

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Finance Committee Meeting
February 27, 2023
6:45 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Minutes from the December 19, 2022 Finance Committee Meeting 2
4. Lisle Junior High Exterior Ductwork Replacement Bid & Contract
5. FY2023 School Maintenance Project Grant Update 4
6. Lisle Elementary School Furniture Purchase 5
7. Student Fees for 2023-2024 School Year 9
8. 2022 Real Estate Tax Levy - Debt Service Abatement 10
9. Agenda Topics for Future Finance Committee Meetings
10. Adjournment

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
FINANCE COMMITTEE MINUTES
DECEMBER 19, 2022

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on December 19, 2022.

The meeting was called to order at 6:30 p.m. by Chairperson McConville.

Present: Eunice McConville, Finance Committee Chairperson
Pam Ahlmann
Dan Helderle
Wendy Nadeau
Greg Nagler
Randee Sims

Absent: Steve Lesniak

Also Present: Dr. Keith Filipiak, Superintendent
Dr. Linda Kotalik, Assistant Superintendent
David Wilkinson, Director of Finance
Jen Law, Director of Student Services
Jenna Engler, Communications Coordinator

Public Comment

None

Minutes from the November 28, 2022 Finance Committee Meeting

The minutes from the November 28, 2022 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

2022 Real Estate Tax Levy

Administration brought forward a recommendation to establish a tax levy for the capped funds of \$33,262,000. The Director of Finance noted that the Supplemental Levy (Aggregate Refunds) will be allocated to the Education Fund. The Finance Committee also requested the Administration bring forward information for a potential debt service abatement at the February 2023 Finance Committee meeting, which was originally slated for discussion in January 2023. Board Members referred the proposed 2022 Final Real Estate Tax Levy, as presented, for action at the next Regular School Board Meeting.

FY2022 Audited Financial Statements

Administration presented the audit performed by Lauterbach & Amen for the fiscal year ending June 30, 2022 which included Audited Financial Statements (Accrual Basis) and the Annual Financial Report (AFR). The Board Members in attendance referred the FY2022 Audited Financial Statements for Board acceptance at the next Regular School Board Meeting

Financial Overview

Administration provided the Finance Committee an opportunity to discuss additional questions and next steps for Operating Expenses per Pupil. At this time, Finance Committee Members came to a consensus to table further analysis. A Finance Committee member would like to consider further analysis if the Board would like to take action to continue debt service abatements.

Agenda Topics for Future Finance Meetings

- Bonds update for JH Renovation - rescheduled to February 2023
- Potential Debt Service Abatement - rescheduled to February 2023

Adjournment

At 7:22 p.m. by Mr. Helderle and Mr. Nagler

FOR INFORMATION

**Lisle Community Unit School Dist. No. 202
Finance Committee Meeting
February 27, 2023**

SUBJECT: FY2023 School Maintenance Project Grant Update

BACKGROUND DATA: The Board of Education approved a resolution at the October 2022 Regular Meeting authorizing the School Maintenance Grant Program Application. The School Maintenance Project Grant (SMPG) is a dollar for dollar state matching grant program providing awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes.

The Illinois State Board of Education (ISBE) provided notice on December 21st that the School District was awarded the grant. The School District requested the full grant amount of \$50,000 for HVAC replacement work at Lisle Junior High School. The project is considered a permanent improvement project with an estimated cost of \$250,000. The Board must reserve local funds to cover the Districts portion of the project costs, which are estimated to be around \$200,000. The School District will utilize the fund balance transfers to the Capital Projects Fund as the local source match. All project activities must be expended or legally obligated within two years of disbursement by the State.

FOR INFORMATION

Lisle Community Unit School Dist. No. 202 Finance Committee Meeting February 27, 2023

SUBJECT: Lisle Elementary School Furniture Purchase

BACKGROUND DATA: Lisle Elementary School is in the process of ordering additional furniture for the building. With consistency throughout the building in mind, new furniture is needed to complete the first grade classroom added during the 2022-2023 school year. The elementary school also needs to furnish an additional third grade classroom for the 2023-2024 school year. Furniture for the conference room (originally the Admin Suite) is being requested as the current tables being used were intended for the staff lounge on the second floor.

The furniture is being purchased from Lowery McDonnell through multiple government purchasing cooperatives including the National Cooperative Purchasing Alliance, Sourcewell, and The Interlocal Purchasing System (TIPS). The Governmental Joint Purchasing Act allows school districts to make cooperative purchases of equipment, supplies and services without public bidding as long as the cooperative is operated by a governmental entity and follows a competitive selection process. The contracts are competitively solicited and publicly awarded by the government entity operating the cooperative.

