Proviso Township High Schools
Board of Education Regular Meeting
Tuesday, June 8, 2021
5:30 PM
Proviso Math & Science Academy Auditorium and Board Room
8601 W Roosevelt Road
Forest Park, IL 60130
AGENDA

BOARD OF EDUCATION MEMBER OATH OF OFFICE

I, **do solemnly swear** that I will faithfully discharge the duties of the office of member of the Board of Education of Proviso Township High Schools District 209, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.
I further swear that:
I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;
I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;
I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;
I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Proviso Township High Schools District 209;
I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Proviso Township High Schools District 209; and
I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

EXECUTIVE SESSION 5:30 PM
OPEN SESSION 7:30 PM

1. Call to Order
2. Establish Quorum
3. Retire to Executive Session
4. Executive Session Board of Education

   A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)

   B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

   C. Litigation, when an action against, affecting or on behalf of the particular public body has been filled and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

5. Reconvene the Regular Meeting

6. Establish Quorum

7. Moment of Silence

8. Pledge of Allegiance

9. PTHS D209 Vision Statement

10. Citizen's Comments (http://bit.ly/BOEComment)

11. FOIA Report 3

FOIA Report

In May 2021, Proviso Township High Schools District 209 received the following FOIA request:

May 7, 2021 – **Antoinette Gray** requested copies of any and all 12-year tax increment financing extensions that were granted and or extended to any all Proviso Township Communities, Municipalities and or Villages for years 2015, 2016, 2017, 2018, 2019, 2020 and 2021. Information was provided.

June 8, 2021

12. Reports and Communications from the Board President

13. Reports and Communications from the Superintendent of Schools

- PowerPoint Presentations

14. Consent Agenda

    A. Bill List ***- Action Item*** 5

Action Item

Subject: Bill List

Rationale: (see attached)

Recommendation:

That the Board of Education of Proviso Township High Schools, District 209, approves the Superintendent's recommendation to release payment for bills presented.

BILL LIST DATED 06/08/2021

06/08/2021

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
3D INSTITUTE INC.						
Check Group:						
3 Dimensional Coaching Training		60	211847	76498 12/29/2020	10.5.1501.312.0000.003.0036.0000 Professional Employee Training & Development Servi	$11,099.40
					Check #: 0	
					PO/InvoiceTotal:	$11,099.40
					Vendor Total:	$11,099.40
4IMPRINT	359951					
Check Group:						
Hanes 50/50 ComfortBlend T-Shirt - Screen - Colors		560	212889	8890009 4/21/2021	10.5.2410.408.0000.003.0011.0000 Student Incentives	$2,335.20
Additional Color Charge		1120	212889	8890009 4/21/2021	10.5.2410.408.0000.003.0011.0000 Student Incentives	$190.40
Set-Up Charge (1st Color)		1	212889	8890009 4/21/2021	10.5.2410.408.0000.003.0011.0000 Student Incentives	$40.00
Set-Up Charge (Additional Color)		2	212889	8890009 4/21/2021	10.5.2410.408.0000.003.0011.0000 Student Incentives	$30.00
Tax		1	212889	8890009 4/21/2021	10.5.2410.408.0000.003.0011.0000 Student Incentives	$132.83
					Check #: 0	
					PO/InvoiceTotal:	$2,728.43
					Vendor Total:	$2,728.43
ACCURATE BIOMETRICS						
Check Group:						
Background Checks		31	213475	371692104 4/30/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$1,333.00
					Check #: 0	
					PO/InvoiceTotal:	$1,333.00
					Vendor Total:	$1,333.00
ADVANCED TURF SOLUTIONS	366964					

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
sprayer backpack		1	213420	SO923669.2	20.5.2540.413.0000.003.2000.0000	$145.00
				5/25/2021	Maintenance Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$145.00
					Vendor Total:	$145.00
ALEX JANCO						
Check Group:						
REVIEW CONTENT AND ASSIGNMENTS IN ENGLISH CLASS - 3/22, 3/23, 3/29, 3/30, 4/12, 2/19, 4/26, 5/3, 5/10, 5/27, 5/24		1	213631	JUN21AP	10.5.3700.390.0000.001.4300.0002	$384.00
				3/22/2021	Purchased Svcs	
					Check #: 0	
					PO/InvoiceTotal:	$384.00
					Vendor Total:	$384.00
ALLIANCE MECHANICAL SERVICES	366583					
Check Group:						
Install, and parts for Compressor		1	213423	1234352	20.5.2540.700.0000.002.2000.0000	$1,700.94
				4/29/2021	Non-Capitalized Equipment	
					Check #: 0	
					PO/InvoiceTotal:	$1,700.94
					Vendor Total:	$1,700.94
ALPHA GRAPHICS	363551					
Check Group:						
Window Envelopes, #10 Envelope White 24# #10 Window Wove, printed, 1 colors front (Pack of 5,000)		1	212208	102219	10.5.2210.410.0000.001.0022.0000	$391.18
				5/28/2021	General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$391.18
					Vendor Total:	$391.18
AMAZON	360995					

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Cable Matters High Speed HDMI to Mini HDMI Cable (Mini HDMI to HDMI) 25 Feet		2	212075	673574486734 2/4/2021	10.5.2633.390.0000.001.0340.0000 Other Purchased Services	$33.66
USB 3.0 A to A Male Cable 15Ft,USB to USB Cable USB Male to Male Cable Double End USB Cord with Gold-Plated Connector for Hard Drive Enclosures, DVD Player, Laptop Cooler (15Ft/5M)		2	212075	673574486734 2/4/2021	10.5.2633.390.0000.001.0340.0000 Other Purchased Services	$19.98
USB 3.0 A to A Male Cable 25Ft,USB to USB Cable USB Male to Male Cable Double End USB Cord with Gold-Plated Connector for Hard Drive Enclosures, DVD Player, Laptop Cooler(25Ft/8M)		2	212075	673574486734 2/4/2021	10.5.2633.390.0000.001.0340.0000 Other Purchased Services	$37.98
					Check #: 0	
					PO/InvoiceTotal:	$91.62 8
Check Group:						
Face Mask Bracket, 3d Mask Bracket, Face Bracket		3	212302	668573645496 4/12/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$20.97
LUMITECO 2 PCS Locking Air Chuck with Air Hose		3	212302	668573645496 4/12/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$40.96
					Check #: 0	
					PO/InvoiceTotal:	$61.93
Check Group:						
Amazon Metric Fiber Tape Reel 200 FT		2	213267	111-5259690 5/11/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$51.76
Amazon Metric Fiber Tape Reel 100 FT		3	213267	111-5259690 5/11/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$57.75
					Check #: 0	
					PO/InvoiceTotal:	$109.51
					Vendor Total:	$263.06
AMERICAN LIBRARY ASSOCIATION	356640					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Libraries Work Water Bottle		4	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$90.59
Multilingual Multicolor Notecard		3	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$59.40
Library Tech Tattoos		4	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$18.00
Information Literacy Bookmark		4	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$32.40
Information Literacy Poster		1	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
Research Skills Poster		1	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
Research Skills Bookmark		4	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$32.40
Karamo Brown Poster		1	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
Daveed Diggs Poster		1	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
The Child Poster		1	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
The Child Bookmark		2	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$16.20
Make Orwell Fiction Again Tote		2	212987	57596247 4/22/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$28.80

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Check #: 0

PO/InvoiceTotal: $358.79

Vendor Total: $358.79

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AT & T	354654					
Check Group:						
phone blanket order		1	210130	70820912319047 5/10/2021	20.5.2540.340.0000.001.2000.0000 Communications	$158.73

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
phone blanket order		1	210130	708236576704 4/25/2021	20.5.2540.340.0000.001.2000.0000 Communications	$106.24
phone blanket order		1	210130	70834386567270 5/10/2021	20.5.2540.340.0000.001.2000.0000 Communications	$20,944.40
phone blanket order		1	210130	708344113204 4/25/2021	20.5.2540.340.0000.001.2000.0000 Communications	$50.48
phone blanket order		1	210130	708344524904 4/25/2021	20.5.2540.340.0000.001.2000.0000 Communications	$49.14
phone blanket order		1	210130	70844902462460-1 5/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$5,266.52
phone blanket order		1	210130	70844936361829 5/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$105.03
phone blanket order		1	210130	70877107941911 5/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$317.51
					Check #: 0	
					PO/InvoiceTotal:	$26,998.05
					Vendor Total:	$26,998.05
AT&T MOBILTY	350465					
Check Group:						
cell phone blanket order 7/1/20 thru 6/30/21		1	210228	287267727336X0524202 5/16/2021	20.5.2540.340.0000.002.2000.0000 Communications	$22,611.70
					Check #: 0	
					PO/InvoiceTotal:	$22,611.70
					Vendor Total:	$22,611.70
ATLAS BOBCAT						
Check Group:						
bristle brush repairs		1	213479	717406 3/31/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$2,136.33
					Check #: 0	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					PO/InvoiceTotal:	$2,136.33
					Vendor Total:	$2,136.33
AWESOME CAMPAIGNS.COM INC.						
Check Group:						
Yard Signs Class of 2021		60	213667	2061748 5/26/2021	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$780.00
					Check #: 0	
					PO/InvoiceTotal:	$780.00
					Vendor Total:	$780.00
B & H PHOTO-VIDEO	352413					
Check Group:						
Ansmann ENERGY 16 PLUS Charger for NImh or NiCd Batteries		1	213142	188172041 4/30/2021	10.5.1502.410.0000.004.0239.0000 General Supplies	$97.49 11
Waton AAA NiMH Rechargeable Batteries (950mAh, `.2v, 8-pack)		5	213142	188172041 4/30/2021	10.5.1502.410.0000.004.0239.0000 General Supplies	$56.05
ION Audio Adventurer Weather-Resistent Rechargeable Speaker System with Bluetooth, Light Bars & Microphone		1	213142	188223544 5/2/2021	10.5.1502.410.0000.004.0239.0000 General Supplies	$149.99
GVM Bi-Color LED Ring Light (14")		1	213142	188223544 5/2/2021	10.5.1502.410.0000.004.0239.0000 General Supplies	$63.72
					Check #: 0	
					PO/InvoiceTotal:	$367.25
					Vendor Total:	$367.25
BALFOUR	359120					
Check Group:						
Diplomas (10/07/20)		61	213249	PEHS21 4/13/2021	10.5.2193.410.0000.002.0075.0000 General Supplies	$276.94
Diplomas (05/07/21)		437	213249	PEHS21 4/13/2021	10.5.2193.410.0000.002.0075.0000 General Supplies	$1,983.98

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Diploma Covers (10/15/20)		125	213249	PEHS21 4/13/2021	10.5.2193.410.0000.002.0075.0000 General Supplies	$1,036.25
Diploma Covers (04/02/21)		275	213249	PEHS21 4/13/2021	10.5.2193.410.0000.002.0075.0000 General Supplies	$2,279.75
Shipping & Handling		1	213249	PEHS21 4/13/2021	10.5.2193.410.0000.002.0075.0000 General Supplies	$281.61
					Check #: 0	
					PO/InvoiceTotal:	$5,858.53
					Vendor Total:	$5,858.53
BARAK	364762					
Check Group:						
Safety Coats for Security		18	212213	82750 3/5/2021	10.5.2190.491.0000.002.0102.0000 Uniforms	$1,517.30
						12
					Check #: 0	
					PO/InvoiceTotal:	$1,517.30
Check Group:						
security safety coats		26	212269	82749 3/5/2021	10.5.2190.491.0000.003.0102.0000 Uniforms	$2,157.35
					Check #: 0	
					PO/InvoiceTotal:	$2,157.35
					Vendor Total:	$3,674.65
BERWYN GARAGE	351327					
Check Group:						
side door latch		1	213426	065960 4/26/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$80.76
labor		1	213426	065960 4/26/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$48.50
shop supplies		1	213426	065960 4/26/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$1.62
					Check #: 0	

Voucher Detail Listing

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$130.88
					Vendor Total:	$130.88
BIO-RAD LABORATORIES						
Check Group:						
pGLO™ Transformation and Inquiry Kit for AP Biology 5-in-1 kit, includes reagents for transformation plus 4 inquiry investigations. 8 workstations of transformation, then 4 workstations of inquiry; 32 students. Teacher manual included; education use only		2	213006	904753625	10.5.1100.411.0000.004.0380.0000	$358.00
				4/19/2021	Educational Supplies	
Restriction Digestion and Analysis of Lambda DNA Kit DNA restriction analysis classroom study kit, includes DNA, restriction enzymes, buffers, agarose, Fast Blast DNA stain, curriculum, and more, for 32 students; education use only		2	213006	904753625	10.5.1100.411.0000.004.0380.0000	$200.00
				4/19/2021	Educational Supplies	
pGLO™ Inquiry Reagent Refill Pack Consumable reagents for use with pGLO Transformation and Inquiry Kits; includes pGLO plasmid, ampicillin (2), arabinose (2), transformation solution, and blank disks; education use only		4	213006	904753625	10.5.1100.411.0000.004.0380.0000	$356.00
				4/19/2021	Educational Supplies	
Restriction Digestion Kit TS Refill Package Temperature sensitive refill for use with Restriction Digestion and Analysis of Lambda DNA Kit (1660002EDU), includes enzymes, buffer, DNA samples, DNA size standard, sample loading buffer; education use only		4	213006	904753625	10.5.1100.411.0000.004.0380.0000	$360.00
				4/19/2021	Educational Supplies	
Packing		0	213006	904753625	10.5.1100.411.0000.004.0380.0000	$65.51
				4/19/2021	Educational Supplies	
Photosynthesis and Cellular Respiration Kit Pkg of 1, 170 algae beads, 50 ml 10x CO2 indicator, 20 ml debeading solution, 100 disposable cuvettes (with caps), 60 disposable plastic transfer pipets, and indicator color guides for 32 students, inquiry-driven curriculum, education use only.		2	213006	904756592	10.5.1100.411.0000.004.0380.0000	$290.00
				4/20/2021	Educational Supplies	

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Photosynthesis and Cellular Respiration Reagent Refill Pack Pkg of 1, 170 algae beads, 50 ml 10x CO2 indicator, and 20 ml debeading solution for use with Photosynthesis and Cellular Respiration Kit (17001238EDU); education use only.		4	213006	904756592 4/20/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$476.00
Packing		0	213006	904756592 4/20/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$65.51
					Check #: 0	
					PO/InvoiceTotal:	$2,171.02
					Vendor Total:	$2,171.02
BLICK ART MATERIAL	350031					
Check Group:						
Prang Water Color Master Class Pack		2	210739	6304055 4/28/2021	10.5.1100.411.0000.003.0031.0000 Educational Supplies	$204.08
					Check #: 0	
					PO/InvoiceTotal:	$204.08
Check Group:						
CRAYOLA WC PAN 8CT OVAL PAN MIX SET		151	210976	5951306 3/8/2021	10.5.1100.411.0000.004.0031.0000 Educational Supplies	$575.31
					Check #: 0	
					PO/InvoiceTotal:	$575.31
Check Group:						
Plastic Storage Cups		3	213280	6383936 5/12/2021	10.5.1100.411.0000.003.0031.0000 Educational Supplies	$10.77
drying rack bumpers		1	213280	6383936 5/12/2021	10.5.1100.411.0000.003.0031.0000 Educational Supplies	$63.50
Dixon Unsharpened Pencils		5	213280	6383936 5/12/2021	10.5.1100.411.0000.003.0031.0000 Educational Supplies	$13.05
					Check #: 0	
					PO/InvoiceTotal:	$87.32

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Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$866.71
BROADVIEW TRUE VALUE HARDWARE	355564					
Check Group:						
dryer duct vent		1	213145	29488 4/9/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.99
					Check #: 0	
					PO/InvoiceTotal:	$6.99
Check Group:						
stripping wire brush		1	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.99
wire wheel brush		2	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$7.98
paint brush comb		1	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.49
epoxy syrange		1	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$4.49
grit sand paper		2	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.18
brass screrws		1	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$21.49
220 grit sand paper		1	213146	29457 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$4.99
					Check #: 0	
					PO/InvoiceTotal:	$52.61
Check Group:						
AAA batteries		2	213147	29465 3/30/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$35.98
					Check #: 0	
					PO/InvoiceTotal:	$35.98
Check Group:						

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Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Classic Series, Chrome, Single Lever Handle, 3 Hole 8" center		1	213282	29496	20.5.2540.413.0000.004.2000.0000	$84.99
				4/21/2021	Maintenance Supplies	
Saddel valve		1	213282	29496	20.5.2540.413.0000.004.2000.0000	$6.99
				4/21/2021	Maintenance Supplies	
clear silicon caulking		2	213282	29496	20.5.2540.413.0000.004.2000.0000	$11.58
				4/21/2021	Maintenance Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$103.56
Check Group:						
flex rubber coupling		5	213428	29514	20.5.2540.413.0000.003.2000.0000	$26.45
				4/29/2021	Maintenance Supplies	
3' course wire wheel brush		1	213428	29514	20.5.2540.413.0000.003.2000.0000	$5.29
				4/29/2021	Maintenance Supplies	16
4'wire wheel brush		1	213428	29514	20.5.2540.413.0000.003.2000.0000	$3.69
				4/29/2021	Maintenance Supplies	
6'wire wheel brush		1	213428	29514	20.5.2540.413.0000.003.2000.0000	$7.99
				4/29/2021	Maintenance Supplies	
grey spray paint		1	213428	29514	20.5.2540.413.0000.003.2000.0000	$3.99
				4/29/2021	Maintenance Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$47.41
					Vendor Total:	$246.55
BUREAU OF EDUCATION & RESEARCH	350576					
Check Group:						
REG - INCREASE YOUR SUCCESS AS A SPECIAL EDUCATION RESOURCE TEACHER		1	212661	5032219	10.5.2210.312.0000.003.4300.0002	$279.00
				3/31/2021	Professional Employee Training and Development	
					Check #: 0	
					PO/InvoiceTotal:	$279.00
					Vendor Total:	$279.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
CATHLEEN ORIATTI						
Check Group:						
Retirement Party Cookies		100	213550	1230 5/13/2021	10.5.2410.410.0000.003.0011.0000 General Supplies	$140.00
					Check #: 0	
					PO/InvoiceTotal:	$140.00
					Vendor Total:	$140.00
CAVALLONE, JOHN A						
Check Group:						
February Mileage		1	213370	JUN21AP 2/26/2021	10.5.2660.332.0000.001.0014.0000 Travel-Employees	$48.95
					Check #: 0	
					PO/InvoiceTotal:	$48.95
					Vendor Total:	$48.95
CELTIC ENVIRONMENTAL CO	351012					
Check Group:						
d building floor,labor,disposal		1	211980	3/29/21 3/29/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$12,000.00
cook county filing fees		1	211980	3/29/21 3/29/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$2,200.00
state epa filing fee		1	211980	3/29/21 3/29/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$14,350.00
Check Group:						
ABATEMENT OF MEMORIAL HALL 3RD FLOOR RISER PIPES. THE PIPES WILL BE RE-INSULATED USING NON-ASBESTOS FIBERGLASS MATERIAL.		1	212747	CP0319 5/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$975.00
					Check #: 0	
					PO/InvoiceTotal:	$975.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
FURNISH/ INSTALL 12"x12" VCT TILE AND WALLBASE TO D RAMP AREA		1	212803	CP0321	20.5.2540.550.0000.003.2000.0000	$14,200.00
				3/25/2021	Capitalized Equipment	
					Check #: 0	
					PO/InvoiceTotal:	$14,200.00
					Vendor Total:	$29,525.00
CHEMSEARCHFE	353791					
Check Group:						
ecoflow bioamp program mblanket order		1	210013	7354384	20.5.2540.390.0000.004.2000.0000	$255.00
				5/1/2021	Other Purchased Services	
					Check #: 0	
					PO/InvoiceTotal:	$255.00
					Vendor Total:	$255.00
CHG ALTERNATIVE EDUCATION INC	361988					
Check Group:						
March Tuition (1 student)		1	213283	INV111917	10.5.1912.670.0000.001.0394.0000	$6,406.92
				4/12/2021	Tuition- OOD- Private	
					Check #: 0	
					PO/InvoiceTotal:	$6,406.92
Check Group:						
AUGUST 2020 (3 Students)		1	213284	JUN21AP	10.5.1912.670.0000.001.0394.0000	$11,746.02
				10/9/2020	Tuition- OOD- Private	
					Check #: 0	
					PO/InvoiceTotal:	$11,746.02
					Vendor Total:	$18,152.94
CHICAGO BALFOUR	367084					
Check Group:						
White Honor Cords		5	213285	PEHC21	10.5.1100.410.0000.002.0041.0000	$40.00
				4/20/2021	General Supplies	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Royal Blue Honor Cords		18	213285	PEHC21 4/20/2021	10.5.1100.410.0000.002.0041.0000 General Supplies	$144.00
Shipping Handling		1	213285	PEHC21 4/20/2021	10.5.1100.410.0000.002.0041.0000 General Supplies	$14.35
					Check #: 0	
					PO/InvoiceTotal:	$198.35
					Vendor Total:	$198.35
CINTAS	353915					
Check Group:						
FIRST AID CABINET REFILL FOR APRIL 2021		1	213148	5057867324 4/7/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$146.07
					Check #: 0	
					PO/InvoiceTotal:	$146.07
					Vendor Total:	$146.07
COLLEGE BOARD	353358					
Check Group:						
College Board Membership Fee - Invoice# EA00007559		1	213542	EA00007559 9/28/2020	10.5.2410.640.0000.003.0011.0000 Dues And Fees	$400.00
					Check #: 0	
					PO/InvoiceTotal:	$400.00
					Vendor Total:	$400.00
COMMUNITY HS DIST 99	361241					
Check Group:						
McKinney Transportation October 2020		1	213288	209-001 OCT-FEB20/21 4/16/2021	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$754.33
					Check #: 0	
					PO/InvoiceTotal:	$754.33
					Vendor Total:	$754.33
CORPORATE MASTERCARD	362919					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
BILLING 04.06 THRU 05.05.2021		1	213434	377250720 5/5/2021	10.5.2520.399.0000.001.0012.0000 Credit Card	$11,551.92
					Check #: 0	
					PO/InvoiceTotal:	$11,551.92
					Vendor Total:	$11,551.92
CORRECT MONITORING SERVICE	357077					
Check Group:						
ANNUAL MONITORING OF FIRE ALARM SYSTEM @ $61.00/month JULY 1,2021 TO JUNE 30,2022		1	213439	JUN21AP 5/1/2021	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$732.00
					Check #: 0	
					PO/InvoiceTotal:	$732.00
						20
					Vendor Total:	$732.00
CROWN TROPHY	361912					
Check Group:						
18x24 Car Magnet, Full Color		2	212993	40118 4/16/2021	10.5.1502.410.0000.003.0239.0000 General Supplies	$93.90
					Check #: 0	
					PO/InvoiceTotal:	$93.90
					Vendor Total:	$93.90
CUMMINS NPOWER	360043					
Check Group:						
TOTAL PARTS		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$13,582.05
TOTAL LABOR		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$7,694.60
SHOP SUPPLIES		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$150.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ELECTRONIC TOOLING FEE		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$50.00
HAZ WASTE DISPOSAL		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$100.00
MOBILE SERVICE CHARGE		1	213134	F2-77849 5/9/2021	20.5.2540.550.0000.002.2000.0000 Capitalized Equipment	$2,154.00
					Check #: 0	
					PO/InvoiceTotal:	$23,730.65
					Vendor Total:	$23,730.65
DANIEL, ROBERTO						
Check Group:						
Mileage for February-May 2021		1	213545	JUN21AP 5/12/2021	10.5.2210.390.0000.001.0022.0000 Other Purchased Services	$35.55
						21
					Check #: 0	
					PO/InvoiceTotal:	$35.55
					Vendor Total:	$35.55
EASTBAY TEAM SERVICES	365055					
Check Group:						
Nike Franchise Polo		10	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$310.00
Nike Drifit Polo		1	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$42.00
Augusta 1/4 Zip		1	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$28.00
Nike Therma 1/4 Zip		10	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$430.00
Rush Fee		1	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$50.00
Freight		1	212852	1392573 5/19/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$15.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$875.00
					Vendor Total:	$875.00
EASTER SEALS METROPOLITAN CHICAGO	360970					
Check Group:						
AD March Tuition		1	213305	24798 3/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,897.00
					Check #: 0	
					PO/InvoiceTotal:	$5,897.00
					Vendor Total:	$5,897.00
ECS MIDWEST LLC						
Check Group:						
SERVICES THRU APRIL 3, 2021 @ PROVISO EAST		1	213487	875560 4/9/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$972.50
					Check #: 0	
					PO/InvoiceTotal:	$972.50
					Vendor Total:	$972.50
EDYNAMIC LEARNING INC.	367033					
Check Group:						
Edynamic course license		71	213306	21-1-0423 4/15/2021	10.5.2210.328.0000.001.0010.0000 Digital Licenses	$19,525.00
					Check #: 0	
					PO/InvoiceTotal:	$19,525.00
					Vendor Total:	$19,525.00
ELMHURST OCCUPATIONAL HEALTH	364900					
Check Group:						
DS Rapid Panel Drug Test		1	213150	00134039-00 3/31/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$53.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
EVEREST ENVIRONMENTAL INC.	365668					
Check Group:						
BWT-103 PE - Liquid High Pressure Boiler Water Treatment | Formulated for Proviso East | 55 Gallon Drum		3	212474	21-160 3/23/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,838.01
SHIPPING (will be determined upon delivery and billed on final invoice)		1	212474	21-160 3/23/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$183.50
					Check #: 0	
					PO/InvoiceTotal:	$2,021.51
					Vendor Total:	$2,021.51
FIRST STUDENT	352702					23
Check Group:						
blanket purchase order for paec 7/1/19 thru 6/30/20		1	210007	11705850 12/17/2020	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$26,947.41
					Check #: 0	
					PO/InvoiceTotal:	$26,947.41
Check Group:						
daily routes blanket order		1	210008	11720052 3/22/2021	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$5,479.69
					Check #: 0	
					PO/InvoiceTotal:	$5,479.69
					Vendor Total:	$32,427.10
FLINN SCIENTIFIC, INC	350107					
Check Group:						
Fuming Fingerprints Forensics - Student Laboratory Kit		10	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$474.30
Test Tubes with Screw Caps, Plastic, Pkg. of 30		15	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$248.40

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Latex Glove, Powder-Free, X-Large, Pkg. of 100		10	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$183.20
Bloodstain Pattern Analysis - Forensic Laboratory Kit		6	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$213.30
Examining Evidence Using Fingerprint Analysis - Forensic Laboratory Kit		6	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$214.38
Fingerprint Powder		13	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$149.24
Simulated Blood, 500 mL		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$25.52
ABO Blood Typing - Refill Kit		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$75.60
Lancets, Blood, Sterile, Pkg. of 100		2	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$9.78
Swab Applicators, Sterile, Pkg. of 200		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$23.85
Ice Model Kit		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$48.06
The Forensic Slide Set		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$46.53
Flinn Forensic Files - Fingerprint Analysis		5	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$243.00
Flinn Forensic Files - Finding Evidence in Fibers		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$116.48
Presumptive Blood Test - Forensic Demonstration Kit		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$93.08
Kastle-Meyer Reagent, 100 mL, Forensic Test		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$41.76
Investigating Tissue Microscopy - Forensic Super Value Laboratory Kit		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$232.76

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Identification of Unknown Substances II - Forensic Laboratory Kit		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$464.40
Identification of Unknown Substances I - Forensic Laboratory Kit		2	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$167.76
Inkless Fingerprinting Kit		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$181.28
Forensics of Fibers - Student Laboratory Kit		5	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$158.20
PCR-Based DNA Fingerprinting Kit		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$168.30
DNA Fingerprinting 1		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$399.60
Shake-N-Cast™ Impression Kit		8	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$182.16
Restriction Enzyme Analysis of DNA - Student Laboratory Kit		4	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$385.20
Laboratory Solutions for the Science Classroom		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$48.33
Latex Glove, Small		3	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$44.01
Latex Glove, Medium		3	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$44.01
Latex Glove, Large		5	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$73.35
Microscope Slides, Plastic		10	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$131.90
Cover Slips, Plastic, Square, 22 mm x 22 mm, Pkg. of 100		10	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$40.40
Multi-Fiber Test Fabric, 1 Yard		3	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$36.18

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Capillary Tubes, 90 mm length, One Open, 100 tubes/vial		2	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$21.78
Eye Wash		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$109.80
Bottle, Dropping, Polyethylene, with Dropper Plug and Screw-on Cap, 30-mL		100	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$73.00
Tubing, Vacuum, 10 Ft.		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$24.80
Vacuum Plate, Polycarbonate		1	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$105.30
Make Your Own Colorful Goggles - Super Value Laboratory Kit		2	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$56.62
Beakers, Borosilicate Glass, 2000-mL		8	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$144.00
Beakers, Borosilicate Glass, Berzelius, 1000-mL		12	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$128.52
Drying Rack, Vinyl-Coated		2	213152	2560024 5/6/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$239.40
Bell Jar with Molded Knob, Glass, 13 L		1	213152	2560858 5/10/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$247.50
Fingerprint Powder Brush		15	213152	2561606 5/11/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$92.55
Flinn Scientific Electronic Balance, 210 x 0.01-g		4	213152	2567541 5/25/2021	10.5.1100.411.0000.004.0380.0000 Educational Supplies	$1,134.00
					Check #: 0	
					PO/InvoiceTotal:	$7,341.59
Check Group:						
GABBRO, BROWN TO BLACK		4	213309	2565628 5/24/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$32.54
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$32.54
Check Group:						
SIMULATED ABO/RH BLOOD TYPING		2	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$82.80
BLOOD CELLS CHART		1	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$26.01
BLOOD TYPING CHARTS		1	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$26.01
CONNECTIVE TISSUE CHART		1	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$25.11
EPITHELIAL TISSUE CHART		1	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$25.11
RELATIVE ABUNDANCE OF THE		1	213618	2565868 5/24/2021	10.5.1100.411.0000.002.0380.0000 Educational Supplies	$16.07
					Check #: 0	
					PO/InvoiceTotal:	$201.11
					Vendor Total:	$7,575.24
FLUENT LANGUAGE SOLUTIONS	366180					
Check Group:						
Translation - IEP Meeting		1	213621	F1072499 10/31/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$250.00
					Check #: 0	
					PO/InvoiceTotal:	$250.00
					Vendor Total:	$250.00
GATOR CHEF	366816					
Check Group:						
Shipping		1	211886	1-700626-01-1 1/19/2021	10.5.2310.410.0000.001.0050.0000 General Supplies	$71.84
					Check #: 0	
					PO/InvoiceTotal:	$71.84

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					Vendor Total:	$71.84
GHA TECHNOLOGIES INC	365291					
Check Group:						
HP 730 300 ml - High Capacity - photo black - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
HP 730 300 ml - High Capacity - matte black - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
HP 730 300 ml - High Capacity - gray - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
HP 730 300 ml - High Capacity - yellow - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
HP 730 300 ml - High Capacity - cyan - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
HP 730 300 ml - High Capacity - magenta - original - DesignJet - ink cartridge - for DesignJet SD Pro MFP, T1600, T1600dr, T1700, T1700dr, T2600, T2600dr		2	212389	101115353 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$297.68
					Check #: 0	
					PO/InvoiceTotal:	$1,786.08
Check Group:						
Sony SRG-X400 Conference camera - PTZ - color - 3840 x 2160 - 1080/59.94p, 2160/29.97p - 1700 TVL - audio - HDMI, 3G-SDI - DC 12 V / PoE Plus		1	212726	101117613 3/24/2021	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	$2,830.20
					Check #: 0	
					PO/InvoiceTotal:	$2,830.20

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Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$4,616.28
GIANT STEPS ILLINOIS INC.						
Check Group:						
April Tuition 1 student		1	213390	209-0321EF 4/30/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$65.00
April Tuition 1 student		1	213390	209-0421E 4/30/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,372.00
					Check #: 0	
					PO/InvoiceTotal:	$6,437.00
					Vendor Total:	$6,437.00
GLENBARD WEST HIGH SCHOOL	350850					
Check Group:						
Boys Track WSC Silver Invite 050721		1	213613	JUN21AP 3/24/2021	10.5.1501.642.0000.003.0036.0000 Entry Fees	$250.00
Girls Track WSC Silver 052821		1	213613	JUN21AP 3/24/2021	10.5.1501.642.0000.003.0036.0000 Entry Fees	$250.00
					Check #: 0	
					PO/InvoiceTotal:	$500.00
					Vendor Total:	$500.00
GRAINGER, INC.	350126					
Check Group:						
sanders		2	211989	9780915014 1/21/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$450.94
					Check #: 0	
					PO/InvoiceTotal:	$450.94
Check Group:						
Spud,Universal Fit KISSLER 57-0515		6	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$39.00
Spud Coupling Assembly,Sloan SLOAN F5AU		6	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$77.46

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Vacuum Breaker Repair Kit,Sloan		15	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$33.75
Sloan Faucets SLOAN ETF-740-A		1	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$150.00
Diaphragm Assembly,Manual,Toilets,3.5G		15	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$454.20
Electronic Module,Sloan SLOAN EBV129A-C		5	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$783.15
Sensor Assembly,Sloan SLOAN EBV138A		2	212133	9804004092 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$700.00
					Check #: 0	
					PO/InvoiceTotal:	$2,237.56
Check Group:						
Thermostat Tool Kit HONEYWELL AK3863		1	212134	9837834341 3/16/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	30 $45.00
					Check #: 0	
					PO/InvoiceTotal:	$45.00
Check Group:						
QT 24327 PL DIVIDER 3/16"TX32"WX30"H Mfr Brand Name USA SEALING Customer Part No.: Carrier: 32383 - XPO CONNECT		200	212196	9833584403 3/12/2021	20.5.2540.412.0000.002.2100.0000 Custodial Supplies	$12,752.00
					Check #: 0	
					PO/InvoiceTotal:	$12,752.00
Check Group:						
Plier Set, 3 PCS		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$16.19
Mag Tip Screwdriver		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$18.00
Tongue and Groove Plier set		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$23.05

