

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, November 14, 2022, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, November 14, 2022

The public is invited to join the November 14, 2022, Board of Education meeting virtually via Zoom or in person.

Join from a device:

Please click this URL to
join. <https://us02web.zoom.us/j/89371116506?pwd=WVRCdFJ2UnhlZkVucHRjeDVMUzY4dz09>
Passcode: 454203

Or One tap mobile:

+13092053325,,89371116506# US

Or join by phone:

Dial:

US: +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or
Webinar ID: 893 7111 6506

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, November 14, 2022, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. The Moline-Coal Valley School District follows the guidance of the Illinois Department of Public Health and the Illinois State Board of Education.

1. **Opening of Meeting - Roll Call**
2. **Recitation of Pledge of Allegiance**

3. Approval of Minutes

A. Minutes of the Open Session of the Regular Board of Education meeting of
October 10, 2022

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The meeting of the Board of Education was called to order by Board Vice President Kate Schaefer at 6:37 p.m. at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer, Andrew Waeyaert,

Absent: Maria S. Trigueros, Erin Waldron-Smith

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting of September 26, 2022 were presented for approval as presented.

A motion was made by Andrew Waeyaert, seconded by Audrey Adamson, unanimously carried, that the minutes of the Open Session of the Regular Board of Education meeting of September 26, 2022 be approved as presented and placed on file.

The minutes of the Closed Session of the Regular Board of Education meeting of September 26, 2022 were presented for approval as presented.

A motion was made by Audrey Adamson, seconded by Chet DeSmet, unanimously carried, that the minutes of the Closed Session of the Regular Board of Education meeting of September 26, 2022 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

James Hotchkiss, parent of a student at Moline High School, stated his daughter sent an email over the weekend to address the Board about an incident with the basketball coach. Mr. Hotchkiss asked to have information and support to help these students.

OPENING OF SINGLE BID

Dave McDermott, Chief Financial Officer, stated the District had a request for proposal for two athletic mini vans and a truck and only one bid was received. The Board is in consensus that Mr. McDermott can open the single bid.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items A through P as presented:

A. Employment – Certified Staff

the temporary employment of the following named Certified Substitute Teachers for the 2022-2023 school year with wages in accordance with District schedules:

Ames, David
Hufford, Janet
Jones, Debra
Schrup, Andrew

B. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Garner, Sara	Speech Pathologist	Lincoln-Irving	Beginning approximately 12/15/22 and lasting a total of 60 days

C. Appointment to Additional Assignment – Certified Staff

- 1) the appointment of the following named certified staff members to additional assignments for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Kobylski, Paula	Lights on Program Teacher	John Deere
Perkins, Matt	Lights on Program Teacher	Wilson

- 2) the appointment of the following named certified staff members to Sixth Assignments for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Adams, Teri	Elementary Vocal Music	Logan
Dembosky, Sarah	Elementary Art	Logan

D. Appointment to Differential Assignment

the appointment of the following named certified staff members to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Schilb, Lindsay	Head Varsity Girls Soccer	High School	09/29/22

E. Acceleration of Resignation Date for the Purpose of Retirement – Certified Staff

the acceleration of the previously approved resignation date for the purpose of retirement from the end of the 2023-2024 school year to the end of the 2022-2023 school year for the following named Certified Staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Nelson, Tamara	Life Skills	High School

F. Resignation/Termination– Certified Staff

the resignation/termination of the following named Certified Staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Forbes, Molly	Grade 3	Bicentennial

G. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Lopez de Villagomez, Marina	Breakfast/Lunch Aide	Hamilton	09/23/22

- 2) the temporary employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
DeVrieze, Tara	Classroom Para	Franklin	09/26/22
Howard, Lyric	Student Worker	Ed Tech	10/11/22
O’Brien, Patrick	Classroom Para	Logan	09/26/22
Parhar, Mohammad	Interpreter	High School	10/03/22
Schaefer, Michelle	Parent Coordinator 1	Butterworth/Franklin	08/26/22
Wynn, Sara	Classroom Para	Hamilton	09/06/22

- 3) the temporary employment of the following named interpreter at Moline High School for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Languages</u>	<u>Effective Date</u>
Parhar, Mohammad	Dari, Pashto, Urdu, Dutch German	10/03/22

- 4) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Bellmyer, Patricia	Administrative Assistant
Erickson, Joyce	Health Professional, RN
Escamilla, Dulce	Classroom Paraprofessional

Jewhurst, Joseph Custodian
 McLean, Pat Breakfast/Lunch Aide

H. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Meuser, Chris	Lead Custodian	Hamilton	03/31/23

I. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of a family medical leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kelly, Rhonda	Special Ed Para	John Deere	Beginning 11/21/22 and lasting until approximately 02/13/23

J. Payments for Board Approval

approval of payments:

Fund 1 Educational	1,445,316.23
Fund 2 Operations & Maintenance	123,648.27
Fund 3 Debt Service	0.00
Fund 4 Transportation	49,159.90
Fund 5 Retirement	227,120.17
Fund 6 Capital Projects	126,067.05
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	89,914.75
Fund 9 Life Safety Code	9,875.00
Fund 10 Group Insurance	801,610.18
Fund 11 Student Activity	<u>7,956.17</u>
TOTAL	2,880,667.72

See Exhibit A in the official minutes.

K. Freedom of Information Act Requests

No Freedom of Information Act Requests have been received since the last regularly scheduled Board of Education meeting.

L. Award of Bid

that the Board of Education award the bid for the demolition and site work of houses located at 1408 10th Street and 1411 11th Street, Moline, Illinois, to Valley Construction, Rock Island, Illinois, for the amount of \$54,000. **See Exhibit B** in the official minutes.

Exhibit C was removed and was not part of the Consent Agenda due to a single bid. The bid will be opened and voted on at the end of the meeting.

M. Engage Services

- 1) that the Board of Education engage the services of Regional Office of Education #28, Moline, Illinois, to conduct professional development on the revised Illinois social studies standards for social studies teachers in grades 6-12 on February 8, 2023 for a cost not to exceed \$700. **See Exhibit D** in the official minutes.
- 2) that the Board of Education approve the engaged services of Adelante Educational Specialists Group, Huntley, Illinois, for dual language teacher training and curriculum development for the 2022-2023 school year for a total cost not to exceed \$30,000. **See Exhibit E** in the official minutes.
- 3) that the Board of Education engage the services of Shive Hattery Architects, Bettendorf, Iowa, for schematic design services for the Butterworth Elementary north parking lot for a cost of \$9,400. **See Exhibit F** in the official minutes.

