

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, February 27, 2023, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, February 27, 2023

Join from a device:

Please click this URL to
join. <https://us02web.zoom.us/j/89162763252?pwd=d1ZxUFVyNThteHI5dWdNdkFRbEhyZz09>
Passcode: 998964

Or One tap mobile:

+13126266799,,89162763252# US (Chicago)

Or join by phone:

Dial:

US: +1 309 205 3325 or +1 312 626 6799

Webinar ID: 891 6276 3252

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, February 27, 2023, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. The Moline-Coal Valley School District follows the guidance of the Illinois Department of Public Health and the Illinois State Board of Education.

- 1. Opening of Meeting - Roll Call**
- 2. Recitation of Pledge of Allegiance**
- 3. Approval of Minutes**

The meeting of the Board of Education was called to order by Board President Erin Waldron-Smith at 6:00 p.m. at the Moline High School Cafeteria, 3600 Avenue of the Cities, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Chet DeSmet, Kate Schaefer,
Maria S. Trigueros, Andrew Waeyaert, Erin Waldron-Smith

Member Absent: Justin Anderson

Student Members Present: Corynn Holmes, Ava Saucedo-Serra

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

Ms. Waldron-Smith recognized two District principals who have been recognized by the Illinois Principal Association as the Blackhawk Region Principal of the Year. Ms. Waldron-Smith presented Bob Beem, Principal at Wilson Middle School, and Steve Etheridge, Principal at Bicentennial Elementary School, certificates of recognition for their commitment and dedication.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting of January 23, 2023 were presented for approval as presented.

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of January 23, 2023 be approved as presented and placed on file.

The minutes of the Closed Session of the Regular Board of Education meeting of January 23, 2023 were presented for approval as presented.

A motion was made by Andrew Waeyaert, seconded by Audrey Adamson, unanimously carried, that the minutes of the Closed Session of the Regular Board of Education meeting of January 23, 2023 be approved as presented and placed on file.

The minutes of the Open Session of the Regular Board of Education meeting of January 31, 2023 were presented for approval as presented.

A motion was made by Kate Schaefer, seconded by Audrey Adamson, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of January 23, 2023 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

There was no public comment.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items A through T as presented:

A. Employment – Certified Staff

- 1) the temporary employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Webster-Case, Mindy
 Cross Categorical, Roosevelt/Seton Catholic
 B.A. Degree, Western Illinois University
 To teach on a temporary contract basis
 Three years previous teaching experience in another state

- 2) the temporary employment of the following named certified substitute teachers for the 2022-2023 school year with wages in accordance with District schedules:

Brown, Aaron
 Smith, Thomas
 Witherspoon, Lindsay
 Znaniacki, Levi

B. 2023-2024 High School Department Chair

that the Board of Education approve the following high school department chair assignment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Lamphier, Lesley	Mathematics

C. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Berkland, Alexa	Grade 1	Roosevelt	Beginning approximately 08/25/23 with a return date of 10/02/23

Depoorter, Jean	Life Skills	Hamilton	Beginning approximately 01/23/23 and lasting intermittently for up to 60 days through the end of the 2022-2023 school year
Meier, Meghan	Speech Lang Pathologist	Wilson/Jefferson	Beginning approximately 03/22/23 with a tentative return date of 05/05/23

D. Appointment to Differential Assignment – Certified Staff

the appointment of the following named non-certified staff member to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Abel, Steven	Head Grade 8 Boys Track	Wilson
Villarreal, Kylee	Grade 9/10 Softball	High School

E. Resignation from Differential Assignment – Certified Staff

the resignation of the following named certified staff member from differential assignment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Olson, Dan	Grade 8 Team Leader	Wilson

F. Appointment to Additional Assignment – Certified Staff

the appointment of the following named certified staff members to additional assignments for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Breidenbach, Heather	English	High School
Estrada, Allison	English	High School
Hafner, Susan	English	High School
Reade, Ryan	Special Education	High School – ASPIRE
VanHerzeele, Holly	Cross Cat Special Education	High School

G. Resignation/Termination – Certified Staff

the resignation/termination from employment of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Maere, Mary A.	Certified Hourly Instructor	Roosevelt	01/14/23

H. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Michna, Robert	Physical Education	John Deere	End of the 2026-2027 school year

I. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Garcia, Griselda	Reading/Math Interventionist	Lincoln-Irving	02/01/23
Henry, Olivia	Special Ed Para	Washington	01/30/23
Messmer, Laurie	Breakfast Aide	Hamilton	01/24/23

- 2) the temporary employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Peck, Chassie	Classroom Paraprofessional	Bicentennial	01/30/23

- 3) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Brown, Aaron	Classroom Paraprofessional
Ernst, Alexis	Classroom Paraprofessional/Lunchroom Aide
Messmer, Laurie	Breakfast/Lunchroom Aide
Wilson, Heather	Classroom Paraprofessional

J. Acceleration of Resignation Date for the Purpose of Retirement – Educational Support Personnel

the acceleration of the previously approved resignation date for the purpose of retirement from 08/31/23 to 03/22/23 for the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Timm, Cindy	Custodian	Bicentennial

K. Transfer/Reassignment

the transfer of Mike Kastner-Bross from the 2nd Shift Custodial position at Hamilton Elementary to the 1st Shift Custodial position at Moline High School, effective February 16, 2023.

L. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Woods, Diane	Administrative Assistant	High School	10/02/23

M. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Cain, Meagan	Breakfast Aide	Hamilton	01/23/23

N. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of an intermittent family medical leave for the following educational support personnel:

<u>Name</u>	<u>Effective Position</u>	<u>Location</u>	<u>Date</u>
Dreifurst, Rhianna	Custodian	Franklin	Beginning 02/24/23 and lasting intermittently for 60 days
Mock, Jennifer	Health Professional	Jane Addams	Beginning 02/26/23 and lasting until approximately 04/16/23

O. Payments for Board Approval

approval of payments:

Fund 1 Educational	2,104,171.80
Fund 2 Operations & Maintenance	107,263.25
Fund 3 Debt Service	5,561,861.30
Fund 4 Transportation	22,439.69
Fund 5 Retirement	202,425.45
Fund 6 Capital Projects	7,860.90
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	4,091.55
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	855,276.27
Fund 11 Student Activity	<u>8,433.19</u>
TOTAL	9,013,876.52

See Exhibit A in the official minutes.

P. Freedom of Information Act Requests

A Freedom of Information Act request was received from the Illinois Retired Teachers Association requesting the name and email address of any certified staff retiring in 2023. The District has responded to this request.

Q. Acceptance of Gift

A donation of lumber, at an estimated cost of \$1,455, to be used at Moline High School for student projects in Wood Production Tech classes.

R. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Wharton Field House on Saturday, February 25, 2023 from 7:00 a.m. until 12:00 p.m. by Moline Boosters Club, Inc. for a Kenny Moore/Bernie Mahieu Memorial Pancake breakfast fundraiser. Building rental fees are to be waived. Compensation to be received in the amount of \$52 per hour for custodial services.
- 2) Moline High School P.E. Facility on Sunday, February 26, 2023 from 1:00 p.m. until 4:00 p.m. by the Moline Little League Baseball for an indoor baseball clinic. Building rental fees are to be waived. Custodial services will be billed at \$60 per hour. **Please note that Sunday use is an exception to Board Policy.**
- 3) Bicentennial Elementary School beginning March 27, 2023 through June 5, 2023 on Mondays and Wednesdays from 5:30 p.m. until 8:30 p.m. by the Moline Youth Basketball group for basketball practices. Building rental fees to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 4) Wharton Field House on Wednesday, April 26, 2023 from 8:00 a.m. until 5:00 p.m. for rose distribution by the Moline Kiwanis Club. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. Building rental fees are to be waived.

S. Approval to Purchase

that the Board of Education approve the renewal purchase of Zaner-Bloser Handwriting Consumables for students in Grades K-3 from Zaner-Bloser, Inc., Columbus, Ohio, for a total cost not to exceed \$12,100. **See Exhibit B in the official minutes.**

T. Approval to Amended Professional Services Agreement

that the Board of Education approve Amendment #3 to the Professional Services Agreement with Shive Hattery, Bettendorf, Iowa, for Lincoln-Irving and Washington Elementary Schools for air quality improvement, for an increase in the amount of \$364,141.14. **See Exhibit C in the official minutes.**

A motion was made by Chet DeSmet, seconded by Andrew Waeyaert, unanimously carried, that the Board of Education approve the actions contained in Consent Agenda item A through T as presented.

Ayes: Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

APPROVAL TO PURCHASE

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education adopt and purchase envision Math curriculum for grades K through 8, for six years, from Savvas Learning Company LLC, Chandler, Arizona, at a cost of \$1,079,253.80. **See Exhibit D in the official minutes.**

Ayes: Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

APPROVAL OF MOLINE-COAL VALLEY SCHOOL DISTRICT'S DISCIPLINE IMPROVEMENT PLAN

A motion was made by Chet DeSmet, seconded by Maria S. Trigueros, that the Board of Education approve the Moline-Coal Valley School District's Discipline Improvement Plan, as presented. **See Exhibit E in the official minutes.**

Ayes: Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

APPROVAL OF NEW JOB DESCRIPTION – DISTRICT EARLY CHILDHOOD-PRIMARY SPECIALIST

A motion was made by Audrey Adamson, seconded by Kate Schaefer, that the Board of Education approve the new job description for the District Early Childhood-Primary Specialist to support balanced instructional programs for early childhood students. **See Exhibit F in the official minutes.**

