

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**BOARD ROOM**  
**5211 CENTER AVENUE**  
**LISLE, ILLINOIS 60532**  
**Board of Education Meeting**  
**November 23, 2020**  
**7:30 PM**

Members of the public are welcome to attend all meetings of the Lisle Community Unit School District 202 Board of Education, including those held via video conferencing. Anyone wishing to view the meeting or provide comment is encouraged to review the information below.

**In-Person Meeting Viewing:** Guests are welcome to attend the meeting in-person. Viewing areas will be located in the Board Room, Junior High Auditorium, and Junior High Commons. Capacity will be limited to 10 individuals per room.

**Remote Meeting Viewing:** The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website within 24 hours of the meetings conclusion.

**Public Comment:** Public comments can be made in-person or via email at [publiccomment@lisle202.org](mailto:publiccomment@lisle202.org). Comments must be received by 5:00 p.m. on the day in which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board prior to the start of the meeting and will become part of the meeting record.

**AGENDA**

1.	Call to Order and Roll Call - 7:30 pm	
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12.	Adjourn to Closed Session for the Purpose of Discussing the Appointment, Performance, Discipline, Compensation or Dismissal of Employees	
13.	Return to Open Session	
14.	Adjournment	



## Mission Statement

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Lisle District 202 is committed to providing our learning community with the essential education, skills, and experiences for future success.



Despite the current low levels of COVID positivity within our schools, health experts expect a spike in the number of cases in the coming weeks due to travel and social gatherings during the holiday season. We anticipate that this could cause an increase in the number of cases within the school setting as well. In order to mitigate a potential spike in cases, the administration is recommending to **implement an adaptive pause and return to 100% Remote Learning for all students** for 14 calendar days following the Thanksgiving holiday and Winter Break. This 14 day period is consistent with the potential incubation period for COVID-19 and aligns with the District’s current COVID-19 protocols.

The calendar will be as follows (more detailed information will be shared by individual schools):

Attendance Schedule		
	Full Remote Start Date	In-Person Start Date
Post-Thanksgiving Break	Monday, November 30, 2020	Monday, December 14, 2020*
Post-Winter Break	Wednesday, January 6, 2021	Thursday, January 21, 2021*

\*Anticipated based on health metrics

Remote Learning Schedule (additional information will be shared in the coming weeks directly from each school to parents):

- [Lisle Elementary](#)
- [Lisle Junior High](#)
- [Lisle High School](#)

### Staff Work Schedule:

The instructional model during the adaptive pause of student attendance will be the same as the start of this school year. Staff members will be expected to conduct remote learning from within the building to allow for consistent and easy access to technology and curricular resources. The aides, secretaries, administrators, and custodians will also be reporting to the buildings based on their regular work schedule. The District will continue to provide personal protective equipment, exercise social distancing and make reasonable accommodations for staff to ensure a safe working and learning environment.

### District Covid-19 Dashboard:

The [Lisle 202 COVID-19 Dashboard](#) on our website shares important information about the District, Community (60532 zip code), and County metrics to determine if we can continue to provide in-person learning safely. We plan to continue to monitor these numbers and provide as much notice as possible if we deem a change in the attendance model is necessary.

To the Board of Education,

The 6th grade team is grateful to the administration for considering an adaptive pause and return to full remote learning for the safety of students and staff.

We are, however, concerned about the expectation that staff work in the buildings during contract hours. As we watch both the number of COVID-19 cases and the positivity rates in Illinois rise, we are increasingly worried about ways to reduce our exposure. Requiring staff to be in the buildings for remote learning puts us at increased risk.

All over the country, workplaces are trying to keep their employees safe. Google is having its employees stay home until next July due to the pandemic. Likewise, many school districts are allowing teachers and staff to reduce their risks by allowing them to work from home. If it is not safe for students to be in our schools, then it is not safe for staff. There is much that is unknown about how contagious this disease is via airborne transmission. Remaining in our classrooms during this surge will increase our risk of contracting COVID-19.

We respectfully request that staff be allowed to choose where they work as long as they are able to maintain the schedule agreed upon by administration and the LEA. This board has been supportive of staff and has expressed its appreciation of our professionalism and work. All we ask is that we be given the choice of where to work while the pandemic is still out of control and hurting families.

We would also ask that you consider continuing the adaptive pause until the proposed January 21, 2021, return date. Continuity and consistency are keys to a successful education. Bringing the students back for 7 days would disrupt the remote learning that would be in place prior to break. It would also allow students, staff, and their families to remain safe during this surge in the pandemic. Having students in-person would also disrupt learning for our remote learners as they have to go through yet another transition. All of these changes in a short amount of time may cause unnecessary anxiety in students.

Respectfully submitted on behalf of the 6th Grade Team at Lisle Junior High.

Erica Pilon, NBCT  
6th Grade Social Studies Teacher  
Lisle Junior High School  
630.493.8253

Good evening

Thank you to the administration for considering an adaptive pause after the Thanksgiving and Christmas breaks. And I urge any members of the board who may be on the fence about returning to remote learning to consider the merits of this proposal. A Princeton University study in September

(<https://www.princeton.edu/news/2020/09/30/largest-covid-19-contact-tracing-study-date-finds-children-key-spread-evidence>) are key spreaders in our communities. In addition, while many of us are taking the steps to limit our contact and having socially distanced (ZOOM!) gatherings, we can't delude ourselves into thinking that everyone will believe in the science and be responsible. Taking two weeks to allow the incubation period to run its course will prevent any major spread and not put parents (like myself) in a position where they have to decide whether they feel safe sending their kids to school.

One other consideration, while we have the ability to have concurrent learning, students who are just home sick for a day or two (non COVID related) are not allowed to join class remotely. This is a disservice to our students. I want to encourage that we have a policy that allows students to join classes concurrently regardless of whether they are in COVID quarantine or not. This reduces the amount of time a student is in class on the already shortened schedule. Also, it will encourage parents to keep their children home out of precaution. I know that if I had the option of NOT calling my daughter in sick, I would be more likely to keep her home if we are unsure whether it's a sniffle or its COVID. My own experience, Riley was home sick one day and was NOT allowed to join in class remotely even though she would have been okay doing so.

Thank you.

Anne Blaeske

Thank you to the administration, teachers, and the Board for working tirelessly to maintain Lisle's commitment to academic excellence during this challenging time.

I am asking for you, Dr. Filipiak, and the board to reconsider the directive that all teachers must return to school buildings during the proposed adaptive pause. I strongly believe it is important to allow teachers choice and flexibility to work from home if they choose. Covid-19 numbers are surging, many of us live in areas that have issued a stay at home order, and mental health and morale are a concern. Allowing remote teaching flexibility is a small way to grant the staff an opportunity to reclaim equilibrium, recapture a small amount of self-care, and highlight the district's commitment to treating teachers as professionals.

Covid-19 numbers are not at the levels they were in the fall when teachers initially returned to the buildings; therefore, teachers and staff are not working under the same conditions. Today, we are less safe and staff morale and stamina is declining. No hybrid or return to learn plan works if the "boots on the ground" are burned out or not mentally able to manage the task. Please reconsider this directive.

I also ask that the proposed adaptive pause extends from November 30, 2020, to January 21, 2021. This will allow one less transition for students, staff, and families. Students are beginning to discuss anxiety around the surging Covid numbers. Let's also provide them a chance to regroup and safely enjoy the holiday season.

Thank you,  
Kelli Nelson

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Kelli Nelson  
6th-grade Language Arts Instructor  
National Board Certified Teacher  
LJHS Discipline Committee Chair  
@KelliNelli202

November 23, 2020

To Dr. Filipiak and the Board of Education.

I would like to thank you for considering an adaptive pause in regards to in-person learning following the Thanksgiving and Winter breaks. I feel this an extremely important measure that can be taken to help slow the spread of Covid-19 following holiday celebrations with family and friends. As one of the health care workers in the district, I have watched our student isolation and quarantine numbers in my building continually rise as the school year has progressed.

I would like you to consider however not requiring the students to return for hybrid learning from December 14th through December 22nd. Family gatherings might stretch out longer with the adaptive pause in place. This stretches out the self-quarantine period then as well. At the same time in talking to many parents, the continual change in schedules is very difficult for many children to handle. I hope you will take that into account in making your decision.

IDPH has given the State guidance asking as many workers as possible to work remotely from home during this phase of increased numbers. Per the Lisle 202 Dashboard, as of November 20th, Lisle's positivity rate was 10.07%, the positive tests per day were 17.3 and new cases per day per 100,000 people was 439.7. These metrics are all in the substantial red range. I would ask you to consider giving the teachers the options of working remotely at home if they choose to help prevent any further spread between staff members and maintain their safety as much as possible.

Thank you for your time and consideration,

Patti DeNichols

School Nurse, Lisle Junior High School

Mr. Filipiak,

My name is Steve Wind. I have a kindergartner and a second grader in LES.

On November 11th you sent out a statement indicating that “There is currently no indication that transmission is occurring within our schools”. 11 days later you restate the “low levels of COVID positivity within our schools” while at the same time recommending we temporarily go back to 100% virtual learning using the phrases “could cause an increase” and “potential spike in cases”. Now we’re governing our school on what-ifs and maybes? Give me a break. This is nonsense!

You also expect us to believe that we are going to virtual learning for only 14 calendar days and possibly returning for 6 days of in-person learning before breaking for the winter? Let’s call this what it is: A two month suspension of in-person learning based on nothing factual. Furthermore, you act as though this plan is being presented for a vote but the plan is clearly in motion already. The children were sent home w/ virtual learning packets this afternoon and my Kindergartner was informed of this plan by his teacher, not his parents. So please don’t insult us by pretending this is actually up for a vote. It apparently has already been decided and communicated all last minute, including the restriction of in-person public comment.

If this truly is up for a vote, I’m asking the board to deny this request for an “adaptive pause” as it is not based on any factual information related to COVID and will ultimately be detrimental to the children who need what limited in-person instruction is available to them today. We cannot make decisions on what-if scenarios. I’d also like to remind you, Mr. Filipiak, that we are not Naperville and have no obligation to do what the other school districts are or aren’t doing.

If this is supported by the board I would expect all virtual instruction to continue from the class rooms.

Thank you for your time.

Steve Wind

Hi everyone,

I hope you all are safe and healthy as we head into the Thanksgiving holiday. I'm sure you are all being inundated with comments in advance of tonight's board meeting. While I have many thoughts with respect to the administration's recommendation to be discussed this evening I will try to limit my feedback to 3 specific areas and then share something I would ask the board to consider or even require as we look beyond this pandemic.

Perhaps the most important piece of feedback - the teachers have been amazing, and I would like to personally thank them all for their hard work and dedication, especially our daughter's teacher Mrs. Madonia. We feel truly blessed to be a part of a district that has such an amazing group of teachers especially in such a crazy time.

As a parent I am growing more concerned about the gradual erosion of real instructional time as we make each step change during this school year. At least at the elementary level, each step comes with a reduction in real instructional time afforded to students whether via in person or via live virtual instruction. We went from a regular school day of 8:45 to 3:15 to a virtual school day from 9 to 2:30 which eventually shrunk to a reality that was closer to 9 to 1:15 to in person learning from 9 to 1 (which actually wraps at 12:45 so kids can be ready for pick up right at away at 1).

We're now headed back into a 2 week virtual structure that as I understand it simply seeks to maintain the 9 to 1 we've had to work with while in person given the rigorous safety standards required by the state. While I appreciate the importance of maintaining some level of routine for a smooth transition back to in person, we should also be looking to incorporate more instruction given the challenges which come with virtual learning combined with the fact that we don't have the in person safety precautions to consider. As I've now discussed directly with the K-2 Principal, I've specifically suggested things like live specials classes in the afternoon (i.e. 30-40 minutes of live instruction per classroom 1x per week) and better structured/planned small group sessions (i.e. sessions which are also 30-40 minutes and provide from some much needed social interaction and classroom connections, again even if only 1x per week). We should be in a position to offer more than the minimum during these 2 week in person "pauses" as technology is working, we have solid routines, and we know what does/doesn't work. Let's empower our amazing teachers and give them the latitude to expand upon the basic requirements.

As a third piece of feedback, the district's superintendent and the administration need to be far more transparent with the board and with parents when proposing things. Yesterday's email was far too vague to give parents any kind of idea as to what these 2 week pauses would look like. This gives us no opportunity to react, to share our opinions and to have a respectful dialogue around what's good and what may be missing the mark. With less than 2 more hours available to provide open comments, there is still no concrete content available. Rather there is simply a line item on the agenda. And if past board presentations are any indication of tonight's presentation, there will be little shared to explain the daily routine, structure and overall experience for the kids. I think if we could set a different expectation around the level of information there would be a far better impact across the community. While I know not everyone will agree, at least for me personally, the lack of real information at the district level creates a lot of frustration and resentment no matter what the plan/approach. I just think we need to do better in this area - full stop.

Before closing, I'd like to make a suggestion/request that the board consider creating some accountability around. I'd like to suggest that a working group / committee be formed at the school level to start discussing programming this coming summer. We all know that our kids have lost a lot this academic year and the loss will continue for the foreseeable future. While I know the burden to manage the current situation is significant, we need to allocate resources already now to bring the community together to consider ways we can come back from this loss. There are so many things that happen within the elementary classrooms here at Lisle that are impactful for our kiddos. Why wait until another school year rolls around to try to make strides to recapture what we're losing/missing today?

I'd like to see the group extend beyond just one part of the community - this means it would consist of school administration but also teachers and parents too. It may even make sense to break into grade level subgroups once a general approach/structure has been decided upon. At the elementary school level it could even align with the 2 grade groupings (K-2, 3-5).

I'm not suggesting we cook up new program content or recreate a wheel. We have a solid foundation (remember the pre-COVID days?), but let's work together to formulate an offering that focuses on the learning we weren't able to prioritize during the pandemic. Let's work together to formulate an offering that is structured in a way that works for stay at home and working parents alike (this is often a barrier of summer school offerings of old). Let's consider what can be done in terms of funding in order to avoid limiting access as a result of a family's overall situation.

I have expressed my willingness to participate at the parent level in whatever the elementary school / district would consider as we move forward. I strongly believe that other parents would be more than willing to do the same. Let's start putting some energy into how we can come back strong when this pandemic starts to fade even if it still feels like its a forever away.

Amy Smith

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Dear School Board,

As many of you know, I have been a big advocate for 202 since my family moved to Lisle in 2014. Early last year, I canvassed the neighborhoods all 4 weekends to fight and defeat the 202 tax decreases, attended board and CFLK meetings, and had many of your yard signs proudly displayed on my front lawn. And as a tax paying resident of Lisle, parent of a 202 student, and husband to a 202 teacher I feel strongly I have a very unique lens to share with you.

Unfortunately, due to the scheduling of this board meeting over elementary school parent teacher conference I (along with other staff and residents) cannot attend tonight's meeting. I will be caring for my children while my wife is conducting her 2nd grade parent conferences.

I understand the challenges this year has brought to so many. Too many of us deal with juggling child care and/or tending to the needs of senior parents, demanding work responsibilities, and worrying about their employment and how to make ends meet or put food on the table for their families.

As of yesterday you have thrown yet another curve ball. Once again leaving it up to parents to scramble and make yet another round of new plans.

The lack of transparency through this challenging year has been appalling. Your approach has made it more difficult and stressful than it needed to be. Decision making is done in a bubble and I believe you are putting politics and your re-elections prospects in front the safety and well-being of parents and staff.

You may say that the 202 transmission rates are low, but there have been a number of instances where guidelines have not been followed and/or tracking has not been accurate. The dashboard is nothing but smoke and mirrors. Furthermore, the lack of collaboration and teacher voices leads me to believe that the quality of education is secondary to your desire to keep schools open.

I have been incredibly disappointed in the lack of board member outreach to staff during the time. **THIS IS YOUR JOB.** You have made it clear to me and many others that teachers are not a priority and as board members you should know that it is the teacher that makes all the difference in a child's education. There is no such thing as a magic zip code.

I believe the administration has been thrown a challenging curve ball all year. I also recognize difficult choices need to be made and not everyone will be happy with them. I draw the line when you are making decisions in a bubble and not doing your part to ensure all voices are heard. Furthermore, the notion that teachers and staff have to remain in the buildings while students are remote is offensive.

If it is not safe for students, the same goes for your teachers. You should strongly consider treating the people you trust with the education of our Lisle residents with the grace and professionalism they deserve.

Tony Pupillo

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Can it be considered to stay remote all of December, instead of returning for 1.5 weeks? It seems more disruptive to the routine to go back and forth, and it can also be very difficult for parents working with their own schedules.  
Nicole Burrows

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Hello,  
Having the hybrid learning is a great alternative until the kids are back in school 100% in person.

I have been impressed with the precautions put in place by the school district. Unless the district has had an increase in cases it's unclear why returning to online learning is being proposed, even temporarily.

We all know there are negative results to keeping children out of school. Isolation and loneliness can lead to depression, drug use and abuse and even suicide. Also working parents are being pressed financially to find safe solutions for their children during normal school hours.

Please keep the schools open.  
Sincerely,  
Stephanie Trussell  
630-222-2848  
[thaddeusmom@sbcglobal.net](mailto:thaddeusmom@sbcglobal.net)

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To Whom This May Concern:

First, we would like to thank the District Administration and Board of Education for your proactive approach to scheduling as we enter the holiday season. As parents we appreciate being able to plan ahead, and most importantly plan ahead for our child's safety.

That being said we would like to recommend that the board consider remote learning from November 30th until January 21st. This would allow for more consistency in the learning environment for both students and teachers (vs. going from remote to in person back to remote). While we feel in person is the best possible learning environment for our child, we would also want to take into consideration the health and safety of all students and staff at Lisle Elementary during this heightened crisis.

We appreciate the consideration.

Sincerely,

Sarah and Melissa Lamkin (Blake Lamkin's parents)

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Hello all,  
I understand the rationale behind the proposal to go to remote learning in light of the recent spikes of covid 19 cases. December is a crazy time in any year, so adding schedule complexity is not helpful. If going back to remote learning, please do so for the rest of the semester, the month of December.  
Thank you, Lisa Martich

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Dear Board Members,

Over the past five weeks, I have had the opportunity to speak to many parents in the 202 District and one of the most common topics that I hear about is the constant shift in the school schedule. Everyone understands this is a difficult time, as on-line and in-person learning shifts back and forth, but the instability in the class schedule is causing a lot of chaos and confusion.

The "why" of this is not as important as the steps being taken to address and prevent this in the future. Please discuss how the schedule will be stabilized going forward so that as students return home and back to class we will not have to adapt to a new schedule repeatedly over the remainder of the school year.

Thank you

Greg Nagler

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Hi,

I have a question for the board for tonight's meeting. Why would you transition the students for elearning, to switch them back to hybrid for one week and then go on break and 2 more weeks of elearning? That one week should be elearning as well. Plus, I would like to decrease the chances of my kids getting sick for the holidays.

Thank you,  
Carrie Klemm

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Please consider staying in remote learning throughout all of December. Switching back and forth puts a large burden on the parents to make the appropriate arrangements for child care.

Thank you,

Corey Burrows

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I support the virtual learning through 2 weeks after New Years. I would prefer to keep the kids consistent vs. Having them go in person for 7 days.

Lynsey Robertson

Hello,

I am emailing the School Board regarding the change in schedule for the High School. Although I prefer the students stay at the High School and I have not seen any statistics to suggest that there has been a massive spread of Covid-19 via the schools, I understand if the School District decides to go back to remote learning for a couple of weeks.

However, what I still do not understand is why our children continue to get shorted on their hours of education. I did the math before the school board meeting at the end of September. Our kids are only getting about 58% of their core class time. Based on my math they would typically have 27 hours a week of class time and roughly 16.5 hours a week of core class time during a normal school year. Currently they are getting about 17 hours of class time a week with 9.5 hours of core class time. This amounts to missing 245 hours of core class time a year, or roughly 15 weeks of school. How can our kids not fall behind missing so much time?

My kids start at 8:30 AM every day and are done typically before 1:00 PM every day, and some days they are done even sooner. I understand there is a need for prep time each day, but the teachers have that built into their typical schedule already. What is going on the rest of the day that the kids cannot get the time in class with their teachers? I understand maybe being a bit lower than 100% of class time with the online classes, but 58% is way too low.

Can we please work to get this addressed. We pay a substantial amount of money in taxes to support the Lisle Schools. We should be able to find a way to get them the class time they deserve and we pay for, or at least close to it. Other districts are doing it. My wife is a teacher and teaches Language Arts (a core class) in a Middle School in another district. Four out of five days a week she sees her students for just about a full class period (it is ten minutes short - five minutes short and a five-minute break to walk around), and a half day the fifth day. Her kids are getting roughly 4/5ths or 80% of their class time in. If this district can do it, and by the way with substantially more kids in their Middle School alone than we have in our High School), why cannot Lisle with smaller class sizes and less kids get it done. I have talked with parents in other districts not just in Illinois but throughout the country. Most kids are in school for 70% to 85% of their normal class time, even when remote. Yet here we sit in Lisle, with all of our resources, at 58% for core classes.

This needs to change. I thought at Lisle 202 we always strived to be better than our peers. But now we are falling behind in a huge way. You as a School Board were elected to see our kids get the education they deserve and that our tax dollars pay for. Please get it done.

**Brad Hettich**

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Approval of Board of Education Meeting Minutes

**SUGGESTED MOTION** - That the Board of Education approve the Regular Minutes and Closed Session Minutes from the October 26, 2020 Board of Education Meeting.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**October 26, 2020**

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle Illinois on October 26, 2020.

The meeting was called to order at 7:31 p.m. by President Sima.

Present: Meg Sima  
Pam Ahlmann  
Eunice McConville  
Daniel Helderle  
Lisa Kiener-Barnett  
Randee Sims

Absent: Wendy Nadeau

Also Present: Dr. Keith Filipiak, Superintendent  
Dr. Linda Kotalik, Assistant Superintendent  
Jennifer Law, Director of Student Services  
David Wilkinson, Director of Finance  
Jenna Engler, Communications Coordinator  
Jeffrey Howard, Lisle High School Principal  
Dave Kearney, Lisle Junior High School Principal  
Melissa Payne, Lisle Elementary School Principal  
Wesley Gosselink, Lisle Elementary School Principal  
Constituent

The Pledge of Allegiance was recited. Mrs. Sima read the District Mission Statement.

**Public Comment**

- None

## Discussion Items

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### **School Year 2020-2021 In-Person Re-Entry Plan**

- Dr. Filipiak shared information about the Lisle 202 COVID-19 Dashboard.
- Dr. Filipiak provided an overview of the notification protocols when positive cases occur.
- The Administration presented in-person learning updates including successes and challenges.
- Staffing considerations and updates were reviewed.

### **Consent Agenda**

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Motion by Mrs. Ahlmann, seconded by Mrs. Kiener-Barnett

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular and Closed Session of September 28, 2020
- September 2020 Payroll Pay Orders in the amount of \$ 1,473,866.35
- September 2020 Vendor Pay Orders in the amount of \$ 1,455,320.44
- Personnel:
  - Certified Employment
    - Deb Angeleri: Lisle Elementary School Permanent Substitute, \$28.055/hr
    - Jacob Aske: Lisle High School Permanent Substitute, \$28.055/hr
    - Thomas Harris: Lisle Junior High School Permanent Substitute, \$28.055/hr
    - Sarah Kutilek: Lisle High School Permanent Substitute, \$28.055/hr
    - Heather Kuziel: Lisle Junior High School Permanent Substitute, \$28.055/hr
    - Alex Renko: Lisle Elementary School Permanent Substitute, \$28.055/hr
    - Katelyn Thurnall: Lisle High School Permanent Substitute, \$28.055/hr
    - Blair Zita: Lisle High School Permanent Substitute, \$28.055/hr
    - *All permanent substitute salaries are prorated based on start date*
  - Certified Resignation
    - Naomi Copeland: Choir Teacher at Lisle Junior High School has submitted her resignation effective October 16, 2020.
  - Certified Leave of Absence
    - Linda Capristo: Special Education Teacher at Lisle Elementary School. She is requesting 12 weeks of FMLA at the conclusion of her sick leave.
  - Classified Employment
    - Jarvis Alexander: Inclusion Aide at Lisle Junior High School; Step 1: \$ 15.42/hr.
  - Classified Resignation
    - Veronica Davis: LRC Aide at Lisle Junior High School has resigned from her position effective October 22, 2020.
    - Brian Martinez: Evening Custodian at Lisle Junior High School has resigned from his position effective October 22, 2020.
  - Extra Duty Resignation
    - Naomi Copeland: Resigned the extra-duty positions of Choral Ensemble Club (6-8) and Chorus Director (6-8) October 16, 2020.
  - Second Reading and Approval of Board Policies - PRESS 104 (Part 2) and 105

- Superintendent's Goals
- Snow Removal Services Bid Addendum - Roll-Over Year 1
- Sixth Amendment to Purchase and Sale Agreement for Tate Woods School

Answering to a roll call vote:

AYE: Ahlmann, Kiener-Barnett, Helderle, Sims, McConville, Sima

NAY: None

Motion carried 6-0

## **Financial Information**

The Board Acknowledges Receipt of the following Reports:

- Financial Report - July 2020
- Financial Report - August 2020
- Financial Report - September 2020
- Treasurer's Report - July 2020
- Treasurer's Report - August 2020
- Treasurer's Report - September 2020

## **Discussion Items**

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### **Provide Guidance on Lisle CUSD 202 Position on IASB Delegate Assembly Resolutions**

- As the Board's IASB Delegate, Mrs. McConville coordinated the Board's vote on 12 proposed IASB resolutions.
- Dr. Kotalik shared information on the potential adjustments for teacher training requirements.

