

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Board of Education Meeting
June 27, 2022
7:15 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order and Roll Call - 7:15 pm
2. Adjourn to Closed Session for Discussion of the Appointment, Performance, Discipline, Compensation or Dismissal of Employees, Collective Bargaining Matters, Student Issue, and the Selection of a Person to Fill a Vacancy in a Public Office
3. Return to Open Session - 7:30 pm
4. Pledge of Allegiance
5. Reading of Mission Statement 3
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7. **ACTION ITEMS**
 - A. Consent Agenda:
 - (1) Board Meeting Minutes 5
 - (2) Payroll Pay Orders 12
 - (3) Vendor Pay Orders 33
 - (4) Personnel
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 - b. Certified Resignation 57
 - c. Classified Employment 58
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 - e. Extra-Duty Employment 63
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 - g. Summer Worker Employment 69
 - (5) Administrative and Administrative Support Compensation 70
 - (6) Working Cash Fund Interest Transfer Resolution 71
 - (7) Fiscal Year 2023 Tentative Budget 73
 - (8) Contract Renewal Agreement for Food Management Services - School Year 2022-2023 86
 - (9) Lisle Junior High School Capital Improvements Professional Services Proposal 105
 - (10) Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services with the Village of Lisle 114
 - (11) Approval of Job Descriptions 138

8.	<u>FINANCIAL INFORMATION</u> - The Board Acknowledges Receipt of the following Reports	
	A. Financial Report	146
	B. Treasurer Report	147
9.	<u>DISCUSSION ITEMS</u>	
	A. Vacancy on the Board of Education	148
	B. DuPage Area Occupational Educational System Intergovernmental Agreement Amendment	149
	C. Policy Committee and First Reading - PRESS Policy 109	173
	D. Board Self-Evaluation	
	E. Freedom of Information Request(s)	207
10.	<u>COMMITTEE REPORTS</u>	
	A. Educational Equity & Excellence (E3) - Did not meet	
	B. Facility Master Planning - Did not meet	
	C. Finance - See Finance Agenda	
	D. Policy - See Agenda Item	
11.	<u>BOARD REPRESENTATIVE REPORTS</u>	
	A. Home and School Organization - Did not meet	
	B. IASB Delegate to Board	210
	C. Intergovernmental - Did not meet	
	D. Legislative Education Network of DuPage (LEND) - Did not meet	
	E. Lisle Education Foundation	
	F. School Association for Special Education in DuPage (SASED)	212
12.	Agenda Topics for Future Board Meetings	
13.	Adjourn to Closed Session for Discussion of the Appointment, Performance, Discipline, Compensation or Dismissal of Employees, Collective Bargaining Matters, Student Issue, and the Selection of a Person to Fill a Vacancy in a Public Office	
14.	Return to Open Session	
15.	Adjournment	



Mission Statement

Lisle District 202 is committed to providing our learning community with the essential education, skills, and experiences for future success.

Request to speak to the Board of Education

PROCEDURE FOR SPEAKING TO THE BOARD OF EDUCATION

Persons wishing to speak during the public comment section of the Lisle District 202 Board Meeting are asked to complete a "Request to Speak" card. The purpose of this opportunity is to direct comments to the Board and/or provide information. Ordinarily, the Board will not engage in dialogue with the speaker. Comments should be in good taste and demonstrate consideration for others. Each speaker will be allotted up to three minutes.

Thank you for following the procedure. Your cooperation will ensure that all individuals who wish to speak may do so while simultaneously providing for timely completion of the Board's business agenda. Your continued interest in our community's schools is valued and appreciated.

NAME (please print): Andrew L Wright

AFFILIATION WITH THE DISTRICT:

- Current Lisle 202 Parent
- Current Lisle 202 Resident, not a current Lisle 202 Parent
- Other (please describe) _____

SIGNATURE: [Signature] **DATE:** 6/27/2022

EMAIL: _____

Please provide a brief description of the topic you will address:

Junior High Performances and
Texas School Shutdowns

Do you desire follow-up contact from administration regarding your topic of discussion?

- YES
- NO
- UNSURE

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Approval of Board of Education Meeting Minutes

SUGGESTED MOTION - That the Board of Education approve the Regular and Closed Session Minutes from the May 23, 2022 Board of Education Meeting.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 23, 2022

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Offices at 5211 Center Avenue Lisle, IL on May 23, 2022.

The meeting was called to order at 7:30 p.m. by President Helderle.

Present: Daniel Helderle
Pam Ahlmann
Eunice McConville
Lisa Kiener-Barnett
Steve Lesniak
Wendy Nadeau

Absent: Greg Nagler

Also Present: Dr. Keith Filipiak, Superintendent
Jen Law, Director of Student Services
David Wilkinson, Director of Finance

The Pledge of Allegiance was recited.

Mr. Helderle read the District Mission Statement.

Mr. Heldele offered comments of reflection on the contributions of long-time Lisle 202 staff member, coach, athletic director, superintendent, and supporter who passed away. A moment of silence was also observed.

Discussion Items

Health and Safety Plan Update for the 2021-2022 School Year

- Schools experienced an increase over the past weeks. Masks and physical distancing continue to be strongly encouraged.

Public Comment

- None
-

Consent Agenda

Motion by Mr. Helderle, seconded by Mrs. Ahlmann

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular Meeting of April 25, 2022
- April 2022 Payroll Pay Orders in the amount of \$1,568,888.47
- April 2022 Vendor Pay Orders in the amount of \$1,890,013.51
- Personnel:
 - Certified Employment
 - Stacey Weeks, 1.0 FTE Library Resource Center Director at Lisle Elementary School for the 2022-2023 school year. She is placed at a Master's +0, Step 0 (\$ \$61,535*).
 - Classified Employment
 - Angel Lopez, Lunchroom Supervisor at Lisle Elementary School, \$16.89/hr.
 - Nick Thome, High School Head Custodian at Lisle Senior High School, will be placed at a Step 6 (\$22.21/hr.) effective May 24, 2022.
 - Classified Resignation
 - Paul Kohorn, Paraprofessional at Lisle Senior High School, is resigning from this position effective May 27, 2022
 - Extra-Duty Resignation
 - Jamie Buhnerkemper, Head Volleyball Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Patrick Graff, Assistant Girls' Basketball Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Paul Kohorn, Head Boys' Soccer Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Paul Kohorn, Head Girls' Soccer Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Paul Kohorn, Asst. Girls' Basketball Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Paul Kohorn, Volunteer Bowling Coach (no stipend).
 - Lily Wei, Asst. Cheerleading Coach at Lisle Senior High School, has resigned effective the end of the 2021-2022 school year.
 - Summer School Employment
 - Kelly Hamann, Summer School Driver's Education Teacher at Lisle Senior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
 - Maureen Czul, Summer School Credit Recovery Teacher at Lisle Senior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
 - TBD, Summer School Credit Recovery Teacher at Lisle Senior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
 - Katherine Braun, First Session Summer School English Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
 - Paul Kim, First Session Summer School Math Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
 - Jarvis Alexander, First Session Summer School Paraprofessional at Lisle Junior High School, at the CEAL Summer School Paraprofessional's Rate of \$15.89/hr.
 - Deb Twaddle, First Session Summer School Paraprofessional at Lisle Junior High School, at the CEAL Summer School Paraprofessional's Rate of \$19.08/hr.

- Paul Kim, Second Session Summer School Math Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
- Natalie Oros, Second Session Summer School English Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$30/hr.
- Summer Worker Employment
 - John Davis - \$21.65/hour
 - Tom Buchholz - \$18.50/hour
 - Brandon Wolak - \$16.15/hour
 - Lisle Senior High Summer Custodian – TBD - \$15.73/hour
 - Lisle Junior High Summer Custodian – TBD - \$15.73/hour
 - Lisle Elementary Summer Custodian – TBD - \$15.73/hour
- English Language Instruction Position at Lisle Elementary School
- Appointment of the Board of Education Clerk/Recording Secretary
- Appointment of School Treasurer
- Surety Bond of Treasurer
- Designation of School Depositories for Fiscal Year 2023
- Establishment of Regular Meeting Time, Dates and Place
- Board Policy 2:110 - Qualifications, Term, and Duties of Board Officers
 - Mrs. Ahlmann provided an overview of points of clarification for approval of Second Reading
- Consolidated District Plan FY2023
- Tenth Amendment to Purchase and Sale Agreement for Tate Woods School

Answering to a roll call vote:

AYE: Helderle, Ahlmann, Lesniak, Kiener-Barnett, Nadeau, McConville

NAY: None

Motion carried 6-0

Appointment of President Pro Tem

Superintendent Keith Filipak was appointed Board President Pro Tem with a voice vote of 6-0

Selection of Officers

Dr. Filipiak requested nominations for the Board President

- Ms. Kiener-Barnett nominated Pam Ahlmann for Board President
- No other nominations were made
- Mrs. Ahlmann was approved as Board President with a voice vote of 6-0

Mrs. Ahlmann assumed the role of Board President and requested nominations for the Board Vice-President

- Mr. Lesniak nominated Daniel Helderle for Board Vice-President
- No other nominations were made
- Mr. Helderle was approved as Board Vice-President with a voice vote of 6-0

Mrs. Ahlmann asked for a nomination for Board Secretary

- Mrs. Nadeau nominated Ms. McConville for Board Secretary
- No other nominations were made
- Ms. McConville was approved as Board Secretary with a voice vote of 6-0

SASED Board of Control/Governing Board Appointment Resolution

The Appointment was approved with a voice vote of 6-0

Financial Information

The Board Acknowledges Receipt of the following Reports:

- Financial Report - April 2022
- Treasurer's Report - April 2022

Discussion Items

Determination of Board Committee Assignments

School Board Committees were discussed and Board members appointed

School Board Committees

Finance – Committee of the Whole

Educational, Equity, Excellence (E3) – Nagler, Helderle, Kiener-Barnett

Facility Master Planning Committee - Kiener-Barnett, Nadeau, Lesniak, Ahlmann

Policy – Committee of the Whole

School Board Members Serving on External Committees

Intergovernmental – Ahlmann (Alternate: Helderle)

Professional Council – Ahlmann (Alternate: Lesniak)

Lisle Education Foundation - McConville (Alternate: Ahlmann)

Legislative Education Network of DuPage (LEND) – Ahlmann

Illinois Association of School Boards Delegate (IASB) – Helderle

Home and School Association (HSO) Council – Ahlmann, Kiener-Barnett, Nagler (rotating)

School Association for Special Education, DuPage (SASED) - Lesniak (Alternate: Nadeau)

Classified (CEAL) Negotiations – McConville, Lesniak

Certified (LEA) Negotiations – McConville, Lesniak

School Impr. / Monitoring Tool Committee – Kiener-Barnett, Helderle (Alternate: Nagler)

Junior High Building Renovation Steering Committee - Kiener-Barnett, Lesniak

Vision 202 Facilitating Committee – Ahlmann, Nagler (Alternate: Helderle)

The Appointments were approved with a voice vote of 6-0, per Board Policy 2:150 Committees

Lisle Junior High Renovation Update

- Perkins & Will, architects, are meeting with Junior High teacher and educator groups
- Pepper Construction, construction managers, are working with the architects to determine a feasible timeline

Relocation Options for District Office

- The Village Hall has space that the District can occupy for no rent cost. The District would only pay its part of utility costs
- The District would be able to utilize the Board Room space at Village Hall for monthly Board meetings
- A Board member requested that Dr. Filipiak contact the Police Department and Lisle Park District to inquire about other space availability options

Freedom of Information Requests

The District received Freedom of Information Act request(s) from the following individual(s):

- Ray Sojka
- Ray Sojka

Superintendent Report

- See Board Meeting Agenda for full report.
- A Board member recognized the students and scholarship money awarded at the 2022 LHS Honors Night on May 11.

Committee Reports

Board Committee Report summaries are located in Board Books unless otherwise indicated.

- EDUCATIONAL EQUITY & EXCELLENCE (E3) - did not meet. A Board member referenced the Trauma: Define, Identify, and Respond article in the May/June 2022 IASB Journal for committee review.
- FINANCE Committee – See Finance Agenda
- POLICY Committee - Policy 2:110 was approved for Second Reading. PRESS 109 will be released shortly and will be sent for comments and review. To save time during Regular Board Meetings in the future for lengthy PRESS packet discussions, the Policy Committee may schedule to meet separately from the Regular Board Meetings.

Board Representative Reports

Board Representative Report summaries are located in Board Books unless otherwise indicated.

- Home and School Organization - did not meet
- IASB Delegate to Board - did not meet
- Intergovernmental – did not meet; an invitation was sent to seven Lisle governmental board organizations to meet in person. Those who responded expressed interest. Plans will be made for our district to host.
- Legislative Education Network of Dupage (LEND)
- Lisle Education Foundation - June 9, 2022 is the Golf Outing

- SASSED - next meeting June 22, 2022

Future Agenda Topics

- Board Self-Evaluation

Motion to Adjourn to Closed Session

At 8:26 p.m., motion by Mrs. Nadeau, seconded by Mr. Lesniak
ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING AND
DISCIPLINE, COMPENSATION, OR DISMISSAL OF EMPLOYEE MATTERS

Answering to a roll call vote:

AYE: Nadeau, Lesniak, Kiener-Barnett, Helderle, McConville, Ahlmann

NAY: None

Motion carried 6-0

Motion to Return to Open Session

At 9:16 p.m., motion by Mrs. Nadeau, seconded by Mr. Helderle
RETURN TO OPEN SESSION

The motion carried with a voice vote of 6-0

Motion to Adjourn

At 9:18 p.m., motion by Mr. Kiener-Barnett, seconded Mr. Helderle
THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 6-0

ATTEST:

President

Secretary

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

PAYROLL PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: June 27, 2022

PAYROLL CHECKS ISSUED	Beginning	117806	and Ending	117806
PAYROLL ACH DEPOSIT	Beginning	9000033752	and Ending	9000034047
	Beginning	9000034071	and Ending	9000034363
PAYROLL ACH VOID	Beginning	n/a	and Ending	n/a

FUND DISTRIBUTION

EDUCATIONAL	\$ 1,504,107.08
OPERATIONS & MAINTENANCE	\$ 94,958.62
DEBT SERVICES	\$ -
TRANSPORTATION	\$ 5,506.79
IMRF/SOCIAL SECURITY	\$ -
CAPITAL PROJECTS	\$ -
WORKING CASH	\$ -
TOTAL	<u>\$ 1,604,572.49</u>

President - Board of Education

Date

Secretary - Board of Education

Date

Payroll Run Check Listing for Board

Payroll	05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033752	Buchholz, Marilyn	000	2,252.43	1,284.08
9000033753	Engler, Jennifer R	000	4,058.40	2,601.06
9000033754	Filipiak, Keith	000	8,961.63	4,976.11
9000033755	Hinton, Jeffery	000	2,935.38	1,633.81
9000033756	Kempfer-Kotalik, Linda	000	7,757.70	3,775.51
9000033757	Law, Jennifer S	000	6,571.92	4,420.05
9000033758	McCormick, Jennifer	000	1,982.73	1,056.53
9000033759	Navarro, Lawrence M	000	1,991.03	1,323.73
9000033760	Posego, John C	000	5,621.07	3,447.74
9000033761	Quinlan, Kevin	000	3,193.62	1,976.91
9000033762	Rannochio, Alisa	000	1,934.76	1,394.25
9000033763	Rich, Mary Beth	000	2,771.54	1,937.67
9000033764	Schalk, Trent J	000	2,724.81	1,409.00
9000033765	Tsamis, Anna	000	2,892.75	869.09
9000033766	Van Volkenburg, Nancy L	000	3,095.29	1,990.76
9000033767	Wilkinson, David	000	6,236.75	3,493.46
9000033768	Anderson, Erik D	100	3,446.92	2,865.75
9000033769	Anderson, Herbert	100	4,342.69	3,241.83
9000033770	Bamboate, Darius	100	4,478.26	3,453.60
9000033771	Biezynski, Jenna A	100	851.03	555.14
9000033772	Blankenship, Brian	100	1,986.99	1,525.99
9000033773	Brady, Jennifer L	100	3,274.04	2,599.08
9000033774	Burdett, Paul	100	1,802.85	1,058.70
9000033775	Bylsma, Nathan	100	4,177.21	3,087.12
9000033776	Bylsma, Svea	100	5,243.83	3,731.60
9000033777	Chandhok, Mona A	100	2,860.04	2,375.04
9000033778	Clarke, Jeannette	100	3,386.92	2,620.85
9000033779	Costello, Sheri	100	4,712.58	3,550.26
9000033780	Czyl, Maureen	100	1,104.63	715.56
9000033781	Davis, John	100	4,625.08	3,634.78
9000033782	Dent, Nathan	100	1,275.63	805.11
9000033783	Dodge, Cynthia	100	699.72	593.81

Payroll Run Check Listing for Board

Payroll	05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033784	Ferenzi, Daniella	100	1,524.32	1,200.12
9000033785	Fitzgerald, Karen	100	1,897.96	424.17
9000033786	Gansberg, Michele	100	1,046.31	670.98
9000033787	Gomez, Vasilici	100	3,010.58	2,427.71
9000033788	Gucciardo, Anjanette	100	3,800.88	3,086.73
9000033789	Gumina, Scott	100	5,305.80	3,620.67
9000033790	Hall, Jacqueline	100	872.32	495.51
9000033791	Hamann, Kelly	100	3,499.83	1,018.69
9000033792	Hamilton, Mary Pat	100	829.42	510.94
9000033793	Hardy, Venessa	100	4,350.34	2,785.38
9000033794	Henrichs, Greg	100	3,612.71	2,709.28
9000033795	Hochstetter, Judith	100	1,332.49	925.36
9000033796	Holmes, Steven	100	1,804.50	1,299.69
9000033797	Honzel, Robin	100	4,535.08	1,538.89
9000033798	Howard, Jeffrey	100	7,655.38	5,328.40
9000033799	Irvine, Karin	100	4,186.21	3,245.78
9000033800	Jaegle, Christine A	100	3,707.79	2,954.03
9000033801	Jaegle, Ronald	100	5,031.83	3,299.13
9000033802	Jenkins, David A	100	1,779.15	1,260.02
9000033803	Jensen, Christine	100	3,642.82	3,061.69
9000033804	Johnson, Patrick	100	817.95	630.15
9000033805	Kehoe, Debra	100	4,535.08	3,300.32
9000033806	Kerm, Erin	100	3,575.09	2,544.28
9000033807	Klempic, Mirza	100	2,413.69	1,726.06
9000033808	Kohorn, Paul	100	2,179.09	1,580.65
9000033809	Kuefner, Julie	100	3,876.13	2,651.67
9000033810	LaScala, Mark	100	4,362.50	3,173.62
9000033811	Maldre, Sarah	100	3,703.04	2,486.35
9000033812	Marcum, Thomas C	100	4,727.13	3,831.38
9000033813	Martinez, Brian	100	1,661.70	1,217.93
9000033814	Matariyeh, Yousef	100	4,844.41	3,533.58
9000033815	Meyer, Kendra	100	4,302.50	3,230.42

Payroll Run Check Listing for Board

Payroll		05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000033816	Milinki, Jennifer	100	4,273.67	3,071.86	
9000033817	Mlynarski, Tim	100	723.00	422.58	
9000033818	Multhaupt, Courtney	100	5,064.26	3,919.13	
9000033819	Musbach, Darlene	100	4,186.21	2,568.03	
9000033820	Nadolny, Mary	100	860.83	404.72	
9000033821	Ng, Joanna	100	2,068.14	1,286.61	
9000033822	Novak, Emily	100	3,981.52	2,598.53	
9000033823	Ogan, Elizabeth	100	4,535.08	3,552.89	
9000033824	O'Hara, James	100	3,794.92	2,963.28	
9000033825	Perez, Kevin E	100	3,349.29	2,580.61	
9000033826	Perretta, Mia	100	4,207.31	3,247.12	
9000033827	Polinski, Michael	100	3,010.58	2,564.39	
9000033828	Pomatto-Zimmerman, Jennifer	100	6,003.64	4,816.80	
9000033829	Provenzano, Lisa	100	1,083.17	860.74	
9000033830	Renguso, Amy	100	3,394.44	2,488.89	
9000033831	Ridges, Daniel	100	1,404.93	988.56	
9000033832	Sanko, April	100	4,321.69	3,106.58	
9000033833	Sanko, Daniel	100	4,302.50	2,933.46	
9000033834	Schwartz, Rebecca	100	4,749.21	3,490.23	
9000033835	Smith, Justin	100	3,951.42	3,111.62	
9000033836	Steben, James	100	4,535.08	3,481.52	
9000033837	Stelk, Scott	100	1,965.54	1,092.64	
9000033838	Stellmacher, James M	100	3,680.47	2,794.62	
9000033839	Strietelmeier, Katelyn	100	2,600.42	2,081.39	
9000033840	Thome, Nicholas	100	2,037.80	1,250.17	
9000033841	Todd, Adam	100	1,646.91	1,168.84	
9000033842	Waibel, Scott	700	3,785.81	2,758.84	
9000033843	Wallenberg, Michelle	100	3,386.92	2,091.46	
9000033844	Weissinger, Derek C	100	2,592.81	1,694.25	
9000033845	Wolak, Brandon P	100	1,504.56	1,077.49	
9000033846	Woyna, Eric	100	3,559.83	2,510.15	
9000033847	Woyna, Patrick	100	4,532.04	3,136.23	

Payroll Run Check Listing for Board

Payroll	05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033848	Zievers, Zhe	100	579.32	0.00
9000033849	Alexander, Jarvis	200	774.64	538.46
9000033850	Blatchley, Monica	200	4,242.66	457.83
9000033851	Bossenga, Emmy	200	4,101.96	2,541.53
9000033852	Braun, Katherine	200	2,829.95	2,062.92
9000033853	Breeden, Anne	200	1,496.25	1,385.77
9000033854	Broadus, Gretchen	200	3,424.54	2,848.41
9000033855	Burdeaux, Jessica	200	781.95	555.32
9000033856	Burris, Karen M	200	1,357.49	707.85
9000033857	Byrne, Sharon	200	3,447.11	2,893.88
9000033858	Cerny, Marie	200	2,784.79	2,357.70
9000033859	Cervený, Karen	200	4,123.44	3,045.02
9000033860	Chiappetta, Rebecca	200	1,521.85	1,336.54
9000033861	Cornfield, Betty	700	4,535.08	1,920.56
9000033862	Dale, Kelley	200	634.86	604.21
9000033863	De Nichols, Patricia	200	4,327.75	2,489.06
9000033864	Dooley, Tara	200	921.38	578.37
9000033865	Dybeck, David	200	4,064.30	2,500.82
9000033866	Erickson, Tor	200	4,150.88	3,135.08
9000033867	Grau, Jason	200	3,386.92	2,620.98
9000033868	Hanson, Janet	700	4,535.08	88.78
9000033869	Hazard, Jean	200	956.92	631.04
9000033870	Henning, Mary	200	866.29	562.06
9000033871	Huschart, Kelly	200	3,161.13	2,515.71
9000033872	Joy, Emma P	200	1,882.66	1,124.05
9000033873	Kearney, David	200	5,933.13	4,115.98
9000033874	Keigher, Natalie	200	3,910.27	2,852.27
9000033875	Kim, Paul	200	3,951.42	2,565.70
9000033876	Klepper, Mary	200	3,010.58	2,314.56
9000033877	Lemke, Nanette	200	912.78	622.44
9000033878	Leon, Miyax	200	1,505.30	1,289.26
9000033879	Lima, Valerie	200	1,120.69	745.44

Payroll Run Check Listing for Board

Payroll	05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033880	Lumsden, Jason	200	4,349.23	3,349.90
9000033881	Malcolm, Lauren	200	3,304.12	2,605.38
9000033882	Marriner, Carmen M	200	1,107.17	696.34
9000033883	McIntyre, Celeste	200	3,876.15	2,897.35
9000033884	McLear IV, Robert	200	3,549.19	2,803.04
9000033885	Meyer, Peter	200	6,231.79	3,765.26
9000033886	Meyer, Phillip	200	2,860.05	2,225.03
9000033887	Miller, Jaime	200	2,935.33	2,203.93
9000033888	Nelson, Kelli	200	4,825.13	3,543.24
9000033889	Norwood, Lindsay	200	3,875.00	3,137.97
9000033890	Oros, Natalie	200	2,190.20	1,772.84
9000033891	Park, Aimee	200	3,917.80	2,802.91
9000033892	Pilon, Erica	200	4,475.89	3,292.49
9000033893	Pivek, Elena	200	2,408.46	1,856.94
9000033894	Ptak, Jeff R	200	2,104.24	1,437.02
9000033895	Rankin, Chrysan	200	2,483.75	2,023.60
9000033896	Reband, Jennifer	200	4,320.20	3,217.78
9000033897	Rohlicek, Daniel	200	2,533.09	1,692.81
9000033898	Sauer, Mary	200	3,311.63	2,616.16
9000033899	Schindler, Dorene	200	950.77	695.56
9000033900	Schmidt, Michael	200	5,438.26	3,848.88
9000033901	Schraub, Daniel	200	3,958.92	2,904.17
9000033902	Seastrom, Tamela	200	1,735.82	965.47
9000033903	Sergeant, Andrew H	200	1,828.77	1,325.13
9000033904	Slowiak, Vincent	200	3,462.17	2,245.37
9000033905	Smid, Jason	200	3,341.77	2,479.68
9000033906	Stevens, Patricia	200	4,647.98	3,374.85
9000033907	Twaddle, Debra	200	944.73	559.11
9000033908	Weissinger, Zachary T	200	2,218.44	1,560.36
9000033909	Wiertel, Jason	200	4,576.13	3,510.24
9000033910	Altic, Megan	300	3,462.17	2,390.56
9000033911	Bell, Courtney	300	1,019.74	653.77

Payroll Run Check Listing for Board

Payroll	05/13/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033912	Bonini, Susan	300	1,086.77	596.56
9000033913	Briggs, Patricia L	300	2,156.33	1,211.31
9000033914	Campian, James, JR	300	2,860.04	2,028.17
9000033915	Carlson, Susan M	300	1,091.88	857.49
9000033916	Chasensky, Lauren	300	1,534.63	1,061.80
9000033917	Clavelli, Lauren	300	1,599.38	1,486.99
9000033918	Collins, Acacia	300	645.98	534.22
9000033919	Cornyn, Mary Beth	300	519.37	408.93
9000033920	Cyrus, Richard	300	5,005.14	3,439.71
9000033921	Cyrus, Tonia	300	3,161.13	2,146.70
9000033922	Dahleen, Shayla	300	2,935.33	2,173.17
9000033923	Davis, Brianne	300	4,026.67	3,113.34
9000033924	Davis, Courtney	300	1,962.17	1,434.46
9000033925	Dawson, Rachel	300	3,462.17	2,447.76
9000033926	Dineen-Hendricks, Kathleen	300	4,111.29	3,425.71
9000033927	Drake, Alissa	300	817.96	417.46
9000033928	DuBois, Heidi	300	2,935.33	2,218.85
9000033929	Emde, John C, II	300	2,227.34	618.85
9000033930	Gibson, Kayla	300	2,972.96	2,102.31
9000033931	Gilbert, Jennifer	300	1,496.25	1,239.03
9000033932	Gomez, Benigno	300	2,677.68	1,876.22
9000033933	Graff, Patrick	300	3,184.32	2,458.27
9000033934	Green, Patricia	300	1,500.00	1,254.31
9000033935	Grimm, Rhonda	300	1,076.13	803.31
9000033936	Han, Jieun	300	2,784.79	2,230.32
9000033937	Hausler, Linda	300	3,349.29	2,365.74
9000033938	Heneghan, Dipti	300	1,110.03	853.92
9000033939	Herrmann, Mary Jo	300	964.42	645.35
9000033940	Hicks, Dena	300	4,340.18	3,031.75
9000033941	James, Lauren	300	2,709.54	2,087.37
9000033942	Jezyk, Anna	300	3,048.25	2,226.04
9000033943	Johnson, Diane	300	4,535.08	2,034.37

Payroll Run Check Listing for Board

Payroll	05/13/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033944	Jung, Diane	300	1,050.42	561.29
9000033945	Kennedy, Nicole	300	2,822.46	2,245.38
9000033946	Kerback, Patricia M	300	821.89	700.98
9000033947	Kimmerly, Suzanne	300	3,213.13	2,396.81
9000033948	Klepadlo, Scott E.	300	3,487.32	2,395.27
9000033949	Klimes, Christy	300	4,302.50	3,087.33
9000033950	Kolacz, Jolanta	300	1,097.61	598.85
9000033951	Konior, Mandy	300	839.54	476.27
9000033952	Lapham, Kathleen	300	3,906.24	3,144.89
9000033953	Larson, Richard W	300	2,558.74	1,880.80
9000033954	Lauten, Theresa	300	4,177.53	2,501.95
9000033955	Leonard, Arlene	300	4,528.30	3,570.18
9000033956	Livolsi-Hudgens, Carmella	300	863.43	663.41
9000033957	Madonia, Lindsey	300	3,304.12	2,773.00
9000033958	Marino, Jillian	300	3,951.42	2,860.04
9000033959	Martin, Stacey	300	3,010.58	2,192.82
9000033960	Martinez-Alvear, Aldo	300	2,312.40	1,621.83
9000033961	Masa, Janelle	300	953.17	571.86
9000033962	McCormick, Meredith	300	4,130.92	3,251.55
9000033963	Miller, Anna	300	2,303.08	1,694.12
9000033964	Murphy, Trisha	300	3,161.13	2,336.32
9000033965	Navarro, Michael	300	7,182.40	4,225.68
9000033966	Nelson, Christa	300	701.08	582.75
9000033967	Nelson, Nicole	300	4,535.08	3,663.94
9000033968	Neustadt, Leslie	300	4,056.78	2,952.01
9000033969	Nielsen, Joan	700	967.03	734.39
9000033970	Noreen, Diane C	300	1,097.96	234.42
9000033971	O'Connor-Young, Sheri	300	866.16	665.41
9000033972	Oliver, Jana	300	1,948.23	1,340.06
9000033973	Ortiz, Carmen	300	1,837.93	1,252.13
9000033974	O'Shea, Amy	300	3,605.16	2,449.70
9000033975	Parker, Elizabeth	300	4,101.96	2,965.72

Payroll Run Check Listing for Board

Payroll	05/13/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000033976	Pavilionis, Vincent	300	2,935.33	2,183.04
9000033977	Payne, Melissa	300	6,280.79	4,725.01
9000033978	Peterson, Marybeth	300	3,537.42	2,070.37
9000033979	Polmanteer, Colette	300	3,304.12	2,221.08
9000033980	Poremba, Katherine	300	3,687.96	2,521.46
9000033981	Potempa, Tracey	300	3,386.92	2,652.21
9000033982	Pridmore, Elizabeth	300	3,274.04	1,996.26
9000033983	Puetz, Lauren	300	2,927.78	1,986.66
9000033984	Pupillo, Lauren	300	3,386.92	2,462.79
9000033985	Rasner, Kimberly	300	2,093.10	1,314.26
9000033986	Remigio, Maria	300	4,411.91	3,168.42
9000033987	Reyes, Cathy M	300	1,192.77	811.89
9000033988	Rogalny, Diane (Danuta)	300	604.73	449.12
9000033989	Rydel-Boesso, Eileen M	300	3,161.13	1,837.70
9000033990	Rzemieniecki, Christopher	300	3,875.00	3,483.82
9000033991	Schlessinger, Lukas	300	2,972.96	2,081.75
9000033992	Schroeder, Sara	300	2,935.33	2,330.95
9000033993	Schwarz, Jeanene	300	1,087.60	306.67
9000033994	Shehee, Wendy	300	950.82	566.41
9000033995	Siegel, Caitlyn J.	300	2,483.75	1,899.22
9000033996	Skonieczny, Sandra	300	744.75	347.07
9000033997	Slade, Stephanie	300	2,709.54	2,108.93
9000033998	Smith, Elisa	300	4,069.92	2,963.27
9000033999	Soukup, Stephanie	300	2,248.54	1,529.11
9000034000	Sproviero, Rochelle	300	869.02	633.62
9000034001	Staley, Shannon	300	3,560.02	2,705.95
9000034002	Stefani, Colleen	300	4,418.75	3,203.31
9000034003	Strugielski, Kathryn	300	1,464.47	1,347.49
9000034004	Svejda, Michele	300	1,159.49	625.84
9000034005	Toby, Maureen	300	3,198.75	2,394.07
9000034006	Trotter, Suzanne	300	1,936.17	1,600.58
9000034007	Tuzzolino, Victoria	300	3,123.50	2,379.91

Payroll Run Check Listing for Board

Payroll	05/13/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034008	Weeks, Stacey	300	401.77	325.91
9000034009	Weissinger, Karla	300	1,028.70	672.72
9000034010	Wojcik, Jane	300	891.89	851.44
9000034011	Yaniz, Catherine	300	3,304.12	2,538.38
9000034012	Zitt, Jean	300	4,069.92	3,037.39
9000034013	Bauman, Judith	700	520.00	486.72
9000034014	Angileri, Debra	800	1,170.00	961.48
9000034015	Arkush, Arthur	800	120.00	106.38
9000034016	Balaban, Nicholas	800	774.15	714.92
9000034017	Barron, Pamela	800	406.25	342.02
9000034018	Benson, Mary Diane	800	548.93	443.00
9000034019	Bouck, Paula	800	910.00	771.13
9000034020	Cartina, Dustin	800	1,500.00	1,178.98
9000034021	Cracco, Catherine	800	683.93	583.53
9000034022	Currin, Tadiza	800	548.93	478.84
9000034023	Ducharme, Janet	800	748.93	614.57
9000034024	Edman, Kelly A	800	1,218.75	867.81
9000034025	Galvez, Claudia	800	1,806.36	1,595.91
9000034026	Hazzard, Kelsey Ann	800	516.10	451.07
9000034027	Hernandez, Jennifer	800	548.93	469.77
9000034028	Holub, Lauren	800	130.00	109.44
9000034029	James, Danielle E	800	193.54	169.15
9000034030	Koch, Theodore	800	130.00	114.44
9000034031	Krestan, Kimberly S	800	439.14	388.80
9000034032	Lantz, Janet L	800	698.93	615.87
9000034033	Lapham, Megan	800	180.00	151.54
9000034034	Larose, Chris	800	35.00	32.32
9000034035	Malinowski, Nicole	800	548.93	500.96
9000034036	Moen, Stacy	800	130.00	114.44
9000034037	O'Connell, Jeanne L	800	322.56	281.91
9000034038	Putnam, Shannon	800	439.14	400.87
9000034039	Rana, Samina	800	60.00	50.51

Payroll Run Check Listing for Board

Payroll	05/13/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034040	Reese, Mary	800	5,779.50	4,322.82
9000034041	Riley, Michael J	800	903.18	806.52
9000034042	Stratton, Carolyn	800	390.00	333.34
9000034043	Visser, Marianne	800	548.93	484.77
9000034044	Wagge, Kimberlee	800	439.14	389.99
9000034045	Weeks, Dawn	800	2,166.75	1,783.80
9000034046	Wong, Kevin David	800	240.00	209.76
9000034047	Zita, Blair	800	520.00	442.79
			799,834.95	559,873.73

Payroll Run Check Listing for Board

Payroll	05/31/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
117806	Renaud, Janice	700	300.00	280.80
9000034071	Buchholz, Marilyn	000	2,252.43	1,284.08
9000034072	Engler, Jennifer R	000	4,058.40	2,601.06
9000034073	Filipiak, Keith	000	8,961.63	4,976.11
9000034074	Hinton, Jeffery	000	2,960.69	1,649.54
9000034075	Kempfer-Kotalik, Linda	000	7,757.70	3,775.51
9000034076	Law, Jennifer S	000	6,571.92	4,420.05
9000034077	McCormick, Jennifer	000	2,176.45	1,195.35
9000034078	Navarro, Lawrence M	000	2,143.65	1,425.42
9000034079	Posego, John C	000	5,621.07	3,447.74
9000034080	Quinlan, Kevin	000	3,193.62	1,476.91
9000034081	Rannochio, Alisa	000	2,386.40	1,717.90
9000034082	Rich, Mary Beth	000	2,771.54	1,937.67
9000034083	Schalk, Trent J	000	2,498.64	1,258.23
9000034084	Tsamis, Anna	000	2,892.75	869.09
9000034085	Van Volkenburg, Nancy L	000	3,095.29	1,990.76
9000034086	Wilkinson, David	000	6,236.75	3,493.46
9000034087	Anderson, Erik D	100	3,446.92	2,865.75
9000034088	Anderson, Herbert	100	4,447.69	3,326.57
9000034089	Bamboat, Darius	100	4,478.26	3,453.60
9000034090	Biezynski, Jenna A	100	851.03	555.14
9000034091	Blankenship, Brian	100	1,986.99	1,525.99
9000034092	Brady, Jennifer L	100	3,274.04	2,599.08
9000034093	Burdett, Paul	100	1,802.85	1,058.70
9000034094	Bylsma, Nathan	100	4,177.21	3,087.12
9000034095	Bylsma, Svea	100	5,243.83	3,731.60
9000034096	Chandhok, Mona A	100	2,860.04	2,375.04
9000034097	Clarke, Jeannette	100	3,386.92	2,620.85
9000034098	Costello, Sheri	100	4,712.58	3,550.26
9000034099	Czyl, Maureen	100	1,254.63	823.05
9000034100	Davis, John	100	4,565.08	3,592.25
9000034101	Dent, Nathan	100	1,275.63	805.11