Ayes: Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

APPROVAL OF NEW JOB DESCRIPTION – MIDDLE SCHOOL LEAD TEACHER & PROBLEM-SOLVING SPECIALIST

A motion was made by Andrew Waeyaert, seconded by Chet DeSmet, that the Board of Education approve the new job description for the District Middle School Lead Teacher & Problem-Solving Specialist. **See Exhibit G in the official minutes.**

Ayes: Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

REPORTS, REQUESTS AND OPEN DISCUSSION**Superintendent's Report**

Dr. Rachel Savage, Superintendent of Schools, stated that this week marks spring parent teacher conferences. They will take place Thursday, February 16 in the afternoon and Friday, February 17 in the morning. Dr. DeBaene noted that the partnership that was developed last year with the City of Moline has expanded. Dr. DeBaene, Assistant Superintendent for Secondary Teaching and Learning stated there will be an intergovernmental agreement on the February 27 agenda for approval.

Dr. Savage then noted the Portrait of a Graduate process will be soon gathering 100 stakeholders to build a unifying collective vision for our District. These events will take place on March 14, March 28, April 25, and May 17 in the Moline High School Cafeteria.

Open Discussion

Ava Saucedo-Serra, Student Advisory Board Member, shared concerns regarding the ongoing fights occurring at Moline High School. Ms. Saucedo-Serra noted she sees how hard Christopher Moore, Principal of Moline High School, as well as security staff members are working to keep everyone safe, but believes there needs to be more security on staff. Ms. Waldron-Smith thanked Ms. Saucedo-Serra for bringing this issue to light and administration will look into how to improve the security at Moline High School.

Kate Schaefer, Board Member, stated it was brought to her attention that school board elections are during spring break for the Moline-Coal Valley School District. Ms. Schaefer is encouraging teachers to do early voting if they will be out of town during this time.

Ms. Waldron-Smith reviewed the Superintendent Evaluation timeline.

A motion was made by Andrew Waeyaert, seconded by Maria S. Trigueros, that the Board of Education go into Closed Session. Time: 6:57 p.m.

CLOSED SESSION

(to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the District)

A motion was made by Chet DeSmet, seconded by Kate Schaefer, that the Board of Education Return to Open Session. Time: 7:26 p.m.

A motion was made by Andrew Waeyaert, seconded by Audrey Adamson, that the Board of Education approve the appointment of Mr. Vincent Gallo to the position of Chief Financial Officer, Comptroller, and Treasurer for the Moline-Coal Valley School District, effective for the 2023-2024 school year.

Ayes: Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Kate Schaefer, Chet DeSmet, Erin Waldron-Smith

Nays: None

Absent: Justin Anderson

A motion was made by Andrew Waeyaert, seconded by Maria S. Trigueros, that the Board of Education meeting be adjourned. Time: 7:27 p.m.

President

Secretary

B.Minutes of the Closed Session of the Regular Board of Education Meeting of February 13, 2023

4.Communications, Public Comment and Participation

5.District Facilities Presentation - Dave McDermott & Dr. Rachel Savage

6.Social Studies Update - Dr. Matt DeBaene & Dr. Brian Prybil

7.Consent Agenda

13

Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

7. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A–L as presented:

A. Employment – Certified Staff

- 1) the temporary employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Moore, Mary
Counselor, Wilson Middle School
M.A. Degree, Western Illinois University
To serve on a regular contract basis
Two years previous experience

- 2) the temporary employment of the following named certified substitute teachers for the 2022-2023 school year with wages in accordance with District schedules:

Brown, Garrett
Linden, James
Morrell, Madeline
Stevenson, Anne
Woods, Jackson

B. Appointment to Differential Assignment – Certified Staff

the appointment of the following named certified staff member to differential assignment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Resler, Kimberly	Team Leader Grade 8 (Black)	Wilson

C. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Lamphier, Trent	Social Studies	High School	End of the 2026-2027 school year

D. Resignation/Termination – Certified Staff

the resignation/termination from employment of the following named certified staff member effective at the end of the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Alegre, Maria	Academic Recovery Co-Teacher	Lincoln-Irving
Bybee, Sarah	Counselor	Wilson
Ferris, Jeremy	Instrumental Music	John Deere
Walljasper, Myka	Grade 5	Franklin

E. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Brown, Aaron	Special Ed Para	Wilson	02/22/23
Douglas, Keonna	Lunchroom Aide	Butterworth	02/21/23
Roche, Mike	Campus Attendance Supervisor	High School	03/01/23
Zeroual, Aziza	Lunchroom Aide	Butterworth	02/21/23

- 2) the temporary employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Crawford, Amy	Classroom Para	Hamilton	02/28/23
Underwood, Bryan	1:1 Special Ed Para	Franklin	02/22/23

- 3) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Sizemore, Johnathan	Custodian
Waydeman, Shelby	Custodian

F. Transfer/Reassignment

- 1) the transfer of Mark Reed from the 2nd Shift Custodial position at Hamilton Elementary to the 2nd Shift Custodial position at Butterworth/Deere, effective February 21, 2023.
- 2) the transfer of Sara Versluis from the 2nd Shift Custodial position at Roosevelt/Deere to the 2nd Shift Custodial position at Hamilton, effective March 1, 2023.

G. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of an intermittent family medical leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
St. Dennis, Jennifer	Custodian	Logan	Beginning 03/18/23 and lasting intermittently for 60 days

H. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Roche, Mike	Hall Security	High School	02/28/23

I. Payments for Board Approval

approval of payments:

Fund 1 Educational	354,308.41
Fund 2 Operations & Maintenance	131,962.73
Fund 3 Debt Service	0.00
Fund 4 Transportation	73,444.34
Fund 5 Retirement	0.00
Fund 6 Capital Projects	102.22
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	19,161.26
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	76.68
Fund 11 Student Activity	<u>21,782.23</u>
TOTAL	600,837.87

See Attachment No. 1.

J. Freedom of Information Act Requests

No Freedom of Information Act Requests have been received since that last regularly scheduled meeting.


K. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Bicentennial Elementary fields for baseball practices and scrimmages by the Moline Blackhawks from March 1, 2023 through October 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$52/hour.
- 2) Moline High School P.E. Facility on Saturday, March 11, 2023 from 9:00 a.m. until 1:00 p.m. by the Quad City Officials Association (QCOA) for a baseball umpire clinic. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. Building rental fees are to be waived.
- 3) Bartlett Performing Arts Center Band Room on April 3, 10, 17, May 1, 8, 15, 22, June 5, 19, and July 10, 2023 from 7:00 p.m. until 9:00 p.m. by the Big River Brass Band for rehearsals. Building rental fees as stated in the contract.
- 4) Moline High School Freshman football field from April 17, 2023 to May 22, 2023 from 6:00 p.m. to 7:00 p.m. by the Moline Parks and Recreation Department along with the Moline High School Football and Moline Youth Football for a spring flag football camp.
- 5) Coolidge Gymnasium from May 9 through May 18, 2023 on Tuesdays and Thursdays from 5:30 p.m. until 10:00 p.m. by the Moline Parks and Recreation Department for Adult Volleyball. Building rental fees as stated in the contract.
- 6) Wharton Field House on Saturday, June 3 and Sunday, June 4, 2023 from 10:00 a.m. on June 3, 2023 until 3:00 a.m. on June 4, 2023 by 2023 Project Graduation for Project Graduation. Building rental fees are to be waived. Custodial fees will be billed in the amount of \$52 per hour on Saturday and \$60 per hour on Sunday.
- 7) Bartlett Performing Arts Center on May 12, 2024 from 9 a.m. until 6:00 p.m. by the Quad City Symphony Orchestra for a performance. Building rental fees as stated in the contract.

L. Approval to Purchase

- 1) that the Board of Education approve the purchase of workbenches with vices from Today's Classroom, Canton, Ohio, for use by the high school woodworking classroom at a cost of \$19,241.75. **See Attachment No. 2.**
- 2) that the Board of Education approve the purchase of tables, student desks, and chairs for Butterworth and Washington Elementary Schools from Paragon Commercial Interiors Inc., Davenport, Iowa, for a cost not to exceed \$100,000. **See Attachment No. 3.**

TO: Members of the Board of Education

FROM: Dr. Matthew DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: February 23, 2023

SUBJECT: Purchase of Workbenches with Vices for Moline High School

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested to purchase workbenches with vices for Moline High School.

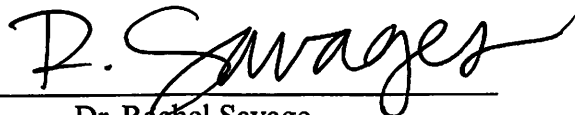
Facts: Considerable updates to the career and technical education curriculum, pathways, and resources have occurred at Moline High School. In continuous improvement, the woodworking classroom can benefit from new woodworking benches.

Three quotes were received and Today's Classroom has the quote with the best cost for features (four vices) and quality of materials.

Cost: A cost of \$19,241.75 is paid for through the curriculum budget.


Recommended Action: That the Board of Education approve the purchase of workbenches with vices from Today's Classroom, Canton, Ohio, for use by the high school woodworking classroom at a cost of \$19,241.75.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning 

DATE: February 23, 2023

SUBJECT: Purchase of Tables, Student Desks, and Chairs for Butterworth and Washington Elementary Schools

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Board of Education approval is requested to purchase student furniture for Butterworth and Washington Elementary Schools.

