

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, October 25, 2021, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, October 25, 2021

The public is invited to join the October 25, 2021, Board of Education meeting virtually via Zoom.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to

join: <https://us02web.zoom.us/j/84037840655?pwd=eWpzZ2dKeTFURlh0Uy8wRGI1b2ZWdz09>
Passcode: 582274

Or One tap mobile:

+13126266799,,84037840655# US (Chicago)

Or join by phone:

Dial:

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or
Webinar ID: 840 3784 0655

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, October 25, 2021, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. Per the Illinois Department of Public Health, individuals are required to wear a face covering should they choose to attend the Board of Education meeting in person.

1. Opening of Meeting - Roll Call

2. Recitation of Pledge of Allegiance

3.Approval of Minutes

A.Minutes of the Open Session of the Regular Board of Education meeting of
October 11, 2021

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The meeting of the Board of Education was called to order by Board Vice President Kate Schaefer at 6:00 p.m. at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer, Andrew Waeyaert

Members Absent: Erin Waldron-Smith, Maria S. Trigueros

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting of September 27, 2021 were presented for approval as presented.

A motion was made by Chet DeSmet, seconded by Andrew Waeyaert, all in favor, that the minutes of the Open Session of the Regular Board of Education meeting of September 27, 2021 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

There was no public comment or participation.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items A through N as presented.

A. Employment – Certified Staff

- 1) the temporary employment of the following named certified substitute teachers for the 2021-2022 school year with wages in accordance with district schedules:

Makuch, Stacy
Plumb, Lauren
Ryser, Allison

- 2) the temporary employment of the following named Certified Hourly Instructors for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Schrick, Debra	Washington	10/01/21

B. Appointment to Differential Assignment

the appointment of the following named staff members to differential assignment for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
House, Calesia	Secondary Music Chair	Deere/Wilson/High School
Lebo, Justin	Elementary Music Chair	Bicentennial

C. Salary Reclassification – Certified Staff

a change in salary classification for the following Certified Staff effective for the second semester of the 2021-2022 school year:

Bergstrand, Stephanie from M.A. to M.A.+30
 DeLong, Marlene from M.A. to M.A.+30
 Ledbetter, Amanda from M.A. to M.A.+30

D. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a Family and Medical Leave for the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bennett, Megan	Grade 2	Hamilton	Beginning approximately 01/05/22 with a return date of 03/28/22
Faith, Arika	Grade 4/5	Willard	Beginning approximately 01/03/22 with a return date of 03/28/22
Klein, Brooke	Language Arts	Wilson	Beginning approximately 01/03/22 with a return date of 03/28/22
Krol, Aubree	Speech Pathologist	Bicentennial	Beginning approximately 03/01/22 and lasting through the end of the 2021-2022 school year

E. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Almanza, Mayra	Reading/Math Interventionist	Lincoln-Irving	09/22/21
Lahoti, Rajeshree	Preschool Paraprofessional	Jefferson	10/01/21
Padilla, Sara	Lunchroom Aide	Roosevelt	10/07/21

- 2) the temporary employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Barryman, Kayelyn	Classroom Paraprofessional	Washington	10/12/21
Vallejo, Angelina	Parent Coordinator	Lincoln-Irving	10/12/21

F. Approval of a Certified Nursing Assistant

that the Board of Education approve the addition of a Certified Nursing Assistant at a cost not to exceed \$9,500 for the 2021-2022 school year. **See Exhibit A.**

G. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of a Family and Medical Leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Casas, Dianna	Administrative Assistant	Lincoln-Irving	Beginning 09/20/21 and lasting intermittently for 60 days

H. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Classen, Cheryl	Administrative Assistant	John Deere	10/06/21
Croegaert, Christina	Custodian	High School	09/28/21
Fisk, Eric	Hall Security	John Deere	09/24/21
Sandrock-Walsh, Karlie	BPAC Manager	High School	10/29/21
Taets, Jodi	Lunchroom Aide	Roosevelt	09/24/21

I. Payments for Board Approval

approval of payments:

Fund 1 Educational	1,545,686.82
Fund 2 Operations & Maintenance	148,036.47
Fund 3 Debt Service	0.00
Fund 4 Transportation	4,029.06
Fund 5 Retirement	251,683.53
Fund 6 Capital Projects	164,586.05
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	89,263.64
Fund 9 Life Safety Code	137,349.80
Fund 10 Group Insurance	806,973.41
Fund 11 Student Activity	<u>26,266.64</u>
TOTAL	3,173,875.42

See Exhibit B.

