

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Board of Education Meeting
April 24, 2023
7:30 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading of Mission Statement
4. Public Comment
5. **ACTION ITEMS**
 - A. Consent Agenda:
 - (1) Board Meeting Minutes 3
 - (2) Payroll Pay Orders 9
 - (3) Vendor Pay Orders 30
 - (4) Personnel
 - a. Non-Bargaining Unit Employment 46
 - b. Certified Employment 49
 - c. Classified Employment 52
 - d. Certified Leave Request 54
 - e. Classified Leave Request 55
 - f. Administrative Resignation 56
 - g. Certified Resignation 57
 - h. Extra-Duty Resignation 58
 - (5) FY2023 Audit Engagement Letter 59
 - (6) Regular and Extra-Curricular/Co-Curricular Transportation Extension 69
 - (7) Appointment of a Representative to DAOES Board of Directors 75
 - (8) Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Crises in the Public Schools of DuPage County 76
 - (9) Chesterton Academy Building Lease School Year 2023/2024 87
 - (10) Administrative Compensation Plan Amendment 107
 - (11) First Reading and Approval - Policy 2:50 Board Member Term of Office 108
 - (12) Second Reading - Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program 110
6. **FINANCIAL INFORMATION** - The Board Acknowledges Receipt of the following Reports

A.	Financial Report	112
B.	Treasurer Report	113
C.	Investment Concentration & Collateral Report - 03/31/2023	114
7.	<u>DISCUSSION ITEMS</u>	
A.	First Reading - PRESS Packet 111	131
B.	First Reading - Job Descriptions	177
C.	Freedom of Information Request(s)	187
D.	Superintendent's Report	190
8.	<u>COMMITTEE REPORTS</u>	
A.	Educational Equity & Excellence (E3) - Did not meet	
B.	Facility Master Planning - Did not meet	
C.	Finance - See Finance Agenda	
D.	Policy - See Policies Included in April Agenda	
E.	Vision 202	193
9.	<u>BOARD REPRESENTATIVE REPORTS</u>	
A.	Home and School Organization	194
B.	IASB Delegate to Board - Did not meet	
C.	Intergovernmental	196
D.	Legislative Education Network of DuPage (LEND) - Did not meet	
E.	Lisle Education Foundation	198
F.	School Association for Special Education in DuPage (SASED)	
10.	Agenda Topics for Future Board Meetings	
11.	Board Member Recognition	
12.	Adjourn to Closed Session for the Purpose of Discussing the Appointment, Performance, Discipline, Compensation, or Dismissal of Employees.	
13.	Return to Open Session	
14.	Adjournment	

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Approval of Board of Education Meeting Minutes

SUGGESTED MOTION: That the Board of Education approve the Regular and Closed Session Minutes from the March 20, 2023 Board of Education Meetings.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 20, 2023

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Offices at 5211 Center Avenue Lisle, IL on March 20, 2023.

The meeting was called to order at 7:30 p.m. by President Ahlmann.

Present: Pam Ahlmann
Daniel Helderle
Steve Lesniak
Eunice McConville
Wendy Nadeau
Greg Nagler
Ranee Sims

Absent: None

Also Present: Keith Filipiak, Superintendent
Linda Kotalik, Assistant Superintendent
Jennifer Law, Director of Student Services
Dave Wilkinson, Director of Business Services

The Pledge of Allegiance was recited.

Mrs. Ahlmann read the District Mission Statement.

Student Recognition - Annual Poetry and Writing Contest Award Winners

The Board of Education is proud to celebrate the outstanding accomplishments of our Lisle Elementary and High School students. Our English Language Learner (ELL) students participate in the annual Poetry Contest hosted by the Illinois Teachers of English to Speakers of Other Languages - Bilingual Education. This year, a combined sixteen of our Lisle students at the elementary and high school levels submitted work for consideration. We are pleased to share that six students earned awards for their poetry pieces: Bumjun Ro, Vladyslav Leshek, Tymofii Lysenko, Carl Steven Ayop Patrimonio, Victoria Espinoza, and Angela Arun.

Public Comment

- None

Consent Agenda

Motion by Mr. Nagler, seconded by Mrs. Nadeau

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular and Closed Session of February 27, 2023
- February 2023 Payroll Pay Orders in the amount of \$1,740,041.44
- February 2023 Vendor Pay Orders in the amount of \$1,838,648.41
- Personnel:
 - Certified Staff Resignation
 - Anthony Massino, Business Education Teacher at Lisle High School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.
 - Certified Leave Request
 - Jennifer Brady, Library Media Specialist at Lisle High School is requesting approximately three weeks of emergency FMLA Leave to be used intermittently beginning on March 13, 2023.
 - Classified Leave Request
 - Mary Pat Hamilton, Library Resource Aide at Lisle Senior High School, has requested approximately three weeks of FMLA Leave at the beginning on April 2, 2023.
 - Classified Staff Resignation
 - Acacia Collins, Health Aide at Lisle Elementary School, has submitted her resignation to be effective at the end of the 2022-2023 school year.
 - Extra-Duty Employment
 - Kailey Rockwell, Musical Pit Band Pianist at Lisle Senior High School. She is placed at Category 7, Level 3, Step 8 (\$ 2,307).
 - Extra-Duty Resignation
 - Rebecca Chiappetta, Dance Team (6-8) Sponsor at Lisle Junior High School, has submitted her resignation for her club sponsorship to be effective at the end of the 2022-2023 school year.
 - Resolution for Dismissal - Probationary Teachers
 - The following teachers/substitutes are dismissed effective at the end of the 2022-2023 school term and not re-employed as teacher/substitute in this School District for the 2023-2024 school term: Anne Breeden, Christina Matteucci, Elizabeth Witt, Kylie Bosco, Caitlin Murray, Mary Reese
- Membership in IHSA
- Student Fees and Facility Rates SY23-24
- Special Education/Homeless/Other Transportation Services Extension
- Official School Calendar 2024-2025

Answering to a roll call vote:

AYE: Nagler, Nadeau, Lesniak, Helderle, Sims, McConville, Ahlmann

NAY: None

Motion carried 7-0

Financial Information

The Board Acknowledges Receipt of the following Reports:

- February 2023 Financial Report
- February 2023 Treasurer's Report

Discussion Items

Preliminary Staffing Plan 2023-2024

- Each spring Administration shares the projected staffing plan based on factors such as enrollment and program changes. The staffing plan only contains “regular” employees and does not include substitutes or temporary help.
- The tentative staffing information for the 2023-2024 school year reflects a net increase of +1.35 FTE Licensed staff and a net decrease of -3.5 FTE Classified staff.
- As we continue to plan for the 2023-2024 school year we can realistically anticipate that there may be additional personnel needed in the following areas:
 - Permanent Substitutes (3 - 4) – Support teacher and paraprofessional absences.
 - Paraprofessionals (TBD) – Based on student need.
- Administration will continue to monitor the needs of the learning community and will present recommendations for additional personnel as needed.

Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

- The Board reviewed and discussed the addition of parent notification language consistent with Policy 6:135.

Freedom of Information Requests

The District received Freedom of Information Act request(s) from the following individual(s):

- IRTA (January 26, 2023 Request was not received)
- Sheri Reid, SmartProcure
- Don Krause

Superintendent Report

- See BoardBooks for the full report.

Board Reorganization and Seating Timeline

- April 4th is Election Day for the open School Board seats.
- The official results of the tally/canvass of votes will be April 25th.
- Once this process is completed by the election commission, a special meeting will be held on May 1, 2023 to swear in the newly elected Board members and conduct the organizational processes for the upcoming school year.

Committee Reports

Board Committee Report summaries are located in BoardBooks unless otherwise indicated.

- Educational Equity & Excellence (E3) - did not meet
- Facility Master Planning – did not meet
- Finance Committee - See Finance Agenda in BoardBooks
- Policy Committee – See Agenda item in BoardBooks, PRESS 111 will be sent to Board members in the next week.
- Vision 202

Board Representative Reports

Board Representative Report summaries are located in BoardBooks unless otherwise indicated.

- Home and School Organization - did not meet
- IASB Delegate to Board - did not meet, Mrs. Ahlmann presented the IASB Certificate of Appreciation to Mrs. McConville
- Intergovernmental - did not meet
- Legislative Education Network of Dupage (LEND)
- Lisle Education Foundation, LEF Golf Outing will be June 8th
- SASSED - did not meet

Future Agenda Topics

- Review of Policy 8:20 - Community Use of School Facilities

Motion to Adjourn to Closed Session

At 8:03 p.m., motion by Mrs. Sims, seconded by Mr. Lesniak

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, PERFORMANCE, DISCIPLINE, COMPENSATION, OR DISMISSAL OF EMPLOYEES

Answering to a roll call vote:

AYE: Sims, Lesniak, Nagler, Nadeau, Helderle, McConville, Ahlmann

NAY: None

Motion carried 7-0

Return to Open Session

At 8:38 p.m., motion by Mr. Helderle, seconded by Mr. Nagler

RETURN TO OPEN SESSION

Motion carried with a voice vote of 7-0

Bus Monitor Position and Job Description and Crossing Guard Stipend

Motion by Mrs. Nadeau, seconded by Mr. Nagler

TO APPROVE/ACCEPT THE FOLLOWING AGENDA ITEM AS PRESENTED;

- Approval of Bus Monitor Position and Job Description and Crossing Guard Stipend

Answering to a roll call vote:

AYE: Nadeau, Nagler, Sims, Lesniak, Helderle, McConville, Ahlmann

NAY: None

Motion carried 7-0

Motion to Adjourn

At 8:39 p.m., motion by Mr. Helderle, seconded Mrs. Nadeau

THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 7-0

ATTEST:

President

Secretary

Payroll Run Check Listing for Board

Payroll		3/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000039850	Buchholz, Marilyn	000	2,011.44	1,148.43	
9000039851	Engler, Jennifer R	000	4,590.12	2,989.17	
9000039852	Filipiak, Keith	000	9,139.88	5,146.35	
9000039853	Hinton, Jeffery	000	3,159.84	1,791.03	
9000039854	Kempher-Kotalik, Linda	000	7,908.79	3,851.90	
9000039855	Law, Jennifer S	000	6,832.79	4,619.71	
9000039856	McCormick, Jennifer	000	2,334.45	711.34	
9000039857	Metoyer, Marielle	000	2,264.61	1,645.71	
9000039858	Navarro, Lawrence M	000	2,158.31	1,475.17	
9000039859	Posego, John C	000	5,958.63	3,666.78	
9000039860	Quinlan, Kevin	000	35.00	30.59	
9000039861	Rich, Mary Beth	000	2,894.06	2,022.45	
9000039862	Schalk, Trent J	000	2,598.69	1,323.88	
9000039863	Tsamis, Anna	000	6,483.75	2,769.26	
9000039864	Van Volkenburg, Nancy L	000	3,155.49	2,038.09	
9000039865	Wilkinson, David	000	6,484.21	3,641.35	
9000039866	Anderson, Erik D	100	3,653.25	2,966.48	
9000039867	Anderson, Herbert	100	4,563.84	3,355.04	
9000039868	Bamboot, Darius	100	4,653.05	3,528.88	
9000039869	Bates, Kassi	100	231.59	213.87	
9000039870	Biezynski, Jenna A	100	806.46	523.97	
9000039871	Blankenship, Brian	100	2,076.59	1,547.72	
9000039872	Bosco, Kylie	100	1,166.67	973.92	
9000039873	Brady, Jennifer L	100	3,573.75	2,760.43	
9000039874	Buchelt, Jordan	100	675.54	524.30	
9000039875	Burdett, Paul	100	1,990.54	1,190.98	
9000039876	Bylsma, Nathan	100	4,345.46	3,152.43	
9000039877	Bylsma, Svea	100	5,715.36	4,092.50	
9000039878	Chandhok, Mona A	100	2,999.50	2,427.10	
9000039879	Clarke, Jeannette	100	3,537.83	2,674.02	
9000039880	Costello, Sheri	100	4,901.08	3,664.17	
9000039881	Cracco, Catherine	100	2,207.96	1,602.06	

Payroll Run Check Listing for Board

Payroll	3/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039882	Czyl, Maureen	100	1,166.51	758.27
9000039883	Davis, John	100	5,575.96	4,344.67
9000039884	Derby, Michelle	100	3,537.83	2,185.59
9000039885	Dodge, Cynthia	100	994.25	836.89
9000039886	Ebert, Martine	100	895.71	749.95
9000039887	Ferenzi, Daniella	100	1,547.75	1,224.73
9000039888	Finn, Matthew	100	1,034.48	684.82
9000039889	Fitzgerald, Karen	100	2,164.19	620.16
9000039890	Foley, Allyson	100	2,788.00	2,243.39
9000039891	Gansberg, Michele	100	1,142.03	737.88
9000039892	Gomez, Vasilici	100	3,226.15	2,536.61
9000039893	Gucciardo, Anjanette	100	3,960.88	3,157.83
9000039894	Gumina, Scott	100	5,444.14	3,671.38
9000039895	Hall, Jacqueline	100	1,103.39	672.38
9000039896	Hamann, Kelly	100	3,653.25	1,148.76
9000039897	Hamilton, Mary Pat	100	925.49	579.95
9000039898	Hardy, Venessa	100	4,591.53	2,838.32
9000039899	Hawley, Ashley	100	2,368.83	1,814.05
9000039900	Hochstetter, Judith	100	1,832.99	1,284.80
9000039901	Holmes, Steven	100	1,994.95	1,437.83
9000039902	Honzel, Robin	100	4,653.04	1,569.69
9000039903	Howard, Jeffrey	100	8,111.71	5,676.89
9000039904	Irvine, Karin	100	4,306.96	2,345.25
9000039905	Jaegle, Christine A	100	3,860.85	3,023.44
9000039906	Jaegle, Ronald	100	5,160.65	3,097.49
9000039907	Jenkins, David A	100	1,927.83	1,368.23
9000039908	Jensen, Christine	100	3,730.13	3,068.14
9000039909	Kehoe, Debra	100	4,950.54	3,523.29
9000039910	Kerrn, Erin	100	4,007.03	2,798.99
9000039911	LaScala, Mark	100	4,607.71	3,300.35
9000039912	Lee, Yujeong	100	901.89	721.25
9000039913	Louis, Justin	100	109.68	101.29

Payroll Run Check Listing for Board

Payroll		3/15/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000039914	Maldre, Sarah	100	3,976.27	2,640.37	
9000039915	Marcum, Thomas C	100	4,914.21	4,006.24	
9000039916	Martinez, Brian	100	1,760.88	1,290.26	
9000039917	Massino, Anthony	100	2,782.11	2,172.09	
9000039918	Matariyeh, Yousef	100	4,953.02	3,559.99	
9000039919	Meyer, Kendra	100	4,422.33	3,272.50	
9000039920	Milinki, Jennifer	100	4,766.37	3,397.00	
9000039921	Multhaupt, Courtney	100	6,059.36	4,617.84	
9000039922	Musbach, Darlene	100	4,306.96	2,601.14	
9000039923	Ng, Joanna	100	3,422.50	2,217.85	
9000039924	Novak, Emily	100	4,145.47	2,673.40	
9000039925	Ogan, Elizabeth	100	4,653.04	3,604.55	
9000039926	O'Hara, James	100	3,946.71	3,092.70	
9000039927	Perez, Kevin E	100	3,499.42	2,634.72	
9000039928	Perretta, Mia	100	4,376.21	3,257.22	
9000039929	Polinski, Michael	100	3,153.29	2,595.35	
9000039930	Pomatto-Zimmerman, Jennifer	100	6,220.38	5,018.62	
9000039931	Provenzano, Lisa	100	1,181.88	939.10	
9000039932	Renguso, Amy	100	3,499.39	2,515.22	
9000039933	Ridges, Daniel	100	1,498.27	1,055.06	
9000039934	Sanko, April	100	4,551.54	3,226.40	
9000039935	Sanko, Daniel	100	5,460.58	3,739.36	
9000039936	Schmidt, Holly	100	638.36	600.37	
9000039937	Schwartz, Rebecca	100	4,929.95	3,569.22	
9000039938	Smith, Justin	100	4,339.67	3,343.43	
9000039939	Steben, James	100	6,268.08	4,806.68	
9000039940	Stelk, Scott	100	2,857.65	1,472.36	
9000039941	Stellmacher, James M	100	4,714.56	3,566.34	
9000039942	Strietelmeier, Katelyn	100	3,182.80	2,484.65	
9000039943	Thome, Nicholas	100	3,272.06	1,785.77	
9000039944	Todd, Adam	100	1,746.09	1,241.89	
9000039945	Weissinger, Derek C	100	2,943.29	1,929.74	

Payroll Run Check Listing for Board

Payroll	3/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039946	Wolak, Brandon P	100	2,652.50	1,927.17
9000039947	Woyna, Eric	100	3,653.25	2,521.48
9000039948	Woyna, Patrick	100	4,897.24	3,340.56
9000039949	Alexander, Jarvis	200	845.85	594.37
9000039950	Blatchley, Monica	200	4,433.86	691.82
9000039951	Bossenga, Emmy	200	4,568.50	2,826.31
9000039952	Braun, Katherine	200	3,245.58	2,311.47
9000039953	Breeden, Anne	200	1,239.58	1,157.52
9000039954	Broadus, Gretchen	200	3,576.33	2,915.90
9000039955	Burke, Felicia	200	3,520.96	2,913.68
9000039956	Byrne, Sharon	200	3,645.54	2,999.74
9000039957	Cerny, Marie	200	2,922.58	2,415.96
9000039958	Cervený, Karen	200	4,290.49	3,112.08
9000039959	Chiappetta, Rebecca	200	2,296.93	1,945.31
9000039960	Dale, Kelley	200	659.89	603.51
9000039961	De Nichols, Patricia	200	4,499.25	2,568.28
9000039962	Dooley, Tara	200	1,351.99	907.29
9000039963	Dybeck, David	200	4,230.06	2,572.25
9000039964	Erickson, Tor	200	4,316.92	3,274.03
9000039965	Fleischer, Daniel	200	886.48	678.64
9000039966	Grau, Jason	200	3,537.83	2,678.23
9000039967	Hazard, Jean	200	1,070.88	713.46
9000039968	Heap, Emily J	200	2,884.13	2,282.96
9000039969	Henning, Mary	200	945.91	574.92
9000039970	Joy, Emma P	200	1,952.19	1,168.47
9000039971	Kearney, David	200	6,168.46	4,117.90
9000039972	Keigher, Natalie	200	4,140.99	2,962.00
9000039973	Kim, Paul	200	4,773.90	3,191.91
9000039974	Klepper, Mary	200	3,153.29	2,360.99
9000039975	Lemke, Nanette	200	1,016.59	697.32
9000039976	Leon, Miyax	200	1,582.83	1,197.36
9000039977	Lima, Valerie	200	1,424.56	960.98

Payroll Run Check Listing for Board

Payroll 3/15/2023

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039978	Lumsden, Jason	200	5,213.39	3,897.75
9000039979	Malcolm, Lauren	200	3,384.08	2,604.02
9000039980	Marriner, Carmen M	200	1,228.16	777.43
9000039981	McIntyre, Celeste	200	4,037.79	2,958.42
9000039982	McLear IV, Robert	200	3,730.13	2,879.57
9000039983	Meyer, Peter	200	6,386.81	3,852.90
9000039984	Meyer, Phillip	200	2,999.48	2,270.87
9000039985	Miller, Jaime	200	3,145.64	2,286.26
9000039986	Murray, Caitlin	200	1,003.33	893.47
9000039987	Nelson, Kelli	200	4,879.29	3,537.90
9000039988	Norwood, Lindsay	200	4,030.00	3,273.70
9000039989	Oros, Natalie	200	2,836.17	2,196.84
9000039990	Park, Aimee	200	4,771.65	3,387.38
9000039991	Parra, Ashley	200	2,999.50	2,237.49
9000039992	Pilon, Erica	200	4,590.90	3,324.06
9000039993	Pivek, Elena	200	4,113.06	3,115.45
9000039994	Ptak, Jeff R	200	2,534.45	1,744.41
9000039995	Rankin, Chrysan	200	2,614.96	2,039.81
9000039996	Reband, Jennifer	200	4,422.33	3,236.13
9000039997	Rohlicek, Daniel	200	2,009.70	1,346.62
9000039998	Sauer, Mary	200	3,460.96	2,669.88
9000039999	Schindler, Dorene	200	1,197.60	874.41
9000040000	Schmidt, Michael	200	6,383.48	4,493.29
9000040001	Schraub, Daniel	200	4,122.40	2,966.80
9000040002	Seastrom, Tamela	200	1,860.93	1,044.88
9000040003	Sergeant, Andrew H	200	1,944.59	1,409.72
9000040004	Slowiak, Vincent	200	3,824.97	2,528.48
9000040005	Smid, Jason	200	3,701.91	2,686.56
9000040006	Stevens, Patricia	200	4,768.41	3,411.56
9000040007	Twaddle, Debra	200	1,057.57	640.75
9000040008	Weissinger, Zachary T	200	2,088.79	1,357.68
9000040009	Wiertel, Jason	200	4,753.03	3,599.44

Payroll Run Check Listing for Board

Payroll	3/15/2023				Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000040010	Altic, Megan	300	3,614.79	2,449.16	
9000040011	Barnett, Sophie	300	1,982.75	1,549.55	
9000040012	Beck, Andrew J	300	851.87	689.86	
9000040013	Bell, Courtney	300	1,153.53	748.97	
9000040014	Bonini, Susan	300	1,176.34	658.51	
9000040015	Brauer, Hailee	300	2,090.04	1,634.02	
9000040016	Briggs, Patricia L	300	2,333.18	1,436.04	
9000040017	Campian, James, JR	300	2,999.50	2,080.37	
9000040018	Carlson, Susan M	300	993.72	792.77	
9000040019	Chasensky, Lauren	300	3,494.97	2,506.86	
9000040020	Chavez, Daniel	300	1,597.82	1,000.51	
9000040021	Clavelli, Lauren	300	3,345.58	2,245.23	
9000040022	Collins, Acacia	300	913.03	734.85	
9000040023	Cyrus, Richard	300	5,191.42	3,526.63	
9000040024	Cyrus, Tonia	300	3,376.35	2,048.69	
9000040025	Dahleen, Shayla	300	3,222.55	2,327.06	
9000040026	Davis, Brianne	300	4,330.07	3,285.91	
9000040027	Davis, Courtney	300	2,034.25	1,429.43	
9000040028	Dawson, Rachel	300	3,614.79	2,501.28	
9000040029	De Leo, Michaela	300	2,090.04	1,653.11	
9000040030	Dineen-Hendricks, Kathleen	300	975.88	638.37	
9000040031	Dorsch, Rachel	300	180.00	151.54	
9000040032	DuBois, Heidi	300	3,191.79	2,359.65	
9000040033	Edman, Kelly A	300	1,266.64	773.01	
9000040034	Emde, John C, II	300	2,578.22	876.17	
9000040035	Espinosa, Grace	300	3,364.05	2,750.12	
9000040036	Gibson, Kayla	300	3,114.88	2,354.27	
9000040037	Gilbert, Jennifer	300	2,884.13	2,243.40	
9000040038	Gomez, Benigno	300	2,056.66	1,431.07	
9000040039	Graff, Patrick	300	4,047.92	3,212.21	
9000040040	Grimm, Rhonda	300	1,117.29	790.33	
9000040041	Han, Jieun	300	2,922.58	2,276.12	

Payroll Run Check Listing for Board

Payroll	3/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040042	Hausler, Linda	300	3,499.42	2,423.08
9000040043	Heneghan, Dipti	300	1,264.92	981.56
9000040044	Herrmann, Mary Jo	300	988.67	652.46
9000040045	Hicks, Dena	300	4,491.54	3,081.96
9000040046	Hill, Anna	300	2,409.21	1,687.05
9000040047	James, Lauren	300	2,845.67	2,141.76
9000040048	Johnson, Diane	300	4,653.04	2,128.85
9000040049	Jung, Diane	300	1,106.42	593.38
9000040050	Karas, Monica	300	1,189.90	864.94
9000040051	Kennedy, Nicole	300	2,961.04	2,196.95
9000040052	Kerback, Patricia M	300	1,007.84	836.40
9000040053	Kimmerly, Suzanne	300	3,605.79	2,648.77
9000040054	Klepadlo, Scott E	300	4,537.69	3,136.04
9000040055	Klimes, Christy	300	4,422.33	3,119.76
9000040056	Kolacz, Jolanta	300	1,158.93	636.45
9000040057	Konior, Mandy	300	849.92	483.30
9000040058	Konstantin, Elena	300	2,999.50	2,329.62
9000040059	Krestan, Kimberly S	300	879.58	677.29
9000040060	Lapham, Kathleen	300	4,120.55	3,174.87
9000040061	Larson, Richard W	300	2,503.23	1,844.72
9000040062	Lauten, Theresa	300	4,299.26	2,532.61
9000040063	Leonard, Arlene	300	4,653.06	3,604.97
9000040064	Livolsi-Hudgens, Carmella	300	896.22	526.04
9000040065	Lyell, Kelly	300	3,691.67	2,574.71
9000040066	MacNeille, Margaret A	300	1,978.54	1,616.72
9000040067	Marino, Jillian	300	4,127.29	2,932.40
9000040068	Martin, Stacey	300	3,153.29	2,243.20
9000040069	Martinez-Alvear, Aldo	300	2,206.44	1,570.46
9000040070	Masa, Janelle	300	1,148.35	711.53
9000040071	Matteucci, Christina	300	1,239.58	1,032.81
9000040072	McCormick, Meredith	300	4,296.17	3,394.50
9000040073	Murphy, Trisha	300	3,999.32	2,972.17

Payroll Run Check Listing for Board

Payroll	3/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040074	Nelson, Christa	300	796.25	661.86
9000040075	Nelson, Nicole	300	4,653.04	3,690.57
9000040076	Neustadt, Leslie	300	4,222.39	3,090.59
9000040077	Noreen, Diane C	300	1,224.67	325.33
9000040078	O'Connor-Young, Sheri	300	912.60	707.09
9000040079	Ortiz, Carmen	300	1,975.68	1,349.21
9000040080	O'Shea, Amy	300	3,760.89	2,505.36
9000040081	Parker, Elizabeth	300	4,268.50	3,094.34
9000040082	Pavilionis, Vincent	300	3,076.42	2,246.93
9000040083	Polmanteer, Colette	300	3,453.30	2,172.11
9000040084	Poremba, Katherine	300	3,845.50	2,581.95
9000040085	Potempa, Tracey	300	3,537.83	2,708.61
9000040086	Pridmore, Elizabeth	300	3,422.50	2,565.68
9000040087	Puetz, Lauren	300	3,137.94	2,090.54
9000040088	Pupillo, Lauren	300	3,537.83	2,517.92
9000040089	Remigio, Maria	300	4,555.00	3,218.13
9000040090	Reyes, Cathy M	300	1,211.29	825.97
9000040091	Rogalny, Danuta	300	920.38	707.03
9000040092	Rogers, Megan	300	2,999.50	2,514.44
9000040093	Rydel-Boesso, Eileen M	300	3,307.13	1,902.18
9000040094	Rzemieniecki, Christopher	300	4,030.00	3,602.63
9000040095	Schlessinger, Lukas	300	3,166.88	2,166.10
9000040096	Schreiber Specca, Jill	300	5,850.00	4,231.66
9000040097	Schwarz, Jeanene	300	951.22	182.47
9000040098	Shehee, Wendy	300	1,154.14	714.60
9000040099	Skonieczny, Sandra	300	813.09	349.23
9000040100	Slade, Stephanie	300	2,845.67	2,125.26
9000040101	Smith, Elisa	300	4,191.63	2,999.20
9000040102	Soukup, Stephanie	300	2,353.46	1,554.41
9000040103	Staley, Shannon	300	3,576.33	2,654.01
9000040104	Stefani, Colleen	300	4,537.71	3,234.47
9000040105	Svejda, Michele	300	1,276.14	703.68

