

Proviso Township High Schools Board of Education Regular Meeting

Tuesday, February 13, 2024

5:30 PM

Proviso Math & Science Academy Auditorium and Board Room

8601 W Roosevelt Road

Forest Park, IL 60130

AGENDA

BOARD OF EDUCATION MEMBER OATH OF OFFICE

I, do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Proviso Township High Schools District 209, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Proviso Township High Schools District 209;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Proviso Township High Schools District 209; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

EXECUTIVE SESSION 5:30 PM

OPEN SESSION 7:00 PM

1. Call to Order
2. Establish Quorum
3. Retire to Executive Session
4. Executive Session Board of Education

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)

B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

C. Litigation, when an action against, affecting or on behalf of the particular public body has been filled and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

5. Reconvene the Regular Meeting

6. Pledge of Allegiance
7. PTHS D209 Vision Statement
8. Public Comments
9. Student Recognition
10. Reports and Communications from the Superintendent of Schools
11. Reports and Communications from the Board President
12. Approval of the January 9th, 2024 Minutes - ***Action Item***

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Proviso Township High Schools Board of Education Regular Meeting

Official Minutes of the Board of Education of Proviso Township High Schools District 209 at Proviso Math & Science Academy, Forest Park, IL 60130 on Tuesday, January 9th, 2023, at 5:31p.m.

PRESENT – Board Members:

Ms. Amanda Grant
Ms. Jenny Barbahen
Mr. David Ocampo
Ms. Sandra Hixson
Ms. Arbdella Patterson
Mr. Samuel Valtierrez

PRESENT – Administration:

Dr. Bessie Karvelas, Acting Superintendent
Dr. Sharon Williams, Deputy Superintendent
Dr. Deborah Watson-Hill, CSBO
Mr. Luke Pavone, Human Resources Director

Legal:

Mr. James Petrunaro, Attorney, Franczek P.C.

Superintendent's Office:

Ms. Janessa Salgado

Executive Session Board of Education

It was moved by Ms. Hixson and seconded by Mr. Ocampo, that the Board of Education of the Proviso Township High Schools District 209 retire to executive session at approximately 5:32p.m. for the purpose of discussing items as listed on the agenda.

A. Litigation, when an action against, affecting or on behalf of the particular public body. 5 ILCS 120/2(c) (11).

B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the public body or legal counsel for public body. 5 ILCS 120/2(c)(1).

C. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

4.D. Matters related to individual students per Section 2(c)(10)

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Reconvene the Regular Meeting

It was moved by Mr. Valtierrez and seconded by Mr. Ocampo that the Board of Education of Proviso Township High Schools District 209 reconvened the Regular Meeting at approximately 7:34 PM.

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Pledge of Allegiance

Ms. Grant led those present in the Pledge of Allegiance.

PTHS D209 Vision Statement

Ms. Barbahen read the D209 Vision Statement into the record.

Public Comments

Ms. Arbdella Patterson - Addressed the board, expressing concerns about the lack of opportunity for board members to speak at the end of meetings. Explanation of the cancellation of a historically black college tour due to high costs and emphasized that elected board members should not misuse taxpayer dollars. Urged for understanding of individual circumstances before taking action against board members and emphasized the importance of unity and common goals in serving the community.

Student Recognition

The student that was intended to be recognized today had a game to participate in, we wish her all the best and well be recognizing her at the next Board Meeting.

Superintendents Report

Technology Update by Mr. Michael Swanson -

Every teacher in Proviso Township High School District now has their own designated Ring Central phone number for communication with students and parents. This marks the first time in Proviso's history that teachers have direct phone numbers, enhancing communication avenues and accessibility. This was achieved at minimal cost for the entire district, with some staff already utilizing the system and undergoing training. Future Plans: Texting ability will be added in the future, further facilitating communication between teachers, parents, and students. Additionally, efforts are being made to recycle outdated technology, particularly focusing on the "Jurassic Park" area at Proviso East, with inventory and recycling processes underway.

Dr. Karvelas Educational Update - Final exams are scheduled for January 23rd, 24th, and 25th, with each exam lasting 80 minutes. Makeup periods are available daily for students who miss exams. Exams will be administered by the school's principals, allowing teachers to have lunch during that time. Information about the exam schedule and makeup periods will be disseminated through Facebook to ensure parents are aware of their children's schedules. Scheduled to assist parents and students in filling out FAFSA applications. Representatives from colleges will provide assistance in both English and Spanish. Math and Science Academy Admissions: The admissions window for the class of 2028 is closing soon. Parents and students are encouraged to submit applications online, with assistance available through the provided email address for any inquiries or document submissions.

Financial Update by Dr. Watson Hill - Dr. Hill provides a financial update during the board meeting. She mentions that the treasurer's report is available for review and discusses the bill list for the month. Board member Patterson raises questions regarding individualized payments to First Student, a transportation provider. Dr. Hill explains that these payments are for a combination of regular education and special education routes. She assures the board that the special education director reviews and approves these invoices before payment. Dr. Hill also clarifies a discrepancy on the bill list related to student activities and apologizes for the error. Finally, she confirms that the board should vote on the included items and concludes her report.

Presidents Report

Polished Pebbles Social Media Program

- Date: Saturday, January 20th
- Location: Broadview Public Library
- Description: Workshop on leveraging social media for personal branding and career advancement
- Importance for students' future success and professional development

FAFSA Night

- Location: Districtwide (All Three Schools)
- Purpose: Assisting students and families with completing the FAFSA form
- Importance of meeting graduation requirements and accessing financial aid resources

Youth Hiring Event

- Opportunity for recent graduates to explore career options and connect with employers

- Benefits for young adults seeking employment or training opportunities
- Triton College Programs Deadline
- Deadline: January 19th
- Programs offering college credit, dual degrees, certifications, and credentials
- Importance of early application submission and required documentation

Recognition from Chief Dan Murphy

- Acknowledgment of Proviso West security team's efforts
- Decrease in disruptive incidents and positive impact on school environment
- Appreciation for collaboration between school and local law enforcement agencies

Dr. Karvelas added she received emails from teachers at West regarding the temporary leave of the security lead, Mr. Robinson, and the positive impact of Mr. Womacks stepping in to take over. Teachers noted a noticeable improvement in the school environment within just a couple of days of Mr. Womacks presence. They expressed gratitude and recognition for Mr. Womacks professionalism and commitment to student safety, emphasizing that the students are in good hands under his leadership.

Consent Agenda

Ms. Grant made a motion to approve consent agenda **#12 Approval of the December 12th, 2023 Minutes.**

Moved by Ms. Hixson second by Mr. Valtierrez.

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Ms. Grant made a motion to table consent agenda **#13 Approval of Bill List.** Moved by Ms. Hixson second by Ms. Barbahen.

Discussion: Minus entry for Mr. Robinson

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Ms. Grant made a motion to approve consent agenda **#14 Approval of Past Due Bills.**

Moved by Ms. Hixson second by Mr. Valtierrez.

Upon roll call, the following members voted:

6 Ayes: Ms. Barbahen, Ms. Grant, Mr. Ocampo,
Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays: None
0 Abstain: None
1 Absent: Mr. Alexander

MOTION PASSED

Ms. Grant made a motion to approve consent agenda **#15 Approval of Application for Driver Education Waiver**. Moved by Ms. Hixson second by Mr. Ocampo.

Upon roll call, the following members voted:

6 Ayes: Ms. Barbahen, Ms. Grant, Mr. Ocampo,
Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays: None
0 Abstain: None
1 Absent: Mr. Alexander

MOTION PASSED

Ms. Grant made motion to approve consent agenda **#16 Possible Action to Approve Uniform Grievance Complaint Decision Regarding Administrator**. Moved by Mr. Ocampo second by Ms. Barbahen.

Discussion: Decision to adopt the findings that were presented.

Upon roll call, the following members voted:

4 Ayes: Ms. Barbahen, Ms. Grant, Mr. Ocampo,
Ms. Patterson
2 Nays: Ms. Hixson, Mr. Valtierrez
0 Abstain: None
1 Absent: Mr. Alexander

MOTION PASSED

Ms. Grant made a motion to *Table* consent agenda **#17 Approval of Proviso East, West, and PMSA/District IT Recycling**. Moved by Ms. Hixson second by Ms. Barbahen.

Upon roll call, the following members voted:

6 Ayes: Ms. Barbahen, Ms. Grant, Mr. Ocampo,
Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays: None
0 Abstain: None
1 Absent: Mr. Alexander

MOTION PASSED

Ms. Grant a motioned to approve consent agenda **#18 Approval of Press Policy 108 and 109**. Moved by Ms. Hixson second by Mr. Ocampo.

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Ms. Grant a motioned to approve consent agenda **#19 Personnel Report & Employee Count**. Moved by Ms. Hixson second by Ms. Barbahen.

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Ms. Patterson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Information Item

Discussion of policy readings, Policy 5110 (Recognition for Service) and Policy 5290 (Employment Termination and Suspension) were addressed. Concerns raised about recognition for retirees and sought clarification on the process for notifying employees of non-renewal. The attorney provided information on the timelines for notification, noting differences for teachers and administrators.. The meeting concluded with the acknowledgment of concerns and clarifications provided by the attorney.

Upcoming Committee Meetings:

Committee Titles and Dates Mentioned:

Policy Committee Meeting:
- Date: January 29th

Facilities Committee Meeting:
- Date: February 6th

Parent Engagement Committee Meeting:
- Date: February 16th

Finance Committee Meeting:
- Date: February 17th

FOIA

No FOIAs for the Month of December Received to Date

Adjourn

@ 8:08PM

Action Item

Subject: Bill List

Rationale: (see attached)

Recommendation:

That the Board of Education of Proviso Township High Schools, District 209, approves the Superintendent's recommendation to release payment for bills as presented.

BILL LIST DATED 02/13/2024

02/13/24

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACCURATE BIOMETRICS						
Check Group:						
December Fingerprints		25	242465	438782312 12/31/2023	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	\$1,075.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,075.00
					Vendor Total:	\$1,075.00
ACME AUTO LEASING LLC						
Check Group:						
ACME AUTO MNTLY LEASING BILLING	352779	1	241099	23110313 11/23/2023	10.5.1700.301.0000.001.0087.0000 Lease	\$1,945.00
ACME AUTO MNTLY LEASING BILLING		1	241099	23120048 12/1/2023	10.5.1700.301.0000.001.0087.0000 Lease	\$1,945.00
ACME AUTO MNTLY LEASING BILLING		1	241099	24010287 1/1/2024	10.5.1700.301.0000.001.0087.0000 Lease	\$1,945.00
ACME AUTO MNTLY LEASING BILLING		1	241099	24020185 2/1/2024	10.5.1700.301.0000.001.0087.0000 Lease	\$1,945.00
					Check #: 0	
					PO/InvoiceTotal:	\$7,780.00
					Vendor Total:	\$7,780.00
ALICE BEY-PUGH						
Check Group:						
Swim Equipment		1	242576	INV242576 1/25/2024	10.5.1501.411.0000.003.0036.0000 Educational Supplies	\$248.91
					Check #: 0	
					PO/InvoiceTotal:	\$248.91
					Vendor Total:	\$248.91
ALLIANCE MECHANICAL SERVICES						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EMERGENCY---ESTIMATE TO REPLACE: COMPRESSOR, LOCK KIT, REFRIGERANT, DRIER, EPA - RECOVER, DISPOSAL, VAC & MISC HARDWARE. THIS IS TOO REPLACE AND CONVERT COMPRESSOR ON WALK IN FREEZER FROM R12to R4904A		1	242440	1337957	20.5.2540.700.0000.004.2000.0000	\$6,038.69
				1/22/2024	Non-Capitalized Equipment	
					Check #: 0	
					PO/InvoiceTotal:	\$6,038.69
					Vendor Total:	\$6,038.69
ALPHA BAKING COMPANY						
Check Group:						
P West Alpha Baking Supplies Monthly Bread		1	241154	230004243017 8/31/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$195.21
P East Alpha Baking Supplies Monthly Bread		1	241154	230004299015 10/26/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$114.70 13
P West Alpha Baking Supplies Monthly Bread		1	241154	230004356008 12/22/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$198.11
P West Alpha Baking Supplies Monthly Bread		1	241154	230004362014 12/28/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$234.60
PMSA Alpha Baking Supplies Monthly Bread		1	241154	2400040002013 1/2/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$50.13
P East Alpha Baking Supplies Monthly Bread		1	241154	240004008014 1/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$246.66
P East Alpha Baking Supplies Monthly Bread		1	241154	240004011015 1/11/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$184.18
P West Alpha Baking Supplies Monthly Bread		1	241154	240004011016 1/11/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$342.56
PMSA Alpha Baking Supplies Monthly Bread		1	241154	240004011017 1/11/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$176.72
P East Alpha Baking Supplies Monthly Bread		1	241154	240004015014 1/18/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$80.29

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
P West Alpha Baking Supplies Monthly Bread		1	241154	240004018015 1/18/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$7.60
PMSA Alpha Baking Supplies Monthly Bread		1	241154	240004018016 1/18/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$118.57
PMSA Alpha Baking Supplies Monthly Bread		1	241154	240004023012 1/23/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$223.05

Check #: 0

PO/InvoiceTotal: \$2,172.38

Vendor Total: \$2,172.38

AMITA GLENOAKS SCHOOL PHEASANT RIDGE

Check Group:

SY24 Tuition		1	240536	TDS-N 11375 12/16/2022	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$11,815.20
SY24 Tuition		1	240536	TDS-N-11002 3/25/2022	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$14,178.24
SY24 Tuition		1	240536	TDS-N-11285 10/31/2022	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$19,692.00
SY24 Tuition		1	240536	TDS-N-11995 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$11,851.68

Check #: 0

PO/InvoiceTotal: \$57,537.12

Vendor Total: \$57,537.12

ANTHEM SPORTS

Check Group:

collegiate goal		3	242253	387267 1/9/2024	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$637.05
shipping		1	242253	387267 1/9/2024	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$97.41

Check #: 0

PO/InvoiceTotal: \$734.46

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Check Group:							
collegiate goal		1	242274	387265 1/9/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$212.35	
shipping		1	242274	387265 1/9/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$26.89	
Check #: 0							
PO/InvoiceTotal:						\$239.24	
Vendor Total:						\$973.70	
AQUA PURE ENTERPRISES INC	350883						
Check Group:							
Hypo Solution Bulk sold per Gallon, min 100 Gal		125	240226	0146348-IN 8/31/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$463.75	
Shipping for Bulk Delivery		1	240226	0146348-IN 8/31/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$19.95 15	
Check #: 0							
PO/InvoiceTotal:						\$483.70	
Check Group:							
SR Smith Lift Rechargeable Battery Pack		1	2303735	0146970-IN 10/14/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$420.03	
SHIPPING		1	2303735	0146970-IN 10/14/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$82.95	
Check #: 0							
PO/InvoiceTotal:						\$502.98	
Vendor Total:						\$986.68	
ASHLAND LOCK & SECURITY SOLUTIONS	366094						
Check Group:							
REPLACE MALFUNCTIONING INTERCOM STATION WITH A ONE FOR ONE REPLACEMENT		1	241948	1033714220 1/18/2024	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	\$2,021.25	
Check #: 0							

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$2,021.25
						Vendor Total: \$2,021.25
ASSOCIATION FOR CAREER AND TECHNICAL EDU						
Check Group:						
Sharon Williams		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Latoya McIntosh		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Felicia Lee		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Alexander Brandon		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$535.50
Keisha Earl		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50 16
Patricia Green		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Jennifer Miller		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Donald Robinson		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Shaurae Winfield		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
April Senase		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Trinity Casto		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
AbdurRehman Syed		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50
Shaylon Walker		1	241291	428761 10/13/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$706.50

Check #: 0

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$9,013.50
						Vendor Total: \$9,013.50
AT & T	354654					
Check Group:						
AT&T FINAL BILL 708.Z53.0140 445 9 BOARD OF EDUCATION		1	242441	708Z53-0140-445 9 12/15/2023	10.5.2660.340.0000.001.0014.0000 Communications	\$12,309.62
						Check #: 0
						PO/InvoiceTotal: \$12,309.62
						Vendor Total: \$12,309.62
AT&T MOBILITY	350465					
Check Group:						
AT&T BILL		1	242308	287267727336x1 224223 1/11/2024	10.5.2660.340.0000.001.0014.0000 Communications	\$3,836.44 17
						Check #: 0
						PO/InvoiceTotal: \$3,836.44
						Vendor Total: \$3,836.44
AUTO ZONE	363577					
Check Group:						
M12 LED Underhood Light		5	242129	2692995357 12/21/2023	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$849.35
29pCShockwave IMPact Duml		4	242129	2692995357 12/21/2023	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$801.84
M18 Fuel 38 MTIW W FRICT		4	242129	2692995357 12/21/2023	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$1,012.12
2PK of m18 Battery REDL		3	242129	2692995357 12/21/2023	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$826.26
10PC Ratchet and SO		3	242129	2692995357 12/21/2023	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$941.58
						Check #: 0

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$4,431.15
Check Group:						
Step Drill Bit Set		4	242150	2692018539 1/25/2024	10.5.1400.411.0000.000.3220.0001 Educational Supples	\$436.60
Check #: 0						
PO/InvoiceTotal:						\$436.60
Vendor Total:						\$4,867.75
B & H PHOTO-VIDEO	352413					
Check Group:						
CREATIVE-LABS STAGEAR V2 CMPCT UNDER-MNTR SOUNDBAR/REG		3	242309	903598582 1/11/2024	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	\$124.59
ENCASED RUGGED SHIELD CASE f/iPAD 10.2" (7/8/9)/REG		3	242309	903598582 1/11/2024	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	\$73.23 18
Check #: 0						
PO/InvoiceTotal:						\$197.82
Vendor Total:						\$197.82
BERWYN GARAGE	351327					
Check Group:						
bus 18 smoking		1	242442	072025 12/26/2023	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$328.35
Check #: 0						
PO/InvoiceTotal:						\$328.35
Vendor Total:						\$328.35
BLAINE SERVICES AND SUPPLY	350030					
Check Group:						
GLASS SPECIAL ORDER - (2) PC 1/2 WIRE GLASS MEASURED AND INSTALLED		1	242226	25797 1/23/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$664.88
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$664.88
						Vendor Total: \$664.88
BLICK ART MATERIAL	350031					
Check Group:						
BLICK SQUARE CHARCOAL STICKS - SET OF 12		3	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.27
GENERAL'S MULIT-PASTEL PASTEL CHALK STICK SET- ASSTD COLORS, SET OF 12		12	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$152.88
SASKURA CRAY-PAS EXPRESSIONIST OIL PASTEL SETS - SET OF 16		12	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$84.72
BLICK STUDIO VINE CHARCOAL - MEDIUM, BOX OF 12		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$25.72
AMACO POTTER'S CHOICE GLAZE - GALLON, DEEP SIENNA SPECKLE		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$82.13
AMACO POTTER'S CHOICE GLAZE - GALLON, TEMMOKU		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$82.13
BLICK STONEWARE CLAY - 50 LBS		6	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$179.70
BLICK SULPHINE 80LB DRAWING PAPERS - 18"X24", WHITE, 500 SHEETS		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$134.76
GENERAL'S WHITE CHARCOAL - PK OF 12		5	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$42.90
CREATIVITY STREEET JUMBO CRAFT STICKS - BOX OF 500, NATURAL		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$7.79
ULINE PLASTIC CUPS W/LIDS - 4 OZ, PKG OF 250		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$37.39
SCRATCH-ART SCRATCHBOARD - 8 1/2" X 11", SILVER, 50 SHEETS		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$92.36

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STUDIO DESIGNS LED FLEX LAMP - BLACK		6	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$252.42
SHARPIE SUPER SHARPIE MARKER - BLACK		34	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$65.62
CRAYOLA EDUCATIONAL WATERCOLOR PANS- OVAL, SET OF 8 ASSTD COLORS, PAN		17	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$76.50
BLICK ESSENTIALS TEMPERA - YELLOW -QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA - WHITE - QT		6	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$28.14
BLICK ESSENTIALS TEMPERA- VIOLET, QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA- TURQUOISE, QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.38 20
BLICK ESSENTIALS TEMPERA - TREASURE GOLD (METALLIC), QT		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$10.96
BLICK ESSENTIALS TEMPERA - SILVER (METALLIC), QT		1	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$10.96
BLICK ESSENTIALS TEMPERA - RED, QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA - PEACH QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.38
BLICK ESSENTIALS TEMPERA - ORANGE, QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA - MAGENTA, PINT		6	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$16.92
BLICK ESSENTIALS TEMPERA - LIGHT GREEN, QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.40
BLICK ESSENTIALS TEMPERA - LIGHT BLUE, QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.40

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BLICK ESSENTIALS TEMPERA - GREEN, QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA - BROWN, QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.38
BLICK ESSENTIALS TEMPERA - BLUE, QT		4	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$18.76
BLICK ESSENTIALS TEMPERA - BLACK, QT		2	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$9.38
SCRATCH-ART STANDARD PEN HOLDER PK, PKG OF 12		3	242449	INV242449 1/23/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$30.21
Check #: 0						
PO/InvoiceTotal:						\$1,601.36
Vendor Total:						\$1,601.36
Bob's Dairy						
Check Group:						
Dairy Products MILK		1	240434	311654 1/4/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$362.90
Dairy Products MILK		1	240434	312395 1/11/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$519.50
Dairy Products MILK		1	240434	313179 1/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$415.60
Check #: 0						
PO/InvoiceTotal:						\$1,298.00
Check Group:						
PE DAIRY PRODUCTS MILK		1	240435	311653 1/4/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$571.60
PE DAIRY PRODUCTS MILK		1	240435	313177 1/22/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$104.20
Check #: 0						
PO/InvoiceTotal:						\$675.80

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Check Group:						
PW DAIRY PRODUCTS MILK		1	240436	310828 12/19/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$381.50
PW DAIRY PRODUCTS MILK		1	240436	311141 12/22/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$66.25
PW DAIRY PRODUCTS MILK		1	240436	312681 1/16/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$442.60
PW DAIRY PRODUCTS MILK		1	240436	312995 1/19/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$429.95
PW DAIRY PRODUCTS MILK		1	240436	313205 1/23/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$298.15
Check #: 0						
PO/InvoiceTotal:						\$1,618.45
Vendor Total:						\$3,592.25
Brinks Incorporated						
Check Group:						
Transportation Payment 1-1-24-1-31`-24		1	242600	12507043 1/1/2024	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	\$426.31
Transportation Payment 12.1.23-12.31/23		1	242600	6243093 12/31/2023	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	\$200.49
Check #: 0						
PO/InvoiceTotal:						\$626.80
Vendor Total:						\$626.80
BRITTEN SCHOOL	352294					
Check Group:						
SY24 Tuition		1	241596	16029 2/1/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$27,673.80
Check #: 0						
PO/InvoiceTotal:						\$27,673.80
Vendor Total:						\$27,673.80

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BSN SPORTS	350492					
Check Group:						
Freight		1	240292	923573255 11/1/2023	10.5.1501.410.0000.003.0036.0000 General Supplies	\$190.00
FB: Solid Sideline Marker 11PC Set		2	240292	923573255 11/1/2023	10.5.1501.410.0000.003.0036.0000 General Supplies	\$700.00
FB: Fisher Custom Print Pylons - 8/Set		2	240292	923573255 11/1/2023	10.5.1501.410.0000.003.0036.0000 General Supplies	\$759.98
FB: Pro-Style Down Indicator-Head w/Pole		1	240292	923573255 11/1/2023	10.5.1501.410.0000.003.0036.0000 General Supplies	\$440.00
VB: Red/White/Navy-K1 Gold Volleyball		12	240292	923573255 11/1/2023	10.5.1501.410.0000.003.0036.0000 General Supplies	\$899.88
				Check #: 0		
					PO/InvoiceTotal:	\$2,989.86 ²³
Check Group:						
FB: Solid Sideline Marker 11 PC Set		2	240293	923363811 10/17/2023	10.5.1501.410.0000.002.0036.0000 General Supplies	\$700.00
FB: Fisher Custom Print Pylons - 8/Set		2	240293	923363811 10/17/2023	10.5.1501.410.0000.002.0036.0000 General Supplies	\$759.98
FB: Diagonal Chain Set & BSN Down Box		1	240293	923363811 10/17/2023	10.5.1501.410.0000.002.0036.0000 General Supplies	\$675.00
VB: Red/White/Navy-K1 Gold Volleyball		12	240293	923363811 10/17/2023	10.5.1501.410.0000.002.0036.0000 General Supplies	\$899.88
Freight		1	240293	923363811 10/17/2023	10.5.1501.410.0000.002.0036.0000 General Supplies	\$212.44
				Check #: 0		
					PO/InvoiceTotal:	\$3,247.30
Check Group:						
Replacement Volleyball Net		1	241111	923299428 11/11/2023	10.5.1501.411.0000.002.0036.0000 Educational Supplies	\$729.00
				Check #: 0		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$729.00
Check Group:						
Flag Football Belts		4	241340	923404647 10/19/2023	10.5.1501.411.0000.002.0036.0000 Educational Supplies	\$448.80
						Check #: 0
						PO/InvoiceTotal: \$448.80
Check Group:						
Set of 40 Wrestling Headgear		1	241649	923946891 11/28/2023	10.5.1501.491.0000.002.0036.0000 Uniforms	\$2,018.24
						Check #: 0
						PO/InvoiceTotal: \$2,018.24
Check Group:						
BLACK, WHITE-TEAM KNIT WARM-UP FULL-ZIP JACKET, MEDIUM		10	242450	INV242450 1/17/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$460.00
BLACK, WHITE-TEAM KNIT WARM-UP FULL-ZIP JACKET, LARGE		10	242450	INV242450 1/17/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$460.00
BLACK, WHITE-TEAM KNIT WARM-UP FULL-ZIP JACKET, XLG		15	242450	INV242450 1/17/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$690.00
BLACK, WHITE-TEAM KNIT WARM-UP FULL-ZIP JACKET, XXL		10	242450	INV242450 1/17/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$460.00
SHIPPING		1	242450	INV242450 1/17/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$142.20
						Check #: 0
						PO/InvoiceTotal: \$2,212.20
						Vendor Total: \$11,645.40
BUREAU OF EDUCATION & RESEARCH	350576					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Kristina Sauter		1	242372	INV242372 1/19/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$279.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$279.00</u>
						Vendor Total: <u>\$279.00</u>
CAROLINA BIOLOGICAL SUPPLY	350044					
Check Group:						
Carolina's Perfect Soln Sheep Brain, Dura Mater Removed, Single Injection, Pail		2	242154	52419199RI 1/12/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	\$55.60
Carolina's Perfect Soln Sheep Brain, Dura Mater Removed, Optic Chiasma Intact, Plain, Pail		20	242154	52419199RI 1/12/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	\$316.00
Carolina's Perfect Soln Sheep Kidney, Double Injection, Pail		3	242154	52419199RI 1/12/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	\$27.00 25
shipping		1	242154	52419199RI 1/12/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	\$40.60
					Check #: 0	
						PO/InvoiceTotal: <u>\$439.20</u>
						Vendor Total: <u>\$439.20</u>
CENGAGE LEARNING	353062					
Check Group:						
Business Communications - Means 3rd Edition - Class Set of 45 Textbooks: Assuming 4 Sets, 1 per course per campus		180	241112	83012189 1/26/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	\$19,800.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$19,800.00</u>
						Vendor Total: <u>\$19,800.00</u>
CHG ALTERNATIVE EDUCATION INC	361988					
Check Group:						

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SY24 Tuition		1	240540	INV181296 1/5/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$13,116.64
					Check #: 0	
						PO/InvoiceTotal: \$13,116.64
						Vendor Total: \$13,116.64
Citicare Services LLC						
Check Group:						
MCV Transportation for C Jones 9.1.23-9.30.23		1	242562	5348 10/6/2023	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$415.80
MCV Transportation for C Jones 10.1.23-10.31.23		1	242562	5379 11/1/2023	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$319.20
MCV Transportation for C Jones 11.1.23-11.30.23		1	242562	5413 12/1/2023	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$319.20
						26
					Check #: 0	
						PO/InvoiceTotal: \$1,054.20
						Vendor Total: \$1,054.20
COLLEY ELEVATOR COMPANY						
Check Group:						
Install VRT-1000 Emergency Phone and light board		1	241800	253643 12/31/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$2,948.00
					Check #: 0	
						PO/InvoiceTotal: \$2,948.00
Check Group:						
ELEVATOR INSPECTION SERVICE FOR 1 MONTH PERIOD BEGINNING AT THE DATE OF THIS INVOICE Traction cars		4	242426	253128 1/1/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$1,024.00
ELEVATOR INSPECTION SERVICE FOR 1 MONTH PERIOD BEGINNING AT THE DATE OF THIS INVOICEHydraulic cars		3	242426	253128 1/1/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$567.00
					Check #: 0	

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						PO/InvoiceTotal: \$1,591.00
						Vendor Total: \$4,539.00
DEMCO	350076					
Check Group:						
Discount		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	(\$25.00)
Demco Bookshelf Dividers Dewey Graphics		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$110.69
Demco Bookshelf Sign		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$15.80
Plastic Sign Base 1/2 x 4 x2		2	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$7.44
Classic Arch Countertop Sign		2	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$143.96 27
4" Plastic Letter Black		14	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$272.86
4" Plastic Letters w/Adhesive		13	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$196.82
2"Plastic Letters w/Adhesive		14	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$217.56
Demco Bookshelf Sign		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$15.80
4" Plastic Letters w/Adhesive		5	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$75.70
Glass Reinforced Filament Tape		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$12.51
4"Plastic Letters w/Adhesive		5	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$75.70
Shipping		1	242686	7331629 7/11/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$125.16

Check #: 0

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,245.00
						Vendor Total: \$1,245.00
DONALD ROBINSON	366972					
Check Group:						
Donald Robinson Bloomington Mileage		1	242549	Inv-242549 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$158.84
						Check #: 0
						PO/InvoiceTotal: \$158.84
						Vendor Total: \$158.84
EAST AURORA HIGH SCHOOL	350856					
Check Group:						
East Aurora Tomcat Meet		1	242458	INV242458 1/23/2024	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	\$175.00 28
						Check #: 0
						PO/InvoiceTotal: \$175.00
						Vendor Total: \$175.00
EASTER SEALS METROPOLITAN CHICAGO	360970					
Check Group:						
SY24 Tuition		1	240537	29099 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$10,727.25
						Check #: 0
						PO/InvoiceTotal: \$10,727.25
						Vendor Total: \$10,727.25
ECRA GROUP, INC.						
Check Group:						
Annual Subscription for ECRISS 2023-2024 School Year		1	242675	10755 2/2/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$54,600.00
						Check #: 0
						PO/InvoiceTotal: \$54,600.00

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Vendor Total:						\$54,600.00
EGSL	351798					
Check Group:						
laboratory analysis		4	242384	322586 11/30/2023	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$380.00
hygienist		3	242384	322586 11/30/2023	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$150.00
Check #: 0						
PO/InvoiceTotal:						\$530.00
Vendor Total:						\$530.00
Epic Special Education Staffing						
Check Group:						
Epic Staffing - S Reed Week Ending 1/13/2024		1	242559	INV95424 1/19/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	\$3,375.00 29
Check #: 0						
PO/InvoiceTotal:						\$3,375.00
Check Group:						
Epic Staffing - Steven Silverstein		1	242560	INV95423 1/13/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	\$2,996.25
Check #: 0						
PO/InvoiceTotal:						\$2,996.25
Check Group:						
Epic Staffing - S Silverstein 1228		1	242561	INV94828 12/28/2023	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	\$3,081.25
Check #: 0						
PO/InvoiceTotal:						\$3,081.25
Check Group:						
Epic Staffing - S Reed		1	242592	INV94829 12/28/2023	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	\$3,375.00
Check #: 0						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$3,375.00
						Vendor Total: \$12,827.50
ERSKINE REEVES BARBER ACADEMY	365576					
Check Group:						
Spring Semester 2024 Students		13	242550	20240108-20 1/22/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$36,400.00
						Check #: 0
						PO/InvoiceTotal: \$36,400.00
						Vendor Total: \$36,400.00
EVEREST ENVIRONMENTAL INC.	365668					
Check Group:						
BWT-103 PE - Liquid High Pressure Boiler Water Treatment Formulated for Proviso East 55 Gallon Drum		2	241654	23-408 12/18/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$1,446.48 30
BWT-130-OX Oxygen Scavenger (Sodium Sulfite) 55 Gallon Drum		1	241654	23-408 12/18/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$1,176.00
BWT-140-SC Sludge Conditioner 5 Gallon Pail		1	241654	23-408 12/18/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$144.68
						Check #: 0
						PO/InvoiceTotal: \$2,767.16
Check Group:						
Provide 2 (two) Siemens Combustion UV Flame Detectors model QRA4.U		1	241871	23-412 12/29/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$988.00
						Check #: 0
						PO/InvoiceTotal: \$988.00
						Vendor Total: \$3,755.16
FERRELLGAS						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INVOICE 9/23/20		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$6.93
INVOICE 2/24/20		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$27.81
INVOICE 3/2/21		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$17.28
INVOICE 8/17/20		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$337.73
LATE CHARGE 5/24/21		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.10
LATE CHARGE 8/25/21		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.10
LATE CHARGE 12/25/21		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.12 31
LATE CHARGE 4/24/22		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.47
LATE CHARGE 6/25/22		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.13
LATE CHARGE 8/24/22		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.13
LATE CHARGE 10/23/22		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.13
LATE CHARGE 12/23/22		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.13
LATE CHARGE 2/25/23		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.14
LATE CHARGE 4/24/23		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.13
LATE CHARGE 8/25/23.		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.27

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LATE CHARGE 9/24/23		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.17
LATE CHARGE 10/24/23		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.48
LATE CHARGE 11/24/23		1	242338	350704700 12/26/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$0.50
Check #: 0						
PO/InvoiceTotal:						\$392.75
Vendor Total:						\$392.75
FIRST STUDENT	352702					
Check Group:						
transportaions for schools		1	240586	399205 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$389.99
transportaions for schools		1	240586	399206 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$419.30
transportaions for schools		1	240586	399207 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$752.15
transportaions for schools		1	240586	399208 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$913.96
transportaions for schools		1	240586	399210 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$297.18
transportaions for schools		1	240586	399211 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$232.99
transportaions for schools		1	240586	399212 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$778.67
transportaions for schools		1	240586	399213 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$436.74
transportaions for schools		1	240586	399215 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$438.84
transportaions for schools		1	240586	399216 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$436.66

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
transportaions for schools		1	240586	399217 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$445.82
transportaions for schools		1	240586	399218 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$215.54
transportaions for schools		1	240586	399220 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$616.78
transportaions for schools		1	240586	399221 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$417.90
transportaions for schools		1	240586	399222 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$623.06
transportaions for schools		1	240586	399223 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$326.49
transportaions for schools		1	240586	399224 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$274.16 33
transportaions for schools		1	240586	399225 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$232.99
transportaions for schools		1	240586	399226 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$424.88
transportaions for schools		1	240586	399227 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$419.92
transportaions for schools		1	240586	399228 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$237.87
transportaions for schools		1	240586	399229 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$332.08
transportaions for schools		1	240586	399230 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399231 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399232 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$366.96

Proviso Township High School District 209

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
transportaions for schools		1	240586	399233 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$302.77
transportaions for schools		1	240586	399234 1/19/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$297.18
transportaions for schools		1	240586	399235 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$714.47
transportaions for schools		1	240586	399236 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$436.74
transportaions for schools		1	240586	399238 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$379.53
transportaions for schools		1	240586	399239 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$232.99
transportaions for schools		1	240586	399240 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$332.08 34
transportaions for schools		1	240586	399241 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$687.95
transportaions for schools		1	240586	399242 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399243 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399244 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$925.20
transportaions for schools		1	240586	399245 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$424.88
transportaions for schools		1	240586	399246 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399247 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$378.83
transportaions for schools		1	240586	399249 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
transportaions for schools		1	240586	399251 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$372.55
transportaions for schools		1	240586	399252 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$759.13
transportaions for schools		1	240586	399253 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$665.62
transportaions for schools		1	240586	399254 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$576.30
transportaions for schools		1	240586	399255 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399256 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399257 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$401.86 35
transportaions for schools		1	240586	399258 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$320.21
transportaions for schools		1	240586	399259 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$291.60
transportaions for schools		1	240586	399260 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$297.18
transportaions for schools		1	240586	399261 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399262 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$835.89
transportaions for schools		1	240586	399263 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$276.25
transportaions for schools		1	240586	399264 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$442.33
transportaions for schools		1	240586	399265 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$298.58

Proviso Township High School District 209

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
transportaions for schools		1	240586	399266 1/19/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$348.12
transportaions for schools		1	240586	399267 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399268 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$302.77
transportaions for schools		1	240586	399269 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$314.63
transportaions for schools		1	240586	399270 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$337.66
transportaions for schools		1	240586	399271 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$954.51
transportaions for schools		1	240586	399272 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$867.90 36
transportaions for schools		1	240586	399273 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$209.96
transportaions for schools		1	240586	399274 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$605.61
transportaions for schools		1	240586	399275 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	\$262.30

Check #: 0

PO/InvoiceTotal: \$26,984.11

Check Group:

PUPIL TRANNSPORTATION SPED/		1	242682	11945876 1/16/2024	40.5.2550.101.0000.001.4000.0000 Pupil Transportation	\$131,128.73
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Check #: 0

PO/InvoiceTotal: \$131,128.73

Vendor Total: \$158,112.84

FLINN SCIENTIFIC, INC

350107

Check Group:

Proviso Township High School District 209

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SULFUR. PRECIPITATED. 500 G		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$23.82
IRON NAILS 3" LONG 454G		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$13.32
COPPER (II) CHLORIDE. 500G		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$22.05
BOTTLE. DROPPING. AMBER GLASS.		20	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$46.20
SCOOPS STAINLESS STEEL		28	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$69.44
FILTER PAPER. QUALITATIVE		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$14.72
CONDUCTIVITY METER		28	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$932.40 37
CARBON ELECTRODES. RODS. PKG/6		8	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$96.00
SYNTHETIC RUBBER TUBING. LATEX		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$28.80
SILICON LUMPS. 500 G		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$58.48
LEAD STRIPS. 6/PKG		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$18.26
CALCIUM CHLORIDE. LAB GRADE		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$6.26
STRONTIUM CHLORIDE. 500 G. LAB		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$27.91
LITHIUM CHLORIDE REAGENT. 100G		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$22.52
CALCIUM. TURNINGS. REAGENT. 100G		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$50.30

