Proviso Township High Schools

Board of Education Regular Meeting

Tuesday, April 13, 2021
5:30 PM
Proviso Math & Science Academy Auditorium and Board Room
8601 W Roosevelt Road
Forest Park, IL 60130

AGENDA

BOARD OF EDUCATION MEMBER OATH OF OFFICE

I, **do solemnly swear** that I will faithfully discharge the duties of the office of member of the Board of Education of Proviso Township High Schools District 209, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.
I further swear that:
I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;
I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;
I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;
I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Proviso Township High Schools District 209;
I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Proviso Township High Schools District 209; and
I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

EXECUTIVE SESSION 5:30 PM
OPEN SESSION 7:30 PM

1. Call to Order
2. Establish Quorum
3. Retire to Executive Session
4. Executive Session Board of Education

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)

B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

C. Litigation, when an action against, affecting or on behalf of the particular public body has been filled and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

5. Reconvene the Regular Meeting

6. Establish Quorum

7. Moment of Silence

8. Pledge of Allegiance

9. PTHS D209 Vision Statement

10. Citizen's Comments

11. FOIA Report 3

FOIA Report

In March 2021, Proviso Township High Schools District 209 received the following FOIA request:

- March 2, 2021, Claudia Medina requested all research, documents and emails in regard to teachers being asked to return to the district. All medical experts consulted and building updates made for safety for students and teachers. Information was provided in part and denied in part per legal counsel.
- March 2, 2021, Claudia Medina, requested all documents to show compliance with the Teacher's union contract, all meeting dates and meeting outcomes in regards to negotiations. Information was denied per legal counsel.
- March 2, 2021, Claudia Medina, requested all documents pertaining to the cost analysis, all email, all documents regarding the administrative analysis for the technology plan for the district. All charts, and organizational planning. All Details for the RFP that will be put out to see that there is competence in the company that is sought for the District. Information was provided in part and denied in part per legal counsel.
- March 2, 2021, Claudia Medina, requested all documentation, analysis, charts and research utilized to come up with the cancelation of all District Administrators. How did the Superintendent come to this decision? What research was used? Who was consulted? And all board communication in regard to this decision making to ask all administrators to quit and reapply for their job. Who made the decision to ask all administrators to quit before the decision was presented to the board and voted on. Information was provided in part and denied in part per legal counsel.
- March 2, 2021, Claudia Medina, requested a copy of all credit card records itemized for Dr. Henderson's school credit card for the months of November, December, January, and February. Information was provided.
- March 15, 2021, Claudia Medina requested a copy of the audit presented by SAMAC to the District that Dr. Henderson utilized as criteria to terminate the contract of 39 Administrators and OUTSOURCE our IT Department. NO evidence has been presented to the Public. On March 9th, 2021 Dr. Henderson said I open session that he had sent the audit to me in December. It was never sent. He said he would provide it to all board members, and it was never provided. I want to see the criteria for dismantling the backbone of our District, Dismantling the Business office, and the IT Department. I also want the name for the Software that is used for communication between the schools. Ms. Della Patterson in open session discussed with Dr. Henderson the fact that our IT technology does not communicate. Yet we upgraded all our programs and had complete communication between school buildings and most programs. Please provide the name of each communication software we use with its full description and capacity of communication currently installed in the District. Information was provided.
- March 3, 2021, Maria Maxham requested a copy of the audit reports commissioned by Dr. James Henderson, referenced during the October 13, 2020 and February 2021 Board Meetings. You also requested the names and credentials/company of the people who performed the audits and the dollar amount spend on each audit. Information was provided.
- March 8, 2021, Maria Maxham requested a copy of the three (3) written competitive quotations received by D209 prior to deciding to use Samac Technology, a company being paid $16,000 by the district and included in the D209 list of invoices presented in the March 9 board meeting packet OR a written statement from the administrator approving

the purchase verifying that the chosen vendor is the sole source of services provided and a copy of the three (3) written competitive quotations received by D209 prior to deciding to use services of Ernest Clark, an individual/company being paid $7,500 by the district and included in the D209 list of invoices presented in the March 9 board meeting packet OR a written statement from the administrator approving the purchase verifying that the chosen vendor is the sole source of services provided. Information was provided.

- March 15, 2021, Maria Maxham requested a copy of the email or communication from January 30, 2021, through which Dr. James Henderson supplied the Transition Audit Report to D209 board of education members. Information was provided.
- March 2, 2021, Heidy Holloway requested a copy of the previous bid proposal results for custodial services, current monthly and annual cost and a copy of the current custodial contract. Information was provided.
- March 2, 2021, John Kulbricht, requested a copy of the IT audit done in late 2020, IT report drafted in 2020 and IT report drafted in 2021. Information was provided.
- March 2, 2021, John Kulbricht, requested all invoices given by SAMAC, Inc. in 2020, and all invoices given by SAMAC, Inc. in 2021. Information was provided.
- March 2, 2021, John Kulbricht, requested all emails between Dr. Henderson and SAMAC from October – December 2020; all proposals given by SAMAC, Inc. in 2020-2021; and all emails between Nicole Wilson and SAMAC, Inc in 2020-2021. Information was provided
- March 3, 2021, Fred Franzwa requested contracts, bids, and records of payments related to the IT audit as described in the October 13, 2020 Board of Education Regular Meeting; contracts, bids and records of payments between August 1, 2020 and January 31, 2021 involving SAMAC, Inc. based in Durant, MS; and any records related to instructions to district staff to work with employees of SAMAC, Inc., including emails to/from school addresses and addresses @samacweb.com in the time period between August 1, 2020 and January 31, 2021; emails to/from school addresses containing the word SAMAC in the email subject or body during the time period between August 1, 2020 and January 31, 2021. Information was provided.
- March 3, 2031, Katrina Thompson requested Superintendent James Henderson Employment Contract; full description of the structuring and/or restructuring plan presented to the Board of Education for the administration and IT departments; the full audit conducted by Samac, Inc. all finding about District 209 regarding financial findings as well as IT Department findings; any and all invoices paid to Samac, Inc., and Samac, Inc. vendor contract. Information was provided.
- March 4, 2021, Carissa Gillespie requested documentation, presentations, records, audits, data analysis etc. Information was provided
- March 4, 2021, Carissa Gillespie, requested documentation, presentations, regarding audits of Special Education (PAEC, transportation, administration, admin. food source, and instructional technology). Information was provided.
- March 10, 2021, Brett Pyrdek, Barnes & Thornburg, LLP, requested BOE President Alexander's questions regarding increased student transportation costs and the research requested by him as referenced in the Minutes, at Item 11, of the BOE Finance and Facility Meeting on August 31, 2020., action item 14D (Approval to Bring Student Transportation in District) on the Agenda of the Special Meeting of the Board of Education ("BOE") on February 27, 2021, any discussion, consideration, deliberation, analysis, or evaluation of the BOE or any of its members in relation to brining student transportation in District, from August 1, 2019 through the present, including without limitation at the "January retreat", which was referenced in the February 27, 2021 Special Meeting of the BOE, the

planning, consideration, deliberation, analysis, discussion, evaluation, and/or decision to resume student transportation for this semester beginning on February 22, 2021, all information and materials solicited, evaluated, reviewed, analyzed by, received, provided to, or otherwise considered by the Superintendent and/or his staff from August 1, 2019 through the present, in relation to bringing student transportation in District, such as, without limitation, any reports, presentations, bids, offers, solicitations, requests for proposals, communications, and emails, whether internal to the District or involving external parties, including without limitation any consultants or prospective contractors, and all information and materials solicited, evaluated, reviewed, analyzed by, received, provided to, or otherwise considered by BOE President Alexander and/or his staff from August 1, 2019 through the present, in relation to bringing student transportation in District, such as, without limitation, any reports, presentations, bids, offers, solicitations, requests for proposals, communications and emails, whether internal to the District or involving any external parties, including without limitation any consultants or prospective contractors. Information was provided.

- March 15, 2021, Maggie Riley requested a list of the coaching positions that are currently running for the 2020-2021 school year. Please indicate which positions are interim and which positions are not interim. Information was provided.

12. Reports and Communications from the Board President

13. Reports and Communications from the Superintendent of Schools
    - PowerPoint Presentations

14. Consent Agenda

    A. Food Service Consultant - ***Action Item*** 7

Action Item

Subject: Food Service Consultant

Background:

At the February 27, 2021 meeting, the Board of Education approved the recommendation to bring the District food service program in-house. In order to facilitate this transition, it will be necessary to ensure the following:

- Food service facilities are properly equipped
- Food service facilities are appropriately staffed and trained
- Menu, ordering and inventory software programs are implemented

The use of a consultant with expertise in transitioning school food service programs from management by outside food service providers to in-house is recommended to ensure a smooth and timely transition.

Administration's Analysis:

After reviewing proposals from three different firms, Walker Quality Services, LLC (WQS) was selected. The attached consulting agreement specifies approximately six months of support from Walker Quality Services, LLC (WQS). The agreement includes up to four days of on-site support per month, as well as services of an off-site food service consultant at a cost of $6,600 per month. Additional on-site services are available, upon approval of the administration, at a cost of $1,600 per day per consultant. WQS will also make available at a cost of $450 per school per year the Nutri-Kids Mosaic Menu System, which will facilitate menus, production records, recipes, ingredients, shopping lists, and inventory.

Upon approval by the Board, the administration will begin working with WQS to ensure the District's food service program is in place at the beginning of the 2021-2022 school year.

Board Policy 4:120 *Food Services* describes the requirements for the District's food service programs.

Board Policy 4:60 *Purchases and Contracts* describes the exceptions to bidding requirements, including that for professional services.

Superintendent's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the contract with Walker Quality Services, as presented.

Consulting Agreement

This Agreement made this ____ day of April 2021, by and between the BOARD OF EDUCATION OF PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209 whose administrative offices are located in the village of Forest Park, Illinois, hereinafter referred to as School Food Authority ("SFA") and WALKER QUALITY SERVICES, LLC, a Texas based company, covering the US, hereinafter referred to as ("WQS"), who agrees as follows:

1. SCOPE AND PURPOSE

1.1. This Agreement sets forth the terms and conditions upon which the SFA retains WQS to consult for creation and implementation of the SFA's "Food Service" program (i.e., food and beverage facilities including the preparation, service and sale of food, beverages, goods, merchandise, and other items), which will be maintained as an integral part of SFA's educational activities solely for the use of students, faculty, staff, employees, invited guests, and others designated by the SFA.

1.2. The SFA retains WQS to consult for the SFA's Food Services as described in this Agreement.

1.3. In conjunction with and/or in addition to the Services set forth in Section 11, WQS shall provide one (1) off-site Food Service Consultant to make recommendations to the SFA in the creation, setup and continuing operations of SFA's Food Service program. Other team members will be used when necessary. From time to time, WQS may require additional WQS employees, who are subject matter experts in specific areas to support the Services as defined in Section 11 of this Agreement. WQS will seek prior approval for additional Consultants from the SFA as defined in Section 7.1 of this Agreement.

All Food Service employees shall be employees of the SFA and shall be compensated directly by the SFA.

SFA shall purchase food and supplies and shall process and pay the related invoices directly. WQS Food Service Consultant will be in district and on-site for four (4) service days per month which will be provided without any additional mileage, lodging, meals, travel, transportation or other costs and/or reimbursements. If it is determined by the SFA that the WQS Food Service Consultant should be on site more than four (4) days in any particular month, and/or additional WQS consultants as approved by the SFA, the SFA may request as much in writing and if authorized by WQS, it shall be paid Two Hundred Dollars ($200) per hour ($1,600.00 per day per consultant) for each additional day in excess of four where the WQS Food Service Consultant is on-site in a particular month and the District will pay for any increased transportation and/or travel costs caused by the additional days at the same reimbursement levels authorized by Board Policy.

1.4. The SFA will supervise and control the daily operation of the food service with respect to all matters (including working conditions for the food service employees and the safety, sanitation, and maintenance of the food service facilities) at all times. WQS Food Service Manager shall make recommendations in respect to these matters which may be implemented by SFA.

1.5. The SFA shall retain control of the quality, extent, and general nature of the food service program and the prices to be charged.

1.6. The SFA shall have the right to use WQS marketing materials, signature programs, safety programs and related materials during the term of this Agreement. SFA's use of such materials shall not create, right, title, interest or copyright in such materials, and SFA shall not retain such materials beyond the termination of the Agreement.

1.7. All income accruing to the SFA from the food service program shall be the SFA's.

1.8. The SFA shall be legally responsible for the conduct of the food service program, and shall supervise the food service operations in such manner as will ensure compliance with the all state and federal regarding the school food service program.

1.9. WQS shall comply with state and federal rules and regulations regarding school food service and any additions or amendments thereto.

1.10. WQS shall provide training and staff development programs and events shall be offered to the SFA's staff. All expenses shall be a direct cost of the operation including, travel related expenses. Such expenses shall be pre-approved by the SFA in writing by the Superintendent before being incurred and/or invoiced by WQS.

2. FREE AND REDUCED MEAL POLICY

2.1. The written policy of the SFA requiring feeding of needy children free or at reduced price shall apply to the food service operation.

2.2. The SFA shall be responsible for the implementation of this policy.

2.3. The SFA shall make appropriate and adequate financial arrangements for funds to defray the necessary costs of the service of free or reduced-price meals to needy children.

2.4. The SFA shall be responsible for the approval, establishment, and maintenance of the free and reduced-price applications, including direct certification and verification activities.

2.5. Meals shall be served and proper accurate pupil participation records shall be maintained by the SFA.

3. MENUS

3.1. The SFA Food Service Director shall provide the menus using WQS' licensed version of "Nutri-Kids Mosaic Menu System ("System") in conformance with the USDA's requirements. The System is proprietary to WQS and shall remain with WQS. In no way does WQS' use of the System in providing services to the SFA convey any rights, title, interest or copyright in the System to the SFA. WQS warrants and represents that SFA is legally capable of using the System and that WQS has the ability to permit it use without any authorization. The cost for the System is $450 per school per year to include menus, production records, recipes, ingredients, shopping lists, and inventory. At the conclusion of the Agreement access would transfer to the SFA for the remainder of the contracted period.

3.2. It is the responsibility of the SFA to assure that meals prepared, served and claimed for reimbursement comply with Federal and State requirements.

4. EMPLOYEES

4.1. WQS shall comply with all wages and hours of employment requirements of federal, state and local laws and/or ordinances.

4.2. All employees of WQS shall be paid in accordance with the Fair Labor Standard Act, as amended, and any other applicable federal, state and local statues and/or ordinances.

4.3. WQS shall comply with the implementing regulations of the USDA issued hereunder and any additions of amendments thereto.
WQS shall comply with the laws, ordinances, rules and regulations of all applicable federal, state, county and city governments, bureaus and departments concerning the sanitation, safety and health of the food service operations, including but not limited to Titles VI and VII for the Civil Rights Act of 1964 and the implementing regulations of the USDA issued hereunder and any additions or amendments thereto.

4.4. WQS shall provide Worker's Compensation and unemployment insurance for its employees.

4.5. WQS shall instruct is employees to abide by the policies, rules and regulations with respect to use of SFA premises as established by the SFA from time to time and which are available on the SFA's website.

4.6. WQS shall conduct a fingerprint background check on any and all employees who will provide services on any site of the SFA and shall ensure that no one with a conviction prohibited for employment under the Illinois School Code provides services to the SFA and/or is present on any of the grounds of the SFA.

5. **LICENSES, FEES AND TAXES**

5.1. WQS shall be responsible for paying all applicable taxes and fees, including but not limited to excise tax, state and local income taxes, payroll, and withholding taxes, unemployment taxes, and workers compensation payments for its employees and hold the SFA harmless for all claims arising under such taxes and fees.

5.2. The SFA shall obtain and post all licenses, permits and food handler's cards as required by federal, state, or local law.

5.3. The SFA shall maintain applicable health certification.

6. **INCOME AND REIMBURSEMENT FROM ILLINOIS EDUCATION AGENCY**

6.1. The SFA shall receive all income from the program(s) and deposit it in the school food services fund accounts or other accounts as determined by the SFA.

6.2. Authority to sign claims for reimbursement from the Illinois Education Agency remain with the SFA.

7. **ACCOUNTING REPORTS AND REIMBURSEMENT TO CONSULTANT**

7.1. The SFA shall pay a monthly Administrative/Service Fee to WQS of Six Thousand Six Hundred Dollars ($6,600.00) which will be billed monthly during the duration of this agreement. The monthly amount will be invoiced every month which covers the services defined in this agreement excluding mileage, lodging, meals, travel, and transportation. Any other charges will be discussed and approved in writing by the SFA's Superintendent and prior to any costs being incurred and/or billed.

7.2. The Superintendent or authorized representative designated by the SFA shall supervise and arrange for the audit of all administrative and financially related operations. WQS will work to transition program back in house.

7.3. The SFA shall make payment to WQS within five (5) days after approval by the Board of Education of Proviso Township High School District 209 for each invoice submitted.
SFA shall pay interest on amounts that are more than 45 days past due if authorized and at the rate authorized by the Local Governmental Prompt Payment Act.

7.4. Books and records of WQS pertaining to the school feeding operations shall be kept on file for five (5) years after the end of the federal fiscal year to which they pertain, or for such other period which the Secretary of Agriculture or appropriate state officials may from time to time determine; provided however, that if audit findings have not been resolved, the records shall be retained beyond the three (5) year period as long as required for the resolution of the issues raised by the audit.

8. **PERFORMANCE SECURITY, INSURANCE, HOLD HARMLESS**

8.1. Indemnity

8.1.1. WQS shall defend, indemnify and hold harmless the SFA or any employee, director, board member or agent of the SFA, from and against all claims, damages, loses, and expenses (including attorneys' fees incurred to defend litigation), decrees or judgments whatsoever arising from any and all injuries, including death or damages or destruction of property, resulting to any third person or pensions, corporation, partnerships or associates caused by any act, omission, failure or neglect of WQS and its agents, servants, or employees, or other persons under its supervision or direction in performance of its obligations under the terms of this Agreement. ("Other persons" as used in the previous sentence includes the SFA employees under the supervision of WQS.) WQS shall not be required to indemnify or hold harmless the SFA from any liability or damages arising solely from the negligent acts of the SFA.

8.1.2. The SFA acknowledges that it may be liable under federal or state law for its own acts or acts of its agent and employees resulting in claims, damages, losses and expenses (including attorneys' fees incurred to defend litigation), decrees or judgments outside of those obligations of WQS as set forth in Section 8.1.1. The SFA shall not be required to indemnify or hold harmless WQS from any liability or damages arising from any negligent, willful or intentional acts of WQS, its agents, employees or assigns.

The foregoing provisions concerning contribution and indemnification shall not apply to WQS or the SFA's liability to their employees under applicable Worker's Compensation laws. Nor shall the foregoing be deemed a waiver of any defenses to which WQS or the SFA may be entitled under applicable Worker's Compensation laws. Nor shall the foregoing be deemed to be a relinquishment or waiver of any kind of the SFA's applicable limitations of liability under federal or Illinois laws.

9. **TERM AND TERMINATION**

9.1. The term of this Agreement shall commence on April ____, 2021 and shall continue through September 30, 2021 ("Agreement Period") and shall be subject to renewal on an annual basis upon the mutual written agreement of the parties thereafter, unless terminated earlier as provided below.

9.2. In the event either party breaches a provision of the Agreement, the non-defaulting party may terminate the Agreement for cause by giving ten (10) days written notice in the case of non-payment and thirty (30) days written notice in the case of any other breach. If the default is remedied prior to the proposed termination date, the non-defaulting party has the option of revoking said termination.

9.3. WQS and the SFA may each terminate this Agreement without cause by providing thirty (30) days' written notice to the other party of its intent to terminate the Agreement.

9.4. The rights of termination referred to in this Agreement are not intended to be exclusive and are in addition to any other rights available to either party at law or in equity.

9.5. Catastrophe.

9.5.1. With the exception of payment obligations for prior performance under this Agreement, neither WQS nor the SFA shall be liable for the failure to perform their respective obligations under this Agreement when such failure is caused by fire, explosion, water, acts of God, civil disorder or disturbance, strikes, vandalism, war, riot, sabotage, governmental rules or regulations, or like causes beyond the reasonable control of such party, nor for real or personal property destroyed or damaged due to such causes.

9.5.2. SFA shall not be liable for payment to WQS for any days during the term of this Agreement where it is precluded from operating a food-service program due to local health conditions which cause it to cease providing food services to students. Those amounts shall be deducted on a pro-rata basis for each day wherein services are not provided.

10. GENERAL

10.1. This Agreement shall be construed under the laws of the State of Illinois. Any action or proceeding arising out of this Agreement shall be brought in the appropriate courts of the State of Illinois.

10.2. WQS will, during the course of fulfilling its obligations under the Agreement, conform with federal procurement standards and use and document competitive procurement procedures for obtaining all goods and services under the terms of the Agreement.

10.3. No provision of this Agreement shall be assigned or subcontracted without prior written consent of the SFA, except that WQS may, without prior approval and without being released from any of its responsibilities hereunder, assign the Agreement to any affiliate or wholly-owned subsidiary of WQS.

10.4. This Agreement constitutes the entire Agreement between the SFA and WQS and may not be changed, terminated or extended orally or by course of conduct, unless such change is mutually agreed upon in the form of a written amendment to this Agreement.

10.5. No waiver of any default shall be construed to be or constitute waiver of any subsequent default.

10.6. Payments on any claim shall not preclude the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this Agreement.

10.7. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be either served personally or sent by United States registered or certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To SFA: PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209
Attention: Dr. James Henderson, Superintendent
8601 E. Roosevelt Road
Forest Park Illinois 60130
(708)338-5900

To WQS: Walker Quality Services
Attn: Mr. Alfred Walker
17411 Wild Rose Trail
Richmond, Tx. 77429
(832) 892-4404
(713) 490-3197

and/or such other persons or places as either of the parties may hereafter designate in writing. All such notices shall be effective when received or forty-eight (48) hours after the same are deposited in the United States mail, whichever occurs first.

10.8A waiver of any failure under this Agreement shall neither be construed as nor constitute a waiver of any subsequent failure. This Agreement supersedes all prior negotiations, representations or agreements, if any. The article and paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the articles and paragraphs or be considered in their interpretation. The appendixes referred to herein are made a part of this Agreement by the respective references to them. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

10.9If any provision is unenforceable or invalid for any reason, the remainder of this Agreement shall continue in effect.

11.0 CONSULTING SERVICES

11.1 Culinary Program hands on approach to day-to-day operations and food programs.

11.2 Work with SFA to put together Coop and pricing for meals

11.3 Create projected timeline documents to have smooth transition between contracted service provider and in-house service

11.4 Ongoing just in time Training-Best Practices.

11.5 Customer Service training to improve morale with-in house program vs. outsourcing.

11.6 Customize program based on local control and goals/objectives.

11.7 Create budget for coming school year, set up new programs and trainings for staff

11.8 Create food service program structure which is more affordable and provides great flexibility without the pressure of guarantees, focus on quality.

11.9 Processes developed are districts and never have to be at the mercy of a contractor leaving.

11.10 Provide recommendations for remodeling facilities, purchase of equipment, coordination of bids and hiring.

11.11 Create promotional and marketing calendar for start-up of program.

11.12 Assist in providing input on hiring program and processes for staff and recommended screening processes therein

11.13 Work with Principals and other key staff in order to make program more fluid

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first written above.

BOARD OF EDUCATION OF PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

By: ______________________________

Name (printed): ______________________________

Title: ______________________________

Date: ______________________________

WALKER QUALITY SERVICES

By: ______________________________

Alfred Walker
President

Date: ______________________________

B. FY22 Renewal Rates for Heath and Dental Insurance ***- Action Item*** 17

Action Item

Subject:

FY22 Renewal Rates for Health and Dental Insurance

Background:

The District has 476 employees and 11 retirees that participate in its health insurance plans. In accordance with current health insurance laws of the Affordable Care Act (ACA), any employee working 30 hours a week is entitled to be covered under the District's plans. Five years ago, the District moved to a self-funding system for its insurance, which means the District pays BlueCross BlueShield (BCBS) to act as a third-party administrator to pay claims on behalf of the District. This allows the District to access the discount system BCBS has negotiated with the health care providers by paying for claims and not premiums to BCBS. The District currently offers four (4) options of health care insurance: a traditional PPO, a PPO with a high deductible that qualifies under the law for a Health Savings Account (HSA), and two HMO's (Blue Advantage High and Low plans).

Administration's Analysis:

Along with the change in the administration of the wellness incentive program in the fall of 2020 to Bravo, the program was redesigned to be compliant with legal requirements. Based on claim experience, health insurance premiums will decrease by 0.7%. There is no change in dental premiums. Effective FY22, the health premium is established for a 14 month period, with next renewal on September 1, 2022.

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Committee's recommendation to approve the BlueCross BlueShield decrease in renewal rates for health insurance and no change in dental.

Proviso Township High Schools District 209

Annual Cost of Insurance Premiums

2021 – 2022

TABLE 1

	July 1, 2021 - August 31, 2022			
BCBS Health	Employee Only	Employee + Spouse	Employee + Child(ren)	Family
PPO	$10,193.88	$21,639.72	$20,766.72	$32,129.52
H.S.A.	$8,287.80	$17,593.44	$16,883.52	$26,121.60
BA HMO High Plan	$8,787.00	$18,284.28	$1,097,546.76	$27,147.48
BA HMO Low Plan	$8,259.12	$17,185.68	$16,492.32	$25,516.44
Ameritas Dental	$448.68	$1,129.56	$1,129.56	$1,129.56

Table 1 represents total annual cost for health and dental insurance. Table 2 reflects the percentage the employee pays for the coverage selected.

Table 2

		Health	Dental
Certified Staff		10%	10%
Special Payroll		5%	50%
Support Staff		8%	50%
Operations & Maintenance	Tier 1	10%	50%
Operations & Maintenance	Tier 2*	20%	100%

*Tier 2 pays 20% for Single Health, 50% for Family Health

C. Donation to the District ***- Action Item*** 20

Action Item

Subject: Donations

Background:
Proviso Township High School District 209 works with community agencies and other organizations to support students and families from the Township.

Administration:
Gatorade partners with schools to help student-athletes learn about refueling their bodies after practices. Gatorade has offered to donate 375 drawstring bags with various Gatorade products inside. We currently offer our students these nutritional products before and after practices and games. Each student-athlete in a sport on April 5 at Proviso West will receive a bag. The estimated donation per bag is $8, bringing the total dollar value of this donation to $3000.

Statue, Administrative Policy or Board Rules Statement:
Board Policy 8:80 Gifts to the District states:

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than $2000.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, and school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
4. Comply with all laws applicable to the District including, without limitation, the American with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

Recommendation:
That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to accept the donation as presented.

Proviso Township High School District 209
Donation(s) Form

Donor Information

Business Name Gatorade.	Name (Last, First, M.I.) Iovinelli, Nick
Street Address 64 Dreidel Lane	Email Nick.Iovinelli@pepsico.com
City, State, Zip Naperville IL 60565	Phone (630) 673-7036
Website	Alternate Phone

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Details about the organization and how donations can help.

375 Drawstring bags with Gatorade product for each student in the bags.

Donation Description

Circle one: CASH CHECK PRODUCT/ITEM SERVICE OTHER

Amount / Description 375 Bags $8 Value $3000 DATE: 3-4-2021

Notes

PTHS D209 Contact Information

Name – Title/School Danny Savage Athletic Director Proviso West

Phone and Email Address (708) 202-6396 DSavage@PTHS209.org

Signature of Approval (s)

Building Principal	Superintendent *(Board approval if over $2,000)*

D. Bill List ***- Action Item*** 23

Action Item

Subject: Bill List

Rationale: (see attached)

Recommendation:

That the Board of Education of Proviso Township High Schools, District 209, approves the Superintendent's recommendation to release payment for bills as presented.

BILL LIST DATED 04/13/2021

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Acacia Academy						
Check Group:						
September Tuition KH		21	212521	42739 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,210.69
September Tuition IC		21	212521	42740 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,210.69
September Tuition RB		21	212521	42741 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,210.69
					Check #: 0	
					PO/InvoiceTotal:	$9,632.07
					Vendor Total:	$9,632.07
ACADEMIC TUTORING CENTER	366594					
Check Group:						
PROVISO WEST: SAT/PSAT SUCCESS Skills & Strategies Bootcamp (Includes Material for Up To 580 Students) - 2 Bootcamps with 290 students max per bootcamp, Each bootcamp is 4 Hours		2	212654	1620 3/18/2021	10.5.1250.390.0000.003.4300.0002 Purchased Svcs	24 $16,566.00
PROVISO WEST: Full Service (Winter/Spring Semester) - Total of 190 students, includes SAT SUCCESS Textbook, Up to 16 instructional hours if time permits, $395 per student		1	212654	1620 3/18/2021	10.5.1250.390.0000.003.4300.0002 Purchased Svcs	$75,050.00
PROVISO WEST: Shipping & Handling (7.75%) - for bootcamp booklets only		1	212654	1620 3/18/2021	10.5.1250.390.0000.003.4300.0002 Purchased Svcs	$742.14
PROVISO EAST: SAT/PSAT SUCCESS Skills & Strategies Bootcamp (Includes Material for Up To 580 Students) - 2 Bootcamps with 290 students max per bootcamp, Each bootcamp is 4 Hours		2	212654	1620 3/18/2021	10.5.1250.390.0000.002.4300.0002 Purchased Svcs	$15,867.76
PROVISO EAST: Full Service (Winter/Spring Semester) - Total of 190 students, includes SAT SUCCESS Textbook, Up to 16 instructional hours if time permits, $395 per student		1	212654	1620 3/18/2021	10.5.1250.390.0000.002.4300.0002 Purchased Svcs	$75,050.00

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PROVISO EAST: Shipping & Handling (7.75%) - for bootcamp booklets only		1	212654	1620 / 3/18/2021	10.5.1250.390.0000.002.4300.0002 Purchased Svcs	$688.03
					Check #: 0	
					PO/InvoiceTotal:	$183,963.93
Check Group:						
PMSA: SAT/PSAT SUCCESS Skills & Strategies Bootcamp (includes material for up to 223 students, 4 hour virtual bootcamp)		1	212723	1621 / 3/18/2021	10.5.2230.390.0000.001.0008.0000 Other Purchased Services	$1,389.27
PMSA: Full Service (Winter/Spring Semester) - Total of 130 students, includes SAT SUCCESS Textbook, Up to 16 instructional hours if time permits, $395 per student		1	212723	1621 / 3/18/2021	10.5.2230.390.0000.001.0008.0000 Other Purchased Services	$51,350.00
PMSA: Shipping & Handling (7.75%)		1	212723	1621 / 3/18/2021	10.5.2230.390.0000.001.0008.0000 Other Purchased Services	$267.48
					Check #: 0	
					PO/InvoiceTotal:	$53,006.75
					Vendor Total:	$236,970.68
ACADIA ACADEMY						
Check Group:						
December Tuition IC		14	212520	42937 / 12/31/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,150.26
January Tuition KH		18	212520	42992 / 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,764.62
January Tuition RB		2	212520	42994 / 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$307.18
					Check #: 0	
					PO/InvoiceTotal:	$5,222.06
					Vendor Total:	$5,222.06
ACCURATE BIOMETRICS						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Fingerprinting Services-Benjamin Swihart		1	212623	371692102 2/28/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$43.00
Fingerprinting Services-Everett Stubblefield		1	212623	371692102 2/28/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$43.00
Fingerprinting Services-Clifton Smith		1	212623	371692102 2/28/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$43.00
					Check #: 0	
					PO/InvoiceTotal:	$129.00
					Vendor Total:	$129.00
ALEX JANCO						
Check Group:						
ENGLISH ACT PREP - 1/19, 1/28, 2/4, 2/9/2021		1	212788	APR21AP 2/12/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$256.00
					Check #: 0	
					PO/InvoiceTotal:	$256.00
Check Group:						
ENGLISH ESSAY WRITING - VOCABULARY - RESEARCH - 2/22, 3/1, 3/8, 3/15		1	212886	APR21AP-2 3/15/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$128.00
					Check #: 0	
					PO/InvoiceTotal:	$128.00
					Vendor Total:	$384.00
ALEXIAN BROTHER BEHAVIORAL	362770					
Check Group:						
Hospital Tutoring		1	212844	APR21AP 2/25/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
					Vendor Total:	$80.00
AMAZON	360995					

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Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Engineering Design: An Introduction 2nd		1	211918	939489579686 1/12/2021	10.5.1100.410.0000.003.0034.0000 General Supplies	$108.98
Shipping		1	211918	939489579686 1/12/2021	10.5.1100.410.0000.003.0034.0000 General Supplies	$3.99
					Check #: 0	
					PO/InvoiceTotal:	$112.97
Check Group:						
Up From Slavery by Booker T Washington		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$8.95
C.R.A.F.T. Conversations...by Zepeda, S		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$29.05
School Culture Recharged...by Gruenert, S		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$19.50
Star Teachers...by Haberman, M		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$38.42
Superintendent's Planner by Johnston, G		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$28.65
Leadership on the Line by Heifetz, R		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$22.84
Design of Thinking...by Gallagher, A		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$28.15
Soulful Art of Persuasion...by Harris, J		1	211949	898868997468 1/13/2021	10.5.2320.410.0000.001.0001.0000 General Supplies	$28.00
					Check #: 0	
					PO/InvoiceTotal:	$203.56
Check Group:						
no weapons allowed sign		50	211975	856789869658 1/21/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$480.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$480.00
Check Group:						
CHRISTMAS TREE BAGS -GREEN		9	212074	443377546474 2/3/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$125.91
					Check #: 0	
					PO/InvoiceTotal:	$125.91
					Vendor Total:	$922.44
AMITA GLENOAKS SCHOOL PHEASANT RIDGE						
Check Group:						
JL January Tuition		19	212531	TDS-N 10337 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,703.10
LO January Tuition		14	212531	TDS-N 10337 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,728.60
KP January Tuition		19	212531	TDS-N 10337 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,703.10
OR January Tuition		19	212531	TDS-N 10337 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,703.10
					Check #: 0	
					PO/InvoiceTotal:	$13,837.90
Check Group:						
20-21 Tuition Adjustment (4 students)		1	212834	TDS-N 10439 3/12/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$676.70
					Check #: 0	
					PO/InvoiceTotal:	$676.70
Check Group:						
Feb Tuition (4 students)		1	212836	TDS-N 10387 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$13,390.56
					Check #: 0	
					PO/InvoiceTotal:	$13,390.56

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Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$27,905.16
ANN & ROBERT H LURIE CHILDRENS HOSPITAL	364934					
Check Group:						
CARES TEAM BEST PRACTICE CONSULTATION		1	211976	PW21-2 3/31/2021	10.5.2210.302.0000.003.4300.0002 Professional Services - (Consultants)	$1,440.00
TRAUMA-INFORMED STRATEGIES ALL STAFF TRAININGS		1	211976	PW21-2 3/31/2021	10.5.2210.302.0000.003.4300.0002 Professional Services - (Consultants)	$1,200.00
					Check #: 0	
					PO/InvoiceTotal:	$2,640.00
					Vendor Total:	$2,640.00
APPLE INC EDUCATION	351628					
Check Group:						
Apple Pencil (1st Generation)		5	212123	AE29419258 2/24/2021	10.5.1400.411.0000.001.3221.0002 Educational Supplies	$445.00
Magic Keyboard for iPad Air (4th generation) and iPad Pro 11		4	212123	AE30018265 2/26/2021	10.5.1400.411.0000.001.3221.0002 Educational Supplies	$1,116.00
					Check #: 0	
					PO/InvoiceTotal:	$1,561.00
					Vendor Total:	$1,561.00
AQUA PURE ENTERPRISES INC	350883					
Check Group:						
Hypo Solution Bulk (sold per Gallon)		125	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$317.50
Stenner Pump Head #1 Quick Pro w/ Ferrules 1/4" 1/pk		1	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$140.80
Stenner Pump Tube Assy #1 w/Ends 5/pk		1	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$88.54
Stenner Santoprene® Check Valve Duckbill Only, 5/pk		2	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$46.92

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Stenner Injection Check Valve 3/8" 5/pk		1	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$106.18
Stenner Connecting Nut w/Adapter 3/8" 5/pk		4	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$154.28
Shipping for Bulk Delivery		1	212576	0134474-IN 3/24/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$19.95
					Check #: 0	
					PO/InvoiceTotal:	$874.17
					Vendor Total:	$874.17
ASHLAND ADDISON FLORIST	350073					
Check Group:						
Green Planter with Fresh		1	212211	02928333 2/1/2021	10.5.1402.410.0000.001.0046.0000 General Supplies	$40.00
Delivery Charge		1	212211	02928333 2/1/2021	10.5.1402.410.0000.001.0046.0000 General Supplies	30 $15.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
Check Group:						
Inv 02936393 Arreola		1	212740	02936393 2/17/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$100.00
Delivery		1	212740	02936393 2/17/2021	10.5.2410.410.0000.004.0011.0000 General Supplies	$14.00
					Check #: 0	
					PO/InvoiceTotal:	$114.00
					Vendor Total:	$169.00
AT & T	354654					
Check Group:						
PHONE		1	210130	708209123102 2/10/2021	20.5.2540.340.0000.001.2000.0000 Communications	$52.70

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PHONE		1	210130	708221041102 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$3,136.51
PHONE		1	210130	708253014002 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$1,145.16
PHONE		1	210130	708253118902 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$1,015.87
PHONE		1	210130	708343865602 2/10/2021	20.5.2540.340.0000.001.2000.0000 Communications	$21,729.67
PHONE		1	210130	70844902462460 2/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$2,005.51
PHONE		1	210130	708449363602 2/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$51.69
PHONE		1	210130	708771079402 2/4/2021	20.5.2540.340.0000.001.2000.0000 Communications	$316.15 31
PHONE		1	210130	708R06202702 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$623.03
PHONE		1	210130	708R06205102 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$1,232.08
PHONE		1	210130	708R06412302 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$963.07
PHONE		1	210130	708R16400302 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$621.60
PHONE		1	210130	708Z09104302 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$2,604.33
PHONE		1	210130	708Z53568402 2/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$10,134.26

Check #: 0

PO/InvoiceTotal: $45,631.63

Vendor Total: $45,631.63

AT & T LONG DISTANCE 358973

Check Group:

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
LONG DISTANCE		1	210032	APR21AP 2/16/2021	20.5.2540.340.0000.002.2000.0000 Communications	$56.33
long distance		1	210032	APR21AP 2/16/2021	20.5.2540.340.0000.003.2000.0000 Communications	$56.33
long distance		1	210032	APR21AP 2/16/2021	20.5.2540.340.0000.004.2000.0000 Communications	$56.33
LONG DISTANCE		1	210032	APR21AP-1 1/16/2021	20.5.2540.340.0000.002.2000.0000 Communications	$41.49
long distance		1	210032	APR21AP-1 1/16/2021	20.5.2540.340.0000.003.2000.0000 Communications	$41.49
long distance		1	210032	APR21AP-1 1/16/2021	20.5.2540.340.0000.004.2000.0000 Communications	$41.49
					Check #: 0	
					PO/InvoiceTotal:	$293.46
					Vendor Total:	$293.46
AT&T MOBILTY	350465					
Check Group:						
CELL PHONE		1	0	87267727336X01 242021 1/16/2021	20.5.2540.340.0000.001.2000.0000 Communications	$7,800.08
					Check #: 0	
					PO/InvoiceTotal:	$7,800.08
Check Group:						
cell phone		1	210228	X01242021 1/16/2021	20.5.2540.340.0000.002.2000.0000 Communications	$7,800.08
CELL PHONE		1	210228	X01242021 1/16/2021	20.5.2540.340.0000.003.2000.0000 Communications	$7,800.08
CELL PHONE		1	210228	X01242021 1/16/2021	20.5.2540.340.0000.004.2000.0000 Communications	$7,800.09
					Check #: 0	
					PO/InvoiceTotal:	$23,400.25

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$31,200.33
ATHLETICO LTD	363230					
Check Group:						
East & West - Athlietic Trainers		1	210975	APR21AP 9/15/2020	10.5.1501.310.0000.002.0036.0000 Professional & Technical Services	$71,327.12
					Check #: 0	
					PO/InvoiceTotal:	$71,327.12
					Vendor Total:	$71,327.12
B & H PHOTO-VIDEO	352413					
Check Group:						
Magnus 2 stage videotripod wit fluid head/reg		1	212351	185763013 3/4/2021	10.5.2633.410.0000.001.0340.0000 General Supplies	$187.46
					Check #: 0	33
					PO/InvoiceTotal:	$187.46
					Vendor Total:	$187.46
BALFOUR	359120					
Check Group:						
Inv1285038 Dip Cov Cls of 2020		1	212899	1285038 2/6/2020	10.5.2193.410.0000.004.0075.0000 General Supplies	$1,618.70
Inv 1328477 Balance Owed Cls 2019		1	212899	1328477 4/15/2019	10.5.2193.410.0000.004.0075.0000 General Supplies	$1,075.43
Inv PMSADC21 Cls of 2021 Dip		1	212899	PMSADC21 1/11/2021	10.5.2193.410.0000.004.0075.0000 General Supplies	$3,299.60
					Check #: 0	
					PO/InvoiceTotal:	$5,993.73
Check Group:						
Balfour Inv PMSA20 Grad Cls of 2020		1	212900	PMSA20 2/6/2020	10.5.2193.410.0000.004.0075.0000 General Supplies	$434.00
					Check #: 0	
					PO/InvoiceTotal:	$434.00

