257.53
120050	Nicor Gas	295.04
120051	Nicor Gas	255.63
120052	Ombudsman Educational	850.00
120053	Optima Plumbing Supply LLC	1,670.64
120054	Parents Alliance Employment	7,229.34
120055	Parkland Preparatory Academy,	4,609.29
120056	Paxton Patterson LLC	80.88
120057	Perkins & Will, Inc	136,417.11

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
120058	Priebe, Herb	559.75
120059	Quadient, Inc (Leasing)	241.62
120060	Read Naturally, Inc	690.00
120061	RentalMax LLC	827.32
120062	Riveredge Hospital	250.00
120063	S.E.A.L. South, Inc	6,269.56
120064	Sams, Mary	26.25
120065	Schindler Elevator Corporation	1,450.00
120066	School Association for Special	23,975.22
120067	Schreiner, Corky	145.92
120068	SEAL of Illinois Inc	18,749.94
120069	Smith System Mfg. Co	14,346.00
120070	Special Education Systems,	3,831.85
120071	Streamwood Behavioral	10,954.96
120072	Suburban Door Check & Lock	26.00
120073	SunCloud Health	600.00
120074	Sunrise Southwest LLC	109,089.35
120075	Technology Center of DuPage	900.00
120076	The Center: Resources for	120.00
120077	Thomson Reuters	497.00
120078	Tobii Dynavox LLC	199.00
120079	Village of Lisle	16,445.44
120080	Village of Lisle (Utilities)	47.14
120081	Warehouse Direct	26.29
120082	Warner Press	46.95
120083	Waste Management of Illinois,	1,135.36
120084	Westway Coach, Inc	125,106.14
120085	WEX Health, Inc	178.50
120086	William V. MacGill & Co	1,120.79
120087	Worthington Direct Holdings,	3,156.75
9000041937	Anderson, Herbert	27.82

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
9000041938	Buchholz, Marilyn	115.94
9000041939	Cerveney, Karen	193.88
9000041940	Costello, Sheri	120.00
9000041941	Emde, John C, II	30.00
9000041942	Engler, Jennifer R	90.70
9000041943	Erickson, Tor	120.00
9000041944	Filipiak, Keith	120.00
9000041945	Fitzgerald, Karen	83.38
9000041946	Hardy, Venessa	149.31
9000041947	Hinton, Jeffery	212.99
9000041948	Jaegle, Ronald	8.25
9000041949	Kearney, David	120.00
9000041950	Kempfer-Kotalik, Linda	152.97
9000041951	Law, Jennifer S	152.16
9000041952	Marcum, Thomas C	120.00
9000041953	Matariyeh, Yousef	437.84
9000041954	Meyer, Phillip	154.84
9000041955	Milinki, Jennifer	523.74
9000041956	Navarro, Lawrence M	80.00
9000041957	Norwood, Lindsay	120.00
9000041958	O'Hara, James	120.00
9000041959	Park, Aimee	107.27
9000041960	Pomatto-Zimmerman, Jennifer	275.47
9000041961	Ptak, Jeff R	120.00
9000041962	Renguso, Amy	182.80
9000041963	Rzemieniecki, Christopher	120.00
9000041964	Schmidt, Michael	220.20
9000041965	Schreiber Specca, Jill	120.00
9000041966	Stellmacher, James M	104.39
9000041967	Thome, Nicholas	745.00
9000041968	Tuzzolino, Victoria	122.09

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/26/2023 June 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
9000041969	Weissinger, Derek C	120.00
9000041970	Wilkinson, David	120.00
9000041971	Woyna, Eric	8.25
Regular Checks:	123	860187.81
ACH Checks:	35	5619.29
Wire Transfers:	0	0.00
Total:	158	865,807.10

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$428,948.88	\$0.00	\$0.00	428948.88
20 - Operations & Maintenance	\$41,077.71	\$0.00	\$0.00	41077.71
40 - Transportation	\$255,416.83	\$0.00	\$0.00	255416.83
60 - Capital Projects	\$140,363.68	\$0.00	\$0.00	140363.68

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/05/2023 Imprest 5.5.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10207	AT&T: Acct 198-2	165.10
10208	AT&T: Acct 680	554.20
10209	AT&T: Acct 927	1,391.00
10210	Beckett, Robert	225.00
10211	Beland, Ken	80.00
10212	Carlson, Patrick	80.00
10213	Davis, John	75.00
10214	Devine, John	75.00
10215	Dunne, Brian	175.00
10216	Facko, Gary	80.00
10217	Felten, Greg	160.00
10218	Godlewski, Stephen Joseph	75.00
10219	Jones, Lyric	80.00
10220	Mckay, Frank	75.00
10221	Metcalf, Matt	225.00
10222	Miller, Ken	75.00
10223	Murphy, Steve	75.00
10224	Sawicki Sr, Steven A	160.00
10225	Starr, Chad	225.00
10226	Walker, Chris	225.00
10227	WEX Bank	1,981.20
10228	Willis, Tim	75.00

Regular Checks:	22	6331.50
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	22	6,331.50

Accounts Payable Run: 05/11/2023 Imprest 5.11.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10229	AT&T: Acct 430-0	111.32
10230	AT&T: Mobility	102.78
10231	Maydak, Tanner	75.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/11/2023 Imprest 5.11.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10232	McCormack, Jeffrey Scott	75.00
10233	Schubert, Curt	72.00
Regular Checks:	5	436.10
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	5	436.10

Accounts Payable Run: 05/18/2023 Imprest 5.18.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10234	Illinois Department of	60.00
Regular Checks:	1	60.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	1	60.00

Accounts Payable Run: 05/22/2023 Imprest 5.22.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10237	Eastern Illinois University	375.00
10238	Woyna, Patrick	1,898.00
Regular Checks:	2	2273.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	2	2,273.00

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$4,946.02	\$0.00	\$0.00	4946.02
20 - Operations & Maintenance	\$2,960.33	\$0.00	\$0.00	2960.33
40 - Transportation	\$1,194.25	\$0.00	\$0.00	1194.25

FOR APPROVAL

Lisle Community Unit School District No. 202

Board of Education Meeting

June 26, 2023

SUBJECT: Approval of the Elementary Assistant Principal for Student Services, Level II Administrator

BACKGROUND DATA: After reviewing over 80 applications and interviewing nine candidates, Dr. Schreiber and a committee of ten staff members (teachers and administrators) recently conducted three rounds of interviews for the Elementary Assistant Principal for Student Services position and are recommending Mrs. Elizabeth (Beth) Parker for Board approval. This position is a Level II administrator with a 200-day contract and a compensation package comparable to the Junior High Student Services position.

Mrs. Parker will be transitioning into the role of the Assistant Principal for Student Services at Lisle Elementary School after serving twenty-three years as a classroom teacher and most recently as the Reading Specialist for students in kindergarten through fifth grade.

Mrs. Parker's tenure in District 202 has provided her with extensive experience in coordinating information for parents and staff as well as analyzing educational data in order to guide programmatic decisions at the student, classroom and school level. Mrs. Parker will work closely with the other Assistant Principal's for Student Services as she becomes more familiar with the specific responsibilities of the position. Beth's passion for supporting students will provide the staff and students in Lisle with much needed leadership and support in our special education department.

FINANCIAL IMPACT: The cost of the salary and benefits for the Assistant Principal for Student Services position is estimated to be approximately \$143,600.

RECOMMENDATION: The administration recommends the approval of Elizabeth Parker as the Elementary Assistant Principal for Student Services at Lisle Elementary School.

SUGGESTED MOTION: The Board of Education approves Elizabeth Parker as the Elementary Assistant Principal for Student Services for the 2023-2024 school year.

For Action

**Lisle Community Unit School District 202
Board Of Education Meeting
June 26, 2023**

SUBJECT: Approval of Certified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2024.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Margaret Callaghan, 0.6 FTE English Teacher Lisle Junior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 0 (\$ 31,377).

Courtney Collins, 1.0 FTE Third Grade Elementary Teacher at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +0, Step 6 (\$ 77,397).

Rachael Dorsch, 1.0 FTE Third Grade Elementary Teacher at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 0 (\$ 52,295).

Jessica Glavach, 1.0 FTE High School Spanish Teacher at Lisle Senior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +24, Step 9 (\$89,947).

Christina Matteucci, 1.0 FTE Second Grade Elementary Teacher at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 0 (\$ 52,295).

Jennifer Meister, 1.0 FTE Fifth Grade Teacher at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +24, Step 10 (\$ 92,039).

Kathleen Rhoades, 1.0 FTE Social Worker at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +24, Step 10 (\$ 92,039).

Angela Santoro, 1.0 FTE Permanent Substitute Teacher at Lisle Senior High School for the 2023-2024 school year. She is placed at standard rates for the 2023-2024 school year.

Monica Stolte, 0.6 FTE English Teacher at Lisle Senior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +0, Step 4 (\$43,927).

Haley, Wilson, 0.2 FTE, Choir Teacher Lisle Junior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 1 (\$ 10,762

Elizabeth Witt, 1.0 FTE Second Grade Elementary Teacher at Lisle Elementary School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 6 (\$ 61,394).

Name	School	Placement	Salary
Callaghan, Margaret	JH	BA +0, St. 0	\$ 31,377
Collins, Courtney	LES	MA+0, St. 6	\$ 77,397
Dorsch, Rachael	LES	BA+0, St. 0	\$ 52,295
Glavach, Jessica	HS	MA+24, St. 9	\$ 89,947
Matteucci, Christina	LES	BA+0, St. 0	\$ 52,295
Meister, Jennifer	LES	MA+24, St. 10	\$ 92,039
Rhoades, Kathleen	LES	MA+24, St. 10	\$92,039
Santoro, Angela	HS	Permanent Substitute	Current Rate
Stolte, Monica	HS	MA+0, St. 4	\$ 43,927
Wilson, Haley	JH	BA+0, St. 1	\$10,762
Witt, Elizabeth	LES	BA+0, St. 6	\$ 61,394



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 8, 2023	Recommended by: Dave Kearney
Primary position to be filled: .6 ELA at Lisle Junior High School	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Natalie Oros	New position:
Name of recommended individual: Margaret Callaghan	
College or University and Major/Minor field of study: University of Illinois at Urbana-Champaign Bachelor of English Language Arts with a minor in Secondary Education	
Please list all relevant prior experience: Maggie graduated in May of 2022 and spent the 2022-23 school year teaching in Spain.	
Start date: 08/15/2023	Board approval date: 6/26/2023
Recommended salary schedule placement: Bachelor's +0, Step 0 (\$31,377)	
Full time equivalency (FTE): 0.6 FTE	Contracted days: 181
Background information: Maggie's energy and passion for working with young adults came through during the interview process. I welcome her enthusiasm and have no doubt she will be a great addition to the junior high staff.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Third Grade Teaching Position	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing:	New position: Sixth Section for 2023-2024
Name of recommended individual: Courtney Collins	
College or University and Major/Minor field of study: Bradley University - Elementary Education with Spanish Minor - Bachelor of Arts - May 2017 American College of Education - Integrated Curriculum - Masters in Integrated Curriculum - August 2020	
Please list all relevant prior experience: Fifth Grade Teacher - Whitney Elementary School - Lake Zurich - August 2021-present Fifth Grade Teacher - Wauconda CUSD 118 - August 2017 - May 2021	
Start date: August 15, 2023	Board approval date: May 22, 2023
Recommended salary schedule placement: Master's +0, Step 6 (\$ 77,397)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Miss Collins is a supportive and patient teacher. She is well-respected by her colleagues and administration. Miss Collins sees students as individuals and is consistent and creative in the ways that she supports each student. She is very reflective and is strong at building relationships. She has influenced others in the teaching profession by her demeanor.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Third Grade Teaching Position	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Jean Zitt	New position: N/A
Name of recommended individual: Rachael Dorsch	
College or University and Major/Minor field of study: Saint Ambrose University - Iowa - August 2017-December 2022 - Bachelor of Arts - December 2022	
Please list all relevant prior experience: Permanent Substitute at Lisle Elementary School -February 2023-May 2023 Oak Park Camp Director - May 2017-August 2022 St. Ambrose Children's Campus Teacher Assistant - September 2017 through May 2018	
Start date: August 14, 2023	Board approval date: June 26, 2023
Recommended salary schedule placement: Bachelor's +0, Step 0 (\$52,295)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Miss Dorsch has been a permanent substitute for Lisle Elementary School for the last five months. She has been supportive in her role for all students from Pre-Kindergarten through Fifth Grade. Miss Dorsch has built strong relationships with students and staff throughout her time at LES. Miss Dorsch is organized, follows the expectations of all professional responsibilities within the classrooms.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 6, 2023	Recommended by: Jeff Howard
Primary position to be filled: 1.0 Spanish Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Vicky Gomez	New position:
Name of recommended individual: JESSICA GLAVACH	
College or University and Major/Minor field of study: BAS: Illinois State University - Spanish Major/Latino Studies Minor 2012; M.A.: St. Xavier University - Secondary Education/ESL Bilingual - 2014. Ms. Glavach is expecting to receive her second Master's Degree in Educational Technology from Aurora University in 2024.	
Please list all relevant prior experience: Thayer J. Hill Middle School - Spanish Teacher 2022-2023 Neuqua Valley High School - Spanish Teacher 2021-2022 A.A. Stagg High School - Spanish Teacher 2019-2021 Carl Sandburg High School - Spanish Teacher 2019-2020 Plainfield South High School - Spanish Teacher 2014-2019	
Start date: August 14, 2023	Board approval date: June 26, 2023
Recommended salary schedule placement: Master's + 24, Step 9 (\$ 89,947)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Lisle High School is pleased to recommend Ms. Jessica Glavach to fill our 1.0 Spanish Teaching vacancy. The opening was created when Vicky Gomez submitted her resignation at the end of the 2022-23 school year. Ms. Glavach comes to Lisle with 9 years of experience, most recently at Thayer J. Hill Middle School in District 204. She has taught a variety of levels in the Spanish curriculum and has worked with 7th graders thru 11th graders. Ms. Glavach will be teaching Spanish 2 and Spanish 3 Honors at Lisle. We are looking forward to the impact she will have on our students, staff and community.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Second Grade Teaching Position	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Suzanne Kimmerly (LOA)	New position: N/A
Name of recommended individual: Christina Matteucci	
College or University and Major/Minor field of study: University of Illinois - Urbana-Champaign - August 2012-May 2016 - Bachelors of Science - May 2016	
Please list all relevant prior experience: Permanent Substitute for Lisle Elementary School - August 2022 through May 2023 Kindergarten Instructional Assistant - Steeple Run - Naperville 203 - August 2020- August 2022 YMCA Development Instructor - September 2019 - May 2022 Special Education Assistant - Steeple Run - Naperville 203 - January 2017-May 2020 Summer School Teacher - Naperville 203 - June 2017-June 2017	
Start date: August 15, 2023	Board approval date: May 22, 2023
Recommended salary schedule placement: Bachelor's +0, Step 0 (\$52,295)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Miss Matteucci has been a permanent substitute for the 2022-2023 school year at Lisle Elementary School. She has been in the kindergarten classrooms during most of her time at LES. She has attended Staff Meetings Professional Days to support the development of our students. She is dependable and flexible with her professional responsibilities.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Fifth Grade Teaching Position	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Libby Pridmore	New position: N/A
Name of recommended individual: Jennifer Meister	
College or University and Major/Minor field of study: University of Illinois - Urbana/Champaign - Dance Degree - FAA - May 2007 University of Chicago - Master of Arts in Education - August 2010 Olivet Nazarene University - ELL Endorsement - October 2017	
Please list all relevant prior experience: Community Consolidated School District 62 - Fourth Grade Teacher, Fifth Grade Teacher, and Math Interventionist - July 2016 - present LEARN Charter School - LEARN 7 Founding Grade Level Lead - July 2013-June 2016 LEARN Charter School - Founding LEAD Teacher, Grade Level Lead - June 2010-July 2013	
Start date: August 1, 2023	Board approval date: May 22, 2023
Recommended salary schedule placement: Master's +24, Step 10 (\$92,039)	
Full time equivalency (FTE): 1.0	Contracted days: 181 days
Background information: Ms. Meister is able to build relationships with her students and colleagues easily. She has experience in co-planning as a math interventionist and supporting instructional practices. Ms. Meister has strong classroom management along with being a leader among her peers.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 8, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Social Worker at Lisle Elementary School	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Lauren Puetz	New position: N/A
Name of recommended individual: Kathleen (Katie) Rhoades	
College or University and Major/Minor field of study: University of Illinois - Urbana-Champaign - August 2007- May 2011 - Bachelors of Arts in Sociology Dominican University - Illinois - Masters in Social Work - May 2013	
Please list all relevant prior experience: Geneva Community School District - 304 - Harrison Street Elementary School - 8/2013- present	
Start date: August 14, 2023	Board approval date: June 26, 2023
Recommended salary schedule placement: Master's +24, Step 10 (\$92,039)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Mrs. Rhoades is a social worker who provides wrap around services for all her students. She has been an intricate part in creating professional development for our staff along with fine tuning our MTSS process. Mrs. Rhoades is compassionate with all situations along with a calmness needed to provide during heightened events. Mrs. Rhoades will be an amazing asset to our special education department along with supporting our youngest Lisle Elementary School students.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 15, 2023	Recommended by: Jeff Howard
Primary position to be filled: Permanent Substitute - Lisle High School	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Kylie Bosco	New position:
Name of recommended individual: ANGELA SANTORO	
College or University and Major/Minor field of study: BA: Western Kentucky University - English For Secondary Teachers 2021.	
Please list all relevant prior experience: Greenwood High School, Bowling Green, KY - Substitute Teacher (January-May 2023) Greenwood High School, Bowling Green, KY - Instructional Assistant (August - December 2022) Barren County High School, Glasgow, KY - English Teacher (January-May, 2022) Warren Central High School, Bowling Green, KY (Student Teaching) - 9th & 10th Grade English (2021)	
Start date: August 14, 2023	Board approval date: June 26, 2023
Recommended salary schedule placement: Standard Permanent Sub Rate	
Full time equivalency (FTE): 1.0	Contracted days: 17
Background information: Lisle High School is pleased to recommend Ms. Angela Santoro to fill our Permanent Substitute vacancy. The opening was created when Kylie Bosco submitted her resignation at the end of the 2022-23 school year. Ms. Santoro comes to Lisle with some brief teaching and substituting experience in the Bowling Green Kentucky region. She has taught a variety of levels in the English curriculum and has worked with 7th graders thru 11th graders. We are excited to welcome Ms. Santoro to Lisle!	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 6, 2023	Recommended by: Jeff Howard
Primary position to be filled: 0.6 English Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Brian Blankenship	New position:
Name of recommended individual: MONICA STOLTE	
College or University and Major/Minor field of study: BA: Illinois State University - English Education Major 2014; M.A.: Illinois State University - Teaching & Learning - 2019.	
Please list all relevant prior experience: Carmel Catholic High School - English Teacher 2014-Present	
Start date: August 14, 2023	Board approval date: June 26, 2023
Recommended salary schedule placement: Master's +0, Step 4 (\$43,927)	
Full time equivalency (FTE): 0.6 FTE	Contracted days: 181
Background information: Lisle High School is pleased to recommend Ms. Monica Stolte to fill our 0.6 English Teaching vacancy. The opening was created when Brian Blankenship submitted his resignation at the end of the 2022-23 school year. Ms. Stolte comes to Lisle with 9 years of experience at Carmel Catholic High School in Mundelein, Illinois. She has taught a blend of English classes including 6 different courses ranging from 10th - 12th graders. Ms. Stolte will be teaching English 3 and English 1 at Lisle. We are looking forward to the impact she will have on our students, staff and community.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 20, 2023	Recommended by: Dave Kearney
Primary position to be filled: .2 Choir Position at LJHS	
Secondary position to be filled: Choir Director and Ensemble Director	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Kelley Dale	New position:
Name of recommended individual: Haley Wilson	
College or University and Major/Minor field of study: University Of Illinois at Urbana-Champaign Bachelor's of Music Education, Choral Concentration	
Please list all relevant prior experience: Piano and Voice Teacher at the Academy of Music and Art in Westmont, IL	
Start date: 08/15/2023	Board approval date: 06/26/2023
Recommended salary schedule placement: BA+0, Step 1 (\$ 10,762)	
Full time equivalency (FTE): 0.2	Contracted days:
Background information: Haley comes to us with experience working with students of all ages teaching voice lessons. Along with voice, Haley has worked with young adolescents teaching dance and musical theater. It was apparent that Haley has a passion for music and working with students. Her energy and enthusiasm will make her a great addition to our fine arts department.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Second Grade Teaching Position	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing:	New position: Hailee Brauer
Name of recommended individual: Elizabeth Witt	
College or University and Major/Minor field of study: Illinois State University August 2002-2006- Bachelors in Education May 2006	
Please list all relevant prior experience: Third Grade Teacher at Woodridge - Murphy Elementary School from August 2006-2008 Cinemark Theatres Inc. - Assistant Manager - February 2000 - present Catholic School Teacher - Immaculate Conception in Elmhurst - 2010-2022 Permanent Substitute at Lisle School District - Lisle Elementary - 2022-2023	
Start date: August 15, 2023	Board approval date: May 22, 2023
Recommended salary schedule placement: Bachelor's +0, Step 6 (\$ 61,394)	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Mrs. Witt was a permanent substitute this past school year at Lisle Elementary School. She is organized, always professional, and offers ideas from her past experiences or from resources that she found to her fourth grade colleagues during a long-term substitute position. Mrs. Witt is flexible, reliable, and builds relationships with students and staff.	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 26, 2023**

SUBJECT: Acceptance of Certified Resignation.

BACKGROUND: A resignation has been received from a Certified Employee.

FINANCIAL IMPACT: These positions have been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignations of:

Lauren Puetz, 1.0 FTE Social Worker at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 26, 2023**

SUBJECT: Acceptance of Classified Resignation.

BACKGROUND: A resignation has been received from a Classified Employee

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Sandra Skonieczny, Inclusion Aide at Lisle Elementary School, has resigned at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 26, 2023**

SUBJECT: Approval of Extra-Duty Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2024.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Daniel Dillard, Assistant Football Coach at Lisle Senior High School. He is placed at a Level 3, Step 8 (\$6,662*).

Samuel Crenshaw, Assistant Football Coach at Lisle Senior High School. He is placed at a Level 3, Step 8 (\$6,662*).

Name	School	Placement	Salary
Dillard, Dan	LSHS	Step 8	\$6,662
Crenshaw, Sam	LSHS	Step 6	\$6,662



RECOMMENDATION FOR NEW EMPLOYEE

Date: 6/12/23	Recommended by: Tom Marcum
Primary position to be filled: Assistant Football Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Lee Maciejewski	New position:
Name of recommended individual: Sam Crenshaw	
College or University and Major/Minor field of study: Penn State University - Bachelor of Arts, Integrative Arts May 2002	
Please list all relevant prior experience: <ul style="list-style-type: none"> - Lady Speed Basketball Coach 2011-2019 - Assistant Varsity Coach Bishop McNamara 2013-2014 - Assistant Varsity Coach Bremen Community High School 2014-2015 - Head JV & Assistant Varsity Coach Lisle High School 2016-Present - Youth Football Coach - Former Skills Trainer at Next Level Athletics 	
Start date: ASAP	Board approval date: June 26, 2023
Recommended salary schedule placement: Category II - Level 3, Step 8 (\$ 6,662)	
Full-time equivalency (FTE): 1.0	Contracted days: Seasonal
Background information: <p>“I highly recommend hiring Sam Crenshaw as a football coach for Lisle High School. With his Division 1 football playing experience, Sam brings a wealth of knowledge and expertise to the position. Not only has he excelled in coaching girls' basketball teams at Lisle, but his ability to establish a great rapport with kids is truly remarkable. Sam's strong background in football, combined with his proven coaching skills and exceptional connection with young athletes, make him an ideal candidate for the position. Hiring him would be a valuable addition to our football program.” Cory Dillard, Head Football Coach.</p>	



RECOMMENDATION FOR NEW EMPLOYEE

Date: 5/23/23	Recommended by: Tom Marcum
Primary position to be filled: Assistant Football Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Dan Sanko	New position:
Name of recommended individual: Dan Dillard	
College or University and Major/Minor field of study:	
Please list all relevant prior experience: <ul style="list-style-type: none"> - Newark High School Assistant Basketball, Head Soccer Coach (2 years) - Union High School Head Basketball Coach, Assistant Football Coach (2 years) - Farmington High School Athletic Director, Head Football Coach (16 years) - Lisle High School Athletic Director (19 years) 	
Start date: ASAP	Board approval date: June 26, 2023
Recommended salary schedule placement: Category II - Level 3, Step 8 (\$ 6,662)	
Full-time equivalency (FTE): 1.0	Contracted days: Seasonal
Background information: "I highly recommend hiring Dan Dillard as an assistant for our high school football program. His experience, work ethic, and passion will greatly benefit our students and contribute to the team's success. With his deep knowledge of the game and commitment to excellence, this coach will provide invaluable guidance in skill development and character building. Dan's proven track record and dedication to our students make him an ideal fit for this role." Cory Dillard, Head Football Coach.	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 26, 2023**

SUBJECT: Acceptance of Extra-Duty Resignation.

BACKGROUND: A resignation has been received from an Activity Sponsor.

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Svea Bylsma, AFS Sponsor at Lisle Senior High School, has submitted her resignation for her club sponsorship to be effective at the end of the 2022-2023 school year.

Svea Bylsma, Assistant Track Coach at Lisle Senior High School, has submitted her resignation to be effective at the end of the 2022-2023 school year.

Jamie Janczak, Assistant Scholastic Bowl Coach at Lisle Senior High School, has submitted her resignation for her club sponsorship to be effective at the end of the 2022-2023 school year.

Brent Kittel, Assistant Baseball Coach at Lisle Senior High School, has submitted his resignation for to be effective at the end of the 2022-2023 school year.

Lee Maciejewski, Assistant Football Coach at Lisle Senior High School, has submitted his resignation for to be effective at the end of the 2022-2023 school year.

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Discussion and Approval of Substitute Pay Rates and Job Descriptions

BACKGROUND DATA: District 202 currently compensates substitute teachers as outlined in the following table. This table also highlights the various types of substitute positions utilized throughout the district (daily, long-term, etc.).

In a recent substitute salary survey conducted of area districts, Lisle’s salaries fell below the average. In a climate where substitutes are critical, Administration would like to recommend updated substitute pay rates as noted in the “proposed” column below:

Type	Current	Comp Averages	Proposed	Additional Information
Daily Rate	\$120	\$134	\$135	Called in as needed (\$19.30/hour)
After 30 Days (in same school year)	\$130	Lisle Specific Category	\$142	Provides small incentive to return each year to sub (\$20.28/hour)
Day 11 through 30 in the same assignment	\$150	Lisle Specific Category	\$155	Sub writes lessons, likely gives assessments & manages students (\$22.15/hour)
30+ days in same assignment	BA Step 0 \$280/day (includes TRS)	\$235	BA Step 0 \$289/day (includes TRS)	Linked to salary schedule due to greater responsibilities (\$38.53/hour)
Full year assignment (ie: FMLA)	Appropriate lane/step based on education/experience	Appropriate lane/step based on education/experience	Appropriate lane/step based on education/experience	Linked to salary schedule and works the entire year in place of the regular teacher, eligible for insurance
Permanent Substitute (ESSER funds used)	\$175	\$172	\$185	Reports to the building on all student attendance days (\$24.66/hour or \$32,560 for a full year commitment, eligible for HMO insurance)
Note: Internal Substitute Teaching by LEA Staff \$30/hour, \$150/day (5 instructional periods)				

Job Descriptions for “daily” and “permanent” substitutes are also attached for your review and approval.

FINANCIAL IMPACT: Substitute costs are included in the FY 24 budget.

RECOMMENDATION: Administration recommends increasing the substitute teacher pay rates as outlined in the “proposed” column above and the job descriptions for daily and permanent substitutes as presented.

SUGGESTED MOTION: The Board of Education recommends the approval of the daily and permanent substitute job descriptions as presented and the substitute teacher pay rates as noted in the “proposed” column above.



JOB DESCRIPTION / RESPONSIBILITIES

- TITLE:** **District Permanent Substitute**
- REPORTS TO:** Building Administrators
- JOB GOAL:** Substitute Teachers shall perform such duties and responsibilities associated with the teaching profession, those outlined in Lisle CUSD 202 policies, and those required by the Illinois School Code.
- POSITION PURPOSE:** The substitute teacher is responsible for managing an assigned classroom, carrying out appropriate learning activities, and following lesson plans developed by the classroom teacher to ensure that students' education is not disrupted during the classroom teacher of record's absence. The substitute teacher works as a temporary, on-call, at will employee.
- EDUCATION:** Professional Educator License or Professional Educator License with Stipulations that required a Bachelor's degree for issuance OR Substitute Teaching License
- TERM OF EMPLOYMENT:** Full Time - 176 Days
- TRAVEL REQUIREMENT:** May require travel between District buildings.
- RATE OF PAY:** Established from time-to-time by the School Board.
- ESSENTIAL PERFORMANCE RESPONSIBILITIES:**
1. Prepare documents and plans on a daily basis.
 2. Maintains, as fully as possible, the established routines and procedures of the school and classroom to which assigned
 3. Provide instructional delivery to students and follow the district curriculum prescribed by the classroom teacher and administration.
 4. Provides for individualized and small group assistance for students as indicated by lesson plans
 5. Supervise students in accordance with district policies and procedures, this may include non-academic environments like study hall, building corridors, playground, lunchroom, etc.
 6. Assumes responsibility for overseeing pupil behavior in class and during lunch and other activities

7. Utilize technology to assist with communication, record keeping and instructional delivery.
8. Attend professional meetings and learning opportunities throughout the school year as assigned by administration.
9. Communicate with teachers and administration on academic accomplishments and progress made during assignments.
10. Maintains appropriate records including checking test papers, recording grades, student assignments for homework, projects and the necessary clerical work required to maintain student records for a teacher who is absent
11. Demonstrate flexibility in daily assignments.
12. Communicates, collaborates, and cooperates with colleagues, supervisors, and students
13. Follows all district and individual school policies, rules and procedures to which regular teachers are subject and which good teaching dictates
14. Any other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES:

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read and comprehend technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Knowledge-based competencies required to satisfactorily perform the functions of the job include the knowledge of: appropriate Illinois School Codes, district policies, regulations and/or laws; age appropriate activities; lesson plan requirements; stages of child development, behavioral management strategies; curriculum and instructional methods; English grammar/punctuation/spelling/vocabulary.

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job condition. Specific skill-based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment including using pertinent technological applications; preparing and maintaining accurate records; effective listening; guiding others; instructional techniques; interpersonal aptitude; leadership; monitoring activities; planning; and problem solving.

ABILITY to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and utilize job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Required abilities also include the ability to work with diverse individuals and/or groups, and work with a variety of data. Problem solving is required to analyze issues and create action plans. Ability to interpret data and use the data to independently solve problems. Ability to perform basic trouble shooting of job-related equipment. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; maintaining confidentiality; exhibiting tact and patience; working flexible hours to complete job responsibilities; adaptability/flexibility; communication with persons of diverse backgrounds/knowledge/skills; dealing with frequent interruptions; decision making; attention to detail; innovation; leadership and direction; meeting schedules/deadlines; motivating others; multi-tasking; organizing; reliability; taking initiative and teamwork.

Note: Lisle CUSD 202 has reviewed this position description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills, and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and Lisle CUSD 202 reserves the right to change this position description and/or assign tasks for the employee to perform as the District may deem appropriate.

ASSIGNMENT PROCEDURES: Permanent substitute teachers will be assigned as needed from the Building Principals and District Administration. Permanent substitute teachers are given as much notice as possible; however, in emergency situations, they will be assigned as determined by the needs of the district.

FLSA STATUS: Exempt

APPROVED: July 27, 2020



JOB DESCRIPTION / RESPONSIBILITIES

- TITLE:** **District Daily Substitute Teacher**
- REPORTS TO:** Building Administrators
- JOB GOAL:** Substitute Teachers shall perform such duties and responsibilities associated with the teaching profession, those outlined in Lisle CUSD 202 policies, and those required by the Illinois School Code.
- POSITION PURPOSE:** The substitute teacher is responsible for managing an assigned classroom, carrying out appropriate learning activities, and following lesson plans developed by the classroom teacher to ensure that students' education is not disrupted during the classroom teacher of record's absence. The substitute teacher works as a temporary, on-call, at will employee.
- EDUCATION:** Professional Educator License or Professional Educator License with Stipulations that required a Bachelor's degree for issuance OR Substitute Teaching License
- TERM OF EMPLOYMENT:** The substitute teacher works as a temporary, on-call, at will employee. Lisle CUSD 202 does not guarantee any amount or period of work.
- TRAVEL REQUIREMENT:** May require travel between District buildings.
- RATE OF PAY:** Established from time-to-time by the School Board.
- ESSENTIAL PERFORMANCE RESPONSIBILITIES:**
1. Reports to the principal or school secretary upon arrival at the school
 2. Maintains, as fully as possible, the established routines and procedures of the school and classroom to which assigned
 3. Provide instructional delivery to students and follow the district curriculum prescribed by the classroom teacher and administration.
 4. Supervise students in accordance with district policies and procedures, this may include non-academic environments like study hall, building corridors, playground, lunchroom, etc.
 5. Assumes responsibility for overseeing pupil behavior in class and during lunch and other activities
 6. Consults, as appropriate, with the principal or department or grade level head, before initiating any teaching or other procedures not specified in the lesson plans

7. Maintains appropriate records including checking test papers, recording grades, student assignments for homework, projects and the necessary clerical work required to maintain student records for a teacher who is absent
8. Provides for individualized and small group assistance for students as indicated by lesson plans
9. Follows all district and individual school policies, rules and procedures to which regular teachers are subject and which good teaching dictates
10. Communicates, collaborates, and cooperates with colleagues, supervisors, and students
11. Any other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES:

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read and comprehend technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Knowledge-based competencies required to satisfactorily perform the functions of the job include the knowledge of: appropriate Illinois School Codes, district policies, regulations and/or laws; age appropriate activities; lesson plan requirements; stages of child development, behavioral management strategies; curriculum and instructional methods; English grammar/punctuation/spelling/vocabulary.

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job condition. Specific skill-based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment including using pertinent technological applications; preparing and maintaining accurate records; effective listening; guiding others; instructional techniques; interpersonal aptitude; leadership; monitoring activities; planning; and problem solving.

ABILITY to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and utilize job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Required abilities also include the ability to work with diverse individuals and/or groups, and work with a variety of data. Problem solving is required to analyze issues and create action plans. Ability to interpret data and use the data to independently solve problems. Ability to perform basic troubleshooting of job-related equipment. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; maintaining confidentiality; exhibiting tact and patience; working flexible hours to complete job responsibilities; adaptability/flexibility; communication with persons of diverse backgrounds/knowledge/skills; dealing with frequent interruptions; decision making; attention to detail; innovation; leadership and direction; meeting schedules/deadlines; motivating others; multi-tasking; organizing; reliability; taking initiative and teamwork.

Note: Lisle CUSD 202 has reviewed this position description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills, and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does

not represent a contract of employment, and Lisle CUSD 202 reserves the right to change this position description and/or assign tasks for the employee to perform as the District may deem appropriate.

FLSA STATUS: Exempt

APPROVED: June 26, 2023

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Fiscal Year 2024 Tentative Budget

BACKGROUND DATA: Attached in BoardBooks is the FY2024 Tentative Budget. The tentative budget will be reviewed by the Finance Committee at its meeting prior to the regular Board meeting. The hearing for and adoption of the FY2024 Budget will occur during the September Board of Education meeting.

FINANCIAL IMPACT: See the FY2024 Budget Summary

RECOMMENDATION: The Administration recommends that the Board approve the FY2024 Tentative Budget and authorize it to be placed on public display.

SUGGESTED MOTION: That the Board of Education approve the FY2024 Tentative Budget as presented and direct the Secretary of the Board to place the same on file for public display as indicated in the Notice attached in BoardBooks.