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HYDROGEN PEROXIDE 30% REAGENT		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$24.30
OLD FOAMEY DEMONSTRATION KIT		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$28.50
MANGANESE DIOXIDE. 100 G. LAB		4	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$35.44
POTASSIUM IODIDE. 500 G. LAB		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$261.00
MOLE SET		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$29.09
MOLE SET		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.03
BOYLE'S LAW - AP PHYSICS 2		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$128.32 38
CHROMATOGRAPHY SOLVENT . 500 ML		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$16.99
GENETICS OF TASTE		4	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$191.00
DIFFRACTION GRATING FILM		3	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$61.08
THERMOMETERS. - 10 TO 150C.		28	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$400.68
SPEED OF BUBBLE TUBE SET		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$89.76
CLAMP. STODDARD. TEST TUBE SET		30	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$102.90
BAR MAGNET. COBALT STEEL		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$113.12
MAGNETIC WATER MOLECULES KIT.		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$698.46

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
THERMOMETER STORAGE RACK		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$95.70
BROMTHYMOL BLUE SOLN 0.04%		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$7.06
METHYLENE BLUE SOLUTION 1%		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.59
CLASSROOM MOLECULAR MODEL SET		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$149.78
GRAPHITE MODEL KIT		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.46
FLINN DNA MOLECULAR MODEL SET		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$84.39
PROTEIN SYNTHESIS		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$310.50 39
ETHYL ALCOHOL. 95%. 500 ML		4	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$26.28
PH PAPER. 1-147. 15' ROLL		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$100.80
BALL AND RING APPARATUS		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$17.40
FLINN BENCHTOP WATER DISTILLER		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$405.00
BURNER TUBING CONNECTOR 2'		30	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$498.30
IODINE SOLN. LUGOL. 100ML		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$13.10
IODINE SOLUTION. 0.05M 500ML		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.88
TEST TUBE BRUSH. 1"		30	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$66.90

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Voucher Detail Listing

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02/07/2024

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ICE MELTING BLOCKS		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$415.80
HAPPY ATOMS EDU & CLASS SET		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$1,529.92
SYRINGES. DISPOSABLE. 12ML		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$15.54
SYRINGE TIP CAP. PACKAGE OF 10		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$5.26
FLINN PERIODIC TABLE. WALL		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$132.30
EYE WASH. GOOSENECK FAUCET		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$124.20
UNIVERSAL COUPLING/ADAPTER		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.49 40
FORCEPS. METAL		30	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$82.80
HOT VESSEL GRIPPING DEVICE		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$318.22
REPLACEMENT AC ADAPTER FOR		3	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$102.57
CONTAINERS. SAMPLE 4 OUNCE		20	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$42.40
GENETICS OF TASTE - STUDENT		5	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$104.65
STARCH. SOLUBLE. POTATO. 500 GM		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$58.46
CONDUCTION. CONVECTION. AND		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$79.07
COOL REACTION CHEMICAL DEMO		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.92

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SAFETY SHIELD. 30 X 16		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$333.96
GO DIRECT RADIATION MONITOR		3	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$703.68
& WIRE GAUZE SQUARES W/		14	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$40.04
STIRRING BAR RETRIEVER		3	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$49.29
VINDEGAR. WHITE 3.78 LT		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.75
BALLOONS. 5" PKG/50. ASSORTED		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$12.10
MAGNETIC STIRRING BAR 2" X5/16		5	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$20.15 41
BEAKER TONGS W/SLEEVES		2	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$21.60
SMASHING THERMIT REACTION		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$32.32
HAZARD FEE		1	242238	V22736 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$32.00
Check #: 0						
PO/InvoiceTotal:						\$9,776.78
Check Group:						
ALKA-SELTZER TABLETS		20	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$214.80
HYDROCHLORIC ACID, REAGENT, 12 M, 2.5 L. PVC-COATED BOTTLE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$40.50
SULFURIC ACID, REAGENT, 2.5 L, PVC-COATED BOTTLE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$43.54

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SODIUM LUMPS, REAGENT 100 G		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$58.10
LITHIUM STICKS, 2.5 G		4	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$80.68
CALCIUM, TURNINGS, REAGENT		4	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$25.68
VINEGAR, WHITE 3.78 L		2	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$20.62
SODIUM BICARBONATE, LABORATE GRADE, 500 G		4	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$26.48
BALLOONS, LATEX, SPHERE, 5, PKG OF 50		2	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$11.62
BATTERIES, D (ALKALINE), 1.5		30	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$96.60 42
FLINN DIGITAL POCKET THERMOMETER, ECONOMY CHOICE		10	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$269.60
MOTAR AND PESTLE SET, PROCELAIN, ECONOMY CHOICE, 65ML		5	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$46.15
NITRILE GLOVES, DISPOSABLE, POWDER-FREE, MEDIUM		2	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$48.60
GLOVES, POLYETHYLENE, DISPOSABLE, PKG. OF 500		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$35.35
BARIUM HYDROXIDE, LAB GRADE, 500G		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$18.09
AMMONIUM CHLORIDE, LAB GRADE, 500 G		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.23
SODIUM HYDROXIDE, LABORATORY GRADE, 2 KG		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$20.12
MAGNESIUM POWDER, 25 G		4	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$35.60

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Voucher Detail Listing

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SLATE, BLACK TO GRAY		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.34
SHALE, CARBONACEOUS, BLACK		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$9.83
QUARTZITE, PINK		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.39
GNEISS, COARSE-GRAINED, BANDED		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.21
GRANITE, GRAY-WHITE, MEDIUM-GRANIED		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$9.27
LIMESTONE, SHELL		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$11.22
BEAD, GLASS, PYREX, 25 G		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.01 43
MAGNETIC STIRRING BAR, 2"X 5/16"		10	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$38.70
MAGNETICM STIRRING BAR RETRIEVER		2	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$32.86
MARBLE, PINK		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$9.60
SANDSTONE, RED, FINE-GRAINED		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.50
OBSIDIAN, BLACK, GLASSY		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.64
RHYOLITE, PINK		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$9.19
PUMICE, LIGHT GRAY		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.75
DIORITE, MEDIUM GRAIN WITH HORNBLLENDE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ANDESITE, HORNBLLENDE PHENOCRYSTS		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.46
FLINN ROCK AND MINERAL TEST KIT - SET OF 10		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$84.52
CONGLOMERATE, QUARTZ PEBBLES		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.79
MAGNETITE, LOADSTONE, MAGNETIC		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$17.95
HEMATITE, BLACK, SPECULAR, GLITTERY METALICE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$12.04
PYRITE, MASSIVE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.81
GRAPHITE, BLACK, HIGH GRADE, FOLIATED		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$18.86 44
OLIVINE, GREEN, CRYSTALLINE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.16
BIOTITE, BLACK, CLEAVAGE, PLATES		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$12.24
MALACHITE, BRIGHT GREEN, MASSIVE, GOOD GRADE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$19.40
QUARTZ, ROSE, LIGHT PINK, MASSIVE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.49
HALITE, CLEAR, CLEAVABLE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$15.44
CALCITE, ICELAND SPAR, CLEAR		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$20.03
MUSCOVITE, CLEAVAGE SHEETS		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$11.51
SCHIST, MICA, MUSCOVITE, FINE-GRAINED		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SULFUR, BRIGHT YELLOW, MASSIVE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.88
GYP SUM, SATIN SPAR, WHITE FIBROUS		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$17.66
TALC, SOAPSTONE, GRAY MASSIVE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.02
STREAK PLATES BLACK		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.16
POOR MAN'S BURET, 60 ML		20	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$206.20
TEST TUBE CLAMP WITH FINGER GRIPS-CHEMISTRY		10	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$32.90
BEAKER TONGS		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$7.21 45
SINGLE BURET CLAMP, PLASTICE-COATED JAW		15	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$166.80
STAINLESS STEEL LA B SCOOP WITHOUT HANDLE		15	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$30.30
RADIOACTIVE SOURCE KIT, SET OF THREE		7	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$2,173.50
SHEEP BRAIN, SAGITTAL, VACUUM PACKED, EACH		20	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$198.00
SODIUM CARBONATE, ANHYDROUS, LABORATORY GRADE, 2 KG		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.89
SHIPPING FEE		1	242551	INV242551 1/28/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$19.80

Check #: 0

PO/InvoiceTotal: \$4,466.54

Check Group:

Proviso Township High School District 209

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BURNER TONER CONNECTOR 2'		30	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$498.30
IODINE SOLN. LUGOL. 100 ML		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$13.10
IODINE SOLUTION. 0.05M 500ML		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.88
TEST TUBE BRUSH 1"		30	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$66.90
ICE MELTING BLOCKS		14	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$415.80
HAPPY ATOMS EDU & CLASS SET		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$1,529.92
SYRINGES DISPOSABLE 12 ML		14	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$15.54 46
SYRINGE TIP CAP PACKAGE OF 10		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$5.26
FLINN PERIODIC TABLE WALL		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$132.30
EYE WASH GOOSENECK FAUCET		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$124.20
UNIVERSAL COUPLING/ADAPTER		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.49
FORCEPS METAL		30	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$82.80
HOT VESSEL GRIPPING DEVICE		14	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$318.22
REPLACEMENT AC ADAPTER FOR		3	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$102.57
CONTAINERS SAMPLE 4 OUNCE		20	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$42.40

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GENETICS OF TASTE STUDENT		5	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$104.65
STARCH SOLUBLE POTATO 500GM		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$58.46
CONDUCTION CONVECTION AND		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$79.07
COOL REACTION CHEMICAL DEMO		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.92
SAFETY SHIELD 30" X 16"		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$333.96
GO DIRECT RADIATION MONITOR		3	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$703.68
& WIRE GAUZE SQUARES W		14	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$40.04 47
STIRRING BAR RETRIEVER		3	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$49.29
VINEGAR WHITE 3.78 LT		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.75
BALLOONS 5" PKG/50 ASSORTED		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$12.10
MAGNETIC STIRRING BAR 2"X5/16"		5	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$20.15
BEAKER TONGS W/SLEEVES		2	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$21.60
SMASHING THERMIT REACTION		1	242552	292886 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$32.32
Check #: 0						
PO/InvoiceTotal:						\$4,885.67
Check Group:						
FLINN BENCHTOP WATER DISTILLER		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$405.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SULFUR PRECIPITATED 500 G		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$23.82
IRON NAILS 3" LONG 454G		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$13.32
COPPER (II) CHLORIDE. 500G		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$22.05
BOTTLE DROPPING AMBER GLASS		20	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$46.20
SCOOPS STAINLESS STEEL		28	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$69.44
FILTER PAPER QUALITATIVE		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$14.72
CONDUCTIVITY METER		28	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$932.40 48
CARBON ELECTRODES RODS PKG/6		8	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$96.00
SYNTHETIC RUBBER TUBING LATEX		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$28.80
SILICON LUMPS 500 G		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$58.48
LEAD STRIPS 6 PKG		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$18.26
CALCIUM CHLORIDE LAB GRADE		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$6.26
STRONTIUM CHLORIDE 500 G LAB		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$27.91
LITHIUM CHLORIDE REAGENT 100 G		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$22.52
CALCDIUM TURNINGS REAGENT 100G		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$50.30

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HYDROGEN PEROXIDE 30% REAGENT		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$24.30
OLD FOAMEY DEMONSTRATION KIT		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$28.50
MANGANESE DIOXIDE 100 G LAB		4	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$35.44
POTASSIUM IODIDE 500 G LAB		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$261.00
MOLE SET		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$29.09
MOLE SET		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.03
BOYLE'S LAW - AP PHYSICS 2		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$128.32 49
CHROMATOGRAPHY SOLVENT 500 ML		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$16.99
GENETIS OF TASTE		4	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$191.00
DIFFRACTION GRATING FILM		3	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$61.08
THEROMETERS 10 TO 150C		28	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$400.68
SPEED OF BUBBLE TUBE SET		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$89.76
CLAMP. STODDARD. TEST TUBE		30	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$102.90
BAR MAGNET COBALT STEEL		14	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$113.12
MAGNETIC WATER MOLECULES KIT		14	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$698.46

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THERMOMETER STORAGE RACK		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$95.70
BROMTHYMOL BLUE SOLN 0.04%		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$7.06
METHYLENE BLUE SOLUTION 1%		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$10.59
CLASSROOM MOLECULAR MODEL SET		2	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$149.78
GRAPHITE MODEL KIT		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$30.46
FLINN DNA MOLECULAR MODEL SET		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$84.39
PROTEIN SYNTHESIS		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$310.50 50
PH PAPER 1-14 15' ROLL		14	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$100.80
BALL AND RING APPARTUS		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$17.40
ETHYL ALCOHOL 95% 500 ML		4	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$26.28
HAZARD FEE		1	242553	293909 1/23/2024	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$32.00

Check #: 0

PO/InvoiceTotal: \$4,891.11

Vendor Total: \$24,020.10

FRANCZEK P.C.

Check Group:

General School Law		1	242607	228819 1/22/2024	10.5.2310.318.0000.001.0000.0000 Legal Services	\$34,332.50
FOIA and OMA 2023 Compliance		1	242607	228819 1/22/2024	10.5.2310.318.0000.001.0000.0000 Legal Services	\$334.50

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2023 PTU Local 571 IFT-AFT/AFL-CIO Negotiations		1	242607	228819 1/22/2024	10.5.2310.318.0000.001.0000.0000 Legal Services	\$4,252.50
PTAB Matters		1	242607	228819 1/22/2024	10.5.2310.318.0000.001.0000.0000 Legal Services	\$1,071.00
Check #: 0						
PO/InvoiceTotal:						\$39,990.50
Vendor Total:						\$39,990.50
GART, AUDRA D						
Check Group:						
Strategies of Edc Leadership - Concordia Univ		1	242642	Inv-242642 12/13/2023	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$1,800.00
Check #: 0						
PO/InvoiceTotal:						\$1,800.00
Vendor Total:						\$1,800.00
GEM BUSINESS FORMS						
Check Group:						
PEHS Custom Suspension Notices - carbonless white/yellow		2	242307	60195 12/29/2023	10.5.2410.410.0000.002.0011.0000 General Supplies	\$740.00
PEHS Custom Credit Course Completion Notices - carbonless white/yellow/pink		2	242307	60195 12/29/2023	10.5.2410.410.0000.002.0011.0000 General Supplies	\$960.00
shipping		1	242307	60195 12/29/2023	10.5.2410.410.0000.002.0011.0000 General Supplies	\$75.00
Check #: 0						
PO/InvoiceTotal:						\$1,775.00
Vendor Total:						\$1,775.00
GHA TECHNOLOGIES INC	365291					
Check Group:						
DELL MS700 MOUSE - OPTICAL LED - 2 BUTTONS-WIRELESS-BLUETOOTH		1	242597	2770862 1/26/2024	10.5.2660.410.0000.001.0014.0000 General Supplies	\$48.10

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SHI		1	242597	2770862 1/26/2024	10.5.2660.410.0000.001.0014.0000 General Supplies	\$5.00
					Check #: 0	
					PO/InvoiceTotal:	\$53.10
					Vendor Total:	\$53.10
GLOBAL WATER TECHNOLOGY INC						
Check Group:						
diamond crystal softener		1	240819	Inv-240819 8/17/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$937.00
softener inspection		1	240819	Inv-240819 8/17/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$500.00
3/8 injection check assembly		1	240819	Inv-240819 8/17/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$96.70
					52	
					Check #: 0	
					PO/InvoiceTotal:	\$1,533.70
					Vendor Total:	\$1,533.70
GLOWFORGE, INC						
Check Group:						
EDU Premium 1 Year Plan		1	241407	CBINV475049 1/25/2024	10.5.1400.411.0000.004.4745.0001 Educational Supplies	\$239.00
Fluorescent Green Acrylic - Standard (12"x20")/Medium (Approx. 1/8")		1	241407	IN-780131 1/26/2024	10.5.1400.411.0000.004.4745.0001 Educational Supplies	\$21.00
					Check #: 0	
					PO/InvoiceTotal:	\$260.00
					Vendor Total:	\$260.00
GOODHEART WILLCOX PUBLISHER						
	350123					
Check Group:						
Txt School to Career (2023)		50	242462	01972059 1/26/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	\$7,316.00

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25% Discount		1	242462	01972059 1/26/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	(\$1,829.00)
Check #: 0						
PO/InvoiceTotal:						\$5,487.00
Check Group:						
Shipping Charge		1	242463	01972006 1/25/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	\$219.84
25% Discount		1	242463	01972006 1/25/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	(\$2,450.00)
Txt Child Development (2024)		70	242463	01972006 1/25/2024	10.5.2210.420.0000.001.0010.0000 Textbooks	\$9,800.00
Check #: 0						
PO/InvoiceTotal:						\$7,568.84
Vendor Total:						\$13,056.84
Gordon Food Service, Inc.						
Check Group:						
MONTHLY FOOD SUPPLIES		1	241857	18435648 1/31/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$10.99)
MONTHLY FOOD SUPPLIES		1	241857	18435980 9/6/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$116.26)
MONTHLY FOOD SUPPLIES		1	241857	18449641 9/11/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$35.04)
MONTHLY FOOD SUPPLIES		1	241857	18507535 9/27/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	(\$15.00)
MONTHLY FOOD SUPPLIES		1	241857	18507771 9/27/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$21.00)
MONTHLY FOOD SUPPLIES		1	241857	18507845 9/27/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$21.00)
MONTHLY FOOD SUPPLIES		1	241857	18586812 10/23/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$21.37)

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	2000650047 11/4/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	2000650068 11/4/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	7702622233 10/31/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$39.96
MONTHLY FOOD SUPPLIES		1	241857	770262224 10/31/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$23.98
MONTHLY FOOD SUPPLIES		1	241857	9004155224 10/30/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$2,067.20
MONTHLY FOOD SUPPLIES		1	241857	9004155225 10/30/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$725.87
MONTHLY FOOD SUPPLIES		1	241857	9004155342 10/30/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$2,920.21 54
MONTHLY FOOD SUPPLIES		1	241857	9004155343 10/30/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$294.00
MONTHLY FOOD SUPPLIES		1	241857	9004155345 10/30/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$846.03
MONTHLY FOOD SUPPLIES		1	241857	9004155371 10/30/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$4,426.75
MONTHLY FOOD SUPPLIES		1	241857	9004155373 10/30/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$735.47
MONTHLY FOOD SUPPLIES		1	241857	9004155374 10/30/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$470.82
MONTHLY FOOD SUPPLIES		1	241857	9004209766 11/1/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$3,650.36
MONTHLY FOOD SUPPLIES		1	241857	9004209772 11/1/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$298.08
MONTHLY FOOD SUPPLIES		1	241857	9004209795 11/1/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$2,202.41

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MONTHLY FOOD SUPPLIES		1	241857	9004209795fuel 11/4/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004229125 11/1/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$6,298.48
MONTHLY FOOD SUPPLIES		1	241857	9004229136 11/1/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$415.35
MONTHLY FOOD SUPPLIES		1	241857	9004337407 11/6/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$3,693.99
MONTHLY FOOD SUPPLIES		1	241857	9004337407FUEL 12/23/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004337412 11/6/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$125.80
MONTHLY FOOD SUPPLIES		1	241857	9004337457 11/6/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$3,871.91 55
MONTHLY FOOD SUPPLIES		1	241857	9004337457FUEL 12/23/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004337458 11/6/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$326.11
MONTHLY FOOD SUPPLIES		1	241857	9004337461 11/6/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$184.42
MONTHLY FOOD SUPPLIES		1	241857	9004337739 11/6/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$4,331.35
MONTHLY FOOD SUPPLIES		1	241857	9004337739FUEL 12/23/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004337741 11/6/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$716.50
MONTHLY FOOD SUPPLIES		1	241857	9004337742 1/31/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$23.57
MONTHLY FOOD SUPPLIES		1	241857	9004337744 11/6/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$538.90

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MONTHLY FOOD SUPPLIES		1	241857	9004395472FUEL 12/23/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004395494FUEL 12/23/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004418241FUEL 12/23/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004527743FUEL 12/23/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004527772FUEL 12/23/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004586607FUEL 12/23/2023	10.5.2560.410.0000.002.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9004586747fuel 12/23/2023	10.5.2560.410.0000.004.0800.0000 Food Purchases	(\$4.00) 56
MONTHLY FOOD SUPPLIES		1	241857	9004607848FUEL 12/23/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	(\$4.00)
MONTHLY FOOD SUPPLIES		1	241857	9005132398 12/6/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$63.90
MONTHLY FOOD SUPPLIES		1	241857	9005504184 12/20/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$5,105.34
MONTHLY FOOD SUPPLIES		1	241857	9005504186 12/23/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$1,555.09
MONTHLY FOOD SUPPLIES		1	241857	9005504188 12/20/2023	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$427.27
MONTHLY FOOD SUPPLIES		1	241857	9005724092 1/2/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$703.25
MONTHLY FOOD SUPPLIES		1	241857	9005754080 1/2/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$3,543.36
MONTHLY FOOD SUPPLIES		1	241857	9005869919 1/8/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$1,300.57

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MONTHLY FOOD SUPPLIES		1	241857	9005870352 1/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$3,586.84
MONTHLY FOOD SUPPLIES		1	241857	9005870359 1/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$192.48
MONTHLY FOOD SUPPLIES		1	241857	9005870366 1/8/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$3,294.14
MONTHLY FOOD SUPPLIES		1	241857	9005870368 1/8/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$512.09
MONTHLY FOOD SUPPLIES		1	241857	9005923603 1/10/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$5,846.99
MONTHLY FOOD SUPPLIES		1	241857	9005923616 1/10/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$707.38
MONTHLY FOOD SUPPLIES		1	241857	9005923685 1/10/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$4,236.80 57
MONTHLY FOOD SUPPLIES		1	241857	9005923689 1/10/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$283.02
MONTHLY FOOD SUPPLIES		1	241857	9005941492 1/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$8,477.44
MONTHLY FOOD SUPPLIES		1	241857	9005941497 1/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$648.14
MONTHLY FOOD SUPPLIES		1	241857	9006086801 1/17/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$1,762.82
MONTHLY FOOD SUPPLIES		1	241857	9006086805 1/17/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$785.44
MONTHLY FOOD SUPPLIES		1	241857	9006103968 1/17/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$186.75
MONTHLY FOOD SUPPLIES		1	241857	9006103973 1/17/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$2,215.43
MONTHLY FOOD SUPPLIES		1	241857	9006103979 1/17/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$945.54

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9006198794 1/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$3,428.99
MONTHLY FOOD SUPPLIES		1	241857	9006198795 1/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$452.79
MONTHLY FOOD SUPPLIES		1	241857	9006199766 1/22/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$601.93
MONTHLY FOOD SUPPLIES		1	241857	9006199768 1/22/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$219.03
MONTHLY FOOD SUPPLIES		1	241857	9006199769 1/22/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$168.60
MONTHLY FOOD SUPPLIES		1	241857	9006199781 1/22/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$312.78
MONTHLY FOOD SUPPLIES		1	241857	9006199782 1/22/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$83.29 58
MONTHLY FOOD SUPPLIES		1	241857	9006199784 1/22/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$204.42
MONTHLY FOOD SUPPLIES		1	241857	9006250366 1/24/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$1,061.02
MONTHLY FOOD SUPPLIES		1	241857	9006250370 1/31/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	\$103.02
MONTHLY FOOD SUPPLIES		1	241857	9006250385 1/24/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$3,942.30
MONTHLY FOOD SUPPLIES		1	241857	9006250391 1/24/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	\$297.43
MONTHLY FOOD SUPPLIES		1	241857	9006269612 1/24/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$1,282.90
MONTHLY FOOD SUPPLIES		1	241857	9006269613 1/24/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	\$96.67

Check #: 0

PO/InvoiceTotal: \$97,566.11

Vendor Total: \$97,566.11

Proviso Township High School District 209

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GRAINGER, INC.	350126					
Check Group:						
Door Hardware Kit,Zinc,Chrome Plated		1	241760	9952783372 1/5/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$34.07
Door Hardware Kit,Zinc,Chrome Plated		1	241760	9952783372 1/5/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$13.93
DR 36 X 72 BE INTEGRATED PRIVACY LH IN/RH OUT RBL		1	241760	9971449567 1/23/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$424.48
Check #: 0						
						PO/InvoiceTotal: \$472.48
Check Group:						
filter cartridge		20	241958	9932467500 12/12/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$1,475.40 59
Check #: 0						
						PO/InvoiceTotal: \$1,475.40
Check Group:						
Mirror,18 in W,30 in H BRADLEY		30	242172	9946958528 12/28/2023	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	\$1,857.60
Check #: 0						
						PO/InvoiceTotal: \$1,857.60
Check Group:						
meter max		1	242269	9950069519 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$124.16
Check #: 0						
						PO/InvoiceTotal: \$124.16
Check Group:						
cordless hammer drill		1	242270	9950069501 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$161.85

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
impact wrench kit		1	242270	9950069501 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$429.00
Check #: 0						
PO/InvoiceTotal:						\$590.85
Check Group:						
bollard		2	242271	9949974357 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$534.62
Check #: 0						
PO/InvoiceTotal:						\$534.62
Check Group:						
light bulb		1	242386	9970381175 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$20.05
adj wrench		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$27.58
handheld		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$60.24
scewdriver		2	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$210.64
nsf listed plate		4	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$87.40
combo wrench set		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$95.40
pole lamp changer		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$26.84
long nose pliers		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$29.00
tool backpack		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$148.09
flashlight		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$57.31

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
battery		5	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$7.75
insulated screwdriver		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$109.13
wire stripper		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$49.50
screwdriver set		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$60.92
battery		4	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$36.24
hexkey		1	242386	9970477346 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$39.80
tool backpack		1	242386	9970477353 1/22/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$119.95 61
Check #: 0						
PO/InvoiceTotal:						\$1,185.84
Check Group:						
filter element		12	242387	9972029079 1/23/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$70.20
ice machine cleaner		1	242387	9972029079 1/23/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$121.69
compressor oil		12	242387	9972029079 1/23/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$197.28
pleated air		72	242387	9972029079 1/23/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$264.24
Check #: 0						
PO/InvoiceTotal:						\$653.41
Check Group:						
Aerator Kit, Gray, W 1 1/16in, L 1 5/8in		6	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$96.24

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pipe Plug,Mechanical,Size 4 In		3	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$34.05
Repair Clamp,Stainless Steel,Redi-Clamp		2	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$8.24
Repair Clamp,Stainless Steel,Redi-Clamp		2	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$9.18
Repair Clamp,Stainless Steel,Redi-Clam		2	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$9.66
Repair Clamp,Stainless Steel,Redi-Clamp		2	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$13.42
Sensor Activation Kit, Multicolored		3	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$385.59
Handi Band Clamp,2 In.L x 3 In.W		2	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$40.14 62
Toilet Seat,Elongated Bowl,Open Front		12	2302966	9646423443 3/20/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$344.04
Check #: 0						
PO/InvoiceTotal:						\$940.56
Vendor Total:						\$7,834.92
HEARTSPRING	367170					
Check Group:						
SY24 Tuition		1	240539	16828 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$28,478.53
Check #: 0						
PO/InvoiceTotal:						\$28,478.53
Vendor Total:						\$28,478.53
HIGGINS, ANGELA S						
Check Group:						
MBA Foundations - Franklin Univ		1	242619	INV242619 1/23/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$1,000.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$1,000.00
Vendor Total:						\$1,000.00
HILDEBRAND SPORTING GOODS	350146					
Check Group:						
Soccer Senior Award Plaques		13	241375	50110 1/25/2024	10.5.1501.411.0000.003.0036.0000 Educational Supplies	\$975.00
Check #: 0						
PO/InvoiceTotal:						\$975.00
Check Group:						
Wrestling Uniform Sewing		1	242030	50111 1/25/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	\$560.00
Check #: 0						63
PO/InvoiceTotal:						\$560.00
Check Group:						
Trophies and Medals for Panther and Pirate Challenge		1	242388	50109 1/25/2024	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	\$732.00
Check #: 0						
PO/InvoiceTotal:						\$732.00
Check Group:						
PWHT: Medals		5	242554	50794 1/19/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$45.00
PWHT: Replacement MVP Trophy		1	242554	50794 1/19/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$100.00
Check #: 0						
PO/InvoiceTotal:						\$145.00
Check Group:						
Winter Sports Senior Frames: Girls & Boys Wrestling		5	242555	50730 1/18/2024	10.5.1501.411.0000.002.0036.0000 Educational Supplies	\$375.00
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$375.00</u>
						Vendor Total: <u>\$2,787.00</u>
HOME DEPOT	353602					
Check Group:						
Storage Totes		100	242389	PICK UP / MATTESON 1/22/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	\$1,098.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,098.00</u>
						Vendor Total: <u>\$1,098.00</u>
IASB	350515					
Check Group:						
Introduction to Collective Bargaining for School Board Members and Administrators - AM - David Ocampo		1	242556	429643 11/28/2023	10.5.2310.312.0000.001.0050.0000 Professional Employee Training & Development Servi	\$225.00 64
						Check #: 0
						PO/InvoiceTotal: <u>\$225.00</u>
						Vendor Total: <u>\$225.00</u>
ILLINOIS PRINCIPALS ASSOC	350166					
Check Group:						
B Hughes IL Principals Association		1	242583	Inv-242583 1/30/2024	10.5.2210.312.0000.001.4620.0001 Conferences	\$299.00
						Check #: 0
						PO/InvoiceTotal: <u>\$299.00</u>
						Vendor Total: <u>\$299.00</u>
ILLINOIS SCHOOL FOR THE DEAF	358160					
Check Group:						
Aaron Colbert Transportation from Nov 3-Nov 26, 2023		1	242584	Inv-242584 1/10/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$258.00

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Aaron Colbert Transportation from Dec 1, 2023 -Jan 2, 2024		1	242584	Inv-242584 1/10/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$258.00
				Check #: 0		
					PO/InvoiceTotal:	\$516.00
					Vendor Total:	\$516.00
Illuminate, Incorporated						
Check Group:						
Consulting Services		1	242578	209.24.02 1/10/2024	10.5.2310.302.0000.001.0050.0000 Professional Services - (Consultants)	\$2,100.00
				Check #: 0		
					PO/InvoiceTotal:	\$2,100.00
					Vendor Total:	\$2,100.00
Imagine Learning LLC						
Check Group:						
eDynamic Electives Per Enrollment Per Semester (14 day drop/add grace period)		50	241498	977600 1/19/2024	10.5.2210.328.0000.001.0010.0000 Digital Licenses	\$4,950.00
				Check #: 0		
					PO/InvoiceTotal:	\$4,950.00
					Vendor Total:	\$4,950.00
INDIAN PRAIRIE SCHOOL DIST 204	363466					
Check Group:						
MCV Transportation L McAdory		1	242557	D209-23-11 1/19/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$720.68
				Check #: 0		
					PO/InvoiceTotal:	\$720.68
					Vendor Total:	\$720.68
IXL LEARNING INC.						
Check Group:						

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IXL Learning Membership - Kissel		1	242697	4498846-2024-00 1 1/26/2024	10.5.1200.310.0000.001.4620.0001 Professional and Technical	\$719.00
Check #: 0						
PO/InvoiceTotal:						\$719.00
Vendor Total:						\$719.00
JAMF						
Check Group:						
EDU-NC Jamf Pro iOS - 100-9999 Jamf Cloud seat of Jamf Pro for iOS Valid from (2023-09-19 - 2024-08-05)		15	241006	Q-774864 9/19/2023	10.5.2660.390.0000.001.0014.0000 Other Purchased Services	\$119.10
EDU-NC Jamf Pro macOS - 100-9999		10	241006	Q-774864 9/19/2023	10.5.2660.390.0000.001.0014.0000 Other Purchased Services	\$158.90
Check #: 0						
PO/InvoiceTotal:						66 \$278.00
Vendor Total:						\$278.00
JEANINE SCHULTZ MEMORIAL SCHOOL	363971					
Check Group:						
SY24 Tuition		1	241605	12312306 1/1/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$17,596.32
Check #: 0						
PO/InvoiceTotal:						\$17,596.32
Vendor Total:						\$17,596.32
JOHNSON CONTROLS FIRE PROTECTION	350332					
Check Group:						
13LB FE36+ NEW EXTINGUISHER FOR BASEMENT NETWORK CLOSET		1	241883	51511459 12/19/2023	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	\$975.00
TRUCK CHARGE		1	241883	51511459 12/19/2023	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	\$50.00
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,025.00
						Vendor Total: \$1,025.00
KAGAN & GAINES MUSIC CO. INC	357033					
Check Group:						
Essential Elements Recorder Student Book 1		110	241535	67782 11/9/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$544.50
Candy Apples by Tudor Soprano Recorder (various colors)		110	241535	67782 11/9/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$544.50
						Check #: 0
						PO/InvoiceTotal: \$1,089.00
Check Group:						
Conn Sousaphone Neck Silver		2	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$250.00 67
Vandoren Clarinet REeds (2.5)		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$78.00
Vandoren Clarinet Reeds (3.0)		2	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$52.00
Vandoren Clarinet Reeds (3.5)		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$78.00
Vandoren Clarinet Reeds (4.0)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$26.00
Vandoren Alto Sax Reeds (2.5)		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$99.00
Vandoren Alto Sax Reeds (3.5)		2	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$66.00
Vandoren Alto Sax Reeds (4.0)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$33.00
Vandoren Tenor Sax Reeds (3.0)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$25.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vandoren Tenor Sax Reeds (3.5)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$25.00
Vandoren Bari Sax Reeds (3.0)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$41.00
J&D Hite Premier Alto Sax Mouthpiece		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$140.00
Cork Grease		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$15.00
Slide Grease		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$15.00
Blue Juice Valve Oil		10	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$65.00
Trumpet Megatone Mouthpiece		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$445.00 68
Trombone Megatone Mouthpiece		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$315.00
Trombone Beginner Mouthpiece (Blessing)		10	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$330.00
Truba Mouthpiece (Conn)		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$225.00
Slide o Mix Trombone Lubricant		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$70.00
Conn Sousaphone Bit Silver		4	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$220.00
King Sousaphone Neck Silver		2	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$250.00
King Sousaphone Bit Silver		4	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$220.00
Mi T Fresh mouthpiece sanitizing spray		5	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$35.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Trumpet Cleaning Kit		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$48.00
Trombone Cleaning Kit		3	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$54.00
Tuba Cleaning Kit		2	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$40.00
Vic Firth Snare Drum practice pad 6" dbl sided		30	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$750.00
Vic Firth Tenor practice pad (5)		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$229.00
Balentino teachers travel repair kit		1	242112	677281 12/25/2023	10.5.1502.411.0000.002.0238.0000 Educational Supplies	\$349.00
Check #: 0						<u>69</u>
PO/InvoiceTotal:						\$4,588.00
Vendor Total:						\$5,677.00
LAKE PARK HIGH SCHOOL DISTRICT 108	365969					
Check Group:						
Lake Park HSD 108 Aug-Dec 2023 Transportation		1	242585	24017-D209 1/17/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$8,015.20
Check #: 0						<u>8,015.20</u>
PO/InvoiceTotal:						\$8,015.20
Vendor Total:						\$8,015.20
LAKEMARY CENTER INC						
Check Group:						
SY24 Tuition		1	241625	2312 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$33,945.00
Check #: 0						<u>33,945.00</u>
PO/InvoiceTotal:						\$33,945.00
Vendor Total:						\$33,945.00
LAKESHORE RECYCLING SYSTEMS	366889					

Proviso Township High School District 209

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
MONTHLY BILLING 3 SITES		1	240977	MW1590 1/15/2024	20.5.2540.101.0000.003.2000.0000 O&M.OPER&M.ADMIN SAL.WEST.OPERATIONS&MAINT	\$142.65
MONTHLY BILLING 3 SITES		1	240977	MW1621 1/31/2024	20.5.2540.101.0000.003.2000.0000 O&M.OPER&M.ADMIN SAL.WEST.OPERATIONS&MAINT	\$731.05
					Check #: 0	
					PO/InvoiceTotal:	\$873.70
					Vendor Total:	\$873.70
LEYDEN HIGH SCHOOL	358677					
Check Group:						
Oct MCV Transportation A Perez		1	242532	212NOV3 1/26/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$524.95
Sept Oct MCV Transportation G. Panesso		1	242532	212NOV7 11/15/2023	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	\$1,389.94
					Check #: 0	
					PO/InvoiceTotal:	\$1,914.89
					Vendor Total:	\$1,914.89
LITTLE FRIENDS, INC.						
Check Group:						
SY24 Tuition		1	240541	156184 11/30/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$4,618.56
					Check #: 0	
					PO/InvoiceTotal:	\$4,618.56
					Vendor Total:	\$4,618.56
MAJOR APPLIANCE SERVICE	351377					
Check Group:						
FURNISH/ REPLACE SOLENOID ON CLEVELAND STEAMER IN CAFE KITCHEN		1	241886	V638578 12/14/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$965.31
					Check #: 0	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$965.31</u>
						Vendor Total: <u>\$965.31</u>
Martinos Construction Company Inc.						
Check Group:						
D101C remove carpet		1	242424	2634 12/23/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$3,900.00
						Check #: 0
						PO/InvoiceTotal: <u>\$3,900.00</u>
Check Group:						
E164 prepared for carpet		1	242425	2635 12/23/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$4,256.00
						Check #: 0
						PO/InvoiceTotal: <u>\$4,256.00</u>
Check Group:						
C123 painting		1	242543	INV242543 12/28/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$4,580.00
						Check #: 0
						PO/InvoiceTotal: <u>\$4,580.00</u>
Check Group:						
main office painting		1	242602	Inv-242602 12/29/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$4,840.00
						Check #: 0
						PO/InvoiceTotal: <u>\$4,840.00</u>
Check Group:						
D101H fiber optical cabling		1	242603	Inv-242603 12/24/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$4,120.00
						Check #: 0
						PO/InvoiceTotal: <u>\$4,120.00</u>
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REPAIRS TO 1st FLR. MENS BATHROOM STALLS TO SECURE PARTIONS TO FLOOR WITH ANGLE IRON		1	242604	Inv-242604 12/22/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$3,720.00
				Check #: 0		
					PO/InvoiceTotal:	\$3,720.00
Check Group:						
2nd FLR BATHROOM HALLWAY PREP.PATCH.SAND.PRIME. AND PAINT		1	242605	Inv-242605 12/27/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$3,130.00
				Check #: 0		
					PO/InvoiceTotal:	\$3,130.00
Check Group:						
2nd FLR BOYS BATHROOM REPAIRS TO STALL PARTITIONS TO SECURE TO THE FLOOR. PATCH. PRIME .PAINT BATROOM		1	242606	Inv-242606 12/27/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$4,490.00 72
				Check #: 0		
					PO/InvoiceTotal:	\$4,490.00
					Vendor Total:	\$33,036.00
MCCORMICK, TRACY L						
Check Group:						
IS/Travel, Learn, Teach:Exploring Comm Resources for Learning - Univ of San Diego		1	242643	Inv-242643 1/8/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$129.00
				Check #: 0		
					PO/InvoiceTotal:	\$129.00
					Vendor Total:	\$129.00
METROPOLITAN, CORP	363955					
Check Group:						
REMOVE EXISTING FLOOR IN WALK IN COOLER AND REPLACE WITH 1/4" ALUMINUM DIAMOND PLATE. FLOOR IS UNSAFE. 3 QUOTES ATTACHED.		1	241887	2024-01 1/19/2024	20.5.2540.550.0000.004.2000.0000 Capitalized Equipment	\$9,420.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$9,420.00
Check Group:						
FURNISH AND SUPPLY NEW GARAGE DOOR THAT SLIDES TO THE LEFT. DISPOSE OF EXISTING DOOR IN SCHOOL'S DUMPSTER		1	2302070	2023-08	20.5.2540.550.0000.001.2100.0000	\$7,800.00
				1/19/2024	Capitalized Equipment	
Check #: 0						
PO/InvoiceTotal:						\$7,800.00
Vendor Total:						\$17,220.00
Michael Swanson						
Check Group:						
10-17-2023 to 12-31-2023 mileage		331.2	242573	INV242573 1/25/2024	10.5.2660.332.0000.001.0014.0000 Travel-Employees	\$216.94 73
5GB Int Pass up to 10days (purchased to communicate during conference/vacation with Proviso administration)		1	242573	INV242573 1/25/2024	10.5.2660.332.0000.001.0014.0000 Travel-Employees	\$39.54
Check #: 0						
PO/InvoiceTotal:						\$256.48
Vendor Total:						\$256.48
Michael's Uniform company						
Check Group:						
S/S BUTTON DOWN W/ NAME & LOGO		19	241270	MU9555 1/3/2024	20.5.2540.410.0000.002.2000.0000 General Supplies	\$484.50
L/S BUTTON DOWN W/ NAME & LOGO		10	241270	MU9555 1/3/2024	20.5.2540.410.0000.002.2000.0000 General Supplies	\$285.00
CARGO PANTS		48	241270	MU9555 1/3/2024	20.5.2540.410.0000.002.2000.0000 General Supplies	\$1,656.00
UPS GROUND SHIPPING		1	241270	MU9555 1/3/2024	20.5.2540.410.0000.002.2000.0000 General Supplies	\$100.00
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$2,525.50
Check Group:						
shirt sleeves shirt		5	241679	MU-9556 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$127.50
cargo pants		5	241679	MU-9556 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$172.50
shipping		1	241679	MU-9556 1/3/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$15.00
Check #: 0						PO/InvoiceTotal: \$315.00
Check Group:						
delivery		1	241795	MU-9070A 11/20/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$155.45 74
Check #: 0						PO/InvoiceTotal: \$155.45
Vendor Total:						\$2,995.95
MID-WEST TRUCKERS ASSOCIATION	351029					
Check Group:						
YEARLY CHARGE : \$41.50/PERSON FOR 2 PEOPLE 09/01/23		1	242511	26586 9/13/2023	40.5.2550.390.0000.002.4000.0000 Other Purchased Services	\$83.00
Check #: 0						PO/InvoiceTotal: \$83.00
Vendor Total:						\$83.00
MIDWEST NETTING SOLUTIONS LL.						
Check Group:						
Install 25 custom pads w/cut-outs		1	241362	1342 1/3/2024	10.5.2410.700.0000.002.0011.0000 Non-Capitalized Equipment	\$4,901.37
Check #: 0						PO/InvoiceTotal: \$4,901.37

