LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
LISLE SENIOR HIGH SCHOOL/JUNIOR HIGH SCHOOL
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Board of Education Meeting
June 24, 2019
7:00 PM

1. Call to Order and Roll Call - 7:00 pm
2. Adjourn to Closed Session for the Purpose of Discussion of: The Appointment, Performance, Discipline, Compensation or Dismissal of Employees; and Collective Bargaining Matters
3. Open Session - 7:30 pm
4. Pledge of Allegiance
5. Reading of Mission Statement
6. Student Recognition - Girl's High School Soccer Team
7. Public Comment
8. **ACTION ITEMS**
   - A. Consent Agenda:
     - (1) Board Meeting Minutes
     - (2) Payroll Pay Orders
     - (3) Vendor Pay Orders
     - (4) Personnel
       - a. Certified Employment
       - b. Certified Resignation
       - c. Extra-Duty Employment
       - d. Extra-Duty Resignation
       - e. Classified Employment
       - f. Classified Resignation
       - g. Administrative Employment - High School AP for C&I
     - (5) Collective Bargaining Agreement between the Lisle Education Association and Lisle CUSD 202 for FY2020
     - (6) Non-Bargaining Unit Employees Pay Rates and Administrative Salaries for FY2020
     - (7) Extra Duty Club - Dig In Club - Lisle Junior High
     - (8) Extra Duty - Junior High Choral Ensemble
     - (9) Revised Job Description - High School Assistant Principal for Curriculum and Instruction
     - (10) Amended 2019-2020 School Calendar
     - (11) Designation of School Depositories for Fiscal Year 2020
     - (12) Working Cash Fund Interest Transfer
     - (13) Pepper Construction Change Order #03
     - (14) Purchase of Furniture for Lisle Elementary
     - (15) Audit Services Request for Proposal (RFP)
     - (16) Revisions to the DuPage West Cook Intergovernmental Agreement
     - (17) Approval of Policy 7:180 - Prevention of and response to Bullying, Intimidation, and Harassment
9. **FINANCIAL INFORMATION** - The Board Acknowledges Receipt of the following Reports
   - A. Financial Report
   - B. Treasurer Report
10. **DISCUSSION ITEMS**
    - A. Student Handbooks 2019-2020 School Year
    - B. New Elementary School Progress Report
    - C. Freedom of Information Request(s)
    - D. Superintendent's Report
11. **COMMITTEE REPORTS**
    - A. Educational Equity & Excellence (E3) - Did not meet
    - B. Facility Master Planning - Did not meet
    - C. Finance
    - D. Policy - Did not meet
12. **BOARD REPRESENTATIVE REPORTS**

A. Eyes to the Skies
B. Home and School Organization - Did not meet
C. IASB Delegate to Board
D. Intergovernmental - Did not meet
E. LEND - Did not meet
F. Lisle Education Foundation
G. New Elementary Steering Committee - Did not meet
H. SASED

13. Agenda Topics for Future Board Meetings
14. Adjournment

LISLE 202
COMMUNITY UNIT SCHOOL DISTRICT

Mission Statement

Lisle District 202 is committed to providing our learning community with the essential education, skills, and experiences for future success.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 20, 2019

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of Administrative Office, 5211 Center Avenue, Lisle Illinois on May 20, 2019.

The meeting was called to order at 7:02 p.m. by President Sima.

Present: Meg Sima
Pam Ahlmann
Eunice McConville
Melissa Grant
Daniel Helderle
Lisa Kiener-Barnett
Wendy Nadeau

Absent: None

Also Present: Dr. Keith Filipiak, Superintendent
Dr. Linda Kotalik, Assistant Superintendent
David Wilkinson, Director of Finance
Jen Law, Director of Student Services
Constituents

Adjourn to Closed Session

At 7:06 p.m., motion by Mrs. Ahlmann seconded by Mrs. Nadeau
TO ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF: THE APPOINTMENT, PERFORMANCE, DISCIPLINE, COMPENSATION OR DISMISSAL OF EMPLOYEES; STUDENT ISSUE

Answering to a roll call vote:
AYE: Ahlmann, Nadeau, Helderle, Kiener-Barnett, Grant, McConville, Sima
NAY: None
Motion carried 7-0

Return to Open Session

At 7:37 p.m., motion by Mrs. Ahlmann, seconded by Mr. Helderle
TO RETURN TO OPEN SESSION

Answering to a roll call vote:
AYE: Ahlmann, Helderle, Kiener-Barnett, Grant, Nadeau, McConville, Sima
NAY: None
Motion carried 7-0

Pledge of Allegiance was recited. Mrs. Sima read the District Mission Statement.

Accent on Achievement

The students selected at the 2019 District Art Show for the People's Choice Award were honored.

Public Comment

- Mrs. Jasinski requested a physical copy of her daughter's report cards for all 12 years. She shared her preference that open house should not focus on grading but more so on specific content being addressed in class. She commented that during Parent-Teacher conferences, she feels teachers should be welcoming to parents and not ask, "Why are you here? Your daughter is getting an A". When she asked how her daughter could get an A/5 on the AP Chemistry exam she would have appreciated more direction than to do online practice tests.

Consent Agenda

Motion by Mrs. Ahlmann, seconded by Mr. Helderle
TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular Session of April 22, 2019
- Minutes of Closed Session of April 22, 2019
- Minutes of Special Meeting of April 24, 2019
- Minutes of Special Meeting May 2, 2019
- April 2019 Payroll Pay Orders in the amount of $1,430,291.24
- April 2019 Vendor Pay Orders in the amount of $1,704,639.30
    - Form of Written Requisition 34 B&F Construction Code Services, Inc.
    - Form of Written Requisition 35 Pepper Construction
    - Form of Written Requisition 36 ECS Midwest, LLC
- Personnel:
    - Classified Resignation
        - Beth Eckard: School Secretary at Tate Woods Elementary School, resigned on May 10, 2019.
    - Extra-Duty Resignation
    - April Sanko, Class Sponsor at Lisle Senior High School, resigned from her Extra-Duty position at the end of the 2018-2019 school year.
    - Summer School Employment
        - LeAnne Christoffel as a Summer School English Teacher at Lisle Senior High School for $30.00/hour.
        - Melissa Russell as a Summer School Math Teacher at Lisle Junior High School for $30.00/hour.
    - Summer Employment
        - Richard Marx $27.71/hour
        - John Davis $18.13/hour
        - Tom Buchholz $14.83/hour
        - Abbey Kretman $9.00/hour
        - Marie Ortiz-Remigio $10.00/hour
    - Appointment of Board Recording Secretary
        - The Board of Education appointed Marilyn Buchholz as the Board of Education Clerk/Recording Secretary for the 2019-2020 School Year.
    - Appointment of School Treasurer
        - The Board of Education appointed David Wilkinson as School Treasurer effective July 1, 2019.

- Approval of Southeast DuPage Purchasing Group Paper Purchase
  - The Board of Education authorized participation in the purchasing of xerographic paper and construction paper for the 2019-2020 school year through the Southeast DuPage Purchasing Group and accepted the bid proposals from Midland Paper for white xerographic paper, Veritiv Operating Company for colored xerographic paper, and ByeMo'r, Inc. for construction paper.
- Surety Bond of Treasurer
  - The Board of Education approved the School Treasurer's Surety Bond executed by Lloyd's of London with David Wilkinson as Principal from July 1, 2019 to July 1, 2020.
- Food Service Management Bid
  - The Board of Education accepted the food service management proposal for the 2019-2020 school year from ARAMARK Educational Services, LLC for a total estimated bid amount of $385,794.
- VoIP Telecommunications System
  - The Board approved the VOIP system contract to Telecom Innovations Group (TIG) for the district wide communications project for $104,407.
- Pepper Construction Change Order #02
  - The Board of Education approved Change Order #02 from Pepper Construction in the amount of -$627,009.
- First Amendment to Purchase and Sale Agreement for Tate Woods School
  - Kindi Academy requested to defer the sale closing of Tate Woods School to May 1, 2020. The proposed contract amendment modifies the contract to reflect the new timeline. The contract also transitions the cost of the plat of survey to the seller (which is typical for most real estate transactions). The cost of the survey was $4,500.
- Consolidated District Plan
  - The Consolidated District Plan (CDP) is part of the IL ePlan, which consolidates and streamlines the federal grant application and management process for districts.
  - The Consolidated District Plan (attached) allows the District to answer one set of planning questions to meet the requirements for the following grants for which Lisle CUSD 202 is eligible for:
    - Title I, Part A – Improving Basic Programs
    - Title II, Part A – Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders (funds shared with Benet and St. Joan of Arc)
    - Title IV, Part A – Student Support and Academic Enrichment (funds shared with Benet and St. Joan of Arc)
    - IDEA, Part B Flow-Through
    - IDEA, Part B Preschool
  - In sum, the CDP replaces all of the independent grant applications that were necessary in previous years and consolidates them into this one plan. Since the CDP is new, Board approval of the plan is required prior to the District being able to expend any funds. Moving forward, the CDP only needs to be approved by the Board if substantial changes are made to the Plan.

Answering to a roll call vote:
AYE: Ahlmann, Helderle, Grant, Kiener-Barnett, Nadeau, McConville, Sima

NAY: None
Motion carried 7-0

Approval of Board Policies – Second Reading

Motion by Mrs. Nadeau, seconded by Mr. Helderle
TO APPROVE/ACCEPT THE BOARD POLICIES AS AMENDED;

- The Board of Education approved the adoption of the following new and/or amended policies:
    - 2:20 Powers and Duties of the Board of Education Indemnification
    - 2:40 Board Member Qualifications
    - 2:50 Board Member Term of Office
    - 2:60 Board Member Removal from Office
    - 4:30 Revenue and Investments
    - 4:100 Insurance Management
    - 4:110 Transportation - The new policy will be adjusted to reflect the deletion of the second and third paragraphs and add the language "all contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers." The Board approved policy 4:110 with the adjustments.
    - 4:150 Facility Management and building Programs
    - 4:160 Environmental Quality of Buildings and Grounds
    - 4:190 Targeted School Violence Prevention Program
    - 5:330 Sick Days, Vacation, Holidays, and Leaves
    - 6:15 School Accountability
    - 6:65 Student Social and Emotional Development
    - 7:185 Teen Dating Violence Prohibited o. 8:95 Parental Involvement

Answering to a roll call vote:
AYE: Nadeau, Helderle, Grant, Kiener-Barnett, Ahlmann, McConville, Sima
NAY: None
Motion carried 7-0

Financial Information

The Board Acknowledges Receipt of the following Reports:

- April 2019 Financial Report
- April 2019 Treasurer's Report

Construction Update

As of May 20, 2019, the project is on budget but about ten (10) days behind the original schedule. The internal work in the coming weeks will include the installation of tile and millwork. The exterior focus in the coming weeks will include grading of the parking lot and pouring of the curbs. Although some of the external work has been delayed due to rainy conditions, it is not expected to affect the overall construction schedule. Most of the furniture has been ordered and is expected to be delivered in July.

Freedom of Information Act Requests

The District received Freedom of Information Act request(s) from the following individual(s):

- Heather Jurkowski

- Matt Gugala, SMART Local 265
- Maj Robert Stevenson, Recruiting Station Chicago

Superintendent Report

Lisle High School

On Sunday, April 29th, the annual Academic Excellence Dinner was held for seniors that have maintained a grade point average of 4.0 or higher and their Most Influential Teacher. This year honored the largest number of students.

Lisle Junior High School

On Tuesday, April 14th, the Lisle Junior High celebrated National Walk to School Day by having students walk the track from 7:45-8:20. When students finished they were given smoothies (made by teachers) and granola bars. The goal was to encourage exercise and healthy eating and was a huge success. We had 100% student and staff participation.

Tate Woods & Schiesher Elementary Schools

We are pleased to share that the Community Open Houses for Tate Woods and Schiesher were well attended. Community visitors included someone who attended as the first class of Tate Woods, families with multiple generations who attended Schiesher, as well as many Lisle graduates who shared fond memories of their time at Tate and Schiesher. One individual shared that she had sent six boys through Tate Woods and had served many years as a room mother. Many Schiesher visitors reminisced about how the building used to be two buildings and the configurations that they remember. The sharing of memories and experiences was a wonderful way to say good-bye to our school buildings.

Memorial Day Parade

The Board of Education will walk in the Lisle Memorial Parade.

Committee Reports

- EDUCATIONAL EQUITY & EXCELLENCE (E3) – did not meet
- FACILITY MASTER PLANNING – The administration discussed the plan to meet with JH team to find out what space and facilitate improvements are needed to support JH students. The committee also discussed hiring a consultant to provide guidance on track repairs or replacement. The District is not looking for a sales person, but rather someone with expertise who does not have a stake on decision to repair vs. replace the track. Once these decisions are addressed the District will have a better idea on how to move forward with the Schiesher property.
- FINANCE Committee met this evening and discussed the investment collateral report, quarterly update, construction management contract, abatement of the working cash fund to the capital projects fund and new purchases for Lisle Elementary School
- POLICY Committee – did not meet. Fourteen policies were approved for second reading this evening.

Board Representative Reports

- Board Representative Report summaries are located in Board Books unless otherwise indicated.
- Eyes to the Skies
- Home and School Organization – did not meet
- IASB Delegate to Board
- Intergovernmental – did not meet
- LEND
- Lisle Education Foundation
- New Elementary Steering Committee
- SASED

Future Agenda Topics

- none

Adjourn to Closed Session

At 8:40 p.m., motion by Mrs. Ahlmann seconded by Mr. Helderle
TO ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF: THE APPOINTMENT, PERFORMANCE, DISCIPLINE, COMPENSATION OR DISMISSAL OF EMPLOYEES; STUDENT ISSUE

Answering to a roll call vote:
AYE: Ahlmann, Helderle, McConville, Grant, Kiener-Barnett, Nadeau, Sima
NAY: None
Motion carried 7-0

Return to Open Session

At 8:54 p.m., motion by Mrs. Ahlmann, seconded by Mrs. Kiener-Barnett
TO RETURN TO OPEN SESSION

Answering to a roll call vote:
AYE: Ahlmann, Kiener-Barnett, Nadeau, Grant, Helderle, McConville, Sima
NAY: None
Motion carried 7-0

Motion to Adjourn

At 8:54 p.m., motion by Mrs. Nadeau, seconded Mrs. Nadeau
THAT THE MEETING BE ADJOURNED.
The motion carried with a voice vote of 7-0

ATTEST:

_____ _____

President Secretary

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

PAYROLL PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: June 24, 2019

PAYROLL CHECKS ISSUED

Beginning	110344	and Ending	110367
Beginning	110553	and Ending	110576

PAYROLL ACH DEPOSIT

Beginning	9000012176	and Ending	9000012451
Beginning	9000012452	and Ending	9000012725

PAYROLL CHECKS VOIDED

110366

PAYROLL ACH DEPOSITS VOIDED

FUND DISTRIBUTION

EDUCATIONAL	$ 1,367,985.76
OPERATIONS & MANTENANCE	$ 78,556.80
DEBT SERVICES	$ -
TRANSPORTATION	$ 4,521.00
IMRF/SOCIAL SECURITY	$ -
CAPITAL PROJECTS	$ -
WORKING CASH	$ -
TOTAL	$ 1,451,063.56

President - Board of Education _____ Date _____

Secretary - Board of Education _____ Date _____

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
110344	Provenzano, Lisa	100	983.58	782.44
110345	Dybeck, David	200	3,734.53	2,285.14
110346	Stevens, Patricia	200	4,526.18	3,263.47
110347	Tefft, Chrysan	200	270.00	241.61
110348	Calvello, Angela	500	271.83	237.58
110349	Cracco, Catherine	500	391.76	342.40
110350	Donahue, Renee	500	920.38	681.72
110351	Grimm, Rhonda	500	870.08	672.30
110352	Rocha, Maria	500	706.80	498.50
110353	Cyrus, Richard	600	4,575.14	3,461.27
110354	Jung, Diane	600	931.11	511.42
110355	Nielsen, Joan	600	861.62	568.02
110356	Rasner, Kimberly	600	1,945.33	1,196.96
110357	Wollenzien, Nichole	600	255.84	232.99
110358	Cheek, Maria M	800	255.84	236.27
110359	Czerkies, Bonny	800	389.07	345.68
110360	Hahn, Christopher	800	95.00	79.67
110361	Harris, Thomas	800	750.00	617.20
110362	Huba, Denise	800	295.82	244.80
110363	Konior, Mandy	800	311.81	257.18
110364	Larose, Chris	800	70.00	64.64
110365	Mahoney, Carol A	800	319.80	279.50
110366	Mangan, Kathleen	800	165.00	143.07
110367	Phelps, Donald	800	105.00	96.97
9000012176	Buchholz, Marilyn	000	2,146.55	1,401.79
9000012177	Engler, Jennifer R	000	2,441.71	1,741.91
9000012178	Filipiak, Keith	000	8,480.83	5,977.53
9000012179	Hinton, Jeffery	000	2,299.27	1,339.26
9000012180	Kempher-Kotalik, Linda	000	6,585.54	3,503.49
9000012181	Law, Jennifer S	000	5,966.67	3,964.18
9000012182	McCormick, Jennifer	000	1,794.00	894.64
9000012183	Navarro, Lawrence M	000	2,176.79	1,480.59

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012184	O'Sullivan, Cheryl	000	1,587.73	1,058.67
9000012185	Pascente, Sharon T	000	2,515.08	986.50
9000012186	Posego, John C	000	4,815.21	2,994.23
9000012187	Rich, Mary Beth	000	2,356.15	1,691.56
9000012188	Tsamis, Anna	000	2,482.17	1,500.92
9000012189	Van Volkenburg, Nancy L	000	2,535.00	1,765.06
9000012190	Wilkinson, David	000	5,336.04	3,262.61
9000012191	Anderson, Erik D	100	2,899.92	2,414.22
9000012192	Anderson, Herbert	100	3,929.07	2,687.56
9000012193	Bamboat, Darius	100	3,839.22	2,955.60
9000012194	Begley, Elizabeth	100	950.14	638.57
9000012195	Bylsma, Nathan	100	3,782.63	2,787.99
9000012196	Clarke, Jeannette	100	3,026.04	2,323.48
9000012197	Conroy, Laura	100	4,341.33	2,625.23
9000012198	Czyl, Maureen	100	1,010.54	395.16
9000012199	Davis, John	100	4,289.99	3,473.80
9000012200	Dillard, Daniel	100	5,645.75	4,244.65
9000012201	Doyle, Lisa B	100	1,032.30	732.58
9000012202	Ferenzi, Daniella	100	1,350.29	1,065.97
9000012203	Fitzgerald, Karen	100	1,836.29	417.91
9000012204	Gansberg, Michele	100	949.96	625.49
9000012205	Gomez, Vasilici	100	2,665.79	2,142.65
9000012206	Gucciardo, Anjanette	100	3,602.38	2,906.93
9000012207	Gumina, Scott	100	4,770.37	3,192.11
9000012208	Hamann, Kelly	100	2,918.00	2,229.64
9000012209	Hamilton, Mary Pat	100	754.35	490.84
9000012210	Hardy, Venessa	100	4,871.58	3,190.33
9000012211	Henrichs, Greg	100	3,242.21	2,415.45
9000012212	Hochstetter, Judith	100	1,211.47	841.93
9000012213	Holmes, Steven	100	1,578.20	1,158.73
9000012214	Honzel, Robin	100	4,142.83	2,274.54
9000012215	Howard, Jeffrey	100	6,583.54	4,024.61

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012216	Irvine, Karin	100	3,638.50	2,958.18
9000012217	Jaegle, Christine A	100	3,059.60	2,538.72
9000012218	Jaegle, Ronald	100	4,527.05	3,237.73
9000012219	Javior, Jeffrey	100	3,890.67	2,527.53
9000012220	Jenkins, David A	100	2,083.53	1,499.86
9000012221	Jensen, Christine	100	3,271.06	2,745.82
9000012222	Julitz, Julie	100	807.45	503.16
9000012223	Kehoe, Debra	100	3,978.57	2,879.45
9000012224	Kerback, Patricia M	100	3,379.11	2,552.49
9000012225	Kerrn, Erin	100	3,126.92	2,197.13
9000012226	Klempic, Mirza	100	2,058.28	1,481.76
9000012227	Koeppen, Kelly	100	1,037.50	967.22
9000012228	Kohorn, Paul	100	2,042.59	1,485.11
9000012229	Kucera, Sasha	100	880.86	556.81
9000012230	Kuefner, Julie	100	3,446.29	2,665.69
9000012231	LaScala, Mark	100	4,208.75	3,118.04
9000012232	Lutz, Kevin	100	650.56	493.30
9000012233	Maldre, Sarah	100	2,885.22	1,762.80
9000012234	Matariyeh, Yousef	100	4,543.97	3,296.91
9000012235	Meyer, Kendra	100	4,118.71	3,052.59
9000012236	Milinki, Jennifer	100	3,467.66	2,461.26
9000012237	Multhaupt, Courtney	100	4,460.96	3,424.40
9000012238	Musbach, Darlene	100	3,890.67	2,977.73
9000012239	Ng, Joanna	100	2,903.58	1,969.63
9000012240	Novak, Emily	100	3,487.23	2,258.07
9000012241	Ogan, Elizabeth	100	4,142.83	3,239.17
9000012242	O'Hara, James	100	2,961.33	2,346.82
9000012243	Patrick, Svea	100	4,680.15	3,347.42
9000012244	Perez, Kevin E	100	2,990.04	2,286.91
9000012245	Perretta, Mia	100	3,422.38	2,604.17
9000012246	Polinski, Michael	100	2,665.79	2,255.04
9000012247	Pomatto, Jennifer	100	4,276.00	3,456.45

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012248	Renguso, Amy	100	2,679.61	1,951.67
9000012249	Ridges, Daniel	100	1,444.95	1,142.84
9000012250	Sanko, April	100	4,900.11	3,489.39
9000012251	Sanko, Daniel	100	4,118.71	2,769.10
9000012252	Schalk, Trent	100	2,287.74	1,406.97
9000012253	Schwartz, Rebecca	100	4,029.86	2,980.45
9000012254	Smith, Justin	100	3,488.38	2,749.42
9000012255	Steben, James	100	5,329.44	4,041.95
9000012256	Stelk, Scott	100	1,684.05	1,097.59
9000012257	Todd, Adam	100	876.69	681.04
9000012258	Waibel, Scott	100	3,256.63	2,319.82
9000012259	Wallenberg, Michelle	100	3,116.04	2,394.03
9000012260	Weissinger, Derek C	100	1,705.89	1,120.48
9000012261	Weldon, Jessica	100	4,274.96	3,151.25
9000012262	Wicks, Frank J	100	3,026.91	2,047.57
9000012263	Wolak, Brandon P	100	1,274.74	911.16
9000012264	Woyna, Eric	100	3,551.01	2,668.36
9000012265	Woyna, Patrick	100	3,615.88	2,611.93
9000012266	Aurilio, Jessica	200	2,309.17	1,782.57
9000012267	Blatchley, Monica	200	4,215.40	3,356.25
9000012268	Bossenga, Emmy	200	4,130.54	2,856.07
9000012269	Broadus, Gretchen	200	2,544.49	2,116.43
9000012270	Bumpus, Mary	200	2,424.35	2,020.22
9000012271	Burdeaux, Jessica	200	640.22	454.36
9000012272	Burris, Karen M	200	1,228.39	608.23
9000012273	Byrne, Sharon	200	3,026.04	2,529.01
9000012274	Cerny, Marie	200	2,449.67	2,066.03
9000012275	Cerveny, Karen	200	3,780.54	2,766.01
9000012276	Chiappetta, Rebecca	200	1,795.47	1,541.58
9000012277	Conners, Kerry	200	1,006.12	706.14
9000012278	Copeland, Naomi	200	634.03	598.23
9000012279	Cornfield, Betty	200	4,826.18	2,074.56

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012280	Davis, Veronica	200	806.86	655.78
9000012281	De Nichols, Patricia	200	3,986.71	2,185.52
9000012282	Dembowski, Kasie	200	1,482.80	1,166.44
9000012283	Dooley, Tara	200	836.33	537.19
9000012284	Erickson, Tor	200	3,765.63	2,834.20
9000012285	Hanson, Janet	200	4,341.33	1,770.86
9000012286	Hazard, Jean	200	866.46	570.45
9000012287	Henning, Mary	200	786.83	630.66
9000012288	Huschart, Kelly	200	2,838.71	2,238.97
9000012289	Joy, Emma P	200	1,847.50	1,108.17
9000012290	Katz, Harrison	200	636.35	433.71
9000012291	Kearney, David	200	5,387.21	3,973.99
9000012292	Keigher, Natalie	200	3,600.91	2,616.54
9000012293	Kim, Paul	200	3,566.46	2,516.25
9000012294	Klepper, Mary	200	2,665.79	2,044.31
9000012295	Lemke, Nanette	200	850.18	569.71
9000012296	Lima, Valerie	200	957.74	626.16
9000012297	Lumsden, Jason	200	3,798.10	2,990.92
9000012298	Malcolm, Lauren	200	2,881.96	2,242.16
9000012299	Marriner, Carmen M	200	996.52	629.15
9000012300	McGrath, Mary	200	2,149.56	1,585.69
9000012301	McIntyre, Celeste	200	3,494.37	2,594.58
9000012302	McLear IV, Robert	200	3,098.13	2,415.62
9000012303	Merkel, Linda E	200	892.30	750.04
9000012304	Meyer, Peter	200	6,311.36	3,758.68
9000012305	Meyer, Phillip	200	2,112.88	1,630.21
9000012306	Miller, Jaime	200	2,730.64	2,067.57
9000012307	Nelson, Kelli	200	4,436.70	3,213.00
9000012308	Norwood, Lindsay	200	3,319.92	2,515.64
9000012309	Oros, Natalie	200	1,268.07	1,041.01
9000012310	Park, Aimee	200	3,536.92	2,514.49
9000012311	Pilon, Erica	200	4,015.23	2,948.62

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012312	Pollard, Kathleen	200	2,030.29	1,524.97
9000012313	Ptak, Jeff R	200	1,880.53	1,286.07
9000012314	Rohlicek, Daniel	200	1,516.67	1,035.92
9000012315	Sauer, Mary	200	1,867.29	1,432.67
9000012316	Schmidt, Michael	200	5,079.48	3,672.36
9000012317	Schraub, Daniel	200	3,559.11	2,358.82
9000012318	Sergeant, Andrew H	200	1,651.33	1,194.01
9000012319	Slowiak, Vincent	200	2,734.05	1,947.00
9000012320	Smid, Jason	200	2,918.00	2,150.04
9000012321	Twaddle, Debra	200	1,279.76	790.77
9000012322	Wagoner, Monica	200	676.04	542.36
9000012323	Weissinger, Zachary T	200	1,557.91	1,143.52
9000012324	Wiertel, Jason	200	4,125.78	3,130.45
9000012325	Austin, Jennifer	500	2,741.04	2,067.43
9000012326	Barber, Lorie	500	2,665.79	1,588.55
9000012327	Briggs, Patricia L	500	1,953.16	1,075.24
9000012328	Campian, James, JR	500	2,017.37	1,475.02
9000012329	Capristo, Linda	500	3,162.98	2,522.69
9000012330	Davis, Brianne	500	3,530.42	2,728.51
9000012331	Dawson, Rachel	500	2,496.74	1,882.03
9000012332	Dineen-Hendricks, Kathleen	500	3,729.75	3,100.01
9000012333	DuBois, Heidi	500	2,593.75	1,953.28
9000012334	Ericson, Debra	500	1,598.56	1,134.64
9000012335	Gomez, Benigno	500	1,914.75	1,363.58
9000012336	Graff, Patrick	500	2,347.56	1,946.90
9000012337	Green, Patricia	500	2,010.72	1,647.07
9000012338	Harmon, Mary	800	877.28	533.61
9000012339	Heneghan, Dipti	500	828.69	636.54
9000012340	Hicks, Dena	500	3,811.42	2,639.31
9000012341	Hoff, Elizabeth	500	2,635.23	1,813.18
9000012342	Hurt, Patricia	500	1,945.33	1,655.02
9000012343	Kimmerly, Suzanne	500	2,809.92	2,065.53

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012344	Klimes, Christy	500	4,118.71	2,935.57
9000012345	Lapham, Kathleen	500	3,588.08	2,861.26
9000012346	Larson, Richard W	500	1,669.20	1,232.05
9000012347	Lauten, Theresa	500	3,566.46	2,178.29
9000012348	Leonard, Arlene	500	4,334.86	3,381.34
9000012349	Magness, Adrianne	500	2,521.71	2,026.01
9000012350	Marino, Jillian	500	3,530.42	2,442.40
9000012351	Masa, Janelle	500	887.36	536.32
9000012352	Murphy, Trisha	500	2,809.92	2,072.00
9000012353	Nelson, Nicole	500	4,142.83	3,316.92
9000012354	Neustadt, Leslie	500	3,602.46	2,670.23
9000012355	Noreen, Diane C	500	994.22	191.51
9000012356	O'Connor-Young, Sheri	500	671.75	543.36
9000012357	O'Shea, Amy	500	1,713.70	1,033.16
9000012358	Pavilionis, Vincent	500	2,593.75	2,063.65
9000012359	Payne, Melissa	500	5,482.79	3,775.30
9000012360	Poremba, Katherine	500	3,206.21	2,124.40
9000012361	Potempa, Tracey	500	3,026.04	2,354.63
9000012362	Pridmore, Elizabeth	500	2,918.00	581.99
9000012363	Reband, Jennifer	500	3,854.67	3,001.92
9000012364	Rohlicek, James P	500	107.38	99.16
9000012365	Schlessinger, Lukas	500	2,186.68	1,658.70
9000012366	Schmidtke, Carol	500	3,962.71	2,017.26
9000012367	Schwarz, Jeanene	500	797.50	288.86
9000012368	Shehee, Wendy	500	894.59	501.67
9000012369	Skonieczny, Sandra	500	524.40	427.08
9000012370	Smith, Brittany	500	2,536.13	1,978.68
9000012371	Sproviero, Rochelle	500	852.96	618.73
9000012372	Sroka, Lauren	500	1,957.96	1,474.06
9000012373	Staley, Shannon	500	2,250.06	1,685.41
9000012374	Stefani, Colleen	500	4,118.71	2,972.68
9000012375	Svejda, Michele	500	785.14	562.34

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012376	Thome, Nicholas	500	1,516.67	935.35
9000012377	Trotter, Suzanne	500	785.14	518.32
9000012378	Tuzzolino, Victoria	500	2,773.92	2,109.78
9000012379	Weller, Mary Jo	500	1,091.57	93.22
9000012380	Wood, Laurel	500	854.33	577.85
9000012381	Yaniz, Catherine	500	2,874.77	2,217.87
9000012382	Zitt, Jean	500	3,896.11	2,969.26
9000012383	Altic, Megan	600	3,188.99	2,070.36
9000012384	Bauman, Judith	600	4,118.71	3,353.09
9000012385	Bell, Courtney	600	786.81	510.48
9000012386	Bonini, Susan	600	1,084.06	596.19
9000012387	Brunette, Stephanie	600	2,121.88	1,688.60
9000012388	Burdett, Paul	600	1,634.43	889.69
9000012389	Carlson, Susan M	600	723.72	581.63
9000012390	Craven, Alicia	600	4,229.99	3,264.01
9000012391	Cyrus, Tonia	600	2,809.92	2,108.45
9000012392	Dahleen, Shayla	600	2,593.75	1,908.65
9000012393	Dimaggio, Gina	600	765.69	471.12
9000012394	Eckard, Beth	600	1,771.00	1,370.00
9000012395	Emde, John C, II	600	2,209.99	1,605.62
9000012396	Gosselink, Wesley	600	5,901.71	4,146.11
9000012397	Grau, Jason	600	2,918.00	2,220.06
9000012398	Hausler, Linda	600	2,990.04	2,081.81
9000012399	Herrmann, Mary Jo	600	775.96	489.24
9000012400	Johnson, Diane	600	4,229.99	1,847.48
9000012401	Kohring, Ethan	300	459.22	401.52
9000012402	Kolacz, Jolanta	600	886.43	472.71
9000012403	Lorkiewicz, Candace	600	890.41	531.81
9000012404	Madonia, Lindsey	600	1,998.30	1,658.11
9000012405	Martin, Stacey	600	2,665.79	1,932.35
9000012406	McCormick, Meredith	600	3,747.54	2,923.27
9000012407	Miller, Anna	600	1,957.96	1,465.32

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012408	Miller, Lauren	600	2,893.69	2,210.98
9000012409	Ortiz, Carmen	600	1,650.13	1,115.21
9000012410	Parker, Elizabeth	600	3,684.86	2,652.58
9000012411	Paulson, Kristine	600	2,874.77	2,104.66
9000012412	Peterson, Marybeth	600	3,094.75	2,240.99
9000012413	Pfaff, Allison	600	2,449.67	1,992.36
9000012414	Polmanteer, Colette	600	2,809.92	1,859.07
9000012415	Preen, Judith	600	864.63	665.27
9000012416	Puetz, Lauren	600	2,605.71	1,734.72
9000012417	Pupillo, Lauren	600	3,026.04	2,164.39
9000012418	Remigio, Maria	600	4,105.27	3,017.02
9000012419	Reyes, Cathy M	600	821.38	476.82
9000012420	Smith, Elisa	600	4,054.93	2,928.77
9000012421	Toby, Maureen	600	2,845.96	2,238.87
9000012422	Uster, Julia	600	921.85	483.97
9000012423	Valdez, Monica	600	816.96	490.21
9000012424	Weeks, Stacey	600	683.86	545.79
9000012425	Weissinger, Karla	600	840.31	518.42
9000012426	Wojcik, Jane	600	1,183.41	1,112.74
9000012427	Angileri, Debra	800	900.00	751.74
9000012428	Baker, Megan	800	885.00	751.61
9000012429	Benson, Mary Diane	800	359.78	294.30
9000012430	Bouck, Paula	800	700.00	591.76
9000012431	Cerevic, Ellen	800	391.76	319.06
9000012432	Cook, Tracey	800	400.00	350.23
9000012433	Cygan, Debra	800	351.78	321.53
9000012434	Eckert, Jeannie	800	1,000.00	783.73
9000012435	Koch, Theodore	800	100.00	88.31
9000012436	Kreiner, Mary	800	200.00	167.73
9000012437	Krestan, Kimberly S	800	311.81	277.22
9000012438	Kutilek, Sarah	800	600.00	487.37
9000012439	Laibl, Kellie	800	95.94	83.85

Payroll Run Check Listing for Board

Payroll 05/15/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012440	Livolsi-Hudgens, Carmella	800	655.93	517.94
9000012441	Loconsole, Mary	800	378.82	331.09
9000012442	Martin, Kimberly L	800	550.00	485.70
9000012443	Mogensen, Cynthia	800	500.00	390.28
9000012444	Nape, Toni M	800	311.81	272.53
9000012445	Olson, Laura	800	375.00	296.67
9000012446	Parpet, Paul	800	804.00	522.34
9000012447	Prichard, Mark	800	864.60	438.48
9000012448	Riley, Michael J	800	741.09	663.79
9000012449	Roth, Claire	800	159.90	144.45
9000012450	Showalter, Jazzmin	800	990.00	750.72
9000012451	Stratton, Carolyn	800	5,291.32	3,951.37
			715,820.43	**508,934.09**

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
110553	Provenzano, Lisa	100	983.58	782.44
110554	Dybeck, David	200	3,674.53	2,242.83
110555	Stevens, Patricia	200	4,466.18	3,222.31
110556	Tefft, Chrysan	200	270.00	241.61
110557	Calvello, Angela	500	271.83	237.58
110558	Cracco, Catherine	500	391.76	342.40
110559	Donahue, Renee	500	920.38	681.72
110560	Grimm, Rhonda	500	870.08	672.30
110561	Rocha, Maria	500	777.48	571.71
110562	Cyrus, Richard	600	4,575.14	3,461.27
110563	Jung, Diane	600	971.82	544.97
110564	Nielsen, Joan	600	861.62	568.02
110565	Rasner, Kimberly	600	1,945.33	1,196.96
110566	Wollenzien, Nichole	600	223.86	205.03
110567	Mersky, Linda	700	712.50	671.59
110568	Cheek, Maria M	800	303.81	279.60
110569	Czerkies, Bonny	800	389.07	345.68
110570	Hahn, Christopher	800	47.50	39.83
110571	Harris, Thomas	800	937.50	757.62
110572	Huba, Denise	800	509.42	410.12
110573	Konior, Mandy	800	359.78	294.30
110574	Larose, Chris	800	105.00	96.46
110575	Mahoney, Carol A	800	271.83	237.58
110576	Phelps, Donald	800	105.00	96.97
9000012452	Buchholz, Marilyn	000	1,965.21	1,280.39
9000012453	Engler, Jennifer R	000	3,386.15	2,418.72
9000012454	Filipiak, Keith	000	8,480.83	5,977.53
9000012455	Hinton, Jeffery	000	2,299.27	1,339.26
9000012456	Kempher-Kotalik, Linda	000	6,585.54	3,503.49
9000012457	Law, Jennifer S	000	5,916.67	3,929.38
9000012458	McCormick, Jennifer	000	1,856.10	939.46
9000012459	Navarro, Lawrence M	000	2,351.29	1,586.36

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012460	O'Sullivan, Cheryl	000	1,587.73	1,058.67
9000012461	Pascente, Sharon T	000	2,515.08	986.50
9000012462	Posego, John C	000	4,815.21	2,994.23
9000012463	Rich, Mary Beth	000	2,301.15	1,652.15
9000012464	Tsamis, Anna	000	2,594.80	1,559.62
9000012465	Van Volkenburg, Nancy L	000	2,535.00	1,765.06
9000012466	Wilkinson, David	000	5,336.04	3,262.61
9000012467	Anderson, Erik D	100	2,892.42	2,408.18
9000012468	Anderson, Herbert	100	3,929.07	2,687.56
9000012469	Bamboat, Darius	100	3,839.22	2,955.60
9000012470	Begley, Elizabeth	100	950.14	638.57
9000012471	Bylsma, Nathan	100	3,782.63	2,787.99
9000012472	Clarke, Jeannette	100	3,026.04	2,323.48
9000012473	Conroy, Laura	100	4,341.33	2,625.23
9000012474	Czyl, Maureen	100	1,096.04	456.67
9000012475	Davis, John	100	4,229.99	3,431.44
9000012476	Dillard, Daniel	100	5,645.75	4,244.65
9000012477	Doyle, Lisa B	100	1,032.30	732.58
9000012478	Ferenzi, Daniella	100	1,350.29	1,065.97
9000012479	Fitzgerald, Karen	100	1,836.29	417.91
9000012480	Gansberg, Michele	100	1,043.71	694.46
9000012481	Gomez, Vasilici	100	2,665.79	2,142.65
9000012482	Gucciardo, Anjanette	100	3,422.38	2,762.08
9000012483	Gumina, Scott	100	4,770.37	3,192.11
9000012484	Hamann, Kelly	100	2,918.00	2,229.64
9000012485	Hamilton, Mary Pat	100	754.35	490.84
9000012486	Hardy, Venessa	100	4,871.58	3,190.33
9000012487	Henrichs, Greg	100	3,242.21	2,415.45
9000012488	Hochstetter, Judith	100	1,528.78	1,069.33
9000012489	Holmes, Steven	100	1,578.20	1,158.73
9000012490	Honzel, Robin	100	4,142.83	2,274.54
9000012491	Howard, Jeffrey	100	6,583.54	4,024.61

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012492	Irvine, Karin	100	3,638.50	2,958.18
9000012493	Jaegle, Christine A	100	3,059.60	2,538.72
9000012494	Jaegle, Ronald	100	4,557.05	3,258.86
9000012495	Javior, Jeffrey	100	3,890.67	2,527.53
9000012496	Jenkins, David A	100	2,160.92	1,552.87
9000012497	Jensen, Christine	100	3,271.06	2,745.82
9000012498	Julitz, Julie	100	807.45	503.16
9000012499	Kehoe, Debra	100	3,978.57	2,879.45
9000012500	Kerback, Patricia M	100	3,379.11	2,552.49
9000012501	Kerrn, Erin	100	3,126.92	2,197.13
9000012502	Klempic, Mirza	100	2,207.59	1,581.86
9000012503	Koeppen, Kelly	100	1,037.50	967.22
9000012504	Kohorn, Paul	100	2,077.59	1,509.47
9000012505	Kucera, Sasha	100	880.86	556.81
9000012506	Kuefner, Julie	100	3,581.29	2,761.00
9000012507	LaScala, Mark	100	3,998.75	2,949.06
9000012508	Lutz, Kevin	100	650.56	493.30
9000012509	Maldre, Sarah	100	2,885.22	1,762.80
9000012510	Matariyeh, Yousef	100	4,543.97	3,296.91
9000012511	Meyer, Kendra	100	4,118.71	3,052.59
9000012512	Milinki, Jennifer	100	3,467.66	2,461.26
9000012513	Multhaupt, Courtney	100	4,460.96	3,424.40
9000012514	Musbach, Darlene	100	3,890.67	2,703.79
9000012515	Ng, Joanna	100	2,903.58	1,969.63
9000012516	Novak, Emily	100	3,487.23	2,258.07
9000012517	Ogan, Elizabeth	100	4,142.83	3,239.17
9000012518	O'Hara, James	100	2,961.33	2,346.82
9000012519	Patrick, Svea	100	4,680.15	3,347.42
9000012520	Perez, Kevin E	100	2,990.04	2,286.91
9000012521	Perretta, Mia	100	3,422.38	2,604.17
9000012522	Polinski, Michael	100	2,665.79	2,255.04
9000012523	Pomatto, Jennifer	100	4,276.00	3,456.45

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012524	Renguso, Amy	100	2,679.61	1,951.67
9000012525	Ridges, Daniel	100	807.45	665.42
9000012526	Sanko, April	100	4,765.11	3,397.60
9000012527	Sanko, Daniel	100	4,118.71	2,769.10
9000012528	Schalk, Trent	100	2,287.74	1,406.97
9000012529	Schwartz, Rebecca	100	4,029.86	2,980.45
9000012530	Smith, Justin	100	3,518.38	2,770.59
9000012531	Steben, James	100	5,329.44	4,041.95
9000012532	Stelk, Scott	100	1,637.17	1,063.99
9000012533	Todd, Adam	100	653.22	518.62
9000012534	Waibel, Scott	100	3,291.63	2,346.21
9000012535	Wallenberg, Michelle	100	3,146.04	2,415.21
9000012536	Weissinger, Derek C	100	1,823.02	1,204.42
9000012537	Weldon, Jessica	100	4,274.96	3,151.25
9000012538	Wicks, Frank J	100	2,946.76	1,997.79
9000012539	Wolak, Brandon P	100	1,274.74	911.16
9000012540	Woyna, Eric	100	3,551.01	2,668.36
9000012541	Woyna, Patrick	100	3,615.88	2,611.93
9000012542	Aurilio, Jessica	200	2,309.17	1,782.57
9000012543	Blatchley, Monica	200	4,215.40	3,356.25
9000012544	Bossenga, Emmy	200	4,130.54	2,856.07
9000012545	Broadus, Gretchen	200	2,544.49	2,116.43
9000012546	Bumpus, Mary	200	2,364.35	1,971.93
9000012547	Burdeaux, Jessica	200	640.22	454.36
9000012548	Burris, Karen M	200	1,228.39	608.23
9000012549	Byrne, Sharon	200	3,026.04	2,529.01
9000012550	Cerny, Marie	200	2,449.67	2,066.03
9000012551	Cerveny, Karen	200	3,780.54	2,766.01
9000012552	Chiappetta, Rebecca	200	1,795.47	1,541.58
9000012553	Conners, Kerry	200	1,006.12	706.14
9000012554	Copeland, Naomi	200	694.03	653.56
9000012555	Cornfield, Betty	200	4,766.18	2,026.29

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012556	Davis, Veronica	200	806.86	655.78
9000012557	De Nichols, Patricia	200	3,986.71	2,185.52
9000012558	Dembowski, Kasie	200	1,482.80	1,166.44
9000012559	Dooley, Tara	200	836.33	537.19
9000012560	Erickson, Tor	200	3,765.63	2,834.20
9000012561	Hanson, Janet	200	4,341.33	1,770.86
9000012562	Hazard, Jean	200	866.46	570.45
9000012563	Henning, Mary	200	786.83	634.45
9000012564	Huschart, Kelly	200	2,838.71	2,238.97
9000012565	Joy, Emma P	200	1,866.32	1,119.78
9000012566	Katz, Harrison	200	636.35	433.71
9000012567	Kearney, David	200	5,387.21	3,973.99
9000012568	Keigher, Natalie	200	3,600.91	2,616.54
9000012569	Kim, Paul	200	3,566.46	2,516.25
9000012570	Klepper, Mary	200	2,725.79	2,092.59
9000012571	Lemke, Nanette	200	850.18	569.71
9000012572	Lima, Valerie	200	957.74	626.16
9000012573	Lumsden, Jason	200	3,798.10	2,990.92
9000012574	Malcolm, Lauren	200	2,881.96	2,242.16
9000012575	Marriner, Carmen M	200	996.52	629.15
9000012576	McGrath, Mary	200	2,268.98	1,662.26
9000012577	McIntyre, Celeste	200	3,494.37	2,594.58
9000012578	McLear IV, Robert	200	3,098.13	2,415.62
9000012579	Merkel, Linda E	200	892.30	750.04
9000012580	Meyer, Peter	200	6,311.36	3,758.68
9000012581	Meyer, Phillip	200	2,112.88	1,630.21
9000012582	Miller, Jaime	200	2,730.64	2,067.57
9000012583	Nelson, Kelli	200	4,436.70	3,213.00
9000012584	Norwood, Lindsay	200	4,819.92	3,662.05
9000012585	Oros, Natalie	200	1,268.07	1,041.01
9000012586	Park, Aimee	200	3,536.92	2,514.49
9000012587	Pilon, Erica	200	4,015.23	2,948.62

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012588	Pollard, Kathleen	200	2,030.29	1,524.97
9000012589	Ptak, Jeff R	200	1,954.34	1,338.95
9000012590	Rohlicek, Daniel	200	1,556.05	1,064.13
9000012591	Sauer, Mary	200	1,867.29	1,432.67
9000012592	Schmidt, Michael	200	5,079.48	3,672.36
9000012593	Schraub, Daniel	200	3,379.11	2,232.04
9000012594	Sergeant, Andrew H	200	1,651.33	1,194.01
9000012595	Slowiak, Vincent	200	2,734.05	1,947.00
9000012596	Smid, Jason	200	3,038.00	2,234.71
9000012597	Twaddle, Debra	200	859.09	481.28
9000012598	Wagoner, Monica	200	676.04	542.36
9000012599	Weissinger, Zachary T	200	1,637.42	1,200.50
9000012600	Wiertel, Jason	200	4,125.78	3,130.45
9000012601	Austin, Jennifer	500	2,741.04	2,067.43
9000012602	Barber, Lorie	500	2,665.79	1,588.55
9000012603	Briggs, Patricia L	500	1,953.16	1,075.24
9000012604	Campian, James, JR	500	2,017.37	1,475.02
9000012605	Capristo, Linda	500	3,162.98	2,522.69
9000012606	Davis, Brianne	500	3,530.42	2,728.51
9000012607	Dawson, Rachel	500	2,496.74	1,882.03
9000012608	Dineen-Hendricks, Kathleen	500	3,729.75	3,100.01
9000012609	DuBois, Heidi	500	2,593.75	1,953.28
9000012610	Ericson, Debra	500	1,649.09	1,173.82
9000012611	Gomez, Benigno	500	1,977.63	1,408.64
9000012612	Graff, Patrick	500	2,347.56	1,946.90
9000012613	Green, Patricia	500	1,891.30	1,561.57
9000012614	Heneghan, Dipti	500	922.28	708.63
9000012615	Hicks, Dena	500	3,811.42	2,639.31
9000012616	Hoff, Elizabeth	500	2,635.23	1,813.18
9000012617	Hurt, Patricia	500	1,945.33	1,655.02
9000012618	Kimmerly, Suzanne	500	2,809.92	2,065.53
9000012619	Klimes, Christy	500	4,118.71	2,935.57

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012620	Lapham, Kathleen	500	3,588.08	2,861.26
9000012621	Larson, Richard W	500	1,669.20	1,232.05
9000012622	Lauten, Theresa	500	3,566.46	2,178.29
9000012623	Leonard, Arlene	500	4,334.86	3,381.34
9000012624	Magness, Adrianne	500	2,521.71	2,026.01
9000012625	Marino, Jillian	500	3,530.42	2,442.40
9000012626	Masa, Janelle	500	908.36	551.77
9000012627	Murphy, Trisha	500	2,809.92	2,072.00
9000012628	Nelson, Nicole	500	4,142.83	3,316.92
9000012629	Neustadt, Leslie	500	3,602.46	2,670.23
9000012630	Noreen, Diane C	500	994.22	191.51
9000012631	O'Connor-Young, Sheri	500	671.75	543.36
9000012632	O'Shea, Amy	500	1,713.70	1,033.16
9000012633	Pavilionis, Vincent	500	2,593.75	2,063.65
9000012634	Payne, Melissa	500	5,482.79	3,775.30
9000012635	Poremba, Katherine	500	3,206.21	2,124.40
9000012636	Potempa, Tracey	500	3,026.04	2,354.63
9000012637	Pridmore, Elizabeth	500	2,918.00	581.99
9000012638	Reband, Jennifer	500	3,854.67	3,001.92
9000012639	Rohlicek, James P	500	206.50	189.87
9000012640	Schlessinger, Lukas	500	2,186.68	1,658.70
9000012641	Schmidtke, Carol	500	3,962.71	2,017.26
9000012642	Schwarz, Jeanene	500	797.50	288.86
9000012643	Shehee, Wendy	500	894.59	501.67
9000012644	Skonieczny, Sandra	500	524.40	427.08
9000012645	Smith, Brittany	500	2,536.13	1,978.68
9000012646	Sproviero, Rochelle	500	852.96	618.73
9000012647	Sroka, Lauren	500	1,957.96	1,474.06
9000012648	Staley, Shannon	500	2,250.06	1,685.41
9000012649	Stefani, Colleen	500	4,118.71	2,972.68
9000012650	Svejda, Michele	500	785.14	562.34
9000012651	Thome, Nicholas	500	1,892.92	1,148.18

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012652	Trotter, Suzanne	500	785.14	518.32
9000012653	Tuzzolino, Victoria	500	2,773.92	2,109.78
9000012654	Weller, Mary Jo	500	1,091.57	93.22
9000012655	Wood, Laurel	500	854.33	577.85
9000012656	Yaniz, Catherine	500	2,874.77	2,217.87
9000012657	Zitt, Jean	500	3,896.11	2,969.26
9000012658	Altic, Megan	600	3,188.99	2,070.36
9000012659	Bauman, Judith	600	4,118.71	3,353.09
9000012660	Bell, Courtney	600	786.81	510.48
9000012661	Bonini, Susan	600	1,065.70	583.03
9000012662	Brunette, Stephanie	600	2,121.88	1,688.60
9000012663	Burdett, Paul	600	1,634.43	889.69
9000012664	Carlson, Susan M	600	744.45	596.88
9000012665	Craven, Alicia	600	4,229.99	3,264.01
9000012666	Cyrus, Tonia	600	2,809.92	2,108.45
9000012667	Dahleen, Shayla	600	2,593.75	1,908.65
9000012668	Dimaggio, Gina	600	765.69	471.12
9000012669	Emde, John C, II	600	2,013.81	1,465.03
9000012670	Gosselink, Wesley	600	5,901.71	4,146.11
9000012671	Grau, Jason	600	2,918.00	2,220.06
9000012672	Hausler, Linda	600	2,990.04	2,081.81
9000012673	Herrmann, Mary Jo	600	775.96	489.24
9000012674	Johnson, Diane	600	4,229.99	1,847.48
9000012675	Kohring, Ethan	300	459.22	401.52
9000012676	Kolacz, Jolanta	600	886.43	472.71
9000012677	Lorkiewicz, Candace	600	890.41	531.81
9000012678	Madonia, Lindsey	600	1,998.30	1,658.11
9000012679	Martin, Stacey	600	2,665.79	1,932.35
9000012680	McCormick, Meredith	600	3,747.54	2,923.27
9000012681	Miller, Anna	600	1,957.96	1,465.32
9000012682	Miller, Lauren	600	2,893.69	2,210.98
9000012683	Ortiz, Carmen	600	1,650.13	1,115.21

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012684	Parker, Elizabeth	600	3,684.86	2,652.58
9000012685	Paulson, Kristine	600	2,874.77	2,104.66
9000012686	Peterson, Marybeth	600	3,094.75	2,240.99
9000012687	Pfaff, Allison	600	16,173.16	11,058.40
9000012688	Polmanteer, Colette	600	2,809.92	1,859.07
9000012689	Preen, Judith	600	864.63	665.27
9000012690	Puetz, Lauren	600	2,616.21	1,742.12
9000012691	Pupillo, Lauren	600	3,026.04	2,164.39
9000012692	Remigio, Maria	600	4,105.27	3,017.02
9000012693	Reyes, Cathy M	600	821.38	476.82
9000012694	Smith, Elisa	600	4,054.93	2,928.77
9000012695	Toby, Maureen	600	2,845.96	2,238.87
9000012696	Uster, Julia	600	921.85	483.97
9000012697	Valdez, Monica	600	816.96	490.21
9000012698	Weeks, Stacey	600	751.50	597.63
9000012699	Weissinger, Karla	600	840.31	518.42
9000012700	Wojcik, Jane	600	1,183.41	1,112.74
9000012701	Angileri, Debra	800	1,000.00	826.62
9000012702	Baker, Megan	800	30.00	26.49
9000012703	Benson, Mary Diane	800	391.76	319.06
9000012704	Bouck, Paula	800	200.00	172.43
9000012705	Cerevic, Ellen	800	351.78	288.12
9000012706	Cook, Tracey	800	50.00	46.79
9000012707	Cygan, Debra	800	231.86	214.12
9000012708	Eckert, Jeannie	800	875.00	692.36
9000012709	Harmon, Mary	800	5,672.11	3,598.33
9000012710	Kreiner, Mary	800	100.00	83.87
9000012711	Krestan, Kimberly S	800	279.83	249.26
9000012712	Laibl, Kellie	800	79.95	69.87
9000012713	Livolsi-Hudgens, Carmella	800	633.97	501.78
9000012714	Loconsole, Mary	800	906.98	751.17
9000012715	Martin, Kimberly L	800	500.00	441.55

Payroll Run Check Listing for Board

Payroll 05/30/2019 **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000012716	Mogensen, Cynthia	800	687.50	529.60
9000012717	Nape, Toni M	800	351.78	305.62
9000012718	Olson, Laura	800	300.00	240.51
9000012719	Parpet, Paul	800	630.00	415.15
9000012720	Prichard, Mark	800	864.60	438.48
9000012721	Riley, Michael J	800	741.09	663.79
9000012722	Roth, Claire	800	207.87	186.37
9000012723	Ruzicka, Jennifer	800	47.50	41.94
9000012724	Showalter, Jazzmin	800	5,465.38	3,687.00
9000012725	Stratton, Carolyn	800	2,507.82	2,053.89
			735,408.13	**521,153.23**

Payroll Run Check Listing for Board

Payroll **05/15/2019** **Lisle CUSD 202**

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
110366	Mangan, Kathleen	800	-165.00	-143.07
			-165.00	**-143.07**

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

VENDOR PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: June 24, 2019

GENERAL CHECKING ACCOUNT

CHECKS ISSUED	Beginning	110368	Ending	110371
	Beginning	110577	Ending	110581
	Beginning	110582	Ending	110608
	Beginning	110639	Ending	110832
WIRES ISSUED	Beginning	8000000290	Ending	8000000294
	Beginning	8000000295	Ending	8000000301

FUND DISTRIBUTION

EDUCATIONAL	$	1,158,988.00
OPERATIONS & MANTENANCE	$	128,104.75
DEBT SERVICES	$	6,446.00
TRANSPORTATION	$	345,398.35
IMRF/SOCIAL SECURITY	$	104,342.92
CAPITAL PROJECTS	$	163,993.80
WORKING CASH	$	-
TOTAL	**$**	**1,907,273.82**

IMPREST CHECKING ACCOUNT

CHECKS ISSUED	Beginning	9555	Ending	9568

FUND DISTRIBUTION

EDUCATIONAL	$	3,727.68
OPERATIONS & MANTENANCE	$	119.09
TRANSPORTATION	$	-
CAPITAL PROJECTS	$	-
TOTAL	**$**	**3,846.77**
GRAND TOTAL	**$**	**1,911,120.59**

President - Board of Education _____ Date _____

Secretary - Board of Education _____ Date _____

AP Check Register

Accounts Payable Run: 05/15/2019 ZPAY 2019/05/15 R - Regular **Run Type**

Check Number	Name	Net Check Amt
110368	Axa Equitable/equi-vest	3,595.67
110369	Classified Employee	646.35
110370	Il Child Support Disbursement	565.00
110371	Lisle CUSD #202	2,666.71
8000000290	Harris Bank	106,413.28
8000000291	Illinois Department Of Revenue	30,663.02
8000000292	Omni Group	33,735.90
8000000293	Teachers' Health Ins Security	15,953.22
8000000294	Teachers' Retirement System	70,229.11

Regular Checks:	4	7473.73
ACH Checks:	0	0.00
Wire Transfers:	5	256994.53
Total:	**9**	**264,468.26**

AP Check Register

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	$223,168.10	$0.00	$0.00	223,168.10
20 - Operations & Maintenance	$5,444.41	$0.00	$0.00	5,444.41
40 - Transportation	$235.57	$0.00	$0.00	235.57
55 - Social Security	$35,620.18	$0.00	$0.00	35,620.18

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/30/2019 ZPAYEOM 2019/05/30 R - Regular **Run Type**

Check Number	Name	Net Check Amt
110577	Axa Equitable/equi-vest	3,595.67
110578	Classified Employee	646.35
110579	Il Child Support Disbursement	565.00
110580	Lisle CUSD #202	2,666.71
110581	VSP of Illinois, NFP	5,965.53
8000000295	Educational Benefit Coop	334,400.33
8000000296	Harris Bank	111,388.11
8000000297	Illinois Department Of Revenue	31,552.93
8000000298	Illinois Municipal Retirement	47,098.92
8000000299	Omni Group	34,110.90
8000000300	Teachers' Health Ins Security	16,354.34
8000000301	Teachers' Retirement System	72,022.41

Regular Checks:	5	13439.26
ACH Checks:	0	0.00
Wire Transfers:	7	646927.94
Total:	**12**	**660,367.20**

AP Check Register

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	$561,781.95	$0.00	$0.00	561,781.95
20 - Operations & Maintenance	$29,235.47	$0.00	$0.00	29,235.47
40 - Transportation	$627.04	$0.00	$0.00	627.04
50 - Muncipal Retirement	$31,978.06	$0.00	$0.00	31,978.06
55 - Social Security	$36,744.68	$0.00	$0.00	36,744.68

AP Check Register

Accounts Payable Run: 05/31/2019 May End of Month — R - Regular **Run Type**

Check Number	Name	Net Check Amt
110582	Albertsons / Safeway	833.87
110583	Amazon.com Corporate Credit	7,579.21
110584	AT&T: Acct 217 S66	575.00
110585	AT&T: Acct 433-9	1,167.16
110586	AT&T: Acct 445-1	195.21
110587	AT&T: Acct 927	1,793.50
110588	AT&T: Acct 988-5	340.74
110589	AT&T: Long Distance	369.43
110590	Capital One Commercial	376.76
110591	Dupage County Public Works	1,416.46
110592	GFC Leasing	3,098.00
110593	Gordon Flesch Co, Inc	1,333.53
110594	Hinckley Springs	44.03
110595	HLIL Associates LLC	142.60
110596	Home Depot Credit Services	884.46
110597	Illinois Department of	1,045.00
110598	Johnson Controls Security	25.00
110599	Lisle Community Unit School	3,937.72
110600	Lisle High School Activity	674.24
110601	Oak Grove School District 68	12.00
110602	Richland Grade School Activity	118.62
110603	Robert Crown Center for Health	1,710.00
110604	Sharko, George	120.00
110605	Voyda, Mark	60.00
110606	Walmart Community	306.42
110607	Westway Coach, Inc	115,089.76
110608	Westway Coach, Inc	17,967.96

Regular Checks:	27	161216.68
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**27**	**161,216.68**

AP Check Register

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	$17,198.64	$0.00	$0.00	17,198.64
20 - Operations & Maintenance	$7,581.69	$0.00	$0.00	7,581.69
30 - Debt Service	$3,098.00	$0.00	$0.00	3,098.00
40 - Transportation	$133,057.72	$0.00	$0.00	133,057.72
60 - Capital Projects	$280.63	$0.00	$0.00	280.63

AP Check Register

Accounts Payable Run: 06/24/2019 June Board Bills R - Regular **Run Type**

Check Number	Name	Net Check Amt
110639	Academic Therapy Publications	750.18
110640	Allegra Print & Imaging	861.62
110641	American Eagle Co Inc	228.38
110642	AMITA Health	400.00
110643	Anderson Pest Solutions	335.95
110644	Apple Inc.	2,674.50
110645	Aramark Services, Inc	38,781.70
110646	AT&T CWO	17,471.91
110647	AT&T: Acct 446-9	68.74
110648	AT&T: Acct 978-4	92.60
110649	AT&T: Long Distance	219.09
110650	Aurora Naper Transportation	28,460.00
110651	B Gunther & Company, Inc	1,317.00
110652	B.E.A.R. Awards, Inc.	2,583.25
110653	Batavia Public School District	10,710.00
110654	Bilingual Therapies, Inc	625.00
110655	Blick Art Materials	123.32
110656	BMO Harris Bank NA	790.79
110657	Bolingbrook High School	1,000.00
110658	Booksource, Inc	19,811.07
110659	BrightStar Healthcare	1,810.03
110660	Browning, Keith	31.90
110661	BSN Sports, LLC	3,570.86
110662	Buckeye Cleaning Centers	1,364.29
110663	Byrne, Sharon	49.67
110664	C 40 Gear Inc	2,458.75
110665	Camelot Education	5,071.92
110666	Capital One Commercial	186.10
110667	Carlson, Sue	15.04
110668	Cerveny, Karen	41.74
110669	Chicago Hearing Society	116.00

Accounts Payable Run: 06/24/2019 June Board Bills — R - Regular **Run Type**

Check Number	Name	Net Check Amt
110670	Chicago Office Technology	5,303.00
110671	CME Group - The Print	141.85
110672	Coffman Truck Sales Inc	21.00
110673	Coit, Michael	415.60
110674	Consolidated Electrical	214.27
110675	Culligan of Wheaton	46.00
110676	Cyrus, Rick	91.88
110677	Cyrus, Tonia	40.91
110678	Daily Herald Media Group	123.05
110679	Datamation Imaging Services	105.00
110680	DeNichols, Patti	5.80
110681	Dillard, Dan	746.20
110682	Dineen-Hendricks, Kathleen	120.00
110683	Dinn Bros	71.25
110684	Discovery Benefits	127.50
110685	Dooley, Tara	21.35
110686	Driver Ed Marketplace LLC	51.90
110687	Dryden, Nicole	14.50
110688	Dupage Regional Office of	1,350.00
110689	Elan Photography, Inc	330.00
110690	Emde, John C, II	120.00
110691	Erickson, Tor	510.00
110692	F & G Roofing Company, LLC	1,166.00
110693	Fastenal Company	86.98
110694	Filipiak, Keith	120.00
110695	Fitzgerald, Karen	24.56
110696	Flowers of Lisle	441.00
110697	Follett School Solutions, Inc	3,797.85
110698	Fox Valley Fire & Safety	619.00
110699	Franczek	3,023.67
110700	Free Spirit Publishing Inc	54.93

Accounts Payable Run: 06/24/2019 June Board Bills R - Regular **Run Type**

Check Number	Name	Net Check Amt
110701	G & G Lawncare Inc	1,590.00
110702	Gaggle Net Inc	8,612.75
110703	Gerber Life Insurance Company	868.00
110704	GFC Leasing	3,098.00
110705	Giant Steps Illinois, Inc	41,469.73
110706	GlenOaks Therapeutic Day	7,864.50
110707	Go-Box LLC	945.64
110708	Gomez, Benigno	120.00
110709	Gosselink, Wesley	204.13
110710	Grainger	23.11
110711	Great Minds LLC	3,500.12
110712	Green, Donald	3,500.00
110713	Haen, Heidi	36.90
110714	Hardy, Venessa	35.09
110715	Healy Awards	963.20
110716	Herff Jones, LLC	30.07
110717	Hinsdale Township High School	798.00
110718	Hinsdale Township High School	4,594.25
110719	Hinton, Jeff	120.00
110720	Hoff, Elizabeth	93.55
110721	Home Depot U.S.A., Inc	4,225.61
110722	Home Depot U.S.A., Inc (CA)	70.72
110723	Illinois American Water	1,886.66
110724	Illinois Association of School	400.00
110725	Illinois Department of	1,045.00
110726	Illinois Office of the State Fire	30.00
110727	Illinois Principals Association	99.00
110728	Illinois Time Recorder Co	223.80
110729	International Translation	585.00
110730	IPSD 204	1,965.87
110731	Jaegle, Christine A	942.96

Accounts Payable Run: 06/24/2019 June Board Bills — R - Regular **Run Type**

Check Number	Name	Net Check Amt
110732	Jason's Deli	752.00
110733	Johnson, Diane	55.38
110734	Kaden, Patti Shore	150.00
110735	Kearney, Dave	660.00
110736	Keigher, Natalie	7.19
110737	Kellogg Center for Nonprofit	575.00
110738	Kotalik, Linda	269.00
110739	Krestan, Kimberly S	25.00
110740	Kuefner, Julie	29.35
110741	Laforce Inc	920.00
110742	Lakeshore Learning Materials	856.00
110743	Law, Jennifer S	855.42
110744	Learning Techniques, Ltd	1,030.00
110745	Leo's Cleaners	1,194.00
110746	Linden Oaks Tutoring Services	2,223.00
110747	Lisle Automotive & Tire	150.77
110748	Lowery McDonnell Company	24,333.00
110749	Marklund	7,221.48
110750	Matariyeh, Yousef	1,720.87
110751	McGrath, Jane	6.15
110752	Meyer, Pete	208.57
110753	Midwest Principals' Center, Inc.	345.00
110754	Milinki, Jennifer	1,038.32
110755	NASCO	2,140.62
110756	Navarro, Lawrence M	5.00
110757	Nelson, Kelli	47.47
110758	NEUCO Inc	1,014.47
110759	New Hope Academy	4,592.28
110760	Nextera Energy Services	25,120.62
110761	Ng, Joanna	95.99
110762	Nicor Gas	1,688.62

Accounts Payable Run: 06/24/2019 June Board Bills — R - Regular **Run Type**

Check Number	Name	Net Check Amt
110763	Nicor Gas	249.06
110764	Norwood, Lindsay	51.10
110765	O'Hara, James	120.00
110766	O'Leary, Marty	435.60
110767	Oliver, Markita	1,402.07
110768	Ombudsman Educational	2,250.00
110769	Omni Group	77.00
110770	OTC Brands, Inc	146.94
110771	Park, Aimee	212.93
110772	Parkland Preparatory Academy,	4,106.00
110773	Paulson, Kristine	7.54
110774	Payne, Melissa	1,704.60
110775	Pepper Construction	138,380.30
110776	Perkins + Will, Inc	7,350.00
110777	Plainfield CCSD 202	475.00
110778	Poellinetz, Andre	80.00
110779	Polmanteer, Colette	96.33
110780	Pomatto, Jennifer	120.00
110781	Project Lead The Way, Inc.	2,400.00
110782	Ptak, Jeff R	120.00
110783	Quinlan & Fabish Music	657.50
110784	Remigio, Maria	285.42
110785	RentalMax LLC	37.18
110786	Rich, Mary Beth	14.73
110787	Russo, Jill	7.60
110788	S.E.A.L. South, Inc	4,625.67
110789	Scariano, Himes and Petrarca,	2,543.63
110790	Schalk, Trent	82.29
110791	Schiesher Elementary Activity	465.00
110792	Scholastic Book Fairs	1,592.00
110793	School Association For Special	4,127.29

Accounts Payable Run: 06/24/2019 June Board Bills — R - Regular **Run Type**

Check Number	Name	Net Check Amt
110794	School Specialty, Inc	127.94
110795	Schwartz, Rebecca	70.92
110796	SEAL of Illinois Inc	14,415.03
110797	Seastrom, Tamela	40.98
110798	Sedlacek, Kathleen	7.40
110799	Soaring Eagle Academy, Inc	12,179.40
110800	Sohl, Amy	7.70
110801	Sojka, David	18.15
110802	Son's Enterprises, Inc	397.00
110803	Springer, James	10.90
110804	St Francis High School	185.00
110805	Staffing Options & Solutions	4,453.00
110806	Staples Business Advantage	1,005.95
110807	Summit Measurement, LLC	339.00
110808	Sunrise Southwest LLC	163,885.72
110809	Supplyworks	2,321.23
110810	Telcom Innovations Group	50,237.06
110811	The Reading & Writing Project	5,600.00
110812	Tobii Dynavox LLC	559.00
110813	United Dispatch	22.00
110814	Vanguard Energy Services,	1,355.40
110815	Venard, Gail	1,912.50
110816	Vex Robotics, Inc.	1,689.93
110817	Village of Lisle	50,255.86
110818	Waibel, Scott	568.33
110819	Waldo, Jennie	40.85
110820	Warehouse Direct	39.07
110821	Waste Management	1,069.14
110822	Weldon, Jessica	187.28
110823	Wells Fargo Bank	250.00
110824	WEX Bank	612.92

Accounts Payable Run: 06/24/2019 June Board Bills R - Regular **Run Type**

Check Number	Name	Net Check Amt
110825	Wheaton Academy	100.00
110826	Wicks, Frank J	120.00
110827	Wilkinson, David	219.00
110828	Wilson Consulting	1,050.00
110829	Wolowicz, Dan	180.00
110830	Worldwide Sport Supply	354.69
110831	Woyna, Eric	238.56
110832	Woyna, Patrick	273.31

Regular Checks:	194	821221.68
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**194**	**821,221.68**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	$356,839.31	$0.00	$0.00	356,839.31
20 - Operations & Maintenance	$85,843.18	$0.00	$0.00	85,843.18
30 - Debt Service	$3,348.00	$0.00	$0.00	3,348.00
40 - Transportation	$211,478.02	$0.00	$0.00	211,478.02
60 - Capital Projects	$163,713.17	$0.00	$0.00	163,713.17

AP Check Register

Accounts Payable Run: 05/10/2019 Imprest 5.10.19 — R - Regular **Run Type**

Check Number	Name	Net Check Amt
9555	AT&T: Mobility	119.09
9556	Baker, David	65.00
9557	Gamble, Stephen E	65.00
9558	Johnson, Matthew	65.00
9559	Morrick, Bruce	65.00
9560	Ochenkowski, Rick	65.00
9561	Schmidt, Harvey	65.00
9562	Strong, Terry	65.00
9563	Wegner, Curt	65.00

Regular Checks:	9	639.09
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**9**	**639.09**

Accounts Payable Run: 05/15/2019 Imprest 5.15.19 — R - Regular **Run Type**

Check Number	Name	Net Check Amt
9564	Holiday Inn Express	827.68
9565	Schmidt, Michael	838.00

Regular Checks:	2	1665.68
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**2**	**1,665.68**

Accounts Payable Run: 05/21/2019 Imprest 5.21.19 — R - Regular **Run Type**

Check Number	Name	Net Check Amt
9566	Eastern Illinois University	160.00
9567	Woyna, Patrick	522.00

Regular Checks:	2	682.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**2**	**682.00**

AP Check Register

Accounts Payable Run: 05/22/2019 Imprest 5.22.19 — R - Regular **Run Type**

Check Number	Name	Net Check Amt
9568	Kohorn, Paul	860.00

Regular Checks:	1	860.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**1**	**860.00**

AP Check Register

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	$3,727.68	$0.00	$0.00	3,727.68
20 - Operations & Maintenance	$119.09	$0.00	$0.00	119.09

EXHIBIT C

FORM OF WRITTEN REQUISITION

ZB, National Association
dba Zions Bank
111 West Washington Street
Chicago, Illinois 60602

Re: Written Requisition for Disbursement of Funds from the Project Fund of the Community Unit School District Number 202, DuPage County, Illinois, Escrow Account; Essential Use Certification; Receipt Certificate

As Escrow Agent pursuant the Lease and Escrow Agreement (the *"Agreement"*) among Community Unit School District Number 202, DuPage County, Illinois, as lessee (the *"Lessee"*), ZB, National Association dba Zions Bank, Chicago, Illinois, as lessor (the *"Lessor"*), and ZB, National Association dba Zions Bank, Chicago, Illinois, as escrow agent (the *"Escrow Agent"*), you are hereby requested to disburse from the Project Fund described above, which was created by Section 16.02 of the Agreement, and in accordance with the provisions of Section 16.05 of the Agreement, the amounts more fully set forth on *Schedules A* and *B* attached hereto to be paid pursuant to this Written Requisition Number 37 to the payees listed on such *Schedules A* and *B* for the purposes therein set forth. Such disbursement represents the amount to which each such payee is entitled in accordance with the bill of sale, invoice or other statement of account attached to *Schedules A* and *B*.