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$6,427.73
BILLBOARD SOURCE INC						
Check Group:						
Teacher Recruitment Billboard		1	212837	570817 2/10/2021	10.5.2633.350.0000.001.0340.0000 Advertising	$17,117.43
					Check #: 0	
					PO/InvoiceTotal:	$17,117.43
					Vendor Total:	$17,117.43
BRITTEN SCHOOL	352294					
Check Group:						
January Tuition CG		10	212456	15081 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,598.00
					Check #: 0	34
					PO/InvoiceTotal:	$2,598.00
					Vendor Total:	$2,598.00
BROADVIEW TRUE VALUE HARDWARE	355564					
Check Group:						
KLEENEX		8	212457	29380 2/12/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$432.00
					Check #: 0	
					PO/InvoiceTotal:	$432.00
Check Group:						
AA durcell batteries		2	212458	29388 2/16/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$41.98
c durcell batteries		3	212458	29388 2/16/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$56.97
d durcell batteries		3	212458	29388 2/16/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$56.97
					Check #: 0	
					PO/InvoiceTotal:	$155.92

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
48"x96"x.118 plexiglass sheet 8 169.00 1,352.00 Quote reqested by L.T. Yaylor		8	212742	29391 2/18/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$1,352.00
					Check #: 0	
					PO/InvoiceTotal:	$1,352.00
Check Group:						
D Duracell Batteries 12/box		2	212743	29387 2/16/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$35.98
AAA Duracell Procell Battery 24/bx		1	212743	29387 2/16/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$17.99
1/4-20 nuts 100's		1	212743	29387 2/16/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$4.99
1/4-20x1/2" hex bolt		1	212743	29387 2/16/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$8.99
					Check #: 0	
					PO/InvoiceTotal:	$67.95
Check Group:						
48"x96"x.118 plexiglass sheet		4	212745	29421 3/4/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$676.00
					Check #: 0	
					PO/InvoiceTotal:	$676.00
					Vendor Total:	$2,683.87
BROOKLINE SHADE COMPANY	353600					
Check Group:						
Stock, Parts, 1 1/4" X 55 1/4" Wood Roller, 1 1/4" x 55 1/4" Wood Rollers, Qty. 2 Boxes (25 per box)		50	212581	BSC-D3932 4/29/2020	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,350.00
Stock, Parts, Select Part, #4, 1/2 Hard Shade Cord- White 192 yds. (12 Hanks)		1	212581	BSC-D3932 4/29/2020	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$65.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Stock, Parts, Select Part, 36" Trilite Roll- OYSTER (30 yd. /Roll), Qty. of 1 Roll		30	212581	BSC-D3932	20.5.2540.413.0000.002.2000.0000	$270.00
				4/29/2020	Maintenance Supplies	
Stock, Parts, Select Part, 54" Trilite Roll- OYSTER (30 yd. /Roll), Qty. of 3 Roll		90	212581	BSC-D3932	20.5.2540.413.0000.002.2000.0000	$990.00
				4/29/2020	Maintenance Supplies	
Stock, Parts, Select Part, 7/8" x 54" Thick Wood Shade Slats, Qty. 1 Box (100 per box)		1	212581	BSC-D3932	20.5.2540.700.0000.002.2000.0000	$744.00
				4/29/2020	Non-Capitalized Equipment	
SHIPPING		1	212581	BSC-D3932	20.5.2540.413.0000.002.2000.0000	$475.00
				4/29/2020	Maintenance Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$3,894.00
					Vendor Total:	$3,894.00
BSN SPORTS	350492					36
Check Group:						
ELITE COFFEE TABLE WITH LOGO		1	211300	912124081	10.5.1501.710.0000.002.0036.0000	$995.00
				3/26/2021	Furniture-Over $500	
					Check #: 0	
					PO/InvoiceTotal:	$995.00
					Vendor Total:	$995.00
BUREAU OF EDUCATION & RESEARCH	350576					
Check Group:						
REG - BEST, MOST POWERFUL STRATEGIES FOR TEACHING WORLD LANGUAGE - VIRTUAL - FEBRUARY 24, 2021		1	212215	5026729	10.5.3700.312.0000.001.4932.0002	$279.00
				2/24/2021	Conferences	
					Check #: 0	
					PO/InvoiceTotal:	$279.00
Check Group:						
REG - WHAT'S NEW YOUNG ADULT LIT. AND HOW TO USE IT IS IN YOUR CLASS (GRADES 5-12)		1	212277	5026990	10.5.2210.312.0000.003.4300.0002	$279.00
				2/24/2021	Professional Employee Training and Development	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$279.00
					Vendor Total:	$558.00
C ACITELLI HEATING PIPING	365315					
Check Group:						
4-410A FREON		22	212801	0000033784 8/16/2019	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$389.40
SEVICE LABOR		3.5	212801	0000033784 8/16/2019	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$476.00
					Check #: 0	
					PO/InvoiceTotal:	$865.40
					Vendor Total:	$865.40
C.R. LEONARD PLUMBING & HEATING INC.						37
Check Group:						
WHILE PUTTING CAPS ON EXISTING VALVES TO PREPARE FOR FMP DEMO WORK, REPAIRED LEAKING RETURN VALVE - INVOICE# 49811		1	212792	49811 2/23/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$495.00
					Check #: 0	
					PO/InvoiceTotal:	$495.00
					Vendor Total:	$495.00
Calm Mind Counseling Center						
Check Group:						
Group Wellness Sessions--Two therapists will co facilitate 8 groups of 50 minutes in length that will contain psychoeducation and opportunities to process feelings. The groups will service 27 students.		1	212570	158 3/1/2021	10.5.3700.390.0000.001.4400.0002 Purchased Services	$1,080.00
					Check #: 0	
					PO/InvoiceTotal:	$1,080.00
					Vendor Total:	$1,080.00
CALUMET CITY PLUMBING CO. INC.						

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Check Group:						
WATER MAIN REPAIR		1	212534	44555 1/25/2021	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$7,556.90
					Check #: 0	
					PO/InvoiceTotal:	$7,556.90
					Vendor Total:	$7,556.90
CAREERSAFE LLC						
Check Group:						
OSHA 10-HOUR GENERAL INDUSTRY (AUTOMOTIVE)		20	212165	CS-406644 2/18/2021	10.5.2230.390.0000.002.4745.0002 Other Purchased Services	$500.00
OSHA 10-HOUR GENERAL INDUSTRY (AUTOMOTIVE)		20	212165	CS-406644 2/18/2021	10.5.2230.390.0000.002.4745.0002 Other Purchased Services	$500.00
					Check #: 0	38
					PO/InvoiceTotal:	$1,000.00
					Vendor Total:	$1,000.00
CDW GOVERNMENT INC	351763					
Check Group:						
EPSON POWERLITE W39-3LCD PROJECTOR - PORTABLE - LAN		4	211130	8609121 2/26/2021	10.5.3700.550.0000.001.4998.0002 Capitalized Equipment	$1,916.00
					Check #: 0	
					PO/InvoiceTotal:	$1,916.00
Check Group:						
Black Box Cross-Connect Wire, 1 Pair, White/Blue w Blue - 1000ft		3	211639	7653533 2/4/2021	10.5.2660.410.0000.001.0014.0000 General Supplies	$136.44
					Check #: 0	
					PO/InvoiceTotal:	$136.44
					Vendor Total:	$2,052.44
CHEMSEARCHFE	353791					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ECOFLOW BIOAMP PROGRAM		1	210013	7285130 3/10/2021	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$255.00
					Check #: 0	
					PO/InvoiceTotal:	$255.00
Check Group:						
ecoflow bioamp program		1	212748	7274699 2/20/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$250.00
shipping		1	212748	7274699 2/20/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$7.00
					Check #: 0	
					PO/InvoiceTotal:	$257.00
					Vendor Total:	$512.00
CHG ALTERNATIVE EDUCATION INC	361988					39
Check Group:						
January Tuition CH		19	212461	APR21AP-1 2/3/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
January Tuition AB		19	212461	APR21AP-1 2/3/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
January Tuition MF		19	212461	APR21AP-1 2/3/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
					Check #: 0	
					PO/InvoiceTotal:	$20,288.58
Check Group:						
November Tuition MF		19	212462	APR21AP 12/2/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
November Tuition CH		19	212462	APR21AP 12/2/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
November Tuition AB		19	212462	APR21AP 12/2/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,762.86
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$20,288.58
Check Group:						
February 2021 Tuition (3 students)		1	212802	APR21AP/2 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$20,288.58
					Check #: 0	
					PO/InvoiceTotal:	$20,288.58
					Vendor Total:	$60,865.74
CINTAS	353915					
Check Group:						
REFILL FIRST AID CABINET		1	212382	5051442551 2/9/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$407.23
					Check #: 0	
					PO/InvoiceTotal:	$407.23
					Vendor Total:	$407.23
COMMERCIAL TIRE SERVICES	350062					
Check Group:						
flat repair		1	212804	1110138508 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$20.00
flat repair		1	212804	1110138508 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$20.00
patches		2	212804	1110138508 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$8.00
shop supplies		1	212804	1110138508 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$1.50
					Check #: 0	
					PO/InvoiceTotal:	$49.50
					Vendor Total:	$49.50
COMMUNITY DISTRICT 200	364360					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
McKinney Vento Transportation		1	212463	1819-4MGR 11/4/2019	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$810.00
					Check #: 0	
					PO/InvoiceTotal:	$810.00
					Vendor Total:	$810.00
COMMUNITY UNIT SCHOOL DISTRICT 201	366910					
Check Group:						
TRANSPORTATION OCT		1	212464	APR21AP 1/31/2021	40.5.2550.335.0000.003.4000.0000 Transportation -McKinney Vento	$240.00
					Check #: 0	
					PO/InvoiceTotal:	$240.00
					Vendor Total:	$240.00
CONSERV FS						41
Check Group:						
bulk thawrox salt		23.04	212265	66041864 3/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2,073.60
freight		1	212265	66041864 3/5/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$246.07
					Check #: 0	
					PO/InvoiceTotal:	$2,319.67
					Vendor Total:	$2,319.67
CORPORATE MASTERCARD	362919					
Check Group:						
MO STATEMENT ENDING 03.05.2021(2/6/21-3/5/21)		1	212574	APR21AP 3/5/2021	10.5.2520.399.0000.001.0012.0000 Credit Card	$8,842.60
					Check #: 0	
					PO/InvoiceTotal:	$8,842.60
Check Group:						
Just Wings		1	212730	2086 3/10/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$35.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$35.00
					Vendor Total:	$8,877.60
CPI	366115					
Check Group:						
Annual Membership Fee		1	212469	IUS0180967 9/30/2021	10.5.2410.640.0000.003.0011.0000 Dues And Fees	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$150.00
					Vendor Total:	$150.00
D3 CNTRLS	365662					
Check Group:						
(10) connected VAV controller with 4UI, 4DO, 2 UO. Built-in differential pressure transducer. Embedded Graphic viewer and Wi-Fi adapters (10) Room sensors (10) Discharge air sensors (10) Current switches for fan status. Provide programming, installation, and training		1	212132	2 3/11/2021	20.5.2540.700.0000.004.2000.0000 Non-Capitalized Equipment	$8,590.00
					Check #: 0	
					PO/InvoiceTotal:	$8,590.00
Check Group:						
OUTSIDE AIR SENSOR AND DIFFERENTIAL SWITCH		1	212807	3 3/11/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$85.00
					Check #: 0	
					PO/InvoiceTotal:	$85.00
					Vendor Total:	$8,675.00
Deborah Antoine						
Check Group:						
Create updated job descriptions		28	212535	02082021 2/8/2021	10.5.2640.302.0000.001.0325.0000 Professional Services - (Consultants)	$700.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Create Compensation Manual		1	212535	02082021 2/8/2021	10.5.2640.302.0000.001.0325.0000 Professional Services - (Consultants)	$2,500.00
					Check #: 0	
					PO/InvoiceTotal:	$3,200.00
					Vendor Total:	$3,200.00
DOBIAS SAFE SERVICES INC.	366611					
Check Group:						
service charge		1	212756	38034 2/21/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$82.50
recentered and reset		1	212756	38034 2/21/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$85.00
					Check #: 0	
					PO/InvoiceTotal:	$167.50
					Vendor Total:	$167.50
EASTER SEALS METROPOLITAN CHICAGO	360970					
Check Group:						
November Tuition. AD		17	212471	24323 11/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,012.45
					Check #: 0	
					PO/InvoiceTotal:	$5,012.45
					Vendor Total:	$5,012.45
EBSCO INFORMATION SERVICES	350088					
Check Group:						
Consumer Reports - All except Canada - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$30.00
Entertainment Weekly - Surface Mail - 1 Year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$59.95
Game Informer Magazine - All except Europe - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$19.98

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MAD - NY - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$24.99
National Geographic - 1 Year - For US		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$39.00
Otaku USA - 1 Year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$24.95
Rolling Stone - For US - 1 Year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$59.95
Sesi Magazine - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$30.00
Sports Illustrated - All except Canada - surface mail - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$88.95
Time Magazine - Domestic Ed - All except Canada - Surface Mail - 1 year		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	$76.13
Discount		1	212310	1625347 3/3/2021	10.5.2222.440.0000.002.0206.0000 Periodicals	($36.60)
					Check #: 0	
					PO/InvoiceTotal:	$417.30
					Vendor Total:	$417.30
EDGENUITY INC	366215					
Check Group:						
IS Teaching per Semester (18 week) Course IS Usage -11/10/20-1/25/21)		1	212424	801016 2/17/2021	10.5.1250.390.0000.003.4300.0002 Purchased Svcs	$825.00
					Check #: 0	
					PO/InvoiceTotal:	$825.00
					Vendor Total:	$825.00
EDMUND FORST	367047					
Check Group:						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SATURDAY TUTORING - 2/20, 2/27, 3/6, 3/13, 3/20/2021		1	212910	APR21AP 3/20/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$480.00
					Check #: 0	
					PO/InvoiceTotal:	$480.00
					Vendor Total:	$480.00
EGSL	351798					
Check Group:						
Preparation of Drawing, Bid Doc and Spec for the abatement of asbestos in Gym and upper floor as part of the new Auto Shop		1	212472	318322 6/29/2020	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$1,700.00
					Check #: 0	
					PO/InvoiceTotal:	$1,700.00
Check Group:						
Project Management for Restricted Gym and Room 310 on October 1, 2, 5 and 6, 2020		4	212591	318834 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$2,000.00
Project Design for Restricted Gym and Room 310		1	212591	318834 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$750.00
					Check #: 0	
					PO/InvoiceTotal:	$2,750.00
Check Group:						
Project Management for Gymnasium and Rooms 319 and 334 on August 19, 20, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 2020 and September 14, 15, 16 and 17, 2020		16	212592	318835 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$8,000.00
Report Preparation		1	212592	318835 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$500.00
Asbestos Air: TEM Samples-Gymnasium Clearance		6	212592	318835 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$1,200.00
Project Design for Gymnasium and Rooms 319 and 334		3	212592	318835 1/18/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$2,250.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$11,950.00
Check Group:						
asbestos consutling walk through		4	212757	318655 10/26/2020	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$380.00
project management hallway		18	212757	318655 10/26/2020	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$9,000.00
report preparation		1	212757	318655 10/26/2020	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$500.00
tem samples		6	212757	318655 10/26/2020	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$1,200.00
project design		2	212757	318655 10/26/2020	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$1,500.00
						46
					Check #: 0	
					PO/InvoiceTotal:	$12,580.00
					Vendor Total:	$28,980.00
ELMHURST OCCUPATIONAL HEALTH	364900					
Check Group:						
Rapid 10 panel drug test		1	212473	00130897-00 1/31/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
ERSKINE REEVES BARBER ACADEMY	365576					
Check Group:						
Spring Semester 2021 Students		8	212877	20210104-14 2/2/2021	10.5.4290.670.0000.001.0010.0000 Tuition	$20,000.00
Barber Took Kits for 2 new studens		2	212877	20210104-14 2/2/2021	10.5.2210.710.0000.001.0010.0000 Furniture-Over $500	$2,400.00
					Check #: 0	

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					PO/InvoiceTotal:	$22,400.00
					Vendor Total:	$22,400.00
FERRELLGAS						
Check Group:						
BULKFILL 33-1/2LB ALUM LIQ CYL 25.2 GAL		25.2	212794	2012578208 3/2/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$141.60
HAZMAT FEE		1	212794	2012578208 3/2/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$15.99
FUEL SURCHARGE FEE		1	212794	2012578208 3/2/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$6.99
					Check #: 0	
					PO/InvoiceTotal:	$164.58
					Vendor Total:	$164.58
FIRST STUDENT	352702					
Check Group:						
August 2020		1	212555	11697334 10/26/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$4,807.57
August 2020 Bus Attendant		1	212555	11697334 10/26/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,586.56
					Check #: 0	
					PO/InvoiceTotal:	$6,394.13
Check Group:						
SEPT TRANSPORTATION		1	212556	11698406 11/3/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$20,682.38
SEPT BUS ATTENDANT		1	212556	11698406 11/3/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$5,850.44
					Check #: 0	
					PO/InvoiceTotal:	$26,532.82
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
OCT SPED TRANS		1	212557	11705579 12/15/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$24,312.99
BUS ATTENDANT		1	212557	11705579 12/15/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$7,602.27
					Check #: 0	
					PO/InvoiceTotal:	$31,915.26
Check Group:						
SPED TRANSPORTATION DEC		1	212558	11714376 2/16/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$8,816.47
BUS ATTENDANT DEC		1	212558	11714376 2/16/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$3,748.25
					Check #: 0	
					PO/InvoiceTotal:	$12,564.72
					Vendor Total:	$77,406.93
FLINN SCIENTIFIC, INC	350107					
Check Group:						
ANIMAL DISECTION BUNDLE		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$325.00
HAND SANITIZER 10 PACK		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$40.50
SAFETY GLASSES		3	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$396.90
PPE BUNDLE 30 STUDENTS		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$103.50
360 SCI 3YR: BEAN BAG ISOTOPES		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$60.26
360 SCI 3 YR: ELEMENT. COMPOUND		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$64.89
360 SCI 3YR: EVALUATE ATOMIC		1	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$106.20

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
360 SCI 3 YR: EVALUATE ATOMIC		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$74.16
				3/4/2021	Educational Supplies	
360 SCI 3YR: EVALUATE THE BOHR		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$50.99
				3/4/2021	Educational Supplies	
360 SCI 3YR: MODEL ELECTRON		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$50.99
				3/4/2021	Educational Supplies	
360 SCI 3YR: CHARACTERISTICS		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$55.62
				3/4/2021	Educational Supplies	
360 SCI 3YR: CHEMICAL NAMES		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$60.26
				3/4/2021	Educational Supplies	
FLINN SCIENCE2GO: HS BIO		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$250.00
				3/4/2021	Educational Supplies	
S2G: HS BIO II		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$250.00
				3/4/2021	Educational Supplies	49
FLINN SCIENCE2GO: HS CHEMISTRY		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$250.00
				3/4/2021	Educational Supplies	
S2G: HS CHEM II		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$250.00
				3/4/2021	Educational Supplies	
CORONAVIRUS CYCLE		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$26.96
				3/4/2021	Educational Supplies	
CORONAVIRUS COVID19 STRUCTURE		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$26.96
				3/4/2021	Educational Supplies	
CORONAVIRUS ANTIBODY TEST		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$26.96
				3/4/2021	Educational Supplies	
CORONAVIRUS STRUCTURE & IMMUNI		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$17.96
				3/4/2021	Educational Supplies	
CDC CORONAVIRUS SAFETY SIGNS		1	212388	2543158	10.5.1100.411.0000.003.0380.0000	$22.46
				3/4/2021	Educational Supplies	
GLOVES, POLYETHYLENE		2	212388	2543158	10.5.1100.411.0000.003.0380.0000	$65.16
				3/4/2021	Educational Supplies	

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MOLE DOLLARS. PKG OF 50		11	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$59.90
BOOKMARK. SUCCESS IN SCIENCE		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$35.06
COATS. LAB. DISPOSABLE		15	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$109.35
COATS. LAB. DISPOSABLE		15	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$113.27
COATS. LAB. DISPOSABLE		30	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$226.53
NITRILE GLOVES. #7		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$18.09
NITRILE GLOVES. #8		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$18.09
NITRILE GLOVES. #9		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$18.09
NITRILE GLOVES. #10		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$18.09
NITRILE GLOVES. #11		5	212388	2543158 3/4/2021	10.5.1100.411.0000.003.0380.0000 Educational Supplies	$18.09

Check #: 0

PO/InvoiceTotal: $3,210.29

Vendor Total: $3,210.29

FRONTLINE TECHNOLOGIES GROUP LLC

Check Group:

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Absence & Time Solution		1	212567	INVUS132014 2/27/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$19,979.70

Check #: 0

PO/InvoiceTotal: $19,979.70

Vendor Total: $19,979.70

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
GIANT STEPS ILLINOIS INC.						
Check Group:						
Tuition January BM		19	212532	209-0121E 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,372.60
					Check #: 0	
					PO/InvoiceTotal:	$6,372.60
Check Group:						
JANUARY LUNCH		2	212533	209-0121EF 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$13.00
FEBRUARY TUITION		18	212533	209-0221E 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,037.20
					Check #: 0	
					PO/InvoiceTotal:	$6,050.20
					Vendor Total:	$12,422.80
GILBANE BUILDING COMPANY						
Check Group:						
MASTER PLAN IMPLEMENTATION SERVICES THRU MARCH 15,2021		1	212881	202103-J382 3/15/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$587,387.13
					Check #: 0	
					PO/InvoiceTotal:	$587,387.13
Check Group:						
SERVICES THRU MARCH 25,2021- (MASTER PLAN IMPLEMENTATION)		1	212936	202103-J654 3/25/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$528,026.00
					Check #: 0	
					PO/InvoiceTotal:	$528,026.00
					Vendor Total:	$1,115,413.13
GRAINGER, INC.	350126					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pneumatic Thermostat,DA,45 to 85F		10	212134	9833246292 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,234.10
Calibration/Wrench Kit SIEMENS 192-632		3	212134	9833246292 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$55.32
1/2 HP,Sewage Ejector Pump,120VAC		1	212134	9833246292 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$416.82
					Check #: 0	
					PO/InvoiceTotal:	$1,706.24
Check Group:						
Plier Set, 3 PCS		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$16.19
Mag Tip Screwdriver		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$18.00
Tongue and Groove Plier set		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$23.05
Mallet, Rubber 1lb		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$8.86
Hammer, Nailer, 20oz		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$18.80
Hacksaw Blade 12inchs		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$17.00
Rip Claw Hammer, 16oz		1	212313	9833269609 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$20.00
					Check #: 0	
					PO/InvoiceTotal:	$121.90
Check Group:						
Battery,Alkaline,D,Everyday,PK 12		4	212314	9833890511 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$32.04
Battery,Alkaline,C,Everyday,PK 12		6	212314	9833890511 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$37.98

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Battery,Alkaline,AA,Everyday,P K24		3	212314	9833890511 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$16.86
Battery,Alkaline,9V,Everyday,P K12		1	212314	9833890511 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$12.51
Battery,Alkaline,AAA,Everyday, PK24		3	212314	9833890511 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$19.26
					Check #: 0	
					PO/InvoiceTotal:	$118.65
Check Group:						
Fluorescent ballast, Electronic, Rapid, 40W		40	212479	9833246300 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$648.80
FLUOR Ballast, Electronic,Instant, 40W		40	212479	9833246300 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$793.20
Linear LED Bulb,T8,48"L,2- Pin(G13) ,4000K GE CURRENT LED11ET8/G/4/840		500	212479	9833890503 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	53 $2,745.00
					Check #: 0	
					PO/InvoiceTotal:	$4,187.00
Check Group:						
Motor Start Capacitor,340-408 MFD,Round		3	212480	9833246276 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$55.56
					Check #: 0	
					PO/InvoiceTotal:	$55.56
Check Group:						
Pipe Wrench,I-Beam,Serrated,12"		1	212481	9833246284 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$30.00
Pipe Wrench,I-Beam,Serrated,8"		1	212481	9833246284 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$22.00
Compressor Oil,5 gal,Synthetic Oil		1	212481	9833246284 3/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$277.00
					Check #: 0	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$329.00
					Vendor Total:	$6,518.35
HAUSER, IZZO, PETRARCA,	365976					
Check Group:						
INVOICE 27365/PROPERTY TAXES		1	212815	27365 JMI 3/22/2021	10.5.2310.326.0000.001.0050.0000 PTAB	$2,139.00
					Check #: 0	
					PO/InvoiceTotal:	$2,139.00
Check Group:						
Retainer Feb 2021		1	212879	27193 2/23/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$10,000.00
					Check #: 0	
					PO/InvoiceTotal:	$10,000.00
Check Group:						
Retainer - March		1	212880	27367 3/21/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$10,000.00
					Check #: 0	
					PO/InvoiceTotal:	$10,000.00
					Vendor Total:	$22,139.00
HEARTLAND ALLIANCE HEALTH CCIS						
Check Group:						
Sped Translation January		1	212434	17351 9/30/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$211.75
TELEPHONIC SERVICES		1	212434	17351 9/30/2020	10.5.1100.390.0000.001.0000.0000 Other Purchased Services	$1,779.75
					Check #: 0	
					PO/InvoiceTotal:	$1,991.50
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Sped Translation		1	212786	17930 1/31/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	$318.50
translation services		1	212786	17930 1/31/2021	10.5.1100.390.0000.001.0000.0000 Other Purchased Services	$1,421.00
					Check #: 0	
					PO/InvoiceTotal:	$1,739.50
Check Group:						
Sped Translation		1	212787	18066 2/28/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	$164.75
translation services		1	212787	18066 2/28/2021	10.5.1100.390.0000.001.0000.0000 Other Purchased Services	$1,422.50
					Check #: 0	
					PO/InvoiceTotal:	$1,587.25
					Vendor Total:	$5,318.25
HEARTSPRING	367170					
Check Group:						
Room and Board Sept		30	212482	13444 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$14,101.20
Tuition Sept JM		21	212482	13444 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,728.61
					Check #: 0	
					PO/InvoiceTotal:	$20,829.81
Check Group:						
Room and Board January JM		31	212483	13782 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$14,982.30
Tuition		19	212483	13782 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,862.83
					Check #: 0	
					PO/InvoiceTotal:	$20,845.13
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
February Tuition		1	212760	13867 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,171.40
February Room and Board		1	212760	13867 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$13,532.40
					Check #: 0	
					PO/InvoiceTotal:	$19,703.80
					Vendor Total:	$61,378.74
HELPING HAND CENTER	364024					
Check Group:						
RS Jan Tuition		1	212816	12903 2/2/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,657.98
RS Feb Tuition		1	212816	13031 3/2/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,657.98
					Check #: 0	
					PO/InvoiceTotal:	$13,315.96
Check Group:						
November Tuition RS		1	212916	12676 11/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,307.56
					Check #: 0	
					PO/InvoiceTotal:	$6,307.56
					Vendor Total:	$19,623.52
HFO Chicago						
Check Group:						
SIMULATOR X8		1	212375	88123637 3/12/2021	10.5.1400.550.0000.003.4745.0002 Capitalized Equipment	$13,872.54
					Check #: 0	
					PO/InvoiceTotal:	$13,872.54
					Vendor Total:	$13,872.54
HIGGINS, ANGELA S						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Society, Family, Diversity - Eastern Gateway Community College		1	212884	APR21AP 3/5/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$735.00
					Check #: 0	
					PO/InvoiceTotal:	$735.00
					Vendor Total:	$735.00
HODGES LOIZZI EISENHAMMER RODRICK KOHN	367038					
Check Group:						
INVOICE51008		1	212595	51008 1/31/2021	10.5.2310.326.0000.001.0050.0000 PTAB	$78.55
INVOICE 51141		1	212595	51141 3/22/2021	10.5.2310.326.0000.001.0050.0000 PTAB	$1,669.47
					Check #: 0	
					PO/InvoiceTotal:	$1,748.02
					Vendor Total:	$1,748.02
HOME DEPOT	353602					
Check Group:						
crescent locking plier		1	211751	2742050 12/31/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$40.00
husky gel soft cap knee pads		1	211751	3178539 12/30/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$34.97
klein tools assorted screws		1	211751	3242519 12/30/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$68.21
crescent locking plier		1	211751	3270497 12/30/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$24.26
milwaukee hole dozer		1	211751	3640327 12/30/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$84.97
makita impact gold drive bit		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$21.51
makita 18-volt lithium-ion		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$529.00

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bosch carbide tippd drill bit		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$19.97
milwaukee carbide hammer drill bit		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$18.99
makita impact xps bit set		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$29.97
milwaukee 9in teeth		1	211751	4396173 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$14.97
husky folding hex set		1	211751	4903711 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.97
chanellock 6.5 tongue		1	211751	4903711 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$25.97
husky 27in drawer rolling		1	211751	4903711 12/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$209.00 58

Check #: 0

PO/InvoiceTotal: $1,128.76

Check Group:

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
cast iron drain stainer		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$15.97
hub coupling		4	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$16.68
pvc pipe		2	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$7.96
quickrete		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.70
pwi pipe		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.98
discount		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	($8.00)
p-trap		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$8.71

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
p-trap		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$8.71
pvc 90 degree long turn		2	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$8.20
dwv 4 way floor drain		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.97
12*4 in pro finishing trowel		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$21.97
cemet/primer		1	212484	1623976 12/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$6.84
					Check #: 0	
					PO/InvoiceTotal:	$104.69
					Vendor Total:	$1,233.45
IGS ENERGY						
Check Group:						
PMSA - Electricity		1	210030	2102180818G721 30BD 2/18/2021	20.5.2540.466.0000.004.2000.0000 Electricity	$1,283.45
East - Electricity		1	210030	21022408231059 779D7 2/24/2021	20.5.2540.466.0000.002.2000.0000 Electricity	$9,267.22
East - Electricity		1	210030	342366 2/25/2021	20.5.2540.466.0000.002.2000.0000 Electricity	$14,100.12
West - Electricity		1	210030	342366/2 2/25/2021	20.5.2540.466.0000.003.2000.0000 Electricity	$13,322.25
PMSA - Electricity		1	210030	342366/3 2/25/2021	20.5.2540.466.0000.004.2000.0000 Electricity	$5,196.13
					Check #: 0	
					PO/InvoiceTotal:	$43,169.17
					Vendor Total:	$43,169.17
ILLINOIS PRINCIPALS ASSOC	350166					

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Annual Membership Dues for Fred Aguirre		1	212596	335469 3/2/2021	10.5.2410.640.0000.002.0011.0000 Dues And Fees	$399.00
					Check #: 0	
					PO/InvoiceTotal:	$399.00
					Vendor Total:	$399.00
IMAGE FX CORP						
Check Group:						
wide print hall banners		25	212829	4064 5/14/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2,091.42
pendant shaped hall banners		25	212829	4064 5/14/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$812.50
					Check #: 0	60
					PO/InvoiceTotal:	$2,903.92
					Vendor Total:	$2,903.92
INDIAN PRAIRIE SCHOOL DIST 204	363466					
Check Group:						
McKinneyVento February		1	212917	D209-21-1 3/25/2021	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$159.02
					Check #: 0	
					PO/InvoiceTotal:	$159.02
					Vendor Total:	$159.02
INDUSTRIAL APPRAISAL CO.	350167					
Check Group:						
PROPERTY RECORD REPORT		1	212393	6-019-000/4 2/15/2021	10.5.2510.390.0000.001.0140.0000 Other Purchased Services	$995.00
					Check #: 0	
					PO/InvoiceTotal:	$995.00
					Vendor Total:	$995.00
IRON MOUNTAIN	353462					

Proviso Township High School District 209

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
SHREDDING SERVICE		1	212446	DKMZ535 2/28/2021	10.5.2520.390.0000.001.0012.0000 Other Purchased Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$40.00
JAMALI KOPY KAT	366940					
Check Group:						
Happy B-Day Cards. Uncoated white; 6X8; Print 4/4(proc.+Gold Foil)		500	212597	12304 2/1/2021	10.5.2633.410.0000.001.0340.0000 General Supplies	$600.00
Congratulations Cards; Cover white; 6X8; Digital Print		500	212597	12304 2/1/2021	10.5.2633.410.0000.001.0340.0000 General Supplies	$500.00
Thank You Cards; cover white; 3-1/2X5; Digital Print		500	212597	12304 2/1/2021	10.5.2633.410.0000.001.0340.0000 General Supplies	$250.00
					Check #: 0	
					PO/InvoiceTotal:	$1,350.00
					Vendor Total:	$1,350.00
JAMES L. HENDERSON						
Check Group:						
Pappadeaux_Chat n Chew_030121		1	212528	APR21AP 3/9/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$100.03
Athena_Chat n Chew_030521		1	212528	APR21AP 3/9/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$52.09
Pappadeaux_Chat n Chew_012821		1	212528	APR21AP 3/9/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$122.98
					Check #: 0	
					PO/InvoiceTotal:	$275.10
Check Group:						
Chat n Chew_Pappadeaux		1	212793	APR21AP/2 3/17/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$105.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$105.30
Check Group:						
Louies Grill		1	212833	000016 3/16/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$41.57
Lumes Pancake House_Chat n Chew		1	212833	000062 1/17/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$57.27
Chat n Chew_Pappadeaux		1	212833	APR21AP/3 3/22/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$124.83
					Check #: 0	
					PO/InvoiceTotal:	$223.67
Check Group:						
Interpark Co		1	212940	APR21AP-2 3/23/2021	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$39.00
Famous Dave's_Chat & Chew		1	212940	APR21AP-2 3/23/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$52.28
					Check #: 0	
					PO/InvoiceTotal:	$91.28
					Vendor Total:	$695.35
JAMES W. ECKWALL	351841					
Check Group:						
Piano Tuning 20 21 SY		1	212919	APR21AP 3/18/2021	10.5.1502.320.0000.004.0239.0000 Repairs & Maintenance	$1,500.00
					Check #: 0	
					PO/InvoiceTotal:	$1,500.00
					Vendor Total:	$1,500.00
JEANINE SCHULTZ MEMORIAL SCHOOL	363971					
Check Group:						
Sept TuitionAA		13	212486	09302006 10/1/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,670.72

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Sept TuitionAAnderson		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept TuitionTB		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition JCL		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition SD		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition TJ		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition GJ		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept TuitionJL		13	212486	09302006	10.5.1912.670.0000.001.0394.0000	$2,670.72
				10/1/2020	Tuition- OOD- Private	63
Sept TuitionJM		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition MM		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition MR		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept TuitionMS		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept TuitionDS		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	
Sept Tuition MV		13	212486	09302006	10.5.1912.670.0000.001.0394.0000	$2,670.72
				10/1/2020	Tuition- OOD- Private	
Sept TuitionMW		21	212486	09302006	10.5.1912.670.0000.001.0394.0000	$4,314.24
				10/1/2020	Tuition- OOD- Private	

Check #: 0

PO/InvoiceTotal: $59,783.04

Check Group:

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
March Tuition		1	212765	01012106 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$55,386.81
					Check #: 0	
					PO/InvoiceTotal:	$55,386.81
					Vendor Total:	$115,169.85
KATHERINE POOL	365635					
Check Group:						
ONE ON ONE READING INTERVENTION		1	212767	APR21AP 2/12/2020	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$448.00
					Check #: 0	
					PO/InvoiceTotal:	$448.00
Check Group:						
SMALL GROUP AND ONE ON ONE READING - 2/16, 2/17, 2/24, 3/1, 3/2, 3/3, 3/4, 3/8, 3/9, 3/10, 3/11, 3/15, 3/16, 3/17, 3/18, 3/22/2021		1	212882	APR21AP-2 3/10/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$672.00
READING ACT PREP - 2/17, 2/24, 3/3, 3/10/2021		1	212882	APR21AP-2 3/10/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$256.00
					Check #: 0	
					PO/InvoiceTotal:	$928.00
					Vendor Total:	$1,376.00
Kerry Cogan Brown						
Check Group:						
TUTORING - FEB 12 AND 17		1	212438	MAR21AP 3/3/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$64.00
					Check #: 0	
					PO/InvoiceTotal:	$64.00
					Vendor Total:	$64.00
Lamination Depot, Inc.						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
STD 3 Mil Clear Lam film 27" x 250' x 1" core		12	212437	85872 3/8/2021	10.5.2222.411.0000.003.0206.0000 Educational Supplies	$393.36
					Check #: 0	
					PO/InvoiceTotal:	$393.36
					Vendor Total:	$393.36
LEARNING SEED	357104					
Check Group:						
GUIDING BEHAVIOR IN YOUNG CHILDREN		1	212353	86747 3/8/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$109.00
UNDERSTANDING CHILDBIRTH		1	212353	86747 3/8/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$139.00
CHILD'S PLAY		1	212353	86747 3/8/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$99.00
CHILD GROWS, A		1	212353	86747 3/8/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$99.00
SHIPPING		1	212353	86747 3/8/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$31.22
					Check #: 0	
					PO/InvoiceTotal:	$477.22
					Vendor Total:	$477.22
LEXISNEXIS RISK SOLUTIONS	365051					
Check Group:						
address verification services		1	210021	1551526-20210228 2/28/2021	10.5.2190.390.0000.001.0102.0000 Other Purchased Services	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$150.00
					Vendor Total:	$150.00
LINDEN OAKS TUTORING	362105					
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Hospital Tutoring		6.5	212425	209-37 12/31/2020	10.5.2630.390.0000.001.4620.0002 Other Purchased Services	$312.00
					Check #: 0	
					PO/InvoiceTotal:	$312.00
Check Group:						
Linden oaks Tutoring Hosp		3.9	212426	209-38 12/31/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$187.20
					Check #: 0	
					PO/InvoiceTotal:	$187.20
Check Group:						
Hospital Tutoring MS		15.6	212427	209-36 11/30/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$748.80
					Check #: 0	
					PO/InvoiceTotal:	$748.80
Check Group:						
Hospital Tutoring		13	212428	209-33 9/30/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$624.00
					Check #: 0	
					PO/InvoiceTotal:	$624.00
Check Group:						
Hospital Tutoring PMSA Sept MS		18.2	212429	209-34 9/30/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$873.60
					Check #: 0	
					PO/InvoiceTotal:	$873.60
Check Group:						
Hospital Tutoring - 1 student		1	212920	209-39 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$124.80
					Check #: 0	
					PO/InvoiceTotal:	$124.80

