

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Finance Committee Meeting
May 24, 2021
6:45 PM

Members of the public are welcome to attend all meetings of the Lisle Community Unit School District 202 Board of Education, including those held via video conferencing. Anyone wishing to view the meeting or provide comment is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room. Capacity will be limited based on social distancing guidelines.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in-person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day in which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board prior to the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

1. Call to Order
2. Public Comment
3. Selection of Finance Committee Chairperson
4. Minutes from the April 26, 2021 Finance Committee Meeting 2
5. Waste Disposal and Recycling Services Bid & Contract
6. Contract Renewal Agreement for Food Management Services - School Year 2021-2022
7. Southeast DuPage Purchasing Group Paper Purchase
8. Student Fee Schedule - School Year 2021/2022
9. Bus Driver Shortage 4
10. Agenda Topics for Future Finance Committee Meetings
11. Adjournment

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
FINANCE COMMITTEE MINUTES
APRIL 26, 2021

Record of minutes of the Finance Committee of the Whole Meeting of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on April 26, 2021.

The meeting was called to order at 6:30 p.m. by Chairperson McConville.

Present: Eunice McConville, Finance Committee Chairperson
Pam Ahlmann
Dan Helderle
Lisa Kiener-Barnett
Wendy Nadeau
Meg Sima
Randee Sims

Also Present: Dr. Keith Filipiak, Superintendent
David Wilkinson, Director of Finance
Dr. Linda Kotalik, Assistant Superintendent
Jennifer Law, Director of Student Services
Jenna Engler, Communications Coordinator

Public Comment

None

Minutes from the March 22, 2021 Finance Committee Meeting

The minutes from the March 22, 2021 Finance Committee meeting were reviewed. Those present came to a consensus that the minutes accurately reflect the meeting's discussion.

FY2021 Audit Engagement Letter

Administration brought forth an Engagement Letter for Lauterbach and Amen to perform audit services for the fiscal year ended June 30, 2021 on the accrual basis of accounting. FY2021 would be the third year that Lauterbach and Amen would be auditing District finances. The proposed costs for audit services on the accrual basis of accounting are anticipated to be \$26,200. Board Members in attendance referred the FY2021 Audit Engagement Letter for action at the next Regular School Board Meeting.

Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services

Administration provided a proposal for a Third Amendment to the Intergovernmental Agreement for Joint Purchasing of Managed Information Services. The current contract expires on April 24, 2021. Year one cost for the District is approximately \$167,607 with year two and three experiencing a CPI increase not to exceed 4%. The Board Members that were in attendance referred the agreement, as presented, for consideration by the Board of Education at the next Regular Board Meeting

Seventh Amendment to Purchase and Sale Agreement for Tate Woods School

Kindi Academy and Administration requested that the closing date be postponed to October 31, 2021 to allow additional time to complete infrastructure modifications related to the special use permit. Board Members in attendance referred the proposed amendment for action at the next Regular Board Meeting

Investment Concentration and Collateral Report

Mr. Wilkinson presented and discussed the Investment Concentration and Collateral Report for the quarter ending March 31, 2021. No further action is necessary at this time.

Quarterly Financial Update

Administration presented a written report providing an analysis between budget and year-to-date actual through March 31, 2021. No further action is needed at this time.

Financial Projection

Administration presented a written report providing an analysis of ALL District funds as well as only its Operating Funds. Administration will continue to provide updates to the Finance Committee as information is made available. Administration encouraged the Committee to communicate any additional questions or comments related to the projection to Administration. No further action is needed at this time.

Agenda Topics for Future Finance Committee Meetings

None

Adjournment

At 7:29 p.m. by Ms. Ahlmann and Mr. Helderle

FOR INFORMATION

Lisle Community Unit School District No. 202
Finance Committee Meeting
May 24, 2021

SUBJECT: Bus Driver Shortage

BACKGROUND DATA: The global pandemic has created a nationwide bus driver shortage. COVID-19 concerns and increased unemployment benefits have made it difficult for transportation providers to recruit and retain drivers (<https://chicago.cbslocal.com/2021/05/18/school-bus-drivers-jobs/>).

These challenges are also impacting Lisle 202's transportation providers as outlined in the attached informational letter from Westway Coach. In response to the letter, Administration reached out to Westway to better understand what strategies are in place to secure the drivers needed for next school year. The following is a list of actions being taken by Westway to help address the issue:

- Raised rates of all employees to keep pay competitive with other transportation providers
- Stepped up recruiting via social media to include Facebook, Instagram, and Twitter
- Monetarily incentivized managers with a hefty bonus if hiring goals are met by the end of September
- Charged the offices with setting up 4 touch events throughout the summer which will function as recruiting and hiring events as well as events to retain current employees
- On a weekly basis reaching out to employees in the following categories that are not presently working with the company
 - Those that are on medical leave
 - Those that have no childcare due to COVID
 - Those that are waiting on their vaccination
 - Those that applied in the past but have not returned
 - Those that started training but never finished

Sunrise Transportation is also pursuing similar strategies including enhanced recruiting and advertising, wage rate reviews/adjustments, sign-on bonuses, retention bonuses, job performance incentives, etc.

The Administration will continue to monitor the situation and both vendors' efforts to attract qualified drivers.



11295 Lemont Road, Lemont, Illinois 60439
Phone: (630) 783-8710 • Fax: (630) 783-8696

Dear Valued Customer;

The intent of this letter is to provide information concerning the NATIONAL SCHOOL BUS DRIVER SHORTAGE, and how that could affect our service at the start of the 2021-2022 school year.

The reasons for the driver shortage are many and I have listed the main reasons below:

1. Prior to the Pandemic the economy was at record levels and unemployment was at historically low numbers. Most industries were facing extreme employee shortages.
2. During the Pandemic all our drivers and para-professionals were furloughed starting May 1, 2020. Over the next 10 months most remained furloughed as only about 20-25% of our customers went back to some kind of in-school learning. By April 2021 most of our customers returned to some type of in-school learning. We are currently running about 70% of the number of buses that we were running in March 2020, prior to the Pandemic.
3. Of the 30% of our driver force that has not returned to work, only 2-3% will not return due to COVID-19 concerns. The remainder have terminated their employment.
4. In the past year hiring and training drivers was extremely difficult. There were various reasons, including Secretary of State's office closed, students not returning to the classroom, and/or the Pandemic.
5. In February of 2021 we began to ramp up our recruiting efforts since the vaccines were becoming available. For the last two months our application numbers have been extremely low. We believe there are two main reasons for this:
 - a. FEDERAL UNEMPLOYMENT STIMULUS – The benefits include an extra \$300.00/week of stimulus pay. This will continue to at least September 6, 2021.
 - b. There are still concerns about COVID-19. Until all who want the vaccine are vaccinated the pool of applicants won't get bigger.

I told you many reasons why we are very concerned about the driver shortage, but we will be doing everything we can to recruit/hire/train new school bus drivers. This will be our top priority from now through the start of the school year.

We are providing this letter for information purposes, knowing we will have many discussions during the next four months on how we are progressing.

Sincerely,

Thomas M. O'Sullivan - John Knoelke - Jeff Barnes - Dave Armbrecht