The undersigned, in its capacity as Lessee thereunder, does hereby certify that:

(i) I have read the Agreement and have reviewed appropriate records and documents of the Lessee relating to the matters covered by this Written Requisition;

(ii) The amount of each item of the Costs of the Project (as such term is defined in the Agreement) heretofore disbursed by the Lessee and hereby requested to be reimbursed to the Lessee is shown on *Schedule A* attached hereto, together with the name of the person or persons to whom said amounts were disbursed, and supporting bills of sale, invoices or statements of account from each such person or persons indicating payment thereof by the Lessor are attached to said *Schedule A*;

(iii) The amount of each item of the Cost of the Project due and payable and hereby requested to be disbursed, and the person or persons to whom said amount should be disbursed, other than the Lessee, are shown on *Schedule B* attached hereto, and supporting bills of sale, invoices or statements of account from each such person or persons are attached to said *Schedule B;*

(iv) Each of the amounts requested to be disbursed hereby constitutes Costs of the Project, said amounts are required to be disbursed pursuant to a contract or purchase order entered into therefor by or on behalf of the Lessee, or were necessarily and reasonably incurred, and said amounts are not being paid in advance of the time, if any, fixed for payment;

(v) No amount set forth in this Written Requisition was included in any requisition previously filed with, and paid by, the Escrow Agent pursuant to the Agreement;

(vi) No written notice of any lien, right to lien or attachment upon, or bona fide claim affecting the right to receive payment of, any of the moneys payable under this Written Requisition to any of the persons, firms or corporations named therein has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of this Written Requisition or that adequate bond has been posted for the payment thereof;

(vii) This Written Requisition contains no items representing payment on account of any retained percentage entitled to be retained at the date of this Written Requisition; and

(viii) No Event of Default has occurred and is continuing under the Agreement.

Attached hereto as *Schedule C* are lien waivers from any contractor, builder, materialman and all subcontractors who have received any preceding advance submitted by any such contractor, builder, materialman or subcontractor evidencing disbursement and receipt of each advance made from the Project Fund in accordance with the requisition therefor, who have provided services or materials to the Project and who were paid pursuant to the previous Written Requisition.

EXECUTED this 24th day of June, 2019.

Community Unit School District Number 202
DuPage County, Illinois

By _____
Authorized Representative

In connection with the foregoing Written Requisition, the undersigned, in their respective capacities as the authorized representative of the Lessee and an authorized representative of the below-named contractor, builder or materialman (the *"Payee"*), respectively, do hereby certify in compliance with the Agreement that:

(i) The obligations as stated in the Written Requisition with respect to any item for payment for labor or otherwise to the Payee have been properly incurred;

(ii) The work for which disbursement to the Payee is requested was actually performed and the materials, supplies or equipment for which disbursement to the Payee is requested were actually furnished or installed in or about the acquisition and improvement of the Leased Property; and

(iii) The materials, supplies or equipment for which disbursement to the Payee is requested are not subject to any lien or security interest or, if such materials, supplies or equipment are subject to liens or security interests, such liens or security interests will be released or discharged upon payment of the attached Written Requisition.

All capitalized terms used but not defined herein shall have the meanings assigned to such terms in the attached Written Requisition.

DATED this 24th day of June, 2019.

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 202, DUPAGE COUNTY, ILLINOIS

By _____
Authorized Lessee Representative

B&F CONSTRUCTION CODE SERVICES, INC.

By_____
Its _____

SCHEDULE A

SCHEDULE OF AMOUNTS TO BE
REIMBURSED TO THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS WERE PREVIOUSLY PAID BY LESSEE*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT PREVIOUSLY PAID	REIMBURSEMENT IS REQUESTED
NONE		

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (ii) of the Written Requisition to which this Schedule is attached.

SCHEDULE B

SCHEDULE OF AMOUNTS TO BE PAID TO
PERSONS OTHER THAN THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS ARE TO BE PAID*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT TO BE PAID	PAYMENT IS REQUESTED
B&F CONSTRUCTION CODE SERVICES, INC.	SEE ATTACHED INVOICE 11380	$2,596.70

PLEASE DISBURSE FUNDS ON JUNE 28TH, 2019

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* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (iii) of the Written Requisition to which this Schedule is attached.

INVOICE

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

Lisle CUSD 202
Attn: Keith Filipak
5211 Center Ave.
Lisle, IL 60532

Invoice Date
5/24/2019

Invoice Number
11380

Federal I.D. No.
20-8498698

MAKE CHECKS PAYABLE TO: B & F CONSTRUCTION CODE SERVICES, INC.
MAIL PAYMENT TO: P.O. BOX 5178 ELGIN, IL 60121-5178

	DESCRIPTION	AMOUNT
Project Name:	Contract Installments for Inspections	
Kindi Academy	Installment 10 of 12	$2,596.70
	TOTAL DUE:	**$2,596.70**

Due & Payable Upon Receipt
Thank you for Choosing B & F Construction Code Services, Inc.

Phone: (847) 428-7010 Fax: (847) 428-3151 Email: bfccs@bfccs.org

EXHIBIT C

FORM OF WRITTEN REQUISITION

ZB, National Association
dba Zions Bank
111 West Washington Street
Chicago, Illinois 60602

Re: Written Requisition for Disbursement of Funds from the Project Fund of the Community Unit School District Number 202, DuPage County, Illinois, Escrow Account; Essential Use Certification; Receipt Certificate

As Escrow Agent pursuant the Lease and Escrow Agreement (the *"Agreement"*) among Community Unit School District Number 202, DuPage County, Illinois, as lessee (the *"Lessee"*), ZB, National Association dba Zions Bank, Chicago, Illinois, as lessor (the *"Lessor"*), and ZB, National Association dba Zions Bank, Chicago, Illinois, as escrow agent (the *"Escrow Agent"*), you are hereby requested to disburse from the Project Fund described above, which was created by Section 16.02 of the Agreement, and in accordance with the provisions of Section 16.05 of the Agreement, the amounts more fully set forth on *Schedules A* and *B* attached hereto to be paid pursuant to this Written Requisition Number 38 to the payees listed on such *Schedules A* and *B* for the purposes therein set forth. Such disbursement represents the amount to which each such payee is entitled in accordance with the bill of sale, invoice or other statement of account attached to *Schedules A* and *B*.

The undersigned, in its capacity as Lessee thereunder, does hereby certify that:

(i) I have read the Agreement and have reviewed appropriate records and documents of the Lessee relating to the matters covered by this Written Requisition;

(ii) The amount of each item of the Costs of the Project (as such term is defined in the Agreement) heretofore disbursed by the Lessee and hereby requested to be reimbursed to the Lessee is shown on *Schedule A* attached hereto, together with the name of the person or persons to whom said amounts were disbursed, and supporting bills of sale, invoices or statements of account from each such person or persons indicating payment thereof by the Lessor are attached to said *Schedule A*;

(iii) The amount of each item of the Cost of the Project due and payable and hereby requested to be disbursed, and the person or persons to whom said amount should be disbursed, other than the Lessee, are shown on *Schedule B* attached hereto, and supporting bills of sale, invoices or statements of account from each such person or persons are attached to said *Schedule B;*

(iv) Each of the amounts requested to be disbursed hereby constitutes Costs of the Project, said amounts are required to be disbursed pursuant to a contract or purchase order entered into therefor by or on behalf of the Lessee, or were necessarily and reasonably incurred, and said amounts are not being paid in advance of the time, if any, fixed for payment;

(v) No amount set forth in this Written Requisition was included in any requisition previously filed with, and paid by, the Escrow Agent pursuant to the Agreement;

(vi) No written notice of any lien, right to lien or attachment upon, or bona fide claim affecting the right to receive payment of, any of the moneys payable under this Written Requisition to any of the persons, firms or corporations named therein has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of this Written Requisition or that adequate bond has been posted for the payment thereof;

(vii) This Written Requisition contains no items representing payment on account of any retained percentage entitled to be retained at the date of this Written Requisition; and

(viii) No Event of Default has occurred and is continuing under the Agreement.

Attached hereto as *Schedule C* are lien waivers from any contractor, builder, materialman and all subcontractors who have received any preceding advance submitted by any such contractor, builder, materialman or subcontractor evidencing disbursement and receipt of each advance made from the Project Fund in accordance with the requisition therefor, who have provided services or materials to the Project and who were paid pursuant to the previous Written Requisition.

EXECUTED this 24th day of June, 2019.

Community Unit School District Number 202
DuPage County, Illinois

By _____
Authorized Representative

In connection with the foregoing Written Requisition, the undersigned, in their respective capacities as the authorized representative of the Lessee and an authorized representative of the below-named architect (the *"Payee"*), respectively, do hereby certify in compliance with the Agreement that:

(i) The obligations as stated in the Written Requisition with respect to any item for payment for labor or otherwise to the Payee have been properly incurred;

(ii) The work for which disbursement to the Payee is requested was actually performed and the materials, supplies or equipment for which disbursement to the Payee is requested were actually furnished or installed in or about the acquisition and improvement of the Leased Property; and

(iii) The materials, supplies or equipment for which disbursement to the Payee is requested are not subject to any lien or security interest or, if such materials, supplies or equipment are subject to liens or security interests, such liens or security interests will be released or discharged upon payment of the attached Written Requisition.

All capitalized terms used but not defined herein shall have the meanings assigned to such terms in the attached Written Requisition.

DATED this 24th day of June, 2019.

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 202, DUPAGE COUNTY, ILLINOIS

By _____
Authorized Lessee Representative

PERKINS + WILL

By_____
Its _____

SCHEDULE A

SCHEDULE OF AMOUNTS TO BE
REIMBURSED TO THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS WERE PREVIOUSLY PAID BY LESSEE*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT PREVIOUSLY PAID	REIMBURSEMENT IS REQUESTED
NONE		

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (ii) of the Written Requisition to which this Schedule is attached.

SCHEDULE B

SCHEDULE OF AMOUNTS TO BE PAID TO
PERSONS OTHER THAN THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS ARE TO BE PAID*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT TO BE PAID	PAYMENT IS REQUESTED
PERKINS + WILL	SEE ATTACHED INVOICE 0165963	$21,080.00

PLEASE DISBURSE FUNDS ON JUNE 28TH, 2019

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (iii) of the Written Requisition to which this Schedule is attached.

PERKINS+WILL

INVOICE

May 13, 2019
Project No: 021065.000
Invoice No: 0165963

Mr. David Wilkinson
Director of Finance
Lisle Community Unit School District 202
5211 Center Avenue
Lisle, IL 60532-2399

Lisle D202 - PK-5 ES
Professional Services: through April 26, 2019
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	421,600.00	100.00	421,600.00	421,600.00	0.00
Design Development	527,000.00	100.00	527,000.00	527,000.00	0.00
Construction Documents	632,400.00	100.00	632,400.00	632,400.00	0.00
Bidding / Negotiation	105,400.00	100.00	105,400.00	105,400.00	0.00
Construction	421,600.00	70.00	295,120.00	274,040.00	21,080.00
Total Fee	2,108,000.00		1,981,520.00	1,960,440.00	21,080.00
		Total Fee			**21,080.00**
				Total this Invoice	**$21,080.00**

REMIT PAYMENTS TO Perkins+Will, Inc.
PO Box 71181
Chicago, IL 60694-1181

WIRE / ACH TO BMO Harris Bank
ABA # 071000288, Acct #3769601
SWIFT HATRUS44

TERMS Net 30 days

EXHIBIT C

FORM OF WRITTEN REQUISITION

ZB, National Association
dba Zions Bank
111 West Washington Street
Chicago, Illinois 60602

Re: Written Requisition for Disbursement of Funds from the Project Fund of the Community Unit School District Number 202, DuPage County, Illinois, Escrow Account; Essential Use Certification; Receipt Certificate

As Escrow Agent pursuant the Lease and Escrow Agreement (the *"Agreement"*) among Community Unit School District Number 202, DuPage County, Illinois, as lessee (the *"Lessee"*), ZB, National Association dba Zions Bank, Chicago, Illinois, as lessor (the *"Lessor"*), and ZB, National Association dba Zions Bank, Chicago, Illinois, as escrow agent (the *"Escrow Agent"*), you are hereby requested to disburse from the Project Fund described above, which was created by Section 16.02 of the Agreement, and in accordance with the provisions of Section 16.05 of the Agreement, the amounts more fully set forth on *Schedules A* and *B* attached hereto to be paid pursuant to this Written Requisition Number 39 to the payees listed on such *Schedules A* and *B* for the purposes therein set forth. Such disbursement represents the amount to which each such payee is entitled in accordance with the bill of sale, invoice or other statement of account attached to *Schedules A* and *B*.

The undersigned, in its capacity as Lessee thereunder, does hereby certify that:

(i) I have read the Agreement and have reviewed appropriate records and documents of the Lessee relating to the matters covered by this Written Requisition;

(ii) The amount of each item of the Costs of the Project (as such term is defined in the Agreement) heretofore disbursed by the Lessee and hereby requested to be reimbursed to the Lessee is shown on *Schedule A* attached hereto, together with the name of the person or persons to whom said amounts were disbursed, and supporting bills of sale, invoices or statements of account from each such person or persons indicating payment thereof by the Lessor are attached to said *Schedule A*;

(iii) The amount of each item of the Cost of the Project due and payable and hereby requested to be disbursed, and the person or persons to whom said amount should be disbursed, other than the Lessee, are shown on *Schedule B* attached hereto, and supporting bills of sale, invoices or statements of account from each such person or persons are attached to said *Schedule B;*

(iv) Each of the amounts requested to be disbursed hereby constitutes Costs of the Project, said amounts are required to be disbursed pursuant to a contract or purchase order entered into therefor by or on behalf of the Lessee, or were necessarily and reasonably incurred, and said amounts are not being paid in advance of the time, if any, fixed for payment;

(v) No amount set forth in this Written Requisition was included in any requisition previously filed with, and paid by, the Escrow Agent pursuant to the Agreement;

(vi) No written notice of any lien, right to lien or attachment upon, or bona fide claim affecting the right to receive payment of, any of the moneys payable under this Written Requisition to any of the persons, firms or corporations named therein has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of this Written Requisition or that adequate bond has been posted for the payment thereof;

(vii) This Written Requisition contains no items representing payment on account of any retained percentage entitled to be retained at the date of this Written Requisition; and

(viii) No Event of Default has occurred and is continuing under the Agreement.

Attached hereto as *Schedule C* are lien waivers from any contractor, builder, materialman and all subcontractors who have received any preceding advance submitted by any such contractor, builder, materialman or subcontractor evidencing disbursement and receipt of each advance made from the Project Fund in accordance with the requisition therefor, who have provided services or materials to the Project and who were paid pursuant to the previous Written Requisition.

EXECUTED this 24th day of June, 2019.

Community Unit School District Number 202
DuPage County, Illinois

By _____
Authorized Representative

In connection with the foregoing Written Requisition, the undersigned, in their respective capacities as the authorized representative of the Lessee and an authorized representative of the below-named contractor, builder or materialman (the *"Payee"*), respectively, do hereby certify in compliance with the Agreement that:

(i) The obligations as stated in the Written Requisition with respect to any item for payment for labor or otherwise to the Payee have been properly incurred;

(ii) The work for which disbursement to the Payee is requested was actually performed and the materials, supplies or equipment for which disbursement to the Payee is requested were actually furnished or installed in or about the acquisition and improvement of the Leased Property; and

(iii) The materials, supplies or equipment for which disbursement to the Payee is requested are not subject to any lien or security interest or, if such materials, supplies or equipment are subject to liens or security interests, such liens or security interests will be released or discharged upon payment of the attached Written Requisition.

All capitalized terms used but not defined herein shall have the meanings assigned to such terms in the attached Written Requisition.

DATED this 24th day of June, 2019.

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 202, DUPAGE COUNTY, ILLINOIS

By _____
Authorized Lessee Representative

ECS MIDWEST, LLC

By_____
Its _____

SCHEDULE A

SCHEDULE OF AMOUNTS TO BE
REIMBURSED TO THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS WERE PREVIOUSLY PAID BY LESSEE*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT PREVIOUSLY PAID	REIMBURSEMENT IS REQUESTED
NONE		

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (ii) of the Written Requisition to which this Schedule is attached.

SCHEDULE B

SCHEDULE OF AMOUNTS TO BE PAID TO
PERSONS OTHER THAN THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS ARE TO BE PAID*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT TO BE PAID	PAYMENT IS REQUESTED
ECS MIDWEST, LLC	SEE ATTACHED INVOICE 737674	$5238.00

PLEASE DISBURSE FUNDS ON JUNE 28TH, 2019

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (iii) of the Written Requisition to which this Schedule is attached.

PLEASE REMIT TO:

ECS MIDWEST, LLC
14026 THUNDERBOLT PLACE, SUITE 700
CHANTILLY, VA 20151

Invoice Date	Invoice Number
06/11/2019	737674

Always Refer To Above Number

PROJECT NAME: Lisle Elementary School
5801 Westview Ln
Lisle, IL, 60532

TO: Mr. David Wilkinson
Lisle Community Unit School District 202
5211 Center Avenue
Lisle, IL 60532

PLEASE DETACH AND RETURN DUPLICATE COPY WITH YOUR REMITTANCE

CUSTOMER CODE	PROJECT No.	BILLED THRU DATE	TERMS
M89501	**16:12162-A**	**06/01/2019**	**DUE UPON RECEIPT**

Please Pay This Amount: $5,238.00

Description	Quantity	Units	Unit Price	Extension	Total
Week Ending 05/11/19					
Principal Engineer	0.25	HOUR	$180.00		$45.00
Project Manager	0.50	HOUR	$135.00		$67.50
Engineering Technician	4.00	HOUR	$91.00		$364.00
Sample Pickup (hourly)	1.00	HOUR	$91.00		$91.00
Secretary	0.25	HOUR	$55.00		$13.75
Compressive Strength, Mortar/Grout	4.00	EACH	$15.00		$60.00
Trip Charge	2.00	TRIP	$35.00		$70.00
				Subtotal:	**$711.25**
Week Ending 05/18/19					
Principal Engineer	0.50	HOUR	$180.00		$90.00
Project Manager	1.00	HOUR	$135.00		$135.00
Engineering Technician	10.00	HOUR	$91.00		$910.00
Sample Pickup (hourly)	1.00	HOUR	$91.00		$91.00
Secretary	0.50	HOUR	$55.00		$27.50
Compressive Strength, Concrete Cylinders	5.00	EACH	$15.00		$75.00
Trip Charge	4.00	TRIP	$35.00		$140.00
				Subtotal:	**$1,468.50**
Week Ending 05/25/19					
Principal Engineer	0.50	HOUR	$180.00		$90.00
Project Manager	1.50	HOUR	$135.00		$202.50
Engineering Technician	12.00	HOUR	$91.00		$1,092.00
Sample Pickup (hourly)	1.00	HOUR	$91.00		$91.00
Secretary	0.50	HOUR	$55.00		$27.50
Compressive Strength, Concrete Cylinders	15.00	EACH	$15.00		$225.00
Trip Charge	3.00	TRIP	$35.00		$105.00
				Subtotal:	**$1,833.00**
Week Ending 06/01/19					
Principal Engineer	0.25	HOUR	$180.00		$45.00

PLEASE REMIT TO:

ECS MIDWEST, LLC
14026 THUNDERBOLT PLACE, SUITE 700
CHANTILLY, VA 20151

Invoice Date	Invoice Number
06/11/2019	737674

Always Refer To Above Number

PROJECT NAME: Lisle Elementary School
5801 Westview Ln
Lisle, IL, 60532

TO: Mr. David Wilkinson
Lisle Community Unit School District 202
5211 Center Avenue
Lisle, IL 60532

PLEASE DETACH AND RETURN DUPLICATE COPY WITH YOUR REMITTANCE

CUSTOMER CODE	PROJECT No.	BILLED THRU DATE	TERMS
M89501	**16:12162-A**	**06/01/2019**	**DUE UPON RECEIPT**

Please Pay This Amount: $5,238.00

Description	Quantity	Units	Unit Price	Extension	Total
Project Manager	0.50	HOUR	$135.00		$67.50
Engineering Technician	4.00	HOUR	$91.00		$364.00
Secretary	0.25	HOUR	$55.00		$13.75
Firestopping Observation (half day w/ report)	1.00	LUMP SUM	$700.00		$700.00
Trip Charge	1.00	TRIP	$35.00		$35.00
				Subtotal:	**$1,225.25**

****
* Invoice Total - Please Remit => **$5,238.00**
****

If you have any questions regarding this invoice please contact Haritha Musty at 847.279.0366

EXHIBIT C

FORM OF WRITTEN REQUISITION

ZB, National Association
dba Zions Bank
111 West Washington Street
Chicago, Illinois 60602

Re: Written Requisition for Disbursement of Funds from the Project Fund of the Community Unit School District Number 202, DuPage County, Illinois, Escrow Account; Essential Use Certification; Receipt Certificate

As Escrow Agent pursuant the Lease and Escrow Agreement (the *"Agreement"*) among Community Unit School District Number 202, DuPage County, Illinois, as lessee (the *"Lessee"*), ZB, National Association dba Zions Bank, Chicago, Illinois, as lessor (the *"Lessor"*), and ZB, National Association dba Zions Bank, Chicago, Illinois, as escrow agent (the *"Escrow Agent"*), you are hereby requested to disburse from the Project Fund described above, which was created by Section 16.02 of the Agreement, and in accordance with the provisions of Section 16.05 of the Agreement, the amounts more fully set forth on *Schedules A* and *B* attached hereto to be paid pursuant to this Written Requisition Number 40 to the payees listed on such *Schedules A* and *B* for the purposes therein set forth. Such disbursement represents the amount to which each such payee is entitled in accordance with the bill of sale, invoice or other statement of account attached to *Schedules A* and *B*.

The undersigned, in its capacity as Lessee thereunder, does hereby certify that:

(i) I have read the Agreement and have reviewed appropriate records and documents of the Lessee relating to the matters covered by this Written Requisition;

(ii) The amount of each item of the Costs of the Project (as such term is defined in the Agreement) heretofore disbursed by the Lessee and hereby requested to be reimbursed to the Lessee is shown on *Schedule A* attached hereto, together with the name of the person or persons to whom said amounts were disbursed, and supporting bills of sale, invoices or statements of account from each such person or persons indicating payment thereof by the Lessor are attached to said *Schedule A*;

(iii) The amount of each item of the Cost of the Project due and payable and hereby requested to be disbursed, and the person or persons to whom said amount should be disbursed, other than the Lessee, are shown on *Schedule B* attached hereto, and supporting bills of sale, invoices or statements of account from each such person or persons are attached to said *Schedule B;*

(iv) Each of the amounts requested to be disbursed hereby constitutes Costs of the Project, said amounts are required to be disbursed pursuant to a contract or purchase order entered into therefor by or on behalf of the Lessee, or were necessarily and reasonably incurred, and said amounts are not being paid in advance of the time, if any, fixed for payment;

(v) No amount set forth in this Written Requisition was included in any requisition previously filed with, and paid by, the Escrow Agent pursuant to the Agreement;

(vi) No written notice of any lien, right to lien or attachment upon, or bona fide claim affecting the right to receive payment of, any of the moneys payable under this Written Requisition to any of the persons, firms or corporations named therein has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of this Written Requisition or that adequate bond has been posted for the payment thereof;

(vii) This Written Requisition contains no items representing payment on account of any retained percentage entitled to be retained at the date of this Written Requisition; and

(viii) No Event of Default has occurred and is continuing under the Agreement.

Attached hereto as *Schedule C* are lien waivers from any contractor, builder, materialman and all subcontractors who have received any preceding advance submitted by any such contractor, builder, materialman or subcontractor evidencing disbursement and receipt of each advance made from the Project Fund in accordance with the requisition therefor, who have provided services or materials to the Project and who were paid pursuant to the previous Written Requisition.

EXECUTED this 24th day of June, 2019.

Community Unit School District Number 202
DuPage County, Illinois

By _____
Authorized Representative

In connection with the foregoing Written Requisition, the undersigned, in their respective capacities as the authorized representative of the Lessee and an authorized representative of the below-named contractor, builder or materialman (the *"Payee"*), respectively, do hereby certify in compliance with the Agreement that:

(i) The obligations as stated in the Written Requisition with respect to any item for payment for labor or otherwise to the Payee have been properly incurred;

(ii) The work for which disbursement to the Payee is requested was actually performed and the materials, supplies or equipment for which disbursement to the Payee is requested were actually furnished or installed in or about the acquisition and improvement of the Leased Property; and

(iii) The materials, supplies or equipment for which disbursement to the Payee is requested are not subject to any lien or security interest or, if such materials, supplies or equipment are subject to liens or security interests, such liens or security interests will be released or discharged upon payment of the attached Written Requisition.

All capitalized terms used but not defined herein shall have the meanings assigned to such terms in the attached Written Requisition.

DATED this 24th day of June, 2019.

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 202, DUPAGE COUNTY, ILLINOIS

By _____
Authorized Lessee Representative

PEPPER CONSTRUCTION

By_____
Its _____

SCHEDULE A

SCHEDULE OF AMOUNTS TO BE
REIMBURSED TO THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS WERE PREVIOUSLY PAID BY LESSEE*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT PREVIOUSLY PAID	REIMBURSEMENT IS REQUESTED
NONE		

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (ii) of the Written Requisition to which this Schedule is attached.

SCHEDULE B

SCHEDULE OF AMOUNTS TO BE PAID TO
PERSONS OTHER THAN THE LESSEE

IDENTITY OF PERSON TO WHOM AMOUNTS ARE TO BE PAID*	GENERAL DESCRIPTION OF ITEMS FOR WHICH AMOUNT TO BE PAID	PAYMENT IS REQUESTED
PEPPER CONSTRUCTION	SEE ATTACHED INVOICE 1600524018	$3,464,804.66

PLEASE DISBURSE FUNDS ON JUNE 28TH, 2019

* Attach bill of sale, invoice or statement of account for each such person as described in paragraph (iii) of the Written Requisition to which this Schedule is attached.

Pepper CONSTRUCTION
General Contractors
411 Lake Zurich Road
Barrington, IL 60010
Phone:(847)-381-2760 Fax:(847)-304-6510

INVOICE
No. **1600524018**

Sold Lisle CUSD 202
5211 Center Avenue
Lisle, IL 60532

Attn:

DATE	JOB NO.	YOUR NO.	JOB LOCATION
06/19/2019	1600524		Lisle IL

Billing #15

RE: SD 202 - Lisle - New School
5801 Westview
Lisle, IL 60532

Contract Amount		$ 32,629,508.53
Change Orders		-$ 360,014.55
	Revised Contract Amount	$ 32,269,493.98
Work Completed to Date		$ 26,174,750.89
Less: Retention		$ 2,295,011.83
Net Amount Earned		$ 23,879,739.06
Less: Previously Billed		$ 20,414,934.40
Net Amount Due This Invoice		$ 3,464,804.66

WAIVER OF LIEN TO DATE

STATE OF IL | SS | Job Number: 1600524 | Qty #
County of Lake | Draw Number: 15 (FIFTEEN | Loan #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Lisle CUSD 202 to furnish General Construction for the premises known as SD 202 - Lisle - New School

of which Lisle CUSD 202 is the owner.

The undersigned for and in consideration of Three Million Four Hundred Sixty Four Thousand Eight Hundred Four Dollars 66/100 $ 3,464,804.66 dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statues of the State of Illinois relating to mechanics liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services, material, fixtures,apparatus or machinery, furnished to this date by the undersigned for the above-described premises, including extras.*

Given under my hand and sealed this 09 DAY OF June 2019

Signature and Seal: _____

*Extras include but are not limited to change orders, both oral and written, to the contract.

CONTRACTOR'S AFFIDAVIT

STATE OF Illinois | SS
County of Lake

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says the he/she is Jen Haub of the Pepper Construction Company who is contractor for the General Construction work on the building located at 5801 Westview Lisle, IL 60532 owned by Lisle CUSD 202

That the total amount of the contract including extras is $ 32,269,493.98 on which he has received payment of $ 20,414,934.40 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

NAMES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
		SEE ATTACHED	SWORN STATEMENT		
TOTAL LABOR AND MATERIAL INCLDG EXTRAS* TO COMPLETE					

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 19 DAY OF June 2019

Signature: _____

Subscribed and sworn before me this 19 DAY OF June 2019

Signature: _____

OFFICIAL SEAL
STACY BRIGGS
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 03/07/20

*Extras include but are not limited to change orders, both oral and written, to the contract.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Lisle CUSD 202
5211 Center Avenue
Lisle, IL
60532

PROJECT: SD 202 - Lisle - New School
5211 Center Avenue
Lisle, IL
60532

FROM CONTRACTOR: Pepper Construction Company
411 Lake Zurich Road
Barrington, IL , 60010-3141

ARCHITECT:

CONTRACT FOR: SD 202 - Lisle - New School

APPLICATION NO.:15
PERIOD TO :15-JUN-19
PROJECT NOS.:1600524
INVOICE NO.1600524018

CONTRACT DATE :09-MAY-17

Distribution to:
- ☐ OWNER
- ☐ ARCHITECT
- ☐ CONTRACTOR
- ☐
- ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	$	32,744,105.98
2. Net change by change orders	$	-474,612.00
3. CONTRACT SUM TO DATE (Line1 +/- 2)	$	32,269,493.98
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$	26,174,750.89
5. RETAINAGE: Total retainage Column I of G703)	$	2,295,011.83
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	23,879,739.06
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	20,414,934.40
8. CURRENT PAYMENT DUE	$	3,464,804.66
9. BALANCE TO FINISH, INCLUDING RETAINAGE . (Line 3 less Line 6)	$	8,389,754.92

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		152,397.00	0.00
APPROVED THIS MONTH			
Number	Date Approved		
0000002	22-MAY-2019	0.00	627,009.00
CURRENT TOTAL		0.00	627,009.00
Net Change by Change Orders			-474,612.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor : Pepper Construction Company

By : _____ Date : 6-19-19

State of : Illinois

County of : McHenry

Subscribed and sworn to before me this 19th day of June 2019

Notary Public: Stacy Briggs

My Commission expires: 3/7/20

OFFICIAL SEAL
STACY BRIGGS
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 03/07/20

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....$ 3,464,804.66

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT : PERKINS+WILL

By : _____ Date : 6/19/2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Pepper Construction Company

CONTINUATION SHEET
APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

PAGE: 2

APPLICATION NUMBER : 15
APPLICATION DATE : JUN/19/2019
PERIOD TO : JUN/15/2019
PROJECT NO : 1600524

INVOICE NO
1600524018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E) FROM PREVIOUS APPLICATION	WORK COMPLETED (D+E) THIS PERIOD	MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
0150	Temporary Building Construction	153,760.00	57,897.18	45,391.78	0.00	103,288.96	67	50,471.04	0.00
0159	Temporary Site Construction	93,204.50	27,858.52	4,402.62	0.00	32,261.14	35	60,943.36	0.00
0220	Field Engineering & Layout	31,416.00	24,895.96	1,617.37	0.00	26,513.33	84	4,902.67	0.00
0245	Building Demolition	0.00	0.00	0.00	0.00	0.00		0.00	0.00
0330	Cast-In-Place Concrete	1,479,111.00	1,300,779.01	75,109.30	0.00	1,375,888.31	93	103,222.69	137,588.83
0339	Frost Footing Allowance	11,733.00	0.00	0.00	0.00	0.00		11,733.00	0.00
0400	Masonry	1,405,855.00	1,402,464.00	3,391.00	0.00	1,405,855.00	100	0.00	70,292.75
0510	Structural Metal Framing	2,261,247.00	2,092,997.00	88,124.00	0.00	2,181,121.00	96	80,126.00	218,112.00
0519	Allowance for Bid Periods	5,122.00	0.00	0.00	0.00	0.00		5,122.00	0.00
0610	Rough Carpentry & General Trades	562,991.00	265,629.00	125,754.00	0.00	391,383.00	70	171,608.00	39,138.30
0640	Millwork & Casework	961,387.00	116,992.00	526,561.42	0.00	643,553.42	67	317,833.58	64,355.34
0750	Membrane Roofing, Green Roof, Siding Panels	1,407,819.00	885,322.00	160,497.00	0.00	1,045,819.00	74	362,000.00	104,582.00
0781	Fireproofing	229,448.00	209,181.00	0.00	0.00	209,181.00	91	20,267.00	20,918.00
0782	Fireproofing Touch Up Allowance	9,987.00	0.00	0.00	0.00	0.00		9,987.00	0.00
0790	Caulking & Sealants	49,702.00	27,070.25	10,739.24	0.00	37,809.49	76	11,892.51	0.00
0831	Access Doors And Panels	0.00	0.00	0.00	0.00	0.00		0.00	0.00
0844	Aluminum, Glass, & Glazing	3,214,198.00	1,553,316.00	1,033,157.00	0.00	2,586,473.00	80	627,725.00	258,647.00
0929	Drywall	3,198,424.00	2,916,163.00	196,282.00	0.00	3,112,445.00	97	85,979.00	311,244.50
0930	Tile	149,269.00	79,850.00	0.00	0.00	79,850.00	53	69,419.00	7,715.00
0951	Acoustical Ceilings	1,160,026.00	626,340.00	267,713.00	0.00	894,053.00	77	265,973.00	89,405.00
0952	ACT Allowance	15,000.00	0.00	0.00	0.00	0.00		15,000.00	0.00
0962	Concrete Polishing & Epoxy	130,321.00	89,337.50	40,983.50	0.00	130,321.00	100	0.00	13,032.10
0963	Epoxy Flooring Allowance	0.00	0.00	0.00	0.00	0.00		0.00	0.00

Pepper Construction Company

CONTINUATION SHEET
APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 15
APPLICATION DATE : JUN/19/2019
PERIOD TO : JUN/15/2019
PROJECT NO : 1600524

INVOICE NO
1600524018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
0965	Resilient & Carpet Flooring	837,876.00	531,160.00	60,690.00	0.00	591,850.00	71	246,026.00	59,185.00
0969	Floor Mitigation Allowance	179,190.50	0.00	0.00	0.00	0.00		179,190.50	0.00
0990	Paint and Wall Coverings	244,327.00	135,162.50	26,146.25	0.00	161,308.75	66	83,018.25	16,130.88
0991	Painting Allowance	12,000.00	0.00	0.00	0.00	0.00		12,000.00	0.00
1140	Kitchen Equipment	283,287.00	150,376.00	1,657.00	30,756.00	182,789.00	65	100,498.00	18,278.90
1166	Athletic Equipment	68,800.00	3,106.00	0.00	0.00	3,106.00	5	65,694.00	310.60
1167	Gym Bleacher Allowance	21,000.00	0.00	0.00	0.00	0.00		21,000.00	0.00
1220	Window Treatments	73,705.00	0.00	40,253.00	0.00	40,253.00	55	33,452.00	4,025.30
1420	Elevators	113,000.00	39,550.00	0.00	0.00	39,550.00	35	73,450.00	1,978.00
2100	Fire Protection	269,450.00	220,428.01	29,362.00	0.00	249,790.01	93	19,659.99	24,979.01
2190	Dry Pipe Sprinkler Allowance	26,662.00	0.00	0.00	0.00	0.00		26,662.00	0.00
2200	Plumbing	767,242.00	587,372.00	100,000.00	0.00	687,372.00	90	79,870.00	68,737.00
2300	Hvac	3,112,264.00	2,818,680.55	148,599.70	0.00	2,967,280.25	95	144,983.75	296,728.12
2600	Electrical	3,937,922.00	2,890,375.76	442,252.24	0.00	3,332,628.00	85	605,294.00	333,260.23
2690	Electrical Allowance	69,440.00	0.00	0.00	0.00	0.00		69,440.00	0.00
3100	Earthwork	732,583.00	587,953.05	49,911.50	0.00	637,864.55	87	94,718.45	47,839.84
3201	Asphalt Paving	223,990.00	0.00	0.00	0.00	0.00		223,990.00	0.00
3290	Landscaping	766,500.00	11,500.00	50,000.00	0.00	61,500.00	8	705,000.00	6,150.00
3300	Site Utilities	871,252.00	823,781.25	0.00	0.00	823,781.25	95	47,470.75	82,378.13
8000	Osha Safety	135,168.00	50,490.36	3,681.31	0.00	54,171.67	40	80,996.33	0.00
8103	General Clean Up	240,090.02	115,112.78	31,315.93	0.00	146,428.71	61	93,661.31	0.00
8125	Winter Protection	118,579.00	88,943.13	3,105.44	0.00	92,048.57	78	26,530.43	0.00
9100	Management Reimbursables	957,384.37	796,354.94	73,304.86	0.00	869,659.80	91	87,724.57	0.00

Pepper Construction Company

CONTINUATION SHEET
APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 15
APPLICATION DATE : JUN/19/2019
PERIOD TO : JUN/15/2019
PROJECT NO : 1600524

INVOICE NO
1600524018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
9200	General Requirements	226,515.00	123,295.83	13,093.40	0.00	136,389.23	60	90,125.77	0.00
9300	Preconstruction Services	40,000.00	40,000.00	0.00	0.00	40,000.00	100	0.00	0.00
9400	Non Reimbursables	0.00	0.00	0.00	0.00	0.00		0.00	0.00
9900	General Liability Insurance	313,849.10	319,947.10	-6,098.00	0.00	313,849.10	100	0.00	0.00
9920	Contingency	499,313.90	0.00	0.00	0.00	0.00		499,313.90	0.00
9940	Fee	570,583.59	397,571.16	65,229.19	0.00	462,800.35	81	107,783.24	0.00
9950	Builders Risk	27,500.00	24,515.00	0.00	0.00	24,515.00	89	2,985.00	0.00
9990	Accepted Alternates	0.00	0.00	0.00	0.00	0.00		0.00	0.00
9991	User Defined	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	PROJECT TOTAL :	**32,269,493.98**	**22,431,767.84**	**3,712,227.05**	**30,756.00**	**26,174,750.89**	**81**	**6,094,743.09**	**2,295,011.83**

APPLICATION FOR PAYMENT and SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

PROJECT TITLE SD 202 - Lisle - New School
5801 Westview Lisle IL 60532

ARCH / ENG

PERIOD FROM 05/16/2019 TO 06/15/2019

CONTRACTOR Pepper Construction Company

ADDRESS 643 North Orleans ChicagoIL 60654-3608

Job # 1600524

Draw # 15

Change Orders Included:

	1	2	3		4	5	6	7
	NAME AND ADDRESS OF CONTRACTOR WORK/MATERIAL CONTRACTED FOR	ADJUSTED TOTAL CONTRACT	WORK COMPLETED & MATERIALS STORED %	WORK COMPLETED & MATERIALS STORED DOLLAR VALUE	TOTAL RETAINED INCLUDING THIS APPLICATION	PREVIOUSLY BILLED	NEW AMOUNT REQUESTED COL 3 MINUS (COL 4 + 5)	BALANCE TO BE BILLED COL 2 MINUS (COL 5+6)
0150	Temporary Building Pepper Construction	153,760.00	67 %	103,288.96	0.00	57,897.18	45,391.78	50,471.04
0159	Temporary Site Construction Pepper Construction	93,204.50	35 %	32,261.14	0.00	27,858.52	4,402.62	60,943.36
0220	Field Engineering & Layout Pepper Construction	31,416.00	84 %	26,513.33	0.00	24,895.96	1,617.37	4,902.67
0330	Cast-In-Place Concrete Abbey Paving & Sealcoating	1,479,111.00	93 %	1,375,888.31	137,588.83	1,170,701.11	67,598.37	240,811.52
0339	Frost Footing Allowance NOT LET	11,733.00	0 %	0.00	0.00	0.00	0.00	11,733.00
0400	Masonry Jimmy'Z Masonry Corp.	1,405,855.00	100 %	1,405,855.00	70,292.75	1,262,217.60	73,344.65	70,292.75
0510	Structural Metal Framing Ozark Steel Fabricators Inc.	2,243,058.00	97 %	2,181,121.00	218,112.00	1,883,697.00	79,312.00	280,049.00
0510	Structural Metal Framing NOT LET	18,189.00	0 %	0.00	0.00	0.00	0.00	18,189.00
0519	Allowance for Bid Periods Pepper Construction	5,122.00	0 %	0.00	0.00	0.00	0.00	5,122.00
0610	Rough Carpentry & General Edwin Anderson Construction	562,991.00	70 %	391,383.00	39,138.30	239,066.10	113,178.60	210,746.30
0640	Millwork & Casework Stevens Industries, Inc.	960,457.00	67 %	643,553.42	64,355.34	105,292.80	473,905.28	381,258.92
0640	Millwork & Casework NOT LET	930.00	0 %	0.00	0.00	0.00	0.00	930.00
0750	Membrane Roofing, Green A-1 Roofing Company	1,407,819.00	74 %	1,045,819.00	104,582.00	796,790.00	144,447.00	466,582.00
0781	Fireproofing Spray Insulations, Inc.	233,776.00	89 %	209,181.00	20,918.00	188,263.00	0.00	45,513.00
0781	Fireproofing NOT LET	-4,328.00	0 %	0.00	0.00	0.00	0.00	-4,328.00
0782	Fireproofing Touch Up Pepper Construction	9,987.00	0 %	0.00	0.00	0.00	0.00	9,987.00
0790	Caulking & Sealants Pepper Construction	49,702.00	76 %	37,809.49	0.00	27,070.25	10,739.24	11,892.51
0844	Aluminum, Glass, & Glazing Northern Glass, Inc.	3,206,822.00	81 %	2,586,473.00	258,647.00	1,397,984.00	929,842.00	878,996.00
0844	Aluminum, Glass, & Glazing NOT LET	7,376.00	0 %	0.00	0.00	0.00	0.00	7,376.00
0929	Drywall Doherty Construction Inc	3,197,832.00	97 %	3,112,445.00	311,244.50	2,624,546.70	176,653.80	396,631.50
0929	Drywall NOT LET	592.00	0 %	0.00	0.00	0.00	0.00	592.00
0930	Tile Douglas Floor Covering Inc.	149,269.00	53 %	79,850.00	7,715.00	72,135.00	0.00	77,134.00
0951	Acoustical Ceilings Just Rite Acoustics, Inc.	1,160,026.00	77 %	894,053.00	89,405.00	563,706.00	240,942.00	355,378.00
0952	ACT Allowance Pepper Construction	15,000.00	0 %	0.00	0.00	0.00	0.00	15,000.00
0962	Concrete Polishing & Epoxy CCI Flooring Inc	130,321.00	100 %	130,321.00	13,032.10	80,403.75	36,885.15	13,032.10
0965	Resilient & Carpet Flooring TSI Commercial Floor	844,740.00	70 %	591,850.00	59,185.00	478,044.00	54,621.00	312,075.00
0965	Resilient & Carpet Flooring NOT LET	-6,864.00	0 %	0.00	0.00	0.00	0.00	-6,864.00
0969	Floor Mitigation Allowance Pepper Construction	179,190.50	0 %	0.00	0.00	0.00	0.00	179,190.50
0990	Paint and Wall Coverings D.E.S. Painting	247,808.00	65 %	161,308.75	16,130.88	121,646.25	23,531.62	102,630.13
0990	Paint and Wall Coverings NOT LET	-3,481.00	0 %	0.00	0.00	0.00	0.00	-3,481.00
0991	Painting Allowance Pepper Construction	12,000.00	0 %	0.00	0.00	0.00	0.00	12,000.00
1140	Kitchen Equipment Great Lakes West	283,287.00	65 %	182,789.00	18,278.90	135,338.40	29,171.70	118,776.90
1166	Athletic Equipment Haldeman-Homme, Inc	68,800.00	5 %	3,106.00	310.60	2,795.40	0.00	66,004.60
1167	Gym Bleacher Allowance NOT LET	21,000.00	0 %	0.00	0.00	0.00	0.00	21,000.00
1220	Window Treatments Four Point O, Inc.	73,705.00	55 %	40,253.00	4,025.30	0.00	36,227.70	37,477.30
1420	Elevators Schindler Elevator Corporation	113,000.00	35 %	39,550.00	1,978.00	37,572.00	0.00	75,428.00

APPLICATION FOR PAYMENT and SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

PROJECT TITLE SD 202 - Lisle - New School
5801 Westview Lisle IL 60532

ARCH / ENG

CONTRACTOR ADDRESS Pepper Construction Company
643 North Orleans ChicagoIL 60654-3608

PERIOD FROM 05/16/2019 TO 06/15/2019
Job # 1600524
Draw # 15
Change Orders Included:

	1	2	3		4	5	6	7
	NAME AND ADDRESS OF CONTRACTOR WORK/MATERIAL CONTRACTED FOR	ADJUSTED TOTAL CONTRACT	WORK COMPLETED & MATERIALS STORED %	WORK COMPLETED & MATERIALS STORED DOLLAR VALUE	TOTAL RETAINED INCLUDING THIS APPLICATION	PREVIOUSLY BILLED	NEW AMOUNT REQUESTED COL 3 MINUS (COL 4 + 5)	BALANCE TO BE BILLED COL 2 MINUS (COL 5+6)
2100	Fire Protection Nelson Fire Protection	269,450.00	93 %	249,790.01	24,979.01	198,385.20	26,425.80	44,639.00
2190	Dry Pipe Sprinkler Allowance NOT LET	26,662.00	0 %	0.00	0.00	0.00	0.00	26,662.00
2200	Plumbing Adler Plumbing & Heating Inc	767,242.00	90 %	687,372.00	68,737.00	528,635.00	90,000.00	148,607.00
2300	Hvac Oak Brook Mechanical	3,112,264.00	95 %	2,967,280.25	296,728.12	2,536,812.42	133,739.71	441,711.87
2600	Electrical Associated Electrical	3,962,528.00	84 %	3,332,628.00	333,260.23	2,601,340.77	398,027.00	963,160.23
2600	Electrical NOT LET	-24,606.00	0 %	0.00	0.00	0.00	0.00	-24,606.00
2690	Electrical Allowance NOT LET	69,440.00	0 %	0.00	0.00	0.00	0.00	69,440.00
3100	Earthwork Roy Zenere Truck &	742,143.00	86 %	637,864.55	47,839.84	543,856.57	46,168.14	152,118.29
3100	Earthwork NOT LET	-9,560.00	0 %	0.00	0.00	0.00	0.00	-9,560.00
3201	Asphalt Paving Abbey Paving & Sealcoating	223,990.00	0 %	0.00	0.00	0.00	0.00	223,990.00
3290	Landscaping Woodland Commercial	766,500.00	8 %	61,500.00	6,150.00	10,350.00	45,000.00	711,150.00
3300	Site Utilities Lenny Hoffman Excavating,	875,064.25	94 %	823,781.25	82,378.13	741,403.12	0.00	133,661.13
3300	Site Utilities NOT LET	-3,812.25	0 %	0.00	0.00	0.00	0.00	-3,812.25
8000	Osha Safety Pepper Construction	135,168.00	40 %	54,171.67	0.00	50,490.36	3,681.31	80,996.33
8103	General Clean Up Pepper Construction	240,090.02	61 %	146,428.71	0.00	115,112.78	31,315.93	93,661.31
8125	Winter Protection Pepper Construction	118,579.00	78 %	92,048.57	0.00	88,943.13	3,105.44	26,530.43
9100	Management Reimbursables Pepper Construction	957,384.37	91 %	869,659.80	0.00	796,354.94	73,304.86	87,724.57
9200	General Requirements Pepper Construction	226,515.00	60 %	136,389.23	0.00	123,295.83	13,093.40	90,125.77
9300	Preconstruction Services Pepper Construction	40,000.00	100 %	40,000.00	0.00	40,000.00	0.00	0.00
9900	General Liability Insurance Pepper Construction	313,849.10	100 %	313,849.10	0.00	319,947.10	-6,098.00	0.00
9920	Contingency Pepper Construction	499,313.90	0 %	0.00	0.00	0.00	0.00	499,313.90
9940	Fee Pepper Construction	570,583.59	81 %	462,800.35	0.00	397,571.16	65,229.19	107,783.24
9950	Builders Risk Pepper Construction	27,500.00	89 %	24,515.00	0.00	24,515.00	0.00	2,985.00
	TOTALS	**32,269,493.98**	**81 %**	**26,174,750.89**	**2,295,011.83**	**20,414,934.40**	**3,464,804.66**	**8,389,754.92**

APPLICATION FOR PAYMENT and SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

PROJECT TITLE SD 202 - Lisle - New School
5801 Westview Lisle IL 60532

ARCH / ENG

CONTRACTOR ADDRESS Pepper Construction Company
643 North Orleans ChicagoIL 60654-3608

PERIOD FROM 05/16/2019 TO 06/15/2019
Job # 1600524
Draw # 15
Change Orders Included:

	1	2	3		4	5	6	7
	NAME AND ADDRESS OF CONTRACTOR WORK/MATERIAL CONTRACTED FOR	ADJUSTED TOTAL CONTRACT	WORK COMPLETED & MATERIALS STORED %	DOLLAR VALUE	TOTAL RETAINED INCLUDING THIS APPLICATION	PREVIOUSLY BILLED	NEW AMOUNT REQUESTED COL 3 MINUS (COL 4 + 5)	BALANCE TO BE BILLED COL 2 MINUS (COL 5+6)

Amount of Original Contract	$	32,629,508.53	Work completed to date (Col. 3)	$ 26,174,750.89
Change Orders (COs)	$	-360,014.55	Total Retained (Col. 4)	$ 2,295,011.83
Total Contract and COs	$	32,269,493.98	Net Amount Earned (Col 3. minus Col. 4)	$ 23,879,739.06
			Previously Billed (Col 5)	$ 20,414,934.40
			Net Amount Due This Payment (Col. 6)	$ 3,464,804.66

STATE IL
COUNTY OF Lake
THAT HE IS AUTHORIZED SIGNER

THE UNDERSIGNED Jen Haub
OF Pepper Construction Company

BEING FIRST DULY SWORN ON OATH DEPOSES AND SAYS
CONTRACTOR FOR THE (KIND OF WORK) GENERAL CONSTRUCTION

FOR THE FOLLOWING PROJECT (PROJECT TITLE) SD 202 - Lisle - New School (PROJECT ADDRESS) 5801 Westview Lisle, IL 60532
FOR Lisle CUSD 202 (OWNER)

That, for the purpose of this work the foregoing orders have been placed and the foregoing parties subcontracted with and these have furnished materials or have provided labor, or both, for said project.
That, the amount of such order or subcontract is as stated above and that there is due and to become due them respectively, the amounts set opposite their names for materials or labor or both.
That, this statement is made in compliance with the statutes relating to Mechanics Liens and for the purpose of procuring from the Owner FINAL/PARTIAL payment in accordance with the terms of the contract and is a full, true and complete statement, of all parties furnishing labor and /or material, and of amounts paid, due and to become due them.

SUBSCRIBED AND SWORN TO ME THIS 19 DAY OF June 2019

NOTARY PUBLIC

SIGNED Pepper Construction Company

Jen Haub AUTHORIZED SIGNER

OFFICIAL SEAL
STACY BRIGGS
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 03/07/20

For Action

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Approval of Certified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2020.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Scott Klepadlo, 0.85 FTE Physical Education Teacher at Lisle Elementary School, will start at the beginning of the 2019-2020 school year. He is placed at a Bachelor's +0, Step 4, $ 45,812.00. Pending a completed Background Report.

Caitlyn Murphy, 1.0 FTE 2nd Grade Teacher at Lisle Elementary School, will start at the beginning of the 2019-2020 school year. She is placed at a Master's +0, Step 0, $ 59,886.00. Pending a completed Background Report.

Name	Position	School	FTE	Start Date
Klepadlo, Scott	P.E. Teacher 2019-2020 SY Bachelor's, Step 4 $45,812.00	LES	.85	08/12/2019
Murphy, Caitlyn	2nd Grade Teacher 2019-2020 SY Master's, Step 0 $59,866.00	LES	1.0	08/12/2019

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 6/3/19 RECOMMENDED BY: Melissa Payne

POSITION A. TO BE FILLED: PE Teacher

POSITION B. TO BE FILLED: _____

Grant Program: _____ Yes X No

If "Yes" _____ Reading Improvement _____ Title I _____ Other (specify)

REPLACING: Luke Schlessinger NEW POSITION: _____

NAME OF RECOMMENDED INDIVIDUAL: Scott Klepadlo

COLLEGE/MAJOR: ISU: BS in Physical Education and a Minor in History

PRIOR EXPERIENCE: Chicago Public Schools (8/2015-6/2019) and Washington Elementary School District in AZ (8/2015-6/2015)

START DATE: 08/12/2019 BOARD APPROVAL DATE: 06/24/2019

RECOMMENDED SALARY SCHEDULE PLACEMENT: BA Step 4 ($45,812.00)

FULL TIME EQUIVALENCY: 0.85 CONTRACTED DAYS 181

BACKGROUND INFORMATION: Scott has been in education for the past 5 years teaching PE to students in grades K-8. He uses the National PE standards when creating lessons but also plans lessons with an emphasis on sportsmanship and teamwork. His focus the last couple of years has been on ways to incorporate more social and emotional learning into the classroom. His current principal stated that he has a passion for teaching, has strengths in planning and organization and has a great rapport with students, parents and staff members. We are excited to have Scott be part of the staff at Lisle Elementary School.

(Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 6-10-19 RECOMMENDED BY: Wesley Gosselink

POSITION A. TO BE FILLED: 2nd Grade Classroom Teacher

POSITION B. TO BE FILLED: _____

Grant Program: ____ Yes __X__ No

If "Yes" _____ Reading Improvement _____ Title I _____ Other (specify)

REPLACING: Allison Pfaff NEW POSITION: _____

NAME OF RECOMMENDED INDIVIDUAL: Caitlyn Murphy

COLLEGE/MAJOR:

BA (History Major, Education Minor), The College of Wooster, Wooster, OH (May 2013

Masters in El Ed, Loyola University Chicago, May 2019

PRIOR EXPERIENCE: Student teaching

START DATE: August 12, 2019 BOARD APPROVAL DATE: 06/24/2019

RECOMMENDED SALARY SCHEDULE PLACEMENT: M, Step 0 ($59,886.00)

FULL TIME EQUIVALENCY: 1.0 FTE CONTRACTED DAYS_____

BACKGROUND INFORMATION:

Caitlyn Murphy completed her undergraduate education in History in 2013 and began working full time in other industries. Her passion for education drew her back to Loyola University where she completed her Masters in El Ed. She has completed student teaching at Lincoln Elementary School in Evanston. Her cooperating teacher shared that Caitlyn thinks deeply and words hard. She is reflective about her teaching and monitors student learning closely. She was a strong student teacher who took over full teaching responsibilities within the first 2 weeks of her year.

Her student teaching university advisor from Loyola shared that Caitlyn was extremely strong in planning and executing units of study. She highly recommended her as a candidate.

(Attach additional information if necessary)

Updated 7.25.16

FOR ACTION

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Acceptance of Certified Resignation.

BACKGROUND: A resignation has been received from a Certified Employee .

FINANCIAL IMPACT: This position has been included in the FY 20 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignations of:

Ethan Kohring, .25 FTE Music Teacher at Tate Woods Elementary School, has submitted his resignation effective on June 20, 2019.

Jessica Weldon, Assistant Principal of Curriculum and Instruction at Lisle Senior High School, has submitted her resignation to be effective June 28, 2019.

Name	School	Position	Effective Date
Kohring, Ethan	TW	Music Teacher	06/20/2019
Weldon, Jessica	LSHS	Asst. Principal	06/28/2019

LISLE 202
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Jessica Weldon <jweldon@lisle202.org>

Thank you

1 message

Jessica Weldon <jweldon@lisle202.org> Wed, May 29, 2019 at 8:22 AM
To: Keith Filipiak <kfilipiak@lisle202.org>, Linda Kotalik <lkotalik@lisle202.org>
Cc: Jeffrey Howard <jhoward@lisle202.org>

Good morning,

I want to thank you for the professional opportunity you have given me at Lisle since 2016. I have learned and grown professionally over this time. Please accept my resignation effective June 30th, 2019, at the end of the 2018-19 contractual year.

I hope only the best for the Lisle community.

Thank you,
Jessica Weldon

Jessica C. Weldon
Assistant Principal of Curriculum and Instruction
Lisle Senior High School
jweldon@lisle202.org
630.493.8346

RECEIVED
MAY 29 2019

From: **Ethan Kohring** <ekohring@lisle202.org>
Date: Wed, Jun 19, 2019 at 6:14 PM
Subject: Resignation Letter
To: Wesley Gosselink <wgosselink@lisle202.org>

Hi Wesley,

I'm writing today to notify you that I will be resigning my position as the Elementary Music Teacher at Tate Woods Elementary School/Lisle Elementary School effective the end of the 2018-2019 pay period. I've thoroughly enjoyed my time at Tate Woods and the time that I've spent with the kids. You and all the staff in Lisle District #202 have been nothing but supportive, kind, and welcoming and I wish you all the best as you move forward into Lisle Elementary School.

Please feel free to contact me with any questions, and I will be happy to assist in any way that I can with bringing in the next music teacher for Lisle Elementary School.

Thank you very much,

In Harmony,

Ethan Kohring

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For Action

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Approval of Extra-Duty Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the certified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: This position is budgeted for FY 2020.

RECOMMENDATION: Acceptance of Recommendation.

SUGGESTED MOTION: That the Board of Education approves the Extra-Duty employment of:

John Davis, Assistant Football Coach for Lisle High School for the 2019-2020 school year. He is placed at a Step 13+, $8,693.00.

Name	School	Sport	Placement	Salary
Davis John	LSHS	Football	Step 13+	$8,693.00

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 6/20/19 RECOMMENDED BY: Dan Dillard

POSITION A. TO BE FILLED: Asst. Football Coach

POSITION B. TO BE FILLED: _____

Grant Program: _____ Yes X No

If "Yes" _____ Reading Improvement _____ Title I _____ Other (specify)

REPLACING: Ronald Jaegle NEW POSITION: _____

NAME OF RECOMMENDED INDIVIDUAL: John Davis

ADDRESS: _____

COLLEGE/MAJOR: _____

PRIOR EXPERIENCE: John Davis worked in the football program as an Asst. Coach.

START DATE: 11/5/18 BOARD APPROVAL DATE: 6/24/19

RECOMMENDED SALARY SCHEDULE PLACEMENT: Step: 13+, $8,693.00

FULL TIME EQUIVALENCY: _____ CONTRACTED DAYS _____

BACKGROUND INFORMATION: John Davis teaches at the High School. He has more than 15 years of coaching experience in the High School program.

(Attach additional information if necessary)

FOR ACTION

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Acceptance of Extra-Duty Resignation.

BACKGROUND: A resignation has been received from an Activity Sponsor.

FINANCIAL IMPACT: This position has been included in the FY 20 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Mark LaScala, Assistant Football Coach at Lisle High School. He has resigned effective the end of the 2018-2019 school year.

Name	School	Placement	Effective Date
LaScala, Mark	LSHS	Asst. Football Coach	05/30/2019

From: Mark LaScala <mlascala@lisle202.org>
Date: Jun 20, 2019, 3:17 PM -0500
To: Dan Dillard <Ddillard@lisle202.org>, Linda Kotalik <lkotalik@lisle202.org>, Tom Marcum <tmarcum@lisle202.org>, Paul Parpet <pparpet@lisle202.org>
Subject: Football Resignation

I am writing this letter to notify you of my resignation as assistant football coach at Lisle High School. I am grateful for the opportunity to serve as a coach on staff for the past 12 years. I am particularly grateful for the support of our football staff and administration. This resignation is effective immediately. Thank you.

Sincerely,

Mark LaScala

This is a staff email account managed by Lisle Community Unit School District 202. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.

FOR ACTION

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Approval of Classified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2020.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Tijuan Kelly: Evening Custodian at Lisle Elementary School, effective July 1, 2019; Step 1, $17.64 hourly rate. Pending a completed Background Report.

Derek Weissinger: Head High School Custodian at Lisle Senior High School, effective August 12, 2019; Step 2: $20.54 hourly rate.

Name	School	FTE	Placement	Salary
Weissinger, Derek	LSHS HS Head Custodian	1.0	Step 2	$20.54/hr.
Kelly, Tijuan	LES Evening Custodian	1.0	Step 1	$ 17.64/hr.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

CERTIFIED PERSONNEL

DATE: 6/3/19 RECOMMENDED BY: Jeff Howard

POSITION A. TO BE FILLED: LHS Head Custodian

POSITION B. TO BE FILLED: _____

Grant Program: _____ Yes _____No

If "Yes" _____ Reading Improvement _____Title I _____Other (specify)

REPLACING: Frank Wicks NEW POSITION: _____

NAME OF RECOMMENDED INDIVIDUAL: Derek Weissinger

ADDRESS: On file in District Office

COLLEGE/MAJOR: Derek is a 2011 Lisle graduate. He attended Northern Illinois briefly and is taking classes at COD

PRIOR EXPERIENCE: Derek has been a custodian at the high school since November of 2011.

START DATE: August 12, 2019 BOARD APPROVAL DATE: June 24, 2019

RECOMMENDED SALARY SCHEDULE PLACEMENT: Hd HS Custodian, Step 2 ($20.54 Per hour

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 260 (Full Year)

BACKGROUND INFORMATION: Derek has done a wonderful role in his current position at the high school. He has been trained in a number of different areas that have prepared him to take on this role.

(Attach additional information if necessary)

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

RECOMMENDATION FOR NEW EMPLOYEE

SUPPORT PERSONNEL

DATE: 6/17/19 RECOMMENDED BY: Melissa Payne

POSITION A. TO BE FILLED: Evening Custodian

POSITION B. TO BE FILLED: _____

Grant Program: _____ Yes _____No

If "Yes" _____ Reading Improvement _____Title I _____Other (specify)

REPLACING: _____ NEW POSITION: yes

NAME OF RECOMMENDED INDIVIDUAL: Tijaun Kelly

COLLEGE/MAJOR: _____

PRIOR EXPERIENCE: *LHS Summer Custodian, Sea Lion Aquatic Park Pool Maintenance,*

START DATE: 7/1/19 BOARD APPROVAL DATE: 6/24/19

RECOMMENDED SALARY SCHEDULE PLACEMENT: Step 1, $ 17.64/hr.

FULL TIME EQUIVALENCY: 1.0 CONTRACTED DAYS 262

BACKGROUND INFORMATION: Tijaun is a Lisle graduate and has worked as a summer custodian in our district. He understands the need for good customer service in this role. Staff that have worked with Tijaun in the district stated that he was an efficient and positive worker. His past positions with custodial work and pool maintenance make him a good fit for this position.

(Attach additional information if necessary)

FOR ACTION

Lisle Community Unit School District 202
Board Of Education Meeting
June 24, 2019

SUBJECT: Acceptance of Classified Resignation.

BACKGROUND: A resignation has been received from a Classified Employee.

FINANCIAL IMPACT: This position has been included in the FY 20 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Harrison Katz, Inclusion Aide at Lisle Junior High School, has resigned at the conclusion of the 2018-2019 school year.

Name	School	Position	Effective Date
Katz, Harrison	LJHS	Inclusion Aide	05/30/2019

LISLE 202
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Jessica Aurilio <jaurilio@lisle202.org>

Resignation Letter

2 messages

Harrison Katz <hkatz@lisle202.org> Wed, May 29, 2019 at 8:24 AM
To: David Kearney <dkearney@lisle202.org>, Jessica Aurilio <jaurilio@lisle202.org>

I would first like to thank both of you for the opportunity to work at Lisle Junior High School. It was a great learning experience for my education career. The rapport between all staff members and students is something that I hope to see next year. Being a Lisle lion was an honor, so I thank you for giving me the opportunity to work with these great students. Sadly, next year, I will not be back at Lisle Junior High School as an teacher assistant.

Thank you,

Harrison Katz

This is a staff email account managed by Lisle Community Unit School District 202. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.

David Kearney <dkearney@lisle202.org> Wed, May 29, 2019 at 9:07 AM
To: Harrison Katz <hkatz@lisle202.org>
Cc: Jessica Aurilio <jaurilio@lisle202.org>

Harrison,

Can you give me a signed copy of your letter? The district office needs it so I can post the position.

Thanks you for a great year! Good luck on your adventures in Florida!!

Dave
[Quoted text hidden]
--
Thanks,

Dave Kearney
Principal
Lisle Junior High School
(630) 493-8201
[Quoted text hidden]

RECEIVED
MAY 29 2019

FOR ACTION

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: Approval of Assistant Principal for Curriculum and Instruction – Lisle High School, (Level 1 Administrator) and revised Assistant Principal for Curriculum and Instruction Job Description.

BACKGROUND DATA: Administration is pleased to recommend Ms. Sheri Costello as the new Assistant Principal for Curriculum and Instruction at Lisle High School. Sheri has taught high school since 1995 and has been a Department Head and an Assistant Principal for Curriculum and Instruction since 2016.

Currently, Sheri serves as the Assistant Principal for Curriculum and Instruction at East Aurora High School. Under her leadership, Sheri increased the instructional capacity of the Department Heads that were under her supervision. Additionally, she increased the use of data driven decisions in Professional Learning Communities (PLCs), provided increased local professional development opportunities and worked with teachers to develop a "Walkthrough" system that provides immediate instructional feedback for teachers. We are very excited that she has accepted the challenge of coming to District 202 as the next step in her career.

During Closed Session, Mr. Howard will provide the Board with information about the interviews and selection process.

Administration also seeks the approval of the revised Assistant Principal for Curriculum and Instruction - Job Description, as presented.

FINANCIAL IMPACT: The cost of the salary and benefits of the position is estimated to cost approximately $ 119,149.00.

RECOMMENDATION: The administration recommends the approval of Sheri Costello as the Assistant Principal for Curriculum and Instruction of Lisle High School as well as the Assistant Principal for Curriculum and Instruction Job Description as presented.

SUGGESTED MOTION: The Board of Education approves Sheri Costello as the Lisle High School Assistant Principal for Curriculum and Instruction for the 2019-2020 school year and the Assistant Principal for Curriculum and Instruction Job Description as presented.

ADMINISTRATIVE CONTRACT

HIGH SCHOOL - ASSISTANT PRINCIPAL FOR CURRICULUM AND INSTRUCTION

THIS CONTRACT is made this 24th day of June, 2019, by and between the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DUPAGE COUNTY, ILLINOIS (the "BOARD"), and Sheri Costello ("ASSISTANT PRINCIPAL"), and has been approved at the meeting of the BOARD held on June 24th, 2019.

IT IS AGREED:

1. **EMPLOYMENT** - The ASSISTANT PRINCIPAL is hereby hired and retained from July 1, 2019, through and including June 30, 2020, and, as it may be later agreed to by the parties, thereafter, as an Assistant Building Principal of Lisle Community Unit School District 202, DuPage County, Illinois.