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$2,870.40
MAJOR APPLIANCE SERVICE	351377					
Check Group:						
SERVICE CHARGE ZONE 1		1	212490	246564 1/13/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$90.00
HOURLY LABOR CHARGE		0.75	212490	246564 1/13/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$74.25
					Check #: 0	
					PO/InvoiceTotal:	$164.25
					Vendor Total:	$164.25
MARCIA EBERHARD						
Check Group:						
WALTHER TUTORING - 2/16-3/4/2021		1	212887	APR21AP 3/4/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$528.00
WALTHER TUTORING - 3/8-3/18/2021		1	212887	APR21AP 3/4/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$384.00
					Check #: 0	
					PO/InvoiceTotal:	$912.00
					Vendor Total:	$912.00
MARY KATE TRAUSCH	366683					
Check Group:						
REVIEW CONTENT AND ASSIGNMENTS IN SCIENCE CLASS - 1/20, 1/27, 2/3, 2/10		1	212768	APR21AP 2/12/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$128.00
					Check #: 0	
					PO/InvoiceTotal:	$128.00
Check Group:						
REVIEWED CONTENT AND ASSIGNMENTS IN SCIENCE CLASS - 2/17, 2/22, 2/24, 3/1, 3/3, 3/8, 3/10, 3/15, 3/17/2021		1	212883	APR21AP-2 3/17/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$288.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SCIENCE ACT PREP - 2/16, 2/23, 3/4, 3/9/2021		1	212883	APR21AP-2 3/17/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$256.00
					Check #: 0	
					PO/InvoiceTotal:	$544.00
					Vendor Total:	$672.00
MARYVILLE ACADEMY	356781					
Check Group:						
J.M. Tuition		13	212491	JS000201-1220 12/18/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
K.N. Tuition		13	212491	JS000202-1220 12/18/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
W.V. Tuition		13	212491	JS000205-1220 12/18/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
M.B. Tuition		13	212491	JS000213-1220 12/18/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	68 $4,847.70
A.F. Tuition		13	212491	JS000358-1220 12/18/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
					Check #: 0	
					PO/InvoiceTotal:	$24,238.50
Check Group:						
January Tuition WG		19	212492	JS000194-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition JM		19	212492	JS000201-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition KN		19	212492	JS000202-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition WV		19	212492	JS000205-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition CS		19	212492	JS000211-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
January Tuition ABM		19	212492	JS000213-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition MB		19	212492	JS000346-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
January Tuition DB		13	212492	JS000357-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,847.70
January Tuition AF		19	212492	JS000358-0121 2/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,085.10
					Check #: 0	
					PO/InvoiceTotal:	$61,528.50
Check Group:						
Tuition (9 students)		1	212769	JS000205-0221 3/1/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$63,020.10
					Check #: 0	
					PO/InvoiceTotal:	$63,020.10
					Vendor Total:	$148,787.10
MATTHEW MEINDL						
Check Group:						
MATH - REVIEW QUARTERLY CONTENT - 1/19, 1/21, 1/26, 1/28, 2/2, 2/4, 2/9, 2/11		1	212795	APR21AP 2/12/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$256.00
					Check #: 0	
					PO/InvoiceTotal:	$256.00
					Vendor Total:	$256.00
Medical Device Depot, Inc.						
Check Group:						
Titmus V4 Vision Screen, DEM		1	212796	A15607 3/25/2021	10.5.2134.700.0000.004.0163.0000 Non-Capitalized Equipment	$3,742.94
Titmus V4 Vision Screen, Carry Case		1	212796	A15607 3/25/2021	10.5.2134.700.0000.004.0163.0000 Non-Capitalized Equipment	$219.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Shipping/Insurance		1	212796	A15607 3/25/2021	10.5.2134.700.0000.004.0163.0000 Non-Capitalized Equipment	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$4,016.94
					Vendor Total:	$4,016.94
MENTA ACADEMY HILLSIDE	356248					
Check Group:						
MB Transportation Sept		1	212559	SYSINV-006066 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$62.05
MB Transportation Sept		16	212559	SYSINV-006066 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$791.20
JC Transportation Sept		17	212559	SYSINV-006066 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$840.65
RR Transportation Sept		17	212559	SYSINV-006066 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	70 $642.77
					Check #: 0	
					PO/InvoiceTotal:	$2,336.67
Check Group:						
MB Oct Trans		21	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,038.45
JC Oct Trans		21	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,038.45
DH Oct Trans		16	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$806.56
DH Oct Trans		4	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$151.24
RR Oct Trans		21	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$794.01
EV Oct Trans		15	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$756.15

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
EV Oct Trans		1	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$50.41
EV Oct Trans		1	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$37.81
EV Oct Trans		3	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$113.43
MW Oct Trans		12	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$764.28
MW Oct Trans		6	212560	SYSINV-006137 10/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$306.54

Check #: 0

PO/InvoiceTotal: $5,857.33

Check Group:

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MB DEC TRANS		14	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$692.30
JC DEC TRANS		14	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$692.30
DH DEC TRANS		10	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$504.10
DH DEC TRANS		4	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$151.24
RR DEC TRANS		14	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$529.34
EV DEC TRANS		10	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$504.10
EV DEC TRANS		4	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$151.24
MW DEC TRANS		10	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$636.90
MW DEC TRANS		4	212561	SYSINV-006508 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$204.36

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$4,065.88
Check Group:						
MB SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$890.10
JC SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$890.10
DH SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$907.38
RR SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$680.58
EV SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$907.38
MW SPED TRANS JAN		18	212562	SYSINV-006704 1/29/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,146.42
					Check #: 0	
					PO/InvoiceTotal:	$5,421.96
Check Group:						
February Tuition (8 students)		1	212818	SESINV-014967 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$25,860.40
February Transportation		1	212818	SYSINV-006796 2/26/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$5,120.74
					Check #: 0	
					PO/InvoiceTotal:	$30,981.14
Check Group:						
Tuition MB SEPT		17	212921	SESINV-013254 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,333.53
Tuition JC SEPT		17	212921	SESINV-013254 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,333.53

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Tuition DH SEPT		17	212921	SESINV-013254 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,333.53
Tuition RR SEPT		17	212921	SESINV-013254 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,333.53
Tuition EV SEPT		17	212921	SESINV-013254 9/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,333.53
Tuition MB OCT		21	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,117.89
Tuition JC OCT		21	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,117.89
Tuition DH OCT		21	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,117.89
Tuition RR OCT		21	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,117.89 73
Tuition. EV OCT		21	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,117.89
Tuition MW OCT		18	212921	SESINV-013516 10/30/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,529.62
Tuition MB JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition DC JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition JC JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition DH JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition RR JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition KS JAN		15	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,852.25

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Tuition EV JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
Tuition MW JAN		18	212921	SESINV-014696 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,422.70
					Check #: 0	
					PO/InvoiceTotal:	$67,597.87
					Vendor Total:	$116,260.85
MENTA ACADEMY OAK PARK						
Check Group:						
AH Transportation		6	212515	SYSINV-005888 8/31/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$393.54
EH Transportation		6	212515	SYSINV-005888 8/31/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$393.54

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AH Transportation		5	212515	SYSINV-005888 8/31/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$264.95
EH Transportation		5	212515	SYSINV-005888 8/31/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$264.95
					Check #: 0	
					PO/InvoiceTotal:	$1,316.98
Check Group:						
MH Transportation Sept		8	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$524.72
MH Transportation Sept		8	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$423.92
EH Transportation Sept		11	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$721.49
EH Transportation Sept		10	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$529.90
AH Transportation Sept		11	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$721.49

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AH Transportation Sept		10	212516	SYSINV-006079 9/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$529.90
					Check #: 0	
					PO/InvoiceTotal:	$3,451.42
Check Group:						
MH Transportation November		16	212517	SYSINV-006393 11/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$817.44
EH Transportation November		8	212517	SYSINV-006393 11/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$524.72
EH Transportation November		8	212517	SYSINV-006393 11/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$423.92
AH Transportation November		8	212517	SYSINV-006393 11/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$524.72
AH Transportation November		8	212517	SYSINV-006393 11/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$423.92
					Check #: 0	
					PO/InvoiceTotal:	$2,714.72
Check Group:						
Dec Trans MH		14	212518	SYSINV-006557 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$715.26
Dec Trans EH		10	212518	SYSINV-006557 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$655.90
Dec Trans EH		4	212518	SYSINV-006557 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$211.96
Dec Trans AH		10	212518	SYSINV-006557 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$655.90
Dec Trans AH		4	212518	SYSINV-006557 12/18/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$211.96
					Check #: 0	
					PO/InvoiceTotal:	$2,450.98

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
January Tuition (3 students)		1	212830	SESINV-014756 1/29/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$9,766.44
February Tuition (3 students)		1	212830	SESINV-015063 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$9,223.86
February Transportation (3 students)		1	212830	SYSINV-006838 2/26/2021	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$3,098.59
					Check #: 0	
					PO/InvoiceTotal:	$22,088.89
Check Group:						
Sped Transportation		1	212867	SYSINV-005802 7/31/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,766.64
					Check #: 0	76
					PO/InvoiceTotal:	$1,766.64
					Vendor Total:	$33,789.63
MICHAEL HYATT	367046					
Check Group:						
SATURDAY TUTORING - 2/20, 2/27, 3/6, 3/13, 3/20/2021		1	212922	APR21AP 3/20/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$480.00
					Check #: 0	
					PO/InvoiceTotal:	$480.00
					Vendor Total:	$480.00
MOTION SOLUTIONS LLC	364878					
Check Group:						
Elevator - Maintenance & Service		1	210023	31868 3/10/2021	20.5.2540.310.0000.002.2000.0000 Professional & Technical Services	$335.16
Elevator - Maintenance & Service		1	210023	31868 3/10/2021	20.5.2540.310.0000.003.2000.0000 Professional & Technical Services	$335.17
Elevator - Maintenance & Service		1	210023	31868 3/10/2021	20.5.2540.310.0000.004.2000.0000 Professional & Technical Services	$335.17

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$1,005.50
					Vendor Total:	$1,005.50
MSC INDUSTRIAL SUPPLY CO.	366537					
Check Group:						
6 X 48 320 GRIT NORTON METALITE BELTS		5	212236	60004183 2/22/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$52.95
3 PIECE SPI MACHINIST'S SET		3	212236	60004183 2/22/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$224.70
3 PIECE SPI MACHINIST'S SET		1	212236	60004193 2/19/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$74.43
3 PIECE SPI MACHINIST'S SET		8	212236	60354773 2/24/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$601.08
					Check #: 0	
					PO/InvoiceTotal:	$953.16
					Vendor Total:	$953.16
NASCO	350232					
Check Group:						
OXO® Angled Measuring Cup - 1-Cup Measure		20	212144	25196 3/8/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$159.80
Cuisinart® Compact Stainless Four-Slice Toaster		5	212144	25196 3/8/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$387.50
Discount		1	212144	25196 3/8/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	($82.10)
					Check #: 0	
					PO/InvoiceTotal:	$465.20
Check Group:						
ICING SPATULA		78	212355	36892 3/26/2021	10.5.1400.411.0000.002.4745.0002 Educational Supplies	$298.74

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
20 IN X 20 IN NAPKIN - WHITE		12	212355	36892 3/26/2021	10.5.1400.411.0000.002.4745.0002 Educational Supplies	$20.40
					Check #: 0	
					PO/InvoiceTotal:	$319.14
					Vendor Total:	$784.34
NASSP	350913					
Check Group:						
NASSP & IPA Dues Breisch		1	212770	9001420992 2/25/2021	10.5.2410.640.0000.004.0011.0000 Dues And Fees	$649.00
					Check #: 0	
					PO/InvoiceTotal:	$649.00
					Vendor Total:	$649.00
NATIONAL RESTAURANT ASSOC EDUCATION FDN	366167					
Check Group:						
PROVISO EAST PROSTART SERVSAFE MANAGER CONSUMABLE WORKBOOKS WITH ONLINE EXAM		32	211845	16N6523074 1/8/2021	10.5.1400.411.0000.002.4745.0002 Educational Supplies	$2,176.00
PROVISO WEST PROSTART SERVSAFE MANAGER CONSUMABLE WORKBOOKS WITH ONLINE EXAM		33	211845	16N6523074 1/8/2021	10.5.1400.411.0000.002.4745.0002 Educational Supplies	$2,244.00
SHIPPING		1	211845	16N6523074 1/8/2021	10.5.1400.411.0000.002.4745.0002 Educational Supplies	$62.44
					Check #: 0	
					PO/InvoiceTotal:	$4,482.44
					Vendor Total:	$4,482.44
NOLAN BOILER & TANK SERVICE, INC.	364495					
Check Group:						
FURNISHED/ INSTALLED 1 NEW TUBE ON BOILER#2. FILLED AND TESTED. NO FURTHER LEAKS.		1	212771	13551 2/18/2021	20.5.2540.700.0000.004.2000.0000 Non-Capitalized Equipment	$1,939.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$1,939.00
					Vendor Total:	$1,939.00
ORKIN NATIONAL ACCOUNTS	366908					
Check Group:						
PEST CONTROL SERVICES		1	210040	15874390 2/9/2021	20.5.2540.321.0000.004.2000.0000 Sanitation Services	$120.00
PEST CONTROL SERVICES		1	210040	15907265 2/23/2021	20.5.2540.321.0000.004.2000.0000 Sanitation Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$240.00
					Vendor Total:	$240.00
ORKIN PEST CONTROL	365544					
Check Group:						79
PEST CONTROL SERVICES		1	210024	207055586 2/19/2021	20.5.2540.321.0000.002.2000.0000 Sanitation Services	$127.68
PEST CONTROL SERVICES		1	210024	207055587 2/26/2021	20.5.2540.321.0000.002.2000.0000 Sanitation Services	$127.68
					Check #: 0	
					PO/InvoiceTotal:	$255.36
Check Group:						
odd job swweps for doors		1	212857	212757564 2/26/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$1,652.00
					Check #: 0	
					PO/InvoiceTotal:	$1,652.00
					Vendor Total:	$1,907.36
P. A. E. C. CENTER	350255					
Check Group:						
April INVOICE		1	212858	14168 3/8/2021	10.5.4220.670.0000.001.0342.0000 Tuition- PAEC	$567,997.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$567,997.00
					Vendor Total:	$567,997.00
Paramount Media Group, Inc.						
Check Group:						
Billboards for Teacher Recruitment		1	212836	3531	10.5.2633.350.0000.001.0340.0000	$24,500.00
				2/16/2021	Advertising	
					Check #: 0	
					PO/InvoiceTotal:	$24,500.00
					Vendor Total:	$24,500.00
PAUL BUNYON & SONS	366624					
Check Group:						
END LOADER/ SKID STEER ON SITE		9	212773	2021-S3	20.5.2540.390.0000.004.2000.0000	$1,350.00
				2/25/2021	Other Purchased Services	80
DUMP TRUCK WITH DRIVER		9	212773	2021-S3	20.5.2540.390.0000.004.2000.0000	$900.00
				2/25/2021	Other Purchased Services	
DUMP TRUCK WITH DRIVER		9	212773	2021-S3	20.5.2540.390.0000.004.2000.0000	$900.00
				2/25/2021	Other Purchased Services	
LOADER/ SKID STEER TO MANAGE SNOW AT DUMPSITE		9	212773	2021-S3	20.5.2540.390.0000.004.2000.0000	$900.00
				2/25/2021	Other Purchased Services	
					Check #: 0	
					PO/InvoiceTotal:	$4,050.00
Check Group:						
skid steer loader		9	212774	2021-S4	20.5.2540.390.0000.003.2000.0000	$1,350.00
				3/2/2021	Other Purchased Services	
skid steer loader		9	212774	2021-S4	20.5.2540.390.0000.003.2000.0000	$900.00
				3/2/2021	Other Purchased Services	
dump truck		9	212774	2021-S4	20.5.2540.390.0000.003.2000.0000	$900.00
				3/2/2021	Other Purchased Services	
dump truck		9	212774	2021-S4	20.5.2540.390.0000.003.2000.0000	$900.00
				3/2/2021	Other Purchased Services	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$4,050.00
					Vendor Total:	$8,100.00
Pear Deck, Inc.						
Check Group:						
BUILDING WIDE ACCESS - FUTURE DIGITAL LEARNING - MARCH 1 - AUG 31, 2021		1	212372	INV31457	10.5.1100.390.0000.002.4400.0002	$3,950.00
				3/3/2021	Purchased Svcs	
					Check #: 0	
					PO/InvoiceTotal:	$3,950.00
					Vendor Total:	$3,950.00
PERKINS & WILL, INC.	366688					
Check Group:						
SERVICES THRU NOV.27, 2020-(CAPITAL PROJECTS)-REIMBURSABLE EXPENSES		1	212776	0179687	60.5.2532.540.0000.001.0700.0000	$1,956.57
				12/9/2020	Site Improvements & Infrastructure	
SERVICES THRU NOV.27, 2020 -(CAPITAL PROJECTS)-FEE'S		1	212776	0179688	60.5.2532.540.0000.001.0700.0000	$219,151.10
				12/9/2020	Site Improvements & Infrastructure	
SERVICES THRU DEC. 31, 2020-(CAPITAL PROJECTS)-BASE SERVICES		1	212776	0180412/1	60.5.2532.540.0000.001.0700.0000	$441.60
				1/19/2021	Site Improvements & Infrastructure	
					Check #: 0	
					PO/InvoiceTotal:	$221,549.27
Check Group:						
SERVICES THRU FEB. 26,2021- REIMBURSABLE EXPENSES		1	212819	0181602	60.5.2532.540.0000.001.0700.0000	$5,062.46
				3/11/2021	Site Improvements & Infrastructure	
SERVICES THRU FEB. 26,2021-CALL INSPECTIONS		1	212819	0181605	60.5.2532.540.0000.001.0700.0000	$3,160.00
				3/11/2021	Site Improvements & Infrastructure	
SERVICES THRU FEB.26, 2021- BASE FEE		1	212819	018604	60.5.2532.540.0000.001.0700.0000	$49,547.89
				3/11/2021	Site Improvements & Infrastructure	
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$57,770.35
					Vendor Total:	$279,319.62
POINT AUTOMOTIVE INC.	364540					
Check Group:						
TOTAL FOR ALL PARTS AND MATERIALS		1	212495	000053 3/23/2021	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	$922.04
TOTAL FOR ALL LABOR		1	212495	000053 3/23/2021	40.5.2550.320.0000.002.4000.0000 Repairs & Maintenance	$1,205.00
					Check #: 0	
					PO/InvoiceTotal:	$2,127.04
					Vendor Total:	$2,127.04
Preferred healthcare Staffing						
Check Group:						82
Proportionate Share SW Services		1	212874	38685 2/13/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	$1,734.00
Proportionate Share SW Services		1	212874	38862 2/27/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	$2,397.00
Proportionate Share SW Services		1	212874	38953 3/6/2021	10.5.3700.390.0000.001.4620.0002 Other Purchased Services	$2,448.00
					Check #: 0	
					PO/InvoiceTotal:	$6,579.00
					Vendor Total:	$6,579.00
PRINCIPE, NATALIE						
Check Group:						
Global Mrktg in Digital Era-Concordia University		1	212933	APR21AP 3/10/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
					Check #: 0	
					PO/InvoiceTotal:	$750.00
					Vendor Total:	$750.00
PRO-AM TEAM SPORTS						

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
FACE MASK		108	212640	AAF015078 3/29/2021	10.5.1501.491.0000.002.0036.0000 Uniforms	$945.00
					Check #: 0	
					PO/InvoiceTotal:	$945.00
					Vendor Total:	$945.00
PROVISO TOWNSHIP HIGH SCHOOL						
Check Group:						
Betty Crocker Silicone Double Scraper/Spreaders, 10.5 in.		9	211243	361633749 11/13/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$216.00
Shipping		1	211243	361633749 11/13/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$46.20
Large 4-Cup Capacity Clear Plastic Measuring Cups		1	211243	361973139 11/17/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$36.00
Shipping		1	211243	361973139 11/17/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$7.70
Betty Crocker Silicone Double Scraper/Spreaders, 10.5 in.		9	211243	362590666 11/24/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$216.00
Cooking Concepts White Plastic Mixing Spoons, 4-ct. Packs		9	211243	362590666 11/24/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$216.00
Betty Cooker Nesting Measuring Spoons Sets		9	211243	362590666 11/24/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$216.00
Shipping		1	211243	362590666 11/24/2020	10.5.1100.410.0000.003.0176.0000 General Supplies	$138.59
					Check #: 0	
					PO/InvoiceTotal:	$1,092.49
					Vendor Total:	$1,092.49
PROVISO TOWNSHIP HIGH SCHOOLS						
Check Group:						

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Microsoft 5 licenses for Visio Plan Expires 10/3/2020		1	211041	363480269 12/3/2020	10.5.2660.390.0000.001.0014.0000 Other Purchased Services	$264.00
					Check #: 0	
					PO/InvoiceTotal:	$264.00
Check Group:						
Ashland Addison Florist Sympathy flowers		1	211348	360875191 11/5/2020	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$150.00
Check Group:						
NIU OUTREACH Virtual Wkshp Ref Fee for Delgado Oct 2020		1	211391	360875190 11/5/2020	10.5.2410.312.0000.004.0011.0000 Professional Employee Training & Development Servi	$35.00
					Check #: 0	
					PO/InvoiceTotal:	$35.00
Check Group:						
NORTHCOOK INTERMEDIATE REG - RECOGNIZING & ASSISTING HOMELESS STUDENTS		1	211495	361290112 11/10/2020	10.5.2210.312.0000.001.4932.0002 Conferences	$225.00
					Check #: 0	
					PO/InvoiceTotal:	$225.00
Check Group:						
El Milagros_Lunch meeting with Attorney		1	211524	361118955 11/7/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$34.10
					Check #: 0	
					PO/InvoiceTotal:	$34.10
Check Group:						
REG - 58TH IBEA VIRTUAL FALL CONFERENCE - NOV 12, 2020		1	211530	361865198 11/16/2020	10.5.2210.312.0000.003.4745.0002 Professional Training & Development	$95.00

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Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
IBEA AND IACTE MEMBERSHIP DUES		1	211530	361865198 11/16/2020	10.5.2210.312.0000.003.4745.0002 Professional Training & Development	$105.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
Check Group:						
Cake		1	211550	361290130 11/10/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$9.98
Cupcakes for BOE meeting		1	211550	361290130 11/10/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$13.28
Walmart_Sympathy card		1	211550	361290130 11/10/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$4.97
					Check #: 0	
					PO/InvoiceTotal:	$28.23
Check Group:						
Coleman's BBQ_BOE dinner		1	211551	361290113 11/10/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$65.60
					Check #: 0	
					PO/InvoiceTotal:	$65.60
Check Group:						
T&JJ Supreme Steaks_Parents Advisory Mtg_Baked Chicken		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$55.00
Dressing		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$40.00
Mac & Cheese		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$35.00
Greens		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$35.00
Cranberry sauce		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$25.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Peach Cobbler		1	211552	361505142 11/12/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$245.00
Check Group:						
Beggars_BOE dinner Nov2020		1	211553	361290114 11/10/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$21.75
					Check #: 0	
					PO/InvoiceTotal:	$21.75
Check Group:						
Home Depot Stoneware		3	211568	361865215 11/15/2020	10.5.2310.410.0000.001.0050.0000 General Supplies	$239.97
					Check #: 0	86
					PO/InvoiceTotal:	$239.97
Check Group:						
Noodles & Company_Supt lunch meeting		1	211569	361633828 11/13/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$29.62
					Check #: 0	
					PO/InvoiceTotal:	$29.62
Check Group:						
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$66.62
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$65.06
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$66.08
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$66.08
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$66.08

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$65.06
Edible Arrangement		1	211570	361865216 11/17/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$66.08
					Check #: 0	
					PO/InvoiceTotal:	$461.06
Check Group:						
Digital Juice Software for free graphics, animations, stock footage, and music for video editing, print & graphic design, presentations and multimedia design.		1	211592	361238989 11/9/2020	10.5.2633.390.0000.001.0340.0000 Other Purchased Services	$249.00
					Check #: 0	
					PO/InvoiceTotal:	$249.00
Check Group:						
Chik-Fil-A 30 sandwiches and 30 salads for the Ribbon-Cutting Ceremony at West and East		1	211606	362093045 11/17/2020	10.5.2633.323.0000.001.0340.0000 Food Non-Contracted	$258.72
					Check #: 0	
					PO/InvoiceTotal:	$258.72
Check Group:						
CARIBE Car Wash		2	211640	361973138 11/16/2020	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$63.00
					Check #: 0	
					PO/InvoiceTotal:	$63.00
Check Group:						
PAPPADEAUX Superintendent Office		1	211641	361865199 11/16/2020	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$63.97
					Check #: 0	
					PO/InvoiceTotal:	$63.97
Check Group:						

Voucher Detail Listing

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
NABSE 2020 Virtual Conference		1	211664	363356817 12/2/2020	10.5.2310.312.0000.001.0050.0000 Professional Employee Training & Development Servi	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$150.00
Check Group:						
Famous Dave's_BOE lunch mtg		1	211687	363480343 12/3/2020	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$59.88
					Check #: 0	
					PO/InvoiceTotal:	$59.88
Check Group:						
IASBO MEMBERSHIP		1	211712	363356816 12/2/2020	10.5.2510.640.0000.001.0140.0000 Dues And Fees	$340.00
					Check #: 0	88
					PO/InvoiceTotal:	$340.00
Check Group:						
Alitu Monthly Payment (NOVEMBER))		1	211810	362808863 11/26/2020	10.5.2410.340.0000.002.0011.0000 Communications	$28.00
					Check #: 0	
					PO/InvoiceTotal:	$28.00
Check Group:						
Micro Center Go Pro Camera		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$299.99
Portable Charging Device		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$49.99
Go Pro Media Mod		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$79.99
Go Pro Light		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$49.99
Go Pro Battery Charger		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$49.99

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Go Pro Handle		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$29.99
256 Gig SD Card		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$29.99
128 Gig SD Card		1	211840	361633827 11/13/2020	10.5.2633.410.0000.001.0340.0000 General Supplies	$31.99
					Check #: 0	
					PO/InvoiceTotal:	$621.92
Check Group:						
ALDI FOOD PURCHASE FOR THANKSGIVING BASKETS		1	211958	362411822 11/23/2020	10.5.2410.323.0000.002.0011.0000 Food Non-Contracted	$95.54
ALDI ADDITIONAL TURKEYS FOR THANKSGIVING BASKETS		1	211958	362411823 11/19/2020	10.5.2410.323.0000.002.0011.0000 Food Non-Contracted	$23.09
					Check #: 0	
					PO/InvoiceTotal:	$118.63
Check Group:						
Monthly Zoom Payment (November)		1	212191	362161663 11/20/2020	10.5.2410.340.0000.002.0011.0000 Communications	$14.99
					Check #: 0	
					PO/InvoiceTotal:	$14.99
Check Group:						
Walmart_Turkey Trot		1	212387	362411824 11/21/2020	10.5.2310.690.0000.001.0050.0000 Miscellaneous Objects	$3,259.46
					Check #: 0	
					PO/InvoiceTotal:	$3,259.46
					Vendor Total:	$7,226.90
PRUITT, DARRYL						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Plumbing: Fixture Installation-Triton College		1	212514	APR21AP 3/9/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
OSHA 10HR Construction Training-Triton Collge		1	212514	APR21AP 3/9/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
Construction Technology-Triton College		1	212514	APR21AP 3/9/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$750.00
Plumbing Fixtures, Valves & Faucets-Triton Collge		1	212514	APR21AP 3/9/2021	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$400.00
					Check #: 0	
					PO/InvoiceTotal:	$2,650.00
					Vendor Total:	$2,650.00
RIVEREDGE HOSPITAL	350304					
Check Group:						
Hospital TutoringEastDD		7	212430	20210191 11/25/2020	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$350.00
Hospital TutoringWestBS		5	212430	20210358 1/18/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$250.00
Hospital TutoringEstKL		7	212430	20210360 1/18/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$350.00
Hospital TutoringEastFW		2	212430	20210379 1/19/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$100.00
					Check #: 0	
					PO/InvoiceTotal:	$1,050.00
Check Group:						
CW Hospital Tutoring		1	212860	20210450 3/4/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$400.00
					Check #: 0	
					PO/InvoiceTotal:	$400.00
					Vendor Total:	$1,450.00
RUSSO'S POWER EQUIPMENT	363000					

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Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
line trimmer		3	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$1,079.97
leaf rake		5	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$49.95
bow rake		4	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$87.96
mower 21'		1	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$499.00
structron push broom		3	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$89.97
hedge shear		4	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$199.96
oil filter		4	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$15.96
speed feed		10	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$279.90
shoulder strap		6	212821	SR110579001 3/25/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$125.94
					Check #: 0	
					PO/InvoiceTotal:	$2,428.61
					Vendor Total:	$2,428.61
SEAL OF ILLINOIS	363267					
Check Group:						
January Tuition AB		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
January Tuition CQ		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
January Tuition DD		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85

Voucher Detail Listing

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
January Tuition EA		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
January Tuition EM		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
January Tuition JC		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
January Tuition PS		19	212497	9817 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
					Check #: 0	
					PO/InvoiceTotal:	$29,412.95
Check Group:						
Tuition AB		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition CQ		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition DD		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition EA		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition EM		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition JC		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
Tuition PS		1	212822	9885 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,201.85
					Check #: 0	
					PO/InvoiceTotal:	$29,412.95
Check Group:						
March21 Tuition (7 students)		1	212925	9956 3/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$30,961.00

Voucher Detail Listing — Voucher Batch Number: 1264 — 04/13/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$30,961.00
					Vendor Total:	$89,786.90
SEQUEL SCHOOL	364294					
Check Group:						
January RW		18	212498	NIA001381 2/4/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,495.76
					Check #: 0	
					PO/InvoiceTotal:	$5,495.76
Check Group:						
February Tuition RW		1	212823	NIA001449 3/4/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,608.12
					Check #: 0	93
					PO/InvoiceTotal:	$4,608.12
					Vendor Total:	$10,103.88
SHOREWOOD HOME & AUTO	366927					
Check Group:						
JDC - WINDOW		1	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$280.24
JDC - CAP SCREW		2	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$9.96
JDC - BUSHING		2	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$30.06
JDC - LOCK NUT		2	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$3.24
JDC - TIRE AND WHEEL ASSEMBLY		2	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$134.04
JDC - BOLT M8X30		12	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$8.52

Voucher Detail Listing

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
JDC - NUT		12	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$9.12
JDC - ISOLATOR		2	212327	03-232960 3/22/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$229.48
					Check #: 0	
					PO/InvoiceTotal:	$704.66
					Vendor Total:	$704.66
SOARING EAGLE ACADEMY	366502					
Check Group:						
TUITION FEB21 SM		19	212500	20735 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,655.67
					Check #: 0	
					PO/InvoiceTotal:	$7,655.67
					Vendor Total:	$7,655.67
SODEXO, INC & AFFILIATES						
Check Group:						
STUDENT MEALS - FEBRUARY		1	210047	1001823851 3/5/2021	10.5.2560.315.0000.001.0800.0000 Food - Contracted	$38,563.94
					Check #: 0	
					PO/InvoiceTotal:	$38,563.94
					Vendor Total:	$38,563.94
SOUTHWEST TOWN MECHANICAL SERVICES						
Check Group:						
upper gym steam coil		1	211282	S12058065 1/5/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$1,850.00
					Check #: 0	
					PO/InvoiceTotal:	$1,850.00
Check Group:						
upper pool steam coil		1	211562	S12058068 1/5/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$1,650.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$1,650.00
					Vendor Total:	$3,500.00
SPECIAL EDUCATION SYSTEMS INC.						
Check Group:						
Sped Trans June RE		3	212519	SYSINV-005744 6/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$167.64
Sped Trans June AG		18	212519	SYSINV-005744 6/30/2020	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$935.28
					Check #: 0	
					PO/InvoiceTotal:	$1,102.92
					Vendor Total:	$1,102.92
STAPLES ADVANTAGE	351890					95
Check Group:						
HP OfficeJet Pro Premier All-in-One Color Inkjet Printer w/ Up To 2 Years of Free Ink (1KR54A)		1	212240	3470128903 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	$399.89
HP 962 Magenta Ink Cartridge, Standard Yield (3HZ97AN#140)		1	212240	3470128903 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	$19.69
HP 962 Cyan Ink Cartridge, Standard Yield (3HZ96AN#140)		1	212240	3470128903 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	$19.69
HP 962 Yellow Ink Cartridge, Standard Yield (3HZ98AN#140)		1	212240	3470128903 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	$19.69
Discount		1	212240	3470128903 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	($1.77)
HP 962XL Black Ink Cartridge (3JA03AN)		1	212240	3470128904 2/19/2021	10.5.1400.411.0000.001.3221.0001 Educational Supplies	$39.76
					Check #: 0	
					PO/InvoiceTotal:	$496.95

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Dixie plates, 150 ct		2	212276	3470128905 2/17/2021	10.5.2310.410.0000.001.0050.0000 General Supplies	$17.58
Dixie plates, 500 ct		1	212276	3470128905 2/17/2021	10.5.2310.410.0000.001.0050.0000 General Supplies	$69.39
					Check #: 0	
					PO/InvoiceTotal:	$86.97
					Vendor Total:	$583.92
Stratum Health Solutions, LLC						
Check Group:						
Health Check User Fee (Non-Profit/Education		825	212575	F9F186E0-0002 2/24/2021	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$6,600.00
					Check #: 0	96
					PO/InvoiceTotal:	$6,600.00
					Vendor Total:	$6,600.00
STREAMWOOD BEHAVIORAL HLTH CTR	351426					
Check Group:						
Hospital Tutoring Services		6	212432	13556 1/19/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$210.00
					Check #: 0	
					PO/InvoiceTotal:	$210.00
Check Group:						
January Tuition DT		1	212824	4472 1/31/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,585.81
February Tuition DT		1	212824	4516 2/28/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,585.81
					Check #: 0	
					PO/InvoiceTotal:	$7,171.62
Check Group:						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Hospital Tutoring		1	212825	13728 2/19/2021	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$350.00
					Check #: 0	
					PO/InvoiceTotal:	$350.00
					Vendor Total:	$7,731.62
STRIVVEN MEDIA LLC						
Check Group:						
Password-protected access to VirtualJobShadow.com for the following tier 5 school(s): Proviso East High School		1	212341	PROVISOEAST&WESTHIGH 2/26/2021	10.5.1400.390.0000.002.3220.0002 Purchased Svcs	$3,250.00
Password-protected access to VirtualJobShadow.com for the following tier 5 school(s): Proviso West High School		1	212341	PROVISOEAST&WESTHIGH 2/26/2021	10.5.1400.390.0000.003.3220.0002 Purchased Svcs	$3,250.00
Implementation and Success Services - Includes account set up, customized success plan, staff product training, ongoing support and much more to ensure successful product adoption. See next page for more detail - East		1	212341	PROVISOEAST&WESTHIGH 2/26/2021	10.5.1400.390.0000.002.3220.0002 Purchased Svcs	$650.00 97
Implementation and Success Services - Includes account set up, customized success plan, staff product training, ongoing support and much more to ensure successful product adoption. See next page for more detail - west		1	212341	PROVISOEAST&WESTHIGH 2/26/2021	10.5.1400.390.0000.003.3220.0002 Purchased Svcs	$650.00
					Check #: 0	
					PO/InvoiceTotal:	$7,800.00
					Vendor Total:	$7,800.00
STS BRAND						
Check Group:						
Bags		8	212204	12848 3/12/2021	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$680.00
Imprint		8	212204	12848 3/12/2021	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$120.00
Setup		1	212204	12848 3/12/2021	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$45.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Shipping		1	212204	12848 3/12/2021	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$71.43
					Check #: 0	
					PO/InvoiceTotal:	$916.43
					Vendor Total:	$916.43
TECH WORLD, LLC						
Check Group:						
SUNEX: 39 PC. 1/2" DR. METRIC IMPACT SOCKET SET, DEEP		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$773.85
LISLE: 7 PIECE SAE 3/8" DRIVE HEX BIT SET		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$92.05
LISLE: 7 PIECE 3/8" DRIVE METRIC HEX BIT SOCKET SET		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$92.05
Sunex: 9 Pc. 3/8" Dr. External Torx Socket Set		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$138.90
Mayhew: 4-Piece Utility Pry Bar Set		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$292.15
Plews: 8 Gallon Galvanized Steel Radiator Drain Pan		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$156.35
NULLS: OIL DRAIN PAN, 5 GALLON CAPACITY		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$67.60
UVIEW: COMBUSTION LEAK TESTER		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$177.39
OTC: 14 PC. SERPENTINE BELT TOOL		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$203.19
LISLE: RATCHETING SERPETINE BELT TOOL		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$193.38
1/2" TORQUE WRENCHM, 120XP, MICROMETER STYLE, 30-250 FT/LBS		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$686.22

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
3/8" TORGUE WRENCH, 120XP, MICROMETER STYLE, 10-199 FT/LBS		2	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$329.98
1/4" TORQUE WRENCH, 120XP, MICROMETER STYLE, 30-200 IN/LBS		2	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$319.98
KTI: RATCHETING HOSE & PIPE CUTTING PLIERS		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$133.50
ASTRO PNEUMATIC: 15 PC. MASTER DISCONNECT KIT		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$142.20
KTI: HEAVY DUTY TUBING CUTTER, 1/8" TO 1-1/8"		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$54.20
LOGO LIGHT: 400 LUMEN, RECHARGEABLE		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$194.15
KTI: Rechargeable Work Light, 600 Lumens 92 SMD LED, Hooks at both ends		5	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	99 $301.75
GEARWRENCH: WIRE BRUSH, SHOE HORN STYLE		10	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$54.00
CHICAGO PNEUMATIC: AIR HAMMER KIT WITH CHISELS		3	212366	TWRQ3552 3/5/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$387.78
					Check #: 0	
					PO/InvoiceTotal:	$4,790.67
					Vendor Total:	$4,790.67
THE ACHIEVEMENT CENTERS INC.	356616					
Check Group:						
Feb Tuition (1 student)		1	212826	43052 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,918.21
Feb Tuition (1 student)		1	212826	43053 2/26/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,918.21
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$5,836.42
					Vendor Total:	$5,836.42
THE HOPE SCHOOL						
Check Group:						
Regular Tuition KR		21	212523	36482-36483 10/5/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,942.58
Intensive Tuition AC		1	212523	36482-36483 10/5/2020	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,056.28
					Check #: 0	
					PO/InvoiceTotal:	$9,998.86
Check Group:						
Regular Tuition KR		19	212524	36948 2/8/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,110.62
Regular Tuition AC		14	212524	36948 2/8/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,765.72
Intensive Tuition AC		5	212524	36948 2/8/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,079.70
					Check #: 0	
					PO/InvoiceTotal:	$10,956.04
Check Group:						
KR Tuition		1	212832	37025 3/4/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,110.62
AC Tuition		1	212832	37071 3/4/2021	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,139.34
					Check #: 0	
					PO/InvoiceTotal:	$11,249.96
					Vendor Total:	$32,204.86
TRAINING CONCEPTS						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Heartsaver FA/CPR/AED DVD set		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$190.00
Heartsaver FA/CPR/AED Instructor manual		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$67.00
Heartsaver FA/CPR/AED student textbooks		30	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$90.00
100 pk Heartsaver Child & Infant CPR/AED wallet cards		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$16.00
Heartsaver Pediatric FA/CPR/AED Instructor Manual		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$40.00
Heartsaver Pediatric FA/CPR/AED DVD		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$118.00
Heartsaver Pediatric FA/CPR/AED student textbooks		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$3.00 101
Heartsaver K-12 for Schools eCard		30	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$175.50
50pk disposable training valves		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$37.50
50pk manikin face shields		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$12.00
Universal AED Practi-trainer		2	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$350.00
FA Training package		5	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$60.00
4pk Prestan adult manikis with feedback monitors		2	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$1,150.00
4pk Prestan infant manikins with feedback monitors		2	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$1,050.00
Prestan 4pk child manikins with feedback monitors		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$480.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
adult refillable practi-masks		8	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$56.00
infant refillable practi-masks		8	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$48.00
SHIPPING		1	212365	47039 3/4/2021	10.5.1400.411.0000.003.4745.0002 Educational Supplies	$29.95
					Check #: 0	
					PO/InvoiceTotal:	$3,972.95
					Vendor Total:	$3,972.95
TRIMARK MARLINN LLC	366118					
Check Group:						
BRUTE DOLLY		3	211544	2710109 3/4/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$115.35
FREIGHT		1	211544	2710109 3/4/2021	10.5.1400.411.0000.002.3220.0002 Educational Supplies	102 $16.17
					Check #: 0	
					PO/InvoiceTotal:	$131.52
					Vendor Total:	$131.52
TRUE NORTH CONSULTANTS INC.						
Check Group:						
SOIL MANAGEMENT SERVICES FOR PROVISO EAST		1	212447	21-0179 2/26/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$2,280.00
					Check #: 0	
					PO/InvoiceTotal:	$2,280.00
Check Group:						
FIELD SAMPLING AND ANALYSIS OF SAMPLES		1	212791	21-0299 3/29/2021	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$9,970.00
					Check #: 0	
					PO/InvoiceTotal:	$9,970.00
					Vendor Total:	$12,250.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
tyara simpson-morales						
Check Group:						
WALTHER TUTORING - 2/16-3/4/2021		1	212885	APR21AP 3/4/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$528.00
WALTHER TUTORING - 3/8-18/2021		1	212885	APR21AP 3/4/2021	10.5.3700.390.0000.001.4300.0002 Purchased Svcs	$384.00
					Check #: 0	
					PO/InvoiceTotal:	$912.00
					Vendor Total:	$912.00
UNIQUE PRODUCTS	356847					
Check Group:						
VALVE. WATER, SOLENOID, 24VDC, BM10/BM10		1	212009	406102 2/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$69.00
TRIP CHARGE KIT ITEM - 100		1	212009	406102 2/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$125.00
B-MACHINE REPAIR LABOR- HOUR		1	212009	406102 2/15/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$85.00
					Check #: 0	
					PO/InvoiceTotal:	$279.00
Check Group:						
HALF MASK N95 CARTIDGES LARGE		20	212246	385145-1 4/22/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$500.00
					Check #: 0	
					PO/InvoiceTotal:	$500.00
Check Group:						
BREAKDOWN FRESH SCENT CLEANER		5	212255	406124 2/18/2021	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$388.20
GERMICIDAL FOAM CLEANER-AEROSAL		10	212255	406124 2/18/2021	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$347.10

