

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular of the Board of Education, School District No. 40, at 6:00 PM, on Tuesday, May 26, 2026, at the Moline Education Center, 1900 52nd Avenue, Moline, Illinois 61265.

Dr. Brian Prybil
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Tuesday, May 26, 2026

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/84038966208?pwd=M5hr5hhYAdVliHvolbCOPIG3JlxFMb.1>
Passcode:248514

1. Opening of Meeting - Roll Call

A. Approval of any Board of Education Member Participating Remotely

2. Recitation of Pledge of Allegiance

3. Approval of Minutes

A. Minutes of the Regular Meeting of the Board of Education of May 11, 2026

Moline, Illinois, May 11, 2026
Minutes
Board of Education
School District No. 40

The meeting of the Board of Education was called to order by Board President Chet DeSmet at 6:48 p.m. at the Wilson Middle School, 1301 48th Street, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson (left meeting at 7:06 p.m.), Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen

Member Absent: None

Student Member Present: Varun Mekala

Student Member Absent: None

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

Approval of Minutes

The minutes of the Open Session of the Regular Board of Education Meeting of April 27, 2026 were presented for approval as presented.

A motion was made by Laura Sivertsen, seconded by Audrey Adamson, all in favor, that the minutes of the Open Session of the Regular Board of Education meeting of April 27, 2026 be approved as presented and placed on file.

The minutes of the Closed Session of the Regular Board of Education Meeting on April 27, 2026 were presented for approval as presented.

A motion was made by Laura Sivertsen, seconded by Lindsey Hines, all in favor, that the minutes of the Closed Session of the Regular Board of Education meeting of April 27, 2026 be approved as presented and placed on file.

The minutes of the Special Meeting of the Board of Education of May 4, 2026 were presented for approval as presented.

A motion was made by Geoff Manis, seconded by Laura Sivertsen, all in favor, that the minutes of the Special Meeting of the Board of Education of May 4, 2026 be approved as presented and placed on file.

Communication, Public Comment and Participation

There was no public comment or communication.

Consent Agenda

The Board of Education considered Consent Agenda Items A through S as presented:

A motion was made by Audrey Adamson, seconded by Lindsey Hines, that the Board of Education approve the actions contained in Consent Agenda Items A through S as presented.

A. Employment - Certified Staff

the employment of the following named certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Agent, Jadelyn

Special Education, Washington
M.A. Degree, Western Governors University
To teach on a regular contract basis
One year previous teaching experience

Sanders, Paul

Special Education, Roosevelt/Logan
B.A. Degree, Knox College
To teach on a regular contract basis
One year previous teaching experience

B. Employment - Certified Staff - Summer School

- 1) the employment of the following named certified staff members for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bennison, Jenna	Teacher	Franklin
Carlson, Jessica	Teacher	Logan
Carpenter, Bailey	Teacher	Franklin
Dodson, Ashley	Counselor	Roosevelt
Fiems, Ali	Teacher	Roosevelt
Redecker, Ashlyn	Teacher	Logan
Roman, Sarah	Counselor	Franklin
Swanson, Kara	Teacher	Hamilton
Teed, Sarah	Counselor	Hamilton
Viscioni-Ross, Anna	Counselor	Logan
Wallarab, Cammi	Teacher	Franklin

- 2) the employment of the following named certified staff member for the Extended School Year Special Education Summer Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sivill, Kianna	Speech and Language Pathologist	Hamilton/Wilson

C. Salary Reclassification – Certified Staff

a change in salary classification for the following certified staff effective at the beginning of the 2026-2027 school year:

Dick, Stephanie from B.A. +15 to M.A.
Peña, Anthony from B.A. to M.A.

D. Appointment to Differential Assignment - Certified Staff

the appointment of the following named certified staff member to differential assignment, effective for the 2026-2027 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Miller, Kane	Head Grade 7/8 Wrestling	Wilson

E. Resignation for the Purpose of Retirement - Certified Staff

- 1) the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2026 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sottos, Joy	Special Education	Jefferson Early Childhood Center

- 2) the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2029-2030 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Ferreri, Christina	Kindergarten	Roosevelt

F. Resignation/Termination - Certified Staff

the resignation/termination from employment of the following Certified Hourly Instructors at the end of the 2025-2026 school year:

Name
Crawford, Amy
Fischer, Jessica
Schoemaker, Andrea
Shirley Fairbairn, Mattie
Toledo, Joanna

VanDamme, Jill

G. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a family medical leave for the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ekoh, Regine	Bilingual	High School	Beginning tentatively 08/11/26 and not to exceed 60 days
Odegard, Elaina	Grade 1	Hamilton	Beginning tentatively 08/22/26 and not to exceed 60 days

H. Employment - Non-Certified Staff

the temporary employment of the following named substitute non-certified staff member for the remainder of the 2025-2026 school year:

<u>Name</u>	<u>Position</u>
Stout, Emma	Custodian

I. Employment - Non-Certified Staff - Summer

the employment of the following named non-certified staff members for the Moline High School Summer Learning Program (credit recovery/step up/traditional) with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anderson, Julie	Administrative Assistant	High School
Sanchez, Brandon	Security	High School
Sanchez, Rick	Security	High School

J. Resignation for the Purpose of Retirement - Non-Certified Staff

the resignation for the purpose of retirement of the following named non-certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Rea, Amy	Accounts Payable Assistant	Education Center

K. Resignation/Termination - Non-Certified Staff

the resignation/termination from employment of the following named non-certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bowman, Theresa	Special Education LFI ESP	Roosevelt	05/29/26
Ekstrom, Jennifer	Lunch Aide	Bicentennial	05/29/26
Khangura, Rmneet	Special Education Resource ESP	Wilson	05/29/26
Lawhorn, Ashley	Reading/Math Interventionist	Washington	05/29/26
McMillion, Joseph	Breakfast Aide	Butterworth	05/29/26
Medina, Monica	Reading/Math Interventionist	Lincoln-Irving	05/29/26
Pearson, John	Coordinator of Facilities Services	Coolidge	05/12/26
Powell, Megan	Health Professional (RN)	Franklin	05/29/26
Silversmet, Anna	Special Education Life Skills/Health ESP	Bicentennial	05/29/26
Surratt, Christina	Lunch Aide	Butterworth	05/29/26
Vanlandschoot, Mary	Preschool ESP	Butterworth	05/29/26
Zinke, Miranda	Special Education ESP	ASPIRE	05/29/26

L. Appointment to Differential Assignment - Non-Certified Staff

the temporary appointment of the following named non-certified staff members to differential assignment, effective for the 2026-2027 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Morel, Scott	Head Varsity Girls Basketball	High School
Mosher, Noah	Assistant Varsity Boys Golf	High School

M. Resignation from Differential Assignment – Non-Certified Staff

the resignation from differential assignment of the following named non-certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Chellberg, Haley	Tech Director	High School	05/01/26
Randle, Jamal	Head Grade 8 Boys Basketball (.50)	High School	04/29/26

N. Payments for Board Approval

approval of payments:

Fund 1 Educational	3,255,805.92
Fund 2 Operations & Maintenance	85,556.76
Fund 3 Debt Service	0.00
Fund 4 Transportation	12,942.91
Fund 5 Retirement	249,730.25
Fund 6 Capital Projects	111,406.25
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	1,210.93
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	1,106,348.57
Fund 11 Student Activity	<u>17,969.13</u>
TOTAL	4,840,970.72

See Exhibit A in the official minutes.

O. Acceptance of Gifts

- 1) A donation of \$1,000 was received from Midwest Technical Institute to be used to support the Moline High School Vocational Programs.
- 2) A donation in the amount of \$3,500 from the Moline Boosters Club was received to support the John Deere Middle School Athletic Program.

P. Award of Bid - Food Service Management

that the Board of Education approve the food service contract renewal with Chartwells/Compass Group, Rye Brook, New York, for the 2026-2027 school year, reflecting a 4.1% increase to the FY26 rates in accordance with the terms outlined in the original agreement. **See Exhibit B in the official minutes.**

Q. Approval to Engage Services - Advanced Business System to Desktop Print Services Support

that the Board of Education approve the 2026-2027 non-copier support agreement to Advanced Business Systems, Moline, Illinois, for a \$0.0110 per page for black and white prints and \$0.0650 for color prints. **See Exhibit C in the official minutes.**

R. Approval to Purchase - Moline High School Computer Lab Desktop Computers

that the Board of Education approve the purchase of 43 Lenovo desktop computers from Twotrees Technologies, Wichita, Kansas, for a total cost of \$52,000. **See Exhibit D in the official minutes.**

S. Approval to Purchase - LEAD Moline Devices

that the Board of Education approve the purchase of LEAD Moline devices for the graduating class of 2033 from the lowest qualified bidder at a cost not to exceed \$150,000. **See Exhibit E in the official minutes.**

Ayes: Geoff Manis, Laura Sivertsen, Chet DeSmet, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines,

Nays: None

Resolution to Approve FY27 Tentative Budget for Public Display and to Establish a Public Hearing Date

A motion was made by Lindsey Hines, seconded by Audrey Adamson, that the Board of Education approve placing the 2026-2027 School District budget on display for public inspection, as well as publishing the Notice of Public Hearing for June 22, 2026, at 6:00 p.m., as presented and as listed. **See Exhibit F in the official minutes.**

Ayes: Laura Sivertsen, Chet DeSmet, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis,

Nays: None

Approval of Agreement with the City of Moline for Moine High School, MHS-ASPIRE, John Deere Middle School, and Wilson Middle School Resource Officers

A motion was made by Audrey Adamson, seconded by Ramona Dixon, that the Board of Education approve the Agreement with the City of Moline for Moline High School, MHS-ASPIRE, John Deere Middle School, and Wilson Middle School Resource Officers in the amount of \$201,294 for the 2026-2027 school year. **See Exhibit G in the official minutes.**

Ayes: Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Chet DeSmet

Nays: None

Award of Bid - 2026 Moline High School (MHS) Soccer Field Renovations

A motion was made by Geoff Manis, seconded by Lindsey Hines, that the Board of Education award the bid for the 2026 MHS Soccer Field Renovations to General Constructors, Bettendorf, Iowa, in the amount of \$1,477,800. **See Exhibit H in the official minutes.**

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Chet DeSmet

Nays: None

Approval of Memorandum of Understanding with the Boys and Girls Club and the Moline-Coal Valley School District

A motion was made by Audrey Adamson, seconded by Ramona Dixon, that the Board of Education approve the Memorandum of Understanding with the Boys and Girls Club and the Moline-Coal Valley School District for the 2026-2027 school year. **See Exhibit I in the official minutes.**

Ayes: Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Chet DeSmet

Nays: None

Approval of Location Changes of Board of Education Meetings for April 12, 2027, May 10, 2027, April 10, 2028, and May 8, 2028

A motion was made by Audrey Adamson, seconded by Ramona Dixon, that the Board of Education approve the location changes of the Board of Education meetings for April 12, 2027, to Roosevelt Elementary, May 10, 2027, to the Moline Education Center, April 10, 2028, to Moline High School (Black Box), and May 8, 2028, to the Moline Education Center. **See Exhibit J in the official minutes.**

Ayes: Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Chet DeSmet

Nays: None

Board member Chet DeSmet explained that the reason for the change is due to that board meeting in May falling on a host school and that is when the new PACE Goals are usually created, felt that the new PACE Goals are easier to be created at the Moline Education Center.

REPORTS, REQUESTS, AND OPEN DISCUSSION

Superintendent's Report

Dr. Savage, Superintendent, discussed the success of the show choir and thanked Wilson for hosting the board meeting. Applauded United for Schools partnership, expressing hope for district-wide scaling of both initiatives. Dr. Savage thanked Board Members Jason, Laura and Varun for serving on the committee just a while ago, along with Dr. Prybil and I to review the 6 applications for student board member to serve along with Varun for next year. We have narrowed the applications from 6 down to 2. The next step will be to set up interviews with the finalists at MHS for later this week, which Varun will lead, along with Dr. Prybil and myself.

Dr. Savage highlighted the upcoming end of year events this week celebrating the accomplishments of our seniors and returning staff as tomorrow night is Senior Convocation at 7pm in the BPAC. The District Retirement Reception is Wednesday, May 13th at the University Club in downtown Moline from 4:30-6:30pm. We will have appetizers, student musicians, and a brief recognition ceremony at 6pm to recognize the 30 retirees. Graduation is coming soon on Sunday, May 24th at the Vibrant Arena in Moline, the ceremony is set to begin at 7:30 p.m. and doors are set to open at 6:00 p.m.

Dr. Savage, thanked the board for their flexibility and understanding regarding our brainstorming session for our new PACE goals, that is now set to take place at our next Board meeting on Tuesday, right after Memorial Day, May 26th, also thanks for approving the change of venue for those future May meetings so we can be sure to be here at the district office when that work is taking place.

Lastly, the upcoming Joint Annual Conference (Triple I) registration opens June 1st and encourages board members to start planning their attendance, noting that registration information will be sent out soon.

21st Century Grant Application Update

Bob Beem, Director of Secondary Education, communicated that the 21st Century Grant is highly competitive and is designed to support academic intervention and enrichment opportunities. This proposal, specifically on the middle schools has a heavy emphasis on STEM and for exploration. This direction is being chosen due to the rigorous, data-driven academic support over the previously club-based approach. Middle school to high school is a critical transition period for students, so focusing on attendance and engagement and drawing students' interests is important and engaging them with some academic interventions as well. High schoolers have a robust access to extracurricular activities and credit recovery opportunities and this would be the greatest opportunity to move the needle with achievement in school connectedness at the middle school level. Our district did not receive the grant on the last three cycle and with that the district took the feedback and updated the needs assessment. The district is partnering with Black Hawk College as a co-applicant. The district has many local partners for engagement opportunities that can be sustainable and long-term. The grant doesn't open until July and a lot of front loading work has been done.

Lindsey Hines, Board Member, asked if this would be for the 2026-2027 school year. Mr. Beem responded that yes it would take place in Fall and is typically either a three or five year cycle.

Student Board of Education Member Report

Varun Mekala, Student Board Member, stated that the History Club has been recognized as History Club of the Year for the third time, a significant achievement. This week is a busy one for sports, with tennis and track tournaments taking place, and the event that just happened on May 8th was four great student-led shows at the BPAC. Lastly, prom was very smooth this past weekend and had heard students really liked the venue which was The University Club.

Board of Education Member Open Discussion

Chet DeSmet, Board Member, expressed gratitude as he visited the United Schools program, highlighting its resources for students, encouragement of good behavior, and support for those facing challenges, including a food pantry. He also enjoyed interacting with the 7th-grade web leaders in some fun activities.

Jason Farrell, Board Member, praised the Parent Mentors and their upcoming celebration, emphasizing the dedication of mentors who volunteer hundreds of hours, build relationships with students, and create a positive environment, and encourage others to connect with the parent mentors.

-A motion was made by Laura Sivertsen, seconded by Lindsey Hines, all in favor, that the Board of Education go into Closed Session. Time: 7:06 p.m.

*****CLOSED SESSION*****

(to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11))

and

(student disciplinary case(s). 5 ILCS 120/2 (c)(9))

-A motion was made by Lindsey Hines, seconded by Ramona Dixon, all in favor, that the Board of Education return to Open Session. Time: 8:42p.m.

