

Moline, Illinois

Notice of Meeting

Members of the Board of Education

Ladies and Gentlemen:

You are hereby notified that there will be a Regular Meeting of the Board of Education, School District No. 40, immediately following the Committee of the Whole Meeting on Monday, November 8, 2021, at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, Illinois 61265.

Kristin Sanders
Secretary, Board of Education

AGENDA AND RECOMMENDATIONS

Board of Education
Moline, Illinois
Monday, November 8, 2021

The public is invited to join the November 08, 2021, Board of Education meeting virtually via Zoom.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/85040464527?pwd=bEFjNkRWRzR5eG9kVjd6amhRYTU1Zz09>

Passcode: 733881

Or One tap mobile:

+13126266799,,85040464527# US (Chicago)

Or join by phone:

Dial:

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +

Webinar ID: 850 4046 4527

Public comments may be made in person or e-mailed to the Board Secretary, Kristin Sanders, at ksanders@molineschools.org no later than 4:30 p.m. on Monday, November 08, 2021, with "Public Comment" in the subject line.

Doors will open at 5:45 p.m. for the public. Per the Illinois Department of Public Health, individuals are required to wear a face covering should they choose to attend the Board of Education meeting in person.

- 1. Opening of Meeting - Roll Call**
- 2. Recitation of Pledge of Allegiance**

3. Approval of Minutes

A. Minutes of the Open Session of the Regular Meeting of October 25, 2021

3

The meeting of the Board of Education was called to order by Board Vice President Kate Schaefer at 6:00 p.m. at the Coolidge Professional Development Room, 3430 Avenue of the Cities, Moline, IL 61265.

Roll Call

Members Present: Audrey Adamson, Justin Anderson, Chet DeSmet, Kate Schaefer, Maria S. Trigueros, Andrew Waeyaert

Absent: Erin Waldron-Smith

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

APPROVAL OF BOARD OF EDUCATION MINUTES

The minutes of the Open Session of the Regular Board of Education meeting of October 11, 2021 were presented for approval as presented.

A motion was made by Andrew Waeyaert, seconded by Chet DeSmet, all in favor, that the minutes of the Open Session of the Regular Board of Education meeting of October 11, 2021 be approved as presented and placed on file.

COMMUNICATIONS, PUBLIC COMMENT AND PARTICIPATION

There was no public comment or participation.

ANNUAL FINANCIAL REPORT

Dave McDermott, Chief Financial Officer, introduced Chris Koerperich, Senior Manager with RSM US LLP, who conducted the internal financial audit of the District. Mr. Koperich presented all of the audit data to the Board. Mr. Koerperich stated that the closeout of last year's financial report is almost complete. Mr. McDermott gave a handout of the report to each Board member. Mr. Koerperich stated they are waiting for an addendum to the compliance supplement, which they have stated will provide additional guidance on some of the Elementary and Secondary School Emergency Relief (ESSER) funding. RSM is not expecting the numbers to change from what was presented to the Board. As it stands right now, the District is set to receive an unmodified opinion on the financial statements. Mr. Koerperich stated there was one material weakness which was related to an entry for sales tax. The May sales tax that was received in August was missed as receivable as of year-end and was discovered through the audit process. The District did implement GASB-84, which is a fiduciary activity. There were three audit adjustments in the current year. They were the sales tax (discussed above), a correction to the accounts receivable, and a correction to the deferred revenue for the special education funds. The last two were not material in nature.

Mr. McDermott thanked the business office for their work during the audit process. Overall, the District is in good financial shape and the overall audit is very good. The reason the Annual Financial Report (AFR) is being presented at this meeting is because there needs to be a discussion on the tax levy. Once the federal government comes through with their guidance, the Board will be asked to approve the entire AFR at a future Board meeting. The District has asked the Illinois State Board of Education for an extension until December 15, 2021, to ensure the finances are in order.

CONSENT AGENDA

The Board of Education considered Consent Agenda Items A through O as presented.

