

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, January 9, 2023, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, January 9, 2023

Join from a device:

Please click this URL to
join. <https://us02web.zoom.us/j/87616259788?pwd=YIR3ZWNRbks2UEFuWUIJVFPQRWdPQT09>
Passcode: 598385

Or One tap mobile:

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Or join by phone:

Dial:

US: +1 309 205 3325 or +1 312 626 6799 7 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900
6833

Webinar ID: 876 1625 9788

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, January 09, 2023, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. The Moline-Coal Valley School District follows the guidance of the Illinois Department of Public Health and the Illinois State Board of Education.

1. Opening of Meeting - Roll Call

2. Recitation of Pledge of Allegiance

3. Approval of Minutes

A. Minutes of the Open Session of the Regular Board of Education Meeting of
December 12, 2022

3

The meeting of the Board of Education was called to order by Board President Erin Waldron-Smith at 6:48 p.m. at the Wilson Middle School, 1301 48th Street, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer, Andrew Waeyaert, Erin Waldron-Smith

Absent: None

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

RECITATION OF OATH OF OFFICE FOR STUDENT BOARD OF EDUCATION MEMBERS

Moline High School students Corryn Holmes and Ava Saucedo-Serra read their oath of office with Board President Erin Waldron-Smith. Student Advisory Board Members were then seated.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting of November 14, 2022 were presented for approval as presented.

A motion was made by Andrew Waeyaert, seconded by Chet DeSmet, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of November 14, 2022 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

There was no public comment.

PUBLIC HEARING – TAX LEVY

The public hearing on the Resolution for the 2022 Tax Levy was opened by President Erin Waldron-Smith at 7:25 p.m. There was no public comment regarding the Resolution for the 2022 Tax Levy. The public hearing relative to the 2022 Tax Levy was closed at 7:26 p.m.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items A through R as presented:

A. Employment – Certified Staff

- 1) the temporary employment of the following named certified substitute teachers for the 2022-2023 school year with wages in accordance with District schedules:

Bird, Daniel
Jones, Nichole
Milon, Marissa
Mutum, John
Neff, Kailan

Pena, Anthony
 Rumler, Shelly
 VandeGeest, Nicolaas
 Williams, Todd (Substitute Principal)

- 2) the temporary employment of the following named Certified Hourly Instructor for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Emrich-Muise, Jacob	Homebound Instructor	Varied

B. Salary Reclassification – Certified Staff

a change in salary classification for the following certified staff effective the second semester of the 2022-2023 school year:

Reed, Kayla from M.A. to M.A. +30

C. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Palen, Brittnee	Grade 1	Washington	Beginning approximately 04/24/23 and lasting through the end of the 2022-2023 school year

D. Appointment to Differential Assignment – Certified Staff

the appointment of the following named certified staff member to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Brems, Alyssa	Safety Supervisor (.50)	Wilson
Harmes, Erik	Head Gr. 10 Girls Soccer (.25)	High School
Whiteman, Charles	Head Gr. 10 Girls Soccer (.75)	High School

E. Appointment to Additional Assignment – Certified Staff

- 1) the appointment of the following named certified staff member to Sixth Assignments at Moline High School for the second semester of the 2022-2023 school year:

<u>Name</u>	<u>Department</u>
Peterson, Brian	English

- 2) the appointment of the following named certified staff members to partial overload assignments for course coverage at John Deere Middle School for the first semester of the 2022-2023 school year:

<u>Name</u>	<u>Department</u>
Anderson, Rebecca	Health
Epperly, Annette	Health
Potter, Chad	Health
Vroman, Jacob	Health
Woods, Matt	Health
Zacharewicz, Kate	Health

F. Resignation/Termination – Certified Staff

the resignation/termination of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Easley, Jolene	Language Arts	Wilson	01/27/23

G. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Mesick, Carolyn	Library/Media Specialist	High School	End of the 2022-2023 school year
Ruthey, Tamara	Pre-K-5 Instructional Coach	Bicentennial	End of the 2026-2027 school year

H. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Schnepple, Barbara	Payroll Accountant	Allendale	01/01/23
Taylor, Mona	Hall Security	John Deere	12/13/22

- 2) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Hartley, Ann	Classroom Paraprofessional

Nicholson, Carter Custodian
 Pelletier, Elizabeth Classroom Paraprofessional

- 3) the temporary employment of the following named non-staff members as interpreter for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Language</u>
Diabira, Maya	French, Sonike
Gamon, Amavi	French, Ewe, Mina

I. Transfer/Reassignment

the transfer of Darrell Steele from the 2nd Shift Custodial position at Hamilton Elementary to the 2nd Shift Custodial position at Wilson Middle School, effective December 16, 2022.

J. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Timm, Cindy	Custodian	Bicentennial	08/31/23

K. Payments for Board Approval

approval of payments:

Fund 1 Educational	1,995,142.28
Fund 2 Operations & Maintenance	151,679.16
Fund 3 Debt Service	0.00
Fund 4 Transportation	123,845.58
Fund 5 Retirement	223,858.95
Fund 6 Capital Projects	1,654,435.38
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	188,609.91
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	858,334.55
Fund 11 Student Activity	<u>29,181.20</u>
TOTAL	5,350,972.06

See Exhibit A.

L. Freedom of Information Act Requests

- 1) A Freedom of Information Act Request was received from Databid requesting the bid opening tabulation or apparent low bidder on the MHS Kitchen Ceiling Replacement and MHS East Gym Painting. The District has responded to this request.
- 2) A Freedom of Information Act Request was received from SmartProcure requesting any and all purchase records from 08/29/22 to current. The District has responded to this request.

M. Acceptance of Gifts

- 1) A donation in the amount of \$10,000 from the Ontiveros Family Fund. The donation will be split between the Moline High School Wrestling program and the Moline High School Shipley track.
- 2) A donation in the amount of \$1,000 from Tyson Fresh Meats. The donation will be used to enhance programming in the Moline-Coal Valley School District.
- 3) A donation in the amount of \$1,400 from Curnyn Construction Co., Geneseo, Illinois, to be used towards the Share Joys program at Moline High School.

N. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

Washington Elementary School Gymnasium by Moline Youth 2nd & 3rd Grade Basketball Team for basketball practices on Wednesdays beginning January 4 through February 22, 2023 from 5:30 until 7:00 p.m. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.

O. Engage Services

- 1) that the Board of Education engage the services of Battelle for Kids, Hilliard, Ohio, in the development and creation of a Portrait of a Graduate, at a total one-time cost of \$20,300. **See Exhibit B.**
- 2) that the Board of Education engage the services of Spring Forward Learning Center based out of Rock Island, Illinois, to provide elementary student programming during the 2023 summer at the cost of \$45,000. **See Exhibit C.**
- 3) that the Board of Education award the bid for the carpet installation in the west locker rooms and training room at Wharton Field House, to Floorcrafters, Inc., Moline, Illinois, for a total cost of \$15,825. **See Exhibit D.**
- 4) that the Board of Education engage the services of Legat Architect, Moline, Illinois, for the architectural design services for an enhanced secure entrance as well as tuck-pointing of the north fascia at Moline High School for the cost of \$29,000. **See Exhibit E.**

P. Approval to Purchase

that the Board of Education approve the purchase of up to 350 student licenses in Waterford Smart Start, Early Reading and Early Math, and nine professional development sessions from Waterford, West Jordan, Utah, at a cost not to exceed \$34,980. **See Exhibit F.**

Q. Award of Bid

that the Board of Education award the bid for a 36-month Internet services agreement for 5gbs of bandwidth to Mediacom, Moline, Illinois, the lowest corresponding bidder, at an annual cost of \$18,000 contingent upon the Federal E-Rate program reimbursement approval (estimated cost of \$3,600 after the Federal E-Rate program reimbursement). **See Exhibit G.**

R. Amended Professional Services

that the Board of Education amend the architectural services agreement of Shive-Hattery, Bettendorf, Iowa, to include the design cost for the parking lot resurfacing at Horace Mann for \$20,900. **See Exhibit H.**

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education approve the actions contained in Consent Agenda items A through R as presented.