### **Freedom of Information Requests**

The District received Freedom of Information Act request(s) from the following individual(s):

- SmartProcure
- The ADAC
- Local Labs

### **Superintendent Report**

The Superintendent Report is located in Board Books. Dr. Filipiak also noted that Mrs. Aimee Park was recognized as the Illinois South Suburbs Teacher of the Year and will be honored at a future Board Meeting. In addition, Dr. Filipiak shared that the District won the 2020 INSPRA Award of Excellence for the Lisle 202 Quarterly Report in the printed newsletter category. Lisle 202 was one of two school districts to receive the award in the category.

The Board recognized Jenna Engler for her contributions to enhancing the Quarterly Report and District communications overall.

## **Committee Reports**

Board Committee Report summaries are located in Board Books unless otherwise indicated.

- EDUCATIONAL EQUITY & EXCELLENCE (E3) – did not meet. The Committee will meet on November 10, 2020 at 6:30pm.
- FACILITY MASTER PLANNING – did not meet
- FINANCE Committee – See Finance Agenda
- POLICY Committee – See Board Meeting Agenda

## **Board Representative Reports**

Board Representative Report summaries are located in Board Books unless otherwise indicated.

- Eyes to the Skies – did not meet
- Home and School Organization-See Board Meeting Agenda
- IASB Delegate to Board - See Board Meeting Agenda
- Intergovernmental – did not meet
- LEND-See Board Meeting Agenda
- Lisle Education Foundation - did not meet
- SASSED - did not meet

## **Future Agenda Topics**

- Return to School Updates

## **Motion to Adjourn to Closed Session**

At 8:37 p.m., motion by Mrs. Ahlmann, seconded by Mrs. Sims

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY

Answering to a roll call vote:

AYE: Ahlmann, Sims, Helderle, Kiener-Barnett, McConville, Sima

NAY: None

Motion carried 6-0

**Motion to Adjourn**

At 10:56 p.m., motion by Mrs. Ahlmann, seconded Mr. Helderle  
THAT THE MEETING BE ADJOURNED.  
The motion carried with a voice vote of 6-0

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

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## PAYROLL PAY ORDERS

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: November 23, 2020

### PAYROLL CHECKS ISSUED

Beginning	114533	and Ending	114534
Beginning	114668	and Ending	114668

### PAYROLL ACH DEPOSIT

Beginning	9000021837	and Ending	9000022096
Beginning	9000022097	and Ending	9000022364

### PAYROLL CHECKS VOIDED

### PAYROLL ACH DEPOSITS VOIDED

### FUND DISTRIBUTION

EDUCATIONAL	\$ 1,433,542.56
OPERATIONS & MAINTENANCE	\$ 81,597.81
DEBT SERVICES	\$ -
TRANSPORTATION	\$ 233.13
IMRF/SOCIAL SECURITY	\$ -
CAPITAL PROJECTS	\$ -
WORKING CASH	\$ -
TOTAL	<u>\$ 1,515,373.50</u>

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President - Board of Education

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Date

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Secretary - Board of Education

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Date

## Payroll Run Check Listing for Board

Payroll 10/15/2020		Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
114533	Biezynski, Jenna A	100	826.35	560.40
114534	Cyrus, Richard	300	3,976.38	2,797.29
9000021837	Buchholz, Marilyn	000	2,044.50	1,260.93
9000021838	Engler, Jennifer R	000	6,107.00	4,034.00
9000021839	Filipiak, Keith	000	8,838.58	5,960.59
9000021840	Hinton, Jeffery	000	2,467.32	1,331.02
9000021841	Kempfer-Kotalik, Linda	000	7,044.29	3,794.82
9000021842	Law, Jennifer S	000	6,381.96	4,256.19
9000021843	McCormick, Jennifer	000	1,925.31	975.62
9000021844	Navarro, Lawrence M	000	1,993.21	1,356.75
9000021845	Posego, John C	000	5,167.80	3,186.64
9000021846	Quinlan, Kevin	000	2,349.00	1,503.77
9000021847	Rannochio, Alisa	000	1,704.33	1,226.95
9000021848	Rich, Mary Beth	000	2,871.15	2,081.07
9000021849	Tsamis, Anna	000	4,115.70	2,335.03
9000021850	Van Volkenburg, Nancy L	000	2,808.36	1,948.08
9000021851	Wilkinson, David	000	6,056.54	3,750.34
9000021852	Anderson, Erik D	100	3,270.29	2,644.85
9000021853	Anderson, Herbert	100	4,203.25	2,819.39
9000021854	Bamboate, Darius	100	4,347.98	3,265.79
9000021855	Begley, Elizabeth	100	1,014.71	431.90
9000021856	Brady, Jennifer L	100	3,047.29	2,308.23
9000021857	Bylsma, Nathan	100	4,050.67	2,912.30
9000021858	Bylsma, Svea	100	4,480.94	3,085.15
9000021859	Chandhok, Mona A	100	2,750.00	2,206.41
9000021860	Clarke, Jeannette	100	3,270.29	2,449.16
9000021861	Costello, Sheri	100	4,575.33	3,430.51
9000021862	Czyl, Maureen	100	1,014.71	599.81
9000021863	Davis, John	100	4,363.58	3,345.84
9000021864	Ferenzi, Daniella	100	1,492.69	1,172.05
9000021865	Fitzgerald, Karen	100	1,843.15	417.04
9000021866	Gansberg, Michele	100	1,015.91	667.38

## Payroll Run Check Listing for Board

Payroll	10/15/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000021867	Gomez, Vasilici	100	2,898.67	2,261.92
9000021868	Gucciardo, Anjanette	100	3,889.04	3,079.33
9000021869	Gumina, Scott	100	4,786.06	3,147.14
9000021870	Hamann, Kelly	100	3,270.29	2,515.45
9000021871	Hamilton, Mary Pat	100	805.76	517.11
9000021872	Hardy, Venessa	100	4,234.57	2,624.39
9000021873	Henrichs, Greg	100	3,493.21	2,534.26
9000021874	Hochstetter, Judith	100	1,294.33	895.36
9000021875	Holmes, Steven	100	1,693.89	1,216.37
9000021876	Honzel, Robin	100	4,478.42	3,247.89
9000021877	Howard, Jeffrey	100	7,042.13	4,907.32
9000021878	Irvine, Karin	100	4,013.50	3,174.79
9000021879	Jaegle, Christine A	100	3,404.07	2,728.57
9000021880	Jaegle, Ronald	100	4,993.76	3,482.34
9000021881	Javior, Jeffrey	100	4,133.96	2,629.98
9000021882	Jenkins, David A	100	1,727.82	1,219.19
9000021883	Jensen, Christine	100	3,522.97	2,885.62
9000021884	Kehoe, Debra	100	4,478.42	3,166.73
9000021885	Kerrn, Erin	100	2,784.71	1,898.72
9000021886	Klempic, Mirza	100	2,002.18	1,439.84
9000021887	Koeppen, Kelly	100	1,710.00	1,451.36
9000021888	Kohorn, Paul	100	1,903.65	1,369.69
9000021889	Kucera, Sasha	100	941.25	598.60
9000021890	Kuefner, Julie	100	3,753.38	2,566.44
9000021891	LaScala, Mark	100	5,140.65	3,749.78
9000021892	Love, Sherry	100	834.75	670.62
9000021893	Maldre, Sarah	100	3,431.06	2,159.97
9000021894	Marcum, Thomas C	100	4,590.92	3,697.72
9000021895	Martinez, Brian	800	1,612.98	1,177.63
9000021896	Martinez-Alvear, Aldo	100	1,627.77	1,149.02
9000021897	Matariyeh, Yousef	100	5,829.14	4,162.44
9000021898	Meyer, Kendra	100	4,248.75	3,104.95

## Payroll Run Check Listing for Board

Payroll	10/15/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000021899	Milinki, Jennifer	100	4,117.23	2,878.47
9000021900	Mlynarski, Tim	100	809.55	495.81
9000021901	Multhaupt, Courtney	100	4,250.20	3,173.36
9000021902	Musbach, Darlene	100	5,297.74	3,250.52
9000021903	Ng, Joanna	100	3,233.13	2,087.42
9000021904	Novak, Emily	100	3,679.04	2,266.81
9000021905	Ogan, Elizabeth	100	4,478.42	3,416.25
9000021906	O'Hara, James	100	3,684.38	2,862.21
9000021907	Perez, Kevin E	100	3,233.13	2,409.31
9000021908	Perretta, Mia	100	4,080.43	3,066.15
9000021909	Polinski, Michael	100	2,898.67	2,388.70
9000021910	Pomatto-Zimmerman, Jennifer	100	4,576.08	3,674.01
9000021911	Provenzano, Lisa	100	1,052.13	835.86
9000021912	Renguso, Amy	100	3,308.27	2,342.01
9000021913	Ridges, Daniel	100	1,255.35	891.01
9000021914	Sanko, April	100	4,728.56	3,334.99
9000021915	Sanko, Daniel	100	4,248.75	2,804.34
9000021916	Schalk, Trent J	100	2,425.56	1,366.69
9000021917	Schwartz, Rebecca	100	4,582.72	3,273.66
9000021918	Smith, Justin	100	3,827.71	2,938.33
9000021919	Steben, James	100	5,578.43	4,259.48
9000021920	Stelk, Scott	100	1,627.77	943.33
9000021921	Stellmacher, James M	100	3,577.76	2,607.57
9000021922	Thome, Nicholas	100	1,683.90	999.74
9000021923	Todd, Adam	100	1,599.06	1,154.73
9000021924	Waibel, Scott	100	3,530.42	2,473.09
9000021925	Wallenberg, Michelle	100	3,420.29	2,495.85
9000021926	Weissinger, Derek C	100	2,123.65	1,390.15
9000021927	Wolak, Brandon P	100	1,726.65	1,245.15
9000021928	Woyna, Eric	100	3,501.75	2,424.59
9000021929	Woyna, Patrick	100	4,140.69	2,725.69
9000021930	Alexander, Jarvis	200	705.79	543.95

## Payroll Run Check Listing for Board

Payroll		10/15/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000021931	Blatchley, Monica	200	4,195.90	3,231.73	
9000021932	Bossenga, Emmy	200	3,976.38	2,366.58	
9000021933	Braun, Katherine	200	2,564.21	1,794.26	
9000021934	Broadus, Gretchen	200	3,307.42	2,674.88	
9000021935	Burdeaux, Jessica	200	759.53	536.77	
9000021936	Burris, Karen M	200	1,318.69	670.26	
9000021937	Byrne, Sharon	200	3,418.94	2,791.67	
9000021938	Cerny, Marie	200	2,675.67	2,194.05	
9000021939	Cerveney, Karen	200	3,233.13	2,288.52	
9000021940	Chiappetta, Rebecca	200	1,464.95	1,227.19	
9000021941	Copeland, Naomi	800	577.25	547.42	
9000021942	Cornfield, Betty	200	4,612.20	1,843.16	
9000021943	Davis, Veronica	800	862.60	726.60	
9000021944	De Nichols, Patricia	200	4,266.18	2,355.18	
9000021945	Dembowski, Kasie	200	1,598.24	1,202.04	
9000021946	Dooley, Tara	200	894.60	549.30	
9000021947	Dybeck, David	200	3,716.21	2,167.88	
9000021948	Erickson, Tor	200	4,029.96	3,025.71	
9000021949	Hanson, Janet	200	4,478.42	1,755.57	
9000021950	Hazard, Jean	200	925.46	607.39	
9000021951	Henning, Mary	200	840.94	679.77	
9000021952	Huschart, Kelly	200	3,146.42	2,423.22	
9000021953	Joy, Emma P	200	1,824.34	1,082.84	
9000021954	Kearney, David	200	5,761.79	4,176.95	
9000021955	Keigher, Natalie	200	3,906.54	2,765.45	
9000021956	Kim, Paul	200	3,827.71	2,634.99	
9000021957	Klepper, Mary	200	2,898.67	2,160.17	
9000021958	Lemke, Nanette	200	886.46	591.97	
9000021959	Lima, Valerie	200	991.44	645.38	
9000021960	Lumsden, Jason	200	3,456.83	2,294.46	
9000021961	Malcolm, Lauren	200	3,188.47	2,427.81	
9000021962	Marriner, Carmen M	200	1,065.06	663.98	

## Payroll Run Check Listing for Board

Payroll	10/15/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000021963	McIntyre, Celeste	200	3,765.80	2,727.36
9000021964	McLear IV, Robert	200	3,344.58	2,550.16
9000021965	Meyer, Peter	200	5,920.63	3,422.17
9000021966	Meyer, Phillip	200	2,345.92	1,753.76
9000021967	Miller, Jaime	200	2,923.43	2,120.85
9000021968	Nelson, Kelli	200	4,662.20	3,268.06
9000021969	Norwood, Lindsay	200	3,572.09	2,649.13
9000021970	Oros, Natalie	200	2,053.29	1,606.78
9000021971	Park, Aimee	200	3,795.05	2,631.67
9000021972	Pilon, Erica	200	4,295.50	3,081.10
9000021973	Pivek, Elena	200	2,304.04	1,858.14
9000021974	Ptak, Jeff R	200	2,009.22	1,363.92
9000021975	Quick, Lyndsey Ann	200	744.41	482.39
9000021976	Rankin, Chrysan	200	2,378.38	1,863.39
9000021977	Ratzer, Bonnie	200	775.13	576.96
9000021978	Reband, Jennifer	200	4,191.89	3,207.27
9000021979	Rohlicek, Daniel	200	1,919.36	1,277.81
9000021980	Sauer, Mary	200	3,270.29	2,496.49
9000021981	Schindler, Dorene	200	767.33	557.18
9000021982	Schmidt, Michael	200	4,478.42	3,155.52
9000021983	Schraub, Daniel	200	4,025.93	2,625.08
9000021984	Seastrom, Tamela	200	1,704.33	1,113.77
9000021985	Sergeant, Andrew H	200	1,776.53	1,282.28
9000021986	Slowiak, Vincent	200	3,233.13	2,071.70
9000021987	Smid, Jason	200	3,245.49	2,325.98
9000021988	Stevens, Patricia	200	4,478.42	3,229.82
9000021989	Twaddle, Debra	200	917.43	505.42
9000021990	Weissinger, Zachary T	200	1,671.77	1,225.26
9000021991	Wiertel, Jason	200	3,976.38	2,949.44
9000021992	Altic, Megan	300	3,532.34	2,306.76
9000021993	Barber, Lorie	300	2,898.67	1,684.67
9000021994	Bell, Courtney	300	859.23	558.20

## Payroll Run Check Listing for Board

Payroll 10/15/2020		Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000021995	Bonini, Susan	300	898.38	458.40
9000021996	Briggs, Patricia L	300	2,094.56	1,139.73
9000021997	Burdett, Paul	300	1,942.39	1,176.85
9000021998	Campian, James, JR	300	2,340.25	1,631.68
9000021999	Capristo, Linda	300	3,344.58	2,527.63
9000022000	Carlson, Susan M	300	883.35	699.48
9000022001	Chasensky, Lauren	300	3,271.08	2,422.94
9000022002	Cyrus, Tonia	300	3,047.29	2,240.50
9000022003	Dahleen, Shayla	300	2,824.33	2,014.13
9000022004	Davis, Brianne	300	3,902.04	2,939.24
9000022005	Davis, Courtney	300	1,858.13	1,356.21
9000022006	Dawson, Rachel	300	3,344.58	2,303.51
9000022007	Diaz, Madeline	300	701.10	567.48
9000022008	Dineen-Hendricks, Kathleen	300	3,991.54	3,310.22
9000022009	Donahue, Renee	300	916.78	679.84
9000022010	DuBois, Heidi	300	2,824.33	2,069.60
9000022011	Emde, John C, II	300	2,150.98	1,558.41
9000022012	Gomez, Benigno	300	2,129.49	1,471.05
9000022013	Gosselink, Wesley	300	6,312.42	4,508.82
9000022014	Graff, Patrick	300	2,019.75	1,552.42
9000022015	Grau, Jason	300	3,158.79	2,414.09
9000022016	Green, Patricia	300	1,540.00	1,283.87
9000022017	Grimm, Rhonda	300	897.93	669.16
9000022018	Han, Jieun	300	2,675.67	2,068.10
9000022019	Hausler, Linda	300	3,233.13	2,197.16
9000022020	Heneghan, Dipti	300	766.80	589.69
9000022021	Herrmann, Mary Jo	300	797.02	498.44
9000022022	Hicks, Dena	300	4,089.81	2,769.59
9000022023	James, Lauren	300	2,378.38	1,685.01
9000022024	Johnson, Diane	300	4,478.42	1,968.82
9000022025	Jung, Diane	300	913.89	471.90
9000022026	Kerback, Patricia M	300	541.08	447.51

## Payroll Run Check Listing for Board

Payroll		10/15/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022027	Kimmerly, Suzanne	300	1,346.87	810.40	
9000022028	Klepadlo, Scott E.	300	2,220.46	1,515.03	
9000022029	Klimes, Christy	300	4,248.75	2,961.90	
9000022030	Kolacz, Jolanta	300	910.53	476.30	
9000022031	Koven, Kelly A.	300	1,400.00	1,151.81	
9000022032	Lapham, Kathleen	300	3,716.21	2,903.11	
9000022033	Larson, Richard W	300	1,804.87	1,328.11	
9000022034	Lauten, Theresa	300	3,894.60	2,217.21	
9000022035	Leonard, Arlene	300	4,483.46	3,443.51	
9000022036	Lieder, Jami	300	1,078.96	728.70	
9000022037	Livolsi-Hudgens, Carmella	300	739.80	569.42	
9000022038	Lorkiewicz, Candace	300	884.88	514.04	
9000022039	Madonia, Lindsey	300	3,188.47	2,602.68	
9000022040	Magness, Adrienne	300	2,750.00	2,079.23	
9000022041	Malave-Flavin, Kimberly	300	3,047.29	2,538.60	
9000022042	Marino, Jillian	300	3,902.04	2,606.00	
9000022043	Martin, Stacey	300	2,898.67	2,033.34	
9000022044	Masa, Janelle	300	768.62	434.19	
9000022045	McCormick, Meredith	300	4,010.58	3,135.73	
9000022046	Miller, Anna	300	2,220.46	1,579.81	
9000022047	Murphy, Caitlyn J.	300	2,378.38	1,740.80	
9000022048	Murphy, Trisha	300	3,047.29	2,209.25	
9000022049	Nelson, Nicole	300	4,478.42	3,528.37	
9000022050	Neustadt, Leslie	300	3,796.80	2,682.90	
9000022051	Nielsen, Joan	300	884.88	670.81	
9000022052	Noreen, Diane C	300	1,062.30	231.14	
9000022053	O'Connor-Young, Sheri	300	747.84	575.33	
9000022054	Ortiz, Carmen	300	1,784.86	1,207.06	
9000022055	O'Shea, Amy	300	3,418.92	2,233.69	
9000022056	Parker, Elizabeth	300	3,976.38	2,854.69	
9000022057	Paulson, Kristine	300	3,114.18	2,214.47	
9000022058	Pavilionis, Vincent	300	2,824.33	1,951.11	

## Payroll Run Check Listing for Board

Payroll	10/15/2020				Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022059	Payne, Melissa	300	5,864.13	4,335.17	
9000022060	Peterson, Marybeth	300	3,418.92	1,941.96	
9000022061	Polmanteer, Colette	300	3,155.03	2,032.76	
9000022062	Poremba, Katherine	300	3,567.58	2,347.16	
9000022063	Potempa, Tracey	300	3,270.29	2,482.09	
9000022064	Preen, Judith	300	855.07	658.27	
9000022065	Pridmore, Elizabeth	300	3,158.79	1,828.98	
9000022066	Puetz, Lauren	300	2,816.89	1,827.49	
9000022067	Pupillo, Lauren	300	2,400.00	1,605.99	
9000022068	Rasner, Kimberly	300	2,066.98	1,242.04	
9000022069	Remigio, Maria	300	4,290.42	3,063.88	
9000022070	Reyes, Cathy M	300	847.98	489.06	
9000022071	Schlessinger, Lukas	300	2,861.50	1,797.65	
9000022072	Schroeder, Sara	300	2,824.33	2,171.74	
9000022073	Schwarz, Jeanene	300	819.07	90.05	
9000022074	Shehee, Wendy	300	884.88	515.79	
9000022075	Skonieczny, Sandra	300	723.15	367.05	
9000022076	Slade, Stephanie	300	2,601.33	1,988.65	
9000022077	Smith, Brittany	300	2,080.00	1,605.42	
9000022078	Smith, Elisa	300	4,019.08	2,843.84	
9000022079	Sproviero, Rochelle	300	843.82	610.24	
9000022080	Staley, Shannon	300	3,374.31	2,478.71	
9000022081	Stefani, Colleen	300	4,430.47	3,119.09	
9000022082	Svejda, Michele	300	776.25	455.65	
9000022083	Tarkowski, Emma	300	2,601.33	2,119.85	
9000022084	Toby, Maureen	300	3,084.46	2,225.66	
9000022085	Trotter, Suzanne	300	1,540.00	1,139.08	
9000022086	Tuzzolino, Victoria	300	3,010.13	2,218.67	
9000022087	Uster, Julia	300	916.78	476.14	
9000022088	Weeks, Stacey	300	715.50	568.76	
9000022089	Weissinger, Karla	300	835.38	505.82	
9000022090	Wojcik, Jane	300	1,220.78	1,115.03	

## Payroll Run Check Listing for Board

Payroll	10/15/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022091	Yaniz, Catherine	300	3,121.58	2,325.55
9000022092	Zitt, Jean	300	4,019.08	2,916.42
9000022093	Angileri, Debra	300	1,540.00	1,226.99
9000022094	Aske, Jacob	800	1,540.00	1,195.90
9000022095	Parpet, Paul	800	36.00	26.50
9000022096	Weeks, Dawn	800	1,510.00	1,173.97
			<b>740,420.72</b>	<b>516,750.00</b>

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
114668	Harris, Thomas	200	1,285.59	1,124.52
9000022097	Buchholz, Marilyn	000	2,044.50	1,260.93
9000022098	Engler, Jennifer R	000	5,713.00	3,789.26
9000022099	Filipiak, Keith	000	8,838.58	5,960.59
9000022100	Fitzpatrick, Luann	000	783.60	658.18
9000022101	Hinton, Jeffery	000	2,467.32	1,331.02
9000022102	Kempfer-Kotalik, Linda	000	7,044.29	3,794.82
9000022103	Law, Jennifer S	000	6,381.96	4,256.19
9000022104	McCormick, Jennifer	000	1,925.31	975.62
9000022105	Navarro, Lawrence M	000	2,091.99	1,416.62
9000022106	Posego, John C	000	5,167.80	3,186.64
9000022107	Quinlan, Kevin	000	2,349.00	1,503.77
9000022108	Rannochio, Alisa	000	2,774.44	1,967.97
9000022109	Rich, Mary Beth	000	2,639.55	1,876.38
9000022110	Tsamis, Anna	000	3,897.81	2,225.16
9000022111	Van Volkenburg, Nancy L	000	2,808.36	1,948.08
9000022112	Wilkinson, David	000	6,056.54	3,906.34
9000022113	Anderson, Erik D	100	3,270.29	2,644.85
9000022114	Anderson, Herbert	100	4,203.25	2,819.39
9000022115	Bamboat, Darius	100	4,347.98	3,265.79
9000022116	Begley, Elizabeth	100	1,014.71	431.90
9000022117	Biezynski, Jenna A	100	826.35	534.76
9000022118	Brady, Jennifer L	100	3,047.29	2,308.23
9000022119	Bylsma, Nathan	100	4,050.67	2,912.30
9000022120	Bylsma, Svea	100	4,480.94	3,085.15
9000022121	Chandhok, Mona A	100	2,750.00	2,206.41
9000022122	Clarke, Jeannette	100	3,270.29	2,449.16
9000022123	Costello, Sheri	100	4,575.33	3,430.51
9000022124	Czyl, Maureen	100	1,014.71	599.81
9000022125	Davis, John	100	4,363.58	3,345.84
9000022126	Ferenzi, Daniella	100	1,492.69	1,172.05
9000022127	Fitzgerald, Karen	100	1,843.15	417.04

