

Moline, Illinois

## Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, June 26, 2023, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Dr. Matthew DeBaene  
Secretary, Board of Education

### AGENDA AND RECOMMENDATIONS

Board of Education  
Moline, Illinois  
Monday, June 26, 2023

Join from a device:

Please click this URL to  
join. <https://us02web.zoom.us/j/83195862894?pwd=Tk1zcFR3SUVjUzdoMGtWWXlTWmp0dz09>  
Passcode: 044686

Or One tap mobile:

+13126266799,,83195862894# US (Chicago)

Or join by phone:

Dial:  
US: +1 309 205 3325 or +1 312 626 6799  
Webinar ID: 831 9586 2894

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at [ksanders@molineschools.org](mailto:ksanders@molineschools.org) no later than 4:30 p.m. on Monday, June 26, 2023, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. The Moline-Coal Valley School District follows the guidance of the Illinois Department of Public Health and the Illinois State Board of Education.

1. **Opening of Meeting - Roll Call**
2. **Recitation of Pledge of Allegiance**

**3. Approval of Minutes**

A.Minutes of the Open Session of the Regular Board of Education meeting of May 22, 2023

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The meeting of the Board of Education was called to order by Board President Andrew Waeyaert at 6:00 p.m. at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, IL 61265.

### **Roll Call**

Members Present: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer,  
Maria S. Trigueros, Andrew Waeyaert, Erin Waldron-Smith

Member Absent: None

Student Member Present: Corynn Holmes, Ava Saucedo-Serra

Student Member Absent: None

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

### **SPECIAL STUDENT RECOGNITION**

Ramona Dixon, Board Member, stated that she recognized Corynn Holmes, Student Board Member and Senior at Moline High School, as a nominee for a special student recognition through the YWCA. Deanna Woodall, Vice President of Development and Growth at the YWCA, was also present. Ms. Woodall described the Ambassador of Change award Ms. Holmes received, noting that the award is given to individuals who stand firm to eliminate racism and work to build solutions that unite us rather than divide us. Ms. Holmes was then presented the award.

### **APPROVAL OF BOARD OF EDUCATION MINUTES**

The minutes of the Open Session of the Regular Board of Education meeting of May 08, 2023 were presented for approval as presented.

A motion was made by Chet DeSmet, seconded by Audrey Adamson, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of May 08, 2023 be approved as presented and placed on file.

### **COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION**

Jennifer Moyer, resident of Moline, learned that the librarian position at Moline High School is going to be discontinued. Ms. Moyer believes the position is important to the District and would like to see it remain a position at Moline High School.

Kathleen Brands, resident of Moline, has hosted foreign exchange students in the past. Ms. Brands is requesting more foreign exchange students be allowed to attend Moline High School.

**PRESENTATION OF 2023-2024 SCHOOL YEAR BUDGET**

Dave McDermott, Chief Financial Officer, presented the proposed 2023-2024 school year budget. Mr. McDermott stated that according to School Code, the budget must be on public display for 30 days. The budget will be brought to the Board for approval at the June 26, 2023 Board of Education meeting. It must then be submitted to the Illinois State Board of Education (ISBE) by September 15, 2023. The Annual Financial Report must be submitted to ISBE by October 15, 2023. Mr. McDermott noted that due to this being a negotiating year with the Moline Education Association (MEA), there will likely need to be an amended budget.

In regards to State and Federal Mr. McDermott stated that House Bill 2471 is currently on the desk of Governor J.B. Pritzker waiting to be signed. If signed, the Bill would implement the Healthy School Meals for All Program to provide free meals to students.

In regards to local revenues, in 1986, the City of Moline implemented a Tax Increment Financing (TIF). That TIF has now expired. In regards to local expenditures, Mr. McDermott noted that because there are more buildings air conditioned, there will be more costs with utilities. This cost is expected to keep increasing. In summary, Mr. McDermott stated the District is in an overall positive financial position. Unexpended 2022-2023 funds are anticipated to offset the negative fund balances for 2023-2024. The end of year balance is \$92,333,023.

**CONSENT AGENDA**

Shelby Trego has been removed from the consent agenda (Item A2) so the consent agenda was voted on as amended.

A motion was made by Jason Farrell, seconded by Erin Waldron-Smith, that the Board of Education approve the actions contained in the Consent Agenda as amended.

**A. Employment – Certified Staff**

- 1) the regular employment of the following named certified staff members for the 2023-2024 school year with wages in accordance with District schedules:

Alva Chenoweth, Anabel  
Grade 4/5 Monolingual, Lincoln-Irving  
B.A. Degree, Western Illinois University  
To teach on a regular contract basis  
Two years previous teaching experience in Illinois

Carter, Mitchell  
Instrumental Music, Franklin  
M.A. Degree, Vandercook College of Music  
To teach on a regular contract basis  
Nine years previous teaching experience in Iowa

Jossart, Emily  
Grade 2/3, Willard  
M.A. Degree, Newman University  
To teach on a regular contract basis  
Five years previous teaching experience in Iowa/Kansas

Painter, Shelby  
 School Psychologist  
 M.A. Degree, University of North Carolina East Carolina University  
 To serve on a regular contract basis  
 No previous experience

Zamora, Pamela  
 Grade 3 Dual Language, Lincoln-Irving  
 B.A. Degree, North Central College  
 To teach on a regular contract basis  
 No previous teaching experience

- 2) the temporary employment of the following named certified staff members for the 2023-2024 school year with wages in accordance with District schedules:

Kretschmar, Sarah  
 Speech Pathologist  
 M.A. Degree, Eastern Illinois University  
 To serve on a temporary part-time contract basis  
 Six years previous experience in Illinois

- 3) the temporary employment of the following named certified substitute teachers for the 2022-2023 school year with wages in accordance with District schedules:

Crawford, Amy

**B. Summer Employment – Certified Staff**

- 1) the employment of the following named certified staff members for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sivill, Kianna	Speech Pathologist	Hamilton
Sondgeroth, Jen	Speech Pathologist	Hamilton

- 2) the employment of the following named certified staff members for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Dodson, Ashley	Teacher	Roosevelt
Hamann, Holly	Teacher	Logan
McMillion, Beth	Teacher	Butterworth
Reakes, Marcie	Teacher	Butterworth
Roman, Sarah	Teacher	Franklin
Ross, Elisabeth	Teacher	Roosevelt
Tittle, Teresa	Teacher	Logan
Toledo-Martinez, Elvira	Teacher	Willard
Viaene, Jake	Teacher	Roosevelt

Wallarab, Cammi                      Teacher                      Franklin

- 3) the employment of the following named certified staff members for the Moline High School Summer School with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Emrich-Muise, Jacob	Teacher	High School

- 4) the employment of the following named certified staff members for the Middle School Summer School with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bosold, Traci	Teacher	High School
Howard, Melissa	Teacher	High School

**C. Transfer/Reassignment – Certified Staff**

- 1) the transfer of Derek Zabransky from the Assistant Principal position at John Deere Middle School to a teaching position, effective for the 2023-2024 school year.
- 2) the transfer of Nick Youngblood from the Dean of Students and Academic Affairs position at Moline High School to the Assistant Principal position at John Deere Middle School, effective for the 2023-2024 school year.

**D. Appointment to Differential Assignment – Certified Staff**

the appointment of the following named certified staff member to differential assignment, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Palmer, Shelly	Contemporaires Coach	High School
Ramirez, Megan	Fall and Winter Cheer Coach	High School

**E. Resignation from Differential Assignment – Certified Staff**

the resignation of the following named certified staff members from differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kotecki, Taylor	Contemporaires Coach	High School	05/05/23
Ross, Mariah	Head Grade 9 Girls Basketball	High School	05/12/23

**F. Resignation from Grade Level Chair – Certified Staff**

that the Board of Education approve the following grade level chair resignation, effective at the end of the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Yakish, Kaitlyn	Grade Level Chairperson, Grade 1	Willard

**G. Approval of Family Medical Leave Act – Certified Staff**

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hatfield, Tami	Pre-K	Butterworth	Beginning approximately October 30, 2023 with a tentative return date of February 16, 2024
Sherman, Amy	Grade 4/5	Lincoln-Irving	Beginning approximately May 3, 2023 through June 9, 2023

**H. Approval of Unpaid Leave of Absence – Certified Staff**

that the Board of Education grant approval of an unpaid leave of absence for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Carlin, Sarah	Kindergarten	Lincoln-Irving	Beginning approximately August 24, 2023 and lasting through the end of the 2024-2025 school year

**I. Resignation/Termination – Certified Staff**

that the Board of Education approve the resignation/termination of the following named certified staff member, effective at the end of the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Stuedemann, Erin	Foreign Language	High School

**J. Employment – Educational Support Personnel**

the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ohlsen, Lisa	Campus Attendance	High School	05/16/23

**K. Summer Employment – Educational Support Personnel**

- 1) the employment of the following named educational support personnel for Moline High School Summer School with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Anderson, Julie	Administrative Assistant

- 2) the employment of the following named education support personnel for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bowman, Theresa	Paraprofessional	Roosevelt
Lara, Monica	Paraprofessional	Willard/Lincoln-Irving
Moore, Charles	Paraprofessional	Willard
Smet, Deanna	Paraprofessional	Logan
Stevens, Shayna	Paraprofessional	Logan

- 3) the appointment of the following named educational support personnel to Lights on for Learning Summer Program at Wilson Middle School with as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Moreno, Maria	Paraprofessional

- 4) the employment of the following named education support personnel for Credit Recovery at Moline High School with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Lauer, Kathryn	Paraprofessional
Ohlsen, Lisa	Security
Spirewka, Kate	Paraprofessional

**L. Transfer/Reassignment – Educational Support Personnel**

- 1) the transfer of Susan Bennett from the 2<sup>nd</sup> Shift Custodial position at Hamilton Elementary to the 1<sup>st</sup> Shift Custodial position at Franklin Elementary, effective June 16, 2023.
- 2) the transfer of Denise DeLaRosa from the 2<sup>nd</sup> Shift custodial position at Lincoln-Irving Elementary to the 1<sup>st</sup> Shift custodial position at Logan Elementary, effective June 5, 2023.
- 3) the transfer of Marquisha Harris from the Special Education paraprofessional position at Moline High School to the Special Education paraprofessional position at Logan Elementary School, effective May 16, 2023.

**M. Approval of Family Medical Leave Act – Educational Support Personnel**

that the Board of Education grant approval of a family medical leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	Effective <u>Date</u>
Sullivan, John	User Support Specialist	MHS – Ed Tech	Beginning June 12, 2023 and lasting until approximately July 07, 2023

**N. Resignation/Termination – Educational Support Personnel**

the resignation/termination of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	Effective <u>Date</u>
Ohlsen, Lisa	Hall Security	High School	05/15/23
Vieyra De Guzman, Celia	Lunchroom Aide	Lincoln-Irving	06/08/22

**O. Payments for Board Approval**

approval of payments:

Fund 1 Educational	1,013,203.20
Fund 2 Operations & Maintenance	63,364.45
Fund 3 Debt Service	0.00
Fund 4 Transportation	18,578.61
Fund 5 Retirement	203,914.26
Fund 6 Capital Projects	3,500.00
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	6,024.09
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	745,314.55
Fund 11 Student Activity	<u>7,999.78</u>
<b>TOTAL</b>	<b>2,061,898.94</b>

**See Exhibit A in the official minutes.**

**P. Freedom of Information Act Requests**

A Freedom of Information Act Request was received from Local Labs requesting copies of all records and email correspondences with Lurie Children’s Hospital from July 1, 2022 to present. The District has responded to this request.

**Q. Acceptance of Gifts**

A donation in the amount of \$2,400 from the William Butterworth Foundation to be divided among the elementary school art teachers and librarians to be used to purchase art supplies for students.

**R. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

- 1) Moline High School Swimming Pool and Swim Locker Rooms for swim practice by the Moline Youth Swimming Feeder Program for practices and meets from June 12, 2023 through August 24, 2023, from 5:00 p.m. until 8:00 p.m., August 28, 2023 through March 29, 2024, from 5:45 p.m. until 9:00 p.m., and April 1, 2024 through June 7, 2024, from 5:00 p.m. until 8:00 p.m. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 2) Franklin Elementary School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 7:00 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 3) Hamilton Elementary School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 8:30 p.m. on Fridays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 4) Logan Elementary School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 8:30 p.m. on Mondays and Wednesdays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 5) Washington Elementary School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 8:30 p.m. on Tuesdays and Thursdays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 6) Willard Elementary School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 8:00 p.m. on Mondays and Wednesdays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 7) Wilson Middle School gymnasium beginning October 23, 2023 through February 24, 2024, from 5:30 p.m. until 9:00 p.m. on Fridays and 8:30 a.m. until 11:30 a.m. on Saturdays by the Two Rivers YMCA for Youth Basketball. Building rental fees are to be waived. Compensation to be received as stated in the contract.
- 8) Lincoln-Irving Elementary School gymnasium beginning Wednesday, January 17, 2024 through February 28, 2024 from 5:30 p.m. until 7:00 p.m. on Wednesdays by the Moline Parks and Recreation Department for Youth Basketball. Compensation to be received as stated in the contract.

- 9) Coolidge gymnasium beginning Friday, October 6, 2023 through November 17, 2023 and January 12, 2024 through February 2, 2024 from 5:30 p.m. until 9:30 p.m. on Fridays by the Moline Parks and Recreation Department for Youth Indoor Soccer. Compensation to be received as stated in the contract.
- 10) Coolidge gymnasium beginning November 7, 2023 through May 9, 2024 from 6:00 p.m. until 10:00 p.m. on Tuesdays and Thursdays by the Moline Parks and Recreation Department for Adult Volleyball. Compensation to be received as stated in the contract.
- 11) Coolidge gymnasium beginning October 4, 2023 through November 8, 2023 from 6:00 p.m. until 7:00 p.m. on Wednesdays by the Moline Parks and Recreation Department for Girls Volleyball. Compensation to be received as stated in the contract.
- 12) Bicentennial Elementary gymnasium beginning October 2, 2023 through March 21, 2024 from 5:30 p.m. until 9:00 p.m. on Tuesdays and Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 13) Hamilton Elementary gymnasium beginning October 2, 2023 through March 21, 2024 from 5:30 p.m. until 9:00 p.m. on Mondays and Wednesdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 14) John Deere Middle School gymnasium beginning October 2, 2023 through December 31, 2023, from 6:30 p.m. until 9:00 p.m. on Tuesdays and Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 15) Wilson Middle School gymnasium beginning October 2, 2023 through December 31, 2023, from 6:30 p.m. until 9:00 p.m. on Tuesdays and Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 16) Lincoln-Irving Elementary gymnasium beginning October 2, 2023 through March 21, 2024 from 5:30 p.m. until 9:00 p.m. on Tuesdays and Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.

- 17) Roosevelt Elementary gymnasium beginning October 2, 2023 through March 21, 2024 from 5:30 p.m. until 9:00 p.m. on Mondays through Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 18) Hamilton Elementary gymnasium beginning April 1, 2024 through May 30, 2024 from 5:30 p.m. until 9:00 p.m. on Mondays and Wednesdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.
- 19) Roosevelt Elementary gymnasium beginning April 1, 2024 through May 30, 2024 from 5:30 p.m. until 9:00 p.m. on Mondays through Thursdays by the Moline Girls Basketball Association for basketball practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$54 per hour.

**S. Engage Services**

- 1) that the Board of Education approve the engaged services of UpSlope, Glendale, Arizona, to engage in employee conduct monitoring and compliance in the amount of \$4,623.15. **See Exhibit B in the official minutes.**
- 2) that the Board of Education approve the engaged services of Verifent, Verification Solutions, Denver, Colorado, to engage in employee history reviews in the amount of \$4,000.00. **See Exhibit C in the official minutes.**

**T. Engage Services – Educational Technology**

- 1) that the Board of Education engage the services of the Illinois Association of School Boards, Lombard, Illinois, for the Press Plus subscription to allow PRESS changes to review and publish school board policies more efficiently for a total annual cost not to exceed \$995.00. **See Exhibit D in the official minutes.**
- 2) that the Board of Education approve the service and software agreement with Managed Methods, Boulder, Colorado, for Google Workspace compliance and security for staff and student accounts at a total cost not to exceed \$16,450. **See Exhibit E in the official minutes.**
- 3) that the Board of Education engage the services of Heartland Business Systems, Little Chute, Wisconsin, for licensing and configuration of the Veam backup solution for a total cost not to exceed \$34,398. **See Exhibit F in the official minutes.**

Ayes: Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Andrew Waeyaert

Nays: None

Absent: None

**TENTATIVE BUDGET FOR SCHOOL YEAR 2023-2024**

A motion was made by Chet DeSmet, seconded by Jason Farrell, that the Board of Education approve placing the 2023-2024 School District budget on display for public inspection and publishing the Notice of Public Hearing for June 26, 2023 at 6:00 p.m., as presented and as listed. **See Exhibit G in the official minutes.**

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF EMPLOYEE CODE OF PROFESSIONALISM**

A motion was made by Erin Waldron-Smith, seconded by Chet DeSmet, that the Board of Education accept the Employee Code of Professionalism as presented. **See Exhibit H in the official minutes.**

Erin Waldron-Smith, Board Member, stated that she spoke with Superintendent Savage, sharing that Artificial Intelligence (AI) is very prevalent and would like to see this addressed in the Code of Professionalism in the near future.

An audience member asked Ms. Waldron-Smith to elaborate on her concerns with AI. Ms. Waldron-Smith replied stated that in her job as a teacher librarian, she could use AI to do all of her lessons artificially without the education of the professionals. It is just a precautionary measure she would like to see implemented.

Ayes: Jason Farrell, Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF ARTICULATION AGREEMENT BETWEEN BLACK HAWK COLLEGE AND THE MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40**

A motion was made by Jason Farrell, seconded by Lindsey Hines, that the Board of Education approve the Articulation Agreement between Black Hawk College and the Moline-Coal Valley School District No. 40, effective through June 30, 2025. **See Exhibit I in the official minutes.**

Ayes: Lindsey Hines, Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Andrew Waeyaert

Nays: None

Absent: None

**APPROVAL OF MOLINE HIGH SCHOOL S.O.A.R. TEACHER POSITION**

A motion was made by Jason Farrell, seconded by Erin Waldron-Smith, that the Board of Education approve the new Moline High School S.O.A.R. Teacher position for the beginning of the 2023-2024 school year. **See Exhibit J in the official minutes.**

Corynn Holmes, Student Board Member, asked what the S.O.A.R. teacher position entails. Dr. Savage described the position, noting it is a certified teacher position to support struggling students to provide one on one support to get them back to class. This program is for students who are out of class for a variety of reasons and may be exhibiting low level persistent behaviors, but not those that would elevate to more serious discipline or exclusionary discipline. The certified teacher would provide academic and social emotional coaching. There is currently a similar position at the ASPIRE program at Moline High School. This will be one position at the high school and will be a pilot to address a population who may be struggling with low level persistent behaviors. The similar position would also remain within ASPIRE.

Ayes: Erin Waldron-Smith, Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Andrew Waeyaert

Nays: None

Absent: None

**REPORTS, REQUESTS AND OPEN DISCUSSION****Superintendent's Report**

Dr. Rachel Savage, Superintendent of Schools, stated the last session for Portrait of a Graduate was held on May 17, 2023. There were 60-80 stakeholders at each of the four sessions. Together, this group identified the top seven competencies they feel Moline-Coal Valley School District graduates should possess and be able to demonstrate. They devised descriptions for each of these competencies and a supporting visual graphic that is unique to our District and our community. Those pieces are in final draft form. The top seven competencies that this group determined are communication, critical thinking, empathy, problem solving, responsibility, financial literacy, and perseverance. The plan is to present this work along with the visual graphic to the Board, staff, and families when things are finalized. There is currently a survey out to those who participated to see what they feel would be the next best steps for further developing this work.

Graduation is Saturday, June 3 at Vibrant Arena. Doors open at 6:30 p.m. and graduation ceremony will be at 7:30 p.m. For this year, the Moline-Coal Valley School District has 501 graduates. Thirty-four graduates earned a Presidential Award, 42 are Illinois State Scholars, 224 have earned gold tassels, 87 are National Honor Society senior members, and the Class of 2023, with their peers, raised over \$55,000 for Share Joys service learning project which clothed over 380 students in our community. Next year, graduation will be on Saturday, June 1. The year after that, The District will need to determine where graduation will be held moving forward.

**Open Discussion**

Erin Waldron-Smith thanked the student board members and commended them for their input. Ms. Waldron-Smith also noted she is a teacher librarian and had a lengthy discussion with Dr. Savage. After discussion, it is noted the students are not losing services. Ms. Saucedo-Serra asked for clarification about the library position being removed. Dr. Savage stated the certified librarian duties will be completed by a certified librarian. There is

a K-12 Library Chair. The chairperson has always been responsible for completing a lot of the necessary duties. All items required to be completed by a certified librarian will continue to be completed by a certified librarian.

Financial Report

Dave McDermott, Chief Financial Officer, had noting additional to report.

A motion was made by Audrey Adamson, seconded by Jason Farrell, all in favor, that the Board of Education go into Closed Session. Time: 7:08 p.m.

\*\*\*CLOSED SESSION\*\*\*

to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

A motion was made by Chet DeSmet, seconded by Jason Farrell, all in favor, that the Board of Education return to Open Session. Time: 7:48 p.m.

**BOE BRAINSTORM 2023-2024 PACE GOAL FOCUS AREAS**

Dr. Savage stated that once the PACE goals have been finalized, they will be presented to the Board before the start of the 2023-2024 school year.

Board and Cabinet members spent time brainstorming the 2023-2024 PACE goals.

A motion was made by Chet DeSmet, seconded by Audrey Adamson, that the Board of Education meeting be adjourned. Time: 8:57 p.m.

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President

\_\_\_\_\_  
Secretary

B.Minutes of the Closed Session of the Regular Board of Education meeting of May 22, 2023

**4. Communications, Public Comment and Participation**

**5.Single Bid Opening**

A.Wilson Stage Lighting and Rigging

**6.Public Hearing of Proposed 2023-2024 School District Budget**

A.Open Hearing

B.Public Comment

C.Close Hearing

**7. Consent Agenda**

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*Recommended Motion:* that the Board of Education approve the actions contained in the Consent Agenda item A-UU as presented.

7. **Consent Agenda**

*Recommended Motion:* that the Board of Education approve the actions contained in Consent Agenda Items A-UU as presented:

A. **Employment – Certified Staff**

- 1) the regular employment of the following named certified staff members for the 2023-2024 school year with wages in accordance with District schedules:

Edwards, Tia-Farrah  
Dean of Students, Moline High School  
M.A. Degree, Western Illinois University  
To serve on a regular contract basis  
Previous experience in another district

Keehner, Sydney  
English, Moline High School  
B.A. Degree, Augustana College  
To teach on a regular contract basis  
No previous teaching experience

Sellers, Malia  
Grade 3, Willard Elementary  
B.A. Degree, Western Illinois University  
To teach on a regular contract basis  
No previous teaching experience

Timerman, Jason  
Industrial Tech, Moline High School  
M.A. Degree, University of Illinois  
To teach on a regular contract basis  
Twenty years previous teaching experience

B. **Employment – Summer School**

- 1) the employment of the following named certified staff members for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Ehlers, Emily	Teacher	Hamilton
Fisher, Jenna	Teacher	Hamilton
Kiel, Taylor	Teacher	Hamilton
Polizzi, Laura	Teacher	Hamilton
Quilty, Elaina	Teacher	Hamilton

- 2) the employment of the following named certified staff members for the Traditional Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Kane, Ashlyn	Teacher	Springbrook

**C. Salary Reclassification – Certified Staff**

a change in salary classification for the following certified staff effective at the beginning of the 2023-2024 school year:

- Anselmi, Andrew from B.A. +15 to M.A.
- Avena, Stephanie from B.A. +15 to M.A.
- Bohland, Jenna from B.A. to B.A. +15
- Gant, Kathi from B.A. to B.A. +15
- Howard, Melissa from B.A. +15 to M.A.
- Ketner, Brooke from B.A. to B.A. +15
- Radwan, Allyson from B.A. to B.A. +15
- Simmons, Eli from B.A. to B.A. +15
- Sommers, Lindsay from B.A. to B.A. +15
- Toledo-Martinez, Elvira from M.A. to M.A. +30
- Zamora Valdes, Carlos from B.A. +15 to M.A.

**D. Appointment to Differential Assignment – Certified Staff**

- 1) the appointment of the following named certified staff members to differential assignment, effective for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Pauley, Amanda	Contemporaires Coach (.30)	High School
Thieme, Sarah	Contemporaires Coach (.30)	High School

- 2) the reassignment of Shelly Palmer from 1.0 Contemporaires Coach to .40 Contemporaires Coach.

**E. Resignation from Differential Assignment**

the resignation from differential assignment of the following named non-certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Harris, Marquisha	Head Sophomore Girls Basketball	High School
Straw, Alec	Assistant Varsity Volleyball	High School
Wyffels, Alissa	Assistant Swim Coach Varsity	High School
Wyffles, Alissa	Boys and Girls Assistant Swim Coach	Deere/Wilson

**F. Resignation/Termination – Certified Staff**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Nelson, Sarah	Library/Media	Roosevelt/Bicentennial	06/09/23

**G. Approval of Family Medical Leave Act – Certified Staff**

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Cabage, Cassandra	Grade 1	Jane Addams	Beginning approximately 05/22/23 and lasting through the end of the 2022-2023 school year
Frazier, Rachel	Math	John Deere	Beginning approximately 09/18/23 with a return date of 12/04/23

**H. Resignation for the Purpose of Retirement – Certified Staff**

- 1) the resignation for the purpose of retirement of the following named certified staff members, effective at the end of the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Atherton, Rebecca	Math	High School

- 2) the resignation for the purpose of retirement of the following named certified staff members, effective at the end of the 2026-2027 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bender, Julie	Kindergarten	Willard
Florence, Angela	Library Media	Butterworth
McDermott, Heather	Grade 1	Hamilton
Woeber, Jayne	Grade 2	Jane Addams

**I. 2023-2024 Administrator Assignments**

that the Board of Education approve the 2023-2024 administrator assignments as contained in **Attachment No. 1.**

**J. Employment – Educational Support Personnel**

- 1) the employment of the following named educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Allison, Nicholas	Custodian	Lincoln-Irving	07/03/23
Durham, Tina	Custodian	Hamilton/Wash	07/03/23
Ethridge, Emily	Custodian	John Deere	07/03/23
Franklin, Kimberly	Part time Administrative Assistant	High School	07/31/23
McCoy, Michael	Custodian	Hamilton	07/03/23
Naab, Jonathan	Campus Attendance Supervisor	High School	07/31/23

- 2) the temporary employment of the following named substitute educational support personnel for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ellis, Aminn	Custodian	06/12/23
Hanson, Breanna	Custodian	06/27/23
Pearson, Braydon	Custodian	06/27/23
Zenke, Andrew	Custodian	06/12/23

- 3) the temporary employment of the following named interpreter for the 2023-2024 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Languages</u>	<u>Effective Date</u>
Ahmadzi, Mursal	Dari, Pashto, Urdu	06/27/23
Ciss, Esperance	French	06/27/23

**K. Transfer/Reassignment**

- 1) the transfer of Tyler Hahn from the 1<sup>st</sup> Shift Athletic Facilities Equipment Operator to the 2<sup>nd</sup> Shift Custodial position at John Deere, effective June 16, 2023.
- 2) the transfer of Charles Moore from the Digital Learning Support Assistant position at Lincoln-Irving to the Educational Technology para position at John Deere, effective August 24, 2023.

**L. Summer Employment – Educational Support Personnel**

- 1) the employment of the following named educational support personnel for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Hurd, Lori	Paraprofessional	High School

Lopez, Baily	Paraprofessional	Hamilton
Wiley, Penny	Paraprofessional	Hamilton

- 2) the employment of the following named educational support personnel for the JumpStart Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Do, Brian	Paraprofessional	Hamilton
Tyson, Alex	Paraprofessional	Hamilton

- 3) the employment of the following named educational support personnel for the JumpStart Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Davis, Alice	Paraeducator	Jefferson
DeGryse, Becky	Paraeducator	Jefferson
Titus, Suzanne	Administrative Assistant	Jefferson

**M. Resignation/Termination – Educational Support Personnel**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ade, Kara	Health Professional (RN)	Logan	06/09/23
Bennett, Courtney	Preschool Para	Butterworth	06/09/23
Gentry, Barbara	Special Ed Para	High School – ASPIRE	06/09/23
Hickman, Breon	Alternate Ed Para	High School – ASPIRE	06/02/23
Mayes, Kaitlyn	Ed Tech Para	John Deere	06/09/23
Nees, Autumn	Custodian	Lincoln-Irving	06/10/23
Pauley, Sherrie	Lunch Aide	Butterworth	06/08/23
Rosaria, Brianna	Lunch Aide	Hamilton	06/08/23
Smith, Jill	Digital Learning Suppt Asst	Logan	06/09/23
Trego, Shelby	Special Ed Para	John Deere	06/09/23
Vieyra de Guzman, Celia	Lunch Aide	Lincoln-Irving	06/08/23
Zeroual, Aziza	Lunch Aide	Butterworth	06/08/23

**N. Resignation for the Purpose of Retirement – Educational Support Personnel**

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Elliff, Linda	Custodian	Jane Addams	12/31/23
Oetgen, Debra	Custodian	Butterworth	06/16/27
VandeMoortel, Anne	Health Professional (RN)	Franklin	09/15/23

**O. Payments for Board Approval**

approval of payments:

Fund 1 Educational	2,490,394.15
Fund 2 Operations & Maintenance	247,282.09
Fund 3 Debt Service	605.00
Fund 4 Transportation	234,715.14
Fund 5 Retirement	206,908.96
Fund 6 Capital Projects	832,052.12
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	3,971.15
Fund 9 Life Safety Code	725.00
Fund 10 Group Insurance	920,550.39
Fund 11 Student Activity	<u>46,902.24</u>
TOTAL	4,984,106.24

**See Attachment No. 2.**

**P. Freedom of Information Act Requests**

- 1) A Freedom of Information Act request was received from Walz Label & Mailing Systems requesting electronic copies of the purchase agreement or lease agreement for postage equipment used at Allendale. The District has responded to this request.
- 2) A Freedom of Information Act request was received from SmartProcure requesting information on purchase orders from 02/23/23 to present. The District has responded to this request.
- 3) A Freedom of Information Act request was received from Lucy Lareau requesting information on the sugar cookies served at Moline High School cafeteria during the 2022-2023 school year. The District has responded to this request.
- 4) A Freedom of Information Act request was received from Mike Bartels and the Village of Coal Valley requesting the approximate number of Moline-Coal Valley School District students who reside within the Village of Coal Valley. The District has responded to this request.

**Q. Acceptance of Gifts**

- 1) A donation of \$1,500 from the Coal Valley Township to be used to fund after school activities at Bicentennial Elementary.
- 2) A donation in the amount of \$1,000 from the Coal Valley Township to be used to purchase new library books for students at Bicentennial Elementary.
- 3) An anonymous donation in the amount of \$2,000 to be used for the Instrumental Music Department at Wilson Middle School.
- 4) A donation in the amount of \$800 from the Illinois Reading Council, Inc., to be used for the Morning Coffee Club at Wilson Middle School.

**R. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

- 1) Various elementary school fields for softball practices and scrimmages by the Moline Little League Softball from March 1, 2023 through August 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$54/hour.
- 2) Bartlett Performing Arts Center by Opera Quad Cities for rehearsal and performances on June 10, June 12, June 13, June 14, June 16, and June 17, 2023, with various hours as stated in the contract. Building rental fees as stated in the contract.
- 3) Bartlett Performing Arts Center by Rock Island County Fair Queen Pageant for rehearsal on Friday, July 14<sup>th</sup> from 5:00 p.m. until 7:00 p.m. and an event on July 16, 2023 from 11:00 a.m. until 7:00 p.m. Building rental fees as stated in the contract.
- 4) Wharton Field House on Saturday, January 6, 2024 from 9:00 a.m. to 10:00 p.m. for the Iowa vs. Illinois High School Girls Shootout by the Quad City Youth Sports Foundation Inc. Custodial overtime shall be charged at the rate of \$54 per hour and a building rental fee of \$900.00. All proceeds from the sale of food and drinks will go to the Moline Booster Club.
- 5) Bartlett Performing Arts Center by Ballet Five Eight for a rehearsal on Friday, April 5, 2024 from 3:30 p.m. until 8:00 p.m. and a performance on Saturday, April 6, 2024 from 2:00 p.m. until 11:00 p.m. Building rental fees as stated in the contract.

**S. Approval of 2022-2023 Budget Transfers**

that the Board of Education approve the 2022-2023 school year budget transfers as listed in **Attachment No. 3.**

**T. Resolution Directing Transfer of Funds (Temporary Loan)**

that the Board of Education approve the Resolution directing the transfer of funds (temporary loan) from the Working Cash Fund of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, as listed in **Attachment No. 4.**

**U. Resolution Authorizing Interest Income**

that the Board of Education approve the Resolution stating that interest earned on monies invested in any District fund and accrued to the balance of such District fund during fiscal year 2023 (July 1, 2022 – June 30, 2023) or during any fiscal year prior to fiscal year 2023, shall remain interest during fiscal year 2023, and is available for transfer as interest to other funds. **See Attachment No. 5.**

V. **Resolution Authorizing Expenditures for the Group Insurance Fund**

that the Board of Education approve the Resolution authorizing the expenditures of staff salaries and other expenses directly attributable to the operation of the Group Insurance Fund as listed in **Attachment No. 6.**

W. **Resolution Authorizing Expenditures for the Operations and Maintenance Fund**

that the Board of Education approve the Resolution authorizing the expenditures of the custodial salaries and other expenses from the Operations and Maintenance Fund, consistent with the Illinois School Code and prior practice as listed in **Attachment No. 7.**

X. **Resolution to Regulate Expense Reimbursement**

that the Board of Education approve the resolution to Regulate Expense Reimbursement as required by the Local Government Travel Expense Control Act. **See Attachment No. 8.**

Y. **Authorize the Release of Payments – Fiscal Year 2023-2024**

that the Board of Education authorize the Chief Financial Officer to release payments to pay bills within the approved budget for the 2024 Fiscal Year (2023-2024 school year) for those months the Board only meets once a month. **See Attachment No. 9.**

Z. **Approval of the Renewal of District Memberships and Authorization to Pay Dues**

that the Board of Education approve the renewal of District Memberships and authorize payment of dues for the fiscal year July 1, 2023 through June 30, 2024, for the various amounts listed. **See Attachment No. 10.**

AA. **Approval of the Risk Management Plan**

that the Board of Education approve the Moline-Coal Valley School District No. 40 Risk Management Plan for the 2023-2024 school year. **See Attachment No. 11.**

BB. **Agreement with the City of Moline for Moline High School and Middle School Police Liaison Officers**

that the Board of Education approve the Agreement with the City of Moline for Moline High School, John Deere Middle School, and Wilson Middle School Police Liaison Officers in the amount of \$185,722 for the 2023-2024 school year. **See Attachment No. 12.**

CC. **Agreement with the Village of Coal Valley Police Liaison Officers**

that the Board of Education approve the Agreement with the Village of Coal Valley for Bicentennial Elementary School Police Liaisons Officers for the 2023-2024 school year as listed in **Attachment No. 13.**

**DD. Award of Bid – Food Services**

that the Board of Education award the food service extension contract to Chartwells/Compass Group, Charlotte, North Carolina, for the 2023-2024 school year at an 8.3% increase rate, as stated in the original Invitation for Bid. **See Attachment No. 14.**

**EE. Award of Bid – Revised Paper Products Bid by the Regional Office of Education**

that the Board of Education approve the purchase of paper products through the Regional Office of Education bid from Great Western Supply, Davenport, Iowa, in the amount of \$43,024. **See Attachment No. 15.**

**FF. Award of Bid – Transportation Services**

that the Board of Education approve the contract extension for the transportation services with Johannes Bus Services, Inc., Rock Island, Illinois for the 2023-2024 school year with rate changes as listed. **See Attachment No. 16.**

**GG. Award of Bid – Fire Alarm System Inspection**

that the Board of Education award the bid for Fire Alarm Systems Inspection to Thompson Electronics Company, Peoria, Illinois at \$18,805 for 2023-2024 school year, \$20,150 for 2024-2025 school year, and \$20,240 for 2025-2026 school year. **See Attachment No. 17.**

**HH. Engage Services – Boiler Replacement at Horace Mann**

that the Board of Education engage the services of Shive Hattery, Davenport, Iowa, for the design services for the boiler replacement at Horace Mann for a cost not to exceed \$27,200. **See Attachment No. 18.**

**II. Engage Services – Athletic Training Services**

that the Board of Education engage the services of Genesis Physical Therapy, Moline, Illinois, to perform the athletic training services for the school year 2023-2024 for a cost of \$35,000. **See Attachment No. 19.**

**JJ. Engage Services and Agreements – Facilities Department**

that the Board of Education approve the various engage services and agreements in the Facilities Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed. **See Attachment No. 20.**

**KK. Engage Services – Property and Casualty Insurance**

that the Board of Education engage services for Property and Casualty Insurance with IPMG, through USI Midwest, LLC, Moline, Illinois, for the policy year July 1, 2023 through June 30, 2024 as listed. **See Attachment No. 21.**

**LL. Engage Services – High School Athletic Charter Bus Services**

that the Board of Education engage the services of Green River, Peru, Illinois, to provide Moline High School athletic charter transportation services for \$54,639.20 to support the winter/fall sports for the 2023-2024 school year. **See Attachment No. 22.**

**MM. Engage Services – Treasurer’s Bond**

that the Board of Education approve the renewal of the Treasurer’s Bond for fiscal year July 1, 2023 through June 30, 2024 with Lohman Companies, Moline, Illinois, not to exceed \$40,000, as required by the Illinois School Code. **See Attachment No. 23.**

**NN. Engage Services – Educational Technology**

- 1) that the Board of Education approve the various Fund 2 service agreements used in the Educational Technology Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet. **See Attachment No. 24.**
- 2) that the Board of Education approve the various educational services and software agreements used District wide for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet. **See Attachment No. 25.**
- 3) that the Board of Education approve the purchase of computer lab devices, cafeteria devices, and staff devices as part of the hardware cycle from the attached table for a total cost not to exceed \$260,000. **See Attachment No. 26.**
- 4) that the Board of Education engage the services of xdAD, Columbia, Illinois, for network user account provisioning and lifecycle management for a first-year cost of \$6,500 and an annual cost thereafter of \$4,500. **See Attachment No. 27.**

**OO. Engage Services – SuperEval**

that the Board of Education engage the services of SuperEval, Buffalo, New York, For a superintendent evaluation instrument in the amount of \$1,800. **See Attachment No. 28.**

**PP. Engage Services – VLP Consulting**

that the Board of Education engage the services of Victor Simon III of VLP Consulting, Lockport, Illinois, for 5Essentials leadership coaching for a total cost of \$24,000. **See Attachment No. 29.**

**QQ. Engage Services – NWEA Professional Learning: School Improvement Series Leadership Coaching**

that the Board of Education engage the services of NWEA, Portland, Oregon, to provide school improvement services using the 5Essentials framework for building leadership teams, at a cost of \$37,000. **See Attachment No. 30.**

**RR. Approval of Change Order – Upslope**

that the Board of Education approve the Change Order for UpSlope for an increased amount of \$314.95 for a total cost of \$4,938.10. **See Attachment No. 31.**

**SS. Approval to Purchase – Updated Supplemental Curriculum**

that the Board of Education approve the purchase of the updated curriculum and renewal of digital services for Wilson and John Deere Middle Schools from Cengage Learning, Independence, Kentucky, at a cost not to exceed \$19,000. **See Attachment No. 32.**


**TT. Amended Construction Cost – Horace Mann Repair Parking Service**

that the Board of Education approve the amended construction cost with Langman Construction LLC, Rock Island, Illinois, as identified, for the Horace Mann Repair Parking Surface, for an increase in the amount of \$30,000. **See Attachment No. 33.**

**UU. Engage Services – Lincoln Irving & Washington Asbestos**

that the Board of Education engage the services of Morland Environmental Services, Woodhull, Illinois and Brock Industrial Services LLC, Joliet, Illinois, for the Lincoln-Irving and Washington Elementary HVAC asbestos abatement projects in an amount not to exceed \$24,500. **See Attachment No. 45.**

<b>FY</b>	<b>Name</b>	<b>Title</b>	<b>Location</b>
2023	Bahnks, Tara L	Principal	Willard Elementary
2023	Baker, Sara E	Dean Of Students	Moline High School
2023	Beem, Robert R	Principal	Wilson Middle School
2023	Bodeen, Douglas	Assistant Principal	Hamilton Elementary
2023	Brown, Daniel C	Dean Of Students	Moline High School
2023	Brown, David J	Dean Of Students	Wilson Middle School
2023	Bullock, Andrew P	Assistant Principal	Moline High School - ASPIRE
2023	Bussard, Brenda J	Principal	Washington Elementary
2023	Cousins, Heather Anne	Assistant Principal	Moline High School
2023	DeBaene, Matthew D	Ass't Superintendent Teaching & Learning Secondary	Moline Board of Education
2023	DeTaeye, Todd J	Assistant Superintendent Administration and Human Resources	Moline Board of Education
2023	Edwards, Tia-Farrah	Dean Of Students	Moline High School
2023	Ehlers, Scott R	Assistant Principal	Moline High School
2023	Etheridge, Steven	Principal	Bicentennial Elementary
2023	Ferguson, Thomas M	Principal	Logan Elementary
2023	Gallo, Vincent	Chief Financial Officer	Moline Board of Education
2023	Landon, Teresa L	Principal	Jane Addams Elementary
2023	Lantzky, Sharon E	Dean Of Students	John Deere Middle School
2023	Lloyd-Fowler, Rachel L	Principal/At Risk Director	Jefferson Early Childhood Center
2023	Markham, Dusti E	Principal	John Deere Middle School
2023	Mills, Paul G	Principal	Roosevelt Elementary
2023	Moore, Christopher A	Principal	Moline High School
2023	Oswald, Lynsy E	Principal	Hamilton Elementary
2023	Paup, Julie A	Principal	Butterworth Elementary
2023	Perkins, Elizabeth L	Coordinator for English Learners	Moline Board of Education
2023	Peterson, Laronda Leia	Coordinator for Special Ed Services	Moline Board of Education
2023	Portillo, Rosalva	Principal	Lincoln-Irving Elementary
2023	Prybil, Brian D	Ass't Superintendent Teaching & Learning Primary	Moline Board of Education
2023	Putnam, Grant R	Principal	Franklin Elementary
2023	Sanders, Kristin J	Assistant Superintendent for Pupil/Personnel Servi	Moline Board of Education
2023	Sanders, Trista L	Coordinator for Instructional Programs	Moline Board of Education
2023	Savage, Rachel Marie	Superintendent	Moline Board of Education
2023	Thompson, James M	Assistant Principal	Wilson Middle School
2023	Thompson, Todd A	District Athletic Director	Moline High School
2023	Youngblood, Nicholas L	Assistant Principal	John Deere Middle School

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer   
DATE: June 22, 2023  
SUBJECT: 2022-2023 Budget Transfers & Revisions

Reason for Board Consideration: Board of Education approval is required.