J. Freedom of Information Act Requests

A Freedom of Information Act request was received from LocalLabs, requesting all data of any faculty or student with a COVID-19 positive test result, COVID-19 like symptoms, or close contacts to a confirmed COVID-19 case that were reported to the local health department over the previous seven days. The District has responded to this request.

K. Acceptance of Gift

- 1) A grant in the amount of \$800 from Quad Cities Community Foundation from the Isabel Bloom Art Education Endowment fund to be used to support visual arts education in the school district.
- 2) A donation in the amount of \$7,000 from Students for Other Students to be used for a peer tutoring program at John Deere Middle School.

L. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

- 1) Bartlett Performing Arts Center by the Big River Brass Band for rehearsals on November 1, November 15, and November 29, 2021 from the hours of 7:00 p.m. until 9:00 p.m. Building rental fees as stated in the contract.
- 2) Franklin Elementary Art Room by The Good News Club on Wednesdays only from October 20, 2021 through December 8, 2021, from 1:30 p.m. until 3:00 p.m. Compensation to be received in the amount of \$30 per hour.

M. Approval to Purchase Survey and Engage Services – Panorama Education

that the Board of Education approve the purchase of the online Panorama Community Survey and engage the services of Panorama Education, Boston Massachusetts, to provide feedback from the surveys, for a total cost of \$11,550. **See Exhibit C.**

N. Award of Bid

that the Board of Education award the bid, as identified, for the Jane Addams, Butterworth, and Logan Elementary Schools for air quality improvement, to the lowest qualified bidder for the amount of \$537,907, as presented. **See Exhibit D.**

A motion was made by Andrew Waeyaert, seconded by Chet DeSmet, that the Board of Education accept the items contained in Consent Agenda Items A through N as presented.

Ayes: Chet DeSmet, Andrew Waeyaert, Audrey Adamson, Justin Anderson, Kate Schaefer

Nays: None

Absent: Erin Waldron-Smith, Maria S. Trigueros

APPROVAL OF STATE BOARD OF EDUCATION SCHOOL MAINTENANCE PROJECT GRANT

A motion was made by Andrew Waeyaert, seconded by Audrey Adamson, that the Board of Education approve the School Maintenance Project Grant application for the HVAC project at Addams, Butterworth, and Logan Elementary Schools. **See Exhibit E.**

Ayes: Andrew Waeyaert, Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer

Nays: None

Absent: Erin Waldron-Smith, Maria S. Trigueros

REPORTS, REQUESTS AND OPEN DISCUSSION

Superintendent's Report

Dr. Rachel Savage, Superintendent of Schools, stated that today the District began its ninth week of instruction for the 2021-2022 school year. The first quarter ends this Friday, October 15. Fall parent/teacher conferences are scheduled for October 21 and 22. The District is in its third week of managing the State of Illinois COVID-19 vaccine mandate to have all employees show proof of vaccination (one time) or proof of testing (weekly). There are currently 840 staff members who have proven full vaccination; that is just over 80% fully vaccinated as a district. Results are tracked weekly for approximately 170 employees. There is a weekly review process in place that is well documented and proven to be effective and efficient. This plan will continue until further direction from the State. Dr. Savage shared that the District had homecoming last week. The parade was well attended, the football game was a success, and the dance had higher numbers than pre-pandemic.

A Board member asked if the 20% of unvaccinated staff includes all staff. Dr. Savage gave affirmation. Another Board member asked how proof of vaccination works with contractors. Dr. Savage replied stating the District has signed agreements with organizations such as Chartwells and Johannes, and those companies will vet their employees, with respect to certification/verification. Another Board member asked if there is a process to review the compliance with the contractors. Dr. Savage stated that, at this time, the District has not contacted those contractors to see what their process is for vetting their employees. Dr. Savage did note that this process is not for every contractor/vendor, but for those who are working with students for 15 minutes or more. At some point in the future, the District will contact those vendors and see what their process is.

A motion was made by Audrey Adamson, seconded by Andrew Waeyaert, all in favor, that the Board of Education meeting be adjourned. Time: 6:37 p.m.