Return to Open Session for Possible Action

-A motion was made by Lindsey Hines, seconded by Laura Sivertsen, that the Board of Education approve Student A to be expelled from school for the remainder of the 2025-2026 school year and will return to ASPIRE for the 2026-2027 school year.

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Chet DeSmet

Nays: None

Absent: Audrey Adamson

A motion was made by Lindsey Hines, seconded by Jason Farrell, all in favor, that the Board of Education meeting be adjourned. Time: 8:42 p.m.

President

Secretary

B. Minutes of the Closed Session of the Regular Meeting of the Board of Education of May 11, 2026

4. Communications, Public Comment and Participation

5. Consent Agenda

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Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

5. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items **A** through **P** as presented:

A. Employment – Certified Staff

the employment of the following named certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Casiano, Leslie

Grade 2, Lincoln-Irving

B.A. Degree, Arizona State University

To teach on a regular contract basis

No previous teaching experience

Egger, Paige

Science, Wilson

B.A. Degree, Illinois State University

To teach on a regular contract basis

No previous teaching experience

B. Resignation for the Purpose of Retirement - Certified Staff

- 1) the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2025-2026 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Rinaldi, Gayle	Grade 1	Willard

- 2) the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2029-2030 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Ochkie, Amy	Math	High School

C. Resignation - Certified Staff

the resignation from employment of the following named certified staff member, effective at the end of the 2025-2026 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Heisler, Elizabeth	Speech Pathologist	Logan/Quad City Academy

D. Employment – Non-Certified Staff - Summer

the employment of the following named non-certified staff member for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Dykhuizen, Tara	ESP	Hamilton

E. Resignation/Termination - Non-Certified Staff

the resignation/termination from employment of the following named non-certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Boerema, Todd	Work Based Learning and Events Coordinator	High School-BPAC	05/26/26

F. Resignation from Differential Assignment - Non-Certified Staff

the resignation from differential assignment of the following named non-certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hollenback, Matthew	Head Sophomore Boys Basketball	High School	05/20/26
Hollenback, Michelle	Head Sophomore Girls Basketball	High School	05/19/26

G. Transfer/Reassignment

- 1) the transfer of Sarah Versluis from her current position at the Moline Education Center to the 1st Shift Custodial position at Butterworth, effective June 20, 2026.
- 2) the transfer of Denise DeLaRosa from the 1st Shift Flexible Floater Custodial position to 1st Shift Custodial position at Aspire, effective date to be determined.
- 3) the transfer of Marc Ellis from the 1st Shift Custodial position at Willard to the 1st Shift Flexible Floater Custodial position, effective date to be determined.

H. Payments for Board Approval

approval of payments:

Fund 1 Educational	294,827.91
Fund 2 Operations & Maintenance	178,854.42
Fund 3 Debt Service	0.00
Fund 4 Transportation	204,195.73
Fund 5 Retirement	0.00
Fund 6 Capital Projects	170,961.92

Fund 7 Working Cash	0.00
Fund 8 Tort Fund	37,832.89
Fund 9 Life Safety Code	750.00
Fund 10 Group Insurance	8,892.00
Fund 11 Student Activity	<u>20,249.04</u>
TOTAL	916,563.91
See Attachment No. 1.	

I. Freedom of Information Act Requests

A Freedom of Information Act Request was received from Starbridge for all executed contracts, purchase agreements, and purchase orders with Professional Learning/Development services, including any exhibits, addenda, or amendments that are in effect or have been in effect in the last 3 years. For purposes of this request, professional learning or professional development services include agreements with providers, publishers, vendors, or government entities that supply: •Professional development, training, or coaching provided by a curriculum publisher as part of, or in connection with, a curriculum or instructional materials contract. •Professional development, training, or coaching provided by a third-party vendor or service provider supporting curriculum implementation. •Professional development, training, or coaching related to teaching content or instructional practice that supports classroom instruction. •Professional learning, professional development, training, or instructional services provided by state agencies, state-affiliated organizations, regional education service agencies, regional education offices, or similar regional or state entities. This request includes agreements where professional learning or professional development services are included as part of, bundled with, or incorporated into a broader curriculum, instructional materials, or instructional services contract, including services described in scopes of work or exhibits, even if such services are not the primary purpose of the agreement. The District has responded to this request.

J. Acceptance of Gift

- 1) A donation in the amount of \$500 from the City of Moline was received to support the Moline High School Project Graduation.
- 2) A donation in the amount of \$500 from Modern Woodmen of America was received to support the Moline High School Musical.

K. Approval of Risk Management Plan

that the Board of Education approve the Moline-Coal Valley School District No. 40 Risk Management Plan for the 2026-2027 school year. See Attachment No. 2.

L. Award of Bid - 3- Year Agreement for Fire Alarm Inspection Services

that the Board of Education award the bid for Fire Alarms Inspection services for a 3-year contract to Midwest Alarm Services, Bettendorf, Iowa, in the amount of \$59,388. See Attachment No. 3.

M. Engage Services - Audit Services - Bohnsack & Frommelt LLP

that the Board of Education approve engaging Bohnsack & Frommelt LLP, Moline, Illinois to perform the District's 2025-2026 annual audit. **See Attachment No. 4.**

N. Engage Services - Athletic Training Services

that the Board of Education engage the services of Genesis Physical Therapy, Moline, Illinois, to perform the athletic training services for the 2026-2027 school year for a cost not to exceed \$90,000. **See Attachment No. 5.**

O. Approval of Fees for the 2026-2027 School Year and Summer 2027

that the Board of Education approve the recommendation of the Administration for fees for the 2026-2027 school year and for summer 2027. **See Attachment No. 6.**

P. Engage Services - 403(b) Service Provider VOYA Financial

that the Board of Education approve engaging VOYA Financial New York, New York as the District's 403(b) service provider. **See Attachment No. 7.**

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer 

DATE: May 21, 2026

SUBJECT: Approval of the Risk Management Plan

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

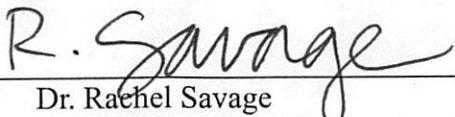
Facts: Best practice requires the Board of Education to annually approve a Risk Management Plan for the District, which identifies and allocates expenses associated with the Tort Tax Levy revenues. The Plan allows the expenditures for staff and other expenses directly attributable to student supervision and safety prevention. More specifically, a Risk Management Program reduces or prevents the District's exposure to liability. It is of utmost importance for the District: 1) to ensure that statutory law, common law, and health and safety protection are extended to all students, employees, and visitors; 2) to ensure the District's buildings and grounds are maintained in a safe condition; and 3) to provide careful supervision and protection of all the District's real and personal property, including vehicles.

The attached Plan properly aligns those expenditures for the 2026-2027 school year. Therefore, it is the recommendation of the administration that the Risk Management Plan be approved by the Board of Education

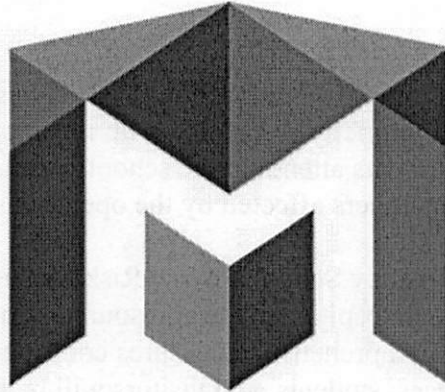
Cost: None.

Recommended Motion: That the Board of Education approve the Moline-Coal Valley School District No. 40 Risk Management Plan for the 2026-2027 school year.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools



MOLINE-COAL VALLEY SCHOOL DISTRICT

Comprehensive Risk Management Plan

July 2026

MOLINE-COAL VALLEY SCHOOL DISTRICT

RISK MANAGEMENT PROGRAM

1. INTRODUCTION

The Board of Education of Moline-Coal Valley School District has a responsibility to minimize the risk of injuries to persons and property associated with its operations. A safe learning and working environment benefits students attending the schools operated by the District, employees of the District, and community members affected by the operations of the District.

The mission of the Moline-Coal Valley School District Risk Management Program is the preservation of the District's human capital, physical resources, and financial assets. Through the Risk Management Program, comprehensive measures contributing to the overall health, safety, and protection of employees, students, and visitors will be followed.

2. PURPOSE

Moline-Coal Valley School District shall have in operation a comprehensive Risk Management Program that will reduce or prevent the District's exposure to liability. It is of the utmost importance for the District: 1) to ensure that statutory law, common law, and health and safety protection are extended to all students, employees, and visitors; 2) to ensure the District's buildings and grounds are maintained in a safe condition; and 3) to provide careful supervision and protection of all the District's real and personal property including vehicles.

The Risk Management Program is a tool to assess and mitigate events that may adversely impact the District. Contained herein are the processes for implementing proactive risk management as part of the overall management of the District. This Program describes methods for identifying, analyzing, prioritizing, and tracking loss exposures, as well as planning adequate resources to manage such loss exposures. The Program assigns specific responsibilities for the management of risk, and also prescribes the processes to be followed.

The District's Risk Management Program shall provide for:

- a. identification of the various components of risk management;
- b. clearly defined personnel responsibilities;
- c. adequate insurance against liability exposure; and
- d. identified and allowable costs for the maintenance of the Risk Management Program.

3. LEGAL AUTHORITY

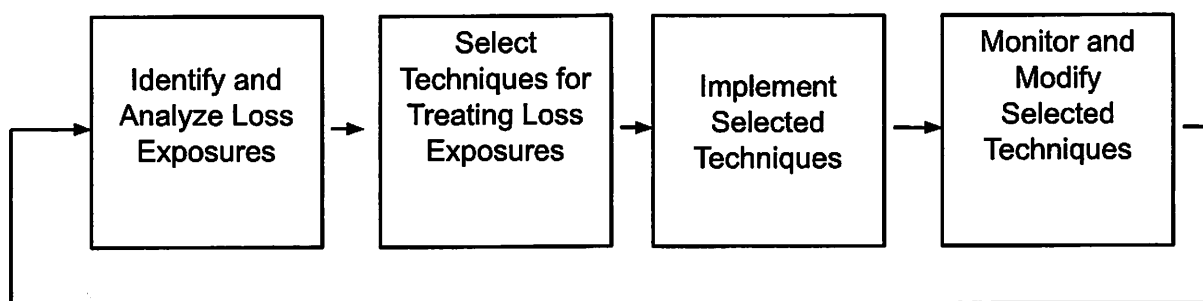
The Illinois Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.) authorizes a school district to levy a tax which, when collected, will pay the cost of risk management (Section 9-107). In addition, this Section allows funds raised pursuant

to its provisions to be used to pay the cost of insurance, including all operating and administrative costs and expenses directly associated therewith, claim services and risk management directly associated therewith, claim services and risk management directly attributable to loss prevention and loss reduction, educational, inspectional and supervisory services directly relating to loss prevention and loss reduction, to purchase claim services, to pay for judgements or settlements, or to otherwise pay the cost of risk management plans.

4. RISK MANAGEMENT PROCESS

The Risk Management Process is comprised of four steps, each step building on the results of the previous step. See Figure 4-1 below:

Figure 4-1: Risk Management Process



4.1 Identify and Analyze Loss Exposures

The first step in the Risk Management Process is to identify and analyze loss exposure, which are circumstances presenting the possibility of a loss. More specific in terms of the Risk Management Program, loss exposures to be addressed are circumstances that would give rise to liability or loss which may be imposed upon the District or one of its employees for a tortious act. A tort is a wrong against another for which the law provides money damages as a remedy, such as a personal injury. A tort may include physical and/or emotional harm to a person, a violation of a person's legal rights, and/or physical harm to a person's property.

Step One includes: 1) identifying persons and property that are exposed to loss and the perils that can cause the loss; and 2) measuring the potential frequency and severity of the loss exposures. This is a continuing process, review of all property, activities, and personnel. Measurement should review the number of accidents that are likely to occur, how severe the dollar losses are likely to be, and the variation in the potential losses in order to prioritize the exposures according to their importance.

4.2 Select Techniques for Treating Loss Exposure

After the loss exposures have been identified, the second step is to select techniques to manage those exposures that are significant. There are four risk-managing techniques:

- a. Loss Exposure Avoidance, which eliminates the source of the loss exposures and replaces them with lower risk solutions;
- b. Loss Exposure Transfer, which is the reallocation of the exposure to others, such as the purchase of insurance;
- c. Loss Exposure Control, which manages the loss, reducing the likelihood of its occurrence and/or minimizes the effect on the District; and
- d. Loss Exposure Assumption (also known as “self-insurance”), which acknowledges a loss exposure, accepting the level of loss exposure with or without engaging any special efforts to control it.

4.3 Implement Selected Techniques

The third step in the Risk Management Process is to implement the selected techniques using the District’s physical and human resources. This step entails determining how to implement the selected techniques, identifying what person(s) will perform and monitor the techniques, and communicating that information to the appropriate personnel, and may also include any educational, inspectional, and supervisory tasks related thereto. The components of implementation may include but are not limited to educating the person(s) identified, and then supervising and inspecting the implementation of the technique to ensure that the technique is properly implemented and that the technique is achieving the desired results.

A combination of the four techniques is also possible. In determining the “best” overall technique(s) for treating loss exposures, all potentially applicable techniques should be identified and evaluated, using the following criteria:

- Feasibility of the technique;
- Expected effectiveness of the technique;
- Cost implications of the technique; and
- Effect on the District’s performance.

4.4 Monitor and Modify Selected Techniques

The fourth step in the Risk Management Process is to monitor the implementation of the techniques to determine whether they should be modified. Key components of this step in the Risk Management Process is the supervision and inspection of the implementation of the technique, which will reveal if the technique is successful to address the loss exposures identified in step one. The Board finds that the most effective manner to monitor the selected techniques includes not only supervision and inspection by the District administration, but also requires self-reporting by the person(s) selected to implement the techniques because those person(s) are in a unique position to most readily

evaluate the effectiveness of the selected techniques. If a technique is not working and a correction is warranted, the first three steps in the risk management process should be repeated.

5. RESPONSIBILITY FOR IMPLEMENTATION OF THE PROGRAM

While the Superintendent, Chief Financial Officer, and other designated administrators should oversee, coordinate and assign responsibilities for implementing the Risk Management Program, all levels of employees have a duty to perform the four steps of the Risk Management Process for those areas over which they have responsibility.

The general responsibility for the development and maintenance of the District's Risk Management Program rests with the Superintendent of Schools and the Chief Financial Officer of the District. They shall be responsible for the development of the program, identifying the various components of the program and delegating responsibilities for these components to the appropriate personnel. It is expected that the effectiveness of the program will be continually evaluated, monitoring the need for revisions, additions or deletions to the components and assigned responsibilities. The Superintendent or the Chief Financial Officer are responsible for reporting information on the Risk Management Program to the Board of Education.

The Risk Management Committee or Safety Committee, comprised of District designees, shall be responsible for implementing and monitoring performance of the Risk Management Process. The committee will review results of the Process performed by District employees, communicate results to committee members, recommend policy or procedure changes, recommend job descriptions for employees implementing or monitoring selected risk management techniques, provide training, and monitor the overall success/failure of selected risk management techniques.