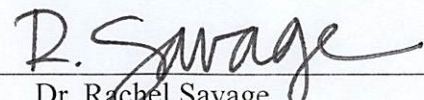
Action Necessary: Board of Education approval is requested.

Facts: As permitted under the Illinois School Code, transfers and revisions have been processed between budget accounts. This is an annual process to align expenditures with revenues to the appropriate account for the year to properly close. There are no additional costs because the transfers in and out of each account are offset. Attached is a listing of all the transfers and revisions for Board of Education approval.

Cost: None.

Recommended Action: That the Board of Education approve the 2022-2023 budget transfers and revisions, as listed.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40**  
**Budget Transfer and Revision Report**  
**2022-2023**

<u>Date</u>	<u>Doc. No.</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
7/1/2022	2340000	Basketballs	630	(630)	-
7/1/2022	2340001	Browning Field Endzone Pylons	400	(400)	-
7/1/2022	2340002	Middle School Lab Replacement	46,000	(46,000)	-
7/1/2022	2340003	2023 Admin Laptop Cycle	2,000	(2,000)	-
7/1/2022	2340004	New IHSA approved soccer balls & bibs	610	(610)	-
7/1/2022	2340005	Swim caps for Boys Swimming	310	(310)	-
7/6/2022	2340006	MCC Blanket PO Supplies	3,000	(3,000)	-
7/6/2022	2340007	WMS Floor Machine Rental	1,200	(1,200)	-
7/7/2022	2340008	Boys' Basketballs	655	(655)	-
7/8/2022	2340009	Maint Truck Supplies	1,400	(1,400)	-
7/11/2022	2340010	Extra Football Practice jerseys	1,190	(1,190)	-
7/11/2022	2340011	MHS/LOG Door Buzzer	11,500	(11,500)	-
7/11/2022	2340012	2022 Purchases Waiting on Receiving	35,000	(35,000)	-
7/12/2022	2340013	WFH/MCC Blanket PO's	800	(800)	-
7/15/2022	2340014	New Uniforms	420	(420)	-
7/21/2022	2340015	FRK HVAC Refrigerant	500	(500)	-
7/27/2022	2340016	MHS D125 Network Connections	5,000	(5,000)	-
7/28/2022	2340017	HAM Yearly Fire Inspection	1,000	(1,000)	-
7/28/2022	2340018	HAM Roof Repairs	2,000	(2,000)	-
7/28/2022	2340019	MHS Department Allocation	79,740	(79,740)	-
8/1/2022	2340020	Curriculum Furniture Purchase	2,365	(2,365)	-
8/2/2022	2340021	FY23 PFAE Original Application	35,572	(35,572)	-
8/2/2022	2340022	Moline Foundation Services	48,000	(48,000)	-
8/3/2022	2340023	HAM HVAC Parts	6,000	(6,000)	-
8/2/2022	2340024	Supt Discretionary Fund Distribution	5,700	(5,700)	-
8/9/2022	2340025	BTW Copier Location Move	500	(500)	-
8/9/2022	2340026	BRF Fence Repair	6,000	(6,000)	-
8/9/2022	2340027	WFH Custodial Supplies	1,000	(1,000)	-
8/9/2022	2340028	MHS Mini Excavator Rental	1,000	(1,000)	-
8/9/2022	2340029	WSH Replace Drain	8,000	(8,000)	-
8/10/2022	2340030	Web Orientation	8,400	(8,400)	-
8/11/2022	2340031	EdTech Phone Maintenance Renewal	27,000	(27,000)	-
8/11/2022	2340032	EdTech Classroom Technology Supplies	5,000	(5,000)	-
8/11/2022	2340033	Art Supply Accounts	207	(207)	-
8/15/2022	2340034	Swim Software	396	(396)	-
8/17/2022	2340035	Swim Record Board Update	50	(50)	-
8/19/2022	2340036	Life Skill Supplies	1,100	(1,100)	-
8/22/2022	2340037	Life Skill Supplies	200	(200)	-
8/22/2022	2340038	FY22 Rotary Literacy Donation	8,000	-	8,000
8/22/2022	2340039	Life Skills Supplies	150	(150)	-
8/23/2022	2340040	SuperEval Supt Evaluation	2,000	(2,000)	-
8/24/2022	2340041	Custodial Supplies	9,000	(9,000)	-

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8/26/2022	2340042	WMS Access Panel	1,000	(1,000)	-
9/2/2022	2340043	MHS Scholastic News/Career Planning	5,259	(5,259)	-
9/6/2022	2340044	Misc Smartboard Installations - Labor Only	2,000	(2,000)	-
9/6/2022	2340045	SmartBoard Installs	1,800	(1,800)	-
9/7/2022	2340046	N2Y Subscription	115	(115)	-
9/8/2022	2340047	Music Supply/Services-K-12th Fall Housing Budget	1,737	(1,737)	-
8/30/2022	2340048	FY23 IDEA Preschool Original Application	-	(3,870)	(3,870)
8/30/2022	2340049	FY23 IDEA Original Application	264,788	(562,418)	(297,630)
9/13/2022	2340050	Finalsite Setup and Services	25,000	(25,000)	-
9/13/2022	2340051	Finalsite Annual License	13,800	(13,800)	-
9/13/2022	2340052	Visual Arts Grant - QC Comm Foundation	1,600	-	1,600
9/14/2022	2340053	Jane Addams Network to Trailer	1,000	(1,000)	-
9/15/2022	2340054	MCC Boiler Chemicals	1,000	(1,000)	-
9/16/2022	2340055	DMS 21st Century Original Application	6,142	(66,892)	(60,750)
9/16/2022	2340056	WMS 21st Century Original Application	10,406	(77,906)	(67,500)
9/20/2022	2340057	Custodial Supplies	9,000	(9,000)	-
9/20/2022	2340058	MHS Raptor Guest Management Supplies	1,500	(1,500)	-
9/21/2022	2340059	FRK Repair Chiller	6,000	(6,000)	-
9/22/2022	2340060	FY22 '410' Carryover	195,019	-	195,019
9/22/2022	2340061	MHS School Headphones	1,273	(1,273)	-
9/22/2022	2340062	Custodial Supplies	8,000	(8,000)	-
9/22/2022	2340063	HAM HVAC Motor	800	(800)	-
9/23/2022	2340064	FY22 Ontiveros Wrestling Donation	5,074	-	5,074
9/26/2022	2340065	MCC Aspire Maglocks	5,000	(5,000)	-
9/26/2022	2340066	BIC Electrical Repairs	2,000	(2,000)	-
9/27/2022	2340067	Girls Tennis Hotel	370	(370)	-
9/27/2022	2340068	Allendale HR Digital Signage Display	1,200	(1,200)	-
9/28/2022	2340069	TV Curriculum Conference Area	465	(465)	-
9/29/2022	2340070	Water Filters	5,000	(5,000)	-
9/30/2022	2340071	LOG Exhaust Fan	5,000	(5,000)	-
10/4/2022	2340072	EdTech Bitwarden Password Management License	300	(300)	-
10/7/2022	2340073	MHS 21st Century Original Application	-	(60,750)	(60,750)
10/10/2022	2340074	HAM Special Ed Services	100	(100)	-
10/10/2022	2340075	Nurse Supplies	280	(280)	-
10/11/2022	2340076	Nurse Supplies	100	(100)	-
10/11/2022	2340077	Custodial Supplies	3,000	(3,000)	-
10/12/2022	2340078	Troubleshoot servers	1,000	(1,000)	-
10/12/2022	2340079	Custodial Supplies	2,000	(2,000)	-
10/13/2022	2340080	Boiler Start Ups	1,000	(1,000)	-
10/13/2022	2340081	Vacuum Cleaners	4,000	(4,000)	-
10/13/2022	2340082	MHS ELA Paperback Books	1,264	(1,264)	-
10/14/2022	2340083	HavLife Music Grant	2,608	-	2,608

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10/17/2022	2340084	Nurse Supplies	140	(140)	-
10/17/2022	2340085	Psych Supplies	160	(160)	-
10/17/2022	2340086	BTW Scrubber Batteries	2,000	(2,000)	-
10/26/2022	2340087	FY22 Local Grant Carryforward	34,492	(34,492)	-
10/26/2022	2340088	Title I School Improvement Original App	11,545	(11,545)	-
10/31/2022	2340089	ADD Parking Lot Striping	3,000	(3,000)	-
10/31/2022	2340090	FY23 ESSER II Original Application	784,252	(4,083,874)	(3,299,622)
11/2/2022	2340091	Chair Rental	700	(700)	-
11/2/2022	2340092	Chair Rental	400	(400)	-
11/3/2022	2340093	Chair Rental	100	(100)	-
11/4/2022	2340094	After School Program Grant Original App	23,995	(23,995)	-
11/10/2022	2340095	MCC Roof Repair	1,000	(1,000)	-
11/16/2022	2340096	FY23 Title III LIPLEP Original Application	67,822	(12,412)	55,410
11/16/2022	2340097	ALD Welcome Back Funds	300	(300)	-
11/17/2022	2340098	FY23 21st Century Amendment #1	67,500	-	67,500
11/17/2022	2340099	FY23 21st Century Amendment #1	60,750	-	60,750
11/17/2022	2340100	MCC Electrical Parts	2,000	(2,000)	-
11/17/2022	2340101	EdTech Office Replacement Monitors	4,400	(4,400)	-
11/18/2022	2340102	Middle Schl Music Supplies	2,068	-	2,068
11/18/2022	2340103	ADD HVAC Installation	6,000	(6,000)	-
11/21/2022	2340104	QC Comm Foundation Ontiveros Donation	20,000	(20,000)	-
11/21/2022	2340105	L-I/HAM Visiting Artist Performance Costs	150	(150)	-
11/21/2022	2340106	FY23 21st Century Amendment #1	65,235	(4,485)	60,750
11/22/2022	2340107	Warehouse Radio Batteries	8,000	(8,000)	-
11/29/2022	2340108	MHS Art Department Printer	1,000	(1,000)	-
11/29/2022	2340109	DMS Window Panels	1,000	(1,000)	-
12/1/2022	2340110	Psych/Social Work Supplies	110	(110)	-
12/5/2022	2340111	DMS/WMS ILMEA All-State Chorus Fees	303	(303)	-
12/6/2022	2340112	Custodial Supplies	5,000	(5,000)	-
12/6/2022	2340113	ADD Unclog Drain	2,000	(2,000)	-
12/6/2022	2340114	ALD Furniture	1,900	(1,900)	-
12/6/2022	2340115	FY22 EdTech Server & FY23 EdTech Backup Solution	90,500	(90,500)	-
12/6/2022	2340116	EdTech Phone Headset Replacements	1,000	(1,000)	-
12/8/2022	2340117	Aspiring Admin. Meeting at Bad Boy'z	146	(146)	-
12/8/2022	2340118	MHS Classroom Adapters	1,000	(1,000)	-
12/12/2022	2340119	MCC Repair Concrete	6,500	(6,500)	-
12/12/2022	2340120	DMS/WMS Piano Tuning	176	(176)	-
12/12/2022	2340121	EdTech/Allendale Zoom License Renewal	4,000	(4,000)	-
12/12/2022	2340122	Allendale Insurance Office Move - Data Connection	1,000	(1,000)	-
12/13/2022	2340123	FY23 Digital Equity Original Application	201,439	(366,985)	(165,546)
12/13/2022	2340124	Custodial Supplies	4,000	(4,000)	-
12/14/2022	2340125	MHS Lift Rental	400	(400)	-

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12/15/2022	2340126	Baseball Equipment	68	(68)	-
12/15/2022	2340127	Hudl Program	8,000	(8,000)	-
12/16/2022	2340128	MHS Roof Repair	5,000	(5,000)	-
12/16/2022	2340129	MHS Sheet Music for Band	560	(560)	-
12/21/2022	2340130	Furniture for ALD	95	(95)	-
12/21/2022	2340131	MHS Driving Range Repair	132	(132)	-
1/6/2023	2340132	CAM Emergency Asbestos Removal	1,300	(1,300)	-
12/21/2022	2340133	ALD Furniture	95	(95)	-
12/29/2022	2340134	MHS Chair Rental	200	(200)	-
1/3/2023	2340135	Filewave iPad Management License Adder	900	(900)	-
1/4/2023	2340136	Custodial Supplies	3,000	(3,000)	-
1/4/2023	2340137	MCC Hand Rails	1,175	(1,175)	-
1/6/2023	2340138	Furniture for Allendale	1,255	(1,255)	-
1/6/2023	2340139	Roof Repair at CAM	1,839	(1,839)	-
1/6/2023	2340140	Exhaust Cleaning	2,000	(2,000)	-
1/6/2023	2340141	MCC Boiler Parts	1,000	(1,000)	-
1/9/2023	2340142	Allendale HR Moves - Network Connection	1,200	(1,200)	-
1/10/2023	2340143	Press Plus Policy Manual Customization	10,000	(10,000)	-
1/10/2023	2340144	FY23 Ed Fund Salary Adj	2,859,125	(2,859,125)	-
1/10/2023	2340145	FY22 Grant Final Amounts	1,293,716	(1,293,716)	-
1/10/2023	2340146	District Record Retention	220,000	(220,000)	-
1/11/2023	2340147	Digital Records Software Agreement	8,000	(8,000)	-
1/12/2023	2340148	Maintenance Supplies	6,000	(6,000)	-
1/12/2023	2340149	LOG Replace Cables	2,000	(2,000)	-
1/12/2023	2340150	Furniture for Allendale	1,255	(1,255)	-
1/12/2023	2340151	MHS HelpDesk Tools	400	(400)	-
1/13/2023	2340152	Allendale HR Privacy Screens	500	(500)	-
1/13/2023	2340153	FY23 IDEA PreK Amendment #1	9,376	-	9,376
1/13/2023	2340154	FY23 IDEA Amendment #1	511,971	(108,119)	403,852
1/17/2023	2340155	Ricoh/ESD Planet Press (Replaces Secure 32)	5,000	(5,000)	-
1/18/2023	2340156	FY23 Title II Original Application	278,318	(93,144)	185,174
1/18/2023	2340157	FY23 Title IV Original Application	96,785	(70,571)	26,214
1/18/2023	2340158	Elevator Repairs	1,750	(1,750)	-
1/19/2023	2340159	MHS	8,200	(8,200)	-
1/19/2023	2340160	ARP - IDEA correct NPPS accounts to grant	4,000	(4,000)	-
1/19/2023	2340161	Custodial Supplies	4,000	(4,000)	-
1/19/2023	2340162	FY23 Title I Original Application	837,225	(652,541)	184,684
1/20/2023	2340163	WFH Lift Rental	250	(250)	-
1/20/2023	2340164	District S2 Key Access System - 36 month	2,400	(2,400)	-
1/23/2023	2340165	FY23 Regional Safe Schools ADA allotment	980	-	980
1/23/2023	2340166	FY23 PFAE Amendment #1	362,670	(41,510)	321,160
1/24/2023	2340167	Elevator Repairs	3,353	(3,353)	-

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1/24/2023	2340168	QC Tees Team Accommodation	500	(500)	-
1/25/2023	2340169	MCC Repair Storm Drain	4,000	(4,000)	-
1/25/2023	2340170	Custodial Supplies	6,100	(6,100)	-
1/26/2023	2340171	Elevator Repairs	1,901	(1,901)	-
1/26/2023	2340172	Maintenance Truck Repair	200	(200)	-
1/26/2023	2340173	WFH Flooring	15,825	(15,825)	-
1/26/2023	2340174	Elevator Repairs	131	(131)	-
1/27/2023	2340175	District Ice Melt	1,000	(1,000)	-
1/31/2023	2340176	HAM HVAC Part	2,000	(2,000)	-
1/31/2023	2340177	QC Tees T-Shirts	738	(738)	-
1/31/2023	2340178	DMS Students for Other Students	14,500	(14,500)	-
2/1/2023	2340179	Board Meeting Zoom Licenses	6,000	(6,000)	-
2/2/2023	2340180	MCC Alum Parts	1,000	(1,000)	-
2/2/2023	2340181	Roof Repair at Jane Addams	400	(400)	-
2/2/2023	2340182	Elevator Repairs	2,000	(2,000)	-
2/7/2023	2340183	FY23 LIPLP Amendment #1	48,242	(2,100)	46,142
2/7/2023	2340184	Elevator Inspections	6,200	(6,200)	-
2/8/2023	2340185	DMS Lift Rental	200	(200)	-
2/8/2023	2340186	MHS Hoist Inspection	4,000	(4,000)	-
2/9/2023	2340187	MHS Roof Repairs	200	(200)	-
2/9/2023	2340188	Aspire Floor Mats	1,100	(1,100)	-
2/9/2023	2340189	Custodial Supplies	600	(600)	-
2/9/2023	2340190	District LEAD Moline Device Repairs	5,500	(5,500)	-
2/9/2023	2340191	EdTech Misc Classroom Supplies	3,300	(3,300)	-
2/10/2023	2340192	Roof Repairs	500	(500)	-
2/14/2023	2340193	SEPI Grant - Moline Foundation	1,188	(1,188)	-
2/14/2023	2340194	Coolidge Practice Field Grading	2,100	(2,100)	-
2/14/2023	2340195	EdTech Digital Records Export Services	5,000	(5,000)	-
2/15/2023	2340196	EdTech UPS Annual Maintenance	2,000	(2,000)	-
2/15/2023	2340197	BTW Speech Forms	50	(50)	-
2/16/2023	2340198	District Skylert Communication 6-month renewal	1,000	(1,000)	-
2/17/2023	2340199	IHSA State Festival Fees	434	(434)	-
2/17/2023	2340200	Custodial Supplies	700	(700)	-
2/21/2023	2340201	Dishwasher Repair at DMS	2,600	(2,600)	-
2/21/2023	2340202	EdTech UPS Annual Maintenance	1,000	(1,000)	-
2/22/2023	2340203	MCC Elevator Repair	500	(500)	-
2/23/2023	2340204	Elevator Maintenance	9,150	(9,150)	-
2/23/2023	2340205	Middle School Resource Supplies	10,000	(10,000)	-
2/23/2023	2340206	Social Work Assessments	40	(40)	-
2/23/2023	2340207	MHS Purchase AP Chemistry Textbooks	10,000	(10,000)	-
2/24/2023	2340208	District GoGuardian 3-Year Renewal	44,000	(44,000)	-
2/24/2023	2340209	Embrace Services for Digital Records Export	5,000	(5,000)	-

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2/24/2023	2340210	FY23 Rotary Literacy Funds	16,000	(16,000)	-
2/27/2023	2340211	MHS Sod Cutter Rental	500	(500)	-
2/27/2023	2340212	DMS HVAC Parts	2,000	(2,000)	-
2/27/2023	2340213	HAM Monarchs in the Classroom	175	(175)	-
2/27/2023	2340214	WMS Snare Drum Cases	294	(294)	-
2/28/2023	2340215	AED's for MHS	3,500	(3,500)	-
2/28/2023	2340216	MCC Elevator Repair	1,300	(1,300)	-
2/28/2023	2340217	FY23 Digital Equity Amendment #1	16,000	(16,000)	-
2/28/2023	2340218	MHS Workbenches with Vices	15,242	(15,242)	-
3/1/2023	2340219	MHS Scissor Lift Rental	200	(200)	-
3/1/2023	2340220	BTW Chair Rental	300	(300)	-
3/1/2023	2340221	LOG Chair Rental	600	(600)	-
3/1/2023	2340222	WSH Chair Rental	458	(458)	-
3/1/2023	2340223	HAM Chair Rental	700	(700)	-
3/2/2023	2340224	Preventative Main Program/Supplies	8,000	(8,000)	-
3/2/2023	2340225	HVAC Parts	1,900	(1,900)	-
3/3/2023	2340226	MHS Unclog Drain	1,000	(1,000)	-
3/3/2023	2340227	Maintenance Supplies	6,000	(6,000)	-
3/3/2023	2340228	Repair Plumbing at DMS	3,000	(3,000)	-
3/3/2023	2340229	K-8 Music Supplies	95	(95)	-
3/6/2023	2340230	Furniture for Jane Addams	6,600	(6,600)	-
3/6/2023	2340231	MHS Roof Repairs	800	(800)	-
3/6/2023	2340232	MHS HVAC Parts	2,400	(2,400)	-
3/6/2023	2340233	RVL Chair Rental	400	(400)	-
3/6/2023	2340234	Custodial Supplies	2,000	(2,000)	-
3/6/2023	2340235	HAM Sprinkler System Repair	1,100	(1,100)	-
3/7/2023	2340236	MCC Field Grading Permit	2,100	(2,100)	-
3/7/2023	2340237	MHS Baseball AG Screening	1,000	(1,000)	-
3/7/2023	2340238	HAM HVAC Parts	500	(500)	-
3/7/2023	2340239	ADD HVAC Parts	5,000	(5,000)	-
3/7/2023	2340240	2023 Microsoft License Renewal	23,930	(23,930)	-
3/8/2023	2340241	DMS Repair Heat Pump	1,000	(1,000)	-
3/8/2023	2340242	MHS Cameras and HVAC Parts	2,400	(2,400)	-
3/8/2023	2340243	Soccer Shirt Purchase	428	(428)	-
3/9/2023	2340244	HAM HVAC Parts	100	(100)	-
3/9/2023	2340245	Prevent Main Program	4,000	(4,000)	-
3/13/2023	2340246	WSH Paging Equipment	500	(500)	-
3/13/2023	2340247	ADD Repair Fire Alarm	1,500	(1,500)	-
3/13/2023	2340248	HAM HVAC Parts	1,000	(1,000)	-
3/14/2023	2340249	Oven Repair at Washington	600	(600)	-
3/14/2023	2340250	MCC Roof Repairs	2,900	(2,900)	-
3/15/2023	2340251	MHS Roof Repairs	525	(525)	-

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3/15/2023	2340252	MHS Roof Repairs	560	(560)	-
3/16/2023	2340253	MHS Compressor	1,000	(1,000)	-
3/16/2023	2340254	MHS Nurse Supply, Rechargeable Battery	250	(250)	-
3/16/2023	2340255	Athletic Director Travel/Soccer Balls	1,024	(1,024)	-
3/17/2023	2340256	MCC Plumbing Repair	1,700	(1,700)	-
3/17/2023	2340257	MHS Elevator Inspection	200	(200)	-
3/17/2023	2340258	Drain for MHS and Fire Alarms at WMS	1,500	(1,500)	-
3/17/2023	2340259	ShIPLEY Supplies	35	(35)	-
3/20/2023	2340260	MHS Elevator Inspection and FAID	400	(400)	-
3/20/2023	2340261	Athletic Director Conference	60	(60)	-
3/20/2023	2340262	IHSA State Awards	173	(173)	-
3/21/2023	2340263	HVAC Parts for Hamilton	1,300	(1,300)	-
3/21/2023	2340264	WMS Elevators	300	(300)	-
3/21/2023	2340265	WSH Paging System	200	(200)	-
3/21/2023	2340266	MHS Drain Clog and Roof Repairs	1,200	(1,200)	-
3/21/2023	2340267	WMS Fire Alarm Repairs	1,000	(1,000)	-
3/21/2023	2340268	Noise Cancelling head phones for Washington	350	(350)	-
3/22/2023	2340269	WSH paging system/MHS Roof Repairs	2,060	(2,060)	-
3/23/2023	2340270	MHS New Yoga Unit PE Supplies	1,738	(1,738)	-
3/23/2023	2340271	WSH Paging Equipment	1,000	(1,000)	-
3/23/2023	2340272	Custodial Supplies	12,000	(12,000)	-
3/23/2023	2340273	MHS Repair Batting Cage	2,000	(2,000)	-
3/24/2023	2340274	WLD Shed	7,000	(7,000)	-
3/24/2023	2340275	ADD Filters	2,350	(2,350)	-
3/24/2023	2340276	MCC Motor and Blower Wheel	1,400	(1,400)	-
3/28/2023	2340277	WMS Fire Alarm	2,000	(2,000)	-
3/28/2023	2340278	Maint Supplies	5,000	(5,000)	-
3/28/2023	2340279	2024 Adobe License Renewal	2,500	(2,500)	-
3/28/2023	2340280	WMS Lift Rental	300	(300)	-
3/28/2023	2340281	Logan Room Dividers	3,400	(3,400)	-
3/28/2023	2340282	MHS Social Studies Textbooks	42,000	(42,000)	-
3/29/2023	2340283	WSH Paging	500	(500)	-
3/29/2023	2340284	MHS Clear Drain	500	(500)	-
3/29/2023	2340285	RVL HVAC Parts	1,000	(1,000)	-
3/30/2023	2340286	Books for All District Administrators	788	(788)	-
4/3/2023	2340287	Baseball Accommodations	145	(145)	-
4/3/2023	2340288	BIC Replace Glass	1,200	(1,200)	-
4/4/2023	2340289	LOG Repair Plumbing	500	(500)	-
4/10/2023	2340290	MHS IHSA State Music Fees	78	(78)	-
4/11/2023	2340291	MHS Repair Electrical	10,000	(10,000)	-
4/11/2023	2340292	RVL Replace Toilet	900	(900)	-
4/11/2023	2340293	HR Monitor Replacement	600	(600)	-

**Moline-Coal Valley School District No. 40**  
**Budget Transfer and Revision Report**  
**2022-2023**

<u>Date</u>	<u>Doc. No.</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
4/12/2023	2340294	WSH Paging System	100	(100)	-
4/12/2023	2340295	HAM Chemicals	1,300	(1,300)	-
4/12/2023	2340296	Boys Track Timing System	1,000	(1,000)	-
4/12/2023	2340297	BTW Filters	1,000	(1,000)	-
4/13/2023	2340298	WMS Fire Alarm Repair	3,000	(3,000)	-
4/13/2023	2340299	Playground Mulch	435	(435)	-
4/13/2023	2340300	MHS Boiler Certificate	200	(200)	-
4/14/2023	2340301	ADD Door Parts	300	(300)	-
4/14/2023	2340302	Athletic Supplies/Services	7,129	(7,129)	-
4/14/2023	2340303	Athletic Director Travel	561	(561)	-
4/17/2023	2340304	Math Dept. Staff Book Study	563	(563)	-
4/17/2023	2340305	MHS Scrubber Parts	500	(500)	-
4/18/2023	2340306	MHS Roof Repairs	500	(500)	-
4/18/2023	2340307	Custodial Supplies	200	(200)	-
3/31/2023	2340308	Correct Shootout Budget	1,487	(1,487)	-
4/19/2023	2340309	FY23 IDEA Amendment #2	205,454	(205,454)	-
4/19/2023	2340310	MHS FACS Supplies	300	(300)	-
4/20/2023	2340311	PE Supply-K-5th Fall Housing Budget	229	(229)	-
4/20/2023	2340312	Maint Protective Apparel	2,000	(2,000)	-
4/20/2023	2340313	Custodial Supplies	1,000	(1,000)	-
4/20/2023	2340314	WLD Door Install/Parts	3,000	(3,000)	-
4/20/2023	2340315	FY22 ARP Homeless Amendment #2	14,033	(17,281)	(3,248)
4/20/2023	2340316	BTW Capital Outlay	11,500	(11,500)	-
4/20/2023	2340317	DMS Music Supplies	693	(693)	-
4/20/2023	2340318	BIC Music Supplies	13	(13)	-
4/21/2023	2340319	Fire Alarm repair at DMS	2,500	(2,500)	-
4/21/2023	2340320	Tree Removal	1,600	(1,600)	-
4/24/2023	2340321	BTW Classroom Furniture	37,771	(37,771)	-
4/24/2023	2340322	EdTech Zendesk Ticket System Renewal	28,340	(28,340)	-
4/24/2023	2340323	WLD Door Install/Parts	3,000	(3,000)	-
4/25/2023	2340324	QC Community Isabel Bloom Visual Arts	1,634	(1,634)	-
4/25/2023	2340325	MHS PLTW Grant	10,000	(10,000)	-
4/25/2023	2340326	FY23 Summer School Transportation	200	(200)	-
4/25/2023	2340327	Custodial Supplies	300	(300)	-
4/25/2023	2340328	WMS Simplex panel repairs	100	(100)	-
4/25/2023	2340329	RVL Plumbing Repair	1,600	(1,600)	-
4/25/2023	2340330	FY24 Welcome Back Funds	5,096	(5,096)	-
4/25/2023	2340331	Lee Smith Estate	206,800	(206,800)	-
4/26/2023	2340332	FY23 Title IV Amendment #1	91,188	(13,338)	77,850
4/26/2023	2340333	FY23 Title II Amendment #1	104,206	(19,640)	84,566
4/26/2023	2340334	FY23 Title I Amendment #1	117,570	(75,670)	41,900
4/26/2023	2340335	FRK HVAC Material	2,300	(2,300)	-

**Moline-Coal Valley School District No. 40**  
**Budget Transfer and Revision Report**  
**2022-2023**

<u>Date</u>	<u>Doc. No.</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
4/27/2023	2340336	HAM Door Repair	100	(100)	-
5/1/2023	2340337	Conference Registration Fees	600	(600)	-
5/2/2023	2340338	MHS Service Call	500	(500)	-
5/2/2023	2340339	ALD Glass Markerboard	2,500	(2,500)	-
5/5/2023	2340340	WFH Custodial Supplies	90	(90)	-
5/8/2023	2340341	MHS Plumbing Repair	1,000	(1,000)	-
5/8/2023	2340342	Custodial Supplies	500	(500)	-
5/8/2023	2340343	FY22 ESSER III Amendment #2	889,421	(1,119,391)	(229,970)
5/8/2023	2340344	WSH Unclog Drain	600	(600)	-
5/8/2023	2340345	Girls Track Supplies	267	(267)	-
5/9/2023	2340346	WMS Window Glass	600	(600)	-
5/9/2023	2340347	Girls Track Equipment	27	(27)	-
5/10/2023	2340348	FY23 PFA Amendment #1	38,900	(38,900)	-
5/10/2023	2340349	FY23 PFAE Amendment #2	147,445	(147,445)	-
5/10/2023	2340350	MHS Art Supplies	214	(214)	-
5/11/2023	2340351	FRK HVAC Repair	3,000	(3,000)	-
5/11/2023	2340352	MHS Electrical Repair	1,500	(1,500)	-
5/11/2023	2340353	DMS Electrical Repair	500	(500)	-
5/12/2023	2340354	FRK Service Call	1,800	(1,800)	-
5/15/2023	2340355	FRK HVAC Repair	2,500	(2,500)	-
5/15/2023	2340356	WMS Fire Alarm Repair	2,000	(2,000)	-
5/16/2023	2340357	Lawn equipment	700	(700)	-
5/16/2023	2340358	Tree Removal at ALD	1,600	(1,600)	-
5/16/2023	2340359	RVL Glass	500	(500)	-
5/16/2023	2340360	Lawn Equipment	6,000	(6,000)	-
5/16/2023	2340361	Chiller Repairs	300	(300)	-
5/16/2023	2340362	Chiller Repairs	3,800	(3,800)	-
5/17/2023	2340363	MHS Spanish & French Online Student Subscriptions	2,017	(2,017)	-
5/18/2023	2340364	ADD Roof Repairs	400	(400)	-
5/22/2023	2340365	Custodial Supplies	2,000	(2,000)	-
5/22/2023	2340366	Custodial Supplies	1,000	(1,000)	-
5/22/2023	2340367	LOG Flooring	2,000	(2,000)	-
5/23/2023	2340368	Custodial Supplies	2,000	(2,000)	-
5/23/2023	2340369	MHS Door Repair	200	(200)	-
5/23/2023	2340370	FRK Repair Low Pressure	1,000	(1,000)	-
5/23/2023	2340371	RVL Door Repair	1,000	(1,000)	-
5/23/2023	2340372	MHS Roof Repairs	300	(300)	-
5/23/2023	2340373	ADD Roof Repairs	300	(300)	-
5/24/2023	2340374	HAM Handicap Door	1,500	(1,500)	-
5/24/2023	2340375	Mower Parts for Repairs	600	(600)	-
5/25/2023	2340376	HAM Handicapped Door	600	(600)	-
5/26/2023	2340377	MHS AAPPL Language Tests	490	(490)	-

**Moline-Coal Valley School District No. 40**  
**Budget Transfer and Revision Report**  
**2022-2023**

<u>Date</u>	<u>Doc. No.</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
5/26/2023	2340378	Custodial Supplies	1,000	(1,000)	-
5/26/2023	2340379	MCC Roof Repair	5,000	(5,000)	-
5/30/2023	2340380	MCC Top Soil	100	(100)	-
5/30/2023	2340381	MHS Dean Office Shirts	360	(360)	-
5/31/2023	2340382	Junior Achievement BizTown for Elementary	2,638	(2,638)	-
5/31/2023	2340383	L-I Chair Rental	800	(800)	-
6/1/2023	2340384	Fire Alarm Deficiencies at LOG	2,400	(2,400)	-
5/31/2023	2340385	Athletic Supplies/Services	8,722	(8,722)	-
6/5/2023	2340386	L-I Repair Autoscrubber	900	(900)	-
6/6/2023	2340387	BIC Motor For HVAC	620	(620)	-
6/6/2023	2340388	New Staff City Tour of Moline District Buildings	650	(650)	-
6/7/2023	2340389	ADD Fire Alarm Deficiencies	500	(500)	-
6/7/2023	2340390	Purchase of Annual Reading 180 Licenses/Workbooks	3,546	(3,546)	-
6/7/2023	2340391	Custodial Supplies	1,000	(1,000)	-
6/8/2023	2340392	BSN Athletic Order	2,124	(2,124)	-
6/8/2023	2340393	L-I Repair Equipment	200	(200)	-
6/9/2023	2340394	Staff PD for RVL Special Olympics	550	(550)	-
6/12/2023	2340395	Purchase MHS Literature/Writing Textbooks	1,800	(1,800)	-
6/13/2023	2340396	BTW Drain work	200	(200)	-
6/14/2023	2340397	FY23 EL- BEAward Original App	40,000	-	40,000
6/15/2023	2340398	MHS Career Planning Tool Renewal	6,200	(6,200)	-
6/15/2023	2340399	MHS Scholarship Redistribution	14,486	(14,486)	-
6/15/2023	2340400	Custodial Supplies	1,000	(1,000)	-
6/20/2023	2340401	BIC Unclog Drain	250	(250)	-
6/20/2023	2340402	WFH Labor for installing Carpet	450	(450)	-
6/20/2023	2340403	L-I Scrubber Repairs	400	(400)	-
6/21/2023	2340404	Update Contingency	3,315,108	(218,627)	3,096,481
<b>Revenue Revisions</b>			<b><u>1,131,017</u></b>	<b><u>(736,881)</u></b>	<b><u>394,136</u></b>
<b>Expense Revisions</b>			<b><u>13,752,788</u></b>	<b><u>(13,358,652)</u></b>	<b><u>394,136</u></b>

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMD*

DATE: June 22, 2023

SUBJECT: Resolution Directing Transfer (Temporary Loan) of Funds from the Working Cash Fund of Moline-Coal Valley School District No. 40, Rock Island County, Illinois

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

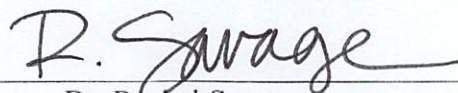
Facts: The School Code of Illinois requires that temporary loans from the Working Cash Fund to the Educational Fund be approved by the Board of Education. This Resolution is an annual occurrence brought forward to the Board. Historically, this Resolution has not been enacted; however, this Resolution should be approved for contingency cash flow purposes only.

Attached is the annual Resolution providing for the temporary loan of funds from the Working Cash Fund. The temporary loan of funds would be repaid from the Educational Fund to the Working Cash Fund when taxes are received in June of 2024. It is the recommendation of the administration that the Resolution be adopted by the Board of Education.

Cost: None.

Recommended Action: That the Board of Education approve the Resolution directing the transfer of funds (temporary loan) from the Working Cash Fund of Moline-Coal Valley School District No. 40, Rock Island County, Illinois.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution Directing Transfer (Temporary Loan)  
of Funds from the Working Cash Fund of**

**WHEREAS** there is presently to the credit of the Working Cash Fund of Moline-Coal Valley School District No. 40, Rock Island County, Illinois (the "District") (exclusive of interest earned thereon) the total sum of \$9,965,110; and

**WHEREAS** in accordance with the provisions of 105 ILCS 5/20-5 of The School Code, as amended, the Board of Education of the District is required from time to time to direct the Treasurer of the District to transfer funds which are to the credit of the Working Cash Fund to the Educational, Transportation, or Operations and Maintenance Funds in anticipation of taxes levied for such respective purposes; and

**WHEREAS** it is necessary that additional moneys be made available to the Educational Fund in order to meet expenses of the District payable from such Fund, and it is for the best interest of the District that moneys presently to the credit of the Working Cash Fund of the District be transferred from the Working Cash Fund to the Educational Fund, such funds to be transferred in anticipation of the collection of taxes levied by the District for Educational purposes for the year 2023 (for school year 2023-2024) and such moneys so transferred to be reimbursed from such Educational purposes taxes so levied for the year 2023 (for school year 2023-2024), upon their collection; and

**WHEREAS** in order to comply with the applicable provisions of 105 ILCS 5/20-5, it is hereby found and determined as follows:

- A. That it is necessary that moneys to the credit of the Working Cash Fund of the District be transferred to the Educational Fund in anticipation of taxes levied for Educational purposes and from which said taxes, when collected, the Working Cash Fund is to be reimbursed;
- B. That it is estimated that of the \$31,880,245 taxes levied by the District for such purposes for the year 2023 (for school year 2023-2024);
- C. That the aggregate amount of warrants heretofore issued in anticipation of the collection of the Educational purposes taxes levied for the year 2023 (for school year 2023-2024), together with the amount of interest accrued thereon and including the estimated amount of interest that will accrue thereon is \$ - 0 -;
- D. That the aggregate amount of receipts from the Personal Property Tax Replacement Tax which the Board of Education estimates will be set aside for the payment of the proportionate amount of debt service and pension or retirement obligations as required by Section 12 of the State Revenue Sharing Act 30 ILCS 115/12, approved July 31, 1969, as amended is \$538,589;

E. That there has heretofore been transferred from the Working Cash Fund to the Educational Fund in anticipation of the collection of taxes levied for the year 2023 (for school year 2023-2024) for Educational purposes the total sum of \$ - 0 -;

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, as follows:

Section 1. Findings

That the facts and conditions hereinabove set forth are in all respects true and correct and are expressly reaffirmed as though set forth herein in full.