A. Employment – Certified Staff

the temporary employment of the following named certified substitute teachers for the 2021-2022 school year with wages in accordance with district schedules:

Berg, Abigail
Plagenz, Erin
White, Dee

B. Appointment to Differential Assignment

the appointment of the following named staff members to differential assignment for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
May, Trevor	Head Grade 8 Boys Basketball	Wilson
Tyson, Alex	Head Grade 8 Boys Basketball	Wilson

C. Resignation from Differential Assignment

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sandrock-Walsh, Karlie	Winter Musical Assistant Director	High School

D. Salary Reclassification – Certified Staff

a change in salary classification for the following Certified Staff effective for the second semester of the 2021-2022 school year:

Carlson, Jessica from M.A. to M.A. +30
Powell, Lauren from B.A. to B.A. +15

E. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a Family and Medical Leave for the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Forbes, Molly	Grade 3	Bicentennial	Beginning approximately 10/11/21 and lasting until 03/14/22
Allison, Hannah	Grade 3	Washington	Beginning approximately 01/03/22 and lasting until 03/14/22

Okurowski, Allison Social Studies Wilson Beginning approximately 02/18/22 and lasting until 05/24/22

F. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Aittarhouzaft, Loubna	Reading/Math Interventionist	Washington	10/25/21
Parry, Beth	Library Paraprofessional	High School	10/18/21
Smith, Jill	Digital Learning Support Asst.	Logan	10/11/21

- 2) the temporary employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Denton, Kathleen	Classroom Paraprofessional	Hamilton	10/5/21

- 3) the temporary employment of the following named substitute educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>
Perez, Anna	Classroom Paraprofessional
Schaefer, Michelle	Breakfast/Lunchroom Aide

- 4) the temporary employment of the following named non-staff members as interpreters for the remainder of the 2021-2022 school year with wages in accordance with district schedules:

Aittarhouzaft, Loubna
Lopez, Anita
Lwin, Thinzar

G. Approval of Family Medical Leave Act – Educational Support Personnel

that the Board of Education grant approval of a Family and Medical Leave for the following educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Griffin, Ian	Custodian	High School	Beginning 09/28/21 and lasting intermittently until approximately 11/01/21

H. Resignation/Termination – Educational Support Personnel

the resignation/termination from employment of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kaster, Brooklyn	Lunchroom Aide	Franklin	10/05/21
Parry, Beth	Special Ed. Para	Washington	10/15/21

I. Payments for Board Approval

approval of payments:

- Fund 1 Educational
- Fund 2 Operations & Maintenance
- Fund 3 Debt Service
- Fund 4 Transportation
- Fund 5 Retirement
- Fund 6 Capital Projects
- Fund 7 Working Cash
- Fund 8 Tort Fund
- Fund 9 Life Safety Code
- Fund 10 Group Insurance
- Fund 11 Student Activity
- TOTAL

See Exhibit A.

J. Freedom of Information Act Requests

No Freedom of Information Act Requests have been received since the last regularly scheduled Board meeting.

K. Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20

John Deere Middle School on Saturday, February 19, 2022, from 6:00 a.m. until 10 p.m., Moline High School PE Facility on Saturday February 19, 2022, from 6:00 a.m. until 10 p.m., and Wharton Field House on Sunday, February 20, 2022, from 9:00 a.m. until 3:30 p.m., for Moline Youth Basketball tournaments. Compensation to be received only for custodial services required as a result of their program in the amount of \$52 per hour. **Please note that Sunday use is an exception to Board Policy.**

L. Approval to Purchase

that the Board of Education approve, for the purpose of providing all students a connected device, the purchase of 2,500 Chromebooks for the 2022-2023 school year for Grades 2, 6, and 9 from CDW-G, Vernon Hills, Illinois, for a total cost of \$527,480 fully reimbursed through the Emergency Connectivity Fund. **See Exhibit B.**

M. Approval of Cooperative Agreement – Practicum and Student Interns

that the Board of Education approve the cooperative agreement between Illinois State University and the Moline-Coal Valley Community Unit School District 40, effective on October 6, 2021 and continuing for a period of five years and automatically renewing from year to year thereafter unless terminated by either party, for a total period not to exceed five years.

See Exhibit C.

N. Award of Bid – HVAC Addams, Butterworth, and Logan, Part II

that the Board of Education award the bid, as identified for Jane Addams, Butterworth, and Logan Elementary Schools for air quality improvement, to the lowest qualified bidder for the amount of \$142,510, as presented. **See Exhibit D.**

O. Approval of Temporary Job Description – Facility Services Assistant

that the Board of Education approve the temporary Facility Services Assistant job description and position. **See Exhibit E.**

A motion was made by Audrey Adamson, seconded by Maria S. Trigueros, that the Board of Education accept the items contained in Consent Agenda Items A through O as presented.

