

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, May 23, 2022, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, May 23, 2022

The public is invited to join the May 23, 2022, Board of Education meeting virtually via Zoom.

Join from any device:

Please click this URL to join.

<https://us02web.zoom.us/j/82717662181?pwd=Rnh6eTZSZUNjdVVTTGJiQ1NUdTl4Zz09>
Passcode: 004167

Or One tap mobile:

+13126266799,,82717662181# US (Chicago)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099

Webinar ID: 827 1766 2181

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, May 23, 2022, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. Per the Illinois Department of Public Health, individuals are required to wear a face covering should they choose to attend the Board of Education meeting in person.

1. Opening of Meeting - Roll Call

2. Recitation of Pledge of Allegiance

3.Approval of Minutes

A.Minutes of the Open Session of the Regular Board of Education meeting of May
09, 2022

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The meeting of the Board of Education was called to order by Board President Erin Waldron-Smith at 6:54 p.m. at the Lincoln-Irving Elementary School, 1015 16th Avenue, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros,
Andrew Waeyaert, Erin Waldron-Smith

Absent: Justin Anderson

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting and the Closed Session of the Regular Board of Education meeting of April 25, 2022 were presented for approval as presented.

A motion was made by Kate Schaefer, seconded by Andrew Waeyaert, all in favor, that minutes of the Open Session of the Regular Board of Education meeting and the Closed Session of the Regular Board of Education meeting of April 25, 2022 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

There was no public comment or participation.

AWARD OF BID

Dave McDermott, Chief Financial Officer, stated the District has another bid opening where only one bid was received. Mr. McDermott asked for the Board’s permission to open the bid at the meeting. The item is listed on the agenda for John Deere Middle School Auditorium Electrical Systems and Wiring and the bidder is Rock River Electric, Inc. Mr. McDermott stated the District has been trying to get to this project for four years. He will open the bid and if everything is in line, he will share the amount of the bid and it will then be voted on later in the meeting.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items C through D and F through R as presented:

C. Resignation/Termination – Certified Staff

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Johnston, Deborah	Elementary Art Specialist	Jane Addams	05/27/22
Peruski, Samantha	Foreign Language	High School	05/27/22

D. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following Certified Staff Members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Christiansen, Kami	Math	Wilson	End of the 2025-2026 school year
DePoorter, Jean	Life Skills	Hamilton	End of the 2025-2026 school year

F. Resignation from Differential Assignment

the resignation of the following named certified staff member from differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ballard, Chris	Kindergarten Grade Level Chair	Roosevelt	05/27/22
Ferreri, Christina	Kindergarten Grade Level Chair	Roosevelt	05/27/22
Laxton, Jenna	Assistant Varsity Volleyball Coach	High School	04/28/22
Taylor, Kyle	Dramatics Director's Assistant	High School	04/26/22

G. Summer Employment – Certified Staff

1) the employment of the following named certified staff for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Almanza, Mayra	Teacher	Lincoln-Irving
Carlin, Sarah	Teacher	Lincoln-Irving
Carlson, Jessica	Teacher	Roosevelt
Chuich, Chris	Teacher	Lincoln-Irving
Dodson, Ashley	Teacher	Roosevelt
Ehlers, Emmy	Teacher	Hamilton
Fisher, Jenna	Teacher	Hamilton
Gascoigne, Krystle	Teacher	Hamilton
Gomez, Sarah	Teacher	Franklin
Guyton, Jen	Teacher	Washington
Harris, Alexa	Teacher	Roosevelt
Isles, Vanessa	Teacher	Hamilton
Kane, Ashlyn	Teacher	Washington
Kiel, Taylor	Teacher	Hamilton
Knight, Raya	Teacher	Willard
Knobloch, Regina	Teacher	Franklin
Matkovich, Emily	Teacher	Washington
Miller, Allison	Teacher	Willard

Perea, Patricia	Teacher	Lincoln-Irving
Polizzi, Laura	Teacher	Hamilton
Quilty, Elaina	Teacher	Hamilton
Ross, Elizabeth	Teacher	Roosevelt
Shull, Danielle	Teacher	Willard
Smith, Shirley	Teacher	Washington
Stoll, Marina	Teacher	Lincoln-Irving
Viaene, Jacob	Teacher	Roosevelt

- 2) the employment of the following named certified staff members for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Clark, Jerilyn	Teacher	Hamilton
Makuch, Stacy	Teacher	High School
Scholl, Cathryn	Teacher	Hamilton
Sondgeroth, Jennifer	Speech Pathologist	High School/Hamilton
Sivill, Kianna	Speech Pathologist	High School/Hamilton
Sunken, Rebecca	Teacher	Hamilton
Timerman, Dawn	Admin Coordinator/Teacher	High School/Hamilton

- 3) the employment of the following named certified staff members for the Traditional Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Fox, Heather	Teacher	Seton
Harris, Alexa	Teacher	Skip-A-Long
Henderson, Alma	Teacher	Boys and Girls Club
Matkovich, Emily	Teacher	Boys and Girls Club
McMillion, Beth	Teacher	YMCA
Reed, Erin	Teacher	Skip-A-Long
Reyes, Sylvia	Teacher	Trinity Lutheran Church
Robinson, Sarah	Teacher	Seton
Roseman, Heather	Teacher	YMCA
Ruthey, Tammy	Teacher	YMCA
Smith, Shirley	Teacher	Springbrook
Stoll, Marina	Teacher	Trinity Lutheran Church
Villarreal, Angie	Teacher	Trinity Lutheran Church

- 4) the employment of the following named certified staff members for the Moline High School Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Albrecht, Tim	Teacher
Beckwith, Lisa	Teacher
Brown, Jacqueline	Teacher
Ekoh, Regine	Teacher

Fowler, Dave	Teacher
Harding, Lanae	Teacher
Hazen, Katie	Teacher
Hunter, Scott	Teacher
Karl, Scott	Teacher
Rhea, Phil	Teacher
Salinas, Sylvia	Teacher
Schafer, Doug	Teacher
Spence, Emma	Teacher
Teslik, Tom	Teacher
Vasquez, Luis	Teacher

- 5) the appointment of the following named certified staff members to Lights on for Learning Summer Program at Moline High School with wages according to District policy:

<u>Name</u>	<u>Position</u>
Bennison, Logan	Teacher – Golf and Fishing
Bidegaray, Amrit	Teacher – Social Studies
Carizey, Robert	Teacher – Science
Christiansen, Kami	Teacher – Substitute
Davila, Melissa	Parent Coordinator
DeClerk, Chris	Teacher – Golf and Fishing
Erb, Hillary	Teacher – Drama
Glessner, Allison	Site Coordinator
Lampton, Janessa	Teacher – ELA
Luckey, Erin	Teacher – Math
Potter, Chad	Site Coordinator
Ryser, Alex	Teacher – Drama
Ryser, Alex	Teacher – ELA
Schnell, Tracy	Teacher – Math
Teslik, Tom	Teacher – Music Club
Teslik, Tom	Teacher – Rock Band Camp

H. Employment – Educational Support Personnel

the temporary employment of the following named non-staff members as an interpreter for the remainder of the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Language</u>
Carrillo, Meghan	Spanish

I. Approval of a Special Education Paraprofessional

that the Board of Education approve a 32.5 hour per week special education program paraprofessional position at John Deere Middle School for the 2022-2023 school year. **See Exhibit A.**

J. Transfer/Reassignment – Educational Support Personnel

- 1) the transfer of Sue Bennett from the 2nd Shift Custodial position at Washington Elementary to the 1st Shift Lead Custodial position at John Deere Middle School, effective July 1, 2022.
- 2) the transfer of Nathan Kelley from the 2nd Shift Custodial position at Logan Elementary to the 1st Shift Custodial position at ASPIRE at Moline High School, effective July 1, 2022.
- 3) the transfer of Ellen Franks from the Special Education Paraprofessional position at Moline High School to the Educational Technology Paraprofessional position at John Deere, effective August 25, 2022.

K. Summer Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the Jump Start Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Moore, Charles	Paraprofessional	Lincoln-Irving

- 2) the employment of the following named educational support personnel for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Adams, Christine	Paraprofessional	High School
Blackert, Jamie	Health Professional (RN)	High School
Burrill, Jennifer	Paraprofessional	Hamilton
Carnahan, Dawn	Health Professional (RN)	Hamilton
Carpenter, Sarah	Paraprofessional	Hamilton
Chappell, Lydia	Paraprofessional	Hamilton
Franks, Ellen	Paraprofessional	High School
Griffin, Dana	Paraprofessional	Hamilton
Hansen, Amanda	Health Professional (RN)	Hamilton
Happel, Jenna	Paraprofessional	Hamilton
Hoogheem, Amber	Health Professional (RN)	High School
Hull, Elizabeth	Paraprofessional	Hamilton
Kaiser, Nicole	Paraprofessional	High School
Kale, Stephen	Paraprofessional	High School
Kelly, Rhonda	Paraprofessional	High School
Lopez, Bailly	Paraprofessional	Hamilton
Lopez, Carrie	Paraprofessional	High School
Lyman, Cheryl	Paraprofessional	Hamilton
Mandolini, Anthony	Paraprofessional	High School
Mielke, Amber	Health Professional (RN)	Hamilton
Mock, Jennifer	Health Professional (RN)	Hamilton

Moon, Deon	Paraprofessional	Hamilton
Nelson, Deanne	Paraprofessional	High School
Sanders, Paul	Paraprofessional	Hamilton
Valdes, Emma	Paraprofessional	Hamilton
Vital Tapia, Maria	Paraprofessional	Hamilton
Whipple, Sarah	Paraprofessional	High School
Yerrapothu, Sarada	Paraprofessional	Hamilton
Zinke, Andrew	Paraprofessional	Hamilton

- 3) the employment of the following named substitute educational support personnel for the Extended School Year Special Education Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Brotherton, Jessica	Substitute Health Professional (RN)
Escobedo, Anita	Substitute Health Professional (RN)
Giza, Elizabeth	Substitute Health Professional (RN)

- 4) the employment of the following named educational support personnel for the Traditional Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Dyer, Kali	Paraprofessional	Springbrook
Jackson, Amy	Computer Lab Manager	Springbrook
Lara, Monica	Paraprofessional	Trinity Lutheran Church
Moore, Charles	Computer Lab Manager	Trinity Lutheran Church
Westerdale, Pam	Paraprofessional	Springbrook

- 5) the employment of the following named educational support personnel for Moline High School Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Anderson, Julie	Administrative Assistant
Finch, Julia	Paraprofessional
Franks, Ellen	Paraprofessional
Green, Colette	Paraprofessional
Ohlsen, Lisa	Security
Poston, Stephanie	Administrative Assistant
Specht, Jenny	Paraprofessional
Spirewka, Kate	Security
Wingerter, Renee	Security

- 6) the appointment of the following named educational support personnel to Lights on for Learning Summer Program at Moline High School with wages according to District policy:

<u>Name</u>	<u>Position</u>
Bargren, Mary	Paraprofessional
Lynamn, Cheryl	Paraprofessional
Stanley, Michele	Paraprofessional

- 7) the temporary employment of the following named educational support personnel for summer records disposal with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Miner, Carrie	Records Disposal Clerk	High School – Coolidge Campus
Moreno, Maria	Records Disposal Clerk	High School – Coolidge Campus
Peterson, Cynthia	Records Disposal Clerk	High School – Coolidge Campus
Smet, Deanna	Records Disposal Clerk	High School – Coolidge Campus

L. Payments for Board Approval

approval of payments:

Fund 1 Educational	1,418,102.30
Fund 2 Operations & Maintenance	109,427.85
Fund 3 Debt Service	0.00
Fund 4 Transportation	22,220.06
Fund 5 Retirement	202,817.69
Fund 6 Capital Projects	549,546.03
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	2,863.26
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	789,513.12
Fund 11 Student Activity	<u>20,901.44</u>
TOTAL	3,115,391.75

See Exhibit B.