Payroll Run Check Listing for Board

Payroll	05/31/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034102	Dodge, Cynthia	100	699.72	593.81
9000034103	Ferenzi, Daniella	100	1,524.32	1,200.12
9000034104	Fitzgerald, Karen	100	2,166.00	619.86
9000034105	Gansberg, Michele	100	1,046.31	670.98
9000034106	Gomez, Vasilici	100	3,010.58	2,427.71
9000034107	Gucciardo, Anjanette	100	3,800.88	3,086.73
9000034108	Gumina, Scott	100	5,305.80	3,620.67
9000034109	Hall, Jacqueline	100	802.32	440.13
9000034110	Hamann, Kelly	100	3,499.83	1,018.69
9000034111	Hamilton, Mary Pat	100	829.42	510.94
9000034112	Hardy, Venessa	100	4,610.34	2,969.49
9000034113	Henrichs, Greg	100	3,612.71	2,709.28
9000034114	Hochstetter, Judith	100	1,439.49	1,002.03
9000034115	Holmes, Steven	100	2,255.63	1,622.98
9000034116	Honzel, Robin	100	4,535.08	1,538.89
9000034117	Howard, Jeffrey	100	7,655.38	5,328.40
9000034118	Irvine, Karin	100	4,186.21	3,245.78
9000034119	Jaegle, Christine A	100	3,707.79	2,954.03
9000034120	Jaegle, Ronald	100	5,031.83	3,226.13
9000034121	Jenkins, David A	100	1,779.15	1,260.02
9000034122	Jensen, Christine	100	3,642.82	3,061.69
9000034123	Johnson, Patrick	100	817.95	630.15
9000034124	Kehoe, Debra	100	4,535.08	3,300.32
9000034125	Kern, Erin	100	3,575.09	2,544.28
9000034126	Klempic, Mirza	100	2,766.04	1,944.92
9000034127	Kohorn, Paul	100	2,179.09	1,580.65
9000034128	Kuefner, Julie	100	3,966.13	2,961.55
9000034129	LaScala, Mark	100	4,302.50	3,125.16
9000034130	Maldre, Sarah	100	3,703.04	2,486.35
9000034131	Marcum, Thomas C	100	4,727.13	3,831.38
9000034132	Martinez, Brian	100	1,661.70	1,217.93
9000034133	Matariyeh, Yousef	100	5,084.41	3,698.64

Payroll Run Check Listing for Board

Payroll	05/31/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034134	Meyer, Kendra	100	4,302.50	3,230.42
9000034135	Milinki, Jennifer	100	4,273.67	3,071.86
9000034136	Mlynarski, Tim	100	723.00	422.58
9000034137	Multhaupt, Courtney	100	5,064.26	3,919.13
9000034138	Musbach, Darlene	100	4,186.21	2,568.03
9000034139	Nadolny, Mary	100	860.83	404.72
9000034140	Ng, Joanna	100	2,068.14	1,286.61
9000034141	Novak, Emily	100	3,981.52	2,598.53
9000034142	Ogan, Elizabeth	100	4,535.08	3,552.89
9000034143	O'Hara, James	100	3,794.92	2,963.28
9000034144	Perez, Kevin E	100	3,349.29	2,580.61
9000034145	Perretta, Mia	100	4,207.31	3,247.12
9000034146	Polinski, Michael	100	3,010.58	2,564.39
9000034147	Pomatto-Zimmerman, Jennifer	100	6,003.64	4,816.80
9000034148	Provenzano, Lisa	100	1,083.17	860.74
9000034149	Renguso, Amy	100	3,394.44	2,488.89
9000034150	Ridges, Daniel	100	1,404.93	988.56
9000034151	Sanko, April	100	4,321.69	3,106.58
9000034152	Sanko, Daniel	100	4,302.50	2,933.46
9000034153	Schwartz, Rebecca	100	4,749.21	3,490.23
9000034154	Smith, Justin	100	3,951.42	3,111.62
9000034155	Steben, James	100	4,535.08	3,481.52
9000034156	Stelk, Scott	100	2,485.83	1,422.04
9000034157	Stellmacher, James M	100	5,035.24	3,857.16
9000034158	Strietelmeier, Katelyn	100	2,660.42	2,129.86
9000034159	Thome, Nicholas	100	3,036.16	1,860.58
9000034160	Todd, Adam	100	1,646.91	1,168.84
9000034161	Waibel, Scott	700	3,785.81	2,758.84
9000034162	Wallenberg, Michelle	100	3,476.92	2,155.25
9000034163	Weissinger, Derek C	100	2,434.24	1,595.77
9000034164	Wolak, Brandon P	100	1,504.56	1,077.49
9000034165	Woyna, Eric	100	3,619.83	2,552.68

Payroll Run Check Listing for Board

Payroll	05/31/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034166	Woyna, Patrick	100	4,532.04	3,136.23
9000034167	Zievers, Zhe	100	579.32	0.00
9000034168	Alexander, Jarvis	200	774.64	538.46
9000034169	Blatchley, Monica	200	4,242.66	457.83
9000034170	Bossenga, Emmy	200	4,461.96	2,796.70
9000034171	Braun, Katherine	200	2,829.95	2,062.92
9000034172	Breeden, Anne	200	1,496.25	1,385.77
9000034173	Broadus, Gretchen	200	3,424.54	2,848.41
9000034174	Burdeaux, Jessica	200	781.95	555.32
9000034175	Burris, Karen M	200	1,357.49	707.85
9000034176	Byrne, Sharon	200	3,447.11	2,893.88
9000034177	Cerny, Marie	200	2,784.79	2,357.70
9000034178	Cervený, Karen	200	4,123.44	3,045.02
9000034179	Chiappetta, Rebecca	200	1,521.85	1,336.54
9000034180	Cornfield, Betty	700	4,835.08	2,162.89
9000034181	Dale, Kelley	200	634.86	604.21
9000034182	De Nichols, Patricia	200	4,327.75	2,489.06
9000034183	Dooley, Tara	200	921.38	578.37
9000034184	Dybeck, David	200	4,064.30	2,500.82
9000034185	Erickson, Tor	200	4,150.88	3,135.08
9000034186	Grau, Jason	200	3,386.92	2,620.98
9000034187	Hanson, Janet	700	4,535.08	88.78
9000034188	Hazard, Jean	200	956.92	631.04
9000034189	Henning, Mary	200	866.29	562.06
9000034190	Huschart, Kelly	200	3,161.13	2,515.71
9000034191	Joy, Emma P	200	1,882.66	1,124.05
9000034192	Kearney, David	200	5,933.13	4,115.98
9000034193	Keigher, Natalie	200	3,910.27	2,852.27
9000034194	Kim, Paul	200	4,011.42	2,614.17
9000034195	Klepper, Mary	200	3,010.58	2,314.56
9000034196	Lemke, Nanette	200	912.78	622.44
9000034197	Leon, Miyax	200	1,587.80	1,355.92

Payroll Run Check Listing for Board

Payroll	05/31/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034198	Lima, Valerie	200	1,108.19	736.48
9000034199	Lumsden, Jason	200	4,349.23	3,349.90
9000034200	Malcolm, Lauren	200	3,304.12	2,605.38
9000034201	Marriner, Carmen M	200	1,107.17	696.34
9000034202	McIntyre, Celeste	200	4,136.15	3,081.55
9000034203	McLear IV, Robert	200	3,549.19	2,803.04
9000034204	Meyer, Peter	200	6,231.79	3,765.26
9000034205	Meyer, Phillip	200	2,860.05	2,225.03
9000034206	Miller, Jaime	200	2,490.64	1,844.72
9000034207	Nelson, Kelli	200	4,825.13	3,543.24
9000034208	Norwood, Lindsay	200	3,875.00	3,137.97
9000034209	Oros, Natalie	200	2,190.20	1,772.84
9000034210	Park, Aimee	200	3,917.80	2,802.91
9000034211	Pilon, Erica	200	4,475.89	3,292.49
9000034212	Pivek, Elena	200	2,408.46	1,856.94
9000034213	Ptak, Jeff R	200	2,034.55	1,387.07
9000034214	Rankin, Chrysan	200	2,483.75	2,023.60
9000034215	Reband, Jennifer	200	4,320.20	3,217.78
9000034216	Rohlicek, Daniel	200	2,287.95	1,540.53
9000034217	Sauer, Mary	200	3,311.63	2,616.16
9000034218	Schindler, Dorene	200	890.77	652.57
9000034219	Schmidt, Michael	200	5,438.26	3,848.88
9000034220	Schraub, Daniel	200	3,958.92	2,904.17
9000034221	Seastrom, Tamela	200	1,735.82	965.47
9000034222	Sergeant, Andrew H	200	1,828.77	1,325.13
9000034223	Slowiak, Vincent	200	3,462.17	2,245.37
9000034224	Smid, Jason	200	3,341.77	2,479.68
9000034225	Stevens, Patricia	200	4,647.98	3,374.85
9000034226	Twaddle, Debra	200	944.73	559.11
9000034227	Weissinger, Zachary T	200	2,101.68	1,487.83
9000034228	Wiertel, Jason	200	4,576.13	3,510.24
9000034229	Altic, Megan	300	3,462.17	2,390.56

Payroll Run Check Listing for Board

Payroll		05/31/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000034230	Bell, Courtney	300	1,010.08	646.85	
9000034231	Bonini, Susan	300	1,081.71	592.93	
9000034232	Briggs, Patricia L	300	2,156.33	1,211.31	
9000034233	Campian, James, JR	300	2,860.04	2,028.17	
9000034234	Carlson, Susan M	300	1,112.10	872.37	
9000034235	Chasensky, Lauren	300	1,534.63	1,061.80	
9000034236	Clavelli, Lauren	300	1,599.38	1,086.99	
9000034237	Collins, Acacia	300	645.98	534.22	
9000034238	Cornyn, Mary Beth	300	494.03	386.79	
9000034239	Cyrus, Richard	300	5,005.14	3,439.71	
9000034240	Cyrus, Tonia	300	3,161.13	2,146.70	
9000034241	Dahleen, Shayla	300	2,935.33	2,173.17	
9000034242	Davis, Brianne	300	4,026.67	3,113.34	
9000034243	Davis, Courtney	300	1,936.17	1,413.46	
9000034244	Dawson, Rachel	300	3,462.17	2,447.76	
9000034245	Dineen-Hendricks, Kathleen	300	4,111.29	3,425.71	
9000034246	Drake, Alissa	300	782.57	392.31	
9000034247	DuBois, Heidi	300	2,935.33	2,218.85	
9000034248	Emde, John C, II	300	2,059.86	498.85	
9000034249	Gibson, Kayla	300	2,972.96	2,102.31	
9000034250	Gilbert, Jennifer	300	1,496.25	1,239.03	
9000034251	Gomez, Benigno	300	1,702.64	1,177.48	
9000034252	Graff, Patrick	300	3,184.32	2,458.27	
9000034253	Green, Patricia	300	5,182.50	3,907.37	
9000034254	Grimm, Rhonda	300	1,091.30	814.47	
9000034255	Han, Jieun	300	2,784.79	2,230.32	
9000034256	Hausler, Linda	300	3,349.29	2,365.74	
9000034257	Heneghan, Dipti	300	1,077.13	830.67	
9000034258	Herrmann, Mary Jo	300	995.92	671.53	
9000034259	Hicks, Dena	300	4,340.18	3,031.75	
9000034260	James, Lauren	300	2,709.54	2,087.37	
9000034261	Jezyk, Anna	300	3,048.25	2,226.04	

Payroll Run Check Listing for Board

Payroll 05/31/2022

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034262	Johnson, Diane	300	4,535.08	2,034.37
9000034263	Jung, Diane	300	1,015.56	539.12
9000034264	Kennedy, Nicole	300	2,822.46	2,245.38
9000034265	Kerback, Patricia M	300	821.89	700.98
9000034266	Kimmerly, Suzanne	300	3,161.13	2,354.81
9000034267	Klepadlo, Scott E.	300	3,487.32	2,395.27
9000034268	Klimes, Christy	300	4,302.50	3,087.33
9000034269	Kolacz, Jolanta	300	1,107.86	605.37
9000034270	Konior, Mandy	300	831.75	470.68
9000034271	Lapham, Kathleen	300	3,906.24	3,144.89
9000034272	Larson, Richard W	300	2,829.17	2,074.61
9000034273	Lauten, Theresa	300	4,132.03	2,469.72
9000034274	Leonard, Arlene	300	4,528.30	3,570.18
9000034275	Livolsi-Hudgens, Carmella	300	888.83	682.10
9000034276	Lopez, Angel R	300	236.46	206.67
9000034277	Madonia, Lindsey	300	3,304.12	2,773.00
9000034278	Marino, Jillian	300	3,951.42	2,860.04
9000034279	Martin, Stacey	300	3,010.58	2,192.82
9000034280	Martinez-Alvear, Aldo	300	2,558.09	1,774.45
9000034281	Masa, Janelle	300	764.17	431.21
9000034282	McCormick, Meredith	300	4,130.92	3,251.55
9000034283	Miller, Anna	300	2,303.08	1,694.12
9000034284	Murphy, Trisha	300	3,161.13	2,336.32
9000034285	Nelson, Christa	300	701.08	582.75
9000034286	Nelson, Nicole	300	4,535.08	3,663.94
9000034287	Neustadt, Leslie	300	4,056.78	2,952.01
9000034288	Nielsen, Joan	700	6,490.41	4,485.42
9000034289	Noreen, Diane C	300	1,097.96	234.42
9000034290	O'Connor-Young, Sheri	300	874.18	671.31
9000034291	Oliver, Jana	300	1,948.23	1,340.06
9000034292	Ortiz, Carmen	300	1,837.93	1,252.13
9000034293	O'Shea, Amy	300	3,605.16	2,449.70

Payroll Run Check Listing for Board

Payroll	05/31/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034294	Parker, Elizabeth	300	4,101.96	2,965.72
9000034295	Pavilionis, Vincent	300	2,935.33	2,183.04
9000034296	Payne, Melissa	300	6,280.79	4,725.01
9000034297	Peterson, Marybeth	300	3,537.42	2,070.37
9000034298	Polmanteer, Colette	300	3,304.12	2,221.08
9000034299	Poremba, Katherine	300	3,687.96	2,521.46
9000034300	Potempa, Tracey	300	3,386.92	2,652.21
9000034301	Pridmore, Elizabeth	300	3,274.04	1,996.26
9000034302	Puetz, Lauren	300	2,927.78	1,986.66
9000034303	Pupillo, Lauren	300	3,386.92	2,462.79
9000034304	Rasner, Kimberly	300	2,093.10	1,314.26
9000034305	Remigio, Maria	300	4,411.91	3,168.42
9000034306	Reyes, Cathy M	300	1,173.69	798.31
9000034307	Rogalny, Diane (Danuta)	300	613.40	456.34
9000034308	Rydel-Boesso, Eileen M	300	3,161.13	1,837.70
9000034309	Rzemieniecki, Christopher	300	3,875.00	3,483.82
9000034310	Schlessinger, Lukas	300	2,972.96	2,081.75
9000034311	Schroeder, Sara	300	2,935.33	2,330.95
9000034312	Schwarz, Jeanene	300	1,072.80	294.44
9000034313	Shehee, Wendy	300	965.76	577.40
9000034314	Siegel, Caitlyn J.	300	2,483.75	1,899.22
9000034315	Skonieczny, Sandra	300	744.75	347.07
9000034316	Slade, Stephanie	300	2,093.64	1,635.21
9000034317	Smith, Elisa	300	4,069.92	2,963.27
9000034318	Soukup, Stephanie	300	2,248.54	1,529.11
9000034319	Sproviero, Rochelle	300	954.88	695.53
9000034320	Staley, Shannon	300	3,560.02	2,705.95
9000034321	Stefani, Colleen	300	4,418.75	3,203.31
9000034322	Strugielski, Kathryn	300	1,464.47	1,347.49
9000034323	Svejda, Michele	300	1,083.98	568.76
9000034324	Toby, Maureen	300	3,198.75	2,394.07
9000034325	Trotter, Suzanne	300	1,936.17	1,600.58

Payroll Run Check Listing for Board

Payroll	05/31/2022			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034326	Tuzzolino, Victoria	300	3,123.50	2,379.91
9000034327	Weeks, Stacey	300	401.77	325.91
9000034328	Weissinger, Karla	300	1,042.79	684.43
9000034329	Wojcik, Jane	300	891.89	851.44
9000034330	Yaniz, Catherine	300	3,304.12	2,538.38
9000034331	Zitt, Jean	300	4,069.92	3,037.39
9000034332	Bauman, Judith	700	520.00	486.72
9000034333	Angileri, Debra	800	390.00	338.34
9000034334	Balaban, Nicholas	800	774.15	714.92
9000034335	Barron, Pamela	800	812.50	684.04
9000034336	Benson, Mary Diane	800	494.03	400.51
9000034337	Bouck, Paula	800	780.00	661.68
9000034338	Cartina, Dustin	800	5,381.50	3,758.35
9000034339	Cracco, Catherine	800	739.95	626.88
9000034340	Currin, Tadiza	800	494.03	431.79
9000034341	Dimaggio, Gina	800	480.00	404.11
9000034342	Ducharme, Janet	800	689.03	562.21
9000034343	Edman, Kelly A	800	1,218.75	867.81
9000034344	Hazzard, Kelsey Ann	800	516.10	451.07
9000034345	James, Danielle E	800	193.54	169.15
9000034346	Koch, Theodore	800	130.00	114.44
9000034347	Krestan, Kimberly S	800	384.25	340.84
9000034348	Lantz, Janet L	800	634.03	559.15
9000034349	Lapham, Megan	800	240.00	202.06
9000034350	Larose, Chris	800	35.00	32.32
9000034351	Malinowski, Nicole	800	494.03	452.98
9000034352	Marino, Rod	800	140.00	122.36
9000034353	Moen, Stacy	800	130.00	114.44
9000034354	O'Connell, Jeanne L	800	322.56	281.91
9000034355	Putnam, Shannon	800	494.03	448.85
9000034356	Reese, Mary	800	2,495.00	1,977.40
9000034357	Riley, Michael J	800	903.18	806.52

Payroll Run Check Listing for Board

Payroll	05/31/2022	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000034358	Stratton, Carolyn	800	455.00	388.06
9000034359	Visser, Marianne	800	274.46	244.88
9000034360	Wagge, Kimberlee	800	439.14	389.99
9000034361	Weeks, Dawn	800	2,241.25	1,838.12
9000034362	Wong, Kevin David	800	240.00	209.76
9000034363	Zita, Blair	800	1,235.00	1,041.38
			804,737.54	562,839.10

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

VENDOR PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: June 27, 2022

GENERAL CHECKING ACCOUNT

CHECKS ISSUED	Beginning	117661	Ending	117663
	Beginning	117807	Ending	117810
	Beginning	117811	Ending	117829
	Beginning	117832	Ending	117955
WIRES ISSUED	Beginning	8000000742	Ending	8000000746
	Beginning	8000000747	Ending	8000000753
ACH DEPOSITS	Beginning	9000034651	Ending	9000034686

FUND DISTRIBUTION

EDUCATIONAL	\$	1,155,352.40
OPERATIONS & MAINTENANCE	\$	147,595.64
TRANSPORTATION	\$	287,554.83
IMRF/SOCIAL SECURITY	\$	117,913.63
CAPITAL PROJECTS	\$	49,434.50
TOTAL	\$	<u>1,757,851.00</u>

IMPREST CHECKING ACCOUNT

CHECKS ISSUED	Beginning	10015	Ending	10029
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FUND DISTRIBUTION

EDUCATIONAL	\$	2,702.65
OPERATIONS & MAINTENANCE	\$	894.74
TRANSPORTATION	\$	886.22
TOTAL	\$	<u>4,483.61</u>

GRAND TOTAL \$ 1,762,334.61

President - Board of Education

Date

Secretary - Board of Education

Date

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/13/2022 ZPAY 05/13/2022

R - Regular Run Type

Check Number	Name	Net Check Amt
117661	Classified Employee	918.28
117662	Glenn Stearns Chapter 13	462.50
117663	Lisle CUSD #202	2,490.34
8000000742	Harris Bank	119,945.72
8000000743	Illinois Department Of Revenue	34,204.48
8000000744	Teachers' Health Ins Security	10,996.36
8000000745	Teachers' Retirement System	67,098.32
8000000746	U.S. OMNI	48,721.47
Regular Checks:	3	3871.12
ACH Checks:	0	0.00
Wire Transfers:	5	280966.35
Total:	8	284,837.47

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$237,037.01	\$0.00	\$0.00	237,037.01
20 - Operations & Maintenance	\$6,929.90	\$0.00	\$0.00	6,929.90
40 - Transportation	\$235.66	\$0.00	\$0.00	235.66
55 - Social Security	\$40,634.90	\$0.00	\$0.00	40,634.90

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/31/2022 ZPAY 05/31/2022

R - Regular Run Type

Check Number	Name	Net Check Amt
117807	Classified Employee	892.69
117808	Glenn Stearns Chapter 13	462.50
117809	Lisle CUSD #202	2,490.34
117810	VSP of Illinois, NFP	4,762.19
8000000747	Educational Benefit Coop	379,273.57
8000000748	Harris Bank	121,611.85
8000000749	Illinois Department Of Revenue	34,480.33
8000000750	Illinois Municipal Retirement	56,293.04
8000000751	Teachers' Health Ins Security	11,048.46
8000000752	Teachers' Retirement System	67,416.01
8000000753	U.S. OMNI	48,521.47
Regular Checks:	4	8607.72
ACH Checks:	0	0.00
Wire Transfers:	7	718644.73
Total:	11	727,252.45

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$612,878.63	\$0.00	\$0.00	612,878.63
20 - Operations & Maintenance	\$36,595.98	\$0.00	\$0.00	36,595.98
40 - Transportation	\$499.11	\$0.00	\$0.00	499.11
50 - Muncipal Retirement	\$36,750.09	\$0.00	\$0.00	36,750.09
55 - Social Security	\$40,528.64	\$0.00	\$0.00	40,528.64

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/31/2022 May 2022 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
117811	Amazon.com Corporate Credit	7,284.09
117812	AT&T: Acct 198-2	191.42
117813	AT&T: Acct 680	647.04
117814	AT&T: Acct 927	1,667.92
117815	AT&T: Acct 988-5	210.22
117816	Aurora Naper Transportation	49,798.83
117817	Capital One / Menards	183.58
117818	Capital One / Walmart	218.97
117819	Gordon Flesch Co, Inc	1,592.29
117820	Home Depot Credit Services	637.38
117821	IESA	1,165.00
117822	Itinera Docentia LLC	775.00
117823	Lisle Community Unit School	4,266.26
117824	NIU SPSO	300.00
117825	Quadient Finance USA, Inc	700.00
117826	T-Mobile for Government	1,000.00
117827	Village of Lisle (Utilities)	559.21
117828	Village of Lisle (Utilities)	3.70
117829	Westway Coach, Inc	8,456.85
Regular Checks:	19	79657.76
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	19	79,657.76

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$15,520.65	\$0.00	\$0.00	15,520.65
20 - Operations & Maintenance	\$4,995.21	\$0.00	\$0.00	4,995.21
40 - Transportation	\$59,141.90	\$0.00	\$0.00	59,141.90

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
117832	A.L.L. Masonry Construction	40,750.00
117833	A-Formula Mechanical Corp.	1,985.97
117834	AGiRepairs, Inc	1,102.00
117835	Aguirre, Consuelo	10.00
117836	AKJ Wholesale LLC	358.12
117837	Albertsons / Safeway	300.93
117838	Amazon.com Corporate Credit	1,695.69
117839	Amita GlenOaks School	9,713.41
117840	Anderson Pest Solutions	437.35
117841	Aramark Services, Inc	52,548.55
117842	AT&T: Acct 978-4	53.26
117843	Aurora Naper Transportation	54,305.00
117844	B.E.A.R. Awards, Inc.	1,850.30
117845	Barnes & Noble, Inc.	623.65
117846	BMO Harris Commercial Card	9,401.20
117847	Brex Solutions Inc	1,800.00
117848	Brummel, Nickey	9.60
117849	Brzeczek, Ronald	15.15
117850	BSN Sports, LLC	4,223.40
117851	Buckeye Cleaning Centers	2,675.95
117852	C.O.R.E. Academy	3,294.48
117853	CDW Government Inc	99.00
117854	Chicago Office Technology	1,966.38
117855	Communications Direct, Inc	1,824.00
117856	Conserv FS Inc	338.90
117857	Consolidated Electrical	363.66
117858	Deli Management, Inc	243.25
117859	Demco Inc	437.42
117860	Dupage County Public Works	1,188.64
117861	Dupage Regional Office of	4,400.00
117862	Evac + Chair North America	1,695.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
117863	FACIL Investments	1,097.97
117864	Flinn Scientific Inc	104.00
117865	Flowers of Lisle	636.98
117866	Follett Content Solutions, LLC	1,866.13
117867	Fox Valley Fire & Safety	804.00
117868	Full Compass Systems, Ltd	906.42
117869	G & G Lawncare Inc	8,875.00
117870	Gallaway, Rosemary	27.40
117871	Giant Steps Illinois, Inc	6,790.20
117872	Gill, Kathy	50.60
117873	Green, Patricia	2,014.68
117874	Heinemann	1,402.50
117875	Himes, Petrarca & Fester, Chtd	6,660.00
117876	Hinz Company	10,177.00
117877	Holy Cow Sports	1,080.00
117878	Home Depot U.S.A., Inc (GA)	17.74
117879	Home Depot U.S.A., Inc (TX)	4,886.35
117880	Illinois American Water	2,316.50
117881	Illinois ASBO	200.00
117882	Incident IQ LLC	217.26
117883	International Translation	495.00
117884	Jachim, Amy	7.70
117885	Johnson Controls Security	25.00
117886	Johnstone Supply	1,001.59
117887	Jones School Supply Co, Inc	57.94
117888	Kaden, Patti Shore	400.00
117889	Kipp's Lawnmower Sales and	175.44
117890	Kirhofer's Sports Inc	3,618.00
117891	Konopacki-Sulit, Eileen	38.10
117892	Laforce Inc	138.00
117893	Language Testing International,	15.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
117894	Leo's Cleaners	623.25
117895	Lewis, Lance R	2,500.00
117896	Lisle Automotive & Tire	126.64
117897	Lisle High School Activity	1,723.00
117898	Lisle Jr High Activity Fund	405.00
117899	Little Friends, Inc.	4,361.70
117900	LocoRobo Innovations Inc.	1,165.00
117901	Maas, Joseph L	7,500.00
117902	Math Learning Center	1,896.04
117903	Menta Academy Midway	10,625.67
117904	MPGTandem	2,447.80
117905	NASCO	78.97
117906	National Engravers Inc	540.85
117907	NEUCO Inc	1,160.00
117908	New Connections Academy	5,930.09
117909	New Direction Solutions, LLC	5,100.00
117910	Nextera Energy Services	20,986.15
117911	Nextera Energy Services	8,850.50
117912	Nextera Energy Services	8,797.64
117913	Nextera Energy Services	3,067.60
117914	Nextera Energy Services	1,090.90
117915	Nicor Gas	2,501.31
117916	Nimco, Inc	22.95
117917	Parkland Preparatory Academy,	13,932.40
117918	Perkins & Will, Inc	11,192.00
117919	Perma Bound	740.57
117920	Powerone Supply, Inc	133.20
117921	Priebe, Herb	298.00
117922	Psychological Assessment	529.20
117923	RentalMax LLC	21.99
117924	Riddell/All American Sports	960.08

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
117925	Roper, Mark	69.00
117926	Saban's Carpet Care	1,470.00
117927	School Association for Special	13,705.00
117928	School Specialty, LLC	572.23
117929	SEAL of Illinois Inc	16,022.16
117930	SHI International Corp	1,859.20
117931	Soaring Eagle Academy, Inc	8,847.80
117932	Sohl, David	64.05
117933	Sojka, David	16.55
117934	Sports of All Sorts	4,838.65
117935	Sta-Kleen, Inc	1,770.00
117936	Stenhouse Publishers	864.00
117937	Streamwood Behavioral	3,704.05
117938	Suburban Door Check & Lock	22.41
117939	Sunrise Southwest LLC	61,667.60
117940	Super Duper Publications	129.90
117941	Sweetwater Sound, Inc	3,326.24
117942	TPS Sports	1,161.00
117943	Tri-Dim Filter Corp	386.28
117944	Vanguard Energy Services,	3,441.66
117945	Village of Lisle	15,515.54
117946	Warehouse Direct	189.66
117947	Waste Management of Illinois,	1,741.95
117948	Westway Coach, Inc	109,905.56
117949	WEX Health, Inc	136.00
117950	White, Margaret R	640.00
117951	Wiersum Enterprises, Inc	6,854.71
117952	William V. MacGill & Co	578.09
117953	Wunderlich Doors, Inc	920.71
117954	Young, Lek K	1,200.00
117955	YWCA Metropolitan Chicago	8,900.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
9000034651	Costello, Sheri	120.00
9000034652	Dineen-Hendricks, Kathleen	120.00
9000034653	Emde, John C, II	30.00
9000034654	Erickson, Tor	120.00
9000034655	Filipiak, Keith	120.00
9000034656	Fitzgerald, Karen	45.48
9000034657	Gomez, Benigno	80.00
9000034658	Gwilliam, Matthew	204.76
9000034659	Hardy, Venessa	130.63
9000034660	Hinton, Jeffery	120.00
9000034661	Kearney, David	1,362.64
9000034662	Kempfer-Kotalik, Linda	120.00
9000034663	Lauten, Theresa	22.46
9000034664	Law, Jennifer S	6,020.00
9000034665	Marcum, Thomas C	120.00
9000034666	Matariyeh, Yousef	374.96
9000034667	Milinki, Jennifer	588.79
9000034668	Navarro, Lawrence M	30.00
9000034669	Norwood, Lindsay	188.55
9000034670	O'Hara, James	120.00
9000034671	Park, Aimee	498.12
9000034672	Payne, Melissa	120.00
9000034673	Pomatto-Zimmerman, Jennifer	120.00
9000034674	Ptak, Jeff R	120.00
9000034675	Rankin, Chrysan	61.05
9000034676	Rich, Mary Beth	27.85
9000034677	Rzemieniecki, Christopher	6,020.00
9000034678	Schalk, Trent J	110.86
9000034679	Schmidt, Michael	200.76
9000034680	Schwartz, Rebecca	59.96
9000034681	Thome, Nicholas	35.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 06/27/2022 June 2022 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
9000034682	Tsamis, Anna	2,581.98
9000034683	Waibel, Scott	43.19
9000034684	Weissinger, Derek C	120.00
9000034685	Wilkinson, David	120.00
9000034686	Woyna, Patrick	185.02

Regular Checks: 124 645641.26

ACH Checks: 36 20462.06

Wire Transfers: 0 0.00

Total: 160 666,103.32

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$289,916.11	\$0.00	\$0.00	289,916.11
20 - Operations & Maintenance	\$99,074.55	\$0.00	\$0.00	99,074.55
40 - Transportation	\$227,678.16	\$0.00	\$0.00	227,678.16
60 - Capital Projects	\$49,434.50	\$0.00	\$0.00	49,434.50

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/12/2022 Imprest 5.12.22

R - Regular Run Type

Check Number	Name	Net Check Amt
10015	AT&T: Acct 430-0	105.94
10016	AT&T: Mobility	113.67
10017	Avignone, David	70.00
10018	Caposieno, Mark	75.00
10019	Devine, John	110.00
10020	Dunne, Brian	175.00
10021	Eckman, Ray	75.00
10022	Felten, Greg	75.00
10023	Michalek, Gregory	75.00
10024	Niemiec, Dan	75.00
10025	Shelton, Lawrence	75.00
10026	WEX Bank	1,732.00
10027	Wilson, John	70.00
Regular Checks:	13	2826.61
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	13	2,826.61

Accounts Payable Run: 05/24/2022 Imprest 5.24.22

R - Regular Run Type

Check Number	Name	Net Check Amt
10028	Eastern Illinois University	375.00
10029	Wolak, Brandon P	1,282.00
Regular Checks:	2	1657.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	2	1,657.00

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$2,702.65	\$0.00	\$0.00	2,702.65
20 - Operations & Maintenance	\$894.74	\$0.00	\$0.00	894.74
40 - Transportation	\$886.22	\$0.00	\$0.00	886.22

For Action

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Approval of Certified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2023.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Jennifer Gilbert, 1.0 FTE Third (3rd) Grade Teacher at Lisle Elementary School for the 2022-2023 school year. She is placed at a Master's +12, Step 5 (\$74,438*)

Monica Karas, 0.5 FTE English as a Second Language (ESL) Teacher at Lisle Elementary School for the 2022-2023 school year. She is placed at a Bachelor's +0, Step 4 (\$ 28,410*).

Elena Konstantin, 1.0 FTE Kindergarten Teacher at Lisle Elementary School for the 2022-2023 school year. She is placed at a Master's +0, Step 8 (\$ 77,415*).

Margaret (Meg) MacNeille, First (1st) Grade Teacher at Lisle Elementary School for the 2022-2023 school year. She is placed at a Bachelor's +0, Step 1 (\$51,064*)

Name	School	Placement	Salary
Gilbert, Jennifer	LES	Master's +12, Step 5	\$74,438*
Karas, Monica	LES	Bachelor's +0, Step 4	\$28,410*
Konstantin, Elena	LES	Master's +0, Step 8	\$77,415*
MacNielle, Margaret	LES	Bachelor's +0, Step 1	\$51,064*

*Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion.



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 7, 2022	Recommended by: Jill Schreiber
Primary position to be filled: Third Grade Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Caitlyn Siegel	New position:
Name of recommended individual: Jennifer Gilbert	
College or University and Major/Minor field of study: University of Iowa - Journalism and Mass Communication/ Spanish - Bachelors of Arts 2/2005 DePaul University - Teaching and Learning in Elementary Education - Masters in Education 12/2014 University of St. Francis - English as a Second Language - Endorsement - 7/2022 IEIN - 1022501	
Please list all relevant prior experience: Lisle Elementary School 2021-2022 School Year - Permanent Substitute for the Building (Full Time) Sacred Heart School - Fourth Grade Teacher - 2020-2021 School Year JT Manning Elementary (Westmont) - First and Third Grade Teacher - 2019-2020 School Year John Spry Community School in Chicago - Fourth and Fifth Grade Teacher - 2015-2019 School Years	
Start date: August 1, 2022	Board approval date: Monday, June 27, 2022
Recommended salary schedule placement: MA+12, Step 5 (\$74,438*) <small>*Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion</small>	
Full time equivalency (FTE): 1.0	Contracted days: 181

Background information:

Melissa Payne - Lisle Elementary School Principal 2021-2022

Jennifer was an excellent permanent substitute at LES this past school year. She was flexible and able to adjust what was asked of her. She would help with service providers and seek out information to support her students. I would highly recommend her for a position at LES.

Lindsey Pietrzak - JT Manning Elementary School Principal (Westmont) 2019-2020

Jennifer was a long-term substitute for Lindsey and was very good at being flexible and thorough in her position. Jennifer came into a long-term substitution position where the teacher decided to not return and parents were not happy about the situation. Jennifer came into the classroom and was able to connect with families and support the students in her classroom to learn and grow. "I would hire her again and I actually did yet she went to another position in a Catholic School".

Pablo Guzman - John Spry Community School Assistant Principal - 2015-2019

Jennifer was a fifth grade teacher for a few years here at Spry. At the time, Mr. Guzman was the assistant principal. She really put a lot of time and effort into connecting with students, especially on a social emotional level. This did a lot in building relational trust with students which helped her meet their academic needs. Another thing that really impressed me that I remember about her is that she was very receptive to feedback and implemented it immediately so much so that I saw improvements from one observation to another. Mr. Guzman feels one thing that he thought she could improve on back then when she taught here (however in all fairness this was over three years ago, so she may have improved in this area since) but back then one of her areas of growth was structuring her time management better when it came to her lesson plans specifically around transitions for students. Mr. Guzman would hire her again, as "Yes I would. It was unfortunate when she decided to leave, which I completely understand why, but she was a great addition to our school community"



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 7, 2022	Recommended by: Dr. Jill Schreiber
Primary position to be filled: English as a Second Language Teacher	
Secondary position to be filled: NA	
Please indicate if this is a grant position (if so, indicate grant): NA	
Replacing:	New position: X
Name of recommended individual: Monica Karas	
College or University and Major/Minor field of study: North central College- graduated in 2017- Elementary Education	
Please list all relevant prior experience: Long term substitute teacher in Berwyn 4th grade teacher in Berwyn ESL teacher Math core leader- grades 3-5	
Start date: 08/15/2022	Board approval date: June 27th, 2022
Recommended salary schedule placement: BA +0, Step 4 (\$28,410*) *Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion	
Full time equivalency (FTE): .5	Contracted days: 181
Background information: Elementary Certificate (K-9) (Type 03 - Standard, English as a New Language) Monica was an English as a second language teacher in a co- taught 4th grade classroom in Berwyn, IL. She focused on differentiating instruction for the EL students.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 1, 2022	Recommended by: Jill Schreiber
Primary position to be filled: Kindergarten Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Jana Oliver	New position:
Name of recommended individual: Elena Konstantin	
College or University and Major/Minor field of study: University of Dayton, Ohio - Early Childhood Education - Bachelor of Science - 2008-2012 George Washington University, DC - Diverse Learners - Masters in Education - 2022	
Please list all relevant prior experience: Fairfax County Public Schools - Vienna Elementary - Kindergarten Teacher - 2016-2022 Arlington Public Schools - Claremont Immersion - Kindergarten Teacher - 2014-2016	
Start date: August 15, 2022	Board approval date: Monday, June 27, 2022
Recommended salary schedule placement: Master's +0, Step 8 (\$77,415*) *Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion.	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: John Carmichael - Vienna Elementary School Principal - Fairfax County Public School System Mr. Carmichael shared that Elena is absolutely amazing and we are lucky to have her in our district if all goes well. During the pandemic, Elena came into the building to help support students and families with the technology and set up their Chromebooks in order for the students to learn. Elena worked at Vienna elementary and then was transferred to Arlington due to numbers within the elementary school. Mr. Carmichael shared that the minute Elena was available to come back to his elementary school, he immediately hired her. She has been the team leader of the kindergarten team for the last three years. She is able to collaborate and works well with others. She has created an environment in her classroom where	

all students learn and are engaged. She will be great as a kindergarten teacher. The area in which she will need help is adjusting to a smaller school, as Fairfax County is one of the largest districts in the state of Virginia. "Once she has the processes and information, she will shine and be a leader within your building."