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
CONSUME BACTERIA ENZYME		4	212255	406124 2/18/2021	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$133.04
CONSUME BACTERIA ENZYME		6	212255	406124-1 3/2/2021	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$199.56
					Check #: 0	
					PO/InvoiceTotal:	$1,067.90
Check Group:						
Caddy Spray Gun		5	212293	406939 3/2/2021	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$423.75
					Check #: 0	
					PO/InvoiceTotal:	$423.75
Check Group:						
onyx jacket		1	212331	406089 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$89.95
onyx jacket		6	212331	406089 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$539.70
onyx jacket		4	212331	406089 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$359.80
onyx jacket		3	212331	406089 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$269.85
onyx jacket		3	212331	406089 3/2/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$269.85
					Check #: 0	
					PO/InvoiceTotal:	$1,529.15
Check Group:						
DISINFECTING WIPES, 8 X 7, FRESH SCENT, 75/CANISTER		150	212402	406558 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$4,492.50
					Check #: 0	
					PO/InvoiceTotal:	$4,492.50

Proviso Township High School District 209

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
LOT CHARGE FOR 2" NUMBERS. 1-100, 2 SETS RED & 2 SETS BLUE		1	212403	406402 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$298.75
LOT CHARGE FOR 3" NUMBERS. 1-100 2 SETS RED & 2 SETS BLUE		1	212403	406402 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$415.00
					Check #: 0	
					PO/InvoiceTotal:	$713.75
Check Group:						
PRO LYSOL BRAND III DISINF SPR		10	212404	405720 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$980.00
					Check #: 0	
					PO/InvoiceTotal:	$980.00
Check Group:						
5" x 36" arrow floor sticker		100	212405	405677 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$650.00
5" x 36" arrow floor sticker West		100	212405	405677 3/2/2021	20.5.2540.412.0000.003.2100.0000 Custodial Supplies	$650.00
5" x 36" arrow floor sticker East		100	212405	405677 3/2/2021	20.5.2540.412.0000.002.2100.0000 Custodial Supplies	$650.00
					Check #: 0	
					PO/InvoiceTotal:	$1,950.00
Check Group:						
GP NITRILE GLOVE PWDR-FREE LRG GLVPFNL 25 22.71 $567.75		25	212406	406771 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$567.75
GP NITRILE GLOVE PWDR-FREE XL GLVPFNXL 25 22.71 $567.75		13	212406	406771 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$295.23
GP NITRILE GLOVE PWDR-FREE MED GLVPFNM 25 22.71 $567.75		25	212406	406771 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$567.75

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Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
HD MICROFIBER CLOTH 16"X16" NFCL16BUDZ 8 11.82 $94.56		8	212406	406771 3/2/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$94.56
GP NITRILE GLOVE PWDR-FREE XL GLVPFNXL 25 22.71 $567.75		12	212406	406771-1 3/9/2021	20.5.2540.412.0000.004.2100.0000 Custodial Supplies	$272.52
					Check #: 0	
					PO/InvoiceTotal:	$1,797.81
Check Group:						
HANDHELD ELECTROSTATIC MC421640 3 675.00 $2,025.00 SPRAYER VP200ESK		3	212407	406893 3/4/2021	20.5.2540.700.0000.001.2100.0000 Non-Capitalized Equipment	$2,025.00
					Check #: 0	
					PO/InvoiceTotal:	$2,025.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
microfiber cloth		42	212502	406591 3/10/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$430.08
					Check #: 0	
					PO/InvoiceTotal:	$430.08
Check Group:						
pry bar stripper		8	212503	406502 3/10/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$441.04
baseboard stripper		30	212503	406502 3/10/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$1,138.50
					Check #: 0	
					PO/InvoiceTotal:	$1,579.54
Check Group:						
pro lysol brand		10	212504	408414 3/10/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$980.00
					Check #: 0	
					PO/InvoiceTotal:	$980.00

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
return trip charge kit		1	212506	407265 3/8/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$75.00
b-machine repair labor		1	212506	407265 3/8/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$85.00
battery 6 volt		4	212506	407265 3/8/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$685.48
					Check #: 0	
					PO/InvoiceTotal:	$845.48
Check Group:						
disposable mask		8	212507	389500-1 4/29/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$520.00
disposable mask		2	212507	389500-2 5/1/2020	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$130.00
					Check #: 0	
					PO/InvoiceTotal:	$650.00
Check Group:						
disenfect cleaner		8	212508	385144 3/20/2020	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$280.00
buddy jug		1	212508	385144 3/20/2020	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$16.20
					Check #: 0	
					PO/InvoiceTotal:	$296.20
Check Group:						
window squeegee w/handle		30	212612	407201 3/17/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$309.00
extension pole		6	212612	407201 3/17/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$300.00
lobby broom & dust pan		12	212612	407201 3/17/2021	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$195.00

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$804.00
					Vendor Total:	$21,344.16
VARIDESK LLC	366113					
Check Group:						
VarDesk Cub Corner 36 (Black)		1	212154	IVC-2-1718842 2/15/2021	10.5.2640.410.0000.001.0325.0000 General Supplies	$445.50
Power Hub		1	212154	IVC-2-1718842 2/15/2021	10.5.2640.410.0000.001.0325.0000 General Supplies	$54.00
Standing Mat 34 x 20		1	212154	IVC-2-1732028 3/5/2021	10.5.2640.410.0000.001.0325.0000 General Supplies	$45.00
					Check #: 0	
					PO/InvoiceTotal:	$544.50
					Vendor Total:	$544.50
VILLAGE OF HILLSIDE	350389					
Check Group:						
WATER 004003700000		1	210029	APR21AP 3/1/2021	20.5.2540.370.0000.003.2000.0000 Water/Sewer Service	$8,850.85
WATER 004003600000		1	210029	APR21AP 3/1/2021	20.5.2540.370.0000.003.2000.0000 Water/Sewer Service	$13,865.95
					Check #: 0	
					PO/InvoiceTotal:	$22,716.80
Check Group:						
elevator #1 and load test		2	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$200.00
load test		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$50.00
elevator #2		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$200.00

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
load test		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$50.00
elevator #3 DW		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$200.00
elevator #1 WCL		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$200.00
elevator #2 WCL		1	212509	2020-7 2/27/2021	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$200.00
					Check #: 0	
					PO/InvoiceTotal:	$1,100.00
					Vendor Total:	$23,816.80
VILLAGE OF MAYWOOD	350391					
Check Group:						109
WATER 427402010-10		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$34.14
WATER 427402500-00		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$1,012.82
WATER 427402005-10		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$6,293.14
WATER 427402011-00		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$1,035.58
WATER 427402004-02		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$136.56
WATER 427401508-00		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$34.14
WATER 427401507-00		1	210010	APR21AP 2/18/2021	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$34.14
					Check #: 0	
					PO/InvoiceTotal:	$8,580.52
					Vendor Total:	$8,580.52

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WAREHOUSE DIRECT	353427					
Check Group:						
MRC- Clear Lenses, Frameless Safety Glasses – Scratch Resistant, Polycarbonate Frame, Size Universal, Wrap Around		25	212334	4901224-0 3/2/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$49.50
Time Card Rack		2	212334	4901224-0 3/2/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$106.12
TOPS - Pack of (500) 8–1/2" High x 3–1/2" Wide Weekly Time Cards – Manila, Use with Pyramid 331–10		1	212334	4901224-0 3/2/2021	10.5.1400.411.0000.003.3220.0002 Educational Supplies	$25.78
					Check #: 0	
					PO/InvoiceTotal:	$181.40
					Vendor Total:	$181.40
WASHTOWN EQUIPMENT CO INC	350932					
Check Group:						
DRAIN ON EXCHANGE BASIS		1	212782	030890554 3/4/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$300.00
COUPLER KIT		1	212782	030890554 3/4/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$18.67
LABOR CHARGE		1	212782	030890554 3/4/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$100.00
1/2 TRAVEL		1	212782	030890554 3/4/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$50.00
FUEL SURCHARGE		1	212782	030890554 3/4/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$10.00
					Check #: 0	
					PO/InvoiceTotal:	$478.67
					Vendor Total:	$478.67
WEX HEALTH INC.						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
January 2021 fees		1	212449	0001298519-IN 3/2/2021	10.2.0481.000.0000.000.9970.0000 Flex Spending Payable	$71.25
					Check #: 0	
					PO/InvoiceTotal:	$71.25
					Vendor Total:	$71.25
WIGITS TRUCK CENTER	364065					
Check Group:						
PLOW REPAIRS TO 2016 FORD F450 - INVOICE# 110757		1	212512	110757 1/26/2021	20.5.2540.700.0000.002.2000.0000 Non-Capitalized Equipment	$2,957.78
					Check #: 0	
					PO/InvoiceTotal:	$2,957.78
Check Group:						
PLOW REPAIRS TO 2002 FORS F350 - INVOICE #110801		1	212513	110801 2/11/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$790.74
					Check #: 0	
					PO/InvoiceTotal:	$790.74
Check Group:						
test system,labor		1	212618	110778 2/3/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$540.00
pump		1	212618	110778 2/3/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$415.55
shop supplies		1	212618	110778 2/3/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$10.00
power steering fluid		1	212618	110778 2/3/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$9.61
					Check #: 0	
					PO/InvoiceTotal:	$975.16
Check Group:						

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Voucher Detail Listing

Voucher Batch Number: 1264 04/13/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
pro frame series		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$648.99
pivot bolt kit		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$43.42
nose plate bolt kit		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$55.62
pro cylinder		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$170.07
western shoe assy		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$79.02
labor		1	212828	110838 2/23/2021	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$315.00
					Check #: 0	
					PO/InvoiceTotal:	$1,312.12
					Vendor Total:	$6,035.80
WILLIAMS, KEITH V						
Check Group:						
coupler		1	212538	000003 3/12/2021	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$39.15
					Check #: 0	
					PO/InvoiceTotal:	$39.15
					Vendor Total:	$39.15
YOUTH GUIDANCE SERVICE	359781					
Check Group:						
Community Schools Coordination services		1	212336	0245 3/29/2021	10.5.3000.302.0000.001.4300.0002 Professional Services - (Consultants)	$30,643.00
					Check #: 0	
					PO/InvoiceTotal:	$30,643.00
					Vendor Total:	$30,643.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					Grand Total:	$3,713,070.77

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Voucher Detail Listing

Voucher Batch Number: 1243 03/11/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ANTHONY J LANE						
Check Group:						
Boys Basketball 02\17\21		1	212415	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
ASHLEY LOGAN	364637					
Check Group:						
Girls Basketball: 02\23\21		1	212421	MAR21AP 2/23/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
BENJAMIN FONSECA	365617					
Check Group:						
Boys Basketball 02/17/21		1	212377	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
BRANDON CAWTHON	366779					
Check Group:						
Girls Basketball 02/23/21		1	212422	MAR21AP 2/23/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
BRITTANY WHITE	366370					
Check Group:						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Girls Basketball 02/19/21		1	212379	MAR21AP 2/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
CHRISTOPHER HOOD	366067					
Check Group:						
Girls Basketball 02/19/21		1	212381	MAR21AP 2/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
DAVID KING	350724					115
Check Group:						
Boys Basketball 02/20/21		1	212423	MAR21AP 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
David Robare						
Check Group:						
BBB Boys Basketball 02/20/21		1	212442	MAR21AP 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
Frederick Riley						
Check Group:						
Boys Basketball 02/17/21		1	212440	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00

Voucher Detail Listing

Voucher Batch Number: 1243 03/11/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
HURLEY, ROBERT J						
Check Group:						
Athletic Worker: Boys Basketball 021721		1	212410	MAR21AP-1 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
Check Group:						
Athletic Worker: Boys Basketball 022021		1	212411	MAR21AP 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	116
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$80.00
James C. Gotti						
Check Group:						
Boys Basketball 02/17/21		1	212441	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
Jeffrey P. Curtin						
Check Group:						
Boys Basketball 02/20/21		1	212439	MAR21AP 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00

Voucher Detail Listing

Voucher Batch Number: 1243   03/11/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
KENNETH WARE						
Check Group:						
Boys Basketball 02/17/21		1	212436	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
MARK TRAPP	357898					
Check Group:						
Girls Basketball 02/19/21		1	212395	MAR21AP 2/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
Michael Clay						
Check Group:						
Boys Basketball 02/20/21		1	212443	MAR21AP 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
MICHAEL DANIELS						
Check Group:						
Boys Basketball 02\17\21		1	212417	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
MICHAEL LAUGHLIN						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1243 03/11/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
NEW FACULTY MENTOR, INSTRUCTIONAL LEADERSHIP, CRT TEAM (REISSUED CHECK)		1	210165	MAR21AP 7/22/2020	10.5.3700.390.0000.001.4300.0001 Other Purchased Services	$960.00
					Check #: 0	
					PO/InvoiceTotal:	$960.00
					Vendor Total:	$960.00
PAMELA OLIVER	357488					
Check Group:						
Girls Basketball 02/19/21		1	212396	MAR21AP 2/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
PETER J. MROZ						
Check Group:						
Boys Basketball 02\17\21		1	212414	MAR21AP 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
RANDY BANKS	366458					
Check Group:						
Boys Basketball 02/20/21		1	212397	MAR21AP 2/21/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
RONALD GRAZIANO						
Check Group:						

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Voucher Detail Listing

Voucher Batch Number: 1243 03/11/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FA BOYS BASKETBALL GAME		1	212527	MAR21AP 2/28/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
SHARIF WALKER	366437					
Check Group:						
Girls Basketball 02/19/21		1	212399	MR21AP 2/19/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
WILLIE ROSS JR.						119
Check Group:						
Athletic Worker: Boys Basketball 021721		2	212412	MAR21AP-2 2/17/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
Check Group:						
Athletic Worker: Girls Basketball 021921		2	212413	MAR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: Boys Basketball 022021		2	212413	MAR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$160.00
Check Group:						
Athletic Worker: Girls Basketball 02/23/21		2	212435	MAR21AP-1 2/23/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account		Amount
						PO/InvoiceTotal:	$80.00
						Vendor Total:	$320.00
						Grand Total:	$2,747.00

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Voucher Batch Number: 1245 03/12/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
INTERNATIONAL BACCALAUREATE	365188					
Check Group:						
Authorization Candidate Fee - IB CP		1	212485	79005 11/3/2020	10.5.1651.640.0000.003.0016.0000 Dues And Fees	$9,500.00
					Check #: 0	
					PO/InvoiceTotal:	$9,500.00
					Vendor Total:	$9,500.00
SHAY'S SWEET SHOP						
Check Group:						
Assorted cupcakes		1	212448	#12 3/12/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$129.00
Assorted cupcakes		1	212448	#13 3/12/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$450.00
Assorted cupcakes		1	212448	#15 3/12/2021	10.5.2310.323.0000.001.0050.0000 Food Non-Contracted	$150.00
					Check #: 0	
					PO/InvoiceTotal:	$729.00
					Vendor Total:	$729.00
					Grand Total:	$10,229.00

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End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1246 03/15/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
INTERNATIONAL BACCALAUREATE	365188					
Check Group:						
IB DP Candidacy Fee PWMSA		1	212569	11937592 1/4/2021	10.5.1651.640.0000.003.0016.0000 Dues And Fees	$9,500.00

Check #: 0

PO/InvoiceTotal:	$9,500.00
Vendor Total:	$9,500.00
Grand Total:	$9,500.00

End of Report

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Voucher Detail Listing

Voucher Batch Number: 1247 03/17/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
IGS ENERGY						
Check Group:						
West - Electricity		1	210030	337177	20.5.2540.466.0000.003.2000.0000	$4,733.78
				12/3/2020	Electricity	
East - Electricity		1	210030	337177-2	20.5.2540.466.0000.002.2000.0000	$1,364.90
				12/3/2020	Electricity	
PMSA - Electricity		1	210030	337177-4	20.5.2540.466.0000.004.2000.0000	$3,209.21
				12/3/2020	Electricity	
West - Electricity		1	210030	339023	20.5.2540.466.0000.003.2000.0000	$7,823.37
				12/29/2020	Electricity	
East - Electricity		1	210030	339023-2	20.5.2540.466.0000.002.2000.0000	$5,893.52
				12/29/2020	Electricity	
PMSA - Electricity		1	210030	339023-4	20.5.2540.466.0000.004.2000.0000	$2,997.29
				12/29/2020	Electricity	123
West - Electricity		1	210030	340695	20.5.2540.466.0000.003.2000.0000	$11,899.23
				1/29/2021	Electricity	
East - Electricity		1	210030	340695-2	20.5.2540.466.0000.002.2000.0000	$13,090.90
				1/29/2021	Electricity	
PMSA - Electricity		1	210030	340695-4	20.5.2540.466.0000.004.2000.0000	$4,901.75
				1/29/2021	Electricity	

Check #: 0

PO/InvoiceTotal: $55,913.95

Vendor Total: $55,913.95

Grand Total: $55,913.95

End of Report

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ANTHONY J LANE						
Check Group:						
BOYS SOPHOMORE BASKETBALL GAME		1	212544	APR21AP 2/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
ASHLEY LOGAN	364637					
Check Group:						
V GIRLS BASKETBALL GAME		1	212577	APR21AP 3/2/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
AUTO ZONE	363577					
Check Group:						
STRAIGHT LINE SANDER		1	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$149.99
ORBITAL SANDER		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$299.98
6 INCH DA SANDER		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$159.98
8PC BRAKE TOOL SET		3	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$164.97
29IN WORK TRAY GREEN		5	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$699.95
STP CON5W301Q		60	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$131.40

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
STPDEXMERC1Q		60	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$359.40
AIR RECIP SAW		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$199.98
1/2 FUEL TANK WR		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$89.98
WATER PUMP SOCKET		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$60.00
RIGHT ANGLE POLISHER		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$159.98
HARMONIC BALANCER PULLER		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$40.00
MF-300-M LATEX DIAMOND		3	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$56.13
MF-300-L LATEX DIAMOND		3	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$56.13
171P HEAT SHK TUBE SET		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$19.98
HD SPARK PLUG BOO		4	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$39.36
WHEEL STUD INSTALLER		4	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$79.96
SAFEGLASS 12 PKSAS5330PK		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$49.98

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
DENT PULLER SET		1	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$129.99
START UP KIT		1	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$379.99
THERMAL IMAGING CAMERA		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$659.98
8PC MAN BRK GAUGE ST		3	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$44.97
FUEL PUMP SPANNER WR		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$39.98
IMPACT SET		5	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$399.95
20 IN. SAE & MM LUG WRENCH		4	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$99.96
RIVET TOOL KIT		2	210849	2692141617/REISSUE 9/14/2020	10.5.1400.411.0000.002.3220.0002 Educational Supplies	$79.98
					Check #: 0	
					PO/InvoiceTotal:	$4,651.95
					Vendor Total:	$4,651.95
BARRY MESTEMAKER	358841					
Check Group:						
S BOYS BASKETBALL GAME		1	212578	APR21AP 2/23/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Boys Basketball 030521		1	212579	APR21AP/2 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$106.00
BENJAMIN FONSECA	365617					
Check Group:						
BOYS SOPHOMORE BASKETBALL GAME		1	212542	APR21AP 2/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
Check Group:						
Boys Basketball 030221		1	212580	APR21AP/2 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$106.00
DANDRE STINNETTE	366867					
Check Group:						
Boys Basketball 022621		1	212590	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
GAIL GILBERT	366419					
Check Group:						
Girls Basketball 022721		1	212593	APR21AP 2/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
GREG CORNWELL	366033					
Check Group:						
V BOYS BASKETBALL GAME		1	212546	APR21AP 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
FA BOYS BASKETBALL GAME		1	212547	APR21AP/2 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$120.00
GREG FELTEN	365239					
Check Group:						
Boys Basketball 022621		1	212594	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
INTERNATIONAL BACCALAUREATE	365188					
Check Group:						
REG - CP PERSONAL AND PROFESSIONAL SKILLS (CAT 1) - MARCH 3-31, 2021		1	212394	D7NKF3CDYXR 2/3/2021	10.5.2210.312.0000.003.4300.0002 Professional Employee Training and Development	$450.00
REG - CP REFELECTIVE PROJECT (CAT 1) - MARCH 3-31, 2021		1	212394	D7NKF3CDYXR 2/3/2021	10.5.2210.312.0000.003.4300.0002 Professional Employee Training and Development	$450.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
REG - IB COURSE - ENGLISH A: LANGUAGE AND LITERATURE (CAT 2) - MARCH 1-31, 2021		1	212394	JBN24YNYNT8	10.5.2210.312.0000.003.4300.0002	$450.00
				2/2/2021	Professional Employee Training and Development	
REG - IB COURSE - ENGLISH A: LANGUAGE AND LITERATURE (CAT 2) - MARCH 1-31, 2021		1	212394	NSNGV3BD96T	10.5.2210.312.0000.003.4300.0002	$450.00
				2/3/2021	Professional Employee Training and Development	
REG - IB CP DP LANGUAGE CAT 2		1	212394	XSNJCQ9D2RM	10.5.2210.312.0000.003.4300.0002	$450.00
				2/1/2021	Professional Employee Training and Development	
					Check #: 0	
					PO/InvoiceTotal:	$2,250.00
					Vendor Total:	$2,250.00
KEEYON WEATHERSBY	362028					
Check Group:						
Girls Basketball 022721		1	212598	APR21AP	10.5.1501.319.0000.003.0036.0000	$53.00
				2/27/2021	Other Professional & Technical Services	
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
KEVIN WHITE	351471					
Check Group:						
BOYS VARSITY BASKETBALL GAME		1	212543	APR21AP	10.5.1501.319.0000.002.0036.0000	$67.00
				2/12/2021	Other Professional & Technical Services	
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
KINA BROWN	366375					
Check Group:						
GIRLS SOPHOMORE BASKETBALL GAME		1	212539	APR21AP/2	10.5.1501.319.0000.002.0036.0000	$53.00
				2/17/2021	Other Professional & Technical Services	
					Check #: 0	
					PO/InvoiceTotal:	$53.00

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
GIRLS VARSITY BASKETBALL GAME		1	212540	APR21AP 2/17/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$120.00
Michael Clay						
Check Group:						
S BOYS BASKETBALL GAME		1	212550	APR21AP 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
MICHAEL JULIAN	362985					
Check Group:						
Boys Basketball 030521		1	212599	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
PAMELA OLIVER	357488					
Check Group:						
GIRLS VARSITY BASKETBALL GAME		1	212541	APR21AP 2/17/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
WSC Girls Tournament 030621		3	212602	APR21AP/2 3/6/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$270.00
					Check #: 0	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$270.00
					Vendor Total:	$337.00
PETER BOUZEOS	366058					
Check Group:						
Boys Basketball 030221		1	212603	APR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
Phillip Troutman						
Check Group:						
V GIRLS BASKETBALL GAME		1	212551	APR21AP/2 2/17/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
						131
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
S GIRLS BASKETBALL GAME		1	212552	APR21AP 2/17/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$120.00
REGINALD JOHNSON						
Check Group:						
S BOYS BASKETBALL GAME		1	212548	APR21AP 2/23/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
RHONDA WILLIAMS	366421					

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Girls Basketball 022721		1	212605	APR21AP/2 2/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
WSC GBB Tournament 030621		3	212606	APR21AP 3/6/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$270.00
					Check #: 0	
					PO/InvoiceTotal:	$270.00
					Vendor Total:	$337.00
RIVERA, RACHEL D						
Check Group:						132
PAYROLL CONSULTING		10	212619	APR21AP 3/6/2021	10.5.2520.390.0000.001.0012.0000 Other Purchased Services	$347.20
					Check #: 0	
					PO/InvoiceTotal:	$347.20
					Vendor Total:	$347.20
RONALD GRAZIANO						
Check Group:						
S BOYS BASKETBALL GAME		1	212545	APR21AP 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
SHARIF WALKER	366437					
Check Group:						
V GIRLS BASKETBALL GAME		1	212607	APR21AP 3/2/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1248 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
STEVE MCGOVERN	351056					
Check Group:						
Girls Basketball 022721		1	212610	APR21AP 2/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
TERRANCE J. CULLEN						
Check Group:						
V BOYS BASKETBALL GAME		1	212549	APR21AP 2/23/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
					Grand Total:	$9,360.15

End of Report

Voucher Detail Listing

Voucher Batch Number: 1250 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Milllennium Gear LLC						
Check Group:						
Home & Away Football Uniform		80	212698	000288 3/17/2021	10.5.1501.491.0000.002.0036.0000 Uniforms	$8,000.00
					Check #: 0	
					PO/InvoiceTotal:	$8,000.00
					Vendor Total:	$8,000.00
					Grand Total:	$8,000.00

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Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1249 03/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PTHS-IMRF	350164					
Check Group:						
NOTICE OF PAYMENT DUE		1	212669	202103892 3/19/2021	50.2.0481.000.0000.000.9926.0000 ER - IMRF Payable	$3,714.57

Check #: 0

PO/InvoiceTotal:	$3,714.57
Vendor Total:	$3,714.57
Grand Total:	$3,714.57

End of Report

Voucher Detail Listing

Voucher Batch Number: 1262 03/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AARON JANOVSKY	366486					
Check Group:						
PA ANNOUNCER		16	212653	APR21AP 3/18/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$640.00
					Check #: 0	
					PO/InvoiceTotal:	$640.00
					Vendor Total:	$640.00
ASHLEY LOGAN	364637					
Check Group:						
S GIRLS BASKETBALL GAME		1	212658	APR21AP/2 3/2/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
Check Group:						
BOYS VARSITY /SOPHOMORE BASKETBALL GAME		1	212659	APR21AP/3 3/5/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$173.00
Brittney Shurn						
Check Group:						
Girls Bsketball 022321		1	212641	APR21AP 2/23/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
DON MILLER						
Check Group:						
Boys Basketball 030221		1	212633	APR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00

Voucher Detail Listing

Voucher Batch Number: 1262 03/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
DONNA MOBLEY						
Check Group:						
Girls Basketball 022721		1	212624	APR21AP/2 2/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Boys Basketball 030521		1	212625	APR21AP 3/3/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	137
					PO/InvoiceTotal:	$67.00
Check Group:						
V GIRLS BASKETBALL GAME		1	212689	APR21AP/1 2/26/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$201.00
DWAYNE CHANDLER	365854					
Check Group:						
Boys basketball 031321		1	212664	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
HURLEY, ROBERT J						
Check Group:						

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Voucher Batch Number: 1262 03/25/2021

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Athletic Worker: Boys Basketball 022621		1	212620	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
Check Group:						
Athletic Worker: Boys Basketball 030221		1	212621	APR21AP/2 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
Check Group:						
Athletic Worker: Boys & Girls 030521		2	212622	APR21AP/3 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: WSC Girls Tournament 030521		3	212622	APR21AP/3 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
Check Group:						
Athletic Worker: Girls Basketball 030921		1	212688	APR21AP/4 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$320.00
JOE FIELDS JR.	366780					
Check Group:						
Girls Basketball 030921		1	212671	APR21AP 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
JOE MADISON						
Check Group:						
B BASKETBALL		1	212693	APR21AP 3/9/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
JOHNNY WILKINS	366051					
Check Group:						
B BASKETBALL		1	212672	APR21AP 3/9/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
JUSTIN FAHY						
Check Group:						
Boys Basketball 031221		1	212692	APR21AP 3/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
Justin Phipps						
Check Group:						
Athletic Worker: Boys Basketball 022021		2	212642	APR21AP/2 2/20/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: Boys Basketball 022621		1	212642	APR21AP/3 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
Athletic Worker: Boys Basketball 030221		2	212642	APR21AP/4 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$200.00
Check Group:						
Athletic Worker: Boys Basketball 030521		1	212643	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$40.00
					Check #: 0	
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$240.00
KENNETH WARE						
Check Group:						
FA BOYS BASKETBALL GAME		1	212691	APR21AP 2/24/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
KENNETH WILLIAMS						
Check Group:						
GIRLS VARSITY BASKETBALL GAME		1	212695	APR21AP/1 3/5/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Basketball		1	212696	APR21AP 3/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$120.00
LOCKWOOD, COREY						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Boys Basketball 030521		1	212635	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
MICHAEL JULIAN	362985					
Check Group:						
B BASKETBALL		1	212673	APR21AP/2 3/9/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
NICK GAVRILA	364589					141
Check Group:						
SOCCER		1	212674	APR21AP 3/11/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$55.00
					Check #: 0	
					PO/InvoiceTotal:	$55.00
					Vendor Total:	$55.00
PAMELA OLIVER	357488					
Check Group:						
V GIRLS BASKETBALL GAME		1	212675	APR21AP/3 2/26/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
REGINALD JOHNSON						
Check Group:						
Boys Basketball 022621		1	212631	APR21AP/2 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
ROBERT HACKER	364292					
Check Group:						
Girls Basketball 030921		1	212676	APR21AP/2 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
Check Group:						
GIRLS VARSITY/SOPHOMORE BASKETBALL GAME		1	212677	APR21AP 3/5/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	142
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$240.00
RONALD GRAZIANO						
Check Group:						
Boys Basketball 022621		1	212636	APR21AP/2 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
Check Group:						
Boys Basketball 030221		1	212637	APR21AP/3 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$106.00
RUBEN GARCIA						
Check Group:						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Boys Basketball 030221		1	212632	APR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
SHARIF WALKER	366437					
Check Group:						
Girls Basketball 030921		1	212679	APR21AP/2 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
STEVE MCCLENNING	366373					143
Check Group:						
Girls Basketball 031221		1	212681	APR21AP 3/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
STEVE RILEY	366790					
Check Group:						
B BASKETBALL		1	212682	APR21AP 3/13/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
TERRY MURPHY	352541					
Check Group:						
B BASKETBALL		1	212683	APR21AP 3/9/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
TOM CONNELLY	363752					
Check Group:						
Boys Basketball 030221		1	212611	APR21AP 3/23/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
TRACEY NIXON	363366					
Check Group:						
Girls Basketball 031221		1	212684	APR21AP 3/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
TRACY SYKES	360576					
Check Group:						
OFFICIAL BOOK		9	212685	APR21AP 2/26/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$360.00
					Check #: 0	
					PO/InvoiceTotal:	$360.00
					Vendor Total:	$360.00
WILLIE ROSS JR.						
Check Group:						
Athletic Worker: Boys Basketball 022621		2	212627	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$80.00
Check Group:						
Athletic Worker: Girls Basketball 022721		2	212628	APR21AP/2 2/27/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
Check Group:						
Athletic Worker: Boys Basketball 030221		2	212629	APR21AP/3 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
Check Group:						
Athletic Worker: Boys Basketball 030521		2	212630	APR21AP/4 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: WSC Girls Tournament 030621		3	212630	APR21AP/4 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$360.00
					Check #: 0	
					PO/InvoiceTotal:	$440.00
Check Group:						
Athletic Worker: Girls Basketball 030921		2	212690	APR21AP/1 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
					Check #: 0	
					PO/InvoiceTotal:	$80.00
					Vendor Total:	$760.00
					Grand Total:	$4,510.00

End of Report

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Andrew Homa						
Check Group:						
Boys Basktball 022621		1	212645	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
ANDY SAWICKI	365076					
Check Group:						
SOCCER		1	212845	APR21AP 3/18/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
Anthony Cianciolo						
Check Group:						
Boys Basketball 022621		1	212644	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Anthony Walker						
Check Group:						
BOYS VARSITY BASKETBALL GAME		1	212700	APR21AP/2 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Girls Basketball 031221		1	212701	APR21AP 3/12/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$120.00
Brittney Shurn						
Check Group:						
Basketball		1	212699	APR21AP/2 3/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
Charles Thomas						
Check Group:						
Basketball		1	212717	APR21AP/3 3/13/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Basketball		1	212718	APR21AP/2 3/13/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Basketball		1	212719	APR21AP 3/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$201.00
Christopher Mays						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
V BOYS BASKETBALL GAME		1	212646	APR21AP 3/3/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
DANDRE STINNETTE	366867					
Check Group:						
Basketball		1	212849	APR21AP/2 3/10/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
DAVID KING	350724					148
Check Group:						
Boys Basketball 031321		1	212808	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
DON HODGKINSON	365170					
Check Group:						
SOCCER		1	212850	APR21AP 3/18/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
DOUG BARNES	363775					
Check Group:						
Boys Basketball 031321		1	212809	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Drew Matzen						
Check Group:						
V BOYS BASKETBALL GAME		1	212647	APR21AP 2/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
V BOYS BASKETBALL GAME		1	212648	APR21AP/2 2/19/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	149
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$134.00
Eric Gabriel						
Check Group:						
Boys Swim 030521		1	212710	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Gabriel Billings						
Check Group:						
SOCCER		1	212711	APR21AP 3/11/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Jason Robinson						
Check Group:						
V BOYS BASKETBALL GAME		1	212649	APR21AP 2/23/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Jason Shook						
Check Group:						
Boys Basketball 031321		1	212840	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Jim Dart						
Check Group:						
Basketball		1	212716	APR21AP 3/16/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Jim Sullivan						
Check Group:						
Basketball		1	212721	APR21AP 3/9/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Joe Reilly						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
B BASKETBALL		1	212722	APR21AP 3/10/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
Justin Phipps						
Check Group:						
Athletic Worker: WSC Boys Basketball Tournament 031321		3	212838	APR21AP/5 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
Kevin Ronan						
Check Group:						
Girls Basketball 030921		1	212709	APR21AP 3/9/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Kevin T. Moore						
Check Group:						
Boys Basketball 030521		1	212707	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Les O'Connor						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Boys Basketball 031321		1	212715	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Michael Rojas						
Check Group:						
BOYS VARSITY BASKETBALL GAME		1	212705	APR21AP 2/23/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Nick Visvardis						
Check Group:						
Boys Basketball 030521		1	212706	APR21AP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Pat Cawiezel						
Check Group:						
Basketball		1	212713	APR21AP 3/12/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Perry Mister						
Check Group:						
Basketball		1	212720	APR21AP 3/13/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
RICHARD S ANDREWS	363887					
Check Group:						
SOCCER		1	212820	APR21AP 3/11/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
Ron Bonfiglio						
Check Group:						
Boys Basketball 030521		1	212714	APR21PAP 3/5/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$53.00
					Check #: 0	
					PO/InvoiceTotal:	$53.00
					Vendor Total:	$53.00
Scott Anderson						
Check Group:						
Boys Basketball 031321		1	212841	APR21AP 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$134.00
					Check #: 0	
					PO/InvoiceTotal:	$134.00
					Vendor Total:	$134.00
Shante Glenn						
Check Group:						
GIRLS VARSITY BASKETBALL GAME		1	212702	APR21AP 2/26/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					PO/InvoiceTotal:	$67.00
Check Group:						
GIRLS VARSITY /SOPHOMORE BASKETBALL GAME		1	212703	APR21AP/2 3/3/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$187.00
Steven Porter						
Check Group:						
Boys Basketball 030221		1	212704	APR21AP 3/2/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
					Vendor Total:	$67.00
Tom Wedryk						
Check Group:						
Boys Basketball 022621		1	212708	APR21AP 2/26/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$67.00
					Check #: 0	
					PO/InvoiceTotal:	$67.00
Check Group:						
Boys Basketball 031321		2	212839	APR21AP/2 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$134.00
					Check #: 0	
					PO/InvoiceTotal:	$134.00
					Vendor Total:	$201.00
WILLIE ROSS JR.						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1263 04/01/2021

Fiscal Year: 2020-2021

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Athletic Worker: Girls Basketball 031221		2	212790	APR21AP/5 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$80.00
Athletic Worker: WSC Boys Tournament 031321		3	212790	APR21AP/5 3/13/2021	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
					Vendor Total:	$200.00
ZDZISLAW KUJAWA	353491					
Check Group:						
SOCCER		1	212864	APR21AP 3/18/2021	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
					Grand Total:	$3,107.00

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1277 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HAUSER, IZZO, PETRARCA,	365976					
Check Group:						
Litigation Feb 2021		1	212879	27192 2/23/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$4,439.00
Collective Bargaining Feb 2021		1	212879	27194 2/23/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$8,786.00
					Check #: 0	
					PO/InvoiceTotal:	$13,225.00
Check Group:						
Collective Bargaining - March		1	212880	27367-2 4/6/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$4,301.00
Special Projects - March		1	212880	27367-2 4/6/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$1,035.00
Litigation - March		1	212880	27367-2 4/6/2021	10.5.2310.318.0000.001.0050.0000 LEGAL	$17,319.00
					Check #: 0	
					PO/InvoiceTotal:	$22,655.00
					Vendor Total:	$35,880.00
QUADIENT						
Check Group:						
300 Pk Meter Tapes Double		4	211786	16256185 12/21/2020	10.5.2660.410.0000.001.0014.0000 General Supplies	$148.91
iX3/5/7/7PRO Standard Ink Cartridge		2	211786	16256185 12/21/2020	10.5.2660.401.0000.001.0014.0000 Toner	$258.10
IS5000 IS60000 Ink Tank		1	211786	16256185 12/21/2020	10.5.2660.401.0000.001.0014.0000 Toner	$343.54
					Check #: 0	
					PO/InvoiceTotal:	$750.55
					Vendor Total:	$750.55

Voucher Detail Listing

Voucher Batch Number: 1277 04/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					Grand Total:	$36,630.55

End of Report

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CASH DISBURSEMENT REPORT

Date Range: 3/1/2021 through 3/31/2021

Bank Code Range: ALL

Check #	Check Date	Void Date	Check Type	Vendor	Vendor Name	Check Amount
BANK CODE: A - Checking Acct						
29243	03/31/21		C	AMAZON	Amazon Capital Services	298.08
29244	03/31/21		C	TROPHIESB	Trophies by George	124.00
					Total for Bank A	422.08
					REPORT TOTAL	**422.08**

COMPUTER CHECK JOURNAL

Check #	Check Date		Check Amount	Vendor Code and Name		
Invoice #	**Inv Date**	**PO #**	**Purpose**	**Inv Amount**	**Account # and Description**	
Batch No.: CC09-001						
Bank Code: A Checking Acct						
29243	**03/31/21**		**298.08**	**AMAZON - Amazon Capital Services**		
1G4M-916	02/15/21	11701	Prom accessories and decorations	162.00	4-30-518	Class of 2021-PMSA
1G4M-916	02/15/21	11701	Prom accessories and decorations	136.08	4-30-518	Class of 2021-PMSA
			Subtotal for Check # 29243	**298.08**		
29244	**03/31/21**		**124.00**	**TROPHIESBY - Trophies by George**		
103925-20	03/26/21	11719	END OF Season Awards	124.00	3-10-302	Panther Club West
			Subtotal for Check # 29244	**124.00**		
			Subtotal for Bank Code A	**422.08**		

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VENDOR	TOTAL
GILBANE BUILDING COMPANY	$1,115,413.13
P. A. E. C. CENTER	$567,997.00
PERKINS & WILL, INC.	$279,319.62
ACADEMIC TUTORING CENTER	$236,970.68
MARYVILLE ACADEMY	$148,787.10
MENTA ACADEMY HILLSIDE	$116,260.85
JEANINE SCHULTZ MEMORIAL SCHOOL	$115,169.85
IGS ENERGY	$99,083.12
SEAL OF ILLINOIS	$89,786.90
FIRST STUDENT	$77,406.93
ATHLETICO LTD	$71,327.12
HEARTSPRING	$61,378.74
CHG ALTERNATIVE EDUCATION INC	$60,865.74
AT & T	$45,631.63
SODEXO, INC & AFFILIATES	$38,563.94
HAUSER, IZZO, PETRARCA,	$35,880.00
THE HOPE SCHOOL	$32,204.86
AT&T MOBILTY	$31,200.33
YOUTH GUIDANCE SERVICE	$30,643.00
EGSL	$28,980.00
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	$27,905.16
Paramount Media Group, Inc.	$24,500.00
VILLAGE OF HILLSIDE	$23,816.80
ERSKINE REEVES BARBER ACADEMY	$22,400.00
HAUSER, IZZO, PETRARCA,	$22,139.00
UNIQUE PRODUCTS	$21,344.16
INTERNATIONAL BACCALAUREATE	$21,250.00
FRONTLINE TECHNOLOGIES GROUP LLC	$19,979.70
HELPING HAND CENTER	$19,623.52
BILLBOARD SOURCE INC	$17,117.43
HFO Chicago	$13,872.54
GIANT STEPS ILLINOIS INC.	$12,422.80
TRUE NORTH CONSULTANTS INC.	$12,250.00
SEQUEL SCHOOL	$10,103.88
Acacia Academy	$9,632.07
CORPORATE MASTERCARD	$8,877.60
D3 CNTRLS	$8,675.00
VILLAGE OF MAYWOOD	$8,580.52
PAUL BUNYON & SONS	$8,100.00
Milllennium Gear LLC	$8,000.00
STRIVVEN MEDIA LLC	$7,800.00
STREAMWOOD BEHAVIORAL HLTH CTR	$7,731.62
SOARING EAGLE ACADEMY	$7,655.67
CALUMET CITY PLUMBING CO. INC.	$7,556.90