M. Freedom of Information Act Requests

No Freedom of Information Act Requests have been received since the last regularly scheduled Board meeting.

N. Acceptance of Gifts

- 1) A donation in the amount of \$3,500 from the Moline Boosters Club to Wilson Middle School for their athletic program.
- 2) A donation of a Bridgeport-style clone knee manual mill, valued at \$2,500, from Blackhawk College to Moline High School for their machining lab.

O. **Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

- 1) Bartlett Performing Arts Center on May 13, 2022 from 5:00 p.m. until 8:00 p.m. for stage prep, May 14, 2022 from 8:00 a.m. until 11:00 p.m. for performances, and May 15, 2022 from 8:00 a.m. until 8:00 p.m. for performances by Precision Arts Challenge, Inc. Compensation to be received for custodial services as stated in the contract. Building rental fees as stated in the contract.
- 2) Bicentennial Elementary School gymnasium from October 3, 2022, through March 23, 2023, from 5:30 pm to 9:00 pm on Mondays and Wednesdays by the Moline Youth Basketball group for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 3) Butterworth Elementary School gymnasium from October 3, 2022, through March 23, 2023, from 5:30 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Youth Basketball group for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 4) Hamilton Elementary School gymnasium from October 3, 2022, through March 23, 2023, from 5:30 pm to 9:00 pm on Mondays and Wednesdays by the Moline Youth Basketball group for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 5) John Deere Middle School gymnasium from January 4, 2023 through March 23, 2023 from 6:00 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Youth Basketball group for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 6) Wilson Middle School gymnasium from January 4, 2023 through March 23, 2023 from 6:00 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Youth Basketball group for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 7) Bicentennial Elementary School north and east parking lots and soccer field on July 1, 2022 and July 2, 2022 for Coal Valley Days. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.

- 8) Moline High School Varsity and Junior Varsity Fields by Moline Legion Sr. Baseball from June 1, 2022, through August 15, 2022, from 2:30 p.m. until 4:00 p.m. on game days, and 7 a.m. until 8:00 p.m. for tournaments on July 1, July 2, and July 20-24, 2022. The fee for the use shall be at the rate as follows: \$500 for the use of the MHS Baseball Fields. If custodial time is required for cleanup as a result of their activity, it will be billed to them in the amount of \$52 per hour.

P. Approval to Purchase

- 1) that the Board of Education approve the District's purchase of Newsela ELA and SEL for Wilson Middle School and John Deere Middle School from Newsela, New York, New York, at a cost not to exceed \$27,000. **See Exhibit C.**
- 2) that the Board of Education approve the purchase of the Juno Tower voice amplification system for Lincoln-Irving Elementary School from Bradfield's, Inc., Peoria, Illinois, at a cost of \$12,299. **See Exhibit D.**
- 3) that the Board of Education approve the purchase of iPads and cases for teacher observations and classroom data collection from Apple Inc., Cupertino, California, at a cost not to exceed \$23,400. **See Exhibit E.**
- 4) that the Board of Education approve the purchase of tables for the Moline High School engineering classroom, located in D125, from Paragon Commercial Interiors, Inc., Davenport, Iowa, at a cost not to exceed \$18,000. **See Exhibit F.**
- 5) that the Board of Education approve the purchase of instructional materials to enhance the educational experience while meeting grade level standards for kindergarten students through intentional play activities from Amazon, Seattle, Washington, for a cost not to exceed \$12,500. **See Exhibit G.**
- 6) that the Board of Education approve the purchase of instructional materials to enhance the educational experience while meeting grade level standards for kindergarten students through intentional play activities from Lakeshore, Carson, California, at a cost not to exceed \$25,000. **See Exhibit H.**
- 7) that the Board of Education approve the renewal and purchase of additional copies of AP US History books entitled *Brinkley, American History AP Edition*, from McGraw Hill, New York, New York, at a cost not to exceed \$16,000. **See Exhibit I.**
- 8) that the Board of Education approve the purchase of Reading Mastery for special education students in Kindergarten through Grade 4, from McGraw Hill, New York, New York, at a cost not to exceed \$17,000. **See Exhibit J.**
- 9) that the Board of Education approve the purchase of fine and gross developmentally appropriate equipment for indoor and outdoor physical education, from Really Good Stuff, Shelton, Connecticut, at a cost not to exceed \$17,000. **See Exhibit K.**

Q. Engage Services

that the Board of Education engage the services of NWEA, Portland, Oregon, to provide professional development for Kindergarten through Grade 8 administrators and coaches, at a cost of \$5,400. **See Exhibit L.**

R. Award of Bid

- 1) that the Board of Education award the bid for the Moline High School HVAC Pumps to Maddock Industries, Chicago, Illinois, for the amount of \$21,600. **See Exhibit M.**
- 2) that the Board of Education approve the purchase of paper products bid in an amount not exceeding \$80,000 for the 2022-2023 school year by the Regional Office of Education as part of the Rock Island County cooperative. **See Exhibit N.**
- 3) that the Board of Education approve the 36-month services agreement for analog telecommunications to AT&T, Chicago, Illinois, the lowest qualified bidder, for a budgeted annual cost of \$40,000. **See Exhibit O.**

A motion was made by Chet DeSmet, seconded by Andrew Waeyaert, that the Board of Education accept the items contained in Consent Agenda Items C-D and F-R as presented.

Ayes: Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson,

The Board of Education then considered Consent Agenda Item A as presented:

A. Employment – Certified Staff

the employment of the following named certified staff for the 2022-2023 school year with wages in accordance with district schedules:

Adamson, James
Computer Science, Wilson
M.A Degree, Western Illinois University
To teach on a regular contract basis
Thirteen years previous teaching experience in another district
Two years previous teaching experience in another state

Cousins, Heather
Dean of Students, High School
M.A. Degree Dordt University
To serve on a regular contract basis
Twenty-one years previous experience in another state

Nelson, Sarah
Library Media Specialist, Roosevelt
M.A. Degree, Northwestern College
To serve on a regular contract basis
Fifteen years previous experience in another state

A motion was made by Andrew Waeyaert, seconded by Kate Schaefer, that the Board of Education accept the items contained in Consent Agenda Item A as presented.

Ayes: Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Chet DeSmet,
Erin Waldron-Smith
Nays: None
Abstain: Audrey Adamson
Absent: Justin Anderson

The Board of Education then considered Consent Agenda item B as amended:

B. Salary Reclassification – Certified Staff

a change in salary classification for the following Certified Staff effective at the beginning of the 2022-2023 school year:

Culley, Megan from B.A. to M.A.
Hofmann, Jenifer from M.A. to M.A. +30
Larson, Chris from M.A. to M.A. +30

A motion was made by Audrey Adamson, seconded by Maria S. Trigueros, that the Board of Education accept the items contained in Consent Agenda Item B as amended.

Ayes: Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

The Board of Education then considered Consent Agenda Item E as amended:

E. Appointment to Differential Assignment

the appointment of the following named certified staff member to differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Finneran, Shannon	Link Crew Leader (Grade 12)	High School	05/27/22
Hofmann, Jenifer	Link Crew Leader (Grade 10)	High School	05/27/22
Laxton, Jenna	Head Varsity Volleyball Coach	High School	04/28/22

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education accept the items contained in Consent Agenda Item E as amended.

Ayes: Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

APPROVAL OF MEMORANDUM OF UNDERSTANDING

A motion was made by Kate Schaefer, seconded by Chet DeSmet, that the Board of Education approve the Memorandum of Understanding Between the Rock Island County Regional Office of Education #49 and Moline High School and the Moline School District #40 for the Lights on for Learning program. **See Exhibit K.**

Ayes: Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

A motion was made by Audrey Adamson, seconded by Kate Schaefer, that the Board of Education approve the Memorandum of Understanding Between the Rock Island County Regional Office of Education #49 and John Deere Middle School and the Moline School District #40 for the Lights on for Learning program. **See Exhibit L.**

Ayes: Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

A motion was made by Andrew Waeyaert, seconded by Maria S. Trigueros that the Board of Education approve the Memorandum of Understanding Between the Rock Island County Regional Office of Education #49 and Wilson Deere Middle School and the Moline School District #40 for the Lights on for Learning program. **See Exhibit M.**

Ayes: Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Chet DeSmet,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

A motion was made by Chet DeSmet, seconded by Audrey Adamson, that the Board of Education approve the Memorandum of Understanding between the Rotary Foundation and the Moline-Coal Valley School District No. 40. **See Exhibit N.**

Ayes: Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer,
Erin Waldron-Smith
Nays: None
Absent: Justin Anderson

AWARD OF BID

Dave McDermott, Chief Financial Officer, stated that he opened the bid and it was in the scope of what the estimate was. Mr. McDermott did note that Shive Hattery is the architect on this project. If they come back and there are issues, the District will not move forward with the project.

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, that the Board of Education award the bid for the John Deere Middle School Auditorium Electrical Systems and Wiring to Rock River Electric, Inc., Colona, Illinois for the amount of \$478,118. **See Exhibit T.**

- Ayes: Andrew Waeyaert, Audrey Adamson, Kate Schaefer, Maria S. Trigueros,
Erin Waldron-Smith
- Nays: None
- Abstain: Chet DeSmet
- Absent: Justin Anderson

EMERGENCY AWARD OF BID

A motion was made by Audrey Adamson, seconded by Chet DeSmet, that the Board of Education award the emergency replacement of the failed HVAC at Wilson Middle School to Johnson Controls, Moline, Illinois, for the amount of \$448,000. **See Exhibit U.**

- Ayes: Andrew Waeyaert, Audrey Adamson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros,
Erin Waldron-Smith
- Nays: None
- Absent: Justin Anderson

REPORTS, REQUESTS, AND OPEN DISCUSSION

Dr. Rachel Savage, Superintendent of Schools, stated that the District launched its spring parent survey on May 3, 2022. So far, there have been 270 responses. The survey will close Friday, May 20, 2022, and Dr. Savage will send out a reminder this week and next to encourage parents to provide feedback.