Eben Montaquila - Vienna Elementary School Assistant Principal - Fairfax Public School System

Mr. Montaquila has worked with Ms. Konstantin for 6 years. Mr. Montaquila has been her supervisor (assistant principal) for the duration of this time. She has been a kindergarten teacher in all the years that Mr. Montaquila has worked with her. Ms. Konstantin is organized, caring, and innovative. Ms. Konstantin really gets to know the strengths and needs of her students. She identifies students' needs and develops effective interventions for students. She advocates frequently for her students' needs and has a deep knowledge of English language learners. Ms. Konstantin works well with her teammates. In the past, we have encouraged Ms. Konstantin to give more direct feedback to her instructional assistants when they are not meeting her expectations. Ms. Konstantin has grown in this area with experience and has worked well with her past two IAs. Mr. Montaquila would gladly rehire her at Vienna ES.

Darlene Doley - Vienna Elementary School Reading Specialist - Fairfax Public School System

Ms. Doley has known Elena initially as an instructional assistant for a Kindergarten position, and then as a Kindergarten teacher. She has continued to grow and strive for excellence throughout her career, most recently with a graduate degree focusing on English Language Learning. As a reading specialist, Ms. Doley mentored Elena, and was a part of professional development teams with her. Ms. Doley would say that in addition to being a continuous learner, some of her other teaching strengths are: organization; willingness to take learners where they are and plan to meet needs through unique strategies; and an eagerness to provide age-appropriate creative projects for engaging students. At this time, Ms. Doley cannot think of any areas for growth. She is a fantastic colleague who jumps in and takes initiative when planning collaboratively. Ms. Doley has never seen her in a situation that was not handled professionally, both in school and in her life outside of school. Ms. Doley has been fortunate to watch her aspire to become a teacher, and then navigate the trajectory of her teaching career with grace and intentionality. Elena stands up for what is right and is someone who she would hire if she had the privilege of beginning a new school. Ms. Doley knows Elena will be an asset to your collective community.



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 1, 2022	Recommended by: Jill Schreiber
Primary position to be filled: First Grade Teacher at LES	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Lindsey Madonia	New position:
Name of recommended individual: Margaret (Meg) MacNeille	
College or University and Major/Minor field of study: Bucknell University - Early Childhood Education 2017-2021 - Bachelors of Science	
Please list all relevant prior experience: Central Community Unit School District-301 2021-2022 as a First Grade Teacher	
Start date: August 15, 2022	Board approval date: Monday, June 27, 2022
Recommended salary schedule placement: BA +0, St. 1 (\$ 51,064*) <small>*Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion</small>	
Full time equivalency (FTE): 1.0	Contracted days: 181
Background information: Margaret (Meg) MacNeille is currently a first grade teacher at Central Community Unit School District. Her references were Dr. Jill Schreiber, Previous Principal, Dr. Ellen Amarante, Director of Professional Education at Bucknell University, and Dr. Lara Dick, Associate Professor of Mathematics at Bucknell University. Meg is an exceptional professional and was a researcher for Dr. Dick. She completed research on Teachers Paid Teachers to decipher what would be the best items for teachers to use. She presented at conferences with Dr. Dick along with learning geometry was missing from the content within the lessons being designed. Meg's biggest strengths are her ability to think deeply, consider outside the box solutions and her compassion towards her students. Meg would share about her students during our weekly research meetings this last year. Meg wanted to figure out how to reach each of them in their own way. She would bounce	

ideas off of me whether it was about a math lesson or how to work through a child's behavior. I believe Meg will do a great job in her own classroom. As all new teachers, she will need a mentor but Meg is very prepared and excited to teach.

Meg was a first grade teacher for Dr. Jill Schreiber and was hired for the 2021-2022 school year. Meg is able to connect with students by engaging them in rigorous activities along with understanding the needs of the primary student. Meg is able to communicate with parents in a manner that is beyond her years while asking for support through her administration. Meg was the top candidate by the entire interview team at Lisle Elementary School. We are recommending her for the first grade position, yet the Kindergarten and Second Grade Teams both were interested in her being on their teams.

Meg worked with Dr. Ellen Amarante at Bucknell as her professor for student teaching. Dr. Amarante is very impressed with how Meg is able to reflect on her teaching and has even reached out to Dr. Amarante this past school year explaining what was happening with her skills and asking for advice on whether she was supporting her students. Dr. Amarante stated that she has a high regard for feedback and is filled with potential, which she has shown over the last year in her first year of teaching.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Acceptance of Certified Resignation.

BACKGROUND: A resignation has been received from a Certified Employee.

FINANCIAL IMPACT: This position has been included in the FY 23 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Julie Kuefner, 1.0 FTE Family consumer Science Teacher at Lisle Senior High School, has submitted her resignation to be effective at the conclusion of the 2021-2022 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Approval of Classified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 23.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Daniel Chavez, IT Support Technician, at Lisle Elementary School, is placed at a Step 1 (\$19.64*/hr.).

Marielle Metoyer, Administrative Assistant in Special Services Department in District Offices. She is placed at a Step 10 (\$24.76/hr*).

Name	School	Placement	Salary
Chavez, Daniel	LES	Step 1	\$ 19.64/hr.*
Metoyer, Marielle	District Offices	Step 10	\$ 24.76/hr.*

*Hourly rates will be adjusted to reflect the 22-23 CEAL Contract upon completion.



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 22, 2022	Recommended by: Trent Schalk
Primary position to be filled: IT Support Technician	
Secondary position to be filled: n/a	
Please indicate if this is a grant position (if so, indicate grant): N	
Replacing: Michael Navarro	New position: No
Name of recommended individual: Daniel Chavez	
College or University and Major/Minor field of study: North Central College – Organizational Communication (B.A.) and Computer Science (minor)	
Please list all relevant prior experience: Technology aide at Darien SD 51 for the 2021-2022 school year.	
Start date: Monday, July 11, 2022 Wednesday, June 22, 2022	Board approval date: Monday, June 27, 2022
Recommended salary schedule placement: Step 1 (\$19.64/hr.*) *Hourly rate will be adjusted to reflect the 22-23 CEAL Contract upon completion.	
Full time equivalency (FTE): 1	Contracted days: 220
Background information: Daniel is a very qualified candidate for the IT Support Tech position at Lisle Elementary School. He has experience working in a school setting and with technology present in our school. He will be a great fit at Lisle Elementary School and a valued member of our Technology Department.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 22, 2022	Recommended by: Jennifer Law
Primary position to be filled: Student Services Administrative Assistant	
Secondary position to be filled: N/A	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Alisa R. Rannochio	New position: (Reclassified but not "New")
Name of recommended individual: Marielle Metoyer	
College or University and Major/Minor field of study: BA -Northeastern Illinois University /Major: Communications 2015 MA -Northeastern Illinois University /Major Adult Education –TESOL 2018	
Please list all relevant prior experience: Executive Assistant/Compliance Coordinator - 1 year EC Program Coordinator -7 years Schedule Coordinator - 4 years Senior Admin Assistant – 7 Years Total Experience Relevant to Position- 19 years	
Start date: July 1, 2022	Board approval date: June 27, 2022
Recommended salary schedule placement: Step 10, \$ 24.76/hr* *Hourly rate will be adjusted to reflect the 22—23 CEAL Contract upon completion.	
Full time equivalency (FTE): 1.0 FTE	Contracted days: 260
Background information: In Marielle’s current position, she oversees the compliance of special education paperwork with a focus on organizing and eliminating redundancy for specific processes. She has been responsible for entering student data into similar data systems to the ones we use; allowing for a smooth transition to many of the unique responsibilities required from this position. Marielle spent seven years managing and teaching in a private educational facility. In this role, she coordinated schedules with outside specialists, such as speech pathologists and occupational therapists, she supervised the remote learning schedules to ensure appropriate number of minutes were being provided, and worked directly with families and educators to ensure smooth transition of services.	

Having this experience provides Marielle an understanding of the purpose of the data, which is a major responsibility of this position. Her previous supervisors rated her as outstanding and excellent in the areas of clear communication and organizational skills and noted, "strong attention paid to detail" as a specific strength.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Acceptance of Classified Resignation.

BACKGROUND: A resignation has been received from a Classified Employee

FINANCIAL IMPACT: This position has been included in the FY 23 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Patrick Johnson, Special Education Paraprofessional at Lisle Senior High School, has submitted his resignation to be effective at the conclusion of the 2021-2022 school year.

Tim Mlynarski, Special Education Paraprofessional at Lisle Senior High School, has submitted his resignation to be effective at the conclusion of the 2021-2022 school year.

Mary Nadolny, Learning Environment Supervisor at Lisle Senior High School, has submitted her resignation to be effective at the conclusion of the 2021-2022 school year.

Rochelle Sproviero, Special Education Paraprofessional at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2021-2022 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Approval of Extra-Duty Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2023.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Obinna (Obi) Agomo, Head Coach of Boys' Basketball at Lisle Senior High School. He is placed at a Level 3, Step 8 (\$8,129*).

Patrick Graff, Head Coach of Boys' Soccer at Lisle Senior High School. He is placed at Level 2, Step 6 (\$6,498*).

Patrick Graff, Head Coach of Girls' Soccer at Lisle Senior High School. He is placed at Level 2, Step 6 (\$6,498*).

Kendall Rivecco, Head Coach of Girls' Volleyball at Lisle Senior High School. She is placed at Level 3, Step 8 (\$6,322*).

Name	School	Placement	Salary
Agomo, Obinna	LSHS	Step 8	\$ 8,129*
Graff, Patrick	LSHS	Step 6	\$6,498*
Graff, Patrick	LSHS	Step 6	\$6,498*
Rivecco, Kendall	LSHS	Step 8	\$6,322*

*Stipends will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion.



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 3, 2022	Recommended by: Tom Marcum
Primary position to be filled: Varsity Boys' Basketball Head Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Mark LaScala	New position:
Name of recommended individual: Obinna Agomo	
College or University and Major/Minor field of study: BA - Greenville University - Sports Management; MA - Education-Coaching	
Please list all relevant prior experience: 13 years of experience (4 years playing professional basketball overseas; 2 years of coaching at AAU/Bulls & Sox; 2 years of High School coaching experience at LHS; 5 years of collegiate coaching experience at Central College)	
Start date: May 2, 2022	Board approval date: June 27, 2022
Recommended salary schedule placement: Level 3 - Step 8 (\$ 8,129*) *Stipend will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion	
Full time equivalency (FTE): 1.0	Contracted days: IHSA Seasonal
Background information: Having already served as a Lisle basketball coach from 2015 to 2017, Coach Agomo understands our school's mission and expectations of growing our basketball program. During his time coaching here, he was well respected throughout our school community and successful at building positive relationships with players and families. We look forward to having Coach Agomo return and are confident he will make a positive impact on our school on and off the basketball court.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 3, 2022	Recommended by: Tom Marcum
Primary position to be filled: Head Boys' Soccer Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Paul Kohorn	New position:
Name of recommended individual: Pat Graff	
College or University and Major/Minor field of study: BA - DePaul University - Elementary Education; MA - National Louis - Educational Leadership	
Please list all relevant prior experience: 6 years at LHS as Boys' and Girls' Soccer Assistant Coach	
Start date: July 1, 2022	Board approval date: June 27, 2022
Recommended salary schedule placement: Level 2, Step 6 (\$6,948*) *Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion	
Full time equivalency (FTE): 1.0	Contracted days: IHSA Seasonal
<p>Background information: Pat has proven to be a reliable asset for our soccer programs over the past 4 years. He has been given many leadership roles during that time and has excelled while completing them. With his passion, sport-specific knowledge, and background in our programs, I am confident Pat will positively impact our school community.</p>	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 3, 2022	Recommended by: Tom Marcum
Primary position to be filled: Head Girls' Soccer Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Paul Kohorn	New position:
Name of recommended individual: Pat Graff	
College or University and Major/Minor field of study: BA - DePaul University - Elementary Education; MA - National Louis - Educational Leadership	
Please list all relevant prior experience: 6 years at LHS as Boys' and Girls' Soccer Assistant Coach	
Start date: July 1, 2022	Board approval date: June 27, 2022
Recommended salary schedule placement: Level 2, Step 6 (\$6,948*) *Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion	
Full time equivalency (FTE): 1.0	Contracted days: IHSA Seasonal
<p>Background information: Pat has proven to be a reliable asset for our soccer programs over the past 4 years. He has been given many leadership roles during that time and has excelled while completing them. With his passion, sport-specific knowledge, and background in our programs, I am confident Pat will positively impact our school community.</p>	



RECOMMENDATION FOR NEW EMPLOYEE

Date: June 3, 2022	Recommended by: Tom Marcum
Primary position to be filled: Head Girls' Volleyball Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Jamie Buhnerkemper	New position:
Name of recommended individual: Kendall Rivecco	
College or University and Major/Minor field of study: Joliet Junior College - Business & English	
Please list all relevant prior experience: 8 years' experience coaching volleyball at Neuqua Valley High School & Club 1	
Start date: May 2, 2022	Board approval date: June 27, 2022
Recommended salary schedule placement: Level 3, Step 8 (\$6,322*) *Salary will be adjusted to reflect the 22-23 LEA Agreement upon negotiation completion	
Full time equivalency (FTE): 1.0	Contracted days: IHSA Seasonal
<p>Background information: With Kendall's passion, sport-specific knowledge, and experiences at Neuqua Valley and the club level, I am confident she will be fully capable of continuing to build upon the many successes the volleyball program has had over the past few years.</p>	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
June 27, 2022**

SUBJECT: Acceptance of Extra-Duty Resignation.

BACKGROUND: A resignation has been received from an Activity Sponsor.

FINANCIAL IMPACT: This position has been included in the FY 23 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Nathan Bylsma, Assistant Coach Boys' Basketball at Lisle Senior High School, has submitted his resignation to be effective at the end of the 2021-2022 school year.

Amy Renguso, Spanish Club Sponsor at Lisle Senior High School, has submitted her resignation for her club sponsorship to be effective at the end of the 2021-2022 school year.

Andrew Sergeant, Assistant Scholastic Bowl Coach at Lisle Senior High School, has submitted his resignation to be effective at the end of the 2021-2022 school year.

FOR ACTION

**Lisle Community Unit School Dist. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Personnel - Summer Worker Employment

BACKGROUND DATA: Three (3) summer custodian positions were approved at the May 23, 2022 Board Meeting. Three qualified candidates have been identified as a result of posting the positions at the high school, on the District's website, and via social media. The following individuals and hourly rate are being recommended:

<u>Lisle Senior High School</u>	
Parker Barrette	\$15.73/hour
<u>Lisle Junior High School</u>	
Mia Rizzo	\$15.73/hour
<u>Lisle Elementary School</u>	
Evelyn Miner	\$15.73/hour

Additionally, two (2) part-time (4 hours/day x 4 days/week ending 7/28/2022) summer IT helpers are being recommended for hire to support the buildings during the summer months. Specifically, the summer IT helpers will be available to unbox and prepare new inventory, audit all current tech devices (Chromebooks, computers, iPads, cameras and other technology teaching devices) and to clean and disinfect current technology devices throughout the building. The following individuals and hourly rate are being recommended:

Jovan Martich	\$15.73
Cassidy Allen	\$15.73

FINANCIAL IMPACT: The estimated total cost for the summer cleaners is approximately \$19,000. The estimated total cost for the summer IT help is approximately \$4,000. The funds will be paid from the O & M Fund and Education Fund respectively and will be included in the FY2023 budget.

RECOMMENDATION: The Administration recommends that the Board approve the employment of the summer custodians and summer IT help as indicated above.

SUGGESTED MOTION: That the Board of Education approves the temporary summer employment of the following individuals:

Parker Barrette	\$15.73/hour
Mia Rizzo	\$15.73/hour
Evelyn Miner	\$15.73/hour
Jovan Martich	\$15.73/hour
Cassidy Allen	\$15.73/hour

FOR APPROVAL

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Administrative and Support Compensation

BACKGROUND DATA:

1. The administration would like to recommend salary increases of 4% to the non-union members (i.e. Administrators and Central Office) for the 2022/2023 school year. This increase would be adjusted during the 2022/2023 school year, if necessary, to reflect the average increases for the Lisle Education and Classified Collective Bargaining Agreements once they are settled in the coming months.
2. The proposed Superintendent salary increase of 2% is consistent with historical average increase in the Consumer Price Index (CPI).
3. The proposed increase in the hourly rate for the Lunchroom/Playground Supervisors is 7%, which aligns with the 2021 CPI.
4. The Junior High Athletic Coordinator compensation will be adjusted to reflect 18% of the 2022-2023 BA Step 0 once the collective bargaining agreement has been ratified.

FINANCIAL IMPACT: Total increase in pay rates and salaries for Fiscal Year 2023 being approved are \$71,050 for the Administrative and Administrative Support employees. Salary and hourly pay rate changes will be reflected in the Fiscal Year 2023 budget.

RECOMMENDATION: The Administration recommends that the Board of Education approve the proposed administrative salaries and support personnel hourly rates for the fiscal year 2023 as presented. Any change to the proposals and resulting retroactive salary adjustments will be approved once the Lisle Education Association contract is ratified.

SUGGESTED MOTION: The Board of Education approves the proposed administrative salaries and support personnel hourly rates for fiscal year 2023 as presented. Any change to the proposals and resulting retroactive salary adjustments will be approved once the Lisle Education and Classified Association contracts are ratified.

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Working Cash Fund Interest Transfer

BACKGROUND DATA: Historically, the Board of Education has authorized the treasurer to transfer the Working Cash Fund interest accumulated during the fiscal year to another fund. Section 20-5 of the School Code of Illinois provides that the Board may make such transfers without any requirement for repayment to another fund of the District. The administration recommends that the Working Cash Fund interest be transferred to the Educational Fund.

FINANCIAL IMPACT: The FY2022 Budget provided for the transfer of \$200 from the Working Cash Fund to the Educational Fund. The amount of interest to be transferred will be approximately \$840. The actual amount transferred will reflect all of the interest earned in the Working Cash Fund during the current fiscal year and will be included in the end of the year balance for the Educational Fund.

RECOMMENDATION: The Administration recommends that the Board approve the attached resolution.

SUGGESTED MOTION: That the Board of Education approve the attached resolution authorizing the transfer of earned interest from the Working Cash Fund to the Educational Fund at the end of the 2022 Fiscal Year.

RESOLUTION FOR INTERFUND TRANSFER OF INTEREST
FROM WORKING CASH FUND TO THE EDUCATIONAL FUND

BE IT HEREBY RESOLVED by the Board of Education of Lisle Community Unit School District No. 202, that the District Treasurer be authorized and directed to make an interfund transfer of interest earned in the Working Cash Fund during the 2022 fiscal year (approximately \$840) to the Educational Fund to meet ordinary and necessary disbursements for salaries and school purposes.

Member _____ moved the adoption of the above resolution as read and
Member _____ seconded the motion.

After a full and complete discussion, a call of the roll resulted in the following vote:

AYE

NAY

ATTESTED TO, this 27th day of June, 2022

Pam Ahlmann, President
Board of Education
Lisle Community Unit School District 202

Eunice McConville, Secretary
Board of Education
Lisle Community Unit School District 202

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Fiscal Year 2023 Tentative Budget

BACKGROUND DATA: Attached in BoardBooks is the FY2023 Tentative Budget. The tentative budget will be reviewed by the Finance Committee at its meeting prior to the regular Board meeting. The hearing for and adoption of the FY2023 Budget will occur during the September Board of Education meeting.

FINANCIAL IMPACT: See the FY2023 Budget Summary

RECOMMENDATION: The Administration recommends that the Board approve the FY2023 Tentative Budget and authorize it to be placed on public display.

SUGGESTED MOTION: That the Board of Education approve the FY2023 Tentative Budget as presented and direct the Secretary of the Board to place the same on file for public display as indicated in the Notice attached in BoardBooks.

Lisle Community Unit School District 202 FY2023 Budget Summary ALL FUNDS

TENTATIVE BUDGET VS. PRIOR YEAR BUDGET

	BUDGET FY2022 [1]	TENTATIVE BUDGET FY2023	PERCENT INCREASE (DECREASE)
FUND BALANCE - Beg of Year	\$ 19,523,942	\$ 20,231,306	
REVENUE:			
LOCAL SOURCES	32,500,300	34,316,650	6%
STATE SOURCES	2,195,545	2,438,443	11%
FEDERAL SOURCES	1,636,655	2,497,924	53%
TOTAL DIRECT REVENUE	36,332,500	39,253,017	8%
EXPENDITURES:			
SALARIES	18,859,400	19,361,000	3%
EMPLOYEE BENEFITS	6,556,970	6,957,950	6%
PURCHASED SERVICES	4,516,601	5,012,148	11%
SUPPLIES AND MATERIALS	1,699,164	1,791,504	5%
CAPITAL OUTLAY	1,038,800	1,592,505	53%
OTHER OBJECTS	4,001,344	3,998,499	0%
NON-CAPITALIZED EQUIPMENT	237,157	258,440	9%
TERMINATION BENEFITS	1,500	500	N/A
TOTAL DIRECT EXPENDITURES	36,910,936	38,972,546	6%
REVENUE OVER (UNDER) EXPENSES	-578,436	280,471	
OTHER SOURCES/USES OF FUNDS	0	2,005,000	
FUND BALANCE - End of Year	\$ 18,945,506	\$ 22,516,777	

[1] Per FY2022 School District Budget Form filed with ISBE

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
BUDGET SUMMARY

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
ESTIMATED BEGINNING FUND BALANCE July 1, 2022 (without Student Activity Funds)		11,834,365	1,321,090	184,222	2,069,919	475,470	3,532,028	814,212	-	20,231,306
RECEIPTS/REVENUES										
LOCAL SOURCES	1000	28,027,050	3,059,100	1,510,700	757,900	932,000	14,800	9,100	6,000	34,316,650
STATE SOURCES	3000	1,725,943	-	-	712,500	-	-	-	-	2,438,443
FEDERAL SOURCES	4000	2,461,924	-	-	36,000	-	-	-	-	2,497,924
Total Direct Receipts/Revenues		32,214,917	3,059,100	1,510,700	1,506,400	932,000	14,800	9,100	6,000	39,253,017
Receipts/Revenues for "On Behalf" Payments	3998	9,195,000	-	-	-	-	-	-	-	9,195,000
Total Receipts/Revenues		41,409,917	3,059,100	1,510,700	1,506,400	932,000	14,800	9,100	6,000	48,448,017
DISBURSEMENTS/EXPENDITURES										
INSTRUCTION	1000	19,474,123	-	-	-	418,500	-	-	-	19,892,623
SUPPORT SERVICES	2000	8,575,537	2,972,833	-	2,062,920	588,830	1,533,500	-	6,000	15,739,620
COMMUNITY SERVICES	3000	115,099	-	-	174,000	-	-	-	-	289,099
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	1,554,454	-	-	-	-	-	-	-	1,554,454
DEBT SERVICES	5000	-	-	1,496,750	-	-	-	-	-	1,496,750
Total Direct Disbursements/Expenditures		29,719,213	2,972,833	1,496,750	2,236,920	1,007,330	1,533,500	9,100	6,000	38,972,546
Disbursements/Expenditures for "On Behalf" Payments	4180	9,195,000	-	-	-	-	-	-	-	9,195,000
Total Disbursements/Expenditures		38,914,213	2,972,833	1,496,750	2,236,920	1,007,330	1,533,500	9,100	6,000	48,167,546
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		2,495,704	86,267	13,950	(730,520)	(75,330)	(1,518,700)	9,100	-	280,471
OTHER SOURCES/USES OF FUNDS										
OTHER SOURCES OF FUNDS (7000)										
PERMANENT TRANSFER FROM VARIOUS FUNDS										
Transfer of Working Cash Fund Interest	7120	3,100	-	-	-	-	-	-	-	3,100
Sale or Compensation for Fixed Assets	7300	5,000	-	-	-	-	2,000,000	-	-	2,005,000
Transfers to Capital Projects Fund	7800	-	-	-	-	-	750,000	-	-	750,000
Total Other Sources of Funds		8,100	-	-	-	-	2,750,000	-	-	2,758,100
OTHER USES OF FUNDS (8000)										
TRANSFER TO VARIOUS OTHER FUNDS										
Transfer of Working Cash Fund Interest	8120	-	-	-	-	-	-	3,100	-	3,100
Fund Balance Transfers Pledged to Pay for Capital Projects	8840	750,000	-	-	-	-	-	-	-	750,000
Total Other Uses of Funds		750,000	-	-	-	-	-	3,100	-	753,100
Total Other Sources/Uses of Funds		(741,900)	-	-	-	-	2,750,000	(3,100)	-	2,005,000
ESTIMATED ENDING FUND BALANCE June 30, 2023 (Without Student Activity Funds)		13,588,169	1,407,357	198,172	1,339,399	400,140	4,763,328	820,212	-	22,516,777

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
BUDGET SUMMARY

SUMMARY OF EXPENDITURES (by Major Object)

Object Name	Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
Salaries		100	18,117,600	1,184,400		59,000		-		-	19,361,000
Employee benefits		200	5,693,200	256,200		1,220	1,007,330	-		-	6,957,950
Purchased Services		300	2,165,448	662,500	-	2,169,700		8,500		6,000	5,012,148
Supplies & Materials		400	1,014,504	770,000		7,000		-		-	1,791,504
Capital Outlay		500	47,505	20,000		-		1,525,000		-	1,592,505
Other Objects		600	2,501,749	-	1,496,750	-	-	-		-	3,998,499
Non-Capitalized Equipment		700	179,207	79,233		-		-		-	258,440
Termination Benefits		800	-	500		-		-		500	500
Total Expenditures			29,719,213	2,972,833	1,496,750	2,236,920	1,007,330	1,533,500		6,000	38,972,546

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
RECEIPTS/REVENUES FROM LOCAL SOURCES										
TAXES LEVIED BY LOCAL EDUCATION AGENCY										
Designated Purposes Levies	-	21,752,250	2,896,000	1,510,000	699,000	440,000	-	6,000	6,000	27,309,250
Special Education Purposes Levy	1140	5,291,000	-	-	-	-	-	-	-	5,291,000
FICA and Medicare Only Levies	1150	-	-	-	-	460,000	-	-	-	460,000
Total Taxes Levied by District		27,043,250	2,896,000	1,510,000	699,000	900,000	-	6,000	6,000	33,060,250
PAYMENTS IN LIEU OF TAXES										
Corporate Personal Property Replacement Taxes	1230	520,000	-	-	-	29,400	-	-	-	549,400
Total Payments in Lieu of Taxes		520,000	-	-	-	29,400	-	-	-	549,400
TUITION										
Summer School Tuition from Pupils or Parents	1321	1,000	-	-	-	-	-	-	-	1,000
Total Tuition		1,000	-	-	-	-	-	-	-	1,000
TRANSPORTATION FEES										
Regular Transportation Fees from Other Districts	1412	-	-	-	40,000	-	-	-	-	40,000
Special Ed Transportation Fees from Other Districts	1442	-	-	-	10,000	-	-	-	-	10,000
Total Transportation Fees		-	-	-	50,000	-	-	-	-	50,000
EARNINGS ON INVESTMENTS										
Interest on Investments	1510	76,600	8,100	700	8,900	2,600	14,800	3,100	-	114,800
Total Earnings on Investments		76,600	8,100	700	8,900	2,600	14,800	3,100	-	114,800
FOOD SERVICE										
Sales to Pupils - Lunch	1611	130,000	-	-	-	-	-	-	-	130,000
Sales to Pupils - A la Carte	1613	98,000	-	-	-	-	-	-	-	98,000
Sales to Adults	1620	1,500	-	-	-	-	-	-	-	1,500
Total Food Service		229,500	-	-	-	-	-	-	-	229,500
DISTRICT/SCHOOL ACTIVITY INCOME										
Admissions - Athletic	1711	12,500	-	-	-	-	-	-	-	12,500
Admissions - Other	1719	4,500	-	-	-	-	-	-	-	4,500
Fees	1720	68,700	-	-	-	-	-	-	-	68,700
Student Activity Fund Revenues	1799	200,000	-	-	-	-	-	-	-	200,000
Total District/School Activity Income (without Student Activity Funds)		85,700	-	-	-	-	-	-	-	85,700
Total District/School Activity Income (with Student Activity Funds)		285,700	-	-	-	-	-	-	-	285,700
OTHER REVENUE FROM LOCAL SOURCES										
Rentals	1910	-	145,000	-	-	-	-	-	-	145,000
Contributions and Donations from Private Sources	1920	1,000	-	-	-	-	-	-	-	1,000
Refund of Prior Years' Expenditures	1950	50,000	10,000	-	-	-	-	-	-	60,000
Drivers' Education Fees	1970	15,000	-	-	-	-	-	-	-	15,000
Payments from Other Districts	1991	5,000	-	-	-	-	-	-	-	5,000
Total Other Revenue from Local Sources		71,000	155,000	-	-	-	-	-	-	226,000

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
Total Receipts/Revenues from Local Sources (without Student Activity Funds)	1000	28,027,050	3,059,100	1,510,700	757,900	932,000	14,800	9,100	6,000	34,316,650
Total Receipts/Revenues from Local Sources (with Student Activity Funds)	1000	28,227,050								34,516,650
RECEIPTS/REVENUES FROM STATE SOURCES										
UNRESTRICTED GRANTS-IN-AID										
Evidence Based Funding Formula	3001	1,255,000	-	-	-	-	-	-		1,255,000
Total Unrestricted Grants-In-Aid		1,255,000	-	-	-	-	-	-		1,255,000
RESTRICTED GRANTS-IN-AID										
SPECIAL EDUCATION										
Special Education - Private Facility Tuition	3100	255,000			-					255,000
Special Education - Orphanage - Individual	3120	170,000			10,000					180,000
Special Education - Orphanage - Summer	3130	11,000			2,500					13,500
Total Special Education		436,000			12,500					448,500
CAREER AND TECHNICAL EDUCATION (CTE)										
CTE - Secondary Program Improvement (CTEI)	3220	6,843	-			-				6,843
Total Career and Technical Education		6,843	-			-				6,843
State Free Lunch & Breakfast	3360	5,400								5,400
Driver Education	3370	21,500	-							21,500
TRANSPORTATION										
Transportation - Regular/Vocational	3500	-	-		300,000	-				300,000
Transportation - Special Education	3510	-	-		400,000	-				400,000
Total Transportation		-	-		700,000	-				700,000
Other Restricted Revenue from State Sources	3999	1,200	-	-	-	-	-	-	-	1,200
Total Restricted Grants-In-Aid		470,943	-	-	712,500	-	-	-	-	1,183,443
Total Receipts/Revenues from State Sources	3000	1,725,943	-	-	712,500	-	-	-	-	2,438,443

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED RECEIPTS/REVENUES

Description	Acct #	Educational	Oper & Maint	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	TOTAL
RECEIPTS/REVENUES FROM FEDERAL SOURCES										
RESTRICTED GRANTS-IN-AID REC'D FROM										
FEDERAL GOVT. THRU THE STATE										
FOOD SERVICE										
National School Lunch Program	4210	350,000				-				350,000
Total Food Service		350,000				-				350,000
TITLE I										
Title I - Low Income	4300	174,000	-		-	-				174,000
Total Title I		174,000	-		-	-				174,000
TITLE IV										
Title IV - Student Support & Academic Enrichment	4400	10,000	-		-	-				10,000
Total Title IV		10,000	-		-	-				10,000
FEDERAL - SPECIAL EDUCATION										
Federal Special Education - Preschool Flow-Through	4600	12,000	-		-	-				12,000
Federal Special Education - IDEA Flow-Through	4620	615,000	-		-	-				615,000
Total Federal Special Education		627,000	-		-	-				627,000
CTE - PERKINS										
CTE - Perkins - Title IIIE Tech Prep	4770	6,424	-			-				6,424
Total CTE - Perkins		6,424	-			-				6,424
McKinney Education for Homeless Children	4920	7,500	-		-	-				7,500
Title II - Teacher Quality	4932	72,000	-		-	-				72,000
Medicaid Matching Funds - Administrative Outreach	4991	40,000	-		-	-				40,000
Medicaid Matching Funds - Fee-for-Service Program	4992	75,000	-		-	-				75,000
Other Restricted Revenue from Federal Sources	4999	1,100,000	-		36,000	-	-			1,136,000
Total Restricted Grants-In-Aid Rec'd from Federal Govt. Thru the State		2,461,924	-	-	36,000	-			-	2,497,924
Total Receipts/Revenues from Federal Sources	4000	2,461,924	-	-	36,000	-	-	-	-	2,497,924
TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds)		32,214,917	3,059,100	1,510,700	1,506,400	932,000	14,800	9,100	6,000	39,253,017
TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds)		32,414,917								39,453,017

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
EDUCATIONAL FUND (ED)										
INSTRUCTION (ED)										
Regular Programs	1100	8,678,800	2,598,000	209,864	575,150	47,505	13,300	87,000	-	12,209,619
Pre-K Programs	1125	130,400	50,600	1,250	5,400	-	-	-	-	187,650
Special Education Programs	1200	2,081,900	821,500	47,800	38,260	-	-	31,850	-	3,021,310
Special Education Programs Pre-K	1225	106,100	48,100	980	4,000	-	-	-	-	159,180
Remedial and Supplemental Programs K-12	1250	484,900	165,900	1,000	59,000	-	-	-	-	710,800
CTE Programs	1400	282,900	82,200	33,600	17,292	-	-	1,170	-	417,162
Interscholastic Programs	1500	587,400	60,900	130,025	82,700	-	26,000	8,152	-	895,177
Summer School Programs	1600	19,600	1,800	-	1,000	-	-	-	-	22,400
Gifted Programs	1650	39,900	4,600	-	500	-	-	-	-	45,000
Driver's Education Programs	1700	96,800	24,100	-	4,000	-	125	-	-	125,025
Bilingual Programs	1800	242,000	80,000	5,050	2,900	-	-	-	-	329,950
Truant Alternative & Optional Programs	1900	93,900	44,300	21,900	750	-	-	-	-	160,850
Special Education Programs K-12 Private Tuition	1912						1,190,000			1,190,000
Student Activity Fund Expenditures	1999						200,000			200,000
Total Instruction (Without Student Activity Funds)	1000	12,844,600	3,982,000	451,469	790,952	47,505	1,229,425	128,172	-	19,474,123
Total Instruction (With Student Activity Funds)	1000	12,844,600	3,982,000	451,469	790,952	47,505	1,429,425	128,172	-	19,674,123
SUPPORT SERVICES (ED)										
Support Services - Pupils										
Attendance & Social Work Services	2110	394,100	143,900	10,700	9,800	-	-	1,170	-	559,670
Guidance Services	2120	278,700	64,600	4,650	5,000	-	225	3,509	-	356,684
Health Services	2130	311,400	53,900	10,890	7,900	-	-	4,170	-	388,260
Psychological Services	2140	334,900	115,700	2,900	7,050	-	-	1,170	-	461,720
Speech Pathology & Audiology Services	2150	318,300	103,500	2,000	3,576	-	-	-	-	427,376
Other Support Services - Pupils	2190	99,300	-	5,000	3,600	-	-	-	-	107,900
Total Support Services - Pupil	2100	1,736,700	481,600	36,140	36,926	-	225	10,019	-	2,301,610
Support Services - Instructional Staff										
Improvement of Instruction Services	2210	252,000	51,800	103,100	12,350	-	600	-	-	419,850
Educational Media Services	2220	196,000	68,100	33,510	45,220	-	365	4,795	-	347,990
Assessment & Testing	2230	-	-	44,706	3,100	-	-	-	-	47,806
Total Support Services - Instructional Staff	2200	448,000	119,900	181,316	60,670	-	965	4,795	-	815,646
Support Services - General Administration										
Board of Education Services	2310	37,700	7,700	83,820	7,100	-	13,000	-	-	149,320
Executive Administration Services	2320	268,800	75,500	2,980	2,000	-	2,500	2,000	-	353,780
Special Area Administration Services	2330	223,600	79,100	15,700	4,750	-	500	-	-	323,650
Claims Paid from Self Insurance Fund	2361	-	-	73,000	-	-	-	-	-	73,000
Total Support Services - General Admin	2300	530,100	162,300	175,500	13,850	-	16,000	2,000	-	899,750