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$4,901.37
MIDWEST TRANSIT EQUIPMENT INC	352392					
Check Group:						
DEF fluids		20	242474	X10604212801 9/23/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$363.20
Check #: 0						
PO/InvoiceTotal:						\$363.20
Vendor Total:						\$363.20
Mindsight						
Check Group:						
FF-DC-PROJECT FIXED FEE DATA CENTER PROJECT - SERVER UPGRADES 50% DUE NET15 UPON PROJECT COMPLETION		0.35	242286	INV12164 12/22/2023	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$5,278.00 75
Check #: 0						
PO/InvoiceTotal:						\$5,278.00
Check Group:						
MS-DC-24-MANAGED SERVICES - 24 MONTHS		1	242323	INV12282 1/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$3,500.00
Check #: 0						
PO/InvoiceTotal:						\$3,500.00
Check Group:						
24 MONTH - MANAGED SERVICES AGREEMENT CONTRACT YEAR 01/01/2024-12/31/2025 COMMENCEMENT DATE: 01/01/2024 MONTHLY RATE: \$6,700 OUT OF SCOPE RATE: \$225/HR		1	242367	inv12363 1/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$6,700.00
LAYER 7 COMMENCEMENT DATE: 01/01/2024 MONTHLY RATE: \$650		1	242367	inv12363 1/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$650.00
24-MONTH MANAGED SERVICES AGREEMENT SCHEDULE A - AMENDMENT 2 COMMENCEMENT DATE: 01/01/24 MONTHLY RATE: \$3,500		1	242367	inv12363 1/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$3,500.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
24 MONTH - DEFT SERVICES COMMENCEMENT DATE: 01/01/24 MONTHLY RATE: \$700		1	242367	inv12363 1/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$700.00
Check #: 0						
						PO/InvoiceTotal: \$11,550.00
						Vendor Total: \$20,328.00

MINIPCR BIO

Check Group:

H-STYLE 2-20 ADJUSTABLE VOLUME MICROPIPETTE		10	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$590.00
H-STYLE 20-200 ADJUSTABLE VOLUME MICROPIPETTE		10	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$590.00
BLUEGEL ELECTROPHORESIS WITH BUILT-IN ILLUMINATOR - US PLUG		2	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$618.00 76
BLUEGEL TABS, ELECTROPHORESIS GRADE AGRAROSE, 0.5 G X 50 TABLETS, BOXED (CL3)		1	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$64.00
1KB DNA LADDER, LOAD READY, 100 LANES (500) (CL4)		1	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$64.00
MINIPCR GENOTYPE TO PHENOTYPE - PTC TASTER LAB (CL1)		6	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$516.00
BLUEGEL ELECTROPHORESIS LAB - SHAR ATTACK! (CL2)		5	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$430.00
US FLAT RATE UPS SHIPPING		1	242275	202001-7193 12/28/2023	10.5.1250.411.0000.001.4300.0001 Instructional Supplies	\$80.00
Check #: 0						
						PO/InvoiceTotal: \$2,952.00
						Vendor Total: \$2,952.00

MS. ROBERTS ACADEMY

357085

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Semester Tuition - 1st Year Juniors		14	242647	2023/2025(PROVI SO 1/24/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$39,200.00
Semester Tuition-2nd Year Seniors		2	242647	2023/2025(PROVI SO 1/24/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$5,600.00
				Check #: 0		
					PO/InvoiceTotal:	\$44,800.00
					Vendor Total:	\$44,800.00
National Center For Youth Issues						
Check Group:						
A. Paulus PMSA Counselor Aspire to Inspire		1	241453	C10209267 10/26/2023	10.5.2210.312.0000.001.4932.0001 Conferences	\$250.00
M. Lugo PMSA Counselor Aspire to Inspire		1	241453	C10209268 10/26/2023	10.5.2210.312.0000.001.4932.0001 Conferences	\$250.00 ⁷⁷
Membership Fee Missy Lugo		1	241453	C10209268 10/26/2023	10.5.2300.640.0000.001.4932.0001 Dues and Fees	\$50.00
				Check #: 0		
					PO/InvoiceTotal:	\$550.00
					Vendor Total:	\$550.00
NeuroRestorative IL						
Check Group:						
SY24 Tuition		1	240544	0823-381149-373 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$6,383.58
SY24 Tuition		1	240544	0923-381149-373 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$9,119.40
SY24 Tuition		1	240544	1023-381149-373 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$9,575.37
SY24 Tuition		1	240544	1123-381149-373 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$9,575.37

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SY24 Tuition		1	240544	1223-381149-373 12/28/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$5,015.67
					Check #: 0	
					PO/InvoiceTotal:	\$39,669.39
					Vendor Total:	\$39,669.39
NEVCO	350242					
Check Group:						
remote		2	241230	0000255037 10/28/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$130.00
shipping		1	241230	0000255037 10/28/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$14.64
					Check #: 0	
					PO/InvoiceTotal:	\$147.64
					Vendor Total:	\$144.64
OLYMPIA MAINTENANCE INC	356703					
Check Group:						
2023 SEMI ANNUAL HOOD CLEANING IN CAFE KITCHEN		1	240206	310360 12/27/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$1,525.00
TRUCK CHARGE		1	240206	310360 12/27/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$20.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,545.00
Check Group:						
exhaust system cleaning		1	242272	310644 1/4/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$1,550.00
truck charge		1	242272	310644 1/4/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$20.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,570.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$3,115.00
ORKIN PEST CONTROL	365544					
Check Group:						
WEEKLY PEST CONTROL PE		1	241087	256326876 1/4/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$184.99
WEEKLY PEST CONTROL PE		1	241087	256326877 1/10/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$184.99
WEEKLY PEST CONTROL PE		1	241087	256326878 1/18/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$184.99
Check #: 0						
PO/InvoiceTotal:						\$554.97
Vendor Total:						\$554.97
P. A. E. C. CENTER	350255					79
Check Group:						
Education Fund		1	242533	14406 1/15/2024	10.5.4220.670.0000.001.4620.0001 Tuition	\$292,184.00
PAEC Educational Fund		1	242533	14406 1/15/2024	10.5.4220.670.0000.001.0342.0000 Tuition- PAEC	\$311,467.00
PAEC Operations and Maintenance		1	242533	14406 1/15/2024	20.5.4120.670.0000.001.0342.0000 Tuition	\$53,263.00
PAEC Transportation		1	242533	14406 1/15/2024	40.5.4120.331.0000.001.0342.0000 SPED Transportation- PAEC	\$32,930.00
Check #: 0						
PO/InvoiceTotal:						\$689,844.00
Vendor Total:						\$689,844.00
PACCT LEARNING CENTER						
Check Group:						
SY24 Tuition		1	240545	IVC0003561 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$4,809.70
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$4,809.70
						Vendor Total: \$4,809.70
Paul Starck-King						
Check Group:						
Consulting Services December		1	242577	INV242577 1/26/2024	10.5.2310.302.0000.001.0050.0000 Professional Services - (Consultants)	\$960.00
						Check #: 0
						PO/InvoiceTotal: \$960.00
						Vendor Total: \$960.00
PERKINS & WILL, INC. 366688						
Check Group:						
SERVICES THRU DECEMBER 31,2023-- SECURITY CAMERAS		1	242400	0205850 1/11/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	\$6,873.63 80
SERVICES THRU DECEMBER 31,2023-- WELDING LAB		1	242400	0205851 1/11/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	\$19,125.00
SERVICES THRU DECEMBER 31,2023--BERM DESIGN AND SOIL REDISTRIBUTION		1	242400	0205852 1/11/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	\$3,531.20
SERVICES THRU DECEMBER 31,2023-- PHASE 2 CAPITAL PROJECTS		1	242400	0205853 1/11/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	\$27,462.16
						Check #: 0
						PO/InvoiceTotal: \$56,991.99
						Vendor Total: \$56,991.99
PERMA BOUND						
Check Group:						
Library Book Order See back up		1	242696	1953542-01 5/15/2023	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$911.10
						Check #: 0
						PO/InvoiceTotal: \$911.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$911.10
Petrarca,Gleason,Boyle & Izzo, LLC						
Check Group:						
Litigation 12/1-12/31		1	242320	34761 12/31/2023	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	\$10,000.00
Check #: 0						
PO/InvoiceTotal:						\$10,000.00
Check Group:						
Special Projects		1	242321	34763 12/31/2023	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	\$825.00
Check #: 0						
PO/InvoiceTotal:						\$825.00
Check Group:						
Property Taxes		1	242322	34762 12/31/2023	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	\$1,175.00
Check #: 0						81
PO/InvoiceTotal:						\$1,175.00
Vendor Total:						\$12,000.00
PM MUSIC CENTER	350257					
Check Group:						
Yamaha Clarinet Repair		1	241662	2220016 11/22/2023	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$38.00
Jupiter Trombone repair		1	241662	2220030 11/27/2023	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$173.00
Getzen Trombone Repair		1	241662	2220032 12/16/2023	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$250.90
Weril Sousaphone Repair		1	241662	2220035 12/8/2023	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$238.00
Conn Sousaphone Repair		1	241662	2220036 11/28/2023	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$408.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$1,107.90
Check Group:						
Trumpet repair		1	242348	2230528 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$38.00
Sousaphone repair		1	242348	2234171 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$238.00
Trumpet repair		1	242348	2242131 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$403.00
Trumpet repair		1	242348	2242133 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$233.00
Trombone Repair		1	242348	2242139 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$384.00
Alto Sax Repair		1	242348	2242143 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$78.00
Electric Bass repair		1	242348	2242151 1/31/2024	10.5.1502.320.0000.002.0238.0000 Repairs & Maintenance	\$53.00
Check #: 0						
PO/InvoiceTotal:						\$1,419.00
Check Group:						
SUPERSLICK 4236 SLIDE SPRAY BOTTLE		5	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$14.75
PM MUSIC CORK PM MUSIC CORK GREASE		4	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$12.00
PM MUSIC SLIDE PM MUSIC TUNING SLIDE GREASE		4	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$12.00
VANDOREN SR24 TRADITIONAL BARI SAX REEDS 2.5		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$79.99
VANDOREN SR22 TRADITIONAL TENOR SAX REEDS 2.5		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$44.99

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VANDOREN SR22 TRADITIONAL TENOR SAX REEDS 2		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$44.99
VANDOREN CR10 TRADITIONAL BB CLARINET REEDS 4		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$48.49
VANDOREN CR10 TRADITIONAL BB CLARINET REEDS 3.5		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$48.49
VANDOREN CR10 TRADITIONAL BB CLARINET REEDS 3		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$48.49
VANDOREN CR10 TRADITIONAL BB CLARINET REEDS 2.5		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$48.49
VANDOREN CR10 TRADITIONAL BB CLARINET REEDS 2		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	\$48.49 83
DISCOUNT		1	2303080	2204265 10/7/2023	10.5.1100.410.0000.002.0000.0000 East	(\$202.38)
REMO PM1030MP 30" POWERMAX ULTRA WHITE CRIMPLOCK BASS DRUMHEAD		4	2303080	2206626 10/11/2023	10.5.1100.410.0000.002.0000.0000 East	\$699.20
REMO PM1028MP 28" POWERMAX ULTRA WHITE CRIMPLOCK BASS DRUMHEAD		4	2303080	2206626 10/11/2023	10.5.1100.410.0000.002.0000.0000 East	\$629.60
DISCOUNT		1	2303080	2206626 10/11/2023	10.5.1100.410.0000.002.0000.0000 East	(\$703.38)
VIC FIRTH VFMTS1 CROPSMASTER MULTI-TENOR STICK		1	2303080	2206626 10/11/2023	10.5.1100.410.0000.002.0000.0000 East	\$19.49
AMERICAN DRUM ADBJ1 SMALL BLACKJACK		2	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$160.00
AMERICAN DRUM BJ3 LARGE BLACKJACK MALLETS		5	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$480.00

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EVANS TT13SB1 13"SYSTEM BLUE MARCHING TENOR HEAD		1	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$40.50
EVANS TT12SB1 12" SYSTEM BLUE MARCHING TENOR HEAD		1	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$38.20
EVANS TT10SB1 10" SYSTEM BLUE MARCHING TENOR HEAD		1	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$35.30
EVANS TT08SB1 8" SYSTEM BLUE MARCHING TENOR HEAD		2	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$68.80
EVANS TT06SB1 6" SYSTEM BLUE MARCHING TENOR HEAD		1	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	\$33.45
DISCOUNT		1	2303080	2207881 10/13/2023	10.5.1100.410.0000.002.0000.0000 East	(\$419.38) 84
VANDOREN SR22 TRADITIONAL TENOR SAX REEDS 2		1	2303080	2209222 10/16/2023	10.5.1100.410.0000.002.0000.0000 East	\$44.99
DISCOUNT		1	2303080	2209222 10/16/2023	10.5.1100.410.0000.002.0000.0000 East	(\$10.00)
PROMARK TXDCBYOSW BYOS HICKORY DRUMSTICK		3	2303080	2210014 10/17/2023	10.5.1100.410.0000.002.0000.0000 East	\$79.35
DISCOUNT		1	2303080	2210014 10/17/2023	10.5.1100.410.0000.002.0000.0000 East	(\$38.88)
VIC FIRTH VFMTS1 CROPSMASTER MULTI-TENOR STICK		1	2303080	2219543 11/6/2023	10.5.1100.410.0000.002.0000.0000 East	\$19.49
DISCOUNT		1	2303080	2219543 11/6/2023	10.5.1100.410.0000.002.0000.0000 East	(\$6.50)
Check #: 0						
PO/InvoiceTotal:						\$1,419.02

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CORNET: (1) flush/clean, (1) service solder points, (1) water key nipple (EST 2056184)		1	2303081	2056184	10.5.1100.410.0000.002.0000.0000	\$118.00
				1/31/2024	East	
TRUMPET: (3) bottom cap, (1) lyre screw, (1) push rod, (1) plastic 3r slide stop, (1) flush/clean, (1) seizedd slide-main, (1) dent removal - 2nd valve slide, bell flare and bell section, impace dent near brace, (1) align bell section, (1) solder points - leadpipe to bell - bell side		1	2303081	2056190	10.5.1100.410.0000.002.0000.0000	\$348.00
				10/9/2023	East	
CLARINET: (1) service, (1) full service cleaning (incl. complete disassembly, ultrasonically clean, hand wood body, had clean keys, polish, reseal pads, reglue, clean and deodorize case), (1) repair separated bell/barrel rings, align bent alt F/C		1	2303081	2056194	10.5.1100.410.0000.002.0000.0000	\$168.00
				10/16/2023	East	
FLUTE: replace (1) flute head cork, (2) individ pad & service (EST 20561696)		1	2303081	2056196	10.5.1100.410.0000.002.0000.0000	\$83.00
				10/19/2023	East	85
CLARINET: (1) service - disassembly, ultrasonically clean, hand clean wood body, hand clean keys reseal pads as necessary, rebblue, cleand and deodorize case, (2) replace indidid pad (register, Alt Eb/Bb), (1) replace case handle, (1) service key materials		1	2303081	2056198	10.5.1100.410.0000.002.0000.0000	\$188.00
				10/12/2023	East	
JUPITER 600S Bb TRUMPET SILVER-PLATED (Model: 600S Tribune) (1) service - disassemble, ultrasonically clean, (2) service seized slide - main & 3rd slide		1	2303081	2056202	10.5.1100.410.0000.002.0000.0000	\$163.00
				10/11/2023	East	
ALTO SAXOPHONE: (1) sevice - neck, low Bb touchpiec, key guard screw & 4 pearls, (1) service Eb fuard, bell rim, (1) realign bent key work, adjustment for leaks, complete reregulation		1	2303081	2056215	10.5.1100.410.0000.002.0000.0000	\$178.00
				12/12/2023	East	
MARCHING BARITONE (Model: 1124): (1) service- disassemble, ultrasonically clean, (4) solder point - replace leadpipe, (1) leadpipe, (3) service seized slide - 1st, 2nd, 3rd		1	2303081	2056263	10.5.1100.410.0000.002.0000.0000	\$436.00
				11/27/2023	East	

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TROMBONE: (1) service - disassemble, ultrasonically clean, (1) water key assembly, (2) solder points - crook replacement, (1) handslide crook assembly - silver, (1) slide work - alignment/dent removal to inner/outer handle		1	2303081	2056265 1/31/2024	10.5.1100.410.0000.002.0000.0000 East	\$358.00
SOUSAPHONE: (1) service- glue, oil, fuel, chemicals, (1) disassemble, ultrasonically clean, (4) service stuck slide, (2) service valve work (broken screw removal from stem), (2) replacement finger button, (2) case latch repair		1	2303081	2056271 10/16/2023	10.5.1100.410.0000.002.0000.0000 East	\$328.00
Check #: 0						
PO/InvoiceTotal:						\$2,368.00
Check Group:						
Repair Trumpet		1	2304021	2044615 9/27/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$273.00
Repair Trumpet		1	2304021	2044633 9/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$118.00
Repair Trumpet		1	2304021	2044637 9/21/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$188.00
Repair Baritone		1	2304021	2044663 9/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$293.00
Repair Trumpet		1	2304021	2044673 9/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$158.00
Repair Saxophone		1	2304021	2044677 11/9/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$293.00
Repair Trumpet		1	2304021	2044680 9/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$108.00
Repair Saxophone		1	2304021	2044684 10/23/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$273.00
Repair Saxophone		1	2304021	2044690 9/25/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$93.00
Repair Saxophone		1	2304021	2044694 10/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$243.00

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Repair Trumpet		1	2304021	2044699 9/21/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$143.00
Repair Saxophone		1	2304021	2044721 11/8/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$318.00
Repair Saxophone		1	2304021	2044734 10/20/2023	10.5.1502.320.0000.003.0238.0000 Repairs & Maintenance	\$243.00
Check #: 0						
PO/InvoiceTotal:						\$2,739.00
Vendor Total:						\$9,052.92
POINT AUTOMOTIVE INC.	364540					
Check Group:						
engine oil		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$39.00
oil filter		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	87 \$9.50
labor		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$20.00
disposal fee		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$6.00
misc fluids		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$15.00
left front window motor		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$177.00
replace left front motor		1	242402	165 1/11/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	\$240.00
Check #: 0						
PO/InvoiceTotal:						\$506.50
Check Group:						
replace rear glass		1	242498	164 1/8/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$225.00

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labor		1	242498	164 1/8/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$100.00
					Check #: 0	
					PO/InvoiceTotal:	\$325.00
					Vendor Total:	\$831.50
PREMIER MECHANICAL	366065					
Check Group:						
Charge and verify operation of VRF unit		1	241775	62532 12/11/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$2,985.00
					Check #: 0	
					PO/InvoiceTotal:	\$2,985.00
					Vendor Total:	\$2,985.00
PROJECT LEAD THE WAY INC.						88
Check Group:						
Solder Lead Free, 1/2lb Spool, 99/1 Tin Silver, .031 inches		2	241683	429593 1/13/2024	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$61.00
					Check #: 0	
					PO/InvoiceTotal:	\$61.00
Check Group:						
2 Amp Multi-Outlet Power Supply		4	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$124.00
Alligator Leads Set of 10 Leads		6	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$27.00
Automata Box Kit, Custom, 20 student pack		3	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$450.00
Banana to reinforced Test Pint Lead Set, 36 inch length, 5 pack		3	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$69.00
Building block set, wooden painted, 8 block shapes (100 pieces)		1	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$34.25

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Carabiner Shuttle pens (6 pack)		2	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$21.00
Carbon Fiber Twill Swatch, 3 in x 3 in, 5-pack		2	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$18.00
Compression and extension springs, assorted small		2	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$28.50
Crucible Tongs		2	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$9.00
Digital Multimeter, Autoranging with Resettable Fuse		3	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$119.25
Dremel PETG-TRA-01 Translucent 0.75kg		3	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$130.50
Dremel PLA Filament, Gold 0.75kg		2	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$75.00 89
Dremel PLA Filament, Green 0.75kg		1	241924	428911 12/14/2023	10.5.1400.411.0000.004.3220.0001 Educational Supplies	\$37.50
Dremel PLA Filament, Silver 0.75kg		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$75.00
Dremel PLA Filament, Translucent 0.75kg		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$75.00
Dry erase markers, fine tip, black, 10 pack		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$18.00
Easy Cutter		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$51.00
Estes 12 inch Parachute		6	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$39.00
Estes Alpha III Launch set		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$41.50
Estes Regular Enginee Motor Kit		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$25.50

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Estes Rocket Builder's Marking Guide		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$12.00
Estes Shock Cords (qty 2) and Mount Pack (qty 4)		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$21.00
Eye screws, #4 size (25 pack)		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$26.00
File handle, For 8" to 10" files, pack of 5		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$10.00
Flexible tape knife, 4" steel blade each		4	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$28.00
Flux paste, lead-free, 2 oz		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$18.50
Gauge block, steel, 1 inch		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$113.00 90
Hack saw, for 10" or 12" blade, D-handle, each		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$25.50
Hand lenses, 3x magnification		15	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$30.00
Instant Read Probe Therometer		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$20.00
Magnetic Wand, 1 piece		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$7.50
Miter Box, clamping		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$33.50
Momentary switch, 20 pack		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$30.00
Nichrome wire, 1/4 lb spool, 26 gauge		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$43.00
Nitinol Memory Wire, 1 ft		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$21.00

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Paper Cutter, 12 inch cut length		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$32.00
RSR High Performance 25 Watt 3-Wire Soldering Iron		4	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$49.00
RSR Soldering Iron Stand		4	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$17.00
Reamer		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$11.00
Recovery Wadding, 75 pack		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$6.75
Rocket ignitier, 6-pack		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$10.25
Ruler, Clear Plastic, 12 inch/31 cm, metric and English - 12 pack		4	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$32.00 91
Ruler, Clear Plastic, 12 inch/31 cm, metric and English - 12 pack		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$24.00
Safety Glasses, 12 pack, anti scratch		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$22.00
Solder 1/2 lb Spool 60/40 Tin/Lead .031inches		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$32.00
Storage Organizer (for small hardware), 4 pack		5	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$378.75
T8 Star Screwdriver (5-pack)		5	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$103.75
Table Top Foam Cutter with power supply		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$90.00
Tape measure, steel, 25 foot with thumb lock		4	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$44.00
Tape measure, vinyl (10 pack), 60" length, inch and CM		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$11.00

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tool Kit V2		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$12.75
USB Wall Charger, 4-port, 400 mA		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$25.00
Utility Knife, metal, with 5x replacement blades		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$11.85
VEX IQ Pin Tool (10-pack)		1	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$63.00
VEX V5 Inertial Sensor		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$110.00
Vernier LabQuest 3		3	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$1,206.00
Vernier LabQuest Mini		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$390.00 92
Wind up toys, assorted pack (24 count)		2	241924	428911 12/14/2023	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$68.00
Solder Lead Free, 1/2 lb spool, 99/1 Tin Silver, .031 inches		2	241924	429558 1/13/2024	10.5.1400.411.0000.003.3220.0001 Educational Supplies	\$61.00
Check #: 0						
PO/InvoiceTotal:						\$4,718.10
Vendor Total:						\$4,779.10
REDA CONCRETE ENCHANCEMENT INC	364536					
Check Group:						
REPAIR EPOXY QUARTZ KITCHEN FLOOR IN 2 AREAS		1	242346	INV242346 1/25/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	\$2,450.00
Check #: 0						
PO/InvoiceTotal:						\$2,450.00
Check Group:						
repairs to restroom doors		1	242505	INV242505 1/3/2024	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$2,500.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$2,500.00
Vendor Total:						\$4,950.00
REGAL COACH LINES	365669					
Check Group:						
Coach Bus to Atlanta, GA		1	242437	10982 11/28/2023	10.5.1502.392.0000.003.0238.0000 Other Purchased Sevices II (Coach Buses)	\$2,190.00
Check #: 0						
PO/InvoiceTotal:						\$2,190.00
Vendor Total:						\$2,190.00
ROBERT HALF						
Check Group:						
Professional Development- Christy Kougias		27.5	242652	63025270 2/1/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$1,646.42
Check #: 0						
PO/InvoiceTotal:						\$1,646.42
Check Group:						
Professional Development - Kathleen McKinney		27	242653	63076291 1/15/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$918.00
Check #: 0						
PO/InvoiceTotal:						\$918.00
Check Group:						
Professional Development Christy Kougias		32	242654	63106439 1/23/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$1,949.44
Check #: 0						
PO/InvoiceTotal:						\$1,949.44
Check Group:						
Professional Development- Kathleen McKinney		12.5	242655	63040504 1/4/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$425.00
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal:
						\$425.00
Check Group:						
Professional Development- Christy Kougias		16	242656	63083295 2/1/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$974.72
						Check #: 0
						PO/InvoiceTotal:
						\$974.72
Check Group:						
Professional Development		12	242657	63133037 1/29/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$408.00
						Check #: 0
						PO/InvoiceTotal:
						\$408.00
Check Group:						
Professional Development-Christy Kougias		24	242658	63049190 2/1/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$1,462.08
						Check #: 0
						PO/InvoiceTotal:
						\$1,462.08
Check Group:						
Professional Development- Kathleen McKinney		14	242659	63102893 1/22/2024	10.5.2520.312.0000.001.0012.0000 Professional Employee Training & Development Servi	\$476.00
						Check #: 0
						PO/InvoiceTotal:
						\$476.00
						Vendor Total:
						\$8,259.66
SCHOOL SPECIALTY INC	350024					
Check Group:						
CLASSROOM SELECT SCIENCE TABLE, CHEM GUARD TOP, 60 X 24 X 36 INCHES, OAK, BLACK		1	241024	208133439873 12/13/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$680.21
						Check #: 0
						PO/InvoiceTotal:
						\$680.21
						Vendor Total:
						\$680.21

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SCHOOLMINT INC.						
Check Group:						
S-2066-01-Hero Subscription (for 415)		1	242414	INV12109 1/1/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	\$1,720.00
Check #: 0						
PO/InvoiceTotal:						\$1,720.00
Vendor Total:						\$1,720.00
SEAL OF ILLINOIS 363267						
Check Group:						
SY24 Tuition		1	240427	12267 1/1/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$18,465.85
Check #: 0						
PO/InvoiceTotal:						\$18,465.85
Vendor Total:						\$18,465.85
SNAP-ON INDUSTRIAL 350336						
Check Group:						
Fixed 1/4 IN Head TECH WRENCH		5	242189	ARV/60045861 1/9/2024	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$2,418.75
Electronic Torque Wrench		5	242189	ARV/60045861 1/9/2024	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$2,306.25
Shipping		1	242189	ARV/60045861 1/9/2024	10.5.1400.411.0000.002.4745.0001 Educational Supplies	\$33.93
Check #: 0						
PO/InvoiceTotal:						\$4,758.93
Vendor Total:						\$4,758.93
SOARING EAGLE ACADEMY 366502						
Check Group:						
SY24 Tuition for 1 student at Soaring Eagle Academy		1	240675	22605 2/1/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$7,489.69
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
						PO/InvoiceTotal: <u>\$7,489.69</u>	
						Vendor Total: <u>\$7,489.69</u>	
SOUTH SIDE CONTROL SUPPLY	350339						
Check Group:							96
hand hole gasket		30	240808	S100882496003 9/21/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$380.70	
shipping & handling		1	240808	S100882496003 9/21/2023	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$25.11	
						Check #: 0	
						PO/InvoiceTotal: <u>\$405.81</u>	
						Vendor Total: <u>\$405.81</u>	
SPIRIT PRODUCTS	355818						
Check Group:							96
PWHT: Team Tees (S-XL)		320	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$2,400.00	
PWHT: Team Tees (2XL)		48	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$120.00	
PWHT: Team Tees-C (S-XL)		36	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$270.00	
PWHT: Team Tees-C (2XL)		8	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$20.00	
PWHT: White C Snapback		36	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$540.00	
Shipping		1	241944	38253 12/18/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$20.00	
						Check #: 0	
						PO/InvoiceTotal: <u>\$3,370.00</u>	
						Vendor Total: <u>\$3,370.00</u>	
STANTON MECHANICAL INC	351739						
Check Group:							

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
replace controller on boiler 2		1	242067	INV242067 1/15/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$1,235.00
Check #: 0						
PO/InvoiceTotal:						\$1,235.00
Vendor Total:						\$1,235.00
STAPLES ADVANTAGE	351890					
Check Group:						
Prang (Formerly Sunworks) Construction Paper 12" x 18" Bright White, 100 Sheets /Pack (PAC87008)		2	240508	3546830244 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$19.58
Fellowes Thermal Laminating Pouches, Letter Size, 3 Mill, 100/Pack (5743301)		1	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$19.59
Sharpie Permanent Markers, Fine Tip Black 36/Pack (1884739)		5	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$109.75 97
Pacon Sentence& Learning Strips 3" x 24", Super-Bright Assorted Colors. 100/Pack (1733)		5	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$38.45
NXT Technologies 12-Outlet 2 US Surge Protector, 8" Braided Cord, 3900 Joules (NX54319)		8	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$307.28
Scrch Blue Original Painter's Tape Value Pack, 1.88' x 60 Yds., Blue , 3 Rolls/Pack (2090-48EP3)		2	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$47.10
Scotch Blue Original Painter's Tape Value Pack 0.94' x 60 Yds, Blue, 6/Rolls (2090-24EVP)		2	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$47.98
Post-It Super Sticky Wall Easel Pad, 25' X 30", White , 30 Sheets/Pad, 6 Pads/Pack (559-VAD-6PK)		2	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$247.64
Pilot G2 Retractable Gel Pens, Fine Point, Black Ink , 36/Pack (84065)		9	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$308.07

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HP 410A Black/Cyan/Magenta/Yellow Standard Yield toner Cartridge, 4/Pack		1	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$382.41
Crayola Kid's Markers, Broad Line, Assorted Colors, 10/Pack (58-7722)		965	240508	3546830245 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$3,165.20
Dice in Dice 3/4' Set of 72 (LER697)		1	240508	3547214388 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$24.09
Better Office Thank You Cards with Envelopes 4" x 6", Assorted Colors, 50/Pack (64526-50PK)		8	240508	3547214389 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$315.28
Check #: 0						
PO/InvoiceTotal:						\$5,032.42
Check Group:						
Eastsport Backpack, Clear/Black (197912-Blk)		5	240509	3546830247 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$89.95
Mead 1-Subject Notebooks, 8" x 11", College Rule, 100 Sheets, Each (6622)		4	240509	3546830248 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$12.20
Mead Spiral 3-Subject Notebooks, 8.5" c 11", College Rule, 120 Sheets Assorted Colors, Each (06710)		4	240509	3546830248 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$14.68
BIC Round Stic Xtra-Life Ballpoint Pen, Medium Point, 1.0mm, Blue Ink, Dozen (20120/GSM11BK)		5	240509	3546830248 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$11.45
Bic Round Stic Xtra-Life Ballpoint Pen, Medium Point, 1.0mm, Blue Ink, Dozen (20120/GSM11BL)		4	240509	3546830248 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$9.16
Ticonderoga Pre-Sharpended Wooden Pencil, 2.2mm, #2 soft Lead, Dozen (X13806X)		5	240509	3546830248 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$13.65
High Sierra Swoop Sg Backpack, Solid, Steel Gray/Mercury (130360-9664)		4	240509	3547214390 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$179.96
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$331.05
Check Group:						
BIC Brite Liner Stick Highlighters, Chisel Tip. Fluorescent Yellow, 216/Carton (BI11YELCT)		2	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$158.82
X-ACTO School Pro Electric Pencil Sharpener, Black (1670)		4	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$113.96
Post-It Notes 3" x 3", Poptimistic Collection, 100 Sheets/Pad, 18 Pads/Cabinet Pack (654-18CTCP)		108	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$2,750.76
Staples Manual Pencil Sharpener, Assorted Colors (10898-CC)		975	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$663.00
BIC Brite Liner Stick Highlighter, Chisel Tip, Fluorescent Grren, 216/Carton (BL11GRNCT)		2	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$120.40 99
BIC Brite Liner Stick Highlighter, Chisel Tip, Orange, 216/Ct(BL11ORGCT)		2	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$120.36
Ticonderoga The World's Best Pencil Wooden , Pencil, 2.2mm, #2 Soft Lead, 96/Pack (13872/13882)		30	240510	3546830250 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$432.30
BIC Brite Liner Stick Highlighter, Chisel Tip, Fluorescent Pink, 216/Ct (BL11PNKCT)		2	240510	3546830251 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$167.78
Check #: 0						
PO/InvoiceTotal:						\$4,527.38
Check Group:						
HP 730 PHOTO BLACK HOGH YIELD INK CARTRIDGE		1	240511	3546830252 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$172.49
HP 730 BLACK MATTE HIGH YIELD INK CARTRIDGE		1	240511	3546830252 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$172.49
HP P2V69A MAGENTA HIGH PIELD INK CARTRIDGE		5	240511	3546830254 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$829.50

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TICONDEROGA PRE-SHARPENED WOODEN PENCIL, 2.2MM, #2 SOFT LEAD, 72/PACK		15	240511	3546830256 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$176.25
X-ACTO SCHOOL PRO ELECTRIC PENCIL SHARPENER, BLACK		5	240511	3546830257 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$142.45
BOSTITCH PREMIUM HEAVY DUTY STAPLES, 3/8" LEG LENGTH, 1000/ BOX		5	240511	3546830258 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$11.90
STAPLES 110 LB. CARDSTOCK PAPER, 8.5" X 11", WHITE, 250 SHEETS/ PACK		10	240511	3546830259 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$85.70
RUBBERMAID 2-SHELF PLASTIC/ POLY MOBILE UTILITY CART WITH SWIVEL WHEELS, BEIGE		1	240511	3546830260 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$318.39
EXPO NEON WINDOW DRY ERASE MARKERS, BULLET TIP, ASSORTED, 5/PACK		20	240511	3546830261 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$127.00 100
DURACELL COPPERTOP AAA ALKALINE BATTERY, 144/CARTON		5	240511	3546830262 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$293.75
STAPLES MEDIUM WEIGHT SHEET PROTECTORS, CLEAR, 200/BOX		10	240511	3546830263 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$101.50
BOSTITCH IMPULSE 25 ELECTRIC STAPLER, FULL STRIP CAPACITY, WHITE		5	240511	3546830264 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$265.65
HP UNIVERSAL COATED PAPER. 36" X 150", WHITE, ROLL		5	240511	3546830288 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$491.95
HP P2V62A CYAN STANDARD YIELD INK CARTRIDGE		1	240511	3547214391 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$88.89
HP P2V64A YELLOW STANDARD YIELD INK CARTRIDGE		5	240511	3547214391 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$453.95

