

SCHOOL DISTRICT NO. 103
BOARD OF EDUCATION MEETING
May 26, 2026
6:00 PM

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS
REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN
MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN
POSTED. LOCATION OF THE MEETING IS CAFETERIA OF
GEORGE WASHINGTON MIDDLE SCHOOL, 8101 OGDEN
AVENUE, LYONS, ILLINOIS 60534, AT 6:00 PM.

A G E N D A

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Reading of Communications**
- V. **Year-to-Date Financials** **3**
- VI. **Superintendent's Report**
 - A. Audit Presentation by Baker Tilly
- VII. **Public Comment**
- VIII. **Consent Agenda**
 - A. Authorize Payment of Monthly Bills for May 2026
 - 1. Board Bills May 2026 7
 - 2. Activity Accounts May 2026 107
 - B. Approval of Minutes
 - 1. Regular Minutes of April 28, 2026 113
- IX. **Board Report**
 - A. Press Plus Policies
 - 1. Policy 2:140E - Exhibit - Guidance for Board Member Communications, Including Email Use 119
 - 2. Policy 2:200 - Types of Board of Education Meetings 123
 - 3. Policy 2:220 - Board of Education Meeting Procedure 127
 - 4. Policy 2:250 - Access to District Public Records
 - 5. Policy 2:260 - Uniform Grievance Procedure 131
 - 6. Policy 4:165 - Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors 137
 - 7. Policy 5:30 - Hiring Process and Criteria 139
 - 8. Policy 5:50 - Drug-and-Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition
 - 9. Policy 5:250 - Leaves of Absence 143

10. Policy 5:330 - Sick Days, Vacation, Holidays, and Leaves	148
11. Policy 6:65 - Student Social and Emotional Development	153
12. Policy 6:100 - Using Animals in the Educational Program	155
13. Policy 6:145 - Migrant Students	156
14. Policy 6:170 - Title I Programs	158
15. Policy 6:180 - Extended Instructional Programs	160
16. Policy 7:20 - Harassment of Students Prohibited	161
17. Policy 7:50 - School Admissions and Student Transfers To and From Non-District Schools	165
18. Policy 7:100 - Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	168
19. Policy 7:185 - Teen Dating Violence Prohibited	171
20. Policy 7:220 - Bus Conduct	173
21. Policy 7:230 - Misconduct by Students with Disabilities	175
22. Policy 7:240 - Conduct Code for Participants in Extracurricular Activities	177
23. Policy 7:260 - Exemption from Physical Education	179
24. Policy 7:280 - Communicable and Chronic Infectious Disease	181
25. Policy 7:300 - Extracurricular Athletics	182
26. Policy 8:90 - Parent Organizations and Booster Clubs	184
X. <u>Action Items</u>	
A. Approval of Middle School Clerical Staffing Reorganization Proposal	
B. Approval of Resolution No. 05-26-26-01 Authorizing and Approving Dismissal of 10 Month Middle School Secretary	
C. Approval of 12 Month School Secretary Job Description	186
D. Approval of Physical Education Paraprofessional Proposal	
E. Approval of Physical Education Paraprofessional Job Description	189
F. Resolution No. 05-26-26-02 Authorizing and Approving Employment Actions	
G. Approval of Creation of Costello/Edison Schools Assistant Principal Position	
H. Approval of Costello/Edison Schools Assistant Principal Employment Agreement	
I. Approval of Resolution Authorizing Interventions in all Proceedings Before the State of Illinois Property Tax Appeal Board	191
J. Approval of Addendum to 2026-27 Employment Agreement	195
K. Approval of Addendum to 2025-26 Employment Agreement	197
XI. <u>Adjournment</u>	

Lyons School District 103

Operating Statement For the Period 04/01/2026 through 04/30/2026

Fiscal Year: 2025-2026

	04/01/2026 - 04/30/2026	Year To Date
By Fund		
Fund 10 Revenues		
10 Ad Valorem (+)	\$7,370,364.69	\$20,682,313.21
10 Payments in Lieu of Taxes (+)	\$269,417.93	\$283,382.29
10 Earnings on Investments (+)	\$0.00	\$451,226.20
10 Food Service (+)	\$0.00	\$1,855.27
10 Other Local Revenues (+)	(\$6,098.72)	\$914.67
10 Revenue from State Sources (+)	\$274,788.15	\$10,210,109.29
10 Revenue from Federal Sources (+)	\$117,038.75	\$2,494,670.50
Sub-total : Fund 10 Revenues	\$8,025,510.80	\$34,124,471.43
Fund 20 Revenues		
20 Ad Valorem (+)	\$1,002,906.29	\$2,813,326.38
20 Other Local Revenues (+)	\$0.00	\$68,010.00
20 Revenues from State Sources (+)	\$813,848.00	\$1,000,000.00
Sub-total : Fund 20 Revenues	\$1,816,754.29	\$3,881,336.38
Fund 30 Revenues		
30 Ad Valorem Taxes (+)	\$354,399.06	\$992,185.78
30 Earnings on Investments (+)	\$0.00	\$18,017.19
Sub-total : Fund 30 Revenues	\$354,399.06	\$1,010,202.97
Fund 40 Revenues		
40 Ad Valorem Taxes (+)	\$51,872.88	\$145,460.78
40 Earnings on Investments (+)	\$0.00	\$10,875.34
40 Revenue from State Sources (+)	\$567,698.99	\$1,034,337.76
Sub-total : Fund 40 Revenues	\$619,571.87	\$1,190,673.88
Fund 50 Revenues		
50 Ad Valorem Taxes (+)	\$86,460.91	\$242,235.61
50 Payments in Lieu of Taxes (+)	\$0.00	\$240,000.00
Sub-total : Fund 50 Revenues	\$86,460.91	\$482,235.61
Fund 51 Revenues		
51 Ad Valorem Taxes (+)	\$86,460.91	\$242,348.71
51 Earnings on Investments (+)	\$0.00	\$52,405.51
Sub-total : Fund 51 Revenues	\$86,460.91	\$294,754.22
Fund 60 Revenues		
60 Payments in Lieu of Taxes (+)	\$0.00	\$2,000,000.00
Sub-total : Fund 60 Revenues	\$0.00	\$2,000,000.00
Fund 70 Revenues		
70 Ad Valorem Taxes (+)	\$60,519.89	\$169,874.84
70 Earnings on Investments (+)	\$0.00	\$59,243.19
Sub-total : Fund 70 Revenues	\$60,519.89	\$229,118.03

Operating Statement

Lyons School District 103

Operating Statement For the Period 04/01/2026 through 04/30/2026

Fiscal Year: 2025-2026

	04/01/2026 - 04/30/2026	Year To Date
Fund 80 Revenues		
80 Ad Valorem Taxes (+)	\$138,333.80	\$387,976.60
80 Earnings on Investments (+)	\$0.00	\$160.83
Sub-total : Fund 80 Revenues	\$138,333.80	\$388,137.43
Fund 90 Revenues		
90 Ad Valorem Taxes (+)	\$8,647.01	\$25,000.27
90 Earnings on Investments (+)	\$0.00	\$50,337.74
Sub-total : Fund 90 Revenues	\$8,647.01	\$75,338.01
Total : By Fund	\$11,196,658.54	\$43,676,267.96
Expenses		
Fund 10 Expenses		
10 Instruction PreK-12 (-)	\$1,104,142.78	\$9,796,204.19
10 Instruction Special Education (-)	\$421,431.93	\$4,248,009.81
10 Instruction Interscholastic (-)	\$49,140.51	\$505,246.59
10 Instruction Summer School (-)	\$0.00	\$27,442.89
10 Instruction Bilingual (-)	\$151,793.00	\$1,377,899.53
10 Instruction Private Tuition (-)	\$146,629.18	\$827,115.73
10 Support Services-Pupils (-)	\$173,370.20	\$1,419,769.19
10 Support Services Instructional Staff (-)	\$93,084.89	\$1,058,395.97
10 Support Services General Administration (-)	\$119,016.02	\$1,218,692.40
10 Support Services School Administration (-)	\$203,741.40	\$1,568,044.72
10 Support Services Business (-)	\$176,241.49	\$1,500,365.53
10 Support Services Central (-)	\$175,579.35	\$1,236,930.56
10 Community Services (-)	\$34,392.23	\$369,336.32
10 Payments to Other District/Governmental Units (-)	\$288,434.46	\$571,301.42
Sub-total : Fund 10 Expenses	(\$3,136,997.44)	(\$25,724,754.85)
Fund 20 Expenses		
20 Support Services Business (-)	\$299,811.38	\$2,781,892.75
20 Support Services Central (-)	\$0.00	\$30,232.73
Sub-total : Fund 20 Expenses	(\$299,811.38)	(\$2,812,125.48)
Fund 30 Expenses		
30 Debt Service-Interest Short Term Debt (-)	\$0.00	\$850,000.00
30 Debt Service-Interest on Long Term Debt (-)	\$0.00	\$71,750.00
Sub-total : Fund 30 Expenses	\$0.00	(\$921,750.00)
Fund 40 Expenses		
40 Support Services Business (-)	\$424,743.59	\$1,960,426.03

Operating Statement

Lyons School District 103

Operating Statement For the Period 04/01/2026 through 04/30/2026

Fiscal Year: 2025-2026

	04/01/2026 - 04/30/2026	Year To Date
Sub-total : Fund 40 Expenses	(\$424,743.59)	(\$1,960,426.03)
Fund 50 Expenses		
50 Instruction PreK-12 (-)	\$1,227.41	\$3,100.42
50 Instruction Special Education (-)	\$5,175.39	\$56,967.17
50 Instruction Interscholastic (-)	(\$13.55)	\$795.56
50 Instruction Summer School (-)	\$0.00	\$271.64
50 Instruction Bilingual (-)	\$0.00	\$10.92
50 Support Services-Pupils (-)	\$2,272.68	\$15,885.40
50 Support Services Instructional Staff (-)	\$121.02	\$835.07
50 Support Services General Administration (-)	\$1,328.10	\$13,862.82
50 Support Services School Administration (-)	\$2,336.67	\$21,007.70
50 Support Services Business (-)	\$16,299.89	\$133,862.41
50 Support Services Central (-)	\$1,784.02	\$16,633.65
50 Community Services (-)	\$1,916.25	\$19,829.45
Sub-total : Fund 50 Expenses	(\$32,447.88)	(\$283,062.21)
Fund 51 Expenses		
51 Instruction PreK-12 (-)	\$10,645.73	\$90,928.82
51 Instruction Special Education (-)	\$7,934.50	\$82,189.03
51 Instruction Interscholastic (-)	\$594.54	\$6,967.56
51 Instruction Summer School (-)	\$0.00	\$609.35
51 Instruction Bilingual (-)	\$1,492.13	\$13,052.01
51 Support Services-Pupils (-)	\$3,901.50	\$29,855.99
51 Support Services Instructional Staff (-)	\$1,084.79	\$7,948.80
51 Support Services General Administration (-)	\$1,897.23	\$19,683.82
51 Support Services School Administration (-)	\$3,581.07	\$32,623.38
51 Support Services Business (-)	\$15,888.87	\$134,082.68
51 Support Services Central (-)	\$1,250.79	\$12,050.92
51 Community Services (-)	\$2,002.39	\$21,196.85
Sub-total : Fund 51 Expenses	(\$50,273.54)	(\$451,189.21)
Fund 60 Expenses		
60 Support Services Business (-)	\$1,917.50	\$3,038,075.20
Sub-total : Fund 60 Expenses	(\$1,917.50)	(\$3,038,075.20)
Fund 80 Expenses		
80 Support Services General Administration (-)	\$11,641.00	\$413,452.20
Sub-total : Fund 80 Expenses	(\$11,641.00)	(\$413,452.20)

Lyons School District 103

Operating Statement For the Period 04/01/2026 through 04/30/2026

Fiscal Year: 2025-2026

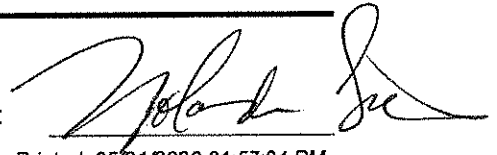
	04/01/2026 - 04/30/2026	Year To Date
Total : Expenses	(\$3,957,832.33)	(\$35,604,835.18)
Net Change	\$7,238,826.21	\$8,071,432.78
End of Report		

LYONS SCHOOL DISTRICT 103 VOUCHER

Voucher No: 1253

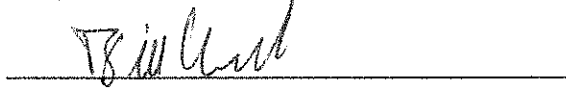
Voucher Date: 05/26/2026

Prepared By:


Printed: 05/21/2026 01:57:34 PM

LYONS SCHOOL DISTRICT 103 is hereby authorized to draw warrants against LYONS SCHOOL DISTRICT 103 funds for the sum of \$6,008,914.03 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



LYONS SCHOOL DISTRICT 103

Fund		Amount
10	EDUCATION	\$5,669,451.80
20	OPERATIONS & MAINTENANCE	\$83,492.82
40	TRANSPORTATION	\$247,969.41
80	TORT	\$8,000.00
		\$6,008,914.03

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Alonzo, Kimberley A						
Check Group:						
KA Reimbursement		1 0		KA 5726 5/7/2026	10.5.1110.4110.600.0000	\$75.06
KA Reimbursement		1 0		KA 5726.2 5/7/2026	10.5.1110.4110.600.0000	\$309.00
Check #: 0						
PO/InvoiceTotal:						\$384.06
Vendor Total:						\$384.06
AMAZON CAPITAL SERVICES 845305						
Check Group:						
Grumpy Monkey Father's Day Fuss: Includes Fun Stickers!		1 260441		1JK3-G4DT-R4D3 5/1/2026	10.5.2220.4100.400.0000	\$12.11
It's My Bird-Day!		1 260441		1JK3-G4DT-R4D3 5/1/2026	10.5.2220.4100.400.0000	\$17.16
Check #: 0						
PO/InvoiceTotal:						\$29.27
Check Group:						
Schylling NeeDoh Dohnuts - Sensory Fidget Toy - Assorted Colors - Ages 3 to Adult (Pack of 1)		1 260481		1MMJ-DWJG-6M GH 5/1/2026	10.5.1120.4100.500.0000	\$13.99
Check #: 0						
PO/InvoiceTotal:						\$13.99
Check Group:						
Amazon Basics Clasp Kraft Envelopes for Documents, Gummed Mailing Envelope, 9" x 12", 100-Pack		1 260482		13N9-P91R-P77C 5/1/2026	10.5.1110.4100.600.0000	\$13.70
Check #: 0						
PO/InvoiceTotal:						\$13.70
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MDAIRC 99-9313 Replacement for Toro KIT Power Clear 21" Replacement Paddles (2 pcs) 99-9313, Scraper Bar (1 pcs) 133-5585 and Belt (1 Set) 108-4921 for CCR2000 CCR2450 CCR3000 CCR3650		1	260512	1YPG-WQTY-T1H R 5/1/2026	20.5.2540.4100.300.0000	\$62.89
Check #: 0						
PO/InvoiceTotal:						\$62.89
Check Group:						
Clipboards, HERKKA 42 Pack Hardboard Office Clipboards Low Profile Clip Standard A4 Letter Size, ECO Friendly		1	260530	11PW-9K4J-NNH J 5/1/2026	10.5.1110.4100.100.0012	\$43.69
WOSWEL Dry Erase Markers, Chisel Tip Whiteboard Markers, Low Odor Thick Dry Markers, 100 Bulk 10 Assorted Colors for Teachers, Classroom, Office & Home Use		1	260530	11PW-9K4J-NNH J 5/1/2026	10.5.1110.4100.100.0012	\$36.99
Check #: 0						
PO/InvoiceTotal:						\$80.68
Check Group:						
Crayola Bulk Crayon Classpack - 800ct (16 Colors), Bulk Teacher Supplies & Classroom Essentials for School, Arts & Crafts Crayons for Kids, Ages 3, 4, 5		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$54.49
Crayola Broad Line Markers Classpack (256 Ct), Bulk Markers for Kids, Art Supplies for School, Classroom Must Haves, Preschool & Kindergarten Supplies		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$70.22
Prang PAINT WATERCOLOR WATERCOLOR OVAL PAN YELLOW REFILL TWO STRIPS OF 6		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$6.70
Royal Brush Big Kids Choice Paint Brush, Round, Size 8, Pack of 12 - 1300673		2	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$35.38
Prang Semi-Moist Watercolor Refill Ovals Red		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$6.70

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Prang Semi-Moist Watercolor Refill Ovals Red-Violet		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$7.80
Prang Refill Pens for Oval Watercolor Paint Set, 12 Pens per Box, Turquoise Blue (00819)		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$8.00
Prang Semi-Moist Watercolor Refill Ovals Orange		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$6.70
Prang Semi-Moist Watercolor Refill Ovals Violet		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$5.16
Prang Semi-Moist Watercolor Refill Ovals Blue-Violet		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$8.00
PRANG Refill Pens for Oval Watercolor Paint Set, 12 Pens per Box, Green (00804)		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$7.99
Prang Semi-Moist Watercolor Refill Ovals Yellow-Green		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$8.00
Elmer's Disappearing Purple School Glue Sticks, Washable, 7 Grams, 60 Count - Poster, Vision Board, Back to School Supplies, #1 Teacher Brand		2	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$39.88
Crayola Markers, Broad Line, 10Ct, Bright and Bold - Pack of 2		4	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$39.96
Madisi Wood-Cased #2 HB Pencils, Yellow, Pre-sharpened, Bulk Pack, 320 pencils		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$26.88
Crayola Colors of The World Markers (24 Count), Skin Tone Markers for Kids, Coloring Book Supplies, Skin Colored Markers, Gifts for Kids		4	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$26.08