Payroll Run Check Listing for Board

Payroll 3/15/2023

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040106	Toby, Maureen	300	3,345.58	2,518.20
9000040107	Tuzzolino, Victoria	300	3,268.67	2,436.16
9000040108	Weeks, Stacey	300	2,384.21	1,946.82
9000040109	Weissinger, Karla	300	1,025.25	656.80
9000040110	White, Margaret R	300	2,922.58	2,370.28
9000040111	Witt, Elizabeth	300	1,239.58	1,098.60
9000040112	Wojcik, Jane	300	1,121.36	1,028.91
9000040113	Yaniz, Catherine	300	3,522.52	2,760.17
9000040114	Zitt, Jean	300	4,191.63	3,068.52
9000040115	Craven, Alicia F	700	2,119.95	1,886.71
9000040116	Klempic, Mirza	700	93.96	86.77
9000040117	Adorable, Randall R	800	60.00	50.51
9000040118	Ahlberg, Sophia Aoxi	800	576.79	534.46
9000040119	Anderson, Cathleen	800	60.00	53.19
9000040120	Balaban, Nicholas	800	2,060.05	1,676.34
9000040121	Benson, Mary Diane	800	329.78	277.13
9000040122	Bouck, Paula	800	130.00	114.86
9000040123	Courtney, June	800	300.00	263.40
9000040124	Crenshaw, Samuel, JR	800	807.52	705.77
9000040125	Ducharme, Janet	800	558.99	448.55
9000040126	Flores, Paola	800	379.47	342.48
9000040127	Galvez, Claudia	800	287.50	265.50
9000040128	Gwilliam, Matthew	800	346.06	302.45
9000040129	Holub, Nicole	800	461.50	403.36
9000040130	Janczak, Jamie	800	81.27	71.03
9000040131	Kittel, Brent	800	791.07	709.95
9000040132	Lantz, Janet L	800	374.95	333.11
9000040133	Lopez, Angel R	800	325.26	284.27
9000040134	Maduzia, Vanessa	800	216.84	189.53
9000040135	Malinowski, Nicole	800	379.47	350.44
9000040136	McCarthy, Barbara	800	240.00	202.06
9000040137	Miller, Alexis	800	180.00	151.54

Payroll Run Check Listing for Board

Payroll	3/15/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040138	Nadolny, Jack	800	346.06	302.45
9000040139	O'Connell, Jeanne L	800	329.61	288.07
9000040140	Putnam, Shannon	800	271.05	250.31
9000040141	Reese, Mary	800	1,137.50	957.66
9000040142	Reif, James	800	417.50	364.89
9000040143	Rolando, Ross	800	634.49	570.78
9000040144	Sanders, J'son	800	807.52	705.77
9000040145	Smith, Stacy	800	379.47	331.66
9000040146	Stratton, Carolyn	800	260.00	224.31
9000040147	Trinidad, Jose E	800	576.79	504.12
9000040148	Visser, Marianne	800	325.26	289.68
9000040149	Wagge, Kimberlee	800	379.47	337.84
9000040150	Weber, Andrew	800	1,038.25	907.44
9000040151	Wong, Kevin David	800	645.00	560.90
			838,894.06	588,530.58

Payroll Run Check Listing for Board

Payroll	03/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040178	Buchholz, Marilyn	000	2,124.71	1,218.28
9000040179	Engler, Jennifer R	000	4,590.12	2,989.17
9000040180	Filipiak, Keith	000	9,139.88	5,146.35
9000040181	Hinton, Jeffery	000	3,159.84	1,791.03
9000040182	Kempfer-Kotalik, Linda	000	7,908.79	3,851.90
9000040183	Law, Jennifer S	000	6,832.79	4,619.71
9000040184	McCormick, Jennifer	000	2,248.54	649.77
9000040185	Metoyer, Marielle	000	2,264.61	1,645.71
9000040186	Navarro, Lawrence M	000	2,158.31	1,475.17
9000040187	Posego, John C	000	5,958.63	3,351.60
9000040188	Quinlan, Kevin	000	130.00	113.61
9000040189	Rich, Mary Beth	000	3,591.00	2,521.50
9000040190	Schalk, Trent J	000	2,598.69	1,323.88
9000040191	Tsamis, Anna	000	3,656.84	1,313.08
9000040192	Van Volkenburg, Nancy L	000	3,155.49	2,038.09
9000040193	Wilkinson, David	000	6,484.21	3,641.35
9000040194	Anderson, Erik D	100	3,653.25	2,966.56
9000040195	Anderson, Herbert	100	4,508.84	3,310.73
9000040196	Bamboate, Darius	100	4,653.05	3,528.96
9000040197	Biezynski, Jenna A	100	928.96	611.77
9000040198	Blankenship, Brian	100	2,076.59	1,547.72
9000040199	Bosco, Kylie	100	1,166.67	973.92
9000040200	Brady, Jennifer L	100	3,422.50	2,655.03
9000040201	Buchelt, Jordan	100	675.54	524.30
9000040202	Burdett, Paul	100	1,990.54	1,190.98
9000040203	Bylsma, Nathan	100	4,345.46	3,152.51
9000040204	Bylsma, Svea	100	5,435.36	3,896.92
9000040205	Chandhok, Mona A	100	2,999.50	2,427.14
9000040206	Clarke, Jeannette	100	3,537.83	2,674.02
9000040207	Costello, Sheri	100	4,901.08	3,664.17
9000040208	Cracco, Catherine	100	2,305.58	1,672.03
9000040209	Czyl, Maureen	100	1,166.51	758.27

Payroll Run Check Listing for Board

Payroll	03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040210	Davis, John	100	4,653.04	3,622.58
9000040211	Derby, Michelle	100	3,537.83	2,235.63
9000040212	Dodge, Cynthia	100	994.25	836.89
9000040213	Ebert, Martine	100	895.71	749.95
9000040214	Ferenzi, Daniella	100	1,547.75	1,224.73
9000040215	Finn, Matthew	100	829.48	514.43
9000040216	Fitzgerald, Karen	100	2,039.19	528.21
9000040217	Foley, Allyson	100	2,788.00	2,243.39
9000040218	Gansberg, Michele	100	1,142.03	737.88
9000040219	Gomez, Vasilici	100	3,226.15	2,536.69
9000040220	Gucciardo, Anjanette	100	3,960.88	3,157.87
9000040221	Gumina, Scott	100	5,444.14	3,671.42
9000040222	Hall, Jacqueline	100	997.60	588.69
9000040223	Hamann, Kelly	100	3,653.25	1,148.76
9000040224	Hamilton, Mary Pat	100	925.49	579.95
9000040225	Hardy, Venessa	100	4,591.53	2,838.32
9000040226	Hawley, Ashley	100	2,368.83	1,814.05
9000040227	Hochstetter, Judith	100	1,500.49	1,046.53
9000040228	Holmes, Steven	100	2,036.61	1,467.68
9000040229	Honzel, Robin	100	4,653.04	1,569.77
9000040230	Howard, Jeffrey	100	8,111.71	5,676.89
9000040231	Irvine, Karin	100	4,306.96	2,345.25
9000040232	Jaegle, Christine A	100	3,860.85	3,023.52
9000040233	Jaegle, Ronald	100	5,183.15	3,115.74
9000040234	Jenkins, David A	100	2,090.43	1,484.75
9000040235	Jensen, Christine	100	3,730.13	3,068.22
9000040236	Kehoe, Debra	100	4,653.04	3,334.71
9000040237	Kerrn, Erin	100	4,007.03	2,799.03
9000040238	LaScala, Mark	100	4,837.71	3,489.91
9000040239	Lee, Yujeong	100	901.89	721.25
9000040240	Louis, Justin	100	109.68	101.29
9000040241	Maldre, Sarah	100	3,976.27	2,640.37

Payroll Run Check Listing for Board

Payroll	03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040242	Marcum, Thomas C	100	4,914.21	4,006.24
9000040243	Martinez, Brian	100	1,760.88	1,290.26
9000040244	Massino, Anthony	100	2,772.11	2,165.03
9000040245	Matariyeh, Yousef	100	4,953.02	3,560.07
9000040246	Meyer, Kendra	100	4,422.33	3,272.58
9000040247	Milinki, Jennifer	100	4,417.94	3,121.83
9000040248	Mulhaupt, Courtney	100	5,251.84	3,952.23
9000040249	Musbach, Darlene	100	4,306.96	2,601.18
9000040250	Ng, Joanna	100	3,422.50	2,217.93
9000040251	Novak, Emily	100	4,145.47	2,673.48
9000040252	Ogan, Elizabeth	100	4,653.04	3,604.59
9000040253	O'Hara, James	100	3,946.71	3,092.70
9000040254	Perez, Kevin E	100	3,499.42	2,634.80
9000040255	Perretta, Mia	100	4,376.21	3,257.22
9000040256	Polinski, Michael	100	3,153.29	2,595.39
9000040257	Pomatto-Zimmerman, Jennifer	100	6,220.38	5,018.62
9000040258	Provenzano, Lisa	100	1,181.88	810.64
9000040259	Renguso, Amy	100	3,499.39	2,515.30
9000040260	Ridges, Daniel	100	1,498.27	1,055.06
9000040261	Sanko, April	100	4,521.54	3,205.79
9000040262	Sanko, Daniel	100	4,422.33	2,965.22
9000040263	Schmidt, Holly	100	638.36	600.37
9000040264	Schwartz, Rebecca	100	4,929.95	3,569.22
9000040265	Smith, Justin	100	4,204.67	3,247.83
9000040266	Steben, James	100	4,653.04	3,466.31
9000040267	Stelk, Scott	100	2,497.57	1,281.08
9000040268	Stellmacher, James M	100	4,137.77	3,091.45
9000040269	Strietelmeier, Katelyn	100	2,995.30	2,333.28
9000040270	Thome, Nicholas	100	2,436.39	1,350.28
9000040271	Todd, Adam	100	1,746.09	1,241.89
9000040272	Weissinger, Derek C	100	2,744.04	1,806.00
9000040273	Wolak, Brandon P	100	1,729.58	1,245.33

Payroll Run Check Listing for Board

Payroll	03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040274	Woyna, Eric	100	3,653.25	2,521.56
9000040275	Woyna, Patrick	100	4,777.24	3,257.59
9000040276	Alexander, Jarvis	200	845.85	594.37
9000040277	Blatchley, Monica	200	4,433.86	691.90
9000040278	Bossenga, Emmy	200	5,138.50	3,228.68
9000040279	Braun, Katherine	200	3,245.58	2,311.51
9000040280	Breeden, Anne	200	1,239.58	1,157.52
9000040281	Broadus, Gretchen	200	3,576.33	2,915.98
9000040282	Burke, Felicia	200	3,460.96	2,874.52
9000040283	Byrne, Sharon	200	3,645.54	2,999.82
9000040284	Cerny, Marie	200	2,922.58	2,416.00
9000040285	Cervený, Karen	200	4,290.49	3,112.16
9000040286	Chiappetta, Rebecca	200	1,720.14	1,455.31
9000040287	Dale, Kelley	200	659.89	603.60
9000040288	De Nichols, Patricia	200	4,499.25	2,568.36
9000040289	Dooley, Tara	200	1,005.93	637.44
9000040290	Dybeck, David	200	4,230.06	2,572.29
9000040291	Erickson, Tor	200	4,316.92	3,274.03
9000040292	Fleischer, Daniel	200	742.44	570.65
9000040293	Grau, Jason	200	3,537.83	2,678.27
9000040294	Hazard, Jean	200	1,070.88	713.46
9000040295	Heap, Emily J	200	2,884.13	2,283.04
9000040296	Henning, Mary	200	945.91	574.92
9000040297	Joy, Emma P	200	1,952.19	1,168.47
9000040298	Kearney, David	200	6,168.46	4,117.90
9000040299	Keigher, Natalie	200	4,140.99	2,962.08
9000040300	Kim, Paul	200	4,893.90	3,288.13
9000040301	Klepper, Mary	200	3,153.29	2,360.99
9000040302	Lemke, Nanette	200	1,016.59	697.32
9000040303	Leon, Miyax	200	1,582.83	1,197.36
9000040304	Lima, Valerie	200	1,334.31	896.30
9000040305	Lumsden, Jason	200	4,521.20	3,372.80

Payroll Run Check Listing for Board

Payroll	03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040306	Malcolm, Lauren	200	3,384.08	2,604.06
9000040307	Marriner, Carmen M	200	1,228.16	777.43
9000040308	McIntyre, Celeste	200	4,037.79	2,958.50
9000040309	McLear IV, Robert	200	3,730.13	2,879.61
9000040310	Meyer, Peter	200	6,386.81	3,852.94
9000040311	Meyer, Phillip	200	2,999.48	2,270.95
9000040312	Miller, Jaime	200	3,145.64	2,286.34
9000040313	Murray, Caitlin	200	1,183.33	1,030.03
9000040314	Nelson, Kelli	200	4,879.29	3,537.94
9000040315	Norwood, Lindsay	200	4,030.00	3,273.70
9000040316	Oros, Natalie	200	2,836.17	2,196.84
9000040317	Park, Aimee	200	4,079.46	2,863.22
9000040318	Parra, Ashley	200	2,999.50	2,237.57
9000040319	Pilon, Erica	200	4,590.90	3,324.10
9000040320	Pivek, Elena	200	3,420.87	2,580.07
9000040321	Ptak, Jeff R	200	2,257.47	1,545.90
9000040322	Rankin, Chrysan	200	2,614.96	2,039.91
9000040323	Reband, Jennifer	200	4,422.33	3,236.17
9000040324	Rohlicek, Daniel	200	2,200.28	1,483.20
9000040325	Sauer, Mary	200	3,460.96	2,669.96
9000040326	Schindler, Dorene	200	1,266.35	923.68
9000040327	Schmidt, Michael	200	5,575.96	3,902.19
9000040328	Schraub, Daniel	200	4,122.40	2,966.88
9000040329	Seastrom, Tamela	200	2,010.66	1,154.36
9000040330	Sergeant, Andrew H	200	1,944.59	1,409.72
9000040331	Slowiak, Vincent	200	3,824.97	2,528.48
9000040332	Smid, Jason	200	3,701.91	2,686.60
9000040333	Stevens, Patricia	200	4,768.41	3,411.60
9000040334	Twaddle, Debra	200	1,057.57	640.75
9000040335	Weissinger, Zachary T	200	2,197.10	1,435.29
9000040336	Wiertel, Jason	200	4,753.03	3,599.48
9000040337	Altic, Megan	300	3,666.79	2,491.21

Payroll Run Check Listing for Board

Payroll	03/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040338	Barnett, Sophie	300	1,961.75	1,535.85
9000040339	Beck, Andrew J	300	851.87	689.86
9000040340	Bell, Courtney	300	1,106.55	715.31
9000040341	Bonini, Susan	300	1,247.32	709.38
9000040342	Brauer, Hailee	300	2,129.04	1,665.57
9000040343	Briggs, Patricia L	300	2,450.09	1,519.82
9000040344	Campian, James, JR	300	2,999.50	2,080.41
9000040345	Carlson, Susan M	300	993.72	792.77
9000040346	Chasensky, Lauren	300	3,494.97	2,506.90
9000040347	Chavez, Daniel	300	1,693.27	1,059.36
9000040348	Clavelli, Lauren	300	3,345.58	2,245.31
9000040349	Collins, Acacia	300	913.03	734.85
9000040350	Cyrus, Richard	300	5,191.42	3,526.67
9000040351	Cyrus, Tonia	300	3,415.35	2,080.23
9000040352	Dahleen, Shayla	300	3,261.55	2,354.72
9000040353	Davis, Brianne	300	4,330.07	3,285.99
9000040354	Davis, Courtney	300	2,164.25	1,534.49
9000040355	Dawson, Rachel	300	3,614.79	2,501.36
9000040356	De Leo, Michaela	300	2,129.04	1,684.64
9000040357	Dineen-Hendricks, Kathleen	300	915.75	575.31
9000040358	Dorsch, Rachel	300	1,200.00	958.95
9000040359	DuBois, Heidi	300	3,191.79	2,359.73
9000040360	Edman, Kelly A	300	1,028.08	600.99
9000040361	Emde, John C, II	300	2,223.17	621.74
9000040362	Espinosa, Grace	300	3,409.55	2,786.88
9000040363	Gibson, Kayla	300	3,114.88	2,354.28
9000040364	Gilbert, Jennifer	300	2,923.13	2,274.98
9000040365	Gomez, Benigno	300	2,051.40	1,427.29
9000040366	Graff, Patrick	300	4,047.92	3,212.21
9000040367	Grimm, Rhonda	300	1,182.81	838.54
9000040368	Han, Jieun	300	2,922.58	2,276.16
9000040369	Hausler, Linda	300	3,499.42	2,423.12

Payroll Run Check Listing for Board

Payroll 03/31/2023

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040370	Heneghan, Dipti	300	1,132.27	874.61
9000040371	Herrmann, Mary Jo	300	993.53	656.49
9000040372	Hicks, Dena	300	4,491.54	3,082.04
9000040373	Hill, Anna	300	2,409.21	1,687.09
9000040374	James, Lauren	300	2,845.67	2,141.80
9000040375	Johnson, Diane	300	4,653.04	2,128.85
9000040376	Jung, Diane	300	1,122.55	603.63
9000040377	Karas, Monica	300	1,240.39	1,229.87
9000040378	Kennedy, Nicole	300	2,961.04	2,196.99
9000040379	Kerback, Patricia M	300	1,007.84	836.44
9000040380	Kimmerly, Suzanne	300	3,553.79	2,606.86
9000040381	Klepadlo, Scott E	300	3,845.50	2,611.79
9000040382	Klimes, Christy	300	4,422.33	3,119.84
9000040383	Kolacz, Jolanta	300	1,255.38	697.76
9000040384	Konior, Mandy	300	841.51	477.10
9000040385	Konstantin, Elena	300	3,038.50	2,357.31
9000040386	Krestan, Kimberly S	300	879.58	677.29
9000040387	Lapham, Kathleen	300	4,107.55	3,164.37
9000040388	Larson, Richard W	300	2,199.75	1,627.24
9000040389	Lauten, Theresa	300	4,344.76	2,564.88
9000040390	Leonard, Arlene	300	4,653.06	3,605.05
9000040391	Livolsi-Hudgens, Carmella	300	923.65	546.22
9000040392	Lyell, Kelly	300	3,730.67	2,602.39
9000040393	MacNeille, Margaret A	300	2,017.54	1,648.32
9000040394	Marino, Jillian	300	4,127.29	2,793.64
9000040395	Martin, Stacey	300	3,153.29	2,243.24
9000040396	Martinez-Alvear, Aldo	300	2,175.80	1,548.50
9000040397	Masa, Janelle	300	912.67	538.14
9000040398	Matteucci, Christina	300	1,502.08	1,225.43
9000040399	McCormick, Meredith	300	4,296.17	3,394.50
9000040400	Murphy, Trisha	300	3,307.13	2,399.63
9000040401	Nelson, Christa	300	796.25	661.86

Payroll Run Check Listing for Board

Payroll		03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000040402	Nelson, Nicole	300	4,653.04	3,690.61	
9000040403	Neustadt, Leslie	300	4,222.39	3,090.59	
9000040404	Noreen, Diane C	300	1,292.27	381.52	
9000040405	O'Connor-Young, Sheri	300	1,083.31	832.68	
9000040406	Ortiz, Carmen	300	1,975.68	1,349.21	
9000040407	O'Shea, Amy	300	3,799.89	2,533.08	
9000040408	Parker, Elizabeth	300	4,268.50	3,094.34	
9000040409	Pavilionis, Vincent	300	3,076.42	2,246.97	
9000040410	Polmanteer, Colette	300	3,453.30	2,172.19	
9000040411	Poremba, Katherine	300	3,845.50	2,582.03	
9000040412	Potempa, Tracey	300	3,537.83	2,708.65	
9000040413	Pridmore, Elizabeth	300	3,422.50	2,565.76	
9000040414	Puetz, Lauren	300	3,176.94	2,118.19	
9000040415	Pupillo, Lauren	300	3,537.83	2,518.00	
9000040416	Remigio, Maria	300	4,464.00	3,144.66	
9000040417	Reyes, Cathy M	300	1,260.24	851.19	
9000040418	Rogalny, Danuta	300	934.25	718.56	
9000040419	Rogers, Megan	300	2,999.50	2,514.52	
9000040420	Rydel-Boesso, Eileen M	300	3,385.13	1,965.23	
9000040421	Rzemieniecki, Christopher	300	4,030.00	3,602.63	
9000040422	Schlessinger, Lukas	300	3,114.88	2,129.29	
9000040423	Schreiber Specca, Jill	300	5,850.00	4,231.66	
9000040424	Schwarz, Jeanene	300	951.22	182.47	
9000040425	Shehee, Wendy	300	1,261.69	793.73	
9000040426	Skonieczny, Sandra	300	866.70	393.79	
9000040427	Slade, Stephanie	300	2,845.67	2,125.32	
9000040428	Smith, Elisa	300	4,191.63	2,999.24	
9000040429	Soukup, Stephanie	300	2,392.46	1,585.99	
9000040430	Staley, Shannon	300	3,615.33	2,685.55	
9000040431	Stefani, Colleen	300	4,537.71	3,234.51	
9000040432	Svejda, Michele	300	1,048.27	531.11	
9000040433	Toby, Maureen	300	3,345.58	2,518.20	

Payroll Run Check Listing for Board

Payroll	03/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040434	Tuzzolino, Victoria	300	3,268.67	2,436.20
9000040435	Weeks, Stacey	300	2,423.21	1,978.36
9000040436	Weissinger, Karla	300	1,116.51	732.67
9000040437	White, Margaret R	300	2,922.58	2,370.32
9000040438	Witt, Elizabeth	300	1,239.58	1,098.60
9000040439	Wojcik, Jane	300	1,121.36	1,028.93
9000040440	Yaniz, Catherine	300	3,561.52	2,791.75
9000040441	Zitt, Jean	300	4,191.63	3,068.60
9000040442	Craven, Alicia F	700	2,665.08	2,331.54
9000040443	Klempic, Mirza	700	140.94	128.60
9000040444	Adorable, Randall R	800	120.00	101.03
9000040445	Balaban, Nicholas	800	791.07	591.39
9000040446	Benson, Mary Diane	800	542.10	441.46
9000040447	Bouck, Paula	800	260.00	224.31
9000040448	Courtney, June	800	60.00	53.19
9000040449	Ducharme, Janet	800	742.10	608.60
9000040450	Flores, Paola	800	542.10	484.62
9000040451	Holub, Lauren	800	130.00	109.44
9000040452	Janczak, Jamie	800	81.27	71.03
9000040453	Kittel, Brent	800	791.07	709.95
9000040454	Lantz, Janet L	800	542.10	479.21
9000040455	Lopez, Angel R	800	487.89	426.42
9000040456	Maduzia, Vanessa	800	325.26	284.27
9000040457	Malinowski, Nicole	800	542.10	496.23
9000040458	McCarthy, Barbara	800	240.00	202.06
9000040459	Miller, Alexis	800	240.00	202.06
9000040460	O'Connell, Jeanne L	800	329.61	288.07
9000040461	Putnam, Shannon	800	542.10	492.10
9000040462	Reese, Mary	800	1,225.00	1,031.33
9000040463	Smith, Stacy	800	415.61	363.24
9000040464	Stratton, Carolyn	800	130.00	114.86
9000040465	Visser, Marianne	800	487.89	431.83

Payroll Run Check Listing for Board

Payroll	03/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000040466	Wagge, Kimberlee	800	542.10	479.98
9000040467	Wong, Kevin David	800	120.00	104.88
			819,025.66	573,213.23

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

VENDOR PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: April 24, 2023

GENERAL CHECKING ACCOUNT

CHECKS ISSUED	Beginning	119464	Ending	119467
	Beginning	119563	Ending	119567
	Beginning	119568	Ending	119592
	Beginning	119596	Ending	119761
WIRES ISSUED	Beginning	8000000866	Ending	8000000870
	Beginning	8000000871	Ending	8000000877
VOIDED CHECKS	Beginning	119558	Ending	119562
ACH DEPOSITS	Beginning	9000040756	Ending	9000040769

FUND DISTRIBUTION

EDUCATIONAL	\$	1,189,476.98
OPERATIONS & MAINTENANCE	\$	133,960.43
TRANSPORTATION	\$	225,590.09
IMRF/SOCIAL SECURITY	\$	114,563.70
CAPITAL PROJECTS	\$	17,633.84
TOTAL	\$	<u>1,681,225.04</u>

IMPREST CHECKING ACCOUNT

CHECKS ISSUED	Beginning	10189	Ending	10199
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FUND DISTRIBUTION

EDUCATIONAL	\$	742.91
OPERATIONS & MAINTENANCE	\$	2,862.14
TRANSPORTATION	\$	258.04
TOTAL	\$	<u>3,863.09</u>

GRAND TOTAL \$ 1,685,088.13

President - Board of Education

Date

Secretary - Board of Education

Date

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 03/15/2023 ZPAY 3/15/23

R - Regular Run Type

Check Number	Name	Net Check Amt
119464	Classified Employee	832.80
119465	Glenn Stearns Chapter 13	425.00
119466	Lisle CUSD #202	2,970.10
119467	Lisle Education Association	9,261.89
8000000866	Harris Bank	125,268.07
8000000867	Illinois Department Of Revenue	36,281.03
8000000868	Teachers' Health Ins Security	11,603.75
8000000869	Teachers' Retirement System	70,803.55
8000000870	U.S. OMNI	41,286.90
Regular Checks:	4	13489.79
ACH Checks:	0	0.00
Wire Transfers:	5	285243.30
Total:	9	298,733.09

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$248,687.54	\$0.00	\$0.00	248687.54
20 - Operations & Maintenance	\$7,449.66	\$0.00	\$0.00	7449.66
40 - Transportation	\$174.73	\$0.00	\$0.00	174.73
55 - Social Security	\$42,421.16	\$0.00	\$0.00	42421.16

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 03/31/2023 ZPAYEOM 03/31/2023

R - Regular Run Type

Check Number	Name	Net Check Amt
119563	Classified Employee	832.80
119564	Glenn Stearns Chapter 13	375.00
119565	Lisle CUSD #202	2,970.10
119566	Lisle Education Association	9,254.10
119567	VSP of Illinois, NFP	4,720.20
8000000871	Educational Benefit Coop	400,075.61
8000000872	Harris Bank	121,555.68
8000000873	Illinois Department Of Revenue	35,381.81
8000000874	Illinois Municipal Retirement	51,945.15
8000000875	Teachers' Health Ins Security	11,438.45
8000000876	Teachers' Retirement System	69,795.17
8000000877	U.S. OMNI	41,286.90
Regular Checks:	5	18152.20
ACH Checks:	0	0.00
Wire Transfers:	7	731478.77
Total:	12	749,630.97

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$637,046.67	\$0.00	\$0.00	637046.67
20 - Operations & Maintenance	\$40,076.90	\$0.00	\$0.00	40076.90
40 - Transportation	\$364.86	\$0.00	\$0.00	364.86
50 - Muncipal Retirement	\$31,623.78	\$0.00	\$0.00	31623.78
55 - Social Security	\$40,518.76	\$0.00	\$0.00	40518.76

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 03/31/2023 March 2023 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
119568	Albertsons / Safeway	1,371.14
119569	Amazon Capital Services Inc	9,373.16
119570	Andrews, Richard	144.00
119571	AT&T: Acct 198-2	155.06
119572	AT&T: Acct 680	564.91
119573	AT&T: Acct 927	1,391.00
119574	AT&T: Acct 988-5	219.01
119575	Capital One / Menards	782.06
119576	Capital One / Walmart	1,681.56
119577	Caposieno, Mark	75.00
119578	Dupage County Public Works	2,489.31
119579	Gordon Flesch Co, Inc	2,389.75
119580	Home Depot Credit Services	1,084.50
119581	Johnson Controls Security	888.13
119582	Knapp, Daniel	75.00
119583	Kusinski, Michael	70.00
119584	Lisle Community Unit School	3,920.04
119585	Midwest Principals' Center, Inc.	498.00
119586	Naperville North High School	55.00
119587	Quadient Leasing USA, Inc	241.62
119588	Seastrom, David	70.00
119589	Village of Lisle (Utilities)	219.71
119590	Village of Lisle (Utilities)	39.92
119591	Villagomez, Umberto	144.00
119592	Westway Coach, Inc	11,989.43

Regular Checks:	25	39931.31
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	25	39,931.31

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$15,887.26	\$0.00	\$0.00	15887.26
20 - Operations & Maintenance	\$11,796.58	\$0.00	\$0.00	11796.58
40 - Transportation	\$12,247.47	\$0.00	\$0.00	12247.47

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119596	A & M Products	4.10
119597	AASPA	275.00
119598	ACCO Brands USA LLC	228.29
119599	Albertsons / Safeway	575.89
119600	Alexian Brothers Behavioral	40.00
119601	All Dressed Up	2,035.00
119602	Allegra Marketing/Print/Mail	1,622.65
119603	American Eagle Co Inc	573.92
119604	Amita GlenOaks School	32,712.37
119605	Amplified IT, LLC	320.00
119606	Anderson Pest Solutions	437.35
119607	Anderson's Books, Inc	3,472.60
119608	Applause Learning Resources	419.16
119609	Arriola, Jose	80.00
119610	ASI Associates Inc	130.25
119611	AT&T: Acct 978-4	49.89
119612	AT&T: Acct 988-5	215.99
119613	Award Emblem Mfg Co Inc	178.82
119614	B & H Photo-Video	287.52
119615	Barnes & Noble, Inc.	270.03
119616	Blick Art Materials	2,363.73
119617	BMO Harris Commercial Card	5,684.18
119618	BrightStar Healthcare	640.00
119619	BSN Sports, LLC	2,865.45
119620	Buckeye Cleaning Centers	1,290.00
119621	C.O.R.E. Academy	6,656.86
119622	Camelot Therapeutic Schools	21,852.85
119623	Caposieno, Mark	75.00
119624	Carolina Biological Supply	110.94
119625	Central DuPage Hospital	560.00
119626	Chicago Office Technology	1,628.76