This Wednesday, May 11, 2022, the District will host an in-person retirement celebration. Due to COVID-19, there has not been an in-person District retirement celebration since the spring of 2019.

Next Tuesday, May 17, 2022 is convocation at 7:00 p.m. at the Bartlett Performing Arts Center at Moline High School. Class of 2022 graduation commencement ceremony will be Sunday, May 29, 2022 at the TaxSlayer Center at 7:00 p.m. Thursday, June 2, 2022 the Blackhawk Division of the Illinois Association of School Boards will have their next dinner and business meeting in Geneseo.

A motion was made by Kate Schaefer, seconded by Chet DeSmet, all in favor, that the Board of Education go into Closed Session. Time: 7:09 p.m.

CLOSED SESION

(to consider the possible sale, lease, or purchase of property by a public body

and

to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the District)

A motion was made by Audrey Adamson, seconded by Chet DeSmet, all in favor, that the Board of Education return to Open Session. Time: 8:16 p.m.

A motion was made by Kate Schaefer, seconded by Andrew Waeyaert, all in favor, that the Board of Education meeting be adjourned. Time: 8:17 p.m.

President

Secretary

B.Minutes of the Closed Session of the Regular Board of Education meeting of May 09, 2022

4.Communications, Public Comment and Participation

5.Request for Proposal - Single Bid Opening Request

A.Audit Service, May 16, 2022

B.District Washers and Dryers, May 10, 2022

6.Consent Agenda

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Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

6. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A – S as presented:

A. **Employment – Certified Staff**

- 1) the employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Bosold, Traci

Cross Categorical Special Education, High School
M.A. Degree, Aurora University
To teach on a regular contract basis
Sixteen years previous teaching experience

Peterson, Emily

Library Media Specialist, Lincoln-Irving
M.A. Degree, Earlham College
To teach on a regular contract basis
Thirteen years previous teaching experience

Putnam, McKayla

Grade 3, Butterworth Elementary
B.A. Degree, University of Wisconsin-Platteville
To teach on a regular contract basis
Two years previous teaching experience

- 2) the temporary employment of the following named certified staff members for the 2022-2023 school year with wages in accordance with District schedules:

Ryser, Alexander

EL, John Deere Middle School
B.A. Degree, Northwestern Illinois University
To teach on a temporary contract basis
No previous teaching experience

B. **Approval of Appointment of Assistant Principal for Curriculum, Instruction, and Assessments at Moline High School**

that the Board of Education approve the appointment of Heather Cousins to the position of Assistant Principal for Curriculum, Instruction, and Assessments at Moline High School, effective for the 2022-2023 school year.

C. Salary Reclassification – Certified Staff

a change in salary classification for the following certified staff effective at the beginning of the 2022-2023 school year:

Brems, Alyssa from B.A. to B.A. +15
Howard, Melissa from B.A. to B.A. +15

D. Resignation/Termination – Certified Staff

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hoover, Amanda	Counselor	High School	06/02/22

E. Resignation for the Purpose of Retirement – Certified Staff

the resignation for the purpose of retirement of the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bisinger, Mary	Family and Consumer Science	High School	End of the 2021-2022 school year
Winston, Jane	Speech Pathologist	Roosevelt	End of the 2025-2026 school year

F. Appointment to Differential Assignment

1) the appointment of the following named certified staff member to differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Schroeder, Laurel	Link Crew Advisor	High School	08/25/22

2) the appointment of the following named non-certified staff members to differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Carnahan, Dawn	Cheerleading	John Deere	08/25/22
Ojeda, Luis	Head Grade 9 Boys Soccer	High School	08/25/22

G. Resignation from Differential Assignment

1) the resignation of the following named certified staff member from differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Zacharewicz, Kate	Grade 7 Girls Basketball	John Deere	04/26/22

- 2) the resignation of the following named non-certified staff member from differential assignment:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hollenback, Joshua	Assistant Grade 8 Football	John Deere	04/26/22

H. Summer Employment – Certified Staff

- 1) the employment of the following named certified staff members for the Moline High School Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Easley, Joleen	Teacher	High School
Hanson, Kathi	Teacher	High School

- 2) the appointment of the following named certified staff member to additional summer hours for summer preschool screening:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Fowler, Rachel	Principal	Jefferson

- 3) the employment of the following named certified staff members for the Special Education Child Find Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anthony, Amy	Special Education Teacher	Jefferson
Dobereiner, Cori	Speech Pathologist	Jefferson
Fowler, Rachel	Administrator	Jefferson
Schroeder, Lindsey	Parent Coordinator	Jefferson
Weiss, Beth	Psychologist	Jefferson

I. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Maynard, Samuel	Operations Manager	Bartlett Performing Arts Ctr.	06/16/22

- 2) the temporary employment of the following named substitute educational support personnel with wages in accordance with District schedules:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Hoyt, Mark	Summer Mower	05/09/22

J. Transfer/Reassignment – Educational Support Personnel

- 1) the transfer of Tarrah Reed from the 9.5 month Administrative Assistant position at Washington Elementary School to the 12 month Administrative Assistant position at Allendale, effective July 1, 2022.
- 2) the transfer of Alice Kelly from the Split Building 2nd Shift Custodial position at Logan/Roosevelt to the 2nd Shift Custodial position at Logan Elementary School, effective July 1, 2022.
- 3) the transfer of Aaron Orr from the J3 Patio Split Shift Custodial position at Moline High School to the 2nd Shift Custodial position at Washington Elementary School, effective July 1, 2022.
- 4) the transfer of Jeffrey Trask from the Split Shift Custodial position at Moline High School (A Wing) to the Split Shift Custodial position at Moline High School (K Wing), effective July 1, 2022.

K. Summer Employment – Educational Support Personnel

- 1) the appointment of the following named educational support personnel to additional summer hours for summer preschool screening:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Davis, Alice	Paraprofessional	Jefferson
Schroeder, Lindsey	Parent Coordinator	Jefferson
Wise, Teresa	Administrative Assistant	Jefferson

- 2) the employment of the following named substitute educational support personnel for the Extended School Year Summer Learning Program with wages as determined in accordance with established rates of pay:

<u>Name</u>	<u>Position</u>
Jackson, Pamela	Substitute Health Professional (RN)

L. Payments for Board Approval

approval of payments:

Fund 1 Educational	558,114.55
Fund 2 Operations & Maintenance	61,111.24
Fund 3 Debt Service	0.00
Fund 4 Transportation	116,288.27
Fund 5 Retirement	0.00
Fund 6 Capital Projects	565,532.99
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	4,503.18
Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	0.00
Fund 11 Student Activity	<u>12,181.48</u>
TOTAL	1,317,731.71

See Attachment No. 1.**M. Freedom of Information Act Requests**

No Freedom of Information Act Requests have been received since the last regularly scheduled Board meeting.

N. Acceptance of Gifts

- 1) A donation in the amount of \$4,000 from the Moline Rotary Foundation for elementary literacy needs in the Moline-Coal Valley School District.
- 2) A donation in the amount of \$2,500 from the Moline Rotary Foundation for math and other learning support materials in the Moline Coal Valley School District to assist with learning loss due to COVID-19.
- 3) A donation of \$1,200 from the William Butterworth Foundation to be divided among the elementary school art teachers to be used to purchase art supplies for students.

O. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Bicentennial Elementary School gymnasium from October 3, 2022, through March 23, 2023, from 5:30 pm to 9:00 pm on Tuesdays and Thursdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 2) Hamilton Elementary School gymnasium from October 3, 2022, through March 23, 2023, from 5:30 pm to 9:00 pm on Mondays and Wednesdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.

- 3) John Deere Middle School gymnasium from October 4, 2022, through December 31, 2022 from 6:30 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 4) Lincoln-Irving Elementary School gymnasium from October 3, 2022, through March 23, 2023 from 5:30 pm to 9:00 pm on Tuesdays and Thursdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 5) Roosevelt Elementary School gymnasium from October 3, 2022, through March 23, 2023 from 5:30 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.
- 6) Wilson Middle School gymnasium from October 3, 2022, through December 31, 2022 from 6:30 pm to 9:00 pm on Mondays, Tuesdays, Wednesdays, and Thursdays by the Moline Girls Basketball Association for evening team practices. Building rental fees are to be waived. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour.

P. Award of Bid

- 1) that the Board of Education award the food service extension contract to Chartwells/Compass Group, Re Brooke, New York, for the 2022-2023 school year at a 4.5% increased rate, per the guidelines stated in the original Invitation for Bid. **See Attachment No. 2.**
- 2) that the Board of Education award the bid for the Moline High School/Roosevelt Kitchen Equipment to the lowest qualified bidder, as identified. **See Attachment No. 3.**

Q. Engage Services


that the Board of Education approve the engaged services of UpSlope, Glendale, Arizona, to engage in employee conduct monitoring and compliance in the amount of \$4,623.15. **See Attachment No. 4.**

R. Approval to Purchase

- 1) that the Board of Education approve the purchase of 540 Imagine Math Annual Student Licenses (Math PreK-2 and Math 3+) from Imagine Learning, Salt Lake City, Utah, for a cost not to exceed \$23,085. **See Attachment No. 5.**
- 2) that the Board of Education approve the annual renewal of both the helpdesk system from 1:1 Manager, Cincinnati, Ohio, and the data dashboards from Illuminate Educlimber, Irvine, California, for \$37,000. **See Attachment No. 6.**

S. **Approval of Lease**

that the Board of Education approve the extension of the lease agreement with the Regional Office of Education for the 2022-2023 school year. **See Attachment No. 7.**

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer 
DATE: May 19, 2022
SUBJECT: Award of Bid - Food Service Management Extension

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education is required.


Facts: Chartwells School Dining Services, a division of Compass Group, was awarded the bid for Food Service Management on April 25, 2019 as a result of an Invitation For Bid process. The original award allows for the option to renew, with mutual consent, for up to four additional years. Renewal is only permitted with a satisfactory performance by Chartwells/Compass Group.

Based on Chartwells continued services in accordance with the terms of the contract, the administration recommends the extension with the requested changes in rates determined by the Illinois State Board of Education guidelines. Per ISBE guideline, as stated in the original Invitation For Bid, Section 16.9, "*adjustment of all individual per meal fixed rates and applicable fee in subsequent Contract Terms must not exceed Consumer Price Index - Food Away From Home annual rate for December of the current school year.*" The December 2021 CPI-U, Food Away From Home is 6.0%. The Company and District administration are requesting the contract be renewed for the 2022-2023 school year with a 4.5% contract increase of breakfast, lunch, and lunch equivalent rates due to increases in labor and food costs. This represents less than the maximum allowable under the guidelines, due to the difficulty of hiring the necessary labor for the services, as stated in the agreed upon Invitation For Bid.