N. School Improvement Plans for 2022-2023

that the Board of Education approve the 2022-2023 School Improvement Plans as presented. **See Exhibit G** in the official minutes.

O. Approval of Sponsored Continuing Education Course Credit with Western Illinois University

that the Board of Education approve the sponsorship by Moline-Coal Valley Unit School District No. 40 for Western Illinois University, Moline, Illinois, to provide continuing education courses for District teachers, for a total cost not to exceed \$12,000 for the 2022-2023 school year. **See Exhibit H in the official minutes.**

P. Approval to Purchase

that the Board of Education approve the purchase of supplemental materials and books for Dual Language and English as Second Language classes from Custom Education Solutions, Bolingbrook, Illinois, at a cost not to exceed \$12,000 for the 2022-2023 school year. **See Exhibit I in the official minutes.**

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education approve the actions contained in Consent Agenda items A through P as presented:

Ayes: Chet DeSmet, Andrew Waeyaert, Audrey Adamson, Justin Anderson, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

APPROVAL OF GROUP HEALTH INSURANCE RENEWAL FOR 2023

A motion was made by Andrew Waeyaert, seconded by Chet DeSmet, that the Board of Education approve the renewal for the Group Health Insurance Administrative Services Only and Individual Stop Loss with Blue Cross Blue Shield of Illinois for 2023. **See Exhibit J in the official minutes.**

Ayes: Andrew Waeyaert, Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

APPROVAL OF GROUP INSURANCE PREMIUMS FOR ACTIVE & RETIREE PLANS FOR 2023

A motion was made by Audrey Adamson, seconded by Justin Anderson, that the Board of Education approve the District Insurance Committee's recommendation to increase the Active and Retiree premium contributions to the Group Insurance Fund for the 2023 calendar year for group insurance premium rates as attached. **See Exhibit K in the official minutes.**

Ayes: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer

Nays: Andrew Waeyaert

Absent: Maria S. Trigueros, Erin Waldron-Smith

APPROVAL OF GROUP DENTAL INSURANCE FOR 2023

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education approve MetLife for Group Dental Insurance for the 2023 calendar year. **See Exhibit L in the official minutes.**

Ayes: Justin Anderson, Chet DeSmet, Andrew Waeyaert, Audrey Adamson, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

APPROVAL OF VOLUNTARY VISION INSURANCE WITH UNITED HEALTHCARE FOR 2023-2024

A motion was made by Chet DeSmet, seconded by Andrew Waeyaert, that the Board of Education approve the renewal for Voluntary Vision Insurance through United Healthcare for 2023 and 2024. **See Exhibit M in the official minutes.**

Ayes: Chet DeSmet, Andrew Waeyaert, Audrey Adamson, Justin Anderson, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

APPROVAL OF 2021-2022 ANNUAL FINANCIAL REPORT

A motion was made by Andrew Waeyaert, seconded by Justin Anderson, that the Board of Education receive the annual financial report for the 2021-2022 fiscal year.

Ayes: Andrew Waeyaert, Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

REPORTS, REQUESTS AND OPEN DISCUSSION**Superintendent's Report**

Dr. Rachel Savage, Superintendent of Schools, stated this month the District will be hosting Youth Mental Health First Aid training. All counselors will be attending the three-day training. The premise is not to expect teachers to treat but to help them better recognize the signs and connect students to the support they need.

In a recent Board meeting, there was a discussion about the increase in English as a Second Language (ESL) students. Their programming has been adjusted and they will have live interpretation services at Moline High School. When the new students arrive, there is a procedure to administer the Naglieri Nonverbal Ability Test (NNAT). Once the District is able to understand the student abilities, it will be able to differentiate who is ready for the live classroom interpretation.

Last week, the District hosted a community conversation. There were five community members who attended.

Dr. Savage stated that Homecoming is this week with many fun events planned across the District. The parade is on Friday, October 14, 2022 and the dance is on Saturday, October 15, 2022 at Wharton Field House.

Kate Schaefer, Board Member, stated the October 24 Board of Education meeting has been canceled and the next meeting is November 14.

A motion was made by Chet DeSmet, seconded by Audrey Adamson, that the Board of Education go into Closed Session. Time: 6:51 p.m.

CLOSED SESSION

to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education return to Open Session. Time: 7:01 p.m.

A motion was made by Justin Anderson, seconded by Andrew Waeyaert, that the Board of Education approve the First Addendum to the Superintendent’s Employment Contract dated April 12, 2021, as presented, establishing the salaries for the Superintendent through Fiscal Year 2025.

Ayes: Audrey Adamson, Justin Anderson, Chet DeSmet, Andrew Waeyaert, Kate Schaefer

Nays: None

Absent: Maria S. Trigueros, Erin Waldron-Smith

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education award the bid for two 2023 activity vans and one maintenance utility truck to the lowest qualified bidder with trade in, to Green Chevrolet, East Moline, Illinois, for the amount of \$145,403,72.

A motion was made by Andrew Waeyaert, seconded by Audrey Adamson, unanimously carried, that the Board of Education meeting be adjourned. Time: 7:03 p.m.

President

Secretary

B. Minutes of the Closed Session of the Regular Board of Education meeting of October 10, 2022

4. Communications, Public Comment and Participation

5. Single Bid Opening

A. Moline High School Kitchen Ceiling Replacement

6. Consent Agenda

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Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

6. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A–U as presented:

A. **Employment – Certified Staff**

- 1) the temporary employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Hazen, Katherine
Alternate Education Teacher, High School – ASPIRE
M.A. Degree, Western Illinois University
To teach on a temporary contract basis
Previous teaching experience

- 2) the temporary employment of the following named Certified Substitute Teachers for the 2022-2023 school year with wages in accordance with District schedules:

Aiken, Aaron
Bainter, Ariel
Gunneman, Connor
Kaminski, Sadie
Kretschmar, Sarah
Resch, Kristi
Vijayvargiya, Shaily
Weaver, Ellen

- 3) the temporary employment of the following named Certified Hourly Instructor for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Emrich-Muise, Jacob	Learning Center	High School
Williamson, Kelsy	Homebound	Varied

