

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**BOARD ROOM**  
**5211 CENTER AVENUE**  
**LISLE, ILLINOIS 60532**  
**Finance Committee Meeting**  
**March 20, 2023**  
**6:45 PM**

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at [publiccomment@lisle202.org](mailto:publiccomment@lisle202.org). Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Minutes from the February 27, 2023 Finance Committee Meeting 2
4. Special Education/Homeless/Other Transportation Services Extension
5. Student Fees and Facility Usage Rates for 2023-2024 School Year
6. Technology Requests 2023-2024 4
7. Agenda Topics for Future Finance Committee Meetings
8. Adjournment

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**BOARD OF EDUCATION**  
**FINANCE COMMITTEE MINUTES**  
**FEBRUARY 27, 2023**

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on February 27, 2023.

The meeting was called to order at 6:45 p.m. by Board President Ahlmann.

Present: Pam Ahlmann  
Dan Helderle  
Steve Lesniak  
Eunice McConville (telephonically per Board Policy)  
Wendy Nadeau (Arrived at 7:05 p.m.)  
Greg Nagler  
Randee Sims

Absent: None

Also Present: Dr. Keith Filipiak, Superintendent  
Dr. Linda Kotalik, Assistant Superintendent  
David Wilkinson, Director of Finance  
Jen Law, Director of Student Services  
Jenna Engler, Communications Coordinator

**Public Comment**

None

**Minutes from the December 19, 2022 Finance Committee Meeting**

The minutes from the December 19, 2022 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

**Lisle Junior High Exterior Ductwork Replacement Bid & Contract**

Maintenance identified that the exterior ductwork connecting the rooftop HVAC unit to the junior high auditorium required replacement. Administration in consultation with Perkins+Will developed a bid package which resulted in two (2) proposals. The lowest base bid of \$119,000 was received from DeKalb Mechanical. DeKalb provided an alternate bid to use pre-insulated ductwork resulting in a lower proposal totaling \$94,500. The District has had a positive working relationship with DeKalb Mechanical during Lisle Elementary construction. Administration recommends that the Board award the DeKalb Mechanical with Lisle Junior High School Exterior Ductwork Replacement Bid in the amount of \$94,500. The cost related to exterior ductwork will be funded from the Capital Projects Fund. Board Members referred the proposed Lisle Junior High Exterior Ductwork Replacement Bid and Contract, as presented, for action at the next Regular School Board Meeting.

**FY2023 School Maintenance Project Grant Update**

Administration provided an update that the FY2023 School Maintenance Project Grant in the amount of \$50,000 was awarded by ISBE in December 2022. The District is required to expend or legally obligate these funds within two years of disbursement by the State. Expenditures related to the exterior ductwork replacement discussed earlier will be considered for the grant. No further action is required at this time.

### **Lisle Elementary School Furniture Purchase**

Per Board Policy 4:60, Administration provided notice of a purchase contract in excess of \$25,000. Administration identified and recommended furniture purchase to furnish an additional 1st grade classroom to provide for increased enrollment. The contract also includes new furniture for a third grade classroom. Administration will utilize cooperative programs to realize cost savings on its furniture purchase. Board Members in attendance acknowledge the notice of the Lisle Elementary School furniture purchase in excess of \$25,000 and authorizes Administration to move forward with its furniture purchase as presented. No further action is necessary at this time.

### **Student Fees for 2023-2024 School Year**

Administration requested feedback on whether to waive student registration fees for the upcoming school year. Board Members in attendance came to a consensus to waive student enrollment fees for the school year 2023-2024. A recommended fee schedule will be provided at the March 2023 Regular Meeting for approval.

### **2022 Real Estate Tax Levy - Debt Service Abatement**

Administration presented their recommendation for no abatement of the debt service levy for the 2022 tax year based on continued inflationary pressures and the Boards desire to fund improvements at Lisle Junior High School. Those members in attendance reached consensus to forgo a proposed resolution to abate any portion of the 2022 debt service levy.

### **Agenda Topics for Future Finance Meetings**

- Financing Options for Lisle Junior High Capital Improvements - rescheduled to March 2023
- Student fees comparison and student cap discussion - February 2024

### **Adjournment**

At 7:18 p.m. by Mr. Lesniak and Mr. Nagler

**Lisle Community Unit School District 202**  
**Finance Committee Meeting**  
**March 20, 2023**

**Subject:** 2023-2024 Technology Equipment and Subscription Costs

**Background:** Each year the Technology Department evaluates requests based on instructional needs and current technology trends and replaces, repairs and supports devices throughout the District. As in years past, any equipment that can be repurposed is utilized throughout the district until such equipment reaches an end-of-life status. Most end-of-life devices are sold to buy-back companies or sent to electronics recycling.