President

Secretary

4. Communications, Public Comment and Participation

5. Annual Financial Report - Dave McDermott

6. Consent Agenda

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Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

6. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A–O as presented:

A. **Employment – Certified Staff**

the temporary employment of the following named certified substitute teachers for the 2021-2022 school year with wages in accordance with district schedules:

Berg, Abigail
Plagenz, Erin
White, Dee

B. **Appointment to Differential Assignment**

the appointment of the following named staff members to differential assignment for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
May, Trevor	Head Grade 8 Boys Basketball	Wilson
Tyson, Alex	Head Grade 8 Boys Basketball	Wilson

C. **Resignation from Differential Assignment**

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sandrock-Walsh, Karlie	Winter Musical Assistant Director	High School

D. **Salary Reclassification – Certified Staff**

a change in salary classification for the following Certified Staff effective for the second semester of the 2021-2022 school year:

Carlson, Jessica from M.A. to M.A. +30
Powell, Lauren from B.A. to B.A. +15

E. **Approval of Family Medical Leave Act – Certified Staff**

that the Board of Education grant approval of a Family and Medical Leave for the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Forbes, Molly	Grade 3	Bicentennial	Beginning approximately 10/11/21 and lasting until 03/14/22
Allison, Hannah	Grade 3	Washington	Beginning approximately 01/03/22 and lasting until 03/14/22

Okurowski, Allison Social Studies Wilson Beginning approximately 02/18/22 and lasting until 05/24/22

F. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Aittarhouzaft, Loubna	Reading/Math Interventionist	Washington	10/25/21
Parry, Beth	Library Paraprofessional	High School	10/18/21
Smith, Jill	Digital Learning Support Asst.	Logan	10/11/21

- 2) the temporary employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Denton, Kathleen	Classroom Paraprofessional	Hamilton	10/5/21

- 3) the temporary employment of the following named substitute educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>
Perez, Anna	Classroom Paraprofessional
Schaefer, Michelle	Breakfast/Lunchroom Aide

- 4) the temporary employment of the following named non-staff members as interpreters for the remainder of the 2021-2022 school year with wages in accordance with district schedules:

Aittarhouzaft, Loubna
Lopez, Anita
Lwin, Thinzar

G. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of a Family and Medical Leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Griffin, Ian	Custodian	High School	Beginning 09/28/21 and lasting intermittently until approximately 11/01/21

H. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kaster, Brooklyn	Lunchroom Aide	Franklin	10/05/21
Parry, Beth	Special Ed. Para	Washington	10/15/21

I. Payments for Board Approval

approval of payments:

Fund 1 Educational	590,417.55
Fund 2 Operations & Maintenance	106,474.65
Fund 3 Debt Service	0.00
Fund 4 Transportation	5,156.84
Fund 5 Retirement	0.00
Fund 6 Capital Projects	138,048.43
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	648.00
Fund 9 Life Safety Code	575.00
Fund 10 Group Insurance	0.00
Fund 11 Student Activity	<u>9,785.88</u>
TOTAL	851,106.35

See Attachment No. 1.

J. Freedom of Information Act Requests

No Freedom of Information Act Requests have been received since the last regularly scheduled Board meeting.

K. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

John Deere Middle School on Saturday, February 19, 2022, from 6:00 a.m. until 10 p.m., Moline High School PE Facility on Saturday February 19, 2022, from 6:00 a.m. until 10 p.m., and Wharton Field House on Sunday, February 20, 2022, from 9:00 a.m. until 3:30 p.m., for Moline Youth Basketball tournaments. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. **Please note that Sunday use is an exception to Board Policy.**

L. Approval to Purchase

that the Board of Education approve, for the purpose of providing all students a connected device, the purchase of 2,500 Chromebooks for the 2022-2023 school year for Grades 2, 6, and 9 from CDW-G, Vernon Hills, Illinois, for a total cost of \$527,480 fully reimbursed through the Emergency Connectivity Fund. **See Attachment No. 2.**

M. Approval of Cooperative Agreement – Practicum and Student Interns

that the Board of Education approve the cooperative agreement between Illinois State University and the Moline-Coal Valley Community Unit School District 40, effective on October 6, 2021 and continuing for a period of five years and automatically renewing from year to year thereafter unless terminated by either party, for a total period not to exceed five years.

See Attachment No. 3.