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022128	Gansberg, Michele	100	1,015.91	667.38
9000022129	Gomez, Vasilici	100	2,898.67	2,261.92
9000022130	Gucciardo, Anjanette	100	3,679.04	2,910.34
9000022131	Gumina, Scott	100	4,786.06	3,147.14
9000022132	Hamann, Kelly	100	3,270.29	2,515.45
9000022133	Hamilton, Mary Pat	100	805.76	517.11
9000022134	Hardy, Venessa	100	4,234.57	2,624.39
9000022135	Henrichs, Greg	100	3,493.21	2,534.26
9000022136	Hochstetter, Judith	100	1,294.33	895.36
9000022137	Holmes, Steven	100	1,693.89	1,216.37
9000022138	Honzel, Robin	100	4,478.42	3,247.89
9000022139	Howard, Jeffrey	100	7,042.13	4,907.32
9000022140	Irvine, Karin	100	4,133.50	3,259.52
9000022141	Jaegle, Christine A	100	3,404.07	2,728.57
9000022142	Jaegle, Ronald	100	4,963.76	3,461.22
9000022143	Javior, Jeffrey	100	4,133.96	2,629.98
9000022144	Jenkins, David A	100	1,727.82	1,219.19
9000022145	Jensen, Christine	100	3,522.97	2,885.62
9000022146	Kehoe, Debra	100	4,478.42	3,166.73
9000022147	Kern, Erin	100	2,694.71	1,895.20
9000022148	Klempic, Mirza	100	2,002.18	1,439.84
9000022149	Koeppen, Kelly	100	1,650.00	1,401.89
9000022150	Kohorn, Paul	100	1,903.65	1,369.69
9000022151	Kucera, Sasha	100	941.25	598.60
9000022152	Kuefner, Julie	100	3,753.38	2,566.44
9000022153	LaScala, Mark	100	5,140.65	3,749.78
9000022154	Love, Sherry	100	500.85	421.12
9000022155	Maldre, Sarah	100	3,431.06	2,159.97
9000022156	Marcum, Thomas C	100	4,590.92	3,697.72
9000022157	Martinez-Alvear, Aldo	100	1,796.16	1,269.70
9000022158	Matariyeh, Yousef	100	5,829.14	4,162.44
9000022159	Meyer, Kendra	100	4,248.75	3,104.95

## Payroll Run Check Listing for Board

Payroll 10/30/2020		Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022160	Milinki, Jennifer	100	4,117.23	2,878.47
9000022161	Mlynarski, Tim	100	809.55	495.81
9000022162	Multhaupt, Courtney	100	4,250.20	3,173.36
9000022163	Musbach, Darlene	100	4,133.96	2,442.67
9000022164	Ng, Joanna	100	3,383.13	2,193.32
9000022165	Novak, Emily	100	3,679.04	2,266.81
9000022166	Ogan, Elizabeth	100	4,478.42	3,416.25
9000022167	O'Hara, James	100	3,684.38	2,862.21
9000022168	Perez, Kevin E	100	3,233.13	2,409.31
9000022169	Perretta, Mia	100	4,080.43	3,066.15
9000022170	Polinski, Michael	100	2,898.67	2,388.70
9000022171	Pomatto-Zimmerman, Jennifer	100	4,576.08	3,674.01
9000022172	Provenzano, Lisa	100	1,052.13	835.86
9000022173	Renguso, Amy	100	3,308.27	2,342.01
9000022174	Ridges, Daniel	100	1,255.35	891.01
9000022175	Sanko, April	100	4,728.56	3,334.99
9000022176	Sanko, Daniel	100	4,248.75	2,804.34
9000022177	Schalk, Trent J	100	2,634.66	1,506.09
9000022178	Schwartz, Rebecca	100	4,582.72	3,273.66
9000022179	Smith, Justin	100	3,827.71	2,938.33
9000022180	Steben, James	100	5,578.43	4,259.48
9000022181	Stelk, Scott	100	1,665.19	970.14
9000022182	Stellmacher, James M	100	3,577.76	2,607.57
9000022183	Thome, Nicholas	100	1,683.90	999.74
9000022184	Todd, Adam	100	1,599.06	1,154.73
9000022185	Waibel, Scott	100	3,530.42	2,473.09
9000022186	Wallenberg, Michelle	100	3,360.29	2,453.49
9000022187	Weissinger, Derek C	100	1,972.53	1,285.21
9000022188	Wolak, Brandon P	100	1,726.65	1,245.15
9000022189	Woyna, Eric	100	3,501.75	2,424.59
9000022190	Woyna, Patrick	100	4,200.69	2,767.12
9000022191	Zita, Blair	100	1,303.82	1,204.62

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022192	Alexander, Jarvis	200	705.79	543.95
9000022193	Blatchley, Monica	200	4,195.90	3,231.73
9000022194	Bossenga, Emmy	200	3,976.38	2,366.58
9000022195	Braun, Katherine	200	2,564.21	1,794.26
9000022196	Broadus, Gretchen	200	3,307.42	2,674.88
9000022197	Burdeaux, Jessica	200	759.53	536.77
9000022198	Burris, Karen M	200	1,318.69	670.26
9000022199	Byrne, Sharon	200	3,418.94	2,791.67
9000022200	Cerny, Marie	200	2,675.67	2,194.05
9000022201	Cerveney, Karen	200	3,233.13	2,288.52
9000022202	Chiappetta, Rebecca	200	1,464.95	1,227.19
9000022203	Cornfield, Betty	200	4,732.20	1,939.69
9000022204	De Nichols, Patricia	200	4,266.18	2,355.18
9000022205	Dembowski, Kasie	200	1,598.24	1,202.04
9000022206	Dooley, Tara	200	894.60	549.30
9000022207	Dybeck, David	200	3,716.21	2,167.88
9000022208	Erickson, Tor	200	4,029.96	3,025.71
9000022209	Hanson, Janet	200	4,478.42	1,755.57
9000022210	Hazard, Jean	200	925.46	607.39
9000022211	Henning, Mary	200	840.94	679.77
9000022212	Huschart, Kelly	200	3,146.42	2,423.22
9000022213	Joy, Emma P	200	1,844.46	1,095.24
9000022214	Kearney, David	200	5,761.79	4,176.95
9000022215	Keigher, Natalie	200	3,906.54	2,765.45
9000022216	Kim, Paul	200	3,827.71	2,584.99
9000022217	Klepper, Mary	200	2,898.67	2,160.17
9000022218	Kuziel, Heather	200	1,285.59	1,098.72
9000022219	Lemke, Nanette	200	886.46	591.97
9000022220	Lima, Valerie	200	991.44	645.38
9000022221	Lumsden, Jason	200	3,456.83	2,294.46
9000022222	Malcolm, Lauren	200	3,188.47	2,427.81
9000022223	Marriner, Carmen M	200	1,065.06	663.98

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022224	McIntyre, Celeste	200	3,765.80	2,727.36
9000022225	McLear IV, Robert	200	3,344.58	2,550.16
9000022226	Meyer, Peter	200	5,920.63	3,422.17
9000022227	Meyer, Phillip	200	2,398.39	1,791.90
9000022228	Miller, Jaime	200	2,923.43	2,120.85
9000022229	Nelson, Kelli	200	4,662.20	3,268.06
9000022230	Norwood, Lindsay	200	3,572.09	2,649.13
9000022231	Oros, Natalie	200	2,053.29	1,606.78
9000022232	Park, Aimee	200	3,795.05	2,631.67
9000022233	Pilon, Erica	200	4,295.50	3,081.10
9000022234	Pivek, Elena	200	2,304.04	1,858.14
9000022235	Ptak, Jeff R	200	2,043.04	1,388.14
9000022236	Quick, Lyndsey Ann	200	744.41	482.39
9000022237	Rankin, Chrysan	200	2,378.38	1,863.39
9000022238	Ratzer, Bonnie	200	775.13	576.96
9000022239	Reband, Jennifer	200	4,191.89	3,207.27
9000022240	Rohlicek, Daniel	200	1,998.68	1,334.66
9000022241	Sauer, Mary	200	3,270.29	2,496.49
9000022242	Schindler, Dorene	200	767.33	557.18
9000022243	Schmidt, Michael	200	4,478.42	3,155.52
9000022244	Schraub, Daniel	200	4,025.93	2,625.08
9000022245	Seastrom, Tamela	200	1,704.33	1,113.77
9000022246	Sergeant, Andrew H	200	1,776.53	1,282.28
9000022247	Slowiak, Vincent	200	3,233.13	2,071.70
9000022248	Smid, Jason	200	3,245.49	2,325.98
9000022249	Stevens, Patricia	200	4,478.42	3,229.82
9000022250	Twaddle, Debra	200	917.43	505.42
9000022251	Weissinger, Zachary T	200	1,671.77	1,225.26
9000022252	Wiertel, Jason	200	3,976.38	2,949.44
9000022253	Altic, Megan	300	3,532.34	2,306.76
9000022254	Angileri, Debra	300	6,993.92	4,878.44
9000022255	Barber, Lorie	300	2,898.67	1,684.67

## Payroll Run Check Listing for Board

Payroll	10/30/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022256	Bell, Courtney	300	859.23	558.20
9000022257	Bonini, Susan	300	898.38	458.40
9000022258	Briggs, Patricia L	300	2,094.56	1,139.73
9000022259	Burdett, Paul	300	1,977.27	1,201.85
9000022260	Campian, James, JR	300	2,340.25	1,631.68
9000022261	Capristo, Linda	300	3,344.58	2,527.63
9000022262	Carlson, Susan M	300	883.35	699.48
9000022263	Chasensky, Lauren	300	3,271.08	2,397.39
9000022264	Cyrus, Richard	300	3,976.38	2,797.29
9000022265	Cyrus, Tonia	300	3,042.75	2,236.84
9000022266	Dahleen, Shayla	300	3,318.33	2,362.90
9000022267	Davis, Brianne	300	3,902.04	2,939.24
9000022268	Davis, Courtney	300	1,858.13	1,356.21
9000022269	Dawson, Rachel	300	3,344.58	2,303.51
9000022270	Diaz, Madeline	300	2,537.30	2,005.30
9000022271	Dineen-Hendricks, Kathleen	300	3,991.54	3,310.22
9000022272	Donahue, Renee	300	926.74	687.17
9000022273	DuBois, Heidi	300	2,824.33	2,069.60
9000022274	Emde, John C, II	300	2,212.63	1,602.58
9000022275	Gomez, Benigno	300	2,237.04	1,548.13
9000022276	Gosselink, Wesley	300	6,312.42	4,508.82
9000022277	Graff, Patrick	300	2,019.75	1,552.42
9000022278	Grau, Jason	300	3,158.79	2,414.09
9000022279	Green, Patricia	300	4,713.65	3,565.38
9000022280	Grimm, Rhonda	300	897.93	669.16
9000022281	Han, Jieun	300	2,675.67	2,068.10
9000022282	Hausler, Linda	300	3,233.13	2,197.16
9000022283	Heneghan, Dipti	300	766.80	589.69
9000022284	Herrmann, Mary Jo	300	797.02	498.44
9000022285	Hicks, Dena	300	4,089.81	2,769.59
9000022286	James, Lauren	300	2,378.38	1,685.01
9000022287	Johnson, Diane	300	4,478.42	1,968.82

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022288	Jung, Diane	300	918.73	475.45
9000022289	Kerback, Patricia M	300	541.08	447.51
9000022290	Kimmerly, Suzanne	300	2,789.94	1,978.46
9000022291	Klepadlo, Scott E.	300	2,220.46	1,515.03
9000022292	Klimes, Christy	300	4,248.75	2,961.90
9000022293	Kolacz, Jolanta	300	910.53	476.30
9000022294	Koven, Kelly A.	300	5,317.26	3,987.58
9000022295	Lapham, Kathleen	300	3,716.21	2,903.11
9000022296	Larson, Richard W	300	1,835.76	1,350.84
9000022297	Lauten, Theresa	300	3,894.60	2,217.21
9000022298	Leonard, Arlene	300	4,483.46	3,443.51
9000022299	Lieder, Jami	300	1,078.96	728.70
9000022300	Livolsi-Hudgens, Carmella	300	739.80	569.42
9000022301	Lorkiewicz, Candace	300	884.88	514.04
9000022302	Madonia, Lindsey	300	3,188.47	2,602.68
9000022303	Magness, Adrienne	300	2,750.00	2,079.23
9000022304	Malave-Flavin, Kimberly	300	3,047.29	2,538.60
9000022305	Marino, Jillian	300	3,902.04	2,756.00
9000022306	Martin, Stacey	300	2,898.67	2,033.34
9000022307	Masa, Janelle	300	805.43	461.29
9000022308	McCormick, Meredith	300	4,010.58	3,135.73
9000022309	Miller, Anna	300	2,220.46	1,579.81
9000022310	Murphy, Caitlyn J.	300	2,378.38	1,740.80
9000022311	Murphy, Trisha	300	3,047.29	2,209.25
9000022312	Nelson, Nicole	300	4,478.42	3,528.37
9000022313	Neustadt, Leslie	300	3,796.80	2,744.48
9000022314	Nielsen, Joan	300	884.88	670.81
9000022315	Noreen, Diane C	300	1,062.30	231.14
9000022316	O'Connor-Young, Sheri	300	720.58	555.27
9000022317	Ortiz, Carmen	300	1,784.86	1,207.06
9000022318	O'Shea, Amy	300	3,418.92	2,233.69
9000022319	Parker, Elizabeth	300	3,976.38	2,854.69

## Payroll Run Check Listing for Board

Payroll	10/30/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022320	Paulson, Kristine	300	3,114.18	1,964.47
9000022321	Pavilionis, Vincent	300	2,824.33	1,951.11
9000022322	Payne, Melissa	300	5,864.13	4,335.17
9000022323	Peterson, Marybeth	300	3,418.92	1,941.96
9000022324	Polmanteer, Colette	300	3,155.03	2,032.76
9000022325	Poremba, Katherine	300	3,567.58	2,347.16
9000022326	Potempa, Tracey	300	3,270.29	2,482.09
9000022327	Preen, Judith	300	855.07	658.27
9000022328	Pridmore, Elizabeth	300	3,158.79	1,828.98
9000022329	Puetz, Lauren	300	2,816.89	1,827.49
9000022330	Pupillo, Lauren	300	2,971.86	2,066.16
9000022331	Rasner, Kimberly	300	2,066.98	1,242.04
9000022332	Remigio, Maria	300	4,290.42	3,063.88
9000022333	Renko, Alexandra	300	1,322.06	1,153.87
9000022334	Reyes, Cathy M	300	847.98	489.06
9000022335	Schlessinger, Lukas	300	2,861.50	1,797.65
9000022336	Schroeder, Sara	300	2,824.33	2,171.74
9000022337	Schwarz, Jeanene	300	819.07	90.05
9000022338	Shehee, Wendy	300	889.72	519.35
9000022339	Skonieczny, Sandra	300	723.15	367.05
9000022340	Slade, Stephanie	300	2,601.33	1,988.65
9000022341	Smith, Brittany	300	2,080.00	1,605.42
9000022342	Smith, Elisa	300	4,019.08	2,843.84
9000022343	Sproviero, Rochelle	300	843.82	610.24
9000022344	Staley, Shannon	300	3,374.31	2,478.71
9000022345	Stefani, Colleen	300	4,430.47	3,119.09
9000022346	Svejda, Michele	300	776.25	455.65
9000022347	Tarkowski, Emma	300	2,601.33	2,119.85
9000022348	Toby, Maureen	300	3,084.46	2,225.66
9000022349	Trotter, Suzanne	300	5,699.21	4,157.52
9000022350	Tuzzolino, Victoria	300	3,010.13	2,218.67
9000022351	Uster, Julia	300	916.78	476.14

## Payroll Run Check Listing for Board

Payroll	10/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022352	Weeks, Stacey	300	715.50	568.76
9000022353	Weissinger, Karla	300	835.38	505.82
9000022354	Wojcik, Jane	300	1,297.23	1,185.59
9000022355	Yaniz, Catherine	300	3,121.58	2,325.55
9000022356	Zitt, Jean	300	4,019.08	2,916.42
9000022357	Aske, Jacob	800	5,496.43	3,796.31
9000022358	Copeland, Naomi	800	1,373.45	1,250.01
9000022359	Davis, Veronica	800	2,303.45	1,779.26
9000022360	Drake, Alissa	800	617.34	313.19
9000022361	Kutilek, Sarah	800	1,285.59	1,053.34
9000022362	Martinez, Brian	800	1,479.49	1,081.97
9000022363	Parpet, Paul	800	72.00	53.00
9000022364	Weeks, Dawn	800	1,400.00	1,093.57
			<b>774,952.78</b>	<b>542,579.21</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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**VENDOR PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: November 23, 2020

**GENERAL CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	114535	Ending	114538
	Beginning	114669	Ending	114673
	Beginning	114674	Ending	114687
	Beginning	114695	Ending	114814
<b>WIRES ISSUED</b>	Beginning	8000000507	Ending	8000000511
	Beginning	8000000512	Ending	8000000518

**FUND DISTRIBUTION**

EDUCATIONAL	\$	1,131,034.74
OPERATIONS & MAINTENANCE	\$	152,197.95
DEBT SERVICES	\$	500.00
TRANSPORTATION	\$	154,614.24
IMRF/SOCIAL SECURITY	\$	109,785.05
CAPITAL PROJECTS	\$	23,725.13
WORKING CASH	\$	-
TOTAL	\$	<u>1,571,857.11</u>

**IMPREST CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	9715	Ending	9720
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**FUND DISTRIBUTION**

EDUCATIONAL	\$	1,561.78
OPERATIONS & MAINTENANCE	\$	1,126.90
TRANSPORTATION	\$	-
CAPITAL PROJECTS	\$	-
TOTAL	\$	<u>2,688.68</u>

**GRAND TOTAL** \$ 1,574,545.79

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President - Board of Education

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Date

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Secretary - Board of Education

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Date

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 10/15/2020 ZPAY101520

R - Regular Run Type

Check Number	Name	Net Check Amt
114535	AXA Equitable/EQUI-VEST	2,674.33
114536	Classified Employee	649.08
114537	Lisle CUSD #202	2,136.37
114538	Lisle Education Association	8,701.47
8000000507	Harris Bank	112,031.05
8000000508	Illinois Department Of Revenue	31,944.85
8000000509	Teachers' Health Ins Security	14,391.55
8000000510	Teachers' Retirement System	63,829.54
8000000511	U.S. OMNI	35,063.38
<b>Regular Checks:</b>	4	14161.25
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	5	257260.37
<b>Total:</b>	<b>9</b>	<b>271,421.62</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
<b>10 - Educational</b>	<b>\$229,846.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>229,846.92</b>
<b>20 - Operations &amp; Maintenance</b>	<b>\$5,767.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>5,767.11</b>
<b>40 - Transportation</b>	<b>\$6.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>6.15</b>
<b>55 - Social Security</b>	<b>\$35,801.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>35,801.44</b>

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 10/30/2020 ZPAYEOM 10/30/2020

R - Regular Run Type

Check Number	Name	Net Check Amt
114669	AXA Equitable/EQUI-VEST	2,674.33
114670	Classified Employee	674.72
114671	Lisle CUSD #202	2,136.37
114672	Lisle Education Association	8,579.97
114673	VSP of Illinois, NFP	4,917.32
8000000512	Educational Benefit Coop	372,925.42
8000000513	Harris Bank	117,810.34
8000000514	Illinois Department Of Revenue	33,525.24
8000000515	Illinois Municipal Retirement	52,624.80
8000000516	Teachers' Health Ins Security	15,008.70
8000000517	Teachers' Retirement System	66,566.69
8000000518	U.S. OMNI	35,198.38
<b>Regular Checks:</b>	5	18982.71
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	7	693659.57
<b>Total:</b>	<b>12</b>	<b>712,642.28</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$604,525.45	\$0.00	\$0.00	604,525.45
20 - Operations & Maintenance	\$34,108.70	\$0.00	\$0.00	34,108.70
40 - Transportation	\$24.52	\$0.00	\$0.00	24.52
50 - Muncipal Retirement	\$36,732.87	\$0.00	\$0.00	36,732.87
55 - Social Security	\$37,250.74	\$0.00	\$0.00	37,250.74

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 10/30/2020 October End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
114674	Albertsons / Safeway	42.60
114675	Amazon.com Corporate Credit	17,394.73
114676	AT&T: Acct 198-2	161.91
114677	AT&T: Acct 680	655.70
114678	AT&T: Acct 927	1,682.80
114679	GoStrengths Inc	297.00
114680	IHSSBCA	35.00
114681	Illinois State Police	197.75
114682	Ivy Lane Corporation	84.98
114683	Johnson Controls Security	817.30
114684	Lisle Community Unit School	2,744.63
114685	Perkins + Will, Inc	11,317.13
114686	Quadient Finance USA, Inc	700.00
114687	Westway Coach, Inc	61,343.98

Regular Checks: 14 97475.51

ACH Checks: 0 0.00

Wire Transfers: 0 0.00

**Total: 14 97,475.51**

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
<b>10 - Educational</b>	<b>\$19,979.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>19,979.65</b>
<b>20 - Operations &amp; Maintenance</b>	<b>\$9,346.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>9,346.75</b>
<b>40 - Transportation</b>	<b>\$61,343.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>61,343.98</b>
<b>60 - Capital Projects</b>	<b>\$6,805.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>6,805.13</b>

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/23/2020 November Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114695	Amita GlenOaks School	12,779.13
114696	Anderson Pest Solutions	766.45
114697	Aramark Services, Inc	15,109.88
114698	ASCD	89.00
114699	AssetGenie, Inc	602.43
114700	B Gunther & Company, Inc	425.00
114701	BMO Harris Bank NA	4,327.80
114702	Brecht's Database Solutions,	500.00
114703	BrightStar Healthcare	6,195.21
114704	BSN Sports, LLC	1,351.00
114705	Buckeye Cleaning Centers	1,181.20
114706	Bylsma, Nathan	30.00
114707	Camelot Education	8,430.75
114708	Chicago Office Technology	1,855.12
114709	Child1st Publications, LLC	169.29
114710	Community Products LLC	1,477.50
114711	Consolidated Electrical	1,855.50
114712	Dahleen, Shayla	73.99
114713	Demco Inc	604.26
114714	Dineen-Hendricks, Kathleen	43.70
114715	Director's Assistant	613.32
114716	Discovery Benefits	114.75
114717	Dupage Regional Office of	1,800.00
114718	Educational IDEAS, Inc	175.00
114719	Eisenhower Junior High School	110.07
114720	Elan Photography, Inc	3,500.00
114721	Elan Photography, Inc	305.00
114722	ESI Chicago, Incorporated	2,480.00
114723	F & G Roofing Company, LLC	1,829.60
114724	Ferguson Enterprises LLC	4,334.53
114725	Flowers of Lisle	94.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/23/2020 November Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114726	Fox Valley Fire & Safety	2,506.50
114727	Franczek	206.50
114728	Freund Resources	194.00
114729	Garvey's Office Products	4,053.00
114730	Giant Steps Illinois, Inc	17,355.78
114731	Gomez, Benigno	120.00
114732	H2I Group, Inc.	9,815.00
114733	Himes, Petrarca & Fester, Chtd	810.00
114734	H-O-H Water Technology, Inc	1,442.79
114735	Home Depot U.S.A., Inc	3,197.23
114736	Home Depot U.S.A., Inc (GA)	1,181.44
114737	Howell, Bruce	3,500.00
114738	ICTM Math Contest	150.00
114739	Illinois American Water	2,382.55
114740	Illinois Association of School	150.00
114741	Illinois Principals Association	649.00
114742	Illinois Science Olympiad	50.00
114743	Illinois Speech-Language-	1,120.00
114744	Illinois State Police	565.00
114745	Illinois Time Recorder Co	251.70
114746	IPEVO Inc	1,039.28
114747	Jenkins, David A	70.00
114748	Jostens	1,016.87
114749	Kearney, Dave	355.00
114750	Klempic, Mirza	150.00
114751	Kretman Masonry Inc	1,000.00
114752	Laforce Inc	1,000.00
114753	Lakeshore Learning Materials	347.26
114754	Linden Oaks Tutoring Services	403.00
114755	Lisle Automotive & Tire	634.64
114756	Lisle Elementary School	275.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/23/2020 November Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114757	Milinki, Jennifer	346.09
114758	MT Library Services	1,629.60
114759	NASCO	174.79
114760	National Center For Youth	119.00
114761	Navarro, Lawrence M	25.00
114762	Naviance, Inc	3,840.00
114763	Neff Company	137.45
114764	NEUCO Inc	1,898.08
114765	New Connections Academy	10,018.10
114766	News 2 You	694.07
114767	Nextera Energy Services	19,265.15
114768	Nicor Gas	2,325.14
114769	Norwood, Lindsay	9.99
114770	Parkland Preparatory Academy,	22,282.46
114771	Paul H. Brookes Publishing Co,	116.00
114772	Payne, Melissa	90.65
114773	Performance Chemical &	1,072.14
114774	Perkins + Will, Inc	28,200.00
114775	Pioneer Valley Books	729.00
114776	Pitsco	182.37
114777	Power Up Batteries LLC	79.98
114778	Precision Control Systems of	3,830.00
114779	Pridmore, Libby	50.00
114780	Quadient Leasing USA, Inc	504.00
114781	Rankin, Chrysan	36.00
114782	S.E.A.L. South, Inc	18,104.06
114783	Schindler Elevator Corporation	3,580.64
114784	Scholastic INC (MAGAZINE	104.39
114785	School Specialty, Inc	354.38
114786	ScreenCloud Inc	1,080.00
114787	SEAL of Illinois Inc	26,961.87

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/23/2020 November Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114788	Shorewood Home & Auto, Inc.	515.32
114789	Slowiak, Vincent	8,082.38
114790	Soaring Eagle Academy, Inc	51,977.97
114791	Suburban Door Check & Lock	356.78
114792	Sunrise Southwest LLC	8,682.46
114793	Sweetwater Sound, Inc	374.60
114794	The Bookstore	1,409.47
114795	Thome, Nicholas	150.00
114796	Track Surfaces Company	11,450.00
114797	Vanguard Energy Services,	4,104.73
114798	Vanguard Energy Services,	690.90
114799	Versare Solutions LLC	2,900.00
114800	Village of Lisle	26,479.16
114801	Village of Lisle (Utilities)	25.09
114802	Village of Lisle (Utilities)	22.89
114803	Waibel, Scott	204.00
114804	Warehouse Direct	984.04
114805	Waste Management of Illinois,	803.63
114806	Weissinger, Derek C	57.70
114807	Wells Fargo Bank	500.00
114808	Westway Coach, Inc	84,557.13
114809	William V. MacGill & Co	2,124.47
114810	Wilson Language Training	245.13
114811	Wojcik, Jane	100.00
114812	World Book, Inc	934.58
114813	Woyna, Patrick	379.85
114814	YWCA Metropolitan Chicago	5,150.00
<b>Regular Checks:</b>		
120		490317.70
<b>ACH Checks:</b>		
0		0.00
<b>Wire Transfers:</b>		
0		0.00
<b>Total:</b>		
<b>120</b>		<b>490,317.70</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$276,682.72	\$0.00	\$0.00	276,682.72
20 - Operations & Maintenance	\$102,975.39	\$0.00	\$0.00	102,975.39
30 - Debt Service	\$500.00	\$0.00	\$0.00	500.00
40 - Transportation	\$93,239.59	\$0.00	\$0.00	93,239.59
60 - Capital Projects	\$16,920.00	\$0.00	\$0.00	16,920.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 10/08/2020 Imprest 10.8.20

R - Regular Run Type

Check Number	Name	Net Check Amt
9715	AT&T: Acct 430-0	115.44
9716	Hinckley Springs	31.99
9717	T-Mobile for Government	1,500.00
<b>Regular Checks:</b>	3	1647.43
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	0	0.00
<b>Total:</b>	<b>3</b>	<b>1,647.43</b>

Accounts Payable Run: 10/15/2020 Imprest 10.15.20

R - Regular Run Type

Check Number	Name	Net Check Amt
9718	AT&T: Acct 978-4	51.77
9719	Nicor Gas	577.50
9720	WEX Bank	411.98
<b>Regular Checks:</b>	3	1041.25
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	0	0.00
<b>Total:</b>	<b>3</b>	<b>1,041.25</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$1,561.78	\$0.00	\$0.00	1,561.78
20 - Operations & Maintenance	\$1,126.90	\$0.00	\$0.00	1,126.90

**For Action**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
November 23, 2020**

**SUBJECT:** Approval of Certified Employment.

**BACKGROUND:** The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

**FINANCIAL IMPACT:** These positions are budgeted for FY 202.

**RECOMMENDATION:** Approval of employment.

**SUGGESTED MOTION:** That the Board of Education approves the employment of:

Stephanie Lambert: School Nurse at Lisle Elementary School. Her start date was November 16, 2020. She is placed at a Bachelor's +0, Step 0 (\$44,595).