2. **DUTIES -** The duties and responsibilities of the ASSISTANT PRINCIPAL shall be those incidental to the office of the Assistant Principal of Curriculum and Instruction, those set forth in the job description established by the BOARD, which may be amended from time to time, those obligations imposed by the laws of the State of Illinois upon the ASSISTANT PRINCIPAL, and to perform other professional duties customarily performed by an Assistant Building Principal as from time to time may be assigned to the ASSISTANT PRINCIPAL by the BOARD, the Building Principal or the Superintendent. The BOARD reserves the right to reassign the ASSISTANT PRINCIPAL to different duties from time to time during the term of this Contract, without notice, a hearing or loss of pay.

3. **SALARY** - In consideration of an annual salary of One Hundred and Six Thousand, Three Hundred Dollars ($106,300) for period of July 1, 2019, through June 30, 2020, the ASSISTANT PRINCIPAL agrees to devote such time, skill, labor and attention to his/her

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employment during the term of this Contract in order to faithfully perform the duties of the Building Assistant Principal for Curriculum and Instruction. Salary shall be paid in equal installments in accordance with the BOARD policy governing payment of salary to other certificated members of the professional staff, less such amounts as provided for in this Contract, and other amounts required by law.

4. **EVALUATION** - Before March 1, 2020, the Building Principal, or designee, shall review the ASSISTANT PRINCIPAL'S performance, progress toward established goals and working relationships and shall provide the ASSISTANT PRINCIPAL with a written summary of that review and shall thereafter consider the ASSISTANT PRINCIPAL'S annual compensation and benefits for the next contract year. Failure by the Building Principal to complete an evaluation does not preclude the ASSISTANT PRINCIPAL'S dismissal, or nonrenewal of this Contract.

5. **OTHER WORK** – Only with the prior written agreement of the Superintendent, the ASSISTANT PRINCIPAL may undertake consultation work, speaking engagements, writing, teaching a college or university course, lecturing, or other professional duties and obligations. Provided, however, that this other work shall not interfere in a material and substantial manner with the ASSISTANT PRINCIPAL'S obligations set forth in this Contract.

6. **TERMINATION OF CONTRACT** - This Contract may be terminated prior to its expiration date by:

A. Mutual agreement of the parties.

B. Resignation, provided, however, the ASSISTANT PRINCIPAL gives the BOARD at least ninety (90) days written notice of the proposed resignation.

C. Discharge for any conduct, act, or failure to act by the ASSISTANT PRINCIPAL which is detrimental to the best interests of the District. Reasons for discharge will be given in writing to the ASSISTANT

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PRINCIPAL, who shall be entitled to notice and a hearing before the BOARD to discuss those causes. If the ASSISTANT PRINCIPAL chooses to be accompanied by legal counsel, he shall bear any costs therein involved. The BOARD hearing shall be conducted in closed session.

D. Failure to comply with the terms and conditions of this Contract.

E. The ASSISTANT PRINCIPAL'S permanent disability or incapacity.

Nothing herein will prohibit the BOARD from suspending the ASSISTANT PRINCIPAL without pay when the performance of the ASSISTANT PRINCIPAL is justifiably questioned, pending the outcome of any inquiry.

7. **FRINGE BENEFITS** – The ASSISTANT PRINCIPAL will receive those benefits set forth in the Lisle Community Unit School District No. 202 Administrative Compensation Plan, as amended from time to time.

8. **NOTICE** - Any notice or communication permitted or required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered, or certified mail, postage prepaid, addressed:

If to the BOARD, to:

BOARD OF EDUCATION
Lisle Community Unit School Dist. No. 202
5211 Center Ave.
Lisle, IL 60532

If to the ASSISTANT PRINCIPAL, to:

Sheri Costello
2261 E. Ashbury Ct.
Arlington Heights, IL 60004

(or at the last address of the ASSISTANT PRINCIPAL contained in official Business Office records of the BOARD).

9. **BACKGROUND INVESTIGATION** - The BOARD is prohibited from knowingly employing a person who has been convicted of committing or attempting to commit certain criminal offenses. If the required criminal background investigation is not completed at the time

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this Contract is signed, and the subsequent investigation report reveals that there has been a prohibited conviction, this Contract shall immediately become null and void.

10. **MISCELLANEOUS -**

A. This Contract has been executed in Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

B. Section headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between such headings or numbers and the test of this Contract, the text shall control.

C. This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

D. This Contract contains all the terms agreed upon by the parties with respect to the subject matter of this Contract and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.

E. This Contract shall be binding upon and inure to the benefit of the ASSISTANT PRINCIPAL and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

F. Both parties have had the opportunity to seek the advice of counsel.

G. Except as may otherwise be provided, no subsequent alteration, amendment, change, or addition to this Contract shall be binding upon the parties unless reduced to writing and duly authorized and signed by each of them.

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H. The BOARD retains the right to repeal, change or modify any policies or regulations which it has adopted or may hereafter adopt, subject however, to restrictions contained in the *Illinois School Code* and other applicable law.

I. If any section, provision, paragraph, phrase, clause or word contained herein is held to be void, invalid or contrary to law by a court of competent jurisdiction, it shall be deemed removed herefrom, and the remainder of this Contract shall continue to have its intended full force and effect.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed in their respective names and in the case of the BOARD, by its President and Secretary on the day and year first above written.

ASSISTANT PRINCIPAL

BOARD OF EDUCATION OF
LISLE COMMUNITY UNIT SCHOOL
DISTRICT NO. 202,
DUPAGE COUNTY, ILLINOIS

_____
Sheri Costello

By:_____
President

ATTEST:

_____
Secretary

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Lisle Community Unit School District 202
DRAFT - Salary & Benefits Statement
2019/2020

Sheri Costello - High School Assistant Principal

Salary:

Base Salary	$	106,300
Board Contribution for Annuity (2%)		2,126
Board Paid TRS (9.8901%)		10,723
Total Creditable Earnings 2019/2020	$	119,149

Benefits:

Life Insurance (100% Board Paid) ($300k Self/$25k Spouse /$10k Depnd.)	$	512
Family Medical Insurance - PPO (100% Board Paid)		23,299
Family Dental Insurance (100% Board Paid)		1,256
Family Vision Insurance (100% Board Paid)		322
Total Benefits	$	25,389

Other Benefits:

Vacation Days (Can be reimbursed for 5 days)	25
Tuition Tuituin Reimbursement = $25,000 Eligible for the Administrative Retirement Program	
Sick Days	15
Personal Days	2

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Collective Bargaining Agreement with the Lisle Education Association and the Lisle CUSD 202 Board of Education

BACKGROUND DATA: The attached contract reflects the modifications for the 2019-2020 School Year to the Collective Bargaining Agreement with the Lisle Education Association and the Lisle CUSD 202 Board of Education. All of the proposed language changes were made to reflect current legislative requirements.

FINANCIAL IMPACT: The average salary increase is anticipated to be 3.6%

RECOMMENDATION: Approval of the below motion.

SUGGESTED MOTION: That the Board of Education approve the Collective Bargaining Agreement with the Lisle Education Association and the Lisle CUSD 202 Board of Education for the 2019-2020 school year.

AGREEMENT

Between the

LISLE EDUCATION ASSOCIATION

and the

BOARD OF EDUCATION

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202

DUPAGE COUNTY, ILLINOIS

2019 - 2020

Table of Contents

	PAGE
DEFINITIONS	4
ARTICLE I ~ RECOGNITION	
A. Association Recognition	5
B. Exclusive Bargaining Agent	5
ARTICLE II ~ DEFINITION OF RESPONSIBILITIES AND RIGHTS	
A. Good Faith Negotiations	6
B. Board Rights	6
C. Right to Organize	6
D. Non-Discrimination	6
E. Bulletin Boards, Mailboxes	6
F. Use of Buildings	6
G. Matters Discussed with Students	6
H. Request for Information	7
I. Fair Share Fees	7
J. Right to Representation	7
K. Notice to remedy	8
L. Parent Complaint	7-8
ARTICLE III ~ NEGOTIATIONS PROCEDURES	
A. Selection of Team	9
B. Starting Date/First Proposals	9
C. Tentative Agreements/Minutes	9
D. Ratification/Approval	9
E. Impasse/Mediation	9
F. Ground Rules for Negotiations	10
ARTICLE IV ~ GRIEVANCE PROCEDURE	
A. Definition of Grievance	10
B. Time Limits	11
C. Procedures	10
D. Statement of Basic Principles	11-12

	PAGE
ARTICLE VI ~ VACANCIES, TRANSFERS, ASSIGNMENTS AND PROMOTIONS	
A. Notice of Vacancies	14
B. Transfer ~ Definition/Application	14
C. Transfer ~ Teacher Conference	14
D. Involuntary Transfer Procedures	14
E. Full-Time/Part-Time Assignments	15
ARTICLE VII ~ STAFF REDUCTION	
A. Notification of Recommendation	16
B. Notice of Dismissal	16
C. Honorable Dismissal	16-17
D. Determination of Seniority	17
E. Recall	17
F. Continuous Service List	17
G. Address on File	17
ARTICLE VIII ~ EVALUATIONS	
A. Objective	18
B. Designation of Evaluator	18
C. Orientation Procedures	18
D. Teacher Knowledge/Continuous Observation	18
E. Formal Evaluation Procedures	18
F. Non-tenured Teacher Evaluation	18-19
G. Tenured Teacher Evaluation	19
H. Non-tenured Teacher Assistance	19
I. Non-tenured Teacher Dismissal	19
J. Remediation Procedures	19-20
K. Review of Personnel File	20
L. Personnel File Contents	20
M. Copy of Materials to Teacher	20
N. Evaluation Instrument	20

ARTICLE V ~ STUDENT DISCIPLINE
A. Teacher Responsibilities/Board Support 13
B. Student Instructions 13
C. Discipline Procedures 13
D. Personal Assault 13

PAGE

ARTICLE IX ~ Cont.
E. Leave of Absence 23
F. Parental Leave 23-25
G. Family Medical Leave Act 25-26
H. Association Leave 26
I. Lobbying Leave 26

ARTICLE X ~ WORKING CONDITIONS
A. Required Facilities 27
B. Internal Substitutes 27
C. Traveling Teachers 27
D. Calendar 27
E. Work Year 27
F. Workday/Work Load/Workday/ Work Load /Prep Time/Supervision/ Travel Time/Duty Free Lunch 27-29
G. Professional Council 29
H. Non-Tenured Teachers ~ Extra Duty 29
I. Committee Work/Staffings 29

ARTICLE XI ~ PROFESSIONAL COMPENSATION & RELATED PROVISIONS
A. Salaries/Benefits 30
B. Travel Reimbursement 30
C. Membership Dues/Fair Share 30
D. Number of Pays/Pay Dates 30
E. Horizontal Movement on Salary Schedule Requirements Preapproval/Tuition Reimbursement/Course Completion 31
F. Required Classes 32
G. National Board Certification Stipend 32
H. Retirement Programs 32-34

ARTICLE XII ~ EFFECT OF AGREEMENT
O. Consultation on Plan Development 21

ARTICLE IX ~ LEAVES
A. Sick Leave 22
B. Bereavement Leave 22
C. Sabbatical Leave 22-23
D. Personal Leave/Religious Leave 23

PAGE

ARTICLE XIII ~ DURATION AND ACCEPTANCE OF AGREEMENT
A. Effective Dates 36
B. Date of Signing 36

APPENDIX A ~ Salary Schedules 37
Base Salary/Experience Credit/6% Limit 37
Salary Schedules/Index 38-41

APPENDIX B ~ Extra Duty
Supplements and Stipulations 45
Extra Duty Schedule 46-54

APPENDIX C ~ GROUP INSURANCE
General Information 55
Health Insurance Review Committee 55
Schedule of Benefits 56
Cafeteria Plan 56-57

APPENDIX D ~ Leave Option Chart 58

Memo of Agreement ~
Retirement Cap 59-60
Insurance for Part Time Employees 61
Committee 73
Letter of Intent 62-64

Procedures ~ Timers, Scorers, Announcers 65

Procedures ~ Saturday Detention 66

A. Modification of Contract 35
B. Deletion of Illegal Material 35

DEFINITIONS

A. TEACHER
The term "teacher" when used hereinafter in this Agreement, shall refer to all employees represented by the Association in the negotiating unit as determined in paragraph "A" of Article I.

B. SCHOOL DAY
The term "school day" is a required teacher workday.

C. BUSINESS DAY
The term "business day" is a day when the District Office is open.

D. CALENDAR DAY
The term "calendar day" is any day of the calendar year, which includes Saturdays, Sundays, and holidays.

ARTICLE I

RECOGNITION

1.A ASSOCIATION RECOGNITION

The Board of Education of District 202, DuPage County, Lisle, Illinois, hereinafter referred to as the "Board" hereby recognizes the Lisle Education Association, hereinafter referred to as the "Association", affiliated with the Illinois Education Association and the National Education Association, as the sole negotiation agent for all regularly employed certificated personnel except the Superintendent, Directors, other district office professional staff, building principals, teachers' aides, paraprofessionals, substitutes, and persons spending fifty percent (50%) or more of their assigned duties in a supervisory capacity. The Association shall be the sole negotiation agent for certificated ESL program staff members.

1.B EXCLUSIVE BARGAINING AGENT

The Board agrees not to negotiate with any teachers' organization other than the Association for the duration of this Agreement unless the Association is successfully challenged according to the procedure set forth in *PA 83-1014*. Even if successfully challenged, the terms and conditions of this Agreement shall remain in full force and effect for the duration of this Agreement. The Board agrees not to negotiate with any teacher individually for the duration of this Agreement on matters covered by this Agreement.

ARTICLE II

DEFINITION OF RESPONSIBILITIES AND RIGHTS

2.A GOOD FAITH NEGOTIATIONS

The Board and Association agree to participate in good faith negotiations as defined by law.

2.B BOARD RIGHTS

The Board, on its own behalf and on behalf of the electors of the District, hereby retains and reserves unto itself all powers, rights, authority, duties and responsibilities conferred and vested in it by the statutes and Constitution of the State of Illinois and of the United States, provided that such rights and responsibilities shall be exercised in conformity with the provisions of this Agreement. All powers, rights, authority and responsibilities not included in this Agreement are reserved for the Board.

2.C RIGHT TO ORGANIZE

The Board agrees that teachers shall have the right to organize, join and assist the Association to participate in professional negotiations with the Board through representatives of their own choosing. The Association, recognizing that the schools are for the education of the students, agrees it will conduct its business so as to result in no interruption of the educational program.

2.D NON-DISCRIMINATION

The Board agrees that it will not discriminate against any teacher because of his/her membership in the Association and its related activities that do not conflict in any way with his/her teaching assignment, his/her participation in negotiations with the Board, or his/her institution of a grievance under this Agreement.

2.E BULLETIN BOARDS, MAILBOXES

The Association shall be provided with a bulletin board in each school. Only authorized representatives of the Association will use bulletin boards for Association announcements. Official Association announcements may be inserted in teachers' mailboxes and/or sent through district email.

2.F USE OF BUILDINGS

The Association may use school buildings for meetings to transact official business for reasonable time periods, pursuant to the prevailing regulations at the time of the signing of this Agreement governing use of buildings by "Class A" organizations.

Request for use of buildings must be made to the Superintendent in advance of the proposed meeting date and must be cleared through the Master Calendar by the Superintendent or his/her designee. If special custodial service is required, the Board may make reasonable charges for this service.

Every reasonable attempt shall be made by the Administration not to schedule meetings involving teachers after school on the first and third Wednesday of each month.

Section 2 (F) applies to meetings of groups of twelve (12) persons, or less, or where ninety percent (90%) of those in attendance are teachers as defined in the "Definitions" page at the beginning of this Agreement.

Any direct cost of Association business to the District shall be reimbursed by the Association.

2.G MATTERS DISCUSSED WITH STUDENTS

The parties agree that matters relating to supervisor-teacher or Board-teacher relationships shall not be discussed in the presence of students.

2.H REQUEST FOR INFORMATION

1. Upon request, the Board shall periodically provide the following information to the Association President providing that such request is for a specific document or for specific meeting minutes that are not available on the District website:
   a. Teacher and Extra Duty Job Descriptions;
   b. District Annual Financial Report;
   c. Board Committee minutes after approval;
   d. Appendix B – Extra Duty Schedule;
   e. Extra Duty Personnel Placements and Salaries

2. The Board shall provide to the Association President the names, assignments, percentages of employment, and publicly listed telephone numbers of new teachers within fifteen (15) school days after official Board action is taken to employ them.

~~2.I FAIR SHARE FEES~~

~~Each bargaining unit member, as a condition of his/her employment, on or before thirty (30)~~

~~calendar days from the date of commencement of duties or the effective date of this Agreement, whichever is later, shall join the Association or pay a fair share fee to the Association equivalent to the amount of dues uniformly required of members of the Association, including local, state and national dues.~~

~~In the event that the bargaining unit member does not pay his/her fair share fee directly to the Association by a certain date as established by the Association, the Board shall deduct the fair share from the wages of the non-member.~~

~~Such fee shall be paid to the Association by the Board no later than ten (10) business days following deduction.~~

~~The obligation to pay a fair share fee will not apply to any employee who, on the basis of a bona fide religious tenet or teaching of a church or religious body of which such employee is a member, objects to the payment of a fair share fee to the Association. Upon proper substantiation and collection of the entire fee, the Association will make payment on behalf of the employee to a mutually agreeable non-religious charitable organization as per~~

~~Association policy and the *Rules and Regulations* of the Illinois Educational Labor Relations Board.~~

2.~~I~~J RIGHT TO REPRESENTATION

When a teacher is required to appear before the Board or the Administration concerning any matter, which could result in discipline, the teacher will be entitled to have a representative of the Association present. Further, when a teacher is required to appear before the Board, the teacher will be advised in writing of the reasons for the requirement at least twenty-four (24) hours before the required appearance except where an emergency or extraordinary situation exists and the teacher is required to appear before the Board as a result of such situation. The teacher's right to representation shall not apply to regular evaluation conferences, impromptu meetings and/or conversations relative to regular daily performance.

2.J~~K~~ NOTICE TO REMEDY

Once a teacher satisfactorily completes the requirements of a Notice to Remedy, the teacher may request said Notice be expunged from the personnel file. The Superintendent or Board, whichever is appropriate, shall consider the request and respond to the teacher in writing within thirty (30) calendar days from submission of the request.

2.K~~L~~ PARENT COMPLAINT

When an administrator receives a complaint regarding a teacher from a District parent, the parent will be encouraged to discuss the complaint with the teacher. In the event the parent is unwilling to do so, no later than five (5) school days after receipt of the complaint, the teacher and administrator will meet to discuss the nature of the complaint and the teacher will be asked to provide a response. Upon receiving the teacher's response, the administrator may invite the parent and the teacher to attend a meeting to discuss the complaint. The teacher will be notified of any action taken based upon the complaint. Should any written record, evaluation, or reprimand result from such a complaint, the teacher shall have the right to attach written comments thereto. The timelines in this section may be extended whenever circumstances dictate.

ARTICLE III

NEGOTIATIONS PROCEDURES

3.A SELECTION OF TEAM

Each party to negotiations shall select its negotiating representatives, provided that the Board shall not select a teacher and the Association shall not select District employees who are not teachers, as herein defined, as its representatives.

3.B STARTING DATE / FIRST PROPOSALS

Negotiations shall begin no later than March 1st, unless both parties agree to an alternate date. The Association may present their proposals during the first session. The Board will present its proposals no later than thirty (30) calendar days after receipt of the Association proposals. It is in the best interest of the negotiating process that new major concepts not be introduced after initial packages have been exchanged by the parties unless mutually agreed upon.

3.C TENTATIVE AGREEMENTS / MINUTES

During negotiations agreed-upon material shall be put in writing and signed by the person for each side at the meeting following the meeting at which said agreement was reached. Each party shall be responsible for their own minutes.

3.D RATIFICATION / APPROVAL

When the Association and Board reach tentative agreement on all matters being negotiated, the items will be reduced to writing and all shall be submitted to the membership of the Association for ratification and to the Board for official approval.

3.E IMPASSE / MEDIATION

If the parties desire the assistance of a mediator, the Federal Mediation and Conciliation Service or Illinois Educational Labor Relations Board shall be requested by the parties to appoint a mediator from its staff.

The mediator shall meet with the parties or their representatives, or both, forthwith, either jointly or separately, and shall take such steps as he/she may deem appropriate to persuade the parties to resolve their differences and effect a mutually acceptable agreement.

Any time 15 days after mediation has commenced, either party may declare an impasse,

thereby commencing the process set forth in 115 ILSC 5/12(a-5)

In the event that the Federal Mediation and Conciliation Service charges for its services for mediation or in the event that the Board and Association jointly select a mediation service which charges for such services, the cost of mediation shall be shared equally by the Board and the Association.

3.F GROUND RULES FOR NEGOTIATIONS

1. Each negotiating team will be made up of three (3) members, in addition, each party may have up to four (4) observers present.
2. Each team will have a spokesperson.
3. All communications between the teams shall be channeled through the chairpersons or their designees.
4. Each team may caucus when deemed necessary.
5. The location, date, and time of the next meeting shall be established by the negotiating teams before adjournment of any meeting and may be changed if agreed to by both of the negotiating teams.
6. Negotiating sessions are not open to the public.

ARTICLE IV

GRIEVANCE PROCEDURE

4.A DEFINITION

A grievance shall mean a complaint by a teacher (s) or the Association that there has been an alleged violation, misapplication, or misinterpretation of the terms of the Agreement.

4.B TIME LIMITS

Any grievance to be filed hereunder must be filed within thirty (30) calendar days after occurrence or within thirty (30) calendar days after a reasonable person would have knowledge of occurrence of an alleged complaint or claim.

When a grievance is submitted fewer than ten (10) school days before the close of the school term, then time limits shall consist of all workdays so that the matter may be resolved before the close of the school term or as soon as possible thereafter.

4.C PROCEDURES

1. FIRST STEP - INFORMAL MEETING

The parties hereto acknowledge that it is usually most desirable for a teacher or the Association and the teacher's immediately involved supervisor to resolve problems through free and informal communications. When requested by the teacher, an Association representative may accompany the teacher to assist in the informal resolution of the grievance. If, however, the informal process fails to satisfy the teacher or the Association, a grievance may be processed as follows:

2. SECOND STEP - IMMEDIATE SUPERVISOR

The teacher or the Association may present the grievance in writing to the immediately involved supervisor, who will arrange for a meeting to take place within five (5) school days after receipt of the grievance. The grievance shall state the article, section and clause of this Agreement alleged to be violated, misrepresented, or misapplied and the remedy, which is sought.

The Association's representative(s), the grievant, and the immediately involved supervisor shall be present for the meeting. Within five (5) school days of the meeting, the grievant and the Association shall be provided with the supervisor's written response, including the reasons for the decision.

3. THIRD STEP - SUPERINTENDENT

If the grievance is not resolved at Step Two, then the grievant or the Association may refer the grievance to the Superintendent or his/her designee within fifteen (15) school days after receipt of the Step Two answer. The Superintendent shall arrange with the Association representative(s) for a meeting to take place within five (5) school days of the Superintendent's receipt of the appeal. Each party shall have the right to include in its representation such witnesses and counselors as it deems necessary. Within five (5) school days of the meeting, the Association and the grievant shall be provided with the Superintendent's written response, including the reasons for the decision.

4. FOURTH STEP - ARBITRATION

If the Association is not satisfied with the disposition of the grievance at Step Three, the Association may submit the grievance to final and binding arbitration through the

American Arbitration Association, which shall act as the administrator of the proceedings. If a demand for arbitration is not filed within thirty (30) calendar days of the date for the Step Three answer, then the grievance shall be deemed withdrawn.

Neither the Board nor the Association shall be permitted to assert any new grounds or evidence before the arbitrator, which were not previously disclosed to the other party. The fees and the expenses of the arbitrator shall be shared equally by the parties. The arbitrator shall have no power to alter the terms of this Agreement.

4.D STATEMENT OF BASIC PRINCIPLES

1. Released Time-Should the investigation or processing of any grievance in the opinion of the Superintendent require teacher(s) and/or Association representative(s) be released from their regular assignments, the teacher(s) and/or Association representatives(s) shall be released without loss of pay or benefits.

2. No Written Response-If no written decision has been rendered within the time limits indicated by the step, the grievance may be processed to the next step. Time limits, however, may be extended by written mutual agreement.

3. Illness-When the presence of a participant at a grievance hearing is requested by either party, illness or other incapacity of said participant shall be grounds for any necessary extension of grievance procedure time limits.

4. Cooperation-The Board, Administration and the Association shall cooperate in the investigation of any grievance.

5. No Reprisals Clause-No reprisals shall be taken by the Board or the Administration against any teacher because of the teacher's participation in a grievance.

6. Grievance Withdrawal-A grievance may be withdrawn at any level without establishing precedent.

7. AAA Rules-At the request of either party, the *Expedited Arbitration Rules* of the American Arbitration Association shall be used instead of the *Voluntary Labor Arbitration Rules.*

8. Pertinent Information-The Association shall be furnished on request pertinent and readily available information relevant to the processing of the current grievance. Nothing herein shall require the Board or Administration to research or assemble information.

9. Bypass to Superintendent-If the Association and the Superintendent agree, any step of the grievance procedure maybe bypassed and the grievance brought directly to the next step.

10. Bypass to Arbitration-If the Superintendent and the Association agree, a grievance may be submitted directly to arbitration.

11. Class Grievance-Class grievances involving one or more teachers or one or more supervisors and grievances involving an administrator above the building level maybe initially filed by the Association at Step Three.

12. Association Participation-Teacher Represented-The Board acknowledges the right of the Association's grievance representative to participate in the processing of a

grievance at any level, and no teacher shall be required to discuss any grievance if the Association's representative is not present.

13. Association Participation-Teacher Not Represented-When a teacher is not represented by the Association, the Association shall reserve the right to have its representatives present to state its views at any stage of the grievance procedures.

14. Right to Grieve-Every teacher shall have the right to present grievances in accordance with these procedures. The Board acknowledges the right of the Association to assist or to be present at any level of the grievance procedure and the Association acknowledges the right of any member of the Administration to receive assistance as desired in any step of the grievance procedure. The teacher shall be present at any grievance discussion when the Administration, Association, or other teacher representative deems it necessary. At any stage of the grievance procedure, the grievant may be represented by a representative of his or her choice.

    Nothing contained in this Article shall be construed to prevent any individual employee from discussing a problem with the Administration and having it adjusted without intervention or representation of Association representatives, provided the adjustment is not inconsistent with the terms of this Agreement.

15. Grievance Files-All material currently held in grievance files shall either be destroyed or be transferred to a teacher's personnel file. In the event of such transfer, each teacher will be allowed an opportunity to exercise his/her rights under this contract and the Illinois Personnel Records Act (*PA 83-1104*). Copies of material placed in personnel files will be provided to the teacher.

ARTICLE V

STUDENT DISCIPLINE

5.A TEACHER RESPONSIBILITIES / BOARD SUPPORT

A teacher shall be responsible for the conduct of his/her class and for maintaining discipline and order in his/her presence in the school building and on the school grounds. The Board agrees to give support and assistance to the teacher with respect to the maintenance of control and discipline in the classroom.

5.B STUDENT INSTRUCTIONS

Before discipline referrals are made to administrators, the teachers shall be responsible for giving the student clear and explicit instructions of what behavior is expected within the classroom.

5.C DISCIPLINE PROCEDURES

In the event that a student's behavior is such that the educational process is disrupted, the teacher will normally use the procedures as outlined in the Board of Education Policy 5:125 Maintaining Student Discipline, 7:180 Prevention of and Response to Bullying, Intimidation and Harassment, 7:190 Student Discipline and Senate Bill 100 (PA 99-0456). A teacher will not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. In addition, Corporal punishment may not be used. Board of Education policies are available on the district website.

5.D PERSONAL ASSAULT

Any case of assault upon a teacher while on duty for the district shall be promptly reported in writing to the Board or its designee. The Board shall provide reasonable assistance to the teacher in connection with the handling of the incident by the appropriate authority. If requested by the teacher, the Board shall authorize its legal counsel to consult with the teacher with respect to legal implication of the assault, provided the teacher's action shall have been within the scope of his/her employment (areas where the teacher is employed, authorized, or expected to perform by the Board as part of his/her teaching position), and in conformance with Board policy.

No deduction shall be made from the salary of a teacher or from his/her accumulated sick leave if he/she is unable to perform his/her duties as a consequence of an assault by a student, provided such teacher shall be acting within the scope of his/her employment and in conformance with Board policy. However, if the teacher qualifies for disability benefits under the Illinois Teacher's Retirement System and/or Workmen's Compensation Act, his/her payments from District 202 shall be reduced by the amount received from these funds; the teacher's combined payments from these three (3) sources should be equal to his/her regular salary. The teacher shall remit to the Board any sums received for salary in excess of his/her regular salary. Sums which may come from a policy of insurance maintained entirely by the teacher shall be excluded.

ARTICLE VI

VACANCIES, TRANSFERS, ASSIGNMENTS AND PROMOTIONS

6.A NOTICE OF VACANCIES

The Superintendent shall post in all school buildings a notice of teaching vacancies and promotional vacancies, e.g., department head, assistant principal, principal, assistant superintendent and superintendent. During the summer such vacancy notices shall be posted in the District Office and on the district website and shall be sent via district email within seven (7) business days to all teachers having officially notified, in writing the Superintendent of their interest in receiving such announcements. It is the responsibility of the teacher to check the school district website for vacancies. Such notices shall be accompanied by a statement of minimum qualification and salary range. The Superintendent shall provide similar information to the Association President of all other new positions and vacancies as they occur. No vacancy shall be filled or transfer effected, except temporarily, until such vacancy or transfer has been posted for at least ten (10) business days in all buildings.

If a vacancy occurs in a teaching position after the school year has begun with ninety (90) or less calendar days remaining in the school year, the vacant position may be filled temporarily until the end of that school year. If the position is to be filled for the following school year, the Superintendent shall post the position and accept applications.

6.B TRANSFER-DEFINITION / APPLICATION

A transfer is defined as a change in a teacher's assignment of school building(s), grade levels(s) or major field(s) of instruction. A change in the percent of time a teacher is assigned to a specific building shall not constitute a transfer providing that the assignment of school buildings, grade levels taught, or the major field(s) of instruction are not changed.

Any teacher may apply for a transfer. Such application shall be made in writing to the Superintendent. Any teacher applying for a transfer shall be interviewed for the position by the Superintendent or his/her designee. If the teacher's application for transfer is rejected, the teacher shall be given reasons in writing for such rejection.

6.C TRANSFER-TEACHER CONFERENCE

Whenever a change in teacher assignment is planned, a conference between the teacher and the appropriate administrator will be held during the regular school term. During vacation periods teachers will be notified by certified mail and will be given the right of a conference upon request within twenty (20) business days of postmark.

6. D INVOLUNTARY TRANSFER-PROCEDURES

The parties recognize that in order to meet the needs of the District, it may be necessary to transfer teachers involuntarily for reasons other than filling a vacancy. Notice of involuntary transfers, together with reasons, shall be given to each teacher so affected. Involuntary assignments resulting in substantially different teaching situations (e.g., changes in grade levels, major fields, or buildings) from those designated by May 15th shall provide said teacher the right of resignation. Any teacher transferred involuntarily shall receive consideration in any requested transfer for future vacancies. Consideration shall mean the right to apply for such position and that an interview shall be scheduled for said teacher. If the teacher's application for such transfer is rejected, the teacher shall be given reasons in writing for such rejection.

Prior to any teacher being notified of an involuntary transfer to fill a vacancy the following procedures will be followed:

1. Vacancy Notice
   The Administration will post a vacancy notice in all buildings. In addition to posting, notice of teaching vacancies and promotional vacancies shall be communicated by the following methods: (1) department meetings, (2) faculty meetings, and (3) notice in mailboxes to all teachers.

2. Solicit Volunteer
   The Administration shall solicit volunteers from all those qualified to fill the position.

3. Selection of Volunteer
   From the volunteers the Administration may select the teacher most appropriate for transfer based upon the needs of the District.

4. Final Selection
   In the event there are no volunteers or the Administration has not selected a volunteer, the teacher most suitable for the position based upon the needs of the District shall be transferred with appropriate consideration given to transferring the least senior teacher.

6.E FULL-TIME / PART-TIME ASSIGNMENTS

Every reasonable attempt, as determined by the Superintendent, shall be made to utilize full-time teachers. No teacher shall be assigned any assignment (s) beyond the normal workload when such action shall adversely affect another teacher's full-time status, unless the affected teacher desires and agrees to accept a part-time status. No position shall be filled by a part-time teacher if a capable and qualified teacher can be assigned the position full-time.

ARTICLE VII

STAFF REDUCTION

7.A NOTIFICATION OF RECOMMENDATION FOR REDUCTION

If removal or dismissal results from a decision of the Board to decrease the number of teachers employed by the Board or discontinuance of some particular type of teaching service, such removals or dismissals shall be accomplished in accordance with Section 24-12 of the School Code, including other applicable sections of the School Code of Illinois. The Administration will discuss possible alternatives with the Association upon request and the Board and Association shall negotiate the impact of any decision to reduce-in-force.

7.B NOTICE OF DISMISSAL

When, in the opinion of the Board, it is necessary to remove or dismiss a tenured teacher as a result of the Board's decision to decrease the number of teachers employed or to discontinue some particular type of teaching service, written notice shall be given the teacher by registered mail at lease forty five (45) calendar days (or as otherwise may be required by the School Code of Illinois before the end of the school term, together with a statement of honorable dismissal and the reasons therefore.

7.C HONORABLE DISMISSAL LIST

Annually, the District shall establish an Honorable Dismissal List based on a categorization of each teacher into one or more positions for which the teacher is qualified to hold, based upon legal qualifications, and any other qualification established in a district job description, on or before May 10th prior to the school year during which the sequence of dismissal is determined. Copies of the List shall be distributed to the Association at least seventy-five (75) days before the end of the school term.

1. Grouping of Teachers within Honorable Dismissal List

Within each position of the Honorable Dismissal List, the District shall establish four (4) groupings of teachers qualified to hold the position as follows:

Group 1: Group 1 shall consist of each non-tenured teacher who has not received a summative performance evaluation rating; all part-time teachers and teachers hired to cover a leave of absence of one year or less;

Group 2: Group 2 shall consist of both tenured and non-tenured teachers with a "Needs Improvement" or "Unsatisfactory" summative performance evaluation rating on either of the teacher's last two (2) summative performance evaluation ratings;

Group 3: Group 3 shall consist of each teacher with a summative performance evaluation rating of at least "Satisfactory" or "Proficient" on both of the teacher's last two (2) summative performance evaluation ratings, if two (2) ratings are available, or on the teacher's last summative performance evaluation rating, if only one rating is available, unless the teacher qualifies for placement into Group 4;

Group 4: Group 4 shall consist of each teacher whose last two summative performance evaluation ratings are "Excellent" as well as each teacher with two "Excellent" summative performance evaluation ratings out of the teacher's last three summative performance evaluation ratings with a third rating of "Satisfactory" or "Proficient".

2. Order of Dismissal

Among teachers qualified to hold a position, teachers must be dismissed in the order of their groupings, with teachers in Group 1 dismissed first and teachers in Group 4 dismissed last.

a. Within Group 1, the sequence of dismissal is at the sole discretion of the District.

b. Within Group 2, the sequence of dismissal is based on the average of the last two summative performance evaluation ratings, if two ratings are available, or the teacher's last summative performance evaluation rating if only one rating is available. The average is calculated using the following numeric values: 4 for "Excellent"; 3 for "Proficient" or "Satisfactory"; 2 for "Needs Improvement"; and 1 for "Unsatisfactory". Teachers with the lowest average summative performance rating shall be dismissed first. Teachers with the same average summative performance evaluation rating shall be dismissed based on seniority, with teachers that have shorter length of continuing service with the District dismissed first.

c. Within Groups 3 and 4, the sequence of dismissal is based on seniority, with teachers that have shorter length of continuing service with the District dismissed first.

7.D DETERMINATION OF SENIORITY

The following employment when it interrupts or is contiguous to full-time employment status shall not constitute a break in service for seniority purposes:

1. Promotions or transfers out of the bargaining unit.
2. Non-paid leaves of absence.

Time spent in such status, however, will not be counted toward seniority, which is being computed from the first day of actively working.

Part-time employees within the District shall accumulate seniority on a pro rata basis (e.g., 50% teacher receives .5 seniority, etc.).

In the event two or more teachers subject to reduction in force have the same seniority, the administration will select the teacher(s) to be reduced and reasons will be provided to the selected teacher(s).

7.E RECALL

In the event a tenured teacher is removed or dismissed because of a decrease in the number of teachers employed by the District, or because of a discontinuance of a particular type of service, and if the Board in the following school term, or within one (1) calendar year from the beginning of the following school term, has any vacancies, the positions thereby becoming available shall be tendered to tenured teachers so removed or dismissed who were in Groups 3 or 4 and are qualified to hold such position, based upon legal qualifications and any other qualifications established in a District job description on or before May 10th prior to the date of the position becoming available.

Teachers from Groups 3 or 4 shall be eligible for recall in reverse order of termination. The offer of recall will be tendered to the eligible teacher(s) by registered mail sent to the teacher's (s') last known address as listed with the Superintendent's office. A copy of any such recall offer will also be sent to the Association President at the time of recall. In the event the teacher(s) does not respond to such offer of recall in writing within twenty (20) calendar days of mailing such offer of recall to the teacher, the position(s) offered will be deemed

vacant and the Board may fill such position(s) at its discretion.

7.F CONTINUOUS SERVICE LIST

On or about February 1st of each school year, the Superintendent will provide the Association with a list showing the length of full-time continuous service of each teacher employed by the Board. The Superintendent will up-date the list as necessary and provide the Association with a copy.

7.G ADDRESS ON FILE

Any teacher removed or dismissed pursuant to this Article shall have the responsibility of keeping their current address on file with the Superintendent.

ARTICLE VIII

EVALUATIONS

8.A OBJECTIVE

The parties agree that the primary objective of teacher evaluation is to improve the quality of instruction. The parties recognize the importance and value of a procedure for assisting and evaluating the progress and success of teachers.

8.B DESIGNATION OF EVALUATOR

The Administration will designate the person or persons who shall be responsible for the evaluation of teachers. Teachers who are assigned to more than one building as part of their regular schedule shall be informed of which administrator(s) has/have primary responsibility for their summative evaluation.

8.C ORIENTATION PROCEDURE

Within a reasonable time after the beginning of the school term, but in no event later than October 15th, the administrator shall acquaint each teacher with teacher evaluation procedures. A teacher newly employed or a teacher reassigned after the beginning of the school term shall be notified within a reasonable time, by the Administration of the evaluation procedures in effect.

8.D TEACHER KNOWLEDGE / CONTINUOUS OBSERVATION

Formal observation of teacher classroom performance shall be conducted with the knowledge of the teacher. However, a teacher shall be aware that his/her performance is considered to be under continuous observation during the regular school day or while carrying out professional assignments.

8.E FORMAL EVALUATION PROCEDURES

Each evaluation shall include, but shall not be limited to, at least one (1) formal observation, a post-observation conference, and a written summative evaluation report.

1. Observation Requirement

   Each written summative evaluation report of performance of a tenured teacher over the course of a two-year period, shall be preceded by at least two (2) observations with one (1) being formal. Formal observations are at least forty-five (45) minutes or the entire period whichever is longer and are expected not to exceed ninety (90) minutes.

2. Post-Observation Conference

   The reflective conference to discuss the performance of the teacher will occur within ten (10) school days of the conclusion of the formal observation unless a mutually agreed-upon alternate schedule is arranged. This deadline will be extended in the case of the teacher's absence.

3. Written Formal Observation Report

   Within ten (10) school days following the post-observation conference, the evaluator shall provide the teacher with a copy of the written report to be signed by both the evaluator and the teacher prior to placing it in the teacher's personnel file.

8.F NON-TENURED TEACHER EVALUATION

1. Full-time Non-Tenured

   Each full-time non-tenured teacher shall be observed at least three (3) times annually,

two (2) of which must be formal, during each probationary year at reasonable intervals, one of which shall occur during the first three (3) months of school. The remaining two (2) observations will be completed thereafter, but in no event later than March 1st.

The foregoing deadlines shall not apply in cases of illness or other instances where the teacher's absence makes compliance impractical.

2. Part-time Non-Tenured
Part-time non-tenured teachers shall be evaluated at least one (1) time during the school year, but in no event later than April 1st.

8.G TENURED TEACHER EVALUATION
A tenured teacher shall be observed at least two (2) times, one of which must be formal, over the course of a two-year cycle, as required by state law. This summative evaluation will be done before March 1st. The foregoing deadline shall not apply in cases of illness or other instances where the teacher's absence makes compliance impractical. In the years an evaluation is not required, a tenured teacher will continue to address requirements of his/her certificate renewal process.

8.H NON-TENURED TEACHER ASSISTANCE
Upon the entrance of a non-tenured teacher into the school system, the building principal or his/her designee shall assign a tenured teacher, when possible, to mentor and assist the non-tenured teacher in acclimating to the teaching profession and the school system. The teacher, when possible, shall be engaged in teaching in the same grade, building or subject matter as the non-tenured teacher.

8.I NON-TENURED TEACHER DISMISSAL
Discharge of any non-tenured teacher shall be accompanied by the execution of the evaluation procedure and the honoring of all teachers' rights included in this Agreement and a conference with the teacher by the appropriate administrator at least five (5) school days prior to the submission of a recommendation of such action to the Board. "Execution of the evaluation process" shall not be interpreted to affect any discharge for cause unrelated to the evaluation of classroom performance. This paragraph shall in no way preclude the right of the Board members to be informed of said action prior to the recommendation.

8.J REMEDIATION PROCEDURE
1. Plan Development / Time Frame
Remediation and Professional Development Plans will be implemented as necessary pursuant to the terms of Article 24A of the School Code and any regulations issued by the State Board of Education.

2. Plan Participants / Consulting Teacher
Participants in the remediation plan shall include the teacher deemed unsatisfactory, a qualified administrator, and a consulting teacher. The remediation plan may include the participation of other personnel to assist in correcting areas identified as unsatisfactory.
   a. The participation of the consulting teacher shall be voluntary.

   b. The Association may submit a list of teachers who qualify to be a consulting teacher provided such list complies with Article 24A of the Illinois School Code. The consulting teacher shall be notified in writing and such written notice shall specifically state that acceptance is voluntary.

c. The Board agrees to evaluate teachers in a manner not to influence the potential selection of an eligible consulting teacher.

d. If the consulting teacher becomes unavailable during the course of a remediation plan, a new consulting teacher shall be selected by the administration. The remediation plan shall be amended as necessary upon consultation with the new consulting teacher for the balance of the remediation period.

e. The consulting teacher shall provide advice to the teacher rated as unsatisfactory on how to improve teaching skills and to successfully complete the remediation plan.

f. The consulting teacher shall not participate in any of the required evaluations, nor be engaged to evaluate the performance of the teacher under remediation.

g. The consulting teacher shall be informed of the results of the mid-point evaluation in order to continue to provide assistance to the teacher under a remediation plan.

h. It is agreed that any statement(s) made by a consulting teacher to anyone, about a teacher under remediation, which are related to their function as a consulting teacher, are confidential. It is the intent of the parties that any statements made by a consulting teacher to or about the teacher under remediation shall be in strict confidence.

i. The Board shall provide full legal assistance and completely hold harmless any consulting teacher who becomes involved as a defendant in any type of adjudication because of his/her acting in the line of duty as a consulting teacher. Further, the Board agrees to fully indemnify any such teacher for any legal costs, assessments, damages, or bodily injury. If the involvement in any such adjudication or bodily injury requires time off from work, the teacher shall suffer no loss of pay, any leave days, seniority, fringe benefits, or job assignment.

j. The responsibilities and time commitment of the consulting teacher to assist the teacher receiving an unsatisfactory rating shall be determined during the development of the remediation plan and may be adjusted during the process of implementation.

k. The Board shall make all teachers in the District aware of the consulting teacher concept and process. Teachers shall, at the Board's expense, be provided training for their roles and responsibilities.

l. When two (2) of the parties to the remediation plan feel the consulting teacher is not working to the best interest of the remediation plan or the teacher under remediation, the Board shall remove the consulting teacher.

m. Any teacher who fails to complete the remediation plan with a Proficient or better rating shall be dismissed in accordance with Section 24-12 of the School Code of Illinois.

8.K REVIEW OF PERSONNEL FILE

Each teacher shall have the right, upon request, to review the contents of his/her personnel file. A representative, at the teacher's written request, may accompany the teacher in this review. Such review shall be conducted in the presence of the Superintendent or his/her designee during regular office hours.

8.L PERSONNEL FILE CONTENTS

The teacher's personnel file, referred to in the preceding paragraph, shall minimally contain all evaluation material and pertinent and recurring complaints or material relating to re-employment of the teacher. All such material shall be dated and shall be placed in said file within twenty (20) school days of the observation or receipt of the information. The source of any information submitted to the Administration shall be divulged and the content of the complaint shall be reviewed with the teacher. No unsigned information shall be placed in the teacher's personnel file.

8.M COPY OF MATERIALS TO TEACHER

Materials may not be placed in the teacher's personnel file without first giving the teacher a copy of such material. The teacher shall be notified when such material is placed in his/her file. The teacher shall have the right to attach a written response to any material placed in the teacher's file.

8.N EVALUATION INSTRUMENT

Any evaluation instrument, of which procedures are a part of, used shall be developed by a joint administrative/teacher committee composed of equal representation with a minimum of three (3) teachers selected by the Association and three (3) administrators. Said instrument(s) shall be recommended for adoption by the Board and the Association from a majority of the committee within ninety (90) calendar days. If no majority recommendation is made, the Board shall select the evaluation instrument. A board member appointed by the Board President shall be permitted to observe the committee meeting.

8.O CONSULTATION ON PLAN DEVELOPMENT

In all cases, the original Evaluation Plan, of which procedures are a part of, required by law shall be developed in consultation with the Association, as well as any changes proposed therein.

ARTICLE IX

LEAVES

9.A SICK LEAVE

1. Number/Accumulation of Sick Days

Each teacher who is actively working (present and participating) during the school term shall be entitled to a combined total of seventeen (17) sick leave days and personal leave days with full pay per school term. A maximum of three (3) days of the seventeen (17) days may be used as personal days. A maximum of fifteen (15) days of the seventeen (17) days may be used as sick leave days. Any unused sick leave or personal leave days at the end of the year shall accumulate prospectively to a maximum of four hundred fifty (450). Days that were accumulated under previous agreements in excess of the then maximum usable limit and were accounted for separately for retirement purposes shall revert to usable sick leave and shall be included in the maximum accumulation cited above.

2. Sick Leave Definition

Sick leave shall be interpreted to mean personal illness, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption.

The immediate family for purposes of this section shall include: parents, spouse, brothers, sisters, children, grandparents, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, aunts, uncles, nieces, nephews, and legal guardians.

Leave requested for appointments with physicians or dentists shall be charged to sick leave.

3. Pro Rata / Part-time Sick Days

Any teacher hired to begin work after the first teacher contract day of the school year shall be granted one and six tenths (1.6) sick leave days and one-third (.33) day of personal leave for each month of active work (present and participating), which is a pro rata share of the annual allowance of sick leave and personal leave based on a nine and one half month school year.

Part-time teachers shall receive a pro rata share of both sick leave and personal leave allowance (e.g. 50% teacher receives seventeen (17) one-half (½) days of sick leave and three (3) one-half (½) days of personal leave).

9.B BEREAVEMENT LEAVE

In addition to the combined seventeen (17) sick/personal days provided in Article IX (A) Section 1 above, up to three (3) days shall be allowed at full pay in the case of a death in a teacher's family. Any days of absence required beyond the three (3) days shall be assessed against the teacher's accumulated sick leave. Bereavement leave shall not accumulate from year to year.

9.C SABBATICAL LEAVE

A sabbatical leave may be granted to a teacher who has rendered at least six (6) consecutive years of full-time satisfactory service to the District. Such leave shall not exceed one (1) year.

Applications for sabbatical leave shall be made in writing to the Superintendent or his/her

designee at least one (1) full semester prior to the start of the requested leave, setting forth in detail the purpose of such leave and the intended methods of implementation. The purpose of such leave shall be in conformance with the School Code of Illinois and the teacher shall not deviate from this approved plan except upon written approval of the Superintendent.

A teacher granted a sabbatical leave shall receive the same basic salary as if in actual service, except there shall be deducted therefrom an amount equivalent to the amount payable for substitute service, but in no case less than the minimum provided in the School Code of Illinois. In all other particulars governing such leave, the teacher and the Board shall abide by the conditions and provisions of the School Code of Illinois. The teacher shall continue to receive the fringe benefits granted to other teachers, and upon return from leave shall be placed on the salary schedule as though he/she had been in actual service.

No later than thirty (30) calendar days following his/her return to active service, the teacher shall file a written report with the Superintendent summarizing and appraising the leave, with particular emphasis upon the values and benefits to be derived therefrom by the teacher and by the District.

Violation of any provision of the leave shall constitute cause for removal from continued contractual service in the District.

9.D PERSONAL LEAVE / RELIGIOUS LEAVE

As provided under the sick leave provision of this Agreement, the Board shall grant three (3) days personal leave per year.

Personal leave is defined as leave granted for matters which cannot be attended to during non-school hours or for observance of recognized religious holidays.

A teacher may request compensatory work hours instead of using personal days to offset the time out of district for recognized religious observances. The Superintendent shall review such requests on a case-by-case basis and shall attempt to arrive at a mutually agreeable accommodation with the teacher that would not create an undue hardship on the District. If an accommodation cannot be agreed to between the teacher and the Superintendent, then the Superintendent shall determine what accommodation, if any, should be made for the teacher. The request to use this provision must be submitted in writing to the Superintendent at least five (5) school days prior to the religious observance.

Except in emergencies, notification shall be made two (2) school days in advance of such leave. It is expected that teachers will not take personal leave during the first or last five (5) days of the school term, on teacher institute days, or days immediately before or after a school holiday except in emergencies or for observance of recognized religious holidays. However, teachers may request approval in extraordinary circumstances. Any request for personal leave involving two (2) consecutive school days shall be accompanied by a written explanation of the use of the leave if a similar request was submitted in the previous year.

Association leave or the desire to attend any meeting or to share a trip with a family member shall not qualify for personal leave.

Any unused personal leave days at the end of the year shall not be cumulative from year to year as personal leave but shall be added to the individual's accumulated sick leave.

9.E LEAVE OF ABSENCE

In extraordinary circumstances a leave of absence without pay for up to one year may be

granted to teachers. Applications for such leaves must be made to the Superintendent in writing at least ninety (90) calendar days before such leaves are to be effective. The application must state the period of requested absence and describe such activity as is contemplated during the period of absence.

The decision to grant or deny such leaves shall not be precedential with respect to future requests for such leaves.

9.F PARENTAL LEAVE

1. Parental Leave Stipulations

A teacher who has completed at least two (2) consecutive years of full-time service shall be eligible for a parental leave subject to the following:

a. Notification

The teacher shall advise the Superintendent or his/her designee of the fact of pregnancy and anticipated leave plans no later than the fourth month of pregnancy and shall provide a written statement from her physician indicating the expected date of delivery and his opinion that the teacher may continue in her employment, including the performance of all regular duties.

If the Superintendent or his/her designee is at any time concerned, the teacher may be requested to furnish subsequent statements from the doctor with respect to her ability to perform her teaching duties.

b. Application for Leave

Application for such leave shall be made in writing to the Superintendent or his/her designee at least ninety (90) calendar days prior to the anticipated birth of the child.

c. Length of Leave

The teacher and the Superintendent or his/her designee shall agree upon a plan for the commencement and termination of such leave, taking into consideration the particular time factors that pertain. The primary consideration shall be that continuity of instruction for the students be maintained to the maximum possible degree. In no event, for a non-tenured teacher, shall the leave exceed the balance of the school year in which it is commenced, and for a tenured teacher, shall the leave exceed the balance of the school year in which it commenced plus one (1) additional school year.

d. Use of Sick Leave

Sick leave shall not be applicable during the period of leave, but any accumulated sick leave available at the time of the commencement of the leave shall be available upon termination of such leave and return to employment in the District.

e. Employment Credit

For purposes of advancement on the salary schedule, a teacher who shall be actively working (present and participating) one hundred (120) days or more shall be entitled to advancement thereon as though the entire year has been completed.

f. Unpaid Leave

The period of leave shall be without salary and paid Board benefits.

g. Non-tenured Teacher Parental Leave

A parental leave may be granted to a non-tenured teacher as indicated above or, under special circumstances, to a non-tenured teacher with less than two (2) consecutive years of full-time service by action of the Board. Both are subject to all of the foregoing and to further agreement of the teacher that the period of time of the leave and of any year of employment which shall be less than an entire school term, shall not constitute any of the time necessary for employment prior to achieving tenure status.

A non-tenured teacher granted parental leave and who is thereafter reemployed shall not receive credit for acquisition of tenure for time spent on such leave. The granting of parental leave to one (1) non-tenured teacher shall not constitute a precedent for the granting of leave to any other non-tenured teacher, but each case will be judged upon its own merits.

2. Adoption Leave

Any tenured teacher desiring adoption leave as a result of becoming an adoptive parent shall notify the Superintendent in writing upon the initiation of such adoption proceeding. Leave shall be granted upon satisfactory written notification to the Superintendent of the date the child is expected to be received. It is the responsibility of the applicant to keep the Superintendent informed of the proceeding and, as soon as known the expected date of the delivery to the adoptive parent(s) of the child.

3. Notice of Intent to Return

Written notice of intent to return to teaching in the system shall be made to the Superintendent by the teacher by March 15th (or if the leave is for the first semester only, by November 1st, or if the leave may expire at the end of the first semester, by November 1st). Failure to so advise the Superintendent shall be treated as notification of election not to return to employment and as a resignation from the District. The Superintendent shall send a letter of reminder at least fourteen (14) calendar days prior to the notification date to the teacher on leave.

4. Return to Work Documentation

A teacher returning from parental leave shall submit evidence from a qualified physician that she is medically able to perform all of her teaching duties.

5. Insurance

A teacher on leave may continue insurance coverage at his/her own expense.

9.G FAMILY MEDICAL LEAVE ACT (FMLA)

Eligible Teachers are entitled to leave according to the terms of the Family Medical Leave Act ("FMLA") subject to the following provisions:

1. Definition of Eligibility

"Eligible Teacher" means a teacher who has been employed by the District for at least twelve (12) months and who has worked at least 1,250 hours during the twelve (12) months preceding the period of the requested leave.

2. Reason for Leave

Eligible teachers will be granted FMLA leave up to a total of twelve (12) weeks for one or more of the following conditions:

a. The birth of a child, and to care for the newborn child.

b. The placement with the teacher of a child for adoption or foster care, and to

care for the newly placed child.

c. To care for the teacher's spouse, child, or parent with a serious health condition.

d. A serious health condition that makes the employee unable to perform one or more of the essential functions of his or her job.

3. Length of Leave

The twelve (12) month period in which the twelve (12) weeks of leave may be taken will be calculated under a rolling twelve (12) month period measured backward from the date an employee uses any FMLA leave. Under this method each time a teacher takes FMLA leave the remaining leave entitlement would be any balance of the twelve (12) weeks, which has not been used during the immediately preceding twelve (12) months.

4. Sequence of Leaves

Teachers taking FMLA leave to care for a family member, a member of the teacher's household, or the teacher's own serious health condition may use accrued paid sick leave days with the running of the period of FMLA leave. For that period of FMLA leave for the birth or care of a newborn child during which the teacher is unable to perform one or more of the functions of his/her job, the teacher may use accrued paid sick leave days with the running of the period of FMLA leave.

5. Notice of Leave

In any case in which the necessity for FMLA leave is based upon an expected birth or placement for adoption, or planned medical treatment for a serious health condition of the employee, family member, or member of the employee's household, the teacher will provide the Superintendent with at least sixty (60) calendar days advance written notice of the date the leave is to begin. When the need for FMLA leave is due to unforeseen circumstances and advance notice is not practicable, the teacher will provide notice of the need for such leave as soon as practicable.

6. Coordination of Leaves

When a teacher contemplates leave in connection with the birth or adoption of a child, the following provisions will apply:

a. For that portion of the pregnancy and recovery period where the teacher is physically unable to perform the functions of his/her job, the teacher may elect to use paid accumulated sick and personal leave.

b. Beginning with the period of disability preceding the birth of a child, or when the adopted child is received, the teacher may elect to take leave of up to twelve (12) weeks pursuant to the Family and Medical Leave Act, depending upon how much FMLA leave the teacher has used in the twelve (12) months preceding the start of the requested leave.

During the period of FMLA leave in which the teacher is unable to perform the functions of his/her job, the teacher may elect to use any accumulated sick or personal leave. Upon exhaustion of sick and personal leave, the remainder of the leave shall be unpaid.

The teacher will be allowed to continue in the District's health insurance program provided the teacher pays his/her required share of the monthly premium.

c. A teacher may elect to take parental leave pursuant to Article IX (F) in connection with the birth or adoption of a child. Such leave will be unpaid and will be subject to the terms and conditions of Article IX (F), Sections 1- 6. While sick leave is not available for use during the period of parental leave, any portion of the leave that qualifies for FMLA leave will be deducted from the employee's remaining allotment of FMLA leave.

Subject to the approval of the District's insurance provider, a teacher on parental leave may continue to participate in the District's health insurance plan by paying all of the required premiums.

(Appendix D contains a summary chart of available leave options incorporating sick leave, FMLA and parental leave)

7. Change in Law
FMLA leaves will be governed by the terms of the Act and the regulations issued by the U.S. Department of Labor, subject to the terms of this Agreement. In the event the Family Medical Leave Act is repealed, then this Section of this Article will no longer be in force and effect.

9.H ASSOCIATION LEAVE
The Association shall receive twelve (12) school days per year to be used for Association purposes; said leave shall not be cumulative from year to year. The teachers using these days shall be paid full salary, provided that the Association shall reimburse the District for the cost of substitute teachers.

Days requiring Association participation under the Grievance Procedure (Article IV of this Agreement) will not be deducted from the annual allocation noted above.

9.I LOBBYING LEAVE
A teacher may request to be given time off with pay for the purpose of lobbying for pending legislation provided that the school district be reimbursed for the salary of the substitute teacher(s). Such requests are to be submitted to the Superintendent at least one (1) week in advance, if at all possible. Approval may be given if the absence will not hamper the education program

ARTICLE X

WORKING CONDITIONS

10.A REQUIRED FACILITIES
There shall be faculty lounge, work room and washroom facilities in each building.

10.B INTERNAL SUBSTITUTES
When a regular teacher of grades Pre-K through 12 is absent from a class or supervisory assignment and a substitute teacher is not available, the Administration may request another regular teacher to substitute for the absent teacher. If this substitution requires the teacher to forfeit his/her preparation period, the teacher will be compensated providing this extra

assigned time is a minimum of one (1) period (6-12) or one-half (1/2) hour (Pre-K-5). Compensation is payable at the end of each semester.

If the absent teacher is absent for reasons not connected with school activities, the Administration may charge this teacher for time off for sick leave or personal emergency leave as appropriate.

10.C TRAVELING TEACHERS

Traveling teachers shall be assigned a home school based on the school at which he/she spends the most amount of student contact time. Traveling teachers shall not be required to attend any more night meetings than a regularly assigned full-time teacher at said home school; however, attendance shall be required at all parent conference and open houses for all teachers at all assigned buildings.

10.D CALENDAR

Annually, the Board agrees to adopt a school calendar which shall provide for a minimum number of days required by law; there shall be imposed no maximum on said adopted calendar by reason of this section. The Superintendent will provide the Association President with a blank copy of a form calendar for the ensuing school year upon his/her receipt of the form calendar from the Illinois State Board of Education. The Association may provide written calendar recommendations to the Superintendent for presentation to the Board prior to its adoption of the official school calendar. Such recommendations must be accompanied by a written rationale for the same and must be received by the Superintendent annually prior to February 1st. The final decision regarding the school calendar rests solely on the Board of Education.

10.E WORK YEAR

Teachers shall be paid for one hundred eighty one (181) days of service. Any teacher employed after the beginning of the school year shall be granted a pro rata share of their annual salary. Should any teacher be required to work in addition to one hundred eighty one (181) days, he/she shall be paid a sum equal to 1/181 for each such day. Any docking of a teacher's pay shall be computed by the same formula. Nothing in this section shall be interpreted to require payment to any teacher who works beyond the last day scheduled in the adopted calendar, so long as such work does not exceed an annual school term of one hundred eighty one (181) days.

Teaching summer school shall be on a voluntary basis.

Should the Board decide to adopt a calendar, which requires work in excess of 181 days for all teachers, the Board and the Association shall negotiate the terms of the same.

10.F WORKDAY / WORK LOAD

1. Workday

The workday for bargaining unit members shall be no more than seven and three quarters (7-3/4) hours, excluding time required for faculty meetings and special education staffings.

Teachers shall be required to attend open house at his/her assigned buildings and up to two (2) assigned evening school events. If a teacher attends more than one open house, the number of assigned evening school events required by the contract shall be reduced by the same number.

Where the Administration modifies the school day for parent conferences, the time for

such conference shall not be considered an evening school event.

2. Work Load / Preparation Time

a. The normal weekly teaching load in the junior and senior high schools (6-12) will not exceed twenty-five (25) teaching periods (5/day).

Teaching periods shall not exceed fifty (50) minutes per period.

Senior high school teachers shall be given a minimum of one (1) fifty (50) minute unassigned preparation period per normal school day.

Homeroom at the junior high will consist of two (2) days of scripted Social Emotional Learning (SEL) lessons from an evidence based curriculum and three (3) days per week for silent sustained reading.

If the junior high school schedule is based on a nine period day, junior high school teachers shall be given a minimum of one (1) unassigned teaching period for preparation per full school day and not less than two (2) unassigned teaching periods for preparation per full school day for one (1) semester. Each junior high teacher shall have no more than the equivalent of one and one-half (1-½) periods of assigned supervision for the school year.

Counselors, librarians and nurses shall schedule their preparation periods in consultation with their building principals.

b. The normal teaching load in the elementary schools (K-5) shall have provision for planning time of two hundred forty (240) minutes per week. Elementary teachers shall have at least one (1) thirty (30) minute planning period per normal school day.

3. Workday for Part-Time Teachers Part-time teachers shall normally work beyond their regular workday on curriculum nights and evening open houses. Attendance on institute days and at parent teacher conferences is required for activities that reflect the teacher's FTE and professional responsibilities. Attendance on early dismissal days will be planned and coordinated with the immediate supervisor taking into account the requirements of the position.

4. Instructional Preparations / Supervisory Assignments

Senior high school teachers assigned four (4) different instructional preparations per day may be assigned up to the equivalent of three (3) supervisory periods per week, the length of each such supervisory period to be equivalent to no more than the length of a regular full class period.

Junior high school teachers assigned four (4) different instructional preparations per day may be assigned up to the equivalent of four (4) supervisory periods per week, the length of each such supervisory period to be equivalent to no more than the length of a regular full class period.

Any teacher at the junior and senior high schools assigned more than four (4) instructional preparations per day shall not be required to assume designated supervisory duties. Any teacher who works at least .5 FTE may be assigned one (1) supervisory assignment.

Included among the supervisory duties contemplated above, but not by way of limitation, is assigned lunchroom activity.

Student supervision assignments shall be made first to those teachers who are not required to travel between buildings as part of their regular assignments. In the event that supervisions remain, teachers who are required to travel shall not be assigned more than one-half (½) hour supervision per school day.

5. Supervision Rotation
A reasonable effort shall be made to rotate student supervision assignments.

6. Travel Time
Teachers who are required to travel shall be assigned reasonable travel time.

7. Duty-Free Lunch
All bargaining unit members shall be entitled to a duty-free lunch period as required by law.

10.G PROFESSIONAL COUNCIL

In the interest of fostering a positive relationship, the parties agree to establish a Professional Council composed of the Superintendent, Director of Finance, Director of Personnel, the Association President and two (2) designees of the Association. The council will attempt to meet once each month during the school year unless both parties agree not to have a monthly meeting. A member of the Board may be in attendance upon request of either the School District Administration or the Association.

The Superintendent and the Association President shall develop and exchange an agenda prior to the meeting date and approximate the amount of time needed.

10.H NON-TENURED TEACHERS – EXTRA DUTY ASSIGNMENTS

Non-tenured teachers, for the length of the probationary period (i.e., 4 years), may be assigned extra duty positions consistent with the provisions of Appendix "B" of this Agreement. Such assignment(s) will be made only in the absence of a qualified volunteer for the position. No non-tenured teacher will be assigned more than one (1) such position during any school year, except on a voluntary basis.

10.I COMMITTEE WORK / STAFFINGS

1. Building Committees
When a teacher serves on a building-level committee, the teacher shall receive extra compensation for service on said committee upon satisfying all of the following conditions:
   a. the teacher has attended at least one (1) previous meeting of the same committee in the same school year which have exceeded the regular workday by at least one (1) hour,
   b. only the time for which the committee meets exceeding one (1) hour beyond the regular workday shall be compensated,
   c. compensation shall be at the hourly rate for Special Curriculum Work in accordance with Appendix "B".

2. Staffings
Any Student Services staff member who is required to attend and participate in staffings after school shall receive extra compensation when all of the following conditions are met:

a. the Student Services support staff member must attend for the full meeting time of at least one (1) other staffing in the same school year, which have exceeded the regular workday by no less than one (1) hour.
b. only the time for which staffings exceed one (1) hour beyond the regular workday shall be compensated,
c. compensation shall be at the hourly rate for Special Curriculum Work in accordance with Appendix "B".

ARTICLE XI

PROFESSIONAL COMPENSATION AND RELATED PROVISIONS

11.A SALARIES / BENEFITS

All salaries will be paid pursuant to Appendix "A", all extra duty pay will be paid pursuant to Appendix "B", and the fringe benefits shall be set forth in Appendix "C", which are attached to and incorporated into this Agreement.

11.B TRAVEL REIMBURSEMENT

Teachers who must use their automobile when on school business or to travel from one (1) school to another within the District because of a regular teaching assignment shall be reimbursed at a rate per mile equal to the current rate approved by the Internal Revenue Service. Such reimbursement shall not include routine travel to and from the teacher's home and the school.

In addition to the above mileage reimbursement, each teacher who must travel from one (1) school to another as part of his/her regular assignment will be compensated one-hundred dollars ($100) per semester.

11.C MEMBERSHIP DUES ~~/ FAIR SHARE REIMBURSEMENT~~

The Board shall deduct from the pay of each teacher current membership dues ~~or fair share fee~~ for the Association and its affiliates, provided that at the time of such deduction there is in the possession of the Board a current written authorization for dues deduction voluntarily executed by the teacher. ~~or a current list of teachers of whom a fair share fee is due and owing.~~ The Association will provide the appropriate authorization forms to the teachers.

Such authorization or list shall specify the amount of the dues ~~or fair share fee~~ to be deducted from each teacher's salary for the current school year. Such authorization or list shall be submitted in writing to the Superintendent or his/her designee on or before October 1st. Teachers employed after the school year begins shall have thirty (30) calendar days from their first day of work to submit the appropriate signed authorization for dues deductions forms.

The amount specified will be prorated and deducted from paychecks in October, November, December, January, February, and March, unless such authorization shall be revoked by the teacher, in which instance dues deduction shall terminate no later than thirty (30) calendar days following receipt of a notice of revocation by the Superintendent or his/her designee. ~~In the event of such revocation, teachers revoking dues deduction authorization shall be added to the list of teachers for whom fair share is due and owing and the appropriate fair share deduction will be made.~~

A termination of employment for any reason shall constitute revocation of authorization for dues deduction ~~or removal from the fair share list (if not otherwise provided)~~ the last day of employment, however, if a teacher begins an unpaid leave, resigns, or is terminated from employment of the Board prior to all dues for the year being deducted from the teacher's pay, then the Board shall deduct the prorated balance of the unpaid amount through the last day of work from the teacher's final paycheck providing the appropriate, signed authorization form is on file with the District. The Board shall transmit to the Association President or his/her designee funds so deducted within thirty (30) calendar days of their collection. The parties shall comply with all applicable IELRB rules and regulations.

11.D NUMBER OF PAYS / PAY DATES

Teachers shall be paid over a twelve (12) month period. Pay dates shall be on the 15th and 30th of each month, except that when pay days fall on a non-teacher attendance day during the school term (or on Saturday or Sunday or legal holiday during other times), payment shall be on the last teacher attendance day preceding the pay day. All reasonable attempts shall be made so that checks mailed during the summer arrive at the teacher's residence no later than the official pay date.

11.E HORIZONTAL MOVEMENT ON SALARY SCHEDULE

1. Requirements

In order for any course work to be applicable for horizontal movement on the salary schedule, said work must fulfill the following requirements unless such requirements are waived and approved in writing by formal action of the Board prior to enrollment:

a. The course must have prior written approval of the Superintendent or his/her designee; and

b. The course must be offered by an accredited institution approved by at least one (1) nationally recognized accrediting organization; and

c. The teacher receives a grade of "B" or better in a graduate course, or passes if said course is on a pass/fail basis; and

d. The course must meet one (1) of the following criteria:
   1. The course is required by the Board in writing; or
   2. The course must be at the undergraduate or graduate level in the field directly related to the teacher's classroom assignment at the time the course is taken; or
   3. The subject matter of the course is in the field of education generally, and the course work would be meaningful in achieving the educational goals of the District; or
   4. The subject matter of the course is applicable to the co-curricular or extra-curricular program in which the teacher participates as part of his/her employment; or
   5. The course satisfies a requirement in a degree program that has previously been approved by the Superintendent; or
   6. The course satisfies a requirement of the Board as part of the remediation program.

2. Pre-Approval / Criteria

a. A pre-approval form must be submitted to the Superintendent prior to enrollment in the course. The form must be fully completed and may include

attachments that more fully explain the purposes and benefits of the course. The Superintendent will render a decision based upon the requirements listed in Article XI (E), Section 1. The Superintendent will render a decision on the request within ten (10) calendar days of his/her receipt of the request.