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Watercolor Paint, 48 Colors Washable Watercolor Paint Set with a Brush a Refillable Water Brush Pen and Palette, Non-toxic Water Color Paints Sets for Kids Adults Artists Children Students Beginner		5	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$39.95
Leoball® Water-Soluble Block Printing Ink Starter Set, 6 Bold Colors with Satin Finish, 1.25-Ounce Tubes		3	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$67.50
Royal Brush Big Kids Choice Flat Synthetic Hair Soft Rubber Grip Handle Paint Brush, Size 12, Pack of 12		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$17.02
Prang Semi-Moist Watercolor Refill Ovals Blue		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$6.70
Crayola Oil Pastels, School Supplies, Kids Indoor Activities At Home, 28 Assorted Colors		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$8.50
Crayola Oil Pastels Classpack (336ct), 12 Brilliant Opaque Colors, Kids Arts & Crafts, School Supplies for Classrooms, 4		1	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$52.35
Prang Oval Pan Watercolor Paint Set, 16 Assorted Colors, 1 Count		7	260533	1MMJ-DWJG-4KY G 5/1/2026	10.5.1110.4100.100.0002	\$69.65
Check #: 0						
PO/InvoiceTotal:						\$619.61
Check Group:						
prmybupo 50Pcs White Poster Board,14inx18in White Poster Paper Blank Graphic Display Board Poster Board Bulk for School Arts,Classroom Crafts		3	260537	1FPT-JV17-NRJN 5/1/2026	10.5.1120.4100.500.0000	\$76.92
Check #: 0						
PO/InvoiceTotal:						\$76.92
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Quality Park 9 x 12 Clasp Envelopes with Deeply Gummed Flaps, Great for Filing, Storing or Mailing Documents, 28 lb Brown Kraft, 100 per Box (QUA37890)		1	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$58.26
Kleenex Professional Facial Tissue, Bulk (21400), 2-Ply, White, Flat Boxed Format, Designed for Business (100 Tissues/Box, 36 Boxes, 3,600 Sheets/Case)		1	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$58.39
Preschool/Kindergarten Graduation Cap, Gown and Tassel Set (#30: Height 3'7"-3'9", Royal Blue)		6	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$96.00
Astrobrights Mega Collection, Colored Cardstock, Bright Blue, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91628)		1	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$17.25
Astrobrights Mega Collection, Colored Cardstock, Ultra Pink, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91680)		2	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$36.98
Amazon Basics Cardstock Paper, 8.5" x 11", 65 lb/176 gsm, 96 Bright White, 250 Sheets		6	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$67.38
Astrobrights Mega Collection, Colored Cardstock, Bright Yellow, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91625)		2	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$33.84
Astrobrights Mega Collection, Colored Cardstock, Bright Orange, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91626)		1	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$18.49
Amazon Basics Sheet Protectors for 3 Ring Binder, Heavyweight, Acid-Free, Clear Plastic Sleeves, Letter Size, 8.5 x 11 Inch, 100-Pack		3	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$15.33
Astrobrights Mega Collection, Colored Cardstock, Bright Lime Green, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91698)		1	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$18.49

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Chuangdi 10 Pieces 2026 Grad Graduation Tassels Graduation Cap Tassels with 2026 Charms Graduate Hat Decoration for School Party Favors(Blue and White)		4	260538	19JY-GHRH-7MN M 5/1/2026	10.5.1110.4100.600.0000	\$39.96
Check #: 0						
PO/InvoiceTotal:						\$460.37
Check Group:						
Kleenex Professional Facial Tissue, Bulk (21400), 2-Ply, White, Flat Boxed Format, Designed for Business (100 Tissues/Box, 36 Boxes, 3,600 Sheets/Case)		2	260539	139W-YY4X-1KD M 5/1/2026	10.5.1120.4100.500.0000	\$116.78
Scotch Magic Tape, Invisible, Home Office Supplies and Back to School Supplies for College and Classrooms, 20 Rolls		1	260539	139W-YY4X-1KD M 5/1/2026	10.5.1120.4100.500.0000	\$18.39
Amazon Brand - Happy Belly Tea Pods, English Breakfast, 24 Count, Compatible with 2.0 K-Cup Brewers		1	260539	139W-YY4X-1KD M 5/1/2026	10.5.1120.4100.500.0000	\$8.89
Swiss Miss Milk Chocolate Hot Cocoa, Keurig Single-Serve K-Cup Pods, 60 Count (6 Packs of 10)		1	260539	139W-YY4X-1KD M 5/1/2026	10.5.1120.4100.500.0000	\$32.05
Check #: 0						
PO/InvoiceTotal:						\$176.11
Check Group:						
50 Pack Dry Erase Magnetic Labels 3.2x1.2 in - Magnetic Name Tags for Classroom Lockers School Bus - Classroom Magnets for Names - Magnet Labels for Whiteboard - Magnet Names Plates for Classrooms		1	260540	1HPY-CLF6-3H4 R 5/1/2026	10.5.2320.4100.000.0000	\$8.99
File Folder, RAZCC 250 Pack 1/3 Cut Tab File Folders Letter Size, Manila Folders, Folders with Tab, Great for Organizing and Easy File Storage		3	260540	1HPY-CLF6-3H4 R 5/1/2026	10.5.2320.4100.000.0000	\$91.17
Check #: 0						
PO/InvoiceTotal:						\$100.16
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HDE Shoulder Strap for Shockproof iPad Case - Adjustable Carry Strap Compatible with all Shock Proof Apple iPad Cases for Kids - Detachable Universal Design Transforms into a Car Headrest Mount		10	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$105.30
avakot 2 Pack Screen Protector for iPad 11th A16 2025(11 Inch) / 10th Generation 2022 (10.9 Inch), Tempered Glass Film Guard -Clear Ultra Touch Sensitive Case Friendly		10	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$59.90
Ailun Screen Protector for iPad 11th A16 2025 [11 Inch] / 10th Generation 2022 [10.9 Inch], Tempered Glass [Face ID & Apple Pencil Compatible] Ultra Sensitive Case Friendly [2 Pack]		2	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$15.96
LTROP Kids Case for iPad A16 11th Generation 11-inch 2025/ iPad 10th Generation 10.9-inch 2022 with Screen Protector, Lightweight Shockproof Convertible Handle Stand Cover for iPad 11/10 Gen, Blue		5	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$79.90
SPARIN Screen Protector for iPad A16 2025 11th (11 Inch) /10th Generation 2022 (10.9 Inch), 2 Pack Tempered Glass for iPad 11/10 Gen, Case Friendly, Anti-Scratch, Touch Sensitive		4	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$27.96
LTROP Kids Case for New iPad 11th Generation (A16) 2025/ 10th Generation (10.9-inch, 2022) with Screen Protector, Durable Shockproof Handle Stand Kids Cover for iPad 11th/ 10th Gen, Red		5	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$84.90
LTROP Kids Case for New iPad 11th Generation (A16) 2025 / 10th Generation (10.9-inch, 2022) with Screen Protector, Durable Shockproof Handle Stand Kids Cover for iPad 11th/10th Gen, Purple		5	260541	1JPQ-JDMY-VK9 J 5/1/2026	10.5.1205.4100.000.0000	\$85.40

Check #: 0

PO/InvoiceTotal: \$459.32

Check Group:

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOVE PROMISES Milk Chocolate, Dark Chocolate & Caramel Chocolate Mother's Day Candy Variety Bag, 38.9 Oz, 136 Count Bulk Bag		1	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$23.02
M&M's Milk Chocolate Fun Size Candy, Bulk Pack 70-ct (Pack of 2 Pounds)		1	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$18.93
Tootsie Roll Midgees - Chewy Chocolate Gluten-Free Holiday Candy - Resealable Bag of Individually Wrapped Candies for Kids, Parties, Classroom - 700 Count (Pack of 1)		1	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$22.54
LIFE SAVERS Hard Candy Bag 5 Flavors, Hard Candy Individually Wrapped for Goodie Bags, Road Trips, Treats, Offices, Celebrations, 3.125 LB Party Size		2	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$23.28
Atarvana Plastic Candy Jars 72oz Set of 4, Hexagon Candy Containers with Airtight Lids for Candy Buffet, Kitchen Storage Containers Set		2	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$43.98
Sour Punch Twists, Sour Candy 3" Individually Wrapped Chewy Candy, 4 Assorted Fruity Flavors		2	260547	1FYW-N31Q-DDJ 1 5/1/2026	10.5.2210.4100.000.4302	\$25.94
Check #: 0						
PO/InvoiceTotal:						\$157.69
Check Group:						
Floor Puzzle Dinosaurs Toys & Games Puzzles Lci421 Melissa & Doug		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$11.28
Exact Index Cardstock, 94 Brightness, 90 lb /163 gsm, 1000 Sheets/Carton, 8.5" x 11", White - 40311-01, (Pack of 4)		2	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$126.64
KitchenAid KE305OHERA Classic Fruit Slicer, One Size, Red		4	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$27.76

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JOYEZA Rock Painting Kit Deluxe, Arts and Crafts for Girls Boys Age 6 , 12 Rocks Tween Gift Art Set, Waterproof Paints, Craft Kits Art Supplies, Kids Crafts Ages 6-8, Kids Activities 6 7 8 9 10		7	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$55.93
150pcs Plastic Paint Brushes Set Acrylic Paint Brushes Watercolor Brushes Colorful Detail Painting Kit Art Supplies for Educational & Learning Activity, 170mm		3	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$29.97
Melissa & Doug Outer Space Glow-in-the-Dark Cardboard Jigsaw Floor Puzzle - 48 Pieces, for Boys and Girls 3 - FSC-Certified Materials		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$12.89
40 Pack 16" Large Inflatable Beach Balls Classic Rainbow Swimming Pool Ball Birthday Beach Party Decoration Summer Water Games Gifts 16 to 12 Inches from Deflated to Inflated		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$32.99
Wyuuyaa 56 Pack 14 Colors Party Sunglasses,Party Favors,Bulk Sunglasses for Adult and Teen,Perfect for Summer Pool Beach Party favors,Graduation Birthday Supplies,Goody Bag Favors		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$29.00
Red White and Blue Latex Balloons 100 Pack for 4th of July Decorations Independence Day Patriotic Anniversary Graduation Birthday Wedding Nautical Party Supplies		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$7.59
30 Colors Dual Tip Acrylic Paint Markers, Premium Dot&Fine Tip Coloring Paint Pens for Rock, Wood, Fabric, Canvas, Glass, Paper, Ceramic, Scrapbook, Easter Basket Stuffers Gifts DIY Crafts Supplies		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$10.99
50 Pcs Paint Palettes, One Time Use Plastic Paint Pallets, Mini Watercolor Painting Palettes for Painting or DIY Craft Class, White 4.6 in		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$9.99
DoubleFill 36 Pcs 6.3' Wooden Bird Houses Kits Bulk for Kids to Build DIY Unfinished Wood Birdhouses to Paint Wood Arts and Crafts Birthday Gifts for Vbs Crafts Class Parties		1	260548	1JN9-R4KF-YWY C 5/1/2026	10.5.1110.4100.600.0000	\$46.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$402.02
Check Group:						
Crayola Crayons Bundle (3 Pack)		3	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$31.64
LotFancy Playing Cards, 12 Pack, Decks of Cards Bulk, Poker Size, Standard Index, for Blackjack, Euchre, Canasta Card Game, 6 Blue and 6 Red, Casino Grade Poker Cards		1	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$14.40
Amazon Basics Wood-Cased #2 Pencils for Writing, Drawing and Sketching, Pre-sharpened, HB Soft Lead with Erasers, Teacher Supplies, 150 Count, Yellow		1	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$11.75
Mattel 4347154784 Uno Card Game 2 Pack, Red		3	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$41.91
JUNWRROW 500 Pieces 3/4 inch Transparent 6 Color Bingo Counting Chips with Bag		2	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$13.28
Eroseebridal Math Equation Tapestry Medium 59x59 Mathematics Formula Tapestries for Kids Boys Girls Science Students School Educational Wall Hangings Child Dorm Decor Wall Art Decor		1	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$13.57
Rerdeim 110 Pieces Dice Set, Colored Game Bulk Dices, Colorful Dices, 6 Sided Dice for Classroom Teaching, Board Game, Playing, Rolling, Small Six Sided 11 Color Red, Yellow, Blue, Green and More		2	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$15.96
Tamodan Adjustable balloon columns set of 2 with balloons (includes 100 Colorful Balloons), 78 Inch balloon tower Reusable Metal Telescopic Design for Weddings, Birthdays, Baby Showers.		1	260550	1YJH-FWWR-WG TK 5/1/2026	10.5.2210.4100.000.4302	\$21.99
Check #: 0						
PO/InvoiceTotal:						\$164.50

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Pendaflex Reinforced Hanging File Folders, Letter Size, Bright Green, 1/5 Cut, 25/BX (4152 1/5 BGR)		4	260551	1G3N-YKV4-QJH X 5/1/2026	10.5.2510.4100.000.0000	\$70.92
Check #: 0						
PO/InvoiceTotal:						\$70.92
Check Group:						
GBC Ultima 65 Thermal Roll Laminator, 27" Maximum Width, 10 Minute Warm-Up, School Lamination, Gray (1710740)		1	260552	1XTV-JJGY-76FH 5/1/2026	10.5.1110.4100.600.0000	\$2,108.99
GBC Thermal Laminating Film Roll, 2 Pack, NAP I, 1" Poly-In Core, 1.5 Mil Laminate Rolls, 27" x 500', School Lamination (3126061)		1	260552	1XTV-JJGY-76FH 5/1/2026	10.5.1110.4100.600.0000	\$92.13
Check #: 0						
PO/InvoiceTotal:						\$2,201.12
Check Group:						
Amazon Basics All Purpose Washable School Craft Liquid Glue for Making Slime, Arts and Crafts, White, 1 Gallon, Single Pack		1	260553	17TT-36FJ-NJMN 5/1/2026	10.5.1110.4100.400.0000	\$21.43
JULMELON 2026 Graduation Tassels, 20Pcs Graduation Cap Tassels 2026 Grad Graduation Tassels for 2026 Graduation Ceremonies Accessories, Royal Blue		2	260553	17TT-36FJ-NJMN 5/1/2026	10.5.1110.4100.400.0000	\$19.70
Niura White Plastic Table Cover Roll - 54IN x 100FT, Table Cloth for Rectangle Table with Slide Cutter, Plastic Table Cloth Disposable with Cut-to-Size Design for Weddings, Banquets, Parties		1	260553	17TT-36FJ-NJMN 5/1/2026	10.5.1110.4100.400.0000	\$12.99
CC-SLZP Plastic Table Cloth, 100 Feet X 54 Inch Plastic Table Cover Roll Premium Disposable Tablecloth for Picnic, Party, Banquet, Birthday, Wedding, Anniversary (Blue)		1	260553	17TT-36FJ-NJMN 5/1/2026	10.5.1110.4100.400.0000	\$9.99
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253 05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						PO/InvoiceTotal: \$64.11
Washable 9x12 Checkered Area Rug for Living Room, Sage Green Checkerboard Modern Boho Large Rugs, Ultra Thin Low Pile Lightweight Indoor Carpet with Non-Slip Backing for Bedroom Kids Nursery Playroom		1	260555	1RVL-VLD1-CFP Y 5/1/2026	10.5.1110.4100.600.0000	\$158.98
Check #:						0
Check Group:						PO/InvoiceTotal: \$158.98
100 Pack Hand Lotion Bulk Gift - Mini Lotion Bulk Travel Size, Hand Cream Bulk Gifts for Coworkers, Teacher Appreciation Gifts, Birthday Gifts for Women, Nurses Gifts, Bridesmaid Gifts, Thank You Gifts		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$27.99
CANDY CHEF Hip Hop Party Honeycomb Centerpieces 9Pcs 80s 90s Party Decorations Radio Speaker Table Centerpieces Boombox Birthday Decor for Retro Music Themed Party Supplies		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$112.96
Rossesay 24 Pcs Music Centerpieces for Table 3 Size Music Note Paper Lantern Boxes Table Ideas Decorations for Musical Room Party Decorations Wedding Birthday (Classic)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$43.99
Vinyl Record Cutouts 4.5" Disco Party Decorations, 80s 70s 60s Rock and Roll Party Favors, Groovy Classroom Decor for Music Bulletin Board 54pcs Cardstock Cut Outs & 54pcs Glue Dot Stickers		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$6.41
Radio Boombox Photo Booth Props for 80s 90s Party Decorations 59 X 59 Inch, Gray Radio Boombox Selfie Frame Backdrop Hanging Banner Party Supplies for 90s Boys Girls Hip Hop Music Theme Birthday Decor		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$9.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Viozakany 120 Pcs Assorted Combo Collagen Essence Face Masks Skincare Moisturizing Sheet Masks Bulk Hydrating Soothing Facial Mask for Most Skin Types Women Girls Gift Home Spa Travel		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$45.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
Lucy Engraving Personalized Retirement Crystal Awards, Custom Glass Trophy, Leaving Gifts for Employee, 6" Engraved Appreciation Plaques		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$41.99
10 Pack Retro Microphone Props Fake Microphone Model with Stand Classic Vintage Plastic Antique Mic Table Decor for Halloween Party Decoration Rock Hip Hop Music Prop Pretend Play (Golden and Silver)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$42.98