Ayes: Justin Anderson, Chet DeSmet, Maria S. Trigueros, Andrew Waeyaert, Audrey Adamson, Kate Schaefer

Nays: None

Absent: Erin Waldron-Smith

REPORTS, REQUESTS AND OPEN DISCUSSION

Superintendent’s Report

Dr. Rachel Savage, Superintendent of Schools, stated that the District’s application for the allocation for the American Rescue Plan Act of 2021, also called the COVID-19 Stimulus Package, has been approved. These monies will fund the District’s HVAC project which will be completed over the next two summers. Six additional schools will be temperature controlled. Spending these funds where they are visible to the community will have lasting impact to the educational environment for decades. Dr. Savage thanked Dr. Brian Prybil, Grants Manager, Mr. Dave McDermott, Chief Financial Officer, and others within the District’s business department, for their extensive work during this process. In terms of transparency for these funds, members of the community can find a more detailed and updated description on how these funds have been spent and will be spent in the future under the COVID tab on the District website. Last, Dr. Savage noted that on Thursday, November 4, the District will be hosting the Illinois Association of School Boards (IASB) division meeting. Some Board members are registered, but if others wish to attend, please let Stephanie Murphy, Board Recording Secretary, know this week and she will get you registered.

A motion was made by Andrew Waeyaert, seconded by Maria S. Trigueros, all in favor, that the Board of Education meeting be adjourned. Time: 6:19 p.m.

President

Secretary

4. Communications, Public Comment and Participation

5. Consent Agenda

10

Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

5. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A–S as presented:

A. **Employment – Certified Staff**

the temporary employment of the following named certified substitute teachers for the 2021-2022 school year with wages in accordance with district schedules:

Sanders, Paul
Schrup, Andrew

B. **Appointment to Additional Assignment – Certified Staff**

the appointment of the following named certified staff members to additional assignments of The Lights on for Learning Program with wages according to the district policy:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Adams, Kelly	Lights on Program Teacher	Wilson
Aguirre, Abigail	Lights on Program Teacher	Wilson
Axup, Alex	Lights on Program Teacher	Wilson
Beck, Heather	Lights on Program Teacher	John Deere
Bidegary, Amrit	Lights on Program Teacher	John Deere
Brems, Alyssa	Lights on Program Teacher	Wilson
Brooks, Katie	Lights on Program Teacher	Wilson
Bybee, Sarah	Lights on Program Teacher	Wilson
Carizey, Robert	Lights on Program Teacher	Wilson
Christiansen, Kami	Lights on Program Teacher	Wilson
Curnyn, Angie	Lights on Program Teacher	Wilson
DeClerck, Chris	Lights on Program Teacher	John Deere
Denys, Tiffany	Lights on Program Teacher	Wilson
DeWilde, Judy	Lights on Program Teacher	John Deere
Epperly, Annette	Lights on Program Teacher	John Deere
Erb, Hillary	Lights on Program Teacher	Wilson
Feller, Jacob	Lights on Program Teacher	Wilson
Ferris, Jeremy	Lights on Program Teacher	John Deere
Foltz, Christina	Lights on Program Teacher	Wilson
Ford, Sharon	Lights on Program Teacher	Wilson
Glessner, Allison	Lights on Site Coordinator	Wilson
Hanghian, Kelly	Lights on Program Teacher	John Deere
Holmes, Ben	Lights on Program Teacher	Wilson
Jones, Haley	Lights on Program Teacher	John Deere
Lampton, Janesse	Lights on Program Teacher	John Deere
Malzewski, Amarah	Lights on Program Teacher	John Deere
McAtee, Amy	Lights on Program Teacher	Wilson
McKee, Michele	Lights on Program Teacher	Wilson
Myers, Tawny	Lights on Program Teacher	John Deere
Okurowski, Allison	Lights on Program Teacher	Wilson
Perkins, Matt	Lights on Program Teacher	Wilson
Potter, Chad	Lights on Site Coordinator	John Deere

Roberts, Lindsey	Lights on Program Teacher	Wilson
Ryser, Alex	Lights on Program Teacher	Wilson
Schnell, Tracy	Lights on Program Teacher	Wilson
Smice, Susie	Lights on Program Teacher	Wilson
Smith, Scott	Lights on Program Teacher	John Deere
Strandlund, Jenna	Lights on Program Teacher	Wilson
Teslik, Tom	Lights on Program Teacher	John Deere
Urbain, Marlana	Lights on Program Teacher	Wilson
Walters, Amanda	Lights on Program Teacher	Wilson
Weber, Katie	Lights on Program Teacher	John Deere
Weeks, Jennifer	Lights on Program Teacher	Wilson
Young, Kristen	Lights on Program Teacher	John Deere