If the request for pre-approval of a course is denied, the Superintendent shall respond to the teacher who made the request in writing citing the reason(s) that the request was denied. The decision of the Superintendent relative to the requirements cited in Article XI (E), Section 1 shall be final, non-reviewable and non-grievable.

b. In the event the Superintendent denies a teacher's application for course approval, the teacher may request a meeting with the Superintendent to discuss the reasons for denial. During the meeting the teacher may present evidence or reasons why he/she believes the course and /or instructor satisfactorily meets the mutual interests of the teacher and the District. This evidence may include information provided by District teachers who have previously enrolled in approved courses.

c. Quality of courses and instructors shall be assessed periodically by the Superintendent. Both traditional and non-traditional courses shall be assessed for determination of approval. Traditional courses include those being offered by an accredited institution of higher learning at the institution site or at a site designated by the institution. Non-traditional courses may include video, correspondence, online, distance learning, and satellite courses. The assessment of a course may include, but may not be limited to, consideration of the institution offering the course, the course syllabus, and the course description. Online courses may be approved if they are part of an advanced degree, certificate program or support the teacher's instruction.

3. Tuition Reimbursement

For tenured teachers, tuition shall be reimbursed for courses taken providing that said courses are approved by the Superintendent prior to enrollment by the teacher and if the teacher waives salary advancement for such courses. Actual tuition cost not to exceed two hundred dollars ($200) per credit hour with a maximum of one thousand dollars ($1,000) per teacher per calendar year shall be reimbursed providing the teacher submits a paid receipt for said tuition to the Superintendent upon successful completion of the course.

Teachers may reclaim salary advancement for said courses upon repayment to the District of the tuition reimbursement paid to the teacher. The salary advancement may be reclaimed only within five (5) years of the October 1st date of notification to the Superintendent of course completion.

In the sole judgment of the Superintendent, if a teacher applies for approval to attend a non-credit workshop, the Superintendent may approve partial and/or total reimbursement for the cost of the same; however, the granting or denial of such approval shall not create a practice or a precedent, and the decision shall not be subject to review.

4. Notification of Course Completion / Schedule Placement

Notification of course completion and grade received shall be provided to the Superintendent via official transcript(s). Horizontal movement on the salary schedule

shall be paid according to the following table:

Notification of Course Completion	Horizontal Movement on Salary Schedule	Salary Adjustment Pay Dates*
By October 1st	Retroactive to the 1st day of the school term	October 15th
By February 15th	Retroactive to the 91st day of the school term	February 28th

**In accordance with Article XI, Section D; when pay days fall on a non-teacher attendance day during the school term (or on Saturday or Sunday or legal holiday during other times), payment shall be on the last teacher attendance day preceding the pay day.*

11.F REQUIRED CLASSES

If the Board requires a teacher to take classes to become qualified to teach in areas where certification (or *State Board Document #1*) requires advanced work, or due to a plan of remediation, the Board shall reimburse teachers for such classes.

11.G NATIONAL BOARD CERTIFICATION STIPEND

Teachers who earn the National Board Professional Teacher Standards (NBPTS) Certification will receive a stipend of one thousand dollars ($1,000) per year for ten (10) years of the certification. If a NBPTS teacher is hired by the District, he/she will receive the annual stipend for the years remaining in the certification.

11.H RETIREMENT PROGRAM

1. Eligibility

A retirement program shall be available for the duration of this Agreement to teachers who meet all of the following eligibility criteria:

a. Completed at least twelve (12) continuous years or fifteen (15) total years of full-time service in District 202; and

b. Meet the following requirements:
   1. attained the age of fifty-five (55) upon the effective date of retirement, or are less than fifty-five (55) years old and cease teaching and then turn fifty-five (55) within six (6) months of the last day of service; and
   2. qualify for an Illinois downstate Teachers' Retirement System ("TRS") retirement program that does not require any Board payment or contribution; and
   3. no payment or contribution of any kind is assessed against the District by TRS as a result of the teacher's retirement and

c. Have filed for participation in the retirement program of the TRS.

2. Procedures

a. Annual Window

Annually, during the month of January, for the duration of this Agreement, a teacher may submit an irrevocable request to retire to the Superintendent, setting forth a desired retirement date during the length of this Agreement. Any such retirement notification must be made during one of the January "window periods" provided above, and the anticipated retirement must be no later than June 30, 20~~19~~20~~19~~.

b. Retirement Cap

The Board may limit the number of qualified retirees under this Program to thirty percent (30%) of those eligible in accordance with the *Memorandum of Agreement* between the Association and the Board. Any such limitation will be in accordance with the requirements of the *Memorandum of Agreement* between the Association and the Board.

3. Benefits

a. Service Bonuses

Following approval of an eligible teacher's retirement notification application by the Board, the retiring teacher shall receive a service bonus as follows for each year of teaching service to District 202 providing that the retiring teacher does not participate in any TRS retirement plan which requires a Board payment or contribution:

12 through 14 years of service - $450 per year
15 through 19 years of service - $550 per year
20 through 24 years of service - $650 per year
25 or more years of service - $800 per year

To receive the service bonus, in addition to the service requirement, the retiring teacher must provide to the District a copy of his/her customized benefit statement prepared by TRS that reflects that the teacher is not participating in any other TRS retirement plan which requires a Board payment or contribution.

Service bonuses will be distributed on the last pay period in the year of retirement providing that the service bonus does not cause the retiring teacher's annual increase in creditable earnings to exceed six percent (6%) for that year over the prior year. Any amount of the service bonus that causes the creditable earnings to exceed the six percent (6%) increase for that year over the prior year shall not be paid as creditable earnings but will be paid as a post-retirement severance payment in a lump sum within thirty (30) days after the date of the last regular paycheck of the year in which the teacher retires.

A teacher may elect to have a service bonus distributed in two (2) equal installments, one (1) during each of the last two (2) years prior to retirement on the last pay period of each year, providing that a copy of his/her customized benefit statement prepared by TRS is submitted to the District at least three months prior to retirement that reflects that the service bonus does not cause the retiring teacher's annual increase in creditable earnings to exceed six percent (6%) for that year over the prior year. Any amount of the service bonus that causes the creditable earnings to exceed the six percent (6%) increase for that year over the prior year shall not be paid as creditable earnings but will be paid as a post-retirement severance payment in a lump sum within thirty (30) days after the date of the last regular paycheck of the year in which the teacher retires. In the event that TRS cannot supply the customized benefit statement at least three months prior to retirement, a teacher shall document proof of trying to secure the customized benefit statement from TRS.

b. Post-Retirement Insurance Reimbursement

The Board shall also reimburse the retiree for the cost of TRS health insurance

or other health insurance, selected by the retiree, after proof of payment is provided by the retiree. This Board insurance reimbursement may be applied to retiree medical, dental, and vision insurance and spouse/dependent medical, dental, and vision insurance and shall not exceed the following schedule providing that no additional payment or contribution will be required of the Board upon the teacher's retirement:

15 through 19 years of service -
Up to two thousand five hundred dollars ($2,500) per year for five (5) consecutive years after the effective retirement date, the cessation of such insurance coverage, or the retiree's qualification for Medicare, whichever shall first occur.

20 through 24 years of service -
Up to three thousand dollars ($3,000) per year for seven (7) consecutive years after the effective retirement date, the cessation of such insurance coverage, or the retiree's qualification for Medicare, whichever shall first occur.

25 or more years of service -
Up to three thousand five hundred dollars ($3,500) per year for ten (10) consecutive years after the effective retirement date, or the retiree's qualification for Medicare, whichever shall first occur.

In the event that the retiree dies prior to the receipt of the entire reimbursement entitlement, the surviving spouse and/or dependent(s) shall have the right to receive reimbursement for medical insurance costs for the coverage in effect at the time of the retiree's death up to the limitations above.

c. Unused Sick Leave Stipend
In addition to the benefits described above, the Board shall pay a post-retirement stipend to eligible retiring teachers for unused, accumulated and recorded sick leave as follows:

Unused Accumulated Days	Stipend
Days recorded but not usable (for retirement credit) in excess of 340	$25/day

4. Change in Law
In the event that the Illinois statute(s) providing for teacher retirement is/are amended in any manner, effective during the term of this Agreement, and such amendment(s) increases the financial obligations of the Board for employers or teachers participating in any state retirement system, the Board may discontinue this retirement program, and the parties shall immediately commence negotiations concerning what retirement benefits, if any, shall be offered under this Agreement.

ARTICLE XII

EFFECT OF AGREEMENT

12.A MODIFICATION OF CONTRACT

The terms and conditions set forth in this Agreement represent the understanding of negotiated items and commitment between the parties hereto. The terms and conditions of this Agreement, for its duration, may be modified by alteration change, addition to, or deletion only through the voluntary, mutual consent of the parties in a written amendment executed in accordance with the provisions of this Agreement.

12.B DELETION OF ILLEGAL MATERIAL

Should any article, section, clause of this Agreement be declared illegal by a court of competent jurisdiction, said article, section, or clause, as the case may be, shall automatically be deleted from this Agreement to the extent that it violated the law. The remaining articles, sections, and clauses shall remain in full force and effect for the duration of the Agreement if not affected by the deleted article, section or clause.

ARTICLE XIII

DURATION AND ACCEPTANCE OF AGREEMENT

13.A EFFECTIVE DATES

The Agreement shall be effective on the first teacher employment day of the 20196-202017 school term and shall expire at 11:59 p.m. on the day immediately preceding the start of the 202019-20210 school term.

13.B DATE OF SIGNING

This Agreement is signed this _____ day of _____, 20196.

In witness thereof:

For the Lisle Education Association	For the Board of Education of Lisle School District 202
_____	_____
President	President
_____	_____
Secretary	Secretary
_____	_____
Negotiation Chairperson	Negotiation Chairperson

APPENDIX A
SALARY SCHEDULES

Board Paid Retirement Contribution
The Board shall pay nine percent (9%) of the required member TRS retirement contribution to the Illinois Teachers' Retirement System (TRS) on all earnings, which qualify as creditable earnings for the duration of this Agreement.

Longevity Stipend / Base Salary
Teachers who have reached the last step of the appropriate salary lane shall be entitled to a longevity stipend calculated at three percent (3%) of the teacher's base salary.

For the purposes of this calculation, "base salary" shall be defined as the amount reflected on the step of the salary schedule where the affected teacher is placed. "Base salary" shall not include compensation paid for extra duties or other additional work.

Only those teachers in the BA + 32 lane and beyond shall be eligible for this longevity stipend. To be eligible for this stipend a teacher must have completed one (1) year on the last step of the appropriate lane. The following year, the longevity stipend shall be paid as part of the teacher's regular salary. Further horizontal movement where no salary cell exists on the salary schedule shall not discontinue receipt of a longevity stipend.

Experience Credit
When a teacher is initially employed, the Board may allow up to ten (10) years of credit on the then current salary schedule for relevant experience in other schools. In situations where a critical shortage of qualified teachers results in the inability of the Board to fill a position within this guideline, the Administration shall advise the Association of the need and reasons for hiring a teacher beyond the experience limitation.

Salary Schedule and Extra Duty - Six Percent Limitation
Any teacher within five (5) years of qualification for a retirement benefit and whose placement on the salary schedule and/or extra duty schedule generates an increase in creditable earnings from a prior year to the next year in excess of six percent (6%) shall be moved off of the salary schedule and/or extra duty schedule and shall receive an increase in total creditable earnings of six percent (6%). In the event that such teacher's placement on any salary schedule and/or extra duty schedule in subsequent years results in an increase in creditable earnings of six percent (6%) or less, the teacher will return to his/her appropriate placement on the salary schedule and/or extra duty schedule.

The parties further agree that if legislation is enacted or administrative rules adopted during the life of this Agreement that amend or modify the Illinois Pension Code (40 ILCS 5/16-158(f)) relative to the required employer contributions for salary increases in excess of six percent (6%), the parties will meet within thirty (30) days of the passage or adoption of such legislation or administrative rules to discuss and negotiate the impact of the new laws or rules on the contract~~the impact of the~~

~~same~~.

APPENDIX A
SALARY SCHEDULE
2019-2020

Includes 9% Board Paid TRS (BPTRS)

STEP	BA	BA + 12	BA + 24	MA	MA +12	MA + 24	MA + 36	MA + 48	MA + 60	PHD
0	$ 48,295	$ 50,710	$ 53,607	$ 59,886	$ 62,784	$ 65,681	$ 68,579	$ 71,477	$ 74,374	$ 77,272
1	$ 49,696	$ 52,110	$ 55,249	$ 61,818	$ 64,715	$ 67,613	$ 70,511	$ 73,408	$ 76,306	$ 79,204
2	$ 51,096	$ 53,511	$ 56,892	$ 63,749	$ 66,647	$ 69,545	$ 72,443	$ 75,340	$ 78,238	$ 81,136
3	$ 52,497	$ 54,911	$ 58,534	$ 65,681	$ 68,579	$ 71,477	$ 74,374	$ 77,272	$ 80,170	$ 83,067
4	$ 53,897	$ 56,312	$ 60,176	$ 67,613	$ 70,511	$ 73,408	$ 76,306	$ 79,204	$ 82,102	$ 84,999
5	$ 55,298	$ 57,713	$ 61,818	$ 69,545	$ 72,443	$ 75,340	$ 78,238	$ 81,136	$ 84,033	$ 86,931
6	$ 56,698	$ 59,113	$ 63,460	$ 71,477	$ 74,374	$ 77,272	$ 80,170	$ 83,067	$ 85,965	$ 88,863
7	$ 58,099	$ 60,514	$ 65,102	$ 73,408	$ 76,306	$ 79,204	$ 82,102	$ 84,999	$ 87,897	$ 90,795
8	$ 59,499	$ 61,914	$ 66,744	$ 75,340	$ 78,238	$ 81,136	$ 84,033	$ 86,931	$ 89,829	$ 92,726
9	$ 60,900	$ 63,315	$ 68,386	$ 77,272	$ 80,170	$ 83,067	$ 85,965	$ 88,863	$ 91,761	$ 94,658
10	$ 62,301	$ 64,715	$ 70,028	$ 79,204	$ 82,102	$ 84,999	$ 87,897	$ 90,795	$ 93,692	$ 96,590
11	$ 63,701	$ 66,116	$ 71,670	$ 81,136	$ 84,033	$ 86,931	$ 89,829	$ 92,726	$ 95,624	$ 98,522
12	$ 65,102	$ 67,516	$ 73,312	$ 83,067	$ 85,965	$ 88,863	$ 91,761	$ 94,658	$ 97,556	$ 100,454
13	$ 66,502	$ 68,917	$ 74,954	$ 84,999	$ 87,897	$ 90,795	$ 93,692	$ 96,590	$ 99,488	$ 102,385
14	$ 67,903	$ 70,318	$ 76,596	$ 86,931	$ 89,829	$ 92,726	$ 95,624	$ 98,522	$ 101,420	$ 104,317
15			$ 78,238	$ 88,863	$ 91,761	$ 94,658	$ 97,556	$ 100,454	$ 103,351	$ 106,249
16			$ 79,880	$ 90,795	$ 93,692	$ 96,590	$ 99,488	$ 102,385	$ 105,283	$ 108,181
17				$ 92,726	$ 95,624	$ 98,522	$ 101,420	$ 104,317	$ 107,215	$ 110,113
18				$ 94,658	$ 97,556	$ 100,454	$ 103,351	$ 106,249	$ 109,147	$ 112,044
19				$ 96,590	$ 99,488	$ 102,385	$ 105,283	$ 108,181	$ 111,079	$ 113,976
20				$ 98,522	$ 101,420	$ 104,317	$ 107,215	$ 110,113	$ 113,010	$ 115,908
21			Longevity	$ 101,478	$ 104,463	$ 107,447	$ 110,431	$ 113,416	$ 116,400	$ 119,385

APPENDIX B

EXTRA DUTY

Supplements and Stipulations

1. Percentages for positions listed in the Extra Duty Schedule will be applied to the base at BA Step 0 for the appropriate salary schedule in Appendix "A".

2. Percentage increases shall be granted when an individual moves from one level to the next higher level.

3. Extra duty pay will be distributed across the pay periods that fall within the season of the activity or, if the position extends over the course of the school year, in equal installments between the first September pay period and the last June pay period. The following schedule will be followed for extra duty pay when paid during a season:

ACTIVITY SEASON	PAY BEGINS	PAY ENDS
Fall	September 15	November 30
Winter	November 30	March 15
Spring	March 15	June 15
Yearlong	September 15	June 30

The payment option selected by the teacher must be made consistent with the requirements of Article XI (D) of this Agreement.

The final installment for payment may be delayed by the Administration if assigned duties have not been completed.

4. All individuals serving in extra duty positions may be evaluated at the discretion of the school district administration. Evaluations shall be conducted within thirty (30) school days of the conclusion of the extra duty activity. Evaluations for spring and yearlong activities shall be conducted during the month of May.

Any evaluation instrument used shall be developed jointly with the Association and school district administration. No individual shall be dismissed from an extra duty position without an evaluation except when the Board discontinues an activity.

5. Assignments for all extra duty positions paid hereunder shall be voluntary except as provided in Article X (I). Annually, the Administration shall solicit volunteers from the bargaining unit to fill extra duty positions. In the event a qualified volunteer is unavailable the Board may offer the position to a non-bargaining unit member.

Any vacancy for an established extra duty position or any new extra duty position shall be posted in each of the school buildings within thirty (30) school days of the date upon which the vacancy or new position becomes official. Teachers will have ten (10) school days from the first date of posting to apply for a vacant or new position. Thereafter, the Administration may seek other alternatives for filling the vacancy or new position.

Notice that the Board is considering addition, deletion or restructuring of extra duty positions shall be provided to the Association at least ten (10) school days before such addition, deletion or restructuring becomes official.

6. In the event that more than one (1) teacher applies for any one (1) vacancy, the Board shall select any teacher from the list of those who apply without challenge or review of such selection.

7. In the event that the Board rejects a teacher who is the only applicant for a vacant position, the teacher so affected shall have the following rights:
   a. Notice of rejection in writing stating the reason(s) for same.
   b. Right to a closed session review of such rejection with the Board.
   c. Right to have a representative present to assist with such review.
   d. Requirement that the Association may have a representative present for such review.
   e. Requirement that the Superintendent or his/her designee presents such reasons for rejection at the review.
   f. Right to speak on his/her behalf, present a reasonable number of witnesses and evidence, question relevant parties, cross-examine any witnesses and examine any evidence offered.
   g. The Administration shall have the burden of proof in presenting its case to the Board.
   h. After such review, the Board's decision shall be final.

8. The Board retains the right to offer any activity or position not listed herein, and to set the duties and pay for the same providing that such pay shall be not less than on a comparable basis to similar assignments. This rate of pay and a job description shall be given to the Association President within fifteen (15) school days.

   If the Association wishes to negotiate such conditions, it shall serve written notice on the Board of such request and negotiations shall commence forthwith. However, nothing shall be deemed to prohibit the Board from commencing said duties, pay, activity or positions.

9. At any time, without negotiations with the Association, the Board shall be entitled to discontinue any position and/or activity. In the event that an extra duty position is discontinued, the Superintendent shall send notification of the same to the Association.

   The Association may submit recommendations regarding the discontinuance of an extra duty position. Teachers affected by the Board's decision to discontinue a position or activity shall be notified within ten (10) school days of the Board's decision.

10. The Board may subcontract any position with a non-bargaining unit member, provided that the pay for the same shall not exceed the amounts set forth herein, and provided further that there are no qualified applicants for said activity and/or a single qualified applicant has been rejected. Pay for the position shall be in accordance with the schedule for extra duty positions in this appendix.

11. Each individual starting their first year of an extra duty position shall be provided with a current job description prior to the commencement of activities and is expected to fulfill the responsibilities of the position as determined in that job description. Extra duty job descriptions shall be on file with the appropriate administrator.
    At least every 10 years, the school district and Association shall review all extra duty job descriptions for revisions as appropriate.

    Administrators and individuals involved in the extra duty activity shall review and recommend to a job description committee any changes pertaining to the job description within thirty (30) calendar days following the conclusion of the activity.

12. The following dates shall be applicable for notification by the Board of a teacher who is to be

terminated from a scheduled extra duty position:

Fall Activities	-	January 1
Winter Activities	-	May 1
Spring Activities	-	July 1
Year-long Activities	-	July 1

The reason given to a teacher for termination from an extra duty position shall not be subject to grievance. In the event that the Board decides not to offer a position in a subsequent year, the dates of notification cited above will not be applicable.

13. Resignations by teachers from scheduled extra duty positions shall be submitted to the Superintendent or his/her designee no less than sixty (60) calendar days prior to the start of the extra duty activity unless otherwise approved by the Superintendent.

14. The Superintendent, or his/her designee, shall meet with any new extra duty hire to discuss placement on the extra duty schedule. At such meeting, the new hire may share information, which will assist in the determination of the initial step and level placement. The initial placement shall be limited to Level 3 Step 8.

    If, after a reasonable search, no qualified candidate can be assigned the extra duty position within this limitation, the Administration shall so notify the Association President. If interested in discussing the matter, the Association must respond to the notification within five (5) school days of its receipt. If the Administration receives a request from the Association, a meeting shall be scheduled. The Association may provide recommendations to resolve the matter during the meeting. Thereafter, the Board may place a new hire at any step or level. Advancement in future years will be from the point of original placement.

    Teachers who resign from an extra duty position and subsequently are re-appointed to an extra duty position in the same category for the same activity or sport shall experience no loss or gain of experience credit upon reassuming the position.

15. Teachers may submit proposals for changes in job descriptions, position category placements, and/or new positions. All extra duty forms are available from the Lisle Education Association President and the procedures for submitting such proposals are as follows:

    a. The teacher must thoroughly complete an "Extra Duty Proposal for Change Form" and submit it to the Association President. Upon the approval of the Association, the teacher may then submit the proposal to the supervising administrator of the extra duty or activity.

    b. The supervising administrator shall review the proposal and meet with the teacher who submitted the proposal within ten (10) school days. During the meeting, an opportunity will be provided to the teacher to explain the proposal.

    b. Within five (5) school days from the meeting, the supervising administrator shall decide whether to accept the proposal for further consideration or reject it. If accepted, the supervising administrator shall submit a recommendation to the Superintendent. If the supervising administrator rejects the proposal, the supervising administrator shall advise in writing the teacher who submitted the proposal that the proposal has been rejected including the reasons for the rejection.

    d. Within five (5) school days of the receipt of a recommendation from the supervising

administrator, the Superintendent shall decide whether to accept or reject the proposal and shall respond in writing to both the teacher submitting the proposal and the Association President. If the proposal is rejected by the Superintendent, reasons shall be cited for the rejection.

e. If the proposal is rejected by the supervising administrator, the teacher may submit the proposal directly to the Superintendent for consideration. Within five (5) school days of receipt of the proposal from the teacher, the Superintendent shall decide whether to accept or reject the proposal and shall respond in writing to both the teacher submitting the proposal and the Association President. If the proposal is rejected by the Superintendent, reasons shall be cited for the rejection.

f. If the Superintendent endorses the proposal, then the proposal shall be placed on the agenda for consideration by the Board at its next regular meeting.

16. Placement of individuals moving from an assistant position to a head position or from a head position to an assistant position shall be determined through joint agreement of the individual and the representative of the Board. However, when an individual moves from a head position to an assistant position, placement will be on the assistant scale at a step not less than that achieved in the head position.

17. The positions of timekeepers, scorekeepers and announcers may be filled by volunteers before being posted for district teachers to fill. Except in cases of emergency, these positions must be posted for at least ten (10) school days in all buildings before these assignments can be filled by paid individuals who are not members of the bargaining unit.

18. Procedures for assigning timer, scorers, and announcers for athletic contests are attached at the back of this Agreement.

19 Procedures for assigning Saturday detention supervisors are attached at the back of this Agreement.

APPENDIX B ~ EXTRA DUTY SCHEDULE
2019-2020

(Positions requiring time outside normal teaching day and added responsibility)

BA Step 0
$48,295

CATEGORY	ATHLETICS/INTERSCHOLASTIC	LEVEL 1 (Steps 1-3)	LEVEL 2 (Steps 4-6)	LEVEL 3 (Steps 7-9)	LEVEL 4 (Steps 10-12)	LEVEL 5 (Steps 13+)
I.	HEAD BASKETBALL (9-12) HEAD FOOTBALL (9-12)	14% $6,761	16% $7,727	18% $8,693	20% $9,659	22% $10,625
II.	HEAD BASEBALL (9-12) HEAD SOFTBALL (9-12) HEAD SOCCER (9-12) HEAD TRACK (9-12) HEAD VOLLEYBALL (9-12) HEAD WRESTLING (9-12)	12% $5,795	14% $6,761	16% $7,727	18% $8,693	20% $9,659
III.	HEAD BOWLING (9-12) HEAD CROSS COUNTRY (9-12) HEAD DANCE TEAM (9-12) HEAD GOLF (9-12) HEAD TENNIS (9-12) ASSISTANT BASKETBALL (9-12) ASSISTANT FOOTBALL (9-12) HEAD SCIENCE OLYMPIAD	10% $4,830	12% $5,795	14% $6,761	16% $7,727	18% $8,693
IV.	ASSISTANT BASEBALL (9-12) ASSISTANT CROSS COUNTRY (9-12) ASSISTANT SOCCER (9-12) ASSISTANT SOFTBALL (9-12) ASSISTANT TRACK (9-12) ASSISTANT VOLLEYBALL (9-12) ASSISTANT WRESTLING (9-12) ASSISTANT SCIENCE OLYMPIAD (6-8)	8% $3,864	10% $4,830	12% $5,795	14% $6,761	16% $7,727
V.	HEAD COMPETITIVE CHEERLEADING (9-12) BASEBALL (6-8) BASKETBALL (6-8) FOOTBALL (6-8) SOCCER (6-8) SOFTBALL (6-8) TRACK (6-8) VOLLEYBALL (6-8) WRESTLING (6-8)	6% $2,898	8% $3,864	10% $4,830	12% $5,795	14% $6,761
VI.	HEAD FOOTBALL CHEERLEADING (9-12)	5% $2,415	7% $3,381	9% $4,347	11% $5,312	13% $6,278
VII	HEAD SCHOLASTIC BOWL (9-12) DECA (9-12) ASSISTANT FOOTBALL CHEERLEADING (9-12) ASSISTANT COMPETITIVE CHEERLEADING (9-12) CHEERLEADING (6-8) DANCE TEAM (6-8)	4% $1,932	6% $2,898	8% $3,864	10% $4,830	12% $5,795
VIII.	ASSISTANT SCHOLASTIC BOWL (9-12)	3% $1,449	5% $2,415	6% $2,898	7% $3,381	9% $4,347
IX.	INTRAMURAL PROGRAMS SPECIAL OLYMPICS FALL SEASON SPECIAL OLYMPICS WINTER SEASON SPECIAL OLYMPICS SPRING SEASON	2% $966	3% $1,449	4% $1,932	5% $2,415	6% $2,898

ATHLETICS/INTERSCHOLASTIC (Continued)

X.	OTHER MISCELLANEOUS	2019-2020
	TIMEKEEPERS / SCOREKEEPERS / ANNOUNCERS *	
	Varsity Athletics 9-12 (Per Game/Per Match)	$35.00
	Lower Level Athletics 9-12 (Per Game/Per Match)	$30.00
	Junior High Athletics 6-8 (Per Game/Per Match)	$30.00
	Wrestling 9-12 (Dual Meets)	$40.00
	Wrestling 9-12 (Triangular Meets +)	$56.00
	Wrestling 6-8 (Dual Meets)	$40.00
	Wrestling 6-8 (Triangular Meets +)	$56.00
	* If an individual perfoms a second duty per game or per match, the additional duty will be paid at 50% of the regular rate.	
	Ticket Sellers (Per Assignment)	$54.00
	Game Supervision (Per Assignment)	$54.00
	Bus Chaperone (Per Assignment)	$80.00
	All Day Intramurals	$105.00
	Swimming (Approved Practices / Meetings)	$38.00
	Swimming (Approved Meets)	$80.00
	Weightlifting Supervision	$20/hr

DRAMATICS / MUSIC

CATEGORY		LEVEL 1 (Steps 1-3)	LEVEL 2 (Steps 4-6)	LEVEL 3 (Steps 7-9)	LEVEL 4 (Steps 10-12)	LEVEL 5 (Steps 13+)
I.	BAND DIRECTOR (9-12)	10%	12%	14%	16%	18%
		$4,830	$5,795	$6,761	$7,727	$8,693
II.	CHORUS DIRECTOR (9-12)	6%	8%	10%	12%	14%
	SPRING MUSICAL DIRECTOR (9-12)	$2,898	$3,864	$4,830	$5,795	$6,761
III.	FALL DRAMA DIRECTOR (9-12)	5%	7%	9%	11%	13%
	ASSISTANT SPRING MUSICAL DIRECTOR (9-12)	$2,415	$3,381	$4,347	$5,312	$6,278
	SENIOR HIGH SCHOOL AUDITORIUM MANAGER					
IV.	FLAG CORPS (9-12)	4%	6%	8%	10%	12%
	THEATER TECH CLUB (9-12)	$1,932	$2,898	$3,864	$4,830	$5,795
	ASSISTANT BAND DIRECTOR (6-12)					
	ASSISTANT FALL DRAMA (9-12)					
	BAND DIRECTOR (6-8)					
	CHORUS DIRECTOR (6-8)					
	DRAMA DIRECTOR (6-8)					
V.	FALL DRAMA SET CONSTRUCTION (9-12)	3%	5%	7%	9%	11%
	MUSICAL COSTUME DIRECTOR (9-12)	$1,449	$2,415	$3,381	$4,347	$5,312
VI.	FALL PLAY LIGHT & SOUND TECHNICIAN (9-12)	2%	4%	6%	8%	10%
	MUSICAL SET CONSTRUCTION (9-12)	$966	$1,932	$2,898	$3,864	$4,830
	ASSISTANT DRAMA DIRECTOR (6-8)					
	CHORAL ENSEMBLE CLUB (6-8)					
	JAZZ BAND DIRECTOR (6-8)					
	BAND DIRECTOR (5)					
	CHORUS DIRECTOR (4 & 5 Combined)					
	JUNIOR HIGH SCHOOL AUDITORIUM MANAGER					
VII.	MUSICAL CHOREOGRAPHER (9-12)	1%	3%	5%	7%	
	MUSICAL PIT BAND DIRECTOR (9-12)	$483	$1,449	$2,415	$3,381	
	MUSICAL PIT BAND PIANIST (9-12)					
	ASSISTANT BAND DIRECTOR (5)					

VIII.	OTHER MISCELLANEOUS	2019-2020
	Ticket Seller Drama/Music (Per Assignment)	$41.00

CATEGORY	ACTIVITIES AND CLUBS	LEVEL 1 (Steps 1-3)	LEVEL 2 (Steps 4-6)	LEVEL 3 (Steps 7-9)	LEVEL 4 (Steps 10-12)	LEVEL 5 (Steps 13+)
I.	YEARBOOK (9-12)	6%	8%	10%	12%	14%
	TICKET MANAGER	$2,898	$3,864	$4,830	$5,795	$6,761
	DIG IN CLUB (6-8)					
II.	A.V. DIRECTOR (9-12)	4%	6%	8%	10%	12%
	NEWSPAPER EDITING SPONSOR (9-12)	$1,932	$2,898	$3,864	$4,830	$5,795
	NEWSPAPER PUBLICATION SPONSOR (9-12)					
	STUDENT GOVERNMENT (9-12)					
	YEARBOOK (6-8)					
	AFS SPONSOR					
	WEB MANAGER					
III.	STUDENT GOVERNMENT (6-8)	3%	5%	7%	9%	11%
		$1,449	$2,415	$3,381	$4,347	$5,312
IV.	MATH CLUB (9-12)	2%	4%	6%	8%	
	A.V. DIRECTOR (6-8)	$966	$1,932	$2,898	$3,864	
	NEWSPAPER (6-8)					
	STUDENT GOVERNMENT (K-5)					
	ASSISTANT AFS SPONSOR					
	ASSISTANT TICKET MANAGER					
	YOUTH & GOVERNMENT CLUB (9-12)					
	WEB LIAISON (9-12)					
	WEB LIAISON (6-8)					
	WEB LIAISON (K-5)					
V.	SENIOR CLASS SPONSOR (12) *	3%	4%	5%	6%	
	JUNIOR CLASS SPONSOR (11)	$1,449	$1,932	$2,415	$2,898	
	SOPH CLASS SPONSOR (10)					
	FROSH CLASS SPONSOR (9)					
	* Add 1% for Senior Class Sponsor					
VI.	ART CLUB (9-12)	1%	3%	5%		
	CTAO (9-12)	$483	$1,449	$2,415		
	ENVIRONMENTAL CLUB (9-12)					
	FRENCH CLUB SPONSOR (9-12)					
	GAY-STRAIGHT ALLIANCE (9-12)					
	HUMANITIES CLUB (9-12)					
	NATIONAL HONOR SOCIETY SPONSOR (9-12)					
	SPANISH CLUB SPONSOR (9-12)					
	THESPIANS (9-12)					
	ART CLUB (6-8)					
	BECAUSE (6-8)					
	BEST CLUB (6-8)					
	COMPUTER CLUB (6-8)					
	DEBATE CLUB (6-8)					
	FRENCH CLUB SPONSOR (6-8)					
	SPELLING CLUB (6-8)					
	COMPUTER CLUB (3-5)					

VII.	OTHER MISCELLANEOUS	2019-2020
	DRIVER'S ED (Per Hour)	$36.00
	DETENTION/TUTORING (Per Hour)	$30.00
	INTERNAL SUBSTITUTES (6-12) (Per Assigned Period)	$30.00
	INTERNAL SUBSTITUTES (K-5) (Per Half Hour)	$20.00
	CONSULTING TEACHER (Per Hour)	$80.00
	SUMMER SCHOOL (Per Hour)	$30.00
	ACTIVITY CHAPERONE/SUPERVISION (Per Hour)	$20.00
	OVERNIGHT SUPERVISION	$85.00
	SUMMER/SPECIAL CURRICULUM WORK (Per Hour)	$26.00
	ELEMENTARY SAFETY COORDINATOR (Per Hour)	$21.00
	LUNCHROOM SUPERVISION (Per Semester) (Applicable only when teacher voluntarily accepts duty in lieu of duty-free lunch period)	$350.00
	TEACHER MENTOR (3%)	$1,449

CATEGORY	DEPARTMENT HEADS	LEVEL 1 (Steps 1-3)	LEVEL 2 (Steps 4-6)	LEVEL 3 (Steps 7-9)	LEVEL 4 (Steps 10-12)	LEVEL 5 (Steps 13+)
I.	6-12 DEPARTMENT HEAD	8%	10%	12%	14%	16%
		$3,864	$4,830	$5,795	$6,761	$7,727

APPENDIX C

GROUP INSURANCE PROGRAM

General Information

1. An open enrollment period will be available annually during the period of May 1st through May 31st when insurance changes may be made. Changes made at this time will be effective on July 1st.

2. The effective date of coverage is the first day of employment for new teachers.

3. In the event that both husband and wife are teachers in the district and eligible for insurance coverage, each may elect his/her own individual insurance plan if desired. However, once either the husband or wife elects either an employee plus more than one insurance plan or an employee plus one insurance plan, the spouse would then become a dependent on that plan.

4. Part-time teachers hired after April 1, 1990, shall be entitled to insurance benefits, as provided in this Agreement, prorated to full-time equivalent basis.

Health Insurance Review Committee

In the interest of retaining the high quality of the health insurance program, while at the same time making it most cost-effective, the Association and the Board will establish a joint review committee comprised of representatives from all employee groups currently participating in the plan, Director of Finance and other representatives of the Board. The Association will appoint all teacher members to the Insurance Committee.

The Insurance Committee will meet yearly, starting no later than January, to review the insurance plan.

Purpose:

A. Investigate our current program and make suggestions for cost savings.
B. Consider alternative insurance options and make recommendations to their respective groups based upon their comparisons.

The committee will operate by consensus decision-making whenever possible. This committee is a discussion group/advisory committee. Accordingly, the committee has no authority to negotiate or adopt changes to any health insurance plan.

Employees will be given notice of changes in premiums at least 15 (fifteen) calendar days prior to the effective date to review the information and make enrollment decisions.

The committee will make a report to the various contract groups at a time, which will allow enough time for action prior to the anniversary date of the policy. Any report issued by the committee will be of an informational nature, unless there is consensus among all participants to recommend a

course of action.

SCHEDULE OF BENEFITS

Life Insurance Benefits

Teachers (Basic Life & Accidental Death & Dismemberment)	$50,000
Spouse	$25,000
Child	
14 days to 6 months	$ 100
6 months and over	$10,000

Medical Expense Benefits

Educational Benefit Cooperative (EBC)
The Board shall provide hospital and major medical insurance and dental insurance, individual or family coverage, at the Teacher's request. Benefits are outlined in the Educational Benefit Cooperative (EBC) Benefit Summary booklets, which will be distributed via email to each employee by August 30th of each school year. Member benefits can also be viewed at the Blue Cross Blue Shield website at: www.bcbsil.com

Premium Payments

Life Insurance
The Board will pay 100% of the monthly premium for the employee. The Board will pay 85% of the monthly premium for dependent insurance while the teacher pays 15% of the monthly premium.

Dental Insurance
The Board will pay 85% of the monthly premium while the teacher pays 15% of the monthly premium toward the cost of employee only coverage, employee plus one coverage, or employee plus two or more coverage for each eligible teacher.

Vision Insurance
The Board will pay 85% of the monthly premium while the teacher pays 15% of the monthly premium toward the cost of employee only coverage or family coverage for each eligible teacher.

Medical Insurance
The Board will pay 82% of the monthly premium while the teacher pays 18% of the monthly premium toward the cost of employee only coverage, employee plus one coverage, or employee plus two or more coverage for each eligible teacher.

CAFETERIA PLAN
The Board shall maintain a cafeteria plan, which meets the requirements of Section 125 of the Internal Revenue Code. If, at any time, such Section 125 or related Regulations are amended, the parties shall promptly revise the plan to comply with the amendment.

A teacher may annually elect to participate by choosing to receive benefits summarized below and outlined in the Plan Document. The amount elected shall be deducted from the teacher's compensation. Prior to the beginning day of the plan year, each teacher shall, in writing, designate the dollar amount(s) elected for that year for each of the following benefits:

a. Premiums for group medical, dental, vision and life insurance, to the extent such premiums are not paid by the Board; and
b. Reimbursement for the cost of medical care, as defined in Section 213 (d) of the Internal Revenue Code, to the extent not covered by insurance, and incurred by the teacher, the teacher's spouse and/or the teacher's dependents

c. Reimbursement for qualified dependent care assistance as defined in Section 129 of the Internal Revenue Code.

The amount designated may not be changed during the plan year except if there is a change in family status or other circumstance provided in the Regulations issued by the Internal Revenue Service.

The dollar total of the designated benefits elected pursuant to the plan will be deducted in equal amounts from the teacher's salary payments during the plan year.

The Board does not guarantee or, in any way, warrant that the salary reductions are non-taxable, said determination to be made by each individual teacher.

Any costs attributable to initial start-up of the plan will be paid by the Board. Administrative costs, if any, of the plan will be paid by the Board, which reserves the right to select the plan administrator.

The Association/Board Insurance Committee shall recommend the plan administrators to the Board.

APPENDIX D

SHORT TERM & PARENTAL LEAVE OPTIONS

	SICK LEAVE	FAMILY MEDICAL LEAVE ACT	PARENTAL LEAVE
ELIGIBILITY	All Teachers	All Teachers Employed at Least One Year	Tenured Teachers (Non-Tenured Special Circumstances)
MAXIMUM LENGTH	Length of Illness or Until Permitted to Return to Work or Until Sick Leave is Exhausted May Be Used in Addition To or Concurrently with FMLA.	12 Weeks During Any 12-month Rolling Period May Be Used in Addition To or Concurrently with Sick Leave.	Remainder of School Year plus One Additional School Year. Non tenured = remainder of the school year.
APPLICATION DATE	As Soon as Need for Sick Leave Is Known	Foreseeable: As Soon as Need for Leave is Known – Notice is Required No Later Than 60 Days Prior to Date Leave is to Begin. Unforeseeable: As Soon as Practical after Leave Begins	Per Agreement
RETURN TO WORK	When Sick Leave Exhausted or Need for Leave Is Removed	Notify District in Writing of Intent to Return 30 Days Prior to End of Leave	Notify District in Writing by March 1st of Final School Year of Leave of Intent to Return
INSURANCE	Premiums Paid as Though Teacher Was Working	Premiums Paid as Though Teacher Was Working	Full Premiums Paid by Teacher
SALARY	Paid	Paid if Teacher Elects to Use Sick Leave Available and Leave Would Qualify for Use of Sick Leave. Otherwise, Unpaid	Unpaid

MEMORANDUM OF AGREEMENT

RETIREMENT CAP

WHEREAS, the Board of Education of Lisle Community Unit School District No. 202 (the "Board") and the Lisle Education Association, IEA/NEA ("the Association") are parties to a collective bargaining agreement effective from 2010 – 2013 through 2019~~93~~-2020~~16~~ (the "Agreement");

WHEREAS, Article XI, Section I. of the Agreement sets forth a retirement program available to eligible employees;

WHEREAS, the Board may invoke its right under the Agreement to limit the number of qualified retirees participating in the program to thirty percent (30%) of those employees who are eligible and who will not require a Board ~~Modified Early Retirement Option (MERO)~~ payment or any other payment or penalty to the Illinois downstate Teachers' Retirement System (TRS) upon their retirement. The Board may invoke its right under the Agreement and the Illinois Pension Code to limit the number of qualified retirees to two (2) or ten percent (10%), whichever is greater, of those employees who are eligible and whose retirement will require a Board ~~MERO~~ payment or any other payment or penalty to the TRS upon their retirement; and

WHEREAS, the parties wish to clarify the methods by which the number of approved retirees in the retirement program will be identified and approved.

NOW, THEREFORE, in consideration of the following mutual promises and consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Section 1. The number of employees annually eligible to participate in Article XI, Section I. retirement program for the 2010-2013 and 2013-2016, 2016-2019 and 2019-2020 Agreement under the 30% cap shall be determined by taking the number of employees who meet the eligibility criteria set forth in Article XI, Section I. (1)(a, b, and c) and do not require a MERO payment or any other payment or contribution to the TRS by the Board upon retirement and multiplying that number by thirty percent (30%). The number of employees annually eligible to participate in Article XI, Section I. retirement program for the 2010-2013, 2013-2016, ~~and~~ 2016-2019 and 2019-2020 Agreement under the 2/10% cap shall be determined by taking the number of employees who meet the eligibility criteria set forth in Article XI , Section I. (1)(a, b, and c) and do require a MERO payment or any other payment or contribution to the TRS by the Board upon retirement and multiplying that number by ten percent (10%) or by accepting two (2) such employees, whichever is greater. If the resulting number is not a whole number, fractions below .5 shall be rounded down to the nearest whole number (i.e. 4.3 to 4), while fractions of .5 or above shall be rounded up to the nearest whole number (i.e. 4.7 to 5).

Section 2. Applications for participation in the Article XI, Section I. retirement program shall be received by the Board annually during the month of January. The application shall state the year in which the employee intends to retire. At the close of the application period each year, the Board shall approve applications in order of seniority until the maximum number of available slots, as determined in Section 1. above, have been filled. Provided, however, that once an employee's

application is approved by the Board, the application becomes irrevocable and that employee may not be bumped during subsequent application periods, irrespective of the employee's seniority relative to that of subsequent applicants. Once all available slots for retirement in a given year have been filled, no further applications for retirement in that year will be processed. An open period for re-application of thirty (30) days from the date the board approves those submitted in January will be available for those eligible employees whose applications were not approved for the specified year to reapply for retirement during a year with slots still available providing that the employee is eligible for that year.

Section 3. In the event that applications in any given year exceed the number of available slots for participation in the retirement program, the Association may request, in writing, a meeting with the Board to petition for relief from the thirty percent (30%) and the 2/ten percent (10%) participation caps. If relief from the participation caps is not granted, then eligible employees whose applications were not approved by the Board shall have an open period for re-application of thirty (30) days from the date the Board denies relief from the participation caps to reapply for retirement during a year with slots still available providing that the employee is eligible for that year.

Section 4. The Association may request, in writing, an annual meeting with the Board to assess the impact of the thirty percent (30%) and the 2/ten percent (10%) participation caps. In the event such a request is made, the Board, or its designee, will meet with the representatives of the Association to make such an assessment.

Section 5. In the event district seniority, as referenced in Section 2 above, is equal between applicants, the following factors will be used, in the following order, to determine the order of application acceptance:

1. Previous teaching experience inside and outside the district.
2. If a tie still remains after the application of Step 1, education beyond the bachelor's degree which is allowed as credit on the salary schedule.
3. If a tie still remains after the application of Step 1 and Step 2, the Board of Education shall conduct a drawing of lots to break the tie, with all affected teachers and the Association President allowed to be present.

Section 6. The parties agree that neither this *Memorandum of Agreement*, nor any of the terms and conditions contained herein constitute a violation of the parties' collective bargaining agreement or the parties' past practice, if any.

IN WITNESS WHEREOF, the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DUPAGE COUNTY, ILLINOIS, and the LISLE EDUCATION ASSOCIATION, IEA/NEA, by their duly authorized representatives and agents have signed and executed this *Agreement* on the dates set forth hereafter.

LISLE EDUCATION ASSOCIATION IEA/NEA	BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DUPAGE COUNTY, ILLINOIS
_____	_____
President	President
_____	_____

Date Date

MEMORANDUM OF AGREEMENT

INSURANCE PREMIUMS FOR PART-TIME EMPLOYEES

WHEREAS, the BOARD OF EDUCATION OF LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DuPage County, Illinois (the "BOARD"), and the LISLE EDUCATION ASSOCIATION, IEA-NEA (the "ASSOCIATION") are currently parties to a collective bargaining agreement (the "Agreement") effective during the 2013-2014 through 2019~~5~~-2020~~16~~ school terms.

WHEREAS, the parties desire to clarify their practice with regard to the BOARD's obligation to pay insurance premium costs on behalf of part-time employees.

NOW, THEREFORE, the parties agree as follows:

Section 1. For the duration of the 2019~~3~~-2020~~16~~ bargaining agreement (the "Agreement), the BOARD pays on behalf of full-time employees the percentage of monthly life, medical, dental and vision insurance premiums identified in Appendix C of the Agreement.

Section 2. Part-time employees (whether hired as part-time or reassigned from full-time employment to part-time employment) shall be defined in reference to the percentage of full-time equivalency ("FTE") for their position. For example, for an employee who works 30 hours a week, when a full-time employee in the same position works 40 hours a week, the former employee shall be deemed .75 FTE of the latter full-time employee. In the absence of a full-time employee in the same position, 40 hours a week will be the default full-time standard.

Section 3. For part-time employees, the BOARD shall pay the BOARD's insurance premium percentage contribution for full-time employees multiplied by the part-time employee's full-time equivalency. For example, the BOARD pays 82% of the medical insurance premium for a full-time teacher. For a part-time teacher working .75 FTE, the Board shall pay 61.5% of the monthly medical

insurance premium (82% x .75 = 61.5%), and the employee shall pay the remaining 38.5% of the required monthly premium.

Section 4. All other terms and conditions of the Agreement remain in full force and effect.

Section 5. The BOARD and the ASSOCIATION agree that the terms and conditions of this Agreement do not constitute a violation, misinterpretation or misapplication of the collective bargaining agreement nor do they constitute bargaining between the BOARD, its members, officers, employees or agents, and an individual member of the ASSOCIATION. As such, the ASSOCIATION does hereby waive any right it might have to file a grievance, unfair labor practice charge or take any other action, formal or informal, resulting in any way from the terms and conditions of this Agreement, except to enforce the provisions of this Agreement.

Section 6. This Agreement contains all of the terms and conditions agreed upon by the parties hereto, and no provisions or requirements expressed herein may be altered, modified or terminated except upon the express written consent of each of the parties hereto.

Section 7. This Agreement shall take effect on the date of execution of this Agreement by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 2019~~93~~.

LISLE EDUCATION ASSOCIATION, IEA/NEA	BOARD OF EDUCATION, LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202, DUPAGE COUNTY, ILLINOIS
By:_____ President	By: _____ Superintendent
Date:_____	Date:_____

LETTER OF INTENT

This *Letter of Agreement* was accomplished during the negotiations, which led to the 1999-2004 negotiated Agreement, with the understanding that the *Letter* would not be in the Agreement. It has been extended through the 2004-2007, 2007-2010, 2010-2013, 2013-2016, 2016-2019 and the 2019~~96~~-2020~~19~~ negotiated Agreements with modifications. The parties agree to include the *Letter* as evidence of bargaining history, with the original intent remaining permanent and that the *Letter* is not part of the negotiated Agreement as such, the substance of the *Letter* is not subject to the contractual grievance procedure.

1. NON-ROUTINE TEACHER WORKDAYS

With respect to the workday schedule for non-routine teacher workdays (i.e., institutes and other special workdays), the Superintendent shall direct that whenever possible the schedule for such days should allow teachers to complete their assigned duties during a five (5) consecutive hour workday. All administrators and/or committees charged with organizing such days shall be directed to achieve such scheduling whenever possible.

2. CLASS SIZES

The Board is committed to quality education within the constraints of its budget. The Board

recognizes that there are many varied and special needs of the student population and therefore realizes that those needs must be dealt with by maintaining appropriate pupil/classroom teacher ratios. The Board agrees to attempt to maintain reasonable class sizes subject to space availability, installation of pilot or innovative programs, budgetary limitations, individual student needs, scheduling requirements, and availability of teachers or necessary funds. It shall be the responsibility of the District Administration, in cooperation with the building principals and the teaching staff, to organize students, teachers and other personnel into instructional groups, given the parameters enumerated above. In so organizing such groups, consideration will be given to providing equal distribution of students at each grade level and in each class section.

Teachers may communicate their concerns on this subject either verbally or in writing to their building principals or to the Superintendent. A written response will be provided if so requested. In the event the teacher is not satisfied with the Superintendent's response, the Association may appeal the issue to the Board for resolution. The decision of the Board shall be final and provided in writing to the Association President.

Likewise, a committee of two (2) bargaining unit members and two (2) members of the Administration may meet annually before each school year to evaluate class sizes in the District. This committee may make recommendations regarding anticipated class sizes to the Superintendent, who will provide a written response to such recommendations. In the event the response of the Superintendent is unacceptable to the committee, both the recommendations of the committee and the response of the Superintendent will be presented to the Board, provided, however, that neither such recommendations nor such response shall be binding from the Board.

3. SPECIAL EDUCATION PROGRAMMING FOR STUDENTS WITH DISABILITIES

The Board and the Association recognize the District's responsibility to provide for students identified to be in need of an appropriate education in the least restrictive environment. An Individualized Education Program (IEP) Team will be responsible for determining eligibility and developing program and service options. The decision as to whether to offer, and if so, to what extent, a program for inclusion of special education students in general education classrooms shall be within the discretion of the Board and the Administration.

The Board and Association understand the need for teacher(s) to be given detailed student background information regarding unique needs, strategies that may be successful, and any medical condition or emotional/behavioral difficulties that may impact on the safety of students and/or teachers. The Board shall provide for such needs as soon as possible. The regular education teacher(s) should be a participant in the decision-making process at all stages in order to provide for the student's unique educational needs.

The special education teacher/facilitator (instructional specialist) and the general education teacher(s) shall communicate regularly in order to:

1. Become familiar with the child's educational, social and health history.
2. Become familiar with the child's IEP goals and objectives.
3. Become familiar with the child's strengths and deficits and learning styles.
4. Plan for curriculum modifications.
5. Evaluate the student's progress.

In order to provide an opportunity for the general education teacher and facilitator to meet regarding the above issues, classroom teachers at the junior high and high school levels assigned a student with an Individual Education Plan shall be relieved of their supervisory duty for a collaborative planning period of up to one (1) period per week per included student as approved by the building principal. At the elementary level, the regular education teacher and facilitator shall communicate during the normal workday for up to one (1) hour per week per included student.

Collaborative planning time shall not be required to take the place of a teacher's regular daily planning. The scheduling of the planning time will be determined by the administrator after recommendation from the general education teacher(s) and facilitator.

Additionally, the parties recognize that the existing building-level Problem Solving or IEP Team, which shall include the general education teacher(s), are appropriate vehicles to review building issues around the inclusion of students with disabilities. The IEP team will review building inclusion issues, including class load in the affected classrooms, training of affected teachers, and appropriate release time for affected teachers to attend staffings, support activities, and other meetings.

Additionally, the IEP team will review the need for support staff when determined by the IEP and make recommendations to the building principal concerning the need for such staff. They may also make recommendations for funding for travel and/or tuition, speakers and other requirements for training programs for staff.

Finally, in order to provide a district-wide perspective on the progress of the inclusion of students with disabilities in the general education classroom, the District shall establish Educational Environment Committee. The committee shall meet as necessary to address concerns regarding the special education program of the District. The committee shall submit reports to the Superintendent and the Association President.

The committee shall be comprised of the Director of Student Services, three (3) administrators, and four (4) teachers selected by the Association, provided such Association representatives shall possess knowledge and/or background in the area of special education.

Working in an unpaid capacity, this committee shall review the District's progress in implementing programs in accordance with ISBE requirements. The committee may make recommendations to the Superintendent relative to the district-wide issues and needs regarding the special education environment. It may receive information from the Superintendent, the Administration, building-level leadership teams, or any other teacher or group of teachers. It is understood that the purpose of the committee is to review from a "global perspective" the progress of the District as a whole in the areas of implementation of special education programs. It is not within the province or charge of the committee to deal with or make recommendations concerning the identification, placement, or assessment of individual student(s) in these programs. Any recommendation emanating from the committee shall be provided to the Superintendent, with a copy to the Association and Board Presidents.

Furthermore, teachers shall not be required to perform quasi-medical procedures. With the exception of the Early Childhood through grade 2 staff, teachers shall not be required to diaper students.

In all cases, plans for meeting any requirements of law shall be developed in consultation with the Association, as well as any changes in current policies prior to submission to the State Board of Education.

4. ONE-FIFTH TEACHER LOAD

In the event that student scheduling necessitates the employment of a teacher with a one-fifth (1/5) load at the 6-12 grade level(s), a joint committee shall be created to discuss and recommend solutions to this problem. This committee, working in an unpaid capacity, shall be comprised of an equal number of administrators and Association members. The best educational interests of the students shall be among the considerations of this committee, which shall have thirty (30) days to provide its recommendations to the Superintendent and the Association President for approval.

5. BUS DUTY

At the elementary level, whenever possible, principals will utilize non-certificated staff to perform bus/door supervision duties.

Dated: _____

For the Lisle Education Association	For the Board of Education of Lisle School Dist. 202
_____	_____
President	President
_____	_____
Secretary	Secretary
_____	_____
Negotiation Chairperson	Negotiation Chairperson

Lisle Community Unit School District No. 202

Procedures for Assigning Timers, Scorers and Announcers for Athletic Contests

The positions of timers, scorers and announcers for athletic contests will be filled by paid or volunteer workers. If paid, the rate cited in the *Agreement Between the Lisle Education Association and the Board of Education* shall be the amount paid for the assignment. If volunteer, no payment will be made for the service.

The following procedures will be used to fill paid timer/scorer positions:

1. A list of contests with dates and available timer/scorer/announcer position vacancies will be posted in each building at least ten days in advance of the first contest. Those contests covered by volunteers will not be included on the list. Teachers may sign up for available timer/scorer/announcer vacancies.

   In addition to this list, teachers may indicate their desire to be placed on a list of alternates who can be contacted in the event that additional contests become available or replacements are needed.

2. All teachers are eligible to sign up for contests during the ten (10) day posting period.

3. After the ten (10) day posting period, the sign-up lists for contests will be collected and tabulated. Assignments will be made based upon such factors as experience, seniority and equitable distribution of work.

   Thanksgiving, Christmas and State Tournaments along with shootouts will not be included in the determination of equitable distribution of work for regular games. However, equitable distribution of work will be a consideration in the determination of assignments for those individuals who desire to work at the tournaments or shootouts.

4. Upon completion of the assignment list for regular athletic contests, the list will be posted and copies will be distributed to assignees.

5. Additions or changes to the scheduled events will be posted as soon as possible after such additions or changes are confirmed. If time constraints do not allow for the full ten (10) day posting period, teachers who have signed up for the scheduled events may be contacted to fill the assignments. The order of this contact will be based upon the factors of experience, seniority and equitable distribution.

6. If an assignment cannot be filled through the process cited above, the Associate Principal, Athletic Coordinator or Principal and/or his/her designee may fill the assignment with an individual who is not a teacher.

7. All assignments must be made through the Associate Principal's Office at the Sr. High School and through the Principal's Office at the Jr. High School. Once an assignment is accepted, no change in the assignment such as trading with another, finding a replacement or not fulfilling the assignment in any other way is permissible without the approval of the Associate

Principal, Athletic Coordinator or Principal. Failure to abide by this stipulation may eliminate an individual from further assignment consideration.

8. Specific responsibilities (scorer, timer, or announcer), the contest level, the contest location are by assignment of the Associate Principal, Athletic Coordinator or the Principal.

9 All workers are responsible for filling out a pay form in the Associate Principal's Office at the Sr. High School or Principal's Office at the Jr. High School upon completion of the assignment.

10. In the event that the process as cited above for filling an assignment is not followed, and the assignment for which a qualified teacher has signed up is filled by a paid individual who is not a teacher, the teacher will also be paid as if he/she fulfilled the assignment.

Note - The term "teacher" used above refers to all employees represented by the Association as indicated in the *Agreement Between the Lisle Education Association and the Board of Education.* 08/03

Lisle Community Unit School District No. 202

Procedures for Assigning Saturday Detention Supervision

Saturday Detention supervision assignments for Lisle Sr. High School and Lisle Jr. High School shall be made as follows:

1. A Saturday Detention assignment calendar along with the job description for the same shall be posted for ten (10) school days in each school in the District beginning on the first teacher workday of the school year.

2. Teachers may sign up for any scheduled dates they wish to supervise Saturday Detention.

3. At the end of the ten (10) day posting period, the Principal or Assistant Principal will collect the sign-up calendars from each building.

4. The Principal or Assistant Principal will prepare an assignment schedule from the sign-up calendars collected.

5. When more than one teacher signs up for the same day, the Principal or Assistant Principal will determine who receives the assignment for that day by considering experience and seniority of the teachers and the equal distribution of assignments among those teachers.

6. A telephone list and a completed Saturday Detention Supervisor Calendar will be created and distributed to those teachers who have received assignments.

   In the event that a teacher is unable to fulfill the assignment due to an emergency, upon notification of the Principal or Assistant Principal, the teacher may contact an alternate from the list of teachers on the telephone list to fill the assignment. If the teacher who originally received the assignment is unable to secure a replacement, the Principal or Assistant Principal will assign an alternate.

7. In the event that no qualified teacher signs up for any date on the sign-up calendar, the Principal or Assistant Principal may assign the supervision to an individual who is not a teacher.

8. Teachers who fulfill assignments for Saturday Detention Supervision should complete a pay form in the office of the Principal or Assistant Principal.

Note - The term "teacher" used above refers to all employees represented by the Association as indicated in the *Agreement Between the Lisle Education Association and the Board of Education.* 8/03

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Approval of FY2020 Administrative Salaries and Administrative Support Pay Rates

BACKGROUND DATA:

1) The proposed administrative salary increase of 3.6% is consistent with the average salary increases given to the teaching staff through the Lisle Education Association collective bargaining agreement for the 2019-2020 school year.
2) The proposed Superintendent salary increase of 1.9% is consistent with the 2018 Consumer Price Index.
3) The proposed administrative support positions hourly pay rate increase of 3.5% is consistent with the increases given to the classified staff through the Classified Educational Association of Lisle collective bargaining agreement for the 2019-2020 work year.
4) The Accounting Coordinator, Data & Information Systems Coordinator, and Human Resource Coordinator's salaries were adjusted based on experience and current market.
5) The proposed Lunchroom/Playground Supervisors hourly rate increase of 1.9% aligns with the 2018 Consumer Price Index.
6) The proposed Junior High Athletic Coordinator stipend increase of 1.7% is consistent with the increase to BA Step 0 in the LEA Agreement.

The Board will meet in Closed Session to discuss the salary increases for these employees.

FINANCIAL IMPACT: Total increase in pay rates and salaries for FY2020 being approved are $78,943 for the administrative and administrative support employees. Salary and hourly pay rate changes will be reflected in the FY2020 Budget.

RECOMMENDATION: The Administration recommends the Board of Education approve the proposed hourly pay rates for the administrative support personnel for a cost increase of $28,367 and for the administrative salaries, a cost increase of $50,576 for the 2020 fiscal year as presented.

SUGGESTED MOTION: That the Board of Education approve the recommended hourly pay rates for the administrative support personnel for a cost increase of $28,367 and for the administrative salaries a cost increase of $50,576 for the 2020 fiscal year as presented.

FOR APPROVAL

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: Lisle Junior High - Dig In Club Proposal

BACKGROUND INFORMATION: School gardens have become integral in providing practical, hands on learning to students about food, nutrition, health, science, sustainability and nature. They provide hands-on, interdisciplinary classrooms for students of all ages. No student is excluded from interacting with the school garden. The "Dig In" (**Discover. Inspire. Grow.**) Club, our after school co-curricular club is open to all students. Since January 2018, the Dig In Club's primary focus has been rehabilitating the courtyard and acting as stewards for all school garden needs. There was an average of 8-10 students each week who participate in the Dig In Club after school. Weekly attendance fluctuates because of student involvement in other co-curricular activities or family commitments. Dig In Club runs throughout the summer.

Dig In Club Responsibilities:

- Over **20** varieties of flowers, herbs, and vegetables.
- **8** garden beds.
- All watering, weeding, and care-taking of flora in courtyard.
- To date, over **200** lbs of produce has been harvested and provided to Lisle students, families, and staff.



Some activities of Dig In Club participants

Purchase cooking supplies to make recipes with harvested foods. Harvest garden. Spring clean up. Fall clean up. Weeding. Build sensory garden. Plant cold weather crops. Plant warm weather crops. Shop for gardening supplies - 8 to 10 times per year. Pruning trees and shrubs. Organizing/cleaning shed. Removing rocks from garden beds. Creating new perimeter garden beds. Plan, organize, prepare student body courtyard related activities such as sampling, plant giveaways, etc.	Building 8 raised gardening beds. Creating future plans for garden space. Work out ideas for Flower and Garden Show. Teach about different gardening tools. Maintain/clean gardening tools and equipment. Bond into cohesive and cooperative club. Mentor students. Plan planting of spring, summer and fall bulbs. Provide SEL opportunities. Build indoor light cart. Teach light cart maintenance. Teach how to plant seeds. Teach seed anatomy. Teach how to make pokeweed berry ink, as used to write letters in the Civil War. Teach how to transplant seedlings.

- **Number of students involved:** 25
- **Number of meetings:** 43 (includes school year and summer) 86 hours
- **Amount of time (outside of club time):** 20 hours per teacher
- Additional hours were spent on special events that are <u>not</u> included in the total above (Special Events: F & G Show, Ladybug Release, Open House, Presentations, etc.)
- **Summer hours:** 24 hours outside of club time

Samples provided to parents during Open House on August 23. All items were grown in the LJHS garden over the summer.





Below are some photos of garden in the summer and fall. These photos were taken at Dig In Club meetings.







2018-2019 School Year

1. Garden maintenance and stewardship.

2. Seedling Germination - both indoors on grow cart and outdoors. Germinating plants for experiments, the veggie garden.

2. Chicago Flower & Garden Show Exhibit - The Dig In Club was the responsible for a majority of the work completed on the Growing Pride booth/exhibit at the Chicago Flower and Garden Show. The Dig In students represented the Lisle community in this unique opportunity to teach and explain their work to the public.



3. Berry Patch installation. Dig In Club will select and plant berry bushes along the south wall of the courtyard to increase the ornamental beauty, productivity, and nutritional harvest of the garden.

4. Flower and vegetable installation.

Photos of Dig In Club members at the Chicago Flower and Garden Show







Example of Dig In Agenda – September 13, 2018

LJHS - Sharon Byrne, Jessica Aurilio, Kelli Nelson

Standards & Objectives (NGSS MS-LS1-5., MS-LS4-4., Art and Design)

- Order onion seeds.
- Develop a plan for recruiting more members from home rooms.
- Begin designing existing garden space.
- Remove spent veggies and flowers.
- Prep and sow cool season crops.
- Harvest summer crops and herbs.
- Help DIG In students bond into a cohesive, cooperative club.

Order of Activities

3:05 to 3:35 Intro and Group Discussion (Inquiry)

- Develop a plan for recruiting more members.
- What is currently in the garden? Where? (Need a flip chart or white board.)

3:35 to 4:25 Activity Stations (at least one adult per station)

- Station 1 - Harvest summer crops and herbs. (Mrs. Byrne)
- Station 2 - Remove spent veggies and flower plants. (Ms. Aurilio)
- Station 3 - Sows cool season crops. Weed as needed. (Mr. Moss)

4:30 to 4:45 Clean Up and Tool Storage

4:45 to 4:50 Wrap Up and Goodbyes

FINANCIAL IMPACT: Two (2) "Activities and Clubs" Sponsors at Category 1 - Level 1 = ($2,850 x 2 = $5,700)

RECOMMENDATION: Administration recommends the addition of the Dig In Club to the Collective Bargaining Agreement under "Activities and Clubs" at Category 1, Level 1.

SUGGESTED MOTION: The Board approves the addition of the Dig In Club to the Collective Bargaining Agreement under "Activities and Clubs" at Category 1, Level 1 starting with the 2019-2020 school year.

FOR ACTION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD OF EDUCATION MEETING
June 24, 2019

SUBJECT: Extra Duty Proposal

BACKGROUND: Lisle Junior High would like to add an extra curricular Choral Ensemble Club to provide additional opportunities for those already in chorus, but would also allow an opportunity for those students who are unable to fit chorus into their regular schedule to have an opportunity to participate as well.

FINANCIAL IMPACT: Dramatics/Music – Category VI, Level 1: $950 beginning with the 2019-2020 school year.

RECOMMENDATION: The Administration recommends the addition of the Lisle Junior High Choral Ensemble to the Extra Duty Schedule beginning with the 2019-2020 school year.

SUGGESTED MOTION: The Board of Education recommends the approval of the Lisle Junior High Choral Ensemble beginning with the 2019-2020 school year.

EXTRA-DUTY CHANGE/ADDITION FORM

Please fill out the following form completely and submit a copy to the LEA via your building representative. This proposal will be reviewed at the next possible LEA executive board meeting.

Name: ____Naomi Copeland_____ Date: ____5/23/19_____

Please check the appropriate change/addition.

Change to current schedule _____

New addition to current schedule __X_____

A. Please describe change/addition.

I would like to establish an extra curricular choral small ensemble starting in 2019-2020. This would be available to all 6th, 7th, and 8th grade students and both those already taking choir, and for those who could not fit choir into their daily schedule.

B. Please list below a rationale for the change/addition to the extra-duty schedule and list the educational benefits to the students.

This would provide an extension to choral members who are looking for additional opportunities to learn music, create musical experiences together, and perform for our community. This ensemble would also allow students who could not fit choir into their daily schedule, an opportunity to still be involved in the arts at LJHS.

C. If this is an existing program, please list the category, level, and step for both the “old’ and “new” entries. Use the “other” column if the change is for dollar amount changes only (timekeeper, for example).

OLD	Category _____	Level _____	Step _____	Other _____
NEW	Category __VI___	Level _1___	Step _1___	Other _____

D. Please estimate the number of students to be involved in this change/addition.

Based on current student interest, I would expect a range of 12-20 students when this first starts next year.

E. Please estimate the cost of this change/addition.

I will use music currently in our choral library, so the additional cost is zero for this year.

F. Please list area schools and/or conference schools and their comparable pay rates.

Since we currently offer extra-curricular jazz bands, and since the rehearsal frequency and performances would be the same, I would expect the stipend rate to be the same.

FOR ACTION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD OF EDUCATION MEETING
June 24, 2019

SUBJECT: Job Description – Lisle High School Assistant Principal for Curriculum and Instruction

BACKGROUND: The attached job description reflects some minor updates to the job description that more accurately reflect the responsibilities of this position.

FINANCIAL IMPACT: NA

RECOMMENDATION: The Administration recommends the Board approve the revised job description as presented.

SUGGESTED MOTION: The Board of Education approves the revised job description for the Lisle High School Assistant Principal for Curriculum and Instruction as presented.

Lisle Community Unit School District No. 202

JOB DESCRIPTION / RESPONSIBILITIES

TITLE: High School Assistant Principal for Curriculum and Instruction

REPORTS TO: Building Principal

JOB QUALIFICATIONS:

- ISBE Professional Educator License with General Administrative Endorsement or Principal Endorsement
- Master's degree in the field of education, Curriculum and Instruction preferred.
- Thorough knowledge of teaching, supervision, communication, human relations, and guidance skills.
- Prior supervisory/administrative experience preferred.
- A minimum of five years teaching experience required.
- Strong oral/written communication skills and strong interpersonal skills.

SUPERVISES: Department Heads, Technology and Library/Media and other personnel as assigned by the Building Principal

TERMS: Basic Level I Administrative 260 day agreement

JOB GOAL:

- Under general supervision of the High School ~~and Junior High School~~ Administration to develop, implement, direct, supervise, and coordinate the curriculum and instructional programs for ~~Lisle Junior High School and~~ Lisle ~~Senior~~ High School, and to develop and implement the district-wide professional development programs, consistent with the district goals as well as applicable laws.
- To collaborate with all district curricular leaders on curricular alignment and instructional programming
- To provide leadership in program development and improvement, as well as in professional staff development.
- To serve as Principal in the absence of the Principal.

KEY ACCOUNTABILITIES:

1. Develops, implements and oversees the 9th ~~6th~~ – 12th grade curriculum and instruction programs in accordance with District goals and objectives, as well as with applicable laws.
2. Directs the curriculum development and revision process in accordance with the District's curriculum development plan/cycle and state and national standards.
3. Plans, coordinates and directs the professional development program and activities, as well as continuing education for certified staff, promoting a focus on student learning

and professional growth.