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DoubleFill 3 ft Retro 70s 80s 90s Disco Theme Party Decoration Boom Box Cardboard Stand up Cutout Boom Box Hip Hop Theme Stand up Photo Prop Musical Party Stand-up Backdrop for Birthday Supply		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$18.49
BELECO 7x5ft Fabric Professional Microphone Backdrop On Air Sign Radio Station Studio Backdrop TV Show Newscaster Audio Mixer Background Reporter Interview Video Recording Decor Photoshoot Props		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$13.89
Xuniea 100 Pcs Mini Clear Makeup Bag PVC Small Travel Toiletry Organizer Pouches Bulk Waterproof Transparent Plastic Cosmetic Bag with Zipper for Women Men Travel(9.8')		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$48.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$21.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
EGD Personalized Acrylic Trophy Award for Activities I Custom Trophy Plaque I Customizable Awards and Trophies I Customize Your Employee Appreciation Gifts (Award No Logo)		1	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$21.99
				5/1/2026		
Gueevin 50 Sets VIP Badge Lanyards with Plastic VIP Pass Cards Black and Gold Pass Cards Safety Clear Plastic Badge Holder Black Lanyards for Backstage Party Concert Event		2	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$33.98
				5/1/2026		
Under Eye Patches, 40 Pairs Eye Mask for Dark Circles, Puffy Eyes, Undereye Bags,Wrinkles, Eye Mask Patches with 24K Gold, Hyaluronic Acid,Rose & Aloe Vera, Eye Treatment Skin Care for Men & Women Gift		3	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$29.97
				5/1/2026		
DMSKY Appreciation Gifts 60 Pcs Lip Balm Bulk, Staff Appreciation Gifts Bulk Thank You Gifts Bulk for Coworkers Teacher Worker Employee Leaving Farewell Gifts		2	260558	19JY-GHRH-7JM T	10.5.2642.4100.000.3998	\$43.98
				5/1/2026		

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EZ Lucky Red Carpet Runner for Party, 2.6X15 ft, 130 GSM Felt Non-Woven Fabric, Hollywood Red Carpet for Event, Aisle Runner for Wedding Ceremony, Movie Theme Party Decorations, Red Runway Rug for Prom		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$13.18
70 pcs Black Music Notes Cutouts Musical Party Decorations in 7 Designs, US Made Card Stock Easy Punch Out for Concert, 50s Rock & Roll Party, Musical Play, Bulletin Board, Music Themed Crafts		1	260558	19JY-GHRH-7JM T 5/1/2026	10.5.2642.4100.000.3998	\$11.99
Check #: 0						
PO/Invoice Total:						\$1,370.45
Check Group:						
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$60.07
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$19.64
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$19.64
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$19.64
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$24.04
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$24.04

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Personalized Retirement Farewell Tour T-Shirt, Concert-Themed Retirement Gift for Music Fans, Funny Custom Shirt for Retiree Black		1	260559	11PW-9K4J-PDT X 5/1/2026	10.5.2642.4100.000.3998	\$24.04
Check #: 0						
PO/InvoiceTotal:						\$191.11
Check Group:						
EMART Backdrop Stand 10x7ft(WxH) Photo Studio Adjustable Background Stand Support kit with 2 Crossbars, 8 Clamps, 2 Sandbags and Carry Bag for Parties, Events Decoration, Wedding, Photography		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$33.97
SpaLife Men's 12-Piece Spa Set: Repairing Hand Gloves for Dry Hands, Cooling Mint Foot Socks for Cracked Heels, and Moisturizing Face Mask Ultimate Men Grooming and Relaxation Gift Kit		2	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$39.98
108 x 54 Inch Music Themed Party Decorations Disposable Musical Notes Tablecloth Plastic Table Cover Birthday Jazz Rock Party Decoration Supplies(4 Pieces)		3	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$41.97
10X20ft Black Photo Backdrops for Photography, LCUIRC Two Rod Pocket Backdrops Curtain for Parties, Polyester Fabric Background with 4 Clamps for Product Portrait Photoshoot or Parties Decoration		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$33.29
EZ Lucky Red Carpet Runner for Party, 2.6X15 ft, 130 GSM Felt Non-Woven Fabric, Hollywood Red Carpet for Event, Aisle Runner for Wedding Ceremony, Movie Theme Party Decorations, Red Runway Rug for Prom		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$13.18
smilixin 22 Pack Inflatable Guitar, Blow Up Guitar, Inflatable Rock Star Toy Set, 6 Inflatable Guitars, 6 Microphones, 6 Shutter Shading Glasses, 1 Saxophone, 1 Inflatable Piano, 1 Inflatable Recorder		2	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$38.98

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Round Black Tablecloths Plastic Disposable (12 Pack) Bulk Table Cloth (84" Inches) 4, 5, or 6 Foot Round Tables (Manteles para Fiestas) Christmas Parties Halloween Party Tablecloth [12 Pack]		3	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$70.14
Xuniea 100 Pcs Mini Clear Makeup Bag PVC Small Travel Toiletry Organizer Pouches Bulk Waterproof Transparent Plastic Cosmetic Bag with Zipper for Women Men Travel(9.8')		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$48.99
Gueevin 50 Sets VIP Badge Lanyards with Plastic VIP Pass Cards Black and Gold Pass Cards Safety Clear Plastic Badge Holder Black Lanyards for Backstage Party Concert Event		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$16.99
TranquilBliss Bath Bombs Set 50 PCS with 10 Rich Scents, Bath Bombs for Women, Natural Bubble Bombs with Shea Butter & Safe Oil, Ideal for Mother's Day, Valentine's Day, Christmas, Birthday Present		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$26.98
Live Bearded Beard Oil and Butter Grooming Kit Sample Pack with Comb, Bonus Gift - All-Natural Ingredients Shea, Argan, Jojoba - Growth Support - Made in the USA		3	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$48.00
Rossey 24 Pcs Music Centerpieces for Table 3 Size Music Note Paper Lantern Boxes Table Ideas Decorations for Musical Room Party Decorations Wedding Birthday (Classic)		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$43.99
220ct Gold Wrapped Buttermints - Individually Wrapped Butter Mints Bulk for Weddings, Baby Showers, Retirement, Candy Buffets, and Thank You Gifts - Soft Buttermints (216)		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$26.99
Shower Steamers 60 PCS with Individually Wrapped, Shower Bombs for Women with 6 Rich Scents, Rose Peppermint Citrus Eucalyptus Ocean Lavender, Mother's Day Valentines Birthday Present for Mom Wife Men		1	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$45.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
48 Pack Scented Candles Set for Home, Relaxing Stress Relief, Aromatherapy, Russian Patterns - Natural Soy Wax and Fragrance - Gifts for Women, Mom, Best Friend, Wife, Birthday		3	260566	16QX-T6DQ-QV9 R 5/1/2026	10.5.2642.4100.000.3998	\$137.97
Check #: 0						
PO/InvoiceTotal:						\$667.41
Check Group:						
Cable Zip Ties,400 Pack Black Assorted Sizes 12 8 6 4 Inch,Multi-Purpose Self-Locking Nylon Cable Cord Management,Plastic Wire Ties for Home,Office,Garden,Workshop. By HAVE ME TD		1	260567	1VJC-QMT1-PCJ T 5/1/2026	10.5.2642.4100.000.3998	\$6.99
Pureegg Plastic Table Cloth Disposable 10 Pack, 54 x 108 Inch Table Cloths, Halloween Party Decorations, Summerween Decor, Halloween Tablecloths, Rectangle, Plastic Cover, Leakproof & Sturdy, Black		2	260567	1VJC-QMT1-PCJ T 5/1/2026	10.5.2642.4100.000.3998	\$29.98
Amazon Basics Blue Painters Tape, Protects Surfaces, Removes Easily, No Residue, 0.94" x 60-Yard, 4 Rolls		1	260567	1VJC-QMT1-PCJ T 5/1/2026	10.5.2642.4100.000.3998	\$10.94
Check #: 0						
PO/InvoiceTotal:						\$47.91
Check Group:						
Fox Valley Athletic White Field Marking Spray Paint - 18 oz (Pack of 12), Easy-to-Use Water-Based Grass and Turf Field Marking Paint - Ideal for Tennis, Basketball Courts and Athletic Fields		1	260570	19TF-MCPR-XKJ Y 5/1/2026	10.5.1120.4100.500.0000	\$116.95
Check #: 0						
PO/InvoiceTotal:						\$116.95
Check Group:						
Prang (Formerly SunWorks) Construction Paper, 10 Assorted Colors, 12" x 18", 100 Sheets		3	260571	13N9-P91R-TJQ M 5/1/2026	10.5.1120.4100.500.0000	\$46.44
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Tachikara® SV-5WS Volleyball (EA),White		9	260572	1YJH-FWWR-YJN X 5/1/2026	10.5.1120.4100.500.0000	\$359.91
Check #: 0						
PO/InvoiceTotal:						\$46.44
Check Group:						
EXPO Dry Erase Whiteboard Cleaning Spray, 8oz - Calendar, Organization, Essential Supplies for Office, School, Classroom, Teachers		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$3.39
Amazon Basics Hanging Organizer File Folders for Efficient Filing, Assorted Colors, Letter Size (Pack of 25)		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$10.06
BIC WOFQD12WE Wite-Out Quick Dry Correction Fluid, 20 ml Bottle, White, 1/Dozen		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$18.90
Scotch-Brite Odor Resist Non-Scratch Scrub Sponge, Dishwasher-Safe Kitchen Sponges that Resist Bacterial Odors, Multipurpose Dish Sponge for Gentle Cleaning, 6 Dish Sponges		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$6.89
HappyHapi Sticky Notes 3x3 Inch 2800 Sheets, 28 Pack 100 Sheets/Pad, 4 Soft Colors (Yellow, Green, Pink, Blue) Light Colored Self-Stick Pads, Bulk Office Supplies for Work, School & Home		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$15.19
Madisi Wood-Cased #2 HB Pencils, Yellow, Pre-sharpened, Bulk Pack, 576 pencils in box		2	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$75.96
Amazon Basics Hanging File Folders with Adjustable Tabs for Document Organization, Letter Size, Assorted Jewel-Tone Colors, 25-Pack		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$10.19

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Basics Block White Eraser, 10 Count (Pack of 1)		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$4.08
Furinno PASIR Book Shelf, 3-Tier Bookshelf, Storage Shelves Bookcase, 9.7 x 23.7 x 31.5, for Living Room, Bedroom, Home Office, Plain White		2	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$79.98
LENDOD 12 Pack 24 Blocks Mini Fidget Snake Cube Mini Twist Puzzle Cubes Magic Speed Cubes Toy for Kids Party Bag Fillers, Party Supplies		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$11.39
Art3d 6 Rolls Carton Sealing Tape Heavy Duty, Clear Packing Tape, 1.88" x 55 yds, 2 mil Thick		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$10.86
Bright White Twine String - #18 Strong Nylon String - 250 Ft Length - White String for Gardening, Nylon Twine for Plants		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$6.49
Post-it 100% Recycled Paper Super Sticky Notes, 3 in. x 3 in., 5 Pads, 70 Sheets per Pad, Wanderlust Pastels, School Supplies and Office Products		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$4.99
Rosmonde Spiral Notebook, 12 Pack, 1 Subject, College Ruled, 70 Sheets, 8 x 10-1/2", 3 Hole Punched, Bulk College Ruled Notebooks for School, Single Subject Spiral Notebook Bulk, Assorted Colors		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$18.80
Amazon Basics Everyday Paper Plates, 8.62 Inch, Disposable, 300 Count, Packaging May Vary		2	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$31.70
Two Pocket Folders, RAZCC 100 Pack File Folders with Pockets Fit Letter Size Paper, Thick Paper File Folder for School Office Business Home, Assorted 5 Colors		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$32.29
Turfce Athletics ProLine Athletic Field Marker, 50lb		2	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$159.98

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Basics Large Chisel Tip Permanent Markers, Quick Drying, Fade Resistant, Black, 12-Pack		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$9.39
CZWZ 12Pcs Mini Multicolor Pens in One 4-in-1 Cute Pens Bulk, Fun Kawaii Ballpoint Pens for Birthdays and Party Favors Gifts Teacher School Supplies		2	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$18.98
12PCS Transformable Fidget Spinners for Kids Adults,Deformable Chain DIY Robot Spinner Sensory for Boys Girls,Fidget Toys for Party Favors Birthday Gifts		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$7.99
2000PCS Pom Poms, 0.39inch/10mm Multicolor Polypropylene Pompoms for Craft Making, Soft Fluffy Puff Balls for DIY Arts and Bulk Craft Making Decorations Supplies		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$9.99
780 Sheets Heavy Colored Cardstock 8.5" X 11"260 Assorted Colors Construction Paper?180GSM/65LB Card Stock Bulk?Cardstock Printer Paper for Printing, DIY Craft, Card Making, Party Dec		1	260573	1JK3-G4DT-XWF V 5/1/2026	10.5.1120.4100.500.0000	\$49.49
Check #: 0						
PO/InvoiceTotal:						\$596.98
Check Group:						
Merriam-Webster's Collegiate Dictionary, 12th Edition		8	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$212.16
Energizer AA Batteries, MAX Double AA Battery Alkaline, 24 Count		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$18.77
X-ACTO #1 Z-Series Precision Utility Knife, Metal, Silver, Aluminum Handle, Includes Safety Cap - For Precise, Fine Cuts		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$3.27
Scotch Thermal Laminating Pouches, 100 Count, Clear, 5 mil, Laminate Business Cards, Small Banners, Essays, Office or School Supplies, Fits Letter Size 8.9x11.4 in Paper		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$23.19

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Der Rose 3 Pack Mini Potted Fake Plants Artificial Plastic Eucalyptus Plants Topiaries for Home Office Desk Farmhouse Shelf Room Bathroom Decor(Sage Green)		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$23.99
upsimples 8x10 Picture Frame Set of 5, Display Pictures 5x7 with Mat or 8 x 10 Without, Wall Gallery Photo Frames, Black		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$15.99
Letter Tray Paper Organizer 5-Tier Desk Organizer File Organizer Paper Holder with Handle, Metal Desktop Document Shelf Tray Office Classroom Organization - Black		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$16.33
Sharpie Glam Pop Permanent Markers, Fine Tip, Assorted Colors, 24 Count - Arts & Crafts, Coloring, Office Supplies		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$18.09
Forvencer 8 Count Dividers with Two Pockets, 8 tabs Binder Dividers for 3 Ring Binder Organizer, Multicolor, 1 Set		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$5.99
Febreze Air Mist, Air Freshener, Odor Fighting Room Spray, Deodorizer for Home Bathroom Kitchen Office Apartment, Lilac Sunrise, Warm Ocean Breeze, Summer Golden Hour Variety Pack, 8.1oz (Pack of 3)		1	260574	1YPG-WQTY-XN LM 5/1/2026	10.5.1120.4100.500.0000	\$10.44
Check #: 0						
PO/InvoiceTotal:						\$348.22
Check Group:						
Crayola Broad Line Markers (12pk), Assorted Bulk Markers for Kids, Arts & Crafts Supplies for Coloring Books, Construction Paper, Ages 3		1	260575	1MM6-Y9F9-M1V 6 5/1/2026	10.5.1120.4100.500.0000	\$30.56
Rosmonde 50 Pack Bulk Composition Notebooks College Ruled, 200 Pages (100 Sheets), 9-3/4 x 7-1/2, Bulk School Supplies, Bulk College Ruled Notebooks, Bulk Assorted Colors Marble Notebooks for School		2	260575	1MM6-Y9F9-M1V 6 5/1/2026	10.5.1120.4100.500.0000	\$155.22

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Basics Desktop Office Stapler, Lightweight, 25 Sheet Capacity, Non-Slip, Black, 3-Pack with 1000 Staples		3	260575	1MM6-Y9F9-M1V 6 5/1/2026	10.5.1120.4100.500.0000	\$14.13
Check #: 0						
PO/InvoiceTotal:						\$199.91
Check Group:						
Sharpie Permanent Markers, Fine Tip, 12 Count - Quick Drying, Fade Resistant, Arts & Crafts, Desk, Office Supplies		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$8.97
Scotch Magic Tape Desktop Dispenser, 6 Rolls of 3/4" x 1000" Each Plus 1 Desktop Tape Dispenser, Great for Repair, Wrapping and Office Applications		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$10.86
Samsill 3 Inch 3 Ring Binders, Economy Round Ring, Clear View Cover, 550 Sheet Capacity - for School, Home, Office - Black, 4 Pack		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$21.62
Crayola Washable Crayons for Kids - 64ct (2 Boxes), Essential Easter Basket Stuffers, Bulk Crayons for Toddlers, Spring Crafts, Kids Arts Supplies for Coloring Books [Amazon Exclusive]		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$19.99
Rarlan Washable Markers Bulk, Markers for Kids, Bulk pack, 12 Colors, 240 Count		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$39.88
NextDayLabels - Assorted Fluorescent Labels 5 Colors - Green, Orange, Blue, Yellow and Pink 5 Sheets of Each Color 4"x 2" - 10 Per Page 250 Labels		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$18.21
Sharpie Tank Highlighters, Chisel Tip, 12 Assorted Fashion Colors, Value Pack, 36 Count - For Studying, Note-Taking, School, College, Office, Student & Teacher Supplies		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$17.72

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Olpchee 2 Pack Classroom Headphone Storage Organizer with 30 Pockets, PVC Clear Classroom Pocket Chart for Headphone Cell Phone Over-the-Door Hanging Headphone Holder Bag with 62 Labels(White)		1	260576	13P7-R6MT-3X9F 5/1/2026	10.5.1120.4100.500.0000	\$29.99
Check #: 0						
PO/InvoiceTotal:						\$167.24
Check Group:						
FINDMAG 28 Pack Magnetic Hooks, 30LB Strong Magnetic Hooks for Cruise Cabins, Heavy Duty Magnets with Hook for Cruise Essentials 2026, Hanging, Fridge, Locker, Door and Grill (Silver)		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$9.95
Lysol Disinfectant Spray, Sanitizing and Antibacterial Spray, For Disinfecting and Deodorizing, Mango & Hibiscus, 19 Fl. Oz (Pack of 2)		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$13.47
Glade Air Freshener Room Spray, Clean Linen Scent, Odor Fighting to Deliver Long Lasting Freshness, 7.3 Oz, 6 Count		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$9.49
Glade Air Freshener Room Spray, Sweet Summertime Scent, Odor Fighting to Deliver Long Lasting Freshness, 7.3 Oz, 6 Count		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$8.88
Glade Air Freshener Room Spray, Hawaiian Breeze Scent, Odor Fighting to Deliver Long Lasting Freshness, 7.3 Oz, 6 Count		2	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$18.48
Glade Odor Fighting Soft Mist Air Freshener Room Spray, Watermelon & Cucumber, 7.3oz., 6 count		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$10.38
Glade Odor Fighting Soft Mist Air Freshener Room Spray, Lemon Zest & Poppy, 8oz., 6 count		1	260577	1YWF-DG1N-PXV F 5/1/2026	10.5.1110.4100.600.0000	\$9.73
Check #: 0						
PO/InvoiceTotal:						\$80.38