N. Award of Bid – HVAC Addams, Butterworth, and Logan, Part II

that the Board of Education award the bid, as identified for Jane Addams, Butterworth, and Logan Elementary Schools for air quality improvement, to the lowest qualified bidder for the amount of \$142,510, as presented. **See Attachment No. 4.**

O. Approval of Temporary Job Description – Facility Services Assistant

that the Board of Education approve the temporary Facility Services Assistant job description and position. **See Attachment No. 5.**

TO: Members of the Board of Education

FROM: Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 
Craig Reid, Director for Technology

DATE: October 21, 2021

SUBJECT: Purchase Chromebooks Using Emergency Connectivity Fund - CDW-G

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Approval to purchase LEAD Moline devices for Grades 2, 6, and 9 for the 2022-2023 school year using already approved Emergency Connectivity Relief Funds.

Facts: As part of its response to remote learning and providing all students a connected device for remote learning, the FCC made available a grant opportunity for e-rate eligible districts called the Emergency Connectivity Fund (ECF). ECF is a federally funded program much like E-Rate in its application process, but it reimburses for qualified products at 100 percent and one-time only.

Our District's application for 2,500 devices was approved for reimbursement, which can be used for LEAD Moline devices as well as devices to supplement fully remote learners. The funding decision commitment letter is attached.

Cost: CDW-G, Vernon Hills, Illinois, provided the lowest priced Chromebooks that meet our minimum specifications. The total purchase price of \$527,480 is fully committed for reimbursement using the E-Rate BEAR form process.

Recommended Action: That the Board of Education approve, for the purpose of providing all students a connected device, the purchase of 2,500 Chromebooks for the 2022-2023 school year for Grades 2, 6, and 9 from CDW-G, Vernon Hills, Illinois, for a total cost of \$527,480 fully reimbursed through the Emergency Connectivity Fund.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools



September 24, 2021

ECF Funding Commitment Decision Letter 2021

Contact Information:

Craig M Reid
MOLINE-COAL VALLEY CUSD 40
1619 11TH AVE
MOLINE IL 61285 - 3143
creid@molineschools.org

ECF FCC Form 471: ECF202100221

BEN: 135963
Obligation File: 1
Application Nickname: 2021 LEAD Moline 2000 Devices

Totals

Total Committed	\$527,480.00
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What is in this letter?

Thank you for submitting your Emergency Connectivity Fund (ECF) funding application.

Attached to this letter, you will find the funding statuses for the ECF FCC Form(s) 471, Services Ordered and Certification Form, referenced above.

The Universal Service Administrative Company (USAC) is sending letters to both the associated applicant and the service provider(s) so that you can work together to complete the funding process.

Next Steps

Submit Requests for Reimbursement to the Emergency Connectivity Fund (ECF) Portal.¹

The Commission in the *Emergency Connectivity Fund Report and Order* provided two ways for applicants to be able to invoice for eligible equipment and services through the Emergency Connectivity Fund Program.² Applicants and service providers, who agree to invoice on behalf of the applicant(s), are allowed to submit ECF Program requests for reimbursement.

¹ The *Emergency Connectivity Fund Report and Order* directed USAC to make the invoicing system available 15 days after the issuance of the first wave of commitments for the Emergency Connectivity Fund Program. *Establishing the Emergency Connectivity Fund to Close the Homework Gap*, WC Docket No. 21-93, Report and Order, FCC 21-58, para. 98 (rel. May 11, 2021) (*Emergency Connectivity Fund Report and Order*) If your funding commitment was released as part of the first wave, you may need to wait 15 days prior to submitting your request for reimbursement. USAC will announce when the invoicing system is available and requests for reimbursement can be submitted.

² *Emergency Connectivity Fund Report and Order*, at para.93.

The Board of Trustees of Illinois State University Teacher Education Placement Agreement

THIS AGREEMENT made this 26th day of Oct-2021, by and between The Board of Trustees of Illinois State University, on behalf of its Cecilia J. Lauby Teacher Education Center (“University”) with its principal office at Normal, Illinois and the Board of Education of Moline-Coal Valley Community Unit School District 40, Moline, Illinois (“District”).

