

Proviso Township High Schools

Board of Education Special Meeting

Tuesday, August 30, 2022

5:00 PM

Proviso Math & Science Academy Auditorium and Board Room

8601 W Roosevelt Road

Forest Park, IL 60130

AGENDA

BOARD OF EDUCATION MEMBER OATH OF OFFICE

I, do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Proviso Township High Schools District 209, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Proviso Township High Schools District 209;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Proviso Township High Schools District 209; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

OPEN SESSION

5:00 PM

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Citizen Comments (<https://bit.ly/D209CommentForm>)
5. Consent Agenda

A. Transportation - **Action Item**

2

Action Item

Subject: Student Transportation Contract

Background:

To provide home-to-school and school-to-home transportation for Proviso East and Proviso West as well as transportation for afterschool activities for all students including those attending Proviso Math and Science Academy. Proviso Township High Schools scheduled a mandatory pre-bid meeting on July 29, 2022, three transportation companies attended. The bid opening date August 3, 2022; one bid received it's from First Student document bid listed below.

Administration Analysis:

In an effort to increase student safety, attendance, and decrease late arrivals time, District 209 Administration Team engage in conversation with First Student several months ago requesting timely support for student drop-off to school and timely drop-off at home. The new leadership at First Student mentioned that Proviso is a high-level prior customer and assured District 209 will see improvements in services and communication immediately. The full bus service has eliminated a financial hardship for most parents in securing transportation to school and back home for their students.

Statute, Administrative Policy or Board Rules Statement:

The Illinois School Code (105 ILCS 5/10-20.21) and Board Policy #4:60 require that all contracts for supplies, materials, or work involving expenditure in excess of \$25,000 shall be made in accordance with State law bidding procedure, unless specifically exempted. Contracts will be awarded by the Board of Education at an official meeting.

Implementation Plan:

Proviso will contact First Student requesting a continuance of transportation service home-to-school & school-to-home for Proviso East and Proviso West students Starting September 1, 2022. All students are provided transportation services for afterschool activities.

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the transportation contract home-to-school, school-to-home and activities with First Student beginning September 1, 2022, through June 30, 2027, for the bid cost of \$3,451,219.20 annually and activity run for East/West/PMSA, for the bid total of \$160,506.72 five-year contract; first three years accepted, and the last two years are optional for District 209.

8/29/2022

BID FORM

All students currently eligible for reimbursable transportation based on residence at or greater than 1 ½ miles, or within designated hazard areas.

FROM: First Student, Inc.
(Name of Bidder)

A.M. Home to School Rate for East

Cost per run \$ 217.88 x Number of buses per run 19 x 1 run(s) per day = \$ 4,139.72

P.M. School to Home Rate for East

Cost per run \$ 217.88 x Number of buses per run 19 x 1 run(s) per day = \$ 4,139.72

Total Daily Amount \$ 8,279.44

A.M Home to School Rate for West

Cost per run \$ 217.88 x Number of buses per run 26 x 1 run(s) per day = \$ 5,664.88

P.M. School to Home Rate for West

Cost per run \$ 217.88 x Number of buses per run 26 x 1 run(s) per day = \$ 5,664.88

Total Daily Amount \$ 11,329.76

Grand Total Yearly (Home to School) \$ 3,451,219.20

BID FORM

FROM: First Student, Inc.
(Name of Bidder)

P.M. Activity Run Rate for East

Cost per run \$ 141.03 x Number of buses per run 2 x 1 run(s) per day = \$ 282.06
(Four buses will be needed)

P.M. Activity Run Rate for West

Cost per run \$ 141.03 x Number of buses per run 2 x 1 run(s) per day = \$ 282.06
(Four buses will be needed)

P.M. Activity Run Rate for PMSA

Cost per run \$ 347.85 x Number of buses per run 1 x 1 run(s) per day = \$ 347.85
(Four buses will be needed)

Total P.M. Activity Run Rate Amount \$ 911.97

Grand Total Yearly (Activity Run) \$ 160,506.72

Single Run Rate

For the purpose of educational field trips, athletic events, etc.

Cost per run \$ 203.84 (3-hour guarantee and \$67.75 for each additional hour over the guarantee)

**PROVISO TOWNSHIP HIGH
SCHOOL DISTRICT 209**

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: _____

Title: _____

ATTEST:

By: _____

Action Item

Subject: Athletic equipment disposal "Jugs Machine"

Background: During scheduled collaboration between "Proviso East "Athletic Department and Jugs sports, it was noted that the existing JUGS machine needed a serious amount of preventive maintenance to function per the original manufacturer's specifications. To remedy the deficient machine issues, it was decided that an updated JUGS machine was needed to provide the latest amenities for the football program, example; accurate passing, punts, and kickoffs, enhancing the precise delivery location on the field.

Administration's Analysis:

Proviso East Athletic Director considered repairing the 15 years old equipment, however, per JUGS preventive maintenance recommendation it was cost effective to purchase a new machine roughly "\$3800.00" for Proviso East Football Team.

Implementation or Assessment Plan:

If the Superintendent's recommendation is approved the JUGS machine will be added to the disposal list. The next step would include establishing a time and date for the disposal.

Statute, Administrative Policy or Board Rules Statement:

Disposition

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for the school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grants awards that comply with federal and State law.

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to dispose of the dated athletic equipment "shooting machine" located at Proviso East High School.

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to dispose of the JUGS machine located at Proviso East High School.



**YOUR PRACTICE COMPANY
SINCE 1971**

NEW MACHINE INFORMATION:



5 YEAR GUARANTEE

FOOTBALL PASSING MACHINE™

Fifteen years old JUGS Machine



ACTION ITEM – PERSONNEL REPORT

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding.