Dominic Pascale: Permanent Substitute Teacher at Lisle Junior High School. He has a start date of December 11, 2020. His salary will be \$28,055 annually\*.

Name	School	Placement	Salary
Lambert, Stephanie	LES	Bachelor's +0, Step 0	\$44,595
Pascale, Dominic	LJHS	Standard	\$28,055*

\*Annual salary will be pro-rated based upon start date.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

Non-CERTIFIED PERSONNEL

DATE: 11/11/2020 RECOMMENDED BY: Jen Law

POSITION A. TO BE FILLED: School Nurse Position at LES

Grant Program:  Yes  No

If "Yes"  Reading Improvement  Title I  Other (specify)

REPLACING: Jeane Chelich NEW POSITION: \_\_\_\_\_

NAME OF RECOMMENDED INDIVIDUAL: Stephanie Lambert

COLLEGE/MAJOR: Chamberlain College of Nursing, Addison, IL | / BSN  
Graduation Date: 5/2020

PRIOR EXPERIENCE: Part time RN for residential setting of 26 children from 5/2020 to 11/2020 and Pharmacy Tech 4/2017 to 12/ 2018

START DATE: 11/19/2020 BOARD APPROVAL DATE: 11/23/2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: BA+0, St. 0 (\$44,595)

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 181

BACKGROUND INFORMATION: Stephanie is a second career nurse. After working in retail as a customer service rep, she decided to go back to college to complete her Bachelors in Nursing degree (BSN). After graduating in May of 2020, she began working part time as the on-site RN for a group home of approximately 26 children and youths, but was looking for a full time position. She is not currently a Certified School Nurse (CSN) but she is interested in exploring this option.

(Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 11/17/2020 RECOMMENDED BY: Dave Kearney

POSITION A. TO BE FILLED: Permanent Substitute Teacher

Grant Program:  Yes  No

If "Yes"  Reading Improvement  Title I  Other (specify)

REPLACING: \_\_\_\_\_ NEW POSITION: Yes

NAME OF RECOMMENDED INDIVIDUAL: Dominic Pascale

COLLEGE/MAJOR: Education Major at Illinois State University

PRIOR EXPERIENCE: Student Teaching in Education Program

START DATE: 12/11/2020 BOARD APPROVAL DATE: 11/23/2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: \$28,055 Annually (\$155/day)

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 181

BACKGROUND INFORMATION: Dominic Pascale is an energetic and caring teacher. He is completing his degree in Education in the next few weeks from ISU. His strong work ethic and ability to work with students made him a great candidate for this permanent substitute teaching position.

(Attach additional information if necessary)

**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
November 23, 2020**

**SUBJECT:** Approval of Classified Employment.

**BACKGROUND:** The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

**FINANCIAL IMPACT:** These positions are budgeted for FY 2021.

**RECOMMENDATION:** Approval of employment.

**SUGGESTED MOTION:** That the Board of Education approve the employment of:

Sarah Hutchison: Health Assistant at Lisle Elementary School; Step 1: \$ 15.42/hr.

Brian Martinez: Evening Custodian at Lisle Senior High School: Step 4: \$18.54/hr.

Mary Nadolny: Learning Environment Supervisor at Lisle Senior High School: Step 0: \$15.27/hr.

Michael Navarro: Tech Assistant at Lisle Elementary School: Step 2: \$ 19.50/hr.

Shikila Steward: Lunchroom/Playground Supervisor at Lisle Elementary School: \$16.66/hr.

<b>Name</b>	<b>School</b>	<b>Placement</b>	<b>Salary</b>
Hutchison, Sarah	LES	Step 1	\$ 15.42/hr.
Martinez, Brian	HS	Step 4	\$ 18.54/hr.
Nadolny, Mary	HS	Step 0	\$ 15.27/hr.
Navarro, Michael	LES	Step 2	\$ 19.50/hr.
Steward, Shikila	LES	Standard Rate	\$ 16.66/hr.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

SUPPORT PERSONNEL

DATE: 11/11/2020 RECOMMENDED BY: Melissa Payne

POSITION A. TO BE FILLED: Health Aide

POSITION B. TO BE FILLED: \_\_\_\_\_

Grant Program: \_\_\_\_\_ Yes  No

If "Yes" \_\_\_\_\_ Reading Improvement \_\_\_\_\_ Title I \_\_\_\_\_ Other (specify)

REPLACING: Stephanie Morales-Rosa NEW POSITION: \_\_\_\_\_

NAME OF RECOMMENDED INDIVIDUAL: Sarah Hutchison

COLLEGE/MAJOR: Downers Grove HS Graduate

PRIOR EXPERIENCE: Sarah had worked at DuPage Hospital before in the Healthcare field.

START DATE: 11/09/2020 BOARD APPROVAL DATE: 11/26/2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: Step 1 ( \$15.42/hr.)

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 180

BACKGROUND INFORMATION: Sarah has a great attitude and a wonderful work ethic. Her experience will be an asset to the district. We are very happy to have Sarah join the LES team.

(Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 11/18/20 RECOMMENDED BY: Jeff Howard

POSITION A. TO BE FILLED: LHS Full-Time Custodian

POSITION B. TO BE FILLED: \_\_\_\_\_

Grant Program: \_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes" \_\_\_\_\_ Reading Improvement \_\_\_\_\_ Title I \_\_\_\_\_ Other (specify)

REPLACING: \_\_\_\_\_ NEW POSITION: Former Part-Time position became Full-Time

NAME OF RECOMMENDED INDIVIDUAL: Brian Martinez

ADDRESS: On file in Central Office

COLLEGE/MAJOR: Brian attended Bolingbrook High School

PRIOR EXPERIENCE: Brian filled the previous part-time position at the high school before taking a full-time position elsewhere in the district. He also served as a custodian at Elmwood Park High School

START DATE: December 7, 2020 BOARD APPROVAL DATE: November 23, 2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: Step 4 (\$18.54/hr.)

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 261

BACKGROUND INFORMATION: Brian did a wonderful role in his position at the high school previously. He has been trained in a number of different areas that have prepared him to take on this role.

(Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 11/17/20 RECOMMENDED BY: Jeff Howard

POSITION A. TO BE FILLED: Learning Environment Supervisor

POSITION B. TO BE FILLED: \_\_\_\_\_

Grant Program: \_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes" \_\_\_\_\_ Reading Improvement \_\_\_\_\_ Title I \_\_\_\_\_ Other (specify)

REPLACING: Kevin Lutz NEW POSITION: \_\_\_\_\_

NAME OF RECOMMENDED INDIVIDUAL: Mary Nadolny

ADDRESS: On file in District Office

COLLEGE/MAJOR: Illinois State University – Criminal Justice/Sociology

PRIOR EXPERIENCE: Family Solutions Inc.(Downers Grove), Cook County Probation Officer (Chicago)

START DATE: 11/23/20 BOARD APPROVAL DATE: 11/23/20

RECOMMENDED SALARY SCHEDULE PLACEMENT: \_\_\_\_\_

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 176

BACKGROUND INFORMATION: I am pleased to recommend Ms. Mary Nadolny as the Learning Environment Supervisor at Lisle High School. Ms. Nadolny's previous experience in the Cook County probation network in Chicago and Downers Grove have provided her with a specific skill set of working with students in difficult situations that we are lucky to have. Mary Nadolny will be a wonderful addition to the high school. (Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

SUPPORT PERSONNEL

DATE: 11-4-20 RECOMMENDED BY: Wesley Gosselink

POSITION A. TO BE FILLED: Tech Assistant

POSITION B. TO BE FILLED: \_\_\_\_\_

Grant Program: \_\_\_\_\_ Yes  No

If "Yes" \_\_\_\_\_ Reading Improvement \_\_\_\_\_ Title I \_\_\_\_\_ Other (specify)

REPLACING: \_\_\_\_\_ NEW POSITION: X

NAME OF RECOMMENDED INDIVIDUAL: Michael Navarro

ADDRESS: On file in Central Office

COLLEGE/MAJOR: College of DuPage: Certificate in Computer and  
Internetworking Technologies

PRIOR EXPERIENCE: Level 1 Technician, 1.5-years of experience

START DATE: 12/09/2020 BOARD APPROVAL DATE: 11/23/2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: Step 2, (\$ 19.51/hr.)

FULL TIME EQUIVALENCY: 1.0 FTE CONTRACTED DAYS \_\_\_\_\_

BACKGROUND INFORMATION: Michael is currently employed by Downers Grove School District 58 as a level 1 technician. Michael's current supervisor identified that Michael's strengths include strong tech skills, supporting people remotely, trouble shooting and working hard. The supervisor stated that he would rehire Michael if given the opportunity.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

SUPPORT PERSONNEL

DATE: 11-04-20 RECOMMENDED BY: Kathy Dineen-Hendricks

POSITION A. TO BE FILLED: Lunchroom Supervisor (Lisle Elementary)

POSITION B. TO BE FILLED: \_\_\_\_\_

Grant Program: \_\_\_\_\_ Yes  No

If "Yes" \_\_\_\_\_ Reading Improvement \_\_\_\_\_ Title I \_\_\_\_\_ Other (specify)

REPLACING: Charmaine Richardson NEW POSITION: \_\_\_\_\_

NAME OF RECOMMENDED INDIVIDUAL: Shikila Stewart

ADDRESS: One File in Central Office

COLLEGE/MAJOR: Illinois College/Education-Early Childhood

PRIOR EXPERIENCE: Little Shepherd Day School – lead teacher

START DATE: \_\_\_\_\_ BOARD APPROVAL DATE: 11-23-2020

RECOMMENDED SALARY SCHEDULE PLACEMENT: \$16.66/hr.

FULL TIME EQUIVALENCY: \_\_\_\_\_ CONTRACTED DAYS 175

BACKGROUND INFORMATION: Ms. Stewart is a community member who has experience working in a preschool. While serving as the lead teacher, she had experience supervising students in class and during recess. She also served students lunch and snack during the school day.

(Attach additional information if necessary)

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Memo of Understanding – Additional Teaching Responsibilities

**BACKGROUND DATA:** Naomi Copeland (.2 Music teacher at Lisle Junior High) recently resigned to pursue another position. The District has posted the vacant position and will continue to try and employ a permanent music teacher for the position. In the interim, Jim Stellmacher (High School Music Teacher and Department Head) has been teaching the Junior High Music classes. This additional assignment is termed and “overload” for which the teacher is compensated. The proposed Memo of Understanding will compensate Mr. Stellmacher for the additional teaching duties until a permanent replacement can be hired/

**FINANCIAL IMPACT:** Interim solution is cost neutral.

**RECOMMENDATION:** Approval of the below motion.

**SUGGESTED MOTION:** That the Board of Education approve the Memo of Understanding for the Music Position

## MEMORANDUM OF AGREEMENT

**WHEREAS**, the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DuPage County, Illinois (the “BOARD”), and the LISLE EDUCATION ASSOCIATION, IEA-NEA (the “ASSOCIATION”) are currently parties to a collective bargaining agreement (the “Agreement”) effective during the 2020-2021 school term.

**WHEREAS**, the BOARD has need for a teacher to teach one additional section of Junior High Music for the 2020-2021 school year.

**WHEREAS**, James Stellmacher has agreed to teach the additional section of music for the 2020-2021 school year pursuant to the terms and conditions set forth herein.

**NOW, THEREFORE**, the parties agree as follows:

Section 1. For the 2020-2021 school year, James Stellmacher will be assigned three (3) teaching periods and two (2) Department Head periods at the High School and one (1) teaching period of Music at the Junior High School.

Section 2. Because this work load reflects one more teaching period than the normal teacher workload, Mr. Stellmacher will be paid an additional fourteen thousand six hundred twenty-seven Dollars (\$14,627), representing twenty percent (20%) of his base salary, for the 2020-2021 school year to compensate for the additional teaching assignment. Due to the late implementation date of October 13, 2020 and the flexible nature of this school year, the overload salary will be calculated on a per diem basis (\$80.12/day) to reflect the actual days worked.

Section 3. The BOARD and the ASSOCIATION agree that the terms and conditions of this Agreement do not constitute a violation, misinterpretation or misapplication of the collective

bargaining agreement nor do they constitute bargaining between the BOARD, its members, officers, employees or agents, and an individual member of the ASSOCIATION.

Section 4. This Agreement contains all of the terms and conditions agreed upon by the parties hereto, and no provisions or requirements expressed herein may be altered, modified or terminated except upon the express written consent of each of the parties hereto.

Section 5. This Agreement shall take effect on the date of execution of this Agreement by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 23<sup>rd</sup> day of November, 2020.

LISLE EDUCATION ASSOCIATION,  
IEA/NEA

BOARD OF EDUCATION, LISLE  
COMMUNITY UNIT SCHOOL DISTRICT  
NO. 202, DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Reschedule December Board Meeting Date

**BACKGROUND DATA:** The administration is recommending the December 21<sup>st</sup> Board Meeting be rescheduled to December 14<sup>th</sup> to better align with the winter holiday.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Approval of the below motion.

**SUGGESTED MOTION:** That the Board of Education approve rescheduling the December Board Meeting date from December 21 2020 to December 14 2020

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** FY2020 Audited Financial Statements

**BACKGROUND:** Lauterbach & Amen, LLP performed an independent audit of the financial statements of Lisle Community Unit School District 202 for the year ending June 30, 2020. Digital copies of the FY2020 Annual Financial Report, Illinois State Board of Education Annual Financial Report, and Single Audit Report are included in the Finance Committee packet.

The Audited Financial Statements were prepared on the accrual basis of accounting as compared to the Preliminary Financial Results presented on the cash basis to the Finance Committee at the September 2020 meeting. The auditors expressed a clean opinion of the financial statements for FY2020.

**FINANCIAL IMPACT:** Not Applicable

**RECOMMENDATION:** The Administration recommends that the Board of Education accept the Audited Financial Statements as presented.

**SUGGESTED MOTION:** That the Board of Education accept the Fiscal Year 2020 Audited Financial Statements as prepared by Lauterbach & Amen, LLP.

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** 2020 Tentative Real Estate Tax Levy

**BACKGROUND DATA:** Information related to the 2020 Tentative Real Estate Tax Levy is included with the Finance Committee Packet.

The Board is not approving the 2020 Levy at this meeting. The official approval will occur at the December Board Meeting. The Finance Committee will review the Tentative Levy information at its meeting prior to the regular meeting and present its recommendation accordingly.

**FINANCIAL IMPACT:** Action on this item has no budget impact at this time. Final adoption will affect the estimated revenues for the FY2022 budget.

**RECOMMENDATION:** The Administration recommends that the Board of Education approve the 2020 Tentative Real Estate Tax Levy as recommended by the Finance Committee.

**SUGGESTED MOTION:** That the Board of Education approve the following 2020 Tentative Real Estate Tax Levy as recommended by the Finance Committee:

Educational	\$ 21,180,000
Operations & Maintenance	\$ 2,800,000
Transportation	\$ 1,000,000
Working Cash	\$ 4,000
Municipal Retirement	\$ 440,000
Social Security	\$ 460,000
Tort Immunity	\$ 4,000
Special Education	<u>\$ 5,200,000</u>
Total Capped Funds	\$ 31,088,000
Bond and Interest*	<u>\$ 500,250</u>
Total	<u>\$ 31,588,250</u>

\* Shown for informational purposes only. The Bond and Interest Levy is established when bonds are issued and automatically levied by the County Clerk. Any abatement of the Bond and Interest Levy requires a resolution of the Board that is filed separately with the County Clerk. The amount shown for the 2020 Tentative Real Estate Tax Levy includes a \$1,000,000 abatement of the Bond and Interest Levy.

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Lisle Senior High School RTU & Bleacher Replacement Bid

**BACKGROUND DATA:** Bids were opened Wednesday, November 11, 2020 for the Lisle Senior High School roof top unit (RTU) and bleacher replacement work slated for the summer of 2021. Ten (10) bidders submitted proposals. The Bid Tabulation Summary included in BoardBooks provides detailed results of the bid opening.

The apparent lowest bidder is A.L.L. Construction Group at a cost of \$815,000. For reference, the estimated cost for replacing the bleachers, cafeteria RTU, and north gym RTU's was \$800,000 in the Facility Needs Plan presented at the October Finance Meeting.

The Administration recommends rejecting the alternate bid A-1 to utilize molded plastic bleachers in lieu of all wood bleachers as the alternate is a credit of only \$300. Also attached in BoardBooks is a letter from the architects providing their recommendation to award the base bid to A.L.L. Construction Group.

**FINANCIAL IMPACT:** Below is a summary of the projected cost of the project. A portion of the costs is included in the FY2021 budget and the remainder will be included in the FY2022 budget.

	Amount
A.L.L. Construction Group	\$815,000
Architects fees	55,900
School Maintenance Project Grant	(50,000)
Total	\$820,900

**RECOMMENDATION:** The Administration recommends that the Board of Education award the Lisle Senior High School RTU and Bleacher Replacement Bid totaling \$815,000 to A.L.L. Construction Group.

**SUGGESTED MOTION:** That the Board of Education approves awarding the Lisle Senior High School Paving RTU and Bleacher Replace Bid to A.L.L Construction Group by accepting the base bid totaling \$815,000.

# Perkins&Will

Date: 11.18.2020

**Dave Wilkinson**  
**Director of Finance**  
Lisle Community Unit School District 202  
5211 Center Avenue  
Lisle, IL 60532

**Re: Lisle High School – RTU & Bleachers Replacement – Bid Review**

Dear Dave,

We are in receipt of the ten (10) responses to the bid documents for RTU & Bleachers Replacement work at Lisle Senior High School. Bids were received on Wednesday, November 11<sup>th</sup>, 2020 at 10:00am. The bidders and submitted amounts are listed as follows, as well as on the attached bid tabulation:

	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Combined Total</u>
• Kandu Construction:	\$ 997,000	\$ -5,300	\$ 991,700
• Structures Construction:	\$ 1,206,542	\$ -5,500	\$ 1,201,042
• Helm Mechanical:	\$ 848,000	\$ -	\$ 848,000
• Amber Mechanical:	\$ 849,000	\$ -1,000	\$ 848,000
• A.L.L. Construction Group:	\$ 815,000	\$ -300	\$ 814,700
• AMS Mechanical Systems:	\$ 885,000	\$ 500	\$ 885,500
• Oak Brook Mechanical:	\$ 851,000	\$ -	\$ 851,000
• D Kersey Construction:	\$ 922,625	\$ 400	\$ 923,025
• Lite Construction:	\$ 844,700	\$ 0	\$ 844,700
• Empire Construction Company:	\$ 1,030,022.14	\$ -105,442	\$ 924,580.14

Based on the bid amounts, A.L.L. Construction Group is the low bidder.

We have reviewed the submitted bid documents and reviewed the scope with the low bidder. We find the low bidder to be responsive and responsible, and have properly addressed the bid requirements. During our scope review, the low bidder felt the scope of work was clearly understood.

We contacted all the references provided and were able to speak with several of the people contacted. All of the reference we spoke with had positive experiences with A.L.L. Construction Group.

The alternate bid is to utilize molded plastic bleachers in lieu of all wood bleachers included in the base bid. As the alternate is a credit of only \$300 and the preference by the District was for wood bleachers, we assume the District does not wish to accept the alternate bid.

# Perkins&Will

**Date:** 11.18.2020

**Re:** Lisle High School – RTU &  
Bleachers Replacement – Bid  
Review

Attached for your information is a copy of the bid tabulation spreadsheet that delineates the base bid amount, as well as acknowledgments that all the bidding requirements were included with the bids.

Sincerely,



**Rick Young, AIA LEED AP**  
Senior Project Manager  
Perkins&Will

## BID TABULATION SUMMARY

RTU & Bleachers at Lisle High School

PROJECT NO. 021060.440

BIDDER	Kandu Construction Inc.			Structures Construction LLC			Helm Mechanical			Amber Mechanical			All Construction Group			AMS MEchanical Systems			
<b>BASE BID SUM</b>	\$ 997,000.00			\$ 1,206,542.00			\$ 848,000.00			\$ 849,000.00			\$ 815,000.00			\$ 885,000.00			
BID BOND (10% of Base Bid)	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	
ADDENDA #1, 2	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	
SIGNED & SEALED	Yes	X	No	Yes	X	No	Yes	X	No	X	Yes	X	No	Yes	X	No	Yes	X	No
CERT. - Sexual Harrassment	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	X
CERT. - Prevailing Wage	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	X
CERT. - Illinois Drug-Free Workplace	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	X
Non-Collusion Affidavit	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	X
CERT. - Bidder Eligibility	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No	X
ALTERNATE A-1	\$ (5,300.00)			\$ (5,500.00)						\$ (1,000.00)			\$ (300.00)			\$ 500.00			
<b>BB+A1</b>	\$ 991,700.00			\$ 1,201,042.00			\$ 848,000.00			\$ 848,000.00			\$ 814,700.00			\$ 885,500.00			

Bid form was sealed, but not signed. Name was typed. All other forms were signed.

BIDDER	Oak Brook Mechanical			D Kersey Construction Co.			Lite Construction			Empire Construction Company										
<b>BASE BID SUM</b>	\$ 851,000.00			\$ 922,625.00			\$ 844,700.00			\$ 1,030,022.14										
BID BOND (10% of Base Bid)	Yes	X	No	Yes	X	No	Yes	X	No	Yes		No	X	Yes		No		Yes		No
ADDENDA #1, 2	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
SIGNED & SEALED	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
CERT. - Sexual Harrassment	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
CERT. - Prevailing Wage	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
CERT. - Illinois Drug-Free Workplace	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
Non-Collusion Affidavit	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
CERT. - Bidder Eligibility	Yes	X	No	Yes	X	No	Yes	X	No	Yes	X	No		Yes		No		Yes		No
ALTERNATE A-1	\$ -			\$ 400.00			\$ -			\$ (105,442.00)										
<b>BB+A1</b>	\$ 851,000.00			\$ 923,025.00			\$ 844,700.00			\$ 924,580.14			\$ -			\$ -				

Indicated Certified Check for bid bond, however called prior to bid opening to indicate Bank Holiday and would be able to provide following day.

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Lisle Elementary School Miscellaneous Updates

**BACKGROUND DATA:** Bids were opened Wednesday, November 11, 2020 for the miscellaneous updates work at Lisle Elementary School. Seven (7) bidders submitted proposals. The Bid Tabulation Summary included in BoardBooks provides detailed results of the bid opening.

The apparent lowest bidder including the desired alternates is Reef Contractors at a cost of \$71,725. For reference, the estimated cost for the acoustical treatments and the door between the cafeteria and server was \$50,000 in the Facility Needs Plan presented at the October Finance Meeting. The Administration recommends accepting the base bid along with alternates A-1 and A-2A as outlined in the bid review letter from Perkins&Will attached in BoardBooks.

**FINANCIAL IMPACT:** Below is a summary of the projected cost of the projects. The costs are included in the FY2021 budget.