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119627	ClassLink, Inc	2,495.00
119628	Coal City High School	150.00
119629	College Entrance Examination	1,323.00
119630	Communications Direct, Inc	890.00
119631	Conserv FS Inc	333.00
119632	Cotter, Robyn	400.00
119633	Daily Herald Media Group	43.70
119634	Datamation Imaging Services	2,450.70
119635	Deb's Embroidery, LLC	307.50
119636	Defranco, Vince	144.00
119637	Dell, Inc.	2,397.26
119638	Demco Inc	1,648.09
119639	Downers Grove Rustproofing	1,885.00
119640	Dupage Regional Office of	9,350.00
119641	Eckwall, James W	100.00
119642	Elan Photography, Inc	704.00
119643	Elegan Sportwear. Inc	361.01
119644	Everest Snow Management,	781.00
119645	Excel Edge LLC	7,800.00
119646	Felten, Greg	215.00
119647	Flinn Scientific Inc	208.32
119648	Fox Valley Fire & Safety	3,500.00
119649	G & G Lawncare Inc	3,110.00
119650	Gale/CENGAGE Learning	8,552.46
119651	Gentry, Jay	70.00
119652	Georgia CPR LLC	270.74
119653	Giant Steps Illinois, Inc	2,482.00
119654	Glen Ellyn School District 41	1,253.00
119655	Godlewski, Stephen Joseph	75.00
119656	Gopher Sport	1,117.54
119657	Great Minds PBC	325.73

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119658	hand2mind, Inc	271.96
119659	Himes, Petrarca & Fester, Chtd	3,840.00
119660	Hinsdale South High School	150.00
119661	Holstein's Garage	120.00
119662	Holy Cow Sports	516.00
119663	Home Depot U.S.A., Inc (GA)	1,058.10
119664	Home Depot U.S.A., Inc (TX)	3,034.65
119665	IESA	1,385.00
119666	Illinois American Water	1,156.70
119667	Illinois ASBO	405.00
119668	Illinois State Police	113.00
119669	Illinois State University -	500.00
119670	Illinois Time Recorder Co	727.75
119671	Illinois Tollway	378.95
119672	Industrial Appraisal Company	150.00
119673	Infobase Holdings Inc	1,273.14
119674	Instrumentalist Awards LLC	728.00
119675	International Translation	1,365.00
119676	ITHAKA Harbors Inc (JSTOR)	1,560.00
119677	JM Irrigation LLC	193.70
119678	Joe H. Tanner Baseball	270.00
119679	Johnson Controls Security	1,149.98
119680	Joliet Township High School -	250.00
119681	Jostens of Lisle	346.40
119682	JW Pepper & Son, Inc	486.23
119683	Kaseya US LLC	335.05
119684	Kirhofer's Sports Inc	2,640.00
119685	Kriha Boucek LLC	247.50
119686	Kuligowski, Keith	144.00
119687	Language Testing International,	1,770.00
119688	Lauermann, Jennifer	30.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119689	Linden Oaks Tutoring Services	523.90
119690	Lisle Elementary School	888.00
119691	Lisle Lincoln II Limited	1,737.00
119692	Little Friends, Inc.	9,417.24
119693	Lyric, Jones	80.00
119694	Maas, Joseph L	1,395.00
119695	Malec, Peter	80.00
119696	Marquardt School District 15	840.00
119697	Matariyeh, Maria	1,281.96
119698	Mckay, Frank	75.00
119699	Menta Academy Midway	14,749.00
119700	Minne Monesse	435.42
119701	Murphy, Steve	75.00
119702	National Engravers Inc	130.00
119703	Neff Company	99.95
119704	NEUCO Inc	536.37
119705	New Connections Academy	12,819.24
119706	New Direction Solutions, LLC	6,077.25
119707	Nextera Energy Services	12,937.07
119708	Nextera Energy Services	4,878.26
119709	Nextera Energy Services	5,410.46
119710	Nextera Energy Services	2,054.54
119711	Nextera Energy Services	773.15
119712	Nicor Gas	3,664.16
119713	Ombudsman Educational	850.00
119714	Park Place Technologies LLC	2,031.72
119715	Parkland Preparatory Academy,	3,731.33
119716	PDQ Intermediate Inc	1,275.00
119717	PEAP	141.65
119718	Perez, Luis	57.70
119719	Perfect Solutions Inc	200.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119720	Perkins & Will, Inc	17,633.84
119721	Plainfield CCSD 202	2,000.00
119722	Playaway Products LLC	769.88
119723	Precision Control Systems of	680.00
119724	Pure Data Consulting Inc	745.00
119725	Quinlan & Fabish Music	2,862.26
119726	Raptor Technologies LLC	710.00
119727	Razvi, Syed-Omar	20.00
119728	Rent Com, Inc	2,400.00
119729	RentalMax LLC	21.99
119730	Richland School District 88A	27.50
119731	S.E.A.L. South, Inc	10,259.28
119732	Sawicki Sr, Steven A	140.00
119733	Schindler Elevator Corporation	1,097.11
119734	School Specialty, LLC	814.67
119735	Schubert, Curt	140.00
119736	Scudero, Tim	105.00
119737	SEAL of Illinois Inc	29,829.45
119738	Seastrom, David	75.00
119739	Shell, Ron	140.00
119740	Sherwin Williams	299.89
119741	SHI International Corp	1,746.99
119742	Simpson, Dan	75.00
119743	Sinnock, Mel	144.00
119744	Smeltzer, Laura Lyn	560.00
119745	Special Education Systems,	2,348.38
119746	Special Needs Chicago, Inc	3,650.00
119747	Staples Business Advantage	64.05
119748	Streamwood Behavioral	10,954.96
119749	Sunrise Southwest LLC	100,431.69
119750	Super Duper Publications	149.81

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/24/2023 April 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119751	Terpening, Steve	112.50
119752	The Bookstore of Glen Ellyn	839.43
119753	Vanguard Energy Services,	8,032.61
119754	Vex Robotics, Inc.	494.90
119755	Village of Lisle	25,099.64
119756	Warehouse Direct	860.24
119757	Waste Management of Illinois,	1,679.18
119758	Westway Coach, Inc	103,899.46
119759	WEX Health, Inc	673.25
119760	Wolf, Stephen H	150.00
119761	Zack, Steven	80.00
9000040756	Anderson, Herbert	5.17
9000040757	Brady, Jennifer L	65.00
9000040758	Buchholz, Marilyn	79.91
9000040759	Engler, Jennifer R	67.28
9000040760	Fitzgerald, Karen	56.60
9000040761	Grau, Jason	30.00
9000040762	Gwilliam, Matthew	360.05
9000040763	Jaegle, Ronald	45.00
9000040764	Law, Jennifer S	482.29
9000040765	Milinki, Jennifer	351.96
9000040766	Multhaupt, Courtney	100.00
9000040767	Schwartz, Rebecca	52.01
9000040768	Stellmacher, James M	147.27
9000040769	Tsamis, Anna	29.04
Regular Checks:		166 591058.09
ACH Checks:		14 1871.58
Wire Transfers:		0 0.00
Total:		180 592,929.67

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$287,855.51	\$0.00	\$0.00	287855.51
20 - Operations & Maintenance	\$74,637.29	\$0.00	\$0.00	74637.29
40 - Transportation	\$212,803.03	\$0.00	\$0.00	212803.03
60 - Capital Projects	\$17,633.84	\$0.00	\$0.00	17633.84

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 03/10/2023 Imprest 3.10.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10189	AT&T: Acct 430-0	115.65
10190	AT&T: Acct 680	563.96
10191	AT&T: Acct 927	1,391.00
10192	AT&T: Mobility	103.27
10193	National French Contest	156.00
10194	WEX Bank	1,163.11
Regular Checks:	6	3492.99
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	6	3,492.99

Accounts Payable Run: 03/22/2023 Imprest 3.22.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10195	AT&T: Acct 978-4	50.10
10196	Defranco, Vince	80.00
10197	Gaffney, Kevin	80.00
10198	Robertson, Don	80.00
10199	Vasilios, Vouris	80.00
Regular Checks:	5	370.10
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	5	370.10

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$742.91	\$0.00	\$0.00	742.91
20 - Operations & Maintenance	\$2,862.14	\$0.00	\$0.00	2862.14
40 - Transportation	\$258.04	\$0.00	\$0.00	258.04

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Approval of Non-Bargaining Unit Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the Non-Bargaining Unit candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 24.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Jeff Hinton, Coordinator of Buildings and Grounds, will be effective July 1, 2023. He is placed at \$50.00/hr. (\$104,000).

Tracey Prosser, Payroll and Benefits Specialist, began work on April 10, 2023. She is placed at \$29.50/hr. (\$61,360).

Name	School	Placement	Salary
Hinton, Jeff	District Office	Coordinator of Buildings and Grounds	\$ 50.00/hr.
Prosser, Tracey	District Office	Payroll and Benefits Specialist	\$ 29.50/hr.



RECOMMENDATION FOR NEW EMPLOYEE

Date: April 19, 2023	Recommended by: David Wilkinson
Primary position to be filled: Coordinator of Buildings and Grounds	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant): N/A	
Replacing: John Posego	New position:
Name of recommended individual: Jeff Hinton	
College or University and Major/Minor field of study:	
Please list all relevant prior experience: Maintenance I and Maintenance II at Lisle Community Unit School District 202 Owned his own construction business prior to joining Lisle CUSD 202	
Start date: July 1, 2023	Board approval date: April 24, 2023
Recommended salary schedule placement: \$50 per hour (\$104,000 annually)	
Full time equivalency (FTE): 1.0	Contracted days: 260
Background information: Jeff has served in the Maintenance position at Lisle CUSD 202 for the past 11 years. During that time, he has grown in his knowledge and expertise of all aspects of the buildings and grounds at Lisle 202. Working alongside John Posego, Jeff has developed a vast knowledge of the mechanical, electrical, and plumbing systems in the District. Jeff has been dependable, hardworking, and willing to go above and beyond in all circumstances. Jeff's prior career owning a construction company enhanced his business acumen and management while allowing him to become an expert in carpentry, electrical, plumbing, and remodeling. I am excited to have Jeff step into his new role at the District and feel he will continue the high level of excellence established by his predecessor.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: April 19, 2023	Recommended by: David Wilkinson
Primary position to be filled: Payroll & Benefits Specialist	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant): N/A	
Replacing: Nathan Dent	New position:
Name of recommended individual: Tracey Prosser	
College or University and Major/Minor field of study: Fox College/Diploma in Business	
Please list all relevant prior experience: Alsip, Hazelgreen and Oak Lawn School District 126	
Start date: Monday, April 10, 2023	Board approval date: Monday, April 24, 2023
Recommended salary schedule placement: \$29.50 per hour (\$61,360 annually)	
Full time equivalency (FTE): 1.0	Contracted days: 260
Background information: Tracey has served as the Accounts Payable Specialist at Alsip, Hazelgreen, and Oak Lawn School District 126 for the past 5 years. During that time, she created purchase orders and ensured payment of bills and invoices. She also served as the payroll backup and performed 90% of the payroll duties during a six-month maternity leave in 2022. Tracey is eager to help out whenever needed and is familiar with the activities of a school district business office. References described her as a team player and good communicator who is dependable and has an excellent attitude. I am excited to welcome Tracey to the Lisle 202 District Office and feel she will be a great addition to the team.	

For Action
Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023

SUBJECT: Approval of Certified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2024.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Caitlin Korienek, 1.0 FTE Business Education Teacher at Lisle Senior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Master's +36, Step 7 (\$88,902).

Maggie Purtell, 1.0 FTE Certified School Nurse at Lisle Junior High School for the 2023-2024 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 10 (\$67,461).

Name	School	Placement	Salary
Korienek, Caitlin	LSHS	MA+36, Step 7	\$ 88,902
Purtell, Maggie	LJHS	BA +0, Step 10	\$ 67,461



RECOMMENDATION FOR NEW EMPLOYEE

Date: April 17, 2023	Recommended by: Jeff Howard
Primary position to be filled: Business Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Anthony Massino	New position:
Name of recommended individual: Caitlin Korienek	
College or University and Major/Minor field of study: Roosevelt University: M.A.- Secondary Education 2017 / Kansas University: B.S. - Sports Management 2015.	
Please list all relevant prior experience: Glenbrook South High School– Business Law, Digital Graphic Design, Consumer Education, Introduction to Business (2019-Present), Hinsdale South High School – Introduction to Business, Technology Support Internship 2018-19, Neuqua Valley High School – College Test Prep, Coding, Web Design, Visual Media 2016-2018.	
Start date: Monday, August 14, 2023	Board approval date: Monday, April 24, 2023
Recommended salary schedule placement: Master’s +36, Step 7 (\$88,902)	
Full time equivalency (FTE): 1.0	Contracted days: 181
<p>Background information: Lisle High School welcomes Caitlin Korienek as our new Business Teacher for the 2023-24 school year. In the short time she has been teaching, she has developed a great deal of high school experience, teaching a range of students in Business and Graphic Arts classes. She also has led students in programs such as DECA and Business Professionals of America. Caitlin will be teaching Introduction to Business, Marketing, Business Law 1 & 2, Accounting and Consumer Education at Lisle next year.</p>	



RECOMMENDATION FOR NEW EMPLOYEE

Date: March 28, 2023	Recommended by: Dave Kearney
Primary position to be filled: LJHS School Nurse	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Patti DeNichols	New position:
Name of recommended individual: Maggie Purtell	
College or University and Major/Minor field of study: Purdue University, Calumet/ Nursing University of Illinois, Chicago/ School Nurse Certificate	
Please list all relevant prior experience: Maggie has been working in the Elmhurst School District as a school nurse since the beginning of the 2012-2013 school year. Prior to that Maggie worked as a registered nurse at Elmhurst Memorial Hospital.	
Start date: August 14, 2023	Board approval date: 4/24/2023
Recommended salary schedule placement: BA+0, Step 10 (\$67,461)	
Full time equivalency (FTE): 1.0	Contracted days: 181 days
Background information: We are excited to have Maggie join our team at LJHS. It was evident during the interview process that her experience working within her current school system will allow for a seamless transition to Lisle. Her references confirmed what we saw in the interview, which was that Maggie has a strong work ethic and is great with people, especially kids.	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Approval of Classified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 24.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Derek Weissinger, Maintenance 1, Skill Level 1, will begin on July 1, 2023. He is placed at a Step 5 (\$30/hr., \$62,400).

Name	School	Placement	Salary
Weissinger, Derek	District Offices	Step 5	\$ 30/hr.



RECOMMENDATION FOR NEW EMPLOYEE

Date: April 19, 2023	Recommended by: John Posego
Primary position to be filled: Maintenance Level I	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant): N/A	
Replacing: Jeff Hinton	New position:
Name of recommended individual: Derek Weissinger	
College or University and Major/Minor field of study: Lisle High School Graduate. College of DuPage – Heating, Ventilation, Air Conditioning and Refrigeration Program	
Please list all relevant prior experience: Head Custodian at Lisle High School Head Custodian at Lisle Elementary School	
Start date: July 1, 2023	Board approval date: April 24, 2023
Recommended salary schedule placement: Maintenance I - Step 5 (\$30/hr., \$ 62,400)	
Full time equivalency (FTE): 1.0	Contracted days: 260
Background information: Derek has served as a Head Custodian in Lisle CUSD 202 for the past 4 years. During that time he has excelled in many areas including managing the custodians and ensuring the highest levels of cleanliness in the buildings. He has also been instrumental in assisting the Maintenance Department in resolving issues on his own and in a timely fashion. Derek is always a team player and is willing to step in and help whenever needed. He has also completed the HVACR coursework at College of DuPage. I am excited to have Derek join the maintenance department and feel he will be a tremendous asset.	

For Action

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Approval of Certified Leave of Absence Request.

BACKGROUND: A certified staff member has submitted a request for FMLA.

RECOMMENDATION: The Administration recommends approval of the request.

SUGGESTED MOTION: That the Board of Education approves the FMLA request of:

Suzanne Kimmerly, Second Grade Elementary Teacher at Lisle Elementary School, is requesting a one Year Leave of Absence for the 2023-2024 school year.

For Action

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Approval of Classified Leave of Absence Request.

BACKGROUND: A Classified staff member has submitted a request for FMLA.

RECOMMENDATION: The Administration recommends approval of the request.

SUGGESTED MOTION: That the Board of Education approves the FMLA request of:

Daniel Ridges, Instructional Paraprofessional at Lisle Senior High School, is requesting approximately 3 weeks of Intermittent FMLA leave for the remaining 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Acceptance of Administrative Resignation.

BACKGROUND: A resignation has been received from an Administrative Employee.

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of

Christopher Rzemieniecki, Assistant Principal of Student Services at Lisle Elementary School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Acceptance of Certified Resignation.

BACKGROUND: A resignation has been received from a Certified Employee.

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Hailee Brauer, 1.0 FTE Elementary Grade 2 Teacher at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

Elena Konstantine, 1.0 FTE Kindergarten Teacher at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

Margaret MacNeille, 1.0 FTE Elementary Grade 1 Teacher at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
April 24, 2023**

SUBJECT: Acceptance of Extra-Duty Resignation.

BACKGROUND: A resignation has been received from an Activity Sponsor.

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Darius Bamboat, Head Boys' Tennis Coach at Lisle Senior High School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.

Darius Bamboat, Head Girls' Tennis Coach at Lisle Senior High School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
April 24, 2023**

SUBJECT: FY2023 Audit Engagement Letter

BACKGROUND DATA: The School District has utilized Lauterbach & Amen, LLP to perform the independent financial audit for the last four years. Lauterbach & Amen was selected as the independent auditor back in June 2019 as part of the Audit Services RFP process. In February 2022, the Board of Education accepted a three-year extension to continue using Lauterbach as the District's auditor.

The amounts reflected below are for the basic audit services required annually over the last five fiscal years along with the current fiscal year proposal

	<u>Cost</u>	<u>Increase</u>
FY2018 Audit	\$22,825	2.1%
FY2019 Audit*	\$23,000	0.8%
FY2020 Audit^	\$25,600	11.3%
FY2021 Audit	\$26,200	2.3%
FY2022 Audit	\$26,200	0.0%
FY2023 Audit	\$26,900	2.7%

* Transitioned from Mathieson, Moyski, Austin & Co., LLP to Lauterbach & Amen, LLP

^ Transitioned to accrual basis financial audit

Attached in BoardBooks is the Audit Engagement Letter from Lauterbach & Amen, LLP to perform the independent financial audit of the School District. The engagement letter reflects audit services for financial statements prepared using the accrual basis of accounting for the year ended June 30, 2023.

FINANCIAL IMPACT: The dollar increase from the FY2022 Audit to the FY2023 Audit is \$700. The amount will be included in the Fiscal Year 2024 budget.

RECOMMENDATION: The Administration recommends that the Board of Education accept the Audit Engagement Letter from Lauterbach & Amen, LLP for services performed on the accrual basis of accounting for the year ending June 30, 2023.

SUGGESTED MOTION: That the Board of Education accept the Audit Engagement Letter from Lauterbach & Amen, LLP to perform the required audit services for the year ended June 30, 2023 using the accrual basis of accounting for a total cost of \$26,900.



April 11, 2023

Members of the Board of Education
Lisle Community Unit School District No. 202
Lisle, Illinois

We are pleased to confirm our understanding of the services we are to provide the Lisle Community Unit School District No. 202, Illinois for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, and GASB-required pension and other postemployment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Scope and Objectives – Continued

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit – Continued

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, increased regulations by oversight bodies or granting agencies, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

Audit Procedures – Internal Controls – Continued

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance and requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, related notes, and required audit adjustments, if any, of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Other Services – Continued

You agree to assume all management responsibilities for the financial statement preparation services, schedule of expenditures of federal awards and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Responsibilities of Management for the Financial Statements and Single Audit – Continued

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be made available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date of schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Responsibilities of Management for the Financial Statements and Single Audit – Continued

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Engagement Administration, Fees, and Other – Continued

The audit documentation for this engagement is the property of Lauterbach & Amen, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauterbach & Amen, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fees for the June 30, 2023 audit will be \$26,900.

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Reporting - Continued

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Lisle Community Unit School District No. 202, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Lisle Community Unit School District No. 202, Illinois.

By: _____

Title: _____

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Regular and Extra-Curricular/Co-Curricular Transportation Extension

BACKGROUND DATA: Section 5/29-6.1 of the Illinois School Code (105 ILCS 5/29-6.1) provides that a school district may, after exercising two one-year extensions, continue to extend a transportation contract on a year-to-year basis provided no timely request to go out to bid has been received from another contractor.

The current one-year extension with Westway Coach for regular and co-curricular transportation services expires at the end of the 2022-2023 school year. No other parties have expressed interest in becoming the Districts transportation provider. As a result, the Administration would like to extend the contract with Westway Coach for an additional year.

The Administration met with representatives from Westway Coach in mid-November to discuss extending the contract. The result of those discussions is a 7% increase for all regular routes and a 3% increase for field trips/co-curricular for the 2023-2024 school year. Factors influencing the cost increases are outlined in the attached written proposal.

Factoring in the suggested increase, the one-way rate proposed by Westway Coach is \$113.93 for the 2023-2024 school year. Based on a survey of 14 neighboring districts, the proposed rate is below the SY22-23 average route rate of \$127.58.

The proposal also outlines a \$100 per month attendance bonus for the approximately 15 drivers that service Lisle 202 routes. Drivers that miss no more than 1.5 days during the month will be eligible for the bonus. With the ongoing shortage of drivers, having strong attendance on a daily basis is crucial for the Districts routes to run on-time. The proposed bonus will be billed to the District as a separate invoice each month.

FINANCIAL IMPACT: The rate increases are expected to increase the annual cost by approximately \$80,000. The attendance bonus will likely cost between \$10,000 and \$15,000. The estimated total cost for the 2023-2024 school year is approximately \$1.3 million. The annual costs will be included in the FY2024 budget for the Transportation Fund.

RECOMMENDATION: The Administration recommends that the Board approve the one-year extension agreement with Westway Coach, Inc. for the 2023-2024 school year.

SUGGESTED MOTION: That the Board of Education approve the Extension Agreement for Transportation Services with Westway Coach, Inc. for regular and co-curricular transportation service for the 2023-2024 school year.

EXTENSION OF AGREEMENT FOR TRANSPORTATION SERVICES

THIS EXTENSION OF AGREEMENT is made this 24th day of April 2023, by and between Westway Coach, Inc., having a principal place of business at 18962 Airport Road, Lockport, Illinois (hereinafter referred to as "Contractor"), and the Board of Education of Lisle Community Unit School District #202, DuPage County, Illinois (hereinafter referred to as the "Board"), as follows:

WHEREAS, the Contractor and the Board are parties to an "Agreement for Transportation Services" dated May 19, 2014 (the "Agreement");

WHEREAS, the Agreement covers the 2014-15, 2015-16 and 2016-17 school years, and was extended for the 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022, and 2022-2023 school years in accordance with the following provision in Section 8:

"The Board reserves the right to extend this Agreement for up to two additional years upon such terms and conditions which may be mutually agreed to by the Board and Contractor."

WHEREAS, Section 5/29-6.1 of the Illinois School Code (105 ILCS 5/29-6.1) provides that a school district may, after exercising two one-year extensions, continue to extend a transportation contract on a year-to-year basis provided no timely request to go out to bid has been received from another contractor;

WHEREAS, the Board has not received a timely request to go out to bid from another contractor;

WHEREAS, the Board wishes to exercise its right to extend the Agreement for the 2023-24 school year; and

WHEREAS, the Board and the Contractor have mutually agreed to terms for the 2023-24 school year and wish to memorialize their agreement by this document.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged by each party, the Board and the Contractor agree as follows:

Section 1. The above recitals are incorporated as though fully set forth herein and are made a contractual part hereof.

Section 2. The Agreement is hereby extended to cover the 2023-24 school year.

Section 3. The rates to be paid by the Board to the Contractor for the 2023-24 school year are attached hereto as Exhibit A and made a part hereof by this reference.

Section 4. The Board agrees to pay a monthly attendance bonus for the 2023/2024 school year for all Lisle Community Unit School District #202 drivers in the amount of \$100 per month. To be eligible for the attendance bonus a driver will be allowed to miss 1.5 days during the month and must receive no substantiated complaints. Half days are either a morning or afternoon route. If a driver misses two (2) or more days during a month, they will not be eligible for the attendance bonus that month. Contractor will submit a monthly invoice for the attendance bonus and include a report of driver daily attendance supporting the amount billed.

Section 5. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect for the 2023-24 school year.

WESTWAY COACH, INC.
By Its Authorized Representative

BOARD OF EDUCATION, LISLE
COMMUNITY UNIT SCHOOL DISTRICT
NO. 202, DUPAGE COUNTY, ILLINOIS

By: _____

President

Title: _____

Date: _____

Attest: _____
Secretary

Lisle Community Unit School District 202

Exhibit A - Rate Form

REGULAR ROUTES	Runs	Est. Days Service	School Year 2022-2023		School Year 2023-2024	
			One Way		One Way	
			Rates	Extension	Rates	Extension
Lisle Senior High A.M.	5	175	\$ 106.48	\$ 93,170	\$ 113.93	\$ 99,689
Lisle Senior High P.M.	5	175	\$ 106.48	\$ 93,170	\$ 113.93	\$ 99,689
Lisle Junior High A.M.	5	175	\$ 106.48	\$ 93,170	\$ 113.93	\$ 99,689
Lisle Junior High P.M.	5	175	\$ 106.48	\$ 93,170	\$ 113.93	\$ 99,689
Lisle Elementary A.M.	10	175	\$ 106.48	\$ 186,340	\$ 113.93	\$ 199,378
Lisle Elementary P.M.	10	175	\$ 106.48	\$ 186,340	\$ 113.93	\$ 199,378
Lisle Elementary PreK Mid-Day	2	172	\$ 106.48	\$ 36,629	\$ 113.93	\$ 39,192
St. Joan of Arc A.M.	4	170	\$ 106.48	\$ 72,406	\$ 113.93	\$ 77,472
St. Joan of Arc P.M.	4	170	\$ 106.48	\$ 72,406	\$ 113.93	\$ 77,472
Benet Academy A.M.	1	172	\$ 106.48	\$ 18,315	\$ 113.93	\$ 19,596
Benet Academy P.M.	1	172	\$ 106.48	\$ 18,315	\$ 113.93	\$ 19,596
Technology Center of DuPage	2	165	\$ 140.34	\$ 46,312	\$ 150.16	\$ 49,553
Lisle Junior High Activity	1	150	\$ 106.48	\$ 15,972	\$ 113.93	\$ 17,090
SPECIALS						
Benet Drivers Ed Shuttle	1	90	\$ 106.48	\$ 9,583	\$ 113.93	\$ 10,254
LHS Track Shuttle	1	30	\$ 106.48	\$ 3,194	\$ 113.93	\$ 3,418
LJH Baseball Shuttle	1	15	\$ 106.48	\$ 1,597	\$ 113.93	\$ 1,709
LJH Math Shuttle	1	175	\$ 106.48	\$ 18,634	\$ 113.93	\$ 19,938
LJH Softball Shuttle	1	20	\$ 106.48	\$ 2,130	\$ 113.93	\$ 2,279
LJH Wrestling Shuttle	1	5	\$ 106.48	\$ 532	\$ 113.93	\$ 570
LES Band Shuttle	2	25	\$ 106.48	\$ 5,324	\$ 113.93	\$ 5,697
LES Choir/Student Council Shuttle	1	150	\$ 106.48	\$ 15,972	\$ 113.93	\$ 17,090
FIELD TRIP AND CO-CURRICULAR						
Trip Charges:		Est. Trips	Per Trip Rates		Per Trip Rates	
Less than 2 Hours	1	20	\$ 174.03	\$ 3,481	\$ 179.25	\$ 3,585
Between 2 and 3 Hours	1	45	\$ 194.01	\$ 8,730	\$ 199.83	\$ 8,992
Between 3 and 4 Hours	1	50	\$ 231.19	\$ 11,560	\$ 238.13	\$ 11,907
Between 4 and 5 Hours	1	60	\$ 274.70	\$ 16,482	\$ 282.94	\$ 16,976
Between 5 and 6 Hours	1	85	\$ 330.65	\$ 28,105	\$ 340.57	\$ 28,948
Between 6 and 7 Hours	1	70	\$ 386.58	\$ 27,061	\$ 398.18	\$ 27,873
Between 7 and 8 Hours	1	20	\$ 448.72	\$ 8,974	\$ 462.18	\$ 9,244
Trips over 8 Hours-Charge per each additional 1/2 Hour*			\$ 32.31		\$ 33.28	
TOTAL PER YEAR				\$ 1,187,075	\$ 1,265,958	

* Approximately 50 trips annually



18962 Airport Road, Lockport, Illinois 60446
Phone: (815) 838-1012 • Fax: (815) 838-1092

April 17, 2023

Mr. David Wilkinson, CPA, SFO
Director of Financial
Lisle Community Unit School District 202
5211 Center Avenue
Lisle, IL 60532

Dear Mr. Wilkinson;

As requested please see the written proposal for contract pricing for the 2023/2024 school year. Below I have listed some of the areas in our business that have affected our costs.