Cost: The budget for the food service contract is \$1,900,000, with the actual based on meals served, which is supported through food service operation revenues.

Recommended Action: That the Board of Education award the food service extension contract to Chartwells/Compass Group, Charlotte, North Carolina, for the 2022-2023 school year at a 4.5% increased rate, per the guidelines in the original Invitation For Bid.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Date of Original Contract July 2019

Year of Renewal (Circle)

1 2 3 4 5- COVID19 Emergency Extension 6- COVID19 Emergency Extension 7- COVID19 Emergency Extension

Contract Renewal Agreement for Food Management Services Nonprofit Food Service Program

This document contains the rates and fees for the contract of food service management for nonprofit food service programs for the period beginning July 1, 2022, and ending June 30, 2023. The terms and conditions of the original contract are applicable to the contract renewal. Upon acceptance, this document shall constitute the contract renewal between the Food Service Management Company (FSMC) and the School Food Authority.

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA COMMODITIES WILL BE RECEIVED

Table with 4 columns: Item, 2021-2022 Rate**, 2022-2023 Rate***, Percentage Increase****. Rows include Reimbursable Breakfasts, Lunches, Management Fee, A la Carte fees, After-School Snack, Special Milk, After-School Supper, Summer Breakfast, Summer Lunch.

- *Rates must be the same.
**Rates must be based on original contract terms, not on COVID-19 contract amendment rates (if applicable).
***Rates must not be rounded up. Do not exceed four decimal places.
****Percentage increase must not exceed the allowable increase established in the original contract.

Compass Group USA, by and through its Chartwells Division
Food Service Management Company
2400 Yorkmont Road
Street Address
Charlotte NC 28217
City State Zip Code

By submission of this proposed renewal agreement, the FSMC certifies that, in the event they receive a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable current program regulations. This agreement shall not exceed one year.

Authorized Signature of FSMC CEO, Chartwells K12 5/16/2022
Title Date

Acceptance of Contract Renewal Agreement

Moline Coal Valley School District 40 49-081-0400-22
School Food Authority (SFA) Agreement Number
Authorized Signature of SFA Title Date

Contract Renewal Agreement Certification Form 2022–2023

The *Contract Renewal Agreement Certification Form* must be completed and signed by the School Food Authority's (SFA's) authorized representative.

A. School Food Authority Information

Agreement Number (RCDT Code) 49-081-0400-22

School Food Authority Moline Coal Valley School District 40

Contractor Name Compass Group USA, by and through its Chartwells Division

B. Required Documentation

Submit signed copies of the following documents.

- *Contract Renewal Agreement*
- *Contract Renewal Agreement Certification Form 2022–2023*
- Certification forms, as applicable, signed annually by the contractor. The contractor certification forms are located on our website at <https://www.isbe.net/Pages/General-Procurement-All-Programs.aspx> under Contract Certification Forms.
 - *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions,*
 - *Certificate Regarding Lobbying—Contracts, Grants, Loans, and Cooperative Agreements,*
 - *Disclosure of Lobbying Activities-* If the annual contract is over \$100,000 and any funds other than Federal appropriated funds have been used for lobbying;
- Any other amendments, if applicable, for non-material allowable contract changes accompanied by written justification for the amendment.

C. Contract Renewal Terms

Per the contract renewal terms stated in the contract, the maximum allowable percentage increase that may be applied to the fixed meal rates and fixed management fees is as follows (**refer to the original contract for renewal terms; check the appropriate box**):

- | | |
|---|---------------------------------|
| <input checked="" type="checkbox"/> CPI—Food Away from Home (Dec) | 6.0% |
| <input type="checkbox"/> CPI—All (Dec) | 7.0% |
| <input type="checkbox"/> CPI—Food (Dec) | 6.3% |
| <input type="checkbox"/> CPI—Food Away from Home (Dec) | not to exceed (insert number) % |
| <input type="checkbox"/> Other (specify) _____ | |

D. Certification Statement

Under the provisions of the United States Department of Agriculture, Food and Nutrition Service, I certify as a sponsor in the Child Nutrition Programs all information contained in the executed *Contract Renewal Agreement* and accompanying contract renewal documents is true and accurate.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

I understand revisions cannot be made to the executed *Invitation for Bid and Contract* without first submitting proposed revisions to the Illinois State Board of Education for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional

documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

I certify that all contract provisions, including those relating to USDA Foods utilization by the FSMC to the maximum extent possible have been met:

School Year 2021-22 USDA Foods Entitlement Amount	(A)	\$__246856.40__
School Year 2021-22 USDA Foods credits issued to the SFA by the FSMC	(B)	\$__171364.59__
USDA Foods Entitlement Utilization Percentage as of (2/28/2022)	(B / A) %	__69.4__

****Date of certification must be as of the date contract renewal is signed based on year to date actual credits received by the Vendor****

_____	_____	_____	_____
SFA Authorized Representative Signature	Title	E-mail	Date

Mail or email to: **Nutrition Department**
 Illinois State Board of Education
 100 North First Street W270
 Springfield, IL 62777-0001

Email: nutritionprocurement@isbe.net

Please submit documents only once. For example, do not email and mail. Only one copy of each set of documents is necessary. **All original documents should be retained in the SFA's files.**

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMC*
Keith Karstens, Director of Facilities

DATE: May 19, 2022

SUBJECT: Award of Bid - Moline High School/Roosevelt Kitchen Equipment

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

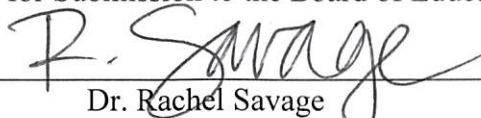
Facts: Specifications were prepared and issued by the District for the Moline High School ASPIRE cafeteria. In addition, specifications were included for kitchen equipment needs for Moline High School's larger cafeteria and Roosevelt Elementary's kitchen. Bids were received on May 10, 2022. The bids are as shown on the attached tabulation.

After reviewing the proposals, the lowest responsible bids were from Douglas Equipment and Tri-City Equipment, including equipment installation, as per the Request For Proposal specifications. Therefore, it is the recommendation of the administration that the Board of Education award the contract for the Moline High School/Roosevelt Kitchen Equipment to the lowest qualified bidder as identified.

Cost: The total cost is \$127,358.66 and will be supported through the Education Fund.

Recommended Motion: That the Board of Education award the bid for the Moline High School/Roosevelt Kitchen Equipment to the lowest qualified bidder, as identified.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools


May 10, 2022
Moline-Coal Valley School District
MHS-Roosevelt Kitchen Equipment

Type of Equipment (Bid Qty)	Penn Jersey Paper ¹ (Inc. Alt Equip.)	Penn Jersey Paper ¹ (Inc. Alt Equip.)	Douglas Equipment ^{1,2} (Inc. Alt Equip.)	Tri-City Equip	Taza Supplies ¹ (Inc. Alt Equip.)
Electric Combi-Oven (QTY 1)	\$69,612.83	\$51,445.96	\$46,093.51	\$55,551.25	\$69,664.70
Enclosed Bun/Food pan Cabinet (QTY 2)	\$4,355.22	\$4,355.02	\$3,625.90	\$3,302.47	\$8,562.00
Bussing Utility Transport Cart (QTY 2)	\$1,047.94	\$1,047.94	\$1,228.46	\$805.39	\$1,287.00
Serving Line (QTY 1)	\$34,073.89	\$34,073.89	n/a	\$38,700.27	n/a
Refrigerated Self-Service Case (QTY 1)	\$10,959.78	\$10,959.78	\$9,104.88	\$8,882.20	\$11,167.50
36" Open Burner Range (QTY 1)	\$5,367.21	\$5,367.21	\$3,572.36	\$4,385.12	\$4,837.30
Blue Hose Gas Connector Kit (QTY 1)	\$350.12	\$350.12	\$281.25	\$254.05	\$292.50
Undercounter Dishwasher (QTY 1)	\$7,704.54	\$7,704.54	\$6,144.20	\$6,515.75	\$6,945.00
Reach-In Freezer (QTY 1)	\$6,757.15	\$6,757.15	\$4,279.57	\$4,333.04	\$7,245.00
Reach-In Refrigerator (QTY 1)	<u>\$7,446.50</u>	<u>\$7,446.50</u>	\$4,547.99	<u>\$4,629.12</u>	<u>\$7,785.00</u>
Totals	\$147,675.18	\$129,508.11	\$78,878.12	\$127,358.66	\$117,786.00
Total Items Bid	10	10	9	10	9

Notes on Alternate items:

- (1) Bids with Alternate items from Specific Bid Equipment.
- (2) Bids which were incomplete (did not submit a bid all on specified equipment).

TO: Members of the Board of Education

FROM: Todd DeTaeye, Assistant Superintendent for Administration and Human Resources 

DATE: May 19, 2022

SUBJECT: UpSlope Employee Conduct Monitoring and Compliance

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval to engage the services of UpSlope for the purpose of engaging in employee conduct monitoring and compliance.


Facts: Through previous Board approval, our administrators (in a supervisory capacity) received two days of employee supervision training from UpSlope. Building upon this professional development and creating clarity and consistency in our District, the administration is recommending the services of UpSlope to utilize regulatory guidance in supporting decisions on employee discipline.

Employee supervision measures can create risk for our District, schools, and/or members of our leadership team when they are used in either an unreasonable or an inappropriate manner. By utilizing a regulations and compliance system, the District takes a proactive approach and reduces risk factors.

Cost: The total cost is \$4,623.15. The purchase would be paid out of the Ed Tech budget.


Recommended Action: That the Board of Education approve the engaged services of UpSlope, Glendale, Arizona, to engage in employee conduct monitoring and compliance in the amount of \$4,623.15.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning 

DATE: May 19, 2022

SUBJECT: Purchase of Imagine Math Products: Imagine Math PreK-2 and Imagine Math 3+ -
Imagine Learning

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Approval is requested to purchase 540 licenses for Imagine Math PreK-2 and Math 3+ for schools qualified for the After School Programs grant.

Facts: The following schools qualified for funding for an After School Programs grant offered through the Illinois State Board of Education: Logan, Washington, and Coolidge. The grant is being used to purchase 540 licenses for Imagine Math PreK-2 and Math 3+. Last year we used the grant to purchase licenses for Imagine Math, and the feedback was overwhelmingly supportive in continuing to offer this opportunity for our families. The Imagine Math programs are adaptive digital math platforms that personalize learning at each individual student's level. Learning pathways are constructed based on the student's NWEA MAP scores so that content is leveled individually. The previously mentioned schools will be able to offer students and families additional learning opportunities in the area of math to use at home for the 2022-2023 school year.