PROVISO TOWNSHIP HIGH SCHOOLS	$7,226.90
Stratum Health Solutions, LLC	$6,600.00
Preferred healthcare Staffing	$6,579.00
GRAINGER, INC.	$6,518.35
BALFOUR	$6,427.73
WIGITS TRUCK CENTER	$6,035.80
THE ACHIEVEMENT CENTERS INC.	$5,836.42
HEARTLAND ALLIANCE HEALTH CCIS	$5,318.25
ACADIA ACADEMY	$5,222.06
EASTER SEALS METROPOLITAN CHICAGO	$5,012.45
TECH WORLD, LLC	$4,790.67
AUTO ZONE	$4,651.95
NATIONAL RESTAURANT ASSOC EDUCATION FDN	$4,482.44
Medical Device Depot, Inc.	$4,016.94
TRAINING CONCEPTS	$3,972.95
Pear Deck, Inc.	$3,950.00
BROOKLINE SHADE COMPANY	$3,894.00
PTHS-IMRF	$3,714.57
SOUTHWEST TOWN MECHANICAL SERVICES	$3,500.00
FLINN SCIENTIFIC, INC	$3,210.29
Deborah Antoine	$3,200.00
IMAGE FX CORP	$2,903.92
LINDEN OAKS TUTORING	$2,870.40
BROADVIEW TRUE VALUE HARDWARE	$2,683.87
PRUITT, DARRYL	$2,650.00
ANN & ROBERT H LURIE CHILDRENS HOSPITAL	$2,640.00
BRITTEN SCHOOL	$2,598.00
RUSSO'S POWER EQUIPMENT	$2,428.61
CONSERV FS	$2,319.67
POINT AUTOMOTIVE INC.	$2,127.04
CDW GOVERNMENT INC	$2,052.44
NOLAN BOILER & TANK SERVICE, INC.	$1,939.00
ORKIN PEST CONTROL	$1,907.36
HODGES LOIZZI EISENHAMMER RODRICK KOHN	$1,748.02
APPLE INC EDUCATION	$1,561.00
JAMES W. ECKWALL	$1,500.00
RIVEREDGE HOSPITAL	$1,450.00
KATHERINE POOL	$1,376.00
JAMALI KOPY KAT	$1,350.00
WILLIE ROSS JR.	$1,280.00
HOME DEPOT	$1,233.45
SPECIAL EDUCATION SYSTEMS INC.	$1,102.92
PROVISO TOWNSHIP HIGH SCHOOL	$1,092.49
Calm Mind Counseling Center	$1,080.00
MOTION SOLUTIONS LLC	$1,005.50

CAREERSAFE LLC	$1,000.00
BSN SPORTS	$995.00
INDUSTRIAL APPRAISAL CO.	$995.00
MICHAEL LAUGHLIN	$960.00
MSC INDUSTRIAL SUPPLY CO.	$953.16
PRO-AM TEAM SPORTS	$945.00
AMAZON	$922.44
STS BRAND	$916.43
MARCIA EBERHARD	$912.00
tyara simpson-morales	$912.00
AQUA PURE ENTERPRISES INC	$874.17
C ACITELLI HEATING PIPING	$865.40
EDGENUITY INC	$825.00
COMMUNITY DISTRICT 200	$810.00
NASCO	$784.34
Quadient	$750.55
PRINCIPE, NATALIE	$750.00
HIGGINS, ANGELA S	$735.00
SHAY'S SWEET SHOP	$729.00
SHOREWOOD HOME & AUTO	$704.66
JAMES L. HENDERSON	$695.35
MARY KATE TRAUSCH	$672.00
NASSP	$649.00
AARON JANOVSKY	$640.00
STAPLES ADVANTAGE	$583.92
BUREAU OF EDUCATION & RESEARCH	$558.00
VARIDESK LLC	$544.50
CHEMSEARCHFE	$512.00
C.R. LEONARD PLUMBING & HEATING INC.	$495.00
EDMUND FORST	$480.00
MICHAEL HYATT	$480.00
WASHTOWN EQUIPMENT CO INC	$478.67
LEARNING SEED	$477.22
PAMELA OLIVER	$471.00
EBSCO INFORMATION SERVICES	$417.30
CINTAS	$407.23
HURLEY, ROBERT J	$400.00
ILLINOIS PRINCIPALS ASSOC	$399.00
Lamination Depot, Inc.	$393.36
ALEX JANCO	$384.00
Justin Phipps	$360.00
TRACY SYKES	$360.00
RIVERA, RACHEL D	$347.20
RHONDA WILLIAMS	$337.00
AT & T LONG DISTANCE	$293.46
ASHLEY LOGAN	$293.00

MATTHEW MEINDL	$256.00
Brittney Shurn	$240.00
COMMUNITY UNIT SCHOOL DISTRICT 201	$240.00
ORKIN NATIONAL ACCOUNTS	$240.00
ROBERT HACKER	$240.00
RONALD GRAZIANO	$212.00
Charles Thomas	$201.00
DONNA MOBLEY	$201.00
SHARIF WALKER	$201.00
Tom Wedryk	$201.00
B & H PHOTO-VIDEO	$187.46
Shante Glenn	$187.00
WAREHOUSE DIRECT	$181.40
Michael Clay	$173.00
ASHLAND ADDISON FLORIST	$169.00
DOBIAS SAFE SERVICES INC.	$167.50
FERRELLGAS	$164.58
MAJOR APPLIANCE SERVICE	$164.25
INDIAN PRAIRIE SCHOOL DIST 204	$159.02
BENJAMIN FONSECA	$159.00
CPI	$150.00
LEXISNEXIS RISK SOLUTIONS	$150.00
DAVID KING	$134.00
Drew Matzen	$134.00
Scott Anderson	$134.00
TRIMARK MARLINN LLC	$131.52
ACCURATE BIOMETRICS	$129.00
Anthony Walker	$120.00
BRANDON CAWTHON	$120.00
David Robare	$120.00
GREG CORNWELL	$120.00
JUSTIN FAHY	$120.00
KENNETH WILLIAMS	$120.00
KINA BROWN	$120.00
Phillip Troutman	$120.00
ANTHONY J LANE	$106.00
BARRY MESTEMAKER	$106.00
DANDRE STINNETTE	$106.00
KENNETH WARE	$106.00
MICHAEL JULIAN	$106.00
REGINALD JOHNSON	$106.00
ALEXIAN BROTHER BEHAVIORAL	$80.00
WEX HEALTH INC.	$71.25
Andrew Homa	$67.00
Anthony Cianciolo	$67.00

BRITTANY WHITE	$67.00
Christopher Mays	$67.00
DON MILLER	$67.00
DOUG BARNES	$67.00
DWAYNE CHANDLER	$67.00
Eric Gabriel	$67.00
Frederick Riley	$67.00
Jason Robinson	$67.00
Jason Shook	$67.00
Jeffrey P. Curtin	$67.00
Jim Dart	$67.00
Jim Sullivan	$67.00
JOE FIELDS JR.	$67.00
JOE MADISON	$67.00
Kevin Ronan	$67.00
Kevin T. Moore	$67.00
KEVIN WHITE	$67.00
Les O'Connor	$67.00
MICHAEL DANIELS	$67.00
Michael Rojas	$67.00
Nick Visvardis	$67.00
Pat Cawiezel	$67.00
Perry Mister	$67.00
PETER J. MROZ	$67.00
RANDY BANKS	$67.00
RUBEN GARCIA	$67.00
STEVE MCCLENNING	$67.00
STEVE MCGOVERN	$67.00
STEVE RILEY	$67.00
Steven Porter	$67.00
TERRANCE J. CULLEN	$67.00
TERRY MURPHY	$67.00
TRACEY NIXON	$67.00
ANDY SAWICKI	$65.00
DON HODGKINSON	$65.00
Gabriel Billings	$65.00
RICHARD S ANDREWS	$65.00
ZDZISLAW KUJAWA	$65.00
Kerry Cogan Brown	$64.00
NICK GAVRILA	$55.00
CHRISTOPHER HOOD	$53.00
ELMHURST OCCUPATIONAL HEALTH	$53.00
GAIL GILBERT	$53.00
GREG FELTEN	$53.00
James C. Gotti	$53.00

Joe Reilly	$53.00
JOHNNY WILKINS	$53.00
KEEYON WEATHERSBY	$53.00
LOCKWOOD, COREY	$53.00
MARK TRAPP	$53.00
PETER BOUZEOS	$53.00
Ron Bonfiglio	$53.00
TOM CONNELLY	$53.00
COMMERCIAL TIRE SERVICES	$49.50
IRON MOUNTAIN	$40.00
WILLIAMS, KEITH V	$39.15
Grand Total	$3,856,782.99

PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

4/13/2021

EDUCATION	10	$	1,953,658.26
O & M	20	$	252,717.49
BOND & INTEREST	30	$	-
TRANSPORTATION	40	$	119,447.82
SITE CONSTRUCTION	60	$	1,423,877.75
LIFE SAFETY	90	$	-
GRAND TOTAL		**$**	**3,749,701.32**

Student Activity Checks	03/01/21 - 03/31/21:	$	422.08
Harris Checks	03/01/21 - 03/31/21:	$	-
Special Checks	03/01/21 - 03/31/21:	$	107,081.67
Gross Payrolls	03/01/21 - 03/31/21:	$	3,172,055.32
Board Share TRS	03/01/21 - 03/31/21:	$	12,485.84
Board Share THIS	03/01/21 - 03/31/21:	$	19,678.36
Board Share IMRF	03/01/21 - 03/31/21:	$	64,057.30
Grant Share Federal-TRS	03/01/21 - 03/31/21:	$	4,203.08
Board Share FICA-Social Security	03/01/21 - 03/31/21:	$	52,041.75
Board Share FICA-Medicare	03/01/21 - 03/31/21:	$	42,722.84
Ameritas Group Dental	03/01/21 - 03/31/21:	$	37,347.06
Blue Cross Blue Shield of IL	03/01/21 - 03/31/21:	$	572,936.60
TelaDoc	03/01/21 - 03/31/21:	$	1,926.00
TOTAL :		**$**	**7,800,028.67**

PAYROLL:

Date		Gross		Deductions		Net
						$14,578.00
3/12/2021	$	1,513,611.64	$	1,498,833.64	$	14,778.00
3/26/2021	$	1,658,443.68	$	1,658,443.68		
			$	-		
SUB-TOTAL	$	3,172,055.32	$	3,157,277.32	$	14,778.00

	# OF EMPLOYEES				
Administrator	46	$	483,738.44	$	2,253.65
Teachers	250	$	1,742,092.78	$	8,116.08
Support Staff	157	$	487,227.70	$	2,269.90
Operation/Maintenance	70	$	311,178.63	$	1,449.72
NJROTC	6	$	38,064.66	$	177.34
Other Contractual Staff	29	$	109,753.11	$	511.32
	558	$	3,172,055.32	$	14,778.00

THE UNDERSIGNED DO HEREBY CERTIFY THAT THE ACCOUNTS PAYABLE LISTING AND OTHER CLAIMS PRESENTED ABOVE IN THE AMOUNT OF $11,549,729.99 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #209, COOK COUNTY, ILLINOIS HELD 04/13/2021 AND DO HEREBY AUTHORIZE THE SCHOOL TREASURER OF TOWNSHIP 39, RANGE 12 TO PAY THE SAME.

BUSINESS MANAGER

PRESIDENT

SECRETARY

E. Policy Manual Updates - Second Reading ***- Action Item*** 168

Action Item

Subject:

Policy Manual Updates (2nd Reading)

Administration's Analysis

The Board of Education contracted with the Illinois Association of School Boards (IASB) to develop its policy manual. Included in the services provided by IASB are periodic updates for the boards to consider that include all pertinent changes in the law, etc. This service allows the District's policies to stay current. Once the changes are adopted, IASB will forward new copies of the policy manual to the District. An updated electronic version will also be posted. Additional policyupdates are also brought forth by the Board or recommended by the administration.

The following polices are presented for **second reading**:

2:100	Board Member Conflict of Interest	5:60	Expenses
2:105	Ethics and Gift Ban	5:90	Abused and Neglected Child Reporting
2:125	Board Member Compensation/Expenses	6:110	Programs for Students at Risk
2:160	Board Attorney	6:135	Accelerated Placement Program
2:200	Types of Board of Education Meetings	6:150	Home and Hospital Instruction
2:220	Board of Education Meeting Procedure	6:20	School Year Calendar and Day
4:150	Facility Management and Building Programs	6:60	Curriculum Content
4:190	Targeted School Violence Prevention	7:130	Student Rights and Responsibilities
4:50	Payment Procedures	7:150	Agency and Police Interviews
5:100	Staff Development Program	7:20	Harassment of Students Prohibited
5:150	Personnel Records	7:270	Administering Medicines to Students
5:20	Workplace Harassment Prohibited	7:305	Student Athlete Concussions and Head Injuries
5:200	Terms and Conditions of Employment and Dismissal	7:325	Student Fundraising Activities
5:290	Employment Termination and Suspensions	7:70	Attendance and Truancy
5:20E	Resolution to Prohibit Sexual Harassment	7:90	Release during School Hours
5:220	Substitute Teachers	8:10	Connection with the Community
5:250	Leaves of Absence	8:110	Public Suggestions and Concerns
5:260	Student Teachers	8:80	Gifts to the District
5:280	Duties and Qualifications	6:40	Curriculum Development
5:30	Hiring Process and Criteria	6:65	Student Social and Emotional Development
5:330	Sick Days, Vacation Holidays and Leaves	8:70	Accommodating Individuals with Disabilities
5:50	Drug and Alcohol-Free Workplace; e-cigarette, tobacco and cannabis Prohibition	2:230	Public Participation at Board of Education Meetings and Petitions to the Board

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the second reading of the Policy Manual Update as noted.

Document Status: Draft Update

BOARD OF EDUCATION

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board of Education members must annually file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act. Each Board of Education member is responsible for filing the statement with the county clerk of the county in which the District's principle office is located by May 1.

Federal and State Grant Awards[PRESSPlus1]

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a member of the Board member's immediate family or household;
2. The Board member's business partner; or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

5 ILCS 420/4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3.

105 ILCS 5/10-9.

2 C.F.R. §200.318(c)(1).

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

~~ADOPTED: June 12, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. State of Education's *Procurement and Purchasing Checklist* and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). See the PRESS Issue 102 Update Memo for more information.

The term *participate* is not specifically defined in the federal regulation; consult the board attorney regarding other actions the board can take to limit the influence of a conflicted board member, beyond abstention from the board's evaluation and vote on a contract. 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award or eligible State grants through GATA if they have a *real or apparent conflict of interest*. Authoritative sources and guidance regarding conflict of interest and financial disclosure are provided through the GATA Resource Library at www.grants.illinois.gov. See also the Ill. State Board of Education's *Procurement and Purchasing Checklist* at: www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

The law does not specifically define an *apparent conflict of interest.* For a discussion of what an *apparent conflict of interest* may mean, see the discussion about avoiding the *appearance of impropriety* in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices**, https://www.iasb.com/IASB/media/Documents/COI_FAQ.pdf.

Issue 102, October 2019

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts[PRESSPlus1]

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding $75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are

customarily provided to others in similar circumstances.

10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than $100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under ~~Section~~ 26 U.S.C. §501(c)(3) ~~of the Internal Revenue Code~~.

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

"**Political activity**" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"**Prohibited source**" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"**Gift**" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials[PRESSPlus2]

Pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/70-5), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.2105[Q1] [PRESSPlus3]

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.[PRESSPlus4]

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.[PRESSPlus5]

LEGAL REF.:

5 ILCS 430/, State Officials and Employees Ethics Act.

10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Ethics and Conduct)

~~ADOPTED: November 12, 2013~~

Questions and Answers:

***Required Question 1. Would the Board like to authorize the Board President or the superintendent to appoint the outside investigator when a complaint of sexual harassment is made against a member of the Board by another Board member or elected official?

◌ The Board President (default)
◌ The Superintendent (this will also affect policy 2:110 - be sure the same answer is entered for both policies.)

PRESSPlus Comments

PRESSPlus 1. This policy is unchanged. A footnote is updated in response to 30 ILCS 708/, the Grant Accountability Transparency Act (GATA) and federal procurement standards, and the text is provided here for informational purposes.

5 ILCS 430/10-10 through 10-30 (Gift Ban); 30 ILCS 708/ (Grant Accountability Transparency Act (GATA)); and 2 C.F.R. §200.318(c)(1)(uniform federal procurement standards prohibit board members from soliciting or accepting gratuities, favors, or anything of monetary value from contractor performing work under a contract supported by a federal grant award). GATA adopts the uniform federal rules for State agencies' administration of eligible State and federal grants.

Generally, 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent *conflict of interest*. For more discussion on conflict of interest, see sample policy 2:100, *Board Member Conflict of Interest*. Specifically, 2 C.F.R. §200.318(c)(1) requires school districts to "set standards for situations in which the gift is an unsolicited item of nominal value (*standards*)," along with "disciplinary actions to be applied for violations (*disciplinary actions*)" without defining *nominal value*.

To avoid confusion and because 2 C.F.R. §200.318(c)(1) provides flexibility to school boards regarding setting *standards* and *disciplinary actions*, sample policy 2:100, *Board Member Conflict of Interest,* refers to this sample policy's subheads: **Limitations on Receiving Gifts** in the Ethics Act at 5 ILCS 430/10-10 – 10-30 (for the federal regulation's *standards*), and **Enforcement** at 5 ILCS 430/50-5 (discussing the specific penalties available under the Ill. Ethics Act for the federal regulation's *disciplinary actions*).

If a board wishes to develop further *standards* and *disciplinary actions* than the Gift Ban section of the SOEEA requires, consult the board attorney.

For further discussion, see the *Grant Accountability and Conflicts of Interest* section in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices** at: www.iasb.com/law/COI_FAQ.pdf.

Issue 98, May/June 2018

PRESSPlus 2. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment policies by resolution to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The resolution must be adopted by February 9, 2020; see 5:20-E, *Resolution to Prohibit Sexual Harassment*, for more information.

This policy includes both elected and appointed board members to effectuate the intent of the law, to comprehensively address sexual harassment in the workplace, and for consistent treatment. The statute does not address whether the *independent review* must or may be limited to a board member's conduct in his or her official capacity, or if it can extend to a board member's behavior in his or her individual capacity. Consult the board attorney for advice.

This policy only addresses the requirements of the SOEEA; it does not address harassment complaints made by employees or other non-elected individuals against board members. Such complaints may be processed under policy 2:260, *Uniform Grievance Procedure.* See policy 5:20, *Workplace Harassment Prohibited* for information about what types of conduct may rise to the level of unlawful sexual harassment under federal and State laws.

Issue 102, October 2019

PRESSPlus 3. 5 ILCS 430/70-5(a), amended by P.A. 101-221, eff. 1-1-20. The law requires governmental units, including school districts, to conduct an *independent review* of allegations of sexual harassment made against an elected official by another elected official; however, that term is not defined. Consult the board attorney about how to investigate such complaints. **Issue 102, October 2019**

PRESSPlus 4. A board's ability to address the harassing behavior of a board member is relatively limited because it does not have the legal authority to remove one of its members. See policy 2:60, *Board Member Removal from Office*, for more information about board member removal. Consult the board attorney when dealing with a claim of sexual harassment by a board member to discuss enforcement options, as well as the accused board member's participation in any decisions regarding the complaint. **Issue 102, October 2019**

PRESSPlus 5. This paragraph is optional, but it aligns with the intent of P.A. 101-221. **Issue 102, October 2019**

Document Status: Draft Update

BOARD OF EDUCATION

2:125 Board Member Compensation; Expenses

Board Member Compensation Prohibited

Board of Education members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. No later than approval of the annual budget and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
   a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.[Q1]
   b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
   c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
   d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
   e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants[PRESSPlus1]

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.:

105 ILCS 5/10-20 and 5/10-22.32.

30 ILCS 708/, Government Accountability and Transparency Act.

~~Local Government Travel Expense Control Act,~~ 50 ILCS 150/, Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

~~ADOPTED: February 15, 2017~~

Questions and Answers:

***Required Question 1. This optional language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2.

Does the Board reimburse baggage fees?

- Yes (default)
- No (IASB will remove the sentence regarding checked bag reimbursement and the text "and baggage receipts.")

PRESSPlus Comments

PRESSPlus 1. Required by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/130. Boards are required to follow this subhead, policy 5:60's subhead Additional Requirements for Travel Expenses Charged to Federal and State Grants, and 5:60-AP (available at PRESS Online by logging in at www.iasb.com) when they use grant money to reimburse Board member travel expenses charged to federal pass-through grants and State grants covered by GATA.

Federal travel regulations state that requests for authorization for actual expense reimbursement should be made *in advance* of travel. 2 C.F.R. §301-11.302. 2:125-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval. See policy 5:60 and the **PRESS** Update Memo for more information.

Issue 103, March 2020

Document Status: Draft Update

BOARD OF EDUCATION

2:160 Board Attorney

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may authorize a specific member to confer with legal counsel on its behalf. The Board Attorney represents the School Board in its capacity as the governing body for the School District. The Board Attorney shall not represent another client if the representation involves a concurrent conflict of interest, unless permitted by the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The attorney will:

1. Serve as counselor to the Board and attend Board meetings when requested by the Superintendent or Board President;
2. Represent the District in any matter as requested by the School Board;
3. Provide written opinions on legal questions as requested by the Superintendent or Board President;
4. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the School Board may request; and
5. Be available for telephone consultation.

The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board.[PRESSPlus1]

The Board may also authorize a specific Board member to confer with the Board Attorney ~~legal counsel~~ on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

LEGAL REF.:

Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

~~ADOPTED: October 13, 2015~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review and **PRESS** Advisory Board feedback. **Issue 103, March 2020**

Document Status: Draft Update

BOARD OF EDUCATION

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board of Education. Unless otherwise specified, all meetings will be rotated among the three school buildings. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board of Education announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of Education meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board of Education and Board of Education committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. ~~99-646~~101-459.PRESSPlus1
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)~~, amended by P.A. 99-235, eff. 1-1-16~~.
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before

a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board of Education member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board of Education action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any 3 members of the Board of Education by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website, when the website is maintained by a full-time staff member: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

5 ILCS 140/, Freedom of Information Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks)

~~ADOPTED: August 14, 2018~~

PRESSPlus Comments

PRESSPlus 1. The policy is updated in response to 5 ILCS 120/2(c)(1), amended by P.A. 101-459, expanding this exception. A disclosable payment also includes payment for accumulated sick leave. **Issue 102, October 2019**

Document Status: Draft Update

BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion~~ or explanation~~PRESSPlus1 before Board of Education action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence of casting votes shall be alphabetical by last name with the Board President voting last.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board of Education member may request that his or her vote be changed before the President announces the result.

Any Board member may include a written explanation of his/her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Minutes

The Board Secretary shall keep written minutes of all Board of Education meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;

8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board of Education may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education constitutes a quorum. Provided a quorum is physically present, a Board member, provided he or she has received permission from the Board President, may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President of the request and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration[PRESSPlus2]

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency.[PRESSPlus3] The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation**

by Audio or Video Means subhead above, is not practical or prudent because of the disaster declaration. If neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.[PRESSPlus4]

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes,[PRESSPlus5] and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.[PRESSPlus6]

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use *Robert's Rules of Order, Newly Revised* (11~~0~~th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, ~~and~~ 120/2.06, and 120/7.

105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: August 14, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to **PRESS** Advisory Board member feedback to delete ~~or explanation~~ from the text so that the policy text reflects the court's decision in Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill., 77 N.E. 3d 625 (Ill 2017) (requiring public bodies to provide in a public recital "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance").

Note: PRESS Plus subscribers should periodically review the footnotes to sample policy 2:220, available at PRESS Online by logging in at www.iasb.com, for guidance regarding Ill. Attorney General PAC opinions. **Issue 102, October 2019**

PRESSPlus 2. 5 ILCS 120/2.01and 120/7(e)(1)-(10), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA's physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. See EOs 2020-18, 2020-33, and 2020-39. During the period covered by EO 2020-39, 5 ILCS 120/7(e), amended by P.A. 101-640 was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement.

Boards must remember that public comment is still required when a quorum is not physically present at the meeting location. See Public Comment section of the Ill. Atty. Gen.'s guidance entitled *Guidance to Public Bodies on the Open Meetings Act and the Freedom of Information Act During the COVID-19 Pandemic* on p. 5 at: www.foia.ilattorneygeneral.net/pdf/OMA_FOIA_Guide.pdf. **Issue 104, June 2020**

PRESSPlus 3. The phrase "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMA text, means "public health emergency." For ease of understanding and alignment with IEMA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e), amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the

School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/ … ." This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BLRDs because the School Code states that the governor must declare the disaster. **Issue 104, June 2020**

PRESSPlus 4. 5 ILCS 120/7(e)(2), amended by P.A. 101-640 states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as "[the president or vice president's] duly authorized designee" pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum. **Issue 104, June 2020**

PRESSPlus 5. While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board's jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board's published notice and agenda for the audio or video meeting, and (b) in the meeting minutes. **Issue 104, June 2020**

PRESSPlus 6. See 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*. Find this sample Board exhibit at your PRESS Plus dashboard under the Status **Draft Update - New. Issue 104, June 2020**

Document Status: Draft Update

BOARD OF EDUCATION

2:230 Public Participation at Board of Education Meetings and Petitions to the Board

For an overall minimum of 30 minutes[PRESSPlus1] during~~At~~ each regular and special open meeting, any person ~~members of the public and District employees~~may comment to or ask questions of the Board (*public participation*), subject to the reasonable constraints established and recorded in this policy's guidelines below.[PRESSPlus2] During public participation, there will be a 20-minute[PRESSPlus3] minimum total length of time for any one subject. When public participation takes less time than these minimums, it shall end.

To preserve sufficient time for the Board to conduct its business, any person~~The individuals~~ appearing before the Board is~~are~~ expected to follow these guidelines:[PRESSPlus4]

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
2. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation~~comments~~ shall be limited to three minutes. In unusual circumstances, and when an individual has made a request ~~in advance~~ to speak for a longer period of time, the person~~individual~~ may be allowed to speak for more than three minutes.
3. Observe ~~the Board President's decision~~, when necessary and appropriate, ~~to~~ the:
   a. ~~s~~Shortening of the time for each person to address the Board during public participation~~comment~~ to conserve time and give the maximum number of people~~individuals~~ an opportunity to speak;
   b. Expansion of the overall minimum of 30 minutes for public participation and/or the 20-minute minimum total length of time for any one subject;~~,~~ and/or
   c. ~~4.Observe the Board President's decision to d~~Determination~~e~~ of procedural matters regarding public participation not otherwise covered in Board policy.
4. ~~5.~~Conduct oneself with respect and civility toward others and otherwise abide by Board policy~~,~~ 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board of Education in the next regular Board packet.

LEGAL REF.:

5 ILCS 120/2.06, Open Meetings Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: December 12, 2017~~

Q1
Q2

Questions and Answers:

***Required Question 1. See Comment PRESSPlus 1. What is the length of minimum overall public participation time adopted by the Board?

Response:

***Required Question 2. See Comment PRESSPlus 3. What is the minimum total length of time for any one subject that has been adopted by the board?

Response:

PRESSPlus Comments

PRESSPlus 1. The length of the minimum overall public participation time is at the local board's discretion, and it should be customized to ensure it is responsive to the community's public participation needs. See **Questions** to indicate the length of minimum overall public participation time adopted by the Board. **Issue 101, June 2019**

PRESSPlus 2. While some courts have upheld public bodies limiting public comment to certain subjects, such as only subjects on the agenda or only related to the business of the public body, this policy does not provide default text for limiting public comment to certain subjects. This is because 105 ILCS 5/10-16 requires school boards to allow members of the public "to comment to or ask questions of the board." The cases in which courts upheld limiting public comment to certain subjects involved public bodies with no governing statutes that required the public body to allow the public "to comment to or ask questions of the board." **Issue 101, June 2019**

PRESSPlus 3. See 5 ILCS 120/2.06, 105 ILCS 5/10-16, and PAO 19-2. Like the length of time for overall public participation, the minimum total length of time **for any one subject** is also at the local board's discretion. See **Questions** to indicate the minimum total length of time for any one subject that has been adopted by the board. **Issue 101, June 2019**

PRESSPlus 4. OMA does not but PAO 19-2 does provide specific rules. These guidelines may be amended. The guidelines for public comment and the time minimums and limits should be reviewed with the board attorney. In PAO 19-2, the Ill. Public Access Counselor (PAC) ordered a board to refrain from applying unestablished and unrecorded rules to restrict public comment at future meetings stating, "Though a public body has inherent authority to conduct its meetings in an efficient manner and need not allow public comment to continue indefinitely, there was no evidence that capping public comment to 15 minutes was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business."

Issue 101, June 2019

Document Status: 5-Year-Review - Needs Review

OPERATIONAL SERVICES

4:50 Payment Procedures

The Treasurer shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the Board of Education in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills shall be reviewed by the Board of Education, after which they may be approved for payment by Board of Education order. Approval of all bills shall be given by a roll call vote and the votes shall be recorded in the minutes. The Treasurer shall pay the bills after receiving a Board of Education order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board.

The Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills. These disbursements shall be included in the listing of bills presented to the Board of Education.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law.

LEGAL REF.:

105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.

23 Ill.Admin.Code §100.70.

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits)

~~ADOPTED: March 8, 2016~~

Document Status: Draft Update

OPERATIONAL SERVICES

4:150 Facility Management and Building Programs

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance the law, the standards set forth in this policy, and other applicable Board policies. The Superintendent or designee shall cooperate with and facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board of Education approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed $20,000, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board of Education will authorize the production of a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board of Education approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board of Education will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State or federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

The Superintendent or designee may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using this policy.

LEGAL REF.:

42 U.S.C. §12101 *et seq*., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63 and 5/17-2.11.

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

410 ILCS 35/25, Equitable Restrooms Act.[PRESSPlus1]

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. 410 ILCS 35/25, added by P.A. 101-165, eff. 1-1-20, requires schools to identify all single-occupancy restrooms as all-gender. It is unclear if this law will apply only to those restrooms made available to members of the public in schools, or if it will also include facilities designated as employee-only. The Ill. Dept. of Public Health enforces this requirement and may issue regulations to address this issue. **Issue 102, October 2019**

Document Status: Draft Update - New

4:190 Targeted School Violence Prevention

New/Unpublished Section

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate.[PRESSPlus1] Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.[PRESSPlus2]

The Superintendent or designee shall develop and implement the Program.[PRESSPlus3] The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).[PRESSPlus4]
2. Establish Building-level Threat Assessment Team(s)[PRESSPlus5] to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.[PRESSPlus6]

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

PRESSPlus Comments

PRESSPlus 1. This policy is optional. It contains items from *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Second Edition (August 2016), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf. *Threat Assessment in Virginia Public Schools* is based upon a synthesis of established research and recognized standards of practice regarding threat assessment and management in school and workplace settings, including *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*, a 2002 publication of the U.S. Secret Service and the U.S. Dept. of Education, at: www.secretservice.gov/data/protection/ntac/ssi_guide.pdf.

Boards are authorized to adopt a policy on targeted school violence prevention programs even though State and federal law provide little guidance. Adopting a policy that addresses targeted school violence prevention provides (a) a way for boards to monitor that it is being done, and (b) an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject.

Before adoption of this policy, each board may want to have a conversation with the superintendent to determine whether local conditions and resources and current practices will support full implementation of this policy and its accompanying administrative procedures. Its goals and program will be most effective when they reflect local conditions and circumstances. Please see the Issue 100 PRESS Update Memo for more information and for a complete listing of the accompanying sample procedures and exhibits for this policy. **Issue 100, February/March 2019**

PRESSPlus 2. While this policy is optional, **105 ILCS 128/45, added by P.A. 101-455, requires school districts to implement a threat assessment *procedure* by 12-6-19** that may be part of a school board targeted school violence prevention policy. Thus, regardless of whether the board adopts a policy, an administrative procedure must exist to comply with the law. See 4:190-AP1, *Targeted School Violence Prevention Program*, (available at PRESS Online by logging in at www.iasb.com) for a sample implementation procedure. **Issue 102, October 2019**

PRESSPlus 3. To balance the requirement to implement a threat assessment procedure (105 ILCS 128/45, added by P.A. 101-455) with the practicalities of managing a district and to align with the best practices outlined in IASB's *Foundational Principles of Effective Governance* (www.iasb.com/pdf/found_prin.pdf), this sentence delegates the duty to implement a procedure to the superintendent. See 4:190-AP1, *Targeted School Violence Prevention Program*, (available at PRESS Online by logging in at www.iasb.com) for a sample implementation procedure. **Issue 102, October 2019**

Ensuring school safety begins with establishing a comprehensive targeted school violence prevention program, which "includes forming a multidisciplinary threat assessment team, establishing central reporting mechanisms, identifying behaviors of concern, defining the threshold for law enforcement intervention, identifying risk management strategies, promoting safe school climates, and providing training to stakeholders." *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*, published by the U.S. Secret Service, at: www.dhs.gov/sites/default/files/publications/18_0711_USSS_NTAC-Enhancing-School-Safety-Guide.pdf. **Issue 100, February/March 2019**

PRESSPlus 4. The establishment of threat assessment teams in K-12 public schools is Recommendation #1 of the *Recommendations of the Illinois Terrorism Task Force School Safety Working Group*, presented to the Office of the Governor on 4-5-18, at: www.iasb.com/safety/. Illinois higher education institutions have required threat assessment teams since the passage of the Campus Security Enhancement Act of 2008 (110 ILCS 12/20(b)(2), eff. 1-1-09) in response to the shootings that took place at Virginia Polytechnic Institute and State University on 4-16-07 and Northern Illinois University on 2-14-08. **Issue 100, February/March 2019**

PRESSPlus 5. 105 ILCS 128/45, added by P.A. 101-455, **requires school districts to establish a threat assessment team by 2-19-20.** If a school district is unable to establish a threat assessment team with school district staff and resources, it may use a regional behavioral threat assessment and intervention team. See 4:190-AP2, *Threat Assessment Team (TAT)*, (available at PRESS Online by logging in at www.iasb.com) and its accompanying exhibits for further information on threat assessment teams and how to connect with a regional behavioral threat assessment team. **Issue 102, October 2019**

PRESSPlus 6. **Consult the board attorney for guidance concerning liability in this area.** Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act (TIA) likely protects districts from liability for failure to properly identify and/or respond to a student's behavior that results in injury or suicide. See 745 ILCS 10/3-108 and Grant v. Board of Trustees of Valley View School Dist. No. 365-U, 286 Ill.App.3d 642 (3rd Dist. 1997). Every situation is fact specific, and the issues require careful evaluation. A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding limiting phrases and ensuring other policies are followed.

In addition to the TIA, school officials and districts may also be entitled to qualified immunity in civil rights lawsuits that seek to hold them liable for a suicide. For further discussion, see f/n 13 in policy 7:290, *Suicide and Depression Awareness and Prevention*. **Issue 100, February/March 2019**

Document Status: Draft Update

PERSONNEL

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies~~y~~ 2:260, *Uniform Grievance Procedure;* 2:265, *Title IX Sexual Harassment Grievance Procedure;* 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited[PRESSPlus1]

The ~~School~~ District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.[PRESSPlus2] [PRESSPlus3]

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors and consultants) are encouraged to promptly report information regarding violations of this policy. ~~Employees~~ Individuals may choose to report to a person of the individual~~employee~~'s same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved ~~employees~~individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure.* If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the ~~complaint~~claim according to that policy, in addition to any response required by this policy~~5:20, *Workplace Harassment Prohibited*~~.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.[PRESSPlus4]

Nondiscrimination Coordinator:

Dr. Patrick Hardy

Proviso East

Email: phardy@pths209.org

708.202.1731

Complaint Managers:

Dr. Nia Abdullah	Dr. Bessie Karvelas
Proviso West	Proviso Math & Science Academy
Email: nabdullah@pths209.org	Email: bkarvelas@pths209.org
708.202.6310	708.338.4170

Investigation Process

~~Supervisors, Building Principals, or administrators~~Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee ~~supervisor or administrator~~ who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.~~The District shall investigate alleged workplace harassment when a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.~~

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee[PRESSPlus5] shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*,[PRESSPlus6] should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel[PRESSPlus7]

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, ~~i.~~e.g., vendor, parent, invitee, etc. Any person~~employee~~ making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing ~~bona fide~~ complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S.

Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, ~~and~~ applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and ~~reprinting~~ including this policy in the appropriate handbooks.PRESSPlus8

LEGAL REF.:

Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e *et seq*.; ~~, implemented by~~ 29 C.F.R. §1604.11.

Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq*.; ~~, implemented by~~ 34 C.F.R. Part 106.

State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).

Ill. Human Rights Act, 775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Burlington Industries v. Ellerth, 524 U.S. 742 (1998).

Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Oncale v. Sundowner Offshore Services, 523 U.S. 75 (1998).

Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: October 9, 2018

PRESSPlus Comments

PRESSPlus 1. See policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, (Draft Update - New) for the definition of Title IX sexual harassment (20 U.S.C. §1681 et seq.), and see the Draft's PRESS Plus Comment 4 for examples of employee sexual harassment that may violate Title IX. Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the district's educational program or activity. This includes applicants for employment, students, parents/guardians, any employee, and third parties. Districts are liable for Title IX sexual harassment when *any* district employee has *actual knowledge* of sexual harassment or allegations of sexual harassment against anyone in the district (except when the only employee with knowledge is the perpetrator of the alleged sexual harassment). 34 C.F.R. §106.30. **Issue 105, August 2020**

PRESSPlus 2. For IDHR's online model program, see its *Model Sexual Harassment Prevention Training Program* page at: https://www2.illinois.gov/dhr/Training/Pages/State-of-Illinois-Sexual-Harassment-Prevention-Training-Model.aspx. **Issue 105, August 2020**

PRESSPlus 3. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20. Districts may use a free, online model program to be offered by the Ill. Dept. of Human Rights (IDHR), develop their own program, or utilize a combination of the two, as long as it includes the following, at a minimum: (1) an explanation of sexual harassment consistent with the IHRA, (2) examples of conduct that constitutes unlawful harassment, (3) a summary of relevant federal and State law concerning sexual harassment and remedies available to victims of sexual harassment, and (4) a summary of responsibilities of employers in the prevention, investigation, and corrective measures of sexual harassment.

Employers that fail to comply with this training requirement may face financial penalties. Training on other types of workplace harassment is not required by law, however it is best practice. **Issue 102, October 2019**

PRESSPlus 4. Title IX regulations require districts to designate and authorize at least one employee to coordinate their efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number.The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, see the **PRESS Plus** Question in policy 2:260. **Issue 105, August 2020**

PRESSPlus 5. "Nondiscrimination Coordinator or designee" is used where Title IX is potentially implicated. In contrast, if Title IX is likely not implicated then "Nondiscrimination Coordinator or a Complaint Manager or designee" is used. **Issue 105, August 2020**

PRESSPlus 6. See also sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 7. Required for districts located within a county served by an accredited Children's Advocacy Center (CAC). 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531 (governing the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC). For further discussion see f/n 14 in sample policy 5:90, *Abused and Neglected Child Reporting*, available at **PRESS** Online by logging in at www.iasb.com.

If your school district is not within a county served by an accredited CAC, strike this subsection and select "Adopted with Additional District Edits" as the Save Status. **Issue 105, August 2020**

PRESSPlus 8. Informing nonemployees is not required by law. However, given the potential for employer liability under the IHRA for harassment of nonemployees, best practice is to publicize this policy to those individuals as well. **Issue 102, October 2019**

Document Status: Draft Update

Workplace Harassment Prohibited

5:20-E Resolution to Prohibit Sexual Harassment

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act (5 ILCS 430/5-65, added by P.A. 100-554) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act (5 ILCS 430/70-5, amended by P.A.s 100-554 and 101-221) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); ~~and~~ (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official;PRESSPlus1

THEREFORE, BE IT RESOLVED, by the Board of Education of Proviso Township High School District 209, Cook County, Illinois, as follows:

Section 1: The Board adopts Board polic~~y~~ies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, attached as Exhibit A, which collectively contain~~s~~ the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report, and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official.

Section 2: Any prior versions of Board policies~~y~~ 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, adopted by the Board are superseded by this Resolution.