IT IS MUTUALLY AGREED by and between the parties as follows:

1. This Agreement shall become effective on October 26, 2021 and continue for a period of 5 years and shall automatically renew from year to year there after unless terminated by either party, for a total period not to exceed five (5) years.
2. On a schedule to be determined by the parties, University will initiate requests to District to accept University’s students (“teacher candidates”) for clinical (i.e., pre-student teaching/internship) and/or student teaching experiences. District retains the right to accept or reject each request for placement made by University.
3. District will accept said teacher candidates and will provide for participation of its staff members and supervision of such teacher candidates in their assignments.
4. Both the District and University wish to allow University teacher candidates to participate in placements at District schools, whether in person or in an online format, as needed. If conducted in an online format, District will allow participating teacher candidates and University supervisor(s) to access the District’s electronic platform used by the District to participate in online clinical experiences.
5. By signing this agreement, the University agrees to notify all its participating teacher candidates to comply with ISBE public health emergency guidance implemented by the District. The District certifies that it follows and will continue to follow all Illinois State Board of Education (ISBE) guidance issued regarding public health emergencies. Non-compliance with ISBE guidance will be cause for the University to remove its participating students and no other students will be allowed to participate until District is in compliance with ISBE guidance.
6. District agrees to allow said teacher candidates to video record, with properly executed parent/guardian consent(s), his/her teaching involving various students (whether in person or in remote format) in order to complete the TeacherPerformance Assessment (edTPA) required to complete his/her teacher education program at University and for the University supervisor or instructor to review and use the recordings to evaluate the University teacher candidate’s performance. Such video recordings will remain property of the University.
7. Should any situation arise which may threaten a teacher candidate’s successful completion of his/her clinical or student teaching experience, University and District will attempt to discuss and reach mutual agreement regarding options for completing, rescheduling, or canceling the placement.
8. University and District agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking). The District agrees to cooperate with any University investigation, and/or complete its own review and provide the University with a written outcome of its appropriate review and handling of any complaints of discrimination or harassment made by participating University students arising out of this Agreement.

9. University and District acknowledge that certain information about University's teacher candidates is contained in records maintained by University and/or District and that this information is confidential by reason of University policy and the Family and Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g). Both parties agree to protect these records in accordance with FERPA and University policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.
10. It is mutually agreed and acknowledged that during a strike or work stoppage in a public school system in which a University teacher candidate is assigned, all communication related to the strike and work stoppage will be directed to and from the Director of Clinical Experiences and Certification Processes and the Superintendent of the School District or his/her designee. The parties will mutually determine when or whether the experience will be terminated, and the teacher candidate reassigned.
11. University will inform its teacher candidates participating hereunder that they may be required to provide District with: proof of freedom from Tuberculosis based upon a test/x-ray within the twelve (12) months prior to the completion of the clinical or student teaching experience, and will be required to comply with the District's required fingerprint based criminal history background check.
12. Illinois State University requires all student teachers to have passed the major specific content test prior to being allowed to register and begin the student teaching experience.
13. University agrees to pay \$65.00 per student teaching placement. This stipend will be paid directly to teacher (teacher, District, or Special Ed. Cooperative). The parties specify and intend that the relationship of each to the other is that of an independent contractor. No Student Teaching Student or University Coordinator shall at any time be an employee of District and no District employee shall be an employee of University.
14. Neither party to this Agreement shall be liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law. This Agreement shall not be construed as seeking either to enlarge or diminish any obligation or duty owed by one party to the other or to a third party.
15. Either party may provide notice to the other party of its intent not to renew this Agreement ninety (90) days prior to the expiration of the current term. Either party may terminate this agreement for any reason upon ninety (90) days written notice to the other party. Either party may terminate this Agreement for breach. Notice to the other party of breach must be in writing. If the breach is not remedied within thirty (30) days, the Agreement may be terminated by giving ten (10) days written notice to the breaching party. Notwithstanding the foregoing, any University teacher candidate currently participating in field-based experience at the time notice of termination or non-renewal is given will be allowed to complete his/her current experience.
16. All notices required herein shall be in writing and shall be sent via registered or certified mail return receipt requested or by an overnight courier service to the persons listed below. A notice shall be deemed to have been given when received by the party at the address set forth below:
Notices to University shall be sent to:

Cecilia J. Lauby Teacher Education Center
Illinois State University
DeGarmo Hall
Room56 Campus
Box 5440
Normal, IL 61790
Attn: Monica Noraian, Ph.D.