6. FINANCIAL SUPPORT OF THE RISK MANAGEMENT PROGRAM

The Tort Immunity Act was enacted to protect local public entities and public employees from liabilities arising from the operation of government by granting certain immunities and defenses. School districts and school boards are subject to the provisions of the Tort Immunity Act. Section 9-106 of the Tort Immunity Act authorizes local public entities such as the District to annually levy a tax on taxable real property within the District ("the Tort Levy") at a rate that will produce a sum sufficient to pay various costs, including, without limitation, the following costs:

- a. insurance to cover claims for injuries to persons or damage to or loss of property;
- b. Workers Compensation Insurance and Unemployment Insurance;
- c. bonds issued to pay the cost of a self-insurance program;
- d. bonds issued to pay judgements entered against or settlements entered into by the District; and
- e. the cost of risk management programs.

The Board recognizes the revenue generated by the Tort Levy may be utilized only for those purposes expressly authorized by Section 9-106 of the Tort Immunity Act, and that Section 9-106 will be strictly construed in a fashion to prohibit expenditure of revenue generated by the Tort Levy for purposes other than those expressly authorized in that section.

7. SEVERABILITY

If any provision, section or other portion of this Risk Management Program or its application to any person, entity or property is held to be invalid, such invalidity shall not affect the application or validity of any other provision or section of this Risk Management Program. To that end, any invalid provision or section of this Risk Management Program is declared to be severable.

Appendix

Report of Recommended Compensation Allocations Pursuant to the Tort Immunity Levy

The following compensation allocations are representative activities and costs recommended to be charged to, and payable with, Tort Immunity Levy Funds.

	Allocation <u>Plan</u>	Allocation <u>Budget</u>
<u>Employees Allocation:</u>		
Certified Teachers (minutes per contractual day)	10	2
Administration (minutes per contractual day)	10	5
Lunch/Playgroup Supervisors (minutes per contractual day)	10	5
Custodial Services (minutes per contractual day)	15	0
Facilities Coordinator (minutes per contractual day)	15	15
Athletic Director	25%	0%
Campus/Hall Security	100%	0%
Health Professionals/RN's	25%	0%
Security Personnel (Coaches/Plays Directors)	100%	0%
<u>Non-Employee Allocations</u>		
Workers Compensation (percentage of total cost)	100%	100%
Property & Casualty Insurance (percentage of total cost)	100%	100%
Unemployment Insurance (percentage of total cost)	100%	100%
Legal (percentage of total cost)	100%	100%
Event Security (percentage of total cost)	100%	100%
Pay Judgements (percentage of total cost)	100%	0%
Police Liaisons (percentage of total cost)	100%	100%
Athletic Trainer (percentage of total cost)	100%	0%
Security Upgrades (percentage of total cost)	100%	100%

Notes:

1. Certified Teachers include but are not limited to: classroom teachers (core curriculum, drivers ed, PE, etc.); specialist (counselors, psych, social workers, and speech paths).
2. Administration include but are not limited to: Superintendent of School; CFO; Assistant Superintendents; Facilities Director; Principals; and Assistant Principals.
3. Custodial Services include but are not limited to: all shift custodians.

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer 
Keith Karstens, Director of Facilities

DATE: May 21, 2026

SUBJECT: Award of Bid – 3-Year Agreement for Fire Alarm Inspection Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: Every 3 years the District completes an RFP for Fire Alarm inspections, which is required by both NFPA-72 and IDP. This requires a NICET 2 level technician to test all fire alarm devices and provide a report of all of the devices, showing all have either passed or failed the required testing. The report is then shared with both the ROE and Brycer Inspection Services, who forwards it to the local fire department. Bricker monitors to make sure all deficiencies are corrected.

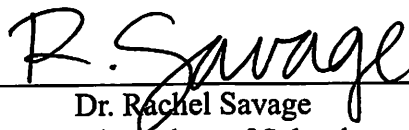
Specifications were prepared for a 3-year contract, and issued by the Director of Facilities for Moline-Coal Valley School District. The RFP was posted for public bid on May 1, 2026 and bids were received May 14, 2026. The bids are as shown on the attached tabulation.

Therefore, it is the recommendation of the administration that the Board of Education award the contract for Fire Alarm Inspections in FY27, FY28, and FY29 to the lowest qualified bidder, as identified.

Cost: The total estimated cost is \$59,388 for a 3-year contract. This project will ultimately be supported through the Operations and Maintenance Fund (Fund 2).

Recommended Motion: That the Board of Education award the bid for Fire Alarm Inspection services for a 3-year contract to Midwest Alarm Services, Bettendorf, Iowa, in the amount of \$59,388.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

May 21, 2026				Attachment No. 3
Moline-Coal Valley School District 40.				05/26/26 Brd. Mtg.
2026 Fire Alarm Inspction 3-year contract	Year 1:	Year 2:	Year 3:	Total
F.E. Moran	\$18,870.00	\$21,849.00	\$23,725.00	\$64,444.00
Morton, Illinois				
Johnson Controls	\$21,630.00	\$23,755.00	\$26,255.00	\$71,640.00
Des Moines, Iowa				
Midwest Alarm Services	\$17,796.00	\$20,076.00	\$21,516.00	\$59,388.00
Bettendorf, Iowa				
Scutum-Midwest	\$56,000.00	\$64,280.00	\$73,611.00	\$193,891.00
Peoria, Illinois				

TO: Members of the Board of Education
FROM: Vince Gallo, Chief Financial Officer 
DATE: May 21, 2026
SUBJECT: Engage Services - Audit Services - Bohnsack & Frommelt LLP

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

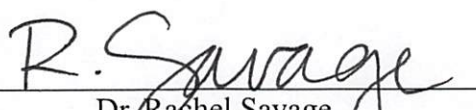
Facts: The District has partnered with Bohnsack & Frommelt LLP for professional audit services for the past three years. Per the terms outlined in the original Request for Proposal (RFP), the District has the option to extend the engagement for up to two additional years, in one-year increments.

The upcoming 2025–2026 audit will represent the second year of this two-year extension option, continuing the District’s relationship with Bohnsack & Frommelt LLP for independent audit services.

Cost: The proposed cost for the 2025–2026 audit is \$52,500, reflecting a 2% increase from the previous year.

Recommended Action: That the Board of Education approve engaging Bohnsack & Frommelt LLP, Moline, Illinois to perform the District’s 2025–2026 annual audit.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer 

DATE: May 21, 2026

SUBJECT: Engage Services - Athletic Training Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval for engaged services is requested.

Facts: Genesis Physical Therapy has satisfactorily provided athletic training services to the District during the 2025–2026 school year. Specifically, Genesis supplied an athletic trainer to attend various high school athletic practices and events, providing athletic training and physical therapy-related services for up to 20 hours per week.

Due to the large number of student-athletes and the growing demand for services, the District is proposing to increase the position to a full-time, 40-hour-per-week athletic trainer beginning with the 2026–2027 school year. Expanding the position to full time will allow the trainer to maintain office hours during the school day to work directly with students, while also increasing coverage for after-school athletic events.

The cost for the full-time athletic trainer will be \$73,000 annually for a three-year term. In addition, the District may periodically require a second athletic trainer on an hourly basis to assist with coverage needs.

Genesis Physical Therapy is proposing a three-year agreement to provide one full-time athletic trainer beginning in the 2026–2027 school year, along with additional hourly athletic training support as needed.

Cost: The service agreement cost is not to exceed \$90,000 for 2026-2027 school year.

Recommended Action: That the Board of Education engage the services of Genesis Physical Therapy, Moline, Illinois, to perform the athletic training services for the 2026-2027 school year for a cost not to exceed \$90,000.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

MERCYONE GENESIS

SPORTS MEDICINE PROPOSAL FOR MOLINE HIGH SCHOOL 2026-2027

- Certified Athletic Trainer provided to Moline High School. Includes coverage for home competitions and training rooms. Year-round coverage to include summer activities/camps. Hours to be determined in collaboration with Athletic Director not to exceed 40 hours per week.
- Additional Certified Athletic Trainer beyond 40 hours/week when event coverage requires two personnel and additional trainer is available dependent on staffing. Additional hours may be provided by a PT or PTA versus an ATC depending on staff availability.
- Injury screening of middle school athletes provided by request for no additional cost at either high school training room or PT clinic.
- Priority access to MercyOne Genesis Orthopedic Care group at the MercyOne Genesis HealthPlaza in Moline: Dr. Charles Roberson sideline coverage for football games and priority athlete access to treatment.
- Concussion baseline testing for high-risk sports and concussion management program through MercyOne Genesis Sports Medicine. The hours for concussion testing are exclusive of the ATC hours listed above and provided at no additional cost. Testing for other high school athletes or any junior high school athletes available upon request at no additional cost to school or athlete utilizing SWAY software.
- Weekly injury reports to coaches from Athletic Trainer.
- Injury documentation and communication provided through Healthy Roster software. Software used by all athlete stakeholders to securely communicate about injury/illness/play status. Software will be provided at no cost for the school or athlete.
- Team-specific injury reduction techniques such as warm-ups or injury prevention programs for the high school and junior high school teams available upon request.
- Physical Therapist available weekly to provide injury screens at the school during school hours. Physical Therapy clinic is also located next to high school and available for walk in injury screens on other days.
- Quarterly meetings between MercyOne Genesis Supervisor, Lead Athletic Trainer, and Athletic Director to ensure quality and communication.

Reimbursement: \$73,000 annually at a maximum 40 hours/week. Additional event coverage beyond 40 hours may be provided for \$35/hr, determined by need and availability.

Term and Early Termination: This agreement shall be effective for a term of three (3) years. Following completion of the first contract year, the School District shall have the option to terminate this agreement without cause by providing written notice no less than ninety (90) days prior to the end of the 2026-2027 school year. Upon such notice, both parties may enter into good-faith negotiations to establish a new agreement, including revised rates and terms as mutually agreed upon by both parties. There will be no early termination following the first contract year.

TO: Members of the Board of Education
FROM: Vince Gallo, Chief Financial Officer 
DATE: May 21, 2026
SUBJECT: Approval of Fees for the 2026-2027 School Year and Summer 2027

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

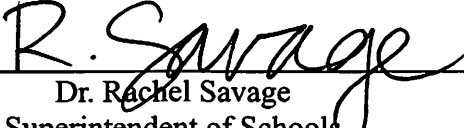
Facts: Administration reviews all fees to determine the equitable balance between setting adequate fees in order to generate the necessary revenues to support school activities, while still being cognizant of the parents who pay those fees. For specific program fees, the goal is to charge fees which generate enough revenue to support those expenditures outside the instructional cost (e.g., athletics fees support referees, announcers, scorekeepers, ticket takers, etc.).

Meal fees generate the largest revenues of the various fees. Based on careful analysis, the majority of the fees recommended are the same as the 2025-2026 school year. The only exception is an increase to the food program fees based on a mandated calculation for minimum meal fees imposed by the National Food Nutrition regulations and a la carte items. Therefore, based on this mandate, Type A meals increased by 10¢ for both breakfast and lunch for students. Based on projections, it is estimated the food service program will break even next school year.

Cost: None.

Recommended Action: That the Board of Education approve the recommendation of the Administration for fees for the 2026-2027 school year and for summer 2027.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

2026-2027 School Year Regular Term Fee Schedule

Attachment No. 6

5/26/26 Brd. Mtg.

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>Proposed 2026-27</u>	<u>2026-27 \$ Change</u>	School District Comparisons				
								RI	UTHS	EM	Geneseo	Galesburg
Book Rental (Registration)												
Pre-Kindergarten	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	\$0.00	\$40.00	n/a	\$0.00	\$0.00	ECBG
Elementary (K-5)	\$79.00	\$79.00	\$79.00	\$79.00	\$79.00	\$79.00	\$0.00	\$55.00	n/a	\$0.00	\$123.00	\$0.00
Middle School (6-8)	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$0.00	\$55.00	n/a	\$0.00	\$123.00	\$0.00
High School (9-12) (3)	\$105.00	\$105.00	\$105.00	\$105.00	\$105.00	\$105.00	\$0.00	\$70.00	\$70.00	n/a	\$135.00	\$0.00
Other Fees												
Maximum Voluntary Elementary Field Trip	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00	-	n/a	-	\$0.00	-
Middle School Athletic/Activity Participation	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$0.00	\$35.00			\$30.00	\$0.00
Technology Device Maintenance	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Moline High School Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-		n/a	n/a	n/a
MHS P.E. Shirt (no shorts req.)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00	-	\$10.00	n/a	\$0.00	n/a
Drivers Education (Excluding \$20 State Permit Fee)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	n/a	\$150.00	\$250.00
MHS Athletic Participation (4)	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00	\$45.00	\$50.00	n/a	\$35.00	\$0.00
MHS Parking Student	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$0.00	\$10.00	\$25.00	n/a	\$35.00	\$20.00
VSF/Return Check Charge/Late Payment	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00	Bank \$	\$25.00	n/a	\$0.00	\$20.00
Parking Violation Fines (1)												
MHS	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$0.00	-	-	-	\$0.00	-
Handicapped Space Violation	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$0.00	Violations are Set by the Various Cities				
MHS Plays/Musicals Admission												
Adults	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$0.00	\$5.00	\$5.00	n/a	\$5.00	\$12.00
Students	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$0.00	\$3.00	\$3.00	n/a	\$5.00	\$8.00
Instrument Rental												
Annual	\$100.00	\$100.00	\$100.00	\$100.00	\$120.00	\$120.00	\$0.00	\$80.00	\$75.00	\$150.00	\$50.00	\$100.00
2nd Instrument Rental (6th & 7th)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	n/a	n/a	\$0.00	n/a	n/a
2nd Instrument Rental (8th -12th)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	n/a	n/a	\$0.00	n/a	n/a
Percussion	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	n/a	\$0.00	\$100.00	n/a

Notes:

- 1) Parking violation fines are as charged and collected by city of Moline Police Department.
- 2) Starting 2011-12 school year, the HS fees were eliminated by increased HS registration fee by \$10 to \$80.
The HS Administration allocates the \$10 extra through building program at their discretion.
- 3) After the 2010-11 school year, the High School Book Rental were increased to include those extra charges for certain electives that are more expenses (i.e., welding, foods, art, etc...). Therefore, the High School Class fees ranging from \$3 to \$10 were eliminated.
- 4) RI \$30 per sport to max of \$180 per family; Galesburg \$30 per sport with no cap; and Quincy encourages fund raising.
- 5) If the Middle School Book Rental fees + Activity Passes added together, RI \$90, MCVSD \$100, EM \$0. Galesburg \$0, Sterling \$95 and Quincy \$80.

Notes on Comparisons:

- (1) Belvidere charges higher registration rate instead of adding activities
- (2) Bolded text represent price increases from prior year.