Cost: The total cost for the licenses is \$23,085 and will be paid out of the After School Programs grant. This purchase includes a year of specialized training and support days for staff using the program.

Recommended Action: That the Board of Education approve the purchase of 540 Imagine Math Annual Student Licenses (Math PreK-2 and Math 3+) from Imagine Learning, Salt Lake City, Utah, for a cost not to exceed \$23,085.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning *MD*
Craig Reid, Director for Technology

DATE: May 19, 2022

SUBJECT: Early Renewal of Purchase Services - 1:1 Manager & Illuminate Educlimber

Reason for Board Consideration: Board of Education approval is required.


Action Necessary: Approval is requested to renew software agreements for the 2022-2023 school year.

Facts: The Educational Technology Department would like to take advantage of left-over funds this fiscal year to renew 1:1 Manager (helpdesk system) and Illuminate Educlimber (data dashboard) early. Due to purchases from the Emergency Connectivity Fund, ESSR, and Title I, several budgeted items were not expended from EdTech accounts. Supply chain issues and chip shortages have also pushed the purchase of planned hardware and security upgrades into the 2022-2023 school year. The EdTech Department has identified two software agreements that can be renewed early using these funds to offset next year's hardware costs.

Cost: The annual cost for 1:1 Manager is \$11,000, and Illuminate Educlimber is \$37,000 to be paid out of the Educational Technology software account.

Recommended Action: That the Board of Education approve the annual renewal of both the helpdesk system from 1:1 Manager, Cincinnati, Ohio, and the data dashboards from Illuminate Educlimber, Irvine, California, for \$37,000.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMS*
Keith Karstens, Director of Facilities

DATE: May 19, 2022

SUBJECT: Regional Office of Education Lease Agreement

Reasons for Board of Education Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

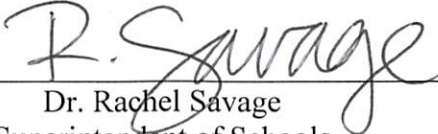
Facts: The Regional Superintendent of Schools' lease for space at the Coolidge facility will expire on June 30, 2021. The 2021-2022 school year lease amount was \$19,541.87. The lease for this extended agreement is for \$20,128.13 for use of the space. It also requires a prorated reimbursement for Coolidge utility costs from the Regional Superintendent. The Regional Superintendent's office will be providing their own custodial services.

This extended agreement provides for a 3% increase in the lease amount, and is for the term July 1, 2022 through June 30, 2023. If the District would choose not to renew the lease for any future terms, we must provide written notice at least 90 days prior to the expiration date. It is the recommendation of the administration that the Board of Education approve this lease extension as presented.

Cost: There is no cost to the District for this action.

Recommended Action: That the Board of Education approve the extension of the lease agreement with the Regional Office of Education for the 2022-2023 school year.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

LEASE EXTENSION AGREEMENT

THIS AGREEMENT is made and entered into as of the first day of July, 2022, by and between MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40, Townships 17 and 18 North, Range 1 West of the Fourth Principal Meridian, Rock Island County, Illinois and ROCK ISLAND COUNTY REGIONAL OFFICE OF EDUCATION #49; Witnesseth:

WHEREAS, the parties hereto entered into a written Lease on June 27, 1995, wherein Moline-Coal Valley School District No. 40 appeared as Lessor and Rock Island County Regional Office of Education #49 appeared as Lessee, covering the following described premises:

Portions of the school building commonly known as the COOLIDGE BUILDING, 3rd floor rooms 301, 304, 2nd floor rooms: 203, 204, 205, 206, 209, 211, 212A, 213 and cooperative use of room 212, located at 3430 Avenue of the Cities, Moline, Illinois; and

WHEREAS, the parties are desirous of extending the term of said lease for an additional year under the same terms and conditions as the existing lease, with exception to the rental amount, as set forth hereinafter; and

WHEREAS, the Board of Education for Moline-Coal Valley School District No. 40 has approved this lease extension at a regular meeting and executes this agreement in conformity with that approval.

NOW THEREFORE, in consideration of the mutual covenants and agreements of the parties set forth hereinafter, the parties agree as follows:

1. The term of said Lease shall be extended for one additional year, commencing July 1, 2022, and continuing through June 30, 2023, on which date said Lease shall terminate absolutely without notice.

Either party shall be entitled during any term, or extension, of this lease, to serve written notification upon the other party of their intent to terminate this lease agreement effective the end of any current lease year, with such written notification to be furnished to the other party no later than ninety days of any year of termination.

2. That in consideration of the demise and leasing of the property aforesaid by the Lessor to the Lessee, the Lessee covenants, stipulates and agrees to pay to the Lessor, at the office of the Lessor, the rental amount during said extended term payable as follows: For the sum of \$10,064.07 shall be paid by the 1st day of October, 2022, and the sum of \$10,064.06 by the 1st day of February, 2022, for a total annual payment of \$20,128.13.
3. During the extended term, all of the terms and conditions set forth in the original Lease dated June 27, 1995, shall continue to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Lease Extension Agreement to be executed by its appropriate, authorized officers, as of the day and year first above written.

TENANT

REGIONAL OFFICE EDUCATION

Tammy Muerhoff
Regional Superintendent of Schools

LANDLORD

MOLINE-COAL VALLEY
SCHOOL DISTRICT No. 40

Erin Waldron-Smith
President, Board of Education

Kristin Sanders
Secretary, Board of Education

7. Approval of Student Teaching Clinical Agreement

38

Recommended Motion: that the Board of Education approve the student teaching clinical agreement between Augustana College and the Moline-Coal Valley School District. **See Attachment No. 8.**

STUDENT TEACHING CLINICAL AGREEMENT

School Year 2022-2023

Between

Augustana College

and

Moline-Coal Valley Community School District No. 40

I. Augustana College Obligations

1. To pay cooperating teachers at the rate of \$300.00 per teacher candidate for 12 semester hours of credit.
2. To communicate to the cooperating teachers, principals and superintendents our expectations for teacher candidate experiences during student teaching. This information is to be provided through duplicated materials and individual conferences between the cooperating teacher and the college supervisor of student teaching.
3. To appropriately screen candidates admitted to student teaching to ensure student teachers meet all department and college eligibility requirements for student teaching..
4. To provide college supervision of the teacher candidate at least four times a term when the teacher candidate is actively engaged in teaching.
5. To make available departmental and staff consultation whenever necessary and possible.
6. To make available to the cooperating teacher a clinical faculty pass.
7. To make the final decision regarding the grade of the teacher candidate and turn it in to the Office of the Registrar.
8. To supply the cooperating school with information about the teacher candidate's academic preparation and any special needs and interests.

II. Cooperating School Obligations

1. To provide adequate supervision for the teacher candidate.
2. To make its instructional resources and materials available to the teacher candidate.
3. To provide teacher education candidates and prospective teacher candidates opportunities for pre-student teaching clinical experiences. This includes the opportunity for teacher candidates to experience participation in summer orientation sessions and other opening of school experiences, in-service meetings and faculty meetings.
4. To turn in to the college coordinator of student teaching two evaluations relative to the performance of the teacher candidate. These evaluations are to be submitted at the middle of the student teaching period and upon completion of the student teaching program.
5. To induct the candidate gradually into student teaching. The amount of actual teaching done by the teacher candidate depends upon the judgment of the cooperating teacher but normally should exceed 50% of the teacher candidate's overall responsibilities during the teaching term. Ultimately, the teacher candidate should have full responsibility of whole classroom instruction.

6. To comply with the policies, principles and procedures outlined in "The Role of the Cooperating Teacher."
7. To provide the teacher candidate with opportunities to participate in as many of the regular activities of a teacher as is convenient and advisable.
8. To report to the Director of Field Experiences and/or student teacher supervisor any serious difficulty in connection with the teacher candidate.
9. To appropriately screen all student teachers as required by district and state policy.

III. Mutual Obligations

1. To work together in the process of selecting schools and cooperating teachers. Criteria to be used:
 - a. Preferably, a minimum of three years experience, one year in present position with rating as superior teacher.
 - b. Anticipated compatibility as determined by personality of the candidate as well as that of the cooperating teacher.
2. To work together in describing, interpreting and improving the student teaching program.

Signed: _____

Dated: _____

Dr Rachel Savage
Superintendent
Moline-Coal Valley Community School District No. 40

Signed: Deb Bracke

Dated: 4-28-22

Dr Deb Bracke
Director of Field Experiences
Education Department
Augustana College

Enclosure:

Excerpts from *Handbook for Teacher Candidates, Cooperating School Personnel and College Supervisors*

8. First Reading of Revised Board of Education Policies for Section 4 - Operational Services

41

Recommended Motion: that the Board of Education accept for first reading revised Board of Education policies for Operational Services Section 4:10 Fiscal and Business Management, 4:70 Resource Conservation, and 4:180 Pandemic Preparedness; Management; and Recovery. **See Attachment No. 9.**

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer *DMC*
DATE: May 19, 2022
SUBJECT: Approve Updated Board Policies for Section 4 Operational Services

Reason for Board Consideration: The Board of Education approves updated Board Policy.

Action Necessary: That the Board of Education approve the updated Board Policies.

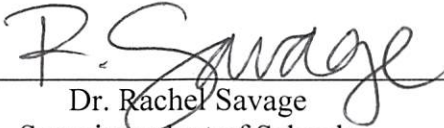
Facts: In the continuing quest to update the District's Board Policies, attached are a portion of Section 4 with suggested changes based on PRESS recommendations. Administration is requesting the Board accept updates for Section 4, Operational Services which are minor in stylistics, footnote or reference changes. Recall the underlined text represents suggested new additions; whereas, the strikethrough text represents suggested deletions.

Based on PRESS recommendation and administration review, it is the recommendation of administration that the Board of Education accept for first reading revised Board of Education policies for Operational Services Sections 4:10 Fiscal and Business Management, 4:70 Resource Conservation, and 4:180 Pandemic Preparedness; Management; and Recovery.

Cost: None.

Recommended Motion: That the Board of Education accept for first reading revised Board of Education policies for Operational Services Sections 4:10 Fiscal and Business Management, 4:70 Resource Conservation, and 4:180 Pandemic Preparedness; Management; and Recovery.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Operational Services

Fiscal and Business Management 1

The Superintendent is responsible for the School District's fiscal and business management.² This responsibility includes annually preparing and presenting the District's statement of affairs to the School Board and publishing it before December 1 as required by State law.³

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.⁴

Budget Planning

The District's fiscal year is from July 1 until June 30.⁵ The Superintendent shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation.⁶ This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*.⁷ To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.⁸

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. Article 17 of the School Code controls budgeting, tax levys, and tax warrants.