~~Adopted this 9th day of October, 2018.~~

Attested by:____________________________________Board President

Attested by:____________________________________Board Secretary

Adopted: October 9, 2018

PRESSPlus Comments

PRESSPlus 1. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment policies by resolution to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The resolution must be adopted by February 9, 2020. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval. No individual will be employed who has been convicted of a criminal offense listed in ~~Section~~105 ILCS 5/21B-80(c)~~ of the School Code~~. Members of the Board of Education shall refrain from making hiring suggestions and recommendations to District employees involved in the hiring process. However, this shall not restrict any Board Member from debating or discussing the potential hire of any candidate at a properly noticed meeting of the Board of Education or any of its committees for that purpose.

All applicants must complete a District application in order to be considered for employment. No individual shall begin full time, part time, club, stipend-compensated work, or any other work until receiving written approval from the Office of Human Resources. Any individual who is found to be in violation will be subject to disciplinary consequences including suspension and forfeiture of payment. It is the responsibility of the individual who has sought employment to ensure that official approval from the Office of Human Resources has been granted prior to beginning any type of employment.

Supervisors of clubs, activities, athletics, and departmental and building administrators are responsible for monitoring, supervising and ensuring that all persons have appropriate clearance from the Office of Human Resources to work before they allow any individual to begin service.

While volunteers are not paid employees of the District, these approval guidelines, as well as policy 6:250 *Volunteers*, will also apply to all volunteers.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, appropriate Intermediate Service Center, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Ill. Dept. of State Police and/or Statewide Sex Offender Database. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a~~n~~ U.S. Citizenship and Immigration ~~and Naturalization~~ Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in ~~Section~~105 ILCS 5/21B-80 ~~of the School Code~~ or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.[PRESSPlus1]

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.[PRESSPlus2]
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.[Q1]
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, ~~or an~~a licensed advanced practice registered nurse~~ who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations~~, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, ~~or an~~a licensed advanced practice registered nurse~~ who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations~~, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Also, please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

Training in New Assignments

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-22.34, 5/10-22.34b, , and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.

Fair Credit Reporting Act, 15 U.S.C. § 1681 *et seq*.

Immigration Reform and Control Act, 8 U.S.C. §1324a *et seq*.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482(Ill.

1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:10 (School District Governance), 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Educational Support Personnel - Duties and Qualifications)

Adopted: June 11, 2019

Questions and Answers:

***Required Question 1. A school board that wishes to preserve the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, should consult its board attorney. **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), added by P.A. 101-177.

Has the Board adopted the exceptions into this policy, adding to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."?

○ No. (default)
○ Yes. The Board has consulted its board attorney and has adopted the exceptions into the policy. Add to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate changes made to 105 ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531. **Issue 102, October 2019**

PRESSPlus 2. Numbers 2-5 are updated to incorporate changes made to the Equal Pay Act of 2003, 820 ILCS 112/10, amended by P.A. 101-177. If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

Title has been updated. Original Title: Drug- and Alcohol-Free Workplace; Tobacco Prohibition

All District workplaces are drug- and alcohol-free workplaces.[PRESSPlus1]

All employees are prohibited from engaging in any of the following activities while on District premises or while performing work or being *on call*[Q1] for the District:[PRESSPlus2]

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance, or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred.
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.
3. Distribution, consumption, ~~P~~possession, ~~or~~ use, or being impaired by or under the influence of ~~medical~~ cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, 105 ILCS 5/22-33.[PRESSPlus3] The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms[PRESSPlus4] listed in the Cannabis Regulation and Tax Act (CRTA).[PRESSPlus5]

For purposes of this policy a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises*[PRESSPlus6] means workplace as defined in the CRTA in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. *School grounds* means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall:

1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five~~5~~ calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.`
5. Establish a drug-free awareness program to inform employees about:

a. The dangers of drug abuse in the workplace,
b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
c. The penalties that the District may impose upon employees for violations of this policy.

6. Remind employees that policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence.PRESSPlus7

E-Cigarette, Tobacco, and Cannabis Prohibition

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes,PRESSPlus8 tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

Tobacco shall have the meaning provided in 105 ILCS 5/~~section~~ 10-20.5b~~ of the School Code~~.

Cannabis shall have the meaning provided in the CRTA, 410 ILCS 705/1-10.

E-Cigarette is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.Q2

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. In addition or ~~A~~alternatively, the ~~School~~ Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of $5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

DisclaimerPRESSPlus9

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in policy 2:240, *Board Policy Development.*

LEGAL REF.:

Americans With Disabilities Act, 42 U.S.C. §12114.

~~Compassionate Use of Medical Cannabis Pilot Program, 410 ILCS 130/.~~

Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15.

Drug-Free Workplace Act of 1988, 41 U.S.C. §8101 et seq.

Safe and Drug-Free School and Communities Act of 1994, 20 U.S.C. §7101 et seq.

30 ILCS 580/, Drug-Free Workplace Act~~, 30 ILCS 580/~~.

105 ILCS 5/10-20.5b.

410 ILCS 82/, Smoke Free Illinois Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 705/1-1 et seq., Cannabis Regulation and Tax Act.

720 ILCS 675, Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

21 C.F.R. Parts 1100, 1140, and 1143.

23 Ill.Admin.Code §22.20.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: October 13, 2015~~

Questions and Answers:

***Required Question 1. An employee is *on call* when the employer schedules him or her with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the employer's location or another previously-designated location. Consult the board attorney regarding how the board wants to treat employees who may be considered on call, e.g., superintendents, principals, coaches, and/or maintenance workers, etc.

Has the board adopted the phrase "or being on call" into this policy?

- Yes (default)
- No. (IASB will remove "or being on call")

***Required Question 2. Optional. Including the statutory example that includes the term *vape pen* provides notice that vaping products are also prohibited through the term e-cigarette. Choose from the following options:

- Include the default sentence. (default)
- Replace "includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device" with "shall have the meaning provided in the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act, 720 ILCS 675/1(a-9)."

PRESSPlus Comments

PRESSPlus 1. This policy is renamed. The new text in the title includes E-Cigarettes (**PRESS** Advisory Board feedback) and Cannabis (Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 legalizing recreational cannabis use for persons over the age of 21).

Cannabis remains a *Schedule I* (c)(17) controlled substance under federal law, meaning that it has no currently accepted medical use in addition to a high potential for abuse. This policy continues to prohibit employees from using cannabis as allowed by the CRTA.

With the passage of the CRTA, each board and superintendent may wish to engage in a risk management conversation about the district's drug- and alcohol- free policy enforcement and discipline goals. Enforcement and discipline goals depend upon a board's risk-level tolerance and community expectations. For more information, see f/n 2 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney before implementing a drug testing program to enforce this policy.

Issue 102, October 2019

PRESSPlus 2. To align with best practices for identifying and subsequently initiating discipline of employees for violating this policy (especially with the passage of the CRTA) and any possible collective bargaining agreement provisions, the superintendent may want to convene the **Employee Substance Abuse Prevention Committee.** See sample administrative procedure 2:150-AP, *Superintendent Committees*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 3. 410 ILCS 130/25(b) prohibits discipline or arrest of school nurses and/or administrators for acting in accordance with *Ashley's Law*, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20. Employers may enforce drug-free workplace policies when they are applied in a nondiscriminatory manner. 410 ILCS 705/10-50(a), added by P.A. 101-27, includes disciplining employees – even those who are a *registered qualifying patient* – for violating a drug-free workplace policies (410 ILCS 130/50 and 705/10-35(a)(1), added by P.A. 101-27). Contact the board attorney for advice concerning the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)). **Issue 102, October 2019**

PRESSPlus 4. Specific articulable symptoms listed in 410 ILCS 705/10-50(d), added by P.A. 101-27, include: the employee's speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, or negligence or carelessness in operating equipment or machinery; disregard for the safety of the employee or others, or involvement in any accident that results in serious damage to equipment or property; disruption of a production or manufacturing process; or carelessness that results in any injury to the employee or others. In contrast to the CRTA, the MCPA, while listing the same specific, articulable, symptoms, does not require an employer to have a *good faith belief* that a *registered qualifying patient* is under the influence of cannabis. 410 ILCS 130/50(f), and scheduled to be repealed on 7-1-20. **Issue 102, October 2019**

PRESSPlus 5. 410 ILCS 705/10-35 and 10-50(a), added by P.A. 101-27 allows reasonable, nondiscriminatory, zero-tolerance policies. If the district seeks to discipline an employee on the basis that he or she is under the influence of or impaired by cannabis, it must afford the employee a reasonable opportunity to contest the basis of the determination. **Contact the board attorney for advice concerning this provision and whenever the district seeks disciplinary action or dismissal of an employee on the basis of the cannabis prohibitions in the policy**. See f/n 9 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com, for more information about civil, criminal, and other penalties available under the CRTA. **Issue 102, October 2019**

PRESSPlus 6. 410 ILCS 705/10-35 and 10-50(a), added by P.A. 101-27, allows employers to prohibit cannabis in the *workplace*. Many attorneys agree it is a best practice for employers to define workplace in policies that prohibit cannabis. 410 ILCS 705/10-50(h), added by P.A. 101-27, defines *workplace* as the employer's premises, including any building, real property, and parking area under the control of the employer or area used by an employee while in performance of the employee's job duties, and vehicles, whether leased, rented, or owned – and may be further defined by the employer's written policy when it is consistent with this definition.

This policy's definition of workplace expands the above CRTA definition to areas that board policy and/or the School Code impose duties upon districts to keep students safe, including:

1. The *school property* definition from policy 8:30, *Visitors to and Conduct on School Property*;
2. The *school grounds* definition at 105 ILCS 5/10-27.1A(d); and
3. Places that school districts must prevent and respond to bullying, including vehicles used for school purposes. 105 ILCS 5/27-23.7(a)

Issue 102, October 2019

PRESSPlus 7. Optional. This statement serves as a display of good judgement and a reminder to employees that 105 ILCS 5/27-13.2 and 23.4 (provided it can be funded by private grants or the federal government) require districts to educate students about the dangers of substance abuse. To remove this statement, strike it and choose "Adopted with Additional District Edits" as the Save Status. **Issue 102, October 2019**

PRESSPlus 8. While 720 ILCS 675, amended by P.A. 101-2, excludes e-cigarettes from its definition of tobacco, it does not address vaporization. Prohibiting *e-cigarettes* aligns with the district's obligation to maintain a safe, smoke-free environment and is logical extension of 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act (410 ILCS 82/), and The Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act, 720 ILCS 675, amended by P.A. 101-2 (raising the legal age to buy tobacco and e-cigarette products to 21 years of age). In addition, the U.S. Food and Drug Administration now regulates e-cigarettes. For more information about e-cigarettes, see f/n 18 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 9. Optional best practice text. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:60 Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.[Q1]
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants[PRESSPlus1]

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.
2. Expenses must be permissible under the terms and conditions of the award.
3. Expenses must be reasonable and consistent with this policy.
4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official *travel status* for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance,

whichever is less.

8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.:

2 C.F.R. §200.474.

30 ILCS 708/130, Grant Accountability and Transparency Act.

50 ILCS 150/, Local Government Travel Expense Control Act.

105 ILCS 5/10-22.32.

820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

Adopted: July 16, 2019

Questions and Answers:

***Required Question 1. This optional language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2.

Does the Board reimburse baggage fees?

○ Yes (default)
○ No (IASB will remove the sentence regarding checked bag reimbursement and the text "and baggage receipts.")

PRESSPlus Comments

PRESSPlus 1. Required by the Grant Accountability and Transparency Act, 30 ILCS 708/130. Boards are required to follow this subhead and 5:60-AP (available at PRESS Online by logging in at www.iasb.com) when they use grant money to reimburse employee travel expenses charged to federal pass-through grants and State grants covered by GATA.

Federal travel regulations state that requests for authorization for actual expense reimbursement should be made *in advance* of travel. 2 C.F.R. §301-11.302. 5:60-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval. See the footnotes of policy 5:60, available at **PRESS** Online by logging in at www.iasb.com, and the **PRESS** Update Memo for more information.

Issue 103, March 2020

Document Status: Draft Update

PERSONNEL

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.[PRESSPlus1]

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org ~~www.cybertipline.com~~. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months~~one year~~ of initial employment and at least every three~~five~~ years after that date.[PRESSPlus2]

The Superintendent will encourage all District educators to complete continuing professional development that addresses the traits and identifiers that may be evident in students who are victims of child sexual abuse, including recognizing and reporting child sexual abuse and providing appropriate follow-up and care for abused students as they return to the classroom setting.

Alleged Incidents of Sexual Abuse; Investigations[PRESSPlus3]

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.[PRESSPlus4]

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing when he or she has reasonable cause to believe that a license holder was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ~~the Act~~ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ~~the Act~~ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.PRESSPlus5

LEGAL REF.:

105 ILCS 5/10-21.9.

20 ILCS 1305/1-1 *et seq.*, Department of Human Services Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

Adopted: September 18, 2018

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-23.12(c) (all district employees), added by P.A. 101-531; 105 ILCS 5/21B-75(b) (teachers), amended by P.A. 101-531. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to the Abused and Neglected Child Reporting Act (ANCRA), 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20. The initial ANCRA three-month training requirement applies to the first time staff engage in their professional or official capacity. While the law allows an extension to six months, it is unclear when such an extension is permissible. Consult the board attorney for guidance. As a best practice, to ensure compliance with the requirement in 105 ILCS 5/22-85(c) (final citation pending), added by P.A. 101-531, that mandated reporters annually review ISBE materials regarding notification of DCFS, and to ease the administrative burden to track employee training schedules, a district may consider requiring annual training for all employees. See f/n 10 of sample policy 5:90, available at PRESS Online by logging in at www.iasb.com for more information. **Issue 102, October 2019**

PRESSPlus 3. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531.

105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, governs the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC. For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map.

If your school district is not within a county served by an accredited CAC, strike this subsection and select "Adopted with Additional District Edits" as the Save Status. The law is silent about investigations in counties without CACs. **Issue 102,**

October 2019 Issue 102, October 2019

PRESSPlus 4. Though 105 ILCS 5/22-85(b) (final citation pending), added by P.A. 101-531, defines *alleged incident of sexual abuse*, its definition is circular, using the term *sexual abuse* without defining what that means. To provide boards with clarity, the definition of *sexual abuse* used in the Ill. Criminal Code of 2012 is used. **Issue 102, October 2019**

PRESSPlus 5. 105 ILCS 5/10-23.12(c), added by P.A. 101-531. See policy 2:20, *Powers and Duties of the School Board; Indemnification*. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:100 Staff Development Program

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

For employees not covered by this agreement:

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall provide, at a minimum, at least once every two years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every two years, training of all District staff by a person with expertise on anaphylactic reactions and management.
2. At least every two years, an in-service to train school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides District staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for licensed school personnel and administrators who work with students in grades 9 through 12 to identify the warning signs of mental illness and suicidal behavior in youth along with appropriate intervention and referral techniques.
5. Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training as follows:

    a. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect (see policy 5:90, *Abused and Neglected Child Reporting*).

    b. Within ~~one year~~three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every ~~five~~three years (see policy 5:90, *Abused and Neglected Child Reporting*).PRESSPlus1

    c. Informing educators about the recommendation in the *Erin's Law* Taskforce Report requesting them to attend continuing professional development programs that address the prevention and identification of child sexual abuse (see policy 5:90, *Abused and Neglected Child Reporting*).

6. Education for staff instructing students in grades 7 through 12, concerning teen dating violence as recommended by the District's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students or Complaint Manager.
7. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
8. Annual continuing education and/or training opportunities (*professional standards)* for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.
9. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.

Coaching personnel and athletic directors hired on or after 8-19-2014 must be certified before their position's start date.

10. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
11. Every two years, school personnel who work with students must complete an in-person or online training program on the management of asthma, the prevention of asthma symptoms, and emergency response in the school setting.
12. Training for school personnel to develop cultural competency, including understanding and reducing implicit racial bias.
13. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
14. For nurses, administrators, guidance counselors, teachers, persons employed by a local health department and assigned to a school, and persons who contract with the District to perform services in connection with a student's seizure action plan, training in the basics of seizure recognition, first aid, and appropriate emergency protocols.[PRESSPlus2]
15. For all District staff, annual sexual harassment prevention training.[PRESSPlus3]
16. Title IX requirements for training as follows (see policy 2:265, *Title IX Sexual Harassment Grievance Procedure*):[PRESSPlus4]
    a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
    b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
    c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
    d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

~~Healthy, Hunger-Free Kids Act of 2010,~~ 42 U.S.C. §1758b, Pub. L. 111-296~~.~~, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.

105 ILCS 5/2-3.62, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/22-80(h), and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Sexual Harassment Grievance Procedure), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 5:20 (Workplace Harassment

Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Ethics and Conduct), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Food Allergy Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Abused and Neglected Child Reporting Act (ANCRA), 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20. The initial ANCRA three-month training requirement applies to the first time staff engage in their professional or official capacity. While the law allows an extension to six months, it is unclear when such an extension is permissible. Consult the board attorney for guidance. As a best practice, to ensure compliance with the requirement in 105 ILCS 5/22-85(c) (final citation pending), added by P.A. 101-531, that mandated reporters annually review ISBE materials regarding notification of DCFS, and to ease the administrative burden to track employee training schedules, a district may consider requiring annual training for all employees. See also policy 5:90, *Abused and Neglected Child Reporting*. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to 105 ILCS 150/25, added by P.A. 101-50, eff. 7-1-20. **Issue 102, October 2019**

PRESSPlus 3. Updated in response to 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20. **Issue 102, October 2019**

PRESSPlus 4. Added in response to Title IX regulations at 34 C.F.R. Part 106. **Issue 105, August 2020**

Document Status: Draft Update

PERSONNEL

5:150 Personnel Records

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

For employees not covered by these agreements:

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

LEGAL REF.:

325 ILCS 5/4, Abused and Neglected Child Reporting Act.[PRESSPlus1]

745 ILCS 46/10, Employment Record Disclosure Act.

820 ILCS 40/, Personal Record Review Act.

23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 7:340 (Student Records)

~~ADOPTED: December 12, 2011~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 103, March 2020**

Document Status: Draft Update

PERSONNEL

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Teacher Workday, Salary, Assignments, Dismissal, Evaluation

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Duty-Free Lunch

Teachers employed for at least 4 hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. School social worker has the meaning stated in 105 ILCS 5/14-1.09a.

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

LEGAL REF.: PRESSPlus1

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65~~0 (P.A. 100-356, final citation pending)~~, 5/14-1.09a, ~~5/18-8,~~ 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/1 et seq.

23 Ill.Admin.Code Parts 50 (Evaluation of ~~Certified Employees~~Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).

CROSS REF.: 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: August 14, 2018

PRESSPlus Comments

PRESSPlus 1. The Legal References have been updated. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license or short-term substitute license and present a certificate of authorization from the appropriate Intermediate Service Center showing that he or she is approved to substitute teach. Substitute teachers with a substitute license may teach only when an appropriate, fully-licensed teacher is unavailable.

A substitute teacher may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days or 450 paid school hours in any one school district in any one school term. However, a teacher holding a Professional Educator License or Educator License with Stipulations may substitute teach for any one licensed teacher under contract with the District for a period not to exceed 120 paid school days or 600 paid school hours in any one school district in any one school term.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Also, please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

LEGAL REF.:

105 ILCS 5/10-20.68~~7 (P.A. 100-596, final citation pending)~~,PRESSPlus1 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. The Legal References have been updated. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent it does not conflict with an applicable collective bargaining agreement or individual contract; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Sabbatical Leave, Personal Leave, Maternity Leave, Extended Leave of Absence, Leave of Absence for Advanced Study, Leave of Absence

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Child Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 *et seq.*) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or ~~classroom activities~~academic meetings[PRESSPlus1] related to the teacher's child, if the conference or meeting~~activity~~ cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, ~~or~~ Sexual Violence, or Gender Violence[PRESSPlus2]

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, ~~or~~ sexual violence, or gender violence, or (2) has a family or household member who is a victim of ~~domestic or sexual~~such violence whose interests are not adverse to the employee as it relates to the domestic violence, ~~or~~ sexual violence, or gender violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 *et seq.*).

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

LEGAL REF.:

10 ILCS 5/13-2.5

~~20 ILCS 1805/30.1 et seq.~~

105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147/, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

~~ADOPTED: January 9, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 820 ILCS 147/15, amended by P.A. 101-486, eff. 8-1-20. **Issue 102, October 2019**

PRESSPlus 2. Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, and 56 Ill.Admin.Code §280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. *Sexual violence* is not specifically defined in VESSA. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section 5/21B-80 of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a *105 ILCS 5/10-21.9(g) Check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5.

A *105 ILCS 5/10-21.9(g) Check* shall include:PRESSPlus1

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152/101 et seq.); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS 154/75-105).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her 105 ILCS 5/10-21.9(g) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the Department of State Police, to the Department of State Police. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

Adam Walsh Child Protection and Safety Act, P.L. 109-248.

Uniform Conviction Information Act, 20 ILCS 2635/1.

105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 5:190 (Teacher Qualifications), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: January 9, 2018

Questions and Answers:

***Required Question 1. See PRESS Plus Comment #1. Does the Board wish to include the full explanation of a 105 ILCS 5/10-21.9(g) Check? Please type yes, and the text will be left as is. If not, please type no, and all green-lined text plus leading sentence will be removed.

Answer:

PRESSPlus Comments

PRESSPlus 1. Current version of the manual seems to be missing this language, though the leading text "A *105 ILCS 5/10-21.9(g) Check* shall include:" currently exists in the manual. Please review with the board and advise in Question 1 if this language should be removed entirely from the manual, including the leading sentence "A *105 ILCS 5/10-21.9(g) Check* shall include:"

Document Status: Draft Update

PERSONNEL

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board policies as they may be changed from time-to-time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Noncertificated and Unlicensed Personnel Working with Students and Performing Non-Instructional Duties

Noncertificated and unlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media, e.g., computers, video, and audio, detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a noncertificated person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. The coach for an extracurricular athletic activity sponsored or sanctioned by the Illinois High School Association (IHSA) at or above the ninth grade level must have completed the IHSA's educational program and competency testing on preventing abuse of performance-enhancing substances. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automatic External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers.*

LEGAL REF.:

34 C.F.R. ~~§~~§200.58~~ and 200.59~~.PRESSPlus1

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

625 ILCS 5/6-104 and 5/6-106.1.

23 Ill.Admin.Code §§1.280, 1.630, and 25.510.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

~~ADOPTED: June 12, 2018~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to amended Ill. State Board of Education rules governing educator licensure. **Issue 103, March 2020**

Document Status: Draft Update

PERSONNEL

5:290 Employment Termination and Suspensions

Resignation

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

For employees not covered by this agreement:

An employee is requested to provide 2 weeks' notice of a resignation. A resignation notice cannot be revoked once given.

Retirement

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook county, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC .

For employees not covered by these agreements:

An employee planning to retire should notify his or her supervisor at least 2 months before the retirement date.

Non-RIF Dismissal

The District may terminate an at-will employee at any time for any reason, subject to State and federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the School Board consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/.[PRESSPlus1]

Reduction in Force and Recall

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

For employees not covered by these agreements:

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

For employees not covered by this agreement:

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees.

LEGAL REF.:

5 ILCS 430 *et seq*.

105 ILCS 5/10-22.34c and 5/10-23.5.

820 ILCS 105/4a.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

~~ADOPTED: March 8, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-23.12(c), added by P.A. 101-531; and 105 ILCS 5/21B-75(b), amended by P.A. 101-531. See also policy 2:20, *Powers and Duties of the School Board; Indemnification*. **Issue 102, October 2019**

Document Status: Draft Update

PERSONNEL

5:330 Sick Days, Vacation, Holidays, and Leaves

Sick Leave, Bereavement Leave, Vacation, Holidays, Personal Leave/Personal Business Leave, IMRF Service Credit Plan

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Union Business Leave, Leave of Absence

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

Unpaid Leaves of Absence, Leaves due to Employee Disability, Military Reservists

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with 105 ILCS 5/24-6.3.

Emergency Leave Due to School(s)/District Closure

If, by reason of a weather emergency or situation beyond the control of the District, the schools and District office are closed on a regularly scheduled school and/or business day, twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work but who will not be required to make-up the work day, shall not be docked, nor be required to utilize paid time off in order to be paid for the day of the emergency closure of the District.

If, by reason of a weather emergency or situation beyond the control of the District, a school(s) or the District office is closed, but a school(s) or the District office at which the individual(s) is not regularly assigned is open for a school or business day, such twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work but who will not be required to make-up the work day may be required to report to the open school(s) or the District office for work. Such work assigned at this alternate location shall be consistent with the individual(s) normal job duties. If the twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work, but who will not be required to make-up the work day, do NOT report to the building he/she is assigned work for that day, the individual(s) will be required to utilize paid time off in order to be paid for the day. If the individual(s) fail to report to the building he/she is assigned to work for the day, and he/she does not utilize paid time off, the individual(s) shall be not be paid for that work day.

For any individual(s) who is not a twelve (12) month employee and whose pay is based upon school days or a specific number of work days that a school(s) or the District office is open, the individual(s) shall make up the work day for which the school(s) or District office are closed due to a weather emergency or situation beyond the control of the District, on the make-up day that is determined to be for the purpose of the day for which the school(s) or District office was closed. However, the individual(s) shall not be permitted to utilize paid time off, nor shall the individual(s) be paid for the day(s) for which the school(s) or District office is closed due to a weather emergency or situation beyond the control of the District, as it would be in excess of the regularly scheduled number of work days assigned for the individual(s). If, on the make-up day that is determined to be for the purpose of the day for which the school(s) or District office was closed, the individual(s) does not report to work, individual(s) will be required to utilize paid time off in order to be paid for the day. If the individual(s) fail to report to work on the make-up day and he/she does not utilize paid time off, the individual(s) shall not be paid for that work day.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leaves for Service in the Military and General Assembly
2. School Visitation Leave
3. Leaves for Victims of Domestic ~~or Sexual~~ Violence, Sexual Violence, or Gender Violence.[PRESSPlus1]
4. Child Bereavement Leave.
5. Leave to serve as an election judge.

LEGAL REF.:

~~20 ILCS 1805/30.1 et seq.~~

105 ILCS 5/10-20.7b, 5/24-2, and 5/24-6.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, and 56 Ill.Admin.Code §280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. *Sexual violence* is not specifically defined in VESSA. **Issue 102, October 2019**

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05,[PRESSPlus1] 5/10-20.56, 5/10-24.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1.[PRESSPlus2]

10 ILCS 5/11-4.1.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated to include 105 ILCS 5/10-19.05, added by P.A. 101-12, which (1) addresses the minimum of five clock hours to qualify as a full day of attendance, and (2) opens the use of e-learning days subject to certain requirements. See f/n 3 of sample policy 6:20, available at PRESS Online by logging in at www.iasb.com, for more information. See www.isbe.net/Documents/SB28Instructional-Day.pdf for ISBE's notice regarding this law. **Issue 102, October 2019**

PRESSPlus 2. The Legal References are updated. **Issue 106, November 2020**

Document Status: Draft Update

INSTRUCTION

6:40 Curriculum Development

Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals.
2. Student needs as identified by research, demographics, and student achievement and other data.
3. The knowledge, skills, and abilities required for students to become life-long learners.
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements.
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available.
6. The Illinois State Learning Standards and any District learning standards.
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The curriculum review program shall:

1. Ensure regular evaluations of the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106.[PRESSPlus1]

105 ILCS 5/10-20.8 and 5/10-19.

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:90 (Kindergarten), 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Language Learners), 6:170 (Title I Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

~~ADOPTED: August 9, 2016~~

PRESSPlus Comments

PRESSPlus 1. The Legal References have been updated. **Issue 101, June 2019**

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In each grade~~grades 9 through 12~~, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and~~, for students entering the 9th grade in the fall of 2016 and each year after it,~~ one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

   Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

2. In each grade, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In each grade, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In grades kindergarten through 12, two hours of age appropriate Internet safety education is taught each school year.
4. In each grade~~s 9 through 12~~, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, Access to Electronic Networks and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. PRESSPlus1
6. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
7. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
8. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
9. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. PRESSPlus2 Q1
10. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting;

savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.

11. ~~In grades 9 through 12, consumer education must be taught, including: financial literacy; installment purchasing; budgeting, savings, and investing; banking; simple contracts; income taxes; personal insurance policies; the comparison of prices; homeownership; and the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.~~[PRESSPlus3]
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States (U.S.) history must be taught,[PRESSPlus4] including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, ~~and~~ (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois,[PRESSPlus5] and (g) Illinois history.[PRESSPlus6]

    In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

13. In ~~grade 7 and~~ all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
14. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
15. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
17. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
18. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.[Q2]

20. ~~In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.~~

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-24.2, 435/, and 110/3.

625 ILCS 5/6-408.5.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 7:180

(Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior); 7:260 (Exemption from Physical Education)

Adopted: July 16, 2019

Questions and Answers:

***Required Question 1. A school district may offer workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees. (105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20.)

Does the board want to offer workplace preparation instruction?

○ No. (default)
○ Yes. Insert "In grades 9-12, workplace preparation instruction will be offered, covering legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees." 5/27-23.13 (final citation pending) will be added to the Legal References

***Required Question 2. A school district may offer a course on hunting safety as part of its curriculum during the school day. (105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152.) No grade levels are specified in the statute.

Does the Board want to offer a course on hunting safety as part of its curriculum?

○ No. (default)
○ Yes, Insert In grade(s) [insert grade level(s)], a course on hunting safety will be offered during the school day." 5/27-23.13 (final citation pending) will be added to the Legal References What grade level(s) should be inserted?:

PRESSPlus Comments

PRESSPlus 1. This language aligns with policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, which requires bullying prevention instruction as part of a district's Bullying Prevention and Response Plan. **Issue 102, October 2019**

PRESSPlus 2. Addition of missing requirements.

PRESSPlus 3. Removal. Covered by newer language in the above paragraph.

PRESSPlus 4. 105 ILCS 5/27-21 does not specify at what grade level districts must cover these topics as part of U.S. history instruction; however, no student may graduate from grade 8 unless the student has received instruction in U.S. history and demonstrated comprehensive knowledge of the subject matter. **Issue 102, October 2019**

PRESSPlus 5. Updated in response to 105 ILCS 5/27-21, amended by P.A. 101-227, eff. 7-1-20. **Issue 102, October 2019**

PRESSPlus 6. Updated in response to 105 ILCS 5/27-21, amended by P.A. 101-341, eff. 1-1-20 (beginning with the 2020-2021 school year). **Issue 102, October 2019**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/.

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

~~ADOPTED: November 12, 2013~~

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

105 ILCS 5/2-3.41, 5/2-3.66, 5/10-20.9a, 5/13B, 5/26-2a, 5/26-13, 5/26-14, and 5/26-16.

CROSS REF.: 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

~~ADOPTED: August 9, 2016~~

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; and (b) other grade-level acceleration. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

105 ILCS 5/14A.

23 Ill.Admin.Code Part 227, Gifted Education.PRESSPlus1

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: December 11, 2018

PRESSPlus Comments

PRESSPlus 1. Ill. State Board of Education (ISBE) rules require this policy to be posted on the district website, if available. 23 Ill.Admin.Code §227.60(a). ISBE rules also require districts to annually report, by July 31, demographic information regarding students participating in accelerated placement. 23 Ill.Admin.Code §227.60(c). **Issue 103, March 2020**

Document Status: Draft Update

INSTRUCTION

6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse~~'s written statement~~.PRESSPlus1 Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.:

105 ILCS 5/10-19.05(e), 5/10-22.6a, 5/14-13.01, and 5/18-4.5.

23 Ill.Admin.Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

~~ADOPTED: August 14, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/14-13.01(a-5), amended by P.A.s 100-443 and 100-863. **Issue 102, October 2019**

Document Status: Draft Update

STUDENTS

7:20 Harassment of Students Prohibited

~~Bullying, Intimidation, and Harassment Prohibited~~

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity;PRESSPlus1 gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law~~Sexual harassment of students is prohibited~~.PRESSPlus2 See policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

~~Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:~~

~~1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or~~

~~2. Has the purpose or effect of:~~

~~a. Substantially interfering with a student's educational environment;~~

~~b. Creating an intimidating, hostile, or offensive educational environment;~~

~~c. Depriving a student of educational aid, benefits, services, or treatment; or~~

~~d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.~~

~~The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.~~

Making a Report or Complaint~~; Enforcement~~PRESSPlus3

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any ~~staff member~~employee with whom the student is comfortable speaking.PRESSPlus4 A student may choose to report to an employee ~~person~~ of the student's same ~~sex~~gender. ~~Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.~~

~~An allegation that a student was a victim of any prohibited conduct perpetrated by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.~~ Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure.* The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. ~~At least one of these individuals will be female, and at least one will be male.~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.[PRESSPlus5]

Nondiscrimination Coordinator:

Dr. Patrick Hardy

Proviso East

Email: phardy@pths209.org

708.202.1731

Complaint Managers:

Dr. Nia Abdullah	Dr. Bessie Karvelas
Proviso West	Proviso Math & Science Academy
Email: nabdullah@pths209.org	bkarvelas@pths209.org
708.202.63110	708.338.4170

The Superintendent shall use reasonable measures to inform staff members and students of this policy~~, such as,~~ by including~~ it in the appropriate handbooks.~~:[PRESSPlus6]

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.

2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee[PRESSPlus7] shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged student harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel[PRESSPlus8]

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure.*

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action ~~up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students~~.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

20 U.S.C. §1681 *et seq*., Title IX of the Educational Amendments of 1972.; 34 C.F.R. Part 106.

105 ILCS 5/10-20.12, 10-22.5, 5/27-1, and 5/27-23.7.

775 ILCS 5/1-101 *et seq*., Illinois Human Rights Act.

23 Ill.Admin.Code §1.240 and Part 200.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Sexual Harassment), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities); 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

~~ADOPTED: September 18, 2018~~

PRESSPlus Comments

PRESSPlus 1. Executive Order (EO) 2019-11, titled "Strengthening Our Commitment to Affirming and Inclusive Schools" established the Affirming and Inclusive Schools Task Force (Task Force) to identify strategies and best practices for ensuring welcoming, safe, supportive, and inclusive school environments for transgender, nonbinary, and gender nonconforming students. The Task Force delivered a report that served as the basis for two non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures* at www.isbe.net/supportallstudents. The Ill. State Board of Education (ISBE) hosts these documents on its website.

If the Board would like to incorporate ISBE's *Sample District Policy and Administrative Procedures* policy recommendation into this policy, see the **PRESS Plus** Question 1 for policy 7:10, *Equal Educational Opportunities.* **Issue 105, August 2020**

PRESSPlus 2. Two laws apply to sexual harassment of students in Illinois. Title IX of the Education Amendments of 1972 (Title IX) and the IHRA prohibit discrimination on the basis of sex and sexual harassment in any educational program or activity receiving federal financial assistance. 20 U.S.C. §1681. Title IX defines sexual harassment as conduct on the basis of sex that meets one or more of the following: (1) a district employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it denies a person equal access to the District's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in federal law. 34 C.F.R. §106.30. Consult the board attorney to ensure the nondiscrimination coordinator and complaint managers are trained to appropriately respond to allegations of Title IX sexual harassment.

See policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms, and sample* procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*, available at **PRESS** Online by logging in at www.iasb.com.

The IHRA prohibits any district employee or agent from sexually harassing a student, and defines sexual harassment as any unwelcome sexual advances or requests for sexual favors made to a student, or any conduct of a sexual nature toward a student, when: (1) such conduct has the purpose of substantially interfering with the student's educational performance or creating an intimidating, hostile or offensive educational environment; or (2) the district employee or agent either explicitly or implicitly makes the student's submission to or rejection of such conduct as a basis for making various enumerated education-related determinations. 775 ILCS 5/5A-201(E).

The Ill. Dept. of Human Rights investigates charges of sexual harassment in violation of the IHRA, and it is a civil rights violation when a district fails to take remedial or disciplinary action against an employee the district knows engaged in sexual harassment. 775 ILCS 5/5A-102. **Issue 105, August 2020**

PRESSPlus 3. The Enforcement subsection title is moved to be with its content, below. **Issue 102, October 2019**

PRESSPlus 4. Using "or any employee with whom the student is comfortable speaking" ensures compliance with Title IX regulations providing that "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment is deemed to have *actual knowledge* which triggers a district's duty to respond. 34 C.F.R. §106.30. By including "any employee" in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 105, August 2020**

PRESSPlus 5. Title IX regulations require districts to designate and authorize at least one employee to coordinate their efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a), amended at 85 Fed. Reg. 30573. Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number.

The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, see the **PRESS Plus** Question 1 in policy 2:260. **Issue 105, August 2020**

PRESSPlus 6. Updated in response to 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20. requires districts to maintain and implement an *age-appropriate* policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website and, if applicable, other areas where such information is posted in each school. The law does not expressly state that the age-appropriate policy is for students; however, that is the most logical interpretation. In practice, most districts maintain a student handbook for each building. Because the law only requires one policy, this policy manages the age-appropriate requirement by directing age-appropriate explanations of the policy be included in the building-level student handbook(s). **Issue 102, October 2019**

PRESSPlus 7. "Nondiscrimination Coordinator or designee" is used where Title IX is potentially implicated. In contrast, if Title IX is likely not implicated then "Nondiscrimination Coordinator or a Complaint Manager or designee" is used. **Issue 105, August 2020**

PRESSPlus 8. Required for districts located within a county served by an accredited Children's Advocacy Center (CAC). 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531 (governing the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC). For further discussion see f/n 14 in sample policy 5:90, *Abused and Neglected Child Reporting*, available at **PRESS** Online by logging in at www.iasb.com.

If your school district is not within a county served by an accredited CAC, strike this subsection and select "Adopted with Additional District Edits" as the Save Status. **Issue 105, August 2020**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades 9 through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* (10 ILCS 5/7-42 and 5/17-15),[PRESSPlus1] other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical~~safety or~~ health or safety,[PRESSPlus2] or other reason as approved by the Superintendent or designee.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 9 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in ~~the School Code, Section~~ 105 ILCS 5/26-2a.
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.

11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a chronic truant minor for or her truancy unless available supportive services and other school resources have been provided to the student.
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
13. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

LEGAL REF.:

105 ILCS 5/26-1 through 16.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. 10 ILCS 5/7-42 and 10 ILCS 5/17-15, amended by P.A. 101-624, eff. 6-1-20, provide that beginning on the 15th day before a primary, general, or special election or on the day of any such election, any student who is eligible to vote is entitled to be absent for two hours during the school day to vote. See policy 7:90 for more information. If the Board does not adopt the Voting subheading in policy 7:90 (see the Questions Window in the Draft Update for policy 7:90), IASB will remove this phrase and the Cross Reference to policy 7:90. **Issue 103, March 2020**

PRESSPlus 2. 105 ILCS 5//26-2a, amended by P.A. 100-810, amended valid causes for absences to include a student's mental, emotional, or physical health or safety. **Issue 103, March 2020**

Document Status: Draft Update

STUDENTS

7:90 Release During School Hours

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released during school hours: (1) at any time before the regular dismissal time or at any time before school is otherwise officially closed, and/or (2) to any person other than a custodial parent/guardian.

Closed Campus

Students are to remain in their assigned buildings and on the school's grounds continuously from the time of reporting to the time of departure for the day, unless permission to leave is granted by the Building Principal or his designee. Any student violating this rule shall be subject to disciplinary action.

Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to close school early due to inclement weather or other reason.

Voting[Q1]

The Superintendent or designee shall specify the hours during which students who are entitled to vote at a primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, may be absent from school for a period of two hours to vote. Students are entitled to be absent from school to vote beginning the 15th day before the primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, or on the day of such election.

LEGAL REF.:

10 ILCS 5/7-42(b) and 5/17-15(b), Election Code.

CROSS REF.: 4:170 (Safety), 7:190 (Student Discipline)

~~ADOPTED: March 13, 2012~~

Questions and Answers:

***Required Question 1. 10 ILCS 5/7-42 and 10 ILCS 5/17-15, amended by P.A. 101-624, eff. 6-1-20, provide that beginning on the 15th day before a primary, general, or special election or on the day of any such election, any student who is eligible to vote is entitled to be absent for two hours during the school day to vote. Districts may specify the hours during which eligible students may be absent from their schools. See the footnotes of sample policy 7:90, available at **PRESS** Online by logging in at www.iasb.com, for more information.

Including this subhead aligns with best practice and serves several policy functions and purposes: ensuring legal compliance, directing or authorizing the superintendent or staff members, and/or providing information. However, including this information in policy is not required.

Has the Board adopted the Voting subhead?