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Crayola Broad Line Markers Classpack (256 Ct), Bulk Markers for Kids, Art Supplies for School, Classroom Must Haves, Preschool & Kindergarten Supplies		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$118.58
Bostitch Office QuietSharp Electric Pencil Sharpener, Heavy Duty Classroom or Office Use, Size Selector with 6 Different Sizes, Blue		1	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$22.82
Royal Brush Big Kids Choice Flat Synthetic Hair Soft Rubber Grip Handle Paint Brush, Size 12, Pack of 12		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$36.12
Royal Brush Big Kids Choice Paint Brush, Round, Size 8, Pack of 12 - 1300673		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$37.94
Elmer's Disappearing Purple School Glue Sticks, Washable, 7 Grams, 60 Count - Poster, Vision Board, Back to School Supplies, #1 Teacher Brand		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$39.88
The Pencil Grip Magic Tri Stix, Non-Toxic and Washable Markers For Kids, 24 Assorted Stix Markers, TPG-397		7	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$33.11
Crayola Colors of The World Markers (24 Count), Skin Tone Markers for Kids, Coloring Book Supplies, Skin Colored Markers, Gifts for Kids		4	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$26.08
Crayola Colors of The World Bulk Crayon Classpack (480ct), 24 Skin Tone Crayon Colors, Classroom Supplies for Teachers, Ages 3		1	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$34.99
Watercolor Paint, 48 Colors Washable Watercolor Paint Set with a Brush a Refillable Water Brush Pen and Palette, Non-toxic Water Color Paints Sets for Kids Adults Artists Children Students Beginner		7	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$48.30
Tamaki 8 Pack Handheld Metal Pencil Sharpener with 2 Holes for Schools, Offices, Homes, Art Projects		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$11.98

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253 05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Leoball® Water-Soluble Block Printing Ink Starter Set, 6 Bold Colors with Satin Finish, 1.25-Ounce Tubes		3	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$70.50
Mr. Pen- Oil Pastels for Artists, 45 Pack, Assorted Colors, Hexagonal Oil Pastels for Kids, Beginners, Students		7	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$46.97
Wanshui 5 Pcs Cream Soft Oil Pastels Vibrant and Creamy Colored Chalk Pastels Artists Grade Art Supplies Set for Professionals Painting Drawing Gold		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$13.98
Cholemy 120 Pcs Foam Printing Plates 4 x 6 Inch White Foam Sheets 1/20 Inch Thick Board Paper Sheets for Card Making Crafting Printing DIY Project Stamp Classroom Scrap Booking		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$29.98
12 Colors Acrylic Paint Bottle Set (500ml/16.9oz), Large Bottles Acrylic Paint Kit, Rich Pigmented Bulk Painting Supplies for Artists, Beginners and Adults on Rocks Canvas Crafts Wood Ceramic Fabric		1	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$41.79
PATIKIL Gray Oil Pastels, 48Pcs Soft Oil Crayons Pastels Stick Vibrant and Creamy Art Supplies Bulk for Artists Beginners Art Painting Drawing Blending Graffiti Gallery		2	260578	1YPG-WQTY-XD K1 5/1/2026	10.5.1110.4100.200.0002	\$31.22
Check #: 0						
						PO/InvoiceTotal: \$644.24
Check Group:						
Jellyfish Decor, 8 Pcs Hanging Jellyfish Lanterns, Colorful Glitter Jelly Fish Decoration for Under The Sea Party Decorations Mermaid Theme Party Birthday Gifts for Women Girls Baby		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$19.89
2 PCS Fish Net Decorations with Shells 80 x 40 Inch Ocean Themed Party Decor Beach Nautical Wall Hanging Fishing Net for Coastal Bedroom Bathroom or Under The Sea Party Decorations (Beige-with shells)		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$12.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TEASIK Mermaid Dart Board for Party Games, Shell-Shaped Colorful Felt Dartboard for Under The Sea & Little Mermaid Birthday Party Decorations, Fun Kids Party Favors & Birthday Games (17.7x17.7 Inch)		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$15.19
100% Pure Dead Sea Mineral Bath Salt 5Lb Frag Free		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$23.97
Crayola Air Dry Clay (5lbs), Teacher Supplies, Natural White Modeling Clay for Kids, Sculpting Material, Bulk Craft Supplies for Art Classrooms		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$11.24
PartyWoo Crepe Paper Streamers 6 Rolls 492 ft Pack of Blue Pastel Blue Green and Lime Crepe Paper for Graduation Wedding Baby Shower Gender Reveal Birthday Party Decorations (1.8 Inch x 82 Ft/Roll)		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$6.99
Xiomara Professional Hair Styling Gel with Aloe Vera Suitable for the Whole Family, 2 - Pack of 35.2 Oz Each, Jars		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$7.99
Zonon Under The Sea Wall Decals Coral Reef and Seaweed, Ocean Wall Decals Stickers, Undersea Decor Stickers, Underwater Sea Stickers for Nursery Living Room Office(Elegant Style)		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$14.99
45 Pack Unfinished Wooden Ocean Sea Animals Cutouts for DIY Crafts 3.5 Inch 5 Peices Each		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$14.24
Yinder 24 Pieces Sea Animal Party Headband Under the Sea Party Decorations Ocean Themed Party Decorations Ocean Party Favors Felt Ocean Animal Headbands for Boys Girls Kids Adults Party Supplies		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$26.72
200PCS Ocean Seashell Fish Starfish Beads, UHOMENY Assorted Acrylic Fish Tiny Beads Colorful Sea Shell Scallops Animal Spacer Beads with Holes 78~15 mm		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$8.69

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BELECO Underwater World Backdrop 7x5ft Fabric Undersea Backdrop for Photography Under The Sea Tropical Fish Dolphin Turtle Coral Deep Sea Sunlight Seabed Background Undersea Party Photo Studio Prop		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$15.89
Harloon 36 Pcs Sea Animal Party Favors Under Ocean Paper Glasses Ocean Animal Photo Props for Fishing Birthday Party Supplies (Bright)		2	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$19.98
Plastic Tablecloth Disposable Blue Navy Rectangle (12 Pack) Bulk - Ultra Heavy Duty Table Cloth (54" x 108") 6 Foot or 8 Foot Tables, Premium Royal Blue Party Table Cloths Birthdays [12 Pack]		1	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$23.38
Whaline Under The Sea Bulletin Board Decoration Back to School Classroom Decor Ocean Theme Motivational Positive Rules Poster Marine Animals Cutouts for School Home Chalkboard Wall Decor, 26Pcs		2	260579	1XLF-KQ1C-DPL C 5/1/2026	10.5.1205.4100.000.0000	\$19.98
Check #: 0						
PO/InvoiceTotal:						\$242.13
Check Group:						
Caydo [400 pcs] - 300 Pieces 1 Inch Assorted Pompoms with 100pieces Wiggle Eyes Multicolor Arts and Crafts Pom Poms Balls for Mother's Day Decorations, Kids DIY Art Creative Crafts		1	260580	1QCN-4H7D-6TJ1 5/1/2026	10.5.1110.4110.600.0000	\$15.53
Perfect Stix - Brown Bag 4-100 4lb Brown Paper Lunch Bags - Pack of 100ct		1	260580	1QCN-4H7D-6TJ1 5/1/2026	10.5.1110.4110.600.0000	\$9.85
3 others 120 Sheets Tissue Paper for Gift Bags, 20x14 Inch Gift Wrapping Paper for DIY Crafts Wedding Birthday Party Art Project 20 Assorted Colors		1	260580	1QCN-4H7D-6TJ1 5/1/2026	10.5.1110.4110.600.0000	\$7.83
Hot Glue Gun, Mini Hot Glue Gun Kit with 30 Glue Sticks, Fast Preheating Hot Melt for School Crafts DIY Arts and Quick Home Repairs, 20w Light Purple		1	260580	1QCN-4H7D-6TJ1 5/1/2026	10.5.1110.4110.600.0000	\$8.54

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
200 Pcs Pipe Cleaners, 20 Colors Creative Chenille Stems Pipe Cleaners Craft, Fuzzy Pipe Cleaners Bulk for Crafts, DIY Pipe Cleaner for Home Arts and Crafts Decorations Supplies		1	260580	1QCN-4H7D-6TJ1 5/1/2026	10.5.1110.4110.600.0000	\$5.99
Check #: 0						
PO/InvoiceTotal:						\$47.74
Check Group:						
Sharpie Metallic Permanent Markers, Fine Point, Assorted Metallic, 36 Count		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$34.95
KOOV 24 Inch Prize Wheel, Tabletop Spinning Wheel for Prizes, Prize Wheel Spinner with Stand & 12 Slots & Dry Erase & Eraser for Party, Carnival, Trade Show, Spinning Game		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$47.49
Sensyne 10' Ring Light with 50' Extendable Tripod Stand, LED Circle Lights with Phone Holder for Live Stream/Makeup/YouTube Video/TikTok, Compatible with All Phones		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$28.48
VEVOR Stanchions and Velvet Ropes, 6 Pcs Crowd Control Barriers with 4 Black Velvet Ropes, Stainless Steel Stanchion Post Queue with Sand Injection Hollow Base for Theater, Wedding, Party Supplies		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$88.19
Rock and Roll Party Photo Booth Props, Music Themed Party Decor- /Birthday Party Photography Studio Props Festival Decor 21Pcs		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$9.99
9 Pack Rock Music Funny Sunglasses Decor 80s 90s Retro Music Party Supplies Radio Star Retro Rock Glasses Photo Props Radio Star Party Novelty Glasses for Adults Photo Props Hip Hop Theme Favors		1	260581	1YWF-DG1N-PF4 J 5/1/2026	10.5.2642.4100.000.3998	\$19.99
Check #: 0						
PO/InvoiceTotal:						\$229.09
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JACNITAD 2 Pack Adjustable Sign Holder Stand with Base, 8.5 x 11 Inch Vertical and Horizontal View Sign Displayed, Snap Open Frame for School Store Business Advertise Show Christmas Decor, Black		1	260585	1N3K-GFF4-Q7V N 5/1/2026	10.5.2642.4100.000.3998	\$46.98
EHWINE 10 Pack 8.5x11 Clear Acrylic Sign Holder with Gold Borders and Vertical Stand, Double Sided Table Menu Holders Picture Frames for Wedding Table Numbers, Restaurant Signs, Photos and Art Display		2	260585	1N3K-GFF4-Q7V N 5/1/2026	10.5.2642.4100.000.3998	\$78.38
Kenaoeo 12 PCS 12 Inch Blank Vinyl Records with 8 Graffiti Pens Fake Vinyl Record Decor for Wall Aesthetic, Music Party, Retro Room Display and Creative Diy Project		1	260585	1N3K-GFF4-Q7V N 5/1/2026	10.5.2642.4100.000.3998	\$24.99
Check #: 0						
PO/InvoiceTotal:						\$150.35
Check Group:						
Lane Linen Beach Towels 12 Pack - Oversized & Pre-Washed Large Beach Towel Set - Stylish Pool Towels For Adults, Quick Dry, Soft & Lightweight Lightweight Travel Towel Pack, 39"x71" - Seaside Symphony		21	260586	1Q9D-9LMX-7MY N 5/1/2026	10.5.2210.3140.000.4932	\$1,480.29
Teecyhooo 10 Pcs Employee Appreciation Gifts Thank You Water Bottle Bulk 17 oz Stainless Steel Frosted Inspirational Team Bottle with Box for Teacher Nurse Staff Christmas Gifts(Black,Appreciation)		25	260586	1Q9D-9LMX-7MY N 5/1/2026	10.5.2210.3140.000.4932	\$1,424.75
Paterr 6 Pcs Mini Beach Straw Bags for Bachelorette Favors Burlap Tote Bag with Handle for Bridesmaid Bridal Shower Gifts (M,White)		42	260586	1Q9D-9LMX-7MY N 5/1/2026	10.5.2210.3140.000.4932	\$1,721.58
Check #: 0						
PO/InvoiceTotal:						\$4,626.62
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sproutbrite Science Posters for Classroom Science Classroom Decor - Bulletin Board and Wall Decor for Preschool, Elementary & Middle School Themes, 2 Count, 13.5" x 39" - Encourages Curiosity and Inquiry		1	260587	1HX9-CPN4-QD9 T 5/1/2026	10.5.2210.4100.000.4302	\$13.25
Math Poster, 2 PCS Large Math Fraction/Decimal/Percentage Poster & Place Value Chart Mathematics Bulletin Board Banner Wall Decor for Primary Middle High School Classroom (Poster Tube Package)		1	260587	1HX9-CPN4-QD9 T 5/1/2026	10.5.2210.4100.000.4302	\$9.99
EXCOOL CLUB 24 Elementary School Math Posters For Classroom Decor - Laminated Multiplication Chart For 4th Grade, Addition Subtraction Chart Educational Poster, 5th Grade Classroom Must Haves (11x17)		1	260587	1HX9-CPN4-QD9 T 5/1/2026	10.5.2210.4100.000.4302	\$24.49
Sooez 20 Pack Mesh Zipper Pouch Bags, A4 Letter Size, Zipper Bags with Label Pocket, Waterproof Pouches for Classroom Organizer, Board Game Toy Storage, Document Bag for Teacher School Office Supplies		1	260587	1HX9-CPN4-QD9 T 5/1/2026	10.5.2210.4100.000.4302	\$15.97
Check #: 0						
PO/InvoiceTotal:						\$63.70
Check Group:						
Crayola Fine Line Markers Classpack (200ct), Bulk Kids' Markers For Preschool, Kindergarten, Elementary School Classrooms, Teacher Classroom Must Haves		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$62.29
Scotch Magic Tape, Invisible, Home Office Supplies and Back to School Supplies for College and Classrooms, 24 Rolls		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$28.44
Pacon PAC5214 Tagboard, Heavyweight, 12" x 18", White, 100 Sheets		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$17.49
EXPO Dry Erase Markers, Low Odor Ink, Assorted Colors, Chisel Tip, 36 Count		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$25.37

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BIC Round Stic Ball Pen, Medium Point, 1.0 mm, Red Ink, Pack of 60 (GSM11RD) New		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$12.91
Rumford Non-Gmo Corn Starch, 12 Ounce		10	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$43.90
Amazon Basics Reclosable Gallon Food Storage Bags with Double Zipper Seal, Stand and Fill Base, BPA Free, 120 Count		5	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$31.90
JustJamz 10 Pack Wired Earbuds with Microphone, Bulk Earphones for Classroom, Office, or Travel, Noise Isolating Headphones with Clear Sound Quality, 3.5mm Audio Plug, Multi-Color		5	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$92.50
Reynolds Foodservice Pre-Cut Aluminum Foil Sheets, Great for Concessions, Catering, Cafeterias, and Restaurants, Easily Moldable Around Food, 12 x 10.75 Inches, 500 Ct.		2	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$64.58
Amazon Basics Purple Washable School Glue Sticks for Classroom Supplies and Craft Projects, Dries Clear, 0.24-oz Stick, 60-Pack		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$11.05
Amazon Basics Reclosable Quart Food Storage Bags with Double Zipper Seal, BPA Free, 150 Count		5	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$40.70
Amazon Basics Resealable Double Zipper Sandwich Storage Bags for Food Storage, 300 Count (Previously Solimo)		5	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$35.30
Amazon Basics Hydrogen Peroxide Topical Solution USP, First Aid Antiseptic for Cuts, Scrapes and Wound Disinfection, 32 fl oz, 1-Pack		6	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$26.46
Artellius Bulk Pencil Sharpeners for Classroom - Double Hole, Plastic, Multicolor, 100-Count - Handheld Pencil Sharpener for Kids & School Supplies		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$22.78