Lisle Community Unit School District 202 FY2024 Budget Summary ALL FUNDS

TENTATIVE BUDGET VS. PRIOR YEAR BUDGET

	BUDGET FY2023 [1]	TENTATIVE BUDGET FY2024	PERCENT INCREASE (DECREASE)
FUND BALANCE - Beg of Year	\$ 19,794,974	\$ 21,205,826	
REVENUE:			
LOCAL SOURCES	35,255,100	38,239,450	8%
STATE SOURCES	2,889,025	2,767,871	-4%
FEDERAL SOURCES	2,104,665	1,861,471	-12%
TOTAL DIRECT REVENUE	40,248,790	42,868,792	7%
EXPENDITURES:			
SALARIES	19,989,700	20,688,400	3%
EMPLOYEE BENEFITS	7,397,960	7,347,800	-1%
PURCHASED SERVICES	5,069,619	5,887,912	16%
SUPPLIES AND MATERIALS	1,756,874	1,642,764	-6%
CAPITAL OUTLAY	1,353,705	982,000	-27%
OTHER OBJECTS	4,034,899	4,751,433	18%
NON-CAPITALIZED EQUIPMENT	260,040	418,490	61%
TERMINATION BENEFITS	500	6,000	1100%
TOTAL DIRECT EXPENDITURES	39,863,297	41,724,799	5%
REVENUE OVER (UNDER) EXPENSES	385,493	1,143,993	
OTHER SOURCES/USES OF FUNDS	2,005,000	109,000	
FUND BALANCE - End of Year	\$ 22,185,467	\$ 22,458,819	

[1] Per FY2023 School District Budget Form filed with ISBE

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
BUDGET SUMMARY

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
ESTIMATED BEGINNING FUND BALANCE July 1, 2023 (without Student Activity Funds)		12,661,184	1,569,092	205,074	1,451,651	457,267	4,041,710	819,848	-	21,205,826
RECEIPTS/REVENUES										
LOCAL SOURCES	1000	30,850,900	2,988,100	1,544,300	1,566,350	990,000	251,500	41,300	7,000	38,239,450
STATE SOURCES	3000	1,662,171	-	-	1,105,700	-	-	-	-	2,767,871
FEDERAL SOURCES	4000	1,858,971	-	-	2,500	-	-	-	-	1,861,471
Total Direct Receipts/Revenues		34,372,042	2,988,100	1,544,300	2,674,550	990,000	251,500	41,300	7,000	42,868,792
Receipts/Revenues for "On Behalf" Payments	3998	10,326,000	-	-	-	-	-	-	-	10,326,000
Total Receipts/Revenues		44,698,042	2,988,100	1,544,300	2,674,550	990,000	251,500	41,300	7,000	53,194,792
DISBURSEMENTS/EXPENDITURES										
INSTRUCTION	1000	20,533,276	-	-	-	377,800	-	-	-	20,911,076
SUPPORT SERVICES	2000	9,542,282	2,967,425	-	2,612,800	551,300	800,000	-	7,000	16,480,807
COMMUNITY SERVICES	3000	311,226	-	-	195,000	-	-	-	-	506,226
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	2,326,190	-	-	-	-	-	-	-	2,326,190
DEBT SERVICES	5000	-	-	1,500,500	-	-	-	-	-	1,500,500
Total Direct Disbursements/Expenditures		32,712,974	2,967,425	1,500,500	2,807,800	929,100	800,000	-	7,000	41,724,799
Disbursements/Expenditures for "On Behalf" Payments	4180	10,326,000	-	-	-	-	-	-	-	10,326,000
Total Disbursements/Expenditures		43,038,974	2,967,425	1,500,500	2,807,800	929,100	800,000	-	7,000	52,050,799
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,659,068	20,675	43,800	(133,250)	60,900	(548,500)	41,300	-	1,143,993
OTHER SOURCES/USES OF FUNDS										
OTHER SOURCES OF FUNDS (7000)										
PERMANENT TRANSFER FROM VARIOUS FUNDS										
Transfer of Working Cash Fund Interest	7120	34,300	-	-	-	-	-	-	-	34,300
Sale or Compensation for Fixed Assets	7300	-	-	-	-	-	109,000	-	-	109,000
Transfers to Capital Projects Fund	7800	-	-	-	-	-	750,000	-	-	750,000
Total Other Sources of Funds		34,300	-	-	-	-	859,000	-	-	893,300
OTHER USES OF FUNDS (8000)										
TRANSFER TO VARIOUS OTHER FUNDS										
Transfer of Working Cash Fund Interest	8120	-	-	-	-	-	-	34,300	-	34,300
Fund Balance Transfers Pledged to Pay for Capital Projects	8840	750,000	-	-	-	-	-	-	-	750,000
Total Other Uses of Funds		750,000	-	-	-	-	-	34,300	-	784,300
Total Other Sources/Uses of Funds		(715,700)	-	-	-	-	859,000	(34,300)	-	109,000
ESTIMATED ENDING FUND BALANCE June 30, 2024 (Without Student Activity Funds)		13,604,552	1,589,767	248,874	1,318,401	518,167	4,352,210	826,848	-	22,458,819

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
BUDGET SUMMARY

SUMMARY OF EXPENDITURES (by Major Object)

Object Name	Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
Salaries		100	19,417,300	1,206,500		64,600		-		-	20,688,400
Employee benefits		200	6,132,200	284,800		1,700	929,100	-		-	7,347,800
Purchased Services		300	2,468,247	677,165	-	2,735,500		-		7,000	5,887,912
Supplies & Materials		400	930,764	706,000		6,000		-		-	1,642,764
Capital Outlay		500	162,000	20,000		-		800,000		-	982,000
Other Objects		600	3,250,933	-	1,500,500	-	-	-		-	4,751,433
Non-Capitalized Equipment		700	351,530	66,960		-		-		-	418,490
Termination Benefits		800	-	6,000		-		-			6,000
Total Expenditures			32,712,974	2,967,425	1,500,500	2,807,800	929,100	800,000		7,000	41,724,799

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
RECEIPTS/REVENUES FROM LOCAL SOURCES										
TAXES LEVIED BY LOCAL EDUCATION AGENCY										
Designated Purposes Levies	-	22,971,000	2,691,200	1,513,100	1,396,050	449,050	-	7,000	7,000	29,034,400
Special Education Purposes Levy	1140	5,182,500	-	-	-	-	-	-	-	5,182,500
FICA and Medicare Only Levies	1150	-	-	-	-	474,050	-	-	-	474,050
Total Taxes Levied by District		<u>28,153,500</u>	<u>2,691,200</u>	<u>1,513,100</u>	<u>1,396,050</u>	<u>923,100</u>	<u>-</u>	<u>7,000</u>	<u>7,000</u>	<u>34,690,950</u>
PAYMENTS IN LIEU OF TAXES										
Corporate Personal Property Replacement Taxes	1230	1,057,000	-	-	-	25,800	-	-	-	1,082,800
Total Payments in Lieu of Taxes		<u>1,057,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,082,800</u>
TUITION										
Summer School Tuition from Pupils or Parents	1321	2,000	-	-	-	-	-	-	-	2,000
Total Tuition		<u>2,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000</u>
TRANSPORTATION FEES										
Regular Transportion Fees from Other Districts	1412	-	-	-	75,000	-	-	-	-	75,000
Special Ed Transportion Fees from Other Districts	1442	-	-	-	10,000	-	-	-	-	10,000
Total Transportation Fees		<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000</u>
EARNINGS ON INVESTMENTS										
Interest on Investments	1510	1,209,300	126,900	31,200	85,300	41,100	251,500	34,300	-	1,779,600
Total Earnings on Investments		<u>1,209,300</u>	<u>126,900</u>	<u>31,200</u>	<u>85,300</u>	<u>41,100</u>	<u>251,500</u>	<u>34,300</u>	<u>-</u>	<u>1,779,600</u>
FOOD SERVICE										
Sales to Pupils - Lunch	1611	170,000	-	-	-	-	-	-	-	170,000
Sales to Pupils - Breakfast	1612	3,000	-	-	-	-	-	-	-	3,000
Sales to Pupils - A la Carte	1613	58,000	-	-	-	-	-	-	-	58,000
Sales to Adults	1620	-	-	-	-	-	-	-	-	-
Total Food Service		<u>231,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>231,000</u>
DISTRICT/SCHOOL ACTIVITY INCOME										
Admissions - Athletic	1711	17,500	-	-	-	-	-	-	-	17,500
Admissions - Other	1719	6,500	-	-	-	-	-	-	-	6,500
Fees	1720	72,400	-	-	-	-	-	-	-	72,400
Student Activity Fund Revenues	1799	200,000	-	-	-	-	-	-	-	200,000
Total District/School Activity Income (without Student Activity Funds)		<u>96,400</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>96,400</u>
Total District/School Activity Income (with Student Activity Funds)		<u>296,400</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>296,400</u>
TEXTBOOK INCOME										
Sales - Regular Textbooks	1821	200	-	-	-	-	-	-	-	200
Total District/School Activity Income		<u>200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200</u>

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
OTHER REVENUE FROM LOCAL SOURCES										
Rentals	1910	-	160,000							160,000
Contributions and Donations from Private Sources	1920	1,000	-	-	-	-	-	-	-	1,000
Impact Fees	1930	2,000	-	-	-	-	-	-	-	2,000
Refund of Prior Years' Expenditures	1950	75,000	10,000	-	-	-			-	85,000
Drivers' Education Fees	1970	15,000								15,000
Payments from Other Districts	1991	7,500	-	-	-	-				7,500
Other Local Revenues	1999	1,000	-	-	-	-	-	-	-	1,000
Total Other Revenue from Local Sources		101,500	170,000	-	-	-	-	-	-	271,500
Total Receipts/Revenues from Local Sources (without Student Activity Funds)	1000	30,850,900	2,988,100	1,544,300	1,566,350	990,000	251,500	41,300	7,000	38,239,450
Total Receipts/Revenues from Local Sources (with Student Activity Funds)	1000	31,050,900								38,439,450
RECEIPTS/REVENUES FROM STATE SOURCES										
UNRESTRICTED GRANTS-IN-AID										
Evidence Based Funding Formula	3001	1,260,000	-	-	-	-	-	-		1,260,000
Total Unrestricted Grants-In-Aid		1,260,000	-	-	-	-	-	-		1,260,000
RESTRICTED GRANTS-IN-AID										
SPECIAL EDUCATION										
Special Education - Private Facility Tuition	3100	155,000			-					155,000
Special Education - Orphanage - Individual	3120	209,000			52,000					261,000
Special Education - Orphanage - Summer	3130	15,300			1,700					17,000
Total Special Education		379,300			53,700					433,000
CAREER AND TECHNICAL EDUCATION (CTE)										
CTE - Secondary Program Improvement (CTEI)	3220	6,843	-			-				6,843
Total Career and Technical Education		6,843	-			-				6,843
State Free Lunch & Breakfast	3360	800								800
Driver Education	3370	14,000	-							14,000
TRANSPORTATION										
Transportation - Regular/Vocational	3500	-	-		467,000	-				467,000
Transportation - Special Education	3510	-	-		585,000	-				585,000
Total Transportation		-	-		1,052,000	-				1,052,000
School Infrastructure - Maintenance Projects	3925		-				-			-
Other Restricted Revenue from State Sources	3999	1,228	-	-	-	-	-	-	-	1,228
Total Restricted Grants-In-Aid		402,171	-	-	1,105,700	-	-	-	-	1,507,871
Total Receipts/Revenues from State Sources	3000	1,662,171	-	-	1,105,700	-	-	-	-	2,767,871

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
RECEIPTS/REVENUES FROM FEDERAL SOURCES										
RESTRICTED GRANTS-IN-AID REC'D FROM										
FEDERAL GOVT. THRU THE STATE										
FOOD SERVICE										
National School Lunch Program	4210	225,000				-				225,000
School Breakfast Program	4220	15,000				-				15,000
Total Food Service		<u>240,000</u>				-				240,000
TITLE I										
Title I - Low Income	4300	118,500	-		-	-				118,500
Total Title I		<u>118,500</u>	-		-	-				118,500
TITLE IV										
Title IV - Student Support & Academic Enrichment	4400	11,700	-		-	-				11,700
Total Title IV		<u>11,700</u>	-		-	-				11,700
FEDERAL - SPECIAL EDUCATION										
Federal Special Education - Preschool Flow-Through	4600	20,000	-		-	-				20,000
Federal Special Education - IDEA Flow-Through	4620	727,000	-		-	-				727,000
Total Federal Special Education		<u>747,000</u>	-		-	-				747,000
CTE - PERKINS										
CTE - Perkins - Title IIIE Tech Prep	4770	6,771	-			-				6,771
Total CTE - Perkins		<u>6,771</u>	-			-				6,771
McKinney Education for Homeless Children	4920	14,000	-		-	-				14,000
Title II - Teacher Quality	4932	40,000	-		-	-				40,000
Medicaid Matching Funds - Administrative Outreach	4991	40,000	-		-	-				40,000
Medicaid Matching Funds - Fee-for-Service Program	4992	125,000	-		-	-				125,000
Other Restricted Revenue from Federal Sources	4998	516,000	-		2,500	-	-			518,500
Total Restricted Grants-In-Aid Rec'd from Federal Govt. Thru the State		1,858,971	-	-	2,500	-			-	1,861,471
Total Receipts/Revenues from Federal Sources	4000	1,858,971	-	-	2,500	-	-	-	-	1,861,471
TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds)		34,372,042	2,988,100	1,544,300	2,674,550	990,000	251,500	41,300	7,000	42,868,792
TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds)		34,572,042								43,068,792

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
EDUCATIONAL FUND (ED)										
INSTRUCTION (ED)										
Regular Programs	1100	9,523,000	2,905,800	191,121	460,550	16,000	16,100	48,750	-	13,161,321
Pre-K Programs	1125	136,400	48,900	250	4,650	-	-	-	-	190,200
Special Education Programs	1200	2,094,600	810,700	55,850	56,700	-	-	12,000	-	3,029,850
Special Education Programs Pre-K	1225	136,400	48,800	1,600	2,500	-	-	-	-	189,300
Remedial and Supplemental Programs K-12	1250	455,800	170,100	-	9,000	-	-	-	-	634,900
CTE Programs	1400	258,200	77,400	2,100	16,355	-	-	-	-	354,055
Interscholastic Programs	1500	577,500	61,500	151,425	87,500	-	27,750	5,000	-	910,675
Summer School Programs	1600	5,900	500	-	350	-	-	-	-	6,750
Gifted Programs	1650	42,800	34,000	-	500	-	-	-	-	77,300
Driver's Education Programs	1700	97,700	20,200	1,300	3,500	30,000	125	-	-	152,825
Bilingual Programs	1800	318,300	112,700	3,550	2,800	-	-	-	-	437,350
Truant Alternative & Optional Programs	1900	100,600	47,900	22,800	750	-	-	-	-	172,050
Special Education Programs K-12 Private Tuition	1912						1,208,700			1,208,700
Truants Alt/Opt Ed Programs Private Tuition	1922						8,000			8,000
Student Activity Fund Expenditures	1999						200,000			200,000
Total Instruction (Without Student Activity Funds)	1000	13,747,200	4,338,500	429,996	645,155	46,000	1,260,675	65,750	-	20,533,276
Total Instruction (With Student Activity Funds)	1000	13,747,200	4,338,500	429,996	645,155	46,000	1,460,675	65,750	-	20,733,276
SUPPORT SERVICES (ED)										
Support Services - Pupils										
Attendance & Social Work Services	2110	444,400	161,300	16,200	9,700	-	-	-	-	631,600
Guidance Services	2120	266,200	61,800	5,000	4,375	-	225	-	-	337,600
Health Services	2130	330,600	55,900	7,100	8,800	-	-	-	-	402,400
Psychological Services	2140	409,600	110,700	3,650	2,450	-	-	-	-	526,400
Speech Pathology & Audiology Services	2150	348,800	111,700	6,700	4,350	-	-	-	-	471,550
Other Support Services - Pupils	2190	94,000	-	4,700	3,650	-	-	-	-	102,350
Total Support Services - Pupil	2100	1,893,600	501,400	43,350	33,325	-	225	-	-	2,471,900
Support Services - Instructional Staff										
Improvement of Instruction Services	2210	279,800	52,800	126,899	53,050	-	600	-	-	513,149
Educational Media Services	2220	271,000	76,000	35,820	45,003	-	365	8,525	-	436,713
Assessment & Testing	2230	-	-	48,975	3,800	-	-	-	-	52,775
Total Support Services - Instructional Staff	2200	550,800	128,800	211,694	101,853	-	965	8,525	-	1,002,637
Support Services - General Administration										
Board of Education Services	2310	39,300	8,300	85,000	5,150	-	13,000	-	-	150,750
Executive Administration Services	2320	276,700	83,900	4,100	2,500	-	2,000	2,315	-	371,515
Special Area Administration Services	2330	234,700	81,100	4,100	5,150	-	500	2,315	-	327,865
Claims Paid from Self Insurance Fund	2361	-	-	84,000	-	-	-	-	-	84,000
Total Support Services - General Admin	2300	550,700	173,300	177,200	12,800	-	15,500	4,630	-	934,130

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
Support Services - School Administration										
Office of the Principal Services	2410	1,709,700	694,300	35,350	23,100	-	6,000	14,500	-	2,482,950
Total Support Services - School Admin	2400	1,709,700	694,300	35,350	23,100	-	6,000	14,500	-	2,482,950
Support Services - Business										
Direction of Business Support Services	2510	129,200	23,300	1,600	500	-	600	-	-	155,200
Fiscal Services	2520	184,400	78,200	32,400	6,150	-	600	3,325	-	305,075
Foods Services	2560	-	-	421,500	5,000	10,000	-	1,000	-	437,500
Total Support Services - Business	2500	313,600	101,500	455,500	11,650	10,000	1,200	4,325	-	897,775
Support Services - Central										
Information Services	2630	118,300	31,500	66,550	2,250	-	500	1,300	-	220,400
Staff Services	2640	177,300	56,900	27,425	650	-	700	-	-	262,975
Data Processing Services	2660	356,100	106,000	465,340	42,750	106,000	4,825	102,500	-	1,183,515
Total Support Services - Central	2600	651,700	194,400	559,315	45,650	106,000	6,025	103,800	-	1,666,890
Other Support Services	2900	-	-	86,000	-	-	-	-	-	86,000
Total Support Services	2000	5,670,100	1,793,700	1,568,409	228,378	116,000	29,915	135,780	-	9,542,282
COMMUNITY SERVICES (ED)	3000	-	-	103,995	57,231	-	-	150,000	-	311,226
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS										
Payments to Other Govt Units										
Payments for Special Education Programs	4120			364,547			-			364,547
Payments for CTE Programs	4140			1,300			3,000			4,300
Total Pmts to Other Dist & Govt Units	4100			365,847			3,000			368,847
Payments to Other Govt Units										
Payments for Regular Programs - Tuition	4210						42,000			42,000
Payments for Special Education Programs - Tuition	4220						1,755,343			1,755,343
Payments for CTE Programs - Tuition	4240						160,000			160,000
Total Pmts to Other Dist & Govt Units - Tuition	4200						1,957,343			1,957,343
Total Pmts to Other Dist & Govt Units	4000			365,847			1,960,343			2,326,190
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES (Without Student Activity Funds)		19,417,300	6,132,200	2,468,247	930,764	162,000	3,250,933	351,530	-	32,712,974
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES (With Student Activity Funds)		19,417,300	6,132,200	2,468,247	930,764	162,000	3,450,933	351,530	-	32,912,974

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
OPERATIONS AND MAINTENANCE FUND (O&M)										
SUPPORT SERVICES (O&M)										
Support Services - Business										
Operation & Maintenance of Plant Services	2540	1,206,500	284,800	677,165	706,000	20,000	-	66,960	6,000	2,967,425
Total Support Services - Business	2500	1,206,500	284,800	677,165	706,000	20,000	-	66,960	6,000	2,967,425
Total Support Services	2000	1,206,500	284,800	677,165	706,000	20,000	-	66,960	6,000	2,967,425
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		1,206,500	284,800	677,165	706,000	20,000	-	66,960	6,000	2,967,425
DEBT SERVICES FUND (DS)										
DEBT SERVICES (DS)										
Debt Service - Interest on Long-Term Debt	5200						420,000			420,000
Debt Service - Payments of Principal on LT Debt	5300						1,080,000			1,080,000
Debt Service Other	5400			-			500			500
Total Debt Service	5000			-			1,500,500			1,500,500
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES				-			1,500,500			1,500,500
TRANSPORTATION FUND (TR)										
SUPPORT SERVICES (TR)										
Support Services - Business										
Pupil Transportation Services	2550	64,600	1,700	2,540,500	6,000	-	-	-	-	2,612,800
Total Support Services	2000	64,600	1,700	2,540,500	6,000	-	-	-	-	2,612,800
COMMUNITY SERVICES (ED)	3000	-	-	195,000	-	-	-	-	-	195,000
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		64,600	1,700	2,735,500	6,000	-	-	-	-	2,807,800
MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
INSTRUCTION (MR/SS)										
Regular Programs	1100		146,600							146,600
Pre-K Programs	1125		7,700							7,700
Special Education Programs	1200		149,000							149,000
Special Education Programs Pre-K	1225		7,700							7,700
Remedial and Supplemental Programs K-12	1250		19,200							19,200
CTE Programs	1400		3,200							3,200
Interscholastic Programs	1500		33,100							33,100
Summer School Programs	1600		-							-
Gifted Programs	1650		500							500
Driver's Education Programs	1700		1,400							1,400
Bilingual Programs	1800		4,300							4,300
Truants' Alternative & Optional Programs	1900		5,100							5,100
Total Instruction	1000		377,800							377,800

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
SUPPORT SERVICES (MR/SS)										
Support Services - Pupil										
Attendance & Social Work Services	2110		6,800							6,800
Guidance Services	2120		11,400							11,400
Health Services	2130		10,700							10,700
Psychological Services	2140		5,900							5,900
Speech Pathology & Audiology Services	2150		4,700							4,700
Other Support Services - Pupils	2190		<u>7,200</u>							<u>7,200</u>
Total Support Services - Pupil	2100		46,700							46,700
Support Services - Instructional Staff										
Improvement of Instruction Services	2210		3,400							3,400
Educational Media Services	2220		<u>7,500</u>							<u>7,500</u>
Total Support Services - Instructional Staff	2200		10,900							10,900
Support Services - General Administration										
Board of Education Services	2310		6,500							6,500
Executive Administration Services	2320		11,200							11,200
Special Area Administration Services	2330		<u>13,200</u>							<u>13,200</u>
Total Support Services - General Admin	2300		30,900							30,900
Support Services - School Administration										
Office of the Principal Services	2410		<u>69,600</u>							<u>69,600</u>
Total Support Services - School Admin	2400		69,600							69,600
Support Services - Business										
Direction of Business Support Services	2510		22,200							22,200
Fiscal Services	2520		35,600							35,600
Operation & Maintenance of Plant Service	2540		226,700							226,700
Pupil Transportation Services	2550		<u>9,500</u>							<u>9,500</u>
Total Support Services - Business	2500		294,000							294,000
Support Services - Central										
Information Services	2630		23,300							23,300
Staff Services	2640		19,300							19,300
Data Processing Services	2660		<u>56,600</u>							<u>56,600</u>
Total Support Services - Central	2600		99,200							99,200
Total Support Services	2000		551,300							551,300
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES			929,100							929,100

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2024 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
CAPITAL PROJECTS (CP)										
SUPPORT SERVICES (CP)										
Support Services - Business										
Facilities Acquisition & Construction Services	2530	-	-	-	-	800,000	-	-		800,000
Total Support Services	2000	-	-	-	-	800,000	-	-	-	800,000
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		-	-	-	-	800,000	-	-	-	800,000
TORT FUND (TF)										
SUPPORT SERVICES (TF)										
Other Support Services	2900	-	-	7,000	-	-	-	-	-	7,000
Total Support Services	2000	-	-	7,000	-	-	-	-	-	7,000
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		-	-	7,000	-	-	-	-	-	7,000

NOTICE OF PUBLICATION

NOTICE IS HEREBY GIVEN by the Board of Education of Lisle Community Unit School District No. 202, in the County of DuPage, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2023, will be on file and conveniently available to public inspection at the Central Office, 5211 Center Avenue, Lisle, Illinois, in this school district, from 9:00 a.m., on the 27th day of June, 2023.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 p.m. on the 25th day of September, 2023, at the Board Room at 5211 Center Avenue, Lisle, Illinois.

Dated this 26th day of June, 2023.

Board of Education of School District No. 202, in the County of DuPage, State of Illinois.

Eunice McConville, Secretary

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Working Cash Fund Interest Transfer

BACKGROUND DATA: Historically, the Board of Education has authorized the treasurer to transfer the Working Cash Fund interest accumulated during the fiscal year to another fund. Section 20-5 of the School Code of Illinois provides that the Board may make such transfers without any requirement for repayment to another fund of the District. The administration recommends that the Working Cash Fund interest be transferred to the Educational Fund.

FINANCIAL IMPACT: The FY2023 Budget provided for the transfer of \$8,800 from the Working Cash Fund to the Educational Fund. The amount of interest to be transferred will be approximately \$11,600. The actual amount transferred will reflect all of the interest earned in the Working Cash Fund during the current fiscal year and will be included in the end of the year balance for the Educational Fund.

RECOMMENDATION: The Administration recommends that the Board approve the attached resolution.

SUGGESTED MOTION: That the Board of Education approve the attached resolution authorizing the transfer of earned interest from the Working Cash Fund to the Educational Fund at the end of the 2023 Fiscal Year.

RESOLUTION FOR INTERFUND TRANSFER OF INTEREST
FROM WORKING CASH FUND TO THE EDUCATIONAL FUND

BE IT HEREBY RESOLVED by the Board of Education of Lisle Community Unit School District No. 202, that the District Treasurer be authorized and directed to make an interfund transfer of interest earned in the Working Cash Fund during the 2023 fiscal year (approximately \$11,600) to the Educational Fund to meet ordinary and necessary disbursements for salaries and school purposes.

Member _____ moved the adoption of the above resolution as read and
Member _____ seconded the motion.

After a full and complete discussion, a call of the roll resulted in the following vote:

AYE	NAY
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ATTESTED TO, this 26th day of June, 2023

Pam Ahlmann, President
Board of Education
Lisle Community Unit School District 202

Eunice McConville, Secretary
Board of Education
Lisle Community Unit School District 202

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Resolution to Transfer Funds from the Educational Fund to the Capital Projects Fund

BACKGROUND DATA: Attached in BoardBooks is a resolution directing the School Treasurer to make a permanent transfer of \$750,000 from the Educational Fund to the Capital Projects Fund. Transferring financial resources to the Capital Projects Fund allows the District to pledge funds for future facility needs and improvements.

The Illinois Administrative Code (23 Ill. Admin. Code 100.50) and Illinois Annual Financial Report provide for the transfer of fund balance from the Educational Fund to the Capital Projects Fund to pay for capital projects.

FINANCIAL IMPACT: An immediate transfer of \$750,000 in fund balance pledged to pay for capital projects will be made from the Educational Fund to the Capital Projects Fund and will be included in the end of month balance for the Capital Projects Fund. This transfer is included in the FY2023 Budget approved at the September meeting.

RECOMMENDATION: The Administration recommends that the Board approve the attached resolution.

SUGGESTED MOTION: That the Board of Education approve the resolution directing the School District Treasurer to transfer \$750,000 from the Educational Fund to the Capital Projects Fund.

**RESOLUTION OF THE BOARD OF EDUCATION
DIRECTING THE SCHOOL TREASURER TO TRANSFER
FUNDS FROM THE EDUCATIONAL FUND TO THE
CAPITAL PROJECTS FUND**

WHEREAS, Section 100.50(d)(2) of the Illinois State Board of Education's Requirements for Accounting, Budgeting, Financial Reporting, and Auditing (formerly known as the Illinois Program Accounting Manual or "IPAM"), 23 IL ADMN CD 100 et seq., requires Illinois school districts to provide for certain expenses from the Capital Projects Fund; and

WHEREAS, the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois, desires to remain in compliance with generally accepted accounting principles and those requirements set forth in the State's regulations; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to direct the School Treasurer to transfer certain funds from the Educational Fund to the Capital Projects Fund to provide moneys with which to meet those expenses properly accounted for and made from the Capital Projects Fund pursuant to the State's regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois, as follows:

Section 1. The School Treasurer is authorized and directed to make a permanent transfer in the amount of \$750,000 from the Educational Fund to the Capital Projects Fund, such transfer to be made effective immediately.

Section 2. All other resolutions or parts of resolutions in conflict with this Resolution are hereby repealed, and this Resolution shall be in full force and effect immediately upon its passage.

Adopted this 26th day of June 2023 by the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

Attest:

Secretary, Board of Education

FOR ACTION

Lisle Community Unit School Dist. No. 202 Board of Education Meeting June 26, 2023

SUBJECT: Food Management Services Contract – School Year 2023-2024

BACKGROUND DATA: In May 2019, the Board of Education accepted a food service management bid proposal from Aramark for 2019-2020. Federal regulations allow for four additional annual extensions to the food service management agreement beyond the initial year. The current agreement allows for one more renewal year.

The original contract terms outlined in the bid specifications stated that the basis for any increase from one year to the next would be the Consumer Price Index for Urban Consumers-Food Away From Home annual rate for December of the current school year, not to exceed 5%. The CPI-U-Food Away From Home (Dec) for 2022 was 8.3%.

Due to the current rise in industry costs, the Illinois State Board of Education (ISBE) Nutrition Department is providing flexibility for School Districts to exceed any maximum CPI increase language within their current contract terms for School Year 2023-2024. The increase still cannot exceed the CPI indicated in the contract. Thus Lisle 202 may agree to, but is not required to offer, a per meal price increase up to the CPI-U-Food Away from Home limit of 8.3%.

Aramark requested an 8.3% increase in the cost of reimbursable breakfast, reimbursable lunches, and a la carte equivalents for the 2023-2024 school year. Aramark indicated to administration that the additional rate increase is critical for Aramark to renew the current Agreement with the School District given the increase in food, labor, and supply costs over the past year.

As discussed at the April Finance Committee Meeting, the Administration would like to partner with Aramark to help attract and retain food service staff so that the serving lines and cashier lines will be fully staffed next year. The starting wage outlined in the original bid specs back in 2019 was \$10/hour. State-mandated minimum wage adjustments have increased the starting wage to \$13/hour for 2023 with the rate moving to \$14/hour in January 2024. At the minimum wage, Aramark has been having difficulty attracting new food service staff to work at Lisle 202. For comparison, the starting hourly rate for a paraprofessional at Lisle CUSD 202 is \$16.69/hour and \$18.07/hour for lunchroom supervisors.

In an effort to make the starting wage for a food service worker more competitive, Aramark has proposed an additional increase to the meal rate to allow for a starting hourly rate of \$16 per hour. As shown in the attached cost analysis shared back in April, the Lisle 202 food service program has been operating at a profit for the last two years. Based on anticipated meal reimbursement rates and student participation, allowing for an additional increase to the meal rate in an effort to increase wages would still enable Lisle 202 to operate at a surplus for the school year.

ISBE requires that school food authorities and food service management companies that wish to increase prices above contracted rates for the 2023-2024 school year must enter into a one-year

emergency contract. ISBE is further requiring that in order to enter into an emergency contract, school food authorities and food service management companies must cancel their existing food service management contracts. As a result, Aramark provided written notice that the parties have mutually agreed to not renew the Agreement for an additional school year for the purpose of entering into a one-year emergency contract.

This type of emergency procurement is short-term in duration (maximum one school year), which means the contract cannot be renewed for the following school year. The school district can award the contract to any vendor without requesting bids/proposals from multiple suppliers. However, the district will be placed on a mandatory rebid list for a new contract starting SY 2024-2025.

The attached letter and Noncompetitive Procurement Contract reflects an 8.3% increase in the cost of reimbursable breakfasts and an additional 13% increase for reimbursable lunches and a la carte equivalents fee to cover the increase in wages for the 2023-2024 school year.

FINANCIAL IMPACT: The estimated cost for food management services, before lunch receipts or federal lunch reimbursements, is projected to be approximately \$410,000. This amount will be included in the FY2024 budget.

RECOMMENDATION: The Administration recommends that the Board of Education approve the Food Management Services Contract with Aramark Educational Services for school year 2023-2024 as presented pending approval by the Illinois State Board of Education.

SUGGESTED MOTION: That the Board of Education approves the Food Management Services Contract with Aramark Educational Services for school year 2023-2024 as presented reflecting a per meal price of \$1.8445 for reimbursable breakfasts and \$4.2753 for reimbursable lunches and a la carte equivalents fee.

**Noncompetitive Procurement Contract for School Year 2023-2024
Food Service Management Copy Service
Nonprofit Food Service Program**

This document contains the fixed price per meal rates and fees for the requested Noncompetitive Procurement Contract of food service management company services for nonprofit food service programs for the period beginning July 1, 2023 and shall not exceed June 30, 2024. Upon acceptance, this document shall constitute as a Noncompetitive Procurement Contract between the Food Service Management Company (FSMC) and the School Food Authority (SFA).

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

SFA to insert applicable annual units below and the FSMC shall insert 2023-2024 rate accompanied by a required detailed financial/cost analysis to support how the rate was determined.

PER MEAL PRICES MUST BE A FIXED PRICE PER MEAL RATE AND
CALCULATED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	Projected Annual Units	2023-2024 Rate
<u>School Nutrition Programs (SNP)</u>		
1. Reimbursable Breakfasts with Milk	1. <u>4,280</u>	1. <u>\$1.8445</u>
2. Reimbursable Breakfasts without Milk	2. _____	2. _____
3. Reimbursable Lunches ⁽¹⁾ with Milk	3. <u>92,553</u>	3. <u>\$4.2753</u>
4. Reimbursable Lunches ⁽¹⁾ without Milk	4. _____	4. _____
5. Management Fee per School Meal (Breakfasts and Lunches)	5. _____	5. _____
6. A la Carte Equivalents Fee ⁽¹⁾	6. <u>12,969</u>	6. <u>\$4.2753</u>
7. Reimbursable After-School Snack	7. _____	7. _____
<u>Child and Adult Food Care Programs (CACFP)</u>		
8. Reimbursable Supper with Milk	8. _____	8. _____
9. Reimbursable Supper without Milk	9. _____	9. _____
10. Reimbursable AM/PM Snack	10. _____	10. _____
<u>Summer Food Service Program (SFSP)</u>		
11. Reimbursable Breakfasts with Milk	11. _____	11. _____
12. Reimbursable Breakfasts without Milk	12. _____	12. _____
13. Reimbursable Lunches ⁽¹⁾ with Milk	13. _____	13. _____
14. Reimbursable Lunches ⁽¹⁾ without Milk	14. _____	14. _____

⁽¹⁾ Reimbursable Lunch and A la Carte Equivalents Fee Rates must be the same. (A la carte equivalency factor for this contract term is 4.88 and applies to all a la carte sales in the CNP)

Aramark Educational Services, LLC

Food Service Management Company (FSMC)

2400 Market Street

Street Address

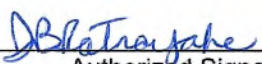
Philadelphia, PA

City/State

19103

ZIP Code

By submission of this proposed Noncompetitive Procurement Contract, the FSMC certifies that they shall operate in accordance with all applicable Child Nutrition Program rules and regulations outlined in, but not limited to, 2 CFR 200, 7 CFR 210, 7 CFR 225, 7 CFR 226, and 7 CFR 250.


Vice President
6/1/23

 Authorized Signature of FSMC Title Date

Acceptance of Noncompetitive Procurement Contract

Lisle School District

School Food Authority (SFA)

19-022-2020-26

Agreement Number (RCDT Code)

SFA Authorized Representative Signature

Title

Date

* The Authorized Representative is the individual who is the highest-ranking official that is legally and financially responsible for all areas of the school district or organization. For public schools this would be the District Superintendent.

Contract Provisions for Sponsor Contracts under CNP Awards

1. **Nutritional Guidelines:** The SFA will participate in the School Nutrition Programs and the meal pattern in Attachment 1 must be followed in accordance with USDA regulations.
2. **Standards and Policies:** Mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).
 - a) All applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857[h]), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, Environmental Protection Agency (EPA) regulations (40 CFR 15)
 - b) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (the "Act"), 40 U.S.C. § 327-330, as supplemented by Department of Labor regulations, 29 CFR 5.
 - c) Davis Bacon Act (all prime construction contracts in excess of \$2,000)
 - d) Rights to Inventions Made Under a Contract or Agreement
 - e) Equal Employment Opportunity. all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246
 - f) Procurement of recovered materials 2 CFR 200.322; Appendix II (J)
 - g) The following civil rights laws, as amended:
 - i) Title VI of the Education Amendments of 1972;
 - ii) Section 504 of the Rehabilitation Act of 1973;
 - iii) the Age Discrimination Act of 1975;
 - iv) Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and
 - v) FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities.
 - h) The Buy American provision for contracts that involve the purchase of food, as required by the Buy American provision, all products must be of domestic origin as required by 7 CFR Part 210.21(d).
 - i) The Sponsor participates in the NSLP and SBP and is required to use the nonprofit food service funds, to the maximum extent practical, to buy domestic commodities or products for Program meals. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR Part 210.21(d).
 - ii) Exceptions to the Buy American provision should be used as a last resort; however, an alternative or exception may be approved upon request. To be considered for the alternative or exception, the request must be submitted in writing to Sponsor and approved and will be retained with purchase records. The request must include the:
 - (1) Alternative substitute (s) that are domestic and meet the required specifications:
 - (a) Price of the domestic food alternative substitute (s); and
 - (b) Availability of the domestic alternative substitute (s) in relation to the quantity ordered.
 - (2) Reason for exception: limited/lack of availability or price (include price):
 - (a) Price of the domestic food product; and
 - (b) Price of the non-domestic product that meets the required specification of the domestic product.
3. **USDA Foods:** Any USDA Foods and/or Department of Defense ("DOD") received for use by the SFA and made available to the FSMC shall be utilized within the specified Term of the Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
 - a) The SFA must retain title to all USDA Foods and ensure that all USDA Foods received by the SFA are made available to the contractor, including processed USDA Foods and that the value of the USDA Foods in processed end products accrue only to the benefit of the SFA's nonprofit school food service and are fully utilized therein. This provision also applies to any refunds, rebates, discounts, and credits received from processors.
 - b) The FSMC shall be responsible for ordering USDA Foods.
 - c) The FSMC must credit the SFA for all USDA Foods received for use in the SFA's food service each Contract Term whether the USDA Foods have been used or not. Such credit shall be issued in full prior to the expiration of each Contract Term. Credit issued by the FSMC to the SFA for USDA Foods received during this Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line-item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.

- d) The FSMC shall accept and use USDA Foods in as large a quantity as may be efficiently utilized in the National School Breakfast and Lunch Programs subject to approval of the SFA. The SFA and FSMC must order USDA Foods within the appropriate designated ISBE Food Distribution Systems in quantities sufficient to receive and credit the SFA for USDA Foods maximizing the SFA's annual USDA Foods entitlement amount.
 - e) The FSMC shall be responsible for all delivery and freight/handling costs associated with USDA Foods. Estimated annual delivery, freight/handling costs will be \$5.90 per case ordered for 2023-2024.
 - f) The FSMC shall be responsible for all storage and warehousing costs associated with USDA Foods.
 - g) The FSMC must return all unused USDA ground beef products, ground pork products, and processed end products to the SFA upon termination, expiration, or non-renewal of the Contract.
 - h) At the discretion of the SFA, the FSMC may be required to return other unused USDA Foods to the SFA upon termination, expiration, or non-renewal of the Contract.
4. **Termination:** This agreement shall be effective as of July 1, 2023 It may be terminated by notice in writing given by either party, at least 90 prior to the date of termination.
5. The Illinois State Board of Education and the United States Department of Agriculture are not parties to this Contract and are not obligated, liable, or responsible for any action or inaction by the SFA or the FSMC. The SFA has full responsibility for ensuring the terms of the Contract are fulfilled.
6. **SFA responsibilities:** For School Food Authorities (SFA) that contract with a Food Service Management Company (FSMC), Vendor, another SFA and/or any other type of contractor, the SFA **must** maintain responsibility for the overall operation of the Programs. The SFA **cannot** relinquish their control or responsibility for the administration of the meal programs to a contractor. It is important that the SFA understand that the agreement with the State Agency to administer the Child Nutrition Programs (CNP), is between the State Agency and the SFA, not the contractor. The contractor may work as an agent or perform certain portions of an SFAs tasks but there are some limitations and the SFA is ultimately responsible for adhering to all applicable federal and state rules and regulations
- a) SFAs must be the responsible party in resolving findings resulting from program reviews and audits. The SFA must be involved in the review process and are responsible for the submission of any required corrective actions. The SFA is held responsible for any areas of noncompliance and subsequent fiscal action found during an Administrative Review (AR). However, since State Agencies agreement is with the SFA, the SFA may recoup funds from the contractor for related program violations.
 - b) The SFA must retain control of the quality, extent, and general nature of the food service and the prices to be charged to the children for meals. This includes retaining control of the nonprofit school food service account and overall financial responsibility for the Programs operated; establishing all prices for all meals served under the nonprofit school food service account (e.g., pricing for reimbursable meals and non-program foods and meals, i.e., a la carte food services, adult meals, and other food service Programs operated, as applicable); developing the 21-day cycle menu in accordance with the meal pattern requirements for all Programs operated; conveying menu adjustment requirements to the FSMC; and monitoring implementation of those adjustments. Additionally, any refunds, rebates, discounts, and credits received from processors must be paid to the SFA for return to the nonprofit food service account.
 - c) The SFA must retain signature authority on the agreement between the SFA and the State agency to participate in the Programs operated, including the SFA's free and reduced-price policy statement and the Claim for Reimbursement.
 - d) The SFA must have a SFA appointed Food Service Director, even if they contract their food service and/or operations, the SFA must have a staff member employed directly by the SFA that is deemed the SFA Food Service Director. This SFA Food Service Director must complete the USDA annual training requirements for a Director and must ensure that training requirements are completed and tracked for all other food service staff, including contracted staff.
 - e) The SFA must maintain responsibility for the implementation of free and reduced-price policy in accordance with 7 CFR 245. Such responsibilities include conducting hearings related to such determinations and verification of applications for free and reduced-price meals.
 - f) The SFA must ensure the contractor maintains applicable health certification(s) and assures that all State and local regulations are being met by a contractor in preparing or serving meals at an SFA facility.
 - g) The SFA must establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning.
 - h) When the SFA contracts with a Food Service Management Company (FSMC), the SFA must conduct performance management of the FSMC contract through periodic on-site monitoring of the contracted requirements, as per 7 CFR 210.8(a)(1), 7 CFR 210.16(a)(3), and 7 CFR 250.54(c).
 - i) The SFA shall receive all revenue from the food service.

- j) The food service revenue shall be used only for the SFA's nonprofit food service.