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Mallet, Rubber 1lb		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$8.86
Hammer, Nailer, 20oz		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$18.80
Hacksaw Blade 12inchs		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$17.00
Rip Claw Hammer, 16oz		1	212313	9833269606 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$20.00
					Check #: 0	
					PO/InvoiceTotal:	$121.90
Check Group:						
sensor,pir,2025		5	212812	9849166443 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$271.95
sensor micro 2000sq		2	212812	9849166443 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$421.95
Check Group:						
paint brush angle sash,purdy		5	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$84.45
paint brush,angle sash		6	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$93.24
paint roller cover		3	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$21.24
caulk gun		1	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$4.48
tool,stiff		5	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$26.90
painter roller frame		10	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$19.30

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
paint roller frame 4'		5	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$10.00
knee pads		1	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$16.94
masking tape		12	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$29.04
paint roller cover 4 1/2		5	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$31.25
paint roller cover 9'		10	212813	9849033437 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$56.90
paint brush ,angle sash		2	212813	9849397196 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$22.04

Check #: 0

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PO/InvoiceTotal: $415.78

Check Group:

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
hammer drill set		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$27.02
twist on conn kit		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$42.16
ir therm		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$52.65
wire termni kit		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$36.19
adj wrench		3	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$105.99
screw driver		3	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$67.53
combo wrench		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$54.68
lineman		3	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$118.56

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
drill kit		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$238.00
hex/torx bit set		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$20.22
screw driver set		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$56.21
lantern led		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$14.61
screw driver bit set		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$37.57
tool bag		3	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$26.49
tape measure		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$8.88
silicone sealant		6	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$45.30
cordles jig saw		1	212913	9857548276 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$140.19
remover,aersol can		6	212913	9857548284 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$57.36
hammer set		1	212913	9857997556 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$171.23
jig saw blade		1	212913	9857997556 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$32.42
cordless recip saw kit		1	212913	9857997556 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$297.69
water hose		2	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$37.48
nozzle pistol		2	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$18.22

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
plier set		1	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$92.34
recip saw blade		1	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$24.05
wide mouth tool bag		1	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$49.13
wire stripper		2	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$26.20
impact skt		1	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$92.93
hex key		1	212913	9857997564 4/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$12.93
					Check #: 0	
					PO/InvoiceTotal:	$2,004.23
					Vendor Total:	$18,449.36
HARTGROVE HOSPITAL	350138					
Check Group:						
Homebound/Hospital Tutoring XS		1	213156	HGH20210304 4/1/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$900.00
					Check #: 0	
					PO/InvoiceTotal:	$900.00
					Vendor Total:	$900.00
HAUSER, IZZO, PETRARCA,	365976					
Check Group:						
INVOICE 27757		1	213640	27757 5/20/2021	10.5.2310.326.0000.001.0050.0000 PTAB	$1,242.00
					Check #: 0	
					PO/InvoiceTotal:	$1,242.00
Check Group:						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Litigation		1	213652	27758 5/20/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$14,329.00
Retainer		1	213652	27759 5/20/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$10,000.00
Collective Bargaining		1	213652	27760 5/20/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$5,175.00
					Check #: 0	
					PO/InvoiceTotal:	$29,504.00
					Vendor Total:	$30,746.00
HEARTLAND ALLIANCE HEALTH CCIS						
Check Group:						
april invoice #18391 for telephonic services`		1	213559	18391 4/30/2021	10.5.1100.390.0000.001.0000.0000 Other Purchased Services	$1,555.75
specialized services portion of invoice 18391 for telephonic services		1	213559	18391 4/30/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	35 $434.00
					Check #: 0	
					PO/InvoiceTotal:	$1,989.75
					Vendor Total:	$1,989.75
HENRY SCHEIN						
Check Group:						
Softflex Bandage Adhesive 1x3"		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$4.12
Softflex Bandage 4-Wing A 3x2-7/8"		4	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$19.72
Bandage Adhsv Fabric Knuc Knuckle		3	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$6.27
Aluminum Crutches Tall Ad 5’10"-6’6"		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$10.85
Aluminum Crutches Tall Ad 5’2"-5’10"		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$21.70

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sam Splint Orange/Blue		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$13.54
Gauze Pads Sterile 12 Ply 4"x4"		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$11.04
Flex-All 454		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$25.36
Ice Bag Roll 10"x18"		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$133.00
Isopropyl Alcohol 70%		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$1.34
Hydrogen Peroxide Pump Sp		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$1.62
Triple Antibiotic Ointmen		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$19.50
Ready Wrap Classic 4"x659 Yd		3	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$66.96
Alcohol Prep Pads Sterile Med		3	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$2.97
Sani-Cloth Plus Large 6"X6.75		3	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$14.73
Tweezer Slant 3"		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$1.52
Clipper Toenail w/o File		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$2.74
Hotpac Moist Heat Neck 24"		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$11.27
Moist Heat Pack Standard 10"x12"		3	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$29.10
Powerflex Tape Black 2"x6Yds		5	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$129.20

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Tape Tear-Light Elastic 2"x5 Yds		4	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$149.76
Athletic Tape 950 Porous 1.5" x15 Yd		4	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$166.16
Can-Do Form Roller HD Bla 6x36		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$15.12
Can-Do Form Roller Bla 6x12		1	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$6.27
Underwrap "m" Wrap Big Re		2	211615	86448279 11/24/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$64.32
Moleskin Turf-Toe Straps Heavy Weight		1	211615	86860036 12/3/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$11.65
Contact Lens Case		2	211615	87489322 12/17/2020	10.5.1501.410.0000.003.0036.0000 General Supplies	$1.94
					Check #: 0	
					PO/InvoiceTotal:	$941.77
					Vendor Total:	$941.77
HILDEBRAND SPORTING GOODS	350146					
Check Group:						
Basketball Scorebooks		10	212390	37228 3/4/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
Check Group:						
Footballs		10	212391	37227 3/4/2021	10.5.1501.410.0000.003.0036.0000 General Supplies	$850.00
					Check #: 0	
					PO/InvoiceTotal:	$850.00
Check Group:						

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Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Royal Polo Shirt (3 medium, 4 large, 1 XL)		8	212960	37291	10.5.1100.390.0000.002.0043.0000	$232.00
				4/27/2021	Other Purchased Services	
Royal Polo Shirt (2 XXL)		2	212960	37291	10.5.1100.390.0000.002.0043.0000	$62.00
				4/27/2021	Other Purchased Services	
Royal Polo Shirts (3 medium, 4 large, 4 XL)		8	212960	37291	10.5.1100.390.0000.002.0043.0000	$232.00
				4/27/2021	Other Purchased Services	
Tall Polo Shirt		4	212960	37291	10.5.1100.390.0000.002.0043.0000	$160.00
				4/27/2021	Other Purchased Services	
Black caps		10	212960	37291	10.5.1100.390.0000.002.0043.0000	$290.00
				4/27/2021	Other Purchased Services	
Royal Caps		6	212960	37291	10.5.1100.390.0000.002.0043.0000	$168.00
				4/27/2021	Other Purchased Services	
STEM and School Crest		2	212960	37291	10.5.1100.390.0000.002.0043.0000	$50.00
				4/27/2021	Other Purchased Services	38
					Check #: 0	
					PO/InvoiceTotal:	$1,194.00
Check Group:						
Team Blazer with Logo		11	213072	37840	10.5.2120.411.0000.001.3221.0001	$660.00
				5/22/2021	Educational Supplies	
Team Blazer with Logo		1	213072	37840	10.5.2120.411.0000.001.3221.0002	$60.00
				5/22/2021	Educational Supplies	
Fee		1	213072	37840	10.5.2120.411.0000.001.3221.0002	$50.00
				5/22/2021	Educational Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$770.00
Check Group:						
Wrestling Scorebooks		5	213159	38105	10.5.1501.410.0000.003.0036.0000	$40.00
				5/5/2021	General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$40.00

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$2,934.00
HTHS DISTRICT 86	350148					
Check Group:						
McKinney Vento Transportation		1	213318	25 10/21/2020	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$2,620.00
					Check #: 0	
					PO/InvoiceTotal:	$2,620.00
					Vendor Total:	$2,620.00
IASB	350515					
Check Group:						
Plus Issue Response Late Fee		1	213668	346661 5/10/2021	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$100.00
					Check #: 0	
					PO/InvoiceTotal:	$100.00
					Vendor Total:	$100.00
ILLINOIS ASBO						
Check Group:						
2021 VIRTUAL CONFERENCE INV0020830		1	213375	0020830 5/4/2021	10.5.2510.312.0000.001.0140.0000 Professional Employee Training & Development Servi	$545.00
					Check #: 0	
					PO/InvoiceTotal:	$545.00
					Vendor Total:	$545.00
Illinois Prep Top Timing						
Check Group:						
B&G Track Meets: F.A.T. Timimg Services		5	213404	031621 5/25/2021	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	$3,750.00
					Check #: 0	
					PO/InvoiceTotal:	$3,750.00
					Vendor Total:	$3,750.00
INDIAN PRAIRIE SCHOOL DIST 204	363466					

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
McKinney-Vento Transportation		1	213622	D209-21-2 5/4/2021	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$194.25
					Check #: 0	
					PO/InvoiceTotal:	$194.25
					Vendor Total:	$194.25
J C LICHT COMPANY	350196					
Check Group:						
roller foam pipe painter		1	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$4.92
super tuff painters		4	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$13.32
universal wb acr prmr		3	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$80.37
ultrspec msnrt		5	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$98.95
cleaner degreaser		5	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$85.35
ultr spec dtw		5	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$231.25
ultr spec dtw		5	212817	02112019 3/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$1,170.80
					Check #: 0	
					PO/InvoiceTotal:	$1,684.96
					Vendor Total:	$1,684.96
JAMES L. HENDERSON						
Check Group:						
Chat n Chew_Pappadeaux		1	213488	0038B 4/9/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$89.57
					Check #: 0	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$89.57
					Vendor Total:	$89.57
JEANINE SCHULTZ MEMORIAL SCHOOL	363971					
Check Group:						
December Tuition		1	213321	12312006 1/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$40,532.11
					Check #: 0	
					PO/InvoiceTotal:	$40,532.11
					Vendor Total:	$40,532.11
Kankakee School District						
Check Group:						
BTF Kankakee Invite 052121		1	213676	JUN21AP 5/21/2021	10.5.1501.642.0000.003.0036.0000 Entry Fees	$200.00 41
					Check #: 0	
					PO/InvoiceTotal:	$200.00
					Vendor Total:	$200.00
KATHERINE POOL	365635					
Check Group:						
MATH REVIEWED QUARTERLY ASSESMENT - 3/23-25, 3/29-31, 4/12-15, 4/20-22, 4/26-29, 5/3-4, 5/6, 5/10-12, 5/17-20, 5/25/2021		1	213630	JUN21AP 5/11/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$1,296.00
					Check #: 0	
					PO/InvoiceTotal:	$1,296.00
					Vendor Total:	$1,296.00
Kerry Cogan Brown						
Check Group:						
TUTORING - APRIL 7, 14, 21, 28		1	213653	JUN21AP 4/30/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$128.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$128.00
					Vendor Total:	$128.00
LARQUIS SOWELL						
Check Group:						
Adult First Aid/CPR/AED Course		6	213038	JUN21AP 4/5/2021	10.5.2230.390.0000.001.3221.0001 Other Purchased Services	$270.00
Adult First Aid/CPR/AED Course		1	213038	JUN21AP 4/5/2021	10.5.2230.390.0000.001.3221.0002 Other Purchased Services	$45.00
					Check #: 0	
					PO/InvoiceTotal:	$315.00
					Vendor Total:	$315.00
LINDEN OAKS TUTORING	362105					
Check Group:						42
Hospital Homebound Tutoring		1	213326	209-35 10/31/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$998.40
					Check #: 0	
					PO/InvoiceTotal:	$998.40
					Vendor Total:	$998.40
MACGILL	357997					
Check Group:						
BAUSCH & LOMB ADVANCED EYE RELIEF EYE WASH & CUP		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.64
ORTHODONTIST WAX 5 STICKS PER PKG		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$1.90
CHLORASEPTIC CHERRY 6 OZ. PUMP		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.97
ORA-JEL 1/4 OZ		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.17
TUMS 150/BOTTLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.46

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PEPTO BISMOL LIQUID 8 OZ		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$4.94
HALLS SUGAR FREE CITRUS BLEND COUGH DROPS 25/BAG		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.40
SUCRETS 18 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$4.42
HALLS KIDS COUGH & SORE THROAT POPS, 10 PER BAG, CHERRY		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.41
TYLENOL SINUS CONG., AND SEVERE PAIN, 24/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.83
TYLENOL COLD AND FLU SEVERE CAPLET, 24 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.84
MAXIMUM STRENGTH NEOSPORIN PLUS OINTMENT 1 OZ		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.59
FIRST AID CREAM W/ALOE FOIL PACKS, 25 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$3.12
CURAD GERM SHIELD ANTIMICROBIAL WOUND GEL .5 OZ TUBE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.60
TRIPLE ANTIBIOTIC FOIL PACKS, 25 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.50
CRAMER CINDER SUDS, 5 OZ SPRAY		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.69
1" X5 YARDS LATEX FREE ECONOMY SELF ADHERENT WRAP PURPLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$1.18
2" X 5 YDS LATEX-FREE ECONOMY WRAP, PURPLE, ONE ROLL		10	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$16.50

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
3" X 5 YDS LATEX-FREE ECONOMY WRAP, PURPLE, ONE ROLL		10	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$21.70
COFLEX ABSORBENT FOAM DRESSING, 2" X 2.5 YDS, ONE ROLL		5	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$24.25
RED Z 5 OZ BOTTLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.60
ECONOMY NITRILE GLOVES, MEDIUM,100/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$15.08
5 FT. POLY. TAPE MEASURE IN A ROUND		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$3.23
4" DISPOSABLE TWEEZERS, 100 PER BAG		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$14.24
MAGNIFYING FORCEPS		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.70
MAC) 1" X 3" COVERLET FLEXIBLE FABRIC BANDAGES 1500/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$53.20
COVERLET SMALL FINGERTIP BANDAGES 100/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.39
2" X 2-1/2" COVERLET LARGE FINGERTIP 50/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.16
2-1/2 X 1-3/8 COVERLET TOE SHIELD 100/BX		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.04
CURAD PERFORMANCE SERIES ANTI-BAC EXTRA LONG BANDAGES 20/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$3.79
CURAD SOOTHE & COOL BANDAGES, 1.8" X 2.96", 8/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$4.74
3/4" X 3" GLITTER PLASTIC BANDAGES 100/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.41

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FANNY PACK FIRST AID KIT		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$24.22
COMPACT FIRST AID KIT		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.42
SPENCO BLISTER KIT		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$10.44
2 X 3 2ND SKIN STERILE PADS 4/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.49
3 X 4 2ND SKIN STERILE PADS 3/BX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.49
BIO MED WOUND/EYE WASH SPRAY, 3 OZ CAN		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$13.58
NEOSPORIN BURN CREAM, 0.5 OZ TUBE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.89
WATER-JEL FIRST RESPONDER BURN DRESSING, STERILE, 4" X 4"		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.61
BENADRYL ULTRA TABLETS 25 MG 24/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$4.72
WATER-JEL FIRST RESPONDER BURN DRESSING, STERILE, 2"X6"		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$4.27
INSECT STING SWABS, 10 PER BOX		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.48
STING RELIEF TOWELETTES 10/BOX		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$2.84
BLEEDCEASE 25/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.42
NOSEBLEED CLIP		15	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$22.05
CURAD BLOOD STOP, 10 CT.		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.98

Proviso Township High School District 209

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MICKEY MOUSE ASSORTED WATERPROOF BANDAGES, 20/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$3.79
CURAD WATERPROOF PU FILM BANDAGES, ASSORTED SIZES, 20/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$2.84
ALUMINUM SPLINT 1/2" X 18, 12/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$14.72
ALUMINUM SPLINT 1" X 18, 12/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$17.57
FEILCHENFELD SPLINTER FORCEPS 4 1/2"		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$1.80
FINGER INJURY SYSTEM, ICE PACK/SPLINT COMBO		5	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$29.20
EMPTY 50-PERSON PLASTIC FIRST AID KIT		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$16.62
PARA-MED SCISSORS #7781 7" YELLOW		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$5.22
DISPOSABLE PENLIGHT (WITH PUPIL GAUGE) 6/PKG		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.02
BLACK RIESTER PROFESSIONAL PENLIGHT W/2 "AAA" BATTERIES		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$13.21
AMBU RES-CUE KEY WITH RED WOVEN KEYCHAIN CASE		6	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$33.90
ZOOM VISIOFOCUS NON-CONTACT THERMOMETER		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$90.25
KLEENEX FACIAL TISSUE TO GO PACKS, 10 PER PACK		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.18
KLEENEX FACIAL TISSUES, 144/BOX, 24/CS		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$68.40

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
KLEENEX ANTI-VIRAL TISSUE, 68 PER BOX		6	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.24
SAFETEC LIP BALM, 0.5 GM UNIT DOSE, 144/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.59
AQUAPHOR HEALING OINTMENT 1.75 OZ TUBE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.17
EUCERIN LOTION 16.9 OZ BOTTLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$15.15
ADVIL TABLETS 200 MG, 50 PACKS OF 2 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$15.20
TYLENOL EXTRA STRENGTH CAPLETS 50 PACKS OF 2		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$13.30
MOTRIN IB TABLETS 200 MG, 50 PACKS OF 2 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$10.83
TYLENOL EXTRA STRENGTH CAPLETS 225/BOTTLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.53
ALEVE CAPLETS 100/BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$14.73
NECK TO ARM THERMACARE HEAT WRAPS 3/BOX		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.90
MENSTRUAL THERMACARE HEAT WRAPS 3/BOX		2	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$18.90
PILL CUTTER W/SEE THROUGH DESIGN		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$6.18
REFRESH PLUS, SINGLE USE TWIST-OFF VIALS (.4 ML), 30 PER BOX		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$13.73
CLEAR EYES 1 OZ		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$7.60
CONTACT LENS CASE		4	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$9.84

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
IRRIGATE EYE WASH, 1 OZ SNAP OFF BOTTLE		1	212997	IN0756853 4/23/2021	10.5.2134.410.0000.004.0163.0000 General Supplies	$2.23
					Check #: 0	
					PO/InvoiceTotal:	$979.43
					Vendor Total:	$979.43
MAJOR APPLIANCE SERVICE	351377					
Check Group:						
travel charhe		1	211996	246702 3/17/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$25.00
labor		1	211996	246702 3/17/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$297.00
thermotainer knobs		2	211996	246702 3/17/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$46.52
t-stat w/o knob single phase		1	211996	246702 3/17/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	48 $463.00
freight		2	211996	246702 3/17/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$32.57
					Check #: 0	
					PO/InvoiceTotal:	$864.09
					Vendor Total:	$864.09
MARCIA BRENNER ASSOCIATES, LLC						
Check Group:						
ANNUAL FEE INV 210552		1	213386	INV-210552 5/1/2021	10.5.2311.390.0000.001.0002.0000 Other Purchased Services	$1,880.00
					Check #: 0	
					PO/InvoiceTotal:	$1,880.00
					Vendor Total:	$1,880.00
MARCIA EBERHARD						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WALTHER TUTORING - 3/29-4/22/2021		1	213385	JUN21AP 4/22/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$688.00
					Check #: 0	
					PO/InvoiceTotal:	$688.00
					Vendor Total:	$688.00
MARY KATE TRAUSCH	366683					
Check Group:						
REVIEW CONTENT AND ASSIGNMENTS IN ENGLISH CLASS - 3/24, 3/31, 4/14, 4/21, 4/28, 5/5, 5/12, 5/19, 5/25/2021		1	213633	JUN21AP 3/24/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$288.00
					Check #: 0	
					PO/InvoiceTotal:	$288.00
					Vendor Total:	$288.00
MARYVILLE ACADEMY	356781					
Check Group:						
March 2021 Tuition WG		1	213329	JS000194-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition JM		1	213329	JS000201-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition KN		1	213329	JS000202-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition WV		1	213329	JS000205-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition CS		1	213329	JS000211-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition ABM		1	213329	JS000213-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition MB		1	213329	JS000346-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
March 2021 Tuition AF		1	213329	JS000358-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition DJ		1	213329	JS000361-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,712.20
March 2021 Tuition AH		1	213329	JS000362-0321 4/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
					Check #: 0	
					PO/InvoiceTotal:	$65,257.50
					Vendor Total:	$65,257.50
MATTHEW MEINDL						
Check Group:						
MATH REVIEWED QUARTERLY ASSESMENT - 3/23-25, 3/29-31, 4/12-15, 4/19-22, 4/26-29, 5/4-6, 5/11, 5/13, 5/18, 5/20, 5/25/2021		1	213632	JUN21AP 3/23/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$832.00 50
					Check #: 0	
					PO/InvoiceTotal:	$832.00
					Vendor Total:	$832.00
MCDONALD JR, ALFRED						
Check Group:						
PLUMBING ITEMS TO FIX HOT WATER SUPPLY TO NURSE OFFICE AND LOYOLA HEALTH CENTER		1	213712	JUN21AP 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$38.76
PLUMBING ITEMS TO FIX HOT WATER SUPPLY TO NURSE OFFICE AND LOYOLA HEALTH CENTER		1	213712	JUN21AP 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$47.94
					Check #: 0	
					PO/InvoiceTotal:	$86.70
					Vendor Total:	$86.70
MCWILLIAMS ELECTRIC COMPANY INC.						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
electrical work camera mount		1	212529	82907 3/10/2021	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	$4,920.00
					Check #: 0	
					PO/InvoiceTotal:	$4,920.00
Check Group:						
new lighting feed north lot fixtures		1	212530	82908 3/10/2021	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$4,800.00
					Check #: 0	
					PO/InvoiceTotal:	$4,800.00
					Vendor Total:	$9,720.00
MENTA ACADEMY HILLSIDE	356248					
Check Group:						
March Tuition (8 students)		1	213330	SESINV-015321 3/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$25,860.40
					Check #: 0	
					PO/InvoiceTotal:	$25,860.40
Check Group:						
Transportation March21		1	213331	SYSINV-006939 3/26/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$5,469.89
					Check #: 0	
					PO/InvoiceTotal:	$5,469.89
					Vendor Total:	$31,330.29
MENTA ACADEMY OAK PARK						
Check Group:						
JANUARY21 TRANSPORTATION 3 STUDENTS		1	213197	SYSINV-006719 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$2,493.78
					Check #: 0	
					PO/InvoiceTotal:	$2,493.78
					Vendor Total:	$2,493.78

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Midwest Principals' Center						
Check Group:						
VIRTUAL - MIDWEST PRINCIPAL'S CENTER - APRIL 22, 2021		1	213256	8189 4/20/2021	10.5.2210.312.0000.001.4300.0002 Conferences	$340.00
VIRTUAL - MIDWEST PRINCIPAL'S CENTER - APRIL 22, 2021		1	213256	8193 4/20/2021	10.5.2210.312.0000.001.4300.0002 Conferences	$340.00
					Check #: 0	
					PO/InvoiceTotal:	$680.00
					Vendor Total:	$680.00
MINI JERZEYS						
Check Group:						
Non-Medical Over The Ear Face Masks		500	212871	1200 4/1/2021	10.5.1501.491.0000.003.0036.0000 Uniforms	$2,750.00
					Check #: 0	
					PO/InvoiceTotal:	$2,750.00
					Vendor Total:	$2,750.00
NEVCO	350242					
Check Group:						
Controller MPCW-7 (Wired or Wireless)		1	212856	0000192528 4/12/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$994.00
Case		1	212856	0000192528 4/12/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$59.00
Receiver MPCW-6 (Wireless) for indoor scoreboards		1	212856	0000192528 4/12/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$461.00
Freight		1	212856	0000192528 4/12/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$18.22
					Check #: 0	
					PO/InvoiceTotal:	$1,532.22
					Vendor Total:	$1,532.22

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Nicole J. Wilson						
Check Group:						
150 last-minute hot dogs for Movie Night		150	213414	00016047 4/30/2021	10.5.2633.390.0000.001.0340.0000 Other Purchased Services	$484.44
					Check #: 0	
					PO/InvoiceTotal:	$484.44
Check Group:						
3 Large posters to display in the Townhall Meetings		1	213415	1570152040011 2/14/2021	10.5.2633.396.0000.001.0340.0000 Branding	$122.48
4 Large posters to display in the Townhall Meetings		1	213415	1578294480011 2/15/2021	10.5.2633.396.0000.001.0340.0000 Branding	$215.96
					Check #: 0	
					PO/InvoiceTotal:	$338.44
					Vendor Total:	$822.88
OPTIMA PLUMBING SPLY	363579					
Check Group:						
Battery Faucet		6	212237	52528 4/7/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$2,165.64
1/2 Comp x 3/8 Comp Adapter		12	212237	52528 4/7/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$161.64
Faucet Hole Cover		12	212237	52528 4/7/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$29.76
					Check #: 0	
					PO/InvoiceTotal:	$2,357.04
Check Group:						
brass quaturn compression cartridge		8	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$330.40
4-arm cross handles		4	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$254.32

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
vacuum breaker renewing kit		1	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$77.40
kit for vb assembly		1	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$23.34
ga po plug w/tail piece		25	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$614.00
lever/twist drain repair kit		2	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$154.28
1 1/4*12' 17 gauge		6	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$128.16
regal 110 xl		2	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$420.72
brass closet spud		10	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$165.60 54
closet stem		12	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$107.04
urinal stem		12	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$107.04
vacuum break kit		12	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$87.84
screw driver stop kit		4	213050	52562 4/26/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$133.12
					Check #: 0	
					PO/InvoiceTotal:	$2,603.26
Check Group:						
comp outlet loose key ball type		24	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$536.64
sink trap		30	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$1,307.40
ss supply line		25	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$133.25

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
faucet hole cover		20	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$77.60
single hole ada white sink		5	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$848.85
lavatory faucet		2	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$349.68
replaces		20	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$398.40
handling charges		1	213051	52559 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$30.00
					Check #: 0	
					PO/InvoiceTotal:	$3,681.82
Check Group:						
water sentry filter kit		2	213052	52560 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$427.68
3/4 garage disposer		1	213052	52560 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$318.24
shipping		1	213052	52560 4/28/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$30.00
					Check #: 0	
					PO/InvoiceTotal:	$775.92
					Vendor Total:	$9,418.04
ORKIN PEST CONTROL	365544					
Check Group:						
pest control services blanket order/PROVISO EAST		1	210024	210965006 4/9/2021	20.5.2540.321.0000.002.2000.0000 Sanitation Services	$127.68
pest control services blanket order/PROVISO EAST		1	210024	210965007 4/16/2021	20.5.2540.321.0000.002.2000.0000 Sanitation Services	$127.68
					Check #: 0	
					PO/InvoiceTotal:	$255.36

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$255.36
Pac-Van, Inc.						
Check Group:						
40' Storage Container x 12		6	213406	19687523 5/19/2021	10.5.2410.325.0000.002.0011.0000 Rentals	$7,776.00
Upgrade to PV3 Safety Container x 12		12	213406	19687523 5/19/2021	10.5.2410.325.0000.002.0011.0000 Rentals	$408.00
Delivery of Containers		12	213406	19687523 5/19/2021	10.5.2410.325.0000.002.0011.0000 Rentals	$2,700.00
					Check #: 0	
					PO/InvoiceTotal:	$10,884.00
					Vendor Total:	$10,884.00
PALOS SPORTS INC	350260					56
Check Group:						
SPORTS HEALTH *K MEGA BAND COMPLETE PK		1	212963	5522467-00 4/19/2021	10.5.1100.411.0000.004.0322.0000 Educational Supplies	$376.76
-SPH FITNESS BAND LOOP TOTAL CLASS PACK *K		3	212963	5522467-00 4/19/2021	10.5.1100.411.0000.004.0322.0000 Educational Supplies	$179.97
					Check #: 0	
					PO/InvoiceTotal:	$556.73
					Vendor Total:	$556.73
PERKINS & WILL, INC.	366688					
Check Group:						
FIELD SURVEY AND CREATE EMERGENCY SIGNAGE FOR BUILDING		1	212775	0182350 4/16/2021	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$2,447.50
FIELD SURVEY AND CREATE EMERGENCY SIGNAGE FOR BUILDING		1	212775	0183047 5/17/2021	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$4,895.00
					Check #: 0	
					PO/InvoiceTotal:	$7,342.50

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
SERVICES THRU APRIL 30,2021-REIMBURSABLE EXPENSES		1	213718	0183044 5/17/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$13,225.74
SERVICES THRU APRIL 30,2021-CAPITAL PROJECTS		1	213718	0183045 5/17/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$47,875.89
SERVICES THRU APRIL 30,2021-CALL INSPECTIONS		1	213718	0183046 5/17/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$3,160.00
					Check #: 0	
					PO/InvoiceTotal:	$64,261.63
					Vendor Total:	$71,604.13
PM MUSIC CENTER	350257					
Check Group:						
BELL COVERINGS (20 SMALL)		20	212356	1862502 3/8/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$149.80
BELL COVERS SIZE MEDIUM		20	212356	1862502 3/8/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$169.80
BELL COVER (LARGE)		10	212356	1862502 3/8/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$199.90
BELL COVERS xlarge		10	212356	1862502 3/8/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$249.90
Face Mask with Mouth Flap		20	212356	1862723 3/10/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$399.80
Face Mask with Mouth Flap		20	212356	1866507 3/25/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$399.80
Face Mask with Mouth Flap		20	212356	1866507 3/25/2021	10.5.1502.411.0000.003.0238.0000 Educational Supplies	$399.80
					Check #: 0	
					PO/InvoiceTotal:	$1,968.80
					Vendor Total:	$1,968.80
POINT AUTOMOTIVE INC.	364540					

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Check Group:						
engine oil		6	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$39.00
oil filter		1	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$8.25
fluids		1	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$15.00
labor		1	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$20.00
wiper blades		2	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$37.98
safety inspection		1	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$75.00
safety sticker fee		1	213174	000056 4/8/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$33.00
					Check #: 0	
					PO/InvoiceTotal:	$228.23
Check Group:						
engine oil		6	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$39.00
oil filter		1	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$8.25
fluids		1	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$15.00
labor		1	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$20.00
wiper blades		2	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$37.98
safety inspection		1	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$75.00

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safety sticker fee		1	213176	000055 4/7/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$33.00
					Check #: 0	
					PO/InvoiceTotal:	$228.23
Check Group:						
engine oil		6	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$39.00
oil filter		1	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$8.25
fluids		1	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$15.00
labor		1	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$20.00
wiper blades		2	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$37.98
safety inspection		1	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$75.00
safety sticker fee		1	213177	000054 4/6/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$33.00
					Check #: 0	
					PO/InvoiceTotal:	$228.23
Check Group:						
engine oil		6	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$39.00
oil filter		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$8.25
fluids		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$15.00
labor		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$20.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
disposal fee		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$6.00
wiper blades		2	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$29.98
safety inspection		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$75.00
safety sticker fee		1	213178	000057 4/9/2021	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$33.00
					Check #: 0	
					PO/InvoiceTotal:	$226.23
					Vendor Total:	$910.92
PORTA PHONE	352972					
Check Group:						60
Football Wireless Headsets Porta Phone		1	212777	21PP773 3/30/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$3,675.00
Shipping		1	212777	21PP773 3/30/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$82.36
					Check #: 0	
					PO/InvoiceTotal:	$3,757.36
					Vendor Total:	$3,757.36
PRO-AM TEAM SPORTS						
Check Group:						
Soccer Goals		1	213489	AAF015474 5/24/2021	10.5.1501.550.0000.003.0036.0000 Capitalized Equipment	$4,584.00
Shipping		1	213489	AAF015474 5/24/2021	10.5.1501.550.0000.003.0036.0000 Capitalized Equipment	$415.00
					Check #: 0	
					PO/InvoiceTotal:	$4,999.00
					Vendor Total:	$4,999.00
R & M SPECIALTIES						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
8' x 8' Backdrop w/Full Color Imprint		1	213522	72711 5/19/2021	10.5.2193.390.0000.002.0075.0000 Other Purchased Services	$196.00
					Check #: 0	
					PO/InvoiceTotal:	$196.00
					Vendor Total:	$196.00
READYREFRESH	350578					
Check Group:						
DRINKING WATER PMSA 2/9-3/9 (MAIN OFFC)		1	210043	11C0119150308 3/10/2021	10.5.2410.390.0000.004.0011.0000 Other Purchased Services	$53.94
DRINKING WATER PROVISO EAST 2/11-3/10		1	210043	11C0119530962 3/12/2021	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	$25.98
DRINKING WATER PROVISO EAST 2/13-3/12(NURSE)		1	210043	11C0121030696 3/16/2021	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	$11.99
DRINKING WATER PMSA 3/9-4/8 MAIN OFFC		1	210043	11D0119150308 4/10/2021	10.5.2410.390.0000.004.0011.0000 Other Purchased Services	$167.81
DRINKING WATER PROVISO EAST 3/11-4/10		1	210043	11D0119530962 5/2/2021	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	$25.98
					Check #: 0	
					PO/InvoiceTotal:	$285.70
					Vendor Total:	$285.70
REALITYWORKS,INC	358765					
Check Group:						
Caring for Patients with ID or Mental Illness - Curriculum		1	212321	25800 4/8/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$426.00
Caring for Patients with ID or Mental Illness - MP3 Players		1	212321	25800 4/8/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$290.00
Caring for Patients with ID or Mental Illness - Headphones		1	212321	25800 4/8/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$225.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Caring for Patients with ID or Mental Illness - Scenario Cards & Workbooks		1	212321	25800	10.5.1400.411.0000.003.3220.0002	$385.00
				4/8/2021	Educational Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$1,326.00
					Vendor Total:	$1,326.00
RIDDELL/ALL AMERICAN	351130					
Check Group:						
Riddell Football Helmet Decal Quote 02_2021		200	212398	951344588	10.5.1501.491.0000.003.0036.0000	$744.00
				4/11/2021	Uniforms	
Custom Artwork		1	212398	951344588	10.5.1501.491.0000.003.0036.0000	$22.00
				4/11/2021	Uniforms	
Freight		1	212398	951344588	10.5.1501.491.0000.003.0036.0000	$48.25
				4/11/2021	Uniforms	62
					Check #: 0	
					PO/InvoiceTotal:	$814.25
					Vendor Total:	$814.25
RIVEREDGE HOSPITAL	350304					
Check Group:						
Homebound/Hospital Tutoring/EG		1	213341	20210524	10.5.1200.390.0000.001.0393.0000	$200.00
				4/1/2021	Other Purchased Services	
Homebound/Hospital Tutoring/MS		1	213341	20210544	10.5.1200.390.0000.001.0393.0000	$400.00
				4/1/2021	Other Purchased Services	
					Check #: 0	
					PO/InvoiceTotal:	$600.00
					Vendor Total:	$600.00
ROBERTSON, LAUREN N						
Check Group:						
Substance Abuse and Treatment Class		1	213611	JUN21AP	10.5.2640.230.0000.001.0325.0000	$750.00
				5/10/2021	Tuition Reimbursement	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Multicultural Counseling		1	213611	JUN21AP 5/10/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
Group Works in Schools		1	213611	JUN21AP 5/10/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
					Check #: 0	
					PO/InvoiceTotal:	$2,250.00
					Vendor Total:	$2,250.00
RUSSO'S POWER EQUIPMENT	363000					
Check Group:						
carburetor		1	213462	SPI10692272 5/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$68.99
					Check #: 0	
					PO/InvoiceTotal:	$68.99
					Vendor Total:	$68.99
SANE INC`						
Check Group:						
1 Jumbo		1	211272	80744 1/19/2021	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$4.00
Ateco Ultra Spatula 4"		79	211272	80744 1/19/2021	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$284.40
Wright's Cable Cord		2	211272	80744 1/19/2021	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$14.89
					Check #: 0	
					PO/InvoiceTotal:	$303.29
					Vendor Total:	$303.29
SCHOLASTIC INC.						
Check Group:						
New York Time Classroom Subscription		1	213202	M6903783 2/2/2021	10.5.1200.411.0000.001.0393.0000 Educational Supplies	$549.45
					Check #: 0	