Section 2. Transfers

That the Treasurer, when necessary, is hereby authorized to transfer from the Working Cash Fund of the District the aggregate sum of \$4,000,000.00, which amount is to be placed to the credit of the Educational Fund of the District and which is to be reimbursed to the Working Cash Fund from the taxes heretofore levied for Educational purposes for the year 2023 (for school year 2023-2024), when such taxes shall have been received, subject to the prior payment both as to principal and interest of all tax anticipation warrants which may have heretofore been issued by the District in anticipation of the collection of its taxes levied for the year 2023 (for school year 2023-2024) for Educational purposes. The Treasurer is further authorized to make interfund loans as necessary pending receipt of revenues.

Section 3. Effective

That this resolution be in full force and effect immediately and forthwith upon its adoption.

ADOPTED this 26<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMcD.*  
DATE: June 22, 2023  
SUBJECT: Resolution Authorizing Interest Income

Reason for Board Consideration: Board of Education approval is required.

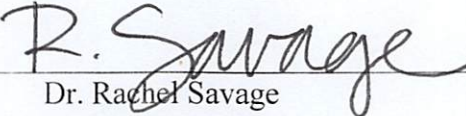
Action Necessary: Board of Education approval is requested.

Facts: This Resolution authorizes any interest income shall remain interest income for possible future transfer as interest to other funds pursuant to state law. Pursuant to Title 23 Illinois Administrative Code Section 100.50 (a-4), all earned interest in funds during the prior fiscal year will be considered principal in future years if the Board of Education does not pass a Resolution indicating that the interest income remains interest income. If said Resolution is passed, interest income remains classified as interest income for the purpose of using for future transfers to other funds. Therefore, with the funds remaining interest income, it allows the District to transfer interest earned between Funds with less restriction, if authorized by the Board of Education.

Cost: None.

Recommended Action: That the Board of Education approve the Resolution stating that interest earned on monies invested in any District fund and accrued to the balance of such District fund during fiscal year 2024 (July 1, 2023 - June 30, 2024) or during any fiscal year prior to fiscal year 2024, shall remain interest during fiscal year 2024, and is available for transfer as interest to other funds.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution for Authorizing Interest Income**

**BE IT RESOLVED** by the Board of Education of the Moline-Coal Valley School District 40, County of Rock Island, State of Illinois, that, interest earned on monies invested in any District fund and accrued to the balance of such District fund during fiscal year 2023 (July 1, 2022 - June 30, 2023) or during any fiscal year prior to fiscal year 2023, shall remain interest during fiscal year 2023 available for transfer as interest to other funds pursuant to state law and shall not become principal pursuant to Title 23 Illinois Administrative Code Section 100.50 (a-4).

**BE IT FURTHER RESOLVED** that, interest earned on monies invested in any District fund and accrued to the balance of such District fund during fiscal year 2024 (July 1, 2023 - June 30, 2024) or during any fiscal year prior to fiscal year 2023, shall remain interest during fiscal year 2024 available for transfer as interest to other funds pursuant to state law and shall not become principal pursuant to Title 23 Illinois Administrative Code Section 100.50 (a-4).

**ADOPTED** this 26<sup>th</sup> day of June, 2023.

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President, Board of Education

ATTEST:

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Secretary, Board of Education

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 22, 2023  
SUBJECT: Resolution Authorizing Expenditures for the Group Insurance Fund

Reason for Board Consideration: Board of Education approval is required.

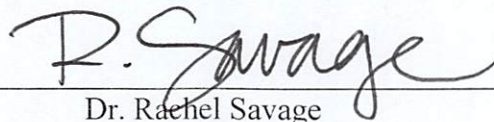
Action Necessary: Board of Education approval is requested.

Facts: This Resolution allows the expenditures of staff salaries and other expenses directly attributable to the operation and administration of the employee benefits to be expended in the Group Insurance Fund. To properly align those expenditures, it is the recommendation of the administration that the Resolution be adopted by the Board of Education.

Cost: None, a transfer of expenditures only.

Recommended Action: That the Board of Education approve the Resolution authorizing the expenditures of staff salaries and other expenses directly attributable to the operation of the Group Insurance Fund as listed.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution Authorizing Expenditures for the  
Group Insurance Fund**

**WHEREAS**, the Board of Education, Moline-Coal Valley School District No. 40, Rock Island County, Illinois has become self-insured for group health insurance purposes in order to control costs and more efficiently provide employee group health insurance, and

**WHEREAS**, a separate fund, the Group Insurance Fund (Fund 10) has been established to segregate group insurance revenues, expenses and reserves applicable to the providing of group insurance, and

**WHEREAS**, the Board of Education has employed the Assistant Superintendent for Administration and Human Resources, the Employment and Benefits Secretary and the Insurance Program Service Secretary and has incurred certain other costs in the administration of the group insurance program since its inception, and

**WHEREAS**, the Group Insurance Committee has recommended that costs and expenses of the staff directly providing the group insurance services and the administration of group insurance services be charged to the Group Insurance Fund.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION, MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40**, Rock Island County, Illinois, as follows:

That 100% of the salary and benefits and related expenses of the Insurance Program Representative, 50% of the salary and benefits and related expenses of the Administrative Assistant for Employment and Benefits, 50% of the salary and benefits of the Board of Education Recording Administrative Assistant for group insurance duties, 10% of the salary and benefits of the Assistant Superintendent for Administration and Human Resources, 10% of the salary and benefits of the Accounting Receivable Assistant, and directly related legal services, purchased services, supplies, equipment, auditing and information systems expenses be charged to the Group Insurance Fund for the fiscal year ending June 30, 2024.

**ADOPTED** this 26<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*

DATE: June 22, 2023

SUBJECT: Resolution Authorizing Expenditures for the Operations & Maintenance Fund

Reason for Board Consideration: Board of Education approval is required.

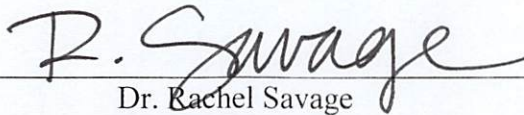
Action Necessary: Board of Education approval is requested.

Facts: The School Code of Illinois allows the expenditures of custodial salaries and other expenses associated with the operation and maintenance of school property. To properly align those expenditures, it is the recommendation of the administration that the Resolution be adopted by the Board of Education.

Cost: None, a transfer of expenditures only.

Recommended Action: That the Board of Education approve the Resolution authorizing the expenditures of the custodial salaries and other expenses from the Operations and Maintenance Fund, consistent with the Illinois School Code and prior practice as listed.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution Authorizing Expenditures for the  
Operations and Maintenance Fund**

**WHEREAS**, the Board of Education, Moline-Coal Valley School District No. 40, Rock Island County, Illinois, has determined that it is in the best interest of the District that certain cost items chargeable to the Educational Fund be charged to the Operations and Maintenance Fund, and

**WHEREAS**, Illinois Compiled Statutes, 105 ILCS 5/17-7, provides that the Board of Education may provide by resolution that the salaries of custodial employees and all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment or any one or more of the preceding items be paid from the Operations and Maintenance Fund,

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION, MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40, Rock Island County, Illinois, as follows:**

That one or more or part of each of the following cost items, depending upon budgetary considerations, to the extent allowed by 105 ILCS 5/17-7 and to the extent of allocated interest revenue and other non-tax Operations and Maintenance Fund revenues, are hereby transferred from the Educational Fund to the Operations and Maintenance Fund for the fiscal year ending June 30, 2023 and for the fiscal year ending June 30, 2024.

1. Salaries, benefits, purchased services, supplies, capital outlay and other objects applicable for the administration and supervision of facilities and operations and maintenance staff,
2. Salaries, benefits, purchased services, supplies, capital outlay (including purchases of school grounds), and expenditures for all maintenance employees, non-school custodians and substitute labor,
3. Salaries and benefits of school custodians and all custodial supplies and materials,
4. Utilities classified as heat, water, sewage charges, telephone, electricity and information systems communications,
5. Purchased services, supplies, capital outlay, and other expenditures for custodial and maintenance services, equipment, and vehicles (except for pupil transportation vehicles), and all trash pick-up charges (except for food service charges).

**ADOPTED** this 26<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMD*  
DATE: June 22, 2023  
SUBJECT: Resolution to Regulate Travel Expense Reimbursement

Reason for Board Consideration: Board of Education approval is required.

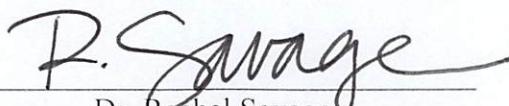
Action Necessary: Board of Education approval is requested.

Facts: Pursuant to Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/, added by P.A. 99-604), the School Board shall by Resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported with minimum documentation. In order to comply with Section 10 of the Local Government Travel Expense Control Act, it is the recommendation of administration that the Resolution be adopted by the Board of Education.

Cost: None.

Recommended Action: That the Board of Education approve the Resolution to Regulate Expense Reimbursement as required by the Local Governmental Travel Expense Control Act.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution to Regulate  
Travel Expends Reimbursement**

**WHEREAS**, the Board of Education for Moline-Coal Valley School District 40 (“Board of Education”) is the governing board of, Rock Island County, Illinois; is required under Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

**WHEREAS**, Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/, added by P.A. 99-604, eff. 1-1-17) provides that the School Board shall by resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported with minimum documentation;

**WHEREAS**, the Board regulates the types of expenses that are allowed in Board Policies 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*;

**WHEREAS**, based upon the School District's budget and other financial considerations, the Superintendent has recommended to the Board a maximum allowable reimbursement amount of \$9,000, in aggregate, for Board members annually;

**WHEREAS**, the Board requires submission of appropriate standardized expense forms supported with required written minimum documentation (50 ILCS 150/10 and 20);

**WHEREAS**, submitted expenses that exceed the Board's maximum allowable reimbursement amount may be approved by a roll call vote at an open meeting of the Board when an emergency or other extraordinary circumstance exists (50 ILCS 150/10 and 15);

**WHEREAS**, all Board member expenses must be approved by a roll call vote at an open meeting of the Board (50 ILCS 150/15);

**Now, THEREFORE**, Be it Resolved, that the Board hereby:

1. Defines and sets the types of allowable expenses through Board policy 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*.
2. Sets the maximum allowable reimbursement for travel, meal, and lodging expenses to an annual amount not to exceed \$9,000 in aggregate, effective on July 1, 2023 until the Resolution is rescinded or replaced by the Board.
3. Supersedes its previously adopted *Resolution to Regulate Expense Reimbursements* as of the effective date in paragraph two above.

4. Requires use of Board exhibits 2:125-E1, *Board Member Expense Reimbursement Form*; 2:125-E2, *Board Member Estimated Expense Approval Form*; 5:60-E1, *Employee Expense Reimbursement Form*; and 5:60-E2, *Employee Estimated Expense Approval Form*.
5. May approve expenses that exceed the Board's maximum allowable reimbursement amount by a roll call vote at an open meeting when an emergency or other extraordinary circumstance exists.
6. Must approve its members' expenses by a roll call vote at an open meeting.

**ADOPTED** this 26<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 22, 2023  
SUBJECT: Authorize Release of Payments - Fiscal Year 2023-2024

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

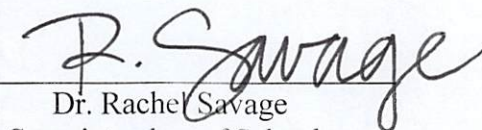
Facts: Prior to the start of each fiscal year, the Board of Education authorizes the Chief Financial Officer to release checks paying bills for the 2023-2024 school year for those occasions when only one Board meeting occurs in a month. This includes, but is not limited to, June, July & August (summer break), November (fall break), December (winter break), and March (spring break), so the District can meet their financial obligations.

Payments will be released as if the Board had met and approved the expenditures. The expenditures report will be presented to the Board of Education for confirmation at the next available meeting following the release of checks. No payments will be processed for those items not within the current Board approved 2023-2024 Expenditures Budget.

Cost: Not Applicable.

Recommended Action: That the Board of Education authorize the Chief Financial Officer to release payments to pay bills within the approved budget for the 2024 Fiscal Year (2023-2024 school year) for those months the Board only meets once a month.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMD*

DATE: June 22, 2023

SUBJECT: Approval of the Renewal of District Memberships & Authorization to Pay Dues

Reason for Board Consideration: Board of Education approval is required.

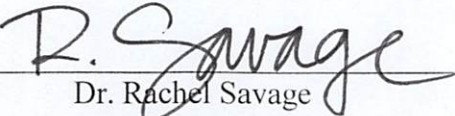
Action Necessary: Board of Education approval is requested.

Facts: Attached is a list of various educational organizations the District has historically been involved with through paid memberships. All membership dues are determined by the specific organizations. Some organizations set flat dues (QC Chamber, Rotary, etc.), while others are based on the size of the District (IL Association of School Boards, LUDA, etc.). All District membership dues are for the 2023-2024 school year.

Cost: All membership dues will be supported through the Education Fund.

Recommended Action: That the Board of Education approve the renewal of District Memberships and authorize payment of dues for the fiscal year July 1, 2023 through June 30, 2024, for the various amounts listed.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

## District Membership Dues 2023-2024 School Year

Type of Memberships	2022-2023	2023-2024	\$ Δ	% Δ
American Association of School Administrators	\$470	\$470	\$0	0.0%
Greater Quad Cities Hispanic Chamber of Commerce	\$750	\$750	\$0	0.0%
Illinois Association of School Administrators	\$1,450	\$1,617	\$167	11.5%
Illinois Assoc. of School Administrators (Black Hawk Division)	\$60	\$60	\$0	0.0%
Illinois Association of School Boards	\$11,719	\$12,188	\$469	4.0%
Illinois Chapter/National School Public Relations Association	\$125	\$125	\$0	0.0%
Illinois Elementary School Association Membership	\$1,690	\$1,730	\$40	2.4%
Large Unit District Association	\$4,100	\$4,200	\$100	2.4%
National School Board Association	\$4,165	\$4,165	\$0	0.0%
Rotary Club of Moline - Savage	<u>\$800</u>	<u>\$800</u>	<u>\$0</u>	<u>0.0%</u>
<b>Total</b>	<b>\$25,329</b>	<b>\$26,105</b>	<b>\$776</b>	<b>3.1%</b>

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 22, 2023  
SUBJECT: Approval of the Risk Management Plan

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

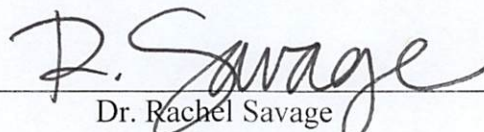
Facts: Best practice requires the Board of Education to annually approve a Risk Management Plan for the District, which identifies and allocates expenses associated with the Tort tax levy revenues. The Plan allows the expenditures for staff and other expenses directly attributable to student supervision and safety prevention. More specifically, a Risk Management Program reduces or prevents the District's exposure to liability. It is of utmost importance for the District: 1) to ensure that statutory law, common law, and health and safety protection are extended to all students, employees, and visitors; 2) to ensure the District's buildings and grounds are maintained in a safe condition; and 3) to provide careful supervision and protection of all the District's real and personal property, including vehicles.

The attached Plan properly aligns those expenditures for the 2023-2024 school year. Therefore, it is the recommendation of the administration that the Risk Management Plan be approved the Board of Education

Cost: None.

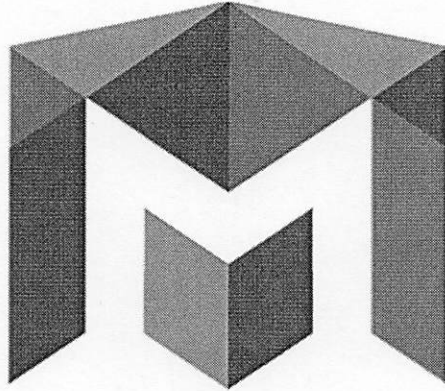
Recommended Motion: That the Board of Education approve the Moline-Coal Valley School District No. 40 Risk Management Plan for the 2023-2024 school year.

Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools



MOLINE-COAL VALLEY  
SCHOOL DISTRICT

**Comprehensive  
Risk Management Plan**

July 2023

# **MOLINE-COAL VALLEY SCHOOL DISTRICT**

## **RISK MANAGEMENT PROGRAM**

### **1. INTRODUCTION**

The Board of Education of Moline-Coal Valley School District has a responsibility to minimize the risk of injuries to persons and property associated with its operations. A safe learning and working environment benefits students attending the schools operated by the District, employees of the District, and community members affected by the operations of the District.

The mission of the Moline-Coal Valley School District Risk Management Program is the preservation of the District's human capital, physical resources, and financial assets. Through the Risk Management Program, comprehensive measures contributing to the overall health, safety, and protection of employees, students, and visitors will be followed.

### **2. PURPOSE**

Moline-Coal Valley School District shall have in operation a comprehensive Risk Management Program that will reduce or prevent the District's exposure to liability. It is of the utmost importance for the District: 1) to ensure that statutory law, common law, and health and safety protection are extended to all students, employees, and visitors; 2) to ensure the District's buildings and grounds are maintained in a safe condition; and 3) to provide careful supervision and protection of all the District's real and personal property including vehicles.

The Risk Management Program is a tool to assess and mitigate events that may adversely impact the District. Contained herein are the processes for implementing proactive risk management as part of the overall management of the District. This Program describes methods for identifying, analyzing, prioritizing, and tracking loss exposures, as well as planning adequate resources to manage such loss exposures. The Program assigns specific responsibilities for the management of risk, and also prescribes the processes to be followed.

The District's Risk Management Program shall provide for:

- a. identification of the various components of risk management;
- b. clearly defined personnel responsibilities;
- c. adequate insurance against liability exposure; and
- d. identified and allowable costs for the maintenance of the Risk Management Program.

### **3. LEGAL AUTHORITY**

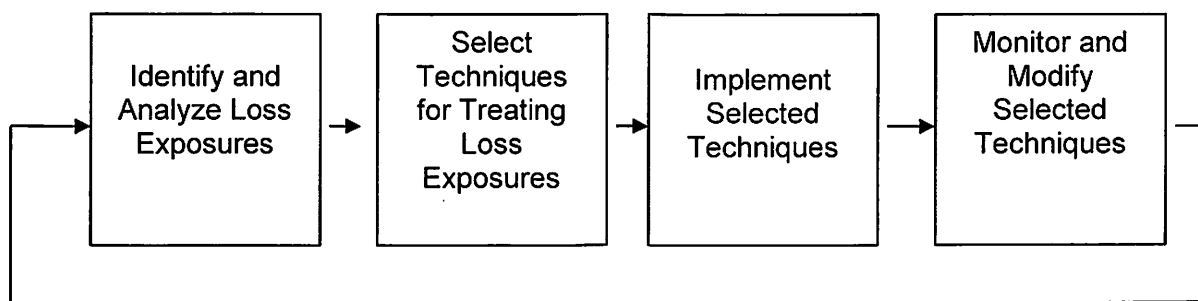
The Illinois Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.) authorizes a school district to levy a tax which, when collected, will pay the cost of risk management (Section 9-107). In addition, this Section allows funds raised pursuant

to its provisions to be used to pay the cost of insurance, including all operating and administrative costs and expenses directly associated therewith, claim services and risk management directly associated therewith, claim services and risk management directly attributable to loss prevention and loss reduction, educational, inspectional and supervisory services directly relating to loss prevention and loss reduction, to purchase claim services, to pay for judgements or settlements, or to otherwise pay the cost of risk management plans.

#### 4. RISK MANAGEMENT PROCESS

The Risk Management Process is comprised of four steps, each step building on the results of the previous step. See Figure 4-1 below:

**Figure 4-1: Risk Management Process**



##### 4.1 Identify and Analyze Loss Exposures

The first step in the Risk Management Process is to identify and analyze loss exposure, which are circumstances presenting the possibility of a loss. More specific in terms of the Risk Management Program, loss exposures to be addressed are circumstances that would give rise to liability or loss which may be imposed upon the District or one of its employees for a tortious act. A tort is a wrong against another for which the law provides money damages as a remedy, such as a personal injury. A tort may include physical and/or emotional harm to a person, a violation of a person's legal rights, and/or physical harm to a person's property.

Step One includes: 1) identifying persons and property that are exposed to loss and the perils that can cause the loss; and 2) measuring the potential frequency and severity of the loss exposures. This is a continuing process, review of all property, activities, and personnel. Measurement should review the number of accidents that are likely to occur, how severe the dollar losses are likely to be, and the variation in the potential losses in order to prioritize the exposures according to their importance.

## **4.2 Select Techniques for Treating Loss Exposure**

After the loss exposures have been identified, the second step is to select techniques to manage those exposures that are significant. There are four risk-managing techniques:

- a. Loss Exposure Avoidance, which eliminates the source of the loss exposures and replaces them with lower risk solutions;
- b. Loss Exposure Transfer, which is the reallocation of the exposure to others, such as the purchase of insurance;
- c. Loss Exposure Control, which manages the loss, reducing the likelihood of its occurrence and/or minimizes the effect on the District; and
- d. Loss Exposure Assumption (also known as “self-insurance”), which acknowledges a loss exposure, accepting the level of loss exposure with or without engaging any special efforts to control it.

## **4.3 Implement Selected Techniques**

The third step in the Risk Management Process is to implement the selected techniques using the District’s physical and human resources. This step entails determining how to implement the selected techniques, identifying what person(s) will perform and monitor the techniques, and communicating that information to the appropriate personnel, and may also include any educational, inspectional, and supervisory tasks related thereto. The components of implementation may include but are not limited to educating the person(s) identified, and then supervising and inspecting the implementation of the technique to ensure that the technique is properly implemented and that the technique is achieving the desired results.

A combination of the four techniques is also possible. In determining the “best” overall technique(s) for treating loss exposures, all potentially applicable techniques should be identified and evaluated, using the following criteria:

- Feasibility of the technique;
- Expected effectiveness of the technique;
- Cost implications of the technique; and
- Effect on the District’s performance.

## **4.4 Monitor and Modify Selected Techniques**

The fourth step in the Risk Management Process is to monitor the implementation of the techniques to determine whether they should be modified. Key components of this step in the Risk Management Process is the supervision and inspection of the implementation of the technique, which will reveal if the technique is successful to address the loss exposures identified in step one. The Board finds that the most effective manner to monitor the selected techniques includes not only supervision and inspection by the District administration, but also requires self-reporting by the person(s) selected to implement the techniques because those person(s) are in a unique position to most readily

evaluate the effectiveness of the selected techniques. If a technique is not working and a correction is warranted, the first three steps in the risk management process should be repeated.

## **5. RESPONSIBILITY FOR IMPLEMENTATION OF THE PROGRAM**

While the Superintendent, Chief Financial Officer, and other designated administrators should oversee, coordinate and assign responsibilities for implementing the Risk Management Program, all levels of employees have a duty to perform the four steps of the Risk Management Process for those areas over which they have responsibility.

The general responsibility for the development and maintenance of the District's Risk Management Program rests with the Superintendent of Schools and the Chief Financial Officer of the District. They shall be responsible for the development of the program, identifying the various components of the program and delegating responsibilities for these components to the appropriate personnel. It is expected that the effectiveness of the program will be continually evaluated, monitoring the need for revisions, additions or deletions to the components and assigned responsibilities. The Superintendent or the Chief Financial Officer are responsible for reporting information on the Risk Management Program to the Board of Education.

The Risk Management Committee or Safety Committee, comprised of District designees, shall be responsible for implementing and monitoring performance of the Risk Management Process. The committee will review results of the Process performed by District employees, communicate results to committee members, recommend policy or procedure changes, recommend job descriptions for employees implementing or monitoring selected risk management techniques, provide training, and monitor the overall success/failure of selected risk management techniques.

## **6. FINANCIAL SUPPORT OF THE RISK MANAGEMENT PROGRAM**

The Tort Immunity Act was enacted to protect local public entities and public employees from liabilities arising from the operation of government by granting certain immunities and defenses. School districts and school boards are subject to the provisions of the Tort Immunity Act. Section 9-106 of the Tort Immunity Act authorizes local public entities such as the District to annually levy a tax on taxable real property within the District ("the Tort Levy") at a rate that will produce a sum sufficient to pay various costs, including, without limitation, the following costs:

- a. insurance to cover claims for injuries to persons or damage to or loss of property;
- b. Workers Compensation Insurance and Unemployment Insurance;
- c. bonds issued to pay the cost of a self-insurance program;
- d. bonds issued to pay judgements entered against or settlements entered into by the District; and
- e. the cost of risk management programs.

The Board recognizes the revenue generated by the Tort Levy may be utilized only for those purposes expressly authorized by Section 9-106 of the Tort Immunity Act, and that Section 9-106 will be strictly construed in a fashion to prohibit expenditure of revenue generated by the Tort Levy for purposes other than those expressly authorized in that section.

## **7. SEVERABILITY**

If any provision, section or other portion of this Risk Management Program or its application to any person, entity or property is held to be invalid, such invalidity shall not affect the application or validity of any other provision or section of this Risk Management Program. To that end, any invalid provision or section of this Risk Management Program is declared to be severable.

**Report of Recommended Compensation Allocations  
Pursuant to the Tort Immunity Levy**

The following compensation allocations are representative activities and costs recommended to be charged to, and payable with, Tort Immunity Levy Funds.

	<u>Allocation Plan</u>	<u>Allocation Budget</u>
<b><u>Employees Allocation:</u></b>		
Certified Teachers (minutes per contractual day)	10	2
Administration (minutes per contractual day)	10	5
Lunch/Playgroup Supervisors (minutes per contractual day)	10	5
Custodial Services (minutes per contractual day)	15	0
Facilities Coordinator (minutes per contractual day)	15	15
Athletic Director	25%	0%
Campus/Hall Security	100%	0%
Health Professionals/RN's	25%	0%
Security Personnel (Coaches/Plays Directors)	100%	0%
<b><u>Non-Employee Allocations</u></b>		
Workers Compensation (percentage of total cost)	100%	100%
Property & Casualty Insurance (percentage of total cost)	100%	100%
Unemployment Insurance (percentage of total cost)	100%	100%
Legal (percentage of total cost)	100%	100%
Event Security (percentage of total cost)	100%	100%
Pay Judgements (percentage of total cost)	100%	0%
Police Liaisons (percentage of total cost)	100%	0%
Athletic Trainer (percentage of total cost)	100%	0%

Notes:

1. Certified Teachers include but are not limited to: classroom teachers (core curriculum, drivers ed, PE, etc.); specialist (counselors, psych, social workers, and speech paths).
2. Administration include but are not limited to: Superintendent of School; CFO; Assistant Superintendents; Facilities Director; Principals; and Assistant Principals.
3. Custodial Services include but are not limited to: all shift custodians.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*

DATE: June 22, 2023

SUBJECT: Agreement with the City of Moline for High School and Middle School Police Liaison Officers

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

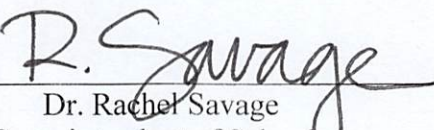
Facts: The District and the City of Moline agree to share services for Moline High School, John Deere, and Wilson Middle Schools Police Liaison Officers as presented for renewal. As a result of the creation of the City of Moline TIF Redevelopment Project Area, the City agreed to support 60% of the cost of providing funding for the Liaison Officers. The District will support the other 40% of the cost with local funds. See the attached chart for the cost analysis of these agreements. The costs vary annually depending on the actual Liaison Officers chosen for this program.

The language in the Agreement is the same as was in place for this school year. Therefore, based on the past success of this cooperation, the District administration and the City of Moline Police Department desire that the agreement be renewed under the same terms and conditions as the previous school year agreement.

Cost: Total budgeted cost is estimated at \$185,722 (compared to \$232,579 for 2022-2023) to be paid from the Educational Fund.

Recommended Action: That the Board of Education approve the Agreement with the City of Moline for Moline High School, John Deere Middle School, and Wilson Middle School Police Liaison Officers in the amount of \$185,722 for the 2023-2024 school year.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Shared Service Agreement for Police Liaison Officers  
Moline-Coal Valley School District & City of Moline**

		2021-2022		2022-2023		Budget 2023-2024		Change from FY23 to FY24	
<b>Moline High School</b>	Moline PD	\$85,190	60%	\$85,190	60%	\$68,325	60%	(\$15,126)	-18.1%
	<b>District</b>	<b><u>\$56,794</u></b>	<b>40%</b>	<b><u>\$56,794</u></b>	<b>40%</b>	<b><u>\$45,551</u></b>	<b>40%</b>	<b><u>(\$10,083)</u></b>	<b>-18.1%</b>
	Total \$	\$141,984		\$141,984		\$113,876		(\$25,209)	-18.1%
<b>MHS - ASPIRE</b>	Moline PD	\$80,266	60%	\$80,266	60%	\$71,759	60%	(\$13,863)	-16.2%
	<b>District</b>	<b><u>\$53,511</u></b>	<b>40%</b>	<b><u>\$53,511</u></b>	<b>40%</b>	<b><u>\$47,839</u></b>	<b>40%</b>	<b><u>(\$9,243)</u></b>	<b>-16.2%</b>
	Total \$	\$133,777		\$133,777		\$119,598		(\$23,106)	-16.2%
<b>Deere Middle School</b>	Moline PD	\$85,789	60%	\$85,789	60%	\$68,995	60%	(\$15,091)	-18.0%
	<b>District</b>	<b><u>\$57,193</u></b>	<b>40%</b>	<b><u>\$57,193</u></b>	<b>40%</b>	<b><u>\$45,997</u></b>	<b>40%</b>	<b><u>(\$10,060)</u></b>	<b>-18.0%</b>
	Total \$	\$142,982		\$142,982		\$114,992		(\$25,151)	-18.0%
<b>Wilson Middle School</b>	Moline PD	\$97,621	60%	\$97,621	60%	\$69,501	60%	(\$26,005)	-27.2%
	<b>District</b>	<b><u>\$65,081</u></b>	<b>40%</b>	<b><u>\$65,081</u></b>	<b>40%</b>	<b><u>\$46,335</u></b>	<b>40%</b>	<b><u>(\$17,335)</u></b>	<b>-27.2%</b>
	Total \$	\$162,702		\$162,702		\$115,836		(\$43,340)	-27.2%
<b>Total Costs</b>	Moline PD	\$348,866	60%	\$348,866	60%	\$278,580	60%	(\$70,085)	-20.1%
	<b>District</b>	<b><u>\$232,579</u></b>	<b>40%</b>	<b><u>\$232,579</u></b>	<b>40%</b>	<b><u>\$185,722</u></b>	<b>40%</b>	<b><u>(\$46,721)</u></b>	<b>-20.1%</b>
	Total \$	\$581,445		\$581,445		\$464,302		(\$116,806)	-20.1%

Notes (board costs calculated as follows):

1. FY11 - DARE Officer eliminated; others reduced to 45% of total officer costs as per TIF extension agreement with the City of Moline (MDS #40 share decreased from 56% to 45% for 12 years)
2. FY17 - Due to new Redevelopment Project Area No. 1 TIF, the city has agreed to pick up another 5% of the Liaison Officers cost. The City now supports 60% and the District 40% until this TIF expires.
3. FY23 - Due to the original TIF 1 ending and large land areas removed or decertification in order to create No 13 TIF (The Q/train station, 5<sup>th</sup> Ave Building, Chase Bank, etc.); therefore, this remains an on-going agreement. No 13 TIF agreement expiration in the year 2039.

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMID*  
DATE: June 22, 2023  
SUBJECT: Agreement with the Village of Coal Valley for Police Liaison Officer

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

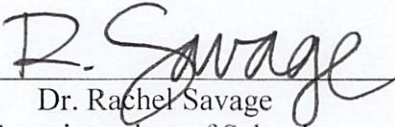
Facts: The District and the Village of Coal Valley wish to place a Police Liaison Officer at Bicentennial Elementary for the 2023-2024 school year, as presented. This past year, the Police Department and Bicentennial Elementary had a Police Liaison Officer on school grounds when students were in-person. Both parties agreed there are benefits of the Police Liaison Officer presence for the students, families and Police Department, and wish to extend the agreement for the 2023-2024 school year.

The responsibilities of both party's language in the Agreement is similar to the current language of the City of Moline and District Agreement for the Police Liaison Officers at the middle schools and the high schools. Therefore, based on the success of the program last year, District administration and the Village of Coal Valley desire an agreement be entered into for the 2023-2024 school year.

Cost: No cost.

Recommended Action: That the Board of Education approve the Agreement with the Village of Coal Valley for Bicentennial Elementary Police Liaison Officer for the 2023-2024 school year.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**SCHOOL POLICE LIAISON OFFICERS  
AGREEMENT**

**MOLINE-COAL VALLEY SCHOOLS AND  
VILLAGE OF COAL VALLEY**

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the VILLAGE OF COAL VALLEY, ILLINOIS, a municipal corporation, hereinafter referred to as "Village", and, the BOARD OF EDUCATION OF MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40, a body politic and corporate, hereinafter referred to as "School Board".

**WITNESSETH:**

WHEREAS, 105 ILCS 5/10-1 et seq., provides that school boards have control of school property and are responsible for pupil and staff safety; and

WHEREAS, 105 ILCS 5/10-1 et seq., provides that school boards may contract for work for the district and may hire educational support personnel; and

WHEREAS, Art. VII, § 10, Ill. Const. provides that school districts and cities may contract to share any power not prohibited by law; and

WHEREAS, both the School Board and the Village believe that having police officers, properly trained in juvenile justice programs, assigned to and stationed at Bicentennial Elementary will increase pupil and staff safety, further juvenile prevention programs, and will deter juvenile crime; and

WHEREAS, the Village is willing to assign such officers to the school only if the School Board participates at a no cost proposal of the salary and benefit costs of such officers; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained hereinbelow, the parties hereto agree as follows:

**Article I. Purpose.**

The purpose of this Agreement is for the Village to agree to assign and station a police officer, employed by the Village, at Bicentennial Elementary, and for the Village to set forth with particularity said police officers' duties and chain of command and for the School Board to delineate its financial responsibilities for such assignment and for the School Board to establish its obligations in respect to supervision, provision of office space and equipment, and right of veto over personnel selection. Furthermore, the purpose of this Agreement is to establish certain operational guidelines, termination rights, and division of liability.

Article II. Term.

The term of this Agreement is from August 25, 2023, to June 14, 2024

Article III. Termination Rights.

3.1 Either party may terminate this Agreement for cause upon fifteen (15) days written notice delivered to the other party. "For cause" is defined for purposes herein as written notice of deficiency which deficiency is not corrected to the mutual satisfaction of both parties within fifteen (15) days after receipt of such notice.

3.2 Either party may terminate this Agreement without cause upon ninety (90) days written notice delivered to the other party.

Article IV. Village's Duties.

4.1 The Village shall assign a Coal-Valley Police Officer to and station said officer at the school for all pupil attendance days as staffing permits. The Village shall not be required to assign an alternate officer in the event of sickness of the officer.

4.2 Said assigned officer, and any alternate, shall be selected, supervised, and instructed to perform in accordance with the Police Liaison Officer Expectation attached hereto and incorporated herein as Exhibit "A".

4.3 It is understood that the assigned officer may not be able to continuously remain on school property. Court appearances, training and police emergencies may require assigned officer to be off school property. While the Village will attempt to keep those incidents to a minimum, both parties acknowledge that such matters are not completely within the control of the Village. In addition, the School Board understands that training of the officer will benefit not only the Village and the police department, but also the School Board, faculty, staff, and students.

4.4 The Village shall provide the assigned officers with a Village owned vehicle. The Village shall be responsible for all costs associated with such vehicle use.

4.5 The Village agrees to indemnify, defend, and hold harmless School Board for all claims under Workers Compensation, Occupational Disease, or similar statutes for injury or illness resulting to the assigned employee from such assignment. In addition, the Village agrees to indemnify, defend, and hold harmless School Board for all claims, demands, damages, costs, expenses, suits, actions, or liability, whether at law or in equity, resulting to third parties if the events giving rise to same occurred off of school property even though said events involve said assigned officer. Such duty to indemnify, defend, and hold harmless School Board for events off school property does not extend, however, to events occurring outside the corporate limits of the Village of Coal Valley when the School Board seeks the assistance of the assigned officer outside said corporate limits - i.e. said assigned officer is requested to accompany school personnel to investigate a matter in the City of Moline.

**Article V. School Board Duties.**

5.1 The School Board shall request an officer to be assigned at Bicentennial Elementary.

5.2 The School Board shall provide sufficient office space, furniture, office supplies, telephone, and secure filing cabinet for said assigned officer.

5.3 Any time the School Board requests and authorizes overtime for an assigned officer, this shall be paid by the School Board at the assigned officer's overtime rate.

5.4 The School Board shall indemnify, defend, and hold harmless the Village for all claims, demands, damages, costs, expenses, suits, actions, or liability, whether at law or in equity, resulting to third parties if the events giving rise to same occurred on school property or if said events occurred off of school property and outside the District boundaries of Coal Valley and upon a request by School Board for assistance and if said events arise out of execution of this Agreement.

**Article VI. Miscellaneous.**

6.1 Both parties have certain duties to indemnify, defend, and hold harmless the other party under certain specified circumstances. Therefore, whenever a demand or suit is made or filed against the beneficiary of such duty, that party shall promptly notify in writing the burdened party of such demand or suit and such burdened party shall promptly notify the benefited party of the name of the individual assigned to handle and defend such demand or suit.

6.2 While the School Board reserves the right to make final approval of assigned officer and alternates and to demand the removal of any such officer approved, the Village reserves the sole and exclusive right to discipline such personnel.

6.3 Both parties agree that, if an assigned officer is expected to perform a search or seizure of persons or property, said officer shall be bound by and shall follow established Village policies and directives. In the event of any conflict between school personnel directives and Village Policy, the assigned officer shall call his designated police department supervisor for direction. Nothing herein shall prevent school personnel from acting under School Board policies and directives outside the presence of the assigned officer.

6.4 Any change to this Agreement shall be in writing and approved by the governing bodies of both parties. The Chief of Police and the designated School Board representative may, however, approve non-substantive changes, i.e., the scope of authority, by reducing same to writing and executing same for the respective parties.

**POLICE LIAISON OFFICER  
EXPECTATIONS**

The Village of Coal Valley ("Village") and Moline-Coal Valley School District No. 40 ("School Board") will enter into an annual agreement to purchase liaison officer services. The Police Liaison Officer is an officer of the Village of Coal Valley Police Department on special assignment to Moline-Coal Valley School District No. 40.

**Qualifications/Selection:** The training, experience and other qualifications of the Police Liaison Officer shall be established by the Chief of Police. When selecting an officer for this position, the Chief of Police shall nominate a qualified candidate, and the school principal shall make the final selection.

**Professional Standards:** The Police Liaison Officer must conduct themselves in a professional manner and must maintain a high level of respect and integrity within the school community. The Police Liaison Officer must maintain a caring attitude towards students and must remain sensitive to the problems of students and staff in the school environment.

**Attire:** When functioning as the Police Liaison Officer, the officer will be dressed as such to clearly identify themselves as a police officer. It will be at the discretion of the school principal to indicate to the officer on whether or not uniform or plain clothes will be necessary for any given day or special event.

**Reports to:** The Police Liaison Officer is primarily a police officer and as such is at all times under the command of his designated police department superiors. However, during those hours in which the officer is assigned to the school, they shall report to the principal or their designee. When the officer is not functioning as the Police Liaison Officer, they will report to their designated supervisor at the Village of Coal Valley Police Department.

**Duties:** The position of Police Liaison Officer is a staff liaison position and is considered an integral part of the pupil personnel services of the school. Specifically, the position is a part of the school administration and in this relationship the officer's duties are under the authority and responsibility of the school principal.

The Police Liaison Officer shall not be responsible for the enforcement of school district policies, but shall assist the staff in said enforcement when requested to do so.