LABOR

Due to Covid-19, the Nation-wide school bus driver shortage continues. We have seen some improvement but expect the shortage to remain for most of the 2022/2023 school year. Besides actively recruiting new employees, we have also been increasing wages substantially. This also helps us retain our existing employees. Wages were increased 21.0% for the start of the 2022/2023 school year and we are planning on a 10-12% increase for the 2023/2024 school year.

The mechanic shortage is also continuing. Mechanics are very hard to find/hire/train. We have had to raise wages substantially to attract more mechanics. We expect to increase their wages another 15% for next school year.

COST OF VEHICLES

We try to replace approximately 7-10% of our fleet each year. Deliveries of these vehicles has been delayed by supply chain issues, but we will be placing another order in hopes of delivery during the summer of 2023. New buses cost about \$125,000.00/each which is a 20% increase from last year.

INFLATION

Inflation has taken off and shows no signs of slowing down. All items C.P.I. for December was 6.5%.

Mr. David Wilkinson

April 17, 2023

Page 2 of 2

PARTS FOR VEHICLES

Due to the pandemic and supply chain issues, we have not replaced as many older vehicles as we would have liked. Therefore we are having to repair more of them. Parts are difficult to find, and if you can find them they are 20-25% more expensive than last year.

Fuel

Our Fleet consist of diesel engines and gas engines. School buses are heavy, well-constructed vehicles designed for the safety of their occupants. School buses also stop and go very often during their routes. Due to all of this we only get about 6 miles on a gallon of fuel. From October of 2021, fuel prices are up an average of 25%. We do not anticipate fuel prices coming down anytime soon.

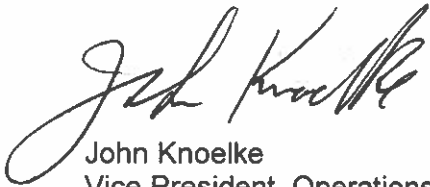
INSURANCE

For the 2022/2023 school year we received a 9.0% increase of all risk insurance policies (liability, auto, workers comp., etc).

Based on all of the above along with our discussions today, we are asking for a 7.0% increase for regular route prices and 3% for the field trips and co-curricular for 2023/2024. We also agreed that District 202 will pay a monthly attendance bonus for all District 202 drivers in the amount of \$100 per month. For the District 202 drivers to be eligible for the attendance bonus they will be allowed to miss 1.5 days during the month. If they miss 2 or more days during a month of the 2023/2024 school year they will not be eligible for said attendance bonus. Half days are either a morning or afternoon route.

If this proposal meets with your approval, please indicate so by signing both copies, keeping one copy for your files, and returning the other copy to me.

WESTWAY COACH, INC.



John Knoelke
Vice President, Operations

JK/mm

LISLE COMMUNITY UNIT
SCHOOL DISTRICT 202

By: _____

Title: _____

Date: _____

Mission Statement

Our primary goal is to transport the youth of today in a safe, efficient and friendly environment

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Appointment of a Representative to DAOES Board of Directors

BACKGROUND DATA: The DuPage Area Occupational Education System requires the Board of Education to appoint a representative to their Board of Directors annually.

FINANCIAL IMPACT: None

RECOMMENDATION: Approval of the below motion.

SUGGESTED MOTION: That the Board of Education approve Keith Filipiak as the DuPage Area Occupational Education System Board of Education Representative for the 2023-2024 School Year.

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Crisis in the Public Schools of DuPage County, Illinois

BACKGROUND DATA: The DuPage County State’s Attorney and the DuPage Regional Office of Education have offered to coordinate assistance among the DuPage School Districts during a crisis.

In order to facilitate this support, they are asking all school districts to approve the “Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Crises in the Public Schools of DuPage County”. Attorneys from the participating organizations have reviewed the agreement for accuracy.

In short, if a school district participating in this agreement needs support, the DuPage County School Mutual Aid Response Team (DuSMART) will assist with the coordination of resources throughout DuPage County.

FINANCIAL IMPACT: Approximately \$250 for 2022-2023 and \$400 annually thereafter.

RECOMMENDATION: Approval of the below motion.

SUGGESTED MOTION: That the Board of Education approve the Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Crises in the Public Schools of DuPage County

**INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MUTUAL ASSISTANCE IN RESPONSE TO CRISES
IN THE PUBLIC SCHOOLS OF DUPAGE COUNTY, ILLINOIS**

Recitals

WHEREAS, natural and human-made catastrophic events are occurring with increasing frequency in schools throughout the United States;

WHEREAS, DuPage County School Districts and Special Education Cooperatives fortunately have not been subject to such occurrences, but recognize it is in the best interests of their students, staff and communities that they join together to plan for such occurrences and be prepared to assist each other during catastrophic events which exceed the capacity of an individual school district or cooperative to respond effectively on its own;

WHEREAS, the assistance to be provided under this Intergovernmental Cooperation Agreement (“Agreement”) includes personnel, equipment and staging facilities appropriate to the nature of the catastrophic event;

WHEREAS, the foregoing purposes are best accomplished through this Agreement, with participating school districts and cooperatives making good faith efforts to provide assistance during catastrophic events when called upon pursuant to the terms of this Agreement, but without incurring liability if, in their sole discretion, they are unable or unwilling to do so;

WHEREAS, many school districts and cooperatives have, or will develop, emergency assistance agreements with local law enforcement, fire departments and other governmental entities and nothing in this Agreement is intended to replace, supersede or take precedence over such agreements; and

WHEREAS, the program to accomplish the foregoing will be called the DuPage County School Mutual Aid Response Team (“DuSMART”).

NOW THEREFORE, the undersigned public agency does hereby enter into this Agreement with each and every other public agency which signs a counterpart copy of this Agreement and contracts as follows:

1. Parties. The parties to this Agreement are:

- a. the DuPage County State’s Attorney (the “State’s Attorney”);
- b. the DuPage Regional Office of Education (the “ROE”);
- c. the Boards of Education of school districts in DuPage County, Illinois (“School Boards”, “School Board”, “School District” or “School Districts”) which are listed on the attached Exhibit 1 and have approved this Agreement in accordance with paragraph 6 or 8 below; and
- d. the governing entities of DuPage County special education and other cooperatives (“Cooperative” or “Cooperatives”) which are listed on the attached Exhibit 1 and have approved this Agreement in accordance with paragraph 6 or 8 below.

Collectively the foregoing are the “Parties” to, or the “Participants” in, this Agreement.

2. Legal Authority and Purpose.

a. This Agreement is made in the exercise of the Parties’ rights and powers granted under Article VII, Section 10 of the Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 and all other rights and powers vested in the Parties by their respective governing statutes.

b. The purpose of this Agreement is to develop and implement programs (the “Programs”) designed to provide mutual aid in crises, primarily arising out of disaster or violence in DuPage County School Districts and Cooperatives. The programs are also designed to provide training and professional development to prepare member personnel

for response and recovery activities. Under no circumstances will an employee of a Party act under this Agreement in a capacity as a first responder by performing emergency rescue or response services ordinarily performed by police, fire or other governmental emergency service providers.

3. Administration.

a. This Agreement shall be administered by the ROE, by its Regional Superintendent of Schools (the “RSS”) acting as chair of an Advisory Panel (the “Advisory Panel”) consisting of:

- 1) the State’s Attorney or designee;
- 2) the RSS or designee;
- 3) one superintendent selected by the superintendents of participating School Districts with a student enrollment of 1000 or less,
- 4) one superintendent selected by the superintendents of participating School Districts with a student enrollment of more than 1000 but less than 7000;
- 5) one superintendent selected by the superintendents of participating School Districts with a student enrollment of more than 7000;
- 6) one director, selected by the Cooperatives of the School District Parties who are members; and
- 7) not more than two superintendents selected by the RSS to ensure the Advisory Panel has members from an elementary district, a high school district and a unit district.
- 8) one administrator from the DuPage Office of Homeland Security and Emergency Management; one representative of the DuPage Fire Chiefs’

Associations; and one representative of the DuPage Police Chiefs' Association.

These members are not parties to the Agreement or subject to dues.

b. Attendance at meetings of the Advisory Panel shall be by the superintendent or director, or their designees.

c. The term of a superintendent and a director shall be one year beginning July 1 and ending June 30, except that the initial term shall extend from the date of selection through June 30, 2024.

d. The Advisory Panel shall establish its own rules of procedure and meet at the call of the RSS or any three members.

e. The primary duty and authority of the Advisory Panel shall be to advise the RSS regarding implementation of this Agreement and to develop and implement the programs designed to achieve the purposes of this Agreement.

4. Fiscal Matters.

a. Within 30 days after becoming a Party to this Agreement, each School Board and Cooperative shall contribute \$250 toward the administration of this Agreement for the remainder of the 2022-23 school year. This fee will be used primarily to provide materials and equipment including, but not limited to, "call out" technology, credentials and safety vests. Thereafter, at least 90 days before the start of the next school year, the ROE in consultation with the Advisory Panel shall establish and administer a budget for the next school year and the contribution amount for the participating School Districts and Cooperatives not to exceed \$400.00. ■

b. The ROE shall seek funding through grants and similar sources of revenue as the primary sources of funds to develop and implement the programs and administer this Agreement.

c. At no cost to the School Districts and Cooperatives, the ROE shall perform its administrative duties under this Agreement.

d. At no cost to the School Districts and Cooperatives, the State's Attorney shall provide the services of its personnel and resources and assist in obtaining the cooperation of law enforcement agencies, to the extent appropriate for development and implementation of the programs.

e. The programs shall be made available to the School Districts and Cooperatives without cost other than the annual cost determined by the ROE.

f. Each School District is responsible for any benefits, compensation, liability insurance and worker's compensation insurance for its personnel that are providing authorized mutual aid to another School District.

g. Each School District providing facilities, materials and/or equipment to another School District under the auspices of this agreement shall not charge for such facilities, materials or equipment and for the cost of loss or damage to the facilities, materials and/or equipment.

h. Nothing in this agreement shall operate to bar any recovery of funds from any third party, state, or federal agency under existing statutes, or other authority.

5. Insurance and Liability.

a. Each Party is responsible for obtaining insurance coverage for its participation under this Agreement, which shall be primary, and which shall waive subrogation against all other Parties. Each Party shall be responsible for Workers' Compensation insurance coverage of, and liability for, the Party's employees who participate in the Programs.

b. A Party shall not be liable to another Party:

1) for the acts or omissions of its employees providing assistance to another Party when requested under this Agreement;

2) for a Party's declination to provide assistance when requested by another Party under this Agreement.

For purposes of this paragraph 5.b., "liability" means liabilities, losses, damages, claims, demands, judgments, causes of action, costs, expenses, and reasonable attorneys' fees. Notwithstanding anything to the contrary, nothing in this Agreement voids or limits any liability protection established by law or any existing insurance coverage of the Party. Nothing in this Agreement, the actions of the ROE, the Advisory Panel or the development and implementation of the Programs shall create a duty or liability to any person or entity which is not a party to this Agreement or diminish any liability protection for the benefit of the Parties as established by law or afforded any Party's insurance coverage.

6. New Parties and Withdrawal, Suspension and Expulsion of a Party.

a. After the effective date provided in paragraph 8 below, a School District or Cooperative shall become a Party to this Agreement when the RSS receives this Agreement in counterpart, signed by its President and Secretary.

b. A Party may withdraw from this Agreement effective at the close of the day on June 30 of any year by giving at least 60 days' written notice of withdrawal to the RSS.

c. By a vote of at least two-thirds of the members of the Advisory Panel, a Party may be suspended or expelled as a Party to this Agreement, and denied participation in any of the programs, for good cause, which includes, but is not limited to, failure to meet the requirements of this Agreement or of the programs. Before expulsion or suspension, the Party shall be given a written notice summarizing the reasons for the proposed action and an opportunity to respond to the Advisory Panel.

7. Amendment and Termination.

a. This Agreement may be amended or terminated by the affirmative vote of a majority of the Parties.

b. This Agreement shall terminate without a vote of the Parties within 120 days after the number of Participants falls below 10 or the State's Attorney or the ROE withdraws from this Agreement. During such 120-day period, the Advisory Panel shall wrap up the business under this Agreement and the Programs.

8. Effective Date and Dissolution. This Agreement shall become effective when the State's Attorney and the ROE approve and sign this Agreement and the RSS receives this Agreement, in counterparts, signed by the President and Secretary of at least 10 of the Boards of Education of the School Districts and governing entities of the Cooperatives listed on the attached Exhibit 1.

DuPage County State's Attorney

DuPage Regional Office of Education

By: _____

By: _____

Dated: _____

Dated: _____

Board of Education of

Cooperative Governing Board of

_____,
DuPage County, Illinois

By: _____
President

By: _____
President

Attest:

Secretary

Dated: _____

Dated: _____

Exhibit 1 - List of Agency Cooperatives

Each DuPage County area public school district may participate in the DuSMART program. The primary staff member will be the member of the DuPage County ROE School Safety Task Force.

Participating district would agree to provide resources as follows:

<i>District #</i>	<i>District name</i>	
2	Bensenville	
4	Addison	
7	Wood Dale	
10	Itasca	
11	Medinah	
12	Roselle	
13	Bloomingtondale	
15	Marquardt	
16	Queen Bee	
20	Keeneyville	
25	Benjamin	
33	West Chicago Elementary	
34	Winfield	
41	Glen Ellyn	
44	Lombard	
45	Villa Park	
48	Salt Creek	
53	Butler	
58	Downers Grove	
60	Maercker	
61	Darien	
62	Gower	
63	Cass	
66	Center Cass	
68	Woodridge	
86	Hinsdale Township High School	
87	Glenbard Township High School	
88	DuPage High School	
89	Community Consolidated (Glen Ellyn)	
89	DuPage High School	
93	Community Consolidated (Bloomingtondale)	
94	West Chicago Community High School	
99	Community High School (Downers Grove)	

100	Fenton Community High School	
108	Lake Park High School	
180	Burr Ridge Community Consolidated	
181	Community Consolidate	
200	Wheaton Community Consolidated	
201	Westmount Community Consolidated	
202	Lisle Community Unit	
203	Naperville Community Unit	
204	Indian Prairie Community Unit	
205	Elmhurst Community unit	
	Phillip Rock	
NDSEC	NDSEC	
ROE	Partners for Success	
SASED	School Association for Special Education in DuPage Co.	
TCD	Technology Center of DuPage	
ROE	ROE Safety Specialist	
OHSEM	DuPage County Office of Homeland Security and Emergency Management	

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Chesterton Academy Building Lease School Year 2023/2024

BACKGROUND DATA: Chesterton Academy of the Holy Family has requested to continue to lease approximately 36,000 square feet of Schiesher Elementary School for their High School Program. They have also requested use of the art room and one additional classroom adding approximately 2,200 of square footage to the lease agreement.

The lease term will be extended for an additional year through June 30, 2024 with the annual rent increasing by the 2022 Consumer Price Index of 6.5%. Factoring in the additional square footage, the annual rent for the twelve months ending June 30, 2024 will be \$132,936 (an increase of \$14,808 from last year).

Chesterton will continue to be responsible for utilities, snow removal, garbage disposal and custodial cleaning of the leased portion of the building. Either party may terminate the agreement by giving at least one hundred eighty (180) calendar day's prior notice.

It should be noted, if Schiesher Elementary was vacant for the next year, the building would have to be heated in the winter and monitored on a daily basis. Having a lessee will help offset these costs and improve the monitoring and security of the facility. Additionally, the funds received from the lease should be sufficient to cover the cost to demolish all or a portion of the building in the future (if decided by the Board).

FINANCIAL IMPACT: As noted above, the District will receive annual rent of \$132,936 during Fiscal Year 2024.

RECOMMENDATION: The Administration recommends that the Board of Education approve the lease agreement extension with Chesterton Academy.

SUGGESTED MOTION: That the Board of Education approve the Lease Agreement with Chesterton Academy of the Holy Family for the use of Scheisher Elementary School.

LEASE AGREEMENT

This Lease Agreement is made and entered into as of the 24th day of April, 2023, by and between the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DuPage County, Illinois, a municipal corporation organized and existing under the laws of the State of Illinois (hereinafter referred to as “Lessor”) and Chesterton Academy of the Holy Family, NFP Inc, a Non-for Profit Corporation, organized and existing under the laws of the State of Illinois (hereinafter referred to as “Lessee”).

RECITALS

WHEREAS, Lessor currently owns a beneficial interest in improved real estate commonly known as Schiesher Elementary School, located at 5205 Kingston Avenue, Lisle, Illinois, for the use and benefit of Lisle Community Unit School District No. 202, DuPage County, Illinois and the parking lot containing approximately fifty (50) parking spaces across Kingston Avenue, immediately to the west (hereinafter referred to as “Schiesher Property”); and

WHEREAS, Lessor finds the Schiesher Property to be unnecessary for use as a public school pursuant to Illinois School Code, 105 ILCS 5/10-22.11(c), and desires to lease a portion of the Schiesher Property to Lessee pursuant to the terms and conditions set forth herein; and

WHEREAS, Lessee wishes to lease a portion of the Schiesher Property from Lessor for private educational purposes pursuant to the terms and conditions set forth herein; and

WHEREAS, the parties desire to enter into this Lease to define and specify their respective rights and duties relating to the Schiesher Property.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and the foregoing recitals, which are incorporated by this reference, the parties agree as follows:

1. **PREMISES**

A. Schiesher Property. Lessor leases to Lessee that portion of the Schiesher Property consisting of: that portion of the school building generally outlined in yellow on the attached Exhibit A, and including both that portion of the building commonly known as Schiesher Elementary School (the “Building”),

specifically identified on Exhibit A, that portion of the surrounding grounds (the “Land”), specifically identified on the survey on the attached Exhibit B, and the parking lot across Kingston Avenue from the Schiesher Property (the “Parking Lot”) specifically identified on the attached Exhibit C. The Building, Land and Parking Lot shall hereinafter be referred to as the “Leased Premises”. Lessee may use the directly connecting internal hallways outlined in orange for its students and employees to access the cafeteria for meal purposes along with the art room. The Leased Premises are taken for use “as is”.

2. TERM

This Lease Agreement and the right of Lessee to possession herein commences on July 1, 2023, and terminates on June 30, 2024, unless terminated earlier in accordance with the provisions hereinafter set forth.

3. PURPOSES

Lessee shall occupy and use the Premises continuously during the Term of this Lease Agreement for the following specified purpose and no other: private day school for students in grades 9 through 12 and all associated educational activities, extra-curricular activities, fundraising activities (with prior written approval), parent and alumni events, tutoring, community events (with prior written approval), and other events associated therewith. Lessee shall comply with all reasonable rules regarding use of the Premises, including, but not limited to, those set forth in Exhibit D, attached hereto and incorporated herein by this reference.

Lessee expressly acknowledges and agrees that it will provide Automatic External Defibrillator (“AED”) devices and have trained AED users present during all physical fitness activities taking place in or about any physical fitness facilities on or about the Leased Premises to the extent required by the Illinois *Physical Fitness Facility Emergency Preparedness Act* (210 ILCS 74/1, et seq.)(the “Act”), as amended, and any and all accompanying regulations promulgated by the Illinois Department of Public Health, or any other agency authorized to promulgate regulations regarding the Act.

Lessee is solely responsible for providing or arranging supervision for any and all activities contemplated by this Lease Agreement. It is specifically understood that Lessor will not provide any supervision of any physical fitness activities or supervision of the Leased Premises at any time during the term of this Lease Agreement.

4. RENT

Lessee shall pay to Lisle Community Unit School District No. 202, in legal tender for public and private debts in the United States of America, at 5211 Center Avenue, Lisle, IL, 60532, or at such other location as directed from time to time by Lessor's notice, minimum rent during the Term of \$132,936 per annum ("Base Rent"), payable in monthly installments of \$11,078. Each installment of Rent shall be paid in advance promptly on the first day of every calendar month of the Term, without any abatement, setoff, or deduction or further demand whatsoever. Rent payment shall commence on July 1, 2023.

If the Term ends other than on the last day of the month, the Base Rent for that month shall be prorated. Unpaid Rent (or as much of that Rent as may remain unpaid from time to time) shall bear interest at nine percent (9%) per annum, or the maximum permitted by law, whichever is less, from the date due until paid. Lessor's right to receive this interest shall not, in any way, limit any of Lessor's other remedies under this Lease Agreement or at law or in equity.

Base Rent payments shall cease on the date that Lessee vacates the Leased Premises. If Base Rent has already been paid for the month, Lessor agrees to remit any Base Rent paid to Lessee on a pro-rata basis.

5. SUBLET AND ASSIGNMENT

Lessee shall not, without the prior written consent of Lessor, (1) assign, convey, or mortgage this Lease Agreement or any interest under this Lease; (2) suffer to occur or permit to exist any assignment of this Lease Agreement or any lien on Lessee's interest, voluntarily, involuntarily, or by operation of law; (3) sublet the Premises or any part of the Premises; or (4) permit the use of the Premises by any parties other than Lessee and its employees (without the prior written consent of Lessor).

6. UTILITIES AND TAXES

Lessor shall furnish all utilities for the Leased Premises, including, without limitation, electricity, natural gas, water and sewer service. Lessee shall reimburse Lessor for the all utilities and services supplied to the leased Premises, including but not limited to electricity, water, telephone, security, gas, together with any taxes thereon. If any such utilities or services are not separately metered to the Premises or separately billed to the Premises,

Lessee shall pay to Lessor a reasonable proportion to be determined by Lessor of all such charges, within thirty (30) days of invoice receipt date.

Lessee shall be responsible for any and all property, use or other taxes assessed against Lessor resulting from Lessee's occupancy and/or use of the Leased Premises. Lessee shall pay the amount of such taxes to Lessor within 30 days of presentation to Lessee of the notice of taxes assessed. If Lessee is required to obtain a real estate tax exemption from DuPage County or the Illinois Department of Revenue to operate as a private school, Lessor agrees to cooperate with Lessee to effectuate the exemption.

Lessee shall be responsible for obtaining or providing, at its sole cost, all custodial and garbage removal services necessary for Lessee's use and occupancy of the Leased Premises. Likewise, Lessee shall be responsible for obtaining or providing snow removal, painting, window repair and other activities required to maintain the Leased Premises and grounds in a clean, sightly and healthy condition during Lessee's use or occupancy.

7. CARE OF PREMISES AND SECURITY

(a) Lessee shall not perform any acts or carry on any practices which may damage the premises or any part thereof or be a nuisance or menace to public health or safety. Lessee, at its own expense, shall maintain the Leased Premises and keep them at all times clean and free from rubbish and dirt and in a sanitary condition in accordance with the laws, directions, rules and regulations of the governmental agencies having jurisdiction thereof, and Lessee, with respect to the Leased Premises, shall comply with all requirements of law applicable thereto. Lessee shall store trash and garbage in a clean, safe and hygienic manner and in conformance with all local ordinances or regulations regarding garbage, trash, or debris collection or removal, and arrange for the regular removal thereof.

(b) Lessee shall, at its own cost and expense, replace with glass of the same quality any broken glass in exterior and interior windows and doors in or upon the Leased Premises including plate glass, except when any such window is broken due to the negligence of the Lessor, its employees, agents or servants, in which case Lessor shall replace such glass at its sole cost and expense.

(c) At the expiration of the tenancy hereby created (including any renewal thereof) whether by the lapse of time or otherwise, Lessee shall surrender the Leased Premises in the same condition as existed as of

August 20, 2019 (or date of occupancy by Lessee, whichever is later), reasonable wear and tear excepted, except as hereinafter provided, and shall surrender all keys for the Leased Premises to Lessor.

(d) If Lessee refuses or neglects to repair, replace or maintain those items which it has an obligation to perform hereunder, promptly and adequately after written demand from Lessor, Lessor may make the repairs without any liability to Lessee for any loss or damage that may accrue to Lessee, and if Lessor makes such repairs, replacement or maintenance, Lessee shall pay to Lessor, within thirty (30) days of demand with receipts as proof of payment by Lessor, as additional rent, the cost thereof.

(e) Lessee agrees to pay Lessor a security deposit equal to one (1) month's rent upon the execution of this Lease. The security deposit shall be held by Lessor as security for the faithful performance by Lessee of all of the terms, covenants, and conditions of this Lease Agreement to be kept and performed by Lessee, without any obligation on Lessor's part to pay any interest thereon. If, at any time during the Term of this Lease, any of the Rent due Lessor shall be overdue and unpaid, then Lessor may, at its option, appropriate and apply any portion of the security deposit to the payment of any overdue Rent or other sum. In addition, in the event of the failure of Lessee at any time during the Term of this Lease Agreement to keep, observe, and perform any of the terms, covenants, and conditions of this Lease Agreement to be kept, observed, and performed by Lessee, then Lessor, at its option, may appropriate and apply the entire security deposit, or as much of that deposit as may be necessary, to compensate Lessor for loss or damage sustained or suffered by Lessor due to Lessee's breach. The use, application, or retention of the security deposit, or any portion of that deposit, by Lessor shall not prevent Lessor from exercising any other right or remedy provided by this Lease, or at law or in equity (it being intended that Lessor shall not first be required to proceed against the security deposit), and shall not operate as a limitation on any recovery to which Lessor may otherwise be entitled. Should the entire security deposit, or any portion of that deposit, be appropriated and applied by Lessor for the payment of overdue Base Rent or other sums due and payable to Lessor by Lessee or to compensate Lessor for loss or damage sustained by Lessor due to Lessee's breach, Lessee shall, upon Lessor's demand, within ten (10) days remit to Lessor a sufficient amount in cash to restore the security deposit to the original sum deposited. Lessee's failure to restore the security deposit within ten (10) calendar days after receipt of Lessor's demand shall constitute a breach of this Lease.

8. REPAIRS

(a) Lessor shall keep the foundation, exterior walls and roof of the school building on the Leased Premises in good repair, except that Lessor shall not be required to make any repairs which become necessary or desirable by reason of the use of Lessee, its agents, servants, invitees, or employees. The Lessor and Lessee shall equally share in the costs of any repairs to the roof which are not covered by the manufacturer's warranty. The Lessee's share of the cost for repairs to the roof shall not exceed one thousand dollars (\$1,000) annually. Lessor shall maintain and repair the mechanical systems on the Leased Premises, including but not limited to the boiler and air conditioning systems.

9. ALTERATIONS

Lessee shall not make any alterations in or additions to the Leased Premises nor make any contract therefor, without first procuring Lessor's written consent and delivering to Lessor the plans, specifications and the necessary permits, if any, all in form and substance satisfactory to Lessor, and furnishing indemnification against liens, costs, damages and expenses as may be reasonably required by Lessor. Any improvements must be approved by Lessor in writing and shall be designated in writing by Lessor as permanent or removable. An annual report of alterations/improvements to the premises shall be submitted to the Lessor by the Lessee prior to the anniversary date of this Lease Agreement. Should this Lease Agreement be terminated for any reason prior to June 30, 2024, the Lessor shall reimburse the Lessee the undepreciated value of major permanent capital improvements which have been approved in writing based upon a ten-year straight-line depreciation method. No reimbursement for major capital improvements is required if this Lease Agreement is not terminated prior to June 30, 2024.

All alterations, additions, improvements and fixtures which have been installed by Lessor or at Lessor's expense upon the Leased Premises shall be the property of the Lessor and shall remain upon, and be surrendered with, the Leased Premises as a part thereof, at the termination of this Lease Agreement (or any renewal thereof) whether by lapse of time or otherwise.

All alterations, additions, improvements and fixtures which have been installed by Lessee as a permanent alteration or improvement, shall, at the option of the Lessor, be subject to the following:

- a) Those improvements designated in writing by Lessor as permanent shall be considered to be the property of the Lessor and shall remain upon and be surrendered with the Leased Premises as part thereof, at the termination of this Lease Agreement (or any renewal thereof) whether by lapse of the time or otherwise (unless otherwise agreed to in writing by Lessor and Lessee pertaining to specific improvements), or
- b) Those improvements designated by Lessor as removable shall be removed by Lessee at Lessee's expense at the termination of this Lease Agreement (or any renewal thereof).