B. **Salary Reclassification – Certified Staff**

a change in salary classification for the following certified staff effective the second semester of the 2022-2023 school year:

Clifton, Tami from B.A. +15 to M.A.
Erb, Hillary from B.A. to B.A. +15

C. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a family medical leave for the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
DeBacker, Grace	Grade 2	Roosevelt	Beginning approximately May 2023 and lasting through the end of the 2022-2023 school year
Lloyd-Fowler, Rachel	Principal	Jefferson	Beginning 11/07/22 with a return date of 11/28/22
Iams Lagerstam, Hannah	Cross Cat SpEd	High School	Beginning approximately March 2023 and lasting for 60 days
Kiel, Taylor	Grade 4	Hamilton	Beginning approximately 02/21/23 with a return date of 05/23/23
Lindstrom, Patti	Grades 6-8	John Deere	Beginning approximately 10/11/22 and lasting intermittently for 60 days
Perea, Patricia	Grade 4	Lincoln-Irving	Beginning approximately 05/08/23 and lasting through the remainder of the 2022-2023 school year
Peterson, Laronda	Coordinator of Special Ed Svcs	Allendale	Beginning 10/13/22 with a return date of 01/03/23
Trost, Jamie	Language Arts	John Deere	Beginning approximately 12/05/22 and lasting for 60 days

D. Temporary Appointment to Special Assignment – Certified Staff

the temporary appointment of the following named certified staff member to special assignment from October 19, 2022 through December 16, 2022:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Weiss, Beth	Certified Staff on Special Assignment	District

E. Appointment to Differential Assignment – Certified Staff

- 1) the appointment of the following named certified staff members to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anderson, Rebecca	Grade 7 Girls Basketball	John Deere
Bennison, Logan	Grade 8 Girls Basketball	John Deere
McCollum, Timothy	Boys Intramurals	High School
Ramirez, Megan	Interim Varsity Cheer (Winter)	High School

- 2) the appointment of the following named non-certified staff member to differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Wages, Jordan	Head Varsity Softball	High School

- 3) the appointment of the following named certified staff member to differential assignment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Denys, Tiffany	Grade 8 Volleyball Coach	Wilson
Erb, Hillary	Grade 7 Volleyball Coach	Wilson

F. Resignation from Differential Assignment – Certified Staff

- 1) the resignation of the following named certified staff members from differential assignment for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anderson, Rebecca	Grade 8 Girls Basketball	John Deere
Reyes, Sylvia	Fall & Winter Cheerleading	High School

- 2) the resignation of the following named certified staff members from differential assignment for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Denys, Tiffany	Grade 7 Volleyball	Wilson

G. Appointment to Additional Assignment – Certified Staff

the appointment of the following named certified staff members to additional assignments for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Hanghian, Kelly	Lights on Program Teacher	John Deere
Weber, Katie	Lights on Program Teacher	John Deere

H. Appointment to Sixth Assignment – Certified Staff

the appointment of the following named certified staff to sixth assignment for the second quarter of the first semester of the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Suss, Zahra	Bilingual	High School

I. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following named certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Anderson, Kimberly	Science	High School	End of the 2026-2027 school year

J. Employment – Educational Support Personnel

1) the employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Khan, Hajira	Reading/Math Interventionist	Washington	11/07/22
Houseman, Jessica	Hall Security	High School	10/10/22
Johnson, Alicia	Health Clinic Clerk	Deere, Wilson, Ham	10/31/22
Watson, Katherine	Administrative Assistant	Facilities	11/28/22

2) the temporary employment of the following named educational support personnel for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Duyvejonck, Kim	Classroom Paraprofessional	Logan	10/10/22
Mostafa, Ila	Classroom Paraprofessional	Lincoln-Irving	10/17/22
Padilla, Ashley	Classroom Paraprofessional	Hamilton	10/05/22

3) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>
Avila, Kelli	Health Professional, RN
Durham, Tina	Custodian
Huber, Phyllis	Custodian
Johnson, Alicia	Health Professional, RN

- 4) the appointment of the following named educational support personnel to additional assignment for Lights on for Learning with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Sarabia Gomez, Ana Laura	Paraprofessional	John Deere	09/06/22

- 5) the temporary employment of the following named non-staff members as interpreter for the 2022-2023 school year with wages in accordance with District schedules:

<u>Name</u>	<u>Language</u>
Barboza, Claudia	Spanish

K. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Winthurst, Diana	Custodian	Jefferson	06/02/23

L. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Williams, Rita	Digital Learning Support Ass't	Washington	10/14/22

M. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of an intermittent family medical leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Spirewka, Kate	Job Coach	High School	Beginning October 31, 2022 and lasting intermittently for 60 days
Spirewka, Steve	Custodian	Wilson	Beginning October 31, 2022 and lasting intermittently for 60 days

Thompson, Brandy	Administrative Assistant	High School	Beginning October 10, 2022 and lasting intermittently for 60 days
Versluis, Sarah	Custodian	Roosevelt/Deere	Beginning November 1, 2022 and lasting intermittently for four weeks

N. Payments for Board Approval

approval of payments:

Fund 1 Educational	2,037,087.65
Fund 2 Operations & Maintenance	256,020.54
Fund 3 Debt Service	0.00
Fund 4 Transportation	147,087.93
Fund 5 Retirement	227,387.71
Fund 6 Capital Projects	366,611.33
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	4,972.36
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	898,695.67
Fund 11 Student Activity	<u>29,009.91</u>
TOTAL	3,966,873.10

See Attachment No. 1.

O. Freedom of Information Act Requests

A Freedom of Information Act Request was received from SmartProcure requesting a list of all current employee/staff contact information. The District has responded to this request.

P. Acceptance of Gifts

A donation in the amount of \$750.00 from Yash Technologies Inc. for the Moline High School Swim Team.

Q. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Washington Elementary Gymnasium beginning November 28, 2022 through January 30, 2023, on Mondays only, from 5:30 p.m. until 6:30 p.m. for soccer practices by QC Rush 2015 (8U). Building rental fees in the amount of \$30 per hour. If custodial fees are required as a result of their program, they will be billed an additional \$52 per hour.
- 2) Washington Elementary Gymnasium beginning November 28, 2022 through March 27, 2023, on Mondays only, from 6:30 p.m. until 7:30 p.m. for soccer practices by QC Rush 10U/11U. Building rental fees in the amount of \$30 per hour. If custodial fees are required as a result of their program, they will be billed an additional \$52 per hour.