Proviso Township High School District 209

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$549.45
					Vendor Total:	$549.45
SCHOOL NURSE SUPPLY INC.	356879					
Check Group:						
ADTEMP 433 NON-CONTACT INFRARED THERMOMETER		1	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$52.50
ALCOHOL PREP PADS MEDIUM (200-CT)		5	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$14.95
STERILE GAUZE PADS 4'X4 (100-CT)		2	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$14.98
STERILE GAUZE PADS 3X3 (100-CT)		2	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$10.90
STERILE GAUZE PADS 2X2 (100-CT)		2	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$8.64
SNS SPLINTER OUT		10	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$27.00
A&D OINTMENT (144-CT)		1	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$18.95
HYDROCORTISONE ANTI-ITCH CREAM (144-CT)		1	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$12.95
HALYARD PURPLE NITRILE POWDER FREE EXAM GLOVES - LARGE (100CT)		2	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$55.98
HALYARD PURPLE NITRILE POWDER FREE EXAM GLOVES - MEDIUM (100CT)		2	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$55.98
COFLEX SELF ADHERENT BANDAGES 3X5 YDS RED		10	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$26.50
INSTANT HEAT PACK		3	212843	0831860-IN 3/31/2020	10.5.2134.410.0000.003.0163.0000 General Supplies	$100.50

Check #: 0

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$400.09
					Vendor Total:	$400.09
SCHOOL SPECIALTY INC	350024					
Check Group:						
scissors, stainless steel 8 in		12	213091	208127341444 4/27/2021	10.5.1100.411.0000.003.0176.0000 Educational Supplies	$65.64
scissors, fiskars, 8 in		10	213091	208127341444 4/27/2021	10.5.1100.411.0000.003.0176.0000 Educational Supplies	$119.90
Sparkle Cord, Thick Pack		2	213091	208127341444 4/27/2021	10.5.1100.411.0000.003.0176.0000 Educational Supplies	$6.74
					Check #: 0	
					PO/InvoiceTotal:	$192.28
					Vendor Total:	$192.28
SCIENTIFICS DIRECT INC.	366286					
Check Group:						
Gas engine model kit		35	211281	SC90017800 10/21/2020	10.5.1100.411.0000.003.0047.0000 Educational Supplies	$1,608.25
Gas engine model kit		35	211281	SC90017800 10/21/2020	10.5.1100.411.0000.003.0034.0000 Educational Supplies	$1,608.25
Haynes Build Your Own V-8 Engine		8	211281	SC90017800 10/21/2020	10.5.1100.411.0000.003.0034.0000 Educational Supplies	$599.60
Haynes Build Your Own V-8 Engine		7	211281	SC90017800 10/21/2020	10.5.1100.411.0000.003.0031.0000 Educational Supplies	$524.65
10% off coupon		1	211281	SC90017800 10/21/2020	10.5.1100.411.0000.003.0047.0000 Educational Supplies	($434.08)
					Check #: 0	
					PO/InvoiceTotal:	$3,906.67
					Vendor Total:	$3,906.67
SEQUEL SCHOOL	364294					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
March 2021 Tuition - RW		1	213344	NIA001517 4/8/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,106.40
					Check #: 0	
					PO/InvoiceTotal:	$6,106.40
Check Group:						
August Tuition (2 students)		1	213345	NIA000985 9/8/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$1,915.32
August Tuition (2 students)		1	213345	NIA000986 9/8/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,532.80
					Check #: 0	
					PO/InvoiceTotal:	$5,448.12
					Vendor Total:	$11,554.52
SHOREWOOD HOME & AUTO	366927					66
Check Group:						
SNOW-EX 72 in Hydraulice front blade		1	212862	03-236267 4/6/2021	20.5.2540.550.0000.004.2000.0000 Capitalized Equipment	$3,286.95
DELIVERY		1	212862	03-236267 4/6/2021	20.5.2540.550.0000.004.2100.0000 Capitalized Equipment	$79.00
					Check #: 0	
					PO/InvoiceTotal:	$3,365.95
Check Group:						
JDC - WET CHARGED BATTERY		1	213182	03-247024 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$131.86
JDC - SHOCK ABSO		1	213182	03-247024 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$84.35
JDC - BALL STUD		2	213182	03-247024 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$6.60
JDC - LOCK BUT		1	213182	03-247024 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$0.99

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
JDC - WET CHARGED BATTERY		1	213182	03-247024 5/17/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$59.99
					Check #: 0	
					PO/InvoiceTotal:	$283.79
Check Group:						
honda tiller		1	213346	03-244484 5/6/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$1,019.00
					Check #: 0	
					PO/InvoiceTotal:	$1,019.00
					Vendor Total:	$4,668.74
Sievert Electric Service & Sales Co. Inc						
Check Group:						
Timing console - programmed for swimming & diving		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$2,100.00
Hornstart unit		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$1,300.00
Lane extension module 25'		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$200.00
Lane module		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$260.00
Back-up pushbutton		2	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$150.00
Touchpad, 60" x 22"		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$1,040.00
Less 10% existing customer discount		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	($505.00)
Shipping & Handling		1	211804	594587 1/11/2021	10.5.1501.551.0000.003.0036.0000 REPLACEMENT EQUIP.WEST.ATHL PROGRAMS	$425.00
					Check #: 0	
					PO/InvoiceTotal:	$4,970.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$4,970.00
STANTON MECHANICAL INC	351739					
Check Group:						
steam to water bundle replacement		1	212046	0000050705 3/31/2021	20.5.2540.550.0000.003.2000.0000 Capitalized Equipment	$11,820.00
					Check #: 0	
					PO/InvoiceTotal:	$11,820.00
					Vendor Total:	$11,820.00
SUGAR CREEK GOLF COURSE	366643					
Check Group:						
BOYS & GIRLS GOLF TEAM /PRACTICE RANGE		1	213610	JUN21AP 5/14/2021	10.5.1501.640.0000.002.0036.0000 Dues And Fees	$500.00
					Check #: 0	68
					PO/InvoiceTotal:	$500.00
					Vendor Total:	$500.00
THE PRINTING STORE	363757					
Check Group:						
Programs 2 Sheets/Set 100# Gloss Text 11 x 17 Color Saddle Stitched Booklet		1	213543	88909 5/18/2021	10.5.2193.410.0000.004.0075.0000 General Supplies	$783.00
					Check #: 0	
					PO/InvoiceTotal:	$783.00
					Vendor Total:	$783.00
TRADEBE TREATMENT & RECYCLING, LLC.	365375					
Check Group:						
DISPOSAL OF OLD AND EXPIRED SCIENCE CHEMICALS ON QUOTE#13464		1	210279	4440134103 10/15/2020	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$4,950.51
					Check #: 0	
					PO/InvoiceTotal:	$4,950.51
					Vendor Total:	$4,950.51

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
TRITON COLLEGE	354247					
Check Group:						
Tuition		1	213359	1419077	10.5.4280.670.0000.001.0010.0000	$14,206.28
				3/5/2020	Tuition	
Student books		1	213359	1419077	10.5.2210.420.0000.001.0010.0000	$3,837.20
				3/5/2020	Textbooks	
					Check #: 0	
					PO/InvoiceTotal:	$18,043.48
					Vendor Total:	$18,043.48
TROPHIES BY GEORGE						
Check Group:						
PLAQUES WITH BLACK AND GOLD PLATE WITH GOLD ENGRAVING		9	213477	103809-21	10.5.2410.410.0000.003.0011.0000	$191.25
				5/7/2021	General Supplies	69
Shipping/Delivery		1	213477	103809-21	10.5.2410.410.0000.003.0011.0000	$8.50
				5/7/2021	General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$199.75
					Vendor Total:	$199.75
tyara simpson-morales						
Check Group:						
WALTHER TUTORING - 3/29-4/22/2021		1	213377	JUN21AP	10.5.3700.390.0000.001.4300.0002	$688.00
				4/22/2021	Purchased Svcs	
					Check #: 0	
					PO/InvoiceTotal:	$688.00
					Vendor Total:	$688.00
TYLER, TIFFANY E						
Check Group:						
Child and Adolescent Pschypathology		1	213612	JUN21AP	10.5.2640.230.0000.001.0325.0000	$750.00
				4/13/2021	Tuition Reimbursement	
					Check #: 0	

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					PO/InvoiceTotal:	$750.00
					Vendor Total:	$750.00
ULINE						
Check Group:						
Crowd Control Posts		10	212339	130665702 2/26/2021	10.5.2190.410.0000.002.0102.0000 General Supplies	$1,155.20
					Check #: 0	
					PO/InvoiceTotal:	$1,155.20
Check Group:						
Standard Z-Rack - Orange		16	212634	131323016 3/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,312.00
Nylon Clothes Racks Cover		16	212634	131323016 3/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$880.00 70
Shipping		1	212634	131323016 3/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$211.75
					Check #: 0	
					PO/InvoiceTotal:	$2,403.75
					Vendor Total:	$3,558.95
UNIQUE PRODUCTS	356847					
Check Group:						
RECOVERY HOSE		1	212008	403414 2/3/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$86.99
					Check #: 0	
					PO/InvoiceTotal:	$86.99
Check Group:						
SPRAY BOTTLE 32OZ PLASTIC		100	212151	405216 3/3/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$71.00
TRIGGER SPRAYER 9" for 32oz BOTTLE BLUE/WHITE (SOLD EACH)		100	212151	405216 3/3/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$96.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BETCO GE FIGHT BAC RTU GREEN CERT. 5 MINUTE DISINFECTANT		1	212151	405216	20.5.2540.412.0000.002.2000.0000	$1,014.00
				3/3/2021	Custodial Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$1,181.00
Check Group:						
PRO LYSOL BRAND III DISINF SPRY 19OZ LINEN 12		9	212242	405718	20.5.2540.412.0000.002.2100.0000	$882.00
				2/16/2021	Custodial Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$882.00
Check Group:						
Janitor Cart W/ EXT Long Base		2	212254	406018-1	20.5.2540.412.0000.002.2000.0000	$250.00
				2/17/2021	Custodial Supplies	
PER6800 Maid Cart no Bucket		1	212254	406019-2	20.5.2540.412.0000.002.2000.0000	$299.00
				2/17/2021	Custodial Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$549.00
Check Group:						
70% ALCOHOL GEL HAND SANITIZER 16 OZ BOTTLE WITH PUMP 20/CS		1	212256	405687-1	20.5.2540.412.0000.002.2100.0000	$140.00
				3/31/2021	Custodial Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$140.00
Check Group:						
Maroon Ecoprep 14x24		15	212272	411740	20.5.2540.412.0000.002.2000.0000	$1,666.95
				5/24/2021	Custodial Supplies	
Maroon EcoPrep 14x20		10	212272	411740	20.5.2540.412.0000.002.2000.0000	$887.30
				5/24/2021	Custodial Supplies	
Turfscrub 14x20		1	212272	411740	20.5.2540.412.0000.002.2000.0000	$168.04
				5/24/2021	Custodial Supplies	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
20" Black Strip Floor pad		10	212272	411740 5/24/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$251.20
19" Pad Lok Pad Driver		2	212272	411740 5/24/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$176.08
					Check #: 0	
					PO/InvoiceTotal:	$3,149.57
Check Group:						
ISHINE 25% SOLID FLOOR FINISH 5GL PAIL		50	212333	409015 3/19/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$4,146.00
					Check #: 0	
					PO/InvoiceTotal:	$4,146.00
Check Group:						
20X16X14 CORRUGATED BOXES 20/BNDL		2000	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$3,420.00
WESCO #230010 APPLIANCE MOVER		8	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$2,562.80
WESCO #210017 1000LB CAP SHOVEL NOSE HAND TRUCK		4	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$660.00
WESCO #272065 30X18 DOLLY		4	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$252.80
WESCO #272066 36X24 DOLLY		4	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$309.60
RAYMOND MODEL 700 DESK MOVER		2	213472	410445 5/25/2021	20.5.2540.412.0000.002.2000.0000 Custodial Supplies	$544.00
					Check #: 0	
					PO/InvoiceTotal:	$7,749.20
Check Group:						
disinfecting wipes		52	213705	407313 2/16/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$3,003.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$3,003.00
Check Group:						
trip charge		1	213710	412235 5/17/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$125.00
return trip charge		1	213710	412235 5/17/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$75.00
volt 305 ah		6	213710	412235 5/17/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$2,040.00
machine repair labor		2	213710	412235 5/17/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$170.00
					Check #: 0	
					PO/InvoiceTotal:	$2,410.00
					Vendor Total:	$23,296.76
US BANK	353426					
Check Group:						
copier lease blanket order + CONTRACT PYMT		1	210028	440837367 4/12/2021	10.5.2660.301.0000.001.0014.0000 Lease	$8,564.74
					Check #: 0	
					PO/InvoiceTotal:	$8,564.74
					Vendor Total:	$8,564.74
VARITRONICS	363451					
Check Group:						
PROFINISH 24" DUAL-SIDED LAMINATE - 300FT		1	212408	PSI-126859 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$299.99
Shipping/handling		1	212408	PSI-126859 3/11/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$18.35
					Check #: 0	
					PO/InvoiceTotal:	$318.34
					Vendor Total:	$318.34
VERNIER SOFTWARE & TECHNOLOGY	350385					

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
GO DIRECT TEMP TEACHER PACK		1	213034	5392644 4/20/2021	10.5.3700.410.0000.001.4400.0002 General Supplies	$599.00
GO DIRECT PH TEACHER PACK		1	213034	5392644 4/20/2021	10.5.3700.410.0000.001.4400.0002 General Supplies	$758.00
USB DIGITAL MICROSCOPE		3	213034	5392644 4/20/2021	10.5.3700.410.0000.001.4400.0002 General Supplies	$373.95
					Check #: 0	
					PO/InvoiceTotal:	$1,730.95
					Vendor Total:	$1,730.95
VISTA NATIONAL INSURANCE GRP	363863					
Check Group:						
broker consulting fee		1	210091	JUN21AP 4/1/2021	10.5.2310.384.0000.001.0050.0000 Insurance (Insurance Broker)	$10,625.00
					Check #: 0	
					PO/InvoiceTotal:	$10,625.00
					Vendor Total:	$10,625.00
VS PRINTING SERVICES LLC	365744					
Check Group:						
7 X 5 Full Color Banners for Graduation		5	213562	18412 5/13/2021	10.5.2410.410.0000.003.0011.0000 General Supplies	$375.00
					Check #: 0	
					PO/InvoiceTotal:	$375.00
					Vendor Total:	$375.00
Walker Quality Services Co., LLC						
Check Group:						
Consulting Services		1	213063	9980 5/24/2021	10.5.2560.390.0000.001.0800.0000 Other Purchased Services	$6,650.00
					Check #: 0	
					PO/InvoiceTotal:	$6,650.00

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Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$6,650.00
WAREHOUSE DIRECT	353427					
Check Group:						
Disinfectant wipes		3	211825	4737642-1 12/3/2020	10.5.1200.411.0000.001.0393.0000 Educational Supplies	$8.97
					Check #: 0	
					PO/InvoiceTotal:	$8.97
Check Group:						
Black Solid Wood Poster Frames with Plastic Window, Wide Profile, 24 x 36		6	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$323.04
Desktop Tape Dispenser, 1" Core, Weighted Non- Skid Base, Black		2	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$4.82
Disinfectant Spray, Crisp Linen, 19 oz Aerosol Spray, 12/ Carton		1	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$89.99
Disinfecting Wipes by Clean Cut, Lemon Scent, 35 Wet Wipes/ Canister		12	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$35.88
FIREWORX Premium Multi- Use Colored Paper, 20lb, 8.5 x 11, Echo Orchid, 500/ Ream		1	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$6.37
FIREWORX Premium Multi- Use Colored Paper, 20lb, 8.5 x 11, Pumpkin Glow, 500/ Ream		1	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$6.37
Color Paper - "Vintage" Assortment, 24lb, 8.5 x 11, Assorted Vintage Colors, 500/ Ream		4	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$72.36
Color Paper - "Happy" Assortment, 24lb, 8.5 x 11, Assorted Happy Colors, 500/ Ream		4	213002	4934508-0 4/14/2021	10.5.2222.410.0000.002.0206.0000 General Supplies	$72.36
					Check #: 0	
					PO/InvoiceTotal:	$611.19
					Vendor Total:	$620.16

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Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1387 06/08/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WEST 40 ISC #2	350399					
Check Group:						
REG - ILLINOIS PERFORMANCE EVALUATION - RETRAINING		1	212686	21-2042	10.5.2210.312.0000.002.4932.0002	$208.59
				4/21/2021	Professional Employee Training and Development	
					Check #: 0	
					PO/InvoiceTotal:	$208.59
Check Group:						
COMMUNICATING WITH STAFF - APRIL 8, 2021 - ONLINE		1	212783	21-2036	10.5.2210.312.0000.002.4300.0002	$208.59
				4/13/2021	Professional Employee Training and Development	
					Check #: 0	
					PO/InvoiceTotal:	$208.59
					Vendor Total:	$417.18
WESTMONT INTERIOR SUPPLY HOUSE	352852					
Check Group:						
fine fissured humiguard		960	212511	130160437	20.5.2540.413.0000.003.2000.0000	$691.20
				3/15/2021	Maintenance Supplies	
accustical ceiling tile		12	212511	130160437	20.5.2540.413.0000.003.2000.0000	$207.60
				3/15/2021	Maintenance Supplies	
fine fissured humiguard,concealed		400	212511	130160437	20.5.2540.413.0000.003.2000.0000	$540.00
				3/15/2021	Maintenance Supplies	
putty knife		2	212511	130160437	20.5.2540.413.0000.003.2000.0000	$32.00
				3/15/2021	Maintenance Supplies	
hammerhead joint knife		4	212511	130160437	20.5.2540.413.0000.003.2000.0000	$22.00
				3/15/2021	Maintenance Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$1,492.80
					Vendor Total:	$1,492.80
WILLOWBROOK HIGH SCHOOL	350546					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1309 05/05/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ALLEN SCHURE	360473					
Check Group:						
Boys Volleyball 042221		1	213138	MAY21AP 4/22/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$56.00
Boys Volleyball 042321		1	213138	MAY21AP 4/22/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$56.00
					Check #: 0	
					PO/InvoiceTotal:	$112.00
					Vendor Total:	$112.00
Andrew Sok						
Check Group:						
Boys Soccer 033021		1	213214	MAY21AP 3/30/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	77
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
ANDY SAWICKI	365076					
Check Group:						
BOYS SOCCER S		1	213070	MAY21AP 3/11/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
Check Group:						
SOCCER		1	213094	MAY21AP-2 4/6/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
Check Group:						
Boys Soccer 033021		1	213102	MAY21AP-3 3/30/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$97.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$97.00
					Vendor Total:	$207.00
Bradley Santiago						
Check Group:						
Boys Soccer 040121		1	213062	MAY21AP 4/1/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
DAVID HARLAN	355443					
Check Group:						
G VOLLEYBALL		1	213071	MAY21AP 3/30/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
Dimitrios G. Panagiotidis						
Check Group:						
Boys Soccer 041321		1	213219	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
DONALD MURRAY	362550					
Check Group:						
Football 040921		1	213103	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1309 05/05/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
DONNA MOBLEY						
Check Group:						
Girls Volleyball 040921		1	213110	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00
					Check #: 0	
					PO/InvoiceTotal:	$89.00
					Vendor Total:	$89.00
Drew Matzen						
Check Group:						
B BASKETBALL		1	213208	MAY21AP 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
EARL CLEMENT	352422					
Check Group:						
Girls Volleyball 041221		1	213104	V666159 4/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00
					Check #: 0	
					PO/InvoiceTotal:	$89.00
					Vendor Total:	$89.00
Gabriel Billings						
Check Group:						
Boys Soccer 033021		1	213209	MAY21AP 3/30/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$97.00
					Check #: 0	
					PO/InvoiceTotal:	$97.00

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Voucher Detail Listing

Voucher Batch Number: 1309 05/05/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$97.00
HURLEY, ROBERT J						
Check Group:						
Athletic Worker: Girls Volleyball 040921		2	213108	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: Football 040921		1	213108	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
JAMES B. WHITE JR.						
Check Group:						
Girls Volleyball 033021		1	213198	MAY21AP 3/30/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00 80
Girls Volleyball 040621		1	213198	MAY21AP 3/30/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00
					Check #: 0	
					PO/InvoiceTotal:	$178.00
					Vendor Total:	$178.00
James Wozny						
Check Group:						
SOCCER		1	213130	MAY21AP 4/8/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
JEFF SCHUETZNER	359970					
Check Group:						
VOLLEYBALL G		1	213124	MAY21AP 4/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
Jody Feigle						
Check Group:						
Boys Soccer 041321		1	213217	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
Joe Antonini						
Check Group:						
Boys Soccer 041321		1	213218	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
Joseph Maestro						
Check Group:						
Softball 0419/21		1	213092	MAY21AP 4/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
JOSEPH NAGLE	366738					
Check Group:						
Girls Volleyball 041221		1	213105	MAY21AP 4/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$89.00
					Vendor Total:	$89.00
KERRY DEAN	365696					
Check Group:						
Boys Track 042621		1	213164	MAY21AP 4/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$130.00
					Check #: 0	
					PO/InvoiceTotal:	$130.00
					Vendor Total:	$130.00
LARRY HIGGS	362048					
Check Group:						
SOCCER		1	213129	MAY21AP 4/8/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
					Vendor Total:	$80.00
LORETTE CHERRY	357863					
Check Group:						
Athletic Worker: BTF 042621		2	213165	MAY21AP 4/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
					Vendor Total:	$80.00
MARIO RODRIGUEZ	366530					
Check Group:						
Boys Soccer 040121		1	212998	MAY21AP 4/1/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
SOCCER		1	213166	MAY21AP-2 4/8/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$130.00
MARK FEBONIO	356659					
Check Group:						
Girls Volleyball 041521		2	213167	MAY21AP 4/15/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$178.00
					Check #: 0	
					PO/InvoiceTotal:	$178.00
					Vendor Total:	$178.00
MARK GINSKI						
Check Group:						
G VOLLEYBALL		1	212972	MAY21AP 3/25/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
Michael Haddad						
Check Group:						
Football 040921		1	213211	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MICHAEL POWERS	366054					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Boys Track 042621		1	213169	MAY21AP 4/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$130.00
					Check #: 0	
					PO/InvoiceTotal:	$130.00
					Vendor Total:	$130.00
MICHAL WIELEBA	366304					
Check Group:						
Boys Soccer 041321		1	213170	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
Boys Soccer 041721		1	213170	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$130.00
					Vendor Total:	$130.00
PAMELA OLIVER	357488					
Check Group:						
Girls Volleyball 040921		1	213106	MAY21AP-2 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$89.00
					Check #: 0	
					PO/InvoiceTotal:	$89.00
Check Group:						
VOLLEYBALL G		1	213122	MAY21AP 4/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$199.00
PAMELA YOUNG	363252					
Check Group:						
G VOLLEYBALL		1	213073	MAY21AP 3/30/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
PETER ALFINI	364724					
Check Group:						
Football 040921		1	213107	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Ricardo Gonzalez						
Check Group:						
Boys Soccer 041321		1	213215	MAY21AP 4/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
Check Group:						
Girls Soccer 042021		1	213216	MAY21AP-2 5/4/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$130.00
RICHARD S ANDREWS	363887					
Check Group:						
Boys Soccer 040121		1	212999	MAY21AP-2 4/1/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Ryan McMillin						
Check Group:						
Football 040913		1	213213	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Samuel w. Houseworth						
Check Group:						
VOLLEYBALL G		1	212977	MAY21AP 3/25/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$110.00
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
Thomas F. LaRocca						
Check Group:						
Football 040921		1	213212	MAY21AP 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
TIME FERRELL						
Check Group:						
Boys Volleyball 042221		1	213220	MAY21AP 4/22/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$56.00
					Check #: 0	
					PO/InvoiceTotal:	$56.00
					Vendor Total:	$56.00
Trevor Nash						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SOCCER		1	213125	MAY21AP-3 4/8/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
WILLIAM GRADY	363743					
Check Group:						
Softball 042121		1	213194	MAY21AP 4/22/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
WILLIE ROSS JR.						87
Check Group:						
Athletic Worker: Girls Volleyball 040621		2	213037	MAY21AP-2 4/6/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
Check Group:						
Athletic Worker: Girls Volleyball 040921		2	213098	MAY21AP-4 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: Football 040921		1	213098	MAY21AP-4 4/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
Check Group:						
Athletic Worker: Girls Volleyball 041221		2	213111	MAY21AP-3 4/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$80.00
					Vendor Total:	$280.00
ZDZISLAW KUJAWA	353491					
Check Group:						
SOCCER		1	213131	MAY21AP 4/8/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
					Grand Total:	$4,157.00

End of Report

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COMPUTER CHECK JOURNAL

Check #	Check Date		Check Amount	Vendor Code and Name		
Invoice #	Inv Date	PO #	Purpose	Inv Amount	Account # and Description	

Batch No.: CC11-002

Bank Code: A Checking Acct

29254	**05/11/21**		**800.00**	**RUBENRICO - RUBEN RICO**		
MAYSA202	05/07/21	11749	CLASS OF 2021 PROM/PICNIC	800.00	4-30-518	Class of 2021-PMSA
			Subtotal for Check # 29254	**800.00**		
29255	**05/11/21**		**400.00**	**HELLOFL - HELLO FLASHY LLC**		
20210511	05/11/21	11724	HELLO FLASHY PHOTO BOOTH/SENIORS	400.00	2-30-502	Class of 2020 - East
			Subtotal for Check # 29255	**400.00**		
29256	**05/11/21**		**200.00**	**JUMENDZ - JUANA MENDOZA**		
31	05/11/21	11728	SCHOOL CHOIR	50.00	3-20-309	Choir West
31	05/11/21	11728	SCHOOL CHOIR	150.00	3-20-309	Choir West
			Subtotal for Check # 29256	**200.00**		
29257	**05/11/21**		**350.00**	**PROVISO - Proviso Township High Schools**		
20210511	05/11/21	11748	MOVIE NIGHT/APRIL 30 2021	350.00	4-40-509	F & S Recon - Superintendent
			Subtotal for Check # 29257	**350.00**		
29258	**05/11/21**		**1,900.00**	**RODLAZ - RODGER LAZARO**		
20210511	05/11/21	11725	FOOD FOR PROM/PICNIC C/O 2021	400.00	4-30-518	Class of 2021-PMSA
20210511	05/11/21	11750	FOOD FOR PROM/PICNIC 2021	1,500.00	4-30-518	Class of 2021-PMSA
			Subtotal for Check # 29258	**1,900.00**		
			Subtotal for Bank Code A	**3,650.00**		

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COMPUTER CHECK JOURNAL

Check #	Check Date		Check Amount	Vendor Code and Name		
Invoice #	Inv Date	PO #	Purpose		Inv Amount	Account # and Description

Batch No.: CC11-003

Bank Code: A Checking Acct

Check # / Invoice #	Check Date / Inv Date	PO #	Check Amount / Purpose	Vendor Code and Name	Inv Amount	Account # and Description
29260	**05/11/21**		**1,559.00**	**RMSPECIAL - R & M Specialties, Ltd.**		
72617	04/29/21	11740	Gear for class of 2021		7.50	2-30-503 Class of 2021 - East
72617	04/29/21	11740	CLASS OF 2021 CLASS GEAR		1,535.50	2-30-503 Class of 2021 - East
72617	04/29/21	11740	Class of 2021 Gear		16.00	2-30-503 Class of 2021 - East
				Subtotal for Check # 29260	**1,559.00**	
29261	**05/11/21**		**400.00**	**MAXINFLAB - MAXINFLABLES**		
M21-1235	05/11/21	11738	CLASS OF 2021 PICNIC		400.00	2-30-503 Class of 2021 - East
				Subtotal for Check # 29261	**400.00**	
29262	**05/11/21**		**100.00**	**WINGSTHGZ - WINGS AN THINGZ FOOD TRUCK**		
INV2560	05/11/21	11739	CLASS OF 2021 PROM/PICNIC		100.00	2-30-503 Class of 2021 - East
				Subtotal for Check # 29262	**100.00**	
				Subtotal for Bank Code A	**2,059.00**	

COMPUTER CHECK JOURNAL

Check #	Check Date		Check Amount	Vendor Code and Name		
Invoice #	Inv Date	PO #	Purpose	Inv Amount	Account # and Description	

Batch No.: CC11-004

Bank Code: A Checking Acct

29264	**05/27/21**		**1,000.00**	**HEART2HEAR - HEART TO HEART INTERNATIONA**		
HTH05262	05/26/21	11758	DONATION/HEART TO HEART	1,000.00	3-20-337	National Honor Society West
			Subtotal for Check # 29264	**1,000.00**		
29265	**05/27/21**		**1,000.00**	**CAREFORCHL - CARE FOR CHILDREN USA**		
CFCUSA0	05/26/21	11759	DONATION FOR CARE FOR CHILDREN	1,000.00	3-20-337	National Honor Society West
			Subtotal for Check # 29265	**1,000.00**		
29266	**05/27/21**		**250.00**	**GCASTILLO - GINA CASTILLO**		
GINAC052	05/26/21	11760	100 NHS SERVICE HOURS AWARD	250.00	3-20-337	National Honor Society West
			Subtotal for Check # 29266	**250.00**		
			Subtotal for Bank Code A	**2,250.00**		

COMPUTER CHECK JOURNAL

Check #	Check Date		Check Amount	Vendor Code and Name		
Invoice #	Inv Date	PO #	Purpose		Inv Amount	Account # and Description
Batch No.: CC12-001						
Bank Code:	**A**		**Checking Acct**			
29267	**06/03/21**		**945.00**	**RODLAZ - RODGER LAZARO**		
RLARZ060	06/03/21	11769	2020 ALUMNI CELEBRATION		945.00	4-30-517 Class of 2020 - PMSA
				Subtotal for Check # 29267	**945.00**	
				Subtotal for Bank Code A	**945.00**	

Vendor	Total
PERKINS & WILL, INC.	$47,875.89
JEANINE SCHULTZ MEMORIAL SCH	$40,532.11
FIRST STUDENT	$26,947.41
MENTA ACADEMY HILLSIDE	$25,860.40
CUMMINS NPOWER	$23,730.65
AT&T MOBILTY	$22,611.70
AT & T	$20,944.40
EDYNAMIC LEARNING INC.	$19,525.00
TRITON COLLEGE	$18,043.48
CELTIC ENVIRONMENTAL CO	$14,350.00
HAUSER, IZZO, PETRARCA,	$14,329.00
CELTIC ENVIRONMENTAL CO	$14,200.00
PERKINS & WILL, INC.	$13,225.74
GRAINGER, INC.	$12,752.00
STANTON MECHANICAL INC	$11,820.00
CHG ALTERNATIVE EDUCATION IN(	$11,746.02
CORPORATE MASTERCARD	$11,551.92
3D INSTITUTE INC.	$11,099.40
Pac-Van, Inc.	$10,884.00
VISTA NATIONAL INSURANCE GRP	$10,625.00
HAUSER, IZZO, PETRARCA,	$10,000.00
US BANK	$8,564.74
UNIQUE PRODUCTS	$7,749.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
MARYVILLE ACADEMY	$6,712.20
Walker Quality Services Co., LLC	$6,650.00
CHG ALTERNATIVE EDUCATION IN(	$6,406.92
GIANT STEPS ILLINOIS INC.	$6,372.00
SEQUEL SCHOOL	$6,106.40