2026-2027 School Year Meal Prices Fee Schedule

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2026-27</u>	<u>\$ Change</u>	
Meal Types									
Type A Breakfast	\$1.65	\$1.75	\$1.85	\$1.95	\$2.05	\$2.15	\$0.10		milk -17 cents to 23 cents
Type A Breakfast (Reduced)	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.00		statute
Type A Lunch Elementary (K-5)	\$2.20	\$2.30	\$2.40	\$2.50	\$2.60	\$2.70	\$0.10		milk
Type A Lunch Sec. (Incl. Salad Bar) (6-12)	\$2.40	\$2.50	\$2.60	\$2.70	\$2.80	\$2.90	\$0.10		milk
Type A Lunch (Reduced)	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.00		statute
ALA CARTE									
<u>BEVERAGES</u>									
Milk ½ Pt. White	\$0.40	\$0.45	\$0.45	\$0.50	\$0.50	\$0.50	\$0.00		milk
Milk ½ Pt. Chocolate	\$0.40	\$0.45	\$0.50	\$0.50	\$0.50	\$0.50	\$0.00		milk
Bai Water, 14 oz.				\$2.25	\$2.25	\$2.25	\$0.00		
Core Water, 20 oz.				\$2.25	\$2.25	\$2.25	\$0.00		
Water, 20 oz.				\$1.00	\$1.25	\$1.25	\$0.00		
Zero Sugar Soda, 12 oz.				\$1.00	\$1.25	\$1.25	\$0.00		
Hawaiian Punch, 12 oz.				\$1.00	\$1.25	\$1.25	\$0.00		
Raspberry Tea, 16 oz.				\$1.25	\$1.50	\$1.50	\$0.00		
Snapple 100% Juice, 12 oz.				\$1.25	\$1.25	\$1.25	\$0.00		
<u>MISCELLANEOUS</u>									
All (2nd meal without milk)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00		
Baked Chips	\$0.95	\$0.95	\$0.95	\$1.00	\$1.00	\$1.00	\$0.00		
Cookie	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	\$0.00		
WG Cinni Mini				\$1.25	\$1.25	\$1.25	\$0.00		
WG Frudel				\$1.25	\$1.25	\$1.25	\$0.00		
Fruit Roll-Up				\$0.60	\$0.60	\$0.60	\$0.00		
WG Muffin				\$0.80	\$0.80	\$0.80	\$0.00		
WG PB&J				\$2.00	\$2.00	\$2.00	\$0.00		
WG Poptart				\$0.80	\$0.80	\$0.80	\$0.00		
WG Rice Krispy Treat				\$1.00	\$1.00	\$1.00	\$0.00		
<u>ADULT *</u>									
Special Ordered Salads	\$3.05	\$3.50	\$3.75	\$3.75	\$3.75	\$4.00	\$0.25		
Special Ordered Sandwiches	\$3.30	\$3.50	\$3.75	\$3.75	\$3.75	\$4.00	\$0.25		
Type A - All Grades	\$3.10	\$3.50	\$3.75	\$3.75	\$3.75	\$4.00	\$0.25		
Type A - All Grades with Milk	\$3.45	\$3.95	\$4.20	\$4.30	\$4.30	\$4.50	\$0.20		

School District Comparisons				
RI	UTHS	EM	Geneseo	Galesburg
(1)	(1)	(1)	\$2.15	(1)
(1)	(1)	(1)	\$0.30	(1)
(1)	(1)	(1)	\$3.00	(1)
(1)	(1)	(1)	\$3.20	(1)
(1)	(1)	(1)	\$0.40	(1)
\$0.40	\$0.50	\$0.50	\$0.45	\$0.55
\$0.40	\$0.50	\$0.50	\$0.45	\$0.55
	\$1.50		\$1.50	n/a
	\$1.50		\$1.50	n/a
	\$1.50		\$1.50	n/a
	\$1.50		\$1.50	n/a
			\$0.75	
			\$0.55	
			\$0.75	
			\$0.70	
\$4.00	\$3.70	\$5.00	\$4.50	\$3.40
\$4.00	\$3.70	\$5.00	\$4.95	\$3.40

* ISBE regulation determines Adult price minimums: Highest Type A Meal price + Reimbursement Rate for Paid + PAL-Planned Assistance Level.

Regulation Minimum Formula:
Highest Type A Meal
Reimbursement Rate for Paid
Commodity Rate per State Regulations
Minimum Adult Rate

(1) RI & EM schools are part of the Community Eligibility Program (All Free). Galesburg went All Free 2020-2021

(2) Bolded text represent those price increases from prior year.

(3) For FY21 and FY22, USDA provided waivers for Type A meals to students. However, BOE set fees for Ala Carte items, second meals and Adult meals.

**2026-2027 School Year Athletic Tickets
Fee Schedule**

	2025-26	2026-27	2026-27 \$ Change	High School District Comparisons				
				RI	UTHS	EM	Geneseo	Galesburg
Athletic Passes (Tickets)								
<i>Good for all athletic events except IHSA and reserved areas</i>								
Adult	\$75.00	\$75.00	\$0.00	\$50.00	other	n/a	\$50.00	\$100.00
Students	\$40.00	\$40.00	\$0.00	\$15.00	\$30.00	n/a	\$35.00	\$15.00
Senior Citizens	Free	Free	Free	\$50.00	n/a	n/a	\$40.00	Free*
Single Game Tickets								
Football & Basketball								
Adult General	\$6.00	\$6.00	\$0.00	\$5.00	\$5.00	n/a	\$5.00	\$5.00
Adult Reserved	\$7.00	\$7.00	\$0.00	-	-	n/a	-	-
Senior Citizen (In District Pass)	Free	Free	Free	-	\$4.00	n/a	\$40.00	\$0.00
Senior Citizen (Non District)	\$6.00	\$6.00	\$0.00	\$3.00	\$4.00	n/a	\$3.00	\$3.00
Student General	\$3.00	\$3.00	\$0.00	\$3.00	\$4.00	n/a	\$3.00	\$3.00
All Other Sports								
Adult General	\$5.00	\$5.00	\$0.00	\$5.00	\$4.00	n/a	\$5.00	\$5.00
Adult Reserved	\$6.00	\$6.00	\$0.00	-	-	n/a	-	-
Senior Citizen (In District Pass)	Free	Free	Free	-	-	n/a	n/a	\$0.00
Senior Citizen (Non District)	\$5.00	\$5.00	\$0.00	\$3.00	\$3.00	n/a	\$2.00	\$3.00
Student General	\$3.00	\$3.00	\$0.00	\$3.00	\$3.00	n/a	\$3.00	\$3.00
All Middle School Sports								
Adult General	\$3.00	\$3.00	\$0.00	\$3.00	n/a	\$2.00	\$2.00	\$4.00
Senior Citizen (in District)	Free	Free	Free	\$3.00	n/a	\$1.00	\$2.00	\$0.00
Senior Citizen (Out of District)	\$3.00	\$3.00	\$0.00	\$3.00	n/a	\$1.00	\$2.00	\$4.00
Student General	\$1.00	\$1.00	\$0.00	\$1.00	n/a	\$1.00	\$1.00	\$3.00

Notes on Comparisons:

- | | |
|---|--|
| (1) Senior citizen is defined as any person at or over the age of 60. | (1) Galesburg - Seniors are free except boys' basketball |
| (2) A staff member is defined as any person that draws a regular paycheck from School District. | (2) UTHS - No athletic passes offered unless person is a 'Gold Level' status for Boosters. |
| (3) In the case of workers for contracted food service, anyone who worked the previous school year continuously for the entire school year will be entitled both a staff pass and reserved tickets at the above prices.
All staff members under this definition, are entitled to purchase at a maximum of two tickets at the staff rate. | |

2026-2027 School Year Lead Moline (Chromebooks) *
Fee Schedule

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	Proposed 2026-27	2026-27 \$ Change
AC Adapter & Power Cord	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Battery	\$35.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00
Bottom Case	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Camera	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Display Bezel	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Enclosure	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Labor, per event	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Heat Sync	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Keyboard	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Power Supply	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$0.00
Protective Case	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replacement of Device	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00
Screen	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$0.00
Speaker	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
System Board	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$0.00
Trackpad	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00
Upper Case	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00
Used Full Replacement	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00
Used Power Supply	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00
Used Protective Case	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Used Screen	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$0.00
Used System Board	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Abuse/Neglect Damage Instance #1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00
Abuse/Neglect Damage Instance #2	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00
Abuse/Neglect Damage Instance #3	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00
Abuse/Neglect Damage Instance #4	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00

* LEAD Moline is the 1:1 Chromebook program piloted with 9th graders in 2015-16 school year. Thereafter, annual implemented is for all 5th and 9th graders to receive a Chromebook. For the 2018-19 school year, all 5-7th and 9th -12th graders will have received 1:1 devices. Due to the COVID Pandemic, late in 2019-20 school year, all students received a Chromebook, with Grades 2-12 are allowed to take them home.

**2027 Summer School
Fee Schedule for Optional & Non-Required Programs**

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>\$ Change</u>
High School Regular Elective Programs					
<u>Course Time</u>					
6 week/1 hour/day	\$62.50	\$62.50	\$62.50	\$62.50	\$0.00
6 week/1-1/2 hours/day	\$93.75	\$93.75	\$93.75	\$93.75	\$0.00
6 week/2 hours/day	\$125.00	\$125.00	\$125.00	\$125.00	\$0.00
 Drivers Education	 \$225.00	 \$225.00	 \$225.00	 \$225.00	 \$0.00
 Special Education Programs (Per Session)					
<u>Course Time</u>					
Speech - each ½ hour session	\$12.50	\$12.50	\$12.50	\$12.50	\$0.00
4 Week High-Incidence - 2 hours/day	\$144.00	\$144.00	\$144.00	\$144.00	\$0.00

All out-of-District students will have an additional \$15.00 per course fee, based on space availability.

* Summer camps are conducted by coaches of girls volleyball, boys/girls tennis, boys/girls soccer, boys/girls basketball, baseball, and football with the fee established by each coach (and approved by the Athletic Director) who pays expenses including reimbursement to the district for participant insurance and any expense incurred by the district as a result of such camps.

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer 

DATE: May 21, 2026

SUBJECT: Engage Services - 403(b) Service Provider VOYA Financial

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

Facts: The District has a responsibility to periodically review its 403(b) Plan and evaluate both the costs and level of service being provided to employees. Over the past several years, the District has experienced ongoing customer service concerns with the current provider. In addition, we conducted research comparing our current plan fees to similar plans nationwide and found that, while our fees were within the average range, other providers could reduce employee fees by approximately 30–35% while also offering an improved online experience and more responsive customer support for both the District and individual employees.

The District followed a three-step review process:

1. Gathering proposals from multiple providers;
2. Narrowing the options to the two providers offering the lowest costs and strongest customer service; and
3. Conducting a final evaluation by a committee consisting of administrators and at least one representative from each employee group.

Following a formal scoring process, the committee unanimously selected VOYA Financial as the District's new 403(b) service provider. The transition to the new plan provider would take place on October 1, 2026.

Cost: None.

Recommended Action: That the Board of Education approve engaging VOYA Financial New York, New York as the District's 403(b) service provider.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

6. Approval of Intergovernmental Agreement with the City of Moline for the River Edge Redevelopment Zone

38

Recommended Motion: that the Board of Education approve the Intergovernmental agreement with the City of Moline for the River Edge Redevelopment Zone. **See Attachment No. 8.**

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer 

DATE: May 21, 2026

SUBJECT: Approval - Intergovernmental Agreement with the City of Moline for the River Edge Redevelopment Zone

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The District would like to enter into an Intergovernmental Agreement with the City of Moline regarding the River Edge Redevelopment Zone. This redevelopment zone is important to the continued economic development and long-term growth of the City of Moline.

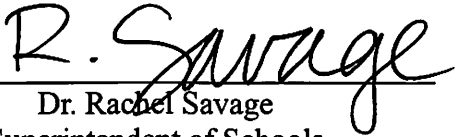
Under the proposed agreement, qualifying building projects within the redevelopment zone would be eligible for a 90% property tax abatement on the increased value of the newly developed property for a period of 10 years.

The District believes this agreement represents a mutually beneficial partnership that will support long-term growth, investment, and revitalization within the community.

Cost: None.

Recommended Action: That the Board of Education approve the Intergovernmental agreement with the City of Moline for the River Edge Redevelopment Zone.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, having been entered into this 26th day of May 2026, by and between the CITY OF MOLINE, ILLINOIS ("City") and Moline-Coal Valley School District 40, in regards to the administration of a River Edge Redevelopment Zone ("Zone") in the City of Moline;

WITNESSETH:

WHEREAS, intergovernmental cooperation between units of local government to contract, further combine, or transfer a lawful power or function in any manner not prohibited by law or ordinance is authorized by Article VII, Section 10 of the Illinois Constitution of 1970; and

WHEREAS, the Illinois General Assembly, in order to implement Article VI, Section 10 of the Illinois Constitution of 1970, adopted the Intergovernmental Cooperation Act (501 ILCS 605/ 1 et seq.); and

WHEREAS, the parties have previously, on numerous occasions, worked together jointly to improve the economic conditions of the joint taxpayers of the various units of government in a spirit of comity and cooperation; and

WHEREAS, the parties desire at this time to enter into a binding Intergovernmental Agreement in execution and administration of the River Edge Redevelopment Zone in the City of Moline.

NOW, THEREFORE, the parties, by their respective governing boards, in consideration of the mutual covenants and agreements of the parties set forth hereinafter in this Agreement, respectfully agree as follows:

1. The City of Moline has previously applied for, and the State of Illinois has granted approval of, a River Edge Redevelopment Zone ("Zone") in the City of Moline

encompassing the area, as legally described in Exhibit A, and depicted on the map in Exhibit B, which is the area to which this Agreement applies as well.

2. Under the Ordinance passed by the City, real property within the Zone will receive an abatement of ad valorem taxes, of the participating taxing bodies, imposed upon real property by the City which is attributable to the construction of improvements, and the expansion or rehabilitation of existing improvements (“increment”), for:
 - a. Commercial projects, located within the boundaries of the Zone, as amended from time to time, at a rate of ninety percent (90%) of the increased assessment amount which would accrue from expansion, rehabilitation or new construction for a period of ten (10) years, beginning with the tax year in which the new increased assessment amount would be levied;
 - b. Multi-family residential projects of five units or more, new construction or rehabilitation, located within the boundaries of the Zone, as amended from time to time, at a rate of ninety percent (90%) of the increased assessment amount which would accrue from expansion, rehabilitation or new construction for a period of ten (10) years, beginning with the tax year in which the new increased assessment amount would be levied;
 - c. Such abatement shall be allowed only for projects within the Zone Area, as amended from time to time, provided that such expansion, rehabilitation or new construction is of such a nature and scope for which a building permit is required with an improvement valuation of One Hundred Thousand Dollars (\$100,000.00) or more, and has been obtained;
 - d. The improvements commence after the certification of the Zone by DCEO, and an occupancy permit for such improvements, expansion or rehabilitation must be issued; and
 - e. No property within a Redevelopment Area created pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et. seq.) shall qualify for tax abatement under this Ordinance.
3. In cooperation with the City and in furtherance of the purposes of the City in designating the Zone, Moline-Coal Valley School District 40 agrees to the same 90%

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abatement of the real property taxes of _____ as the City has set by Ordinance for City property taxes.