Ayes: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Erin Waldron-Smith

Nays: None

APPROVAL OF RESOLUTION FOR 2022 TAX LEVY

A motion was made by Justin Anderson, seconded by Maria S. Trigueros, that the Board of Education of Moline-Coal Valley School District No. 40, Rock Island County, Moline, Illinois, adopt the Resolution approving the official Tax Levy as listed. **See Exhibit I in the official minutes.**

Ayes: Justin Anderson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Erin Waldron-Smith

Nays: None

APPROVAL OF RESOLUTION FOR 2022 TAX ABATEMENT

A motion was made by Justin Anderson, seconded by Kate Schaefer, that the Board of Education approve the Resolution abating all of the property taxes heretofore levied for the year 2022 to pay debt service on the General Obligation School Bonds (Alternative Revenue Source), Series 2018 of Community Unit School District Number 40, Rock Island County, Illinois. **See Exhibit J in the official minutes.**

Ayes: Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Justin Anderson, Erin Waldron-Smith

Nays: None

REPORTS, REQUESTS AND OPEN DISCUSSION**Superintendent's Report**

Dr. Rachel Savage, Superintendent of Schools, reminded the Board that the Board of Education previously approved a new Superintendent evaluation tool and at the January 9, 2023 Board meeting, there will be a virtual training for this new tool.

Open Discussion

Student advisory board members each shared some information about themselves. Ms. Holmes stated she is the President of Minority Leaders of Tomorrow at Moline High School. She and Ms. Saucedo-Serra shared some information on the annual Share Joys event stating it is a great opportunity for students to raise money to give back to their community, and described how their two student groups held a charity dance for Share Joys. Dr.

Savage noted that Share Joys dollars stay in or community and will clothe 355 students this year. Dr. Savage thanked Ms. Holmes and Ms. Saucedo-Serra for their student leadership.

Board President Erin Waldron-Smith shared information about the recent trip to Chicago for the School Board conference for board members and administration. Ms. Smith stated she is hoping to be able to have a work session in the future to discuss the equity training in depth. Ms. Waldron-Smith thanked those in the community who have picked up a packet to run in the upcoming election in April 2023.

Financial Reports

Mr. McDermott stated this is the first financial reports since the Annual Financial Report in October. Mr. McDermott asked Board members to let him know if they had any questions.

A motion was made by Kate Schaefer, seconded by Andrew Waeyaert, unanimously carried, that the Board of Education meeting be adjourned. Time: 7:35 p.m.

President

Secretary

4. Communications, Public Comment and Participation

5. Consent Agenda

11

Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

5. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A–P as presented:

A. **Employment – Certified Staff**

- 1) the temporary employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Claus, Lauren

Health, John Deere

B.A. Degree, Northern Illinois University

To teach on a temporary contract basis

One-year previous teaching experience in the Moline-Coal Valley School District

Shattuck, Heather

Language Arts, Wilson

M.A. Degree, Western Illinois University

To teach on a temporary contract basis

Eighteen years previous teaching experience in another district

- 2) the temporary employment of the following named Certified Substitute Teachers for the 2022-2023 school year with wages in accordance with District schedules:

Jordan, Stephanie (Substitute Principal)

Tschoop, Alexander

- 3) the temporary employment of the following named Certified Hourly Instructor for the 2022-2023 school year with wages in accordance with District schedules:

Name

Position

Location

Pena, Anthony

ELL Certified Hourly Instructor

Washington

B. **Salary Reclassification – Certified Staff**

a change in salary classification for the following certified staff effective the second semester of the 2022-2023 school year:

Budka, Michael from B.A. to B.A. +15

Johnson, Maggie from B.A. to B.A. +15

Myers, Tawny from B.A. +15 to M.A.