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Incredibly Interconnectable Toys KADU Classic 250 Piece Classic Set - STEM/STEAM Building Construction Toy, for Open Imaginative Play Ages 5		2	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$28.86
CareLiving Lancing Device and 100 Lancets, Single Use, 30 Gauge Lancets, for Minimizing Pain and Discomfort		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$7.99
BLACK DECKER Split Brew 12-Cup Digital Coffee Maker, CM0122, Iced or Hot Coffee, Programmable, Quick Touch, 4-Hour Keep Warm		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$52.99
Dawn Ultra Dish Soap, Dishwashing Liquid, Original, Dish Soap Liquid, Dish Soap Refill, 4x24 Fl Oz Bundle		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$15.68
Amazon Basics Mini Size Hot Glue Sticks, 4" x 0.27", 100-Pack, Hot Melt Compatible with Most Glue Guns for Crafting, DIY, Home Repair, Transparent		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$6.60
EXPO Dry Erase Markers, Low Odor Ink, Assorted Fashion Colors, Chisel Tip, 40 Count - Whiteboard, Essential Supplies for Office, School, Classroom, Teachers		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$24.04
EXPO Dry Erase Markers, Low Odor Ink, Black, Chisel Tip, 40 Count - Whiteboard, Calendar, Organization, Essential Supplies for Office, School, Classroom, Teachers		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$24.47
Sharpie Permanent Markers, Fine Tip, Black, 40 Count - Office Supplies, Quick Drying, Fade Resistant, For Wood, Plastic, Paper, Metal, And More		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$22.78
(15 Pads) Lined Sticky Notes 4x6 in Post, 7 Bright Colors with Lines Self-Stick Note Pad it, Strong Adhesive, Big Rectangular Sticky Pads for Office, Home, School, Meeting		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$8.54
ZKNDRHJO 12 Inch Durable Cones, 24pcs Versatile Plastic Traffic Cones and Soccer Cones for Sports Training, Agility Drills, Parking Safety, Basketball Training, Football Training.		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$28.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZKNDRHJO 12 Inch Durable Cones,24pcs Versatile Plastic Traffic Cones and Soccer Cones for Sports Training,Agility Drills,Parking Safety,Basketball Training,Football Training.		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$29.59
ZKNDRHJO 12 Inch Durable Cones,24pcs Versatile Green Plastic Traffic Cones and Soccer Cones for Sports Training,Agility Drills,Parking Safety,Basketball Training,St. Patrick's Day Decorations.		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$28.99
Prang (Formerly SunWorks) Construction Paper, White, 12" x 18", 50 Sheets		1	260589	17YN-644Y-WJY M 5/1/2026	10.5.1120.4100.500.0000	\$4.97
Check #: 0						
PO/InvoiceTotal:						\$800.16
Check Group:						
Kleenex Professional Facial Tissue, Bulk (21400), 2-Ply, White, Flat Boxed Format, Designed for Business (100 Tissues/Box, 36 Boxes, 3,600 Sheets/Case)		1	260591	1R7V-VF73-PTRY 5/1/2026	10.5.1120.4100.500.0000	\$46.49
Buecs Highlighters Bulk Pack, 108 Count, Assorted Colors, Chisel Tip, suitable for Adults Highlighting Planner Notes, Office School Supplies		1	260591	1R7V-VF73-PTRY 5/1/2026	10.5.1120.4100.500.0000	\$17.14
YEGEER Washable Markers Bulk, 12 Assorted Colors, 288 Count Washable Markers for Kids, School and Teacher Classroom Supplies, Coloring Marker for Ages 3 Year Old Boys Girls (288)		1	260591	1R7V-VF73-PTRY 5/1/2026	10.5.1120.4100.500.0000	\$37.98
Check #: 0						
PO/InvoiceTotal:						\$101.61
Check Group:						
300 Count Colored Index Cards 3x5 Inch - Neon Blank Flash Cards for Studing, Colored Note Cards 3x5 Cards 3 by 5 Index Cards Blank Colorful Note Cards 3 x 5 Neon Flashcards, 6 Colors Notecards		1	260592	1DQM-TKYF-3HD 7 5/1/2026	10.5.1120.4100.500.0000	\$8.86

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Homrelaxy 512 Pcs Name Tag Stickers, 2"x 3", Colorful Name Tags for School, Classroom, Office and Home		1	260592	1DQM-TKYF-3HD 7 5/1/2026	10.5.1120.4100.500.0000	\$12.68
Check #: 0						
PO/InvoiceTotal:						\$21.54
Check Group:						
108 x 54 Inch Music Themed Party Decorations Disposable Musical Notes Tablecloth Plastic Table Cover Birthday Jazz Rock Party Decoration Supplies(4 Pieces)		1	260594	1G3N-YKV4-VRG J 5/1/2026	10.5.2642.4100.000.3998	\$30.20
Soaoo 36 Pcs Scalp Massager Manual Head Massager Christmas Relaxing Gifts Handheld Steel Wire Head Scratcher with Wooden Handle for Body Home Office Spa Stress Relief Relaxation Women Men Gift		3	260594	1G3N-YKV4-VRG J 5/1/2026	10.5.2642.4100.000.3998	\$84.36
200 Individual Makeup Remover Wipes Bulk, Individually Wrapped Face Cleansing Wipes, Travel Makeup Remover Cloth for Travel Hotel Skin Care Face Cleansing		1	260594	1G3N-YKV4-VRG J 5/1/2026	10.5.2642.4100.000.3998	\$26.66
Pureegg Plastic Table Cloth Disposable 10 Pack, 54 x 108 Inch Table Cloths, Halloween Party Decorations, Summerween Decor, Halloween Tablecloths, Rectangle, Plastic Cover, Leakproof & Sturdy, Black		1	260594	1G3N-YKV4-VRG J 5/1/2026	10.5.2642.4100.000.3998	\$14.99
Check #: 0						
PO/InvoiceTotal:						\$156.21
Vendor Total:						\$16,588.66
American Choral Directors Association						
Check Group:						
One Day On-site registration ticket purchase for Daina Welsh on 2/26/26.		1	260446	010505888 2/26/2026	10.5.2210.3140.000.4932	\$190.00
Check #: 0						
PO/InvoiceTotal:						\$190.00
Vendor Total:						\$190.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bajmakovich, Laura						
Check Group:						
LB Mileage Reimbursement		1 0		LB 42726 4/27/2026	10.5.2330.3320.000.0000	\$44.63
				Check #: 0		
					PO/InvoiceTotal:	\$44.63
					Vendor Total:	\$44.63
BALLARD & TIGHE, Publishers						
Check Group:						
IPT I Oral Spanish, 5th ed. Test Set w/ Test Booklets [Grades K-6]		2 260612		304968 5/7/2026	10.5.1801.4100.000.4909	\$1,122.00
				Check #: 0		
					PO/InvoiceTotal:	\$1,122.00
					Vendor Total:	\$1,122.00
BATTERIES PLUS LLC	844180					
Check Group:						
Home		1 0		P91375735 4/26/2026	20.5.2540.3230.200.0000	\$340.00
				Check #: 0		
					PO/InvoiceTotal:	\$340.00
					Vendor Total:	\$340.00
BLICK ART MATERIALS						
Check Group:						
Crayola Colored Pencils - Assorted Colors, Classpack of 462		3 260602		7992043 5/7/2026	10.5.1501.4100.500.0001	\$192.36
Crayola Broad Line Markers - Set of 256 Classpack, Assorted Colors		2 260602		7992043 5/7/2026	10.5.1120.4100.500.0000	\$119.98
Blick Hand Manikin - Right Hand, 12"		6 260602		7992043 5/7/2026	10.5.1120.4100.500.0000	\$188.04

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pacon Tru-Ray Construction Paper - 12" x 18", Assorted, 50 Sheets		22	260602	7992043 5/7/2026	10.5.1120.4100.500.0000	\$127.60
Check #: 0						
PO/InvoiceTotal:						\$627.98
Vendor Total:						\$627.98
BLUE CROSS BLUE SHIELD OF IL						
Check Group:						
Period 4.1.26 - 4.30.26		1 0		210864544872 4/30/2026	10.2.0481.0000.000.9944	\$624,055.46
Check #: 0						
PO/InvoiceTotal:						\$624,055.46
Vendor Total:						\$624,055.46
BMO HARRIS COMMERCIAL CARD	845187					
Check Group:						
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2210.3140.000.4932	\$65.98
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2310.3120.000.0000	\$401.70
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2210.3100.000.4620	(\$463.50)
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	40.5.2550.3310.000.0000	\$187.50
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2320.4100.000.0000	\$43.63
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2510.4100.000.0000	\$135.46
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$491.56
Statement dated 5.5.26		1 0		1793 5526 5/5/2026	10.5.2210.3140.000.4932	\$1,005.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$1,019.72
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2320.4100.000.0000	\$31.56
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$230.96
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.0000	\$500.00
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$443.96
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$248.90
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2642.4100.000.3998	\$97.18
Statement dated 5.5.26		1	0	1793 5526 5/5/2026	10.5.2320.3900.000.0000	\$1,000.00
Check #: 0						
						PO/InvoiceTotal: \$5,439.61
						Vendor Total: \$5,439.61
BOB & JOHN'S MOBIL	800027					
Check Group:						
April 2026 Services		1	0	0127808 4/28/2026	20.5.2540.4640.000.0000	\$224.99
April 2026 Services		1	0	0127809 4/29/2026	20.5.2540.4640.000.0000	\$54.64
April 2026 Services		1	0	0127810 4/30/2026	20.5.2540.4640.000.0000	\$101.92
May 2026 Services		1	0	0131589 5/7/2026	20.5.2540.4640.000.0000	\$180.07
May 2026 Services		1	0	0131591 5/18/2026	20.5.2540.4640.000.0000	\$117.31

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$678.93
Vendor Total:						\$678.93
BRITTEN SCHOOL	802831					
Check Group:						
CG - April 2026 Tuition		1 0		16891 4/30/2026	10.5.1912.6700.300.0000	\$8,201.30
Check #: 0						
PO/InvoiceTotal:						\$8,201.30
Vendor Total:						\$8,201.30
BROOKES PUBLISHING CO	801076					
Check Group:						
(Digital Copy - Life Skills Progression (TM 978-1-68125-584-2)		1 260519		1344941 5/2/2026	10.5.2210.3100.000.3706	\$59.95
Shipping and Handling		1 260519		1344941 5/2/2026	10.5.2210.3100.000.3706	\$7.79
Check #: 0						
PO/InvoiceTotal:						\$67.74
Vendor Total:						\$67.74
Cardio Partners Inc.						
Check Group:						
Electrode FRx Smart Pads II		1 0		600178496 11/4/2025	20.5.2540.3230.000.0000	\$69.00
2023 AED Service & Supplies		1 0		INV3331120 1/18/2024	20.5.2540.3230.000.0000	\$3,211.00
Check #: 0						
PO/InvoiceTotal:						\$3,280.00
Vendor Total:						\$3,280.00
CASE LOTS INC	803042					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Lincoln - Supplies		1 0		30644 5/1/2026	20.5.2540.4100.300.0000	\$2,352.30
Edison Supplies		1 0		30943 5/13/2026	20.5.2540.4100.100.0000	\$114.00
GWMS - Supplies		1 0		7743 4/15/2026	20.5.2540.4100.500.0000	\$566.70
GWMS - Supplies		1 0		7745 4/15/2026	20.5.2540.4100.500.0000	\$516.65
Robinson - Supplies		1 0		7829 4/21/2026	20.5.2540.4100.400.0000	\$199.60
Home - Supplies		1 0		7959 4/27/2026	20.5.2540.4100.200.0000	\$1,233.10
Check #: 0						
PO/InvoiceTotal:						\$4,982.35
Vendor Total:						\$4,982.35
CDW GOVERNMENT INC						
Check Group:						
Google Workspace Edu Plus - 3y (5.2.26 - 5.1.27)		1 0		ZR01264406 5/9/2026	10.5.1250.4100.000.4300	\$9,679.50
Check #: 0						
PO/InvoiceTotal:						\$9,679.50
Vendor Total:						\$9,679.50
Channell, William						
Check Group:						
WC Registration Reimbursement		1 0		WC 3926 3/9/2026	10.5.2510.3300.000.0000	\$200.00
Hotel Reimbursement - IASBO Annual Conference		1 0		WC 5126 5/1/2026	10.5.2510.3320.000.0000	\$148.35
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$348.35
						Vendor Total: \$348.35
Chicago Tire Inc.						
Check Group:						
Shop - Repairs		1 0		96936 5/1/2026	20.5.2540.3230.000.0000	\$830.00
						Check #: 0
						PO/InvoiceTotal: \$830.00
						Vendor Total: \$830.00
CIT	845554					
Check Group:						
Docuware - May 2026		1 0		49082849 5/1/2026	10.5.2520.3900.000.0000	\$3,612.08
						Check #: 0
						PO/InvoiceTotal: \$3,612.08
						Vendor Total: \$3,612.08
CITY SOCIAL MARKETING SOLUTIONS	845405					
Check Group:						
Media and Communication Services		1 0		1472 5/1/2026	10.5.2663.3900.000.0000	\$7,500.00
						Check #: 0
						PO/InvoiceTotal: \$7,500.00
						Vendor Total: \$7,500.00
COMCAST CABLE						
Check Group:						
GWMS (5.1.26 - 5.31.26)		1 0		6742 42226 4/22/2026	20.5.2540.3440.500.0000	\$302.03
						Check #: 0
						PO/InvoiceTotal: \$302.03

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CORRECT ELECTRIC SERVICES						
Check Group:						
Admin - Troubleshoot Fire System Troubles and replace two devices	803408	1 0		26191 4/28/2026	20.5.2546.3230.000.0000	\$654.70
Check #: 0						
Vendor Total:						\$302.03
PO/InvoiceTotal:						\$654.70
Vendor Total:						\$654.70
DeBord, Pamela S						
Check Group:						
PD Mileage Reimbursement		1 0		PD 41326 4/13/2026	10.5.2330.3320.000.0000	\$38.57
Check #: 0						
PO/InvoiceTotal:						\$38.57
Vendor Total:						\$38.57
DECKER EQUIPMENT/SCHOOL FIX						
Check Group:						
Lincoln - Universal Round Top Hinge/Top Pin	844059	1 0		652036A 5/6/2026	20.5.2540.3230.300.0000	\$54.15
Check #: 0						
PO/InvoiceTotal:						\$54.15
Vendor Total:						\$54.15
Early Childhood Consulting						
Check Group:						
Relective Supervision, Infant Mental Health Consultation (January-April 2026)		1 0		050126 5/1/2026	10.5.2300.3100.000.3706	\$1,575.00
Check #: 0						
PO/InvoiceTotal:						\$1,575.00
Vendor Total:						\$1,575.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EASTER SEALS METROPOLITAN CHICAGO	844115					
Check Group:						
PRI - April 2026 Tuition		1 0		34081 4/30/2026	10.5.1912.6700.400.0000	\$9,321.78
MP - April 2026 Tuition		1 0		34081 4/30/2026	10.5.1912.6700.200.0000	\$6,555.19
RH - April 2026 Tuition		1 0		34093 4/30/2026	10.5.1912.6700.400.0000	\$6,555.19
				Check #: 0		
					PO/InvoiceTotal:	\$22,432.16
					Vendor Total:	\$22,432.16
EI US, LLC	845259					
Check Group:						
IG - Hospital Tutoring		1 0		INV313534 4/17/2026	10.5.1912.6700.500.0000	\$256.00
IG - Hospital Tutoring		1 0		INV314737 4/24/2026	10.5.1912.6700.500.0000	\$192.00
TJ - Hospital Tutoring		1 0		INV314738 4/24/2026	10.5.1912.6700.500.0000	\$320.00
IG - Hospital Tutoring		1 0		INV316717 4/30/2026	10.5.1912.6700.500.0000	\$192.00
TJ - Hospital Tutoring		1 0		INV316718 4/30/2026	10.5.1912.6700.500.0000	\$320.00
IG - Hospital Tutoring		1 0		INV319435 5/8/2026	10.5.1912.6700.500.0000	\$256.00
TJ - Hospital Tutoring		1 0		INV319436 5/8/2026	10.5.1912.6700.500.0000	\$320.00
				Check #: 0		
					PO/InvoiceTotal:	\$1,856.00
					Vendor Total:	\$1,856.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Engie Resources	845837					
Check Group:						
Lincoln (3.23.26 - 4.22.26) (Invoice includes .20 past due amount)		1 0		11018702 4/27/2026	20.5.2540.4660.300.0000	\$2,311.55
Costello (3.23.26 - 4.22.26)		1 0		11023003 4/27/2026	20.5.2540.4660.600.0000	\$3,507.02
Home (3.24.26 - 4.23.26)		1 0		11025355 4/27/2026	20.5.2540.4660.200.0000	\$4,020.55
Edison (3.24.26 - 4.23.26)		1 0		11025356 4/28/2026	20.5.2540.4660.100.0000	\$2,071.35
Robinson (3.31.26 - 4.30.26)		1 0		11050558 5/4/2026	20.5.2540.4660.400.0000	\$2,223.79
GWMS (3.31.26 - 4.30.26)		1 0		11050862 5/4/2026	20.5.2540.4660.500.0000	\$8,793.15
				Check #: 0		
					PO/InvoiceTotal:	\$22,927.41
					Vendor Total:	\$22,927.41
FIRST STUDENT HODGKINS	844058					
Check Group:						
GWMS - Girls Softball		1 0		12117245 4/13/2026	40.5.2550.3320.500.0000	\$243.82
April Transportation Services (4.1.26 - 4.30.26)		1 0		12125732 5/15/2026	40.5.2550.3310.000.0000	\$69,139.18
Edison to GWMS Choir		1 0		671036 4/17/2026	40.5.2550.3321.000.0000	\$438.87
Robinson to GWMS		1 0		671043 3/17/2026	40.5.2550.3320.400.0000	\$436.78
GWMS - Morton West		1 0		671044 3/17/2026	40.5.2550.3321.500.0000	\$383.13

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Costello - Shedd Aquarium		1 0		683464 4/15/2026	40.5.2550.3321.000.0000	\$383.13
GWMS - Boys Volleyball		1 0		683470 4/15/2026	40.5.2550.3320.500.0000	\$139.36
GWMS - Boys Volleyball		1 0		683990 4/16/2026	40.5.2550.3320.500.0000	\$139.36
GWMS - Soccer		1 0		684015 4/16/2026	40.5.2550.3320.500.0000	\$139.36
Edison to Morton College		1 0		684016 4/16/2026	40.5.2550.3321.000.0000	\$243.82
Robinson to Morton College		1 0		684356 4/17/2026	40.5.2550.3321.400.0000	\$445.94
Home to Morton College		1 0		684357 4/17/2026	40.5.2550.3321.000.0000	\$445.94
Lincoln to Morton College		1 0		684362 4/17/2026	40.5.2550.3321.000.0000	\$383.18
Costello - Morton College		1 0		684364 4/17/2026	40.5.2550.3321.000.0000	\$445.94
GWMS - Boys Volleyball		1 0		686900 4/23/2026	40.5.2550.3320.500.0000	\$139.36
Edison to Morton Arboretum		1 0		686936 4/23/2026	40.5.2550.3321.000.0000	\$460.08
GWMS - Band		1 0		686950 4/23/2026	40.5.2550.3320.500.0000	\$436.78
GWMS - Boys Volleyball		1 0		686989 4/23/2026	40.5.2550.3320.500.0000	\$139.36
Costello - Dupage Children's Museum		1 0		686995 4/23/2026	40.5.2550.3321.000.0000	\$428.83
GWMS - Girls Softball		1 0		687008 4/23/2026	40.5.2550.3320.500.0000	\$243.82