As a member of the school staff, the Police Liaison Officer:

1. Serves as the liaison between the school and the Village of Coal Valley Police Department, promotes the development of effective communication between the school and legal authorities, and coordinates the provision of police services to the school.
2. Serves as a consultant to administration in matters of crime prevention, law enforcement, community youth services and other related matters.
3. Pro-actively works with school personnel to prevent crime on school grounds, to protect students and staff, and to provide a safe and secure school environment. In this role the liaison officer patrols the school and grounds, supervises parking lots, monitors pedestrian and vehicular traffic on school grounds, and prevents loitering and trespassing on school property when requested to do so.
4. Conducts and/or coordinates the police investigation of incidents involving the school, its staff and students. The officer will also investigate other cases or perform other duties assigned by their designated police department supervisor.
5. Confers with the administrator, counselors, and other school staff concerning individuals, families and neighborhoods in the early identification of troubled, neglected or abused youths and delinquent behavior.
6. Participates in providing advice and guidance to students and parents and assists in referral to appropriate community services.
7. Assists school staff in the prevention of truancy, in processing truancy cases, and in making home visits when required.
8. Works in coordination with the Moline Police Department for those Coal Valley students at John Deere Middle School and Moline High School, when applicable.
9. Performs other duties as assigned by the school administration or by their designated police department supervisor.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized agents to sign and seal, if any, these presents the day and year first above written.

MOLINE-COAL VALLEY  
SCHOOL DISTRICT NO. 40

VILLAGE OF  
COAL VALLEY, ILLINOIS

By \_\_\_\_\_  
Board President


By Michael T. Bales  
Mayor

Attest:

Attest:

By \_\_\_\_\_  
Board Secretary

By Deanne R. Hultcis  
Village Clerk

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer   
DATE: June 22, 2023  
SUBJECT: Award of Bid - Food Service Management Extension

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education is required.

Facts: Chartwells School Dining Services, a division of Compass Group, was awarded the bid for Food Service Management on April 25, 2019 as a result of an Invitation For Bid process. The original award allows for the option to renew, with mutual consent, for up to four additional years. Renewal is only permitted with a satisfactory performance by Chartwells/Compass Group.

Based on Chartwells continued services in accordance with the terms of the contract, the administration recommends the extension with the requested changes in rates determined by the Illinois State Board of Education guidelines. Per ISBE guideline, as stated in the original Invitation For Bid, Section 16.9, "*adjustment of all individual per meal fixed rates and applicable fee in subsequent Contract Terms must not exceed Consumer Price Index - Food Away From Home annual rate for December of the current school year.*" The December 2022 CPI-U, Food Away From Home is 8.3%. The Company and District administration are requesting the contract be renewed for the 2023-2024 school year with a 8.3% contract increase of breakfast, lunch, and lunch equivalent rates due to increases in labor and food costs.

Cost: The budget for the food service contract is \$2,300,000, with the actual based on meals served, which is supported through food service operation revenues.

Recommended Action: That the Board of Education award the food service extension contract to Chartwells/Compass Group, Charlotte, North Carolina, for the 2023-2024 school year at an 8.3% increased rate, per the guidelines in the original Invitation For Bid.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

Date of Original Contract:	Year of Renewal (Circle) 1 2 3 <b>4</b>
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## Contract Renewal Agreement for Food Service Management Company Child Nutrition Programs

This document contains the rates and fees for the contract of food service management for nonprofit food service programs for the period beginning July 1, 2023, and ending June 30, 2024. The terms and conditions of the original contract are applicable to the contract renewal. Upon acceptance, this document shall constitute the contract renewal between the Food Service Management Company (FSMC) and the School Food Authority (SFA).

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	2022-2023 Rate(s)	2023-2024 Rate(s)**	Percentage Increase***
<b><u>School Nutrition Programs (SNP)</u></b>			
1. Reimbursable Breakfasts with Milk	1. <u>1.623</u>	1. <u>1.7577</u>	1. <u>8.3%</u>
2. Reimbursable Lunches with Milk*	2. <u>2.602</u>	2. <u>2.8179</u>	2. <u>8.3%</u>
3. A la Carte Equivalents Fee*	3. <u>2.602</u>	3. <u>2.8179</u>	3. <u>8.3%</u>
4. Reimbursable After-School Snacks	4. _____	4. _____	4. _____
5. Special Milk Program (SMP)	5. _____	5. _____	5. _____
6. Fresh Fruit and Vegetable Program (FFVP)	6. _____	6. _____	6. _____
7. Management Fee per School Meal (Reimbursable Breakfast and Lunch)	7. _____	7. _____	7. _____
<b><u>Child and Adult Food Care Programs (CACFP)</u></b>			
8. Reimbursable At Risk After School Snack	8. _____	8. _____	8. _____
9. Reimbursable After School Supper with Milk	9. _____	9. _____	9. _____
10. Reimbursable AM/PM Snack	10. _____	10. _____	10. _____
<b><u>Summer Food Service Program (SFSP)</u></b>			
11. Reimbursable Breakfasts with Milk	11. _____	11. _____	11. _____
12. Reimbursable Lunches with Milk	12. _____	12. _____	12. _____

\*Rates must be the same.  
 \*\*Rates must not be rounded up. Do not exceed four decimal places.  
 \*\*\*Percentage increase must not exceed the allowable increase established in the original contract.

\_\_\_\_\_  
 Compass Group USA, by and through its Chartwells Division  
 Food Service Management Company  
 \_\_\_\_\_  
 2400 Yorkmont Road  
 Street Address  
 \_\_\_\_\_  
 Charlotte NC 28217  
 City State Zip Code

By submission of this proposed renewal agreement, the FSMC certifies that, in the event they receive a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable current program regulations. This agreement shall not exceed one calendar year.

\_\_\_\_\_  
 Authorized Signature of FSMC Title Date  
 Amy Shaffer, CEO, Chartwells K12 4/20/2023

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**SFA Acceptance of FSMC Contract Renewal Agreement**

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**Moline Coal Valley School District 40**

**49-081-0400-22**

**School Food Authority (SFA)**

**Agreement Number (RCDT Code)**

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**Authorized Signature of SFA**

**Title**

**Date**

## Contract Renewal Agreement Certification Form 2023–2024

The *Contract Renewal Agreement Certification Form* must be completed and signed by the School Food Authority's (SFA's) authorized representative.

### A. School Food Authority Information

Agreement Number (RCDT Code) 49-081-0400-22

School Food Authority Moline Coal Valley School District 40

FSMC Name Compass Group USA, by and through its Chartwells Division

### B. Contract Renewal Terms

Per the contract renewal terms stated in the contract, the maximum allowable percentage increase that may be applied to the fixed meal rates and fixed management fees is as follows (refer to the original contract for renewal terms; check the appropriate box):

- |   |                                 |
|---|---------------------------------|
| <input type="checkbox"/> CPI–All (Dec)                            | 6.5%                            |
| <input checked="" type="checkbox"/> CPI–Food Away from Home (Dec) | 8.3%                            |
| <input type="checkbox"/> CPI–Food (Dec)                           | 10.4%                           |
| <input type="checkbox"/> CPI–Food Away from Home (Dec)            | not to exceed (insert number) % |
| <input type="checkbox"/> Other (specify) _____                    |                                 |

### C. Certification Statement

Under the provisions of the United States Department of Agriculture, Food and Nutrition Service, I certify as a sponsor in the Child Nutrition Programs all information contained in the executed *Contract Renewal Agreement* and accompanying contract renewal documents is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

I understand revisions cannot be made to the executed FSMC Contract without first submitting proposed revisions to the Illinois State Board of Education for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

I certify the Contract Renewals documents submitted to ISBE have been reviewed by the School Food Authority and the School Food Authority's legal counsel, as deemed necessary, to ensure compliance with all Local, State and Federal regulations, statutes, and policies.

I certify that no third-party entity prepared the contract renewal documents, requested amendments, and USDA foods entitlement utilization data below.

I certify that all contract provisions, including those relating to USDA Foods utilization by the FSMC to the maximum extent possible have been met:

School Year 2022-23 USDA Foods Entitlement Amount (including Bonus)	(A)	\$__268015.52__
School Year 2022-23 USDA Foods credits issued to the SFA by the FSMC	(B)	\$__167602.05__
USDA Foods Entitlement Utilization Percentage as of (March 31, 2023)	(B / A) %	__62.5%__

**\*\*Date of certification must be as of the date contract renewal is signed based on year-to-date actual credits received by the FSMC as verified by monthly invoices\*\***

_____	_____	_____	_____
SFA Authorized Representative Signature	Title	E-mail	Date

**D. Required Documentation**

The SFA must submit signed copies of the following documents to our office, prior to the expiration of your current contract, in order to obtain approval of your 2024 Child Nutrition Program Sponsor Application. Originals should be retained in your files. Send the forms and documents only once; for example, do not email and mail.

- Contract Renewal Agreement
- Contract Renewal Agreement Certification Form 2023–2024
- Certification forms, as applicable, signed annually by the contractor.
  - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions,
  - Certificate Regarding Lobbying—Contracts, Grants, Loans, and Cooperative Agreements,
  - Disclosure of Lobbying Activities- If the annual contract is over \$100,000 and any funds other than Federal appropriated funds have been used for lobbying.
- Any other unsigned amendments for allowable contract changes accompanied by written justification for the amendment. Such amendments must be reviewed, and a compliance determination must be provided by ISBE prior to formal execution (signing) of the amendment.

Mail or email to:                      Nutrition Department  
   Illinois State Board of Education  
   100 North First Street W270  
   Springfield, IL 62777-0001

   Email: [nutritionprocurement@isbe.net](mailto:nutritionprocurement@isbe.net)

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 22, 2023  
SUBJECT: Award of Bid - Revised Paper Products bid by the Regional Office of Education

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.


Facts: The Regional Office of Education has requested paper products (e.g., towels, toilet, etc.) pricing for area Illinois School Districts through a Request for Proposal process. Our District has participated in this process to gain economy of scale pricing for the past several years.

At the May 8, 2023 meeting, the Board approved the paper products requests, however, the amount was accidentally misstated. The requested amount was \$32,616 which represented the FY23 amount, rather than the correct amount of 43,024 for the 2023-2024 school year. Therefore, it is the recommendation of the administration that the Board of Education approve the purchase of paper products bid by the Regional Office of Education bid for the District paper products in the amount of \$43,024.

Cost: The total cost is \$43,024 up from \$32,616 from last year, supported from the Operations & Maintenance Fund (Fund 2).

Recommended Action: That the Board of Education approve the purchase of paper products through the Regional Office of Education in the amount of \$43,024 from Great Western Supply in Davenport, IA.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 26, 2023  
SUBJECT: Award of Bid – Transportation Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Illinois School Code (105 ILS 5/29-6.1) states “*school board may enter into contracts for up to 3 years for transportation of pupils to and from school. Such contracts may be extended for up to 2 additional years by mutual agreement of the parties, and thereafter may be extended on a year-to-year basis by mutual agreement of the parties, however no such contract may be extended on a year-to-year basis if a school board receives a timely request from another interested contractor that a contract let by bid.*”

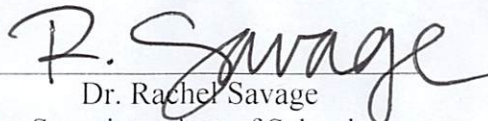
The Board of Education received bids for Transportation Services on May 12, 2015, as a result of a Request For Proposal (RFP) process. Based on the responses, the lowest responsible qualified bid was from Johannes Bus Services, Inc. Johannes Bus Service successfully provided services under the initial 3-year contract, the subsequent 2-year extension, and subsequent 1-year extensions for both 2020-2021, 2021-2022, and 2022-2023 school years.

This year the District and Johannes Bus Service administration negotiated a one-year renewal rate equal to the Consumer Price Index for All Urban Consumers (CPI-U), Transportation Services, April 2023. The 12 month CPI is a 11.0% increase. The major reasons for the increase are directly related to the continued difficulty in providing transportation services including fuel cost. In addition, bus monitors rate were increased to a flat \$25.00 due to lack of labor and minimum wage laws increases. Therefore, the administration recommends a one-year extension which represents a 11.0% increase, presented. See attached for the historical transportation rates.

Cost: The cost of the extension is supported from the Transportation Fund.

Recommended Motion: That the Board of Education approve the contract extension for the transportation services with Johannes Bus Services, Inc. Rock Island, Illinois for the 2023-2024 school year with rate changes as listed.

Approved for Submission to the Board of Education

  
Dr. Rachel Savage  
Superintendent of Schools

## **EXTENSION AGREEMENT**

**THIS AGREEMENT** is made and entered into this ~~25<sup>th</sup> day of July, 2022~~, 26<sup>th</sup> day of June, 2023, by and between MOLINE-COAL VALLEY BOARD OF EDUCATION, SCHOOL DISTRICT NO. 40, Rock Island County, Illinois, hereinafter referred to as “SCHOOL DISTRICT NO. 40”, and JOHANNES BUS SERVICE, INC., a corporation with principal offices in Rock Island, Illinois, hereinafter referred to as “CARRIER.”

**WHEREAS**, the parties hereto entered into a written Agreement for Transportation of School Children for School District No. 40, on July 1, 2015 for the 2015-2016, 2016-2017 and 2017-2018 school years; and

**WHEREAS**, the parties hereto entered into a written Extension Agreement for Transportation of School Children for School District No. 40, on June 25, 2018 for the 2018-2019 and 2019-2020 school years; and

**WHEREAS**, the parties hereto entered into a written Extension Agreement for Transportation of School Children for School District No. 40, on June 22, 2020 for the 2020-2021 school years; and

**WHEREAS**, the parties hereto entered into a written Extension Agreement for Transportation of School Children for School District No. 40, on June 28, 2021 for the 2021-2022 school years; and

**WHEREAS**, the parties hereto entered into a written Extension Agreement for Transportation of School Children for School District No. 40, on July 25, 2022 for the 2022-2023 school years; and

**WHEREAS**, the parties are desirous of extending the term of said agreement for a year period commencing ~~August 1, 2022, and expiring June 30, 2023~~ July 1, 2023, and expiring June 30, 2024, and the School Board has not received a timely request from any other interested contractor that a contract let by bid; and

**WHEREAS**, an additional extension is permitted pursuant to the Illinois School Code,

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements of the parties set forth hereinafter, the parties agree as follows:

1. The terms of said Agreement for Transportation of School Children for School District No. 40, shall be amended to provide for an extended term covering the period of ~~August 1, 2022, through June 30, 2023~~ July 1, 2023, through June 30, 2024.

2. During such extended term, all of the remaining terms and conditions set forth in the original Agreement for Transportation of School Children For School District No. 40, dated July 1, 2015, with changes in rates from the current rates as listed, shall continue to remain in full force and effect. Compensation rates for the ~~2022-2023~~ 2023-2024 school year are listed in Attachment A.

**IN WITNESS WHEREOF**, the parties hereto have caused this Extension Agreement to be executed by its appropriate, authorized officers, as of the day and year first above written.

**MOLINE-COAL VALLEY  
BOARD OF EDUCATION,  
SCHOOL DISTRICT NO. 40,**

**JOHANNES BUS SERVICE, INC.**

By \_\_\_\_\_  
President, Board of Education

By \_\_\_\_\_  
President

Attest:

Attest:

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
Secretary

**Historical Transportation Rates  
Johannes Bus Services, Inc.**

	Original RFP Bid			Extension #1		Ext. #2	Ext. #3	Ext. #4	Ext. #5
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Bus without Lift</b>									
Full Route per Day	\$185.00	\$190.00	\$195.00	\$198.90	\$203.87	\$212.03	\$223.69	\$241.36	\$267.91
\$ Δ Over Prior Year	\$8.48	\$5.00	\$5.00	\$3.90	\$4.97	\$8.15	\$11.66	\$17.67	\$26.55
% Δ Over Prior Year	4.8%	2.7%	2.6%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
Half Route per Day	\$111.00	\$114.00	\$117.00	\$119.34	\$122.32	\$127.22	\$134.21	\$144.81	\$160.74
\$ Δ Over Prior Year	\$22.74	\$3.00	\$3.00	\$2.34	\$2.98	\$4.89	\$6.99	\$10.60	\$15.93
% Δ Over Prior Year	25.8%	2.7%	2.6%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
<b>Bus with Lift</b>									
Full Route per Day	\$195.00	\$200.00	\$205.00	\$209.10	\$214.33	\$222.90	\$235.16	\$253.74	\$281.65
\$ Δ Over Prior Year	\$18.48	\$5.00	\$5.00	\$4.10	\$5.23	\$8.57	\$8.57	\$18.58	\$27.91
% Δ Over Prior Year	10.5%	2.6%	2.5%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
Half Route per Day	\$117.00	\$120.00	\$123.00	\$125.46	\$128.60	\$133.74	\$141.10	\$152.25	\$168.99
\$ Δ Over Prior Year	\$28.74	\$3.00	\$3.00	\$2.46	\$3.14	\$5.14	\$7.36	\$11.15	\$16.75
% Δ Over Prior Year	32.6%	2.6%	2.5%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
<b>Charter-Field Trips, Athletic Trips, and Others:</b>									
Regular Trips (4.0 hrs/25 miles max)	\$100.00	\$102.50	\$105.00	\$107.10	\$109.78	\$114.17	\$120.45	\$129.97	\$144.26
\$ Δ Over Prior Year	\$6.26	\$2.50	\$2.50	\$2.10	\$2.68	\$4.39	\$6.28	\$9.52	\$14.30
% Δ Over Prior Year	6.7%	2.5%	2.4%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
Amount for each additional hour	\$13.25	\$13.50	\$14.00	\$14.28	\$14.64	\$15.22	\$16.06	\$17.33	\$30.00
\$ Δ Over Prior Year	\$2.09	\$0.25	\$0.50	\$0.28	\$0.36	\$0.59	\$0.84	\$1.27	\$12.67
% Δ Over Prior Year	18.8%	1.9%	3.7%	2.0%	2.5%	4.0%	5.5%	7.9%	73.1%
Amount for each additional mile	\$1.30	\$1.33	\$1.36	\$1.39	\$1.42	\$1.48	\$1.56	\$1.68	\$1.87
\$ Δ Over Prior Year	\$0.07	\$0.03	\$0.03	\$0.03	\$0.03	\$0.06	\$0.08	\$0.12	\$0.19
% Δ Over Prior Year	5.8%	2.3%	2.3%	2.0%	2.5%	4.0%	5.5%	7.9%	11.0%
Bus Monitors	\$13.25	\$13.50	\$14.00	\$14.28	\$14.64	\$15.22	\$16.06	\$17.33	\$25.00
\$ Δ Over Prior Year	\$1.06	\$0.25	\$0.50	\$0.28	\$0.36	\$0.59	\$0.84	\$1.27	\$7.67
% Δ Over Prior Year	8.7%	1.9%	3.7%	2.0%	2.5%	4.0%	5.5%	7.9%	44.3%
<b>Annual Evacuation Training</b>	\$0	\$0	\$0	Included	Included	Included	Included	Included	Included
<b>Summer Term Rates</b>									
Half Day Route without Lift	\$185.00	\$190.00	\$195.00	\$198.90	\$203.87	\$212.03	\$223.69	\$241.36	\$267.91
Half Day Route with Lift	\$195.00	\$200.00	\$205.00	\$209.10	\$214.33	\$222.90	\$235.16	\$253.74	\$281.65

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMD.*  
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Award of Bid - Fire Alarm System Inspection

Reasons for Board of Education Consideration: Board of Education approval is required.

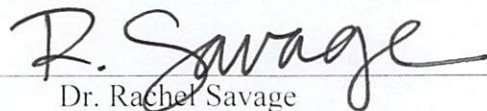
Action Necessary: Board of Education approval is requested.

Facts: A bid package was prepared and issued on May 26, 2023, for the fire alarm system inspection at all District facilities. The bids are as shown on the attached tabulation. Code requires that this service be completed on an annual basis by a qualified technician. The agreement would be for a three-year period and includes language for termination if necessary. There is also an "other" billable cost for batteries at cost + 15% for the three-year period. Therefore, it is the recommendation of the administration that the Board of Education approve the lowest qualified bidder per specifications, as identified.

Cost: The cost is \$18,805 for 2023-2024 school year, \$20,150 for 2024-2025 school year, and \$20,240 for 2025-2026 school year, supported from Operating and Maintenance (Fund 2).

Recommended Motion: That the Board of Education award the bid for Fire Alarm Systems Inspection to Thompson Electronics Company, Peoria, Illinois at \$18,805 for 2023-2024 school year, \$20,150 for 2024-2025 school year, and \$20,240 for 2025-2026 school year.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District**  
**District Fire Alarms**  
**June 23, 2023**

<b>Base Bid</b>	<b>JCI Fire Protection LP</b>	<b>Nelbud Services, L.L.C.</b>	<b>Thompson Electronics</b>	<b>Certasite</b>
Year 1	\$25,111.90	\$39,390.00	\$18,805.00	\$36,550.70
Year 2	\$27,382.89	\$40,490.00	\$20,150.00	\$62,878.86
Year 3	\$29,845.44	\$40,490.00	\$20,240.00	\$39,057.79
<b>Total</b>	\$82,340.23	\$120,370.00	<b>\$59,195.00</b>	\$138,487.35

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DM.D.*  
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Engage Services - Boiler Replacement at Horace Mann

Reason for Board Consideration: Board of Education approval is required.

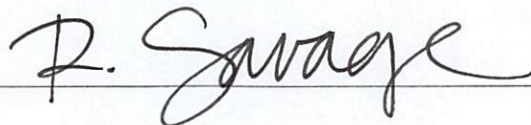
Action Necessary: Board of Education approval is requested

Facts: The boiler at Horace Mann building is the original to the building and is in need of replacement due to age, condition, and ongoing repairs/maintenance costs. As part of the lease agreement with Camelot Therapeutic Schools, LLC, the District has agreed to replace the aging boiler. Action at this time is to approve design services that will allow completion of the design/bid documents and allow the project to be bid in August 2023. It is anticipated the replacement will be completed before the next heating season. Therefore, it is the recommendation of the administration that the Board of Education engage the services of Shive-Hattery, for the architectural design services associated with the boiler replacement at Horace Mann.

Cost: The cost is \$27,200, supported from the Capital Funds (Fund 6).

Recommended Motion: That the Board of Education engage the services of Shive-Hattery, Davenport, Iowa for the design services for the boiler replacement at Horace Mann for a cost not to exceed \$27,200.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMcD.*  
DATE: June 22, 2023  
SUBJECT: Engage Services - Athletic Training Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval for engage services is requested.

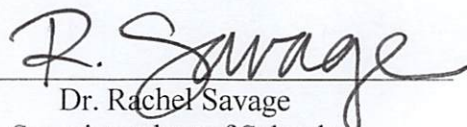
Facts: Genesis Physical Therapy has satisfactorily performed the athletic training services for the District for the 2022-2023 school year. More specifically, Genesis provides an athletic trainer to attend the various high school athletic events, include both practices and games for all physical therapy services needed.

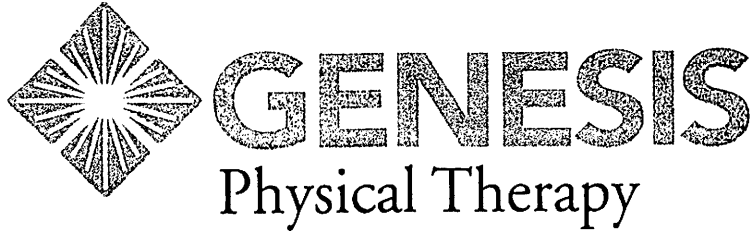
After seeking proposals from various companies, unfortunately, Genesis Physical Therapy is the only response received for providing physical therapy for the upcoming year. Therefore, it is the recommendation of the administration that the Board approves engaging the services of Genesis Physical Therapy to perform the athletic training services for the school year 2023-2024.

Cost: The service agreement cost is \$35,000 (\$20,000 for 2022-2023 school year).

Recommended Action: That the Board of Education engage the services of Genesis Physical Therapy, Moline, Illinois to perform the athletic training services for the 2023-2024 school year for a cost of \$35,000.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools



### **SPORTS MEDICINE PROPOSAL FOR MOLINE HIGH SCHOOL 2023-2024**

- Certified Athletic Trainer provided to Moline High School. Includes coverage for home competitions and training room. Year-round coverage to include summer activities. Hours to be determined in collaboration with Athletic Director not to exceed 20 hours per week.
- Additional Certified Athletic Trainer beyond 20 hours/week when event coverage requires two personnel and additional trainer is available dependent on staffing. Additional hours may be provided by a PT or PTA versus an ATC depending on staff availability.
- Injury screening of middle school athletes provided by request for no additional cost at either high school training room or PT clinic.
- Priority access to Genesis Sports Medicine Physician- Kelly Krei; and Physical Therapy at the Genesis Moline HealthPlex (41<sup>st</sup> Street Moline).
- Concussion baseline testing for high-risk sports and concussion management program through Genesis Sports Medicine. The hours for concussion testing are exclusive of the ATC hours listed above and provided at no additional cost. Testing for other high school athletes or any junior high school athletes available upon request at no additional cost to school or athlete.
- Weekly injury reports to coaches from Athletic Trainer.
- Injury documentation and communication provided through Healthy Roster software. Software used by all athlete stakeholders to securely communicate about injury/illness/play status. Software will be provided at no cost for the school or athlete.
- Team-specific injury reduction techniques such as warm-ups or injury prevention programs for the high school and junior high school teams available upon request.
- Physical Therapist available weekly to provide injury screens at the school. Physical Therapy clinic is also located next to high school and available for walk in injury screens on other days.
- Quarterly meetings between Genesis Manager, Lead Athletic Trainer, Athletic Trainer, and Athletic Director to ensure quality and communication.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMcD*  
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Engage Services and Agreements - Facilities Department

Reason for Board Consideration: Board of Education approval is required.

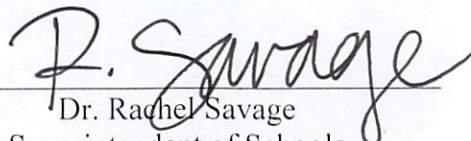
Action Necessary: Board of Education approval is requested.

Facts: The attached list of companies shows all the various engage services and agreements in the Facilities Department. These agreements will support the various facilities needs for the District for the 2023-2024 school year for custodial and maintenance services. For any engage services over \$10,000 throughout the fiscal year will be presented to the board for approval, per District procedures.

Cost: The cost for various service agreements is estimated at \$2,481,564. All services will be supported through the Operations & Maintenance Fund.

Recommended Action: That the Board of Education approve the various engage services and agreements in the Facilities Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Facilities Service Agreements  
2023-2024 School Year**

Product Name	Vendor	Renewal Term	Renewal Date	2022-2023 Cost	2023-2024 Cost	\$ Change	% Change
Aggregates	RiverStone Group	Annual	06/2024	\$352	\$400	\$48	13.6%
Appliances	Zeglin's	Annual	06/2024	\$1,000	\$1,500	\$500	50.0%
Auto	Arnold Motor	Annual	06/2024	\$9,286	\$12,728	\$3,442	37.1%
Auto	Quad City Spring	Annual	06/2024	\$2,655	\$3,145	\$490	18.5%
Auto Supplies	Kunes Motor	Annual	06/2024	\$2,230	\$6,636	\$4,406	197.6%
Bleacher Inspections	J & D Enterprises	Annual	06/2024	\$3,400	\$3,400	\$0	0.0%
Boiler Chemicals	Chemsearch FE	Annual	06/2024	\$3,920	\$3,068	-\$852	-21.7%
Boiler Equipment	C. H. McGuiness	Annual	06/2024	\$4,772	\$10,826	\$6,054	126.9%
Boiler License	State of IL Fire Marshall	Annual	06/2024	\$875	\$1,105	\$230	26.3%
Boilers	Olds Boiler	Annual	06/2024	\$7,268	\$7,500	\$232	3.2%
Boxes - Moving Supplies	Export Packaging	Annual	06/2024	\$9,685	\$1,500	-\$8,185	-84.5%
Building Automation System	ECSI	Year 3 of 3	06/2024	\$13,950	\$29,000	\$15,050	107.9%
Chemicals	Bi-State Detergent	Annual	06/2024	\$5,000	\$4,553	-\$447	-8.9%
Chiller Bartlett	Johnson Controls	Year 2 of 3	06/2024	\$2,376	\$2,627	\$251	10.6%
Chiller Franklin	Johnson Controls	Year 2 of 3	06/2024	\$2,608	\$3,948	\$1,340	51.4%
Chiller Hamilton	Johnson Controls	Year 2 of 3	06/2024	\$3,528	\$3,561	\$33	0.9%
Chiller John Deere	Johnson Controls	Year 2 of 3	06/2024	\$2,684	\$2,902	\$218	8.1%
Chiller Roosevelt	Johnson Controls	Year 2 of 3	06/2024	\$2,792	\$3,561	\$769	27.5%
Chiller MHS A-wing	Johnson Controls	Year 2 of 3	06/2024	\$2,792	\$3,206	\$414	14.8%
Chiller MHS B-wing	Johnson Controls	Year 2 of 3	06/2024	\$0	\$3,441	\$3,441	n/a
Chiller MHS E-wing (2)	Johnson Controls	Year 2 of 3	06/2024	\$7,689	\$2,182	-\$5,507	-71.6%
Chiller MHS E-wing 3rd floor	Johnson Controls	Year 2 of 3	06/2024	\$3,528	\$3,001	-\$527	-14.9%
Chiller MHS J-wing	Johnson Controls	Year 2 of 3	06/2024	\$3,520	\$3,385	-\$135	-3.8%
Chiller MHS K-wing	Johnson Controls	Year 2 of 3	06/2024	\$3,700	\$3,561	-\$139	-3.8%
Collision Repair	Speed & Floyd's	Annual	06/2024	\$1,874	\$6,998	\$5,124	273.4%
Custodial Supplies	Great Western	Annual	06/2024	\$52,638	\$60,626	\$7,988	15.2%
Custodial Supplies	Hillyard	Annual	06/2024	\$18,740	\$20,389	\$1,649	8.8%
Custodial Supplies	Greenwood Cleaning	Annual	06/2024	\$82,358	\$89,510	\$7,152	8.7%
Door Repair	Doors, Inc.	Annual	06/2024	\$35,716	\$35,783	\$67	0.2%
Door Repair	Raynor Door	Annual	06/2024	\$660	\$912	\$252	38.2%
Electric Repairs	Rock River Electric	Annual	06/2024	\$23,069	\$28,311	\$5,242	22.7%
Electric Supplies	Republic Electric	Annual	06/2024	\$21,761	\$43,617	\$21,856	100.4%
Electrical Repairs	Tri-City Electric	Annual	06/2024	\$13,307	\$15,000	\$1,693	12.7%
Electrical Supplies	Springfield Electric	Annual	06/2024	\$1,425	\$1,770	\$345	24.2%
Elevator Contract	Kone	Annual	06/2024	\$19,005	\$19,170	\$165	0.9%

Product Name	Vendor	Renewal Term	Renewal Date	2022-2023 Cost	2023-2024 Cost	\$ Change	% Change
Elevator Inspections	Stuard & Assoc	Annual	06/2024	\$1,685	\$2,205	\$520	30.9%
Elevator Licenses	State of IL Fire Marshall	Annual	06/2024	\$975	\$1,350	\$375	38.5%
Elevator Repair	Kone	Annual	06/2024	\$665	\$8,500	\$7,835	1178.2%
Environmental Products	Safety Kleen	Annual	06/2024	\$1,500	\$1,500	\$0	0.0%
Equipment	Batteries Plus	Annual	06/2024	\$3,000	\$5,340	\$2,340	78.0%
Equipment	Fastenal	Annual	06/2024	\$1,000	\$1,000	\$0	0.0%
Equipment	Kunau Implement	Annual	06/2024	\$3,090	\$467	-\$2,623	-84.9%
Equipment Rental	Avenue Rental	Annual	06/2024	\$235	\$1,938	\$1,703	724.5%
Equipment Rental	United Rentals	Annual	06/2024	\$17,737	\$20,710	\$2,973	16.8%
Fans/HVAC	Bowman & Assoc.	Annual	06/2024	\$300	\$5,273	\$4,973	1657.8%
Fencing	Sampson	Annual	06/2024	\$0	\$2,500	\$2,500	0.0%
Fire Alarm Inspections	Thomson electronics	Year 1 of 3	06/2024	\$21,880	\$18,805	-\$3,075	-14.1%
Fire Alarm Service/Repairs	TEC Budget	Annual	06/2024	\$32,278	\$11,500	-\$20,778	-64.4%
Fire Extinguisher Inspections	Tri-State Fire	Annual	06/2024	\$5,179	\$9,107	\$3,928	75.8%
Fire Kitchen Suppression System Inspections	Tri-State Fire	Annual	06/2024	\$1,895	\$2,288	\$393	20.7%
Fire Sprinkler Inspections	Continental Fire-Sprinkler	Annual	06/2024	\$8,651	\$8,500	-\$151	-1.7%
Flooring	Floorcrafters	Annual	06/2024	\$18,638	\$3,500	-\$15,138	-81.2%
Fuel	City of Moline	Annual	06/2024	\$14,000	\$21,200	\$7,200	51.4%
Fuel/Gas	Mulgrew	Annual	06/2024	\$4,300	\$6,500	\$2,200	51.2%
Furniture / Fixtures	Shiffler	Annual	06/2024	\$3,457	\$1,500	-\$1,957	-56.6%
Gas & Electric	MidAmerican Energy	Annual	06/2024	\$995,000	\$1,211,773	\$216,773	21.8%
Glass Supplies/Labor	Moline/East Moline Glass	Annual	06/2024	\$6,307	\$10,425	\$4,118	65.3%
Gym Floor Resurfacing	Prostar Surfaces	Annual	06/2024	\$3,485	\$4,000	\$515	14.8%
HVAC Equipment	Habegger Corp	Annual	06/2024	\$300	\$500	\$200	66.7%
HVAC Equipment	Johnstone Supply	Annual	06/2024	\$6,393	\$1,522	-\$4,871	-76.2%
HVAC Parts/Supplies	DPT Mechanical	Annual	06/2024	\$3,000	\$10,000	\$7,000	233.3%
HVAC Parts/Supplies	Schebler Heating & Air	Annual	06/2024	\$2,000	\$4,685	\$2,685	134.3%
HVAC Parts/Supplies	Trane	Annual	06/2024	\$0	\$1,000	\$1,000	100.0%
HVAC Repairs	Crawford Company	Annual	06/2024	\$13,155	\$1,500	-\$11,655	-88.6%
HVAC Supplies	Mechanical Sales	Annual	06/2024	\$1,560	\$1,500	-\$60	-3.8%
Industrial Gases	Linde Gas & Equipment Inc.	Annual	06/2024	\$750	\$1,524	\$774	103.2%
Industrial Supply Products	Grainger	Annual	06/2024	\$10,820	\$15,000	\$4,180	38.6%
Irrigation	Meyers Landscape	Annual	06/2024	\$2,113	\$2,500	\$387	18.3%
Kitchen Equipment	Dan Cone Group	Annual	06/2024	\$3,063	\$3,000	-\$63	-2.1%
Kitchen Hood Cleaning	Airwayz, Inc.	Annual	06/2024	\$4,744	\$10,958	\$6,214	131.0%
Laundry Equipment	Century Laundry	Annual	06/2024	\$4,162	\$4,558	\$396	9.5%
Lawn	B&B Lawn Care	Annual	06/2024	\$7,604	\$11,500	\$3,896	51.2%

Product Name	Vendor	Renewal Term	Renewal Date	2022-2023 Cost	2023-2024 Cost	\$ Change	% Change
Lawn	River Valley Turf	Annual	06/2024	\$5,385	\$9,200	\$3,815	70.8%
Lift Repairs	Nu-Trend Accessibility Sys.	Annual	06/2024	\$935	\$1,000	\$65	7.0%
Lighting	Lampline Lighting Inc.	Annual	06/2024	\$102	\$965	\$863	845.8%
Maint. Equipment	Plant Equipment	Annual	06/2024	\$478	\$440	-\$38	-7.9%
Maint. Supplies (Service)	Johnson Controls	Annual	06/2024	\$19,243	\$18,803	-\$440	-2.3%
Maint. Repairs	Thompson Electronics	Annual	06/2024	\$1,000	\$4,723	\$3,723	372.3%
Maint. Supplies	Builders Sales & Service	Annual	06/2024	\$15,846	\$3,000	-\$12,846	-81.1%
Maint. Supplies	Trevor True Value	Annual	06/2024	\$3,000	\$1,250	-\$1,750	-58.3%
Pager	Spok (USA Mobility)	Annual	06/2024	\$360	\$360	\$0	0.0%
Paint	Sherwin Williams	Annual	06/2024	\$5,600	\$11,949	\$6,349	113.4%
Pest Control	Emerick	Annual	06/2024	\$16,200	\$16,500	\$300	1.9%
Pest Control (Allendale)	Terminix	Annual	06/2024	\$515	\$750	\$235	45.6%
Pest Control (Logan)	Allied Termite	Annual	06/2024	\$600	\$750	\$150	25.0%
Pest Control (Willard)	Orkin Exterminating	Annual	06/2024	\$1,514	\$1,750	\$236	15.6%
Playground Mulch	ADDOCO Inc.	Annual	06/2024	\$6,367	\$7,000	\$634	10.0%
Plumbing	Adel Wholesalers	Annual	06/2024	\$22,729	\$33,116	\$10,387	45.7%
Plumbing	B&B Drain Tech	Annual	06/2024	\$13,331	\$10,000	-\$3,331	-25.0%
Plumbing	Erickson Plumbing	Annual	06/2024	\$43,933	\$32,000	-\$11,933	-27.2%
Plumbing	Hempel Pipe & Supply	Annual	06/2024	\$500	\$500	\$0	0.0%
Plumbing	Northwest Mechanical	Annual	06/2024	\$1,563	\$2,000	\$437	28.0%
Plumbing	Service Master by Blaze	Annual	06/2024	\$712	\$1,500	\$788	110.7%
Plumbing/HVAC Supplies	Connor Company	Annual	06/2024	\$5,247	\$10,008	\$4,761	90.7%
Pool Chemicals	Pool Tech (Chlorine)	Annual	06/2024	\$7,100	\$9,873	\$2,773	39.1%
Pool License	IL Dept. of Public Health	Annual	06/2024	\$0	\$75	\$75	0.0%
Pool Supplies	Central Pool	Annual	06/2024	\$520	\$284	-\$236	-45.4%
Prog. Metasys Building Mgmt. System	Johnson Controls	Annual	06/2024	\$14,700	\$14,700	\$0	0.0%
Propane/LP Tanks for MHS & District Fertilizer	Gold Star FS	Annual	06/2024	\$8,402		-\$8,402	-100.0%
Pumps and Equipment	Sandberg Company	Annual	06/2024	\$8,960	\$18,970	\$10,010	111.7%
Recycling Service for District	Midland Davis	Annual	06/2024	\$1,200	\$0	-\$1,200	-100.0%
Refrigerator Supplies	Crescent Corporation	Annual	06/2024	\$3,000	\$3,000	\$0	0.0%
Rentals	PS3 (Portable Toilets)	Annual	06/2024	\$6,000	\$3,636	-\$2,364	-39.4%
Roofing Repairs	Jim Giese Comm. Roofing	Annual	06/2024	\$170	\$0	-\$170	-100.0%
Roofing Repairs	Sterling Comm. Roofing	Annual	06/2024	\$13,320	\$28,198	\$14,878	111.7%
RPZ Backflow Inspections	Erickson Plumbing	Annual	06/2024	\$2,937	\$2,937	\$0	0.0%
Salt	City of Moline	Annual	06/2024	\$8,700	\$8,700	\$0	0.0%
Security Alarm Repairs	Midwest Alarm	Annual	06/2024	\$3,000	\$2,160	-\$840	-28.0%

Product Name	Vendor	Renewal Term	Renewal Date	2022-2023 Cost	2023-2024 Cost	\$ Change	% Change
Security Alarm Repairs	Per Mar	Annual	06/2024	\$1,000	\$1,839	\$839	83.9%
Security System	Per Mar Security	Annual	06/2024	\$10,054	\$11,055	\$1,001	10.0%
Small Motor Repairs	R.I. Electric Motor Repair	Annual	06/2024	\$1,000	\$500	-\$500	-50.0%
Software	Dude Solutions	Annual	06/2024	\$15,909	\$17,499	\$1,590	10.0%
Steel Fabrication	Western Structural	Annual	06/2024	\$2,219	\$1,708	-\$511	-23.0%
Supplies	Lowe's	Annual	06/2024	\$16,454	\$33,364	\$16,910	102.8%
Supplies	Menards	Annual	06/2024	\$5,359	\$11,242	\$5,883	109.8%
Supplies/Labor	Racom	Annual	06/2024	\$1,470	\$5,241	\$3,771	256.5%
Tables/Chairs	AAA Rents	Annual	06/2024	\$7,385	\$7,865	\$480	6.5%
Trash	Republic Services	Bidding	06/2024	\$32,039	\$46,768	\$14,729	46.0%
Trash (food services)	Republic Services	Bidding	06/2024	\$5,300	\$7,225	\$1,925	36.3%
Tree Removal	Raney Tree Service	Annual	06/2024	\$2,720	\$8,320	\$5,600	205.9%
Uniforms	Cintas	Annual	06/2024	\$11,761	\$10,000	-\$1,761	-15.0%
Water	City of Moline	Annual	06/2024	\$184,000	\$184,000	\$0	0.0%
Water	Village of Coal Valley	Annual	06/2024	\$2,300	\$2,391	\$91	4.0%
<b>Totals</b>				<b>\$2,117,223</b>	<b>\$2,481,564</b>	<b>\$364,340</b>	<b>17.2%</b>

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DM*  
DATE: June 22, 2023  
SUBJECT: Engage Services - Property & Casualty Insurance

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

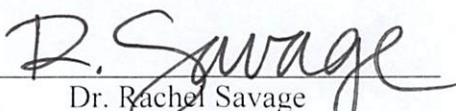
Facts: The Board of Education requested and received bids for Property & Casualty Insurance from the District insurance agent, USI Midwest, to seek competitive renewals of existing coverage. After a careful and thorough review, it was determined the most favorable coverage and premium would be to renew with the current carrier, Insurance Program Manager Group (IPMG). IPMG operates out of St. Charles, Illinois and concentrates their business on municipalities and school districts. They currently insure numerous school districts in Illinois.