Seckman, MacKenzie from B.A. to B.A. +15

C. Resignation from Differential Assignment – Certified Staff

the resignation of the following named certified staff members from differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Wages, Timmy	Head Grade 9 Baseball (.50)	High School

D. Appointment to Differential Assignment – Certified Staff

the appointment of the following named certified staff member to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Budka, Michael	Head Grade 9 Baseball (.25)	High School
DeJaynes, Trevor	Head Grade 9 Baseball (.25)	High School
Parker, Lauren	Asst. Girls Varsity Soccer (.25)	High School

E. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Petersen, Teri	Special Ed Teacher	Bicentennial	End of the 2026-2027 school year

F. Employment – Educational Support Personnel

1) the temporary employment of the following named educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Boyer, Aliyah	Peer Mentor – Student Worker	John Deere	10/10/22
Camba, Izabella	Peer Mentor – Student Worker	John Deere	10/10/22
Dejesus, Brisa	Peer Mentor – Student Worker	John Deere	10/10/22
Dowdell-Sims, Ke'Honesty	Peer Mentor – Student Worker	John Deere	10/10/22
Echols, Natalie	Peer Mentor – Student Worker	John Deere	10/10/22
Harvey, Noah	Peer Mentor – Student Worker	John Deere	10/10/22
Steagall, Kahlyn	Peer Mentor – Student Worker	John Deere	10/10/22
Verscha, Izabella	Peer Mentor – Student Worker	John Deere	10/10/22

2) the temporary employment of the following named substitute educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Barbosa, Antonia	Breakfast/Lunchroom Aide

English, Darla	Classroom Paraprofessional
Ernst, Alexis	Classroom Paraprofessional/Lunchroom Aide
Terry, Angelica	Breakfast/Lunchroom Aide
VanLandschoot, Isabelle	Classroom Paraprofessional

G. Transfer/Reassignment

- 1) the transfer of Susan Bennett from the 1st Shift Lead Custodial position at John Deere to the 2nd Shift Custodial position at Hamilton, effective January 03, 2023.
- 2) the transfer of Nathan Kelley from the 1st Shift Custodial position at ASPIRE at Moline High School to the 1st Shift Lead Custodial position at John Deere Middle School, effective January 03, 2023.

H. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Green, Colette	Special Education Para	Wilson	06/30/23

I. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Escobedo, Anita	Health Professional (RN)	High School	01/09/23
Maynard, Samuel	Bartlett Performing Arts Center Manager	High School	12/30/22

J. Payments for Board Approval

approval of payments:

- Fund 1 Educational
- Fund 2 Operations & Maintenance
- Fund 3 Debt Service
- Fund 4 Transportation
- Fund 5 Retirement
- Fund 6 Capital Projects
- Fund 7 Working Cash
- Fund 8 Tort Fund
- Fund 9 Life Safety Code
- Fund 10 Group Insurance
- Fund 11 Student Activity
- TOTAL

See Attachment No. 1.

K. Freedom of Information Act Requests

- 1) A Freedom of Information Act request was received from LocalLabs requesting electronic records of information related to current school board members. The District has responded to this request.
- 2) A Freedom of Information Act request was received from the United States Marine Corps requesting directory information for Moline High School juniors and seniors. The District has responded to this request in accordance with the Family Educational Rights and Privacy Act and District policy.

L. Acceptance of Gifts

- 1) A donation in the amount of \$5,000 from the Lowell N. Johnson Charitable Foundation as a contribution to fine arts enhancement for students in pre-K through 12th grade.
- 2) A donation in the amount of \$20,000 from the Lowell N. Johnson Charitable Foundation as a contribution to the Moline-Coal Valley School District.
- 3) A donation in the amount of \$155,000 from Lowell N. Johnson Charitable Foundation for the Lowell N. Johnson Scholarship Fund within the Moline-Coal Valley School District.

M. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Moline High School baseball diamond for baseball practices and scrimmages by the Moline Little League Baseball from March 1, 2023 through August 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$52/hour.
- 2) John Deere Middle School large diamond for baseball practices and scrimmages by the Moline Little League Baseball from March 1, 2023 through August 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$52/hour.
- 3) Wilson Middle School large diamond for baseball practices and scrimmages by the Moline Little League Baseball from March 1, 2023 through August 31, 2023. Compensation to be received only for custodial services required as a result of their program. If necessary, custodial fees will be billed at \$52/hour.
- 4) Coolidge Gymnasium on Saturday, March 4, 2023 from 12:00 p.m. until 4:00 p.m. and Saturday, March 11, 2023 from 12:00 p.m. until 4:00 p.m. by the Moline Little League Baseball for baseball tryouts. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. If necessary, custodial fees will be billed at \$52/hour.
- 5) Wharton Field House on Saturday, March 15 from 1:00 p.m. until 5:00 p.m. by the Moline Youth Basketball group for a basketball fundraiser. Compensation to be received in the amount of \$52/hour for custodial services.

- 6) Coolidge Gymnasium on Saturday, March 25, 2023 from 11:00 p.m. until 5:00 p.m. by the Moline Little League Softball for softball tryouts. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. If necessary, custodial fees will be billed at \$52/hour.
- 7) Wilson Middle School Auditorium on Wednesday, April 12, 2023 from 4:00 p.m. until 8:00 p.m. for the 2023 season kickoff for Moline Little League Softball. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. If necessary, custodial fees will be billed at \$52/hour.

N. Approval to Purchase

- 1) that the Board of Education approve the purchase of LEAD Moline devices for the graduating classes of 2027 (8th Grade), 2031 (4th Grade), and 2034 (1st Grade) from Bytespeed, Moorehead, Minnesota, for a total cost of \$301,875. **See Attachment No. 2.**
- 2) that the Board of Education approve the purchase of an HP backup server from Heartland Business Systems, Lisle, Illinois, for a total cost not to exceed \$28,000. **See Attachment No. 3.**


O. Engage Services

that the Board of Education engage the services of the Illinois Association of School Boards, Lombard, Illinois, for School Board Policy Customization service, for a one-time charge of \$9,200. **See Attachment No. 4.**

P. Approval of Change Order No. 1 – Capturing Kids’ Hearts

that the Board of Education approve the Change Order for Capturing Kids’ Hearts for an increased amount of \$500 for a total of \$10,500. **See Attachment No. 5.**

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning
Craig Reid, Director for Technology 

DATE: January 5, 2023

SUBJECT: Purchase of LEAD Moline Devices for Elementary/Middle Schools

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Approval is requested to purchase LEAD Moline devices for Graduating Classes of 2027 (8th Grade), 2031 (4th Grade), and 2034 (1st Grade).

Facts: The Educational Technology Department sent out quote requests for LEAD Moline Chromebooks through partner channels and the ILTPP (Illinois Technology Purchasing Program) for the LEAD Moline hardware cycle. We received eight responses from national resellers as shown in the attached table. The Educational Technology Department recommends the Lenovo 100e Gen2 model hardware due to our current stock of parts and our current student familiarity with this hardware in the student-led help desks at John Deere, Wilson, and Moline High School. Further, the Lenovo shown in the table as the lowest cost is a touchscreen device, causing an increase in part costs and a decrease in parts availability compared to our current parts closet for Lenovo non-touch.

Cost: The estimated quantity for the graduating classes of 2027 (8th Grade), 2031 (4th Grade), and 2034 (1st Grade) is 1,725 devices. Bytespeed in Moorehead, Minnesota, provided the lowest cost at \$301,875 for the recommended Lenovo 100e Gen2 hardware. Federal Title funds and the awarded Digital Equity Grant have been budgeted to pay for this purchase.


Recommended Action: That the Board of Education approve the purchase of LEAD Moline devices for the graduating classes of 2027 (8th Grade), 2031(4th Grade), and 2034 (1st Grade) from Bytespeed, Moorehead, Minnesota, for a total cost of \$301,875.