The initial quotes are attached for reference. Orders will be finalized through the cooperatives in the coming weeks. In accordance with Board Policy 4:60, the Administration is notifying the Board within 30 days of executing the purchase contract since it is in excess of \$25,000. Administration anticipates that the full cost of the furniture will be included in the current fiscal year's budget.

Lowery McDonnell Company						
960 Lively Blve.				Order Number _____		
Wood Dale, IL 60191						
PH: 1-888-656-9379			Fax 1-888-435-1035			
Sold To			Ship to:			
LISLE SCHOOL DIST. 202			LISLE JH SCHOOL/ ELEM.			
Address			Address			
5211 CENTER AVE.			5207 CENTER AVE.			
City, State, Zip			City, State, Zip			
LISLE, IL 60532			LISLE, IL 60532			
Attn:			Attn:			
			PATRICK GRAFF			
Customer PO		Sales Rep	Requested Ship Date:		Ship Via	Order Date
		timp	ASAP		BEST WAY	2/8/2023
List	Quantity	Model #	Vendor Name/Description		Sell Price	Extension
			KI			
	4	RK2100H15NB	ARMLESS RUCKUS CHAIR 15"HIGH WITH		\$189.00	\$756.00
			COOL GREY SHELL & SILVER FRAME ON			
			CASTERS, 4 LEGS, NO BOOK RACK			
			SMITH SYSTEM			
\$319.00	24	3095	WING DESK TO MATCH EXISTING UNITS		\$219.00	\$5,256.00
\$153.00	25	11848CHR	CHARCOAL SHELL CHAIR 16" CHR. FRAME		\$105.00	\$2,625.00
\$262.00	10	11852	16" CHARCOAL SHELL NOODLE CHAIR 16"		\$185.00	\$1,850.00
\$477.00	3	3011	3-2-1 LARGE TABLE, CHAR. EDGE, CLASSI		\$325.00	\$975.00
			LINEN LAMINATE TOP WITH PLAT. LEGS			
15,532.00			SMITH SYSTEM FREIGHT FROM TEXAS			\$1,625.00
			HON MANUF.			
\$423.00	2	HSISAUTNPN	6' LONG X 18" DEEP LAMINATE TOP TO		\$260.00	\$520.00
		B7218S2	SIT ON TOP OF STORAGE CABINETS			
\$712.00	4	105533LDWI	WHITE LAMIN. BOOKCASE 43"HX 3"WX13"D		\$445.00	\$1,780.00
			FREIGHT FROM IOWA			\$185.00
			INSTALLATION FOR ABOVE ITEMS			\$1,575.00
			HON MANUF.		TOTAL	\$17,147.00

Classroom Furniture

Lowery McDonnell Company						
960 Lively Blve.				Order Number _____		
Wood Dale, IL 60191						
PH: 1-888-656-9379			Fax 1-888-435-1035			
Sold To			Ship to:			
LISLE SCHOOL DIST. 202			LISLE JH SCHOOL/ ELEM.			
Address			Address			
5211 CENTER AVE.			5207 CENTER AVE.			
City, State, Zip			City, State, Zip			
LISLE, IL 60532			LISLE, IL 60532			
Attn:			Attn:			
DAVID W.			JILL / PRINCIPAL			
Customer PO		Sales Rep	Requested Ship Date:		Ship Via	Order Date
		timp	ASAP		BEST WAY	2/7/2023
List	Quantity	Model #	Vendor Name/Description		Sell Price	Extension
			KI			
	4	RUY20E	RUCKUS SINGLE POST CANTILEVER		\$599.00	\$2,396.00
			DESK W/ CLASSIC LINEN LAMIN. SILVER			
			FRAME WITH GLIDES			
			INSTALLATION & DELIVERY			\$225.00
			SMITH SYSTEM			
\$2,114.00	1	610024000P	MOB. STOR. CAB. W/ 24 EA 3" TRAYS			\$1,450.00
\$822.00	1	55001	BLUE FABRIC VINYL OTTOMAN 26" DIA		\$565.00	\$565.00
			HON MANUF			
\$1,164.00	4	HSC1842LPJ	STEEL WHITE STOR. CABINET 42"H		\$695.00	\$2,780.00
			KEILHAUER TIPS CONTRACT			
	1	LOT	INCLUDES BLUE UPHOLSTERED SEATS		\$6,861.80	\$6,861.80
			BACKS, ONE ARM AND ONE GRAY TABLE			
			TO MATCH EXISTING UNITS IN SCHOOL			
			FREIGHT IS INCLUDED			
			INSTALLATION FOR ABOVE ITEMS			\$350.00
					TOTAL	\$14,627.80