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
Support Services - School Administration										
Office of the Principal Services	2410	1,658,600	684,600	36,050	20,500	-	4,800	15,521	-	2,420,071
Total Support Services - School Admin	2400	1,658,600	684,600	36,050	20,500	-	4,800	15,521	-	2,420,071
Support Services - Business										
Direction of Business Support Services	2510	127,200	23,100	2,100	500	-	600	-	-	153,500
Fiscal Services	2520	181,200	56,400	31,100	6,250	-	600	-	-	275,550
Foods Services	2560	-	-	352,700	5,000	-	-	2,500	-	360,200
Total Support Services - Business	2500	308,400	79,500	385,900	11,750	-	1,200	2,500	-	789,250
Support Services - Central										
Information Services	2630	113,800	29,300	61,450	2,600	-	470	-	-	207,620
Staff Services	2640	155,100	53,400	26,250	1,250	-	1,000	-	-	237,000
Data Processing Services	2660	322,300	100,600	347,740	27,000	-	3,250	16,200	-	817,090
Total Support Services - Central	2600	591,200	183,300	435,440	30,850	-	4,720	16,200	-	1,261,710
Other Support Services	2900	-	-	87,500	-	-	-	-	-	87,500
Total Support Services	2000	5,273,000	1,711,200	1,337,846	174,546	-	27,910	51,035	-	8,575,537
COMMUNITY SERVICES (ED)	3000	-	-	66,093	49,006	-	-	-	-	115,099
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS										
Payments to Other Govt Units										
Payments for Special Education Programs	4120			308,740			-			308,740
Payments for CTE Programs	4140			1,300			3,000			4,300
Total Pmts to Other Dist & Govt Units	4100			310,040			3,000			313,040
Payments to Other Govt Units										
Payments for Regular Programs - Tuition	4210						20,000			20,000
Payments for Special Education Programs - Tuition	4220						1,048,414			1,048,414
Payments for CTE Programs - Tuition	4240						173,000			173,000
Total Pmts to Other Dist & Govt Units - Tuition	4200						1,241,414			1,241,414
Total Pmts to Other Dist & Govt Units	4000			310,040			1,244,414			1,554,454
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES (Without Student Activity Funds)		18,117,600	5,693,200	2,165,448	1,014,504	47,505	2,501,749	179,207	-	29,719,213
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES (With Student Activity Funds)		18,117,600	5,693,200	2,165,448	1,014,504	47,505	2,701,749	179,207	-	29,919,213

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
OPERATIONS AND MAINTENANCE FUND (O&M)										
SUPPORT SERVICES (O&M)										
Support Services - Business										
Operation & Maintenance of Plant Services	2540	1,184,400	256,200	662,500	770,000	20,000	-	79,233	500	2,972,833
Total Support Services - Business	2500	1,184,400	256,200	662,500	770,000	20,000	-	79,233	500	2,972,833
Total Support Services	2000	1,184,400	256,200	662,500	770,000	20,000	-	79,233	500	2,972,833
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		1,184,400	256,200	662,500	770,000	20,000	-	79,233	500	2,972,833
DEBT SERVICES FUND (DS)										
DEBT SERVICES (DS)										
Debt Service - Interest on Long-Term Debt	5200						471,250			471,250
Debt Service - Payments of Principal on LT Debt	5300						1,025,000			1,025,000
Debt Service Other	5400			-			500			500
Total Debt Service	5000			-			1,496,750			1,496,750
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES				-			1,496,750			1,496,750
TRANSPORTATION FUND (TR)										
SUPPORT SERVICES (TR)										
Support Services - Business										
Pupil Transportation Services	2550	59,000	1,220	1,995,700	7,000	-	-	-	-	2,062,920
Total Support Services	2000	59,000	1,220	1,995,700	7,000	-	-	-	-	2,062,920
COMMUNITY SERVICES (ED)	3000	-	-	174,000	-	-	-	-	-	174,000
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		59,000	1,220	2,169,700	7,000	-	-	-	-	2,236,920
MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
INSTRUCTION (MR/SS)										
Regular Programs	1100		143,300							143,300
Pre-K Programs	1125		9,100							9,100
Special Education Programs	1200		183,500							183,500
Special Education Programs Pre-K	1225		6,400							6,400
Remedial and Supplemental Programs K-12	1250		23,100							23,100
CTE Programs	1400		4,100							4,100
Interscholastic Programs	1500		37,400							37,400
Summer School Programs	1600		500							500
Gifted Programs	1650		600							600
Driver's Education Programs	1700		1,400							1,400
Bilingual Programs	1800		3,500							3,500
Truants' Alternative & Optional Programs	1900		5,600							5,600
Total Instruction	1000		418,500							418,500

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
SUPPORT SERVICES (MR/SS)										
Support Services - Pupil										
Attendance & Social Work Services	2110		5,700							5,700
Guidance Services	2120		16,900							16,900
Health Services	2130		7,400							7,400
Psychological Services	2140		4,900							4,900
Speech Pathology & Audiology Services	2150		4,500							4,500
Other Support Services - Pupils	2190		7,700							7,700
Total Support Services - Pupil	2100		<u>47,100</u>							<u>47,100</u>
Support Services - Instructional Staff										
Improvement of Instruction Services	2210		3,500							3,500
Educational Media Services	2220		10,900							10,900
Total Support Services - Instructional Staff	2200		<u>14,400</u>							<u>14,400</u>
Support Services - General Administration										
Board of Education Services	2310		8,000							8,000
Executive Administration Services	2320		11,800							11,800
Special Area Administration Services	2330		14,700							14,700
Total Support Services - General Admin	2300		<u>34,500</u>							<u>34,500</u>
Support Services - School Administration										
Office of the Principal Services	2410		76,500							76,500
Total Support Services - School Admin	2400		<u>76,500</u>							<u>76,500</u>
Support Services - Business										
Direction of Business Support Services	2510		26,300							26,300
Fiscal Services	2520		37,800							37,800
Operation & Maintenance of Plant Service	2540		242,500							242,500
Pupil Transportation Services	2550		10,130							10,130
Total Support Services - Business	2500		<u>316,730</u>							<u>316,730</u>
Support Services - Central										
Information Services	2630		24,600							24,600
Staff Services	2640		18,200							18,200
Data Processing Services	2660		56,800							56,800
Total Support Services - Central	2600		<u>99,600</u>							<u>99,600</u>
Total Support Services	2000		588,830							588,830
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES			1,007,330							1,007,330

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
FY2023 BUDGET
ESTIMATED DISBURSEMENTS/EXPENDITURES

Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	TOTAL
CAPITAL PROJECTS (CP)										
SUPPORT SERVICES (CP)										
Support Services - Business										
Facilities Acquisition & Construction Services	2530	-	-	8,500	-	1,525,000	-	-		1,533,500
Total Support Services	2000	-	-	8,500	-	1,525,000	-	-	-	1,533,500
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		-	-	8,500	-	1,525,000	-	-	-	1,533,500
TORT FUND (TF)										
SUPPORT SERVICES - BUSINESS										
Operation & Maintenance of Plant Service	2540	-	-	6,000	-	-	-	-	-	6,000
Total Support Services - Business	2000	-	-	6,000	-	-	-	-	-	6,000
TOTAL DIRECT DISBURSEMENTS/EXPENDITURES		-	-	6,000	-	-	-	-	-	6,000

NOTICE OF PUBLICATION

NOTICE IS HEREBY GIVEN by the Board of Education of Lisle Community Unit School District No. 202, in the County of DuPage, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2022, will be on file and conveniently available to public inspection at the Central Office, 5211 Center Avenue, Lisle, Illinois, in this school district, from 9:00 a.m., on the 28th day of June, 2022.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 p.m. on the 26th day of September, 2022, at the Board Room at 5211 Center Avenue, Lisle, Illinois.

Dated this 28th day of June, 2022.

Board of Education of School District No. 202, in the County of DuPage, State of Illinois.

Eunice McConville, Secretary

FOR ACTION

**Lisle Community Unit School Dist. No. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Contract Renewal Agreement for Food Management Services – School Year 2022-2023

BACKGROUND DATA: In May 2019, the Board of Education accepted a food service management bid proposal from Aramark for 2019-2020. Federal regulations allow for four additional annual extensions to the food service management agreement beyond the initial year. The current renewal is year three of four. The original contract terms outlined in the bid specifications stated that the basis for any increase from one year to the next would be the Consumer Price Index for Urban Consumers-Food Away From Home annual rate for December of the current school year, not to exceed 5%. The CPI-U-Food Away From Home (Dec) for 2021 was 6%.

Due to the current supply chain market and possible rise in industry costs, the Illinois State Board of Education (ISBE) Nutrition Department is providing flexibility for School Districts to exceed any maximum CPI increase language within their current contract terms for School Year 2022-2023. If the School District decides to allow an increase that exceeds the maximum, the increase still cannot exceed the CPI indicated in the contract. Thus Lisle 202 may agree to, but is not required to offer, a per meal price increase up to the CPI-U-Food Away from Home limit of 6%.

The attached letter and Contract Renewal Agreement reflects Aramark's request for a 6% increase in the cost of reimbursable breakfast, reimbursable lunches, and a la carte equivalents fee for 2022-2023 school year. The renewal also includes Illinois-Fixed Wage Fee estimates of \$22,471 that will be billed back monthly based on actual hours worked to offset the State-mandated minimum wage increases. Aramark has indicated to administration that the additional rate increase and wage bill back fee are critical for Aramark to renew the current Agreement with the School District given the increase in food, labor, and supply costs over the past year.

FINANCIAL IMPACT: The estimated cost for food management services, before lunch receipts or federal lunch reimbursements, is projected to be approximately \$350,000. This amount will be included in the FY2023 budget.

RECOMMENDATION: The Administration recommends that the Board of Education approve the Contract Renewal Agreement for Food Management Services from Aramark Educational Services for 2022-2023 as presented pending approval by the Illinois State Board of Education.

SUGGESTED MOTION: That the Board of Education approves the Contract Renewal Agreement for Food Management Services from Aramark Educational Services for 2022-2023 as presented reflecting a 6% increase in the cost of reimbursable breakfasts, reimbursable lunches, and a la carte equivalents fee along with an estimated annual fixed wage fee of \$22,471 pending approval by the Illinois State Board of Education.

Date of Original Contract July 1, 2019	
Year of Renewal (Circle) 1 2 3 4 5- COVID19 Emergency Extension 6- COVID19 Emergency Extension 7- COVID19 Emergency Extension	

**Contract Renewal Agreement for
Food Management Services
Nonprofit Food Service Program**

This document contains the rates and fees for the contract of food service management for nonprofit food service programs for the period beginning July 1, 2022, and ending June 30, 2023. The terms and conditions of the original contract are applicable to the contract renewal. Upon acceptance, this document shall constitute the contract renewal between the Food Service Management Company (FSMC) and the School Food Authority.

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	2021-2022 Rate**	2022-2023 Rate***	Percentage Increase****
1. Reimbursable Breakfasts	1. <u>1.6068</u>	1. <u>1.7032</u>	1. <u>6%</u>
2. Reimbursable Lunches*	2. <u>3.3243</u>	2. <u>3.5237</u>	2. <u>6%</u>
3. Management Fee per School Meal (Breakfasts and Lunches)	3. _____	3. _____	3. _____
4. A la Carte Equivalents Fee*	4. <u>3.3243</u>	4. <u>3.5237</u>	4. <u>6%</u>
5. A la Carte Management Fee	5. _____	5. _____	5. _____
6. Reimbursable After-School Snack	6. _____	6. _____	6. _____
7. Special Milk	7. _____	7. _____	7. _____
8. Reimbursable After-School Supper	8. _____	8. _____	8. _____
9. Reimbursable Summer Breakfast	9. _____	9. _____	9. _____
10. Reimbursable Summer Lunch	10. _____	10. _____	10. _____

*Rates must be the same.

**Rates must be based on original contract terms, not on COVID-19 contract amendment rates (if applicable).

***Rates must not be rounded up. Do not exceed four decimal places.

****Percentage increase must not exceed the allowable increase established in the original contract.

Aramark Educational Services, LLC

Food Service Management Company

2400 Market St.

Street Address

Philadelphia

City

PA

State

19103

Zip Code

By submission of this proposed renewal agreement, the FSMC certifies that, in the event they receive a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable current program regulations. This agreement shall not exceed one year.

	<i>Regional Vice President</i>	<i>6/24/22</i>
Authorized Signature of FSMC	Title	Date

Acceptance of Contract Renewal Agreement

Lisle CUSD 202

School Food Authority (SFA)

19-022-2020-26

Agreement Number

_____	_____	_____
Authorized Signature of SFA	Title	Date

Contract Renewal Agreement Certification Form 2022–2023

The *Contract Renewal Agreement Certification Form* must be completed and signed by the School Food Authority's (SFA's) authorized representative.

A. School Food Authority Information

Agreement Number (RCDT Code) 19-022-2020-26

School Food Authority Lisle CUSD 202

Contractor Name Aramark Educational Services, LLC

B. Required Documentation

Submit signed copies of the following documents.

- *Contract Renewal Agreement*
- *Contract Renewal Agreement Certification Form 2022–2023*
- Certification forms, as applicable, signed annually by the contractor. The contractor certification forms are located on our website at <https://www.isbe.net/Pages/General-Procurement-All-Programs.aspx> under Contract Certification Forms.
 - *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions,*
 - *Certificate Regarding Lobbying—Contracts, Grants, Loans, and Cooperative Agreements,*
 - *Disclosure of Lobbying Activities-* If the annual contract is over \$100,000 and any funds other than Federal appropriated funds have been used for lobbying;
- Any other amendments, if applicable, for non-material allowable contract changes accompanied by written justification for the amendment.

C. Contract Renewal Terms

Per the contract renewal terms stated in the contract, the maximum allowable percentage increase that may be applied to the fixed meal rates and fixed management fees is as follows (refer to the original contract for renewal terms; check the appropriate box):

- | | |
|---|---------------------------------|
| <input checked="" type="checkbox"/> CPI—Food Away from Home (Dec) | 6.0% |
| <input type="checkbox"/> CPI—All (Dec) | 7.0% |
| <input type="checkbox"/> CPI—Food (Dec) | 6.3% |
| <input type="checkbox"/> CPI—Food Away from Home (Dec) | not to exceed (insert number) % |
| <input type="checkbox"/> Other (specify) _____ | |

D. Certification Statement

Under the provisions of the United States Department of Agriculture, Food and Nutrition Service, I certify as a sponsor in the Child Nutrition Programs all information contained in the executed *Contract Renewal Agreement* and accompanying contract renewal documents is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

I understand revisions cannot be made to the executed *Invitation for Bid and Contract* without first submitting proposed revisions to the Illinois State Board of Education for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional

documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

I certify that all contract provisions, including those relating to USDA Foods utilization by the FSMC to the maximum extent possible have been met:

School Year 2021-22 USDA Foods Entitlement Amount	(A)	\$ <u>39,244</u>
School Year 2021-22 USDA Foods credits issued to the SFA by the FSMC	(B)	\$ <u>35,102</u>
USDA Foods Entitlement Utilization Percentage as of April 30, 2022.	(B / A) %	<u>89%</u>

****Date of certification must be as of the date contract renewal is signed based on year to date actual credits received by the Vendor****

_____	_____	_____	_____
SFA Authorized Representative Signature	Title	E-mail	Date

Mail or email to: **Nutrition Department**
Illinois State Board of Education
100 North First Street W270
Springfield, IL 62777-0001

Email: nutritionprocurement@isbe.net

Please submit documents only once. For example, do not email and mail. Only one copy of each set of documents is necessary. **All original documents should be retained in the SFA's files.**

**Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023
Food Service Management Company Contract
Nonprofit Food Service Program**

The State of Illinois has issued a mandatory minimum wage increase annually up to the year 2025. The State- mandated minimum wage increases to \$12.00 (a \$1.00 increase), which was effective January 1, 2022 **and** an increase to \$13.00 (a \$1.00 increase), which is effective January 1, 2023.

Due to this State-mandated minimum wage increase, the Illinois State Board of Education Nutrition Department (ISBE) is allowing for an Illinois Fixed-Wage Fee to be paid monthly by the School Food Authority (SFA) to their Food Service Management Company (FSMC) as outlined in their detailed monthly invoice. This Illinois Fixed-Wage Fee is only applicable for employees making below the State-mandated minimum wage increase of \$13.00, any additional wage increase implemented by the FSMC (such as performance based increases, or annual pay increases) may not be included in the additional Illinois Fixed-Wage Fee billed to the SFA.

It is the SFA's responsibility, as stewards of these federal funds, to complete contract amendments and required documentation. The SFA **must** ensure that the fee is based on a financial/cost analysis of your specific district. The SFA must ensure that the fee only includes costs that are an allowable use of the nonprofit school food service account and costs specific to the production of the reimbursable meals served. The final fee must be based on all of these factors and must be of mutual agreement between both parties.

If the SFA has determined they will pay the Illinois Fixed-Wage Fee due to the State-mandated minimum wage increase, a contract amendment must be completed by the SFA and both parties must sign and date. The amendment must include the following:

- The ISBE Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023 form **must** be used for submission. No other amendment agreement or documentation will be accepted.
- The ISBE Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023 form must be submitted by the SFA, not the FSMC/Vendor, based on your negotiations.
- The complete Illinois Fixed-Wage Fee Calculation Worksheet(s)

Please note: ISBE is not requiring this fee to be implemented or that the SFA enter into an Illinois Fixed-Wage Fee Contract Amendment for School Year 2022-2023. ISBE is simply allowing the SFA to utilize this amendment at their discretion if they are anticipating additional costs due to the State-mandated minimum wage increase, that may be used. If the SFA determines, through their financial analysis that there would be allowable increase in costs for the meal service, then the SFA can choose to allow this amendment in order to prevent conducting a new procurement.

This amendment is **required** if, due to the State-mandated minimum wage increase, the SFA agrees to the Illinois Fixed-Wage Fee and **must** be submitted to ISBE for approval prior to utilizing Child Nutrition Program funds to pay fees outside the original contract.

If you have questions concerning the Illinois Fixed-Wage Fee Contract Amendment for School Year 2022-2023, please contact Program Staff at nutritionprocurement@isbe.net

**Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023
Food Service Management Company Contract
Nonprofit Food Service Program**

This document contains the estimated total annual fixed wage fee for the contract of food management services for nonprofit food service programs for the period beginning July 1, 2022 and shall not exceed June 30, 2023. The terms and conditions of the original contract are applicable to this contract amendment. Upon acceptance, this document shall constitute a contract amendment between the Food Service Management Company (FSMC) and the School Food Authority (SFA).

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

Estimated total annual fixed wage fee* \$22,471.36

***Wage Fee 1 (billed outside food service account): \$4,087.83** Using non-federal funds

***Wage Fee 2 (billed to the food service account): \$18,383.53** Using federal funds

*Fee based on the minimum wage increase calculation worksheet

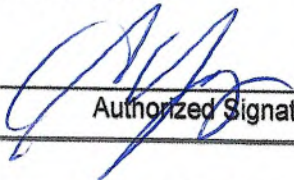
The FSMC agrees to bill the SFA monthly based on true and accurate labor data, not to exceed the number of daily hours outlined in the original solicitation and provide detailed supporting documentation to accompany the monthly charge. The SFA agrees to obtain and review documentation submitted by the FSMC to verify that the minimum wage increase fee is based on true and accurate labor data that does not exceed the number of daily hours outlined in the original solicitation.

Aramark Educational Services, LLC

Food Service Management Company/Vended Meals Company

<u>2400 Market St.</u>	<u>Philadelphia, PA.</u>	<u>19103</u>
Street Address	City/State	ZIP Code

By submission of this contract amendment, the FSMC certifies that the FSMC shall operate in accordance with all applicable current Child Nutrition Program rules and regulations. This amendment shall not exceed June 30, 2023.

	Regional Vice President	<u>6/24/22</u>
Authorized Signature of FSMC/ Vendor	Title	Date

Acceptance of Contract Amendment

<u>Lisle CUSD #202</u>	<u>19-022-2020-26</u>
School Food Authority (SFA)	Agreement Number (RCDT Code)
_____ Authorized Signature of SFA	_____ Title
	_____ Date

Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023
Food Service Management Company Contract
Nonprofit Food Service Program

The Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023 must be completed and signed by the School Food Authority's (SFA's) authorized representative.

School Food Authority Information

Agreement Number (RCDT Code) 19-022-2020-26

School Food Authority Name Lisle CUSD #202

Certification Statement

Under the provisions of the U.S. Department of Agriculture, Food and Nutrition Service, I, certify that as a sponsor in the Child Nutrition Programs, that all information contained in the executed **Illinois Fixed- Wage Fee Contract Amendment for School Year 2022-2023** is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As the authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs.

I understand that contract modifications, including this amendment, require a cost or price analysis in connection with every procurement action as found in 2 CFR 200.323(a). As the authorized representative for the school food authority noted above, I have received and reviewed for accuracy a financial/ cost analysis that is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs, and maintained on file and available upon request.

I understand revisions cannot be made to the executed *Invitation for Bid and Contract* without first submitting proposed revisions to the Illinois State Board of Education Nutrition Department for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education Nutrition Department is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for Child Nutrition Programs.

SFA Authorized Representative Signature Title E-mail Date

Please submit signed copies of the enclosed documents via email. All original documents should be retained in the SFA's files.

- Illinois Fixed- Wage Fee Contract Amendment (Page 2)
- Illinois Fixed- Wage Fee Contract Amendment Certification Statement (Page 3)
- Illinois Fixed-Wage Fee Calculation Worksheet(s)

Email to: nutritionprocurement@isbe.net

Minimum Wage Increase Calculation Worksheet Wage Fee 2
(For Use With Food Service Management Company Contract Renewals 2022-2023)

Instructions: This worksheet must be used to calculate the allowable fixed wage fee increase resulting from the State-mandated minimum wage increase, effective January 1, 2022 and January 1, 2023. No other worksheets will be accepted. Any manipulation of the formulas contained in this worksheet or misrepresentation of the data will result in the State's rejection of the fixed wage fee increase. It is the school food authority's responsibility to ensure all data is accurate. **Complete all yellow boxes.**

School Food Authority: Enter the complete name of the school food authority (district or private school).

Agreement Number: Enter the school food authority's agreement number (RCDT Code).

Contractor: Enter the complete name of the contractor providing school meal services.

Employee Position: Enter the position held by each employee whose hourly wage is/was below \$13.00 as of December 31, 2021. Each employee's data should be entered separately. For reference, the school food authority (SFA) should request a current detailed employee list certified by the contractor including daily hours worked (specific times may be requested), wages, and number of days to be worked. However, do not submit employee's names to the State.

Hourly Wage (2021-2022): Enter the hourly wage earned by the employee as of December 31, 2021. The estimated hourly wage for the 2022-2023 school year will be automatically calculated based on the percentage increase entered (see below).

Daily Hours Worked: Enter the daily hours worked by the employee for the respective school years. The number of daily hours worked for the 2021-2022 school year may not exceed the number of daily hours outlined in the original solicitation, even if the employee's hours will be increased.

Total Days Worked: Enter the total number of days to be worked by the employee during the respective school years to the end of the contract term. Paid holidays and vacation days may be included.

Percent Payroll Taxes (2022-2023): Enter the percentage to be paid for the employee's payroll taxes for the 2022-2023 school year.

Submission to the State: The school food authority is responsible for submitting this worksheet along with the *Contract Renewal Agreement Form* and required certification forms to the Illinois State Board of Education. Ensure all documents are signed and dated as required. All documents may be mailed to Illinois State Board of Education, Nutrition Department, 100 North First Street W-270, Springfield, IL 62777-0001 or faxed to 217-524-6124 (Attention: Christina Smith). **IMPORTANT: This entire worksheet must also be submitted electronically via email to nutritionprocurement@isbe.net**

School Food Authority: Lisle CUSD 202

Agreement Number: 19-022-2020-26

Contractor: Aramark Educational Services, LLC

Total Fixed Wage Fee*: \$18,383.53

Allowable billback throughout the 2022-2023 Contract Term

*As the worksheet is completed, this field is filled in automatically. If agreed upon by the school food authority (SFA) and contractor through means of a contract amendment drafted by the SFA, this is the fixed amount that will be charged to the SFA in addition to the fixed per meal rates and management fees for the 2022-2023 school year. The resulting fixed wage fee is NOT subject to increases during subsequent renewals and must be decreased in the event specified positions are eliminated, work hours/wages are decreased, or any other factor reduces the fixed amount originally determined.

Minimum Wage Increase Calculation Worksheet Wage Fee 1
(For Use With Food Service Management Company Contract Renewals 2022-2023)

Instructions: This worksheet must be used to calculate the allowable fixed wage fee increase resulting from the State-mandated minimum wage increase, effective January 1, 2022 and January 1, 2023. No other worksheets will be accepted. Any manipulation of the formulas contained in this worksheet or misrepresentation of the data will result in the State's rejection of the fixed wage fee increase. It is the school food authority's responsibility to ensure all data is accurate. **Complete all yellow boxes.**

School Food Authority: Enter the complete name of the school food authority (district or private school).

Agreement Number: Enter the school food authority's agreement number (RCDT Code).

Contractor: Enter the complete name of the contractor providing school meal services.

Employee Position: Enter the position held by each employee whose hourly wage is currently below \$9.25 as of January 1, 2020. Each employee's data should be entered separately. For reference, the school food authority (SFA) should request a current detailed employee list certified by the contractor including daily hours worked (specific times may be requested), wages, and number of days to be worked. However, do not submit employee's names to the State.

Hourly Wage (2021-2022): Enter the contracted wage earned by the employee. The estimated hourly wage for the 2022-2023 school year will be automatically calculated based on the percentage increase entered (see below).

Daily Hours Worked: Enter the daily hours worked by the employee for the respective school years. The number of daily hours worked for the 2021-2022 school year may not exceed the number of daily hours outlined in the original solicitation, even if the employee's hours will be increased.

Total Days Worked: Enter the total number of days to be worked by the employee during the respective school years to the end of the contract term. Paid holidays and vacation days may be included.

Percent Payroll Taxes (2022-2023): Enter the percentage to be paid for the employee's payroll taxes for the 2022-2023 school year.

Submission to the State: The school food authority is responsible for submitting this worksheet along with the *Contract Renewal Agreement Form* and required certification forms to the Illinois State Board of Education. Ensure all documents are signed and dated as required. All documents may be mailed to Illinois State Board of Education, Nutrition Department, 100 North First Street W-270, Springfield, IL 62777-0001 or faxed to 217-524-6124 (Attention: Christina Smith). **IMPORTANT: This entire worksheet must also be submitted electronically via email to nutritionprocurement@isbe.net**

School Food Authority: Lisle CUSD 202

Agreement Number: 19-022-2020-26

Contractor: Aramark Educational Services, LLC

Total Fixed Wage Fee*: \$4,087.83

Allowable billback throughout the 2022-2023 Contract Term

*As the worksheet is completed, this field is filled in automatically. If agreed upon by the school food authority (SFA) and contractor through means of a contract amendment drafted by the SFA, this is the fixed amount that will be charged to the SFA in addition to the fixed per meal rates and management fees for the 2022-2023 school year. The resulting fixed wage fee is NOT subject to increases during subsequent renewals and must be decreased in the event specified positions are eliminated, work hours/wages are decreased, or any other factor reduces the fixed amount originally determined.

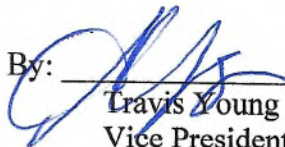
As you are aware, pursuant to the Illinois Minimum Wage Law (the "Law"), effective February 19, 2019, the minimum wage for certain employees in Illinois increased from eight dollars and twenty-five cents (\$8.25) to nine dollars and twenty-five cents (\$9.25) on January 1, 2020, and will gradually increase from nine dollars and twenty-five cents (\$9.25) to ten dollars (\$10.00) on July 1, 2020, and by one dollar per year on January 1, 2021, until January 1, 2025, when the minimum wage will be fifteen dollars (\$15.00) per hour.

The District and Aramark previously agreed that increasing the minimum wage of Aramark's Food Service Workers would promote service quality in the District by increasing Aramark's ability to retain existing Food Service Workers and recruit qualified new ones. The District agrees to reimburse Aramark on a monthly basis for its increase in labor costs for Food Service Workers for the 2022-2023 contract year. The total wage fee for the contract year is calculated to be **\$22,471.36** and will be billed to the District as two separate line items on each monthly invoice based on actual hours worked for impacted employees listed on the "FY23 Minimum Wage Increase Calculation Sheet". The wage fee for increasing contractual wages to \$11.00 ("Wage Fee 1") for the contract year is calculated to be **\$4,087.83**. The District will charge these costs outside of the food service account. The remaining wage fee ("Wage Fee 2") per ISBE's guidance is calculated to be **\$18,383.53**. The District will charge these costs to the food service account as a direct cost. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

If this is consistent with your understanding of our agreement, please sign below indicating that you acknowledge and agree to the foregoing, and return a copy to me at your earliest convenience.

Sincerely,

Aramark Educational Services, LLC

By:  _____
Travis Young
Vice President

THE FOREGOING ACKNOWLEDGED AND AGREED TO THIS ___ DAY OF _____, 2022

[INSERT NAME OF SCHOOL DISTRICT]

By: **Lisle CUSD #202** _____

Name: _____

Title: _____

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 7 CFR 3017 Subpart C Responsibilities of Participants Regarding Transactions. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733) and Part II of the November 26, 2003 Federal Register (pages 66533-66646). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Aramark Educational Services, LLC

Organization Name

Lisle CUSD 202

PR/Award Number or Project Name

Travis Young

Name of Authorized Representative

Regional Vice President

Title

 Original Signature of Authorized Representative

 Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Excluded Parties List System" at <http://epls.arnet.gov/>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

CERTIFICATE REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Aramark Educational Services, LLC

Organization Name

Lisle CUSD 202


PR/Award Number or Project Name

Travis Young

Name of Authorized Representative

Regional Vice President

Title


Original Signature of Authorized Representative

6/24/12
Date

NOT APPLICABLE

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

DISCLOSURE OF LOBBYING ACTIVITIES

Directions: Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION

- a. Contract b. Grant c. Cooperative agreement d. Loan e. Loan guarantee f. Loan insurance

2. STATUS OF FEDERAL ACTION

- a. Bid/offer/application b. Initial award c. Post-award

3. REPORT TYPE

- a. Initial filing b. Material change For material change only: Year Quarter Date of last report

4. NAME AND ADDRESS OF REPORTING ENTITY

- Prime Subawardee, Tier if known Congressional District, if known

5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME

Congressional District, if known

6. FEDERAL DEPARTMENT/AGENCY

7. FEDERAL PROGRAM NAME/DESCRIPTION

8. FEDERAL ACTION NUMBER, if known

CFDA Number, if applicable

9. AWARD AMOUNT, if known

\$

10a. NAME AND ADDRESS OF LOBBYING ENTITY (If individual, last name, first name, MI)

b. INDIVIDUALS PERFORMING SERVICES (Including address if different from No. 10a) (last name, first name, MI)

(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)

11. AMOUNT OF PAYMENT (check all that apply)

- \$ Actual Planned

12. FORM OF PAYMENT (check all that apply)

- a. Cash b. In-kind; specify: nature value

13. TYPE OF PAYMENT (check all that apply)

- a. Retainer b. One-time fee c. Commission d. Contingent fee e. Deferred f. Other, specify

14. Brief description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contacted, for payment indicated in item 11.

15. YES NO CONTINUATION SHEET(S), ISBE 85-37A ATTACHED

16. Information requested through this form is authorized by title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORIGINAL SIGNATURE

Travis Young

TITLE Regional Vice President

TELEPHONE NUMBER 215-238-3000

DATE 6/24/22

INSTRUCTIONS FOR COMPLETION OF ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, Illinois 62777-0001

CONTINUATION SHEET
DISCLOSURE OF LOBBYING ACTIVITIES

REPORTING ENTITY



Mr. David Wilkinson
Director of Finance
Lisle CUSD #202
5211 Center St.
Lisle, IL. 60532

Dear David:

The Contract Renewal Agreement for Food Management Services sets forth the per meal prices for the 2022-2023 School Year, along with the percentage increase in the per meal prices over such period. The increase in per meal rates is directly correlated to the increase in the Consumer Price Index ("CPI") as determined by the U.S. Department of Labor and as specifically identified in the Food Service Management Agreement between Lisle CUSD #202 and Aramark. Such rate increase is needed to address the increases in Aramark's food and supply costs over the past year assuming NO PROGRAM CHANGES.¹ It is therefore critical that Aramark receive the full amount of the contractually permitted CPI increase in light of inflationary increases in Aramark's costs.

The points set forth below provide additional information on Aramark's actual and anticipated increased costs.

Based on current government and industry forecasts, we expect to see an overall inflation rate for the remainder of the current school year and into the 2022-2023 school year of 7.50% to 8.00%. Food prices generally have increased due to additional costs associated with COVID-19, strong food spending in retail and international channels, and reduced available supply of raw materials. Food inflation is expected to stabilize and decline gradually by the end of the year as market conditions trend closer towards a pre-pandemic balance.

There are several risks we are actively addressing and monitoring that may pose implications to our current cost expectations. First, the COVID-19 pandemic continues to cause disruptions to food production, distribution, logistics, and labor. Significant price volatility has been seen in many food commodities due to irregular demand patterns, strong purchase activity within retail and non-traditional channels, and the expansion of government support and food donation programs. Second, labor shortages driven by travel and health restrictions continue to affect processing and packing operations, which has impacted available supply of food and beverage products. Third, global supply chain disruptions have risen with the addition of export quotas and taxes as well as rising shipping costs, affecting prices of imported foods. Lastly, adverse weather events in key growing regions have had unfavorable impacts on crop yields, which are being monitored closely for potential cost impacts. Please refer to the category-level guidance provided within the exhibit included. Categories anticipated to trend near or above 4% over the next 12 to 18 months include Beverages, Baked Goods, Dairy, Groceries, Kitchen Supplies, and Meats.

It is unknown at this time what the reimbursement rates for next school year will be but typically annual rate increases barely keep up with actual inflation rates and do not extend to cover other market pressures such as crop shortages and

¹ NOTE: Any program changes such as participation in local procurement and tracking programs such as FarmLogix or product conversion to antibiotic-free chicken will result in additional substantial food cost increases that are NOT included in this analysis.

reformulation costs. The commodity value rate is scheduled to increase only 1% for the 2022-2023 school year, significantly short of the anticipated inflation projections.

Additional factors that we believe will continue to negatively impact food costs beyond normal inflationary rates next year include:

- A significant portion of the reimbursement rates pays for labor which has increased due to governmental and societal pressures to increase wages especially in lower wage brackets.
- Student research indicates that including meats and meat alternatives on breakfast menus is important for maximizing student participation and satisfaction. USDA research shows that breakfast costs typically exceed reimbursement rates but there is still no move to close this gap with increased federal funding. Therefore, it is essential to include these higher cost items on breakfast menus to achieve this balance.
- Menu planners continue to struggle to meet minimum calories for reimbursable meals due to the reduced fat content of many products used in the K-12 market. While it is desirable to allow students unlimited quantities of fruits and vegetables to fill this calorie gap, the cost for these foods are expected to remain high into next school year. In addition because of the low caloric density of fruits and vegetables we often still need to incorporate larger portion sizes or extra menu items to ensure that sufficient calories are provided which can increase overall food cost per meal.
- Similarly we find that with smaller portions driven by need to control calories, fats and sodium results in a higher overall menu take rate as students choose more menu items per meal to meet personal needs. This increased take rate translates into an additional cost per meal.

Please feel free to contact me at: (312) 438-1080 if you have any questions.

Sincerely,

Aramark Educational Services
Mary Jo McLoughlin, RD, LD

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Lisle Junior High School Capital Improvements Professional Services Proposal

BACKGROUND: The Administration has been working with Perkins+Will to finalize the architectural services agreement for renovations at Lisle Junior High School. The scope of services laid out in the proposal involves programming, design, construction documents, procurement, and coordination of the Project.

The proposed fee for programming, which consists of user group meetings and defining the requirements for each space, is \$45,550. The proposed fee for the renovation design services is \$1,340,450 based on 8.5% of the estimated construction budget of \$15,770,000. If actual bids are plus or minus 10% of the estimated budget, then an adjustment will be made to the fee upon review and written agreement of the School District. For comparison, the Lisle Elementary programming costs were \$47,500 back in 2016 and the basic design services was 6.8% of the estimated construction costs. Renovation work is more typically more complex and involved than new construction thus accounting for the increased fee percentage for the Lisle Junior High project.

The proposal attached in BoardBooks outlines in detail the understanding summarized above. The proposal incorporates the Terms and Conditions executed in the January 23, 2017 AIA Standard Form of Agreement Between the Owner and Architect for the Lisle Elementary construction project. That agreement was thoroughly reviewed by legal counsel and approved at the February 27, 2017 Regular Board Meeting.

FINANCIAL IMPACT: As mentioned above, for the scope of services described in the proposal, Perkins+Will is stipulating a programming fee of \$45,550 and fixed fee of \$1,340,450 for basic services related to the renovation work.

