

Moline, Illinois

## **Notice of Meeting**

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, July 24, 2023, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders  
Secretary, Board of Education

### **AGENDA AND RECOMMENDATIONS**

Board of Education  
Moline, Illinois  
Monday, July 24, 2023

Join from a device:

Please click this URL to  
join. <https://us02web.zoom.us/j/84557036543?pwd=R1dCUm1kd3hyZXhrVkFZVVVB3WjRrQT09>  
Passcode: 393529

Or One tap mobile:

+13126266799,,84557036543# US (Chicago)

Or join by phone:

Dial:

US: +1 312 626 6799 or +1 309 205 3325 or  
Webinar ID: 845 5703 6543

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at [ksanders@molineschools.org](mailto:ksanders@molineschools.org) no later than 4:30 p.m. on Monday, May 22, 2023, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. The Moline-Coal Valley School District follows the guidance of the Illinois Department of Public Health and the Illinois State Board of Education.

- 1. Opening of Meeting - Roll Call**
- 2. Recitation of Pledge of Allegiance**
- 3. Approval of Minutes**



The meeting of the Board of Education was called to order by Board President Andrew Waeyaert at 6:00 p.m. at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, IL 61265.

### **Roll Call**

Members Present: Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Andrew Waeyaert, Erin Waldron-Smith

Members Absent: None

Student Member Present:

Student Member Absent: Ava Saucedo-Serra

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

### **APPROVAL OF BOARD OF EDUCATION MINUTES**

The minutes of the Open Session of the Regular Board of Education meeting of May 22, 2023 were presented for approval as presented.

A motion was made by Audrey Adamson, seconded by Erin Waldron-Smith, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of May 22, 2023 be approved as presented and placed on file.

The minutes of the Closed Session of the Regular Board of Education meeting of May 22, 2023 were presented for approval as presented.

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the minutes of the Closed Session of the Regular Board of Education meeting of May 22, 2023 be approved as presented and placed on file.

### **SINGLE BID OPENING**

Dave McDermott, Chief Financial Officer, stated Wilson lighting and rigging also includes the John Deere rigging and lighting. The District put out a request for proposal but only one bid was received. Mr. McDermott stated the bid will be opened and reviewed and Mr. McDermott will come back with a recommended motion.

### **COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION**

There were no public comments or participation.

### **PUBLIC HEARING OF 2023-2024 SCHOOL YEAR BUDGET**

Board President Andrew Waeyaert opened the hearing for the 2023-2024 school year budget at 6:02 p.m. There was no public comment or participation regarding the 2023-2024 school year budget.

Mr. Waeyaert closed the public hearing at 6:03 p.m.

**CONSENT AGENDA**

Due to conflicts of interest, Consent Agenda Items B1 and JJ were pulled from the agenda to be considered separately.

A motion was made by Erin Waldron-Smith, seconded by Jason Farrell, that the Board of Education approve A, B2 through H, J through II, and KK through UU as presented:

**A. Employment – Certified Staff**

- 1) the regular employment of the following named certified staff members for the 2023-2024 school year with wages in accordance with District schedules:

Edwards, Tia-Farah  
 Dean of Students, Moline High School  
 M.A. Degree, Western Illinois University  
 To serve on a regular contract basis  
 Previous experience in another district

Keehner, Sydney  
 English, Moline High School  
 B.A. Degree, Augustana College  
 To teach on a regular contract basis  
 No previous teaching experience

Sellers, Malia  
 Grade 3, Willard Elementary  
 B.A. Degree, Western Illinois University  
 To teach on a regular contract basis  
 No previous teaching experience

Timerman, Jason  
 Industrial Tech, Moline High School  
 M.A. Degree, University of Illinois  
 To teach on a regular contract basis  
 Twenty years previous teaching experience

**B. Employment – Summer School**

- 2) the employment of the following named certified staff members for the Traditional Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Kane, Ashlyn	Teacher	Springbrook

**C. Salary Reclassification – Certified Staff**

a change in salary classification for the following certified staff effective at the beginning of the 2023-2024 school year:

Anselmi, Andrew from B.A. +15 to M.A.  
 Avena, Stephanie from B.A. +15 to M.A.  
 Bohland, Jenna from B.A. to B.A. +15  
 Gant, Kathi from B.A. to B.A. +15  
 Howard, Melissa from B.A. +15 to M.A.  
 Ketner, Brooke from B.A. to B.A. +15  
 Radwan, Allyson from B.A. to B.A. +15  
 Simmons, Eli from B.A. to B.A. +15  
 Sommers, Lindsay from B.A. to B.A. +15  
 Toledo-Martinez, Elvira from M.A. to M.A. +30  
 Zamora Valdes, Carlos from B.A. +15 to M.A.

**D. Appointment to Differential Assignment – Certified Staff**

- 1) the appointment of the following named certified staff members to differential assignment, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Pauley, Amanda	Contemporaires Coach (.30)	High School
Thieme, Sarah	Contemporaires Coach (.30)	High School

- 2) the reassignment of Shelly Palmer from 1.0 Contemporaires Coach to .40 Contemporaires Coach.

**E. Resignation from Differential Assignment**

the resignation from differential assignment of the following named non-certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Harris, Marquisha	Head Sophomore Girls Basketball	High School
Straw, Alec	Assistant Varsity Volleyball	High School
Wyffels, Alissa	Assistant Swim Coach Varsity	High School
Wyffles, Alissa	Boys and Girls Assistant Swim Coach	Deere/Wilson

**F. Resignation/Termination – Certified Staff**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Nelson, Sarah	Library/Media	Roosevelt/Bicentennial	06/09/23

**G. Approval of Family Medical Leave Act – Certified Staff**

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Cabage, Cassandra	Grade 1	Jane Addams	Beginning approximately 05/22/23 and lasting through the end of the 2022-2023 school year
Frazier, Rachel	Math	John Deere	Beginning approximately 09/18/23 with a return date of 12/04/23

**H. Resignation for the Purpose of Retirement – Certified Staff**

- 1) the resignation for the purpose of retirement of the following named certified staff members, effective at the end of the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Atherton, Rebecca	Math	High School

- 2) the resignation for the purpose of retirement of the following named certified staff members, effective at the end of the 2026-2027 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bender, Julie	Kindergarten	Willard
Florence, Angela	Library Media	Butterworth
McDermott, Heather	Grade 1	Hamilton
Woeber, Jayne	Grade 2	Jane Addams

**J. Employment – Educational Support Personnel**

- 1) the employment of the following named educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Allison, Nicholas	Custodian	Lincoln-Irving	07/03/23
Durham, Tina	Custodian	Hamilton/Wash	07/03/23
Ethridge, Emily	Custodian	John Deere	07/03/23
Franklin, Kimberly	Part time Administrative Assistant	High School	07/31/23
McCoy, Michael	Custodian	Hamilton	07/03/23
Naab, Jonathan	Campus Attendance Supervisor	High School	07/31/23

- 2) the temporary employment of the following named substitute educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ellis, Aminn	Custodian	06/12/23
Hanson, Breanna	Custodian	06/27/23
Pearson, Braydon	Custodian	06/27/23
Zenke, Andrew	Custodian	06/12/23

- 3) the temporary employment of the following named interpreters for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Languages</u>	<u>Effective Date</u>
Ahmadzi, Mursal	Dari, Pashto, Urdu	06/27/23
Ciss, Esperance	French	06/27/23

**K. Transfer/Reassignment**

- 1) the transfer of Tyler Hahn from the 1<sup>st</sup> Shift Athletic Facilities Equipment Operator to the 2<sup>nd</sup> Shift Custodial position at John Deere, effective June 16, 2023.
- 2) the transfer of Charles Moore from the Digital Learning Support Assistant position at Lincoln-Irving to the Educational Technology para position at John Deere, effective August 24, 2023.

**L. Summer Employment – Educational Support Personnel**

- 1) the employment of the following named educational support personnel for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Hurd, Lori	Paraprofessional	High School
Lopez, Baily	Paraprofessional	Hamilton
Wiley, Penny	Paraprofessional	Hamilton

- 2) the employment of the following named educational support personnel for the JumpStart Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Do, Brian	Paraprofessional	Hamilton
Tyson, Alex	Paraprofessional	Hamilton

- 3) the employment of the following named educational support personnel for the JumpStart Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Davis, Alice	Paraeducator	Jefferson
DeGryse, Becky	Paraeducator	Jefferson
Titus, Suzanne	Administrative Assistant	Jefferson

**M. Resignation/Termination – Educational Support Personnel**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ade, Kara	Health Professional (RN)	Logan	06/09/23
Bennett, Courtney	Preschool Para	Butterworth	06/09/23
Gentry, Barbara	Special Ed Para	High School – ASPIRE	06/09/23
Hickman, Breon	Alternate Ed Para	High School – ASPIRE	06/02/23
Mayes, Kaitlyn	Ed Tech Para	John Deere	06/09/23
Nees, Autumn	Custodian	Lincoln-Irving	06/10/23
Pauley, Sherrie	Lunch Aide	Butterworth	06/08/23
Rosaria, Brianna	Lunch Aide	Hamilton	06/08/23
Smith, Jill	Digital Learning Suppt Asst	Logan	06/09/23
Trego, Shelby	Special Ed Para	John Deere	06/09/23
Vieyra de Guzman, Celia	Lunch Aide	Lincoln-Irving	06/08/23
Zeroual, Aziza	Lunch Aide	Butterworth	06/08/23

**N. Resignation for the Purpose of Retirement – Educational Support Personnel**

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Elliff, Linda	Custodian	Jane Addams	12/31/23
Oetgen, Debra	Custodian	Butterworth	06/16/27
VandeMoortel, Anne	Health Professional (RN)	Franklin	09/15/23

**O. Payments for Board Approval**

approval of payments:

Fund 1 Educational	2,490,394.15
Fund 2 Operations & Maintenance	247,282.09
Fund 3 Debt Service	605.00
Fund 4 Transportation	234,715.14
Fund 5 Retirement	206,908.96
Fund 6 Capital Projects	832,052.12
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	3,971.15
Fund 9 Life Safety Code	725.00
Fund 10 Group Insurance	920,550.39
Fund 11 Student Activity	<u>46,902.24</u>
TOTAL	4,984,106.24

**See Exhibit B in the official minutes.****P. Freedom of Information Act Requests**

- 1) A Freedom of Information Act request was received from SmartProcure requesting information on purchase orders from 02/23/23 to present. The District has responded to this request.
- 2) A Freedom of Information Act request was received from Lucy Lareau requesting information on the sugar cookies served at Moline High School cafeteria during the 2022-2023 school year. The District has responded to this request.

**Q. Acceptance of Gifts**

- 1) A donation of \$1,500 from the Coal Valley Township to be used to fund after school activities at Bicentennial Elementary.
- 2) A donation in the amount of \$1,000 from the Coal Valley Township to be used to purchase new library books for students at Bicentennial Elementary.
- 3) An anonymous donation in the amount of \$2,000 to be used for the Instrumental Music Department at Wilson Middle School.
- 4) A donation in the amount of \$800 from the Illinois Reading Council, Inc., to be used for the Morning Coffee Club at Wilson Middle School.

**R. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

- 1) Various elementary school fields for softball practices and scrimmages by the Moline Little League Softball from March 1, 2023 through August 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$54/hour.

- 2) Bartlett Performing Arts Center by Opera Quad Cities for rehearsal and performances on June 10, June 12, June 13, June 14, June 16, and June 17, 2023, with various hours as stated in the contract. Building rental fees as stated in the contract.
- 3) Bartlett Performing Arts Center by Rock Island County Fair Queen Pageant for rehearsal on Friday, July 14<sup>th</sup> from 5:00 p.m. until 7:00 p.m. and an event on July 16, 2023 from 11:00 a.m. until 7:00 p.m. Building rental fees as stated in the contract.
- 4) Wharton Field House on Saturday, January 6, 2024 from 9:00 a.m. to 10:00 p.m. for the Iowa vs. Illinois High School Girls Shootout by the Quad City Youth Sports Foundation Inc. Custodial overtime shall be charged at the rate of \$54 per hour and a building rental fee of \$900.00. All proceeds from the sale of food and drinks will go to the Moline Booster Club.
- 5) Bartlett Performing Arts Center by Ballet Five Eight for a rehearsal on Friday, April 5, 2024 from 3:30 p.m. until 8:00 p.m. and a performance on Saturday, April 6, 2024 from 2:00 p.m. until 11:00 p.m. Building rental fees as stated in the contract.

**S. Approval of 2022-2023 Budget Transfers**

that the Board of Education approve the 2022-2023 school year budget transfers as listed in **Exhibit C in the official minutes.**

**T. Resolution Directing Transfer of Funds (Temporary Loan)**

that the Board of Education approve the Resolution directing the transfer of funds (temporary loan) from the Working Cash Fund of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, as listed in **Exhibit D in the official minutes.**

**U. Resolution Authorizing Interest Income**

that the Board of Education approve the Resolution stating that interest earned on monies invested in any District fund and accrued to the balance of such District fund during fiscal year 2023 (July 1, 2022 – June 30, 2023) or during any fiscal year prior to fiscal year 2023, shall remain interest during fiscal year 2023, and is available for transfer as interest to other funds. **See Exhibit E in the official minutes.**

**V. Resolution Authorizing Expenditures for the Group Insurance Fund**

that the Board of Education approve the Resolution authorizing the expenditures of staff salaries and other expenses directly attributable to the operation of the Group Insurance Fund as listed in **Exhibit F in the official minutes**

**W. Resolution Authorizing Expenditures for the Operations and Maintenance Fund**

that the Board of Education approve the Resolution authorizing the expenditures of the custodial salaries and other expenses from the Operations and Maintenance Fund, consistent with the Illinois School Code and prior practice as listed in **Exhibit G in the official minutes.**

**X. Resolution to Regulate Expense Reimbursement**

that the Board of Education approve the resolution to Regulate Expense Reimbursement as required by the Local Government Travel Expense Control Act. **See Exhibit H in the official minutes**

**Y. Authorize the Release of Payments – Fiscal Year 2023-2024**

that the Board of Education authorize the Chief Financial Officer to release payments to pay bills within the approved budget for the 2024 Fiscal Year (2023-2024 school year) for those months the Board only meets once a month. **See Exhibit I in the official minutes.**

**Z. Approval of the Renewal of District Memberships and Authorization to Pay Dues**

that the Board of Education approve the renewal of District Memberships and authorize payment of dues for the fiscal year July 1, 2023 through June 30, 2024, for the various amounts listed. **See Exhibit J in the official minutes.**

**AA. Approval of the Risk Management Plan**

that the Board of Education approve the Moline-Coal Valley School District No. 40 Risk Management Plan for the 2023-2024 school year. **See Exhibit K in the official minutes.**

**BB. Agreement with the City of Moline for Moline High School and Middle School Police Liaison Officers**

that the Board of Education approve the Agreement with the City of Moline for Moline High School, John Deere Middle School, and Wilson Middle School Police Liaison Officers in the amount of \$185,722 for the 2023-2024 school year. **See Exhibit L in the official minutes.**

**CC. Agreement with the Village of Coal Valley Police Liaison Officers**

that the Board of Education approve the Agreement with the Village of Coal Valley for Bicentennial Elementary School Police Liaisons Officers for the 2023-2024 school year as listed in **Exhibit M in the official minutes**

**DD. Award of Bid – Food Services**

that the Board of Education award the food service extension contract to Chartwells/Compass Group, Charlotte, North Carolina, for the 2023-2024 school year at an 8.3% increase rate, as stated in the original Invitation for Bid. **See Exhibit N in the official minutes.**

**EE. Award of Bid – Revised Paper Products Bid by the Regional Office of Education**

that the Board of Education approve the purchase of paper products through the Regional Office of Education bid from Great Western Supply, Davenport, Iowa, in the amount of \$43,024. **See Exhibit O in the official minutes.**

**FF. Award of Bid – Transportation Services**

that the Board of Education approve the contract extension for the transportation services with Johannes Bus Services, Inc., Rock Island, Illinois for the 2023-2024 school year with rate changes as listed. **See Exhibit P in the official minutes.**

**GG. Award of Bid – Fire Alarm System Inspection**

that the Board of Education award the bid for Fire Alarm Systems Inspection to Thompson Electronics Company, Peoria, Illinois at \$18,805 for 2023-2024 school year, \$20,150 for 2024-2025 school year, and \$20,240 for 2025-2026 school year. **See Exhibit Q in the official minutes.**

**HH. Engage Services – Boiler Replacement at Horace Mann**

that the Board of Education engage the services of Shive Hattery, Davenport, Iowa, for the design services for the boiler replacement at Horace Mann for a cost not to exceed \$27,200. **See Exhibit R in the official minutes.**

**II. Engage Services – Athletic Training Services**

that the Board of Education engage the services of Genesis Physical Therapy, Moline, Illinois, to perform the athletic training services for the school year 2023-2024 for a cost of \$35,000. **See Exhibit S in the official minutes.**

**KK. Engage Services – Property and Casualty Insurance**

that the Board of Education engage services for Property and Casualty Insurance with IPMG, through USI Midwest, LLC, Moline, Illinois, for the policy year July 1, 2023 through June 30, 2024 as listed. **Exhibit T in the official minutes.**

**LL. Engage Services – High School Athletic Charter Bus Services**

that the Board of Education engage the services of Green River, Peru, Illinois, to provide Moline High School athletic charter transportation services for \$54,639.20 to support the winter/fall sports for the 2023-2024 school year. **Exhibit U in the official minutes.**

**MM. Engage Services – Treasurer’s Bond**

that the Board of Education approve the renewal of the Treasurer’s Bond for fiscal year July 1, 2023 through June 30, 2024 with Lohman Companies, Moline, Illinois, not to exceed \$40,000, as required by the Illinois School Code. **See Exhibit V in the official minutes.**

**NN. Engage Services – Educational Technology**

1) that the Board of Education approve the various Fund 2 service agreements used in the Educational Technology Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet. **See Exhibit W in the official minutes.**

- 2) that the Board of Education approve the various educational services and software agreements used District wide for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet. **See Exhibit X in the official minutes.**
- 3) that the Board of Education approve the purchase of computer lab devices, cafeteria devices, and staff devices as part of the hardware cycle from the attached table for a total cost not to exceed \$260,000. **See Exhibit Y in the official minutes.**
- 4) that the Board of Education engage the services of xdAD, Columbia, Illinois, for network user account provisioning and lifecycle management for a first-year cost of \$6,500 and an annual cost thereafter of \$4,500. **See Exhibit Z in the official minutes.**

**OO. Engage Services – SuperEval**

that the Board of Education engage the services of SuperEval, Buffalo, New York, For a superintendent evaluation instrument in the amount of \$1,800. **See Exhibit AA in the official minutes.**

**PP. Engage Services – VLP Consulting**

that the Board of Education engage the services of Victor Simon III of VLP Consulting, Lockport, Illinois, for 5Essentials leadership coaching for a total cost of \$24,000. **See Exhibit BB in the official minutes.**

**QQ. Engage Services – NWEA Professional Learning: School Improvement Series Leadership Coaching**

that the Board of Education engage the services of NWEA, Portland, Oregon, to provide school improvement services using the 5Essentials framework for building leadership teams, at a cost of \$37,000. **See Exhibit CC in the official minutes.**

**RR. Approval of Change Order – Upslope**

that the Board of Education approve the Change Order for UpSlope for an increased amount of \$314.95 for a total cost of \$4,938.10. **See Exhibit DD in the official minutes.**

**SS. Approval to Purchase – Updated Supplemental Curriculum**

that the Board of Education approve the purchase of the updated curriculum and renewal of digital services for Wilson and John Deere Middle Schools from Cengage Learning, Independence, Kentucky, at a cost not to exceed \$19,000. **See Exhibit EE in the official minutes.**

**TT. Amended Construction Cost – Horace Mann Repair Parking Service**

that the Board of Education approve the amended construction cost with Langman Construction LLC, Rock Island, Illinois, as identified, for the Horace Mann Repair Parking Surface, for an increase in the amount of \$30,000. **See Exhibit FF in the official minutes.**

**UU. Engage Services – Lincoln Irving & Washington Asbestos**

that the Board of Education engage the services of Morland Environmental Services, Woodhull, Illinois and Brock Industrial Services LLC, Joliet, Illinois, for the Lincoln-Irving and Washington Elementary HVAC asbestos abatement projects in an amount not to exceed \$24,500. **See Exhibit GG in the official minutes.**

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Andrew Waeyaert

Nays: None

Absent: None

The Board of Education then considered Consent Agenda Item B1 as presented.