	Amount
Reef Contractors – Base Bid (Music and band room acoustical treatments)	\$58,900
Reef Contractors – Alternate A-1 (Storage room acoustical treatments)	8,100
Reef Contractors – Alternate A-2A (Server door)	4,725
Total	\$71,725

**RECOMMENDATION:** The Administration recommends that the Board of Education award the Lisle Elementary Miscellaneous Updates Bid to Reef Contractors.

**SUGGESTED MOTION:** That the Board of Education approves awarding the Lisle Elementary Miscellaneous Updates Bid to Reef Contractors by accepting the base bid of \$58,900, Alternate A-1 for \$8,100, and Alternate A-2A for \$4,725.

# Perkins&Will

Date: 11.18.2020

**Dave Wilkinson**  
**Director of Finance**  
Lisle Community Unit School District 202  
5211 Center Avenue  
Lisle, IL 60532

**Re: Lisle Elementary School Miscellaneous Updates – Bid Review**

Dear Dave,

We are in receipt of the seven (7) responses to the bid documents for Miscellaneous Updates work at Lisle Elementary School. Bids were received on Wednesday, November 11<sup>th</sup>, 2020 at 11:00am. The bidders and submitted amounts are listed as follows, as well as on the attached bid tabulation:

	<u>Base Bid</u>	<u>Alt. A-1</u>	<u>Alt. A-2A</u>	<u>Alt. A-2B</u>
• Kandu Construction:	\$ 147,000	\$ 27,000	\$ 6,000	\$ 8,000
• D Kersey Construction:	\$ 68,800	\$ 6,575	\$ 6,615	\$ 14,180
• Boller Construction Company:	\$ 58,500	\$ 14,000	\$ 14,000	\$ 14,700
• Lite Construction:	\$ 87,000	\$ 6,500	\$ 7,900	\$ 14,700
• Reef Contractors:	\$ 58,900	\$ 8,100	\$ 4,725	\$ 11,880
• Blue Reef:	\$ 61,000	\$ 8,500	\$ 12,800	\$ 29,700
• Manusos General Contracting:	\$ 98,714	\$ 4,900	\$ 5,147	\$ 14,221

Based on only the base bid amount, Boller Construction is the low bidder, however either alternate A-2A or A-2B must be selected. As you will see on the attached bid tabulation, Reef Contractors is the low bidder with any combination of the alternate bids.

We have reviewed the submitted bid documents and reviewed the scope with the low bidder. We find the low bidder, Reef Contractors, to be responsive and responsible, and have properly addressed the bid requirements. During our scope review, the low bidder felt the scope of work was clearly understood.

For your reference the alternate bid scopes of work are as follows:

- Alternate A-1 includes acoustical treatment of the small storage room south of the band room, which was original designed as a storage room, however was being used as a small group practice room.
- Alternate A-2A adds a single door between the cafeteria and the servery.
- Alternate A-2B infills the existing opening between the servery and the corridor to the west with a set of double doors held open with magnetic hold opens.

As Alternate A-2A is the more cost effective of the two options for the exit door from the servery, as well as the preferred design solution, we assume the District will be proceeding with

**Date:** 11.18.2020

**Re:** Lisle Elementary School  
Miscellaneous Updates – Bid  
Review

that option. Alternate A-1 was requested by the building administration due to the change in use of the storage room.

We contacted all the references provided and were able to speak with a majority of the people on the list. All of the reference we spoke with had extremely positive experiences with Reef Contractors. Several have used them multiple times or would gladly work with them again.

Attached for your information is a copy of the bid tabulation spreadsheet that delineates the base bid amount, as well as acknowledgments that all the bidding requirements were included with the bids.

Sincerely,



**Rick Young, AIA LEED AP**  
Senior Project Manager  
Perkins&Will

## BID TABULATION SUMMARY

Miscellaneous Updates at Lisle Elementary School  
PROJECT NO. 021065.000

BIDDER	Kandu Construction Inc.				D Kersey Construction Co.				Boller Construction Company, Inc.				Lite Construction, Inc.				Reef Contractors				Blue Reef, LLC			
<b>BASE BID SUM</b>	\$ 147,000.00				\$ 68,800.00				\$ 58,500.00				\$ 87,000.00				\$ 58,900.00				\$ 61,000.00			
BID BOND (10% of Base Bid)	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
SIGNED & SEALED	Yes		No	X	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes		No	X
CERT. - Sexual Harrassment	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
CERT. - Prevailing Wage	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
CERT. - Illinois Drug-Free Workplace	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
Non-Collusion Affidavit	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
CERT. - Bidder Eligibility	Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No		Yes	X	No	
ALTERNATE A-1	\$ 27,000.00				\$ 6,575.00				\$ 14,000.00				\$ 6,500.00				\$ 8,100.00				\$ 8,500.00			
ALTERNATE A-2A	\$ 6,000.00				\$ 6,615.00				\$ 14,000.00				\$ 7,900.00				\$ 4,725.00				\$ 12,800.00			
ALTERNATE A-2B	\$ 8,000.00				\$ 14,180.00				\$ 14,700.00				\$ 14,700.00				\$ 11,880.00				\$ 29,700.00			
BB+A1	\$ 174,000.00				\$ 75,375.00				\$ 72,500.00				\$ 93,500.00				\$ 67,000.00				\$ 69,500.00			
BB+A2A	\$ 153,000.00				\$ 75,415.00				\$ 72,500.00				\$ 94,900.00				\$ 63,625.00				\$ 73,800.00			
BB+A2B	\$ 155,000.00				\$ 82,980.00				\$ 73,200.00				\$ 101,700.00				\$ 70,780.00				\$ 90,700.00			
BB+A1+A2A	\$ 180,000.00				\$ 81,990.00				\$ 86,500.00				\$ 101,400.00				\$ 71,725.00				\$ 82,300.00			
BB+A1+A2B	\$ 182,000.00				\$ 89,555.00				\$ 87,200.00				\$ 108,200.00				\$ 78,880.00				\$ 99,200.00			

BIDDER	Manusos General Contracting Inc.																							
<b>BASE BID SUM</b>	\$ 98,714.00																							
BID BOND (10% of Base Bid)	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
SIGNED & SEALED	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
CERT. - Sexual Harrassment	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
CERT. - Prevailing Wage	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
CERT. - Illinois Drug-Free Workplace	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
Non-Collusion Affidavit	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
CERT. - Bidder Eligibility	Yes	X	No		Yes		No		Yes		No		Yes		No		Yes		No		Yes		No	
ALTERNATE A-1	\$ 4,900.00																							
ALTERNATE A-2A	\$ 5,147.00																							
ALTERNATE A-2B	\$ 14,221.00																							
BB+A1	\$ 103,614.00				\$ -				\$ -				\$ -				\$ -							
BB+A2A	\$ 103,861.00				\$ -				\$ -				\$ -				\$ -							
BB+A2B	\$ 112,935.00				\$ -				\$ -				\$ -				\$ -							
BB+A1+A2A	\$ 108,761.00				\$ -				\$ -				\$ -				\$ -							
BB+A1+A2B	\$ 117,835.00				\$ -				\$ -				\$ -				\$ -							

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Food Management Services COVID-19 Contract Amendment School Year 2020-21

**BACKGROUND DATA:** The School District's current food service contract with Aramark has contracted meal rates for the National School Lunch Program (NSLP) and School Breakfast Program (SBP). In the spring, due to the pandemic, the United States Department of Agriculture (USDA), who oversees school nutrition, provided waivers that allowed for school districts to serve outside of their normal contracted programming to ensure all children in the community 18 and under had access to meals. Lisle CUSD 202 participated first in the Seamless Summer Option and then converted to Summer Food Service Program (SFSP). Summer programming and the USDA waivers allowed for meal pattern and service model flexibility. The School District has elected to continue in SFSP, as allowed by USDA extensions for the school year, and plans to continue in this manner until circumstances no longer allow or warrant it.

To provide meals under the SFSP, the Illinois School Board of Education (ISBE) is requiring the school district complete an amended contract to agree upon a fixed price per meal rate for the SFSP program. This amendment is only allowed due to the continuing pandemic and is only for the 2020-2021 school year.

The requested meal rate for summer breakfast is \$1.6165 and the requested meal rate for summer lunch is \$3.6871. These rates are an increase of \$.07 and \$.4875 respectively to our contract meal rates for SBP and NSLP, but the increase will be covered by the higher meal reimbursement rate from USDA for the SFSP. Some additional factors that were considered in the establishment of these rates were:

- New costs related to the Grab-N-Go model
- Increased food and labor costs
- Decreased meal counts and no a la carte offerings

Aramark and their staff have been excellent partners as we have provided this important option for our community during the pandemic. They have been able to accommodate every change that has occurred in the programming by USDA, ISBE, IDPH, and Lisle 202.

**FINANCIAL IMPACT:** USDA reimbursement rates under the SFSP program are \$4.0875 for lunch and \$2.33 for breakfast. These reimbursements will cover the cost of Aramark's proposed per meal rate of \$3.6871 for lunch and \$1.6165 for breakfast.

**RECOMMENDATION:** The Administration recommends that the Board of Education approve the amendment to the food management services agreement with Aramark Educational Services, LLC.

**SUGGESTED MOTION:** That the Board of Education approve the COVID-19 Emergency Contract Amendment for School Year 2020-2021 for Food Management Services with Aramark Educational Services, LLC.

**COVID-19 Emergency Contract Amendment for School Year 2020-2021  
Food Management Services/ Vended Meals Services  
Nonprofit Food Service Program**

This document contains the fixed price per meal rates and fees for the contract of food management services/ vended meals services for nonprofit food service programs for the period beginning October 1, 2020, and shall not exceed the original contract renewal end date for school year 2020-2021. The terms and conditions of the original contract are applicable to this contract amendment. Upon acceptance, this document shall constitute a contract amendment between the Food Service Management Company (FSMC)/ Vended Meals Company (Vendor) and the School Food Authority (SFA).

The FSMC/Vendor shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE CALCULATED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	2020-2021 Contract Rate <sup>(2)</sup>	Model 1 Transition Rate <sup>(3)</sup>	Model 2 Transition Rate <sup>(4)</sup>
1. Reimbursable Breakfasts with Milk	1. <u>\$1.5465</u>	1. <u>\$1.6165</u>	1. <u>\$1.6165</u>
2. Reimbursable Lunches <sup>(1)</sup> with Milk	2. <u>\$3.1996</u>	2. <u>\$3.6871</u>	2. <u>\$3.6871</u>
3. Reimbursable Breakfasts without Milk	3. _____	3. _____	3. _____
4. Reimbursable Lunches <sup>(1)</sup> without Milk	4. _____	4. _____	4. _____
5. Management Fee per School Meal (Breakfasts and Lunches)	5. _____	5. _____	5. _____
6. A la Carte Equivalents Fee <sup>(1)</sup>	6. <u>\$3.1996</u>	6. <u>\$3.6871</u>	6. <u>\$3.6871</u>
7. Reimbursable After-School Snack	7. _____	7. _____	7. _____
8. Special Milk	8. _____	8. _____	8. _____
9. Reimbursable After-School Supper	9. _____	9. _____	9. _____
10. Reimbursable Summer Breakfast	10. <u>\$1.5465</u>	10. <u>\$1.6165</u>	10. <u>\$1.6165</u>
11. Reimbursable Summer Lunch	11. <u>\$3.1996</u>	11. <u>\$3.6871</u>	11. <u>\$3.6871</u>

- <sup>(1)</sup> Reimbursable Lunch and A la Carte Equivalents Fee Rates must be the same.
- <sup>(2)</sup> Rates must be per 2020-21 contract renewal terms as per the original contract.
- <sup>(3)</sup> Rates must be a fixed price per meal based on a blended in-person and remote learning day plan.
- <sup>(4)</sup> Rates must be a fixed price per meal based on a full remote plan where the school district no longer has in-person instruction, or transitioned into the Summer Food Service Program (SFSP) or Seamless Summer Option (SSO)

Aramark Educational Services, LLC

Food Service Management Company/ Vended Meals Company

2400 Market Street

Street Address

Philadelphia PA 19103

City

State

Zip Code

By submission of this contract amendment, the FSMC/Vendor certifies that the FSMC/Vendor shall operate in accordance with all applicable current Child Nutrition Program rules and regulations. This amendment shall not exceed the original contract renewal end date for school year 2020-2021.

Dave Paersonage Vice President 10/22/20  
Authorized Signature of FSMC/ Vendor Title Date

**Acceptance of Contract Amendment**

Lisle CUSD 202 19-022-2020-26

School Food Authority (SFA)

Agreement Number (RCDT Code)

\_\_\_\_\_  
Authorized Signature of SFA Title Date

**COVID-19 Emergency Contract Amendment for School Year 2020-2021  
Food Management Services/ Vended Meals Services  
Nonprofit Food Service Program**

The COVID-19 Emergency Contract Amendment Certification Statement for School Year 2020–2021 must be completed and signed by the School Food Authority's (SFA's) authorized representative.

**School Food Authority Information**

Agreement Number (RCDT Code) 19-022-2020-26

School Food Authority Name Lisle CUSD 202

**Certification Statement**

Under the provisions of the United States Department of Agriculture, Food and Nutrition Service, I certify as a sponsor in the Child Nutrition Programs all information contained in the executed **COVID-19 Emergency Contract Amendment Form for School Year 2020–2021** is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As the authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

I understand revisions cannot be made to the executed *Invitation for Bid and Contract* without first submitting proposed revisions to the Illinois State Board of Education Nutrition Department for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education Nutrition Department is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

SFA Authorized Representative Signature	Title	E-mail	Date
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**Please submit signed copies of the following documents only once. For example, do not email and mail. Only one copy of documents is necessary. All original documents should be retained in the SFA's files.**

- COVID-19 Contract Amendment (page 1)
- COVID-19 Contract Amendment Certification Statement (page 2)

Mail or email to: Nutrition Department  
Illinois State Board of Education  
100 North First Street W270  
Springfield, IL 62777-0001  
Email: [nutritionprocurement@isbe.net](mailto:nutritionprocurement@isbe.net)

ISBE USE ONLY

Approved By:	Date:
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**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Second Reading of Board Policies – E3 Committee

**BACKGROUND DATA:** As a result of the Education, Equity and Excellence (E3) Committee meeting held on Tuesday, November 17, 2020, the Committee would like to recommend for second reading and approval the policy modifications as noted. Where appropriate, in the attached policies revisions/additions are marked by **GREEN highlighted text** while proposed deletions are noted with **RED highlighted text**.

- Policy 1:30 School District Philosophy
- Policy 5:10 Equal Employment Opportunity and Minority Recruitment
- Policy 5:100 Staff Development Program
- Policy 6:10 Educational Philosophy and Objectives
- Policy 7:10 Equal Educational Opportunities
- Policy 7:20 Harassment of Students Prohibited
- Policy 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** Administration recommends that the Board of Education adopt the policies as presented.

**SUGGESTED MOTION:** That the Board of Education approve the adoption of the policies as presented.

# 1:30 School District Philosophy

## Educational Philosophy

The Board of Education has adopted the following mission and beliefs to serve as the foundation for school policy and to give direction to every aspect of the school program:

### **Mission Statement**

Lisle District 202 is committed to providing our learning community with the essential education skills and experiences for future success.

### Beliefs

- **Student Focus** - The success of our education system is measured by the success of our students.
- **Excellence** - We are committed to approaches and practices which maximize the educational impact for students.
- **Equity** - We believe in the power of fostering an educational environment that embraces the principles of equity, diversity and inclusion. We strive to integrate these principles into school curriculum, policies, programs and operations, to ensure every student is welcomed and supported in a respectful learning environment. We strongly oppose racism, discrimination and bullying of any kind.
- **Continuous Improvement** - Continuous school improvement is necessary to improve student achievement.
- **Accountability** - We focus on results reflecting and balancing the needs and interests of students and all stakeholders.
- **Teamwork** - We work together to achieve District goals.
- **Service** - We believe educators should be responsive to students, parents, and the community.
- **Fiscal Responsibility** - Resources must be provided and managed in a fiscally responsible manner.

School policy, instruction and operations are to be guided by the above mission and beliefs to ensure the educational program will provide each student with the opportunity to develop to his/her fullest capacity in the areas of mental, physical, and emotional needs.

The Board of Education is committed to providing equal educational opportunities to all of the students it serves.

### Strategic Planning

The Board of Education believes that strategic planning is essential for the continuation and growth of the School District.

1. Constant review and evaluation of curriculum and instruction are necessary for growth and to achieve excellence.
2. Educational leadership, as provided by the Superintendent, is necessary for the attainment of the District's long-range and short-range goals.
3. Fiscal responsibility is achieved and maintained through planning.
4. The administration staff is charged with the responsibility of keeping the Board assessed of the current and future status of the District's programs through periodic reports. The reports shall include:
  - a. An evaluation of the present educational and financial status of the District;
  - b. Projection of educational and financial needs;
  - c. Implementation of educational and financial plans.
  - d. The status of annual goals/objectives of the Board.

The Board of Education shall initiate the development and periodic reviews and updates of the Strategic **Continuous Improvement** Plan. The strategic planning process shall involve the input of representatives of all stakeholders of District 202.

CROSS REF: [2:10](#) (School District Governance), [3:10](#) (Goals and Objectives), [6:10](#) (Educational Philosophy and Objectives)

ADOPTED: April 24, 2017

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 1 - SCHOOL DISTRICT ORGANIZATION \

# 5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

## Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

## **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services  
5211 Center Avenue,  
Lisle, IL 60532  
630/493-8000

## Complaint Managers:

Jeff Howard, Principal Lisle High School

Dave Kearney, Principal Lisle Junior High

Melissa Payne, Principal Lisle Elementary

Wesley Gosselink, Principal Lisle Elementary  
5211 Center Avenue,  
Lisle, IL 60532  
630/493-8000

Mr. David Wilkinson,  
Dir. Of Finance  
5211 Center Avenue,  
Lisle, IL 60532  
630/493-8000

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

## Minority Recruitment

**Our hiring practices shall reflect our desire to recruit and retain talented employees whose skill sets enhance excellence in education as well as a culturally rich and diverse perspective.**

The District will actively recruit minority employees in an attempt to make the staff demographics more reflective of student diversity. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

## LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/20.7a](#), [5/21.1](#), [5/22.4](#), [5/23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-102](#), [103](#), and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: [2:260](#) (Uniform Grievance Procedure), [2:265](#) (Title IX Sexual Harassment Grievance Procedure), [5:20](#) (Workplace Harassment Prohibited), [5:30](#) (Hiring Process and Criteria), [5:40](#) (Communicable and Chronic Infectious Disease), [5:50](#) (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), [5:70](#) (Religious Holidays), [5:180](#) (Temporary Illness or Temporary Incapacity), [5:200](#) (Terms and Conditions of Employment and Dismissal), [5:250](#) (Leaves of Absence), [5:270](#) (Employment, At-Will, Compensation, and Assignment), [5:300](#) (Schedules and Employment Year), [5:330](#) (Sick Days, Vacation, Holidays, and Leaves), [7:10](#) (Equal Educational Opportunities), [7:180](#) (Prevention of and Response to Bullying, Intimidation, and Harassment), [8:70](#) (Accommodating Individuals with Disabilities)

ADOPTED: October 26, 2020

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 5 - PERSONNEL \ General  
Personnel \

# 6:10 Educational Philosophy and Objectives

The primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work.

The District's educational program will seek to provide an opportunity for each child to develop to his or her maximum potential. We strive to establish an educational program for the District as a whole that will meet the needs of our students as individuals. To meet this goal, the objectives for the educational program are:

- To foster self-discovery, self-awareness, and self-discipline.
- To build positive attitudes of self-worth.
- To develop in each student a sense of pride in accomplishment.
- To have students master and apply the basic skills of communication and computation.
- To provide to each student the knowledge and skills of a general education.
- To have students discover and cultivate their creative talents.
- To stimulate intellectual curiosity and growth.
- To provide fundamental career concepts and skills.
- To help the student develop sensitivity to the needs and values of others and a respect for individual and group differences.
- **To integrate the principles of equity and inclusion.**
- To help each student strive for excellence and install a desire to reach the limit of his or her potential.
- To develop in each student a positive attitude toward continuing independent education.
- To have each student acquire an understanding of the rights, responsibilities, and obligations of participation in the family, the community, the nation, and the world.
- To develop the fundamental skills which will provide a basis for life-long learning.
- To develop personal moral standards with a view toward the responsibilities that must be assumed.
- Provide an educational climate and culture free of bias concerning the protected classifications identified in policy [7:10](#), *Equal Educational Opportunities*.

The Board gives priority in the allocation of resources, including funds, time, personnel and facilities, to fulfilling this purpose.

The Superintendent shall supervise the District's participation in the Illinois Public School Accreditation Process and Annual Application for Accreditation as required by the School Code of Illinois and the *Illinois Administrative Code*.

CROSS REF: [1:30](#) (School District Philosophy), [3:10](#) (Goals and Objectives), [6:15](#) (School Accountability), [7:10](#) (Equal Educational Opportunities)

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013, August 27, 2018

Lisle Community Unit School District 202



# 7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board of Education policy [8:20](#), *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy [2:260](#), *Uniform Grievance Procedure*.

## Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy [2:260](#), *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

## Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

## LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I](#), §18.

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#) (P.A.s 100-29 and 100-163, final citations pending), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: [1:30](#) (School District Philosophy), [6:10](#) (Educational Philosophy and Objective), [2:260](#) (Uniform Grievance Procedure), [2:265](#) (Title IX Sexual Harassment Grievance Procedure), [6:65](#) (Student Social and Emotional Development), [7:20](#) (Harassment of Students Prohibited), [7:50](#) (School Admissions and Student Transfers To and From Non-District Schools), [7:60](#) (Residence), [7:130](#) (Student Rights and Responsibilities), [7:160](#) (Student Appearance), [7:165](#) (Student Uniforms), [7:180](#) (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:185](#) (Teen Dating Violence Prohibited), [7:250](#) (Student Support Services), [7:330](#) (Student Use of Buildings - Equal Access), [7:340](#) (Student Records), [8:20](#) (Community Use of School Facilities)

ADOPTED: October 26, 2020

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 7 - STUDENTS \

# 7:20 Harassment of Students Prohibited

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

## Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See policies [2:265](#), *Title IX Sexual Harassment Grievance Procedure*, and [2:260](#), *Uniform Grievance Procedure*.

## Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy [2:260](#), *Uniform Grievance Procedure*, and/or Board policy [2:265](#), *Title IX Sexual Harassment Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

## **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services  
5211 Center Avenue,

Lisle, IL 60532  
630/493-8000

**Complaint Managers:**

Jeff Howard, Principal Lisle High School

Dave Kearney, Principal Lisle Junior High

Melissa Payne, Principal Lisle Elementary

Wesley Gosselink, Principal Lisle Elementary  
5211 Center Avenue,  
Lisle, IL 60532  
630/493-8000

Mr. David Wilkinson,  
Dir. Of Finance  
5211 Center Avenue,  
Lisle, IL 60532  
630/493-8000

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy [2:265](#), *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged student harassment that does not require action under policy [2:265](#), *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policies [2:260](#), *Uniform*

*Grievance Procedure*, and/or [7:190](#), *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy [5:90](#), *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy [2:265](#), *Title IX Sexual Harassment Grievance Procedure*, or policy [2:260](#), *Uniform Grievance Procedure*.

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies [2:260](#), *Uniform Grievance Procedure*, and [2:265](#), *Title IX Sexual Harassment Grievance Procedure*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[105 ILCS 5/10-20.12](#), [10-22.5](#), [5/27-1](#), and [5/27-23.7](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

*Davis v. Monroe County Bd. of Educ.*, 526 U.S. 629 (1999).

*Franklin v. Gwinnett Co. Public Schs.*, 503 U.S. 60 (1992).

*Gebser v. Lago Vista Independent Sch. Dist.*, 524 U.S. 274 (1998).

*West v. Derby Unified Sch. Dist. No. 260*, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: [1:30](#) (School District Philosophy), [2:260](#) (Uniform Grievance Procedure), [2:265](#) (Title IX Sexual Harassment Grievance Procedure), [5:20](#) (Workplace Harassment Prohibited), [5:90](#) (Abused and Neglected Child Reporting), [7:10](#) (Equal Educational Opportunities), [7:180](#) (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:185](#) (Teen Dating Violence Prohibited), [7:190](#) (Student Behavior), [7:240](#) (Conduct Code for Participants in Extracurricular Activities)

ADOPTED: October 26, 2020

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 7 - STUDENTS \

# 5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall provide, at a minimum, at least once every two years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every two years, training of all District staff by a person with expertise on anaphylactic reactions and management.
2. At least every two years, an in-service to train school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides District staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for licensed school personnel and administrators who work with students in grades kindergarten through 12 to identify the warning signs of mental illness and suicidal behavior in youth along with appropriate intervention and referral techniques.
5. Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training as follows:
  - a. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect (see policy [5:90](#), *Abused and Neglected Child Reporting*).
  - b. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years (see policy [5:90](#), *Abused and Neglected Child Reporting*).
  - c. Informing educators about the recommendation in the *Erin's Law* Taskforce Report requesting them to attend continuing professional development programs that address the

prevention and identification of child sexual abuse (see policy [5:90](#), *Abused and Neglected Child Reporting*).