EASTER SEALS METROPOLITAN CHI	$5,897.00
FLINN SCIENTIFIC, INC	$5,867.54
BALFOUR	$5,858.53
FIRST STUDENT	$5,479.69
MENTA ACADEMY HILLSIDE	$5,469.89
AT & T	$5,266.52
HAUSER, IZZO, PETRARCA,	$5,175.00
PRO-AM TEAM SPORTS	$4,999.00
Sievert Electric Service & Sales Co.	$4,970.00
TRADEBE TREATMENT & RECYCLIN	$4,950.51
MCWILLIAMS ELECTRIC COMPANY	$4,920.00
PERKINS & WILL, INC.	$4,895.00
MARYVILLE ACADEMY	$4,847.70
MCWILLIAMS ELECTRIC COMPANY	$4,800.00
UNIQUE PRODUCTS	$4,146.00
SCIENTIFICS DIRECT INC.	$3,906.67
PORTA PHONE	$3,757.36
Illinois Prep Top Timing	$3,750.00
OPTIMA PLUMBING SPLY	$3,681.82
SEQUEL SCHOOL	$3,532.80
SHOREWOOD HOME & AUTO	$3,365.95
PERKINS & WILL, INC.	$3,160.00
UNIQUE PRODUCTS	$3,149.57
UNIQUE PRODUCTS	$3,003.00
GHA TECHNOLOGIES INC	$2,830.20
MINI JERZEYS	$2,750.00
4IMPRINT	$2,728.43
HTHS DISTRICT 86	$2,620.00
OPTIMA PLUMBING SPLY	$2,603.26
MENTA ACADEMY OAK PARK	$2,493.78
PERKINS & WILL, INC.	$2,447.50
UNIQUE PRODUCTS	$2,410.00
ULINE	$2,403.75
OPTIMA PLUMBING SPLY	$2,357.04
ROBERTSON, LAUREN N	$2,250.00
GRAINGER, INC.	$2,237.56
BARAK	$2,157.35

ATLAS BOBCAT	$2,136.33
EVEREST ENVIRONMENTAL INC.	$2,021.51
HEARTLAND ALLIANCE HEALTH CCI	$1,989.75
SEQUEL SCHOOL	$1,915.32
MARCIA BRENNER ASSOCIATES, LL	$1,880.00
GHA TECHNOLOGIES INC	$1,786.08
VERNIER SOFTWARE & TECHNOLO	$1,730.95
ALLIANCE MECHANICAL SERVICES	$1,700.94
J C LICHT COMPANY	$1,684.96
NEVCO	$1,532.22
BARAK	$1,517.30
WESTMONT INTERIOR SUPPLY HOU	$1,492.80
BIO-RAD LABORATORIES	$1,339.51
ACCURATE BIOMETRICS	$1,333.00
REALITYWORKS,INC	$1,326.00
KATHERINE POOL	$1,296.00
HAUSER, IZZO, PETRARCA,	$1,242.00
HILDEBRAND SPORTING GOODS	$1,194.00
UNIQUE PRODUCTS	$1,181.00
ULINE	$1,155.20
FLINN SCIENTIFIC, INC	$1,134.00
GRAINGER, INC.	$1,092.25
SHOREWOOD HOME & AUTO	$1,019.00
LINDEN OAKS TUTORING	$998.40
MACGILL	$979.43
CELTIC ENVIRONMENTAL CO	$975.00
ECS MIDWEST LLC	$972.50
HENRY SCHEIN	$928.18
HARTGROVE HOSPITAL	$900.00
UNIQUE PRODUCTS	$882.00
EASTBAY TEAM SERVICES	$875.00
MAJOR APPLIANCE SERVICE	$864.09
HILDEBRAND SPORTING GOODS	$850.00
MATTHEW MEINDL	$832.00
BIO-RAD LABORATORIES	$831.51
RIDDELL/ALL AMERICAN	$814.25
PM MUSIC CENTER	$799.60

THE PRINTING STORE	$783.00
AWESOME CAMPAIGNS.COM INC.	$780.00
OPTIMA PLUMBING SPLY	$775.92
HILDEBRAND SPORTING GOODS	$770.00
PM MUSIC CENTER	$769.40
COMMUNITY HS DIST 99	$754.33
ZEIGLER FORD	$750.76
TYLER, TIFFANY E	$750.00
CORRECT MONITORING SERVICE	$732.00
MARCIA EBERHARD	$688.00
tyara simpson-morales	$688.00
WAREHOUSE DIRECT	$611.19
BLICK ART MATERIAL	$575.31
PALOS SPORTS INC	$556.73
SCHOLASTIC INC.	$549.45
ILLINOIS ASBO	$545.00
GRAINGER, INC.	$501.34
GLENBARD WEST HIGH SCHOOL	$500.00
SUGAR CREEK GOLF COURSE	$500.00
Nicole J. Wilson	$484.44
GRAINGER, INC.	$450.94
GRAINGER, INC.	$421.95
SCHOOL NURSE SUPPLY INC.	$400.09
COLLEGE BOARD	$400.00
RIVEREDGE HOSPITAL	$400.00
PM MUSIC CENTER	$399.80
GRAINGER, INC.	$393.74
ALPHA GRAPHICS	$391.18
ALEX JANCO	$384.00
VS PRINTING SERVICES LLC	$375.00
AMERICAN LIBRARY ASSOCIATION	$358.79
GRAINGER, INC.	$353.28
Midwest Principals' Center	$340.00
Midwest Principals' Center	$340.00
VARITRONICS	$318.34
AT & T	$317.51
LARQUIS SOWELL	$315.00

ZEIGLER FORD	$303.38
SANE INC`	$303.29
UNIQUE PRODUCTS	$299.00
MARY KATE TRAUSCH	$288.00
SHOREWOOD HOME & AUTO	$283.79
BUREAU OF EDUCATION & RESEAR	$279.00
CHEMSEARCHFE	$255.00
FLUENT LANGUAGE SOLUTIONS	$250.00
UNIQUE PRODUCTS	$250.00
FLINN SCIENTIFIC, INC	$247.50
POINT AUTOMOTIVE INC.	$228.23
POINT AUTOMOTIVE INC.	$228.23
POINT AUTOMOTIVE INC.	$228.23
POINT AUTOMOTIVE INC.	$226.23
Nicole J. Wilson	$215.96
B & H PHOTO-VIDEO	$213.71
WEST 40 ISC #2	$208.59
WEST 40 ISC #2	$208.59
BLICK ART MATERIAL	$204.08
FLINN SCIENTIFIC, INC	$201.11
Kankakee School District	$200.00
RIVEREDGE HOSPITAL	$200.00
WILLOWBROOK HIGH SCHOOL	$200.00
TROPHIES BY GEORGE	$199.75
CHICAGO BALFOUR	$198.35
R & M SPECIALTIES	$196.00
INDIAN PRAIRIE SCHOOL DIST 204	$194.25
SCHOOL SPECIALTY INC	$192.28
READYREFRESH	$167.81
AT & T	$158.73
B & H PHOTO-VIDEO	$153.54
CINTAS	$146.07
ADVANCED TURF SOLUTIONS	$145.00
CATHLEEN ORIATTI	$140.00
UNIQUE PRODUCTS	$140.00
BERWYN GARAGE	$130.88
Kerry Cogan Brown	$128.00

ORKIN PEST CONTROL	$127.68
ORKIN PEST CONTROL	$127.68
Nicole J. Wilson	$122.48
GRAINGER, INC.	$121.90
AMAZON	$109.51
AT & T	$106.24
AT & T	$105.03
BROADVIEW TRUE VALUE HARDW/	$103.56
IASB	$100.00
CROWN TROPHY	$93.90
FLINN SCIENTIFIC, INC	$92.55
AMAZON	$91.62
JAMES L. HENDERSON	$89.57
BLICK ART MATERIAL	$87.32
UNIQUE PRODUCTS	$86.99
MCDONALD JR, ALFRED	$86.70
HILDEBRAND SPORTING GOODS	$80.00
GATOR CHEF	$71.84
RUSSO'S POWER EQUIPMENT	$68.99
GIANT STEPS ILLINOIS INC.	$65.00
AMAZON	$61.93
GRAINGER, INC.	$57.36
READYREFRESH	$53.94
ELMHURST OCCUPATIONAL HEALT	$53.00
BROADVIEW TRUE VALUE HARDW/	$52.61
AT & T	$50.48
AT & T	$49.14
CAVALLONE, JOHN A	$48.95
BROADVIEW TRUE VALUE HARDW/	$47.41
GRAINGER, INC.	$45.00
HILDEBRAND SPORTING GOODS	$40.00
BROADVIEW TRUE VALUE HARDW/	$35.98
DANIEL, ROBERTO	$35.55
FLINN SCIENTIFIC, INC	$32.54
READYREFRESH	$25.98
READYREFRESH	$25.98
GRAINGER, INC.	$22.04

READYREFRESH	$11.99
HENRY SCHEIN	$11.65
WAREHOUSE DIRECT	$8.97
BROADVIEW TRUE VALUE HARDW/	$6.99
HENRY SCHEIN	$1.94
GRAND TOTAL	$713,208.74

PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

6/08/2021

EDUCATION	10	$	396,202.10
O & M	20	$	205,796.36
BOND & INTEREST	30	$	-
TRANSPORTATION	40	$	45,001.15
SITE CONSTRUCTION	60	$	66,209.13
LIFE SAFETY	90	$	
GRAND TOTAL		**$**	**713,208.74**

Student Activity Checks	05/01/21 - 05/31/21:	$	17,503.22
Harris Checks	05/01/21 - 05/31/21:	$	-
Special Checks	05/01/21 - 05/31/21:	$	243,525.80
Gross Payrolls	05/01/21 - 05/31/21:	$	13,259.79
Board Share TRS	05/01/21 - 05/31/21:	$	34,021.71
Board Share THIS	05/01/21 - 05/31/21:	$	59,996.24
Board Share IMRF	05/01/21 - 05/31/21:	$	86,798.04
Grant Share Federal-TRS	05/01/21 - 05/31/21:	$	12,342.67
Board Share FICA-Social Security	05/01/21 - 05/31/21:	$	108,320.76
Board Share FICA-Medicare	05/01/21 - 05/31/21:	$	42,722.84
Ameritas Group Dental	05/01/21 - 05/31/21:	$	-
Blue Cross Blue Shield of IL	05/01/21 - 05/31/21:	$	-
Teladoc		$	-
TOTAL:		**$**	**618,491.07**

PAYROLL:

	Date		**Gross**		**Deductions**		**Net**
	05/07/2021	$	1,649,966.51	$	21,560.86	$	1,628,405.65
	05/21/2021	$	1,459,309.21	$	945,515.01	$	513,794.20
	05/27/2021	$	4,595,510.86	$	32,374	$	4,563,136.86
SUB-TOTAL		$	7,767,981.06	$	999,449.87	$	2,605,336.71

	# OF EMPLOYEES				
Administrator	46	$	463,405.38	$	4,476.79
Teachers	250	$	1,668,867.12	$	16,122.32
Support Staff	157	$	466,747.98	$	4,509.08
Operation/Maintenance	70	$	298,098.81	$	2,879.82
NJROTC	6	$	36,464.69	$	352.27
Other Contractual Staff	29	$	105,139.84	$	1,015.72
	558	$	3,038,723.81	$	29,356.00

THE UNDERSIGNED DO HEREBY CERTIFY THAT THE ACCOUNTS PAYABLE LISTING AND OTHER CLAIMS PRESENTED ABOVE IN THE AMOUNT OF $1,331,689.81 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #209, COOK COUNTY, ILLINOIS HELD 06/08/2021 AND DO HEREBY AUTHORIZE THE SCHOOL TREASURER OF TOWNSHIP 39, RANGE 12 TO PAY THE SAME.

BUSINESS MANAGER

PRESIDENT

SECRETARY

B. Health Textbook Adoption ***- Action Item*** 102

Action Item

Subject: Health Textbook Adoption

Background:
On March 11, 2021, a textbook adoption committee consisting of administrators, Division Heads, and several health teachers was formed to evaluate the current health text and investigate adopting a new series.

Administration's Analysis:
The committee determined that the current health textbook was not meeting the needs of the students. The committee used the Health Textbook Evaluation Tool to examine and evaluate potential programs. The health teachers reviewed two textbooks: Comprehensive Health, published by Good Heart-Wilcox, and Glenco Health, published by McGraw Hill.

The Comprehensive Health text received an average of 154 out of 170 points using the health Textbook Evaluation Tool. The Glencoe Health book by McGraw Hill, our current text, received an average of 103 out of 170 points using the tool. Some of the noted strengths of the Comprehensive textbook are:

- More rigorous content
- Great interactive resources
- Allows students to improve their writing through different questions
- Relevant case studies on which students can read and reflect
- Information available in Spanish

The Committee is recommending the Comprehensive Health textbook for adoption.

Statute, Administrative Policy or Board Rules Statement:
The Superintendent or designee shall annually provide a list or description of textbooks and instructional materials used in the District to the School Board. Anyone may inspect any textbook or instructional material.

Administration's Recommendation:
That the Board of Education of Proviso Township High School District 209 accepts the Superintendent's recommendation to adopt the Comprehensive Health textbook published by Good Heart-Wilcox and purchase textbooks and digital licenses in the amount of $75,600.00.

Goodheart-Willcox Publisher
18604 West Creek Drive • Tinley Park • Illinois 60477-6243
Phone: 1.800.323.0440 • Fax: 1.888.409.3900
www.g-w.com • custserv@g-w.com

Duns No. 00517-6706
U.S. Fed I.D. 36-2135994
Canada BN: 855264339

QUOTE

Account Number	Quote Number	Quote Date
0006015300	13863719	5/18/21

Bill To:

PROVISO TWP HIGH SCH DIST 209
8601 ROOSEVELT RD
FOREST PARK IL 60130-2532

Ship To:

PROVISO TWP HIGH SCH DIST 209
NICOLE HOWARD
8601 ROOSEVELT RD
FOREST PARK IL 60130-2532

Please refer to your Account Number and Process Number on all correspondence.

Email Address: nhoward@pths209.org

Process No.	Process Date	Purchase Order Number	Shipped Via	Expiration Date
13863719	5/18/21	QUOTE: 05/18/21 10:34:59 AM	*** U.P.S. GROUND ***	10/31/21

ISBN	Quantity	Item	Title (©)	List Price	Disc. %	Net Extended Price
978-1-64564-411-8	700	OLS	COMPREHEN HEALTH 6YR EMAIL(2021)	144.00	25.00	75600.00
978-1-64564-422-4	14	OIR	COMPREHEN HEALTH 6YR EMAIL(2021) *DESK COPY			.00

Sub-Total	Sales Tax	Shipping Charge	PAY THIS AMOUNT
75600.00	.00	.00	75600.00

Shipping Charges are good for 30 days from date of quote.

Page Number 1 of 1

Invoices that include multi-year, online subscription items cannot be paid via credit/debit card.

Free items available only with purchase of student items direct from Goodheart-Willcox.

Please send tax exemption certificates to taxcert@g-w.com.

BDL	Bundle	OG	Observation Guide	SG	Study Guide
CCL	Common Cartridge License	OIR	Online Instructor Resource	SHP	Shop Manual
CCK	Common Cartridge Packet	OLS	Online Learning Suite	TAW	Teacher's Annotated Workbook
EBI	Ebook Instructor	OSC	Online Student Center	TE	Teacher's Edition
EBS	Ebook Student	OT	Online Textbook	TSE	Exam View Test Software
EHI	EduHub Instructor Product	PP	PowerPoint	TXT	Textbook
EHS	EduHub Student Producut	RCD	Instructor's Resource CD	WB	Workbook
LM	Lab Manual	SDG	Software Design Guide		

C. Black History Textbook Adoption ***- Action Item*** 105

Action Item

Subject: Black History Textbook Adoption

Background:
On February 23, 2021, an advisory council consisting of Board of Education (BOE) members, community representatives, administrators, and teachers was formed per the BOE Resolution on Black Lives Matter. This council was charged with making program, curriculum, and policy recommendations to address issues of inequity. Since the Class of 2022 and beyond are required to take a black history course to graduate, this council spent time identifying what students should know and be able to do as a result of taking the course. It also identified the critical features the resources selected for the course should possess.

Administration's Analysis:

A review of the advisory council's recommendations and consultations with experts in the field (see attached) led the team to Black History 365 (BH365). Black History 365 is a U. S. History textbook and eBook/app documenting the unique stories of Black persons, groups, and cultures in North America, beginning in Ancient Africa continuing to modern events and movements. It contains rarely told history lessons and has exclusive access to more than 3,000 original artifacts that take students and educators on a colorful journey to embracing an inclusive account of American history.

The text is designed for high school students and has integrated technologies that allow students to explore concepts more deeply. The text, resources, and professional development are offered as a bundle. Each bundle costs $259.99 per student and covers the print version of the book, a perpetual eBook license, and professional development for the teacher. Only the book will need to be replaced over time. The eBook will renew without cost to the district.

Statute, Administrative Policy or Board Rules Statement:
The Superintendent or designee shall annually provide a list or description of textbooks and instructional materials used in the District to the School Board. Anyone may inspect any textbook or instructional material.

Administration's Recommendation:
That the Board of Education of Proviso Township High School District 209 accepts the Superintendent's recommendation to adopt the Black History 365 curriculum and purchase the textbooks and digital licenses in the amount of $303,780.17.

Black History Advisory Council Recommendations for Black History Curriculum and Resources

What is important for all students to know and understand as a result of taking this course?
Students should leave this course with a greater appreciation of the history of their roots and all contributions given from this people.
It is important for all students to know and understand how African Americans are the perfectors of American democracy.
Students will understand the impact Black people/civilizations/culture has made over the course of history. Example- inventions, world leaders, cultural norms on society as a whole
The true origination of Black Americans prior to arrival in this country, including their rich culture and traditions giving our scholars a deeper knowledge of the people and customs through literature, history, and intellectual thought.
A thorough history from multiple perspectives with real stories
That Black History did not start in America. Provide an understanding of the culture of African preceding the enslavement. Slavery 1619-1863, Reconstruction/Jim Crow/KKK/lynching, dis-investment- 1863-1966, Great Migration - 1910-1970, Civil Rights Movement, Black Power Movement, BLM movement, on-going structural/institutional racism.
Humanity of all people structural impacts of bias and discrimination
Reframing the discourse/reimagining our constitutional democracy to include the voices of African Americans.
"Human rights, civil rights, and racial justice"
Reframing the discourse/reimagining our constitutional democracy to include the voices of African Americans.
The diaspora!
Shining the Light on the TRUTH

What features should be considered when selecting a textbook for the course?
One that is non-biased and covers the years from before slavery up to today.
At what point in history is this course going to begin? What global regions will be discussed? The curriculum should be addressed before choosing the book because it needs to align to the topics chosen easily.Text level of students, if the course can be taken freshmen through senior year, it should be appropriate for all levels.
Variety of thought and perspective, including research and evidence-based information.
Updated information, modern photographs and pictures with sensitivity and thoughtfulness, accessible for young people, engaging and thought-provoking questions, encouraging independent thinking, promoting appropriate and meaningful social action, opportunities for reflection

I am hopeful that the textbook selected is broad in purpose, not only in its delivery of history but contributions of African Americans to US society while also addressing persistent issues that continue to negatively impact the African American community today (i.e. voter suppression, immigration, etc.
Has teacher resources to provide lesson plans
readability, translations, engaging
The inclusion of the voices of African Americans.
Units can be essential questions that can use a variety of resources that are culturally relevant

Lessons Learned from Experts in the Field

- This will not be easy or smooth.
- Know your "why" and revisit often.
- Start with high-quality curriculum and provide ongoing training for teachers. Use experts to support training of teachers and curriculum work.
- Content and assessments will look different from other courses.
- Create a mentoring cohort led by experienced teachers of black history.
- Think in themes - not timelines.
- Be inclusive – show how all have benefited from black effort. Consider Latin American history course as well.
- Embed anti-racism work across district.
- Plan and prepare for tough conversations.
- Build on knowledge – students are not starting from ground zero.

"Education is the most powerful weapon which you can use to change the world."

– Nelson Mandela

May 7, 2021

Proviso Township High Schools D209
Dr. Nicole Williams
8601 West Roosevelt Rd.
Forest Park, IL 60130
nwilliams@pths209.org

Quote

Submitted on 5-07-21	**Payable to**	**Quote/Invoice #**
	BH 365 LLC	QPT50721
Invoice for		
Proviso Township High Schools D209	**Product**	**Delivery Date**
	BH365 Textbooks/ eBooks/PD Bundles	TBD

Description	Qty	Unit Price	Total Price
BH365 Textbook/EBook/PD Bundle	1,150	$259.99	$298,988.50
UPS Shipping			$4,791.67
Total Cost			**$303,780.17**

*Teacher Resource Guides are Gratis. The quote includes1,150 perpetual eBook licenses, One-day Textbook Facilitator Training, Facilitator Summer Institute, On-demand Instructional Support Coaching and On-going Facilitator Check-Ins for the 2021-22 school year. You will also receive a digital copy of the BH365 Album for each classroom set purchased.

*Notes:
Terms: Quote valid for 90 days
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D. Policy Manual Updates 2nd Reading ***- Action Item*** 110

Action Item

Subject:

Policy Manual Updates (2nd Reading)

Administration's Analysis

The Board of Education contracted with the Illinois Association of School Boards (IASB) to develop its policy manual. Included in the services provided by IASB are periodic updates for the boards to consider that include all pertinent changes in the law, etc. This service allows the District's policies to stay current. Once the changes are adopted, IASB will forward new copies of the policy manual to the District. An updated electronic version will also be posted. Additional policyupdates are also brought forth by the Board or recommended by the administration.

The following polices are presented for **second reading**:

2:260	Uniform Grievance Procedure
2:265	Title IX Sexual Harassment Grievance Procedure
3:40	Superintendent
3:40E	Checklist for the Superintendent Employment Contract Negotiation Process
4:80	Accounting and Audits
4:90	Student Activity and Fiduciary Funds
4:180	Pandemic Preparedness, Management, and Recovery
5:10	Equal Employment Opportunity and Minority Recruitment
5:270	Employment At-Will, Compensation and Assignment
6:310	High School Credit for Non-District Experiences, course substitutions, reentering students
6:315	High School Credit for Students in Grade 7 or 8
6:320	High School Credit for Proficiency
7:10	Equal Educational Opportunities
7:40	Nonpublic School Students, Including Parochial and Home- School Students
7:100	Heath, Eye, and Dental Examinations; Immunizations; and Exclusion of students
7:140	Search and Seizure
7:180	Prevention of and Response to Bullying, Intimidation and Harassment
7:185	Teen Dating Violence Prohibited
7:300	Extracurricular Athletics
7:340	Student Records
7:345	Use of Educational Technologies, Student Data Privacy and Security

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the second reading of the Policy Manual Update as noted.

Document Status: Draft Update

BOARD OF EDUCATION

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:PRESSPlus1

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by policy 2:265, *Title IX Sexual Harassment Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
6. Sexual harassment prohibited by the ~~(~~State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq.~~and Title IX of the Education Amendments of 1972)~~ (Title IX sexual harassment complaints are addressed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/
15. Misuse of genetic information prohibited by the ~~(~~Illinois Genetic Information Privacy Act~~ (GIPA)~~, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act~~ (GINA)~~, 42 U.S.C. §2000ff et seq.
16. Employee Credit Privacy Act, 820 ILCS 70/

The Complaint Manager may first attempt to resolve complaints without resorting to this grievance procedure if deemed appropriate. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. Any person filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed. In the case of a complaint against the Superintendent, the Board President shall receive the complaint. The Board President shall immediately provide all members of the Board of Education and legal counsel of the Board of Education said complaint verbatim, and shall direct legal counsel for the Board of Education to take any and all actions deemed advisable based upon the complaint and prior to the Board of Education being able to meet to discuss said complaint.

The Board of Education shall determine the appropriate person(s) or entity(ies) to investigate the complaint on its behalf and to direct the manner in which the complaint will be investigated. The Board of Education will determine the merits of any complaint against the Superintendent.

With respect to complaints against the Superintendent, the Board of Education shall strive to make a determination regarding the complaint within sixty (60) days of its filing. If additional time is needed, the Board of Education will notify the complainant of the need for additional time. The decision of the Board of Education with respect to a complaint against the Superintendent shall be final and not subject to further appeal before it.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy~~ 2:260, *Uniform Grievance Procedure*~~.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days ~~of~~after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board of Education by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board of Education.

Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days ~~of~~after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.[Q1]

The Superintendent shall appoint at least one Complaint Manager to administer ~~the complaint process in~~ this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers. The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.

Nondiscrimination Coordinator:

OFFICE OF HUMAN RESOURCES

708-338-5928

***Complaint Managers*:**

OFFICE OF HUMAN RESOURCES

708-338-5928

Complaints regarding the Superintendent:

Rodney Alexander

ralexander@pths209.org

708.338.5910

LEGAL REF.:

Age Discrimination in Employment Act, 29 U.S.C. §621 *et seq.*

Americans With Disabilities Act, 42 U.S.C. §12101 *et seq.*

Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e *et seq.*

Equal Pay Act, 29 U.S.C. §206(d).

Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff *et seq.*

Immigration Reform and Control Act, 8 U.S.C. §1324a *et seq.*

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 *et seq.*

Rehabilitation Act of 1973, 29 U.S.C. §791 *et seq.*

Title VI of the Civil Rights Act, 42 U.S.C. §2000d *et seq.*

Title IX of the Education Amendments, 20 U.S.C. §1681 *et seq.*; 34 C.F.R. Part 106

State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).

105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-20.60, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

Illinois Genetic Information Privacy Act, 410 ILCS 513/.

Illinois Whistleblower Act, 740 ILCS 174/.

Illinois Human Rights Act, 775 ILCS 5/.

Victims' Economic Security and Safety Act, 820 ILCS 180/, 56 Ill.Admin.Code Part 280.

Equal Pay Act of 2003, 820 ILCS 112.

Employee Credit Privacy Act, 820 ILCS 70/.

23 Ill.Admin.Code §§1.240 and 200-40.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

Adopted: July 14, 2020

Questions and Answers:

***Required Question 1. A district must prominently display its Title IX non-discrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and policy 2:265, *Title IX Sexual Harassment Grievance Procedure*) and contact information for its Title IX coordinator(s) on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com.

Title IX regulations require districts to designate and authorize at least one employee to coordinate efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number.

The Nondiscrimination and Title IX Coordinator(s) need not be the same person. Does the District's Nondiscrimination Coordinator also serve as the Title IX Coordinator?

○ The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator. (default)
○ The Nondiscrimination Coordinator does not serve as the District's Title IX Coordinator. (IASB will list the District's Title IX Coordinator separately in policies 2:260, 5:10, 5:20, 7:20, and 7:180 and make any other necessary changes to these policies.) The District's Title IX Coordinator's name, office address, email address, and telephone number are:

PRESSPlus Comments

PRESSPlus 1. The items listed are updated for continuous improvement and to explicitly direct any sexual harassment complaints involving Title IX to **NEW** policy 2:265, *Title IX Sexual Harassment Grievance Procedure*. **Issue 105, August 2020**

Document Status: Draft Update - New

2:265 Title IX Sexual Harassment Grievance Procedure

New/Unpublished Section

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106)[PRESSPlus1] concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.[PRESSPlus2]

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:[PRESSPlus3]

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;[PRESSPlus4] or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(10), *domestic violence* as defined in 34 U.S.C. §12291(a)(8), or *stalking* as defined in 34 U.S.C. §12291(a)(30).[PRESSPlus5]

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.[PRESSPlus6]

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content,* incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal,[Q1] Dean of Students,[Q2] or a Complaint Manager.[PRESSPlus7]
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.[PRESSPlus8]

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.[PRESSPlus9] A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.[PRESSPlus10]

Title IX Coordinator:

OFFICE OF HUMAN RESOURCES

708-338 - 5928

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.[PRESSPlus11]

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.[PRESSPlus12] For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*;[PRESSPlus13] 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.[PRESSPlus14]

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.[PRESSPlus15] The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
    a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
    b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on[Q3] issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.[Q4]
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.[PRESSPlus16]

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies.[PRESSPlus17] Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.[PRESSPlus18]

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.[PRESSPlus19]

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct, and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

Questions and Answers:

***Required Question 1. Does the District employ Assistant Principals?

○ Yes (default)
○ No (IASB will remove Assistant Building Principal references from the policy)

***Required Question 2. Does the District employ a Dean of Students?

○ Yes (default)
○ No (IASB will remove Dean of Students references from the policy)

***Required Question 3. 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

Will the District use a live hearing during the grievance process?

○ No (default)
○ Yes (IASB will amend #5 by inserting the following after "receive training on": "any technology to be used at a live hearing and on")

***Required Question 4. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied “consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee.” 85 Fed. Reg. 30373. This policy uses the *preponderance of the evidence* standard, not the *clear and convincing evidence* standard. *Preponderance of evidence* is a standard used in civil cases. It means “the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force.” See *Black's LawDictionary*, *11th ed. 2019*. *Preponderance of the evidence* is the standard used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard, requiring more than *preponderance of the evidence* but less than proof beyond a reasonable doubt. It means “evidence indicating that the thing to be proved is highly probable or reasonably certain.” See *Black's LawDictionary*, *11th ed. 2019*. **Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, *Uniform Grievance Procedure*.** Ensure the same standard of evidence is used in the district's implemented administrative procedure 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

Which standard of proof has the Board adopted for policy 2:265?

○ Preponderance of evidence (default)
○ Clear and convincing evidence (IASB will replace "preponderance of" with "clear and convincing")

PRESSPlus Comments

PRESSPlus 1. The final Title IX regulations are eff. 8-14-20; however, their complexity and scope means that districts are unlikely to finalize policies until after the effective date. It is important for school officials to discuss Title IX requirements with their board attorneys, to ensure full implementation and to reduce risks based on Title IX's intersection with local and State laws and regulations. See the **PRESS** Issue 105 Update Memo, available at **PRESS** Online by logging in at www.iasb.com, for more information. **Issue 105, August 2020**

PRESSPlus 2. Title IX of the Education Amendments of 1972 (Title IX)(20 U.S.C. §1681 et seq.) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). Though all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties. **Issue 105, August 2020**

PRESSPlus 3. 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. Id. However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment). **Issue 105, August 2020**

PRESSPlus 4. 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term *individual*, Title IX regulations do not limit *quid pro quo* sexual harassment to situations where the provision of an aid, benefit or service by an employee is conditioned on a current *student's* participation in unwelcome sexual conduct. By way of example, *quid pro quo* Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion. **Issue 105, August 2020**

PRESSPlus 5. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for these definitions and other definitions of italicized terms in this policy. **Issue 105, August 2020**

PRESSPlus 6. See sample administrative procedure 2:265-AP1, *Title IX Sexual Harassment Response*, available at **PRESS** Online by logging in at www.iasb.com, for further discussion of supportive measures. **Issue 105, August 2020**

PRESSPlus 7. If the Board's policy 5:100, *Staff Development Program*, does not include the paragraphs listing trainings (from footnote 4 of sample policy 5:100), IASB will remove the phrase ~~pursuant to policy 5:100, *Staff Development Program*, and~~. **Issue 105, August 2020**

PRESSPlus 8. A district must prominently display its Title IX non-discrimination policies (policy 2:260, *Uniform Grievance Procedure*, and this policy 2:265, *Title IX Sexual Harassment Grievance Procedure*) and contact information for its Title IX coordinator(s) on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 9. Using "or any employee with whom the Complainant is comfortable speaking" ensures Title IX compliance because Title IX deems "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district's duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 105, August 2020**

PRESSPlus 10. Title IX regulations require districts to designate and authorize at least one employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number. A district's nondiscrimination coordinator often also serves as its Title IX coordinator. See policy 2:260, *Uniform Grievance Procedure*.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. **Issue 105, August 2020**

PRESSPlus 11. Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed. **Issue 105, August 2020**

PRESSPlus 12. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance. **Issue 105, August 2020**

PRESSPlus 13. See also sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 14. This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney. **Issue 105, August 2020**

PRESSPlus 15. See sample administrative procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 16. Examples of legally-recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277. **Issue 105, August 2020**

PRESSPlus 17. See policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment. **Issue 105, August 2020**

PRESSPlus 18. Examples of rights the district or parties may exercise ancillary to this Title IX sexual harassment grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see policy 7:10, *Equal Educational Opportunities*). **Issue 105, August 2020**

PRESSPlus 19. Retaliation complaints must be processed under policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71. **Issue 105, August 2020**

Document Status: Draft Update

GENERAL SCHOOL ADMINISTRATION

3:40 Superintendent

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. This includes formulating and implementing any and all necessary requirements and/or procedures necessary to provide educational services and/or t permit individuals to be on school property during any period of time in which the Governor or the Director of the Illinois Department of Public Health has issued a declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act while any portion of the District area is covered by the disaster area. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board of Education policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board of Education will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board of Education members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

Compensation and Benefits

The Board of Education and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board of Education and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.

23 Ill.Admin.Code §§1.310, 1.705, and ~~29.130.~~25.355.PRESSPlus1

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives)

Adopted: July 14, 2020

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to the repeal of 23 Ill.Admin.Code §29.130. **Issue 106, November 2020**

Document Status: Draft Update - Rewritten

3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process

New/Unpublished Section

The Board of Education hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7. As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent,** at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/.[PRESSPlus1]

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at the link above.

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process* (*Checklist*) provides a column entitled **Superintendent Contract Term Considerations for the Board.** It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent's respective roles, responsibilities, and expectations. **Important**: This *Checklist* is a resource for contract formation; it is not a list of *must have* items for a superintendent's employment contract or a basis for a board to re-open contracts currently in effect.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

Many attorneys agree and best practices suggest that boards and successful superintendent candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

☐ **Board Attorney.** Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. Note: Boards should view a successful superintendent candidate retaining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

☐ **Power and Duties of the Superintendent**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	Does the Board enumerate the duties of the Superintendent in the employment contract? 1. Are the statutory duties of the Superintendent listed? 2. Has the Board incorporated policy references to the other duties related to the Superintendent's employment? See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.
	How will the Board address outside activities of the Superintendent?

Full-time, Attention and Energy Clause	1. How will the Board define *outside activities*? 2. Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract? 3. Will the Board require approval/notification before the Superintendent engages in outside activities?