The overall premium has increased due mainly to the property values being updated to more accurately reflect the overall property values. Therefore, it is the recommendation of administration that the Board of Education approve the property and casualty coverage, as well as the worker compensation coverage with IPMG. Exhibit A shows specific insurance line coverages and their associated premiums compared to last years.

Cost: Approximate cost for all coverage lines is \$788,172 (increase of \$54,987 from the 2022-2023 or 7.5%), which will be supported from the Liability Insurance (Tort) Fund.

Recommended Action: That the Board of Education engage services for Property & Casualty Insurance with IPMG, through USI Midwest, LLC, Moline, Illinois, for the policy year July 1, 2023 through June 30, 2024 as listed.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Exhibit A**

**PREMIUM SUMMARY**  
**Preliminary Amounts**

	IPMG	IPMG	FY23 to FY24	
	2022-2023	2023-2024	\$ Δ	% Δ
Package (Property & General Liability) <sup>1</sup>	\$345,031	\$418,470	\$73,439	21.3%
Automobile	\$10,624	\$10,395	-\$229	-2.2%
Umbrella	\$22,765	\$23,609	\$844	3.7%
Catastrophic Student Accident	\$8,206	\$8,206	\$0	0.0%
Cyber & Crime	\$15,643	\$31,208	\$15,565	99.5%
Workers Compensation	<u>\$327,050</u>	<u>\$292,402</u>	<u>-\$34,648</u>	<u>-10.6%</u>
Sub-Total	\$729,319	\$784,290	\$54,970	7.5%
Flood Insurance (Horace Mann) <sup>2</sup>	<u>\$3,867</u>	<u>\$3,882</u>	<u>\$15</u>	<u>0.4%</u>
Total	\$733,186	\$788,172	\$54,987	7.5%

Notes:

1. Package includes: Property; General Liability; School Board Liability; Flood (excluding Horace Mann); Terrorism; and Mine Subsidence.
2. Flood coverage for Horace Mann was already renewed, since flood insurance renewal is required prior to 30 days of expiration.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DM*

DATE: June 22, 2023

SUBJECT: Engage Services - High School Athletic Charter Bus Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.


Facts: The District annually requests proposals from ACT II Transportation (Coal Valley, Illinois), Burlington Trailways (Burlington, Iowa), Green River (Peru, Illinois) and, Tri-State Travel (Davenport, Iowa), for the high school athletic charter transportation. The High School Athletic Director's practice is to allow charter bus service for any athletic teams that consist of 30 or more players/coaches required to travel to venues over 100 miles away.

Historically, this request for charter transportation services was performed in the summer, prior to each school year beginning. Since transportation has been difficult to secure since the Pandemic, the District split the charter bus services for the 2023-2024 school year in two parts, basically the fall sports and the winter/spring sports. At the January 23, 2023 meeting, the Board approved the fall charter bus services with Green River. Based on the responses, Green River was the lowest responsible bidder, see attached. Green River has previously successfully chartered students for District events. Therefore, the administration's recommendation is to approve the charter transportation with Green River, Peru, Illinois, for the 2023-2024 school year winter/spring sports.

Cost: The cost is \$54,639.20 which is supported from the Transportation Fund (Fund 4). The Charter Bus Services cost varies from year-to-year based on team away schedules.

Recommended Action: That the Board of Education engage the services of Green River, Peru, Illinois, to provide Moline High School athletic charter transportation services for \$54,639.20 to support the winter/fall sports for 2023-2024 school year.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline High School Athletic Charter Bus Services  
2023-2024 School Year Quotes, Part II**

<b>Date</b>	<b>Team</b>	<b># of Athletes</b>	<b>Levels</b>	<b>Pick-Up Area</b>	<b>Site of Competition</b>	<b>Tri State</b>	<b>Green River</b>
8/21/2023	Volleyball to Newark	56	F / So / V	PEC	Newark HS	\$1,310.00	\$1,378.80
8/26/2023	Boys Soccer vs Rockford	56	JV / Varsity	Pool	Rockton Honenegah	\$1,600.00	\$1,613.00
8/26/2023	Football to Joliet Academy	56	JV	Pool	Joliet Catholic HS	\$1,610.00	\$1,590.00
11/22/2023	Wrestling to Dekalb	56	ALL	PEC	Dekalb HS	\$1,310.00	\$1,331.60
11/25/2023	Boys and Girls Wrestling to Normal Community	56	F / So / JV	PEC	Normal Community	\$1,600.00	\$1,671.00
12/14/2023	G Basketball to Quincy	56	JV / Varsity	PEC	Quincy HS	\$1,500.00	\$1,656.00
12/16/2023	Boys Wrestling to Washington Comm	56	F / So / JV	PEC	Washington Community	\$1,560.00	\$1,385.00
12/22/2023	Wrestling to Lincoln Way East	56	JV / Varsity	PEC	Lincoln Way East HS	\$1,500.00	\$1,707.00
12/23/2023	Wrestling vs Lincoln Way	56	Varsity / JV	PEC	Lincoln Way East HS	\$1,760.00	\$1,707.00
1/4/2024	G Basketball vs Quincy	56	Varsity / JV	PEC	Quincy HS	\$1,500.00	\$1,656.00
1/9/2024	B Basketball to Quincy	56	Soph / Varsity	PEC	Quincy HS	\$1,500.00	\$1,656.00
1/13/2024	Wrestling to Oswego	56	F / JV	PEC	Oswego HS	\$1,560.00	\$1,608.00
1/13/2024	G Basketball to Normal Community	56	JV / Varsity	PEC	Normal Community	\$1,560.00	\$1,617.00
1/27/2024	B Basketball vs Glenbrook Shootout	37	V	Wharton	Glenbrook South HS	\$2,025.00	\$1,752.00
2/3/2024	B Basketball Normal Community	56	F / SO	PEC	Normal Community	\$1,560.00	\$1,617.00
2/27/2024	Basketball vs IHSA Sectional	56	V	Wharton	Normal Community	\$1,450.00	\$1,538.40
3/1/2024	Basketball vs IHSA Sectional	56	V	Wharton	Normal Community	\$1,560.00	\$1,617.00
3/4/2024	Basketball vs IHSA Sectional	56	V	Wharton	Normal Community	\$1,450.00	\$1,538.40
3/26/2024	Baseball vs Freeport	56	V / SO	Baseball Fields	Freeport HS	\$1,310.00	\$1,210.80
4/6/2024	G Soccer vs Metamora	56	V / JV	PEC	Metemora HS	\$1,560.00	\$1,392.00
4/11/24	G Soccer vs Pekin	56	V / JV	PEC	Pekin	\$1,310.00	\$1,278.00
4/13/24	Baseball vs Quincy	56	V / SO	Baseball Fields	Quincy HS	\$1,660.00	\$1,743.00
4/13/24	Boys Track vs Ottawa Invite	56	V	PEC	Ottawa	\$1,560.00	\$1,239.00
4/16/24	Baseball vs Metemora	56	V / SO	Baseball Fields	Metemora HS	\$1,310.00	\$1,278.00
4/26/2024	Girls Track and Field vs Wheaton Invite	56	V / JV	PEC	Wheaton Warrenville South	\$1,665.00	\$1,707.00
4/27/2024	Girls Track and Field vs Waubonsie Valley	56	V / JV	PEC	Wabonsie Valley	\$1,500.00	\$1,626.00
4/30/2024	Softball vs Quincy	56	V / JV	Baseball Fields	Quincy HS	\$1,660.00	\$1,626.00
5/3/24	Boys Track and Field vs Dekalb Invite	56	V / JV	PEC	Dekalb HS	\$1,560.00	\$1,394.00

<b>Date</b>	<b>Team</b>	<b># of Athletes</b>	<b>Levels</b>	<b>Pick-Up Area</b>	<b>Site of Competition</b>	<b>Tri State</b>	<b>Green River</b>
5/8/24	Girls Track vs IHSA Sectional	56	V	PEC	Normal Community	\$1,610.00	\$1,538.40
5/11/24	Baseball vs Mt. Carmel	56	V / JV	Baseball Fields	Mt. Carmel	\$1,780.00	\$1,923.00
5/18/24	Baseball vs Lincoln Way Central	56	V / JV	Baseball Fields	Lincoln Way Central	\$2,125.00	\$1,734.00
5/28/24	Softball vs Sectional	56	V	Baseball Fields	Normal Community	\$1,560.00	\$1,538.40
5/29/24	Baseball vs IHSA Sectional	56	V	Baseball Fields	Normal Community	\$1,450.00	\$1,538.40
5/31/24	Softball vs Sectional Finals	56	V	Baseball Fields	Normal Community	\$1,560.00	\$1,617.00
6/1/24	Baseball vs IHSA Sectional Final	56	V	Baseball Fields	Normal Community	\$1,560.00	\$1,617.00
<b>Total Cost</b>						<b>\$54,655.00</b>	<b>\$54,639.20</b>

TO: Members of the Board of Education  
FROM: Dave McDermott, Chief Financial Officer *DMC*  
DATE: June 22, 2023  
SUBJECT: Engage Services - Treasurer's Bond

Reason for Board Consideration: Board of Education approval is required.

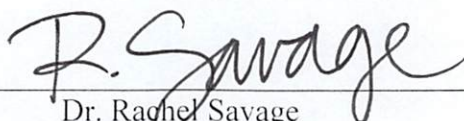
Action Necessary: Board of Education approval is requested.

Facts: As required by the Illinois School Code, each District's Treasurer must be covered by a Treasurer's Surety Bond. The amount of coverage shall be 25% of all bonds, notes, mortgages, moneys and effects, of which the Treasurer is to have custody, adjusted only by the Regional Superintendent of Schools or the School Board of the District. Therefore, it is the recommendation of administration that the Board of Education accept this proposal.

Cost: The annual cost is not to exceed \$40,000.

Recommended Action: That the Board of Education approve the renewal of the Treasurer's Bond for fiscal year July 1, 2023 through June 30, 2024 with Lohman Companies, Moline, Illinois, not to exceed \$40,000, as required by the Illinois School Code.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Craig Reid, Director for Technology

DATE: June 22, 2023

SUBJECT: Engage Services & Monthly Agreements for Educational Technology Fund 2 - Various Vendors

Reason for Board Consideration: Board of Education approval is required.

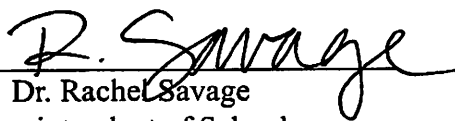
Action Necessary: Board of Education approval is requested to enter into various Educational Technology service agreements.

Facts: The attached list of companies shows all the various service agreements for Fund 2 expenditures. These agreements support long-distance charges, phone charges, Internet access, and fiber connections for the Moline-Coal Valley School District for the 2023-2024 school year.

Cost: The cost varies (see attached). All costs will be supported through the Educational Technology portion of the Fund 2 budget, and some are reimbursable through the Federal E-Rate Program.

Recommended Action: That the Board of Education approve the various Fund 2 service agreements used in the Educational Technology Department for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

Vendor	Service Description	Cost
AT&T Communications	ISDN, PRI, Local/Long Distance, POTs, Analog connections	\$47,000
Mediacom Business ISP	Monthly ISP Connection and Transport (2gb)	\$18,000 (E-Rate)
Geneseo Communications	ICN fiber transport to WIU QC	\$18,000
Geneseo Communications	Monthly WAN Fiber Connection	\$9,000 (E-Rate)

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning *MD*  
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning *BP*

DATE: June 22, 2023

SUBJECT: Engage Educational Services & Software Agreements - Various Vendors

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Board of Education approval is requested to enter into various educational services and software agreements.

Facts: The attached list of companies show all the various educational services and software agreements used districtwide. All these agreements support the various educational needs of the District for the 2023-2024 school year.

Cost: The cost varies (see attached), and some assumptions are made based on the previous renewal. All costs will be supported through the Educational Technology budget, Curriculum budget, or Title budget, as indicated in the table.

Recommended Action: That the Board of Education approve the various educational services and software agreements used District wide for the fiscal year July 1, 2023 through June 30, 2024, at the various amounts listed on the attached sheet.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

<b>Product Name</b>	<b>Vendor</b>	<b>Funding Source</b>	<b>Renewal Term</b>	<b>FY Budget</b>
ABS Print Contract	ABS	EdTech	Annual	22,000
Accountability	IDMS	EdTech	Annual	1,100
Adobe Creative Cloud	CDW	EdTech	Annual	2,500
Aruba	CDW	EdTech	Annual	4,000
Bitwarden	Bitwarden	EdTech	Annual	270
CoSN	CoSN	EdTech	Annual	1,000
Destiny	Follett	EdTech	Annual	11,000
EDU Typing	B.E. Publishing	EdTech	3 Year	23,000
Educlimber	Illuminate	EdTech	Annual	39,000
ESD	ESD	EdTech	Annual	20,000
Evaluwise	Vista Learning	EdTech	3 year	16,000
FileWave	Filewave	EdTech	3 year	21,000
Finalsite	Finalsite	EdTech	5 Year	20,300
Frontline	Frontline	EdTech	Annual	17,500
Generator	3E	EdTech	Annual	1,200
GoGuardian	CDW	EdTech	3 Year	0
Google Collaborative	CDW	EdTech	Annual	1,500
Google Enterprise	CDW	EdTech	Annual	33,000
LanSchool	Stoneware, Inc.	EdTech	Annual	3,000
Learn Platform	Instructure	EdTech	3 year	58,000


Learn21	1:1 Manager	EdTech	Annual	11,000
Little SIS	Amplified IT	EdTech	Annual	3,500
Malwarebytes	CDW	EdTech	3 year	60,000
MAP	NWEA	EdTech	Annual	80,000
MHS Wall of Fame	VitalSigns	EdTech	3 Year	1,200
Milestone	Tri-City	EdTech	3 Year	19,000
Mitel Call Accounting	Tri-City	EdTech	3 Year	8,000
Mitel SWAS	Tri-City	EdTech	3 Year	0
MS Office	Bell Techlogix	EdTech	Annual	28,000
Omnilert	Omnilert	EdTech	3 Year	0
Palo Alto Firewall	Heartland Bus Systems	EdTech	Annual	55,000
Papercut	ABS	EdTech	Annual	3,500
Planet Press	Ricoh	EdTech	Annual	8,000
Pluralsight	Pluralsight	EdTech	Annual	800
PRTG	Heartland Bus Systems	EdTech	Annual	2,600
Public School Works	Works International	EdTech	Annual	9,000
Raptor K-8	Raptor	EdTech	Annual	8,750
Raptor MHS	Raptor	EdTech	Annual	650
BlueInk	BlueInk	EdTech	Annual	6,500
S2 Key Access	Tri-City	EdTech	3 year	13,000
Board Policies Online	IASB	EdTech	Annual	2,500
SC Strategic Solutions	SC Strategic Solutions	EdTech	Annual	8,000

Screencastify	Screencastify	EdTech	Annual	12,000
Skyward	Skyward	EdTech	Annual	110,000
SMART Advantage	Bradfield	EdTech	3 year	0
SmartDeploy	SmartDeploy	EdTech	Annual	2,000
SubSkills Training	<a href="http://STEDI.org">STEDI.org</a>	EdTech	Annual	0
SuperEval	PLS 3rd Learning	EdTech	Annual	4,000
SysCloud	SysCloud	EdTech	Annual	19,000
UMRA	Tools4Ever	EdTech	3 Year	18,000
UpSlope	RME	EdTech	Annual	5,000
VEAM Backup	Heartland Bus Systems	EdTech	Annual	25,000
VM Server Support	Heartland Bus Systems	EdTech	3 Year	0
ZenDesk	ZenDesk	EdTech	Annual	15,000
Zoom	CDW	EdTech	Annual	5,500
AimsWeb+	NCS Pearson	Title Grant	Annual	7,000
Aleks	McGraw Hill	Title Grant	Annual	7,000
EdPuzzle	EdPuzzle	Title Grant	Annual	8,000
E-Hall Pass	Eduspire Solutions	Title Grant	Annual	6,000
Edgenuity - Online Curr Homebound	Edgenuity	Title Grant	Annual	11,000
Edgenuity - Online Curr	Edgenuity	Title Grant	Annual	20,000
Edgenuity Credit Recovery (MHS)	Edgenuity	Title Grant	Annual	23,000
Edgenuity Online	Edgenuity	Title Grant	Annual	6,000

Edgenuity-Pathblazer	Edgenuity	Title Grant	Annual	45,000
Ellevation (ELL)	Ellevate	Title Grant	Annual	40,000
Embrace	Embrace	Title Grant	Annual	1,000
Embrace (IEP)	Embrace	Title Grant	Annual	1,000
ESGI	ESDGI	Title Grant	Annual	7,000
Hudl	Hudl	Booster	Annual	16,500
Imagine learning	Imagine Learning	Title Grant	Annual	15,000
Imagine Learning Spanish	Imagine Learning	Title Grant	Annual	13,000
IXL Deere	IXL Learning	Title Grant	Annual	26,000
IXL Wilson	IXL Learning	Title Grant	Annual	35,000
Math Type	Design Science	Title Grant	Annual	600
Mystery Science	Mystery Science	Title Grant	Annual	15,000
NNAT3	Pearson	Title Grant	Annual	6,600
NWEA MAP Growth/Fluence	NWEA	Title Grant	Annual	24,000
Panorama	Panorama	Title Grant	Annual	70,000
Raz Kids	Learning A-Z	Title Grant	Annual	30,000
Raz Kids Spanish	Learning A-Z	Title Grant	Annual	7,200
Read 180	Houghton Mufflin	Title Grant	Annual	8,700
Read 180	Houghton Mufflin	Title Grant	Annual	16,000
Read 180	Houghton Mufflin	Title Grant	Annual	18,000
Read Naturally	Read Naturally	Title Grant	Annual	2,470
Reflex/Frax Math Bundle	Explore Learning	Title Grant	Annual	34,000
Remind	Remind	Title Grant	Annual	27,000

Communication				
Savvas ELA	Savvas Learning Company	Title Grant	3 Year	0
Spelling City/Vocab A-Z	Learning A-Z	Title Grant	Annual	2700
ST Math	Mind Research Institute	Title Grant	Annual	6,000
TextHelp	TextHelp	Title Grant	Annual	2,200
TeamBuilder	Teambuilder	Athletics	Annual	2,200
Waterford	Waterford	Title Grant	Annual	40,000
Mediacom ISP	Mediacom	Fund 2	Annual	18,000
Geneseo ICN	GCC	Fund 2	Annual	18,000
Geneseo Fiber	GCC	Fund 2	Annual	9,000
AT&T Long Distance	AT&T	Fund 2	Annual	60,000

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Craig Reid, Director for Technology 

DATE: June 22, 2023

SUBJECT: Purchase of Computer Replacements from Attached Vendor List

Reason for Board Consideration: Board of Education approval is required.

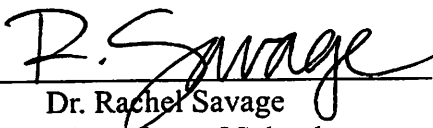
Action Necessary: Board of Education approval is requested to purchase various computers as part of the Moline-Coal Valley School District's hardware cycle.

Facts: The District maintains a hardware cycle for staff and computer labs, including laptops and desktops. The attached table includes the devices due to be replaced this year and their estimated costs. The table reflects the previous year's purchase prices based on Illinois Technology Purchase Program (ILTPP) and Sourcewell prices, both of which hold master contracts for the state of Illinois.

Cost: The attached table provides the breakdown of computers to be replaced this school year through funds already budgeted within the EdTech Capital Outlay accounts and Food Service accounts for the cafeterias. The total cost for device replacements this year is not to exceed \$260,000.00. These estimates are from the most recent device purchases and ILTPP responses.


Recommended Action: That the Board of Education approve the purchase of computer lab devices, cafeteria devices, and staff devices as part of the hardware cycle from the attached table for a total cost not to exceed \$260,000.00.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

<b>Staff Category</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Vendor</b>
Administration Laptop PC	6	\$1,100	\$6,600	Lenovo, HP, or Dell
Administrative Desktop PC	2	\$1,100	\$2,200	Lenovo, HP, or Dell
School Cafeteria Point of Sale	46	\$1,500	\$69,000	Planar POS Touch
Custodian Central Locations	20	\$1,100	\$22,000	Lenovo, HP, or Dell
MHS Lab D125	30	\$1,100	\$33,000	HP or Dell
MHS Lab B311 PC	35	\$1,100	\$38,500	HP or Dell
MHS Lab B312 PC	33	\$1,100	\$36,300	HP or Dell
MHS Lab B323 PC	34	\$1,100	\$37,400	HP or Dell
MHS Publications Lab Apple	8	\$1,500	\$12,000	Apple iMac Flat Panel

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Craig Reid, Director for Technology 

DATE: June 22, 2023

SUBJECT: Engage Services with xdAD for student and staff account provisioning.

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to engage the services of xdAD for the purpose of automating network accounts.

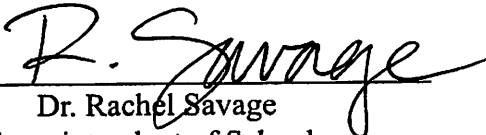
Facts: The Moline-Coal Valley School District uses a service from Tools4Ever to provision and manage student network accounts from Skyward and staff network accounts from our HR management solution (ESD). This is a vital process to ensure staff accounts are correctly provisioned in our directory application, which is then synced to our Google Domain. Further, staff and students that exit the district are automatically disabled, keeping our domain updated and more secure with fewer stale accounts.

While Tools4Ever has been a trusted partner, rising costs due to enhanced services and expensive programming has led to an annual cost almost doubling our initial investment. XdAD is a solution provider for provisioning from both Skyward and our HR management solution without the expensive graphical interface required from our current solution.

Cost: The first-year cost for xdAD, including licensing and setup is \$6,500. The annual cost thereafter is \$4,500. The purchase would be paid out of the Ed Tech budget.

Recommended Action: That the Board of Education engage the services of xdAD, Columbia, Illinois, for network user account provisioning and lifecycle management for a first-year cost of \$6,500 and an annual cost thereafter of \$4,500.

Approved for Submission to the Board of Education

  
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Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Todd DeTaeye, Assistant Superintendent for Administration and Human Resources **B.**

DATE: June 22, 2023

SUBJECT: SuperEval, Superintendent Evaluation Instrument Renewal

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to renew the engaged services of SuperEval for the purpose of engaging in the superintendent evaluation instrument.

Facts: Conducting an annual superintendent evaluation is one of the school board's most important functions. The superintendent evaluation is the instrument through which the board provides feedback to the superintendent, how s(he) is performing, whether its goals for the district are being achieved and what needs to be done if they are not. The SuperEval model has been designed to reflect the current practice in education to use a rubric style evaluation to determine levels of performance for the superintendent. The continued use of SuperEval will help to enhance the performance of the superintendent, focus the district on goals and school improvement priorities, and lead to transparent measures of performance and reasonable targets to meet.

Cost: The total renewal cost is \$1,800. The initial cost was \$2,195. The purchase is to be paid out of the Ed Tech budget.

Recommended Action: That the Board of Education engage the services of SuperEval, Buffalo, New York, for a superintendent evaluation instrument in the amount of \$1,800.



Approved for Submission to the Board of Education



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Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning   
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning 

DATE: June 22, 2023

SUBJECT: Engage Services – VLP Consulting and Leadership Development, LLC

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to engage the services of VLP Consulting and Leadership Development, LLC.

Facts: This professional development opportunity, provided by Victor Simon III, of VLP Consulting and Leadership Development, LLC of Lockport, Illinois, aims to enhance the effectiveness of our school principals in utilizing the school improvement plan process and implementing strategies for school improvement.

The professional development program provided by VLP Consulting offers on-site practitioner-based consultation and direct support throughout the 2023-2024 school year. The focus will be on assisting school principals in goal setting, developing action plans, and implementing customized strategies aligned with their respective school improvement plans. The program includes various activities such as school walk-throughs, participation in Building Leadership Team meetings, and strategy-based Principal Roundtable Sessions centered around the Plan-Do-Check-Act cycle of continuous improvement.

The main objectives of this professional development program are as follows:

- Identify customized strategies and actions to improve specific 5Essentials measures selected, which can be utilized in the district's Principal Evaluation Model and local School Improvement Plans.
- Utilize the VLP Professional Learning Community Model, emphasizing Reflective Dialogue and Deprivatization of Practice.
- Apply the VLP Effective Leadership Model, focusing on essential functions of leadership, including Relationships, Communication, and The Political Frame.

By engaging in this professional development, we expect to achieve the following outcomes:

- Increase understanding of the effective components of well-organized schools using the 5Essentials Framework and data set as a guide.
- Develop effective Program Coherence strategies aligned with the district's strategic plan, local reporting strategies, and the 5Essentials Framework.
- Improve the implementation of effective strategies aimed at improving 5Essentials Survey Data and build leadership capacity across the district.

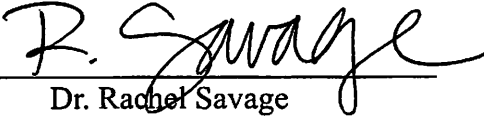
- Demonstrate measurable gains on targeted 5Essentials measures and foster sustainable leadership practices.

The professional development program will span the entire 2023-2024 school year, and it will consist of eight on-site visits conducted by VLP Consulting.

Cost: The total cost of this service is \$24,000 from VLP Consulting of Lockport, Illinois. Federal Title funds will pay for this purchase.

Recommended Action: That the Board of Education engage the services of Victor Simon III of VLP Consulting and Leadership Development, LLC, Lockport, Illinois, for 5Essentials leadership coaching for a total cost not to exceed \$24,000.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning

DATE: June 22, 2023

SUBJECT: Engage Services – NWEA Professional Learning: School Improvement Services  
Leadership Coaching

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Approval is requested to award the 2023-2024 school year professional development services contract to NWEA Professional Learning.

Facts: NWEA uses a comprehensive school improvement process to provide sustainable change and improvement over time. This will be accomplished by focusing on the evidence-based 5Essential Framework, developed by the University of Chicago Impact. The 5Essentials framework focuses on Ambitious Instruction, Effective Leaders, Collaborative Teachers, Supportive Environment, and involved families. NWEA will provide Moline-Coal Valley School District leadership teams with professional development in progress monitoring, leadership coaching, and individual school-focused analysis. This will be accomplished through a variety of onsite and virtual professional development sessions. This will focus on supporting building leadership teams that will include administrators and teachers.

Cost: The total cost for the service and professional development will be \$37,000 and will be paid for from Federal Title grants.

Recommended Action: That the Board of Education engage the services of NWEA, Portland, Oregon, to provide school improvement services using the 5Essentials framework for building leadership teams, at a cost not to exceed \$37,000.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning  
Leslie Perkins, Coordinator of English Learners

DATE: June 22, 2023

SUBJECT: Purchase of the updated edition of the supplemental curriculum for English as a Second Language (ESL) classroom at Wilson Middle School, and a continuation of the digital resources for John Deere Middle School.



Reason for Board Consideration: Board of Education approval is required.

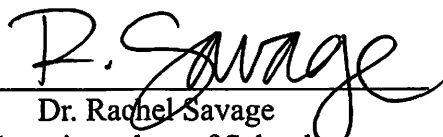
Action Necessary: Board of Education approval is requested to purchase the updated curriculum resources to align the curriculum between John Deere Middle School and Wilson Middle School in the ESL classes.

Facts: In response to our rapidly growing multilingual learner population at John Deere Middle School, we added a full time English as a Second Language teacher for the 2022-2023 school year. The new section and additional students required the purchase of additional curriculum materials, which had been updated since our original purchase years ago, including a digital component for assigning work via Google Classroom and monitoring student progress. The digital components need to be updated yearly, and we are due to update those for John Deere Middle School. To align the curriculum and provide equitable opportunities for both middle schools, we need to purchase the updated materials at Wilson Middle School and include the digital resources there as well, allowing students to have access to the same content and materials at both buildings.

Cost: The cost of the updated curriculum, including the renewed subscription to the digital resources for the English as a Second Language classes at Wilson and John Deere Middle Schools will not exceed \$19,000 and will be paid using Title I funds.

Recommended Action: That the Board of Education approve the purchase of the updated curriculum and renewal of digital services for Wilson and John Deere Middle Schools from Cengage Learning, Independence, Kentucky, at a total cost not to exceed \$19,000.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMcD.*  
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Amended Construction Cost - Horace Mann Repair Parking Surface

Reason for Board Consideration: Board of Education approval is required.

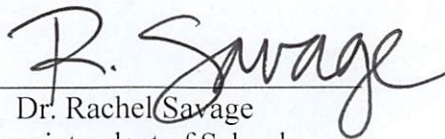
Action Necessary: Board of Education approval is requested.

Facts: The change order identifies the increased amount of the original contract due to unforeseen base insufficiencies. More specifically, these costs are directly associated with extra work needed to stabilize the drive and parking lot base before the asphalt is applied. The work includes removal of approximately 8,300 square feet of 12" unstable base, and installation of 12" of grading stone. Recall, this is associated with the Horace Mann's West drive lane, Bus drop-off turn around and west parking lot which will be completed this summer. Therefore, it is the recommendation of the administration that the Board of Education approve this amended construction cost with Langman Construction LLC from the original cost of \$182,500 to \$212,500. This is an increase of \$30,000.

Cost: The cost is an increase of \$30,000, which is supported with Capital Project Fund (Fund 6).

Recommended Action: That the Board of Education approve the amended construction cost with Langman Construction LLC, Rock Island Illinois, for the Horace Mann Repair Parking Surface, for an increase in the amount of \$30,000.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**2025-2026 School Year**  
**August 14, 2025 – May 29, 2026**

Local Institute Day	Thursday, August 14, 2025
First Day of School	Friday, August 15, 2025
Labor Day No School	Monday, September 1, 2025
Half-Day School Improvement	Wednesday, September 10, 2025
Half-Day School Improvement	Wednesday, October 8, 2025
First Quarter Ends	Friday, October 17, 2025 (45 Days)
Parent/Teacher Conference Half-Day	Thursday, October 23, 2025
Parent/Teacher Conferences No School	Friday, October 24, 2025
Veterans Day No School	Tuesday, November 11, 2025
No School	Monday, November 24, 2025 through Wednesday, November 26, 2025
Thanksgiving Break	Thursday, November 27, 2025 and Friday, November 28, 2025
Winter Break	Friday, December 19, 2025 through Friday, January 2, 2026
Teacher's Institute No School	Monday, January 5, 2026
First Semester Ends	Friday, January 16, 2026 (46 Days)
Martin Luther King Day No School	Monday, January 19, 2026
Second Semester Begins	Monday, January 20, 2026
Half-Day School Improvement	Wednesday, February 4, 2026
Parent/Teacher Conference Half-Day	Thursday, February 12, 2026
Parent/Teacher Conferences No School	Friday, February 13, 2026
Presidents' Day No School	Monday, February 16, 2026
Third Quarter Ends	Friday, March 20, 2026 (42 Days)
Fourth Quarter Begins	Monday, March 23, 2026
Spring Break	Monday, March 30, 2026 through Monday, April 6, 2026 (Return to School Tuesday, April 7, 2026)
Half-Day School Improvement	Wednesday, April 15, 2026
Half-Day School Improvement	Wednesday, May 6, 2026
Commencement	TBD
Memorial Day	Monday, 25, 2026
Close of School Half Day	Friday, May 29, 2026 (43 Days)
Emergency Days	Monday, June 1, 2026, through Friday, June 5, 2026


All staff members are cautioned that before vacation and summer school commitments are made, school could possibly be in session through June 5, 2026.

**2024-2025 School Year**  
**August 15, 2024 – May 30, 2025**

Local Institute Day	Thursday, August 15, 2024
First Day of School	Friday, August 16, 2024
Labor Day No School	Monday, September 2, 2024
Half-Day School Improvement	Wednesday, September 11, 2024
Half-Day School Improvement	Wednesday, October 9, 2024
First Quarter Ends	Friday, October 18, 2024 (45 Days)
Parent/Teacher Conferences Half-Day	Thursday, October 24, 2024
Parent/Teacher Conferences No School	Friday, October 25, 2024
Election Day No School	Tuesday, November 5, 2024
Veterans Day No School	Monday, November 11, 2024
No School	Monday, November 25, 2024 through Wednesday, November 27, 2024
Thanksgiving Break	Thursday, November 28, 2024, and Friday, November 29, 2024
Winter Break	Monday, December 23, 2024 through Friday, January 3, 2025
Teacher's Institute No School	Monday, January 6, 2025
First Semester Ends	Friday, January 17, 2025 (46 Days)
Martin Luther King Day No School	Monday, January 20, 2025
Second Semester Begins	Tuesday, January 21, 2025
Half-Day School Improvement	Wednesday, February 5, 2025
Parent/Teacher Conference Half-Day	Thursday, February 13, 2025
Parent/Teacher Conferences No School	Friday, February 14, 2025
Presidents' Day No School	Monday, February 17, 2025
Half-Day School Improvement	Wednesday, March 5, 2025
Third Quarter Ends	Friday, March 21, 2025 (42 Days)
Spring Break	Monday, March 24, 2025 through March 28, 2025 (Return to School Monday, March 31, 2025)
Fourth Quarter Begins	Monday, March 31, 2025
Non-Attendance Day	Friday, April 18, 2025
Half-Day School Improvement	Wednesday, May 7, 2025
Memorial Day No School	Monday, May 26, 2025
Commencement	TBD
Close of School Half Day	Friday, May 30, 2025 (43 Days)
Emergency Days	Monday, June 2, 2025, through Friday, June 6, 2025

All staff members are cautioned that before vacation and summer school commitments are made, school could possibly be in session through June 6, 2025.

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: June 22, 2023

SUBJECT: Proposed District School Year Calendars for 2024-2025 and 2025-2026

Reason for Board Consideration: Board of Education approval is required to adopt the calendars for the 2024-2025 and 2025-2026 school years.


Action Necessary: Board of Education approval is requested for the 2024-2025 and 2025-2026 school year calendars.

Facts: The District has a calendar committee comprised of different stakeholders who examine the upcoming school years and then recommend a proposed set of calendars (based upon those needs) to the Board of Education. With the upcoming construction projects, the calendar committee was charged with creating a two-year calendar that would start both school years at such a time as to optimize established tentative timelines for the significant construction projects slated for the next two summers. Furthermore, the committee examined how holidays and other important dates impacted district needs. As a result, the proposed calendar was created and shared with all staff for feedback. Based upon that staff feedback, an overwhelming majority of 97.8 percent chose the proposed calendars that are presented to the Board of Education. The predominant rationale for the calendars that were preferred by staff was associated with the upcoming multi-building HVAC projects taking place over the next two summers and the importance of having the time available to effectively execute and complete those projects.

Cost: There is no cost for approving the proposed calendars.

Recommended Action: That the Board of Education approve the 2024-2025 and 2025-2026 District calendars as presented.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMcD*

DATE: June 22, 2023

SUBJECT: Resolution to Adopt the Annual Budget for the 2023-2024 Fiscal Year

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

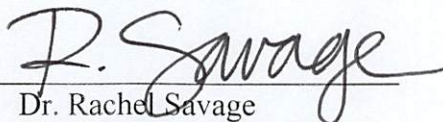
Facts: Pursuant to Section 17-1 of the School Code, the Administration has successfully: prepared a tentative, balanced annual budget for the 2023-2024 fiscal year; held a public hearing prior to final action on the tentative budget; made the tentative budget conveniently available to the public for inspection at least thirty (30) days prior to final action thereon; published notice of the tentative budget's availability, and published a notice of hearing on the budget in a newspaper in the School District at least thirty (30) days prior to the public hearing.

In order to comply with the final step of the Illinois School Code budget process, it is the recommendation of the administration that the Resolution be adopted by the Board of Education.

Cost: The budgeted expenditures for all Funds is \$127,990,732 for the 2023-2024 fiscal year.

Recommended Action: That the Board of Education approve the Resolution to adopt the Annual Budget for the 2023-2024 school year.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution to Adopt an Annual Budget  
for Fiscal Year 2023-2024**

**WHEREAS**, the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, is required under Section 17-1 of the *School Code*, 105 ILCS 5/17-1, to adopt and file with the State Board of Education an annual balanced budget before or within the first quarter of its fiscal year; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the Chief Financial Officer prepared a tentative, balanced annual budget for the 2023-2024 fiscal year; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the Board held a public hearing prior to final action on the tentative budget on June 26, 2023; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the tentative budget was made conveniently available to the public for inspection at least thirty (30) days prior to final action thereon; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, notice of the tentative budget's availability and of the public hearing on the budget was published in a newspaper in the School District at least thirty (30) days prior to the public hearing.

**NOW, THEREFORE**, Be it Resolved by the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, as follows:

- Section 1:** The balanced budget attached hereto as Exhibit A and incorporated herein by reference, entered upon the School District Budget form prepared and provided by the State Board of Education, is hereby adopted as the balanced budget of the School District for the fiscal year which commences on July 1, 2023, and will end on June 30, 2024.
- Section 2:** The Chief Financial Officer shall file copies of this Resolution and Exhibit A with the Illinois State Board of Education and the Rock Island County Clerk within thirty (30) days after its adoption.

**Section 3:** The Chief Financial Officer shall post Exhibit A on the School District's Internet website and shall ensure that the parents or guardians of the School District's students are notified that the budget has been posted on the School District's website and what the website's address is.

**Section 4:** This Resolution shall be in full force and effect upon its adoption.

**ADOPTED** this 26<sup>th</sup> day of June, 2023, by the following votes:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

## **Exhibit A – Budget**

**See Handout: 2023-2024 Annual Budget Document**

The budget can also be found at [www.molineschools.org](http://www.molineschools.org)

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMD.*

DATE: June 22, 2023

SUBJECT: Lease Agreement (Horace Mann) - Camelot Therapeutic School, LLC

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Board of Education has leased the Horace Mann building to Camelot Therapeutic School, LLC, since the start of the 2014-2015 school year. The original rent was \$125,000 for the first year, which recognized the need for student growth for a new special education school with rent escalation clauses once student population exceeded certain numbers. After the 2017-2018 school year, Camelot School met the anticipated student population and the rent was \$300,000 for the next five years.

This past spring, Camelot requested the Board to restructure the lease to change the boiler responsibility from them to the District. This was mainly due to the aging boiler and their administration not having the expertise to repair and replace the boiler system. Moreover, due to state bidding requirements and so forth, the District determined it was in the best interest of both parties for the District to take over those responsibilities. Over the last eight months, Camelot's staff and legal representative met with the District's CFO, Director of Facilities, and legal counsel to determine an appropriate language change and cost for the change in responsibility of the boiler.