**B. Employment – Summer School**

- 1) the employment of the following named certified staff members for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Ehlers, Emily	Teacher	Hamilton
Fisher, Jenna	Teacher	Hamilton
Kiel, Taylor	Teacher	Hamilton
Polizzi, Laura	Teacher	Hamilton
Quilty, Elaina	Teacher	Hamilton

A motion was made by Chet DeSmet, seconded by Erin Waldron-Smith, that the Board of Education approve the actions contained in Consent Agenda Item B1 as presented.

Ayes: Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon,

Nays: None

Absent: None

Abstain: Andrew Waeyaert

The Board of Education then considered Consent Agenda Item I as presented.

**I. 2023-2024 Administrator Assignments**

that the Board of Education approve the 2023-2024 administrator assignments as contained in **Exhibit A in the official minutes.**

A motion was made by Jason Farrell, seconded by Erin Waldron-Smith, that the Board of Education approve the actions contained in Consent Agenda Item I as presented.

Ayes: Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Andrew Waeyaert

Nays: None

Absent: None

The Board of Education then considered Consent Agenda Item JJ as presented.

**JJ. Engage Services and Agreements – Facilities Department**

that the Board of Education approve the various engage services and agreements in the Facilities Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed. **See Exhibit T in the official minutes**

A motion was made by Erin Waldron-Smith, seconded by Lindsey Hines, that the Board of Education approve the actions contained in Consent Agenda Item JJ as presented.

Ayes: Erin Waldron-Smith, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Andrew Waeyaert

Nays: None

Absent: None

Abstain: Chet DeSmet

**APPROVAL OF THE 2024-2025 AND 2025-2026 SCHOOL YEAR CALENDARS**

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education approve the 2024-2025 and 2025-2026 school year calendars as listed in Exhibit **HH** as presented.

A Board member requested that Matt DeBaene, part of the calendar committee, explain how the calendar was chosen and details about the decision. Dr. DeBaene stated Chet DeSmet was the Board member represented on the calendar committee. The calendar was chosen for two years to get through some building improvements. Mr. DeSmet shared his thoughts on the committee noting that the committee was prepared and made the process very easy.

Ayes: Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF LEASE (HORACE MANN) – CAMELOT THERAPEUTIC SCHOOL, LLC**

A motion was made by Chet DeSmet, seconded by Erin Waldron-Smith, that the Board of Education approve the new five-year lease agreement with Camelot Therapeutic School, LLC, at \$380,000 for 2023-2024, \$400,000 for 2024-2025, \$420,000 for 2025-2026, \$440,000 for 2026-2027, and \$460,000 for 2027-2028 school years, as presented. **See Exhibit JJ in the official minutes.**

A Board member requested more information on this lease agreement. Mr. McDermott stated that the District tried to sell the property but had no luck. He was contacted by Camelot who wanted to rent the building. Therefore, a lease agreement was created but the District would be responsible for roof, windows, parking lot improvements. The lease started at \$75,000 and we gradually got to \$300,000. The last lease they were concerned on the age of the boiler. The District took on the ownership of the boiler with a hefty increase of the lease.

Ayes: Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson  
Andrew Waeyaert

Nays: None

**RESOLUTION TO ADOPT BUDGET FOR SCHOOL YEAR 2023-2024**

A motion was made by Audrey Adamson, seconded by Erin Waldron-Smith, that the Board of Education approve the Resolution to adopt the Annual Budget for the 2023-2024 School Year. **See Exhibit II in the official minutes.**

Ayes: Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith,  
Andrew Waeyaert

Nays: None

**APPROVAL OF LEASE (COOLIDGE) – REGIONAL OFFICE OF EDUCATION**

A motion was made by Chet DeSmet, seconded by Erin Waldron-Smith, that the Board of Education approve the new five-year lease agreement with the Regional Office of Education at \$26,300, \$27,600, \$29,500, \$31,500, and \$33,800 respectively, as presented. **See Exhibit KK in the official minutes.**

Ayes: Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell,  
Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF CONSOLIDATED DISTRICT PLAN**

A motion was made by Jason Farrell, seconded by Erin Waldron-Smith, that the Board of Education approve the District's Consolidated District Plan for the 2023-2024 School Year, as required by the Illinois State Board of Education. **See Exhibit LL in the official minutes.**

Ayes: Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines,

Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES AND MOLINE-COAL VALLEY COMMUNITY UNIT SCHOOL DISTRICT 40**

A motion was made by Chet DeSmet, seconded by Jason Farrell, that the Board of Education approve the Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Moline-Coal Valley Community Unit School District 40. **See Exhibit MM in the official minutes.**

Ayes: Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Andrew Waeyaert

Nays: None

**APPROVAL OF MEMORANDUM OF UNDERSTANDING**

A motion was made by Erin Waldron-Smith, seconded by Audrey Adamson, that the Board of Education approve the Memorandum of Understanding between the Rock Island County Regional Office of Education #49 and the Moline School District #40 for the Lights on for Learning program. **See Exhibit NN in the official minutes.**

Ayes: Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Andrew Waeyaert

Nays: None

**APPROVAL OF MEMORANDUM OF UNDERSTANDING**

A motion was made by Chet DeSmet, second by Lindsey Hines, that the Board of Education approve the Memorandum of Understanding between the Rock Island County Regional Office of Education #49 and John Deere Middle School and the Moline School District #40 for the Lights on for Learning program. **See Exhibit OO in the official minutes.**

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Andrew Waeyaert

Nays: None

**APPROVAL OF STUDENT TEACHING CLINICAL AGREEMENT BETWEEN THE MOLINE-COAL VALLEY SCHOOL DISTRICT AND AUGUSTANA COLLEGE**

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education approve the Student Clinical Teaching Agreement between the Moline-Coal Valley School District and Augustana College. **See Exhibit PP in the official minutes.**

Ayes: Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon,

Andrew Waeyaert

Nays: None

**APPROVAL OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS REVISED POLICY MANUAL**

A motion was made by Chet DeSmet, seconded by Jason Farrell, that the Board of Education approve the Illinois Association of School Boards Revised Policy Manual for the Moline-Coal Valley School District No. 40. **See Exhibit QQ in the official minutes.**

Ayes: Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Andrew Waeyaert

Nays: None

**APPROVAL OF UPDATED BOARD POLICIES FOR SECTION 4 – OPERATIONAL SERVICES**

A revised motion was made by Jason Farrell, seconded by Chet DeSmet, that the Board of Education waive the first reading and allow the first reading to stand for both the first and the second reading, for Board of Education policies for 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management. **See Exhibit RR in the official minutes.**

Ayes: Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Andrew Waeyaert

Nays: None

**REPORTS, REQUESTS AND OPEN DISCUSSION**

Superintendent's Report

Dr. Rachel Savage, Superintendent of Schools, thanked Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning, Trista Sanders, Coordinator for Instructional Programs, Leslie Perkins, Coordinator for English Learners, District leaders and principals, and the Board of Education, for their involvement in making the summer kickoff reading event such a success. Dr. Savage stated that the District is in an excellent position in regards to filling positions for the 2023-2024 school year.

The District's new PACE goals are currently under development. Dr. Savage anticipates being able to share those with Board members via email for feedback and then editing any suggested revisions prior to the July 24, 2023 Board of Education meeting where there will be a formal presentation.

Dr. Savage noted that the final form the spring Portrait of a Graduate vision setting process is near complete and it will be presented to the Board at the July 24, 2023 meeting along with the projected next steps in year two.

Dr. Savage thanked Dave McDermott, Chief Financial Officer, for all he has done for the Moline-Coal Valley School District. Andrew Waeyaert, Board President, thanked Mr. McDermott for all he has done and always keeping the District's interest in mind first and foremost. Mr. McDermott was presented an award for the Board of Education Distinguished Administrator.

Financial Report

Mr. McDermott stated the financial report is in good condition and there is nothing additional to report.

	<u>Budget</u> <u>Amount</u>	<u>Realized</u> <u>Amount</u>	<u>% Realized</u>
<b>Educational Fund</b>			
Revenues	\$88,691,475	\$68,721,596	77.5%
Expenditures	\$88,603,680	\$61,201,416	69.1%
<b>Operations &amp; Maintenance Fund</b>			
Revenues	\$7,796,639	\$3,964,465	50.8%
Expenditures	\$8,197,905	\$6,914,237	84.3%
<b>Total All Funds</b>			
Revenues	\$137,443,698	\$97,852,039	71.2%
Expenditures	\$146,815,618	\$94,062,127	64.1%

**AWARD OF BID**

Dave McDermott shared the single bid was opened and there will only be a partial award on that bid. The other is a little over budget and will likely be a summer project for next year.

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education award the Alternate bid for only the John Deere rigging upgrade to the lowest qualified bidder, Rock River Electric Inc., Colona, Illinois, for \$64,975.

Ayes: Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Andrew Waeyaert

Nays: None

A motion was made by Chet DeSmet, seconded by Jason Farrell, all in favor, that the Board of Education go into Closed Session. Time: 6:34 p.m.

\*\*\*CLOSED SESSION\*\*\*

to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

A motion was made by Chet DeSmet, seconded by Jason Farrell, all in favor, that the Board of Education return to Open Session. Time: 7:13 p.m.

A motion was made by Erin Waldron-Smith, seconded by Audrey Adamson, that the Board of Education meeting be adjourned. Time: 7:13 p.m.

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President

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Secretary

**4. Communications, Public Comment and Participation**

**5.Single Bid Opening**

A.Trash Removal

**6. Consent Agenda**

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*Recommended Motion:* that the Board of Education approve the actions contained in the Consent Agenda as presented.

6. **Consent Agenda**

*Recommended Motion:* that the Board of Education approve the actions contained in Consent Agenda Items A-V as presented:

A. **Employment – Certified Staff**

- 1) the regular employment of the following named certified staff members for the 2023-2024 school year with wages in accordance with District schedules:

Frakes, Anthony

Social Studies, High School  
B.A. Degree, University of Illinois  
To teach on a regular contract basis  
Sixteen years previous teaching experience

Gunneman, Connor

Emotional Disabilities, John Deere  
B.A. Degree, Western Illinois University  
To teach on a regular contract basis  
No previous teaching experience

Seckman, MacKenzie

Grade 5, Bicentennial  
B.A. Degree, University of Northern Iowa  
To teach on a regular contract basis  
Seven years previous teaching experience

Shattuck, Heather

Special Education, John Deere/Lincoln-Irving  
M.A. Degree, Western Illinois University  
To teach on a regular contract basis  
Eighteen years previous teaching experience

- 2) the temporary employment of the following named certified substitute teachers for the 2023-2024 school year with wages in accordance with District schedules:

Aguirre, Abigail

Allee, Bill

Ames, David

Anderson, Christine

Anselmino, Dorothy

Archer, Susan

Bagatelas, William

Baheti, Sarita

Benissan, Marcellina

Bills, Sandra

Blackwell, Therese

Brahm, Sara

Brown, Garrett

Burkhead, Elizabeth

Bush, Christopher

Calhoun, Scott

Cimarrusti, Daniel

Ciss, Esperance

Crouse, Jenifer

Daniels, Kristi

Deem, Emilia

DePoy, Cassidy

Dexter, Frank

Diamond Bohlam, Victoria

Dye, Bradley	McBride, Heather
Fernandez, Elizabeth	McConnell, Robin
Forrest, Mario	McLaughlin, Mildred
Gatrost, Wyatt	Medina, Concepcion
Gehrke, Robyn	Miller, George
Gillespie, Charles	Morrell, Gayle
Glass, Laurie	Morrell, Madeline
Golding, Michael	Naab, John
Gomez, Michelle	Nagpal, Meenu
Gratton, Marsha	Neff, Kailan
Hall, Emily	Olson, Brittany
Hanft, Cynthia	Pagett, Jack
Hanson, David	Peralta Gonzalez, Luis
Haynes, Trena	Peterson, Vicki
Hill, Lesley	Platt, Nancy
Hoover, Amanda	Raber, Sarah
Hotchkiss, Marcy	Royster, Kent
Jacobs, Marcia	Schaefer, Lynn
Johnson, Mitchell	Schrup, Beth
Johnston, Kara	Siess, William
Jones, James	Slothower, Todd
Jordan, Stephanie	Smith, Jevonie
Khan, Hajira	Soni, Manju
Khatun, Sufia	Spriet, Laura
Kobylski, Robert	Tocco, Nicole
Krantz, Sally	Tyson, Alex
Larsen, Lorri	VandeMoortel, Mark
Lattimore, Mary	VanDeWoestyne Jones, Kate
Luster, Sandra	Vijayavargiya, Shaily
Mahieu, Martin	Yodel, Suzanne
Makuch, Stacy	Znaniacki, Levi

- 3) the temporary employment of the following named Certified Hourly Instructors effective 08/25/23 of the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Location</u>
Anderson, Adrienne	Homebound
Boster, Mary	Bicentennial/Roosevelt
Burroughs, Donna	Jane Addams/Butterworth
Crawford, Amy	Hamilton
Deroo, Janis	Hamilton
Emrich Muise, Jacob	High School
Fischer, Jessica	Bicentennial/Roosevelt
Frazelle, Elizabeth	Franklin/Willard
Hull, Elneta	Logan
Knobloch, Regina	Franklin/Willard
Larvenz, Cassie	Roosevelt

Luebbers, Jennifer	Willard
Mike Tiry	High School
Nelson, Christine	Lincoln-Irving/Roosevelt
Roseman, Heather	Butterworth/Jane Addams
Steele, Patricia	Logan
Studeman, Erin	Hamilton/Logan
Williamson, Kelsey	Homebound

**B. Salary Reclassification – Certified Staff**

a change in salary classification for the following certified staff effective at the beginning of the 2023-2024 school year:

- Brems, Alyssa from B.A. +15 to M.A.
- Gray, Haley from B.A. +15 to M.A.
- Johnson, Maggie from B.A. +15 to M.A.
- Lloyd-Fowler, Rachel from M.A. to M.A. +30
- Shull, Danielle from B.A. +15 to M.A.
- Wirt, Amber from B.A. to B.A. +15
- Wismer, MacKenzie from B.A. +15 to M.A.

**C. Appointment to Differential Assignment – Certified Staff**

- 1) the appointment of the following named certified staff members to differential assignment, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bennison, Logan	Varsity Girls Golf	High School
Hendricksen, Hunter	Asst. Varsity & Middle School Swimming	MHS/ Deere/Wilson
Reade, Ryan	Grade 7/8 Assistant Football	John Deere

- 2) the appointment of the following named non-certified staff member to differential assignment, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Juarez, Evan	Assistant Boys Varsity Swimming	High School

**D. 2023-2024 Differential Position Assignments**

that the Board of Education approve the differential position assignments for the 2023-2024 school year as contained in **Attachment No. 1.**

**E. 2023-2024 Athletic Differential Position Assignments**

that the Board of Education approve the athletic differential position assignments for the 2023-2024 school year as contained in **Attachment No. 2.**

**F. 2023-2024 Sixth Assignments**

that the Board of Education approve the sixth assignment positions for the 2023-2024 school year as contained in **Attachment No. 3**.

**G. Resignation for the Purpose of Retirement – Certified Staff**

the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2026-2027 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Adams, Kelly	Cross Categorical	Wilson
Gustafson, Lori	Industrial Technology	Wilson

**H. Resignation/Termination – Certified Staff**

the resignation/termination of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Hallstrom, Kathryn	Cross Categorical	Logan

**I. Resignation from Differential Assignment**

1) the resignation from differential assignment of the following named certified staff member, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Quinlin, Thomas	Girls Golf Coach	High School

2) the resignation from differential assignment of the following named non-certified staff member, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anders, Joshua	Asst. Grade 7 Football	John Deere
Rasche, Tyler	Asst. Grade 8 Football	John Deere

**J. Resignation from Grade Level Chair – Certified Staff**

that the Board of Education approve the following grade level chair resignation, effective July 10, 2023:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Fetty-Ward, Jamie	Grade Level Chairperson, Grade 5 (.5)	Bicentennial

**K. Summer School – Educational Support Personnel**

the employment of the following named educational support personnel for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Carpenter, Sarah	Paraprofessional	Hamilton	07/31/23
Kale, Steven	Paraprofessional	Moline High School	07/31/23
Peterson, Cynthia	Paraprofessional	Moline High School	07/31/23

**L. Employment – Educational Support Personnel**

- 1) the temporary employment of the following named educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Adams, Christine	Special Ed Para	High School	08/24/23
Adams, Taylor	Digital Learning Support Asst	Hamilton	08/24/23
Aittarhouzaft, Loubna	Special Ed Para	Washington	08/24/23
Alvarez, Maria	Preschool Para	Butterworth	08/24/23
Antle, Anna	Special Ed Para	Butterworth	08/24/23
Aumeller, Timothy	Educational Tech Para	High School	07/10/23
Avila, Kelli	Health Professional (RN)	High School	08/24/23
Bain, Katie	Health Professional (RN)	Hamilton	08/24/23
Bargren, Mary	Special Ed Para	John Deere	08/24/23
Blackert, Jamie	Health Professional (RN)	Wilson	08/24/23
Boehle, Kerri	Lunchroom Aide	Roosevelt	08/25/23
Brotherton, Jessica	Health Professional (RN)	Roosevelt	08/24/23
Burrill, Jennifer	Special Ed Para	Roosevelt	08/24/23
Callahan, Amie	Accompanist	High School	08/24/23
Campbell, Heidi	Personal Care Attendant	Hamilton	08/25/23
Campos, Lindsay	Special Ed Para	Logan	08/24/23
Carnahan, Dawn	Health Professional, (RN)	John Deere	08/24/23
Carpenter, Sarah	Special Ed Para	Washington	08/24/23
Carroll, Mary	Accompanist	John Deere	08/24/23
Carter, Amanda	Special Ed Para	Hamilton	08/24/23
Cerda Garcia, Araceli	Breakfast/Lunchroom Aide	Lincoln-Irving	08/25/23
Chappell, Lydia	Special Ed Para	Roosevelt	08/24/23
Cluney, Johnnie	Lunchroom Aide	Roosevelt	08/25/23
Compton, Christin	Special Ed Para	Wilson	08/24/23
Covington, John	Special Ed Para	Washington	08/24/23
Cruz, Mariah	Lunchroom Aide	Roosevelt	08/25/23
Cruz, Morgan	Special Ed Para	Hamilton	08/24/23
Daigle, Jess	Special Ed Para	Roosevelt	08/24/23
Daniels, Ikuyo	Reading/Math Interventionist	Jane Addams	08/24/23
Dare, Kayla	Health Professional (RN)	Butterworth	08/24/23
Davis, Stephanie	LLI Para	Jane Addams	08/24/23

