

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Finance Committee Meeting
March 21, 2022
6:45 PM

Members of the public are welcome to attend all meetings of the Lisle Community Unit School District 202 Board of Education, including those held via video conferencing. Anyone wishing to view the meeting or provide comment is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room and the Junior High Auditorium. Capacity will be limited based on social distancing guidelines.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in-person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day in which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board prior to the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Minutes from the February 28, 2022 Finance Committee Meeting 2
4. Student Fee Schedule - School Year 2022-2023
5. Regular and Extra-Curricular/Co-Curricular Transportation Extension
6. Special Education/Homeless/Other Transportation Services Extension
7. Asphalt Sealcoating Bid and Contract
8. Technology Requests 2022-2023 4
9. Agenda Topics for Future Finance Committee Meetings
10. Adjournment

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
FINANCE COMMITTEE MINUTES
FEBRUARY 28, 2022

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on February 28, 2022.

The meeting was called to order at 6:30 p.m. by Chairperson McConville.

Present: Eunice McConville, Finance Committee Chairperson
Pam Ahlmann
Daniel Helderle
Lisa Kiener-Barnett
Steve Lesniak
Greg Nagler
Wendy Nadeau

Also Present: Dr. Keith Filipiak, Superintendent
Dr. Linda Kotalik, Assistant Superintendent
David Wilkinson, Director of Finance
Jennifer Law, Director of Student Services
Jenna Engler, Communications Coordinator
Trent Schalk, Technology Specialist

Public Comment

None

Minutes from the January 24, 2022 Finance Committee Meeting

The minutes from the January 24, 2022 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

Audit Services Proposal

Administration recommends accepting the three-year audit engagement proposal for audit years ending on June 30th of 2022, 2023, and 2024 with rate increases of 0%, 2.7%, and 2.6% respectively. Board Members present have no further discussion and will be ready to take action at the next Regular School Board meeting.

Skyward Business Software Agreement Renewal

Administration presented a three-year contract renewal for its current business software effective on July 1, 2022 for a cost of \$10,000 per year. Mr. Wilkinson shared that District staff is happy with the product and would like to continue with it. Board Members present have no further discussion and will be ready to take action at the next Regular School Board meeting.

Transportation Agreement Extensions

Administration updated the Finance Committee on the status of extensions agreements with the District's transportation providers. Key factors influencing the requested increases were also discussed. The Finance Committee directed Administration to continue with the transportation contract extensions at the rates negotiated with both Westway Coach and Sunrise.

2021 Real Estate Tax Levy - Debt Service Abatement

Administration presented their recommendation for no abatement of the debt service levy for the 2021 tax year. In December 2021, the 2021 CPI rate of 7% was not yet released. The District is evaluating its plans for facilities and the newly released CPI impacting its overall contracts with third-party providers

Looking at the 2022 tax levy, the Administration is anticipating the need to levy up to 5%. Abating a portion of the 2021 debt service levy would cause a spike in tax bills to property owners in 2022.

A majority of the seven member Finance Committee directed Administration to forgo a proposed resolution to abate any portion of the 2021 debt service levy. No further action is needed at this time.

Student Fees for 2022-2023 School Year

Administration requested direction from the Board on whether books and supplies fees should be waived for the 2022-2023 school year. Finance Committee Members all agreed to direct Administration to bring forward a proposal to waive student registration fees, approximating \$185,000 in revenues for the 2022-2023 school year. No further action is necessary at this time.

Agenda Topics for Future Finance Committee Meetings

None

Adjournment

At 7:20 p.m. by Ms. Ahlmann and Ms. Nadeau

Lisle Community Unit School District 202
Finance Committee Meeting
March 21, 2022

Subject: 2022-2023 Technology Equipment and Subscription Costs

Background: Each year the Technology Department evaluates requests based on instructional needs and current technology trends and replaces, repairs and supports devices throughout the District. As in years past, any equipment that can be repurposed is utilized throughout the district until such equipment reaches an end-of-life status. Most end-of-life devices are sold to buy-back companies or sent to electronics recycling.