10. HOLD HARMLESS

Lessee hereby agrees to defend, indemnify and hold Lessor, Lessor's officers, employees and agents, their successors and assigns, harmless from any and all claims or demands for loss of, or damage to, property or for injury or death to any person from negligent acts or omissions of Lessee, its agents, representatives or employees while in, upon or about the Leased Premises during the term of this Lease Agreement. Lessee shall pay all costs and expenses including attorney's fees, which may be incurred by or imposed on Lessor either in enforcing the terms of this Lease Agreement or in any litigation for which Lessee has agreed to indemnify Lessor. Likewise, Lessor shall defend, indemnify and hold Lessee, and Lessee's officer, employees, agents, successors and assigns harmless with respect to the negligent acts or omissions of Lessor or Lessor's officers, employees, agents, or invitees on the Leased Premises. Lessor reserves, and does not waive, any immunities or defenses available under the common law and available pursuant to the statutes of the State of Illinois, including, but not limited to, those available under the *Illinois Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1-101, et seq.

11. INSURANCE

Lessee agrees to obtain and maintain, with an insurance company authorized to do business within the State of Illinois, with a minimum A.M. Best rating of A-, Class VIII, and approved by Lessor, and at Lessee's sole cost and expense, commercial general liability insurance, insuring as additional named insured Lessor, Lessor's officers, agents and employees, their successors and assigns, and Lessee against any and all claims, demands or actions for injury to or death of one or more persons in any occurrence in an amount of not less than

One Million Dollars (\$1,000,000) and for damage to property in any occurrence in an amount of not less than One Million Dollars (\$1,000,000), made by or on behalf of any person, firm or corporation, arising from, related to, or connected with Lessee's use of, or occupancy on, the Leased Premises or any sublease or assignment of same, or arising out of the installation, maintenance and use by Lessee and Lessee's equipment and improvements on the Leased Premises, and in addition and in like amounts covering Lessee's contractual liability under the aforesaid hold harmless, defense and indemnification provisions. Within fifteen (15) days of the execution of this Lease Agreement, Lessee shall also secure and maintain an umbrella policy over and above the general liability policy of no less than Three (3) Million Dollars (\$3,000,000) with an insurance company authorized to do business within the State of Illinois, with a minimum A.M. Best rating of A-, Class VIII, and approved by Lessor. Lessee shall also be solely responsible for insurance coverage for personal property the Lessee causes or permits to be stored on the Premises. Such policies shall state that they are primary and without recourse to other or similar applicable policies the Lessor may hold. Lessee shall also maintain Worker's Compensation insurance at its sole cost and expense. Lessee shall provide Lessor with certificates of insurance showing the required coverage to be in effect prior to occupying of the Leased Premises. Said policies of insurance shall provide for at least thirty (30) calendar days' written notice to Lessor of termination and cancellation of the policies. Lessee shall provide certificates of insurance renewal at least thirty (30) calendar days before the expiration date of the policy.

Lessor shall provide and maintain fire insurance and extended coverage with a reputable insurance company or joint self-insurance pool authorized to do business in Illinois, for the full insurable value of the Premises. Lessee waives any right to any proceeds under Lessor's fire and extended coverage insurance policies, excepting proceeds to which it may be entitled for coverage of its personal property on the Leased Premises; provided, however, Lessor shall have no obligation to insure said personal property of Lessee.

12. RULES AND REGULATIONS

Lessor reserves the right to promulgate such reasonable rules and regulations, by appropriate action by its Board, as Lessor may from time to time deem necessary for the further definition of Lessee's obligations assumed under the Lease Agreement.

13. DESTRUCTION

In the event of a partial or total destruction of improvements on the Leased Premise by fire or other casualty during the term of this Lease Agreement, Lessor shall forthwith repair the improvements unless Lessor or Lessee shall elect to terminate this Lease Agreement with sixty (60) days written notice. No further Base Rent shall be due upon termination of this Lease Agreement. Upon termination of this Lease Agreement, any Base Rent already paid shall be remitted to Lessee on a pro-rata basis as of the date of destruction

In the event that the Leased Premises are partially or totally destroyed by fire or other casualty, and neither Lessor nor Lessee terminate this Lease Agreement, Lessor shall forthwith repair the Leased Premises. If Lessor fails to restore the Leased Premises to the condition of the Leased Premises prior to the destruction within one hundred twenty (120) days, Lessee may terminate this Lease Agreement immediately upon notice to Lessor. For the period following such damage or destruction until the premises are repaired, Lease Agreement, the Base Rent hereunder shall abate on a per diem basis by an amount proportionate to the proportion of the premises rendered (and then remaining) untenable by such destruction.

14. LESSOR'S REMEDIES

If Lessee defaults in the payment of Rent and that default continues for five (5) or more calendar days after the Rent is due and payable, or if Lessee defaults in the prompt and full performance of any other provision of this Lease Agreement and Lessee does not cure the default within ten (10) calendar days after written demand by Lessor that the default be cured (unless the default involves a hazardous condition, which shall be cured forthwith upon Lessor's demand), or if the leasehold interest of Lessee is levied on under execution or is attached by process of law, or if Lessee vacates or abandons the Premises, then and in any such event Lessor may, if Lessor so elects but not otherwise, with or without notice of that election and with or without any demand whatsoever, either immediately terminate this Lease Agreement and Lessee's right to possession of the Premises or, without terminating this Lease, immediately terminate Lessee's right to possession of the Premises. An election by Lessor to terminate Lessee's right to possession of the Premises without terminating this Lease Agreement shall not preclude a subsequent election by Lessor to terminate this Lease Agreement.

Upon termination of this Lease Agreement, whether by lapse of time or otherwise, or upon any termination of Lessee's right to possession without termination of this Lease Agreement, Lessee shall surrender possession and vacate the Premises immediately and deliver possession to Lessor. Lessee by this Lease Agreement grants to Lessor full and free license to enter into and on the Premises in that event, with process of law, and to repossess Lessor of the Premises as of Lessor's former estate and to expel or remove Lessee and any others who may be occupying or within the Premises and to remove any and all property, without being deemed in any manner guilty of trespass, eviction, or forcible entry or detainer or conversion of property and without relinquishing Lessor's right to Rent or any other right given to Lessor under this Lease Agreement or by operation of law. Lessee expressly waives the service of any demand for the payment of Rent or for possession and the service of any notice of Lessor's election to terminate this Lease or to reenter the Premises, including any and every form of demand and notice prescribed by any statute or other law, and agrees that the simple breach of any covenant or provision of this Lease by Lessee shall, of itself, without the service of any notice or demand whatsoever, constitute a forcible detainer by Lessee of the Premises within the meaning of the statutes of the State of Illinois.

Upon and after entry into possession without termination of this Lease Agreement, Lessor, if and to the extent required by law, may relet the Premises or any part of the Premises for the account of Lessee to any person, firm, or corporation other than Lessee for that Rent, for such time and on such terms as Lessor in Lessor's sole discretion shall determine. Lessor shall not be required to accept any tenant offered by Lessee or to observe any instructions given by Lessee about such reletting. In any case, Lessor may make repairs, alterations, and additions in or to the Premises and redecorate the Premises to the extent deemed by Lessor necessary or desirable. Lessee shall, upon demand, pay the cost, together with Lessor's expenses, of the reletting. If the consideration collected by Lessor upon any reletting of the Premises for Lessee's account is not sufficient to pay monthly the full amount of the Base Rent and Additional Rent reserved in this Lease Agreement, together with the costs of repairs, alterations, additions, redecorating, and Lessor's other costs and expenses of regaining possession and reletting the Premises, Lessee shall pay to Lessor the amount of each monthly deficiency upon demand.

15. LESSEE'S REMEDIES

If Lessor defaults in the prompt and full performance of any other provision of this Lease Agreement and Lessor does not cure the default within thirty (30) calendar days after written demand by Lessee that the default be cured (unless the default involves a hazardous condition, which shall be cured with reasonable diligence upon Lessee's demand), Lessee may in its sole discretion, and in addition to any remedy available at law or in equity, elect to immediately terminate this Lease Agreement.

16. TERMINATION

Either party may terminate this Lease Agreement by giving written notice of termination to the other not less than one hundred eighty (180) calendar days prior to the effective date of termination.

17. EFFECT OF WAIVER

The waiver by either party of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition of any subsequent breach of the same any other term, covenant or condition herein contained. The subsequent acceptance of Rent hereunder by Lessor shall not be deemed a waiver of any preceding breach by Lessee of any term, covenant or condition of this Lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such Rent. None of the terms, covenants or conditions of this Lease Agreement can be waived by either Lessor or Lessee except by appropriate written instrument.

18. CONSTRUCTION OF LEASE

The language in all parts of this Lease Agreement shall in all cases be construed as a whole according to its fair meaning and not strictly for or against either Lessor or Lessee. Paragraph headings in this Lease Agreement are for convenience only and are not to be construed as part of this Lease Agreement or in any way, defining, limiting or amplifying the provisions hereof. Time is of the essence in this Lease Agreement and of every term, covenant and condition hereof. The words "Lessor" and "Lessee", as herein used, shall include the plural as well as the singular. The neuter gender includes the masculine and feminine. Lessor and Lessee agree that in the event any term, covenant or condition herein contained is held to be invalid or void by any court of competent

jurisdiction, the invalidity of any such term, covenant or condition herein contained shall in no way affect any other term, covenant or condition herein contained.

19. SHARED USEAGE OF FACILITIES

The Lessee shall permit the Park District to have access to and use of the Leased Premises to conduct organized activities sponsored or co-sponsored by, affiliated with, or offered by or on behalf of the Park District, on a priority basis and at no charge to the Park District, provided such activities do not conflict with organized activities sponsored or co-sponsored by, affiliated with, or offered by or on behalf of the Lessee.

20. BENEFIT

All terms, covenant and conditions of this Lease Agreement shall be binding upon and inure to the benefit of and shall apply to the respective heirs, executors, administrators, successors, assigns and legal representative of Lessor and Lessee, and are not intended for the benefit of any third party.

21. NOTICES

All notices, demands or other writing in this Lease Agreement required to be given, made or sent by either party hereto to the other shall be in writing and shall be deemed to have been fully given, made or sent when made by personal service or deposited in the United States mail certified or registered and postage prepaid and addressed as follows:

To Lessor: Lisle Community Unit School District 202
5211 Center Avenue
Lisle, IL 60532
Attn: Office of the Superintendent

To Lessee: Chesterton Academy of the Holy Family, NFP Inc.
P.O. Box 9268,
Lombard, IL 60148
Attn: Brenie Bowles

The address to which any notice, demand or other writing may be given, made or sent to either party may be changed by written notice given by such party as above provided.

22. GENERAL PROVISIONS

A. Lessor retains at all times, and to use in appropriate instances, keys to all doors within and into the Premises. Lessee agrees to purchase only from Lessor additional duplicate keys as required, to change no locks, and to affix no locks on doors without the prior written consent of Lessor. No duplicate keys shall be made; all extra keys will be furnished by Lessor at Lessee's expense. If the keys provided to Lessee shall be lost or any locks damaged, Lessee shall be liable for the cost of replacement or repair. Notwithstanding the provision for Lessor's access to the Premises, Lessee relieves and releases Lessor of all responsibility and liability arising out of theft, robbery, or pilferage. Upon the expiration of the Term or of Lessee's right to possession, Lessee shall return all keys to Lessor.

B. Lessor retains the right to show the Premises to prospective tenants upon notice to Lessee at reasonable hours during the last 12 months of the Term, or to prospective purchasers of the Land or the Building or both at any time and, if vacated or abandoned, to show the Premises to prospective tenants at any time and to prepare the Premises for re-occupancy. Lessor agrees not to disrupt any classes or activities on the Leased Premises during any showings of the Leased Premises.

C. Lessor retains the right to enter the Premises at any reasonable time upon prior notice (except that no notice shall be required in the event of an emergency) to inspect the Premises. Lessor agrees not to disrupt any classes or activities on the Leased Premises during any inspection of the Leased Premises.

D. The invalidity or unenforceability of any provision of this Lease Agreement shall not affect or impair any other provision. The laws of the State of Illinois shall govern the validity, performance, and enforcement of this Lease. The headings contained in this Lease Agreement are for convenience only and shall not be used to define, explain, modify, or aid in the interpretation or construction of the contents.

E. This Lease Agreement sets forth all of the promises, agreements, terms, conditions, and understandings between the parties relative to the subject matter hereof, and no other promises, agreements, or undertakings, either oral or written, expressed or implied, exist between the Parties.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement by proper parties thereunto authorized so to do as of the day and year first hereinabove written.

LISLE COMMUNITY UNIT SCHOOL DISTRICT
NO. 202, DUPAGE COUNTY

By: _____

ATTEST:

By: _____

Chesterton Academy of the Holy Family, NFP Inc.

By: _____

Its: _____

EXHIBIT A – BUILDING PORTION OF LEASED PREMISES

Lease Premises highlighted in Yellow/Shared Hallways highlighted in Orange



EXHIBIT B
SURVEY OF LAND PORTION OF LEASED PREMISES

EXHIBIT C
DEPICTION OF PARKING LOT PORTION OF LEASED PREMISES

Parking lot outlined in Red.

5205 Kingston Ave



Imagery ©2019 Google, Map data ©2019 50 ft

EXHIBIT D
RULES

(a) Lessee shall not conduct itself or permit its contractors, agents, employees, or invitees to conduct themselves in the Leased Premises or in the Building in a manner inconsistent with the character of the Building as school building of the highest class.

(b) Lessee shall not exhibit, sell, or offer for sale on the Premises or in the Building any article or thing, except those articles and things essentially connected with the stated use of the Leased Premises, without the prior written consent of Lessor. Lessee shall be allowed to sell school-related items, books, school spirit items, uniforms, and fundraising items without written consent of Lessor.

(c) Lessee shall not make or permit to be made any use of the Leased Premises that, directly or indirectly, is forbidden by public law, ordinance, or governmental regulation, that may be dangerous to life, limb, or property, or that may invalidate or increase the cost of any policy of insurance carried on the Building or covering its operation.

(d) Lessee shall not sell or offer to sell or permit to be sold or offered for sale in the Leased Premises any alcoholic or other intoxicating beverage. Lessee shall be allowed to provide alcohol for consumption strictly in connection with Lessee's traditional religious ceremonies and for no other purpose. All ceremonial alcohol shall be in locked storage when not in use for a religious ceremony. Lessee shall not permit the use of tobacco or vaping products anywhere on the Leased Premises at any time.

(e) Lessee shall not display, inscribe, paint, print, maintain, or affix on any place outside, in, or about the Building any sign, notice, legend, direction, figure, or advertisement, unless Lessor shall approve the same in advance in writing.

(f) Lessee shall not obstruct or use for storage or for any purpose other than ingress and egress the sidewalks, entrances, corridors, vestibules, and halls of the Building.

(g) No dog or other animal shall be brought or permitted to be in the Building or any part of the Building, other than as an aid to handicapped persons or as service dogs. This prohibition does not include any non-living animals used as part of Lessee's curriculum for scientific, dissection, and laboratory purposes.

(h) Lessee shall not attach or permit to be attached any additional locks or similar devices to any door or window, nor shall Lessee make or permit to be made any keys for any door to the Leased Premises or Building other than those provided by Lessor without the express written consent of Lessor. If more than two keys for one lock are desired by Lessee, Lessor may provide them upon payment by Lessee. Lessor shall provide Lessee with an updated list of Lessor and Park District personnel who are in possession of key cards.

(i) Lessee shall be responsible for locking the doors and closing the transoms and windows in and to the Leased Premises. Lessee shall not be responsible if Park District employees fail to lock the doors or close the transoms in and to the Leased Premises.

(j) If Lessee desires, and Lessor permits, blinds, shades, awnings, or other forms of inside or outside window covering or window ventilators or similar devices, they shall be furnished, installed, and maintained at Lessee's expense and shall be of such shape, color, material, and make as are approved in writing by Lessor and shall be consistent with the first-class standard of the building.

(k) Lessee shall not install, without Lessor's prior written consent, or operate any engine, boiler, machinery, refrigerating or heating device, or air-conditioning apparatus in or about the Leased Premises, carry on any mechanical business therein, use the Leased Premises for housing accommodations or lodging or sleeping purposes, or do any cooking therein (without prior written consent of Lessor) use any illumination other than electric light, or use or permit to be brought into the Building any flammable oils or fluids such as gasoline, kerosene, naphtha, and benzene, or any explosives or other articles deemed hazardous to life, limb, or property.

(l) No activity of the Lessee shall be such that it creates a nuisance or disrupts the peace of the neighborhood surrounding the facility.

(m) In addition to all other liability that Lessee may incur for breach of any covenant contained in this Exhibit B, Lessee shall pay to Lessor an amount equal to any increase in insurance premium or premiums caused by any breach.

(n) The violation of any covenant contained in Exhibit B of this section may be restrained by injunction or other order issued by a court of equity after written notice to Lessee of the violation, and Lessee's failure to diligently cure said violation.

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Administrative Compensation Plan Amendment

BACKGROUND: The Board of Education and Administration have completed a periodic review of the Administrative Compensation Plan. Based on a comprehensive analysis of the plans afforded in Wheaton-Warrenville 200, Westmont 201, Naperville 203, Indian Prairie 204 and Elmhurst 205, the attached plan reflects changes in the compensation (salary and benefits) for administrative personnel while still remaining competitive with the current market.

FINANCIAL IMPACT: The anticipated costs associated with changes to the Administrative Compensation Plan will be reflected in the annual fiscal budgets.

RECOMMENDED MOTION: Administration recommends approval of the Administrative Compensation Plan as presented.

SUGGESTED MOTION: The Board of Education approves the Administrative Compensation Plan as presented.

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: First Reading and Approval - Policy 2:50 Board Member Term of Office

BACKGROUND: The attached policy reflects a change in #3 and updates the days to recognize the election from 28 to 40 days.

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: NA

SUGGESTED MOTION: NA

BOARD OF EDUCATION

2:50 Board Member Term of Office

The term of office for a Board of Education member begins immediately after both of the following occur:

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
3. Article 10 of the School Code gives the School Board ~~28~~ 40 days to reorganize following the election.

The term ends 4 years later when the successor assumes office.

LEGAL REF.:

[10 ILCS 5/2A-1.1](#), [5/22-17](#), and [5/22-18](#).

[105 ILCS 5/10-10](#), [5/10-16](#), and [5/10-16.5](#).

CROSS REF.: 2:30 (School District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

Adopted: May 20, 2019

Lisle Community Unit School District 202

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Second Reading: Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives

BACKGROUND: The attached policy reflects an addition to Policy 6:110 which notes that parent(s)/guardian(s) will be notified of a decision affecting a student's participation in an at-risk program.

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: Administration recommends approval of the policy as presented.

SUGGESTED MOTION: The Board of Education approves policy 6:110 as presented. This Policy was evaluated and changes made if deemed necessary.

INSTRUCTION

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program
- Remediation program

Parent(s)/guardian(s) will be notified of a decision affecting a student's participation in an at-risk program.

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

[105 ILCS 5/2-3.41](#), [5/2-3.66](#), [5/10-20.9a](#), [5/13B](#), [5/26-2a](#), [5/26-13](#), [5/26-14](#), and [5/26-16](#).

CROSS REF.: 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

Adopted: August 26, 2019

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202
FINANCIAL REPORT
March 2023

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
BEGINNING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	19,859,524.57	11,758,049.23	1,381,567.01	183,723.38	1,811,560.37	214,260.51	229,406.24	3,467,110.39	813,847.44	0.00
REVENUES										
JULY	17,828,541.76	14,580,580.47	1,562,672.20	803,632.74	395,816.70	234,001.07	244,660.24	1,238.30	3,101.20	2,838.84
AUGUST	3,445,724.16	2,840,960.47	283,574.23	141,944.46	90,856.28	41,448.51	43,346.36	2,103.54	990.51	499.80
SEPTEMBER	12,361,314.47	10,148,731.75	1,038,496.84	529,855.26	322,142.67	154,342.13	161,378.75	2,127.54	2,369.18	1,870.35
OCTOBER	1,359,139.96	1,002,699.31	46,914.78	18,996.21	277,924.13	5,567.23	5,823.99	876.19	272.26	65.86
NOVEMBER	427,313.85	372,074.08	35,862.89	8,755.96	4,422.00	2,572.99	2,691.32	704.86	200.16	29.59
DECEMBER	598,824.90	538,271.79	37,698.83	9,375.46	7,577.54	2,734.01	2,858.45	194.03	81.97	32.82
JANUARY	1,036,486.98	706,058.56	4,357.22	271.98	268,964.84	647.76	667.87	54,403.41	1,115.34	0.00
FEBRUARY	316,284.24	283,187.52	22,268.44	301.08	3,088.20	673.74	679.58	4,850.88	1,234.80	0.00
MARCH	396,775.56	363,169.38	14,938.28	429.91	9,501.96	791.12	784.89	5,591.21	1,568.64	0.17
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	37,770,405.88	30,835,733.33	3,046,783.71	1,513,563.06	1,380,294.32	442,778.56	462,891.45	72,089.96	10,934.06	5,337.43
EXPENDITURES										
JULY	1,283,647.38	828,127.34	181,262.70	235,625.00	(4,137.10)	22,057.16	17,873.61	(0.17)	0.00	2,838.84
AUGUST	2,000,211.36	1,649,583.90	233,465.01	0.00	61,217.95	22,097.15	16,622.55	16,725.00	0.00	499.80
SEPTEMBER	2,794,719.00	2,371,726.24	203,637.77	0.00	132,956.39	35,171.10	40,545.37	8,811.78	0.00	1,870.35
OCTOBER	3,134,425.87	2,484,698.56	225,860.40	0.00	262,488.31	33,198.32	42,234.97	85,879.45	0.00	65.86
NOVEMBER	3,250,947.55	2,580,413.92	208,759.58	0.00	230,347.88	33,159.89	41,263.92	156,972.77	0.00	29.59
DECEMBER	4,080,949.06	2,246,317.73	270,175.04	1,260,625.00	231,072.10	32,570.83	40,155.54	0.00	0.00	32.82
JANUARY	2,924,721.14	2,321,228.96	259,264.25	0.00	209,376.19	28,890.33	39,821.92	66,139.49	0.00	0.00
FEBRUARY	3,523,580.57	2,702,375.67	264,950.69	0.00	202,138.64	41,226.50	48,666.93	264,222.14	0.00	0.00
MARCH	2,927,831.37	2,222,204.24	189,768.43	0.00	424,214.85	31,623.72	41,469.96	18,550.00	0.00	0.17
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	25,921,033.30	19,406,676.56	2,037,143.87	1,496,250.00	1,749,675.21	279,995.00	328,654.77	617,300.46	0.00	5,337.43
ENDING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	31,708,897.15	23,187,106.00	2,391,206.85	201,036.44	1,442,179.48	377,044.07	363,642.92	2,921,899.89	824,781.50	0.00
LIABILITIES	76,132.94	16,032.94	60,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING LIABILITY & FUND BALANCE	31,785,030.09	23,203,138.94	2,451,306.85	201,036.44	1,442,179.48	377,044.07	363,642.92	2,921,899.89	824,781.50	0.00

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
MONTHLY TREASURER'S REPORT
March 31, 2023

							IMRF/Social Security				
		Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF	Social Security	Capital Projects	Working Cash	Tort
ISDLAF+/PMA - 101 ACCOUNT											
3/1/23	LIQ Beginning Balance (1121)	1,350,129.04	796,404.56	81,015.10	39,088.75	(16,859.84)	20,476.82	3,987.90	265,768.46	160,247.29	-
	Monthly Transactions	530,609.00	576,368.81	64,078.86	(27,180.25)	102,210.90	1,844.80	17,539.99	(92,828.68)	(111,425.43)	-
3/31/23	LIQ Ending Balance (1121)	1,880,738.04	1,372,773.37	145,093.96	11,908.50	85,351.06	22,321.62	21,527.89	172,939.78	48,821.86	-
3/1/23	MAX Beginning Balance (1122)	828,804.14	554,628.26	(3,682.36)	(1,104.09)	252,269.82	(1,119.28)	(629.47)	32,968.74	(4,527.48)	-
	Monthly Transactions	147,871.40	158,259.01	79,030.29	7,288.22	(207,946.64)	12,710.99	11,808.99	56,839.65	29,880.89	-
3/31/23	MAX Ending Balance (1122)	976,675.54	712,887.27	75,347.93	6,184.13	44,323.18	11,591.71	11,179.52	89,808.39	25,353.41	-
3/1/23	Investment Beginning Balance (1210)	32,156,255.86	23,731,775.90	2,548,358.89	162,738.32	1,621,014.38	388,571.99	400,965.91	2,635,442.13	667,388.34	-
	Monthly Transactions	(3,245,093.21)	(2,629,169.37)	(317,939.30)	20,321.94	(308,977.15)	(45,438.70)	(70,034.05)	23,030.24	83,113.18	-
3/31/23	Investment Ending Balance (1210)	28,911,162.65	21,102,606.53	2,230,419.59	183,060.26	1,312,037.23	343,133.29	330,931.86	2,658,472.37	750,501.52	-
Total Ending Balance - 101 Account		31,788,576.23	23,188,287.17	2,450,861.48	201,152.89	1,441,711.47	377,046.62	363,639.27	2,921,220.54	824,676.79	-
OTHER CASH DEPOSITS											
	Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					
	Flex Spending (1150)	5,000.00	5,000.00								
3/31/23	Other Cash Deposits Ending Balance	15,800.00	15,000.00	500.00	-	300.00	-	-	-	-	-
Total Cash, Investments & Deposits		31,784,376.23	23,203,287.17	2,451,361.48	201,152.89	1,442,011.47	377,046.62	363,639.27	2,921,220.54	824,676.79	-



 David Wilkinson, Treasurer

4/11/23

 Date



Lisle Community Unit School District #202/General Fund (10108-101)

Type	% Allocation	Instrument		Original Cost
SEC	42.89%	US TREASURY	AAAm rating from Moody's	\$13,728,495.00
SEC	17.17%	US AGENCY	Fitch: AAA; Moody's: Aaa; S&P: AA+	\$5,494,035.22
CD	14.06%	BMO HARRIS BANK, NA	Insured - See pages 8-16	\$4,500,000.00
MM	9.67%	Money Market	AAAm rating from S&P	\$3,095,015.57
CD	8.56%	WESTERN ALLIANCE BANK	Collateralized - See pages 3-7	\$2,740,850.00
SDA	0.82%	BANK OF CHINA (ICS - DDA)		\$261,983.90
CD	0.78%	GOLDMAN SACHS BANK USA		\$249,148.53
CD	0.78%	JOHN MARSHALL BANK		\$249,000.00
CD	0.76%	SERVISFIRST BANK		\$243,500.00
CD	0.76%	CFG BANK		\$243,400.00
CD	0.75%	BANK HAPOALIM		\$240,900.00
CD	0.75%	Pacific National Bank		\$240,900.00
CD	0.75%	EagleBank		\$240,300.00
CD	0.75%	Financial Federal Bank		\$239,850.00
CD	0.75%	FIRST BANK OF OHIO		\$238,800.00
				\$32,006,178.22

FDIC
↓



T 630 657 6400
2135 City Gate Lane, 7th Fl. Naperville, IL 60563 pmanetwork.com

April 14, 2023

Keith Filipiak
Lisle Community School District #202
5211 Center Avenue
Lisle, IL 60532

Mr. Filipiak,

Per your request, we have compiled this additional collateral information regarding the District's deposits. Attached you will find a copy of the Letter of Credit with Western Alliance, along with surety bonds for BMO.

Please feel free to contact me if you require any additional information or if you have any questions.

Sincerely,

Jeremy S Lindstrom
Sr. Credit Risk Analyst

Irrevocable Letter of Credit

Date: March 22, 2023

Letter of Credit No: 2023-601

PMA Financial Network LLC as Agent for the Local Government Agencies
2135 City Gate Lane, 7th Floor
Naperville, Illinois 60563

Greetings,

At the request and for the account of Western Alliance Bank, Phoenix, AZ, ("Member"), the Federal Home Loan Bank of San Francisco (the "Bank") hereby establishes in favor of PMA Financial Network LLC as Agent for the Local Government Agencies (the "Beneficiary") this Irrevocable Letter of Credit No. 2023-601, pursuant to which, subject to the terms and conditions contained herein, the Bank authorizes you to draw upon the Bank an amount not exceeding \$50,000,000 (the "Credit Amount") at any time from the date hereof until the close of the Bank's business on August 31, 2023 (the "Expiration Date"). The Credit Amount shall be automatically reduced without reinstatement as of the date and by the amount of any demand for payment honored by the Bank under this Letter of Credit. Upon the Bank's receipt of your request for reduction in the form of Exhibit B ("Request for Reduction"), the Credit Amount shall be reduced to the amount stated in the Request for Reduction by an amendment to this Letter of Credit. Except for reduction of the Credit Amount by reason of a demand for payment honored by the Bank or by reason of your request for reduction in the form of Exhibit B, the Credit Amount shall not be reduced without your written consent. The Credit Amount may be increased from time to time, at the request of the Member, by an amendment to this Letter of Credit. Partial drawings and multiple drawings are permitted.