The specific language associated with the change in responsibilities is as follows:

*"It is the intent of the Landlord to replace the Boiler by January of 2024 at Landlord's expense and that from the date of this Agreement until said Boiler is replaced that Landlord shall bear the responsibility for maintaining and repairing the current Boiler. More specifically, Landlord agrees to initiate the process of engaging services with an architect firm to design and draft bid documents associated with a boiler replacement, by July 31, 2023. This agreement to shift the responsibility to repair and maintain the current Boiler to the Landlord represents the sole term of the current Lease (as extended) in effect until June 30, 2023 that is amended herein."*


In order to fulfill this commitment, administration has included in this Board Agenda, a recommendation that the Board of Education engage the services of Shive-Hattery, Davenport, Iowa for the design services for the boiler replacement at Horace Mann for a cost not to exceed \$27,200. Whereas, the tenant agreed to an increase in rent from \$300,000 to \$380,000, directly associated with the change in responsibility of the boiler

system from the tenant to the District. Exhibit 1 shows the past and future rents associated with the new lease agreement. Therefore, it is the recommendation of administration to enter into a Lease Extension with Camelot Therapeutic School, LLC for the next five school years as presented and as stated in the lease agreement.

Cost: None.

Recommended Action: That the Board of Education approve the new five-year lease agreement with Camelot Therapeutic School, LLC, at \$380,000 for 2023-2024, \$400,000 for 2024-2025, \$420,000 for 2025-2026, \$440,000 for 2026-2027, and \$460,000 for 2027-2028 school years, as presented.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Appendix A**


**Horace Mann Building  
Lease Amounts for Camelot Therapeutic Schools, LLC.**

	<b>School Year</b>	<b>(1) Cost per Square Ft</b>	<b>Lease Amount</b>	<b>\$ Δ From Prior Yr.</b>	<b>% Δ From Prior Yr.</b>
(2)	2014-2015	\$4.11	\$125,000	-	-
(2)	2015-2016	\$4.93	\$150,000	\$25,000	20.0%
(2)	2016-2017	\$5.75	\$175,000	\$25,000	16.7%
(2)	2017-2018	\$5.75	\$175,000	\$0	0.0%
(2)	2018-2019	\$9.86	\$300,000	\$125,000	71.4%
(2)	2019-2020	\$9.86	\$300,000	\$0	0.0%
(2)	2020-2021	\$9.86	\$300,000	\$0	0.0%
	2021-2022	\$9.86	\$300,000	\$0	0.0%
	2022-2023	\$9.86	\$300,000	\$0	0.0%
(3)	2023-2024	\$12.49	\$380,000	\$80,000	26.7%
	2024-2025	\$13.15	\$400,000	\$20,000	5.3%
	2025-2026	\$13.81	\$420,000	\$20,000	5.0%
	2026-2027	\$14.46	\$440,000	\$20,000	4.8%
	2027-2028	\$15.12	\$460,000	\$20,000	4.5%

Notes:

1. Total building square footage is 35,655. The District retained 5,234 for storage, whereas the tenant occupies 30,421 square feet.
2. FY15 to FY20, the lease amounts was a sliding scale until student population reach 75 students.
3. FY24 the boiler responsibility was changed from the tennat to the District.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer   
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Lease Agreement (Coolidge) - Regional Office of Education

Reasons for Board of Education Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Regional Office of Education (ROE) lease for space at the Coolidge facility will expire on June 30, 2023. The 2022-2023 school year lease amount was \$20,128.13. As part of the lease language, it requires a prorated reimbursement for Coolidge utility costs from the Regional Office of Education (ROE). The Regional Superintendent's office provides their own custodial services.

Since the District moved ASPIRE students into the newly remodeled area at the high school, the ROE has requested additional space. In a review of their existing space, it is preferred to consolidate their space into the second floor at Coolidge. The ROE currently has space on both the second and third floors. This will allow for a more secured environment, with only the ROE occupying the second floor. Moreover, the previous leases were always one-year agreements; however, it was determined a multi-year lease would be more appropriate.

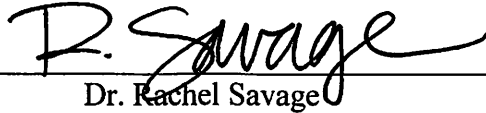
After discussion with the Superintendent of Schools', the CFO and our legal counsel, the new multi-year agreement was drafted. This agreement provides for updated lease space to meet the needs of the ROE. Since Fiscal Year 1995, the District increased the annual lease by 3%. The new lease increases the square footage leased to the ROE and represents a 3% increase in the lease amount for the first year, similar to the past lease increases. Thereafter, the second year represents approximately a 5% increase, with the final three years representing approximately a 7.0% increase. In addition, the ROE is responsible for the proration share of utility costs based on the square feet leased, the same as in past years.

This multi-year lease begins on July 1, 2023 and extends through June 30, 2028. If either party would choose not to renew the lease for any future terms, written notice must be given by 15 months prior to the July 1<sup>st</sup> of the following school year. Therefore, it is the recommendation of the administration that the Board of Education approve this multi-year lease agreement with the Regional Office of Education for Coolidge space, as presented.

Cost: None.

Recommended Action: That the Board of Education approve the new five-year lease agreement with the Regional Office of Education, at \$26,300, \$27,600, \$29,500, \$31,500, and \$33,800 respectively, as presented

Approved for Submission to the Board of Education

A handwritten signature in black ink, reading "R. Savage", is written over a horizontal line. The signature is cursive and fluid.

Dr. Rachel Savage  
Superintendent of Schools

## AGREEMENT FOR LEASE

**THIS AGREEMENT FOR LEASE** (this "Lease" or this "Agreement") is entered into by and between **MOLINE-COAL VALLEY SCHOOL DISTRICT No .40** (hereinafter referred to as "Landlord") and **ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION #49** (hereinafter referred to as "Tenant").

In consideration of the mutual covenants and agreements contained herein, Landlord and Tenant agree as follows:

1. **BASIC PROVISIONS AND DEFINITIONS:** The following capitalized terms, shall have the meaning set forth in this Paragraph, unless such meanings are expressly contradicted, limited or expanded elsewhere herein:

- (a) Date of Lease: July 1, 2023
- (b) Landlord's Address: 1619 11<sup>th</sup> Avenue,  
Moline, IL 61265
- (c) Tenant's Address: 3430 Avenue of the Cities,  
Moline, IL 61265

(d) **Premises:** The premises to be leased by the Tenant under this Lease are portions of the Landlord's school building commonly known as **COOLIDGE BUILDING, 2<sup>nd</sup> Floor**, located at 3430 Avenue of the Cities, Moline, Illinois; as further illustrated in Exhibit A to this Agreement.

(e) **Lease Term and Possession:** The term of this Lease shall be for a term of approximately five (5) Lease Years (the "Term"), commencing upon July 1, 2023 (the "Lease Commencement Date" or the "Commencement Date") and terminating on the last day of June, 2028 (the "Lease Expiration Date"). The phrase "Lease Year" as used herein shall, for the first Lease Year, mean the twelve full calendar months immediately following Lease Commencement Date together with any partial calendar month prior thereto; and thereafter, "Lease Year" shall mean each successive twelve calendar month period following the expiration of the first Lease Year.

(f) **Early Termination:** Either party may terminate this lease by giving at least 15 months written notice of that to the other party by April 1<sup>st</sup> stating its intent to terminate the lease on June 30<sup>th</sup> of the following year.

(g) **Permitted Use:** The Premises are to be used by Tenant solely in connection with the present business of Tenant and all activities engaged in by the Tenant shall be subject to compliance with City of Moline zoning ordinances of the leased premises as currently zoned. Tenant assumes all responsibility in order to obtain any special use authorizations.

## 2. DEMISED PREMISES:

(a) Landlord does hereby demise and lease to Tenant for the Term above stipulated the Premises. The Premises are located in Moline, Illinois.

(b) In addition, Landlord does hereby demise and lease to Tenant all of the items of personal property and equipment, if any, specifically identified on the attached Exhibit A, in their present, as is condition ("Landlord's Personal Property").

3. RENT:

(a) The rent for the period from Commencement Date through the end of June 2024 shall be in the amount of \$26,300, payable in two equal installments on the first day of October 2023 and the first day of February 2024.

(b) The rent for the period from July 1, 2024 through the end of June 2025 shall be in the amount of \$27,600, payable in two equal installments on the first day of October 2024 and the first day of February 2025.

(c) The rent for the period from July 1, 2025 through the end of June 2026 shall be in the amount of \$29,500, payable in two equal installments on the first day of October 2025 and the first day of February 2026

(d) The rent for the period from July 1, 2026 through the end of June 2027 shall be in the amount of \$31,500, payable in two equal installments on the first day of October 2026 and the first day of February 2027.

(e) The rent for the period from July 1, 2027 through the end of June 2028 shall be in the amount of \$33,800, payable in two equal installments on the first day of October 2027 and the first day of February 2028.

(f) Landlord, at its election, shall have the right (but not the obligation), to pay for or perform any act which requires the expenditure of any sums of money by reason of the failure or neglect of Tenant to perform any of the provisions of this Lease within any applicable grace period; and in the event Landlord shall elect to pay such sums or perform such acts requiring money expenditures, Tenant agrees to pay Landlord, upon demand, all such sums, which shall be deemed for the purpose of securing the collection thereof to be Additional Rent hereunder.

4. PAST DUE RENTS: If Tenant shall fail to pay any Rent, Additional Rent or other charges within ten (10) days after the same become due and payable, such unpaid amounts shall bear interest from the due date thereof to the date of payment at twelve percent (12%) per annum ("Default Interest Rate"), provided, however, that such Default Interest Rate shall not exceed the maximum legal rate of interest allowed to be charged to Tenant under any applicable law of the State of Illinois.

5. PLACE OF PAYMENTS: All payments required to be paid by Tenant to Landlord shall be made payable to the order of the Landlord and all such payments shall be delivered to Landlord's Address or to such other address as Landlord may designate.

6. OWNERSHIP OF IMPROVEMENTS:

(a) All betterments and improvements in or upon the Premises, made by either party (except Tenant's personal property, furniture and signs) including all affixed lighting fixtures, heating, ventilating and air conditioning equipment, and all pipes, ducts, conduits, wiring, paneling, partitions, floor coverings, railing, and the like, shall become the property of Landlord and shall remain upon and be surrendered with the Premises as a part thereof at the expiration or sooner termination of the Lease Term. Tenant's personal property, furniture, signs, trade fixtures, decoration, etc., with the exception of the Landlord's personal property items described in paragraph 2(b), are to remain the property of Tenant and

shall be removed by Tenant upon expiration or sooner termination of the Lease Term. The Premises will be repaired by Tenant if any damage occurs from this removal.

(b) In no event shall Tenant assign, lien, encumber, chattel mortgage or create a security interest in leasehold improvements which have been incorporated in the Premises including, but not limited to, affixed lighting fixtures, heating, ventilating and air conditioning equipment.

7. **CONDITION:** Tenant's taking possession of the Premises or any portion of the Premises shall be conclusive evidence against Tenant that the Premises or portion thereof, as the case may be, were in good order and satisfactory condition when Tenant took possession and that all work to be done on the Premises pursuant to the terms of this Lease, if any, has been completed in accordance with the terms of this Lease and to Tenant's satisfaction. No promise of Landlord to alter, remodel, remove, improve, redecorate, or clean the Premises and no representation respecting the condition of the Premises have been made by Landlord, or Landlord's agent to Tenant, unless the promise or representation is expressly stated herein or made a part hereof.

#### 8. ASSIGNMENT AND SUBLETTING:

(a) Tenant may not sublet the Premises in whole or in part, or assign this entire Lease without the prior written permission and consent of Landlord which consent shall not be unreasonably withheld.

(b) Tenant shall not voluntarily, involuntarily or by operation of law assign, transfer, mortgage or otherwise encumber this Lease or any interest of Tenant therein, in whole or in part, nor sublet the whole or any part of the Premises or permit the Premises or any part thereof to be used or occupied by others. Any attempt to encumber, assign the Lease, or sublet the Premises not in compliance with the provisions of this Paragraph shall be void and of no force and effect.

#### 9. REPAIRS:

(a) During the term of this Agreement, all costs for boiler and roof repair and maintenance, and plumbing and electrical repair, not brought about by actions of Tenant or its occupants, shall be the responsibility of the Landlord.

(b) During the term of this Agreement, Tenant shall maintain the premises in as good a state of repair and condition as the premises existed at the inception of this lease agreement. All costs created by Tenant's occupancy shall be paid by the Tenant.

(c) Tenant may, with prior written notice and approval of Landlord, at Tenant's own cost and expense remodel, paint, paper or change floor coverings in the Premises, provided: (i) that the structural integrity of the building shall not be affected or diminished; and (ii) that the value of the building, which is part of the Premises, is not thereby diminished.

10. **FAILURE TO REPAIR OR MAINTAIN:** If Tenant shall fail, refuse or neglect to make repairs or perform maintenance in accordance with the terms and provisions of this Lease or if Landlord is required to make any repairs or perform any maintenance by reason of any act, omission, or negligence of Tenant, or its assignees, subtenants, concessionaires, or licensees, or their respective employees, agents, or contractors, Landlord shall have the right, at its option, after Landlord shall have given to Tenant a ten (10) day notice (except in case of an emergency), to make such repairs or perform any maintenance on behalf of and for the account of Tenant and to enter upon the Premises for such purposes, and add the cost and expense thereof, to the next installment of the Rent due and Tenant agrees to pay

such amount, but nothing contained in this Paragraph shall be deemed to impose any duty upon Landlord or affect in any manner the obligations assumed by Tenant hereunder. Any cost or expense incurred by Landlord and chargeable to Tenant as herein provided shall be reduced to the extent that Landlord is reimbursed therefore under any policy of insurance.

If Landlord shall fail, refuse, or neglect to make repairs or perform maintenance in accordance with the terms and provisions of this Lease, or if Tenant is required to make any repairs or perform any maintenance by reason of any act, omission, or negligence of Landlord, or its assignees, tenants, concessionaires, or licensees, or their respective employees, agents, or contractors, Tenant shall have the right, at its option, after Tenant shall have given to Landlord a ten (10) day notice (except in case of an emergency), to make such repairs or perform any maintenance on behalf of and for the account of Landlord, and deduct the cost and expense thereof, from future installments of the Rent due, but nothing contained in this Paragraph shall be deemed to impose any duty upon Tenant or affect in any manner the obligations assumed by Landlord hereunder. Any cost or expense incurred by Tenant and chargeable to Landlord as herein provided shall be reduced to the extent that Tenant is reimbursed therefore under any policy of insurance.

11. COVENANT AGAINST LIENS: Tenant shall do all things necessary to prevent the filing of any mechanics' or other liens against the Premises or any other portion of the Premises or the interest of the Landlord or any ground or underlying lessors therein or the interest of any mortgagees or holders of any deed of trust covering the Premises by reason of any work, labor, services, or materials performed or supplied or claimed to have been performed or supplied to Tenant, or anyone holding the Premises, or any part thereof, through or under Tenant. If any such lien shall at anytime be filed, Tenant shall either cause the same to be vacated and cancelled of record within thirty (30) days after the date of the filing thereof or, if Tenant in good faith determines that such lien should be contested, Tenant shall furnish such security, by surety bond or otherwise as is prescribed by law to release the same as a lien against the real property and to prevent any foreclosure of such lien during the pendency of such contest. If Tenant shall fail to vacate or release such lien in the manner and within the time period aforesaid, then, in addition to any other right or remedy of Landlord resulting from Tenant's said default, Landlord may, but shall not be obligated to, vacate or release the same either by paying the amount claimed to be due or by procuring the release of such lien by giving security or in such other manner as may be prescribed by law. Tenant shall repay to Landlord, on demand, all sums disbursed or deposited by Landlord pursuant to the foregoing provisions of this Paragraph, including Landlord's cost and expenses and reasonable attorney's fees incurred in connection therewith. Nothing contained herein shall imply any consent or agreement on the part of Landlord or any ground or underlying lessors or mortgagees or holders of deeds of trust of the Premises to subject their respective estates or interest to liability under any mechanics' or other lien law, whether or not the performances or the furnishing of such work, labor, services, or materials to Tenant or anyone holding the Premises, or any part thereof, through or under Tenant, shall have been consented to by Landlord and/or any of such parties.

12. UTILITIES: The Landlord shall bill the Tenant semi-annually for all expenses for necessary heat, electricity, water or other matters used by the Tenant during the term of the Lease, based on proration space used by Tenant, as appears in Exhibit A.

13. INDEMNITY:

- (a) Tenant agrees to defend, pay, indemnify and hold harmless the Landlord against and from all losses, costs, damages or expenses which may grow out of any act or omission on Tenant's part in connection with the use of said premises, including all claims for damage to property or injuries to persons, including all claims for damage to property or

injuries to persons, including all and any law or ordinance or municipal regulations in respect to the use of said premises.

- (b) Tenant will indemnify and hold Landlord free and harmless from any and all claims for damages, or otherwise, whether to persons or property, arising from Tenant's use or misuse or occupancy of said leased premises, and will also indemnify and hold Landlord free and harmless and hereby release said Landlord from any and all claims for damage done to goods or other things or articles in said leased premises.
- (c) Tenant shall not be responsible, nor be required to indemnify Landlord for any loss or damage sustained by Landlord which shall be due to structural defects in the building and premises or due to Landlord's negligence.

#### 14. INSURANCE:

(a) **Landlord's Liability Insurance.** Landlord agrees to carry, or cause to be carried, during the term hereof Commercial General Liability Insurance (hereinafter, "Landlord's Liability Insurance").

(b) **Landlord's Property and Rent Loss Insurance.** Landlord also agrees to carry, during the Term hereof, all risk property insurance (hereinafter, "Landlord's Property Insurance") covering fire and extended coverage, vandalism and malicious mischief, flood insurance, sprinkler leakage and all other perils of direct physical loss or damage insuring the improvements, betterments and Landlord's personal property, located in or on the Premises and its adjoining real estate, including all appurtenances thereto (except Tenant's merchandise, trade fixtures, furnishings, operating equipment and personal property, wall coverings, carpet and window coverings) for the full insurable value thereof. Landlord may carry rent loss insurance in an amount to cover rent for a period not exceeding twelve (12) months ("Landlord's Rent Loss Insurance"). If anything done, omitted to be done, or suffered to be done by Tenant or kept or suffered by Tenant to be kept in, upon or about the Property shall cause a rate of fire or other insurance on the Property in companies acceptable to Landlord to be increased beyond the minimum rate from time to time applicable to the Property for the use permitted under this Lease, Tenant shall pay the amount of any increase.

(d) **Tenant's Liability Insurance.** Tenant agrees to carry Commercial General Liability Insurance on the Premises during the Term hereof naming Landlord as additional insured and naming any mortgagees of the Premises as "mortgagees" thereunder, with an insurance company approved by Landlord, with such coverage to provide limits of not less than Two Million Dollars (\$2,000,000.00) each occurrence and Two Million Dollars (\$2,000,000.00) general aggregate, combined Bodily Injury and Property Damage Liability. Tenant shall provide Landlord certificates evidencing that adequate policies are in place and in full force and effect. Tenant may maintain the required liability and property insurance (described below) in the form of a blanket policy covering other locations of Tenant in addition to the Premises; provided, however, that Tenant shall provide Landlord with a certificate of insurance for such coverages or comparable evidence specifically naming the location of the Premises and naming Landlord as required in this Paragraph 14, the limits of which coverages applicable to the Premises are to be in the amounts set forth in this Paragraph 14.

(e) **Tenant's Property Insurance.** Tenant further agrees to carry all risk property insurance (hereinafter, "Tenant's Property Insurance") covering fire and extended coverage, vandalism and malicious mischief, sprinkler leakage, and all other perils of direct physical loss or damage for the full replacement value, all of Tenant's personal property and improvements located on or within the Premises. Tenant shall provide Landlord certificates evidencing that Tenant's Property Insurance is in full force and effect. Landlord agrees that it shall not have any right, title, or interest in and to Tenant's Property Insurance, or any proceeds therefrom. Tenant shall keep all plate glass of the Premises insured against all

risks for the benefit of Landlord and Tenant in amounts reasonably satisfactory to Landlord. Tenant shall deliver to Landlord, prior to occupancy, certificates or comparable evidence of the existence and amounts of such insurance. Tenant may use blanket insurance coverage to satisfy the requirement.

(f) Mutual Release. Landlord and Tenant, and all parties claiming under them, mutually release and discharge each other from all claims and liabilities arising from or caused by any casualty or hazard, covered or required hereunder to be covered in whole or in part by insurance on the Premises or in connection with property on or activities conducted on the Premises, and waive any right of subrogation which might otherwise exist in or accrue to any person on account thereof.

#### 15. DEFAULT:

(a) If Tenant shall fail (i) to pay, when due, any rental charge or other sum payable hereunder within ten (10) days after the due date thereof; or (ii) to keep, observe or perform any of the other terms, covenants and conditions herein to be kept, observed, and performed by Tenant for more than fifteen (15) days after written notice shall have been given to Tenant specifying the nature of such other default, or if such other default so specified shall be of such a nature that the same cannot be reasonably cured or remedied within said fifteen (15) day period, if Tenant shall not in good faith have commenced the curing or remedying of such default within such fifteen (15) day period and shall not thereafter continuously and diligently proceed therewith to completion; or (iii) if Tenant should default with respect to any other Lease between Landlord and Tenant, then and in any one or more of such events (herein referred to as an "Event of Default") Landlord shall have the rights and remedies as hereinafter set forth. Notwithstanding the foregoing, Tenant shall not be in default under this Lease for failure to pay any item of Additional Rent or other charge when Tenant has not been provided a reasonable explanation for such charge or when Tenant, in good faith, disputes it is obligated to pay or reimburse Landlord for such charge. In such event, the parties shall in good faith attempt to resolve such disagreement.

(b) No re-entry or taking possession of the Premises by Landlord shall be construed as an election on its part to terminate this Lease and Tenant hereby specifically waives any law, statute, rule, decree, or judgment of any court to the contrary. Notwithstanding any such re-entry without termination, Landlord reserves the right to elect to terminate this Lease for such previous breach.

(d) The rights and remedies herein reserved or granted to Landlord and Tenant are distinct, separate, and cumulative, and the exercise of any one of them shall not be deemed to preclude, waive, or prejudice their right to exercise any or all others.

(e) In the event of any litigation or formal legal proceeding between the parties to this Lease, Landlord and Tenant specifically covenant and agree that the prevailing party in such litigation shall be entitled to recover, in addition to other damages, all court costs, expenses and reasonable attorney's fees that it may actually incur in enforcing the terms of this Lease, and the parties expressly waive any statute, rule of law, or public policy to the contrary and further covenant and agree that they shall confirm such waiver in writing at the time of commencement of any such action, proceeding, or counterclaim.

16. QUIET ENJOYMENT: If Tenant timely pays the rents reserved and performs all of the other terms, covenants and conditions of this Lease on the Tenant's part to be performed, then Tenant shall peaceably and quietly have, hold and enjoy the Premises during the Lease Term, including all renewals and/or extensions thereof, without suit, trouble, or hindrance from Landlord, or any person claiming by or through Landlord, subject to the terms of this Lease, and to any mortgages, ground or underlying leases, agreements, and encumbrances to which this Lease is or may be subordinated.

17. **UNAVOIDABLE DELAYS:** The provisions of this Paragraph shall be applicable if there shall occur any strikes, lockouts or labor disputes, inability to obtain labor or materials or reasonable substitutes thereof, or acts of God, governmental restrictions, regulations or controls, enemy or hostile governmental action, civil commotion, fire or other casualty or other conditions similar or dissimilar to those enumerated in this Paragraph beyond the reasonable control of the party obligated to perform. If Landlord or Tenant shall, as a direct result of any of the above-mentioned events, fail to timely perform any obligation on its part to be performed, then such failure shall be excused and not be a breach of this Lease by the party in question, but only to the extent and for the time occasioned by such event. The provisions of this Paragraph shall not apply to Tenant's obligation to pay when due, the Rent or any Additional Rent or sums or charges; and in addition, lack of funds and inability to procure financing shall not be deemed to be an event beyond the reasonable control of Tenant. In the event of such an unavoidable delay and as a condition precedent of Tenant claiming or relying upon such delay, Tenant shall give notice in writing describing such event to Landlord within ten (10) days after the occurrence of same.

18. **RELATIONSHIP OF PARTIES:** Nothing contained in this Lease shall be deemed, construed or implied as creating the relationship of principal and agent, partnership, joint venture, or any other relationship between the parties hereto, other than the relationship of Landlord and Tenant.

19. **NO WAIVER:** The failure of Landlord or Tenant to insist upon the strict performance of any provisions of this Lease, or the failure of Landlord or Tenant to exercise any right, option, or remedy hereby reserved shall not be construed as a future waiver of any such provision, right, option, or remedy or as a waiver of a subsequent breach thereof. The consent of approval by Landlord of any act by Tenant requiring Landlord's consent or approval shall not be construed to waive or render unnecessary the requirement for Landlord's consent or approval of any subsequent similar act by Tenant. The receipt by Landlord of rent or other charges with knowledge of a breach of any provision of this Lease shall not be deemed a waiver unless such waiver shall be specific, in writing, and signed by the Landlord. No payment by Tenant or receipt by Landlord of a lesser amount than the rents and/or charges then unpaid, nor shall any endorsement or statement on any check or any letter accompanying any check or payment, prejudice Landlord's right to recover the balance of such rents and/or other charges due to Landlord, and Landlord may pursue any other remedy in this Lease or by law provided.

20. **PARTIAL INVALIDITY:** If any provision of this Lease or the application thereof to any person or circumstance, shall to any extent be held void or invalid, then the remainder of this Lease or the application of such provision to persons or circumstances other than those as to which it is held void or invalid shall not be affected thereby, and each provision of this Lease shall be valid and enforced to the fullest extent permitted by law.

21. **PROVISIONS BINDING:** Except as otherwise expressly provided in this Lease, all covenants, conditions and provisions of this Lease shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns. Each provision of this Lease to be performed by Tenant shall be construed to be both a covenant and a condition, and if there shall be more than one Tenant, they shall all be bound, jointly and severally, by the provisions of this Lease.

22. **ENTIRE AGREEMENT, ETC.:**

(a) This Lease, including the Exhibits attached hereto, sets forth the entire agreement between the parties.

(b) All prior conversations or writings between the parties hereto or their representatives are merged herein and extinguished.

(c) This Lease shall not be modified except by a writing signed by the parties, nor may this Lease be cancelled by Tenant, or the Premises surrendered except with the express written authorization of Landlord unless otherwise specifically provided herein.

(d) The initial submission by Landlord to Tenant of this Lease shall be deemed submitted solely for Tenant's consideration and not for acceptance and execution. Such submissions shall have no binding force and effect, shall not constitute an option for the leasing of the Premises, and shall not confer any rights or impose any obligations upon either party. The submission by Landlord of this Lease for execution by Tenant and the actual execution and delivery thereof by Tenant to Landlord shall similarly have no binding force and effect unless and until Landlord shall have executed this Lease and a counterpart thereof shall have been delivered to Tenant.

(e) If any provision contained in any attached Exhibit is inconsistent or in conflict with any printed provisions of this Lease, the provision contained in such Exhibit shall supersede said printed provision and shall be paramount and superior.

(f) The captions, numbers, and index appearing herein are inserted only as a matter of convenience and are not intended to define, limit, construe, or describe the scope of intent of any Paragraph, nor in any way affect this Lease.

23. **CONSENTS:** Wherever in this Lease express provision is made that Tenant is required to procure Landlord's written permission, consent, or approval, such written permission, consent or approval shall not be unreasonably withheld or delayed. Tenant shall not be entitled to any damages for any withholding or delay of any such permission, consent, or approval, it being understood and agreed that Tenant's sole remedies shall be limited to an action for summary judgment, an injunction or declaratory judgment.

24. **COUNTERPARTS:** This Lease may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts shall together constitute one and the same instrument.

25. **SIGNAGE:** Tenant, at its expense shall have the right to install indoor and outdoor signs on the Premises upon approval by Landlord. Signage size and location will be dictated by applicable municipal ordinances.

26. **ARBITRATION:** Except as provided elsewhere in this Agreement, any dispute, controversy, or claim arising under or relating to this Lease (Dispute) shall be resolved by final and binding arbitration administered by the American Arbitration Association (AAA) under its Commercial Arbitration Rules, subject to the following:

(a) **Demand.** Either party may demand that any Dispute be submitted to binding arbitration. The demand for arbitration shall be in writing, shall be served on the other party in the manner prescribed herein for the giving of notices, and shall set forth a short statement of the factual basis for the claim, specifying the matter or matters to be arbitrated.

(b) **Panel.** The arbitration shall be conducted by three arbitrators appointed by the AAA (collectively, the "Arbitrators") who shall conduct such evidentiary or other hearings as they deem necessary or appropriate and thereafter shall make their determination as soon as practicable. Any arbitration pursuant hereto shall be conducted by the Arbitrators under the guidance of the Federal Rules

of Civil Procedure and the Federal Rules of Evidence, but the Arbitrators shall not be required to comply strictly with such Rules in conducting any such arbitration. All such arbitration Proceedings shall take place in Moline, Illinois.

(c) Other. Except as otherwise provided herein (1) each party shall bear its own costs and fees, including travel expenses, out-of-pocket expenses (including, but not limited to, copying and telephone), witness fees, and reasonable attorneys' fees and expenses; (2) the fees and expenses of the Arbitrators and all other costs and expenses incurred in connection with the arbitration shall be borne equally by the parties; and (3) notwithstanding the foregoing, the Arbitrators shall be empowered to require any one or more of the parties to bear all or any portion of the costs and fees of the other party or the fees and expenses of the Arbitrators in the event that the Arbitrators determine such party has acted unreasonably or in bad faith.

27. GOVERNING LAW: This agreement is made and entered into in Rock Island County, Illinois, to be performed in the State of Illinois, and any dispute arising hereunder shall be settled under the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have respectively signed and sealed this Agreement as of the Date of Lease first above written.

TENANT

LANDLORD

ROCK ISLAND COUNTY REGIONAL  
OFFICE OF EDUCATION #49

MOLINE-COAL VALLEY  
SCHOOL DISTRICT NO. 40

By Tammy Muerhoff

By \_\_\_\_\_

Title: Regional Superintendent

Title: \_\_\_\_\_

**COOLIDGE BUILDING  
REGIONAL OFFICE OF EDUCATION OCCUPIED AREAS**

<u>Room Number</u>	<u>Square Feet</u>
201	506
202	690
203	690
204	529
205	810
206	506
206A	2,755
207A	736
208	1470
208A	204
209	598
210	598
211	667
212	1,260
212A	391
213	920
214	99
215	368
218	0
2019	0
218 RR	220
219 RR	<u>220</u>
<b>Total Sq. Ft.</b>	<b>14,237</b>

The Regional Office Of Education can seek permission to use Room 207, based on the approval of the District without charge, when available.

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil Personnel *KJS*  
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning

DATE: June 22, 2023

SUBJECT: Consolidated District Plan Approval

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the Consolidated District Plan for the 2023-2024 School Year.

Facts: The Consolidated District Plan provides financial assistance to local educational agencies (LEAs) and schools applying for federal grant assistance in the following areas: Title I, Title I 1003(a), Title IIA, Title III-LIPLEPS, Title III-Immigrant Education, Title IV, IDEA, IDEA PreK, Elementary and Secondary School Emergency Relief Grant II, ARP-LEA Elementary and Secondary Emergency Relief Grant III.


Consolidated District Plan funds will provide:

- Paraprofessionals
- Technology
- Curriculum resources for general and special education
- Professional development
- Funds for parent and community involvement
- Instructional support for academic improvement and achievement
- Counselors and instructional coaches
- Assessment materials
- LEAD Moline devices and other technology
- Support for vocational education
- McKinney-Vento resources
- SEL (Social Emotional Learning) supports
- Learning loss/recovery support
- Air quality upgrades and updating

Cost: The District should receive approximately \$31 million in Consolidated District Plan funds over the course of the next couple of years.

Recommended Action: That the Board of Education approve the District's Consolidated District Plan for the 2023-2024 School Year, as required by the Illinois State Board of Education.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services

DATE: June 22, 2023

SUBJECT: Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

KJS

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the new Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

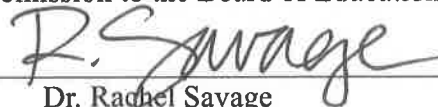
Facts: With the recent approval of the State Plan Amendment (SPA), The Illinois Department of Healthcare and Family Services (HFS) requires a new Intergovernmental Agreement be completed and signed by each participating school district. The Illinois Department of Healthcare and Family Services (HFS), in cooperation with the Public Consulting Group (PCG), administers the Illinois Medical Assistance Program (IMAP) authorized under Title XIX and XXI of the Social Security Act. The Moline-Coal Valley School District submits claims for reimbursement of IMAP administrative expenditures on a quarterly basis within the timeframes established in the HFS Illinois Administrative Guide for School-Based Health Services Administrative Claiming. PCG processes these claims through Fee-for Service and Random Moment Time studies/Administrative Outreach. Authorized service providers (such as Speech Pathologists, Occupational Therapists, School Social Workers, etc.) complete the fee for service billing on behalf of the District through Embrace DS. In addition, staff in the cost pool complete Random Moment Time studies as part of the PCG Administrative outreach program. In turn, Medicaid dollars are returned to the District to offset the cost of these employees.

This Intergovernmental Agreement will allow the School District and the Department of Healthcare and Family Service to continue to work together to capture allowable Medicaid dollars.

Cost: There will be no cost associated with this action.

Recommended Action: That the Board of Education approve the Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**The Rock Island County Regional Office of Education #49**

**And**

**Moline High School and the Moline School District #40**

**I. PURPOSE & SCOPE**

The purpose of this MOU is to clarify the roles and responsibilities of each party as they relate to the FY 2024 21<sup>st</sup> Century Community Learning Centers (CCLC) grant application submitted to the Illinois State Board of Education on behalf of Moline High School. In particular, this MOU is intended to address the 21<sup>st</sup> CCLC grant-funded Lights On programming and activities held beyond non-school hours or during periods when school is not in session at Moline High School.

**II. ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION (RIROE)**

Shall undertake the following activities:

- Serve as the fiscal agent of 21<sup>st</sup> CCLC grant funds
- Employ the Lights On Project Director to serve as the liaison between the RIROE and the school and community partners
- Collaborate with Moline High School personnel and provide technical assistance in identifying, implementing and evaluating programming needs during non-school hours or when school is not in session for target student populations
- Provide ongoing professional development of Moline High School Lights On personnel
- Oversee reporting requirements of the Lights On program (21<sup>st</sup> apr semester data collection, State evaluation, local evaluation, reports to key stakeholders, and other reports as applicable)
- Oversee both State and local evaluation
- Track budget expenditures
- Work with community partners to provide programs and services
- Seek funding sources for sustaining programs

**III. Moline High School & Moline School District #40**

Shall undertake the following activities:

- Develop and oversee appropriate Lights On programming beyond non-school hours or when school is not in session for students and families
- Adapt instruction to accommodate the needs of the Moline High School adult student population
- Identify and recruit students for the Lights On Program and develop a referral process
- Hire and supervise Lights On personnel
- Maintain data necessary for required program reporting and submit information needed for reports
- Be responsible for the facility, materials, and resources needed for programming
- Participate fully in professional development provided by the RIROE
- Work with community partners for providing programs and services
- Track budget expenditures and submit invoices with required documentation for reimbursement of funds on a monthly basis

**IV. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES:**

1. To identify a Lights On program liaison who will serve as the point of contact for communication
2. To meet regularly to discuss ongoing progress of program development, implementation and evaluation

**V. FUNDING**

Moline High School will receive reimbursement for 21<sup>st</sup> CCLC funded Lights On programming (not to exceed 90% of the total grant award) upon receipt of invoices and backup documentation.

**VI. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the allocation of the 21<sup>st</sup> CCLC grant funds for Moline High School and shall be in force for the effective dates of the grant agreement.

**Rock Island County Regional Office of Education #49**

---

Regional Superintendent of Schools

Date

**Moline-Coal Valley School District #40**

---

Superintendent

Date

**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**The Rock Island County Regional Office of Education #49**

**And**

**John Deere Middle School and the Moline School District #40**

**I. PURPOSE & SCOPE**

The purpose of this MOU is to clarify the roles and responsibilities of each party as they relate to the FY 2024 21<sup>st</sup> Century Community Learning Centers (CCLC) grant application submitted to the Illinois State Board of Education on behalf of John Deere Middle School. In particular, this MOU is intended to address the 21<sup>st</sup> CCLC grant-funded Lights On programming and activities held beyond non-school hours or during periods when school is not in session at John Deere Middle School.

**II. ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION (RIROE)**

Shall undertake the following activities:

- Serve as the fiscal agent of 21<sup>st</sup> CCLC grant funds
- Employ the Lights On Project Director to serve as the liaison between the RIROE and the school and community partners
- Collaborate with John Deere Middle School personnel and provide technical assistance in identifying, implementing and evaluating programming needs during non-school hours or when school is not in session for target student populations
- Provide ongoing professional development of John Deere Middle School Lights On personnel
- Oversee reporting requirements of the Lights On program (21<sup>st</sup> apr semester data collection, State evaluation, local evaluation, reports to key stakeholders, and other reports as applicable)
- Oversee both State and local evaluation
- Track budget expenditures
- Work with community partners to provide programs and services
- Seek funding sources for sustaining programs

III. **John Deere Middle School & Moline School District #40**

Shall undertake the following activities:

- Develop and oversee appropriate Lights On programming beyond non-school hours or when school is not in session for students and families
- Adapt instruction to accommodate the needs of the John Deere Middle School adult student population
- Identify and recruit students for the Lights On Program and develop a referral process
- Hire and supervise Lights On personnel
- Maintain data necessary for required program reporting and submit information needed for reports
- Be responsible for the facility, materials, and resources needed for programming
- Participate fully in professional development provided by the RIROE
- Work with community partners for providing programs and services
- Track budget expenditures and submit invoices with required documentation for reimbursement of funds on a monthly basis

IV. **IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES:**

1. **To identify a Lights On program liaison who will serve as the point of contact for communication**
2. **To meet regularly to discuss the ongoing progress of program development, implementation and evaluation**

V. **FUNDING**

John Deere Middle School will receive reimbursement for 21<sup>st</sup> CCLC funded Lights On programming (not to exceed 90% of the total grant award) upon receipt of invoices and backup documentation.

VI. **EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the the allocation of the 21<sup>st</sup> CCLC grant funds for John Deere Middle School and shall be in force for the effective dates of the grant agreement.

**Rock Island County Regional Office of Education #49**

---

Regional Superintendent of Schools

Date

**Moline-Coal Valley School District #40**

---

Superintendent

Date

STUDENT TEACHING CLINICAL AGREEMENT  
School Year 2023-2024

Between

**Augustana College**

and

***Moline-Coal Valley Community School District No. 40***

**I. Augustana College Obligations**

1. To pay cooperating teachers at the rate of \$300.00 per teacher candidate for 12 semester hours of credit. In Iowa, cooperating teachers can choose the stipend or earn 1 graduate credit by registering for EDUC-400 at Augustana College.
2. To communicate to the cooperating teachers, principals and superintendents our expectations for teacher candidate experiences during student teaching. This information is to be provided through duplicated materials and individual conferences between the cooperating teacher and the college supervisor of student teaching.
3. To appropriately screen candidates admitted to student teaching to ensure student teachers meet all department and college eligibility requirements for student teaching.
4. To provide college supervision of the teacher candidate at least four times a term when the teacher candidate is actively engaged in teaching.
5. To make available departmental and staff consultation whenever necessary and possible.
6. To make available to the cooperating teacher a clinical faculty pass.
7. To make the final decision regarding the grade of the teacher candidate and turn it in to the Office of the Registrar.
8. To supply the cooperating school with information about the teacher candidate's academic preparation and any special needs and interests.

**II. Cooperating School Obligations**

1. To provide adequate supervision for the teacher candidate.
2. To make its instructional resources and materials available to the teacher candidate.
3. To provide teacher education candidates and prospective teacher candidates opportunities for pre-student teaching clinical experiences. This includes the opportunity for teacher candidates to experience participation in summer orientation sessions and other opening of school experiences, in-service meetings and faculty meetings.
4. To complete two evaluations regarding the performance of the teacher candidate. These evaluations are to be submitted to the college supervisor at the middle and end of the student teaching period.
5. To induct the candidate gradually into student teaching. The amount of actual teaching done by the teacher candidate depends upon the judgment of the cooperating teacher, but normally should exceed 50% of the teacher candidate's overall responsibilities during the teaching term. Ultimately, the teacher candidate should have full responsibility of whole classroom instruction.