² Boards are authorized to hire a chief school business official. 105 ILCS 5/10-22.23a. Districts having a chief school business official may want to replace "Superintendent" with "Chief School Business Official" throughout this policy.

³ 105 ILCS 5/10-17.

⁴ See exhibits 6:235-API, E1, *Student Authorization for Access to the District's Electronic Networks*, and 6:235-API, E2, *Staff Authorization for Access to the District's Electronic Networks*. Use of electronic networks in the curriculum is covered in policy 6:235, *Access to Electronic Networks*.

⁵ The board sets the fiscal year (105 ILCS 5/17-1) and this sentence should reflect that local decision. If the board sets an alternative fiscal year, State law provides, "If the beginning of the fiscal year of a district is subsequent to the time that the tax levy due to be made in such fiscal year shall be made, then such annual budget shall be adopted prior to the time such tax levy shall be made." *Id.* Consult the board attorney for guidance on the impact of an alternative fiscal year on the deadlines in this policy.

⁶ The board must designate a person(s) to prepare a tentative budget. 105 ILCS 5/17-1. The purpose of this policy's directive for the superintendent to present a tentative budget "no later than the first regular meeting in August" is to ensure that the budget can be adopted by September 30 (see f/n 13). A board may amend this directive to give the superintendent additional flexibility by requiring him or her to present a tentative budget "during a regular Board meeting in August."

⁷ Required by 105 ILCS 5/17-1. See www.isbe.net/Pages/School-District-Joint-Agreement.aspx.

⁸ *Id.* The budget instructions from ISBE detail when a deficit reduction plan must be completed. State law requires the budget to be balanced and, if not, a three-year deficit reduction plan must be developed.

1. A public hearing on the proposed budget,⁹ and
2. The proposed budget to be available to the public for inspection.¹⁰

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing.¹¹ The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, and the public shall be invited to comment, question, or advise the Board.¹²

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define.¹³ To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.¹⁴

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.¹⁵

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.¹⁶
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.¹⁷
3. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.

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⁹ At least one public hearing must be held before final action is taken on the budget. 105 ILCS 5/17-1.

¹⁰ The tentative budget must be conveniently available for public inspection for at least 30 days before final action on the budget. 105 ILCS 5/17-1.

¹¹ 105 ILCS 5/17-1 makes the board secretary responsible for this public notice at least 30 days before the hearing. If there is no newspaper published in the district, notice must be given by posting notices in five of the most public places in the district. 105 ILCS 5/17-1.

¹² State law does not address what transpires during the budget hearing.

¹³ Required by 105 ILCS 5/17-1 and 5/17-3.2. See f/n 5.

¹⁴ Required by 105 ILCS 5/17-1. See f/n 8.

¹⁵ Required by 105 ILCS 5/10-7.

¹⁶ Required by 105 ILCS 5/17-1.2, *only if* the district has a website. Delete this sentence unless the district has a website.

¹⁷ Required by 35 ILCS 200/18-50, which refers to "appropriation and budget ordinances or resolutions." School districts adopt budgets by board resolution. The budget serves as the district's appropriation.

4. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements. ¹⁸

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act. ¹⁹

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption. ²⁰

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans²¹, interfund transfers²², transfers within funds²³, and transfers from the working cash fund or abatements of it, if one exists. ²⁴

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹⁸ Required by 105 ILCS 5/17-1.

¹⁹ 105 ILCS 5/17-11 and 35 ILCS 200/18-55 *et seq.*

²⁰ 105 ILCS 5/17-1; 23 Ill.Admin.Code Part 100.

²¹ 105 ILCS 5/10-22.33, 5/20-4, 5/20-5, 5/20-8, and 5/20-10 and 23 Ill.Admin.Code §100.50. If the district loans money from the working cash fund to another fund, Section 5/20-10 requires the district to maintain a credit to the working cash fund (meaning that borrowing fund must repay the working cash fund).

²² 105 ILCS 5/17-2A contains the requirements for a permanent transfer. P.A.102-671 extended the time period during which a district may transfer money from specified funds for any purpose through June 30, 2024.

²³ Transfers between the various items in any fund may not exceed in the aggregate ten percent of the total of such fund as set forth in the budget. If the aggregate exceeds 10%, the board must amend the budget. 105 ILCS 5/17-1.

²⁴ The purpose of the working cash fund is to enable the school district "to have in its treasury at all times sufficient money to meet demands for expenses." 105 ILCS 5/20-1. School officials, including board members, are liable "for any sum that may be unlawfully diverted from the working cash fund" 105 ILCS 5/20-6.

105 ILCS 5/20-10 codified a long-held practice and understanding of Ill. school districts. A district may abate (reduce the funds) money from the working cash fund at any time and transfer it to any district fund or funds most in need of the money, provided that the district maintains an amount to the credit of the working cash fund. This was a legislative overturn of a case concluding that any permanent transfer, including abatements, of the working cash fund should be transferred only to the education fund. See *G.I.S. Venture v. Novak*, 388 Ill.App.3d 184 (2nd Dist. 2009); *G.I.S. Venture v. Novak*, 385 Ill.Dec. 430 (2nd Dist. 2014). Abolishments (deplete all funds) of the working cash fund must still be transferred to the education fund only.

LEGAL REF.: 105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.
35 ILCS 200/18-55 et seq.
23 Ill.Admin.Code Part 100.

CROSS REF.: 4:20 (Fund Balances)
4:40 (Incurring Debt)
4:60 (Purchases and Contracts)
6:235 (Access to Electronic Networks)

ADMIN. PROC.: 6:235-AP1, E1 (Student Authorization for Access to the District's Electronic Networks)
6:235-AP1, E2 (Staff Authorization for Access to the District's Electronic Networks)

ADOPTED: November 9, 1999

PRESS REVISED: March 2009, October 2016, October 2017, November 2020, May 2022

BOE REVIEWED: January 2017

Operational Services

Resource Conservation ¹

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible. ²
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible. ³
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District. ⁴
4. Adherence to energy conservation measures. ⁵

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. 105 ILCS 5/10-20.19c.

² Required by 105 ILCS 5/10-20.19c(a-5).

³ Required by 105 ILCS 5/10-20.19c(b) - (e).

⁴ Required by 105 ILCS 5/10-20.19c(e-5). Everything in this paragraph is mandatory except that the statute only "encourages" districts to investigate "potential markets for other recyclable materials that are present in the school district's waste stream." 105 ILCS 5/10-20.19c(e-5) is unclear about what year or baseline number or year that a district must use to determine whether it has achieved at least a 50% reduction in the amount of solid waste that it generates by 7-1-20. One option for a baseline may be to use the date this law became effective, which was 7-18-08, or the year closest to it for which the district still retains relevant records; however, consult the board attorney for assistance in determining these baselines.

⁵ Districts are authorized to enter into *guaranteed energy savings contracts* to implement *energy conservation measures*, including any improvement, repair, or alteration of any school district building, or any equipment or fixture to be added to a district building, that is designed to reduce energy consumption or operation costs. 105 ILCS 5/19b. The guaranteed energy savings contract must provide that all payments are to be made over time, and energy cost savings must be specified and guaranteed to the extent necessary to pay the costs of the energy conservation measures. State law provides the process for requesting proposals and entering into contracts. Any contract is valid whether or not funding has been appropriated in any budget adopted by the board.

Consult the board attorney about whether an energy conservation measure qualifies for funding as an energy conservation project under the Ill. Finance Authority Act (FAA). 20 ILCS 3501/. The FAA specifically includes energy conservation projects in school districts. 20 ILCS 3501/820-10(c). The FAA's definition of *energy conservation project* is very similar to the School Code's definition of *energy conservation measure* (105 ILCS 5/19b-1.1); it also includes measures that reduce the amount of electricity or natural gas required to achieve a given end use, consistent with the definition of *energy efficiency* in the Ill. Power Agency Act. 20 ILCS 3855/1-10. Funding under the FAA requires a certification that the project will be a cost-effective energy-related project that will lower energy or utility costs in connection with the operation or maintenance of such building or facility, and will achieve energy cost savings sufficient to cover bond debt service and other project costs within 10 years from the date of project installation. 20 ILCS 3501/820-10(c).

LEGAL REF.: 105 ILCS 5/10-20.19c and 5/19b.

CROSS REF.: 4:60 (Purchases and Contracts)
4:150 (Facility Management and Building Programs)

ADOPTED: November 9, 1999

PRESS REVISED: March 1999, October 2012, July 2017, May 2022

BOE REVIEWED: January 2017, October 2017

Operational Services

Pandemic Preparedness; Management; and Recovery 1

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic.²

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.³

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ Certain subheads of this policy are required; specifically **Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)** (see f/n 12, below), and depending upon the specific terms of government orders and/or guidance issued during a pandemic, if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, **Payment of Employee Salaries During Emergency School Closures** (see f/n 11, below). Other subheads and text in this policy are optional. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board's role during a pandemic.

Boards are authorized to adopt a policy on pandemic preparedness even though State and federal law provide little guidance. On 3-11-20, the World Health Organization (WHO) characterized the COVID-19 outbreak as a pandemic. See www.who.int/dg/speeches/detail/who-director-general-s-opening-remarks-at-the-media-briefing-on-covid-19---11-march-2020. Before the COVID-19 pandemic, most research and guidance around pandemics was specific to influenza, but the same principles for influenza pandemics were applied to the management of the COVID-19 pandemic. State law grants boards broad authority to formulate, adopt, and modify school board policies, at the board's sole discretion, subject only to mandatory collective bargaining agreements and State and federal law. 105 ILCS 5/10-20.5 and 115 ILCS 5/1 et seq. See 2:20, *Powers and Duties of the School Board; Indemnification*, and also 2:240, *Board Policy Development*.

Information similar to this policy's content may also be a part of a district's safety plans, which the superintendent uses to implement the board's direction in this policy.

See f/n 3, below for a definition of a pandemic. According to the Centers for Disease Control and Prevention (CDC) guidance, schools serve as an "amplification point" of flu epidemics. *School Superintendent's Insider*, April 2007. School officials should be preparing for the flu pandemic as a U.S. Health and Human Services Pandemic Influenza Plan estimates that about 30 percent of the general population would become ill in a pandemic. The agency estimates among school-aged children the figure would be higher, about 40 percent. Sources: *NSBA and School Board News*, 3-14-06.

² Multiple stakeholders at many levels and in many groups have important roles in effective pandemic preparedness, management, and recovery efforts. Stakeholders include federal departments and agencies, public health organizations, State and local health departments and laboratories, private health care organizations, influenza vaccine and antiviral manufacturers, and vaccine distributors and vaccinators. *Illinois Pandemic Influenza Preparedness and Response Plan*, Version 5.0, May 2014, *Concept of Operations 2.0*, page 36, at: www.idph.state.il.us/pandemic_flu/planning.htm.