DeCap, Chelsey	Special Ed Para	Hamilton	08/24/23
DeGryse, Becky	Special Ed Para	Jefferson	08/24/23
DePrez, Rebecca	Breakfast/Lunchroom Aide	Logan	08/25/23
Dick, Stephanie	Preschool Para	Jefferson	08/24/23
Do, Brian	Library Para	Franklin/Ham	08/24/23
Douglas, Karin	Lunchroom Aide	Willard	08/25/23
Duffy, Cheryl	Lunchroom Aide	Hamilton	08/25/23
Duyvejonck, Kimberly	Breakfast/Lunchroom Aide	Logan	08/25/23
Dyar, Kali	Reading/Math Interventionist	Washington	08/24/23
Ekstrom, Jennifer	Lunchroom Aide	Bicentennial	08/25/23
Ellis, Aminn	Lunchroom Aide	Franklin	08/25/23
Escamilla, Dulce	Reading/Math Interventionist	Willard	08/24/23
Evans, Sydney	Breakfast Aide	Jane Addams	08/25/23
Ferry, Mary Jo	Breakfast/Lunchroom Aide	Washington	08/24/23
Finch, Elizabeth	Hall Security	Wilson	08/24/23
Fox, Traci	Educational Tech Para	High School	07/10/23
Franks, Dorinda	Lunchroom Aide	Wilson	08/25/23
Garrison, Lynn	Digital Learning Support Asst	Butterworth	08/24/23
Gellerstedt, Sabrina	Special Ed Para	Wilson	08/24/23
Giza, Elizabeth	Health Professional (RN)	Bicentennial	08/25/23
Griffin, Dana	Special Ed Para	Roosevelt	08/24/23
Hansen, Amanda	Health Professional (RN)	Washington	08/24/23
Happel, Jenna	Special Ed Paraprofessional	Washington	08/24/23
Harris, Deborah	Digital Learning Support Asst	Roosevelt	08/24/23
Hawotte, Terri	Lunchroom Aide	Butterworth	08/25/23
Henry, Olivia	Special Ed Paraprofessional	Washington	08/24/23
Hernandez, Susanna	Special Ed Paraprofessional	Hamilton	08/24/23
Hernandez, Veronica	Lunchroom Aide	John Deere	08/25/23
Holman, Julie	Breakfast Aide	Roosevelt	08/25/23
Holman, Julie	Reading/Math Interventionist	Roosevelt	08/24/23
Hoogheem, Amber	Health Professional (RN)	High School	08/24/23
Hovonick, Brandy	Special Ed Paraprofessional	John Deere	08/24/23
Inskeep, Annelise	Digital Learning Support Asst	Hamilton	08/24/23
Jackson, Pamela	Health Professional (RN)	Logan	08/24/23
Jacobs, Pat	Breakfast/Lunchroom Aide	Willard	08/25/23
Jasper, Matthew	Special Ed Para	MHS – ASPIRE	08/24/23
Johnson, Alicia	Health Clinic Clerk	John Deere	08/24/23
Johnson, Julie	Preschool Para	Jefferson	08/24/23
Kaiser, Nicole	Special Ed Para	High School	08/24/23
King, Beverly	Hall Security	Wilson	08/24/23
Kooken, Leslie	Reading/Math Interventionist	Hamilton	08/24/23
Krotz, Joni	Lunchroom Aide	Bicentennial	08/25/23
Lahoti, Rajeshree	Preschool Para	Jefferson	08/24/23
Lara, Miguel	Alternate Ed Para	MHS – ASPIRE	08/24/23
Larson, Connie	Special Ed Para	John Deere	08/24/23
Larvenz, Casandra	Reading/Math Interventionist	Roosevelt	08/24/23
Laud, Bridget	Reading/Math Interventionist	Franklin	08/24/23
Lofgren, Stephanie	Special Ed Para	Washington	08/24/23
Lopez de Villagomez, Marina	Breakfast/Lunchroom Aide	Hamilton	08/25/23
Lopez, Anita	Breakfast Aide	Jane Addams	08/25/23
Lopez, Bailey	Special Ed Para	Hamilton	08/24/23

Lopez, Carrie	Special Education Para	Wilson	08/24/23
Luna, Lily	Special Ed Para	Logan	08/24/23
Marlow, Eden	Lunchroom Aide	Jane Addams	08/25/23
Martinez, Lillia	Preschool Para	Butterworth	08/24/23
McBride, Janice	Hall Security	John Deere	08/24/23
McDermott, Joan	Digital Learning Support Asst	Jane Addams	08/24/23
Messmer, Laurie	Breakfast Aide	Hamilton	08/25/23
Mielke, Amber	Health Professional (RN)	Jefferson	08/24/23
Miley, Tara	Library Para	Butterworth	08/24/23
Miley, Tara	Library Para	Lincoln-Irving	08/24/23
Miller, Isaac	Preschool Para	Butterworth	08/24/23
Miner, Carrie	Special Education Para	Wilson	08/24/23
Mock, Jennifer	Health Professional (RN)	Jane Addams	08/24/23
Mohan, Archana	Bilingual Para	Jefferson	08/24/23
Moreno, Maria	Special Education Para	Wilson	08/24/23
Morris, Heather	Reading/Math Interventionist	Logan	08/24/23
Moseng, Lisa	Breakfast/Lunchroom Aide	Washington	08/25/23
Nagpal, Meenu	Special Ed Para	Jane Addams	08/24/23
Navarro, Rico	Reading/Math Interventionist	Butterworth	08/24/23
Nelson, Deanne	Special Education Para	Wilson	08/24/23
Nowatzke, Toni	Lunchroom Aide	Franklin	08/25/23
O'Brien, Lisa	Preschool Para	Jefferson	08/24/23
Orwitz, Lisa	Health Professional (RN)	Willard	08/24/23
Padilla, Ashley	Special Ed Para	Hamilton	08/24/23
Park, Margery	Reading/Math Interventionist	Bicentennial	08/24/23
Perez Ayala, Hermelinda	Breakfast/Lunchroom Aide	Lincoln-Irving	08/25/23
Perez, Jaquelin	Preschool Para	Butterworth	08/24/23
Peterson, Cynthia	Special Ed Para	John Deere	08/24/23
Pettit, Elizabeth	Library Para	Addams/Logan	08/24/23
Prado Avila, Juana	Lunchroom Aide	Lincoln-Irving	08/25/23
Prebyl, Linda	Lunchroom Aide	Jane Addams	08/25/23
Raya Pena, Maria	Lunchroom Aide	Lincoln-Irving	08/25/23
Resch, Kristi	Digital Learning Support Asst	Washington	08/24/23
Roach, Kim	Lunchroom Aide	Willard	08/25/23
Roberts, Richard	Special Ed Para	John Deere	08/24/23
Rose, Amy	Special Ed Para	Roosevelt	08/24/23
Rubingh, Heather	Special Education Para	Wilson	08/24/23
Rumley, Janice	Reading/Math Interventionist	Willard	08/24/23
Sancen, Keyla	Preschool Para	Butterworth	08/24/25
Sanders, Paul	Special Ed Para	Washington	08/24/23
Skovronki, Guinevere	Special Ed Para	Jefferson	08/24/23
Smet, Deanna	Digital Learning Support Asst	Logan	08/24/23
Stanley, Michele	Educational Technology Para	Wilson	08/24/23
Stevens, Shayna	Special Ed Para	Logan	08/24/23
Summers, Kelly	Special Ed Para	John Deere	08/24/23
Taylor, Mona	Hall Security	John Deere	08/24/23
Teague, Diamon	Lunchroom Aide	Butterworth	08/25/23
Terry, Angelica	Lunchroom Aide	John Deere	08/25/23
Tucker, Tracey	Breakfast/Lunchroom Aide	Willard	08/25/23
Underwood, Petra	Lunchroom Aide	Jane Addams	08/25/23
Valdes, Emme	Special Ed Para	Roosevelt	08/24/23

Valenzuela, Alicia	Preschool Para	Washington	08/24/23
VanDam, Stacy	Library Para	Roosevelt	08/24/23
VandeMoortel, Anne	Health Professional (RN)	Franklin	08/24/23
VanHyfte, Camille	Academic/Behav Support Para	John Deere	08/24/23
Vanlandschoot, Mary	Preschool Para	Jefferson	08/24/23
Ventris, Austin	Academic Behav Support Para	Wilson	08/24/23
Verscha, Kari	Special Ed Para	John Deere	08/24/23
Waydeman, Patricia	Lunchroom Aide	Franklin	08/25/23
Wehr, Lisa	Digital Learning Support Asst	Roosevelt	08/24/23
Whiles, Chris	Breakfast/Lunchroom Aide	Bicentennial	08/25/23
Whipple, Sarah	Special Ed Para	Roosevelt	08/24/23
White, Lesley	Digital Learning Support Asst	Willard	08/24/23
Wieck, Sharon	Lunchroom Aide	Hamilton	08/25/23
Wiese, Molly	Library Para	Bicentennial	08/24/23
Wiese, Molly	Digital Learning Support Asst	Bicentennial	08/24/23
Williams, Rebecca	Special Ed Para	Logan	08/24/23
Womack, Lindsey	Special Ed Para	Bicentennial	08/24/23
Wood, Patricia	Special Ed Para	Hamilton	08/24/23
Yerrapothu, Sarada	Special Ed Para	Jefferson	08/24/23
Zier, Megan	Special Education Para	Wilson	08/24/23
Zinke, Andrew	Alternate Para	MHS – ASPIRE	08/24/23
Zinke, Elida	Special Ed Para	MHS – ASPIRE	08/24/23

- 2) the temporary employment of the following named educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Blucker, Courtney	1:1 Special Ed Para	Hamilton	08/24/23
Carizy, Duwen	1:1 Special Ed Para	Hamilton	08/24/23
Davis, Alice	Parent Coordinator	Jefferson	08/24/23
Engle, Megan	1:1 Special Ed Para	Hamilton	08/24/23
Hodson, Katie	Parent Coordinator 1	Logan	08/24/23
Luzano, Kelly	1:1 Special Ed Para	Hamilton	08/24/23
Pottebaum, Stephanie	Parent Coordinator 2	Hamilton	08/24/23
Riner, Tabatha	Bilingual Paraprofessional	Washington	08/24/23
Sarabia Gomez, Ana	1:1 Special Ed Para	John Deere	08/24/23
Vital Tapia, Maria	1:1 Special Ed Para	John Deere	08/24/23
Wiley, Penny	1:1 Special Ed Para	Hamilton	08/24/23

- 3) the temporary employment of the following named substitute educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Ade, Kara	Health Professional (RN)
Allee, Bill	Classroom Paraprofessional
Archer, Susan	Administrative Assistant
Baheti, Sarita	Classroom Paraprofessional
Baker, William	Custodian
Baker-Wood, Diane	Classroom Paraprofessional
Barbosa, Antonia	Breakfast/Lunchroom Aide

Benzide, Hasnaa	Classroom Paraprofessional
Carsell, Jon Chris	Custodian
Caudillo, Rose	Breakfast/Lunchroom Aide
Cimarrusti, Dan	Administrative Assistant
English, Darla	Classroom Paraprofessional
Erickson, Joyce	Health Professional (RN)
Flynn, Gail	Administrative Assistant
Hanson, Breanna	Custodian
Henry, Ruthanne	Health Professional (RN)
Hill, Lesley	Classroom Paraprofessional/Lunchroom Aide
Hoyt, Mark	Custodian
Ibarra, Valerie	Health Professional (RN)
Johnson, Josephine	Breakfast/Lunchroom Aide
Koenig, R. Joyce	Administrative Assistant
Krantz, Sally	Breakfast/Lunchroom Aide
Madison, Morgan	Classroom Paraprofessional/Lunchroom Aide
McConnell, Robin	Classroom Paraprofessional
Mendoza, Erika	Breakfast/Lunchroom Aide
Mital, Shirley	Custodian
Mortenson, Pamela	Custodian
Nelson, Kim	Health Professional (RN)
Nicholson, F. Carter	Custodian
Pearson, Braydon	Custodian
Pilichowski, Kathleen	Lunchroom Aide
Schaer, Michelle	Classroom Paraprofessional
VanVoltenburg, Kim	Custodian

**M. Acceleration of Resignation Date for the Purpose of Retirement – Educational Support Personnel**

the acceleration of the previously approved resignation date for the purpose of retirement from October 2, 2023 to September 30, 2023, for the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Woods, Diane	Administrative Assistant – Principal	High School

**N. Resignation for the Purpose of Retirement – Educational Support Personnel**

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Elliff, Linda	Custodian	Jane Addams	12/31/23
Grooms, Pamela	Administrative Assistant	Hamilton	07/31/23

**O. Transfer/Reassignment – Educational Support Personnel**

the transfer/reassignment of the following named educational support personnel:

- 1) the transfer of Tyler Hahn from the 2<sup>nd</sup> Shift Custodial position at John Deere to the 1<sup>st</sup> Shift Custodial position at Lincoln-Irving, effective August 16, 2023.
- 2) the transfer of Seth Romeo from the 2/3<sup>rd</sup> Split Shift Custodial position at Moline High School to the 1<sup>st</sup> Shift Athletics/Grounds Custodial position at Moline High School, effective July 17, 2023.

**P. Resignation/Termination – Educational Support Personnel**

the resignation/termination of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Durham, Tina	Breakfast/Lunch Aide	Franklin	06/08/23
Ethridge, Emily	Custodian – 2 <sup>nd</sup> Shift	John Deere	07/06/23
Fuller, David	Lunchroom Aide	Wilson	06/08/23
Murphy, Stephanie	Administrative Assistant	Allendale	08/11/23
Reason, Abigail	Special Education Para	Wilson	06/09/23

**Q. Approval of Family Medical Leave Act – Educational Support Personnel**

that the Board of Education grant approval of a family medical leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Quintana, Richard	Maintenance - Painter	Coolidge Campus	Beginning 09/18/23 and lasting until approximately 09/29/23

**R. Payments for Board Approval**

approval of payments:

Fund 1 Educational	2,671,422.47
Fund 2 Operations & Maintenance	150,312.26
Fund 3 Debt Service	0.00
Fund 4 Transportation	1,428.09
Fund 5 Retirement	204,679.32
Fund 6 Capital Projects	1,960,479.10
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	193,239.49
Fund 9 Life Safety Code	182,775.00
Fund 10 Group Insurance	1,180,901.77
Fund 11 Student Activity	<u>32,165.04</u>
TOTAL	6,595,606.93

**See Attachment No. 4.****S. Freedom of Information Act Requests**

- 1) A Freedom of Information Act Request was received from Prairie State Wire requesting information on current Moline-Coal Valley School District school board members with specific data points. The District has responded to this request.
- 2) A Freedom of Information Act Request was received from Prairie State Wire requesting information on Moline-Coal Valley School District employees with specific data points. The District has responded to this request.
- 3) A Freedom of Information Act request was received from Prairie State Wire requesting information on substitute teachers in the Moline-Coal Valley School District. The District has responded to this request.

**T. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

- 1) Various fields as agreed upon for practices as stated in the agreement during construction at Butterworth Elementary from August 7-25, 2023 from 5:30 p.m. until 7:30 p.m. and then Butterworth Elementary field from August 28-October 19, 2023 from 5:30 p.m. until 7:30 p.m. for practices, and Moline High School freshman field on Saturdays for games by Moline Youth Football. Rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 2) Moline High School PE Facility on Saturday, August 26, 2023, from 4:00 p.m. until 7:30 p.m. and Hamilton Elementary School on Tuesday, September 5, 2023 from 6:00 p.m. until 8:00 p.m. by Moline Youth Basketball for tryouts. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.

U. **Engage Services – Illinois Resource Center**

that the Board of Education approve the engagement of Multilingual Consultants from the Illinois Resource Center, Arlington Heights, Illinois, at a total cost not to exceed \$15,250. **See Attachment No. 5.**

V. **Engage Services – Thompson Electronics Company**

that the Board of Education approve the service agreement for a cellular monitoring system from Thompson Electronics Company, Peoria, Illinois, at a total cost not to exceed \$10,000 for installation and \$6,375 annually. **See Attachment No. 6.**

Board Approval	
MOLINE HIGH SCHOOL	
<b>Differential Assignments 2023-2024</b>	
<b>Academic Team (8-10%)</b>	Holly Anderson
Academic Team, Asst. (5-7%)	Kim Anderson
<b>Department Chairperson (18-20%)</b>	
Art / Industrial Technology	Tim Albrecht
Business / Family & Consumer Science	Tim Albrecht
Counseling	Ellen Garrity
English	Arthur Wykoff
Foreign Language	Jose Castro
Mathematics	Lesley Lamphier
Physical Education / Driver Education	Ellen Garcia
Science	Joel Bohnsack
Social Studies	Trent Lamphier
Special Education	Stephanie Bauer
<b>Dramatics</b>	
Fall Play Director (5-7%)	A Rathman (non-staff)
Fall Play Assistant Director (3-5%)	Erika Seabloom
Fall Play Technical Director (3%)	Phil Rhea
Winter Play Director (5-7%)	Kristin Koski
Winter Play Assistant Director (3-5%)	Angela Rathman (non-staff)
Spring Musical Director (5-7%)	Ben Holmes
Spring Musical Assistant Director (3-5%)	Alex Ryser
<b>Forensics (6-8%)</b>	Erica Seabloom
<b>Creative Magazine (6-8%)</b>	Kathleen MacLennan
<b>Chess (6-8%)</b>	Dan Thompson
<b>History Club Advisor (4-6%)</b>	Trent Lamphier
<b>Interact Club (1-3%)</b>	Sylvia Salinas
<b>Link Leaders (3% each)</b>	
Link Leader	Jenifer Hofmann
Link Leader	Laurel Schroeder
Link Leader	Shannon Finneran

<b>Minority Leaders of Tomorrow Advisor (3-5%)</b>	<b>Adrian Ritchie</b>
<b>Music</b>	
<b>Vocal (17-19%)</b>	<b>Ben Holmes</b>
<b>Band (Instrumental) Director (17-19%)</b>	<b>Zackary Morton</b>
<b>Assistant Band (Instrumental) Director (7-9%)</b>	<b>Jennifer Morton</b>
<b>Pep Band (2-3%)</b>	<b>Zackary Morton</b>
<b>Jazz Band (3-5%)</b>	<b>Zackary Morton</b>

<b>Newspaper (12-14%)</b>	<b>Heidi Norcross</b>
<b>Asst. Newspaper (8-10%)</b>	<b>Heather Breidenbach</b>

<b>Robotics (3%)</b>	<b>Zach Bostic</b>
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<b>Student Lead Help Desk (5%)</b>	<b>Lavanya Vijayaraghavan</b>
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<b>Yearbook (12-14%)</b>	<b>Susan Hafner</b>
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**Work Study Coordinators (3-4%)**

<b>S.T.E.P.</b>	<b>Jeff Adams</b>
<b>Business Internship</b>	<b>Dan Byrne</b>

<b>Intramurals (4%)</b>	<b>Chris Larson</b> <b>Tim McCollom</b>
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**Woodrow Wilson Middle School**

Differential Assignments 2023-2024

<b>Academic Team (4-5%)</b>	<b>Angie Curnyn</b>
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<b>Detention (5-7%)</b>	<b>Robert Carizey</b>
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<b>Dramatics (5-7%)</b>	<b>Hillary Erb</b>
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<b>Event Sound Coordinator (4%)</b>	<b>Hillary Erb</b>
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<b>Vocal Music (3-5%)</b>	<b>Hillary Erb</b>
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<b>Band (9-11%)</b>	<b>Calesia House</b>
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<b>Newspaper (4-6%)</b>	<b>Angie Curnyn</b>
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<b>Safety Supervisor (3%)</b>	James Adamson (.5)
	Alexandra Axup (.5)
	Mary Moore (.5)
	Hunter Hendricksen (.5)
	Alyssa Brems (.5)
	Maria Moreno (para)
	Austin Ventris (para) (1.5)
<b>Student Congress (6-8%)</b>	Tasha Wiemers
	Paul Mitchell (.5)
<b>Yearbook (5-7%)</b>	Amanda Walters (.5)
	Jared Feller
<b>Team Leader (5%)</b>	Kim Resler
	Jenny Weeks
	Angie Curnyn
	Marlene DeLong
	Sharon Ford
	Lyndsey Roberts
<b>WEB Leaders (3%)</b>	Hunter Hendricksen (.5)
	Mary Moore (.5)
	Katie Brooks
<b>Therapy Dog Stipend (\$700)</b>	Marlena Urbain
<b>Intramurals (5%)</b>	Katie Brooks (.5)
	Reagan Jones (.5)
<b>John Deere Middle School Differential Assignments 2023-2024</b>	
<b>Detention (5-7%)</b>	Karen Henkins
<b>Dramatics (5-7%)</b>	Alex Ryser (.5)
	Angela Sheese(.5)
<b>Event Sound Coordinator (4%)</b>	Jennifer Morton (.5)
	Angela Sheese (.5)
<b>Vocal Music (3-5%)</b>	Angela Sheese
<b>Band (9-11%)</b>	Jennifer Morton
<b>Newspaper (4-6%)</b>	Jamie Trost (.5)

<b>Safety Supervisor (3%)</b>	Megan Lundquist (.5) Gina Cimarrusti Paula Kobylski Amorah Malzewski Connor Gunneman Dylan Cross Rebecca Anderson (.5) Kate Zacharewicz (.5)
<b>Student Congress (6-8%)</b>	Amorah Malzewski (.5) Megan Lundquist (.5)
<b>Yearbook (5-7%)</b>	Rachel McCoy Krista Killam
<b>Team Leader (5%)</b>	Dylan Cross Megan Whitaker Jennifer Larsen Erin Luckey Chad Potter Jacob Vroman
<b>WEB Leaders (3%)</b>	Jamie Trost Alex Ryser
<b>Intramurals (5%)</b>	Chris DeClerck
<b>ELEMENTARY</b>	
DIFFERENTIAL ASSIGNMENTS 2023-2024	
<b>Band Business Rental Program (4%)</b>	Jen Morton
<b>Academic Team Coach (2%)</b>	
Bicentennial	Laura Martel
Butterworth	Julianne Conant
Franklin	Kelly Beam
Hamilton	Mara Fanello (.5) Emily Ehlers (.5)
Lincoln Irving	Cassandra Alaniz
Roosevelt	Ali Fiems (Knollenberg) (.5) Anna Wetherell (.5)
Washington	Darci Keeling (.5) Janessa Lampton (.5)
Willard	Rachel Claude