Check #: 0

PO/InvoiceTotal: \$3,731.86

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HP 410A Cyan/Magenta/ Yellow Standard Yield Toner Cartridge, 3Pack (CF251AM)		1	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$335.27
HP P2V72A Gray High Yield Ink Cartridge		1	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$172.59
HP 410X Yellow High Yield Toner Cartridge (CF412X)		2	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$387.22
HP 410X Black High Yield Toner Cartridge (CF410X)		4	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$571.32
HP 410A Black Standard Yield Toner Cartridge		4	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$342.44
Expo Dry Erase Markers, Fine Tip, Assorted, 36/Pack (2003893)		45	240512	3546830265 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$1,200.60 101
Storex Plastic Small Cubby Bins With Lids, 5.1" x 7.8" x 122", Blue/Clear, 5/Carton (62408U05C)		9	240512	3546830267 1/25/2024	10.5.1251.410.0000.001.4300.0000 General Supplies	\$334.71
					Check #: 0	
						PO/InvoiceTotal: \$3,344.15
Check Group:						
TEACHER CREATED REOURCES LIVING ORGANISMS TEACHING POSTER SET		2	240513	3547214398 10/9/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$39.38
					Check #: 0	
						PO/InvoiceTotal: \$39.38
Check Group:						
SCOTCH MAGIC TAPE WITH REFILLABLE DISPENSER, INVISIBLE WRITE ON, MATTE FINISH, 3/4" X 18.05 YDS, 1" CORE, 6-PACK (6122MP)		10	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$127.10
SCOTCH TRANSPARENT TAPE, 3/4" X 23.6 YDS., 4 ROLLS (4814)		10	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$97.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CLI OPEN CENTER PROTRACTORS, 12/PK		10	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$63.70
TRU RED 4 COMPARTMENT WIRE MESH HORIZONTAL FILE ORGANIZER, MATTE BLACK (TR57538)		2	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$39.98
TRU RED 7 COMPARTMENT WIRE MESH FILE ORGANIZER, MATTE BLACK (TR57537)		2	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$49.98
JOHNSON & JOHNSON ALL-PURPOSE FIRST AID KIT, 160 PC., RED (202045)		5	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$78.10
TRU RED 7" STAINLESS STEEL SCISSORS, STRAIGHT HANDLE, 2/PACK (TR55034)		30	240515	3546830270 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$253.50
Check #: 0						
PO/InvoiceTotal:						<u>102</u> \$709.96
Check Group:						
SHARPIE STICK HIGHLIGHTER, CHISEL TIP, ASSORTED, DOZEN (27145)		30	240516	3546830271 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$204.60
POST-IT SUPER STICKY EASEL PAD, 25" X 30", 30 SHEETS/PAD, 4 PADS/PACK (559-VAD-4PK)		4	240516	3546830271 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$346.12
PAPER MATE PROFILE RETRACTABLE BALLPOINT PEN, BOLD POINT, BLACK INK, DOZEN (89465)		2	240516	3546830271 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$17.88
DIXON TICONDEROGA WOODCASE PENCILS, #1 VERY SOFT, YELLOW BARREL BARREL, 12/BOX		2	240516	3546830271 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$4.98
TRU RED MEDIUM SOFT COVER MEETING NOTEBOOK, BLACK (TR54988)		30	240516	3546830271 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$170.10
CHARLES LEONARD DON'T FORGET MAGNETIC MINI DRY ERASE BOARD, 6.25" X 9" 4/SET (CHL35600ST)		8	240516	3547214400 10/9/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$451.92
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$1,195.60
Check Group:						
TRU RED MEDIUM SOFT COVER MEETING NOTEBOOK, BLACK		100	240517	3546830272 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$567.00
PAPER MATE PROFILE RETRACTABLE BALLPOINT PEN, BOLD POINT, BLACK INK, DOZEN		30	240517	3546830272 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$268.20
BIC BRITE LINER STICK HIGHLIGHTER, CHISEL TIP, ASSORTED, 24/PACK		3	240517	3546830272 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$20.61
DIXION TICONDEROGA WOODCASE PENCILS, #1 VERY SOFT, YELLOW BARREL BARREL 12/BOX		100	240517	3546830273 10/2/2023	10.5.1100.410.0000.001.3999.0000 General Supplies	\$249.00
Check #: 0						103
PO/InvoiceTotal:						\$1,104.81
Check Group:						
Expo Block Erase (81505)		20	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$59.20
Felloes Foam Wrist Rest, Black (9178201)		10	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$142.10
Fellowes Foam Mouse Pad/ Wrist Rest combo, black (91765901)		10	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$133.60
Duracell Coppertop AA Alkaline Battery, 36/Pack (MN15P36)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$131.56
Duracell Coppertop AAA Alkaline Battery, 36/Pack (MN24P36)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$122.48
Duracell Coppertop 9V Battery 12/Pack (MN1604BKD)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$64.24
Staples Medium Weight Sheet Protector, Clear, 200/Box (10525)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$40.60

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Iris Stack & Pull 54 QT.. Latch Lid Storage Box, Clear and Blue, 6/CT (100242-CT)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$352.76
Advantus 60 QT. Storage Box, Clear (34009)		5	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$227.80
TRU RED Magentic Tempered Glass Dry Erase Board, White, 3' x 2' (TR61195)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$150.92
Expo Dry Erase Markers, Chisel Tip, Assorted 4/Pack (80174)		25	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$102.00
Expo Dry Erase Markers, Chisel Tip, Black 4/Pack (80661)		25	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$159.50
Expo Dry Erase Markers, Bullet Point, Assorted 4/Pack (82074)		10	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$47.90 104
Expo Dry Erase Markers, Bullet Tip, Black (82001)		10	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$20.00
Expo White Board Care Eraser, Blue (8473KF)		20	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$259.80
Post-IT Super Sticky Wall Easel Pad, 25" x 30", Grid Lined, 30 Sheets/Pad, 2 Pads/CT (560)		5	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$232.45
Fiskars Student 7.1" Stainless Kids Scissors Sharp Tip, Assorted Colors (9458 7097)		25	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$133.50
Perk Paper Hot Cups 8 oz., White 50/Sleeve, 10 Sleeves/Carton (PK59142CT)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$67.32
HP 63XL Tri-Color High Yield Ink Cartridge (F6U63An#140) print up to 300 pages		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$180.32
HP 63XL Black High Yield Ink Cartridge (F6U64AN#140) prints up to 430 pages		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$156.76

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Crayola Classpack Kids Colored Pencils, Assorted Colors, 240/Carton (68-8024)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$132.12
Crayola Kids Colored Pencil Set, Assorted Colors, 36 Pencils/Pack (68-4036)		11	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$62.70
Dixon Oriole Pre-sharpened Wooden Pencil, 2mm, #2 soft lead, dozen (12886)		30	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$51.60
Staples 2" 3-ring View Binders, D-Ring , Black , 6/Pack (55400CT/26443CT)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$81.36
Pacon Cardboard Presentation Boards, 4' x 3', White/Kraft Natural (37634)		5	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$128.40
Pacon Railroad Poster Board 22" x 28", White , 25/Carton (104159)		4	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$56.40 105
Artskills 3" Text Letters and Numbers, Assorted Neon Colors,310/Pack (Pa-1464)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$9.48
Smead Hanging File folders, 1/5-Cut Tab, Legal Size , Standard Green, 25/Box (64155)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$43.42
Offistamp Pre-Inked Stamp, ENTERED, Red Ink (034520)		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$9.34
Xstamp 2-Color Tilt Stamp "COMPLETED"		2	240588	3546830274 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$31.58
Iris Stack & Pull 54 QT.. Latch Lid Storage Box, Clear and Blue, 6/CT (100242-CT)		1	240588	3546830276 10/2/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$88.19
Mount-It! Foldable Flatebed with Swivel Wheels, 660 lb. Capacity, Black/Yellow (MI-921)		6	240588	3547214401 10/9/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$968.34
JAM Paper 11" x 17" Strathmore Paper, 24 lbs., 100 Brightness, 100 Sheets /Pack (203926538)		5	240588	3547214402 10/9/2023	10.5.2210.410.0000.001.4300.0000 General Supplies	\$199.95

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$4,647.69
Check Group:						
PAPER MATE PINK PEARL ERASERS, PINK, 24/BOX		41	240590	3546830278 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$414.92
STAPLES PLASTIC ZIPPER POUCH, ASSORTED		975	240590	3546830278 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$2,661.75
BIC GLIDE BOLD RETRACTABLE BALLPOINT PEN, BOLD POINT, BLACK INK,, 36/PACK		27	240590	35468330277 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$637.47
2195235		27	240590	35468330277 10/2/2023	10.5.1251.410.0000.001.4300.0000 General Supplies	\$557.82
Check #: 0						
PO/InvoiceTotal:						\$4,271.96
Check Group:						
HP Laser Jet Pro M283fdw Wireless Color All in one laser printer		1	241137	8071960864 10/14/2023	10.5.1400.550.0000.003.4745.0001 Capitalized Equipment	\$507.68
Check #: 0						
PO/InvoiceTotal:						\$507.68
Check Group:						
Offistamp Self-inking dater		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$6.97
S 260 Dater		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$13.73
Pendaflex file folders		20	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$477.80
Fellowes 3" Letter tray'		2	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$11.98
Staples Smooth paper clips		2	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$6.26

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Swingline Optima Desk stapler		5	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$125.90
Standard staples		8	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$30.64
Sklicraft staple remover		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$30.49
Cosco large finger pad		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$6.76
Cosco medium finger pad		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$6.72
PaperMate Wooden pencil		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$51.96
Smead filing guides		6	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$143.10 107
Sharpie Highlighter		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$31.00
BIC stick highlighter		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$27.48
BIC correction tape		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$83.32
BIC liner correction tape		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$122.28
Poptimistic collection pop up notes		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$121.96
Staples plastic clipboards		2	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$24.42
Staples binder clips small		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$11.52
Acco medium binder clips		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$10.56

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2" binder clips large		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$8.12
Staples binder clips mini		4	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$8.68
Tru Red plastic accordion file		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$5.09
staples accordion file		10	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$137.40
Staples file folders		6	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$137.28
Stapls hanging file folder		10	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$132.80
Pendaflex hanging file folder		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$21.52 108
Staples carpet chair mat		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$40.19
Staples swivel computer chair		1	242069	3554993147 1/15/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$87.64
Barker Creek Get Organized Kit		2	242069	3555399655 1/22/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	\$72.78
Check #: 0						
PO/InvoiceTotal:						\$1,996.35
Check Group:						
BAZOOKA ORIGINAL BUBBLE GUM GUM, 225 PIECES/PACK		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$32.59
LOCTITE PROFESSIONAL SUPER GLUE, 0.7 OZ.(1365882)		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.59
STAPLESSHATTERPROOF RULER, ASSORTED TRANSLCENT COLORS, PLASTIC (51883)U		30	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$74.70

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EXPO DRY ERASE MARKERS, CHISEL TIP, ASSORTED, 36/PACK		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$41.99
SHARPIE PERMANENT MARKER, FINE TIP, ASSORTED, DOZEN (30075)		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.99
LEARNING RESOURCES MEASURING SPOONS WHITE SET OF 6		7	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$71.33
ZIPLOC STORAGE BAGS, GALLON, 38/BOX		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$7.79
ZIPLOC SANDWICH BAGS, 90 BAGS		2	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.58
CRAYOLA DRAWING CHALK, ASSORTED COLORS, 144 BOX		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$19.29 109
CRAYOLA ANTI-DUSTD CHALKBOARD CHALK, WHITE 12 BOX		3	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$3.57
EXPO NEON WINDOW DRY ERASE MARKERS, BULLET TIP, ASSORTED 5 PACK		3	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$37.47
CRAYOLA KIDS MARKERS BROAD LINE ASSORTED COLORS 10 PACK		3	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$8.07
ELMERS SCHOOL WASHABLE REMOVEABLE GLUE STICKS 30 PACK		1	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.29
PACON SUPER VALUE POSTERBOARD 50/CARTON		2	242504	INV242504 1/23/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$69.98
Check #: 0						
PO/InvoiceTotal:						\$418.23
Check Group:						
DAWN PLATINUM DISH SOAP REFRESHING RAIN 54.8 FL OZ 2/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$27.79

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NEWHOUSE LIGHTNING ST64 VINTAGE INCANDESCENT BULB 60W 6-PACK 6-PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$46.59
BERKLEY SQUARE NEON ASSORTED COLORS STIRRER STRAWS 1000/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$3.59
DUCK TAPE BRAND 1.88 IN X 55YD UTILITY DUCK TAPE SIVER		2	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$10.18
SCOTCH EXPRESSIONS LIGHT MASKING TAPE 0.94 X 20 YDS YELLOW/ GREEN/RED 3/ PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$13.99
BERKLEY SQUARE POP-UP FOIL 500 SHEETS/PACK, 6 PACKS/CARTON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$143.49
TEXUS INSTRUMENTS TI-330X115 10- DIGIT SCITENFIC BATTERY&SOLAR POWDERED SCIENTIFIC CALCULATOR, BLUE		61	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$816.79 110
JAM PAPER KRAFT LUNCH BAGS 8 X 4.25' 2.25' BROWN, 500/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$120.99
PERK PAPER HOT CUPS 3 OZ WHITE 100/PACK		2	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.78
SKITTLES ORIGINAL FRUIT FLAVORED CANDY 2.17 OZ 36/BOX		3	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$195.57
ELMERS SCHOOL GLUE STICKS 0.24 OZ PURPLE 30PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.19
STAPLES HEAVY DUTY FILE BOX, LIFT OFF LID LETTER/LEGAL WHITE/GRAY 4/CARTON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$30.69
ASTROBRIGHTS COLORED PAPER 24,ILS 11'X 17' SOLAR YELLOW, 500 SHEETS/REAM		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$32.49

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
N JOY SUGAR 3, CANISTERS/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.29
SHARPIE PERMANANT MARKERS, FINE TIP ASSORTED METALLIC, 6/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$19.69
STOREX PLASTIC SMALL CUBBY BINS 5.1 X 7.8X12.2' ASSORTED COLORS 5/CARTON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$29.39
PAPERMATE LIQUID PAPER CORRECTION PEN 7 ML WHITE		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$5.59
PAPER MATE FLAIR FELT PEN, MEDIUM POINT ASSORTED INK DOZEN		2	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$29.98
MIND READER 5 TIER STACKABLE TRAY ORGANIZER METAL SILVER		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$29.89 111
FADELESS PAPER ROLL, 48X50 WHITE		2	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$52.78
STAPLES CONSTRUCTION PAPER 9W X 12'L, ASSORTED		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$6.89
STAEDTLER PRE-SHARPENED WOODEN PENCIL, 0.7MM #2 MEDIUM LEAD,144/BOX		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$21.29
DURACELL COOPERTOP D ALKALINE BATTERIES, 72/CARTON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$177.69
DURACELL COPPERTOP C ALKALINE BATTERIES, 8/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$20.39
DURACELL COPPERTOP AA ALKALINE BATTERY, 10/PACK		2	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$28.18
DURACELL COPPERTOP AAA ALKALINE BATTERY, 16/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.99

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DURACELL COPPERTOP 9V ALKALINE BATTERIES 4/PACK		7	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$111.93
CHANNELOCKS WIRE STRIPPERS 6'CUTTER		7	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$176.33
FEBREZE ORDOR-FIGHTING AIR FRESHENER SPRAY, LINEN& SKY SCENT 8,8 OZ 2/PACK		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$6.99
SOFTSOAP SOOTHING CLEAN LIQUID HAND SOAP ALOVERA SCENT 7.5 OZ 6/CARTON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.29
SOFTSOAP SOOTHING CLEAN LIQUID HAND SOAP REFILL, ALOVERA SCENT 1 GALLON		1	242566	INV242566 1/26/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	\$14.69
Check #: 0						
PO/Invoice Total:						<u>\$2,246.40</u>
Vendor Total:						<u>\$34,104.92</u>
SWIMOUTLET.COM	367083					
Check Group:						
Sporti Serene Splice Jammer Swimsuit - Red - 34		2	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$42.00
Sporti Serene Splice Jammer Swimsuit - Red - 30		8	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$168.00
Sporti Serene Splice Jammer Swimsuit - Red - 36		2	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$42.00
Sporti Serene Splice Jammer Swimsuit - Red - 32		6	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$126.00
Sporti Serene Splice Jammer Swimsuit - Red - 28		4	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$84.00
TYR Big Mesh Mummy Backpack III - Black		30	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$534.00
Diplomat Terry Velour Beach Towel 30" x 60" - Black		20	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$266.00

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Sporti Silicone Swim Cap - Black		40	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$156.00
Sporti Antifog Cabo Goggle - Smoke Lens/Black Frame		14	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$115.50
Sporti Antifog S2 Goggle - Smoke Lens/Black Frame		18	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$148.50
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 34		16	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$364.00
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 36		6	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$136.50
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 38		4	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$91.00
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 40		2	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$45.50 113
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 28		2	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$45.50
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 30		8	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$182.00
iSwim Spirit Wide Strap One Piece Swimsuit - Red - 32		12	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$273.00
Sporti Comfort Fleece-Lined Swim Parka - Red Shell/ Navy Lining - Large		2	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$140.40
Sporti Comfort Fleece-Lined Swim Parka - Red Shell/ Navy Lining - Medium		12	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$842.40
Sporti Comfort Fleece-Lined Swim Parka - Red Shell/ Navy Lining - Small		4	240335	V190855 8/30/2023	10.5.1501.491.0000.003.0036.0000 Uniforms	\$280.80

Check #: 0

PO/Invoice Total: \$4,083.10

Vendor Total: \$4,083.10

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TBP PRODUCTIONS, LLP						
Check Group:						
INV 48738 - Annual fee for website hosting, domain mgmt, and unlimited tech support for scholastic journalism prgm.	1	242210	48738	12/7/2023	10.5.2410.390.0000.002.0011.0000 Other Purchased Services	\$450.00
					Check #: 0	
					PO/InvoiceTotal:	\$450.00
					Vendor Total:	\$450.00
THE COVE SCHOOL INC,						
Check Group:						
Dec Tuition for K.T	1	242344	SD209-1223	12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$4,788.15
					Check #: 0	
					PO/InvoiceTotal:	\$4,788.15
Check Group:						
Cove School Tuition for 1 Student	1	242544	SD209-23Adj	1/19/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$2,036.88
					Check #: 0	
					PO/InvoiceTotal:	\$2,036.88
					Vendor Total:	\$6,825.03
THERMOSYSTEMS, LLC.						
Check Group:						
service inspection on chiller	1	240350	11027	1/22/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$3,231.00
					Check #: 0	
					PO/InvoiceTotal:	\$3,231.00
Check Group:						
service inspection chiller 2	1	240522	J1647	1/22/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	\$3,231.00
					Check #: 0	

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						PO/InvoiceTotal: <u>\$3,231.00</u>
						Vendor Total: <u>\$6,462.00</u>
TRINITY CASTO						
Check Group:						
Uber/Lyft for T Casto		1	242289	Inv-242289 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$81.14
Airline Bag Check T Casto		1	242289	Inv-242289 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$60.00
Mileage for T Casto		1	242289	Inv-242289 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$24.89
Food for T Casto		1	242289	Inv-242289 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$171.07
						Check #: 0
						<u>115</u>
						PO/InvoiceTotal: <u>\$337.10</u>
						Vendor Total: <u>\$337.10</u>
ULINE						
Check Group:						
face mask for safety work		10	242256	172980324 1/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$1,680.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,680.00</u>
						Vendor Total: <u>\$1,680.00</u>
UNIQUE PRODUCTS 356847						
Check Group:						
JBT DISPENSER, 11.61" X 5.31" X 11.92", CLEAR		12	240079	452479 8/1/2023	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	\$166.20
						Check #: 0
						PO/InvoiceTotal: <u>\$166.20</u>
Check Group:						

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jumbo tissue		46	242190	459886 12/22/2023	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	\$1,265.92
Check #: 0						
PO/InvoiceTotal:						\$1,265.92
Check Group:						
b machine repairs		1.5	242410	461037 1/16/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$165.00
Check #: 0						
PO/InvoiceTotal:						\$165.00
Check Group:						
large gloves		30	242499	460680 1/24/2024	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	\$170.70
first aid kit		5	242499	460680 1/24/2024	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	\$93.00
Check #: 0						
PO/InvoiceTotal:						\$263.70
Check Group:						
return trip charge		1	242500	460636 1/18/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$105.00
charger		1	242500	460636 1/18/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$1,179.80
b machine repairs labor		2	242500	460636 1/18/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$220.00
Check #: 0						
PO/InvoiceTotal:						\$1,504.80
Check Group:						
trip charge kit item		1	242537	459792 12/12/2023	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$149.00
battery 6 volt		6	242537	459792 12/12/2023	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$2,935.20

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labor		2.5	242537	459792 12/12/2023	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	\$262.50
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,346.70</u>
						Vendor Total: <u>\$6,712.32</u>
VANESSA UELTZEN						
Check Group:						
Vanessa Ueltzen		1	242374	Inv-242374 1/19/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	\$391.68
					Check #: 0	
						PO/InvoiceTotal: <u>\$391.68</u>
						Vendor Total: <u>\$391.68</u>
VETERANS FLOORS INC						
	361291					117
Check Group:						
PWHT: Clean & Refinish Main Floor		1	241945	2547 12/28/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$2,950.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$2,950.00</u>
						Vendor Total: <u>\$2,950.00</u>
Washington Music Sales Center, Inc.						
Check Group:						
PIONEER DJ XDJ-RX3 XDJ-RX3 ALL IN ONE ONE SYSTEM		12	240736	SI361809 10/24/2023	10.5.1502.700.0000.003.0238.0000 Non-Capitalized Equipment	\$23,064.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$23,064.00</u>
						Vendor Total: <u>\$23,064.00</u>
WATKINS TRANSPORTATION						
Check Group:						

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Coah Bus Indy		1	242487	3097 1/31/2024	10.5.1401.392.0000.002.0320.0000 Other Purchased Sevices II (Coach Buses)	\$2,600.00
					Check #: 0	
					PO/InvoiceTotal:	\$2,600.00
					Vendor Total:	\$2,600.00
Watkins Transportation.						
Check Group:						
Coach Bus Norfolk/Wash DC		1	242683	3095 1/4/2024	10.5.1401.392.0000.002.0320.0000 Other Purchased Sevices II (Coach Buses)	\$14,000.00
					Check #: 0	
					PO/InvoiceTotal:	\$14,000.00
					Vendor Total:	\$14,000.00
Weldon Williams & Lick Inc						118
Check Group:						
PWHT: Tickets 2023		1	241858	26141 1/13/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$2,859.57
					Check #: 0	
					PO/InvoiceTotal:	\$2,859.57
					Vendor Total:	\$2,859.57
WEST 40 ISC #2	350399					
Check Group:						
Tanaka 3000 1/17		1	242313	240380 1/26/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$219.56
					Check #: 0	
					PO/InvoiceTotal:	\$219.56
Check Group:						
Remote School Tuition December 2023 for Student D.T.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00
Remote School Tuition December 2023 for Student I.M.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00

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Remote School Tuition December 2023 for Student J.A.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00
Remote School Tuition December 2023 for Student N.A.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00
Remote School Tuition December 2023 for Student C.V.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00
Remote School Tuition December 2023 for Student J.C.		16	242502	240343 1/8/2024	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,200.00
Check #: 0						
PO/InvoiceTotal:						\$7,200.00
Check Group:						
Remote School Tuition - I.M.		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Remote School Tuition - J.A.		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Remote School Tuition - N.A		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Remote School Tuition - C.V.		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Remote School Tuition - J.C.		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Remote School Tuition - D.T		19	242568	240283 12/4/2023	10.5.4280.670.0000.001.0010.0000 Tuition	\$1,425.00
Check #: 0						
PO/InvoiceTotal:						\$8,550.00
Vendor Total:						\$15,969.56
WEX BANK	359157					
Check Group:						
NOV FUEL PURCHASE		1	241920	94953105 1/31/2024	40.5.2550.220.0000.001.4000.0000 Pupil Transportation	\$4,466.72

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Check #: 0						
						PO/InvoiceTotal: <u>\$4,466.72</u>
						Vendor Total: <u>\$4,466.72</u>
WIGITS TRUCK CENTER	364065					
Check Group:						
CONVEYOR BAR		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$113.31
2 BOLT FLANGE BEARING		2	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$203.58
BEARING		2	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$119.80
SPROCKET		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$47.50
CONVEYOR		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$1,272.49 ¹²⁰
CHAIN REPAIR W/PINS		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$41.08
SPEADER MODULE		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$1,271.57
IDLER SHAFT		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$148.00
SHOP SUPPLIES		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$35.00
LABOR		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$1,250.00
KEY		1	241392	112837 12/29/2023	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	\$2.21
Check #: 0						
						PO/InvoiceTotal: <u>\$4,504.54</u>

Check Group:

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MOUNT SPREADER ON BED OF TRUCK / DRILL OUT HOLES TO ACCEPT HOLDDOWN BOLTS / INSTALL FT BOX & STRAPS TO SECURE / REPLACE RT/ REAR RIGHT LIGHT / CRACKED		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$500.00
				1/1/2024	Capitalized Equipment	
CHECK FOR NO START / TEST CHARGING & STARTING SYSTEM / REPLACE BATTERY , SERVICE CABLES		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$125.00
				1/1/2024	Capitalized Equipment	
CHECK SUSPENSION / TRUCK BOUNCES EXCESSIVELY / REPLACE ALL SHOCKS		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$250.00
				1/1/2024	Capitalized Equipment	
RATCHET STRAPS		2	242503	113937	20.5.2540.550.0000.002.2000.0000	\$30.00
				1/1/2024	Capitalized Equipment	
TAILLIGHT ASSEMBLY		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$43.68
				1/1/2024	Capitalized Equipment	
SHOP SUPPLIES		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$25.00
				1/1/2024	Capitalized Equipment	
BATTERY		1	242503	113937	20.5.2540.550.0000.002.2000.0000	\$133.91
				1/1/2024	Capitalized Equipment	
HD GAS SHOCK		2	242503	113937	20.5.2540.550.0000.002.2000.0000	\$247.14
				1/1/2024	Capitalized Equipment	
HD GAS SHOCK		2	242503	113937	20.5.2540.550.0000.002.2000.0000	\$204.18
				1/1/2024	Capitalized Equipment	
					Check #: 0	
					PO/InvoiceTotal:	\$1,558.91
Check Group:						
REPAIRS TO BATTERY ON PICK UP TRUCK TO MAKE THE PLOW FUNCTION		1	242538	113962	20.5.2540.320.0000.004.2000.0000	\$266.75
				1/30/2024	Repairs & Maintenance	
					Check #: 0	
					PO/InvoiceTotal:	\$266.75
					Vendor Total:	\$6,330.20

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Wilson Consulting						
Check Group:						
AUDIT DECEMBER 2023 AT&T BILLS		3	242325	14259 1/6/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$375.00
					Check #: 0	
					PO/InvoiceTotal:	\$375.00
					Vendor Total:	\$375.00
Wolff-Klammer, Kurt						
Check Group:						
Masters Degree Reimbursement 1 of 5 Aurora Univ		1	242090	INV242090 8/23/2023	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$3,366.00
					Check #: 0	
					PO/InvoiceTotal:	\$3,366.00
					Vendor Total:	\$3,366.00
WOODWIND & BRASSWIND MUSIC STR	350438					
Check Group:						
Remo Ambassador Hazy Classic Fit Snare Side Drum Head 14 in.		1	240949	ARINV70093991 1/22/2024	10.5.1502.411.0000.003.0238.0000 Educational Supplies	\$19.00
					Check #: 0	
					PO/InvoiceTotal:	\$19.00
					Vendor Total:	\$19.00
Xerox Financial Services						
Check Group:						
Period 12/22 - 01/21		1	242324	5233140 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$7,485.24
					Check #: 0	
					PO/InvoiceTotal:	\$7,485.24
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1270

02/07/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BILLING PERIOD 12/22-01/21		1	242484	5233675 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$125.00
BILLING PERIOD 11/22-12/21		1	242484	5233675 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$125.00
ONE-TIME DOCUMENTATION FEE		1	242484	5233675 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$125.00
Check #: 0						
						PO/InvoiceTotal: <u>\$375.00</u>
Check Group:						
11/22-12/21 PAYMENT		1	242485	5233139 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$210.00
10/22-11/21 PAYMENT		1	242485	5233139 1/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$210.00
Check #: 0						123
						PO/InvoiceTotal: <u>\$420.00</u>
						Vendor Total: <u>\$8,280.24</u>
						Grand Total: <u>\$1,932,152.44</u>

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1244

01/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GIANT STEPS ILLINOIS INC.						
Check Group:						
SY24 Tuition		1	240538	209-1223S 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$11,050.56
Check #: 0						
PO/InvoiceTotal:						\$11,050.56
Vendor Total:						\$11,050.56
IACTE	371004676					
Check Group:						
IACTE Springfield Registration - A Syed		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - S Winfield		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - T Casto		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - F. Lee		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - H. Walter		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - C. Fedele		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - A Brandon		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - A Senase		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
IACTE Springfield Registration - K Earl		1	242101	Inv-242101 12/15/2023	10.5.2210.312.0000.001.3220.0001 Conferences	\$310.00
Check #: 0						
PO/InvoiceTotal:						\$2,790.00
Vendor Total:						\$2,790.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1244

01/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ID WHOLESALER						
Check Group:						
38"Purple Rnd Nylon Lanyard		1000	242314	INV7083049 5/22/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$319.90
Check #: 0						
PO/InvoiceTotal:						\$319.90
Check Group:						
1/8" Red Round Nylon Lanyard		1000	242315	INV7099996 6/15/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$319.90
ID Card Printer Ribbons Zebra		8	242315	INV7099996 6/15/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$1,823.92
Check #: 0						
PO/InvoiceTotal:						\$2,143.82
Check Group:						
ValuPROX 26 Bit Proximity PVC-Card		500	242316	INV7086320 5/26/2023	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	\$2,299.50
Check #: 0						
PO/InvoiceTotal:						\$2,299.50
Vendor Total:						\$4,763.22
LITTLE FRIENDS, INC.						
Check Group:						
SY24 Tuition		1	240541	156583 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$5,773.20
Check #: 0						
PO/InvoiceTotal:						\$5,773.20
Vendor Total:						\$5,773.20
LOCALIQ USA TODAY NETWORK TN						
Check Group:						
6/14/22 NAS LOCAL.COM		1	242351	0004731804 6/1/2023	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	\$100.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1244

01/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
6/14/22 NAS LOCAL.COM		1	242351	0004731804 6/1/2023	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	\$100.00
6/15/22 NAS RECNUITMENT		1	242351	0004731804 6/1/2023	10.5.2210.390.0000.000.3220.0001 Purchased Svcs	\$1,525.00
6/15/22 NAS AD NETWORK LOCAL.COM		1	242351	0004731804 6/1/2023	10.5.2210.390.0000.000.3220.0001 Purchased Svcs	\$500.00
AD NASHVILLE TN JUNE 19 NETWORK		1	242351	0004731804 6/1/2023	10.5.2210.390.0000.000.3220.0001 Purchased Svcs	\$1,250.00
Check #: 0						
PO/InvoiceTotal:						\$3,475.00
Vendor Total:						\$3,475.00
MENTA ACADEMY HILLSIDE	356248					
Check Group:						
SY24 Tuition		1	240542	SESINV-034090 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$7,182.40
SY24 Tuition		1	240542	SESINV-034092 12/22/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$26,863.20
SY24 Tuition		1	240542	SYSINV-013849 12/21/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$8,005.60
Check #: 0						
PO/InvoiceTotal:						\$42,051.20
Check Group:						
SY24 SPED Transportation to and from Menta Academy Hillside		1	240651	SYSINV-013850 12/22/2023	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	\$1,022.08
Check #: 0						
PO/InvoiceTotal:						\$1,022.08
Vendor Total:						\$43,073.28
SCHOOLMINT INC.						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1244

01/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
S-2066-01-Hero Full Subscription		1	242115	INV-12108 12/1/2023	10.5.2410.390.0000.002.0011.0000 Other Purchased Services	\$4,913.16
Check #: 0						
PO/InvoiceTotal:						\$4,913.16
Vendor Total:						\$4,913.16
SOARING EAGLE ACADEMY	366502					
Check Group:						
SY24 Tuition for 1 student at Soaring Eagle Academy		1	240675	22557 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	\$6,608.55
Check #: 0						
PO/InvoiceTotal:						\$6,608.55
Vendor Total:						\$6,608.55
ZEIGLER FORD						
Check Group:						
vehcile repair & service		1	242349	714394 12/8/2023	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	\$85.12
vehcile repair & service		1	242349	714406 8/23/2023	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	\$378.48
vehcile repair & service		1	242349	717741 8/30/2023	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	\$833.92
vehcile repair & service		1	242349	718508 9/15/2023	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	\$1,154.17
Check #: 0						
PO/InvoiceTotal:						\$2,451.69
Vendor Total:						\$2,451.69
Grand Total:						\$84,898.66

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AARON JANOVSKY	366486					
Check Group:						
Game Worker		6	242105	Inv-242105 12/19/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$240.00
				Check #: 0		
					PO/InvoiceTotal:	\$240.00
					Vendor Total:	\$240.00
AL ROBERTSON	363266					
Check Group:						
Girls Soccer 040423		1	240375	Inv-240375 8/7/2023	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$70.00
				Check #: 0		
					PO/InvoiceTotal:	\$70.00
					Vendor Total:	\$70.00
AmTech Coatings LLC						
Check Group:						
PREPARE AND LINE STEEL DOMESTIC HOT WATER TANK WITH HYDRA STONE CEMENTIOUS LINING SYSTEM		0.5	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$17,377.50
MOBILIZE CREW, EQUIPMENT, AND MATERIALS TO SITE		1	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$5,734.00
SUPPLY STAINLESS STEEL MANWAY		2	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$2,550.00
SUPPLY ENGINEERED SACRIFICIAL ANODE (S)		2	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$2,590.00
PROVIDE EQUIPMENT INCLUDING RESCUE PLAN & APPARATUS, HOIST, HARNESSSES, ROPES. PROVIDE MULTI GAS AIR SAMPLE METER TO MONITOR CONDITIONS FOR SAFE ENTRY AND PERMIT DOCUMENTATION		1	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$2,315.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MATERIAL LEFT ON SITE FOR SECOND TANK		1	242369	23-13079 10/26/2023	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	\$2,690.00
					Check #: 0	
						PO/InvoiceTotal: \$33,256.50
						Vendor Total: \$33,256.50
BLUMENFELD						
Check Group:						
official		1	241908	Inv-241908 12/4/2023	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$116.00
					Check #: 0	
						PO/InvoiceTotal: \$116.00
						Vendor Total: \$116.00
BUTLER, DANELE LEE						
Check Group:						
Foundations of ESL & Bilingual Education (Balance due from course)		1	241892	Inv-241892 12/4/2023	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$683.27
					Check #: 0	
						PO/InvoiceTotal: \$683.27
						Vendor Total: \$683.27
CELTIC ENVIRONMENTAL CO	351012					
Check Group:						
108 HALLWAY PROJECT		1	242370	CECP0147 11/22/2023	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	\$4,000.00
					Check #: 0	
						PO/InvoiceTotal: \$4,000.00
						Vendor Total: \$4,000.00
EARL, KEISHA						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Uber/Lyft Phoenix Reimbursment		1	242326	Inv-242326 1/11/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$109.04
Event Parking		1	242326	Inv-242326 1/11/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$94.14
Airline Bag Check		1	242326	Inv-242326 1/11/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$60.00
Food Reimbursement		1	242326	Inv-242326 1/11/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$160.19
Mileage Reimbursement		1	242326	Inv-242326 1/11/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$24.89
Check #: 0						
PO/InvoiceTotal:						\$448.26
Vendor Total:						\$448.26
HILLEGONDS, CATHY DOROTHEA						
Check Group:						
3rd master payment		1	2303960	Inv-2303960 1/18/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	\$990.00
Check #: 0						
PO/InvoiceTotal:						\$990.00
Vendor Total:						\$990.00
JOE WALTON						
359711						
Check Group:						
Girls Basketball 020623		1	242347	Inv-242347 1/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
LAWRENCE TUCKER						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Game Official		2	242117	Inv-242117 12/19/2023	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$160.00
					Check #: 0	
						PO/InvoiceTotal: \$160.00
						Vendor Total: \$160.00
MEANY INC.	362481313					
Check Group:						
FIELD HOUSE EAST GYM - DEMO AND REMOVE FIXTURES, FURNISH AND INSTALL 12 UFO STYLE LED HIGH BAY FIXTURE WITH SHADE		1	240082	24-042 8/28/2023	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	\$9,200.00
					Check #: 0	
						PO/InvoiceTotal: \$9,200.00
						Vendor Total: \$9,200.00
PETER BOUZEOS	366058					
Check Group:						
Official		1	241889	Inv-241889 12/4/2023	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$116.00
					Check #: 0	
						PO/InvoiceTotal: \$116.00
						Vendor Total: \$116.00
PIGLIACELLI MICHAEL						
Check Group:						
Football 101323		1	241738	Inv-241738 12/19/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$116.00
					Check #: 0	
						PO/InvoiceTotal: \$116.00
						Vendor Total: \$116.00
SHERRIA TONEY	365956					
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Game Worker		21	242188	Inv-242188 12/22/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$840.00
				Check #: 0		
					PO/InvoiceTotal:	\$840.00
					Vendor Total:	\$840.00
STEVENSON MELISSA						
Check Group:						
Game Worker		8	242118	Inv-242118 12/19/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$320.00
				Check #: 0		
					PO/InvoiceTotal:	\$320.00
					Vendor Total:	\$320.00
TRACY SYKES	360576					
Check Group:						
Game Worker		9	242114	Inv-242114 12/19/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$360.00
				Check #: 0		
					PO/InvoiceTotal:	\$360.00
					Vendor Total:	\$360.00
VANESSA UELTZEN						
Check Group:						
Vanessa U - Walther After School Tutoring		1	242116	Inv-242116 12/19/2023	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	\$391.68
				Check #: 0		
					PO/InvoiceTotal:	\$391.68
					Vendor Total:	\$391.68
VILLASENOR MIGUEL						
Check Group:						
Game Official		1	241909	Inv-241909 12/4/2023	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$116.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1248

01/18/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 0

PO/InvoiceTotal: \$116.00

Vendor Total: \$116.00

Grand Total: \$51,485.71

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COMED						
Check Group:						
ComEd PMSA		1	242522	0366742010 1/25/2024	20.5.2540.101.0000.004.2000.0000 O&M.OPER&M.ADMIN SAL.PMSA.OPERATIONS&MAINT	\$28,053.68
Check #: 0						
PO/InvoiceTotal:						\$28,053.68
Vendor Total:						\$28,053.68
CONSERV FS						
Check Group:						
royal blue salt		6	241370	66057012 1/9/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$29.40
treated thawrox salt		14	241370	66057012 1/9/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$1,414.00
Check #: 0						
PO/InvoiceTotal:						\$1,443.40
Vendor Total:						\$1,443.40
CORPORATE MASTERCARD	362919					
Check Group:						
Credit Card Payment		1	242514	INV242514 1/25/2024	10.5.2520.399.0000.001.0012.0000 Credit Card	\$45,142.63
Check #: 0						
PO/InvoiceTotal:						\$45,142.63
Vendor Total:						\$45,142.63
FOREST PRINTING	355253					
Check Group:						
11X17 Community Mailer (Quantity: 53,500)		1	242496	120554 1/23/2024	10.5.2633.345.0000.001.0340.0000 Postage/Stamps	\$15,796.81
Check #: 0						
PO/InvoiceTotal:						\$15,796.81