4. Approval. This Agreement shall become effective upon the required independent board approval by their respective governing boards, i.e., Moline City Council and Moline-Coal Valley School District 40.
5. Miscellaneous. This Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together, constitute, and be one and the same instrument.
6. This Agreement is made and entered into in Rock Island County, Illinois, to be performed in the State of Illinois, and any dispute arising hereunder shall be settled under the laws of the State of Illinois.

The City of Moline,

Moline-Coal Valley School District 40,

By: _____
Sangeetha Rayapati, Mayor

By: _____
Vince Gallo, CFO

Attest: _____
Stephanie Murphy, City Clerk

Attest: _____
Dr. Brian Prybil, Board Secretary

7. Appointment of Board Secretary Pro Tempore

Recommended Motion: that the Board of Education appoint Vince Gallo as Board Secretary Pro Tempore for the June 22, 2026, Board of Education meeting.

8. Approval of Memorandum of Agreement with Eastern Iowa Community College

43

Recommended Motion: that the Board of Education approve the Memorandum of Agreement between Eastern Iowa Community College and the Moline-Coal Valley School District No. 40 for the 2026-2027 school year. **See Attachment No. 9.**



Eastern Iowa Community Colleges

MEMORANDUM OF AGREEMENT

BETWEEN

SCHOOL DISTRICT

AND

EASTERN IOWA COMMUNITY COLLEGE DISTRICT

This Agreement is hereby entered into by and between the SCHOOL DISTRICT and EASTERN IOWA COMMUNITY COLLEGE (hereafter "EICC") on behalf of EICC students enrolled in the following courses: EDU 213 Introduction to Education and EDU 245 Exceptional Learner.

WHEREAS, EICC requires facilities for education students to observe (Hereafter, "Students");

WHEREAS, the SCHOOL DISTRICT has facilities suitable for such education and has an interest in promoting the EICC Education Program's profession; and

WHEREAS, EICC and the SCHOOL DISTRICT desire to enter into an agreement for the use of the facilities for such education.

NOW, THEREFORE, the parties agree as follows:

I. STUDENT QUALIFICATIONS, PROCEDURES AND AGREEMENTS OF PARTIES:

A. Students enrolled in EDU 213 and EDU 245 may utilize, for clinical experience, the various school district schools.

1. A list of schools to be used, the names of students involved in each unit, student preparation level and learning objective and the dates of these assignments will be provided by the education practicum coordinator to the course instructor at the beginning of each semester.

B. The SCHOOL DISTRICT agrees to:

1. Make teachers available for students to observe.
2. Retain the right, in its sole discretion, to refuse a student unacceptable for participation in the observation at the SCHOOL DISTRICT'S sites.

Clinton Community College
1000 Lincoln Blvd.
Clinton, IA 52732-6299
563-244-7001

Muscatine Community College
152 Colorado St.
Muscatine, IA 52761-5396
563-288-6001

Scott Community College
500 Belmont Rd.
Bettendorf, IA 52722-6804
563-441-4001

Eastern Iowa Community Colleges
District Office
101 W. Third St.
Davenport, IA 52801-1219
1-888-336-3907



Eastern Iowa Community Colleges

C. EICC agrees to:

1. Provide instruction required in the program during student observations.
2. Abide by all federal, state, and local laws, rules, and regulations applicable to the SCHOOL DISTRICT operations, including conducting a background check on all students before observations start.
3. Assure that unless receiving their assignment, Students shall not be in classroom unless a SCHOOL DISTRICT designee is immediately available.
4. Assure that their instructors/students will abide by the SCHOOL DISTRICT'S policies, procedures, and job descriptions.
5. Recognize that the SCHOOL DISTRICT may request EICC to withdraw any student whose work, conduct or health may be detrimental to students or school personnel.
6. Acknowledge that EICC students are directly responsible to the SCHOOL DISTRICT faculty person in whose class students are observing; they are to be monitored by the SCHOOL DISTRICT education professionals.
7. Students shall be responsible for providing their own health Insurance coverage.

II. TERMS:

- A. This agreement is effective for the EICC term beginning August 2026 and shall continue through June 2027. The contract will be reviewed, at a minimum, on a yearly basis, and formally renewed by each party at that time.
- B. Either party may terminate the contract with 30 days written notice.

ASSURANCE STATEMENT:

EICC and the SCHOOL DISTRICT will not discriminate, including without limitation, in employment opportunities, recruitment and admission of students, or the operation of educational programs, on the basis of race, color, national origin, gender, disability, marital status or age as specified by federal laws and regulations.

It is the policy of Eastern Iowa Community College District not to discriminate on the basis of race, color, national origin, disability, age, sexual orientation, gender identity, creed, religion, and actual or perceived family, parental or marital status, as covered by the Iowa Code §§216.6 and 216.9, Title IX and other federal rights, as amended 1991-1992, 1993-1994, 2001-2002, 2003-2004, the Equal Pay Act of 1973 (29 U.S.C. § 2661, et seq.), Title IX (Education Amendments of 1972 (20 U.S.C. §§ 1681-1688), Section 504 (Rehabilitation Act of 1973 (29 U.S.C. § 794)), and Title 9 of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.). If you have questions or complaints, please contact us with this policy, please contact us at (319) 334-4500, ext. 1000, or email equity@eicc.edu or the Office for Civil Rights, 100 Regent Street, Suite 200, Chicago, Illinois 60606, 1644 Speer Boulevard, Suite 300, Denver, CO 80202. Telephone: (303) 844-4500, TDD: (303) 844-4500, FAX: (303) 844-4500. OCR.Denver@ed.gov

Robert H. Sullivan 4/20/2026

School District --Date

Eastern Iowa Community College District --Date

Clinton Community College
1000 Lincoln Blvd.
Clinton, IA 52732-6299
563-244-7001

Muscatine Community College
152 Colorado St.
Muscatine, IA 52761-5396
563-288-6001

Scott Community College
500 Belmont Rd.
Bettendorf, IA 52722-6804
563-441-4001

Eastern Iowa Community Colleges
District Office
101 W. Third St.
Davenport, IA 52801-1219
1-888-336-3907



Eastern Iowa Community Colleges

School Districts in which EICC Education Students could be placed:

Bellevue Community School District
Bettendorf Community School District
Calamus-Wheatland School District
Camanche Community School District
Central DeWitt School District
Clinton Community School District
Columbus Community School District
Davenport Community School District
Durant Community School District
Easton Valley Community School District
East Moline Community School District
Geneseo School District
Louisa-Muscatine Community School District
Maquoketa Community School District
Moline Coal Valley School District
Muscatine Community School District
Northeast Community School District
North Scott Community School District
Orion Community School District
Prince of Peace Catholic School
Pleasant Valley Community School District
River Bend School District
Rock Island-Milan Community School District
Tipton Community School District
West Liberty Community School District
Wilton Community School District

*Additional districts may be added, based on student request

Clinton Community College
1000 Lincoln Blvd.
Clinton, IA 52732-6299
563-244-7001

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152 Colorado St.
Muscatine, IA 52761-5396
563-288-6001

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500 Belmont Rd.
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563-441-4001

Eastern Iowa Community Colleges
District Office
101 W. Third St.
Davenport, IA 52801-1219
1-888-336-3907

9. Approval of Cooperative Agreement with St. Ambrose University

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Recommended Motion: that the Board of Education approve the Cooperative Agreement Regarding Pre-Student Teaching Placements and Student Teaching between St. Ambrose University and the Moline-Coal Valley School District No. 40 for the 2026-2027 school year. **See Attachment No. 10.**

StAmbrose University

A COOPERATIVE AGREEMENT REGARDING PRE-STUDENT TEACHING PLACEMENTS AND STUDENT TEACHING

This agreement entered by and between St. Ambrose University and
_____ (cooperating school system)

at _____
_____ (address of school system)

for the **2026-2027** academic year, in accordance with the Code of Iowa Rules for Practitioner Preparation Programs, sets forth the conditions which shall exist and the procedures which shall be followed in the placement of teacher education students in the classrooms of the cooperating school system. Authorized university and cooperating school system officials shall approve this agreement annually.

1.0 Pre-Student Teaching – Placement

- 1.1 St. Ambrose students, as a part of their assigned work in university courses, shall be allowed to observe/aid classrooms of the cooperating school system and to perform such functions as mutually agreed to by the professional staffs of both institutions.
- 1.2 The assignment of St. Ambrose students to specified buildings and teachers shall be by mutual agreement of the professional staffs of both institutions.
- 1.3 St. Ambrose is directed to contact: _____
(Principal, coordinator, superintendent, HR director, etc.) when requesting placements.
- 1.4 No payment shall be made to the cooperating school system for St. Ambrose students engaged in pre-student teaching observation/aid activities.

2.0 Student Teachers – Placement

- 2.1 The assignment of St. Ambrose student teachers to specified buildings and teachers shall be by mutual agreement of the professional staffs of both institutions.
- 2.2 Placement shall be initiated by the chairperson or his/her designee of the St. Ambrose Education Department. The Student Teacher Director shall provide the cooperating school system with a copy of student's application to student teach setting forth course work completed and areas of proposed certification/ licensure.

- 2.3 St. Ambrose reserves the right to decline the services of any proposed cooperating teacher; however, such decision shall not be based on race, creed, color, sex, national origin or disability.

3.0 Student Teaching – Time Limits

- 3.1 Student teachers shall, except for student teacher seminars, be on duty each day for the length of time that is required of the regular teachers. This includes required pre-service and in-service workshops and after-school activities such as parent teacher conferences, faculty meetings, etc. Student teachers shall return to St. Ambrose approximately one afternoon per month to participate in student teacher seminars. Student teachers shall follow the calendar of the cooperating school system, and not the calendar of St. Ambrose.
- 3.2 Except in the case of split assignments, student teachers shall be assigned to cooperating teachers for the length of one St. Ambrose semester (fifteen weeks). In the case of split assignments, student teachers shall be assigned to teachers for seven-eight weeks.
- 3.3 Student teaching assignments shall be one student teacher per cooperating teacher for a full school day unless other agreements are mutually agreed upon.

4.0 Student Teaching – Qualifications of Cooperating Teachers

- 4.1 Except in cases of emergency placement, a student teacher shall be assigned to a teacher with at least three years total teaching experience, one year experience in his or her present school system, and certification/licensure in the same area as sought by the student teacher.
- 4.2 Cooperating teachers are encouraged to attend an orientation/training session conducted at the beginning of each semester by the St. Ambrose Education Department.

5.0 Student Teachers – Termination or Change of Assignment

- 5.1 The chairperson of the St. Ambrose Education Department or designee may terminate the student teaching experience of a student teacher. If St. Ambrose assesses that irresolvable conflicts are developing, the chairperson or designee may request that cooperating teacher – student teacher assignments be changed. Prior to terminating student teaching or requesting an assignment change, the chairperson, designee, or university supervisor shall make reasonable efforts to consult with all parties involved regarding reasons for the termination or change in assignment.
- 5.2 If the cooperating teacher or principal assesses a student teacher incapable of teaching, he or she shall immediately notify the university supervisor. After a joint conference of the parties involved, the student teaching assignment may be terminated.

6.0 Student Teachers – Supervision and Evaluation

- 6.1 Members of the St. Ambrose faculty shall serve as university supervisors of student teachers in conjunction with the cooperating teachers. Such supervisors will coordinate with cooperating teachers in providing guidance and supervision for student teachers.
- 6.2 Student teachers shall be subject to the rules and regulations of the cooperating school system and St. Ambrose University.
- 6.3 St. Ambrose Education Department shall schedule a cooperating teacher orientation each semester.
- 6.4 Cooperating teachers shall attend a conference with student teachers as often as reasonably necessary for advising and evaluation.
- 6.5 The university supervisor shall make a minimum of eight visits to the student teacher's classroom during the semester. If the student teacher is experiencing difficulties, the cooperating teacher may request additional observations.
- 6.6 The cooperating teacher shall complete mid-term and final evaluation forms. These forms will be discussed with the student teacher and university supervisor, then forwarded to the St. Ambrose Education Department.
- 6.7 The St. Ambrose supervisor, after consultation with the cooperating teacher, shall assign the final student teaching grade.

7.0 Student Teachers – Attendance

- 7.1 Each cooperating teacher shall maintain a record of attendance of the assigned student teacher.
- 7.2 The student teacher shall be responsible for notifying the cooperating teacher in advance of any absence.
- 7.3 The cooperating teacher or principal shall notify the university supervisor if a student teacher is absent without notification to the cooperating teacher.

8.0 Student Teachers – Status and Legal Protection

- 8.1 Student teachers shall have status and authority in accordance with the Code of Iowa.
- 8.2 Regarding tort liability coverage, St. Ambrose students engaged under the terms of this agreement shall be entitled to the same protection under provisions of the Code of Iowa as is afforded to officers and employees of the cooperating school system. Such protection shall be for the time they are assigned to the cooperating school system. (Code of Iowa Sections 272.27 and 670.8)

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9.0 Student teachers – Remuneration to Cooperating School System

9.1 St. Ambrose shall pay each cooperating teacher \$300 per student teacher assigned to the cooperating teacher.

9.2 In split assignments, each cooperating teacher will receive a pro-rated share of the usual \$300.

9.3 Payment shall be made to the cooperating school system in accordance with cooperating school system's policy. *

The signatures below indicate acceptance of this agreement.

St. Ambrose University

Cooperating School System

Tanya Volkova

Director of Student Teaching

Cooperating School System Address

March, 2026

Date

City, State, Zip

Administrator/Superintendent or other
Authorized Official

*Payment should be remitted as follows:

_____ One check to the cooperating school system to cover all payments

_____ Separate checks sent directly to each cooperating teacher

_____ Other (please specify) _____

Please keep one copy for your files and return one completed copy in the enclosed self-addressed envelope or to the following:

Tanya Volkova, Ph.D.
Director of Student Teaching

Teacher Education Department
St. Ambrose University
518 W. Locust Street
Davenport, IA 52803

Fax: 563/333-6187

Email: VolkovaTanyaN@sau.edu

10. Approval of New Job Description for the Counselor for Work-Based Learning and Advanced Student Advising Position at MHS

53

Recommended Motion: that the Board of Education approve the new job description for the Counselor for Work-Based Learning and Advanced Student Advising position at MHS. **See Attachment No. 11.**

TO: Members of the Board of Education

FROM: Dr. Rachel Savage, Superintendent

DATE: May 21, 2026

SUBJECT: Approve new job description for the Counselor for Work-Based Learning and Advanced Student Advising position at MHS

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required for new job descriptions.

Facts: The proposed Counselor for Work-Based Learning and Advanced Student Advising position strategically aligns two highly interconnected areas of student support. As students prepare for increasingly complex post-secondary pathways, districts must move beyond a one-size-fits-all approach to counseling and advising. High-achieving students often benefit from an additional layer of personalized support related to rigorous course planning, advanced academic opportunities, post-secondary goal setting, scholarships, college readiness, and long-term pathway development. Through targeted advising, this position will provide individualized guidance designed to maximize student potential and expand future opportunities.

At the same time, work-based learning has become an increasingly important component of preparing students for life after graduation and it is a core competency of our Portrait of a Graduate. Today's students benefit from meaningful exposure to career pathways through internships, apprenticeships, business partnerships, job shadowing experiences, and real-world application of learning. By placing these responsibilities within a certified counseling role, the district creates a natural connection between student interests, academic planning, and future career experiences, rather than operating these supports as isolated initiatives.