³ This paragraph embodies the CDC's pandemic definition. See www.cdc.gov/flu/pandemic-resources/basics/index.html. The *Illinois Pandemic Influenza Preparedness and Response Plan*, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The new COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by the World Health Organization.

Prior to the COVID-19 pandemic, literature discussed that during an influenza pandemic, a new influenza virus will cause thousands or even millions of people to contract the disease and, in turn, spread the illness to others because people have not been previously exposed to the new virus. See *School Guidance During an Influenza Pandemic*, December 2006; Ill. State Board of Education (ISBE) opening letter to School Officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker, at: www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf.

To prepare the School District community for a pandemic, the Superintendent or designee shall:⁴ (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing⁵

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ 105 ILCS 5/10-16.7. The school board directs, through policy, the superintendent in his or her charge of the district's administration.

⁵ In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art. I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. The states' governors and local leaders made state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

Local health departments, emergency medical agencies, and the Regional Office of Education (or appropriate Intermediate Service Center) may direct a school to close during a pandemic. See **School Guidance During an Influenza Pandemic**, December 2006; ISBE opening letter to school officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker. This letter is at: www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf. Since the 2006 School Guidance During an Influenza Pandemic letter was written, several Illinois schools faced an H1N1 outbreak in 2009, and all Illinois schools faced the COVID-19 pandemic in 2020 and the years following.

The Ill. Dept. of Public Health (IDPH) is also authorized to order a place to be closed and made off-limits to the public to prevent the probable spread of a dangerously contagious or infectious disease. 20 ILCS 2305/2(b).

The Governor also has emergency powers upon his or her declaration of a disaster, which includes among other things public health emergencies. 20 ILCS 3305/4 and 3305/7. Upon such proclamation, the Governor has, and may exercise for a period not to exceed 30 days, several emergency powers. *Id.*

During the 2009 H1N1 outbreak, ISBE directed schools with a statement titled *Closing School in Response to H1N1* that outlined "the decision to close school must be made locally by the school district and in conjunction and support with the relevant local public health department. The impact of a pandemic may vary from region to region. Therefore, it is crucial that district administrators rely on the advice and recommendations of their local public health department." During the COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See www.isbe.net/Pages/covid19.aspx. And see IDPH-ISBE joint schools guidance at: www.dph.illinois.gov/covid19/community-guidance/school-guidance.html.

will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education. ⁶

During an emergency school closing, the Board President and the Superintendent⁷ may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic. ⁸

Board Meeting Procedure; No Physical Presence of Quorum and Participation by Audio or Video ⁹

A disaster declaration related to a public health emergency¹⁰ may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

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During the COVID-19 pandemic, protests occurred and many lawsuits were filed challenging Ill. Gov. Pritzker's extensions of disaster declaration emergency power under IEMA, 20 ILCS 3305/7. See the COVID-19 disaster declarations and Executive Orders (EO) at: www.coronavirus.illinois.gov. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's EOs faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan* (coronavirus.illinois.gov/s/restore-illinois-introduction). Certain EOs required schools to implement specific mitigations, including universal indoor masking, exclusion of close contacts, and vaccination/testing mandates for school personnel. The EOs and the implementing emergency rules adopted by ISBE and IDPH were the subject of frequent litigation, but as of the date of the publication of **PRESS** Issue 109, no Illinois court has issued a final decision addressing the Governor's authority to mandate such mitigations. See *Austin v. Bd. of Educ. of Cmty. Unit. Sch. Dist. 300 et al. v. Pritzker*, 2022 IL 128205 (Ill. 2022). Therefore, the scope of the Governor's authority over schools in a pandemic remains unsettled. Some school personnel objected to the vaccination/testing mandate under the Health Care Right of Conscience Act (HCRCA), 745 ILCS 70/. The General Assembly subsequently amended the HCRCA to clarify that it is not a violation of the HCRCA for public officials or employers to require services by health care personnel (such as testing) intended to prevent the transmission of COVID-19. 745 ILCS 70/13.5, added by P.A. 102-667. Following the HCRCA amendment, an Illinois appellate court denied plaintiff employees emergency relief from the vaccination/testing mandate for school personnel, finding that their claims under the HCRCA were unlikely to succeed. *Graham v. Pekin Fire Dept.*, et al., 2022 IL App (4th) 220270 (4th Dist. 2022).

⁶ Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

⁷ For a board that prefers its policy committee to engage in this work, delete ~~Board President and the Superintendent~~ and insert: Board Policy Committee. See policies 2:150, *Committees* and 2:240, *Board Policy Development*. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc.

⁸ For an example of some issues that these entailed during the COVID-19 pandemic, see paragraph six of f/n 12, below.

⁹ 5 ILCS 120/2.01 and 120/7(e), respectively amended and added by P.A. 101-640. See also 105 ILCS 5/10-6, 5/10-12, and 5/10-16.

¹⁰ While 5 ILCS 120/7(e)(1), added by P.A. 101-640, uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." For more discussion, see f/n 33 in sample policy 2:220, *School Board Meeting Procedure*.

Payment of Employee Salaries During Emergency School Closures ¹¹

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote*

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹¹ Required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf, extended until 9-30-20 by www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf) and 30 ILCS 708/. See sample procedure 4:180-AP3, *Grant Flexibility; Payment of Employee Salaries During a Pandemic*, and its footnotes.

During the COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

Learning Days or Blended Remote Learning Days, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan¹² (Plan) that: ¹³

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹² 105 ILCS 5/10-30(3), added by P.A. 101-643, requires the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State. See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)* for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BRLDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7), added by P.A. 101-643 (stating that it does not increase or diminish any collective bargaining rights under existing law). Aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7(e), added by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the “governor or the director of IDPH has issued a disaster declaration as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCS 3305/ in order for the state superintendent of education to declare that a district implement RLD/BRLDs. RLD/BRLDs and *e-learning days/e-learning programs* are different. RLD/BRLDs are for use when the governor declares a disaster under 20 ILCS 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5), amended by P.A. 101-643. 105 ILCS 5/10-30(1), added by P.A. 101-643. BRLDs allow districts to utilize “hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56(b), amended by P.As. 101-12 and 101-643. School districts with e-learning programs may adapt them for use during RLDs and BRLDs (105 ILCS 5/10-20.56(a), amended by P.As. 101-12 and 101-643, and 5/10-30(2), added by P.A. 101-643.

If the board has adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, added by P.A. 101-12, add the following text to number two after 105 ILCS 5/10-30:

2. by adapting into a Plan the District’s e-learning program implemented pursuant to 105 ILCS 5/10-20.56
See sample policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, 6:310, *High School Credit for Non-District Experiences*; *Course Substitutions*; *Re-Entering Students*, and Executive Order 2020-31 (temporarily suspending certain State assessment and graduation requirements (not local requirements that exceed the State-identified minimums)) and allowing local school boards to amend policies to reduce any local graduation requirements adopted in excess of the minimum requirements specified in School Code that school districts were unable to complete during the 2019-20 school year due to the suspension of in-person instruction and/or the Stay-at-Home orders issued in response to the COVID-19 pandemic).

¹³ 105 ILCS 5/10-30(3), added by P.A. 101-643 states “the district shall adopt a remote and blended remote learning day plan approved by the district superintendent.” For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance (www.iasb.com/principles_popup.cfm), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by “the district” to the board. In alignment with this policy, administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to *approve* the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district’s website.

excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic;¹⁴

2. Implements the requirements of 105 ILCS 5/10-30; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.
5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.
20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).
20 ILCS 3305/, Ill. Emergency Management Agency Act.
115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements)
2:20 (Powers and Duties of the School Board; Indemnification)
2:220 (School Board Meeting Procedure)
2:240 (Board Policy Development)
3:40 (Superintendent)
3:50 (Administrative Personnel Other Than the Superintendent)
3:70 (Succession of Authority)
4:170 (Safety)
5:35 (Compliance with the Fair Labor Standards Act)
5:200 (Terms and Conditions of Employment and Dismissal)
5:270 (Employment At-Will, Compensation and Assignment)
6:20 (School Year Calendar and Day)
6:60 (Curriculum Content)
6:300 Graduation Requirements)
7:90 (Release During School Hours)
8:100 (Relations with Other Organizations and Agencies)

PRESS REVISED: May 2012, March 2017 (*stylistic change only*), June 2020, May 2022

BOE REVIEWED: February 2017, July 2020

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.


¹⁴ 105 ILCS 5/10-30(8), added by P.A. 101-643, does not excuse districts from completing all statutory and regulatory curricular mandates and offerings.

9. First Reading of Revised Board of Education Policy 5:80 - Court Duty

55

Recommended Motion: that the Board of Education accept for first reading the revised Board of Education Policy for Section 5:80 - Court Duty as presented. **See Attachment No. 10.**

TO: Members of the Board of Education

FROM: Todd DeTaeye, Assistant Superintendent for Administration and Human Resources 

DATE: May 19, 2022

SUBJECT: Approve Board Policy 5:80 – Court Duty

Reason for Board Consideration: The Board of Education approves updated Board Policy.

Action Necessary: Approve the updated Board Policy.

Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 5:80 – Court Duty, which was included as part of the May 2022 PRESS update review.


The revised policy adds the following for Witness Duty: The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court. In addition, it adds the following for Jury Duty: The District will pay full salary during the time a licensed employee is absent due to jury duty.

Recall the underlined text represents suggested new additions; whereas, the ~~striketrough~~ text represents suggested deletions.

Cost: None.

Recommended Action: That the Board of Education accept for first reading the revised Board of Education Policy for Section 5:80 – Court Duty, as presented.

Approved for Submission to the Board of Education


Dr. Rachel Savage
Superintendent of Schools

General Personnel

Court Duty

Please refer to the following Agreements:

“Contractual Agreement Between Board of Education of Moline-Coal Valley Community Unit School District 40 and Moline Educational Support Personnel Association (MESPA).”

“Agreement between Moline Board of Education and AFSCME Local 672.”

For those not covered by these agreements:

~~The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.~~

The District will deduct any fees that an employee receives for ~~such duties~~ court duty, less mileage and meal expenses, from the employee’s compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days’ prior notice of pending court duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court.

Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury duty.

LEGAL REF.: 105 ILCS 5/10-20.7.