6. Education for staff instructing students in grades 7 through 12, concerning teen dating violence as recommended by the District's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students or Complaint Manager.
7. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
8. Annual continuing education and/or training opportunities (*professional standards*) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.
9. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#). Coaching personnel and athletic directors hired on or after 8-19-2014 must be certified before their position's start date.
10. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
11. Every two years, school personnel who work with students must complete an in-person or online training program on the management of asthma, the prevention of asthma symptoms, and emergency response in the school setting.
12. ~~Training for school personnel to develop cultural competency, including understanding and reducing implicit racial bias.~~ Training for school personnel that fosters a continuing dialogue regarding multicultural education, cross-cultural communication and diversity issues and develops cultural competency, including understanding and reducing implicit bias.
13. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
14. For nurses, administrators, guidance counselors, teachers, persons employed by a local health department and assigned to a school, and persons who contract with the District to

perform services in connection with a student's seizure action plan, training in the basics of seizure recognition, first aid, and appropriate emergency protocols.

15. For all District staff, annual sexual harassment prevention training.

16. Title IX requirements for training as follows (see policy [2:265](#), *Title IX Sexual Harassment Grievance Procedure*):

- a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
- b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
- c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
- d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy [7:290](#), *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

#### Tuition Reimbursement

**"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/22-80\(h\)](#), and [5/24-5](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20](#), [226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: [2:265](#) (Title IX Sexual Harassment Grievance Procedure), [3:40](#) (Superintendent), [3:50](#) (Administrative Personnel Other Than the Superintendent), [4:160](#) (Environmental Quality of Buildings and Grounds), [5:20](#) (Workplace Harassment Prohibited), [5:90](#) (Abused and Neglected Child Reporting), [5:120](#) (Employee Ethics; Conduct; and Conflict of Interest), [5:250](#) (Leaves of Absence), [6:15](#) (School Accountability), [6:20](#) (School Year Calendar and Day), [6:50](#) (School Wellness), [6:160](#) (English Learners), [7:10](#) (Equal Educational Opportunities), [7:20](#) (Harassment of Students Prohibited), [7:180](#) (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:185](#) (Teen Dating Violence Prohibited), [7:270](#) (Administering Medicines to Students), [7:285](#) (Food Allergy Management Program), [7:290](#) (Suicide and Depression Awareness and Prevention), [7:305](#) (Student Athlete Concussions and Head Injuries)

ADOPTED: October 26, 2020

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 5 - PERSONNEL \ General Personnel \

# 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

## Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the

student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

**Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services  
5211 Center Avenue, Lisle, IL 60532  
630/493-8000

**Complaint Manager:**

Jeff Howard, Principal Lisle High School

Dave Kearney, Principal Lisle Junior High

Melissa Payne, Principal Lisle Elementary

Wesley Gosselink, Principal Lisle Elementary

Dave Wilkinson, Dir. of Finance  
5211 Center Ave., Lisle, IL 60532

630.493.8000

**Anonymous Reporting:**

**Jen Law,  
Dir. of Student Services**

Lisle Junior High

630.493.8212

Lisle High School

630.493.8366

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.

- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
  - a. [2:260](#), *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. [2:265](#), *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
  - c. [6:60](#), *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - d. [6:65](#), *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - e. [6:235](#), *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
  - f. [7:20](#), *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in [7:20](#) is the same as the list in this policy).
  - g. [7:185](#), *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
  - h. [7:190](#), *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
  - i. [7:310](#), *Restrictions on Publications; Elementary Schools*, and [7:315](#), *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

- a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
- b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
- c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
- d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

[405 ILCS 49/](#), Children's Mental Health Act.

[105 ILCS 5/10-20.14](#), [5/24-24](#), and [5/27-23.7](#).

[23 Ill.Admin.Code §§1.240](#) and [§1.280](#).

CROSS REF.: [1:30](#) (School District Philosophy), [2:240](#) (Board Policy Development), [2:260](#) (Uniform Grievance Procedure), [2:265](#) (Title IX Sexual Harassment Grievance Procedure), [4:170](#) (Safety), [5:230](#) (Maintaining Student Discipline), [6:60](#) (Curriculum Content), [6:65](#) (Student Social and Emotional Development), [6:235](#) (Access to Electronic Networks), [7:20](#) (Harassment of Students Prohibited), [7:185](#) (Teen Dating Violence Prohibited), [7:190](#) (Student Behavior), [7:220](#) (Bus Conduct), [7:230](#) (Misconduct by Students with Disabilities), [7:240](#) (Conduct Code for Participants in Extracurricular Activities), [7:285](#) (Food Allergy Management Program), [7:310](#) (Restrictions on Publications; Elementary Schools), [7:315](#) (Restrictions on Publications; High Schools)

ADOPTED: October 26, 2020

Lisle Community Unit School District 202

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202 \ SECTION 7 - STUDENTS \

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
November 23, 2019**

**SUBJECT:** Lease Agreement

**BACKGROUND DATA:** Chesterton Academy of the Holy Family has requested to continue to lease the eastern portion of Schiesher Elementary School for two (2) additional years for their High School Program for approximately 100 students.

The roofs and mechanical systems on the eastern portion of the building are still functional and the District does not anticipate any major repairs on that portion of the building in the near future beyond the water main replacement (estimated at less than \$25,000).

The lease term will be extended through June 30, 2023 with the annual rent increasing by the Consumer Price Index. The annual rent for the twelve months ending June 30, 2022 will be \$110,400 (an increase of \$2,400 from last year). The rent for the final year of the lease will be determined once CPI for 2020 is published.

The Lessee will be responsible for utilities, snow removal, garbage disposal and custodial cleaning of the leased portion of the building. Either party may terminate the agreement by giving at least one hundred eighty (180) calendar days prior notice.

It should be noted, if Schiesher Elementary was vacant for the next two year, the building would have to be heated in the winter and monitored on a daily basis. Having a lessee will help offset these costs and improve the monitoring and security of the facility. Additionally, the funds received from the lease should be sufficient to cover the cost to demolish all or a portion of the building in the future (if decided by the Board).

**FINANCIAL IMPACT:** The District anticipates receiving more than \$222,000 from the lease over the extended twenty-four (24) month term.

**RECOMMENDATION:** Approval of the below motion.

**SUGGESTED MOTION:** That the Board of Education approve the Lease Agreement with Chesterton Academy of the Holy Family for the use of Schiesher Elementary School.

**LEASE AGREEMENT**

This Lease Agreement is made and entered into as of the 23<sup>rd</sup> day of November, 2020, by and between the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DuPage County, Illinois, a municipal corporation organized and existing under the laws of the State of Illinois (hereinafter referred to as “Lessor”) and Chesterton Academy of the Holy Family, NFP Inc, a Non-for Profit Corporation, organized and existing under the laws of the State of Illinois (hereinafter referred to as “Lessee”).

**RECITALS**

WHEREAS, Lessor currently owns a beneficial interest in improved real estate commonly known as Schiesher Elementary School, located at 5205 Kingston Avenue, Lisle, Illinois, for the use and benefit of Lisle Community Unit School District No. 202, DuPage County, Illinois and the parking lot containing approximately fifty (50) parking spaces across Kingston Avenue, immediately to the west (hereinafter referred to as “Schiesher Property”); and

WHEREAS, Lessor finds the Schiesher Property to be unnecessary for use as a public school pursuant to Illinois School Code, 105 ILCS 5/10-22.11(c), and desires to lease a portion of the Schiesher Property to Lessee pursuant to the terms and conditions set forth herein; and

WHEREAS, Lessee wishes to lease a portion of the Schiesher Property from Lessor for private educational purposes pursuant to the terms and conditions set forth herein; and

WHEREAS, the parties desire to enter into this Lease to define and specify their respective rights and duties relating to the Schiesher Property.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and the foregoing recitals, which are incorporated by this reference, the parties agree as follows:

1. **PREMISES**

A. Schiesher Property. Lessor leases to Lessee that portion of the Schiesher Property consisting of: that portion of the school building generally outlined in yellow on the attached Exhibit A, and including both that portion of the building commonly known as Schiesher Elementary School (the “Building”),

specifically identified on Exhibit A, that portion of the surrounding grounds (the “Land”), specifically identified on the survey on the attached Exhibit B, and the parking lot across Kingston Avenue from the Schiesher Property (the “Parking Lot”) specifically identified on the attached Exhibit C. The Building, Land and Parking Lot shall hereinafter be referred to as the “Leased Premises”. Lessee may use the directly connecting internal hallways outlined in orange for its students and employees to access the cafeteria for meal purposes. The Leased Premises are taken for use “as is”.

2. TERM

This Lease Agreement and the right of Lessee to possession herein commences on July 1, 2021, and terminates on June 30, 2023, unless terminated earlier in accordance with the provisions hereinafter set forth.

3. PURPOSES

Lessee shall occupy and use the Premises continuously during the Term of this Lease Agreement for the following specified purpose and no other: private day school for students in grades 9 through 12 and all associated educational activities, extra-curricular activities, fundraising activities (with prior written approval), parent and alumni events, tutoring, community events (with prior written approval), and other events associated therewith. Lessee shall comply with all reasonable rules regarding use of the Premises, including, but not limited to, those set forth in Exhibit D, attached hereto and incorporated herein by this reference.

Lessee expressly acknowledges and agrees that it will provide Automatic External Defibrillator (“AED”) devices and have trained AED users present during all physical fitness activities taking place in or about any physical fitness facilities on or about the Leased Premises to the extent required by the Illinois *Physical Fitness Facility Emergency Preparedness Act* (210 ILCS 74/1, et seq.)(the “Act”), as amended, and any and all accompanying regulations promulgated by the Illinois Department of Public Health, or any other agency authorized to promulgate regulations regarding the Act.

Lessee is solely responsible for providing or arranging supervision for any and all activities contemplated by this Lease Agreement. It is specifically understood that Lessor will not provide any supervision of any physical fitness activities or supervision of the Leased Premises at any time during the term of this Lease Agreement.

#### 4. RENT

Lessee shall pay to Lisle Community Unit School District No. 202, in legal tender for public and private debts in the United States of America, at 5211 Center Avenue, Lisle, IL, 60532, or at such other location as directed from time to time by Lessor's notice, minimum rent during the Term of \$110,400 per annum ("Base Rent"), payable in monthly installments of \$9,200. Provided, however, that effective July 1, 2022, annual Base Rent shall be increased by applying the annual percentage increase in the Consumer Price Index-All Urban Consumers ("CPI") measured from January 1, 2021, through December 31, 2021. For clarity, if the CPI increases by 2% between January 1, 2021, and December 31, 2021, Base Rent shall increase by 2% effective July 1, 2022. Lessor shall notify Lessee of the new monthly rent amount prior to June 1, 2022. Each installment of Rent shall be paid in advance promptly on the first day of every calendar month of the Term, without any abatement, setoff, or deduction or further demand whatsoever. Rent payment shall commence on July 1, 2021.

If the Term ends other than on the last day of the month, the Base Rent for that month shall be prorated. Unpaid Rent (or as much of that Rent as may remain unpaid from time to time) shall bear interest at nine percent (9%) per annum, or the maximum permitted by law, whichever is less, from the date due until paid. Lessor's right to receive this interest shall not, in any way, limit any of Lessor's other remedies under this Lease Agreement or at law or in equity.

Base Rent payments shall cease on the date that Lessee vacates the Leased Premises. If Base Rent has already been paid for the month, Lessor agrees to remit any Base Rent paid to Lessee on a pro-rata basis.

#### 5. SUBLET AND ASSIGNMENT

Lessee shall not, without the prior written consent of Lessor, (1) assign, convey, or mortgage this Lease Agreement or any interest under this Lease; (2) suffer to occur or permit to exist any assignment of this Lease Agreement or any lien on Lessee's interest, voluntarily, involuntarily, or by operation of law; (3) sublet the Premises or any part of the Premises; or (4) permit the use of the Premises by any parties other than Lessee and its employees (without the prior written consent of Lessor).

6. UTILITIES AND TAXES

Lessor shall furnish all utilities for the Leased Premises, including, without limitation, electricity, natural gas, water and sewer service. Lessee shall reimburse Lessor for the all utilities and services supplied to the leased Premises, including but not limited to electricity, water, telephone, security, gas, together with any taxes thereon. If any such utilities or services are not separately metered to the Premises or separately billed to the Premises, Lessee shall pay to Lessor a reasonable proportion to be determined by Lessor of all such charges, within thirty (30) days of invoice receipt date.

Lessee shall be responsible for any and all property, use or other taxes assessed against Lessor resulting from Lessee's occupancy and/or use of the Leased Premises. Lessee shall pay the amount of such taxes to Lessor within 30 days of presentation to Lessee of the notice of taxes assessed. If Lessee is required to obtain a real estate tax exemption from DuPage County or the Illinois Department of Revenue to operate as a private school, Lessor agrees to cooperate with Lessee to effectuate the exemption.

Lessee shall be responsible for obtaining or providing, at its sole cost, all custodial and garbage removal services necessary for Lessee's use and occupancy of the Leased Premises. Likewise, Lessee shall be responsible for obtaining or providing snow removal, painting, window repair and other activities required to maintain the Leased Premises and grounds in a clean, sightly and healthy condition during Lessee's use or occupancy.

7. CARE OF PREMISES AND SECURITY

(a) Lessee shall not perform any acts or carry on any practices which may damage the premises or any part thereof or be a nuisance or menace to public health or safety. Lessee, at its own expense, shall maintain the Leased Premises and keep them at all times clean and free from rubbish and dirt and in a sanitary condition in accordance with the laws, directions, rules and regulations of the governmental agencies having jurisdiction thereof, and Lessee, with respect to the Leased Premises, shall comply with all requirements of law applicable thereto. Lessee shall store trash and garbage in a clean, safe and hygienic manner and in conformance with all local ordinances or regulations regarding garbage, trash, or debris collection or removal, and arrange for the regular removal thereof.

(b) Lessee shall, at its own cost and expense, replace with glass of the same quality any broken glass in exterior and interior windows and doors in or upon the Leased Premises including plate glass, except when any such window is broken due to the negligence of the Lessor, its employees, agents or servants, in which case Lessor shall replace such glass at its sole cost and expense.

(c) At the expiration of the tenancy hereby created (including any renewal thereof) whether by the lapse of time or otherwise, Lessee shall surrender the Leased Premises in the same condition as existed as of August 20, 2019 (or date of occupancy by Lessee, whichever is later), reasonable wear and tear excepted, except as hereinafter provided, and shall surrender all keys for the Leased Premises to Lessor.

(d) If Lessee refuses or neglects to repair, replace or maintain those items which it has an obligation to perform hereunder, promptly and adequately after written demand from Lessor, Lessor may make the repairs without any liability to Lessee for any loss or damage that may accrue to Lessee, and if Lessor makes such repairs, replacement or maintenance, Lessee shall pay to Lessor, within thirty (30) days of demand with receipts as proof of payment by Lessor, as additional rent, the cost thereof.

(e) Lessee agrees to pay Lessor a security deposit equal to one (1) month's rent upon the execution of this Lease. The security deposit shall be held by Lessor as security for the faithful performance by Lessee of all of the terms, covenants, and conditions of this Lease Agreement to be kept and performed by Lessee, without any obligation on Lessor's part to pay any interest thereon. If, at any time during the Term of this Lease, any of the Rent due Lessor shall be overdue and unpaid, then Lessor may, at its option, appropriate and apply any portion of the security deposit to the payment of any overdue Rent or other sum. In addition, in the event of the failure of Lessee at any time during the Term of this Lease Agreement to keep, observe, and perform any of the terms, covenants, and conditions of this Lease Agreement to be kept, observed, and performed by Lessee, then Lessor, at its option, may appropriate and apply the entire security deposit, or as much of that deposit as may be necessary, to compensate Lessor for loss or damage sustained or suffered by Lessor due to Lessee's breach. The use, application, or retention of the security deposit, or any portion of that deposit, by Lessor shall not prevent Lessor from exercising any other right or remedy provided by this Lease, or at law or in equity (it being intended that Lessor shall not first be required to proceed against the security deposit), and shall not operate as a limitation on

any recovery to which Lessor may otherwise be entitled. Should the entire security deposit, or any portion of that deposit, be appropriated and applied by Lessor for the payment of overdue Base Rent or other sums due and payable to Lessor by Lessee or to compensate Lessor for loss or damage sustained by Lessor due to Lessee's breach, Lessee shall, upon Lessor's demand, within ten (10) days remit to Lessor a sufficient amount in cash to restore the security deposit to the original sum deposited. Lessee's failure to restore the security deposit within ten (10) calendar days after receipt of Lessor's demand shall constitute a breach of this Lease.

8. REPAIRS

(a) Lessor shall keep the foundation, exterior walls and roof of the school building on the Leased Premises in good repair, except that Lessor shall not be required to make any repairs which become necessary or desirable by reason of the use of Lessee, its agents, servants, invitees, or employees. The Lessor and Lessee shall equally share in the costs of any repairs to the roof which are not covered by the manufacturer's warranty. The Lessee's share of the cost for repairs to the roof shall not exceed one thousand dollars (\$1,000) annually. Lessor shall maintain and repair the mechanical systems on the Leased Premises, including but not limited to the boiler and air conditioning systems.

9. ALTERATIONS

Lessee shall not make any alterations in or additions to the Leased Premises nor make any contract therefor, without first procuring Lessor's written consent and delivering to Lessor the plans, specifications and the necessary permits, if any, all in form and substance satisfactory to Lessor, and furnishing indemnification against liens, costs, damages and expenses as may be reasonably required by Lessor. Any improvements must be approved by Lessor in writing and shall be designated in writing by Lessor as permanent or removable. An annual report of alterations/improvements to the premises shall be submitted to the Lessor by the Lessee prior to the anniversary date of this Lease Agreement. Should this Lease Agreement be terminated for any reason prior to June 30, 2023, the Lessor shall reimburse the Lessee the undepreciated value of major permanent capital improvements which have been approved in writing based upon a ten-year straight-line depreciation method. No

reimbursement for major capital improvements is required if this Lease Agreement is not terminated prior to June 30, 2023.

All alterations, additions, improvements and fixtures which have been installed by Lessor or at Lessor's expense upon the Leased Premises shall be the property of the Lessor and shall remain upon, and be surrendered with, the Leased Premises as a part thereof, at the termination of this Lease Agreement (or any renewal thereof) whether by lapse of time or otherwise.

All alterations, additions, improvements and fixtures which have been installed by Lessee as a permanent alteration or improvement, shall, at the option of the Lessor, be subject to the following:

- a) Those improvements designated in writing by Lessor as permanent shall be considered to be the property of the Lessor and shall remain upon and be surrendered with the Leased Premises as part thereof, at the termination of this Lease Agreement (or any renewal thereof) whether by lapse of the time or otherwise (unless otherwise agreed to in writing by Lessor and Lessee pertaining to specific improvements), or
- b) Those improvements designated by Lessor as removable shall be removed by Lessee at Lessee's expense at the termination of this Lease Agreement (or any renewal thereof).

10. HOLD HARMLESS

Lessee hereby agrees to defend, indemnify and hold Lessor, Lessor's officers, employees and agents, their successors and assigns, harmless from any and all claims or demands for loss of, or damage to, property or for injury or death to any person from negligent acts or omissions of Lessee, its agents, representatives or employees while in, upon or about the Leased Premises during the term of this Lease Agreement. Lessee shall pay all costs and expenses including attorney's fees, which may be incurred by or imposed on Lessor either in enforcing the terms of this Lease Agreement or in any litigation for which Lessee has agreed to indemnify Lessor. Likewise, Lessor shall defend, indemnify and hold Lessee, and Lessee's officer, employees, agents, successors and assigns harmless with respect to the negligent acts or omissions of Lessor or Lessor's officers, employees, agents, or invitees on the Leased Premises. Lessor reserves, and does not waive, any immunities or defenses available under the common law and available pursuant to the statutes of the State of Illinois, including, but not limited to, those available under the *Illinois Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1-101, et seq.

## 11. INSURANCE

Lessee agrees to obtain and maintain, with an insurance company authorized to do business within the State of Illinois, with a minimum A.M. Best rating of A-, Class VIII, and approved by Lessor, and at Lessee's sole cost and expense, commercial general liability insurance, insuring as additional named insured Lessor, Lessor's officers, agents and employees, their successors and assigns, and Lessee against any and all claims, demands or actions for injury to or death of one or more persons in any occurrence in an amount of not less than One Million Dollars (\$1,000,000) and for damage to property in any occurrence in an amount of not less than One Million Dollars (\$1,000,000), made by or on behalf of any person, firm or corporation, arising from, related to, or connected with Lessee's use of, or occupancy on, the Leased Premises or any sublease or assignment of same, or arising out of the installation, maintenance and use by Lessee and Lessee's equipment and improvements on the Leased Premises, and in addition and in like amounts covering Lessee's contractual liability under the aforesaid hold harmless, defense and indemnification provisions. Within fifteen (15) days of the execution of this Lease Agreement, Lessee shall also secure and maintain an umbrella policy over and above the general liability policy of no less than Three (3) Million Dollars (\$3,000,000) with an insurance company authorized to do business within the State of Illinois, with a minimum A.M. Best rating of A-, Class VIII, and approved by Lessor. Lessee shall also be solely responsible for insurance coverage for personal property the Lessee causes or permits to be stored on the Premises. Such policies shall state that they are primary and without recourse to other or similar applicable policies the Lessor may hold. Lessee shall also maintain Worker's Compensation insurance at its sole cost and expense. Lessee shall provide Lessor with certificates of insurance showing the required coverage to be in effect prior to occupying of the Leased Premises. Said policies of insurance shall provide for at least thirty (30) calendar days' written notice to Lessor of termination and cancellation of the policies. Lessee shall provide certificates of insurance renewal at least thirty (30) calendar days before the expiration date of the policy.

Lessor shall provide and maintain fire insurance and extended coverage with a reputable insurance company or joint self-insurance pool authorized to do business in Illinois, for the full insurable value of the Premises. Lessee waives any right to any proceeds under Lessor's fire and extended coverage insurance policies,

excepting proceeds to which it may be entitled for coverage of its personal property on the Leased Premises; provided, however, Lessor shall have no obligation to insure said personal property of Lessee.

#### 12. RULES AND REGULATIONS

Lessor reserves the right to promulgate such reasonable rules and regulations, by appropriate action by its Board, as Lessor may from time to time deem necessary for the further definition of Lessee's obligations assumed under the Lease Agreement.

#### 13. DESTRUCTION

In the event of a partial or total destruction of improvements on the Leased Premise by fire or other casualty during the term of this Lease Agreement, Lessor shall forthwith repair the improvements unless Lessor or Lessee shall elect to terminate this Lease Agreement with sixty (60) days written notice. No further Base Rent shall be due upon termination of this Lease Agreement. Upon termination of this Lease Agreement, any Base Rent already paid shall be remitted to Lessee on a pro-rata basis as of the date of destruction

In the event that the Leased Premises are partially or totally destroyed by fire or other casualty, and neither Lessor nor Lessee terminate this Lease Agreement, Lessor shall forthwith repair the Leased Premises. If Lessor fails to restore the Leased Premises to the condition of the Leased Premises prior to the destruction within one hundred twenty (120) days, Lessee may terminate this Lease Agreement immediately upon notice to Lessor. For the period following such damage or destruction until the premises are repaired, Lease Agreement, the Base Rent hereunder shall abate on a per diem basis by an amount proportionate to the proportion of the premises rendered (and then remaining) untenable by such destruction.

#### 14. LESSOR'S REMEDIES

If Lessee defaults in the payment of Rent and that default continues for five (5) or more calendar days after the Rent is due and payable, or if Lessee defaults in the prompt and full performance of any other provision of this Lease Agreement and Lessee does not cure the default within ten (10) calendar days after written demand by Lessor that the default be cured (unless the default involves a hazardous condition, which shall be cured forthwith upon Lessor's demand), or if the leasehold interest of Lessee is levied on under execution or is attached

by process of law, or if Lessee vacates or abandons the Premises, then and in any such event Lessor may, if Lessor so elects but not otherwise, with or without notice of that election and with or without any demand whatsoever, either immediately terminate this Lease Agreement and Lessee's right to possession of the Premises or, without terminating this Lease, immediately terminate Lessee's right to possession of the Premises. An election by Lessor to terminate Lessee's right to possession of the Premises without terminating this Lease Agreement shall not preclude a subsequent election by Lessor to terminate this Lease Agreement.

Upon termination of this Lease Agreement, whether by lapse of time or otherwise, or upon any termination of Lessee's right to possession without termination of this Lease Agreement, Lessee shall surrender possession and vacate the Premises immediately and deliver possession to Lessor. Lessee by this Lease Agreement grants to Lessor full and free license to enter into and on the Premises in that event, with process of law, and to repossess Lessor of the Premises as of Lessor's former estate and to expel or remove Lessee and any others who may be occupying or within the Premises and to remove any and all property, without being deemed in any manner guilty of trespass, eviction, or forcible entry or detainer or conversion of property and without relinquishing Lessor's right to Rent or any other right given to Lessor under this Lease Agreement or by operation of law. Lessee expressly waives the service of any demand for the payment of Rent or for possession and the service of any notice of Lessor's election to terminate this Lease or to reenter the Premises, including any and every form of demand and notice prescribed by any statute or other law, and agrees that the simple breach of any covenant or provision of this Lease by Lessee shall, of itself, without the service of any notice or demand whatsoever, constitute a forcible detainer by Lessee of the Premises within the meaning of the statutes of the State of Illinois.