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$15,796.81
HEARTLAND ALLIANCE HEALTH CCIS						
Check Group:						
PTHS Telephonic		1	242529	V678592 12/23/2023	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	\$530.25
Check #: 0						
PO/InvoiceTotal:						\$530.25
Vendor Total:						\$530.25
ILLINOIS DIGITAL EDUCATION ALLIANCE						
Check Group:						
Registration for IDEACON Live Feb. 19-21, 2024, in Schaumburg, for Felicia Lee		1	242470	IDEA24-0006-108 5 1/19/2024	10.5.2210.312.0000.001.4932.0001 Conferences	\$349.00
Check #: 0						
PO/InvoiceTotal:						\$349.00
Vendor Total:						\$349.00
INTERNATIONAL BACCALAUREATE ORGANIZATION 365487						
Check Group:						
Annual School Fee		1	242526	S061225-CP 1/23/2024	10.5.2210.500.0000.001.0010.0000 Dues And Fees	\$1,554.00
Check #: 0						
PO/InvoiceTotal:						\$1,554.00
Check Group:						
Exam Fee		1	242527	12502714 12/17/2023	10.5.2210.500.0000.001.0010.0000 Dues And Fees	\$23,727.00
Check #: 0						
PO/InvoiceTotal:						\$23,727.00
Check Group:						
Exam Fee		1	242528	S061225-DP 12/23/2023	10.5.2210.500.0000.001.0010.0000 Dues And Fees	\$13,923.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$13,923.00</u>
						Vendor Total: <u>\$39,204.00</u>
MCWILLIAMS ELECTRIC COMPANY INC.						
Check Group:						
T&M #64816 - COMPLETE		1	242493	85540 1/17/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	\$4,288.60
Check #: 0						
						PO/InvoiceTotal: <u>\$4,288.60</u>
						Vendor Total: <u>\$4,288.60</u>
METROPOLITAN, CORP						
Check Group:						
Main Gym: Volleyball Stands	363955		1	242523 INV242523 1/25/2024	10.5.1501.550.0000.002.0036.0000 Capitalized Equipment	\$3,750.00
Check #: 0						
						PO/InvoiceTotal: <u>\$3,750.00</u>
						Vendor Total: <u>\$3,750.00</u>
NICOR GAS						
Check Group:						
Nicor Gas Payment East	350248		1	242515 INVNICOR242515 1/25/2024	20.5.2540.466.0000.002.2000.0000 Electricity	\$232.59
Check #: 0						
						PO/InvoiceTotal: <u>\$232.59</u>
						Vendor Total: <u>\$232.59</u>
RAY O'HERRON						
Check Group:						
D. HORN	353434		3	240806 2286259 1/26/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$254.97
D. HORN			1	240806 2287451- 1/26/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$8.99

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
D. HORN		1	240806	2287774- 8/10/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$8.99
D. HORN		1	240806	2287962- 8/11/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$12.24
D. HORN		1	240806	2288215- 1/26/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$8.99
ALLEN--PANTS		4	240806	2289965 8/22/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
P. POWELL--PANTS		4	240806	2290065 8/22/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
L. HARRIS--PANTS		4	240806	2290068 8/22/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
S. POWELL--PANTS		4	240806	2292479 1/26/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
Check #: 0						
						PO/InvoiceTotal: <u>\$1,654.02</u>
Check Group:						
T.SMITHMANOR		4	241350	2287738 8/10/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
JENKINS--PANTS		4	241350	2292494 9/1/2023	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	\$339.96
Check #: 0						
						PO/InvoiceTotal: <u>\$679.92</u>
						Vendor Total: <u>\$2,333.94</u>
SAAVAS LEARNING COMPANY, INC.						
Check Group:						
ILIT20 1 YR LIC MYP BNDL QTY 140		1	242439	9781418341640 1/23/2024	10.5.2210.328.0000.001.0010.0000 Digital Licenses	\$2,380.00
Check #: 0						
						PO/InvoiceTotal: <u>\$2,380.00</u>

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$2,380.00
SCHOOL HEALTH CORPORATION	350321					
Check Group:						
Gatorade: G-Series Kit		1	240397	3507047 4000101 3909 5/21/2021	10.5.1501.410.0000.002.0036.0000 General Supplies	\$145.00
Gatorade: G-Series Kit		1	240397	3507047 4000101 3909 5/21/2021	10.5.1501.410.0000.002.0036.0000 General Supplies	\$155.00
Gatorade: G-Series Kit		1	240397	3507047 4000101 3909 5/21/2021	10.5.1501.410.0000.002.0036.0000 General Supplies	\$235.00
Check #: 0						
PO/InvoiceTotal:						\$535.00
Vendor Total:						\$535.00
TOTAL BODY WELLNESS & PERFORMANCE INC.						
Check Group:						
General Athletic Training Services and Holiday Tournament Services		1	242494	1254 1/18/2024	10.5.1501.310.0000.002.0036.0000 Professional & Technical Services	\$37,920.00
Check #: 0						
PO/InvoiceTotal:						\$37,920.00
Vendor Total:						\$37,920.00
VILLAGE OF FOREST PARK	359066					
Check Group:						
Water Bill Dec.		1	242517	0198016 11/6/2023	20.5.2540.101.0000.004.2000.0000 O&M.OPER&M.ADMIN SAL.PMSA.OPERATIONS&MAINT	\$7,365.60
Check #: 0						
PO/InvoiceTotal:						\$7,365.60
Check Group:						
Elevator Inspection		1	242524	01980166 10/6/2023	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	\$300.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$300.00
Vendor Total:						\$7,665.60
VILLAGE OF HILLSIDE	350389					
Check Group:						
Water Bill Sewer Service		1	242512	INV242512 1/1/2024	20.5.2540.101.0000.003.2000.0000 O&M.OPER&M.ADMIN SAL.WEST.OPERATIONS&MAINT	\$236.35
Check #: 0						
PO/InvoiceTotal:						\$236.35
Check Group:						
Water and Sewer for Proviso W.		1	242513	INV242513 1/25/2024	20.5.2540.101.0000.003.2000.0000 O&M.OPER&M.ADMIN SAL.WEST.OPERATIONS&MAINT	\$14,952.01
Check #: 0						
PO/InvoiceTotal:						\$14,952.01
Vendor Total:						\$15,188.36
VILLAGE OF MAYWOOD WATER DERPART	350391					
Check Group:						
Water		1	242518	INV242518 1/25/2024	20.5.2540.101.0000.002.2000.0000 O&M.OPER&M.ADMIN SAL.EAST.OPERATIONS&MAINT	\$8,422.34
Check #: 0						
PO/InvoiceTotal:						\$8,422.34
Check Group:						
Water Bill PMSA		1	242519	INV242519 1/25/2024	20.5.2540.101.0000.004.2000.0000 O&M.OPER&M.ADMIN SAL.PMSA.OPERATIONS&MAINT	\$344.77
Check #: 0						
PO/InvoiceTotal:						\$344.77
Check Group:						
Water-Hall Gym		1	242520	INV242520 1/25/2024	20.5.2540.101.0000.002.2000.0000 O&M.OPER&M.ADMIN SAL.EAST.OPERATIONS&MAINT	\$184.35

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1250

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$184.35
Check Group:						
Water bill 1 W. Madison Soccer field		1	242521	INV242521 1/25/2024	20.5.2540.101.0000.002.2000.0000 O&M.OPER&M.ADMIN SAL.EAST.OPERATIONS&MAINT	\$292.90
Check #: 0						
PO/InvoiceTotal:						\$292.90
Vendor Total:						\$9,244.36
WEST 40 ISC #2	350399					
Check Group:						
Athansia Albans Gathering Evidence Conf		1	242366	INV242366 12/11/2023	10.5.2210.312.0000.001.4932.0001 Conferences	\$219.56
Check #: 0						
PO/InvoiceTotal:						\$219.56
Vendor Total:						\$219.56
Grand Total:						\$214,277.78

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1251 01/29/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HYA Corporation						
Check Group:						
First Installment of the Consulting Fee for Superintendent		1	242510	H2308 12/27/2023	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	\$12,450.00
Check #: 0						
						PO/InvoiceTotal: <u>\$12,450.00</u>
						Vendor Total: <u>\$12,450.00</u>
						Grand Total: <u>\$12,450.00</u>

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AARON JANOVSKY	366486					
Check Group:						
Holiday Tournament Worker		30	242375	Inv-242375 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$600.00
				Check #: 0		
					PO/InvoiceTotal:	\$600.00
					Vendor Total:	\$600.00
ADAM CAMPBELL						
Check Group:						
Girls Basketball 113023		1	242419	INV242419 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
				Check #: 0		
					PO/InvoiceTotal:	\$62.00
					Vendor Total:	\$62.00
ADDISON TRAIL HIGH SCHOOL	350851					
Check Group:						
WSC Girls Wrestling Invite 012024		1	242435	INV242435 1/19/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$350.00
				Check #: 0		
					PO/InvoiceTotal:	\$350.00
					Vendor Total:	\$350.00
AL ROBERTSON	363266					
Check Group:						
Boys Soccer 082823		1	242563	INV242563 1/26/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$72.00
				Check #: 0		
					PO/InvoiceTotal:	\$72.00
					Vendor Total:	\$72.00
ALICIA SHIVERS	365586					
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Girls Varsity basketball		1	242506	INV242506 1/25/2024	10.5.1501.410.0000.002.0036.0000 General Supplies	\$79.00
Check #: 0						
PO/InvoiceTotal:						\$79.00
Vendor Total:						\$79.00
Ameer Thompson						
Check Group:						
Girls Basketball 120523		1	242434	INV242434 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
ANTHONY J LANE						
Check Group:						
Boys Basketball 012424		1	242571	INV242571 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
Bernard Hughes						
Check Group:						
HT Official		2	242468	INV242468 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$160.00
Check #: 0						
PO/InvoiceTotal:						\$160.00
Vendor Total:						\$160.00
BRANDON CAWTHON	366779					
Check Group:						
Boys Basketball 120923		1	242376	INV242376 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$79.00
Vendor Total:						\$79.00
CALVIN HIGHTOWER						
Check Group:						
Holiday Tournament Worker		51.5	242423	INV242423 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$1,030.00
Check #: 0						
PO/InvoiceTotal:						\$1,030.00
Vendor Total:						\$1,030.00
Candace Thomas						
Check Group:						
Girls Basketball 120623		1	242433	INV242433 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
Check #: 0						
PO/InvoiceTotal:						\$79.00
Vendor Total:						\$79.00
CARL JONES						
357500						
Check Group:						
Boys Basketball 120923		1	242379	INV242379 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
CHARLES FOWLER						
365896						
Check Group:						
Videographer		50	242452	INV242452 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$1,000.00
Check #: 0						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,000.00
						Vendor Total: \$1,000.00
CUNNINGHAM EDWARD						
Check Group:						
Football 090823		1	241183	Inv-241183 1/24/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$116.00
					Check #: 0	
						PO/InvoiceTotal: \$116.00
						Vendor Total: \$116.00
DAN MALONE	357983					
Check Group:						
JV Girls Basketball		1	242507	INV242507 1/25/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	\$62.00
					Check #: 0	
						PO/InvoiceTotal: \$62.00
						Vendor Total: \$62.00
DANIEL NIEMIEC	365312					
Check Group:						
Boys Basketball 120923		2	242383	48186 12/9/2023	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$124.00
					Check #: 0	
						PO/InvoiceTotal: \$124.00
						Vendor Total: \$124.00
FENTON HIGH SCHOOL	350642					
Check Group:						
Boys Wrestling Invite 120223		1	242459	INV242459 1/26/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$350.00
					Check #: 0	
						PO/InvoiceTotal: \$350.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$350.00
FOSTER, GLADYS						
Check Group:						
Girls Basketball 010924		1	242427	INV242427 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
						Check #: 0
						PO/InvoiceTotal: \$79.00
						Vendor Total: \$79.00
GENE WASHINGTON						
Check Group:						
Girls Basketball 012024		1	242570	INV242570 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
						Check #: 0
						PO/InvoiceTotal: \$79.00
						Vendor Total: \$79.00
GREG FELTEN 365239						
Check Group:						
JV BOYS BASKETBALL		1	242508	INV242508 1/25/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	\$62.00
						Check #: 0
						PO/InvoiceTotal: \$62.00
						Vendor Total: \$62.00
HINSDALE CENTRAL HIGH SCHOOL						
Check Group:						
Boys Wrestling WSC Invite 012724		1	242467	INV242467 1/24/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$175.00
						Check #: 0
						PO/InvoiceTotal: \$175.00
						Vendor Total: \$175.00
HURLEY, ROBERT J						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Holiday Tournament Worker and Games		35.5	242413	INV242413 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$710.00
					Check #: 0	
					PO/InvoiceTotal:	\$710.00
Check Group:						
game Worker Host		4	242558	INV242558 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$160.00
					Check #: 0	
					PO/InvoiceTotal:	\$160.00
					Vendor Total:	\$870.00
IVAN JACKSON						
Check Group:						
Holiday Tournament Official		1	242471	INV242471 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
					Check #: 0	
					PO/InvoiceTotal:	\$80.00
Check Group:						
Girls Basketball 012024		1	242579	INV242579 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
					Check #: 0	
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$159.00
JANUSZ KIECA						
	365309					
Check Group:						
Soccer Official		1	242390	INV242390 1/17/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$82.00
					Check #: 0	
					PO/InvoiceTotal:	\$82.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$82.00
JASMINE MORROW						
Check Group:						
Uber/lyft reimbursement		1	242368	INV242368 1/23/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$96.95
Food Reimbursement		1	242368	INV242368 1/23/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$217.69
Check #: 0						
PO/InvoiceTotal:						\$314.64
Vendor Total:						\$314.64
Jeff McCoy						
Check Group:						
Girls Basketball 120523		1	242429	INV242429 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
Check #: 0						
PO/InvoiceTotal:						\$79.00
Vendor Total:						\$79.00
JENKINS, TIFFANY N						
Check Group:						
Holiday Tournament Worker		19	242411	INV242411 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$380.00
Check #: 0						
PO/InvoiceTotal:						\$380.00
Vendor Total:						\$380.00
JIMMY SMITH						
Check Group:						
Holiday Tournament Worker		30	242422	INV242422 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$600.00
Check #: 0						
PO/InvoiceTotal:						\$600.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$600.00
JOE FIELDS JR.	366780					
Check Group:						
Girls Basketball 113023		1	242391	INV242391 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
Check #: 0						
PO/InvoiceTotal:						\$79.00
Vendor Total:						\$79.00
Johnny Jackson						
Check Group:						
Ht Official		1	242469	INV242469 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
Check #: 0						
PO/InvoiceTotal:						\$80.00
Vendor Total:						\$80.00
JOHNNY WILKINS	366051					
Check Group:						
Boys Basketball 120923		1	242392	INV242392 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
JOSEPH PONSETTO	365884					
Check Group:						
Girls Basketball 010924		1	242393	33718 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00

KANWISCHER KENNTH

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Football Official		2	242495	INV242495 9/19/2023	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$142.00
				Check #: 0		
					PO/InvoiceTotal:	\$142.00
					Vendor Total:	\$142.00
Kenneth Johnson						
Check Group:						
Football Scrimmage 081823		1	240719	Inv-240719 1/24/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$116.00
				Check #: 0		
					PO/InvoiceTotal:	\$116.00
					Vendor Total:	\$116.00
KENNETH WILLIAMS						
Check Group:						
Girls Basketball 012024		1	242572	INV242572 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
				Check #: 0		
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
KEVIN WILLIAMSON						
Check Group:						
HT Official		1	242472	INV242472 1/25/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
				Check #: 0		
					PO/InvoiceTotal:	\$80.00
					Vendor Total:	\$80.00
LAKE PARK	363640					
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Boys Track Invite 030924		1	242394	INV242394 1/19/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$375.00
					Check #: 0	
						PO/InvoiceTotal: \$375.00
						Vendor Total: \$375.00
Lee, Felicia						
Check Group:						
Event Parking		1	242546	Inv-242546 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$120.00
Food Reimbursement		1	242546	Inv-242546 1/26/2024	10.5.2210.312.0000.001.3220.0001 Conferences	\$189.71
					Check #: 0	
						PO/InvoiceTotal: \$309.71
						Vendor Total: \$309.71
LEON GEARLDS	359660					
Check Group:						
Girls Basketball 113023		1	242395	51061 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
Girls Basketball 120523		1	242395	51061 1/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
					Check #: 0	
						PO/InvoiceTotal: \$158.00
						Vendor Total: \$158.00
LUIS CORREA						
Check Group:						
Girls Basketball 010524		1	242416	INV242416 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
					Check #: 0	
						PO/InvoiceTotal: \$62.00
						Vendor Total: \$62.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LYONS TWP H.S. DIST. #204	350203					
Check Group:						
Boys Wrestling 012024		1	242396	INV242396 1/23/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$160.00
					Check #: 0	
					PO/InvoiceTotal:	\$160.00
					Vendor Total:	\$160.00
MAINE EAST HIGH SCHOOL	350672					
Check Group:						
Boys Wrestling Invite 121623		1	242473	INV242473 1/24/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$500.00
					Check #: 0	
					PO/InvoiceTotal:	\$500.00
					Vendor Total:	\$500.00
MARINO, JOHN						
Check Group:						
Boys Basketball 012424		1	242575	INV242575 1/25/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
					Check #: 0	
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
Mark Ayers						
Check Group:						
Girls Basketball 120523		1	242428	INV242428 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
					Check #: 0	
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
Mark Cladis						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HT Official		1	242580	INV242580 1/29/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
				Check #: 0		
					PO/InvoiceTotal:	\$80.00
					Vendor Total:	\$80.00
MARK GINSKI						
Check Group:						
Girls Basketball 010524		2	242415	INV242415 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$141.00
				Check #: 0		
					PO/InvoiceTotal:	\$141.00
					Vendor Total:	\$141.00
Michael Burton						
Check Group:						
Boys Basketball 120923		1	242430	INV242430 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
				Check #: 0		
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
Michael Terrell						
Check Group:						
Boys Basketball 120923		1	242421	INV242421 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
				Check #: 0		
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
MOKL Consulting						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Professional Development Speaker/Speaking the language to the youth		1	242581	000002 1/29/2024	10.5.1902.310.0000.001.4998.0003 Professional & Technical Services	\$375.00
				Check #: 0		
					PO/InvoiceTotal:	\$375.00
					Vendor Total:	\$375.00
MORTON EAST HIGH SCHOOL	364611					
Check Group:						
WSC Girls Track 031524		1	242398	INV242398 1/19/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$250.00
				Check #: 0		
					PO/InvoiceTotal:	\$250.00
					Vendor Total:	\$250.00
NICOR GAS	350248					
Check Group:						
Bill Payment East		1	241720	1140662-11/1-12/ 1 2/1/2024	20.5.2540.466.0000.002.2000.0000 Electricity	\$984.79
				Check #: 0		
					PO/InvoiceTotal:	\$984.79
Check Group:						
Nicor Payment West		1	242516	2385234-11/28-12/ /28 2/1/2024	20.5.2540.466.0000.003.2000.0000 Electricity	\$1,826.00
				Check #: 0		
					PO/InvoiceTotal:	\$1,826.00
Check Group:						
PWest Gas		1	242613	1508908 11/1-12/01 2/1/2024	20.5.2540.465.0000.003.2000.0000 Natural Gas	\$2,835.01
				Check #: 0		
					PO/InvoiceTotal:	\$2,835.01

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Check Group:							
PMSA Gas Bill		1	242614	4087092-12/1-1/1 1/4/2024	20.5.2540.465.0000.004.2000.0000 Natural Gas	\$2,828.24	
						Check #: 0	
						PO/InvoiceTotal: \$2,828.24	
Check Group:							
Proviso East Utility Gas		1	242615	4862724-12-12--0 1-15 2/1/2024	20.5.2540.465.0000.002.2000.0000 Natural Gas	\$426.68	
						Check #: 0	
						PO/InvoiceTotal: \$426.68	
						Vendor Total: \$8,900.72	
PAUL POPE	365898						
Check Group:							
Girls Basketball 121523		1	242399	INV242399 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00	
						Check #: 0	
						PO/InvoiceTotal: \$62.00	
						Vendor Total: \$62.00	
PHYLLIS PEARSON	364675						
Check Group:							
Girls Basketball 010924		2	242401	INV242401 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$141.00	
						Check #: 0	
						PO/InvoiceTotal: \$141.00	
						Vendor Total: \$141.00	
Pierre Burnette							
Check Group:							
JV BOYS BASKETBALL		1	242509	INV242509 1/25/2024	10.5.1501.410.0000.002.0036.0000 General Supplies	\$62.00	

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$62.00
Vendor Total:						\$62.00
Plano High School						
Check Group:						
Boys Wrestling Classic 120823	1		242486	INV242486 12/8/2023	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$300.00
Check #: 0						
PO/InvoiceTotal:						\$300.00
Vendor Total:						\$300.00
PRUITT, DARRYL						
Check Group:						
HT Hospitality	1		242438	INV242438 1/17/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	\$330.00
Check #: 0						
PO/InvoiceTotal:						\$330.00
Vendor Total:						\$330.00
Quadient Leasing USA, Inc.						
Check Group:						
PROVISO WEST HIGH SCHOOL LEASE PAYMENT	1		242318	Q1136586 1/3/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$218.58
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 PMSA	1		242318	Q1136586 1/3/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$218.58
Check #: 0						
PO/InvoiceTotal:						\$437.16
Check Group:						
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 807 S 1ST AVE PO#: 18-510CPOGS-P-1813 LEASE PAYMENT	1		242319	Q1139526 1/5/2024	10.5.2660.301.0000.001.0014.0000 Lease	\$1,844.76

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$1,844.76</u>
						Vendor Total: <u>\$2,281.92</u>
REGINALD JOHNSON						
Check Group:						
Boys Basketball 012424		1	242569	INV242569 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						
						PO/InvoiceTotal: <u>\$62.00</u>
						Vendor Total: <u>\$62.00</u>
REUBEN NORRIS						
Check Group:						
Holiday Tournament Assignor		50	242483	INV242483 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$1,000.00
Check #: 0						
						PO/InvoiceTotal: <u>\$1,000.00</u>
						Vendor Total: <u>\$1,000.00</u>
RICHARDS HIGH SCHOOL						
Check Group:						
Boys Wrestling Invite 120923		1	242482	INV242482 1/24/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$350.00
Check #: 0						
						PO/InvoiceTotal: <u>\$350.00</u>
						Vendor Total: <u>\$350.00</u>
RIVERSIDE BROOKFIELD HIGH SCHOOL						
Check Group:						
Girls Basketball Classic 122623	366679		1	241235	INV241235 1/25/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services
Check #: 0						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$350.00
						Vendor Total: \$350.00
ROBERT COPAS	350827					
Check Group:						
Girls Basketball 010524		1	242403	INV242403 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
					Check #: 0	
						PO/InvoiceTotal: \$79.00
						Vendor Total: \$79.00
ROBERT GREAVES	365001					
Check Group:						
Soccer Official		1	242475	INV242475 1/22/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$70.00
					Check #: 0	
						PO/InvoiceTotal: \$70.00
						Vendor Total: \$70.00
RYAN MORRIS						
Check Group:						
HT Official		1	242490	INV242490 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
					Check #: 0	
						PO/InvoiceTotal: \$80.00
						Vendor Total: \$80.00
SCOTTIE WARE	359027					
Check Group:						
Holiday Tournament Worker		46.5	242404	INV242404 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$930.00
					Check #: 0	
						PO/InvoiceTotal: \$930.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,380.00
SOCCKER SHOWDOWN	366609					
Check Group:						
Boys Soccer/JV Tournament 090923		1	241777	INV241777 1/25/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$225.00
Check #: 0						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$225.00
STEVEN MUHAMMAD						
Check Group:						
HT Official		2	242489	INV242489 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$160.00
Check #: 0						
PO/InvoiceTotal:						\$160.00
Vendor Total:						\$160.00
TEAGUE, MICHELLE ADRIANE						
Check Group:						
Holiday Tournament Worker		43.5	242412	INV242412 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$870.00
Check #: 0						
PO/InvoiceTotal:						\$870.00
Vendor Total:						\$870.00
TERRANCE ROBERTSON	366460					
Check Group:						
HT Official		1	242477	INV242477 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
Check #: 0						
PO/InvoiceTotal:						\$80.00
Vendor Total:						\$80.00
TERRY WESTON						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group: game Worker		2	242542	INV242542 1/26/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
				Check #: 0		
					PO/InvoiceTotal:	\$80.00
					Vendor Total:	\$80.00
THEODORE GRANT						
Check Group: HT Official		1	242488	INV242488 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
				Check #: 0		
					PO/InvoiceTotal:	\$80.00
					Vendor Total:	\$80.00
THORNTON TWP HIGH SCHOOL	364609					
Check Group: Boys Wrestling Tournament 120923		1	242478	INV242478 1/24/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$350.00
				Check #: 0		
					PO/InvoiceTotal:	\$350.00
					Vendor Total:	\$350.00
TIM LOUGHNANE	364435					
Check Group: Boys Basketball 012424		1	242567	INV242567 1/26/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$79.00
				Check #: 0		
					PO/InvoiceTotal:	\$79.00
					Vendor Total:	\$79.00
Toyya Michelle Cole						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Girls Basketball 120623		1	242432	INV242432 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$62.00
Check #: 0						PO/InvoiceTotal: \$62.00
Check Group: Basketball Official at West 1128		2	242545	V250005 1/26/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$124.00
Check #: 0						PO/InvoiceTotal: \$124.00
						Vendor Total: \$186.00
TRACY SYKES	360576					
Check Group: Holiday Tournament Worker		51.5	242409	INV242409 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$1,030.00
Check #: 0						PO/InvoiceTotal: \$1,030.00
						Vendor Total: \$1,030.00
Trevon Bush						
Check Group: Boys Basketball 120923		2	242431	INV242431 1/19/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	\$124.00
Check #: 0						PO/InvoiceTotal: \$124.00
						Vendor Total: \$124.00
VICTOR DUBOIS						
Check Group: Holiday Tournament Worker		37	242418	INV242418 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$740.00
Check #: 0						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$740.00</u>
Check Group:						
Game Worker		7	242540	INV242540 1/26/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$280.00
						Check #: 0
						PO/InvoiceTotal: <u>\$280.00</u>
						Vendor Total: <u>\$1,020.00</u>
WANDA NORRIS	365160					
Check Group:						
HT Official		1	242479	INV242479 1/23/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$80.00
						Check #: 0
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>
WELCH, BILLY W						
Check Group:						
gas reimbursement		1	242481	693465 1/31/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	\$64.42
						Check #: 0
						PO/InvoiceTotal: <u>\$64.42</u>
						Vendor Total: <u>\$64.42</u>
WILLIE ROSS JR.						
Check Group:						
Holiday Tournament and Games		58	242417	INV242417 1/19/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$1,160.00
						Check #: 0
						PO/InvoiceTotal: <u>\$1,160.00</u>
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1265

02/01/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
game Worker		4	242539	INV242539 1/26/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	\$160.00
					Check #: 0	
						PO/InvoiceTotal: \$160.00
						Vendor Total: \$1,320.00
WILLOWBROOK HIGH SCHOOL	350546					
Check Group:						
Boys Wrestling 010624		1	242480	INV242482 1/24/2024	10.5.1501.642.0000.002.0036.0000 Entry Fees	\$125.00
					Check #: 0	
						PO/InvoiceTotal: \$125.00
						Vendor Total: \$125.00
						Grand Total: \$33,225.41

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1267

02/02/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VISTA NATIONAL INSURANCE GRP	363863					
Check Group:						
1Q2024 BROKER INVOICE		1	242609	Inv-242609 1/1/2024	10.5.2310.384.0000.001.0050.0000 Insurance (Insurance Broker)	\$10,625.00
					Check #: 0	
					PO/InvoiceTotal:	\$10,625.00
					Vendor Total:	\$10,625.00
					Grand Total:	\$10,625.00

End of Report

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Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1268

02/05/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RICE UNIVERSITY						
Check Group:						
Candace Conley IB ENG CAT 1 & 2		1	242681	53221 2/5/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$875.00
Clezeal Collains IB Math		1	242681	54181 2/5/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$875.00
Jennifer Gordon IB Psychology DP CAT 1&2		1	242681	54747 2/5/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	\$825.00

Check #: 0

PO/Invoice Total:	\$2,575.00
Vendor Total:	\$2,575.00
Grand Total:	\$2,575.00

End of Report

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Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1249

01/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PTHS-IMRF	350164					
Check Group:						
Internal Audit -Karen S. Abrams		1	242525	202320053 9/15/2023	50.5.2510.212.0000.001.0140.0000 Municipal Retirement	\$21,137.68
Rodney L. Smith		1	242525	202320059 9/23/2023	50.5.2510.212.0000.001.0140.0000 Municipal Retirement	\$11,009.96
				Check #: 0		
					PO/InvoiceTotal:	<u>\$32,147.64</u>
					Vendor Total:	<u>\$32,147.64</u>
					Grand Total:	<u>\$32,147.64</u>

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1266

02/02/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TRS ILLINOIS						
Check Group:						
Late Contribution Penalty		1	242676	301619 1/30/2024	10.5.2320.231.0000.001.0001.0000 Other Employee Benefits	\$450.00
Check #: 0						
PO/InvoiceTotal:						\$450.00
Vendor Total:						\$450.00
Grand Total:						\$450.00

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1269

02/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IL DEPT EMPLOYMENT SECURITY	350158					
Check Group:						
IDES Wage Payment		1	242684	0-666-295-344 2/5/2024	10.5.2363.232.0000.001.0050.0000 Unemployment Compensation	\$26,770.80
					Check #: 0	
						PO/InvoiceTotal: \$26,770.80
Check Group:						
IDES Wage Payment		1	242685	0-840-293-424 2/5/2024	10.5.2363.232.0000.001.0050.0000 Unemployment Compensation	\$27,439.25
					Check #: 0	
						PO/InvoiceTotal: \$27,439.25
						Vendor Total: \$54,210.05
						Grand Total: \$54,210.05

End of Report

CASH DISBURSEMENT REPORT

Date Range: 1/1/2024 through 2/6/2024

Bank Code Range: ALL

Check #	Check Date	Void Date	Check Type	Vendor	Vendor Name	Check Amount
BANK CODE: A - Checking Acct						
11112	01/02/24		C	ROGER	ROGER LAZARE	2,000.00
* 12349	01/29/24	01/29/24	V	HILDEB	Hildebrand Sporting Goods	0.00
	Void Reason: Duplicate Entry in the system					
* 29601	01/18/24		C	SPIRIT	Spirit Products, Inc.	931.00
29602	01/18/24		C	SPIRIT	Spirit Products, Inc.	8.75
29603	01/18/24		C	CONCORDT	CONCORD THEATRICAL CORP	299.56
29604	01/18/24		C	NOELLERO	Noelle Robinson	652.52
29605	01/18/24		C	CORPMC	Mastercard Corp Clients	746.00
29606	01/19/24		C	CREATIVEE	CREATIVE EDGE VISUAL BRANDING	250.00
29607	01/19/24		C	REGINAHA	REGINA HAWLEY-WILLIAMS	400.00
29608	01/19/24		C	FELINQUIST	FELINQUIST RUSHING	441.93
29609	01/22/24		C	WINDYCTY	WINDY CITY BULLS	300.00
29610	01/30/24		C	SHAZAM	SHAZAM RACING TIMING COMPANY	2,000.00
29611	01/30/24	02/05/24	V	RONSTEEL	Ronald Steele- Music Magic M	0.00
	Void Reason: No Vendor Name in the Check					
29612	01/30/24	02/05/24	V	RONSTEEL	Ronald Steele- Music Magic M	170
	Void Reason: No Vendor Name in the Check					0.00
29613	01/30/24	02/06/24	V	TEEHIVE	THE TEEHIVE LLC	0.00
	Void Reason: sysmtern did not up date transa					
29614	01/30/24	02/06/24	V	BENIONDEV	DeVaughn Benion	0.00
	Void Reason: void check mis print					
29615	01/30/24		C	JONESMAR	Marc A Jones	309.00
29616	01/30/24		C	SHENEKE	SHENEKE COLLINS	121.89
29617	01/30/24		C	CYRUS	CYRUS McGINNIS	259.12
29618	01/30/24		C	HASTY	Hasty Awards	1,096.70
29619	01/31/24		C	TEEHIVE	THE TEEHIVE LLC	1,166.00
29620	01/31/24		C	BENIONDEV	DeVaughn Benion	717.00
29621	01/31/24		C	TEEHIVE	THE TEEHIVE LLC	517.00
29622	02/05/24		C	RONSTEEL	Ronald Steele- Music Magic M	1,000.00
29623	02/05/24		C	RONSTEEL	Ronald Steele- Music Magic M	250.00
Total for Bank A						13,466.47
REPORT TOTAL						13,466.47

Vendor	Total
P. A. E. C. CENTER	\$689,844.00
FIRST STUDENT	\$131,128.73
ECRA GROUP, INC.	\$54,600.00
MS. ROBERTS ACADEMY	\$44,800.00
FRANCZEK P.C.	\$39,990.50
ERSKINE REEVES BARBER ACADEMY	\$36,400.00
LAKEMARY CENTER INC	\$33,945.00
HEARTSPRING	\$28,478.53
BRITTEN SCHOOL	\$27,673.80
PERKINS & WILL, INC.	\$27,462.16
Washington Music Sales Center, Inc.	\$23,064.00
CENGAGE LEARNING	\$19,800.00
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	\$19,692.00
PERKINS & WILL, INC.	\$19,125.00
SEAL OF ILLINOIS	\$18,465.85
JEANINE SCHULTZ MEMORIAL SCHOOL	\$17,596.32
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	\$14,178.24
Watkins Transportation.	\$14,000.00
CHG ALTERNATIVE EDUCATION INC	\$13,116.64
AT & T	\$12,309.62
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	\$11,851.68
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	\$11,815.20
Mindsight	\$11,550.00
EASTER SEALS METROPOLITAN CHICAGO	\$10,727.25
Petrarca,Gleason,Boyle & Izzo, LLC	\$10,000.00
FLINN SCIENTIFIC, INC	\$9,776.78
NeuroRestorative IL	\$9,575.37
NeuroRestorative IL	\$9,575.37
METROPOLITAN, CORP	\$9,420.00
NeuroRestorative IL	\$9,119.40
ASSOCIATION FOR CAREER AND TECHNICAL EDU	\$9,013.50

WEST 40 ISC #2	\$8,550.00
Gordon Food Service, Inc.	\$8,477.44
LAKE PARK HIGH SCHOOL DISTRICT 108	\$8,015.20
METROPOLITAN, CORP	\$7,800.00
GOODHEART WILLCOX PUBLISHER	\$7,569.84
SOARING EAGLE ACADEMY	\$7,489.69
Xerox Financial Services	\$7,485.24
WEST 40 ISC #2	\$7,200.00
PERKINS & WILL, INC.	\$6,873.63
NeuroRestorative IL	\$6,383.58
Gordon Food Service, Inc.	\$6,298.48
ALLIANCE MECHANICAL SERVICES	\$6,038.69
Gordon Food Service, Inc.	\$5,846.99
GOODHEART WILLCOX PUBLISHER	\$5,487.00
Mindsight	\$5,278.00
Gordon Food Service, Inc.	\$5,105.34
NeuroRestorative IL	\$5,015.67
Imagine Learning LLC	\$4,950.00
MIDWEST NETTING SOLUTIONS LL.	\$4,901.37
FLINN SCIENTIFIC, INC	\$4,891.11
FLINN SCIENTIFIC, INC	\$4,885.67
Martinos Construction Company Inc.	\$4,840.00
PACTT LEARNING CENTER	\$4,809.70
THE COVE SCHOOL INC,	\$4,788.15
SNAP-ON INDUSTRIAL	\$4,758.93
STAPLES ADVANTAGE	\$4,673.47
PROJECT LEAD THE WAY INC.	\$4,657.10
LITTLE FRIENDS, INC.	\$4,618.56
KAGAN & GAINES MUSIC CO. INC	\$4,588.00
Martinos Construction Company Inc.	\$4,580.00
WIGITS TRUCK CENTER	\$4,504.54
Martinos Construction Company Inc.	\$4,490.00

WEX BANK	\$4,466.72
FLINN SCIENTIFIC, INC	\$4,466.54
AUTO ZONE	\$4,431.15
Gordon Food Service, Inc.	\$4,426.75
STAPLES ADVANTAGE	\$4,359.60
Gordon Food Service, Inc.	\$4,331.35
Martinos Construction Company Inc.	\$4,256.00
Gordon Food Service, Inc.	\$4,236.80
Martinos Construction Company Inc.	\$4,120.00
SWIMOUTLET.COM	\$4,083.10
Gordon Food Service, Inc.	\$3,942.30
Martinos Construction Company Inc.	\$3,900.00
Gordon Food Service, Inc.	\$3,871.91
AT&T MOBILTY	\$3,836.44
Martinos Construction Company Inc.	\$3,720.00
Gordon Food Service, Inc.	\$3,693.99
Gordon Food Service, Inc.	\$3,650.36
Gordon Food Service, Inc.	\$3,586.84
Gordon Food Service, Inc.	\$3,543.36
PERKINS & WILL, INC.	\$3,531.20
Mindsight	\$3,500.00
Gordon Food Service, Inc.	\$3,428.99
STAPLES ADVANTAGE	\$3,391.21
Epic Special Education Staffing	\$3,375.00
Epic Special Education Staffing	\$3,375.00
SPIRIT PRODUCTS	\$3,370.00
Wolff-Klammer, Kurt	\$3,366.00
UNIQUE PRODUCTS	\$3,346.70
Gordon Food Service, Inc.	\$3,294.14
BSN SPORTS	\$3,247.30
THERMOSYSTEMS, LLC.	\$3,231.00
THERMOSYSTEMS, LLC.	\$3,231.00

Martinos Construction Company Inc.	\$3,130.00
Epic Special Education Staffing	\$3,081.25
STAPLES ADVANTAGE	\$3,076.67
STAPLES ADVANTAGE	\$3,009.44
Epic Special Education Staffing	\$2,996.25
BSN SPORTS	\$2,989.86
PREMIER MECHANICAL	\$2,985.00
MINIPCR BIO	\$2,952.00
VETERANS FLOORS INC	\$2,950.00
COLLEY ELEVATOR COMPANY	\$2,948.00
Gordon Food Service, Inc.	\$2,920.21
Weldon Williams & Lick Inc	\$2,859.57
EVEREST ENVIRONMENTAL INC.	\$2,767.16
WATKINS TRANSPORTATION	\$2,600.00
Michael's Uniform company	\$2,525.50
REDA CONCRETE ENCHANCEMENT INC	\$2,500.00
REDA CONCRETE ENCHANCEMENT INC	\$2,450.00
STAPLES ADVANTAGE	\$2,246.40
Gordon Food Service, Inc.	\$2,215.43
BSN SPORTS	\$2,212.20
Gordon Food Service, Inc.	\$2,202.41
REGAL COACH LINES	\$2,190.00
Illuminate, Incorporated	\$2,100.00
Gordon Food Service, Inc.	\$2,067.20
THE COVE SCHOOL INC,	\$2,036.88
ASHLAND LOCK & SECURITY SOLUTIONS	\$2,021.25
BSN SPORTS	\$2,018.24
ROBERT HALF	\$1,949.44
ACME AUTO LEASING LLC	\$1,945.00
ACME AUTO LEASING LLC	\$1,945.00
ACME AUTO LEASING LLC	\$1,945.00
ACME AUTO LEASING LLC	\$1,945.00