Facts: This is part of the multi-year plan we started last year in updating furniture at all schools. This year we have identified furniture at both Butterworth and Washington Elementary Schools. The rationale to finish these schools is based on the fact that last year's purchase of furniture covered about half the classrooms in these two buildings. Along with the HVAC upgrades to Butterworth this past summer and the upgrades happening to Washington this summer. The total funds available this year will allow us to fully furnish both of these elementary schools. It is the hope, if future funds become available, to allow the District to repeat this process next year for other buildings. This multi-year plan could allow most of the elementary buildings to be similar to Franklin and Hamilton elementary buildings in terms of furniture. Therefore, the administration recommends the Board of Education approve the purchase and delivery of tables, student desks, and chairs for Butterworth and Washington Elementary Schools from Paragon Commercial Interiors Inc., Davenport, Iowa, for a cost not to exceed \$100,000.

Cost: The total cost for the purchase, delivery, assembly, and haul away for the various buildings will not exceed \$100,000. The District will pay \$55,000 out of the Ed Fund and the remaining \$45,000 will come from Title I funds.

Recommend Action: That the Board of Education approve the purchase of tables, student desks, and chairs for Butterworth and Washington Elementary Schools from Paragon Commercial Interiors Inc., Davenport, Iowa, for a cost not to exceed \$100,000.

Approved for Submission to the Board of Education




Dr. Rachel Savage
Superintendent of Schools

8. Approval of Intergovernmental Agreement with City of Moline

20

Recommended Motion: that the Board of Education approve the Intergovernmental Agreement with the City of Moline for student internship opportunities. **See Attachment No. 4.**

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: February 23, 2023

SUBJECT: Approval of Second Intergovernmental Agreement with the City of Moline for Student Interns

Reason for Board Consideration: Board of Education approval is required in intergovernmental agreements.

Action Necessary: Approval of an Intergovernmental Agreement with the City of Moline to allow student interns in administrative services.

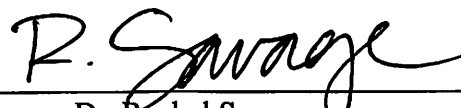
Facts: The goal of this Intergovernmental Agreement is to increase the work-readiness experiences for interested Moline High School students by offering a multifaceted internship program with various departments within the City of Moline and to increase a viable applicant pool for future positions and careers within the City of Moline. One intergovernmental agreement was entered with the city to have student interns in public works areas. This intergovernmental agreement is for administrative services such as executive, human resources, informational technology, finance, and community and economic development.

Through this Intergovernmental Agreement between the Moline-Coal Valley School District and the City of Moline, a three-tiered set of work-readiness experiences with the City of Moline would be offered to interested Juniors and Seniors attending Moline High School. The experiences would include exposure to five different city administrative services, the completion of certain work-readiness certifications, résumé and job interview preparation and support, and the possibility of future full-time paid employment with the City of Moline.

Cost: There is no cost for adopting this Intergovernmental Agreement with the City of Moline.

Recommended Action: That the Board of Education approve the Intergovernmental Agreement with the City of Moline for student internship opportunities.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF MOLINE AND
MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40
REGARDING THE ADMINISTRATIVE INTERNSHIP PROGRAM**

This Intergovernmental Agreement (“**Agreement**”) is made as of the date the last of the undersigned parties executes it (“**Effective Date**”), by and between the City of Moline, an Illinois home rule municipal corporation (“**City**”) and the Moline Coal Valley School District No. 40, an Illinois body corporate and politic (“**School District**”). Collectively, the City and the School District may, for convenience purposes only, be hereinafter referred to as the “**Parties**” or, either individually, as a “**Party**.”

RECITALS

WHEREAS, the City is an Illinois home rule municipal corporation located in the City of Moline, Rock Island County, Illinois, and having its principal office at 619 16th Street, Moline, Illinois 61265; and

WHEREAS, the School District is an Illinois school district located in the City of Moline, Rock Island County, Illinois, duly organized, existing and created under the laws of the State of Illinois, having the rights, powers and authority set forth in the Illinois School Code, 105 ILCS 5/1 *et seq.*, and other statutes of the State of Illinois, and having its principal office at 619 11th Avenue, Moline, Illinois 61265; and

WHEREAS, the School District operates, *inter alia*, Moline High School (“**School**”), located at 3600 Avenue of the Cities, Moline, IL 61265; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance; and

WHEREAS, the Parties are mutually desirous of collaborating to establish an internship program, generally described as providing exposure to, education, training, and seasonal paid internship opportunities across a variety of administrative disciplines within the City’s Executive, Human Resources, Information Technology, Finance and Community and Economic Development Departments for participating junior and senior students attending or recently graduated from the School through an incremental, three-tiered set of work-readiness experiences at the City, subject to the terms and conditions in this Agreement and as more particularly set forth herein (collectively, the “**Administrative Internship Program**”); and

WHEREAS, the Administrative Internship Program is of mutual interest to the City and the School District, and is consistent with the instructional, scholarship and skills-training objectives of the School District and the City’s desire to encourage students to explore and consider careers in municipal government;

WHEREAS, the Parties desire the Administrative Internship Program to occur on City Property, be funded by the City, and be subject to the term and conditions of this Agreement; and

WHEREAS, the City and the School District have concluded that it is in the best interests of the Parties to enter into this Agreement to make clear all duties, obligations and rights between the Parties with respect to the Administrative Internship Program; and

WHEREAS, the Parties intend that the foregoing Recitals be incorporated into, and be deemed material and integral terms, conditions and provisions of this Agreement.