7. **FSMC responsibilities:**

- a) The FSMC shall always provide its services (including but not limited to ordering and delivery of all groceries, produce, bread, milk, paper supplies, etc., to all SA sites) hereunder in accordance with generally accepted standards of care and best practices in the industry.
- b) The FSMC shall serve free, reduced-price, and paid meals and/or free milk to those children designated by the SFA.
- c) The FSMC shall adhere to a cycle menu(s) and portion sizes specified by the SFA with any changes in the menu(s) may be made with prior approval of the SFA who shall ensure all foods and beverages are of equivalent or better quality and variety as the foods and beverages required. The meals must meet the USDA Meal Pattern and meals must adhere to all calorie ranges and meet the nutrition standards for the Child Nutrition Programs for the age/grade groups of school children in attachment 1.
- d) The FSMC shall be responsible for providing meals and menus appropriate for the age of the students served and acceptable to students evidenced by a minimum of plate waste and participation levels in the Child Nutrition Programs, as applicable.
- e) The FSMC shall participate in the parent, teacher, and student advisory board.
- f) The FSMC is required to make modifications or substitutions to food components of the meal pattern for students with disabilities in accordance with 7 C.F.R. § 15b when the disability restricts their diet and is permitted to make substitutions for students without disabilities when they are unable to eat regular meals because of cultural, religious, or ethical preferences.
- g) The FSMC shall administer training, conduct new hire orientation, manage compliance and sanitation licensure processes, promote continuous learning environment and ensure delivery of professional development for food service staff. Training shall include, but not limited to, Civil Rights, professional standards regulations, POS system, how to operate kitchen equipment, food safety and sanitation.
- h) The FSMC will be responsible for providing daily on-site hourly and/or supervisory staffing.
- i) The FSMC shall comply with all wage and hours of employment regulations of federal, state and local law.
- j) The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) in Attachment 3 which must be used for meal rate calculation purposes at a minimum Contract Term cost to the FSMC of \$261,029.07
- k) The FSMC shall ensure, at its own expense, required fingerprint-based criminal history records checks are conducted on all FSMC employees assigned to the SFA and results are provided to the SFA per *The School Code of Illinois*, 105 ILCS 5/10-21.9. Furthermore, the FSMC is not permitted to employ on the premises of the SFA any employee who has been convicted of an offense as described in 105 ILCS 5/21-23a.
- l) For each FSMC employee, the FSMC shall perform periodic checks of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law (730 ILCS § 152/101 *et seq.*), and the Statewide Child Murderer and Violent Offender Against Youth Database, as authorized by the Child Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS § 154/75-105). All results must be provided to the SFA.
- m) The FSMC shall obtain and maintain all applicable licenses, permits, and health certifications required by federal, state, and local law.
- n) The FSMC shall maintain such records as the SFA will need to meet monthly reporting responsibilities and will report claim information, including daily meal counts, to the SFA promptly at the end of each month.

8. **Other:**

- a) The SFA and FSMC agree that any terms and conditions not addressed herein shall be governed by the District's 2019 Bid Specifications, attached hereto and incorporated herein as Attachment 4.

Please submit signed copies of the following documents via email. All original documents should be retained in the SFA's files.

- **Noncompetitive Procurement Contract**
- **Noncompetitive Procurement Contract Certification Statement**
- **Attachment 1- USDA Nutrition Standards**
- **Attachment 2- Site Data**
- **Attachment 3- Staffing Pattern (if applicable)**
- * **Attachment 4- 2019 Bid Specifications**

Email to: nutritionprocurement@isbe.net

ATTACHEMENT 1

**Nutrition Standards in the National School Lunch and School Breakfast Programs
School Year 2022-23**

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5	Grades 6-8	Grades 9-12	Grades K-5	Grades 6-8	Grades 9-12
Meal Pattern	Amount of Food^a Per Week (Minimum Per Day)					
Fruits (cups) ^{b,c}	5 (1) ^d	5 (1) ^d	5 (1) ^d	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,c}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^e	0	0	0	½	½	½
Red/Orange ^e	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^e	0	0	0	½	½	½
Starchy ^e	0	0	0	½	½	½
Other ^{e,f}	0	0	0	½	½	¾
Additional Veg to Reach Total ^g	0	0	0	1	1	1½
Grains (oz eq) ^h	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)
Meats/Meat Alternates (oz eq)	0 ⁱ	0 ⁱ	0 ⁱ	8 (1)	9 (1)	10 (2)
Fluid milk (cups) ^m	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{l,j,k}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) ^l	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg)	≤ 540 ⁿ	≤ 600 ⁿ	≤ 640 ⁿ	≤ 1,230 ^o	≤ 1,360 ^o	≤ 1,420 ^o
<u>Trans fat</u> ^l	Nutrition label or manufacturer specifications must indicate zero grams of <u>trans fat</u> per serving.					

- a. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving of fruit and vegetables is ⅛ cup. Minimum creditable serving of grain and meat/meat alternate is .25 ounce.
- b. One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. For breakfast, vegetables or 100% vegetable juice may be substituted for fruits and/or fruit juice.
- d. The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014. e. Larger amounts of these vegetables may be served.
- f. This category consists of “Other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- g. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

- h. At a minimum, 80% of grains offered weekly must be whole grain-rich in the NSLP and SBP effective July 1, 2022 under the *Transitional Standards for Milk, Whole Grains, and Sodium*.
- i. There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013, schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains' requirement is met.
- j. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- k. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- l. In the SBP, calories and trans-fat specifications take effect beginning July 1, 2013.
- m. Fat-free and low-fat (1%), unflavored and flavored milk may be offered. At least two varieties of milk must be offered during the meal service, and one must be unflavored.
- n. Under the *Transitional Standards for Milk, Whole Grains, and Sodium*, sodium Target 1 is effective July 1, 2022 through School Year 2023-24 for the SBP.
- o. Under the *Transitional Standards for Milk, Whole Grains and Sodium*, sodium Target 1 is effective July 1, 2022 for the NSLP. Interim Target 1A becomes effective July 1, 2023.

Food and Nutrition Service, United States Department of Agriculture

ATTACHEMENT 2: Site Data

Site Name, Address, and Phone Number	Contact Person	Current Enrollment	BREAKFAST		LUNCH	
			Annual Number Serving Days	Average Daily Participation	Annual Number Serving Days	Average Daily Participation
Lisle Elementary School 5801 Westview Lane, Lisle, IL 60532 630-493-8100	David Wilkinson	689	175	37	175	293
Lisle Junior High School 5207 Center Avenue, Lisle, IL 60532 630-493-88200	David Wilkinson	312	175	6	175	130
Lisle High School 1800 Short St, Lisle, IL 60532 630-493-8300	David Wilkinson	364	175	9	175	115

ATTACHEMENT 3: Staffing Pattern

SFA to complete and insert [staffing pattern excel workbook](#)

STAFFING PATTERN

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Aramark Educational Services LLC

Signature of current employer authorized representative: *OpRatnayake*

Date: 6.22.23

Benefits offered to Full-Time Employees **30 hours or more:** Medical, Dental, Vision, Prescription Coverage, Health & Wellness Program, Life Insurance, Accidental Death, Disability Insurance, STD

Benefits offered to Part-Time Employees less than **20 hours:** Eligible Employee may elect to purchase limited Medical, Disability, Life, Critical Illness, and other benefit types

*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

School Name	Position	Daily Hours Worked	Hourly Wages	Annual Work Days	Annual Open/Close Days	Annual Paid Sick Days	Annual Paid Vacation	Annual Paid Holidays	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
	Food Service Director										To be determined
Elementary School	Lead	7.5	\$18.00	175	2	5			E		\$24,570.00
Elementary School	FDW	4	\$16.00	175	2	5			N		\$11,648.00
Elementary School	FDW	6	\$16.87	175	2	5			N		\$18,422.04
Elementary School	FDW	4	\$16.00	175	2	5			N		\$11,648.00
Junior High School	Lead	7	\$18.00	175	2	5			N		\$22,932.00
Junior High School	FDW	7.5	\$16.69	175	2	5			N		\$22,781.85
Junior High School	FDW	5	\$16.02	175	2	5			N		\$14,578.20
Junior High School	FDW	4	\$16.00	175	2	5			N		\$11,648.00
High School	Lead	7.5	\$19.00	175	2	5			F		\$25,935.00
High School	FDW	6	\$16.08	175	2	5			N		\$17,559.36
High School	FDW	6	\$16.20	175	2	5			N		\$17,690.40
High School	FDW	4	\$18.00	175	2	5			N		\$13,104.00
High School	FDW	7.5	\$16.10	175	2	5			N		\$21,976.50
High School	Clerk	6	\$21.05	175	2	5			N		\$22,986.60
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00

Minimum Initial Contract Term Estimated Labor Cost		Total Daily Hours	Total Hourly Wages	Total Work Days	Total Open/Close Days	Total Sick Days	Total Vacation Days	Total Holiday Days	Total Anticipated Benefit Costs	Total Salary Cost
\$261,029.07		82	240.01	2450	28	70	0	0	3549.12	\$257,479.95

(insert total anticipated employer-paid benefit costs in the cell above)

Create additional pages as necessary. Ensure all data and formulas are duplicated as necessary.



Invitation for Bid and Contract

Nonprofit School Food Service Food Service Management Company

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer), (AD-3027) found online at: <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
INVITATION FOR BID AND CONTRACT
FOOD SERVICE MANAGEMENT COMPANY**

<u>Table of Contents</u>	<u>Page No.</u>
Section 1: Instructions to Bidders	2
Section 2: General Conditions	4
Section 3: Scope.....	7
Section 4: School Food Authority Responsibilities	8
Section 5: Food Service Management Company Responsibilities	10
Section 6: USDA Foods.....	13
Section 7: Purchases/Buy American	16
Section 8: Use of Facilities and Equipment	17
Section 9: Sanitation.....	19
Section 10: Employees.....	20
Section 11: Designation of Program Expense	23
Section 12: Fees.....	25
Section 13: Revenue	27
Section 14: Licenses, Certifications, and Taxes	28
Section 15: Record Keeping.....	29
Section 16: Terms and Termination.....	30
Section 17: General Contract Terms	32
Section 18: Food Specifications	35
Section 19: Insurance Requirements.....	37
Section 20: Indemnification/Hold Harmless	40
Bidder Responsibility and Bid Responsiveness Criteria	41
Bid Summary	43
Certifications.....	44
Exhibits	53
Courtesy "No Bid" Response Form.....	104

**SECTION 1
INSTRUCTIONS TO BIDDERS**

- 1.1. Lisle Community Unit School District 202 is accepting bids for the management of its food service programs for the 2019-2020 school year. Programs include Illinois Free Lunch, National School Lunch, and a la carte. The School District **does not** currently offer a school breakfast program but is **considering** future participation and has included a breakfast program in the bid.
- 1.2. A pre-bid meeting will be held on **Wednesday, April 17, 2019 at 2:00 p.m.** in the District Administrative Office located at 5211 Center Avenue, Lisle, Illinois. The purpose of this meeting will be a tour of the facilities and to receive any questions related to the bid. Questions will be collected and answered as an addendum to the bid specifications. Bidder's attendance at this meeting is encouraged but not mandatory.
- 1.3. Sealed bids must be submitted by **10:00 a.m. local time on Wednesday, May 8, 2019**, at which time all bids will be publicly opened and read aloud. Bids received after this time will be rejected and will be returned unopened. The bidder assumes the risk of any delay in handling or delivery of mail. Bids must be clearly marked "**Sealed Bid for Food Service Management**" and are to be addressed to:

**Lisle Community Unit School District 202
Attn: David Wilkinson, Director of Finance
5211 Center Avenue
Lisle, IL 60532**

The bid opening will take place in the District Administrative Office located at 5211 Center Avenue, Lisle, Illinois, at the time stated above.

- 1.4. All questions or requests for clarification must be made in writing via email to David Wilkinson, Director of Finance (dwilkinson@lisle202.org). Questions must be received no later than **Friday, April 26, 2019**. All questions will be answered in the form of a written addendum issued to all prospective bidders.
- 1.5. Hereinafter, school food authority (SFA) shall refer to Lisle Community Unit School District 202.
- 1.6. Hereinafter, food service management company (FSMC) shall refer to the contractor awarded this Contract.
- 1.7. If clarification of the specifications/instructions is required, the SFA will clarify the specifications/instructions in the form of an addendum issued to all prospective bidders. If the SFA issues any changes to this Invitation for Bid (IFB), acknowledgement of receipt of such changes must be made to the SFA in writing, signed by an individual authorized to legally bind the bidder, and included in the bidder's bid package. If changes to the IFB are not acknowledged, the SFA retains the right to reject the bid as non-responsive. No addenda will be issued within seven (7) working days of the time and date set for the bid opening. Should the SFA determine that clarification of the specifications/instructions is necessary within seven (7) working days of the time and date set for the bid opening, the time and date set for the bid opening will be delayed to allow issuing an addendum.

- 1.8. The subject matter of this IFB is subject to legislative changes either by the federal or state government. If any such changes occur prior to contract award, then all bidders will have the opportunity to modify their bids to reflect such changes. If any such changes occur after a contract award has been made, then the SFA (i) reserves the right to negotiate modifications to the Contract reflecting such legislative changes; and (ii) shall have no obligation to provide unsuccessful bidders with the opportunity to modify their bids to reflect such legislative changes.

SECTION 2 GENERAL CONDITIONS

- 2.1 Bids shall be submitted on the forms provided with these specifications. Bids shall be in a sealed envelope properly marked with the title of the bid, date and time of opening, and delivered to the District Administrative Office located at 5211 Center Avenue, Lisle, Illinois, 60532 on or before the time scheduled for the bid opening. All certifications contained herein must be signed and submitted with the bid.
- 2.2 Bids submitted after the date and time specified will not be considered and will be returned, unopened to the appropriate bidder. Post marks or dating of documents will be given no consideration in the case of late bids.
- 2.3 The Board of Education reserves the right to reject any or all bids when there are sound documented reasons to do so. The contract will be awarded to the lowest responsible bidder meeting all specifications as determined by the Board of Education. In determining same, the actual per meal rate of the bid as submitted by each bidder will not be the sole criterion. The Board is equally concerned with the proven ability of the bidder to satisfactorily perform his contract so that the service will be provided in accordance with contract documents. Section 20 of this document outlines the Bidder Responsibility and Bid Responsiveness Criteria.
- 2.4 All bids shall be submitted with each space properly completed on the bid forms. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in or omissions from any of the documents, or be in doubt as to their meanings, he shall advise the Director of Finance for Lisle Community Unit School District 202 who will issue the necessary clarifications to all prospective bidders by means of addenda.
- 2.5 No deviations or exceptions from the specifications and conditions will be accepted.
- 2.6 The submission of a bid by a contractor will be construed as an indication that the bidder is fully informed as to the extent and character of the services required and can offer the services satisfactorily in compliance with the specifications contained herein.
- 2.7 Bids may be withdrawn by letter or in person prior to the time and date established for the opening of the bids. No bid shall be withdrawn without the consent of the Board of Education after the scheduled closing time for the reception of bids.
- 2.8 In accordance with Illinois law, once the bids have been opened, such bids may not be modified in any way without the written approval of Lisle Community Unit School District 202. All bidders will be bound by any and all math calculations, misquotes or mistakes of any kind once the bids have been opened.
- 2.9 No employee of Lisle Community Unit School District 202 is to be extended any form of gratuity in connection with this bid.
- 2.10 The SFA reserves the right to investigate each bidder's ability to fulfill all bid requirements and contract terms and inspect the bidder facilities and any other food service operations under its management prior to any award of this contract.

- 2.11 All bids shall remain valid and subject to acceptance for a period of ninety (90) days after the bid opening date. Award of the Contract shall be made to the lowest responsive, responsible bidder as determined by the SFA, based on the criteria and specifications outlined in the IFB and further set forth in the Contract.
- 2.12 The meal rates and fees bid must be calculated based on the menu(s) in Exhibit B and on the projected annual units provided on the *Bid Summary* form, both attached herein. Rates must be provided per unit with the exception of the *A la Carte Management Fee* which, if bid, must be a lump sum. All other estimated line item totals shall be computed by multiplying the projected annual units by the rate bid per unit. Estimated totals must be carried out to the second decimal place and must not be rounded. In any case of errors in the extension of the estimated total(s), the actual unit rates shall govern.
- 2.13 Bid security in the amount of five (5) percent of the total estimated contract shall be made payable, unconditionally, to Lisle Community Unit School District 202. Security shall be certified check, cashier's check or bid bond issued by surety licensed to conduct business in the State of Illinois. All bid security will be returned as soon as practicable. If any bidder refuses to enter into a contract, or refuses to or is unable to furnish the required performance bonds and insurances within 10 days after receipt of notice of acceptance of his bid, the SFA will retain his bid security as liquidated damages, but not as a penalty.
- 2.14 Any Bidder, person, or entity may file a Bid protest. The protest shall specify the reasons and facts upon which the protest is based and shall be filed in writing with the Director of Finance not later than 3 business days after the date of the Bid opening. The District will investigate the basis for the Bid protest and analyze the facts. The District will notify Bidder whose Bid is the subject of the Bid protest of evidence presented in the Bid protest and evidence found as a result of the investigation, and, if deemed appropriate, afford Bidder an opportunity to rebut such evidence, and permit Bidder to present evidence that it should be allowed to perform the Work. If deemed appropriate by the District, an informal hearing will be held. The District will issue a written decision within 15 days following receipt of the Bid protest, unless factors beyond District's reasonable control prevent such a resolution, in which event such decision will be issued as expeditiously as circumstances reasonably permit. The decision will state the reasons for the action taken by the District. A copy of the decision will be furnished to the protestor, the Bidder whose Bid is the subject of the Bid protest, and all Bidders affected by the decision.
- 2.15 All prospective bidders must completely inspect the facilities and equipment prior to the bid due date and prior to submitting a bid. Failure to do so will not relieve the successful bidder from the necessity of furnishing and installing any material and equipment, performing any labor, or making any structural changes, without additional cost to the SFA, that may be required to carry out the intent of the resulting Contract.
- 2.16 No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the SFA upon any debt or contract, or is a defaulter, as surety or otherwise, upon any obligation to said SFA, or has failed to perform faithfully any previous contract with the SFA.
- 2.17 All completed bids and supporting documentation submitted shall be the property of the SFA.

2.18 Until such time as a Contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the SFA. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by SFA employees. Such documents shall not be released for distribution under the Freedom of Information Act until such time as the Contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the Contract. Violation of this clause by an SFA may result in (1) temporary withholding of cash payments pending correction of the deficiency by the SFA or other more severe enforcement action; (2) disallowing of both, use of funds and matching credit for all or part of the cost of the activity or action not in compliance; (3) whole or partial suspension or termination of the SFA's program; (4) withholding of further awards for the program; or (5) other remedies that may be legally available. Actions that result in the violation of law will be referred to the appropriate local, State or Federal authority having jurisdiction.

SECTION 3 SCOPE

- 3.1 The food service provided shall be operated and maintained as a benefit to the SFA's students, faculty, and staff.
- 3.2 The food service shall be managed to promote maximum participation in the Child Nutrition Programs.
- 3.3 The food service management company (FSMC) shall have the exclusive right to manage the Child Nutrition Programs at the sites specified on Exhibit A.
- 3.4 The FSMC shall provide the type of food service at sites as specified on Exhibit A for approximately 176 annual serving days for breakfast and 172 annual serving days for lunch during each Term of the Contract.
- 3.5 The SFA may at any time during the Term of the Contract add or remove sites and/or meal periods for programs covered by this contract unless the addition or removal of sites and/or meal periods creates a material or substantive Contract change.
- 3.6 The SFA reserves the right to maintain, add, and/or remove present food and beverage vending machines in its facilities.
- 3.7 The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC shall be considered solely employees of the FSMC and shall not be considered employees or agents of the SFA in any fashion.
- 3.8 The FSMC shall conduct the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture (USDA) regarding Child Nutrition Programs.
- 3.9 The SFA shall be legally and financially responsible for the conduct of the food service and shall supervise the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

SECTION 4
SCHOOL FOOD AUTHORITY RESPONSIBILITIES

- 4.1 The SFA shall ensure the food service is in conformance with its *Permanent Agreement* and the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*.
- 4.2 The SFA shall retain control of the quality, extent, and general nature of its food service and the prices to be charged for meals, milk, a la carte items, adult meals, and vending machine items, as applicable.
- 4.3 The SFA shall monitor the food service through periodic on-site reviews to include the inspection of meals, food preparation, storage and service areas, sanitation practices, and procedures for accurately counting and claiming meals provided that nothing in this paragraph shall be construed as to relieve the FSMC of its independent obligation to provide proper oversight and supervision of its operations or to otherwise comply with State and Federal rules and/or regulations.
- 4.4 The SFA shall approve the menus and recipes for meals and other food to be served or sold to students to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture.
- 4.5 The SFA shall inform the FSMC of any adjustments to menus and monitor implementation of adjustments.
- 4.6 The SFA shall approve all a la carte items and the prices charged for those items in advance of sale by the FSMC.
- 4.7 The SFA shall retain signatory authority on the Illinois State Board of Education *Annual School Application for Participation in Child Nutrition, Illinois Free Breakfast and Lunch, and Food Distribution Programs*; the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*; the *Permanent Agreement*, and the *Child Nutrition Program Monthly Claim for Reimbursement*.
- 4.8 The SFA shall establish internal controls which ensure the accuracy of meal counts prior to the submission of each *Monthly Claim for Reimbursement* including:
- On-site reviews of the meal counting and claiming system,
 - Reviews of meal count data for each site, and
 - Edit checks of meal count data against the product of the eligibility data times an attendance factor.
- 4.9 The SFA shall ensure USDA Foods received for use by the SFA and made available to the FSMC are utilized within the specified Term of this Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 4.10 The SFA shall maintain and post, in a publicly visible location, all reports on the most recent food safety inspection, and provide a copy of the food safety inspection reports to a member of the public upon request.
- 4.11 The SFA shall assure all state and local regulations are met by the FSMC preparing or serving meals at SFA facilities.

- 4.12 The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning.
- 4.13 The SFA shall be responsible for receiving medical statements regarding students' disabilities/special dietary needs and shall ensure the FSMC complies with all special dietary accommodation requirements. Substitutions are made on a case-by-case basis and must be supported by a statement of the need for substitutes that includes the recommended alternate foods, unless otherwise exempted by the Food and Nutrition Service, USDA. In the case of a student with disabilities, the statement must be signed by a medical doctor. For students without disabilities, the statement must be signed by a recognized medical authority.
- 4.14 The SFA shall determine eligibility of students for meal benefits and as needed distribute and collect the letter and household applications for free and reduced-price meals or milk.
- 4.15 The SFA shall verify applications for free and reduced-price meals and conduct any appeals or hearings for eligibility determinations.
- 4.16 The SFA shall be responsible for resolution of program reviews and audit findings.
- 4.17 The SFA director must ensure that the FSMC employees providing services for the school meal programs have the required Professional Standard Regulations annual training. Therefore, the SFA must require the FSMC to provide documentation showing the training hours and topics completed by the employees.

SECTION 5
FOOD SERVICE MANAGEMENT COMPANY RESPONSIBILITIES

- 5.1 The FSMC shall provide its services hereunder at all times in accordance with generally accepted standards of care and best practices in the industry.
- 5.2 The FSMC shall serve, on such days and at such times as requested by the SFA:
- 5.2.1 Breakfasts, priced as a unit, which meet USDA requirements. **(The SFA does not currently offer a school breakfast program but is considering future participation and has included a breakfast program in the bid)**
- 5.2.2 Lunches, priced as a unit, which meet USDA requirements
- 5.2.3 Other foods as agreed upon by the FSMC and SFA, pursuant to applicable regulatory requirements
- 5.3 The FSMC shall serve free, reduced-price, and paid meals and/or free milk to those children designated by the SFA.
- 5.4 The FSMC shall implement the collection procedures as specified by the SFA and approved by the Illinois State Board of Education.
- 5.5 The FSMC shall implement the *Offer versus Serve* provision at the food service sites specified by the SFA on Exhibit A.
- 5.6 The FSMC shall adhere to the 21-day cycle menu(s) and portion sizes specified by the SFA on Exhibit B for the first 21 days of meal service. Thereafter, changes in the menu(s) may be made with prior approval of the SFA who shall ensure all foods and beverages are of equivalent or better quality and variety as the foods and beverages required for the first 21 days of meal service. The meals must meet the Food-Based Meal Pattern as designated herein by the SFA for each Term of the Contract, if applicable. Meals must adhere to all calorie ranges and meet the nutrition standards for National School Lunch, School Breakfast, and/or summer meals programs for the age/grade groups of school children as listed in Exhibit C.
- 5.7 The serving sizes provided by the SFA on the 21-day cycle menu(s) in Exhibit B are, in most cases based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie ranges per five-day week and the nutrient standards as stated in Exhibit C, the FSMC must adjust the serving sizes and/or provide additional food items as necessary to meet the required calorie ranges and nutrient standards while meeting all Food-Based Meal Pattern requirements and without significantly altering the 21-day cycle menu(s).
- 5.8 The FSMC shall be responsible for providing meals and menus appropriate for the age of the students served and acceptable to students evidenced by a minimum of plate waste and participation levels in the National School Lunch, School Breakfast, and/or summer meals programs, as applicable.
- 5.9 The FSMC shall participate in the parent, teacher, and student advisory board.

- 5.10 The FSMC shall adhere to and assist in the implementation, enforcement, and evaluation of all nutrition-related requirements in the SFA's Local Wellness Policy. The FSMC shall remain informed of increasing industry standards and assist the SFA in modifying its Local Wellness Policy to reflect the highest current nutrition-related standards. Refer to Exhibit H.
- 5.11 The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction.
- 5.12 The FSMC shall use SFA facilities for preparation of food to be served as specified on Exhibit A.
- 5.13 The FSMC is required to substitute food components of the meal pattern for students with disabilities in accordance with 7 C.F.R. § 15b when the disability restricts their diet and is permitted to make substitutions for students without disabilities when they are unable to eat regular meals because of a medical or special dietary need. Refer to the requirements outlined in Section 4.
- 5.14 The FSMC shall deposit daily all monies in the SFA's nonprofit food service account following acceptable internal control procedures in accordance with SFA internal finance practices including, but not limited to proper cash handling and fraud prevention.
- 5.15 The FSMC shall comply with all local and state sanitation requirements.
- 5.16 It will be the joint responsibility of the SFA and the FSMC to protect the anonymity of all children receiving free or reduced-price meals, and methods for ensuring anonymity shall be jointly agreed upon; provided that nothing in this paragraph shall be construed to relieve the FSMC of its independent obligation to protect the anonymity of all children receiving free or reduced-price meals and to provide the required quality and extent of goods and services hereunder.
- 5.17 At the SFA's discretion, the SFA may conduct performance reviews of the FSMC's performance under the Contract. Any services performed under this Contract shall be subject to a performance review. The FSMC shall cooperate with the SFA in these reviews, which may require the FSMC to provide records of its performance. Performance reviews may be used by the SFA to determine whether to enter into future contractual relationships with the FSMC, including subsequent Contract renewal Terms, as applicable. Performance reviews may include, but are not limited to:
- Completion and performance of contractual services rendered;
 - Adherence to the meal pattern and food specification requirements, including quality and variety;
 - Performance on SFA On-Site Reviews and status of required corrective action, if any;
 - Performance on State and/or Federal reviews and status of required corrective action, if any;
 - Participation trends, including program participation compared to a la carte sales;
 - Responsiveness of local staff and management to the SFA's needs, including the Advisory Board and Local Wellness Committee, as applicable; and
 - Responsiveness of regional management to the SFA and local staff/management.
- 5.17 The FSMC shall ensure that all product deliveries made by FSMC vendors are made during regular building operation hours.

5.18 The FSMC shall be responsible for ensuring that all staff is adequately trained in the use of the SFA's point of sale software.

SECTION 6 USDA FOODS

- 6.1 Any USDA Foods received for use by the SFA and made available to the FSMC shall be utilized within the specified Term of this Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 6.2 The FSMC shall accept and use USDA Foods in as large a quantity as may be efficiently utilized in the nonprofit food service subject to approval of the SFA. The SFA and FSMC must order USDA Foods on the Illinois Commodity System (ICS) in quantities sufficient to receive and credit the SFA for USDA Foods totaling at least 85% of the SFA's annual USDA Foods entitlement amount. The SFA's USDA Foods entitlement amount for the current school year is stated in Exhibit D.
- 6.3 The FSMC shall manage all USDA Foods to ensure the USDA Foods are utilized in the SFA's food service.
- 6.4 The FSMC shall utilize all USDA ground beef, ground pork, and processed end products received in the SFA's food service. Commercially-purchased foods shall not be substituted for these foods.
- 6.5 The FSMC shall utilize all other USDA Foods, or substitute commercially-purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA, in the SFA's food service.
- 6.6 The FSMC shall credit the SFA's monthly bill/invoice the current market value of all USDA Foods received during each Contract Term as the USDA Foods are used in the SFA's food service. The FSMC must credit the SFA for all USDA Foods received for use in the SFA's food service each Contract Term whether the USDA Foods have been used or not. Such credit shall be issued in full prior to the expiration of each Contract Term.
- 6.7 Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.
- 6.8 The current market value of USDA Foods is based on the prices issued by the Illinois State Board of Education in compliance with 7 C.F.R. § 250.58(e).
- 6.9 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed limits established in 7 C.F.R. § 210.9(b)(2).
- 6.10 At the end of each Contract Term and upon expiration or termination of the Contract, a reconciliation shall be conducted by the SFA to ensure and verify correct and proper credit has been received for the full value of all USDA Foods received by the FSMC during each Contract Term for use in the SFA's food service.
- 6.11 The SFA shall verify receipt of USDA Foods shipments through its electronic records or by contacting the Illinois State Board of Education or processor as applicable.

- 6.12 The SFA reserves the right to conduct USDA Foods credit audits throughout each Contract Term to ensure compliance with federal regulations 7 C.F.R. Part 210 and Part 250.
- 6.13 The FSMC may store and inventory USDA Foods together with commercial foods purchased for use in the SFA's food service. The FSMC must meet all storage and inventory management requirements outlined in 7 C.F.R. Part 250. USDA ground beef, ground pork, and processed end products shall be stored in a manner that ensures usage in the SFA's food service.
- 6.14 The FSMC must accept liability for any negligence on their part that results in any loss, damage, out of condition, or improper use of USDA Foods not yet credited to the SFA, and shall credit the SFA either monthly or through a fiscal year-end reconciliation.
- 6.15 The SFA and FSMC shall consult and agree on end products to be produced from USDA Foods during each Contract Term. If the SFA and FSMC cannot agree on end products, the FSMC shall utilize the USDA Foods in the form furnished by the USDA.
- 6.16 The SFA shall have processing contracts in place when a commercial facility processes or repackages USDA Foods. The FSMC shall pay all related processing fees and costs. The SFA shall not be responsible for any costs associated with processing USDA Foods. The Illinois Recipient Agency Processing Contract, Illinois State Master Processing Contract, or National Processing Contract must be used as the basis for the processing agreement as determined by the Illinois State Board of Education. The terms and conditions of the processing contract must comply with 7 C.F.R. Part 250. In accordance with 7 CFR 250.51(a), the FSMC must credit the SFA for the full value of all USDA Foods received for use in the SFA's meal service in a school year or fiscal year (including both entitlement and bonus foods). This includes crediting for the value of USDA Foods contained in processed end products (per 6.19 below).
- 6.17 The FSMC shall not enter into subcontracts for further processing of USDA Foods.
- 6.18 The FSMC shall be responsible for all delivery, freight/handling, storage, and warehousing costs associated with USDA Foods. Approximate annual delivery, freight/handling costs are \$1,600.
- 6.19 If the FSMC acts as an intermediary between a processor and the SFA, the FSMC shall credit the SFA for the value of USDA Foods contained in the processed end products at the USDA Foods processing agreement value unless the processor is providing such credit directly to the SFA. Such credit shall be issued to the SFA on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled.
- 6.20 The FSMC shall have records maintained and available to substantiate the receipt, use, storage, and inventory of USDA Foods. The FSMC must submit to the SFA monthly inventory reports showing all transactions for processed and/or non-processed USDA Foods.
- 6.21 The SFA, Illinois State Board of Education, Comptroller General, and U.S. Department of Agriculture, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with the requirements of this Contract and federal regulations 7 C.F.R. Part 210 and Part 250.

- 6.22 The FSMC must return all unused USDA ground beef products, ground pork products, and processed end products to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.23 At the discretion of the SFA, the FSMC may be required to return other unused USDA Foods to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.24 The SFA shall retain title to all USDA Foods provided to the FSMC for use in the SFA's food service.
- 6.25 The bid rate per meal must be calculated as if no USDA Foods were available.

**SECTION 7
PURCHASES/BUY AMERICAN**

- 7.1 The FSMC shall retain title of all purchased food and nonfood items.
- 7.2 The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States or a food product processed in the United States substantially using agricultural commodities produced in the United States (U.S.).
- 7.3 The FSMC shall not substitute commercially-purchased foods for USDA ground beef, ground pork, and processed end products received.
- 7.4 The FSMC may substitute commercially-purchased foods for all other USDA Foods received. All commercially-purchased food substitutes must be of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.5 The SFA shall ensure commercially-purchased foods used in place of USDA Foods received are of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.6 The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- 7.7 The SFA reserves the right to review FSMC purchase records to ensure compliance with the *Buy American* provision in 7 C.F.R. Part 250.
- 7.8 The FSMC shall provide Nutrition Facts labels and any other documentation requested by the SFA to ensure compliance with U.S. content requirements.
- 7.9 For the duration of the Contract and all subsequent renewal Terms, as applicable, the FSMC shall purchase foods and beverages that are equivalent or better in quality and variety as those items required in the 21-day cycle menu, per the requirements outlined above, Exhibit B, and the food specifications contained herein.

**SECTION 8
USE OF FACILITIES AND EQUIPMENT**

- 8.1 The SFA shall make available without any cost or charge to the FSMC, the areas and premises agreeable to both parties in which the FSMC shall render its services.
- 8.2 The SFA shall furnish and install any equipment and make any structural changes needed to comply with federal, state, and local laws, ordinances, rules, and regulations.
- 8.3 All equipment owned by the current contractor is listed in Exhibit I. The FSMC awarded the Contract shall be responsible for providing and installing, as applicable, all equipment as designated in Exhibit I, if necessary for the provision of the contractual services required by this Contract.
- 8.4 The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations or otherwise use the facilities of the SFA for any reason other than those specifically provided for in this Contract without the express written consent of the SFA.
- 8.5 The FSMC and SFA shall inventory the equipment and supplies owned by the SFA at the beginning of the school year and the end of the school year, including but not limited to flatware, trays, chinaware, glassware, and kitchen utensils. The FSMC will be responsible for correcting any discrepancies and any equipment repairs that are not the result of normal wear and tear within 30 days of the end-of-the-school-year inventory.
- 8.6 The SFA shall repair and service equipment except when damages result from the use of less-than-reasonable care by the FSMC employees or agents as determined by the SFA. When damage results from less-than-reasonable care on the part of any FSMC employees or agents, it will be the FSMC's responsibility to repair and service the damaged equipment, incurring all applicable fees and costs, within a reasonable timeframe to ensure no disruption in service.
- 8.7 The SFA reserves the right, at its sole discretion, to use its facilities to sell or dispense any food or beverage before or after regularly scheduled lunch or breakfast periods provided such use does not interfere with the operation of the Child Nutrition Programs.
- 8.8 The SFA shall return facilities and equipment to the FSMC in the same condition as received when the SFA uses the facilities for extra-curricular activities.
- 8.9 The FSMC shall maintain the inventory of expendable equipment necessary for the food service and at the inventory level as specified by the SFA.
- 8.10 The SFA shall be legally responsible for any losses of USDA Foods which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- 8.11 The FSMC and/or its employees or agents shall not remove equipment or property of the SFA from the SFA's premises including, but not limited to, food preparation and/or serving equipment.
- 8.12 The FSMC shall provide written notification to the SFA of any equipment belonging to the FSMC within ten days of its placement on SFA premises.
- 8.13 The SFA shall not be legally responsible for loss or damage to equipment and/or vehicles owned by the FSMC and located on SFA premises.

- 8.14 The SFA shall provide sanitary toilet facilities for the FSMC employees.
- 8.15 The SFA shall have access, with or without notice to the FSMC, to all SFA facilities used by the FSMC for inspection and audit purposes.
- 8.16 The FSMC shall surrender all equipment and furnishings in good repair and condition to the SFA upon termination of the Contract, reasonable wear and tear excepted.
- 8.17 The SFA must give prior approval and have final authority for the purchase of equipment used for the storage, preparation, serving, and/or delivery of school meals.
- 8.18 The SFA retains title to all property and equipment when placed in service. If the property and/or equipment is amortized through the FSMC and the Contract expires or is terminated, the SFA can return the property to the FSMC for full release of the unpaid balance or continue to make payments in accordance with amortization schedules.
- 8.19 The FSMC will be expected to provide professional expertise and input to the SFA when equipment is to be replaced or purchased. However, the SFA must give prior approval and have final authority for the purchase of equipment used for the storage, preparation, serving, and/or delivery of school meals.
- 8.20 The FSMC shall be responsible for oversight and safe use of all SFA-owned equipment, including but not limited to timely reporting of equipment failure.
- 8.21 The FSMC shall provide, at no cost to the SFA, complete maintenance, repair, and replacement services for all FSMC-owned property and equipment.
- 8.22 Upon expiration or termination of the Contract, it shall be the FSMC's responsibility to remove all FSMC-owned property and equipment within a timely manner and without damage to SFA facilities.

SECTION 9 SANITATION

- 9.1 The FSMC shall place garbage and trash in containers as specified by the SFA and place them in designated areas.
- 9.2 The SFA shall remove all garbage and trash from the designated areas.
- 9.3 The FSMC shall clean the kitchen area including, but not limited to, sinks, counters, tables, chairs, flatware, and utensils.
- 9.4 The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities.
- 9.5 The SFA shall clean grease traps, walls, floors, light fixtures, window coverings, and ducts and hoods above the filter line.
- 9.6 The SFA shall provide extermination services as needed.
- 9.7 The SFA shall clean the dining/cafeteria area, including tables, chairs, and floors after the meal service.

SECTION 10 EMPLOYEES

- 10.1 The FSMC shall comply with all wage and hours of employment regulations of federal and state law.
- 10.2 The FSMC shall pay all FSMC employees in accordance with the Fair Labor Standards Act and any other applicable statutes.
- 10.3 The FSMC and SFA recognize that one of the most important elements of a successful food service program is the staff employed to administer the food service program. The FSMC shall be responsible for the employment of all staff necessary for the safe, timely, and efficient distribution of meals to students and members of the SFA staff.
- 10.4 The FSMC shall instruct its employees to abide by the policies, rules, and regulations, with respect to use of SFA premises, as established by the SFA and furnished in writing to the FSMC.
- 10.5 The FSMC shall provide the SFA with a list of its personnel policies and employee handbook.
- 10.6 The FSMC shall ensure, at its own expense, required fingerprint-based criminal history records checks are conducted on all FSMC employees assigned to the SFA and results are provided to the SFA per *The School Code of Illinois*, 105 ILCS 5/10-21.9. Furthermore, the FSMC is not permitted to employ on the premises of the SFA any employee who has been convicted of an offense as described in 105 ILCS 5/21–23a.
- 10.7 For each FSMC employee, the FSMC shall perform periodic checks of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law (730 ILCS § 152/101 *et seq.*), and the Statewide Child Murderer and Violent Offender Against Youth Database, as authorized by the Child Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS § 154/75–105). All results must be provided to the SFA.
- 10.8 The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) on Exhibit G which must be used for bid calculation purposes at a minimum initial Contract Term cost to the FSMC of \$191,888.
- 10.9 The FSMC shall maintain the same minimum level of employee positions, hours, wages, and benefits as stipulated on Exhibit G throughout the entire Contract Term, and each subsequent Contract Term, as applicable, unless a reduction in the required levels is authorized by the SFA. Failure to provide the minimum level of employee positions, hours, wages, and benefits will result in a credit to the SFA's monthly bill/invoice for the exact dollar amount related to the cost of the labor reduction as indicated on Exhibit G. Such credits shall be termed a Labor Shortage Fee.