BOARD APPROVAL	
<b>Moline High School</b>	
<b>Athletic Differential Assignments 2023-2024</b>	
<b>Baseball</b>	
Head Varsity (16-18%)	Craig Schimmel
Asst. Varsity (11-13%)	Jim Zacharewicz
Head Grades 10 (11-13%)	Chris Dillie
Head Grades 9 (9-11%)	Trevor DeJaynes (.25)
Head Grades 9 (9-11%)	Michael Budka (.25)
Head Grade 9 (Assistant) (9-11%)	Matt Jasper (.50) (non-staff)
<b>Bass Team</b>	
Head Bass Team (2-4%)	Tim Albrecht
Assistant Bass Team (1-3%)	Tim Himsl (non-staff) (.33)
	Steve Paytash (non-staff) (.67)
<b>Basketball</b>	
Boys-Head Varsity (28-30%)	Sean Taylor
Boys-Asst. Varsity (15-17%)	Troy Noble (.50)
Boys-Asst. Varsity (15-17%)	Pat Rangel (.50) (non-staff)
Boys-Head Sophomore (15-17%)	Matt Hollenback (non-staff)
Boys-Head Grade 9 (13-15%)	Tim Wages (non-staff) (.50)
Boys-Head Grade 9 (13-15%)	Ryan Dieckman (non-staff) (.50)
Girls-Head Varsity (28-30%)	Adrian Ritchie
Girls--Asst. Varsity (15-17%)	Terry Evans (non-staff)
Girls-Head Sophomore (15-17%)	Darrick Reaves (non-staff)
Girls-Head Grade 9 (13-15%)	Michelle Hollenback (non-staff)
<b>Bowling</b>	
Girls (10-12%)	Matt Woods
<b>Cross Country</b>	
Head Varsity Boys/Girls (13-15%)	Tauwon Taylor
Asst. Varsity Boys/Girls (9-11%)	Jill Iams (non-staff)
<b>Football</b>	
Head Varsity (28-30%)	Mike Morrissey
Asst. Varsity (12-14%)	Anthony Roome (non-staff)
Asst. Varsity (12-14%)	Tyler Olson (.50)

Asst. Varsity (12-14%)	Kevin Gorgal (.50)
Asst. Varsity (12-14%)	Eric Josuphait (.50)
Asst. Varsity (12-14%)	Darren Phelps (.50)
Head Sophomore (10-12%)	Darrick Reaves (non-staff)
Asst. Sophomore (9-11%)	Greg Ventris (.50)
Asst. Sophomore (9-11%)	George Percak-Dennett (non-staff) (.50)
Asst. Sophomore (9-11%)	Nate Gilbraith (.50) (non-staff)
Asst. Sophomore (9-11%)	Eddie Williams (.50)
Head Grade 9 (9-11%)	Adam Rasche
Asst. Grade 9 (8-10%)	Eli Simmons (.50)
Asst. Grade 9 (8-10%)	Ed Morrissey (non-staff)(.50)
<b>Golf</b>	
Boys (6-8%)	Max Haverland
Assistant (1-3%)	Logan McMillion (non-staff)
Girls (6-8%)	Logan Bennison
Assistant Girls (1-3%)	Chris Cramer (non-staff)
<b>Soccer</b>	
Head Varsity Boys (15-17%)	Rick Sanchez (non-staff)
Asst. Varsity Boys (10-12%)	Brandon Sanchez (non-staff)
Head Grade 9 (JV) Boys (9-11%)	Charlie Whiteman (non-staff) (.75)
Head Grade 9 (JV) Boys (9-11%)	Luis Ojeda (non-staff) (.25)
Head Grade 10 Boys Soccer (10-12%)	Nathan Sanchez (non-staff) (.75)
Head Grade 10 Boys Soccer (10-12%)	Nestor Sanchez (non-staff) (.25)
Head Varsity Girls (15-17%)	Lindsay Schilb
Asst. Varsity Girls (10-12%)	Gio Saucedo (non-staff)
<b>Softball</b>	
Head Varsity (16-18%)	Jordan Wages (non-staff)
<b>Swimming</b>	
Boys - Head Varsity (16-18%)	Michael Roche (non-staff)
Boys - Asst. Varsity (11-13%)	Evan Juarez (non-staff)
Girls - Head Varsity (16-18%)	Michael Roche (non-staff)
Girls - Asst. Varsity (11-13%)	Hunter Hendricksen
<b>Tennis</b>	
Boys - Head Varsity (15-17%)	Rick Mellinger (non-staff)
Boys - Asst. Varsity (10-12%)	Michael Allee

Boys - Asst. Varsity (10-12%) JV	Matt Wilhelm (non-staff)
Girls - Head Varsity (15-17%)	Brooke Forsberg (non-staff)
Girls - Asst. Varsity (10-12%)	Matt Wilhelm (non-staff)
Girls - Asst. Varsity (10-12%)	Rick Mellinger (non-staff)

## Track

Boys - Head Varsity (18-20%)	Tauwon Taylor
Boys - Asst. Varsity (12-14%)	Adam Rasche
Boys - Asst. Varsity (12-14%)	Laura Polizzi
Boys - Asst. Varsity (12-14%)	Luis Vasquez (.70)
Boys - Asst. Varsity (12-14%)	Joel Delp (.30)
Girls - Head Varsity (18-20%)	Joel Bohnsack
Girls - Asst. Varsity (12-14%)	Rebecca Anderson
Girls - Asst. Varsity (12-14%)	Michelle Sanchez (.40) (non-staff)
Girls - Asst. Varsity (12-14%)	Merle Norberg (.30) (non-staff)
Girls - Asst. Varsity (12-14%)	Eddie Williams
Girls - Asst. Varsity (12-14%)	Jenna Adams (.3)

## Volleyball

Head Varsity (15-17%)	Jenna Laxton (non-staff)
Assistant Varsity (10-12%)	Kristen Veto (non-staff)
Head Grade 9 (8-10%)	Mariah Ross (non-staff)

## Wrestling

Head Varsity (18-20%)	Jacob Ruettiger
Asst. Varsity (12-14%)	Jordan Richardson (non-staff) (.5)
Asst. Varsity (12-14%)	James Ealy (.5)
Head Sophomore (11-13%)	Greg Ventris
Head Grade 9 (11-13%)	Nick Jurczyk (non-staff) (.5)
Head Grade 9 (11-13%)	Richard Audus (non-staff) (.5)

## Weight Room Manager (10-12%)

Darren Phelps

## Cheerleading

Fall (7-9%)	Megan Ramirez
Assistant Fall (2-4%)	Emily Ehlers
Winter (9-11%)	Megan Ramirez
Assistant Winter (3-5%)	Emily Ehlers

## Contemporaires

Shelly Palmer (.40)  
Sarah Thieme (.30)

	Amanda Pauley (.30)
<b>Flags and Twirlers</b>	
Head (3-5%)	Kathryn Griswold
Special Olympics	
Head (11-13%)	Holly VanHerzeele
Assistant (6-8%)	Cheryl Lyman (non-staff)

## Wilson Middle School Athletic Differential Assignments 2023-2024

<b>Athletic Manager (18-20%)</b>	Dan Olson
<b>Basketball</b>	
Boys - Head Grade 7 (7-9%)	Alex Tyson (non-staff)
Boys - Head Grade 8 (7-9%)	Trevor May (non-staff)
Girls - Head Grade 7 (7-9%)	Alex Tyson (non-staff)
Girls - Head Grade 8 (7-9%)	Alyssa Brems
<b>Cross Country</b>	
Head Grades 7/8 (6-8%)	Matt Perkins
Assistant 7/8 (2-4%)	Alyssa Brems
<b>Football</b>	
Head Grades 7/8 (7-9%)	Paul Mitchell (8th)
Asst. Head Grades 7/8 (7-9%)	Alex Tyson (7th)(non staff)
Asst. Grades 7/8 (6-8%)	Greg Quick (non-staff) (8th)
Asst. Grades 7/8 (6-8%)	Dalton Roselle (non-staff) (7th)
<b>Swimming - Co-ed</b>	
Head Grades 7/8 (2-4%)	Michael Roche (non-staff)
Asst. Grades 7/8 (1-3%)	Hunter Hendricksen
<b>Tennis</b>	
Head Gr. 7/8 Boys (5-7%)	Tasha Wiemers
Head Gr. 7/8 Girls (5-7%)	Michael Allee
<b>Track</b>	
Boys - Head Grade 7 (5-7%)	Jared Feller
Boys - Head Grade 8 (5-7%)	Steve Abel (non-staff)
Girls - Head Grade 7 (5-7%)	Alex Tyson (non-staff)

Girls - Head Grade 8 (5-7%)	Matt Perkins
<b>Volleyball</b>	
Head Grade 7 (6-8%)	Hillary Erb
Head Grade 8 (6-8%)	Tiffany Denys
<b>Wrestling</b>	
Head Grades 7 & 8 (7-9%)	Joe Ventris (non-staff)
Asst. Grades 7 & 8 (6-8%)	Austin Ventris (non-staff)
<b>Cheerleading</b>	
Head (8-10%)	Alexandra Axup
<b>John Deere Middle School Athletic Differential Assignments 2023-2024</b>	
<b>Athletic Manager (18-20%)</b>	Robert Michna
<b>Basketball</b>	
Boys - Head Grade 7 (7-9%)	Mike Welch (non-staff)
Boys - Head Grade 8 (7-9%)	Scott Hollenbeck (non-staff)
Girls - Head Grade 7 (7-9%)	Rebecca Anderson
Girls - Head Grade 8 (7-9%)	Logan Bennison
<b>Cross Country</b>	
Head Grades 7/8 (6-8%)	Rebecca Anderson
Assistant 7/8 (2-4%)	Kate Zacharewicz
<b>Football</b>	
Head Grades 7/8 (7-9%)	Brandon Hollenback (non-staff)
Asst. Head Grades 7/8 (7-9%)	Alvin Carbajal (non-staff)
Asst. Grades 7/8 (6-8%)	Ryan Reade
<b>Swimming - Co-ed</b>	
Head Grades 7/8 (2-4%)	See Wilson
Asst. Grades 7/8 (1-3%)	See Wilson
<b>Tennis</b>	
Head Gr. 7/8 Boys (5-7%)	Tom Slininger (non-staff)
Head Gr. 7/8 Girls (5-7%)	Tom Slininger (non-staff)

<b>Track</b>	
Girls - Head Grade 8 (5-7%)	Camille VanHyfte (non-staff)
<b>Volleyball</b>	
Head Grade 7 (6-8%)	Teresa Stabler (non-staff)
Head Grade 8 (6-8%)	Chrissy Dieckman
<b>Wrestling</b>	
Head Grades 7 & 8 (7-9%)	Dan Francescon (high school)
Asst. Grades 7 & 8 (6-8%)	Juan Tapia (non-staff)
<b>Cheerleaders (8-10%)</b>	
	Camille VanHyfte (non-staff)
	Dawn Carnahan (non-staff)

**Sixth Assignments Moline High School  
Semester 1**

**Moline High School**

Albrecht, Tim	Business Education
Anderson, Kim	Science
Blunt, Phil	Science
Bostic, Zach	Industrial Technology
Byrne, Dan	Business Education
Castro, Jose	Spanish
Ciucci, Amy	Spanish
Cleveland, Cassie	Special Education
David, Brian	Family Consumer Sciences
Ehlers, Joe	Business Education
Estrada, Allison	English
Ford, Steve	PE
Hafner, Susan	English
Harding, Lanae	World Language
Howard, Melissa	Special Education
Lamphier, Trent	Social Studies
Masterson, Joe	World Language
Mitchell, Nancy	Special Education
Norcross, Heidi	English
Rhea, Phil	English
Salinas, Sylvia	World Language
SantAmour, Tracy	PE
Schilb, Lindsay	Mathematics
Schimmel, Craig	PE
Stoll, Marina	World Language
VanHerzeele, Holly	Special Education
Vijayaraghavan, Lavanya	Business Education
Wharfield, Jennifer	Family Consumer Science
Zobrist, Christina	Social Studies

**Elementary**

Adams, Teri	Music
Dembosky, Sarah	Art
Dickey, Laura	Library
Fetty-Ward	Library
Morrisey, Rebecca	Art
Olson, Tyler	PE
Ossian, Kerry	Library
Peterson, Emily	Library

Reed, Kayla	Art
Sheese, James	Art
Soppe, Joan	Art
Middle School	
Cimarrusti, Gina	SpEd PE

**Cup Stacking (2%)**

Jane Addams	Andy Cockerill
Bicentennial	Christine Watts
Franklin	Tyler Olson (.5)
	Rachel Moore (.5)
Hamilton	Ryan Rosenthal
Lincoln Irving	Troy Noble
Logan	Darren Dykstra
Roosevelt	Eddie Williams
Willard	Mark Rittenhouse

**Lego Team (2%)**

Bicentennial	Jamie Fetty Ward
Butterworth	Angela Florence
Franklin	Andrew Anselmi
Logan	Rebecca Miller
Washington	Janessa Lampton (.5)
	Tiffany Piehl (.5)

**Mini Theater/After School Choir (2%)**

Jane Addams	Kathryn Griswold
Butterworth	Justin Lebo
Hamilton	Gabby Lewis
Logan	Teri Adams
Washington	Katie Griswold
Willard	Raya Knight (.5)
	Danielle Shull (.5)

**Student Council (2%)**

Jane Addams	Andy Cockerill
Bicentennial	Trisha Leibovitz
Butterworth	Julianne Conant (.5)
	Bari Reynolds (.5)
Franklin	Cammi Wallarab
Hamilton	Abby Clifford (.5)
	Jenna Fisher (.5)
Lincoln Irving	Patricia Perea
Logan	Maggie Dykstra
Roosevelt	Jessica Carlson(.5),
	Emily McKinney (.5)
Washington	Shirley Smith (.5)
	Carmae Kern (.5)
Willard	Julie Bender (.5)

	Raya Knight (.5)
<b>Special Olympics (2%) RVL Only</b>	
Roosevelt	Jerilyn Clark
<b>Safety Patrol (1%)</b>	
Jane Addams	Kathy Evans
Bicentennial	Jamie Fetty Ward
Butterworth	Bari Reynolds
Franklin	Andrew Anselmi (.5)
	Lindsay Witherspoon (.5)
Hamilton	Emily Ehlers (.5)
	Elaina Quilty (.5)
Lincoln Irving	Cassandra Alaniz
Logan	Darren Dykstra
Roosevelt	Anna Wetherell (.5)
	Ali Fiems (Knollenberg) (.5)
Washington	Ashlyn Kane
Willard	Raya Knight
<b>Safety Supervisor (5%)</b>	
Jane Addams	Kathy Evans
Bicentennial	Christine Watts (.33)
	Stacy Madison (.33)
	Christine Spindel (.33)
Butterworth	Beth McMillion
Franklin	Jenna Martel (.50)
	Cammi Wallarab (.50)
Hamilton	Laura Johnson
Lincoln Irving	Shelly Boxell
Logan	Heather Morris (Interventionist)
Roosevelt	Jacob Viaene (.5)
	Allyson Radwan (.5)
Washington	Karen Jennings
Willard	Danielle Shull
<b>Therapy Dog Stipend (\$700)</b>	
Jane Addams	Jace Teed (.5)
Hamilton	Sarah Teed (.5)

**Grade Level Chairs, Subject Level  
Chairs, Department Chairs**

<b>Grade Level Chairs</b>		
Eastman, Markaye	Grade Level Chairperson (Kindergarten)	Franklin
Kennelly, Rebecca	Grade Level Chairperson (Grade 2)	Willard
Talbot, Ann	Grade Level Chairperson (Grade 3)	Hamilton
Cullison, Erin	Grade Level Chairperson (Grade 4)	Hamilton
Johnson, Maggie	Grade Level Chairperson (Grade 5)	Bicentennial
<b>Subject Level Chairs (4%) (all levels) K-12</b>		
Ellen Garcia	Subject Level Chairperson (Phys Ed)	High School
Dembosky, Sara	Subject Level Chairperson (Art)	Bicentennial
Justin Lebo	K-5 Music Chair	Roosevelt
Calesia House	6-12 (Secondary) Music Chair	Wilson Jane Addams
Kerry Ossian	Elementary Library Chair	
<b>High School Department Chairs (18-20%)</b>		
Art / Industrial Technology	Tim Albrecht	
Business / Family & Consumer Science	Tim Albrecht	
Counseling	Ellen Garrity	
English	Arthur Wyckoff	
Foreign Language	Jose Castro	
Mathematics	Leslie Lamphier	
Physical Education / Driver Education	Ellen Garcia	
Science	Joel Bohnsack	
Social Studies	Trent Lamphier	
Special Education	Stephanie Casey	

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning <sup>MD</sup>  
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning <sup>BP</sup>  
Leslie Perkins, Coordinator of English Learners

DATE: July 20, 2023

SUBJECT: Engage in services provided by the Illinois Resource Center (IRC) to provide specialized training to district building teams in best practices for multilingual instruction and support as we restructure our method of delivering services.

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Board of Education approval is requested to engage in a one year contract with the IRC Multilingual Consultants to provide in-district training for building teams to support multilingual students as we shift toward a more inclusive instructional model for services.

Facts: As our multilingual population continues to grow, we have responded by adjusting how we deliver services to all students with the goal of keeping as many students in their mainstream classroom setting as much as possible. While we have Multilingual Specialists in all buildings to help provide services, we also recognize that mainstream classroom teachers will also need to develop or refine their knowledge of best practice strategies for their multilingual students throughout the school day when those specialists will be otherwise unavailable. Additionally, due to our growing numbers, the state has granted us an additional amount of funding to help serve this exponential population growth, with professional development listed as one of the acceptable options to use this funding, but the funds must be spent by August 31, 2023.

Cost: The total cost of the professional development, including four separate training days and travel expenses for the Multilingual Consultants to bring the training to our district will not exceed \$15,250 and will be paid for out of funds from the brand new Bilingual Education Award Grant.

Recommended Action: That the Board of Education approve the engagement of Multilingual Consultants from the Illinois Resource Center, Arlington Heights, Illinois, at a total cost not to exceed \$15,250.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Craig Reid, Director for Technology

DATE: July 20, 2023

SUBJECT: Engage Services for cellular security monitoring - Thompson Electronics Company

Reason for Board Consideration: Board approval is required to enter into a service agreement with Thompson Electronics Company for cellular security system management.

Action Necessary: Board of Education approval is requested to engage in a service agreement with Thompson Electronics Company.

Facts: The Educational Technology and Facilities Departments have been working together to find alternative solutions for the District's security alarm and monitoring system, which currently uses analog phone connections provided by AT&T (called POTS). Analog connections are being replaced with cellular and fiber alternatives that are easier to support and more cost-effective as the FCC continues to increase fees and surcharges on these lines. Additionally, the devices that convert and pass these analog connections are antiquated and are failing at multiple locations.

The Facilities and EdTech Departments recommend that we eliminate analog phone lines for our fire and monitoring systems and move to a cellular connection. We have looked at services offered by Per Mar, AT&T, and Thompson Electronics Company. Thompson Electronics has the most cost-effective solution for installation and annual charges.

Cost: The cost to implement this cellular network consists of a one-time installation cost that is not to exceed \$10,000 for the district and will be funded by Educational Technology capital accounts. The annual cost for the monitoring system is \$6,375, funded by the Facilities Department.

Recommended Action: That the Board of Education approve the service agreement for a cellular monitoring system from Thompson Electronics Company, Peoria, Illinois, at a total cost not to exceed \$10,000 for installation and \$6,375 annually.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

Solution Provider	One-Time Installation	Annual Cost
Thompson Electronics Company	\$8,000 (not to exceed \$10,000)	\$6,375 cellular
Per Mar Security	\$27,000 (\$1,800 per location)	\$25.00 per month per location - \$5,400 cellular only*
AT&T	\$15,295	\$1,924 monthly - \$23,088 annually

\*Per Mar requires a wireless device to connect different monitoring to their unit. Additionally, the monthly cost above is for cellular service only. There is an additional annual cost for the monitoring (approximately \$12,000 per year).

## **7.Appointment of IMRF Authorized Agent**

*Recommended Motion:* that the Board of Education appoint Vincent P. Gallo as the IMRF Authorized Agent for the Illinois Municipal Retirement Fund, effective July 1, 2023.