4. Monitors and supports individual department plans and activities, including department staff and PLC meetings.
5. Supports the orientation and mentoring of new teachers.
6. Directs the selection and adoption of instructional materials, textbooks, and media and software materials.
7. Interprets, evaluates and analyzes student assessment and program evaluation results for the purpose of improving instruction and student achievement.
8. Coordinates the development and implementation of effective and efficient assessment systems and data collection processes that provide a record of baseline measures and track longitudinal trends.
9. Works with administrators, principals and classroom teachers to develop programs and incorporate practices and technology that help students of differing abilities and interests to achieve high standards.
10. Works with administrators and teachers to develop and implement extended day and summer school programs.
11. Ensures that curriculum and instruction incorporates the experiences, culture, history and perspectives of people from various cultures and backgrounds.
12. Oversees and coordinates the evaluation of certified staff and provides assistance and resource services to the District-wide evaluation of staff.
13. Participates in the analysis and recommendations derived from the District testing programs.
14. Works with administrators and teaching staff to coordinate professional staff recognition programs.
15. Assists in the recruitment and selection of certified personnel.
16. Communicates the latest developments in curriculum and innovative instructional programs, aligned to educational best practice to improve student achievement.
17. Acts as a resource person to other central administrative staff in the development and implementation of administrative practices, policies and procedures.
18. Develops and directs school, community and parent involvement programs as appropriate to the instructional programs.
19. Directs the development and management of state and federal grant proposals and budgets.
20. Plans, compiles and manages the local curriculum and instruction budget.
21. Implements and monitors federal and state requirements and regulations pertaining to instructional programs, professional development and curriculum standards.
22. Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
23. Other duties as outlined and assigned by the building principal.

This job description is intended to describe the general nature and level of the work being performed by employees assigned to this position and is not an exhaustive list of all duties and

responsibilities. The school district reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Fair Labor Standards Act STATUS: Exempt

APPROVED: ~~March 16, 2015~~ June 24, 2019

FOR APPROVAL

Lisle Community Unit School Dist. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Approval of Amended 2019-2020 School Calendar

BACKGROUND INFORMATION:

The attached version of the 2019-2020 school calendar reflects a reinstatement of the 5 hour instructional day and the provision for the District to use back to back parent teacher conferences as we have in the past.

FINANCIAL IMPACT: None.

RECOMMENDATION: The Administration recommends the Board of Education approve the Amended 2019-2020 School Calendar as presented.

SUGGESTED MOTION: That the Board of Education approve the proposed amended 2019-2020 Official School Calendar as presented.

2019-2020 LISLE CUSD 202 OFFICIAL SCHOOL CALENDAR

Revised 6-24-2019

Jul-19					
M	T	W	T	F	
1	2	3	H	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

Aug-19					
M	T	W	T	F	
			1	2	
5	6	7	8	9	
A	**I**	**(14**	15	16	
19	20	21	22	23	
26	27	28	29	30	

Sep-19					
M	T	W	T	F	
H	3	^4	5	6	
9	10	11	12	13	
16	17	^18	19	**ER**	
23	24	25	26	27	
30					

Oct-19					
M	T	W	T	F	
	1	^2	3	4	
7	8	9	10	**I**	
H	15	^16	17	18	
21	22	23	**24***	**25***	
28	29	30	31		

Nov-19					
M	T	W	T	F	
				ER	
4	5	^6	7	8	
11	12	13	14	15	
18	19	^20	21	22	
25*	**26***	**NA**	**H**	**NA**	

Dec-19					
M	T	W	T	F	
2	3	^4	5	6	
9	10	11	12	13	
16	17	18	19	20	
NA	**H**	**H**	**NA**	**NA**	
NA	**NA**				

Jan-20					
M	T	W	T	F	
		H	**NA**	**NA**	
6	7	^8	9	10	
13	14	15	16	**ER**	
H	21	^22	23	24	
27	28	29	30	31	

Feb-20					
M	T	W	T	F	
3	4	^5	6	7	
10	11	12	13	**I**	
H	18	^19	20	21	
24	25	26	27	**I**	

Mar-20					
M	T	W	T	F	
2	3	^4	5	6	
9	10	11	12	13	
16	17	^18	19	20	
23	24	25	26	27	
NA	**NA**				

Apr-20					
M	T	W	T	F	
		NA	**NA**	**NA**	
6	7	^8	9	**H**	
13	14	15	16	17	
20	21	^22	23	24	
27	28	29	30		

May-20					
M	T	W	T	F	
				1	
4	5	6	7	**ER**	
11	12	13	14	15	
18	19	20	**21)**	**ED**	
H	**ED**	**ED**	**ED**	**ED**	

Jun-20					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

STUDENT ATTENDANCE DAYS (176 DAYS)

August 12	Staff Attendance Day - Opening Day Ceremony
August 14	First attendance day, full day
May 21	Last day of school if *no* emergency days are taken, full day
May 29	Last day of school if *all* emergency days are taken, full day

TEACHER INSTITUTE

August 13	Building Planning Meetings/District
October 11	Building Planning Meetings/District
February 14	Staff Development
February 28	County Institute

PARENT-TEACHER CONFERENCES

October 24, 2019* Grades 6-12 2:00 P.M. dismissal - P/T Conferences
October 25, 2019* Grades 6-12 NO SCHOOL - P/T Conferences
November 25, 2019* Grades PK-5, 2:30 P.M. dismissal - P/T Conferences
November 26, 2019* Grades PK-5 NO SCHOOL - P/T Conferences

EARLY RELEASE DAYS

September 20, 2019
November 1, 2019
January 17, 2020
May 8, 2020

EARLY RELEASE TIMES

Elementary:	11:45
Junior High:	11:30
High School:	11:22

CALENDAR

First school day	August 14, 2019
Last school day if no emergency days are used	May 21, 2019

End of Trimester (K-5)	Quarters (6-8)	Semester (9-12)
1. November 8	1. October 23	1. December 20
2. February 21	2. December 20	2. May 21
3. May 21	3. March 13	
	4. May 21	

Lisle High School Graduation -Friday, May 22, 2019

NON-ATTENDANCE DAYS

Thanksgiving Break	11/27/19 - 11/29/19
Winter Break	12/23/19 - 01/03/20
Spring Break	03/30/20 - 04/03/20
Spring Holiday	04/10/20

LEGAL PUBLIC SCHOOL HOLIDAYS

Independence Day	07/04/19
Labor Day	09/02/19
Columbus Day	10/14/19
Veteran's Day	11/11/19
Thanksgiving Day	11/28/19
Christmas Day (Observed)	12/25/19
New Year's Day (Observed)	01/01/20
M.L. King Day	01/20/20
President's Day	02/17/20
Memorial Day	05/25/20

EMERGENCY DAYS (5 DAYS if required)

Emergency Days 05/22/20 - 05/29/20

TYPES OF DAYS	LEGEND
Holiday	H
Institute Day	I
Not in Attendance	NA
Early Release Days	ER
School Begins	(
School Ends	)
Staff Attendance Day	A
Emergency Days	ED
High School PLC Early Dismissal Days	^

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Designation of School Depositories for Fiscal Year 2020

BACKGROUND DATA: Annually, the Board of Education is required to designate depositories for school funds. Currently, the approved institutions are U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund.

FINANCIAL IMPACT: None

RECOMMENDATION: The Administration recommends that the institutions listed above be approved for Fiscal Year 2020.

SUGGESTED MOTION: That the Board of Education designate U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund as acceptable depositories for school funds for Fiscal Year 2020.

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Working Cash Fund Interest Transfer

BACKGROUND DATA: Historically, the Board of Education has authorized the treasurer to transfer the Working Cash Fund interest accumulated during the fiscal year to another fund. Section 20-5 of the School Code of Illinois provides that the Board may make such transfers without any requirement for repayment to another fund of the District. The administration recommends that the Working Cash Fund interest be transferred to the Educational Fund.

FINANCIAL IMPACT: The FY2019 Budget provided for the transfer of $96,800 from the Working Cash Fund to the Educational Fund. The amount of interest to be transferred will be approximately $108,000. The actual amount transferred will reflect all of the interest earned in the Working Cash Fund during the current fiscal year and will be included in the end of the year balance for the Educational Fund.

RECOMMENDATION: The Administration recommends that the Board approve the attached resolution.

SUGGESTED MOTION: That the Board of Education approve the attached resolution authorizing the transfer of earned interest from the Working Cash Fund to the Educational Fund at the end of the 2019 Fiscal Year.

RESOLUTION FOR INTERFUND TRANSFER OF INTEREST
FROM WORKING CASH FUND TO THE EDUCATIONAL FUND

BE IT HEREBY RESOLVED by the Board of Education of Lisle Community Unit School District No. 202, that the District Treasurer be authorized and directed to make an interfund transfer of interest earned in the Working Cash Fund during the 2019 fiscal year (approximately $108,000) to the Educational Fund to meet ordinary and necessary disbursements for salaries and school purposes.

Member _____ moved the adoption of the above resolution as read and Member _____ seconded the motion.

After a full and complete discussion, a call of the roll resulted in the following vote:

AYE	NAY
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ATTESTED TO, this 24th day of June, 2019

_____	_____
Meg Sima, President	Eunice McConville, Secretary
Board of Education	Board of Education
Lisle Community Unit School District 202	Lisle Community Unit School District 202

FOR ACTION

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: Pepper Construction Change Order #03

BACKGROUND DATA: The Guaranteed Maximum Price (GMP) Amendment to the contract with Pepper Construction was approved by the Board at the April 22nd meeting. Associated with the GMP Amendment, Pepper Construction agreed to return 2.5% of the contract contingency to be utilized by the District as an "Owner Contingency".

Change requests that utilize funds from the Owner Contingency adjust the Guaranteed Maximum Price contract with Pepper Construction and must be approved by the Board. Pepper Construction has submitted Change Order #03 for the following change requests:

- Change Request #87 – Electrical and low voltage work for the LRC TV Wall.
- Change Request #89 – Change in carpet in rooms 1036 and 2036
- Change Request #90 – Changing the paint colors in the alcoves at classrooms

As a reminder, Architect fees and other owner direct costs such as furniture, technology, and the purchase of the home on Dover are not included in the GMP but still factor into the overall building budget for the new school.

FINANCIAL IMPACT: The change order approval will increase the Guaranteed Maximum price from $32,831,998 to $32,872,980 to account for the change requests allocated to the owner allowance.

RECOMMENDATION: The Administration recommends that the Board of Education approve Pepper Construction Change Order #03.

SUGGESTED MOTION: That the Board of Education approve Change Order #03 from Pepper Construction in the amount of $40,982.

PEPPER CONSTRUCTION

CONTRACT DOCUMENT
CHANGE ORDER

PROJECT INFORMATION: New Lisle Elementary School
Lisle CUSD 202
5211 Center Ave.
Lisle, IL 60532

CONSTRUCTION MANAGER: Pepper Construction Company
411 Lake Zurich Road
Barrington, IL 60010-3141

CHANGE ORDER NUMBER: 3

DATE: June 23, 2019

ARCHITECT'S PROJECT NO:

CONTRACT FOR: General Construction

The Contract is changed as follows:

CR #087 – PR-014 – TV Wall $30,345.00
CR #089 – CCD-009 – Carpet Change in 1036 & 2036 ..... $7,058.00
CR #090 – CCD-010 – Classroom Alcove Paint $3,579.00

Original Guaranteed Maximum Price:	$	33,306,610.00
Net change by previous change orders:	$	-474,612.00
The Guaranteed Maximum Price prior to this change order:	$	32,831,998.00
The Guaranteed Maximum Price will be Increased by this change order by:	$	40,982.00
The adjusted Guaranteed Maximum Price value after this change order:	$	32,872,980.00

Contract time will be Unchanged by Zero (0) days.

The date of substantial completion resulting from this change order is

Not valid until signed by the Owner, Architect and Contractor.

Perkins and Will	PEPPER CONSTRUCTION COMPANY	Lisle CUSD 202
Architect	CONTRACTOR	OWNER
410 N. Michigan Ave.	411 Lake Zurich Road	5211 Center Ave.
Address	Address	Address
Chicago, IL 60611	Barrington, IL 60010-3141	Lisle, IL 60532
BY: _____	BY: _____	BY: _____
DATE: _____	DATE: _____	DATE: _____

411 Lake Zurich Road
Barrington, IL 60010

MAIN: 847-381-2760
pepperconstruction.com

05/16/2019

Via: Email

Keith Filipiak
Lisle CUSD 202
5211 Center Ave
Lisle, IL 60532

RE: **New Lisle Elementary School**
Lisle, IL 60532
Job# 1600524
PCC Change Request #87–PR-014 - TV Wall

Dear Keith:

We hereby submit Change Request #87 associated with PCC Potential Change Item #50132 for approval. This involves the electrical and low voltage work for the LRC TV Wall. TV equipment/Components to be supplied by SD 202 at New Lisle Elementary School. The cost is based on the attached bid proposal received from the respective subcontractors. Please see the attached information for further detail.

This work will be completed for an additional cost of Thirty Thousand Three Hundred Forty-Five dollars and no/100 dollars ($30,345.00).

☒ This change request will be a contract change order and will increase our contract sum.

☐ This change request cost will be transferred from the Owner Contingency, therefore resulting in no cost change to our contract sum.

Please indicate your approval of this change request by signing and returning one copy of this letter for our records. Should you have any questions or require additional information, please do not hesitate to call.

_____ 5.23.2019

Keith Filipiak
Lisle CUSD 202

Date

Sincerely,

PEPPER CONSTRUCTION COMPANY

Nick Cosek

Nick Cosek
Project Manager

cc: Rick Young, Perkins + Will
Lance Tritsch, Project Executive
Steve Dyon, Superintendent
File PCI #50132

BREAKING GROUND

SD 202 - Lisle - New School

Lisle CUSD 202

Change Request Detail Report

Job # 1600524

CR#	Date Issued	Ref #	Description	Status	PCI #
CR #087		PR-014	PR-014 - TV Wall	Submitted Work Started	50132

Ctrl.	Phase	Description	Qty	U/M	LABOR COST	MATERIAL COST	EQUIPMENT COST	SUBCONTRACT COST	Total	Vendor Name
SubJob : 1600524AAA - General Construction										
0929	0929.000	Drywall		NA	0	0	0	4,907	4,907	Doherty Construction Inc
2600	2600.000	Electrical		NA	0	0	0	24,606	24,606	Associated Electrical
		Subtotal			**0**	**0**	**0**	**29,513**	**29,513**	
								General Liability (1 %)	295	
								Fee (1.8 %)	537	
								SubJob 1600524AAA Total	**30,345**	

Tailoring Selections:

SubJobs : All Sub Jobs

PCI Type : Change Request

PCIs : 50132

ASSOCIATED
ELECTRICAL CONTRACTORS, LLC.

PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request

To: Nick Cosek
Pepper Construction
411 Lake Zurich Road
Barrington, IL 60010-3141
Ph: (847)381-2760 x4301 Fax: (847)304-6510

Number: 17
Date: 4/23/19
Job: 10-18-3142 LISLE CUSD 202

Description: Revised 4-26-19 LRC TV wall and system wire, cable and devices.

We are pleased to offer the following specifications and pricing to make the following changes:

As per your request we are providing you with change request to accomodate owner provided TV's and equipment rack for the LRC room.
ALL THE EQUIPMENT BY OTHERS, ALL THE BACKING SUPPORTS BY OTHERS

The total amount to provide this work is $24,606.47

(Please refer to attached sheet for details.)

If you have any questions, please contact me at 815-337-6600.

The undersigned acknowledge that by signing this change request, the respective duly authorized representatives are creating a valid and binding contract (“agreement”) as of the effective date signed. Also note that no work will be done until this is signed and returned to Associated Electrical Contractors, Inc.

Agreed understood and acknowledged:

By:

_____ _____

Signature of Authorized Representative Date

Submitted by: Peter Synowiec
Associated Electrical Contract

ASSOCIATED ELECTRICAL CONTRACTORS, LLC.

PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request 17 Price Breakdown
Continuation Sheet

Description: Revised 4-26-19 LRC TV wall and system wire, cable and devices.

Description	Labor	Material	Equipment	Subcontract	Other	Price
MATERIAL		$1,598.83				$1,598.83
BRANCH LABOR	$5,852.98					$5,852.98
SUBCONTRACTORS				$15,220.00		$15,220.00
EQUIPMENT			$675.00			$675.00

			Subtotal:	**$23,346.81**
Overhead	$8,126.81	10.00%		$812.68
Profit	$8,939.53	5.00%		$446.98
			Total:	**$24,606.47**

ASSOCIATED ELECTRICAL CONTRACTORS, LLC.

Job Name: Lisle Elementry LRC TV Wall - AV system
Job Number: 10-18-3142-17
Job Path: S:\Peter\Peter\Accubid Job Files
Job Category:
Bid Due Date: 4/23/2019 1:14 PM
Estimator:
Telephone:
Cell:
Fax:
Email:

Starting date:
Completion date:
Duration: Months

Job address:

Client address:

	Final Pricing	Value ($)	Pct (%)	Alarm	Code
	Database Material (Extension)	1,598.83			
	Material Total	1,598.83			
	Direct Labor	5,368.02			
	Incidental Labor	388.00			
	Indirect Labor	97.00			
	Labor Total	5,853.02			
	Subcontractors	11,500.00			
	Equipment	675.00			
	Total Cost	19,626.85			
	Database Material Overhead	159.88	10.000		
	Labor Overhead	585.30	10.000		
	Subcontractors Overhead	690.00	6.000		
	Equipment Overhead	67.50	10.000		
	Total Overhead	1,502.68	7.656		
	Database Material Markup	87.94	5.000		
	Labor Markup	321.92	5.000		
	Subcontractors Markup	487.60	4.000		
	Equipment Markup	37.13	5.001		
	Total Markup	934.59	4.423		
	Selling Price	22,064.12			

	Final Price	22,064.12			

	Key Indicators	Value
	Database Material	1,598.83
	Material Total	1,598.83
	Direct Labor	5,756.02
	Indirect Labor	97.00
	Labor Total	5,853.02
	Subcontractors	11,500.00
	Equipment	675.00
	Prime Cost	19,626.85
	Total Overhead	1,502.68
	Net Cost	21,129.53
	Total Profit	934.59
	Selling Price	22,064.12
	Final Price	22,064.12
	Labor Risk Ratio %	15.9677
	Total Labor Hours	60.34
	Average Labor Cost Per Hour	97.00

	Labor Type	Crew	Hours	Rate $	SubTotal	Full Rate	Total
1	FOREMAN	1.00	18.45	105.00	1,937.25	105.00	1,937.25
2	JOURNEYMAN	2.00	36.89	93.00	3,430.77	93.00	3,430.77
	Totals	3.00	55.34	97.00	5,368.02	97.00	5,368.02

	Incidental Labor	Hours	Rate $	SubTotal	Total	Full Rate
1	JOB SETUP	2.00	97.00	194.00	194.00	97.00
9	VERIFICATION	2.00	97.00	194.00	194.00	97.00
	Totals	4.00	97.00	388.00	388.00	97.00

	Indirect Labor	Lab %	Hours	Rate $	Total	Full Rate
1	PROJECT MANAGER		1.00	97.00	97.00	97.00
	Totals		1.00	97.00	97.00	97.00

	Subcontractors	Alarm	Cost	Overhead %	Markup %	Total
5	DATA & COMMUNICATION	Off	2,750.00	6.000	4.000	3,031.60
6	AV SYSTEM CABLING	Off	8,750.00	6.000	4.000	9,646.00
	Totals		11,500.00	690.00	487.60	12,677.60

	Vendor
5	LVS
6	ADV

	Equipment	Quantity	Duration	Cost/Unit	Total Cost	Markup %	Total
1	AUGER TRUCK (per Hour)					5.000	
2	BACKHOE (per Hour)					5.000	

	Equipment	Quantity	Duration	Cost/Unit	Total Cost	Markup %	Total
3	ELECTRIC BENDER (per Day)					5.000	
4	HYDRAULIC BENDER (per Day)					5.000	
5	WIRE PULLER (per Day)					5.000	
6	BUCKET TRUCK (per Hour)					5.000	
7	PICKUP TRUCK (per Day)					5.000	
8	CRANE - 6 TON (per Hour)					5.000	
9	CRANE - 12 TON (per Hour)					5.000	
10	CRANE - 50 TON (per Hour)					5.000	
11	CUTTING SAW (per Day)					5.000	
12	DUMP TRUCK (per Day)					5.000	
13	PUMP (per Day)					5.000	
14	FORKLIFT (per Day)					5.000	
15	ELECTRIC GOLF CART (per Day)					5.000	
16	GENERATOR (per Day)					5.000	
17	ELECTRIC HOIST (per Day)					5.000	
18	HYPRESS TOOL (per Day)					5.000	
19	SCISSOR LIFT - 25' (per Day)	1.00	1.00	675.00	675.00	5.000	779.63
20	SCISSOR LIFT - 35' (per Day)					5.000	
21	POWER SAW (per Day)					5.000	
22	THREADER (per Day)					5.000	
23	HI POT TESTER (per Day)					5.000	
24	MEGGER (per Day)					5.000	
25	DITCH WITCH (per Hour)					5.000	
	Totals				675.00	37.13	779.63

	Description	Quantity	Trade Price	Unit	Disc %	Net Cost	Labor	Unit	Total Material	Total Hours
1	3/4" EMT CONDUIT	405	140.48	C	66.00	47.76	3.60	C	193.43	14.58
2	1" EMT CONDUIT	195	234.07	C	62.00	88.95	4.50	C	173.45	8.78
3	1 1/2" EMT CONDUIT	20	459.62	C	62.00	174.66	5.80	C	34.93	1.16
4	3/4" EMT STL SS CONN	22	68.35	C	80.00	13.67	1.25	C	3.01	0.28
5	1" EMT STL SS CONN	4	117.40	C	80.00	23.48	2.25	C	0.94	0.09
6	1 1/2" EMT STL SS CONN	2	363.12	C	80.00	72.62	4.50	C	1.45	0.09
7	3/4" EMT STL SS CPLG	41	84.06	C	80.00	16.81	1.25	C	6.89	0.51
8	1" EMT STL SS CPLG	20	131.75	C	80.00	26.35	2.25	C	5.27	0.45
9	1 1/2" EMT STL SS CPLG	4	424.76	C	80.00	84.95	4.50	C	3.40	0.18
10	1 1/2" EMT 90 DEG ELBOW	2	915.00	C	45.00	503.25	35.00	C	10.07	0.70
11	1 1/2" PLASTIC BUSHING	2	216.17	C	20.00	172.94	5.00	C	3.46	0.10
12	#10 THHN BLACK	2,099	486.20	M	58.00	204.20	5.00	M	428.62	10.49
13	B2-1 RED WIRE CONN	18	19.17	C	20.00	15.34	0.50	C	2.76	0.09
14	POLYTWINE	135	13.63	M	10.00	12.27	3.00	M	1.66	0.41
15	4x1 1/2" SQ BOX COMB KO	9	1,031.42	C	50.00	515.71	20.00	C	46.41	1.80
16	4" SQ BLANK COVER	2	383.55	C	50.00	191.78	6.00	C	3.84	0.12
17	4" SQ 1G PLSTR RING 5/8" RISE	7	658.32	C	50.00	329.16	6.00	C	23.04	0.42
18	4 11/16x2 1/8" SQ BOX 1" KO	1	2,362.56	C	50.00	1,181.28	20.00	C	11.81	0.20
19	4 11/16" SQ BLANK COVER	1	715.22	C	50.00	357.61	8.00	C	3.58	0.08
20	2G MSNRY BOX 3 1/2" DEEP	2	3,901.87	C	50.00	1,950.94	35.00	C	39.02	0.70
21	12x12x 4" SCREW CVR BOX NEMA 1	2	43.06	E	20.00	34.45	1.00	E	68.90	2.00
22	1G DUPLEX REC PLATE - 302 S/S	5	120.00	C	20.00	96.00	2.70	C	4.80	0.14
23	20A 125V DUP REC - ISO GRD ORG (SG)	6	2,840.00	C	20.00	2,272.00	20.00	C	136.32	1.20
24	1/4-20x 1 3/4 WEDGE ANCHOR - 1 1/8 MIN D	4	60.00	C	20.00	48.00	8.00	C	1.92	0.32
25	#8x 1/2 P/H SELF-TAP SCREW	34	7.16	C	20.00	5.73	2.40	C	1.95	0.82
26	812M24 1/2-3/4" CONDUIT 1/4" FLNG	17	133.18	C	10.00	119.86	3.25	C	20.38	0.55
27	16M24 1" CONDUIT 1/4" FLNG	12	159.23	C	10.00	143.31	3.50	C	17.20	0.42
28	BC200CD3B 1 1/2" EMT/1 1/4" GRC	2	200.39	C	10.00	180.35	12.00	C	3.61	0.24
29	812MF 1/2-3/4" CONDUIT TO MTL STUD	9	137.00	C	10.00	123.30	3.00	C	11.10	0.27
30	16MF 1" CONDUIT TO MTL STUD	1	159.23	C	10.00	143.31	3.25	C	1.43	0.03
31	35016M 1" CONDUIT TO MTL STUD	8	126.11	C	10.00	113.50	8.90	C	9.08	0.71
32	H23 SQ BOX MTG BRKT	10	139.58	C	10.00	125.62	5.00	C	12.56	0.50
33	M24S HAMMER-ON 1/4" CLIP + STUD	2	88.27	C	10.00	79.44	3.00	C	1.59	0.06
34	SMS8 #8x 1/2" WAFER HEAD SHEET MTL	24	4.50	C	10.00	4.05	1.50	C	0.97	0.36
35	AV3 SET UP	1	75.00	E	0.00	75.00	1.50	E	75.00	1.50
36	AV4 SET UP	2	75.00	E	0.00	75.00	2.00	E	150.00	4.00
37	USB RECEPTACLES	2	42.50	E	0.00	42.50	0.50	E	85.00	1.00
	Totals	3,132							1,598.83	55.34

April 26, 2019

Pete Synowiec
Associated Electrical Contractors, Inc.
P.O. Box 39
319 Lamb Road
Woodstock, IL 60098
815.337.6600
psynowiec@associated-electrical.com

Submitted By: Jerry Lusinski
Advanced Communications, Inc.

PROJECT: LISLE CUSD 202
NEW LISLE ELEMENTARY SCHOOL

SUBJECT: PROPOSAL REQUEST – 014 RI

SUMMARY OF WORK

Advanced Communications, Inc. (ACI) proposes to install the NEC wall-owner provided materials as per provided equipment list.

- It is the understanding that the necessary plywood backing is to be provided by the General Contractor.
- This proposed cost is based upon ACI being provided with all of the proper required and necessary parts to completely install the video wall as stated. If certain parts are defective or mismatched this will result in extra charges to be incurred due to a return site visit to complete the installation.
- ACI will install and cable the TVOne IT-CL-322-US 2-gang wall plate, owner provided controller and cable to Corioview Multi-Window Processor.
- ACI will install the 30 foot HDMI optical cable from flush mount AV cabinet to the video wall in LRC 1025.
- ACI will mount Corioview Multi-Window Processor in flush mount AV cabinet owner provided.
- ACI to mount sixteen owner provided wall mounts.
- ACI to install sixteen 55" LED monitors provided by owner
- ACI to install overall bezel kit, owner provided
- ACI to install owner provided Brightsign digital signage player
- ACI to install owner provided power conditioners.
- ACI will install owner provided patch cables

EQUIPMENT PROVIDED BY ACI

QTY	MAKE	MODEL	DESCRIPTION
1	Gefen	EXT-DIGAUD-141	Extender Receiver
1	Gefen	GTV-DD-2-AA	Audio Decoder
1	Gefen	EXT-DIGAUD-141	Audio Transmitter

AV4 PARTS

2	Hubbell	ISFHDT4BK	HDBaseT Source Connection
150’			Plenum CAT6e Cable Sound System Extension

AV3 PARTS

2	Hubbell	ISFHDT4BK	HDBaseT Source Connection
Misc			J-hooks, Cable Supports

ACI PROVIDED EQUIPMENT:	$2,570
INSTALLATION:	$12,600
SHIPPING:	$50
IL SALES TAX:	EXEMPT
TOTAL:	$15,220

NOTE: Items not included in proposal

- This proposal does not include the programming cost of the owner provided Corioview Multi-Window Processor
- This proposal does not include cost of the programming of 2-gang TVOne control panel
- This proposal does not include the cost for service and warranty of the owner provided video wall products
- This proposal does not include the custom server cabinet
- The prices are based on acceptance within 30 days.

PLEASE NOTE:

- Skilled Union Craftsmen will perform all work.
- The Proposal Total **Does Not** include electrical conduit or power outlets.
- The entire installation carries a one year warranty.
- This proposal is only effective **30 days** from date of issue.

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment is to be by construction draw; net due upon completion of work.

Date of Acceptance: _____ **Signature:** _____

DOHERTY
CONSTRUCTION, INC.

WWW.DOHERTYGC.COM
PHONE (815) 334-8300
FAX (815) 334-8325
163 N. VALLEY HILL RD
WOODSTOCK, IL 60098

VIA EMAIL
Email: ncosek@pepperconstruction.com; tgrunert@pepperconstruction.com

Date: March 26th, 2019 ***(Revised on April 18, 2019)***

Pepper Construction Company
411 Lake Zurich Road
Barrington, IL 60010
Attn: Nick Cosek & Thomas Grunert

Re: Lisle CUSD 202 - New Elementary School

CHANGE REQUEST
NO. ___21RRR_____

Doherty Construction, Inc. herewith submits our proposal to furnish all Labor, Material, Tools, Equipment & Supervision necessary to complete the following; **Furnish and install 3/4" FRT Plywood backing for the modified LRC South wall and picture frame, drywall, bead & tape for the monitor surround per PR-014R1-Revised 4/17/2019.**

FOR THE SUM OF: $4,907

Breakdown as follows:				
Carpenter Foreman	2 Hrs. x	$96.77		$194
Carpenter	28 Hrs. x	$94.33		$2,641
Taper	4 Hrs. x	$91.79		$367
Material: FRT Plywood 3/4", framing, drywall & beads				$788
Tools, Equipment & Scissors Lift				$199
			Sub-Total:	**$4,189**
			DCI Overhead @ 10%	$419
			DCI Profit @5%	$230
			Sub-Total:	**$4,839**
			DCI Bond & Insurance:	$68
			Total this Proposal:	**$4,907**

****This Proposal is valid for 30 days.**

Please indicate acceptance of this proposal by signing, dating and returning one copy of this proposal to our office pending issuance of a formal change order. The contract time is extended for ____0___ days by this additional work.

Respectfully submitted,
DOHERTY CONSTRUCTION, INC.

Tom Doherty Jr.
Project Manager

Approved:

_____
(Signature/Date)

_____
Printed Name/Title

PERKINS+WILL

Proposal Request – 014 R1

To:	Thomas Grunert – Pepper Construction Group	Date:	April 17, 2019
From:	John Perrine	Project Name:	LD 202 – Lisle ES
Subject:	PR-014 R1 LRC VIDEO WALL	Project Number:	021065.000

☑ Architectural ☐ Structural ☐ Mechanical ☑ Electrical ☐ Plumbing

☐ Fire Protection ☐ Interiors ☐ Civil ☐ Landscape

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within 21 days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

This is not a change order, a construction change directive, or a direction to proceed with the work described in the proposed modifications.

Description of Change:

Modified detail at LRC south wall to include NEC 55" LCD video wall display (16 monitors).
Electrical Documents for changes included

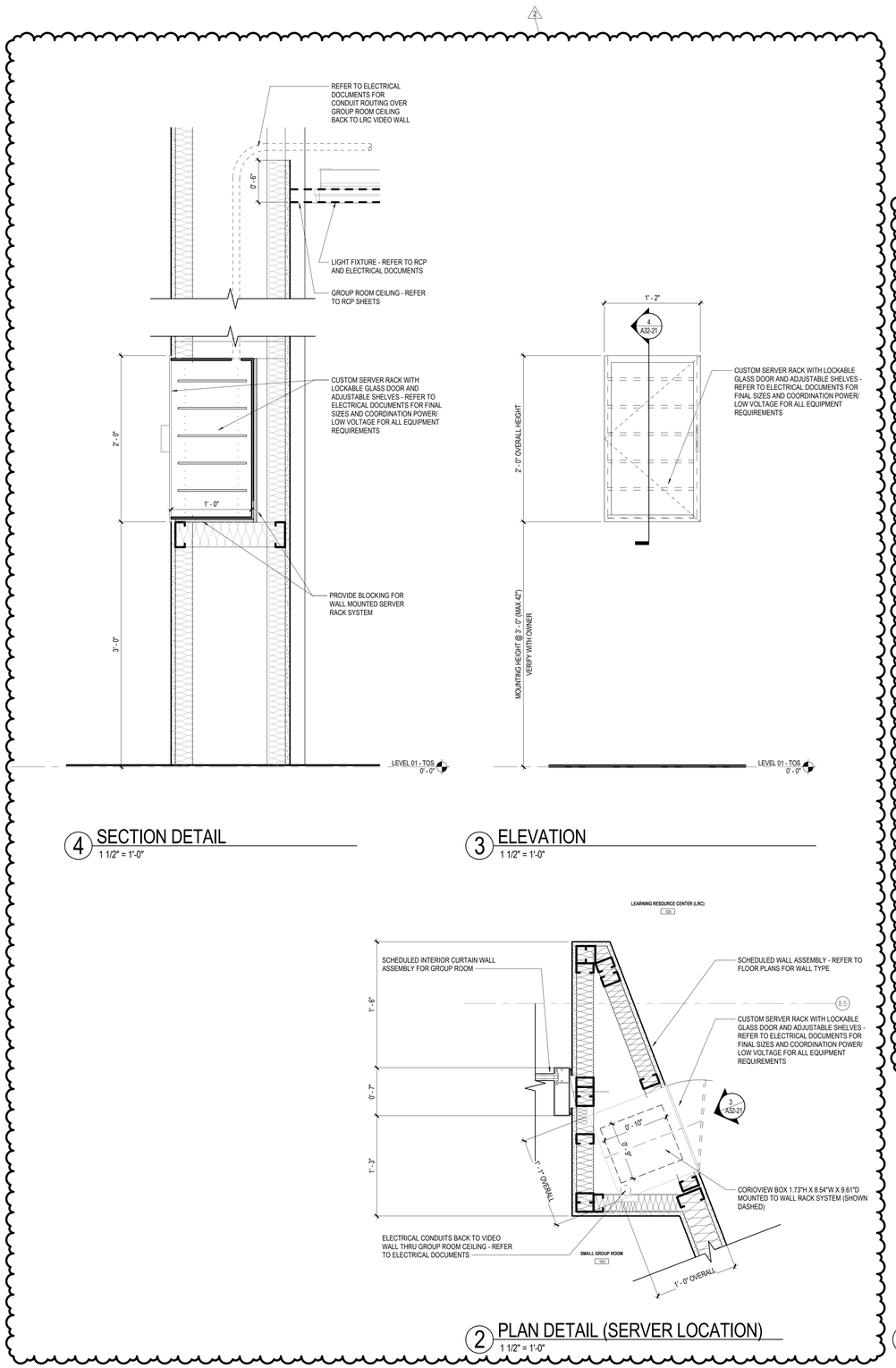
Revised Drawings Attached:

A32-21 – SECTION DETAIL.pdf
A44-11 – CORRIDOR AND LRC ELEVATIONS.pdf
E00-26 - LIBRARY VIDEO WALL.pdf

Requested by the Architect

(Signature)

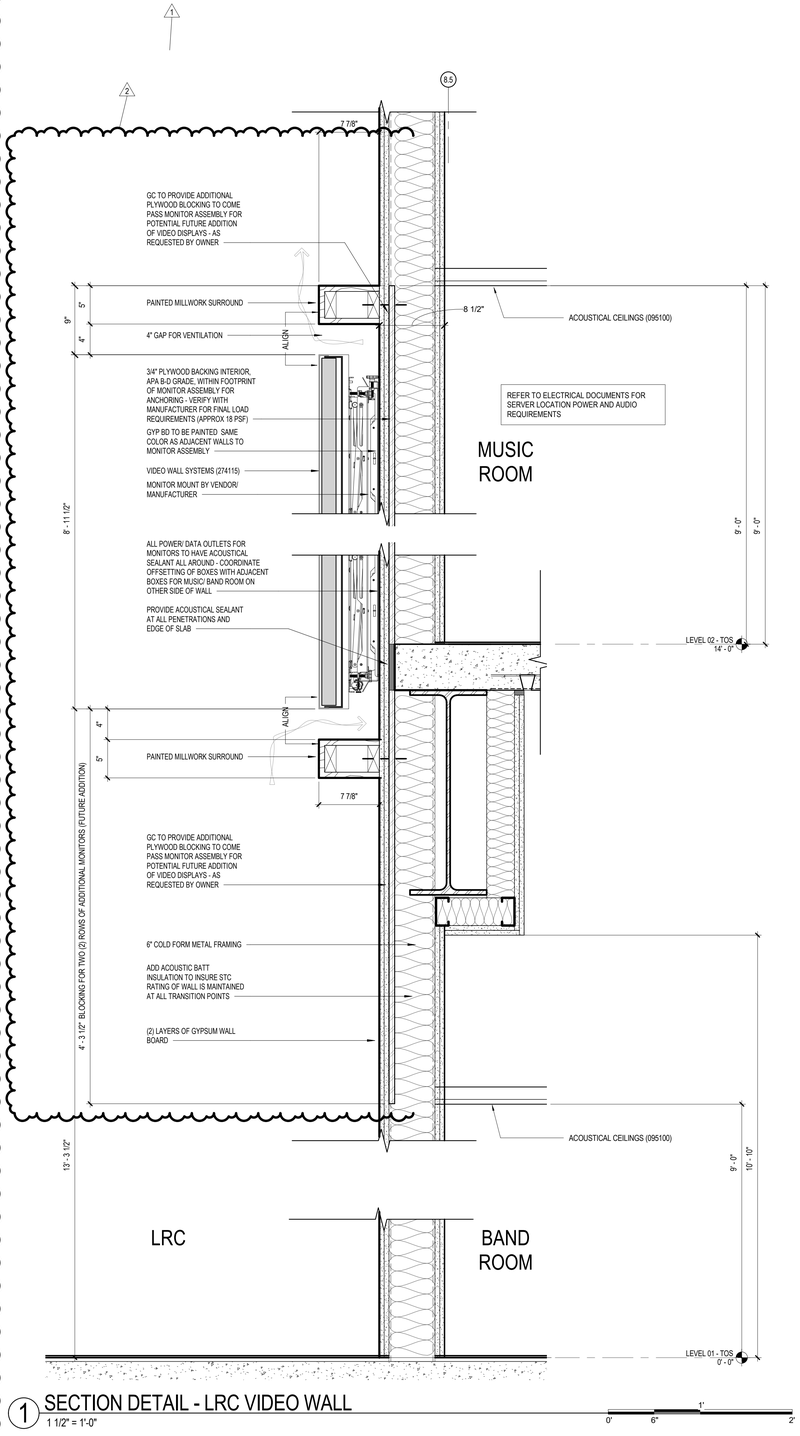
John Perrine
(Printed name, title)



4 SECTION DETAIL
1 1/2" = 1'-0"

3 ELEVATION
1 1/2" = 1'-0"

2 PLAN DETAIL (SERVER LOCATION)
1 1/2" = 1'-0"



1 SECTION DETAIL - LRC VIDEO WALL
1 1/2" = 1'-0"

0' 6" 1' 2'

PERKINS + WILL
The Wrigley Building
410 North Michigan Ave.
Suite 1600
Chicago, IL 60611
t 312.755.0770
f 312.755.0775
www.perkinswill.com

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145 Commerce Dve, Ste A, Grayslake, IL 60030

STRUCTURAL
CEAA - CE Anderson Assoc.
175 N Franklin, Suite 410, Chicago, IL 60606

MEP
MSA - Mechanical Services Associates
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING
OES - Omni Ecosystems
1516 W Carroll Ave #2, Chicago, IL 60607

FOOD SERVICE CONSULTANT
Clevenger Associates
5900 Saratoga Rd, Ste 2A Dubuque, IA 52002

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
PEPPER CONSTRUCTION

PROJECT

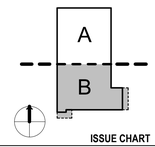
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE DISTRICT 202 - ELEMENTARY SCHOOL

2018-09-10

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

MARK	ISSUE	DATE
2	PR-014R1	2019-04-16
1	PR-014	2019-03-12

Job Number	021065.000
Drawn	JMJ
Checked	JMJ
Approved	JG

TITLE

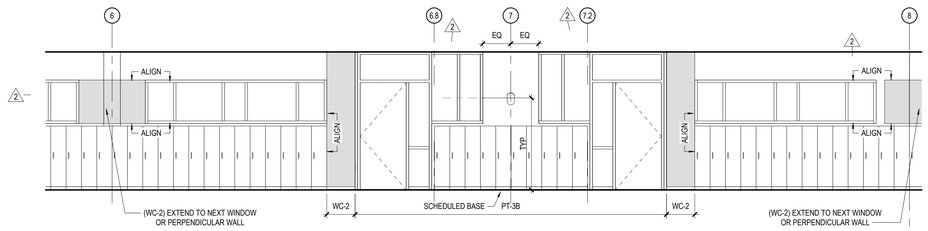
SECTION DETAILS

SHEET NUMBER

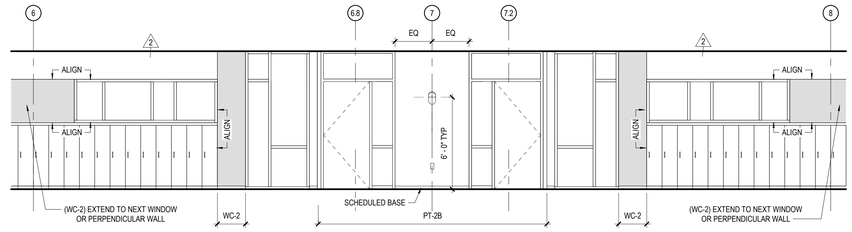
A32-21

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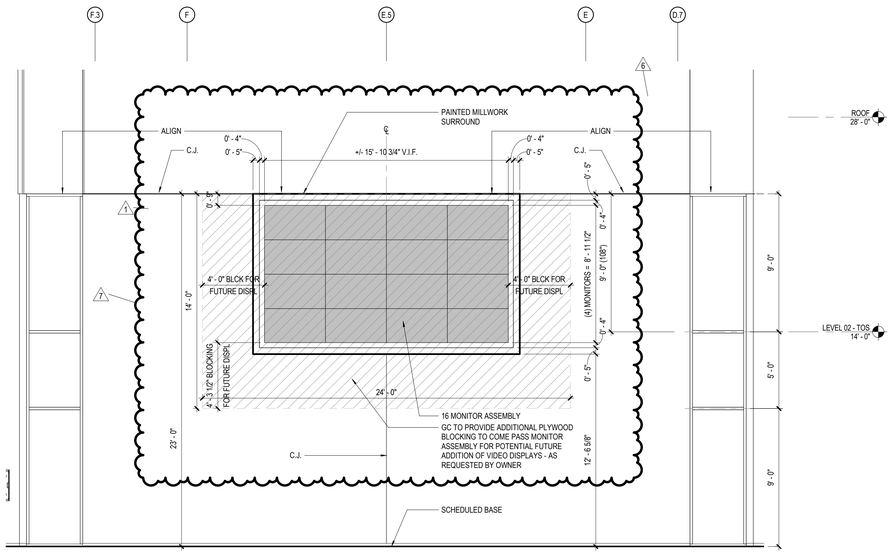
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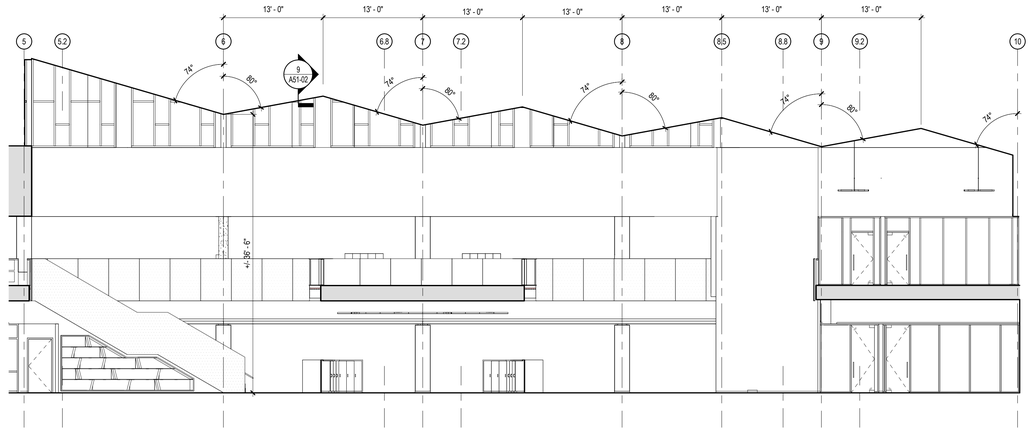
11 TYP 3RD TO 4TH GRADE CLASSROOM ENTRANCE
1/4" = 1'-0"



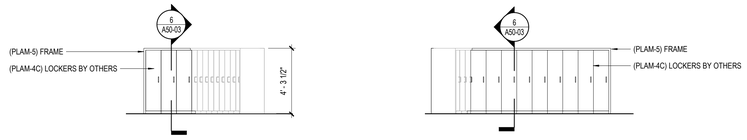
10 TYP 1ST & 2ND GRADE CLASSROOM ENTRANCE
1/4" = 1'-0"

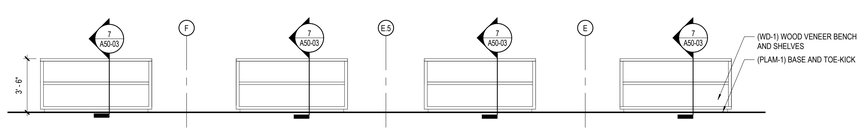


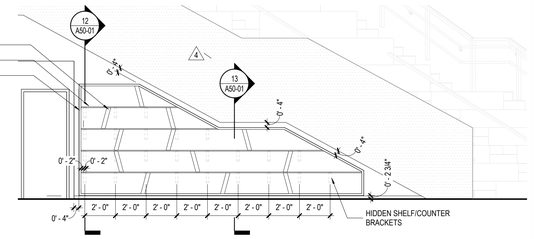
9 1025 - EAST - LRC
1/8" = 1'-0"



8 1025 - SOUTH - LRC FEATURE WALL
1/4" = 1'-0"





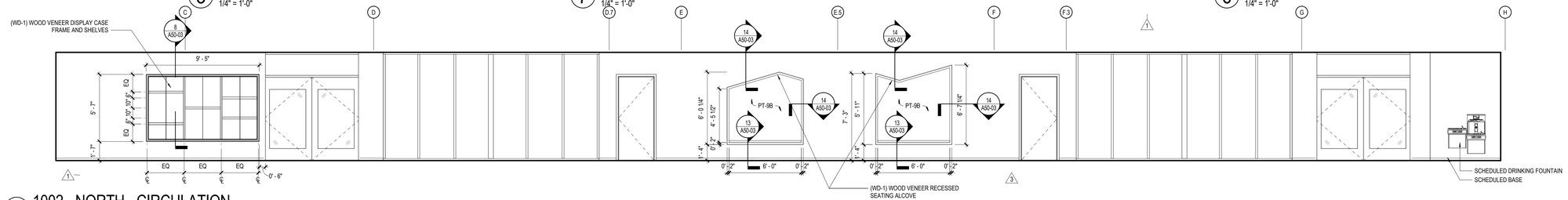


4 1025 - EAST - LRC MILLWORK AT LOCKERS
1/4" = 1'-0"

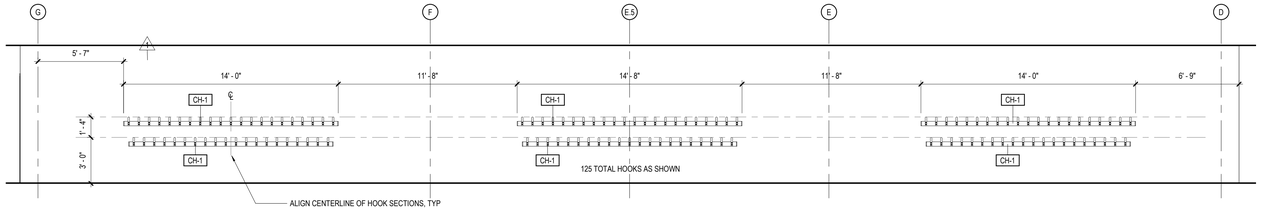
3 1025 - SOUTH EAST - LRC MILLWORK AT LOCKERS
1/4" = 1'-0"

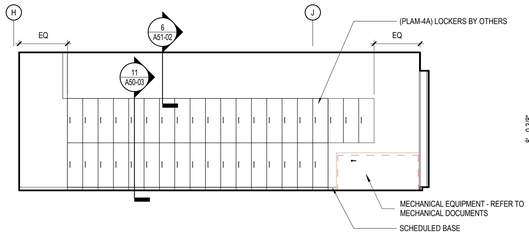
7 2002 - SOUTH - CIRCULATION
1/4" = 1'-0"

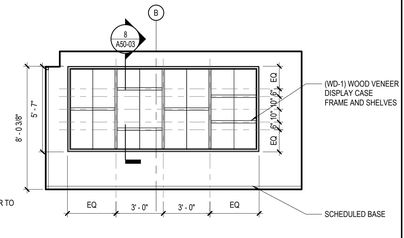
6 1025 - EAST - LRC BOOKCASE AT STAIRS
1/4" = 1'-0"



5 1002 - NORTH - CIRCULATION
1/4" = 1'-0"







12 1002 - SOUTH - CIRCULATION
1/4" = 1'-0"

2 1002B - NORTH - VESTIBULE
1/4" = 1'-0"

1 1002A - NORTH - VESTIBULE
1/4" = 1'-0"

PERKINS + WILL
The Wrigley Building
410 North Michigan Ave.
Suite 1600
Chicago, IL 60611
t 312.755.0770
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www.perkinswill.com

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145 Commerce Drive, Ste. A, Grayslake, IL 60030

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CEAA - CE Anderson Assoc.
175 N Franklin, Suite 410, Chicago, IL 60606

MEP
MSA - Mechanical Services Associates
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING
OES - Omni Ecosystems
1516 W Carroll Ave #2, Chicago, IL 60607

Clevenger Associates

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
Pepper Construction

NOTE: DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION PURPOSES.

PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202 ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

ISSUE CHART

7	PR-014R1	2019-04-16
6	PR-014	2019-03-12
5	PR-013	2018-12-20
4	ASI-116	2018-10-02
3	PR-005	2018-09-27
2	CONFORMED SET	2018-05-10
2	ISSUED FOR BID PACKAGE #3	2018-04-13
1	BPK2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29

MARK	ISSUE	DATE
Job Number	021065.000	
Drawn	AP/ SG/ GS/ JP	
Checked	JMJ	
Approved	JG	

TITLE

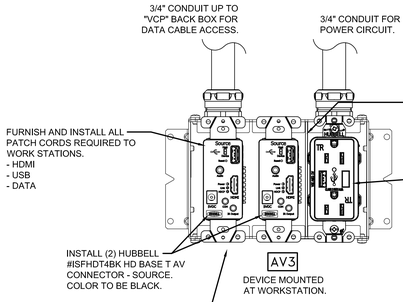
CORRIDOR AND LRC ELEVATIONS

SHEET NUMBER

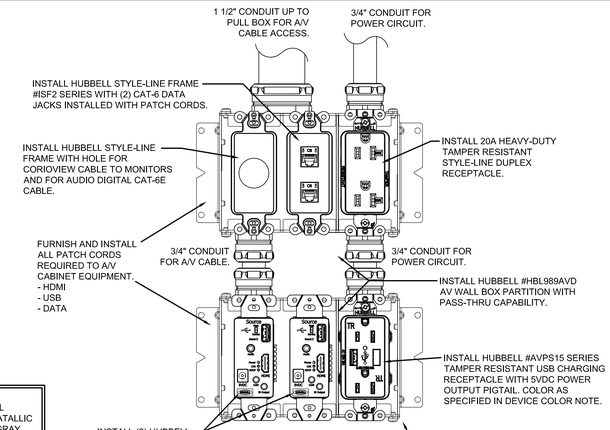
A44-11

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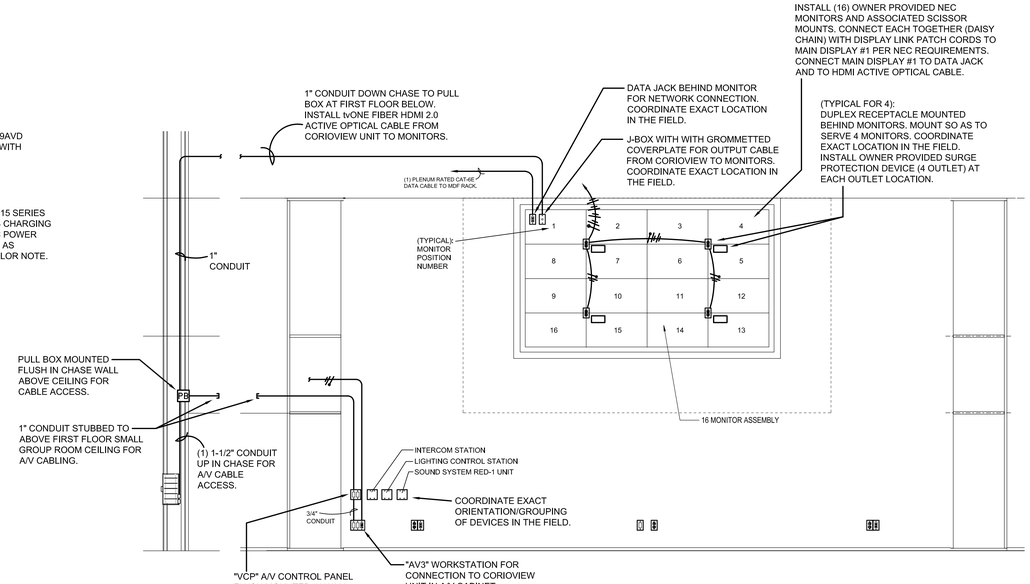
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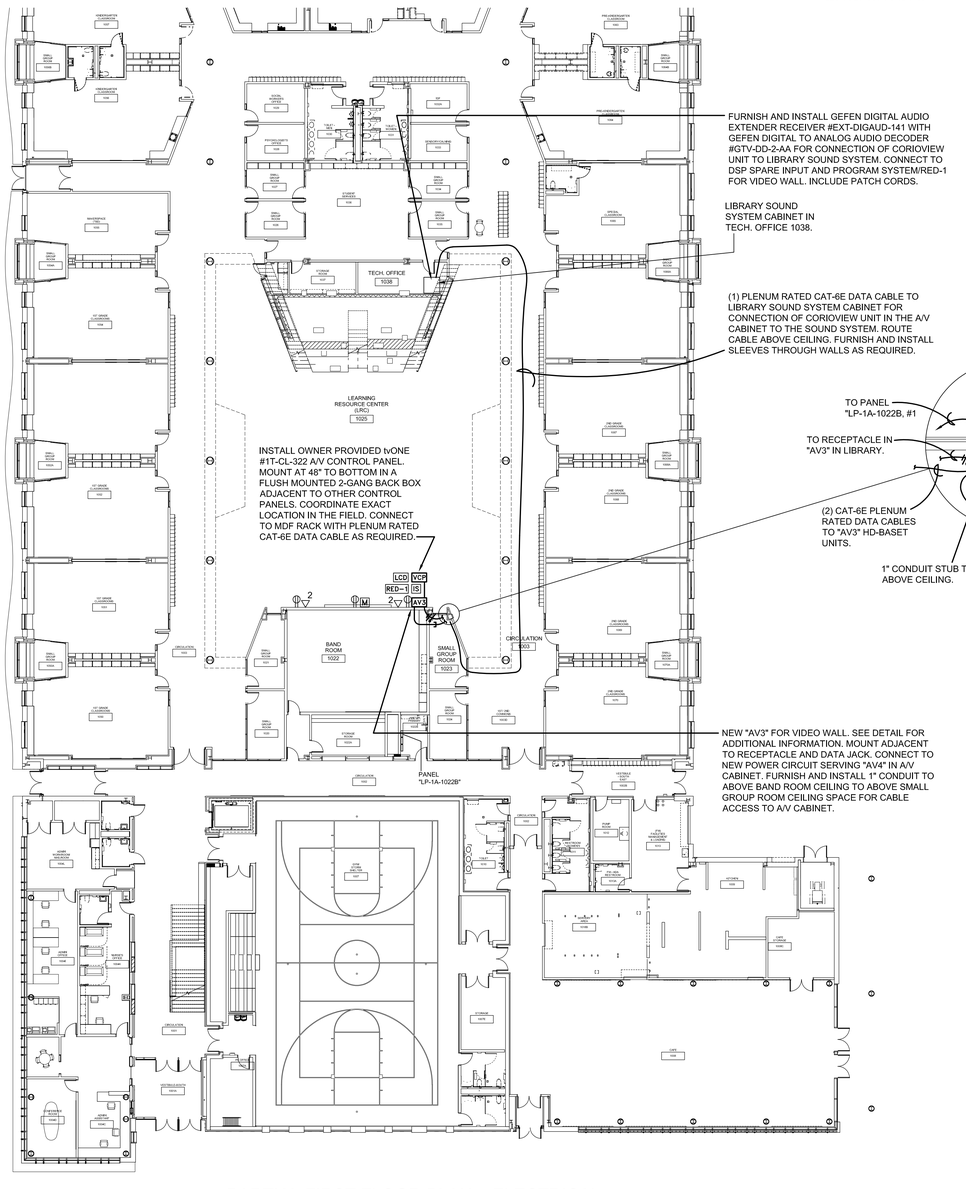
DEVICE COLOR NOTE:
ALL FINAL COVERPLATES SHALL BE SIZED TO FIT DEVICES AND ALL DEVICES MOUNTED ON WHITE WALLS TO BE WHITE WITH WHITE MATALLIC COVERPLATES, ALL DEVICES MOUNTED ON WOOD OR TILE TO BE GRAY WITH BRUSHED SATIN STAINLESS STEEL COVERPLATES.



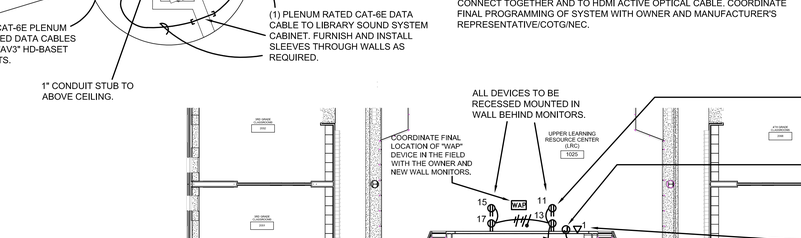
"AV" FACEPLATE DETAIL - "AV3" & "AV4"
NO SCALE

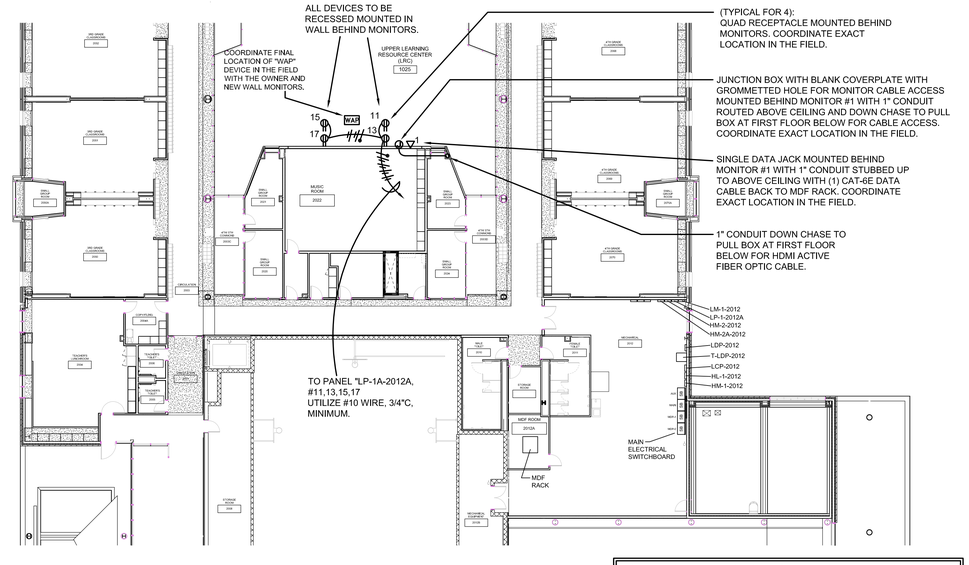


3 LRC SOUTH WALL ELEVATION - ELECTRICAL
1/4" = 1'-0"



1 PARTIAL FIRST FLOOR PLAN - ELECTRICAL
1/16" = 1'-0"





2 PARTIAL SECOND FLOOR PLAN - ELECTRICAL
1/16" = 1'-0"

CONTRACTOR SHALL COORDINATE INSTALLATION/ CONNECTION OF VIDEO WALL SYSTEM WITH THE VIDEO WALL SYSTEM A/V CONTRACTOR. FOLLOW ALL MANUFACTURERS INSTALLATION INSTRUCTION. CONTRACTOR SHALL FURNISH AND INSTALL ALL REQUIRED RECEPTACLES, BOXES, CONDUIT AND WIRING AS REQUIRED FOR A COMPLETE INSTALLATION.

COORDINATE ALL REQUIRED OWNER PROVIDED EQUIPMENT/BILL OF MATERIALS TO BE INSTALLED WITH MIKE DRUWE AT COTG
mdruwe@cotg.com
630-201-6884.

PERKINS + WILL
The Wrigley Building
410 North Michigan Ave.
Suite 1600
Chicago, IL 60611
t 312.755.0770
f 312.755.0775
www.perkinswill.com

CONSULTANTS

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FOOD SERVICE CONSULTANT
Clevenger Associates

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
PEPPER CONSTRUCTION

PROJECT
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

CONFORMED SET - 11 MAY 2018

LISLE DISTRICT 202 - ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

KEYPLAN

ISSUE CHART

B	ISSUED FOR PR-014 - REVISED	2018-04-17
7	CONFORMED SET	2018-05-11
6	ISSUED FOR BID PACKAGE #2	2018-01-19
5	ISSUED FOR BID PACKAGE #1	2017-12-22
4	BP #1 ISSUED FOR REVIEW	2017-12-13
3	IN PROGRESS - CD	2017-11-29
2	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
1	50% DESIGN DEVELOPMENT	2017-09-20
MARK	ISSUE	DATE

Job Number	021065.000
Drawn	JD & BG
Checked	MC
Approved	MC

TITLE

LEARNING CENTER 1025 VIDEO WALL - ELECTRICAL

SHEET NUMBER

8 PR-014

E00-26

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411 Lake Zurich Road
Barrington, IL 60010

MAIN: 847-381-2760
pepperconstruction.com

04/25/2019

Via: Email

Keith Filipiak
Lisle CUSD 202
5211 Center Ave
Lisle, IL 60532

RE: **New Lisle Elementary School**
Lisle, IL 60532
Job# 1600524
PCC Change Request #89–CCD-009 - Carpet Change in 1036 & 2036

Dear Keith:

We hereby submit Change Request #89 associated with PCC Potential Change Item #50164 for approval. This involves the change in carpet in rooms 1036 and 2036 per CCD-009 at New Lisle Elementary School. The cost is based on the attached bid proposal received from the respective subcontractors. Please see the attached information for further detail.

This work will be completed for an additional cost of Seven Thousand and Fifty-Eight dollars and no/100 dollars ($7,058.00).

☒ This change request will be a contract change order and will increase our contract sum.

☐ This change request cost will be transferred from the Owner Contingency, therefore resulting in no cost change to our contract sum.

Please indicate your approval of this change request by signing and returning one copy of this letter for our records. Should you have any questions or require additional information, please do not hesitate to call.

_____ 5.28.2019

Keith Filipiak
Lisle CUSD 202

Date

Sincerely,

PEPPER CONSTRUCTION COMPANY

Nick Cosek

Nick Cosek
Project Manager

cc: Rick Young, Perkins + Will
Lance Tritsch, Project Executive
Steve Dyon, Superintendent
File PCI #50121

BREAKING GROUND

SD 202 - Lisle - New School

Lisle CUSD 202

Change Request Detail Report

Job # 1600524

CR#	Date Issued	Ref #	Description	Status	PCI #
CR #089		CCD-009	CCD-009 - Carpet Change in 1036 & 2036	Approved	50164

Ctrl.	Phase	Description	Qty	U/M	LABOR COST	MATERIAL COST	EQUIPMENT COST	SUBCONTRACT COST	Total	Vendor Name
SubJob : 1600524AAA - General Construction										
0965	0965.000	Resilient & Carpet		NA	0	0	0	6,864	6,864	TSI Commercial Floor
				Subtotal	**0**	**0**	**0**	**6,864**	**6,864**	
								General Liability (1 %)	69	
								Fee (1.8 %)	125	
								SubJob 1600524AAA Total	**7,058**	

Tailoring Selections:

SubJobs : All Sub Jobs

PCI Type : Change Request

PCIs : 50164

8201 W. 183rd Street, Suite G, Tinley Park, IL 60487
Billing: P.O. Box 7738 Champaign IL 61826
Phone: 708-864-4072

LIC# 104.016483 IL
8201 W. 183rd Street, Suite G, Tinley Park, IL 60487
Billing: P.O. Box 8280 Champaign, IL 61826
Phone: 217-344-8300 Fax: 217-367-3407

SUBMITTED BY: TSI COMMERCIAL FLOORCOVERING

VP of Operations: Frank Baio **EMAIL:** Frank.Baio@tsicfcacr.com **PHONE:** 708-864-4067

TO: Pepper Construction	**DATE:** 5-2-2019
ADDRESS:	**JOB:** Lisle Elementary School
ATTENTION	**JOB LOCATION:** Lisle, IL
FAX:	**EMAIL:**

Request For Pricing:

Change Carpet in 1036 & 2036 from CPT-5A to CPT-3B)

CPT-3B: Shaw Bevel Hexagon Pewter Carpet Tiles	36 Ctns	Add	$5,672.44
Shaw Freight		Add	$ 179.64
		Sub-Total Add	$5,852.08
		15% OH/Profit	$ 877.81
		Bond	$ 134.60
		Total Add	$6,864.00

Exclusions: Removal of existing flooring/adhesives, floor prep, cleaning/waxing/sealing, protection, premium time, underlayment, Moisture control systems, epoxy grout/setting m floor leveling.

ONLY THE WORK AND/OR MATERIALS SPECIFICALLY DESIGNATED ABOVE ARE INCLUDED IN THE PROPOSAL. ACCEPTANCE IS LIMITED TO THIRTY (30) DAYS FROM ABOVE DATE.

SUBMITTED BY: _____ **DATE:** _____

[Frank A. Baio], [TSI Commercial Floor Covering, Inc.]

CUSTOMER: _____ **DATE:** _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs must be executed upon written orders, and is an extra charge over and above the estimate. It is mutually agreed that all materials and articles furnished hereunder shall remain the property of TSI Commercial Floor Covering and Advanced Commercial Roofing until all payments specified have been made in full. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Buyer agrees that if collection becomes necessary, full costs of collection, including reasonable attorney or collection fees and costs, shall be paid by buyer in addition to full invoice amount. Remittance due by terms stated above or as specified on invoice.

PERKINS+WILL

Construction Change Directive #009

To Contractor:	**Pepper Construction Company** Nick Cosek Thomas Grunert Steve Dyon	Date:	May 2, 2019
From:	John Perrine	Project Name:	Lisle PK-5 Elementary School
Owner:	Lisle Community Unit School District 202	Project Number:	021065.000
Subject:	CCD-009 - Carpet Change 1036 & 2036	Contract Date:	

You are hereby directed to make the following change(s) to this contract.