Approved for Submission to the Board of Education


Dr. Rachel Savage
Superintendent of Schools

Vendor	Make	Total Device Cost
Bytespeed	Lenovo 100e Gen2	\$301,875
Bytespeed	Lenovo 300e (touch)	\$263,720
CETL	NL72	\$407,725
Heartland	HP G9 EE	\$442,980
CDWG	Dell 3110	\$455,385
Bytespeed	Asus CR1100	\$537,850

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 
Craig Reid, Director for Technology

DATE: January 5, 2023

SUBJECT: Purchase of HP Backup Server for EdTech Data Center - Heartland Business Systems

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Approval is requested to purchase a datacenter server for backup infrastructure.

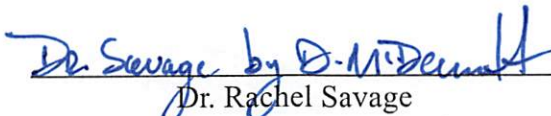
Facts: The District's backup solution includes hardware that allows us to store backup copies of our infrastructure on-premise and in a secure cloud, thus meeting the requirements for long-term and short-term backup of important systems. Doing so adds a level of security to our environment and fits into our incident response plan should there be damage to the datacenter or a successful breach of our important data.

The HP server hardware is the first component required for this critical infrastructure piece. The software and services portion of this project will be presented to the Board of Education for purchase in July of 2023. This hardware was vetted through the Illinois Technology Purchase Program (ILTPP), QUILT (national education contracts), and Sourcewell, all of which provide research on contracts for hardware and software. The attached table shows the results of the bids received.

Cost: Heartland Business Systems provided the lowest responsive cost that meets our desired specifications. The total cost for backup server hardware will not exceed \$28,000. Educational Technology funds will be used for this project.

Recommended Action: That the Board of Education approve the purchase of an HP backup server from Heartland Business Systems, Lisle, Illinois, for a total cost not to exceed \$28,000.

Approved for Submission to the Board of Education


Dr. Rachel Savage


Superintendent of Schools

Vendor	Make/Model	Cost
Heartland Business Systems	HP Apollo Gen 10	\$27,027
Dell - ReDesign	PowerProtect Backup Service ¹	\$62,467
Barracuda	Backup Appliance	\$36,621 ²

¹Dell ReDesign server component requires hybrid solution without secure cloud.

²Barracuda requires a proprietary backup appliance and secure cloud through Barracuda for an annual service fee.

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 
Craig Reid, Director for Technology

DATE: January 5, 2023

SUBJECT: Engage Services with IASB for Press Plus Subscription

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Approval is requested to engage services with IASB for Press Plus Services.

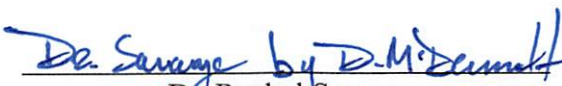
Facts: The District has partnered with the Illinois Association of School Boards (IASB) to host our school board policies and administrative procedures online. This service provides a searchable and user-friendly interface that increases our efficiencies in publishing school board policies and communicating changes in policy to our community.

An included service, called Press Plus, can be expanded to offer the District a mechanism to update policies using the IASB web interface, thus avoiding the need to manually convert PDF documents and store multiple copies of each policy. IASB requires a Policy Customization Review (one-time charge) to align our policies with the IASB environment, allowing us to make changes directly to the online Board Policy portal.


Cost: A one-time charge of \$9,200 is required for the Policy Customization Service that aligns our Board Policy to the IASB online environment. This one-time fee will be paid out of the Educational Technology accounts.

Recommended Action: That the Board of Education engage the services of the Illinois Association of School Boards, Lombard, Illinois, for School Board Policy Customization service, for a one-time charge of \$9,200.

Approved for Submission to the Board of Education


Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: January 5, 2023

SUBJECT: Approval of Change Order No. 1 - Capturing Kids' Hearts

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: On September 8, 2022, the Board approved the services of professional development from Capturing Kids' Hearts for John Deere Middle School for \$10,000. The two days of professional development occurred and the estimated cost for travel expenses was higher than originally estimated.