C. Appointment to Differential Assignment

the appointment of the following named staff member to differential assignments for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Morton, Jennifer	Assistant Band Director	High School

D. Resignation from Differential Assignment

the resignation of the following named certified staff member from differential assignment for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Carnahan, Dawn	Head Boys Grade 8 Track	John Deere

E. Salary Reclassification – Certified Staff

a change in salary classification for the following Certified Staff effective for the second semester of the 2021-2022 school year:

Bohnsack, Joel from M.A. to M.A. +30
 Denys, Tiffany from M.A. to M.A. +30
 Ealy, James from M.A. to M.A. +30

F. Approval of Family Medical Leave Act – Certified Staff

that the Board of Education grant approval of a Family and Medical Leave for the following certified staff members:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Friedline, Lezlie	Cross Categorical	Franklin	Beginning approximately 02/14/22 and lasting until 05/09/22

Hanske, Alexsis	Math	John Deere	Beginning approximately 02/24/22 and lasting until 05/27/22
Roberts, Lindsey	Language Arts	Wilson	Beginning approximately 10/18/21 and lasting intermittently for 60 days

G. Resignation/Termination – Certified Staff

the resignation/termination of the following certified staff member:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Knodel, Melissa	Cross Categorical	Hamilton	11/17/21

H. Employment – Educational Support Personnel

- 1) the employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Beck, Kristofor	Custodian	High School	11/01/21
Larvenz, Cassandra	Reading/Math Interventionist	Logan	11/01/21

- 2) the temporary employment of the following named educational support personnel for the 2021-2022 school year with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Labrabet, Zainab	Parent Mentor Coordinator	Washington	10/11/21
Williams, Todd	Facility Services Assistant	Coolidge	11/09/21

I. Resignation/Termination – Educational Support Personnel

the resignation/termination of the following named Educational Support Personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ellis, Courtney	Hall Security	High School	11/01/21

J. Appointment to Additional Assignments – Educational Support Personnel

the appointment of the following named educational support personnel to additional assignment of Lights on for Learning Program with wages in accordance with district schedules:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bargren, Mary	Paraprofessional	John Deere
Moss, Mason	Paraprofessional	Wilson
Roberts, Richard	Paraprofessional	John Deere
Ventris, Austin	Paraprofessional	Wilson

K. Approval of a Special Education Program Paraprofessional Position at Logan Elementary

that the Board of Education approve the creation of a 32.50 hour per week special education program paraprofessional position for Logan Elementary School. **See Attachment No. 1.**

L. Approval of Job Description - Temporary Substitute Flexible Floater 1st Shift Custodian

that the Board of Education approve the Full-Time Temporary Substitute Flexible Floater 1st shift Custodian position, as presented in the attached job description. **See Attachment No. 2.**

M. Resignation for the Purpose of Retirement – Educational Support Personnel

the resignation for the purpose of retirement of the following named educational support personnel:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
VanVoltenburg, Kim	General Maintenance	Warehouse	09/30/22

N. Payments for Board Approval

approval of payments:

Fund 1 Educational	1,325,821.56
Fund 2 Operations & Maintenance	73,338.84
Fund 3 Debt Service	0.00
Fund 4 Transportation	2,617.55
Fund 5 Retirement	243,116.64
Fund 6 Capital Projects	89,442.24
Fund 7 Working Cash	0.00
Fund 8 Tort Fund	7,111.50
Fund 9 Life Safety Code	12,186.00
Fund 10 Group Insurance	681,306.25
Fund 11 Student Activity	<u>13,043.79</u>
TOTAL	2,447,984.37

See Attachment No. 3.

O. **Freedom of Information Act Requests**

A Freedom of Information Act Request was received from LocalLabs requesting a copy of the signed contract with Panorama, a list of all payments made to Panorama, copies of all materials used by Panorama in training/curriculum per the contract, and a list of all teachers and classes (students) who have been exposed or instructed to Panorama materials. The District has responded to this request.

P. **Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

Jane Addams Elementary School modular unit on Wednesdays beginning December 15, 2021 through March 16, 2022, from 1:30 p.m. until 3:00 p.m. by Child Evangelism Fellowship for the Good News Club. Building rental fees to be received in the amount of \$30 per hour. Custodial services required as a result of their program will be billed at \$52 per hour.