Drawings:

A. The Drawings shall be revised as follows: Changes are identified with a revision cloud.

A13-01A - FIRST FLOOR FINISH PLAN NORTH – Room 1036 carpet changed from CPT-5A to CPT-3B

A13-02A - SECOND FLOOR FINISH PLAN NORTH – Room 2036 carpet changed from CPT-5A to CPT-3B

1. The proposed basis of the adjustment to the Contract Sum is:

- ○ Lump Sum increase of $_____
- ○ Unit price of $_____ per ____
- ○ As provided in Section 7.3.3 of the AIA Document A201.
- ◉ As follows Pending receipt of pricing from select subcontractor / supplier

2. The Contract Time is proposed to be adjusted. The proposed adjustment, if any, is an increase of **0** days.

PERKINS+WILL

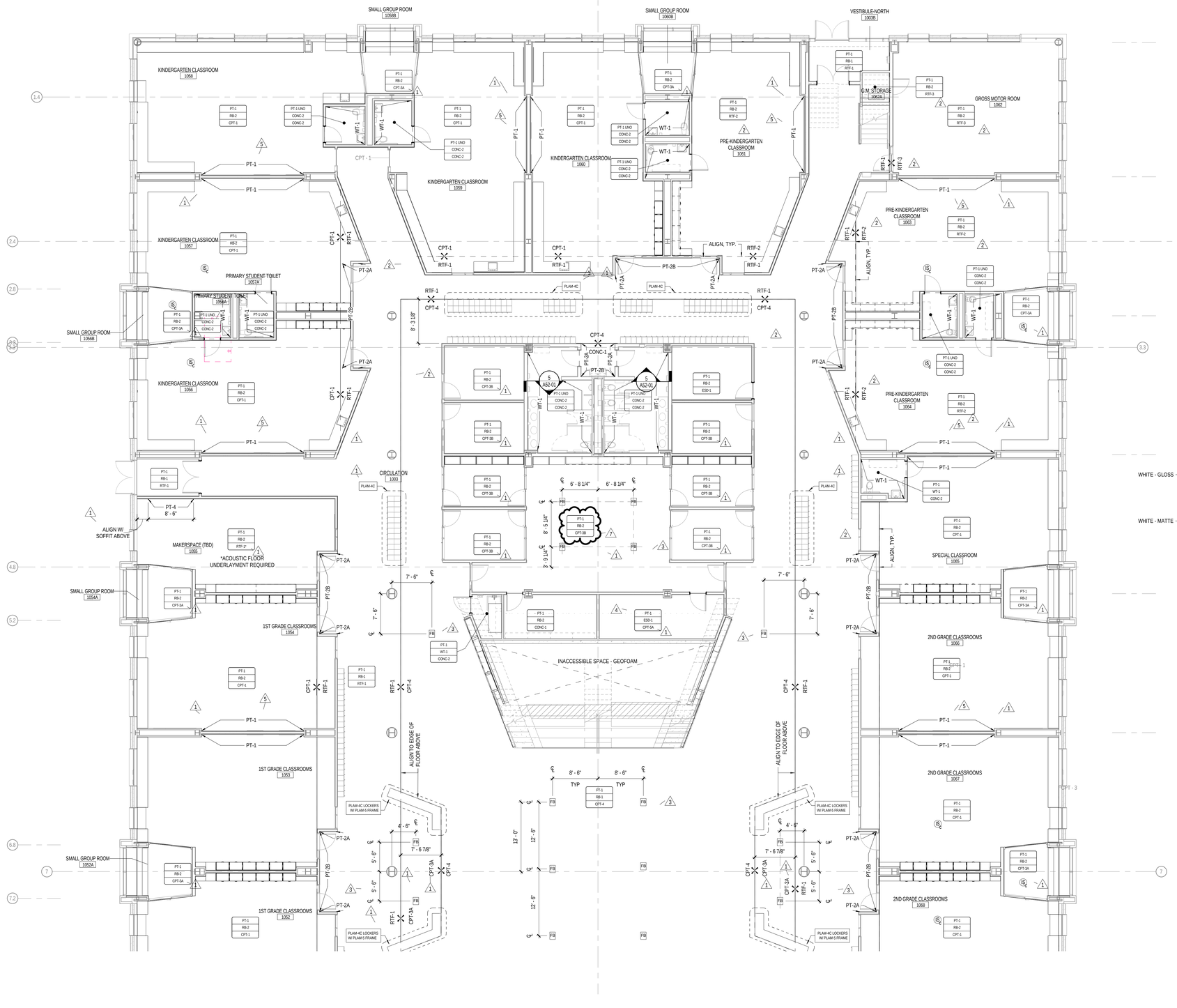
May 2, 2019
Re: **CCD-009 - Carpet Change 1036 & 2036**

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Perkins+Will	**Lisle Community Unit School District 202**	**Pepper Construction Co.**
Architect	Owner (Firm Name)	Contractor (Firm Name)
410 N. Michigan Ave / Suite 1600 Chicago, IL 60611	5211 Center Avenue Lisle, IL 60532	411 N. Lake Zurich Road Barrington, IL 60010
Address	Address	Address
		
Signature	Signature	Signature
John Perrine	Keith Filipiak	Nick Cosek
Typed Name	Typed Name	Typed Name
02 May 2019		
Date	Date	Date

cc: Project File
P+W: R. Young, J Gielbelhausen, J-M Joassin



1 FIRST FLOOR FINISH PLAN NORTH
1/8" = 1'-0"

FINISH NOTES

1. ALIGN WALL TILE JOINTS TO FLOOR TILE JOINTS, TYPICAL.
2. DIMENSIONS PROVIDED TO FACE OF GYPSUM BOARD, UNLESS NOTED OTHERWISE.
3. NEW GYP BOARD CEILING TO BE PAINTED PT-1, TYPICAL UNLESS NOTED OTHERWISE.
4. PARTITIONS TO RECEIVE PT-1 AND RB-1, UNLESS NOTED OTHERWISE.
5. SEE SHEET A64-01 FOR INTERIOR FINISH LEGEND.
6. ALL WOOD DOORS TO BE PAINTED PT-1 UNLESS NOTED OTHERWISE.
7. REFER TO MANUFACTURER'S GUIDE FOR PROPER WALLCOVERING APPLICATION.
8. PAINT REVEALS AND FILER PANELS TO MATCH ADJACENT FINISHES, UNO.
9. PROVIDE A PRIME PAINT COAT IN UNEXPOSED AREAS COVERED BY MILLWORK, PANELING, AND OTHER FIXED ARCHITECTURAL ELEMENTS UNO.
10. FIRE EXTINGUISHER CABINETS SHALL BE PAINTED TO MATCH ADJACENT WALL, UNO.
11. PAINT EXPOSED ELECTRICAL RACEWAYS TO MATCH THE ADJACENT WALL SURFACE.
12. ACCESS PANELS SHALL BE PAINTED TO MATCH ADJACENT SURFACE.
13. ALL FINISHES INSIDE COAT AND STORAGE CLOSETS SHALL BE CONSISTENT WITH THE ADJACENT FINISHES, UNO. FLOOR COVERINGS SHALL CONTINUE FROM ADJACENT ROOM INTO CLOSETS.
14. RESILIENT WALL BASE AT ALL CARPETED AREAS SHALL BE STRAIGHT BASE, UNO. RESILIENT WALL BASE AT ALL HARD SURFACE FLOORS SHALL BE COVED BASE, UNO.
15. RESILIENT BASE SHALL BE ROLLED TO MINIMIZE JOINTS. BASE CORNER SECTIONS SHALL NOT BE LESS THAN 6 INCHES IN LENGTH AS MEASURED FROM THE CORNER.

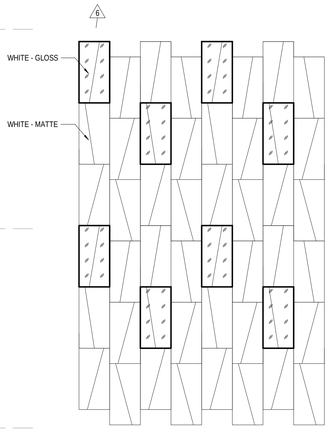
GENERAL NOTES

1. ALL WALLS TO BE PAINTED PT-1, U.N.O.
2. ALL BASES TO BE RB-1, U.N.O.
3. REFER TO A12 SERIES FOR LOCATIONS AND EXTENTS OF ACCENT PAINTED GYP CEILINGS.

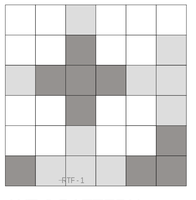
RCP LEGEND

FLOOR FINISH / FLOOR FINISH — FLOOR TRANSITION

WALL FINISH / BASE FINISH / FLOOR FINISH — ROOM FINISH TAG



2 WT-1 PATTERN
1" = 1'-0"



3 WT-2 PATTERN
1" = 1'-0"

PERKINS + WILL
The Wrigley Building
410 North Michigan Ave.
Suite 1600
Chicago, IL 60611
t 312.755.0770
f 312.755.0775
www.perkinswill.com

CONSULTANTS

CIVIL
EEA - Eriksen Engineer Associates
145 Commerce Drive, Ste. A, Grayslake, IL 60030

STRUCTURAL
CEAA - CE Anderson Assoc.
175 N Franklin, Suite 410, Chicago, IL 60606

MEP
MSA - Mechanical Services Associates
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING
OES - Omni Ecosystems
1516 W Carroll Ave #2, Chicago, IL 60607

Clevenger Associates

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
Pepper Construction

NOTE: DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION PURPOSES.

PROJECT

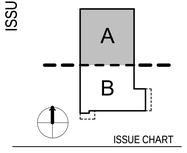
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

MARK	ISSUE	DATE
7	CCD-009	2019-05-02
6	PR-016	2019-03-15
5	ASI-266	2019-03-11
4	ASI-159	2018-11-06
3	ASI-129	2018-10-11
2	PR-004	2018-07-02
	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-17
	50% DESIGN DEVELOPMENT	2017-09-20

Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

FIRST FLOOR FINISH PLAN NORTH

SHEET NUMBER

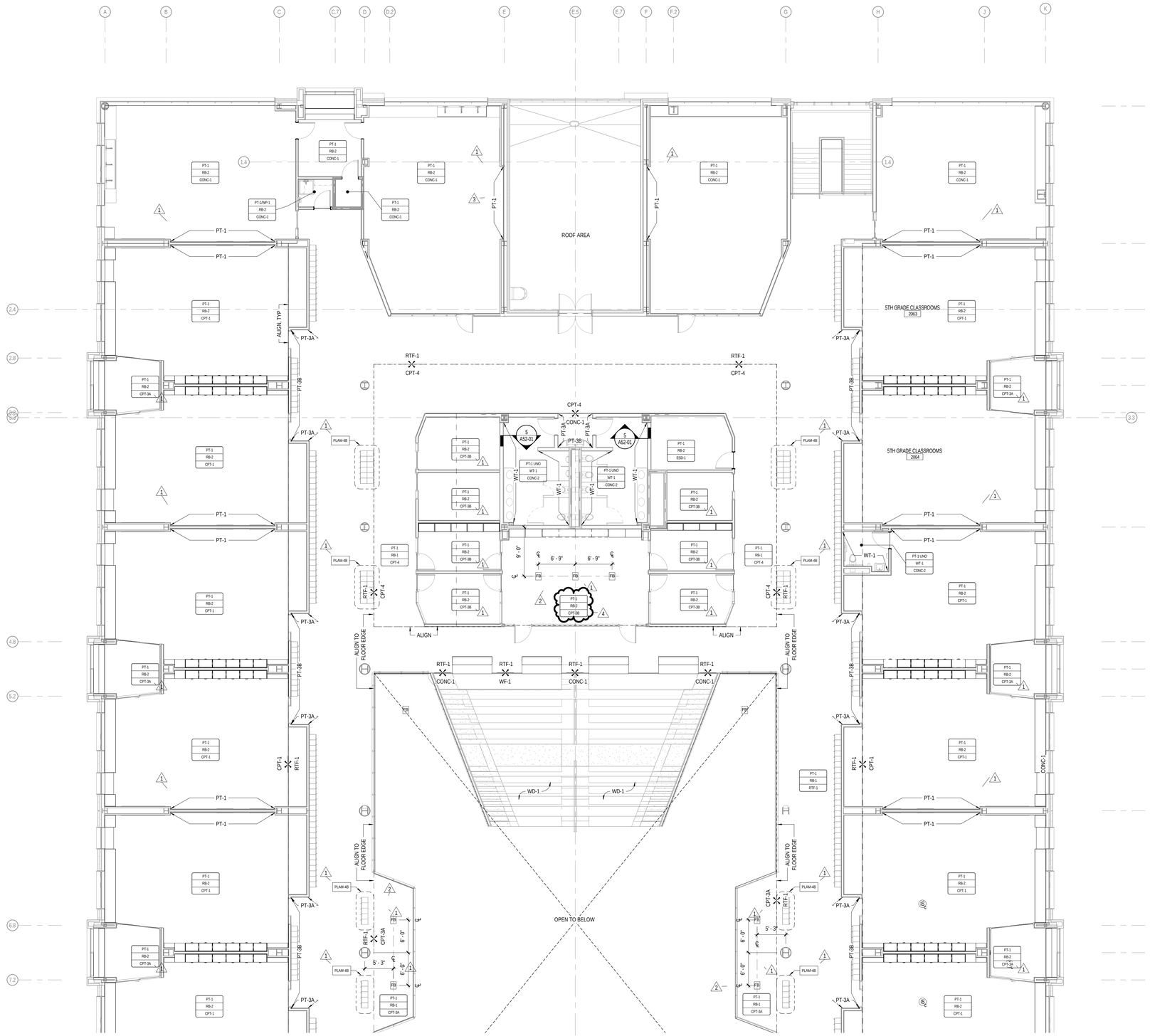
A13-01A

Copyright © 2019 Perkins+Will

N
True

2' 0' 8' 4' 32' 16'

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1 SECOND FLOOR FINISH PLAN NORTH
1/8" = 1'-0"

FINISH NOTES

1. ALIGN WALL TILE JOINTS TO FLOOR TILE JOINTS, TYPICAL.
2. DIMENSIONS PROVIDED TO FACE OF GYPSUM BOARD, UNLESS NOTED OTHERWISE.
3. NEW GYP BOARD CEILING TO BE PAINTED PT-1, TYPICAL UNLESS NOTED OTHERWISE.
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RCP LEGEND

FLOOR FINISH / FLOOR FINISH — FLOOR TRANSITION

WALL FINISH / BASE FINISH / FLOOR FINISH — ROOM FINISH TAG

N True

0' 2' 4' 8' 16' 32'

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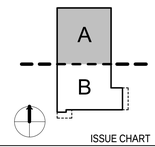
PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

4	CCD-009	2019-05-02
3	ASI-266	2019-03-11
2	ASI-129	2018-10-11
1	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

MARK	ISSUE	DATE

Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

SECOND FLOOR FINISH PLAN NORTH

SHEET NUMBER

A13-02A

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

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411 Lake Zurich Road
Barrington, IL 60010

MAIN: 847-381-2760
pepperconstruction.com

04/25/2019

Via: Email

Keith Filipiak
Lisle CUSD 202
5211 Center Ave
Lisle, IL 60532

RE: **New Lisle Elementary School**
Lisle, IL 60532
Job# 1600524
PCC Change Request #90–CCD-010 - Classroom Alcove Paint Change

Dear Keith:

We hereby submit Change Request #90 associated with PCC Potential Change Item #50170 for approval. This involves changing the paint colors in the alcoves at classromms that were already painted at New Lisle Elementary School. The cost is based on the attached bid proposal received from the respective subcontractors. Please see the attached information for further detail.

This work will be completed for an additional cost of Three Thousand Five Hundred Seventy-Nine dollars and no/100 dollars ($3,579.00).

☒ This change request will be a contract change order and will increase our contract sum.

☐ This change request cost will be transferred from the Owner Contingency, therefore resulting in no cost change to our contract sum.

Please indicate your approval of this change request by signing and returning one copy of this letter for our records. Should you have any questions or require additional information, please do not hesitate to call.

_____ 5 23 2019
Keith Filipiak Date
Lisle CUSD 202

Sincerely,

PEPPER CONSTRUCTION COMPANY

Nick Cosek

Nick Cosek
Project Manager

cc: Rick Young, Perkins + Will
Lance Tritsch, Project Executive
Steve Dyon, Superintendent
File PCI #50170

BREAKING GROUND

SD 202 - Lisle - New School

Lisle CUSD 202

Change Request Detail Report

Job # 1600524

CR#	Date Issued	Ref #	Description	Status	PCI #
CR #090		CCD-010	CCD-010 - Classroom Alcove	Submitted Work Not Started	50170

Ctrl.	Phase	Description	Qty	U/M	LABOR COST	MATERIAL COST	EQUIPMENT COST	SUBCONTRACT COST	Total	Vendor Name
SubJob : 1600524AAA - General Construction										
0990	0990.000	Paint and Wall Coverings		NA	0	0	0	3,481	3,481	D.E.S. Painting
				Subtotal	**0**	**0**	**0**	**3,481**	**3,481**	
								General Liability (1 %)	35	
								Fee (1.8 %)	63	
								SubJob 1600524AAA Total	**3,579**	

Tailoring Selections:

SubJobs : All Sub Jobs

PCI Type : Change Request

PCIs : 50170

D.E.S. Painting, Inc.
6466 West North Avenue
Chicago, Illinois 60707

T (773) 889 - 7776
F (773) 889 - 0860
www.despainting.com

BID PROPOSAL
#2019-950-DKM

Date: May 14, 2019
Revision: n/a

Client/Construction Manager/General Contractor: Pepper Construction Company, 411 Lake Zurich Road, Barrington, IL 60010
Project Name/Location: New Lisle Elementary School - Lisle Community Unit School District 202, 5211 Center Road, Lisle, IL 60532
Project Description: CCD#10 - 1st Floor Classroom Alcove Wall/Soffit Color Change

Scope of Work

We propose to furnish the labor, materials and equipment necessary to complete the following scope of work

→Protect adjacent surfaces;
→Surface Preparation: Prep substrates to receive new finishes *(limited to SSPC-SP 2 'Hand Tool Cleaning')*:
→Existing Previously Painted Substrate Preparation: Sand/abrade substrate surface and spot-prime *(where needed)*;
→Install two *(2)* finish coats *(via brush & roll application)* of professional grade, V.O.C. compliant, latex paint to:

- **Existing Previously Primed & Painted *(1 Coat)* Gypsum Drywall Board Soffits and Walls *(due to color change - limited to 1st floor classroom alcoves only)*;**
- **2A: SW 'Funky Yellow' #6913 ——— Change to ———> Pantone #379C;**
- **2B: SW 'Eye Catching' #6914 ——— Change to ———> Pantone #381C;**

**Installation Procedures: Prime and 1st finish coats to be installed prior to installation of acoustical ceiling tiles w/metal grid, floating ceilings, fixtures, wall tiling, casework/millwork and finished flooring. Hollow metal door frames to be painted prior to hanging of doors and hardware. Final finish coat to be roll applied and installed following installation of acoustical ceiling tiles w/metal grid, fixtures, casework/millwork, fixed wall items and finished flooring. Exposed ceilings to be painted when all conduit/duct work/piping has been installed and prior to installation of any floating ceilings, fireproofing and finished floors. Fire rated wall stenciling to occur prior to installation of acoustical ceiling tiles and metal grid.*

Clarifications

Union Labor: Included. Project to occur on regular/standard work time *(Mon-Fri / 7:30AM-3PM)*. Overtime/Premium Work Time: Excluded. Taxes: Excluded. Warranty: N/A. Delivery Charges: Included. Bid/Performance & Payment Bonds: Excluded. Site Visit: No. Touch-up Allowances: None. Material Allowances: None. Current EMR: 84. General Liability & W/C Insurance: Included. Long Lead Item(s): None. Per Plans Dated: N/A. Per Specification Section(s): N/A. Addendums Acknowledged: N/A. Submittals/Paint Draw-downs & Attic Stock: Excluded. Color(s): TBD. Total Number of Mobilizations: 1. Removal/replacement/protection by GC/Owner: Furniture, Wall Hung Items. Color changes, installation of deep tone colors, correction of damages caused by others and out-of-sequence installation work will be charged on a time and material basis *(T&M - see rates below)*.

Heavy Equipment Excluded: Aerial Boom Lift (w/Fuel), Electric Scissor Lift, Swing Stage, Scaffolding, Pedestrian Rolling Tower Canopy;
Misc. Items Excluded: City Permit, CTA Permit, IDOT Permit, Laborers, Gondolas, Dumpster, Dumpster Material Testing, Lead Testing/Containment/Abatement, Back-ground Check/Drug Testing Fees, Project Specific Safety Training Classes;
Owner Furnished Items: Water; Heat; Power *(220V, 3Phase, 60 AMPS, 110V)*; Electrical Hook-ups; Adequate Lighting; Suitable Access; Suitable Areas for Storage of Materials/ Equipment; Dumpster.

***This proposal is quantified off of productions rates based on brush & roll application of the primer, 1st and 2nd finish coats. If the owner/building will allow spray application, and is applicable, please contact us so we may adjust our pricing.*

Exclusions

Scope of work/items not included in this proposal: Stripping of previously installed paint/stain coatings or vinyl wallcoverings; Exposed Concrete Floor Finishes: Stains, Sealers, Resinous Coatings, Aggregate/Anti-Slip Broadcasting, Moisture Mitigation Sealers; 2-HR & 4-HR Intumescent Coatings/Fireproofing; Plastic laminates; Millwork/Casework; FRP/ Marlite; Fixtures; Color Coding of Exposed MEP; Partition Identification; Acoustical Ceiling Tiles (ACT)/metal grid; Aluminum Frames/Storefront/Entrance Systems/Curtain Walls; Window Frames; Coiling Overhead Garage Doors; Elevator Doors/Frames; Wall Finishing: General Taping - Levels 0-5, Skim-Coating, Plastering; Field staining/refinishing of new/existing-to-remain wood doors, wood frames, wood running trim, wood wall base; Specialty Finishes: Electrostatic Installation, Magnetic/Dry Erase, Green Screen, Multi-Spec, Metallic/Shimmer/Pearl/Glitter; Temporary Barricade(s).

Total Labor & Materials

$3,481.00

Labor: $2,218.00 (24HRS @ $92.43/HR), O&P - 15% - $333.00, Bond - 3% - $67.00;
Material: Latex Eggshell: $600.00 (20Gallons @ $30.00/EA), Late Flat: $150.00 (5Gallons @ $30.00/EA), Freight: $0-N/A, O&P - 15% - $113.00

Terms & Conditions

Net 30 days with a Finance Charge of 1.5% per month of unpaid invoices of 35 days or more from invoice issue date. All work to be completed in a workmanlike manner according to standard trade practices. Any alteration/deviation from above specifications, involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All work performed shall be warranted against defective material and workmanship by the individual contractor performing this work. All agreements contingent upon strikes, accidents, inclement weather and material manufacturing/fabrication delays out of our control. Rescheduling of exterior work may be required due to inclement weather *(i.e. rain, fog, high humidity/moisture, low temperatures)* which may impeded the performance of the finish system being installed. Suitable applications conditions are required for exterior work. Contractor bears right of manufacturer/product selection when not stipulated/specified. Hourly Journeyman Painter Labor Rate: $122.00/Hour. Hourly Journeyman Painter Overtime Labor Rate: $158.00/Hour. Your acceptance to this proposal signed below and returned to us will constitute a contract between us. Warranty Period: One (1) Year *(from date of substantial completion)*. Pricing valid for ninety (90) days from date of proposal. All work required to be performed, and/or executed contract received, prior to 6/01/19 to avoid union mandated labor wage increases. D.E.S. employees have completed training in OSHA Hazard Communication Standard 1926.59. D.E.S. Painting, Inc. is a signatory contractor of Painters District Council Unions #14 & #30. D.E.S. Painting is an Equal Opportunity Employer. D.E.S. Painting is a Drug Free Company.

Accepted _____ , 2019 By_____ Signature Contractor: D.E.S. Painting, Inc.

_____ Company _____ Print Name By: _____

Please sign and return one original copy of this contract to D.E.S. Painting, Inc.

Diana Kekatos, President
ekekatos@despainting.com

Since 1983

LICENSED • BONDED • INSURED • UNION • ALL WORK GUARANTEED

PAINTING • WALLCOVERING • FAUX FINISHES • HIGH PERFORMANCE COATINGS

WOMEN OWNED

WBE Certified Firm
(WBENC, CMS, CDB)

PERKINS+WILL

Construction Change Directive #010

To Contractor:	**Pepper Construction Company** Nick Cosek Thomas Grunert Steve Dyon	Date:	May 10, 2019
From:	John Perrine	Project Name:	Lisle PK-5 Elementary School
Owner:	Lisle Community Unit School District 202	Project Number:	021065.000
Subject:	CCD-010 - Classroom Alcove Color changes (Owner Change PT-02A_02B_03A_03B)	Contract Date:	

You are hereby directed to make the following change(s) to this contract.

Drawings:

A. The Drawings shall be revised as follows: Changes are identified with a revision cloud.

A64-01 - INTERIOR FINISH SCHEDULE – Paint colors PT-2A and PT-2B have been changed.

Drawings attached for reference only for classroom entry alcove wall & ceiling colors:

A12-01A - FIRST FLOOR REFLECTED CEILING PLAN

A12-01B - FIRST FLOOR REFLECTED CEILING PLAN

A12-02A - SECOND FLOOR REFLECTED CEILING PLAN – NORTH

A12-02B - SECOND FLOOR REFLECTED CEILING PLAN – SOUTH

A13-01A - FIRST FLOOR FINISH PLAN NORTH

A13-01B - FIRST FLOOR FINISH PLAN SOUTH_FOR REFERENCE

A13-02A - SECOND FLOOR FINISH PLAN NORTH

A13-02B - SECOND FLOOR FINISH PLAN SOUTH

A44-01 - TYP CLASSROOM - PRE-KINDERGARTEN

A44-02 - TYP CLASSROOM - KINDERGARTEN_FOR REFERENCE

A44-03 - TYP CLASSROOM - 1ST AND 2ND GRADE

A44-04 - TYP CLASSROOM - 3RD TO 5TH GRADE

PERKINS+WILL

May 10, 2019

Re: **CCD-010 - Classroom Alcove Color changes (Owner Change PT-02A_02B_03A_03B)**

1. The proposed basis of the adjustment to the Contract Sum is:

☐ Lump Sum increase of $_____

☐ Unit price of $_____ per ____

☐ As provided in Section 7.3.3 of the AIA Document A201.

☒ As follows Pending receipt of pricing from select subcontractor / supplier

2. The Contract Time is proposed to be adjusted. The proposed adjustment, if any, is an increase of **0** days.

PERKINS+WILL

May 10, 2019

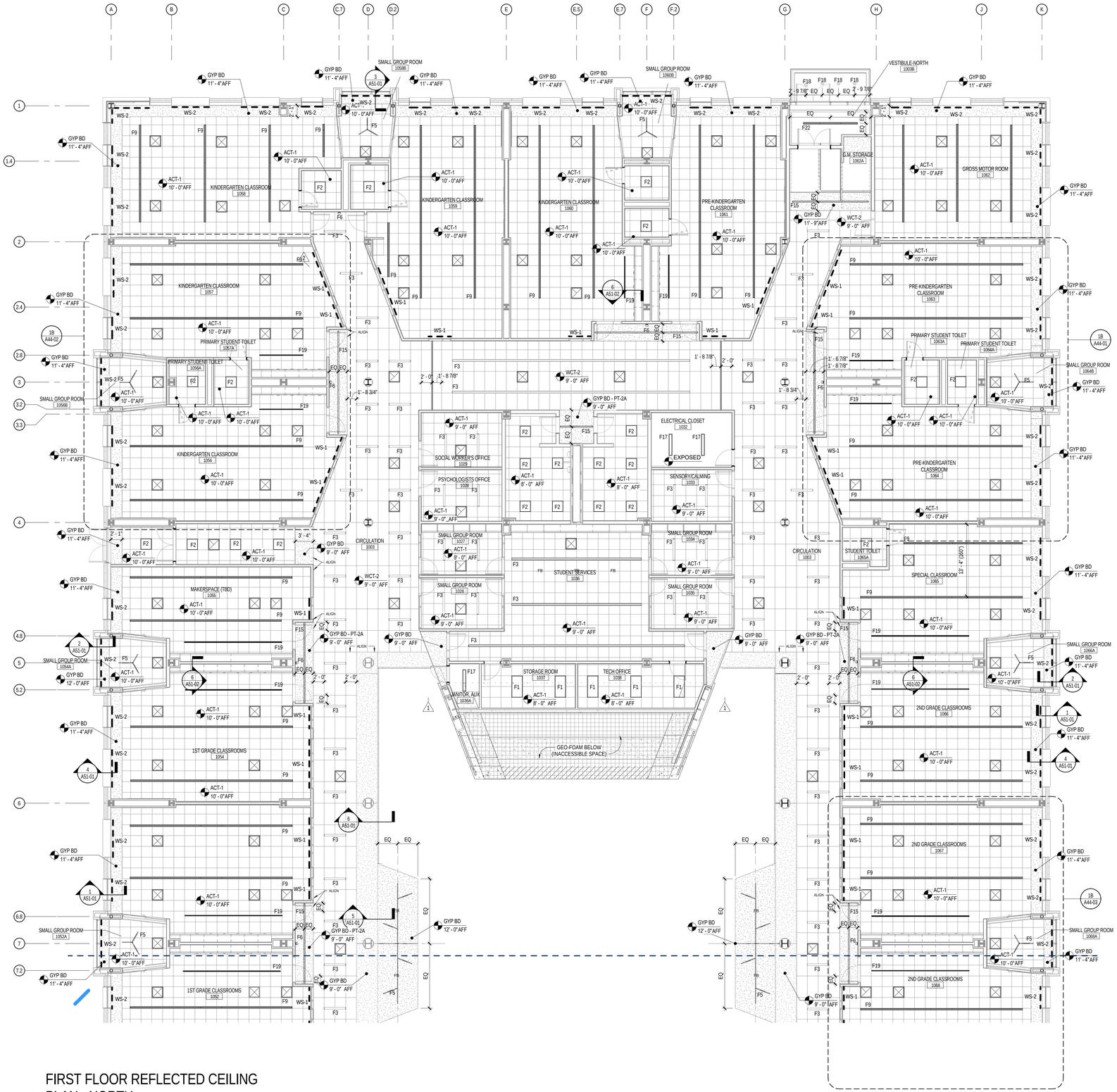
Re: **CCD-010 - Classroom Alcove Color changes (Owner Change PT-02A_02B_03A_03B)**

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Perkins+Will	**Lisle Community Unit School District 202**	**Pepper Construction Co.**
Architect	Owner (Firm Name)	Contractor (Firm Name)
410 N. Michigan Ave / Suite 1600 Chicago, IL 60611	5211 Center Avenue Lisle, IL 60532	411 N. Lake Zurich Road Barrington, IL 60010
Address	Address	Address
Signature	Signature	Signature
John Perrine	Keith Filipiak	Nick Cosek
Typed Name	Typed Name	Typed Name
10 May 2019		
Date	Date	Date

cc: Project File
P+W: R. Young, J Gielbelhausen, J-M Joassin, A. Paleczny



CEILING NOTES

1.) ALL CEILING TILE TO BE CENTERED IN ROOMS, UNLESS OTHERWISE NOTED.

2.) CEILING HEIGHTS REFERENCE ROOMS FINISHED FLOOR ELEVATION.

3.) CONTRACTOR TO PROVIDE CEILING EXPANSION JOINTS PER SPECIFICATION REQUIREMENTS AND MANUFACTURER'S RECOMMENDATIONS AT ALL BUILDING EXPANSION JOINT LOCATIONS.

4.) REFERENCE MECHANICAL DRAWINGS FOR CEILING MOUNTED DUCTS, PIPES, ETC.

5.) REFERENCE ELECTRICAL DRAWINGS FOR LIGHTING FIXTURE LOCATIONS.

6.) "EXPOSED, PTD" INCLUDES STRUCTURE, DUCTWORK, PIPING, CONDUIT, HANGERS AND ACCESSORIES.

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2.) SEE ENLARGED PLANS FOR TYPICAL INTERIOR ELEVATIONS.

3.) FIXTURES AND CEILINGS WITHIN STORM SHELTER WILL REQUIRE SEISMIC HANGERS

4.) REFER TO FINISH SCHEDULE FOR ADDITIONAL WINDOW SHADE INFORMATION

RCP LEGEND

MATERIAL X-X AFF	INDICATES CEILING TYPE (SEE LEGEND), HEIGHT ABOVE FINISHED FLOOR
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ACT -3	SUSPENDED 24"x24" ACOUSTICAL CEILING TILE - KITCHEN
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	2'x2' DIFFUSER
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D	SMOKE DETECTOR
IS	SPEAKER INTERCOM
S	FIRE ALARM HORN STROB
WAP	WAP PLATE

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3. COORDINATE KITCHEN HOOD LOCATION AND SIZES WITH KITCHEN CONSULTANT DRAWINGS

N

True

0' 2' 4' 8' 16' 32'

1 FIRST FLOOR REFLECTED CEILING PLAN - NORTH
1/8" = 1'-0"

CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE CEILING COLORS

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t 312.755.0770
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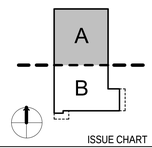
PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532
KEYPLAN



ISSUE CHART

2	PPA-004	2018-07-02
	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

MARK	ISSUE	DATE

Job Number	021065.000
Drawn	AJP
Checked	JMJ
Approved	JG

TITLE

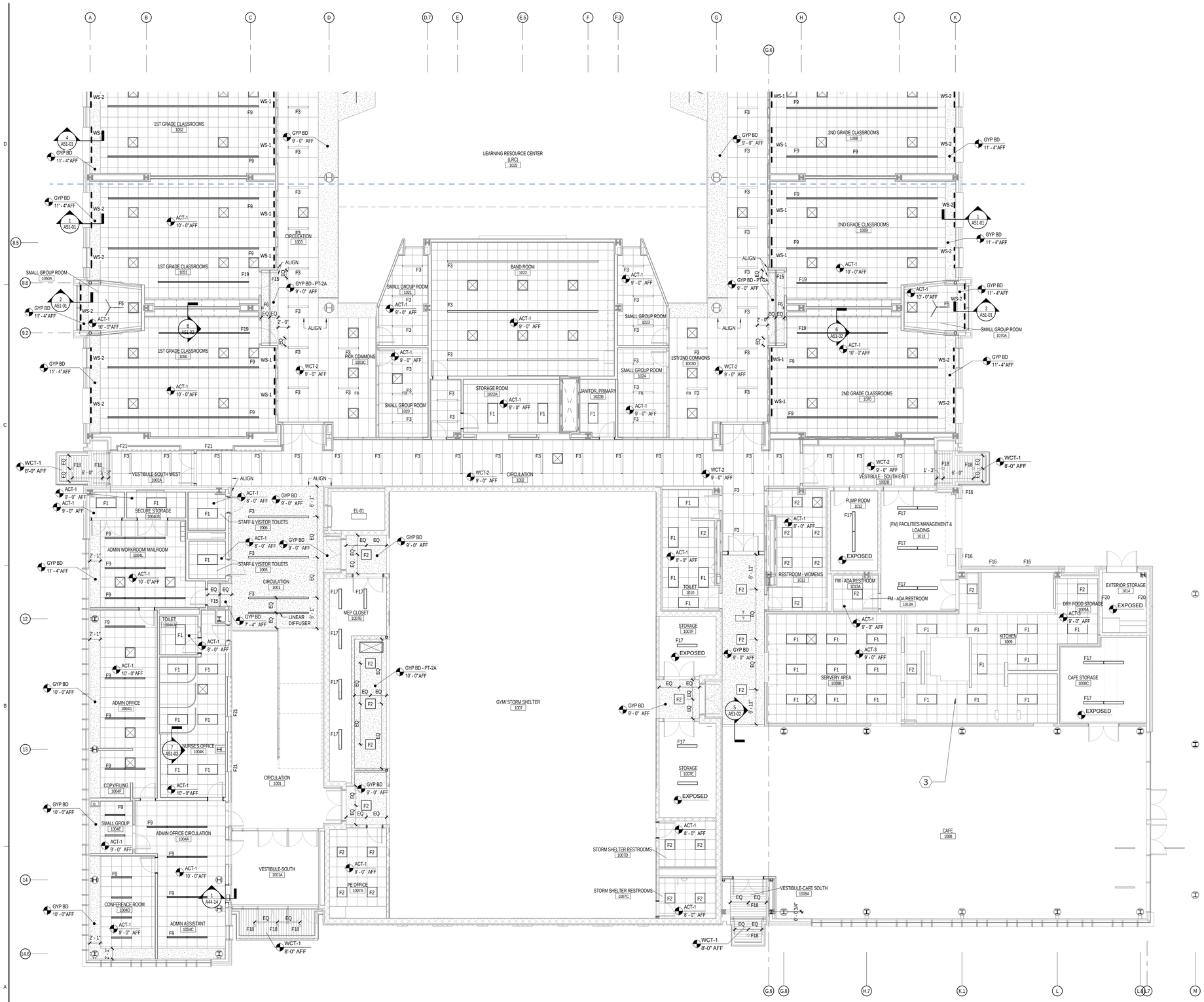
FIRST FLOOR REFLECTED CEILING PLAN - NORTH

SHEET NUMBER

A12-01A

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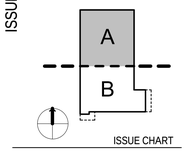
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PROJECT
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT
LISLE D202 ELEMENTARY SCHOOL
5801 Westview Ln, Lisle, IL 60532
KEYPLAN



ISSUE CHART

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

MARK	ISSUE	DATE
	CONFORMED SET	2018-05-10
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

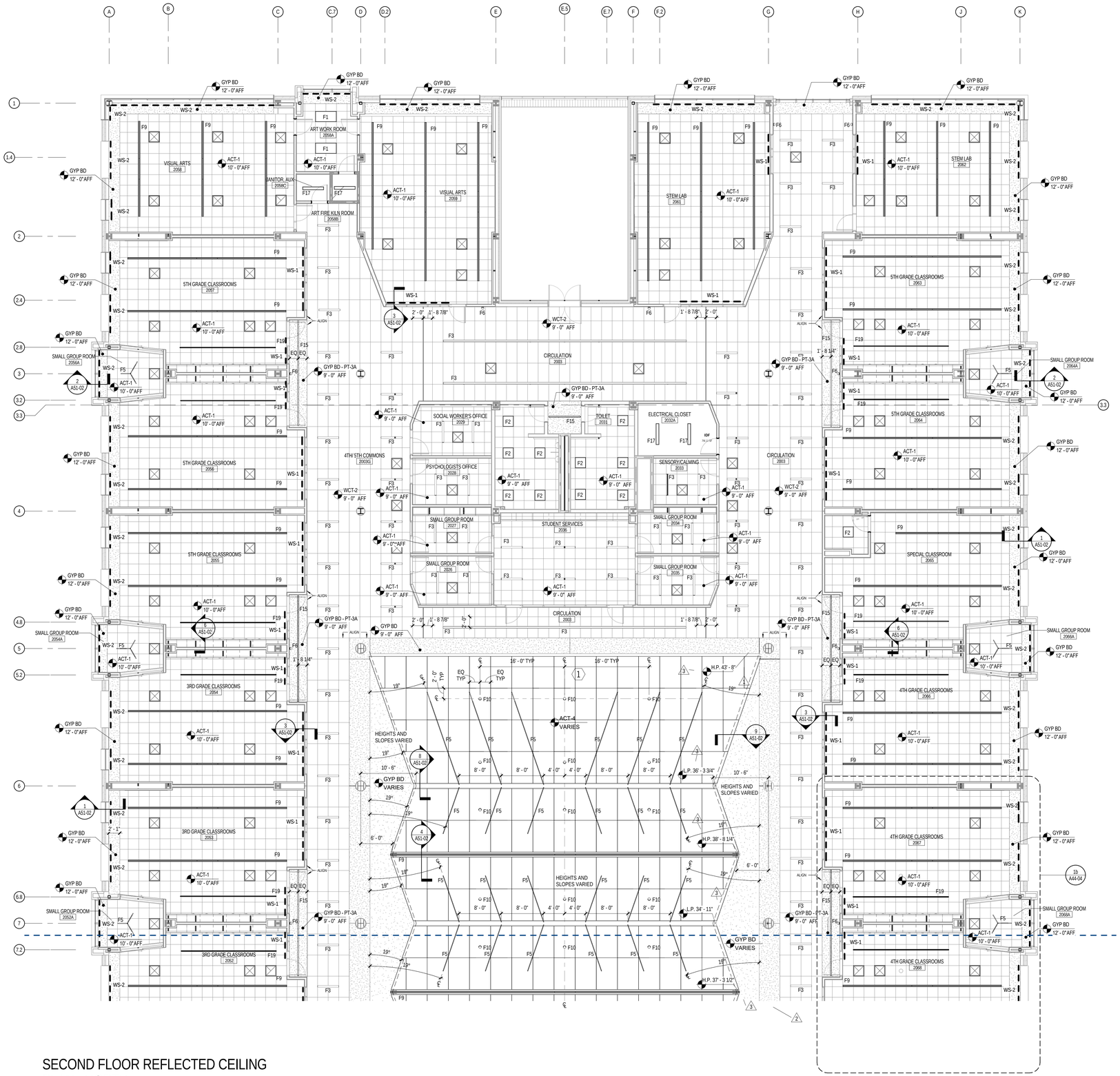
Job Number	021065.000
Drawn	AJP
Checked	JMJ
Approved	JG

TITLE
FIRST FLOOR REFLECTED CEILING PLAN - SOUTH

SHEET NUMBER
A12-01B

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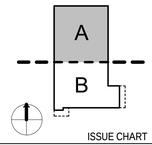
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LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

3	ASI-265	2019-03-11
2	PR-009	2018-08-31
	CONFIRMED SET	2018-05-10
1	BPKZ ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
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MARK	ISSUE	DATE

Job Number	021065.000
Drawn	AJP
Checked	JMJ
Approved	JG

TITLE

SECOND FLOOR REFLECTED CEILING PLAN - NORTH

SHEET NUMBER

A12-02A

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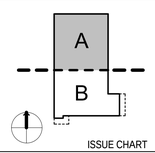
PROJECT

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ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

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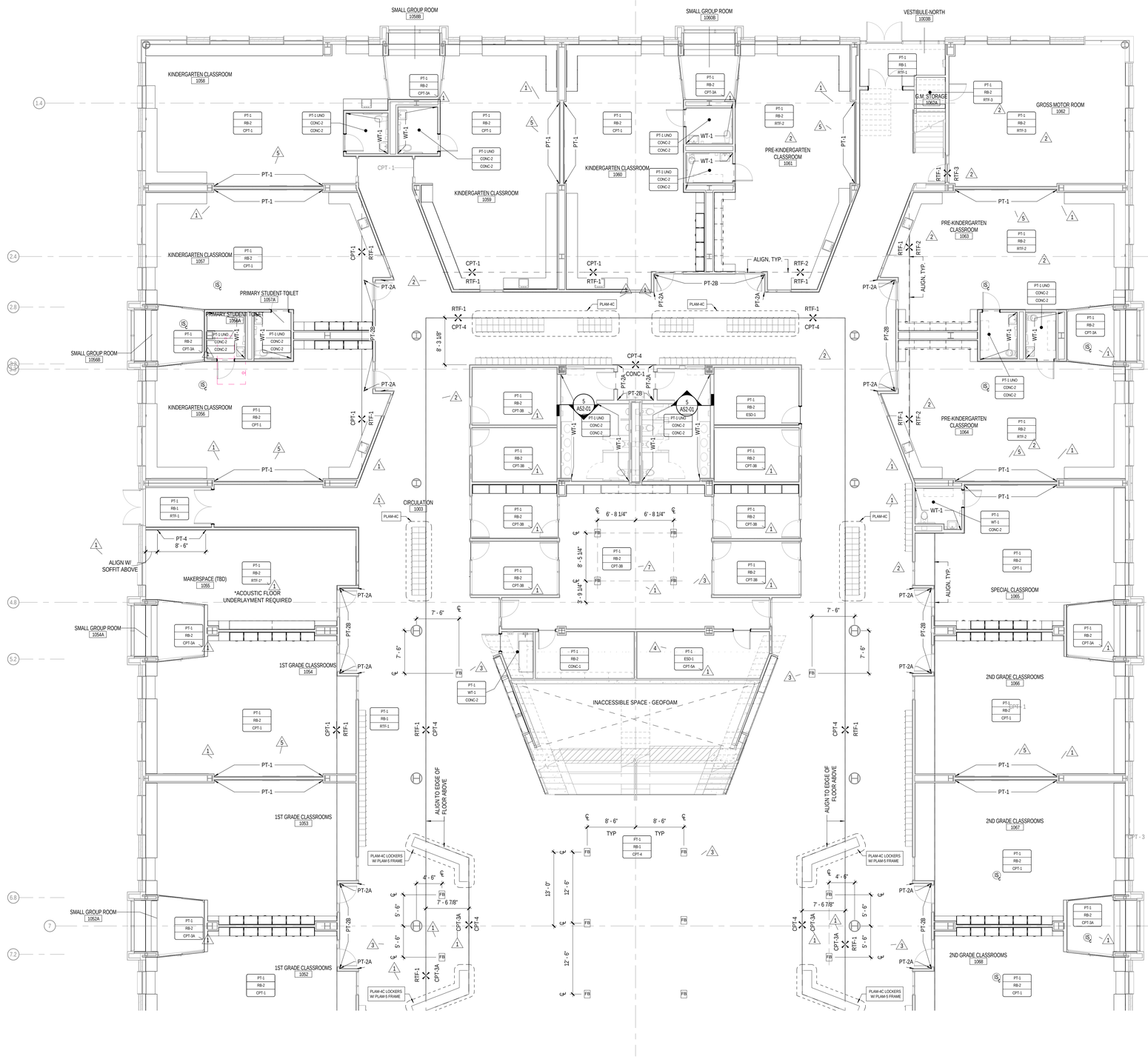
SECOND FLOOR REFLECTED CEILING PLAN - SOUTH

SHEET NUMBER

A12-02B

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1 FIRST FLOOR FINISH PLAN NORTH
1/8" = 1'-0"

FINISH NOTES

1. ALIGN WALL TILE JOINTS TO FLOOR TILE JOINTS, TYPICAL.
2. DIMENSIONS PROVIDED TO FACE OF GYPSUM BOARD, UNLESS NOTED OTHERWISE.
3. NEW GYP BOARD CEILING TO BE PAINTED PT-1, TYPICAL UNLESS NOTED OTHERWISE.
4. PARTITIONS TO RECEIVE PT-1 AND RB-1, UNLESS NOTED OTHERWISE.
5. SEE SHEET A64-01 FOR INTERIOR FINISH LEGEND.
6. ALL WOOD DOORS TO BE PAINTED PT-1 UNLESS NOTED OTHERWISE.
7. REFER TO MANUFACTURER'S GUIDE FOR PROPER WALLCOVERING APPLICATION.
8. PAINT REVEALS AND FILER PANELS TO MATCH ADJACENT FINISHES, UNO.
9. PROVIDE A PRIME PAINT COAT IN UNEXPOSED AREAS COVERED BY MILLWORK, PANELING, AND OTHER FIXED ARCHITECTURAL ELEMENTS UNO.
10. FIRE EXTINGUISHER CABINETS SHALL BE PAINTED TO MATCH ADJACENT WALL, UNO.
11. PAINT EXPOSED ELECTRICAL RACEWAYS TO MATCH THE ADJACENT WALL SURFACE.
12. ACCESS PANELS SHALL BE PAINTED TO MATCH ADJACENT SURFACE.
13. ALL FINISHES INSIDE COAT AND STORAGE CLOSETS SHALL BE CONSISTENT WITH THE ADJACENT FINISHES, UNO. FLOOR COVERINGS SHALL CONTINUE FROM ADJACENT ROOM INTO CLOSETS.
14. RESILIENT WALL BASE AT ALL CARPETED AREAS SHALL BE STRAIGHT BASE, UNO. RESILIENT WALL BASE AT ALL HARD SURFACE FLOORS SHALL BE COVED BASE, UNO.
15. RESILIENT BASE SHALL BE ROLLED TO MINIMIZE JOINTS. BASE CORNER SECTIONS SHALL NOT BE LESS THAN 6 INCHES IN LENGTH AS MEASURED FROM THE CORNER.

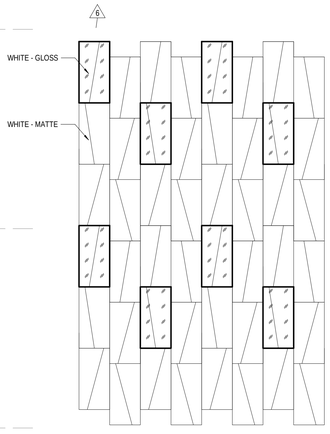
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2. ALL BASES TO BE RB-1, U.N.O.
3. REFER TO A12 SERIES FOR LOCATIONS AND EXTENTS OF ACCENT PAINTED GYP CEILINGS.

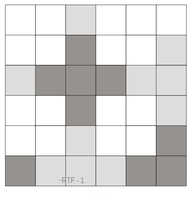
RCP LEGEND

FLOOR FINISH / FLOOR FINISH — FLOOR TRANSITION

WALL FINISH / BASE FINISH / FLOOR FINISH — ROOM FINISH TAG



2 WT-1 PATTERN
1" = 1'-0"



3 WT-2 PATTERN
1" = 1'-0"

N
True

2' 0' 8' 4' 32' 16'

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f 312.755.0775
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1516 W Carroll Ave #2, Chicago, IL 60607

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FACILITY

CONSTRUCTION MANAGER
Pepper Construction

NOTE: DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION PURPOSES.

PROJECT

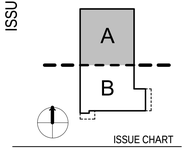
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

MARK	ISSUE	DATE
7	CCD-009	2019-05-02
6	PR-016	2019-03-15
5	ASI-266	2019-03-11
4	ASI-159	2018-11-06
3	ASI-129	2018-10-11
2	PR-004	2018-07-02
	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

FIRST FLOOR FINISH PLAN NORTH

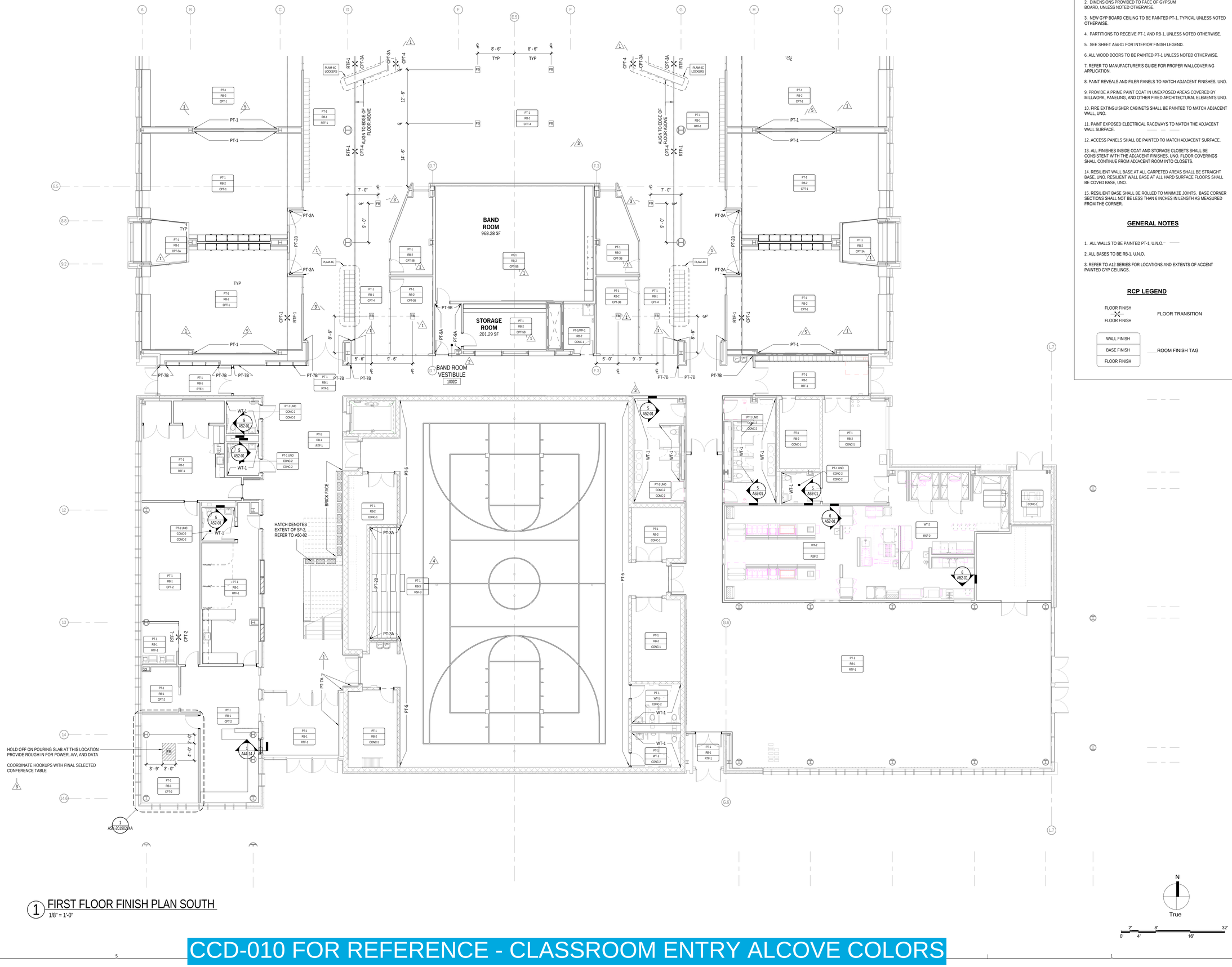
SHEET NUMBER

A13-01A

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CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE COLORS



1 FIRST FLOOR FINISH PLAN SOUTH
1/8" = 1'-0"

FINISH NOTES

1. ALIGN WALL TILE JOINTS TO FLOOR TILE JOINTS, TYPICAL.
2. DIMENSIONS PROVIDED TO FACE OF GYPSUM BOARD, UNLESS NOTED OTHERWISE.
3. NEW GYP BOARD CEILING TO BE PAINTED PT-1, TYPICAL UNLESS NOTED OTHERWISE.
4. PARTITIONS TO RECEIVE PT-1 AND RB-1, UNLESS NOTED OTHERWISE.
5. SEE SHEET A64-01 FOR INTERIOR FINISH LEGEND.
6. ALL WOOD DOORS TO BE PAINTED PT-1 UNLESS NOTED OTHERWISE.
7. REFER TO MANUFACTURER'S GUIDE FOR PROPER WALLCOVERING APPLICATION.
8. PAINT REVEALS AND FILER PANELS TO MATCH ADJACENT FINISHES, UNO.
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RCP LEGEND

FLOOR FINISH / FLOOR FINISH — FLOOR TRANSITION

WALL FINISH / BASE FINISH / FLOOR FINISH — ROOM FINISH TAG

N
True

0' 2' 4' 8' 16' 32'

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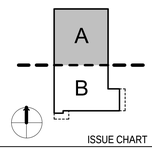
PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202 ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

MARK	ISSUE	DATE
5	ASI-266	2019-03-11
4	ASI-179	2018-12-05
3	ASI-129	2018-10-11
2	ASI # 25	2018-07-16
	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-03-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
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Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

FIRST FLOOR FINISH PLAN SOUTH

SHEET NUMBER

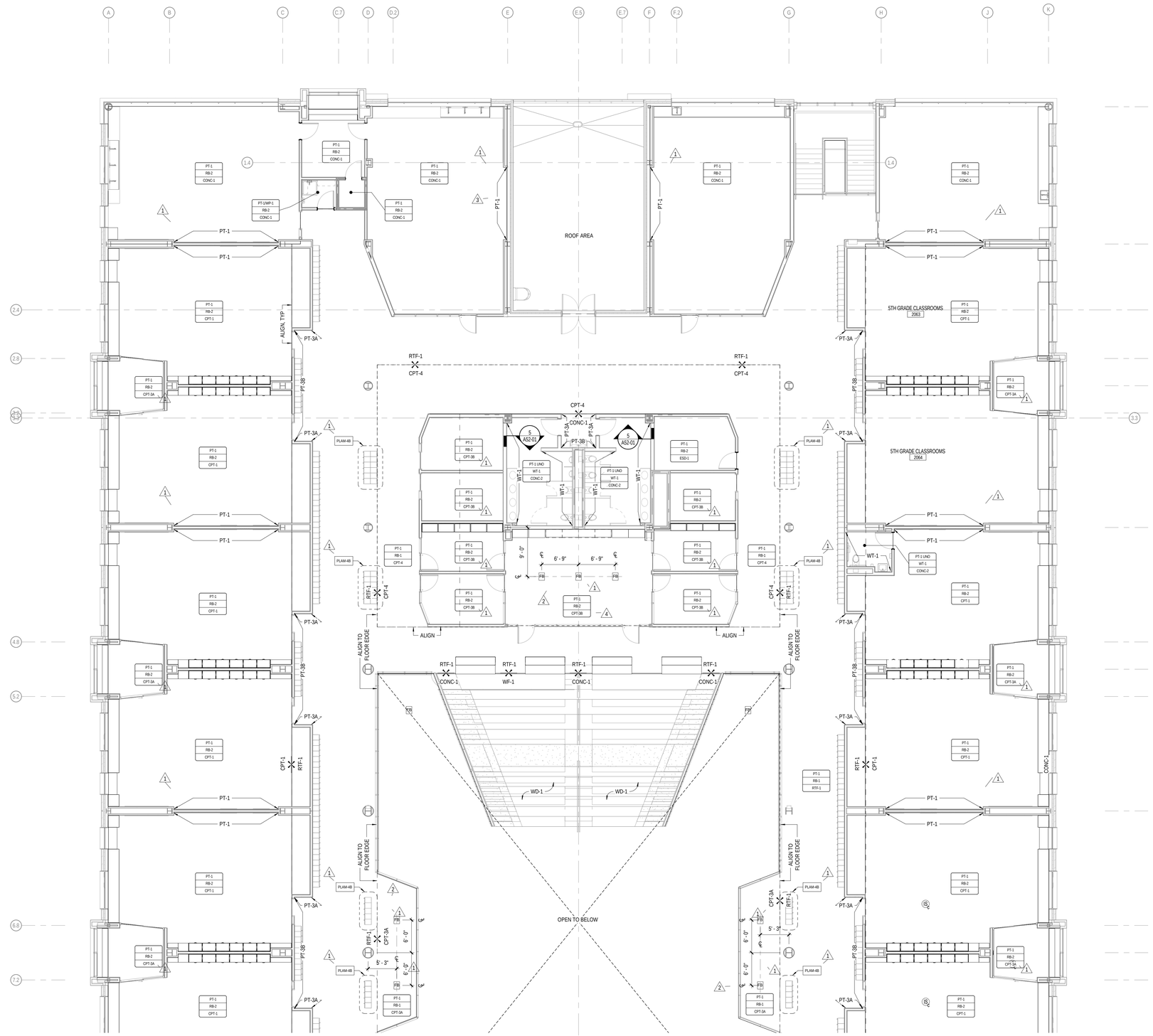
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CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE COLORS



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1/8" = 1'-0"

FINISH NOTES

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FLOOR FINISH / FLOOR FINISH — FLOOR TRANSITION

WALL FINISH / BASE FINISH / FLOOR FINISH — ROOM FINISH TAG

N
True

2' 0' 8' 4' 32' 16'

CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE COLORS

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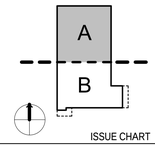
LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



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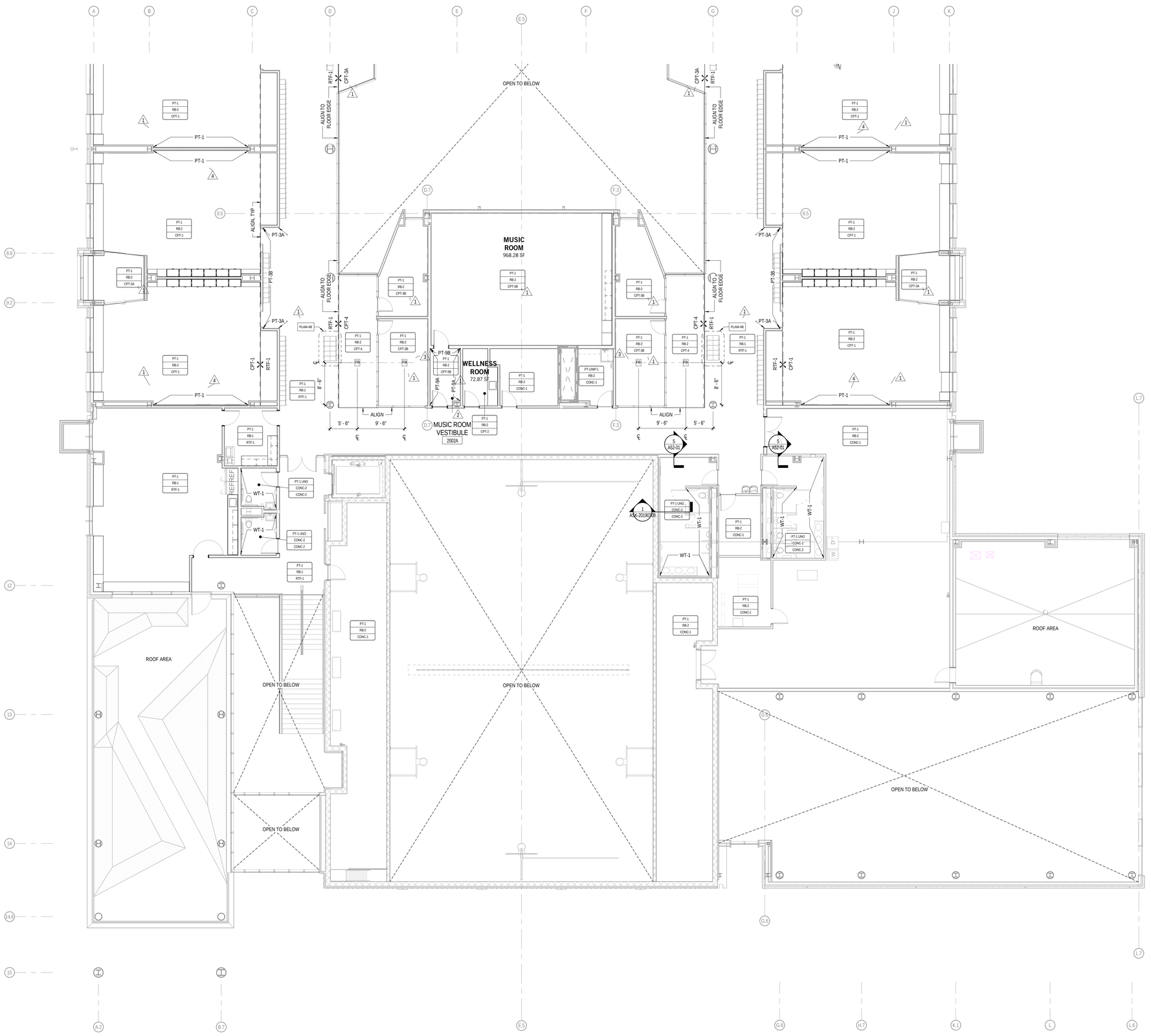
SECOND FLOOR FINISH PLAN NORTH

SHEET NUMBER

A13-02A

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1 SECOND FLOOR FINISH PLAN SOUTH
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N
True

2' 8' 32'
0' 4' 16'

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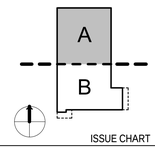
PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

KEYPLAN



ISSUE CHART

MARK	ISSUE	DATE
4	ASI-266	2019-03-11
3	ASI-129	2018-10-11
2	ASI # 25	2018-07-16
	CONFORMED SET	2018-05-10
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

SECOND FLOOR FINISH PLAN SOUTH

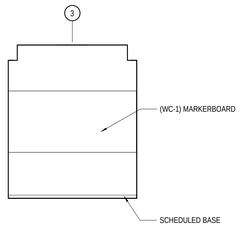
SHEET NUMBER

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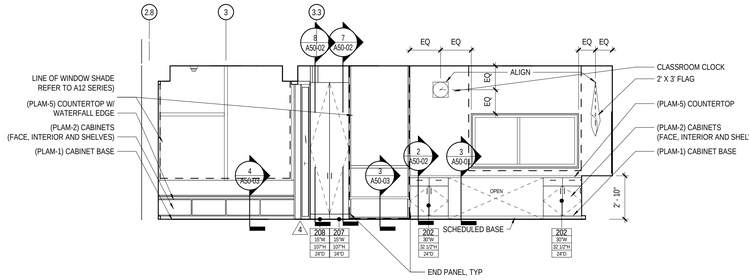
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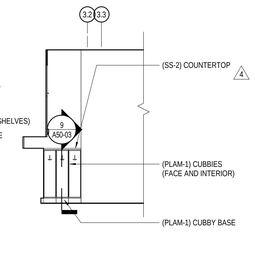
CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE COLORS



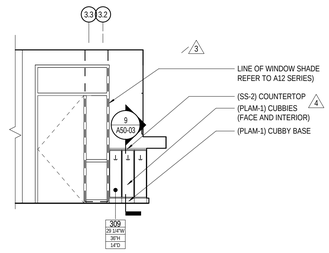
9 PRE-K SMALL GROUP RM ELEVATION
1/4" = 1'-0"



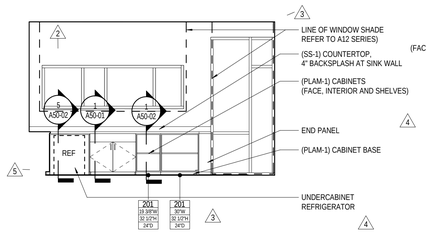
8 PRE-K ELEVATION 8
1/4" = 1'-0"



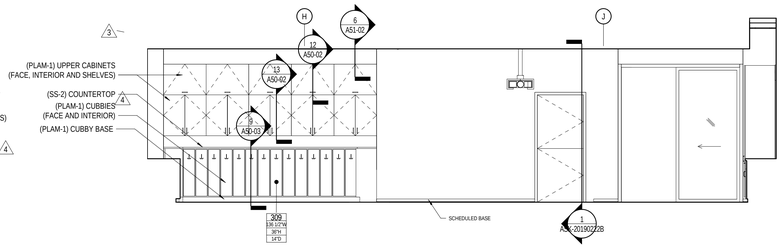
7 CUBBY ELEVATION 7
1/4" = 1'-0"



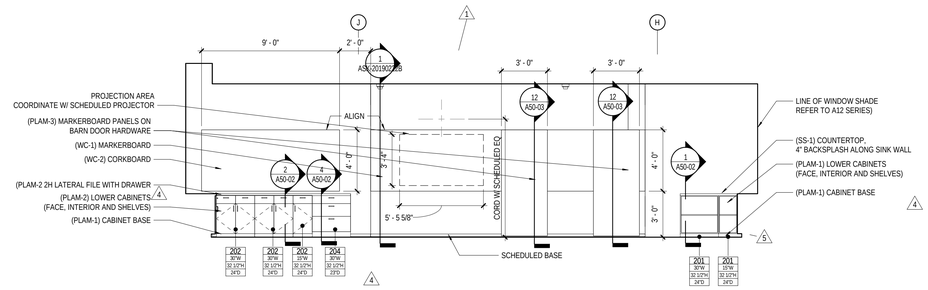
6 CUBBY ELEVATION 6
1/4" = 1'-0"



4 PRE-K ELEVATION 4
1/4" = 1'-0"



3 PRE-K ELEVATION 3
1/4" = 1'-0"



2 PRE-K ELEVATION 2
1/4" = 1'-0"

1B TYP PRE-K RCP
1/4" = 1'-0"

1 TYP PRE-KINDERGARTEN CLASSROOMS
1/4" = 1'-0"

N True N Project

0' 2' 4' 8' 16' 32'

CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE CEILING COLORS

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LISLE D202 ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

ISSUE CHART

MARK	ISSUE	DATE
6	ASI-256	2019-03-07
5	PR-011	2018-09-28
4	ASI #78	2018-08-28
3	PR-004	2018-07-02
	CONFORMED SET	2018-05-10
2	ISSUED FOR BID PACKAGE #3	2018-04-13
1	BPKG ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
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Job Number	021065.000
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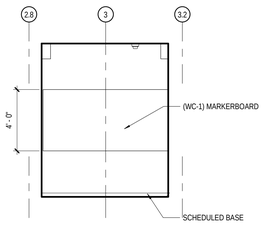
TYP CLASSROOM - PRE-KINDERGARTEN

SHEET NUMBER

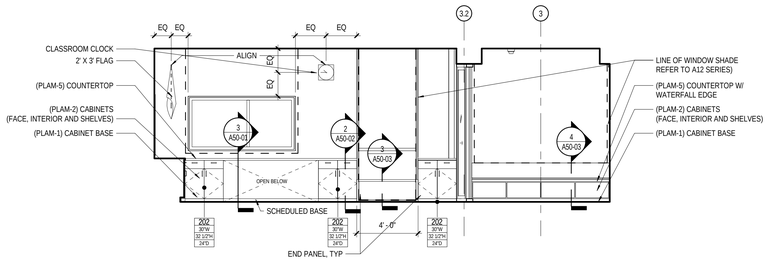
A44-01

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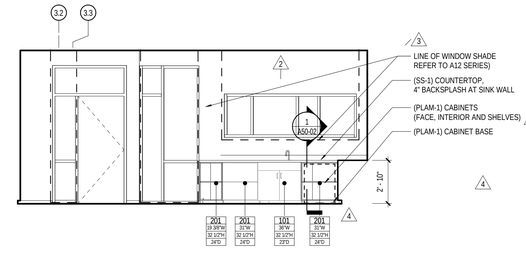
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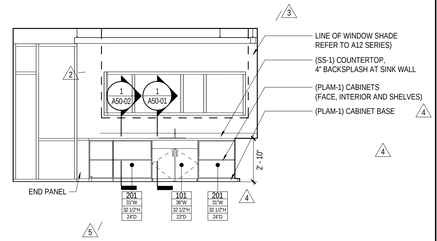
7 SMALL GROUP RM ELEVATION 6
1/4" = 1'-0"



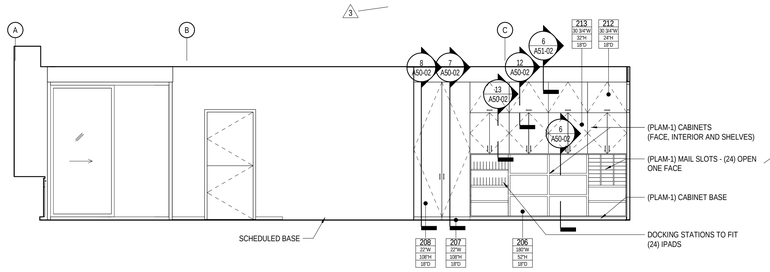
6 KINDERGARTEN ELEVATION 5
1/4" = 1'-0"



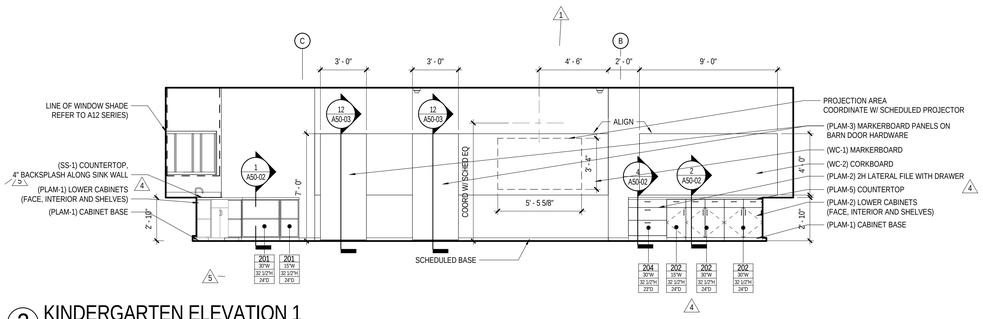
5 KINDERGARTEN ELEVATION 4
1/4" = 1'-0"