The position supports the district's commitment to creating full-option graduates prepared to enroll, enlist, or enter the workforce and aligns with ongoing efforts to strengthen advanced learning opportunities, career pathways, and student engagement.

Cost: None

Recommended Action: That the Board of Education approve the new job description for Counselor for Work-Based Learning and Advanced Student Advising position at MHS.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Job Description – Counselor for Work-Based Learning and Advanced Student Advising

Reports to: Building Principal or Designee

Position Summary

The Counselor for Work-Based Learning (WBL) and Advanced Student Advising supports a cohort of high achieving students from each grade 9-12, in their academic, social-emotional, college, career, and post-secondary planning. This individual will also serve as the Coordinator for meaningful work-based learning experiences that connect classroom learning with real-world opportunities, for all students. This position serves as a bridge between students, families, school staff, business partners, and community organizations to ensure students are prepared for future success through personalized support and authentic career experiences. While most work will be completed during the normal contract day, there may be occasional WBL events held after the normal work day, for which the individual will receive the regular hourly rate.

Duties and Responsibilities:**School Counseling Responsibilities**

1. Adheres to Board of Education policies and procedures
2. Reports suspected child abuse/neglect cases as required by statute and district policies.
3. Meets with students, parents, teachers, and consultants as needed and participates in building or district-level committees as reasonably requested
4. Maintains accurate, complete, and correct records and confidentiality as required by law, district policy, or building procedures
5. Serves as a referral resource and liaison between school and outside agencies
6. Explores alternative educational opportunities and supports students experiencing transitions or unique educational circumstances
7. Monitors and assesses student academic progress and collaborates with students, staff, and parents to support student success
8. Assists students and families with educational planning and post-secondary transition opportunities
9. Supports students with course selection aligned to academic progress, post-secondary goals, career interests, and graduation requirements
10. Conducts needs assessments and develops counseling services based on identified student needs.
11. Coordinates and implements school counseling programming related to academic, career, and social-emotional development
12. Develops and facilitates individual and small-group interventions based on student needs.
13. Collaborates with students, families, and staff regarding attendance, engagement, organization, study skills, and student success behaviors
14. Provides crisis intervention and supports implementation of district crisis response procedures.
15. Implements counseling services aligned with the ASCA Model and professional standards

Work-Based Learning Responsibilities

16. Connects students with career opportunities aligned with interests, goals, and pathways
17. Organizes and communicates career readiness opportunities for students, such as:
 - Guest speakers
 - Career fairs
 - Job shadowing experiences
 - Lunch-and-learns
 - Field experiences
 - Internships
 - Apprenticeships
 - Industry partnerships
18. Establishes and strengthens partnerships with local businesses, workplace agencies, community organizations, and higher education institutions
19. Coordinates logistics for Work-Based Learning (WBL) experiences, including scheduling, transportation coordination, supervision (as needed), and related program needs.
20. Monitors and tracks WBL experiences and maintains appropriate documentation
21. Promotes successful WBL experiences by collaborating with district communications and administration
22. Stays informed regarding current trends, regional opportunities, and best practices in WBL and career readiness
23. Builds and maintains effective relationships with students, families, staff, businesses, community organizations, and educational partners
24. Performs other duties as assigned by the Principal or Designee

All qualifications are considered essential to fulfill the requirements for this position.

The statements in this job description are intended to describe the general nature and level of the work to be performed by (an) individual(s) assigned to this position. They are not an exhaustive list of all duties and responsibilities related to the position. This job description will be reviewed periodically as duties and responsibilities change with business necessity and School Board Policy and procedures. Essential and marginal job functions are subject to modification.

Signature of employee

Date

Adopted: May 2026
Revised:

11. Approval of First Reading of Updated Board of Education Policies

57

Recommended Motion: that the Board of Education accepts for first reading the updated Board of Education policies, as presented. **See Attachment No. 12.**

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Deputy Superintendent 

DATE: May 21, 2026

SUBJECT: Board Policy Changes and Updates

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: All policies listed below have undergone a comprehensive review by the Superintendent's Cabinet to ensure operational alignment and legal compliance. The specific recommendations for board action are detailed in the following table. For a granular analysis of the statutory or regulatory drivers behind these revisions, please refer to the PRESS Update memo provided in your board packet. As always, should you wish to pull any policy from the agenda for individual deliberation, please notify the Superintendent's office prior to the meeting.

The following table:

Policy	Title	Designation	Recommendation
1:20	District Organization, Operations, and Cooperative Agreements	Updated Policy	Approve with redaction
2:200	Types of School Board Meetings	Updated Policy	Approve as presented
2:220	School Board Meeting Procedure	Updated Policy, Footnote Change	Approve as presented
2:250	Access to District Public Records	Updated Policy, Legal References, Footnote Change	Approve as presented
2:260	Uniform Grievance Procedure	Legal References, Footnote Change	Approve as presented
2:265	Title IX Grievance Procedure	Footnote Change	Approve as presented
4:40	Incurring Debt	Unchanged Policy,	Approve as

		Footnote Change	presented
4:90	Student Activity and Fiduciary Funds	Unchanged Policy	Approve as presented
4:165	Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors	Updated Policy, Legal References, Footnote Change	Approve as presented
5:30	Hiring Process and Criteria	Updated Policy, Footnote Change	Approve as presented
5:50	Drug and Alcohol Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	Updated Policy, Footnote Change	Approve as presented
5:250	Leaves of Absence	Updated Policy, Legal References, Footnote Change	Approve as presented
5:270	Employment At-Will, Compensation, and Assignment	5 Year Review	Approve as presented
5:330	Sick Days, Vacation, Holidays, and Leaves	Updated Policy, Legal References, Footnote Change	Approve as presented
6:50	School Wellness	Updated Policy, Legal References, Footnote Change	Approve as presented
6:65	Student Social and Emotional Development	Updated Policy, Legal References, Footnote Change	Approve as presented
6:100	Using Animals in the Educational Program	Legal References	Approve as presented
6:145	Migrant Students	Updated Policy, Footnote Change, 5 Year Review	Approve as presented
6:170	Title I Programs	Updated Policy, Legal	Approve as

		References, Footnote Change	presented
6:180	Extended Instructional Programs	Updated Policy, Legal References, Footnote Change	Approve as presented
7:20	Harassment of Students Prohibited	Legal References, Footnote Change	Approve as presented
7:50	School Admission and Student Transfers To and From Non-District Schools	Updated Policy, Legal References, Footnote Change	Approve as presented
7:100	Health, Eye, Dental Examinations; Immunizations; and Exclusion of Students	Legal References, Footnote Change	Approve as presented
7:185	Teen Dating Violence Prohibited	Updated Policy, Legal References, Footnote Change	Approve as presented
7:220	Bus Conduct	Updated Policy, Legal References, Footnote Change	Approve as presented
7:230	Misconduct by Students with Disabilities	Updated Policy, Legal References, Footnote Change	Approve as presented
7:240	Conduct Code for Participants in Extracurricular Activities	Legal References, Footnote Change	Approve as presented
7:260	Exemption from Physical Education	Updated Policy, Legal References, Footnote Change, 5 Year Review	Approve as presented
7:280	Communicable and Chronic Infectious Diseases	Legal References, Footnote Change, 5 Year Review	Approve as presented
7:300	Extracurricular Activities	Updated Policy, Legal References, Footnote Change	Approve as presented

8:90	Parent Organizations and Booster Club	5 Year Review	Approve as presented
8:110	Public Suggestions and Concerns	Updated Policy	Approve as presented

Cost: None.

Recommended Action: That the Board of Education accepts the first reading of the updated Board of Education policies as presented.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

School District Organization

District Organization, Operations, and Cooperative Agreements

The District is organized and operates as follows: ¹

[INSERT DISTRICT'S ORGANIZATION and OPERATIONS]

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community.² The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements. ~~The District participates in the following joint programs and intergovernmental agreements.~~³

[INSERT APPLICABLE JOINT PROGRAMS]

LEGAL REF.: Ill. Constitution, Art. VII, Sec. 10.
 5 ILCS 220/, Intergovernmental Cooperation Act.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. Whatever school system is established by the State legislature must be free and open to all, without discrimination. *Lewis E. v. Spagnolo*, 287 Ill.App.3d 822 (3rd. Dist. 1997). Boards may use the following sentence as the first sentence, customizing it as appropriate: "The District is organized and operates as a Unit District serving the educational needs of children in grades Pre-K through 12 and others as required by the School Code."

² Ill. Constitution, Art. VII, Sec. 10; 5 ILCS 220/. A number of provisions in the School Code which provide authority for boards to jointly provide programs or services with other school districts or colleges that meet specified criteria, including: (1) 105 ILCS 5/10-22.20a (vocational and career education); (2) 5/10-22.22e (science and math partnership school); (3) 5/10-22.31 (special education), (4) 5/10-22.31a (joint educational programs); (5) 5/10-22.31b (joint building program); and (6) 5/10-20.42 (wind and solar farms).

³ In some districts, the joint educational programs and intergovernmental agreements in which they participate change frequently; boards in those districts should omit this sentence and should not list the joint educational programs and intergovernmental agreements. While this list may be limited to only educational programs, some boards may choose to also list insurance co-ops or other similar joint agreements.

Operational Services

Student Activity and Fiduciary Funds¹

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.² The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.³

Student Activity Funds

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Ill. State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁴ The treasurer shall have all of the responsibilities specific to the treasurer listed in ISBE rules for school activity funds, including the authority to make loans between activity funds.⁵

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. See 105 ILCS 5/10-20.19 and 23 Ill.Admin.Code §§100.80, 100.85. Due to their decentralized nature, student activity funds have historically been an area ripe for fraud, waste, and abuse. This policy supports a board member's fulfillment of his or her fiduciary duty and oath to protect the assets of the district by directing the proper maintenance and control of student activity and fiduciary funds. 105 ILCS 5/10-16.5; see sample policy 2:80, *Board Member Oath and Conduct*. Adoption of this policy also aligns with mandatory board member training on fiduciary and financial oversight responsibilities. 105 ILCS 5/10-16a(b).

ISBE's rules in Part 125 (Student Activity Funds and Convenience Accounts) were in effect only through 6-30-08 after which they were replaced by Part 100. The rules in Part 100 do not provide for *convenience accounts*. The rules in Part 100 were subsequently amended to recognize *fiduciary funds* separately from *student activity funds* in response to *Governmental Accounting Standards Board Statement No. 84*, available at: www.gasb.org. Sample policy, 7:325, *Student Fundraising Activities*, contains the elements required by State law for a policy on student fundraising activities.

² Student activity funds are established to account for money used to support the activities of student organizations and clubs, e.g., homeroom, yearbook, class year, choral or band group, class projects, student clubs, student council, and student-sponsored bookstore. 23 Ill.Admin.Code §100.20. Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see f/n 7, below), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(e), 100.85.

³ See f/n 7, below.

⁴ 105 ILCS 5/8-2, amended by P.A. 103-49. A board's insurance carrier can assist the board with obtaining bonds for these individuals.

⁵ See 23 Ill.Admin.Code §100.80(c) for the treasurer's duties. ISBE's rule permits the activity fund treasurer to make loans between funds "if and as authorized by the board's policy." 23 Ill.Admin.Code §100.80. A board that does not want to allow loans between activity funds should choose one of these alternatives:

Alternative 1: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.⁶

Fiduciary Funds⁷

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁸ The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.⁹

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.
23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Alternative 2: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer must have the Board's approval before making a loan between activity funds.

⁶ The authority for this paragraph's first sentence is 23 Ill.Admin.Code §100.80(c)(7); the second sentence is up to the local board's discretion. The following option may be inserted after the first sentence: "However, money remaining in any Senior Class fund after graduation will automatically transfer to the next year's class."

⁷ Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." 23 Ill.Admin.Code §100.20, e.g., outside, independent scholarship funds in which the district has no authority to decide how the funds are attained or awarded. *Id.* Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §§100.20, 100.80, and 100.85. See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's *Foundational Principles of Effective Governance*, at www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/. 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

⁸ See f/n 4, above.

⁹ See 23 Ill.Admin.Code §100.85(d) for the treasurer's duties.

Educational Support Personnel

Employment At-Will, Compensation, and Assignment¹

Employment At-Will²

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all.³ Nothing in School Board policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

A collective bargaining agreement may contain provisions that supersede this policy, in which case, the policy might state: "Please refer to the current bargaining agreement between the Educational Support Personnel and the School Board."

While the term *educational support personnel* is not defined in the School Code, at least one appellate court and one circuit court decision found in dicta that the term refers to nonlicensed employees, such as clerical workers, custodians, cafeteria workers, bus drivers, and teachers' aides. Laukhuf v. Congerville-Eureka-Goodfield School Dist., 2003 WL 23936148 (11th Cir. 2003)(non-precedential); Buckelley v. Georgetown-Ridge Farm Community Unit School Dist., 215 Ill.App.3d 506 (4th Dist. 1991).

² Illinois law does not specifically create a protected property interest in continued employment for nonlicensed employees, except in a reduction in force (RIF). However, whether an employee is actually employed at-will depends on the specific facts. This determination is important because the dismissal of an employee having a protected property right in continued employment requires a notice and hearing. Cleveland Bd of Educ. v. Loudermill, 470 U.S. 532 (1985). See also Griggsville-Perry Community Unit School Dist. v. Ill. Educ. Labor Relations Bd., 368 Ill.Dec. 494 (Ill. 2013)(upheld an arbitrator's finding that the requirement to provide a pre-discharge written notice was drawn from the essence of the agreement).

Even with this policy, it is safest to presume that all nonlicensed employees are at least employed annually. This is a good assumption because districts routinely assure next-year employment so that the employee will not qualify for summer unemployment. In addition, annual employment may be created through a collective bargaining agreement, past practice, an employees' handbook, personnel policy manual, or an oral promise. Arneson v. Bd of Trustees, McKendree College, 210 Ill.App.3d 844 (5th Dist. 1991). Moreover, there are several exceptions to at-will including prohibitions against discrimination and retaliatory discharge (Michael v. Precision Alliance Group, 351 Ill.Dec. 890 (5th Dist. 2011)(common law recognizes a cause of action for retaliatory discharge when the employee engaged in protected activity). Consult the board attorney for help determining whether an employee is employed *at-will*.

A district, by policy or handbook, may not take away a previously given property interest in continued employment to current employees; only those employees hired afterwards could be affected. Duldulao v. St. Mary of Nazareth Hospital, 115 Ill.2d 482 (1987).

For a discussion of prohibited dismissal reasons, see 5:10, *Equal Employment Opportunity and Minority Recruitment*. Volunteer firefighters may not be fired for responding to an emergency. 50 ILCS 748/.

³ 105 ILCS 5/10-23.5, amended by P.A. 102-854. For more information on RIF, see sample policy 5:290, *Employment Termination and Suspensions*.

provisions in State or federal law shall not work overtime without the prior authorization from the employee's immediate supervisor.⁴ Educational support personnel are paid twice a month.⁵

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.: 105 ILCS 5/10-22.34 and 5/10-23.5.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ For information regarding overtime, see sample policy 5:35, *Compliance with the Fair Labor Standards Act*.