The District’s 1:1 device program has reached maturity with students in every grade (K through 12th) receiving a device per the cycle noted in the table below:

**Student and Staff Device Refresh Cycle**

	2023-2024	2024-2025	2025-2026	2026-2027
12th - CB	Year 4	Year 4	Year 4	Year 4
11th - CB	Year 3	Year 3	Year 3	
10th - CB	Year 2	Year 2		
9th - CB	NEW	NEW	NEW	NEW
8th - CB	Year 3	Year 3	Year 3	
7th - CB	Year 2	Year 2		
6th - CB	NEW	NEW	NEW	NEW
5th - CB	Year 4	Year 4	Year 4	Year 4
4th - CB	Year 3	Year 3	Year 3	
3rd - CB	Year 2	Year 2		
2nd - CB	NEW	NEW	NEW	NEW
1st - Touch CB	Year 4	Year 5	NEW	Year 2
K - iPad	Year 4	Year 5	NEW	Year 2
Pre-K - iPad	Year 4	Year 5	NEW	Year 2
Staff - PC/CB	Dist. Office Staff	Elementary Staff	Jr. High Staff	High School Staff School Board

The following tables outline specific purchases needed to keep staff, students and district infrastructure current and performing at maximum capacity. Please note, these tables also outline the costs associated with student and staff devices on-cycle as identified in the table above.

**Device Purchasing by Location**

High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	100	\$200	<b>\$20,000</b>
Google Enterprise Device Licenses	100	\$32	<b>\$3,200</b>
Chromebook Cases	100	\$25	<b>\$2,500</b>
Laser Projector	1	\$7,000	<b>\$7,000</b>
Copiers	2 (EST)	n/a	<b>n/a</b>
<b>TOTAL</b>			<b>\$32,700</b>

Jr. High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	130	\$200	<b>\$26,000</b>
Google Enterprise Device Licenses	130	\$32	<b>\$4,160</b>
Chromebook Cases	130	\$25	<b>\$3,250</b>
Copiers	2 (EST)	n/a	<b>n/a</b>
<b>TOTAL</b>			<b>\$33,410</b>

Elementary School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	145	\$200	<b>\$29,000</b>
Google Enterprise Device Licenses	145	\$32	<b>\$4,640</b>
Chromebook Cases	145	\$25	<b>\$3,625</b>
Copiers	3 (EST)	n/a	<b>n/a</b>
<b>TOTAL</b>			<b>\$37,265</b>

Central Office			
Item	Qty	Per Unit Cost	Total Cost
Laptops	11	\$1,034	\$11,374
Docking Stations	8	\$155	\$1,240
Monitors	20	\$200	\$4,000
Rugged Laptop w/ Dock	1	\$1,800	\$1,800
Copier	1	n/a	n/a
Backup Hardware	1	\$45,000	\$45,000
		<b>TOTAL</b>	<b>\$63,414</b>

Total by School	
School	Total Cost
High School	\$32,700
Jr. High School	\$33,410
Elementary School	\$37,265
Central Office	\$63,414
<b>TOTAL</b>	<b>\$166,789</b>

#### E-Rate Program Purchases

The Schools and Libraries (E-rate) Program provides discounts to assist eligible schools and libraries to obtain affordable internet access, telecommunications services and networking hardware. Discounts range from 20-90 percent of the costs of eligible services depending on the level of poverty and the urban/rural status at the school district level. Based on these factors, Lisle currently has a 50% discount. The table below highlights the planned purchases within the E-Rate program for FY24 in addition to our internet service, which is in year 2 of 3 of our contract:

E-Rate Purchases				
Item	Qty	Pre-Discount Cost	Discount	Discounted Cost
Network Switches and Accessories	16	\$69,500	50%	\$34,750
Uninterruptible Power Supplies (UPS)	9	\$14,560	50%	\$7,280
Firewall Renewal	1	\$24,250	50%	\$19,050
<b>TOTALS</b>		<b>\$108,310</b>		<b>\$61,080</b>

### **Annual Software Renewal Costs**

Each year the technology department evaluates current contracts with vendors and determines what new subscriptions and renewals are needed for the upcoming year. These contracts can be grouped into several categories based upon what need the subscription is fulfilling. In the table below, you will find the categories listed along with the expected subscription costs for the upcoming fiscal year:

<b>Annual Software Renewals</b>	
<b>Subscription Category</b>	<b>FY24 Costs (approximated)</b>
Cybersecurity	\$75,500
Maintenance/Service Agreements	\$16,000
Student and Building Safety	\$21,500
Communications	\$31,000
Student Information and Data Systems	\$40,000
IT Support and Licensing	\$38,000
Instructional Technology	\$74,500
Staff Services and Human Resources	\$22,000
<b>TOTAL</b>	<b>\$318,000</b>

*Please note: this table is not inclusive of all the software renewals the technology department processes each year.*

<b>Total Costs</b>	
<b>Category</b>	<b>Total Cost</b>
Device/Hardware Purchases	\$166,789
E-Rate Purchases (pre-discount cost)	\$108,310
Subscription Costs	\$318,000
<b>TOTAL</b>	<b>\$593,099</b>

If the Finance Committee is comfortable moving forward with the purchases described herein, Administration would like to begin preparing for the 2023-24 school year. However, if further information or time is needed on this topic, Finance Committee approval can be deferred until the April meeting.

**FINANCIAL IMPACT:** The total requests of \$539,099 as noted above will be included in the FY24 Budget.

**RECOMMENDATION:** With the Finance Committee's authorization, the Administration wishes to move forward with purchasing the requested technology items listed in this document.

**SUGGESTED MOTION:** N/A

**Lisle Community Unit School District 202**  
**Finance Committee Meeting**  
**March 20, 2023**

**Subject:** IT Hardware Lifecycles and 5-year Hardware Planning

**Background:** In an effort to maintain fiscal stability, we have developed the following lifecycle plan for hardware. The first five rows for Chromebooks, iPads and staff computers are in accordance with the device lifecycle plan. The next three rows are for computer labs that serve specific educational objectives within the Jr. High and High School. The last white row, Core Data Center Hardware, consists of multiple components that are critical to day-to-day network operations. The last four rows highlighted in blue are E-Rate eligible hardware. Each E-Rate cycle consists of five funding years, which are identified in the last row of the table.

Useful age is an approximation of the lifecycle of a particular piece of hardware. This number may fluctuate +/- two years depending on a number of factors associated with changes in technology and/or changes within the school district.

Description	Useful Age	FY24	FY25	FY26	FY27	FY28
High School 1:1 Chromebooks (G9)	4 years	X	X	X	X	X
Jr. High 1:1 Chromebooks (G6)	3 years	X	X	X	X	X
Elementary 1:1 Chromebooks (G2)	4 years	X	X	X	X	X
Elementary PK, K, G1 iPads and Chromebooks	5 years			X		
Staff Computers	4 years	CO	LES	JH	HS	CO
Classroom Technology Upgrades (LES+HS)	n/a		X			
HS Technology Lab	8 years			X		
HS Mac Lab	8 years		X			
JH Mac Lab	8 years			X		
Core Data Center Hardware	7 years		X			
Access Network Switches	7 years	X				
Wireless Access Points	7 years		X			
Firewall	6 years			X		
Core Network Switches	7 years				X	
<b>E-Rate Funding Year (of 5)</b>		<b>3</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>2</b>

**Notes:**

- Costs are not identified in the table above due to the volatility of the global supply chain.
- IT projects related to the JH Renovation are not included in the above table.
- This plan will be updated annually and presented to the board.

**Lisle Community Unit School District 202**  
**Finance Committee Meeting**  
**March 20, 2023**

**Subject:** FY24 IT Contracts Greater than \$25,000

**Background:** Every year, the Technology Department has contracts that exceed \$25,000. In accordance with Board Policy 4:60, the Administration is notifying the Board within 30 days of executing the purchase contract since it is more than \$25,000. For any additional contracts in excess of \$25,000 that are executed, we will notify the board within the required timeframe.

> \$25,000 Technology Contracts		
Vendor	Description	Contract Total
Vivacity Tech	Student Chromebooks, Licenses, Cases	\$96,371.25
CDW-G	Managed Detection and Response (Next-Gen Antivirus)	\$55,000 (approx.)
CDW-G	E-Rate Switch Project	\$69,409.11
PowerSchool	Hosted Student Information System	\$30,000 (approx.)
Curriculum Associates	iReady Assessment and Curriculum Platform	\$35,311.50

**FINANCIAL IMPACT:** The contract's approximate total of \$286,091.86 will be included in the FY24 Budget.

**RECOMMENDATION:** With the Finance Committee's authorization, the Administration wishes to execute the above contracts in preparation for the next school year.

**SUGGESTED MOTION:** N/A