## **8.Approval of Resolution**

52

*Recommended Motion:* that the Board of Education approve the resolution authorizing Vincent Gallo, Board Treasurer, to be a designated officer authorized to sign checks and legal papers. **See Attachment No. 7.**



# MOLINE-COAL VALLEY SCHOOL DISTRICT

1619 11TH AVENUE, MOLINE, IL 61265 309.743.1600 MOLINESCHOOLS.ORG

## RESOLUTION

Be it resolved by the Board of Education of School District 40, Rock Island County, State of Illinois, that American Bank & Trust Co., BankOrion, Blackhawk State Bank, Chase, the Federal Reserve Bank<sup>1</sup>, First Midwest Bank<sup>2,3</sup>, First National Bank, Harris Bank, Illinois Funds, the Illinois School District Liquid Asset Fund Plus, LaSalle National Trust NA, Quad City Bank & Trust, Southeast National Bank<sup>3</sup>, The National Bank, US Bank, Valley Bank, and Wells Fargo Bank be designated as depositories for School District 40 funds, and that Andrew Waeyaert, President, and Vincent Gallo, Board Treasurer, be designated as officers authorized to sign checks and legal papers.

Dated this 24<sup>th</sup> Day of July, 2023

Board of Education  
School District 40  
Rock Island County, Illinois

Signed: \_\_\_\_\_  
(President)

Signed \_\_\_\_\_  
(Secretary)

Notes:

- <sup>1</sup> To include Treasury Direct account for purchase and holding for safekeeping of U.S. Treasury bills in book entry form.
- <sup>2</sup> To include repurchase agreements collateralized by US Treasury and US Government Agency Securities held by Fifth Third Bank as custodial bank for First Midwest Bank.
- <sup>3</sup> First Midwest Bank and Southeast National Bank include night depositories.

**9.Approval of Revised 2023-2024 Board of Education Meeting Dates**

54

*Recommended Motion:* that the Board of Education approve the revised Board of Education meeting dates for the 2023-2024 Board of Education meetings. **See Attachment No. 8.**

**BOARD OF EDUCATION MEETINGS**

July 1, 2023 through June 30, 2024

**MOLINE-COAL VALLEY COMMUNITY UNIT SCHOOL DISTRICT 40**

**Second Monday of Each Month**

Committee of the Whole Meeting - 6:00 p.m.  
Board of Education Meeting

**Fourth Monday of Each Month**

Board of Education Meeting - 6:00 p.m.

No 2<sup>nd</sup> Monday Meeting

July 24, 2023

No 2<sup>nd</sup> Monday Meeting

August 28, 2023

September 11, 2023

September 25, 2023

October 09, 2023

October 23, 2023

\*November 13, 2023

No 4<sup>th</sup> Monday Meeting

December 11, 2023

No 4<sup>th</sup> Monday Meeting

January 08, 2024

January 22, 2024

\*February 12, 2024

February 26, 2024

March 11, 2024

No 4<sup>th</sup> Monday Meeting

April 08, 2024

April 22, 2024

\*May 13, 2024

May 28, 2024

No 2<sup>nd</sup> Monday Meeting

June 24, 2024

**Unless otherwise designated, all meetings shall be held in the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois.**

**\*Scheduled meetings to be held in district schools:**

November 13, 2023

Franklin Elementary School

February 12, 2024

Jane Addams Elementary School

May 13, 2024

John Deere Middle School

**10. Approval of Vibrant Arena for Moline High School 2024 Graduating Class**

56

*Recommended Motion:* that the Board of Education approve the rental of the Vibrant Arena, Moline, Illinois, for the commencement ceremony for Moline High School graduating class of 2024 on Saturday, June 1, 2024, for the anticipated amount of \$16,500.00. **See Attachment No. 9.**

TO: Members of the Board of Education  
FROM: Vince Gallo, Chief Financial Officer *VG*  
DATE: July 20, 2023  
SUBJECT: Engage Services - Vibrant Arena for Moline High School Graduation

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

Facts: The 2024 commencement ceremony is being recommended for June 1, 2024. In past years, the District has successfully held commencement at the Vibrant Arena. It again is the wishes of Moline High School and the administration to use this venue to allow for our students, parents, guardians, families, and friends all to attend and participate in celebrating our student's success.

The District has partnered with two other Quad City High Schools to share the Vibrant Arena to reduce the rental fees. This year the High School graduation is scheduled time is yet to be determined. Therefore, it is the recommendation of administration to rent the Vibrant Arena for the commencement ceremony for the Moline High School graduating class of 2024.

Cost: The cost is anticipated at \$16,500 which will be supported from the Education Fund.

Recommended Motion: That the Board of Education approve the rental of the Vibrant Arena, Moline, Illinois, for the commencement ceremony for Moline High School's graduating class of 2024 on Saturday June 1, 2024, for the anticipated amount of \$16,500.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

**Event: 2024 Moline High School Graduation**

Date(s): Saturday, June 1, 2024

Times (Including Move-In & Move-Out): 5:30 pm – 10:30 pm

Doors: 6:30 pm

Leased Area ("Premises"): Arena – Commencement

Ceremony: 7:30 pm – 9:30 pm

Leased Area ("Premises"): Conference Rooms A-F (Student Staging Area) Times: 5:30 pm – 10:30 pm

Name/Entity ("LESSOR"): The Illinois Quad City Civic Center Authority ("IQCCCA"). IQCCCA owns the Premises and the arena commonly known as the "Vibrant Arena" as part of IQCCCA's statutory powers as a special Illinois municipal corporation, pursuant to 70 ILCS 200/215-1, et seq (IQCCCA and Vibrant Arena are collectively referred to herein as "Vibrant Arena").

Name/Company ("LESSEE"): Moline – Coal Valley School District No. 40

Address: 1619 11<sup>th</sup> Avenue

City, State, Zip: Moline, IL 61265

Contact: Chris Moore – Principal Moline HS Phone: 309-743-8801 Email: [cmoore@molineschools.org](mailto:cmoore@molineschools.org)

Contract Signee – Rachel Savage – Superintendent Moline – Coal Valley District Phone 563-495-0463

**LESSEE FEES**

LESSEE agrees to pay LESSOR as rental for said space covered under this agreement:

**Arena Rental:** \$3,000 (shared date with UT & RI) - plus additional expenses for staffing, AV and other fees. (see attached estimate)

**Conference Rental:** \$600 (shared date with UT & RI)

**Total of Listed Expenses:** TBD

Additional LESSEE rentals or requests will be billed at prevailing rate. Rental fee does not include any audio/visual/tech staffing or equipment, except as may be listed under LESSEE FEES.

Deposit: \$3,600

Contract & Deposit Due: August 1, 2023

Second Deposit (75% of estimated costs)

Due: April 1, 2024

Insurance: Provide a rider as outlined in #12 below.

Insurance Due: April 1, 2024

Final Rental Balance & Expenses: TBD

Final Rental Balance & Expenses Due: No later than 30 days after

event date

**\*\*I authorize the Vibrant Arena and Levy Restaurants to charge any outstanding rental or catering balances to the credit card supplied for the event. Initial Here \_\_\_\_\_**

- 1. PREMISES.** Except for reasonable rights of ingress and egress through public halls, corridors, and grounds, LESSEE shall have no rights in any part of the Vibrant Arena's property other than the premises hereinabove specified. LESSOR reserves the right to reassign rooms based on final guarantees and room setup needs.
- 2. DEPOSIT.** The Vibrant Arena has the right to retain the deposit and apply it to any expense incurred due to cancellation of the event covered under this Agreement, damages incurred to the facility as a result of the event, or to pay expenses incurred and payable by LESSEE as a result of the event. LESSEE further agrees to pay any additional deposits as demanded by the Vibrant Arena.
- 3. FOOD & BEVERAGE.** The LESSEE shall not bring any food and beverage onto the property of the Vibrant Arena. A separate contract will be entered into with Levy for all food and beverage purchases, if any.
- 4. LESSEE'S PROPERTY.** Any loss or damage to property brought onto the Vibrant Arena's property by the LESSEE shall be at the sole risk of the LESSEE.
- 5. INDEMNITY.** The LESSEE shall indemnify and hold the Vibrant Arena harmless for all claims, losses, or damages (including costs and attorney's fees) for any personal injury or property damage arising out of or caused, either proximately or remotely, wholly or in part, by an act, omission, negligence or misconduct on the part of the LESSEE or LESSEE's employees, agents, contractors, members, licensees or invitees.
- 6. CONTROL.** The Vibrant Arena reserves the right to control the operation and maintenance of the Premises. The Vibrant Arena staff have the right to enter the Premises at any time for any purpose, including removal of any person who, in the sole judgment of the Vibrant Arena staff, is disrupting or obstructing the proper operation and management of the Premises.

7. **RULES AND REGULATIONS.** All rules and regulations promulgated from time to time by the Vibrant Arena are hereby incorporated in this Lease by reference, and LESSEE shall comply fully with said rules and regulations. LESSEE is entitled to a current copy of such rules and regulations upon written request to the Vibrant Arena.
8. **HAZARDOUS PROPERTY.** LESSEE shall not bring upon the Premises any exhibit, equipment, or vehicles which, in the sole judgment of the Vibrant Arena would be or might be dangerous to persons or property or otherwise incompatible with the structure, systems and furnishings of the Premises.
9. **ASSIGNMENT.** LESSEE shall not assign its rights under this Lease.
10. **OTHER EVENTS.** LESSEE acknowledges that other events may be scheduled for other spaces within the Vibrant Arena not covered by this Lease.
11. **CASUALTY.** If any casualty or unforeseen occurrence renders the fulfillment of this Lease by the Vibrant Arena impossible, then this Lease shall terminate. In such event, LESSEE hereby waives any claim for damages or compensation from the Vibrant Arena.
12. **INSURANCE.** LESSEE shall, at its sole expense, obtain and retain through the duration of the event covered under this Agreement commercial general liability insurance including: Premises/operations; products/completed operations hazard; contractual liability; and personal injury. This general liability insurance shall include limits of liability of not less than \$1 million combined single limits for bodily injury and property damage. In addition, LESSEE shall obtain such additional insurance as the Vibrant Arena may require in its discretion from time to time. Certificates of insurance in form acceptable to the Vibrant Arena shall be provided to the Vibrant Arena at least thirty (30) days prior to the commencement of the event. The insurance policy shall name The Vibrant Arena as an additional insured, shall provide that the policies may not be cancelled or materially altered until at least **thirty (30) days** prior to written notice being given to the Vibrant Arena, and shall cover occurrences on any part of the Vibrant Arena property. The insurance carriers providing such insurance shall have no less than an "A" rating according to the A.M. Best's rating and shall be authorized to do business in Illinois.
13. **GOVERNING LAW.** This Agreement is governed by the laws of the State of Illinois. Any litigation arising under this Agreement is agreed to be maintained in Rock Island County, Illinois. LESSEE shall strictly comply with all applicable federal, state, and local statutes, rules and regulations.
14. **TIME FOR EXECUTION.** This Agreement must be signed by the LESSEE and returned within the above-mentioned due date along with any applicable deposit. In the event the executed agreement and applicable deposit is not received by the Vibrant Arena within such time, the Vibrant Arena, as its option, may declare the Agreement null and void, thereby canceling the date being held and covered by this Agreement.
15. **CANCELLATION.** If LESSEE cancels contracted space on or after September 1, 2023 LESSEE agrees to pay a cancellation fee of \$3,600. There will be no cancellation fee should LESSEE cancel this Agreement at any time due to a pandemic or any governmental action, order, or mandate. LESSEE further understands that if LESSOR has to cancel or postpone LESSEE's event due to a pandemic or any governmental action, order, or mandate, LESSOR will not be responsible for any costs or expenses incurred by LESSEE due to the cancellation or postponement. LESSOR will work with LESSEE in rescheduling the event that is postponed due to a pandemic or any governmental action, order, or mandate.

The additional attachments or addendums and subsequent terms and conditions are hereby made a part of this contract.

LESSOR – Vibrant Arena at The Mark

LESSEE – Moline – Coal Valley School District No. 40

By: \_\_\_\_\_  
 Vibrant Arena Assistant Executive Director, on:

By: \_\_\_\_\_  
 Executed by LESSEE on:

\_\_\_\_\_ 202 \_\_\_\_\_

\_\_\_\_\_ 202 \_\_\_\_\_



ESTIMATE Event Cost Summary  
 Moline High School Commencement  
 Event Date: Saturday, June 1, 2024  
 Estimated Event Time: Doors 6:30 pm / Ceremony 7:30 pm

**Graduation Estimate**

	<u>Estimate</u>
Arena Rental *	\$3,000.00
Conference Center Rent *	\$600.00
Set Up Fee - items included ** (Stage, Power, Metal Detectors, Turnover, Microphones)	\$2,500.00
Clean up	\$1,000.00
Video Wall Package / Cameras (Package B in 2023)	\$1,000.00
Techs / House Light Operator	\$536.00
Ushers	\$711.00
Parking	\$1,254.00
Security	\$1,445.00
Police	\$2,450.00
EMT's (minimum of 2 for event)	\$840.00
<b>TOTAL EVENT COSTS</b>	<b>\$15,336.00</b>
(staff pricing subject to change for 2024)	
<b>Deposit 1 (due 8/1/23)</b>	<b>\$3,600.00</b>
<b>Deposit 2</b>	<b>tbd</b>

*Tentative Agenda:*

Doors: 6:30 pm  
 Commencement: 7:30 pm  
 End Time: 9:30 pm

\*Arena and Conference Center rent discounted due to sharing date with RI & UT

\*\*If need to push in sections 109-111 for more space on the floor, will be subject to an additional \$500 fee.

This estimate is based on information provided through June 29, 2023. Any changes after this date will require a new estimate.

6/29/23 amm



## Graduations – Policies and Procedures Effective June 30, 2023

- A. Lease agreement – contract one (1) year at a time – July/August prior to the next year’s graduation
- B. Tentative hold – a school can put on hold dates no more than two (2) years beyond the next/current year’s graduation (example – July 2023 lease sent for 2024 graduation; school can then ask for a hold on the 2025 and 2026 graduation dates)
  - a. Venue staff will make every effort to confirm future holds
  - b. If a school does not confirm future dates by October 1<sup>st</sup>, that future date will be considered open for other events to reserve
- C. History of a date was determined by 2023 date and for moving into future years. School that has the previous year’s date can hold the same future date(s) for the same day of the week or weekend
  - a. Schools who have not changed their graduation date over the last 5 years will get priority on such date for 2024
  - b. No one can “bump” another school but can share a date (rent would be split but all other costs would be at 100% to each school)
  - c. If a school moves from an existing date to another date, the right to the previous date is lost for future years
  - d. History of a graduation date was determined by 2023 date and for moving into future years
  - e. If another school, or two schools, want the same date, then school(s) should:
    - i. Inquire of the other school if willing to share the date
    - ii. Determine if the other school holder can switch to a different date. A one-time switch would not cause the original date holder to lose the right to that date in the future
    - iii. If the original date holder will not switch or share then the requesting school will have to select a different date
    - iv. If there is still a date conflict, then the school who has held their graduations at Vibrant Arena the longest, will get priority to date with deference also being given to the graduation that has the greatest economic impact for the Quad Cities community
- D. If two schools want the same open date, first to contact/request gets the first right to that date
- E. All food/beverage needs will be purchased through Levy. No outside food/beverage will be allowed in the building.
- F. Conference Center
  - a. A school leasing the entire six (6) rooms will guarantee their use

- b. A school leasing less than the six (6) rooms will be subject to the venue reassigning or moving the school to another portion of the building



**Graduations – Rates**  
**Effective June 30, 2023**

<i>Year</i>	<i>Monday-Thursday</i>	<i>Friday-Sunday</i>
<b>2024</b>		
Arena	\$6,000	\$9,000
Conf Center	\$300/room	\$300/room
<b>2025</b>		
Arena	\$6,000	\$9,000
Conf Center	\$300/room	\$300/room
<b>2026</b>		
Arena	TBD	TBD
Conf Center	TBD	TBD

- Event estimates will be sent out with each lease agreement that details all costs for that year
- Labor expenses will always adjust to the rates in effect for the date of that graduation
- Video and other items are TBD for each year (charged separately to each school if date is shared by multiple schools)
- Deposits will be required as:
  - 1<sup>st</sup> Due 30 days after the contract is issued. Required amount will cover the arena and conference center rentals
  - 2<sup>nd</sup> Due April 1 for all schools and this will cover 75% of the estimated costs for labor and all other services/equipment
  - 3<sup>rd</sup> The balance will be billed within one week following event date.

## Microphones, Video Wall, Web Streaming and Camera Packages 2024

**\*All requests must be made to Event Coordinator no later than 2 weeks prior to graduation date.\***

### **Vibrant Arena will Provide the Following Microphones for Graduations:**

- 2 podiums with 2 microphones
- 2 microphones for a band
- 4 condenser microphones with 1 solo microphone for a choir
- We will provide a direct box with a quarter inch cable for one electric keyboard.

### **Package A - \$500 (Video Wall only Package)**

Includes:

- Use and/or connection of High Definition Video Wall (45' W x 25' H)
- Client provided logo only on Video Wall
- Customized Ribbon Board "Welcome" message
- *Add client provided slideshow/video for additional \$250*

### **Package B - \$1,000 (Video Wall & Web Streaming Package)**

Includes:

- Use and/or connection of High Definition Video Wall (45' W x 25' H)
- Client provided logo only on Video Wall
- Customized Ribbon Board "Welcome" message
- One (1) Static camera and cabling (no operator)
- One (1) Building technician to set-up YouTube or similar web streaming event
  - If web streaming is provided by the building the live camera feed can be put up on Video wall at no additional charge
- *Add client provided slideshow/video for additional \$250*
- *Add an additional live stream for an additional ceremony \$500 each*

### **Package C - \$3,250 (Video Wall, Web Streaming & Camera Package)**

Includes:

- Use and/or connection of High Definition Video Wall (45' W x 25' H)
- Video Switcher
- Building Technician to convert client files to video wall format
  - Client to provide video, slideshow, and logos to building at least 5 days prior to scheduled event
- Customized Ribbon Board "Welcome" message
- Three (3) Video cameras and cabling
  - Two (2) Camera operators (up to 4 hours; will be charged by the hour after 4 hours)
  - One (1) Static camera position (no operator)
- One (1) Technical director (up to 4 hours; will be charged by the hour after 4 hours)
- *Add an additional live stream for an additional ceremony \$500 each*

### **Additional Options:**

- *\$50 per hr. if graphic design is required*
- *Additional equipment/services/staff can be provided at an additional cost*

## 11. Approval of Elementary Building Supervisor Position

65

*Recommended Motion:* that the Board of Education approve the new Elementary Building Supervisor position, effective at the beginning of the 2023-2024 school year. **See Attachment No. 10.**

TO: Members of the Board of Education  
FROM: Todd DeTaeye, Assistant Superintendent for Human Resources  
DATE: July 20, 2024  
SUBJECT: Approval of Elementary Building Supervisor Position

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to create the new Elementary Building Supervisor position.

Facts: As a result of the pandemic and an overall increase of students struggling with academic recovery, social-emotional needs, and mental health concerns, it was determined that an additional layer of support was needed at the three elementary schools which currently house “high-needs” district programs. Roosevelt and Hamilton host multiple Life Skills classrooms and Washington hosts multiple Emotionally Disturbed (ED) classrooms. While post-pandemic challenges persist across all school settings, the needs are currently greater at these three locations as a result of the additional district programs they support. To bridge the gap, extra resources are required at these three settings to more effectively address the responsibilities associated with instructional leadership, building operations, coordination and supervision of non-instructional student activities, crisis management, and conflict resolution. By providing Roosevelt, Hamilton, and Washington assistance in these areas, the functions of the school can occur more effectively and the needs of the students and staff can be addressed more thoroughly.

Cost: This is a shifting of current staffing and job duties for the 2023-2024 school year. As such, there is no projected additional cost to the District at the present time.

Recommended Action: That the Board of Education approve the new Elementary Building Supervisor position, effective at the beginning of the 2023-2024 school year.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

**ELEMENTARY BUILDING SUPERVISOR**  
**(180 days) Fulltime Position**  
**7:15 am – 3:45 pm**

**SUMMARY:** Under direct supervision of the school principal, the EBS monitors a variety of activities on the school premises. The EBS assists with school safety and coordinates events for regular school hours and before and after school programs/events. In addition, the EBS provides excellent customer service to all visitors and stakeholders.