☐ **Employment and Compensation**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duration of Contract	A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure. No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8. If the duration is one year or less, then the contract need not reference goals or suspension of tenure.
Salary	Special Considerations for the Board may include: 1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent (40 ILCS 5/15-155(g), amended by P.A. 101-10) prior to retirement? 2. What is the *cost shift* implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary of $177,412 (P.A. 100-23 now makes school districts responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds $177,412)? 3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)? Items the Board may see the successful superintendent candidate request of it: 1. A fixed salary for each year of the contract. 2. A guaranteed minimum salary. 3. Compensation increases.
Severance Agreements	Any contract that contains a condition of severance pay must include the following provisions required by the Government Severance Pay Act (GSPA), 5 ILCS 415/10, added by P.A. 100-895: 1. A restriction to an amount not exceeding 20 weeks of compensation; and 2. A prohibition for any severance if the Superintendent is fired for *misconduct* by the Board. See the *Severance Pay* row under the Changes to the Superintendent's Employment Contract subhead below for a definition of what misconduct means in the context of this law.
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	How does the Board want to address: 1. Pension contributions (TRS-THIS)? 2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation? 3. Unforeseen pension reform issues?

☐ **Conditions of Employment**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Administrative License	Does the Board want to require the successful superintendent candidate to guarantee that as the future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout the employment contract?
	105 ILCS 5/10-21.9, amended by P.A.s 101-531 and 101-643. See also PRESS sample policy 5:30

Criminal Background Check Law	105 ILCS 5/10-21.9, amended by P.A.s 101-531 and 101-643. See also PRESS sample policy 5:30, *Hiring Process and Criteria*, and the subhead entitled Fingerprint-based Criminal History Records Information Check in administrative procedure 5:30-AP2, *Investigations*.
Other Background Check Laws	Does the Board want to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9, amended by P.A.s 101-531 and 101-643, and discussed above? If yes, consult the Board Attorney and consider the following laws: 15 U.S.C. § 1681 <u>et</u> <u>seq</u>., Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party *consumer reporting agencies*, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice requirements when gathering information from a consumer. 820 ILCS 75/, Ill. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (a/k/a *ban the box* law). 820 ILCS 55/, Ill. Right to Privacy in the Workplace Act (RPWA), prohibits employers from: 1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account; 2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online account; and 3. Taking an adverse employment action against an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco, cannabis, or alcohol. (Note: RPWA allows employers to regulate employees' use of those lawful products that impair an employee's ability to perform the employee's assigned duties. See policy 5:50, *Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*, and its f/ns). 820 ILCS 70/, Ill. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a *bona fide occupational requirement*, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than $100; and (3) involve having access to confidential and financial information. Note: Any one of these grounds alone is sufficient.
Medical Examination	105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases. The Americans with Disabilities Act allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. Part 1630.2(r). See also PRESS sample policy 5:30, *Hiring Process and Criteria*, specifically f/ns 23 and 24.
Tenure	Suspension of Tenure With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost. Continued Tenure Superintendents serving multiple one year contracts may still accrue service toward and acquire tenure. See 105 ILCS 5/10-23.8 and the *Duration of Contract* row in the Employment and Compensation checkbox, above.

☐ **Evaluations and Goals**

Superintendent	

Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent	105 ILCS 5/10-23.8 requires each performance-based contract to include the goals and indicators of student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine. Regarding its goals and indicators, has the Board: 1. At minimum, addressed student performance and academic achievement (105 ILCS 5/10-23.8 states "and other information as the Board may determine")? 2. Included them in the body of the employment contract? Or as an exhibit to it? 3. Set them to be: a. Measurable and achievable, i.e., are they within the Superintendent's control? b. Objective, subjective or a combination of both? 4. Set a timeline for achievement, and if so is it on an: a. Annual basis? b. Prior to completion of the employment contract? 5. Set them as procedural, substantive, or a combination of both? For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see: www.iasb.com/conference-training-and-events/training/workshops/ Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for school boards to hold their superintendents accountable for district performance, including academic achievement: *Setting District Goals and Direction* (leads a board and superintendent to develop their own district-language for specific measurable, and attainable goals and indicators) *The Superintendent Evaluation Process* (describes an effective method of holding the superintendent accountable) *The Board and its Superintendent* (workshop assisting a board in developing an effective relationship with its superintendent).
Superintendent Evaluation	Once the Board has developed its goals and indicators (as discussed immediately above), 105 ILCS 5/10-20, 5/10-23, and 5/10-23.8 require the Board to: 1. "Direct, through policy, its superintendent in his or her charge of the administration of the school district;" and 2. Evaluate the superintendent in his or her "administration of school board policies and his or her stewardship of the assets of the district." How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators? Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? Note: Some districts do not consider the superintendent evaluation to be a *one-time event* and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime. Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent's evaluation process? What evaluation instrument will be used? How will the evaluation be documented? Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?

	Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine? For more information about best practices when planning for and evaluating the Superintendent, see: *The Superintendent Evaluation Process* at: www.iasb.com/training/superintendent-evaluation-process.pdf; IASB's *Foundational Principles of Effective Governance*, Principle 3. The board employs a superintendent, at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/; stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy."

☐ **Expenses and Benefits**

Superintendent Contract Term Considerations for the Board	**Explanation, Special Considerations, and Resources**
Expenses and Allowances	How will the Board address expenses and allowances in its employment contract negotiations with the successful superintendent candidate? Business 1. What standard will the Board use, e.g., reasonable, itemized, etc.? 2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses? Transportation Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include: 1. Vehicle insurance reimbursement(s) 2. Vehicle repair reimbursement(s) 3. A travel allowance only at either a set amount or the District's per mile rate 4. A vehicle 5. Out-of-district travel
Insurance	Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate? Some items successful superintendent candidates request include: 1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums. 2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.
Vacation	Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then: 1. How many days? 2. Will vacation days accumulate? And, if so, how? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process. 4. Will the Board address reimbursement for unused days? 5. Will vacation days need to be used for days off during winter or spring breaks?
	Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then: 1. Will sick leave be limited to annual sick leave days in the District's teachers' contract or will a

Sick Leave/Days	different amount be provided? 2. How will sick day accumulation be addressed? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.
Professional Activities and Organizations | Memberships in Community Organizations	Will the Board address memberships in professional activities/organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then: 1. How many organizations will the Board allow the Superintendent to join? 2. Which organizations will be allowed? 3. What is the Board's limit for the cost of dues to professional organizations?
Retirement	Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then: 1. Has the Board thoroughly examined and addressed: a. Any consequences or other penalties to it? b. The impact of any prior salary increases? c. Potential pension reform issues? 2. Often, a successful superintendent candidate's attorney has interest in the following issues: a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc. b. Whether a potential retirement payment will be properly creditable for TRS purposes. Note: Ultimately, only TRS has the authority to determine creditability.
Annuities and Other Deferred Compensation	Will the Board address any type of annuities and other deferred compensation issues? If yes, then: 1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary? 2. Will it contribute creditable earnings for TRS purposes?

☐ **Changes to the Superintendent's Employment Contract**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Non-Renewal at End of Contract	How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it? 1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable? 2. Will the Board require the Superintendent to remind it of the non-renewal date? 3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification? 4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?
Renewal at End of Contract	Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then: 1. What date would be the earliest that the Board could renew its employment contract with the Superintendent? 2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.
Contract Extensions	Will the Board agree to allow for an extension of its employment contract during its term? If yes, then: 1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required?

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2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet any goals?

See 105 ILCS 5/10-23.8.
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If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the Superintendent's employment during the contract's term?

1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement?
2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent?
3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other?
4. Will the Board terminate the employment contract for permanent disability of the Superintendent?

a. How will the Board define permanent disability in the contract?
b. Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or
c. Will the Board consider duration of absence; e.g., 90-days after exhaustion of available leave, whichever is greater?

See PRESS sample policy 5:180, Temporary Illness or Temporary Incapacity.

5. What standard will the Board use to terminate the employment contract for cause? Items to consider include:

a. Any conduct detrimental/prejudicial to the District;*
b. Just cause;
c. Sufficient to dismiss a tenured teacher;
d. Material breach of contract; or
e. Not arbitrary and capricious.

*50 ILCS 205/3c, amended by P.A. 100-1040, requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964. See Severance Pay row directly below.

6. Will the Board agree to provisions for hearing and due process for the Superintendent?
7. How will the Board address death of its Superintendent during the duration of the employment contract?
</td>
</tr>
<tr>
<td>Severance Pay</td>
<td>
Any renewal or renegotiation that adds a condition of severance pay must include the following provisions of GSPA, 5 ILCS 415/10(a)(1), added by P.A. 100-895:

1. A restriction to an amount not exceeding 20 weeks of compensation; and
2. A prohibition for any severance if the Superintendent is fired for misconduct by the Board. This law defines misconduct to include sexual harassment and/or discrimination. But 50 ILCS 205/3c, amended by P.A. 100-1040, limits sexual harassment or discrimination to instances when an employee is "found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964." For more discussion about these laws, see f/n 6 in policy 2:260, Uniform Grievance Procedure.
</td>
</tr>
<tr>
<td>Liquidated Damages</td>
<td>
Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?

1. Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys?
2. If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?
</td>
</tr>
</table>

Amendments	How will the Board and Superintendent agree to allow for amendments to the employment contract?

☐ **What technical clauses need to be in the Superintendent's employment contract?**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Technical clauses (common in contracts)	If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent's attorney reviewed them? 1. Notice 2. Applicable law 3. Headings and numbers 4. Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract? 5. Counterparts 6. Effect of Policy Amendments 7. Severability 8. Advice of Counsel

☐ **Miscellaneous Issues**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Board Obligations Under the Employment Contract	Do all members of the Board understand the District's obligations under the employment contract and what not complying with them will mean to the District? Specifically, are Board members aware of the Board's specific obligations regarding: 1. The Superintendent Evaluation 2. Goal setting 3. Required notifications/actions by each party prior to termination of the employment contract
Ongoing Monitoring of Each Party's Compliance with the Contract	Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?
Legislative Issues	How might pending pension reform legislation or other trending legislation affect the employment contract?

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is REWRITTEN for PRESS Plus Issue 106. Updates were made in response 105 ILCS 5/10-21.9(e), amended by P.A. 101-643 and **PRESS** Advisory Board member feedback. A redline version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 106, November 2020**

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing,* as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Board will annually advertise a request for proposals to perform the external audit.

The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of $5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of

$5000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from ~~an~~ accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.PRESSPlus1

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action. The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.
8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

2 C.F.R. §200 *et seq*.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Adm.Code 7000 *et seq*.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8 and 5/17-1 *et seq*.

23 Ill.Admin.Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: February 11, 2020

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). See policy 4:90, *Student Activity and Fiduciary Funds,* for more information about a board's responsibilities for *student activity funds* and *fiduciary funds*. **Issue 106, November 2020**

Document Status: Draft Update

OPERATIONAL SERVICES

4:90 Student Activity and Fiduciary Funds

Title has been updated. Original Title: Activity Funds

The Board of Education, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.PRESSPlus1

Student Activity FundsPRESSPlus2

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*, State law, and the Ill.~~inois~~ State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the authority and responsibilities specific to the Treasurer listed in ~~the Illinois State Board of Education~~ISBE rules for school activity funds, except that the treasurer must have the Board's approval before making a loan between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund with a similar purpose.

Authorized dues, fund-raiser monies and other funds belonging to school sponsored student organizations shall be deposited in the student activity fund. The accounts in the student activity fund shall be under the direction of the Director of Business who shall maintain accurate records by accounts.

School-sponsored student organizations generally include those groups for which the school provides a staff member as a sponsor.

Purchasing

Student organizations are authorized to make purchases for educational, recreational, or cultural purposes, which are consistent with the activities of the organization, when approved by the organization sponsor and the Director of Business. Any contracts for goods or services between a vendor and a student organization shall be based upon detailed written specifications and upon bids secured from vendors, including warranties and guarantees.

All purchasing procedures of the District must be adhered to with Student Activity Funds.

Fiduciary FundsPRESSPlus3

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.:

105 ILCS 5/8-2 and 5/10-20.19.

23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

~~23 Ill.Admin.Code §125.10.~~

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

ADOPTED: June 19, 2006

REVISED: October 19, 2009; September 18, 2012

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). **Issue 106, November 2020**

PRESSPlus 2. Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see PRESS Plus Comment 3), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(e), 100.85. **Issue 106, November 2020**

PRESSPlus 3. Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's *Foundational Principles of Effective Governance*, at www.iasb.com/principles_popup.cfm. 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

Issue 106, November 2020

Document Status: Draft Update - Rewritten

OPERATIONAL SERVICES

4:180 Pandemic Preparedness; Management; and Recovery

Title has been updated. Original Title: Pandemic Preparedness

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic.[PRESSPlus1]

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.[PRESSPlus2]

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing[PRESSPlus3]

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education.[Q1]

During an emergency school closing, the Board President and the Superintendent[Q2] may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic.[PRESSPlus4]

Board Meeting Procedure; No Physical Presence of Quorum and Participation by Audio or Video[PRESSPlus5]

A disaster declaration related to a public health emergency[PRESSPlus6] may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures[PRESSPlus7]

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)[PRESSPlus8]

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption[PRESSPlus9] a Remote and/or Blended Remote Learning Day Plan (Plan) that:[Q3]

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic;[PRESSPlus10]
2. Implements the requirements of 105 ILCS 5/10-30; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.

5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.

20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).

20 ILCS 3305/, Ill. Emergency Management Agency Act.

115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Is your district served by an Intermediate Service Center rather than an ROE (suburban Cook County)?

○ No. (default)
○ Yes. (IASB will replace "Regional Office of Education" with "Intermediate Service Center")

***Required Question 2. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc. See policies 2:150, *Committees*, and 2:240, *Board Policy Development*. Does the board prefer its policy committee to engage in this work?

○ No. (default)
○ Yes. (IASB will replace "Board President and the Superintendent" with "Board Policy Committee")

***Required Question 3. Remote Learning Days (RLDs) and Blended Remote Learning Days (BRLDs) are different from *e-learning days/e-learning programs*. RLD/BRLDs are for use when the governor declares a disaster under 20 ILCSA 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5), amended by P.A. 101-643. 105 ILCS 5/10-30(1), added by P.A. 101-643. BRLDs allow districts to utilize “hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56(b), amended by P.As. 101-12 and 101-643. School districts with e-learning programs may adapt them for use during RLDs and BLRDs (105 ILCS 5/10-20.56(a), amended by P.As. 101-12 and 101-643, and 5/10-30(2), added by P.A. 101-643.

Has the board adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, added by P.A. 101-12?

○ No. (default)
○ Yes. (IASB will add the following text to number two after 105 ILCS 5/10-30: "by adapting into a Plan the District’s e-learning program implemented pursuant to 105 ILCS 5/10-20.56")

PRESSPlus Comments

PRESSPlus 1. This policy is renamed from *Pandemic Preparedness* to *Pandemic Preparedness<u>; Management; and Recovery</u>*. It is updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board’s role during a pandemic.

Certain subheads of this policy are required; see further PRESSPlus comments for more information.

A redlined version showing the changes and more information in the footnotes can be found at PRESS Online, accessed by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 2. This paragraph embodies the CDC's pandemic definition. See www.cdc.gov/coronavirus/2019-ncov/cases-updates/summary.html. The **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The new COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by the World Health Organization. At the time of publication during the 2020 COVID-19 pandemic, it was not clear whether this Illinois resource's definition will be amended. **Issue 104, June 2020**

PRESSPlus 3. In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the 2020 COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art, I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the 2020 COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. In general, President Trump's administration set broad national policy, particularly with respect to international travel and the approval of treatments, and suggested guidance that States could follow regarding mitigation measures. The states' governors and local leaders made other state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

During the 2020 COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See www.isbe.net/Documents/ISBE-Guidance-to-School-Coronavirus.pdf. And see other 2020 COVID-19 guidance documents as follows:

- Ill. Gov. Pritzker, ISBE, Ill. Association of School Admin., Ill. Principals' Assoc., Ill. Ed. Assoc., and Ill. Fed. of Teachers Joint Statement: www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf.
- IDPH-ISBE joint schools guidance: www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus/schools-guidance
- IDPH-ISBE joint workplace health and safety guidance: www.dph.illinois.gov/covid19/community-guidance/workplace-health-and-safety-guidance
- Restore Illinois Plan: www2.illinois.gov/dceo/Pages/RestoreILP3.aspx.

During the 2020 COVID-19 pandemic, several protests occurred and many lawsuits were filed challenging Ill. Gov. Pritzker's extensions of disaster declaration emergency power under IEMA, 20 ILCS 3305/7. See the 2020 COVID-19 Executive Orders (EO) at: coronavirus.illinois.gov/s/resources-for-executive-orders. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's EOs faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan* (coronavirus.illinois.gov/s/restore-illinois-introduction). **Issue 104, June 2020**

PRESSPlus 4. Examples include, but are not limited to, policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students.* For Executive Orders addressing these issues, see the footnotes available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 5. 5 ILCS 120/2.01 and 120/7(e), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. See policy 2:220 and Board exhibit 2:220-E9 for more information. **Issue 104, June 2020**

PRESSPlus 6. While 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." **Issue 104, June 2020**

PRESSPlus 7. Required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf, extended until 9-30-20 by www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf) and 30 ILCS 708/.

During the 2020 COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

See sample procedure 4:180-AP3, *Grant Flexibility; Payment of Employee Salaries During a Pandemic*, and its footnotes, available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 5/10-30(3), added by P.A. 101-643, requires the "[board] to adopt and the superintendent to approve" these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State.

See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, available at PRESS Online by logging in at www.iasb.com, for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BLRDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7), added by P.A. 101-643 (stating that it does not increase or diminish any collective bargaining rights under existing law, and that aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s)).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7, amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCSA 3305/ in order for the state superintendent of education to declare that a district implement RLD/BRLDs. **Issue 104, June 2020**

PRESSPlus 9. 105 ILCS 5/10-30(3), added by P.A. 101-643 states "the district shall adopt a remote and blended remote learning day plan approved by the district superintendent." For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance (www.iasb.com/principles_popup.cfm), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by "the district" to the board. In alignment with this policy, administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to *approve* the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district's website. **Issue 104, June 2020**

PRESSPlus 10. 105 ILCS 5/10-30(8), added by P.A. 101-643 does not excuse districts from completing all statutory and regulatory curricular mandates and offerings. **Issue 104, June 2020**

Document Status: Draft Update

PERSONNEL

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.[PRESSPlus1]

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

OFFICE OF HUMAN RESOURCES

708-338-5928

Complaint Managers:

OFFICE OF HUMAN RESOURCES

708-338-5928

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; ~~, implemented by~~ 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §621 *et seq.*, Age Discrimination in Employment Act.

29 U.S.C. §701 *et seq.*, Rehabilitation Act of 1973.

38 U.S.C. §4301 *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 *et seq.*, Civil Rights Act of 1991.

42 U.S.C. §2000e *et seq.*, Title VII of the Civil Rights Act of 1964; ~~, implemented by~~ 29 C.F.R. Part 1601.

42 U.S.C. §2000ff *et seq.*, Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000d *et seq.*, Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 *et seq.*, Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/20.7a, 5/21.1, 5/22.4, 5/23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-102, 103, and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Sexual Harassment), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: July 14, 2020

PRESSPlus Comments

PRESSPlus 1. Title IX regulations require districts to designate and authorize at least one employee to coordinate their efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the

Title IX Coordinator by name, office address, email address, and telephone number.

The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, see the **PRESS Plus** Question 1 in policy 2:260. **Issue 105, August 2020**

Document Status: 5-Year-Review - Needs Review

PERSONNEL

5:270 Employment At-Will, Compensation, and Assignment

Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

For employees not covered by this agreement:

> The Board of Education will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid every two weeks, unless another schedule is adopted by the District.

Assignment

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

For employees not covered by this agreement:

> The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

> 105 ILCS 5/10-22.34 and 5/10-23.5.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel - Employment Termination and Suspensions), 5:310 (Educational Support Personnel - Compensatory Time-Off)

~~ADOPTED: October 13, 2015~~

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education~~; registered apprenticeship program~~**.** A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses ~~or a registered apprenticeship program~~ if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program.[Q1] The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs.[PRESSPlus1] The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).[PRESSPlus2]

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;[PRESSPlus3]
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic or extracurricular athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.

110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), ~~and~~ 1.470(c), and Part 255.

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Adopted: July 16, 2019

Questions and Answers:

***Required Question 1. A *registered apprenticeship program* is an industry-based occupational training program of study with standards reviewed and approved by the U.S. Dept. of Labor that meets characteristics set forth in State law and ISBE rules. The introductory sentence and listed items 1, 3, 4, and 6 are required to be in the policy if a board decides to allow students to participate in registered apprenticeship programs. See 23 Ill.Admin.Code §255.200(b). Item #2 is not required to be stated in policy, but is required to be included in a district's website notification (if any) to parents/guardians about registered apprenticeship opportunities.

Allowing for this substitution is optional, but, if offered, must be included in board policy, and the policy must be posted on the district's website (if any) for students, parents, and members of the business and industry community to access. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code §255.200.

Does the District allow substitutions in grades 9-12 (who are at least 16 years old) for PE and other required courses with participation in a registered apprenticeship program?

- Yes (default) Does the district maintain a website? Enter yes or no. (If no, IASB will edit the policy as necessary. See footnotes 11 and 13, available at PRESS Online by logging in at www.iasb.com, for more information.):
- No (IASB will remove the policy language regarding a Registered Apprenticeship Program.)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code Part 255. In addition to the requirements listed in the policy, districts allowing for student participation in registered apprenticeship programs must also: (1) submit data on participating students through ISBE's Student Information System, (2) identify and attempt to eliminate any barriers to student participation, and (3) include the program in the Career Pathway Endorsement if the district awards endorsements under the Postsecondary and Workforce Readiness Act (110 ILCS 148/). 23 Ill.Admin.Code §255.200(d)-(f). **Issue 106, November 2020**

PRESSPlus 2. 23 Ill.Admin.Code §255.200(c). The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH),* at: www.ilprincipals.org/resources/model-student-handbook. The notification to students and parents on the district's website must include: (1) a statement that a student may participate in any registered apprenticeship program listed by the district; and (2) a statement that a student may find a registered, but not listed, apprenticeship program with a business or organization, if a registered apprenticeship program is not offered in the district. 23 Ill.Admin.Code §255.200(c)(2). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

PRESSPlus 3. 23 Ill.Admin.Code §255.200(b)(4). See 6:310-E, *Class Substitution Request*, and 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-22.10.

23 Ill.Admin.Code §1.460.

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

~~ADOPTED: September 13, 2016~~

Document Status: Draft Update

INSTRUCTION

6:320 High School Credit for Proficiency

Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

***Foreign language* -** A student is eligible to receive one year of foreign language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English. A student who demonstrates proficiency in American Sign Language is deemed proficient in a foreign language and will receive one year of foreign language credit. A student who studied a foreign language in an approved ethnic school program is eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination.

***Other proficiency testing* -** Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.:

105 ILCS 5/10-22.43, 5/10-22.43a, 5/27-22, and 5/27-24.3.

23 Ill.Admin.Code ~~§1.460~~Part 680.PRESSPlus1

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8)

~~ADOPTED: September 13, 2016~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity,[Q1] status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using the Uniform Grievance Procedure.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal the Board of Education's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10 of the School Code) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of the School Code).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator.[PRESSPlus1] The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.[PRESSPlus2]

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; ~~, implemented by~~ 34 C.F.R. Part 106.

29 U.S.C. §791 *et seq.*, Rehabilitation Act of 1973.

42 U.S.C. §11431 *et seq.*, McKinney-Vento Homeless Assistance Act.

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60 (P.A.s 100-29 and 100-163, final citations pending), 5/10-22.5, and 5/27-1.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

~~ADOPTED: April 10, 2018~~

Questions and Answers:

***Required Question 1. Executive Order (EO) 2019-11, titled “Strengthening Our Commitment to Affirming and Inclusive Schools” established the Affirming and Inclusive Schools Task Force (Task Force) to identify strategies and best practices for ensuring welcoming, safe, supportive, and inclusive school environments for transgender, nonbinary, and gender nonconforming students. The Task Force delivered a report that served as the basis for two non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures* at www.isbe.net/supportallstudents. The Ill. State Board of Education (ISBE) hosts these documents on its website.

Does the Board want to incorporate ISBE’s *Sample District Policy and Administrative Procedures* policy recommendation into this policy?

- No (default)
- Yes (IASB will replace "gender identity" with "gender, gender identity (whether or not traditionally associated with the student’s sex assigned at birth), gender expression," add "or gender expression" to the first sentence under the Sex Equity subhead, and add the following sentence to that subhead: "Students shall be supported in a manner consistent with their gender identity. This will include, but not be limited to, use of restrooms, locker rooms, and other facilities that correspond with the student’s gender identity." In addition, the list of protected classifications in policy 7:20 will be amended to replace "gender identity" with "gender; gender identity (whether or not traditionally associated with the student’s sex assigned at birth);")

PRESSPlus Comments

PRESSPlus 1. The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, see the **PRESS Plus** Question in policy 2:260. **Issue 105, August 2020**

PRESSPlus 2. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook. **Issue 105, August 2020**

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1.

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

Students with a Disability

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

Extracurricular Activities, Including Interscholastic Competition

A nonpublic school student is eligible to participate in: (1) interscholastic competition, provided his or her participation adheres to the regulations established by any association in which the School District maintains a membership, and (2) non-athletic extracurricular activities, provided the student attends a District school. A nonpublic student who participates in an extracurricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board policy 7:30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

LEGAL REF.:

105 ILCS 5/10-20.24 and 5/14-6.01.

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 6:320 (Credit for Proficiency), 7:30 (Student Assignment and Intra-District Transfer), 7:300 (Extracurricular Athletics)

~~ADOPTED: May 16, 2016~~

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade; and
2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 12.

As required by State law:

1. The required health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered[PRESSPlus1] nurse ~~who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations~~, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. ~~Beginning with the 2017-2018 school year, a~~An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after the first day of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease,* and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced ~~registered~~ practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 *et seq*., McKinney-Vento Homeless Assistance Act

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1 and 315/2e.

23 Ill.Admin.Code §1.530.

77 Ill.Admin.Code Part 665.

77 Ill.Admin.Code Part 690.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:140 Search and Seizure

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.

Right to Privacy in the School Setting Act, 105 ILCS 75/.

Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir.~~,~~ 1993).PRESSPlus1

People v. Dilworth, 169 Ill.2d 195~~661 N.E.2d 310~~ (~~Ill.,~~ 1996), *cert. denied*, 116 S.Ct. 1692 (1996).

People v. Pruitt, 278 Ill.App.3d 194~~662 N.E. 2d 540~~ (~~Ill.App.~~1st Dist.~~,~~ 1996), *app. denied*, 667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, ~~105 S.Ct. 733~~469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, ~~115 S.Ct. 2386~~515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, ~~129 S. Ct. 2633~~557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

~~ADOPTED: February 9, 2016~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to a five-year review. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from (105 ILCS 5/27-23.7)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Anonymous Tip Lines:

Proviso East 708.202.1731

Proviso West 708.202.6351

Proviso Math & Science Academy 708.338.4188

Nondiscrimination Coordinator:PRESSPlus1

Dr. Patrick Hardy

Proviso East

Email: phardy@pths209.org

708.202.1731

Complaint Managers:

Dr. Nia Abdullah	Dr. Bessie Karvelas
Proviso West	Proviso Math & Science Academy
Email: nabdullah@pths209.org	bkarvelas@pths209.org
708.202.6310	708.338.4170

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

   a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
   b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
   c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
   d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

   The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.
12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
    a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
    b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
    c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
    d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

405 ILCS 49/, Children's Mental Health Act.

105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.

23 Ill.Admin.Code §§1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Behavior), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications)

~~ADOPTED: September 18, 2018~~

PRESSPlus Comments

PRESSPlus 1. Title IX regulations require districts to designate and authorize at least one employee to coordinate their efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number.

The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, see the **PRESS Plus** Question 1 in policy 2:260. **Issue 105, August 2020**

Document Status: Draft Update

STUDENTS

7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
   a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
   b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. This policy prohibits any person from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.[PRESSPlus1]
   c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
   d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
   a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
   b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated
by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

105 ILCS 110/3.10.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

~~ADOPTED: January 14, 2014~~

PRESSPlus Comments

PRESSPlus 1. Added in response to Title IX regulations at 34 C.F.R. Part 106. **Issue 105, August 2020**

Document Status: Draft Update

STUDENTS

7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered[PRESSPlus1] nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.:

105 ILCS 5/10-20.30, 5/10-20.54, 5/22-80, and 25/2.

23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

~~ADOPTED: February 9, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to ~~object to~~opt-out of the release of directory information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian. Upon request, the District discloses school student records without parent consent to the official~~s~~ records custodian of another school ~~district~~ in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.[PRESSPlus1]

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18th birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

50 ILCS 205/7.

105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 *et seq*.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.

23 Ill.Admin.Code Parts 226 and 375.

Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: December 11, 2018

PRESSPlus Comments

PRESSPlus 1. Updated with continuous improvement changes based on feedback from the Ill. Council of School Attorneys. **Issue 104, June 2020**

Document Status: Draft Update - New

7:345 Use of Educational Technologies; Student Data Privacy and Security

New/Unpublished Section

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.[PRESSPlus1]

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*.[PRESSPlus2] The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited.[PRESSPlus3] Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff.[Q1]

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.[PRESSPlus4]

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.[PRESSPlus5]

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval.[PRESSPlus6] Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts,* and shall include any specific provisions required by State law.[PRESSPlus7]

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure.[PRESSPlus8] In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.[PRESSPlus9]

LEGAL REF.:

20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

Questions and Answers:

***Required Question 1. SOPPA permits, but does not require, districts to designate an appropriate staff person as a Privacy

Officer, who may also be an official records custodian under ISSRA, to carry out the duties and responsibilities assigned to schools and to ensure a district's compliance with the requirements of SOPPA. 105 ILCS 85/27(f), added by P.A. 101-516, eff. 7-1-21. Boards may designate an individual other than the Superintendent to serve in the capacity of Privacy Officer, such as a Business Manager, IT Director, or District Records Custodian.

Has the Board designated a Privacy Officer?

○ No. (default)
○ Yes, the Superintendent is designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.")
○ Yes, a title other than Superintendent has been designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the [Insert Title] to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.") What is the Privacy Officer's Title?:

PRESSPlus Comments

PRESSPlus 1. The Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), amended by P.A. 101-516, eff. 7-1-21, specifically requires boards to adopt a policy for designating which district employees are authorized to enter into agreements with *operators* (see **Operator Contracts** subhead). SOPPA is the State law that governs how educational technology companies, schools, and the Ill. State Board of Education (ISBE) use and protect *covered information* of students. The amendments to SOPPA were intended to strengthen protections for online student data, in part by centralizing the vetting and contracting process within schools, and to give parents ready access to information about how their children's data is being used at school. SOPPA does not, however, require a district to obtain parent opt-in or separate consent for the use of online services or applications, nor is such consent required if the operator is acting as a *school official* pursuant to the delineated exception in the Family Educational Rights and Privacy Act's (FERPA)(20 U.S.C. §1232g) implementing regulations. See 34 C.F.R. §99.3(a). **Issue 104, June 2020**

PRESSPlus 2. See policy 7:340, *Student Records*, and its implementing administrative procedure, 7:340-AP1, *School Student Records*, available at PRESS Online by logging in at www.iasb.com, for requirements addressing school student records under federal and State law. SOPPA does not override or otherwise supersede the requirements of FERPA or the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). 105 ILCS 85/30(9), amended by P.A. 101-516, eff. 7-1-21.

Covered information is a broader concept than student records, and may include information that does not qualify as a student record. However, even if the covered information is not maintained as a student record, it may still qualify as a *public record* under the Local Records Act (50 ILCS 205/), such that a district would have an obligation to maintain it. Consult the board attorney for guidance on these issues. **Issue 104, June 2020**

PRESSPlus 3. 105 ILCS 85/26(1), added by P.A. 101-516, eff. 7-1-21. SOPPA includes a clarification that schools and operators are not prohibited from producing and distributing, free or for consideration, student class photos and yearbooks to the school, students, parents, or others authorized by parents, as long as there is a written agreement between the operator and district. 105 ILCS 85/30(10), amended by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 4. SOPPA specifically provides that it does not apply to general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications. 105 ILCS 85/30(3), amended by P.A. 101-516, eff. 7-1-21. Consult the board attorney for guidance regarding whether certain applications that may be widely used by schools, but which may not have been originally marketed to K-12 (e.g., certain video conference applications), come within the scope of SOPPA. **Issue 104, June 2020**

PRESSPlus 5. Operators must notify districts of a breach of covered information within the most expedient time possible and without reasonable delay, but no later than 30 calendar days after the determination that a breach has occurred. 105 ILCS 85/15(5), added by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 6. This statement is required by 105 ILCS 85/27(b), added by P.A. 101-516, eff. 7-1-21. SOPPA provides that any agreement entered into in violation of SOPPA "is void and unenforceable as against public policy." Id. SOPPA does not provide for a private right of action against school districts; the Ill. Attorney General has enforcement authority under SOPPA through the Consumer Fraud Deceptive Trade Practices Act. 105 ILCS 85/35. **Issue 104, June 2020**

PRESSPlus 7. SOPPA requires specific provisions be included in a contract with any operator that seeks to receive covered information from a school district. 105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 85/27(e), added by P.A. 101-516, eff. 7-1-21. SOPPA does not provide specifics regarding security procedures or practices, nor is there a formal, nationalized standard specific to K-12. However, SOPPA requires ISBE to make available on its website guidance for schools pertaining to reasonable security procedures and practices. 105 ILCS 85/28, added by P.A. 101-516, eff. 7-1-21. ISBE, the U.S. Dept. of Education (DOE) and other experts in the field agree that training of all staff with access to a school's network is important to protecting schools against cyber threats, although such training is not currently mandated in Illinois. ISBE's grant-funded program, the Learning Technology Center of Illinois, offers cybersecurity training to administrators and educators throughout the State. See www.ltc.org. The U.S. Dept. of Education has also issued multiple guidance documents on security best practices for schools, available at www.studentprivacy.ed.gov/topic/security-best-practices. **Issue 104, June 2020**

PRESSPlus 9. In the event of a breach of covered information of students, SOPPA requires school districts to provide two types of notices: (1) individual notices to the parents of students whose covered information was involved in the breach and (2) a more general notice about the breach on the district's website (or at the district administrative office, if it does not maintain a website) if the breach involved 10% or more of the district's student enrollment. 105 ILCS 85/27(a)(5) & (d), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details about the required notices. **Issue 104, June 2020**

E. Bus Purchase - ***Action Item*** 166

Action Item

Subject: Bus Purchase

Background:

In 2016, District 209 leased four (4) 2017 71-passenger IC CE diesel buses for a term of five years, which expires July 1, 2021. These buses are used by District drivers for transporting students to field trips, athletic contests and other events.