NOW THEREFORE, in consideration of the premises, mutual covenants and promises set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **INCORPORATION OF RECITALS AND EXHIBITS.** The statements, representations, covenants and recitations set forth in the foregoing recitals are integral and material to this Agreement and are incorporated into and made a part of this Agreement as though they were fully set forth in this Section 1.
2. **OVERVIEW AND PURPOSE OF THE ADMINISTRATIVE INTERNSHIP PROGRAM.**
 - a. **Purpose.** The purpose of the Administrative Internship Program is to provide opportunities for participating School students to gain hands-on experience and build their resumes in a variety of fields while simultaneously enhancing the viable applicant pool for future jobs and careers within the City.
 - b. **Administrative Internship Program Description.** The Administrative Internship Program description is attached as Exhibit 1 to this Agreement and may be revised from time to time by the parties without further action by the City or the School District except if such revisions result in additional financial obligations to either party.
3. **EMPLOYMENT STATUS.** Each Student Intern shall remain an employee of the City at all times while participating in the program and working for the City. Student Intern hours of work may not exceed 1000 in any calendar year. The Student Intern shall be subject to the administration, supervision, and control of the City during the internship period. The City shall at all times be considered the Student Intern's employer and the City shall retain direction and control of the work and conduct of the Student Intern and shall be solely responsible for payment and provision to the Student Intern of compensation and any other benefits, including overtime, to which the Student Intern may be entitled as a temporary or seasonal employee of the City. The City is responsible for making necessary tax and other withholdings from the Student Intern's pay, and for making all necessary tax and other employment-related payments and filings. The Student Intern shall be covered by the City's worker's compensation insurance. The City may discharge any intern from employment for performance or behavior inconsistent with the program or employment

with the City. The City will promptly notify the School District of its action and provide the basis for the decision to discharge.

4. **ACCESS TO RECORDS.**

- A. Student Records. The Parties acknowledge and agree that all student, personnel, medical, and School District-related business records generated by School District employees or students shall be the property of the School District and shall be maintained at the School District in accordance with all applicable State and Federal laws and regulations. The Parties agree to comply with all state and federal laws governing the handling of records, including, but not limited to, the Illinois School Student Records Act (105 ILCS 10/1 *et seq.*), the Illinois Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1 *et seq.*), the federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 C.F.R. Part 99), Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164), the Illinois Personnel Records Review Act (820 ILCS 40/1 *et seq.*), and all rules and regulations governing the release of student, personnel, and medical records. To the extent that the City has access to student records generated by the School District, it shall not divulge such records to any person or entity who is not a party to this Agreement without the School District's consent or as otherwise permitted or required by law. Notwithstanding the termination of this Agreement for any reason, the confidentiality provisions of this paragraph will continue in full force and effect following such termination.
- B. City Records. The Parties acknowledge and agree that all records generated by the Student Intern in connection with the performance of services under this Agreement shall be the property of the City and shall be maintained by the City in accordance with all state and federal laws and regulations governing the release of these records. In accordance with law, all records generated and maintained solely by the Student Intern and the City shall not constitute student records.

5. **TERMINATION.** Either party may terminate this Agreement at any time by providing the other party with at least sixty (60) days prior written notice of such termination. In addition, the Parties may terminate this Agreement by mutual consent and agreement.

6. **INSURANCE.**

- A. The City and School District agree that they will each obtain and maintain, at all times during the term of the Agreement, liability insurance policies, including coverage for automobile liability, personal injuries and property damage, issued by a company or companies authorized to do business in Illinois, licensed by the Department of Insurance of Illinois, with an "A-5" or better rating in the current edition of Best's Key Rating Guide, with contractual coverage containing agreements to defend, indemnify and hold harmless as set

forth in the section below, and in no event will such policies have less than the following coverage:

- i. Comprehensive general liability in the minimum amount of One Million Dollars (\$1,000,000.00) each occurrence and One Million Dollars (\$1,000,000.00) aggregate, as applicable, combining single limit, bodily injury and property damage.
- ii. A One Million Dollar (\$1,000,000.00) general liability umbrella coverage policy.
- iii. Comprehensive automobile liability of not less than One Million Dollars (\$1,000,000.00) for bodily injury and property damage.
- iv. Workers' Compensation not less than the statutory minimum and Employer's Liability Insurance not less than One Hundred Thousand Dollars (\$100,000.00) per occurrence for all of its employees, in strict compliance with state law, and will be solely responsible for accounting for, reporting and paying all costs in connection therewith.