RECOMMENDATION: The Administration recommends that the Board of Education approve the proposal from Perkins+Will.

SUGGESTED MOTION: That the Board of Education approve the Lisle Junior High School Capital Improvements Professional Services Proposal from Perkins+Will for a programming fee of \$45,550 and a fixed fee of \$1,340,450 for basic architectural services.

6.21.2022

Dr. Keith Filipiak
Superintendent
Lisle Community School District 202
5211 Center Avenue
Lisle, Illinois 60532

Re: Lisle Junior High School – Capital improvements – Professional Services Proposal

Dear Keith,

Perkins&Will is pleased to submit the following proposal to Lisle Community School District 202 for the Lisle Junior High School Capital Improvements Projects. This proposal is based on the Terms and Conditions as executed in the January 23, 2017, AIA B101 – 2007, “*Standard Form of Agreement Between Owner and Architect*”.

The Project team will include Mark Jolicoeur as Managing Principal and Rick Young as Project Manager. Rick Young will be the main point of contact with the District for the duration of the effort, but he will work with Mark and other Perkins and Will staff.

Project Scope

Perkins&Will proposes to provide Programming, Project Management, Architectural, Civil, Structural, Mechanical, Electrical, Plumbing, Fire Protection, and Construction Phase services for the proposed Project. Our services will include the Scope of Architect’s Basic Services as described in Article 3 of executed contract listed above.

The general description of the project scope is additions and renovations to the Lisle Junior High School as illustrated in Attachment A master plan diagram.

Programming

- User Group Meetings Define detailed requirements for each of the space types identified in Attachment A
- Deliverable Detailed facility program schedule, an updated Master Plan Capital Improvement plan diagram

Phase 1:

- Component A Central Office renovation into Classrooms
- Component K Main Office, Secure Vestibule and Restrooms renovation
- Component J Boiler Room/Maintenance Room or Building
- Component B Science Labs renovation, Student Services renovation and addition

Phase 2:

- Component G LRC addition, Band/Choir renovation, New Elevator
- Component J Corridor addition between existing Auditorium and Gymnasium

Phase 3:

- Component C Classroom and Restroom renovation
- Component D Classroom and SPED renovation

6.21.2022

Lisle Junior High School – Capital improvements – Professional Services Proposal

- Component F Classrooms, Teacher Resource Room and Restroom renovation
- Component I Classrooms renovation
- Component L Main North Corridor renovation
- Component M Auditorium Corridor renovation
- Component N Cafeteria and Kitchen renovation

The project budget has been identified at twenty million dollars (\$20,000,000.00). Seventeen percent (17%) of the budget will be allocated to miscellaneous soft costs including surveys, geotechnical explorations, environmental surveys, design/engineering fees, testing, permits, approvals, F&E, moving expenses, etc., which will set the construction budget at sixteen million six hundred thousand dollars and zero cents (\$16,600,000.00), inclusive of a five percent (5%) Construction Contingency.

Perkins&Will anticipates this project to be publicly bid through the use of a Construction Manager in two bid packages. There will be one early bid package, the exact scope to be determined through discussions between Perkins&Will, District 202, and Pepper Construction, and one second primary bid package to include all the remaining scope. All Phases will be constructed over as illustrated on Attachment C and construction will be a total duration of 15 months.

Budget

Perkins&Will has developed a project budget spreadsheet, which includes a breakdown of the Construction Cost, Basic Services, Reimbursable Consultants, and Owner Direct Costs, which is included as Attachment B.

Schedule

Perkins&Will has developed the attached draft project schedule as Attachment C.

Compensation

For the scope of services and within the schedule durations described above, Perkins&Will proposes a fee based on percentage of construction as follows:

Programming

- Lump Sum Fee of forty-five thousand five hundred fifty dollars and zero cents (\$45,550.00), exclusive of all reimbursable expenses

Professional Design Services (Basic Services)

- Estimated project budget: \$ 20,000,000.00
- Estimated construction budget (83% project cost): \$ 16,600,000.00
- Estimated construction budget excluding construction contingency (Owner’s Budget): \$ 15,770,000.00
- Fee is 8.50% times the cost of construction. Base on the estimated construction cost the fee (excluding construction contingency) is one million, three hundred forty thousand four hundred fifty dollars and zero cents (\$ 1,340,450.00), exclusive of all reimbursable expenses, and broken down by phase as follows:

Schematic Design	20%	\$ 268,090.00
Design Development	25%	\$ 335,113.00
Construction Documents	30%	\$ 402,135.00
Procurement	5%	\$ 67,023.00
<u>Construction</u>	<u>20%</u>	<u>\$ 268,090.00</u>
Total Basic Compensation	100%	\$1,340,450.00

6.21.2022

Lisle Junior High School – Capital
improvements – Professional
Services Proposal

If the final Cost of the Work, as defined in Article 6 of the executed contract referenced on the first page of this proposal, exceeds the Owner’s Budget for the Cost of the Work by more than 10%, then the Architect’s fee, shall be increased by the percentage that such increase exceeds 10% (e.g. if the final Cost of the Work exceeds the estimate by 15%, the Architect’s fee will be increased by 5%). If the final Cost of the Work is more than 10% less than the Owner’s Budget for the Cost of the Work, then the Architect’s fee, shall be decreased by the percentage that such decrease exceeds 10% (e.g. if the final Cost of the Work is 15% less than the estimate, the Architect’s fee will be decreased by 5%).

Exclusions

The project scope does not include the following services:

- Hazardous material abatement documentation.
- Professional services for specialty consultants (such as a kitchen or acoustical consultant), which will be solicited separately and submitted to the District as a reimbursable consultant. Potential specialty consultants and estimated allowances for those consultants are listed Attachment B.
- Additional Services as listed in Article 4 of the of executed contract referenced at the beginning of this proposal where not otherwise specifically addressed in this proposal.

Additional Services

For the hourly billing related to other supplemental services requested, including significant change orders during construction due to unforeseen conditions or Owner requested changes after bidding, Perkins&Will shall be reimbursed at our customary hourly billing rates as listed below.

Principal	\$	300
Associate Principal	\$	250
Specification Writer	\$	225
Senior Project Manager	\$	220
Senior Project Designer	\$	220
Senior Interior Designer	\$	220
Senior Project Architect	\$	220
Senior Technical Coordinator	\$	215
Project Manager	\$	205
Project Designer	\$	195
Interior Designer	\$	195
Project Architect	\$	195
Technical Coordinator	\$	190
Architect III / Designer III	\$	175
Architect II / Designer II	\$	140
Architect I / Designer I	\$	120
Intern	\$	100
Administrative	\$	95

- * The hourly billing rates are subject to change on a yearly basis however will be held for the duration of this project.
- ** Consultant hourly billing rates per their customary published rates and available upon request.

6.21.2022

Lisle Junior High School – Capital
improvements – Professional
Services Proposal

Please do not hesitate to contact me directly at 312.755.4521 or
mark.jolicoeur@perkinswill.com if you have any questions or comments. If this
proposal meets with your approval, please sign below and return a copy to me. If
authorized to proceed, Perkins and Will shall submit monthly invoices for services to
date; payment would be expected within 30 days of invoice.

Perkins&Will is very pleased to submit this proposal. We are looking forward to continuing our
long-standing relationship with Lisle Community Unit School District 202 on this exciting
Project and the timely completion of design.

Perkins and Will, Inc.



Signature

Mark Jolicoeur, AIA LEED AP

Printed Name (authorized to sign)

Principal

Title

**Lisle Community Unit School
District 202**

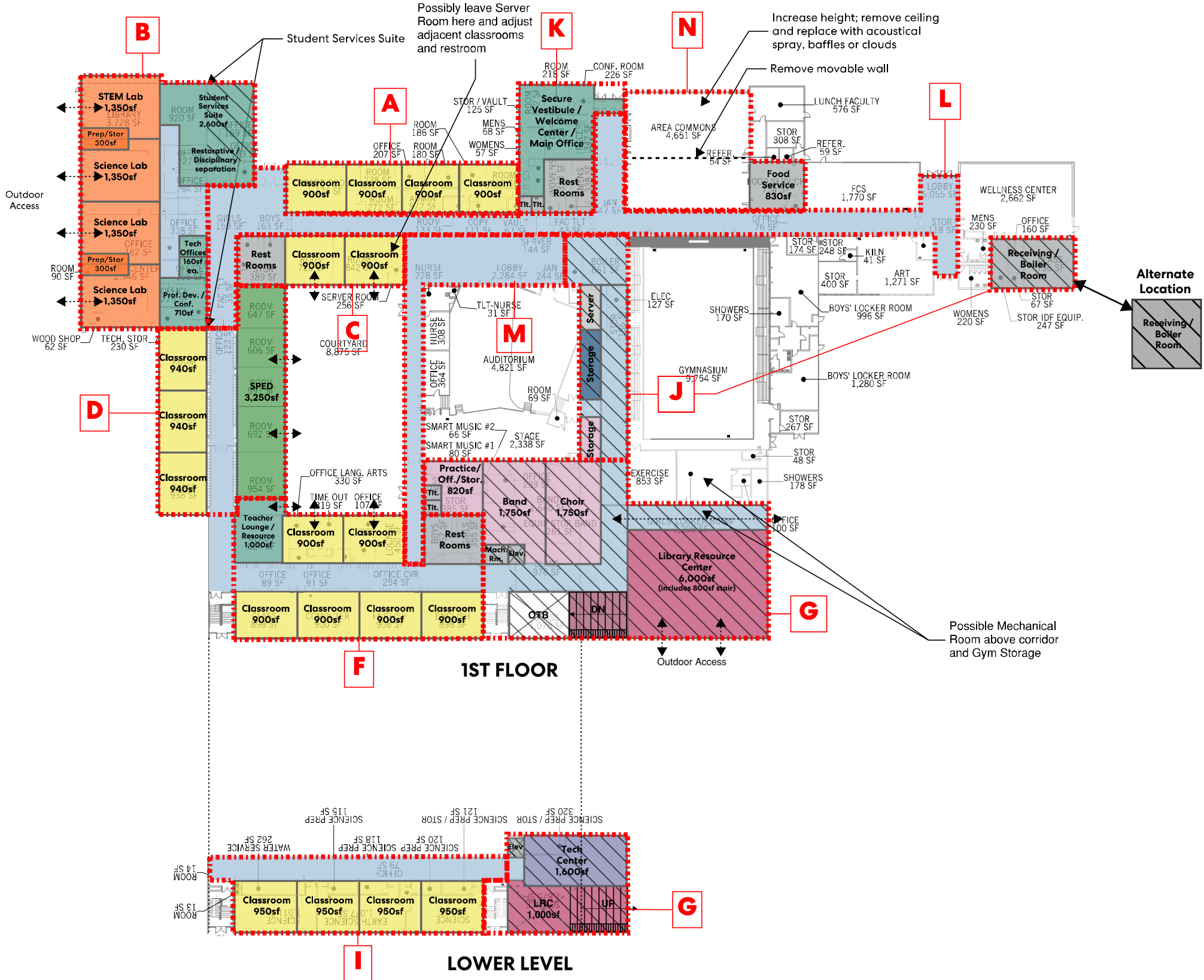
Signature

Date

Printed Name (authorized to sign)

Title





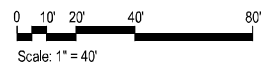
- GENERAL CLASSROOMS
- SPECIAL EDUCATION
- VISUAL ARTS
- PERFORMING ARTS
- APPLIED ARTS
- PHYSICAL EDUCATION
- ADMINISTRATION
- COMMUNITY/SHARED
- LIBRARY
- BUILDING SERVICES
- ADDITIONS

EXISTING BUILDING

- 15 - GENERAL CLASSROOMS
- 3 - SCIENCE LABS
- 3 - SPED CLASSROOMS (1,850 sf)

OPTION 2A - DESTINATION LRC

- 19 - GENERAL CLASSROOMS
- 3 - SCIENCE LABS
- 1 - STEM LAB
- 1 - SPED SUITES (3,250 sf)



ATTACHMENT A

MASTER PLAN CAPITAL IMPROVEMENTS

LISLE COMMUNITY SCHOOL DISTRICT 202 - JHS Capital Improvement Program

ATTACHEMENT B

5/20/2022

V1

DRAFT

BASIC SERVICES FEE	Construction Cost	Construction Contingency %	Construction Contingency \$ (8)	Construction Cost for/and Fee Calculation
Construction Cost	\$16,600,000	5%	\$830,000.00	\$15,770,000
Fee % of bid				8.50%
Total base bid				\$1,340,450
Not Used	\$0	5%	\$0.00	\$0
Fee % of bid				0.00%
Total base bid				\$0
Total Construction Cost	\$16,600,000		\$830,000	\$15,770,000
sub-total basic services				\$1,340,450***

BASIC SERVICES CONSULTANTS	Consultant Fees	GROUP A
Design Management (Perkins&Will)		
Architecture (Perkins&Will)		
Specifications (Perkins&Will, Arch and compile, each discipline provide sections)		
Civil (tbd)		
Structural (C)		
MEP/FP Combined		
Mechanical Engineering (tbd)		
Electrical Engineering (tbd)		
Plumbing Engineering (tbd)		
Fire Protection Engineering (tbd)		
Lighting Design (tbd)		
Hardware (TBD)		
Sustainability (Perkins&Will)		
Exterior Wall (Perkins&Will)		
ADA (Perkins&Will)		
Other		

REIMBURSABLE CONSULTANTS/FEEES (not included in Basic Services) ⁽²⁾	GROUP B
Acoustical (tbd)	Allowance \$ 20,000
Audio Visual Consulting (tbd)	Allowance ⁽⁶⁾ \$ 65,000
Security Consulting (tbd)	Allowance \$ 30,000
Information Technology (tbd)	Allowance \$ 55,000
Traffic (Eriksson Engineering)	TBD \$ -
FF&E design services (P&W)	Allowance \$ 45,000
Landscape Design (TBD)	not required \$ -
Signage & Wayfinding (P&W)	Allowance \$ 25,000
Additional On-Site Representation (P&W)	Allowance \$ 46,500 ⁽¹¹⁾
Reproductions, copying, mileage, etc.	Allowance \$ 60,000
Food Service Consultant (TBD)	Allowance \$ 20,000
Wet Lands Consultant (TBD)	not required \$ -
Theater consultant	not required \$ - ⁽¹⁰⁾
Existing Conditions Documentation	Allowance \$ 25,000 ⁽⁴⁾
Mechanical Commissioning/Start up (to be discussed)	not required \$ - ⁽¹²⁾
Three year construction phase	Allowance \$ 89,000
Educational Detailed Programming	Allowance \$ 19,950
Not Identified/Contingency	Allowance \$ 150,000
	\$ 650,450

OWNER DIRECT CONSULTANTS/FEEES ⁽³⁾	GROUP C
Survey (G&B)	Allowance \$ 10,000 ⁽⁷⁾
Geotechnical (borings+soil investigations)	Allowance \$ 10,000
Utility Company Charges	Allowance \$ 75,000
Insurance	Allowance \$ 15,000
Moving Expenses	Allowance \$ 60,000
Legal Fees	TBD \$ -
Furniture, Fixtures and Equipment	Allowance \$ 500,000
Play Equipment - outdoor	Not required \$ - ⁽⁴⁾
Gym Equipment	Not required \$ - ⁽⁴⁾
Technology (computers, TVs, phones, etc.)	Allowance \$ 250,000
Final Cleaning	Allowance \$ 60,000
Called Inspection (TBD-state req'd)	Allowance \$ 35,000
Construction/Material Testing (TBD)	Allowance \$ 40,000
Temporary Facility Costs	not required \$ - ⁽⁴⁾
Construction Reimbursables	included w/ CM \$ - ⁽⁴⁾
On-site utility locator services	Included w/ Geotech \$ - ⁽⁴⁾
Test Pits	not required \$ - ⁽⁴⁾
Haz Mat Removal	Allowance \$ 100,000
Not Identified/Contingency	Allowance \$ 250,000
	\$ 1,405,000

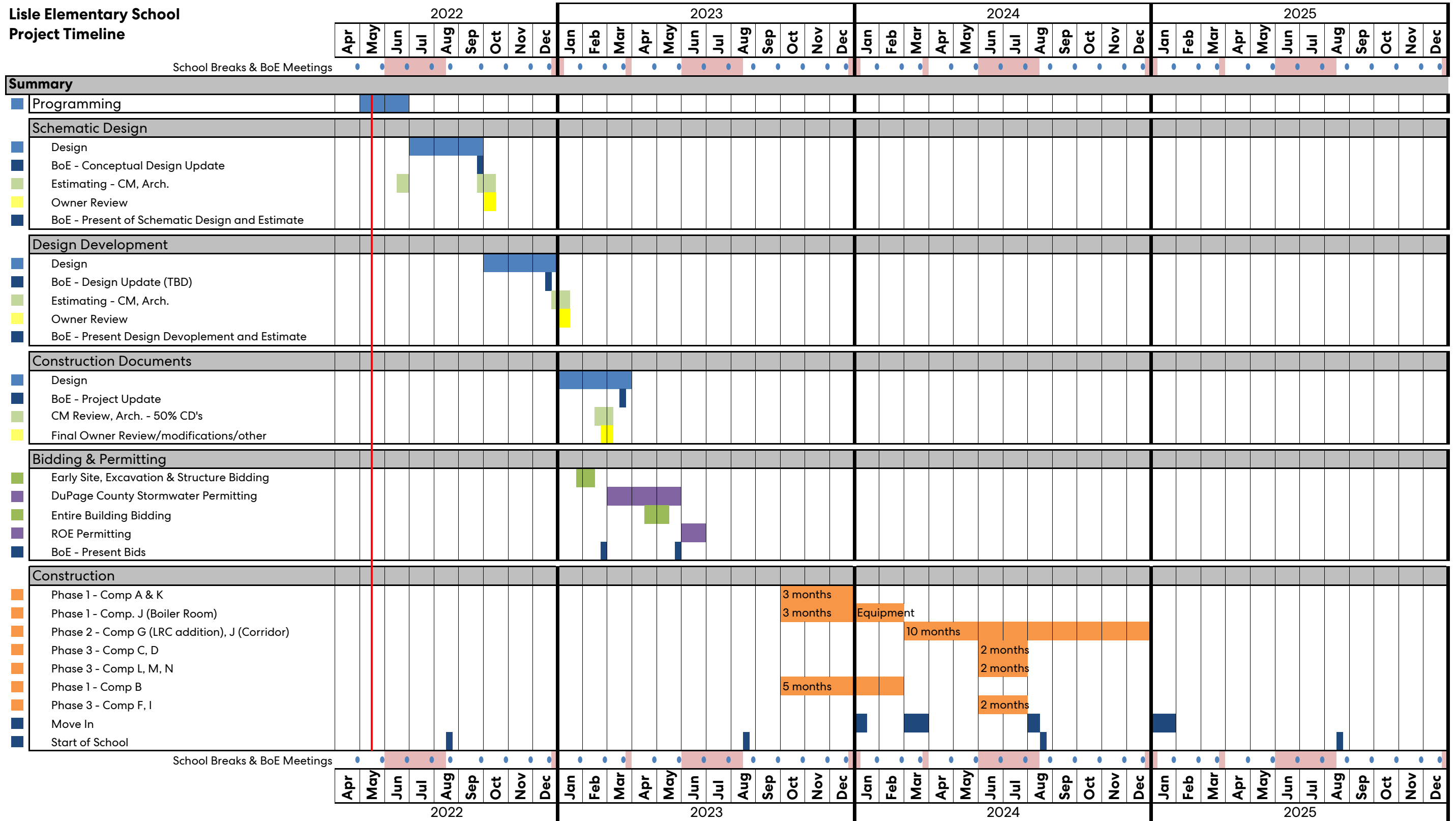
CONSTRUCTION BUDGET (hard costs)		\$ 16,600,000
DIRECT BUDGET (soft costs)		
Total Basic Services		\$ 1,340,450
Reimbursable Constants/Fees		\$ 650,450
Owner Direct Consultant/Fees		\$ 1,405,000
Grand Total Soft Costs	16.98%	\$ 3,395,900
TOTAL PROJECT COST		\$ 19,995,900
TOTAL OWNER BUDGET		\$ 20,000,000
OVER/UNDER		\$ 4,100

- NOTES**
- Construction Cost is inclusive of CM Fees per contract
 - Reimbursables managed directly by Perkins&Will
 - Items Managed directly by D202 or CM and are listed with allowance figure included for convenience purposes only
 - Items excluded from project budget
 - "Allowance" items are based on similar projects. All items listed may not necessarily be required
 - Multiple bid packages are not included or currently anticipated
 - Survey: property boundary, topographic, utilities, etc.
 - Fee is exclusive of 5% Construction Contingency and it is anticipated that design alternates will be included
 - Schedule is based on a rolling decision between design phases (the design team cannot stop its effort for approvals due to schedule requirements)
 - Theater consultant is not required
 - Additional on site field representation is a quote based on 16 wks X 16 hour/week
 - Mechanical Commissioning is only required for LEED projects, not in original budget
- *** Basic Servcie construction duration is based on 15 months

ATTACHMENT C

5/20/2022

Lisle Elementary School Project Timeline



FOR ACTION

Lisle Community Unit School Dist. 202 Board of Education Meeting June 27, 2022

SUBJECT: Approval of Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services and Acknowledgement.

BACKGROUND DATA: Lisle CUSD 202 has been under a shared Managed Information Technology Services agreement with the Village of Lisle and Prescient Development, Inc. since March of 2016. This arrangement has allowed the District to move away from an internal staffing model resulting in improved service, access to greater and more varied expertise and personnel cost savings. Through the services provided within the agreement, the District has modernized its IT infrastructure, improved security and has better integrated systems, enabling staff to improve upon service delivery to the families of District 202.

Under this arrangement, two full-time Prescient Network/Server Engineers provide support to the Village and School District. The IGA provides for an equal split of total contract costs, which serves to minimize expenses for IT services for both the Village and the District.

Under the current agreement costs have increased 4% (the cap) for the second year of services. To ensure costs for this contract were consistent with the market, the Village of Lisle issued an RFP for Managed Information Services in March of this year. A total of 11 responses were received in response to the RFP and were scored using a weighted scale and key criteria. Out of the submitted proposals, Prescient scored the highest in the evaluation process. Consequently, the Village Staff re-negotiated with Prescient and the parties have arrived at the terms included in the attached proposed agreement. The proposed agreement would replace the current agreement which has two years remaining.

Under the full term of the new agreement, the Village and District 202 will realize a minimum estimated savings of \$63,701 as compared to current contract terms. Please see attachment C for service agreement costs. For year one of the agreement District 202's portion is \$162,500 and year two and three increases shall have a minimum floor of three percent (3%) and a maximum ceiling of five percent (5%).

Approval of this Intergovernmental Agreement will authorize the execution of a three-year agreement with The Village of Lisle for professional information technology services.

Note: Though not labeled in the document, "Exhibit 1" is the agreement with Prescient (p. 4 in the document directly after resolution and "Exhibit 2" (p. 22) is the amendment to the IGA.

FINANCIAL IMPACT: The shared services for IT management will cost the School District \$162,500 for year one of the agreement and year two and three increase shall have a minimum floor of three percent (3%) and a maximum ceiling of five percent (5%).

RECOMMENDATION: The Administration recommends approval of the Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services with the Village of Lisle.

SUGGESTED MOTION: That the Board of Education approve the Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services between Lisle Community Unit School District 202 and the Village of Lisle along with the related Exhibit A between Lisle Community Unit School District 202 and Prescient Development, Inc.



RESOLUTION 2022-4267

A RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER SERVICES AGREEMENT WITH PRESCIENT SOLUTIONS AND AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT WITH LISLE SCHOOL DISTRICT 202 FOR THE JOINT PURCHASING OF IT SERVICES

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes units of local government to act jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities or undertakings; and

WHEREAS, the Government Joint Purchasing Act (30 ILCS 525/1, et seq.) authorizes governmental units to purchase personal property, supplies and services jointly with one or more other governmental units, all of which are parties to a joint purchasing agreement; and

WHEREAS, the Village of Lisle (Village) and Lisle Community Unit School District No. 202 (School District 202) have exercised their intergovernmental cooperation and joint purchasing authority by engaging in an intergovernmental agreement (Agreement), whereby the Village and School District 202 may receive managed information technology services from Prescient Solutions based on a contract derived from the Village's competitive selection process; and

WHEREAS, on or after March 2, 2022 the Village engaged in a competitive procurement process for the purchase of managed information technology services and the Village and School District 202 agree that the competitive procurement process conducted by the Village complies in all material respects with the requirements of Illinois law; and

WHEREAS, following the competitive procurement process, the Village identified the proposal submitted by Prescient Solutions as the highest scoring proposal and engaged in discussions to develop a proposed services agreement (Contract); and

WHEREAS, the Village and School District 202 have determined that the Contract proposed by Prescient Solutions is satisfactory to both parties; and

WHEREAS, the Village and School District 202 desire to amend the Intergovernmental Agreement so that the term will be consistent with the Contract, and have therefore negotiated a "Fourth Amendment to the Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services" (Fourth Amendment), a copy of which is attached hereto as Exhibit 2.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Lisle, DuPage County, Illinois as follows:

SECTION 1: That the Contract, and its accompanying Attachment C, shall be and is hereby approved in substantially the form as found in Exhibit 1. The Mayor and Village Clerk are hereby authorized and directed to execute and seal the documents on behalf of the Village.

SECTION 2: The Fourth Amendment shall be and is hereby approved in substantially the form of Exhibit 2. The Mayor and Village Clerk are hereby authorized and directed to execute and seal the document on behalf of the Village.

SECTION 3: That the invalidity of any section, part, provision, term, or phrase of this resolution shall not affect the validity of the remainder hereof.

FURTHER, be it resolved that this resolution shall be entered upon the journals of the Board of Trustees of the Village of Lisle.

PASSED AND APPROVED by the Village Board of the Village of Lisle on this 6th day of June 2022.



Christopher R. Pecak, Mayor

ATTEST:



Kristy Grau, Village Clerk



Ayes: Trustees Sadat, Mullen, Cawiezel, Duffy, Grecco, Winz and Mayor Pecak
Nays: None
Absent: None
Abstain: None

Published by the Village Clerk, in pamphlet form, by authority of the corporate authorities of the Village of Lisle on the 6 of June, 2022.

SERVICES AGREEMENT

This Services Agreement (the "Agreement") made and entered into on the Effective Date (as defined below) by and between the **Village of Lisle**, an Illinois municipal corporation ("Lisle" or "client") with a place of business at 925 Burlington Ave., Lisle, IL 60532, and **Prescient Development, Inc.**, an Illinois corporation transacting business under the assumed name in Illinois of Prescient Solutions ("Prescient"), with offices at 1515 Woodfield Rd., Suite 880, Schaumburg, IL 60173. With Lisle and Prescient being sometimes hereinafter referred to individually as a "Party" or collectively as the "Parties."

WHEREAS, Prescient provides staff augmentation and engineering services related to computer network services;

WHEREAS, Prescient has available a staff of individuals to perform the service obligations set forth more fully in detail herein ("Engineers"); and

WHEREAS, Lisle wishes to have Prescient provide Engineers directly to Lisle and Prescient wishes to provide such Engineers to Lisle.

NOW, THEREFORE, Prescient and Lisle, in consideration of the mutual promises contained herein and other good and valuable consideration given and received, agree as follows:

1. ENGINEERING SERVICES

1.1. During the Term (as defined below) of this Agreement, Prescient agrees to provide Engineers, who shall in all cases be employees of Prescient, to provide for Lisle those services set forth on Attachment C which is hereby made an integral part of this Agreement (the "Services").

1.2. During the Term (as defined below), Lisle may place orders with outside contractors for projects and/or different types of services and activities as needed by Lisle, and in such cases, Lisle agrees to engage Prescient in conversations regarding projects or activities which interrelate with Services provided by Prescient. If both Prescient and one of Lisle's contractors are working on separate tasks simultaneously, Lisle hereby agrees to cause its contractors to work in harmony with Prescient's Engineers so as not to cause any delay by Prescient's Engineers in completing its work obligations hereunder. Prescient shall not be liable for services, work product, deliverables and/or materials provided by a third party to Lisle.

1.3. Lisle shall designate to Prescient an authorized representative(s) who shall place requests for Engineers by telephoning, texting, or e-mailing Prescient. For purposes of this Section 1.3., the contact information with respect to any requests made by Lisle to Prescient for Engineers is as follows:

Mr. Philip Greco, CFO
Prescient Development, Inc.
1515 Woodfield Rd., Suite 880
Schaumburg, IL 60173
Telephone: (773) 628-7472
Fax: (773) 763-0427
Email at pgreco@prescientsolutions.com

Prescient shall notify Lisle in writing of any changes to the contact information.

1.4. Engineers will report to Lisle management, the designated authorized representative or the supervisor specified on a Work Order (as defined below) when reporting onsite. Lisle will observe and advise the assigned Engineer in performing the agreed upon duties. Services may be conducted onsite or remotely. Reporting requirements shall be specified in Attachment C. When not specified, Parties agree that remote Services shall be acceptable to all Parties.

1.5. Lisle acknowledges that Prescient has not agreed to provide any services other than Services set forth in Attachment C. Requests for services and/or activities which are not set forth in Attachment C shall be communicated to Prescient and upon mutual agreement, may need to be accompanied by a written description of the project and/or the specific type of services and activities needed by Lisle ("Work Order"). The Work Order shall also set forth the scope of the project and deliverables, if applicable. Prescient shall endeavor to provide appropriate Engineers to staff additional Work Order requests at the request of Lisle, but failure to do so shall not be considered a default of the Agreement. Prescient shall specify in the Work Order the hourly or project rate it shall bill for its Engineers prior to the commencement of any such additional services requested by Lisle. The Work Order shall be signed and dated by the Parties.

2. PRICING, INVOICING, AND PAYMENT TERMS

2.1. Lisle will pay Prescient for Services rendered by Prescient's employees, at the pricing set forth in Attachment C or at such pricing as agreed upon in a signed written Work Order requesting services other than Services set forth in Attachment C. In addition to payment for Services, Lisle will pay or reimburse Prescient for all pre-approved hardware purchases and related other expenses charged to Lisle in carrying out its responsibilities and duties hereunder.

2.2. Prescient will invoice Lisle its fees for Services to be performed hereunder monthly, in advance, by the first (1st) day of the month prior to the month in which Services are rendered. In addition, the Parties acknowledge and agree that in view of the position of Prescient's employees as Engineers of Lisle, such Engineers will be expected to travel

to other business entities and to incur certain expenses for and on behalf of Lisle. In this connection, Prescient will invoice Lisle for costs and expenses (including, but not limited, to, business and travel) incurred in performing Services by the first (1st) day of each month, for all of Prescient's employees assigned to Lisle. Along with such invoices for costs and expenses, Prescient will include vouchers or invoices or other evidence of payment or liability. Prescient will not be reimbursed for travel between Lisle's facilities or Lisle School District's facilities.

Invoices will be submitted for payment by mail delivery to:

Village of Lisle
925 Burlington Ave.
Lisle, IL 60532
Attn: Accounts Payable
ap@villageoflisle.org

2.3. Payment terms regarding fees for Services are Net Thirty (30) days from date of invoice. Monthly payments will be made to Prescient at the beginning of each month for services to be provided during that month. Balances due on all other invoices shall be paid Immediately Upon Receipt. Lisle shall pay to Prescient default interest at the rate of ten percent (10%) per annum on any unpaid balance when a payment is not paid within fifteen (15) days of the date such payment is due accrued from the date of default until the date on which said default is cured.

For clients making ACH electronic payments, please use the following:

Bank: Byline Bank
Routing #: 071001533
Acct #: 4106031
Address: Byline Bank, 180 N. LaSalle St., Chicago, IL 60601

For clients paying by check, please use the following:

Prescient Solutions
P.O. Box 5450
Carol Stream, IL 60197

2.4. Lisle has sixty (60) days from receipt of invoice to notify Prescient of any errors or omissions relating to invoices to Lisle for the services of Prescient. Failure by Lisle to notify Prescient within such time constitutes waiver of any objections related thereto.

2.5. Licensed Product Purchases. On occasion, Prescient may offer to Lisle licensed products for purchase such as Anti-Malware, Filtering, Security Awareness Training or others through the Work Order (WO) process. In instances where client elects to pay for these purchases over time, any termination of the Agreement under Section 4 shall cause payments for these products to accelerate and become due and

payable immediately without notice or demand.

3. RESPONSIBILITIES OF THE PARTIES

3.1. Employer of Engineers. Prescient represents that it is and will be the employer of any Engineers it assigns to Lisle.

3.2. Prescient's General Duties. Prescient will recruit, interview, select, hire and assign, control and direct Engineers who, in Prescient's judgment, are qualified to perform the Services and any additional services pursuant to a valid Work Order. As the employer, Prescient will: (i) maintain all necessary personnel and payroll records for its employees; (ii) calculate their wages and withhold taxes and other government mandated charges, if any; (iii) remit such taxes and charges to the appropriate government entity; (iv) pay net wages and fringe benefits, if any, (e.g., vacation and holiday pay) directly to its employees; (v) provide for liability insurance as specified in this Agreement; (vi) provide workers' compensation insurance coverage in amounts as required by law; (vii) adhere to federal and applicable state employee leave laws in cooperation with Lisle to meet leave requirements such as benefits continuation and job protection; and (viii) abide by Lisle policies and procedures with respect to the observance of holidays, workweek, and dress code, and Lisle shall provide all Engineers with a copy of the current Lisle policies and procedures prior to reporting to Lisle management. In addition, Lisle agrees to provide Engineers with all amendments to such policies and procedures as soon as they become available.

3.3. Confidentiality.

3.3.1. Prescient agrees that it and its Engineers assigned to Lisle will not disclose any information learned during the performance of this Agreement relating to the business of Lisle that is, in fact, confidential including, without limitation, all proprietary information and trade secrets for any purpose, provided, however, Prescient and its Engineers may disclose such information under any of the following circumstances: (1) disclosure thereof in good faith by an Engineer in connection with the performance of services or activities pursuant to any valid Work Order; (2) disclosure which Engineer is advised by counsel is required by a court or other governmental agency or competent jurisdiction, provided that Engineer first gives Lisle written notice and an opportunity to prevent such disclosure or otherwise seek protection of such information, or (3) disclosure by Engineer of any such information or data which is generally known within the industry or available from other persons who do not have a fiduciary duty or obligation of confidentiality to Lisle.

3.3.2. Notwithstanding any other provision of this Agreement, Lisle acknowledges that Prescient and its Engineers are active, experienced and

knowledgeable about the industry in which Lisle operates, and it is impossible for Prescient and its Engineers to learn information relating to the business of Lisle, or acquire ideas, know-how or technical knowledge during the Term arising out of any customized applications developed by Prescient for Lisle's specific use ("Application Development") , and not have it affect their understanding of the industry in which Lisle operates, its competitors and customers, and that such understanding may affect what Prescient and its Engineers do in the future within the industry, and Lisle does not expect nor request that Prescient and its Engineers forget what they have learned from Lisle which may be confidential. Prescient's, and its Engineers' promises of nondisclosure of the information, is limited to direct express disclosure, whether written or verbal, of information, which is confidential, in fact, to third parties.

3.3.3. The Parties agree that the pricing and billing rate agreed upon in Attachment C, or in any valid Work Order, is a confidential matter between Prescient and Lisle, and except as required by law, or to inform its legal and/or financial advisors, neither Party will divulge or disclose the pricing or billing rates without the prior express written permission of the other Party.

3.4. Orientation. Lisle is responsible for ensuring that Engineers assigned by Prescient attend orientation meetings regarding procedures and expectations of Lisle relating to the Services.

3.5. Reports and Information. As reasonably requested by Lisle, but in no event more frequently than bi-weekly, Prescient will provide Lisle with status reports of the Services rendered and any valid Work Orders hereunder.

3.6. Compliance. Prescient and all Engineers assigned by Prescient shall comply with all applicable laws, regulations, orders, ordinances, codes and standards, including identification and procurement of required permits, certificates, approvals and inspections, insurance coverage (including workers' compensation), proper withholding and submission of social security and income taxes and any other laws, which subsequently become applicable to Prescient or to Prescient's employees or agents, in performance under this Agreement.

3.7. Performance. Prescient shall fill requests for skill levels only and not individuals. Should Lisle become dissatisfied with the performance of an Engineer, Lisle shall notify Prescient in writing with details of the unsatisfactory performance and Prescient shall replace that person as soon as reasonably practical, but no later than thirty (30) business days following Lisle's written request, provided, however, such request does not violate any federal or state employment laws. Prescient shall be allowed to staff the position temporarily after the thirty-day period with an alternate qualified

resource while a suitable replacement is identified. The alternate qualified resource shall be allowed to work remotely unless the position requires an onsite presence. Notwithstanding anything contained in this Agreement to the contrary, this Agreement will not in any way affect the right of Prescient, in its sole discretion as employer, to hire, assign, reassign, discipline and/or terminate its Engineers, including those Engineers placed at Lisle hereunder. It is the Parties desire to provide the best possible climate for achievement of the goals of the Parties. In order to maintain an atmosphere where these goals can be accomplished, the Parties recognize and agree that communications will be open so that problems can be discussed and resolved in a mutually respectful atmosphere considering individual circumstances and the individual Engineer. The Parties believe that by communicating with each other, any difficulties that may arise will be resolved.