4 KINDERGARTEN ELEVATION 3
1/4" = 1'-0"



3 KINDERGARTEN ELEVATION 2
1/4" = 1'-0"



2 KINDERGARTEN ELEVATION 1
1/4" = 1'-0"

1B TYP KINDERGARTEN RCP
1/4" = 1'-0"

1 TYPICAL KINDERGARTEN CLASSROOM
1/4" = 1'-0"

0' 2' 4' 8' 16'

CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE CEILING COLORS

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MEP
MSA - Mechanical Services Associates
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING
OES - Omni Ecosystems
1516 W Carroll Ave #2, Chicago, IL 60607

Clevenger Associates

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
Pepper Construction

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PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

ISSUE CHART

6	ASI-256	2019-03-07
5	PA-011	2018-09-28
4	ASI #78	2018-08-28
3	PR-004	2018-07-02
	CONFORMED SET	2018-05-10
2	ISSUED FOR BID PACKAGE #3	2018-04-13
1	BP#2 ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

MARK	ISSUE	DATE
Job Number		021065.000
Drawn		AJP
Checked		JMJ
Approved		JG

TITLE

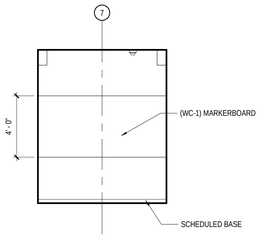
TYP CLASSROOM - KINDERGARTEN

SHEET NUMBER

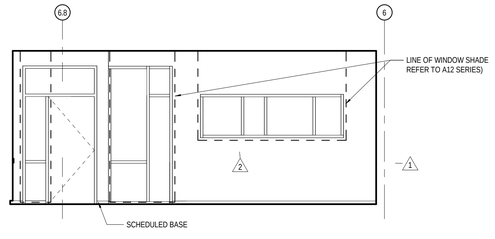
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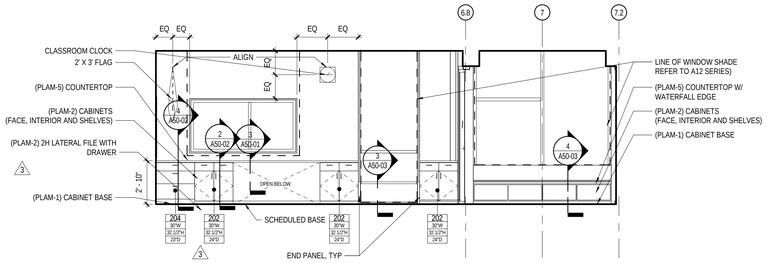
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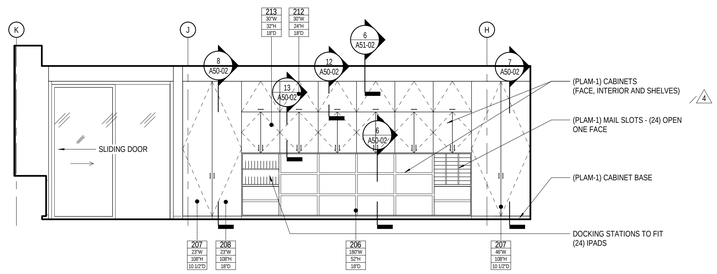
6 1ST AND 2ND MEETING ROOM
1/4" = 1'-0"



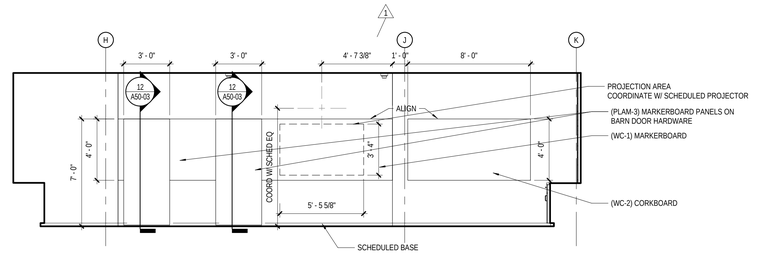
5 1ST & 2ND ELEV 4
1/4" = 1'-0"



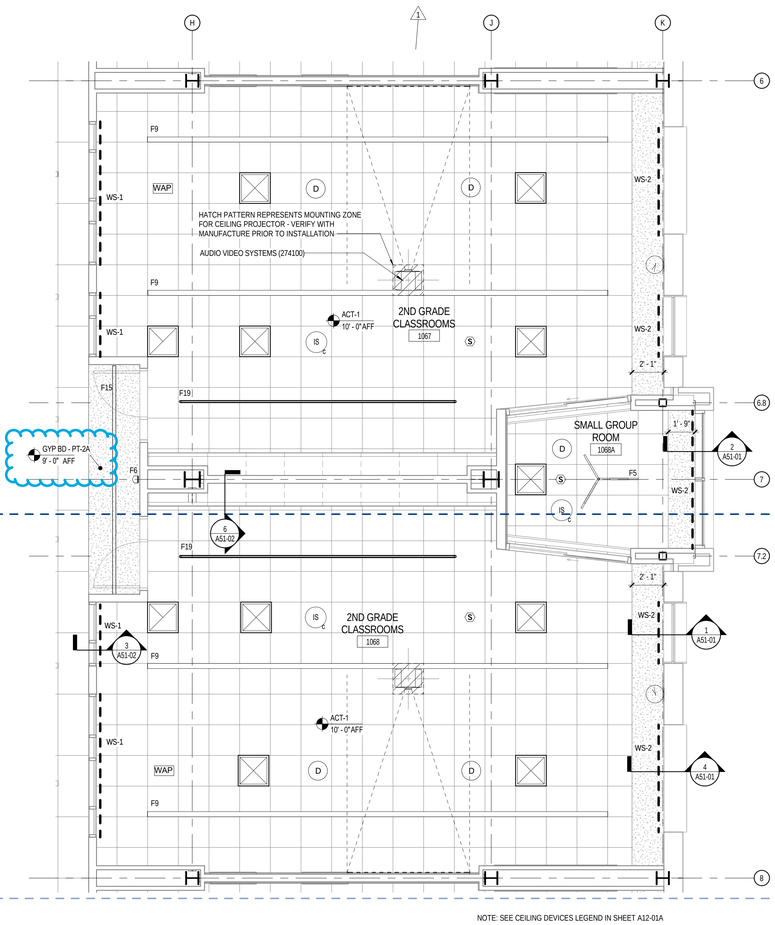
3 1ST & 2ND ELEV 3
1/4" = 1'-0"



4 1ST & 2ND ELEV 2
1/4" = 1'-0"

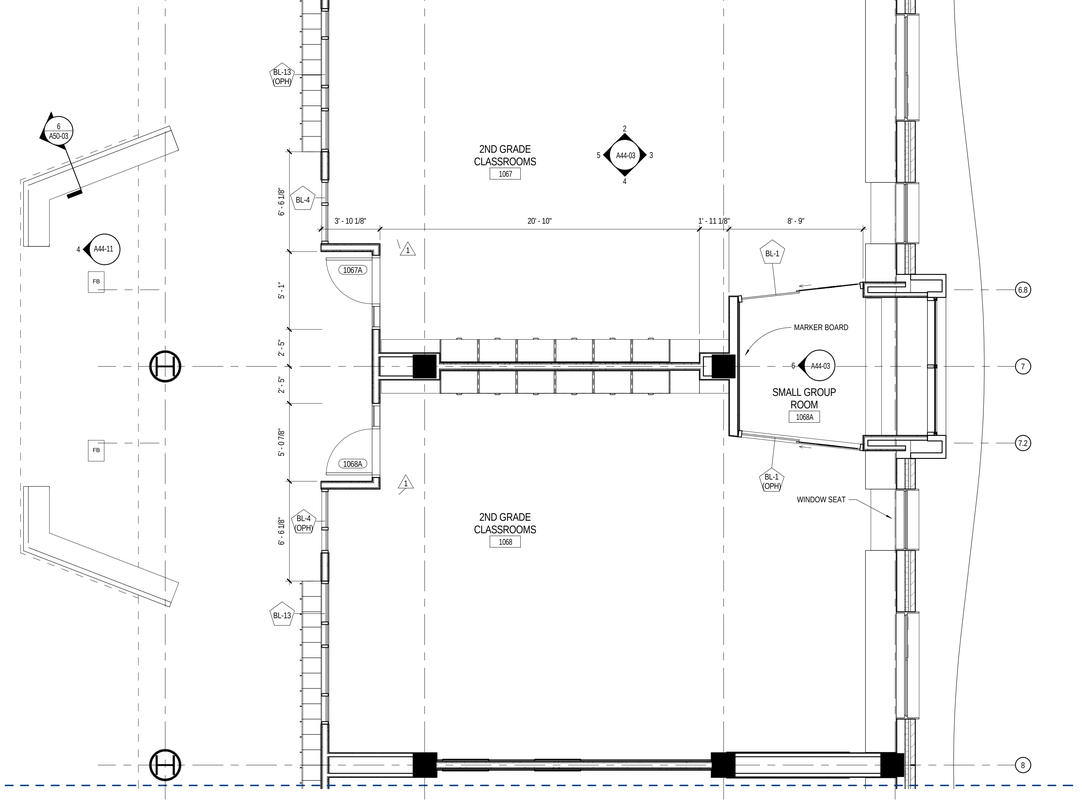


2 1ST & 2ND ELEV 1
1/4" = 1'-0"



1B TYP 1ST-2ND RCP
1/4" = 1'-0"

NOTE: SEE CEILING DEVICES LEGEND IN SHEET A12-01A



1 TYP 1ST & 2ND GRADE CLASSROOMS
1/4" = 1'-0"

0' 2' 4' 8' 16'

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LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

LISLE D202
ELEMENTARY SCHOOL

5801 Westview Ln, Lisle, IL 60532

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Job Number	021065.000
Drawn	AJP
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TITLE

TYP CLASSROOM -
1ST AND 2ND GRADE

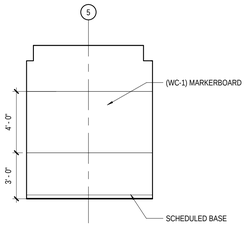
SHEET NUMBER

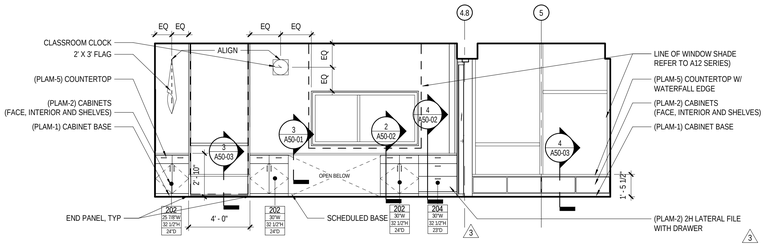
A44-03

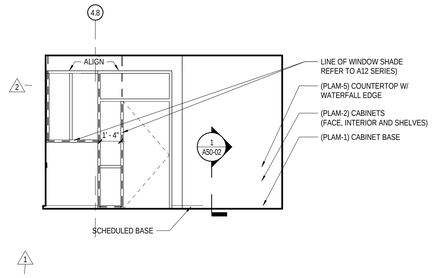
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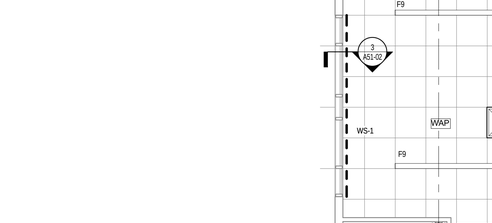
CCD-010 FOR REFERENCE - CLASSROOM ENTRY ALCOVE CEILING COLORS



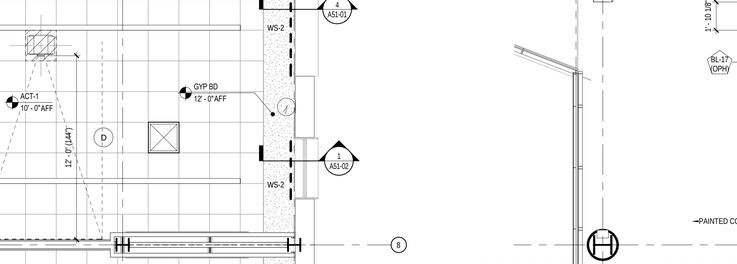




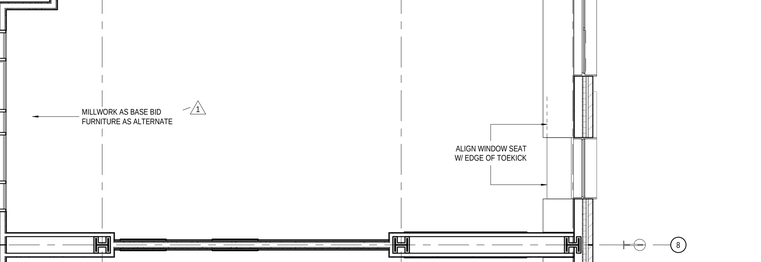
6 3RD TO 5TH SMALL GROUP ELEVATION
1/4" = 1'-0"



5 TYP 3RD-5TH ELEVATION 5
1/4" = 1'-0"



4B SPECIAL CLASSROOM ELEVATION
1/4" = 1'-0"



4A TYP 3RD-5TH ELEVATION
1/4" = 1'-0"

3 TYP 3RD-5TH ELEVATION 3
1/4" = 1'-0"

2 TYP 3RD-5TH ELEVATION 2
1/4" = 1'-0"

1b TYP 3RD - 5TH RCP
1/4" = 1'-0"

1 TYPICAL 3RD-5TH GRADE CLASSROOMS
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0' 2' 4' 8' 16'

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	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11
	50% DESIGN DEVELOPMENT	2017-09-20

Job Number	021065.000
Drawn	AJP
Checked	JMJ
Approved	JG

TITLE

TYP CLASSROOM -
3RD TO 5TH GRADE

SHEET NUMBER

A44-04

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*FINISH SCHEDULE - PAINTS & WALL COVERINGS

TAG	TYPE	MANUFACTURER	STYLE	COLOR	SIZE	PATTERN	INSTALLATION	LOCATION	CONTACT	COMMENTS
AWT-1	ACOUSTIC WALL TILE	BAUX TILE	SMALL TRIANGLE, SMALL PARALLELAGRAM, SMALL SQUARE, SMALL RECTANGLE	TBD		REFER TO CAFE ELEVATIONS FOR PATTERN	GC TO PRICE BOTH GLUE AND MAGNET INSTALLATION (METAL SHEETS FOR MAGNET INSTALL TO BE ATTACHED TO WALL W/...	CAFE	TOM TOMETZ tom@tometz.com 773.575.1138	
AWT-1 (ALT-1)	ACOUSTIC WALL TILE	TURF	ADHESIVE TILES - CUSTOME SIZES TO MATCH BAUX TILE SPEC	TBD		REFER TO CAFE ELEVATIONS FOR PATTERN	PRESSURE SENSITIVE ADHESIVE BACKING	CAFE		
AWT-1 (ALT-2)	ACOUSTIC WALL TILE	KIREI	GEOMETRY TILES - DELTA, SQUARE, OBLONG	TBD		REFER TO CAFE ELEVATIONS FOR BASIS OF PATTERN (NEW LAYOUT WOULD BE NEED TO BE PROVIDED IF THIS ALTERNATE IS CHOSEN)	PEEL-AND STICK ADHESIVE	CAFE		
PT-1	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SUPER WHITE 6995				GENERAL PAINT		
PT-2A	PAINT	SHERWIN WILLIAMS	SATIN FINISH	MATCH PANTONE 379C				ACCENT PAINT AT CLASSROOM ENTRANCE		
PT-2B	PAINT	SHERWIN WILLIAMS	SATIN FINISH	MATCH PANTONE 381C				ACCENT PAINT AT CLASSROOM ENTRANCE		ACCENT PAINT AT CLASSROOM ENTRANCE
PT-3A	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6704 HEP GREEN				ACCENT PAINT AT CLASSROOM ENTRANCE		ACCENT PAINT AT CLASSROOM ENTRANCE
PT-3B	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6705 HIGH STRUNG				ACCENT PAINT AT CLASSROOM ENTRANCE		ACCENT PAINT AT CLASSROOM ENTRANCE
PT-4	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW6924 DIRECT GREEN				GREEN SCREEN WALL IN MAKERSPACE		GREEN SCREEN WALL IN MAKERSPACE
PT-5	PAINT	SHERWIN WILLIAMS	SATIN FINISH	PASSIVE 7064				ACCENT PAINT IN GYM		
PT-6	PAINT	BENJAMIN MOORE		2132-30 BLACK HORIZON				EXTERIOR FACING GYP SOFFITS		
PT-7A	PAINT			MATCH FINAL ZINC SELECTION - MTL-2L				ACCENT WALLS AT MAIN ENTRANCE CORRIDORS		
PT-7B	PAINT			MATCH FINAL ZINC SELECTION - MTL-2D				ACCENT WALLS AT MAIN ENTRANCE CORRIDORS		
PT-8	PAINT	NOT USED								
PT-9A	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6612 RAVISHING CORAL				ACCENT PAINT		
PT-9B	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6606 CORAL REEF				ACCENT PAINT		
PT-10A	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6767 AQUARIUM				ACCENT PAINT		
PT-10B	PAINT	SHERWIN WILLIAMS	SATIN FINISH	SW 6767 INTENSE TEAL				ACCENT PAINT		
WC-1	WALLCOVERING	KOROSEAL - WALLTALKERS	MRPR MAG-RITE	WHITE	48" WIDE (REFER TO DRAWINGS FOR LENGTHS)		INSTALL HORIZONTALLY (NO SEAMS)	PROVIDE ALUMINUM TRIM AT ADMIN CONFERENCE ROOM (GC TO PROVIDE ADD ALTERNATE FOR...	CELINE EHLERS cehlers@koroseal.com...	ANY ALTERNATE/SUBSTITUTION MUST BE A MINIMUM OF 48" WIDE / MUST BE PROJECTABLE, MAGNETIC...
WC-1 (ALT-1)	WALLCOVERING	KOROSEAL - WALLTALKERS	MATTE-RITE	WHITE	50" WIDE (REFER TO DRAWINGS FOR LENGTHS)		INSTALL HORIZONTALLY (NO SEAMS)	PROVIDE ALUMINUM TRIM AT ADMIN CONFERENCE ROOM (GC TO PROVIDE ADD ALTERNATE FOR...	CELINE EHLERS cehlers@koroseal.com...	ANY ALTERNATE/SUBSTITUTION MUST BE A MINIMUM OF 48" WIDE / MUST BE PROJECTABLE, MAGNETIC...
WC-2	WALLCOVERING			PAINTED W/ PT-1 AT ALL LOCATIONS	1/4", 48" WIDE (REFER TO DRAWINGS FOR EXTENTS)					
WP-1	WALL PROTECTION	ACROVYN	SUEDE TEXTURE	949 WHITE				JANITORIAL		

PAINT & WALLCOVERING NOTES:
1. GYPSUM BOARD WALLS SHALL HAVE EGGSHELL FINISH, UNO.
2. GYPSUM BOARD CEILINGS SHALL HAVE FLAT FINISH, UNO.
3. ALL DOORS AND DOOR FRAMES SCHEDULED TO RECEIVE PAINT SHALL HAVE SEMI-GLOSS FINISH, UNO.

*FINISH SCHEDULE - BASE, FLOORING, & TILE

TAG	TYPE	MANUFACTURER	STYLE	COLOR	SIZE	PATTERN	INSTALLATION	LOCATION	CONTACT	COMMENTS
CPT-1	CARPET	SHAW	BEVEL HEXAGON	PEWTER	24.9" H x 28.8" DIA. x 14.4" SIDE	RANDOM	ECOWORX BACKING W/ LOK DOTS	TYPICAL CLASSROOMS	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-1 ALT 1	CARPET	MOHAWK	ZIP IT	HIPSTER	12" x 36"	ASHLAR	ECOFLEX NXT BACKING W/ FLEX LOK TABS	TYPICAL CLASSROOMS	DANIELLE MAICKI danielle_maicki@mohawkind.com 312.213.8618	NOT USED
CPT-2	CARPET	SHAW	ADVANCE TILE - ACTIVE	ENERGY	12" x 48"	ASHLAR	ECOWORX BACKING W/ LOK DOTS	ADMIN	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-2 ALT 1	CARPET	MOHAWK	PLANE LOW	BLUE - 556	24" x 24"	GRID	ECOFLEX NXT BACKING W/ FLEX LOK TABS	ADMIN	DANIELLE MAICKI danielle_maicki@mohawkind.com 312.213.8618	NOT USED
CPT-3A	CARPET	SHAW	COLOR SHIFT HEXAGON	SUBLIME	24.9" H x 28.8" DIA. x 14.4" SIDE	RANDOM	ECOWORX BACKING W/ LOK DOTS	SMALL GROUP ROOMS	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-3B	CARPET	SHAW	COLOR SHIFT HEXAGON	AERIAL	24.9" H x 28.8" DIA. x 14.4" SIDE	RANDOM	ECOWORX BACKING W/ LOK DOTS	SMALL GROUP ROOMS	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-3 ALT 1	CARPET	MOHAWK	TAPED OFF	COOL	24" x 24"	QUARTER TURN	ECOFLEX NXT BACKING W/ FLEX LOK TABS	SMALL GROUP ROOMS	DANIELLE MAICKI danielle_maicki@mohawkind.com...	NOT USED
CPT-4	CARPET	SHAW	BEVEL HEXAGON	TWEED	24.9" H x 28.8" DIA. x 14.4" SIDE	RANDOM	ECOWORX BACKING W/ LOK DOTS	LRC	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-4 ALT 1	CARPET	MOHAWK	ZIP IT	SKINNY	12" x 36"	ASHLAR	ECOFLEX NXT BACKING W/ FLEX LOK TABS	LRC	DANIELLE MAICKI danielle_maicki@mohawkind.com 312.213.8618	NOT USED
CPT-5A	CARPET	SHAW	TURN TILE- ACTIVE	ABILITY	12" x 48"	ASHLAR	ECOWORX BACKING W/ LOK DOTS	SECONDARY CLASSROOMS	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-5B	CARPET	SHAW	TURN TILE- ACTIVE	STRENUOUS	12" x 48"	ASHLAR	ECOWORX BACKING W/ LOK DOTS	SECONDARY CLASSROOMS	MEGHA SHAH megha.shah@shawinc.com 312.833.8646	
CPT-5 ALT 1	CARPET	MOHAWK	TAPED OFF	CURRENT	24" x 24"	QUARTER TURN	ECOFLEX NXT BACKING W/ FLEX LOK TABS	SECONDARY CLASSROOMS	DANIELLE MAICKI danielle_maicki@mohawkind.com 312.213.8618	NOT USED
ESD-1	ELECTROSTATIC DISSIPATIVE TILE	FLEXCO	ELECTROSTATIC DISSIPATIVE TILE	WHITE/GRAY 40	12" x 12"	GRID		MDF/IDF		
WT-1	WALL TILE	MOSA	MURALS LINES	BRIGHT WHITE - MATTE BRIGHT WHITE - GLOSS	6"x12"	GRID (REFER TO A13-01A FOR PATTERN)	2 MM GROUT (ARCHITECT TO SELECT GROUT COLOR ONCE CONC-2 FINISH IS CONFIRMED)	RESTROOMS	KATIE POMROY katie@tilegallerychicago.com 312.467.9590	
WT-1 ALT 1	WALL TILE	STONE SOURCE	PUZZLE	ALAND	10" x 10"	GRID (REFER TO A13-01A FOR PATTERN)	3/16" GROUT (ARCHITECT TO SELECT GROUT COLOR ONCE CONC-2 FINISH IS CONFIRMED)	RESTROOMS	RONDA MARR mhernandez@stonesource.com 312.386.6288	
WT-1 ALT 2	WALL TILE	BERT & MAY	SPLIT SHIFT ONE, TWO & THREE	GREEN	20cm x 20cm	GRID (REFER TO A13-01A FOR PATTERN)	2 MM GROUT (ARCHITECT TO SELECT GROUT COLOR ONCE CONC-2 FINISH IS CONFIRMED)	RESTROOMS	NATALIE JACK nj@bertandmay.com 0203.744.0776	
WT-2	WALL TILE	MOSA	COLORS	16690, 6400, 16850	15cm x 15cm	GRID (REFER TO A13-01A FOR PATTERN)	1/8" GROUT (TO BE CONFIRMED IF ALTERNATE IS CHOSEN) (ARCHITECT TO SELECT GROUT COLOR ONCE...	KITCHEN	KATIE POMROY katie@tilegallerychicago.com 312.467.9590	
RB-1	RESILIENT BASE	JOHNSONITE	VINYL	08 ICICLE	2 1/2"			GENERAL		
RB-2	RESILIENT BASE	JOHNSONITE	VINYL	TB3 DOVER	2 1/2"			SMALL GROUP ROOMS, SECONDARY CLASSROOMS		
RB-3	RESILIENT BASE	JOHNSONITE	VINYL	199 DOCKSIDE	4"			GYMNASIUM		
RB-4	RESILIENT BASE	JOHNSONITE	VINYL	48 GREY WG	2 1/2"			INTERIOR GFRG COLUMN COVERS		
RTF-1	RESILIENT FLOOR	PATCRAFT	ADMIX	MOON SHELL	36" X 36"	GRID		CORRIDORS, MAKERSPACE AND ADMIN	ELIZABETH ERAZMUS elizabeth.erazmus@patcraft.com 312.339.5942	MAKERSPACE. UNDERLAYMENT: ISOSTEP ACOUSTIC UNDERLAYMENT
RTF-1 ALT 1	RESILIENT FLOOR	FLOORAZZO	MARBLE	BIRCH TREE	24" x 24"	GRID		CORRIDORS, MAKERSPACE AND ADMIN	COLIN O'DONNELL codonnell@spartansurfaces.com 312.433.9841	NOT USED
RTF-1 ALT 2	RESILIENT FLOOR	NURAZZO	MARBLE LINE	M105 IVORY BLACK	24" x 24"	GRID		CORRIDORS, MAKERSPACE AND ADMIN	COLIN O'DONNELL codonnell@spartansurfaces.com...	NOT USED
RTF-2	RESILIENT FLOOR	PATCRAFT	ADMIX	SHARK'S TOOTH	36" X 36"	GRID		PRE-K CLASSROOMS	ELIZABETH ERAZMUS elizabeth.erazmus@patcraft.com...	
RTF-2 ALT 1	RESILIENT FLOOR	NORA SYSTEMS	NORAMENT GRAND	5304 BLACK PEPPER	1004mm x 1004mm, 3.5mm THICK	GRID		PRE-K CLASSROOMS	SCOTT MAHER scott.maher@nora.com...	
RTF-3	RESILIENT FLOOR	MONDO ADVANCE	ADVANCE VULCANIZED	L06 DARK GREY	6'-01" WIDE, 8mm THICK			GROSS MOTOR ROOM	BRION RITTENBERRY brion@kiferusa.com...	
RSF-2	RESILIENT FLOOR	ALTRO	STRONGHOLD 30	DOLPHIN			W/ INTEGRAL 2-1/2" COVE BASE	KITCHEN	PATRICK DEGNAN pdegnan@altro.com	
RSF-3	RESILIENT FLOOR	MONDO ADVANCE	VULCANIZED RUBBER FLORRONG	DARK MAPLE	6'-0" WIDE, 8mm THICK			GYMNASIUM	BRION RITTENBERRY brion@kiferusa.com...	
WF-1	WOOD FLOORING		SOLID WOOD TREAD AND BENCH TOP	RIFT WHITE OAK, STAINED TO MATCH WD-1			FINISH W/ BONA TRAFFIC NATURALE IN COMMERCIAL MATTE	LRC STAIRS, BENCH AT MAIN ENTRANCE		
WD-1	WOOD VENEER	DOOGE VENEER	WOOD VENEER	RIFT WHITE OAK LOG# 7503590			FINISH W/ BONA TRAFFIC NATURALE IN COMMERCIAL MATTE	ALCOVE SEAT IN CORRIDOR, DISPLAY CASES, BENCH IN LRC	ROBERT GIBSON rob@doogeveneers.com...	MATCH ARCHITECT'S CONTROL SAMPLE

BASE, FLOORING, & TILE NOTES:
1. REFER TO FINISH PLANS AND/OR ELEVATIONS FOR FINISH PATTERNS AND ORIENTATIONS.
2. RESILIENT WALL BASE AT CARPET SHALL BE STRAIGHT BASE, U.N.O. RESILIENT WALL BASE AT ALL HARD SURFACES TO BE COVED BASE, U.N.O.

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CONSULTANTS

CIVIL
EEA - Eriksen Engineer Associates
145 Commerce Drive, Ste. A, Grayslake, IL 60030

STRUCTURAL
CEAA - CE Anderson Assoc.
175 N Franklin, Suite 410, Chicago, IL 60606

MEP
MSA - Mechanical Services Associates
111 S. Virginia Street, Crystal Lake, IL 60014

LANDSCAPING
OES - Omni Ecosystems
1516 W Carroll Ave #2, Chicago, IL 60607

Clevenger Associates

OWNER
Lisle District 202

FACILITY

CONSTRUCTION MANAGER
Pepper Construction

NOTE: DOCUMENTS ARE INCOMPLETE AND MAY NOT BE USED FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION PURPOSES.

PROJECT

LISLE 202 COMMUNITY UNIT SCHOOL DISTRICT

LISLE D202
ELEMENTARY SCHOOL

ISSUED FOR BID PACKAGE #2 - 19 JANUARY 2018

5801 Westview Ln, Lisle, IL 60532

ISSUE CHART

7	CCD-010	2019-05-02
6	PR-016	2018-03-15
5	ASI #78	2018-08-28
4	ASI # 25	2018-07-16
3	PR-004	2018-07-02
2	ASI # 22	2018-06-18
	CONFORMED SET	2018-05-10
1	BPKG ADDENDUM 1	2018-02-21
	ISSUED FOR BID PACKAGE #2	2018-01-19
	IN PROGRESS - CD	2017-11-29
	ISSUED FOR DESIGN DEVELOPMENT	2017-10-11

MARK	ISSUE	DATE

Job Number	021065.000
Drawn	Author
Checked	JMJ
Approved	JG

TITLE

INTERIOR FINISH SCHEDULE

SHEET NUMBER

A64-01

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FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Purchase of Furniture for Lisle Elementary

BACKGROUND DATA: The District received for bids for the attached new elementary school furniture. Interiors for Business provided the lowest responsive bid for $39,619.

FINANCIAL IMPACT: The cost for the furniture is $39,619 and has been included in the new building furniture budget.

RECOMMENDATION: Approval of the below motion.

SUGGESTED MOTION: That the Board of Education award the furniture purchase contract to Interiors for Business for $39,619.

PERKINS+WILL

June 21, 2019

Dave Wilkinson
Director of Finance
Lisle Community Unit School District 202
5211 Center Ave.
Lisle, IL 60532

Re: Lisle District 202 – Elementary School – Global Furniture Bid Review

Dear Dave,

We are in receipt of the four (4) responses to the bid documents for *Global Furniture at the new Lisle Elementary School.* Bids were received on Friday, June 21st, 2019 at 10:00am. The bidders and submitted amounts are listed as follows, as well as on the attached bid tabulation:

- Thomas Interiors: $ 41,407.78
- Hertz Furniture Systems: $ 40,031.41
- The Office Connection: $ 44,393.60
- Interiors For Business: $ 39,619.00

Based on the bid amounts, Interiors For Business is the low bidder.

We have reviewed the submitted bid documents. We find the low bidder to be responsive and responsible, and have properly addressed the bid requirements.

Attached for your information is a copy of the bid tabulation spreadsheet that delineates the base bid amount, as well as acknowledgments that all the bidding requirements were included with the bids.

Please let me know if you have any questions.

Sincerely,

Rick Young
Senior Project Manager, Senior Associate

Cc: Keith Filipiak, Superintendent

PERKINS+WILL

FURNITURE SPECIFICATIONS
CLIENT: LISLE ELEMENTARY SCHOOL
LOCATION: Lisle, IL, USA
PROJECT #: 021065.001
ISSUE DATE: JUNE 7, 2019

QTY	IMAGE	FURNITURE TAG	TYPE	MANUFACTURER	PRODUCT LINE	LOCATIONS	SPECIFIC ITEM DESCRIPTION	FINISH	UPHOLSTERY	SIZE	COMMENTS	SHOP DRAWING REQUIRED	CONTACT	WEBSITE
41		**C-5**	LECTURE CHAIR	**GLOBAL FURNITURE GROUP**	**SPRITZ 6764C**	**ALL CLASSROOMS** (35) **BAND ROOM** (1) 1022 **VISUAL ARTS** (2) 2058, 2059 **STEM LABS** ~~(2~~ 1) ~~2061,~~ 2062 **MAKERSPACE** (1) 1055 **MECHANICAL** (1) 2012	Armless Spritz with Casters C1 carpet casters	Chrome Frame ~~Hudson Grey (HD08)~~	Seat Fabric ~~Black (U1)~~ Hudson Grey (HD08) Mesh Seat Back Black (U1)	W20.5 x D23 x H33 IN.	Nesting chairs are standard with four Black nylon glides, C1 carpet casters or with two casters at front, two glides at rear.	N	CATHERINE RICHARDS crichards@globalfurnituregroup.com 312-579-7666	https://www.globalfurnituregroup.com/products/spritz
333		**C-24**	STACKING CHAIR	**GLOBAL FURNITURE GROUP**	**POPCORN**	**BAND ROOM** (24) 1022 **ADMIN - TEACHER LUNCH ROOM** (16) 2004 **TEACHER WORK ROOM** (8) 1004L **STORAGE ROOM** (279 Stacked on M-14 dollies) 2008 **PE OFFICE** (1) 1007A **SMALL GROUP BAND** (5) 1022A	6711 - Armless chair, polypropylene seat and back with glides for carpet	Polypropylene Back/Seat: Fog Frame: Chrome	NA	W20 x D23.5 x H32.5 IN.	24 chairs for Band Room ~~276~~ 279 chairs for events stored on M-14 dollies ~~24~~ 16 chairs for teacher lunchroom 8 chairs for teacher workroom 1 chair for PE Office 5 chairs for Small Group Band Total of ~~300~~ 333 chairs	N	CATHERINE RICHARDS crichards@globalfurnituregroup.com 312-579-7666	https://www.globalfurnituregroup.com/education/products/popcorn
1		**C-28**	FACILITIES TASK CHAIR	**GLOBAL FURNITURE GROUP**	**SPRITZ 6764C**	**FACILITIES** (1) 1013	Armless Spritz with 2 Casters in the front and two glides in the rear	Chrome Frame ~~Hudson Grey (HD08)~~	Seat Fabric ~~Black (U1)~~ Hudson Grey (HD08) Mesh Seat Back Black (U1)	W20.5 x D23 x H33 IN.		N	CATHERINE RICHARDS crichards@globalfurnituregroup.com 312-579-7666	https://www.globalfurnituregroup.com/products/spritz
9		**M-14**	HEAVY-DENSITY DOLLY	**GLOBAL FURNITURE GROUP**	**POPCORN**	**STORAGE** 2008	Model 6715. Dolly for stacking and transporting popcorn polypropylene chairs. Stacks 34 high for standard 80"door frames		W21.37 x D31.75 x H51.75 IN.		N	CATHERINE RICHARDS (M) 312-579-7666 crichards@globalfurnituregroup.com	https://www.globalfurnituregroup.com/products/popcorn	

NOTES: 1. Dealer is responsible for checking specifications against the drawings and for all final counts. Refer to keynotes on tagged furniture plan for more information.
2. Dealer is responsible for notifying architect if there is a discrepancy in the product description or function.
3. All Images are representative of style only - see specification description for details.
4. Dealer is to include the following items for architect's review: shop drawings, finish samples, strike-offs, cuttings of fabrics, seaming diagrams, CAD drawings, prototypes, and typicals.

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
June 24, 2019

SUBJECT: Audit Services Request for Proposal

BACKGROUND DATA: The School District has utilized Mathieson, Moyski, Austin & Co., LLP for its independent audit for many years. While they have done an excellent job and provided good service, the Administration was recently notified that the firm will no longer be providing school district auditing services.

As a result, the Administration issued a Request for Proposal (RFP) for Auditing Services the week of April 22, 2019. Five accounting and audit firms were sent the RFP documents with a request that they submit proposals by May 14, 2019. The District received three responses from those firms that were contacted.

An RFP review committee composed of Eunice McConville (Finance Committee Chair), Mary Beth Rich (Accounting Coordinator), and David Wilkinson (Director of Finance) evaluated the RFP's and interviewed each of the three firms on May 30, 2019. While all were qualified and responsible firms, the Committee evaluated the responses based on their thoroughness and completeness, the quality of their references and exhibits, their audit approach and timing, and the cost effectiveness of the proposals.

After conducting interviews, it was the unanimous decision of the committee to recommend Lauterbach & Amen, LLP (L&A) of Naperville, IL to be the School Districts independent auditors for an initial period of three years, renewable annually upon mutual agreement of both parties. The Committee felt that L&A presented a strong team to partner with the District and would provide excellent guidance and communication through the audit process. They are a local firm with excellent references that specializes in governmental audits. While L&A did not present the cheapest proposal (see Fee Comparison attached in BoardBooks), the Committee was not necessarily looking for the lowest cost provider. The Committee evaluated a combination of several factors and L&A was the consensus choice when all aspects were taken into account.

The first year modified cash basis audit fee of $23,000 is equivalent to what the School District is currently spending for the independent audit. The amounts reflected below are for the basic audit services required annually over the last five fiscal years.

	Cost	Increase
FY2014 Audit	$21,700	1.8%
FY2015 Audit	$22,025	1.5%
FY2016 Audit	$22,200	.8%
FY2017 Audit	$22,355	.7%
FY2018 Audit	$22,825	2.1%

Lauterbach & Amen encourages the use of accrual basis financial statements. Their recommendation is to convert from the modified cash basis of accounting to the accrual basis of accounting in the second year of our agreement. This will allow the Administration to focus in the first year on the additional work that comes with transitioning auditors, while also developing the beginning balance accruals during the current year audit. The additional fee for auditing the beginning balances as part of the conversion is $2,000 as outlined in their proposal. The additional cost for an accrual basis audit is $2,000 annually.

Attached in BoardBooks is an engagement letter from Lauterbach & Amen, LLP to perform the independent audit for the School District. The engagement letter reflects audit services for financial statements prepared using the modified cash basis of accounting for the year ended Jun 30, 2019. The second and third year engagement letters will reflect audit services for financial statements prepared using the accrual bases of accounting for the years ending June 30, 2020 and June 30, 2021.

FINANCIAL IMPACT: For a modified cash basis audit, the dollar increase from the FY2018 audit to the FY2019 audit is $175. The amount will be included in the Fiscal Year 2020 budget. The accrual basis audit will increase the annual audit fee by $2000 and will be included in the Fiscal Year 2021 and Fiscal Year 2022 budgets.

RECOMMENDATION: The Administration recommends that the Board accept the auditing services proposal from Lauterbach & Amen, LLP and corresponding Audit Engagement Letter for auditing services performed on the modified cash basis of accounting for the year ending June 30, 2019.

SUGGESTED MOTION: That the Board of Education accept the auditing services proposal from Lauterbach & Amen, LLP to perform the required audit services for an initial term of three years, completing the FY2019, FY2020, and FY2021 audits. The Board of Education also accepts the Audit Engagement Letter from Lauterbach & Amen, LLP to perform the required audit services for the year ended June 30, 2019 using the modified cash basis of accounting for a total cost of $23,000.

Lisle Community Unit School District 202
Auditing Services RFP
Fee Comparison

		FY2019	FY2020	FY2021
Modified Cash Basis:	Eder Casella	$ 19,000	$ 19,675	$ 20,375
	Lauterback & Amen	$ 23,000	$ 23,600	$ 24,200
	Miller Cooper	$ 27,000	$ 27,750	$ 28,550
Accrual Basis:	Eder Casella	$ 22,000	$ 22,775	$ 23,575
	Lauterback & Amen	$ 25,000	$ 25,600	$ 26,200
	Miller Cooper	$ 29,500	$ 30,000	$ 30,900
Additional fee for auditing beginning balances:	Eder Casella	$ 5,000		
	Lauterback & Amen	$ 2,000		
	Miller Cooper	$ 3,500		

Lauterbach & Amen, LLP
CERTIFIED PUBLIC ACCOUNTANTS
668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563
PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

June 19, 2019

Board of Education
Lisle Community Unit School District 202
Lisle, Illinois

We are pleased to confirm our understanding of the services we are to provide the Lisle Community Unit School District 202, Illinois for the year ended June 30, 2019. We will audit the modified cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2019.

We have been engaged to report on supplementary information that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, pension plan investment return schedules, schedule of changes in employer's total OPEB liability, combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Audit Objectives (Continued)

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Audit Procedures – General (Continued)

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, related notes, and required audit adjustments, if any, of the District in conformity with U.S. generally accepted accounting principles and Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards.* We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express not such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards,* and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance and requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be made available for our review.

Management Responsibilities (Continued)

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date of schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with Uniform Guidance; (2) you believe that schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Management Responsibilities (Continued)

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal rewards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferable from senior management, who with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collections Form and the reporting package must be submitted within the earlier of 30 days after the receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lauterbach & Amen, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or the carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauterbach & Amen, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Engagement Administration, Fees, and Other (Continued)

Our fees for the June 30, 2019 audit will be as stated in our proposal.

We appreciate the opportunity to be of service to the Lisle Community Unit School District 202, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Lisle Community Unit School District 202, Illinois.

By: _____

Title: _____

FOR ACTION

Lisle Community Unit School District No. 202
Board of Education Meeting
April 24, 2019

SUBJECT: Revisions to the DuPage West Cook Intergovernmental Agreement

BACKGROUND DATA: SASED cooperative members have access to DuPage West Cook's Cooperative programs and services for deaf/hard of hearing and blind/visually impaired students. The DuPage West Cook Board approved the attached proposed revisions to their Intergovernmental Agreement (formerly called the Articles of Agreement) for ratification by the association's 92 member districts on May 16, 2019. The attached cover letter from DuPage West Cook's legal counsel explains the rationale for the revision to the agreement. Each SASED District is required to approve the proposed amendments in order to access DuPage West Cook's programs and services.

FINANCIAL IMPACT: None

RECOMMENDATION: Approval of the below motion.

SUGGESTED MOTION: That the Board of Education approve the revised DuPage West Cook Intergovernmental Agreement.

To: SASED Member Districts
From: Michael G. Volpe, Executive Director, SASED
Date: May 23, 2019
Re: Process to Approve Revisions to DuPage West Cook Intergovernmental Agreement

As a member of the SASED cooperative your district has access to the DuPage West Cook regional association (i.e., an intergovernmental agreement). This organization provides special education programs and services for students who are deaf/hard of hearing and blind/visually impaired. Your district is one of the 92 members of the association. SASED has been one of two "operating agents" for this organization for over 40 years. We have taken the responsibility to operate Early Childhood through 12th grade classrooms and programs for students who are blind/visually impaired and Early Childhood through 8th grade programs for students who are deaf/hard of hearing. The programs for the blind/visually impaired are housed within Salt Creek District 48 at the elementary level and Willowbrook District 88 for high school. For the deaf/hard of hearing programs, the elementary classrooms are in Villa Park District 45 and Westmont District 201. The high school program for these students has been operated by the LADSE cooperative and housed in Hinsdale District 86 for over 50 years.

As a result of a year-long review, on May 16, 2019 the DuPage West Cook Board approved the proposed revisions to their Intergovernmental Agreement (formerly called the Articles of Agreement) for ratification by the association's 92 member districts (attached). There is a cover letter included from our legal counsel which explains the rationale for the revisions, the process used and identifies the specific changes to the original agreement.

Your district is represented by SASED on the DuPage West Cook (DWC) Board and I was a part of the committee that worked on the revisions, as well as the body that approved the proposed changes to the language and structure of the agreement. What is required next is that each of SASED's member districts' boards of education formally consider the attached resolution to approve the proposed amendments. After your board of education takes action, a copy of the resolution with original signatures must be mailed to the following address:

Nan Diamond, DWC Coordinator
2900 Ogden Avenue
Lisle IL 60532

Please consider putting this item on your next Board of Education agenda. All resolutions must be received no later than September 1, 2019. If there are any questions about the amended agreement document prior to July 1, please contact me directly. After that time please contact Nan Diamond at ndiamond@sased.org .

Thank you for your continued support of SASED and our work with the staff, students and families of your district.

DuPage / West Cook

2900 Ogden Avenue
Lisle, IL 60532
Telephone: 630-778-4500
Fax: 630-778-0196

Nan Diamond
Coordinator

Memo

To: DuPage West Cook Regional Special Education Association Member Districts

From: Nan Diamond, DuPage West Cook Coordinator

Date: May 16, 2019

Re: Process to Approve Revisions to DuPage West Cook Intergovernmental Agreement

Attached please find the proposed revisions to the DuPage West Cook (DWC) Intergovernmental Agreement. This document was approved by the DWC Board on May 16, 2019 for ratification by the association's member districts. There is a cover letter included from our legal counsel which explains the rationale for the revisions, the process used, and identifies the specific changes to the original agreement.

Your District is represented on the DWC Board, and that body has approved the proposed changes to the language and structure of the agreement. What is required next is that each member district's Board of Education consider a resolution (attached) to approve the proposed amendments. After your Board of Education takes action, a copy of the resolution, with original signatures, must be mailed to the following address:

Nan Diamond, DWC Coordinator

2900 Ogden Avenue

Lisle IL 60532

Please consider putting this item on your next Board of Education agenda. All resolutions must be received by no later than September 1, 2019.

If there are any questions about the amended agreement document, please do not hesitate to contact me at 630-955-8102 or ndiamond@sased.org or your DuPage West Cook representative . Thank you!

RESOLUTION OF DUPAGE WEST COOK GOVERNING BOARD APPROVING PROPOSED AMENDMENTS TO THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION INTERGOVERNMENTAL AGREEMENT

WHEREAS, the DuPage/West Cook Regional Special Education Association (hereinafter "D/WC") operates under an intergovernmental agreement, currently entitled "Low Incidence Service Agreement/Articles of Agreement" and proposed to be entitled "Intergovernmental Cooperation Agreement" (hereinafter "D/WC Agreement"), last revised and adopted on September 18, 2014; and

WHEREAS, the D/WC Agreement provides that proposed amendments may be recommended to the D/WC Governing Board at any regularly scheduled or special meeting of the Board and that any proposed amendment which receives the vote of two-thirds (2/3) of the Members of the D/WC Governing Board shall be forwarded for adoption to the Boards of Education of the member districts; and

WHEREAS, at a regularly scheduled meeting on May 16, 2019, the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A were recommended to the D/WC Governing Board; and

WHEREAS, amendments to the D/WC Agreement require approval by a two-thirds (2/3) vote of the Members of the D/WC Governing Board; and

WHEREAS, the D/WC Agreement requires that any proposed amendments to the D/WC Agreement which receive the approval of the D/WC Governing Board shall be forwarded for adoption to the member Boards of Education; and

WHEREAS, the D/WC Agreement further provides that any amendment receiving a majority vote of the member Boards of Education shall become effective on the date that a majority of the member Boards of Education have approved the amendments; and

WHEREAS, the D/WC Governing Board has received and reviewed the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A and has determined that approval of the proposed amendments would be in the best interests of D/WC and its member boards of education.

NOW, THEREFORE, be it, and the same is hereby resolved by the D/WC Governing Board as follows:

1. That the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A, are hereby approved.

2. That the Chairperson and Secretary of the D/WC Governing Board shall cause an executed copy of this Resolution and the proposed amendments to be submitted to the member Boards of Education for their consideration and approval.

3. That the proposed amendments shall become effective upon the date that a majority of the member Boards of Education have approved the amendments.

4. That once such proposed amendments become effective, the Chairperson and Secretary of the D/WC Governing Board shall cause all participating member Boards of Education to be provided with a copy of the D/WC Agreement which incorporates any and all amendments that have been approved to date.

5. That this Resolution shall take effect upon its passage.

Member John Correll moved that the foregoing Resolution be adopted and Member Christine Vgoe seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: CASE; LADSE; LASEC; NDSEC; SASED; D99/Cook; D200/DuPage; D20/Cook; D203 D204

NAYS: NONE

ABSENT: AERO; PAEC; D97; D200/Cook

The Chairperson declared the motion carried and the Resolution duly adopted.

DUPAGE/WEST COOK GOVERNING BOARD

By: James W. Zeman
Chairperson

Attest: M. McGuffin
Secretary

Date: May 16, 2019

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the DuPage/West Cook Governing Board ("the Governing Board"), and as such official I am the keeper of the records and files of the Governing Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Governing Board at its meeting held on the 16th day of May, 2019, said Resolution entitled:

RESOLUTION OF DUPAGE WEST COOK GOVERNING BOARD APPROVING PROPOSED AMENDMENTS TO THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION INTERGOVERNMENTAL AGREEMENT

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the roll call vote taken adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in strict compliance with the applicable provisions of the *Open Meetings Act* of the State of Illinois, as amended, and that the Board of Education has complied with all of the applicable provisions of said *Act* and with all of the procedural rules of the Governing Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 16th day of May, 2019.

Secretary, DuPage/West Cook Governing Board

M. McGriffin

Secretary

ECB&S ENGLER CALLAWAY BAASTEN & SRAGA, LLC
Dawn M. Hinkle | Partner

MEMORANDUM

TO: DuPage/West Cook Board

FROM: Dawn M. Hinkle

DATE: May 8, 2019

RE: Proposed Revisions to D/WC Intergovernmental Agreement

The proposed revisions to the DuPage/West Cook intergovernmental agreement are intended to simplify the agreement, remove obsolete and unnecessary provisions, update terms to conform to actual practice, add provisions relating to the IDEA allocation procedural change, and permit partnering among school districts for representation on the Board. The key proposed revisions are summarized as follows:

1. The agreement is re-named "DuPage/West Cook Intergovernmental Cooperation Agreement" (rather than "DuPage/West Cook Low Incidence Service Agreement/Articles of Agreement").

2. A summary of the process for purchasing shared services has been added to Article I ("Purpose"), in an attempt to satisfy the unspecified expectations of ISBE and/or OSEP relating to the IDEA allocation procedural change.

3. Article I, Section 3 ("Personnel") and Addendum B have been removed, because they contained outdated and/or unnecessary provisions relating to personnel (e.g., tenure, seniority, transfers, and reductions in force). In addition, references to Addendum B have been deleted from the agreement, and Addendum C has been re-designated as Addendum B.

4. Throughout the agreement, references to the "D/WC Governing Board" have been changed to "D/WC Board."

5. Article II, Section 1 has been revised to permit partnering among school districts for representation on the DuPage/West Cook Board.
   a. The section continues to provide for the following:
      i. Each special education cooperative appoints one representative to the D/WC Board.
      ii. Each independent member school district with an enrollment of at least 5,000 students is eligible to appoint one representative to the D/WC Board.
      iii. Each "pre-July 1, 2006" independent district remains eligible to appoint one representative, regardless of size.
      iv. If more than one independent school district is ineligible to appoint a representative, those districts may together appoint one representative (as "pooled districts").
      v. For school districts that are not eligible to appoint a representative on their own and choose not to participate in an agreement to combine and appoint a representative, those districts may appoint a non-voting representative to the Board.
   b. The revisions remove a provision that would have allowed additional representatives for pooled districts based on aggregate enrollment figures in increments of 5,000.
   c. Terms have been added to permit independent school districts to partner with one another, so that if the combined enrollment is 5,000 students or more, those partnering districts can appoint a representative to the board.

6. In Article II, Section 1, a paragraph addressing representation from SEPTA (Special Education Parent Teacher Association) has been deleted because it is obsolete.

7. In Article II, Section 1.1, a paragraph has been added to provide for two non-voting parent representatives to the D/WC Board.

8. In Article II, Section 1.5, the powers and duties of the D/WC Board have been updated to be consistent with actual practice.

9. In Article II, Section 1.6, revisions have been made to the procedures relating to termination of Operating Entities and the Fiscal Trustee.

10. Article II, Section 1.9 clarifies that the D/WC Board may determine, approve and direct that assessments and tuition charges be collected by the Fiscal Trustee from member school districts.

11. The Fiscal Trustee/Manager duties previously included in Article II, Section 3, have been updated and moved to a new Addendum E.

12. Provisions relating to Operating Entities have been updated in Article III.

13. Updates have been made to the withdrawal/expulsion procedures in Article VI.

14. Provisions relating to the rights and duties of members in the event of withdrawal or dissolution have been consolidated into Articles VI and VII.

15. Article VIII ("Conflict Resolution") has been deleted.

16. The addenda have been amended as follows:
    a. Addendum A has been revised to update the list of members.
    b. The previous Addendum B ("Personnel") has been removed.
    c. The list of operating entities and programs has been re-designated from Addendum C to Addendum B.
    d. A new Addendum C has been added, to incorporate a sample resolution for school districts that wish to partner with one another to appoint a representative to the Board.
    e. In Addendum D, updates have been made to the list of critical job functions of the Coordinator.
    f. The agreement now includes Addendum E, listing the critical job functions of the Fiscal Trustee.

If you have any questions regarding the Agreement or the proposed revisions, please do not hesitate to contact our office.

DuPage/West Cook ~~Low Incidence Service~~ Intergovernmental Cooperation Agreement

~~Articles of Agreement~~

Amended & Adopted - July 1, 2006
First Amendment Adopted - June 30, 2008
Addendum A Revised & Adopted - July 16, 2008
Addendum A Revised & Adopted - July 1, 2012
Addendum A Revised & Adopted - November 7, 2013
Addendum D Revised & Adopted - September 18, 2014
Second Amendment Adopted – May 16, 2019

This Intergovernmental Cooperation Agreement (hereinafter "Agreement") is entered into by and between the Boards of Education of those Member sSchool dDistricts (hereinafter "Member Districts") which are currently located in the ~~Catchment Area defined by the School Districts and High Incidence Cooperatives~~ geographical area covered by the Member School Districts listed in Addendum A (hereinafter "Catchment Area").

Recitals

WHEREAS, ~~These~~ the Member School dDistricts exercise their intergovernmental cooperation powers under Article VII, Section 10 of the Illinois Constitution and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1, et seq.; and

WHEREAS, ~~T~~this Agreement shall be deemed to ~~have~~ incorporate~~d~~ by reference, all applicable provisions of the *School Code of Illinois* except for those provisions which are inconsistent, in letter or spirit, with the terms of this Agreement or the *Intergovernmental Cooperation Act*~~.~~; and

WHEREAS, the Member sSchool dDistricts have been members of the DuPage/West Cook Regional Special Education Association (hereinafter ~~referred to as~~ "D/WC"), under ARTICLES OF AGREEMENT ~~last~~ amended and adopted ~~July 1, 1996~~as set forth above~~.~~; and

WHEREAS, ~~such~~ the Member sSchool dDistricts desire to modify and amend the current ARTICLES OF AGREEMENT ~~referred to above~~; and

~~WHEREAS, such school districts intend to file all the necessary documents with any appropriate governmental body in order to accomplish such modifications and amendments by; July 1, 2006, and~~

~~WHEREAS, each school district has independently decided to enter into this Intergovernmental Agreement and each school district recognizes that the other school districts hereunder are relying on such decision to their potential detriment; and~~

~~WHEREAS, such school districts agree that the provision of low incidence special education "programs" as set forth in the Agreement are in the best interests of the students in the Catchment Area and in the best interests of the Special Education High Incidence Cooperatives hereinafter referred to as "HICs" and the independent school districts as specified on Addendum A; and~~

WHEREAS, ~~such~~the Member ~~s~~School ~~d~~Districts agree that by entering into this Agreement they will be able to ~~provide~~access the ~~low incidence~~ special education programs ~~to students in the Catchment Area~~ delineated in Addendum B, as may be amended.~~; and~~

~~WHEREAS, such school districts wish to continue to provide, through this Agreement, for the necessary intergovernmental cooperation which has been achieved;~~

NOW, THEREFORE, the ~~Board of Education of each~~ Member ~~s~~School ~~d~~District~~s~~ ~~in the Catchment Area~~ agree~~s~~ as follows:

ARTICLE I - ~~GENERAL~~PURPOSE

~~Section 1 – Purpose~~

The purpose of D/WC is ~~T~~to provide ~~low incidence~~ special education programs ~~for students in the Catchment Area~~ as delineated in Addendum B~~C~~ for students residing in the Member School Districts listed in Addendum A and as may be otherwise provided in this Agreement. Member School Districts (and non-member school districts as otherwise provided in this Agreement) may purchase available services from D/WC or the Operating Entities (hereinafter referred to as "OEs" and defined in Article III of this Agreement), including (but not limited to) program participation on a tuition basis, other instructional services, related services, and professional development. School district personnel authorized to commit to the purchase of services from D/WC and/or the OEs shall (1) contact the designated administrator for the program offering the requested services; (2) provide the school student records necessary for services; and (3) comply with other purchased services policies and procedures which may be approved by the D/WC Board and/or the Coordinator of D/WC and/or the OE.

~~Section 2 – Student Enrollment~~

~~Student enrollment is not limited to individual school districts in the Catchment Area.~~

~~Section 3 - Personnel~~

~~Specific recommendations intended to assist the DuPage/West Cook Governing Board (hereinafter referred to as D/WC Governing Board) in the administration of this section are included in Addendum B attached to this Agreement.~~

ARTICLE II - GOVERNANCE

Section 1 - D/WC ~~Governing~~ Board

The D/WC ~~Governing~~ Board shall consist of either Superintendents or State Approved Directors of Special Education (hereinafter referred to as Directors). Each DuPage and Cook County ~~High Incident~~ Special Education Cooperative (~~H~~hereinafter "SEC") listed on Addendum A shall appoint one representative and one alternate to the D/WC ~~Governing~~ Board.

Each independent Member ~~s~~School ~~d~~District (hereinafter "ISD") whose district enrollment is at least 5,000 students in the most recent ~~last~~ Illinois State Board of Education ~~Fall~~ Enrollment and Housing Report, has its own comprehensive plan for special education and is part of the ~~c~~Catchment ~~a~~Area is eligible to appoint one representative and one alternate to the D/WC ~~Governing~~ Board. However, an ~~independent school district~~ ISD that appointed one representative and one alternate to the ~~Governing~~ D/WC Board under the Articles of Agreement Amended and Adopted July 1, 2006 (hereinafter referred to as a "Pre-July 1, 2006 Independent School District" or "Pre-July 1, 2006 ISD"), shall remain eligible to appoint one representative and one alternate without regard to district enrollment.

If more than one ~~independent school district~~ ISD (i.e., which is not a Pre-July 1, 2006 ISD) is ineligible to appoint one representative and one alternate to the D/WC ~~Governing~~ Board based on the ~~last Fall~~most recent Enrollment and Housing Report, those districts ~~shall~~ may together appoint one representative and one alternate. ~~Such districts will select a second representative and alternate when the aggregate enrollment in such districts reaches 10,000 students, and thereafter shall select an additional representative and alternate for each additional 5,000 students enrolled (e.g., a total of 15,000, 20,000, etc.), all based on the last Fall Enrollment and Housing Report. The representative(s) and alternate(s) so appointed will serve as the representative(s) of such independent school districts.~~

However, an ISD which is ineligible to appoint one representative and one alternate to the D/WC Board may enter into an agreement with one or more other such ISDs to appoint one representative and one alternate provided that such districts have a combined aggregate enrollment at least 5,000 students based on the most recent Enrollment and Housing Report. Such election shall be made on a fiscal year basis (July 1 - June 30). Each ISD entering into such agreement shall, prior to July 1 every three (3) years, provide the D/WC Board with a resolution approved by its Board of Education which authorizes such representation. A sample resolution is set forth in Addendum C. No ISD shall be required to enter into such agreement with other ISDs, and the D/WC Board shall bear no responsibility to arrange or facilitate such agreements.

In the event that ~~only one independent school district~~ an ISD is ineligible to appoint a representative and alternate to the D/WC ~~Governing~~ Board based on the ~~last Fall~~most recent Enrollment and Housing Report and does not participate in an agreement to appoint one representative and one alternate as permitted above, such district shall be permitted to designate one non-voting representative. Such representative may attend closed session meetings.

Representatives of the D/WC ~~Governing~~ Board appointed by a ~~HIC~~SEC and ISD shall serve staggered three-year terms~~, so that no more than 1/3 of the membership will change annually~~.

~~The Special Education Parent Teacher Association, DuPage/West Cook Region, hereinafter referred to as SEPTA, shall be provided with two non-voting member seats for parent representatives on the D/WC Governing Board. The aforementioned SEPTA representatives shall not be entitled to attend closed session meetings of the D/WC Governing Board. Prior to June 15 of each year, SEPTA shall provide written notice to the Chairperson of the D/WC Governing Board as to the names of the SEPTA appointees who shall be SEPTA members, one Cook County resident and one DuPage County resident. Each appointee must have a child attending a program operated under this agreement for the following school year. SEPTA's President and each of the SEPTA appointees for each Committee shall all receive notice of regular and special meetings and any changes thereto, as well as any Committee packets provided to Committee members prior to the meeting, less closed session materials, if any.~~

1.1 The D/WC ~~Governing~~ Board shall schedule a meeting and attempt to meet at least quarterly. The Chairperson, or both the Vice-Chairperson and the Secretary, shall have the authority to call special meetings as necessary, and fix the time and place of meetings. All meetings shall be held in compliance with the *Open Meetings Act*, (5 ILS 120/1). ~~All meetings shall be conducted pursuant to Robert's Rules of Order.~~ The first meeting of each fiscal year shall include the following purposes:

a) Election of officers of the D/WC ~~Governing~~ Board:

i. The Chairperson of the D/WC ~~Governing~~ Board shall be elected from the membership of the D/WC ~~Governing~~ Board. He/she shall serve for a one-year term.

ii. The Vice Chairperson of the D/WC ~~Governing~~ Board shall be elected from the membership of the D/WC ~~Governing~~ Board. He/she shall serve for a one-year term.

iii. The Secretary shall be elected from the membership of the D/WC ~~Governing~~ Board. He/she shall serve for a one-year term. The D/WC Board may also appoint a recording secretary.

b) Consideration of any other matter placed on the agenda.

c) Consideration of the D/WC Coordinator's recommendations for the appointment of two (2) non-voting parent representatives to the D/WC Board for the remainder of the fiscal year. A parent representative must have a child attending a D/WC program. Possible appointees for the upcoming fiscal year shall be identified by D/WC program administrators and forwarded to the D/WC Coordinator prior to June 15 of each year. Parent representatives shall not be entitled to attend closed session meetings of the D/WC Board.

1.2 A majority of the full membership of the D/WC ~~Governing~~ Board shall constitute a quorum. Unless otherwise provided in ~~these Articles~~this Agreement or by law, when a vote is taken ~~upon any measure before the D/WC Governing Board~~, a quorum being present, a

majority of the votes of the ~~full membership of the~~ D/WC ~~Governing~~ Board Members voting shall be required for passage of the question.

1.3 ~~Unless otherwise provided above, e~~Each D/WC Governing Board Member shall have one vote. ~~The call for the meeting shall provide sufficient time for the governing body of each HIC and Board of Education of each independent school district, based on eligibility for voting representation, to appoint and instruct voting D/WC Governing Board members.~~ No proxy votes shall be allowed for any member of the D/WC ~~Governing~~ Board.

~~1.4 The D/WC Governing Board shall hold meetings as necessary. Special meetings may be called by the Chairperson or by any two (2) members of the D/WC Governing Board in accordance with law.~~

~~1.5 The D/WC Governing Board shall function as the final conflict resolution step under this Agreement.~~

~~1.6~~1.4 Any vacancy shall be filled by the appointment of a Superintendent~~/~~ or State Approved Director of Special Education~~from the HIC or independent school district(s)~~.

a) If a~~n HI~~SE~~C~~ has incurred the vacancy, th~~eat HI~~SE~~C~~C shall select and appoint its Executive Director or another Superintendent~~/Director~~ whose Member ~~s~~School ~~d~~District belongs to that ~~HI~~SE~~C~~ to fill the vacancy.

b) If an ~~independent school district~~ ISD eligible to appoint ~~one~~a representative incurs the vacancy, that ~~independent school district~~ ISD shall appoint its Superintendent or State Approved Director of Special Education to fill the vacancy.

c) If ~~independent school districts~~ISDs that share a representative incur a vacancy, those ~~independent school districts~~ ISDs shall appoint one of their Superintendents or State Approved Directors of Special Education to fill the vacancy.

d) If an ~~independent school district~~ ISD with a nonvoting representative incurs a vacancy, the d~~istrict~~ISD shall appoint its Superintendent or State Approved Director of Special Education to fill the vacancy.

~~1.7~~1.5 The powers and duties of the D/WC ~~Governing~~ Board shall include, but not be limited to the following:

a) Determine and approve Operating Entities (hereinafter referred to as "OEs" and defined in Article III of this Agreement) which shall provide D/WC programs and services.

~~a)~~b) ~~Adopt~~Review annual program plans, including staffing patterns, if any, ~~upon the~~ recommend~~edation of~~by the OEs~~Operating Entities, (hereinafter referred to as OEs and as defined in Article III of this Agreement).~~

b)c) ~~Approve~~Review, ~~upon the recommendation of the Operating Entities, the annual administrative, supervisory, and diagnostic~~ budgets presented by OEs for D/WC programs.

c)d) Review and ~~A~~approve the expansion or ~~d~~reduction of D/WC programs offered by OEs under this Agreement.

d)e) Eliminate a D/WC program currently being offered. Any decision to eliminate a program shall be followed by written notification to the ~~operating entity~~ OEno later than ~~September~~December 1 of the anticipated last year of the program.

e) f)~~Require a~~Conduct a periodic review ~~evaluation by the Operating Entities~~ of ~~all~~ D/WC programs offered under this ~~a~~Agreement. ~~The D/WC Governing Board shall then require a list of all of the programs to be offered for the following year to be distributed to all of the participating HICs and/or independent school districts.~~

~~f) Determine and approve Operating Entities who will provide programs/services.~~

f) Determine and approve ~~Appoint~~ a Coordinator of D/WC to be employed by an ~~Operating Entity~~OE to fulfill the responsibilities listed on Addendum D to this Agreement, as may be amended from time to time by the D/WC Board.

g) Establish sub-committees as appropriate.

h) Determine and approve~~Appoint~~ a Fiscal Trustee/Manager to fulfill the responsibilities listed on Addendum E to this Agreement, as may be amended from time to time by the D/WC Board ~~and authorize purchases and expenditures to be made by the Fiscal Trustee/Manager~~.

~~i) The D/WC Governing Board shall have all authority and responsibilities not specifically prohibited by the School Code of Illinois or the Illinois Constitution~~

~~j) Maintain such funds, and Reserve Fund, as may be necessary to secure the operations of DuPage/West Cook.~~

~~1.8~~1.6 The D/WC ~~Governing~~ Board, OE and/or Fiscal Trustee shall address the termination of participation of an ~~Operating Entity~~ OE or Fiscal Trustee as follows:

a) For the D/WC Board, ~~B~~by ~~notifying~~providing written notice to an OE ~~Operating Entity~~ or Fiscal Trustee ~~by September 1 of the preceding year~~ no later than eighteen (18) months prior to the nonrenewal of ~~if it does not intend to renew~~ that entity's Intergovernmental Agreement to provide a certain program or service for the following year.

b) For an OE, ~~The Operating Entity or Fiscal Trustee shall provide~~by providing written notice to the D/WC ~~Governing~~ Board ~~by September 1 of the preceding year~~ no later

than eighteen (18) months prior to the nonrenewal of the OE's Intergovernmental Agreement to provide a certain program or service~~if it determines that it does not wish to provide a program or service for the following year~~.

~~b)~~c) For the Fiscal Trustee, by providing written notice to the D/WC Board no later than eighteen (18) months prior to the nonrenewal of the Fiscal Trustee's Intergovernmental Agreement.

~~1.9 The D/WC Governing Board shall approve additional or expanded programs as recommended by a member entity.~~

~~1.10~~1.7 The D/WC ~~Governing~~ Board shall review ~~concerns regarding tuition billing~~ program costs and make non-binding recommendations to ~~operating entities~~ OEs regarding costs and the application of tuition formulas.

1.8 The Chairperson of the D/WC ~~Governing~~ Board may authorize the Fiscal Trustee to pay expenses incurred by the D/WC ~~Governing~~ Board subject to ratification at the next meeting of the D/WC ~~Governing~~ Board.

~~1.11~~1.9 The D/WC Board may determine, approve and direct that assessments and tuition charges be collected by the Fiscal Trustee from the Member School Districts.

Section 2 – Administrative Coordination of DuPage/West Cook

The Coordinator of D/WC ~~DuPage/West Cook~~ shall carry out the ~~job~~ responsibilities as listed on ~~delineated in the job description (~~Addendum D~~) including, but not limited to the areas of Programming, Administration, and Fiscal Management~~ to this Agreement, and as may be amended from time to time by the D/WC Board.