August 30, 2022 Personnel Report

I. Proviso Teacher Union

A. Employment

- | | |
|---|---|
| 1. Blagojev, Kristina
Effective Date:
Compensation:
Experience: | English Teacher, East
August 28, 2022
\$ 52,174 / MA
0 years |
| 2. Conley, Candice
Effective Date:
Compensation:
Experience: | English Teacher, West
August 28, 2022
\$73,218 / MA+30
10 years |
| 3. Emmanuel, Ashok
Effective Date:
Compensation:
Experience: | Social Studies Teacher, West
August 28, 2022
\$69,185 / MA
10 years |
| 4. Ferguson, Mark
Effective Date:
Compensation:
Experience: | Social Studies Teacher, West
August 28, 2022
\$ 60,493 / BA
9 years |
| 5. Dr. Glass, Donica
Effective Date:
Compensation:
Experience: | English Teacher, East
August 28, 2022
\$ 77,257 / PHD
10 years |
| 6. Langdon, Elisha
Effective Date:
Compensation:
Experience: | Special Education, East
August 28, 2022
\$57,792/ MA
0 years |

- | | |
|---|---|
| <p>7. Martinez, Alexandra
 Effective Date:
 Compensation:
 Experience:</p> | <p>World Language, PMSA
 August 28, 2022
 \$59,513 / MA
 3 years</p> |
| <p>8. Mowinski, Mike
 Effective Date:
 Compensation:
 Experience:</p> | <p>Physical Education Teacher, West
 August 28, 2022
 \$75,230 / MA+45
 10 years</p> |
| <p>9. Popadowski, Stacey
 Effective Date:
 Compensation:
 Experience:</p> | <p>Science, PMSA
 August 28, 2022
 \$62,641 / MA
 5 years</p> |
| <p>10. Salazar, Omar
 Effective Date:
 Compensation:
 Experience:</p> | <p>Social Studies, East
 August 28, 2022
 \$ 52,174 / BA
 0 years</p> |
| <p>11. Aguirre, Derain
 Effective Date:
 Compensation:
 Experience:</p> | <p>Social Worker, East
 September 1, 2022
 \$ 62,065 / MA+30
 1 year</p> |
| <p>12. Kopf, Julie
 Effective Date:
 Compensation:
 Experience:</p> | <p>Guidance Counselor, East
 August 28, 2022
 \$ 61,514 / MA+15
 3 years</p> |
| <p>13. Pappas, Nia
 Effective Date:
 Compensation:
 Experience:</p> | <p>Guidance Counselor, East
 August 28, 2022
 \$ 57,792 / MA
 0 years</p> |
| <p>14. Watt, Tianna
 Effective Date:
 Compensation:
 Experience:</p> | <p>Social Worker, PMSA
 August 28, 2022
 \$ 59,476 / MA+15
 0 years</p> |

B. Transfers

Hurley, Brian

Effective Date:

Compensation:

Experience:

Science Teacher, PMSA

August 28, 2022

\$ 86,495 / MA+45

17 years

C. Resignations

1. **Bagley, Edwin**
Resignation Date: **Special Education, East**
August 15, 2022
2. **Grey, Jason**
Resignation Date: **Science, West**
August 26, 2022
3. **Guillen, Jesus**
Resignation Date: **Special Education, West**
August 15, 2022
4. **Henry, Hannah**
Resignation Date: **Math, East**
August 12, 2022
5. **Howell, Darryl**
Resignation Date: **Physical Education, East**
August 26, 2022
6. **Jefferson, Dionne**
Resignation Date: **Special Education, West**
August 26, 2022
7. **Johnson, Kendra**
Resignation Date: **Special Education, East**
August 12, 2022
8. **Kujawa, Brandon**
Resignation Date: **English Teacher, East**
August 21, 2022
9. **Mathew, Shirin**
Resignation Date: **Science, PMSA**
August 8, 2022
10. **McNally, Edward**
Resignation Date: **Science, West**
August 15, 2022
11. **Moore, Jennifer**
Resignation Date: **English, East**
August 22, 2022

- | | | |
|-----|--|--|
| 12. | Quadri, Tracy
Resignation Date: | English EL, West
August 30, 2022 |
| 13. | Raja, Shah
Resignation Date: | Math, East
August 11, 2022 |
| 14. | Rauch, Stephen
Resignation Date: | Social Studies, West
August 11, 2022 |
| 15. | Abelar, Evelyn
Resignation Date: | Guidance Counselor, East
August 16, 2022 |

II. Support Staff

A. Employment

- | | | |
|----|---|---|
| 1. | Northern, Karen
Effective Date:
Compensation:
Experience: | School Nurse, East
August 28, 2022
\$ 49,399
30 years |
|----|---|---|

A. Resignation

- | | | |
|----|---|---|
| 1. | Garcia, Valerie
Resignation Date: | Library Assistant, East
August 24, 2022 |
|----|---|---|

III. APPROVED LEAVES

- | | | |
|----|--|--|
| 1. | Jones, Marc
Begin Date:
End Date:
Type: | Machines / Stock Clerk
August 23, 2022
October 4, 2022
Intermittent |
| 2. | Manzo, Elizabeth
Begin Date:
End Date:
Type: | Security Officer, East
August 24, 2022
June 1, 2022
Intermittent |
| 3. | Sabado, Arlene
Begin Date:
End Date:
Type: | Benefits Specialist, District
August 24, 2022
June 30, 2023
Intermittent |

4. Tanaka, Rebecca

Begin Date:

End Date:

Type:

IB Program Coordinator

October 20, 2022

December 1, 2022

Consistent

6. Adjourn