The District has the option purchasing the buses, extending the leases, or leasing new buses. The buses are in good condition and have relatively low miles.

Administration's Analysis:

The vendor, Midwest Transit, is offering the buses for sale at a cost of $45,954.00, each. The total cost for all four buses is $183,816. The price includes license and title fees. Based on the good condition of the buses and the low mileage, the administration is recommending that the District exercise the option to purchase the buses.

Upon approval by the Board, the administration will begin working with Midwest Transit to complete the purchase.

Statute, Administrative Policy or Board Rules Statement:

Board Policy 4:60 *Purchases and Contracts* describes the exceptions to bidding requirements.

105 ILCS 5/10-20.21(a)(x) lists as an exception from bidding requirements "purchases of equipment previously owned by some entity other than the district itself."

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the purchase of the four buses described above from Midwest Transit in the amount of $183,816.

MIDWEST TRANSIT EQUIPMENT

May 18, 2021

Proviso Township High School District 209
Mr. Paul Starck-King
8601 West Roosevelt Road
Forest Park, Il 60130

Mr. Starck-King,

Thank you for allowing Midwest Transit Equipment, Inc. the opportunity to furnish this quote on your 71-passenger school bus equipment needs.

The District has four (4) 2017 IC 71 passenger buses coming off lease on July 1, 2021. We are quoting options to extend the lease or purchase the buses outright.

Option A-Outright Purchase

Sales Price: $46,854.00 x 4 units= $187,416.00.
Deduct $900.00 per bus if approved by June 9, 2021.

Option B- Lease Extension

One Year Lease Extension.
Annual Payment due July 1, 2021: $13,830.00 per unit.
Buses would be returned to Midwest Transit July 1, 2022.

Two Year Lease Extension.
Annual Payments due July 1, 2021 and July 1, 2022: $12,842.00 per unit.
Bus would be returned to Midwest Transit July 1, 2023.

Three Year Lease Extension.
Annual Payments due July 1, 2021, July 1, 2022, and July 1, 2023: $11,357.00 per unit.
Bus would be returned to Midwest Transit July 1, 2024.

The District has the option to choose each vehicle individually.

If purchasing, the pricing would include license and title fees.

Note: These units are currently on our for sale list and subject to prior sale unless secured through Midwest.

Thank you again for this opportunity. I can be reached in the office at (800) 933-2412 ext 1476, cell (219) 688-7527, or email at scott.vanderlee@midwesttransit.com

Sincerely,

Scott Vanderlee

Scott Vanderlee
Sales Manager- School Bus

Action Item

Subject: Facilities Master Plan Sequence 2.2 Implementation Consultant

Background:

Work on Phase I Sequence 2.2 of the Facilities Master Plan is taking place during summer of 2021. This sequence includes major projects at Proviso East and Proviso West and is valued at over $33 million dollars.

Administration's Analysis:

Based on the scope of the work being performed in Sequence 2.2, the administration believes it is in the best interest of the District to secure the services of a licensed architect with experience overseeing and monitoring large construction projects. This will enhance the ability of the Manager of Facilities to monitor the quality of the work being performed and ensure that the District is getting the best value.

The attached consulting agreement specifies approximately six months of support from Nancy Hamill Governale (DBA Facilities Research). The agreement includes an estimated two days per week of services at rate of $150.00 per hour. The estimated cost for these services is $62,400.

Upon approval by the Board, the administration will begin working with Facilities Research to monitor implementation of Sequence 2.2 projects.

Statute, Administrative Policy or Board Rules Statement:

Board Policy 4:60 *Purchases and Contracts* describes the exceptions to bidding requirements, including that for professional services.

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the contract with Nancy Hamill Governale (DBA Facilities Research) in an amount not to exceed $62,400.00, as presented.

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT ("the Agreement") is entered into by and between the Board of Education of Proviso Township High Schools District 209 ("the Board") and Nancy Hamill Governale, Inc. DBA Facilities Research ("Contractor") on the date(s) indicated below.

1. Term - Contractor shall be retained by the Board for the purpose of providing the services set forth in paragraph 2 of this Agreement from June 9, 2021 through December 9, 2021.

2. Scope of Services – Contractor is retained in order to provide the following services:

   See Exhibit A

3. Compensation - Contractor shall be paid $150.00 per hour for performing the work set forth in paragraph 2. Total compensation during the term of this agreement shall not exceed $62,400. Contractor is not entitled to receive any additional monies other than those set forth in this paragraph.

4. Payment – The Board shall make payment of each invoice submitted by Contractor within thirty (30) days of receipt thereof unless a dispute arises with regard to payment. In that circumstance, the Board shall make payment within a reasonable amount of time subsequent to the resolution of the billing dispute.

5. Confidentiality – It is possible that Contractor, its agents and/or employees may come into contact with confidential information while performing services for the Board. It is understood and agreed that Contractor, its agents and/or employees shall hold confidential any and all confidential information which they obtain as a result of performing services under this Agreement and shall not disclose or use said confidential information without the express prior written consent of the Board. Upon termination of this Agreement, Contractor agrees to return any and all confidential information or other Board-owned property, documentation or records to the Board within fourteen (14) days.

6. Independent Contractor Status – It is understood and agreed by the parties that the Contractor and its agents/employees are not employees of the Board but, rather, are independent contractors. While the Board has the authority to assign particular tasks to the Contractor as set forth in this agreement, it is understood and agreed by the parties that the Contractor will exercise control over the manner in which it and its agents/employees provide services to the Board under this Agreement based upon their experience and expertise. Contractor shall be responsible for the payment of all taxes including Federal, State and local taxes arising out of its activities under this Agreement including, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance

taxes and any other taxes or business license fees. By entering into this Agreement, Contractor is not precluded or limited for providing services to any other person or entity.

7. Indemnification – Contractor agrees that it shall indemnify, save harmless and defend the Board, its elected officials, employees, agents and successors ("the Indemnified Parties") against any and all damages to property or person (including death), liability, claims, losses and expenses (including attorneys' fees) that the Indemnified Parties incur and which arise out of or in connection with any negligent, reckless or intentional act or omission of the Contractor, its agents or employees while providing services under this Agreement. The obligations of this paragraph shall survive any termination of this Agreement.

8. Insurance - Contractor shall purchase and/or maintain from and maintain from a company or companies lawfully authorized to do business in Illinois such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under this Agreement and for which Contractor may be legally liable, whether such operations be by Contractor or by anyone directly or indirectly employed by it, or by anyone for whose acts any of them may be liable:

    a. Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to any persons providing services to Contractor;
    b. Claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees;
    c. Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
    d. Claims for damages insured by usual personal injury liability coverage;
    e. Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom;
    f. Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle.

9. Limits of Insurance – The Board shall be named as an additional insured on any insurance policy required under this Agreement. The Insurance requirements set forth herein shall be in the below-stated amounts:

    a. Commercial General Liability

General Aggregate -	$1,000,000
Products-Comp/Ops Aggregate -	$1,000,000
Personal & Advertising Injury -	$1,000,000
Each Occurrence -	$1,000,000
Fire Damage (any one fire) -	$50,000
Medical Expenses (any one person)	$10,000

    b. Workers Compensation Insurance

Employer's Liability Limits

Each Accident -	$500,000
Disease – Policy Limit -	$500,000
Disease – Each Employee -	$500,000

10. No Personal Liability – No elected or appointed official or employee of the Board shall be personally liable to Contractor as a result of the execution of this Agreement or for the obligations of the Board thereunder.

11. Criminal Background Check - Contractor warrants and agrees that each employee of it or any subcontractor employees or agents who will be placed at any school of the Board has completed a criminal background check which complies with Section 10-21.9 of the Illinois School Code within 3 months prior to the employee's placement at the school at Contractor's sole cost and that no employees or agents of Contractor or any of its subcontractors will be placed at any school whom have any convictions set forth in Section 21B-80 of the Illinois School Code.

12. Notices – Any notices required to be given under this agreement shall be deemed sufficient if in writing and personally delivered or by electronic mail transmission to the email address provided by the Contractor and to the email address of the District Superintendent.

13. Miscellaneous

a. This contract has been executed in the State of Illinois and shall be governed by the laws of the State of Illinois in each and every respect. Any and all claims arising against either party to this Agreement shall be brought in the Circuit Court of Cook County, Illinois and/or the United States District Court for the Northern District of Illinois – Eastern Division.

b. Paragraph headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such headings or numbers and the text of this contract, the text shall control.

c. This contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

d. If any provision of this contract is subsequently declared by a court of competent jurisdiction through a final decision to be unlawful or unenforceable, all other provisions of the Agreement shall remain in full force and effect to the maximum extent permitted by law.

e. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements and communications between the parties concerning the subject matter of this Agreement whether written or oral. No modification or amendment of this Agreement shall be valid or binding on the parties unless it is in writing and executed by Contractor and the Board.

f. Contractor represents that it is an Illinois Corporation in good standing. Moreover, the individual executing this Agreement on behalf of Contractor warrants that he/she has the actual and apparent authority to bind Contractor and understands that the Board is relying upon this representation in entering into this Agreement.

g. This Agreement shall be binding on the heirs, executors and successors of the parties.

______________________________ CONTRACTOR	PTHS D209
By:___________________________	By:________________________________
Its:___________________________	Title: Superintendent
Date:_________________________	Date:____________________________

Exhibit A

SCOPE OF WORK
Proviso Township High School District 209 (PTHS 209)
Professional Services in Support of Facilities Master Plan Implementation

Business Incorporation and name:
Nancy Hamill Governale, Inc., DBA Facilities Research

Act as an Extension of Facilities Department for Ongoing Campus Revitalization.
Assist PTHS 209 with monitoring ongoing master plan physical improvements at various school facilities.
Attend project meetings as needed.

Work with LT Taylor and other school staff to support day to day facilities and construction related inspections, communications, drawing review, reports and presentation documents as needed.

Services provided will be dependent on the needs of any current project, planning for future projects and support for PTHS 209 to accomplish the Facilities Master Plan implementation.

Work will be scheduled around the needs of PTHS 209 and can occur at any hour of the day. Current construction is scheduled for 2 shifts, approximately 6 am to 11 pm. In addition to active work hours and construction, inspections, photos and walkthroughs may be scheduled while construction is not actively occurring.

Work completed offsite could include items such as current construction plan and document review, general communications, analysis, compilation of facilities related documentation generated through the design and construction process into a user friendly format, and other activities related to the Facilities Master Plan Implementation. Specific future construction plans have yet to be determined.

To accommodate PTHS 209, there will be a variation in the weekly intensity of the facilities support needed to accomplish this work. Knowing that the work intensity required to meet the school opening in August of this year is critical; my weekly hours could exceed the 16 hours or 2 days per week allotted time. To balance out these variations, a monthly fee of $10,400 for an initial contract period of 6 months is required. Calculation for the monthly fee determination is as follows.

16 hours per week @ $150/per hour X 26 weeks = $62,400
Monthly fee: $62,400/6 months = $10,400 per month

Reassessment of the Scope of Work and average billable hours per week:
After the initial 6 month contract period, a reassessment of the 16 hours per week general scope of services may be needed. My intention is to provide work that supplements the facilities staff and provides a needed service to PTHS 209 during your facilities improvement process. If there are other ancillary services that come to the forefront we should be aware of the impact that might have on billable hours and the monthly rate.

Facilities Research Business Support:
Travel time is included in the monthly contract rate.
Insurance, background checks, Facilities Research office operation support, equipment, business related activities, and other business expenses and taxes are the responsibility of Facilities Research.

Work Space:
A physical desk space or suitable location to work while on campus is requested.

Start Date:
I am prepared to start providing services immediately.

Action Item

Subject:

Minutes

Statute, Administrative Policy or Board Rules Statement:

Proviso Township High Schools District 209 Board of Education Policy 2:220 Board of Education Meeting Procedure

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the following minutes: May 11, 2021 as presented.

H. Merit School of Music Contract ***- Action Item*** 179

Action Item

Subject:
Renewal - Music Instruction Services - PMSA

Background:
The District solicited a request for proposals for music instruction services at PMSA for the 2018-19 school year with the option to renew for two additional years, FY20 and FY21. Merit School of Music was the selected vendor and has worked with the District for the past eleven years to provide music instruction to PMSA students and the required instruments.

Administration Analysis:
Music instruction for PMSA students and all instruments will be provided by Merit School of Music. The cost to run the program for SY22 is $160,232.90, but Merit has secured funding to offset $65,050 of the cost. The amount due from Proviso Township High Schools is $95,182.90. The staff member who serves the District meets all teacher certification requirements.

Statute, Administrative Policy or Board Rules Statement:
The Illinois School Code (105 ILCS 5/10-20.21) and Board Policy #4:60 require that all contracts for supplies, materials, or work involving expenditure in excess of $25,000 shall be made in accordance with State law bidding procedure, unless specifically exempted. Contracts will be awarded by the Board of Education at an official meeting.

Implementation Plan:
Merit School of Music will provide a music instructor for the 2021-2022 school year who will provide band instruction to PMSA students five times per week for the school year.

Administration Recommendation:
That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the contract for Merit School of Music at a cost not to exceed $95,182.90 for the 2021-2022 school year.

SERVICE AGREEMENT

Service Agreement Between

Merit School of Music

and

Proviso Township High Schools District 209

for consultant services provided for the 2021-2022 academic school year

SERVICE AGREEMENT

The following agreement is entered into between the Merit School of Music ("Merit") and Proviso Math and Science Academy ("Site/School") for consultant services provided for the school year 2021-2022.

SECTION 1. *Service Agreement*

MERIT agrees to the following:

I. Prior to program start

- Provide inspection (to end in approval) of designated teaching and storage space(s) and all school-provided instruments and/or materials.

II. Communication with Merit

- Provide contact information for assigned Merit faculty and administration in order to promote regular communication.

- Provide communication to Primary School contact/Principal regarding forecasted or emergency schedule changes and, to the best of our ability, attempt to provide substitute faculty. Sessions missed because of weather, Merit faculty emergency or illness, holiday or school/site function (if previously arranged) will be made up at a mutually agreed upon day/time.

III. While programming takes place

- Provide music instruction and services according to the following terms:

SERVICES	# OF CLASSES	FREQUENCY	TOTAL # OF MEETINGS	DURATION/ MEETING	TOTAL HOURS
BAND INSTRUCTION*	4	5 /week	760	50 minutes	633.3 hours
BAND SECTIONALS	n/a	n/a	60	60 minutes	60 hours
PERFORMANCES	n/a	n/a	10	60 minutes	10 hours
PRIVATE LESSON INSTRUCTION	n/a	n/a	n/a	n/a	650 hours
INSTRUMENT PURCHASE	n/a	n/a	n/a	n/a	n/a
ADMIN HOURS	n/a	n/a	75	60 minutes	75 hours
TOTAL COST					1,428.3 hours

*INSTR

- Instrumental programs with the added code "INSTR" indicate that the Merit School of Music Instrument Loan Program is engaged for the life of this contract and that Merit owned instruments will be provided for use during the length of the program. Basic and routine maintenance for Merit instruments is included as well.

- Provide a capable music teacher who is qualified to teach the instrument(s)/subject(s) according to the terms of this service agreement. Merit shall not send to the District any teacher who would be prohibited from being employed by the District due to a conviction of a crime listed in 105 ILCS 5/10-21.9, or who is listed in the Statewide Sex Offender Registry or the Statewide Violent Offender Against Youth Database. Merit shall obtain a fingerprint based criminal history records check before sending any employee to the District. Additionally, at least quarterly, Merit shall check if any professional is listed on the Statewide Sex Offender Registry or the Statewide Violent Offender Against Youth Database. Merit shall exercise control over the teacher and is responsible for supervising and managing the teacher at all times. The District is not nor should it be construed as a "joint employer" and the District cannot hire nor terminate the music teacher.

MERIT SCHOOL OF MUSIC

- Provide communication to school/site administration regarding forecasted or emergency schedule changes and, to the best of our ability, attempt to provide substitute faculty. Sessions missed because of weather, Merit faculty emergency or illness, holiday or school/site function (if previously arranged) will be made up at a mutually agreed upon day/time

- Provide program materials including sheet music, books and all necessary teaching supplies.

- Be responsible for students during instructional class time only.

- The program outlined above includes a specific number of service hours (see attached "Site Visit Addendum"). Performances or rehearsals that require Merit faculty to be on site will be counted as service hours included in the outline of programming above and may affect the final number of classroom sessions.

- Be responsible for instructor wages, approved benefits, insurance, liability coverage, tax, or other mandated expenses related to this contract.

- Merit shall carry and maintain certificate(s) of insurance with companies and in forms reasonably satisfactory to the District which shall be in effect prior to commencement of any services and shall name the District as an additional insured.

IV. Performance requirements (Band, Choir, Orchestra, Piano and Guitar programs)

- It is understood that at least two (2) performance opportunities (see attached "Site Visit Addendum") must be included in the total number of service hours outlined above.

- Participation (with performers) at MeritFest counts as a service date included in the above number of service hours.

SITE/SCHOOL agrees to the following:

I. Prior to program start

- All dates on the "Site Visit Addendum" are to be decided upon prior to agreement execution. These dates include a planning meeting, recruitment activity, parent conferences, performances and all classes. Should any dates need to change (field trips, testing, etc.) throughout the life of this agreement, communication with Merit faculty must occur thirty (30) days in advance of the proposed change. If communication of a proposed date change does not occur thirty (30) days in advance, it is at the discretion of Merit faculty and Program Director/Dean of Programs to accommodate the proposal and should Merit faculty be unable to reschedule, the missed class will count against the total contracted service hours.

- Provide all class rosters to Merit faculty and Program Director.

- Provide a site-specific calendar to Merit faculty and Program Director/ Dean and Vice President for Educational Affairs.

- Class sizes are subject to approval by Merit Program Director/ Dean and Vice President for Educational Affairs.

- Site/School shall ensure that the service hours provided for herein are sufficient to cover full school year and will be provided for out of budget for concurrent fiscal year. Site/School shall not be permitted to carry over account balances from one fiscal year into the next.

II. Communication with Merit

- Provide communication to Merit faculty and Program Director if classes are to be cancelled for any reason (weather cancellation, school emergency, etc.) at least 24 hours in advance. Should Merit not be informed of a schedule change within the 24-hour time parameter, the date will be counted as a service. For those classes cancelled by school or program site with more than 24 hours notice to Merit faculty and Program Director every effort will be made to make up the session(s) at a time convenient to both parties.

- Provide communication to Merit faculty about school protocol, including but not limited to classroom discipline expectations, parking, security, office sign-in and other matters the contract site deems relevant during planning meetings between site administrator, Merit faculty and Program Director/Dean of Programs.

- Promptly inform Dean and Vice President for Educational Affairs in writing as to any concerns regarding quality of instruction or services being provided by Merit.

- In the event that Site/School feels that Merit's services provided hereunder are deficient, Site/School will give notice to Merit of the deficiencies. Merit shall have no less than fifteen (15) days to cure said deficiencies. If not cured within said time frame, Site/School must thereafter give Merit formal notice of default, whereupon Merit shall have an additional fifteen (15) days to provide a new instructor(s) or to contest the notice. If Merit does neither, then this contract shall be deemed terminated and all fees due after the date of default shall be waived as the Site/School's sole remedy. If Merit contests the notice and mutually agreeable resolution cannot be reached by the parties within ten (10) days thereafter, then Site/School shall have the option to continue with the contract or to cancel the contract and pay, as liquidated damages and not as a penalty, an amount equal to two (2) monthly installments provided for below.

III. While programming takes place

- Be responsible for students getting to and from approved classroom space.

- Provide a safe, professional working environment for Merit faculty.

- Provide an identified school official or representative to be present in the building during instructional time if program is delivered before or after school.

- Adhere to Classroom/Space Expectations (see attached). All spaces must be approved by Merit Program Director/Dean of Programs prior to program start.

- Provide an encouraging and supportive atmosphere among all school faculty, staff, and administration. Include Merit faculty in regular school orientation activities.

- Allow Merit regular communication with parents and publicly support Merit faculty within the Site/School community constituents.

- Provide at least 30 days notice if an amendment is requested to the terms of this service agreement. Merit serves as final and sole determinate of what is necessary for proper instruction and Merit reserves the right to make final determination as to whether to permit changes to the agreement.

IV. Performance Requirements

- All performance opportunities are included in the total number of service hours outlined above.

- All performance details (date, time, specific expectations) will be communicated with Merit faculty and Program Director at least 30 days in advance. Participation in the performance event will be at the discretion of Merit faculty should he or she not be informed 30 days in advance.

Merit agrees to defend, indemnify and hold the District, and its board members, officers, attorneys, agents and employees harmless from and against any loss, liability, cost or expense (including attorneys' fees and costs) which the District may sustain or incur if, and to the extent that, such loss, liability, cost or expense arises out of, stems from, is any way related to, or results from the negligence (by act or omission) or willful misconduct (by act or omission) of Merit, its members, managers, officers, directors, agents, subcontractors or employees.

MERIT SCHOOL OF MUSIC

SECTION 2. *Contract Amount and Terms of Payment*

SERVICES	TOTAL HOURS	TOTAL COST
BAND INSTRUCTION	633.3 hours	**$82,332.90**
BAND SECTIONALS	60 hours	**$7,800.00**
PERFORMANCES	10 hours	**$1,300.00**
PRIVATE LESSON INSTRUCTION*	650 hours	**$50,050.00**
INSTRUMENT PURCHASE*	n/a	**$15,000.00**
ADMIN HOURS	75 hours	**$3,750.00**
TOTAL COST	1,428.3 hours	$160,232.90
***MERIT SECURED FUNDING**		*-$65,050.00*
TOTAL OWED TO MERIT		**$95,182.90**

All Proviso service agreements will be billed in (4) quarterly installments. Payments are due within 30 days of each invoice or in the regular course of business in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.). If other arrangements are necessary, please contact the Staff Accountant at 312-267-4479. Services will begin one month after the receipt of signed service agreement. Failure to maintain payments may result in suspension of services. If service under this Agreement is interrupted through no fault of the District, it shall be entitled to a pro-rata refund for any services that it has paid for and did not receive. The District shall also have the option of stopping or delaying payments until such time as service is restored.

Please note that specific instrument purchases for the coming year have not been finalized but will not exceed the total value listed in the above details. Any Instrument Purchase costs will be paid in full by Merit, and the Site will incur no further cost. Site administration will be notified when purchases are made, but Merit will retain ownership over all instruments & equipment purchased in accordance with this Service Agreement.

For program questions, contact:
Kurt Gildow
Dean and Vice President for Educational Affairs
Merit School of Music
Joy Faith Knapp Music Center
38 S. Peoria Street
Chicago, IL 60607
Direct: 312. 267.4469
Fax: 312.267.4489
Email: kgildow@meritmusic.org

For billing questions, contact:
Andrew Levine
Staff Accountant
Merit School of Music
Joy Faith Knapp Music Center
38 S. Peoria Street
Chicago, IL 60607
Direct: 312.267.4479
Fax: 312.267.4489
Email: alevine@meritmusic.org

Andrew Zweibel, Band Program Director
Direct: 312.267.4477
Email: azweibel@meritmusic.org

All relevant terms and conditions of the Band Instruction Services Bid are hereby incorporated herein.

Failure by either party to comply with any of its obligations in this Agreement shall be considered a default and in the event of a default either party may terminate the Agreement upon 30 days written notice.

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
The effective date of this Agreement shall be the latest date set forth in the signature block below.

______________________________ __________________

President, Board of Education Date

______________________________ __________________

Secretary, Board of Education Date

______________________________ __________________

Charles Grode
President and Executive Director

PLEASE SIGN, DATE, AND RETURN **A SIGNED COPY** TO:

Amy Bischoff, Program Coordinator
Merit School of Music
Joy Faith Knapp Music
Center 38 South Peoria
Street Chicago, IL 60607
Fax: 312.267.4466
Email: abischoff@meritmusic.org

Site Visit Addendum

Predicted Service Dates

I. **Band classes** occur during the 4 periods of the school day, following the school class and bell schedule provided by the site, for a total of **38 weeks**.

II. **Band Sectionals** and **Private Lessons** will be scheduled by your band teacher.

III. **Administrative Hours** will be used for remote learning support, attendance at district-provided remote learning PLC, parent/teacher conferences, and exam grading.

IV. **Performances** will be scheduled at a later date.

Classroom/Space Expectations

- Programming should be held in the same space for each class session
- The space must be free of external distractions. No other activities should be taking place in the space simultaneously with Merit programming
- The space must be an appropriate size to the class(es) being taught
- The space must be easily accessible to students (e.g. students should not have to travel outside of the school building in order to attend class)
- Students must have convenient access to bathroom facilities
- Appropriate heating and other basic necessities must be provided in each space
- There must be convenient access to a secure, locked storage space
- Should any materials or supplies become missing from the classroom or storage space, the site will be responsible for replacing these items
- Any space being used for Merit programming is subject to Merit's approval at any point throughout the life of the contract. Should a space be deemed an inappropriate learning environment, programming may be suspended until an appropriate space becomes provided. Any scheduled class time during this suspension will not be made up.

MERIT SCHOOL OF MUSIC

All relevant terms and conditions of the Band Instruction Services Bid are hereby incorporated herein.

Failure by either party to comply with any of its obligations in this Agreement shall be considered a default and in the event of a default either party may terminate the Agreement upon 30 days written notice.

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This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
The effective date of this Agreement shall be the latest date set forth in the signature block below.

____________________________ ________________
President, Board of Education Date

____________________________ ________________
Secretary, Board of Education Date

05/25/2021

Charles Grode
President and Executive Director

PLEASE SIGN, DATE, AND RETURN **A SIGNED COPY** TO:

Amy Bischoff, Program Coordinator
Merit School of Music
Joy Faith Knapp Music
Center 38 South Peoria
Street Chicago, IL 60607
Fax: 312.267.4466
Email: abischoff@meritmusic.org

Action Item

Subject: Approval of Superintendent Contract

Administration's Analysis: Per Executive Session

Superintendent's Recommendation: That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the superintendent contract as discussed in closed session.

Action Item

Subject:

PowerSchool Performance Matters Assessment Management System

Background:

Teachers and administrators need a range of information about student performance at their fingertips to deliver the best instruction possible for every student. Prior to SY17, the technology used by many teachers to administer assessments involved using Scantron answer forms which produce student scores or an item analysis report that teachers then enter into their PowerTeacher gradebook. The only way that administrators can see this data to monitor progress of their students, is by looking it up for each individual teacher or through a report generated after retrieving the data from individual teachers. The lag time between students taking the assessment and usable data for end users is about 6-7 weeks, which is too long for teacher teams and administrators to make informed decisions about subsequent instructional practices.

As Proviso Township High Schools seeks to make confident and timely decisions in order to improve and accelerate student outcomes, an assessment management system is still needed to give tools to teachers to design effective classroom/district assessments, and to administer and score them quickly. The resulting data reports can be used to analyze student results and determine next steps for instruction and teacher development. For the past 4 years, Proviso Township High Schools implemented the use of MasteryConnect as our Assessment Management System.

With the introduction of the PowerSchool product Schoology to the district as the Learning Management System (LMS) in SY21, it is desirable to have an assessment platform that also integrates seamlessly with our student information system, PowerSchool.

The implementation of Performance Matters supports the district goal to enhance academic achievement and will help to identify students who need instructional interventions to help them achieve, pass their courses and stay on track for graduation.

Administration's Analysis:

The use of MasteryConnect for district common interim assessments, course team common formative assessments and summative assessments has been widespread in Proviso Township High Schools. Use of MasteryConnect for student assessment doubled in the previous school year (December 2018 – December 2019).

The district proposes to establish a contract for PowerSchool Performance Matters, to further integrate instruction within Schoology administration of local and district assessments, and student data capture and storage in PowerSchool. Teachers will be able to develop, administer and quickly score classroom and district assessments using Performance Matters. The resulting data reports support the identification of students with needs for instruction interventions.

Statute, Administrative Policy or Board Rules Statement:

Board Policy 6:340 Student Testing and Assessment Program states that the district should provide information for determining individual student achievement and instructional needs; curriculum and instruction effectiveness; and school performance measured against District student learning objectives and statewide norms.

The Illinois School Code (105 ILCS 5/10-20.21) and Board Policy 4:60 Purchases and Contracts require that all contracts for supplies, materials, or work involving expenditure in excess of $25,000 shall be made in accordance with State law bidding procedure, unless specifically exempted. Contracts will be awarded by the Board of Education at an official meeting.

Implementation or Assessment Plan:

The Performance Matters implementation will begin no later than July 2021. Current district curricula and assessments will be moved to the Performance Matters platform and will continue to be available on a PTHS SharePoint site. As new curricula are created, the associated curriculum and assessment documents will be added to Performance Matters for use by teachers and integration with Schoology and PowerSchool.

Professional development training for use of Performance Matters will be provided at the start of the school year and on-going support will be offered throughout the school year. In addition, ongoing support for those teachers and administrators with questions related to the use of Performance Matters will be provided by the Technology Integration Coordinator.

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accept the Superintendent's recommendation to approve the one-year agreement with PowerSchool, Inc. for SY22 for PowerSchool Performance Matters Assessment Analytics Core, Performance Matters SEL Survey, Assessment Item Banks, Setup and Integration, and User Training in an amount not to exceed $57,687.50.

PowerSchool
Powering Brighter Futures

PowerSchool Group LLC
150 Parkshore Dr., Folsom, CA 95630
Quote #: Q-512236 - 1
Quote Expiration Date: 30-JUN-2021

Prepared By:	Lauren Shaw	Customer Contact:	Lindsey Coppola
Customer Name:	Proviso Township High School District 209	Title:	Integration Technology Coordinator
Enrollment:	4,500	Address:	8601 W Roosevelt Rd
Contract Term:	36 Months	City:	Forest Park
Start Date:	30-JUN-2021	State/Province:	Illinois
End Date:	29-JUN-2024	Zip Code:	60130
		Phone #:	(708) 344-7000

Product Description	Quantity	Unit	Extended Price
Initial Term 30-JUN-2021 - 29-JUN-2022 License and Subscription Fees			
PowerSchool Performance Matters Assessment Analytics Core+	4,500.00	Students	USD 21,037.50
PowerSchool Performance Matters SEL Survey	4,500.00	Students	USD 0.00
3rd Party Item Bank Key Data Systems Inspect	4,500.00	Students	USD 10,125.00
3rd Party Item Bank Key Data Systems Add NGSS	4,500.00	Students	USD 5,400.00
	License and Subscription Totals:	**USD 36,562.50**	
Professional Services and Setup Fees			
PowerSchool PM Assessment and Analytics Standard Deployment	1.00	Each	USD 13,500.00
PowerSchool PM Item Bank Consulting	1.00	Each	USD 1,500.00
	Professional Services and Setup Fee Totals:	**USD 15,000.00**	
Training Services			
PowerSchool PM Per Person Per Day Training Remote	15.00	Each	USD 4,500.00
	Training Services Total:	**USD 4,500.00**	

Quote Total

Total Discount:	**USD 3,712.50**
Initial Term	**30-JUN-2021 - 29-JUN-2022**
Initial Term Total	**USD 56,062.50**

Annual Ongoing Fees as of 30-JUN-2022

PowerSchool Performance Matters Assessment Analytics Core+	4,500.00	Students	USD 21,037.50
PowerSchool Performance Matters SEL Survey	4,500.00	Students	USD 0.00
3rd Party Item Bank Key Data Systems Inspect	4,500.00	Students	USD 10,125.00

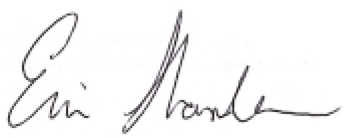
3rd Party Item Bank Key Data Systems Add NGSS	4,500.00	Students	USD 5,400.00

Annual Ongoing Fees Total: **USD 36,562.50**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/msa/

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 3-MAY-2021

Proviso Township High School District 209
Signature:

Printed Name:

Title:

Date:

PowerSchool

Statement of Work

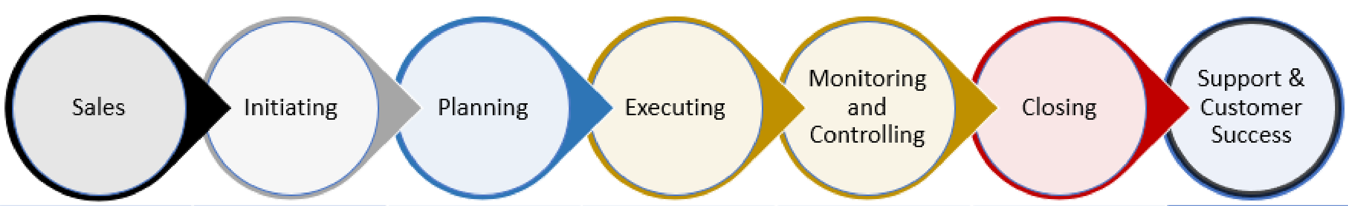
Purpose of Document

The purpose of this Statement of Work ("SOW") between PowerSchool Group LLC ("PowerSchool") and Customer ("You", "Your") is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



Pre-Services	Project Begins	Project Management	Environment Setup	Training/Verification	Product Ready	Post-Services
Review/Choose Package	Initial contact	Project Plan	Integration Enabled	Confirm Training	Post-IMP Resources	Services → Support
Sign Contract/SOW	Team Assignments	Identify Team	Work Sessions/Setup	Project Review	Final Project Sign-off	Submit Cases
Sales → Services	Product Delivery	Project Collateral	Data Services	Communication Log	Customer Satisfaction	Customer Success

Released January 2021
Document Owner: PowerSchool Group LLC, Product Deployment Solutions

General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected.
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Services identified are for PowerSchool start-up and do not include customizations, including integration layouts, document templates, reports, etc. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. "Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee's request."
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the "Customer Responsibilities" included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer's behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmoleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

Performance Matters Assessment & Analytics
Standard Statement of Work

Initiating

PowerSchool Responsibilities

- Send Welcome Email and Intake Survey
- Identify PowerSchool Project Team
    - Project Manager
    - Application Specialist(s)
    - Education Impact Consultant (EIC)
- Schedule Session One: Kickoff Meeting
- Provision and configure production environment

Customer Responsibilities

- Complete Intake Survey
- Identify Customer Project Team
    - **Primary Contact:** this individual is the primary point of contact between PowerSchool and customer for the duration of the project; they will distribute tasks to the customer project team and will partner with PowerSchool to ensure the implementation remains on track and milestones are completed on time.
    - **Assessment & Curriculum Director:** this individual is a district-level administrator who is knowledgeable about curriculum and content; they will partner with PowerSchool to ensure that assessment and curriculum requirements are being met, and will provide insight into how Performance Matters can better meet those needs.
    - **Data Lead Specialist:** this individual is a data administrator, or anyone with administrative access to your SIS; they should also be familiar with exporting data files.
- Schedule Session One: Kickoff Meeting
- Identify assessment data measures that will be imported during implementation
- Identify methods for exporting and providing assessment data measures

Completion Criteria

This activity will be considered complete when:

- Intake Survey is completed
- Project Teams are identified
- Session One: Kickoff Meeting is scheduled

Performance Matters Assessment & Analytics
Standard Statement of Work

Planning

PowerSchool Responsibilities

- Conduct Session One: Kickoff Meeting
- Provide best practice recommendations on roles, resources, and milestones
- Update the Project Plan to reflect anticipated implementation timeline and assigned resources
- Identify tentative dates for training
- Schedule regular project status update sessions

Customer Responsibilities

- Attend Session One: Kickoff Meeting
- Partner with PowerSchool resources to establish implementation timeline and business needs
- Partner with PowerSchool resources to establish tentative training dates
- Review provided PowerSchool documents post-Kickoff Meeting
- Manage business process change

Completion Criteria

This activity will be considered complete when:

- Session One: Kickoff Meeting is completed
- The Project Plan is revised and updated
- Authentication document is completed and delivered

Authentication Services

As part of these services, PowerSchool will assist the customer to configure Single Sign On (SSO) for the PowerSchool product(s) undergoing implementation under the scope of this statement of work. Additionally, PowerSchool will assist with the enablement of the PowerSchool AppSwitcher for any other live PowerSchool product(s) (i.e. already implemented) where AppSwitcher is supported. This will be a one-time setup for which the PowerSchool implementation team will assist with the setup and configuration of the authentication services for live product(s), and the currently implemented product(s).