This request is being submitted for the costs associated with the additional travel expenses for the two days of training.

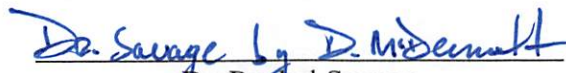
Original Board Request	\$10,000
Change Order #1 - Travel Expenses	<u>\$500</u>
Total Project Cost	\$10,500

Therefore, it is the recommendation of administration that the Board of Education approve the change order with Capturing Kids' Hearts, as presented.

Cost: The cost is an increase of \$500 to \$10,500 (original \$10,000) supported from Federal Title grants.

Recommended Action: That the Board of Education approve the Change Order for Capturing Kids' Hearts for an increased amount of \$500 for a total of \$10,500.

Approved for Submission to the Board of Education


Dr. Rachel Savage
Superintendent of Schools

6. Approval of New Job Description - District English Learners (EL) Specialist

23

Recommended Motion: that the Board of Education approve the new job description for the District English Learners (EL) Specialist to support balanced instructional programs for EL students. **See Attachment No. 6.**

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning
Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning

DATE: January 5, 2023

SUBJECT: Approval of Job Description - District English Learners (EL) Specialist

(Handwritten initials)

Reason for Board Consideration: Board of Education approval is required of new job description.

Action Necessary: Board approval is requested to create the new District EL Specialist positions.

Facts: District EL Specialists will teach in high-need EL areas while also working with classroom teachers and administrators to ensure the successful and full implementation of a balanced instructional program for EL students.

District EL Specialists will collaborate with teachers and administrators to provide targeted EL instruction. This collaborative time and direction will coordinate with the District curriculum department to ensure clarity and streamlined services for all EL students in the District.

Cost: This is a shifting of current staffing and job duties. As such, there is no additional cost to the District education fund as we are using funds previously used to hire EL CHIs.

Recommended Action: That the Board of Education approve the new job description for the District English Learners (EL) Specialist to support balanced instructional programs for EL students.

Approved for Submission to the Board of Education

Dr. Savage by D.M. Demott
Dr. Rachel Savage
Superintendent of Schools

Moline-Coal Valley Community Unit School District #40

Job Description – Moline-Coal Valley District English Learners (EL) Specialist

Reports to:

Coordinator of English Learners (EL)
Building Administration

Qualifications:

As set by State Licensure Authorities
ESL Certified; Bilingual Preferred (not required)

Job Goal:

Responsible for supporting educational environments in flexible settings so that multilingual students have the opportunity to access grade level content standards while also meeting linguistic objectives as they acquire a new language, through specialized instruction in mainstream settings and small groups.

Duties and Responsibilities:

- A. Adheres to the Board of Education policies and procedures.
- B. Strives to implement by the performance of job responsibilities the district's philosophy of educational and instructional goals and objectives.
- C. Makes adequate preparations for daily instruction including plans for substitutes, if applicable.
- D. Meets and instructs assigned classes in the time and location as designated by the EL Coordinator.
- E. Provides specialized instruction to meet linguistic needs of students in mainstream classrooms and small group settings.
- F. Coordinates and/or assists with identification, placement, service, and assessment of targeted students and/or classrooms.
- G. Collaborates with classroom teachers to create environments that are conducive to learning and appropriate to the linguistic development, maturity, and interests of the students.
- H. Participates in the development, communication, and implementation of EL modification plans for students.
- I. Participates in problem-solving and IEP meetings as needed.
- J. Maintains accurate, complete, and correct student records as required by law, district policy, or building procedures.


- K. Assists the administration in implementing all policies and rules governing student life and conduct; and, for the classroom develops reasonable rules of classroom behavior and procedures, and is responsible for the maintenance of student discipline in the classroom in accordance with school board policy.
- L. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- M. Collaborates and communicates with parents.
- N. Helps assess student needs on a regular basis and collaborates with the other professional staff members at the school in helping students access grade-level content and language objectives.
- O. Supervises paraprofessionals as appropriate.
- P. Keeps faculty, principal, and supervisor informed about the program and leads professional development activities to help build capacity within the school.
- Q. Meets accepted standards of the Professional Code of Ethics.
- R. Reports suspected child abuse/neglect cases as required by statute and District policy.
- S. Performs other duties as assigned.