⁵ 820 ILCS 115/3. However, the wages of employees who are *exempt* as defined in the Fair Labor Standards Act (FLSA) (29 U.S.C. §201 *et seq.*) may be paid once a month. For a discussion of the FLSA, see sample policy 5:35, *Compliance with the Fair Labor Standards Act*.

Community Relations

Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, *Access to Electronic Networks*, and should, to the extent possible, limit their communications to relevant individuals.¹ All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

LEGAL REF.: 115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ The Ill. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5), added by P.A. 101-620. Sample Policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. See sample policy 6:235, *Access to Electronic Networks*, at f/n 6 for additional discussion. Including this statement also discourages school community members from engaging in the disruptive practice of mass cc'ing district staff who have no involvement in a particular issue.

Update Memo

Please distribute to board members and appropriate staff.

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Online Instructions

Please follow these four easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on the  button on the top navigation.
2. Enter your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address. Use the "forgot your password?" link. Make sure to check your spam folder for an email from info@iasb.com, if you do not see it in your email inbox.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty signing on to www.iasb.com, please contact Michael Ifkovits at mifkovits@iasb.com.
3. Click the  button on the top navigator bar. This will bring you to your account page
4. Under "Quick Links," click on "PRESS Login."

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Debra Jacobson, Associate General Counsel and **PRESS** Editor, djacobson@iasb.com; Jeremy Duffy, IASB Deputy Executive Director/General Counsel and Assistant **PRESS** Editor, jduffy@iasb.com; Maryam Brotine, Associate General Counsel and Assistant **PRESS** Editor, mbrotine@iasb.com; or Megan Mikhail, Assistant General Counsel and Assistant **PRESS** Editor, mmikhail@iasb.com.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (PRM) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a.k.a. "tracked changes."

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download and use **PRM** pages to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), available on IASB's website.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table (Revisions Table) beginning on p. 6.

Please spend time reviewing the **PRESS Online** Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Open Meetings Act and Freedom of Information Act

During the veto session, the 104th General Assembly passed legislation that amended the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA). Public Act 104-438 adds "performance of active military duty as a service member" to the reasons a board member may attend a meeting remotely under OMA, and it prohibits boards from holding regular or special meetings on election days. P.A. 104-438 also adds "regional" to the types of association representatives that a public body can meet with in closed session to discuss self-evaluation, practices and procedures, or professional ethics. However, as we explained in the **PRESS** Issue 120 Update Memo, IASB is advocating for trailer bills (House Bill 4176 and Senate Bill 2715) that would remove or amend "regional" based on IASB's concerns about ambiguity and legal risk, potential governance conflicts, and a lack of any demonstrated need for the expansion of this exception. Because we anticipate that this closed meeting exception could be amended again, this specific change is not reflected in the materials updated for this issue.

FOIA was amended by P.A. 104-438 in response to concerns about cyberattacks and requests generated by artificial intelligence. It now requires requesters to: (1) put their requests in the body of an email rather than in attachments, and (2) verify they are a person if a district has reason to believe they are not a person and requests the verification.

The following **PRESS** materials are updated in response to this legislation:

- 2:140-E, Guidance for Board Member Communications, Including Email Use
- 2:200, Types of School Board Meetings
- 2:220, School Board Meeting Procedure
- 2:250, Access to District Public Records
- 2:250-AP1, Access to and Copying of District Public Records
- 2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules
- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records

Personnel

In response to concerns regarding the impact of federal immigration enforcement on employment, the General Assembly passed P.A. 104-455 during the veto session. It adds protections for employees if their employer receives a *no match* letter from a federal agency regarding a discrepancy in the individual's identifying documents. Districts should consult their legal counsel if they receive such a letter to ensure compliance with the new requirements.

Also in the area of personnel, P.A. 104-259, effective 6-1-26, creates a new unpaid leave entitlement for employees whose child is a patient in a neonatal intensive care unit. This leave is in addition to leave that may also be available to employees under the federal Family and Medical Leave Act.

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS** Policy Reference Manual (PRM) is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

Administrative procedures should be dated for implementation by the administrative staff and kept separately from the board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, Board Policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format, should be dated for implementation by the administrative staff.

The following **PRESS** materials are updated in response to these legal updates:

5:30, Hiring Process and Criteria

5:30-AP2, Investigations

5:250, Leaves of Absence

5:330, Sick Days, Vacation, Holidays, and Leaves

Student Records

In connection with the establishment of Illinois' *One Click College Admit* program, P.A. 104-15 expands the types of high school student directory information that school districts must share with military recruiters, State public institutions of higher education, and the Illinois Student Assistance Commission through a centralized data system. Beginning 7-1-26, these entities will have access to student birth dates, in addition to other directory information previously shared with them. Districts still need to provide parents/guardians with the opportunity to opt their children out of the release of this information.

The following **PRESS** materials are updated:

7:340-AP1, School Student Records

7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

7:340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information

7:340-AP1, E4, Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information

School Code Article 27 Reorganization (Continued)

P.A. 104-391, which passed during the 2025 spring legislative session, renumbered and reorganized many provisions in Article 27 of the School Code, which addresses instruction. Many items affected by P.A. 104-391 were updated in **PRESS** Issue 120, but due to the sheer volume of materials impacted, we continue to update materials in this issue.

The following **PRESS** materials are updated:

2:260, Uniform Grievance Procedure

2:265, Title IX Grievance Procedure

4:140-E4, Resolution to Increase Driver Education Fees

4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

5:50, Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition

5:90-AP1, Coordination with Children's Advocacy Center

6:20-AP, Remote and/or Blended Remote Learning Day Plan(s)

6:50, School Wellness

6:65, Student Social and Emotional Development

6:100, Using Animals in the Educational Program

6:180, Extended Instructional Programs

7:20, Harassment of Students Prohibited

7:50, School Admissions and Student Transfers To and From Non-District Schools

7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

7:185, Teen Dating Violence Prohibited

7:190-E2, Student Handbook Checklist

7:260, Exemption from Physical Education

7:285-AP, Anaphylaxis Prevention, Response, and Management Program

Title I Parent and Family Engagement

The federal Elementary and Secondary Education Act requires each district receiving Title I funds to develop, jointly with parents and family members of participating children, a written parent and family engagement policy. 20 U.S.C. §6318. This requirement has long been met through **PRESS** sample policy 6:170, *Title I Programs*, which mandates that the superintendent or designee develop district- and school-level parent and family engagement plans. Suggested components for these plans are contained in sample exhibits 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*, and 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*, which have both been renamed to more closely align with federal statutes and guidance, as well as terminology used by the Ill. State Board of Education (ISBE). These plans are incorporated into the policy by reference.

In January 2025, the U.S. Dept. of Education issued revised non-regulatory guidance titled *Parent and Family Engagement*,

which contains a sample template for a district-wide parent engagement policy and a sample template for a school-parent compact. Sample policy 6:170, *Title I Programs*, and its accompanying materials have been updated to ensure compatibility with the sample templates in Parent and Family Engagement and for continuous improvement.

Districts receiving a Title I, Part A allocation that are required to submit proof of parent and family engagement (PFE) compliance to ISBE as part of their FY 2027 Consolidated District Plan (CDP) will need to submit their adopted policy 6:170, *Title I Programs*, and both exhibits 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*, and 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*. Please note that the plans must be customized to reflect the district's actual Title I parent and family engagement activities. At the end of March, ISBE will offer a recorded webinar on CDPs that will include additional information on Title I requirements.

The following **PRESS** materials are updated:

- 6:170, Title I Programs
- 6:170-AP1, Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs
- 6:170-AP1, E1, District-Level Parent and Family Engagement **PlanCompact** – **RENAMED**

- 6:170-AP1, E2, School-Level Parent and Family Engagement **PlanCompact** – **RENAMED**
- 6:170-AP2, Notice to Parents Required by Elementary and Secondary Education, McKinney-Vento Homeless Assistance, and Protection of Pupil Rights Laws – **REFORMATTED**

Five-Year Reviews

PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 480 separate pieces of material, including policies, administrative procedures, and related exhibits.

The following **PRESS** materials are updated:

- 5:30-AP1, Interview Questions
- 5:30-AP2, E1, Notice of Preliminary Hiring Decision Based on Conviction Record
- 5:30-AP2, E2, Notice of Final Hiring Decision Based on Conviction Record
- 5:190-E1, Notice to Parents of Their Right to Request Their Child's Classroom Teachers' Qualifications
- 6:100-AP, Dissection of Animals
- 6:100-E1, Guidelines and Application for Using Animals

- in School Facilities for Educational Purposes
- 6:100-E2, Student Permission for Exposure to Animals
- 6:145, Migrant Students
- 6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks
- 6:235-AP1, E2, Staff Authorization for Access to the District's Electronic Networks
- 6:235-AP2, Web Publishing Guidelines
- 6:235-E3, Online Privacy Statement
- 7:220, Bus Conduct
- 7:230, Misconduct of Students with Disabilities
- 7:240, Conduct Code for Participants in Extracurricular Activities
- 7:280, Communicable and Chronic Infectious Disease
- 8:90, Parent Organizations and Booster Clubs

Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule, and/or continuous improvement changes, including subscriber feedback.

- 2:150-AP, Superintendent Committees
- 2:200-AP, Types of School Board Meetings
- 4:40, Incurring Debt
- 4:170-AP6, E2, Notification to Staff and Parents/Guardians of CPR and AED Video

- 7:240-AP2, E1, Consent to Participate in Extracurricular Drug and Alcohol Testing Program
- 7:300, Extracurricular Athletics
- 7:300-E2, Certificate of Physical Fitness for Participation in Athletics
- 7:305-AP, Program for Managing Student Athlete Concussions and Head Injuries

PRESS Issue 121 Trivia

309 pages • 83,952 words • 63 PRM materials

Progress Report - The contents of this table frequently change.

Topic	Our Response
New Law Impacts Immigration Enforcement at Daycares Public Act 104-440 amended the Child Care Act to prohibit day care centers from sharing with any person, entity, or agency, the actual or perceived immigration status of a child or associated person, unless required by law. Licensed day care centers are required to adopt policies and provide training for interacting with enforcement agents and notifying parents if a law enforcement agent for civil immigration requests a child's personally identifiable information. For any school districts managing day care centers, a policy template is provided for day care centers through the Ill. Dept. of Early Childhood at: https://idec.illinois.gov/immigration-rights/day-care-safety.html.	No PRESS materials are affected.
U.S. Dept. Of Education Releases Updated Guidance on Prayer and Religious Expression in Schools In February 2026, the U.S. Dept. of Education issued an updated version of its guidance, <i>Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools</i>, available at: 2026-guidance-constitutionally-protected-prayer-and-religious-expression-public-elementary-and-secondary-schools-113182.pdf. The guidance states that public school employees can engage in visible, personal prayer, even if students voluntarily participate in the prayer. However, school officials and employees cannot deliver prayers on behalf of the school or in situations where students are unable to opt out. Districts should consult their board attorneys if they have questions about the impact of this updated guidance on their current practices.	Affected PRESS materials, including sample policies 6:70, <i>Teaching About Religions</i>, 7:130, <i>Student Rights and Responsibilities</i>, and 7:330, <i>Student Use of Buildings - Equal Access</i>, will be updated in a future PRESS issue.
Duplicate Citations for 105 ILCS 5/22-105 Will Be Addressed in General Revisory Bill Senate Bill 3731 has been filed in part to fix duplicate citations to 105 ILCS 5/22-105. The change in numbering will occur in the <i>Safe Schools For All Act</i>, which is proposed to change to 105 ILCS 5/22-106. Instances of this citation for the <i>Safe Schools for All Act</i> within the materials for Issue 121 include the phrase "(final citation pending)."	Affected PRESS materials, including sample policy 6:145, <i>Migrant Students</i>, and materials in the 7:150 suite, will be updated in the fall issue.

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revisions Table, and Committee Worksheets with one or more of the following categories:

NEW. This material is brand new to the **PRM**.

DELETED. This material has been deleted from the **PRM**.

RENUMBERED. This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

RENAMED. The title of the material has been amended.

REWRITTEN. The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

REFORMATTED. Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes.

***PRM Style Update Note:** For purposes of continuous improvement, the **PRESS** editors are working to improve consistency in the use of italics across the **PRM**. Generally, italics are utilized in the **PRM** to indicate:

- the first instance of a term of art or defined term in a material
- when a term is actually being defined
- **PRM** material titles
- names of publications and government programs
- laws with colloquial names (a/k/a)
- emphasis of a particular word or phrase
- instructions within the body of a material

Specific changes to the italicization of words in the body of a particular policy, procedure, or exhibit are not addressed in the Revisions Table, but they can be found in the Committee Worksheets available at **PRESS** Online.