PowerSchool Responsibilities

- Update user accounts to ensure matching between systems
- Configure SSO
- Configure AppSwitcher with current and new PowerSchool products

Customer Responsibilities

- Identify and enable the Identity Provider (IDP) for setting up of SSO
- Test the setup of Authentication services and AppSwitcher

Completion Criteria

- Customer signs the final checklist that Authentication Services are complete

Performance Matters Assessment & Analytics
Standard Statement of Work

Executing

During the Executing phase of the implementation project, PowerSchool will partner with the customer to configure and set up the solution, dictated by the package and services purchased:

Assessment & Analytics Standard Package | 12-Week Implementation

- Analytics (Baseball Card, Scoreboard, My Dashboard)
- Assessment (OLA, SIA)
- Comprehensive Data Imports
    - Core Files (student, teacher, course, schedule, school)
    - Grades, Attendance (daily and/or period), Discipline
- State assessment measures data imports (including up to three years of historical data)
- Partner assessment measures data imports
    - iReady
    - STAR
- Three supported third-party assessment measures data imports (including up to three years of historical data)
- Integrations (as applicable)
    - PowerSchool SIS Gradebook Writeback
    - eSchoolPLUS Teacher Access Center Writeback
    - Schoology
    - Kickboard
- Interventions & Early Warning System (EWS)
- Staff & Student SSO (SAML)
- Training: 5 participants, 3 days

Throughout the implementation project, PowerSchool will schedule and conduct regularly recurring working sessions, roughly following the below guidelines.

Please note: this is a tentative outline of each project session, and is subject to change based on timeline requirements):

Performance Matters Assessment & Analytics
Standard Statement of Work

Session	Topics
Planning	
Session 1: Kickoff Meeting	
	Review Implementation Process, Deliverables, Expectations, Project Plan
	Capture answers to Discovery Questions
Executing	
Session 2: Core Data	
	Pull & Schedule Core Files (Student, Teacher, Course, Schedule, School)
	Pull & Schedule Grades, Attendance (daily and/or period), Discipline
	Review requirements and layouts for assessment files
Session 3: Assessment Data Review	
	Address outstanding questions related to core data imports
	Verify completion of core data import and signoff on each type
	Review color cuts for grades and assessment data requirements
	Review imported assessment data
Session 4: Settings and Permissions	
	Review imported assessment data and signoff on each assessment type
	Review and configure settings and permissions
Session 5: Student Login, Custom User Files	
	Review Student Login and Custom User files
	Review scanner setup (if applicable)
Session 6: Custom Filter, Student Portal	
	Discuss process for updating non-staff users
	Review Custom Filter File
	Review Student Portal
	Review and schedule training
Session 7: Early Warning System (EWS)	
	Review and configure EWS
	Confirm EWS configuration completed
Session 8: Project Review	
	Ensure any outstanding items are addressed
	Introduce project closure process and next steps
Monitoring	
Session 9: Admin Walkthrough	Review solution end-to-end
	Discuss next steps and roll-out plan
	Review and complete Confirmation of Deliverables document
Session 10: Transition to Support	
	Review methods for contacting Support
	Introduce next steps and complete implementation project

Released January 2021
Document Owner: PowerSchool Group LLC, Product Deployment Solutions

Performance Matters Assessment & Analytics
Standard Statement of Work

PowerSchool Responsibilities

Project Management

- Schedule and conduct regularly recurring remote working sessions
- Maintain project plan with updated assignments and due dates
- Provide status updates and meeting notes to all project team members
- Ensure timely completion of milestones and maintain adherence to project timeline
- Partner with customer to coordinate training and product rollout

System Configuration & Data Imports

- Provision production site and configure features and permissions
- Collaborate with customer to pull and schedule core data and grades, attendance, and discipline
- Collaborate with customer to import and validate assessment data using provided templates
- Collaborate with customer to ensure solution is configured appropriately

Consulting

- Offer consultative services adhering to best practices
- Partner with customer to coordinate training and product rollout

Customer Responsibilities

- Participate in regularly recurring remote working sessions
- Track completion of assigned tasks and determined due dates in project plan
- Ensure timely completion of deliverables and milestones while maintaining adherence to project timeline
- Collaborate with PowerSchool to pull and schedule core data and grades, attendance, and discipline
- Extract assessment data from existing system(s) and provide in the requested format through SFTP account
- Collaborate with PowerSchool to import and validate assessment data using provided templates
- Review and verify accuracy of imported data
- Collaborate with PowerSchool to ensure solution is configured appropriately
- Manage customer process change throughout the project
- Review and verify solution configuration throughout the duration of the project
- Provide signoff on specified milestones to confirm completion throughout project
- Collaborate with PowerSchool for consultation and best practices

Released January 2021
Document Owner: PowerSchool Group LLC, Product Deployment Solutions

Completion Criteria

This activity will be considered complete when:

- Core data has been pulled, scheduled, and verified
- Assessment data has been imported and validated
- Consultation services have been provided to ensure best practices and effective adoption
- Customer has provided signoff on project milestones

Monitoring

PowerSchool Responsibilities

- Provide guidance for standard user acceptance testing procedures
- Collaborate with customer to schedule purchased training session(s)
- Collaborate with customer for consultation and best practices

Customer Responsibilities

- Complete standard user acceptance testing procedures
- Collaborate with PowerSchool to schedule purchased training session(s)
- Collaborate with PowerSchool for consultation and best practices
- Manage business process change throughout the project

Completion Criteria

This activity will be considered complete when:

- Customer has completed standard user acceptance testing
- Customer has scheduled and coordinated training sessions(s)

Closing

PowerSchool Responsibilities

- Review and verify completed project deliverables to finalize completion of project scope
- Introduce customer to Support contact methods
- Provide Confirmation of Deliverables document to customer for approval
- Provide Customer Satisfaction Survey

Customer Responsibilities

- Review and verify completed project deliverables to finalize completion of project scope
- Review Support contact methods and understand that Support will the primary contact at project completion
- Review Confirmation of Deliverables document and provide approval
- Complete Customer Satisfaction Survey

Completion Criteria

This activity will be considered complete when:

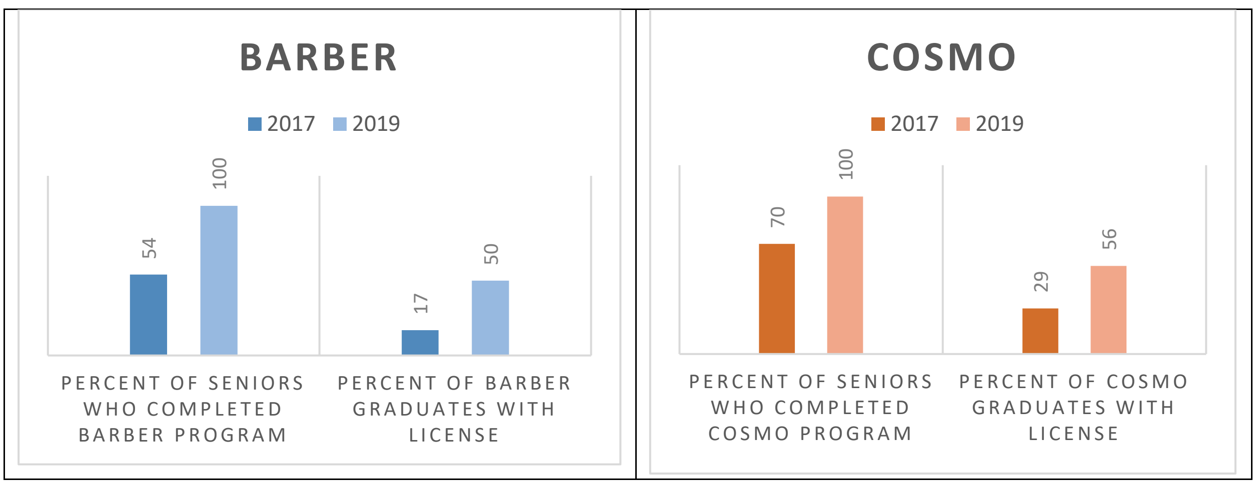
- Customer provides approval of Confirmation of Deliverables document

Action Item

Subject: Proviso Township High Schools Cosmetology and Barbering Program

Background:
The students of Proviso Township High Schools East and West campus' have participated in the cosmetology and barbering program since 2014. Approximately 30 students initially enrolled in year one (20 Cosmo and 10 Barber) and each year 20 students (10 per school) have enrolled. Students take cosmetology courses at Miss Robert's Beauty Academy in Hillside and Erskine Reeves Barber Academy in Hillside. Students may enroll in the program during their junior year if they meet the qualifications and recommendation of their counselor. Students complete their core course requirements in the 1st through 4th periods and attend the academies in the afternoon for a rigorous schedule until 5:30pm. The program provides an opportunity for students to obtain a credential at the end of high school where they can work to support themselves.

Administration's Analysis:
The success of each program has continuously improved over time. Both the percent of students completing all program requirements and the percent of students receiving a license have increased significantly.



Student demand for the program is also on the rise, however, due to the investment of time and the rigorous nature of the program, students must be selected carefully to ensure a strong return on the District's investment. Strong accountability measures must also be put into place to ensure students are completing the requisite hours and succeeding in the coursework to further increase the percent of students earning a license.

A minimum of twenty students will be enrolled in each program. The cost of tuition per student is $5,000 per year. The minimum cost for both programs is $200,000 per year.

Statute, Administrative Policy or Board Rules Statement:
All contracts for supplies, materials, or work involving expenditures in excess of $25,000 shall be made in accordance with the State law bidding procedure, unless specifically exempted, 105, ILCS 5/10-20.21.

Implementation or Assessment Plan:
Each quarter, the District will review progress data of students enrolled in the program. Additional intervention or support will be given to students demonstrating need.

Progress updates will be provided to the Board of Education at the conclusion of each semester.

Administration's Recommendation:

That the Board of Education accepts the Superintendent's recommendation to renew the contracts with Ms. Robert's Beauty Academy and Erskine Reeves Barber Academy, as presented.

Proviso Township High Schools District 209

VOCATIONAL-TECHNICAL CONTRACT FOR AN INSTRUCTIONAL PROGRAM IN COSMETOLOGY
FOR THE 2021-2022 AND 2022-2023 SCHOOL YEARS

The contract between the Board of Education of Proviso Township High Schools District 209, and hereafter known as the "high school" and Ms. Roberts Beauty Academy, 552 N. Mannheim Road, Suite A, Hillside, IL 60162, hereafter known as the "cosmetology school," is for the purpose of cooperatively planning and offering a course in cosmetology to junior and senior high school students. This contract shall cover the instructional time for the class entering the two-year cosmetology school program for the fall semester year 2021 and attending classes throughout the school years of 2021-2022 and 2022-2023 and shall be effective July 1, of 2021 through June of 2023 provided that District 209 does not terminate this contract effective June 30, 2022 by giving notice of such termination to the cosmetology school no more than 60 days and not less than 30 days prior to such date. The program shall be designated and contracted in such a manner as to make it possible for students to earn high school credits (during their junior and senior year) which shall apply toward a high school diploma and receive cosmetology skills which shall aid the student and receiving certification as a licensed cosmetology operator in the State of Illinois.

The cosmetology school has the obligation to comply with the Cosmetology, Cosmetology, Esthetics and Nail Technology Act of 1985.

COURSE STUDY

It shall be the responsibility of the cosmetology school, to have available on file, a written course of study specific course details which shall describe the 1500-hour cosmetology program. Upon request, the cosmetology school shall also provide District 209with copies of unit test which will be administered to the students during the 240-hour instructional phase of the program. The Cosmetology school shall have this same course of study in writing, approved, in keeping with the Cosmetology, Cosmetology, Esthetics and Nail Technology Act of 1985, 22ILCS 410/1-1 et seq.

The following topics shall be included in the instructional program with instruction hours as shown below:

Subject	Hours
Hairdressing	550
Hair Treatments	500
Facials	50
Sanitation	200
Related Electives	200
Total Hours	**1500**

During the first phase of two-year instructional program, there shall be a minimum of 240 of basic classroom instruction by qualified license cosmetology instructor. The additional 1260 hours will be in combination of specialized instruction, class demonstrations, and clinical work. Therefore, the total two year program shall provide a minimum of 1500 hours of instructional and clinical work. Students will be encouraged to schedule a portion of the clinical experience during the summer or Saturdays between the two years of study.

Throughout the two-year instructional program there shall be appropriated test administered by the cosmetology school. Students must achieve an 80% grade on each test. The high school supervisor-coordinator shall be informed of the students' progress in the instructional program, the schedule of test and test results.

SCHOOL CALENDAR AND HOURS

The total cosmetology school program shall be divided to provide 750 instructional hours during the academic year of District 209. The regular school year shall consist of approximately thirty-seven (37) weeks (178 school days) with appropriated and corresponding vacation periods as established by the official District 209 calendar. The cosmetology school shall schedule no required classes for school holidays identified to the cosmetology school by District 209. Optional classes may supplement regular classes with hours earned during this time.

Cosmetology School Schedule

1:00p to 5:30p	Monday – Friday
Optional make up hours:	*Saturday: 9:00a to 2:00p *Thursday: 5:30p to 9:00p *Days when the high school is closed but the beauty school is open (e.g. Summer Break, Christmas Break, Spring Break, Institute Days)

It shall be the responsibility of the District 209 supervisor-coordinator to provide the cosmetology school with the District 209 2021-2022 and 2022-2023 school calendars and thus clearly establish the instructional days and vacation periods.

Students absent during instructional and clinical periods shall schedule makeup periods with cosmetology school. The makeup work must be scheduled at times other than the regular instructional program and as soon after the absences as possible.

ENROLLMENT

There shall be a minimum of twenty (20) students enrolled in the cosmetology program per school year.

INSTRUCTION AND STAFFING

Except in emergency circumstances, every effort shall be made to keep teacher student ratios in cosmetology classes to 1:25.

- Each cosmetology teacher shall be formally evaluated each year by the school Director. These performance evaluations will be shared with District 209 on or before March 1st annually.
- Cosmetology instruction shall be directly linked to the state curriculum and examination.
- Planning meeting shall be scheduled by the director. Present at the meetings will be the director, all cosmetology teachers and the district cosmetology coordinator.
- All cosmetology schoolteachers and the director will be required to complete all the personnel forms, TB Examination and physical examination as required by district employees.
- All cosmetology teachers employed by the school shall maintain current certification in accordance with the Cosmetology, Cosmetology, Esthetics and Nail Technology Act of 1985.

HIGH SCHOOL SUPERVISOR-COORDINATOR

It shall be the duty of the high school to designate a supervisor-coordinator of the cosmetology program. Specific duties assigned to the high school supervisor-coordinator shall be as follows:

1. Provide specialized counseling and screening for those students who have been recommended by their counselor for the cosmetology course.
2. Provided liaison duties between the high school personnel and cosmetology school personnel.
3. Acquire written or verbal reports which shall indicate progress made by the cosmetology students as required.
4. Aid the cosmetology school in determining report card grades for school records.
5. Check, record and report on cosmetology school attendance and determine that these are appropriately recorded for school use.
6. Make sure cosmetology school instruction is adequate and contractually planned.
7. Help solve personnel or instruction problems which may arise between the high school, the cosmetology school, the parents and/or the students.

HIGH SCHOOL CREDIT FOR COSMETOLOGY SCHOOL INSTRUCTION

Upon acceptance for the cosmetology school course of study as complete and adequate, the high school shall establish a policy to grant one-half unit credit per semester for theory and one-half unit credit per semester for practical upon successful completion of a minimum of 75 hours of cosmetology school instruction for each semester of the first year of the program.

It shall also be the duty of the high school personnel to make it possible for the students to attend regular high school classes in the morning, report to the cosmetology school classes for the other half-day and allow sufficient time for the cosmetology school students to report to the cosmetology school classes as scheduled. Students are to report to the cosmetology school at times established by a mutual agreement for the supervisor-coordinator and the cosmetology school.

REGISTRATION AND ATTENDANCE

The high school supervisor-coordinator shall agree to register students for the cosmetology school instructional program and deliver the completed papers that are necessary for the cosmetology school enrollment. The reports shall indicate the number of cosmetology school students to be enrolled at the beginning of the fall term. The names, phone numbers and the home addresses will be supplied to the cosmetology school by the high school supervisor-coordinator.

All registration and attendance procedures shall be in compliance with the Cosmetology, Cosmetology, Esthetic and Nail Technology Act of 19845,225 ILCS 410/1-1 et seq.

Student shall sign a matriculation paper.

The cosmetology school shall be responsible for maintaining a timecard for each student, keeping a record of instructional time, certifying the time, and having these on file with progress reports for inspection by authorized persons.

TUITION PAYMENTS

First Year Cosmetology (2021-2022)		**$5000.00**
First Semester Tuition	Due August 2, 2021	$2500.00
*Kit Fee (First Year Student)	August 2, 2021/August 1, 2022	$1300.00
Second Semester Tuition	Due January 10, 2022	$2500.00
Second Year Cosmetology (2022-2023)		**$5000.00**
Tuition Payment	Due August 1, 2022	$2500.00
Tuition Payment	Due January 9, 2023	$2500.00

***A $1300 kit fee will be charged for new students at the beginning of the semester in which the student is enrolled in the program.**

The cost of the program per school year is five thousand and 00/100 ($5,000.00) dollars per returning student and six thousand three hundred 00/100 ($6,300.00) dollars per newly enrolled student.

The parties expressly agree that District 209 has no obligation to the cosmetology school, financial or otherwise, with respect to student participants who have graduated from high school and are completing their second year in the cosmetology school's program nor is this agreement intended to create any continuing obligation for District 209 to such students.

All amounts owed by students participating in this program for tuition, fees and other payments shall be the obligation of such students and their families solely, and District 209 shall be obligated to the cosmetology school solely for the proper remittance of cosmetology school tuition and/or fees collected by District 209. District 209 shall be obligated to the cosmetology school in any other manner for such amounts in the event of their nonpayment or otherwise.

REFUNDS

Tuition- If a student withdraws from the cosmetology school for any reason, the school shall refund to District 209 that portion of the tuition on behalf of such students required to be refunded pursuant to with the Cosmetology, Cosmetology, Esthetic and Nail Technology Act of 19845,225 ILCS 410/1-1 et seq.

Kits- No refund shall be made for personal supplies and consumable materials purchased by the student. These items shall be the property of the student.

STUDENT FEE FOR SUPPLIES

In addition, it shall be the responsibility of the high school to collect a fee from the cosmetology student to provide for a personal kit of equipment, supplies, uniform and books which are necessary for each student to commence the instructional program. This amount shall be paid to the cosmetology school by the high school for each student registered. As items contained in the kit must be replaced or added, the student will be responsible for additional purchases.

The following is an example of the items that shall be provided to each student by the cosmetology school in return for the payment of $1300.00. The brands and items are subject to change based on availability.

COSMETOLOGY KIT
Trolley
Andis BGRV Detachable Blade Clipper
Andis T-Outliner Trimmer
Babybliss Blow Dryer
Brushes
Mirror
Black Cosmetology Bag
12 oz. Spray Bottle
Butterfly Clips , Duck bill Clips
Box each of All-purpose Combs and Rat tale combs
3 Mannequins
16 dozen tension rollers
Color set
Babybliss Flat Irons Set
Equipment Bag
Mannequins Stand
Textbooks
Cengage Online Access
Uniform
Manicure Set
Make up set with Brushes set
Shampoo Capes (Chemical and Dry)

Rubber Bands, Bobby Pins
Timer, Spray bottles
Shear and Razer Kit
Carbon Combs Set
Heat Resistance Comb Set
*brand names may change

FIELD TRIPS

Field trips may not exceed two per year during the school hours. They will be arranged by the cosmetology school in coordination with the school district. Students will be required to adhere to all school regulations.

STUDENT BEHAVIOR

If a cosmetology student exhibits improper behavior or violates the cosmetology school rules to a serious degree, the high school supervisor-coordinator must be informed as soon as possible. It shall be the duty of the supervisor-coordinator to confer with the cosmetology school authorities, the student involved, the student's counselor, parents and/or other authorities involved in the situation.

If the problem cannot be resolved or corrected and the student continues to behave in an improper manner, it shall be the duty of the supervisor-coordinator to make recommendation to the appropriate authority as to disciplinary action that may be taken by the high school. The final responsibility for dropping the student from the course will be assumed by the coordinator and the appropriate high school personnel.

STATE COSMETOLOGY EXAMINATION REGISTRATION

The student will be required to complete all necessary paperwork and the high school agrees to pay the State Cosmetology Examination registration fee (currently $185.00 as of

4/9/2021). Those students completing the two-year program are expected to take the state of Illinois examination. The cosmetology school director will coordinate the registration process with the students.

ADDITIONAL INSTRUCTION

If a student who has completed 1500 hours of cosmetology instruction fails to pass the state of Illinois cosmetology test, the cosmetology school will permit the student to return to the cosmetology school for further refresher instruction. The State of Illinois allows the student to take this examination three times overall. After the student fails the test the third time, the cosmetology school will charge the student $10.00 per hour for any additional instruction. This fee will be paid by the student.

In order for the student to obtain the refresher instruction course, the student must make arrangements to complete the instruction with the cosmetology school.

WAGES

District 209 and the Cosmetology school expressly agrees that the students participating in the program shall not be compensated by District 209 in any manner, and that any employment relationship established by the participation of a student in the program shall be solely between the student and the cosmetology school.

Students shall not be paid salary by the cosmetology school or the high school at any time during the two-year 1500-hour instructional program.

INDEMNIFICATION

The cosmetology school hereby agrees to indemnify and defend District 209 from all claims, suits and other actions against District 209 resulting from (a) the acts or omissions of student participants in the program in the course of their participation therein, or (a) the acts or omissions of the cosmetology teachers and other cosmetology school personnel.

STUDENT RECORDS

The cosmetology school hereby agrees that it shall maintain all records of student participants in the program in accordance with the Student Records Act, 105 ILCS 10/1 et seq., and it shall disclose or release such records only in accordance with the Act and after consultation with the high school supervisor-coordinator.

The cosmetology school shall furnish evidence of general liability and malpractice insurance at levels satisfactory to District 209, with District 209 names as an additional insured.

This contract has been agreed upon as of June 8, 2021 by the following:

Ms Roberts Beauty Academy
552 N. Mannheim Rd, Suite A
Hillside, IL 60162

____
Euretta Ivy, Owner
Ms Roberts Beauty Academy

____
Date

Board of Education
Proviso Township High Schools District 209
8601 Roosevelt Road
Forest Park, IL 60130

____
President, Board of Education,
Proviso Township High Schools District 209

____
Superintendent,
Proviso Township High Schools District 209

____
Date

<u>Proviso Township High Schools District 209</u>

VOCATIONAL-TECHNICAL CONTRACT FOR AN INSTRUCTIONAL PROGRAM IN BARBERING
FOR THE 2021-2022 AND 2022-2023 SCHOOL YEARS

The contract between the Board of Education of Proviso Township High Schools District 209, and hereafter known as the "high school" and Erskine Reeves Barber Academy, 552 N. Mannheim Road, Suite B Hillside, IL 60162, hereafter known as the "barber school," is for the purpose of cooperatively planning and offering a course in barbering to junior and senior high school students. This contract shall cover the instructional time for the class entering the two-year barber school program for the fall semester year 2021 and attending classes throughout the school years of 2021-2022 and 2022-2023 and shall be effective July 1, of 2021 through June of 2023 provided that District 209 does not terminate this contract effective June 30, 2022 by giving notice of such termination to the barber school no more than 60 days and not less than 30 days prior to such date. The program shall be designated and contracted in such a manner as to make it possible for students to earn high school credits (during their junior and senior year) which shall apply toward a high school diploma and receive barbering skills which shall aid the student in receiving certification as a licensed barber operator in the State of Illinois.

The barber school has the obligation to comply with the Barber, Cosmetology, Esthetics and Nail Technology Act of 1985.

COURSE STUDY

It shall be the responsibility of the barber school, to have available on file, a written course of study specific course details which shall describe the 1500 hour barbering program. Upon request, the barber school shall also provide District 209with copies of unit test which will be administered to the students during the 240 hour instructional phase of the program. The Barber school shall have this same course of study in writing, approved, in keeping with the Barber, Cosmetology, Esthetics and Nail Technology Act of 1985, 22ILCS 410/1-1 et seq.

The following topics shall be included in the instructional program with instruction hours as shown below:

Subject	Hours
Orientation of Study Skills	150
The Science of Barbering	500
The Practicing of Barbering	500
Advanced Barbering Services	300
The Business of Barbering	50
Total Hours	**1500**

During the first phase of two year instructional program, there shall be a minimum of 240 of basic classroom instruction by qualified license barber instructor. The additional 1260 hours will be in combination of specialized instruction, class demonstrations, and clinical work. Therefore, the total two year program shall provide a minimum of 1500 hours of instructional and clinical work. Students will be encouraged to schedule a portion of the clinical experience during the summer or Saturdays between the two years of study.

Throughout the two-year instructional program there shall be appropriated test administered by the barber school. Students must achieve an 80% grade on each test. The high school supervisor-coordinator shall be informed of the students' progress in the instructional program, the schedule of test and test results.

SCHOOL CALENDAR AND HOURS

The total barber school program shall be divided to provide 750 instructional hours during the academic year of District 209. The regular school year shall consist of approximately thirty-seven (37) weeks (178 school days) with appropriated and corresponding vacation periods as established by the official District 209 calendar. The barber school shall schedule no required classes for school holidays identified to the barber school by District 209. Optional classes may supplement regular classes with hours earned during this time.

Barber School Schedule

1:00p to 5:30p Monday – Friday

Optional make up hours: *Saturday: 9:00a to 4:00p
*Days when the high school is closed but the barber school is open
(e.g. Summer Break, Christmas Break, Spring Break, Institute Days)

It shall be the responsibility of the District 209 supervisor-coordinator to provide the barber school with the District 209 2021-2022 and 2022-2023 school calendars and thus clearly establish the instructional days and vacation periods.

Students absent during instructional and clinical periods shall schedule makeup periods with barber school. The makeup work must be scheduled at times other than the regular instructional program and as soon after the absences as possible.

ENROLLMENT

There shall be a minimum of twenty (20) students enrolled in the barber program per school year.

INSTRUCTION AND STAFFING

Except in emergency circumstances, every effort shall be made to keep teacher student ratios in barber classes to 1:25.

- Each barber teacher shall be formally evaluated each year by the school Director. These performance evaluations will be shared with District 209 on or before March 1st annually.
- Barber instruction shall be directly linked to the state curriculum and examination.
- Planning meeting shall be scheduled by the director. Present at the meetings will be the director, all barber teachers and the district barber coordinator.
- All barber school teachers and the director will be required to complete all the personnel forms, TB Examination and physical examination as required by district employees.
- All barbering teachers employed by the school shall maintain current certification in accordance with the Barber, Cosmetology, Esthetics and Nail Technology Act of 1985.

HIGH SCHOOL SUPERVISOR-COORDINATOR

It shall be the duty of the high school to designate a supervisor-coordinator of the barber program. Specific duties assigned to the high school supervisor-coordinator shall be as follows:

1. Provide specialized counseling and screening for those students who have been recommended by their counselor for the cosmetology course.
2. Provided liaison duties between the high school personnel and barber school personnel.

3. Acquire written or verbal reports which shall indicate progress made by the barber students as required.
4. Aid the barber school in determining report card grades for school records.
5. Check, record and report on barber school attendance and determine that these are appropriately recorded for school use.
6. Make sure barber school instruction is adequate and contractually planned.
7. Help solve personnel or instruction problems which may arise between the high school, the barber school, the parents and/or the students.

HIGH SCHOOL CREDIT FOR BARBER SCHOOL INSTRUCTION

Upon acceptance for the barber school course of study as complete and adequate, the high school shall establish a policy to grant one-half unit credit per semester for theory and one-half unit credit per semester for practical upon successful completion of a minimum of 75 hours of barber school instruction for each semester of the first year of the program.

It shall also be the duty of the high school personnel to make it possible for the students to attend regular high school classes in the morning, report to the barber school classes for the other half-day and allow sufficient time for the barber school students to report to the barber school classes as scheduled. Students are to report to the barber school at times established by a mutual agreement for the supervisor-coordinator and the barber school.

REGISTRATION AND ATTENDANCE

The high school supervisor-coordinator shall agree to register students for the barber school instructional program and deliver the completed papers that are necessary for the barber school enrollment. The reports shall indicate the number of barber school students to be enrolled at the beginning of the fall term. The names, phone numbers and the home addresses will be supplied to the barber school by the high school supervisor-coordinator.

All registration and attendance procedures shall be in compliance with the Barber, Cosmetology, Esthetic and Nail Technology Act of 19845,225 ILCS 410/1-1 et seq.

Student shall sign a matriculation paper.

The barber school shall be responsible for maintaining a timecard for each student, keeping a record of instructional time, certifying the time, and having these on file with progress reports for inspection by authorized persons.

TUITION PAYMENTS

First Year Barber (2021-2022)		**$5000.00**
First Semester Tuition	Due August 2, 2021	$2500.00
*Kit Fee (First Year Student)	August 2, 2021/August 1, 2022	$1300.00
Second Semester Tuition	Due January 10, 2022	$2500.00

Second Year Barber (2022-2023)		**$5000.00**
Tuition Payment	Due August 1, 2022	$2500.00
Tuition Payment	Due January 9, 2023	$2500.00

***A $1300 kit fee will be charged for new students at the beginning of the semester in which the student is enrolled in the program.**

The cost of the program per school year is five thousand and 00/100 ($5,000.00) dollars per returning student and six thousand three hundred 00/100 ($6,300.00) dollars per newly enrolled student.

The parties expressly agree that District 209 has no obligation to the barber school, financial or otherwise, with respect to student participants who have graduated from high school and are completing their second year in the barber school's program nor is this agreement intended to create any continuing obligation for District 209 to such students.

All amounts owed by students participating in this program for tuition, fees and other payments shall be the obligation of such students and their families solely, and District 209 shall be obligated to the barber school solely for the proper remittance of barber school tuition and/or fees collected by District 209. District 209 shall be obligated to the barber school in any other manner for such amounts in the event of their nonpayment or otherwise.

REFUNDS

Tuition- If a student withdraws from the barber school for any reason, the school shall refund to District 209 that portion of the tuition on behalf of such students required to be refunded pursuant to with the Barber, Cosmetology, Esthetic and Nail Technology Act of 19845,225 ILCS 410/1-1 et seq.

Kits- No refund shall be made for personal supplies and consumable materials purchased by the student. These items shall be the property of the student.

STUDENT FEE FOR SUPPLIES

In addition, it shall be the responsibility of the high school to collect a fee from the barber student to provide for a personal kit of equipment, supplies, uniform and books which are necessary for each student to commence the instructional program. This amount shall be paid to the barber school by the high school for each student registered. As items contained in the kit must be replaced or added, the student will be responsible for additional purchases.

The following is an example of the items that shall be provided to each student by the barber school in return for the payment of $1300.00. The brands and items are subject to change based on availability.