Q. **Engage Services**

that the Board of Education engage the services of Legat Architects, Moline, Illinois, for architectural design services for Moline High School & Wilson Middle School Roofing Improvements for a cost of \$89,250. **See Attachment No 4.**


R. **2021 IL-Empower School Improvement Plans**

that the Board of Education approve the 2021 Illinois Quality Framework work plans for John Deere Middle, Wilson Middle, Hamilton Elementary, Lincoln-Irving Elementary, and Logan Elementary. **See Attachment No. 5.**

S. **Approval of Butterworth Playground Equipment**

that the Board of Education approve the previously purchased and installed Butterworth playground equipment from Play and Park Structures, Chattanooga, Tennessee, in the amount of \$24,500. **See Attachment No. 6.**

TO: Members of the Board of Education

FROM: Kristin Sanders, Assistant Superintendent, Pupil Personnel/Special Services 

DATE: November 04, 2021

SUBJECT: Request for Special Education Program Paraprofessional Position at Logan Elementary School

Reason for Board Consideration: A special education paraprofessional is needed at Logan Elementary due to the new Instructional Learning for Independence (LFI) classroom being developed at Logan.

Action Necessary: Board of Education approval of a new special education program paraprofessional position for the 2021-2022 school year.

Facts: The District is experiencing an increased enrollment in the LFI program at the elementary level. An existing special education teacher will be utilized to teach this class, however, an additional paraeducator is needed to support the students when they are in general education classes, and also due to ISBE rules regarding class size regulations (*ISBE 23 IAC Part 226.730*)

Cost: Approximately \$15,000 per paraeducator for the 2021-2022 school year, which will be budgeted through the IDEA grant within the Consolidated District Plan.

Recommended Action: That the Board of Education approve the creation of a 32.50 hour per week special education program paraprofessional position at Logan Elementary School.

Approved for Submission to Board Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer *DMC*
DATE: November 4, 2021
SUBJECT: Approval of Job Description -
Temporary Substitute Flexible Floater 1st Shift Custodian

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested

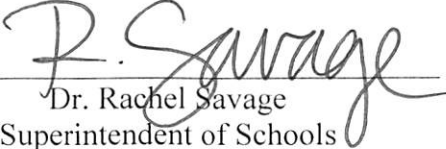
Facts: Currently, the District is experiencing a shortage of available substitute custodial staff for this school year, similar to the shortage of teachers. The District has very few substitutes available to be called in on the day of need. This leaves many elementary buildings with no custodian on duty while students are in session. This past September, custodial staff used a combined 130 days of leave by either, vacation, personal day, sick, or bereavement leaves. October's preliminary data shows over 100 days leave used.

In order to help lessen this shortage, the District is working with AFSCME leadership to explore a temporary substitute first-shift custodian position, which would act as a floater throughout elementary buildings in need of a substitute. This temporary substitute first-shift custodian will not be an AFSCME position. This would allow for administration to assign this employee(s) a building each day. The concept is similar to the District providing a substitute teacher in every building. The initial plan is to pilot this temporary position at the District level, to be used at any building, based on the highest priority of need. Therefore, it is the recommendation of the administration that the Board of Education approve the creation of a Full-time Temporary Substitute Flexible Floater 1st shift Custodian position, as presented in the attached job description.

Cost: Similarly aligned with the AFSCME-Board of Education Agreement.

Recommended Action: That the Board of Education approve the Full-time Temporary Substitute Flexible Floater 1st shift Custodian position, as presented in the attached job description.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

Moline-Coal Valley School District
Flexible Substitute Floater First Shift
Full-time Temporary Custodial Position
6:00 am - 2:30 pm

GOAL

To provide students with a safe, attractive, comfortable, clean and efficient place in which to learn and develop.

REPORTS TO: Building Principal (primary)
Director of Facilities (secondary)

GENERAL AREA OF RESPONSIBILITY:

1. Custodial and other store rooms.
2. General building and grounds duties.
3. Clean Various Rooms as assigned, office and stage.
4. Restrooms
5. Lunch room
6. Gym
7. Art room /Tornado area / Kiln room / Boiler room.
8. Teacher's Lounge
9. All corridors.