○ Yes (default)
○ No (IASB will remove the Voting subhead and the Legal Reference to it from this policy, and the references to it from policy 7:70)

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:130 Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. *Noninstructional time* means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.:

20 U.S.C. §7904.

105 ILCS 20/5.

23 Ill.Admin.Code §1.210.

Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior), 7:330 (Student Use of Buildings - Equal Access)

~~ADOPTED: February 9, 2016~~

Document Status: Draft Update

STUDENTS

7:150 Agency and Police Interviews

The Superintendent shall develop procedures to manage requests by agency officials or police officers to interview students at school. Procedures will:~~ (1)~~PRESSPlus1

1. ~~r~~Recognize individual student rights and privacy,
2. Recognize the potential impact an interview may have on an individual student,~~ (2)~~
3. ~~m~~Minimize potential disruption,~~ (3)~~
4. ~~f~~Foster a cooperative relationship with public agencies and law enforcement, and~~ (4)~~
5. ~~c~~Comply with State law~~,~~ including, but not limited to, ensuring that before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:PRESSPlus2
    a. Notify or attempt to notify the student's parent/guardian and document the time and manner in writing;
    b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, guidance counselor, or any other mental health professional) are present during the questioning; and
    c. If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.PRESSPlus3

LEGAL REF.:

105 ILCS 5/10-20.64, 5/22-85 (final citation pending)

55 ILCS 80/1 *et seq.*, Children's Advocacy Center Act.

325 ILCS 5/1 *et seq.*, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 *et seq.*, Interference with Public Officers Act.

725 ILCS 120/1 *et seq.*, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

~~ADOPTED: September 13, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20.

Additional resources include:

- The *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (ICSA) at: www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf.
- The publication, *Policing in Schools, Developing a Governance Document for School Resource Officers in K-12 Schools*, was developed by the American Civil Liberties Union, and is available at: www.aclu.org/racial-justice/policing-schools-developing-governance-document-school-resource-officers-k-12-schools.
- *School Resource Officers, School LawEnforcement Units, and the Family Educational Rights and Privacy Act (FERPA)*, published by PTAC (2019), at: www.studentprivacy.ed.gov/resources/school-resource-officers-school-law-enforcement-units-and-ferpa.

Issue 102, October 2019

PRESSPlus 2. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview. See the ICSA *Guidelines* at www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 102, October 2019**

PRESSPlus 3. A trained law enforcement officer is someone who: (1) received training in youth investigations approved or is certified by his/her law enforcement agency as a school resource officer per 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). **Issue 102, October 2019**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* (*SMA Form*) is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an ~~*School Medication Authorization*~~ *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.[PRESSPlus1]

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.[PRESSPlus2]

The ~~School~~ District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan~~, or the storage of any medication by school personnel~~.[PRESSPlus3] A student's parent/guardian must indemnify and hold harmless the ~~School~~ District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, ~~and/or~~ asthma medication, and/or a medication required under a qualifying plan~~, or the storage of any medication by school personnel~~.

School District Supply of Undesignated Asthma Medication[Q1] [PRESSPlus4]

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law,[PRESSPlus5] may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine ~~Auto-~~Injectors[PRESSPlus6]

The Superintendent or designee shall implement ~~Section~~ 105 ILCS 5/22-30(f) ~~of the School Code~~ and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement ~~Section~~ 105 ILCS 5/22-30(f) ~~of the School Code~~ and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. ~~On or after June 1, 2018, s~~See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

School District Supply of Undesignated Glucagon[Q2]

The Superintendent or designee shall implement 105 ILCS 145/27 and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

Administration of Medical Cannabis[PRESSPlus7]

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old[PRESSPlus8] and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
    a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
    b. Copies of the registry identification cards are provided to the District;
    c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
    d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.[PRESSPlus9]
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.[PRESSPlus10]

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy~~: Disclaimer~~

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.[PRESSPlus11]

The **School District Supply of Undesignated Epinephrine ~~Auto-~~Injectors** section of the policy is void whenever the

Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine ~~auto-~~injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine ~~auto-~~injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the ~~Alcoholism and Other Drug Abuse and Dependency~~Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber.[PRESSPlus12] or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, ~~epinephrine auto-injector, or an opioid antagonist,~~ the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions ~~as explained in Section 22-30(c) of the School Code~~applicable undare State law apply.[PRESSPlus13]

No one, including without limitation, parent~~(~~s~~)~~/guardian~~(~~s~~)~~ of students, should rely on the District for the availability of undesignated ~~an undesignated epinephrine injector, and/or an undesignated opioid antagonist~~medication. This policy does not guarantee the availability of undesignated medications. Students and their parent~~(~~s~~)~~/guardian~~(~~s~~)~~ should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, ~~and~~ 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act, and scheduled to be repealed on July 1, 2020.

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Food Allergy Management)

~~ADOPTED: September 18, 2018~~

Questions and Answers:

***Required Question 1. Has the Board adopted the optional subsection regarding a School District Supply of Undesignated Asthma Medication? Type yes or no.

Response:

***Required Question 2. Optional. 105 ILCS 145/27, added by P.A. 101-428, permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. **A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement it.** Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated glucagon, and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities.

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated glucagon in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

Has the Board adopted the School District Supply of Undesignated Glucagon subsection?

- Yes (default)
- No (IASB will delete the School District Supply of Undesignated Glucagon subsection and its Void Policy language)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20. The plan must address actions to be taken if the student is unable to self-administer medication and the situations in which the school must call 911. For plan guidance, see 7:270-AP1, *Dispensing Medication*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.21b, amended by P.A. 101-205, eff. 1-1-20. A student with a qualifying plan may self-administer medication if the student's parent/guardian provides the school with: (1) written permission for the student's self-administration of medication, (2) written authorization from the student's physician, physician assistant, or advanced practice registered nurse for the student to self-administer the medication, and (3) the prescription label containing the name of the medication, the prescribed dosage, and the time(s) or circumstances under which the medication is to be administered. This does not allow a student to self-carry unless otherwise permitted. Contact the board attorney for further guidance. **Issue 102, October 2019**

PRESSPlus 3. 105 ILCS 5/10-22.21b, amended by P.A. 101-205, eff. 1-1-20, does not specifically require this information to be in a notification to parents/guardians. However, 105 ILCS 5/10-22.21b requires parents/guardians to sign a statement that includes the district's protections from liability under 105 ILCS 5/10-22.21b; the signed acknowledgment is the notice. This policy includes the liability protection information under 105 ILCS 5/10-22.21b to also inform the community.

The storage of medication is not addressed in the applicable statutes and may not be covered as part of the district's protections from liability and hold harmless provisions. Contact the board attorney and the board's liability insurance carrier for further discussion about the district's liability and coverage in this area. **Issue 102, October 2019**

PRESSPlus 4. Optional. A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30, amended by P.A. 100-726, eff. 1-1-19. The law permits a district to maintain a supply of undesignated asthma medication in any secure location that is accessible before, during, and after school where a person is most at risk, including, but not limited to a classroom or the nurse's office, and use them when necessary. The P.A. 100-726, eff. 1-1-19, amendment requiring accessibility before, during, and after school does not address the logistical issues that classrooms are typically locked before and after school. Consult the board attorney about the implementation issues with this new phrase in the law.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated asthma medication, implement a plan for its use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is when the district provides them, but does not have them accessible before, during, and after school where an asthmatic person is most at risk as required by 105 ILCS 5/22-30, amended by P.A. 100-726, eff. 1-1-19.

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated asthma medication in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

See **Questions** to indicate whether the board has adopted the School District Supply of Undesignated Asthma Medication subsection.

Issue 99, October/November 2018

PRESSPlus 5. 105 ILCS 5/22-30(a), amended by P.A. 100-726, eff. 1-1-19, defines *trained personnel* as any school employee or volunteer personnel authorized in Sections 10-22.34, 10-22.34a, and 10-22.34b of the School Code who has completed training required by 105 ILCS 5/22-30(g), amended by P.A. 100-726, eff. 1-1-19 to recognize and respond to anaphylaxis, an opioid overdose, or respiratory distress. ISBE must develop the training curriculum for trained personnel, and it may be conducted online or in person. **Issue 99, October/November 2018**

PRESSPlus 6. 105 ILCS 5/20-30, amended by P.A. 100-799, eff. 1-1-19, defines epinephrine injector to mean an auto-injector and a pre-filled syringe. Auto-injector is updated to injector throughout. **Issue 99, October/November 2018**

PRESSPlus 7. 105 ILCS 5/22-33(g), added by P.A. 100-660 (*Ashley's Law*) requires school boards to adopt a policy regarding the administration of medical cannabis infused product to students who are qualifying registered patients under the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/, amended by P.A. 101-363, and in addition to allowing a student's delegated care aide(s) to administer it, allow a school nurse or administrator to administer it, and/or the student him or herself. The policy must be implemented by:

1. Authorizing a parent/guardian and/or a *designated caregiver* of a student who is a *registered qualifying patient* to administer a medical cannabis infused product to that student at school or on the school bus (105 ILCS 5/22-33(b)).
2. Allowing a school nurse or administrator to administer a medical cannabis infused product to a student who is a *registered qualifying patient* while at school, a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care, on school-operated property or while being transported on a school bus (105 ILCS 5/22-33(b-5), added by 101-370, eff. 1-1-20)).
3. Authorizing a student who is a *registered qualifying patient* to self-administer a medical cannabis infused product if the self-administration takes place under the direct supervision of a school nurse or school administrator (Id.).

Important: If a district would lose federal funding as a result of the board adopting this policy, the board may not authorize the use of a medical cannabis infused product under Ashley's Law and not adopt this subsection. 105 ILCS 5/22-33(f). Consult the board attorney about the issue of federal funding.

Issue 102, October 2019

PRESSPlus 8. A student under the age of 18 may have up to three designated caregivers as long as at least one is a biological parent or a legal guardian. A student 18 years of age or older may appoint up to three designated caregivers who meet the requirements of the Compassionate Use of Medical Cannabis Program Act. **Issue 102, October 2019**

PRESSPlus 9. 105 ILCS 5/22-33(b-5), added by P.A. 101-370, eff. 1-1-20. A school nurse or administrator must annually complete a training curriculum to be developed by ISBE in consultation with the Ill. Dept. of Public Health prior to administering a medical cannabis infused product to a student in accordance with this section. 105 ILCS 5/22-33(f-5), added by P.A. 101-370, eff. 1-1-20. **Issue 102, October 2019**

PRESSPlus 10. Any medical cannabis infused product administered by a school nurse or administrator, or self-administered under the supervision of a school nurse or administrator, must be stored with the school nurse at all times in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or a school administrator. 105 ILCS 5/22-33(b-10), added by P.A. 101-370, eff. 1-1-20. **Issue 102, October 2019**

PRESSPlus 11. Discuss with the board attorney whether the board should remove this sentence when the district reaches full implementation of this section. **Issue 99, October/November 2018**

PRESSPlus 12. 105 ILCS 145/27, added by P.A. 101-428, provides that a physician, a physician assistant who has prescriptive authority under the Physician Assistant Practice Act of 1987 (225 ILCS 95/7.5), or an advanced practice registered nurse who has prescriptive authority under the Nurse Practice Act (225 ILCS 65-40) may prescribe undesignated glucagon in the name of the district to be maintained for use when necessary. **Issue 102, October 2019**

PRESSPlus 13. 105 ILCS 5/22-30(c). The school, and its employees and agents, incur no liability, except for willful and wanton conduct, as a result of an injury to a student arising from the administration of asthma medication, epinephrine injectors, or an opioid antagonists, a student's self-administration of medication, or administration of undesignated glucagon (insofar as it would be considered part of the care of a student with diabetes).

105 ILCS 5/22-30(c) requires the district to inform parents/guardians in writing of the protections from liability and hold harmless provisions that apply to the administration of asthma medication, epinephrine injectors, and opioid antagonists. In addition, a statement must be signed by a student's parent/guardian acknowledging the district's protections from liability and hold harmless provisions for these undesignated medications. A similar acknowledgment must be signed by a student's

parent/guardian for the self-administration of medication. 105 ILCS 5/10-22.21(c), added by P.A. 101-205, eff. 1-1-20. See 7:270-E1, *School Medication Authorization Form*, available at PRESS Online by logging in at www.iasb.com, for a sample acknowledgement. **Issue 102, October 2019**

Document Status: Draft Update

STUDENTS

7:305 Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following:
   a. The Board must appoint or approve member(s) of a Concussion Oversight Team for the District.
   b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
      i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
      ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
   c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
   d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
   e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
   f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.[PRESSPlus1]
   g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussion,* which includes its *Return to Play (RTP) Policy*. These specifically require that:
   a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
   b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
   c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered[PRESSPlus2] nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
4. Require all student athletes to view the Illinois High School Association's video about concussions.
5. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a

practice or interscholastic competition.

6. Provide coaches and student athletes and their parents/guardians with educational materials from the Illinois High School Association regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.
8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.[PRESSPlus3]
9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.

LEGAL REF.:

105 ILCS 5/22-80.

105 ILCS 25/1.15.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 7:300 (Extracurricular Athletics)

~~ADOPTED: April 10, 2018~~

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/22-80(h), added by P.A. 99-245, amended by P.A.s 99-486 and 100-309. Individuals covered by this training mandate must take a training course from an authorized training provider prior to serving on a Concussion Oversight Team (Team) and at least once every two years (or if not serving on the Team, at least once every two years).

Physicians on Teams are required, to the greatest extent practicable, to periodically take an appropriate medical course on concussions. 105 ILCS 5/22-80(h)(3).

Note: *Licensed healthcare professionals* includes nurses and licensed clinical psychologists, physical therapists, occupational therapists, physicians' assistants, and athletic trainers working under the supervision of a physician. 105 ILCS 5/22-80(b). *Non-licensed healthcare professionals* is not specifically defined. As a matter of best practice and to reduce liability, all Team members should receive concussion training; however, consult with the board attorney for further guidance.

Issue 96, October 2017

PRESSPlus 2. The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, amended by P.A. 100-309, permits advanced practice nurses and physician assistants (in addition to physicians and athletic trainers working under physicians' supervision) to clear students who have suffered a concussion to return to play.

P.A. 100-513 amended the definition in the Nurse Practice Act, 225 ILCS 65/50-10, to advanced practice registered nurse. This policy reflects that change in terminology, even though Section 22-80 was not similarly amended. **Issue 96, October 2017**

PRESSPlus 3. Required by 20 ILCS 2310/2310-307, added by P.A. 100-747, eff. 1-1-19. **Issue 99, October/November 2018**

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:325 Student Fundraising Activities

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property (e.g., tiles or bricks) or placement upon school property (e.g., posters or placards) must:
   a. Develop viewpoint neutral guidelines for the creation of messages;
   b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
   c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.:

105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

~~ADOPTED: May 14, 2016~~

Document Status: Draft Update - New

7:345 Use of Educational Technologies; Student Data Privacy and Security

New/Unpublished Section

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.PRESSPlus1

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*.PRESSPlus2 The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited.PRESSPlus3 Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff.Q1

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.PRESSPlus4

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.PRESSPlus5

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval.PRESSPlus6 Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts,* and shall include any specific provisions required by State law.PRESSPlus7

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure.PRESSPlus8 In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.PRESSPlus9

LEGAL REF.:

20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

Questions and Answers:

***Required Question 1. SOPPA permits, but does not require, districts to designate an appropriate staff person as a Privacy

Officer, who may also be an official records custodian under ISSRA, to carry out the duties and responsibilities assigned to schools and to ensure a district's compliance with the requirements of SOPPA. 105 ILCS 85/27(f), added by P.A. 101-516, eff. 7-1-21. Boards may designate an individual other than the Superintendent to serve in the capacity of Privacy Officer, such as a Business Manager, IT Director, or District Records Custodian.

Has the Board designated a Privacy Officer?

- No. (default)
- Yes, the Superintendent is designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.")
- Yes, a title other than Superintendent has been designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the [Insert Title] to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.") What is the Privacy Officer's Title?:

PRESSPlus Comments

PRESSPlus 1. The Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), amended by P.A. 101-516, eff. 7-1-21, specifically requires boards to adopt a policy for designating which district employees are authorized to enter into agreements with *operators* (see **Operator Contracts** subhead). SOPPA is the State law that governs how educational technology companies, schools, and the Ill. State Board of Education (ISBE) use and protect *covered information* of students. The amendments to SOPPA were intended to strengthen protections for online student data, in part by centralizing the vetting and contracting process within schools, and to give parents ready access to information about how their children's data is being used at school. SOPPA does not, however, require a district to obtain parent opt-in or separate consent for the use of online services or applications, nor is such consent required if the operator is acting as a *school official* pursuant to the delineated exception in the Family Educational Rights and Privacy Act's (FERPA)(20 U.S.C. §1232g) implementing regulations. See 34 C.F.R. §99.3(a). **Issue 104, June 2020**

PRESSPlus 2. See policy 7:340, *Student Records*, and its implementing administrative procedure, 7:340-AP1, *School Student Records*, available at PRESS Online by logging in at www.iasb.com, for requirements addressing school student records under federal and State law. SOPPA does not override or otherwise supersede the requirements of FERPA or the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). 105 ILCS 85/30(9), amended by P.A. 101-516, eff. 7-1-21.

Covered information is a broader concept than student records, and may include information that does not qualify as a student record. However, even if the covered information is not maintained as a student record, it may still qualify as a *public record* under the Local Records Act (50 ILCS 205/), such that a district would have an obligation to maintain it. Consult the board attorney for guidance on these issues. **Issue 104, June 2020**

PRESSPlus 3. 105 ILCS 85/26(1), added by P.A. 101-516, eff. 7-1-21. SOPPA includes a clarification that schools and operators are not prohibited from producing and distributing, free or for consideration, student class photos and yearbooks to the school, students, parents, or others authorized by parents, as long as there is a written agreement between the operator and district. 105 ILCS 85/30(10), amended by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 4. SOPPA specifically provides that it does not apply to general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications. 105 ILCS 85/30(3), amended by P.A. 101-516, eff. 7-1-21. Consult the board attorney for guidance regarding whether certain applications that may be widely used by schools, but which may not have been originally marketed to K-12 (e.g., certain video conference applications), come within the scope of SOPPA. **Issue 104, June 2020**

PRESSPlus 5. Operators must notify districts of a breach of covered information within the most expedient time possible and without reasonable delay, but no later than 30 calendar days after the determination that a breach has occurred. 105 ILCS 85/15(5), added by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 6. This statement is required by 105 ILCS 85/27(b), added by P.A. 101-516, eff. 7-1-21. SOPPA provides that any agreement entered into in violation of SOPPA "is void and unenforceable as against public policy." Id. SOPPA does not provide for a private right of action against school districts; the Ill. Attorney General has enforcement authority under SOPPA through the Consumer Fraud Deceptive Trade Practices Act. 105 ILCS 85/35. **Issue 104, June 2020**

PRESSPlus 7. SOPPA requires specific provisions be included in a contract with any operator that seeks to receive covered information from a school district. 105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 85/27(e), added by P.A. 101-516, eff. 7-1-21. SOPPA does not provide specifics regarding security procedures or practices, nor is there a formal, nationalized standard specific to K-12. However, SOPPA requires ISBE to make available on its website guidance for schools pertaining to reasonable security procedures and practices. 105 ILCS 85/28, added by P.A. 101-516, eff. 7-1-21. ISBE, the U.S. Dept. of Education (DOE) and other experts in the field agree that training of all staff with access to a school's network is important to protecting schools against cyber threats, although such training is not currently mandated in Illinois. ISBE's grant-funded program, the Learning Technology Center of Illinois, offers cybersecurity training to administrators and educators throughout the State. See www.ltc.org. The U.S. Dept. of Education has also issued multiple guidance documents on security best practices for schools, available at www.studentprivacy.ed.gov/topic/security-best-practices. **Issue 104, June 2020**

PRESSPlus 9. In the event of a breach of covered information of students, SOPPA requires school districts to provide two types of notices: (1) individual notices to the parents of students whose covered information was involved in the breach and (2) a more general notice about the breach on the district's website (or at the district administrative office, if it does not maintain a website) if the breach involved 10% or more of the district's student enrollment. 105 ILCS 85/27(a)(5) & (d), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details about the required notices. **Issue 104, June 2020**

Document Status: Draft Update

COMMUNITY RELATIONS

8:70 Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others.

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website, [PRESSPlus1] or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent is designated the Title II Coordinator and shall:[PRESSPlus2]

1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least three years after its completion date.
2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent, as the Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

LEGAL REF.:

Americans with Disabilities Act, 42 U.S.C. §§12101 et seq. and 12131 et seq.; 28 C.F.R. Part 35.

Rehabilitation Act of 1973 §104, 29 U.S.C. §794 (2006).

105 ILCS 5/10-20.51.

410 ILCS 25/, Environmental Barriers Act.

71 Ill.Admin.Code Part 400, Illinois Accessibility Code.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:150 (Facility Management and Expansion Programs)

~~ADOPTED: May 8, 2018~~

PRESSPlus Comments

PRESSPlus 1. "Website" was added to the policy to clarify that Title II of the ADA applies to websites. Even though the law has always included websites, websites have emerged into everyday life since this law was passed. Adding website to the policy is a way to inform the community that websites are included under Title II of the ADA.

See also policy 2:260, *Uniform Grievance Procedure*. While the U.S. Dept. of Justice (DOJ) under President Obama's Administration proposed regulations for public accommodations of websites (set to be final in 2018), President Trump signed an executive order in early 2017 entitled *Reducing Regulation and Controlling Regulatory Costs*, which makes it highly unlikely that the DOJ will issue any website regulations during the Trump Administration's tenure.

Issue 95, July 2017

PRESSPlus 2. Consult the board attorney about procedures for the superintendent or designee to perform his or her duties as

Title II Coordinator.

Issue 95, July 2017

Document Status: 5-Year-Review - Needs Review

COMMUNITY RELATIONS

8:80 Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than $2000.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
4. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.:

20 U.S.C. §1681 *et seq*., Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.

105 ILCS 5/16-1.

23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

Adopted: April 10, 2018

Document Status: Draft Update

COMMUNITY RELATIONS

8:110 Public Suggestions and Concerns

The Board of Education is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern ~~at~~ by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, *Access to Electronic Networks*, and should, to the extent possible, limit their communications to relevant individuals.PRESSPlus1 . All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied ~~after following the channels of authority,~~ may file a grievance under ~~the~~ Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance.PRESSPlus2 Neither this policy nor the *Uniform Grievance Procedure* create~~s~~ an independent right to a hearing before the Board.

LEGAL REF.:

115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

~~ADOPTED: February 21, 2012~~

PRESSPlus Comments

PRESSPlus 1. The Ill. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5), added by P.A. 101-620. Policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. However, see policy 6:235 at footnote 6, available at **PRESS** Online by logging in at www.iasb.com, for a discussion of potential liability under the First Amendment of the U.S. Constitution if the district wants to "block" specific third parties based on message content. Including this statement also discourages school community members from engaging in the disruptive practice of mass *cc'ing* district staff who have no involvement in a particular issue. **Issue 103, March 2020**

PRESSPlus 2. The policy is amended to clarify that while individuals may file a grievance under 2:260, *Uniform Grievance Procedure,* "the Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance."

Issue 92, July 2016

F. Summer School Program - ***Action Item*** 265

Action Item

Subject: Summer Program 2021

Background:
Each summer, Proviso Township High Schools District 209 provides credit recovery opportunities, skill development, and enrichment for its students. Last summer, all courses were taken in a virtual format due to safety issues related to COVID-19.

Administration's Analysis:
Due to the 2020-2021 school year's challenges, the summer program is open to <u>all</u> high school-aged students within Proviso Township. We administered a summer survey to families, teachers, and administrators. We used the data to develop and refine course and program offerings intended to re-engage and reconnect students to a healthy school and social environment in preparation for the upcoming school year. Students will have both virtual and in-person options.

A complete list of courses and programs is attached, along with the projected staffing needed to run a successful, inclusive program for all of our students.

Statute, Administrative Policy or Board Rules Statement:

The Illinois School Code (105 ILCS 5/10-22.33A) states that the District shall offer Summer School during that period of the calendar year not embraced within the regular school term to provide and conduct courses in subject matters normally embraced in the program of the schools during the regular school term, to fix and collect a charge for attendance at such courses in an amount not to exceed the per capita cost of the operation, except that the board may waive all or part of such charges if it determines that the family of an individual pupil is indigent or that the educational needs of the pupil require his attendance at such courses, and to give regular school credit for satisfactory completion by the student of such courses as may be approved for credit by the State Board of Education.

Implementation or Assessment Plan:

<u>Registration</u>
April 14, 2021 – June 3, 2021
Please note: An adequate number of students are needed for a course to be offered in Summer School. The administration may cancel any course for which there is insufficient enrollment in any given semester. Additionally, classes can only be offered if there is appropriate teaching staff available. In the event of a cancellation, a full refund of fees will be given.

<u>Recovery Courses</u>
Recovery courses are taken to replace a course a student has failed. Recovery courses are available in two formats:

- Onsite: Students take courses onsite with the daily support of a teacher. Students must attend each day.

- Online: Students take courses online. Students work independently but must attend required virtual check-ins with the teacher.

See recovery course descriptions for more details.

Dates 3 Weeks per Session	Session A June 7, 2021 – June 24, 2021 Session B June 28, 2021 – July 19, 2021; no school July 5, 2021 Summer School Graduation July 20, 2021.
Schedule	Monday - Thursday. No class on Fridays. 8:00 a.m. – 12:00 p.m.

Pirate Quarter 5 (Proviso East Only)

Dates 3 Weeks per Session	Session A June 7, 2021 – June 24, 2021 Session B June 28, 2021 – July 19, 2021; no school July 5, 2021 Summer School Graduation July 20, 2021.
Schedule	Monday - Thursday. No class on Fridays. 8:00 a.m. – 12:00 p.m.

Original Credit Courses

Original credit refers to courses taken for the first time. Each course is worth .5 credit.

See original credit course descriptions for more details.

Dates	5-week session June 14, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 9:00 a.m. – 12:00 a.m.

Accelerated Math Program (Open to grades 10-11 from PMSA)

Dates	6-week session June 7, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 8:30 a.m. – 11:30 a.m. & 12:00 pm – 3:00 pm

Enrichment

Enrichment courses are designed to provide new skills in a fun, interactive environment.

See enrichment program descriptions for more details.

Dates	3-week session June 28, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 9:00 a.m. – 12:00 a.m.

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 approves the Superintendent's summer school staffing recommendation for 2021.

Summer School Staffing and Programming Projections 2021

Program	Subject	PMSA	East	West	# of students	District Total	Salary Per Employee	Cost	Source
All	Computer Aide	1	3	3	NA	7	$25 @ 6hrs. per day @ 24 days	$18,600	Local
All	Nurse	1	1	1	NA	3	$5,000	$15,000	Local
All	Technology Coordinator				NA	1	$5,000	$4,125	Local
All	Instructional Coaches				NA	2	$5,000	$10,000	Title I
All	Registration Counselors	3	4	4	NA	11	$40 per hour; max 40 hours	$17,600	Local
Enrichment	Freshman Enrichment Camp Instructor - onsite	4	6	8	250	18	$3,650	$65,700	Title
Enrichment	STEM Camp onsite	12	20	18	456	50	$3,650	$182,500	Grant
Original Credit	Art onsite	1	1	1	36	3	$5,000	$15,000	both
Original Credit	Music appreciation hybrid	1	1	1	36/60	4	$5,000	$20,000	both
Enrichment	AP Prep Course - hybrid	4			100	4	$3,650	$14,600	Local
Enrichment	SAT Prep - hybrid	1	1	1	72	3	$3,650	$10,950	Local
Original Credit	Writer's workshop - hybrid	2			48	2	$4,500	$9,000	Local
Original Credit	African Amercian History online (Edynamic)				60	1	$4,500	$4,500	Local
Original Credit	AMP Teacher- hybrid	3			150	6	$5,000	$30,000	Local
Enrichment	AP Prep Course - hybrid		4	4	192	8	$3,650	$29,200	Title I
Original Credit	Consumer Education - hybrid		1	1	48	2	$5,000	$10,000	Title I
Original Credit	Writer's workshop - hybrid		1	1	48	2	$5,000	$10,000	Title I
Original Credit	African American History - hybrid	1	1	1	36	3	$5,000	$15,000	Title I
Original Credit	Theater		1	1	48	2	$5,000	$10,000	Title I
Recovery	Credit Recovery Facilitator	1	1	1	NA	3	$5,000	$15,000	Local
All	Deans		1	1		2	$5,000	$8,250	Local
Recovery	Spanish, French - onsite	1	2	2	60	5	$5,000	$25,000	Local
Recovery	Spanish, French - online	0	0	0	92	2	$4,500	$9,000	Local
Recovery	English Recovery-onsite	2	4	4	120	14	$5,000	$70,000	Local
Recovery	English Recovery-online	1	2	2	530	5	$4,500	$22,500	Local
Recovery	ESL (English, Math, Science, Soc Stud)		2	2	TBD	4	$5,000	$16,000	Local
Recovery	Guidance Counselor - full time	1	1	1	NA	3	$5,000	$15,000	Local
Recovery	Mathematics Recovery - onsite	1	3	3	84	7	$5,000	$35,000	Local
Recovery	Mathematics Recovery -online	1	2	2	636	5	$4,500	$22,500	Local
Recovery	Physical Education/Health Recovery- onsite	1	2	2	60	5	$5,000	$25,000	Local
Recovery	Physical Education/Health Recovery- online	0	1	1	343	2	$4,500	$9,000	Local
Recovery	Psychologist				NA	1	$5,000	$5,000	Local
Recovery	Science Recovery-onsite	1	3	3	84	7	$5,000	$35,000	Local
Recovery	Science Recovery-online	0	2	2	701	4	$4,500	$18,000	Local
Recovery	Social Studies Recovery-onsite	1	3	3	84	7	$5,000	$35,000	Local
Recovery	Social Studies Recovery-online	1	2	2	343	5	$4,500	$22,500	Local
Recovery	Social Worker		1	1	NA	2	$5,000	$10,000	Local
Recovery	Special Education Recovery onsite	0	5	5	268	10	$5,000	$50,000	Local
Recovery	Teacher's Aide (Special Ed)		3	3	6	6	$25 @ 6hrs. per day @ 24 days	$21,600	Local
Recovery	Art onsite	1	1	1	36	3	$5,000	$15,000	Local
Recovery	Art online	0	1	1	242	2	$4,500	$9,000	Local
Recovery	Business - onsite	0	1	1	24	2	$5,000	$10,000	Local
Recovery	FCS - onsite	0	1	1	24	2	$5,000	$10,000	Local
Recovery	Auto Tech		1	1	24	2	$5,000	$10,000	Local
Recovery	Business - online	0	1	0	155	1	$5,000	$5,000	Local
	Driver's Ed (Behind the Wheel)	2	3	3	TBD	8	$40.00 @ 6hrs. per day @ 24 days	$46,080	Local
	Driver's Ed (Class Instruction) - hybrid	1	2	2	TBD	5	$5,000	$25,000	Local
	ESY					1	$5,000	$5,000	Local

Summer School Staffing and Programming Projections 2021

Program	Subject	PMSA	East	West	# of students	District Total	Salary Per Employee	Cost	Source
	2021 estimated cost for instructional programs							**$1,091,205**	
	Other								
	Band Instructor		1	1		2	$5,000	$10,000	Local
	Band Aide		1	1		2	$25.00 @ 8hrs. per day @ 20 days	$8,000	Local
	ROTC Aide		1	1		2	$25.00 @ 6hrs. per day @ 24 days	$7,200	Local
	Subtotal							**$25,200**	
	2021 estimated cost for supplemental programs					263		**$1,116,405**	
	Faculty and Staff will be hired based upon enrollment in programs! Projections are slightly higher to ensure coverage can be facilitated should the need arise.								

Summer 2021 Calendar

Registration

April 14, 2021 – June 3, 2021

In the event of a course cancellation, a full refund of fees will be given.

Recovery Courses

Recovery courses are taken to replace a course a student has failed. Recovery courses are available in two formats:

- Onsite: Students take courses onsite with the daily support of a teacher. Students must attend each day.
- Online: Students take courses online. Students work independently but must attend required virtual check-ins with the teacher.

See recovery course descriptions for more details.

Dates 3 Weeks per Session	Session A June 7, 2021 – June 24, 2021 Session B June 28, 2021 – July 19, 2021; no school July 5, 2021 Summer School Graduation July 20, 2021.
Schedule	Monday - Thursday. No class on Fridays. 8:00 a.m. – 12:00 p.m.

Pirate Quarter 5 (Proviso East Only)

Dates 3 Weeks per Session	Session A June 7, 2021 – June 24, 2021 Session B June 28, 2021 – July 19, 2021; no school July 5, 2021 Summer School Graduation July 20, 2021.
Schedule	Monday - Thursday. No class on Fridays. 8:00 a.m. – 12:00 p.m.

Original Credit Courses

Original credit refers to courses taken for the first time. Each course is worth .5 credit.

See original credit course descriptions for more details.

Dates	5-week session June 14, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 9:00 a.m. – 12:00 p.m.

Accelerated Math Program (Open to grades 10-11 from PMSA)

Dates	6-week session June 7, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 8:30 a.m. – 11:30 a.m. & 12:00 p.m. – 3:00 p.m.

Enrichment

Enrichment courses are designed to provide new skills in a fun, interactive environment.
See enrichment program descriptions for more details.

Dates	3-week session June 28, 2021 – July 19, 2021; No school July 5
Schedule	Monday - Thursday. No class on Fridays. 9:00 a.m. – 12:00 p.m.

Extended School Year (ESY)

ESY is designed to retain academic, transition, and life skills for students with individual education plans (IEP) throughout the summer months.
See ESY Manual for complete details.

Course Descriptions

Recovery Courses are intended for students who failed one or both semesters of a course and need to recover the credit. These courses are provided by Edgenuity, an online course provider, and supported by Proviso Township High School teachers. Self-paced learning and pretesting allow students to spend more time on what they need and less time on content they've already mastered. The courses meet Illinois State Standards and take about 40 hours to complete. Students should complete at least one lesson per day to complete the course by the end of the session.

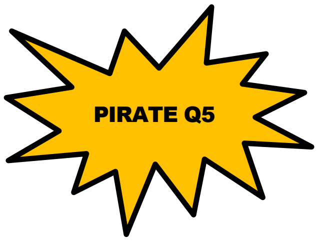
There are two sessions in which students may enroll. There is a fee of $100.00 for each session. If a student in session I completes a course by June 17, 2021, he/she may request to take an additional course. This course must be completed by the session I end date. Extensions will not be granted. There is no fee for the additional course.

If a student in session II completes a course by July 8, 2021, he/she may request to take an additional course. This course must be completed by the session II end date. Extensions will not be granted. There is no fee for the additional course.

Session A June 7, 2021 – June 24, 2021
Session B June 28, 2021 – July 19, 2021; no school July 5, 2021
8:00 a.m. – 12:00 p.m.

Courses with an  icon are offered online.

Courses with an  icon are offered in-person, onsite.



Pirate Q5 (PQ5) courses are intended for students who did not master all of their measurement topics by the end of quarter 4. These courses are provided by Edgenuity, an online course provider, and supported by Proviso Township High School teachers. Students are presented with the measure topics they have yet to master. Students should complete at least one lesson per day to complete the course by the end of the session.

Session dates and times are the same as recovery.

Recovery and Pirate Q5 Course Descriptions

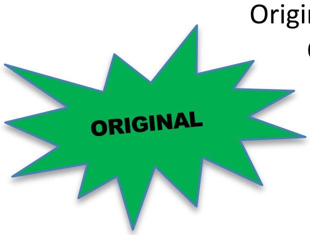
English	
ENGLISH I This freshman-year English course engages students in literary analysis and inferential evaluation of great texts, both classic and contemporary.	**ENGLISH II** Focused on application, this sophomore English course reinforces literary analysis and twenty-first-century skills with superb pieces of literature and literary nonfiction, application e-resources, and educational interactives.
ENGLISH III This junior-year English course invites students to delve into American literature from early American Indian voices through contemporary works.	**ENGLISH IV** This senior-level English course offers a fascinating insight into British literary traditions spanning from Anglo-Saxon writing to the modern period.
INTRODUCTION TO COMMUNICATIONS AND SPEECH This elective course begins with an introduction that builds student understanding of the elements, principles, and characteristics of human communication; this course offers a fascinating insight into verbal and nonverbal messages and cultural and gender differences in the areas of listening and responding.	
Math	
INTEGRATED MATHEMATICS I The course begins with a review of relationships between quantities, building from unit conversion to a study of expressions, equations, and inequalities. Students contrast linear and exponential relationships, including a study of sequences and applications such as growth and decay. Students review one-, two-, and multi-step equations, formally reasoning about each step using properties of equality. Students extend this reasoning to systems of linear equations.	**INTEGRATED MATHEMATICS II** This course begins with a brief exploration of radicals and polynomials before delving into quadratic expressions, equations, and functions, including a derivation of the quadratic formula. Students then embark on a deep study of the applications of probability and develop advanced reasoning skills with a study of similarity, congruence, and proofs of mathematical theorems. Students explore right triangles with an introduction to right triangle trigonometry before turning their attention to the geometry of circles and making informal arguments to derive formulas for the volumes of various solids.
INTEGRATED MATHEMATICS III This course synthesizes previous mathematical learning in four focused areas of instruction:	**STATISTICS** This fourth-year high school math option provides a comprehensive introduction to data analysis and

• Statistics • Polynomial, rational, and radical functions • Right-triangle trigonometry • Modeling an array of real-world situations with all the types of functions they have studied, including work with logarithms to solve exponential equations.	statistics. Students begin by reviewing familiar data displays through a more sophisticated lens before diving into an in-depth study of the normal curve. They then study and apply simple linear regression and explore sampling and experimentation. Next, students review probability concepts and begin a study of random variables.
FINANCIAL MATH This course can be used to recover consumer education credit or as elective credit. Connecting practical mathematical concepts to personal and business settings, this course offers informative and highly useful lessons that challenge students to gain a deeper understanding of financial math. Relevant, project-based learning activities cover stimulating topics such as personal financial planning, budgeting, and wise spending, banking, paying taxes, the importance of insurance, long-term investing, buying a house, consumer loans, economic principles, traveling abroad, starting a business, and analyzing business data.	**MATH STUDIES (PMSA only)** The primary purpose of this course is to use mathematics as a tool to model real-world phenomena students may encounter daily, such as finance and exponential models. Engaging lessons cover financial topics, including growth, smart money, saving, and installment loan models.
PRE-CALCULUS With an emphasis on function families and their representations, Pre-calculus is a thoughtful introduction to advanced studies leading to calculus. The course briefly reviews linear equations, inequalities, and systems and moves purposefully into the study of functions. Students then discover the nature of graphs and deepen their understanding of polynomial, rational, exponential, and logarithmic functions.	
Science	
EARTH SCIENCE Students enrolled in this dynamic course explore the scope of Earth sciences, covering everything from basic structure and rock formation to the incredible and volatile forces that have shaped and changed our planet.	**BIOLOGY** This compelling course engages students in the study of life and living organisms and examines biology and biochemistry in the real world. The components include biochemistry, cell biology, cell processes, heredity and reproduction, the evolution of life, taxonomy, human body systems, and ecology. This course includes both hands-on wet labs and virtual lab options
CHEMISTRY This rigorous, course engages students in the study of the composition, properties, changes, and interactions of matter. The course covers the basic concepts of chemistry and includes eighteen virtual laboratory experiments that encourage higher-order thinking applications, with wet lab options if preferred. The components of this course include chemistry and its methods, the composition and properties of matter, changes	**PHYSICS** This course acquaints students with topics in classical and modern physics. The course emphasizes conceptual understanding of basic physics principles, including Newtonian mechanics, energy, thermodynamics, waves, electricity, magnetism, and nuclear and modern physics. Throughout the course, students solve mathematical problems, reason abstractly, and learn to think critically about the physical world. The course also includes interactive virtual labs and hands-on lab

and interactions of matter, factors affecting the interactions of matter, electrochemistry, organic chemistry, biochemistry, nuclear chemistry, mathematical applications, and applications of chemistry in the real world.	options, in which students ask questions and create hypotheses.
PHYSICAL SCIENCE This course focuses on traditional concepts in chemistry and physics and encourages the exploration of new discoveries in this field of science. The course includes an overview of scientific principles and procedures, and leads students toward a clearer understanding of matter, energy, and the physical universe.	**ENVIRONMENTAL SCIENCE** Environmental science is a captivating and rapidly expanding field, and this course offers compelling lessons that cover many aspects of the field: ecology, the biosphere, land, forests and soil, water, energy and resources, and societies and policy. Through unique activities and material, high school students connect scientific theory and concepts to current, real-world dilemmas, providing them with opportunities for mastery in each of the segments throughout the semester.
Social Studies	
WORLD HISTORY This course examines the major events and turning points of world history from ancient times to the present. Students investigate the development of classical civilizations in the Middle East, Africa, Europe, and Asia, and they explore the economic, political, and social revolutions that have transformed human history.	**U.S. HISTORY** U.S. History I is a course that dynamically explores the people, places, and events that shaped early United States history. This course stretches from the Era of Exploration through the Industrial Revolution, leading students through a careful examination of the defining moments that shaped the nation of today.
CIVICS Students enrolled in this course will analyze the political process, political parties, and influences that affect them both. Engaging, interactive content introduces economic concepts and encourages students to explore government and economics on a global scale. By instilling a thorough understanding of government and economics, this course inspires students to investigate what it means to be an American citizen.	**PSYCHOLOGY** This course introduces high school students to the study of psychology and helps them master fundamental concepts in research, theory, and human behavior. Students analyze human growth, learning, personality, and behavior from the perspective of major theories within psychology, including the biological, psychosocial, and cognitive perspectives.
GEOGRAPHY Designed to introduce students to the study of geography, this course helps students master important concepts in physical and human geography. Comprehensive and organized by region, this course helps students understand the Earth's physical and human diversity..	**GLOBAL STUDIES (PMSA)** From the first civilizations through today's society, students will embark on a more rigorous study of our world's history. Students investigate classical civilizations in the Middle East, Africa, Europe, and Asia while exploring the economic, political, and social revolutions that have transformed human history.
AMERICAN GOVERNMENT A (PMSA) This course invites students to broaden their understanding of how economic concepts apply to their everyday lives—including microeconomic and macroeconomic theory and the characteristics of mixed-market	**AMERICAN GOVERNMENT B (PMSA)** This course provides students with a practical understanding of the principles and procedures of government. The course begins by establishing the origins and founding principles of American government. After a rigorous review of the Constitution

economies, the role of government in a free-enterprise system and the global economy, and personal finance strategies. Throughout the course, students apply critical-thinking skills while making practical economic choices.	and its amendments, students investigate the development and extension of civil rights and liberties.
Physical and Health Education	
HEALTH This health offering examines and analyzes various health topics. It places alcohol use, drug use, physical fitness, healthy relationships, disease prevention, relationships and mental health in the context of the importance of creating a healthy lifestyle. Throughout the course, students examine practices and plans they can implement in order to carry out a healthy lifestyle, and the consequences they can face if they do not follow safe practices.	**PHYSICAL EDUCATION** Exploring fitness topics such as safe exercise and injury prevention, nutrition and weight management, consumer product evaluation, and stress management, this course equips high school students with the skills they need to achieve lifetime fitness.
FOUNDATIONS OF FITNESS This course combines a wide range of health and fitness concepts, creating a comprehensive exploration of all aspects of wellness. The course uses pedagogical planning to ensure that as students investigate fitness and physical health, they are also learning about the nature of social interactions and how to plan a healthy lifestyle. The course fulfills both health and physical education standards at the state and national levels.	
Fine Arts	
INTRODUCTION TO ART Covering art appreciation and the beginning of art history, this course encourages students to gain an understanding and appreciation of art in their everyday lives. Presented in an engaging format, Intro to Art provides an overview of many introductory themes: the definition of art, the cultural purpose of art, visual elements of art, terminology and principles of design, and two- and three-dimensional media and techniques. Tracing the history of art, high school students enrolled in the course also explore the following time periods and places: prehistoric art, art in ancient civilizations, and world art before 1400.	**ART HISTORY I** Introducing art within historical, social, geographical, political, and religious contexts for understanding art and architecture through the ages, this course offers high school students an in-depth overview of art throughout history, with lessons organized by chronological and historical order and world regions.
General Electives	
PERSONAL FINANCE (CONSUMER ED) This course can be taken to recover consumer education credit. This introductory finance course teaches what it takes to understand the world of	**CAREER EXPLORATIONS** This course prepares students to make informed decisions about their future academic and occupational goals. Through direct instruction, interactive skill

finance and make informed decisions about managing finances. Students learn more about economics and become more confident in setting and researching financial goals as they develop the core skills needed to be successful.	demonstrations, and practice assignments, students learn how to assess their own skills and interests, explore industry clusters and pathways, and develop plans for career and academic development.
Career Technical Education (CTE)	
AUTO TECHNOLOGY I This course introduces students to the basic skills needed to inspect, maintain, and repair automobiles and light trucks that run on gasoline, electricity, or alternative fuels. Instructional units include engine performance, automotive electrical system, integrated computer systems, lubrication, exhaust and emission control, steering and suspension, fuel systems, cooling system, braking, and power train.	**AUTO TECHNOLOGY II** This course is a continuation of and builds on the skills and concepts introduced in Automotive Technician I. This course includes instructional units in alternative fuel systems, computerized diagnostics, new vehicle servicing, automotive heating and air conditioning, transmissions, testing and diagnostics, drive train and overall automobile performance.
BUSINESS AND TECHNOLOGY CONCEPTS This orientation-level course will provide an overview of all aspects of business marketing and management, including the concepts, functions, and skills required for meeting the challenges of operating a business in a global economy.	**DIGITAL LITERACY** This foundation-level course prepares students to use technology in a proficient and responsible manner in school, in the workforce, and in everyday life.
NUTRITION & CULINARY ARTS This course includes classroom and laboratory experiences needed to develop a knowledge and understanding of culinary principles and nutrition for people of all ages.	