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GWMS - Girls Softball		1	0	699030 4/28/2026	40.5.2550.3320.500.0000	\$243.82
Costello to Museum		1	0	699046 4/28/2026	40.5.2550.3321.000.0000	\$423.54
Costello to Wagner Farm		1	0	700895 4/30/2026	40.5.2550.3321.000.0000	\$445.84
GWMS - Boys Volleyball		1	0	700919 4/28/2026	40.5.2550.3320.500.0000	\$139.36
Alternative Transportation Services (4.7.26 - 4.30.26)		1	0	FA26-00005464 5/15/2026	40.5.2550.3310.000.0000	\$29,595.00
Check #: 0						
						PO/InvoiceTotal: <u>\$106,103.60</u>
						Vendor Total: <u>\$106,103.60</u>
FLEXIBLE BENEFITS SERVICE CORPORATI	845292					
Check Group:						
FSA (4.1.26 - 4.30.26)		1	0	732522714195 5/5/2026	10.5.1110.2940.000.0000	\$112.30
Check #: 0						
						PO/InvoiceTotal: <u>\$112.30</u>
						Vendor Total: <u>\$112.30</u>
Flood Bros. Disposal Co.						
Check Group:						
Admin		1	0	8900717 5/6/2026	20.5.2540.3210.000.0000	\$440.00
Lincoln		1	0	8900722 5/6/2026	20.5.2540.3210.300.0000	\$400.00
Edison		1	0	8900723 5/6/2026	20.5.2540.3210.100.0000	\$425.00
Costello		1	0	8900724 5/6/2026	20.5.2540.3210.600.0000	\$460.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Home		1	0	8900725 5/6/2026	20.5.2540.3210.200.0000	\$460.00
Robinson		1	0	8900726 5/6/2026	20.5.2540.3210.400.0000	\$400.00
GWMS		1	0	8900727 5/6/2026	20.5.2540.3210.500.0000	\$860.00
Check #: 0						
PO/InvoiceTotal:						\$3,445.00
Vendor Total:						\$3,445.00
Flores, Rebecca F						
Check Group:						
RF Reimbursement		1	0	RF 42626 4/26/2026	10.5.1110.4110.600.0000	\$32.70
Check #: 0						
PO/InvoiceTotal:						\$32.70
Vendor Total:						\$32.70
FOLLETT Content Solutions , LLC.						
Check Group:						
Cuatro ojos		1	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$12.99
Extra normal		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$75.96
Four eyes		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$89.48
Hurricane heist		1	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$18.99
Impossible creatures		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$79.96
Jennifer Chan is not alone		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$71.96

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Keeping pace		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$75.96
Louder than hunger		3	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$56.97
Mid air		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$71.96
Popcorn		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$75.96
The enigma girls : how ten teenagers broke ciphers, kept secrets, and helped win World War II		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$79.96
The labors of Hercules Beal		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$76.36
The partition project		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$76.36
The poisoned king		1	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$19.99
The tenth mistake of Hank Hooperman		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$71.96
The undead fox of Deadwood forest		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$71.96
Weirdo		4	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$91.96
Y entonces, boom!		1	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$12.95
Cataloging and processing		1	260422	702642 2/19/2026	10.5.2220.4100.500.0000	\$76.11

Check #: 0

PO/InvoiceTotal: \$1,207.80

Check Group:

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Avocado asks, "What am I?" by Abe,Momoko		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99
Bilal cooks daal by Saeed,Aisha		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99
Capybara is friends with everyone by Frost,Maddie		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$19.99
Catninja. 1 by Cody, Matthew		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$21.64
Cristiano Ronaldo by Hinman, Bonnie		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$23.05
Doggo and Pupper by Applegate, Katherine		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$9.99
Don't hug Doug: (he doesn't like it) by Finison, Carrie		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99
The dummy meets the mummy! by Stine, R.L		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$16.94
Escape from Shudder Mansion by Stine, R.L		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$17.84
Fifth-grade zombies by Stine, R.L		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$16.94
Friday Night Wrestlefest by Fox, Jennifer		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$19.99
How to apologize by LaRochelle, David		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99
How to find a fox by Magruder, Nilah		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.58
Lift by Le, Minh		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$17.99
The many colors of Harpreet Singh by Kelkar, Supriya		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Not quite Snow White by Franklin, Ashley		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$19.09
Stormy: a story about finding a forever home by Guojing		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$18.99
Swashby and the sea by Ferry, Beth		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$19.99
Book processing		1	260469	718173 3/18/2026	10.5.2220.4300.300.0000	\$23.22
Check #: 0						
PO/InvoiceTotal:						\$359.19
Check Group:						
Winter According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
The World According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
I Survived the Dust Bowl, 1935 by Tarshis		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94
Summer According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Trouble According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Miss Lazar Is Bizarrel by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Miss Suki Is Kooky! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Mr. Docker Is Off His Rocker! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Secrets According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Spring According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Accursed Vampire. The Curse at Witch Camp by McGrane		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$22.99
Among the Hidden by Haddix		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$19.99
The Baby-sitters Club. 18,Jessi Ramsey, pet-sitter by Crenshaw		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
Beast Mode Unleashed by Miedoso		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$17.99
Charge of the Lightning Bugs by Cummings		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.00
The Chicago Bears by Stewart		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$22.05
Creepy Carrots! by Reynolds		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$19.99
Dog Man. Big Jim Believes by Pilkey		2	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$31.98
Double Creature Feature by Miedoso		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$17.99
Double Down by Kinney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$14.99
The Duckling Get a Cookie! by Willems		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$17.99
Fourth Grad Rats by Spinelli		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$8.99
Frida Kahlo and Her Animalitos by Brown		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.95
The Getaway by Kinney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$14.99
The Giver by Lowry		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$19.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grow Up, David! by Shannon		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$19.99
The Humble Pie by John		2	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$39.98
Happiness According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Imagination According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Mysteries According to Humphrey by Birney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.24
Mr. Hyde Is Out of His Mind! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Mr. Klutz Is Nuts! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Mrs. Cooney Is Looney! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Mrs. Kormel Is Not Normal! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$6.99
Mrs. Patty Is Batty! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$6.99
Mrs. Yonkers Is Bonkers! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Ms. Coco Is Loco! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Ms. Hannah Is Bananas! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Ms. Krup Cracks Me Up! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Night Night, Sweet Screams by Miedoso		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$17.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
No, David! by Shannon		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.99
Odder by Applegate		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.99
Pocket Bear by Applegate		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$17.99
Rumble of the Coaster Ghost by Cummings		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.00
Silverficious by Kann		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$19.99
Sisters by Telgemeier		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$25.99
Snap of the Super-Goop by Cummings		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.00
Snowmen at Christmas by Buehner		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.99
Snowmen at Work by Buehner		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.99
Stuck by Miller		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
Sunny Figures It Out by Holm		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
That's Not Funny, David! by Shannon		2	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$37.98
The Big Shrink by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94
Dragon Overnight by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94
Night Owl by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sticks & Stones by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94
It's Christmas, David! by Shannon		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$18.99
The Last Straw by Kinney		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$14.99
Miss Daisy Is Crazy! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.54
Miss Holly Is Too Jolly! by Gutman		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$15.69
Upside-down Magic by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.03
Weather or Not by Mlynowski		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$16.94
Warriors, A Thief In ThunderClan by Jolley		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
Warriors. Exile From Shadowclan by Jolley		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
Warrior. Winds of Change by Jolley		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$24.99
Book Processing		1	260528	732824 4/16/2026	10.5.2220.4100.100.0000	\$87.72
The Bad Guys in the Big Bad Wolf by Blabey		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$15.69
Flurry of the Snombies by Cummings		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$24.00
Adventure According to Humphrey by Birney		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$18.24
Friendship According to Humphrey by Birney		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$18.24

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
School Days According to Humphrey by Birney		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$18.24
Surprises According to Humphrey by Birney		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$18.24
The Locker Ate Lucy! by Chabert		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$6.99
The Mitten: A Ukrainian Folktale by Brett		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$19.99
Mr. Macky Is Wacky! by Gutman		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.54
Mrs. Roopy Is Loopy! by Gutman		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.54
Ms. LaGrange Is Strange! by Gutman		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.54
Ms. Todd Is Odd! by Gutman		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.54
Never a Doll Moment by Miedoso		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$17.99
Pop of the Bumpy Mummy by Cummings		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$24.00
School Freezes Over! by Chabert		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$6.99
The School Is Alive! by Chabert		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$6.99
The Science Fair Is Freaky! by Chabert		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$6.99
Hide and Seek by Mlynowski		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.94
Showing Off by Mlynowski		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$16.94

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Book Processing		1	260528	732824F 4/27/2026	10.5.2220.4100.100.0000	\$24.51
				Check #: 0		
					PO/InvoiceTotal:	\$1,666.97
					Vendor Total:	\$3,233.96
Fox, James						
Check Group:						
JF Mileage Reimbursement		1	0	JF 51126 5/11/2026	10.5.2330.3320.000.0000	\$165.01
				Check #: 0		
					PO/InvoiceTotal:	\$165.01
					Vendor Total:	\$165.01
FRONTLINE TECHNOLOGIES GROUP, LLC	844281					
Check Group:						
Time and Attendance Virtual Tune-Up		1	0	INVUS238451 4/28/2026	10.5.2520.3900.000.0000	\$2,925.00
Time and Attendance, unlimited usage for internal employees		1	0	INVUS238587 4/30/2026	10.5.2520.3900.000.0000	\$17,490.18
				Check #: 0		
					PO/InvoiceTotal:	\$20,415.18
					Vendor Total:	\$20,415.18
GEORGE WASHINGTON MIDDLE SCHOOL	800430					
Check Group:						
Supplies - Envelopes		1	0	5126 5/1/2026	10.5.2400.3400.500.0000	\$84.00
				Check #: 0		
					PO/InvoiceTotal:	\$84.00
					Vendor Total:	\$84.00
GIANT STEPS	844473					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HH - April 2026 Tuition		1 0		103L-0426E 4/30/2026	10.5.1912.6700.400.0000	\$7,476.66
ED - April 2026 Tuition		1 0		103L-0426E 4/30/2026	10.5.1912.6700.500.0000	\$7,476.66
VN - April 2026 Tuition		1 0		103L-0426E 4/30/2026	10.5.1912.6700.400.0000	\$7,476.66
HH - Breakfast and Lunch for April 2026		1 0		103L-0426EF 4/30/2026	10.5.1912.6700.400.0000	\$117.00
Check #: 0						
PO/InvoiceTotal:						\$22,546.98
Vendor Total:						\$22,546.98
GLOBAL WATER TECHNOLOGY						
Check Group:						
May 2026 - Monthly Billing for Water Treatment and Service		1 0		189891 5/5/2026	20.5.2540.3230.000.0000	\$382.48
Check #: 0						
PO/InvoiceTotal:						\$382.48
Vendor Total:						\$382.48
GMF CONTRACTORS EQUIPMENT	800188					
Check Group:						
Lincoln - Tires		1 0		66635 4/28/2026	20.5.2540.3230.300.0000	\$756.00
Edison - Belts		1 0		66667 5/1/2026	20.5.2540.3230.300.0000	\$346.40
Edison - Tires		1 0		66671 5/8/2026	20.5.2540.3230.100.0000	\$716.00
Home - Belt		1 0		66672 5/11/2026	20.5.2540.3230.200.0000	\$23.00
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,841.40
						Vendor Total: \$1,841.40
GRAND PRAIRIE TRANSIT	844057					
Check Group:						
MS - Did not reide in the AM in August 2025		1 0		GPT 101725 10/17/2025	40.5.2550.3310.000.0000	(\$217.68)
MS - Did not reide in the AM in September 2025		1 0		GPT 101725.2 10/17/2025	40.5.2550.3310.000.0000	(\$561.33)
Credit - SB did not ride in January 2026		1 0		GPT 22326 2/23/2026	40.5.2550.3310.000.0000	(\$495.90)
April 2026 Transportation		1 0		RTINV1007211 4/30/2026	40.5.2550.3310.000.0000	\$141,303.22
Check #: 0						
						PO/InvoiceTotal: \$140,028.31
						Vendor Total: \$140,028.31
Grant Specialties						
Check Group:						
COPS SVPP RFP Development		1 0		1403 5/11/2026	10.5.2520.3900.000.0000	\$1,500.00
Check #: 0						
						PO/InvoiceTotal: \$1,500.00
						Vendor Total: \$1,500.00
GreatAmerica Financial Services Cor	845718					
Check Group:						
Period Covered 6.1.26 - 6.30.26		1 0		41910222 5/3/2026	10.5.2663.3230.000.0000	\$12,442.15
Check #: 0						
						PO/InvoiceTotal: \$12,442.15
						Vendor Total: \$12,442.15
GREGORY WOODS	844110					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Final Concert at GWMS and Contest at Johnsburg H.S.		1 0		GW 51226 5/12/2026	10.5.1590.3900.500.0000	\$400.00
Check #: 0						
PO/InvoiceTotal:						\$400.00
Vendor Total:						\$400.00
GUARDIAN						
Check Group:						
Period 5.1.26 - 5.31.26		1 0		469383 41626 4/16/2026	10.5.1110.2210.000.0000	\$15,304.83
Check #: 0						
PO/InvoiceTotal:						\$15,304.83
Vendor Total:						\$15,304.83
GUARDIAN -ALTERNATE FUNDED						
Check Group:						
4.1.26 - 4.30.26		1 0		00469383 5126 5/1/2026	10.2.0481.0000.000.9946	\$17,656.54
Check #: 0						
PO/InvoiceTotal:						\$17,656.54
Vendor Total:						\$17,656.54
HARLEM PLUMBING SUPPLY	844352					
Check Group:						
Edison		1 0		107648 4/30/2026	20.5.2540.3230.100.0000	\$12.45
Admin - Repairs		1 0		108032 5/13/2026	20.5.2540.3230.000.0000	\$33.12
Edison - Repairs		1 0		108059 5/14/2026	20.5.2540.3230.100.0000	\$115.12
Lincoln - Repairs		1 0		108154 5/18/2026	20.5.2540.3230.300.0000	\$52.31

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$213.00
Vendor Total:						\$213.00
HAYES MECHANICAL LLC	844199					
Check Group:						
Robinson - Repairs to motor		1 0		69523 4/30/2026	20.5.2540.3230.400.0000	\$741.00
Home - Repairs to blower motor		1 0		69526 4/30/2026	20.5.2540.3230.200.0000	\$824.25
GWMS - Flushed and filled chiller piping; Installed new PVC fittings and piping		1 0		69531 4/30/2026	20.5.2540.3230.500.0000	\$741.00
Costello - Flushed and filled chiller piping		1 0		69532 4/30/2026	20.5.2540.3230.600.0000	\$574.50
Lincoln - Repairs		1 0		69552 5/1/2026	20.5.2540.3230.300.0000	\$1,731.75
Costello - Repairs		1 0		69914 5/7/2026	20.5.2540.3230.600.0000	\$907.50
GWMS - Repairs to thermostat		1 0		69915 5/7/2026	20.5.2540.3230.500.0000	\$1,074.00
Robinson - Repairs to condensor		1 0		69923 5/7/2026	20.5.2540.3230.400.0000	\$241.50
Check #: 0						
PO/InvoiceTotal:						\$6,835.50
Vendor Total:						\$6,835.50
HOME SCHOOL	804192					
Check Group:						
Reimbursement to Activity Acct for Field Trips		1 0		42826 4/28/2026	10.5.1110.4110.200.0000	\$450.00
Check #: 0						
PO/InvoiceTotal:						\$450.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$450.00
Huntington Learning Center						
Check Group:						
Mediation Agreement Payment for Chloe Josephine Sineni-Sustaita		1 0		2026-ME-0052 9/5/2025	10.5.1912.6700.500.0000	\$7,250.00
Check #: 0						
PO/InvoiceTotal:						\$7,250.00
Vendor Total:						\$7,250.00
ILLCO						
Check Group:						
Robinson - Repairs		1 0		2668732 5/1/2026	20.5.2540.3230.400.0000	\$4,841.53
GWMS - Repairs		1 0		2668733 5/1/2026	20.5.2540.3230.500.0000	\$3,691.57
GWMS - Repairs		1 0		2669831 5/15/2026	20.5.2540.3230.500.0000	\$838.98
Robinson - Repairs		1 0		2669879 5/18/2026	20.5.2540.3230.400.0000	(\$215.63)
Robinson - Repairs		1 0		2669942 5/18/2026	20.5.2540.3230.400.0000	\$847.96
Robinson - Repairs		1 0		2669986 5/19/2026	20.5.2540.3230.400.0000	(\$450.08)
Check #: 0						
PO/InvoiceTotal:						\$9,554.33
Vendor Total:						\$9,554.33
ILLINOIS ASSOC OF SCHOOL BOARDS	800285					
Check Group:						
IASB Membership Dues		1 0		480475 5/1/2026	10.5.2320.6400.000.0000	\$7,339.00
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$7,339.00
						Vendor Total: \$7,339.00
ILLINOIS STATE BOARD OF EDUCATION	802195					
Check Group:						
2025-3705-00-06-016-1030-02, Refund Early Childhood - Block Grant		1 0		06016103002 2326 2/3/2026	10.4.3705.0000.000.0000	\$47,039.00
						Check #: 0
						PO/InvoiceTotal: \$47,039.00
						Vendor Total: \$47,039.00
ILLINOIS STATE UNIVERSITY	802877					
Check Group:						
Non-Member Virtual Attendance for Pump Up Primary Conference for Teacher Courtney Garcia		1 260583		89893 4/22/2026	10.5.2210.4100.000.4302	\$248.00
						Check #: 0
						PO/InvoiceTotal: \$248.00
						Vendor Total: \$248.00
Impact Networking, LLC	845559					
Check Group:						
Contract Overage Charge for period 1.1.26 - 3.31.26		1 0		3712858 4/10/2026	10.5.2663.3900.000.0000	\$11,117.06
Robinson - Staples		1 0		3729171 5/5/2026	10.5.2663.4100.000.0000	\$51.00
						Check #: 0
						PO/InvoiceTotal: \$11,168.06
						Vendor Total: \$11,168.06
Infinite Campus, Inc.						
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
License/Support/Report Translation Module (4.1.26 - 3.31.27)		1 0		CI-00006483 4/22/2026	10.5.2663.4700.000.0000	\$6,655.20
Check #: 0						
PO/InvoiceTotal:						\$6,655.20
Vendor Total:						\$6,655.20
Infobip Inc.						
Check Group:						
4.1.26 - 4.30.26		1 0		95379 5/1/2026	20.5.2540.3440.600.0000	\$94.31
4.1.26 - 4.30.26		1 0		95379 5/1/2026	20.5.2540.3440.200.0000	\$94.31
4.1.26 - 4.30.26		1 0		95379 5/1/2026	20.5.2540.3440.100.0000	\$362.25
4.1.26 - 4.30.26		1 0		95379 5/1/2026	20.5.2540.3440.500.0000	\$94.31
4.1.26 - 4.30.26		1 0		95379 5/1/2026	20.5.2540.3440.000.0000	\$10.97
Check #: 0						
PO/InvoiceTotal:						\$656.15
Vendor Total:						\$656.15
ISCORP 803983						
Check Group:						
June 2026 Services (6.1.26 - 6.30.26)		1 0		3486 5/1/2026	10.5.2663.4700.000.0000	\$1,104.00
Check #: 0						
PO/InvoiceTotal:						\$1,104.00
Vendor Total:						\$1,104.00
J&A Transportation, LLC 845757						
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
April 2026 - May 2026 Services (4.20.26 - 5.14.26)		1	0	103-0025 5/14/2026	40.5.2550.3310.000.0000	\$1,650.00
Check #: 0						
PO/InvoiceTotal:						\$1,650.00
Vendor Total:						\$1,650.00
Jamrose, Christopher						
Check Group:						
CJ Reimbursement (Broofield Zoo Bus Parking)		1	0	CJ 51226 5/12/2026	10.5.2330.3320.000.0000	\$153.00
Check #: 0						
PO/InvoiceTotal:						\$153.00
Vendor Total:						\$153.00
KELLY SERVICES, INC.	845299					
Check Group:						
Costello W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.600.0000	\$5,591.10
Edison W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.100.0000	\$4,074.56
Home W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.200.0000	\$2,627.49
Lincoln W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.300.0000	\$7,905.37
Robinson W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.400.0000	\$2,705.92
GWMS W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.1110.3140.500.0000	\$11,138.09
Costello W.E. 4.19.26		1	0	5616006447 4/23/2026	10.5.2210.4100.000.4302	\$301.50
Costello W.E. 4.26.26		1	0	5616200141 4/30/2026	10.5.1110.3140.600.0000	\$5,748.85