QUALIFICATIONS:

10. Must be capable of reading, writing, comprehending and following directions and verbally communicating in the English language.
11. Physical and emotional ability to perform job responsibilities.
12. Of good moral character and possessing temperate, ethical, and industrious habits.
13. Have basic math skills to include addition, subtraction, multiplication and division.
14. Ability to present and maintain a pleasant and courteous approach when dealing with the public, employees and students.
15. Ability to identify custodial supply items needed, prepare an appropriate monthly building requisition form and manage inventories of all supplies at appropriate levels. Remain organized.
16. Ability to operate and use various types of equipment for hard-surface floor care, carpeted areas, window and wall cleaning, replacing lamps in light fixtures, grounds care and other cleaning or maintenance activities.
17. Ability to exercise good judgment, is self-motivated and able to work independently and cooperatively with colleagues and foster a cooperative work environment.
18. Must be able to work from step and extension ladders and on rooftop areas.
19. Ability to be available to work additional hours as special needs or emergencies occurs in the building to which the custodian is assigned.

The physical demands and work environment described below is representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

The employee must be physically fit and the job entails a great deal of physical effort.

1. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; twist and turn; stoop, kneel, crouch or crawl; talk and hear.
2. The employee frequently is required to stand, walk, sit, smell and reach above shoulder and outward with hands and arms.
3. The employee must regularly lift and / or move, push and pull up to 25 pounds, frequently lift and or move, push and pull up to 50 pounds, and occasionally lift and/or move, push and pull more than 100 pounds.
4. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outside weather conditions and vibration. The employee is occasionally exposed to high precarious places and risk of electrical shock. The noise level in the work environment is usually loud to moderate.

MENTAL FUNCTIONS:

While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, copy, coordinate, instruct, compute, evaluate, use interpersonal skills, compile and negotiate.

GENERAL DUTIES AND RESPONSIBILITIES:

1. Must attend work regularly and be punctual.
2. Keep building and work site and premises, including sidewalks, driveways, play areas and all grounds neat and clean at all times.
3. Report immediately to the supervisor any needed repairs or damage to school property by generating an appropriate work order.
4. Maintain all custodial areas, equipment and inventory in a clean, neat and orderly manner.
5. Maintain and process an accurate record of floor care products, procedures and preventative maintenance activities which the custodian has performed on equipment (i.e. univents, exhaust fans).
6. Snow removal as required for drives, parking areas, sidewalks, steps, etc.
7. Provide yard-keeping chores such as picking up trash, walking grounds daily, cutting grass, trimming trees and perform related tasks as necessary to maintain the school in a safe and attractive condition.
8. Check heating/air conditioning system for proper operation upon entering and leaving the building.

9. Daily responsibility for unlocking/locking doors, opening and closing of windows as required for ventilation and security, turning on/off lights and generally preparing the building for student and staff arrival or evening security.
10. Check the building schedule for activities and assist as needed.
11. In classrooms, offices, meeting rooms and halls dust mop, vacuum, clean chalkboards and trays and empty pencil sharpeners and all trash cans. Dust and clean furniture, counter tops and other surfaces, damp mop and wash windows as needed in areas of responsibility. Refill towel and soap dispensers, clean sinks and dispensers.
12. In restrooms, follow the proper procedures using the appropriate products as directed. Refill toilet paper, paper towels and soap dispensers as needed in restrooms. Empty trash. Check and flush all toilets as necessary throughout the building.
13. Clean glass and dust hallway items such as drinking fountains, coat racks, trophy cases, unit heaters, walk-off mats, etc.
14. Clean and maintain gymnasium areas as assigned by dusting and cleaning all surfaces on a regular basis. Regular dust and damp mopping must be performed with aggressive cleaning (by scrubber) as necessary.
15. Mop and buff all floors on a rotating basis, removing scuff marks daily.
16. Check classroom, hallway and exterior lighting and replace lamps or starters as necessary.
17. Perform minor maintenance and repair items as needed.
18. Deliver and assist with moving of goods, equipment, furnishings and materials throughout the building.
19. Maintain appropriate labels on all containers containing custodial products.
20. Inspect and clean gutters, roof drains, grease traps and other similar items requiring maintenance on a regular basis.
21. Have or develop the ability to use appropriate technology consistent with the department's current operations.
22. Perform other duties for which the employee is qualified that may be required to keep the building and grounds neat, clean and orderly.