Your certification to us in the form of Exhibit A (written on your letterhead and signed by your authorized official, with the blanks appropriately completed) (the "Certificate") and presented in full compliance with the terms and conditions of this Letter of Credit at or before 12:00 p.m. (San Francisco time) on a Business Day will be honored by our payment of the amount specified in Paragraph (2) of the Certificate in immediately available funds no later than 12:00 p.m. (San Francisco time) on the next Business Day following the date of presentment. Documents received after 12:00 p.m. (San Francisco time) will be deemed to have been received on the following Business Day. For purposes of this Letter of Credit, a Business Day is defined as any day on which the Bank is open to conduct business.

Unless you have been notified that presentation of the Certificate shall be made at another location, presentation of your Certificate must be made at the Bank's offices at 333 Bush Street, Suite 2700, San Francisco, California 94104, Attention: Operations/Letters of Credit. We will make payment under this Letter of Credit by wire transfer funds to the account designated in your Certificate.

Upon honoring a drawing under this Letter of Credit, the Bank's obligations in respect of the drawing are discharged and the Bank will have no further obligations with respect to the drawing. If you make a demand for payment under this Letter of Credit that does not conform, in any instance, to the terms of this Letter of Credit, we will give you notice that the purported demand does not conform with the terms of the Letter of Credit and we may hold the documents at your disposal or return them to you, at our option. You may attempt to correct your nonconforming demand for payment if, and to the extent that, you are entitled (without regard to the provisions of this sentence) and able to do so. Any correction or resubmission of your demand for

payment will be considered a new demand. Upon the earliest of (i) the Bank's honoring drawings presented hereunder equal in aggregate to the Credit Amount; (ii) your surrender to the Bank of this Letter of Credit for cancellation; or (iii) the Expiration Date, this Letter of Credit will automatically terminate.

By honoring a drawing under this Letter of Credit, we make no representation as to the correctness of the amount of the drawing, the authority of any person signing on your behalf or your representations on the Certification.

This Letter of Credit will be governed by and construed in accordance with the Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce Publication 600 (the "Uniform Customs and Practice"), and, to the extent not inconsistent with the Uniform Customs and Practice, the laws of the State of California. Communications with respect to this Letter of Credit must be in writing, must specifically refer to the number of this Letter of Credit, and must be delivered to the Bank at the address indicated above.

This Letter of Credit is not transferable or assignable, either in whole or in part, except with the express written consent of the Bank and the Beneficiary.

This Letter of Credit sets forth in full the undertaking of the Bank, and this undertaking may not be modified, amended or amplified in any way without the written consent of the Bank and the Beneficiary.

Very truly yours,

Federal Home Loan Bank of San Francisco

By <i>Stanley Yeung</i>	Title Stanley Yeung - Director
-------------------------	--------------------------------

2023-601

[Beneficiary Letterhead]

Exhibit A to Irrevocable Letter of Credit

Federal Home Loan Bank of San Francisco

Drawing Certificate

Date:

Federal Home Loan Bank of San Francisco

333 Bush Street, Suite 2700

San Francisco, CA 94104

Attention: Operations/Letters of Credit

Re: Letter of Credit No. 2023-601

Greetings:

The undersigned is the beneficiary of the above-referenced Letter of Credit, issued for the account of Technology Credit Union (the "Member"). The undersigned hereby certifies to you that:

- (1) The Member held certain deposits of PMA Financial Network LLC as Agent for the Local Government Agencies (the "Depositor") which, as of _____ (Date) evidence principal and interest to maturity in the total amount of \$ _____ (the "Contract Amount" and
 - (a) The Member has failed or refused to permit the withdrawal of any deposit of the Depositor held by the Member as requested by the Depositor; or
 - (b) The Member has failed to pay the full amount of any certificate of deposit or other time deposit at the maturity thereof; or
 - (c) The Member:
 - (i) is insolvent or has otherwise failed; or
 - (ii) has been closed or seized by a state or federal regulator; or
 - (iii) is the subject of an application for the appointment of a receiver, conservator, or other such official; or
 - (iv) has had a receiver, conservator, or other such official appointed to conduct the business and affairs of the Member; or
 - (d) The Letter of Credit is not being renewed.

The amount of \$ _____ (the "Draft Amount") is required to satisfy the obligation of the Member in respect of the Contract Amount by reason of an event described in Paragraph 1(a), (b), (c) or (d) above.

- (2) The Draft Amount does not exceed the Credit Amount (now in effect) of the Letter of Credit.
- (3) To the extent the Draft Amount is paid by the Federal Home Loan Bank of San Francisco, the undersigned will not attempt to collect the Draft Amount from the Member or insurer of the Member's deposits in respect of the Contract Amount.

Date

Page 2

(4) Please wire funds as follows:

Sincerely,

PMA Financial Network LLC as Agent for the Local Government Agencies

By	Title
Authorized Signature	

[Beneficiary Letterhead]

Exhibit B Irrevocable Letter of Credit

Federal Home Loan Bank of San Francisco

Reduction Request

Date:

Federal Home Loan Bank of San Francisco

333 Bush Street, Suite 2700

San Francisco, CA 94104

Attention: Operations/Letters of Credit

Re: Letter of Credit No. 2023-601

Greetings:

At the request of PMA Financial Network LLC as Agent for the Local Government Agencies, the Beneficiary, please reduce the Credit Amount for the above-referenced

Letter of Credit to \$ _____

Sincerely,

PMA Financial Network LLC as Agent for the Local Government Agencies

By	Title
Authorized Signature	

BANK DEPOSIT GUARANTY BOND

(FOR PUBLIC FUNDS THROUGH PMA FINANCIAL NETWORK, INC)

Philadelphia Indemnity Insurance Company

Designated Address: One Bala Plaza Suite 100
Bala Cynwyd, PA 19004-1403
(Underwriter) William Risko

BOND NO. PB11526600024

Section I: THE GUARANTEE

PHILADELPHIA INDEMNITY INSURANCE COMPANY, in consideration of an agreed premium, subject to all of the terms and conditions of this bond, hereby agrees to guarantee the deposits in certain Designated Depository Accounts in BMO Harris Bank, NA (Hereinafter called Depository Institution) in excess of the deposit insurance provided by the Federal Deposit Insurance Corporation.

PHILADELPHIA INDEMNITY INSURANCE COMPANY shall promptly reimburse the Designated Depository Account Owner of a Designated Depository Account up to the Limit of Liability as specified in Section III of this bond in the event of loss due to the insolvency and failure of the Depository Institution (hereinafter called an Event of Default).

An Event of Default shall mean that the Depository Institution shall be taken over by a state or federal regulatory authority and liquidated or the deposits sold or transferred by the Federal Deposit Insurance Corporation in such a manner that the Federal Deposit Insurance Corporation refuses to sell, transfer, or reimburse the deposits in excess of the FDIC deposit insurance.

Section II: DESIGNATION OF DEPOSITORY OWNER AND ACCOUNT

DESIGNATED DEPOSITORY ACCOUNT OWNER: PMA* as Agent for Lisle Community Unit School Dist.

DESIGNATED ADDRESS FOR OWNER: 2135 City Gate Lane, 7th Floor, Naperville, IL 60563

DESIGNATED DEPOSITORY ACCOUNT NUMBER(S): _____

STATED DATE OF DEPOSIT: September 12, 2022

STATED MATURITY DATE: September 25, 2023

EARLY WITHDRAWAL PENALTY: \$39,531.71

DEPOSIT AMOUNT: \$1,990,521.29

*PMA - PMA Financial Network Inc. and/or PMA Securities, Inc.

Section III: LIMIT OF LIABILITY

The total limit of liability of PHILADELPHIA INDEMNITY INSURANCE COMPANY under this bond shall be

\$2,071,892.49, which shall be the maximum guaranteed amount.

Section IV: PAYMENT OF LOSS

If an Event of Default should occur, the Designated Depository Account Owner of the Designated Depository Account for which this bond has been issued shall furnish to PHILADELPHIA INDEMNITY INSURANCE COMPANY an executed assignment of the receiver's certificate. PHILADELPHIA INDEMNITY INSURANCE COMPANY, within five (5) business days of receipt of the executed assignment of the receiver's certificate, will pay the Designated Depository Account Owner for the actual loss of uninsured deposits, up to the total limit of liability.

Section V: TERMINATION OR CANCELATION

This bond shall become effective at 12:01 a.m. on September 12, 2022 and shall remain in effect until 12:01 a.m. on the date the bond is terminated or canceled for the following reasons:

- A. upon 15 days' notice of cancelation from Philadelphia Indemnity Insurance Company for non-payment of premium;
- B. immediately upon notice from the Designated Depository Account Owner, of his/her/their desire to cancel the bond;
- C. 30 days after written notice from PHILADELPHIA INDEMNITY INSURANCE COMPANY of its desire to cancel the bond.

"Notice" as used herein, shall be deemed completed upon sending notice by certified mail to the appropriate party at the Designated Address shown on this bond regardless of when, if ever, actually received by such party.

In the event of cancelation or termination of this bond, PHILADELPHIA INDEMNITY INSURANCE COMPANY shall have no obligation to return any premium or make any payment to any Designated Depository Account Owner, subject to section XI.

Section VI: EXCLUSIONS

This bond does not cover:

- A. Loss to Designated Depository Account Owner when such Loss has been brought about or contributed to by any fraudulent, dishonest or criminal action of Designated Depository Account Owner; and
- B. Incidental or consequential Loss of any kind.

Section VII: COVERAGE PERIOD

Coverage shall apply to the Designated Depository Account from the stated date of the deposit until the stated maturity date, subject to Section V and IX. In the event of cancelation or termination of this bond in compliance with Section V or IX, such cancelation or termination shall not affect the liability incurred or accrued in the event of an Event of Default prior to the effective date of such cancelation or termination.

Section VIII

It is understood and agreed that PHILADELPHIA INDEMNITY INSURANCE COMPANY'S liability to the Designated Depository Account Owner begins upon the occurrence of an Event of Default, and not prior.

Section IX: CONSOLIDATION OR MERGER

This bond shall terminate and be null and void at 12:01 a.m. on the date of consolidation or merger of the Depository Institution into any other bank or financial institution. In the event of termination due to consolidation or merger, PHILADELPHIA INDEMNITY INSURANCE COMPANY will return premium on a pro rata basis. If PHILADELPHIA INDEMNITY INSURANCE COMPANY, in its sole discretion, offers a written approval to bond the emerging Depository Institution matching the terms of the terminated bond within 5 days of the consolidation or merger, PHILADELPHIA INDEMNITY INSURANCE COMPANY shall have no obligation to refund premium.

Section X: SOLE USE AND BENEFIT

This bond is for the sole use and benefit of the Designated Depository Account Owner. This bond is non-negotiable and shall not be assigned under any circumstances by the Designated Depository Account Owner or any other person, entity, or holder. The Depository Institution shall not be deemed an agent or representative of PHILADELPHIA INDEMNITY INSURANCE COMPANY for any purpose in connection with this bond.

Section XI: INDEMNIFICATION FOR EARLY WITHDRAWAL

It is agreed that if:

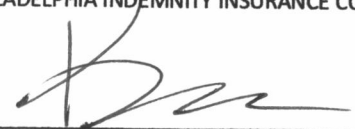
- A. PHILADELPHIA INDEMNITY INSURANCE COMPANY gives 30 days notice to the Designated Depository Account Owner to cancel the Bond in compliance with Section V (C) of the bond, and;
- B. The Designated Depository Account Owner withdraws all funds in excess of the \$250,000 FDIC Insured Limit from the Designated Depository Account within 14 days of receipt of such notice, and;
- C. The Depository Institution requires the Designated Depository Account Owner to pay a penalty as a result of the early withdrawal of such funds, then PHILADELPHIA INDEMNITY INSURANCE COMPANY will reimburse the Designated Depository Account Owner for the penalty for early withdrawal within ten days of receipt of proof that the Designated Depository Account Owner has been required to pay such early withdrawal penalty.

This section shall not apply if the Bond is canceled for non-payment of premium in compliance with Section V (A) of the Bond or if the Bond is canceled by the Designated Depository Account Owner in compliance with Section V (B) of the Bond. This section shall not apply to any penalty for early withdrawal of funds if such funds are withdrawn prior to receipt of a notice of cancellation of the bond from PHILADELPHIA INDEMNITY INSURANCE COMPANY.

The reimbursement of the penalty for early withdrawal shall not include interest that had not accrued prior to the date of withdrawal.

SIGNED, SEALED AND DATED this 12th day of September, 2022

PHILADELPHIA INDEMNITY INSURANCE COMPANY

By:  (Attorney-In-Fact)

Kathleen M. Coen

SURRENDER OF BOND

By signature below of the Designated Account Owner, notice is given to Philadelphia Indemnity Insurance Company of their desire to cancel Bond No. PB11526600024.

By: _____

Name and Title: _____

Dated: _____

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Kathleen M. Coen, Douglas Irvin, Holly Tallone, Julia C. Zalesky, Renee Hugar, Dana Donahue, Abigail E. Curtiss of Lockton Companies**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$125,000,000.**

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.



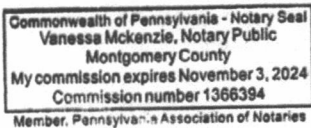
(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Vanessa McKenzie



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 12th day of September, 2022



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

BANK DEPOSIT GUARANTY BOND

(FOR PUBLIC FUNDS THROUGH PMA FINANCIAL NETWORK, INC)

Philadelphia Indemnity Insurance Company

Designated Address: One Bala Plaza Suite 100
Bala Cynwyd, PA 19004-1403
(Underwriter) William Risko

BOND NO. PB11526600025

Section I: THE GUARANTEE

PHILADELPHIA INDEMNITY INSURANCE COMPANY, in consideration of an agreed premium, subject to all of the terms and conditions of this bond, hereby agrees to guarantee the deposits in certain Designated Depository Accounts in BMO Harris Bank, NA (Hereinafter called Depository Institution) in excess of the deposit insurance provided by the Federal Deposit Insurance Corporation.

PHILADELPHIA INDEMNITY INSURANCE COMPANY shall promptly reimburse the Designated Depository Account Owner of a Designated Depository Account up to the Limit of Liability as specified in Section III of this bond in the event of loss due to the insolvency and failure of the Depository Institution (hereinafter called an Event of Default).

An Event of Default shall mean that the Depository Institution shall be taken over by a state or federal regulatory authority and liquidated or the deposits sold or transferred by the Federal Deposit Insurance Corporation in such a manner that the Federal Deposit Insurance Corporation refuses to sell, transfer, or reimburse the deposits in excess of the FDIC deposit insurance.

Section II: DESIGNATION OF DEPOSITORY OWNER AND ACCOUNT

DESIGNATED DEPOSITORY ACCOUNT OWNER: PMA* as Agent for Lisle Community Unit School Dist.

DESIGNATED ADDRESS FOR OWNER: 2135 City Gate Lane, 7th Floor, Naperville, IL 60563

DESIGNATED DEPOSITORY ACCOUNT NUMBER(S): _____

STATED DATE OF DEPOSIT: September 12, 2022

STATED MATURITY DATE: August 28, 2023

EARLY WITHDRAWAL PENALTY: \$24,605.44

DEPOSIT AMOUNT: \$2,489,260.27

*PMA - PMA Financial Network Inc. and/or PMA Securities, Inc.

Section III: LIMIT OF LIABILITY

The total limit of liability of PHILADELPHIA INDEMNITY INSURANCE COMPANY under this bond shall be

\$2,583,192.65, which shall be the maximum guaranteed amount.

Section IV: PAYMENT OF LOSS

If an Event of Default should occur, the Designated Depository Account Owner of the Designated Depository Account for which this bond has been issued shall furnish to PHILADELPHIA INDEMNITY INSURANCE COMPANY an executed assignment of the receiver's certificate. PHILADELPHIA INDEMNITY INSURANCE COMPANY, within five (5) business days of receipt of the executed assignment of the receiver's certificate, will pay the Designated Depository Account Owner for the actual loss of uninsured deposits, up to the total limit of liability.

Section V: TERMINATION OR CANCELATION

This bond shall become effective at 12:01 a.m. on September 12, 2022 and shall remain in effect until 12:01 a.m. on the date the bond is terminated or canceled for the following reasons:

- A. upon 15 days' notice of cancelation from Philadelphia Indemnity Insurance Company for non-payment of premium;
- B. immediately upon notice from the Designated Depository Account Owner, of his/her/their desire to cancel the bond;
- C. 30 days after written notice from PHILADELPHIA INDEMNITY INSURANCE COMPANY of its desire to cancel the bond.

"Notice" as used herein, shall be deemed completed upon sending notice by certified mail to the appropriate party at the Designated Address shown on this bond regardless of when, if ever, actually received by such party.

In the event of cancelation or termination of this bond, PHILADELPHIA INDEMNITY INSURANCE COMPANY shall have no obligation to return any premium or make any payment to any Designated Depository Account Owner, subject to section XI.

Section VI: EXCLUSIONS

This bond does not cover:

- A. Loss to Designated Depository Account Owner when such Loss has been brought about or contributed to by any fraudulent, dishonest or criminal action of Designated Depository Account Owner; and
- B. Incidental or consequential Loss of any kind.

Section VII: COVERAGE PERIOD

Coverage shall apply to the Designated Depository Account from the stated date of the deposit until the stated maturity date, subject to Section V and IX. In the event of cancelation or termination of this bond in compliance with Section V or IX, such cancelation or termination shall not affect the liability incurred or accrued in the event of an Event of Default prior to the effective date of such cancelation or termination.

Section VIII

It is understood and agreed that PHILADELPHIA INDEMNITY INSURANCE COMPANY'S liability to the Designated Depository Account Owner begins upon the occurrence of an Event of Default, and not prior.

Section IX: CONSOLIDATION OR MERGER

This bond shall terminate and be null and void at 12:01 a.m. on the date of consolidation or merger of the Depository Institution into any other bank or financial institution. In the event of termination due to consolidation or merger, PHILADELPHIA INDEMNITY INSURANCE COMPANY will return premium on a pro rata basis. If PHILADELPHIA INDEMNITY INSURANCE COMPANY, in its sole discretion, offers a written approval to bond the emerging Depository Institution matching the terms of the terminated bond within 5 days of the consolidation or merger, PHILADELPHIA INDEMNITY INSURANCE COMPANY shall have no obligation to refund premium.

Section X: SOLE USE AND BENEFIT

This bond is for the sole use and benefit of the Designated Depository Account Owner. This bond is non-negotiable and shall not be assigned under any circumstances by the Designated Depository Account Owner or any other person, entity, or holder. The Depository Institution shall not be deemed an agent or representative of PHILADELPHIA INDEMNITY INSURANCE COMPANY for any purpose in connection with this bond.

Section XI: INDEMNIFICATION FOR EARLY WITHDRAWAL

It is agreed that if:

- A. PHILADELPHIA INDEMNITY INSURANCE COMPANY gives 30 days notice to the Designated Depository Account Owner to cancel the Bond in compliance with Section V (C) of the bond, and;
- B. The Designated Depository Account Owner withdraws all funds in excess of the \$250,000 FDIC Insured Limit from the Designated Depository Account within 14 days of receipt of such notice, and;
- C. The Depository Institution requires the Designated Depository Account Owner to pay a penalty as a result of the early withdrawal of such funds, then PHILADELPHIA INDEMNITY INSURANCE COMPANY will reimburse the Designated Depository Account Owner for the penalty for early withdrawal within ten days of receipt of proof that the Designated Depository Account Owner has been required to pay such early withdrawal penalty.

This section shall not apply if the Bond is canceled for non-payment of premium in compliance with Section V (A) of the Bond or if the Bond is canceled by the Designated Depository Account Owner in compliance with Section V (B) of the Bond. This section shall not apply to any penalty for early withdrawal of funds if such funds are withdrawn prior to receipt of a notice of cancellation of the bond from PHILADELPHIA INDEMNITY INSURANCE COMPANY.

The reimbursement of the penalty for early withdrawal shall not include interest that had not accrued prior to the date of withdrawal.

SIGNED, SEALED AND DATED this 12th day of September, 2022

PHILADELPHIA INDEMNITY INSURANCE COMPANY

By:  (Attorney-In-Fact)

Kathleen M. Coen

SURRENDER OF BOND

By signature below of the Designated Account Owner, notice is given to Philadelphia Indemnity Insurance Company of their desire to cancel Bond No. PB11526600025.

By: _____

Name and Title: _____

Dated: _____

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Kathleen M. Coen, Douglas Irvin, Holly Tallone, Julia C. Zalesky, Renee Hugar, Dana Donahue, Abigail E. Curtiss of Lockton Companies, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$125,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.



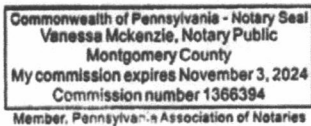
(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Vanessa McKenzie



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 12th day of September, 20 22



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: First Reading - PRESS Packet 111

BACKGROUND: The attached pages represent the contents of PRESS packet 111. Throughout the packet PRESS has **highlighted in green** the recommendations for added language while the **red strike-through** represents language that should be considered for deletion.

The “Draft Update” policies generally have language that needs to be updated due to a legal change and the “Review and Monitoring” policies are policies that have not been amended in the last few years and are worth a review.

Draft Update

2:110 Qualifications, Term, and Duties of Board Officers
4:60 Purchases and Contracts
5:125 Personal Technology and Social Media; Usage and Conduct
5:150 Personnel Records
5:260 Student Teachers
5:30 Hiring Process and Criteria
5:90 Abused and Neglected Child Reporting
6:135 Accelerated Placement Program
6:230 Library Resource Center
8:20 Community Use of School Facilities

Review and Monitoring

4:40 Incurring Debt
5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
6:210 Instructional Materials
8:70 Accommodating Individuals with Disabilities

Discussed in March, but needs further discussion

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: NA

SUGGESTED MOTION: NA

Document Status: Draft Update

BOARD OF EDUCATION

2:110 Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its yearly organizational meeting.

President

The Board elects a President from its members for a one-year term. The duties of the President are:

1. Preside at all regular and closed meetings other than committees;
2. Confer with the Superintendent prior to each Board meeting to review the Board Planning Calendar and to focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, subject to Board consensus;
4. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
5. Call special meetings of the Board;
6. Ensure that a quorum of the Board is physically present at all Board meetings;
7. Provide all Board members with information regarding pertinent educational materials, publications, and notice of training or development;
8. Schedule and organize an annual Board self-evaluation meeting;
9. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
10. Administer the oath of office to new Board members;
11. Serve as the Board's official spokesperson;
12. Ensure that **all** the fingerprint-based criminal history records information checks, **and/or** screenings, **and sexual misconduct related employment history reviews (EHRs)** [PRESSPlus1](#) required by State law and Board Policy 5:30 *Hiring Process and Criteria*, **are** completed for a successful superintendent candidate who has been offered employment by the Board;
13. Review appeals of records access requests that were denied under the Freedom of Information Act;
14. Hear challenges to school board candidate nomination petitions.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a one-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;

2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a one-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Take roll call and record voting at all regular Board meetings;
2. Keep the verbatim record and minutes for all closed Board meetings;
3. Sign official District documents requiring the Secretary's signature;
4. Maintain Board policy, financial reports, publicity, correspondence, and such other official documents as directed by the Board;
5. Record and summarize meeting minutes for all Board meetings;
6. Keep records of the signed meeting minutes and copies of Board's official acts;
7. Assemble Board meeting material and provide them, along with the prior minutes, to Board members before the next meeting;
8. Provide District responses, communications and updates to the District website, as directed by the Board.

Some or all of the duties of the Board Secretary may be delegated to District office staff, except when State law prohibits the delegation.

The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

Where a board member is elected as the Secretary, it is common for the Board to designate a Recording Secretary to carry out many of the duties.

The Board shall adopt a resolution to appoint a Recording Secretary for a one-year term. The duties of the Recording Secretary are to:

1. Perform the Secretary's duties, as assigned, except where State law prohibits the delegation;
2. Along with the Superintendent, receive notification from Board members who desire to attend a Board meeting by video or audio means, notify the Board President and make appropriate arrangements;
3. Publish required notices, including a notice in a local newspaper stating the date, place and time of the proposed budget's availability for public inspection and the public hearing;
4. Maintain a list of closed meeting minutes;
5. Mail meeting notification and agenda to news media who have officially requested copies;
6. Act as the local school election official of the District;
7. Register Board participation in conferences or meetings.

Some of the duties of the Recording Secretary may be delegated to District office staff except when

State law prohibits the delegation. A vacancy in the Recording Secretary office is filled by approval of Board appointment.

Treasurer

The Treasurer of the Board shall be either a member of the Board or a non-Board member who serves at the Board's approval.

When the Board elects a board member to serve as the Treasurer, the term of office is one year. The Treasurer in this instance may be elected at the organizational meeting or sometime before the end of the fiscal year beginning July 1 and ending June 30.

The School Code does not specify a time for appointment of the school Treasurer for a non-board member. The Board may appoint a non-member as school treasurer for one year, or the non-board member Treasurer may serve at the Board's approval until resignation or until the board decides it wants to appoint someone else.

At the same meeting that the Treasurer is appointed or elected, the Board should take action designating the office depositories for school funds.

A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Board Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The duties of the Treasurer are to:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Sign checks issued by the School District;
3. Make inter-fund transfers as authorized by the Board;
4. Serve as custodian of school funds;
5. Maintain records of school funds and balances;
6. Prepare a monthly reconciliation report for the Superintendent and Board;
7. Arrange an annual audit of the District funds account statements and other financial matters and submit the audit to the Regional Superintendent of Schools;
8. Arrange for public inspection of the budget before adoption;
9. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Board Treasurer's office is filled by approval of Board appointment.

LEGAL REF.:

5 ILCS 120/7 and 420/4A-106.

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, and 5/21B-85, and 5/22-94.

5 ILCS 120/7, Open Meetings Act.

5 ILCS 420/4A-106, III. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:220 (Board of Education Meeting Procedure), 5:30 (Hiring Process and Criteria)

Adopted: May 23, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant that will have direct contact with children or students. *Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” **Issue 111, March 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items not included in the budget require prior Board approval, except in an emergency. The Superintendent or designee shall notify the Board of all contracts in excess of \$25,000 within 30 days after execution, even if included in the annual budget and exempt from State law bidding requirements.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1 et seq.](#)
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, Resource Conservation.

8. Each contractor with the District is bound by each of the following:
 - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
 - b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g). [PRESSPlus1](#)
 - c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease ~~if the employee will have direct, daily contact with one or more student(s)~~; and (2) require any new or existing employee who ~~has and will have direct, daily contact with one or more~~ provides services to student(s) or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. ~~artment~~ of Public Health rules or order of a local health official.
9. ~~After January 1, 2023, a~~ Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200.](#)

[105 ILCS 5/10-20.19c](#), [5/10-20.21](#), [5/10-21.9](#), [5/10-22.34c](#), [5/19b-1](#) *et seq.*, [5/22-94](#), and [5/24-5](#).

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:150 (Facility Management and Building

Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See 4:60-AP4, *Sexual Misconduct Related Employment History Review(EHR) of Contractor Employees*, available at PRESS Online by logging in at www.iasb.com.

For the definition of *sexual misconduct*, see 105 ILCS 5/22-85.5(c), added by P.A. 102-676 and policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.

Direct contact with children or students is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. This standard, which triggers the EHR, appears on its face to be broader than the *direct, daily contact* standard that triggers the *complete criminal history records check* in 105 ILCS 5/10-21.9(f). See 5:30-AP2, *Investigations*, 4:60-AP3, *Criminal History Records Check of Contractor Employees*, and 4:60-AP4, *Sexual Misconduct Related Employment History Review(EHR) of Contractor Employees*, for more information. For example, a contracted night custodian who may have some passing, routine interaction with students who are on campus for afterschool events, but does not have direct, daily contact with students triggers an EHR but not necessarily a *complete criminal history records check*. It is less clear if the reverse scenario could arise where a *complete criminal history records check* under 105 ILCS 5/10-21.9(f) would be required but an EHR would not be required. For ease of administration, a district may wish to require contractors to undergo a *complete criminal history records check* whenever the obligation to conduct an EHR is triggered, and vice versa.