6. To comply with the policies, principles and procedures outlined in "The Role of the Cooperating Teacher." (In the attached *Excerpts from the Handbook for Teacher Candidates, Cooperating School Personnel and College Supervisors.*)
7. To provide the teacher candidate with opportunities to participate in as many of the regular activities of a teacher as is convenient and advisable.
8. To report to the Director of Field Experiences and/or student teacher supervisor any serious issues with the teacher candidate.
9. To do background checks on all student teachers as required by district and state policy.

III. Mutual Obligations

1. To work together in the process of selecting schools and cooperating teachers. Criteria to be used:
  - a. Preferably, a minimum of three years' experience, one year in present position with rating of proficient or above.
  - b. Anticipated compatibility as determined by personality of the candidate as well as that of the cooperating teacher.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Dr Rachel Savage  
Superintendent  
Moline-Coal Valley Community School District No. 40

Signed: Katie Hanson

Dated: 5/1/2023

Katie Hanson  
Director of Field Experiences  
Education Department  
Augustana College

Enclosure:

*Excerpts from Handbook for Teacher Candidates, Cooperating School Personnel and College Supervisors*

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services

DATE: June 22, 2023

SUBJECT: Approval of the Illinois Association of School Boards Policy Manual

KJS

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the Board Policy Manual for the Moline-Coal Valley School District No. 40.

Facts: With the recent move to providing online School Board Policies and Press Plus policies online, the Illinois Association of School Boards (IASB) requires the Moline-Coal Valley School District to adopt the revised Board of Education Policy Manual. The IASB included policy language at our direction, and also incorporated certain policies that are specific to our district. The IASB did not develop this material and did not review it for legal compliance.

As a reminder, the Board has remained up-to-date with approved needed changes to Board of Education policies based on the five-year review cycle, as well as quarterly updates from Policy Reference Subscription Service (PRESS). Some policies have been re-numbered because PRESS policies can potentially end in the number 5. In addition, district-unique policies should be numbered ending with even numbers. The only other changes were other stylistic changes to policy wording.

Cost: There will be no cost associated with this action.

Recommended Action: That the Board of Education approve the Illinois Association of School Boards' Revised Policy Manual for the Moline-Coal Valley School District No. 40.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*

DATE: June 22, 2023

SUBJECT: Approve Updated Board Policies for Section 4 - Operational Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approve is requested.

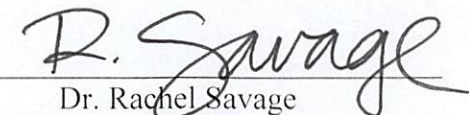
Facts: In the continuing quest to update the District's Board Policies, attached are a portion of Section 4 with suggested changes based on PRESS recommendations. Administration is requesting the Board accept updates for Section 4, Operational Services which are minor in stylistics, footnote or reference changes. Recall the underlined text represents suggested new additions; whereas, the strikethrough text represents suggested deletions.

Based on PRESS recommendation and administration review, it is the recommendation of administration that the Board of Education accept for first reading revised Board of Education policies for Operational Services Sections 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management.

Cost: None.

Recommended Motion: That the Board of Education accept for first reading revised Board of Education policies for 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

## Operational Services

### Insufficient Fund Checks and Debt Recovery

#### Insufficient Fund Checks<sup>1</sup>

The Superintendent or designee is responsible for collecting up to the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board Attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

#### Delinquent Debt Recovery<sup>2</sup>

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law.<sup>3</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. 810 ILCS 5/3-806 authorizes a \$25.00 collection fee whenever a check is not honored upon presentation because the individual does not have an account with the bank, the individual does not have sufficient funds in his or her account, or the individual does not have sufficient credit with the bank.

This fee may be considered punitive considering several banks rarely charge this amount for an insufficient funds check. To allow more flexibility for the superintendent and his or her designees to charge the full collection fee of \$25.00, a portion thereof, or none of it, the first sentence states "up to the maximum fee." Boards choosing to allow this flexibility should discuss equal protection issues with the board attorney. As a general rule, any flexibility should be applied with uniform rules to all individuals and/or groups to avoid triggering the Constitution's Equal Protection Clause.

Boards that wish to charge the maximum fee in all circumstances should delete the words *up to* in the first sentence: "The Superintendent or designee is responsible for collecting ~~up to~~ the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason."

<sup>2</sup> This section is optional but because the policy's title refers to debt recovery, at least the first sentence should be retained. Deletion of this section may affect a district's ability to enter the Ill. Office of the Comptroller's (IOC) Local Debt Recovery Program (LDRP) for collecting debt owed to school districts by persons receiving payments from the State. This section helps the board's monitoring function by identifying the LDRP's important components. It also serves as an element of due process by informing the public and the district's debtors that the district may collect debt through the LDRP.

~~The Ill. Office of the Comptroller~~ IOC operates an Offset System for collecting debt owed to the State, political subdivisions of the State, and school districts by persons receiving payments from the State. Seeking debt recovery through an offset of a future payment the State makes to a debtor is optional. The requirements in this policy for obtaining an offset are either in statute or the IOC's intergovernmental agreement (IGA). 15 ILCS 405/10.05 and 10.05d. The first step to participate is to ~~enter into the IGA with the IOC's office. Contact a Local Debt Recovery Program LDRP manager with the IOC to request an IGA with the IOC's office to join.~~ Program managers work one-on-one with districts and matters are handled on a case-by-case basis. The LDRP's general number for local governments is 312-814-3090 ~~855/881-2301~~ and email is ~~LDRPhelpdesk@illinoiscomptroller.gov~~. Contact the board attorney for advice and assistance. ~~While this paragraph is not a prerequisite to participation in the LDRP, it will help the board's monitoring function by identifying the Program's important components. Moreover, it serves as an element of due process by informing the public and the district's debtors that the district will collect debt through the LDRP~~

The Hunger-Free Students' Bill of Rights Act (HFSBRA) (105 ILCS 123/~~added by P.A. 100-1092~~) allows districts with *participating schools* under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245) to seek an offset under the State Comptroller Act (15 ILCS 405/) when they have made reasonable efforts, for at least one year, to collect a debt owed for meals and snacks in the amount of no less than \$500 from a student's parent or guardian.

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) ~~in the future~~. To participate in it, an intergovernmental agreement (IGA) between the District and the IOC must be in existence. The IGA establishes the terms under which the District may refer a delinquent debt to the IOC for an offset (deduction). The IOC may execute an offset, in the amount of the delinquent debt owed to the District, from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given to the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than \$500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, and they either: (i) did not qualify, or (ii) refused to apply.<sup>4</sup>
2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.

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<sup>3</sup> There are methods other than the IOC's LDRP to collect delinquent debts owed to the school district, i.e., small claims court, private collection agencies, etc. If the district decides it will not ever seek to enter the IOC's Local Debt Recovery Program, keep the first sentence and delete everything after it.

<sup>4</sup> Optional. For districts that do not participate in free and reduced-price meal programs under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245), delete this sentence and ~~105 ILCS 123/, Hunger-Free Students' Bill of Rights Act~~ from the Legal References. Inclusion of this sentence does not obligate a district to pursue all such delinquent debt claims. The district has discretion in this area, provided its recovery efforts are pursued on a non-discriminatory basis. Note that historically, the IOC has been reluctant to pursue school lunch debts under the LDRP.

For participating districts that do not want this sentence, delete it.

For participating districts that wish to retain this sentence, the HFSBRA(~~105 ILCS 123/, added by P.A. 100-1092~~), allows school districts to determine a lower amount than five meals to trigger contact with a student's parent/guardian to collect owed monies. 105 ILCS 123/10.

For districts that want to set a lower amount than the equivalent of five meals, delete ~~five~~ and insert: *[number]*. Be sure that this sentence's number matches the required notice in 4:130-E, *Free and Reduced-Price Food Services; Meal Charge Notifications*. Before the board and the superintendent engage in a conversation about lowering this number, the superintendent may want to consider a conversation with his or her staff regarding the logistics of contacting a student's parent(s)/guardian(s) more than once per week (five lunches (the law states one free lunch or snack per day)) as setting a lower number may be impracticable for staff members to implement.

~~Note: Deletion may affect a district's ability to enter any future IOC Offset System for collecting debt owed to school districts by persons receiving payments from the State. See f/n 2, above.~~

- a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, *Waiver of Student Fees*. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before certification to the IOC for offset.
  - b. If application for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, *Free and Reduced-Price Food Services*. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.
3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.
  4. Responding to requests for information from the IOC to facilitate the prompt resolution of any administrative review requests received by the IOC.

LEGAL REF.: 15 ILCS 405/10.05 and 10.05d, State Comptroller Act.  
105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.  
810 ILCS 5/3-806, Uniform Commercial Code.

## Operational Services

### Insurance Management<sup>1</sup>

The Superintendent shall recommend and maintain all insurance programs that provide the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include each of the following:<sup>2</sup>

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's ~~certified~~ licensed staff members; School Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of ~~certified~~ licensed staff members authorized in 105 ILCS 5/21A-5 et seq. (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.<sup>3</sup>
2. Catastrophic accident insurance at the mandated benefit level for student athletes in grades 9 through 12 who sustain an accidental injury while participating in school-sponsored or school-supervised interscholastic athletic events sanctioned by the Ill. High School Association that results in medical expenses in excess of \$50,000.<sup>4</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. The Health Insurance Portability and Accountability Act (HIPAA) guarantees the continuity of health insurance benefits for individuals changing employment. It also contains provisions promoting the: (1) standardization and efficiency for the electronic submission, processing, and payment of health care claims, and (2) security and privacy requirements for health information. See 45 C.F.R. §§160 and 164. **School officials are urged to consult with their insurance providers and legal counsel to devise a compliance plan.**

<sup>2</sup> Other types of district-purchased insurance should also be listed here, such as, insurance programs for employees and their dependents (authorized by 105 ILCS 5/10-22.3a). Note that: (1) any employee or retired employee insurance program is a mandatory subject of bargaining, and (2) State law provides persons entering into a civil union with the obligations, responsibilities, protections, and benefits afforded or recognized by Ill. law to spouses (750 ILCS 75/).

General liability and property insurance policies typically do not cover cyber risks. For more information, see [https://rems.ed.gov/docs/Cybersecurity\\_K-12\\_Fact\\_Sheet\\_508C.PDF](https://rems.ed.gov/docs/Cybersecurity_K-12_Fact_Sheet_508C.PDF), at p. 4.

<sup>3</sup> A board's duty to indemnify and protect specific individuals is found in 105 ILCS 5/10-20.20. A board's duty to insure against loss or liability is found in 105 ILCS 5/10-22.3. The lists of individuals to be protected are identical in both statutes except that *mentors* was added in 2009 to only the indemnification statute. As the best method for providing indemnification is through insurance, this policy includes mentors in its list of individuals covered by the district's liability insurance.

<sup>4</sup> 105 ILCS 5/22-15 requires each school district having grades 9 through 12 to maintain catastrophic insurance coverage for student athletes participating in interscholastic athletic events sanctioned by the Ill. High School Association (IHSA). The minimum level of coverage must provide aggregate benefit levels of \$3 million or 5 years, whichever comes first, for injuries with total medical expenses exceeding \$50,000. The law authorizes IHSA to promulgate a plan of coverage under a group policy that provides the necessary coverage. If a district opts out of IHSA's group policy, it must offer alternative coverage and submit to IHSA a certificate from the provider stating that the insurance complies with the plan of coverage approved by IHSA.

3. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
4. Workers' Compensation to protect individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.

#### Student Insurance<sup>5</sup>

The Board shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage, and any contract is between the parents/guardians and the company.

LEGAL REF.: Consolidated Omnibus Budget Reconciliation Act, Pub. L. 99-272, §10001, ~~400 Stat. 222,~~ 26 U.S.C. §4980B(f) ~~of the I.R.S. Code,~~ 42 U.S.C. §300bb-1 et seq.  
 105 ILCS ~~5/2-3.53a, 5/2-3.53b,~~ 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-22.34, 5/10-22.34a, 5/10-22.34b, 5/21A-5 et seq., and 5/22-15.  
 215 ILCS 5/, Ill. Insurance Code.  
 750 ILCS 75/, Ill. Religious Freedom Protection and Civil Union Act.  
 820 ILCS 305/, Workers' Compensation Act.

CROSS REF.: 7:300 (Extracurricular Athletics)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Delete item #2 if the district: (1) does not maintain grades 9-12, or (2) qualifies for an exemption from the mandatory coverage (contact IHSA or the board attorney for information about claiming an exemption). A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. If so, the following may be *added to* item #2 (for unit districts) or may *replace* item #2 (for elementary districts): "Accident and/or health insurance on a group or individual basis for students in grades kindergarten through 8 participating in any school-sponsored athletic activity." If item #2 is deleted and the option is not used, the board should omit the citation to catastrophic accident insurance (105 ILCS 5/22-15) in the legal references.

<sup>5</sup> Optional. Until May 2014, this paragraph was included in sample policy 4:170, *Safety*.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMcD*  
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Engage Services - Lincoln-Irving & Washington Asbestos

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.


Facts: Morland Environmental Service has performed further inspection at both Lincoln-Irving and Washington Elementary Schools as the HVAC installation projects have begun recently. Unfortunately, they discovered previously undetected abatement needs at both Lincoln Irving and Washington while demo was being completed.

This additional abatement is estimated not to exceed \$24,500 in combined Morland Environmental Services and Brock Industrial Services LLC to remove. Since Morland and Brock are both on-site, and previously the lowest qualified bidder, and the project is less than the state bid requirement, it is believed this does not require an additional RFP to engage these services. Therefore, it is the recommendation of the administration that the Board of Education engage the services of Morland Environmental Services and Brock Industrial Services LLC not to exceed \$24,500 cost for combined services.

Cost: Total cost is \$24,500, which will be supported through federal ESSER funding, paid out of the Capital Projects Fund (Fund 6).

Recommended Motion: That the Board of Education engage the services of Morland Environmental Services, Woodhull, Illinois and Brock Industrial Services LLC., Joliet, Illinois for the Lincoln-Irving and Washington Elementary HVAC asbestos abatement projects in an amount not to exceed \$24,500.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**8.Approval of the 2024-2025 and 2025-2026 School Year Calendars**

154

*Recommended Motion:* that the Board of Education approve the 2024-2025 and 2025-2026 school year calendars as listed in **Attachment No. 34**.

**2025-2026 School Year**  
**August 14, 2025 – May 29, 2026**

Local Institute Day	Thursday, August 14, 2025
First Day of School	Friday, August 15, 2025
Labor Day No School	Monday, September 1, 2025
Half-Day School Improvement	Wednesday, September 10, 2025
Half-Day School Improvement	Wednesday, October 8, 2025
First Quarter Ends	Friday, October 17, 2025 (45 Days)
Parent/Teacher Conference Half-Day	Thursday, October 23, 2025
Parent/Teacher Conferences No School	Friday, October 24, 2025
Veterans Day No School	Tuesday, November 11, 2025
No School	Monday, November 24, 2025 through Wednesday, November 26, 2025
Thanksgiving Break	Thursday, November 27, 2025 and Friday, November 28, 2025
Winter Break	Friday, December 19, 2025 through Friday, January 2, 2026
Teacher's Institute No School	Monday, January 5, 2026
First Semester Ends	Friday, January 16, 2026 (46 Days)
Martin Luther King Day No School	Monday, January 19, 2026
Second Semester Begins	Monday, January 20, 2026
Half-Day School Improvement	Wednesday, February 4, 2026
Parent/Teacher Conference Half-Day	Thursday, February 12, 2026
Parent/Teacher Conferences No School	Friday, February 13, 2026
Presidents' Day No School	Monday, February 16, 2026
Third Quarter Ends	Friday, March 20, 2026 (42 Days)
Fourth Quarter Begins	Monday, March 23, 2026
Spring Break	Monday, March 30, 2026 through Monday, April 6, 2026 (Return to School Tuesday, April 7, 2026)
Half-Day School Improvement	Wednesday, April 15, 2026
Half-Day School Improvement	Wednesday, May 6, 2026
Commencement	TBD
Memorial Day	Monday, 25, 2026
Close of School Half Day	Friday, May 29, 2026 (43 Days)
Emergency Days	Monday, June 1, 2026, through Friday, June 5, 2026


All staff members are cautioned that before vacation and summer school commitments are made, school could possibly be in session through June 5, 2026.

**2024-2025 School Year**  
**August 15, 2024 – May 30, 2025**

Local Institute Day	Thursday, August 15, 2024
First Day of School	Friday, August 16, 2024
Labor Day No School	Monday, September 2, 2024
Half-Day School Improvement	Wednesday, September 11, 2024
Half-Day School Improvement	Wednesday, October 9, 2024
First Quarter Ends	Friday, October 18, 2024 (45 Days)
Parent/Teacher Conferences Half-Day	Thursday, October 24, 2024
Parent/Teacher Conferences No School	Friday, October 25, 2024
Election Day No School	Tuesday, November 5, 2024
Veterans Day No School	Monday, November 11, 2024
No School	Monday, November 25, 2024 through Wednesday, November 27, 2024
Thanksgiving Break	Thursday, November 28, 2024, and Friday, November 29, 2024
Winter Break	Monday, December 23, 2024 through Friday, January 3, 2025
Teacher's Institute No School	Monday, January 6, 2025
First Semester Ends	Friday, January 17, 2025 (46 Days)
Martin Luther King Day No School	Monday, January 20, 2025
Second Semester Begins	Tuesday, January 21, 2025
Half-Day School Improvement	Wednesday, February 5, 2025
Parent/Teacher Conference Half-Day	Thursday, February 13, 2025
Parent/Teacher Conferences No School	Friday, February 14, 2025
Presidents' Day No School	Monday, February 17, 2025
Half-Day School Improvement	Wednesday, March 5, 2025
Third Quarter Ends	Friday, March 21, 2025 (42 Days)
Spring Break	Monday, March 24, 2025 through March 28, 2025 (Return to School Monday, March 31, 2025)
Fourth Quarter Begins	Monday, March 31, 2025
Non-Attendance Day	Friday, April 18, 2025
Half-Day School Improvement	Wednesday, May 7, 2025
Memorial Day No School	Monday, May 26, 2025
Commencement	TBD
Close of School Half Day	Friday, May 30, 2025 (43 Days)
Emergency Days	Monday, June 2, 2025, through Friday, June 6, 2025

All staff members are cautioned that before vacation and summer school commitments are made, school could possibly be in session through June 6, 2025.

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: June 22, 2023

SUBJECT: Proposed District School Year Calendars for 2024-2025 and 2025-2026

Reason for Board Consideration: Board of Education approval is required to adopt the calendars for the 2024-2025 and 2025-2026 school years.

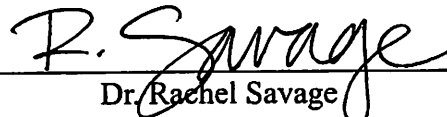
Action Necessary: Board of Education approval is requested for the 2024-2025 and 2025-2026 school year calendars.

Facts: The District has a calendar committee comprised of different stakeholders who examine the upcoming school years and then recommend a proposed set of calendars (based upon those needs) to the Board of Education. With the upcoming construction projects, the calendar committee was charged with creating a two-year calendar that would start both school years at such a time as to optimize established tentative timelines for the significant construction projects slated for the next two summers. Furthermore, the committee examined how holidays and other important dates impacted district needs. As a result, the proposed calendar was created and shared with all staff for feedback. Based upon that staff feedback, an overwhelming majority of 97.8 percent chose the proposed calendars that are presented to the Board of Education. The predominant rationale for the calendars that were preferred by staff was associated with the upcoming multi-building HVAC projects taking place over the next two summers and the importance of having the time available to effectively execute and complete those projects.

Cost: There is no cost for approving the proposed calendars.

Recommended Action: That the Board of Education approve the 2024-2025 and 2025-2026 District calendars as presented.

Approved for Submission to the Board of Education


  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**9. Resolution to Adopt Budget for School Year 2023-2024**

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*Recommended Motion:* that the Board of Education approve the Resolution to adopt the Annual Budget for the 2023-2024 School Year. **See Attachment No. 35.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer 

DATE: June 22, 2023

SUBJECT: Resolution to Adopt the Annual Budget for the 2023-2024 Fiscal Year

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

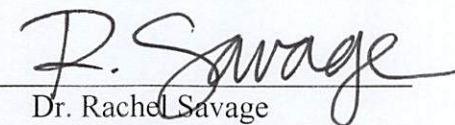
Facts: Pursuant to Section 17-1 of the School Code, the Administration has successfully: prepared a tentative, balanced annual budget for the 2023-2024 fiscal year; held a public hearing prior to final action on the tentative budget; made the tentative budget conveniently available to the public for inspection at least thirty (30) days prior to final action thereon; published notice of the tentative budget's availability, and published a notice of hearing on the budget in a newspaper in the School District at least thirty (30) days prior to the public hearing.

In order to comply with the final step of the Illinois School Code budget process, it is the recommendation of the administration that the Resolution be adopted by the Board of Education.

Cost: The budgeted expenditures for all Funds is \$127,990,732 for the 2023-2024 fiscal year.

Recommended Action: That the Board of Education approve the Resolution to adopt the Annual Budget for the 2023-2024 school year.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Moline-Coal Valley School District No. 40, Rock Island County, Illinois  
Resolution to Adopt an Annual Budget  
for Fiscal Year 2023-2024**

**WHEREAS**, the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, is required under Section 17-1 of the *School Code*, 105 ILCS 5/17-1, to adopt and file with the State Board of Education an annual balanced budget before or within the first quarter of its fiscal year; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the Chief Financial Officer prepared a tentative, balanced annual budget for the 2023-2024 fiscal year; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the Board held a public hearing prior to final action on the tentative budget on June 26, 2023; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, the tentative budget was made conveniently available to the public for inspection at least thirty (30) days prior to final action thereon; and

**WHEREAS**, pursuant to Section 17-1 of the *School Code*, notice of the tentative budget's availability and of the public hearing on the budget was published in a newspaper in the School District at least thirty (30) days prior to the public hearing.

**NOW, THEREFORE**, Be it Resolved by the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Illinois, as follows:

- Section 1:** The balanced budget attached hereto as Exhibit A and incorporated herein by reference, entered upon the School District Budget form prepared and provided by the State Board of Education, is hereby adopted as the balanced budget of the School District for the fiscal year which commences on July 1, 2023, and will end on June 30, 2024.
- Section 2:** The Chief Financial Officer shall file copies of this Resolution and Exhibit A with the Illinois State Board of Education and the Rock Island County Clerk within thirty (30) days after its adoption.

**Section 3:** The Chief Financial Officer shall post Exhibit A on the School District’s Internet website and shall ensure that the parents or guardians of the School District’s students are notified that the budget has been posted on the School District’s website and what the website’s address is.

**Section 4:** This Resolution shall be in full force and effect upon its adoption.

**ADOPTED** this 26<sup>th</sup> day of June, 2023, by the following votes:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

## **Exhibit A – Budget**

**See Handout: 2023-2024 Annual Budget Document**


The budget can also be found at [www.molineschools.org](http://www.molineschools.org)

**10. Approval of Lease (Horace Mann) - Camelot Therapeutic School, LLC**

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*Recommended Motion:* that the Board of Education approve the new five-year lease agreement with Camelot Therapeutic School, LLC, at \$380,000 for 2023-2024, \$400,000 for 2024-2025, \$420,000 for 2025-2026, \$440,000 for 2026-2027, and \$460,000 for 2027-2028 school years, as presented. **See Attachment No. 36.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer 

DATE: June 22, 2023

SUBJECT: Lease Agreement (Horace Mann) - Camelot Therapeutic School, LLC

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Board of Education has leased the Horace Mann building to Camelot Therapeutic School, LLC, since the start of the 2014-2015 school year. The original rent was \$125,000 for the first year, which recognized the need for student growth for a new special education school with rent escalation clauses once student population exceeded certain numbers. After the 2017-2018 school year, Camelot School met the anticipated student population and the rent was \$300,000 for the next five years.

This past spring, Camelot requested the Board to restructure the lease to change the boiler responsibility from them to the District. This was mainly due to the aging boiler and their administration not having the expertise to repair and replace the boiler system. Moreover, due to state bidding requirements and so forth, the District determined it was in the best interest of both parties for the District to take over those responsibilities. Over the last eight months, Camelot's staff and legal representative met with the District's CFO, Director of Facilities, and legal counsel to determine an appropriate language change and cost for the change in responsibility of the boiler.

The specific language associated with the change in responsibilities is as follows:

*"It is the intent of the Landlord to replace the Boiler by January of 2024 at Landlord's expense and that from the date of this Agreement until said Boiler is replaced that Landlord shall bear the responsibility for maintaining and repairing the current Boiler. More specifically, Landlord agrees to initiate the process of engaging services with an architect firm to design and draft bid documents associated with a boiler replacement, by July 31, 2023. This agreement to shift the responsibility to repair and maintain the current Boiler to the Landlord represents the sole term of the current Lease (as extended) in effect until June 30, 2023 that is amended herein."*


In order to fulfill this commitment, administration has included in this Board Agenda, a recommendation that the Board of Education engage the services of Shive-Hattery, Davenport, Iowa for the design services for the boiler replacement at Horace Mann for a cost not to exceed \$27,200. Whereas, the tenant agreed to an increase in rent from \$300,000 to \$380,000, directly associated with the change in responsibility of the boiler

system from the tenant to the District. Exhibit 1 shows the past and future rents associated with the new lease agreement. Therefore, it is the recommendation of administration to enter into a Lease Extension with Camelot Therapeutic School, LLC for the next five school years as presented and as stated in the lease agreement.

Cost: None.

Recommended Action: That the Board of Education approve the new five-year lease agreement with Camelot Therapeutic School, LLC, at \$380,000 for 2023-2024, \$400,000 for 2024-2025, \$420,000 for 2025-2026, \$440,000 for 2026-2027, and \$460,000 for 2027-2028 school years, as presented.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**Appendix A**

**Horace Mann Building  
Lease Amounts for Camelot Therapeutic Schools, LLC.**

	<b>School Year</b>	<b>(1) Cost per Square Ft</b>	<b>Lease Amount</b>	<b>\$ Δ From Prior Yr.</b>	<b>% Δ From Prior Yr.</b>
(2)	2014-2015	\$4.11	\$125,000	-	-
(2)	2015-2016	\$4.93	\$150,000	\$25,000	20.0%
(2)	2016-2017	\$5.75	\$175,000	\$25,000	16.7%
(2)	2017-2018	\$5.75	\$175,000	\$0	0.0%
(2)	2018-2019	\$9.86	\$300,000	\$125,000	71.4%
(2)	2019-2020	\$9.86	\$300,000	\$0	0.0%
(2)	2020-2021	\$9.86	\$300,000	\$0	0.0%
	2021-2022	\$9.86	\$300,000	\$0	0.0%
	2022-2023	\$9.86	\$300,000	\$0	0.0%
(3)	2023-2024	\$12.49	\$380,000	\$80,000	26.7%
	2024-2025	\$13.15	\$400,000	\$20,000	5.3%
	2025-2026	\$13.81	\$420,000	\$20,000	5.0%
	2026-2027	\$14.46	\$440,000	\$20,000	4.8%
	2027-2028	\$15.12	\$460,000	\$20,000	4.5%

Notes:


1. Total building square footage is 35,655. The District retained 5,234 for storage, whereas the tenant occupies 30,421 square feet.
2. FY15 to FY20, the lease amounts was a sliding scale until student population reach 75 students.
3. FY24 the boiler responsibility was changed from the tennat to the District.

**11. Approval of Lease (Coolidge) - Regional Office of Education**

167

*Recommended Motion:* that the Board of Education approve the new five-year lease agreement with the Regional Office of Education at \$26,300, \$27,600, \$29,500, \$31,500, and \$33,800 respectively, as presented. **See Attachment No. 37.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer   
Keith Karstens, Director of Facilities

DATE: June 22, 2023

SUBJECT: Lease Agreement (Coolidge) - Regional Office of Education

Reasons for Board of Education Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Regional Office of Education (ROE) lease for space at the Coolidge facility will expire on June 30, 2023. The 2022-2023 school year lease amount was \$20,128.13. As part of the lease language, it requires a prorated reimbursement for Coolidge utility costs from the Regional Office of Education (ROE). The Regional Superintendent's office provides their own custodial services.

Since the District moved ASPIRE students into the newly remodeled area at the high school, the ROE has requested additional space. In a review of their existing space, it is preferred to consolidate their space into the second floor at Coolidge. The ROE currently has space on both the second and third floors. This will allow for a more secured environment, with only the ROE occupying the second floor. Moreover, the previous leases were always one-year agreements; however, it was determined a multi-year lease would be more appropriate.

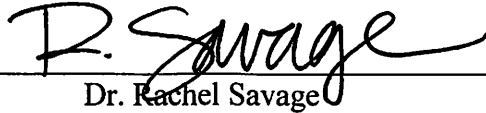
After discussion with the Superintendent of Schools', the CFO and our legal counsel, the new multi-year agreement was drafted. This agreement provides for updated lease space to meet the needs of the ROE. Since Fiscal Year 1995, the District increased the annual lease by 3%. The new lease increases the square footage leased to the ROE and represents a 3% increase in the lease amount for the first year, similar to the past lease increases. Thereafter, the second year represents approximately a 5% increase, with the final three years representing approximately a 7.0% increase. In addition, the ROE is responsible for the proration share of utility costs based on the square feet leased, the same as in past years.

This multi-year lease begins on July 1, 2023 and extends through June 30, 2028. If either party would choose not to renew the lease for any future terms, written notice must be given by 15 months prior to the July 1<sup>st</sup> of the following school year. Therefore, it is the recommendation of the administration that the Board of Education approve this multi-year lease agreement with the Regional Office of Education for Coolidge space, as presented.

Cost: None.

Recommended Action: That the Board of Education approve the new five-year lease agreement with the Regional Office of Education, at \$26,300, \$27,600, \$29,500, \$31,500, and \$33,800 respectively, as presented

Approved for Submission to the Board of Education

A handwritten signature in black ink, reading "R. Savage", written over a horizontal line.

Dr. Rachel Savage  
Superintendent of Schools

## AGREEMENT FOR LEASE

**THIS AGREEMENT FOR LEASE** (this "Lease" or this "Agreement") is entered into by and between MOLINE-COAL VALLEY SCHOOL DISTRICT No .40 (hereinafter referred to as "Landlord") and ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION #49 (hereinafter referred to as "Tenant").

In consideration of the mutual covenants and agreements contained herein, Landlord and Tenant agree as follows:

1. **BASIC PROVISIONS AND DEFINITIONS:** The following capitalized terms, shall have the meaning set forth in this Paragraph, unless such meanings are expressly contradicted, limited or expanded elsewhere herein:

- (a) Date of Lease: July 1, 2023
- (b) Landlord's Address: 1619 11<sup>th</sup> Avenue,  
Moline, IL 61265
- (c) Tenant's Address: 3430 Avenue of the Cities,  
Moline, IL 61265

(d) **Premises:** The premises to be leased by the Tenant under this Lease are portions of the Landlord's school building commonly known as COOLIDGE BUILDING, 2<sup>nd</sup> Floor, located at 3430 Avenue of the Cities, Moline, Illinois; as further illustrated in Exhibit A to this Agreement.

(e) **Lease Term and Possession:** The term of this Lease shall be for a term of approximately five (5) Lease Years (the "Term"), commencing upon July 1, 2023 (the "Lease Commencement Date" or the "Commencement Date") and terminating on the last day of June, 2028 (the "Lease Expiration Date"). The phrase "Lease Year" as used herein shall, for the first Lease Year, mean the twelve full calendar months immediately following Lease Commencement Date together with any partial calendar month prior thereto; and thereafter, "Lease Year" shall mean each successive twelve calendar month period following the expiration of the first Lease Year.

(f) **Early Termination:** Either party may terminate this lease by giving at least 15 months written notice of that to the other party by April 1<sup>st</sup> stating its intent to terminate the lease on June 30<sup>th</sup> of the following year.

(g) **Permitted Use:** The Premises are to be used by Tenant solely in connection with the present business of Tenant and all activities engaged in by the Tenant shall be subject to compliance with City of Moline zoning ordinances of the leased premises as currently zoned. Tenant assumes all responsibility in order to obtain any special use authorizations.

## 2. DEMISED PREMISES:

(a) Landlord does hereby demise and lease to Tenant for the Term above stipulated the Premises. The Premises are located in Moline, Illinois.

(b) In addition, Landlord does hereby demise and lease to Tenant all of the items of personal property and equipment, if any, specifically identified on the attached Exhibit A, in their present, as is condition ("Landlord's Personal Property").

3. RENT:

(a) The rent for the period from Commencement Date through the end of June 2024 shall be in the amount of \$26,300, payable in two equal installments on the first day of October 2023 and the first day of February 2024.

(b) The rent for the period from July 1, 2024 through the end of June 2025 shall be in the amount of \$27,600, payable in two equal installments on the first day of October 2024 and the first day of February 2025.

(c) The rent for the period from July 1, 2025 through the end of June 2026 shall be in the amount of \$29,500, payable in two equal installments on the first day of October 2025 and the first day of February 2026

(d) The rent for the period from July 1, 2026 through the end of June 2027 shall be in the amount of \$31,500, payable in two equal installments on the first day of October 2026 and the first day of February 2027.

(e) The rent for the period from July 1, 2027 through the end of June 2028 shall be in the amount of \$33,800, payable in two equal installments on the first day of October 2027 and the first day of February 2028.

(f) Landlord, at its election, shall have the right (but not the obligation), to pay for or perform any act which requires the expenditure of any sums of money by reason of the failure or neglect of Tenant to perform any of the provisions of this Lease within any applicable grace period; and in the event Landlord shall elect to pay such sums or perform such acts requiring money expenditures, Tenant agrees to pay Landlord, upon demand, all such sums, which shall be deemed for the purpose of securing the collection thereof to be Additional Rent hereunder.

4. PAST DUE RENTS: If Tenant shall fail to pay any Rent, Additional Rent or other charges within ten (10) days after the same become due and payable, such unpaid amounts shall bear interest from the due date thereof to the date of payment at twelve percent (12%) per annum ("Default Interest Rate"), provided, however, that such Default Interest Rate shall not exceed the maximum legal rate of interest allowed to be charged to Tenant under any applicable law of the State of Illinois.

5. PLACE OF PAYMENTS: All payments required to be paid by Tenant to Landlord shall be made payable to the order of the Landlord and all such payments shall be delivered to Landlord's Address or to such other address as Landlord may designate.

6. OWNERSHIP OF IMPROVEMENTS:

(a) All betterments and improvements in or upon the Premises, made by either party (except Tenant's personal property, furniture and signs) including all affixed lighting fixtures, heating, ventilating and air conditioning equipment, and all pipes, ducts, conduits, wiring, paneling, partitions, floor coverings, railing, and the like, shall become the property of Landlord and shall remain upon and be surrendered with the Premises as a part thereof at the expiration or sooner termination of the Lease Term. Tenant's personal property, furniture, signs, trade fixtures, decoration, etc., with the exception of the Landlord's personal property items described in paragraph 2(b), are to remain the property of Tenant and

shall be removed by Tenant upon expiration or sooner termination of the Lease Term. The Premises will be repaired by Tenant if any damage occurs from this removal.

(b) In no event shall Tenant assign, lien, encumber, chattel mortgage or create a security interest in leasehold improvements which have been incorporated in the Premises including, but not limited to, affixed lighting fixtures, heating, ventilating and air conditioning equipment.

7. **CONDITION:** Tenant's taking possession of the Premises or any portion of the Premises shall be conclusive evidence against Tenant that the Premises or portion thereof, as the case may be, were in good order and satisfactory condition when Tenant took possession and that all work to be done on the Premises pursuant to the terms of this Lease, if any, has been completed in accordance with the terms of this Lease and to Tenant's satisfaction. No promise of Landlord to alter, remodel, remove, improve, redecorate, or clean the Premises and no representation respecting the condition of the Premises have been made by Landlord, or Landlord's agent to Tenant, unless the promise or representation is expressly stated herein or made a part hereof.

#### 8. ASSIGNMENT AND SUBLETTING:

(a) Tenant may not sublet the Premises in whole or in part, or assign this entire Lease without the prior written permission and consent of Landlord which consent shall not be unreasonably withheld.

(b) Tenant shall not voluntarily, involuntarily or by operation of law assign, transfer, mortgage or otherwise encumber this Lease or any interest of Tenant therein, in whole or in part, nor sublet the whole or any part of the Premises or permit the Premises or any part thereof to be used or occupied by others. Any attempt to encumber, assign the Lease, or sublet the Premises not in compliance with the provisions of this Paragraph shall be void and of no force and effect.

#### 9. REPAIRS:

(a) During the term of this Agreement, all costs for boiler and roof repair and maintenance, and plumbing and electrical repair, not brought about by actions of Tenant or its occupants, shall be the responsibility of the Landlord.

(b) During the term of this Agreement, Tenant shall maintain the premises in as good a state of repair and condition as the premises existed at the inception of this lease agreement. All costs created by Tenant's occupancy shall be paid by the Tenant.

(c) Tenant may, with prior written notice and approval of Landlord, at Tenant's own cost and expense remodel, paint, paper or change floor coverings in the Premises, provided: (i) that the structural integrity of the building shall not be affected or diminished; and (ii) that the value of the building, which is part of the Premises, is not thereby diminished.

10. **FAILURE TO REPAIR OR MAINTAIN:** If Tenant shall fail, refuse or neglect to make repairs or perform maintenance in accordance with the terms and provisions of this Lease or if Landlord is required to make any repairs or perform any maintenance by reason of any act, omission, or negligence of Tenant, or its assignees, subtenants, concessionaires, or licensees, or their respective employees, agents, or contractors, Landlord shall have the right, at its option, after Landlord shall have given to Tenant a ten (10) day notice (except in case of an emergency), to make such repairs or perform any maintenance on behalf of and for the account of Tenant and to enter upon the Premises for such purposes, and add the cost and expense thereof, to the next installment of the Rent due and Tenant agrees to pay

such amount, but nothing contained in this Paragraph shall be deemed to impose any duty upon Landlord or affect in any manner the obligations assumed by Tenant hereunder. Any cost or expense incurred by Landlord and chargeable to Tenant as herein provided shall be reduced to the extent that Landlord is reimbursed therefore under any policy of insurance.

If Landlord shall fail, refuse, or neglect to make repairs or perform maintenance in accordance with the terms and provisions of this Lease, or if Tenant is required to make any repairs or perform any maintenance by reason of any act, omission, or negligence of Landlord, or its assignees, tenants, concessionaires, or licensees, or their respective employees, agents, or contractors, Tenant shall have the right, at its option, after Tenant shall have given to Landlord a ten (10) day notice (except in case of an emergency), to make such repairs or perform any maintenance on behalf of and for the account of Landlord, and deduct the cost and expense thereof, from future installments of the Rent due, but nothing contained in this Paragraph shall be deemed to impose any duty upon Tenant or affect in any manner the obligations assumed by Landlord hereunder. Any cost or expense incurred by Tenant and chargeable to Landlord as herein provided shall be reduced to the extent that Tenant is reimbursed therefore under any policy of insurance.

11. COVENANT AGAINST LIENS: Tenant shall do all things necessary to prevent the filing of any mechanics' or other liens against the Premises or any other portion of the Premises or the interest of the Landlord or any ground or underlying lessors therein or the interest of any mortgagees or holders of any deed of trust covering the Premises by reason of any work, labor, services, or materials performed or supplied or claimed to have been performed or supplied to Tenant, or anyone holding the Premises, or any part thereof, through or under Tenant. If any such lien shall at anytime be filed, Tenant shall either cause the same to be vacated and cancelled of record within thirty (30) days after the date of the filing thereof or, if Tenant in good faith determines that such lien should be contested, Tenant shall furnish such security, by surety bond or otherwise as is prescribed by law to release the same as a lien against the real property and to prevent any foreclosure of such lien during the pendency of such contest. If Tenant shall fail to vacate or release such lien in the manner and within the time period aforesaid, then, in addition to any other right or remedy of Landlord resulting from Tenant's said default, Landlord may, but shall not be obligated to, vacate or release the same either by paying the amount claimed to be due or by procuring the release of such lien by giving security or in such other manner as may be prescribed by law. Tenant shall repay to Landlord, on demand, all sums disbursed or deposited by Landlord pursuant to the foregoing provisions of this Paragraph, including Landlord's cost and expenses and reasonable attorney's fees incurred in connection therewith. Nothing contained herein shall imply any consent or agreement on the part of Landlord or any ground or underlying lessors or mortgagees or holders of deeds of trust of the Premises to subject their respective estates or interest to liability under any mechanics' or other lien law, whether or not the performances or the furnishing of such work, labor, services, or materials to Tenant or anyone holding the Premises, or any part thereof, through or under Tenant, shall have been consented to by Landlord and/or any of such parties.