TO: Members of the Board of Education

FROM: Dave McDermott, Chief Financial Officer *DMcD.*

DATE: November 4, 2021

SUBJECT: Engage Services - Architectural Design Services for Moline High School & Wilson Middle School Roofing Improvements

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: Due to age and conditions, sections of the roofing systems at Moline High School and Wilson Middle School are in need of replacement. The replacement areas are the J-Wing at Moline High School (approximately 23,000 square feet) and the auditorium, and classroom/office areas at Wilson Middle School (approximately 45,000 square feet).

Action at this time is to approve design services, which will allow completion of the design/bid documents and allow the project to be bid in January 2022. Therefore, it is the recommendation of the administration that the Board of Education engage the services of Legat Architects for the work as identified.

Cost: The cost of these services is \$89,250 and will be paid out of Life Safety Fund (Fund 9).



Recommended Motion: That the Board of Education engage the services of Legat Architects, Moline, Illinois, for architectural design services for Moline High School & Wilson Middle School Roofing Improvements for a cost of \$89,250.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning 
Dr. Matt DeBaene, Assistant Superintendent for Secondary Teaching and Learning 

DATE: November 4, 2021

SUBJECT: 2021 IL-Empower School Improvement Plans

Reasons for Board Consideration: Board of Education approval is required.

Action Necessary: Approval of the 2021 Illinois Quality Framework work plans is necessary for compliance with IL-Empower grants.


Facts: The following schools: John Deere Middle, Wilson Middle, Hamilton Elementary, Lincoln-Irving Elementary, and Logan Elementary have created and aligned work plans to specific student achievement improvement areas as indicated through the IL-Empower indicators. School teams continue to develop the plans and regularly meet to refine and revise their goals and actions throughout the year. The Regional Office of Education supports the development of these work plans to ensure compliance. Board approval of these plans is required for compliance with IL-Empower grants.

State Title guidelines require School Improvement Plans to be annually approved by the Board of Education.

Cost: There is no cost associated with the approval of the 2021 IL-Empower work plans.

Recommended Motion: That the Board of Education approve the 2021 Illinois Quality Framework work plans for the following schools: John Deere Middle, Wilson Middle, Hamilton Elementary, Lincoln-Irving Elementary, and Logan Elementary.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Assistant Superintendent for Elementary Teaching and Learning ^(AP)

DATE: November 4, 2021

SUBJECT: Butterworth Playground Equipment

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Approval is requested.

Facts: Butterworth Elementary has two sections of preschool classes that are funded through the Preschool For All Expansion grant. This early childhood playground was added to accommodate students ages 3 through 6 to help build gross motor skills. The area is fenced in and will support early childhood ISBE programming compliance requirements for young children's physical development. In addition, the Butterworth Parent group partnered with the district to help fund a larger scope project.

Typically, this project would require a Request for Proposal process with the low qualified bid being accepted. However, with Butterworth Elementary school, Jefferson Early Childhood school, a parent group, a grant application, and various administrators involved in the collaborative project, staff unfortunately overlooked the RFP process. This was not intentional and was not discovered until the week the playground was being installed. Therefore, it is the recommendation of the administration, in providing full disclosure of this error, to seek Board of Education approval for the previously purchased and installed Butterworth playground equipment from Play and Park Structures, Chattanooga, Tennessee in the amount of \$24,500.

Cost: The Education Fund (Fund 1) will pay for this \$24,500 purchase.

Recommended Action: That the Board of Education approve the previously purchased and installed Butterworth playground equipment from Play and Park Structures, Chattanooga, Tennessee, in the amount of \$24,500.

Approved for Submission to Board Education




Dr. Rachel Savage
Superintendent of Schools

6. Approval of 2021 Estimated Levy Resolution

24

Recommended Motion: that the Board of Education approve the 2021 Estimated Levy Resolution - Estimate of Property Taxes for the 2022-2023 school year. **See Attachment No. 7.**

TO: Members of the Board of Education
FROM: Dave McDermott, Chief Financial Officer 
DATE: November 4, 2021
SUBJECT: 2021 Estimated Levy Resolution

Reason for Board Consideration: Board of Education approval is requested.

Action Necessary: Board of Education approval is required.


Facts: The Truth in Taxation Law (35 ILCS 200/18-60) requires the Board to determine the amount of money estimated to be necessary from the property tax levy for the next fiscal year not less than 20 days prior to adoption of the levy. The Resolution estimates property taxes to be raised by the calendar year 2021 Levy, which funds the school year 2022-2023.