105 ILCS 5/22-94(g), added by P.A. 102-702, eff. 7-1-23, prohibits contractors from entering any agreement that: (1) has the effect of suppressing information concerning a pending or completed investigation in which an allegation of sexual misconduct was substantiated, (2) affects the ability of the contractor to report sexual misconduct to the appropriate authorities, or (3) requires the contractor to expunge information about allegations or findings of suspected sexual misconduct, unless an allegation is found to be false, unfounded, or unsubstantiated following an investigation. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:125 Personal Technology and Social Media; Usage and Conduct

Definitions

Includes - Means “includes without limitation” or “includes, but is not limited to.”

Social media - Media for social interaction, using highly accessible communication techniques through the use of web-based and/or mobile technologies that allow users to turn communication into share content and/or engage in interactive dialogue communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube.* [PRESSPlus1](#)

Personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g. iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones, e.g. iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g. iPod®).

Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting* ~~Child Reporting~~.
6. Not disclose student record confidential information, including but not limited to school student

records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by ~~Board~~ policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals or designee to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, [820 ILCS 55/10](#); i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[23 Ill.Admin.Code §22.20](#), Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:150 Personnel Records

Maintenance and Access to Records

Please refer to the following current agreements:

"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

For employees not covered by these agreements:

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent or designee, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Anyone authorized by State or federal law.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent or designee shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of

employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.

3. Manage the District's responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with Faith's Law. [PRESSPlus1](#)

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.:

[20 U.S.C. §7926.](#)

[105 ILCS 5/22-94.](#)

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 46/10](#), Employment Record Disclosure Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[23 Ill.Admin.Code §1.660.](#)

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to [Section 5/21B-80](#) of the School Code [PRESSPlus1](#) or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\)](#) Check as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\)](#) Check shall include:

1. Fingerprint-based criminal history records checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act ([P.L. 109-248](#));
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#)); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth [Community Notification Law Registration Act](#) ([730 ILCS 154/75-105](#)).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\)](#) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the [Department of Ill. State Police \(ISP\)](#), to the [Department of State Police ISP](#). The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

[34 U.S.C. §20901 et seq.](#), Adam Walsh Child Protection and Safety Act, P.L. 109-248.

~~Uniform Conviction Information Act, 20 ILCS 2635/1, Uniform Conviction Information Act.~~

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

Adopted: February 27, 2023

PRESSPlus Comments

PRESSPlus 1. Consult the board attorney for guidance regarding whether student teachers or interns, who are typically unpaid, qualify as *employees* who must also undergo the sexual misconduct related employment history review (EHR) required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. Whether or not a student or intern is paid by a district may be determinative. See 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, available at PRESS Online by logging in at www.iasb.com. If a district has an agreement with a post-secondary institution for the placement of student interns, consult the board attorney regarding whether the institution qualifies as a contractor under 105 ILCS 5/22-94(b) that must perform an EHR of the intern. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. [Dept. of State Police](#) and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant

for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR) [PRESSPlus1](#)

Prior to hiring an applicant for a position involving *direct contact with children or students*, [PRESSPlus2](#) the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[15 U.S.C. § 1681](#) *et seq.*, Fair Credit Reporting Act.

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), [5/22-94](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:32 (Nepotism), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), [5:120 \(Employee Ethics; Code of Professional Conduct; and Conflict of Interest\)](#), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have *direct contact with children or students*. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review(EHR)*, available at PRESS Online by logging in at www.iasb.com, for the process, timing, and positions requiring an EHR. See policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review(EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*. **Issue 111, March 2023**

PRESSPlus 2. *Direct contact with children or students* is defined as “the possibility of care,

supervision, guidance, or control of children or students or routine interaction with children or students.”
105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial

employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including sexual misconduct as defined in Faith's Law), [PRESSPlus1](#) and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under Faith's Law, [PRESSPlus2](#) and (2) that act resulted in the license holder's dismissal or resignation from the District, ~~he or she~~ the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in Faith's Law. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated. [PRESSPlus3](#)

The Superintendent shall execute the recordkeeping requirements of Faith's Law. [PRESSPlus4](#)

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, ~~and 5/21B-85~~, [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), [4:60 \(Purchases and Contracts\)](#), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. *Sexual misconduct* under *Faith's Law* defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676.

The Abused and Neglected Child Reporting Act (ANCRA) covers abuse and neglect of children. 325 ILCS 5/3. The Dept. of Human Services Act (DHSA) covers abuse and neglect of adult students with a disability. 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child's or adult student with a disability's welfare.

Abuse covered by ANCRA also includes *grooming* as defined in the Ill. Criminal Code of 2012 (720 ILCS 5/11-25). 325 ILCS 5/3(i), added by P.A. 102-676 (*a/k/a Faith's Law*).

The School Code goes further and prohibits school employees from engaging in *grooming behaviors* and *sexual misconduct*. 105 ILCS 5/10-23.13(b), amended by P.A. 102-610 (*a/k/a Erin's Law*); 105 ILCS 5/22-85.5(c), added by P.A. 102-676 (*a/k/a Faith's Law*). To streamline implementation, policy

5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, defines prohibited *grooming behaviors* to include *sexual misconduct* and it explicitly prohibits employees from engaging in *grooming, grooming behaviors, and sexual misconduct*. While it is possible for low-level *grooming behaviors* and/or *sexual misconduct* to not amount to grooming prohibited by ANCRA, best practice is to report suspected *grooming behaviors* and *sexual misconduct* to DCFS. **Issue 111, March 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:90-AP2, *Parent/Guardian Notification of Sexual Misconduct*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:150-AP, *Personnel Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP;
3. Assessment processes that include multiple valid, reliable indicators; and
4. ~~By the fall of 2023, t~~The automatic enrollment, in the following school term, [PRESSPlus1](#) of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under [105 ILCS 5/2-3.64a-5](#), as follows:
 - a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
 - b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
 - c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227](#), Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to ISBE's *Accelerated Placement Policy Guidance for Districts Frequently Asked Questions* (September 2022), at: www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf, which explains that districts must “have the automatic enrollment policy in place prior to the start of the school year 2023-24 and districts will use scores from that school year to automatically enroll students during school year 2024-25.” **Issue 111, March 2023**

Document Status: Draft Update

INSTRUCTION

6:230 Library Resource Center

The Superintendent or designee shall manage the District's library resource program according to the following standards:

1. The program focuses on enlarging and enriching the on-going classroom instructional program.
2. Materials are selected on the basis of encouraging the acquisition of knowledge and developing literary, cultural, and aesthetic appreciation and ethical standards.
3. Staff members are invited to recommend additions to the collection.
4. Each school maintains a collection of material that supports the curriculum and provides for individual needs, interests, abilities, and maturity levels.
5. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
6. The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries. [PRESSPlus1](#)

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*. [PRESSPlus2](#)

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision. [PRESSPlus3](#)

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013, August 27, 2018

PRESSPlus Comments

PRESSPlus 1. Optional. The American Library Association's (ALA) *Library Bill of Rights* includes the following:

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
5. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
7. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use.
8. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

See <https://www.ala.org/advocacy/intfreedom/librarybill> and its interpretation for school libraries at: <https://www.ala.org/advocacy/intfreedom/librarybill/interpretations/accessresources>. The ALA's interpretation of its *Library Bill of Rights* acknowledges that the educational level and program of the school necessarily shape the resources and services of a school library, but it states that the principles of the *Library Bill of Rights* apply equally to all libraries, including school libraries. **Issue 111, March 2023**

PRESSPlus 2. Limiting the scope of complainants in this policy to parents/guardians, employees, and community members aligns with sample policy 2:260, *Uniform Grievance Procedure*. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges. The issue of school library book removals is an unsettled area of law that is often litigated; consult the board attorney for advice regarding challenges to school library books or other library resources. In the only U.S. Supreme Court case to address this issue, *Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 852 (1982), the Court issued a plurality (not a majority) opinion finding a board could not remove books it had characterized as "anti-American, anti-Christian, anti-Semitic, and just plain filthy," if the removal was motivated by partisan or political reasons; to do so would violate students' Constitutional right to receive information and ideas. Four dissenting justices, however, disagreed that students have a right to receive information and ideas under the First Amendment and would have deferred to the judgment of the local school board.

See sample administrative procedure 6:230-AP, *Responding to Complaints About Library Media Resources*, and sample exhibit 6:230-AP, E, *Library Media Resource Objection Form*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

Document Status: Draft Update

COMMUNITY RELATIONS

8:20 Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures outlined in the Facilities Usage Information Manual.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance. Fees and costs shall apply during non-regularly staffed hours to non-school sponsored groups and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board.

LEGAL REF.: [PRESSPlus1](#)

Boy Scouts of America Equal Access Act, 20 U.S.C. §7905, Boy Scouts of America Equal Access Act.

10 ILCS 5/11-4.19-2.2, Election Code.

105 ILCS 5/10-20.410, 5/10-22.10, and 5/29-3.5.

Good News Club v. Milford Central School, ~~121 S.Ct. 2093~~ 533 U.S. 98 (2001).

Lamb's Chapel v. Center Moriches Union Free School District, ~~113 S.Ct.~~
2141508 U.S. 384 (1993).

Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Buildings - Equal Access), 8:25
(Advertising and Distributing Materials in Schools Provided by Non-School
Related Entities), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: June 17, 2013~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 111, March 2023**

Board Policy 8:20 vs. Facility Usage Manual

	Room Rental		Regularly Staffed Hours		Non-regularly Staffed Hours	
	Policy 8:20	Facility Use Manual	Policy 8:20	Facility Use Manual	Policy 8:20	Facility Use Manual
Student Groups	No cost	No cost	No cost	No cost	Costs apply	Costs apply [^]
School-related organizations*	No cost	No cost	No cost	No cost	Costs apply	Costs apply [^]
Government agencies	No cost	Class A = No cost Class B = Costs apply	No cost	No cost	Costs apply	Costs apply
Non-profit organizations	No cost	Class A = No cost Class B = Costs apply	No cost	No cost	Costs apply	Costs apply

* Lisle Home & School Organization, Lisle Booster Club, Lisle Band Parents Organization, Lisle Choral Parents Organization, and Lisle Education Foundation as approved by the Board annually.

[^] In practice, Administration does not charge student groups and school-related organizations for custodial overtime rates during non-regularly staffed hours

Board Policy 8:20 Language

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an additional insured or otherwise show proof of insurance. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board.

Facility Usage Information Manual

See attached

FACILITY USAGE INFORMATION
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
DUPAGE COUNTY, ILLINOIS

INTRODUCTION

This manual has been prepared to describe the authority and provisions for use of school facilities in Lisle Community Unit School District No. 202. Through the policies of the Board of Education, the facilities are made available for community use. Those policies are included in this manual, and all usage of the facilities shall conform to the requirements cited herein. The Board of Education from time to time may alter the policies.

FACILITY USAGE PROCEDURES

1. Individuals or groups requesting use of District 202 facilities shall complete the Application and Permit for Use of School Properties attachment.
2. Applications are available at each building or at the Central Office. Approval by the building principal is required for all applications.
3. Upon approval of the building principal, the application will be forwarded to the Central Office to determine charges, if any, for the use of the facility including custodial costs and rental fees.
4. Estimated charges must be PAID IN ADVANCE of use unless otherwise approved by the Director of Finance. Renters will be invoiced upon approval of the application. Payment is required upon receipt of the invoice. Additional charges, if any, will be invoiced after use of facilities. Overcharges, if any, will be refunded after use of facilities.
5. Charges for use of facilities will be calculated based upon the Classification and Rental Rates Schedule for Facility Usage.
6. School functions or Home and School Organization functions take precedence over any other use of facilities. Lisle Park District activities are the next priority. Organizations whose membership is comprised in whole or major portion of District 202 residents will be given preference over organizations from other communities.

7. Applications for use of facilities must be received at least one week in advance of the anticipated use. Cancellations must be made at least 24 hours before time of usage or charges will be made to the user for expenses incurred by the District.
8. The individual who signs the application and the organization using the facilities shall assume responsibility for any liability or expenses which may be imposed upon the Board of Education for bodily injury, property damage, disease, or death arising out of the use of the facility by the individual or organization. It shall be the responsibility of the individual who signs the application and the organization using the facility to compensate the District for any damage to property or loss incurred resulting from the use of the facility. At the request of the Director of Finance, a certificate of insurance naming the District as an additional insured may be required of the individual or organization requesting use of the facility.
9. Alcoholic beverages shall not be permitted on school property at any time. Use of tobacco products on school property is prohibited.
10. School equipment with the exception of basic furnishings, is not usually available for use by individuals or organizations requesting use of facilities. Furnishings should not be removed from their location unless authorized by the building principal.
11. Use of school buildings is limited to only the time during regular working hours of custodians of the building to be used. At other times, additional charges are required to offset custodial costs. A custodian must be on duty at any time when a meeting or function is being held in a building, and the custodian shall have the authority to enforce regulations set forth by the Board of Education.
12. School buildings are not generally available for meetings, programs, or other functions on holidays or during school vacation periods.
13. The individual who signs the application will be considered the responsible person in charge of the use of the facility, and should be present at the time the facility is being used. For all functions involving minors, sufficient adult supervision must be provided which meets the approval of the building principal.

14. The Board of Education reserves the right to make exceptions or changes regarding the use of the school facilities in District 202.

CLASSIFICATIONS AND RENTAL SCHEDULE FOR ACTIVITIES

Organization Classifications

Class A

1. District 202 school-sponsored activities for students and/or professional employees.
2. Activities sponsored by the Home and School Organization or other groups directly relating to the District's educational program.
3. Lisle Park District activities.
4. Scout groups whose membership is mainly within the confines of District 202 boundaries for general meeting purposes only.
5. Boys and girls baseball/softball league registration and organization.
6. Approved activities of parochial students.

Class B

1. Civic groups for meeting purposes only.
2. Religious groups within the confines of District 202 boundaries.
3. Scout group activities for fundraising programs or athletic events.
4. Community youth activities.

Class C

1. All other responsible organizations.
2. Fundraising projects sponsored by local organizations.

Class D

1. Activities that are difficult to classify shall be presented to the Board of Education for consideration and action.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FACILITY USAGE RATES
School Year 2023/2024

Rental rates are based upon the minimum of three hours of use. Additional use beyond three hours will be billed at 1/3 of the listed rate per hour.

Classroom

Class A	No Charge
Class B	\$75
Class C	\$100

Instructional Media Center

Class A	No Charge
Class B	\$115
Class C	\$145

Elementary/Jr. High/Sr. High Gym

Class A	No Charge
Class B	\$115
Class C	\$145

Auditorium

Class A	No Charge
Class B - \$150.00 Deposit	\$185
Class C - \$250.00 Deposit	\$350

Elementary/Jr. High/Sr. High Commons

Class A	No Charge
Class B	\$145
Class C	\$215

SPECIAL CHARGES

Set up/take down of tables and chairs	\$60
Removal of tables and chairs from commons	\$60
Custodial overtime (per hour)	\$60
Special audio/visual technician (per hour)	\$75
Kitchen rental (requires food service staff on duty)	\$140

APPLICATION AND PERMIT FOR USE OF SCHOOL PROPERTIES

Lisle Community Unit School District 202

5211 Center Avenue, Lisle, IL 60532

Complete Application and Return to Building Principal

In accordance with regulations governing the use of school properties, I, or we _____ hereby make this application for the use of the following school properties of Lisle Community Unit School District 202.

- 1. Specific description of property to be used indicating area and name of school: _____
2. Date or dates desired: (Be specific) _____
3. Hours on above dates to be used: From: _____ To: _____
4. Purpose for which property is to be used: _____
5. Approximate number participating: _____
6. Will there be an admission charge? _____ Request Donation? _____
Free will offering? _____ If so, what charge per person? _____
7. Special arrangements (Be specific) _____

It is further understood and agreed that the Board of Education of Lisle Community Unit School District 202 shall be indemnified and saved harmless by the person, firm or corporation using said facilities from any and all claims of every character or nature arising out of or resulting from the use of said facilities.

Name _____ Title _____

Address _____ Telephone/Cell Number: _____

Second Contact Person _____ Telephone/Cell Number: _____

Signature of Person over 21 of age who agrees to be responsible: _____ Date: _____

Building Principal Approval: _____ Date: _____

(For District Office Use Only)
Approval of Application Permit to Use School Properties

There is no conflict with school activities in use of the above date; therefore, this application is approved. The fee for the above-described properties shall be as follows:

Room Rental:----- \$ _____
Custodial Overtime (if any)----- \$ _____
Other:----- \$ _____
Total Charges:----- \$ _____

Due and payable to: Lisle Community Unit School District 202 promptly after invoice is received.

It is understood that the organization or group grant the use of the building facilities shall abide by the regulations stipulated in the "Facility Usage Information". The Board of Education reserves the right to set up further stipulations and to postpone or cancel the above use of the school facilities, if in its judgment; such action is considered necessary for the best interest of the District.

Board of Education, Lisle Community Unit School District 202

6/13 _____ Date: _____

Director of Finance

IMPORTANT REMINDER: A certificate of insurance naming the District as an additional insured will be required before the day of your event. Please refer to the Facility Usage Booklet for a sample certificate listing minimum coverage limits and additional insured language.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ABC INSURANCE BROKER 123 MAPLE STREET ANY TOWN, IL 60000	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Your Business Name	INSURER A: A:A Vii or Better Insurance Company A	
	INSURER B: A:A Vii or Better Insurance Company B	
	INSURER C: A:A VII or Better Insurance Company C	
	INSURER D: A:A Vii or Better Insurance Company D	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY				07/01/16	07/01/17	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY				07/01/16	07/01/17	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						\$
C	UMBRELLA LIAB				07/01/16	07/01/17	EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB						AGGREGATE \$ 1,000,000
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						\$
	DED RETENTION \$						
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				07/01/16	07/01/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N					E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

LISLE SCHOOL DISTRICT 202 AND ITS BOARD OF EDUCATION, OFFICERS, EMPLOYEES, AGENTS AND VOLUNTEERS ARE INCLUDED AS ADDITIONAL INSUREDS.

CERTIFICATE HOLDER**CANCELLATION**

LISLE COMMUNITY UNIT SCHOOL DIST. 202
 5211 CENTER AVENUE
 LISLE, IL 60532

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:40 Incurring Debt

The Superintendent shall provide early notice to the Board of Education of the District's need to borrow money. The Superintendent or designee shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Superintendent shall notify the State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law. [PRESSPlus1](#)

Bond Issue Obligations

In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the Securities Act of 1933, as amended and, if applicable, the continuing disclosure obligations under [Rule 15c2-12](#) of the Securities Exchange Act of 1934, as amended.

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection.

LEGAL REF.:

Securities Act of 1933, [15 U.S.C. §77a](#) *et seq.*

Securities Exchange Act of 1934, [15 U.S.C. §78a](#) *et seq.*

[17 C.F.R. §240.15c2-12](#).

Bond Authorization Act, [30 ILCS 305/2](#)

Bond Issue Notification Act, [30 ILCS 352/](#)

Local Government Debt Reform Act, [30 ILCS 350/](#).

Tax Anticipation Note Act, [50 ILCS 420/](#).

[105 ILCS 5/17-16](#), [5/17-17](#), [5/18-18](#), and [5/19-1](#) *et seq.*

CROSS REF.: 4:10 (Fiscal and Business Management)

Adopted: May 21, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 111, March 2023

Document Status: Review and Monitoring

EDUCATIONAL SUPPORT PERSONNEL

5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement State and federal law defining the circumstances and procedures for the testing. [PRESSPlus1](#)

This policy shall not be implemented, and no administrative procedures will be needed, until it is reasonably foreseeable that the District will hire staff for a position(s) requiring a commercial driver's license.

LEGAL REF.:

[625 ILCS 5/6-106.1](#) and [5/6-106.1c](#).

[49 U.S.C. §31306](#), Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, [P.L. 102-143](#)).

[49 C.F.R. Parts 40](#) (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), [382](#) (Controlled Substance and Alcohol Use and Testing), and [395](#) (Hours of Service of Drivers).

CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

ADOPTED: August 28, 2017

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 111, March 2023

Document Status: Review and Monitoring

INSTRUCTION

6:210 Instructional Materials

All District classrooms and learning centers should be equipped with a wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials. These materials should provide quality learning experiences for students and: [PRESSPlus1](#)

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic values, and ethical standards;
3. Provide background information to enable students to make informed judgments and promote critical reading and thinking;
4. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society; and
5. Contribute to a sense of the worth of all people regardless of sex, race, religion, nationality, ethnic origin, sexual orientation, disability, or any other differences that may exist.

Anyone may inspect any textbook or instructional material.

Teachers are encouraged to use age-appropriate supplemental material only when it will enhance, or otherwise illustrate, the subjects being taught. No movie shall be shown to students unless prior approval is received from the Superintendent or designee. No movie rated above G shall be shown to students in grades kindergarten through 8th unless prior approval is received from parents/guardians. No movie rated above PG shall be shown to students in grades 9th through 12th unless prior approval is received from parents/guardians. No movie rated NC-17 (no one 17 and under admitted) shall be shown under any circumstances. These restrictions apply to television programs and other media with equivalent ratings. The Superintendent or designee shall give parents/guardians an opportunity to request that their child not participate in a class showing a movie, television program, or other media with an R or equivalent rating.

Instructional Materials Selection and Adoption

The Superintendent shall approve the selection of all textbooks and instructional materials according to the standards described in this policy. The School Code governs the adoption and purchase of textbooks and instructional materials.

LEGAL REF.:

[105 ILCS 5/10-20.8](#) and [5/28-19.1](#).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education), 5:170 (Copyright), 6:30 (Organization of Instruction), 6:40 (Curriculum Development), 6:80 (Teaching About Controversial Issues), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 111, March 2023

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:70 Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others. [PRESSPlus1](#)

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent is designated the Title II Coordinator and shall:

1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least three years after its completion date.
2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent or designated Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

LEGAL REF.:

Americans with Disabilities Act, [42 U.S.C. §§12101 et seq.](#) and [12131 et seq.](#); [28 C.F.R. Part 35.](#)

Rehabilitation Act of 1973 §104, [29 U.S.C. §794](#) (2006).

[105 ILCS 5/10-20.51.](#)

[410 ILCS 25/](#), Environmental Barriers Act.

[71 Ill.Admin.Code Part 400](#), Illinois Accessibility Code.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:150 (Facility Management and Building Programs)

PRESSPlus Comments

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Issue 111, March 2023

INSTRUCTION

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program
- Remediation program

Parent(s)/guardian(s) will be notified of a decision affecting a student's participation in an at-risk program.

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

[105 ILCS 5/2-3.41](#), [5/2-3.66](#), [5/10-20.9a](#), [5/13B](#), [5/26-2a](#), [5/26-13](#), [5/26-14](#), and [5/26-16](#).

CROSS REF.: 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

Adopted: August 26, 2019

Lisle Community Unit School District 202

PRESS 111, For 2023-04-24 BOE Meeting				
Policy	Comments and Question for Board Member Discussion If no changes on what is presented in the press document, please indicate "Accept Changes As Presented".	PRESS Q&A (Either include your answer in your response or provide at meeting)	Questions for Administration	Meeting Notes
Draft Update				
Page 1: 2:110 Qualifications, Term, and Duties of Board Officers	Although I have a question about Item #1 under President. Should it be worded differently to include "Special Meetings" as well? For instance: "Preside at all regular, special, and closed meetings other than committees;" Accept Changes As Presented. - 4 Responses	No Press Q&A in presented materials		
Page 5: 4:60 Purchases and Contracts	Accept Changes As Presented. In the 4th paragraph it says " The Superintendent or designee shall notify the Board of all contracts in excess of \$25,000 within 30 days after execution, even if included in the annual budget and exempt from State law bidding requirements." Then in the second paragraph the sentence, "All contracts shall be approved or authorized by the Board." Don't these two sentences kind of contradict each other? If we are to approve all contracts then aren't we infact being notified about all contracts, not just contracts over 25k? Accept Changes As Presented - 4 Responses	No Press Q&A in presented materials		
Page 8: 5:125 Personal Technology and Social Media; Usage and Conduct	Accept changes as presented - 3 responses Page 9 - Under Superintendent's Responsibility, #1 keep "Board" before policy or also delete it under #7 above to be consistent within the policy. (Note: "Board policy" is stated in other policies, e.g., 6:230.)	No Press Q&A in presented materials		
Page 11: 5:150 Personnel Records	Accept changes as presented - 4 responses	No Press Q&A in presented materials		
Page 13: 5:260 Student Teachers	Accept changes as presented - 2 response In paragraph beginning "The School Code requires...", the modification of the second to last sentence about ISP seems duplicative. The modification would result in the following: "as prescribed by the Ill. State Police (ISP) to the ISP". I recommend to remove "to the Department of State Police" altogether.	No Press Q&A in presented materials	Page 14 - Are our student teachers also subject to the sexual misconduct related employment history training? The District completes the checks outlined in the policy, but we do not require them to do GCN trainings.	
Page 15: 5:30 Hiring Process and Criteria	Accept changes as presented - 4 responses	No Press Q&A in presented materials		
Page 19: 5:90 Abused and Neglected Child Reporting	Helderle: Should "The Superintendent shall develop procedures..." and "The Superintenden shall execute..." have "or designiee" appended?. If so, who would be the designees in these cases? Accept changes as presented - 3 responses	No Press Q&A in presented materials	What do the parent/guardian notifications procedures entail? Beginning 7-1-23 Districts will be required to notify parents/guardians of a student with whom a district employee, agent or contractor alleged to have engaged in sexual misconduct. Notification procedures are also required when formal action is taken against an employee. Our attorneys will walk us through this process and notification should we ever need it.	
Page 23: 6:135 Accelerated Placement Program	Accept changes as presented - 4 responses	No Press Q&A in presented materials	Page 24 Under PRESSPlus1 - Do we have automatic enrollment in APP courses in place? All students who meet the eligibility requirements have the option to enroll in the next most rigorous level. That said, conversations are had with the student (and parents where applicable) to determine if that is the route they would like to go.	
Page 25: 6:230 Library Resource Center	Helderle, Sims: Accept changes as presented. Ahlmann: Page 25 - Cross-refer policy 2:260 Uniform Grievance Procedure, since it is referenced above in the policy. Pages 25-25 - Since PRESSPlus 1 language is optional are we including it?	No Press Q&A in presented materials		

Page 27: 8:20 Community Use of School Facilities <i>*Dave W has a couple edits for this policy.</i>	Sims: See question for staff -----> Accept changes as presented - 2 responses	No Press Q&A in presented materials	In my line of work when we require proof of a COI we assign a minimum amount that the coverage must cover. For instance a minimum of 1,000,000.00 for each occurrence. Should we consider requiring a specific minimum on the COI in addition to listing our district as an additional insured? <i>Dave will discuss at meeting.</i> Is the intent to include the Facilities Usage Information Manual chart and Manual? <i>Dave will respond at the meeting.</i>
Review and Monitoring			
Page 28: 4:40 Incurring Debt	Accept changes as presented - 3 responses	No Press Q&A in presented materials	Page 28 - Has Dave had an opportunity to provide input on this policy? <i>Yes, he did not recommended any changes.</i>
Page 30: 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	Accept changes as presented - 4 Responses	No Press Q&A in presented materials	Does this apply to staff that drive district owned vehicals including busses used for student events/activities? Just curious since there is a paragraph "This policy shall not be implemented, and no administrative procedures will be needed, until it is reasonably foreseeable that the District will hire staff for a position(s) requiring a commercial driver's license." <i>The district-owned vehicles do not require a CDL.</i>
Page 31: 6:210 Instructional Materials	Accept changes as presented - 4 Responses	No Press Q&A in presented materials	
Page 33: 8:70 Accommodating Individuals with Disabilities	Accept changes as presented - 2 responses Should we modify "The Superintendent is designated the Title II Coordinator and shall:" to read "The Superintendeent or designee..."?	No Press Q&A in presented materials	Regarding the paragraph beginning "Oversee the Distrinct's compliance efforts...", are there any self-evaluations less than 3 years old at this time? <i>Most recent voluntary compliance check was done in 2/2019. Addresses things like height of paper towel dispensers, drinking fountains, etc. Rebuild of LES = compliant. JH will have updates done with construction.</i> Page 33 - Is the Superintendent the Title 11 Coordinator? If not, the paragraph starting, "The Superintendent is..." should be changed to "The Superintendent designates the..." <i>Will change to Superintendent or Designee.</i>

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: First Reading – Job Descriptions

BACKGROUND: As the District prepares for the retirement of Mr. John Posego, Coordinator of Buildings and Grounds, it is critical that we clearly organize and articulate the Maintenance Skilled I and Maintenance Skilled II responsibilities. The attached job descriptions were modified as recommended by Mr. Posego and were also presented to the CEAL union for input.