**REPORTS TO:** Elementary School Principal

**SUPERVISES:** Students and Visitors

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Coordinate and schedules events.
- Monitors before and after school building and ground usage.
- Assists with school contact of outside services/vendors and or agencies for providing school and student needs.
- Enforces schools' policies as well as assists with security and safety.
- Assists with managing emergencies.
- Develops positives relationships with internal and external customers.
- Communicates with parents in a constructive manner.
- Provides customer support as needed.
- Monitors absences and tardies in conjunction with the RIROE.
- Monitors the breakfast and lunch programs.
- Supervises the playground.
- Assists the staff, students, and teachers on playground duty in developing conflict management skills.
- Assists school counselor with peer mediation.
- Assists with minor behavior disruptions.
- Assist administrative assistant as needed.
- Perform other duties as assigned.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works in an office environment where the noise level is moderate.

Employee Acknowledgment \_\_\_\_\_ Date \_\_\_\_\_


The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

**12. Approval of Memorandum of Understanding with Western Illinois University -  
Alternative Teacher Licensure Program**

68

*Recommended Motion:* that the Board of Education approve the current and future Memorandum of Understanding with Western Illinois University for the purpose of Alternative Teacher License. **See Attachment No. 11.**

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: July 20, 2023

SUBJECT: Memorandum of Understanding with Western Illinois University - Alternative Teacher Licensure Program

**Reason for Board Consideration:** Board of Education approval is required to engage in memorandums of understanding with outside agencies.

**Action Necessary:** Board of Education approval to engage Western Illinois University to support teachers hired under the Alternative Teacher Licensure program is requested.


**Facts:** The national teacher shortage has caused an impact in being able to not only hire from a diverse pool of candidates but in some cases hire any qualified candidate. To address this issue, Western Illinois University has an Alternative Teacher Licensure program and will partner with the district in supporting future candidates. This program is a two-year residency in which a qualified candidate is hired and mentored by the district while supported through the formal process of regular licensure.

It is the recommendation of the administration to approve this and future MOU's regarding the WIU partnership for the purpose of Alternative Teacher Licensure. This will allow teachers from the WIU program to be hired and supported from alternative licensure through regular licensure.

**Cost:** There is no cost for engaging in this or future memorandums of understanding.

**Recommended Action:** That the Board of Education approve the current and future Memorandums of Understanding with Western Illinois University for the purpose of Alternative Teacher License.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Western Illinois University  
College of Education and Human Services  
School of Education**

**ALTERNATIVE LICENSURE/MAT PROGRAM AGREEMENT**

**District Name**

This Agreement is entered into by district name and number Moline-Coal Valley District #40 with its Principal office located at 3600 Avenue of the Cities, Moline, IL 61265 (address, city, state and zip); and Western Illinois University at Macomb, Illinois. Western Illinois University is hereinafter referred to as the "University" and the School District shall be referred to as "District."

WIU's School of Education has adopted the following policy concerning our MAT/Alternative Teacher License program's two-year residency: Upon being hired by a school partner and enrolling in EDS 600. internship in teaching, MAT students are expected to remain at that school for the duration of the residency (2 years). Exceptions will only be made when both parties (partner school leadership and MAT Candidate) agree to part ways or the MAT Candidate is let go for cause per the Memo of Understanding.

It is hereby agreed that:

1. The District and University shall:

- a. Comply with all policies, principles, and procedures as outlined in Illinois State Board of Education Rules governing Alternative Professional Educator Licensure Programs.
- b. Work together in selecting Mentor Teachers (year 1) and Coaches (year 2) to work with University Candidate.

The Mentors and Coaches assigned to each Candidate must meet the qualifications outlined in Illinois Administrative Code, Part 25, Section 25.60 subsection (a)(2)(A): a) hold a professional educator license, or be Gateways Level 5 credentialed, and be employed by the school district where the Candidate is serving his or her residency; b) have three years of full-time teaching experience in the 10 years immediately preceding his or her assignment as a Mentor; and c) have achieved a performance evaluation rating of proficient or higher in his or her two most recent evaluations.

- c. Ensure that the Candidate holds a provisional teaching license in the correct content area.

- d. Have the right and professional obligation to dismiss a Candidate, for cause, at any time, after conferring with Mentor Teacher/Coach, Principal, and University Program Coordinator.
- e. Ensure that the Candidate completes 92% of regular classroom hours over the course of each residency year. Time missed due to emergencies or sickness beyond this threshold must be made up and documented. Activities to make up this lost time must be school-related and include (but not limited to): participation in after-school programs; professional development programs; athletic events; club sponsorship; tutoring; summer programs. Candidates who do not make up this time lost due to emergencies or sickness will be counseled on a case by case basis in consultation with the University Supervisor, Principal, and Mentor/Coach and may result in the Candidate being dismissed from the program or have their program extended into a third year. All absences must be professionally communicated with the University Supervisor, Principal, and Mentor/Coach. Candidates will also be expected to follow school/district policy when arranging and documenting sick and/or personal days.
- f. Conduct an evaluation of the Candidate teaching performance during year 1 of the residency. The process for recommending a second year of residency will be the following:
  1. School Principal and University Supervisor recommend (or not) a second year of residency based on both formative assessments and a year-end summative evaluation as prescribed under the Performance Evaluation Reform Act (PERA) of 2010;
  2. Candidate receives a grade of C or above on all first-year coursework;
  3. Candidate meets the 92% time-in-class threshold or has made up for time lost beyond that threshold;
  4. Candidate receives a rating of “Meets Program Expectations” or higher on the WIU Teacher Education Program Disposition Assessment;
  5. Candidate accepts the Principal recommendation and second year of employment;
  6. University Supervisor/Program Coordinator supports the recommendation.

2. The District shall:

- a. Ensure that the school has a chief administrator in the school that has the licensure necessary to be a Principal in a public school in this State and that a majority of the teaches are required to have the licensure necessary to be instructors in a public school in this State.
- b. Hire the University Candidate as a full-time teacher with full time first year salary.
- c. Ensure the Mentor Teacher (year 1) and Coach (year 2) assigned to the Candidate is employed by the district and achieved a performance rating of proficient or higher in the two most recent evaluations.
- d. Ensure that the Mentor Teacher (year 1) and Coach (year 2) meet with Candidate a minimum of 1 hour per week to advise the Candidate on planning, management, curriculum, and district policy matters as needed.
- e. Ensure the Mentor Teacher (year 1) and Coach (year 2) observe the Candidate’s teaching each month and provide the Candidate with feedback.

- f. Conduct a teaching effectiveness assessment (by the Principal) on the Candidate at the end of the second year of residency, confirming, or not confirming that the Candidates performance warrants a full Professional Education License.
- g. Make available to the Candidate all appropriate student handbooks, teacher handbooks, curriculum guides, and school district policies (including professionalism, confidentiality, Mandated Reporter requirements, and acceptable use of social media, equipment, and technology.)

3. The University shall:

- a. Ensure the Mentor Teacher (year 1) and Coach (year 2) assigned to the Candidate holds a professional educator license and has three years of full-time teaching experience in the last ten years.
- b. Ensure that only those Candidates who have met alternative licensure and University admission requirements are eligible for the district to hire.
- c. Ensure that the Candidate holds a Bachelor’s degree or higher from a regionally accredited institution.
- d. Ensure that the Candidate has passed applicable subject-specific content area test(s) as outlined by IAC part 25.
- e. Ensure that the University Supervisors/Program Coordinator(s) meet with Candidate a minimum of 1 hour per week to advise the Candidate on planning, management, curriculum, and district policy matters as needed.

This Agreement shall remain in force until such time as it may be rescinded by either party or superseded by a new agreement.

IN WITNESS WHEREOF, the District and the University agree to the above.

**MAT Coordinator or Designee:**

_____	_____	_____
Printed Name	Signature	Date

**District Superintendent or Designee:**

_____	_____	_____
Printed Name	Signature	Date

**MAT Candidate:**

Jenna Adams		4/3/2023
_____	_____	_____
Printed Name	Signature	Date

**13. Approval of Memorandum of Understanding with Project NOW Head Start**

73

*Recommended Motion:* that the Board of Education approve the Memorandum of Understanding between Project NOW Head Start and the Jefferson Early Childhood Center for the 2023-2024 School Year. **See Attachment No. 12.**



**MEMORANDUM OF UNDERSTANDING**  
**2023 – 2024**

This is a collaborative agreement between **Project NOW Head Start** and the **Jefferson Early Childhood Center**. It describes the intention and detailed plans for these entities to work in partnership to support the early childhood care and education of the families of this community.

In order to support comprehensive services and support for the low-income families of the service area, both parties agree to:

1. Establish and maintain lines of communication with participating Birth-to-Three Parental Training (hereafter called 0-3), Pre-K At Risk, Preschool For All Children, Preschool for All Extended Day Children and other formally-recognized Early Care and Education programs (hereafter called ECE programs).
2. Provide one another with eligibility criteria for program enrollment and waiting list priorities. Utilize these criteria to make recommendations to families about the array of services for which they may be eligible and how to apply for those services.
3. Establish and implement a process for making referrals of families from Project NOW Head Start to the ECE partner programs vice versa, based on needs identified by the families and program and space availability. This includes a process to:
  - Expedite the transfer of screening results, determination and/or diagnosis of needs, and other records between programs.
  - Coordinate to provide dual enrollment options for as many eligible children as possible both ECE and either home-based or center-based Head Start.
  - Collaborate with IEP development process and the implementation of stated goals.
  - Per federal mandates, provide Development, Speech, Hearing and Vision screenings to the children enrolled in the program within 45 days of enrollment.
  - Collaborate in shared parent education activities to provide families with support in knowledge and skill development.
  - Collaborate in providing joint opportunities for staff training and networking.
  - Coordinate with schools to support children and families in making the transition Head Start to Kindergarten through activities and interactions with the schools throughout the Head Start Program year.
  - Coordinate, where possible, other activities outlined by the Improving Head Start for School Readiness Act of 2007. These include review and evaluation of curriculum objectives, joint staff training and implementation of smooth transitions to public school.

This agreement remains in effect for the 2023 - 2024 school year. It will be reviewed, revised as needed, and signed prior to the beginning of the next school year.

Signatures:

Authorized Representative of Jefferson Early Childhood Center

Date

*Andrea Flannery*

*7/10/2023*

Authorized Representative of Project NOW Head Start


Date

**14. First Reading of Board of Education Policies 2:80 and 2:170**

75

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 2:80, Board Member Oath and Conduct, and Policy 2:170, Procurement of Architectural, Engineering and Land Surveying Services, as presented. **See Attachment No. 13.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services 

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policies - 2:80, Board Member Oath and Conduct, and 2:170, Procurement of Architectural, Engineering and Land Surveying Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached are Board Policy 2:80, Board Member Oath and Conduct, and Policy 2:170, Procurement of Architectural, Engineering and Land Surveying Services, which were included as part of the June, 2023 PRESS update review.


- Policy 2:80 is unchanged. It has updated footnotes in response to a five year review
- Policy 2:170 is unchanged. It has updated Legal References footnote #1 in response to a five year review

Recall, the underlined text represents suggested new additions; whereas, the ~~strikethrough~~ text represents suggested deletions.

Cost: None.

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy 2:80, Board Member Oath and Conduct, and Policy 2:170, Procurement of Architectural, Engineering and Land Surveying Services, as presented.

Approved for Submission to the Board of Education

  
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Dr. Rachel Savage  
Superintendent of Schools

## School Board

### Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office: <sup>1</sup>

**I, (name), do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education<sup>2</sup> of *(name of School District)*, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

**I further swear** (or affirm) that:

**I shall respect** taxpayer interests by serving as a faithful protector of the School District's assets;  
**I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

**I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

**I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

**As part of the Board of Education**, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

**I shall foster** with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for *(name of School District)*;

**I shall assist** in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

**I shall strive** to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

**I shall serve** as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for *(name of School District)*; and

**I shall strive** to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> Although the policy is not required by State or federal law, each board member, before taking his or her seat on the board, must take an oath in substantially the form given in the statute as reprinted in this sample policy. 105 ILCS 5/10-16.5, amended by P.A. 100-1055, eff. 1-1-19. Districts often ask whether this applies only to newly elected board members or to all members elected and/or re-elected. To assure compliance, those members that are newly elected or appointed and returning by re-appointment and/or re-election should take the oath as the board determines it should be administered, i.e., examine the board's policy or its current practice for administering the oath of office.

This policy contains the verbatim oath because many of its provisions have policy implications. However, if a board prefers to remove the oath from the policy, it should replace the first sentence with this alternative:

Each Board member, before taking his or her seat on the Board, shall take the oath of office as prescribed in Section 10-16.5 of the School Code.

<sup>2</sup> Replace "Board of Education" with "Board of School Directors" throughout, when applicable.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath. <sup>3</sup>

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards*.<sup>4</sup> A copy of the *Code* shall be displayed in the regular Board meeting room.

LEGAL REF.: 105 ILCS 5/10-16.5.

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:50 (Board Member Term of Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board Meeting)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>3</sup> Optional: State law allows the board to determine how the oath is administered. 105 ILCS 5/10-16.5, amended by P.A. 100-1055, eff. 1-1-19. Use the following alternative if a board does not want anyone to administer the oath:

Each Board member who is taking office shall read the oath during an open meeting and swear or affirm to follow it as indicated in the oath.

If the Board's practice is to have a local official administer the oath, revise the paragraph as follows:

The Board President may designate a local official, such as a judge, to administer the oath at an open Board meeting. Otherwise, the Board President will administer the oath during an open Board meeting; in the absence of the President, the Vice President will administer the oath.

<sup>4</sup> Although national and state associations have developed codes of conduct, each board may find it helpful, as part of its self-evaluation process, to consider what behavior members expect from each other. The resulting ethics statement may serve as an important step in new member orientation. Additionally, IASB provides *School Board Member Opportunities and Expectations*, a summary of the treatment that all board members are entitled to expect as members of the school board. For IASB resources, see [www.iasb.com/conference-training-and-events/training/training-resources/](http://www.iasb.com/conference-training-and-events/training/training-resources/), [https://www.iasb.com/training/sch\\_bd\\_resources.cfm](https://www.iasb.com/training/sch_bd_resources.cfm) and [www.iasb.com/training/schoolboardgovernancebooklet.pdf](http://www.iasb.com/training/schoolboardgovernancebooklet.pdf).

## School Board

### Procurement of Architectural, Engineering, and Land Surveying Services<sup>1</sup>

The School Board selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.: 40 U.S.C. §1101 et seq~~54~~.  
50 ILCS 510/, Local Government Professional Services Selection Act.  
105 ILCS 5/10-20.21.  
Shively v. Belleville Twp. High Sch. Dist. 201, 329 Ill.App.3d 1156 (5th Dist. 2002),  
*appeal denied.*

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. The Local Government Professional Services Selection Act describes the required selection procedure. 50 ILCS 510/. A district may not, prior to selecting a firm for contract negotiation, seek formal or informal submission of verbal or written estimates of costs or proposals in terms of dollars, hours required, percentage of construction cost, or any other measure of compensation. Id. at 510/5. If the district has a satisfactory relationship with a person or firm, the relationship may continue. ~~50 ILCS~~Id. at 510/4 through 6.

Construction-manager services, unlike general contractor services, are significantly different from construction work because they involve a professional activity (i.e., assisting the owner with the project's planning, costing, and management). As such, a construction-management contract is exempt from mandatory bidding by virtue of the professional services exemption. Shively v. Belleville Twp. High Sch. Dist. 201, 329 Ill.App.3d 1156 (5th Dist. 2002).

**15. First Reading of Board of Education Policy 5:230**

80

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 5:230, Maintaining Student Discipline, as presented. **See Attachment No. 14.**

TO: Members of the Board of Education

FROM: Todd DeTaeye, Assistant Superintendent for Administration and Human Resources

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policy 5:230, Maintaining Student Discipline

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 5:230, Maintaining Student Discipline, which was included as part of the June 2023 PRESS update review. Recall the underlined text represents suggested new additions; whereas, the strikethrough text represents suggested deletions.

The revised policy provides the following clarification that the Superintendent must ensure that other certificated [licensed] educational employees (except for individuals employed as paraprofessional educators), and persons providing a student's related services maintain discipline in the schools as required by School Code.

Cost: None.

Recommended Motion: That the Board of Education accept for first reading the revised Board of Education Policy 5:230, Maintaining Student Discipline, as presented.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

## Professional Personnel

### Maintaining Student Discipline<sup>1</sup>

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other certificated [licensed] educational employees (except for individuals employed as paraprofessional educators), and persons providing a student's related service(s);<sup>2</sup> (1) maintain discipline in the schools as required in the School Code, and (2) follow the School Board policies and administrative procedures on student conduct, behavior, and discipline.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate.<sup>3</sup> If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students.<sup>4</sup> A student's removal must be in accordance with Board policy and administrative procedures.

Teachers shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.<sup>5</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements for employees covered by it. If this policy's subject matter is superseded by a bargaining agreement, the board policy can state, "Please refer to the applicable collective bargaining agreement(s)." For employees not covered by a collective bargaining agreement, the policy should reflect the board's current practice.

<sup>2</sup> 23 Ill. Admin. Code §1.280, "Persons providing a student's related service(s)" includes both certificated [licensed] and non-certificated [non-licensed] employees. 105 ILCS 5/24-24.

<sup>3</sup> School officials determine whether a behavioral intervention is *appropriate*. See 105 ILCS 5/10-22.6(b-20), amended by P.A. 99-456.

<sup>4</sup> Teachers must be given the authority to remove disruptive students from the classroom. 105 ILCS 5/24-24.

An in-school suspension program may focus on promoting non-violent conflict resolution and positive interaction with other students and school personnel, and districts may employ a school social worker or a licensed mental health professional to oversee in-school suspension programs. 105 ILCS 5/10-22.6(l), added by P.A. 100-1035. Consult the board attorney regarding whether a teacher needs to be present for an in-school suspension program overseen by a school social worker or licensed mental health professional, and whether other licensed school support personnel (such as a school counselor or school psychologist) may oversee an in-school suspension program.

<sup>5</sup> Required by 105 ILCS 5/24-24. See sample policy 7:190, *Student Behavior*, for a discussion of corporal punishment.

LEGAL REF.: 105 ILCS 5/24-24.  
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students  
with Disabilities)


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**16. First Reading of Revised Board of Education Policies for Section 6 - Instruction**

84

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 6:10, Educational Philosophy and Objectives, 6:190, Extracurricular and Co-Curricular Activities, and 6:240, Field Trips. **See Attachment No. 15.**

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policies for Section 6 – Instruction

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached are a portion of Section 6 with suggested changes based on PRESS recommendations. The administration is requesting the Board accept updates for Section , as listed.

Attached are the suggested changes based on PRESS recommendations. The administration is requesting the Board accept updates for Sections 6:10 - Educational Philosophy and Objectives, 6:190 - Extracurricular and Co-Curricular Activities, and 6:240 - Field Trips. Recall the underlined text represents suggested new additions; whereas, the ~~strikethrough~~ text represents suggested deletions.

Cost: None.

Recommended Action: That the Board of Education accepts for first reading the revised Board of Education Policy 6:10, Educational Philosophy and Objectives, 6:190, Extracurricular and Co-Curricular Activities, and 6:240, Field Trips.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

## Instruction

### Educational Philosophy and Objectives<sup>1</sup>

The District's educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The objectives for the educational program are to:

1. Foster students' self-discovery, self-awareness, and self-discipline.
2. Develop students' awareness of and appreciation for cultural diversity.
3. Stimulate students' intellectual curiosity and growth.
4. Provide students with fundamental career concepts and skills.
5. Help students develop sensitivity to the needs and values of others and a respect for individual and group differences.
6. Help each student strive for excellence and instill a desire to reach the limit of his or her potential.
7. Encourage students to become life-long learners.
8. Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.

In order for the Board to monitor whether the educational program is attaining these objectives and to be knowledgeable of current and future resource needs, the Superintendent shall prepare an annual report that includes:

1. A review and evaluation of the present curriculum.
2. A projection of curriculum and resource needs.
3. An evaluation of, and plan to eliminate, any bias in the curriculum or instructional materials and methods concerning the classifications referred to in item 8, above.
4. Any plan for new or revised instructional program implementation.
5. A review of present and future facility needs.

CROSS REF: 1:30 (School District Philosophy), 3:10 (Goals and Objectives), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> For more information about detecting ends and efficiently monitoring district performance, see IASB's *Foundational Principles of Effective Governance*, at: [www.iasb.com/principles.cfm](http://www.iasb.com/principles.cfm).