12. UTILITIES: The Landlord shall bill the Tenant semi-annually for all expenses for necessary heat, electricity, water or other matters used by the Tenant during the term of the Lease, based on proration space used by Tenant, as appears in Exhibit A.

13. INDEMNITY:

- (a) Tenant agrees to defend, pay, indemnify and hold harmless the Landlord against and from all losses, costs, damages or expenses which may grow out of any act or omission on Tenant's part in connection with the use of said premises, including all claims for damage to property or injuries to persons, including all claims for damage to property or

injuries to persons, including all and any law or ordinance or municipal regulations in respect to the use of said premises.

- (b) Tenant will indemnify and hold Landlord free and harmless from any and all claims for damages, or otherwise, whether to persons or property, arising from Tenant's use or misuse or occupancy of said leased premises, and will also indemnify and hold Landlord free and harmless and hereby release said Landlord from any and all claims for damage done to goods or other things or articles in said leased premises.
- (c) Tenant shall not be responsible, nor be required to indemnify Landlord for any loss or damage sustained by Landlord which shall be due to structural defects in the building and premises or due to Landlord's negligence.

#### 14. INSURANCE:

(a) **Landlord's Liability Insurance.** Landlord agrees to carry, or cause to be carried, during the term hereof Commercial General Liability Insurance (hereinafter, "Landlord's Liability Insurance").

(b) **Landlord's Property and Rent Loss Insurance.** Landlord also agrees to carry, during the Term hereof, all risk property insurance (hereinafter, "Landlord's Property Insurance") covering fire and extended coverage, vandalism and malicious mischief, flood insurance, sprinkler leakage and all other perils of direct physical loss or damage insuring the improvements, betterments and Landlord's personal property, located in or on the Premises and its adjoining real estate, including all appurtenances thereto (except Tenant's merchandise, trade fixtures, furnishings, operating equipment and personal property, wall coverings, carpet and window coverings) for the full insurable value thereof. Landlord may carry rent loss insurance in an amount to cover rent for a period not exceeding twelve (12) months ("Landlord's Rent Loss Insurance"). If anything done, omitted to be done, or suffered to be done by Tenant or kept or suffered by Tenant to be kept in, upon or about the Property shall cause a rate of fire or other insurance on the Property in companies acceptable to Landlord to be increased beyond the minimum rate from time to time applicable to the Property for the use permitted under this Lease, Tenant shall pay the amount of any increase.

(d) **Tenant's Liability Insurance.** Tenant agrees to carry Commercial General Liability Insurance on the Premises during the Term hereof naming Landlord as additional insured and naming any mortgagees of the Premises as "mortgagees" thereunder, with an insurance company approved by Landlord, with such coverage to provide limits of not less than Two Million Dollars (\$2,000,000.00) each occurrence and Two Million Dollars (\$2,000,000.00) general aggregate, combined Bodily Injury and Property Damage Liability. Tenant shall provide Landlord certificates evidencing that adequate policies are in place and in full force and effect. Tenant may maintain the required liability and property insurance (described below) in the form of a blanket policy covering other locations of Tenant in addition to the Premises; provided, however, that Tenant shall provide Landlord with a certificate of insurance for such coverages or comparable evidence specifically naming the location of the Premises and naming Landlord as required in this Paragraph 14, the limits of which coverages applicable to the Premises are to be in the amounts set forth in this Paragraph 14.

(e) **Tenant's Property Insurance.** Tenant further agrees to carry all risk property insurance (hereinafter, "Tenant's Property Insurance") covering fire and extended coverage, vandalism and malicious mischief, sprinkler leakage, and all other perils of direct physical loss or damage for the full replacement value, all of Tenant's personal property and improvements located on or within the Premises. Tenant shall provide Landlord certificates evidencing that Tenant's Property Insurance is in full force and effect. Landlord agrees that it shall not have any right, title, or interest in and to Tenant's Property Insurance, or any proceeds therefrom. Tenant shall keep all plate glass of the Premises insured against all

risks for the benefit of Landlord and Tenant in amounts reasonably satisfactory to Landlord. Tenant shall deliver to Landlord, prior to occupancy, certificates or comparable evidence of the existence and amounts of such insurance. Tenant may use blanket insurance coverage to satisfy the requirement.

(f) Mutual Release. Landlord and Tenant, and all parties claiming under them, mutually release and discharge each other from all claims and liabilities arising from or caused by any casualty or hazard, covered or required hereunder to be covered in whole or in part by insurance on the Premises or in connection with property on or activities conducted on the Premises, and waive any right of subrogation which might otherwise exist in or accrue to any person on account thereof.

#### 15. DEFAULT:

(a) If Tenant shall fail (i) to pay, when due, any rental charge or other sum payable hereunder within ten (10) days after the due date thereof; or (ii) to keep, observe or perform any of the other terms, covenants and conditions herein to be kept, observed, and performed by Tenant for more than fifteen (15) days after written notice shall have been given to Tenant specifying the nature of such other default, or if such other default so specified shall be of such a nature that the same cannot be reasonably cured or remedied within said fifteen (15) day period, if Tenant shall not in good faith have commenced the curing or remedying of such default within such fifteen (15) day period and shall not thereafter continuously and diligently proceed therewith to completion; or (iii) if Tenant should default with respect to any other Lease between Landlord and Tenant, then and in any one or more of such events (herein referred to as an "Event of Default") Landlord shall have the rights and remedies as hereinafter set forth. Notwithstanding the foregoing, Tenant shall not be in default under this Lease for failure to pay any item of Additional Rent or other charge when Tenant has not been provided a reasonable explanation for such charge or when Tenant, in good faith, disputes it is obligated to pay or reimburse Landlord for such charge. In such event, the parties shall in good faith attempt to resolve such disagreement.

(b) No re-entry or taking possession of the Premises by Landlord shall be construed as an election on its part to terminate this Lease and Tenant hereby specifically waives any law, statute, rule, decree, or judgment of any court to the contrary. Notwithstanding any such re-entry without termination, Landlord reserves the right to elect to terminate this Lease for such previous breach.

(d) The rights and remedies herein reserved or granted to Landlord and Tenant are distinct, separate, and cumulative, and the exercise of any one of them shall not be deemed to preclude, waive, or prejudice their right to exercise any or all others.

(e) In the event of any litigation or formal legal proceeding between the parties to this Lease, Landlord and Tenant specifically covenant and agree that the prevailing party in such litigation shall be entitled to recover, in addition to other damages, all court costs, expenses and reasonable attorney's fees that it may actually incur in enforcing the terms of this Lease, and the parties expressly waive any statute, rule of law, or public policy to the contrary and further covenant and agree that they shall confirm such waiver in writing at the time of commencement of any such action, proceeding, or counterclaim.

16. QUIET ENJOYMENT: If Tenant timely pays the rents reserved and performs all of the other terms, covenants and conditions of this Lease on the Tenant's part to be performed, then Tenant shall peaceably and quietly have, hold and enjoy the Premises during the Lease Term, including all renewals and/or extensions thereof, without suit, trouble, or hindrance from Landlord, or any person claiming by or through Landlord, subject to the terms of this Lease, and to any mortgages, ground or underlying leases, agreements, and encumbrances to which this Lease is or may be subordinated.

17. **UNAVOIDABLE DELAYS:** The provisions of this Paragraph shall be applicable if there shall occur any strikes, lockouts or labor disputes, inability to obtain labor or materials or reasonable substitutes thereof, or acts of God, governmental restrictions, regulations or controls, enemy or hostile governmental action, civil commotion, fire or other casualty or other conditions similar or dissimilar to those enumerated in this Paragraph beyond the reasonable control of the party obligated to perform. If Landlord or Tenant shall, as a direct result of any of the above-mentioned events, fail to timely perform any obligation on its part to be performed, then such failure shall be excused and not be a breach of this Lease by the party in question, but only to the extent and for the time occasioned by such event. The provisions of this Paragraph shall not apply to Tenant's obligation to pay when due, the Rent or any Additional Rent or sums or charges; and in addition, lack of funds and inability to procure financing shall not be deemed to be an event beyond the reasonable control of Tenant. In the event of such an unavoidable delay and as a condition precedent of Tenant claiming or relying upon such delay, Tenant shall give notice in writing describing such event to Landlord within ten (10) days after the occurrence of same.

18. **RELATIONSHIP OF PARTIES:** Nothing contained in this Lease shall be deemed, construed or implied as creating the relationship of principal and agent, partnership, joint venture, or any other relationship between the parties hereto, other than the relationship of Landlord and Tenant.

19. **NO WAIVER:** The failure of Landlord or Tenant to insist upon the strict performance of any provisions of this Lease, or the failure of Landlord or Tenant to exercise any right, option, or remedy hereby reserved shall not be construed as a future waiver of any such provision, right, option, or remedy or as a waiver of a subsequent breach thereof. The consent of approval by Landlord of any act by Tenant requiring Landlord's consent or approval shall not be construed to waive or render unnecessary the requirement for Landlord's consent or approval of any subsequent similar act by Tenant. The receipt by Landlord of rent or other charges with knowledge of a breach of any provision of this Lease shall not be deemed a waiver unless such waiver shall be specific, in writing, and signed by the Landlord. No payment by Tenant or receipt by Landlord of a lesser amount than the rents and/or charges then unpaid, nor shall any endorsement or statement on any check or any letter accompanying any check or payment, prejudice Landlord's right to recover the balance of such rents and/or other charges due to Landlord, and Landlord may pursue any other remedy in this Lease or by law provided.

20. **PARTIAL INVALIDITY:** If any provision of this Lease or the application thereof to any person or circumstance, shall to any extent be held void or invalid, then the remainder of this Lease or the application of such provision to persons or circumstances other than those as to which it is held void or invalid shall not be affected thereby, and each provision of this Lease shall be valid and enforced to the fullest extent permitted by law.

21. **PROVISIONS BINDING:** Except as otherwise expressly provided in this Lease, all covenants, conditions and provisions of this Lease shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns. Each provision of this Lease to be performed by Tenant shall be construed to be both a covenant and a condition, and if there shall be more than one Tenant, they shall all be bound, jointly and severally, by the provisions of this Lease.

22. **ENTIRE AGREEMENT, ETC.:**

(a) This Lease, including the Exhibits attached hereto, sets forth the entire agreement between the parties.

(b) All prior conversations or writings between the parties hereto or their representatives are merged herein and extinguished.

(c) This Lease shall not be modified except by a writing signed by the parties, nor may this Lease be cancelled by Tenant, or the Premises surrendered except with the express written authorization of Landlord unless otherwise specifically provided herein.

(d) The initial submission by Landlord to Tenant of this Lease shall be deemed submitted solely for Tenant's consideration and not for acceptance and execution. Such submissions shall have no binding force and effect, shall not constitute an option for the leasing of the Premises, and shall not confer any rights or impose any obligations upon either party. The submission by Landlord of this Lease for execution by Tenant and the actual execution and delivery thereof by Tenant to Landlord shall similarly have no binding force and effect unless and until Landlord shall have executed this Lease and a counterpart thereof shall have been delivered to Tenant.

(e) If any provision contained in any attached Exhibit is inconsistent or in conflict with any printed provisions of this Lease, the provision contained in such Exhibit shall supersede said printed provision and shall be paramount and superior.

(f) The captions, numbers, and index appearing herein are inserted only as a matter of convenience and are not intended to define, limit, construe, or describe the scope of intent of any Paragraph, nor in any way affect this Lease.

23. **CONSENTS:** Wherever in this Lease express provision is made that Tenant is required to procure Landlord's written permission, consent, or approval, such written permission, consent or approval shall not be unreasonably withheld or delayed. Tenant shall not be entitled to any damages for any withholding or delay of any such permission, consent, or approval, it being understood and agreed that Tenant's sole remedies shall be limited to an action for summary judgment, an injunction or declaratory judgment.

24. **COUNTERPARTS:** This Lease may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts shall together constitute one and the same instrument.

25. **SIGNAGE:** Tenant, at its expense shall have the right to install indoor and outdoor signs on the Premises upon approval by Landlord. Signage size and location will be dictated by applicable municipal ordinances.

26. **ARBITRATION:** Except as provided elsewhere in this Agreement, any dispute, controversy, or claim arising under or relating to this Lease (Dispute) shall be resolved by final and binding arbitration administered by the American Arbitration Association (AAA) under its Commercial Arbitration Rules, subject to the following:

(a) **Demand.** Either party may demand that any Dispute be submitted to binding arbitration. The demand for arbitration shall be in writing, shall be served on the other party in the manner prescribed herein for the giving of notices, and shall set forth a short statement of the factual basis for the claim, specifying the matter or matters to be arbitrated.

(b) **Panel.** The arbitration shall be conducted by three arbitrators appointed by the AAA (collectively, the "Arbitrators") who shall conduct such evidentiary or other hearings as they deem necessary or appropriate and thereafter shall make their determination as soon as practicable. Any arbitration pursuant hereto shall be conducted by the Arbitrators under the guidance of the Federal Rules

of Civil Procedure and the Federal Rules of Evidence, but the Arbitrators shall not be required to comply strictly with such Rules in conducting any such arbitration. All such arbitration Proceedings shall take place in Moline, Illinois.

(c) Other. Except as otherwise provided herein (1) each party shall bear its own costs and fees, including travel expenses, out-of-pocket expenses (including, but not limited to, copying and telephone), witness fees, and reasonable attorneys' fees and expenses; (2) the fees and expenses of the Arbitrators and all other costs and expenses incurred in connection with the arbitration shall be borne equally by the parties; and (3) notwithstanding the foregoing, the Arbitrators shall be empowered to require any one or more of the parties to bear all or any portion of the costs and fees of the other party or the fees and expenses of the Arbitrators in the event that the Arbitrators determine such party has acted unreasonably or in bad faith.

27. GOVERNING LAW: This agreement is made and entered into in Rock Island County, Illinois, to be performed in the State of Illinois, and any dispute arising hereunder shall be settled under the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have respectively signed and sealed this Agreement as of the Date of Lease first above written.

TENANT

LANDLORD

ROCK ISLAND COUNTY REGIONAL  
OFFICE OF EDUCATION #49

MOLINE-COAL VALLEY  
SCHOOL DISTRICT NO. 40

By Tammy Muerhoff

By \_\_\_\_\_

Title: Regional Superintendent

Title: \_\_\_\_\_

**COOLIDGE BUILDING  
REGIONAL OFFICE OF EDUCATION OCCUPIED AREAS**

<u>Room Number</u>	<u>Square Feet</u>
201	506
202	690
203	690
204	529
205	810
206	506
206A	2,755
207A	736
208	1470
208A	204
209	598
210	598
211	667
212	1,260
212A	391
213	920
214	99
215	368
218	0
2019	0
218 RR	220
219 RR	<u>220</u>
<b>Total Sq. Ft.</b>	<b>14,237</b>

The Regional Office Of Education can seek permission to use Room 207, based on the approval of the District without charge, when available.

## 12. Approval of Consolidated District Plan

180

Recommended Motion: that the Board of Education approve the District's Consolidated District Plan for the 2023-2024 School Year, as required by the Illinois State Board of Education. **See Attachment No. 38.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil Personnel *KJS*  
Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning

DATE: June 22, 2023

SUBJECT: Consolidated District Plan Approval

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the Consolidated District Plan for the 2023-2024 School Year.

Facts: The Consolidated District Plan provides financial assistance to local educational agencies (LEAs) and schools applying for federal grant assistance in the following areas: Title I, Title I 1003(a), Title IIA, Title III-LIPLEPS, Title III-Immigrant Education, Title IV, IDEA, IDEA PreK, Elementary and Secondary School Emergency Relief Grant II, ARP-LEA Elementary and Secondary Emergency Relief Grant III.


Consolidated District Plan funds will provide:

- Paraprofessionals
- Technology
- Curriculum resources for general and special education
- Professional development
- Funds for parent and community involvement
- Instructional support for academic improvement and achievement
- Counselors and instructional coaches
- Assessment materials
- LEAD Moline devices and other technology
- Support for vocational education
- McKinney-Vento resources
- SEL (Social Emotional Learning) supports
- Learning loss/recovery support
- Air quality upgrades and updating

Cost: The District should receive approximately \$31 million in Consolidated District Plan funds over the course of the next couple of years.

Recommended Action: That the Board of Education approve the District's Consolidated District Plan for the 2023-2024 School Year, as required by the Illinois State Board of Education.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

**13. Approval of Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Moline-Coal Valley Community Unit School District 40**

182

*Recommended Motion:* that the Board of Education approve the Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Moline-Coal Valley Community Unit School District 40. **See Attachment No. 39.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services

DATE: June 22, 2023

SUBJECT: Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

KJS

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the new Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

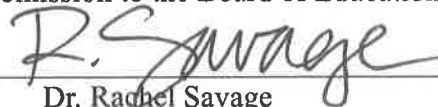
Facts: With the recent approval of the State Plan Amendment (SPA), The Illinois Department of Healthcare and Family Services (HFS) requires a new Intergovernmental Agreement be completed and signed by each participating school district. The Illinois Department of Healthcare and Family Services (HFS), in cooperation with the Public Consulting Group (PCG), administers the Illinois Medical Assistance Program (IMAP) authorized under Title XIX and XXI of the Social Security Act. The Moline-Coal Valley School District submits claims for reimbursement of IMAP administrative expenditures on a quarterly basis within the timeframes established in the HFS Illinois Administrative Guide for School-Based Health Services Administrative Claiming. PCG processes these claims through Fee-for Service and Random Moment Time studies/Administrative Outreach. Authorized service providers (such as Speech Pathologists, Occupational Therapists, School Social Workers, etc.) complete the fee for service billing on behalf of the District through Embrace DS. In addition, staff in the cost pool complete Random Moment Time studies as part of the PCG Administrative outreach program. In turn, Medicaid dollars are returned to the District to offset the cost of these employees.

This Intergovernmental Agreement will allow the School District and the Department of Healthcare and Family Service to continue to work together to capture allowable Medicaid dollars.

Cost: There will be no cost associated with this action.

Recommended Action: That the Board of Education approve the Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Moline-Coal Valley School District No. 40.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

#### 14. Approval of Memorandum of Understanding

184

*Recommended Motion:* that the Board of Education approve the Memorandum of Understanding between the Rock Island County Regional Office of Education #49 and Moline High School and the Moline School District #40 for the Lights on for Learning program. **See Attachment No. 40.**

**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**The Rock Island County Regional Office of Education #49**

**And**

**Moline High School and the Moline School District #40**

**I. PURPOSE & SCOPE**

The purpose of this MOU is to clarify the roles and responsibilities of each party as they relate to the FY 2024 21<sup>st</sup> Century Community Learning Centers (CCLC) grant application submitted to the Illinois State Board of Education on behalf of Moline High School. In particular, this MOU is intended to address the 21<sup>st</sup> CCLC grant-funded Lights On programming and activities held beyond non-school hours or during periods when school is not in session at Moline High School.

**II. ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION (RIROE)**

Shall undertake the following activities:

- Serve as the fiscal agent of 21<sup>st</sup> CCLC grant funds
- Employ the Lights On Project Director to serve as the liaison between the RIROE and the school and community partners
- Collaborate with Moline High School personnel and provide technical assistance in identifying, implementing and evaluating programming needs during non-school hours or when school is not in session for target student populations
- Provide ongoing professional development of Moline High School Lights On personnel
- Oversee reporting requirements of the Lights On program (21<sup>st</sup> apr semester data collection, State evaluation, local evaluation, reports to key stakeholders, and other reports as applicable)
- Oversee both State and local evaluation
- Track budget expenditures
- Work with community partners to provide programs and services
- Seek funding sources for sustaining programs

**III. Moline High School & Moline School District #40**

Shall undertake the following activities:

- Develop and oversee appropriate Lights On programming beyond non-school hours or when school is not in session for students and families
- Adapt instruction to accommodate the needs of the Moline High School adult student population
- Identify and recruit students for the Lights On Program and develop a referral process
- Hire and supervise Lights On personnel
- Maintain data necessary for required program reporting and submit information needed for reports
- Be responsible for the facility, materials, and resources needed for programming
- Participate fully in professional development provided by the RIROE
- Work with community partners for providing programs and services
- Track budget expenditures and submit invoices with required documentation for reimbursement of funds on a monthly basis

**IV. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES:**

1. To identify a Lights On program liaison who will serve as the point of contact for communication
2. To meet regularly to discuss ongoing progress of program development, implementation and evaluation

**V. FUNDING**

Moline High School will receive reimbursement for 21<sup>st</sup> CCLC funded Lights On programming (not to exceed 90% of the total grant award) upon receipt of invoices and backup documentation.

**VI. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the allocation of the 21<sup>st</sup> CCLC grant funds for Moline High School and shall be in force for the effective dates of the grant agreement.

**Rock Island County Regional Office of Education #49**

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Regional Superintendent of Schools

Date

**Moline-Coal Valley School District #40**

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Superintendent

Date

## 15. Approval of Memorandum of Understanding

187

*Recommended Motion:* that the Board of Education approve the Memorandum of Understanding between the Rock Island County Regional Office of Education #49 and John Deere Middle School and the Moline School District #40 for the Lights on for Learning program. **See Attachment No. 41.**

**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**The Rock Island County Regional Office of Education #49**

**And**

**John Deere Middle School and the Moline School District #40**

**I. PURPOSE & SCOPE**

The purpose of this MOU is to clarify the roles and responsibilities of each party as they relate to the FY 2024 21<sup>st</sup> Century Community Learning Centers (CCLC) grant application submitted to the Illinois State Board of Education on behalf of John Deere Middle School. In particular, this MOU is intended to address the 21<sup>st</sup> CCLC grant-funded Lights On programming and activities held beyond non-school hours or during periods when school is not in session at John Deere Middle School.

**II. ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION (RIROE)**

Shall undertake the following activities:

- Serve as the fiscal agent of 21<sup>st</sup> CCLC grant funds
- Employ the Lights On Project Director to serve as the liaison between the RIROE and the school and community partners
- Collaborate with John Deere Middle School personnel and provide technical assistance in identifying, implementing and evaluating programming needs during non-school hours or when school is not in session for target student populations
- Provide ongoing professional development of John Deere Middle School Lights On personnel
- Oversee reporting requirements of the Lights On program (21<sup>st</sup> apr semester data collection, State evaluation, local evaluation, reports to key stakeholders, and other reports as applicable)
- Oversee both State and local evaluation
- Track budget expenditures
- Work with community partners to provide programs and services
- Seek funding sources for sustaining programs

**III. John Deere Middle School & Moline School District #40**

Shall undertake the following activities:

- Develop and oversee appropriate Lights On programming beyond non-school hours or when school is not in session for students and families
- Adapt instruction to accommodate the needs of the John Deere Middle School adult student population
- Identify and recruit students for the Lights On Program and develop a referral process
- Hire and supervise Lights On personnel
- Maintain data necessary for required program reporting and submit information needed for reports
- Be responsible for the facility, materials, and resources needed for programming
- Participate fully in professional development provided by the RIROE
- Work with community partners for providing programs and services
- Track budget expenditures and submit invoices with required documentation for reimbursement of funds on a monthly basis

**IV. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES:**

1. To identify a Lights On program liaison who will serve as the point of contact for communication
2. To meet regularly to discuss the ongoing progress of program development, implementation and evaluation

**V. FUNDING**

John Deere Middle School will receive reimbursement for 21<sup>st</sup> CCLC funded Lights On programming (not to exceed 90% of the total grant award) upon receipt of invoices and backup documentation.

**VI. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the the allocation of the 21<sup>st</sup> CCLC grant funds for John Deere Middle School and shall be in force for the effective dates of the grant agreement.

**Rock Island County Regional Office of Education #49**

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Regional Superintendent of Schools

Date

**Moline-Coal Valley School District #40**

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Superintendent

Date

**16. Approval of Student Teaching Clinical Agreement between the Moline-Coal Valley School District and Augustana College**

190

*Recommended Motion:* that the Board of Education approve the Student Clinical Teaching Agreement between the Moline-Coal Valley School District and Augustana College. **See Attachment No. 42.**

STUDENT TEACHING CLINICAL AGREEMENT  
School Year 2023-2024

Between

**Augustana College**

and

***Moline-Coal Valley Community School District No. 40***

**I. Augustana College Obligations**

1. To pay cooperating teachers at the rate of \$300.00 per teacher candidate for 12 semester hours of credit. In Iowa, cooperating teachers can choose the stipend or earn 1 graduate credit by registering for EDUC-400 at Augustana College.
2. To communicate to the cooperating teachers, principals and superintendents our expectations for teacher candidate experiences during student teaching. This information is to be provided through duplicated materials and individual conferences between the cooperating teacher and the college supervisor of student teaching.
3. To appropriately screen candidates admitted to student teaching to ensure student teachers meet all department and college eligibility requirements for student teaching.
4. To provide college supervision of the teacher candidate at least four times a term when the teacher candidate is actively engaged in teaching.
5. To make available departmental and staff consultation whenever necessary and possible.
6. To make available to the cooperating teacher a clinical faculty pass.
7. To make the final decision regarding the grade of the teacher candidate and turn it in to the Office of the Registrar.
8. To supply the cooperating school with information about the teacher candidate's academic preparation and any special needs and interests.

**II. Cooperating School Obligations**

1. To provide adequate supervision for the teacher candidate.
2. To make its instructional resources and materials available to the teacher candidate.
3. To provide teacher education candidates and prospective teacher candidates opportunities for pre-student teaching clinical experiences. This includes the opportunity for teacher candidates to experience participation in summer orientation sessions and other opening of school experiences, in-service meetings and faculty meetings.
4. To complete two evaluations regarding the performance of the teacher candidate. These evaluations are to be submitted to the college supervisor at the middle and end of the student teaching period.
5. To induct the candidate gradually into student teaching. The amount of actual teaching done by the teacher candidate depends upon the judgment of the cooperating teacher, but normally should exceed 50% of the teacher candidate's overall responsibilities during the teaching term. Ultimately, the teacher candidate should have full responsibility of whole classroom instruction.

6. To comply with the policies, principles and procedures outlined in "The Role of the Cooperating Teacher." (In the attached *Excerpts from the Handbook for Teacher Candidates, Cooperating School Personnel and College Supervisors.*)
7. To provide the teacher candidate with opportunities to participate in as many of the regular activities of a teacher as is convenient and advisable.
8. To report to the Director of Field Experiences and/or student teacher supervisor any serious issues with the teacher candidate.
9. To do background checks on all student teachers as required by district and state policy.

III. Mutual Obligations

1. To work together in the process of selecting schools and cooperating teachers. Criteria to be used:
  - a. Preferably, a minimum of three years' experience, one year in present position with rating of proficient or above.
  - b. Anticipated compatibility as determined by personality of the candidate as well as that of the cooperating teacher.

Signed: \_\_\_\_\_

Dr Rachel Savage  
Superintendent  
Moline-Coal Valley Community School District No. 40

Dated: \_\_\_\_\_

Signed: Katie Hanson

Katie Hanson  
Director of Field Experiences  
Education Department  
Augustana College

Dated: 5/1/2023

Enclosure:

*Excerpts from Handbook for Teacher Candidates, Cooperating School Personnel and College Supervisors*

**17. Approval of Illinois Association of School Boards Revised Policy Manual**

193

*Recommended Motion:* that the Board of Education approve the Illinois Association of School Boards Revised Policy Manual for the Moline-Coal Valley School District No. 40. **See Attachment No. 43.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil/Personnel and Director of Special Services

DATE: June 22, 2023

SUBJECT: Approval of the Illinois Association of School Boards Policy Manual

KJS

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to approve the Board Policy Manual for the Moline-Coal Valley School District No. 40.

Facts: With the recent move to providing online School Board Policies and Press Plus policies online, the Illinois Association of School Boards (IASB) requires the Moline-Coal Valley School District to adopt the revised Board of Education Policy Manual. The IASB included policy language at our direction, and also incorporated certain policies that are specific to our district. The IASB did not develop this material and did not review it for legal compliance.

As a reminder, the Board has remained up-to-date with approved needed changes to Board of Education policies based on the five-year review cycle, as well as quarterly updates from Policy Reference Subscription Service (PRESS). Some policies have been re-numbered because PRESS policies can potentially end in the number 5. In addition, district-unique policies should be numbered ending with even numbers. The only other changes were other stylistic changes to policy wording.

Cost: There will be no cost associated with this action.

Recommended Action: That the Board of Education approve the Illinois Association of School Boards' Revised Policy Manual for the Moline-Coal Valley School District No. 40.

Approved for Submission to the Board of Education



Dr. Rachel Savage  
Superintendent of Schools

**18.Approval of Updated Board Policies for Section 4 - Operational Services**

195

*Recommended Motion:* that the Board of Education accept for first reading revised Board of Education policies for 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management. **See Attachment No. 44.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*

DATE: June 22, 2023

SUBJECT: Approve Updated Board Policies for Section 4 - Operational Services

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approve is requested.

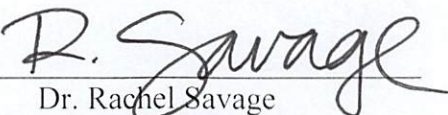
Facts: In the continuing quest to update the District's Board Policies, attached are a portion of Section 4 with suggested changes based on PRESS recommendations. Administration is requesting the Board accept updates for Section 4, Operational Services which are minor in stylistics, footnote or reference changes. Recall the underlined text represents suggested new additions; whereas, the strikethrough text represents suggested deletions.

Based on PRESS recommendation and administration review, it is the recommendation of administration that the Board of Education accept for first reading revised Board of Education policies for Operational Services Sections 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management.

Cost: None.

Recommended Motion: That the Board of Education accept for first reading revised Board of Education policies for 4:45 Insufficient Checks and Debt Recovery and 4:100 Insurance Management.

Approved for Submission to the Board of Education

  
\_\_\_\_\_  
Dr. Rachel Savage  
Superintendent of Schools

## Operational Services

### Insufficient Fund Checks and Debt Recovery

#### Insufficient Fund Checks<sup>1</sup>

The Superintendent or designee is responsible for collecting up to the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board Attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

#### Delinquent Debt Recovery<sup>2</sup>

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law.<sup>3</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. 810 ILCS 5/3-806 authorizes a \$25.00 collection fee whenever a check is not honored upon presentation because the individual does not have an account with the bank, the individual does not have sufficient funds in his or her account, or the individual does not have sufficient credit with the bank.

This fee may be considered punitive considering several banks rarely charge this amount for an insufficient funds check. To allow more flexibility for the superintendent and his or her designees to charge the full collection fee of \$25.00, a portion thereof, or none of it, the first sentence states "up to the maximum fee." Boards choosing to allow this flexibility should discuss equal protection issues with the board attorney. As a general rule, any flexibility should be applied with uniform rules to all individuals and/or groups to avoid triggering the Constitution's Equal Protection Clause.

Boards that wish to charge the maximum fee in all circumstances should delete the words *up to* in the first sentence: "The Superintendent or designee is responsible for collecting ~~up to~~ the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason."

<sup>2</sup> This section is optional but because the policy's title refers to debt recovery, at least the first sentence should be retained. Deletion of this section may affect a district's ability to enter the Ill. Office of the Comptroller's (IOC) Local Debt Recovery Program (LDRP) for collecting debt owed to school districts by persons receiving payments from the State. This section helps the board's monitoring function by identifying the LDRP's important components. It also serves as an element of due process by informing the public and the district's debtors that the district may collect debt through the LDRP.

~~The Ill. Office of the Comptroller~~ IOC operates an Offset System for collecting debt owed to the State, political subdivisions of the State, and school districts by persons receiving payments from the State. Seeking debt recovery through an offset of a future payment the State makes to a debtor is optional. The requirements in this policy for obtaining an offset are either in statute or the IOC's intergovernmental agreement (IGA). 15 ILCS 405/10.05 and 10.05d. The first step to participate is to ~~enter into the IGA with the IOC's office. Contact a Local Debt Recovery Program LDRP manager with the IOC to request an IGA with the IOC's office to join.~~ Program managers work one-on-one with districts and matters are handled on a case-by-case basis. The LDRP's general number for local governments is 312-814-3090 ~~855/881-2301~~ and email is ~~LDRPhelpdesk@illinoiscomptroller.gov~~. Contact the board attorney for advice and assistance. ~~While this paragraph is not a prerequisite to participation in the LDRP, it will help the board's monitoring function by identifying the Program's important components. Moreover, it serves as an element of due process by informing the public and the district's debtors that the district will collect debt through the LDRP~~

The Hunger-Free Students' Bill of Rights Act (HFSBRA) (105 ILCS 123/~~added by P.A. 100-1092~~) allows districts with *participating schools* under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245) to seek an offset under the State Comptroller Act (15 ILCS 405/) when they have made reasonable efforts, for at least one year, to collect a debt owed for meals and snacks in the amount of no less than \$500 from a student's parent or guardian.

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) ~~in the future~~. To participate in it, an intergovernmental agreement (IGA) between the District and the IOC must be in existence. The IGA establishes the terms under which the District may refer a delinquent debt to the IOC for an offset (deduction). The IOC may execute an offset, in the amount of the delinquent debt owed to the District, from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given to the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than \$500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, and they either: (i) did not qualify, or (ii) refused to apply.<sup>4</sup>
2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.

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<sup>3</sup> There are methods other than the IOC's LDRP to collect delinquent debts owed to the school district, i.e., small claims court, private collection agencies, etc. If the district decides it will not ever seek to enter the IOC's Local Debt Recovery Program, keep the first sentence and delete everything after it.

<sup>4</sup> Optional. For districts that do not participate in free and reduced-price meal programs under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245), delete this sentence and ~~105 ILCS 123/, Hunger-Free Students' Bill of Rights Act~~ from the Legal References. Inclusion of this sentence does not obligate a district to pursue all such delinquent debt claims. The district has discretion in this area, provided its recovery efforts are pursued on a non-discriminatory basis. Note that historically, the IOC has been reluctant to pursue school lunch debts under the LDRP.

For participating districts that do not want this sentence, delete it.

For participating districts that wish to retain this sentence, the HFSBRA(~~105 ILCS 123/, added by P.A. 100-1092~~), allows school districts to determine a lower amount than five meals to trigger contact with a student's parent/guardian to collect owed monies. 105 ILCS 123/10.

For districts that want to set a lower amount than the equivalent of five meals, delete ~~five~~ and insert: *[number]*. Be sure that this sentence's number matches the required notice in 4:130-E, *Free and Reduced-Price Food Services; Meal Charge Notifications*. Before the board and the superintendent engage in a conversation about lowering this number, the superintendent may want to consider a conversation with his or her staff regarding the logistics of contacting a student's parent(s)/guardian(s) more than once per week (five lunches (the law states one free lunch or snack per day)) as setting a lower number may be impracticable for staff members to implement.

~~Note: Deletion may affect a district's ability to enter any future IOC Offset System for collecting debt owed to school districts by persons receiving payments from the State. See f/n 2, above.~~

- a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, *Waiver of Student Fees*. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before certification to the IOC for offset.
  - b. If application for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, *Free and Reduced-Price Food Services*. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.
3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.
  4. Responding to requests for information from the IOC to facilitate the prompt resolution of any administrative review requests received by the IOC.

LEGAL REF.: 15 ILCS 405/10.05 and 10.05d, State Comptroller Act.  
105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.  
810 ILCS 5/3-806, Uniform Commercial Code.

## Operational Services

### Insurance Management<sup>1</sup>

The Superintendent shall recommend and maintain all insurance programs that provide the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include each of the following:<sup>2</sup>

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's ~~certified~~ licensed staff members; School Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of ~~certified~~ licensed staff members authorized in 105 ILCS 5/21A-5 et seq. (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.<sup>3</sup>
2. Catastrophic accident insurance at the mandated benefit level for student athletes in grades 9 through 12 who sustain an accidental injury while participating in school-sponsored or school-supervised interscholastic athletic events sanctioned by the Ill. High School Association that results in medical expenses in excess of \$50,000.<sup>4</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. The Health Insurance Portability and Accountability Act (HIPAA) guarantees the continuity of health insurance benefits for individuals changing employment. It also contains provisions promoting the: (1) standardization and efficiency for the electronic submission, processing, and payment of health care claims, and (2) security and privacy requirements for health information. See 45 C.F.R. §§160 and 164. **School officials are urged to consult with their insurance providers and legal counsel to devise a compliance plan.**

<sup>2</sup> Other types of district-purchased insurance should also be listed here, such as, insurance programs for employees and their dependents (authorized by 105 ILCS 5/10-22.3a). Note that: (1) any employee or retired employee insurance program is a mandatory subject of bargaining, and (2) State law provides persons entering into a civil union with the obligations, responsibilities, protections, and benefits afforded or recognized by Ill. law to spouses (750 ILCS 75/).

General liability and property insurance policies typically do not cover cyber risks. For more information, see [https://rems.ed.gov/docs/Cybersecurity\\_K-12\\_Fact\\_Sheet\\_508C.PDF](https://rems.ed.gov/docs/Cybersecurity_K-12_Fact_Sheet_508C.PDF), at p. 4.

<sup>3</sup> A board's duty to indemnify and protect specific individuals is found in 105 ILCS 5/10-20.20. A board's duty to insure against loss or liability is found in 105 ILCS 5/10-22.3. The lists of individuals to be protected are identical in both statutes except that *mentors* was added in 2009 to only the indemnification statute. As the best method for providing indemnification is through insurance, this policy includes mentors in its list of individuals covered by the district's liability insurance.

<sup>4</sup> 105 ILCS 5/22-15 requires each school district having grades 9 through 12 to maintain catastrophic insurance coverage for student athletes participating in interscholastic athletic events sanctioned by the Ill. High School Association (IHSA). The minimum level of coverage must provide aggregate benefit levels of \$3 million or 5 years, whichever comes first, for injuries with total medical expenses exceeding \$50,000. The law authorizes IHSA to promulgate a plan of coverage under a group policy that provides the necessary coverage. If a district opts out of IHSA's group policy, it must offer alternative coverage and submit to IHSA a certificate from the provider stating that the insurance complies with the plan of coverage approved by IHSA.

3. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
4. Workers' Compensation to protect individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.

#### Student Insurance<sup>5</sup>

The Board shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage, and any contract is between the parents/guardians and the company.

LEGAL REF.: Consolidated Omnibus Budget Reconciliation Act, Pub. L. 99-272, §10001, ~~400 Stat. 222,~~ 26 U.S.C. §4980B(f) ~~of the I.R.S. Code,~~ 42 U.S.C. §300bb-1 et seq.  
 105 ILCS 5/2-3.53a, 5/2-3.53b, 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-22.34, 5/10-22.34a, 5/10-22.34b, 5/21A-5 et seq., and 5/22-15.  
 215 ILCS 5/, Ill. Insurance Code.  
 750 ILCS 75/, Ill. Religious Freedom Protection and Civil Union Act.  
 820 ILCS 305/, Workers' Compensation Act.

CROSS REF.: 7:300 (Extracurricular Athletics)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Delete item #2 if the district: (1) does not maintain grades 9-12, or (2) qualifies for an exemption from the mandatory coverage (contact IHSA or the board attorney for information about claiming an exemption). A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. If so, the following may be *added to* item #2 (for unit districts) or may *replace* item #2 (for elementary districts): "Accident and/or health insurance on a group or individual basis for students in grades kindergarten through 8 participating in any school-sponsored athletic activity." If item #2 is deleted and the option is not used, the board should omit the citation to catastrophic accident insurance (105 ILCS 5/22-15) in the legal references.

<sup>5</sup> Optional. Until May 2014, this paragraph was included in sample policy 4:170, *Safety*.

**19. Reports, Requests and Open Discussion**

- A. Superintendent's Report
- B. Financial Reports

**20. Award of Bid**

*A. Recommended Motion:* that the Board of Education award the bid for Wilson Middle School Stage Lighting and Rigging to \_\_\_\_\_, for the amount of \$\_\_\_\_\_.

**21. \*\*\*CLOSED SESSION\*\*\***

(to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the District  
and  
to consider the possible sale, lease, or purchase of property by a public body)

**22. Return to Open Session**

**23. Adjournment**

**NOTICE OF NONDISCRIMINATION PRACTICES**

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.