Upon and after entry into possession without termination of this Lease Agreement, Lessor, if and to the extent required by law, may relet the Premises or any part of the Premises for the account of Lessee to any person, firm, or corporation other than Lessee for that Rent, for such time and on such terms as Lessor in Lessor's sole discretion shall determine. Lessor shall not be required to accept any tenant offered by Lessee or to observe any instructions given by Lessee about such reletting. In any case, Lessor may make repairs, alterations, and additions in or to the Premises and redecorate the Premises to the extent deemed by Lessor necessary or desirable. Lessee

shall, upon demand, pay the cost, together with Lessor's expenses, of the reletting. If the consideration collected by Lessor upon any reletting of the Premises for Lessee's account is not sufficient to pay monthly the full amount of the Base Rent and Additional Rent reserved in this Lease Agreement, together with the costs of repairs, alterations, additions, redecorating, and Lessor's other costs and expenses of regaining possession and reletting the Premises, Lessee shall pay to Lessor the amount of each monthly deficiency upon demand.

#### 15. LESSEE'S REMEDIES

If Lessor defaults in the prompt and full performance of any other provision of this Lease Agreement and Lessor does not cure the default within thirty (30) calendar days after written demand by Lessee that the default be cured (unless the default involves a hazardous condition, which shall be cured with reasonable diligence upon Lessee's demand), Lessee may in its sole discretion, and in addition to any remedy available at law or in equity, elect to immediately terminate this Lease Agreement.

#### 16. TERMINATION

Either party may terminate this Lease Agreement by giving written notice of termination to the other not less than one hundred eighty (180) calendar days prior to the effective date of termination.

#### 17. EFFECT OF WAIVER

The waiver by either party of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition of any subsequent breach of the same any other term, covenant or condition herein contained. The subsequent acceptance of Rent hereunder by Lessor shall not be deemed a waiver of any preceding breach by Lessee of any term, covenant or condition of this Lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such Rent. None of the terms, covenants or conditions of this Lease Agreement can be waived by either Lessor or Lessee except by appropriate written instrument.

#### 18. CONSTRUCTION OF LEASE

The language in all parts of this Lease Agreement shall in all cases be construed as a whole according to its fair meaning and not strictly for or against either Lessor or Lessee. Paragraph headings in this Lease Agreement

are for convenience only and are not to be construed as part of this Lease Agreement or in any way, defining, limiting or amplifying the provisions hereof. Time is of the essence in this Lease Agreement and of every term, covenant and condition hereof. The words “Lessor” and “Lessee”, as herein used, shall include the plural as well as the singular. The neuter gender includes the masculine and feminine. Lessor and Lessee agree that in the event any term, covenant or condition herein contained is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant or condition herein contained shall in no way affect any other term, covenant or condition herein contained.

19. SHARED USEAGE OF FACILITIES

The Lessee shall permit the Park District to have access to and use of the Leased Premises to conduct organized activities sponsored or co-sponsored by, affiliated with, or offered by or on behalf of the Park District, on a priority basis and at no charge to the Park District, provided such activities do not conflict with organized activities sponsored or co-sponsored by, affiliated with, or offered by or on behalf of the Lessee.

20. BENEFIT

All terms, covenant and conditions of this Lease Agreement shall be binding upon and inure to the benefit of and shall apply to the respective heirs, executors, administrators, successors, assigns and legal representative of Lessor and Lessee, and are not intended for the benefit of any third party.

21. NOTICES

All notices, demands or other writing in this Lease Agreement required to be given, made or sent by either party hereto to the other shall be in writing and shall be deemed to have been fully given, made or sent when made by personal service or deposited in the United States mail certified or registered and postage prepaid and addressed as follows:

To Lessor: Lisle Community Unit School District 202  
5211 Center Avenue  
Lisle, IL 60532  
Attn: Office of the Superintendent

To Lessee: Chesterton Academy of the Holy Family, NFP Inc.  
P.O. Box 9268,

Lombard, IL 60148  
Attn: Brenie Bowles

The address to which any notice, demand or other writing may be given, made or sent to either party may be changed by written notice given by such party as above provided.

## 22. GENERAL PROVISIONS

A. Lessor retains at all times, and to use in appropriate instances, keys to all doors within and into the Premises. Lessee agrees to purchase only from Lessor additional duplicate keys as required, to change no locks, and to affix no locks on doors without the prior written consent of Lessor. No duplicate keys shall be made; all extra keys will be furnished by Lessor at Lessee's expense. If the keys provided to Lessee shall be lost or any locks damaged, Lessee shall be liable for the cost of replacement or repair. Notwithstanding the provision for Lessor's access to the Premises, Lessee relieves and releases Lessor of all responsibility and liability arising out of theft, robbery, or pilferage. Upon the expiration of the Term or of Lessee's right to possession, Lessee shall return all keys to Lessor.

B. Lessor retains the right to show the Premises to prospective tenants upon notice to Lessee at reasonable hours during the last 12 months of the Term, or to prospective purchasers of the Land or the Building or both at any time and, if vacated or abandoned, to show the Premises to prospective tenants at any time and to prepare the Premises for re-occupancy. Lessor agrees not to disrupt any classes or activities on the Leased Premises during any showings of the Leased Premises.

C. Lessor retains the right to enter the Premises at any reasonable time upon prior notice (except that no notice shall be required in the event of an emergency) to inspect the Premises. Lessor agrees not to disrupt any classes or activities on the Leased Premises during any inspection of the Leased Premises.

D. The invalidity or unenforceability of any provision of this Lease Agreement shall not affect or impair any other provision. The laws of the State of Illinois shall govern the validity, performance, and enforcement of this Lease. The headings contained in this Lease Agreement are for convenience only and shall not be used to define, explain, modify, or aid in the interpretation or construction of the contents.

E. This Lease Agreement sets forth all of the promises, agreements, terms, conditions, and understandings between the parties relative to the subject matter hereof, and no other promises, agreements, or undertakings, either oral or written, expressed or implied, exist between the Parties.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement by proper parties thereunto authorized so to do as of the day and year first hereinabove written.

LISLE COMMUNITY UNIT SCHOOL DISTRICT  
NO. 202, DUPAGE COUNTY

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

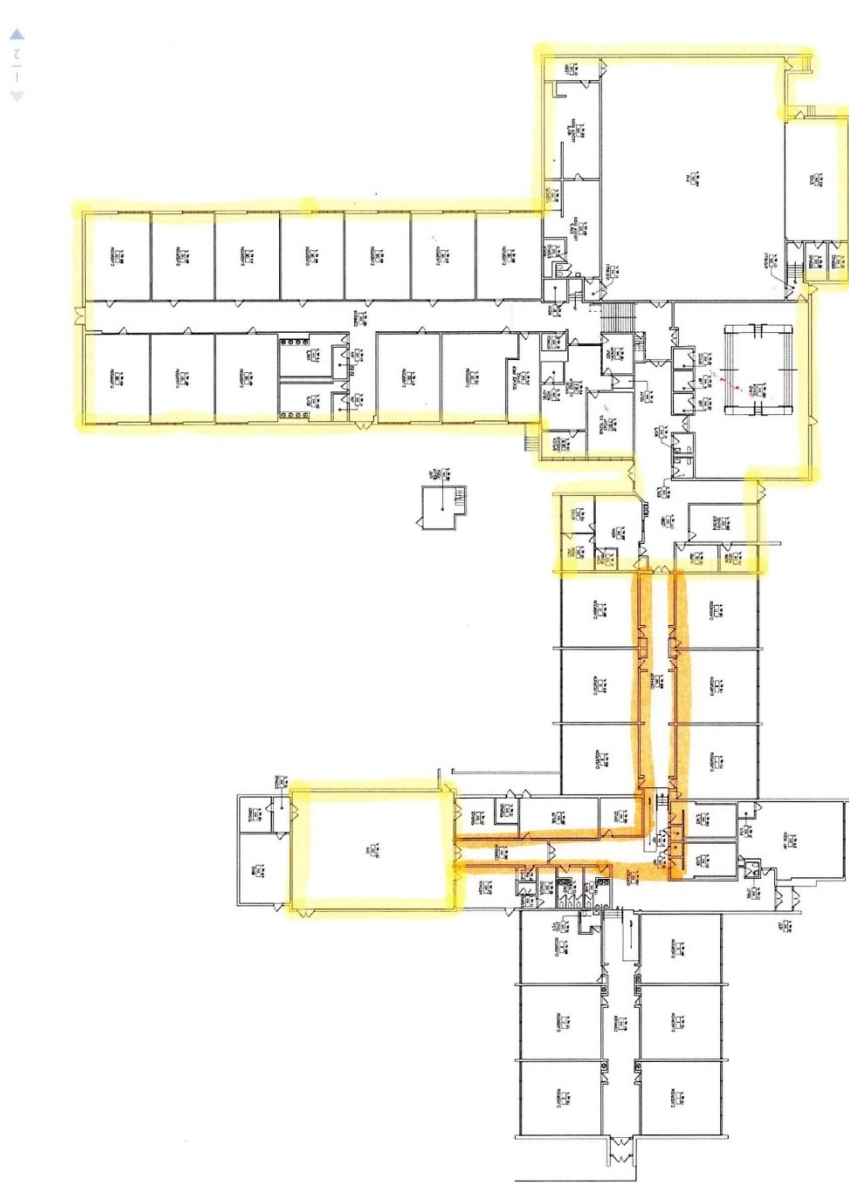
Chesterton Academy of the Holy Family, NFP Inc.

By: \_\_\_\_\_

Its: \_\_\_\_\_

**EXHIBIT A – BUILDING PORTION OF LEASED PREMISES**

**Lease Premises highlighted in Yellow/Shared Hallways highlighted in Orange**



**EXHIBIT B**  
**SURVEY OF LAND PORTION OF LEASED PREMISES**

**EXHIBIT C**  
**DEPICTION OF PARKING LOT PORTION OF LEASED PREMISES**

**Parking lot outlined in Red.**

5205 Kingston Ave



Imagery ©2019 Google, Map data ©2019 50 ft

**EXHIBIT D**  
**RULES**

(a) Lessee shall not conduct itself or permit its contractors, agents, employees, or invitees to conduct themselves in the Leased Premises or in the Building in a manner inconsistent with the character of the Building as school building of the highest class.

(b) Lessee shall not exhibit, sell, or offer for sale on the Premises or in the Building any article or thing, except those articles and things essentially connected with the stated use of the Leased Premises, without the prior written consent of Lessor. Lessee shall be allowed to sell school-related items, books, school spirit items, uniforms, and fundraising items without written consent of Lessor.

(c) Lessee shall not make or permit to be made any use of the Leased Premises that, directly or indirectly, is forbidden by public law, ordinance, or governmental regulation, that may be dangerous to life, limb, or property, or that may invalidate or increase the cost of any policy of insurance carried on the Building or covering its operation.

(d) Lessee shall not sell or offer to sell or permit to be sold or offered for sale in the Leased Premises any alcoholic or other intoxicating beverage. Lessee shall be allowed to provide alcohol for consumption strictly in connection with Lessee's traditional religious ceremonies and for no other purpose. All ceremonial alcohol shall be in locked storage when not in use for a religious ceremony. Lessee shall not permit the use of tobacco or vaping products anywhere on the Leased Premises at any time.

(e) Lessee shall not display, inscribe, paint, print, maintain, or affix on any place outside, in, or about the Building any sign, notice, legend, direction, figure, or advertisement, unless Lessor shall approve the same in advance in writing.

(f) Lessee shall not obstruct or use for storage or for any purpose other than ingress and egress the sidewalks, entrances, corridors, vestibules, and halls of the Building.

(g) No dog or other animal shall be brought or permitted to be in the Building or any part of the Building, other than as an aid to handicapped persons or as service dogs. This prohibition does not include any non-living animals used as part of Lessee's curriculum for scientific, dissection, and laboratory purposes.

(h) Lessee shall not attach or permit to be attached any additional locks or similar devices to any door or window, nor shall Lessee make or permit to be made any keys for any door to the Leased Premises or Building other than those provided by Lessor without the express written consent of Lessor. If more than two keys for one lock are desired by Lessee, Lessor may provide them upon payment by Lessee. Lessor shall provide Lessee with an updated list of Lessor and Park District personnel who are in possession of key cards.

(i) Lessee shall be responsible for locking the doors and closing the transoms and windows in and to the Leased Premises. Lessee shall not be responsible if Park District employees fail to lock the doors or close the transoms in and to the Leased Premises.

(j) If Lessee desires, and Lessor permits, blinds, shades, awnings, or other forms of inside or outside window covering or window ventilators or similar devices, they shall be furnished, installed, and maintained at Lessee's expense and shall be of such shape, color, material, and make as are approved in writing by Lessor and shall be consistent with the first-class standard of the building.

(k) Lessee shall not install, without Lessor's prior written consent, or operate any engine, boiler, machinery, refrigerating or heating device, or air-conditioning apparatus in or about the Leased Premises, carry on any mechanical business therein, use the Leased Premises for housing accommodations or lodging or sleeping purposes, or do any cooking therein (without prior written consent of Lessor) use any illumination other than electric light, or use or permit to be brought into the Building any flammable oils or fluids such as gasoline, kerosene, naphtha, and benzene, or any explosives or other articles deemed hazardous to life, limb, or property.

(l) No activity of the Lessee shall be such that it creates a nuisance or disrupts the peace of the neighborhood surrounding the facility.

(m) In addition to all other liability that Lessee may incur for breach of any covenant contained in this Exhibit B, Lessee shall pay to Lessor an amount equal to any increase in insurance premium or premiums caused by any breach.

(n) The violation of any covenant contained in Exhibit B of this section may be restrained by injunction or other order issued by a court of equity after written notice to Lessee of the violation, and Lessee's failure to diligently cure said violation.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**  
**FINANCIAL REPORT**  
**October 2020**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
<b>BEGINNING FUND</b>										
BALANCE 7/1/20	18,092,810.93	11,157,043.94	520,599.43	183,150.06	2,291,800.18	240,141.62	221,660.55	2,673,622.03	804,793.12	0.00
<b>REVENUES</b>										
JULY	16,425,050.37	12,842,925.21	2,083,055.64	643,445.65	354,239.30	228,701.54	266,000.29	1,518.26	2,813.14	2,351.34
AUGUST	3,649,794.13	2,721,273.14	408,557.28	124,059.25	297,050.95	44,173.30	51,348.30	1,857.23	1,023.10	451.58
SEPTEMBER	10,085,091.06	7,860,550.23	1,228,341.29	378,557.79	320,773.93	134,580.50	156,512.23	2,300.27	2,093.39	1,381.43
OCTOBER	1,469,667.48	1,057,180.32	139,453.81	40,289.37	200,862.78	14,324.84	16,657.21	462.70	289.96	146.49
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JANUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>31,629,603.04</b>	<b>24,481,928.90</b>	<b>3,859,408.02</b>	<b>1,186,352.06</b>	<b>1,172,926.96</b>	<b>421,780.18</b>	<b>490,518.03</b>	<b>6,138.46</b>	<b>6,219.59</b>	<b>4,330.84</b>
<b>EXPENDITURES</b>										
JULY	1,284,441.15	974,234.50	237,841.47	0.00	2.11	36,800.24	35,466.24	0.00	0.00	96.59
AUGUST	1,342,631.27	1,005,179.23	248,031.59	0.00	0.91	38,905.04	36,362.92	13,700.00	0.00	451.58
SEPTEMBER	3,013,070.93	2,679,342.03	240,299.79	0.00	18,607.88	37,630.34	35,809.46	0.00	0.00	1,381.43
OCTOBER	2,566,553.34	2,226,145.35	189,380.89	0.00	68,561.77	36,732.87	36,526.09	6,805.13	0.00	2,401.24
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JANUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB- TOTAL</b>	<b>8,206,696.69</b>	<b>6,884,901.11</b>	<b>915,553.74</b>	<b>0.00</b>	<b>87,172.67</b>	<b>150,068.49</b>	<b>144,164.71</b>	<b>20,505.13</b>	<b>0.00</b>	<b>4,330.84</b>
<b>ENDING FUND BALANCE</b>	<b>41,515,717.28</b>	<b>28,754,071.73</b>	<b>3,464,453.71</b>	<b>1,369,502.12</b>	<b>3,377,554.47</b>	<b>511,853.31</b>	<b>568,013.87</b>	<b>2,659,255.36</b>	<b>811,012.71</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>66,295.48</b>	<b>6,195.48</b>	<b>60,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ENDING LIABILITY &amp; FUND BALANCE</b>	<b>41,582,012.76</b>	<b>28,760,267.21</b>	<b>3,524,553.71</b>	<b>1,369,502.12</b>	<b>3,377,554.47</b>	<b>511,853.31</b>	<b>568,013.87</b>	<b>2,659,255.36</b>	<b>811,012.71</b>	<b>0.00</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**MONTHLY TREASURER'S REPORT**  
**October 31, 2020**

					IMRF/Social Security						
Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF	Social Security	Capital Projects	Working Cash	Tort		
<b>ISDLAF+PMA - 101 ACCOUNT</b>											
10/1/20	LIQ Beginning Balance (1121)	5,080,009.48	3,566,470.19	426,070.28	158,461.41	386,845.45	63,691.69	70,084.14	311,736.43	96,649.89	-
	Monthly Transactions	(709,108.28)	(946,900.70)	(33,544.33)	54,549.21	64,606.95	(14,807.46)	(12,400.15)	146,117.17	33,271.03	-
10/31/20	<b>LIQ Ending Balance (1121)</b>	<b>4,370,901.20</b>	<b>2,619,569.49</b>	<b>392,525.95</b>	<b>213,010.62</b>	<b>451,452.40</b>	<b>48,884.23</b>	<b>57,683.99</b>	<b>457,853.60</b>	<b>129,920.92</b>	<b>-</b>
10/1/20	MAX Beginning Balance (1122)	23,345,576.84	16,387,735.14	1,958,038.92	728,221.68	1,777,778.21	292,700.09	322,077.08	1,432,608.90	444,162.07	2,254.75
	Monthly Transactions	1,400,146.51	1,001,165.58	129,742.69	40,086.25	200,366.92	14,243.21	16,567.40	63.14	166.07	(2,254.75)
10/31/20	<b>MAX Ending Balance (1122)</b>	<b>24,745,723.35</b>	<b>17,388,900.72</b>	<b>2,087,781.61</b>	<b>768,307.93</b>	<b>1,978,145.13</b>	<b>306,943.30</b>	<b>338,644.48</b>	<b>1,432,672.04</b>	<b>444,328.14</b>	<b>-</b>
10/1/20	Investment Beginning Balance (1210)	14,186,765.30	9,959,956.91	1,189,871.59	442,529.66	1,080,329.80	177,869.56	195,721.53	870,575.46	269,910.79	-
	Monthly Transactions	(1,742,244.79)	(1,223,159.91)	(146,125.44)	(54,346.09)	(132,672.86)	(21,843.78)	(24,036.13)	(106,913.44)	(33,147.14)	-
10/31/20	<b>Investment Ending Balance (1210)</b>	<b>12,444,520.51</b>	<b>8,736,797.00</b>	<b>1,043,746.15</b>	<b>388,183.57</b>	<b>947,656.94</b>	<b>156,025.78</b>	<b>171,685.40</b>	<b>763,662.02</b>	<b>236,763.65</b>	<b>-</b>
<b>Total Ending Balance - 101 Account</b>		<b>41,561,145.06</b>	<b>28,745,267.21</b>	<b>3,524,053.71</b>	<b>1,369,502.12</b>	<b>3,377,254.47</b>	<b>511,853.31</b>	<b>568,013.87</b>	<b>2,654,187.66</b>	<b>811,012.71</b>	<b>-</b>
<b>OTHER CASH, DEPOSITS &amp; ACCOUNTS RECEIVABLE</b>											
	Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					
	Flex Spending (1150)	5,000.00	5,000.00								
	Deposits (1910)	5,067.70							5,067.70		
10/31/20	<b>Other Cash, Dep. &amp; AR Ending Balance</b>	<b>20,867.70</b>	<b>15,000.00</b>	<b>500.00</b>	<b>-</b>	<b>300.00</b>	<b>-</b>	<b>-</b>	<b>5,067.70</b>	<b>-</b>	<b>-</b>
<b>Total Cash, Investments &amp; Deposits</b>		<b>41,582,012.76</b>	<b>28,760,267.21</b>	<b>3,524,553.71</b>	<b>1,369,502.12</b>	<b>3,377,554.47</b>	<b>511,853.31</b>	<b>568,013.87</b>	<b>2,659,255.36</b>	<b>811,012.71</b>	<b>-</b>

  
 \_\_\_\_\_  
 David Wilkinson, Treasurer

11/18/20  
 \_\_\_\_\_  
 Date

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** First Reading of Board Policies – PRESS 106

**BACKGROUND DATA:** Included in your packet is a copy of the policies scheduled for first reading by the Board. Where appropriate, in the attached policies revisions/additions are marked by **GREEN highlighted text** while proposed deletions are noted with **RED highlighted text**.

- Policy 3:40 Superintendent
- Policy 4:80 Accountability and Audits
- Policy 4:90 Student Activity and Fiduciary Funds
- Policy 5:270 Employment At-Will, Compensation and Assignment
- Policy 6:20 School Year Calendar and Day
- Policy 6:300 Graduation Requirements
- Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Student
- Policy 6:315 High School Credit for Students in Grade 7 or 8
- Policy 6:320 High School Credit for Proficiency
- Policy 6:340 Student Testing and Assessment Program
- Policy 7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
- Policy 7:140 Search and Seizure
- Policy 7:300 Extra Curricular Athletics

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**SUGGESTED MOTION:** N/A

## *Document Status: Draft Update*

### **GENERAL SCHOOL ADMINISTRATION**

#### **3:40 Superintendent**

##### Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District school-s in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

##### Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

##### Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits.

## Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-20.47](#), [5/10-21.4](#), [5/10-23.8](#), [5/21B-20](#), [5/21B-25](#), [5/24-11](#), and [5/24A-3](#).

23 Ill.Admin.Code §§1.310, 1.705, and ~~29.130~~ [25.355](#).<sup>PRESSPlus1</sup>

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives)

~~ADOPTED: July 20, 2015~~

### **PRESSPlus Comments**

[PRESSPlus 1](#). The Legal References are updated in response to the repeal of 23 Ill.Admin.Code §29.130. **Issue 106, November 2020**

## *Document Status: In Progress by IASB*

### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

#### Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

#### Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

#### Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

#### Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 for furniture, equipment and land improvements and \$25,000 for building and improvement and have an estimated useful life greater than one year.

#### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

#### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

#### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$15,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was

established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

#### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from an accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians. [PRESSPlus1](#)

#### Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill. Adm. Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill. Admin. Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated to incorporate 23 Ill. Admin. Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). See policy 4:90, *Student Activity and Fiduciary Funds*, for more information about a board's responsibilities for *student activity funds* and *fiduciary funds*. **Issue 106, November 2020**

# Document Status: Draft Update

## OPERATIONAL SERVICES

### 4:90 Student Activity and Fiduciary Funds

*Title has been updated. Original Title: Activity Funds*

The Board of Education, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.<sup>PRESSPlus1</sup>

#### Student Activity Funds<sup>PRESSPlus2</sup>

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the Illinois State Board of Education ISBE rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose unless otherwise reported to the Board with an explanation as to the reason for such inactivity.

At the end of the fiscal year, all balances will be carried over to the next fiscal year by each activity. Any activity fund account that has an end-of-year balance in excess of five thousand dollars (\$5,000.00) shall be reported to the Board with an explanation as to the reason for such a balance.

#### Fiduciary Funds<sup>PRESSPlus3</sup>

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.:

[105 ILCS 5/8-2](#) and [5/10-20.19](#).

23 Ill.Admin.Code §§100.20, ~~and 100.80,~~ and [100.85](#).

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

### **PRESSPlus Comments**

[PRESSPlus 1](#). Updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). **Issue 106, November 2020**

[PRESSPlus 2](#). Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see PRESS Plus Comment 3), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(e), 100.85. **Issue 106, November 2020**

[PRESSPlus 3](#). Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's *Foundational Principles of Effective Governance*, at [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm). 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

**Issue 106, November 2020**

## Document Status: In Progress by IASB

### 5:270 Employment At-Will, Compensation, and Assignment

#### Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

#### Compensation, Overtime, Work Day/Work Week

**Please refer to the following current agreement :**

**"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

For employees not covered by this agreement :

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

#### Assignment

**Please refer to the following current agreement :**

**"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

For employees not covered by this agreement :

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

[105 ILCS 5/10-22.34](#) and [5/10-23.5](#).

*Griggsville-Perry Community Unit School Dist. No. 4 v. Illinois Educ. Labor Relations Bd.*, 963 N.E.2d 332 (Ill.App.4, 2013).

*Cook v. Eldorado Community Unit School District*, No. 03-MR-32 (Ill.App.5, 2004).

*Duldulao v. St. Mary of Nazareth Hospital*, 483 N.E. 2d 956 (Ill.App.1, 1985), *aff'd* in part and *remanded*, 505 N.E.2d 314 (Ill. 1987).

*Kaiser v. Dixon*, 468 N.E. 2d 822 (Ill.App.2, 1984).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel - Employment Termination and Suspensions), 5:310 (Educational Support Personnel - Compensatory Time-Off)

**ADOPTED: October 19, 2015**

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## Document Status: In Progress by IASB

### 6:20 School Year Calendar and Day

#### School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

#### Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

#### School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

#### LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, [5/10-20.56](#), 5/10-24.46, [5/10-30](#), 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1. [PRESSPlus1](#)

[10 LCS 5/11-4.1](#).

[23 Ill.Admin.Code §1.420\(f\)](#).