Original Credit

Original credit refers to courses taken for the first time to earn initial credit. Students may take these courses to fulfill graduation or program requirements, or for the purposes of enrichment or acceleration. These courses are free to PTHSD209 students. Each course has a fee of $100.00 for non-PTHS students.

Courses are offered in a <u>hybrid</u> format. Students can elect to learn from the classroom or home via Microsoft Teams. Students are required to attend each day of the summer session. These courses are <u>not</u> self-paced.

Original Credit Course Descriptions

Accelerated Math I (AMP I) PMSA only Grade: 10 Credit: .5 Dates: June 7, 2021 – July 19, 2021 AMP I is a required course for future enrollment in the International Baccalaureate (IB) Analysis and Approaches Mathematics Course, which IB students take during their Junior and Senior years. It is designed to cover content that will prepare students to excel in high level Diploma Programme math.	**Accelerated Math II (AMP II) PMSA only** Grade 11 Credit .5 Dates: June 7, 2021 – July 19, 2021 AMP II is a required course for continued enrollment in the International Baccalaureate (IB) Analysis and Approaches Mathematics Course, which IB students take during their Junior and Senior years. It is designed to cover content that will prepare students to excel in high level Diploma Programme math.
African-American History Grades 10-12 Credit .5 Dates: June 14, 2021 – July 19, 2021 This course examines the history, politics, economics, society and/or culture of African Americans in the United States. This course may focus primarily on the history of individuals of African Ancestry and take a more comprehensive approach to studying the contemporary issues affecting African Americans. *This course is also available in an online format.*	**Behind the Wheel** Grades: 10-12 Credit: N/A Dates: TBD Behind-the-Wheel instruction is an optional 6-hour course. The permit allows the students to begin the required 50 hours of behind-the-wheel instruction with their parents and the 6-hour behind-the-wheel school phase. **Fee: $175.00**
Consumer Education Grades: 10-12 Credit: .5 Dates: June 14, 2021 – July 19, 2021 The Consumer Education course provides students with an understanding of the concepts and principles involved in managing one's personal finances. Topics include savings and investing, credit, insurance, taxes and social security, spending patterns and budget planning, contracts, and consumer protection.	**Driver's Education Classroom** Grades 10-12 Credit .5 Dates: June 7, 2021 – July 12, 2021 The Driver's Education program, consists of two phases of instruction, classroom and behind-the-wheel (optional). It is designed to develop safe, courteous and skillful drivers. To enter the driver education program students must have completed freshman physical education and maintained an 80% attendance rate during the school year prior to taking this course. The classroom phase emphasizes the importance of students developing desirable attitudes toward the responsibilities associated with the operation of a vehicle. At the end of this course students receive their

	permit, which must be held nine (9) months before they can be issued a license.
Music History/Appreciation Grades: 9-12 Credit: .5 Dates: June 14, 2021 – July 19, 2021 Music History/Appreciation course surveys different musical styles and periods with the intent of increasing students' enjoyment of musical styles and/or developing their artistic or technical judgment. Music History/Appreciation courses may also focus on developing an understanding of a particular style or period. This course is designed to help students explore the world of music and develop an understanding of the role music plays in their lives.	**New-Comer Communications** Grades 9-12 Credit .5 Dates: June 14, 2021 – July 19, 2021 This course is for students new to the United States and focuses on the application of written and oral communication skills through a variety of formal and informal experiences. This course is performance-based and emphasizes effective interpersonal and team-building skills.
Theatre Grades: 9-12 Credit: .5 Dates: June 14, 2021 – July 19, 2021 This course is an introduction to theatre and basic acting and is designed to increase students' understanding, appreciation, and ideas of theatre.	**Visual Arts 1** Grade: 9-12 Credit .5 Dates: June 14, 2021 – July 19, 2021 This course focuses on the elements and principles of design and composition. Students will participate in a variety of studio activities, which may include (but are not limited to) drawing, painting, ceramics and collage. Skills and knowledge are further developed through art criticism, art history, and aesthetics.
Writers Workshop **Grades 9-11** **Credit .5** Dates: June 14, 2021 – July 19, 2021 Students will learn the key elements of strong writing and become familiar with common rubrics used by the English and Social Studies departments at PMSA. Students will practice all aspects of the writing process including basic research, pre-writing/planning, drafting, and editing with a focus on effective paragraph and sentence structure. Strategies and tools for managing long-term projects and assignments at the high school level will also be offered. This course is strongly recommended for incoming Freshmen as well as rising Sophomores, Juniors, and Seniors who would benefit from further practice with writing. All are welcome.	

ENRICHMENT

Enrichment courses are designed to provide new skills in a fun, interactive environment.

Dates	3-week session June 28, 2021 – July 19, 2021; No school July 5

Advanced Placement Prep Workshop
Students will learn the key elements of AP writing including FRQs, DBQs, and LRQs. They will practice SAT skills in reading and writing and become familiar with the rubrics provided by the College Board. Strategies and tools for managing AP coursework at the high school level will also be offered. This course is strongly recommended for incoming Freshmen as well as rising Sophomores, Juniors, and Seniors who would benefit from further exposure to AP. All are welcome.

Freshman Transition Camp
Proviso Transition Camp will help get you prepared to be your best self with workshops on topics designed to put you at the top of your academic game, all while you're having the time of your life! Develop new skills, meet new friends, get to know your school, and uncover your own inner potential.

STEM Camp
STEM camp is designed for students who want to excel academically and socially. The program will ignite your interests while challenging you in a fun, safe environment with a mix of hands-on STEM projects, social activities, and physical movement. Begin your next year of high school with the skills to excel and achieve your goals. All are welcome.

SAT Prep Workshop
The SAT is a college entrance exam used by most colleges and universities to assess readiness for college-level work. Learn strategies to boost your score in this engaging workshop. This workshop is highly recommended for rising sophomores and juniors.

G. Board of Education Meeting Schedule ***- Action Item*** 281

Action Item

Subject:

2021-2022 Board of Education Regular Meeting Schedule

Statute, Administrative Policy or Board Rules Statement:

Proviso Township High Schools District 209 Board of Education Policy 2:20 Powers and Duties of the Board of Education

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the 2020-2021 Board of Education Regular Meeting Schedule.

Proviso Township High Schools
Board of Education
Regular Meeting Schedule

PLEASE TAKE NOTICE that the Board of Education of Proviso Township High Schools, District No. 209, Cook County, Illinois, at its April 14th Regular Meeting, approved the following schedule for holding Regular Meetings of the Board of Education from May 2021 through April 2022.

MEETING PLACES:

Proviso East High School
Social Room & Board Room
807 South First Avenue
Maywood, Illinois 60153

Proviso West High School
Student Cafeteria & Community Room E-111
4701 West Harrison
Hillside, Illinois 60162

Proviso Mathematics and Science Academy
Auditorium & Board Room
8601 West Roosevelt Road
Forest Park, Illinois 60130

MEETING TIME:

5:30 p.m. **Executive Session**
7:30 p.m. **Open Meeting**

MEETING DATES: Second Tuesday of each month unless otherwise specified.

May 11, 2021	Proviso Mathematics and Science Academy
June 8, 2021	Proviso East High School
July 13, 2021	Proviso East High School
August 3, 2021	Proviso East High School
September 14, 2021	Proviso West High School
October 12, 2021	Proviso Mathematics and Science Academy
November 9, 2021	Proviso East High School
December 14, 2021	Proviso West High School
January 11, 2022	Proviso Mathematics and Science Academy
February 8, 2022	Proviso East High School
March 8, 2022	Proviso West High School
April 12, 2022	Proviso Mathematics and Science Academy

Rodney Alexander
Board of Education
Proviso Township High Schools
District 209, Cook County
Forest Park, Illinois
April 13, 2021

H. Minutes ***- Action Item*** 284

Action Item

Subject:

Minutes

Statute, Administrative Policy or Board Rules Statement:

Proviso Township High Schools District 209 Board of Education Policy 2:220 Board of Education Meeting Procedure

Superintendent's Recommendation:

The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the following minutes: March 9, 2021 Regular Meeting and March 16, 2021 Special Meeting as presented.

I. Personnel Report (and Addendum) ***- Action Item*** 286

ACTION ITEM – PERSONNEL REPORT

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding. Board must approve all recommended candidates.

April 13, 2021 – Personnel Report

I. Certified Staff

A. Resignation-Retirement-Termination

1. **Fisher, Robert** — **Math Teacher – PMSA**
   Retirement Date: April 3, 2021

II. Non-Certified Staff

A. Resignation-Retirement-Termination

1. **Cooper, Stacy** — **Human Resources Adm. Assistant – District**
   Resignation Date: April 16, 2021

2. **Krolik, James** — **Lead Network Manger - District**
   Resignation Date: April 2, 2021

3. **McClinton, Michelle** — **Library Secretary – West**
   Resignation Date: March 23, 2021

4. **Suva, Julie** — **Junior Database/Helpdesk Analyst – East**
   Retirement Date: June 30, 2021

III. Other Employment

A. Proviso East

1.	Jenkins, Tiffany	Asst. Girls Volleyball Coach	$ 5,251.84
2.	McGrew, Andrea	Asst. Boys Track Coach	$ 6,993.72
3.	Reich, Robert	Asst. Baseball Coach	$ 6,733.80
4.	Salley, Tyrone	Head Wrestling Coach	$ 7,926.50
5.	Willis, Keya	Asst. Girls Track Coach	$ 6,993.72

B. Proviso West

1.	Iversen, Michael	Asst. Baseball Coach	$ 6,170.99
2.	Irvin, Kameron	Asst. Wrestling Coach	$ 6,733.80
3.	Karim, Samuel	Asst. Wrestling Coach	$ 3,366.90 (split)
4.	George, Regina	Asst. Boys Track and Field Coach	$ 6,993.72
5.	Wortel, Robert	Asst. Wrestling Coach	$ 3,366.90 (split)

C. Proviso Math and Science Academy

1.	Fierer, Mathew	6th Assignment AP Statistics	$ 1,900.00 (prorated)
2.	Kane, Audrey	6th Assignment IH-Integrated Math 1	$ 1,900.00 (prorated)
3.	Medlock, Faith	6th Assignment English-American Literature	$ 1,900.00 (prorated)

IV. Approved Leaves

1. Amison, Melissa

Beginning Date:	February 20, 2021
Ending Date:	June 30, 2021
Type:	FMLA - Intermittent

2. Burey-Ballard, Monique

Beginning Date:	March 5, 2021
Ending Date:	June 1, 2021
Type:	FMLA – Consistent

3. Cavallone, John

Beginning Date:	March 05, 2021
Ending Date:	June 30, 2021
Type:	FMLA – Intermittent

4. Correa, Luis

Beginning Date:	March 15, 2021
Ending Date:	June 30, 2021
Type:	FMLA – Intermittent

5. Edmond, Terry

Beginning Date:	March 5, 2021
Ending Date:	June 30, 2021
Type:	FMLA – Consistent

6. Johnson, Carla

Beginning Date:	March 3, 2021
Ending Date:	June 8, 2021
Type:	FMLA – Consistent

7. Kardaras, Eva

Beginning Date:	March 5, 2021
Ending Date:	June 30, 2021
Type:	FMLA – Consistent

8. Korntheuer, John

Beginning Date:	May 17, 2021
Ending Date:	May 31, 2021
Type:	FMLA – Consistent

Proviso Township High Schools District 209 - FY 21 Employee Count & Staffing Summary
PROJECTION WORKSHEET April 2021 BOE

CATEGORY	East	West	PMSA	District	Total Employee Count	Board Approved Allocation	Vacancies	Leaves of Absence	Vacancy Detail
Administration	15	13	5	17	50	54	4	0	Asst. Principal - PMSA (1), Dean - West, Building Manager - West, Director of Accounting
Instructional Staff	111.5	117.5	53	1	283	287	4	0	CTE - 1 East / 1 PMSA, Math - West , 1 Special Education-East
Support Staff	14	15	2	11	42	46	4	0	Secretary for Student Life - WEST / Admin Assistant to Dir Curr & Eval/Specialized Services / Secretary for Student Life -
Information Technology	6	3	3	3	15	15	0	0	
Business Office	1	0	1	2	4	7	3	0	Payroll Coordinator, Business Office Secretary, Accounts Payable
Security	20	25	6	0	51	58	7	0	Full-Time Security East-3, Full-Time Security West, Part -Time Security-Eas, Lunchroom Monitor- West, Part -Time
Teacher Aides & Other Support Staff	15	16	1	1	33	36	3	0	2 Full-time paraprofessional West, ESL Tutor-East
Operations & Maintenance	25	29	12	0	66	71	5	0	Custodian-West, Custodial East, Maintenance - East 2 , Night Foreman
NJROTC / Resource Teacher	3	3	0	0	6	6	0	0	
TOTALS	210.5	221.5	83	35	550	580	30	0	

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building				Leave of Absence	BOE Allocation	Allocations by Building				Total Vacancies	Vacancies by Buildings				Employee Name			
	East	West	PMSA	District			East	West	PMSA	District		East	West	PMSA	District	East	West	PMSA	District
ADMINISTRATION																			
Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. James Henderson
Deputy Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Nicole Williams
Assistant Superintendent of Academics & Student Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Nicole Nicholson-Howard
Assistant Superintendent of Human Resources	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dan Johnson
Assistant Superintendent of Finance and Operations	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Paul Starck-King
Executive Director Media / Community Engagement	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Nicole Wilson
Principal	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Dr. Patrick Hardy	Dr. Bessie Karvelas	William Breisch	
Director of Accounting	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Tracy Miller - VACANCY
Director of Curriculum, Assessment, & Program Evaluation	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Greta Mitchell Williams
Director of Innovation	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Cristin Chiganos
Director of Specialized Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Vanessa Schmitt
Director of Student & Family Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Michelle Hassan
Assistant Principal	2	2	0	0	0	5	2	2	1	0	1	0	0	1	0	Fred Aguirre Dr. Alexander Brandon	Maxine Jeremiah Joseph Kosina	William Breisch- VACANCY	
Athletic & Activities Director	1	1	0	0		2	1	1	0	0	0	0	0	0	0	Dr. Nicholas Browder	Daniel Savage		
Director of Technology	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Tracy Avant-Bey
Manager of Career Readiness & Student Programming	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Antoinette Rayburn
Manager of English Language Learners & World Languages	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Dr. Jeremy Burnham
Manager of Buildings and Grounds	1	0	1	0	0	3	1	1	1	0	1	0	1	0	0	Al McDonald	Angelo Calcagno - VACANCY	L.T. Taylor	
Manager of Safety and Security	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Levertis Robinson Jr.	Donald Mobley	Brandon Gale	
Division Head of 9th Grade Academy	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Robyn Lee-Diaz			
Division Head of Arts & Communication	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Scott Anderson			
Division Head of Business & Human Services	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Michael Wollney			
Division Head of English & Social Studies	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0		Stephen Ngo		
Divison Head of English, Social Studies & Electives	0	1	1	0		1	0	0	1	0	0	0	0	0	0			Angela Marino	
Division Head of Guidance & Special Education	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Carla Williams		
Division Head of Math & Science	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Heather Wickey		
Division Head of Math, Science & Electives	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0			Brian Hesik	
Division Head of Physical Education & Electives	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Marilyn Rouse		
Division Head of STEM	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Alexander Aschoff			
Dean of Students	3	2	0	0	0	6	3	3	0	0	1	0	1	0	0	Dr. Melvin Caldwell Dylester Palm Salandra Crockett	Dr. Debra Thomas Ernest Travis Mary Ann West-VACANCY		
Coordinator- Benefits	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Arlene Sabado
Coordinator- Career Academies	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Jason Spoor-Harvey	Kate Foster		
Coordinator- Human Resources	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Tiffany Jenkins
Coordinator- IB Programming	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Rebecca Tanaka
Coordinator- Special Education Programming	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Akiva Carson	Beverly Harris-Hughes		
Coordinator- Transition	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Mark Mini
Total Admin	**15**	**13**	**5**	**17**	**0**	54	**15**	**15**	**6**	**18**	**4**	**0**	**2**	**1**	**1**				

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PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building: East	West	PMSA	District	Leave of Absence	BOE Allocation	Allocations by Building: East	West	PMSA	District	Total Vacancies	Vacancies by Buildings: East	West	PMSA	District	Employee Name: East	West	PMSA	District
INSTRUCTIONAL STAFF																			
Art	4	2	3	0	0	9	4	2	3	0	0	0	0	0	0	Allison Hardiman Daphne Hill Brenden Meara Laura Turk	Patricia Black-Martul Sean Shipley	Jenna Bansbach Jeannine Corneilus Marcia LaPorte	
Business Education	3	2	0	0	0	5	3	2	0	0	0	0	0	0	0	Monique Burey Monica Evans Richard Pittman	Daniel Renaud Shaurae Winfield		
EL	2	2	0	0	0	4	2	2	0	0	0	0	0	0	0	Karen Hayslett Ilija Sisarica	Michael Costello Kaitlyn Remian		
English	12	14	8	0	0	34	12	14	8	0	0	0	0	0	0	Ashley Avila Catherine Bojalad-Baginski Courtney Clay Ashley Glickman Patricia Gonzalez Lynn Harris Catherine Josephs Brandon Kujawa Jennifer Moore Andre Moffett Patrice Reiger Tabitha Wordlaw-Franklin	Sherry Bates Tameka Caldwell Alison Callaghan Sarah Fromius-Hough Carissa Gillespie Angda Goel Jennifer La Bash Adenike Natschke Quiana Patton Christian Petersen Allison Ruggiero Robin Sears Anastasia Spiridis Skoupas Beata Wesolowski	Silvia Foti Audrey Kane Erin Mason Robert Markus Robyn Phifer Shantia Robinson Neal Rutstein Diane Weiner	
Family & Consumer Sciences	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	Patricia Green Jennifer Miller Keith Morris Natalia Bivens	Suzanne Green Margaret Riley Constance Jesukaitis		
Guidance	7.5	8.5	4	0	0	20	7.5	8.5	4	0	0	0	0	0	0	Evelyn Abelar Lisa DiSilvio John Korntheuyer Melissa Lugo Abhishek Mukherjee George Pappas Linda Soria-Alvarez Araceli Avilia	Stefanie Andrews Sherman Blade Karina Morales Shinnelle Taylor Claudia Holland Lynell Ingram Nicole O Connor Nikki Mejstrik Araceli Avila	Rafaella Harris (Adler) Stephanie Nix Constance Paprocki Amy Paulus	
Instructional Coach	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Megan Delaney	Brian Hurley		
Interventionist	2	2	0	0	0	4	2	2	0	0	0	0	0	0	0	Shikha Bhala Jeanine Rainey	Dr. Anne Gottlieb Sharonda Kimbrough		
Library	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Victoria Therriault	Shannon Scott	Shoshana Fiala	
Mathematics	12	14	9	0	0	36	12	15	9	0	1	0	1	0	0	David Appelman Hannah Henry Daniel Kram Angela Lanzillotti Spencer Schmidt Raja Shab Jesus Soto Carisa Tran Miguel Uribe Lopez-EL Ryan Walker Maureen Werner Andre Zabrodsky	Louis Arce Parampreet Aulakh David Blood Keith Brown Sergio Castillo Mary Curran Matthew Fierer Karen De Servien-Kenwood - VACANCY William Klaus James Marter Brittany Norris-EL Damian Perez- EL Jozsef Rosko Larry Spires Faith Medlock	James Fisher Kurt Wolff-Klammer Jill Ireland Farid Moraveji Rebecca Resnick Peter Scheidler Josh Shaffer Jennifer Stompor Rolando Vega Puente	
Music	1	2	1	0	0	4	1	2	1	0	0	0	0	0	0	Cletis Seals	Samuel Atcher Salina Watson	Matthew Brown	
Psychologist	1	1	0	1	0	3	1	1	0	1	0	0	0	0	0	Gloria Washington	Treavon Burton		Jennifer Keene

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building: East	West	PMSA	District	Leave of Absence	BOE Allocation	Allocations by Building: East	West	PMSA	District	Total Vacancies	Vacancies by Buildings: East	West	PMSA	District	Employee Name: East	West	PMSA	District
Physical Education	9	9	5	0	0	23	9	9	5	0	0	0	0	0	0	Alexander Analitis Christopher Barbian Bennie Goslawski Ernest Horton Darryl Howell Jr Amy Koczor Tracy McCormick Daniel Sutton Daniel Vashinko	Amanda Barajas Twamena Crosby Ryan Elisco Lawrence Johnson Chester Love Randall Spaulding Brian Williams Shane McNally Joseph Zubeck	Robert Reich Jessica Schaub Paula Struwing Vincent Stubstad Peter Zak	
Science	11	14	8	0	0	33	11	14	8	0	0	0	0	0	0	Colton Brucks Isabel Castellanos-Gueverva Cathy Hillegonds Crystal McAllister Ann McElhatton Justin Moore Dale Pijut Chadia Razeq Veronica Raceala Veronica Rundell Tina Vega	Danielle English Jason Grey George Gutierrez Emma Holli-Murphy Jeremy Humphreys John Jordan Joanne Klonowski James Lane Michelle Lucas Edward McNally Rodney Noble Jennie Polizzotto Bozena Suwary David Vassallo	Mary Beidas Joshua Burton Daniel Caldwell Sarah Huels Dr. Todd Gatlin Laura Gregg Matthew Shirin John Wardisani	
Social Studies	13	13	8	0	0	34	13	13	8	0	0	0	0	0	0	George Bunn Christine Corso Jonathan Gibfried Ryan Martin Martina McEllistrim Joshua Mullen Christopher Norman Lucio Oquendo Jr Ralph Perry Jessica Piemonte Micaela Soto- EL Christopher Sunner Lindsey Townsend	James Brakie Danele Butler Karen Hammoud Scott Hendrickson Timothy Herbert Frank LaGrassa Katherine Loulousis Diana Medina-Olague EL Andrew Hitzhusen Stephen Rauch Victoria Spiering Carlos Villanueva Robert Wortel EL	Sarah Petruzzi Asselborn Stephen Colwell Melissa Kitchka Michael Kozma Alexandra Momney Rex Nyquist Rachel Sands Tony Valente	292
Social Workers	4	4	0	0	0	8	4	4	0	0	0	0	0	0	0	Melissa Amison Okine, Nefeteri Hannah McCarthy Carol Murchison	Laura Elk-Weist Charlotte Grady Hannah Maurer Elsa Montoto Vega		
Special Education	17	16	0	0	0	34	18	16	0	0	1	1	0	0	0	Edwin Bagley Meghan Barone Lauren Brecheisen Siobhan Connaghan-VACANCY Lori Coughran Beth Buffa (Culp) Lauren Deady Toni Ezell JoDonna Gautschy Joseph Scanlon Patrick Hackett Rebecca Josefek Susan Katz Dean Lodovico David Moss Joseph Radecki Michelle Sirota Marhonda Atcher	Don Abernathy Daniel Biniewicz Joan Butvilas Gina Capasso Satyam Contractor Steven Ford Julius Shelby Devon Harris Tracy Quadri Dionne Jefferson Tina Lira Kevin Morrow Linda O'Connell Gail Suffredin Rebecca Wilson Caryn Weldon		
Technology	2	3	0	0	0	7	3	3	1	0	2	1	0	1	0	Andrew Hebert- VACANCY Alfred Jaques Donald Robinson	Carl Fedele April Senase Ontisar Freelain	Phillip Gautschy-VACANCY	

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	East	West	PMSA	District	Leave of Absence	BOE Allocation	East	West	PMSA	District	Total Vacancies	East	West	PMSA	District	East	West	PMSA	District
	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
World Languages	5	6	6	0	0	17	5	6	6	0	0	0	0	0	0	Vanessa Collins Amanda Duvall Anamaria Greab Dustin Greenberg Janice Konstant EL	Wanda Cruz Jocelyn Dorleans Charles Hinriksson Zoe C. McManmon Teresa Victores Bryan Otero	Audra Gart Erin Higgins Amy Moreno Omar Orozco Elizabeth Restivo Margarita Levasseur	
Total Faculty	**111.5**	**117.5**	**53**	**1**	**0**	**287**	**113.5**	**118.5**	**54**	**1**	**4**	**2**	**1**	**1**	**0**				
SUPPORT STAFF																			
10-Month																			
Secretary- Dean Office	0	3	0	0	0	3	0	3	0	0	0	0	0	0	0		Latonia Carter Pearl Faleti Diann Lambert		
Secretary- Guidance Office	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Johnnie Lucas	Kya Hrobowski		
Secretary- Library	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Gwendolyn Willhite	Michelle McClinton		
Secretary- Main Office	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Angela Satterfield			
Secretary- Special Education	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Vonsecil Parrott	Kim Lindsey		
Total 10-Month Support Staff	4	6	0	0	0	10	4	6	0	0	0	0	0	0	0				
12 month																			
Administrative Assistant- Office of Academics & Student Services	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Carla Johnson
Administrative Assisstant-Office of Curriculum, Assessment & Program Evaluation	0	0	0	0	0	0.5	0	0	0	0.5	0.5	0	0	0	0.5				Kristyn Wiegel - Vacancy
Administrative Assistant- Office of Finance and Operations	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Mary O'Rourke
Administrative Assistant-Office of Human Resources	0	0	0	2	0	2	0	0	0	2	0	0	0	0	0				Stacy Cooper Jesus Guillen 293
Administrative Assistant- Office of the Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Michelle Edwards
Administrative Assistant-Specialized Services	0	0	0	0	0	0.5	0	0	0	0.5	0.5	0	0	0	0.5				Kristyn Wiegel - Vacancy
Administrative Assistant-Technology	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Charlene Vazquez
Executive Assistant-Office of the Superintendent	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Karen O'Shea
Registrar	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Deanna Adams	Shirley Magee		
Secretary-Athletics	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Marion White	Joanne Washington		
Secretary- Attendance	1	0	0	0	0	2	1	1	0	0	1	0	1	0	0	Josephine Pritchett	Susan Lukaszek-VACANCY		
Secretary- Bookroom	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Devaughn Benion	De Cora Hooper		
District Data Analyst	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Anna Friedman
District Spanish Communications Specialist & Translator	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Noemi Mendieta
Secretary- Duplication Services	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0		Suzan Smith		
Secretary- Education Services	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Jeri Hogan-Matthews	Lorena Jacobo		
Secretary- Enrollment Services	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Harriet Naylor	Lynette Garcia		
Secretary- Main Office	1	1	1	0	0	3	1	1	1		0	0	0	0	0	Angelica Rodriquez	Swea Ingram	Marchanne Chambers	
Secretary & Nurse Assistant	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Daphne Walker	Sherice York		
Secretary- Office of the Principal	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Sarah McAllister	Angel Banks	Janet Redmond	
Secretary-Student Life	1	0	0	0	0	3	1	1	1	0	2	0	1	1	0	Shavonne Henry	Dionne Jefferson-VACANCY	Yadira Camacho -VACANCY	
Specialist- Grants	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Rajeska Jackson
Student Services Administrative Assistant	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Roberto Daniel
Total 12-Month Support Staff	10	9	2	11	0	36	10	11	3	12	4	0	2	1	1				
Total Support Staff	**14**	**15**	**2**	**11**	**0**	**46**	**14**	**17**	**3**	**12**	**4**	**0**	**2**	**1**	**1**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building				Leave of Absence	BOE Allocation	Allocations by Building				Total Vacancies	Vacancies by Buildings				Employee Name			
	East	West	PMSA	District			East	West	PMSA	District		East	West	PMSA	District	East	West	PMSA	District
Technology																			
Manager- Assistant Network	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Luis Correa			
Computer Lab Aides	2	2	2	0	0	6	2	2	2	0	0	0	0	0	0	Robin Brooks-Hancock Diana Garcia	Estera Mezera Kevin McKinnie	Vonswell Lathan Donald Racan	
Computer Support Technicians	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Adolfo Reyes	John Cavallone	Keith Evans	
Junior Database/Helpdesk Analyst	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Julie Suva			
Machines/Stock Clerk	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	Marc Jones			
Manager- Lead Network	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				James Krolik
Senior SIS Manager and Webmaster	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Jeffrey Leyba
Technology Integration Coordinator	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Lindsey Coppola
Total Information Technology	**6**	**3**	**3**	**3**	**0**	15	**6**	**3**	**3**	**3**	**0**	**0**	**0**	**0**	**0**				
Business Office																			
Assistant to Purchasing Specialist	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Natalie Principe-VACANCY
Assistant to Director of Accounting	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Marcia Watson
Business Office Secretary	1	0	1	0	0	3	1	1	1	0	1	0	1	0	0	Ida Chester	Marcia Watson - VACANCY	Annette Eiland-Jones	
Payroll Coordinator/Business Office Supervisor	0	0	0	0	0	1	0	0	0	1	1	0	0	0	1				Rachel Riveria-VACANCY
Purchasing Specialist	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Charlotte White
Total Business Office	**1**	**0**	**1**	**2**	**0**	7	**1**	**1**	**1**	**4**	**3**	**0**	**1**	**0**	**2**				
Security																			
Full-time Security	11	17	2	0	0	34	14	18	2	0	4	3	1	0	0	Paris Burns-VACANCY Peaches Barker Donald Boyce Cleophus Donaldson Mary Douglass Jeanetta Geans Brion Grant Kevin Holmes-VACANCY Elizabeth Manzo Jerrale Palmer De Andre Payton-VACANCY David Sanchez Jr Charles Thompson Johnie Womack Jr	Lance Brown Terriel Cannon Mauricio Cepeda-VACANCY Vincent Carter Sofia Diaz Brody Farries Jose Garcia Darien Johnson Walker Lionel Mackey Antwan Peters Frank Pieranunzi Patricia Powell Rochell Rogers Tami Smith Banner Lavar Stepter Anthony White Johnnie Williams Jr Keeshawn Young	Jacqueline Arreola Bobby Grant	294
Part-time Security	5	5	3	0	0	15	6	6	3	0	2	1	1	0	0	Willard Ford Antonio Gaddis Ashley Johnson Billy Russell Marques Walton-VACANCY Auteria Woodards	Anthony Elam Chaylan Gaddis Chere Loury Darryl Pruitt Julius Shelby VACANCY William Williams	LaShawn Burrell Brian Robinson Shellsallam Simpson	
Lunchroom Monitor	4	3	1	0	0	9	4	4	1	0	1	0	1	0	0	Liza Green Barbara Moore Jeffrey Ford Betty Thomas	Laura Bailey Valeria Neal Michael Willis-VACANCY Adam Smith	Beatrice Thomas	
Total Security	**20**	**25**	**6**	**0**	**0**	58	**24**	**28**	**6**	**0**	**7**	**4**	**3**	**0**	**0**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building						Allocations by Building					Vacancies by Buildings				Employee Name			
	East	West	PMSA	District	Leave of Absence	BOE Allocation	East	West	PMSA	District	Total Vacancies	East	West	PMSA	District	East	West	PMSA	District
Teacher Aides/Other Support Staff																			
Assistant to the Band Director	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Everett Newchurch	Zachary Jones		
ESL Tutor	1	2	0	0	0	4	2	2	0	0	1	1	0	0	0	Dilson Julio Melanie Pina-VACANCY	Triniece Batts Tiffany Tyler		
Job Coach	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0				Montese Walker
Paraprofessional- Full-time	6	7	0	0	0	14	6	9	0	0	2	0	2	0	0	Antonio Gonzalez Diana Johnson Erica Tyus Michael Wright Carla Yates Lincoln Smith	LaDwayne Banks VACANCY Cheryl Brown Travis Cox VACANCY Bria Laudo Ana Mazzulla Fatima Norwood Marco Parrott Charharie Riales Lauren Robertson		
Paraprofessional - Part-time	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	Glenida Hampton Angela Higgins Lajoyua Porter Richard Westbrook	Anthony Longstreet Kinnika Wade Carrie Washington		
Specialist-Parent Engagement	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Eva Kardaras	Delinda Hyde		
School Nurse	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Verna Pitman	Kenneth Holland	Maria Ochoa-Delgado	
Spanish Communication Translator & Office Aide	1	1	0	0	0	2	1	1	0	0	0	0	0	0	0	Wanda Teruel	Juana Mendoza		
Total Support Staff	**15**	**16**	**1**	**1**	**0**	**36**	**16**	**18**	**1**	**1**	**3**	**1**	**2**	**0**	**0**				
Operations and Maintenance																			
Custodian - Day	3	3	2	0	0	8	3	3	2	0	0	0	0	0	0	Terrase Craig Reginald Johnson Darrell Straughter	Denise Daniels Anthony Harris Leroy Hughes	Ana Garcia Rayda McCarroll Wynn	295
Custodian - Night	9	11	5	0	0	27	10	12	5	0	2	1	1	0	0	Elicelda Angelino Lamar Davis Shahee Green Jesse Hayes James Jenkins Jeffery Madlock Danielle Murray Rodney Smith-VACANCY William Taylor Juan Velazquez	Jerry Gladney Michael Graham Rodney Jay Yessica Lopez de Gallegos Shavon Miller Aricia Plomero Javier Plomero Ofelia Sotelo Sergio Tellaz-VACANCY Eligio Velazquez Luis Villalva Wenceslada Macias	Maribel Avitia Salvador Enciso Jose Galvan William Simpson Jr. Ambrosio Velazquez	
Fireman	1	3	0	0	0	5	2	3	0	0	1	1	0	0	0	Terry Edmond Terrance Gardner-VACANCY	Lee Leak Sergio Noyola Dario Rodas-Beltran		
Lead Fireman	1	1	1	0	0	3	1	1	1	0	0	0	0	0	0	Steve Gluecklich	Jeffrey Walker	Corey Johnson	
Maintenance I	7	7	2	0	0	17	8	7	2	0	1	1	0	0	0	Claude Brown Joseph Cozzi Anthony Donatille Alfred McDonald Jr - VACANCY Vito Pirozzolli Woodrow Shelton Thomas Sloan Vincent Trombetta	Darwin Duncan Martin Echevarria Ronald Good Donald Knapp Roy Ruiz Billy Welch Keith Williams	Donnis Stockdale Nicholas Zambole	
Maintenance II	4	3	0	0	0	7	4	3	0	0	0	0	0	0	0	William Garrett Calvin Taylor Earl Watts Jr Larry Williams	Andres Aviles Sergio Tellez Gregory Walker		
Maintenance	0	1	2	0	0	3	0	1	2	0	0	0	0	0	0		Jose Perales	Robert Brown Leon House	
Night Foreman	0	0	0	0	0	1	0.5	0.5	0	0	1	0.5	0.5	0	0	Ronald Pearson (0.5) VACANCY	Ronald Pearson (0.5) VACANCY		
Total O&M	**25**	**29**	**12**	**0**	**0**	**71**	**28.5**	**30.5**	**12**	**0**	**5**	**3.5**	**1.5**	**0**	**0**				

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 Office of Human Resources
FY21 Personnel Count Report - April

	Head Count by Building				Leave of Absence	BOE Allocation	Allocations by Building				Total Vacancies	Vacancies by Buildings				Employee Name			
	East	West	PMSA	District			East	West	PMSA	District		East	West	PMSA	District	East	West	PMSA	District
Other Contractual																			
NJROTC	3	3	0	0	0	6	3	3	0	0	0	0	0	0	0	Daisy Blanchard Darryl Person McKinley Toombs	William Goggins Regina Hawley Larquis Sowell		
Resource Teacher (100-day)	0	0	0	0		0	0	0	0	0	0	0	0	0	0				
Total Other Contractual	**3**	**3**	**0**	**0**	**0**	6	**3**	**3**	**0**	**1**	0	**0**	**0**	**0**	**0**				
GRAND TOTALS	**210.5**	**221.5**	**83**	**35**	**0**	580	**221**	**234**	**86**	**40**	**30**	**10.5**	**12.5**	**3**	**4**				

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Action Item

Subject: Release Agreement

Superintendent's Recommendation: That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation as discussed in closed session.

15. Termination of O&M Staff Member ***- Action Item*** 300

Action Item

Subject: Termination of Operations and Maintenance Employee

Superintendent's Recommendation: That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation as discussed in closed session.

16. Old Business
17. New Business
18. Adjourn