3.8. Reassignment of Engineers. Prescient will supply Engineers to Lisle who possess a level of skill commensurate with that necessary to provide the Services and not individuals. Lisle acknowledges and agrees that from time to time during the Term, an Engineer's skill level may change necessitating a shift in job responsibilities, an increase in Engineer's compensation and a new assignment. Lisle acknowledges and agrees Prescient shall have the exclusive right, exercisable by Prescient, to reassign or transfer, either permanently or temporarily, Engineers assigned to Lisle, but Prescient shall (i) provide Lisle twenty (20) business days prior notice of such reassignment or transfer; and (ii) through the assignment of replacement personnel, assure Lisle that such new personnel assigned to Lisle possess a level of skill initially required in order to perform Services.

3.9. Ownership. Any deliverables made available to Lisle as part of the Services rendered herein by Prescient, including all software and programming (the "Deliverables"), shall become the exclusive property of Lisle.

3.10. Permissions and Representations of Lisle. Lisle represents and warrants to Prescient that it has or shall obtain, prior to Prescient rendering Services hereunder, any and all consents, permissions, authority and licenses to use and modify all computer software and programs that are the subject, or within the scope, of Services or valid Work Order(s); that said consents, permissions, authority and licenses shall be to use the operating systems programs and related supporting documentation, including all software, together with all future updated versions thereof; and that said licenses to use and modify all computer software are fully paid up and valid. Lisle agrees to indemnify and save harmless Prescient and its respective officers, agents and employees from any liability and expenses arising out of (i) any breach, inaccuracy, misrepresentation or untruth of any representation or warranty of Lisle hereunder; or (ii) any alleged patent or copyright or modification of the computer programs to be serviced by Prescient. The representations and warranties made by Lisle in this Section shall survive the termination of this Agreement.

3.11. Engineer Acknowledgements. At no time shall Lisle be allowed to promote or assign a title to any Prescient Engineer without the express written consent of Prescient. Any desired change of role, responsibility or position of a Prescient Engineer shall be addressed through the Scope of Work modification process and shall require mutual consent. This shall include but not be limited to the assignment of direct reports to any Prescient Engineer.

4. TERM AND TERMINATION

4.1. This Agreement shall be deemed to have commenced on the date of Lisle's execution of this Agreement (the "Effective Date") and shall continue until April 30, 2025 or until terminated as hereinafter provided (the "Term"). The term may be extended by mutually agreed upon Attachments or Addenda.

4.2. Both Prescient and Lisle shall have the right to immediately terminate this Agreement in whole in the event of any material breach of the obligations set forth in this Agreement by the other Party, other than Lisle's failure to pay Prescient's invoices in accordance with the provisions of Section 2.

4.3. Prescient shall have the right to terminate this Agreement in whole in the event Lisle fails to pay Prescient's invoices in accordance with the provisions of Section 2 by providing five (5) business days prior written notice to Lisle of its intent to terminate this Agreement pursuant to the provisions of this Section 4.3.

4.4. After twelve (12) months following the commencement of Services, either Party shall have the right to terminate this Agreement for any reason by providing the other Party with ninety (90) days advance written notice thereof.

4.5. In the event of termination of this Agreement, Prescient will remove its Engineers from performing Services from and after the date of termination. Prescient will return any property issued to Engineers by Lisle (keys, swipe-cards, laptops, etc.). Prescient will also turn over access to Lisle's environment, including credentials and access to Lisle's third-party vendors.

4.6. Non-Solicitation. During the term of this Agreement and for a period of two years following the end of the Term (or any Additional Term if applicable) for any reason, except with the prior written consent of the other party, each party agrees that it will not, directly or indirectly, on its own behalf or on behalf of any other person or entity:

(a) Solicit, induce or attempt to solicit or induce for hire, employment or other work arrangement any then current employee of the other party or any individual who was an employee of the other party within the one-year period prior to such solicitation, inducement or attempted solicitation or inducement (collectively "Employee");

(b) Hire, employ, or utilize the services of, whether directly, indirectly or through a third party, any Employee of the other party; and/or

(c) Engage in any act that would interfere or attempt to interfere with the relationship between the other party and any Employee or attempt in any manner to cause an Employee to modify or terminate its relationship with the other party.

4.7. Start Date. The Parties agree that the Services start date may be adjusted. Parties acknowledge that circumstances outside of Prescient's control may impact the Services start date such as hiring circumstances and processes, as well as resource availability. Parties agree that a delayed start date is possible and such delay shall not be considered a breach of contract.

4.8. The Parties further agree that the provisions of Sections 2, 3, 4, 7, 8 and 9 shall survive the termination of the Agreement.

5. RELATIONSHIP OF THE PARTIES

At all times during the Term of this Agreement Prescient shall retain its independent status, and Prescient and its Engineers are and shall at all times be independent contractors to Lisle. The Engineers assigned to Lisle under this Agreement shall remain employees of Prescient and shall not by reason of their assignment to Lisle become employees of Lisle.

6. INSURANCE

6.1. Prescient will procure and maintain insurance during the Term of this Agreement, and upon request shall provide Lisle with a Certificate of Insurance and endorsement which names Lisle, and its officers, agents and employees as additional insureds on a primary and non-contributory basis, covering the following risks:

- (i) Commercial General Liability -- \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate;
- (ii) Worker's Compensation -- Statutory Limits;
- (iii) Employer's Liability -- \$1,000,000.00;
- (iv) Umbrella Liability -- 1,000,000.00; and
- (v) Auto Liability - \$1,000,000.00 hired and non-owned motor vehicle coverage.

6.2. If Prescient's certificate of insurance or policy of insurance expires, or is cancelled during the Term of this Agreement, or is materially modified, Prescient shall so advise Lisle. Lisle shall maintain insurance and/or otherwise assume the entire risk of loss for and damage to all Lisle equipment and any risks, including monetary

damages and losses which may arise due to acts of God and any circumstances that are beyond Prescient's reasonable control.

7. INDEMNIFICATION AND LIMITATION OF LIABILITY

7.1 Subject to the limitations as hereinafter set forth, Prescient assumes and agrees to indemnify and save harmless Lisle and its officers, agents and employees from any liability and expenses with respect to claims for bodily injury or death or property loss or damage by whomsoever such claim may be asserted, which claims are based in whole or in part upon any negligent act or omission on the part of Prescient, its agents, servants, or employees in providing Services, or any services pursuant to a valid Work Order.

7.2. Lisle will provide Prescient prompt written notice of the assertion of any claim related to this indemnification, along with any information in the possession of Lisle related to such claim, so as to permit Prescient reasonable time within which to notify its insurers of such claim, and the tender of the defense thereof by Prescient.

7.3. Regardless of whether any remedy set forth herein fails of its essential purpose, in no event shall either Party be liable for any incidental, special, exemplary, punitive, consequential, indirect or similar damages or expense, whatsoever, (including without limitation, damages for any loss of business profits, business interruption, loss of business information, loss of data, computer failure or malfunction, loss of equipment, facilities or services, or any other pecuniary loss) under or in connection with this Agreement, regardless of how characterized and even if such Party has been advised of the possibility of such damages, however, this provision shall not apply to any violation of the provisions of Sections 2, 3.9., 3.10., 4.3., 4.6 and 10 by either Party.

7.4 Notwithstanding anything mentioned in this Agreement to the contrary, Prescient will not be liable to Lisle to the extent that the aggregate amount of loss, claim, damage, cost, expense or liability is determined by a final judgment by a court to be greater than the amount paid by Lisle to Prescient during the twenty-four (24) month period immediately preceding the date on which the event, which is the subject matter of a claim brought by Lisle against Prescient, is said to have occurred.

8. DISCLAIMER OF IMPLIED WARRANTIES AND OUTAGES OR NETWORK FAILURES

8.1 The Parties acknowledge that the Application Development and Deliverables are provided "AS IS" and may not be functional on any machine or in any environment. **PRESCIENT HEREBY DISCLAIMS ALL WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Prescient makes no warranty as to the accuracy, correctness, or completeness of any information obtained through the use of the Application Development and/or Deliverables and will not be legally

responsible for (i) any errors or omissions arising from the use of any such information, (ii) any failures, delays, or interruptions in the delivery of any information related to the Application Development and/or Deliverables, or (iii) losses or damages arising from the use of the information obtained through use of the Application Development and/or Deliverables.

8.2 Lisle agrees that Prescient shall not be liable to Lisle for any loss or damage sustained by Lisle arising out of any outages or failures of networks or information systems.

9. NOTICES AND EXECUTION

9.1. Except as provided in Section 1.3., Any notices or demands which may be or are required to be given by either party to the other under this Agreement shall be in writing, and all notices, demands and payments required to be given or made hereunder shall be given or made either: (i) by hand delivery; (ii) by United States certified mail, postage prepaid; or (iii) if sent by nationally recognized overnight carrier, addressed to Prescient or Lisle, respectively, at the following addresses, or at such other place as Prescient or Lisle may from time to time designate in writing:

If to Lisle:

Village of Lisle
Attn: Assistant Village Manager
925 Burlington Ave.
Lisle, IL 60532

If to Prescient:

Prescient Development, Inc.
Mr. Philip Greco, CFO
1515 Woodfield Rd., Suite 880
Schaumburg, IL 60173

9.2. All notices, demands and payments will be deemed to be received: (i) if given by hand delivery, when delivered in person; or (ii) if given by certified mail, four (4) business days after deposit in the United States mail; or (iii) after one business day if sent by nationally recognized overnight carrier.

9.3. Execution. The Parties agree to the use of a facsimile machine (fax) or an electronic signature (e-signature) in the execution of this agreement and any attachments, addenda and exhibits related thereto. Any signed document transmitted by fax, e-signature or a scanned version of the original shall be treated in all manner as the original document. Likewise, the signature of any Party on any document transmitted by fax, e-signature or a scanned version of the original shall be treated in all manner as the original signature. Any and all such documents and signatures shall be considered to have the same binding legal effect of the original. No Party shall raise as a defense the

use of fax, e-signature or the scanned use of the original document or signature.

10. INJUNCTIVE RELIEF

10.1. If any action is brought by a Party for the violation of any of the covenants in Sections 2, 3 or 4, the other Party acknowledges and agrees that because of the immediate and irreparable injury which would be sustained by such Party if such violation were to continue, an order may be entered enjoining the other Party from violating any such covenant, either temporarily, preliminarily or as a part of a final judgment in the litigation, all without a requirement that such Party post bond. If contrary to this provision, a court shall require a Party to post bond in connection with the entry of an injunctive order, the Parties agree that such bond shall be without surety and may stand as such Party's own undertaking. A Party's application for injunctive relief shall not prejudice any other claim or cause of action which such Party pursue by reason of the violation of these covenants, nor shall it prejudice such Party's right to maintain any other claim or cause of action under this Agreement.

10.2. In the event of any legal proceeding brought by a Party regarding Sections 2, 3 or 4 of this Agreement, the other Party agrees to pay to such Party all costs, including reasonable attorney fees, court costs and ancillary expenses incurred by such Party in enforcing its rights hereunder. If litigation is necessary to enforce the covenants contained in Sections 2, 3 or 4 of this Agreement, both Parties agree to submit to the jurisdiction of the Courts of the State of Illinois and agree that exclusive venue shall be proper in the Circuit Court of Cook County, Illinois.

10.3. If any provision contained in Sections 2, 3 or 4 shall be determined by any court of competent jurisdiction to be unenforceable as a consequence of imposing overly broad restrictions, such restrictions shall be interpreted as broadly as permissible, and such unenforceability shall not affect any other provision of this Agreement.

11. MISCELLANEOUS

11.1. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the Parties hereto and their respective successors and assigns. This Agreement shall not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, either Party, without the prior express written consent of the other Party, may assign this Agreement, or delegate the performance of all or part of its obligations and duties hereunder, to an Affiliate (provided the assigning or delegating Party guaranties the Affiliate's performance) or to any successor to all or substantially all of its interest in the business to which this Agreement relates, provided, however, in such event, the Party seeking assignment of this Agreement shall notify the other Party of its desire to assign the Agreement. Under such circumstance, the other Party shall have thirty (30) days from the date of notice

within which to notify the Party desiring to assign the Agreement of said non-assigning Party's election to elect to terminate this Agreement. As used herein, "Affiliate" of a Party shall mean any corporation or other business entity controlled by, controlling or under common control with such Party.

11.2. Governing Law. The terms of this Agreement shall be construed and take effect in all respects in accordance with the laws of the State of Illinois, notwithstanding choice of law principles. The exclusive jurisdiction for all claims and controversies arising hereunder shall be the Circuit Court of Cook County, Illinois.

11.3. Compliance with Laws. In the performance of this Agreement, each party agrees to comply with all applicable laws, rules, and regulations.

11.4. Severability. The terms of this Agreement are separate and divisible. A conclusion of law that one or more provisions are void or voidable will not void the entire Agreement. Wherever possible, the terms of this Agreement shall be interpreted and construed so as to permit its enforceability.

11.5. No Waiver. No waiver of a breach of any provision of this agreement shall be construed as a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this agreement shall be construed as a waiver of such breach.

11.6. Force Majeure. Neither Party to this Agreement shall be liable for its failure to perform hereunder due to circumstances beyond its reasonable control, or if performance hereunder is prevented, restricted or interfered with by reason of any acts of war, riot, insurrection, fire, flood, tornado, natural calamity, act of God, compliance with any law, regulation or order, whether valid or invalid, of the United States of America or any other governmental body, strike or other labor activities, shipping or transport delays, materials or labor shortage, or accident or plant breakdown not caused by the fault or neglect of a Party, then that Party shall be excused from such performance to the extent of the "force majeure." The Party so affected shall give prompt notice to the other Party, by any method appropriate under the circumstances. The Party so affected shall use its best efforts to avoid or remove the "force majeure," and shall further continue on and use its best efforts to complete full performance of this agreement when such causes are removed.

11.7. Survival. Any obligations of a Party hereunder which by their nature would continue beyond the termination, cancellation or expiration of this Agreement shall survive such termination, cancellation or expiration.

11.8. Complete Understanding. This Agreement and Attachment C constitute the entire agreement between the Parties, superseding any prior understandings, arrangements or agreements whether in writing or oral. This Agreement embodies the

entire agreement between the Parties hereto. Any amendment or modification or other change in the provisions of this Agreement must be made in writing and signed by both Parties to be effective.

11.9. Headings. The headings and titles used herein are for convenience only and shall not be deemed a part hereof or affect the construction or interpretation of any provision hereof.

11.10. Drafting. The Parties have had an equal opportunity to participate in the drafting of this Agreement and Attachment C. No ambiguity will be construed against any Party based upon a claim that the Party drafted the ambiguous language.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below, to be effective as of the date first set forth above.

VILLAGE OF LISLE
an Illinois municipal corporation

By: 
Christopher Pecak

Its: Mayor

Date: June 6, 2022

PRESCIENT DEVELOPMENT, INC.
an Illinois corporation

By: _____
Philip Greco

Its: CFO

Date: _____

ATTACHMENT C

Attachment to Services Agreement

In accordance with the Services Agreement (the "Agreement"), signed _____, 2022 between Prescient Development, Inc., transacting business under the assumed name in Illinois, Prescient Solutions, ("Prescient"), with offices at 1515 Woodfield Rd., Suite 880, Schaumburg, IL 60173 and the Village of Lisle, an Illinois municipal corporation ("Lisle"), with its principal place of business at 925 Burlington Ave., Lisle, IL 60532, this Attachment C is an integral part thereof.

Client Information

During the course of previous services agreements and the performed Prescient Systems and Infrastructure Assessment or Discovery process of the Village of Lisle and Lisle Community Unit School District No. 202, Prescient defined the Client Information. This information includes but is not limited to the number of internal or third-party IT resources, hosted or cloud solutions, client locations, systems and infrastructure devices, workstations, and end users currently in the client environment. This information will be documented in the Prescient ASM (Account Service Manual) and used as the basis for the required number and level of Onsite resources, Professional Services, Account Management, Emergency Services, Backend Resources, and Systems Monitoring included in Prescient's proposal to RFP 1349, submitted March 25, 2022. Client Information was combined with the Scope of Work to determine the proposed cost of services.

As the Village of Lisle is entering into an intergovernmental agreement for the joint purchase of managed information technology services with Lisle Community Unit School District No. 202, Prescient, the Village of Lisle, and Lisle Community Unit School District No. 202 will review the Client Information at the Annual Services Agreement Review to perform a reassessment of resources, changes to the Scope of Work, or addition of new projects. Any such changes may result in increased or decreased costs or the addition of project-based services.

Prescient Resources

Prescient will provide the following resources over the term of this Shared Services Agreement.

- Core Resources

<u>Resource Type</u>	<u>Number of Resources</u>
Network/Server Engineer	2

- Additional Resources – Years 1 – 3

<u>Remote Resource Type</u>	<u>Number of Resources</u>
Prescient Remote Engineer Support	Incl.
Prescient Strategic Services Professionals	Incl.

- Unless otherwise agreed upon by Prescient and the Village of Lisle, all day-to-day support is to be accomplished onsite Monday through Friday during regular business hours, typically between the hours of 8AM – 5PM local time, with the exception of Paid Time Off (PTO) & Prescient observed holidays. 24 x 7 emergency IT infrastructure support by the core resource(s) defined above is provided at no extra charge. All additional tasks, projects and onsite personnel required outside the scope of this Agreement and this Attachment will be on a fixed fee per project basis

Additional Resource Rate Structure

At the request of the Village of Lisle, Prescient may provide additional resources outside the scope of this Agreement to the Village of Lisle for non-project based short-term tasks. Prescient will provide these tasks to the Village of Lisle based on the following Time and Material rates.

<u>Resource Type</u>	<u>Time and Material Rate</u>
Network Administrator	\$150/Hour
Senior Network/Server Engineer	\$175/Hour
WAN/Firewall/Security Engineer	\$200/Hour

Prescient will review long-term services and tasks or specific projects and propose them on a per project basis.

Agreement Reviews

The Village of Lisle and Prescient Development will schedule and perform the following Agreement reviews:

- Annual Client Status Review
 - Completed & In-Progress Projects
 - Total Hours Worked
 - Trends & Infrastructure Monitoring Metrics

Agreement Dates and Payment Schedule

The Agreement to perform ongoing services will run until April 30, 2025. Monthly payments will be made to Prescient in accordance with Section 2.2 of the Master Service Agreement dated _____, 2022.

The contract service start date for the term is June 6, 2022 and the Agreement end date is April 30, 2025. Invoices for the contract will be sent as follows:

	<u>Total</u>
June 6, 2022	\$ 27,083.33
July 6, 2022	\$ 27,083.33
August 6, 2022	\$ 27,083.33
September 6, 2022	\$ 27,083.33
October 6, 2022	\$ 27,083.33
November 6, 2022	\$ 27,083.33
December 6, 2022	\$ 27,083.33
January 6, 2023	\$ 27,083.33
February 6, 2023	\$ 27,083.33
March 6, 2023	\$ 27,083.33
April 6, 2023	\$ 27,083.33
May 6, 2023	\$ 27,083.33
1 st Year -	\$325,000.00

The above pricing is based on the services of two (2) Network / Server Engineers.

For years two and three of the Services Agreement, the above fee shall be increased by a Professional Service Fee adjustment (PSF). By agreement of the parties, the PSF increase will be based upon the most currently available annual Consumer Price Index (CPI) for the Chicago-Naperville-Elgin, Illinois area as put forth by the US Bureau of Labor Statistics (Midwest Information Office). The PSF increase shall have a minimum floor of three percent (3%) and a maximum ceiling of five percent (5%).

The Village of Lisle shall have the option to extend the Services Agreement for an additional period. The additional Services term shall be on the same terms and conditions as the original Services Term. In the event the Village of Lisle elects to exercise its option for the Additional Term, it shall provide written notice to Prescient no less than one hundred eighty days before the expiration of the Services Term.

Scope of Work (Changes to Scope of Work will be mutually agreed upon)

Project Details

Project in Scope

The following is considered in-scope.

A. Professional Service

- Strategic Oversight
 - Account Relationship Management (ARM)
 - Project/Milestone Timeline Management
 - Staffing/Personnel Review
 - Strategic Planning and Collaboration
 - Industry Best Practices
 - Five-Year Capital Plan
 - Guidance on Innovation and Improvement
- Account Management
 - Site Engineer Management
 - IT Purchasing/Vendor Management
 - Project Requirements
 - Adherence to Village Purchase Procedures
 - Obtain Proposals
 - Support Contract Management
 - Client Advocate
 - Project Management
 - Planning and Implementation
 - Status Reporting
 - Recurring On-Site Customer Communications
- Professional Services

- Level 3 Senior Systems Engineer Support
- 24/7/365 Emergency Service Restoration
 - Refer to attached Management Escalation Communication Processes (MECP)

B. Run and Maintain Services

- Network Infrastructure and Server Maintenance
 - Manage Firewalls, Switches, UPS, Access Points and Routers
 - Operating Systems
 - Firmware
 - Patch Management
 - Manage Servers
 - Operating System
 - Firmware
 - Patch Management
 - Standardize System Backups
 - Hosted Solutions
- Monitoring and Notifications
 - Datacenter Environment
 - Server Infrastructure
 - Network Infrastructure
- Helpdesk Services
 - Desktop Infrastructure Support
 - User Administration
 - Add, Change and Delete Accounts
 - Security and Authentication
 - Remote Access
 - Mobile Devices
 - Management of Ticketing Solution/Network Monitoring System
 - Inventory Management

C. Systems Documentation and Knowledge Management

- Account Services Manual (ASM)
 - Management Escalation Communication Processes (MECP)
 - Service Prioritization
 - Infrastructure Documentation
 - Diagrams
 - Inventory

- Device Configurations
- How-To Documentation
- Backups and Recovery
- Vendor and Support information
- Client Reviews

Remediation Services to be defined within a separate Scope of Work.

Project Out of Scope

Any item not mentioned in above task list is considered to be out of scope.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below, to be effective as of the date first set forth above.

VILLAGE OF LISLE
an Illinois municipal corporation

By: 

Christopher Pecak

Its: Mayor

Date: June 6, 2022

PRESCIENT DEVELOPMENT, INC.
an Illinois corporation

By: _____
Philip Greco

Its: C.F.O.

Date: _____

FOURTH AMENDEMDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR JOINT PURCHASING OF MANAGED INFORMATION TECHNOLOGY SERVICES

This Fourth Amendment to Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services (“Amendment”) is entered into this 6th day of June, 2022, by and between the Village of Lisle, an Illinois municipal corporation (the “Village”) and the board of Education for the Lisle Community Unit School District No. 202, an Illinois school district (the “School”) for the joint purchase of managed information technology services.

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government to contract to exercise, combine or transfer any power of functions not prohibited to them by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes units of local government to exercise jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities or undertakings; and

WHEREAS, the Government Joint Purchasing Act (30 ICLS 525/1, *et seq.*) authorizes governmental units to purchase personal property, supplies and services jointly with one or more other governmental units, all of which are parties to a joint purchasing agreement; and

WHEREAS, on or after March 3, 2022 the Village engaged in a competitive procurement process for the purchase of managed information technology services; and

WHEREAS, the Village and School agree that the competitive procurement process conducted by the Village complies in all material respects with the requirements of Illinois law; and

WHEREAS, following the competitive procurement process the Village engaged Prescient Solutions and executed a managed information technology services agreement; and

WHEREAS, the Village and School exercised their intergovernmental cooperation and joint purchasing authority by engaging in that certain Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services (the “Agreement”) whereby the School receives managed information technology services from Prescient Solutions based on the contract resulting from the Village’s competitive selection process as entered into on June 6, 2022; and

WHEREAS, the Village and School desire to adopt this Amendment to renew and extend the Agreement pursuant to the modified terms described herein.

NOW, THEREFORE, IN CONSIDERATION for the mutual covenants herein contained, and other good valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Village and School agree as follows:

1. The terms and conditions of the Agreement are incorporated herein.
2. Shared Services.

The Village has negotiated an amended contract with Prescient so that Prescient shall allocate sufficient manpower and resources to provide managed information technology services to satisfy the demands of both the Village and the School for the term June 6, 2022 to June 5, 2025. The scope of Services required by and for the School are more specifically described in **Exhibit A**, attached hereto and incorporated as though fully set forth herein.

3. Costs.

The parties agree to equally (50/50) share in the cost of ongoing services as outlined in the scope of services described in **Exhibit A**.

4. Terms.

Both Parties to this Agreement agree to abide by all of the general rules and regulations applicable to them. Except to the extent provided in this Amendment, the Parties intend for the Agreement to remain in full force and effect to the greatest extent permitted by law, and for all applications allowed by law, notwithstanding whether any particular provision or application hereof is found to be unenforceable.

SO AGREED.

VILLAGE OF LISLE

BOARD OF EDUCATION FOR LISLE
COMMUNITY UNIT SCHOOL DISTRICT NO.
202



By: Mayor Christopher Pecak

By: _____

Date: June 6, 2022

Date: _____

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Approval of Job Descriptions

BACKGROUND DATA: The attached job descriptions highlight the duties and responsibilities that will be assigned to the Student Services Administrative Assistant and the Registered Nurse position.

The Student Services Administrative Assistant is a 260-day position while the Registered Nurse is a .5 FTE (90-day position).

FINANCIAL IMPACT: Salaries and benefits are accounted for in the FY 2023 budget.

RECOMMENDATION: Administration recommends that both job descriptions are approved as presented.

SUGGESTED MOTION: The Board of Education approves both the Student Services Administrative Assistant and the Registered Nurse job descriptions as presented.



JOB DESCRIPTION / RESPONSIBILITY

TITLE: Registered Nurse

REPORTS TO: Building Principal

JOB GOAL: To support the process of education through improving the physical and mental health of students and staff; and to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

POSITION PURPOSE: To provide consultation to building administration regarding school health issues, policies, services and education.

EDUCATION: Minimally, a bachelor's degree and a valid state of Illinois License, in good standing, to practice as a registered professional nurse;

PHYSICAL REQUIREMENTS:

- Regularly required to stand.
- Regularly required to sit, stoop, kneel, crouch or crawl.
- Occasionally required to run.
- Required to report to school buildings or locations where school activities/functions take place.
- Ability to lift and carry at least twenty pounds.
- Ability to travel with children from place to place within a classroom, a building and outside on school grounds, or at school activities/functions at various locations.
- Ability to move around the classroom or other locations.
- Ability to see, hear and comprehend directions provided in the English language.
- Ability to speak and write in the English language, to communicate to children and others in the school community.
- Ability to sit with children on the floor, in small chairs, or next to tables and desks.
- Ability to travel on student transportation.

TERM OF EMPLOYMENT: 90 days

EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on evaluation.

PERFORMANCE RESPONSIBILITIES:

Fulfilling the duty to provide professional nursing services as defined in the Illinois Nursing Act and NASN Standards and, in order of priority¹, the following:

- a. Assessing the health status of students and providing health counseling for students, parents, and school staff; this will include, but not be limited to, treatment within the scope of professional nursing practice, evaluation and management of communicable diseases and screening for deficits in vision, hearing, growth and development, immunization status and other physical defects as warranted;
- b. Collecting and analyzing health-related data (e.g. immunization records, medical records, and incidence of specific diseases) and making recommendations based upon these data;
- c. Recommending modification of the school programs for a student who requires a change because of a health deficit and developing health care plans when students need special physical health care procedures to be provided at school;
- d. Conduct vision and hearing screenings for District students.
- e. Administering and monitoring medications and treatments given in school (subject to district policy regarding the administration of medication at school);
- f. Supervising and determining the duties and performance of the health aide who functions as unlicensed assistive personnel (UAP) under the direction of the school nurse.
- g. Maintaining accurate school health records in accord with the Illinois School Student Records Act and enforcing health-related mandates as listed in the Illinois School Code; (enforcing compliance with mandated physical health records is a priority, but must be addressed after meeting the immediate physical/health needs of the students).
- h. Providing crisis intervention for students and/or staff in the event of sudden illness or injury;
- i. Acting as a liaison between the home, school, community health agencies and the private medical sector;
- j. Participating in district-wide and building committees which address health issues and/or student concerns, i.e. safety committee (accident prevention).
- k. Performs other related tasks as assigned by the Principal and other central office administrators as designed by the Superintendent.

KNOWLEDGE, SKILLS AND ABILITIES:

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read and comprehend technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Knowledge-based competencies required to satisfactorily perform the functions of the job include the knowledge of: appropriate Illinois School Codes, district policies, regulations and/or laws; age appropriate activities; lesson plan requirements; stages of child development, behavioral management strategies; curriculum and instructional methods; English grammar/punctuation/spelling/vocabulary.

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job condition. Specific skill-based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment including using pertinent technological applications; preparing and maintaining accurate records; effective listening; guiding others; instructional techniques; interpersonal aptitude; leadership; monitoring activities; planning; and problem solving.

ABILITY to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and utilize job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Required abilities also include the ability to work with diverse individuals and/or groups, and work with a variety of data. Problem solving is required to analyze issues and create action plans. Ability to interpret data and use the data to independently solve problems. Ability to perform basic trouble shooting of job-related equipment. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; maintaining confidentiality; exhibiting tact and patience; working flexible hours to complete job responsibilities; adaptability/flexibility; communication with persons of diverse backgrounds/knowledge/skills; dealing with frequent interruptions; decision making; attention to detail; innovation; leadership and direction; meeting schedules/deadlines; motivating others; multi-tasking; organizing; reliability; taking initiative and teamwork.

This job description is intended to describe the general nature and level of the work being performed by employees assigned to this position and is not an exhaustive list of all duties and responsibilities. The school district reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Fair Labor Standards Act STATUS: Exempt

APPROVED: June 27, 2022



JOB DESCRIPTION / RESPONSIBILITIES

- TITLE:** **Student Services Administrative Assistant**
- REPORTS TO:** Director of Student Services
- JOB GOAL:** To assist the Director of Student Services to ensure that the department operates effectively and efficiently
- EDUCATION:**
- Bachelor's degree from an accredited college or university in job related area preferred.

PHYSICAL REQUIREMENTS:

- Regularly required to stand.
- Regularly required to sit, stoop, kneel, crouch or crawl.
- Occasionally required to run.
- Required to report to district buildings or locations where job activities/functions take place.
- Ability to lift and carry at least twenty pounds.
- Ability to move around the building or other locations.
- Ability to see, hear and comprehend directions provided in the English language.
- Ability to speak and write in the English language, to communicate to children and others in the school community.

TERM OF EMPLOYMENT: 260 days

EVALUATION: Performance will be evaluated at least annually in accordance with the Board of Education's policy on evaluation of support staff.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

- **Performs communication duties for the District Student Services Department**
 - Maintain telephone communication and written correspondence for Student Services, process interoffice and all mail directed to Student Services
 - Distribute information to Student Services staff
 - Prepare and distribute all IEP Notification of Conferences to parent/guardian
 - Receive Developmental Screening referrals, mails/email screening information to parents, staff and Early Intervention (EI)
- **Maintain student records for: initial evaluations, IEPs, ISPs, 504s, Early Childhood screenings, homebound/hospitalization, and homeless students**
 - Follow policy and procedures for records transfer and record destruction

- Coordinate student record data with district SIS coordinator, building secretaries, Student Services staff, and when necessary SASSED and private and parochial school staff
- **Coordinates Special Education IEP staffing calendar and schedules**
 - Create Notification of Conference (NOC) forms in the Embrace IEP program
 - Collect all IEP paperwork after staffing, maintain originals in student file and enter all IEP conference information into Embrace IEP program and I-STAR /ISBE database
- **Maintains Private facility placement contracts**
 - Print Private Facilities Information in Harrisburg
 - Obtain Parent/Guardian consent for Release of Information prior to placement
 - Initiate Private Facility Contract from SASSED, obtain Superintendent signature
 - Maintain Residential (34-37) placement documentation
- **Maintains accurate data bases, enters and transmits student data for ISBE reporting**
 - Entry of student demographic data and IEP information into electronic IEP system
 - Update student demographic information in Embrace IEP to align with POWER SCHOOL
 - Proofread all IEP documentation for accuracy of demographic student information with POWER SCHOOL database and completeness of all requirements of IEP
 - Maintain compliance records for 60-day timeline of evaluations and reevaluations, Graduation Cohort, Transition age 14 1/2, Indicator 13 Reporting
 - Participate in Harrisburg Project User Group Trainings/Webinars to utilize I-STAR database for transmissions
 - Maintain monthly out of district special education student attendance and homebound/hospital attendance reporting and submits yearly report to Business Office for State Aid reports
 - Coordinate all student data assessment reporting information with district SIS coordinator including IEP accommodations for PSAE/IAA/PARCC assessments
- **Maintains special transportation communication and records**
 - Prepare and submit transportation lists for regular and summer terms
 - Communicate bus requests and special accommodations as indicated on IEP with Special Education Transportation
 - Record bus complaints from parents and school staff
 - Submit bus changes as necessary
 - Maintain student bus lists to verify monthly billing statements
- **Maintains McKinney Vento transportation communication and records**
 - Notify coordinating school district of McKinney-Vento eligible student and initiates the shared transportation agreement
 - Coordinate the transportation needs with appropriate bus/cab company
 - Maintain student bus/cab lists to verify monthly billing statements
 - Provide quarterly transportation statements to responsible districts

- **Maintains Special Education personnel lists for certified and non-certified Student Services employees.**
 - Maintain student Medicaid eligibility and staff information for administrative and fee for services claims with SASSED
 - Maintain registration verification for County Institute attendance
- **Prepares purchase orders, maintains financial reporting for Student Services purchases, private tuition, and invoices for district purchases and conference registration**
 - Maintain and submit IDEA grant financial documentation to Business Office for monthly expenditure reports to SASSED
 - Track all out of district student tuition costs and transportation costs
- **Facilitates Early Childhood Screening intake from parent information telephone calls and ASQ Mailings and maintain database of Early Childhood referrals**
 - Coordinate Intake Screening information
 - Send EC Screening Consent Letter with Ages and Stages Questionnaire (ASQ)
 - Maintain excel database of EC screening-parent referrals, date ASQ returned, outcome decision
 - Communicate with Child and Family Connections of DuPage to coordinates transition from Early Intervention to Early Childhood
 - Make file for EI Student Referrals and distribute EI reports to EC team
 - Collect Illinois Early Childhood Outcomes Data form EC SLP and coordinate with Coordinator of SIS
- **Performs Quarterly Reporting:**
 - Special Education FACTS Approval Transmission via Harrisburg
 - Personnel Approval Transmission via Harrisburg
 - Special Education Orphanage Eligibility verification
 - Residential Claims via Harrisburg
 - Error Correction Verification with ISBE
 - Early Childhood Transition/Early Childhood Outcome Entry Exit Ratings Reporting
 - Medicaid Fee For Service/ Medicaid Administrative Outreach
 - Provide Transportation statements to McKinney-Vento shared districts

KNOWLEDGE, SKILLS AND ABILITIES:

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read and comprehend technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Knowledge-based competencies required to satisfactorily perform the functions of the job include the knowledge of: appropriate Illinois School Codes, district policies, regulations and/or laws; age appropriate activities; lesson plan requirements; stages of child development, behavioral management strategies; curriculum and instructional methods; English grammar/punctuation/spelling/vocabulary.

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job condition. Specific skill-based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment including using pertinent technological applications; preparing and maintaining accurate records; effective listening; guiding others; instructional techniques; interpersonal aptitude; leadership; monitoring activities; planning; and problem solving.

ABILITY to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and utilize job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Required abilities also include the ability to work with diverse individuals and/or groups, and work with a variety of data. Problem solving is required to analyze issues and create action plans. Ability to interpret data and use the data to independently solve problems. Ability to perform basic trouble shooting of job-related equipment. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; maintaining confidentiality; exhibiting tact and patience; working flexible hours to complete job responsibilities; adaptability/flexibility; communication with persons of diverse backgrounds/knowledge/skills; dealing with frequent interruptions; decision making; attention to detail; innovation; leadership and direction; meeting schedules/deadlines; motivating others; multi-tasking; organizing; reliability; taking initiative and teamwork.