The items in both the objectives and monitoring lists are only examples. Each board should customize this policy, and re-visit it periodically, to ensure it is responsive to the district's needs and is effective and dynamic.

Alternative or additional objectives for the educational program might include one or more of the following:

1. Have all students meet or exceed State standards in their academic pursuits.
2. Provide meaningful learning activities for all students who have the capacity to learn.
3. Provide opportunities for students to develop emotionally, morally, and socially as well as to gain knowledge and skills to develop and maintain healthy minds and bodies.
4. Foster an appreciation for the efficient use of natural resources.
5. Cultivate students' understanding and appreciation for democracy and the history of the United States.
6. Have students take responsibility for their own actions including understanding their role in creating a positive learning environment as well as being active participants in the learning process.
7. Provide opportunities for students' parents/guardians to participate in their child's academic achievement and school performance.

## Instruction

### Extracurricular and Co-Curricular Activities<sup>1</sup>

The Superintendent must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed students are reasonable and do not exceed the actual cost of operation.<sup>2</sup>
3. The District has sufficient financial resources for the activity.
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by School Board policy, 7:330, *Student Use of Buildings - Equal Access*.<sup>3</sup>

#### Academic Criteria for Participation

For students in kindergarten through 8th grade,<sup>4</sup> selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> Each school board in a district that maintains any of grades 9-12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. State or federal law controls some aspects of this policy's content. The criteria for determining whether to sponsor a specific activity is a local board decision, except that an ISBE rule requires that: (1) programs for extra classroom activities provide opportunities for all students; (2) the desires of the student body be considered; and (3) co-curricular activities be carefully supervised by a school-approved sponsor. 23 Ill.Admin.Code §1.420(j).

As State law does not define extracurricular or co-curricular, a board may desire to explain these terms in the policy, such as by including the following option at the beginning of the policy:

Extracurricular or co-curricular activities are school-sponsored programs for which some or all of the activities are outside the instructional day. They do not include field trips, homework, or occasional work required outside the school day for a scheduled class. *Co-curricular activity* refers to an activity associated with the curriculum in a regular classroom and is generally required for class credit. *Extracurricular activity* refers to an activity that is not part of the curriculum, is not graded, does not offer credit, and does not take place during classroom time; it includes competitive interscholastic activities and clubs.

In January 2013, the U.S. Dept. of Education, Office for Civil Rights, issued a *Dear Colleague Letter* concerning the participation of students with disabilities in extracurricular athletic activities. It clarifies the types of accommodations and services that districts must provide pursuant to Section 504. See [www2.ed.gov/about/offices/list/ocr/letters/colleague-201301-504.html](http://www2.ed.gov/about/offices/list/ocr/letters/colleague-201301-504.html).

<sup>2</sup> Optional. Assessing fees that are reasonable and do not exceed the actual cost of operation is a best practice that aligns with School Code provisions seeking to minimize cost barriers to students and parents/guardians. See 105 ILCS 5/2-3.71(a)(d), 5/10-22.18b, and 5/10-22.18d.

<sup>3</sup> *Non-curriculum related* extracurricular activities that meet during non-instruction time in secondary schools trigger the Equal Access Act (EAA) (20 U.S.C. §4071 et seq.). The EAA prohibits the school from denying fair opportunity or *equal access* to any students who wish to conduct a meeting within a limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such a meeting. The U.S. Supreme Court interpreted "non-curriculum related student group" as any student group that does not directly relate to the body of courses offered by the school. *Bd. of Ed. of Westside Community Sch. Dist. v. Mergens*, 496 U.S. 226 (1990).

<sup>4</sup> High school districts should omit this paragraph.

For high school students,<sup>5</sup> selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Participation in co-curricular activities is dependent upon course selection and successful progress in those courses. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must maintain an overall \_\_\_ grade point average.<sup>6</sup> Any student-participant failing to meet these academic criteria shall be suspended from the activity for \_\_\_ calendar days or until the specified academic criteria are met, whichever is longer.<sup>7</sup>

LEGAL REF.: 105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.: 4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>5</sup> Elementary districts should omit this paragraph.

<sup>6</sup> Each board in a district that maintains any of grades 9-12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. The policy must specify a minimum grade point average (left blank in the sample policy) AND/OR a minimum grade in each course, such as *passing* (see alternatives below). The policy must provide a suspension period – stated in sample policy as “\_\_\_ calendar days or until the specified academic criteria are met, whichever is longer.” The procedure for implementing this policy is an administrative, management function. Alternatives follow:

Alternative 1: ...a student must maintain an overall \_\_\_ grade point average and a passing grade [or minimum grade of \_\_\_] in each course the student is enrolled.

Alternative 2: ...a student must maintain a passing grade [or minimum grade of \_\_\_] in each course the student is enrolled.

Alternative 3: ...a student must satisfy the Illinois High School Association's scholastic standing requirements [doing passing work in at least 25 credit hours of high school work per week].

<sup>7</sup> Alternatives include:

Alternative 1: ...shall be suspended from the activity for \_\_\_ calendar days. *[Delete the rest of the sentence.]*

Alternative 2: ...shall be suspended from the activity until the specified academic criteria are met.

## Instruction

### Field Trips<sup>1</sup>

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.<sup>2</sup>

All field trips must have the Superintendent or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the School Board.<sup>3</sup> The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip:<sup>4</sup> educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.<sup>5</sup>

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.<sup>6</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This is an optional policy. The following is an optional section for including class trips; add to the bottom of the policy and add "and Recreational Class Trips" to the policy's title.

Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational program. The provisions in this policy concerning field trips, except those regarding educational value, are also applicable to recreational class trips.

<sup>2</sup> As an alternative, substitute the verb "encouraged" for "permissible." State law also permits educational tours as a course supplement but does not authorize the use of school funds for such tours. 105 ILCS 5/10-22.29b.

<sup>3</sup> According to 105 ILCS 5/29-3.1, "[t]he school board may provide transportation for pupils on bona fide field trips in Illinois or adjacent states." The superintendent or designee is delegated the responsibility to approve field trips after considering the factors in the policy.

105 ILCS 5/29-6.3 allows districts to transport students in multi-function school activity busses (MFSABs) for school sponsored activities.

<sup>4</sup> These are at the local board's discretion.

<sup>5</sup> Transportation fees are permitted by 105 ILCS 5/29-3.1. Such fees cannot exceed the cost of transportation but may include a reasonable allowance for vehicle depreciation. Id.

<sup>6</sup> This paragraph is optional. It seeks to distinguish privately arranged trips from those that are controlled and sponsored by the district and provides a disclaimer.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives),  
7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to  
Students)


DRAFT

**17. First Reading of Board of Education Policy 7:275**

91

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 7:275, Orders to Forgo Life-Sustaining Treatment, as presented. **See Attachment No. 16.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and  
Director of Special Education Services 

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policy 7:275 - Orders to Forgo Life- Sustaining Treatment

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 7:275 - Orders to Forgo Life- Sustaining Treatment, which was included as part of the June, 2023 PRESS update review. This policy is updated in response to a five year review and includes only stylistic changes. This policy is in accordance with the Illinois Health Care surrogate Act, and is optional for Districts.

Cost: None

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy 7:275, Orders to Forgo Life-Sustaining Treatment, as presented

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

## Students

### Orders to Forgo Life-Sustaining Treatment <sup>1</sup>

Written orders from parent(s)/guardian(s) to forgo life-sustaining treatment for their child must be signed by the student's physician and given to the Superintendent. This policy shall be interpreted in accordance with the Illinois Health Care Surrogate Act. 755 ILCS 40/. <sup>2</sup>

Whenever an order to forgo life-sustaining treatment is received, the Superintendent shall convene a multi-disciplinary team that includes:

1. The student, when appropriate;
2. The student's parent(s)/guardian(s);
3. Other medical professionals, e.g., licensed physician, physician's assistant, or nurse practitioner;
4. Local first responders for the building in which the student is assigned to attend school; <sup>3</sup>
5. The school nurse;
6. Clergy, if requested by the student or his or her parent(s)/guardian(s);
7. Other individuals to provide support to the student or his or her parent(s)/guardian(s); and

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy is optional. State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled in that there is no statute or binding decision resolving competing interests and providing direction to schools for handling *do not resuscitate* (DNR) orders or Practitioner Orders for Life-Sustaining Treatment (POLST) forms. For information on the Ill. Dept. of Public Health's Uniform POLST Form, see <https://dph.illinois.gov/topics-services/health-care-regulation/nursing-homes/advance-directives/polst-guidance-health-care.html#completing-reviewing-polst-form>.

<sup>2</sup> The Health Care Surrogate Act grants parents and court-appointed guardians the authority to decide whether to forgo life-sustaining treatment on behalf of their minor child in certain situations. 755 ILCS 40/20. The child must suffer a *qualifying condition*, which means the existence of a terminal condition, permanent unconsciousness, or an incurable or irreversible condition. These terms are defined in the Act.

The Act does not address the obligation of school staff members to comply with orders to forgo life-sustaining treatment, including DNR orders and POLST forms. Rather, the Act is silent regarding directives on life-sustaining care outside a health care facility or performed by a non-health care provider. The law does, however, indicate who should be the ultimate decision maker – the parent(s)/guardian(s). School officials should use the Act, after consulting the school board's attorney, as a guideline.

<sup>3</sup> Municipal and/or village ordinances may affect response time and care from first responders.

8. School personnel designated by the Superintendent. <sup>4 5</sup>

The team shall determine guidelines to be used by school staff members in the event the child suffers a life-threatening episode at school or a school event. <sup>6</sup>

The District personnel shall convey orders to forgo life-sustaining treatment to the appropriate emergency or healthcare provider.

LEGAL REF.: Health Care Surrogate Act, 755 ILCS 40/  
Cruzan v. Director, Missouri Dept. of Health, 497 U.S. 261 (1990).  
In re C.A., a minor, 236 Ill.App.3d 594 (1st Dist. 1992).

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>4</sup> Consult the board attorney regarding the establishment of a multi-disciplinary team and whether attendance at meetings is necessary. Implementing orders to forgo life-sustaining care implicates the laws prohibiting discrimination on the basis of a disability. IDEA, 20 U.S.C. §1401; Section 504, 29 U.S.C. §794; ADAAA, 42 U.S.C. §12101 et seq., amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub.L. 110-325 and modified by the Lilly Ledbetter Fair Act, Pub.L. 111-2. A school agreeing to abide by such an order does so because of the disability's severity; a less severely disabled or non-disabled student would be treated differently. The U.S. Dept. of Education's Office for Civil Rights approved a policy that provided for a multi-disciplinary team to develop individually designed interventions. School staff members must use these interventions that might require honoring an order to forgo life-sustaining care. 21 IDELR 83 (3-31-94). This sample policy balances the interests of the parents/guardians with the district's obligation under federal law by using such a team. However, liability may exist when a district determines specific interventions and then does not provide them. See In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016) (denying tort immunity to district, finding its response to a student's asthma attack was willful and wanton (which district disputed as a possible heart attack)); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied).

<sup>5</sup> Consult the board attorney about requiring teachers and other non-administrative school employees to administer medical care and/or treatment to students who are the subjects of orders to forgo life-sustaining treatment. Generally, only licensed (formerly certificated) school nurses and non-licensed (formerly non-certificated) registered professional nurses may be required to administer medication to students. See 105 ILCS 5/10-22.21b and f/n 1 in policy 7:270, *Administering Medicines to Students*.

<sup>6</sup> The following are two optional sentences to add at the end of this paragraph:

**Option 1:** The Superintendent or designee will ensure minutes are taken that summarize the decisions and guidelines made during multi-disciplinary meetings and obtain signatures of the child's parent(s)/guardian(s) on the minutes of each multi-disciplinary meeting.

**Option 2:** The Superintendent or designee will monitor the effectiveness of the guidelines established during the multi-disciplinary meetings at times the multi-disciplinary team determines are necessary.

Boards may choose either or both options.

## Instruction

### Field Trips <sup>1</sup>

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives. <sup>2</sup>

All field trips must have the Superintendent or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the School Board.<sup>3</sup> The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip:<sup>4</sup> educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs. <sup>5</sup>

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them. <sup>6</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This is an optional policy. The following is an optional section for including class trips; add to the bottom of the policy and add "and Recreational Class Trips" to the policy's title.

#### Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational program. The provisions in this policy concerning field trips, except those regarding educational value, are also applicable to recreational class trips.

<sup>2</sup> As an alternative, substitute the verb "encouraged" for "permissible." State law also permits educational tours as a course supplement but does not authorize the use of school funds for such tours. 105 ILCS 5/10-22.29b.

<sup>3</sup> According to 105 ILCS 5/29-3.1, "[t]he school board may provide transportation for pupils on bona fide field trips in Illinois or adjacent states." The superintendent or designee is delegated the responsibility to approve field trips after considering the factors in the policy.

105 ILCS 5/29-6.3 allows districts to transport students in multi-function school activity busses (MFSABs) for school sponsored activities.

<sup>4</sup> These are at the local board's discretion.

<sup>5</sup> Transportation fees are permitted by 105 ILCS 5/29-3.1. Such fees cannot exceed the cost of transportation but may include a reasonable allowance for vehicle depreciation. Id.

<sup>6</sup> This paragraph is optional. It seeks to distinguish privately arranged trips from those that are controlled and sponsored by the district and provides a disclaimer.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives),  
7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to  
Students)


DRAFT

**18. First Reading of Board of Education Policy 7:305**

97

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 7:305, Student Athlete Concussions and Head Injuries, as presented. **See Attachment No. 17.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and  
Director of Special Education Services 

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policy 7:305 - Student Athlete Concussions and Head Injuries

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.


Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 7:305 - Student Athlete Concussions and Head Injuries, which was included as part of the June, 2023 PRESS update review. This policy is updated in response to a five year review and includes only stylistic changes to the policy, but numerous deletions and additions to the footnotes.

Recall, the underlined text represents suggested new additions; whereas, the ~~striketrough~~ text represents suggested deletions.

Cost: None

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy 7:305, Student Athlete Concussions and Head Injuries, as presented

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

## Students

### Student Athlete Concussions and Head Injuries <sup>1</sup>

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act (YSCSA), that provides, without limitation, each of the following: <sup>2</sup>
  - a. The Board must appoint or approve member(s) of a Concussion Oversight Team for the District. <sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> Three Illinois statutes in the School Code have addressed student concussions:

1. The Youth Sports Concussion Safety Act, (YSCSA) (105 ILCS 5/22-80), added by P.A. 99-245; amended by P.A.s 99-486 (delayed the compliance deadline until the beginning of the 2016-2017 school year) and 100-747, eff. 1-1-19. The Act contains concussion safety directives for school boards and certain identified staff members. A school district must implement See 105 ILCS 5/22-80 if it offers interscholastic athletic activities or interscholastic athletics under the direction of a coach (volunteer or school employee), athletic director, or band leader. A school district may need to implement its return-to-learn protocol for a student's return to the classroom after he or she is believed to have experienced a concussion, "whether or not the concussion took place while the student was participating in an interscholastic activity." 105 ILCS 5/22-80(d). For a comprehensive discussion of this Act, see the IASB publication *Checklist for Youth Sports Concussion Safety Act* at: [www.iasb.com/iasb/media/documents/checklistconcussionsafetyact.pdf](https://www.iasb.com/iasb/media/documents/checklistconcussionsafetyact.pdf) <https://www.iasb.com/law/Checklistconcussionsafetyact.pdf>. Helpful guidance for implementing this law is available from the Lurie Children's Hospital's *A Guide for Teachers and School Professionals*.
2. 105 ILCS 25/1.15 requires: (a) all high school coaching personnel to complete online concussion awareness training; and (b) all student athletes to view the Ill. High School Association (IHSA) video about concussions.
3. 105 ILCS 25/1.20, added by P.A. 99-831, requires the IHSA to require all member districts that have certified athletic trainers to have those trainers complete and submit a monthly report on student-athletes who have sustained a concussion during: (1a) a school-sponsored activity overseen by the athletic trainer; or (2) a school-sponsored event of which the athletic director is made aware.

The Centers for Disease Control and Prevention (CDC) explains that a concussion is a type of traumatic brain injury caused by a bump, blow, or jolt to the head, or by a hit to the body that causes the head and brain to move rapidly back and forth. See [www.cdc.gov/headsup/index.html](http://www.cdc.gov/headsup/index.html). The CDC website contains excellent resources for the recognition, response, and prevention of concussions, including the opportunity to order or download free educational materials on concussions that can be distributed to parents, students, and coaches.

<sup>2</sup> 105 ILCS 5/22-80, added by P.A. 99-245; amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19.

<sup>3</sup> 105 ILCS 5/22-80(d), added by P.A. 99-245; amended by P.A.s 99-486 and 100-309. A physician, to the extent possible, must be on the Team. If the school employs an athletic trainer and/or nurse, they must be on the Team to the extent practicable. The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team. Other licensed health care professionals may be appointed to serve on the Team. The statute provides that the Team may be composed of only one person who need not be a licensed healthcare professional, however, that person may not be a coach. *Id.*

As this is administrative/staff work rather than governance work, the best practice is to have the Concussion Oversight Team be an *administrative* committee, but consult the board attorney for guidance. If it is a board committee, it must comply with the Open Meetings Act, 5 ILCS 120/1.02. For a discussion of the Open Meetings Act's treatment of committees, see the footnotes in 2:150, *Committees*.

- b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention: <sup>4</sup>
  - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol. <sup>5</sup>
  - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol. <sup>6</sup>
- c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity. <sup>7</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>4</sup> 105 ILCS 5/22-80(d).

<sup>5</sup> The ~~YSCSA Youth Sports Concussion Safety Act~~ contains requirements for a student to return to play following a concussion ~~Id.~~ The supervisor of the person responsible for compliance with the return-to-play protocol may not be a coach. The student's treating physician, physician assistant, advanced practice registered nurse, or an athletic trainer working under a physician's supervision must evaluate and find that it is safe for the student to return to play. The student's parent/guardian must sign a consent form that complies with statutory prerequisites. In addition, the student must also complete the requirements in the district's return-to-play and return-to-learn protocols. Thus, the district through its protocols may add requirements for the student's return, but may not delete any statutory requirements.

It is an open question whether the return-to-play protocol is limited to when the concussion occurred during an interscholastic athletic activity because the statute does not state "whether or not the concussion took place while the student was participating in an interscholastic athletic activity." It makes sense, however, to apply the return-to-play protocol whenever a student suffers a concussion before allowing him or her to participate in an interscholastic athletic activity. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

[ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx](http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources.aspx) — <http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>.

<sup>6</sup> 105 ILCS 5/22-80(g), added by P.A. 99-245; amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19. The supervisor of the person responsible for compliance with the return-to-learn protocol may not be a coach. The return-to-learn protocol governs a student's return to the classroom after a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity. Guidance from Lurie Children's Hospital explains that recovery from a concussion must be an individualized process because no two concussions are the same. See *Return to Learn after a Concussion: A Guide for Teachers and School Professionals*, Lurie Children's Hospital, at: [www.luriechildrens.org/globalassets/media/pages/specialties--conditions/programs/concussion-program/documents/lurie-return-to-learn-guide-2017-updated.pdf](http://www.luriechildrens.org/globalassets/media/pages/specialties--conditions/programs/concussion-program/documents/lurie-return-to-learn-guide-2017-updated.pdf). This *Guide* explains that a student's full recovery depends on both cognitive rest and physical rest. It suggests using a multidisciplinary team to facilitate a student's return to the classroom and provides examples of accommodations and interventions. It also stresses the importance of identifying a school staff member who will function as a case manager or concussion management leader, such as a school nurse, athletic trainer, or school counselor. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

<http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>.

<sup>7</sup> 105 ILCS 5/22-80(e), added by P.A. 99-245; amended by P.A. 99-486. *Interscholastic athletic activity* is defined in Section 105 ILCS 5/22-80(a) as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling." The form must be approved by the Illinois High School Association (IHSA). See <http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>, for *IHSA Concussion Protocols* and *IHSA Sports Medicine Acknowledgement & Consent Form* (Concussion, PES, Asthma Medication).

- d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.<sup>8</sup>
  - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.<sup>9</sup>
  - f. The following individuals must complete concussion training as specified in the ~~Youth Sports Concussion Safety Act~~ *YSCSA*: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.<sup>10</sup>
  - g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.<sup>11</sup>
2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association (IHSA), including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussions, which includes its Return to Play (RTP) Policy*.<sup>12</sup> These specifically require that:

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>8</sup> 105 ILCS 5/22-80(f), added by P.A. 99-245, amended by P.A. 99-486.