CROSS REF.: None

ADOPTED: November 9, 1999

PRESS REVISED: March 2010, May 2012, March 2017 (*stylistic change only*), May 2022

BOE REVIEWED: April 2016

10. First Reading of Revised Board of Education Policy 5:121 Employee-Student Relations

58

Recommended Motion: that the Board of Education accept for first reading the revised Board of Education policy for Section 5:121 - Employee-Student Relations, as presented. **See Attachment No. 11.**

TO: Members of the Board of Education

FROM: Todd DeTaeye, Assistant Superintendent for Administration and Human Resources *TD*

DATE: May 19, 2022

SUBJECT: Approve Board Policy 5:121 – Employee-Student Relations

Reason for Board Consideration: The Board of Education approves updated Board Policy.

Action Necessary: Approve the updated Board Policy.

Facts: In the continuing quest to update the District's Board Policies, attached is Board Policy 5:121 – Employee-Student Relations, which was included as part of the review of those policies exclusive for the Moline-Coal Valley School District .


The revised policy deletes the following events from transportation qualification: Reading Recovery Training Site, Historian Jamboree, and ILS Speed Games. These are events that are no longer in existence and/or our students no longer participate in.

Recall the underlined text represents suggested new additions; whereas, the ~~striketrough~~ text represents suggested deletions.

Cost: None.

Recommended Action: That the Board of Education accept for first reading the revised Board of Education policy for Section 5:121 – Employee-Student Relations, as presented.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

General Personnel

Employee-Student Relations Policy

The Board of Education recognizes that both its certified staff and educational support personnel stand in loco parentis, i.e., in the place of the parents, to children enrolled in this school district while students attend school or school functions. Because of the special nature of the school environment, the Board of Education believes that its employees must at all times exhibit the highest standards of ethical conduct and maintain only appropriate and professional relationships with the students they serve.

Accordingly, in order to avoid inappropriate relationships between employees and students or to avoid the appearance of impropriety, the Board of Education prohibits any employee of the District from entertaining, hosting, housing, fraternizing, or otherwise permitting attendance of any student at the employee's residence, abode or automobile unless:

- 1) the student is accompanied by his or her parent or legal guardian; a second adult or
- 2) the student's legal guardian has provided written authorization to the proper school principal at least three (3) school days before the student is to visit the employee; or
- 3) the student is a friend of the employee's child; or
- 4) the student is employed by the staff member, and that employment would require the student, as part of his/her job responsibilities, to be in the staff member's residence, and authorization by guardian is provided; or
- 5) the student is a relative of the employee or the employee's family.

In addition to the above, all employees are prohibited from:

- 1) Dating, courting or entering into a romantic or sexual relationship with any student who is enrolled at the District, regardless of the student's age.
- 2) Meeting with students in a room behind closed doors except when, in the judgment of a certificated employee, the confidential nature of a communication requires privacy or when job performance requires it.

Notwithstanding the above, principals and staff, at the express direction of their supervisor, may transport one or more students by car to and from the ~~Reading Recovery Training Site, Historian Jamboree,~~ Children's Literature Festival, CONTIG, ~~ILS Speed Games,~~ Scholastic Bowl, Spelling Bee and specific one-time-per-year (infrequent and non-regularly scheduled route) events (*not* field trips) when specifically approved in writing by the Superintendent. Principals, or their designee, may also transport students in an emergency situation. Staff members providing services under this exception must maintain current automobile insurance as required by their respective states and provide a copy of proof of coverage and a copy of their driver's license to the school office.

Any violation of this policy by a District employee may subject that employee to discipline up to and including termination as the administration and Board of Education determines appropriate.

LEGAL REF.: Section 24-24 of The School Code

CROSS REF.: None

ADOPTED: August 8, 2000

BOE REVIEWED: March 2010, April 2016, May 2022

Exclusively for Moline-Coal Valley Community Unit School District (Not in PRESS)

11. Approval of Deletion of Board Policies

62

Recommended Motion: that the Board of Education accept for deletion Board of Education Policies 2:85 - Board Member Complaints Relative to Employee Performance, 2:190 - Mailing Lists for Receiving Board Materials, 5:115 - Recognition for Service, 6:291 - Make-Up Homework Policy, and 8:120 - Criminal Background Investigation (CBI) Requirements for Volunteer Coaches. **See Attachment No. 12.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Secretary to the Board of Education *KJS*

DATE: May 19, 2022

SUBJECT: Approval of Deletion of Board Policies

Reason for Board Consideration: The Board of Education approves updated Board Policy.

Action Necessary: That the Board of Education approve the updated Board Policies.

Facts: In the continuing quest to update the District's Board Policies, attached are specific older Board Policies which are not in PRESS. It is believed over time there were specific issues which caused past Board of Education to create such Policy. However, since then many changes have created language in other PRESS Policies which covers the intent of the past Board of Education.

2:85 – Board Member Complaints Relative to Employee Performance.

The policy states that a Board of Education member's complaints or concerns relating to the performance or conduct of any District employee shall be directed to the Superintendent or designee for review and/or investigation. Current practices are in place making this a duplication, such as Board norms, therefore this Policy is no longer necessary.

2:190 – Mailing List for Receiving Board Material.

The policy requires the Superintendent to maintain a mailing list of the people who have filed a written request to receive any of the items listed: Board Agenda; Budgets; Audits; and Official Board minutes. Obviously, these are all now available for anyone on the District website, therefore this Policy is no longer necessary.

5:115 – Recognition for Service.

The policy states that the School Board will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students. This Policy is the exact same as PRESS Policy 5:110, therefore this Policy is no longer necessary.

6:291 – Make-Up Homework Policy.

This policy states the responsibilities of a teacher with regard to make-up homework for students. PRESS Policy 6:290 – Homework, is the language for homework that is applicable to the District, therefore this Policy is no longer necessary.

8:120 – Criminal Background Investigation (CBI) Requirement for Volunteer Coaches.

This policy states any person serving as a voluntary coach for the District must have a Criminal Background Investigation. Current Policy 4:175 lists that State law prohibits

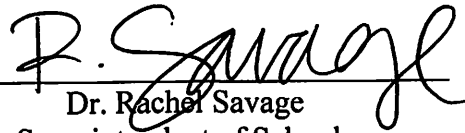
a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present. It also states that fingerprint-based criminal history records will be completed, therefore this Policy is no longer necessary.

Based on PRESS and administration's review, it is the recommendation of administration that the Board of Education accept for deletion Board of Education Policies 2:85 – Board Member Complaints Relative to Employee Performance, 2:190 – Mailing Lists for Receiving Board Materials, 5:115 – Recognition for Service, 6:291 – Make-Up Homework Policy, and 8:120 – Criminal Background Investigation (CBI) Requirement for Volunteer Coaches.

Cost: None.

Recommended Motion: That the Board of Education accept for deletion Board of Education Policies 2:85 – Board Member Complaints Relative to Employee Performance, 2:190 – Mailing Lists for Receiving Board Materials, 5:115 – Recognition for Service, 6:291 – Make-Up Homework Policy, and 8:120 – Criminal Background Investigation (CBI) Requirement for Volunteer Coaches.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

School Board

Board Member Complaints Relative to Employee Performance

~~A Board of Education member's complaints or concerns relating to the performance or conduct of any district employee shall be directed to the Superintendent or designee for review and/or investigation. The Superintendent or designee shall inform the full Board on what action, if any, has been taken with respect to the complaint or concern.~~

~~A Board member's complaints or concerns relating to the performance or conduct of the Superintendent shall be discussed directly with the Superintendent, made a part of the Superintendent's evaluation or referred to the Board President. If the Board President takes any action on the complaint or concern, he/she shall inform the full Board of his/her actions, unless deemed inappropriate.~~

~~Except for final action, all discussion relating to such evaluation, complaints or concerns shall be held in closed session in accordance with the *Open Meetings Act*.~~

LEGAL REF.: _____ None

CROSS REF.: _____ None

ADOPTED: _____ February 28, 2005

BOE REVIEWED: _____ April 2008, September 2015

Exclusively for Moline-Coal Valley Community Unit School District (Not in PRESS)

School Board

Mailing Lists for Receiving Board Materials

~~The Superintendent shall maintain a mailing list of the people who have filed a written request to receive any of the items listed below.~~

- ~~1. Board Agenda~~
- ~~2. Budgets~~
- ~~3. Audits~~
- ~~4. Official Board minutes (mailed within 10 days after approval)~~

~~LEGAL REF.: 105 ILCS 5/10-21.6.~~

~~CROSS REF.: 2:220 (School Board Meeting Procedure)~~

~~ADOPTED: April 2008, September 2015~~

~~BOE REVIEWED: February 2017~~

~~*Exclusively for Moline-Coal Valley Community Unit School District (Not in PRESS)*~~

General Personnel

Recognition for Service

~~The School Board will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.~~

~~ADOPTED: July 2008~~

~~PRESS REVISED: March 2010, May 2012~~

~~BOE REVIEWED: April 2016~~

Instruction

Make-Up Homework Policy

~~The teacher's responsibility for making a careful and accurate check on attendance is an important one. At the beginning of each day (class period for secondary schools) the teacher must take attendance, ask for re-admittance slips from any pupils who have returned after having been absent, make a report to the office of pupils absent, and either give out make-up assignments or designate a time when they may be procured.~~

~~Administrators and/or counselors shall make decisions as to the kind of re-admittance slip to be issued for middle and high school students.~~

~~An admit re-admits a pupil to class and is issued for unexcused absences. The pupil cannot make up the work for credit and the teacher is required to assign a failing mark for the work missed, unless the test or project covered a time period of more than five (5) school days. Full credit will not be received.~~

~~A permit re-admits a pupil to class and is issued for excused absences, such as for illness, school sponsored or school approved activities, etc. The pupil may make up work missed for full credit and shall have a minimum time of two days for every day of absence for this purpose. If the pupil has not completed the make-up work in the time allowed, he/she may receive a failing mark for that part of the work not made up.~~

~~ADOPTED: _____ November 9, 1999~~

~~PRESS REVISED: _____ April 2006~~

~~BOE REVIEWED: _____ June 2016~~

~~*Exclusively for Moline-Coal Valley Community Unit School District (Not in PRESS)*~~

Community Relations

Criminal Background Investigation (CBI) Requirement for Volunteer Coaches

~~Any person who serves as a volunteer coach for a Moline Coal Valley Community Unit School District sports team is required to have and pass a Criminal Background Investigation (CBI).~~

~~Forms for a Criminal Background Investigation (CBI) are available in the Human Resources Office at the Administrative Offices of the Moline Coal Valley Community Unit School District.~~

LEGAL REF.: ~~None~~

CROSS REF.: ~~None~~

ADOPTED: ~~August 8, 2000~~

BOE REVIEWED: ~~October 2016~~

~~Exclusively for Moline Coal Valley Community Unit School District (Not in PRESS)~~

12. Reports, Requests and Open Discussion

A. Superintendent's Report

B. Financial Reports

C. Special Board of Education Meeting on May 31, 2022 for 2022-2023 PACE Goal Development

13. *CLOSED SESSION*****

to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

14. Return to Open Session

15. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.