Summary of Needs for 2022-2023: The District's 1:1 device program has reached maturity with students in every grade (Pre-K through 12th) receiving a device per the cycle noted in the table below:

Student and Staff Device Refresh Cycle

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12th - CB	Year 4	Year 4	Year 4	Year 4	
11th - CB	Year 3	Year 3	Year 3		
10th - CB	Year 2	Year 2			
9th - CB	NEW	NEW	NEW	NEW	NEW
8th - CB	Year 3	Year 3	Year 3		
7th - CB	Year 2	Year 2			
6th - CB	NEW	NEW	NEW	NEW	NEW
5th - CB	Year 3	Year 4	Year 4	Year 4	
4th - CB	Year 3	Year 3	Year 3		
3rd - CB	Year 2	Year 2			
2nd - CB	NEW	NEW	NEW	NEW	NEW
1st - Touch CB	Year 3	Year 4	NEW	Year 1	Year 2
K - iPad	Year 3	Year 4	NEW	Year 1	Year 2
Pre-K - iPad	Year 3	Year 4	NEW	Year 1	Year 2
Staff - PC/Mac/CB	High School Staff	Dist. Office Staff	Elementary Staff	Jr. High Staff	High School Staff

The following tables outline specific information about additional building level purchases needed to keep teachers, classrooms and building technology current and in good working order. In June of 2022, many of our extra Chromebooks utilized around the district are entering end-of-life and will no longer receive critical security updates. Consequently, there is a higher total number of purchased Chromebooks than expected student enrollment. Please note, these tables also outline the costs associated with student and staff devices on-cycle as identified in the table above.

Equipment Purchasing by School

High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	135	\$260	\$35,100
Google Enterprise Device Licenses	135	\$32	\$4,320
Chromebook Cases	135	\$30	\$4,050
Staff Laptops	72	\$1,200	\$86,400
Desktops	10	\$800	\$8,000
Staff MacBook (HS Music)	1	\$2,200	\$2,200
Staff ToughBook (Maintenance)	1	\$2,000	\$2,000
Staff Chromebooks	20	\$500	\$10,000
Google Enterprise Device Licenses	20	\$32	\$640
Staff Docking Stations	25	\$200	\$5,000
Staff 24" Monitors	42	\$250	\$10,500
		TOTAL	\$168,210

Jr. High School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	150	\$260	\$39,000
Google Enterprise Device Licenses	150	\$32	\$4,800
Chromebook Cases	150	\$30	\$4,500
Main Office Color Printer	1	\$1,000	\$1,000
Fine Arts iPads + Licenses + Cases	30	\$375	\$11,250
		TOTAL	\$60,550

Elementary School			
Item	Qty	Per Unit Cost	Total Cost
Chromebooks	165	\$260	\$42,900
Google Enterprise Device Licenses	165	\$32	\$5,280
Chromebook Cases	165	\$30	\$4,950
iPads + Perheprials	2	\$800	\$1,600
Student iPad Cases	180	\$32	\$5,760
		TOTAL	\$60,490

Central Office			
Item	Qty	Per Unit Cost	Total Cost
Board Chromebooks	4	\$500	\$2,000
Google Enterprise Device Licenses	4	\$32	\$128
Color Printer	1	\$1,000	\$1,000
		TOTAL	\$3,128

Total by School	
School	Total Cost
High School	\$168,210
Jr. High School	\$60,550
Elementary School	\$60,490
Central Office	\$3,128
TOTAL	\$292,378

Annual Software Renewal Costs: Each year the technology department evaluates current contracts with vendors and determines what renewals are needed for the upcoming year. These contracts can be grouped into several categories based upon what need the subscription is fulfilling. In the table below, you will find the categories listed along with the expected renewal costs for the upcoming fiscal year:

Annual Software Renewals	
Subscription Category	FY23 Renewal Costs
Cybersecurity	\$49,000
Maintenance/Service Agreements	\$13,500
Student Safety	\$20,000
Communication	\$30,000
Student Information System	\$30,000
IT Support and Licensing	\$17,000
Instructional Technology	\$67,250
Staff Services and Human Resources	\$23,000
TOTAL	\$249,750

Please note: this table is not inclusive of all the software renewals the technology department completes each year as there are multi-year contracts not up for renewal in FY23.

After reviewing this information, if the Finance Committee is comfortable moving forward with the purchases and renewals described herein, Administration would like to begin preparing for the 2022-23 school year. However, if further information or time is needed on this topic, Finance Committee approval can be deferred until the April meeting.

FINANCIAL IMPACT: The total requests of \$542,128 as noted above will be included in the FY2023 Budget.

RECOMMENDATION: With the Finance Committee’s authorization, the Administration wishes to move forward with purchasing the requested technology items listed in this document.

SUGGESTED MOTION: N/A