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	
2:140-E, Guidance for Board Member Communications, Including Email Use	The exhibit is updated in response to the Freedom of Information Act (FOIA), 5 ILCS 140/2, amended by P.A. 104-438, excluding <i>junk mail</i> from the definition of <i>public record</i> , and for continuous improvement.	☐
2:150-AP, Superintendent Committees	The procedure is updated in response: 1. 23 Ill.Admin.Code §228.30, amended by 49 Ill.Reg. 9475, addressing requirements for the transitional bilingual education parent advisory committee; 2. The renaming of 6:170-AP1, E1, <i>District-Level Parent and Family Engagement Plan Compact</i>; and 3. Continuous improvement.	☐
2:200, Types of School Board Meetings	The policy, Cross References, and footnotes are updated. The policy is updated with minor style changes. The footnotes are updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2.07(a), added by P.A. 104-438, prohibiting public bodies from holding regular or special meetings on an election day, and for continuous improvement. An option regarding the posting location for special meetings is added to footnote 19. A minor title correction is made to 2:210, <i>Organizational School Board Meetings</i> , in the Cross References.	☐
2:200-AP, Types of School Board Meetings	The procedure is updated to align with the option added to footnote 19 in 2:200, <i>Types of School Board Meetings</i> .	☐
2:220, School Board Meeting Procedure	The policy, Cross References, and footnotes are updated. The policy and footnotes are updated in response to OMA, 5 ILCS 120/7(a), adding performance of <i>active military duty</i> as a <i>service member</i> as a reason a board member may attend a meeting remotely, and for continuous improvement. A Cross Reference to 2:110, <i>Qualifications, Term, and Duties of Board Officers</i> , is added.	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:250, Access to District Public Records	The policy, Legal References, and footnotes are updated. The policy and footnotes are updated in response to: 1. Freedom of Information Act (FOIA), 5 ILCS 140/3, amended by P.A. 104-438, requiring requests for public records be made in the body of an e-mail, and permitting public bodies to ask a requester to verify that they are a person; 2. FOIA, 5 ILCS 140/2, amended by P.A. 104-438, revising the definition of <i>public record</i> to exclude <i>junk mail</i>; and 3. Continuous improvement. The Legal References are updated for continuous improvement.	☐
2:250-AP1, Access to and Copying of District Public Records	The procedure is updated for the reasons stated in 2:250, <i>Access to District Public Records</i>, above, and in response to FOIA, 5 ILCS 140/4, eliminating the requirement for a district with a website to also post a description of itself and how to request its public records at its offices.	☐
2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules	The procedure is updated in response to Local Records Act, 50 ILCS 205/3, amended by P.A. 104-438, revising the definition of <i>public record</i> to exclude <i>junk mail</i>, and for continuous improvement.	☐
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to: 1. FOIA, 5 ILCS 140/4, amended by P.A. 104-438, eliminating the requirement for a district with a website to also post a description of itself and how to request its public records at its offices; 2. ISBE's <i>Understanding Type 1 Diabetes for Parents and Guardians</i>; and 3. Continuous improvement.	☐
2:260, Uniform Grievance Procedure	The Legal References and footnotes are updated in response to 105 ILCS 5/22-110, renumbered by P.A. 104-391, and for continuous improvement.	☐
2:265, Title IX Grievance Procedure	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/27-215(a)(4) and 5/27-240, both renumbered by P.A. 104-391.	☐
4:40, Incurring Debt	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/19-1(p-235), renumbered by P.A. 104-417, and 105 ILCS 5/20-2, amended by P.A. 103-591, authorizing an increase of up to 3% of a bond issue to cover certain bond-related expenses.	☐
4:140-E4, Resolution to Increase Driver Education Fees	The exhibit is updated in response to 105 ILCS 5/27-815, titled <i>safety education; driver education course</i>, (formerly 105 ILCS 5/27-24.2), renumbered by P.A. 104-391, and for continuous improvement.	☐
4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors	The policy, Legal References, and footnotes are updated in response to the repeal of 105 ILCS 5/27-13.2, by P.A. 104-391, which formerly required districts to give parents/guardians of students in grades K-8 prior written notice of sexual abuse prevention instruction. The Legal References and footnotes are updated in response to 105 ILCS 5/27-215 and 5/27-1015, both renumbered by P.A. 104-391. The policy and footnotes are also updated for continuous improvement.	☐
4:170-AP6, E2, Notification to Staff and Parents/Guardians of CPR and AED Video	The exhibit is updated with a new Ill. High School Association (IHSA) web address.	☐
5:30, Hiring Process and Criteria	The policy and footnotes are updated for continuous improvement. The footnotes are also updated in response to 820 ILCS 55/13-25, added by P.A. 104-455, prohibiting employers from taking adverse action against an employee based only on the receipt of a notice of discrepancy (a <i>no-match</i> letter).	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:30-AP1, Interview Questions	The procedure is updated in response to a five-year review.	☐
5:30-AP2, Investigations	The procedure is updated in response to 820 ILCS 55/13-25, added by P.A. 104-455, prohibiting employers from taking adverse action against an employee based only on the receipt of a notice of discrepancy (a <i>no-match</i> letter), and for continuous improvement.	☐
5:30-AP2, E1, Notice of Preliminary Hiring Decision Based on Conviction Record	The exhibit is updated in response to a five-year review.	☐
5:30-AP2, E2, Notice of Final Hiring Decision Based on Conviction Record	The exhibit is updated in response to a five-year review.	☐
5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	The policy and footnotes are updated for continuous improvement. The footnotes are also updated in response to: 1. P.A. 104-391, renumbering and repealing citations in 105 ILCS 5/27; and 2. 105 ILCS 5/22-81 (a/k/a <i>Louie's Law</i>), added by P.A. 103-399, requiring ISBE and the Ill. Dept. of Human Services to develop and regularly update a comprehensive <i>Substance Use Prevention and Recovery Instruction Resource Guide</i> for public elementary and secondary schools across the State of Illinois.	☐
5:90-AP1, Coordination with Children's Advocacy Center	The procedure is updated in response to 105 ILCS 5/27-240, renumbered by P.A. 104-391, and for continuous improvement.	☐
5:190-E1, Notice to Parents of Their Right to Request Their Child's Classroom Teachers' Qualifications	The exhibit is unchanged in response to a five-year review.	☐
5:250, Leaves of Absence	The policy, Legal References, and footnotes are updated in response to the Family Neonatal Intensive Care Leave Act, 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26, allowing employees to take a specified amount of unpaid leave if their child is a patient in a neonatal intensive care unit. The policy and footnotes are also updated for continuous improvement.	☐
5:330, Sick Days, Vacation, Holidays, and Leaves	The policy, Legal References, and footnotes are updated for the reasons stated in 5:250, <i>Leaves of Absence</i> , above.	☐
6:20-AP, Remote and/or Blended Remote Learning Day Plan(s)	The procedure is updated in response to P.A. 104-391, renumbering citations throughout 105 ILCS 5/27, and for continuous improvement.	☐
6:50, School Wellness	The policy, Legal References, and footnotes are updated. The policy and Legal References are updated with minor style changes. The footnotes are updated in response to: 1. 105 ILCS 5/27-215 and 5/27-235, added by P.A. 104-391, replacing, in part, 105 ILCS 110/3 and 110/3.5; 2. P.A. 104-391, renumbering and reorganizing various provisions throughout 105 ILCS 5/27; 3. Farm Fresh Schools Program Act, 105 ILCS 24/, and State Finance Act, 30 ILCS 105/5.728, both repealed by P.A. 104-435, eliminating the Farm Fresh Schools Program and its related funding; and 4. Continuous improvement.	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:65, Student Social and Emotional Development	The policy, Legal References, and footnotes are updated for continuous improvement. The footnotes are also updated in response to 105 ILCS 5/27-1080, renumbered by P.A. 104-391.	☐
6:100, Using Animals in the Educational Program	The Legal References are updated in response to 105 ILCS 5/27-265, renumbered by P.A. 104-391, and for continuous improvement.	☐
6:100-AP, Dissection of Animals	The procedure is updated in response to a five-year review.	☐
6:100-E1, Guidelines and Application for Using Animals in School Facilities for Educational Purposes	The exhibit is updated in response to a five-year review.	☐
6:100-E2, Student Permission for Exposure to Animals	The exhibit is unchanged in response to a five-year review.	☐
6:145, Migrant Students	The policy, Cross References, and footnotes are updated in response to a five-year review. The footnotes are also updated in response to 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, requiring schools to protect the integrity of school learning environments for all children so that no parent is discouraged from sending and no child is discouraged from attending school, including from the threat of immigration enforcement on a school campus.	☐
6:170, Title I Programs	The policy, Legal References, Cross References, and footnotes are updated. The policy and footnotes are updated to more closely align with federal statutes and guidance and terminology used by ISBE, and to ensure compatibility with the U.S. Dept. of Education's revised non-regulatory guidance. The Legal References and Cross References are updated for continuous improvement.	☐
6:170-AP1, Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs	The procedure is updated to ensure compatibility with the U.S. Dept. of Education's revised non-regulatory guidance and for continuous improvement.	☐
6:170-AP1, E1, District-Level Parent and Family Engagement <u>PlanCompact</u>	RENAMED. The exhibit is renamed and updated to more closely align with federal statutes and guidance and terminology used by ISBE, and to ensure compatibility with the U.S. Dept. of Education's revised non-regulatory guidance.	☐
6:170-AP1, E2, School-Level Parent and Family Engagement <u>PlanCompact</u>	RENAMED. The exhibit is renamed and updated for the reasons stated in 6:170-AP1, E1, <i>District-Level Parent and Family Engagement Plan</i> , above.	☐
6:170-AP2, Notice to Parents Required by Elementary and Secondary Education, McKinney-Vento Homeless Assistance, and Protection of Pupil Rights Laws	REFORMATTED. The exhibit is updated in response to a five-year review.	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:180, Extended Instructional Programs	The policy, Legal References and footnotes are updated. The policy is updated with minor style changes. The Legal References and footnotes are updated in response to: 105 ILCS 5/27-255, added by P.A. 104-391, replacing, in part, 105 ILCS 110/3; - P.A. 104-391, renumbering and reorganizing various provisions throughout 105 ILCS 5/27. The footnotes are also updated for continuous improvement.	☐
6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks	The exhibit is updated in response to a five-year review.	☐
6:235-AP1, E2, Staff Authorization for Access to the District's Electronic Networks	The exhibit is updated in response to a five-year review.	☐
6:235-AP2, Web Publishing Guidelines	The procedure is updated in response to a five-year review.	☐
6:235-E3, Online Privacy Statement	The exhibit is updated in response to a five-year review.	☐
7:20, Harassment of Students Prohibited	The Legal References and footnotes are updated in response to 105 ILCS 5/22-110, renumbered by P.A. 104-391. The footnotes are also updated for continuous improvement.	☐
7:50, School Admissions and Student Transfers To and From Non-District Schools	The policy, Legal References, Cross References, and footnotes are updated. The policy is updated with minor style changes. The Legal References and footnotes are updated in response to: 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, prohibiting the denial of a free public education to every child in Illinois; and 105 ILCS 5/22-105, titled <i>Health examinations and immunizations</i> (formerly 105 ILCS 5/27-8.1), renumbered by P.A. 104-391. The footnotes are also updated for continuous improvement. 7:150, <i>Agency and Law Enforcement Requests</i>, is added to the Cross References.	☐
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	The Legal References and footnotes are updated in response to 105 ILCS 5/22-105, titled <i>Health examinations and immunizations</i> (formerly 105 ILCS 5/27-8.1), renumbered by P.A. 104-391. The footnotes are also updated for continuous improvement.	☐
7:185, Teen Dating Violence Prohibited	The policy, Legal References, and footnotes are updated. The policy and footnotes are updated for continuous improvement. The Legal References and footnotes are also updated in response to 105 ILCS 5/27-240, renumbered by P.A. 104-391.	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:190-E2, Student Handbook Checklist	The exhibit is updated in response to: 105 ILCS 5/27-13.2, repealed by P.A. 104-391, resulting in the renaming of 6:60-AP1, E1, <i>Requests to Examine Materials and Statutory Opt-outs</i>; 775 ILCS 5/1-103(Q), added by P.A. 103-785, adding <i>reproductive health decisions</i> to the list of prohibited bases of discrimination; 105 ILCS 5/22-87(b), amended by P.A. 104-13, requiring notice to students in grade 12 of the Free Application for Federal Student Aid (FAFSA) designee available to answer questions; 105 ILCS 5/10-19.05, added by P.A. 104-250, requiring publicly posted attendance policies to include the career development experiences that may count toward the calculation of clock hours of schoolwork; 105 ILCS 5/10-20.5a(b-5), added by P.A. 104-15, requiring notice to students and parents/guardians, at the time of school registration or at other appropriate times prior to the end of a student's junior year, of the student's right to have direct admission information sent to the Ill. Student Assistance Commission and other approved entities under the Public University Direct Admission Program Act; 105 ILCS 5/26A-20(d), 26A-40(h), added by P.A. 102-466, a/k/a <i>Ensuring Success in School Law</i>, requiring notice of revised policies to respond to students who are parents, expectant parents, or victims of domestic or sexual violence, including also providing notice annually to all school personnel and students 12 years of age and older of the availability of counseling without parent/guardian consent; - The renaming of 6:170-AP1, E1, <i>District-Level Parent and Family Engagement Plan Compact</i>; and - Continuous improvement.	☐
7:220, Bus Conduct	The policy, Legal References, and footnotes are updated in response to a five-year review. The Legal References are updated with minor style changes.	☐
7:230, Misconduct by Students with Disabilities	The policy, Legal References, and footnotes are updated in response to a five-year review. The Legal References are updated with a minor style change.	☐
7:240, Conduct Code for Participants in Extracurricular Activities	The Legal References and footnotes are updated in response to 105 ILCS 5/27-255(d), renumbered by P.A. 104-391, and for continuous improvement.	☐
7:240-AP2, E1, Consent to Participate in Extracurricular Drug and Alcohol Testing Program	The exhibit is updated with a new IHSA web address, and for continuous improvement.	☐
7:260, Exemption from Physical Education	The policy, Legal References, and footnotes are updated in response to a five-year review. The policy is updated with minor style changes. The Legal References and footnotes are updated in response to 105 ILCS 5/27-710, renumbered by P.A. 104-391. The footnotes are also updated for continuous improvement.	☐
7:280, Communicable and Chronic Infectious Diseases	The Legal References and footnotes are updated in response to a five-year review. The Legal References are updated with a minor style change.	☐
7:285-AP, Anaphylaxis Prevention, Response, and Management Program	The procedure is updated in response to: 105 ILCS 5/2-3.190, amended by P.A. 104-391, reflecting the repeal of the Critical Health Programs and Comprehensive Health Education Act; 105 ILCS 5/22-110, titled <i>bullying prevention</i> (formerly 105 ILCS 5/27-23.7), renumbered by P.A. 104-391; and - Continuous improvement.	☐

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:300, Extracurricular Athletics	The policy, Legal References, and footnotes are updated for continuous improvement. The footnotes are also updated in response to an IHSA website update.	☐
7:300-E2, Certificate of Physical Fitness for Participation in Athletics	The exhibit is updated for the reasons stated in 7:300, <i>Extracurricular Athletics</i> , above.	☐
7:305-AP, Program for Managing Student Athlete Concussions and Head Injuries	The procedure is updated for the reasons stated in 7:300, <i>Extracurricular Athletics</i> , above.	☐
7:340-AP1, School Student Records	The procedure is updated in response to: 1. 105 ILCS 5/10-20.5a, amended by P.A. 104-15, adding student birth dates to the types of directory information that districts must share with military recruiters, public institutions of higher education, and the Ill. Student Assistance Commission, through a centralized data system; 2. 105 ILCS 5/27-605, renumbered by P.A. 104-391, addressing State graduation requirements; and 3. Continuous improvement.	☐
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit is updated for the reasons stated in 7:340-AP1, <i>School Student Records</i> , above.	☐
7:340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information	The exhibit is updated in response to 105 ILCS 5/10-20.5a, amended by P.A. 104-15, adding student birth dates to the types of directory information that districts must share with military recruiters, public institutions of higher education, and the Ill. Student Assistance Commission, through a centralized data system, and for continuous improvement.	☐
7:340-AP1, E4, Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information	The exhibit is updated for the reasons stated in 7:340-AP1, E3, <i>Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information</i> , above.	☐
8:90, Parent Organizations and Booster Clubs	The policy and footnotes are updated in response to a five-year review.	☐

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Special Acknowledgement to IASB Legal Assistants

The following individuals provide us with excellent assistance between and during the drafting of each PRESS issue. We also thank them and appreciate their dedication and contributions to the quality of this service.

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12. Reports, Requests and Open Discussion

A. Superintendent's Report

B. Financial Report - Mr. Gallo

C. Student Board of Education Member Report

1) Introduction of New Student Board Member Finalist

D. Board of Education Member Open Discussion

13. * * * CLOSED SESSION * * *

(to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2))

and

(to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5 ILCS 120/2(c)(1))

14. Return to Open Session for Possible Action

15. Brainstorm New 2026-2027 School Year PACE Goals Focus Areas

16. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley Unit School District No. 40 does not discriminate against employees, students, or the general public in its programs or practices, including vocational education, on the basis of race, color, religion, sex, gender, gender identity, disability, age, marital status, pregnancy status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Title IX, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The Moline-Coal Valley School District prohibits sex discrimination in any education program or activity that it operates, as required by Title IX, including in admission and employment. Moline-Coal Valley School District's nondiscrimination policy and grievance procedures can be located on the District website under Board Policy. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Assistant Superintendent for Student Services and Special Education at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1900 52nd Avenue, Moline, IL 61265.