- 10.10 In the event a reduction in employee positions, hours, wages, and/or benefits occurs and such reduction is authorized by the SFA, the FSMC shall credit the SFA's monthly bill/invoice for the exact dollar amount related to the cost of the labor reduction as indicated on Exhibit G for the remainder of the Contract Term and all subsequent Contract Terms, as applicable, including the value of any subsequent and future increases in employee wages and benefits. Such credits shall be termed a Labor Reduction Fee.
- 10.11 The FSMC must ensure that the employees' hours listed on Exhibit G are not used for catering or special functions.
- 10.12 The FSMC shall ensure that all individuals performing services on the FSMC's behalf in or for schools shall be free from communicable diseases, including tuberculosis, and administered a tuberculosis screening test if they have a documented positive tuberculosis screening test result or otherwise meet the requirements for tuberculosis screening as set forth in the Illinois Department of Public Health's rules (77 Ill. Adm. Code 696.140), prior to performing any such services in or for schools, and shall ensure that all such individuals comply with all requirements established by the Illinois Department of Public Health.
- 10.13 Upon written request of the SFA, the FSMC will remove any FSMC employee who violates health requirements or conducts himself/herself in a manner which is detrimental to the physical, mental, or moral well-being of students or staff, or otherwise violates SFA policies, procedures, and practices.
- 10.14 In the event of the removal or suspension of any employee, the FSMC shall immediately restructure its staff without disruption in service.
- 10.15 All food service personnel assigned to each school shall be instructed on the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
- 10.16 The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
- 10.17 The FSMC shall provide daily, on-site supervisory personnel dedicated solely to the SFA, for the overall food service. The SFA retains final approval authority for the FSMC's local management position(s).
- 10.18 The FSMC shall conduct civil rights training for all food service employees, including front-line staff, on an annual basis. Civil rights training must include:
- Collection and use of data,
 - Effective public notification systems,
 - Complaint procedures,
 - Compliance review techniques,
 - Resolution of noncompliance,
 - Requirements for reasonable accommodation of persons with disabilities,
 - Requirements for language assistance,
 - Conflict resolution, and
 - Customer service.

- 10.19 FSMC employees providing services for the school meal programs must have the required Professional Standards Regulations annual training. Therefore, the FSMC is required to provide documentation showing the training hours and topics completed by the employees.
- 10.20 It shall be mandatory that the FSMC will not discriminate against any employee for employment upon any grounds prohibited by the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) and further that he will comply with all provisions of the Illinois Human Rights Act including, but not limited to, rules and regulations of the Illinois Human Rights Commission.

The FSMC will, in all solicitations or advertisements for employees placed by or on behalf of the FSMC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, ancestry, marital status, sex, national origin, handicap, or unfavorable discharge from military service.

- 10.21 In the event the SFA requires additional employees be hired, the FSMC shall employ additional staff at the direction of the SFA. Employees will be paid per the FSMC's established prevailing hourly or salary rate, as agreed upon by the SFA, based on the employee's experience and scope of responsibility.

**SECTION 11
DESIGNATION OF PROGRAM EXPENSE**

- 11.1 The FSMC guarantees to the SFA that the bid meal rates and fees for each reimbursable school meal and a la carte equivalent shall include the expenses designated under Column I. The FSMC shall be responsible for negotiating/paying all employees' fringe benefits, employee expenses, and accrued vacation and sick pay for staff on their payroll.
- 11.2 The SFA shall pay those expenses designated under Column II.

	<u>Column I</u>	<u>Column II</u>
LABOR		
Payroll, Managers, and/or Supervisors	<u>X</u>	<u> </u>
Payroll, Full-, and Part-Time Workers	<u>X</u>	<u> </u>
Payroll,		
Ticket Sellers	<u>N/A</u>	<u>N/A</u>
Cashiers	<u>X</u>	<u> </u>
Drivers	<u> </u>	<u>X</u>

**EMPLOYEE BENEFITS/COSTS—TO BE PAID BY PARTY DESIGNATED AS EMPLOYER.
MAY INCLUDE, BUT NOT LIMITED TO:**

- Life Insurance, Medical/Dental Insurance
- Retirement Plans, Social Security
- Vacation, Sick Leave, Holiday Pay
- Uniforms, Tuition Reimbursement
- Labor Relations
- Unemployment Compensation, Workers Compensation
- Processing and Payment of Payroll

FOOD		
Food Products	<u>X</u>	<u> </u>
USDA Foods Delivery	<u>X</u>	<u> </u>
USDA Foods Freight/Handling Costs	<u>X</u>	<u> </u>
Food Storage/Warehouse	<u>X</u>	<u> </u>

OTHER EXPENSES		
Accounting		
Bank Charges	<u> </u>	<u>X</u>
Data Processing	<u>X</u>	<u> </u>
Record Keeping	<u>X</u>	<u> </u>
Processing and Payment of Invoices	<u>X</u>	<u> </u>
Equipment—Major		
Original Purchase	<u> </u>	<u>X</u>
Routine Maintenance	<u> </u>	<u>X</u>
Major Repairs	<u> </u>	<u>X</u>
Replacement	<u> </u>	<u>X</u>
Equipment—Expendable (Trays, tableware, glassware, utensils)		
Original Purchase	<u> </u>	<u>X</u>
Replacement	<u> </u>	<u>X</u>
Cleaning/Janitorial Supplies	<u>X</u>	<u>X</u>

Insurance		
Liability Insurance	X	
Insurance on Supplies/Inventory	X	X
Laundry and Linen	X	
Office Materials	X	
Paper/Disposable Supplies	X	
Pest Control		X
Postage	X	
Printing	X	
Product Testing	X	
Promotional Materials	X	
Taxes and License	X	
Telephone		
Local		X
Long Distance		X
Tickets/Tokens	N/A	N/A
Training	X	
Transportation	X	
Trash Removal		
From Kitchen		X
From School Premises		X
Travel		
Required	X	
Requested	X	
Vehicles		X

SECTION 12 FEES

- 12.1 All bids must be calculated based on the menu(s) in Exhibit B and on the projected annual units provided on the *Bid Summary* form, both attached herein. All bids shall be submitted using the *Bid Summary* form. All rates must be written in ink or typed in the blank space(s) provided and the estimated totals must be carried out to the second decimal place and must not be rounded.
- 12.2 The bid rate(s) must be calculated net of applicable discounts, rebates, and credits received by the FSMC and must not include the use of USDA Foods or any alternate pricing structure.
- 12.3 The FSMC shall receive a fixed meal rate for each reimbursable school breakfast served.
- 12.4 The FSMC shall receive a fixed meal rate for each reimbursable school lunch and a la carte equivalent served.
- 12.5 The FSMC shall receive a fixed management fee for each reimbursable school meal served.
- 12.6 The FSMC shall receive a fixed management fee for the operation of the a la carte program to be payable to the FSMC in equal monthly installments throughout each Contract Term.
- 12.7 The SFA shall pay the FSMC the fixed meal rate(s) and fixed management fee(s) within 30 days of submission of an invoice and for each monthly period of program operation.
- 12.8 The FSMC shall receive no payment for meals that are spoiled or unwholesome at the time of serving, that do not meet the detailed specifications for each food component or menu item in accordance with 7 C.F.R. Part 210, or that do not otherwise meet the requirements of the Contract.
- 12.9 For the purposes of this Contract, a la carte shall be inclusive of all foods and beverages sold to students that do not constitute a component of a reimbursable meal plus all foods and beverages sold to adults during any and all meal services provided within the scope of this Contract. The FSMC and SFA shall determine a la carte meal equivalents by dividing all a la carte revenue 1) by a factor ten percent (10%) greater than the reimbursable lunch per meal rate, or 2) by the a la carte equivalency factor which is determined by taking the sum of the Federal and State free lunch reimbursement rates plus the value of USDA entitlement and bonus donated foods, Planned Assistance Level (PAL), established in July 2018, whichever factor is higher. For 2), the a la carte equivalency factor to be utilized for the initial 2019–2020 Contract Term is 3.7525. If 2) is the calculation method, in Contract renewal Terms, the a la carte equivalency factor will be changed annually to reflect the change in the sum of the reimbursement rates and PAL as stated above. The rates used will be those established in July of the preceding calendar year and will remain in effect until the subsequent Contract renewal Term, if applicable.

- 12.10 The FSMC shall credit the SFA's monthly bill/invoice the current market value of all USDA Foods as designated herein. Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education. Prior to the expiration of each Contract Term, the SFA shall be credited in full for all USDA Foods received.
- 12.11 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed the limits established in 7 C.F.R. § 210.9(b)(2).
- 12.12 The FSMC must submit all invoices pertaining to the SFA nonprofit food service within 30 days of the last day of each month or the final day of the program.
- 12.13 The FSMC shall submit separate billing for special functions conducted outside of the nonprofit school food service account. All special functions are to be contracted with the individual location through a district-approved purchase order. No payments will be made to the FSMC for special functions without an approved purchase order.
- 12.14 The fixed meal rate for meals must be calculated as if no USDA Foods were available.

SECTION 13
REVENUE

- 13.1 The SFA shall receive all revenue from the food service.
- 13.2 The food service revenue shall be used only for the SFA's nonprofit food service.
- 13.3 The food service revenue shall flow through the SFA's chart of accounts.
- 13.4 All goods, services, or monies received as the result of any equipment or USDA Foods rebate shall be credited to the SFA's nonprofit food service account.
- 13.5 If reimbursement is denied as a direct result of the failure of the FSMC to comply with the provisions of this Contract, the FSMC shall assume responsibility for the amount denied.

SECTION 14
LICENSES, CERTIFICATIONS, AND TAXES

- 14.1 Throughout the Term of the Contract and each renewal Term, the FSMC shall obtain and maintain all applicable licenses, permits, and health certifications required by federal, state, and local law. The approximate prior annual cost for licenses/permits was \$1,345.
- 14.2 The FSMC shall have state or local health certification for any facility outside the SFA in which it proposes to prepare meals, if applicable, and must maintain this health certification for each Contract Term.
- 14.3 The FSMC and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property in the State of Illinois in accordance with Section 10-20.21(b) of the School Code (105 ILCS 5/10-20.21 [b]) and the Illinois Use Tax Act (35 ILCS 105/1 *et seq.*). The FSMC certifies that it is not barred from bidding or entering into this Contract under Section 10-20.21(b) of the School Code and that the SFA may declare this Contract void if this certification is false.

SECTION 15 RECORD KEEPING

- 15.1 The FSMC shall maintain such records as the SFA will need to meet monthly reporting responsibilities and will report claim information, including daily meal counts, to the SFA promptly at the end of each month.
- 15.2 The FSMC shall have records maintained and available to demonstrate compliance with the requirements relating to USDA Foods. Such records shall include the following:
- 15.2.1 The receipt, use, storage, and inventory of USDA Foods;
 - 15.2.2 Monthly inventory reports showing all transactions for processed and non-processed USDA Foods; and
 - 15.2.3 Documentation of credits issued to the SFA for USDA Foods received.
- 15.3 All records relating to the Contract, including subsequent renewal Terms, if applicable, are property of the SFA and shall be maintained in original form on SFA premises for the duration of the Contract. At any time during the Contract, the SFA reserves the right to require the FSMC to surrender all records relating to the Contract to the SFA within 30 days of such request. Such records shall include, but are not limited to:
- All data, materials, and products created by the FSMC on behalf of the SFA and in furtherance of the Services;
 - Production records, including quantities and amounts of food used in preparation of each meal and food component of menus;
 - Standardized recipes and yield from recipes as deemed necessary per the requirements of paragraph 15.6;
 - Processed product nutritional analysis;
 - Nutritional content of individual food items and meals;
 - Bills charged to the SFA for meals prepared under this Contract including the credit of USDA Foods where applicable;
 - Inventory records;
 - Food and bid specifications; and
 - All documents and records as noted in this *Invitation for Bid and Contract*.
- 15.4 Upon expiration or termination of the Contract, the FSMC shall surrender all records as noted above, relating to the initial Contract and all subsequent renewal Terms, if applicable, to the SFA within 30 days of the Contract expiration or termination.
- 15.5 The SFA shall retain all records relating to the initial Contract and all subsequent Contract renewal Terms for a period of three years either from the date the final Contract renewal Term has expired, receipt of final payment under the Contract is recorded, or after the SFA submits the final *Monthly Claim for Reimbursement* for the final fiscal year of the Contract, whichever occurs last.
- 15.6 All records must be available for the period of time specified above for the purpose of making audits, examinations, excerpts, and transcriptions by representatives of the SFA, the Illinois State Board of Education, the United States Department of Agriculture, and the Auditor General, and other governmental entities with monitoring authority at any reasonable time and place. If audit findings have not been resolved, the records shall be retained beyond the specified period as long as required for the resolution of the issues raised by the audit.

SECTION 16
TERMS AND TERMINATION

- 16.1 This Contract is effective for a one-year period commencing July 1, 2019 or upon written acceptance of the Contract, whichever occurs last, through June 30, 2020 (the "Term"), with options to renew yearly not to exceed four additional years (each a renewal "Term").
- 16.2 Renewal of this Contract is contingent upon the fulfillment of all Contract provisions relating to USDA Foods.
- 16.3 Either the SFA or FSMC can terminate this Contract for cause or for convenience with a sixty- (60) day written notification. Following sixty- (60) day written notification, the SFA can terminate this Contract in whole or in part without the payment of any penalty or incurring any further obligation to the FSMC.
- 16.4 Following any termination for convenience, the FSMC shall be entitled to compensation for services completed upon submission of invoices and proof of claim for services provided under this Contract up to and including the date of termination. The SFA shall have the right to receive services from the Contractor through the effective date of the notice of termination, and may, at its election, procure such work from other contractors as may be necessary to complete the services.
- 16.5 Notwithstanding any provision to the contrary in this Contract, obligations of the SFA will cease immediately without penalty of further payment being required if sufficient funds for this Agreement are not appropriated by the Illinois General Assembly or a federal funding source, or such funds are otherwise not made available to the SFA for payments in accordance with this Contract.
- 16.6 Notwithstanding the notice period in paragraph 16.3, the SFA may immediately terminate the Contract, in whole or in part, upon notice to the FSMC if the SFA determines that the actions, or failure to act, of the FSMC, its agents, employees or subcontractors have caused, or reasonably could cause jeopardy to health, safety, or property; or if the SFA determines that the FSMC lacks the financial resources to perform under the Contract.
- 16.7 If the FSMC fails to perform to the SFA's satisfaction any material requirement of this Contract or is in violation of a material provision of this Contract, the SFA shall provide written notice to the FSMC requesting that the breach of noncompliance be remedied within sixty- (60) days. If the breach or noncompliance is not remedied by the specified period of time, the SFA may either: (a) immediately terminate the Contract without additional written notice or, (b) enforce the terms and conditions of the Contract, and in either event seek any available legal or equitable remedies and damages. The SFA may finish the services by whatever method the SFA may deem expedient. Any damages incurred by the SFA as a result of any Contractor default shall be borne by the Contractor at its sole cost and expense, shall not be payable as part of the Contract amount, and shall be reimbursed to the SFA by the Contractor upon demand.

- 16.8 Neither the FSMC nor SFA shall be responsible for any losses resulting if the fulfillment of the terms of the Contract is delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or any other acts which could not have been prevented by the exercise of due diligence ("Act of God"). The SFA may cancel the Contract without penalty if the FSMC's performance does not resume within 30 days of the FSMC's interruption of services due to an Act of God.
- 16.9 The only rates and fees that may be adjusted in subsequent Contract Terms are the fixed rates and fixed fees contained herein. Before any fixed rate or fee adjustments can be implemented as part of a Contract renewal agreement, the FSMC shall document to the SFA, through a written financial analysis, the need for such adjustments. Adjustment of all individual per meal fixed rates and applicable fees in subsequent Contract Terms must not exceed the *Consumer Price Index for Urban Consumers—Food Away From Home* annual rate for December of the current school year, not to exceed 5%. Percentage increases cannot be applied to any previous Contract Term's total estimated or actual Contract cost. The calculation method regarding the determination of a la carte meal equivalents is outlined in the *Fees* section of this Contract.

SECTION 17
GENERAL CONTRACT TERMS

- 17.1 No provision of this Contract shall be assigned or subcontracted without prior written consent of the SFA.
- 17.2 This solicitation/Contract, exhibits, and attachments constitute the entire agreement between the SFA and FSMC and may not be changed, extended orally, or altered by course of conduct. No other contracts will be signed by the SFA.
- 17.3 Each party to this Contract represents and warrants to the other that: (a) it has the right, power and authority to enter into and perform its obligations under this Contract and (b) it has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of this Contract, and (c) this Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.
- 17.4 Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and all materials, workmanship, and services rendered shall be of a quality that would normally be specified by the SFA.
- 17.5 No course of dealing or failure of the SFA to enforce strictly any term, right, or condition of this Contract shall be construed as a waiver of such term, right, or condition. No express waiver of any term, right, or condition of this Contract shall operate as a waiver of any other term, right, or condition.
- 17.6 Payments on any claim shall not prevent the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this Contract.
- 17.7 It is further agreed between the SFA and FSMC that the exhibits, attachments, and clauses attached and designated are hereby in all respects made a part of this Contract.
- 17.8 The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; 7 C.F.R. Parts 15, 15a, and 15b; and FNS Instruction 113-1, *Civil Rights Compliance and Enforcement—Nutrition Programs and Activities*, and any additions or amendments.
- 17.9 If this Contract is in excess of \$100,000, the SFA and FSMC shall comply with all applicable standards, orders, or regulations, including but not limited to:
- The Clean Air Act (42 U.S.C. § 7401 *et seq.*), the Clean Water Act (33 U.S.C. § 1311–1330, § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1.1 *et seq.*);
 - *Certificate Regarding Lobbying* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018); and
 - *Disclosure of Lobbying Activities* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).

- 17.10 The FSMC certifies compliance with:
- Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871);
 - The Department of Labor regulations (29 C.F.R. Part 5); and
 - Executive Order 11246, entitled *Equal Employment Opportunity*, as amended by Executive Order 11375 and Department of Labor Regulation (41 C.F.R. Chapter 60).
- 17.11 The FSMC is subject to the provisions of the Stevens Amendment Section 2209d of Title 7 of the United States Code due to the use of federal funds for the food service program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
- 17.12 The Illinois State Board of Education and the United States Department of Agriculture are not parties to this Contract and are not obligated, liable, or responsible for any action or inaction by the SFA or the FSMC. The SFA has full responsibility for ensuring the terms of the Contract are fulfilled.
- 17.13 To the fullest extent permitted by law, the FSMC agrees to indemnify, defend, and hold harmless the SFA and its respective agents, officers and employees from and against any and all claims, demands, suits, liabilities, injuries (personal or bodily), property damage, causes of action, losses, costs, expenses, damages, or penalties, including, without limitation, reasonable defense costs, and reasonable legal fees, arising or resulting from, or occasioned by or in connection with (i) any bodily injury or property damage resulting or arising from any act or omission to act (whether negligent, willful, wrongful, or otherwise) by the FSMC, its subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable; (ii) failure by the FSMC or its subcontractors to comply with any Laws applicable to the performance of the Services; (iii) any breach of this Contract, including, without limitation, any representation or warranty provided by the FSMC herein; (iv) any employment actions of any nature or kind including but not limited to, workers compensation, or labor action brought by the FSMC's employees; or (v) any identity breach or infringement of any copyright, trademark, patent, or other intellectual property right.
- 17.14 In order for the SFA to respond timely and appropriately to the requirements of the Illinois Freedom of Information Act (FOIA) [5 ILCS 140], the FSMC must review all documents required to be provided under this Contract and the exemptions for release under FOIA and, if exemptions are allowed, provide the SFA a redacted copy for release under FOIA, along with the original. The redacted copy shall be marked as "REDACTED", and the FSMC shall reference the specific grounds under FOIA or other law or rule supporting the specific redaction request to exempt certain information. Notwithstanding the foregoing, the SFA may not necessarily be allowed to release *just* the redacted versions. Redactions based on personal privacy and preliminary drafts, by law, must be sent to the State of Illinois Public Access Counselor before a denial to a FOIA request can be made. The SFA will abide by the decisions of the Public Access Counselor.

- 17.15 Each Party, including its agents and subcontractors, to this Contract may have or gain access to confidential and proprietary data or information of the other Party including, without limitation, other technical information (including functional and technical specifications, designs, drawings, analysis, research, processes, computer programs, methods, ideas, "know how," and the like), business information (sales and marketing research, materials, plans, accounting and financial information, personnel records, and the like), all student data and information, and other information designated as confidential expressly or by the circumstances in which it is provided ("Confidential Information"). No Confidential Information collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the Term of the Contract or thereafter. The recipient must return any and all Confidential Information used in the course of the performance of the Contract, in whatever form it is maintained, promptly upon termination of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction, if destruction is permitted by the disclosing Party. Confidential Information does not include data or information lawfully in the recipient's possession prior to its acquisition from the disclosing Party; received by the recipient from a third party who was free to disclose it; publicly known through no breach of confidentiality obligation by the recipient; or independently developed by the recipient without the use or benefit of the disclosing Party's Confidential Information.
- 17.16 Student Records. The Contractor will comply with the relevant requirements of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.) regarding the confidentiality of student "education records" as defined in FERPA and "school student records" as defined in ISSRA. Any use of information contained in student education records to be released must be approved by the SFA. To protect the confidentiality of student education records, the Contractor will limit access to student education records to those employees who reasonably need access to them in order to perform their responsibilities under this Contract. Any student records in the Contractor's possession shall be returned to the SFA when no longer needed for the purposes for which they were provided, or at the SFA's written request, they shall be permanently destroyed and the Contractor shall provide written confirmation to the SFA upon the destruction of student records.

SECTION 18 FOOD SPECIFICATIONS

- 18.1 All USDA Foods offered to the SFA and made available to the FSMC are acceptable and should be utilized in as large a quantity as may be efficiently utilized.

For all other food components, specifications shall be as follows:

- 18.2 All breads, bread alternates, and grains must be whole grain-rich. All breads and grains must be fresh (or frozen, if applicable) and must meet the minimum weight per serving as listed on Exhibit C. If applicable, product should be in moisture-proof wrapping and pack-code date provided.
- 18.3 All meat and poultry must have been inspected by the United States Department of Agriculture (USDA) and must be free from off color or odor.
- 18.3.1 Beef must be at least 70:30 lean to fat, preferably 80:20 lean to fat.
- 18.3.2 Poultry should be U.S. Grade A when applicable and should meet the recommendations outlined in *Specifications for Poultry Products, A Guide for Food Service Operators* from the USDA.
- 18.3.3 For breaded and battered items, all flours must meet the requirements for breads/grains credit and breading/batter must not exceed 30 percent of the weight of the finished product.
- 18.3.4 For sausage patties, the maximum fat allowed is 50 percent by weight; industry standard of 38 to 42 percent fat preferred.
- 18.4 All cured processed meats (bologna, frankfurters, luncheon meat, salami, others) shall be made from beef and/or poultry. No variety meats, fillers, extenders, non-fat milk solids, or cereal will be allowed. Meats must not show evidence of greening, streaking, or other discoloration.
- 18.5 All cheese should be firm, compact, and free from gas holes; free of mold; free of undesirable flavor and odors; pasteurized when applicable; and preferably reduced- or low-fat. All cheese should also have a bright, uniform, and attractive appearance; have a pleasing flavor; demonstrate satisfactory meltability; and contain proper moisture and salt content.
- 18.6 All fish must have been inspected by the United States Department of Commerce (USDC) and meet minimum flesh and batter/breading requirements for a USDC Grade A product or a product packed under federal inspection (PUFI) by the USDC.
- 18.7 All fresh fruits must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, fruits must meet the food distributors' second-quality level. Fruits should have characteristic color and good flavor and be well-shaped and free from scars and bruises. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.
- 18.8 All fresh vegetables must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, vegetables must meet the food distributors' second-quality level. Vegetables should have characteristic color and good flavor, be well shaped, and be free from discoloration, blemishes, and decay. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.

- 18.9 All canned vegetables must meet the food distributors' first quality level (extra fancy and fancy) and canned fruits (standard) must meet the second quality level. Vegetables should have characteristic color and good fresh flavor and be free from discoloration, blemishes, and decay.
- 18.10 Eggs must be inspected and passed by the state or federal Department of Agriculture and used within 30 days of date on carton. Eggs should be grade A, uniform in size, clean, sound-shelled, and free of foreign odors or flavors.
- 18.11 Sauces, such as gravy, spaghetti sauce, pizza sauce, etc., must be smooth and uniform in color with no foreign substance, flavor, odor, or off color.
- 18.12 If applicable, the food production facility, manufacturing plant, and products must meet all sanitary and other requirements of the Food, Drug, and Cosmetic Act and other regulations that support the wholesomeness of products.
- 18.13 Meals and food items must be stored and prepared under properly controlled temperatures and in accordance with all applicable health and sanitation regulations.
- 18.14 All fruit juices must be 100 percent fruit juice.
- 18.15 When the specification calls for "Brand Name or Equivalent", the brand name product is acceptable. Other products may be considered with proof that such products meet stated specifications and are deemed equivalent to the brand products in terms of quality, performance, and desired characteristics, as determined by the SFA.
- 18.16 All food items must adhere to the sodium target levels in subsequent Contract Terms, if applicable, as required by the USDA *Nutrition Standards in the National School Lunch and School Breakfast Programs, Implementation Timeline for Final Rule* and/or other subsequent guidance issued by the USDA.
- 18.17 Nutrition labels or manufacturer specifications must indicate zero grams of trans fat per serving for all foods.
- 18.18 Fluid milk must be low-fat (1 percent milk fat or less, unflavored only) or fat-free (unflavored or flavored). Two choices must be offered daily as required by the SFA.

SECTION 19
INSURANCE REQUIREMENTS

19.1 Minimum Insurance Coverage and Requirements

The FSMC shall obtain and maintain the minimum insurance coverages set forth below. By requiring such minimum insurance the SFA shall not be deemed or construed to have assessed the risk that may be applicable to the FSMC. The FSMC shall assess its own risks and if it deems appropriate and/or prudent maintain higher limits and/or broader coverages. The FSMC is not relieved of any liability or other obligations assumed or pursuant to the Contract by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types.

Coverages

1. Commercial General Liability (CGL)

ISO form CG 00 01 or its equivalent. Coverage to include:

- a. Premises and Operations
- b. Personal Injury/Advertising Injury
- c. Products/Completed Operations
- d. Liability assumed under an Insured Contract (including tort liability of another assumed in a business contract)
- e. Independent Contractors

If the CGL insurance has a general aggregate limit than ISO Endorsement CG 25 04 (03/97 Edition) or its equivalent must be added. The Designated Location(s) General Aggregate Limit must be maintained for the duration of the Contract and the limit must be twice the minimum required occurrence limit

The FSMC shall name the SFA and its Board of Education, officers, employees, agents, and volunteers as Additional Insureds on ISO Endorsement CG 20 26 or its equivalent.

The CGL policy shall contain no Endorsement or modification limiting the scope of coverage for liability assumed under a contract, or liability arising from pollution.

Must include a Waiver of Subrogation Clause in favor of the SFA.

2. Automobile Liability

Coverage to include all:

- a. Owned vehicles
- b. Non-Owned Vehicles
- c. Hired Vehicles
- d. Personal Injury Protection (where applicable)

3. Workers' Compensation and Employers' Liability

Workers' Compensation (Coverage A) and Employers' Liability (Coverage B)

Limits Required

The FSMC shall carry the following minimum limits of liability and coverages:

Commercial General Liability	
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal/Advertising Injury	\$1,000,000
Damage to Rented Premises	\$50,000
Medical Payments (Any One Person)	\$5,000
Automobile Liability	
Bodily Injury/Property Damage (Each Accident)	\$1,000,000
Personal Injury Protection, if applicable	Statutory
Workers' Compensation	
Coverage A (Workers' Compensation)	Statutory
Coverage B (Employers' Liability)	\$500,000
	\$500,000
	\$500,000

The FSMC may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required above, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

- 19.2 The SFA requires that all insurers be licensed or approved to do business within the State of Illinois and possess a minimum A.M. Best's Insurance Guide rating of A VII.
- 19.3 All policies may not be non-renewed, cancelled, or materially changed or altered unless thirty (30) days advance written notice via certified mail is provided to the SFA.
- 19.4 The FSMC will provide a copy of an insurance certificate with the bid. Upon awarding of the contract, the FSMC will provide a completed Certificate of Insurance containing the following information:

Name, address, phone number, and fax number of agent/broker
 Name of insurance company(ies) and policy number(s)
 Policy period
 Name and address of insured
 Description of coverage(s)
 Policy limits
 Addition of SFA and its Board of Education, officers, employees, agents, and volunteers as an additional insured
 Waivers of subrogation in favor of the SFA
 The SFA listed as the certificate holder
 Signature of the insurer's agent/broker and date

- 19.5 The SFA requires that all FSMC policies provide coverage on a primary and non-contributory basis with any other insurance coverages and/or self-insurance available to the SFA.
- 19.6 The SFA requires the FSCM to provide a renewal certificate at least 15 days prior to expiration.
- 19.7 The FSMC agrees that the insurance requirements specified in the contract do not reduce the liability FSMC has assumed in the indemnification/hold harmless section of the contract.
- 19.8 The SFA reserves the right to approve the security of the insurance company and the coverage terms and conditions. Failure of the FSMC to fully comply with these requirements during the term of the Contract will be considered a material breach of contract and will be cause for immediate termination of the Contract at the option of the SFA.

SECTION 20
INDEMNIFICATION/HOLD HARMLESS

- 20.1 The FSMC shall indemnify and hold harmless the SFA and its Board, officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the use of SFA property or of any business or activity thereon, or any work or thing whatsoever done, or condition created in or about the SFA property during the use; (ii) any act, omission, wrongful act or negligence of the FSMC or any of the FSMC's contractors or subcontractors, or the partners, directors, officers, agents, employees, invitees of FSMC or FSMC's contractors or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or at the SFA property regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. FSMC shall similarly protect, indemnify and hold and save harmless the SFA and its Board, officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of FSMC's breach of any of its obligations under or FSMC's default of any provision of the Contract. The scope of indemnity shall not be limited by any workers compensation laws.

Bidder Responsibility and Bid Responsiveness Criteria

Bidder Responsibility and Bid Responsiveness Criteria	Minimum Standard(s) To Demonstrate Compliance	Evidence/Document(s) Required To Demonstrate Compliance
Financial Stability of Bidder	<ul style="list-style-type: none"> • The bidder must demonstrate three (3) years of profitable financial performance. • No petitions for bankruptcy by bidder or principals of bidder. 	<ul style="list-style-type: none"> • Provide copies of audited or reviewed company financial statements for the three (3) most recent years.
Security (Bid Bond)	<ul style="list-style-type: none"> • Provide bid security for 5% of total estimated contract cost. 	<ul style="list-style-type: none"> • Bid security for 5% included with bid.
Insurance	<ul style="list-style-type: none"> • The bidder shall have in force the insurance required in bid document. 	<ul style="list-style-type: none"> • Sample of certificate of insurance demonstrating required coverage.
Experience	<ul style="list-style-type: none"> • A minimum of five (5) years in food service management providing fresh meals for public school districts with an enrollment of at least 1250 students. 	<ul style="list-style-type: none"> • List of school districts and length of time food management services and fresh meals have been provided to the district.
References	<ul style="list-style-type: none"> • SFA will randomly contact references from a list provided by the FSMC and at least 80% of the references must have a favorable response. 	<ul style="list-style-type: none"> • Bidder will provide a list with contact information of ten (10) current school district clients with participation and programs similar to the SFA.
Performance History	<ul style="list-style-type: none"> • At least 80% of contracts renewed over the last five (5) years. 	<ul style="list-style-type: none"> • Documentation of all contracts terminated or in the process of being terminated over the past five (5) years. Include length of time district was served, contact person for the district, and FSMC explanation as to why the district did not renew.
Food Safety	<ul style="list-style-type: none"> • Not more than two (2) critical citations within the past two (2) years. 	<ul style="list-style-type: none"> • Provide copies of Health Inspection Reports for two (2) current school district clients for the most recent two (2) years for ALL schools within the district.
Meal Satellite Delivery	<ul style="list-style-type: none"> • Plan for delivery of satellite meals as needed. 	<ul style="list-style-type: none"> • Description of satellite plan that accommodates sponsor's needs.

Bidder Responsibility and Bid Responsiveness Criteria (continued)

Bidder Responsibility and Bid Responsiveness Criteria	Minimum Standard(s) To Demonstrate Compliance	Evidence/Document(s) Required To Demonstrate Compliance
Quality Menus	<ul style="list-style-type: none"> • The bidder must demonstrate the ability to meet all state and federal nutritional requirements. • Show variety in nutritional food choices. 	<ul style="list-style-type: none"> • Provide two (2) full 21 days cycle menus that meet meal pattern and nutritional guidelines. • Indicate new foods or recipes that might be implemented that are not listed in Exhibit B-1 or B-2.
Staffing	<ul style="list-style-type: none"> • Food Service Manager/Director must have a minimum of three years' experience in that capacity in a school district that operated in the NSLP for lunch and has been employed by the bidder for a minimum of two years. • Recruitment of additional staff as needed. 	<ul style="list-style-type: none"> • Provide resume and work experience of Food Service Manager/Director candidate. • Provide a description of recruitment strategies and programs.
Employee Compensation	<ul style="list-style-type: none"> • The bidder shall provide compensation for employees as outlined in Exhibit G. Employee benefits must be comparable to or better than those currently provided. 	<ul style="list-style-type: none"> • The bid must include a detailed staffing schedule including employee positions, wages, hours, and locations. A detailed benefit plan including all information required in the bid document must be included.
Employee Training	<ul style="list-style-type: none"> • The bidder shall provide quality training programs for all levels of employees covering such topics as HACCP, sanitation, food preparation, civil rights, etc. 	<ul style="list-style-type: none"> • Provide an outline of training programs and the schedule for implementation for all levels of employees. Clearly indicated the topics to be covered during the first year of operations.
Marketing of School Food Service Program	<ul style="list-style-type: none"> • The bidder shall have in place promotional programs to maximize student participation. 	<ul style="list-style-type: none"> • Provide examples of marketing programs to similar districts. Include samples of promotional programs for elementary, junior high, and high school students.

Invitation for Bid and Contract
Nonprofit School Food Service

BID SUMMARY

This document contains a bid solicitation and Contract for the furnishing of management services for the operation of the nonprofit food service program(s) for the period beginning July 1, 2019, and ending June 30, 2020, and sets forth the terms and conditions applicable to the procurement. Upon acceptance, this document shall constitute the Contract between the bidder and the school food authority. The bidder shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the bid solicitation/Contract.

PER MEAL RATES AND FEES MUST BE QUOTED AS IF
NO USDA FOODS WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
1. Reimbursable Breakfasts	1. <u>17,200</u>	1. _____	1. _____
2. Reimbursable Lunches*	2. <u>87,000</u>	2. _____	2. _____
3. Management Fee Per School Meal (breakfasts and lunches)	3. <u>104,200</u>	3. _____	3. _____
4. A la Carte Equivalents Fee*	4. <u>29,000</u>	4. _____	4. _____
5. A la Carte Management Fee	5. <u>XXXXXXX</u>	5. _____	5. _____
6. Reimbursable After-School Snacks	6. <u>N/A</u>	6. _____	6. _____
7. Special Milk	7. <u>N/A</u>	7. _____	7. _____
8. Summer Breakfast	8. <u>N/A</u>	8. _____	8. _____
9. Summer Lunch	9. <u>N/A</u>	9. _____	9. _____

Total Estimated Amount of Bid** \$ _____

*Bid rates must be the same.

**All totals must be carried out to the second decimal place and must not be rounded.

Name of Bidder

Street Address

City State Zip Code

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

Date Signature of Bidder Title

ACCEPTANCE OF CONTRACT

Agreement Number School Food Authority (SFA)

Date Signature of Authorized SFA Representative Title

Certifications

Bid-Rigging Certification

Certificate of Independent Bid Determination

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary
Exclusion Lower Tier Covered Transactions

Certificate Regarding Lobbying

Disclosure of Lobbying Activities

Other Certifications:

 Certifications of Compliance with Illinois Drug Free Workplace Act

 Certificate Regarding Sexual Harassment Policy

Bid-Rigging Certification

_____, a duly
(Agent)

authorized agent of _____,
(Contractor)

do hereby certify that neither _____,
(Contractor)

nor any individual presently affiliated with _____
(Contractor)

_____, has been barred from bidding on a public contract as a
result of a violation of either Section 33E-3 (bid-rigging) or Section 33E-4 (bid rotating)
of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

Authorized Agent

Contractor

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify on behalf of the bidder to be true and complete in every respect:

- 1) I have read and I understand the contents of this Certificate;
- 2) I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 3) Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 4) For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who;
 - has been requested to submit a bid in response to this invitation for bids;
 - could potentially submit a bid in response to this invitation for bids, based on their qualifications, abilities or experience;
- 5) The bidder discloses that [check one of the following, as applicable]:
 - ___(a) the bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - ___(b) the bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this invitation for bids, and the supplier/bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
- 6) Without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement by or on behalf of the bidder with any competitor regarding:
 - prices;
 - methods, factors or formulas used to calculate prices;
 - the intention or decision to submit, or not to submit, a bid; or
 - the submission of a bid which does not meet the specifications of the invitation for bids; except as specifically disclosed pursuant to paragraph (5)(b) above;
- 7) In addition, there has been no consultation, communication, agreement or arrangement with any competitor by or on behalf of the bidder regarding the quality, quantity, specifications or delivery particulars of the products or services to which this invitation for bids relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
- 8) The terms of the accompanying bid have not been, and will not be, knowingly disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above; and,
- 9) I understand that the accompanying bid will be disqualified if this certification is found not to be true and complete in every respect.

Signature of Authorized Agent

Date

Printed Name

Title

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

CERTIFICATE REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

ILLINOIS STATE BOARD OF EDUCATION
 100 North First Street
 Springfield, IL 62777-0001

DISCLOSURE OF LOBBYING ACTIVITIES

Directions: Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION

a. Contract b. Grant c. Cooperative agreement d. Loan e. Loan guarantee f. Loan insurance

2. STATUS OF FEDERAL ACTION

a. Bid/offer/application b. Initial award c. Post-award

3. REPORT TYPE

a. Initial filing b. Material change For material change only: _____ Year _____ Quarter _____ Date of last report

4. NAME AND ADDRESS OF REPORTING ENTITY

Prime Subawardee, Tier _____, if known _____ Congressional District, if known

5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME

_____ Congressional District, if known

6. FEDERAL DEPARTMENT/AGENCY

7. FEDERAL PROGRAM NAME/DESCRIPTION

_____ CFDA Number, if applicable

8. FEDERAL ACTION NUMBER, if known

9. AWARD AMOUNT, if known

\$ _____

10a. NAME AND ADDRESS OF LOBBYING ENTITY
(If individual, last name, first name, MI)

b. INDIVIDUALS PERFORMING SERVICES
(Including address if different from No. 10a) (last name, first name, MI)

(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)

11. AMOUNT OF PAYMENT (check all that apply)

\$ _____ Actual Planned

12. FORM OF PAYMENT (check all that apply)

a. Cash b. In-kind; specify: nature _____ value _____

13. TYPE OF PAYMENT (check all that apply)

a. Retainer b. One-time fee c. Commission
 d. Contingent fee e. Deferred f. Other, specify _____

14. Brief description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contacted, for payment indicated in item 11.

15. YES NO CONTINUATION SHEET(S), ISBE 85-37A ATTACHED

16. Information requested through this form is authorized by title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORIGINAL SIGNATURE

PRINT NAME OR TYPE

TITLE

TELEPHONE NUMBER

DATE

**INSTRUCTIONS FOR COMPLETION OF
ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, Illinois 62777-0001

CONTINUATION SHEET
DISCLOSURE OF LOBBYING ACTIVITIES

REPORTING ENTITY

**CERTIFICATIONS OF COMPLIANCE WITH
ILLINOIS DRUG FREE WORKPLACE ACT**

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Bidder (Please Print)

Submitted by (Signature)

Title

CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

The undersigned, does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of Bidder (Please Print)

Submitted by (Signature)

Title

Exhibit A: School Data

Exhibit A-1: School Data Form

Exhibit A-2: Eligibility Data and Projected Enrollments

Exhibit A-3: Meal Service Information/Delivery Schedule

SCHOOL DATA FORM

Exhibit A-1

Site Name and Address	Grade Levels	Current Enrollment	Annual # of Serving days ⁵	Type of Service ¹	Type of Program ²	Annual Lunch and/or Breakfast Sales and Reimbursement ⁶	Annual a la Carte Sales ⁷	Annual Special Milk Sales and Reimbursement	Annual Number of Breakfasts Served ⁸			Annual Number of Lunches Served ⁹			Offer vs Serve ³		
									Free	Reduced	Paid	Free	Reduced	Paid	Breakfast Only	Lunch Only	Both
Lisle Elementary School ⁴ 5801 Westview Lane, Lisle, IL 60532	K-5	626	176/171	1/3	2	\$128,000	\$3,000	N/A	5200	500	2000	17397	1965	19935			X
Lisle Junior High School 5207 Center Avenue, Lisle, IL 60532	6-8	291	176/171	1/3	2	\$65,000	\$31,000	N/A	2600	300	1000	8684	1064	10104			X
Lisle Senior High School 1800 Short Street, Lisle, IL 60532	9-12	462	176/171	1	2	\$95,000	\$74,000	N/A	3900	400	1300	12974	1730	13135			X

¹Type of Service

Code: 1 - Onsite kitchen; 2 - Prepackaged meals; 3 - Satellite receiving school; 4 - Milk service only; 5 - Other (describe)

²Type of Program

Code: 1 - National School Lunch Only; 2 - National School Lunch and School Breakfast; 3 - National School Lunch and Severe Need Breakfast; 4 - School Breakfast only; 5 - National School Lunch and Special Milk* ; 6 - School Breakfast and Special Milk*; 7 - National School Lunch, School Breakfast and Special Milk*; 8 - Other (attach additional sheet).
A - Summer Food Service Program: add an 'A' next to the program type selected if the Summer Food Service Program will also be offered.