This job description is intended to describe the general nature and level of the work being performed by employees assigned to this position and is not an exhaustive list of all duties and responsibilities. The school district reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Fair Labor Standards Act STATUS: Exempt

APPROVED: June 27, 2022

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202
FINANCIAL REPORT
May 2022

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
BEGINNING FUND BALANCE										
w/o STUDENT ACTIVITY FUNDS	19,784,067.95	10,560,729.31	1,108,228.32	1,179,071.51	2,409,079.26	233,247.49	279,273.35	3,205,227.47	809,211.24	0.00
REVENUES										
JULY	16,892,618.57	14,071,368.94	1,505,457.27	266,034.36	571,203.30	231,598.40	242,031.29	45.28	2,445.58	2,434.15
AUGUST	4,095,753.07	3,417,330.07	363,028.87	62,531.14	140,357.23	54,430.91	56,883.28	36.80	582.73	572.04
SEPTEMBER	11,166,392.70	9,354,569.88	999,048.66	165,266.90	350,208.21	143,869.54	150,354.84	12.83	1,549.77	1,512.07
OCTOBER	2,299,044.39	815,512.67	49,851.38	4,317.20	171,520.17	3,732.80	3,902.72	1,250,098.96	69.47	39.02
NOVEMBER	572,812.28	514,733.20	38,395.06	4,089.37	8,111.74	3,531.58	3,692.57	152.97	68.88	36.91
DECEMBER	553,714.68	511,834.48	24,012.09	2,699.21	10,175.19	2,328.34	2,434.60	159.26	47.18	24.33
JANUARY	837,529.21	609,613.51	9,244.33	4.96	168,577.61	6.89	7.99	50,061.07	12.85	0.00
FEBRUARY	213,592.89	202,476.57	9,479.48	1.32	1,595.60	2.84	3.30	27.97	5.81	0.00
MARCH	498,032.99	480,455.68	17,411.87	3.69	51.11	7.25	8.45	78.61	16.33	0.00
APRIL	854,749.93	681,971.23	9,525.77	28.15	162,393.22	49.87	58.47	598.48	124.74	0.00
MAY	508,464.41	461,028.73	11,207.14	22.96	4,481.00	19,197.11	9,566.21	2,451.84	509.42	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	38,492,705.12	31,120,894.96	3,036,661.92	504,999.26	1,588,674.38	458,755.53	468,943.72	1,303,724.07	5,432.76	4,618.52
EXPENDITURES										
JULY	1,278,025.88	262,893.56	262,197.00	260,125.00	12,041.64	38,088.00	35,900.00	404,346.53	0.00	2,434.15
AUGUST	2,998,266.40	2,655,824.12	219,840.55	0.00	968.02	39,393.30	36,689.97	44,978.40	0.00	572.04
SEPTEMBER	2,783,818.48	2,256,670.55	237,107.23	0.00	100,362.57	42,661.36	41,174.71	104,329.99	0.00	1,512.07
OCTOBER	4,032,398.18	3,474,052.98	217,101.84	0.00	252,495.05	40,928.49	41,180.80	6,600.00	0.00	39.02
NOVEMBER	2,924,029.43	2,441,122.57	219,533.83	0.00	179,247.45	40,344.04	41,622.73	2,121.90	0.00	36.91
DECEMBER	4,097,214.41	2,321,335.43	202,531.97	1,240,125.00	229,212.98	38,947.67	39,713.03	25,324.00	0.00	24.33
JANUARY	2,950,912.02	2,486,699.68	213,399.57	0.00	172,705.27	35,795.85	40,527.55	1,784.10	0.00	0.00
FEBRUARY	3,062,434.46	2,367,595.56	281,457.18	0.00	336,909.27	35,885.39	40,587.06	0.00	0.00	0.00
MARCH	2,644,066.87	2,153,532.19	204,590.13	0.00	200,303.60	35,236.23	39,634.63	10,770.09	0.00	0.00
APRIL	2,738,561.90	2,143,167.70	208,809.01	0.00	323,054.58	34,646.10	39,084.51	(10,200.00)	0.00	0.00
MAY	3,018,444.44	2,405,613.14	255,471.88	450.00	276,286.51	36,700.28	40,469.38	3,453.25	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	32,528,172.47	24,968,507.48	2,522,040.19	1,500,700.00	2,083,586.94	418,626.71	436,584.37	593,508.26	0.00	4,618.52
ENDING FUND BALANCE										
w/o STUDENT ACTIVITY FUNDS	25,748,600.60	16,713,116.79	1,622,850.05	183,370.77	1,914,166.70	273,376.31	311,632.70	3,915,443.28	814,644.00	0.00
LIABILITIES	4,413,869.45	3,562,683.68	440,947.66	198,626.84	91,943.87	57,815.85	60,447.83	0.00	701.86	701.86
ENDING LIABILITY & FUND BALANCE	30,162,470.05	20,275,800.47	2,063,797.71	381,997.61	2,006,110.57	331,192.16	372,080.53	3,915,443.28	815,345.86	701.86

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
MONTHLY TREASURER'S REPORT
May 31, 2022

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
ISDLAF+/PMA - 101 ACCOUNT										
5/1/22 LIQ Beginning Balance (1121)	1,708,039.09	880,570.87	98,465.31	25,753.22	5,913.46	10,986.89	14,412.11	557,805.93	114,131.30	-
Monthly Transactions	(691,643.71)	(808,364.92)	(108,198.05)	12,632.23	(117,465.65)	3,040.23	(6,712.37)	275,447.99	57,976.83	-
5/31/22 LIQ Ending Balance (1121)	1,016,395.38	72,205.95	(9,732.74)	38,385.45	(111,552.19)	14,027.12	7,699.74	833,253.92	172,108.13	-
5/1/22 MAX Beginning Balance (1122)	2,634,651.09	1,805,119.92	140,743.54	12,160.05	317,364.51	21,546.80	25,259.81	258,566.39	53,890.07	-
Monthly Transactions	4,530,454.47	3,738,871.76	380,946.77	198,636.29	92,056.31	57,830.81	60,465.45	201.48	743.74	701.86
5/31/22 MAX Ending Balance (1122)	7,165,105.56	5,543,991.68	521,690.31	210,796.34	409,420.82	79,377.61	85,725.26	258,767.87	54,633.81	701.86
5/1/22 Investment Beginning Balance (1210)	23,964,110.43	15,961,404.81	1,687,390.83	145,788.30	1,862,279.42	258,327.16	302,842.89	3,099,982.72	646,094.30	-
Monthly Transactions	(1,998,941.32)	(1,316,801.97)	(136,050.69)	(12,972.48)	(154,337.48)	(20,539.73)	(24,187.36)	(276,561.23)	(57,490.38)	-
5/31/22 Investment Ending Balance (1210)	21,965,169.11	14,644,602.84	1,551,340.14	132,815.82	1,707,941.94	237,787.43	278,655.53	2,823,421.49	588,603.92	-
Total Ending Balance - 101 Account	30,146,670.05	20,260,800.47	2,063,297.71	381,997.61	2,005,810.57	331,192.16	372,080.53	3,915,443.28	815,345.86	701.86

OTHER CASH, DEPOSITS & ACCOUNTS RECEIVABLE

Imprest Fund (1110)	10,800.00	10,000.00	500.00	-	300.00	-	-	-	-	-
Flex Spending (1150)	5,000.00	5,000.00	-	-	-	-	-	-	-	-
Deposits (1910)	-	-	-	-	-	-	-	-	-	-
5/31/22 Other Cash, Dep. & AR Ending Balance	15,800.00	15,000.00	500.00	-	300.00	-	-	-	-	-
Total Cash, Investments & Deposits	30,162,470.05	20,275,800.47	2,063,797.71	381,997.61	2,006,110.57	331,192.16	372,080.53	3,915,443.28	815,345.86	701.86



David Wilkinson, Treasurer



Date



FOR IMMEDIATE RELEASE

June 21, 2022

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 BOARD OF EDUCATION MEMBER RESIGNATION

Lisa Kiener-Barnett announced her resignation from the Lisle Community Unit School District 202 Board of Education effective June 16, 2022. The Board of Education is seeking applicants from the District 202 community to fill her seat.

Interested residents can apply for the position by completing a candidate application form, available on the Lisle District 202 website (lisle202.org) and at the Lisle District 202 Central Office, 5211 Center Avenue, Lisle, Illinois between the hours of 8:00 a.m. - 4:00 p.m.

All applications must be submitted online or returned to the District Office by Friday, **July 8, 2022**.

Interviews for the position are tentatively scheduled for the second and third weeks of July with the appointment to be made at the July 25, 2022 Regular Board of Education meeting.

The term of the appointed Board member will run until the April 2023 election.

For more information, please contact Marilyn Buchholz, Board Recording Secretary, at mbuchholz@lisle202.org or 630.493.8001.

FOR DISCUSSION

**Lisle Community Unit School District No. 202
Board of Education Meeting
June 27, 2022**

SUBJECT: DuPage Area Occupational Education System Intergovernmental Agreement Amendment

BACKGROUND DATA: The Illinois State Board of Education requires cooperative agreements to be amended by participating school districts to align with new governing requirements before the end of State Fiscal year 2023.

The DuPage Area Occupational Education System (aka Technology Center of DuPage) Board of Directors approved the attached amended 1986 intergovernmental agreement on May 19, 2022.

Individual school districts participating in the cooperative are also required to approve the amendments to the 1986 agreement by July 2023.

Attached is the redlined agreement prepared by John Fester (the attorney for DAOES and Lisle 202). The only significant change to the agreement is in section 7-3.3 which outlines the distribution of assets if DAOES is dissolved. The financial impact of the change to District 202 is immaterial.

The administration will answer Board Member questions at the June meeting and bring the agreement for approval at the July Meeting.

Intergovernmental Agreement

To

Constitute the DuPage Area Occupational Education System

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**INTERGOVERNMENTAL AGREEMENT TO CONSTITUTE THE
DUPAGE AREA OCCUPATIONAL EDUCATION SYSTEM
EFFECTIVE JULY 1, 2022**

ARTICLE I - GENERAL

Section 1 Name

1-1.1 The parties hereby enter into this Agreement to constitute the DuPage Area Occupational Education System (the “System”) pursuant to ~~Ill. Rev. Stat. 1985, ch.127, § 741 et seq.~~ the authority granted by the Illinois School Code and the Illinois Intergovernmental Cooperation Act.

Legal update recommended by DAOES attorney.

Section 2 Purpose and Authority

1-2.1 The purpose of the System is to develop and implement a regional education for employment program ~~pursuant to the Illinois State Board of Education Policy, attached as Appendix A.~~ for students who are enrolled in Member Districts.

Legal update recommended by DAOES attorney.

1-2.2 The school districts in the System (hereinafter the “Member Districts”) shall exercise their powers, privileges, and authority under the School Code and the Intergovernmental Cooperation Act. The System shall have authority to do everything necessary, suitable, or proper for the accomplishment of its purposes. It shall exercise any of the authority herein set forth, do other acts or things incidental to or growing out of or connected with the purpose of the Agreement and shall exercise all of the powers now or subsequently conferred by Illinois ~~Law.~~ law or regulation.

Legal update recommended by DAOES attorney.

Recommended by DAOES attorney.

Legal update recommended by DAOES attorney.

1-2.3 The System shall ~~cooperate fully~~ coordinate with the College of DuPage in the development and implementation of a regional ~~vocational~~ Career and Technical Education education system.

Current language update

Section 3 Membership

1-3.1 All public school districts within the ~~area~~ resident attendance of the College of DuPage, Community College District 502, are eligible to become members of the System. ~~The initial enrolling school districts shall evidence their membership in the System by placing their authorized signatures to the membership list, attached as Appendix B.~~ As of the effective date of this agreement, the member Districts are:

Required update per 23 Ill. Admin. Code 256.210(a)(2) effective 07/22/2021

Hinsdale Township High School
School District 86

Wheaton Warrenville
Community Unit District 200

Glenbard Township High
School District 87

Westmont Community Unit
School District 201

DuPage High School
District 88

Lisle Community Unit
School District 202

Community High School
District 94

Naperville Community Unit
School District 203

Community High School
District 99

Indian Prairie School
District 204

Fenton Community High
School District 100

Lyons Township High School
District 204

Lake Park Community
High School District 108

Elmhurst Community
Unit District 205

- 1-3.2 The System may extend membership to any unit of local government or any agency of the state government or of the United States that requests admission and meets membership requirements.

ARTICLE II - ORGANIZATION AND OPERATION

Section 1 Governance

- 2-1.1 The System shall be managed and governed by a Board of Directors (the “Board”) consisting of one representative from each Member District. Each Member District shall be entitled to one (1) vote.
- 2-1.2 A representative of the Office of the Superintendent of the Educational Service Region of DuPage County shall serve on the Board ex officio.
- 2-1.3 The Board shall adopt By-Laws in furtherance and not in limitation of powers conferred on the Board by the laws of Illinois or this Agreement. The By-Laws may be amended or repealed by the Board.
- 2-1.4 The Board shall establish policy for the System.
- 2-1.5 The Board shall elect from among its members a President and Vice-President who shall serve terms of one (1) year. The officers shall have the powers and shall discharge the duties customary and usual for such offices.
- 2-1.6 The Board shall appoint a Secretary and a Treasurer and fix their compensation. They may or may not be members of the Board.
- 2-1.7 A majority of the Board shall constitute a quorum. A majority of the members present shall determine all matters except as otherwise provided in the Agreement or in the By-Laws.
- 2-1.8 There shall be no proxy or absentee votes on matters before the Board.

Section 2 Legal and Fiscal Agent

- 2-2.1 The legal and fiscal agent for the System shall be appointed by the Board. That agent shall be a limited agent to carry out limited responsibilities, such as the receipt of funds from state and federal governments, processing of all state and federal claims, receipt of summons, payment of all expenses upon presentation of proper vouchers, as approved by the Treasurer, and perform other duties designated by the Board.
- 2-2.2 The legal and fiscal agent may be changed by a three-fifths (3/5) vote of the entire Board upon notice of a request for a proposed change being given to the Board sixty (60) days prior to the vote on the proposed change.

Section 3 Administrative Structure

2-3.1 The Board shall appoint as its chief executive officer a person to be designated as the System Director. Among other duties, the Director shall be responsible for:

- Fulfilment of grant administration for State and Federal grants.
- Implementation and oversight of Career and Technical Education programming.
- Assessment and evaluation of the System.

Required update per 23 Ill. Admin. Code 256.210(a)(2) effective 07/22/2021

2-3.2 The System Director shall administer the System in conformance with the policies and direction of the Board.

2-3.3 The System Director shall make recommendations to the Board regarding all aspects of System operations and shall regularly report to the Board regarding the quality, efficiency, and accessibility of System programs and services.

2-3.4 The System Director, in cooperation with Member Districts, will oversee and coordinate the comprehensive plan of action for completion of the applicable needs assessments necessary to meet the requirements of current Federal Perkins requirements.

Required update per 23 Ill. Admin. Code 256.210(a)(2) effective 07/22/2021

2.3.5 The System Director is the Chief Executive of the Board administering the System under the direction of the Board. The organizational structure is attached as Appendix A, will be updated annually.

Required update per 23 Ill. Admin. Code 256.210(a)(2) effective 07/22/2021

Section 4 Advisory Committees

2-4.1 The Board may appoint Advisory Committees composed of representatives from the education community, the general public, labor, and employer groups.

2-4.2 The Advisory Committees may advise the Board regarding the planning and operation of the System programs and services.

2-4.3 The Advisory Committees shall organize themselves as directed by the Board.

ARTICLE III - PROGRAMS & SERVICES

Section 1 Programs and Services

- 3-1.1 The System shall provide programs and services designed to meet the ~~vocational~~ career and technical education needs of youth and adults as determined by the Board. Current language update
- 3-1.2 The System may not require any Member District to offer programs or services or require any Member District to participate in System programs or services.

Section 2 Program Management

- 3-2.1 The System Director shall develop a regional vocational education plan designed to meet the ~~vocational~~ career and technical education needs of youth and adults within the region. The plan shall consider local needs, student interests, and employment data. Current language update
- 3-2.2 The Board may delegate program management responsibilities for various operations of the System’s programs and services to Member Districts under guidelines developed by the System Director and approved by the Board.
- 3-2.3 The System Director shall develop and implement effective means for regularly evaluating the System’s programs and services.

Section 3 Area ~~Vocational~~ Career Center Current language update

- 3-3.1 ~~No later than January 1, 1987,~~ Effective July 1, 1986 the System shall assumed responsibility for the operation of the DuPage Area Vocational Education Authority (DAVEA). Current language update

- 3-3.2 The System assumes responsibility for maintaining an Area Career Center facility to provide career and technical education programming. ~~Member Districts who were not members of DAVEA shall assume no responsibility for any liability incurred by DAVEA prior to the date the System assumes the above responsibilities.~~ Current language update

- 3-3.3 The Area Career Center facility shall be known as the Technology Center of DuPage. Stated purpose served by the Area Career Center (TCD)

- The purpose of the Area Career Center shall be to provide high school students the opportunity to pursue half-day career and technical education options to enhance college and career readiness.
- The Area Career Center shall provide specialized career and technical education programs for all students who may profit from such specialized education and who reside with member districts.

Section 4 Students

Required update per 23 Ill. Admin. Code 256.210(a)(2) effective 07/22/2021

The System recognizes the importance of equity, diversity and inclusion throughout all aspects of a student’s educational experience.

3-4.1 The System will provide equitable access for all students beginning in fifth grade and continuing throughout their schooling with career exploration, career preparation and academic and social support.

3-4.2 The System will provide targeted support services, informed by evidence-based practice, for special populations as defined by Federal Perkins.

3-4.3 The System will provide evidence-based professional learning and resources to support Member District programs in collecting data and using data to improve activities and services for those who are members of special populations, which will benefit all students.

3-4.4 The System will collaborate with community-based organizations, the workforce development system, business partners and families to build partnerships that support students, create programs that ensure equitable access and supports and align to the current Illinois’ Perkins State Plan.

3-4.5 Students must be residents and enrolled, at least part-time, in a Member District, must be in good standing (i.e. not serving a suspension or expulsion) and satisfy any additional eligibility requirements established by the Member District to attend the Area Career Center.

3-4.6 The System shall provide equitable access to its program offerings at the Area Career Center to all resident students enrolled in Member Districts, and shall not discriminate on the basis of race, sex, gender, disability, religion, gender identify, or any other protected status under State and federal laws applying to secondary students.

Added language by DAOES Director to address current operations under Federal Perkins and ISBE state requirements.

3-4.7 Member Districts shall share with the System Director the following information as requested:

- Data regarding students enrolled in Career and Technical Education courses at the Member District's high school(s).
- Data regarding students who attend or plan to attend courses at the Area Career Center that will assist personnel at the Area Career Center in providing appropriate services to students, including any necessary accommodations.

ARTICLE IV - HOUSING

Section 1 Program Sites

- 4-1.1 The Board shall approve all sites for the delivery of System programs and services.
- 4-1.2 The System may elect to utilize any provisions under the law available to it to lease, acquire, establish, remodel, or maintain equipment, buildings, and offices for System programs, services, and staff.

Section 2 Official Office

- 4-2.1 The official office for the System shall be determined by the Board.

ARTICLE V - FINANCE

Section 1 Budget

5-1.1 The Board shall adopt an annual budget and shall establish an accounting System that will account for all receipts and expenditures in compliance with applicable rules and regulations of the State Board of Education.

5-1.2 To avoid any budget shortfalls, the Board is prohibited from incurring deficits and from borrowing money.

5-1.3 The Board will approve all budgets and expenditures related to all Career and Technical Education Federal and State grants.

Required update
per 23 Ill.
Admin. Code
256.210(a)(2)
effective
07/22/2021

Section 2 Operational Costs

5-2.1 The Board shall develop schedules of charges to Member Districts for programs and services provided to them based on the actual costs of providing the programs and services.

5-2.2 The Board may ~~access~~ assess the Member Districts for administrative services and other services of a general nature that are provided to all Member Districts.

Proofreading
update

5-2.3 Each Member District shall be responsible to make timely payment of all financial obligations to the System.

Section 3 Non-Member Charges

5-3.1 The Board may provide programs and services to entities that are not members of the System and to individuals; schedules of charges for such services shall be adopted by the Board upon the recommendation of the System Director.

ARTICLE VI - TRANSPORTATION

Section 1 Designation of Responsibility

6-1.1 The transportation of students shall not be the responsibility of the System.

Section 2 Coordination

6-2.1 The System may assist Member Districts in the development and implementation of cooperative arrangements to facilitate the transportation of their students to System programs and services; however, any administrative costs incurred for such assistance shall be assessed to those Member Districts.

ARTICLE VII - WITHDRAWAL, REMOVAL, AND DISSOLUTION

Section 1 Withdrawal

7-1.1 A Member District may withdraw from the System by providing notice to the Board at least eighteen (18) months prior to date on which it plans to withdraw. No withdrawal may be accepted without prior written notification to the State Board of Education and without approval of the Regional Board of School Trustees.

Legal update
recommended
by DAOES
attorney

7-1.2 A Member District that withdraws shall not be entitled to a return of its pro rata share of assets unless the Board determines that there are most unusual circumstances that warrant a return of assets.

Section 2 Removal

7-2.1 Any Member District failing to abide by the terms of this Agreement is subject to removal by the remaining Members of the System. Such removal shall require the approval of three-fifths (3/5) of the Member Districts and written notification to the State Board of Education prior to removal., and approval of the Regional Board of School Trustees.

Legal update
recommended
by DAOES
attorney

7-2.2 A Member District that is removed from the System shall not be entitled to a return of its pro rata share of System assets.

Section 3 Dissolution and Distribution of Assets

7-3.1 The System may be dissolved upon motion made to the Board for its consideration. If approved by three-fourths (3/4) of the Board members, the motion shall be submitted to the Member Districts for approval.

7-3.2 The motion for dissolution shall become effective when three-fourths (3/4) of the Member Districts have approved the motion ~~at a meeting of the Board :~~ through action by their respective boards of education.

Language
updated by the
DAOES Board
of Directors

7-3.3 ~~In the event the System is dissolved, the assets of the System shall be applied to System liabilities in the following order:~~

- a) ~~amounts owing to creditors~~
- b) ~~pro rata return of capital realized through the disposal of the assets of the DuPage Area Vocational Center (DAVEA) to the Member Districts who were members of DAVEA prior to July 1, 1970. The return of such capital shall be distributed among said Member Districts based upon their original contribution.~~
- c) ~~pro rata return of capital to Member Districts of this Agreement for contributions to the purchase of capital assets other than capital equipment. The return of such capital shall be prorated based upon each Member District's contribution to the acquisition of such assets.~~
- d) ~~pro rata return of capital to Member Districts for contributions to the purchase of capital equipment. The return of such capital shall be prorated based upon each Member District's contribution to the acquisition of such assets.~~

~~7-3.4 It is hereby understood that Member Districts who were not members of DAVEA prior to July 1, 1970, do not acquire any interest in DAVEA capital assets acquired prior to the date the System assumes responsibility for the operation of DAVEA.~~

7-3.3 If the System is dissolved, the assets of the System shall be liquidated, and the proceeds shall be distributed in the following order until exhausted (in accordance with Section 7-1.2 any Member District that withdraws from DAOES prior to the effective date of dissolution shall be ineligible for the following distributions unless the Board determines otherwise):

- a) amounts owing to creditors
- b) The return of Nineteen Million Nine Hundred Forty-Three Thousand Two Hundred Seventy-One Dollars (\$19,943,271) from the sale of the Technology Center of DuPage building and grounds to the eight school districts that were members of DAVEA prior to July 1, 1970, based upon the proportion of their original investment in the TCD building and grounds. This amount reflects the appraised value of the TCD building and grounds as of December 31, 1986, the last day DAVEA existed prior to DAOES assuming all assets and liabilities of DAVEA on January 1, 1987.

<u>DISTRICT</u>	<u>ORIGINAL 1972 CONTRIBUTION</u>	<u>PROPORTION OF ORIGINAL 1972 CONTRIBUTION</u>	<u>PROPORTION APPLIED TO 1987 APPRAISED VALUE</u>
<u>Hinsdale 86</u>	<u>\$720,462</u>	<u>19.25%</u>	<u>\$3,839,080</u>
<u>Glenbard 87</u>	<u>\$1,141,695</u>	<u>30.50%</u>	<u>\$6,082,698</u>
<u>West Chicago 94</u>	<u>\$261,455</u>	<u>6.98%</u>	<u>\$1,392,040</u>
<u>Downers Grove 99</u>	<u>\$797,030</u>	<u>21.29%</u>	<u>\$4,245,922</u>
<u>Fenton 100</u>	<u>\$315,208</u>	<u>8.42%</u>	<u>\$1,679,223</u>
<u>Lake Park 108</u>	<u>\$298,900</u>	<u>7.98%</u>	<u>\$1,591,473</u>
<u>Westmont 201</u>	<u>\$83,838</u>	<u>2.24%</u>	<u>\$446,729</u>
<u>Lisle 202</u>	<u>\$124,814</u>	<u>3.33%</u>	<u>\$664,111</u>
<u>Total</u>	<u>\$3,743,402</u>	<u>100.00%</u>	<u>\$19,943,271</u>

c) Distribution of any funds in excess of \$19,943,271 derived from the sale of the Technology Center of DuPage building and grounds to all of the member Districts. The allocation in this Section (c) shall be based upon each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the ten (10) consecutive school years immediately preceding the effective date of System dissolution. Student enrollment will be measured using the number of students each district has enrolled on the first charge-back billing day of the fiscal year as reflected in Board Policy 4.12. For clarity, the following example is provided and assumes cash and investments are adequate to pay amounts owing to creditors per Section 7-3.3(a) above:

System Dissolution date = June 30, 2030

Proceeds from the sale of TCD Building and Grounds = \$31,000,000

Distribution of proceeds to 8 Districts Per Section 7-3.3(b) = \$19,943,271

Remaining Proceeds to be Distributed = \$11,056,729

<u>District</u>	<u>10-Year Average Percentage of Total TCD Enrollment</u>	<u>Remaining Proceeds Distributed</u>
<u>86</u>	<u>4%</u>	<u>\$442,269</u>
<u>87</u>	<u>27%</u>	<u>\$2,985,317</u>
<u>88</u>	<u>4%</u>	<u>\$442,269</u>
<u>94</u>	<u>7%</u>	<u>\$773,971</u>
<u>99</u>	<u>13%</u>	<u>\$1,437,375</u>
<u>100</u>	<u>4%</u>	<u>\$442,269</u>

<u>108</u>	<u>5%</u>	<u>\$552,836</u>
<u>200</u>	<u>15%</u>	<u>\$1,658,509</u>
<u>201</u>	<u>3%</u>	<u>\$331,702</u>
<u>202</u>	<u>2%</u>	<u>\$221,135</u>
<u>203</u>	<u>3%</u>	<u>\$331,702</u>
<u>204(Cook)</u>	<u>4%</u>	<u>\$442,269</u>
<u>204 (DuPage)</u>	<u>7%</u>	<u>\$773,971</u>
<u>205</u>	<u>2%</u>	<u>\$221,135</u>
<u>Total</u>	<u>100%</u>	<u>\$11,056,729</u>

d) The proceeds from the liquidation of all non-building and grounds DAOES assets, such as cash, investment, and equipment shall be distributed among the Member districts using each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the five (5) consecutive school years immediately preceding the effective date of System dissolution.

ARTICLE VIII - AMENDMENT

Section 1 Process

8-1.1 A proposed Amendment to this Agreement shall be first submitted to the Board for consideration. If approved by three-fifths (3/5) of the Board members, the proposed Amendment shall be submitted to the Member Districts for approval.

8-1.2 A proposed Amendment shall become effective when three-fifths (3/5) of the Member Districts have approved the Amendment at a meeting of the Board.
Failure to act on a proposed Amendment within 60 days of the approval by the Board members in Section 8-1.1 shall be treated as a vote against the Amendment.

Legal update
recommended
by DAOES
attorney

ARTICLE IX - LIABILITY OF BOARD OF DIRECTORS & OFFICERS

Section 1 Limitations & Indemnification

9-1.1 The Board, its officers, and representatives shall not be liable for any mistake of judgment or any action made, taken, or admitted by them in good faith; nor for any action made, taken, or admitted by any agent, employee, or independent contractor selected by them. No representative or officer shall be liable for any action taken or admitted by any other representative or officer.

9-1.2 The System shall indemnify and defend the Board, its officers, and representatives from any and all losses and expenses, including amounts paid in settlement before or after suit is commenced, as a result of any claim, demand, action, proceeding, or judgment that may be asserted against them by reason of their having been members, representatives or officers of the Board. The System shall fulfill its indemnity responsibility by obtaining insurance.

~~9-1.3 The indemnity responsibility of the Board shall not extend to any claims which may be asserted against DAVEA prior to the date the System assumes responsibility for DAVEA.~~

DAOES
attorney
recommends
removing this
language

ARTICLE X - MISCELLANEOUS

Section 1 Notice

10-1.1 Any notice required by the Agreement shall be in writing and shall be deemed to have been given when deposited in a United States Post Office, postage prepaid, and properly addressed to the addressee at the address furnished to the System.

Section 2 Constitution of this Agreement

10-2.1 This Agreement and any Amendments thereto may be executed in any number of parts which, when taken together, shall constitute a single instrument.

~~Section 3 Student Allocation~~

~~10-3.1 The number of students a Member District may enroll in an area vocational center program shall be based upon the Member District's pro rata portion of Grades 11 and 12's total enrollment in Member Districts as of October 1 of the previous school year.~~

DAOES
attorney
recommends
removing this
language

In witness wherefore, each School District herein subscribed has caused this Agreement to be executed by its duly authorized officers on the date and year first written.

HINSDALE TOWNSHIP HIGH SCHOOL
DISTRICT NO. 86

GLENBARD TOWNSHIP HIGH SCHOOL
DISTRICT NO. 87

By: _____
President

By: _____
President

ATTEST:

ATTEST:

Secretary

Secretary

Dated: _____

Dated: _____

DUPAGE HIGH SCHOOL DISTRICT
NO. 88

COMMUNITY HIGH SCHOOL
DISTRICT NO. 94, WEST CHICAGO

By: _____
President

By: _____
President

ATTEST:

ATTEST:

Secretary

Secretary

Dated: _____

Dated: _____

APPENDIX B

COMMUNITY HIGH SCHOOL
DISTRICT NO. 99, DOWNERS GROVE

By: _____
President

ATTEST:

Secretary

Dated: _____

LAKE PARK COMMUNITY HIGH
SCHOOL DISTRICT NO. 108

By: _____
President

ATTEST:

Secretary

Dated: _____

WESTMONT COMMUNITY UNIT
SCHOOL DISTRICT NO. 201

By: _____
President

ATTEST:

Secretary

Dated: _____

FENTON COMMUNITY HIGH SCHOOL
DISTRICT NO. 100

By: _____
President

ATTEST:

Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 200, WHEATON-WARRENVILLE

By: _____
President

ATTEST:

Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 202, LISLE

By: _____
President

ATTEST:

Secretary

Dated: _____

APPENDIX B

NAPERVILLE COMMUNITY UNIT
SCHOOL DISTRICT NO. 203

By: _____
President

ATTEST:

Secretary

Dated: _____

LYONS TOWNSHIP HIGH SCHOOL
DISTRICT NO. 204

By: _____
President

ATTEST:

Secretary

Dated: _____

5286.1-5

INDIAN PRAIRIE SCHOOL DISTRICT
NO. 204, DUPAGE COUNTY

By: _____
President

ATTEST:

Secretary

Dated: _____

ELMHURST COMMUNITY UNIT
SCHOOL DISTRICT NO. 205

By: _____
President

ATTEST:

Secretary

Dated: _____

APPENDIX B

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 27, 2022**

SUBJECT: First Reading of Board Policies – PRESS 109

BACKGROUND DATA: Included in your packet is a copy of the policies scheduled for first reading by the Board. Where appropriate, in the attached policies revisions/additions are marked by **GREEN highlighted text** while proposed deletions are noted with **RED highlighted text**.

- 2:230 Public Participation at Meetings of the Board of Education and Petitions to the Board
- 3:70 Succession of Authority
- 4:70 Resource Conservation
- 5:70 Religious Holidays
- 5:80 Jury Duty
- 5:110 Recognition for Service
- 5:140 Solicitations By or From Staff
- 5:240 Suspension
- 6:70 Teaching About Religions
- 6:80 Teaching About Controversial Issues
- 6:140 Education of Homeless Children
- 6:290 Homework
- 6:330 Awards, Honors and Recognition
- 7:15 Student and Family Privacy Rights
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:270 Administering Medications to Students

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

SUGGESTED MOTION: N/A

Document Status: Draft Update

2:230 Public Participation at Meetings of the Board of Education and Petitions to the Board

During each regular and special ~~and Board committee~~ open meeting of the Board, [PRESSPlus1](#) members of the public and District employees may comment to or ask questions subject to reasonable constraints established and recorded in this policy's guidelines below. [Q1](#) The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy 3:30, Chain of Command. [PRESSPlus2](#)

A Board meeting is a public meeting – a meeting conducted in public, but not a meeting of the public. The individuals appearing before the Board are visiting, non-participating attendees of the meeting and should refrain from approaching the Board and engaging Board Members in conversation during the meeting.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President [PRESSPlus3](#) to maintain order and decorum for all.
2. Use a sign-in sheet, if requested. [PRESSPlus4](#)
3. Observe the Board President's or Committee Chair's decision to determine the seating location from which the speaker may address the Board.
4. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation shall be limited to three minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the Board President may allow a person ~~may be allowed~~ to speak for more than three minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
5. Observe, when necessary and appropriate, the Board President's authority to:
 - a. ~~Shortening of~~ the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak; and/or
 - b. ~~Determination of~~ procedural matters regarding public participation not otherwise covered in Board policy.
6. ~~Realize that the Board does not answer questions asked or enter into dialogue, during the meeting.~~ [PRESSPlus5](#)
7. Understand that issue raised during public participation may be added to future agenda items or addressed by administrative staff, as appropriate.
8. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled Board meeting.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Questions and Answers:

***Required Question 1. **Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged.** The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not “necessarily mean that public comment must be allowed to continue indefinitely,” the public body presented “no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.”

If the Board would like to establish a maximum time limit for public participation, IASB will revise the first sentence of the paragraph as follows:

For a maximum of 60 minutes ~~During~~ each regular and special open meeting of the Board, any person may comment to or ask questions of the School Board (*public participation*), subject to the reasonable constraints established and recorded in this policy’s guidelines below. The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting.

If a board wants to establish a time limit other than 60 minutes, substitute with the time limit desired. Note that any extension of a public comment period cannot be based on the viewpoint of a speaker(s).

Would the Board like to establish a maximum time limit for public participation?

- No (default)
 - Yes, the Board would like to establish a maximum time limit of 60 minutes.
 - Yes, the Board would like to establish a time limit other than 60 minutes. What time limit has the board established? (Enter the number of minutes.):
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community’s public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS

850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public participation. **Issue 109, May 2022**

PRESSPlus 2. The law does not require board members to respond during public participation, and best practices for meetings instruct board members to refrain from engaging in commentary with members of the public during public participation. **Issue 109, May 2022**

PRESSPlus 3. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president's duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/ and other learning opportunities through IASB's Online Learning Center, at: www.iasb.com/conference-training-and-events/training/online-learning/online-courses/. **Issue 109, May 2022**

PRESSPlus 4. Optional. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**

PRESSPlus 5. This topic was added to the introductory paragraph. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

3:70 Succession of Authority

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and approved by the Board.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

~~ADOPTED: August 28, 2017~~

Document Status: Draft Update

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. [PRESSPlus1](#)

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

~~ADOPTED: October 23, 2017~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

5:70 Religious Holidays

Please refer to the following current agreements:

"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois;" and

"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

Employees not covered by these agreements will receive the religious holidays benefit under the same terms and conditions as those employees covered by these agreements.

LEGAL REF.:

Religious Freedom Restoration Act, [775 ILCS 35/15](#).

Illinois Human Rights Act, [775 ILCS 5/2-101](#) and [5/2-102](#).

~~ADOPTED: October 23, 2017~~

Document Status: Draft Update

5:80 Jury Duty

~~The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.~~ [PRESSPlus1](#)

An employee should give at least five days' prior notice of pending court duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court. [Q1](#)

Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury duty. [Q2](#)

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1, Jury Act.

ADOPTED: August 28, 2017

Questions and Answers:

***Required Question 1. The School Code mandates this provision for certificated [licensed] employees serving witness duty. 105 ILCS 5/10-20.7. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

- No (default)
- Yes (IASB will strike "licensed" from the text and correct the grammar.)

***Required Question 2. The School Code mandates this provision for certificated [licensed] employees serving jury duty. 105 ILCS 5/10-20.7. In contrast, the Jury Act requires that employers give any employee time off from employment for jury duty, but it does not require that employers pay the employee while on jury duty. 705 ILCS 305/4.1. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

- No (default)
 - Yes (IASB will strike licensed from the text and correct the grammar.)
-

PRESSPlus Comments

PRESSPlus 1. In response to a 5-year review, this text is relocated under new Witness Duty and Jury Duty subheadings, below. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

5:110 Recognition for Service

The Board of Education may periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.

ADOPTED: August 28, 2017

Document Status: 5-Year-Review - Needs Review

5:140 Solicitations By or From Staff

Solicitation for donations and sales by staff and/or students in a building is prohibited unless recommended by the Building Principal to the Superintendent for consideration. The Superintendent may approve or deny the recommendation or refer the recommendation to the Board for its consideration.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: August 28, 2017

Document Status: 5-Year-Review - Needs Review

5:240 Suspension

The Superintendent shall have the authority to suspend any employee for up to ten (10) days, with or without pay, when in the sole judgment of the Superintendent, the employee's conduct or alleged conduct has been or may be injurious to students or staff, or detrimental to the educational program or the school system. Prior to the suspension, or as soon thereafter as is practicable, the employee shall be given a written notice stating the reason for the duration of the suspension, and affording the employee a conference with the Superintendent to challenge the suspension.

The employee shall have the right to appeal the Superintendent's decision and, upon written request, receive a hearing before the Board or its designated Hearing Officer. The employee may be represented at the hearing by an attorney or representative of his/her choosing.

After the hearing, the Board shall decide, in its discretion, whether to uphold, modify (by reduction or extension), or reverse the decision of the Superintendent, and whether any salary shall be restored to the employee.

Nothing in this policy shall be interpreted to impair the Board's right to suspend an employee pending a dismissal hearing or to dismiss employees.