*Metz v. Leininger*, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), [4:180 \(Pandemic Preparedness; Management; and Recovery\)](#), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

# Document Status: Draft Update

## INSTRUCTION

### 6:300 Graduation Requirements

Unless otherwise exempted, each student must successfully accomplish the following in order to graduate from high school:

The minimum requirements for high school graduation shall be twenty-two (22) units of credit and shall include the following courses:

1. Four units of English;
2. Two and one-half units of Social Studies;
3. Two units of Science;
4. Three units of Mathematics;
5. One-half unit of Consumer Education;
6. One-half unit of Driver's Education; (*requirement removed after July 1, 2017*)
7. Four units of Physical Education as indicated below including one-half unit of Health Education.
8. One-half unit of Civics or equivalent.
9. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. [PRESSPlus1](#)
10. Completing all minimum requirements for graduation as specified in State law.
11. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
12. Participating in State assessments that are required for graduation by State law ~~by the School Code, 105 ILCS 5/2-3.64a-5(c).~~ [PRESSPlus2](#)
13. ~~Beginning with the 2020-2021 school year, f~~ Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or

an ISBE waiver form, and (3) the student has met all other graduation requirements.

All students, with the exceptions as cited in the School Code of Illinois, shall take and successfully pass physical education each semester. However, students with Individualized Education Plans (IEP's) who must utilize the time set aside for physical education to receive special education support and services, may be exempt from this physical education requirement. Students shall earn ½ unit of credit for each semester completed with a passing grade. Students presenting medical exemptions from the usual physical education program shall be placed in an adaptive physical education program when possible and receive ½ unit of credit for each semester completed with a passing grade.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements,
2. Notifying students and their parents/guardians of graduation requirements,
3. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty, this includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma, and
4. Taking all other actions needed or necessary to implement this policy.

### Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they successfully meet all Lisle Community Unit School District 202 graduation requirements and received approval from the Building Principal through the petition process.

### Certificate of Completion

A student with a disability who has an IEP prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

### Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged

veteran of World War II, the Korean Conflict, ~~or~~ the Vietnam Conflict or Desert Storm, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/22-27](#), [5/27-3](#), [5/27-22](#), and [5/27-22.10](#).

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.440](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grades 7 or 8), 6:320 (Credit for Proficiency), 7:40 (Non-Public School Students, Including Parochial and Home Schooled Students), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

### **PRESSPlus Comments**

[PRESSPlus 1](#). The Ill. State Board of Education (ISBE) may adopt rules modifying graduation requirements for students in grades 9-12 if the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7. 105 ILCS 5/27-22(i), added by P.A. 101-643. **Issue 106, November 2020**

[PRESSPlus 2](#). 105 ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7, 100-1046, and 101-643. Assessments are not required if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education. **Issue 106, November 2020**

## Document Status: In Progress by IASB

### 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

#### Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

#### Substitutions for Required Courses

**Vocational or technical education; registered apprenticeship program.** A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses ~~or a registered apprenticeship program~~ if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

**Registered Apprenticeship Program.** <sup>Q1</sup> The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. <sup>PRESSPlus1</sup> The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s). <sup>PRESSPlus2</sup>

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website. <sup>PRESSPlus3</sup>
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

**Substitutions for physical education.** A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as

appropriate.

1. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
2. Ongoing participation in an interscholastic or extracurricular athletic program (student must be in the 12th grade);
3. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 12th grade); or
4. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

**Volunteer service credit.** A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

#### Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20](#) of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education.

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

#### LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, [5/2-3.175](#), 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.

110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), ~~and~~ 1.470(c), [and Part 255](#).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grades 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

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#### **Questions and Answers:**

\*\*\*Required Question 1. A *registered apprenticeship program* is an industry-based occupational training program of study with standards reviewed and approved by the U.S. Dept. of Labor that meets characteristics set forth in State law and ISBE rules. The introductory sentence and listed items 1, 3, 4, and 6 are required to be in the policy if a board decides to allow students to participate in registered apprenticeship programs. See 23 Ill.Admin.Code §255.200(b). Item #2 is not required to be stated in policy, but is required to be included in a district's website notification (if any) to parents/guardians about registered apprenticeship opportunities.

Allowing for this substitution is optional, but, if offered, must be included in board policy, and the policy must be posted on the district's website (if any) for students, parents, and members of the business and industry community to access. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code §255.200.

Does the District allow substitutions in grades 9-12 (who are at least 16 years old) for PE and other required courses with participation in a registered apprenticeship program?

Yes (default) Does the district maintain a website? Enter yes or no. (If no, IASB will edit the policy as necessary. See

footnotes 11 and 13, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for more information.):

○ No (IASB will remove the policy language regarding a Registered Apprenticeship Program.)

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### **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code Part 255. In addition to the requirements listed in the policy, districts allowing for student participation in registered apprenticeship programs must also: (1) submit data on participating students through ISBE's Student Information System, (2) identify and attempt to eliminate any barriers to student participation, and (3) include the program in the Career Pathway Endorsement if the district awards endorsements under the Postsecondary and Workforce Readiness Act (110 ILCS 148/). 23 Ill.Admin.Code §255.200(d)-(f). **Issue 106, November 2020**

PRESSPlus 2. 23 Ill.Admin.Code §255.200(c). The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: [www.ilprincipals.org/resources/model-student-handbook](http://www.ilprincipals.org/resources/model-student-handbook). The notification to students and parents on the district's website must include: (1) a statement that a student may participate in any registered apprenticeship program listed by the district; and (2) a statement that a student may find a registered, but not listed, apprenticeship program with a business or organization, if a registered apprenticeship program is not offered in the district. 23 Ill.Admin.Code §255.200(c)(2). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com) (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

PRESSPlus 3. 23 Ill.Admin.Code §255.200(b)(4). See 6:310-E, *Class Substitution Request*, and 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com) (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

## *Document Status: 5-Year-Review - Needs Review*

### **INSTRUCTION**

#### **6:315 High School Credit for Students in Grade 7 or 8**

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would be eligible for and attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.:

[105 ILCS 5/10-22.43](#) and [5/27-22.10](#).

[23 Ill.Admin.Code §1.460](#).

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

ADOPTED: December 14, 2015

## *Document Status: In Progress by IASB*

### **6:320 High School Credit for Proficiency**

#### Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

**Other proficiency testing** - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.:

[105 ILCS 5/10-22.43](#), [5/10-22.43a](#), [5/27-22](#), and [5/27-24.3](#).

23 Ill.Admin.Code ~~§1.460~~ [Part 680](#). [PRESSPlus1](#)

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8)

~~ADOPTED: December 14, 2015~~

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:340 Student Testing and Assessment Program**

The District student assessment program provides information for determining individual student achievement and guidance needs, curriculum and instruction effectiveness, as well as school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall develop and supervise a student assessment program and shall provide appropriate data to the Board of Education to allow it to monitor the program's results. The program will:

1. Administers to students ~~the State assessment system, known as the Illinois Assessment of Readiness (IAR)~~ all standardized assessments required by the Ill. State Board of Education (ISBE) ~~to all students~~ and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests. [PRESSPlus1](#)
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Conform to the schedule required by State law. It may include testing students in grades not required by State law to be tested.
4. Be uniformly applied to all students who are required to be tested, including: (a) students in a State approved transitional bilingual education or transitional program, and (b) students who have an Individualized Educational Plan (IEP).
5. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
6. Emphasize professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30<sup>th</sup> day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#) Illinois School Student Records Act.

[105 ILCS 5/2-3.63](#), [5/2-3.64a-5](#), [5/10-17a](#), [5/22-82](#), and [5/27-1](#).

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

### **PRESSPlus Comments**

[PRESSPlus 1](#). Updated to incorporate continuous improvement changes suggested by the **PRESS** Advisory Board. **Issue 106, November 2020**

## *Document Status: In Progress by IASB*

### **7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students**

#### Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.

As required by State law:

1. ~~The required health~~ Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered PRESSPlus1 nurse ~~who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations,~~ or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. ~~Beginning with the 2017-2018 school year, a~~ An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parent(s)/guardian(s) information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

#### Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof:

(1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

#### Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

#### Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced **registered** practice **registered** nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

#### Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#) and [315/2e](#).

[23 Ill.Admin.Code §1.530](#).

[77 Ill.Admin.Code Part 665](#).

[77 Ill.Admin.Code Part 690](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 106, November 2020**

## *Document Status: In Progress by IASB*

### **7:140 Search and Seizure**

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

#### School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certified or licensed employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, [105 ILCS 75/](#):

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6](#), and [5/10-22.10a](#).

Right to Privacy in the School Setting Act, [105 ILCS 75/](#).

Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993). [PRESSPlus1](#)

People v. Dilworth, 169 Ill.2d 195, 661 N.E.2d 310 (Ill., 1996), *cert. denied*, 116 S.Ct. 1692 (1996).

People v. Pruitt, 278 Ill.App.3d 194, 662 N.E. 2d 540 (Ill.App.1st Dist., 1996), *app. denied*, 667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, 405 S.Ct. 733, 469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, 415 S.Ct. 2386, 515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, 429 S.Ct. 2633, 557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

ADOPTED: December 14, 2015

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## **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to a five-year review. **Issue 106, November 2020**

## Document Status: In Progress by IASB

### 7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered [PRESSPlus1](#) nurse, or a physician assistant. The **Pre-Participation Physical Examination Form**, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

#### Conflict of Schedules

In the event that a student is involved in multiple District sanctioned activities and a conflict arises, the student is responsible to bring the conflict to the attention of the staff member(s), coach(es) or sponsor(s) of the activities. In the event that the conflict cannot be resolved by the student and the staff member, coach or sponsor, the Building Principal shall be made aware of the conflict and be responsible for the resolution.

Although there may be some consequences for missing practices or competitive events, a student or students should not be penalized unduly or inequitably for participating in multiple District sanctioned activities where conflicts arise.

The Superintendent shall develop guidelines for staff, sponsors and coaches for handling activity conflicts.

LEGAL REF.:

[105 ILCS 5/10-20.30](#), [5/10-20.54](#), [5/22-80](#), and [25/2](#).

[23 Ill.Admin.Code §1.530\(b\)](#).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), [7:20 \(Harassment of Students Prohibited\)](#), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

~~ADOPTED: December 14, 2015~~

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#### PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 106, November 2020**

**FOR INFORMATION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
November 23, 2020**

**SUBJECT:** Freedom of Information Act Request

**BACKGROUND DATA:** The District received Freedom of Information Act request(s) from the following individual(s):

1. Ray Sojka
2. Nicholas Hoover
3. B3YD7H29K4

The District will respond to all the request(s) within the required timeline.

From: <[rgsojka@comcast.net](mailto:rgsojka@comcast.net)>  
Date: Sun, Nov 1, 2020 at 1:08 PM  
Subject: FOIA Request to Lisle CUSD 202  
To: District 202 FOIA <[district202foia@lisle202.org](mailto:district202foia@lisle202.org)>  
Cc: Keith Filipiak <[kfilipiak@lisle202.org](mailto:kfilipiak@lisle202.org)>, Nancy Van Volkenburg  
<[nvanvolkenburg@lisle202.org](mailto:nvanvolkenburg@lisle202.org)>

Good Afternoon Lisle CUSD 202 FOIA Officer,

This request is being made under the Freedom of Information Act.

As of September 30, or October 1, 2020, the total number of students enrolled in Lisle CUSD 202. I am looking for this data to be calculated using the same formula used to calculate the number that is to be submitted to the IRC Team.

Simply put, I am looking for the attached documents to be updated with the 2020 – 2021 academic year data as of 9/30/2020 or 10/1/2020.

Regards,

*Ray Sojka*

From: **Nick Hoover** <[nickhoover214@gmail.com](mailto:nickhoover214@gmail.com)>  
Date: Tue, Nov 17, 2020 at 7:40 AM  
Subject: Open Records Request  
To: <[hbuller@lisle202.org](mailto:hbuller@lisle202.org)>

Nicholas Hoover  
11816 Inwood Rd #5021  
Dallas, TX 75244

214-864-3893

I would like to make an open records request for a document with the names, positions, school they work at (if possible) and district email addresses of all employees of your district that work at a school. If possible, I would like the document in EXCEL.

The purpose of my request is that I would like to share my free nonprofit website ([www.amazingeducationalresources.com](http://www.amazingeducationalresources.com)) with the educators in your school district. It is a database of online resources that I think would be extremely helpful during the Covid-19 pandemic and into the future. I am not soliciting anything from them or asking for anything. It is a completely free website for teachers and parents. I am just trying to get the word out about it.

I understand that you are probably extremely busy getting ready for the school year and preparing to go back to school during a pandemic. If it would be easier or less time consuming, I am open to you sharing the information about my nonprofit with your district instead of completing the open records request. I have included some information below about my website and also attached a flyer and press release.

If you have any questions about my request, please feel free to email me.

Thanks!!  
Nick

“Amazing Educational Resources is a nonprofit program that was initially created to facilitate free sharing of resources among teachers. The platform has since grown to an all-inclusive hub for educational materials. Amazing Educational Resources facilitates access to and sharing of free high -quality resources among teachers, parents and students.

Motivated by the passion to develop an accessible educational resources sharing hub, Nick Hoover, a professional with 14 years teaching experience, founded Amazing Educational Resources Facebook page. The platform has since grown from a Facebook page to a public website harboring over 1,000 resources and an online calendar of events with webinars, lessons, and classes.

Amazing Educational Resources believes there is power in sharing and value in the opinion of teachers and parents. We offer access to quality educational materials, facilitate live discussions

about resources in the Facebook group, and hope to make the process of finding high quality resources a little bit easier.

We are focused on simplifying the process of accessing high quality resources for both teachers, parents, and students. We are geared towards providing a reliable platform for teachers and parents to coordinate their efforts in providing quality information and materials to guarantee the best education. A platform that is accessible and affordable to students of all backgrounds.”

**From:** B3YD7H29K4 <B3YD7H29K4@protonmail.com>

**Sent:** Thursday, November 19, 2020 3:07 PM

**To:** mcheng@d94.org; hthiele@csd99.org; ongtengco@fenton100.org; jfeucht@lphs.org; tschneider@ccsd180.org; hgarcia@d181.org; jeff.schuler@cusd200.org; kcarey@cusd201.org; kfilipiak@lisle202.org; dbridges@naperville203.org

**Subject:** FOIA Request --- November 19, 2020

November 19, 2020

re: FOIA Request --- November 19, 2020

Dear FOIA Officer:

This is a request for public records. It is a non-commercial request. Please provide the records in Portable Document Format (.pdf) and deliver via an email attachment. The maximum file size for inbound emails to this address is 50MB per email. The focal point of these requests is **tax year 2008** --- the year of the financial housing market collapse. As two bookends to that year, we are also interested in the records from both 6 years **before** 2008 (tax year 2002) and 6 years **after** tax year 2008 (tax year 2014).

**Request Number One:**

Every December, the district files a "certificate of levy" with the County Clerk's office. Please provide your copy of the file stamped "levy" for tax years:

- \* **2002** Levy (Filed December 2002)
- \* **2008** Levy (Filed December 2008)
- \* **2014** Levy (Filed December 2014)

**Request Number Two:**

Based upon records maintained by the County Clerk, around the 1st of March the district receives a "tax extension" communication from the County Clerk which reflects the various tax year records previously filed by the district: a) the actual operating tax levy(s) (example, #1 above), b) all bond and interest levy(s) filed at time of bond sale, c) all bond and interest levy abatement(s) filed for a particular bond, and d) all abatement(s) for current tax year operating fund(s) approved by the board after the initial levy filing (#1). In addition to the cover page letter and the preliminary tax extension report pages, there is a "Confirmation Form". This request is for the communication sent to the district for tax years **2002, 2008, and 2014** which should be dated *on or around March 1st*. In addition to the inbound communique, this request is also for a copy of the outbound communication back to the County Clerk (early March) which would include the signed and dated "Confirmation Form". Also, if for some reason, there are additional communication records regarding the preliminary tax extension reports, please include those as well. We have attached a sample of the records requested. (See attached pdf file "Request #2")

- \* Tax year **2002**: Received *on or around March 1, 2003*
- \* Tax year **2008**: Received *on or around March 1, 2009*
- \* Tax year **2014**: Received *on or around March 1, 2015*

**Request Number Three:**

Based upon records maintained by the County Clerk, around the last week in March, the County Clerk sends to all taxing districts in DuPage a tentative "extension" report/packet indicating what the Clerk has recorded as the levies for the current tax year and the Clerk's calculation of all fund rates and all total tax rates. Traditionally, the County Clerk provides a week (7 days) for a final review of the tentative "extension" report and the reporting of any errors, announcement of any additional abatements, etc. In addition to the cover page letter, the County Clerk delivers: a) a worksheet depicting the 20xx Tentative Tax Rates and Tax Extensions, b) The 20xx equalized billing value, new construction, annexed and disconnected values by property class which are used to calculate the Limiting Rate, c) The Limiting Rate formula sheet, and d) the Rate Re-Allocation Form, if applicable to your district. This request is for the communication (late March 20xx) sent by the County Clerk to the district for tax years **2002, 2008, and 2014** which should be dated *on or around March 2x, 20xx*. In addition to the inbound communique, this request is also for a copy of all of the outbound communications sent back to the County Clerk (late March 20xx) which would include the signed and dated "Rate Reallocation Form". Also, if for some reason, there are additional communication records regarding the late-March tentative tax extension reports, please include those as well. We have attached a sample of the records requested. (See attached pdf file "Request #3")

\* Tax year **2002**: Received *on or around March 2x, 2003*

\* Tax year **2008**: Received *on or around March 2x, 2009*

\* Tax year **2014**: Received *on or around March 2x, 2015*

#### **Request Number Four:**

Based upon records maintained by the County Clerk, sometime in late April or early May, the County Clerk sends to all taxing districts in DuPage a **final** "extension" report/packet indicating what the Clerk has recorded as the final extensions for the current tax year and the Clerk's calculation of all fund rates and all total rates. This request is for tax years **2002, 2008, and 2014** and which should be dated late April or early May.

*on or around March 1st.* for the communication (April 2015) sent by the County Clerk to the district for tax year 2014. We have attached a sample of the records requested. (See attached pdf file "Request #4")

\* Tax year **2002**: Received *on or around April/May 2003*

\* Tax year **2008**: Received *on or around April/May 2009*

\* Tax year **2014**: Received *on or around April/May 2015*

Thank you for your time and we look forward to your reply.

p.s. - If the request is not clear or if you have any doubt what is being requested, please contact us as soon as you can so that the receipt of records is not unnecessarily delayed.

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[jbutts@medinah11.org](mailto:jbutts@medinah11.org), [mhenderson@sd12.org](mailto:mhenderson@sd12.org), [jbartelt@sd13.org](mailto:jbartelt@sd13.org), [joshea@d15.us](mailto:joshea@d15.us),  
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Sent with [ProtonMail](#) Secure Email.

# Superintendent's Report – November 2020

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## Parent-Teacher Conferences

The Junior High and High School held virtual Parent-Teacher Conferences last month. Feedback regarding the online platform was extremely positive. Elementary conferences are being held the two days prior to the Thanksgiving Holiday.

## IHSA Pause

Following the Governor's announcement on November 17, 2020 that Illinois was returning to Tier 3 mitigations, the IHSA ordered all winter sports seasons to be temporarily "paused." For Lisle, this means that boys basketball, girls basketball, cheerleading, dance and girls bowling will stop all in-person non contact practices until further notice.

## ILMEA Honor Band

Junior Drew S. plays the bass trombone in the LHS Symphonic Band and Jazz Ensemble. Last month, he submitted an audition video to ILMEA District 9 as part of the new, virtual auditions for this annual event. Based on his preparation and video performance, Drew was selected to participate and represent the Lisle HS Fine Arts Department in the 2020 Virtual ILMEA District 9 Festival on Saturday, November 21st. Drew will attend a virtual keynote address presented to over a thousand of the best high school musicians in Illinois by Barry Houser, the Associate Director of Bands at the University of Illinois. Drew will then attend two trombone master classes presented by professional musicians.

In addition, congratulations to Lisle Junior High band students Lulu K., Anya K., and Angela W., who auditioned and were selected to participate in the ILMEA District 9 Band and Orchestra Festival!

## Lisle Junior High School Virtual Veterans Day Concert

Lisle Junior High School hosted their annual Veterans Day Concert virtually this year. Although we weren't able to celebrate in-person together, our talented students still presented an amazing tribute to the men and women who serve and protect the United States of America.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202  
BOARD OF EDUCATION  
EDUCATION, EQUITY & EXCELLENCE (E3) COMMITTEE MINUTES  
NOVEMBER 17, 2020**

**DRAFT for approval at the next E3 Committee Meeting**

Record of minutes of the Education Equity & Excellence Committee of the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle, Illinois on November 17, 2020.

The meeting was called to order at 6:30 p.m. by Ms. Ahlmann.

Present: Pam Ahlmann, Committee member  
Dan Helderle, Committee member  
Lisa Kiener-Barnett, Committee member  
Eunice McConville  
Meg Sima  
Randee Sims

Not Present: Wendy Nadeau

Also Present: Dr. Keith Filipiak, Superintendent

**Public Comment**

None

**Selection of E3 Committee Chairperson**

Ms. Kiener-Barnett nominated Ms. Ahlmann; Ms. Sima second. No other nominations were recommended. Ms. Ahlmann agreed to serve as the E3 Committee Chairperson.

**E3 Background**

Ms. Ahlmann prepared a summary of the E3 Committee background and the original 2015 E3 Committee objectives. Included in the summary were key areas of focus, previous Committee discussions and District initiatives addressing equity issues.

**Review of Equity Statements and Develop Committee Work Plan for 2020/2021**

**Equity Statements**

- Ms. Ahlmann presented the Mission Statement of the LEND Council's Diversity, Equity and Social Justice Subcommittee; the IASB Resolutions Committee Report, 2020, New Belief Statement regarding Equity; the ISBE and District 203 Resolutions committing to eliminating racial injustice and reaffirming equity for all students; Naperville District 203's Diversity and Inclusion Board Policy; and Plainfield District 202's Equity Statements.

- Ms. Ahlmann also shared an article from the March/April 2018 IASB Journal, *Promoting Racial Equity in Schools: 10 Ways School Boards Can Champion Racial Equity*

### **Committee Work Plan for 2020-2021**

- Plan for opportunities to learn how to promote equity in the District
- Review all Board Policies with an "Equity lens"
  - All present agreed that since we govern by Board Policy, it was best to include a District Equity statement in our School District Philosophy (Board Policy 1:30) Beliefs and on the District website with our District Mission statement.
  - Board Policies 1:30, 5:10, 5:100, 6:10, 7:10, 7:20 and 7:180 were all reviewed and changes proposed to reflect or cross-reference the proposed District Equity beliefs
- Identify Facilitating Team to assist with future District discussions on Equity
- Read September/October 2020 IASB Journal articles on *Perspectives on Equity* and discuss at future E3 meetings
  - Ms. Kiener-Barnett recommended books: How to Be an Antiracist and White Fragility
- Reschedule In-District Workshop from 5/10/2021 to 2/16/2021 (Tuesday) and request topic "Equity: Educational Imperative"

### **Agenda Topics for Future Finance Meetings**

Included above

### **Meeting was called to Adjourn**

At 8:09 p.m. by Ms. Sima, second by Ms. Sims

**LISLE EDUCATION FOUNDATION OF LISLE SCHOOL DISTRICT 202  
BOARD OF DIRECTORS MEETING  
NOVEMBER 11, 2020 MINUTES**

The meeting of the Board of Directors of the Lisle Education Foundation for the Lisle School District 202 met via Zoom on Wednesday, November 11, 2020. The meeting was called to order at 12:02 p.m. by Jane McGrath. Also in attendance at the meeting were: Linda Kotalik, Marilyn Buchholz, Eunice McConville, Dr. Eric Williams, Amish Patel, Deb Pawlowicz, Keith Krestan, Dennis Webb and Pamela Ahlmann. Absent: Keith Filipiak, Matt Minnerick and Michael Shuta.

Jane McGrath made a motion to approve the September 9, 2020 Minutes. Dennis Webb seconded the motion. All present voted aye.

***Treasurer's Report***

No Treasurer's Report. Eunice McConville reported that all tax returns have been filed and the Lisle Education Foundation is fully registered with Illinois.

***Grant Requests***

No Grant Applications

***Golf Outing***

- New Year's Eve/Save the Date Card-Marilyn Buchholz asked if we wanted to send out a New Year's Eve/Save the Date card to all golfers and district families. After discussion, Dennis recommended sending the card out mid-January. Dennis Webb made a motion, not to exceed \$2,000 for cards and postage. Pamela Ahlmann seconded the motion. All present voted aye.
- Golf Invite or DixonGolf Website-Marilyn Buchholz recommended working with either Golf Invite or Dixon Golf to create a website, which will host all aspects of the golf outing. Registration, sponsorships, raffle prizes and donations, etc.
- Dixon Golf is offering a free access to this website, regulary \$300. Marilyn will contact to see what this includes.
- Golf Invite – the Lisle Education Foundation has been working with Golf Invite for years, purchasing Hole in One packages and plaques. Marilyn will contact Golf Invite to see what they will offer.

After discussion, Jane McGrath made a motion to spend up to \$300 for the golf website program, Pamela Ahlmann seconded the motion. All present voted aye.

***Adjourn***

- Dennis Webb made a motion to adjourn the meeting; Pamela Ahlmann seconded the motion. All present voted aye. The meeting was adjourned at 12:40 p.m.
- Next meeting will be held on Wednesday, October 14, 2020. Location: TBD

Respectfully submitted,  
Marilyn Buchholz