- 3) Coolidge Gymnasium beginning December 1, 2022 through December 31 from 7:30 p.m. to 9:00 p.m. by Moline Juniors Volleyball for volleyball practice. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 4) Wharton Field House on Saturday, January 7, 2023 from 9:00 a.m. to 10:00 p.m. for the Iowa vs. Illinois High School Girls Shootout by the Quad City Youth Sports Foundation Inc. Custodial overtime shall be charged at the rate of \$52 per hour and a building rental fee of \$900.00. All proceeds from the sale of food and drinks will go to the Moline Booster Club.
- 5) John Deere Middle School on Saturday, February 18, 2023 from 6:00 a.m. until 10:00 p.m. by Moline Youth Basketball for tournaments. Custodial overtime shall be charged at the rate of \$52 per hour.
- 6) Wharton Field House on Sunday, February 19, 2023 from 9:00 a.m. until 3:30 p.m. by Moline Youth Basketball for tournaments. Custodial overtime shall be charged at the rate of \$52 per hour. **Please note that Sunday use is an exception to Board Policy.**
- 7) Bartlett Performing Arts Center on February 18, 2023 from 10:00 p.m. to 1:00 a.m. for load-in and February 19, 2023 from 1:00 p.m. until 11:00 p.m. for a performance and June 10, 2023 from 10:00 p.m. until 1:00 a.m. for load-in and June 11, 2023 from 1:00 p.m. to 7:00 p.m. for a performance by the Quad City Symphony Youth Orchestra. Building rental fees as stated in the contract.
- 8) Bartlett Performing Arts Center on May 7, 2023 from 11:00 a.m. to 6:00 p.m. for a performance by Turning Pointe Dance and Fitness Inc. Building rental fees as stated in the contract.
- 9) Bartlett Performing Arts Center on December 2, 2023 from 10:00 p.m. to 1:00 a.m. for load-in and December 3, 2023 from 8:00 a.m. until 6:00 p.m. for a performance by the Quad City Symphony Orchestra. Building rental fees as stated in the contract.

R. **Award of Bid**

that the Board of Education award the bid, as identified, for the High School East Gym painting upgrades, to the lowest qualified bidder W.F. Scott Decorating, Inc., Rock Island, Illinois, for the amount of \$20,950. **See Attachment No. 2.**

S. **Engage Services**

- 1) that the Board of Education engage the services of Will Bowen through Lamplighter Inc., Kansas City, Missouri, on January 8, 2024, to conduct an all staff professional development on creating a complaint-free workplace, at a cost of \$14,000. **See Attachment No. 3.**
- 2) that the Board of Education engage the services of Morland Environmental Services, Woodhull, Illinois for the Washington Elementary HVAC asbestos abatement project, for the amount of \$23,500. **See Attachment No. 4.**

T. **Approval to Purchase**

that the Board of Education approve the purchase of up to 350 student licenses in Waterford Smart Start, Early Reading and Early Math, and nine professional development sessions from Waterford, West Jordan, Utah, at a cost not to exceed \$33,750. **See Attachment No. 5.**

U. **Approval of Amended Construction Cost**

that the Board of Education approve the amended construction cost with Russel Construction, Davenport, Iowa, as identified, for Lincoln-Irving and Washington Elementary Schools air quality improvement, for an increase in the amount of \$1,477,214. **See Attachment No. 6.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMS.*
Keith Karstens, Director of Facilities

DATE: November 10, 2022

SUBJECT: Award of Bid - MHS East Gym Painting

Reasons for Board of Education Consideration: Board of Education approval is required.


Action Necessary: Board of Education approval is requested.

Facts: Specifications were prepared, issued, and bids were received on November 11, 2022 for the painting of the High School East Gym, which was not part of the ASPIRE scope of work. The High School East Gym is in need of a complete painting upgrade. The walls, ceilings, sprinkler piping, and athletic structural steel is included as part of this project. This work is to be executed during the December winter break with completion by January 2, 2023. Therefore, it is the recommendation of the administration that the Board of Education award the contract for the painting the High School East Gym to the lowest qualified bidder, as identified in the attached bid tab.

Cost: The total cost is \$20,950, and will supported through the Capital Projects Fund (Fund 6).

Recommended Motion: That the Board of Education award the bid, as identified, for the High School East Gym painting upgrades, to the lowest qualified bidder W. F. Scott Decorating, Inc., Rock Island, Illinois, for the amount of \$20,950.

Approved for Submission to the Board of Education





Dr. Rachel Savage
Superintendent of Schools

November 2, 2022
Moline-Coal Valley School District
Moline High School East Gym Painting

BASE	W.F.Scott	Johnson Contracting	Builder Sales
Moline High School	\$19,500.00	\$34,147.00	\$47,500.00
Total	\$19,500.00	\$34,147.00	\$47,500.00
ALTERNATE BID			
Grey Stripe in Wall	\$1,450.00	\$2,949.00	\$0.00
Total	\$20,950.00	\$37,096.00	\$47,500.00

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning 
Kristin Sanders, Assistant Superintendent Pupil Personnel 

DATE: November 10, 2022

SUBJECT: Engage Services –Will Bowen-Professional Development Keynote Speaker for January 8, 2024

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Board approval is requested to award the January 8, 2024, professional development keynote speaker services contract to Will Bowen.

Facts: The District has identified the need for a professional development keynote speaker for all staff on January 8, 2024. In this engaging, inspiring, and humorous presentation, our staff will discover how to recognize the motivation behind complaints and, most importantly, how to redirect these negative complaints into positive collaboration. Most people deal with dozens of complaints every single day leaving them feeling drained, burned out, and emotionally ragged. The combined stress of all this complaining leads to diminished job performance, lower morale, and higher turnover costing organizations billions of dollars every single year. It is vital that our district staff learns to recognize the hidden emotional need behind complaints and deal with them rather than being side-tracked and dragged down by all the griping.

Cost: The cost for this professional development keynote speaker will be \$14,000 and will be paid from a combination of District funds and Federal Title grants.