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Edison W.E. 4.26.26		1 0		5616200141 4/30/2026	10.5.1110.3140.100.0000	\$4,561.35
Home W.E. 4.26.26		1 0		5616200141 4/30/2026	10.5.1110.3140.200.0000	\$3,786.13
Lincoln W.E. 4.26.26		1 0		5616200141 4/30/2026	10.5.1110.3140.300.0000	\$6,365.31
Robinson W.E. 4.26.26		1 0		5616200141 4/30/2026	10.5.1110.3140.400.0000	\$2,123.90
GWMS W.E. 4.26.26		1 0		5616200141 4/30/2026	10.5.1110.3140.500.0000	\$8,729.23
Costello W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.500.0000	\$5,314.45
Edison W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.100.0000	\$3,289.96
Home W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.200.0000	\$3,372.76
Lincoln W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.300.0000	\$7,009.56
Robinson W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.400.0000	\$2,927.90
GWMS W.E. 5.3.26		1 0		5616424236 5/7/2026	10.5.1110.3140.500.0000	\$10,234.49
GWMS W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.500.0000	\$7,952.56
Robinson W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.400.0000	\$2,324.90
Costello W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.600.0000	\$5,581.67
Costello W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.600.0000	\$1,005.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Edison W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.100.0000	\$2,853.79
Home W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.200.0000	\$2,554.71
Lincoln W.E. 5.10.26		1 0		5616614971 5/14/2026	10.5.1110.3140.300.0000	\$5,691.49
Check #: 0						
PO/InvoiceTotal:						\$125,772.04
Vendor Total:						\$125,772.04
Koc, Taylor						
Check Group:						
TK Mileage Reimbursement		1 0		TK 5126 5/1/2026	10.5.2330.3320.000.0000	\$81.35
Check #: 0						
PO/InvoiceTotal:						\$81.35
Vendor Total:						\$81.35
LADSE-LAGRANGE AREA DEPT OF SPECIAL	800032					
Check Group:						
CD/MN-EDI-Phone - Tuition		1 0		26015 7/16/2025	10.5.4120.3900.000.4600	\$560,540.00
CD/MN-EDI-Phone - Tuition		1 0		26015 7/16/2025	10.5.4221.6700.000.0000	\$1,607,670.64
Assessment		1 0		26033 7/17/2025	10.5.4120.3040.000.0000	\$76,791.56
PS - Purchase Service (ECE,OT, Psych,PT, SLP,Para)		1 0		26073 7/22/2025	10.5.4120.3040.000.0000	\$1,243,848.47
CD/MN, Phono, ED I		1 0		26094 10/17/2025	10.5.4221.6700.000.0000	\$221,549.16
Service/Bill Back		1 0		26113 11/14/2025	10.5.4120.3040.000.0000	\$14,860.78

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Service/Bill Back		1	0	26129 11/24/2025	10.5.4120.3040.000.0000	\$355.26
CD/MN, ED I, Phono, IDEA \$ Billed		1	0	26149 1/7/2026	10.5.4221.6700.000.0000	\$632,631.85
CD/MN, ED I, Phono, PS		1	0	26188 4/30/2026	10.5.4221.6700.000.0000	(\$157,243.18)
ED II-Wrap		1	0	26206 5/7/2026	10.5.4221.6700.000.0000	\$5,144.20
Check #: 0						
PO/InvoiceTotal:						\$4,206,148.74
Vendor Total:						\$4,206,148.74
Lewis Software Associates LLC						
Check Group:						
941 Return Filing Service Q1 & Q2 2026		1	0	30382A 5/7/2026	10.5.2510.6400.000.0000	\$17.00
Check #: 0						
PO/InvoiceTotal:						\$17.00
Vendor Total:						\$17.00
Little Friends, Inc. 845680						
Check Group:						
NP - ISBE Tuition April 2026		1	0	166904 4/30/2026	10.5.1912.6700.500.0000	\$5,331.06
Check #: 0						
PO/InvoiceTotal:						\$5,331.06
Vendor Total:						\$5,331.06
Lopez, Betsy						
Check Group:						
BL Reimbursement		1	0	BL 5126 5/1/2026	10.5.3000.4100.000.3706	\$5.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BL Mileage Reimbursement		1 0		BL 51526 5/15/2026	10.5.2330.3320.000.0000	\$293.05
				Check #: 0		
					PO/InvoiceTotal:	\$298.05
					Vendor Total:	\$298.05
Luciano, Mia A						
Check Group:						
ML Reimbursement		1 0		ML 5426 5/4/2026	10.5.1110.4110.600.0000	\$11.97
				Check #: 0		
					PO/InvoiceTotal:	\$11.97
					Vendor Total:	\$11.97
LYONS POLICE DEPARTMENT	805822					
Check Group:						
SOR Services for May 2026		1 0		LP 51426 5/14/2026	80.5.2365.1000.000.0000	\$8,000.00
				Check #: 0		
					PO/InvoiceTotal:	\$8,000.00
					Vendor Total:	\$8,000.00
LYONS TOWNSHIP SCHOOL TREASURER'S O	844111					
Check Group:						
Fiscal Services Pro-Rata Billing as of June 30, 2025		1 0		FY25-103 4/7/2026	10.5.2310.3110.000.0000	\$166,980.00
				Check #: 0		
					PO/InvoiceTotal:	\$166,980.00
					Vendor Total:	\$166,980.00
Mahoney's Graduation Services						
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Diplomas, Diploma Covers, Grad Medals, Cap Gown Tassel an Extra Tassels		1 0		90202770 4/23/2026	10.5.1120.4100.500.0000	\$10,108.15
				Check #: 0		
					PO/InvoiceTotal:	\$10,108.15
					Vendor Total:	\$10,108.15
Martinez, Mical						
Check Group:						
MM Mileage Reimbursement		1 0		MM 51326 5/13/2026	10.5.2330.3320.000.0000	\$184.22
				Check #: 0		
					PO/InvoiceTotal:	\$184.22
					Vendor Total:	\$184.22
Matias, Cindy						
Check Group:						
CM Mileage Reimbursement		1 0		CM 51526 5/15/2026	10.5.2330.3320.000.0000	\$408.03
				Check #: 0		
					PO/InvoiceTotal:	\$408.03
					Vendor Total:	\$408.03
MCGRAW HILL LLC	845236					
Check Group:						
LECTURA MARAVILLAS APPROACH LEVELED READER PACKAGE 6 OF 30 GRADE 2		5 260590		140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
LECTURA MARAVILLAS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 2		5 260590		140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
LECTURA MARAVILLAS CLASSROOM LIBRARY PACKAGE GRADE 2		5 260590		140555000001 5/1/2026	10.5.1110.4100.000.0000	\$2,426.10

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LECTURA MARAVILLAS LITERATURE BIG BOOK PACKAGE GRADE K		4	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$10,826.76
LECTURA MARAVILLAS APPROACH LEVELED READER PACKAGE 6 OF 30 GRADE K		5	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
LECTURA MARAVILLAS STUDENT PRINT/DIGITAL 1 YEAR SUBSCRIPTION BUNDLE GRADE K Includes: Reading Writing Companion Package, 1 Year Student Workspace		50	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$4,893.00
LECTURA MARAVILLAS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE K		5	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
LECTURA MARAVILLAS READING WRITING COMPANION 2 YEAR PRINT BUNDLE GRADE 1		50	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$3,601.50
LECTURA MARAVILLAS STUDENT PRINT/DIGITAL 1 YEAR SUBSCRIPTION BUNDLE GRADE 2 Includes: Literature Anthology, Reading Writing Companion Package, 1 Year Student Workspace		55	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$7,692.30
LECTURA MARAVILLAS LITERATURE BIG BOOKS PACKAGE GRADE 1		4	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$6,029.40
LECTURA MARAVILLAS APPROACH LEVELED READER PACKAGE 6 OF 30 GRADE 1		5	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
LECTURA MARAVILLAS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 1		5	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$8,201.85
Estimated Shipping & Handling		1	260590	140555000001 5/1/2026	10.5.1110.4100.000.0000	\$2,543.35
LECTURA MARAVILLAS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE K		1	260590	140570119001 4/28/2026	10.5.1110.4100.000.0000	\$59.82

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LECTURA MARAVILLAS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 1		1	260590	140570119001 4/28/2026	10.5.1110.4100.000.0000	\$63.81
Check #: 0						
PO/InvoiceTotal:						\$87,347.14
Vendor Total:						\$87,347.14
MENARDS-FRONT END MANAGER	802628					
Check Group:						
Shop - Repairs		1	0	81291 4/23/2026	20.5.2540.4100.000.0000	\$156.30
GWMS - Repairs		1	0	81291 4/23/2026	20.5.2540.4100.500.0000	\$56.26
Costello - Repairs		1	0	81291 4/23/2026	20.5.2540.4100.600.0000	\$39.25
Shop - Repairs		1	0	81582 4/28/2026	20.5.2540.4100.000.0000	\$61.26
GWMS - Repairs		1	0	82182 5/8/2026	20.5.2540.4100.500.0000	\$86.96
Home - Repairs		1	0	82182 5/8/2026	20.5.2540.4100.200.0000	\$50.90
Check #: 0						
PO/InvoiceTotal:						\$450.93
Vendor Total:						\$450.93
Menta Acadamy Midway Southwest						
Check Group:						
JF - April 2026 Tuition		1	0	SESINV-060264 4/30/2026	10.5.1912.6700.500.0000	\$4,704.42
FJ - April 2026 Tuition		1	0	SESINV-060264 4/30/2026	10.5.1912.6700.400.0000	\$4,704.42
ER - April 2026 Tuition		1	0	SESINV-060264 4/30/2026	10.5.1912.6700.500.0000	\$4,704.42

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$14,113.26
Vendor Total:						\$14,113.26
MENTA ACADEMY HILLSIDE	844518					
Check Group:						
Rate Adjustment 2024-25		1 0		CREDIT RATE-00936 2/28/2026	10.5.1912.6700.100.0000	(\$148.74)
Rate Adjustment 2025-26		1 0		CREDIT RATE-03435 2/19/2026	10.5.1912.6700.100.0000	(\$3,033.65)
RS - April 2026 Tuition		1 0		SESINV-060072 4/30/2026	10.5.1912.6700.600.0000	\$4,036.62
Check #: 0						
PO/InvoiceTotal:						\$854.23
Vendor Total:						\$854.23
MIDLAND PAPER	800067					
Check Group:						
White Copy Paper - District		80	260620	IN02678125 5/11/2026	10.5.1110.4100.000.0000	\$3,480.05
Check #: 0						
PO/InvoiceTotal:						\$3,480.05
Vendor Total:						\$3,480.05
ML PLUMBING LLC	801555					
Check Group:						
Edison - Repairs		1 0		3529 5/10/2026	20.5.2540.3230.100.0000	\$1,250.00
GWMS - Nurse Office Repairs		1 0		3617 5/10/2026	20.5.2540.3230.500.0000	\$689.42
Costello - Repairs		1 0		3618 5/10/2026	20.5.2540.3230.600.0000	\$150.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Edison - Repairs		1	0	3619 5/10/2026	20.5.2540.3230.100.0000	\$700.00
Home - Repairs		1	0	3620 5/10/2026	20.5.2540.3230.200.0000	\$500.00
				Check #: 0		
					PO/InvoiceTotal:	\$3,289.42
					Vendor Total:	\$3,289.42
NAPA Auto Parts	845526					
Check Group:						
Robinson - Battery		1	0	047312 4/29/2026	20.5.2545.3230.000.0000	\$37.96
				Check #: 0		
					PO/InvoiceTotal:	\$37.96
					Vendor Total:	\$37.96
NICOR GAS						
Check Group:						
Home 3.5.26 - 4.6.26		1	0	30067700002 41026 4/10/2026	20.5.2540.4650.200.0000	\$1,344.25
Edison 3.5.26 - 4.6.26		1	0	41174700009 41026 4/10/2026	20.5.2540.4650.100.0000	\$2,941.49
Lincoln 3.20.26 - 4.21.26		1	0	41400800003 42426 4/24/2026	20.5.2540.4650.300.0000	\$2,041.72
Robinson (3.25.26 - 4.24.26)		1	0	46930800001 42826 4/28/2026	20.5.2540.4650.400.0000	\$1,509.17
BoE 3.20.26 - 4.21.26		1	0	72030800006 42426 4/24/2026	20.5.2540.4650.000.0000	\$692.17
Costello (3.24.26 - 4.23.26)		1	0	74981782589 42826 4/28/2026	20.5.2540.4650.600.0000	\$822.60

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GWMS (3.24.26 - 4.23.26)		1	0	82030800005 42826 4/28/2026	20.5.2540.4650.500.0000	\$4,258.98
Annex 3.24.26 - 4.23.26		1	0	92030800004 42826 4/28/2026	20.5.2540.4650.000.0000	\$170.25
Check #: 0						
PO/InvoiceTotal:						\$13,780.63
Vendor Total:						\$13,780.63
ODELSON & STERK, LTD.	844061					
Check Group:						
April 2026 Services		1	0	1214 5/14/2026	10.5.2310.3180.000.0000	\$11,025.00
Check #: 0						
PO/InvoiceTotal:						\$11,025.00
Vendor Total:						\$11,025.00
Open Kitchens						
Check Group:						
Costello - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.600.0000	\$5,018.67
Edison - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.100.0000	\$6,280.02
GWMS - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.500.0000	\$18,639.09
Home - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.200.0000	\$5,908.03
Lincoln - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.300.0000	\$6,741.80
Robinson - April 26 Billing		1	0	42026 5/1/2026	10.5.2560.3150.400.0000	\$6,428.86