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Repayment of Compensation and Benefits

If a professional employee is suspended with pay, either voluntarily or involuntarily, pending the outcome of a criminal investigation or prosecution, and the employee is later dismissed as a result of his or her criminal conviction, the employee must repay to the District all compensation and the value of all benefits received by him or her during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.:

[5 ILCS 430/5-60\(b\)](#).

[105 ILCS 5/24-12](#).

[325 ILCS 5/7.4\(c-10\)](#).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532 (1985).

Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill. 1975).

Massie v. East St. Louis Sch. District No.189, 203 Ill.App.3d 965 (5th Dist. 1990).

CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

Document Status: 5-Year-Review - Needs Review

6:70 Teaching About Religions

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

LEGAL REF.:

[*School Dist. of Abington Twp v. Schempp*](#), 374 U.S. 203 (1963).

[*Allegheny County v. ACLU Pittsburgh Chapter*](#), 492 U.S. 573 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:255 (Assemblies and Ceremonies)

ADOPTED: August 28, 2017

Document Status: Draft Update

6:80 Teaching About Controversial Issues

The Superintendent shall ensure that all school-sponsored presentations and discussions of controversial or sensitive topics in the instructional program, including those made by guest speakers, are:

- Age-appropriate. Proper decorum, considering the students' ages, should be followed.
- Consistent with the curriculum and serve an educational purpose.
- Informative and present a balanced view.
- Respectful of the rights and opinions of everyone. Non-tolerant of emotional criticisms and hurtful sarcasm.
- Not tolerant of profanity or slander.

The District specifically reserves its right to stop any school-sponsored activity that it determines violates this policy, is harmful to the District or the students, or violates State or federal law.

LEGAL REF.: [PRESSPlus1](#)

[Garcetti v. Ceballos, 547 U.S. 410 \(2006\).](#)

[Mayer v. Monroe Cnty. Cmty. Sch. Corp., 474 F.3d 477 \(7th Cir. 2007\).](#)

CROSS REF.: 6:40 (Curriculum Development), 6:255 (Assemblies and Ceremonies), 7:190 (Student Discipline)

ADOPTED: October 23, 2017

PRESSPlus Comments

PRESSPlus 1. Legal References are added. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the [III. Education for Homeless Children Act](#). The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

[McKinney-Vento Homeless Assistance Act](#), 42 U.S.C. §11431 et seq., [McKinney-Vento Homeless Assistance Act](#), [PRESSPlus1](#)

[III. Education for Homeless Children Act](#), 105 ILCS 45/, [Education for Homeless Children Act](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

PRESSPlus Comments

PRESSPlus 1. The Legal Reference style is updated. **Issue 109, May 2022**

Document Status: Draft Update

6:290 Homework

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement of learning standards. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. Building Principals will develop homework time guidelines and will communicate them clearly to students, staff, and parents. The Superintendent shall provide guidance to ensure that homework:

1. Is used to reinforce and apply previously covered concepts, principles, and skills;
2. Is not assigned for disciplinary purposes;
3. Serves as a communication link between the school and parents/guardians;
4. Encourages independent thought, self-direction, and self-discipline; and
5. Is of appropriate frequency and length, and does not become excessive, according to the teacher's best professional judgment.

Building Principals assume the responsibility for discussing this policy with their staff at least annually and inform parents of the purpose of homework and the avenues for obtaining additional information about their child's homework.

Missed Homework [PRESSPlus1](#)

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, Attendance and Truancy.

CROSS REF.: 7:70 (Attendance and Truancy)

CROSS REF.: 6:280 (Grading and Promotion)

ADOPTED: October 23, 2017

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

6:330 Awards, Honors and Recognition

The Superintendent or designee shall maintain a uniform process for calculating an honor roll for each class, presenting awards and honors for outstanding scholarship, achievement, and recognizing curricular growth and/or distinguished service in school activities in such a way as to minimize bias and promote fairness. The Superintendent shall supervise the selection of the recipient(s).

CROSS REF.: 7:40 (Non-Public School Students, Including Parochial and Home Schooled Students)

Document Status: Draft Update

7:15 Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in **Board of Education** policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified **or and regardless of** who created the survey.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as

part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act ([20 U.S.C. §1400 et seq.](#)).
3. Is otherwise authorized by Board policy.

Prohibition on Selling or Marketing Students' Personal Information ~~Is Prohibited~~ [PRESSPlus1](#)

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Act.

[105 ILCS 5/10-20.38](#).

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

~~105 ILCS 5/10-20.38~~.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: April 20, 2009; December 14, 2020

REVIEWED: October 21, 2013; February 26, 2018

PRESSPlus Comments

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data Privacy and Security*, for more information about SOPPA requirements. **Issue 109, May 2022**

Document Status: Draft Update - Rewritten

7:285 Anaphylaxis Prevention, Response, and Management Program

Title has been updated. Original Title: Food Allergy Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. [PRESSPlus1](#) Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. [PRESSPlus2](#) Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. [PRESSPlus3](#)

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540. [PRESSPlus4](#)
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540. [PRESSPlus5](#)
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*. [Q1](#)
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*. [PRESSPlus6](#)
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy. [PRESSPlus7](#)
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring [PRESSPlus8](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at

least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.:

105 ILCS 5/2-3.182, 5/10-22.39(e), and 5/22-30.

23 Ill.Admin.Code §1.540.

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*?

Note: Be sure that the Board's adoption of the subhead regarding Undesignated Epinephrine Injectors in policy 7:270 is in alignment with the District's implementation of 105 ILCS 5/22-30, amended by P.A. 102-413. If the district maintains a supply of undesignated epinephrine injectors, but has not adopted the subhead in policy 7:270, see the **PRESS** sample, available at **PRESS** Online by logging in at www.iasb.com, at f/n 12.

- Yes (default)
 - No (IASB will delete #3 in alignment with policy 7:270.)
-

PRESSPlus Comments

PRESSPlus 1. This policy is updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-413, requiring districts to adopt or update by 8-17-22 an anaphylaxis policy addressing prevention of and response to anaphylaxis in accordance with the model policy developed by the Ill. State Board of Education (ISBE), *Anaphylaxis Response Policy for Illinois Schools*, (*ISBE Model*), available at: www.isbe.net/Documents/Anaphylactic-policy.pdf.

It is presented as rewritten for PRESS Plus subscribers, however, a redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com.

The law requires the *ISBE Model*, and in turn a board's policy based on the *ISBE Model*, to include: (a) a procedure and treatment plan, including emergency protocols and responsibilities for school nurses and other appropriate school personnel, for responding to anaphylaxis, (b) requirements for a training course for appropriate school personnel on prevention and responding to anaphylaxis, (c) a procedure and appropriate guidelines for the development of an individualized emergency health care

plan for children with a food or other allergy that could result in anaphylaxis, (d) a communication plan for intake and dissemination of information provided by Illinois regarding children with a food or other allergy that could result in anaphylaxis, including a discussion of methods, treatments, and therapies to reduce the risk of allergic reactions, including anaphylaxis, (e) strategies for reducing the risk of exposure to anaphylactic causative agents, including food and other allergens, and (f) a communication plan for discussion with children who have developed adequate verbal communication and comprehension skills and with the parents or guardians of all children about foods that are safe and unsafe and about strategies to avoid exposure to unsafe food. 105 ILCS 5/2-3.182(b).

The *ISBE Model* is primarily focused on item (a). Little to no guidance for schools regarding items (b)-(f) exists in it other than to generally cite to voluminous resources made available by the Centers for Disease Control and Prevention (CDC) and National Association of School Nurses (NASN). This policy and its implementing procedures (available at **PRESS** Online by logging in at www.iasb.com) are designed to supplement the *ISBE Model* and further lead school officials to resources regarding items (b)-(f). 105 ILCS 5/2-3.182(b)(1-6).

Issue 109, May 2022

PRESSPlus 2. The *ISBE Model* does not provide a specific definition for *anaphylactic emergency*, but it appears to use that term and *anaphylaxis* interchangeably. **Issue 109, May 2022**

PRESSPlus 3. The *ISBE Model* provides that students at risk for anaphylaxis benefit from a policy that coordinates a planned response in the event of an anaphylactic emergency, and it emphasizes that an emergency plan should include all stakeholders. The clause “using a cooperative effort among students’ families, staff members, students, health care providers and emergency medical services, and the community” is optional and can be removed. The purpose of the clause is to share responsibility for management among all stakeholders. **Issue 109, May 2022**

PRESSPlus 4. Number one outlines the goals that the legislature directed ISBE to include in the topics covered by the *ISBE Model*. 105 ILCS 5/2-3.149(a)-(c). The *ISBE Model* is based on the *Virginia Dept. of Education Anaphylaxis Policy*, available at: www.doe.virginia.gov/support/health_medical/anaphylaxis_epinephrine/, and it incorporates NASN recommendations for a comprehensive anaphylaxis school policy. See the *NASN Sample Anaphylaxis Policy*, at: www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis. Boards may add further expectations and include additional goals that reflect those expectations here. Ensure that any additional expectations or goals align with policy 7:270, *Administering Medicines to Students*. **Issue 109, May 2022**

PRESSPlus 5. Number two includes the biennial in-service training program required by 105 ILCS 5/10-22.39(e) and training required by 105 ILCS 5/22-30(g) for those staff members who will be *trained personnel*, authorized by 105 ILCS 5/22-30(b-10), to provide or administer undesignated epinephrine in specific situations. The law authorizes *school nurses* and *trained personnel* to administer undesignated epinephrine. See policy 5:100, *Staff Development Program* (or, if the board has not adopted the list of all training in the policy, see f/n 5 of the sample policy at **PRESS** Online, available by logging in at www.iasb.com), and 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon* (available at **PRESS** Online by logging in at www.iasb.com).

105 ILCS 5/22-30(b-5) does not specifically state that staff members authorized to administer (student-specific) epinephrine under a student's specific individual plan must also complete the more rigorous training required for *trained personnel*. However, the *ISBE Model* is clear that “[o]nly trained personnel should administer epinephrine to a student believed to be having an anaphylactic reaction,” and it requires each building-level administrator to identify at least two employees, in addition to the school nurse (if any), to be *trained personnel*. The more in-depth training for staff members who may administer epinephrine (whether student-specific or undesignated) is also a best practice emphasized in the *CDC Guidelines*, which is referenced in the *ISBE Model*. **Issue 109, May 2022**

PRESSPlus 6. Number four refers to the CDC's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, at: www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf (*CDC Guidelines*), which is cited in the *ISBE Model* as a resource for a “full food allergy and prevention of allergen exposure plan.” Adopting the entire, voluminous *CDC Guidelines* document as policy is not practical. The *CDC Guidelines* also state that not every recommendation will be appropriate or feasible for every district's needs. The *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*, at: <http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis>, are also linked as a resource in the *ISBE Model*. The *ISBE Model* acknowledges that not all schools have access to school nurses or other health staff on a regular basis, and it encourages districts to take this into consideration when developing building-level plans. **Issue 109, May 2022**

PRESSPlus 7. Number five is required by 105 ILCS 5/2-3.182(c), added by P.A. 102-413. The notification must include contact information for parents/guardians to engage further with the district to learn more about individualized aspects of the policy. For ease of administration, districts may want to include this notification in student handbook(s). The Ill. Principal's Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook. **Issue 109, May 2022**

PRESSPlus 8. 105 ILCS 5/2-3.182(e) provides that ISBE shall review and update its model policy at least once every three years. Although this section does not expressly state that boards must also conduct a review within this time frame, that is the logical conclusion based on a board's duty in 105 ILCS 5/10-16.7 to direct the superintendent through policy. **Issue 109, May 2022**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA*

Form. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law.

Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law.

Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The ***Designated Caregiver Administration of Medical Cannabis*** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

Herbal/non-FDA approved medication

The registered nurse in charge of administering medications to students in Lisle School District 202 will not be legally mandated to administer non-FDA approved supplements including vitamins, minerals and or herbal remedies or preparations due to the lack of regulatory supervision in manufacturing of such preparations.

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act, ~~and scheduled to be repealed on July 1, 2020.~~

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (~~Food Allergy~~ [Anaphylaxis Prevention, Response, and Management Program](#)) [PRESSPlus1](#)

PRESSPlus Comments

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*. Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS** Online by logging in at www.iasb.com. **Issue 109, May 2022**

PRESS 109 Questions and Recommendations

To facilitate our discussion of PRESS 109 policies for First Reading, it would be helpful if you review the information below and, along with additional questions you might have, be prepared to discuss any responses or recommendations (**highlighted in red**) that **you do not agree with**.

Policy 2:230

Page 1, 1st sentence - **Recommendation** to keep "and Board committees" **Does the Board agree?**

Page 2 **Required Question 1 YES or NO** - **Admin recommends responding, "YES, the Board would like to establish a maximum time limit of 60 minutes"** since the language also provides for the Board to extend the time, if needed, at a meeting upon the majority vote of the Board. **Does the Board agree?**

Page 3 PRESSPlus 1, 2 and 3 are good references. PRESSPlus 4 - No change; we stopped collecting the home address on blue cards.

3:70

Page 4 **Question** - Would it be good to include a brief narrative covering the succession plan or do we want the Succession Plan as an exhibit to 3:70?

Admin Response - Based on the language of the policy, it sounds like the plan should at least be an internal document or exhibit that the Board approves. **Does the Board agree (with adding the plan as an exhibit)?**

Question - Is there an order of authority among the Principals and AP's for District issues?

Admin Response - If the Superintendent is temporarily unavailable the succession plan is:

Asst Superintendent

Director

Principal

Assist Principal

Since the "Principal" is third in line, there would seldom, if ever, be an occasion where Keith, Linda, Dave and Jen would all be unavailable at the same time. That said, the plan could note seniority as part of the plan, if the Board wants. **Does the Board agree (with not designating seniority)?**

4:70

Page 5 **Questions** - Who manages the program of energy and resource conservation for the District and was the required 50% reduction in the amount of solid waste generated by the District met before July 1, 2020?

How often are reviews performed?

What areas are reviewed and who does the reviews? (Should we consider identifying this in the policy.)

Admin Response - While the buildings separate and recycle paper goods, metal, etc. (our waste containers have separate bins for recyclable goods), Dave will be working with John Posegeo to review this policy and our ongoing efforts.

Waste - The solid waste reduction was likely met in the 2020 school year due to hybrid learning. However, the 2020-2021 school year most likely had an increase due to the heightened response to COVID and more cleaning products due to increased sanitation efforts

Energy - The head custodians, Jeff H and John P, keep up on energy conservation by scheduling the HVAC systems off when they are not needed/

More energy was used in the past 2 years due to COVID recommendations. HVAC systems were kept running after hours in order to flush out the air in the buildings.

Motion sensors and LED lighting will be installed at the HS in the future and the JH will have more efficient energy upgrades when the renovation project is complete.

Dave purchase recycled paper and paper products through a cooperative.

5:80

Page 7 **Required Question 1 - YES or NO** - **Recommend YES, extend time to all employees.** **Does the Board agree?**

Required Question 2 - YES or NO - **Recommend YES, extend time to all employees.** **Does the Board agree?**

Question - Are employees required to decline or return the check for Jury Duty, since they are getting their salary?

Admin Response - The \$17.00 check cannot be "declined" as it is the courts duty to pay jurors. Years ago, staff were required to submit their check to the district and a deduction was made to their checks, however since that impacted employee "creditable earnings" with the retirement systems it ended up being more work than it was worth, especially since it is only \$17.00. Consequently, the employee keeps the check.

5:140

Page 10, second line - **Admin recommendation** - Change "recommended" to "authorized" by the building principal. **Does the Board agree?**

Questions - Is solicitation for donations and sales by staff and/or students prohibited in our buildings, unless recommended by the Building Principal or Superintendent?

Does this include setting out orders for Girl Scout cookies, children's fundraisers, etc.?

Admin Response - Per Board request, this policy is sent to staff annually. Occasionally, something is sent out by a staff member. Linda will send a stronger reminder for the 2022-23 school year.

6:80

Page 14, first line - **Recommendation** to add "or the Building Principal" after "Superintendent." **Does the Board agree?**

6:290

Page 16, last sentence of the first paragraph - **Recommendation** to add "designee" or "AP's for Curriculum" after "Superintendent."

Does the Board agree?

Question - How is the policy shared with students and parents? Should #1-#5 be included in the Student Handbook? Is there any reference to Homework in the LSH Handbook?

Admin Response - Specific policy link is not part of the Student Handbook. LES and LJH address the 5 items, but does not bullet them. The HS covers homework at the Department level.

6:330

Page 17, last sentence - **Recommendation** to add "or designees" or "AP's for Curriculum" after "Superintendent"? **Does the Board agree?**

7:15

Page 18 **Questions** - Is staff aware of this policy before distributing any survey? Are parents notified of the Transfer of Rights and if so, how are they notified?

Admin Response - Yes, staff are aware of the policy but a reminder will be sent. Transfer of Rights can be added to the LSH Handbook, if the Board wants. **Does the Board agree (with adding Transfer of Rights to the LSH Handbook)?**

7:285

Page 21 **Question?** - How is this policy shared with parents/guardians annually? There is not a reference to it in the Students Handbook.

Admin Response - New requirements will be shared in the 2022-2023 SY.

Question - Do we have an Anaphylaxis Prevention, Response and Management Program that complies with the requirements in #1-#6?

Admin Response - This is also a new requirement and is being reviewed by nursing staff for availability for the 2022-2023 SY.

Page 21 and 22 **Under Monitoring (and PRESSPlus 8 on page 24) - Recommendation** to add this to our Planning Calendar to direct the Superintendent to review and update the model policy every 3 years and make any necessary and appropriate revisions to the policy. **Does the Board agree with adding this to the Planning Calendar?**

Admin Response - Since it will not be implemented until fall, please list August 2022 as year one with August 2025 being year three.

Required Question 1 - PENDING update for Second Reading - Admin response: The nurses are working on getting a supply of undesignated epi-pens, but do not have them at this time. Admin recommends reviewing status at second reading.

NOTE: If the District maintains a supply of epi-pens, we should adopt the subhead in policy 7:270. Also, page 23 - PRESSPlus 5 - #2 requires biennial in-service staff training and training required by 105ILCS 5/22-30(g).

7:270

Page 25 - 4th paragraph **Question** - Is there a section covering this policy in each Student Handbook or is it provided to the parents/guardians in another way?

Admin Response - Covered on page 22 of the District Handbook.

Question - Last sentence under School District Supply of Undesignated Asthma Medication and School District Supply of Undesignated Epi Injections - Does each building administrator and/or school nurse maintain the names of trained personnel who have received a statement or certification pursuant to State law?

Admin Response - Only Registered School Nurses would administer undesignated meds.

Page 25 **Question** - Do we keep undesignated asthma medication on hand?

Admin Response - Yes, each building has undesignated asthma medicine.

Page 27 **Admin Recommendation** - The nurses would like the Board to consider adding this language as a last paragraph to the policy:

"Herbal/non-FDA approved medication

The registered nurse in charge of administering medications to students in Lisle School District 202 will not be legally mandated to administer non-FDA approved supplements including vitamins, minerals and or herbal remedies or preparations due to the lack of regulatory supervision in manufacturing of such preparations."

The rationale for this addition is as follows: *The DSHEA (Dietary Supplement and Health Education Act) created a supplement category of pharmaceuticals including vitamins, minerals, and herbs. It requires no proof of efficacy or safety and provides no standards for purity and or potency of the ingredients. Therefore, due to the lack of substantiating medical and or scientific data to support the safe administration of such preparations, the registered nurses in Lisle District 202 would like to not be required to give non-FDA approved medications even if ordered by a medical physician licensed to prescribe medication or an advanced practice nurse licensed to prescribe medication.* **Does the Board agree with adding this language?**

General School Administration

Administrative Procedure - Succession Plan

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall be as stated below. If the first person on the succession list is unavailable, the second person shall be the responsible person, and so on, in order through the list. The designated individual shall communicate with the School Board President in cases of importance and/or emergency.

Dr. Keith Filipiak - Superintendent

Dr. Linda Kotalik - Assistant Superintendent

David Wilkinson - Director of Finance

Jen Law - Director of Student Services

Building Principal (in order of seniority)

David Kearney - Junior High Principal

Jeff Howard – High School Principal

Dr. Jill Schreiber – Lisle Elementary Principal

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
June 27, 2022**

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

- 1) Ray Sojka
- 2) Zoe Yalcin, Smart Procure

The District will respond to all the request(s) within the required timeline.

From: rgsojka@comcast.net <rgsojka@comcast.net>
Sent: Wednesday, June 8, 2022 1:14 PM
To: 'District 202 FOIA' <district202foia@lisle202.org>
Subject: FOIA Request to Lisle CUSD 202

Good Afternoon Lisle CUSD 202 FOIA Officer,

This request is being made under the Freedom of Information Act.

Please provide an itemized listing of each expenditure, including the specific amount, date, purpose and with what vendor/firm/entity/person the funds below have been spent by the School District.

[Illinois Allocations to LEAs under the ESSER & GEER Funds.pdf \(nea.org\)](#)

Page 8

Lisle CUSD 202 DUPAGE 048 24 11

Esser 1 - \$ 145,032

Esser 2 - \$ 516,227

Esser 3 - \$ 1,158,811

Total \$ 1,820,070

Please also include an itemized listing of each expenditure, including the specific amount, date, purpose and with what vendor/firm/entity/person the FEMA funding provided to Lisle CUSD 202 has been spent by the School District.

Thank you,

Ray Sojka

-----Original Message-----

From: Zoe Yalcin <zyalcin@smartprocure.com>

Sent: Saturday, June 18, 2022 8:02 AM

To: kfilipiak@lisle202.org

Subject: SmartProcure FOIA Request to Lisle Community Unit School District No. 202 For PO/Vendor Information

Dear Keith Filipiak or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Lisle Community Unit School District No. 202 for any and all purchasing records from 4/21/2022 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYjVIMDAwMDAwbzdLNyZzdD1JTCZvcmc9TGJzbGVDb21tdW5pdHlVbml0U2Nob29sRGlzdHJpY3RObzlwMg==>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Zoe Yalcin
Data Acquisition Specialist
SmartProcure
Direct: 5616096762
Email: zyalcin@smartprocure.com

Upcoming Events

Event	Date
IASB Joint Annual Conference	November 18-20,2022
Next Division dinner	TDB for Fall 2022. Historically, Fall Dinner w the as in October 2021.
Next Self Evaluation	Board Discussion Item for Board of Education meeting 6/27/2022
Next Governance Recognition Submission Due	August 2023
Next Himes, Scariano, Fester, CHTD Law Conference	Nothing announced yet. Was last held in October in 2021. www.edlawyer.com

IASB Updates

Resolution Deadline

Deadline for submitting resolutions was June 22, 2022. CUSD 202 did not submit any resolutions.

Registration for November 2022 IASB Joint Annual Conference is now open.

Please contact our Recording secretary to register. Please only pre-register if you can commit to attending. District will pay for registration fees only.

https://iasb.netforum.com/eweb/DynamicPage.aspx?webcode=JACEventInfo&Reg_evt_key=6a9120e3-a3d5-4d73-bec3-c6dbab25ae76

House and Senate Pass Historic Gun Reform Legislation (From 6/24/2022 Email)

https://contentsharing.net/actions/email_web_version.cfm?ep=n6EDcrYUNh3KGB6E8TQy_huC-cHLfBF2PYJYeEcmtPivENVv5WDdxP_8bCoyIOLCGxibfqIjBRklhziopPjW65t2hNdj2e6H8Ukp1DTBegzd-Uo_AwfrzAPS2ViMCmdf

Upcoming IASB Events (From 6/21/2022 Email)

https://contentsharing.net/actions/email_web_version.cfm?ep=n6EDcrYUNh3KGB6E8TQy_huC-cHLfBF2PYJYeEcmtPnsFoLL7RWL7CeHigWALTWfTo4Qn_nM3VEzvVao5eMlz-YirKmdGVUUhRUghT9m22Olt5HS_APvnKOELVRutv2z

Board of Education IASB Delegate Updates for June 2027, 2022

IASB Delegate/Submitted By: Daniel Helderle

COSSBA Updates

As you are aware, IASB has left the National School Boards Association (NSBA) and joined the Consortium of State School Board Associations (COSSBA). The below link was shared via a 6/22 email this week to board members.

https://www.iasb.com/IASB/media/General/COSSBA/COSSBA_FAQ.pdf



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**Board of Control Meeting
May 18, 2022
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 5:33 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Kristina Davis
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Cass School District #63	Mark Cross
	Woodridge School District #68	Tom Ruggio
	Community High School District #99	Joanna Vazquez Drexler (arrived 5:52 p.m.)
	Westmont Community Unit School District #201	Leah Conover
	Lisle Community Unit School District #202	Steven Lesniak
	Elmhurst Community Unit School District #205	Beth Hosler
Absent:	Keeneyville School District #20	Terry Walloch
	Downers Grove School District #58	Emily Hanus
	Maercker District #60	Dr. Sean Nugent
	Center Cass School District #66	Dr. Andrew Wise
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher
	Community Consolidated School District #180	Dr. Thomas Schneider

Present: 11 Districts **Absent:** 7 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Don Robinson, Treasurer and Director for Business, SASED
- Dr. Kennedy Strickland Dixon, Director for Programs & Services, SASED
- Julie Grohn, Director for the Human Resource Department, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Anita Howard, Recording Secretary, SASED

- 1. Pledge of Allegiance**
- 2. Public Comment--none**

Member Rich moved and Member Cross seconded to amend the agenda to move the closed session regarding Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees to after public comments and, to add the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body under 5 ILCS 120/2(c)(1).

Upon voice vote, motion carried.

Member Rich moved and Member Buscemi seconded to recess to closed session at 5:37 p.m. for the purposes of collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees to after public comments and, to add the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body under 5 ILCS 120/2(c)(1).

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts Motion passed.

3. Consent Agenda

I move to approve the consent agenda items as presented with the removal of item 4f. *This motion, made by Board Member Rich and seconded by Board Member Conover, Passed.*

- a. Approve Minutes of the April 27, 2022 open and closed session meetings and the March 9, 2022 finance committee meeting
- b. Personnel Recommendations
 - 1) Accept/Approve the Resignations/Retirements of Administrative Staff, Licensed Staff, Registered Staff, Grant Staff and Educational Support Staff; the Terminations of Educational

Support Staff; the Appointments of Administrative Staff, Educational Support Staff and Contracted Registered Staff as presented.

- c. Accept the Financial Reports
 - 1) Treasurers Report--April 2022
 - 2) Revenue & Expenditure Reports--April 2022
 - 3) Gross Payrolls--April 2022; \$1,941,032.79
 - 4) Interim Payrolls--April 2022; \$672,950.94
 - 5) Bill List-- May 2022; \$610,192.40
 - 6) Interim Checks-- April 2022; \$336,647.59
- d. Adopt the Resolution regarding the ROE application for the mobile classrooms
- e. Acceptance of Delta Gamma Fraternity donation to vision program
- f. ~~Approve FY23 food service agreement~~
- g. Accept amended Allied Flexible Benefits Plan
- h. Approve SOPPA for Embrace
- i. Approve Designation of the 2022-23

- 1) Depositories & Investments

Depositories

Illinois School District Liquid Asset Fund
Fifth Third Securities
OneWest Bank, Division of CIT

Investment Agents

PMA Financial Services (Illinois School District Asset Fund)
J. P. Morgan - 403(b) Plan
Fifth Third Bank

- 2) Newspapers/Legal Notices

Daily Herald

- 3) Legal Counsel

Engler, Callaway, Baasten & Sraga LLC

- 4) Architect

ARCON Associates

- 5) Board Meeting Dates

August 17, 2022

September 28, 2022

October 26, 2022

NO NOVEMBER MEETING

December 7, 2022

January 25, 2023--joint with Governing board

February 22, 2023

March 22, 2023

April 26, 2023

May 24, 2023

June 21, 2023

No meetings in July or November

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63

Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

4. Election of Officers and Appointments

a. Elect Chairperson (1 year term)

Member Cross nominated Member Dr. Matt Rich as chairperson. There were no further nominations and Member Dr. Matt Rich was elected by acclamation.

b. Elect Vice Chairperson (1 year term)

Member Rich nominated Member Tom Ruggio as vice-chairperson. There were no further nominations and Member Tom Ruggio was elected by acclamation.

c. Elect Secretary (1 year term)

Member Kielminski nominated Member Dr. Tony Palmisano as secretary. There were no further nominations and Member Dr. Tony Palmisano was elected by acclamation.

d. Appoint Members to the Finance Committee—Current members in attendance at the meeting agreed to continue.

e. Appoint Members to the Policy Committee—Current members in attendance at the meeting agreed to continue. Member Davis volunteered to be on the committee.

5. Discussion Without Action

a. Informational/Correspondence

Presentation--SASED FY23 Budget— Director of Business Services, Don Robinson reviewed the FY23 budget assumptions used in drafting the budget. These assumptions include 5% increases in salaries, employee benefits estimated to be 28.5% of salaries, and 3% increases in purchased services and supplies/materials. Continued inflation may impact many areas of the budget. Ongoing personnel shortages could have an adverse impact due to higher costs associated with contractual staff versus direct hires. The administration always prefers direct hires and will continue to pursue direct hires whenever possible. Health, property, and liability insurance costs are expected to increase modestly. Cyber insurance costs are expected to increase 25 – 60% and will require multifactor authentication for email, remote access, and cloud services to bind coverage. Mr. Robinson also reviewed potential staffing additions for next year, including hiring a communications coordinator and expanding the vocational program. He is also exploring adding one or two service technicians in IT. The increase would provide better end user support due to the number and complexity of SASED’s programs and services. Next year Mr. Robinson will be focusing on time tracking and billing systems to improve efficiencies and migrate toward electronic workflows. The administration also looks forward to collaborating with a board committee on staff recognition and appreciation. Budgeting and financial planning continue to include a goal of reducing SASED’s cash balances. He also provided updates regarding the FY22 amended budget. Salaries and benefits have been tried up to final salary schedules. Purchased services and supplies/materials expenditures lines have been reallocated and corrected as necessary.

1) FOIA request--Derek Bex 457(b) plan

b. Enrollment Update—Dr. McGuffin shared that the total net enrollment increased by 11 students since the beginning of the school year. She added that while administration is receiving many requests from outside of the cooperative, given the current staffing issues, it is a focus to reserve space for SASED districts.

c. Board Committee Updates—Dr. McGuffin will send out a protocol task force poll for meeting dates in June or July. New PRESS update was just released, and the policy committee will be working with the update and the transition to online policy subscription through IASB.

6. Discussion with Action

a. Approve executive director bonus

I move to approve a 3.6% bonus to be applied as a raise to the salary of Executive Director Melinda McGuffin. This motion, made by Board Member Kielminski and seconded by Board Member Ruggio, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

b. Approve the FY22 Amended budget for submission to the Governing Board

I move to approve the amended 2021-22 budget for submission to the Governing Board. This motion, made by Board Member Conover and seconded by Board Member Cross, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68

Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

c. Approve submission of the FY23 Budget to the Governing Board.

I move to approve submission of the FY23 Budget to the Governing Board. This motion, made by Board Member Lesniak and seconded by Board Member Vazquez Drexler, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

d. Approve additional FY23 District 20 classroom lease agreement

I move to approve the additional FY23 District 20 classroom lease agreement as presented. This motion, made by Board Member Kielminski and seconded by Board Member Davis, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

e. Approve the FY23 District 201 classroom lease agreement
I move to approve the FY23 District 201 classroom lease agreement as presented. This motion, made by Board Member Lesniak and seconded by Board Member Vazquez Drexler, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Abstain: Westmont Community Unit School District #201

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 10 Districts Nays: 0 Districts Abstain: 1 District Absent: 7 Districts

f. Approve 2022-23 Embrace IEP contract
I move to approve the 2022-23 Embrace IEP contract in the amount of \$78,297.22 as presented. This motion, made by Board Member Cross and seconded by Board Member Buscemi, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

g. Approve 2022-23 Embrace DS agreement
I move to approve the year two of five renewal of the Embrace DS contract for 2022-23. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

h. Possible Action on Resolution Directing the Issuance of a Notice to Remedy to Tina Cerney
I move to adopt the resolution directing the issuance of a notice to remedy to Tina Cerney. This motion, made by Board Member Rich and seconded by Board Member Ruggio, Passed.

Upon roll call vote:

Ayes: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Abstain: Elmhurst Community Unit School District #205

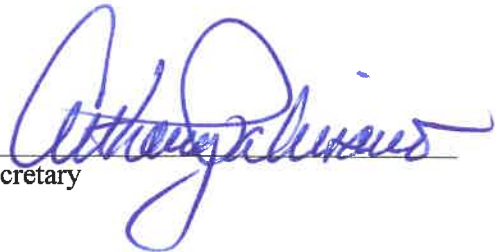
Absent: Keeneyville School District #20
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Ayes: 10 Districts Nays: 0 Districts Abstain: 1 District Absent: 7 Districts

7. Motion made by Member Conover and seconded by Member Vazquez Drexler to adjourn at 6:34 p.m. Upon voice vote, motion passed.



Chairperson



Secretary



***SASED Talking Points
Board of Control Meeting
June 22, 2022***

Officers:

Chairperson—Dr. Matt Rich—District 34

Vice-Chair—Mr. Tom Ruggio—District 68

Secretary—Dr. Anthony Palmisano—District 45

Consent Agenda

The Board of Control conducted the following consent agenda business:

- Approved minutes of the May 18, 2022 open and closed session meetings
- Accepted/Approved the Resignations, Retirements, Appointments and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contracted Staff as presented.
- Accepted/Approved the employment of staff for Low Incidence and Multi-Needs Extended School Year as presented
- Accepted the Financial Reports
 - Treasurers Report--May 2022
 - Revenue & Expenditure Reports—May 2022
 - Gross Payrolls—May 2022; \$1,681,407.63
 - Interim Payrolls--May 2022; \$605,521.04
 - Bill List—June 2022; \$459,330.94
 - Interim Checks—May 2022; \$525,863.05
- Approved SOPPAS
 - Multi-Health Systems Inc./Orland School District 135
 - Riverside Assessments, LLC dba Riverside Insights
- Approved agreement with Elmhurst University
- Approved Early Choices contract with Sebastian Howley
- Authorized disbursement of bills prior to August board meeting
- Approved destruction of December 9, 2020, closed session recording
- Conducted Semi-Annual Review of closed session minutes and maintained as confidential

In Discussion without Action:

- Programs/Services End of Year Report—Christine Martin presented the overview of this year's student data. A major accomplishment is that 11 students were able to move to a less restrictive educational environment. EMBRACE training will be provided to SASED staff to provide a system for collecting goal attainment data. Individual de-identified district data was provided to board members in attendance and specific student data is being forwarded to SASED's district administrators. Discussion included providing the data SASED has available to the districts in June to assist with their Fall planning and then completing and presenting the data report to the Board in August once the standardized assessment data is available.
- Review Staff Satisfaction Survey Results—Dr. McGuffin shared that the full staff satisfaction surveys were included in the board packets. She added that she is appreciative of the feedback. Based on feedback from staff surveys and the 360-survey data from Larry Lobert, the administrative team is focusing on communications and personnel. Administrators are participating in communications training this summer and Dr. McGuffin be doing a "listening tour" this fall. A communications coordinator will be added to the staff as well as developing a new website.
- SASED School Emergency Operations Plan was provided to the Board for review.
- Enrollment Update—There was a net loss of one student for the month of June. At year end SASED enrollment

increased by a total of 10 students. End of year summary data showed 11 students were returned to their home districts, 15 students moved, and 8 students were transferred to private placements.

- Board Committee Updates—There will need to be a policy committee meeting for recent PRESS update.

Discussion with Action

- Approved Early Choices agreement with Michelle Sands
- Approved contract for Matthew Layton as Director of Programs/Services
- Approved contract for Keith Zmijewski as Assistant Program Administrator for Southeast and Directions
- Approved Director of Human Resources employment contract for Julie Grohn
- Approved Director of Business/CSBO employment contract for Don Robinson
- Approved 2022-23 administrator contract for Michele Capio
- Approved 2022-2023 administrator contract for Laura Capparelli
- Approved 2022-2023 administrator contract for Sherilyn Genin
- Approved 2022-23 administrator contract for Amy Gebre
- Approved 2022-23 administrator contract for Tara Corral
- Approved 2022-2023 administrator contract for Sheila White
- Approved 2022-23 contract for Gina Hubbard
- Approved Memorandum of Agreement with SASSED Education Association
- Approved Secondary Transitional Experience Program agreement in the amount of \$322,000
- Approved Transition Specialist Program agreement in the amount of \$92,765
- Approved Math Curriculum Adoption
- Approved contract with Ridge Training for administrative professional development
- Approved administrator professional development agreement with Larry Lobert
- Approved orientation day speaker contract
- Approved 2022-23 contract with EDU Healthcare
- Approved 2022-23 contract with Stepping Stones
- Approved intergovernmental agreement with Plano SD88
- Approved Westmont District 201 lease agreement
- Approved agreement with Innersync Studio, LLC for website services
- Approved Food Service contract
- Approved the spring institute contract with the DoubleTree Lisle/Naperville
- Approved the spring institute contract with NIU Naperville

Next Meeting: The next meeting of the SASSED Board of Control will be **August 17, 2022, at 5:30 p.m.**

The above information is intended to facilitate full communication by the SASSED Board members to their own district Board of Education members. Please do not hesitate to contact me directly if there are any questions about the information provided or if you wish to discuss any of the items.

Dr. Mindy McGuffin