Recommended Action: That the Board of Education engage the services of Will Bowen through Lamplighter Inc., Kansas City, Missouri, on January 8, 2024, to conduct an all staff professional development on creating a complaint-free workplace, at a cost of \$14,000.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMMS*
Keith Karstens, Director of Facilities

DATE: November 10, 2022

SUBJECT: Engage Services - Washington Asbestos Abatement Design & Monitoring

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

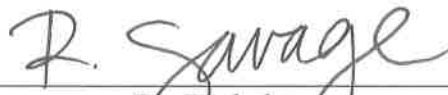
Facts: Morland Environmental Service has performed an inspection for both Lincoln-Irving and Washington Elementary Schools in preparation for the upcoming HVAC installation project. Morland Environmental Services discovered that only Washington School contains asbestos. The abatement work is required as part of the HVAC installation project.

Project design and management/monitoring is required by the Illinois Department of Public Health during the abatement process. This consists of providing a design, completing daily logs, containment logs, air sample results, clearance air samples results, waste manifests, and final reports. Morland Environmental Services has successfully performed these services in the past for the District. The proposal will provide design for the sum of \$3,500.00, to provide sampling, analysis, and a final report for a cost not to exceed \$20,000.00. Therefore, it is recommended by the administration that the Board of Education formally approve engaging services as identified.

Cost: Total cost of \$23,500.00, which will be supported through federal ESSER funding paid out of Capital Projects Fund (Fund 6).

Recommended Motion: That the Board of Education engage the services of Morland Environmental Services, Woodhull, Illinois for the Washington Elementary HVAC asbestos abatement project, for the amount of \$23,500.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning (PR)
Rachel Fowler, Principal, Jefferson Early Childhood Learning Center

DATE: November 10, 2022

SUBJECT: Purchase of Licenses and Professional Development with Waterford Early Learning Programs

Reason for Board Consideration: Board of Education approval is required.

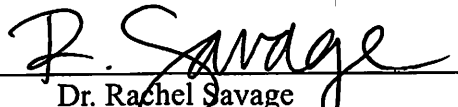
Action Necessary: Approval is requested to purchase up to 350 student licenses in the Waterford Early Learning Program and Nine Waterford Professional Development Trainings.

Facts: Waterford is a kindergarten-readiness program that teaches preschool-aged children basic skills they need in reading, math, and science. The Waterford Smart Start, Early Reading and Early Math programs provide children access to the highest form of targeted early childhood, pre-academic support at no cost to participants, i.e., personalized family education and coaching along with adaptive educational software. The combined implementation of the Smart Start and Early Reading and Early Math programs allow preschool staff to individualize children's learning either as experience building, intervention or enrichment. The Smart Start, Early Reading and Early Math program will begin January 17, 2023 and end July 28, 2023. Hybrid learning will be employed in order to provide opportunities to generalize learning. This program will target all currently enrolled pre-k students as well as 25 identified children that currently are on the waiting list. We will have 350 spots available, and the District will provide Chromebooks and internet access for families in need. Moline-Coal Valley Preschool staff will reach out weekly to our families during the Smart Start, Early Reading, and Early Math program providing support and resources to help engage parents in their child's learning. Program usage and data will be tracked and shared with the District to evaluate student growth over time. The District will only pay for the number of students that enroll and engage in the program. Each license cost is \$25.00 per student/household. Waterford Training cost is \$25,000 for nine professional development sessions.

Cost: The total cost for 350 licenses (\$25.00 each/only pay for students enrolled) and nine training sessions (\$25,000) will not exceed \$33,750 and will be paid out of the Preschool for All Expansion funds.

Recommended Action: That the Board of Education approve the purchase of up to 350 student licenses in Waterford Smart Start, Early Reading and Early Math, and nine professional development sessions from Waterford, West Jordan, Utah, at a cost not to exceed \$33,750.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*
Keith Karstens, Director of Facilities

DATE: November 10, 2022

SUBJECT: Amended Construction Cost - Lincoln-Irving & Washington HVAC

Reason for Board of Education Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: As part of the ESSER/CARES funding, the Board approved air quality improvements for six buildings. Currently, Jane Adams, Butterworth, and Logan building projects are being completed. Over the spring and summer, District administration, Shive-Hattery, and Russell staff developed designs to bid both Lincoln-Irving and Washington Elementary buildings to receive air quality improvements (i.e., HVAC).

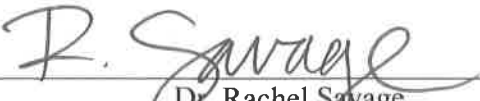
At the September 12, 2022 meeting, the Board approved the bids associated with the mechanical and electrical portions of the project, due to the long delivery lead time. Recall, the other components for general trades (i.e., demo, flooring, painting, roofing, steel, etc.) did not receive any bids. Therefore, after discussion with District administration, Shive, and Russell staff, the packages were rebid with reduced mandatory second shift requirements, to a more favorable schedule of six ten-hour workdays. Specifications were prepared and issued by Russell Construction. Bids were received on October 12, 2022, accordingly. The bids are shown on the attached tabulation. This plan requires the original contract to be amended due to the rebid process. The original approval for the mechanical and electrical was for \$15,477,935.

Based on the ESSER/CARES funding qualification, the sprinkling system cannot be supported with these funds. However, those expenditures will be supported through the RI County School Facilities Tax (1%) revenues which have not been obligated to prior bond projects. The District will also see a cost savings on the sprinkling system, since the ceiling will already be removed for the HVAC project. Therefore, it is the recommendation of the administration that the Board of Education approve the amended construction cost with Russell Construction from the originally approved cost of \$15,477,935 to \$16,955,149, or an increase of \$1,477,214.

Cost: The total cost is \$1,477,214 with \$1,298,371 supported with ESSER/CARES funds and \$178,843 with RI County School Facility Tax (1%) funds.

Recommended Motion: That the Board of Education approve the amended construction cost with Russell Construction, Davenport, Iowa, as identified, for Lincoln-Irving and Washington Elementary Schools air quality improvement, for an increase in the amount of \$1,477,214.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

November 8, 2022
Moline-Coal Valley School District
Elementary HVAC - Lincoln-Irving and Washington

	Russell	Industrial Steel Erectors	Centennial Exterior	Award
Bid Packages				
General Trades	\$974,704	n/a	n/a	\$974,704
Structual and Ornamental Steel	n/a	\$174,630	n/a	\$174,630
Sprinkler - General Trades	n/a	n/a	\$158,312	\$158,312
Construction Management				
Construction Contingency	\$104,612	n/a	n/a	\$104,612
Russell-GL Insurance	\$13,416	n/a	n/a	\$13,416
Russell P&P Bond	\$12,004	n/a	n/a	\$12,004
Russell CM Fee (2.75%)	\$39,536	n/a	n/a	\$39,536
Total				\$1,477,214

7. Approval of 2022 Estimated Levy Resolution

28

Recommended Motion: that the Board of Education approve the 2022 Estimated Levy Resolution - Estimate of Property Taxes for the 2023-2024 school year. **See Attachment No. 7.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMD.*

DATE: November 10, 2022

SUBJECT: 2022 Estimated Levy Resolution

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.