Notices to the District shall be sent to:

Dr. Rachel Savage
Superintendent of Schools
1619 11th Avenue
Moline, IL 61265

Attn: Janice Conklin

17. This Agreement is to be governed and construed in accordance with the laws of the State of Illinois.
18. This Agreement may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
19. This Agreement shall constitute the entire Agreement between the parties with respect to the subject matter here in and supersedes all prior communications and writings with respect to the content of said Agreement.
20. This Agreement may not be modified by either party unless such modification is mutually acceptable to both parties, is reduced to writing, and signed by parties.
21. This Agreement shall not be binding until signed by all parties. The persons signing this Agreement represent and warrant that they have authority to bind their respective parties.

**The Board of Trustees of Illinois
State University**

District

By: _____
Provost

Signed By: _____

Title: _____

Date: _____

Date: _____

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer *DMC*
DATE: October 21, 2021
SUBJECT: Award of Bid - HVAC Addams, Butterworth, and Logan, Part II

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.


Facts: As part of the CARES funding, the Board approved air quality improvement for six buildings. Three of the approved, Jane Addams, Butterworth and Logan Elementary buildings will receive air quality improvement (i.e., HVAC) during the summer of 2022. At the October 11, 2021 Board meeting, the long delivery lead time equipment (chillers and unit vents) was approved since they have a minimum 30 week delivery time. This represents the remaining equipment that was bid as part of the specifications prepared and issued by Shive-Hattery for HVAC improvements at Jane Addams, Butterworth, and Logan Elementary Schools.

Bids were received on September 28, 2021. These represent only the equipment, which has a long delivery lead time. The bids are as shown on the attached tabulation. Recall the chillers and unit vents have already been Board approved. Therefore, it is the recommendation of the administration that the Board of Education approve the HVAC improvements at Jane Addams, Butterworth, and Logan Elementary Schools to the lowest qualified bidder, as presented.

Cost: The cost is \$142,510, which will be supported with CARES funds.

Recommended Motion: That the Board of Education award the bid, as identified, for Jane Addams, Butterworth, and Logan Elementary Schools for air quality improvement, to the lowest qualified bidder for the amount of \$142,510, as presented.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Moline-Coal Valley School District
HVAC - Addams Elementary, Butterworth Elementary & Logan Elementary
October 6, 2021

School	Equipment	DPT Machanical	DPT Lead Times	Quantity	Trane	Trane Lead Times	Quantity	Boerd of Educaiton	
								Approved 10/11/2021	Request 10/25/2021
Janes Addams	Chillers (1)	\$65,392	25 - 27 weeks	1	\$93,650	30 weeks	1	\$65,392	-
Janes Addams	Unit Vents (1)	\$104,530	11-12 weeks	18	\$95,200	8 weeks	18	\$104,530	-
Janes Addams	Fan Coil Units	\$22,155	7 - 8 weeks	11	\$20,090	9 weeks	10	-	\$22,155
Janes Addams	Cabinet Heaters	\$10,438	5-6 weeks	6	\$11,070	9 weeks	6	-	\$10,438
Janes Addams	Blower Coil Units (2)	No Bid			\$74,400	12 weeks	2	-	-
Janes Addams	Energy Recovery Ventilator	\$2,658	5-6 weeks	1	\$2,460		1	-	\$2,658
Janes Addams	Switch Gear	No Bid			No Bid			-	-
Butterworth	Chillers (1)	\$90,339	25 - 27 weeks	1	\$112,300	30 weeks	1	\$90,339	-
Butterworth	Unit Vents (1)	\$173,139	11-12 weeks	35	\$182,000	8 weeks	35	\$173,139	-
Butterworth	Boilers	No Bid			No Bid			-	-
Butterworth	Rooftop Units	\$53,692	23 - 25 weeks	3	\$49,550	13 weeks	3	-	\$49,550
Butterworth	Cabinet Heaters	\$9,089	5-6 weeks	6	\$9,260	9 weeks	6	-	\$9,089
Butterworth	Fan Coil Units	\$16,580	7 - 8 weeks	10	\$16,330	9 weeks	10	-	\$16,580
Butterworth	Switch Gear	No Bid			No Bid			-	-
Logan	Chillers (1)	\$104,507	25 - 27 weeks	1	\$127,540	30 weeks	1	\$104,507	-
Logan	Boilers	No Bid			No Bid			-	-
Logan	Cabinet Heaters	\$8,627	5-6 weeks	4	\$5,970	9 weeks	4	-	\$5,970
Logan	VAV Boxes	\$11,037	4-5 weeks	33	\$10,280	6 weeks	33	-	\$10,280
Logan	Air Handling Units	\$18,201	5-6 weeks	1	\$9,590	10 weeks	1	-	\$9,590
Logan	Condensing Units	\$8,422	40 -42 weeks	1	\$6,200	6 weeks	1	-	\$6,200
Logan	Switch Gear	No Bid			No Bid			-	-
Recommendations								\$537,907	\$142,510
Total - Both Board Actions									\$680,417