*If participating in the National School Lunch and/or School Breakfast Program, the Special Milk Program may only be offered to students who are in split-session kindergarten or pre-kindergarten classes and who do not have access to either of the federal meal programs.

³Offer versus Serve: If students are allowed to decline a certain number of food items/components in the meal based on the regulations governing Child Nutrition Programs, place an 'X' in the appropriate column. Senior high schools are required to implement Offer versus Serve for lunch. For specific guidance regarding Offer versus Serve, refer to *A Menu Planner* for Healthy School Meals issued by the U.S. Department of Agriculture, Food and Nutrition Service.

⁴Lisle Elementary School: Tate Woods Elementary School and Schiesher Elementary School will be combined into the a elementary building starting with the 2019-2020 school year. Enrollment and annual meals served for Lisle Elementary School reflects the sum total of the two existing elementary schools that will be decommissioned when the new building opens.

⁵Annual # of Serving Days: Approximately 176 annual serving days for breakfast and 171 annual serving days for lunch at each site. Based on parent/teacher conference schedules, Districtwide annual serving days for lunch is 172 as reflected in the Scope section.

⁶Annual Lunch and/or Breakfast Sales and Reimbursement: Figures obtained from SFA general ledger for FY2017-2018 and 2017-2018 site claims for reimbursement.

⁷Annual a la Carte Sales: Figures obtained from SFA general ledger for FY2017-2018

⁸Annual Number of Breakfasts Served: Estimated as a % of lunches served on the Site Claims for school year 2017-2018. Free = 30%, Reduced = 25%, and Paid = 10%.

⁹Annual Number of Lunches Served: Compiled from lunches served on the Site Claims for school year 2017-2018.

**ELIGIBILITY DATA AND
PROJECTED ENROLLMENTS**

Exhibit A-2

Site Name	October 2018 Eligibility Data		Current Enrollment	Project Enrollment			
	Free	Reduced-Price	2018-19	2019-20	2020-21	2021-22	2022-23
Tate Woods Elementary School*	65	12	205	N/A	N/A	N/A	N/A
Schiesher Elementary School*	120	8	421	N/A	N/A	N/A	N/A
Lisle Elementary School*	N/A	N/A	N/A	631	648	671	697
Lisle Junior High School	83	8	291	299	301	312	303
Lisle Senior High School	94	20	462	438	427	399	400

* Tate Woods Elementary School and Schiesher Elementary School will be decommissioned at the end of the 2018-2019 school year and the student body will be combined into a new elementary building, Lisle Elementary School, starting with the 2019-2020 school year.

MEAL SERVICE INFORMATION AND DELIVERY SCHEDULE

Exhibit A-3

Site Name	BREAKFAST				LUNCH			
	Meal Service Schedule	Delivery Schedule	Meal Charges		Meal Service Schedule	Delivery Schedule	Meal Charges	
			Reduced	Paid			Reduced	Paid
Lisle Elementary School	See attached	N/A	\$.30	\$1.85	See attached	Distributed from HS daily	\$.40	\$2.95
Lisle Junior High School	See attached	N/A	\$.30	\$1.85	See attached	Distributed from HS daily	\$.40	\$2.95
Lisle Senior High School	See attached	N/A	\$.30	\$1.85	See attached	No delivery	\$.40	\$2.95

All information provided is subject to change.

Lisle Elementary School
5801 Westview Lane
Lisle, IL 60532

Breakfast Serving Time:
8:15 a.m. – 8:45 a.m.

Lunch Serving Times:
11:00 a.m. – 11:45 a.m.
11:45 a.m. – 12:30 p.m.
12:30 p.m. – 1:15 p.m.

Lisle Junior High School
5207 Center Avenue
Lisle, IL 60532

Breakfast Serving Time:
7:30 a.m. – 8:00 a.m.

Lunch Serving Times:
11:15 a.m. – 11:45 a.m.
12:05 p.m. – 12:35 p.m.

Lisle Senior High School
1800 Short Street
Lisle, IL 60532

Breakfast Serving Time:
7:00 a.m. – 7:50 a.m.

Lunch Serving Times:
11:20 a.m. – 11:50 a.m.
11:50 a.m. – 12:20 p.m.
12:20 p.m. – 12:50 p.m.

Exhibit B: Menu Requirements

Exhibit B-1: 21-Day Cycle Menus

Exhibit B-2: Meal Choices and Additional Daily Offerings

Exhibit B-3: A la Carte Price List

Lunch

21-Day Cycle Menu

	Dark Green	Red Orange	Beans/Peas	Starchy	Other
M/MA G/B Fruit Veg	1 2 oz. Baked Chicken 1 oz. Whole Grain Dinner Roll 1 oz. Seasoned Whole Grain Brown Rice 1/2 c. 1/2 cup Fresh Apple 3/4 c. 1/2 cup Sweet Potato Casserole 1/4 cup Green Beans	2 2 oz. Cheese (Sauce) 2 oz. Whole Grain Pasta—Macaroni 1/2 c. 1/2 cup Peaches 3/4 c. 1/2 cup Potato Rounds, Baked 1/4 cup Baby Carrots FF Ranch	3 2 oz. Cheese/Pepperoni (Pizza) 2 oz. Whole Grain Pizza Crust 1/2 c. 1/2 cup Fresh Orange Wedges 3/4 c. 1 cup Lettuce Salad* (Dark Green) 1/4 cup Corn FF Dressings	4 2 oz. Baked Chicken Tenders (meat) 1 oz. Tenders Whole Grain Breading 1/2 c. 1/2 cup Cinnamon Applesauce 3/4 c. 1/2 cup Mashed Potatoes 1/4 cup Green Peas	5 2 oz. Chicken/Cheese (Quesadilla) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips 1/2 c. 1/2 cup Pineapple Chunks 3/4 c. 1/2 cup Three Bean Salad 1/4 cup Lettuce, Onion, Peppers, Salsa
M/MA G/B Fruit Veg	6 2 oz. Meat (Spaghetti Sauce) 2 oz. Whole Grain Pasta—Spaghetti 1/2 c. 1/2 cup Fresh Banana 3/4 c. 1 cup Lettuce Salad* (Dark Green) 1/4 cup Baby Carrots FF Ranch	7 2 oz. Oven-Baked Fish Nuggets(meat) 1 oz. Nugget Whole Grain Breading 1 oz. Whole Grain Dinner Roll 1/2 c. 1/2 cup Fresh Fruit Mix—Grapes, Blueberries, Strawberries 3/4 c. 1/2 cup Potato Wedges, Baked 1/4 cup Green Beans	8 2 oz. Hamburger 2 oz. Whole Grain Bun 1/2 c. 1/2 cup Fruit Cocktail 3/4 c. 1/2 cup Baked Sweet Potato Fries 1/4 cup equivalent lettuce, tomato, onion, pickles (garnish)	9 2 oz. Grilled Chicken (Caesar Wrap) 1 oz. Whole Grain Tortilla 1/2 c. 1/2 cup Cantaloupe Wedges 3/4 c. 1/2 cup Roasted New Potatoes 1/4 cup Sliced Cucumbers and Onions	10 2 oz. Cheese (Grilled Cheese) 2 oz. Whole Grain Bread 1/2 c. 1/2 cup Pears 3/4 c. 1/2 cup Baked Beans 1/4 cup Corn
M/MA G/B Fruit Veg	11 2 oz. Meat (Sloppy Joe) 2 oz. Whole Grain Bun 1/2 c. 1/2 cup Watermelon 3/4 c. 1/2 cup Potato Salad 1/4 cup Coleslaw	12 2 oz. Meat (Chili) 1 oz. Whole Grain Oyster Crackers 1 oz. Whole Grain Dinner Roll 1/2 c. 1/2 cup Mixed Fruit 3/4 c. 1/8 cup Variety Beans (Chili) 3/8 cup Carrot Coins, Cooked 1/4 cup Green Peas	13 2 oz. Grilled Chicken (Sandwich) 2 oz. Whole Grain Bun 1/2 c. 1/2 cup Fresh Apple 3/4 c. 1/2 cup Baked Sweet Potato Sticks 1/4 cup Broccoli, Steamed	14 2 oz. Hot Ham and Cheese (Pita) 1 oz. Whole Grain Pita 1 oz. Whole Grain Tortilla Chips 1/2 c. 1/2 cup Fresh Orange Wedges 3/4 c. 3/8 cup Beans (Fiesta Dip) 3/8 cup Celery Sticks	15 2 oz. Meat & Cheese (Tacos) 1 oz. Whole Grain Tortilla 1/2 c. 1/2 cup Applesauce 3/4 c. 1 cup Lettuce Salad* (Dark Green) 1/4 cup equivalent shredded lettuce, diced tomato (garnish)
M/MA G/B Fruit Veg	16 2 oz. Ground Turkey & LF Cheese (Ziti) 2 oz. Whole Grain Pasta—Ziti (Baked) 1/2 c. 1/2 cup Fresh Banana 3/4 c. 1/2 cup Baked Potato Wedges 1/4 cup Corn	17 2 oz. Meat (Stir Fry) 1 oz. Whole Grain Brown Rice 1/2 c. 1/2 cup Fresh Pineapple Chunks 3/4 c. 1/4 cup Oriental Veg (Stir Fry) 1/2 cup Broccoli (1/4 cup) and Cauliflower (1/4 cup), Steamed	18 2 oz. Shredded Chicken (BBQ) 2 oz. Whole Grain Bun 1/2 c. 1/2 cup Baked Cinnamon Apples 3/4 c. 1 cup Lettuce Salad* (Dark Green) 1/4 cup Tomatoes FF Dressings	19 2 oz. Beef (Burrito) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips 1/2 c. 1/2 cup Fresh Melon(s) 3/4 c. 1/8 cup Variety Beans (Burrito) 3/8 cup Refried Beans 1/4 cup Tomatoes, Onion (Salsa)	20 2 oz. Hot Turkey and Cheese (Sub) 2 oz. Whole Grain Bun 1/2 c. 1/4 cup Sliced Kiwi 1/4 cup Red Grapes 3/4 c. 1/2 cup Baked Sweet Potato Fries 1/4 cup Green Beans
M/MA G/B Fruit Veg	21 2 oz. Gr. Chicken & LF Cheese (Chef Salad) 1 oz. Whole Grain Croutons 1 oz. Whole Grain Soft Breadstick 1/2 c. 1/2 cup Fresh Apple 3/4 c. 1 cup Lettuce Salad* (Dark Green) 1/4 cup Shredded Carrots, Diced Tomatoes, Sliced Cucumbers	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract. The contractor is encouraged to incorporate low sodium products. Required average daily calorie range per 5-day week = 600–650 Light, low-fat, non-fat, and sugar-free products/food items to be used as necessary to meet the average daily calorie range.</p> <p>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in Exhibit C, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor’s responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor’s bid should take into consideration this determination.</p>			<p>*Leafy green vegetables: 1 cup counts as 1/2 cup of vegetables Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements. Condiments to be included.</p>

Lunch

21-Day Cycle Menu

	Dark Green	Red Orange	Beans/Peas	Starchy	Other	
M/MA G/B Fruit Veg	1 2 oz. Baked Chicken 1 oz. Whole Grain Dinner Roll 1 oz. Seasoned Whole Grain Brown Rice 1 cup 1/2 cup Fresh Apple 1/2 cup 100% Grape Juice 1 cup 3/4 cup Sweet Potato Casserole 1/4 cup Green Beans	2 2 oz. Cheese (Sauce) 2 oz. Whole Grain Pasta—Macaroni 1 cup 1/2 cup Peaches 1/2 cup Fresh Banana 1 cup 1/2 cup Potato Rounds, Baked 1/2 cup Baby Carrots	3 2 oz. Cheese/Pepperoni (Pizza) 2 oz. Whole Grain Pizza Crust 1 cup 1/2 cup Fresh Orange Wedges 1/2 cup Grapes 1 cup 1 cup Lettuce Salad* (Dark Green) 1/2 cup Corn	4 2 oz. Baked Chicken Tenders (meat) 1 oz. Tenders Whole Grain Breading 1 oz. Whole Grain Dinner Roll 1 cup 1/2 cup Cinnamon Applesauce 1/4 cup Raisins** 1 cup 1/2 cup Mashed Potatoes 1/4 cup Green Peas 1/4 cup Carrot Coins, Cooked	5 2 oz. Chicken/Cheese (Quesadilla) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips 1 cup 1/2 cup Pineapple Chunks 1/2 cup Orange Wedges 1 cup 1/2 cup Three Bean Salad 1/2 cup Lettuce, Onion, Peppers Salsa	
M/MA G/B Fruit Veg	6 2 oz. Meat (Spaghetti Sauce) 2 oz. Whole Grain Pasta—Spaghetti 1 cup 1/2 cup Fresh Banana 1/2 cup Pears 1 cup 1 cup Lettuce Salad* (Dark Green) 1/2 cup Baby Carrots	7 2 oz. Oven-Baked Fish Nuggets(meat) 1 oz. Nugget Whole Grain Breading 1 oz. Whole Grain Dinner Roll 1 cup 1 cup Fresh Fruit Mix—Grapes, Blueberries, Strawberries 1 cup 1/2 cup Potato Wedges, Baked 1/2 cup Green Beans	8 2 oz. Hamburger 2 oz. Whole Grain Bun 1 cup 1/2 cup 100% Apple Juice 1/2 cup Fruit Cocktail 1 cup 3/4 cup Baked Sweet Potato Fries 1/4 cup equivalent lettuce, tomato, onion, pickles (garnish)	9 2 oz. Grilled Chicken (Caesar Wrap) 2 oz. Whole Grain Tortilla 1 cup 1 cup Cantaloupe Wedges 1 cup 1/2 cup Roasted New Potatoes 1/2 cup Sliced Cucumbers and Onions	10 2 oz. Cheese (Grilled Cheese) 2 oz. Whole Grain Bread 1 cup 1/2 cup Pears 1/2 cup Peaches 1 cup 1/2 cup Baked Beans 1/2 cup Corn	
M/MA G/B Fruit Veg	11 2 oz. Meat (Sloppy Joe) 2 oz. Whole Grain Bun 1 cup 1 cup Watermelon 1 cup 1/2 cup Potato Salad 1/2 cup Coleslaw	12 2 oz. Meat (Chili) 1 oz. Whole Grain Oyster Crackers 1 oz. Whole Grain Dinner Roll 1 cup 1/2 cup Mixed Fruit 1/2 cup Fresh Banana 1 cup 1/8 cup Variety Beans (Chili) 1/2 cup Carrot Coins, Cooked 3/8 cup Green Peas	13 2 oz. Grilled Chicken (Sandwich) 2 oz. Whole Grain Bun 1 cup 1/2 cup Fresh Apple 1/2 cup 100% Fruit Punch Juice 1 cup 1/2 cup Sweet Potato Casserole 1/2 cup Broccoli, Steamed	14 2 oz. Hot Ham and Cheese (Pita) 1 oz. Whole Grain Pita 1 oz. Whole Grain Tortilla Chips 1 cup 1/2 cup Fresh Orange Wedges 1/2 cup Pineapple Chunks 1 cup 3/8 cup Beans (Fiesta Dip) 3/8 cup Celery Sticks 1/4 cup Carrot Sticks	15 2 oz. Meat & Cheese (Tacos) 2 oz. Whole Grain Tortilla 1 cup 1/2 cup Applesauce 1/2 cup Peaches 1 cup 1 cup Lettuce Salad* (Dark Green) 1/2 cup equivalent shredded lettuce, diced tomato (garnish)	
M/MA G/B Fruit Veg	16 2 oz. Ground Turkey & LF Cheese (Ziti) 2 oz. Whole Grain Pasta—Ziti (Baked) 1 cup 1/2 cup Fresh Banana 1/2 cup 100% Apple Juice 1 cup 1/2 cup Baked Potato Wedges 1/4 cup Corn 1/4 cup Sliced Tomatoes	17 2 oz. Meat (Stir Fry) 2 oz. Whole Grain Brown Rice 1 cup 1/2 cup Fresh Pineapple Chunks 1/2 cup Pears 1 cup 1/2 cup Oriental Veg (Stir Fry) 1/2 cup Broccoli (1/4 cup) and Cauliflower (1/4 cup), Steamed	18 2 oz. Shredded Chicken (BBQ) 2 oz. Whole Grain Bun 1 cup 1/2 cup Baked Cinnamon Apples 1/4 cup Raisins** 1 cup 1-1/2 cup Lettuce Salad* (Dark Green) 1/8 cup Diced Tomatoes 1/8 cup Shredded Carrots	19 2 oz. Beef (Burrito) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips 1 cup 1 cup Fresh Melon(s) 1 cup 1/8 cup Variety Beans (Burrito) 3/8 cup Refried Beans 1/4 cup Tomatoes, Onion (Salsa) 1/4 cup Celery Sticks	20 2 oz. Hot Turkey and Cheese (Sub) 2 oz. Whole Grain Bun 1 cup 1/2 cup Sliced Kiwi 1/2 cup Red Grapes 1 cup 1/2 cup Baked Sweet Potato Fries 1/4 cup Green Beans 1/4 cup Sliced Tomatoes	
M/MA G/B Fruit Veg	21 2 oz. Gr. Chicken & LF Cheese (Chef Salad) 1 oz. Whole Grain Croutons 1 oz. Whole Grain Soft Breadstick 1 cup 1/2 cup Fresh Apple 1/2 cup 100% Orange Juice 1 cup 1 cup Lettuce Salad* (Dark Green) 1/4 cup Shredded Carrots, Diced Tomatoes, Sliced Cucumbers	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract. The contractor is encouraged to incorporate low sodium products. Required average daily calorie range per 5-day week = 750–850 Light, low-fat, non-fat, and sugar-free products/food items to be used as necessary to meet the average daily calorie range.</p> <p>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in Exhibit C, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.</p>			<p>*Leafy green vegetables: 1 cup counts as 1/2 cup vegetable equivalent **Raisins: 1/4 cup counts as 1/2 cup fruit equivalent Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements. Condiments to be included.</p>	

Breakfast			21-Day Cycle Menu											
1			2			3			4			5		
G/B	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Fruit Muffin	1 oz.	Whole Grain English Muffin	1 oz.	Whole Grain Bread	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Cereal		
G/B or	1 oz.	Whole Grain Toast	1 oz.	Whole Grain Granola Bar	1 oz.	Fat-Free Yogurt (1/2 cup)	1 oz.	Peanut Butter	1 oz.	Whole Grain Animal Crackers				
M/MA														
F/V	1/2 c.	Fresh Blueberries	1/2 c.	Melon Wedges	1/2 c.	Orange Wedges	1/2 c.	Fresh Banana	1/2 c.	Fresh Apple	1/2 c.	Fresh Apple		
	1/2 c.	100% Pineapple Juice	1/2 c.	100% Orange Juice	1/2 c.	100% Apple Juice	1/2 c.	100% Grape Juice	1/2 c.	100% Fruit Punch Juice				
		Syrup												
6			7			8			9			10		
G/B	2 oz.	Whole Grain Bagel	1 oz.	Whole Grain Fruit Muffin	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Toast	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Cereal		
G/B or		w/Low-Fat Cream Cheese	1 oz.	Fat-Free Yogurt (1/2 cup)	1 oz.	Hard Boiled Egg	1 oz.	String Cheese	1 oz.	Whole Grain Graham Crackers				
M/MA														
F/V	1/2 c.	Cinnamon Apples	1/2 c.	Pineapple	1/4 c.	Raisins*	1/2 c.	Pears	1/2 c.	Peaches	1/2 c.	Peaches		
	1/2 c.	100% Pineapple Juice	1/2 c.	100% Orange Juice	1/2 c.	100% Apple Juice	1/2 c.	100% Grape Juice	1/2 c.	100% Fruit Punch Juice				
11			12			13			14			15		
G/B	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Fruit Muffin	1 oz.	Whole Grain English Muffin	1 oz.	Whole Grain Bread	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Cereal		
G/B or	1 oz.	Whole Grain Toast	1 oz.	Whole Grain Granola Bar	1 oz.	Fat-Free Yogurt (1/2 cup)	1 oz.	Peanut Butter	1 oz.	Whole Grain Animal Crackers				
M/MA														
F/V	1/2 c.	Applesauce	1/2 c.	Fresh Banana	1/2 c.	Mixed Fruit	1/2 c.	Orange Wedges	1/2 c.	Melon Wedges	1/2 c.	Melon Wedges		
	1/2 c.	100% Pineapple Juice	1/2 c.	100% Orange Juice	1/2 c.	100% Apple Juice	1/2 c.	100% Grape Juice	1/2 c.	100% Fruit Punch Juice				
16			17			18			19			20		
G/B	2 oz.	Whole Grain Bagel	1 oz.	Whole Grain Fruit Muffin	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Toast	1 oz.	Whole Grain Cereal	1 oz.	Whole Grain Cereal		
G/B or		w/Low-Fat Cream Cheese	1 oz.	Fat-Free Yogurt (1/2 cup)	1 oz.	Hard Boiled Egg	1 oz.	String Cheese	1 oz.	Whole Grain Graham Crackers				
M/MA														
F/V	1/2 c.	Fresh Apple	1/2 c.	Peaches	1/4 c.	Raisins*	1/2 c.	Pineapple	1/2 c.	Cinnamon Apples	1/2 c.	Cinnamon Apples		
	1/2 c.	100% Pineapple Juice	1/2 c.	100% Orange Juice	1/2 c.	100% Apple Juice	1/2 c.	100% Grape Juice	1/2 c.	100% Fruit Punch Juice				
21			<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. The contractor is encouraged to incorporate low sodium products. Condiments to be included.</p> <p>Products may be brand name or equivalent as stipulated in this contract. Grains and meat/meat alternates must meet the designated ounce equivalents per the menu guidelines.</p> <p>Required average daily calorie range per 5-day week = 450–500 8 oz. milk served daily per meal pattern requirements. *Raisins: 1/4 cup counts as 1/2 cup fruit equivalent.</p> <p>In most cases, the serving sizes provided by the SFA on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in Exhibit C, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor’s responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor’s bid should take into consideration this determination.</p>											

Meal Choices and Additional Daily Offerings

Lisle School District 202

Site Name	Reimbursable Meal "Entrée" Choices*	Additional Fruit Choices	Additional Vegetable Choices	Salad Bar Offered	Additional Daily Offerings
Elementary School	2	1	1	No	No
Junior High School	6	2	1	No	List 1
High School	7	2	1	No	List 2

List 1 (Sample)

Hamburger
 Cheeseburger
 Chicken Patty Sandwich
 Pizza (Two varieties)

List 2 (Sample)

Hamburger
 Cheeseburger
 Chicken Patty Sandwich
 BBQ Riblet Sandwiches
 Pizza (Two varieties)
 Made to order Deli

*The minimum number of Reimbursable Meal "Entrée" Choices is one (1) per the 21-day cycle menu. This column does not denote the number of additional "entrée" choices. For example, two (2) means the one (1) entrée per the 21-day cycle menu AND one (1) additional "varied" entrée that may be served as part of the reimbursable meal, for a total of two (2) reimbursable meal entrées from which students may choose. In addition, the varied Reimbursable Meal "Entrée" Choices are generally not the same as the Additional Daily Offerings.

Lisle Daily A La Carte Items

Funyuns .75 oz.	\$ 1.25	Yogurt 6 oz.	\$ 1.00
Gold Fish 1 oz.	\$ 1.00	Oatmeal	\$ 0.75
Cheez its .75 oz.	\$ 1.00	Hot Chocolate	\$ 0.75
Atomic Cheez its .75 oz.	\$ 1.00	Coffee	\$ 0.75
Rold Gold Pretzels 1 oz.	\$ 1.00	Gatorade Glacier Cherry 12 oz.	\$ 1.75
Smartfood White Cheddar Popcorn 1 oz.	\$ 1.25	Jumex Strawberry Banana 11.3 oz. Can	\$ 1.50
Baked Lays BBQ chips .875 oz	\$ 1.25	V8 Strawberry Kiwi 11.5 oz. Cans	\$ 1.50
Doritos Nacho Cheese 1 oz.	\$ 1.25	DT Brisk Lemonade 12 oz. Cans	\$ 1.50
Baked Ruffles Cheddar & Sour Cream .875 oz.	\$ 1.25	Dt Brisk Lemon Iced Tea 12 oz Cans	\$ 1.50
Baked Flamin Hot Cheetos .875 oz.	\$ 1.25	Arnold Palmer Lite 11.5 oz. Cans	\$ 1.50
Sun Chips Harvest Cheddar Potato Chips 1 oz.	\$ 1.25	DT Sierra Mist 12 oz. Cans	\$ 1.50
Sun Chips Garden Salsa 1 oz.	\$ 1.25	Tropicana Apple Juice 10 oz.	\$ 1.50
Lucky Charms Bowl Pack Cereal 1 oz.	\$ 0.75	Tropicana Orange Juice 10 oz.	\$ 1.50
Oreo Mini Cookies 1.5 oz.	\$ 1.00	Izzes Assorted 8.4 oz.	\$ 1.50
Assorted Muffins 2 oz.	\$ 0.75	Gatorade G@ Assorted 12 oz.	\$ 1.50
Nutrigrain Bar Blueberry 1.5 oz.	\$ 1.00	Aquafina Water 20 oz.	\$ 1.50
Poptarts Strawberry, Fudge & Cinnamon 1.7 oz.	\$ 1.00	Aquafina Flavored Water 20 oz.	\$ 1.50
Rice Krispie Treat 1.4 oz.	\$ 1.00	DT Pepsi Assorted Flavors 20 oz.	\$ 1.50
Rice Krispie Treat Chocolate Chip 1.6 oz.	\$ 1.00	Cookies and Cream Cone 4 oz.	\$ 1.25
Nature Valley Oat & Honey Bar .74 oz.	\$ 1.00	Ice Cream Scooter Bars 2.75 oz.	\$ 1.25
Planters Nut & Chocolate Trail Mix 2.0 oz.	\$ 1.00	Polar Blast 2.25 oz.	\$ 1.25
Motts Fruit Snack 1.6 oz.	\$ 0.75	Assorted Fudge, Carmel & Orange Bars	\$ 1.25
Bagel Chocolate Chip 4 oz.	\$ 1.25	Cotton Candy Cup 3 oz.	\$ 1.25
Bagel Plain 4 oz.	\$ 1.25	Twister Cups 3.5 oz.	\$ 1.25
Bagel Cinnamon Raisin 4 oz.	\$ 1.25	Assorted Ice Cream Sandwiches 4 oz.	\$ 1.25
Cream Cheese 1 oz.	\$ 0.50	Candy Cane Cup	\$ 1.25
Otis Spunkmeyer Assorted Cookies 1.5 oz.	\$ 0.50		
Hot Pretzel	\$ 0.50		
Cheese Sauce	\$ 0.50		

Exhibit C: Nutrition Standards

Exhibit C-1: Nutrition Standards

Exhibit C-2: Vegetable Subgroups

Exhibit C-3: Grain Requirement

Nutrition Standards in the National School Lunch and School Breakfast Programs—Jan. 2019

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5	Grades 6-8	Grades 9-12	Grades K-5	Grades 6-8	Grades 9-12
Meal Pattern	Amount of Food^a Per Week (Minimum Per Day)					
Fruits (cups) ^{b,c}	5 (1) ^d	5 (1) ^d	5 (1) ^d	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,c}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^e	0	0	0	½	½	½
Red/Orange ^e	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^e	0	0	0	½	½	½
Starchy ^e	0	0	0	½	½	½
Other ^{e,f}	0	0	0	½	½	¾
Additional Veg to Reach Total ^g	0	0	0	1	1	1½
Grains (oz eq) ^h	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)
Meats/Meat Alternates (oz eq)	0 ⁱ	0 ⁱ	0 ⁱ	8 (1)	9 (1)	10 (2)
Fluid milk (cups) ^{j,k}	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{l,m,n}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) ^{m,n}	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) ^{m,p}	≤ 540	≤ 600	≤ 640	≤ 1,230	≤ 1,360	≤ 1,420
Trans fat ^{m,n}	Nutrition label or manufacturer specifications must indicate zero grams of <u>trans</u> fat per serving.					

^a Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ½ cup.

^b One quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

^c For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or “Other vegetables” subgroups as defined in §210.10(c)(2)(iii).

^d The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014.

^e Larger amounts of these vegetables may be served.

^f This category consists of “Other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).

^g Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

^h At least half of the grains offered must be whole grain-rich in the NSLP and SBP beginning July 1, 2019 (SY 2019-2020).

ⁱ There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013, schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.

^j Fluid milk may be low-fat or fat-free (unflavored or flavored). (New SY2018-19)

^k Unflavored fat-free or low-fat milk must be offered during NSLP and SBP (New SY2019-20)

^l The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).

^m Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

ⁿ In the SBP, calories and trans fat specifications take effect beginning July 1, 2013.

^p Sodium specifications for NSLP and SBP remain at Target Level 1 through the end of SY 2023-24. Compliance with Sodium Target 2 will begin July 1, 2024.

Vegetable Subgroups

Listed below are samples of commonly eaten vegetables found in each of the required vegetable subgroups. The list is not all-inclusive.

<p>Dark Green Vegetables</p> <ul style="list-style-type: none"> ▪ bok choy ▪ broccoli ▪ collard greens ▪ dark green leafy lettuce ▪ kale ▪ mesclun ▪ mustard greens ▪ romaine lettuce ▪ spinach ▪ turnip greens ▪ watercress 	<p>Beans and Peas*</p> <ul style="list-style-type: none"> ▪ black beans ▪ black-eyed peas (mature, dry) ▪ garbanzo beans (chickpeas) ▪ kidney beans ▪ lentils ▪ navy beans ▪ pinto beans ▪ soy beans ▪ split peas ▪ white beans
<p>Starchy Vegetables</p> <ul style="list-style-type: none"> ▪ cassava ▪ corn ▪ fresh cowpeas, field peas, or black-eyed peas (not dry) ▪ green bananas ▪ green peas ▪ green lima beans ▪ plantains ▪ potatoes ▪ taro ▪ water chestnuts 	<p>Other Vegetables</p> <ul style="list-style-type: none"> ▪ artichokes ▪ asparagus ▪ avocado ▪ bean sprouts ▪ beets ▪ Brussels sprouts ▪ cabbage ▪ cauliflower ▪ celery ▪ cucumbers ▪ eggplant ▪ green beans
<p>Red & Orange Vegetables</p> <ul style="list-style-type: none"> ▪ acorn squash ▪ butternut squash ▪ carrots ▪ hubbard squash ▪ pumpkin ▪ red peppers ▪ sweet potatoes ▪ tomatoes ▪ tomato juice 	<p>Other Vegetables (continued)</p> <ul style="list-style-type: none"> ▪ green peppers ▪ iceberg (head) lettuce ▪ mushrooms ▪ okra ▪ onions ▪ parsnips ▪ turnips ▪ wax beans ▪ zucchini

*For more information on Beans and Peas, refer to <http://www.choosemyplate.gov/food-groups/vegetables-beans-peas.html>

EXHIBIT A: GRAIN REQUIREMENT FOR CHILD NUTRITION PROGRAMS^{1,2}

Color Key: Footnote 5 = Blue, Footnote 3 or 4 = Red

Some of the following foods, or their accompaniments, may contain more sugar, salt, and/or fat than others. This should be a consideration when deciding how often to serve them.

GROUP A	Ounce Equivalent (Oz Eq) for Group A	Minimum Serving Size for Group A
<ul style="list-style-type: none"> Breading-Type Coating Bread Sticks (<i>hard</i>) Chow Mein Noodles Savory Crackers (<i>saltines and snack crackers</i>) Croutons Pretzels, (<i>hard</i>) Stuffing, (<i>dry</i>) Note: weights apply to bread in stuffing. 	1 oz eq = 22 gm or 0.8 oz ¾ oz eq = 17 gm or 0.6 oz ½ oz eq = 11 gm or 0.4 oz ¼ oz eq = 6 gm or 0.2 oz	1 serving = 20 gm or 0.7 oz ¾ serving = 15 gm or 0.5 oz ½ serving = 10 gm or 0.4 oz ¼ serving = 5 gm or 0.2 oz
GROUP B	Oz Eq for Group B	Minimum Serving Size for Group B
<ul style="list-style-type: none"> Bagels Batter type Coating Biscuits Breads – all (i.e. <i>white, wheat, whole wheat, French, Italian</i>) Buns (<i>hamburger and hot dog</i>) Sweet Crackers⁵ (<i>graham crackers – all shapes, animal crackers</i>) Egg Roll Skins English Muffins Pita Bread Pizza Crust Pretzels (<i>soft</i>) Rolls Tortillas Tortilla Chips Taco Shells 	1 oz eq = 28 gm or 1.0 oz ¾ oz eq = 21 gm or 0.75 oz ½ oz eq = 14 gm or 0.5 oz ¼ oz eq = 7 gm or 0.25 oz	1 serving = 25 gm or 0.9 oz ¾ serving = 19 gm or 0.7 oz ½ serving = 13 gm or 0.5 oz ¼ serving = 6 gm or 0.2 oz
GROUP C	Oz Eq for Group C	Minimum Serving Size for Group C
<ul style="list-style-type: none"> Cookies³ (<i>plain – includes vanilla wafers</i>) Cornbread Corn Muffins Croissants Pancakes Pie Crust (<i>dessert pies³, cobbler³, fruit turnover⁴, and meat/meat alternate pies</i>) Waffles 	1 oz eq = 34 gm or 1.2 oz ¾ oz eq = 26 gm or 0.9 oz ½ oz eq = 17 gm or 0.6 oz ¼ oz eq = 9 gm or 0.3 oz	1 serving = 31 gm or 1.1 oz ¾ serving = 23 gm or 0.8 oz ½ serving = 16 gm or 0.6 oz ¼ serving = 8 gm or 0.3 oz
GROUP D	Oz Eq for Group D	Minimum Serving Size for Group D
<ul style="list-style-type: none"> Doughnuts⁴ (<i>cake and yeast, raised, unfrosted</i>) Cereal bars, breakfast bars, granola bars⁴ (<i>plain</i>) Muffins (<i>all, except corn</i>) Quick Breads Sweet Roll, Sticky Buns, Cinnamon Rolls, Danish Pastries, Caramel Rolls⁴ (<i>unfrosted</i>) Toaster Pastry⁴ (<i>unfrosted</i>) 	1 oz eq = 55 gm or 2.0 oz ¾ oz eq = 42 gm or 1.5 oz ½ oz eq = 28 gm or 1.0 oz ¼ oz eq = 14 gm or 0.5 oz	1 serving = 50 gm or 1.8 oz ¾ serving = 38 gm or 1.3 oz ½ serving = 25 gm or 0.9 oz ¼ serving = 13 gm or 0.5 oz

GROUP E	Oz Eq for Group E	Minimum Serving Size for Group E
<ul style="list-style-type: none"> Cereal bars, breakfast bars, granola bars⁴ (with nuts, dried fruit, and/or chocolate pieces) Cookies³ (with nuts, raisins, chocolate pieces and/or fruit purees) Doughnuts⁴ (cake and yeast raised, frosted or glazed) French Toast Sweet Roll, Sticky Buns, Cinnamon Rolls, Danish Pastries, Caramel Rolls⁴ (frosted) Toaster Pastry⁴ (frosted) 	1 oz eq = 69 gm or 2.4 oz ¾ oz eq = 52 gm or 1.8 oz ½ oz eq = 35 gm or 1.2 oz ¼ oz eq = 18 gm or 0.6 oz	1 serving = 63 gm or 2.2 oz ¾ serving = 47 gm or 1.7 oz ½ serving = 31 gm or 1.1 oz ¼ serving = 16 gm or 0.6 oz
GROUP F	Oz Eq for Group F	Minimum Serving Size for Group F
<ul style="list-style-type: none"> Cake³ (plain, unfrosted) Coffee Cake⁴ 	1 oz eq = 82 gm or 2.9 oz ¾ oz eq = 62 gm or 2.2 oz ½ oz eq = 41 gm or 1.5 oz ¼ oz eq = 21 gm or 0.7 oz	1 serving = 75 gm or 2.7 oz ¾ serving = 56 gm or 2 oz ½ serving = 38 gm or 1.3 oz ¼ serving = 19 gm or 0.7 oz
GROUP G	Oz Eq for Group G	Minimum Serving Size for Group G
<ul style="list-style-type: none"> Brownies³ (plain) Cake³ (all varieties, frosted) 	1 oz eq = 125 gm or 4.4 oz ¾ oz eq = 94 gm or 3.3 oz ½ oz eq = 63 gm or 2.2 oz ¼ oz eq = 32 gm or 1.1 oz	1 serving = 115 gm or 4 oz ¾ serving = 86 gm or 3 oz ½ serving = 58 gm or 2 oz ¼ serving = 29 gm or 1 oz
GROUP H	Oz Eq for Group H	Minimum Serving Size for Group H
<ul style="list-style-type: none"> Cereal Grains (barley, quinoa, etc.) Breakfast Cereals (cooked)^{6,7} Bulgur or cracked wheat Corn Grits Macaroni (all shapes) Noodles (all varieties) Pasta (all shapes) Ravioli (noodle only) Rice 	1 oz eq = ½ cup cooked or 1 ounce (28 gm) dry	1 serving = ½ c cooked or 25 gm or 0.9 oz dry ¾ serving = ¾ c cooked or 19 gm or 0.7 oz dry ½ serving = ¼ c cooked or 13 gm or 0.5 oz dry ¼ serving = 2 T cooked or 6 gm or 0.2 oz dry
GROUP I	Oz Eq for Group I	Minimum Serving Size for Group I
<ul style="list-style-type: none"> Ready to eat breakfast cereal (cold, dry)^{6,7} 	1 oz eq = 1 cup or 1 ounce for flakes and rounds 1 oz eq = 1.25 cups or 1 ounce for puffed cereal 1 oz eq = ¼ cup or 1 ounce for granola	1 serving = ¾ c or 1 oz, whichever is less ½ serving = ⅓ c or 0.5 oz, whichever is less

¹In NSLP and SBP (grades K-12), all grains served must meet whole grain-rich criteria. For all other Child Nutrition Programs, grains are whole grain or enriched or made with enriched or whole-grain meal and/or flour, bran, and/or germ. Under CACFP child and adult meal patterns, and in NSLP/SBP preschool meals, at least one grain serving per day must meet whole grain-rich criteria.

²For NSLP and SBP (grades K-12), grain quantities are determined using ounce equivalents (oz eq). All other Child Nutrition Programs determine grain quantities using grains/bread servings. Beginning October 1, 2019, grain quantities in CACFP and NSLP/SBP preschool meals will be determined using oz eq.