Facts: The Truth in Taxation Law (35 ILCS 200/18-60) requires the Board to determine the amount of money estimated to be necessary from the property tax levy for the next fiscal year not less than 20 days prior to adoption of the levy. The Resolution estimates property taxes to be raised by the calendar year 2022 Levy, which funds the school year 2023-2024.

The law requires a Public Hearing to be held if the proposed levy is more than 105% of the prior year extension. Notice of the Public Hearing must be provided not more than 14 days, nor less than 7 days, prior to the date of the Public Hearing. The proposed 2022 Levy is greater than 105% of the 2021 Extension. Therefore, a Public Hearing is required and will held at the December 12, 2022 Board meeting. By law, the 2022 Levy must be approved by the Board and filed with the County Clerk by the last Tuesday of December.

Cost: None.

Recommended Action: That the Board of Education approve the 2022 Estimated Levy Resolution - Estimate of Property Taxes for the 2023-2024 school year.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

**MOLINE-COAL VALLEY UNIT SCHOOL DISTRICT NO. 40
RESOLUTION REGARDING THE ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2022**

WHEREAS, the Truth in Taxation Law (35 ILCS 200/18-85 et seq.) requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than (20) days prior to the adoption of the aggregate tax levy of the districts; and

WHEREAS, if the estimate of taxes to be levied (excluding debt service) is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the taxing district prior to extension, upon the final aggregate levy of the preceding year, exclusive of debt service and election costs, public notice shall be given and a public hearing shall be held on the district's intent to adopt an aggregate tax levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of debt service and election costs, for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for the year 2021 (collection year 2022, school year 2022-2023) was:

<u>FUND</u>	<u>AMOUNT</u>
Educational Purposes	\$29,514,224.67
Operations & Maintenance Purposes	6,769,317.59
Transportation Purposes	482,877.99
Municipal Retirement Purposes	1,017,202.79
Social Security Purposes	1,141,758.23
Tort Immunity Purposes	994,638.40
Special Education Purposes	361,030.27
Lease Purposes	451,287.84
Working Cash Purposes	451,287.84
Fire Prevention, Safety, Energy Conservation, Handicapped Accessibility, & School Security Purposes	<u>451,287.84</u>
Aggregate Taxes Subtotal	\$41,634,913.46
Bond & Interest Purposes	<u>3,657,236.65</u>
TOTAL FOR ALL PURPOSES	\$45,292,150.11

; and

WHEREAS, it is hereby determined that the estimated amount of taxes to be extended for the year 2022 (collection year 2023, school year 2023-2024) as follows:

<u>FUND</u>	<u>AMOUNT</u>
Educational Purposes	\$31,880,022.00
Operations & Maintenance Purposes	7,311,932.00
Transportation Purposes	831,072.00
Municipal Retirement Purposes	936,763.00
Social Security Purposes	1,164,955.00
Tort Immunity Purposes	1,012,214.00
Special Education Purposes	389,970.00
Lease Purposes	487,462.00
Working Cash Purposes	487,462.00
Fire Prevention, Safety, Energy Conservation, Handicapped Accessibility, & School Security Purposes	<u>487,462.00</u>
Aggregate Taxes Subtotal	\$44,989,314.00
Bond & Interest Purposes	<u>3,609,775.00</u>
TOTAL FOR ALL PURPOSES	\$48,599,089.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Moline-Coal Valley Unit School District No. 40, County of Rock Island, State of Illinois, as follows:

- Section 1: The aggregate amount of taxes estimated to be levied for the year 2022 is \$44,989,314.00 and the total for all purposes is \$48,599,089.00
- Section 2: The aggregate amount of taxes estimated to be levied for the year 2022 (excluding debt service) does exceed 105% of the taxes extended by the District for corporate and special purposes (excluding debt service) in the year 2021.
- Section 3: Public notice shall be given on the District website and in the Dispatch between November 28, 2022 and December 5, 2022, a newspaper of general circulation published in the county in which said district is located, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be not less than 1/8 page in size, with type no smaller than 12 point, enclosed in a black border not less than 1/4 inch wide, and in substantially the following form:

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR MOLINE-COAL VALLEY UNIT SCHOOL DISTRICT NO. 40
COUNTY OF ROCK ISLAND, STATE OF ILLINOIS**

- I. A public hearing to approve a proposed property tax levy increase for Moline-Coal Valley Unit School District No. 40, County of Rock Island, State of Illinois for 2022 will be held on December 12, 2022 at 6:00 P.M. at Wilson Middle School, 1301 48th Street, Moline, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kristin Sanders, Secretary to the Board of Education, 1619 11th Avenue, Moline, Illinois, Telephone Number 309-743-1600.

- II The corporate and special purpose property taxes extended or abated for 2021 were \$41,634,913.46.

The proposed corporate and special purpose property taxes to be levied for 2022 are \$44,989,314.00. This represents an 8.06 percent increase over the previous year.

- III The property taxes extended for debt service and public building commission leases for 2021 were \$3,657,236.65.

The estimated property taxes to be levied for debt service and public building commission leases for 2022 are \$3,609,775.00. This represents a 1.30 percent decrease over the previous year.

- IV. The total property taxes extended or abated for 2021 were \$45,292,150.11.

The estimated total property taxes to be levied for 2022 are \$48,599,089.00. This represents a 7.30 percent increase over the previous year.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

Board of Education
Moline-Coal Valley Unit School District No. 40
County of Rock Island, State of Illinois

Dated: November 14, 2022

BY: _____
President

ATTEST:

Secretary

8. Approval of Cooperating Agency/School Agreement

34

Recommended Motion: that the Board of Education approve a cooperating agency/school agreement with Bradley University for supervised counseling experiences for the 2022-2023 school year. **See Attachment No. 8.**

Cooperating Agency/ School Agreement
Bradley University

Attachment No. 8
11/14/22 Brd. Mtg.