Note(s):

- (1) Due to long delivery lead times, Chillers and Unit Vents were approved at the October 11, 2021 Board of Education meeting.
- (2) After further review, the Jane Addams Blower Coil Units will have to be redesigned. Therefore, no action is required at this time.

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer *DMC*
DATE: October 21, 2021
SUBJECT: Approval of Temporary Job Description - Facility Services Assistant

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

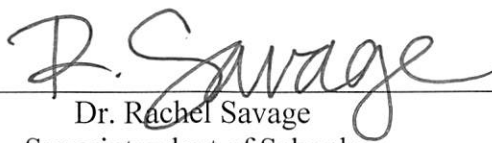
Facts: The Director of Facilities position is currently vacant. With the on-going construction projects of ASPIRE and air quality improvement (i.e., HVAC) currently under way, there is limited current management capacity to ensure these keep on track. Therefore, it is the recommendation of the administration to approve a temporary job description for a Facility Service Assistant.

It is the hopes of the Administration to find a retiree to assist the Chief Financial Officer in providing some of the services needed. These tasks could include, but are not limited to: Life Safety required compliance site visits to all District buildings prior to December 31, 2021; assisting in custodial oversight, reviewing construction documents, assisting in construction project management, etc. This position will be temporary in nature with the anticipation of phasing it out by the end of the school year.

Cost: The anticipated hourly rate will not exceed \$45 per hour, plus associated payroll taxes.

Recommended Motion: That the Board of Education approve the temporary Facility Services Assistant job description and position.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

FACILITY SERVICES ASSISTANT

Temporary

GOAL: To assist in providing students with a safe, attractive, comfortable, clean and efficient place in which to learn, play and develop.

REPORTS TO: Chief Financial Officer

GENERAL AREA OF RESPONSIBILITY:

Assists the Director of Facilities and/or Coordinator of Facilities Services with the management of the Facilities Department duties and responsibilities, as deemed necessary. This individual will, under the direction of the Director of Facilities, coordinate activities of the District for custodial, maintenance and staff personnel.

QUALIFICATIONS:

- Must be capable of reading, writing, following direction, and verbally communicating in the English Language.
- Be a self-starting individual who can function effectively in a cooperative manner with other staff. Experience working in and around educational environments is preferred.
- Must work effectively with people and provide leadership and training for continuous improvement.
- This individual shall possess the personal characteristics, which enable them to maintain a pleasant and courteous atmosphere when dealing with the public, employees and students.

The physical demands and work environment described below is representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

The employee must be physically fit and able to perform job functions.

1. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; twist and turn; stoop, kneel, or crouch; talk and hear.
2. The employee frequently is required to stand, walk, sit, smell, and reach above shoulders and outward with hands and arms.
3. The employee must regularly lift and / or move, push and pull up to 15 pounds, and occasionally lift and / or move, push and pull up to 50 pounds.
4. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to focus.

DUTIES AND RESPONSIBILITIES:

- 1 Assist with monitoring District safety issues as they relate to operations, staff and public. Assist with correcting or reporting conditions requiring attention.
2. Assist the Director of Facilities and/or Coordinator of Facilities Services with the management of the Facilities Department duties and responsibilities, as deemed necessary.

The statements in this job description are intended to describe the general nature and level of the work to be performed by (an) individual(s) assigned to this position. They are not an exhaustive list of all duties and responsibilities related to the position. This job description will be reviewed periodically as duties and responsibilities change with business necessity and School Board Policy and procedures. Essential and marginal job functions are subject to modification.

Signature of Employee

Date

ADOPTED: October 2021

7.Reports, Requests and Open Discussion

A.Superintendent's Report

8.Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.