STAPLES ADVANTAGE	\$1,923.57
GRAINGER, INC.	\$1,857.60
GART, AUDRA D	\$1,800.00
GEM BUSINESS FORMS	\$1,775.00
Gordon Food Service, Inc.	\$1,762.82
SCHOOLMINT INC.	\$1,720.00
ULINE	\$1,680.00
ROBERT HALF	\$1,646.42
BLICK ART MATERIAL	\$1,601.36
COLLEY ELEVATOR COMPANY	\$1,591.00
OLYMPIA MAINTENANCE INC	\$1,570.00
WIGITS TRUCK CENTER	\$1,558.91
Gordon Food Service, Inc.	\$1,555.09
OLYMPIA MAINTENANCE INC	\$1,545.00
GLOBAL WATER TECHNOLOGY INC	\$1,533.70
UNIQUE PRODUCTS	\$1,504.80
GRAINGER, INC.	\$1,475.40
ROBERT HALF	\$1,462.08
LEYDEN HIGH SCHOOL	\$1,389.94
Gordon Food Service, Inc.	\$1,300.57
Gordon Food Service, Inc.	\$1,282.90
UNIQUE PRODUCTS	\$1,265.92
DEMCO	\$1,245.00
STANTON MECHANICAL INC	\$1,235.00
STAPLES ADVANTAGE	\$1,195.29
Petrarca,Gleason,Boyle & Izzo, LLC	\$1,175.00
HOME DEPOT	\$1,098.00
KAGAN & GAINES MUSIC CO. INC	\$1,089.00
ACCURATE BIOMETRICS	\$1,075.00
Gordon Food Service, Inc.	\$1,061.02
GRAINGER, INC.	\$1,045.84
JOHNSON CONTROLS FIRE PROTECTION	\$1,025.00

HIGGINS, ANGELA S	\$1,000.00
EVEREST ENVIRONMENTAL INC.	\$988.00
HILDEBRAND SPORTING GOODS	\$975.00
ROBERT HALF	\$974.72
STAPLES ADVANTAGE	\$968.34
MAJOR APPLIANCE SERVICE	\$965.31
Paul Starck-King	\$960.00
FIRST STUDENT	\$954.51
Gordon Food Service, Inc.	\$945.54
GRAINGER, INC.	\$940.56
FIRST STUDENT	\$925.20
ROBERT HALF	\$918.00
FIRST STUDENT	\$913.96
PERMA BOUND	\$911.10
FIRST STUDENT	\$867.90
STAPLES ADVANTAGE	\$855.81
Gordon Food Service, Inc.	\$846.03
FIRST STUDENT	\$835.89
STAPLES ADVANTAGE	\$829.50
Petrarca,Gleason,Boyle & Izzo, LLC	\$825.00
Gordon Food Service, Inc.	\$785.44
FIRST STUDENT	\$778.67
FIRST STUDENT	\$759.13
FIRST STUDENT	\$752.15
STAPLES ADVANTAGE	\$743.68
Gordon Food Service, Inc.	\$735.47
ANTHEM SPORTS	\$734.46
HILDEBRAND SPORTING GOODS	\$732.00
LAKESHORE RECYCLING SYSTEMS	\$731.05
BSN SPORTS	\$729.00
Gordon Food Service, Inc.	\$725.87
INDIAN PRAIRIE SCHOOL DIST 204	\$720.68

IXL LEARNING INC.	\$719.00
Gordon Food Service, Inc.	\$716.50
FIRST STUDENT	\$714.47
STAPLES ADVANTAGE	\$709.96
Gordon Food Service, Inc.	\$707.38
Gordon Food Service, Inc.	\$703.25
FIRST STUDENT	\$687.95
SCHOOL SPECIALTY INC	\$680.21
FIRST STUDENT	\$665.62
BLAINE SERVICES AND SUPPLY	\$664.88
GRAINGER, INC.	\$653.41
Gordon Food Service, Inc.	\$648.14
PM MUSIC CENTER	\$644.91
FIRST STUDENT	\$623.06
FIRST STUDENT	\$616.78
FIRST STUDENT	\$605.61
Gordon Food Service, Inc.	\$601.93
GRAINGER, INC.	\$590.85
FIRST STUDENT	\$576.30
Bob's Dairy	\$571.60
HILDEBRAND SPORTING GOODS	\$560.00
STAPLES ADVANTAGE	\$542.84
Gordon Food Service, Inc.	\$538.90
GRAINGER, INC.	\$534.62
EGSL	\$530.00
LEYDEN HIGH SCHOOL	\$524.95
Bob's Dairy	\$519.50
ILLINOIS SCHOOL FOR THE DEAF	\$516.00
Gordon Food Service, Inc.	\$512.09
STAPLES ADVANTAGE	\$507.68
POINT AUTOMOTIVE INC.	\$506.50
FIRST STUDENT	\$504.43

AQUA PURE ENTERPRISES INC	\$502.98
STAPLES ADVANTAGE	\$491.95
AQUA PURE ENTERPRISES INC	\$483.70
ROBERT HALF	\$476.00
Gordon Food Service, Inc.	\$470.82
Gordon Food Service, Inc.	\$452.79
STAPLES ADVANTAGE	\$451.92
TBP PRODUCTIONS, LLP	\$450.00
BSN SPORTS	\$448.80
FIRST STUDENT	\$445.82
Bob's Dairy	\$442.60
FIRST STUDENT	\$442.33
CAROLINA BIOLOGICAL SUPPLY	\$439.20
FIRST STUDENT	\$438.84
PM MUSIC CENTER	\$436.87
FIRST STUDENT	\$436.74
FIRST STUDENT	\$436.74
FIRST STUDENT	\$436.66
AUTO ZONE	\$436.60
PM MUSIC CENTER	\$436.00
Bob's Dairy	\$429.95
Gordon Food Service, Inc.	\$427.27
Brinks Incorporated	\$426.31
ROBERT HALF	\$425.00
FIRST STUDENT	\$424.88
FIRST STUDENT	\$424.88
GRAINGER, INC.	\$424.48
Xerox Financial Services	\$420.00
FIRST STUDENT	\$419.92
FIRST STUDENT	\$419.30
STAPLES ADVANTAGE	\$418.23
FIRST STUDENT	\$417.90

Citicare Services LLC	\$415.80
Bob's Dairy	\$415.60
Gordon Food Service, Inc.	\$415.35
PM MUSIC CENTER	\$408.00
ROBERT HALF	\$408.00
SOUTH SIDE CONTROL SUPPLY	\$405.81
PM MUSIC CENTER	\$403.00
FIRST STUDENT	\$401.86
FERRELLGAS	\$392.75
VANESSA UELTZEN	\$391.68
FIRST STUDENT	\$389.99
PM MUSIC CENTER	\$384.00
Bob's Dairy	\$381.50
FIRST STUDENT	\$379.53
FIRST STUDENT	\$378.83
Xerox Financial Services	\$375.00
Wilson Consulting	\$375.00
HILDEBRAND SPORTING GOODS	\$375.00
FIRST STUDENT	\$372.55
FIRST STUDENT	\$366.96
MIDWEST TRANSIT EQUIPMENT INC	\$363.20
Bob's Dairy	\$362.90
PM MUSIC CENTER	\$358.00
FIRST STUDENT	\$348.12
PM MUSIC CENTER	\$348.00
STAPLES ADVANTAGE	\$344.98
ALPHA BAKING COMPANY	\$342.56
FIRST STUDENT	\$337.66
TRINITY CASTO	\$337.10
STAPLES ADVANTAGE	\$334.71
FIRST STUDENT	\$332.08
FIRST STUDENT	\$332.08

BERWYN GARAGE	\$328.35
PM MUSIC CENTER	\$328.00
FIRST STUDENT	\$326.49
Gordon Food Service, Inc.	\$326.11
POINT AUTOMOTIVE INC.	\$325.00
FIRST STUDENT	\$320.21
Citicare Services LLC	\$319.20
Citicare Services LLC	\$319.20
STAPLES ADVANTAGE	\$318.39
PM MUSIC CENTER	\$318.00
STAPLES ADVANTAGE	\$315.28
Michael's Uniform company	\$315.00
FIRST STUDENT	\$314.63
Gordon Food Service, Inc.	\$312.78
FIRST STUDENT	\$302.77
FIRST STUDENT	\$302.77
National Center For Youth Issues	\$300.00
ILLINOIS PRINCIPALS ASSOC	\$299.00
FIRST STUDENT	\$298.58
Bob's Dairy	\$298.15
Gordon Food Service, Inc.	\$298.08
Gordon Food Service, Inc.	\$297.43
FIRST STUDENT	\$297.18
FIRST STUDENT	\$297.18
FIRST STUDENT	\$297.18
Gordon Food Service, Inc.	\$294.00
STAPLES ADVANTAGE	\$293.75
PM MUSIC CENTER	\$293.00
PM MUSIC CENTER	\$293.00
FIRST STUDENT	\$291.60
Gordon Food Service, Inc.	\$283.02
BUREAU OF EDUCATION & RESEARCH	\$279.00

JAMF	\$278.00
FIRST STUDENT	\$276.25
FIRST STUDENT	\$274.16
PM MUSIC CENTER	\$273.00
PM MUSIC CENTER	\$273.00
WIGITS TRUCK CENTER	\$266.75
STAPLES ADVANTAGE	\$265.65
UNIQUE PRODUCTS	\$263.70
FIRST STUDENT	\$262.30
Michael Swanson	\$256.48
PM MUSIC CENTER	\$250.90
National Center For Youth Issues	\$250.00
STAPLES ADVANTAGE	\$249.00
ALICE BEY-PUGH	\$248.91
PM MUSIC CENTER	\$248.79
ALPHA BAKING COMPANY	\$246.66
PM MUSIC CENTER	\$243.00
PM MUSIC CENTER	\$243.00
ANTHEM SPORTS	\$239.24
GLOWFORGE, INC	\$239.00
PM MUSIC CENTER	\$238.00
PM MUSIC CENTER	\$238.00
FIRST STUDENT	\$237.87
ALPHA BAKING COMPANY	\$234.60
PM MUSIC CENTER	\$233.00
FIRST STUDENT	\$232.99
FIRST STUDENT	\$232.99
FIRST STUDENT	\$232.99
IASB	\$225.00
ALPHA BAKING COMPANY	\$223.05
WEST 40 ISC #2	\$219.56
Gordon Food Service, Inc.	\$219.03

FIRST STUDENT	\$215.54
ALPHA BAKING COMPANY	\$213.27
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
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FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
FIRST STUDENT	\$209.96
Gordon Food Service, Inc.	\$204.42
Brinks Incorporated	\$200.49
STAPLES ADVANTAGE	\$199.95
ALPHA BAKING COMPANY	\$198.11
B & H PHOTO-VIDEO	\$197.82
ALPHA BAKING COMPANY	\$195.21
Gordon Food Service, Inc.	\$192.48
PM MUSIC CENTER	\$188.00
PM MUSIC CENTER	\$188.00
Gordon Food Service, Inc.	\$186.75
ORKIN PEST CONTROL	\$184.99
ORKIN PEST CONTROL	\$184.99
ORKIN PEST CONTROL	\$184.99
Gordon Food Service, Inc.	\$184.42
ALPHA BAKING COMPANY	\$184.18
STAPLES ADVANTAGE	\$179.96
PM MUSIC CENTER	\$178.00
ALPHA BAKING COMPANY	\$176.72

STAPLES ADVANTAGE	\$176.25
EAST AURORA HIGH SCHOOL	\$175.00
PM MUSIC CENTER	\$173.00
Gordon Food Service, Inc.	\$168.60
PM MUSIC CENTER	\$168.00
STAPLES ADVANTAGE	\$167.78
UNIQUE PRODUCTS	\$166.20
UNIQUE PRODUCTS	\$165.00
PM MUSIC CENTER	\$163.00
DONALD ROBINSON	\$158.84
PM MUSIC CENTER	\$158.00
Michael's Uniform company	\$155.45
HILDEBRAND SPORTING GOODS	\$145.00
NEVCO	\$144.64
PM MUSIC CENTER	\$143.00
LAKESHORE RECYCLING SYSTEMS	\$142.65
STAPLES ADVANTAGE	\$142.45
MCCORMICK, TRACY L	\$129.00
STAPLES ADVANTAGE	\$127.00
Gordon Food Service, Inc.	\$125.80
GRAINGER, INC.	\$124.16
GRAINGER, INC.	\$119.95
ALPHA BAKING COMPANY	\$118.57
PM MUSIC CENTER	\$118.00
ALPHA BAKING COMPANY	\$114.70
PM MUSIC CENTER	\$113.00
PM MUSIC CENTER	\$108.00
Bob's Dairy	\$104.20
Gordon Food Service, Inc.	\$103.02
STAPLES ADVANTAGE	\$101.50
Gordon Food Service, Inc.	\$96.67
PM MUSIC CENTER	\$93.00

STAPLES ADVANTAGE	\$89.95
STAPLES ADVANTAGE	\$88.19
STAPLES ADVANTAGE	\$85.70
Gordon Food Service, Inc.	\$83.29
MID-WEST TRUCKERS ASSOCIATION	\$83.00
PM MUSIC CENTER	\$83.00
ALPHA BAKING COMPANY	\$80.29
STAPLES ADVANTAGE	\$72.78
PM MUSIC CENTER	\$70.00
Bob's Dairy	\$66.25
Gordon Food Service, Inc.	\$63.90
STAPLES ADVANTAGE	\$61.14
PROJECT LEAD THE WAY INC.	\$61.00
PROJECT LEAD THE WAY INC.	\$61.00
GHA TECHNOLOGIES INC	\$53.10
PM MUSIC CENTER	\$53.00
ALPHA BAKING COMPANY	\$50.13
GRAINGER, INC.	\$48.00
PM MUSIC CENTER	\$40.47
Gordon Food Service, Inc.	\$39.96
STAPLES ADVANTAGE	\$39.38
PM MUSIC CENTER	\$38.00
PM MUSIC CENTER	\$38.00
PM MUSIC CENTER	\$34.99
STAPLES ADVANTAGE	\$24.09
Gordon Food Service, Inc.	\$23.98
Gordon Food Service, Inc.	\$23.57
GLOWFORGE, INC	\$21.00
GRAINGER, INC.	\$20.05
STAPLES ADVANTAGE	\$19.58
WOODWIND & BRASSWIND MUSIC STR	\$19.00
PM MUSIC CENTER	\$12.99

STAPLES ADVANTAGE	\$11.90
ALPHA BAKING COMPANY	\$7.60
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
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Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$4.00
Gordon Food Service, Inc.	-\$10.99
Gordon Food Service, Inc.	-\$15.00
Gordon Food Service, Inc.	-\$21.00
Gordon Food Service, Inc.	-\$21.00
Gordon Food Service, Inc.	-\$21.37
Gordon Food Service, Inc.	-\$35.04
Gordon Food Service, Inc.	-\$116.26
	\$1,932,152.44

PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

2/13/2024

EDUCATION	10	\$1,492,435.03
O & M	20	\$174,593.04
BOND & INTEREST	30	
TRANSPORTATION	40	\$208,132.38
SITE CONSTRUCTION	60	\$56,991.99
LIFE SAFETY	90	-
GRAND TOTAL		\$1,932,152.44

Student Activity Checks	01/01/24 - 01/31/24	\$13,466.47
Non Check Voucher	01/01/24 - 01/31/24	\$86,807.69
Special Checks	01/01/24 - 01/31/24	\$409,537.56
Gross Payrolls	01/01/24 - 01/31/24	\$3,180,125.15
Board Share TRS	01/01/24 - 01/31/24	\$19,559.52
Board Share THIS	01/01/24 - 01/31/24	\$15,133.96
Board Share IMRF	01/01/24 - 01/31/24	\$21,383.65
Grant Share Federal-TRS	01/01/24 - 01/31/24	\$6,381.18
Board Share FICA-Social Security	01/01/24 - 01/31/24	\$62,523.65
Board Share FICA-Medicare	01/01/24 - 01/31/24	\$45,246.00
Ameritas Group Dental	01/01/24 - 01/31/24	33,270.17
Blue Cross Blue Shield of IL	01/01/24 - 01/31/24	726,795.14
TelaDoc		\$0.00
TOTAL :		\$4,620,230.14

PAYROLL:

Date	Gross	Deductions	Net
1/5/2024	\$1,588,748.18	\$466,647.47	\$1,122,100.71
1/19/2024	\$1,591,376.97	\$464,380.74	\$1,126,996.23
SUB-TOTAL	\$ 3,180,125.15	\$ 931,028.21	\$ 2,249,096.94

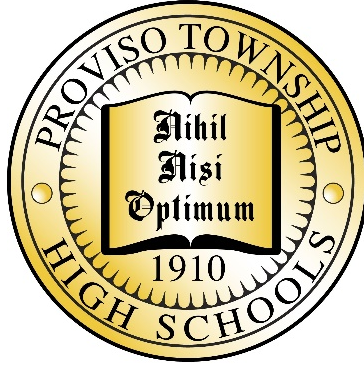
	# OF EMPLOYEES		
Central Office	60	\$445,217.52	\$337,364.54
Teachers	276	\$985,838.80	\$697,220.05
Support Staff	103	\$699,627.53	\$472,310.36
Operation/Maintenance	73	\$477,018.77	\$231,656.98
NJROTC	5	\$95,403.75	\$44,981.94
Other Contractual Staff	62	\$477,018.77	\$465,563.07
	579	\$ 3,180,125.15	\$ 2,249,096.94

THE UNDERSIGNED DO HEREBY CERTIFY THAT THE ACCOUNTS PAYABLE LISTING AND OTHER CLAIMS PRESENTED ABOVE IN THE AMOUNT OF \$6,552,382.58 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #209, COOK COUNTY, ILLINOIS HELD 02/13/2024 AND DO HEREBY AUTHORIZE THE SCHOOL TREASURER OF TOWNSHIP 39, RANGE 12 TO PAY THE SAME.

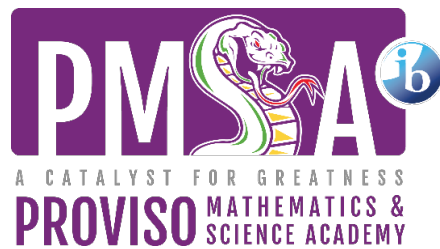
BUSINESS MANAGER

PRESIDENT

SECRETARY



Proviso Township High School District 209
Treasurer's Report



Treasurer's Report as of January 31, 2024

FINANCIAL REPORT FY2024 - JANUARY (unaudited) - Seven Months

	EDUCATION	OPERATIONS & MAINTENANCE	DEBT SERVICE*	TRANS-PORTATION	SOC SEC/IMRF	CAPITAL PROJECTS*	WORKING CASH	TORT	FIRE & SAFETY*	ALL FUNDS
LOCAL SOURCES	\$ 30,231,808	\$ 8,344,567	\$ 2,900,795	\$ 1,314,607	\$ 1,280,110	\$ 256,189	\$ 130,865	\$ 152,088	\$ 296,828	\$ 44,907,857
FLOW THRU SOURCES	-	-	-	-	-	-	-	-	-	-
STATE SOURCES	11,941,122	-	-	1,308,119	-	-	-	-	-	13,249,241
FEDERAL SOURCES	5,207,997	-	-	-	-	-	-	-	-	5,207,997
ON-BEHALF PAYMENTS	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	47,380,927	8,344,567	2,900,795	2,622,726	1,280,110	256,189	130,865	152,088	296,828	63,365,095
FY2024 Proposed Budget	85,280,745	15,289,835	6,360,166	5,361,192	2,412,125	2,718,456	60,357	247,272	419,673	118,149,821
% of FY2024 Revenue/Budget	56%	55%	46%	49%	53%	9%	217%	62%	71%	54%
EXPENDITURES										
SALARIES	18,644,841	3,172,210	-	82,246	-	-	-	-	-	21,899,297
BENEFITS	4,225,387	441,930	-	29,937	949,810	-	-	-	-	5,647,065
PURCHASED SERVICES	4,726,065	880,162	-	5,191,279	-	-	-	-	-	10,797,505
SUPPLIES & MATERIALS	2,889,791	574,226	-	-	-	-	-	-	-	3,464,017
CAPITAL OUTLAY	859,281	392,686	-	-	-	27,859,970	-	-	-	29,111,937
OTHER OBJECTS	6,822,441	319,578	4,821,610	-	-	-	-	-	-	11,963,629
NON CAPITALIZED ITEMS	111,457	100,072	-	-	-	-	-	-	-	211,529
TOTAL EXPENDITURES	38,279,263	5,880,865	4,821,610	5,303,462	949,810	27,859,970	-	-	-	83,094,979
FY2024 Proposed Budget	78,716,876	11,299,144	6,196,546	5,190,932	1,728,660	50,301,003	0	0	0	153,433,161
% of FY2024 Expenditure/Budget	49%	52%	78%	102%	55%	55%	0%	0%	0%	54%
EXCESS (DEFICIENCY) OF REVENUE/EXPENDITURES	9,101,664	2,463,702	(1,920,814)	(2,680,736)	330,299	(27,603,781)	130,865	152,088	296,828	(19,729,884)
TRANSFERS	(38,000,000)	-	-	-	-	38,000,000	-	-	-	-
ACTUAL FUND BALANCE - Beg.	58,619,694	3,852,235	3,644,712	4,110,584	2,454,259	5,973,187	3,749,981	844,519	2,812,371	86,061,543
ESTIMATED FUND BALANCE- End	\$ 29,721,359	\$ 6,315,937	\$ 1,723,898	\$ 1,429,848	\$ 2,784,559	\$ 16,369,406	\$ 3,880,845	\$ 996,607	\$ 3,109,199	66,331,659

February Past Due Bill List**Invoice Date**

Amita Glen Oaks

\$ 45,685

03/22-10/22

15. Approval of Press Policy Updates 110 and 111 and Update to Policy 6:50 (School Wellness) – ***Action Item***

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Document Status: Draft Update

BOARD OF EDUCATION

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board of Education members must annually file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act. Each Board of Education member is responsible for filing the statement with the county clerk of the county in which the District's principle office is located by May 1.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in or a tangible benefit from [PRESSPlus1](#) the entity selected for the contract:

1. ~~Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a~~ A member of the Board member's immediate family ~~or household~~;
2. The Board member's ~~business~~ partner; [PRESSPlus2](#) or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

[105 ILCS 5/10-9.](#)

~~5 ILCS 420/4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107,~~ Ill. Governmental Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3, Public Officer Prohibited Activities Act.

~~105 ILCS 5/10-9.~~

[2 C.F.R. §200.318\(c\)\(1\).](#)

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board (PAB) member feedback regarding alignment of the conflict of interest language to 2 C.F.R. §200.318. **Issue 110, October 2022**

PRESSPlus 2. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece,

husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not

that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;

3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"**Gift**" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

105 ILCS 5/22-930 (final citation pending). [PRESSPlus1](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 ([Employee Ethics](#); [and Code of Professional Conduct](#); [and Conflict of Interest](#))

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated with the final citation for 105 ILCS 5/22-93, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:210 Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within ~~40~~²⁸ **PRESSPlus1** days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years.

At the organizational meeting, the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board of Education members shall be seated.
3. The Board of Education shall elect its officers, who assume office immediately upon their election.
4. The Board of Education shall fix a time and date for its regular meetings.

During an April Board meeting in even-numbered years, the Board considers organizational matters, such as, selecting individual members to fill offices with terms that expire this or the next month and fixing a time and date for its regular meetings.

LEGAL REF.:

~~10 ILCS 5/2A-1 et seq.~~ 105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.

10 ILCS 5/2A-1 et seq., Election Code.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), (2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: July 21, 2008~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also finer pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property [PRESSPlus1](#) are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for fee a waiver. ~~Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.~~

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, [PRESSPlus2](#) and that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; [PRESSPlus3](#) or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a). [PRESSPlus4](#)

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a ^{process} ~~process~~ for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements. ~~The Superintendent or designee~~

may require family income verification at the time an individual applies for a fee waiver and anytime thereafter, but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility. [PRESSPlus5](#)

If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

LEGAL REF.:

[42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.](#)

105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

[23 Ill.Admin.Code §1.245](#) [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), [6:140 \(Education of Homeless Children\)](#)

Adopted: December 8, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, requiring districts to waive fees and fines, including fines for the loss of school property, for all eligible students. While districts are only required to waive fines for the *loss* of school property and not the *damage* of school property, this policy extends fine waivers to both for ease of implementation and to encourage students to return school property even if damaged (instead of claiming property is lost to avoid a fine). **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/10-20.13(b), as amended by P.A. 102-805, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-1032. 105 ILCS 5/10-20.13(b), as amended by P.A. 102-1032, does not specify whether the *income* at or below 200% of the federal poverty line is the household income or solely the income of the veteran/active-duty military parent/guardian. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-20.13(b), amended by P.A. 102-805, eff. 1-1-23, adding homeless children and youth as students eligible for fee and fine waivers. See also non-regulatory guidance at www.isbe.net/Documents/guidance_reg.pdf, which states that

students who are homeless, migrant, in foster care, runaway, or participating in Head Start are categorically eligible for school fee waivers. **Issue 110, October 2022**

PRESSPlus 5. For districts that establish an application process that is completely independent of a student's application for, eligibility for, or participation in the federal free meals program, see sample exhibit 4:140-E1, *Application for Fee Waiver*. For districts that tie the application process to the federal free meals program application and only ask for *verification* in accordance with the meals program, see sample exhibit 4:140-E2, *Application for Fee Waiver Based on Federal Free Meals Program*. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student^{PRESSPlus1} boundary violations pursuant to policy 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*; and
 - c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:

- a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;
- b. Methods for how to report child sexual abuse, grooming behaviors, and/or **employee-student** boundary violations to authorities; and
- c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.

LEGAL REF.:

[105 ILCS 5/10-23.13](#), [5/22-85.5](#), [5/27-9.1a](#), and [5/27-13.2](#).

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; **Code of Professional Conduct**; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout to align with changes made to 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, in response to *Faith's Law*, 105 ILCS 5/22-85.5, added by P.A. 102-676. **Issue 110, October 2022**

PERSONNEL

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, [PRESSPlus1](#) color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Thomas

708-338-5907

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

~~Burlington Indus. v. Ellerth, 524 U.S. 742 (1998); Vance v. Ball State Univ., 570 U.S. 421 (2013).~~ [PRESSPlus2](#)

~~Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).~~

~~Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).~~

~~Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).~~

~~Burlington Indus. v. Ellerth, 524 U.S. 742 (1998).~~

~~Faragher v. City of Boca Raton, 524 U.S. 775 (1998).~~

~~Harris v. Forklift Systems, 510 U.S. 17 (1993).~~

~~Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).~~

~~Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).~~

~~Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).~~

~~Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).~~

~~Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).~~

~~Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).~~

~~Faragher v. City of Boca Raton, 524 U.S. 775 (1998).~~

~~Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).~~

~~Harris v. Forklift Systems, 510 U.S. 17 (1993).~~

~~Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).~~

~~Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).~~

~~Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).~~

~~Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).~~

~~Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).~~

~~Vance v. Ball State Univ., 133 S. Ct. 2434 (2013).~~

~~Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004); Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).~~

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; [Code of Professional Conduct](#); and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. The Ill. Human Rights Act defines race to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23. The law allows employers to implement dress codes or adopt grooming policies that include restrictions on attire, clothing, or facial hair to maintain workplace safety or food sanitation. 775 ILCS 5/2-102(E-5). Title VII does not have a definition of race, but U.S. Equal Employment Opportunity Commission (EEOC) guidance provides that “[r]ace discrimination includes discrimination on the basis of ancestry or physical or cultural characteristics associated with a certain race, such as skin color, hair texture or styles, or certain facial features.” See the EEOC’s *Questions and Answers about Race and Color Discrimination in Employment*, at: www.eeoc.gov/laws/guidance/questions-and-answers-about-race-and-color-discrimination-employment. **Issue 110, October 2022**

PRESSPlus 2. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

PERSONNEL

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board policies as they may be changed from time-to-time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Nonlicensed ~~certificated and Unlicensed~~ [PRESSPlus1](#) Personnel Working with Students and Performing Non-Instructional Duties

Nonlicensed ~~certificated and unlicensed~~ personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media, e.g., computers, video, and audio, detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule, [PRESSPlus2](#)
or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a nonlicensed ~~certificated~~ person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. The coach for an extracurricular athletic activity sponsored or sanctioned by the Illinois High School Association (IHSA) at or above the ninth grade level must have completed the IHSA's educational program and competency testing on preventing abuse of performance-enhancing substances. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automatic External Defibrillator user according to rules adopted by the Illinois Department of Public

Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), [Ill. Vehicle Code](#).

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446 by P.A 102-894. **Issue 110, October 2022**

Document Status: Draft Update

PERSONNEL

5:320 Evaluation

~~Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and~~

~~Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.~~

~~For employees not covered by these agreements:~~

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in Board policies as well as in compliance with State law and any applicable employee handbook~~collective bargaining agreement~~. [PRESSPlus1](#)

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

For employees not covered by these agreements:

The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and federal law and any applicable employee handbook~~collective bargaining agreement~~.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

~~ADOPTED: November 19, 2007~~

PRESSPlus 1. Updated in response to a Policy Reference Manual (PRM) five-year review. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.4.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2, and 20/1. [PRESSPlus1](#)

10 ILCS 5/11-4.1, [Election Code](#).

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/.[PRESSPlus1](#)

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:250 Community Resource Persons and Volunteers

The Board of Education encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a ~~certificated~~ licensed [PRESSPlus1](#) teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee;
5. As a guest lecturer or resource person under a ~~certificated~~ licensed teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[720 ILCS 5/12C-50.1](#), Failure to Report Hazing.

[730 ILCS 150/1](#) et seq., Sex Offender Registration Act.

[730 ILCS 152/101](#) et seq., Sex Offender Community Notification Law.

[730 ILCS 154/75](#) et seq., Murderer and Violent Offender Against Youth Community Notification Law.

[730 ILCS 154/101](#) et seq., Murderer and Violent Offender Against Youth Registration Act.

CROSS REF.: 4:170 (Safety), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90

(Abused and Neglected Child Reporting), 5:280 (Duties and Qualifications), 8:30 (Visitors to and Conduct on School Property), 8:95 (Parental Involvement)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b, amended by P.A. 102-894. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:255 Assemblies and Ceremonies

Assemblies must be approved by the Superintendent or designee and be consistent with the District's educational objectives.

While ~~it~~ the District respects an individual's brief, quiet, personal religious observance(s), [PRESSPlus1](#) it shall not endorse or otherwise promote invocations, benedictions, and group prayers at any school assembly, ceremony, or other school-sponsored activity.

LEGAL REF.:

[Lee v. Weisman](#), 505 U.S. 577 (1992).

[Santa Fe Independent Sch. Dist. v. Doe](#), 530 U.S. 290 (2000).

[Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022).

Jones v. Clear Creek Independent Sch. Dist., 930 F.2d 416 (5th Cir. 1991), *cert. granted, judgement vacated*, 505 U.S. 1215 (1992), *remand*, 977 F.2d 963, *reh'g denied*, 983 F.2d 234 (5th Cir. 1992), and *cert. denied*, 508 U.S. 967 (1993).

CROSS REF.: 6:70 (Teaching About Religion), 6:80 (Teaching About Controversial Issues)

Adopted: September 14, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to [Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022), where the Supreme Court held that a football coach had a right to pray on the 50-yard line after games, even though still on duty, because he was engaged in a "brief, quiet, personal religious observance doubly protected by the Free Exercise and Free Speech Clauses of the First Amendment." Consult the board attorney if considering a policy or practice of prohibiting employees from engaging in private prayer in the presence of students. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members ^{PRESSPlus1} who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision. ^{PRESSPlus2}

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

Adopted: September 14, 2021

PRESSPlus Comments

PRESSPlus 1. Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members in alignment with sample **PRESS** policy 2:260, *Uniform Grievance Procedure*. **Issue 110, October 2022**

PRESSPlus 2. Optional sentence; updated in response to **PRESS** Advisory Board (PAB) member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections. It strengthens the policy's connection to IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance. For criteria that can be used in reviewing curriculum objections, see sample administrative procedure, 6:260-AP, *Responding to Complaints About Curriculum, Instructional Materials, and Programs*, available at **PRESS** Online by logging in at www.iasb.com.

Document Status: Draft Update

INSTRUCTION

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs; curriculum and instruction effectiveness; and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, [5/2-3.64a-15](#), 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1. [PRESSPlus1](#)

23 Ill. Admin. Code §§1.30(b) and §375.10.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Building Principal shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment

and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law. [PRESSPlus1](#)

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools and attendance may not exceed 12 months.

The Board of Education may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

[8 U.S.C. §1101](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400](#) et seq., Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/27-8.1](#).

[105 ILCS 10/8.1](#), III. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation); 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students), 7:340 (Student Records)

Adopted: December 11, 2018

PRESSPlus Comments

PRESSPlus 1.

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade; and
2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 12.

As required by State law:

1. The required health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after the first day of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required

vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act. [PRESSPlus1](#)

410 ILCS and 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: June 8, 2021

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication,

including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, **school counselors**, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Anonymous Tip Lines:

Proviso East 708.202.1731

Proviso West 708.202.6351

Proviso Math & Science Academy 708.338.4188

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Dianna Thomas

708-338-5907

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary, ~~or a signed statement from the board~~; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

- a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
- b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
- c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
- d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

23 Ill.Admin.Code [§§1.240, and §1.280, and 1.295](#). [PRESSPlus1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Behavior), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 ([Food Allergy Anaphylaxis Prevention, Response, and Management Program](#)), 7:315 (Restrictions on Publications; High Schools)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools. [PRESSPlus1](#)

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent(s)/guardian(s) must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. ~~A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.~~

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, [PRESSPlus2](#) along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

105 ILCS 5/10-23.13(b), 5/10-20.59, and 5/21B-25(G).

405 ILCS 49/, Children's Mental Health Act ~~of 2003~~.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/10-20.59, amended by P.A. 102-199. **Issue 110, October 2022**

PRESSPlus 2. Updated to align with *Erin's Law*, 105 ILCS 10-23.13, amended by P.A. 102-610. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, ~~and~~ parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, [PRESSPlus1](#) certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial

recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18th birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act, ~~implemented by~~ 34 C.F.R. Part 99.

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 10/5(a), amended by P.A. ²³⁷102-199. The Ill. School Student Records Act

does not give Ill. Dept. of Children and Family Services representatives the right to challenge student records. 105 ILCS 10/7. **Issue 110, October 2022**

Document Status: Draft Update - New

2:265 Title IX Sexual Harassment Grievance Procedure

New/Unpublished Section

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) [PRESSPlus1](#) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties. [PRESSPlus2](#)

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following: [PRESSPlus3](#)

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; [PRESSPlus4](#) or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11~~9~~), *domestic violence* as defined in 34 U.S.C. §12291(a)(12~~8~~), or *stalking* as defined in 34 U.S.C. §12291(a)(36~~0~~). [PRESSPlus5](#) [PRESSPlus6](#)

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed. [PRESSPlus7](#)

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, [Q1](#) Dean of Students, [Q2](#) or a Complaint Manager. [PRESSPlus8](#)
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons. [PRESSPlus9](#)

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. [PRESSPlus10](#) A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [PRESSPlus11](#)

Title IX Coordinator:

Name

Address

Email

Telephone

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.[PRESSPlus12](#)

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.[PRESSPlus13](#) For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*,[PRESSPlus14](#) 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.[PRESSPlus15](#)

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.[PRESSPlus16](#) The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on

issues of relevance to create an investigative report that fairly summarizes relevant evidence.

5. Require that any individual designated by the District as a decision-maker receive training on [Q3](#) issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard. [Q4](#)
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege. [PRESSPlus17](#)

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. [PRESSPlus18](#) Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law. [PRESSPlus19](#)

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*. [PRESSPlus20](#)

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

Questions and Answers:

***Required Question 1. Does the District employ Assistant Principals?

- Yes (default)
- No (IASB will remove Assistant Building Principal references from the policy)

***Required Question 2. Does the District employ a Dean of Students?

- Yes (default)
- No (IASB will remove Dean of Students references from the policy)

***Required Question 3. 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

Will the District use a live hearing during the grievance process?

- No (default)
- Yes (IASB will amend #5 by inserting the following after "receive training on": "any technology to be used at a live hearing and on")

***Required Question 4. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. This policy uses the *preponderance of the evidence* standard, not the *clear and convincing evidence* standard. *Preponderance of evidence* is a standard used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary, 11th ed. 2019*. *Preponderance of the evidence* is the standard used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard, requiring more than *preponderance of the evidence* but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See *Black's Law Dictionary, 11th ed. 2019*. **Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, *Uniform Grievance Procedure*.** Ensure the same standard of evidence is used in the district's implemented administrative procedure 2:265-AP2, *Formal Title IX Sexual Harassment*

Complaint Grievance Process.

Which standard of proof has the Board adopted for policy 2:265?