1

College of Education and Health Sciences
Department of Leadership in Education, Nonprofits and Counseling

Written Supervision Agreement for Supervised Counseling Experiences

I. AGREEMENT PARTIES

This supervised experience agreement permits counseling students enrolled in Bradley University's Master of Arts in Counseling, Professional School Counseling or Clinical Mental Health Counseling Tracks, located in Peoria, Illinois (hereafter called the UNIVERSITY), to participate in a supervised counseling experience in your facility, _____ (hereafter called the COOPERATING AGENCY/SCHOOL) located in

Name of Facility

City/State

Conditions of the program are as follows:

The affiliation period will be from _____, 20__ to _____, 20__. The

counseling student, _____, will be under the onsite supervision of

Name of Student

_____, acting as site counseling supervisor. The

Name of Site Supervisor

Counseling Program Director, Dr. Nancy Sherman of the Department of ECL will serve as the liaison between the UNIVERSITY and the COOPERATING AGENCY/ SCHOOL for the practicum and internship experiences.

II. COOPERATING AGENCY/SCHOOL Responsibilities

- A. To make selected learning experiences available for student learning
- B. To work in consultation on a regular schedule with a University Faculty member in accordance with the supervision agreement
- C. To provide opportunity for conferences between students and University Faculty members, and/or agency/school personnel
- D. To provide areas of practice necessary for student learning. Specifically, the COOPERATING AGENCY/SCHOOL shall make available and permit counseling students to use practice areas as mutually determined, supplies, and equipment commonly available to provide client care, and client education materials as available
- E. To arrange for the counseling student to observe and/or participate in COOPERATING AGENCY's/SCHOOL's conferences and classes which may be of interest to the student, with prior notice and approval of a designee of the COOPERATING AGENCY/SCHOOL
- F. To provide the UNIVERSITY with relevant information for University Faculty evaluation of the student
- G. To provide AT LEAST one continuous hour of weekly individual supervision by a Site Supervisor who has qualifications including but not limited to:
 - a. A minimum of a master's degree counseling or a related profession with equivalent qualifications;

- b. Relevant and current state regulated professional licenses and certifications;
- c. A minimum of 2 years of pertinent professional practice relevant to the counseling student's program area;
- d. Knowledge of the program's expectations, requirements, and evaluation procedures for students;
- e. Relevant training in counseling supervision.

H. To train and monitor counseling students' progress notes and related documentation.

III. SITE SUPERVISOR Responsibilities

- A. Site Supervisors must be willing to commit to and be eligible to supervise counseling students at their own sites of practice (school, community mental health agency, hospital, private practice, etc.)
- B. Site Supervisors must meet the statutory requirements of their jurisdiction to provide clinical supervision to counseling students
 - a. These requirements include but are not limited to (provision of hard copies) of:
 - i. Evidence of a minimum of 2 years of pertinent professional practice relevant to the counseling student's program area
 - ii. Professional certification (certificate name and number)
 - iii. Curriculum vitae
 - iv. Description of scope of practice and professional competence
 - v. Proof of malpractice insurance
 - vi. Membership in professional organizations
 - b. Sign an agreement to supervise and to evaluate counseling students' performance during their supervised experience/s
 - c. Participate and complete the UNIVERSITY's Practicum/Internship Orientation and Site Supervisor Orientation
 - d. Keep records of supervision and oversee counseling students' caseload, progress notes, treatment planning, diagnosing, assessing, case-management, consultation, interdisciplinary team participation, and any other services rendered
 - e. Review and approve logs of counseling students' direct service hours (counseling sessions) and indirect service hours (how many per week, per category). The logs are maintained by students and are placed in students' official file by University Faculty.
 - f. Meet a minimum of one continuous hour each week with counseling students for supervision
 - i. Consult with University Faculty on a regular basis
 - ii. Complete students' evaluations on a timely manner
 - iii. Sustain open communication with University Faculty regarding counseling students' skill and professional development

IV. UNIVERSITY/ Program Faculty Responsibilities

- A. Provide policies and written agreements for the supervision of counseling students
- B. Ascertain and verify the qualifications and credentials of Site Supervisors for supervising counseling students
- C. Provide orientation, supervision training, and regular consultation to Site Supervisors regarding the onsite supervision of counseling students
- D. Provide Site Supervisors with course syllabus or other such information of mutual concern for the supervision of counseling students
- E. Verify that Site Supervisors provide individual and/or triadic supervision to counseling students on a weekly basis (AT LEAST 1 continuous hour)
- F. Provide group supervision to counseling students on a weekly basis (AT LEAST 1.5 continuous hours)
- G. In conjunction with Site Supervisors, evaluate counseling students' performance during supervised experiences
- H. Evaluate performance of Site Supervisors and their Agencies'/Schools' criteria for the supervision of counseling students
- I. Review and approve counseling students' logs are signed and approved by Site Supervisors
- J. Assume ultimate responsibility for counseling students' discipline. The site may request, for example, withdrawal of any student whose performance, conduct, or health may have a detrimental effect on clients
- K. Exercise the authority to end a student's placement at any site if it is needed by ending student's enrollment in the respective course
- L. To require counseling student's compliance with background checks, and mandatory reporting within their jurisdiction
- M. To require that Site Supervisors, and counseling students have effective malpractice insurance with minimum coverage of **\$1,000,000/\$3,000,000**.