<sup>9</sup> 105 ILCS 5/22-80(g), added by P.A. 99-245, amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19. Most students with a concussion will not need a formal 504 plan or individualized education program; contact the board attorney whenever one is requested or the student's symptoms are prolonged.

<sup>10</sup> 105 ILCS 5/22-80(h), added by P.A. 99-245, amended by P.A.s 99-486 and 100-309. Individuals covered by this training mandate must take a training course from an authorized training provider prior to serving on a Concussion Oversight Team (Team) and at least once every two years (or if not serving on the Team, at least once every two years). See the footnotes in 5:100, *Staff Development Program*. Physicians on Teams are required, to the greatest extent practicable, to periodically take an appropriate medical course on concussions. 105 ILCS 5/22-80(h)(3).

**Note:** *Licensed healthcare professionals* includes nurses and licensed clinical psychologists, physical therapists, occupational therapists, physicians' assistants, and athletic trainers working under the supervision of a physician. 105 ILCS 5/22-80(b). *Non-licensed healthcare professionals* is not specifically defined. Therefore, it is not entirely clear if a Team may include an individual, i.e., a building principal that is not mandated to take the training. As a matter of best practice and to reduce liability, all Team members should receive the training; however, consult with the board attorney for further guidance.

<sup>11</sup> 105 ILCS 5/22-80(i), amended by P.A. 102-1006, added by P.A. 99-245, amended by P.A. 99-486. A template is available on the IHSA website under *Emergency Action Plan (EAP) Resources* at:

<http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>.

<sup>12</sup> The *IHSA Protocol for Implementation of NFHS Sports Playing Rules for Concussions* (<http://ihsa.org/documents/sportsMedicine/Concussion%20Protocols.pdf>) contains concussion information, provides instructions when a student athlete sustains an apparent concussion, and includes a *Return to Play (RTP) Policy*. The *Return to Play (RTP) Policy* addresses the requirements for returning a student athlete to play after he or she exhibits signs, symptoms, or behaviors of a concussion.

- a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
  - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
  - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.<sup>13</sup>
3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.<sup>14</sup>
  4. Require all student athletes to view the IHSA video about concussions.<sup>15</sup>
  5. Inform student athletes and their parent(s)/guardian(s) about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.<sup>16</sup>
  6. Provide coaches and student athletes and their parent(s)/guardian(s) with educational materials from the IHSA regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.<sup>17</sup>
  7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.<sup>18</sup>
  8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>13</sup> 105 ILCS 5/22-80(g)(4), amended by P.A.s 100-309 and 100-747, eff. 1-1-19, and 225 ILCS 65/20-10, amended by P.A. 100-513. P.A. 100-513 amended the Nurse Practice Act to add *registered* to the definition of *advanced practice registered nurse*; P.A. 100-747, eff. 1-1-19, similarly amended Section 105 ILCS 5/22-80.

<sup>14</sup> 105 ILCS 25/1.15(b) requires high school coaching personnel and athletic directors hired before 8-18-14 to have been certified by 8-19-15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before the starting date of their position.

<sup>15</sup> 105 ILCS 25/1.15(e).

<sup>16</sup> Required by 23 Ill.Admin.Code §1.530(b). IHSA drafted a sample *Concussion Information Sheet*, which is included within the *IHSA Sports Medicine Acknowledgement & Consent Form* and has been incorporated into 7:300-E1, *Agreement to Participate*. See <http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>.

An ISBE rule defines *health-related information* to include a concussion policy acknowledgment 23 Ill.Admin.Code §375.10. The acknowledgment, therefore, must be kept with the student's school student records as a temporary record. 23 Ill.Admin.Code §375.40.

<sup>17</sup> IHSA has produced educational materials on concussions for coaches, parents/guardians, student athletes, and the school and health care providers on concussions. See:

<http://ihsa.org/Resources/Sports-Medicine/Concussion-Management/Concussion-Resources>.

<sup>18</sup> This provision is optional.

concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available. <sup>19</sup>

*[For high school districts that belong to the IHSA and have certified athletic trainers.]*

9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware. <sup>20</sup>

LEGAL REF.: 105 ILCS 5/22-80.  
105 ILCS 25/1.15, Interscholastic Athletic Organization Act.  
20 ILCS 2310/2310-307, Civil Administrative Code of Illinois.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 7:300 (Extracurricular Athletics)

DRAFT

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>19</sup> Required by 20 ILCS 2310/2310-307, added by P.A. 100-747, eff. 1-1-19. The Ill. Dept. of Public Health did not develop its own brochure, but it refers to the CDC's *Heads Up* campaign brochures which include concussion fact sheets for athletes, parents, coaches, and school professionals, see <https://dph.illinois.gov/topics-services/prevention-wellness/injury-violence-prevention/concussion.html>.


<sup>20</sup> Required by 105 ILCS 25/1.20, added by P.A. 99-834, for high school districts that belong to the IHSA and have certified athletic trainers.

**19. First Reading of Board of Education Policy 7:330**

104

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 7:330, Student Use of Buildings - Equal Access, as presented. **See Attachment No. 18.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and  
Director of Special Education Services 

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policy 7:330 - Student Use of Buildings - Equal Access

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 7:330 - Student Use of Buildings- Equal Access, which was included as part of the June, 2023 PRESS update review. This policy, Cross References and footnote #1 is updated in response to a five year review.

Recall, the underlined text represents suggested new additions; whereas, the ~~strikethrough~~ text represents suggested deletions.

Cost: None

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy 7:330, Student Use of Buildings - Equal Access, as presented

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

## Students

### Student Use of Buildings - Equal Access <sup>1</sup>

*[For high school and unit districts]*

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions: <sup>2</sup>

1. The meeting is held during those non-instructional times identified by the Superintendent or designee for non-curricular student groups, clubs, or organizations to meet. *Non-instructional*

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled. This sample policy implements the Equal Access Act (EAA); (20 U.S.C. §4071 *et seq.*). The EAA applies to public secondary schools that receive federal financial assistance. The policy should be adopted by districts with secondary school(s) that wish to establish or already have a *limited open forum* as defined in the EAA and quoted below. The policy allows non-school sponsored student groups to meet on school premises, free of charge, on the same basis that non-curriculum related student groups are allowed to meet. Hence the policy is named, *Equal Access*.

The EAA has no applicability to the community's use of school facilities. See sample policy 8:20, Community Use of School Facilities.

The EAA requires a secondary school to grant fair opportunity or *equal access* to students who wish to conduct a meeting within a *limited open forum* without regard to the religious, political, philosophical, or other content of the speech at such a meeting. A secondary school has a *limited open forum* whenever it "grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time." 20 U.S.C. §4071(a). Thus, the equal access obligation is triggered when a secondary school allows one *non-curriculum related* group, e.g., a sports team, to meet.

The EAA's requirements may be avoided by closing the forum, i.e., by refusing to permit any non-curriculum related group to use its facilities (thereby creating a closed forum). But creating a closed forum is difficult given the U.S. Supreme Court's expansive interpretation of *non-curriculum related*.

A student group is *non-curriculum related* if it does not directly relate to the body of courses offered by the school. Brd. of Ed. of Westside Community Sch. Dist. v. Mergens, 496 U.S. 226 (1990). School officials cannot avoid triggering the EAA's equal access requirements by tying the purposes of the student clubs it wants to allow to some broadly defined educational goal. Likewise, it does not matter whether the school sponsors, recognizes, or supports the student group – the Act's equal access requirements will be triggered whenever any student group is allowed to meet that is unrelated to the curriculum. The Mergens Court said that a student group directly relates to a school's curriculum only if:

1. The group's subject matter is actually taught, or will soon be taught, in a regularly offered course;
2. The group's subject matter concerns a body of courses as a whole; or
3. Participation in the group is required for a particular course or results in academic credit.

Just as a *non-curriculum related* determination is fact-sensitive, so is determining whether a particular time period is *non-instructional time*. A morning activity period was found to be *non-instructional time* making a high school's refusal to allow a student Bible club to meet in school during that period a violation of the EAA. Donovan v. Punxsutawney Area Sch. B'd., 336 F.3d 211 (3d. Cir. 2003). The Ninth Circuit reached the opposite conclusion in a similar case. Prince v. Jacoby, 303 F.3d 1074 (9th Cir. 2002).

A school violates the EAA by allowing some student groups to meet on campus but refusing similar access to gay-lesbian clubs. Colin v. Orange Unified Sch. Dist., 83 F.Supp.2d 1135 (C.D. Cal. 2000); White County High School Peers Rising In Diverse Ed. v. White Cty. Sch. Dist., 2006 WL 1991990; (D. Ga. 2006); SAGE v. Osseo Area Sch. Dist. No. 279, 2007 WL 2885810 (D. Minn. 2007). But see Caudillo v. Lubbock Ind. Sch. Dist., 311 F.Supp.2d 550 (N.D.Tex. 2004)(school did not violate the EAA when it denied a gay student club's request for access because the "maintain order and discipline" exception applied). Note the U.S. Supreme Court refused to apply N.J.'s public accommodation law to the Boy Scouts because forcing the Boy Scouts to accept a homosexual as a member would violate the Scouts' freedom of expressive association. Boy Scouts of Amer. v. Dale, 530 U.S. 120 (2000).

<sup>2</sup> All of the listed conditions are from the EAA, except for 10 and 11.

*time* means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. *Non-curricular student groups* are those student groups, clubs, or organizations that do not directly relate to the curriculum.<sup>3</sup>

2. All non-curriculum related student groups that are not District sponsored receive substantially the same treatment.<sup>4</sup>
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at religious meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.<sup>5</sup>
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

LEGAL REF.: 20 U.S.C. §4071 et seq., Equal Access Act.  
Bd. of Ed. of Westside Community Sch. Dist. v. Mergens, 496 U.S. 226 (1990).  
Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 535 U.S. 1017.

CROSS REF.: 7:10 (Equal Educational Opportunities), 8:20 (Community Use of School Facilities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>3</sup> 20 U.S.C. §4072.

<sup>4</sup> The Ninth Circuit Court of Appeals found that a school district violated the EAA and the student's First Amendment rights by denying her Bible club the same rights and benefits as other student clubs. Prince v. Jacoby, 303 F.3d 1074 (9th Cir. 2002). Nothing in the decision suggests that the school was required to *sponsor* the Bible club and financially support it. However, the school board voluntarily gave "associated student body" clubs certain benefits that were denied the plaintiff's religious club. Thus, the district unlawfully treated one non-curriculum related student club differently from another non-curriculum related student club.

<sup>5</sup> In response to a school's invitation for all student groups to paint murals in the school hallway, a Bible club sought to include a large cross. The school principal forbade the cross in order to avoid conflicts among students – there was evidence the student body contained Satanic and neo-Nazi adherents. The principal's decision was insulated from liability under the EAA by the Act's provision that "nothing in [the Act] shall be construed to limit the authority of the school ... to maintain order and discipline on school premises." Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 535 U.S. 1017 (2002).

**20. First Reading of Board of Education Policies 8:25 and 8:95**

108

*Recommended Motion:* that the Board of Education accept for first reading the revised Board of Education Policy 8:25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, and Policy 8:95, Parental Involvement, as presented. **See Attachment No. 19.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services KS

DATE: July 20, 2023

SUBJECT: Approve Updated Board Policies - 8:25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, and 8:95, Parental Involvement

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to accept Board Policy updates.

Facts: In the continuing quest to update the District's Board Policies, attached are Board Policy 8:25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, and Policy 8:95, Parental Involvement, which were included as part of the June, 2023 PRESS update review.

- Policy 8:25 is unchanged. Footnotes #1 and #5 are updated in response to a five year review
- Policy 8:95 is unchanged. Footnote #1 is updated in response to a five year review

Recall, the underlined text represents suggested new additions; whereas, the ~~strikethrough~~ text represents suggested deletions.

Cost: None.

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy 8:25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, and Policy 8:95, Parental Involvement, as presented.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

## Community Relations

### Advertising and Distributing Materials in Schools Provided by Non-School Related Entities<sup>1</sup>

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

### Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement.<sup>2</sup> All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.<sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content, but the area of law is unsettled. Schools are *nonpublic forums*, meaning they need not open their doors to private speakers but may not discriminate against disfavored viewpoints or subjects, e.g., religion. *Id.*, Lamb's Chapel v. Center Moriches Union Free Sch. Dist., 508 U.S. 384 (1993). This policy establishes a limited public forum, i.e., non-school entities may only distribute material concerning events pertinent to students' interests or involvement. Alternatively, boards may refuse to allow the distribution or posting of any material requested by non-school related organizations. Hedges v. Wauconda Community Unit Sch. Dist. No. 18, 9 F.3d 1295 (7th Cir. 1993); ~~Muller v. Jefferson Lighthouse Sch., 98 F.3d 1530 (7th Cir. 1996)~~. The following language can be used to completely ban the distribution of material by non-school related organizations:

No material or literature shall be posted in schools or distributed to students by non-school related organizations or individuals.

<sup>2</sup> This sentence establishes a limited public forum, i.e., the school limits non-school expressive activity to "events pertinent to students' interests or involvement." Such a limitation survives First Amendment scrutiny if it is reasonable and not based on the speaker's viewpoint. A school's refusal to post an individual's sign containing the Ten Commandments on the baseball field's fence open to commercial advertising did not violate the individual's free speech rights because the fence was open for a limited purpose (commercial ads) and the school's content restrictions were reasonable. DiLoreto v. Downey Unified Sch. Dist., 196 F.3d 958 (9th Cir. 1999).

<sup>3</sup> This section authorizes the superintendent or designee to approve non-commercial ads. Most boards do not want to approve these ads because of their frequency; however, a board may use the following alternative for #3, "be approved in advance by the Board."

The distribution of flyers from religious youth organizations will survive scrutiny under the First Amendment's Establishment Clause if the organization's religious message is sufficiently separated from the school to prevent students from confusing the two. Sherman v. CCSD 21, 8 F.3d 1160 (7th Cir. 1993); Rusk v. Crestview Local Schools, 379 F.3d 418 (6th Cir. 2004). However, a policy allowing viewpoint discrimination will be set aside. Hills v. Scottsdale Unified Sch. Dist., No. 48, 329 F.3d 1044 (9th Cir. 2003)(refusal to distribute summer camp brochures offering Bible classes because of their religious content violated the First Amendment); Child Evangelism Fellowship of NJ v. Stafford Twp. Sch. Dist., 386 F.3d 514 (3rd Cir. 2004)(struck a policy prohibiting classroom distribution of religious fliers because it discriminated on basis of viewpoint); Child Evangelism Fellowship v. Montgomery Co. Public Schools, 457 F.3d 376 (4th Cir. 2006)(policy limiting classroom distribution of materials from outside groups based on *type of group*, rather than content of the materials, violates religious group's free speech rights because of inadequate protection against viewpoint discrimination, i.e., it gave school officials *unfettered discretion* to engage in viewpoint discrimination).

Limitations that are not based on the material's viewpoint are permissible. Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 565 U.S. 1036 (2011)(policy limiting the volume of promotional materials sent home with elementary students did not violate the First Amendment rights of a nonprofit Ministry Foundation).

#### Commercial Companies and Political Candidates or Parties <sup>4</sup>

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations.<sup>5</sup> The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Board is needed for advertisements on athletic fields, scoreboards, or other building locations. Prior approval is needed from the Superintendent or designee for advertisements on athletic, theater, or music programs; student newspapers and yearbooks; and any commercial material related to graduation, class pictures, or class rings.

No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Material from candidates and political parties will not be accepted for posting or distribution, except when used as part of the curriculum.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Allowing Gideons to meet with students and distribute Bibles during instructional time violates the Establishment Clause. Berger v. Rensselaer Central Sch. Corp., 982 F.2d 1160 (7th Cir. 1993); Doe v. South Iron R-1 Sch. Dist., 498 F.3d 878 (8th Cir. 2007).

<sup>4</sup> Commercial advertising may be accepted without making the school a forum for all types of expressive activity. See f/n 2 above. If the board does not want to sell advertising space, use the following alternative:

Commercial companies and political candidates or organizations are prohibited from advertising in schools, on the school grounds, or on school or District websites.

The list of places where commercial companies may purchase space for their advertisements must be tailored to meet local needs and circumstances.

This sample policy requires board approval only for ads that alter the look of school property. Boards that want to approve all commercial and political ads may use the following alternative for the final two sentences:

Prior approval from the Board is needed for all commercial or political advertisements.

Boards that want to authorize the superintendent or designee to approve all commercial and political ads may use the following alternative:

Prior approval from the Superintendent or designee is needed for all commercial or political advertisements.

<sup>5</sup> Consult the board attorney when commercial advertising companies seek to purchase space for their advertisements within the school's available technology platforms. The Student Online Personal Protection Act (SOPPA): (105 ILCS 85/), added by P.A. 100-315, provides safeguards to protect the privacy and security of data about students when it is collected by educational technology companies and specifies that the use of such data may only be for *beneficial purposes* such as providing personalized learning and innovative educational technologies. It specifically prohibits *targeted advertising* (presenting advertisements to students where they are selected based on information obtained or inferred over time from that students' online behaviors, usage of applications, or *covered information* (as defined by SOPPA)). But students may be targeted for online advertisements when they visit an online location based upon their own response to or request for information or feedback, e.g., using Google brand products, where ads are an inherent part of the search engine, or other types of search engines or Internet-based resources to do assignments.

LEGAL REF.: Lamb’s Chapel v. Center Moriches Union Free Sch. Dist., 508 U.S. 384 (1993).  
Berger v. Rensselaer Central Sch. Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*,  
113 S.Ct. 2344 (1993).  
Sherman v. Community Consolidated Sch. Dist. 21, 8 F.3d 1160 (7th Cir. 1993),  
*cert. denied*, 8 F.3d 1160 (1994).  
Hedges v. Wauconda Community Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir.  
1993).  
Victory Through Jesus Sports Ministry v. Lee’s Summit R-7 Sch. Dist., 640 F.3d  
329 (8th Cir. 2011), *cert. denied*, 565 U.S. 1036 (2011).  
DiLoreto v. Downey Unified Sch. Dist., 196 F.3d 958 (9th Cir. 1999).

CROSS REF.: 7:325 (Student Fundraising Activities), 7:330 (Student Use of Buildings - Equal  
Access)

DRAFT

## Community Relations

### Parental Involvement <sup>1</sup>

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent<sup>2</sup> shall:

1. Keep parents/guardians thoroughly informed about their child's school and education.
2. Encourage parents/guardians to be involved in their child's school and education.
3. Establish effective two-way communication between parents/guardians and the District.
4. Seek input from parents/guardians on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the School Board on the implementation of this policy.

CROSS REF.: 6:170 (Title I Programs), 6:250 (Community Resource Persons and Volunteers), 8:10 (Connection with the Community), 8:90 (Parent Organizations and Booster Clubs)

ADMIN. PROC.: 6:170-API, E1 (District-Level Parent and Family Engagement Compact), 6:170-API, E2 (School-Level Parent and Family Engagement Compact)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> A board may allow the district to participate and implement a *Bring Your Parents to School Day* the first Monday in October of each year. 105 ILCS 5/10-20.55. Its purpose is to promote parental involvement and student success. Consult the board attorney for advice before implementing this law. It may be an item upon which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Boards may also want to consider the impact *Bring Your Parents to School Day* may have upon students' instructional time and how the implementation of this day will impact school safety and security. See policy 4:170, *Safety*, and its implementing procedures.

If a board chooses to implement this day, insert the following optional subhead as the second paragraph and add the Legal Reference before the Cross Reference:

Bring Your Parents to School Day

On the first Monday in October of each year, students' parents/guardians are invited to attend class with their children and meet with teachers and administrators during the school day.

The following Legal Reference must also be inserted into the policy: "105 ILCS 5/10-20.55."

<sup>2</sup> The default text of this policy does not use "or designee" because it is important and the board likely wants to monitor it.

## 21. Reports, Requests and Open Discussion

### A. Superintendent's Report

- 1) Review of Draft 2023-2024 PACE Goals
- 2) Final Portrait of a Graduate Visual and Competencies and Next Steps

## 22. Award of Bid

*Recommended Motion:* that the Board of Education award the bid for trash removal services to \_\_\_\_\_, for the amount of \$ \_\_\_\_\_.

## 23. Adjournment

### NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.