BARBER KIT
Andis Master Adjustable Clipper
Andis BGRV Detachable Blade Clipper
Andis T-Outliner Trimmer
Gold Magic Afro Pik
Tyrone Afro Manikin
Mirror
Black Barber Bag
12 oz. Spray Bottle
White Clipper Comb
Andis 1-1/2" Ultra Edge Blade
Andis Ceramix Edge Blade Size 2
Diamond Edge Razor Holder w/ Replacement Blades
Gold Magic Stainless Shear 10"
Barber Comb
Barber Jacket & Cutting Cape Set
Cosmetology Kit
Gold Magic Style Kit: 2 Shears & 2 combs
Denman Cushion Brush Nylon Bristles- 9 ROWS
Scalpmaster 2-1/4' Ionic Ceramic Brush w/Pik
Soft'n Style Double Prong Curl Clips (100 in Box)
Soft'n Style Smooth Roll ER Flat Pack Assorted 12
Soft'n Style Buck Bill Clips Steel 12 per bag
Aristocrat Roll-up Kit 7 Piece Combo Comb Set
White Gold'n Hot Titanium Dryer- 1875 Watts
White Gold'n Hot 1" Titanium Straightener
Sam II Manikin 19"-22" Brown
Manikin Holder
Cosmetology Travel Bag
Gold'n Hot Marcel Iron ¾" 24k Plated
Scalpmaster 2-1/4" Porcupine Thermal Round Brush
Application Bowl &Brushes
Shampoo Cape

FIELD TRIPS

Field trips may not exceed two per year during the school hours. They will be arranged by the barber school in coordination with the school district. Students will be required to adhere to all school regulations.

STUDENT BEHAVIOR

If a barber student exhibits improper behavior or violates the barber school rules to a serious degree, the high school supervisor-coordinator must be informed as soon as possible. It shall be the duty of the supervisor-coordinator to confer with the barber school authorities, the student involved, the student's counselor, parents and/or other authorities involved in the situation.

If the problem cannot be resolved or corrected and the student continues to behave in an improper manner, it shall be the duty of the supervisor-coordinator to make recommendation to the appropriate authority as to disciplinary action that may be taken by the high school. The final responsibility for dropping the student from the course will be assumed by the coordinator and the appropriate high school personnel.

STATE BARBER EXAMINATION REGISTRATION

The student will be required to complete all necessary paperwork and the high school agrees to pay the State Barber Examination registration fee (currently $98.00 as 0f 4/9/2021). Those students completing the two-year program are expected to take the state of Illinois examination. The barber school director will coordinate the registration process with the students.

ADDITIONAL INSTRUCTION

If a student who has completed 1500 hours of barber instruction fails to pass the state of Illinois barber test, the barber school will permit the student to return to the barber school for further refresher instruction. The State of Illinois allows the student to take this examination three times overall. After the student fails the test the third time, the barber school will charge the student $10.00 per hour for any additional instruction. This fee will be paid by the student.
In order for the student to obtain the refresher instruction course, the student must make arrangements to complete the instruction with the barber school.

WAGES

District 209 and the Barber school expressly agrees that the students participating in the program shall not be compensated by District 209 in any manner, and that any employment relationship established by the participation of a student in the program shall be solely between the student and the barber school.

Students shall not be paid salary by the barber school or the high school at any time during the two-year 1500 hour instructional program.

INDEMNIFICATION

The barber school hereby agrees to indemnify and defend District 209 from all claims, suits and other actions against District 209 resulting from (a) the acts or omissions of student participants in the program in the course of their participation therein, or (a) the acts or omissions of the barber teachers and other barber school personnel.

STUDENT RECORDS

The barber school hereby agrees that it shall maintain all records of student participants in the program in accordance with the Student Records Act, 105 ILCS 10/1 et seq., and it shall disclose or release such records only in accordance with the Act and after consultation with the high school supervisor-coordinator.

The barber school shall furnish evidence of general liability and malpractice insurance at levels satisfactory to District 209, with District 209 names as an additional insured.

This contract has been agreed upon as of June 8, 2021 by the following:

Erskine Reeves Barber Academy
552 N. Mannheim Rd, Suite B
Hillside, IL 60162

____
Erskine Reeves, Owner
Erskine Reeves Barber Academy

____
Date

Proviso Township High Schools D209
8601 Roosevelt Road
Forest Park, IL 60130

____
President, Board of Education,
Proviso Township High Schools District 209

____
Superintendent,
Proviso Township High Schools District 209

____
Date

Board of Education
Proviso Township High Schools District 209

L. Personnel Report and Addendum ***- Action Item*** 236

ACTION ITEM – PERSONNEL REPORT

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding. Board must approve all recommended candidates.

June 8, 2021 – Personnel Report

I. Certified Staff

A. Employment

1.	Davis, Calvin Compensation:	Athletic Director - East $132,500
2.	McGinnis, Cyrus Compensation:	Athletic Director - West $132,500
3.	Fortner, David Compensation	Coordinator II – Student Information System $84,896.64

B. Resignation-Retirement-Termination

1.	**Murchison, Carol** Retirement Date:	**School Social Worker – PEHS** June 1, 2005
2.	**O'Connell, Linda** Retirement Date:	**Special Education Teacher – PWHS** June 1, 2025
3.	**Brucks, Colton** Resignation Date:	**Physics Teacher - PEMSA** May 27, 2021
4.	**Higgins, Erin** Resignation Date:	**World Language Teacher – PMSA** July 1, 2021

II. Non-Certified Staff

A. Resignation-Retirement-Termination

1.	**Reyes, Adolfo**	**Support Technician - PWHS**
	Resignation Date:	June 11, 2021

III. Other Employment

A. Summer School

1.	Andrews, Stefanie	Summer School Guidance Master Schedule - West
	Effective Date:	June 7, 2021
	Salary:	$40 per hour – Max 120 hours
	Source of Funding:	Local Funds
2.	Araceli, Avila	Summer School Guidance Counselor - East
	Effective Date:	June 7, 2021
	Salary:	$5,000
	Source of Funding:	Local Funds
3.	Batts, Triniece	Summer School Teacher's Aide - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ hrs. per day @24 days
	Source of Funding:	Local Funds
4.	Blade, Sherman	Summer School Guidance Registration - West
	Effective Date:	June 7, 2021
	Salary:	$40 per hour – Max 40 hours
	Source of Funding:	Local Funds
5.	Bojolad, Catherine	Summer School Recovery Teacher - East
	Effective Date:	June 7, 2021
	Salary:	$5,000
	Source of Funding:	Local Funds

6.	Diaz, Sophia	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
7.	Fierer, Matthew	Summer School Math Recovery Teacher- West
	Effective Date:	June 7, 2021
	Salary:	$4,500 (correction)
	Source of Funding:	Local Funds
8.	Ford, Willard	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
9.	Grady, Charlotte	Summer School Social Worker - West
	Effective Date:	June 7, 2021
	Salary:	$2,500 (session 2)
	Source of Funding:	Local Funds
10.	Grey, Jason	Summer School Science Teacher - West
	Effective Date:	June 7, 2021
	Salary:	$4,500
	Source of Funding:	Local Funds
11.	Harris, Devon	Summer School Dean - West
	Effective Date:	June 7, 2021
	Salary:	$2,500 (Session 2)
	Source of Funding:	Local Funds
12.	Ingram, Lynell	Summer School Guidance Registration - West
	Effective Date:	June 7, 2021
	Salary:	$40 per hour – Max 40 hours
	Source of Funding:	Local Funds
13.	Jefferson, Dionne	Summer School Sped Ed Recovery Teacher - West
	Effective Date:	June 7, 2021
	Salary:	$5,000
	Source of Funding:	Local Funds

14.	Johnson, Ashley	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
15.	Johnson, Lawrence	Summer School PE/Health Recovery Teacher - West
	Effective Date:	June 7, 2021
	Salary:	$4,500 (correction)
	Source of Funding:	Local Funds
16.	Klonowski, Joanne	Summer School Science Recovery Teacher - West
	Effective Date:	June 7, 2021
	Salary:	$4,500 (correction)
	Source of Funding:	Local Funds
17.	Mackey, Lionel	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
18.	Montoto - Vega, Elsa	Summer School Social Worker - West
	Effective Date:	June 7, 2021
	Salary:	$2,500 (session 1)
	Source of Funding:	Local Funds
19.	Morales, Karina	Summer School Guidance Master Schedule - West
	Effective Date:	June 7, 2021
	Salary:	$40 per hour – Max 120 hours
	Source of Funding:	Local Funds
20.	Palmer, Jerrale	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
21.	Robinson, Lauren	Special Education 1-to-1 Aide - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ hrs. per day @24 days
	Source of Funding:	Local Funds

22.	Stepter, Lavar	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
23.	Sutton, Dan	Summer School Drivers Ed Behind the Wheel - East
	Effective Date:	June 7, 2021
	Salary:	$40 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds
24.	Thomas, Dr. Debra Dianna	Summer School Dean - West
	Effective Date:	June 7, 2021
	Salary:	$2,500 (Session 1)
	Source of Funding:	Local Funds
25.	Tyler, Tiffany	Summer School Teacher's Aide - East
	Effective Date:	June 7, 2021
	Salary:	$25 @ hrs. per day @24 days
	Source of Funding:	Local Funds
26.	Vega, Rolando	Summer School Accelerated Math - PMSA
	Effective Date:	June 7, 2021
	Salary:	$5,000
	Source of Funding:	Local Funds
27.	Wickey, Heather	Summer School Math Recovery Teacher - West
	Effective Date:	June 7, 2021
	Salary:	$4,500 (correction)
	Source of Funding:	Local Funds
28.	Woodard, Auteria	Summer School Security - West
	Effective Date:	June 7, 2021
	Salary:	$25 @ 6 hrs. per day @ 24 days
	Source of Funding:	Local Funds

IV. Approved Leaves

1. Adams, Deanna

Beginning Date:	May 12, 2021
Ending Date:	May 12, 2022
Type:	FMLA – Intermittent

2. **Lopez de Gallegos, Yessica**

Beginning Date:	May 24, 2021
Ending Date:	July 5, 2021
Type:	FMLA – Consistent

3. **Okine, Nefeteri**

Beginning Date:	August 18, 2021
Ending Date:	November 08, 2021
Type:	FMLA – Consistent

4. **Watts Jr., Earl**

Beginning Date:	May 21, 2021
Ending Date:	November 21, 2021
Type:	FMLA – Intermittent

Proviso Township High Schools District 209 - FY 21 Employee Count & Staffing Summary
PROJECTION WORKSHEET June 2021 BOE

CATEGORY	East	West	PMSA	District	Total Employee Count	Board Approved Allocation	Vacancies	Leaves of Absence	Vacancy Detail
Administration	15	13	5	17	50	54	4	0	Asst. Principal - PMSA (1), Dean - West, Building Manager - West, Director of Accounting
Instructional Staff	111.5	117.5	51	1	281	287	6	0	CTE - 1 East / 1 PMSA, Math - West , 1 Special Education-East / Math - PMSA
Support Staff	14	14	2	10	40	46	6	0	Secretary for Student Life - WEST / Admin Assistant to Dir Curr & Eval/Specialized Services / Secretary for Student Life - PMSA, Attendance Secretary-West / Library Secretary - West
Information Technology	6	3	3	2	14	15	1	0	Lead Network Manager
Business Office	1	0	1	2	4	7	3	0	Payroll Coordinator, Business Office Secretary, Accounts Payable
Security	20	25	6	0	51	58	7	0	Full-Time Security East-3, Full-Time Security West, Part - Time Security-East, Lunchroom Monitor- West, Part -Time
Teacher Aides & Other Support Staff	15	16	1	1	33	36	3	0	2 Full-time paraprofessional West, ESL Tutor-East
Operations & Maintenance	25	29	12	0	66	71	5	0	Custodian-West, Custodial East, Maintenance - East 2, Night Foreman
NJROTC / Resource Teacher	3	3	0	0	6	6	0	0	
TOTALS	**210.5**	**220.5**	**81**	**33**	**545**	**580**	**35**	**0**	

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - JUNE

	East	West	PMSA	District	Leave of Absence	BOE Allocation	East	West	PMSA	District	Total Vacancies	East	West	PMSA	District	East	West	PMSA	District
	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
ADMINISTRATION																			
Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. James Henderson
Deputy Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Nicole Williams
Assistant Superintendent of Academics & Student Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Nicole Nicholson-Howard
Assistant Superintendent of Human Resources	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dan Johnson
Assistant Superintendent of Finance and Operations	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Paul Starck-King
Executive Director Media / Community Engagement	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Nicole Wilson
Principal	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Dr. Patrick Hardy	Dr. Bessie Karvelas	William Breisch	
Director of Accounting	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Tracy Miller - VACANCY
Director of Curriculum, Assessment, & Program Evaluation	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Greta Mitchell Williams
Director of Innovation	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Cristin Chiganos
Director of Specialized Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Vanessa Schmitt
Director of Student & Family Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Michelle Hassan
Assistant Principal	2	2	0	0	0	5	2	2	1	0	1	0	0	1	0	Fred Aguirre Dr. Alexander Brandon	Maxine Jeremiah Joseph Kosina	William Breisch- VACANCY	
Athletic & Activities Director	1	1	0	0		2	1	1	0	0	0	0	0	0	0	Dr. Nicholas Browder	Daniel Savage		
Director of Technology	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Tracy Avant-Bey
Manager of Career Readiness & Student Programming	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Antoinette Rayburn
Manager of English Language Learners & World Languages	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Jeremy Burnham
Manager of Buildings and Grounds	1	0	1	0	0	3	1	1	1	0	1	0	1	0	0	Al McDonald	Angelo Calcagno - VACANCY	L.T. Taylor	
Manager of Safety and Security	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Levertis Robinson Jr.	Donald Mobley	Brandon Gale	
Division Head of 9th Grade Academy	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Robyn Lee-Diaz			
Division Head of Arts & Communication	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Scott Anderson			
Division Head of Business & Human Services	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Michael Wollney			
Division Head of English & Social Studies	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0		Stephen Ngo		
Divison Head of English, Social Studies & Electives	0	1	1	0		1	0	0	1	0	0	0	0	0	0			Angela Marino	
Division Head of Guidance & Special Education	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Carla Williams		
Division Head of Math & Science	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Heather Wickey		
Division Head of Math, Science & Electives	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0			Brian Hesik	
Division Head of Physical Education & Electives	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Marilyn Rouse		
Division Head of STEM	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Alexander Aschoff			
Dean of Students	3	2	0	0	0	6	3	3	0	0	1	0	1	0	0	Dr. Melvin Caldwell Dylester Palm Salandra Crockett	Dr. Debra Thomas Ernest Travis Mary Ann West-VACANCY		
Coordinator- Benefits	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Arlene Sabado
Coordinator- Career Academies	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Jason Spoor-Harvey	Kate Foster		
Coordinator- Human Resources	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Tiffany Jenkins
Coordinator- IB Programming	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Rebecca Tanaka
Coordinator- Special Education Programming	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Akiva Carson	Beverly Harris-Hughes		
Coordinator- Transition	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Mark Mini
Total Admin	**15**	**13**	**5**	**17**	**0**	**54**	**15**	**15**	**6**	**18**	**4**	**0**	**2**	**1**	**1**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - JUNE

	East	West	PMSA	District	Leave of Absence	BOE Allocation	East	West	PMSA	District	Total Vacancies	East	West	PMSA	District	East	West	PMSA	District
	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
INSTRUCTIONAL STAFF																			
Art	4	2	3	0	0	9	4	2	3	0	0	0	0	0	0	Allison Hardiman Daphne Hill Brenden Meara Laura Turk	Patricia Black-Martul Sean Shipley	Jenna Bansbach Jeannine Corneilus Marcia LaPorte	
Business Education	3	2	0	0	0	5	3	2	0	0	0	0	0	0	0	Monique Burey Monica Evans Richard Pittman	Daniel Renaud Shaurae Winfield		
EL	2	2	0	0	0	4	2	2	0	0	0	0	0	0	0	Karen Hayslett Ilija Sisarica	Michael Costello Kaitlyn Remian		
English	12	14	8	0	0	34	12	14	8	0	0	0	0	0	0	Ashley Avila Catherine Bojalad-Baginski Courtney Clay Ashley Glickman Patricia Gonzalez Lynn Harris Catherine Josephs Brandon Kujawa Jennifer Moore Andre Moffett Patrice Reiger Tabitha Wordlaw-Franklin	Sherry Bates Tameka Caldwell Alison Callaghan Sarah Fromius-Hough Carissa Gillespie Angda Goel Jennifer La Bash Adenike Natschke Quiana Patton Christian Petersen Allison Ruggiero Robin Sears Anastasia Spiridis Skoupas Beata Wesolowski	Silvia Foti Audrey Kane Erin Mason Robert Markus Robyn Phifer Shantia Robinson Neal Rutstein Diane Weiner	
Family & Consumer Sciences	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	Patricia Green Jennifer Miller Keith Morris Natalia Bivens	Suzanne Green Margaret Riley Constance Jesukaitis		245
Guidance	7.5	8.5	4	0	0	20	7.5	8.5	4	0	0	0	0	0	0	Evelyn Abelar Lisa DiSilvio John Korntheuer Melissa Lugo Abhishek Mukherjee George Pappas Linda Soria-Alvarez Araceli Avilia	Stefanie Andrews Sherman Blade Karina Morales Shinnelle Taylor Claudia Holland Lynell Ingram Nicole O Connor Nikki Mejstrik Araceli Avila	Rafaella Harris (Adler) Stephanie Nix Constance Paprocki Amy Paulus	
Instructional Coach	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Megan Delaney	Brian Hurley		
Interventionist	2	2	0	0	0	4	2	2	0	0	0	0	0	0	0	Shikha Bhala Jeanine Rainey	Dr. Anne Gottlieb Sharonda Kimbrough		
Library	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Victoria Therriault	Shannon Scott	Shoshana Fiala	
Mathematics	12	14	8	0	0	36	12	15	9	0	2	0	1	1	0	David Appelman Hannah Henry Daniel Kram Angela Lanzillotti Spencer Schmidt Raja Shab Jesus Soto Carisa Tran Miguel Uribe Lopez-EL Ryan Walker Maureen Werner Andre Zabrodsky	Louis Arce Parampreet Aulakh David Blood Keith Brown Sergio Castillo Mary Curran Matthew Fierer Karen De Servien-Kenwood - VACANCY William Klaus James Marter Brittany Norris-EL Damian Perez- EL Jozsef Rosko Larry Spires Faith Medlock	James Fisher - Vacancy Kurt Wolff-Klammer Jill Ireland Farid Moraveji Rebecca Resnick Peter Scheidler Josh Shaffer Jennifer Stompor Rolando Vega Puente	
Music	1	2	1	0	0	4	1	2	1	0	0	0	0	0	0	Cletis Seals	Samuel Atcher Salina Watson	Matthew Brown	
Psychologist	1	1	0	1	0	3	1	1	0	1	0	0	0	0	0	Gloria Washington	Treavon Burton		Jennifer Keene

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - JUNE

	Head Count by Building: East	West	PMSA	District	Leave of Absence	BOE Allocation	Allocations by Building: East	West	PMSA	District	Total Vacancies	Vacancies by Buildings: East	West	PMSA	District	Employee Name: East	West	PMSA	District
Physical Education	9	9	5	0	0	23	9	9	5	0	0	0	0	0	0	Alexander Analitis Christopher Barbian Bennie Goslawski Ernest Horton Darryl Howell Jr Amy Koczor Tracy McCormick Daniel Sutton Daniel Vashinko	Amanda Barajas Twamena Crosby Ryan Elisco Lawrence Johnson Chester Love Randall Spaulding Brian Williams Shane McNally Joseph Zubeck	Robert Reich Jessica Schaub Paula Struwing Vincent Stubstad Peter Zak	
Science	11	14	8	0	0	33	11	14	8	0	0	0	0	0	0	Colton Brucks Isabel Castellanos-Gueverva Cathy Hillegonds Crystal McAllister Ann McElhatton Justin Moore Dale Pijut Chadia Razeq Veronica Raceala Veronica Rundell Tina Vega	Danielle English Jason Grey George Gutierrez Emma Holli-Murphy Jeremy Humphreys John Jordan Joanne Klonowski James Lane Michelle Lucas Edward McNally Rodney Noble Jennie Polizzotto Bozena Suwary David Vassallo	Mary Beidas Joshua Burton Daniel Caldwell Sarah Huels Dr. Todd Gatlin Laura Gregg Matthew Shirin John Wardisani	
Social Studies	13	13	8	0	0	34	13	13	8	0	0	0	0	0	0	George Bunn Christine Corso Jonathan Gibfried Ryan Martin Martina McEllistrim Joshua Mullen Christopher Norman Lucio Oquendo Jr Ralph Perry Jessica Piemonte Micaela Soto- EL Christopher Sunner Lindsey Townsend	James Brakie Danele Butler Karen Hammoud Scott Hendrickson Timothy Herbert Frank LaGrassa Katherine Loulousis Diana Medina-Olague EL Andrew Hitzhusen Stephen Rauch Victoria Spiering Carlos Villanueva Robert Wortel EL	Sarah Petruzzi Asselborn Stephen Colwell Melissa Kitchka Michael Kozma Alexandra Momney Rex Nyquist Rachel Sands Tony Valente	246
Social Workers	4	4	0	0	0	8	4	4	0	0	0	0	0	0	0	Melissa Amison Okine, Nefeteri Hannah McCarthy Carol Murchison	Laura Elk-Weist Charlotte Grady Hannah Maurer Elsa Montoto Vega		
Special Education	17	16	0	0	0	34	18	16	0	0	1	1	0	0	0	Edwin Bagley Meghan Barone Lauren Brecheisen Siobhan Connaghan-VACANCY Lori Coughran Beth Buffa (Culp) Lauren Deady Toni Ezell JoDonna Gautschy Joseph Scanlon Patrick Hackett Rebecca Josefek Susan Katz Dean Lodovico David Moss Joseph Radecki Michelle Sirota Marhonda Atcher	Don Abernathy Daniel Biniewicz Joan Butvilas Gina Capasso Satyam Contractor Steven Ford Julius Shelby Devon Harris Tracy Quadri Dionne Jefferson Tina Lira Kevin Morrow Linda O'Connell Gail Suffredin Rebecca Wilson Caryn Weldon		
Technology	2	3	0	0	0	7	3	3	1	0	2	1	0	1	0	Andrew Hebert- VACANCY Alfred Jaques Donald Robinson	Carl Fedele April Senase Ontisar Freelain	Phillip Gautschy-VACANCY	

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - JUNE

	Head Count by Building: East	West	PMSA	District	Leave of Absence	BOE Allocation	Allocations by Building: East	West	PMSA	District	Total Vacancies	Vacancies by Buildings: East	West	PMSA	District	Employee Name: East	West	PMSA	District
World Languages	5	6	5	0	0	17	5	6	6	0	1	0	0	1	0	Vanessa Collins Amanda Duvall Anamaria Greab Dustin Greenberg Janice Konstant EL	Wanda Cruz Jocelyn Dorleans Charles Hinriksson Zoe C. McManmon Teresa Victores Bryan Otero	Audra Gart Erin Higgins - Vacancy Amy Moreno Omar Orozco Elizabeth Restivo Margarita Levasseur	
Total Faculty	**111.5**	**117.5**	**51**	**1**	**0**	287	**113.5**	**118.5**	**54**	**1**	**6**	**2**	**1**	**3**	**0**				
SUPPORT STAFF																			
10-Month																			
Secretary- Dean Office	0	3	0	0	0	3	0	3	0	0	0	0	0	0	0		Latonia Carter Pearl Faleti Diann Lambert		
Secretary- Guidance Office	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Johnnie Lucas	Kya Hrobowski		
Secretary- Library	1	0	0	0	0	2	1	1	0	0	1	0	1	0	0	Gwendolyn Willhite	Michelle McClinton - Vacancy		
Secretary- Main Office	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Angela Satterfield			
Secretary- Special Education	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Vonsecil Parrott	Kim Lindsey		
Total 10-Month Support Staff	4	5	0	0	0	10	4	6	0	0	1	0	1	0	0				
12 month																			
Administrative Assistant- Office of Academics & Student Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Carla Johnson
Administrative Assisstant-Office of Curriculum, Assessment & Program Evaluation	0	0	0	0	0	0.5	0	0	0	0.5	0.5	0	0	0	0.5				Kristyn Wiegel - Vacancy
Administrative Assistant- Office of Finance and Operations	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Mary O'Rourke
Administrative Assistant-Office of Human Resources	0	0	0	1	0	2	0	0	0	2	1	0	0	0	1				Stacy Cooper- Vacancy Jesus Guillen
Administrative Assistant- Office of the Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Michelle Edwards
Administrative Assistant-Specialized Services	0	0	0	0	0	0.5	0	0	0	0.5	0.5	0	0	0	0.5				Kristyn Wiegel - Vacancy
Administrative Assistant-Technology	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Charlene Vazquez
Executive Assistant-Office of the Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Karen O'Shea
Registrar	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Deanna Adams	Shirley Magee		
Secretary-Athletics	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Marion White	Joanne Washington		
Secretary- Attendance	1	0	0	0	0	2	1	1	0	0	1	0	1	0	0	Josephine Pritchett	Susan Lukaszek-VACANCY		
Secretary- Bookroom	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Devaughn Benion	De Cora Hooper		
District Data Analyst	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Anna Friedman
District Spanish Communications Specialist & Translator	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Noemi Mendieta
Secretary- Duplication Services	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Suzan Smith		
Secretary- Education Services	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Jeri Hogan-Matthews	Lorena Jacobo		
Secretary- Enrollment Services	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Harriet Naylor	Lynette Garcia		
Secretary- Main Office	1	1	1	0	0	3	1	1	1		0	0	0	0	0	Angelica Rodriquez	Swea Ingram	Marchanne Chambers	
Secretary & Nurse Assistant	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Daphne Walker	Sherice York		
Secretary- Office of the Principal	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Sarah McAllister	Angel Banks	Janet Redmond	
Secretary-Student Life	1	0	0	0	0	3	1	1	1	0	2	0	1	1	0	Shavonne Henry	Dionne Jefferson-VACANCY	Yadira Camacho -VACANCY	
Specialist- Grants	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Rajeska Jackson
Student Services Administrative Assistant	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Roberto Daniel
Total 12-Month Support Staff	10	9	2	10	0	36	10	11	3	12	5	0	2	1	2				
Total Support Staff	**14**	**14**	**2**	**10**	**0**	46	**14**	**17**	**3**	**12**	**6**	**0**	**3**	**1**	**2**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - JUNE

	East	West	PMSA	District	Leave of Absence	BOE Allocation	East	West	PMSA	District	Total Vacancies	East	West	PMSA	District	East	West	PMSA	District
	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
Technology																			
Manager- Assistant Network	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Luis Correa			
Computer Lab Aides	2	2	2	0	0	6	2	2	2	0	0	0	0	0	0	Robin Brooks-Hancock Diana Garcia	Estera Mezera Kevin McKinnie	Vonswell Lathan Donald Racan	
Computer Support Technicians	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Adolfo Reyes	John Cavallone	Keith Evans	
Junior Database/Helpdesk Analyst	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Julie Suva			
Machines/Stock Clerk	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Marc Jones			
Manager- Lead Network	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				James Krolik VACANCY
Senior SIS Manager and Webmaster	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Jeffrey Leyba
Technology Integration Coordinator	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Lindsey Coppola
Total Information Technology	**6**	**3**	**3**	**2**	**0**	**15**	**6**	**3**	**3**	**3**	**1**	**0**	**0**	**0**	**1**				
Business Office																			
Assistant to Purchasing Specialist	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Natalie Principe-VACANCY
Assistant to Director of Accounting	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Marcia Watson
Business Office Secretary	1	0	1	0	0	3	1	1	1	0	1	0	1	0	0	Ida Chester	Marcia Watson - VACANCY	Annette Eiland-Jones	
Payroll Coordinator/Business Office Supervisor	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Rachel Riveria-VACANCY
Purchasing Specialist	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Charlotte White
Total Business Office	**1**	**0**	**1**	**2**	**0**	**7**	**1**	**1**	**1**	**4**	**3**	**0**	**1**	**0**	**2**				
Security																			
Full-time Security	11	17	2	0	0	34	14	18	2	0	4	3	1	0	0	Paris Burns-VACANCY Peaches Barker Donald Boyce Cleophus Donaldson Mary Douglass Jeanetta Geans Brion Grant Kevin Holmes-VACANCY Elizabeth Manzo Jerrale Palmer De Andre Payton-VACANCY David Sanchez Jr Charles Thompson Johnie Womack Jr	Lance Brown Terriel Cannon Mauricio Cepeda-VACANCY Vincent Carter Sofia Diaz Brody Farries Jose Garcia Darien Johnson Walker Lionel Mackey Antwan Peters Frank Pieranunzi Patricia Powell Rochell Rogers Tami Smith Banner Lavar Stepter Anthony White Johnnie Williams Jr Keeshawn Young	Jacqueline Arreola Bobby Grant	248
Part-time Security	5	5	3	0	0	15	6	6	3	0	2	1	1	0	0	Willard Ford Antonio Gaddis Ashley Johnson Billy Russell Marques Walton-VACANCY Auteria Woodards	Anthony Elam Chaylan Gaddis Chere Loury Darryl Pruitt Julius Shelby VACANCY William Williams	LaShawn Burrell Brian Robinson Shellsallam Simpson	
Lunchroom Monitor	4	3	1	0	0	9	4	4	1	0	1	0	1	0	0	Liza Green Barbara Moore Jeffrey Ford Betty Thomas	Laura Bailey Valeria Neal Michael Willis-VACANCY Adam Smith	Beatrice Thomas	
Total Security	**20**	**25**	**6**	**0**	**0**	**58**	**24**	**28**	**6**	**0**	**7**	**4**	**3**	**0**	**0**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
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	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
Teacher Aides/Other Support Staff																			
Assistant to the Band Director	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Everett Newchurch	Zachary Jones		
ESL Tutor	1	2	0	0	0	4	2	2	0	0	1	1	0	0	0	Dilson Julio Melanie Pina-VACANCY	Triniece Batts Tiffany Tyler		
Job Coach	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Montese Walker
Paraprofessional- Full-time	6	7	0	0	0	14	6	9	0	0	2	0	2	0	0	Antonio Gonzalez Diana Johnson Erica Tyus Michael Wright Carla Yates Lincoln Smith	LaDwayne Banks VACANCY Cheryl Brown Travis Cox VACANCY Bria Laudo Ana Mazzulla Fatima Norwood Marco Parrott Charharie Riales Lauren Robertson		
Paraprofessional - Part-time	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	Glenida Hampton Angela Higgins Lajoyua Porter Richard Westbrook	Anthony Longstreet Kinnika Wade Carrie Washington		
Specialist-Parent Engagement	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Eva Kardaras	Delinda Hyde		
School Nurse	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Verna Pitman	Kenneth Holland	Maria Ochoa-Delgado	
Spanish Communication Translator & Office Aide	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Wanda Teruel	Juana Mendoza		
Total Support Staff	**15**	**16**	**1**	**1**	**0**	36	**16**	**18**	**1**	**1**	**3**	**1**	**2**	**0**	**0**				
Operations and Maintenance																			
Custodian - Day	3	3	2	0	0	8	3	3	2	0	0	0	0	0	0	Terrase Craig Reginald Johnson Darrell Straughter	Denise Daniels Anthony Harris Leroy Hughes	Ana Garcia Rayda McCarroll Wynn	249
Custodian - Night	9	11	5	0	0	27	10	12	5	0	2	1	1	0	0	Elicelda Angelino Lamar Davis Shahee Green Jesse Hayes James Jenkins Jeffery Madlock Danielle Murray Rodney Smith-VACANCY William Taylor Juan Velazquez	Jerry Gladney Michael Graham Rodney Jay Yessica Lopez de Gallegos Shavon Miller Aricia Plomero Javier Plomero Ofelia Sotelo Sergio Tellaz-VACANCY Eligio Velazquez Luis Villalva Wenceslada Macias	Maribel Avitia Salvador Enciso Jose Galvan William Simpson Jr. Ambrosio Velazquez	
Fireman	1	3	0	0	0	5	2	3	0	0	1	1	0	0	0	Terry Edmond Terrance Gardner-VACANCY	Lee Leak Sergio Noyola Dario Rodas-Beltran		
Lead Fireman	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Steve Gluecklich	Jeffrey Walker	Corey Johnson	
Maintenance I	7	7	2	0	0	17	8	7	2	0	1	1	0	0	0	Claude Brown Joseph Cozzi Anthony Donatille Alfred McDonald Jr - VACANCY Vito Pirozzolli Woodrow Shelton Thomas Sloan Vincent Trombetta	Darwin Duncan Martin Echevarria Ronald Good Donald Knapp Roy Ruiz Billy Welch Keith Williams	Donnis Stockdale Nicholas Zambole	
Maintenance II	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	William Garrett Calvin Taylor Earl Watts Jr Larry Williams	Andres Aviles Sergio Tellez Gregory Walker		
Maintenance	0	1	2	0	0	3	0	1	2	0	0	0	0	0	0		Jose Perales	Robert Brown Leon House	
Night Foreman	0	0	0	0	0	1	0.5	0.5	0	0	1	0.5	0.5	0	0	Ronald Pearson (0.5) VACANCY	Ronald Pearson (0.5) VACANCY		
Total O&M	**25**	**29**	**12**	**0**	**0**	71	**28.5**	**30.5**	**12**	**0**	**5**	**3.5**	**1.5**	**0**	**0**				

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	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
Other Contractual																			
NJROTC	3	3	0	0	0	6	3	3	0	0	0	0	0	0	0	Daisy Blanchard Darryl Person McKinley Toombs	William Goggins Regina Hawley Larquis Sowell		
Resource Teacher (100-day)	0	0	0	0		0	0	0	0	0	0	0	0	0	0				
Total Other Contractual	**3**	**3**	**0**	**0**	**0**	6	**3**	**3**	**0**	**0**	0	**0**	**0**	**0**	**0**				
GRAND TOTALS	**210.5**	**220.5**	**81**	**33**	**0**	580	**221**	**234**	**86**	**39**	**35**	**10.5**	**13.5**	**5**	**6**				

Action Item

Subject:

Proviso Support Staff 2020-2021 Contract

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the Proviso Support Staff 2020-2021 Contract as discussed in closed session.

15. Old Business

16. New Business

17. Public Hearing for the Reclassication Pursuant to 105 ILCS 5/10-23.8b

18. Board Determination on Reclassification of Administrative Employee - ***Action Item*** 254

Action Item

Subject: Board Determination on Reclassification of Administrative Employee

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to continue with the reclassification of Ernest Travis from an administrative position to a teaching position in Proviso Township High Schools District 209 for which he is licensed and qualified to perform.

19. Adjourn