- Preponderance of evidence (default)
 - Clear and convincing evidence (IASB will replace "preponderance of" with "clear and convincing")
-

PRESSPlus Comments

PRESSPlus 1. The final Title IX regulations are eff. 8-14-20; however, their complexity and scope means that districts are unlikely to finalize policies until after the effective date. It is important for school officials to discuss Title IX requirements with their board attorneys, to ensure full implementation and to reduce risks based on Title IX's intersection with local and State laws and regulations. See the **PRESS** Issue 105 Update Memo, available at **PRESS** Online by logging in at www.iasb.com, for more information. **Issue 105, August 2020**

PRESSPlus 2. Title IX of the Education Amendments of 1972 (Title IX)(20 U.S.C. §1681 et seq.) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). Though all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties. **Issue 105, August 2020**

PRESSPlus 3. 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. Id. However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment). **Issue 105, August 2020**

PRESSPlus 4. 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term *individual*, Title IX regulations do not limit *quid pro quo* sexual harassment to situations where the provision of an aid, benefit or service by

an employee is conditioned on a current *student's* participation in unwelcome sexual conduct. By way of example, *quid pro quo* Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion. **Issue 105, August 2020**

PRESSPlus 5. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for these definitions and other definitions of italicized terms in this policy. **Issue 105, August 2020**

PRESSPlus 6. Updated in response to changed citations to the definitions of *dating violence*, *domestic violence*, and *stalking* from the 2022 reauthorization of the Violence Against Women Act (VAWA). The policy uses the updated VAWA citations, although the Title IX regulations at 34 C.F.R. §106.30, which contain pinpoint citations to VAWA, have not been updated. **Issue 110, October 2022**

PRESSPlus 7. See sample administrative procedure 2:265-AP1, *Title IX Sexual Harassment Response*, available at **PRESS** Online by logging in at www.iasb.com, for further discussion of supportive measures. **Issue 105, August 2020**

PRESSPlus 8. If the Board's policy 5:100, *Staff Development Program*, does not include the paragraphs listing trainings (from footnote 4 of sample policy 5:100), IASB will remove the phrase pursuant to policy 5:100, *Staff Development Program*, and. **Issue 105, August 2020**

PRESSPlus 9. A district must prominently display its Title IX non-discrimination policies (policy 2:260, *Uniform Grievance Procedure*, and this policy 2:265, *Title IX Sexual Harassment Grievance Procedure*) and contact information for its Title IX coordinator(s) on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 10. Using "or any employee with whom the Complainant is comfortable speaking" ensures Title IX compliance because Title IX deems "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district's duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 105, August 2020**

PRESSPlus 11. Title IX regulations require districts to designate and authorize at least one employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number. A district's nondiscrimination coordinator often also serves as its Title IX coordinator. See policy 2:260, *Uniform Grievance Procedure*.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. **Issue 105, August 2020**

PRESSPlus 12. Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed. **Issue 105, August 2020**

PRESSPlus 13. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance. **Issue 105, August 2020**

PRESSPlus 14. See also sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 15. This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney. **Issue 105, August 2020**

PRESSPlus 16. See sample administrative procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 17. Examples of legally-recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277. **Issue 105, August 2020**

PRESSPlus 18. See policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment. **Issue 105, August 2020**

PRESSPlus 19. Examples of rights the district or parties may exercise ancillary to this Title IX sexual

harassment grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see policy 7:10, *Equal Educational Opportunities*). **Issue 105, August 2020**

PRESSPlus 20. Retaliation complaints must be processed under policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71. **Issue 105, August 2020**

Document Status: Draft Update - Rewritten

PERSONNEL

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

Title has been updated. Original Title: Ethics and Conduct

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others. [PRESSPlus1](#)

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website, if any. [PRESSPlus2](#)

Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct. [PRESSPlus3](#)

The Superintendent or designee shall identify employee conduct standards [PRESSPlus4](#) that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy. [PRESSPlus5](#)
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*. [PRESSPlus6](#)
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:

- a. Transporting a student;
 - b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*. [PRESSPlus7](#)
 5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following: [PRESSPlus8](#)
 - a. Violates expectations and guidelines for employee-student boundaries. [PRESSPlus9](#)
 - b. Sexually harasses a student.
 - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), or the Elementary and Secondary Education Act (20 U.S.C. § 7926). [PRESSPlus10](#)
 - d. Engages in *grooming* as defined in 720 ILCS 5/11-25. [PRESSPlus11](#)
 - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct* [PRESSPlus12](#) is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with 105 ILCS 5/22-5, “no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected,” except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. A member of the employee’s immediate family;
2. An employee’s partner; [PRESSPlus13](#) or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Guidance Counselor Gift Ban

Guidance counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For guidance counselors, a *prohibited source* is any person who is (1) employed by an institution of higher education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as for the general public.
2. Anything for which the guidance counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the guidance counselor believes that it was provided due to the official position or employment of the guidance counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the guidance counselor must consider the circumstances in which the gift was offered, including any of the following:
 - a. The history of the relationship between the individual giving the gift and the guidance counselor, including any previous exchange of gifts between those individuals.
 - b. Whether, to the actual knowledge of the guidance counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
 - c. Whether, to the actual knowledge of the ²⁵⁰guidance counselor, the individual who gave the

gift also, at the same time, gave the same or a similar gift to other school district employees.

5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.

A guidance counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

U.S. Constitution, First Amendment.

2 C.F.R. §200.318(c)(1).

5 ILCS 420/4A-101, Ill. Governmental Ethics Act.

5 ILCS 430/, State Officials and Employee Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 135/, Local Governmental Employees Political Rights Act.

105 ILCS 5/10-22.39, 5/10-23.13, 5/22-5, 5/22-85.5, and 5/22-93.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/11-25, Criminal Code of 2012.

775 ILCS 5/5A-102, Ill. Human Rights Act.

23 Ill.Admin.Code Part 22, Code of Ethics for Ill. Educators.

Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).

Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 7:20 (Harassment of Students Prohibited)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed in response to Faith's Law, 105 ILCS 5/22-85.5, added by P.A. 102-676, so its title explicitly references an employee code of professional conduct. It is rewritten to set forth expectations more clearly for employee behavior, including maintaining appropriate boundaries with students.

This policy largely cites 105 ILCS 5/22-85.5, a small portion of the *Faith's Law* package. *Faith's Law* is the entirety of Public Act 102-676, which closed significant legal loopholes related to combating grooming by: (1) broadening the definition of grooming prohibited by the Criminal Code of 2012 (720 ILCS 5/11-25); (2) authorizing the Ill. Dept. of Children and Family Services to investigate grooming allegations under the Abused and Neglected Child Reporting Act (325 ILCS 5/3); and (3) requiring the Ill. State Board of Education (ISBE) to, by 7-1-23, develop and maintain a resource guide for students, parents/guardians, and teachers about sexual abuse response and prevention resources available in their community (105 ILCS 5/2-3.188). A *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, further combats grooming by amending School Code provisions related to district and third-party contractor hiring practices, suspension and revocation of employee licenses, and criminal history records checks for prospective and current employees. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/22-85.5(e), added by P.A. 102-676. See sample exhibits 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 7:190-E2, *Student Handbook Checklist*. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

PRESSPlus 3. See 105 ILCS 5/22-85.5(b), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 4. Sample conduct standards are contained in administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 5. 105 ILCS 5/22-85.5(d)(1), added by P.A. 102-676; 23 Ill.Admin.Code Part 22. 105 ILCS 5/22-85.5(d)(1) requires boards to incorporate ISBE's *Code of Ethics for Illinois Educators* in their policies. Prior to this law requiring boards to incorporate the *Code* by reference, this policy incorporated it to demonstrate a board's commitment to the *Code*'s principles, potentially allowing a board to enforce the *Code* independently from any action taken by the State Superintendent. **Issue 110, October 2022**

PRESSPlus 6. 105 ILCS 5/22-85.5(d)(5), added by P.A. 102-676, requires districts to reference required employee training related to child abuse and educator ethics in its employee professional conduct policy. **Issue 110, October 2022**

PRESSPlus 7. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. See also 105 ILCS 5/10-23.13(b), amended by P.A. 102-610. **Issue 110, October 2022**

PRESSPlus 8. Required by 105 ILCS 5/22-85.5(f), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 9. Sample expectations and guidelines are contained in administrative procedure 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 10. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 11. 720 ILCS 5/11-25(a), amended by P.A. 102-676, defines *grooming* as follows: “A person commits grooming when he or she knowingly uses a computer on-line service, Internet service, local bulletin board service, or any other device capable of electronic data storage or transmission, performs an act in person or by conduct through a third party, or uses written communication to seduce, solicit, lure, or entice, or attempt to seduce, solicit, lure, or entice, a child, a child's guardian, or another person believed by the person to be a child or a child's guardian, to commit any sex offense as defined in Section 2 of the Sex Offender Registration Act, to distribute photographs depicting the sex organs of the child, or to otherwise engage in any unlawful sexual conduct with a child or with another person believed by the person to be a child. As used in this Section, ‘child’ means a person under 17 years of age.” **Issue 110, October 2022**

PRESSPlus 12. Required by 105 ILCS 5/22-85.5(d)(2), added by P.A. 102-676. This definition of *sexual misconduct* is adapted from 105 ILCS 5/22-85.5(c), added by P.A. 102-676. It results from collaboration to implement some recommendations of the *Make Sexual and Severe Physical Abuse Fully Extinct (Make S.A.F.E.) Taskforce* and was endorsed by Stop Educator Sexual Abuse Misconduct & Exploitation (S.E.S.A.M.E.), a national organization working to prevent sexual exploitation, abuse, and harassment of students by teachers and other school staff. See www.sesamenet.org/ for further information. **Issue 110, October 2022**

PRESSPlus 13. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:110 Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board of Education elects a President from its members for a one-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Attend and observe any Board committee meeting at his or her discretion;
5. Sign official District documents requiring the President's signature and Secretary's signature, including Board minutes and Certificate of Tax Levy;
6. Call special meetings of the Board;
7. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
8. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
9. Administer the oath of office to new Board members;
10. Serve as or appoint the Board's official spokesperson to the media;
11. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and
12. Ensure that **all** the fingerprint-based criminal history records information checks, **and/or** screenings, **and sexual misconduct related employment history reviews (EHRs)** [PRESSPlus1](#) required by State law and policy 5:30, *Hiring Process and Criteria*, **are** completed for the Superintendent.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board of Education elects a Vice President from its members for a one-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or

3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a majority vote of the Board.

Secretary

The Secretary shall be a member of the Board who serves a one-year term. The duties of the Secretary are to:

1. Keep meeting minutes for all Board meetings and keep the verbatim record for all closed meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the appropriate Intermediate Service Center Executive Director~~Regional Superintendent~~;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the President's signature and Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by a majority vote of the Board.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

Treasurer

Qualifications, appointments, and duties of the Treasurer for the School District shall be as provided in the School Code.

LEGAL REF.:

~~5 ILCS 120/7 and 420/4A-106.~~

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, ~~and 5/21B-85,~~ and 5/22-94.

5 ILCS 120/7, Open Meetings Act.

5 ILCS 420/4A-106, III. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational Board of Education Meeting), 2:220 (Board of Education Meeting Procedure), 5:30 (Hiring Process and Criteria)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant that will have direct contact with children or students. *Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” **Issue 111, March 2023**

Document Status: Draft Update

PERSONNEL

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial

employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including sexual misconduct as defined in Faith's Law), [PRESSPlus1](#) and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under Faith's Law, [PRESSPlus2](#) and (2) that act resulted in the license holder's dismissal or resignation from the District, ~~he or she~~ the Superintendent shall notify the State Superintendent and the Regional Superintendent appropriate Intermediate Service Center Executive Director in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in Faith's Law. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated. [PRESSPlus3](#)

The Superintendent shall execute the recordkeeping requirements of Faith's Law. [PRESSPlus4](#)

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, ~~and 5/21B-85~~, [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), [4:60 \(Purchases and Contracts\)](#), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. *Sexual misconduct* under *Faith's Law* defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676.

The Abused and Neglected Child Reporting Act (ANCRA) covers abuse and neglect of children. 325 ILCS 5/3. The Dept. of Human Services Act (DHSA) covers abuse and neglect of adult students with a disability. 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child's or adult student with a disability's welfare.

Abuse covered by ANCRA also includes *grooming* as defined in the Ill. Criminal Code of 2012 (720 ILCS 5/11-25). 325 ILCS 5/3(i), added by P.A. 102-676 (a/k/a *Faith's Law*).

The School Code goes further and prohibits school employees from engaging in *grooming behaviors* and *sexual misconduct*. 105 ILCS 5/10-23.13(b), amended by P.A. 102-610 (a/k/a *Erin's Law*); 105 ILCS 5/22-85.5(c), added by P.A. 102-676 (a/k/a *Faith's Law*). To streamline implementation, policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, defines prohibited

grooming behaviors to include *sexual misconduct* and it explicitly prohibits employees from engaging in *grooming*, *grooming behaviors*, and *sexual misconduct*. While it is possible for low-level *grooming behaviors* and/or *sexual misconduct* to not amount to grooming prohibited by ANCRA, best practice is to report suspected *grooming behaviors* and *sexual misconduct* to DCFS. **Issue 111, March 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:90-AP2, *Parent/Guardian Notification of Sexual Misconduct*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:150-AP, *Personnel Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 111, March 2023**

Document Status: Draft Update

PERSONNEL

5:125 Personal Technology and Social Media; Usage and Conduct

Definitions

Includes - Means “includes without limitation” or “includes, but is not limited to.”

Social media - Media for social interaction, using highly accessible communication techniques through the use of web-based and/or mobile technologies that allow users to turn communication into share content and/or engage in interactive dialogue communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube.* [PRESSPlus1](#)

Personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g. iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones, e.g. iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g. iPod®).

Usage and Conduct

All District employees, board members and volunteers who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Ethics and Conduct* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Ethics and Conduct*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting* ~~Child Reporting~~.
6. Not disclose ~~student record~~ confidential information, including but not limited to school student

records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Neither friend students on Facebook or other similar media nor text students regarding personal issue or any issues not specifically school-related and pertinent to their roles with the District.
11. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Ethics and Conduct*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, [820 ILCS 55/10](#); i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

Nothing in Ppolicy 5:125 is intended to conflict or interfere with District employee rights under Ppolicy 2:260, *Uniform Grievance Procedure*.

LEGAL REF.:

[105 ILCS 5/ 21B-75](#) and [5/ 21B-80](#).

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[23 Ill.Admin.Code §22.20](#), Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Ethics and Conduct), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 111, March 2023**

Document Status: Draft Update

PERSONNEL

5:150 Personnel Records

Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District's responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with *Faith's Law* [PRESSPlus1](#)

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

Maintenance and Access to Records

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

For employees not covered by these agreements:

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his³⁶⁵ or her personnel records according to State law and guidelines developed by the Superintendent.

2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

LEGAL REF.:

[20 U.S.C. §7926](#).

[105 ILCS 5/22-94](#).

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 46/10](#), Employment Record Disclosure Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[23 Ill.Admin.Code §1.660](#).

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

Document Status: Draft Update

PERSONNEL

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to [Section 5/21B-80 of the School Code](#)^{PRESSPlus1} or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\) Check](#) as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\) Check](#) shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#)); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth [Community Notification Law Registration Act](#) ([730 ILCS 154/75-105](#)).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\)](#) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the [Department of Ill. State Police \(ISP\)](#), to the [Department of State Police ISP](#). The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

~~Uniform Conviction Information Act, 20 ILCS 2635/1, Uniform Conviction Information Act.~~

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 5:190 (Teacher Qualifications), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Consult the board attorney for guidance regarding whether student teachers or interns, who are typically unpaid, qualify as *employees* who must also undergo the sexual misconduct related employment history review (EHR) required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. Whether or not a student or intern is paid by a district may be determinative. See 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, available at PRESS Online by logging in at www.iasb.com. If a district has an agreement with a post-secondary institution for the placement of student interns, consult the board attorney regarding whether the institution qualifies as a contractor under 105 ILCS 5/22-94(b) that must perform an EHR of the intern. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*. **Issue 111, March 2023**

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; and (b) other grade-level acceleration. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP;
3. Assessment processes that include multiple valid, reliable indicators; and
4. ~~By the fall of 2023, t~~The automatic enrollment, in the following school term, [PRESSPlus1](#) of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under [105 ILCS 5/2-3.64a-5](#), as follows:
 - a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
 - b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
 - c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227](#), Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), ~~6:130 (Program for the Gifted)~~, 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to ISBE's *Accelerated Placement Policy Guidance for Districts Frequently Asked Questions* (September 2022), at: www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf, which explains that districts must “have the automatic enrollment policy in place prior to the start of the school year 2023-24 and districts will use scores from that school year to automatically enroll students during school year 2024-25.” **Issue 111, March 2023**

Document Status: Draft Update

COMMUNITY RELATIONS

8:20 Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

The Superintendent shall develop procedures to manage community use of school facilities. Use of school facilities requires the Superintendent's approval and is subject to the procedures.

LEGAL REF.: [PRESSPlus1](#)

~~Boy Scouts of America Equal Access Act~~, 20 U.S.C. §7905, [Boy Scouts of America Equal Access Act](#).

10 ILCS 5/11-4.19-2.2, [Election Code](#).

105 ILCS 5/10-20.410, 5/10-22.10, and 5/29-3.5.

[Good News Club v. Milford Central School](#), ~~121 S.Ct. 2093~~ [533 U.S. 98](#) (2001).

[Lamb's Chapel v. Center Moriches Union Free School District](#), ~~113 S.Ct. 2141~~ [508 U.S. 384](#) (1993).

[Rosenberger v. Rector and Visitors of Univ. of Va.](#), 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Buildings - Equal Access), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: November 12, 2013~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 111, March 2023**

Document Status: Draft Update - Rewritten

Superintendent

3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process

The Board of Education hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7. As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent, at:**

www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/. [PRESSPlus1](#)

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at the link above.

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process (Checklist)* provides a column entitled **Superintendent Contract Term Considerations for the Board**. It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent's respective roles, responsibilities, and expectations. **Important:** This *Checklist* is a resource for contract formation; it is not a list of must have items for a superintendent's employment contract or a basis for a board to re-open contracts currently in effect.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

Board Attorney. Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. Note: Boards should view a successful superintendent candidate retaining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

Power and Duties of the Superintendent

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	<p>Does the Board enumerate the duties of the Superintendent in the employment contract?</p> <ol style="list-style-type: none"> 1. Are the statutory duties of the Superintendent listed? 2. Has the Board incorporated policy references to the other duties related to the Superintendent's employment? <p>See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.</p>
Full-time, Attention and Energy Clause	<p>How will the Board address outside activities of the Superintendent?</p> <ol style="list-style-type: none"> 1. How will the Board define <i>outside activities</i>? 2. Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract? 3. Will the Board require approval/notification before the Superintendent engages in outside activities?

Employment and Compensation

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duration of Contract	<p>A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure.</p> <p>No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8.</p> <p>If the duration is one year or less, then the contract need not reference goals or suspension of tenure.</p>

Salary	<p>Special Considerations for the Board may include:</p> <ol style="list-style-type: none"> 1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent (40 ILCS 5/15-155(g)) prior to retirement? 2. What is the <i>cost shift</i> implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary? School districts are responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds the governor's statutory salary. The governor's annual salary is published by TRS at: www.trsil.org/employers/payments/contribution-rates_earnings-limitations. 3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)? <p>Items the Board may see the successful superintendent candidate request of it:</p> <ol style="list-style-type: none"> 1. A fixed salary for each year of the contract. 2. A guaranteed minimum salary. 3. Compensation increases.
Severance Agreements	<p>Any contract that contains a condition of severance pay must include the following provisions required by the Government Severance Pay Act (GSPA), 5 ILCS 415/10:</p> <ol style="list-style-type: none"> 1. A restriction to an amount not exceeding 20 weeks of compensation; and 2. A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. See the <i>Severance Pay</i> row under the Changes to the Superintendent's Employment Contract subhead below for a definition of what misconduct means in the context of this law.
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	<p>How does the Board want to address:</p> <ol style="list-style-type: none"> 1. Pension contributions (TRS-THIS)? 2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation? 3. Unforeseen pension reform issues?

Conditions of Employment

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
	Does the Board want to require the successful superintendent candidate to guarantee that as the

Administrative License	future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout the employment contract?
Criminal Background Check Law	105 ILCS 5/10-21.9. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> , and the subhead entitled Fingerprint-based Criminal History Records Information Check in administrative procedure 5:30-AP2, <i>Investigations</i> .
Sexual Misconduct Related Employment History Review Law	105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> and PRESS sample administrative procedure 5:30-AP3, <i>Sexual Misconduct Related Employment History Review (EHR)</i> .
Other Background Check Laws	<p>Does the Board want to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9 and sexual misconduct related employment history review required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23 and discussed above? If yes, consult the Board Attorney and consider the following laws:</p> <p>15 U.S.C. § 1681 et seq., Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party <i>consumer reporting agencies</i>, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice requirements when gathering information from a consumer.</p> <p>820 ILCS 75/, III. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (a/k/a <i>ban the box</i> law).</p> <p>820 ILCS 55/, III. Right to Privacy in the Workplace Act (RPWA), prohibits employers from:</p> <ol style="list-style-type: none"> 1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account; 2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online

	<p>account; and</p> <p>3. Taking an adverse employment action against an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco, cannabis, or alcohol. (Note: RPWA allows employers to regulate employees' use of those lawful products that impair an employee's ability to perform the employee's assigned duties. See policy 5:50, <i>Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition</i>, and its f/ns).</p> <p>820 ILCS 70/, Ill. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a <i>bona fide occupational requirement</i>, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than \$100; and (3) involve having access to confidential and financial information. Note: Any one of these grounds alone is sufficient.</p>
Medical Examination	<p>105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases.</p> <p>The Americans with Disabilities Act allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r).</p> <p>See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i>, specifically f/ns 25 and 26.</p>
Tenure	<p>Suspension of Tenure</p> <p>With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost.</p> <p>Continued Tenure</p> <p>276 Superintendents serving multiple one year contracts</p>

may still accrue service toward and acquire tenure.
See 105 ILCS 5/10-23.8 and the *Duration of Contract* row in the Employment and Compensation checkbox, above.

Evaluations and Goals

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
<p>Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent</p>	<p>105 ILCS 5/10-23.8 requires each performance-based contract to include the goals and indicators of student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine.</p> <p>Regarding its goals and indicators, has the Board:</p> <ol style="list-style-type: none"> 1. At minimum, addressed student performance and academic achievement (105 ILCS 5/10-23.8 states “and other information as the Board may determine”)? 2. Included them in the body of the employment contract? Or as an exhibit to it? 3. Set them to be: <ol style="list-style-type: none"> a. Measurable and achievable, i.e., are they within the Superintendent’s control? b. Objective, subjective or a combination of both? 4. Set a timeline for achievement, and if so is it on an: <ol style="list-style-type: none"> a. Annual basis? b. Prior to completion of the employment contract? 5. Set them as procedural, substantive, or a combination of both? <p>For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see:</p> <p>www.iasb.com/conference-training-and-events/training/workshops/</p> <p>Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for school boards to hold their superintendents accountable for district performance, including academic achievement:</p> <p><i>Setting District Goals and Direction</i> (leads a board and superintendent to develop their own district language for specific measurable, and attainable goals and indicators)</p> <p><i>The Superintendent Evaluation Process</i> (describes an effective method of holding the superintendent accountable)</p> <p style="text-align: center;">277</p>
	<p>Once the Board has developed its goals and indicators (as</p>

Superintendent Evaluation

discussed immediately above), 105 ILCS 5/10-20, 5/10-23, and 5/10-23.8 require the Board to:

1. "Direct, through policy, its superintendent in his or her charge of the administration of the school district;" and
2. Evaluate the superintendent in his or her "administration of school board policies and his or her stewardship of the assets of the district."

How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators?

Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? Note: Some districts do not consider the superintendent evaluation to be a *one-time event* and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime.

Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent's evaluation process?

What evaluation instrument will be used? How will the evaluation be documented?

Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?

Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine?

For more information about best practices when planning for and evaluating the Superintendent, see:

The Superintendent Evaluation Process at: www.iasb.com/iasb/media/documents/superintendent-evaluation-process.pdf;

IASB's *Foundational Principles of Effective Governance*, Principle 3. The board employs a superintendent, at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/; stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy."

Expenses and Benefits

Considerations for the Board	Resources
Expenses and Allowances	<p>How will the Board address expenses and allowances in its employment contract negotiations with the successful superintendent candidate?</p> <p>Business</p> <ol style="list-style-type: none"> 1. What standard will the Board use, e.g., reasonable, itemized, etc.? 2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses? <p>Transportation</p> <p>Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include:</p> <ol style="list-style-type: none"> 1. Vehicle insurance reimbursement(s) 2. Vehicle repair reimbursement(s) 3. A travel allowance only at either a set amount or the District's per mile rate 4. A vehicle 5. Out-of-district travel
Insurance	<p>Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate?</p> <p>Some items successful superintendent candidates request include:</p> <ol style="list-style-type: none"> 1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums. 2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.
Vacation	<p>Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many days? 2. Will vacation days accumulate? And, if so, how? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process.

	<ol style="list-style-type: none"> 4. Will the Board address reimbursement for unused days? 5. Will vacation days need to be used for days off during winter or spring breaks?
Sick Leave/Days	<p>Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. Will sick leave be limited to annual sick leave days in the District's teachers' contract or will a different amount be provided? 2. How will sick day accumulation be addressed? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.
Professional Activities and Organizations Memberships in Community Organizations	<p>Will the Board address memberships in professional activities/organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many organizations will the Board allow the Superintendent to join? 2. Which organizations will be allowed? 3. What is the Board's limit for the cost of dues to professional organizations?
Retirement	<p>Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then:</p> <ol style="list-style-type: none"> 1. Has the Board thoroughly examined and addressed: <ol style="list-style-type: none"> a. Any consequences or other penalties to it? b. The impact of any prior salary increases? c. Potential pension reform issues? 2. Often, a successful superintendent candidate's attorney has interest in the following issues: <ol style="list-style-type: none"> a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc. b. Whether a potential retirement payment will be properly creditable for TRS purposes. Note: Ultimately, only TRS has the authority to determine creditability. <p>280</p>

Annuities and Other Deferred Compensation	<p>Will the Board address any type of annuities and other deferred compensation issues? If yes, then:</p> <ol style="list-style-type: none"> 1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary? 2. Will it contribute creditable earnings for TRS purposes?
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Changes to the Superintendent's Employment Contract

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Non-Renewal at End of Contract	<p>How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it?</p> <ol style="list-style-type: none"> 1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable? 2. Will the Board require the Superintendent to remind it of the non-renewal date? 3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification? 4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?
Renewal at End of Contract	<p>Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then:</p> <ol style="list-style-type: none"> 1. What date would be the earliest that the Board could renew its employment contract with the Superintendent? 2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.
Contract Extensions	<p>Will the Board agree to allow for an extension of its employment contract during its term? If yes, then:</p> <ol style="list-style-type: none"> 1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required? 2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet

	<p>any goals?</p> <p>See 105 ILCS 5/10-23.8.</p>
<p>Terminations</p>	<p>If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the Superintendent's employment during the contract's term?</p> <ol style="list-style-type: none"> 1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement? 2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent? 3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other? 4. Will the Board terminate the employment contract for permanent disability of the Superintendent? <ol style="list-style-type: none"> a. How will the Board define permanent disability in the contract? b. Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or c. Will the Board consider duration of absence; e.g., 90-days after exhaustion of available leave, whichever is greater? <p>See PRESS sample policy 5:180, <i>Temporary Illness or Temporary Incapacity</i>.</p> <ol style="list-style-type: none"> 5. What standard will the Board use to terminate the employment contract for cause? Items to consider include: <ol style="list-style-type: none"> a. Any conduct detrimental/prejudicial to the District;* b. Just cause; c. Sufficient to dismiss a tenured teacher; d. Material breach of contract; or e. Not arbitrary and capricious. <p>*50 ILCS 205/3c, requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil</p>

	<p>Rights Act of 1964. See Severance Pay row directly below.</p> <p>6. Will the Board agree to provisions for hearing and due process for the Superintendent?</p> <p>7. How will the Board address death of its Superintendent during the duration of the employment contract?</p>
Severance Pay	<p>Any renewal or renegotiation that adds a condition of severance pay must include the following provisions of GSPA, 5 ILCS 415/10(a)(1):</p> <p>A restriction to an amount not exceeding 20 weeks of compensation; and</p> <p>A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. This law defines misconduct to include sexual harassment and/or discrimination. But 50 ILCS 205/3c limits sexual harassment or discrimination to instances when an employee is “found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964.” For more discussion about these laws, see f/n 6 in policy 2:260, <i>Uniform Grievance Procedure</i>.</p>
Liquidated Damages	<p>Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?</p> <p>1. Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys?</p> <p>2. If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?</p>
Amendments	<p>How will the Board and Superintendent agree to allow for amendments to the employment contract?</p>

What technical clauses need to be in the Superintendent’s employment contract?

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
	<p>If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent’s attorney reviewed them?</p> <p>283</p> <p>1. Notice</p>

Technical clauses (common in contracts)	<ol style="list-style-type: none"> 2. Applicable law 3. Headings and numbers 4. Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract? 5. Counterparts 6. Effect of Policy Amendments 7. Severability 8. Advice of Counsel
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Miscellaneous Issues

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Board Obligations Under the Employment Contract	<p>Do all members of the Board understand the District's obligations under the employment contract and what not complying with them will mean to the District?</p> <p>Specifically, are Board members aware of the Board's specific obligations regarding:</p> <ol style="list-style-type: none"> 1. The Superintendent Evaluation 2. Goal setting 3. Required notifications/actions by each party prior to termination of the employment contract
Ongoing Monitoring of Each Party's Compliance with the Contract	Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?
Legislative Issues	How might pending pension reform legislation or other trending legislation affect the employment contract?

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 111. Updates were made in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring a board to conduct a sexual misconduct related employment history review (EHR) when they hire an employee who will have direct contact with children or students, including a superintendent, and for continuous improvement. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 111, March 2023**

Questions on NEW Policy 2:265

*****Required Question 1. Does the District employ Assistant Principals?**

- Yes** (default)
- No** (IASB will remove Assistant Building Principal references from the policy)

*****Required Question 2. Does the District employ a Dean of Students?**

- Yes** (default)
- No** (IASB will remove Dean of Students references from the policy)

*****Required Question 3.** 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. Consult the board attorney if the board wants the district to use a live hearing in its grievance process.

Will the District use a live hearing during the grievance process?

- No** (default)
- Yes** (IASB will amend #5 by inserting the following after "receive training on": "any technology to be used at a live hearing and on")

*****Required Question 4.** 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee."

85 Fed. Reg. 30373. This policy uses the preponderance of the evidence standard, not the clear and convincing evidence standard. Preponderance of evidence is a standard used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See Black's Law Dictionary, 11th ed. 2019. Preponderance of the evidence is the standard used in sample policy 2:260, *Uniform Grievance Procedure*. Clear and convincing is a higher standard, requiring more than preponderance of the evidence but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See Black's Law Dictionary, 11th ed. 2019. **Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, *Uniform Grievance Procedure*.** Ensure the same standard of evidence is used in the district's implemented administrative procedure 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

Which standard of proof has the Board adopted for policy 2:265?

- Preponderance of evidence** (default)
- Clear and convincing evidence** (IASB will replace "preponderance of" with "clear and convincing")

Update to Local Wellness Policy 6:50 (School Wellness)

A Local School Wellness Policy is a written document that sets the framework for a healthy school environment through goal setting and policy making. Local Wellness Policies were established by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Reauthorization Act of 2004. In 2010, the requirements of Local Wellness Policies were strengthened by the Healthy, Hunger-Free Kids Act (HHFKA). Under 7 CFR 210.31(a), all sponsors participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) are required to have a Local Wellness Policy for all participating sites under their jurisdiction.

7 CFR 210.31(c) requires, at a minimum, that the content of the Local Wellness Policy must include:

- Specific goals for 1) nutrition promotion, 2) nutrition education, 3) physical activity, and 4) other school-based activities that promote wellness.
- Standards for NSLP and/or SBP meals, which must meet the USDA meal pattern requirements and dietary specifications at a minimum.
- Standards for competitive food and beverage items sold to students on the school campus during the school day. This includes items sold outside the reimbursable NSLP and/or SBP meals, such as à la carte items and vending machines. Competitive food and beverage items must meet Smart Snacks in Schools nutrition standards (refer to Handbook Section D—USDA Smart Snacks for additional guidance).
- Standards for all foods and beverages provided, but not sold to students, on the school campus during the school day. Examples include food and beverages given away as rewards or during celebrations.
- Policies for food and beverage marketing on the school campus during the school day. USDA regulations only allow marketing of food and beverage items that meet the Smart Snacks in Schools nutrition standards.
- Identification of the position of the school or organization official(s) responsible for the implementation and oversight of the Local Wellness Policy.
- A description of how the school community and the general public are provided an opportunity to participate in the development, implementation, review, and updates of the Local Wellness Policy (refer to the “Public Involvement and Notification” section for additional guidance).

- A description of the assessment plan of the Local Wellness Policy and the manner in which policy content and assessment results will be reported to the public (refer to the “Triennial Assessment”

section for additional guidance). Local Wellness Policies Updated 4.29.2022 S-2 Additionally, Public Act 102-0359 became effective August 13, 2021 and requires Illinois school districts to incorporate a food sharing plan for unused food focused on students in need into their Local Wellness Policy.

ISBE's Local Wellness Policy Content Checklist may be used by sponsors to ensure federal and state content requirements are being met when developing policies.

Administration's Analysis:

Attached is the Local Wellness Policy for Proviso District 209 created by the Food & Nutrition Services Department. Proviso District 209 has not had a Local Wellness Policy implemented since the starting the Self Operative Department in July 2021. As a department we have now created a policy that now shows what the USDA and Illinois State Board of Education require along with the expectation of the District. This will now give clearer understanding of how the district can promote physical activity, promote wellness, competitive food sales, fundraisers, NSLP/SBP requirements and creating a Local Wellness committee comprised with students, administration, teachers and parents that can meet with Food & Nutrition to discuss the wellness of students and the community.

Addendum to Letter of Agreement
February 8, 2024

This is Amendment Number 1 to the Agreement for HYA Signature Search between Proviso Township High School District (District) and Hazard, Young, Attea and Associates (HYA) signed November 14, 2023.

In accordance with the terms of the above-mentioned contract, Section VI B, the Board desires an interim placement for Superintendent until the search is complete and a permanent Superintendent employed. HYA will provide interim Superintendents, Constance Collins and Kerry Foderaro, and will bill District per diem \$1,000. Itemized invoices detailing dates of service will be submitted at the end of each month. The District can terminate this service at any time. All other terms and conditions of the Agreement remain the same.

Acknowledged: _____

Amanda Grant
Proviso Township High School District



Acknowledged: _____

Nanci Perez, Chief Operating Officer
Hazard, Young, Attea and Associates

LETTER OF AGREEMENT
HYA Signature Search

Purpose

The purpose of this Letter of Agreement (the "Agreement") is to document the working arrangement between Hazard, Young, Attea & Associates ("HYA"), and Proviso Township High School District 209 (the "District") and its Board of Education (the "Board") to support the Board in its effort to recruit and employ Superintendent. All schedules hereto are an integral part of this agreement and are deemed incorporated by reference herein.

Section I: HYA Responsibilities

HYA shall provide the following services and deliverables:

Engage Phase:

- A. Conduct a planning meeting with the Board and provide a summary of said meeting which will detail the timeline and steps of the search process and decisions made by the Board;
- B. Coordinate the survey of community constituents electronically and provide a report of findings. The *HYA Community and Leadership Profile Survey* is a research-based instrument that is specifically designed for the search process and has a specific analysis, scoring logic and reporting framework. The *HYA State of the District Survey* offers more questions and provides an in-depth picture of the quality of programming, priorities for the Superintendent in the next 3-5 years, and Equity. This survey also collects data on the race of the respondent. Customization of up to 10 forced choice questions and 4 open-ended questions is available for both survey options as selected and paid for by the Board. The surveys are provided in English and Spanish. Additional world languages are available. Administering the survey in paper format is not supported; paper administration can be quoted but note it will change the timeline for delivery of the leadership profile report. HYA surveys, world languages, additional custom questions and further customization, as selected and paid for by the Board;
- C. Provide up to four individual consultant days for interviews, focus groups and/or town hall meetings to gather in-person input from constituent groups as decided by the Board, e.g. if two consultants are present for a full day, that counts as two days.
- D. Prepare and present a *Leadership Profile Report* to the Board, and propose *Desired Characteristics* based on the data from the survey, interviews with district and community representatives and other material made available to the Associates;

Recruit Phase:

- E. Coordinate and place advertisements, as selected and paid for by the Board;
- F. Recruit and contact candidates utilizing state and national networks;
- G. Correspond with candidates regarding the search process, timeline, *Leadership Profile* and desired characteristics;
- H. Interview candidates;
- I. Conduct reference checks;
- J. Identify best qualified candidates;
- K. Prepare application materials of selected slate of candidates for the Board consideration;

- L. If the first slate of candidates does not include a superintendent the Board wishes to hire, HYA shall continue to bring candidates forward until the Board has found a superintendent to whom it wishes to offer a contract;

Select Phase:

- M. Present a slate of candidates, the number of candidates to be determined by the Board with a recommendation from HYA;
- N. Conduct the Interview Workshop and provide materials and protocol to ensure informative effective Board interviews;
- O. Schedule interviews for the Board with selected semi-finalists and finalists;
- P. Facilitate Board discussion to narrow candidate pool after each round of interviews;
- Q. Coordinate and provide investigative background check(s) of candidates to the Board President, as selected and paid for by the Board;

Transition Phase:

- R. Communicate with all unsuccessful candidates at the close of the search and the appointment of the new Superintendent;
- S. Hold a transition meeting with the new Superintendent (after employed) regarding information learned throughout the search and next steps in the transition process;
- T. Offer other transitional services to be considered by the Board and if desired, paid for by the Board.

Section II: Board and District Responsibilities

To effectuate the search and selection of a successor superintendent, the Board has the following responsibilities:

- A. The Board will approve the search process at the planning meeting;
- B. The Board President or its attorney will inform HYA if there are any members of the Board that are not permitted involvement in the search process under state law;
- C. The Board will select survey enhancements, advertising and executive due diligence services to be paid for by the Board; Should the Board elect to have open-ended questions, the comments will be provided verbatim and under separate cover; the Board should consult their attorneys before disseminating open-ended comments as they may contain student or personnel information. HYA assumes no responsibility for the release of open-ended comments;
- D. The Board accepts full responsibility for using the information it receives from the executive due diligence services (background check) in a legally acceptable fashion and to comply with all federal, state and local laws regarding the use of background checks and the consequences of use.
- E. The Board will conduct interviews (and site visits, if desired) of finalists shortly after a slate is presented. The HYA Associates will not be present at the Board interviews or site visit but will assist the Board in the scheduling of the interviews and preparation. The HYA Associates will be available by phone during the scheduled interviews.
- F. The Board will have its attorney approve the job posting, the Board's process for interviewing candidates, and the requirements for transparency of finalist(s) to comply with open meeting laws and public employment laws in their state.
- G. The Board will write and execute the employment contract with the selected superintendent, with the assistance of its attorney. The HYA Associates will support the Board and its attorney, if requested.
- H. The Board will communicate with local media regarding the search process and appointment of a superintendent with its community relations/public relations designee. The HYA Associates will support the Board and its designee, if requested.

Section III: Guarantees

- A. Throughout the search process the HYA Associates will be available to counsel with the Board about the search. The HYA Associates will assist the Board until the Board determines it has found the appropriate candidate for the position.
- B. The Superintendent appointed with HYA's assistance will not be presented to another Board as a candidate if it would result in the Superintendent leaving the District within three (3) years of employment unless the Board provides written authorization to HYA that they may do so.
- C. If the Superintendent departs from the position during the first year under any circumstances or within two (2) years if a majority of the Board by vote is still in place and departure is due to Board dissatisfaction and not personal or familial reasons, HYA will recruit new candidates for the Board at no additional cost barring travel, advertising and due diligence expenses. This applies to HYA slated candidates.
- D. Should the Board choose to end the search before a superintendent is selected, the Board is responsible for the search fee, advertisement, background checks and all expenses incurred prior to their decision based on the fee and payment schedule outlined herein.