The law requires a Public Hearing to be held if the proposed levy is more than 105% of the prior year extension. Notice of the Public Hearing must be provided not more than 14 days, nor less than 7 days, prior to the date of the Public Hearing. The proposed 2021 Levy is not greater than 105% of the 2020 Extension. Therefore, a Public Hearing is not required; however, it is still recommended to allow public comment at the December 13, 2021 Board meeting. By law, the 2021 Levy must be approved by the Board and filed with the County Clerk by the last Tuesday of December.

Cost: None.

Recommended Action: That the Board of Education approve the 2021 Estimated Levy Resolution - Estimate of Property Taxes for the 2022-2023 school year.

Approved for Submission to the Board of Education



Dr. Rachel Savage
Superintendent of Schools

**MOLINE-COAL VALLEY UNIT SCHOOL DISTRICT NO. 40
RESOLUTION REGARDING THE ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2021**

WHEREAS, the Truth in Taxation Law (35 ILCS 200/18-85 et seq.) requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than (20) days prior to the adoption of the aggregate tax levy of the districts; and

WHEREAS, if the estimate of taxes to be levied (excluding debt service) is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the taxing district prior to extension, upon the final aggregate levy of the preceding year, exclusive of debt service and election costs, public notice shall be given and a public hearing shall be held on the district's intent to adopt an aggregate tax levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of debt service and election costs, for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for the year 2020 (collection year 2021, school year 2021-2022) was:

<u>FUND</u>	<u>AMOUNT</u>
Educational Purposes	\$29,149,129.30
Operations & Maintenance Purposes	6,685,580.12
Transportation Purposes	699,757.39
Municipal Retirement Purposes	1,025,122.28
Social Security Purposes	1,085,738.21
Tort Immunity Purposes	898,541.97
Special Education Purposes	356,564.27
Lease Purposes	445,705.34
Working Cash Purposes	445,705.34
Fire Prevention, Safety, Energy Conservation, Handicapped Accessibility, & School Security Purposes	<u>445,705.34</u>
Aggregate Taxes Subtotal	\$41,237,549.56
Bond & Interest Purposes	<u>3,698,462.92</u>
TOTAL FOR ALL PURPOSES	\$44,936,012.48

; and

WHEREAS, it is hereby determined that the estimated amount of taxes to be extended for the year 2021 (collection year 2022, school year 2022-2023) as follows:

<u>FUND</u>	<u>AMOUNT</u>
Educational Purposes	\$29,634,861.00
Operations & Maintenance Purposes	6,796,986.00
Transportation Purposes	482,231.00
Municipal Retirement Purposes	1,017,057.00
Social Security Purposes	1,141,012.00
Tort Immunity Purposes	994,187.00
Special Education Purposes	362,506.00
Lease Purposes	453,132.00
Working Cash Purposes	453,132.00
Fire Prevention, Safety, Energy Conservation, Handicapped Accessibility, & School Security Purposes	<u>453,132.00</u>
Aggregate Taxes Subtotal	\$41,788,236.00
Bond & Interest Purposes	<u>3,656,698.00</u>
TOTAL FOR ALL PURPOSES	\$45,444,934.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Moline-Coal Valley Unit School District No. 40, County of Rock Island, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2021 is \$41,788,236.00 and the total for all purposes is \$45,444,934.00

Section 2: The aggregate amount of taxes estimated to be levied for the year 2021 (excluding debt service) does not exceed 105% of the taxes extended by the District for corporate and special purposes (excluding debt service) in the year 2020.

Section 3: This resolution shall be in full force and effect forthwith upon its passage.

Board of Education
Moline-Coal Valley Unit School District No. 40
County of Rock Island, State of Illinois

Dated: November 8, 2021

BY: _____
President

ATTEST:

Secretary

7. Award of Bid

Recommended Motion: that the Board of Education accept the recommendation of Russell Construction, Davenport, Iowa, and approve Russell Construction Company to enter into an agreement with _____ for Moline High School ASPIRE Bid Package for the amount of \$ _____ as presented.

8. Reports, Requests and Open Discussion

A. Superintendent's Report

9. ***CLOSED SESSION***

(to consider the appointment, employment, discipline, performance or dismissal of specific employees of the District)

10. Return to Open Session for Possible Action

11. Adjournment

NOTICE OF NONDISCRIMINATION PRACTICES

The Moline-Coal Valley School District No. 40 does not discriminate against employees, students or the general public in its programs or practices, including vocational education opportunities, on the basis of race, color, religion, gender, disability, age, marital status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Superintendent of Schools at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1619 Eleventh Avenue, Moline, IL 61265.