7. Award Bid to Engage Services - Digital Student Records

27

Recommended Motion: that the Board of Education approve the award of bid and to engage services to SC Strategic Solutions, Norwalk, Ohio, for digitizing student records for a total project cost of \$216,720. **See Attachment No. 7.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent for Pupil Personnel 
Craig Reid, Director for Technology

DATE: January 5, 2023

SUBJECT: Engage Services - Digitizing Student Records

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The District is required to maintain student records, both permanent and temporary, for every student who attends any school in the District. The law requires permanent records to be retained for 60 years after a student graduates; whereas, temporary records are retained for five years after graduation. Currently, the District retains all these records in hard copy form at Coolidge. It is estimated that the District has over three million copies/images of student records in printed form in numerous filing cabinets.

Over the past two years, administration has analyzed and streamlined the records retention to ensure the District is only keeping the required student records. In anticipation of future digitalization of student records, the past two summers, the District has received destruction permission and hired part-time staff, 20 hours a week, to purge records that are not required by school law to be stored. Furthermore, District staff has worked diligently to combine records and consolidate cabinets so as to not pay to retain nonrequired paper in the final student record. This work has led to the second phase of streamlining student records retention process with digitizing existing records into a searchable software solution.

Administration is confident digitizing student records will provide easier access to quickly fulfill student records requests, provide a more secure method to back up student records, and eliminate the need for physical storage of student records.

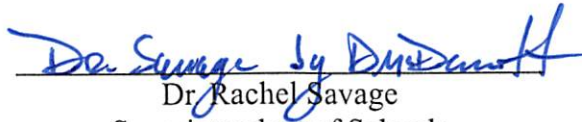
To this end, a Request For Proposal was issued October 4, 2022 to solicit quotes for this service, including pickup/packaging of our current records, indexing each student record for digitization, and providing a records management software solution. A committee was established to participate in the company presentation and review the responses.

Based on a pre-established criteria, SC Strategic Solutions provided the lowest qualified response. Therefore, it is the recommendation of administration that the Board of Education award the bid to SC Strategic Solutions, Norwalk Ohio, the lowest responsive bidder, to digitizing all student records for a cost of \$216,720.

Cost: Total cost is \$216,720 which will be supported by Educational Fund (Fund 1).

Recommended Action: That the Board of Education approve the award of bid and to engage services to SC Strategic Solutions, Norwalk, Ohio, for digitizing student records for a total project cost of \$216,720.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Moline-Coal Valley School District
Digital Records RFP
November 3, 2022

Services Provided (Est 3 Million Copies)	SC Strategic	Ricoh	Konica Minolta	ImageTek	Databank	ArcaSearch
Cost Per Page - Standard	\$0.065	\$0.043	\$0.060	\$0.120	\$0.095	\$0.245
Cost Per Page - Duplex	\$0.750	-	-	\$0.680	-	-
Cost Per Index	Included	\$0.023	\$0.050	included	\$0.065	included
Integrated Software Solution	Included	-	included	included	\$36,000.000	\$18,330.000
Records Destruction	Included	\$5,640.00	\$6,720.00	\$18,000.000	\$3,600.000	\$15,000.000
On-Site Packaging/Transportation	\$3,912.00	\$3,912.00	\$14,705.00	-	\$7,600.000	Included
Totals	\$216,064.00	\$218,438.00	\$413,266.00	\$378,000.00	\$302,000.00	\$610,000.00

Notes on Alternate items:

- (1) Annual \$8,495 for SC Strategic software
- (2) Ricoh does not offer onsite services for packing records
- (3) ArcaSearch estimates \$122,000 per 500,000 images

8. Reports, Requests and Open Discussion

A. Superintendent's Report

9. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.