Section 3 - Fiscal Trustee/Manager

A Fiscal Trustee/Manager, hereinafter the "Fiscal Trustee", shall carry out the responsibilities listed on Addendum E to this Agreement, and as may be amended from time to time by the D/WC Board.~~shall be designated, fulfilling the role and having those responsibilities set forth below. Through these Articles of Agreement, the participating school districts give their consent for the establishment of the Trustee position and to the authority to act on behalf of the member districts in this regard.~~

~~In fulfilling these functions, the Trustee shall have the following responsibilities:~~

~~a) To make all purchases and expenditures required to fulfill its responsibilities as Trustee or as authorized by the D/WC Governing Board.~~
~~b) To employ support staff and provide suitable offices and office services for the administrative staff as it deems necessary to provide services as Trustee.~~
~~c) To contract with the necessary attorneys, auditors, consultants and agencies to carry out the Trustee's functions.~~

d) To remove funds from accounts only by proper approval of the Trustee's Board and upon the signature of the Trustee's Treasurer.

e) To hold a public hearing on and approve an annual budget reflecting all costs and expenditures associated with performing the Trustee's functions.

f) To distribute working cash disbursements to the operating entities to meet fiscal commitments when tuition, federal grant funds, and/or State of Illinois reimbursements are not received in a timely manner, thereby creating a cash flow deficit. Disbursements shall be made after receiving authorization from the D/WC Governing Board.

The management and disbursement of the Reserve Fund shall comply with the terms and conditions imposed on such fund by the D/WC Articles of Agreement. The Trustee shall distribute Reserve Fund disbursements to the HIC and/or school district OE's when tuition, Federal grant funds, and/or State of Illinois reimbursements are not received in a timely manner thereby creating a cash flow deficit for the OE. Disbursements shall be made by the Trustee after receiving certification from the Chairperson of the DuPage/West Cook Governing Board.

g) To pay from D/WC funds any outstanding liabilities of D/WC, as formerly organized under prior existing Articles of Agreement including, but not limited to retirement benefits/incentives.

h) To monitor, collect and pay assessments and tuition surcharges as directed by the DuPage/West Cook Governing Board.

3.1 Purpose: The Trustee is the custodian of the working cash fund. The Trustee shall be charged with the duty to manage and disburse the working cash funds and administer any line of credit to the various HICs and/or independent school districts who are operating programs within the Catchment Area.

3.2 Appointment of Trustee: The Trustee shall be selected pursuant to the responsibilities of the D/WC Governing Board as set forth in Article II, Section 1, of the Agreement.

3.3 Accounting Audit: The Trustee shall maintain separate accounts related to the operation. The Trustee shall be charged with keeping records of all D/WC fiscal transactions which are undertaken by the Trustee on behalf of D/WC and prepare such statements and reports as may be required by state and federal law and regulations as well as the D/WC Governing Board. An annual audit of the Trustee's books and records shall be conducted.

The Trustee shall have the authority to seek an increase in the Reserve Fund from the D/WC member districts upon the recommendation of the DuPage/West Cook Governing Board.

3.4 Hold Harmless: The Trustee shall use ordinary care and reasonable diligence in the performance of its duties under these Articles. The HICs and the independent school districts, and each of them individually, agree to indemnity and hold harmless the Trustee, its Board of Education and Board members, and its employees, agents and representatives, from any and all claims, judgments, liabilities, costs, penalties, taxes, interest or expenses of whatever nature which may be imposed upon, incurred by, or asserted against the Trustee at any time by reason of its services under this Agreement, or for any act or

~~omission by the Trustee in carrying out its duties under these articles, except to the extent that it is determined by a court of competent jurisdiction that the liability therefore was a direct consequence of willful and fraudulent actions on the part of the Trustee or its agents, servants or employees; provided, however, that in the latter event, the Trustee's unindemnified exposure shall be limited to the amount of the Reserve Fund and the General Fund. The duty of the HICs and independent school districts to indemnify and hold the Trustee harmless shall specifically include and extend to attorneys' fees and other costs and expenses incurred in the defense of legal proceedings, both judicial and administrative. The Trustees may defend any claim with counsel of its choice, if the indemnitors consent to such counsel (which consent shall not be unreasonably withheld).~~

~~3.5 Insurance: The Trustee shall name each HIC, on behalf of the Boards of Education of their respective member school districts, and the Boards of Education of the Independent School Districts, as additional insureds under its liability policy for services provided under these Articles. The Trustee shall provide each above-referenced entity with a certificate of insurance to this effect prior to the effective date of these Articles. The Trustee shall be named by each HIC and independent school district as an additional insured under their liability policies for services provided by the Trustee under these articles. The HICs and independent school districts shall provide the Trustee with certificates of insurance to this effect prior to the effective date of these articles.~~

~~3.6 Upon termination of the Trustee, all Trustee obligations shall be paid, if possible, from available funds. If necessary, the sites, facilities or equipment may be liquidated by, and become the property of, the DuPage/West Cook Governing Board pending appointment of a successor Trustee or dissolution of D/WC. If after liquidation of assets, further liabilities or expenses exist, the Governing Board of D/WC may establish a special assessment to be paid by the D/WC member Boards of Education. That assessment shall be processed in the same fashion as other assessments set forth in these articles.~~

~~3.7 Dissolution: In the event of dissolution of the Trustee, or termination of services of the Trustee, the independent school districts and HICs which are then parties to these articles, shall be considered the owners of all D/WC properties for the benefit of D/WC member school districts for purposes of liability and equity distribution.~~

ARTICLE III – Operating Entities

1. OEs shall provide D/WC programs. A SEC or ISD may serve as an OE. ~~Through these Amended Articles of Agreement, the school districts in the Catchment Area give their consent to the establishment of the Operating Entity position and to the authority to be delegated to the HICs and independent school districts to act on behalf of the districts in the Catchment Area in this regard.~~

2. ~~The HIC/School District operating entities~~ An OE shall carry out the responsibilities listed on Addendum B to this Agreement, as may be amended from time to time by the D/WC Board~~and their functions are listed in Addendum C~~.

3. ~~The Board of Education of each school district in the Catchment Area agrees that the~~ The duties and responsibilities of an~~d operating entity (OE)~~ OE are as follows:

a) To A~~a~~dminister programs, which shall include the overall planning, administration, coordination of the educational programs, and budget preparation and staff recruitment.

b) To P~~p~~rovide proof of the necessary insurance as may be required by law.

~~b)~~c) To charge tuition for the D/WC program costs based upon a tuition formula established by the OE. The OE shall notify the D/WC Board of the tuition formula used by the OE, and the formula shall include the calculation of the tuition charged.

~~4. There will be a charge for Tuition for the program costs by the Operating Entity. Tuition costs shall be charged by the Operating Entity and shall be based on a tuition formula established by the Operating Entity after consultation with the DuPage/West Cook Governing Board.~~

~~5.~~4. Services may be provided to students who reside outside of the ~~e~~Catchment ~~a~~Area provided space is available and the resident district agrees to pay the fee established by the OE ~~DuPage/West Cook Governing Board~~.

~~6.~~5. ~~Any district terminating its participation in this Agreement, whether voluntarily or involuntarily, prior to dissolution of this Agreement hereby waives and relinquishes all claims or rights in any property, real or personal, then owned by the Boards of Education of each school district in the Catchment Areas. In the event of dissolution of this Agreement, Boards of Education then parties to this Agreement shall be considered owners for the purposes of liability and equity distribution. Each Board of Education of each school district which is a party to this agreement shall be responsible for, or entitled to, amounts in proportion to their enrollment figures from the previous year as reported in the Illinois State Board of Education Fall Enrollment and Housing Report in relationship to the total enrollment of students in the Catchment Area.~~

~~7.~~6. ~~The~~A school district receiving D/WC program services from an OE agrees to purchase low incidence special education services available only from this and other OE's within the D/WC ~~DuPage/West Cook e~~Catchment ~~a~~Area unless an IEP team determines otherwise.

ARTICLE IV - FINANCING

There may be periodic assessments as determined by the D/WC ~~Governing~~ Board. ~~Members~~The Member School Districts shall be assessed on the basis of their enrollment ~~figures from the previous year~~ as reported in the Illinois State Board of Education ~~Fall~~most recent Enrollment and Housing Report. ~~This assessment shall be paid within sixty (60) days of the assessment's being imposed.~~A Member School District shall pay an assessment within sixty (60) days of receipt of written notice thereof from D/WC.

ARTICLE V - TRANSPORTATION

~~Each school district shall be responsible for the total cost of providing transportation as needed and insurance for its students who are participating in programs offered under this Agreement. Each district will make separate claims for transportation to the State of Illinois or to the proper governmental body.~~Transportation to D/WC programs is the responsibility of a student's district of residence as determined by law.

ARTICLE VI - PROCEDURES FOR WITHDRAWAL OR EXPULSION OF ~~A~~THE BOARD OF EDUCATION OF A MEMBER SCHOOL DISTRICT WHICH IS PARTY TO THIS AGREEMENT

Section 1

Procedures for withdrawal or expulsion of a Member ~~s~~School ~~d~~District from ~~these Articles of~~ this Agreement and D/WC shall be in accordance with this Agreement~~consistent with the applicable provision of law~~. When a Member ~~s~~School ~~d~~District fails to abide by the terms of ~~these Articles of~~ this Agreement or fails to meet its financial or other obligations as established ~~in these Articles of~~ or assessed pursuant to this Agreement, the D/WC ~~Governing~~ Board may expel such a ~~m~~Member School District. The expulsion of the ~~m~~Member School District shall be effective upon approval of a resolution by two-thirds (2/3) of the members of the D/WC ~~Governing~~ Board~~'s approving the resolution~~. If expulsion of a ~~m~~Member School District occurs, ~~that member's~~its representatives shall no longer serve on ~~any~~the D/WC Board or any Committee created under ~~these Articles of~~ this Agreement.

Section 2

A Member School District seeking ~~Notification of intent~~ to withdraw ~~by a~~from this Agreement and D/WC shall provide written notice thereof ~~school district shall be given in writing~~ to the D/WC ~~Governing~~ Board~~, but~~ Such written notice must be received by the D/WC Board not later than eighteen (18) months prior to the ~~requested~~effective date of withdrawal. Withdrawal shall be effective on July 1 of a fiscal year (i.e., written notice must be received by the D/WC Board by January 1, 2020 for a withdrawal to be effective July 1, 2021).~~If a district fails to provide notice of its intention to withdraw in any given year, that district shall automatically extend its participation under the Articles of Agreement for an additional year.~~

Section 3

~~Each withdrawing~~ A Member ~~s~~School ~~d~~District withdrawing from this Agreement and D/WC ~~must~~shall comply with the applicable provisions of ~~the Articles of~~ this Agreement and laws of the State of Illinois, as applicable. A Member School District which withdraws from D/WC prior to dissolution of this Agreement and D/WC, or is subjected to expulsion, agrees that it waives and relinquishes all claims or rights in any property, real or personal, or other assets owned by D/WC, its OEs and Fiscal Trustee, as well as property, if any, in which Member School Districts may

otherwise claim a beneficial interest. However, a withdrawing Member School District also agrees that it shall remain liable for its proportionate share of any D/WC liabilities, including liabilities of OEs and the Fiscal Trustee related to D/WC and its programs, which may exist or have accrued before the effective date of withdrawal. ~~In the event such a withdrawal is approved, the~~ The D/WC Board shall calculate a withdrawing Member ~~s~~School ~~d~~District's proportionate share of liabilities owing under ~~these Articles of~~ this Agreement, if any, ~~shall be computed~~ within sixty (60) days following the effective date of a withdrawal, and the withdrawn Member ~~s~~School ~~d~~District shall be invoiced therefor ~~within thirty (30) days after the date of withdrawal. Payment from the~~ The withdrawn~~ing~~ Member ~~s~~School ~~d~~District shall pay D/WC the sum invoiced ~~shall be due~~ within thirty (30) days from the date of receipt of the invoice. ~~Said school district shall be deemed to have forfeited or waived any rights, title or interest in any assets created or acquired under these Articles of Agreement.~~A withdrawn Member School District agrees that this Agreement shall remain in force in effect until it satisfies all D/WC assessments and liability for its proportionate share of any D/WC liabilities, including liabilities of OEs and the Fiscal Trustee related to D/WC and its programs, which may exist or have accrued before the effective date of withdrawal.

ARTICLE VII - CONSOLIDATION OR DISSOLUTION OF MEMBER SCHOOL DISTRICTS / AND DISSOLUTION OF D/WC

Section 1 – Consolidation or Dissolution of Member School Districts

In the event of consolidation of a ~~m~~Member ~~s~~School ~~d~~District with a non-participating ~~entity~~school district, the non-participating school district ~~portion of the newly formed entity will automatically become part~~shall be deemed a Member School District under ~~of~~ this Agreement unless written intent to withdraw, as provided in this Agreement, is received by the D/WC ~~Governing~~ Board within thirty (30) days after ~~formation of the new entity~~the effective date of consolidation or dissolution. The new~~ly formed entity~~Member School District shall ~~agree to~~ assume the financial and legal obligations that may arise through participation in this Agreement. The students from the new Member School District~~consolidated entity~~ which had previously been enrolled in the now dissolved Member School ~~d~~District shall likewise be assessed all tuition, development and other charges as are required for students from other participating Member School Districts~~Boards of Education of each school district which is a participant in this Agreement~~. All rules and regulations applicable to all other ~~participating Boards of Education~~Member School Districts shall likewise be applicable.

Section 2 – Dissolution of D/WC

2.1 Dissolution of ~~the~~this Agreement~~s~~ and D/WC may be commenced by adoption by the D/WC ~~Governing~~ Board of a ~~petition~~ resolution calling for the dissolution of ~~the~~this Agreement and D/WC~~, that motion/resolution having~~ approved by two-thirds (2/3) of the Members of the D/WC Board~~received a vote of at least two-thirds (2/3) on the question~~. ~~That petition shall be enforceable if adopted~~ Dissolution shall be effective on July 1 following approval by two-thirds (2/3) of the Member School Districts~~Boards of Education of each school district which is a participant in the Agreement~~. If dissolution is approved

by the requisite number of Member School Districtsadopted, a dissolution committee shall be appointed by the eChairperson of the D/WC Governing Board to determine details of dissolution. Written notice of the intention to terminate the Agreement shall be provided to the State Board of Education at least one (1) academic year (12 calendar months) in advance of the effective date of dissolution. All requirements of other governmental bodies shall also be satisfied prior to the effective date of the dissolution.

2.2 Upon dissolution, all operating entityOE obligations shall be paid, if possible, from available working cash or operating entityOE funds. If necessary, the sites, facilities or equipment acquired under this Agreement may be liquidated by the D/WC Governing Board to satisfy outstanding obligations incurred under this Agreement. If, after liquidation of assets, there are further liabilities or expenses, the D/WC Governing Board may establish a special assessment to be paid by the mMember School DistrictsBoards of Education. That assessment shall be processed in the same fashion as other assessments set forth in this Agreement. This Agreement shall be deemed to remain in force in effect until all D/WC assessments and liabilities are satisfied.

2.3 Upon dissolution, if any assets remain after payment of all debts, those assets may be liquidated or distributed to all Member School Districts Boards of Education then still participating in the Agreementwhich had not withdrawn from D/WC by the effective date of dissolution. The division and distribution of assets shall be on a pro rata basis as set forth elsewhere in this Agreement. The pro rata share for a Member School District shall be that amount which is in proportion to the Member School District's student enrollment figures from the most recent Illinois State Board of Education Enrollment and Housing Report in relationship to the total enrollment of students in the Catchment Area.

ARTICLE VIII – CONFLICT RESOLUTION

Section 1

Every school district covered by this Agreement shall have the right to present written complaints in accordance with the procedures herein set forth, provided said school district is a participant in good standing both on the date the alleged act occurred and on the date the written complaint is filed. Good standing, as used in this Article, is defined as a school district which is not delinquent on any financial obligation incurred under this Agreement or to any operating entities, and has not been notified of any violation of the terms of this Agreement.

Section 2

It is expressly agreed that the following matters shall not be the basis of any complaint filed under the procedures outlined in this Article.

2.1 Any alleged act or inaction claimed to be a violation of the terms and conditions existing prior to the date of formal adoption of this Articles of Agreement by the Boards of

Education of each participating school district and prior to the effective date of the Articles of Agreement.

2.2 Any action taken in an emergency where such emergency is unforeseen and employees, students or property are in imminent danger of harm or damage.

Section 3

A complaint must be filed with the Chairperson of the D/WC Governing Board during normal work hours within forty-five (45) calendar days of the day the school district knows or reasonably should have known of the event. In no event will a complaint be considered timely when filed more than ninety (90) calendar days after the event giving rise to the complaint.

Section 4

The parties hereto acknowledge that it is usually most desirable to resolve problems through open and informal communications with representatives of the

HICs and/or independent school districts. If, however, the informal process fails, a complaint may be processed as follows:

Step 1: The school district's representative shall present the written complaint to a committee consisting of the D/WC Governing Board Chairperson, Vice Chairperson, and Secretary (hereinafter referred to as "the Committee"). The complaint shall, at a minimum, contain the following information:

a) A description of the specific grounds of the complaint, including names, dates, and places necessary for a complete understanding of the complaint.

b) A listing of the specific actions requested of the Committee, which will remedy the complaint.

The Chairperson of the D/WC Governing Board will arrange for a meeting between the complaining school district and the Committee to take place within thirty (30) calendar days after receipt of the complaint. Within fourteen (14) calendar days of the meeting, the school district shall be provided with the Committee's written response.

Step 2: If the complaint is not satisfactorily resolved at Step One, the school district may appeal the complaint to the entire D/WC Governing Board within fourteen (14) calendar days after the date of the Committee's response. The appeal must be in writing. The D/WC Governing Board shall arrange for a meeting to take place with the school district within thirty (30) calendar days of the Governing Board's receipt of the appeal. Within fourteen (14) calendar days of the meeting, the school district shall be provided with the D/WC Governing Board's written response, which shall be a final and binding determination upon the parties.

Section 5

~~Complaints shall be filed as "Class Complaints" where two or more school districts complain of the same violation or occurrence. Separate complaints filed by one or more school districts may be consolidated by the D/WC Governing Board into a single class complaint where the alleged occurrence relates to identical or substantially identical alleged violations, and the relief sought by the individual school districts is substantially identical. In such cases, the appropriate time line to be followed shall be that of the last timely filed complaint.~~

~~**Section 6**~~

~~A complaint may be withdrawn at any time. If no written decision has been rendered within the time limits indicated by a Step, then the complaint may be processed to the next Step, at the option of the school district. If the school district fails to pursue the appropriate Step within the time limits established in this Article, the complaint shall be considered withdrawn. Time limits may be extended only by mutual written agreement.~~

~~**Section 7**~~

~~Observers shall not be permitted at any complaint hearing unless all parties agree.~~

ARTICLE VIII~~X~~ - AMENDMENT OF ARTICLES OF AGREEMENT

Section 1

Proposed amendments to this Agreement ~~these Articles~~ may be recommended to the D/WC ~~Governing~~ Board at any regularly scheduled or special meeting of the Board.

Section 2

Any proposed amendment which receives the ~~vote of~~ approval of two-thirds (2/3) of the Members of the D/WC ~~Governing~~ Board shall be forwarded for adoption to the ~~Boards of Education of the m~~Member School ~~d~~Districts for consideration.

Section 3

~~Proposed amendments shall be submitted to the Boards of Education of the member school districts in this agreement.~~ Any amendment approved by two-thirds (2/3) of the Members of the D/WC Board and being approved by ~~receiving~~ a majority ~~vote~~ of the ~~Boards of Education~~ Member School Districts shall become effective on the date that a majority of the ~~Boards of Education~~Member School Districts have approved the Amendment.

Section 4

The D/WC ~~Governing~~ Board shall provide all ~~participating Boards of Education~~ Member School Districts ~~in the Catchment Area~~ with current copies of ~~the Articles of~~ this Agreement incorporating any and all amendments that have been approved.

ARTICLE IX – INDEMNI~~T Y~~FICATION OF D/WC BOARD

Each ~~participating Board of Education~~ Member School District listed on Addendum A ~~in the Catchment Area~~ agrees that it is voluntarily entering into this Agreement. It is further agreed that under ~~the current form of organization and Articles of~~ this Agreement, the current and former members of the D/WC ~~Governing~~ Board, and their agents, employees, and representatives, shall be released from and are further indemnified and held harmless from and against any claim, suit, cause of action, and dispute from any person, or entity, whether known or unknown, direct or indirect, latent or patent, arising from or out of any alleged debts, losses, damages, injuries, actions or omissions related to the operation of D/WC~~, from the beginning of time up to and including the termination of services from any of those persons previously referred to in this paragraph~~.

~~Any district terminating its participation in this Agreement, whether voluntarily or involuntarily, prior to dissolution of this Agreement hereby waives and relinquishes all claims or rights in any property, real or personal, either owned by, or in which participating districts have a beneficial interest. In the event of the dissolution of this Agreement, the Boards of Education of each member school district shall be considered owners for purposes of liability and equity distribution. In the event of withdrawal from this Agreement, the Board of Education of that withdrawing district shall be considered an owner for liability only. Each Board of Education shall be responsible for liabilities, or entitled to assets, in the applicable circumstance, on a pro rata basis. The pro rata share for a district shall be that amount which is in proportion to that district's student enrollment figures from the previous year as reported in the Illinois State Board of Education Fall Enrollment and Housing Report in relationship to the total enrollment of students in the Catchment Area in relation to the total liability or assets outstanding, as the case may be~~.

ARTICLE X~~I~~ - GENERAL PROVISIONS

10~~1~~.1 The ~~Boards of Education of each participating~~ Member s~~S~~chool d~~D~~istrict~~s~~ agree that this Agreement shall be deemed to supersede ~~the terms of the AMENDED ARTICLES OF AGREEMENT dated July 1, 1996, the FISCAL TRUSTEE MANAGER AGREEMENT dated July 1, 1996, and the OPERATING ENTITY AGREEMENT dated July 1, 1996~~ all prior agreements regarding the establishment and operation of D/WC, and any amendments thereof.

~~11.2 This Agreement shall become effective if:~~

~~a) A majority of the Boards of the school districts in the Catchment Area, approve such on or before July 1, 2006; and~~

~~b) This Agreement is approved by all applicable governmental bodies or agencies whose approval is required by law, on or before July 1, 2006.~~

101.23 This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified only ~~in writing,~~ by resolutions approved, signed and dated by the ~~duly authorized representatives of the parties~~ D/WC Board and the Member School Districts as provided ~~for~~ in this Agreement~~Article IX herein~~.

~~This Agreement shall renew automatically, unless intent to withdraw from the Agreement, or dissolution of the Agreement, is provided consistent with the procedure set forth elsewhere in this Agreement.~~

ADDENDUM A

~~Participants~~Member School Districts Participating
in the
DuPage/West Cook ~~Low Incidence Service~~ Intergovernmental Cooperation Agreement

Cooperative	**Member School Districts**
Argo, Evergreen, Reavis, Oak Lawn Special Education (AERO)	Summit School District 104 Willow Springs School District 108 Indian Springs School District 109 Central Stickney School District 110 Burbank School District 111 Ridgeland School District 122 ~~Oak Lawn Hometown School District 123~~ Evergreen Park Elementary School District 124 Argo Community High School District 217 Reavis Township High School District 220 Oak Lawn Community High School District 229 Evergreen Park Community High School District 231
Cooperative Association for Special Education (CASE)	Marquardt School District 15 Queen Bee School District 16 Glen Ellyn Elementary School District 41 Lombard School District 44 Glenbard Township High School District 87 Glen Ellyn Community Consolidated School District 89 Carol Stream Community Consolidated School District 93
LaGrange Area Special Education (LADSE)	Westchester School District 92.5 Komarek School District 94 Brookfield School District 95 Riverside School District 96 Western Springs School District 101 LaGrange School District 102 Lyons School District 103 LaGrange School District (South) 105 LaGrange Highlands School District 106 Pleasantdale School District 107 Lyons Township High School District 204 Riverside Brookfield Township District 208 Butler School District 53 Darien School District 61 Gower School District 62

Leyden Area Special Education Cooperative (LASEC)	Rosemont Elementary School District 78 Pennoyer School District 79 ~~Norridge School District 80~~ Mannheim School District 83 Franklin Park School District 84 Rhodes School District 84.5 River Grove School District 85.5 Union Ridge School District 86 Leyden Community High School District 212 Ridgewood Community High School District 234 Elmwood Park Community Unit School District 401
North DuPage Special Education Cooperative (NDSEC)	Addison School District 4 Bensenville Elementary School District 2 Wood Dale School District 7 Itasca School District 10 Medinah Elementary School District #11 Roselle Elementary School District #12 Bloomingdale Elementary School District #13 Fenton Community High School District 100 Lake Park Community High School District 108
Proviso Area Exceptional Children (PAEC)	Berkeley School District 87 Bellwood School District 88 ~~Maywood-Melrose Park-Broadview School District 89~~ Lindop School District 92 Hillside School District 93 Proviso Township High School District 209
School Association for Special Education in DuPage (SASED)	Keeneyville School District 20 Benjamin School District 25 West Chicago Elementary School District 33 Winfield School District 34 Villa Park Elementary District 45 Salt Creek School District 48 Downers Grove Grade School District 58 Maercker School District 60 Cass School District 63 Center Cass School District 66 Woodridge Elementary School District 68 DuPage High School District 88 Community High School District 94 Community High School District 99 Community Consolidated School District 180 Westmont Community Unit School District 201 Lisle Community Unit School District 202

Pre-July 1, 2006 Independent School Districts

District 97	Oak Park Elementary School District 97
District 200	Wheaton-Warrenville Community Unit District 200
District 200	Oak Park and River Forest High School District 200
District 203	Naperville Community Unit School District 203
District 204	Indian Prairie Community Unit School District 204

Other Independent School Districts

District 80	Norridge School District 80
District 81	Schiller Park School District 81
District 86	Hinsdale Township High School District 86
District 89	Maywood-Melrose Park-Broadview School District 89
District 90	River Forest School District 90
District 91	Forest Park School District 91
~~District 97~~	~~Oak Park Elementary School District 97~~
District 98	Berwyn North School District 98
District 99	Cicero School District 99
District 100	Berwyn South School District 100
District 123	Oak Lawn-Hometown School District 123
District 181	Hinsdale Community Consolidated School District 181
~~District 200~~	~~Wheaton-Warrenville Community Unit District 200~~
~~District 200~~	~~Oak Park and River Forest High School District 200~~
District 201	J. S. Morton High School District 201
~~District 203~~	~~Naperville Community Unit School District 203~~
~~District 204~~	~~Indian Prairie Community Unit School District 204~~

~~**Non-Voting Independent District**~~

~~Schiller Park School District 81~~

ADDENDUM B

PROCEDURES IMPLEMENTING DUPAGE/WEST COOK
REGIONAL SPECIAL EDUCATION ASSOCIATION
ARTICLES OF AGREEMENT
RE: PERSONNEL

1. A certificated staff member transferred from DuPage/West Cook (D/WC) member districts to current Operating Entities (OE) prior to the reorganization of D/WC on June 30, 1993 shall maintain his/her contractual continued service (CCS) and seniority in D/WC programs and D/WC member school districts, if any, as provided in The School Code of Illinois.

2. If a D/WC Low Incidence Program (LIP) (i.e., PH, deaf/hard of hearing, and VI) certificated staff member has not entered upon CCS and receives a Notice of Nonrenewal of Employment with an OE in accordance with Section 24-11 of the Code, it is recognized that such staff member shall acquire CCS if employed in a D/WC LIP by any OE at the commencement of the following school year.

3. The DuPage/West Cook Governing Board may, in its sole discretion, consider a request for transfer by a certificated staff member with CCS from one OE to another OE.

4. An OE shall not transfer a staff member without CCS to another OE. If a staff member who has not entered upon CCS resigns from his/her position in a D/WC LIP operated by an OE, such resignation shall be considered a break in CCS. If such staff member is thereafter employed by another OE in a D/WC LIP for the following school year, such employment shall be considered the staff member's first probationary year by the OE, with salary schedule placement determined under the policies and/or collective bargaining agreement, if any, of the new OE of employment.

5. A certificated staff member with CCS may be transferred under Section 10-21.12 of the Code from one OE to another only when approved by a majority of the members of the DuPage/West Cook Governing Board.

[Note: In considering such request for transfer, the DuPage/West Cook Governing Board shall review the financial consequences of the requesting staff member's placement on the receiving OE's salary schedule, based upon the staff member's current step and lane placement, and the staff member's willingness to accept the consequences thereof.]

6. A certificated staff member with CCS who is involuntarily transferred from one OE to another shall suffer no loss of salary or accumulated sick leave. The transferring and receiving OE shall meet with their respective exclusive employee representatives, if any, in order to resolve issues that arise incident to the involuntary transfer.

7. A certificated staff member with CCS who is employed by an OE in a D/WC LIP is eligible, prior to his/her reduction in force (RIF), for any D/WC LIP position for which he/she is legally qualified. Prior to his/her RIF, such staff member shall be assigned to a position for which he/she is legally qualified, if any, which is held by a staff member who has not entered upon CCS or held by a staff member who has entered upon CCS with a shorter length of CCS.

8. In the event that a certificated staff member with CCS who is employed by an OE in a D/WC LIP is subjected to a RIF, such certificated staff member's rights, if any, to positions in D/WC member districts shall be determined in accordance with his/her date of hire for purposes of determining length of CCS in D/WC, as follows:

   a. (Pre-July 1, 1987). The certificated staff member shall be assigned to a position for which he/she is legally qualified in a D/WC member school district which is currently held by a member districtstaff member who has not entered upon CCS or held by a member district staff member who has entered upon CCS with shorter length of CCS.

   b. (Post-September 23, 1987). In the event of the dissolution of D/WC, such staff member shall be assigned to a comparable member district position, if any, currently held by a member district staff member who has not entered upon CCS or held by a staff member who has entered upon CCS with shorter length of CCS.

   c. **[Note: Either a pre- or post-1987 hire may also have rights to a non-D/WC position in the OE based upon his/her inclusion/ exclusion on the seniority list for non-D/WC programs operated or managed by the OE and the OE's collective bargaining agreement.]**

~~ADDENDUM C~~

SASED	Deaf and Hard of Hearing Programs (PreK - 8) ~~in DuPage County~~ Visually Impaired Programs (PreK - Transition) ~~in all D/WC~~ Diagnostics and Audiological Services ~~for all D/WC~~
LADSE	Deaf and Hard of Hearing Program (9 - Transition) ~~in Cook County~~
SASED	Fiscal Trustee/Manager for all of D/WC

ADDENDUM C

(Sample Resolution)

RESOLUTION OF BOARD OF EDUCATION OF _____ SCHOOL DISTRICT _____ AUTHORIZING AND APPROVING JOINT REPRESENTATION TO THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION

WHEREAS, the Board of Education ("the Board") is a member of the DuPage/West Cook Regional Special Education Association (hereinafter "D/WC") which operates under an Intergovernmental Cooperation Agreement (hereinafter "D/WC Agreement"); and

WHEREAS, the D/WC Agreement states that the D/WC Board shall consist of either Superintendents or State Approved Directors of Special Education, and provides for representation as follows:

1. Each Special Education Cooperative appoints one representative and one alternate to the D/WC Board.

2. Each independent Member School District ("ISD") that has a district enrollment of at least 5,000 students (based on the most recent ISBE Enrollment and Housing Report) and its own comprehensive plan for special education is eligible to appoint one representative and one alternate to the D/WC Board.

3. An ISD that appointed one representative and one alternate to the D/WC Board under the Articles of Agreement Amended and Adopted July 1, 2006 ("Pre-July 1, 2006 ISD"), remains eligible to appoint one representative and one alternate without regard to district enrollment.

4. If more than one ISD (i.e., which is not a Pre-July 1, 2006 ISD) is ineligible to appoint one representative and one alternate to the D/WC Board based on the most recent Enrollment and Housing Report, those districts may together appoint one representative and one alternate.

5. An ISD which is ineligible to appoint one representative and one alternate to the D/WC Board may enter into an agreement with one or more other such ISDs to appoint one representative and one alternate provided that such districts have a combined aggregate enrollment of at least 5,000 students based on the most recent Enrollment and Housing Report.

WHEREAS, the D/WC Agreement further states that the election described in #5 (above) shall be made on a fiscal year basis (July 1 - June 30), and that each ISD entering into such agreement shall, prior to July 1 every three (3) years, provide the D/WC Board with a resolution approved by its Board of Education which authorizes such representation; and

WHEREAS, pursuant to the D/WC Agreement provision described in #5, above, the Board wishes to enter into an agreement with the other ISD(s) identified herein to appoint one representative and one alternate to the D/WC Board; and

WHEREAS, the Board and the other ISD(s) identified herein have a combined aggregate enrollment of at least 5,000 students based on the most recent ISBE Enrollment and Housing Report; and

WHEREAS, the Board has determined that the joint representation provided for herein would be in the best interests of the Board;

NOW, THEREFORE, be it, and the same is hereby resolved by the Board as follows:

1. The Board hereby agrees to join with the following ISD(s) to appoint a representative and alternate to the D/WC Board: *[list the school district(s) with which the Board is joining]* _____.

2. The Board hereby authorizes and approves the appointment of the following representative and alternate to the D/WC Board, to represent the Board and the ISD(s) identified in Section 1:

Name and title of representative: _____
Name and title of alternate: _____

3. The appointment of the representative and alternate (identified in Section 2) to the D/WC Board shall be effective after approval by all ISDs identified in Section 1.

4. The appointment of the representative and alternate (identified in Section 2) to the D/WC Board shall be effective on a fiscal year basis (July 1 to June 30) for the following school years: *[list all school years, not to exceed three]* _____.

5. The President and Secretary of the Board are hereby authorized to execute this Resolution and cause a copy to be submitted to the D/WC Board Chairperson and Secretary.

6. This Resolution shall take effect upon its passage.

Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion carried and the Resolution duly adopted.

BOARD OF EDUCATION OF _____

_____

SCHOOL DISTRICT _____, _____ COUNTY, ILLINOIS

By: _____
President

Attest: _____
Secretary

Date: _____

STATE OF ILLINOIS)
) SS
COUNTY OF)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of School District , County, Illinois ("the Board"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Board at its meeting held on the day of 20 , said Resolution entitled:

RESOLUTION OF BOARD OF EDUCATION OF SCHOOL DISTRICT AUTHORIZING AND APPROVING JOINT REPRESENTATION TO THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the roll call vote taken adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in strict compliance with the applicable provisions of the *Open Meetings Act* of the State of Illinois, as amended, and that the Board of Education has complied with all of the applicable provisions of said *Act* and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this day of , 20 .

Secretary, Board of Education of School District , County, Illinois

Secretary

ADDENDUM D

Coordinator of DuPage West Cook

Critical Functions ~~Job Description~~

The Ceoordinator reports ~~is accountable~~ to the Operating Entities ("OEs") and the D/WC ~~Governing~~ Board.

The following is a list of ~~important~~ critical job functions. These can be expanded or limited based upon the recommendations of the D/WC ~~Governing~~ Board. The Ceoordinator is responsible for providing administrative services for the D/WC ~~Governing~~ Board including preparing agendas and materials for all meetings.

The Ceoordinator is responsible for providing a coordinated delivery system for students who are served by D/WC programs which included diagnostics, educational services, technical assistance, and case management. The Coordinator will work with OEs to ensure that there is cooperation and ongoing communication among and between D/WC programs and services.

Programmatic

Consults and assists with development of programming ~~Oversee the continuum~~ of educational services for eligible children who are served in D/WC programs including but not limited to instruction, assessment, and evaluation~~monitoring, consultation and direct services~~.

Consults and assists with ~~Oversee~~ the development of annual staffing plans for instructional programs and diagnostic services in cooperation with the OEs.

Consults and assists with ~~Oversee~~ the extended school year program in cooperation with the OEs.

Provides and informs staff of professional development opportunities. ~~programs and activities for classified staff and certified staff~~

Provides parent education services including, but not limited to, communication classes and parent education programs~~, and parent newsletter~~.

Administrative

Facilitate the work of the D/WC ~~Governing~~ Board including agendas and maintaining its records.

~~Serve as liaison to the Special Education Parent Teacher Association (SEPTA).~~

Serve as D/WC's representative, as required, on inter-agency committees, professional committees, and state and local meetings.

Fiscal

Assists with the development of the ~~Develop~~ annual budgets in cooperation with OEs. ~~operating entities~~

Monitor all D/WC contracts.

Prepare state and federal grants when appropriate.

~~Establish tuitions in cooperation with operating entities~~

Consults and collaborates ~~Oversee and assist~~ with the business services provided by the Fiscal Trustee. ~~Agent~~

Monitor D/WC's fiscal and legal compliance with all state and federal rules and regulations.

ADDENDUM E

FISCAL TRUSTEE

Critical Functions

The Trustee is the custodian of the working cash fund. As directed by the D/WC Board, the Trustee shall be charged with the duty to manage and disburse the working cash funds.

The D/WC Board shall appoint a Fiscal Trustee/Manager and authorize purchases and expenditures to be made by the Fiscal Trustee/Manager on behalf of the D/WC Board.

The D/WC Board shall maintain such funds, and Reserve Fund, as may be necessary to secure the operations of the D/WC Board.

Fiscal Trustee/Manager, hereinafter the "Trustee", shall be designated, fulfilling the role and having those responsibilities set forth below. Through these Articles of Agreement, the participating ISD's and SEC's give their consent for the establishment of the Trustee position and to the authority to act on behalf of the member districts in this regard.

When directed by the D/WC Board, the Trustee shall have the following responsibilities:

a) To make all purchases and expenditures required to fulfill its responsibilities as Trustee or as authorized by the D/WC Governing Board.

b) To contract with the necessary attorneys, auditors, consultants and agencies to carry out the Trustee's functions.

c) To remove funds from accounts.

d) To pay from D/WC funds any outstanding liabilities of D/WC, as formerly organized under prior existing Articles of Agreement including, but not limited to retirement benefits/incentives.

e) To monitor, collect and pay assessments and tuition surcharges as directed by the D/WC Board.

f) Maintain separate accounts related to the D/WC Board operations. The Trustee shall be charged with keeping records of all D/WC Board fiscal transactions, which are undertaken by the Trustee on behalf of D/WC and prepare such statements and reports as may be required by state and federal law and regulations as well as the D/WC Board. An annual audit of the Trustee's books and records shall be conducted in conjunction with the approved LEA acting as the Trustee.

g) Have the authority to seek an increase in the Reserve Fund from the D/WC member districts upon the direction of the D/WC Board.

h) Use ordinary care and reasonable diligence in the performance of its duties under these Articles. The SEC's and the ISD's, and each of them individually, agree to indemnify and hold harmless the Trustee, its Board of Education and Board members, and its employees, agents and representatives, from any and all claims, judgments, liabilities, costs, penalties, taxes, interest or expenses of whatever nature which may be imposed upon, incurred by, or asserted against the Trustee at any time by reason of its services under this Agreement, or for any act or omission by the Trustee in carrying out its duties under these articles, except to the extent that it is determined by a court of competent jurisdiction that the liability therefore was a direct consequence of willful and fraudulent actions on the part of the Trustee or its agents, servants or employees; provided, however, that in the latter event, the Trustee's unindemnified exposure shall be limited to the amount of the Reserve Fund. The duty of the SECs and independent school districts to indemnify and hold the Trustee harmless shall specifically include and extend to attorneys' fees and other costs and expenses incurred in the defense of legal proceedings, both judicial and administrative. The Trustees may defend any claim with counsel of its choice, if the indemnitors consent to such counsel (which consent shall not be unreasonably withheld).

i) If requested, the Trustee shall name each SEC, on behalf of the Boards of Education of their respective member school districts, and the Boards of Education of the ISD's, as additional insureds, on a primary and non-contributory basis, under its liability policy for services provided under these Articles. The Trustee shall provide each above referenced entity with a certificate of insurance to this effect prior to the effective date of these Articles. The Trustee shall be named by each SEC and ISD as an additional insured under their liability policies for services provided by the Trustee under these articles. The SEC's and ISD's shall provide the Trustee with certificates of insurance to this effect prior to the effective date of these articles.

j) Upon termination of the existing Trustee, all Trustee obligations shall be paid, if possible, from available funds. Any assets held will be transferred to a new Trustee or distributed as directed by the D/WC Board.

RESOLUTION OF BOARD OF EDUCATION OF
_____ SCHOOL DISTRICT _____
APPROVING PROPOSED AMENDMENTS TO
THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION
INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Board of Education ("the Board") is a member of the DuPage/West Cook Regional Special Education Association (hereinafter "D/WC") which operates under an intergovernmental agreement, currently entitled "Low Incidence Service Agreement/Articles of Agreement" and proposed to be entitled "Intergovernmental Cooperation Agreement" (hereinafter "D/WC Agreement"), last revised and adopted on September 18, 2014; and

WHEREAS, the D/WC Agreement provides that proposed amendments may be recommended to the D/WC Governing Board at any regularly scheduled or special meeting of the Board and that any proposed amendment which receives the vote of two-thirds (2/3) of the Members of the D/WC Governing Board shall be forwarded for adoption to the Boards of Education of the member districts; and

WHEREAS, at its regularly scheduled meeting on May 16, 2019, the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (<u>additions</u>; ~~deletions~~) as Exhibit A were recommended to and approved by a two-thirds (2/3) vote of the Members of the D/WC Governing Board; and

WHEREAS, the D/WC Agreement requires that any proposed amendments to the D/WC Agreement which receive the approval of the Members of the D/WC Governing Board by a vote of two-thirds (2/3) shall be forwarded for adoption to the Boards of Education of the member districts; and

WHEREAS, the D/WC Agreement further provides that any amendment receiving a majority vote of the member Boards of Education shall become effective on the date that a majority of the member Boards of Education have approved the amendments; and

WHEREAS, this Board has received and reviewed the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (<u>additions</u>; ~~deletions~~) as Exhibit A and has determined that approval of the proposed amendments would be in the best interests of the Board.

NOW, THEREFORE, be it, and the same is hereby resolved by the Board as follows:

1. That the proposed amendments to the D/WC Agreement attached to this Resolution in redacted form (additions; ~~deletions~~) as Exhibit A, are hereby approved.

2. That the President and Secretary of the Board are hereby authorized to execute two (2) duplicate originals of this Resolution and cause one (1) original to be returned to the D/WC Governing Board Chairperson and Secretary.

3. That this Resolution shall take effect upon its passage.

Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion carried and the Resolution duly adopted.

BOARD OF EDUCATION OF _____
_____
SCHOOL DISTRICT _____, _____ COUNTY, ILLINOIS

By: _____
President

Attest: _____
Secretary

Date: _____

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of _____ School District ____, _____ County, Illinois ("the Board"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Board at its meeting held on the ___ day of _____ 2019, said Resolution entitled:

RESOLUTION OF BOARD OF EDUCATION OF
_____ SCHOOL DISTRICT _____
APPROVING PROPOSED AMENDMENTS TO
THE DUPAGE/WEST COOK REGIONAL SPECIAL EDUCATION ASSOCIATION
INTERGOVERNMENTAL AGREEMENT

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the roll call vote taken adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in strict compliance with the applicable provisions of the *Open Meetings Act* of the State of Illinois, as amended, and that the Board of Education has complied with all of the applicable provisions of said *Act* and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this ___ day of _____, 2019.

Secretary, Board of Education of _____ School District ____, _____ County, Illinois

_____
Secretary

FOR APPROVAL

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: Policy 7:180 - Prevention of and Response to Bullying, Intimidation and Harassment.

BACKGROUND INFORMATION: The Board annually reviews and approves the Prevention of and Response to Bullying, Intimidation and Harassment Policy to ensure that this vital policy is up to date and targeted toward the safety and security of the students and staff of District 202. This draft policy has not been in need of recent PRESS update, which means the draft as presented is the most recent version.

FINANCIAL IMPACT: None.

RECOMMENDATION: The Administration recommends the Board of Education approve Policy 7:180 - Prevention of and Response to Bullying, Intimidation and Harassment as presented.

SUGGESTED MOTION: That the Board of Education approves Policy 7:180 - Prevention of and Response to Bullying, Intimidation and Harassment as presented.

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school

community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator:

Dr. Linda Kotalik, Asst. Supt.

5211 Center Avenue, Lisle, IL 60532

630/493-8000

Complaint Manager:

Mrs. Jennifer Law, Dir. Student Services

5211 Center Ave., Lisle, IL 60532

630.493.8000

Anonymous Reporting:

Lisle Junior High

630.493.8212

Lisle High School

630.493.8366

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
    c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

    The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders,

including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
    a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
    b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
    c. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
    d. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
    e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
    f. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
    g. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
    h. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

    a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
    b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
    c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
    d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

405 ILCS 49/, Children's Mental Health Act.

105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.

23 Ill.Admin.Code §§1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining

Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

Lisle Community Unit School District 202

Adopted: _____

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202
FINANCIAL REPORT
May 2019

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security: IMRF	IMRF/Social Security: Social Security	Capital Projects	Working Cash	Tort
BEGINNING FUND BALANCE 7/1/18	51,763,278.87	25,676,172.10	3,847,908.33	2,040,289.37	1,857,457.20	469,357.15	87,755.14	11,978,837.69	5,805,501.89	0.00
REVENUES										
JULY	(315,770.71)	379,017.61	(753,381.05)	13,221.77	23,318.83	2,396.40	2,239.00	11,708.11	5,689.34	19.28
AUGUST	5,852,770.53	4,649,286.78	597,182.70	279,961.82	165,538.24	65,923.41	72,695.22	13,429.72	8,102.28	650.36
SEPTEMBER	7,759,471.63	6,073,634.82	752,220.92	368,866.17	358,516.43	87,055.42	96,108.22	12,911.54	9,298.68	859.43
OCTOBER	1,018,760.20	833,624.46	78,986.12	42,952.75	22,515.90	9,300.82	9,624.14	11,876.96	9,795.17	83.88
NOVEMBER	545,886.43	444,810.24	36,735.94	20,964.30	15,945.65	3,981.50	3,660.99	9,249.23	10,507.84	30.74
DECEMBER	1,129,812.00	977,304.05	60,047.38	35,049.84	19,970.14	7,115.11	6,779.42	7,937.29	15,550.27	58.50
JANUARY	8,340,319.94	375,898.07	13,092.55	6,211.15	178,255.55	1,048.77	151.53	7,751,717.58	13,944.74	0.00
FEBRUARY	478,065.15	432,961.58	4,949.29	6,843.68	12,039.90	1,170.31	77.30	17,515.99	2,507.10	0.00
MARCH	14,540,150.72	302,367.82	4,778.86	200,720.64	4,914.19	1,187.66	(31.81)	11,841.25	14,014,372.11	0.00
APRIL	14,658,290.79	426,001.29	2,076.87	5,146.31	171,582.85	538.71	(72.11)	14,029,906.88	23,109.99	0.00
MAY	1,223,157.63	878,594.42	49,762.38	16,608.91	200,198.06	22,308.64	20,698.09	33,410.46	1,510.25	66.42
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	55,230,914.31	15,773,501.14	846,451.96	996,547.34	1,172,795.74	202,026.75	211,929.99	21,911,505.01	14,114,387.77	1,768.61
EXPENDITURES										
JULY	3,950,543.31	2,134,574.44	208,254.01	3,098.00	17,946.89	33,190.75	33,971.18	1,519,488.76	0.00	19.28
AUGUST	4,667,513.88	2,739,977.68	259,821.72	3,348.00	13,552.92	33,807.82	33,272.88	1,583,082.50	0.00	650.36
SEPTEMBER	4,246,010.77	2,106,251.71	174,163.84	3,098.00	102,306.78	34,856.55	36,784.46	1,787,690.00	0.00	859.43
OCTOBER	4,676,834.45	2,241,777.77	203,408.36	3,098.00	170,022.98	35,106.21	37,206.33	1,986,130.92	0.00	83.88
NOVEMBER	5,005,689.16	2,361,538.98	201,723.80	3,098.00	200,673.75	34,380.79	37,548.94	2,166,694.16	0.00	30.74
DECEMBER	6,526,135.27	2,343,269.88	163,269.27	1,476,341.75	192,123.84	32,730.68	36,021.35	2,282,320.00	0.00	58.50
JANUARY	12,656,488.95	3,301,513.52	1,732,192.96	3,098.00	213,417.82	32,077.69	37,065.40	2,337,123.56	5,000,000.00	0.00
FEBRUARY	4,867,587.50	2,006,628.00	224,102.03	3,098.00	178,712.14	33,087.50	37,344.83	2,384,615.00	0.00	0.00
MARCH	5,017,492.27	1,969,848.19	187,562.53	196,586.75	216,389.63	32,072.43	36,321.02	2,378,711.72	0.00	0.00
APRIL	18,915,291.49	2,100,419.37	217,506.42	3,098.00	172,099.79	32,059.29	35,907.32	2,342,596.14	14,011,605.16	0.00
MAY	5,087,852.54	2,069,996.30	149,920.92	3,098.00	160,290.24	31,978.06	36,182.43	2,636,320.17	0.00	66.42
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	75,617,439.59	25,375,795.84	3,721,925.86	1,701,060.50	1,637,536.78	365,347.77	397,626.14	23,404,772.93	19,011,605.16	1,768.61
ENDING FUND BALANCE	31,376,753.59	16,073,877.40	972,434.43	1,335,776.21	1,392,716.16	306,036.13	(97,941.01)	10,485,569.77	908,284.50	0.00
LIABILITIES	54,898.82	3,798.82	51,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING LIABILITY & FUND BALANCE	31,431,652.41	16,077,676.22	1,023,534.43	1,335,776.21	1,392,716.16	306,036.13	(97,941.01)	10,485,569.77	908,284.50	0.00

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
MONTHLY TREASURER'S REPORT
May 31, 2019

		Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security: IMRF	IMRF/Social Security: Social Security	Capital Projects	Working Cash	Tort
	ISDLAF+/PMA - 101 ACCOUNT										
5/1/19	LIQ Beginning Balance (1121)	1,555,934.52	190,103.89	(65,477.28)	149,938.78	(18,434.93)	7,375.62	(41,185.83)	156,371.42	1,177,242.85	-
	Monthly Transactions	(298,684.78)	(687,053.79)	(78,666.47)	83,650.34	(73,901.44)	4,249.40	(32,904.89)	428,576.91	57,365.16	-
5/31/19	**LIQ Ending Balance (1121)**	1,257,249.74	(496,949.90)	(144,143.75)	233,589.12	(92,336.37)	11,625.02	(74,090.72)	584,948.33	1,234,608.01	-
5/1/19	MAX Beginning Balance (1122)	2,413,737.98	1,729,501.77	104,288.95	102,855.02	274,894.68	27,051.58	(3,620.93)	108,522.36	70,244.55	-
	Monthy Transactions	(2,093,465.08)	(875,040.33)	(45,226.88)	(98,080.94)	85,228.67	(20,590.18)	19,162.98	(1,083,901.94)	(75,016.46)	-
5/31/19	**MAX Ending Balance (1122)**	320,272.90	854,461.44	59,062.07	4,774.08	360,123.35	6,461.40	15,542.05	(975,379.58)	(4,771.91)	-
5/1/19	Investment Beginning Balance (1210)	19,610,277.04	15,329,825.21	1,084,381.30	1,069,471.50	1,096,048.59	281,278.35	(37,649.91)	1,127,635.15	(340,713.15)	-
	Monthy Transactions	745,696.12	364,731.30	23,734.81	27,941.51	28,580.59	6,671.36	(1,742.43)	276,617.43	19,161.55	-
5/31/19	**Investment Ending Balance (1210)**	20,355,973.16	15,694,556.51	1,108,116.11	1,097,413.01	1,124,629.18	287,949.71	(39,392.34)	1,404,252.58	(321,551.60)	-
	Total Ending Balance - 101 Account	21,933,495.80	16,052,068.05	1,023,034.43	1,335,776.21	1,392,416.16	306,036.13	(97,941.01)	1,013,821.33	908,284.50	-
	ISDLAF+/PMA - 208 ACCOUNT										
5/1/19	LIQ Beginning Balance (1121-208)	253,625.68	-	-	-	-	-	-	253,625.68	-	-
	Monthly Transactions	(253,185.50)	-	-	-	-	-	-	(253,185.50)	-	-
5/31/19	**LIQ Ending Balance (1121-208)**	440.18	-	-	-	-	-	-	440.18	-	-
5/1/19	MAX Beginning Balance (1122-208)	436,116.53	-	-	-	-	-	-	436,116.53	-	-
	Monthy Transactions	(435,578.48)	-	-	-	-	-	-	(435,578.48)	-	-
5/31/19	**MAX Ending Balance (1122-208)**	538.05	-	-	-	-	-	-	538.05	-	-
5/1/19	Investment Beginning Balance (1210-208)	10,997,988.00	-	-	-	-	-	-	10,997,988.00	-	-
	Monthy Transactions	(1,537,217.79)	-	-	-	-	-	-	(1,537,217.79)	-	-
5/31/19	**Investment Ending Balance (1210-208)**	9,460,770.21	-	-	-	-	-	-	9,460,770.21	-	-
	Total Ending Balance - 208 Account	9,461,748.44	-	-	-	-	-	-	9,461,748.44	-	-
	OTHER CASH, DEPOSITS & ACCOUNTS RECEIVABLE										
	Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00			-		
	Flex Spending (1150)	5,000.00	5,000.00								
	Deposits (1910)	10,000.00							10,000.00		
	Accounts Receivable (1630)	10,608.17	10,608.17								
5/31/19	**Other Cash, Dep. & AR Ending Balance**	36,408.17	25,608.17	500.00	-	300.00	-	-	10,000.00	-	-
	Total Cash, Investments & Deposits	**31,431,652.41**	**16,077,676.22**	**1,023,534.43**	**1,335,776.21**	**1,392,716.16**	**306,036.13**	**(97,941.01)**	**10,485,569.77**	**908,284.50**	-

David Wilkinson, Treasurer

6/19/2019
Date

2019-2020 Student Handbook Updates

(May 2018 through May 2019)

District Handbook Updates

Handbook Procedure Number & Title	Description	Status
MSH 2.90 Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement	Per Public Act 100-133 the footnotes in this procedure are updated to reference the fact that schools must notify 11th and 12th grade students of dual enrollment and dual credit opportunities at public community colleges. This new law went into effect on January 1, 2018. Per Public Act 100-421, this procedure is further amended to provide for an Accelerated Placement Program, which is required beginning July 1, 2018.	Amended (November 2017) Amended (May 2018)
MSH 11.20 Student Records	Per Public Act 100-532, this procedure is updated to reflect that student records must be released to parents/guardians and eligible students within 10 business days (previously 15 calendar days). This new law went into effect on September 22, 2017. The procedure is also updated generally to fully comply with PRESS. Changes the procedure for inclusion of college entrance exams on academic transcripts in order to fully comply with PRESS.	Amended (November 2017) Amended (May 2018)
MSH 12.20 Standardized Testing	This procedure is updated to fully comply with PRESS and align to federal law.	Amended (May 2018)
MSH 12.40 Family Life & Sex Education Instruction Classes	This procedure is updated to fully comply with PRESS. All changes are non-substantive.	Amended (May 2018)
MSH 12.105 Student Privacy	This procedure is newly created to fully comply with PRESS and align to federal law.	New (May 2018)

MSH 12.130 Parent Notices Required by ESSA	This new procedure incorporates new ESSA requirements that are applicable to the student handbook. To this end, MSH procedures 12.10 and 12.50 have been deleted and incorporated herein.	NEW (May 2018)
MSH 2.10 Attendance	Amended to avoid overlap and confusion with MSH 2.20.	Amended (December 2018)
MSH 2.20 Student Absences	Pursuant to Public Act 100-810 (effective 1-1-19), changes the definition of excused absence relative to a parent's ability to excuse a student due to health or safety concerns.	Amended (December 2018)
MSH 2.50 Truancy	Pursuant to Public Act 100-918 (effective 8-17-18), changes the definition of a truant student. Pursuant to Public Act 100-825 (effective 8-13-18), changes the procedures for removal of a student who stops attending school.	Amended (December 2018)
MSH 2.80 [K-8] Exemption from PE Requirement MSH 2.80 [HS] Exemption from PE Requirement	Pursuant to changes adopted by the Illinois State Board of Education, delineates the procedures for students returning to physical education class following an excusal from such class.	Amended [K-8] (December 2018) Amended [HS] (December 2018)
MSH 2.90 Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement	Makes technical changes to comply with changes to PRESS, adds registered apprenticeship programs. *Use language from Board Policy 6:310 to better align with District applications of policy.	Amended (May 2019)
MSH 3.10 Fines, Fees, and Charges: Waiver of Student Fees	Pursuant to the Hunger Free Students Bill of Rights (Public Act 100-1092, effective 8-26-18), incorporates new requirements for schools that participate in the U.S. Department of Agriculture child nutrition program.	Amended (December 2018)
MSH 5.10 Immunization, Health, Eye and Dental Examinations	Pursuant to Public Act 100-829 (effective 1-1-19) adds the requirement that students entering ninth grade present proof of a dental exam.	Amended (May 2019)

MSH 5.20 Student Medication	Pursuant to Ashley's Law (Public Act 100-660, effective 8-1-18), provides for the limited administration of medical cannabis on school grounds. Pursuant to Public Act 100-729 (effective 1-1-19) incorporates a reference to undesignated asthma prescriptions in the footnotes. Also updates the procedure generally to fully comply with PRESS and Illinois law.	Amended (December 2018)
MSH 5.40 Safety Drill Procedures and Conduct	Pursuant to Public Act 996 (effective 1-1-19), requires that the law enforcement drill must be used for an "active shooter incident." *Note: This drill must be conducted within 90 days of the start of school with students present. The drill does **not** require an active shooter scenario to be conducted.*	Amended (May 2019)
MSH 6.30 Student Behavior	Pursuant to Ashley's Law (Public Act 100-660, effective 8-1-18), provides for an exception to student discipline for students that are properly administered medical cannabis on school grounds.	Amended (December 2018)
MSH 10.10 Education of Children with Disabilities	Public Act 100-1112 (effective 8-28-18) requires the student handbook to notify students and families that students who do not qualify for an IEP may qualify for a 504 plan.	Amended (May 2019)
MSH 12.120 Sex Offender and Violent Offender Community Notification Laws	This procedure has been completely rewritten to comply with changes to PRESS.	Rewritten (May 2019)

Lisle High School Handbook Updates

Bring Your Own Device Policy	Specified the expectation that students can not bring outside technology into the building unless approval from an administrator.
National Honor Society	Changed G.P.A. from 4.25 to 3.25 to align with current grading scale.
Report Cards	Deleted section
Online Databases	Deleted section

Lisle Junior High School Handbook Updates

B.E.A.R.S. Program	**B.E.A.R.S**. is an after-school program conducted on Tuesdays and Thursdays which helps students understand that completing homework and class assignments is an academic responsibility at Lisle Junior High School. Its purpose is not only to help students to **B**ecome **E**ducationally and **A**cademically **R**esponsible **S**tudents (B.E.A.R.S.) but also to manifest the District's objective to develop and maintain high academic standards for all students. B.E.A.R.S. is designed to meet this objective by fostering and promoting an attitude and behavior among all students that satisfactorily completing required work is essential to meeting grade-level learning standards and being promoted to the next grade. Students are referred to B.E.A.R.S. when they do not complete an assigned task by the established due date and fail to turn in that assignment by the following Monday. If students have not completed the work by Monday morning, they will be included on the weekly B.E.A.R.S. list and must complete the work in order to regain eligibility for all extra-curricular activities. Students are given the opportunity to turn late work in prior to the Monday morning deadline in order to avoid the loss of privileges. Work turned in after the due date will receive a letter grade (or 10%) reduction. Late work that is not completed before the end of the quarter grading period will receive no credit. Students who do not complete the work by the Monday morning deadline will be assigned to B.E.A.R.S. for the week. While students are on the weekly B.E.A.R.S. list, they will be ineligible for participation and/or practice in any co-curricular activity, after-school event, or classroom enrichment activity. Students will regain their weekly eligibility once they complete the assignments for which they were placed on the weekly B.E.A.R.S. list. Students who do not complete such assignments will remain ineligible for the aforementioned participation until all work has been satisfactorily completed or until the end of the grading period. Attendance at a B.E.A.R.S. session is not required, however it is an opportunity for students to receive extra support in completing a task/ assignment if necessary. Students attending an after-school B.E.A.R.S. session must report by 3:10 PM and remain until 4:55 PM. They must have all necessary homework/study materials with them upon their arrival to the classroom and must conduct themselves in a manner which will enable them to complete their assignments satisfactorily. The supervising teacher and classroom teacher will determine if the quality of the

	completed assignment is satisfactory. On the Monday which students are assigned to the weekly B.E.A.R.S. list, parents/guardians will receive email notification regarding their student's assignment for the current week. Additionally, if a student has been assigned an after-school detention on the same day that the student is to attend B.E.A.R.S., the obligation to the after-school detention will take precedence.
Grade Level Promotion (New Section)	Students are required to have a passing year-average grade (60% or higher) in each of the basic core subjects (language arts, literature, mathematics, science, social studies, and physical education) to earn promotion to the next grade. Students who do not meet these requirements may be required to satisfactorily complete summer school classes or summer tutorial programs to remediate such deficiencies in order to be promoted to the next grade. Prior to the start of the new school year, the student and parent(s)/guardian(s) will meet with school administration to review the assessment/evaluation report of the summer school program to determine the student's grade placement for the next school year.
Grading System	A serious attempt is made at all times to evaluate in the best possible manner the progress of students. The following grading system has been devised for that purpose: A (90-100) The student is **exceeding** the expectations of the course's learning standards and objectives B (80-89) The student is **meeting** the expectations of the course's learning standards and objectives C (70-79) The student is **approaching** the expectations of the course's learning standards and objectives D (60-69) The student is **beginning** to demonstrate evidence of learning with respect to the expectations of the course's learning standards and objectives F (Below 60) The student has demonstrated **insufficient evidence** of learning with respect to the expectations of the course's learning standards and objectives

	To determine Grade Point Averages, the following numerical values are assigned to each letter grade: A = 4; B = 3; C = 2; D = 1; F = 0

Lisle Elementary School Handbook Updates

The Lisle Elementary Updates are still in process. Updates focus on updated procedures as a result of the transition as well as updating general information from Schiesher and Tate Woods to Lisle Elementary.

FOR DISCUSSION

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: New Elementary Construction Progress Report

BACKGROUND DATA:

Critical Construction Dates/Timeline

Start Date		Description
2018	~~May 19~~	~~Ground Breaking Ceremony~~
	~~May 28~~	~~Mobilizing to the site. This will include installing fence around the site, locating our construction trailer. Earthwork and Site Utility contractors bringing equipment and materials to the site. Earthwork and site utility contractor will also start work most likely on the south side of the property.~~
	~~June 22~~	~~Demolition of Meadows School and residence (June 14th)~~
	~~July 1~~	~~Excavation followed by concrete for the new building foundations~~
	~~July 27~~	~~Masonry work to begin for Gym/Storm Shelter~~
	~~Sept 5~~	~~Structural Steel~~
	~~Oct 1~~	~~Concrete floors (Delayed until October 22nd due to steel fabrication)~~
	~~Nov 1~~	~~Exterior/Interior Wall Framing~~
2019	~~Jan 15~~	~~Brick Façade/Drywall/Roofing~~
	Feb 15	~~Exterior Windows and Siding Panels~~
	March 1	Ceilings
	April 1	Millwork and Finishes
	May 1	Flooring and Painting
	Aug 5	Occupancy

As of June 24, 2019, the project is on budget and getting close to being back on schedule.

The internal work in the coming weeks will continue to include the installation of floor tile, ceiling tiles and millwork.

The exterior focus in the coming weeks will include paving of the parking lot and installation of the playground. Although some of the external work has been delayed due to rainy conditions, it is not expected to affect the overall construction schedule.

Most of the furniture has been ordered and is expected to be delivered in July.

Transition Team

A group of about twelve teachers and administrators have been meeting after school for two hours every two weeks for the past several months working on the many logistics resulting from combining two schools. Work includes topics such as creating the new master schedule and daily procedures, designing the classroom layout, selecting furniture, and on-going communication. These meeting are expected to occur throughout the entire school year.

FOR INFORMATION

Lisle Community Unit School District 202
Board of Education Meeting
June 24, 2019

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

1) Kate Foster
2) Raymond Sojka
3) Matthew Hoffmann, Research Director, SEIU Local 73

The District will respond to all the request(s) within the required timeline.

From: Katherine Foster <kate.foster@sbcglobal.net>
Sent: Tuesday, June 11, 2019 9:56 AM
To: Keith Filipiak <kfilipiak@lisle202.org>
Cc: Lisle 202 School Board Members <board@lisle202.org>
Subject: Re: District Conflict of Interest Agreements

Keith,

The following documents are the ones I am looking to review prior to any next steps:

- Copy of the principals' current contracts and most recent previous contract, specifically at the elementary school level for Wesley Gosselink
- Any additional Conflict of Interest agreements between the District/School Board and 202 administration over the past 3 years
- District records of disclosure agreements for private business endeavors being run by school administrators over the past 3 years
- Acknowledgement of whether or not the Purposeful Play Program has been funded by any Federal or State Grant Awards
- Records of visitors at Tate Woods School that have gone into observe in Lauren Miller and Anna Miller's Classrooms from January 1, 2018 through May 31, 2019

The State of Illinois Attorney General's Office responded to these requests (in the attached letter I received in the mail) and asked that I direct them to you as the Freedom of Information Act Officer for the Lisle CUSD 202. I appreciate your attention to this matter

Thank you,
Kate Foster

On Sun, May 19, 2019 at 11:17 PM Raymond G Sojka <rgsojka@comcast.net> wrote:

Good Evening Lisle CUSD 202,

The information below is being sought under the Freedom of Information Act.

1. The original, fully executed contract between the Kindi Academy and Lisle CUSD 202 for the purchase of Tate Woods School by the Kindi Academy. This is the contract that was referenced and approved at the June 2018 School Board Meeting.
2. The documented request (letter, email, facsimile, etc.) by the Kindi Academy, or their representatives, to Lisle CUSD 202 requesting deferral of the closing on the sale of Tate Woods school until May 1, 2020.

Feel free to reach out to me if you have any questions.

Regards,

Ray Sojka

From: Matt Hoffmann <mhoffmann@seiu73.org>
Sent: Thursday, June 6, 2019 11:40 AM
To: kfilipiak@lisle202.org
Subject: FOIA Request 6.6.2019

To Whom It May Concern:
This is a non-commercial request under the Illinois Freedom of Information Act.
Please provide the following records:

- A list of all *custodial* and *paraprofessional* employees from FY 2018, in Microsoft Excel, with the following categories:
    - Employee name
    - Job title
    - Total salary paid for FY 2018
    - Hourly wage (or average hourly wage)
    - Total hours worked for FY 2018
    - Health Insurance costs to the district for FY 2018

Thank you,
Matt

Matthew Hoffmann
Research Director
SEIU Local 73
312-588-7506

Superintendent's Report – June 2019

District

- The Summer District Quarterly publication will be sent the week of June 24th.
- Online Registration for the 2019-2020 school year will open June 26th for returning families.

Lisle High School

- Emily Mao was selected for the Daily Herald's DuPage County Academic Team.
- The LHS Girls Soccer Team qualified and placed fourth in the State Tournament.

Lisle Junior High School

In order to support our students transitioning to sixth grade, the Junior High hosted a number of events and activities for students and parents.

- The JH hosted a successful parent night for 5th grade families to help support our students transitioning to 6th grade. We had about 50% of the families present.
- Mr. Kearney brought six current 6th grade students to Schiesher to meet with each 5th grade classroom to answer student questions.
- Fifth graders came over to the junior high for Step-Up day to get a tour and some of the information that was shared with parents was shared with students.
- The JH will also begin a mentoring program for the first time at LJHS. Twenty current Junior High students who have been chosen to help the incoming 6th graders with the transition.

To assist with enhancing our curriculum, the Junior High hosted a professional development day for our math instructors by bringing Eureka Math into our building. This work is continuing with summer curriculum.

Schiesher Elementary School

The last year at Schiesher ended smoothly and in a positive way. Our student council created spirit days for both Tate and Schiesher that spelled out End of an Era. We finished the year with our annual Talent Show and Awards assembly. The students were also treated to a little dance surprise by the staff. We took an all school picture that each student was able to bring home. The last day ended with the entire school celebrating our 5th graders with a clapout.

Tate Woods Elementary School

The Preschool and Early Childhood Classes at Tate Woods participated in another day of Special Olympics with our Lisle High School Special Olympians cheering them on. In May, the 3-5 year olds in Miss Diane and Mrs. Toby's classes participated in the Young Athletes Program. This special program allows our youngest athletes to participate with peer coaches in seven different events right here at Tate Woods. Thank you to our teachers and their committee for all their hard work to make the dreams of these Young Athletes come true! Special thanks to Jen Law for her ongoing support of students with special needs in our district.

IASB Delegate Report– June

Dates to Remember

- Wednesday, June 26, 2019 – deadline to submit amendment or proposed resolution to IASB
- Thursday, August 1, 2019 – School Board Recognition Application deadline; UPDATE: Mrs. Sima and I have compiled the first draft and are on target to submit the application before the deadline
- Friday-Sunday, November 22-24, 2019 – Triple I Annual Conference in Chicago, IL

Other

- IASB offers webinars and lunch & learns. Please watch out for email notifications IASB and also forwarded by Marilyn Buchholz
- Consider scheduling In-District Workshop for the next 2 years in Board Planning Calendar; See offerings in Field Services catalog http://iasb.mys1cloud.com/fieldservicecatalog.pdf

Submitted by Eunice McConville

Lisle Education Foundation Board Representative Report – June

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The Foundation did not have a June Board meeting as no grants were submitted by District staff or administration. On Wednesday, June 12th, Lisle Education Foundation Board Members were invited and attended a tour of the new Lisle Elementary school.

On Thursday, June 13, 2019, the Foundation held its annual golf outing at Seven Bridges Golf Course. Over 72 golfers attended with additional guests joining us for dinner. The day was enjoyable, and financial results for the golf outing will be reported in the coming month. We thank all who attended as well as our various corporate sponsors and Navistar, our event sponsor.

Our next event is Eyes to the Skies Festival. The Lisle Education Foundation is a recognized charity that can earn financial proceeds for volunteer hours credited to the Foundation. Monies that are fundraised through the Lisle Education Foundation benefits any grades PK-12 when District staff or Administration submits grant requests for the Foundation's consideration. We encourage and welcome any volunteers to support Eyes to the Skies Festival as well as designate Lisle Education Foundation as a beneficiary for their volunteer hours.

Submitted by Eunice McConville