V. **Counseling Student Responsibilities**

- A. Counseling students engaged in either practicum or internship must identify a site where they may practice the counseling skills pertinent to their program area
- B. Upon identification of a site and a Site Supervisor, a counseling student must communicate with his or her academic advisor – Program Faculty member for review and approval
 - a. The counseling student must have met all academic requirements to engage in either practicum or internship experiences
 - b. The counseling student must identify both, a potential site and qualified counseling Site Supervisor
 - c. Counseling students must have effective malpractice insurance with minimum coverage of **\$1,000,000/\$3,000,000**. (ACA offers student malpractice insurance with memberships while a practicum/internship student)
- C. Demonstrate knowledge and skills of counseling according to chosen program area
- D. Prepare in advance video or audio recordings and/or transcripts of counseling sessions for supervision

- E. Expand knowledge by reading and researching relevant literature to any presenting cases
- F. Keep a weekly log of supervised experiences and secure its approval from Site Supervisor
- G. Meet with Site Supervisors and Program Faculty for supervision
 - a. Individual and/or triadic supervision of AT LEAST 1 continuous hour per week
 - b. Group supervision of AT LEAST 1.5 continuous hours per week
- H. Complete tasks as assigned by Site Supervisors
- I. Complete academic requirements assigned by University Faculty
- J. Complete a practicum of 100 clock hours over a minimum of 10 weeks
 - a. 40 clock hours must be of direct service with actual clients, including 10 hours leading or co-leading groups.
- K. Complete an internship of 650 hours of direct service after successfully completing a respective practicum
 - a. 240 hours must be of direct service with actual clients, including 60 hours leading or co-leading groups

VI. General

The Site Supervisor, Student, and University shall retain their respective rights, privileges, powers, and functions as autonomous entities. Their legal, financial, educational, and administrative policies and procedures shall be unaffected by the terms of this agreement, except as is expressly provided for herein. There shall be no discrimination on the basis of race, religion, sex, national origin, ancestry, age, marital status, or handicapping conditions unrelated to ability.

BRADLEY UNIVERSITY by:

COOPERATING AGENCY/SCHOOL by:

Counseling Program Director for
Department of ECL, Education, Counseling
And Leadership

Site Supervisor

Date

Date

and

Int. Associate Dean for Distance
Education

By: _____

Date

Site Representative
(i.e., Administrator, CEO, Director)

Int. Associate Provost for Academic Affairs

Date

9. Approval of Student Teaching and Field Experiences Agreement

39

Recommended Motion: that the Board of Education approve the teacher education student teaching and field experiences agreement with Western Illinois University for the 2022-2023 through 2025-2026 school year. **See Attachment No. 9.**



Western Illinois University
College of Education and Human Services

**TEACHER EDUCATION STUDENT TEACHING AND
FIELD EXPERIENCES AGREEMENT**

District

This combined field experience and student teaching agreement is entered into by Moline-Coal Valley Community Unit School District No. 40, with its principle office located at 1619 11th Avenue Moline, IL 61265; and Western Illinois University at Macomb, Illinois. Western Illinois University is hereinafter referred to as the “University” and the School District shall be referred to as the “District.”

“Field experience” is a variety of early and ongoing field-based opportunities prior to student teaching in which candidates may observe, assist, tutor, instruct and/or conduct research.

“Student Teaching” is a form of internship required for approval of educator preparation programs calling for close and competent supervision. It entails preparation for full responsibility in an instructional setting. In the course of the experience, the candidate shall demonstrate proficiency of skills and techniques including, but not limited to, planning, organization, evaluation, parent relations and competence in subject matter areas. The experience is carried out under diligent and systematic supervision by college and local school personnel.

In this document, we will use “Teacher Education Students” to include students in field experiences and student teaching.

It is hereby agreed that:

1. The District and the University shall:
 - a. Comply with all policies, principles, and procedures contained in the Western Illinois University teacher education field experience handbook, student teaching handbook, or appropriate program course syllabi.
 - b. Work together in selecting education teaching sites and Cooperating Teachers, describing and interpreting the teaching program, and providing in-service education programs for Cooperating Teachers as needed.

- c. Have the right and professional obligation to terminate a Teacher Education Student's assignment, for cause, at any time, after conferring with the University Field Supervisor.
- d. Comply with all State and Federal laws regarding Criminal History Records Information checks and other required documentation for Teacher Education Students.

2. The District shall:

- a. Ensure the Cooperating Teacher has the appropriate number of years of teaching experience (3+ years for student teaching and 2+ years for field experiences) and a "proficient" rating on their most recent evaluation.
- b. Honor the University policy that Teacher Education Students remain neutral in the event of a strike or work stoppage in the District.
- c. Secure the approval of the University Field Supervisor before utilizing the Teacher Education Student in any unusual manner or in any emergency situation.
- d. Not allow Teacher Education Students to serve as substitute teachers unless prior approval has been obtained from the University.
- e. Provide the Teacher Education Student with suitable space and facilities to perform his/her assigned responsibilities.
- f. Make available to the Teacher Education Student all applicable student handbooks, teacher handbooks, curriculum guides, and school district policies (such as professionalism, confidentiality, Mandated Reporter requirements, and acceptable use of social media, equipment, and technology).
- g. Direct the Cooperating Teacher to provide a summative performance assessment of the student by the end of the placement. This evaluation shall be subject to the provision of Public Law 93-380, the Family Education Rights and Privacy Act of 1974.

3. The University shall:

- a. Initiate all requests for Teacher Education Student assignments so that the District shall have sufficient time to process the requests and to select qualified Cooperating Teachers.
- b. Assure that only those students properly prepared are permitted to apply for a Teacher Education Student assignment.
- c. Assign a University Field Supervisor to supervise all Western Illinois University Teacher Education Students. The University Field Supervisor will also consult with, and provide assistance to Cooperating Teachers and Teacher Education Students.
- d. Assure that Teacher Education Students have successfully completed the State online training for Mandated Reporters.
- e. Assure that there is no discrimination in accordance with Illinois State Law.
- f. Provide each Teacher Education Student with internship liability coverage protection.

- g. **Student Teaching experience only:** Pay prorated honorarium to the Cooperating Teacher according to the current payment schedule. Honorarium payments will be made shortly after all final evaluations are submitted to the University Field Supervisor. In addition, the University shall provide three, one-semester hour Tuition and Fee Waivers for each Student Teacher supervised.
- h. **Student Teaching experience only:** Assure that Student Teachers have successfully completed the required Illinois State Content Test in their major, as per rule established by ISBE under Illinois Administrative Code Part 25.

This Agreement shall remain in force for five (5) years.

IN WITNESS WHEREOF, the District and the University agree to the above.

_____	_____
Superintendent or Designee (Signature)	Date

Superintendent or Designee (Print)	
_____	_____
Coordinator of Field and Clinical Experiences, WIU	Date
_____	_____
Associate Provost or Designee, WIU	Date

10. Reports, Requests and Open Discussion

A. Superintendent's Report

- 1) Annual School Board Member Appreciation Day in Illinois - November 15

11. Award of Bid

A. *Recommended Motion:* that the Board of Education award the bid for the Moline High School Kitchen ceiling replacement to _____, for the amount of \$ _____.

12. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.