³Allowed in NSLP (up to 2.0 oz eq grain-based dessert per week in grades K-12) as specified in §210.10 and at snack service in SFSP. Considered a grain-based dessert and cannot count towards the grain component in CACFP or NSLP/SBP preschool meals beginning October 1, 2017, as specified in §§226.20(a)(4) and 210.10.

⁴Allowable in NSLP (up to 2.0 oz eq grain-based dessert per week for grades K-12) as specified in §210.10. May count towards the grain component in SBP (grades K-12) and at snack and breakfast meals in SFSP. Considered a grain-based dessert and cannot count towards the grain component in the CACFP and NSLP/SBP preschool meals beginning Oct. 1, 2017, as specified in §§226.20(a)(4) and 210.10.

⁵Allowed in NSLP (up to 2.0 oz eq grain-based dessert per week in grades K-12) as specified in §210.10. May count towards the grain component in SBP (grades K-12), CACFP, NSLP/SBP preschool meals, and SFSP.

⁶Refer to program regulations for the appropriate serving size for supplements served to children aged 1 through 5 in the NSLP; breakfast served in the SBP, and meals served to children ages 1 through 5 and adult participants in the CACFP. Breakfast cereals are traditionally served as a breakfast menu item but may be served in meals other than breakfast.

⁷In the NSLP and SBP, cereals must list a whole grain as the first ingredient and be fortified, or if the cereal is 100 percent whole grain, fortification is not required. For CACFP and SFSP, cereals must be whole-grain, enriched, or fortified; cereals served in CACFP and NSLP/SBP infant and preschool meals must contain no more than 6 grams of sugar per dry ounce.

Exhibit D: USDA Foods

Exhibit D-1: Annual Commodity Order for SY 2019–2020

Exhibit D-2: Diversion to Processor (Detail) for SY 2019–2020

Illinois State Board of Education Food Distribution Program PAL Orders - 2020

Agency Name: LISLE C U SCH DIST 202
Agreement Nbr: 19022202026A1
Contract Nbr: 02202500A2020
Representative: Keith Filipiak
Phone Nbr: (630) 493-8000

Beginning PAL Balance: \$29,140.9800
PAL Processing Deduction: \$13,888.9615
 DoD Fresh Fruits & Vegetables Deduction \$5,000.0000
Available for PAL USDA Foods Requests: \$10,252.0185
Value of USDA Foods Requested: \$7,256.9681

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	111100	CEREAL, OAT CIRCLES, BOWLS	\$101.1600	6 # CASE	N	0	0
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$52.4850	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$61.4220	6/5# BAGS	N	0	0
A	111110	CHEESE, CHEDDAR, YELLOW, SLICED	\$19.2552	12 # CASE	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$54.6510	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$56.3535	360/1 oz sticks	N	0	0
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$8.0860	20# Carton	Y	6	6
A	100439	OIL, VEGETABLE	\$24.3151	6/1 GAL BTL	N	0	0
A	100396	PEANUT BUTTER, SMOOTH	\$29.6280	6/5# CANS	N	0	0
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$12.2926	12# CARTON	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$8.7200	20# Carton	Y	6	6
A	100500	RICE, BROWN, LONG GR, PARBOILED	\$38.4048	24/2# BAGS	Y	3	3
A	110504	ROTINI, WHOLE GRAIN-RICH BLEND	\$8.7060	20# Carton	Y	8	8
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$7.5440	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$58.8630	6/5# CANS	Y	4	4
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$19.7613	288 1.5 oz TORTILLAS	N	0	0
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$28.2282	6/#10 CANS	N	0	0
A	110541	APPLESAUCE, CND, UNSWT	\$19.1516	6/#10 CANS	Y	25	25
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$15.8215	96/ 4.5 OZ CUPS	N	0	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$44.9143	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$35.2107	6/#10 CANS	N	0	0
A	110624	BLUEBERRIES, HIGHBUSH FRZ	\$25.8510	30# CARTON	N	0	0
A	110723	CRANBERRIES, DRIED, 300/1.16 oz	\$55.7213	300/1.16oz pkgs	N	0	0
A	110161	FRUIT MIX, DRIED 5/5# BAGS	\$84.7000	5/5# BAGS	N	0	0
A	110859	MIXED BERRIES, CUP, FRZ	\$37.8192	96/4oz cups	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$28.4213	6/#10 CANS	Y	10	10
A	110651	ORANGE JUICE, 96/4 oz CUPS	\$19.9935	96/4 oz cups	N	0	0
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$34.8902	96/4.4 OZ CUPS	N	0	0
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$31.8954	6/#10 CANS	Y	20	20
A	100219	PEACHES, CLING, SLICED, XLT SYRUP, CND	\$24.1600	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC, FRZ	\$20.8360	20# CARTON	N	0	0
A	100225	PEARS, DICED, XLT SYRUP, CND	\$24.5216	6/#10 CANS	Y	15	15
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$25.3946	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$18.4908	144/1.33 OZ BOXES	N	0	0
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$37.4112	96/4.5 OZ CUPS	N	0	0
A	100254	STRAWBERRIES, SLICED, FRZ	\$35.4750	30# CARTON	N	0	0
A	100253	STRAWBERRIES, WHOLE, IQF	\$39.8220	30# CONTAINER	N	0	0
PAL - Meats/Alternates							
A	100134	BEEF CRUMBLES, COOKED W/SPP	\$97.0520	4/10# PKG.	Y	2	2
A	100158	BEEF, FINE GROUND, FRZ 40	\$106.1640	40# CARTON	N	0	0
A	100163	BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$132.4880	40# CARTON	N	0	0

A	110348	BEEF PATTY RAW IQF W/SPP 2.8 oz	\$94.2680	40# CARTON	N	0	0
A	110322	BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$97.4720	40# CARTON	N	0	0
A	100188	HAM, COOKED, DICED, FRZ.	\$67.8000	8/5# PKG	Y	4	4
A	100187	HAM, COOKED, SLICED, FRZ.	\$75.1800	8/5# PKG	N	0	0
A	110851	POLLOCK STICKS, BRD FRZ	\$96.9600	40# CASE	N	0	0
A	100173	PORK LEG ROAST, RAW, FRZ	\$54.7160	36-42 LB CTN	N	0	0
A	110730	PORK, UNSEASONED PULLED COOKED FRZ	\$71.0320	8/5# Packages	N	0	0
PAL - Poultry/Eggs							
A	100098	CHICKEN CUT-UP, IQF	\$39.1400	40# CARTON	N	0	0
A	100101	CHICKEN, DICED, COOKED, FRZ	\$74.7160	40# CARTON	N	0	0
A	100117	CHICKEN, FAJITA STRIPS	\$47.5140	30# CARTON	Y	6	6
A	110921	CHICKEN, FILLET, UNBREADED, FRZ	\$74.4840	30# CASE	N	0	0
A	110080	CHICKEN, OVEN ROASTED	\$73.5180	30# CARTON	N	0	0
A	110462	CHICKEN STRIPS, COOKED UNSEASONED	\$55.4880	30# CASE	N	0	0
A	110931	EGG, PATTY, COOKED ROUND, FRZ	\$53.1675	25# CASE	N	0	0
A	100046	EGGS, WHOLE, FROZEN	\$28.6500	6/5# CASE	N	0	0
A	100121	TURKEY BRST, DELI, FRZ	\$92.1760	40# CASE	N	0	0
A	100122	TURKEY BRST, DELI, SMK, FRZ	\$97.9000	40# CASE	N	0	0
A	110554	TURKEY BRST, DELI, SLICED, FRZ	\$112.3800	8/5# Packages	Y	10	10
A	100126	TURKEY HAMS, FRZ	\$79.2000	40# CARTON	N	0	0
A	100125	TURKEY ROAST, FROZEN	\$102.4320	32-48# CARTON	Y	4	4
A	110911	TURKEY, SMOKED HAM, SLICED	\$113.3320	8/5# PKGS	N	0	0
A	100119	TURKEY TACO FILLING	\$44.9820	30# CASE	Y	15	15
PAL - Vegetables							
A	100359	BEANS, BLACK (TURTLE), LOW- SODIUM, CND	\$26.2076	6/#10 CANS	N	0	0
A	100360	BEANS, GARBANZO, LOW-SODIUM, CND	\$14.8716	6/#10 CANS	N	0	0
A	100307	BEANS, GREEN, CND, LOW SODIUM	\$14.8922	6/#10 CANS	Y	20	20
A	100351	BEANS, GREEN, FRZ, NO SALT	\$15.8460	30# CASE	N	0	0
A	100366	BEANS, SMALL RED, LOW-SODIUM, CND	\$14.6367	6/#10 CANS	N	0	0
A	100362	BEANS, REFRIED, LOW SODIUM, CND	\$17.7534	6/#10 CANS	N	0	0
A	100365	BEANS, PINTO, LOW-SODIUM, CND	\$13.5918	6/#10 CANS	N	0	0
A	100364	BEANS, VEGETARIAN, LOW- SODIUM, CND	\$14.1872	6/#10 CANS	Y	10	10
A	110473	BROCCOLI, NO SALT ADDED, FRZ	\$43.2960	30# case	N	0	0
A	100309	CARROTS, SLC, LOW-SODIUM, CND	\$16.7125	6/#10 CANS	Y	12	12
A	100352	CARROTS, SLC, NO SALT ADDED, FRZ	\$14.8320	30# CASE	N	0	0
A	100313	CORN, WHOLE KERNEL, CND, NO SALT	\$18.4440	6/#10 CANS	Y	20	20
A	100348	CORN, WHOLE KERNEL, FRZ	\$17.6580	30# CARTON	Y	20	20
A	110871	MIXED VEGETABLES, NO SALT ADDED, FROZEN	\$18.3450	30# CASE	N	0	0
A	100315	PEAS, CND, LOW SODIUM	\$19.5288	6/#10 CANS	Y	10	10
A	100350	PEAS, FRZ	\$17.4210	30# CARTON	Y	5	5
A	110844	POTATOES, DICED FRZ	\$18.8370	6/5# CASE	N	0	0
A	100357	POTATO, OVEN FRY, FRZ	\$23.6040	6/5# PKG.	N	0	0
A	100355	POTATO WEDGES, FRZ	\$24.7050	6/5# PKG.	N	0	0
A	110186	SALSA, POUCH, LOW SODIUM	\$18.8256	6/106oz POUCHES	Y	3	3
A	110177	SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$17.8239	6/106 OZ POUCHES	Y	10	10
A	110721	SWT POTATO CRINKLE CUT OVEN FRY	\$42.4230	6/5# Packages	N	0	0
A	100317	SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$24.1340	6/#10 CANS	Y	3	3
A	100329	TOMATOES, DICED, CND	\$13.8542	6/#10 CANS	N	0	0
A	110187	TOMATO SAUCE POUCH, LOW SODIUM	\$18.8733	6/106oz POUCHES	Y	3	3

Diversion to Processor (Detail)

[Home](#)
[Annual Order Forms](#)
[Monthly Process](#)
[Reports](#)
[Administration](#)

Recipient Agency: LISLE C U SCH DIST 202	Beginning PAL Balance: \$29,140.9800
Agreement Nbr: 19022202026A1	DOD Fresh Allotment: \$5,000.0000
Contract Nbr: 02202500A2020	Diversion to Processing: \$13,888.9615
Representative: Keith Filipiak	Available for USDA Foods Requests: \$10,252.0185
Phone Nbr: (630) 493-8000	Value of USDA Foods Requested: (can exceed available by up to 35%): \$7,256.9681
	Bonus Processing: \$0.0000

	USDA Foods Received YTD: \$0.0000
	Remaining PAL Balance YTD: \$10,252.0185

Select Program Year:

2020 ▼

USDA Foods Diverted for Processing:

Processor	USDA Foods	PAL/Bonus	Cost/lb	Pounds	Total PAL	Updated By	Updated On	Edit
HIGH LINER FOODS / FISHERY PRODUCTS	POLLOCK [100892]	PAL	1.4888	135	200.9880	AHANCOCK	02/28/2019	
Kraft Heinz	TOMATO PASTE TOTES [100332]	PAL	0.4125	100	41.2500	AHANCOCK	02/28/2019	
LAMB WESTON ConAgra	POTATOES, BULK [100506]	PAL	0.1394	13,100	1,826.1400	AHANCOCK	02/28/2019	
LAND O'LAKES	CHEESE, NATURAL AMERICAN [110242]	PAL	1.6046	1,152	1,848.4992	AHANCOCK	02/27/2019	
Peterson Farms Fresh	Apples [110149]	PAL	0.3956	3,688	1,458.9728	AHANCOCK	02/28/2019	
SCHWAN'S FOOD SERVICE, INC.	CHEESE, MOZZ [110244]	PAL	1.6208	1,339	2,170.2512	AHANCOCK	02/27/2019	
SCHWAN'S FOOD SERVICE, INC.	FLOUR, BHW UNBLEACHED [100418]	PAL	0.2072	1,617	335.0424	AHANCOCK	02/27/2019	
SCHWAN'S FOOD SERVICE, INC.	TOMATO PASTE TOTES [100332]	PAL	0.4125	341	140.6625	AHANCOCK	02/28/2019	
Tyson (Advance-Pierre)	BEEF FRESH COMBO [100155]	PAL	2.0264	976	1,977.7664	AHANCOCK	02/28/2019	
Tyson Foods	CHICKEN, LG BIRD [100103]	PAL	0.9345	4,162	3,889.3890	AHANCOCK	02/28/2019	

- Edit Record
 - Save Changes
 - Cancel Edit

Search

Exhibit E: Sponsor Claims for Reimbursement School Year 2017-2018

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

7: Aug 2017 Claim - Sent to FRIS - 09/12/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	11,070.49	136,474.39	125,403.90	11,070.49
Illinois Free Breakfast & Lunch	74.36	74.36	0.00	74.36
National Lunch 2018	0.00	128,421.01	128,421.01	0.00

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Aug 2017	Status	Approved-Sent to FRIS
Days of Operation	08/16/2017 - 08/31/2017	Type	Claim
Days Claimed	12	Date Received	09/07/2017
Claim Source	Sponsor	Date Approved	09/07/2017

Last Updated: mbuchholz

Submitted by: mbuchholz

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free 2704

National School Lunch - Lunch

Less than 60% Eligible

Free 2704
 Reduced 367
 Paid 3010

Statistics

National School Lunch

Days Claimed 12
 Enrollment 1420
 ADA 1278

Eligibles

National School Lunch

Free 420
 Reduced 53
 Paid 1049

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

11: Sep 2017 Claim - Sent to FRIS - 10/10/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	18,727.34	155,201.73	136,474.39	18,727.34
Illinois Free Breakfast & Lunch	124.90	199.26	74.36	124.90
National Lunch 2018	0.00	128,421.01	128,421.01	0.00

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Sep 2017	Status	Approved-Sent to FRIS
Days of Operation	09/01/2017 - 09/29/2017	Type	Claim
Days Claimed	19	Date Received	10/04/2017
Claim Source	Sponsor	Date Approved	10/04/2017

Last Updated: MBUCHHOLZ Submitted by: MBUCHHOLZ

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	4542
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	4542
Reduced	653
Paid	5127

Statistics

National School Lunch

Days Claimed	19
Enrollment	1432
ADA	1290

Eligibles

National School Lunch

Free	400
Reduced	51
Paid	1035

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

16: Oct 2017 Claim - Sent to FRIS - 11/07/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	120.75	320.01	199.26	120.75
National Lunch 2018	18,076.59	18,076.59	0.00	18,076.59

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Oct 2017	Status	Approved-Sent to FRIS
Days of Operation	10/02/2017 - 10/31/2017	Type	Claim
Days Claimed	20	Date Received	11/01/2017
Claim Source	Sponsor	Date Approved	11/01/2017
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	4391
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	4391
Reduced	569
Paid	5367

Statistics

National School Lunch

Days Claimed	20
Enrollment	1439
ADA	1282

Eligibles

National School Lunch

Free	374
Reduced	48
Paid	1036

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

26: Nov 2017 Claim - Sent to FRIS - 12/12/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	111.92	431.93	320.01	111.92
National Lunch 2018	16,672.85	34,749.44	18,076.59	16,672.85

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Nov 2017	Status	Approved-Sent to FRIS
Days of Operation	11/01/2017 - 11/30/2017	Type	Claim
Days Claimed	18	Date Received	12/08/2017
Claim Source	Sponsor	Date Approved	12/08/2017

Last Updated: MBUCHHOLZ Submitted by: MBUCHHOLZ

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	4070
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	4070
Reduced	551
Paid	4568

Statistics

National School Lunch

Days Claimed	18
Enrollment	1396
ADA	1311

Eligibles

National School Lunch

Free	382
Reduced	48
Paid	1024

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

32: Dec 2017 Claim - Sent to FRIS - 01/02/2018

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	96.03	527.96	431.93	96.03
National Lunch 2018	14,316.46	49,065.90	34,749.44	14,316.46

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Dec 2017	Status	Approved-Sent to FRIS
Days of Operation	12/01/2017 - 12/22/2017	Type	Claim
Days Claimed	16	Date Received	12/27/2017
Claim Source	Sponsor	Date Approved	12/27/2017

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	3492
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3492
Reduced	467
Paid	3995

Statistics

National School Lunch

Days Claimed	16
Enrollment	1395
ADA	1319

Eligibles

National School Lunch

Free	377
Reduced	48
Paid	1013

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

44: Jan 2018 Claim - Sent to FRIS - 02/06/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	99.13	627.09	527.96	99.13
National Lunch 2018	14,540.48	63,606.38	49,065.90	14,540.48

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Jan 2018	Status	Approved-Sent to FRIS
Days of Operation	01/08/2018 - 01/31/2018	Type	Claim
Days Claimed	16	Date Received	02/02/2018
Claim Source	Sponsor	Date Approved	02/02/2018

Last Updated: mbuchholz

Submitted by: mbuchholz

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	3605
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3605
Reduced	437
Paid	3830

Statistics

National School Lunch

Days Claimed	16
Enrollment	1391
ADA	1298

Eligibles

National School Lunch

Free	387
Reduced	48
Paid	1010

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

52: Feb 2018 Claim - Sent to FRIS - 03/13/2018

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	109.06	736.15	627.09	109.06
National Lunch 2018	15,870.32	79,476.70	63,606.38	15,870.32

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Feb 2018	Status	Approved-Sent to FRIS
Days of Operation	02/01/2018 - 02/28/2018	Type	Claim
Days Claimed	17	Date Received	03/06/2018
Claim Source	Sponsor	Date Approved	03/06/2018

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	3966
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3966
Reduced	436
Paid	4222

Statistics

National School Lunch

Days Claimed	17
Enrollment	1389
ADA	1304

Eligibles

National School Lunch

Free	395
Reduced	42
Paid	1002

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

56: Mar 2018 Claim - Sent to FRIS - 04/03/2018

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	104.11	840.26	736.15	104.11
National Lunch 2018	15,225.79	94,702.49	79,476.70	15,225.79

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Mar 2018	Status	Approved-Sent to FRIS
Days of Operation	03/01/2018 - 03/23/2018	Type	Claim
Days Claimed	16	Date Received	03/27/2018
Claim Source	Sponsor	Date Approved	03/27/2018
<i>Last Updated: phansen</i>		<i>Submitted by: MBUCHHOLZ</i>	

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	3786
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3786
Reduced	433
Paid	4104

Statistics

National School Lunch

Days Claimed	16
Enrollment	1389
ADA	1309

Eligibles

National School Lunch

Free	399
Reduced	44
Paid	994

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2018 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

62: Apr 2018 Claim - Sent to FRIS - 05/08/2018

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	124.46	964.72	840.26	124.46
National Lunch 2018	18,182.89	112,885.38	94,702.49	18,182.89

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Apr 2018	Status	Approved-Sent to FRIS
Days of Operation	04/03/2018 - 04/30/2018	Type	Claim
Days Claimed	19	Date Received	05/04/2018
Claim Source	Sponsor	Date Approved	05/04/2018

Last Updated: phansen Submitted by: MBUCHHOLZ

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	4526
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	4526
Reduced	522
Paid	4821

Statistics

National School Lunch

Days Claimed	19
Enrollment	1437
ADA	1357

Eligibles

National School Lunch

Free	397
Reduced	44
Paid	996

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

67: May 2018 Claim - Sent to FRIS - 06/05/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2017	0.00	155,201.73	155,201.73	0.00
Illinois Free Breakfast & Lunch	109.25	1,073.97	964.72	109.25
National Lunch 2018	15,535.63	128,421.01	112,885.38	15,535.63

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	May 2018	Status	Approved-Sent to FRIS
Days of Operation	05/01/2018 - 05/25/2018	Type	Claim
Days Claimed	18	Date Received	05/29/2018
Claim Source	Sponsor	Date Approved	05/29/2018
<i>Last Updated: mbuchholz</i>		<i>Submitted by: mbuchholz</i>	

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free 3973

National School Lunch - Lunch

Less than 60% Eligible

Free 3973
 Reduced 324
 Paid 4130

Statistics

National School Lunch

Days Claimed 18
 Enrollment 1439
 ADA 1370

Eligibles

National School Lunch

Free 410
 Reduced 44
 Paid 996

Exhibit F: Sponsor/Site Claims for Reimbursement School Year 2018-2019

Exhibit F-1: Sponsor Claims for Reimbursement for all months to date for SY 2018–2019

Exhibit F-2: Site Claims for Reimbursement for October 2018 and November 2018

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

6: Aug 2018 Claim - Sent to FRIS - 09/11/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	11,680.60	140,101.61	128,421.01	11,680.60
Illinois Free Breakfast & Lunch	110.88	110.88	0.00	110.88
National Lunch 2019	0.00	77,488.28	77,488.28	0.00

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Aug 2018	Status	Approved-Sent to FRIS
Days of Operation	08/15/2018 - 08/31/2018	Type	Claim
Days Claimed	13	Date Received	09/06/2018
Claim Source	Sponsor	Date Approved	09/06/2018

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 2772

National School Lunch - Lunch

Less than 60% Eligible

Free 2772
 Reduced 389
 Paid 3199

Statistics

National School Lunch

Days Claimed 13
 Enrollment 1416
 ADA 1357

Eligibles

National School Lunch

Free 394
 Reduced 55
 Paid 1030

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

10: Sep 2018 Claim - Sent to FRIS - 10/09/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	17,181.07	157,282.68	140,101.61	17,181.07
Illinois Free Breakfast & Lunch	163.28	274.16	110.88	163.28
National Lunch 2019	0.00	77,488.28	77,488.28	0.00

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Sep 2018	Status	Approved-Sent to FRIS
Days of Operation	09/04/2018 - 09/28/2018	Type	Claim
Days Claimed	18	Date Received	10/05/2018
Claim Source	Sponsor	Date Approved	10/05/2018

Last Updated: MBUCHHOLZ Submitted by: MBUCHHOLZ

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	4082
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	4082
Reduced	556
Paid	4793

Statistics

National School Lunch

Days Claimed	18
Enrollment	1380
ADA	1318

Eligibles

National School Lunch

Free	372
Reduced	54
Paid	1060

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

16: Oct 2018 Claim - Sent to FRIS - 11/07/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	0.00	157,282.68	157,282.68	0.00
Illinois Free Breakfast & Lunch	185.92	460.08	274.16	185.92
National Lunch 2019	19,254.44	19,254.44	0.00	19,254.44

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Oct 2018	Status	Approved-Sent to FRIS
Days of Operation	10/01/2018 - 10/31/2018	Type	Claim
Days Claimed	21	Date Received	11/07/2018
Claim Source	Sponsor	Date Approved	11/07/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 4648

National School Lunch - Lunch

Less than 60% Eligible

Free 4648
 Reduced 501
 Paid 5683

Statistics

National School Lunch

Days Claimed 21
 Enrollment 1379
 ADA 1308

Eligibles

National School Lunch

Free 362
 Reduced 48
 Paid 1059

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

26: Nov 2018 Claim - Sent to FRIS - 12/11/2018 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	0.00	157,282.68	157,282.68	0.00
Illinois Free Breakfast & Lunch	147.60	607.68	460.08	147.60
National Lunch 2019	15,400.25	34,654.69	19,254.44	15,400.25

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Nov 2018	Status	Approved-Sent to FRIS
Days of Operation	11/01/2018 - 11/30/2018	Type	Claim
Days Claimed	17	Date Received	12/05/2018
Claim Source	Sponsor	Date Approved	12/05/2018

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	3690
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3690
Reduced	421
Paid	4634

Statistics

National School Lunch

Days Claimed	17
Enrollment	1388
ADA	1293

Eligibles

National School Lunch

Free	357
Reduced	46
Paid	1022

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

32: Dec 2018 Claim - Sent to FRIS - 01/08/2019 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	0.00	157,282.68	157,282.68	0.00
Illinois Free Breakfast & Lunch	131.16	738.84	607.68	131.16
National Lunch 2019	13,500.08	48,154.77	34,654.69	13,500.08

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Dec 2018	Status	Approved-Sent to FRIS
Days of Operation	12/03/2018 - 12/21/2018	Type	Claim
Days Claimed	15	Date Received	01/03/2019
Claim Source	Sponsor	Date Approved	01/03/2019
<i>Last Updated: mbuchholz</i>		<i>Submitted by: mbuchholz</i>	

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 3279

National School Lunch - Lunch

Less than 60% Eligible

Free 3279
 Reduced 341
 Paid 3884

Statistics

National School Lunch

Days Claimed 15
 Enrollment 1385
 ADA 1308

Eligibles

National School Lunch

Free 370
 Reduced 47
 Paid 1018

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

37: Jan 2019 Claim - Sent to FRIS - 02/05/2019 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	0.00	157,282.68	157,282.68	0.00
Illinois Free Breakfast & Lunch	124.60	863.44	738.84	124.60
National Lunch 2019	12,915.79	61,070.56	48,154.77	12,915.79

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Jan 2019	Status	Approved-Sent to FRIS
Days of Operation	01/07/2019 - 01/29/2019	Type	Claim
Days Claimed	14	Date Received	02/05/2019
Claim Source	Sponsor	Date Approved	02/05/2019

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	3115
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3115
Reduced	325
Paid	3927

Statistics

National School Lunch

Days Claimed	14
Enrollment	1383
ADA	1295

Eligibles

National School Lunch

Free	368
Reduced	46
Paid	1022

Organization: Lisle CUSD 202 Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

44: Feb 2019 Claim - Sent to FRIS - 03/05/2019 ▼

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Lunch 2018	0.00	157,282.68	157,282.68	0.00
Illinois Free Breakfast & Lunch	159.80	1,023.24	863.44	159.80
National Lunch 2019	16,417.72	77,488.28	61,070.56	16,417.72

+ Lisle CUSD 202 (19-022-2020-26)

Claim Data

Claim Month	Feb 2019	Status	Approved-Sent to FRIS
Days of Operation	02/01/2019 - 02/28/2019	Type	Claim
Days Claimed	18	Date Received	03/04/2019
Claim Source	Sponsor	Date Approved	03/04/2019

Last Updated: MBUCHHOLZ *Submitted by: MBUCHHOLZ*

Sponsor Notes

4 site(s) included out of 4 sites approved
 National School Lunch - 4 site(s)
 Illinois Free Lunch - 4 site(s)

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	3995
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	3995
Reduced	382
Paid	4919

Statistics

National School Lunch

Days Claimed	18
Enrollment	1419
ADA	1329

Eligibles

National School Lunch

Free	377
Reduced	46
Paid	1020

Organization: Lisle High School [12795] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12795 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

16: Oct 2018 Claim - Sent to FRIS - 11/07/2018 ▼

+ Lisle High School (19-022-2020-26)

Claim Data

Claim Month	Oct 2018	Status	Sent to FRIS
Days of Operation	10/01/2018 - 10/31/2018	Type	Claim
Days Claimed	20	Date Received	11/06/2018
Claim Source	Sponsor	Date Approved	11/06/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 1250

National School Lunch - Lunch

Less than 60% Eligible

Free 1250
 Reduced 256
 Paid 1857

Statistics

National School Lunch

Days Claimed 20
 Enrollment 461
 ADA 433

Eligibles

National School Lunch

Free 94
 Reduced 20
 Paid 373

Organization: Lisle Jr High School [12796] Type: Claim
 RCDDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12796 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

16: Oct 2018 Claim - Sent to FRIS - 11/07/2018 ▼

+ Lisle Jr High School (19-022-2020-26)

Claim Data

Claim Month	Oct 2018	Status	Sent to FRIS
Days of Operation	10/01/2018 - 10/31/2018	Type	Claim
Days Claimed	20	Date Received	11/06/2018
Claim Source	Sponsor	Date Approved	11/06/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 988

National School Lunch - Lunch

Less than 60% Eligible

Free 988
 Reduced 88
 Paid 1266

Statistics

National School Lunch

Days Claimed 20
 Enrollment 292
 ADA 282

Eligibles

National School Lunch

Free 83
 Reduced 8
 Paid 213

Organization: Schiesher Elem School [12797] Type: Claim
 RCDDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12797 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

16: Oct 2018 Claim - Sent to FRIS - 11/07/2018 ▼

+ Schiesher Elem School (19-022-2020-26)

Claim Data

Claim Month	Oct 2018	Status	Sent to FRIS
Days of Operation	10/01/2018 - 10/31/2018	Type	Claim
Days Claimed	21	Date Received	11/07/2018
Claim Source	Sponsor	Date Approved	11/07/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	1540
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	1540
Reduced	73
Paid	1729

Statistics

National School Lunch

Days Claimed	21
Enrollment	420
ADA	398

Eligibles

National School Lunch

Free	120
Reduced	8
Paid	309

Organization: Tate Woods Elem School [12798] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12798 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

16: Oct 2018 Claim - Sent to FRIS - 11/07/2018 ▼

+ Tate Woods Elem School (19-022-2020-26)

Claim Data

Claim Month	Oct 2018	Status	Sent to FRIS
Days of Operation	10/01/2018 - 10/31/2018	Type	Claim
Days Claimed	21	Date Received	11/05/2018
Claim Source	Sponsor	Date Approved	11/05/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	870
------	-----

National School Lunch - Lunch

Less than 60% Eligible

Free	870
Reduced	84
Paid	831

Statistics

National School Lunch

Days Claimed	21
Enrollment	206
ADA	195

Eligibles

National School Lunch

Free	65
Reduced	12
Paid	164

Organization: Lisle High School [12795] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12795 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

26: Nov 2018 Claim - Sent to FRIS - 12/11/2018 ▼

+ Lisle High School (19-022-2020-26)

Claim Data

Claim Month	Nov 2018	Status	Sent to FRIS
Days of Operation	11/01/2018 - 11/30/2018	Type	Claim
Days Claimed	17	Date Received	12/05/2018
Claim Source	Sponsor	Date Approved	12/05/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 1033

National School Lunch - Lunch

Less than 60% Eligible

Free 1033
 Reduced 221
 Paid 1597

Statistics

National School Lunch

Days Claimed 17
 Enrollment 469
 ADA 429

Eligibles

National School Lunch

Free 93
 Reduced 21
 Paid 372

Organization: Lisle Jr High School [12796] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12796 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

26: Nov 2018 Claim - Sent to FRIS - 12/11/2018 ▼

+ Lisle Jr High School (19-022-2020-26)

Claim Data

Claim Month	Nov 2018	Status	Sent to FRIS
Days of Operation	11/01/2018 - 11/30/2018	Type	Claim
Days Claimed	17	Date Received	12/05/2018
Claim Source	Sponsor	Date Approved	12/05/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 832

National School Lunch - Lunch

Less than 60% Eligible

Free 832
 Reduced 70
 Paid 1034

Statistics

National School Lunch

Days Claimed 17
 Enrollment 291
 ADA 276

Eligibles

National School Lunch

Free 84
 Reduced 8
 Paid 209

Organization: Schiesher Elem School [12797] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12797 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

26: Nov 2018 Claim - Sent to FRIS - 12/11/2018 ▼

+ Schiesher Elem School (19-022-2020-26)

Claim Data

Claim Month	Nov 2018	Status	Sent to FRIS
Days of Operation	11/01/2018 - 11/30/2018	Type	Claim
Days Claimed	16	Date Received	12/05/2018
Claim Source	Sponsor	Date Approved	12/05/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	1129
------	------

National School Lunch - Lunch

Less than 60% Eligible

Free	1129
Reduced	71
Paid	1306

Statistics

National School Lunch

Days Claimed	16
Enrollment	420
ADA	394

Eligibles

National School Lunch

Free	118
Reduced	9
Paid	302

Organization: Tate Woods Elem School [12798] Type: Claim
 RCDT: 19-022-2020-26 Status: Sent to FRIS
 Program Year: 2019 Program: SNP
 Sponsor: Lisle CUSD 202

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Warning	W2025064	Site: 12798 - National School Lunch	National School Lunch eligibles exceeds enrollment for National School Lunch.

SNP Site Claim

Quick Links

- [Daily Meal Counts](#)
- [Participation Detail](#)
- [Sponsor Claim Summary](#)
- [Site Claims](#)
- [Claim Rates](#)

Version

26: Nov 2018 Claim - Sent to FRIS - 12/11/2018 ▼

+ Tate Woods Elem School (19-022-2020-26)

Claim Data

Claim Month	Nov 2018	Status	Sent to FRIS
Days of Operation	11/01/2018 - 11/30/2018	Type	Claim
Days Claimed	16	Date Received	12/05/2018
Claim Source	Sponsor	Date Approved	12/05/2018
<i>Last Updated: MBUCHHOLZ</i>		<i>Submitted by: MBUCHHOLZ</i>	

Meals

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 696

National School Lunch - Lunch

Less than 60% Eligible

Free 696
 Reduced 59
 Paid 697

Statistics

National School Lunch

Days Claimed 16
 Enrollment 208
 ADA 194

Eligibles

National School Lunch

Free 62
 Reduced 8
 Paid 139

Lisle Community Unit School District 202

STAFFING PATTERN

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Aramark Educational Services, LLC

Signature of current employer authorized representative: *MRN*

Date: 2-21-2019

Benefits offered to Full-Time Employees **30** hours or more:

Medical, Dental, Vision, Prescription Coverage, Health & Wellness Program
Life Insurance, Accidental Death & Disbursement Insurance,
Short Term Disability, EAP Service

Benefits offered to Part-Time Employees more than **20** hours:

Eligible employees may elect to purchase voluntary benefits by paying 100% of the cost of those benefit programs (Limited Medical, Disability, Life, Critical Illness and other benefit types)

*Type of Health Insurance: E=Employee; E+D; E+V, etc.; F=Family; D=Dental; V=Vision; N=None; See above for the benefits offered to eligible employees.

**The employer paid % benefit match ranges from 68 % to 78 %

School Name	Position	Daily Hours Worked	Hourly Wages	Annual Work Days	Annual Open/Close Days	Annual Paid Holidays	Annual Paid Vacation	Annual Paid Sick Days	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
	PSD										TBD
Elementary School	FSW	7	\$10.65	176	2	4	0	0			\$13,568.10
Elementary School	FSW	7	\$10.00	176	2	4	0	0			\$12,740.00
Elementary School	FSW	4	\$10.00	176	2	4	0	0			\$7,280.00
Elementary School	FSW	4	\$10.00	176	2	4	0	0			\$7,280.00
Elementary School	FSW	4	\$10.00	176	2	4	0	0			\$7,280.00
Junior High School	FSW	7	\$10.96	176	2	4	0	0			\$13,963.04
Junior High School	FSW	7	\$10.00	176	2	4	0	0			\$12,740.00
Junior High School	FSW	4.25	\$10.00	176	2	4	0	0			\$7,788.00
Junior High School	FSW	8.5	\$10.00	176	2	4	0	0			\$8,570.00
Senior High School	Lead FSW	7.5	\$15.10	176	2	4	0	0			\$20,611.50
Senior High School	FSW	7	\$15.66	176	2	4	0	0			\$19,950.64
Senior High School	FSW	7	\$12.50	176	2	4	0	0			\$15,925.00
Senior High School	FSW	5	\$12.00	176	2	4	0	0			\$10,820.00
Senior High School	FSW	4.5	\$10.00	176	2	4	0	0			\$8,190.00
Senior High School	FSW	4	\$12.50	176	2	4	0	0			\$9,100.00
Senior High School	Clerk	2	\$14.75	176	2	4	0	0			\$5,968.00
<i>Left intentionally blank</i>											

Minimum Initial Contract Term Estimated Labor Cost	Total Daily Hours	Total Hourly Wages	Total Work Days	Total Open/Close Days	Total Holidays Days	Total Vacation Days	Total Sick Days	Total Anticipated Benefit Costs	Total Salary Cost
\$191,889.48	85	\$184.12	2,816	32	64	-	-	\$12,866.00	\$179,022.48

(Insert total anticipated employer benefits cost)

Benefit	# Hourly employees enrolled
Medical	2
Dental	2
Vision	2
Life	3
AD&D	3
STD	2

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent or designee will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual and distributed to students and their parents/guardians through student handbooks, and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Illinois State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day: Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's

procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

Child Nutrition and WIC Reauthorization Act of 2004, [Pub. L. 108-265](#), Sec. 204.

Child Nutrition Act of 1966, [42 U.S.C. §1771](#) *et seq.*

National School Lunch Act, [42 U.S.C. §1751](#) *et seq.*

Healthy, Hunger-Free Kids Act of 2010, [42 U.S.C. §1758b](#), [Pub. L. 111-296](#).

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

Local Records Act, [50 ILCS 205/](#).

[105 ILCS 5/2-3.139](#).

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

Adopted: February 26, 2018

Aramark Equipment

Senior High School:

Safety Station

Knives (Contract)

Waste scale and containers

Soft Pretzel warmer

Marketing Signs and holders

Catering equipment

Junior High School:

Safety Station

Knives (Contract)

Waste scale and containers

Soft Pretzel warmer

Ice Cream freezer (Contract)

Salad Bar

Marketing Signs and holders

Schiesher Elementary School:

Safety Station

Knives (Contract)

Waste scale and containers

Marketing Signs and holders

Tate Woods Elementary School:

Safety Station

Knives (Contract)

Waste scale and containers

Marketing Signs and holders

COURTESY “NO BID” RESPONSE FORM

If you are not submitting a bid for the **Nonprofit School Food Service, Food Service Management Company**, Lisle Community Unit School District 202 would like your input as to why you are not bidding. Please indicate your reason and return via email to David Wilkinson at dwilkinson@lisle202.org by **Wednesday, May 8, 2019**.

Please check one of the following:

Previous commitments, too busy

Too small a service contract

Too large a service contract

Our firm is not suited for this type of service

Do not like to bid on such a contract

Other (Please explain) _____

Firm Name

Address

Telephone Number

Name

Title

Date



Mr. David Wilkinson
Lisle Community Unit School District 202
5211 Center Ave
Lisle, IL 60532

Dear Mr. Wilkinson:

The attached Contract Renewal Agreement for Food Management Services sets forth the per meal prices for the 2023-2024 School Year, along with the percentage increase in the per meal prices over such period. The increase in per meal rates is directly correlated to the increase in the Consumer Price Index ("CPI") as determined by the U.S. Department of Labor and as specifically identified in the Food Service Management Agreement between Lisle Community Unit School District 202 and Aramark. Such rate increase is needed to address the increases in Aramark's food and supply costs over the past year assuming NO PROGRAM CHANGES.¹ It is therefore critical that Aramark receive the full amount of the contractually permitted CPI increase in light of inflationary increases in Aramark's costs.

The points set forth below provide additional information on Aramark's actual and anticipated increased costs.

Based on current government and industry forecasts, we expect to see an overall inflation rate for the remainder of the current school year and into the 2023-2024 school year of 8.3% to 11.5%. Food prices generally have increased due to unusually high inflation, strong food spending in retail and international channels, and reduced available supply of raw materials.

There are several risks we are actively addressing and monitoring that may pose implications to our current cost expectations. Significant price volatility has been seen in many food commodities due to irregular demand patterns, strong purchase activity within retail and non-traditional channels, and the expansion of government support and food donation programs. Second, labor shortages driven by travel and health restrictions continue to affect processing and packing operations, which has impacted available supply of food and beverage products. Third, global supply chain disruptions have risen with the addition of export quotas and taxes as well as rising shipping costs, affecting prices of imported foods. Lastly, adverse weather events in key growing regions have had unfavorable impacts on crop yields, which are being monitored closely for potential cost impacts. Please refer to the category-level guidance provided within the exhibit included. Categories anticipated to trend near or above 8% over the next 12 to 18 months include Beverages, Baked Goods, Dairy, Groceries, Kitchen Supplies, and Meats.