Section IV: Fees and Payment Schedule

In consideration for Services, the District will pay to Hazard, Young, Attea & Associates for:

- A. Consulting Fee for the search in the amount of \$24,900. This fee is due in two installments:
 - 50% will be invoiced upon contract signing and completion of the Planning Meeting
 - 50% will be invoiced after the slate is presented
- B. Additional on-site consulting days billed at \$2,500/day as selected and paid for by the Board.
- C. Advertisement pursuant to the Advertising Services Schedule attached to this agreement as selected and paid for by the Board.
- D. Background checks pursuant to the Executive Due Diligence Services Schedule attached to this agreement as selected and paid for by the Board.
- E. Survey services, customization and world languages, pursuant to the Survey Services Schedule attached to this agreement as selected and paid for by the Board.
- F. Materials, Printing and Postage; If the Board requests hard copies of the materials, the district will be invoiced to cover the costs of printing, binding and shipping materials.
- G. Recruitment for other positions; if the Board employs an HYA recruited candidate within one year of the close of the superintendent search, in addition to the position of Superintendent, 10% of the base salary will be due to HYA for the recruitment of said candidate.

Section V: Reimbursement Costs

- A. Travel expenses for consultants to meet with the Board and/or conduct interviews will be borne by the Board. Expenses are billed after the presentation of the *Leadership Profile Report*, after the slate is presented, and at conclusion of the search. Mileage reimbursement is based on current IRS guidelines. HYA does not ask for reimbursement of meals for its Associates.

Section VI: Additional Services

- A. If and when selected, the workshop(s) costs will be added pursuant to the Transition Services Schedule of this agreement. (The Interview Workshop is included in the consulting fee for the search.)

Action Item

Subject:

Approval of Uniform Grievance Complaint Decision

18. Personnel Report & Employee Count - ***Action Item***

298

A. Approval of Hiring of Administrative, Licensed and Non-Certified Staff, Approval of Transfers of Employees, Approval of Resignation and/or Terminations of Employees, Approval of Stipend and/or Extra-Duty Employment and Approval of Employee Leaves

ACTION ITEM – PERSONNEL REPORT

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding. Pursuant to 105 ILCS 5/24-14, the Board reserves the right to rescind acceptance of certified staffs' mid-year resignation, in the event the certified employee accepts a position at a K-12 school during SY 24.

February 13, 2024 - Personnel Report

I. Special Payroll

A. Employment - Special Payroll

- | | |
|-------------------------------|--|
| 1.) Miller, CD | Food Service Worker (8 hours), West |
| Effective Date: | February 18, 2024 |
| Compensation: | \$17.00 / Hour |
| Replacing: | <i>Y. Hill-White</i> |
| 2.) Dunning, Tiffany S | Food Service Worker (6 hours), West |
| Effective Date: | February 18, 2024 |
| Compensation: | \$17.00 / Hour |
| Replacing: | <i>K. Rivera</i> |

II. Proviso Teacher Union

A. Employment - Proviso Teacher Union

- | | |
|-----------------------------|---|
| 1.) Ibiloye, Maya I | Family and Consumer Sciences Teacher, East |
| Effective Date: | February 18, 2024 |
| Compensation: | \$57,248.00 |
| Experience: | Step 5, BA |
| Replacing: | <i>J. Miller</i> |
| 2.) Ferraro, Jessica | Mathematics Teacher, PMSA |
| Effective Date: | February 18, 2024 |
| Compensation: | \$66,414.00 |
| Experience: | Step 8, MA |
| Replacing: | <i>F. Moraveji</i> |

B. Retirement - Proviso Teacher Union

- | | |
|-----------------------------------|--|
| 1.) Gautschy, Jodonna Moss | Special Education Teacher, West |
|-----------------------------------|--|

D. Reversal of Approval - Support Staff Union

- | | |
|--|---|
| 1.) Bates, Kimberly J
Board Approval Date:
Decline Date:
Reason: | Grade Level II: Administrative Assistant II, West
January 9, 2024
January 11, 2024
<i>Declined job offer after approval</i> |
| 2.) Dill, Willie L
Board Approval Date:
Decline Date:
Reason: | Security (Full-Time), East
January 9, 2024
January 21, 2024
<i>Declined job offer after approval</i> |
| 3.) Gonzalez, Melanie A
Board Approval Date:
Decline Date:
Reason: | Grade Level I: Administrative Assistant I, West
January 9, 2024
January 10, 2024
<i>Declined job offer after approval</i> |

IV. **Stipend**

A. Stipend - East

- | | |
|---|---|
| 1.) Moran, Dean E
Compensation: | Educator Mentor - Physical Education, East
\$1,020.00 |
| 2.) Brouwer, Faith E
Compensation: | Girls' Track - Assistant Coach, East
\$6,993.72 |
| 3.) Donnelly, Melissa A
Compensation: | Girls' Softball - Assistant Coach, East
\$5,938.32 |
| 4.) Moran, Dean E
Compensation: | Boys' Volleyball - Assistant Coach, East
\$5,251.84 |
| 5.) Talley, Ashley
Compensation: | Boys' Volleyball - Assistant Coach, East
\$5,251.84 |
| 6.) Uribe-Lopez, Miguel A
Compensation: | Boys' Tennis - Assistant Coach, East
\$5,254.99 |
| 7.) Gonzalez, Antonio
Compensation: | Girls' Soccer - Assistant Coach, East
\$4,970.96 |
| 8.) Brown, Quinnel L
Compensation: | Girls' Soccer - Assistant Coach, East
\$4,970.96 |

13.) Ramos, Alberto Compensation:	Boys' Volleyball - Assistant Coach, West \$5,251.84
14.) Barajas, Amanda M Compensation:	Boys' Volleyball - Assistant Coach, West \$5,251.84
15.) Ward, Antonio Compensation:	Boys' Baseball - Assistant Coach, West \$6,733.80
16.) Weston, Avery K Compensation:	Boys' Baseball - Assistant Coach, West \$6,733.80
17.) Carswell, Cartrese Compensation:	Boys' Baseball - Assistant Coach, West \$6,733.80
18.) Stowers, Clarence Compensation:	Boys' Baseball - Assistant Coach, West \$6,733.80
19.) Blecher, Robert Compensation:	Girls' Soccer - Assistant Coach, West \$4,970.96
20.) Weldon, Caryn Joan Compensation:	Girls' Soccer - Assistant Coach, West \$4,970.96
21.) Shriber, Emily A Compensation:	Girls' Soccer - Assistant Coach, West \$4,970.96
22.) Ramirez Lona, Allan G Compensation:	Girls' Soccer - Assistant Coach, West \$4,970.96

C. Stipend - PMSA

1.) Mejstrik, Nicole L Compensation:	Educator Mentor - Counselor, PMSA \$1,020.00
2.) Paulus, Amy E Compensation:	Educator Mentor - Counselor, PMSA \$1,020.00

D. Stipend - Resignation

1.) Gart, Audra D Resignation Date	Junior Class Sponsor, PMSA January 9, 2024
---------------------------------------	---

V. **Approved Leaves**

A. **Continuous Leaves**

- | | |
|--|--|
| 1.) Toombs, Mckinley Albert
Begin Date:
End Date: | NJROTC Instructor, East
January 23, 2024
February 13, 2024 |
| 2.) Pilcher, Chad D
Begin Date:
End Date: | Science Teacher, West
January 17, 2024
April 10, 2024 |
| 3.) Karvelas, Bessie
Begin Date:
End Date: | Acting Superintendent of Schools, District
February 5, 2024
April 30, 2024 |
| 4.) Washington, Carrie F
Begin Date:
End Date: | Instructional Aide (Part-time), West
April 22, 2024
May 28, 2024
<i>Dates revised from B.O.E. approval on 1.9.2024
(2.12.24 - 3.25.24)</i> |
| 5.) Garcia, Jose
Begin Date:
End Date: | Security (Full-Time), West
March 5, 2024
June 5, 2024 |

FY24 Employee Count Report - February 13, 2024





PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209

Office of Human Resources

KEY: Names in red = VACANCY Names in green = VACANCY filled pending BOE Approval Names in grey = INTERIM Names in gold = Leave of Absence Names in orange = Retirement, Resignation, Termination, or Transfer pending BOE approval	East	West	PMSA	District	BOE Allocation	East	West	PMSA	District	Leave of Absence	East	West	PMSA	District	Total Vacancies	Pending Approval				
	Head Count					Allocations					Vacancies						East	West	PMSA	District

SPECIAL PAYROLL

Office of the Superintendent																							
Acting Superintendent of Schools				1	1				1						0						Karvelas, Bessie (4.30.24)		
Deputy Superintendent for Operational Services				1	1				1						0						Pavone, Luke		
Deputy Superintendent for Educational Services				1	1				1						0						Williams, Sharon D		
Executive Assistant - Superintendent's Office and Board of Education				1	1				1						0						Salgado, Janessa		
Budget and Finance																							
Chief Financial Officer				1	1				1						0						Watson-Hill, Deborah		
Coordinator I - Accounting and Finance				1	1				1						0						Moody, Leonard C		
Coordinator I - State and Federal Programs					1				1					1	1						VACANCY (D. Watson-Hill)		
Coordinator II - Payroll				1	1				1						0						Geans, Jeanetta		
Administrative Assistant - Office of Finance				1	1				1						0						Johnson, Carla D		
Financial Generalist				2	2				2						0						Horton, Brenda Watson, Marcia S		
Human Resources																							
Director - Human Resources					1				1						1	1					VACANCY (S. Hadala)		
Coordinator I - Human Resources				1	1				1						0						Breich Jr, William 304		
Coordinator I - Benefits Specialist					1				1						1	1					VACANCY (New)		
Coordinator II - Human Resources Generalist				1	1				1						0						Edwards, Michelle L		
Administrative Assistant - Human Resources				1	1				1	1					0						Reyes, Lizett (6.30.24 Int)		
Specialist - Benefits				1	1				1	1					0						Sabado, Arlene R (6.30.24 Int)		
Technology																							
Director - Technology				1	1				1						0						Swanson, Michael Scott		
Coordinator I - Computer Solutions				1	1				1						0						Uddin, Faraz		
Coordinator I - Network Systems				1	1				1						0						Koval, Vasyi		
Coordinator II - Student Information System				1	1				1						0						Moon, Dejuan A		
Coordinator II - Information Systems				3	3				3						0						Bennett, David L Bennett, Lamont D Chielo, Victor A		
Generalist IT				1	1				1						0						Emory, Mariah		
Operational Services																							
Director for Operations				1	1				1						0						Taylor Jr, L T		
Custodial and Maintenance Building Lead	1		1	1	4	1	1	1	1			1			1					McDonald Jr, Alfred	VACANCY	House, Leon	Perales, Jose L
Manager - Transportation					1				1						1	1						VACANCY (W Garrett)	
Bus Driver - Full Time				1	1				1						0							Hernandez, Claudia M	
Bus Driver - Part Time					1				1						1	1						VACANCY (New)	
District Director of Athletics and Activities				1	1				1						0							Davis, Calvin	
Assistant Director of Athletics and Activities		1			1			1							0						McGinnis, Cyrus		
District Manager Security					1				1						1	1						VACANCY (New)	
Security Lead	1	1	1		3	1	1	1							0					Peppers, Aaron	Robinson Jr, Levertis	Allen, Taylor	

KEY: Names in red = VACANCY Names in green = VACANCY filled pending BOE Approval Names in grey = INTERIM Names in gold = Leave of Absence Names in orange = Retirement, Resignation, Termination, or Transfer pending BOE approval	East	West	PMSA	District	BOE Allocation	East	West	PMSA	District	Leave of Absence	East	West	PMSA	District	Total Vacancies	Pending Approval	 PROVISO EAST East	 West	 PMSA	 District	
	Head Count					Allocations					Vacancies										
Administrative Assistant to Director of Operations					1				1					1	1					VACANCY (New)	
Educational Services																					
Director of CTE, Early College, Licensing, and Dual Enrollment/Dual Credit/Dual Degrees				1	1				1						0					Brandon, Alexander J	
Director of M.T.S.S. and A.W.A.R.E. Programs				1	1				1						0					Thomas, Debra D	
Coordinator I - Counselor and World Languages				1	1				1					1	1					VACANCY (D. Stowers)	
Coordinator I - CTE				1	1				1					1	1					VACANCY (A. Brandon)	
Coordinator I - Social Studies and Wellness				1	1				1						0					Valente, Tony F	
Coordinator I - Data and Assessment				1	1				1						0					Aschoff, Alexander S	
Coordinator I - Data and Enrollment				1	1				1						0					Svelnys, Derrick M	
Coordinator I - ELA and Fine Arts				1	1				1						0					Marino, Angela K	
Coordinator I - English Learners, Bilingual Education and World Languages				1	1				1						0					Kallieris, Dimitrios J	
Coordinator I - Math and Science				1	1				1						0					Lazansky-Roach, Lisa M	
Coordinator I - Performance Management and Professional Development				1	1				1						0					Albans, Athanasia	
Coordinator I - Special Education				1	1				1						0					Fleming, Ramonda S	
Coordinator II - Technology Integration				1	1				1						0					Lee, Felicia	
Coordinator II - International Baccalaureate				1	1				1						0					Tanaka, Rebecca Jeanine	
Coordinator II - Special Education Programming	1	2			4	2	2				1				1		Truitt-Gamble, Shonte E VACANCY (NEW)	Gebre, Lisa P Harris-Hughes, Beverly E			
Coordinator II - Transition				1	1				1						0					Mini, Mark Charles 305	
Coordinator II - Multi-Tiered Systems of Support				1	1				1					1	1					VACANCY (D. Thomas)	
Administrative Assistant - Deputy Superintendent for Educational Services				1	1				1					1	1					VACANCY (D. Carter)	
Administrative Assistant - To Coordinators				5	5				5						0					Brooks-Lawrence, Tiffany Daniel, Roberto Greenhow, Jonette M Molina, Melanie Stackhouse, Valencia	
School Psychologist		1			3	1	2				1	1			2		VACANCY (G. Washington)	Burton, Treavon T VACANCY (J. Keene)			
Homebound Tutor				1	1				1						0					Lazarus, Michael W	
Permanent Building Substitute Teacher	2	2			10	4	4	2			2	2	2		6		Spears, Aaron D Slith, Eric J VACANCY (NEW) VACANCY (NEW)	George, Regina N Varnado, Morgan X VACANCY (H. Walter) VACANCY (R. Brown)	VACANCY (NEW) VACANCY (NEW)		
Public and Community Relations																					
Public and Community Officer				1	1				1						0					Vandenbroek, Kristine A	
Coordinator II - Parental Engagement	1	1			2	1	1								0		Hobbs, Cori	Hibbler, Gail			
Digital Specialist				1	1				1	1					0					Mendieta, Noemi (6.30.24 Int)	
School Administration																					
Principal	1	1	1		3	1	1	1							0		Hull, Rodney	Martinez, Elizabeth A	Chiganos, Cristin Samantha (Interim)		
Assistant Principal for Instruction	2	2	1		5	2	2	1							0		Garcia, Ricardo McIntosh, Latoya A	Gottlieb, Anne M Wilson, Oriana Y	Chiganos, Cristin Samantha Mason, Erin M (Interim)		
Assistant Principal for Student Success	2	2	1		5	2	2	1	1						0		Lang, Kisha M (6.6.24 Int) Seegars, Wilsando K	Jones, Shameka A Carson, Akiva S	Walker, Shaylon M		
Administrative Assistant - Office of the Principal	1	1	1		3	1	1	1							0		Green, Karmen	Hernandez, Jacqueline	Chambers, Marchanne		
Special Payroll Count	12	14	6	47	100	16	18	8	58	4	4	4	2	11	21						





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	Head Count					Allocations					Vacancies									





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	Head Count					Allocations					Vacancies									

PROVISO TEACHERS WSTU, LOCAL 571 AFT AFL-CIO

Art Teacher	4	3	3		10	4	3	3									Cox, Ahneise Hill, Daphne A Kim, Marilyn Tomita Martin, Johannah C	Doyle, Daniel P Pawluk, Judith Shiple, Sean L	Cornelius, Jeannine Gerise La Porte, Marcia Schmidt, Grace E	
Business Education Teacher	4	4			8	4	4										Bivens, Natalia Mitchell Earl, Keisha A Pittman, Richard L Richards, Lamario A	Casto, Trinity D Renaud, Daniel J Walter, Herman Winfield, Shaurae		
English Teacher	16	17	8		42	16	18	8		2		1			1		Blagojev, Kristina Bojalad-Baginski, Catherine M Clay, Courtney Blair Fischer, Brian J Glass, Donica L Gonzalez, Patricia E (3.22.24) Gray, Laura A Harris, Lynn K (6.30.24 Int) Hayslett, Karen Jo Josephs, Catherine Muhammad, Nadia T Olson, Cole L Pak, Faith Y Puhr, Thomas M Rasul, Noreen Wordlaw-Franklin, Tabitha L	Bates, Sherry D Conley, Candice M Costello, Michael S Daniel, David M Gilespe, Carissa M Goel, Angda La Bash, Jennifer J Mendelsohn, Mark S Natschke, Adenike O Orbell, Matthew D Ruggiero, Allison Marie Sears, Robin R Serritella, Victoria Lynn Sloma, Morgan Smith, Michaela Wesolowski, Beata A Whittleton, Sara M VACANCY (From NEW CCC)	Beresheim, Courtney Ann Duran, Cassidy M Foti, Silvia V Markus, Robert A Ovalle, Kathryn Phifer, Robyn Grace Rutstein, Neal David Weiner, Diane E	
Family and Consumer Sciences Teacher	2	1			5	3	2			1	1	1			2	1	Green, Patricia E Morrow, Jasmine VACANCY (J. Miller, pending M Ibiloye)	Riley, Margaret M (6.11.24. Int) VACANCY (C. Jesukaitis)		307
School Counselor	8	8	4		20	8	8	4		1							Bridges, Tonya Caballero, Jocelyn Ingram, Thomas D Kopf, Julie C Pappas, George A Martinez, Melissa N Mercado, Nia Soria-Alvarez, Linda	Blade, Sherman Cuci, Cassandra Hooper, De Cora Nichole Oconnor, Nicole G Gonzalez, Antonio Gray-Jones, Hillary V Greenhow, Antony D Robertson, Lauren N	Jarmoc, Ninorta D Lugo, Melissa Maria Mejstrik, Nicole L Paprocki, Constance E	
College and Career Counselor	1	1	1		3	1	1	1									Kornthuer, John D	Spiridis-Skoupas, Anastasia	Paulus, Amy E	
Librarian	1	1	1		3	1	1	1									Adjtey, Patricia	Scott, Shannon M	Fiala, Shoshana E	
Mathematics Teacher	11	13	7		34	11	15	8				2	1		3	1	Appelman, David T Kram, Daniel James Lanzillotti, Angela Pijut, Dale A Shafii-Mousavi, Saman Souza IV, Henry M Thomas, Debra Ann Tran, Carisa C Uribe-Lopez, Miguel A Walker, Ryan A Zabrodsky, Andre M	Arce, Louis J Aulakh, Parampreet Kaur Blood, David Brown, Keith A Collains, Clezeal Peoples, Christopher D Perez, Damian Rosko, Jozsef Saltzman, Jay A Sauter, Kristina Spies, Larry Douglas Stamer, Dan E Targos, Melanie N VACANCY (New) VACANCY (New)	Birch, Nicholas P Bokar, Michael J Nowak, Bradley J Resnick, Rebecca A Stompor, Jennifer J Vega Puente, Rolando S Wolff-Klammer, Kurt VACANCY (F. Moraveji, pending J Ferraro)	
Music Teacher	2	2	1		5	2	2	1									Seals Jr, Cletis Darrell Wette, Caroline M	Atcher, Samuel Watson, Salina E	Brown, Matthew A	

	KEY:				BOE Allocation					Leave of Absence					Total Vacancies	Pending Approval	 East	 West	 PMSA	 District				
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	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District							East	West	PMSA	District
Physical Education Teacher	9	11	5		25	9	11	5		1							Anallitis, Alexander C (3.8.24) Barry, Lane E Donnelly, Melissa A Goslawski, Bennie J Koczor, Amy C Lishka, Blake A Moran, Dean E Romo, Rodolfo Zuazo, Jose Angel	Barajas, Amanda M Bryant, Lamont Cox, Travis Mercedes Elisco, Ryan Paul Green, Michael J Shriber, Emily A Spaulding, Randall J Struwing, Paula Williams, Brian A Zubeck, Joseph A Ramirez Lona, Allan G	McCormick, Tracy L Olivares, Ruben D Reich, Robert J Schaub, Jessica L Zak, Peter					
Science Teacher	11	13	7		31	11	13	7		1							Castellanos-Guevara, Isabel C Crawford, Marianne Duffey, Siobhan Hillegonds, Cathy Dorothea Mcallister, Crystal L Mcelhatton, Ann E Moore, Justin W Raceala, Veronica Marinela Razeq, Chadia Z Richards, Linea Solano, Anthony C	English, Danielle Delisa Humphreys, Jeremy A Kjeldsen, Zachary A Klefner, James H Klonowski, Joanne V Laiq, Subuhee Lane, James W Lucas, Michelle E Morain, Cynthia S Noble, Rodney L <i>Pilcher, Chad D (4.10.24)</i> Polizzotto, Jennie M Vassallo, David N	Beidas, Mahera Z Caldwell, Daniel S Demirlika, Eva Huels, Sarah Elizabeth Krejci, Christie Popadowski, Slacey Wardisiani, John C					
Social Studies Teacher	15	16	8		39	15	16	8		1							Brouwer, Faith E Bunn, George A Corso, Christine E Gibfried, Jonathan J Martin, Ryan Douglas Mcellistrim, Martina McCulloch, Tyler O Mullen, Joshua Joseph Oquendo Jr, Lucio Perry, Ralph B Piemonte, Jessica M Salazar, Omar F Short, Paula E Soto, Micaela Sunner, Christopher S	Brakie, James E Butler, Danele Lee Emmanuel, Ashok V Gordon, Jennifer <i>Hammoud, Karen B (6.30.24 Int)</i> Hendrickson, Scott L Koziara, Thomas La Grassa, Frank A Loulousis, Ekaterini Mcfall, Conor M Medina-Olague, Diana M Schaeffges, Rachel R Schlessler, Rachael Spiering, Victoria A Villanueva, Carlos L Wortel, Robert J	Colwell, Steven J Gibbons, John P Kozma, Michael J Momney, Alexandra Jacqueline Nyquist, Rex D O'Connell-Martinez, Kelly Maureen Petruzzi-Asselborn, Sarah C Salinas, Colette L	308				
School Social Worker	4	3	2		12	5	5	2			1	2		3			Aguirre, Derian Johnson, Hannah M Murchison, Carol H Santino, Amy M VACANCY (NEW)	Grady, Charlotte Hogan-Matthews, Jeri B Montoto Vega, Elsa J VACANCY VACANCY (NEW)	Godinez, Ruben Watt, Tianna M					

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	 East	 West	 PMSA	 District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Special Education Teacher	15	15	1		34	17	16	1		2	2	1		3		Atcher, Marhonda C <i>Barone, Meghan Leigh (6.30.24 Int)</i> Brecheisen, Lauren E Buffa, Beth Deady, Lauren E Gautschy, Jodonna Moss Hackett, Patrick J <i>Josefek, Rebecca S (6.30.24 Int)</i> Katz, Susan S Langdon, Elisha Lodovico, Dean M Mayhan, Ann Moss, David J Radecki, Joseph C Sirota, Michelle E VACANCY (L. Coughran, SEE EPIC STAFFING BELOW) VACANCY (New)	Biniewicz, Daniel Michael Contractor, Satyam R Ford, Steven R Kissel, Christopher S Lira, Tina C Morrow, Kevin T Oconnell, Linda T Owolabi, Babatunde Powers, Emily E Shelby, Julius J Swikart, Beth A Smith, Suzan A Stripp, Andrew W Weldon, Caryn Joan Zamora, Saul VACANCY (W. Davis)	Harney-Forde, Kathryn		
Career Technical Education (CTE) Teacher	1	3	1		5	1	3	1								Robinson, Donald D'Brian	Fedele Jr, Carl S Ferguson, Mark Senase, April M	Syed, Abdur-Rehman		
World Languages Teacher	5	5	5		16	5	6	5				1		1		Collins, Vanessa M Dominguez, Claudia Greab, Anamaria Konstant, Janet Ann Spain, Sydney E	Cruz, Wanda R Dorleans, Jocelyn Levasseur, Margarita Anna Mcmanmon, Zoe C Otero, Bryan VACANCY (A. Dardi)	Duvall, Amanda Kate Garcia, Pablo Gart, Audra D Martinez, Alexandra Restivo, Elizabeth A		
Reset Room Certified Teacher	1	1			2	1	1									Gonzalez, Hector J	Brown, Cheryl L		309	
PTU Count	110	117	54	0	294	114	125	55	0	9	4	8	1	0	13	2				

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	Head Count					Allocations					Vacancies									

PROVISO SUPPORT STAFF COUNCIL OF THE WSTU, LOCAL 571 AFT

Ten (10) Month Support Staff																					
Grade Level I: Job Coach				1	1				1											Walker, Montese	
Grade Level I: Administrative Assistant I	1	5			7	1	6						1			1	1		Garcia, Maria P	Ayala, Andrea S Carter, Latonia Hrobowski, Kya K Lambert, Diann G Lindsey, Kim Leanna VACANCY (M. Gonzalez, pending E. Rodriguez)	
Grade Level II: Technical Support Aide					0																
Grade Level IV: Nurse	1	1	1		3	1	1	1		1									Northern, Karen (6.30.24 Int)	Rice, Lisa Delgado, Maria Margarita	
Lunchroom Monitor	2	2	1		9	4	4	1				2	2			4			Moore, Barbara Thomas, Betty J VACANCY VACANCY	Bailey, Laura H Neal, Valeria VACANCY VACANCY Thomas, Beatrice	
Security (Full-Time)	18	22	8		54	21	25	8		5	3	3				7	2		Barker, Peaches Burns, Daryl A Diaz, Sofia (6.30.24 Int) Donaldson, Cleophus Douglass, Mary L Ford, Willard S Gaddis, Antonio (6.30.24 Int) Green, Liza R Harris, Lance Manzo, Elizabeth D Mcguirk, Isaiah J Pieranunzi, Frank J Powell, Sharell L Robinson, Brian Jephunneh Tate, Derrinesha Wade, Arian Walker, Titiana D Worthy, Brandon D VACANCY (W D#1) VACANCY (NEW) VACANCY (NEW)	Akui, Jahwan El-Haj Burrell, Lashawn M Garcia, Jose (6.5.24) Gillespie, Robert L Greenhow, Devaughn J Hill, Leticia Howard, Qunnetti Johnson, Ashley Johnson, Darien D Mackey, Lionel Mitchell, Darryl Pointer, Demetrius J Rodgers, Richard Smith, Adam M Stallings, Allen Stepter, Lavar J Walker, Lawrence R Washington Sr, Khari J Wilson, Racquel M Womack Jr, Johnnie Young, Keeshawn M VACANCY (NEW, pending M Villafuerte) VACANCY (NEW, pending E Murphy) VACANCY (NEW) VACANCY (NEW)	Arreola, Jacqueline Farries, Brody E Grant, Bobby D Jenkins, Joshua Pierre Johnson, Darius Powell, Patricia A Smith Banner, Tami D White, Anthony D
Security (Part-Time)	3	1	1		9	4	4	1				1	3			3			Horn, De Andre Loury, Chere Williams, Marvin B VACANCY	Pruitt, Darryl Williams, William C VACANCY (A. Johnson) VACANCY (A. Elam) Russell, Billy	
Twelve (12) Month Support Staff																					

310

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	 East	 West	 PMSA	 District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Grade Level II: Administrative Assistant II	12	10	2	1	27	13	11	2	1	1	1			2		Boyce, Donald N Brown, Quinnel L Jones, Oni Briah Lucas, Johnnie R Mancilla, Jessica Mendoza, Gabriela <i>Naylor, Harriet (6.30.24 Int)</i> Negrete Luevano, Dolores Racan, Donald P Smith, Tatanisha Walker, Jermaine Williams, Sloane R VACANCY (E Garcia)	Adams, Deanna M Faleti, Pearl Garcia, Lynette Horton, Tara N Jackson, Barbara J Jacobo, Lorena Jenkins, Johnny N Jones, Latanya Rodriguez, Angelica Satterfield, Angela C VACANCY (K Bates)	Correa, Alexandra V Ortiz, Erica	Jones, Marc	
Grade Level II: Assistant to the Band Director	1	1			2	1	1									Johnson, Joseph	Ross, Timothy			
Grade Level II: Translator/Office Assistant		1			1	1											Batts, Trineice Faye			
Grade Level III: Administrative Assistant III	1	1			2	1	1									Washington, Joann	Walker, Daphene			
Grade Level IV: Accounts Payable and Receivable Agent				1	1				1											Mobley, Launa P
Grade Level IV: Assistant to the Coordinators of Accounting and Payroll					1				1					1	1					VACANCY
Grade Level IV: Business Office Liaison	1	1			3	1	1	1						1	1		Benion, Devaughn P	Chester, Ida L	VACANCY (D. Courts)	
Grade Level IV: Computer Support Tech					0															
Grade Level IV: Head Bookkeeping/Chief Cashier					1				1					1	1					VACANCY
Grade Level IV: Jr. Database/Helpdesk					0															
Grade Level IV: Procurement Agent				1	1				1											Courts, Diamond 311
Grade Level IV: Registrar	1	1	1		3	1	1	1								White, Marion D	Magee, Shirley	Teruel, Wanda V		
Instructional Aide (Full-time)	5	8			17	8	9			1	3	1		4	1	Higgins, Angela S Johnson, Diana K Julio, Dilson R Smith, Lincoln R Yates, Carla VACANCY pending L. Wisby VACANCY (J Swinnie) VACANCY	Brown, Keva Ann Gomez, Kimberly Mazzulla, Ana K Norwood, Fatima L Parrott, Marco C Swinnie, Javon A <i>Tyler, Tiffany E (6.30.24 Int)</i> Wilson, Keyuna P VACANCY (ESL Tutor)			
Instructional Aide (Part-time)	2	1			6	3	3			1	1	2		3		Hampton, Glenida Westbrook, Richard Tyrone VACANCY (L. Porter)	<i>Washington, Carrie F (6.3.24)</i> VACANCY VACANCY			
Support Staff Union Count	48	55	14	4	148	59	68	15	6	9	11	13	1	2	27	4				

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	Head Count					Allocations					Vacancies									

PROVISO CUSTODIAL AND MAINTENANCE UNION SEIU LOCAL 73, CTW

Tier I Custodial And Maintenance																				
Lead Fireman	1	1	1		3	1	1	1									Gluecklich, Steven E	Noyola, Sergio X	Johnson, Corey J	
Fireman	1	1			2	1	1										Edmond, Terry	Duncan, Darwin C		
Maintenance I	7	4	3		14	7	4	3									Brown, Claude E Cozzi, Joseph E Donatille, Anthony John Pirozzoli, Vito Anthony Shelton, Woodrow A Sloan, Thomas Trombetta, Vincent	Echevarria, Martin R Good, Ronald A Ruiz, Roy Welch, Billy W	Taylor, Calvin K Williams, Keith V Zambale, Nicholas C	
Maintenance II	2	1	1		4	2	1	1									Murray, Danielle Lavon Williams, Larry D	Aviles, Andres Hughes, Leroy I (Interim)	Madlock, Jeffrey	
Custodian (Day)	2	2	1		5	2	2	1									Craig, Terrase Straughter, Darrell R	Daniels, Denise L Hughes, Leroy I	Mccarroll Wynn, Rayda L	
Custodian (Night)	1	1	1		3	1	1	1									Angelino, Elicelda	Graham, Michael M	Velazquez, Ambrosio	
Tier II Custodial And Maintenance																				
Custodian (Day)	1	1	1		3	1	1	1									Johnson, Reginald	Harris, Anthony N	Garcia, Ana Rosa	
Custodian (Night)	6	13	3		25	8	13	4		4	2		1		3		Davis, Lamar F Hayes, Jesse Love, Demetre K Sr Ross, Nijel Q Taylor, William C Velazquez, Juan C VACANCY (D. Murray) VACANCY (J Jenkins)	Aguilera Aguilar, Fermin E Boyd, William E Hrobowski, Marcus Irvin, Kameron A Jay, Rodney M Lopez De Gallegos, Yessica A (WC) Macias, Wenceslada (WC) Murphy, Ernest L Plomero, Aricia Plomero, Javier (WC) Sotelo, Ofelia Stafford, Larry L Jr Villalva, Luis A	Enciso, Salvador Galvan, Jose L Robbins, Winston B VACANCY (J. Madlock)	312
Maintenance		1			6	1	5				1	4			5		VACANCY (C. Taylor)	Tellez, Sergio VACANCY (J. Perales) VACANCY (D. Knapp) VACANCY (K. Williams) VACANCY (D. Dunkin)		
Fireman		1			4	2	2				2	1			3		VACANCY (T. Garner) VACANCY (K. Johnson)	Rodas-Beltran, Dario Xavier VACANCY (L. Leaks) Villalva, Luis A (Interim)		
Custodial & Maintenance Union Count	21	26	11	0	69	26	31	12	0	4	5	5	1	0	11					

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	Head Count					Allocations					Vacancies									

NUTRITION SERVICES (Special Payroll)																					
Manager - Student Nutrition				1	1				1												Garza, Stephanie A
Assistant Manager of Food Services				1	1				1												Gonzalez, Roberto R
Kitchen Supervisor	1	1	1		3	1	1	1									Dixon, Letitia	Wachowski, Jennifer	Ralley Jr., Joseph B		
Kitchen Lead	1	1	1		3	1	1	1									Sanderson, Larhonda	Draper, Infinite	Griffin, Deaja		
Food Service Worker (8 hours)	2	1	2		6	2	2	2		1		1					Givens, Annette Watson, James E	Watts, Kunta K VACANCY (Y Hill-White, pending C Miller)	Lewis, Sandra Williams, Cynthia (6.30.24 Int)		
Food Service Worker (6.5 hours)	2	2	1		5	2	2	1									Aguirre, Tikeesha L Gillings, Jeanette O	Geans, Essie M Young, Twanna	Coombs, Yvette D		
Food Service Worker (6 hours)	1		1		3	1	1	1				1					Miller, Charles W	VACANCY (K. Rivera, pending T Dunning)	Hicks, Patricia		
Food Service Worker (4 hours)	1	1			6	3	3				2	2					Jefferson, Tanya VACANCY (M. Ruiz) VACANCY	Graham, Alberta VACANCY (M. Blizzard) VACANCY (C. Fragoso)			
Nutritional Services Count	8	6	6	2	28	10	10	6	2	1	2	4	0	0	6	2					

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	Head Count					Allocations					Vacancies									

OTHER CONTRACTUAL																				
NJROTC	3	2			5	3	2			1							Person, Darryl N <i>Toombs, Mckinley Albert</i> <i>(2.13.24)</i> Velez, Alejandro	Hawley, Regina M Rushing, Felinquist R		
Special Education Teacher (Epic Staffing)	1				1	1											Reed, Stephanie			
School Resource Officer (SRO)	6	3	1		10	6	3	1									Diaz, Jaime Fuqua, Christopher L Ingram, Jesse F Johnson, Jerry A Kosevich, Mark Negron, Phillip	Armstrong, Paul B Smith, Randy B Wilkins, Torrance P		
Other Contractual Count	10	5	1	0	16	10	5	1	0	1	0	0	0	0	0	6				

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KEY: Names in red = VACANCY Names in green = VACANCY filled pending BOE Approval Names in grey = INTERIM Names in gold = Leave of Absence Names in orange = Retirement, Resignation, Termination, or Transfer pending BOE approval	East	West	PMSA	District	BOE Allocation	East	West	PMSA	District	Leave of Absence	East	West	PMSA	District	Total Vacancies	Pending Approval	 PROVISO EAST East	 PROVISO WEST West	 PMSA	 District
	Head Count					Allocations					Vacancies									

GRAND TOTALS	199	218	91	53	639	225	252	96	66	27	26	34	5	13	78	8	<i>Grand Totals* do <u>not</u> include "OTHER CONTRACTUAL"</i>			
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INFORMATION ITEM

February 13, 2024

Subject

Bilingual and English Learner (EL) Support Services for D209 Student.

Background

Proviso Township HSD 209 does not currently have the necessary bilingual and English Learner resources to support the needs of our increasing student population.

Rationale for Requesting Bilingual Paraprofessionals and Teachers:

- D209 is not currently in compliance with ISBE mandates requiring bilingual programming due to understaffing of bilingual teachers.
- There is currently a national shortage of bilingual teachers.
- ESL certified teachers are doing their best to meet the needs of newcomers in their classrooms, but most are not Spanish speaking.
- Having a bilingual paraprofessional in an ESL certified teacher's classroom is a cost-effective way to provide necessary bilingual support to newcomers.
- The population of newcomers has grown and will continue to grow in Proviso 209.

Administration's Analysis

Current School Year # of English Learners (EL):

(PowerSchool Data)

District: $1020/4597 = 22.2\%$

East: $445/1541 = 29.5\%$

West: $454/1771 = 25.6\%$

PMSA: $81/917 = 9\%$

Illinois Report Card Data for District % of English Learners (EL):

2023= 19%

2022= 17%

2021= 14%

2020= 13%

2019= 12%

2018= 10.5%

Bilingual Teacher Needs:

East:

Bilingual Science
Bilingual ELA x2
Bilingual Math x2
(5 total)

West:

Bilingual ELA x4
Bilingual Science
Bilingual Math (Vacant)
(6 total)

Total=11 FTE

Statute, Administrative Policy or Board Rules Statement

This recommendation is in compliance with Illinois School Code 105 ILCS 5/14C-1 and School Board Policy 6:145 Migrant Students and 6:160 English Language Students.

Superintendent's Recommendation

Upon review, that the Board of Education for Proviso Township High School District 209 accepts the Superintendent's recommendation for approving the Bilingual and English Learner support services for the 2024-25 school year.

FOIA

Proviso Township High Schools District 209 received (4) four FOIA requests since the last Regular Meeting of the Board of Education.

January 17, 2024 -

The name and email address of any certified staff who are retiring this year.

Request status: Granted

January 22, 2024 -

Communications and records pertaining to the discipline and dismissal of a specific (stated) District employee.

Request status: In Process

January 25, 2024 -

Copies of all contracts and change orders entered into between Proviso Township High School District 209 and Legat Architects, Inc., from January 1, 2007 through December 31, 2017.

Request status: In Process

January 26, 2024 -

Directory information of honor roll students from the high schools graduating classes of 2027, 2026, and 2025.

Request status: Denied

It was advised by Legal that names not be disclosed

21. Adjourn