- B. Each party may satisfy the insurance obligations herein through a self-insured intergovernmental risk pool or agency or through the party's self-insurance.
- C. All such policies in which either Party is a named insured shall name the other Party's members, employees, agents, and volunteers as additional insureds.
- D. The Parties shall furnish one another with certified copies of policies evidencing such insurance coverage and all certificates in connection with this Agreement each year in which the Agreement is in effect.
- E. The policies shall provide that the policies will not be terminated, canceled or materially changed without ten (10) days advance written notice to the other Party to the Agreement. Any such payment made will be reimbursed by the other Party upon demand.

7. **MUTUAL INDEMNIFICATION.** To the fullest extent permitted by law, each Party shall indemnify, defend and hold harmless the other Party, their governing Boards, members, officers, employees, agents, representatives and volunteers, in their individual and official capacities (collectively, "**Indemnitees**"), from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, fee, interest, cost and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by Indemnitees arising from, incident to, connected with or growing out of any wrongful or negligent act or omission of the other Party, or of any employee, agent, representative, contractor, or volunteer thereof (collectively, the "**Indemnitor**"), acting within the scope of their authority and related to the performance of this Agreement. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory

immunities and/or privileges of the Parties and/or any of their respective officials, officers, employees, volunteers and or/agents. Notwithstanding any provisions herein to the contrary, the insurance company, self-insurance pool, risk pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 75 ILCS § 10/1-101 *et seq.*

8. **NOTICE.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, or (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise provided in this Agreement, notices shall be deemed received after the first to occur of (a) the date of actual receipt; or (b) the date that is one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (b) the date that is three (3) business days after deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party to this Agreement shall have the right to change the address or the addressee, or both, for all future notices and communications to them, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the City shall be addressed to, and delivered in duplicate at, the following address:

City of Moline
619 16th Street
Moline, Illinois 61265
ATTN: Bogdan Vitas, Jr., City Administrator

With a copy to: Margaret Kostopulos
Ancel Glink, P.C.
140 S. Dearborn Street, 6th Floor
Chicago, IL 60603
Email: mkostopulos@ancelglink.com

Notices and communications to the School District shall be addressed to, and delivered at, the following address:

Moline Coal Valley School District No. 40
619 11th Avenue
Moline, Illinois 61265
ATTN: Rachel M. Savage_

With a copy to: Dave McDermott

9. **DURATION.** This Agreement shall be in effect from the date the last of the undersigned parties signs it and shall remain in effect until July 31, 2024 unless earlier terminated as provided herein. This Agreement will automatically renew for successive one (1) year periods beyond the date aforementioned unless otherwise terminated by either party as contained in Section 5 above.
10. **ASSIGNMENT.** Neither Party may assign or subcontract its rights or obligations under this Agreement, either in whole or in part, without the prior written consent of the other Party, which shall not be unreasonably withheld or delayed. Furthermore, no assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.
11. **WAIVER.** No term or provision of this Agreement shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. A waiver by either of the Parties of any of the covenants, conditions or agreements to be performed by the other hereunder shall not be construed to be a waiver of any succeeding breach thereof.
12. **GOVERNING LAW.** This Agreement shall be governed by, and enforced in accordance with, the laws of the State of Illinois, which are incorporated herein. Any suit brought to enforce the provisions of this suit shall be filed in the circuit court of Rock Island County, Illinois.
13. **RIGHTS CUMULATIVE.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.
14. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.
15. **AMENDMENTS AND MODIFICATIONS.** No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by all parties to this Agreement in accordance with all applicable statutory procedures.
16. **SAVINGS CLAUSE.** If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, the remaining parts or portions of this Agreement shall remain in full force and effect.
17. **HEADINGS NOT CONTROLLING.** The headings in this Agreement are for reference purposes only and shall not be construed as a part of this Agreement.

18. **RELATIONSHIP.** Nothing contained in this Agreement will be deemed to alter or modify the relationship between the Parties as it existed prior to the Effective Date of this Agreement, or to cause any Party to be responsible in any way for the actions, liabilities, debts, or obligations of the other Party in any manner other than as set forth explicitly in this Agreement.
19. **FURTHER ASSURANCES.** The Parties hereto agree to make, execute and deliver all further instruments and documents reasonably necessary or proper to fully effectuate the terms, covenants and provisions of this Agreement. All provisions of this Agreement shall be carried out and discharged in full compliance with all applicable local, state and federal laws.
20. **SIGNATORIES.** The individuals whose signatures are affixed to this Agreement in a representative capacity represent and warrant that they are authorized to execute the Agreement on behalf of and to bind the entity on whose behalf his or her signature is affixed.
21. **AUTHORITY TO EXECUTE.** The Parties each hereby warrant and represent to one another that the persons executing this Agreement on their respective behalves have been properly authorized to do so, and further that each has the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement.
22. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which, when executed, shall constitute an original document, which together shall constitute one and the same instrument.
23. **FACSIMILE SIGNATURES.** This Agreement shall be binding on the Parties through facsimile signatures.