Classroom Furniture

Lowery McDonnell Company					
960 Lively Blve.				Order Number _____	
Wood Dale, IL 60191					
PH: 1-888-656-9379			Fax 1-888-435-1035		
Sold To LISLE SCHOOL DIST. 202			Ship to: LISLE JH SCHOOL/ ELEM.		
Address 5211 CENTER AVE.			Address 5207 CENTER AVE.		
City, State, Zip LISLE, IL 60532			City, State, Zip LISLE, IL 60532		
Attn: DAVID W.			Attn: JILL / PRINCIPAL		
Customer PO	Sales Rep timp	Requested Ship Date: ASAP		Ship Via BEST WAY	Order Date 1/25/2023
List	Quantity	Model #	Vendor Name/Description	Sell Price	Extension
			HON MANUF.		
\$1,487.00	2	HTLC48120	4 x 10' RECT. CONF. TABLE	\$985.00	\$1,970.00
\$785.00	2	HTLP120	SLAB BASE FOR ABOVE TABLE TOP	\$520.00	\$1,040.00
\$3,595.00	1	HTLCRED72	HOSPITALITY CREDENZA 6'L X 3' H X 20"D		\$2,245.00
			FREIGHT FROM IOWA		\$225.00
1,500.00	1		4 X 12' MARKER BOARD CLARIDGE		\$899.00
			FREIGHT FROM PALATINE		\$125.00
			INSTALLATION FOR ABOVE ITEMS		\$350.00
				TOTAL	\$6,854.00

Conference Room Furniture

FOR DISCUSSION

Lisle Community Unit School District No. 202 Finance Committee Meeting February 27, 2023

SUBJECT: Student Fees for School Year 2023-2024

BACKGROUND DATA: The Board of Education approved suspending student book and supply fees for the 2020-2021, 2021-2022, and 2022-2023 school years.

The Administration typically provides a recommended fee schedule for the upcoming school year at the February meeting. Historically, the schedule includes an increase in fees closely tied to the increase in the prior year's Consumer Price Index (CPI). For the calendar year 2022, the CPI increase was 6.5%.

The Administration would appreciate direction from the Committee in advance of formally approving the 2023-2024 fee schedule at the March Board Meeting. In particular,

1. Should student book and supply fees be waived for the 2023-2024 school year?
2. Should usage fees be increased by CPI?

Prior to 2020, the School District collected approximately \$185,000 in book and supply fees each year which accounts for less than 1% of total revenues.

FOR DISCUSSION

Lisle Community Unit School District 202 Finance Committee Meeting February 27, 2023

SUBJECT: 2022 Real Estate Tax Levy – Debt Service Abatement

BACKGROUND DATA: The 2022 bond and interest levy of \$1,500,000 was established at issuance of the Series 2019 Bonds. The bond and interest amount is levied by the County Clerk unless the District files a tax abatement before the end of March. The Board of Education has the option to abate all or part of the debt service levy if the District has adequate resources to make the required bond payments without the tax levy. Any abatement of the Bond and Interest Levy requires a resolution of the Board that is filed separately with the County Clerk.

During approval of the 2022 Tax Levy, the Finance Committee expressed its desire to consider a debt service abatement once more information was available on the Lisle Junior High renovation project. The Administration continues to work with the Architects to determine cost estimates for the project. Significant increases in the cost of construction have prompted discussions around priorities and phasing options for the improvements.

Rising interest rates have also made it more costly for the District to borrow funds for the project. The financing plan discussed in December 2021 utilized \$5 million in fund balances and the issuance of \$15 million in bonds for the \$20 million dollar project. Any abatement would require the District to borrow additional funds at a much higher rate of interest leading to hundreds of thousands of dollars in interest over the life of the debt.

Since approval of the tax levy in December, the 2022 CPI-U came in at 6.5%. As this figure attests to, and the District is already experiencing, inflation is significantly impacting the cost of goods and services. Labor shortages are driving wages higher as evidenced by the recent contract renewals with both unions. Transportation costs are expected to increase by at least 5% next school year with District revenues capped at this amount. The upcoming insurance renewal is predicted to increase by close to 10%, adding nearly \$350,000 to the annual budget. Based on continued inflationary pressures, and the Boards desire to fund improvements at Lisle Junior High, the Administration recommends **no abatement** of the bond and interest levy at this time.

If direct by the Finance Committee, the Administration will prepare an action item for the March 20th Regular Board Meeting to abate the bond and interest levy and transfer resources from the Education Fund to make the required payments. The resolution, if approved by the Board, must be filed with the DuPage County Clerk no later than March 29th.