It is unknown at this time what the reimbursement rates for next school year will be but typically annual rate increases barely keep up with actual inflation rates and do not extend to cover other market pressures such as crop shortages and reformulation costs.

¹ NOTE: Any program changes such as participation in local procurement and tracking programs such as FarmLogix or product conversion to antibiotic-free chicken will result in additional substantial food cost increases that are NOT included in this analysis.

Additional factors that we believe will continue to negatively impact food costs beyond normal inflationary rates next year include:

- Student research indicates that including meats and meat alternatives on breakfast menus is important for maximizing student participation and satisfaction. USDA research shows that breakfast costs typically exceed reimbursement rates but there is still no move to close this gap with increased federal funding. Therefore, it is essential to include these higher cost items on breakfast menus to achieve this balance.
- Menu planners continue to struggle to meet minimum calories for reimbursable meals due to the reduced fat content of many products used in the K-12 market. While it is desirable to allow students unlimited quantities of fruits and vegetables to fill this calorie gap, the cost for these foods are expected to remain high into next school year. In addition because of the low caloric density of fruits and vegetables we often still need to incorporate larger portion sizes or extra menu items to ensure that sufficient calories are provided which can increase overall food cost per meal.
- Similarly we find that with smaller portions driven by need to control calories, fats and sodium results in a higher overall menu take rate as students choose more menu items per meal to meet personal needs. This increased take rate translates into an additional cost per meal.

Please feel free to contact me at: 217-820-3315 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Megan Nunn". The ink is dark and the signature is fluid and legible.

Megan Nunn
Student Nutrition District Manager

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, December 2022
 [1982=84=100, unless otherwise noted]

Expenditure category	Relative importance Nov. 2022	Unadjusted indexes			Unadjusted per Dec. 2021- Dec. 2022
		Dec. 2021	Nov. 2022	Dec. 2022	
All Items	100.000	278.802	297.711	296.797	6.5
Food	13.781	286.966	315.857	316.839	10.4
Food at home	8.525	267.555	296.284	299.089	11.8
Cereals and bakery products	1.118	297.279	344.393	345.029	16.1
Meats, poultry, fish, and eggs	1.898	297.604	319.444	320.455	7.7
Dairy and related products	0.811	235.442	271.307	271.376	15.3
Fruits and vegetables	1.431	321.931	349.462	349.134	8.4
Nonalcoholic beverages and beverage materials	0.981	186.723	209.507	210.324	12.6
Other food at home	2.285	230.809	261.583	262.985	13.9
Food away from home(1)	5.257	317.372	342.266	343.559	8.3

[Consumer Price Index News Release - 2022 M12 Results \(bls.gov\)](https://www.bls.gov/news.release/cpi202212.htm)

Lisle Community Unit School District #202

Food Service Income Statement

	SY2021-2022	SY2022-2023	SY2023-2024 Renewal		
			8.3%	8.3% + \$15	8.3% + \$16
	Actual	Projected	Projected	Projected	Projected
Type 'A' Meals (1611)	\$ -	\$ 160,000	\$ 170,000	\$ 170,000	\$ 170,000
Sales to Pupils - Breakfast (1612)	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
A La Carte (1613)	\$ 18,216	\$ 50,000	\$ 65,000	\$ 65,000	\$ 65,000
Total District Monthly Sales	\$ 18,216	\$ 211,500	\$ 236,500	\$ 236,500	\$ 236,500
Illinois Free Reimbursement (3360)	\$ 9,859	\$ 600	\$ 700	\$ 700	\$ 700
National School Lunch Reimbursement (4210)	\$ 646,614	\$ 255,000	\$ 215,000	\$ 215,000	\$ 215,000
School Breakfast Program (4220)	\$ -	\$ 6,000	\$ 7,500	\$ 7,500	\$ 7,500
Summer Food Service Program (4225)	\$ 920	\$ -	\$ -	\$ -	\$ -
Total State/Fed Reimbursements	\$ 657,393	\$ 261,600	\$ 223,200	\$ 223,200	\$ 223,200
Total District Revenues	\$ 675,609	\$ 473,100	\$ 459,700	\$ 459,700	\$ 459,700
Food Service Management Company (10-2560-315)	\$ 442,875	\$ 290,000	\$ 356,792	\$ 391,491	\$ 408,846
Other Program Expenses - Software (10-2560-343)	\$ -	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Other Program Expenses - Supplies (10-2560-410)	\$ 387	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Other Program Expenses - Equipment (10-2560-550)	\$ 828	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000
Other Program Expenses - Non-Cap Equipment (10-2560-700)	\$ -	\$ 1,600	\$ 1,500	\$ 1,500	\$ 1,500
Total District Expenses	\$ 444,090	\$ 308,600	\$ 377,292	\$ 411,991	\$ 429,346
Lisle CUSD 202 Profit/(Loss)	\$ 231,519	\$ 164,500	\$ 82,408	\$ 47,709	\$ 30,354

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Grant of Storm Sewer Easement to Village of Lisle

BACKGROUND DATA: The Village of Lisle is requesting an easement to maintain the stormwater improvements made partially on School District property last fall. The project focused on replacing storm sewer pipe between the residences at 930 and 924 Rolling Drive along with replacement of associated storm sewer structures.

The attached Easement Agreement with the Village of Lisle has been reviewed by the School District Attorney. The agreement will allow the Village of Lisle access to the School District property for purposes of maintenance of the stormwater improvements.

Once the Easement is approved by the Lisle 202 School Board, it will be presented to the Village Board for consideration and approval.

FINANCIAL IMPACT: There is no anticipated financial commitment for the School District.

RECOMMENDATION: The Administration recommends that the Board approve the Easement Agreement.

SUGGESTED MOTION: That the Board of Education approve the Storm Sewer Easement Agreement with the Village of Lisle as presented.

**Recording Requested by and
When Recorded Return to:**

M. Neal Smith
550 Warrenville Road, Suite 460
Lisle, Illinois 60532

PIN: 08-11-302-012

GRANT OF STORM SEWER EASEMENT TO VILLAGE OF LISLE

THIS GRANT OF EASEMENT (the "Agreement") is dated as of this 26th day of June, 2023 (the "Effective Date"), by and between Lisle Community Unit School District 202, an Illinois school district (the "School District"), and the Village of Lisle, an Illinois municipal corporation (the "Village").

WHEREAS, the School District is the owner of certain real property depicted in the Plat of Survey attached hereto as Exhibit A, and legally described as follows:

THAT PART OF HIGH SCHOOL DISTRICT 109 ASSESSMENT PLAT, BEING A PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 1956 AS DOCUMENT 794965, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID ASSESSMENT PLAT, ALSO BEING THE NORTHEAST CORNER OF LOT 6 IN OAK VIEW UNIT ONE, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 20, 1956 AS DOCUMENT 817037, THENCE NORTH 01 DEGREES 03 MINUTES 00 SECONDS WEST 6.44 FEET; THENCE NORTH 06 DEGREES 35 MINUTES 16 SECONDS EAST 48.58 FEET; THENCE SOUTH 83 DEGREES 24 MINUTES 44 SECONDS EAST 10.00 FEET; THENCE SOUTH 06 DEGREES 35 MINUTES 16 SECONDS WEST 47.91 FEET; THENCE SOUTH 01 DEGREES 03 MINUTES 00 SECONDS EAST 5.77 FEET TO SAID SOUTH LINE; THENCE SOUTH 88 DEGREES 57 MINUTES 00 SECONDS WEST ALONG SAID SOUTH LINE 10.00 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

(hereinafter the "Subject Property").

WHEREAS, the Village has completed stormwater improvement work located on the Subject Property and the Village desires access to the School District property for purposes of maintenance of the

stormwater improvements.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **RECITALS.** The foregoing recitals are incorporated herein by reference as though fully set forth.

2. **GRANT OF EASEMENT.** AN EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF LISLE, ILLINOIS AND ITS RESPECTIVE SUCCESSORS AND ASSIGNS, ON THE SUBJECT PROPERTY DESIGNATED ON THE PLAT OF EASEMENT ATTACHED HERETO AS Exhibit A AND MARKED MUNICIPAL UTILITY EASEMENT (MUE) TO CONSTRUCT, INSTALL, RECONSTRUCT, REPAIR, REMOVE, REPLACE, INSPECT, MAINTAIN AND OPERATE UNDERGROUND STORMWATER DISTRIBUTION SYSTEMS AND LINES IN, UNDER, ACROSS, AND ALONG THE MUNICIPAL UTILITY EASEMENT INCLUDING WITHOUT LIMITATION WATER MAINS, STORM SEWERS, SANITARY SEWERS, FORCE MAINS, AND ALL NECESSARY FACILITIES APPURTENANT THERETO, TOGETHER WITH THE RIGHT OF ACCESS THERETO FOR THE PERSONNEL AND EQUIPMENT NECESSARY AND REQUIRED FOR SUCH USES AND PURPOSES, AND TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS UNDER THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS THEREON. THIS EASEMENT INCLUDES THE RIGHT OF THE VILLAGE TO CUT, TRIM, OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENTAL TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBJECT PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS, INCLUDING FENCES, SHALL NOT BE PLACED OVER THE VILLAGE'S FACILITIES OR IN, UPON, OR WITHIN SAID EASEMENT WITHOUT PRIOR WRITTEN CONSENT OF THE VILLAGE. SAID EASEMENT MAY BE USED FOR LANDSCAPING, GARDENS, DRIVEWAYS AND PARKING EXCEPT AS OTHERWISE DESIGNATED ON THE PLAT. THE GRADES OF THE AREA SHALL NOT BE ALTERED IN ANY MANNER BY THE INSTALLATION OF ANY OF THE FACILITIES OF THE VILLAGE SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF OR WITH THE SURFACE DRAINAGE THEREON. COMMONWEALTH EDISON, SBC, NICOR GAS AND AT&T BROADBAND THEIR HEIRS, SUCCESSORS AND ASSIGNS, SHALL HAVE THE RIGHT FOR PERPENDICULAR CROSSINGS OF THE EASEMENT WITH ELECTRIC, NATURAL GAS AND COMMUNICATIONS FACILITIES WITH A TWO- FOOT VERTICAL SEPARATION AND FOUR-FOOT HORIZONTAL SEPARATION FROM MUNICIPAL UTILITIES.

3. **EASEMENT CONDITIONS.** The easement granted hereunder is subject to the conditions that:
 - (a) Village shall obtain any and all permits and government approvals required to construct, install, operate and maintain the improvements described in Section 2 prior to commencement of any construction on the Easement.
 - (b) Village shall notify the School District prior to commencement of any excavation, construction, repair, maintenance or other work or activity on the Easement. The Parties shall reasonably cooperate with respect to the commencement, timing, and location of such work or activity so as to protect the public at large and to avoid any interference with the School District's use of the Subject Property or the Easement;
 - (c) All construction or other work or activity by any entity within the Easement shall be performed in a safe and sound manner and in accordance with all applicable federal, state, and local laws, including the ordinances and regulations of the Village of Lisle;
 - (d) Village shall be responsible for the payment of all costs associated with any work or activity performed on the Easement pursuant to the grant of easement set forth in Section 2 above;

(e) Village shall restore the Easement Premises to substantially the same condition which existed immediately prior to the beginning of any work or activity performed on the Easement pursuant to the grant of easement set forth in Section 2 above. Village shall similarly restore any portions of the Subject Property and any other real estate that are damaged or otherwise disturbed in connection with any work or activity performed on the Easement pursuant to the grant of easement set forth in Section 2 above. All restoration shall be completed within thirty (30) days after construction or any other work or activity is complete or, if due to weather conditions or other circumstances which would make any such restoration inadvisable, then within such later time period as the School District shall request. Village shall be responsible for all costs associated with said restoration of the Easement and the Subject Property as provided herein.

4. **ENTIRE AGREEMENT.** This instrument contains the entire agreement between the Parties relating to the rights granted herein and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force and effect, and modifications to this Agreement must be in writing and must be signed by all Parties to this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed on the date first above written.

Village of Lisle

By: _____
Mayor

ATTEST:

City Clerk

Lisle CUSD 202

By: _____
Board President

ATTEST:

Board Secretary

ACKNOWLEDGMENTS

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

This instrument was acknowledged before me on _____, 2023, by Pam Ahlmann, Board President of Lisle CUSD 202 and Eunice McConville, Board Secretary of Lisle CUSD 202 known to me to be the persons whose names are subscribed to the foregoing instrument and who did acknowledge that they executed the above instrument as their free act as the Board President and Secretary of Lisle CUSD 202.

Signature of Notary

SEAL

My Commission expires:

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

This instrument was acknowledged before me on _____, 2023, by Christopher Pecak, Mayor, and Kristy Grau Village Clerk, known to me to be the persons whose names are subscribed to the foregoing instrument and who did acknowledge that they executed the above instrument as their free act as the Village Mayor and Clerk of the Village of Lisle.

Signature of Notary

SEAL

My Commission expires:

EXHIBIT A

Plat of Survey

EXHIBIT

PARCEL INDEX NUMBER
08-11-302-012

STORM SEWER EASEMENT DESCRIPTION:

THAT PART OF HIGH SCHOOL DISTRICT 109 ASSESSMENT PLAT, BEING A PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 1956 AS DOCUMENT 794965, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID ASSESSMENT PLAT, ALSO BEING THE NORTHEAST CORNER OF LOT 6 IN OAK VIEW UNIT ONE, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 20, 1956 AS DOCUMENT 817037, THENCE NORTH 01 DEGREES 03 MINUTES 00 SECONDS WEST 6.44 FEET; THENCE NORTH 06 DEGREES 35 MINUTES 16 SECONDS EAST 48.58 FEET; THENCE SOUTH 83 DEGREES 24 MINUTES 44 SECONDS EAST 10.00 FEET; THENCE SOUTH 06 DEGREES 35 MINUTES 16 SECONDS WEST 47.91 FEET; THENCE SOUTH 01 DEGREES 03 MINUTES 00 SECONDS EAST 5.77 FEET TO SAID SOUTH LINE; THENCE SOUTH 88 DEGREES 57 MINUTES 00 SECONDS WEST ALONG SAID SOUTH LINE 10.00 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

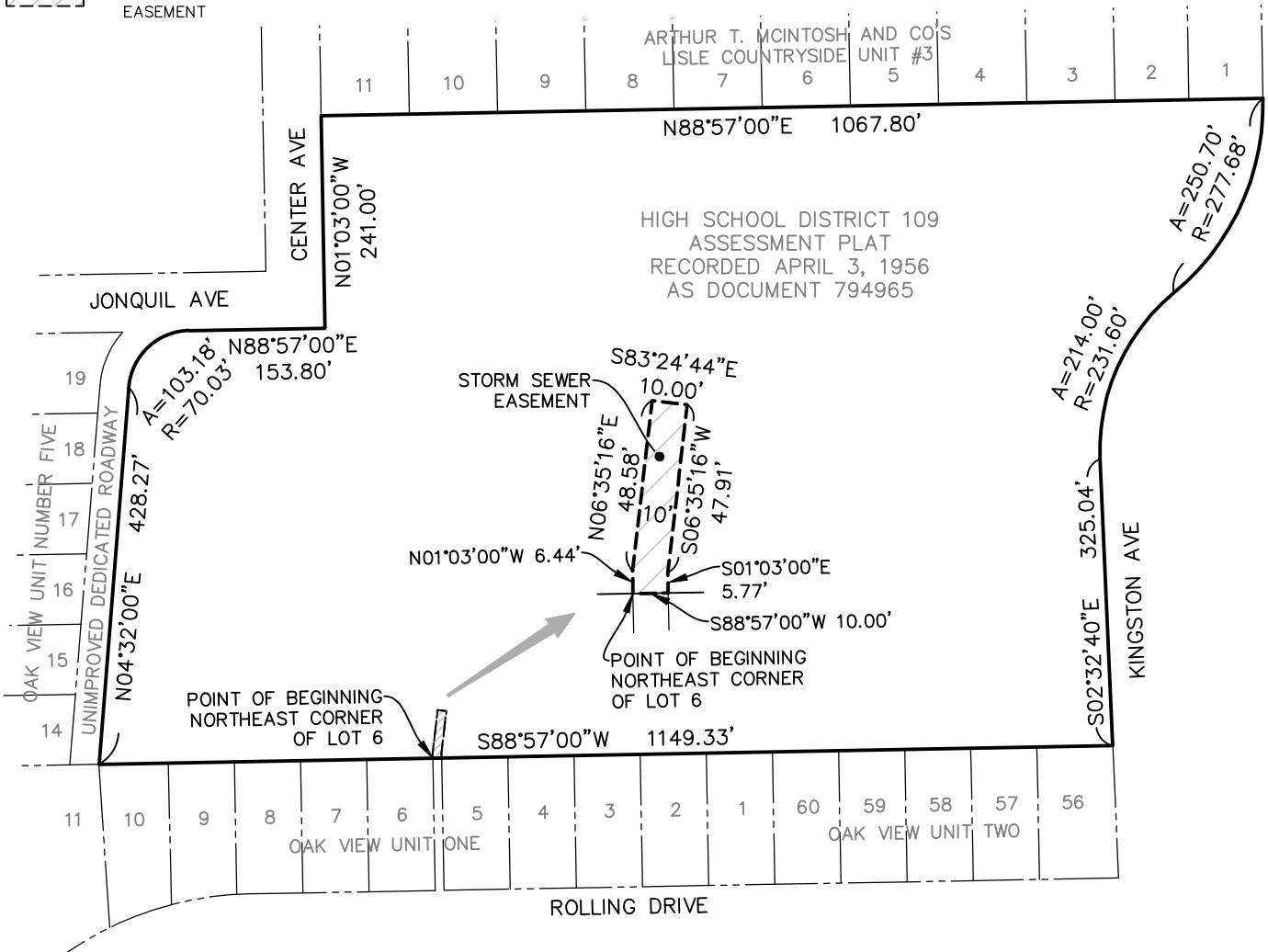


SCALE: 1"=200'

ABBREVIATIONS

E EAST
N NORTH
S SOUTH
W WEST

STORM SEWER EASEMENT



**ENGINEERING
RESOURCE
ASSOCIATES, INC.**
CONSULTING ENGINEERS, SCIENTISTS
& SURVEYORS

35701 WEST AVENUE, SUITE 150
WARRENVILLE, ILLINOIS 60555
PHONE (630) 393-3060
FAX (630) 393-2152

2416 GALEN DRIVE
CHAMPAIGN, ILLINOIS 61821
PHONE (217) 351-6268
FAX (217) 355-1902

PREPARED FOR: VILLAGE OF LISLE
ERA JOB#: W21102.00
DATE: 05/08/2023

GENERAL NOTES

1. THE BEARINGS SHOWN ON THIS PLAT ARE BASED ON HIGH SCHOOL DISTRICT 109 ASSESSMENT PLAT RECORDED APRIL 3, 1956 AS DOCUMENT 794965
2. ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202
FINANCIAL REPORT
May 2023

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tot
						IMRF	Social Security			
BEGINNING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	19,859,524.57	11,758,049.23	1,381,567.01	183,723.38	1,811,560.37	214,260.51	229,406.24	3,467,110.39	813,847.44	0.00
REVENUES										
JULY	17,828,541.76	14,580,580.47	1,562,672.20	803,632.74	395,816.70	234,001.07	244,660.24	1,238.30	3,101.20	2,838.84
AUGUST	3,445,724.16	2,840,960.47	283,574.23	141,944.46	90,856.28	41,448.51	43,346.36	2,103.54	990.51	499.80
SEPTEMBER	12,361,314.47	10,148,731.75	1,038,496.84	529,855.26	322,142.67	154,342.13	161,378.75	2,127.54	2,369.18	1,870.35
OCTOBER	1,359,139.96	1,002,699.31	46,914.78	18,996.21	277,924.13	5,567.23	5,823.99	876.19	272.26	65.86
NOVEMBER	427,313.85	372,074.08	35,862.89	8,755.96	4,422.00	2,572.99	2,691.32	704.86	200.16	29.59
DECEMBER	598,824.90	538,271.79	37,698.83	9,375.46	7,577.54	2,734.01	2,858.45	194.03	81.97	32.82
JANUARY	1,036,486.98	706,058.56	4,357.22	271.98	268,964.84	647.76	667.87	54,403.41	1,115.34	0.00
FEBRUARY	316,284.24	283,187.52	22,268.44	301.08	3,088.20	673.74	679.58	4,850.88	1,234.80	0.00
MARCH	396,775.56	363,169.38	14,938.28	429.91	9,501.96	791.12	784.89	5,591.21	1,568.64	0.17
APRIL	894,284.00	594,482.69	14,572.99	347.92	277,120.08	652.16	628.99	5,052.75	1,426.42	0.00
MAY	778,615.83	676,139.70	18,518.50	751.13	40,832.89	17,747.25	10,704.51	10,842.41	3,079.44	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	39,443,305.71	32,106,355.72	3,079,875.20	1,514,662.11	1,698,247.29	461,177.97	474,224.95	87,985.12	15,439.92	5,337.43
EXPENDITURES										
JULY	1,283,647.38	828,127.34	181,262.70	235,625.00	(4,137.10)	22,057.16	17,873.61	(0.17)	0.00	2,838.84
AUGUST	2,000,211.36	1,649,583.90	233,465.01	0.00	61,217.95	22,097.15	16,622.55	16,725.00	0.00	499.80
SEPTEMBER	2,794,719.00	2,371,726.24	203,637.77	0.00	132,956.39	35,171.10	40,545.37	8,811.78	0.00	1,870.35
OCTOBER	3,134,425.87	2,484,698.56	225,860.40	0.00	262,488.31	33,198.32	42,234.97	85,879.45	0.00	65.86
NOVEMBER	3,250,947.55	2,580,413.92	208,759.58	0.00	230,347.88	33,159.89	41,263.92	156,972.77	0.00	29.59
DECEMBER	4,080,949.06	2,246,317.73	270,175.04	1,260,625.00	231,072.10	32,570.83	40,155.54	0.00	0.00	32.82
JANUARY	2,924,721.14	2,321,228.96	259,264.25	0.00	209,376.19	28,890.33	39,821.92	66,139.49	0.00	0.00
FEBRUARY	3,523,580.57	2,702,375.67	264,950.69	0.00	202,138.64	41,226.50	48,666.93	264,222.14	0.00	0.00
MARCH	2,927,831.37	2,222,204.24	189,768.43	0.00	424,214.85	31,623.72	41,469.96	18,550.00	0.00	0.17
APRIL	2,860,520.19	2,349,380.07	196,048.58	0.00	225,828.34	31,294.29	40,335.07	17,633.84	0.00	0.00
MAY	3,098,475.44	2,282,728.75	268,778.73	450.00	346,368.68	31,083.84	40,747.86	128,317.58	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	31,880,028.93	24,038,785.38	2,501,971.18	1,496,700.00	2,321,872.23	342,373.13	409,737.70	763,251.88	0.00	5,337.43
ENDING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	27,422,801.35	19,825,619.57	1,959,471.03	201,685.49	1,187,935.43	333,065.35	293,893.49	2,791,843.63	829,287.36	0.00
LIABILITIES	3,986,668.70	3,186,948.36	364,691.11	171,249.11	157,985.54	50,778.26	53,603.64	0.00	706.34	706.34
ENDING LIABILITY & FUND BALANCE	31,409,470.05	23,012,567.93	2,324,162.14	372,934.60	1,345,920.97	383,843.61	347,497.13	2,791,843.63	829,993.70	706.34

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
MONTHLY TREASURER'S REPORT
May 31, 2023

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
ISDLAF+/PMA - 101 ACCOUNT										
5/1/23 LIQ Beginning Balance (1121)	537,081.00	159,113.51	61,396.31	20,281.55	(66,812.28)	6,721.89	(3,670.69)	276,901.71	83,149.00	-
Monthly Transactions	1,842,312.84	1,294,798.58	91,625.34	30,667.37	(80,613.42)	38,849.60	18,758.30	320,699.99	127,527.08	-
5/31/23 LIQ Ending Balance (1121)	2,379,393.84	1,453,912.09	153,021.65	50,948.92	(147,425.70)	45,571.49	15,087.61	597,601.70	210,676.08	-
5/1/23 MAX Beginning Balance (1122)	1,625,739.57	1,099,656.17	75,725.68	6,215.13	305,518.04	11,649.82	11,235.57	90,258.64	25,480.52	-
Monthly Transactions	(1,089,418.46)	(332,793.49)	(101,140.77)	135,223.80	(108,940.85)	(11,153.62)	(4,310.72)	(520,020.74)	(146,988.41)	706.34
5/31/23 MAX Ending Balance (1122)	536,321.11	766,862.68	(25,415.09)	141,438.93	196,577.19	496.20	6,924.85	(429,762.10)	(121,507.89)	706.34
5/1/23 Investment Beginning Balance (1210)	27,638,850.80	20,173,930.74	2,132,264.10	175,004.21	1,254,297.58	328,032.81	316,368.34	2,541,479.29	717,473.73	-
Monthly Transactions	839,104.30	603,465.21	63,897.48	5,673.52	42,037.40	9,753.45	9,120.76	81,896.48	23,260.00	-
5/31/23 Investment Ending Balance (1210)	28,477,955.10	20,777,395.95	2,196,161.58	180,677.73	1,296,334.98	337,786.26	325,489.10	2,623,375.77	740,733.73	-
Total Ending Balance - 101 Account	31,393,670.05	22,998,170.72	2,323,768.14	373,065.58	1,345,486.47	383,853.95	347,501.56	2,791,215.37	829,901.92	706.34
OTHER CASH DEPOSITS										
Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					
Flex Spending (1150)	5,000.00	5,000.00								
5/31/23 Other Cash Deposits Ending Balance	15,800.00	15,000.00	500.00	-	300.00	-	-	-	-	-
Total Cash, Investments & Deposits	31,409,470.05	23,013,170.72	2,324,268.14	373,065.58	1,345,786.47	383,853.95	347,501.56	2,791,215.37	829,901.92	706.34



 David Wilkinson, Treasurer

6/21/23

 Date

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: First Reading - PRESS Packet 112 and Policy 7:190

BACKGROUND: The attached pages represent the contents of **PRESS Packet 112**. Throughout the packet PRESS has **highlighted in green** the recommendations for added language while the **red-strike through** represents language that should be considered for deletion.

The attached packet contains mostly “5 Year Review” policies, which generally means policies have legal reference updates, footnote changes and/or more current language (i.e. “certified” to “licensed” staff).

Also included is **Policy 7:190 Student Behavior** as part of the annual review schedule.

5 Year Review

- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- 4:45 Insufficient Fund Checks and Debt Recovery
- 4:100 Insurance Management
- 5:230 Maintaining Student Discipline
- 7:305 Student Athlete Concussion and Head Injuries
- 2:80 Board Member Oath and Conduct
- 6:10 Educational Philosophy and Objectives
- 6:190 Extracurricular and Co-curricular Activities
- 6:240 Field Trips and Recreational Class Trips
- 7:275 Orders to Forgo Life-Sustaining Treatment
- 7:330 Student Use of Buildings - Equal Access
- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 8:95 Parental Involvement

Annual Review

- 7:190 Student Behavior

Updated

- 2:120 Board Member Development

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: NA

SUGGESTED MOTION: NA

Document Status: Draft Update

BOARD OF EDUCATION

2:170 Procurement of Architectural, Engineering, and Land Surveying Services

The Board of Education selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.:

40 U.S.C. §1101 et seq⁵⁴¹. [PRESSPlus1](#)

[50 ILCS 510/](#), Local Government Professional Services Selection Act.

[105 ILCS 5/10-20.21](#).

Shively v. Belleville Twp. High Sch. Dist. 201, 329 Ill.App.3d 1156 (5th Dist. 2002), *appeal denied*.

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013, August 27, 2018

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:45 Insufficient Fund Checks and Debt Recovery

Insufficient Fund Checks

The Superintendent or designee is responsible for collecting up to the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board Attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

Delinquent Debt Recovery

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law.

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) [in the future](#). [PRESSPlus1](#) To participate in it, an intergovernmental agreement (IGA) between the District and the IOC must be in existence. The IGA establishes the terms under which the District may refer a delinquent debt to the IOC for an offset (deduction). The IOC may execute an offset, in the amount of the delinquent debt owed to the District, from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given to the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than \$500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, and they either: (i) did not qualify, or (ii) refused to apply.
2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.
 - a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, *Waiver of Student Fees*. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before

certification to the IOC for offset.

- b. If application for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, *Free and Reduced-Price Food Services*. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.
3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.
4. Responding to requests for information from the IOC to facilitate the prompt resolution of any administrative review requests received by the IOC.

LEGAL REF.:

15 ILCS 405/10.05 and 10.05d, State Comptroller Act.

105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.

810 ILCS 5/3-806, Uniform Commercial Code.

Adopted: March 18, 2019

PRESSPlus Comments

PRESSPlus 1. The Ill. Office of the Comptroller (IOC) operates an Offset System for collecting debt owed to the State, political subdivisions of the State, and school districts by persons receiving payments from the State. Seeking debt recovery through an offset of a future payment the State makes to a debtor is optional. The requirements in this policy for obtaining an offset are either in statute or the IOC's intergovernmental agreement (IGA). 15 ILCS 405/10.05 and 10.05d. The first step to participate is to contact a LDRP manager with the IOC to request an IGA with the IOC's office. Program managers work one-on-one with districts and matters are handled on a case-by-case basis. The LDRP's number for local governments is 312-814-3090. Contact the board attorney for advice and assistance. Note that historically, the IOC has been reluctant to pursue school lunch debts under the LDRP. **Issue 112, June 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:100 Insurance Management

The Superintendent shall recommend and maintain all insurance programs that provide the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include:

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's ~~certified/licensed~~ PRESSPlus1 staff members; Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of ~~certified/licensed~~ staff members authorized in 105 ILCS 5/21A-5 et seq. (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.
2. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
3. Catastrophic accident insurance at the mandated benefit level for student athletes in grades 9 through 12 who sustain an accidental injury while participating in school-sponsored or school supervised interscholastic athletic events sanctioned by the Illinois High School Association that results in medical expenses in excess of \$50,000.
4. Workers' Compensation to protect individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.
5. Employee insurance programs.

Student Insurance

The Board shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage, and any contract is between the parent(s)/guardian(s) and the company.

LEGAL REF.:

Consolidated Omnibus Budget Reconciliation Act, Pub. L. 99-272, §10001, ~~100 Stat. 222,~~ 26 U.S.C. §4980B(f) ~~of the I.R.S. Code,~~ 42 U.S.C. §300bb-1 et seq.

105 ILCS 5/2-3.53a, 5/2-3.53b, 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-22.34, 5/10-22.34a, 5/10-22.34b, 5/21A-5 et seq., and 5/22-15.

215 ILCS 5/, Ill. Insurance Code.

750 ILCS 75/, Ill. Religious Freedom Protection and Civil Union Act.

[820 ILCS 305/](#), Workers' Compensation Act.

CROSS REF.: 7:300 (Extracurricular Athletics)

Adopted: May 20, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:230 Maintaining Student Discipline

Maintaining an orderly learning environment is an essential part of each staff member's instructional responsibilities. A staff member's ability to foster appropriate student behavior is an important factor in the staff member's educational effectiveness. The Superintendent shall ensure that teachers, other certificated [licensed] educational employees (except for individuals employed as paraprofessional educators), [PRESSPlus1](#) and persons providing a student's related service: (1) maintain discipline in the schools as required in the School Code, and (2) follow the Board of Education policies and administrative procedures on student conduct and discipline.

When a student's behavior is unacceptable, the staff member should first discuss the matter with the student. If the unacceptable behavior continues, the staff member should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students. A student's removal must be in accordance with Board policy and administrative procedures.

Staff members shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Staff members may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.

Also, please refer to the following current agreements:

"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

LEGAL REF.:

[105 ILCS 5/24-24.](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 2:150 (Committees), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 7:190 (Student Discipline), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: October 23, 2017

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

STUDENTS

7:305 Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act (YSCSA), PRESSPlus1 that provides, without limitation, each of the following:
 - a. The Board authorizes the Superintendent to appoint or approve member(s) of a Concussion Oversight Team for the District.
 - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
 - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
 - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
 - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
 - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
 - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
 - f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act YSCSA: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.

- g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
2. Comply with the concussion protocols, policies, and by-laws of the Ill. High School Association (IHSA), including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussions*, which includes its *Return to Play (RTP) Policy*. These specifically require that:
 - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
 - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
 - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
 3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#).
 4. Require all student athletes to view the IHSA video about concussions.
 5. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
 6. Provide coaches and student athletes and their parents/guardians with educational materials from the IHSA regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
 7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.
 8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.
 9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.

LEGAL REF.:

[105 ILCS 5/22-80](#).

105 ILCS 25/1.15, [Interscholastic Athletic Organization Act](#).

[20 ILCS 2310/2310-307](#), [Civil Administrative Code of Illinois](#).

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:280 (Duties and Qualifications), 7:300 (Extracurricular Athletics)

Adopted: March 18, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:80 Board Member Oath and Conduct

Each Board of Education member, before taking his or her seat on the Board, shall take the following oath of office: [PRESSPlus1](#)

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Lisle Community Unit School District 202, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Lisle CUSD 202;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Lisle CUSD 202; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting ; in the absence, of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' "Code of Conduct for Members of School Boards." A copy of the Code shall be displayed in the regular Board meeting room.

LEGAL REF.:

[105 ILCS 5/10-16.5.](#)

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:50 (Board Member Term of Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational Board of Education Meeting)

Adopted: March 18, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

INSTRUCTION

6:10 Educational Philosophy and Objectives

The primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. [PRESSPlus1](#)

The District's educational program will seek to provide an opportunity for each child to develop to his or her maximum potential. We strive to establish an educational program for the District as a whole that will meet the needs of our students as individuals. To meet this goal, the objectives for the educational program are:

- To foster self-discovery, self-awareness, and self-discipline.
- To build positive attitudes of self-worth.
- To develop in each student a sense of pride in accomplishment.
- To have students master and apply the basic skills of communication and computation.
- To provide to each student the knowledge and skills of a general education.
- To have students discover and cultivate their creative talents.
- To stimulate intellectual curiosity and growth.
- To provide fundamental career concepts and skills.
- To help the student develop sensitivity to the needs and values of others and a respect for individual and group differences.
- To integrate the principles of equity and inclusion.
- To help each student strive for excellence and install a desire to reach the limit of his or her potential.
- To develop in each student a positive attitude toward continuing independent education.
- To have each student acquire an understanding of the rights, responsibilities, and obligations of participation in the family, the community, the nation, and the world.
- To develop the fundamental skills which will provide a basis for life-long learning.
- To develop personal moral standards with a view toward the responsibilities that must be assumed.
- Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.

The Board gives priority in the allocation of resources, including funds, time, personnel and facilities, to fulfilling this purpose.

The Superintendent shall supervise the District's participation in the Illinois Public School Accreditation Process and Annual Application for Accreditation as required by the School Code of Illinois and the *Illinois Administrative Code*.

CROSS REF: 1:30 (School District Philosophy), 3:10 (Goals and Objectives), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013, August 27, 2018

REVISED: November 23, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

INSTRUCTION

6:190 Extracurricular and Co-Curricular Activities

Extracurricular or co-curricular activities are school-sponsored programs for which some or all of the activities are outside the instructional day. They do not include field trips, homework, or occasional work required outside the school day for a scheduled class. "Co-curricular activity" refers to an activity associated with the curriculum in a regular classroom and is generally required for class credit. "Extracurricular activity" refers to an activity that is not part of the curriculum, is not graded, does not offer credit, and does not take place during classroom time; it includes but is not necessarily limited to competitive interscholastic activities and clubs. [PRESSPlus1](#)

The Board of Education must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. In the case of a physical activity, the activity will promote the wellness of the students.
3. Fees assessed students are reasonable and do not exceed the actual cost of operation.
4. The District has sufficient financial resources for the activity.
5. Student body desires are considered.
6. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by Board of Education policy, 7:330, *Student Use of Buildings - Equal Access*.

Criteria for Participation in Extracurricular and Co-Curricular Activities

Selection of members or participants in extracurricular activities is at the discretion of the sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

Student athletes may be allowed to participate in two extracurricular school sports during the same sporting season only if approved by the Athletic Director, per the Multiple Sports Participation Guidelines.

At the 6-8 level, in order to be eligible to participate in any extracurricular and/or co-curricular activity, students must maintain a passing grade in at least six of the seven required courses for each calendar week of the school year (required courses include Mathematics, Science, Social Studies, Language Arts, Literature, Physical Education, and all Elective/Exploratory courses). Any student failing to meet this requirement at the end of each calendar week will be ineligible to participate in any club meetings, practices, and/or competitions for the following calendar week (Sunday through Saturday).

At the 9-12 level, in order to be eligible to participate in extracurricular and athletic activities, a student must be passing five or more classes and cannot be failing two or more of their courses at the time eligibility is determined. Students determined to be ineligible during the weekly checks will be suspended from activities for seven calendar days or until the specified academic criteria are met, whichever is longer.

Students must pass 25 hours of semester work in order to be academically eligible to compete in extracurricular competitions the following semester. If you fail to reach this standard, by IHSA rules you are ineligible for competition for the following semester.

Students who are not in attendance for a minimum of three (3) clock hours are not allowed to participate in any after school activity on that day including, but not limited to activities, contests, meetings, and practices unless consent to participate is given by the Building Principal due to extraordinary circumstances. Students excused from physical education class with a note from a parent or physician due to a medical ailment are also ineligible to participate in any Junior High and High School extracurricular athletic activity for that particular date or dates.

Coordination of Co-Curricular Activities

Efforts will be made to coordinate co-curricular activities for grades K through 12 in order to allow maximum participation by students, families and the community. Any concerns regarding conflicts in the scheduling of co-curricular activities shall be directed to the Superintendent or designee.

** The 2.50 represents the absolute minimum. Rounding up from a GPA less than an absolute 2.50 will not be considered.*

LEGAL REF.:

[105 ILCS 5/10-20.30](#) and [5/24-24](#).

CROSS REF.: 4:170 (Safety), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

Adopted: October 24, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

INSTRUCTION

6:240 Field Trips and Recreational Class Trips

The Board encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals. [PRESSPlus1](#)

A field trip shall be defined as any event that involves students leaving their assigned school buildings for educational purposes and as part of the approved curriculum.

Student activities involving travel shall be authorized by the Superintendent or designee. Each trip authorization shall be based on the written rationale of the travel's educational value as well as the safety and welfare of the students involved.

1. All field trips shall be adequately supervised by staff members and other adults. Various factors shall be taken into consideration when arranging for supervision of students. Among those factors are:
 - a. Age and grade level of students
 - b. Destination of trip
 - c. Activities planned
 - d. Duration of trip
2. Whenever entrance fees, food, lodging or other costs are involved, these costs shall be assumed by the student unless otherwise stipulated by the Board, provided that no student shall be excluded from any field trip because of lack of funds. The District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. On all field trips, a bus fee to be set by the Superintendent or designee may be charged to help defray the cost of transportation.
3. Parental/Guardian permission must be obtained in writing prior to a student participating on a field trip.
4. The Superintendent shall develop guidelines and procedures for implementing this policy.