IN WITNESS WHEREOF, the Parties have caused this instrument to be executed under the seals of their undersigned representatives with binding authority, as of the Effective Date:

CITY OF MOLINE

By: _____

Date: _____

Title: _____

MOLINE-COAL VALLEY SCHOOL DISTRICT NO.40

By: _____

Date: _____

Title: _____

9.Approval of Letter of Agreement with University of Northern Iowa

30

Recommended Motion: that the Board of Education approve the Memorandum of Understanding between Northern Iowa and the Moline-Coal Valley School District. **See Attachment No. 5.**

LETTER OF AGREEMENT

Between

UNIVERSITY OF NORTHERN IOWA and MOLINE-COAL VALLEY COMMUNITY
UNIT SCHOOL DISTRICT #40
for STUDENT TEACHING/INTERNSHIPS

1. Scope of Agreement

This letter of agreement sets forth the role, responsibilities, and rights of personnel associated with the Moline-Coal Valley Community Unit School District #40, Moline, Ill, (the district) personnel associated with the University of Northern Iowa (The University) and of any student teacher enrolled in the university, while such teacher education major is assigned as a student teacher in the District.

2. Options for Student Teachers

Student teachers must register for a full semester experience in student teaching. Students seeking additional endorsement may register for four (4) hours of credit. Student teachers are responsible for transportation and housing.

3. Placement of Student Teachers

Placement of student teachers shall be accomplished on a cooperative basis between the University and District.

Placement shall be initiated by the University coordinator upon completion of an application from each student teacher setting out his/her qualifications/backgrounds and the assignment(s) needed to meet certification, endorsement, and approval area standards. The District reserves the right to refuse assignment to any given student teacher. However, said decision shall not be based on race, creed, color, sex, national origin, disability, age, religion, veteran status, or any basis protected by law.

4. Termination or Change of Assignment

The University coordinator may, for good cause, terminate or change the assignment of any student teacher. Prior to reaching such a decision, the University coordinator shall consult with the District's cooperating teacher and all other concerned parties regarding the reason(s) for termination or change of assignment.

5. Supervision of Student Teaching

A member of the University faculty or selected University practitioners/administrators will serve as the coordinator of the student teaching program for the purpose of administering the program and supervising/evaluating the student teachers in cooperation with the cooperating teachers. The cooperating teachers shall guide and direct the students.

The identification and selection of qualified cooperating teachers, shall be made by the District. The student teachers shall be subject to the personnel policies and procedures applicable to certified employees of the District. Student teachers should not be used as substitute teachers.

6. Evaluations

Evaluations of the student teachers shall be a shared responsibility. The cooperating teacher, college supervisor, and others knowledgeable about the performance of the student teacher shall be involved. Evaluation is comprehensive, continuous, specific, and individualized. Mid-term and final evaluation conferences are necessary. The student teacher, cooperating teacher, and college supervisor shall participate. The cooperating teacher and college supervisor shall collaborate in the preparation of the final evaluation, which shall be provided to the University coordinator in a timely fashion. The University coordinator is responsible for assigning academic credit including grade.

7. Compensation to Cooperating Agency

The University agrees to pay a stipend to the cooperating teacher for the student teaching placement. Payment is made by the University to the cooperating teacher at the completion of the student teaching assignment as indicated on the student teaching placements form completed by the District.

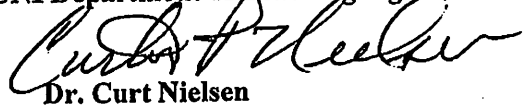
8. Continuation of Contract

This agreement will be valid for a period of three full academic years commencing 8/1/2023 – 7/31/2026. Both the District and the University agree that placement of student teachers will depend on availability of cooperating teachers and student teachers who mutually accept their responsibilities during this time period.

APPROVED:

District Representative Signature

Head, UNI Department of Teaching Signature



Dr. Curt Nielsen

Print Name

Print Name

CURTIS R. NIELSEN

Head Department of Teaching

Position

Position

Date

Date

2/17/23

10. Reports, Requests and Open Discussion

- A. Superintendent's Report
- B. Financial Reports

11. *CLOSED SESSION*****

(to hold a discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 and to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District)

12. Return to Open Session

13. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.