During the Maintenance position review process, a few minor revisions were also necessary for the Coordinator of Buildings and Grounds job description. These revisions are being included in this agenda item as well.

Administration believes that the draft job descriptions more clearly outline the roles, responsibilities and expectations for these positions.

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: NA

SUGGESTED MOTION: NA



JOB DESCRIPTION / RESPONSIBILITIES

TITLE: **Coordinator of Buildings and Grounds**

REPORTS TO: Director of Finance

POSITION PURPOSE: To manage and maintain District facilities and associated equipment to ensure a safe and comfortable environment for students and staff.

QUALIFICATIONS:

- Strong personal skills which foster good working relationships with other staff members, students and the public.
- Ability to direct and supervise repair and maintenance activities for multiple buildings.
- Ability to work with and support contractors
- Skill and experience (minimum 5 years) in building maintenance.
- Ability to read and understand building architectural, mechanical, electrical and plumbing schematic prints.
- Strong organizational skills.
- Skills, aptitude and physical ability to perform assigned duties.
- High school diploma.
- Any combination of education and experience in the areas of heating, ventilation, air conditioning, electric and plumbing that provides the required skill and knowledge for successful performance.

OTHER REQUIREMENTS: Motor Vehicle Operator's license.

TERM OF EMPLOYMENT: 260-day work year at a compensation set by the Board of Education

POSITION RESPONSIBILITIES:

- Assumes responsibility for comprehensive overall planning and scheduling of maintenance and repair requirements of the district
- Inspects all school buildings, grounds and installations on a regular basis to determine that high standards of workmanship, cleanliness, safety and security are maintained
- Ensures that standards consistent with all applicable laws are maintained at a minimum
- Prepares and administers the budget for maintenance, grounds, security and custodial supplies and equipment
- Recommends repair projects and priorities of the projects

- Performs maintenance work when necessary or schedules maintenance work to be done by contractor
- Estimates the cost of repair projects in terms of labor and materials
- Plans necessary maintenance and repairs to have the least impact on the operations of the schools
- Develops a system of dealing with emergency repair problems efficiently and effectively
- Coordinates and adjusts building climate controls to provide a comfortable work and learning environment and to save energy when possible
- Manages District Asbestos program
- Orders materials as needed and makes recommendations for the purchase of supplies and equipment
- Consults with principals and head custodians on repair and maintenance requirements for buildings
- Keeps up to date on training relative to the job
- Assumes responsibility for maintenance activities such as lubrication of fans, motors, pumps, etc.
- Inspects all mechanical systems, plumbing systems and electrical systems to ensure proper operation
- Maintains the maintenance vehicle in proper working order
- Conducts a continuing program of staff training and personnel development
- Schedules work routines for departmental personnel
- Coordinates vacation schedule for departmental personnel
- Manages and evaluates direct reports
- Communicates effectively with students, staff and the public.
- Assumes other duties as may be assigned by the Director of Finance

ADDITIONAL DUTIES: Performs other related tasks as assigned by supervisor.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of fundamental tools, materials, practices, maintenance, methods and procedures in the carpentry, plumbing and electrical trades.
- Knowledge of building code conformance standards for carpentry, plumbing, electricity, electrical installation and repair.
- Knowledge of occupational safety and health laws and regulations.
- Ability to sweat copper pipe and fittings.
- Ability to follow oral or written work orders from supervisor and to coordinate work with others.
- Ability to carry out instructions furnished in written, oral or diagrammatic form.

- Ability to add, subtract, multiply and divide all units of measure.
- Ability to describe orally or in writing maintenance or repair problems as needed.
- Ability to troubleshoot, problem solve and resolve electrical or electricity issues.
- Ability to report work orally or in writing to supervisor as required.
- Ability to establish and maintain cooperative working relationships with students, staff and others contacted in the course of work.

SAFETY REQUIREMENTS:

- Follows all applicable safety rules, procedures and regulations governing the proper use of tools and power equipment used.
- Wears appropriate safety gear.

TRAVEL REQUIREMENT:

- Frequent travel between district buildings.

PHYSICAL REQUIREMENTS:

- Regularly required to stand.
- Regularly required to sit, stoop, kneel, crouch or crawl.
- Occasionally required to run.
- Ability to lift and carry heavy objects, minimum 100 pounds (may be repetitive in nature).
- Physically capable of climbing ladders and working on scaffolding, lifts and roofs.

MENTAL DEMANDS AND WORK HAZARDS:

- Ability to withstand heights and work in crawl spaces.
- Typical risks associated with using tools of the trade.
- Frequent strenuous physical work.
- Frequent work in poor weather conditions, including heat, cold, rain and snow.

APPROVED: April 24, 2023 (TBD)



JOB DESCRIPTION / RESPONSIBILITIES

- TITLE:** Maintenance Position - **Skilled Level I**
- REPORTS TO:** Coordinator of Building and Grounds
- POSITION PURPOSE:** Under the direct supervision of the Coordinator of Building and Grounds, to maintain district buildings and grounds in orderly, neat, safe and operable condition.
- QUALIFICATIONS:** The candidate should have experience in all phases of building maintenance and repair including HVAC systems, boiler systems, plumbing, electrical and carpentry.
- Any combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:
- High School Diploma.
 - Successful experience in building and grounds maintenance, troubleshooting and repair.
- OTHER REQUIREMENTS:**
- Pass a district administered [carpentry, mechanical, electrical and HVAC](#) maintenance exam.
 - Motor Vehicle Operator's license.
- TERM OF EMPLOYMENT:** 260 days
- POSITION RESPONSIBILITIES:**
- Performs tasks to maintain buildings and grounds in safe and operable condition, such as making repairs to property as requested, clearing snow and ice and related tasks.
 - Inspects equipment and facilities and recommends repair or replacement action to supervisor.
 - Regulates heat, ventilation and air conditioning systems to provide temperatures appropriate to the season and to ensure economical use of fuel, water and electricity.
 - Maintains motors and other mechanical equipment and ensures that such equipment receives scheduled servicing.
 - [Understands and reads basic blueprints and schematics.](#)
 - Prepares and maintains records to document work and repairs as requested.
 - Operates and maintains the boilers, pumps and all related equipment.

- Performs HVAC maintenance, repair and installation including controls and all related equipment.
- Maintains kitchen and refrigeration equipment.
- Replaces exhaust fan motors 120-208 volts and assists with the replacement of 480-volt 3 phase equipment and motors.
- Performs electric repairs such as replacing ballasts, light switches, outlets and troubleshooting assorted electrical problems, which includes running electric for lighting/outlets (includes single phase, three phase and control circuits).
- Performs carpentry work such as repair and installation of walls, paint, door locks, ceilings and floor tile as required.
- Diagnoses plumbing problems and make repairs. Installs/repairs plumbing fixtures such as toilets, sinks and drain assemblies, urinals and flush valves.
- Ability to replace cylindrical locks.
- On 24-hour call during the winter in case of snow. The school must always be ready to open and you will be required to participate in the snow removal without exception. This requires manual shoveling and safe operation of tractors, snow plows and other outdoor equipment.
- Follows a consistent preventative maintenance schedule on all unit ventilators, various pumps, air compressors, kitchen equipment, exhaust fans and motors.
- Understands and monitors the building automation systems, fire alarm system, classroom bell system and the security alarm.
- Communicates effectively with students, staff and the public.

Deleted: Installs electrical systems and electrical fixture.

Deleted: the

Deleted: and the staff

ADDITIONAL DUTIES: Performs other related tasks as assigned by supervisor.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of fundamental tools, materials, practices, maintenance, methods and procedures in the carpentry, plumbing and electrical trades.
- Knowledge of building code conformance standards for carpentry, plumbing, electricity, electrical installation and repair.
- Knowledge of occupational safety and health laws and regulations.
- Ability to sweat copper pipe and fittings.
- Ability to follow oral or written work orders from supervisor and to coordinate work with others.
- Ability to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to add, subtract, multiply and divide all units of measure.
- Ability to describe orally or in writing maintenance or repair problems as needed.
- Ability to troubleshoot, problem solve and resolve electrical or electricity issues.
- Ability to report work orally or in writing to supervisor as required.
- Ability to establish and maintain cooperative working relationships with students, staff and others contacted in the course of work.

SAFETY REQUIREMENTS:

- Follows all applicable safety rules, procedures and regulations governing the proper use of tools and power equipment used.
- Wears appropriate safety gear.

TRAVEL REQUIREMENT:

- Frequent travel between district buildings.

Deleted: schools, or between schools and central office may be required

PHYSICAL REQUIREMENTS:

- Regularly required to stand.
- Regularly required to sit, stoop, kneel, crouch or crawl.
- Occasionally required to run.
- Ability to lift and carry heavy objects, minimum 100 pounds (may be repetitive in nature).
- Physically capable of climbing ladders and working on scaffolding, lifts and roofs.

Deleted: or

MENTAL DEMANDS AND WORK HAZARDS:

- Ability to withstand heights and work in crawl spaces.
- Typical risks associated with using tools of the trade.
- Frequent strenuous physical work.
- Frequent work in poor weather conditions, including heat, cold, rain and snow.

Deleted: Occasional

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APPROVED: April 15, 2013



JOB DESCRIPTION / RESPONSIBILITIES

- TITLE:** Maintenance Position - Skilled Level II
- REPORTS TO:** Coordinator of Building and Grounds
- POSITION PURPOSE:** Under the direct supervision of the Coordinator of Building and Grounds, to maintain district buildings and grounds in orderly, neat, safe and operable condition.
- QUALIFICATIONS:** The candidate must have **advanced** experience in all phases of building maintenance and repair including HVAC systems, boiler systems, plumbing, electrical and carpentry.

Deleted: should

Any combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- High School Diploma.
- Successful experience in building and grounds maintenance, troubleshooting and repair.

OTHER REQUIREMENTS:

- Pass a district administered carpentry, mechanical, electrical and HVAC maintenance exam.
- Motor Vehicle Operator's license.

TERM OF EMPLOYMENT: 260 days

POSITION RESPONSIBILITIES:

Level II Skills:

- Thorough understanding of electric, plumbing, carpentry, HVACR and boiler operation and maintenance, including:
 - Advanced troubleshooting and repair of equipment motors and controls.
 - Advanced diagnostic skills for boiler system burner assemblies and controls.
 - Knowledge and skills to replace boiler pumps, seals and motors.
 - Ability to repair/replace water/boiler/natural gas piping.
 - Troubleshoot and repair rooftop air handlers and HVAC systems.
- Experience replacing 480-volt, 3 phase motors and pumps.
- Experience in bending and installing conduit.
- Knowledge and operational understanding of building automation systems.

- Understanding of flat/low slope roofing and construction (BUR, modified Bitumen, EPDM, TPO) and basic roof repair.

In addition to the Level II Skills, the Level I Skills noted below are also expectations for the position:

- Performs tasks to maintain buildings and grounds in safe and operable condition, such as making repairs to property as requested, clearing snow and ice and related tasks.
- Inspects equipment and facilities and recommends repair or replacement action to supervisor.
- Regulates heat, ventilation and air conditioning systems to provide temperatures appropriate to the season and to ensure economical use of fuel, water and electricity.
- Maintains motors and other mechanical equipment and ensures that such equipment receives scheduled servicing.
- Understands and reads basic blueprints and schematics.
- Prepares and maintains records to document work and repairs as requested.
- Operates and maintains the boilers, pumps and all related equipment.
- Performs HVAC maintenance, repair and installation including controls and all related equipment.
- Maintains kitchen and refrigeration equipment.
- Replaces exhaust fan motors 120-208 volts.
- Performs electric repairs such as replacing ballasts, light switches, outlets and troubleshooting assorted electrical problems, which includes running electric for lighting/outlets (includes single phase, three phase and control circuits).
- Performs carpentry work such as repair and installation of walls, paint, door locks, ceilings and floor tile as required.
- Diagnoses plumbing problems and make repairs. Installs/repairs plumbing fixtures such as toilets, sinks and drain assemblies, urinals and flush valves.
- Ability to replace cylindrical locks.
- On 24-hour call during the winter in case of snow. The school must always be ready to open and you will be required to participate in the snow removal without exception. This requires manual shoveling and safe operation of tractors, snow plows and other outdoor equipment.
- Follows a consistent preventative maintenance schedule on all unit ventilators, various pumps, air compressors, kitchen equipment, exhaust fans and motors.
- Understands and monitors the building automation systems, fire alarm system, classroom bell system and the security alarm.
- Communicates effectively with students, staff and the public.

Deleted: Installs electrical systems and electrical fixture.

Deleted: the

Deleted: and the staff

ADDITIONAL DUTIES: Performs other related tasks as assigned by supervisor.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of fundamental tools, materials, practices, maintenance, methods and procedures in the carpentry, plumbing and electrical trades.

- Knowledge of building code conformance standards for carpentry, plumbing, electricity, electrical installation and repair.
- Knowledge of occupational safety and health laws and regulations.
- Ability to sweat copper pipe and fittings.
- Ability to follow oral or written work orders from supervisor and to coordinate work with others.
- Ability to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to add, subtract, multiply and divide all units of measure.
- Ability to describe orally or in writing maintenance or repair problems as needed.
- Ability to troubleshoot, problem solve and resolve electrical or electricity issues.
- Ability to report work orally or in writing to supervisor as required.
- Ability to establish and maintain cooperative working relationships with students, staff and others contacted in the course of work.

SAFETY REQUIREMENTS:

- Follows all applicable safety rules, procedures and regulations governing the proper use of tools and power equipment used.
- Wears appropriate safety gear.

TRAVEL REQUIREMENT:

- Frequent travel between district buildings,

Deleted: schools, or between schools and central office may be required

PHYSICAL REQUIREMENTS:

- Regularly required to stand.
- Regularly required to sit, stoop, kneel, crouch or crawl.
- Occasionally required to run.
- Ability to lift and carry heavy objects, minimum 100 pounds (may be repetitive in nature).
- Physically capable of climbing ladders and working on scaffolding, lifts and roofs.

Deleted: or

MENTAL DEMANDS AND WORK HAZARDS:

- Ability to withstand heights and work in crawl spaces.
- Typical risks associated with using tools of the trade.
- Frequent strenuous physical work.
- Frequent work in poor weather conditions, including heat, cold, rain and snow.

Deleted: Occasional

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APPROVED: April 15, 2013

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
April 24, 2023**

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

- 1) Vince Espi, Local Labs
- 2) Janie Jordan, Data Research Partners LLC

The District will respond to all the request(s) within the required timeline.

From: **Vince Espi** <foia@news.locallabs.com>
Date: Mon, Apr 10, 2023 at 12:30 PM
Subject: FOIA - District Mission Statement
To: <mbuchholz@lisle202.org>

To whom it may concern,

I am writing to you on behalf of Local Labs, which is an online publication that reports on and informs the citizens of Illinois about their local and state government's activities. I apologize if this is a duplicate request. If you have already responded with your mission statement, please ignore this email.

Please provide the following information:

1. A copy of your district's current mission statement
2. Copies of any previous mission statements, provided they have changed them in recent past.

Please provide the records in electronic format. Preferably transferred via email or an online file hosting service (such as Dropbox).

As a media organization requesting these records primarily for the benefit of the general public, we request that any fees be waived. Thank you for your prompt assistance in providing these records.

Kind regards,

Vince Espi

Local Labs

April 14, 2023

Keith Filipiak, FOIA Officer
Lisle Community Unit School District 202

Dear Mr. Filipiak,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of a listing of all Lisle Community Unit School District 202's employee's first and last names, e-mail address, title/position, and primary campus/department location. Please provide this information in an electronic format such as Excel or .csv format to this email address if possible. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,

Janie Jordan
janie@dataresearchpartners.com

SUPERINTENDENT'S REPORT
LISLE 202
COMMUNITY UNIT SCHOOL DISTRICT



April 2023

Lisle Elementary School

Field Trips Galore!

We have a number of field trips scheduled for the end of the school year to provide students with curricular connections and to create memories to wrap up the school year. Some of the trips include Adler Planetarium, Fullersberg Woods, Naper Settlement, Brookfield Zoo, the Chicago Boat Trip, and Lisle Depot.

Getting Ready for IAR Rally

State testing can seem like a daunting experience for our young Lions. To change the mindset and create more of an excitement around the opportunity to show what they know, the Lisle Elementary Staff created a dance and hype video to encourage the third-fifth grade students to “never give up” and to do their best on the Illinois Assessments. The Administration also held a pep assembly to show the video to the school and to help the students get excited!

Lisle Junior High School

Congratulations to the Third Quarter Honor Roll Students

Congratulations to all of our students who made the 3rd quarter honor roll and high honor roll. To be on the honor roll a student must have between a 3.0-3.49 grade point average. To be on the high honor roll a student must have a grade point average between 3.5-4.0. This quarter we had 86 students make the Honor Roll and 138 students make the High Honor Roll! #LionProud

7th Grade Field Trip to the Technology Center of DuPage

The 7th grade students attended the Technology Center of DuPage's Career Fair on April 12th. Each student completed an interest survey prior to the trip to help determine their session schedule. Some topics included Culinary Arts, EMT, fire science, construction, criminal justice, cosmetology, robotics, computer science, and more!

[Social Media Education Series](#)

During April and May, homerooms will be engaging in lessons relating to social media and digital decisions. Aligned with social-emotional learning standards, the goals of these lessons are to keep students safe online, reduce digital distractions and conflicts, and give students strategies for healthier media balance. We want our students to be more mindful of their social media consumption and the impact it can have on their mental health and interpersonal relationships.

[iReady...Set...Go Challenge](#)

LJHS is extremely proud of our students for accomplishing our school-wide goal of completing 5,000 lessons over the past 9 weeks. The students earned a school-wide ice cream social on Wednesday, April 12th to celebrate their hard work. Any student who completed nine reading and nine math lessons was also entered into a raffle for the chance to win a gift card from local businesses. Sixth grade was the class winner for completing the most lessons and will receive additional recess for the remainder of the year.

[Lisle High School](#)

[Congratulations to Sriram K](#)

Congratulations to junior Sriram K who became the second student in Lisle history to be named to the Illinois All-State Team in Scholastic Bowl. Sriram was selected by the Illinois High School Scholastic Bowl Coaches Association to be a member of the Class A 1st Team of All-State competitors!

[PROM 2023](#)

Lisle High School hosted “A Night on the Red Carpet” at Pinstripes in Oakbrook for the 2023 Prom. Students had a fantastic time celebrating the end of the year and their time together.

[Class of 2023 Webpage](#)

The Class of 2023 webpage is now available. This page is accessible from the Lisle High School website and includes information on events and celebrations for the Class of 2023.

[Senior Recital](#)

This year, all 17 seniors in band and choir came together to present a program of solos and small ensembles for an audience of their families and friends. While the event is optional, we are proud to share that every senior in band and choir participated. Pieces were primarily prepared by students on their own time with limited assistance from Mr. Stellmacher and Mr. Gumina. The eclectic program included everything from classical to pop to jazz literature, from an electric guitar solo to an Italian art song to Billy Joel to a traditional Mexican folk song. The Choir and Band Parents Organizations joined forces to provide refreshments in celebration of the seniors following the recital. We are proud of everything these seniors have accomplished and cannot wait to see where their musical endeavours take them in the future.

District

District Band Festival

Our talented band musicians presented another fantastic concert at the District Band Festival on March 22, 2023. Bands from each of our schools entertained the audience with a variety of styles and musical pieces.

State Testing

Students in grades 3-8 completed the Illinois Assessment of Readiness this month in English-Language Arts and Mathematics. High School students in grades 9 & 10 took the PSAT and the 11th graders took the SAT. In addition, students in 5th, 8th, 11th grade completed the Illinois Science Assessment.

Lisle Athletic Summer Camps

The Lisle High School Athletic Department is pleased to offer a full schedule of summer camp options for students in grades K-12 this summer in June and July. Registration is now open for these great opportunities.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
VISION 202 FACILITATING COMMITTEE
COMMITTEE MEETING MINUTES
April 4, 2023**

DRAFT for approval at the next Vision 202 Facilitating Committee Meeting

Record of Minutes of the Vision 202 Facilitating Committee Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the conference room of Lisle Elementary School, 5801 Westview Lisle, Illinois, on April 4, 2023.

Call to Order

The meeting was called to order at 9:00 a.m. by Mrs. Ahlmann.

Present: Pam Ahlmann
Dan Helderle

Absent: Greg Nagler

Also Present: Dr. Keith Filipiak, Superintendent
Jenna Engler, Communications Coordinator

Public Comment

There was no public comment.

Minutes from the February 7, 2023 and March 1, Vision 202 Committee Meeting

The minutes from the February 7, 2023 and March 1, 2023, Vision 202 Committee meeting were reviewed and accepted with no changes.

Process for 2023 Vision 202

The Committee discussed the format and questions from the first three Vision 202 focus meetings with HSO Council groups, including changing the order of the three lead-in questions. The order used during the LJK session will be used in the future:

- What do you like most about your school or the school district?
- What would you like to see changed at your school or the school district?
- What do you want most from your child's High School experience to prepare for the next level?

Keith will give the introduction for the sessions with Committee members involved in asking the three relevant questions.

Questions specific to one parent's experience will be addressed after the group meetings.

The logistics of the upcoming BPAC Vision 202 session were discussed.

The manner to present the findings and summary at the end of all the sessions will likely be in a District communication to the Lisle community.

Next Committee Meeting

The next Vision 202 Committee meeting will be at determined.

Adjournment

The meeting was adjourned at 10:12 a.m.

HSO Council Meeting

March 22, 2023

IN ATTENDANCE:

CALL TO ORDER: Kathy Gill called meeting to order at :

APPROVAL OF MINUTES: Member made motion to approve minutes, Member seconded motion

SUPERINTENDENT REPORT: Keith Filipiak

SCHOOL BOARD LIAISON: XXX

TREASURER REPORT: Amber

CORRESPONDING SECRETARY REPORT: Sharon

RECORDING SECRETARY REPORT: Heather

VICE PRESIDENT REPORT: Seeking Vice President

PRESIDENT REPORT: Kathy Gill

- Need Committee for By-Law Review and Update and Council input on important information
- Discussion about master calendar for scheduling events - Discuss in new business
- Roles that need to be filled
 - HSO Vice President
 - HSO Junior Treasurer
- End of year meet and greet

OPEN FORUM:

New Business

UNIT DELEGATE REPORTS:

Elementary:

Junior High School HSO Report:

High School HSO Report:

COMMITTEE UPDATES:

- **Flower Sale**
- **Clothing Sale**
- **Scholarship Committee**
-

Old business

- HSO 2nd fundraiser
-
-

MEETING ADJOURNED

Intergovernmental Council Meeting, April 6, 2023, 8:00 a.m.

The Village of Lisle hosted the April 2023 Intergovernmental meeting.

In attendance -

Lisle Park District Director of Parks & Recreation, Dan Garvy and Park Commissioner President, Kari Altpeter
LWFD Fire Chief, Keith Krestan and LWFD Trustee, Joan Costin

Village of Lisle, Village Manager, Eric Ertmoed

Lisle Library District Director, Tatiana Weinstein and LLD Trustee President Marjorie, Bartelli

Lisle Township Supervisor, Diane Hewitt

Lisle CUSD 202 Superintendent, Keith Filipiak and Board of Education President, Pam Ahlmann

Current events were highlighted by each participant, including:

LWFD

- Received GFAO award for the 29th year for accounting practices
- Starting Strategic Plan for 2024-2029 with focus groups in the fall of 2023
- Re-accreditation process in the spring
- Shared the mobile application QR code for the app to improve communication with area residents
- Station 51 will be undergoing roof replacement
- Discussed struggle to find fire fighters here and recently in Downers Grove
- Applicants for Board of Fire Commissioners

Lisle Park District

- Finishing Strategic Master Plan
- Discussed issues regarding four dedicated Pickle Ball courts
- Delay in contracts for park construction
- Working to secure a grant for Tatewoods park
- Kudos to the Village for an Office of Emergency Management table top talk exercise
- Struggle in filling vacancies for full time and seasonal staff
- Kari Altpeter has been selected for the Illinois Department of Park Board and will be discussing relevant continuing education courses for the Board and staff

Lisle Township

- Town Hall meeting on April 14, 2023
- No vote for a building proposal
- April 22, 2023 will be a Shred Day event
- Challenges of the Senior Services transportation system; adding two drivers from 8 a.m. - 4 p.m.
- Mental Health Board appointed January 29, 2023; first money will be distributed in June 2024
- Kudos given for the ease of applying for a passport at the Township office

Lisle Chamber of Commerce

- Will be participating in the Economic Outlook expo; 270 attendees
- Membership is again on the rise
- Kudos shared from Chamber participants regarding Lisle Station Park; potential for future use
- Andy Warhol pop-up promotion is underway
- Governmental affairs Committee will be meeting April 12, 2023
- Review of scholarship applications underway; kudos for LHS students involvement and accomplishments

Lisle 202

- Highlighted State scholars, LJH and LHS Honor Band, Math, Science Environthon and Scholastic Bowl competition accomplishment and athlete recognitions
- LHS 2023 Hall of Fame inductees recognized
- Two incumbents and one new Board member will be seated on May 1, 2023
- Outgoing Board member, Wendy Nadeau, will be recognized at the April 24, 2023 Board meeting
- Reminder on the importance of cyber system security testing
- Shared the Vision 202 format, focus and continuum of "listening, learning and leading"

Lisle Library

- Four new Board members elected
- Beth McQuillan, Assistant Director, is leaving after 30 years of service and will be replaced by Will Savage, the current Youth Services Director
- Grand opening to showcase the Library renovations is April 22, 2023
- April 22 is also Earth Day; LES 5th grade art awarded by the Lisle Women's Club will be displayed
- May 20, 2023, four figure window clings for the Andy Warhol exhibit will be introduced

Village of Lisle

- Three new Board members will be sworn in on April 30 and seated on May 1, 2023
- Outgoing Board members will recognized at the April 17, 2023 meeting
- Storm Water Master Plan and levy project discussed
- \$11 million in infrastructure and water main improvements approved; a portion from Grants
- Public interest in connectivity of pathways
- Approved plans important to securing county, State and federal grants
- Volvo is pursuing an EV center
- The public hearing for the Flaherty&Collins proposal will be in April.
- Upcoming businesses include Dollar Tree, Little Pop's and a multi vac business locating across from Molex

The Library will host the next Intergovernmental Meeting on July 6, 2023 at 8:00 a.m.

Submitted by: Pam Ahlmann

**LISLE EDUCATION FOUNDATION OF LISLE SCHOOL DISTRICT 202
BOARD OF DIRECTORS MEETING
APRIL 5, 2023 MINUTES**

The meeting of the Board of Directors of the Lisle Education Foundation for the Lisle School District 202 met on Wednesday, March 8, 2023. The meeting was called to order at 12:07 p.m. by Jane McGrath. Also in attendance at the meeting were: Keith Filipiak, Marilyn Buchholz, Michael Shuta, , Deb Pawlowicz, Pam Ahlmann, Amish Patel, by telephone. Absent: Dr. Linda Kotalik, Keith Krestan, Eunice McConville, and Matt Minnerick. Pamela Ahlmann made a motion to approve the March 8, 2023 Minutes. Michael Shuta seconded the motion. All voted aye.

Treasurer's Report

All members reviewed the Treasurer's Report. Pamela Ahlmann made a motion to approve the March 31, 2023 Treasurer's Report, Keith Filipiak seconded the motion. All present voted aye.

Grant Applications

Grant application submitted by Yousef Matariyeh at Lisle High School, for the Operation Snowball. This year they will be travelling to Mt. Carmel, IL. The grant request is for \$2,250. Pamela Ahlmann made a motion to approve up to \$2,250 to cover 30 students' requesting financial assistance. Debbie Pawlowicz seconded the motion. All present voted aye.

Golf Outing – 2023 Golf Outing

Members of the Board reviewed the list of contacts of previous donors and businesses in the area. The next month will be dedicated to contacting donors and businesses requesting donations.

New Business

Lisle Area Chamber of Commerce renewal membership. The cost is in the amount of \$185.00. Debbie Pawlowicz made a motion to approve the Membership Renewal of \$185.00 for 2023-2024. Michael Shuta seconded the motion. All present voted aye.

The Lisle Kiwanis Club is hosting a Pancake Breakfast to raise funds for Lisle student scholarships. They are accepting applications to advertise on the placement. Pamela Ahlmann made a motion to approve \$75 to advertise for the Lisle Education Foundation golf outing, Michael Shuta seconded the motion. All present voted aye.

Adjourn

Dr. Eric Williams made a motion to adjourn the meeting; Pamela Ahlmann seconded the motion. All present voted aye. The meeting was adjourned at 12:35 p.m.

The next meeting will be held May 10, 2023.

Respectfully submitted,
Marilyn Buchholz