The Building Principal and teacher shall arrange for the supervision and appropriate alternative learning experiences for non-participating students.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

LEGAL REF.:

[105 ILCS 5/29-3.1.](#)

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students), 6:250 Community Resource Persons and Volunteers

Adopted: August 27, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

STUDENTS

7:275 Orders to Forgo Life-Sustaining Treatment

Written orders from parent(s)/guardian(s) to forgo life-sustaining treatment for their child must be signed by the student's physician and given to the Superintendent. This policy shall be interpreted in accordance with the Illinois Health Care Surrogate Act. [755 ILCS 40/](#)[PRESSPlus1](#)

Whenever an order to forgo life-sustaining treatment is received, the Superintendent shall convene a multi-disciplinary team that includes:

1. The student, when appropriate;
2. The student's parent(s)/guardian(s);
3. Other medical professionals, e.g., licensed physician, physician's assistant, or nurse practitioner;
4. Local first responders for the building in which the student is assigned to attend school;
5. The school nurse;
6. Clergy, if requested by the student or his or her parent(s)/guardians(s);
7. Other individuals to provide support to the student or his or her parent(s)/guardian(s); and
8. School personnel designated by the Superintendent.

The team shall determine guidelines to be used by school staff members in the event the child suffers a life-threatening episode at school or a school event.

The District personnel shall convey orders to forgo life-sustaining treatment to the appropriate emergency or healthcare provider.

LEGAL REF.:

Health Care Surrogate Act, [755 ILCS 40/](#).

[Cruzan v. Director, Missouri Dept. of Health](#), 497 U.S. 261 (1990).

In re C.A., a minor, 236 Ill.App.3d 594 (1st Dist. 1992).

Adopted: February 26, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

STUDENTS

7:330 Student Use of Buildings - Equal Access

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions: [PRESSPlus1](#)

1. The meeting is held during those non-instructional times identified by the Superintendent or designee for noncurricular student groups, clubs, or organizations to meet. *Non-instructional time* means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. *Non-curricular student groups* are those student groups, clubs, or organizations that do not directly relate to the curriculum.
2. All non-curricular related student groups that are not District sponsored receive substantially the same treatment.
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at religious meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

LEGAL REF.:

[20 U.S.C. §4071](#) *et seq.*, Equal Access Act.

[Bd. of Ed. of Westside Community Sch. Dist. v. Mergens](#), 496 U.S. 226 (1990).

Gemetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 535 U.S. 1017.

CROSS REF.: 7:10 (Equal Education Opportunities), 8:20 (Community Use of School Facilities)

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013, August 27, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its

policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy. [PRESSPlus1](#)

Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

Commercial Companies and Political Candidates or Parties

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Superintendent or designee is needed for all commercial or political advertisements.

No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Material from candidates and political parties will not be accepted for posting or distribution, except when used as part of the curriculum.

No Board approval is needed for commercial material related to graduation, class pictures, or class rings. The Superintendent will notify the Board prior to approval when advertising receipts from any one source are expected to exceed \$1,000.

LEGAL REF.:

[*Lamb's Chapel v. Center Moriches Union Free Sch. Dist.*](#), 508 U.S. 384 (1993).

Berger v. Rensselaer Central Sch. Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

Sherman v. Community Consolidated Sch. Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 8 F.3d 1160 (1994).

Hedges v. Wauconda Community Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 565 U.S. 1036 (2011).

DiLoreto v. Downey Unified Sch. Dist., 196 F.3d 958 (9th Cir. 1999).

CROSS REF.: 7:325 (Student Fundraising Activities) , 7:330 (Student Use of Buildings - Equal Access)

Adopted: August 27, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:95 Parental Involvement

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent shall develop administrative procedures to: [PRESSPlus1](#)

1. Keep parents/guardians thoroughly informed about their child's school and education.
2. Encourage parents/guardians to be involved in their child's school and education.
3. Establish effective two-way communication between parents/guardians and the District.
4. Seek input from parents/guardians on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the Board of Education on the implementation of this policy.

CROSS REF.: 6:170 (Title I Programs), 6:250 (Community Resource Persons and Volunteers), 8:10 (Connection with the Community), 8:90 (Parent Organizations and Booster Clubs)

Adopted: May 20, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 112, June 2023

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On school grounds at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, smoking/vaping and materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused

product under *Ashley's Law*

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal or designee.
- 6. Possession of, use, control or transfer of any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g. schematics or other drawings, ignition agent(s), container(s), wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
- 7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
- 9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
- 10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
- 11. Engaging in any sexual activity, including without limitation, offensive touching, sexual

harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.

12. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
13. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
16. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
22. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. In school suspension and all school activities in accordance with Board Policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from school activities.
12. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
13. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
14. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
15. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal

and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Disciplinary measures of isolated time out, time out, or physical restraint are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

School staff members are prohibited from using profane, derogatory or disrespectful language when disciplining a student. Staff members are prohibited from projecting a bullying-type application of the staff's authority.

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. Any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent(s), container(s), wiring, etc. when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
3. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent or designee, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 28, 2022

Lisle Community Unit School District 202

BOARD OF EDUCATION

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities.
2. Beginning in the fall of 2023, each Board member must complete training for trauma-informed practices for students and staff.
3. Beginning July 1, 2023, each Board member must annually complete the DCFS - Mandated Reporter training.
4. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
5. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall post on the District website the names of all Board members who have completed the professional development leadership training described in number 1, above.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of Board of Educations.

Candidates

The Superintendent or designee shall invite all current candidates for the office

of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#).

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

PRESS 112 and 7:190, For 2023-06-26 BOE Meeting				
Policy	Comments and Question for Board Member Discussion If no changes on what is presented in the press document, please indicate "Accept Changes As Presented".	PRESS Q&A (Either include your answer in your response or provide at meeting)	Questions for Administration	Meeting Notes
Draft Update				
Page 1: 2:170 Procurement of Architectural, Engineering, and Land Surveying Services	Accept Changes As Presented - 4 Board Members 1 Board Member - Accept Changes As Presented but update the Adoption Date	None		
Page 2: 4:45 Insufficient Fund Checks and Debt Recovery	Accept Changes As Presented - 4 Board Members PA - Accept Changes As Presented but update the Adoption Date	None		
Page 4: 4:100 Insurance Management	Accept Changes As Presented - 3 Board Members RS - Item 4. on page 4 "a work related injury" should be "a work-related injury" PA - Add "or designee" after "Superintendent" in the first line.	None	What do we offer parents/guardians for student accident insurance? Is this listed in the annual registration materials?	
Page 6: 5:230 Maintaining Student Discipline	Accept Changes As Presented - 1 Board Member Accept Changes As Presented once questions answered. - 1 Board Member Add "or designee" after "Superintendent" in the 3rd line. Consider adding "intimidation" to the end of the first line in the 3rd paragraph. Consider cross-referring to "7:20 (Harassment of Students Prohibited)"	None	Reference paragraph two. What is considered "unacceptable" behavior? How much "unacceptable" behavior must be experienced to move the disciplinary process beyond the classroom? With regards to this policy, in the event there is a discrepancy between this policy and the LEA and SEAL agreements which one takes recident? (I think we talked about this when we were going over the contract negotiations, but I can't remember what the answer was.) 2) Why is there an exception to paraprofessional educators? Press 1 - are [licensed] educational employees considered administrators? Why are paraprofessionals exempt from policy?	
Page 8: 7:305 Student Athlete Concussions and Head Injuries	Accept Changes As Presented - 2 Board Members Item 1 d. says "...if any of the following individuals believes..." it should say, "if any of the following individuals believe..."	None	Who is on the concussion oversight team for the district? Can we see a copy of the return-to-play and return-to-learn protocols? How often do Coaches / Athletic Directors etc, have to complete concussion awareness training? Who serves on the Concussion Oversight Team and how often do they meet? When are the two protocols shared with athletes and parents? Page 9: When are the school-specific emergency action plans for interscholastic athletes approved by the Board? Are the requirements in #3 - #9, included in the Agreement to Participate? Who serves on the Concussion oversight team? How many concussions do our students have per year on average?	
Review and Monitoring (Per Policy 2:240)				
Page 11: 2:80 Board Member Oath and Conduct	Accept Changes As Presented - 3 Board Members 1) First line of oath needs space between "I" and "will" . Also, if we are keeping consistent in the wording of this policy should "I will" in the first line be changed to "I shall"? 2) In the 7th Statement "As part of the Board of Education" is in bold. Should "I shall accept" also be in bold to keep consistent with the rest of the document? 3) In the 12th statement, line 4 "in the absence, of the..." need to delete the comma after "absence" Page 12 - Based on the PRESSPlus Comments - Consider adding, "but update the Adoption Date" to the "Accept Changes As Presented" heading above.	None		

Page 13: 6:10 Educational Philosophy and Objectives	Accept Changes As Presented - 2 Board Members 1) In the 4th statement you need a return after the first period, so that the next statement is on it's own line. 2) In the 9th statement " To help the student..." should be "To help the students" 3) In the 12th statement, we need to add a return after "To develop the fundamental skills which will provide a basis for life long learning." so that "To develop personal moral standards..." gets it's own line. Page 13 - Consider adding "equitable" before "allocation" in the first line of second to last paragraph to then read, "The Board gives priority in the equitable allocation of resources, including..."	None		
Page 15: 6:190 Extracurricular and Co-Curricular Activities	Accept Changes As Presented - 2 Board Members Accept Changes As Presented but update the Adoption Date- 1 Board Member 1) Item 3: "Fees assessed students" should be "Fees assessed to the students". 2) Item 3 needs a return after the "." so Item 4 is on the next line. 3) There is an astrik with a note at the bottom of Coordination of Co-Curricular Activities that states: "*" The 2.50 represents the absolute minimum. Rounding up from a GPA less than an absolute 2.50 will not be considered." That sentence sounds like it is referencing a specific comment above, but I am not sure what section it is directed at. Are we trying to say that students need to have atleast a 2.5 GPA to participate and that rounding up a GPA lower than 2.5 will not be allowed? If so I think we should state that sentence differently so it is more self explanatory to the reader.	None	In the Criteria for Participation section, Paragraph 3, "At the 9-12 level,...a student must be passing five or more classes and cannot be failing 2 or more of their courses at the time eligibility is determined," This line sounds like it contradicts itself.... If you can't be failing 2 or more classes, then how could you be passing 5 classes without failing 2?" Don't the students take atleast 7 classes a day? Or are their some students that take less than 7 classes a day?	
Page 17: 6:240 Field Trips and Recreational Class Trips	Accept Changes As Presented - 3 Board Member Accept Changes As Presented but update the Adoption Date- 1 Board Member	None	Can you provide examples of what, if any, privately arranged trips have been held?	
Page 19: 7:275 Orders to Forgo Life-Sustaining Treatment	Accept Changes As Presented - 2 Board Member 1) Item 7: "Other individuals to provide..." should be "Other individuals, to provide..." 2) add a return after the "and" at the end of Item 7 so that Item 8 starts on a new line. Add "or designee" after "Superintendent" in the 2nd line of the 1st paragraph and the 1st line of the 2nd paragraph.	None	How many such requests does the District receive each school year?	
Page 21: 7:330 Student Use of Buildings - Equal Access	Accept Changes As Presented - 3 Board Member Accept Changes As Presented but update the Adoption Date- 1 Board Member 1) Item 1: "designee for noncurricular" should be "designee for non-curricular" 2) need return added after the "." in item 3 so Item 4 has it's own line. 3) Item 6 needs a return after the "." so item 7 has it's own line. 4) Same thing with Item 8 and 9.	None		
Page 23: 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities	Accept Changes As Presented - 4 Board Member Add "or designee" after "Superintendent" in the 2nd line of the 2nd paragraph.	None		
8:95 Parental Involvement	Accept Changes As Presented - 2 Board Member Accept Changes As Presented but update the Adoption Date- 1 Board Member Need return after each numbered statement so policy is consistently displayed like other policies.	None	Do you recommend referencing FERPA?	
Not in PRESS 112 - Review and Monitoring				

7:190 Student Behavior	<p>Accept Changes As Presented - 3 Board Member Accept Changes As Presented but update the Adoption Date- 1 Board Member</p> <p>1) Delete the space before STUDENTS on the header. 2) The Items numbered in the first paragraph look out of place with the rest of the policy document. 3) Need a return after "Teen Dating Violence Prohibited" 4) fix tabs in Item 3d under Prohibited Student Contact 5) The last sentence in Item 3d under Prohibited Student Conduct is repeated from above in item 3a and seems out of place. I would delete that sentence in Item 3d. 6) Delete return in item 3e under Prohibited Student Conduct, after "intoxication," 7) Need return after the period in Item 12 under Prohibited Student Conduct. 8) In Item 17 under Prohibited Student Conduct, does the sentence need to be reworded in order to clarify that approved societies like honors society or thespians society are excluded from this rule? 9) Need a return after the "." in Item 21 under Prohibited Student Conduct. 10) Need return after the "." in Item 10 under Disciplinary Measures.</p>	None	<p>In Item 20 under "Prohibited Student Conduct". Why does an internet threat have to be accessible from within the school when the threat was made in order for the threat to be considered prohibited? I believe this is a contradiction with Policy 5:230 Maintaining Student Discipline because an internet threat could be disruptive to students/staff/parents and the school learning environment even if it is accessible outside of the school hours or school grounds. In the section "Student Handbook," The first sentence mentions "with input from a parent-teacher advisory committee." Do we have a parent-teacher advisory committee? If so, how are parents selected for this?</p>	
2:120 Board Member Development	<p>Accept Changes As Presented - 3 Board Member</p> <p>Page 1 - To be consistent with the language in Board Policy 5:90, in 2:120, under Mandatory Board Member Training, add , Add #3. "Complete mandated reporter training as required by law within three (3) months of taking the Oath of Office and at least every three years after that date. and #4 Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including sexual misconduct as defined by Faith's Law), and boundary violations as required by law. Change #4 as presented to #5. Add LEGAL REF: 105 ILCS 5/10-23.13 Add CROSS REF: 5:90 (Abused and Neglected child Reporting</p>	None		

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Board Self-Evaluation

BACKGROUND DATA: The Board will discuss the next steps in the Board Self-Evaluation Process during the Board Meeting.

Reference Materials - [In-district workshops for the school board and superintendent leadership team from the Illinois Association of School Boards.](#)

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

- 1) Don Krause
- 2) Sheri Reid, SmartProcure

The District will respond to all the request(s) within the required timeline.

From: Don Krause <donald.j.krause@gmail.com>

Sent: Wednesday, May 24, 2023 5:49 PM

To: district202foia@lisle202.org

Subject: FOIA Request

I need a copy of all traffic studies completed for the Lisle Elementary School
Thank You,

--

Don Krause

630-235-6303

Donald.J.Krause@gmail.com

From: Sheri Reid <sreid@smartprocure.com>

Sent: Tuesday, June 13, 2023 8:03 AM

To: kfilipiak@lisle202.org

Subject: SmartProcure FOIA Request to Lisle Community Unit School District No. 202 For PO/Vendor Information

Dear Keith Filipiak or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Lisle Community Unit School District No. 202 for any and all purchasing records from 3/17/2023 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYjZRMDAwMDAzc1k2SIFBVSZzdD1JTCZvcmc9TGlbzGVDb21tdW5pdHlVbml0U2Nob29sRGlzdHJpY3RObzIwMg%3D%3D>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Sheri Reid
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6759
Email: sreid@smartprocure.com

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 26, 2023**

SUBJECT: Vision 202

BACKGROUND DATA: The Board materials include the draft minutes from the Vision 202 Committee's June 14, 2023 Meeting.

The Board also requested (at the May Meeting) to discuss at the June Meeting the possibility of a future community engagement focusing on the proposed Junior High Renovations.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
VISION 202 FACILITATING COMMITTEE
COMMITTEE MEETING MINUTES
June 14, 2023**

DRAFT for approval at the next Vision 202 Facilitating Committee Meeting

Record of Minutes of the Vision 202 Facilitating Committee Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the conference room of Lisle Elementary School, 5801 Westview Lisle, Illinois, on April 4, 2023.

Call to Order

The meeting was called to order at 9:00 a.m.

Present: Pam Ahlmann
Dan Helderle
Greg Nagler

Also Present: Keith Filipiak, Superintendent
Linda Kotalik, Assistant Superintendent
Jenna Engler, Communications Coordinator

Public Comment

There was no public comment.

2023 Vision 202 Feedback Summary

The Committee discussed a summary, prepared by Mrs. Engler, of the feedback from the nine sessions held with parents at LES, LJH and LHS. The feedback focused on responses to the three questions:

- What do you like most about your school or the school district?
- What would you like to see changed at your school or the school district?
- What do you want most from your child's school experience to prepare for the next level?

Common trends were identified and will be shared in a newsletter to the Lisle Community.

Next Steps

The Committee discussed the logistics of holding a Lisle Alumni Vision 202 focus group with recent graduates. An invitation will be extended to students who graduated from LHS within the past four (4) years.

It was decided that the date for the meeting will be Thursday, July 13 at 6:00 p.m.

Next Committee Meeting

The next Vision 202 Committee meeting will be at determined.

Adjournment

The meeting was adjourned at 10:10 a.m.



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

***SASED Talking Points
Board of Directors Meeting
June 21, 2023***

Officers:

Chairperson—Mark Cross—District 63

Vice-Chair—Dr. Jean Barbanente—District 88

Secretary—Dr. Anthony Palmisano—District 45

The meeting was called to order by Mark Cross, Chairperson, at 6:04 pm. Districts 20, 58, 68, 99 and 180 were absent.

Recognition was given to the SASED departing Board of Directors members.

Consent Agenda:

The Board of Directors approved all items on the consent agenda as presented.

In Discussion without Action:

1. May Budget Progress Statement – There were no questions from the Board.
2. Enrollment Update - As of May 25, 2023, SASED had 372 students enrolled in its programs. Overall enrollment increased by four students this month (May 2, 2023, to May 25, 2023). SASED programs gained seven students in that time, and unenrolled three students.

Each year SASED program locations are subject to change based on available space within the membership and adjusting for differences in student placement. As of today, we are projecting the 2023-2024 school year opening enrollment to be 380 students, which is an increase of 56 students over the 2022-2023 school year opening enrollment.

In response to the increase in student placements during the last half of the 22-23 school year at the early childhood, primary elementary, and high school grades, we have expanded program capacity within member district classrooms and at Southeast. SASED will have approximately 39 classrooms housed within host district locations and 21 classrooms within SASED locations, with a total of 60 classrooms.

3. SY 22-23 End of Year Report - Each District was given their end of year program reports which included an overall summary, behavior incidents (RTO) report, exit report, attendance report, and assessments report. SASED will distribute new assessment reports once the data is available in the Fall. As pointed out in the data report, attendance is an ongoing concern as the attendance percentage is lower than it was in 2020 during the COVID-19 pandemic.

In Discussion with Action:

1. The Board approved the Support Staff Association Contract for FY 24-26.
2. The Board approved the Committee Membership rotation as presented. A draft will be shared with the Governing Board members, giving them the opportunity to participate in these committees. Other district administrators such as a CSBO or special education district administrators will also be encouraged to participate on various committees. The Advisory committee will have a focus on programs and services. Further discussion is necessary to finalize the dates/times of each meeting. Membership will be finalized at the Governing Board meeting on

August 9, 2023.

- a. Dr. McGuffin recommended that a July Finance Committee meeting be scheduled to discuss the Health Life Safety Project and potential HVAC work at Southeast. In addition, remaining ESSER III funds are being considered for an after school learning loss college, career, vocational lab space. which has a due date of September 30, 2023. It was recommended that the Architect (ARCON) and Engineer (AMSCO) both be present at that meeting.
 - b. Dr. McGuffin recommended that a July Policy Committee meeting be scheduled to review the IASB Online Policy Manual Draft so we can move forward in the Fall with using PRESS Online Policies.
3. The Board approved the employment of 2 Interim Executive Directors, Jim Nelson and Jimmy Gunnell, effective July 1, 2023. Governing Board to formally approve the selections at their August 9, 2023 meeting.

Closed Session:

Closed session was held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1;

collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2c2;

and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2c11.

Next Meeting: There is no July meeting scheduled. The next meeting of the SASSED Board of Directors will be held on **August 16, 2023, 11:00am, at the SASSED Administrative Center.**

The above information is intended to facilitate full communication by the SASSED Board members to their own district Board of Education members. Please do not hesitate to contact me directly if there are any questions about the information provided or if you wish to discuss any of the items.

Dr. Mindy McGuffin



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**SASED Board of Control Meeting
May 24, 2023 - 6:00 PM
SASED Administration Center
2900 Ogden Avenue, Lisle, IL 60532**

OPEN SESSION MINUTES

Dr. Matt Rich, Chairperson, called the meeting to order at 6:03 pm and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District 20	Dr. Omar Castillo
	Benjamin School District 25	Jack Buscemi
	West Chicago Elementary School District 33	Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	Salt Creek School District 48	Ray Kielminski
	Cass School District 63	Mark Cross
	Woodridge School District 68	Dr. Patrick Broncato
	DuPage High School District 88	Dr. Jean Barbanente
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Dr. Hank Thiele
	Westmont Community Unit School District 201	Leah Conover
	Lisle Community Unit School District 202	Dr. Keith Filipiak
	Elmhurst Community Unit School District 205	Dr. Keisha Campbell

Absent: School District 45, DuPage County
Downers Grove School District 58
Maercker School District 60
Center Cass School District 66
Community Consolidated School District 180

Present: 13 Districts **Absent:** 5 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Julie Grohn, Director of Human Resources, SASED
Matthew Layton, Director of Programs and Services, SASED
Christine Martin, Assistant Director of Programs and Services, SASED
Senga Lowe, Board Recording Secretary, SASED
13 Public Members

2. Pledge of Allegiance

3. **Public Comment - One (1) public comment was made.**
4. **SASED retiring staff were recognized by the Board.**
5. **FOIA Request/Response on May 1, 2023 to the University of Kentucky was acknowledged.**
6. **Executive Summary - No discussion**
7. **Discussion with Action - Board Reorganization**

- a. Approved the appointment of existing Board member Jack Buscemi to remain as the SASED Board of Directors representative for Benjamin SD 25, in lieu of the Superintendent, for the 2023-25 term. *A motion was made to approve the appointment of existing Board member Jack Buscemi to remain as the SASED Board of Directors representative for Benjamin SD 25, in lieu of the Superintendent, for the 2023-25 term. This motion made by Member Cross and seconded by Member Casey-Maher, Passed by voice vote.*

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon voice vote, motion carried.

- b. Approved the appointment of existing Board member Ray Kielminski to remain as the SASED Board of Directors representative from Salt Creek SD 48, in lieu of the Superintendent, for the 2023-25 term. *A motion was made to approve the appointment of existing Board member Ray Kielminski to remain as the SASED Board of Directors representative from Salt Creek SD 48, in lieu of the Superintendent, for the 2023-25 term. This motion made by Member Csey-Maher and seconded by Member Buscemi, Passed by voice vote.*

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon voice vote, motion carried.

Board recognized the new SASED Board of Directors as follows:

Dr. Omar Castillo-Keeneyville SD20, Mr. Jack Buscemi - Benjamin SD25, Ms. Kristina Davis-West Chicago Elementary SD33, Dr. Matt Rich-Winfield SD34, Dr. Anthony Palmisano-DuPage County SD45, Mr. Ray Kielminski-Salt Creek SD48, Dr. Kevin Russell-Downers Grove SD58, Dr. Sean Nugent-Maercker SD60, Mr. Mark Cross-Cass SD63, Dr. Andrew Wise- Center Cass SD66, Dr. Patrick Broncato-Woodridge SD68, Dr. Jean Barbanente-DuPage High SD88, Dr. Moses Cheng-CHSD94, Dr. Hank Thiele-CHSD99, Dr. Tom Schneider-CCSD180 (which will change to Dr. Charlie Kyle effective July 1), Mr. Kevin Carey-Westmont CUSD201 (which will change to Mr. Jack Baldermann effective July 1), Dr. Keith Filipiak-Lisle CUSD 202, and Dr. Keisha Campbell-Elmhurst CUSD205.

- c. Nominate a Pro-Tempore Chairperson
A motion was made to nominate Dr. Mindy McGuffin, Executive Director, as the Pro-Tem Chairperson for the Board of Directors 5-24-23 meeting. Being the only candidate nominated as the Pro-Tem Chairperson, the Chairperson hereby declares him/her elected by acclamation.

Pro-Tempore Chairperson, Dr. Mindy McGuffin, was seated and meeting was continued.

- d. Election of a new Chairperson, 1 year term
With only one nomination, a motion was made to elect Mark Cross, Cass School District 63, as the Chairperson for the SY23-24 Board of Directors.

Being the only candidate nominated for the office of Chairperson, the Pro-Tem Chairperson hereby declares Mr. Mark Cross elected by acclamation.

Newly elected Chairperson, Mark Cross, was seated and meeting was continued.

- e. Election of a new Vice-Chairperson, 1 year term
With only one nomination, a motion was made to elect Dr. Jean Barbanente, DuPage High School District 88, as the Vice-Chairperson for the SY23-24 Board of Directors.

Being the only candidate nominated for the office of Vice-Chairperson, the Chairperson hereby declares Dr. Jean Barbanente elected by acclamation.

Newly elected Vice-Chairperson, Dr. Jean Barbanente, was seated and meeting was continued.

- f. Election of a new Secretary, 1 year term
With only one nomination, a motion was made to elect Dr. Anthony Palmisano, DuPage County School District 45, as the Secretary for the SY23-24 Board of Directors.

Being the only candidate nominated for the office of Secretary, the Chairperson hereby declares Dr. Tony Palmisano elected by acclamation.

Newly elected Secretary, Dr. Anthony Palmisano, was absent and a pro-tempore Secretary was nominated.

- g. Nominate a Pro-Tempore Secretary
A motion was made to nominate Dr. Omar Castillo, Keeneyville School District 20, as the pro-tem Secretary for the Board of Directors 5-24-23 meeting, in lieu of the absence of newly elected Secretary. Being the only candidate nominated as the Pro-Tem Secretary, the Chairperson hereby declares Dr. Omar Castillo elected by acclamation.

Pro-Tempore Secretary, Dr. Omar Castillo, was seated and meeting was continued.

8. Consent Agenda

A motion was made to remove item 8r (approve the CHSD#99 Use of Facility Agreement for SASED Opening Day) from the Consent Agenda and place it under Discussion with Action. This motion, made by Member Thiele and seconded by Member Rich, Passed by voice vote.

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon voice vote, motion carried.

A motion was made to approve the following consent agenda items as presented. This motion, made by Member Thiele and seconded by Member Castillo, Passed.

- a. Approved the Open and Closed Session Minutes from the April 26, 2023 Board of Control Meeting
- b. Personnel Recommendations
 1. Accepted/Approved the Resignation and Retirement of Educational Support Personnel as presented

- c. Accepted the Financial Reports
 - 1) Treasurer's Report for April 2023
 - 2) Revenue & Expenditure Reports for April 2023
 - 3) Gross Payrolls in the amount of \$1,661,066.66
 - 4) Interim Payrolls in the amount of \$559,748.24
 - 5) Bill List in the amount of \$720,695.28
 - 6) Interim Checks in the amount of \$613,691.92
- d. Approved the Independent Contractor Agreement between Early Choices and Inclusive Schooling for Professional Development Services in the amount of \$10,000
- e. Approved the Independent Contractor Agreement with Learning Technology Center for SASSED Vision Staff Professional Development Services
- f. Approved the Independent Contractor Agreement with Katherine Richardson-Vision and Hearing Outreach to Provide Hearing and Vision Screening at Several Locations for the Multi-Needs Program
- g. Approved the Independent Contractor Agreement with Pupils Vision & Hearing Testing, Inc. to Provide Hearing and Vision Screening at Several Locations for the DHH, Vision, and Transition Programs
- h. Approved the Independent Contractor Agreement between Early CHOICES and Start Early for Early Childhood Special Education in Community-based Settings Project-Planning & Implementation Project through PDG B-5 for SY 23-24
- i. Approved the Updated Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services (HFS) Regarding Reimbursement and Expenditures for the School-Based Health Services Program
- j. Approved the donation in the amount of \$1,500 from the Chicago West Suburban Alumnae Chapter of the Delta Gamma Fraternity
- k. Approved the noncompetitive procurement contract renewal for food service management with Gourmet Gorilla
- l. Approved the Annual Renewal for Embrace Subscription for SY23-24
- m. Approved the Subscription Agreement with IASB for BoardBook Tier 2 for SY23-24
- n. Approved the IASB School Board Policies Online Service Agreement
- o. Approved the IASB PRESS Plus Maintenance Service Agreement
- p. Approved the CDW-G Quote for Purchasing New Laptops
- q. Approved the FirstCOMM Proposal for New Phone Lines
- r. Approved the CHD #99 Use of School Facility Agreement for SASSED Opening Day
- s. Final Reading and Adoption of Policy 2:110 - Qualifications, Term, and Duties of Board Officers
- t. Final Reading and Adoption of Policy 3:40 - Executive Director
- u. Final Reading and Adoption of Policy 4:60 - Purchases and Contracts
- v. Final Reading and Adoption of Policy 5:30 - Hiring Process and Criteria
- w. Final Reading and Adoption of Policy 5:70 - Religious Holidays
- x. Final Reading and Adoption of Policy 5:90 - Abused and Neglected Child Reporting
- y. Final Reading and Adoption of Policy 5:100 - Professional Development Program
- z. Final Reading and Adoption of Policy 5:120 - Employee Ethics, Code of Conduct, and Conflict of Interest
- aa. Final Reading and Adoption of Policy 5:125 - Personal Technology and Social Media
- bb. Final Reading and Adoption of Policy 5:150 - Personnel Records
- cc. Final Reading and Adoption of Policy 5:170 - Copyright
- dd. Final Reading and Adoption of Policy 5:260 - Student Teachers, Interns and Practicum Students
- ee. Final Reading and Adoption of Policy 5:290 - Employment Termination and Suspensions
- ff. Final Reading and Adoption of Policy 6:270 - Guidance and Counseling Program
- gg. Final Reading and Adoption of Policy 7:70 - Attendance and Truancy
- hh. Final Reading and Adoption of Policy 7:180 - Prevention of and Response to Bullying, Intimidation and Harassment
- ii. Final Reading and Adoption of Policy 7:220 - Bus Conduct
- jj. Final Reading and Adoption of Policy 8:20 - Community Use of SASSED Facilities

Upon Roll Call Vote:

Ayes: Keeneyville School District 20	Dr. Omar Castillo
Benjamin School District 25	Jack Buscemi
West Chicago Elementary School District 33	Kristina Davis
Winfield School District 34	Dr. Matt Rich
Salt Creek School District 48	Ray Kielminski
Cass School District 63	Mark Cross
Woodridge School District 68	Dr. Patrick Broncato
DuPage High School District 88	Dr. Jean Barbanente
Community High School District 94	Lynn Casey-Maher
Community High School District 99	Dr. Hank Thiele
Westmont Community Unit School District 201	Leah Conover
Lisle Community Unit School District 202	Dr. Keith Filipiak
Elmhurst Community Unit School District 205	Dr. Keisha Campbell

Nays: None

Absent: School District 45, DuPage County
Downers Grove School District 58
Maercker School District 60
Center Cass School District 66
Community Consolidated School District 180

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon roll call vote, motion carried.

9. Discussion Without Action

- a. Dr. McGuffin updated the board on the next steps of the Articles of Joint Agreement Resolution Process and Membership of boards and committees.
 1. Policy and Finance Committees will open to fill new members through August 2023. A discussion was had regarding the benefits of having a blend of members of both boards on each committee as well as other district administrators. The Governing Board will be informed and encouraged to participate on the committees at its May 31, 2023, meeting.
 2. SASED to review the resolution for the DWC Board and verify the appointment of a representative and alternate.
 3. Discussion was had regarding the need for other ad hoc committees such as negotiations committee, program/curriculum committee, protocols committee, etc. Board to continue discussions to formalize.
- b. SASED recognized and thanked Lynn Casey-Maher for her time of service on the SASED Board of Control and committees as she will no longer be the SASED Board of Directors representative for District 94 after May 24th.
- c. April Budget Progress Statement – There were no questions from the board.
- d. Enrollment Update - As of May 1, 2023, SASED had 368 students enrolled in its programs. Overall enrollment increased by eight students this month (April 3, 2023, to May 1, 2023). SASED programs gained ten students in that time, and unenrolled two students.

- e. Board Committee Updates-
 1. Negotiations Committee-Affinity Day and tentative agreement reached May 18, 2023.
 2. Finance Committee – Next meeting scheduled for June 1, 2023, will be rescheduled to a later date (TBA).
 3. Policy Committee – Have received the draft policy manual from IASB to review. Once the new policy committee is formed, a meeting will be scheduled.

10. Discussion With Action

- a. Approved Item 8r, the CHD#99 Use of School Facility Agreement for SASSED Opening Day, which was removed from the consent agenda and placed on Discussion with Action.
A motion was made to approve the CHD#99 Use of School Facility Agreement for SASSED Opening Day, as presented. This motion, made by Member Rich and seconded by Member Broncato, Passed.

Upon Roll Call Vote:

<p>Ayes: Keeneyville School District 20 Benjamin School District 25 West Chicago Elementary School District 33 Winfield School District 34 Salt Creek School District 48 Cass School District 63 Woodridge School District 68 DuPage High School District 88 Community High School District 94 Westmont Community Unit School District 201 Lisle Community Unit School District 202 Elmhurst Community Unit School District 205</p>	<p>Dr. Omar Castillo Jack Buscemi Kristina Davis Dr. Matt Rich Ray Kielminski Mark Cross Dr. Patrick Broncato Dr. Jean Barbanente Lynn Casey-Maher Leah Conover Dr. Keith Filipiak Dr. Keisha Campbell</p>
---	---

Nays: None

Abstain:	Community High School District 99	Dr. Hank Thiele
-----------------	-----------------------------------	-----------------

Absent: School District 45, DuPage County
 Downers Grove School District 58
 Maercker School District 60
 Center Cass School District 66
 Community Consolidated School District 180

Ayes: 12 Districts **Nays:** None **Abstain:** 1 District **Absent:** 5 Districts

Upon roll call vote, motion carried.

- b. Approved the submission of the FY24 Tentative Budget to the Governing Board.
A motion was made to approve the submission of the FY24 Tentative Budget to the Governing Board, as presented. This motion, made by Member Filipiak and seconded by Member Conover, Passed.

Upon Roll Call Vote:

<p>Ayes: Keeneyville School District 20 Benjamin School District 25</p>	<p>Dr. Omar Castillo Jack Buscemi</p>
---	--

West Chicago Elementary School District 33
Winfield School District 34
Salt Creek School District 48
Cass School District 63
Woodridge School District 68
DuPage High School District 88
Community High School District 94
Community High School District 99
Westmont Community Unit School District 201
Lisle Community Unit School District 202
Elmhurst Community Unit School District 205

Kristina Davis
Dr. Matt Rich
Ray Kielminski
Mark Cross
Dr. Patrick Broncato
Dr. Jean Barbanente
Lynn Casey-Maher
Dr. Hank Thiele
Leah Conover
Dr. Keith Filipiak
Dr. Keisha Campbell

Nays: None

Absent: School District 45, DuPage County
Downers Grove School District 58
Maercker School District 60
Center Cass School District 66
Community Consolidated School District 180

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon roll call vote, motion carried.

- c. Approved the cost increase for SASSED Summer 2023 Extended School Year Program
A motion was made to approve the cost increase for Summer 2023 Extended School Year Program, as presented. This motion, made by Member Davis and seconded by Member Barbanente, Passed.

Upon Roll Call Vote:

Ayes: Keeneyville School District 20
Benjamin School District 25
West Chicago Elementary School District 33
Winfield School District 34
Salt Creek School District 48
Cass School District 63
Woodridge School District 68
DuPage High School District 88
Community High School District 94
Community High School District 99
Westmont Community Unit School District 201
Lisle Community Unit School District 202
Elmhurst Community Unit School District 205

Dr. Omar Castillo
Jack Buscemi
Kristina Davis
Dr. Matt Rich
Ray Kielminski
Mark Cross
Dr. Patrick Broncato
Dr. Jean Barbanente
Lynn Casey-Maher
Dr. Hank Thiele
Leah Conover
Dr. Keith Filipiak
Dr. Keisha Campbell

Nays: None

Absent: School District 45, DuPage County
Downers Grove School District 58
Maercker School District 60
Center Cass School District 66
Community Consolidated School District 180

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon roll call vote, motion carried.

- d. Approved the 2023-2024 Board of Directors, Governing Board Joint Meeting and Committee Meeting Dates, Times and Locations.

A motion was made to approve the 2023-24 Board of Directors, Governing Board Joint Meeting and Committee Meeting Dates, Times and Locations, as presented. This motion, made by Member Barbanente and seconded by Member Campbell, Passed by voice vote.

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts

Upon voice vote, motion carried.

11. Closed Session

A motion was made to recess to closed session at 6:42 pm for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1; and to discuss collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2c2.

This motion, made by Member Conover and seconded by Member Buscemi, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Dr. Omar Castillo
	Benjamin School District 25	Jack Buscemi
	West Chicago Elementary School District 33	Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	Salt Creek School District 48	Ray Kielminski
	Cass School District 63	Mark Cross
	Woodridge School District 68	Dr. Patrick Broncato
	DuPage High School District 88	Dr. Jean Barbanente
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Dr. Hank Thiele
	Westmont Community Unit School District 201	Leah Conover
	Lisle Community Unit School District 202	Dr. Keith Filipiak
	Elmhurst Community Unit School District 205	Dr. Keisha Campbell

Nays: None

Absent: School District 45, DuPage County
Downers Grove School District 58
Maercker School District 60
Center Cass School District 66
Community Consolidated School District 180

Ayes: 13 Districts

Nays: None

Absent: 5 Districts

Upon roll call vote, motion carried.

12. Adjournment

A motion was made to adjourn at 8:20 pm. This motion, made by Member Rich and seconded by Member Casey-Maher, Passed.

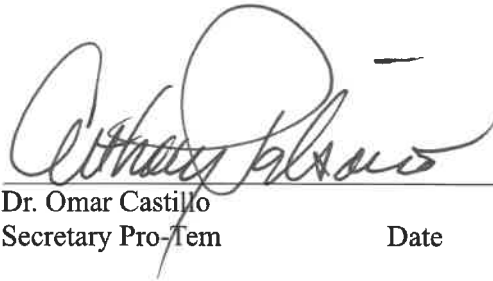
Upon voice vote of all ayes from 13 districts present, motion carried.

Minutes Approved by:



Mr. Mark Cross
Chairperson

Date



Dr. Omar Castillo
Secretary Pro-Tem

Date

FOR APPROVAL

Lisle Community Unit School District No. 202
Board of Education Meeting
June 26, 2023

SUBJECT: Administrative and Support Personnel Compensation

BACKGROUND DATA:

Administrative Salary Recommendation:

- All administrators (except Superintendent) shall receive an increase of 5.25%, which aligns with the Lisle Educational Association Collective Bargaining Agreement average raise for 2023-2024
- The Superintendent shall receive an increase of 2%, which is consistent with the past several years
- Retiring individuals will be paid based on the District's retirement agreements

Support Personnel Salary Recommendation:

- All support staff (with the exception of the below) shall receive an increase of 5% which aligns with the Classified Educational Association of Lisle Collective Bargaining Agreement average raise for 2023-2024
- The Junior High Athletic Coordinator compensation will be adjusted to reflect 18% of the 2023-2024 BA Step 0 lane of the Lisle Education Association (LEA) agreement
- The Lunchroom and Playground Supervisors and the Crossing Guard increase is 6.5%, which aligns with the 2022 Consumer Price Index
- The Bus Monitor (\$50/route) for 2023-2024 will remain as previously approved
- Administration is recommending the addition of an Auditorium Technician rate of \$40/hour
- The Accounting Coordinator, Human Resources Coordinator, and Technology Systems Specialist shall receive an increase of 25% based on a market analysis for their positions
- Retiring individuals will be paid based on the District's retirement agreements

FINANCIAL IMPACT: The increase in pay rates and salaries for Fiscal Year 2024 is \$79,354 for the Administrators and \$62,027 for the Support Personnel Staff. Salary and hourly pay rate changes will be reflected in the Fiscal Year 2024 budget.

RECOMMENDATION: The Administration recommends that the Board of Education approve the proposed administrative salaries and support personnel hourly rates for the fiscal year 2024 as presented.

SUGGESTED MOTION: The Board of Education approve the proposed administrative salaries and support personnel hourly rates and associated contracts for the fiscal year 2024 as presented.