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Commodity Credit		1	0	CREDIT CMOK00037 7/1/2025	10.5.2560.3150.000.0000	(\$41,406.02)
A la Carte - April 2026		1	0	INOK44476 4/30/2026	10.5.2560.3150.500.0000	\$763.99
Check #: 0						
PO/InvoiceTotal:						\$8,374.44
Vendor Total:						\$8,374.44
PowerSchool Holdings Inc.						
Check Group:						
Total Subscription License Contract Period 1: March 26, 2026-July 31, 2026		1	260588	INV489032 4/1/2026	10.5.2310.3120.000.0000	\$281.12
Total Subscription License Contract Period 1: March 26, 2026-July 31, 2026		1	260588	INV489159 4/26/2026	10.5.2310.3120.000.0000	\$281.12
Total Subscription License Contract Period 1: March 26, 2026-July 31, 2026		1	260588	INV489467 5/27/2026	10.5.2310.3120.000.0000	\$281.12
Check #: 0						
PO/InvoiceTotal:						\$843.36
Vendor Total:						\$843.36
ProCare Therapy						
Check Group:						
W.E. 4.17.26	845488	1	0	21437755 4/19/2026	10.5.1110.3140.400.0000	\$2,655.90
W.E. 4.24.26		1	0	21439406 4/26/2026	10.5.1110.3140.400.0000	\$2,054.70
W.E. 5.1.26		1	0	21445659 5/3/2026	10.5.1110.3140.400.0000	\$2,684.70
W.E. 5.8.26		1	0	21453122 5/10/2026	10.5.1110.3140.400.0000	\$3,172.50
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$10,567.80
						Vendor Total: \$10,567.80
Professional Pest Control, Inc.	845696					
Check Group:						
Edison - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.100.0000	\$80.00
Admin - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.000.0000	\$60.00
Costello - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.600.0000	\$80.00
GWMS - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.500.0000	\$95.00
Home - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.200.0000	\$75.00
Lincoln - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.300.0000	\$90.00
Robinson - April 2026 Billing		1 0		19729 4/29/2026	20.5.2540.3230.400.0000	\$80.00
						Check #: 0
						PO/InvoiceTotal: \$560.00
						Vendor Total: \$560.00
PURCHASE POWER	802755					
Check Group:						
Postage		1 0		80009000109713 27 419 4/19/2026	10.5.2310.3400.000.0000	\$202.62
						Check #: 0
						PO/InvoiceTotal: \$202.62
						Vendor Total: \$202.62
QUALITY NETWORK SOLUTIONS, INC	845272					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Chromebook Repairs		8 0		94823 4/17/2026	10.5.2663.3240.000.0000	\$1,294.80
VOIP Phone Line Charge		1 0		94877 5/2/2026	10.5.2663.3100.000.0000	\$619.00
Desktop/Help Desk/Wired, Wireless, Firewall Management/Consultation and Cybersecurity		1 0		94987 5/1/2026	10.5.2663.3100.000.0000	\$28,161.50
Site walk, maps and consulting		1 0		95116 5/3/2026	10.5.2663.3100.000.0000	\$5,250.00
Check #: 0						
PO/InvoiceTotal:						\$35,325.30
Check Group:						
OEM APC Replacement Battery Cartridge #18 - 2 yr warranty		1 260454		94842 4/24/2026	10.5.2663.7400.000.0000	\$204.65
Check #: 0						
PO/InvoiceTotal:						\$204.65
Check Group:						
New Dell Pro Slim Desktop		1 260521		94806 4/17/2026	10.5.2663.7400.000.0000	\$1,652.00
1080P Webcam with Microphone, C960 Web Camera		5 260521		94806 4/17/2026	10.5.2663.7400.000.0000	\$230.00
Check #: 0						
PO/InvoiceTotal:						\$1,882.00
Check Group:						
Small Portable Document Scanners		3 260546		94837 5/1/2026	10.5.2663.7400.000.0000	\$456.66
Check #: 0						
PO/InvoiceTotal:						\$456.66
Vendor Total:						\$37,868.61

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
QUINLAN & FABISH MUSIC CO	800532					
Check Group:						
Bass Clarinet Ligature Nickel		2	260604	17613818 4/27/2026	10.5.1120.4100.500.0012	\$23.50
				Check #: 0		
					PO/InvoiceTotal:	\$23.50
Check Group:						
score Swan Lake Act II No. 10		3	260605	17618410 4/28/2026	10.5.1120.4100.500.0000	\$18.00
				Check #: 0		
					PO/InvoiceTotal:	\$18.00
Check Group:						
Royal Alto Sax Reeds - #3 = 10/box		1	260606	17621523 4/29/2026	10.5.1120.4100.500.0000	\$33.99
				Check #: 0		
					PO/InvoiceTotal:	\$33.99
					Vendor Total:	\$75.49
Rayla, Alde						
Check Group:						
AR Mileage Reimbursement		1	0	AR 41026 4/10/2026	10.5.2330.3320.000.0000	\$83.59
AR Mileage Reimbursement		1	0	AR 41626 4/16/2026	10.5.2330.3320.000.0000	\$76.59
AR Mileage Reimbursement		1	0	AR 42126 4/21/2026	10.5.2330.3320.000.0000	\$87.58
AR Mileage Reimbursement		1	0	AR 42726 4/27/2026	10.5.2330.3320.000.0000	\$130.86
AR Mileage Reimbursement		1	0	AR 4726 4/7/2026	10.5.2330.3320.000.0000	\$84.75
				Check #: 0		

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$463.37
						Vendor Total: \$463.37
Rebecca Colucci						
Check Group:						
RC Reimbursement		1 0		RC 5426 5/4/2026	10.5.1110.4100.100.0012	\$58.50
						Check #: 0
						PO/InvoiceTotal: \$58.50
						Vendor Total: \$58.50
Reed, Jeremy						
Check Group:						
JR Reimbursement		1 0		JR 42926 4/29/2026	10.5.2210.3140.000.4932	\$57.41
JR Reimbursement		1 0		JR 51326 5/13/2026	10.5.1110.4100.200.0000	\$23.14
						Check #: 0
						PO/InvoiceTotal: \$80.55
						Vendor Total: \$80.55
Rochester 100 Inc.						
Check Group:						
Custom NAVY SPANISH/Bilingual Communicator \$2.05 \$1,025.00 (Bottom Front) Comunicador - Maestros...Padres Teachers...Parents Communicator (Inside Left) Para Devolver A La Escuela Return to School (Inside Right) Para Guardar En Casa Keep at Home		500	260584	INV116639 5/1/2026	10.5.2210.4100.000.4302	\$1,025.00
						Check #: 0
						PO/InvoiceTotal: \$1,025.00
						Vendor Total: \$1,025.00
Ruth Poage						
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Meetings/Assessments (3.5.26 - 5.6.26)		1	0	6 51126 5/11/2026	10.5.2210.3140.000.4932	\$2,675.00
Check #: 0						
PO/InvoiceTotal:						\$2,675.00
Vendor Total:						\$2,675.00
SAM'S CLUB DIRECT						
Check Group:						
Statement dated 4.20.26		1	0	437979636 42026 4/20/2026	10.5.2510.4100.000.0000	\$127.44
Statement dated 4.20.26		1	0	437979636 42026 4/20/2026	10.5.1274.4100.000.3705	\$249.20
Statement dated 4.20.26		1	0	437979636 42026 4/20/2026	10.5.1250.4100.000.4300	\$53.92
Statement dated 4.20.26		1	0	437979636 42026 4/20/2026	10.5.1275.3140.000.3705	\$800.41
Statement dated 4.20.26		1	0	437979636 42026 4/20/2026	10.5.2510.4100.000.0000	\$39.41
Check #: 0						
PO/InvoiceTotal:						\$1,270.38
Vendor Total:						\$1,270.38
SCHINDLER ELEVATOR CORPORATION	801536					
Check Group:						
GWMS - Preventative Maintenace		1	0	4607476708 6/1/2026	20.5.2540.3230.500.0000	\$1,000.76
Check #: 0						
PO/InvoiceTotal:						\$1,000.76
Vendor Total:						\$1,000.76
SCHOOL HEALTH CORPORATION	800662					
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grip Zone Fun Gripper Tye-Dye Football, 10.5-in		6	260477	CINV000385647 4/27/2026	10.5.1111.4130.600.0000	\$138.26
Check #: 0						
PO/InvoiceTotal:						\$138.26
Vendor Total:						\$138.26
SCHOOL NURSE SUPPLY INC	805299					
Check Group:						
Black Earloop Face Masks - 50 Per Box		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$6.18
Adult Earloop Face Mask - Blue - 50 Per Box		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$5.65
Ziploc Heavy Duty Freezer Bags - Gallon - 28 Per Box		2	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$17.08
Ziploc Heavy Duty Freezer Bags - Quart - 38 Per Box		3	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$25.05
Alcohol Prep Pads - Medium - 200 Pads Per Box		3	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$9.87
Hydrocortisone 1% Cream Foil Packs - 1/32 Oz (0.9 G) - 25 Per Box		4	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$18.80
Emesis Emergency Sickness Bags - 5 Per Box		7	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$39.20
CPR Resuscitator Mask - Adult & Child With Soft Case (MFG# FAK5000SGI)		5	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$37.75
BleedCEASE: First Aid For Cut And Nosebleeds - 25 Per Box		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$22.75
Non-Sterile Gauze Sponges - 4" X 4", 12-Ply - 200 Per Package		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$6.93

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Welch Allyn SureTemp Plus 690 Thermometer (MFG# 01690-200) Serial #:		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$360.05
School Nurse Supply Nitrile PowderFree Exam Gloves - Large - 100 Gloves Per Box		3	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$253.80
Non-Sterile Cotton Rolls - 50 Per Roll		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$0.85
Pill Cutter & Crusher		2	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$20.80
SNS Housbrand Fabric Adhesive Bandages - 3/4" X 3" - 5000 Per Case		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$141.55
ColdStar Instant Cold Packs 5" X 5 1/2" - 80 Per Case (MFG# 10407)		1	260565	INV1090364 4/21/2026	10.5.2130.4100.200.0000	\$64.60
Check #: 0						
PO/InvoiceTotal:						\$1,030.91
Vendor Total:						\$1,030.91
SEAL SOUTH, INC						
Check Group:						
DF - April 2026 Tuition		1	0	10826 4/30/2026	10.5.1912.6700.400.0000	\$5,045.76
Check #: 0						
PO/InvoiceTotal:						\$5,045.76
Vendor Total:						\$5,045.76
SHERWIN WILLIAMS #3451	844223					
Check Group:						
Admin - Paint		1	0	25059199270526 5/13/2026	20.5.2540.4100.000.0000	\$614.71
Admin - Paint		1	0	97116199130526 5/19/2026	20.5.2540.4100.000.0000	\$8.31

Check #: 0

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$623.02
						Vendor Total: \$623.02
SMG Security Holdings LLC	845799					
Check Group:						
Video Service - Costello (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.64
Video Service - Edison (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.64
Video Service - GWMS (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.52
Video Service - Home (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.64
Video Service - Lincoln (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.64
Video Service - Robinson (5.1.26 - 4.30.27)		1 0		242298 4/30/2026	10.5.2663.3900.000.0000	\$2,804.64
Check #: 0						
						PO/InvoiceTotal: \$16,827.72
						Vendor Total: \$16,827.72
SOARING EAGLE ACADEMY						
Check Group:						
KM - March 2026 Tuition		1 0		24247 3/31/2026	10.5.1912.6700.400.0000	\$10,431.00
KM - April 2026 Tuition		1 0		24298 4/30/2026	10.5.1912.6700.400.0000	\$9,387.90
Check #: 0						
						PO/InvoiceTotal: \$19,818.90
						Vendor Total: \$19,818.90
Solution Tree Inc.						
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Literacy in a PLC at Work Paperback by Maeker, Heller		2	260593	S341766 5/1/2026	10.5.1111.4100.100.0000	\$101.40
Check #: 0						
PO/InvoiceTotal:						\$101.40
Vendor Total:						\$101.40
South Cook Intermediate Service Center 4						
Check Group:						
RS - 07993 Title: AA1801 Gathering Evidence During Observations and Conferencing Using the Daneilson Model		1 0		10.9467-1 10/22/2025	10.5.2210.3140.000.4932	\$225.00
Check #: 0						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$225.00
Specialized Education of Illinois, Inc						
Check Group:						
AH - April 2026 Tuition		1 0		INV248433 5/8/2026	10.5.1912.6700.500.0000	\$6,011.98
Check #: 0						
PO/InvoiceTotal:						\$6,011.98
Vendor Total:						\$6,011.98
Sunbelt Staffing, LLC						
Check Group:						
W.E. 4.11.26	845719	1 0		21437645 4/19/2026	10.5.2642.3900.000.0000	\$2,520.00
W.E. 4.11.26		1 0		21437661 4/19/2026	10.5.2642.3900.000.0000	\$2,940.00
W.E. 4.18.26		1 0		21437784 4/19/2026	10.5.2642.3900.000.0000	\$3,150.00
W.E. 4.18.26		1 0		21437785 4/19/2026	10.5.2642.3900.000.0000	\$3,900.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
W.E. 4.25.26		1	0	21450031 5/3/2026	10.5.2642.3900.000.0000	\$3,150.00
W.E. 4.25.26		1	0	21450048 5/3/2026	10.5.2642.3900.000.0000	\$3,660.00
W.E. 5.2.26		1	0	21454659 5/10/2026	10.5.2642.3900.000.0000	\$2,520.00
W.E. 5.2.26		1	0	21455160 5/10/2026	10.5.2642.3900.000.0000	\$3,900.00
W.E. 5.9.26		1	0	21455392 5/10/2026	10.5.2642.3900.000.0000	\$3,150.00
W.E. 5.9.26		1	0	21455394 5/10/2026	10.5.2642.3900.000.0000	\$3,120.00
Check #: 0						
PO/InvoiceTotal:						\$32,010.00
Vendor Total:						\$32,010.00
T & M SPORTS	802534					
Check Group:						
GWMS (Hoodies, T-Shirts, Sweatshirts, SweatPants)		1	0	37339 4/15/2026	10.5.1110.3100.000.4998	\$4,175.00
Check #: 0						
PO/InvoiceTotal:						\$4,175.00
Vendor Total:						\$4,175.00
T-MOBILE	845341					
Check Group:						
3.21.26 - 4.20.26		1	0	972033599 42126 4/21/2026	20.5.2540.3440.000.0000	\$150.00
Check #: 0						
PO/InvoiceTotal:						\$150.00
Vendor Total:						\$150.00
THOMSON REUTERS - WEST	845302					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Online/Software Subscription		1 0		853566076 5/1/2026	10.5.1205.3160.000.0000	\$761.20
Check #: 0						
PO/InvoiceTotal:						\$761.20
Vendor Total:						\$761.20
VERIZON WIRELESS						
Check Group:						
Billing Period 3.24.26 - 4.23.26		1 0		6141838773 4/23/2026	20.5.2540.3440.000.0000	\$1,091.05
Check #: 0						
PO/InvoiceTotal:						\$1,091.05
Vendor Total:						\$1,091.05
VILLAGE OF BROOKFIELD	843997					
Check Group:						
Lincoln		1 0		400067-001 5526 5/5/2026	20.5.2540.3700.300.0000	\$745.89
Check #: 0						
PO/InvoiceTotal:						\$745.89
Vendor Total:						\$745.89
VILLAGE OF LYONS WATER DEPARTMENT	800597					
Check Group:						
Robinson 2.16.26 - 4.15.26		1 0		010999 43026 4/30/2026	20.5.2540.3700.400.0000	\$785.00
Admin Pre-School 2.16.26 - 4.15.26		1 0		011801 43026 4/30/2026	20.5.2540.3700.000.0000	\$197.00
Shop 2.16.26 - 4.15.26		1 0		011802 43026 4/30/2026	20.5.2540.3700.000.0000	\$64.00
GWMS 2.16.26 - 4.15.26		1 0		011803 43026 4/30/2026	20.5.2540.3700.500.0000	\$1,796.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Admin 2.16.26 - 4.15.26		1	0	011804 43026 4/30/2026	20.5.2540.3700.000.0000	\$386.00
Check #: 0						
PO/InvoiceTotal:						\$3,228.00
Vendor Total:						\$3,228.00
VILLAGE OF STICKNEY WATER DEPT	800060					
Check Group:						
Home (4.13.26 - 5.11.26)		1	0	101878 51426 5/14/2026	20.5.2540.3700.200.0000	\$858.25
Edison (4.13.26 - 5.11.26)		1	0	101884 51426 5/14/2026	20.5.2540.3700.100.0000	\$636.59
Check #: 0						
PO/InvoiceTotal:						\$1,494.84
Vendor Total:						\$1,494.84
WEST 40 INTERMEDIATE SERVICE CENTER	804568					
Check Group:						
2026 SCOTY Award for Costello		1	0	2600700 2/4/2026	10.5.2110.3000.000.4400	\$95.00
2026 SCOTY Award for Home		1	0	2600702 2/4/2026	10.5.2110.3000.000.4400	\$95.00
2026 SCOTY Award for Robinson		1	0	2600703 2/4/2026	10.5.2110.3000.000.4400	\$95.00
2026 SCOTY Award for Lincoln		1	0	2600704 2/4/2026	10.5.2110.3000.000.4400	\$95.00
Instructional Coaches; Building Strategic Networks for School Leadership Success		1	0	2601159 4/27/2026	10.5.2210.3140.000.4932	\$225.00
NG - RSSP April 2026 Tuition		1	0	2601206 5/5/2026	10.5.1912.6700.500.0000	\$1,840.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253 05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Coaching & Mentoring: Building Instructional Impact - Registration for W.H., N.E., V.A., T.D. (5.20.26)		1	0	2601230 5/8/2026	10.5.2210.3140.000.4932	\$1,000.00
Check #: 0						
PO/InvoiceTotal:						\$3,445.00
Check Group:						
In person Ticket Purchase for Laura Bajmakovich for PD on 5/20/26 Coaching & Mentoring for Excellence: Building Instructional Impact		1	260619	2601241 5/8/2026	10.5.2210.3140.000.4932	\$250.00
In person Ticket Purchase for Kristin Krezel for PD on 5/20/26 Coaching & Mentoring for Excellence: Building Instructional Impact		1	260619	2601241 5/8/2026	10.5.2210.3140.000.4932	\$250.00
Check #: 0						
PO/InvoiceTotal:						\$500.00
Vendor Total:						\$3,945.00
WEST 40 ISC #2	801527					
Check Group:						
Introductory Session Establish goals, context, and norms		1	260400	2601117 4/30/2026	10.5.2210.3140.000.4932	\$350.00
Coaching Sessions Six 1:1 coaching sessions		6	260400	2601117 4/30/2026	10.5.2210.3140.000.4932	\$2,100.00
Check #: 0						
PO/InvoiceTotal:						\$2,450.00
Vendor Total:						\$2,450.00
WILSON LANGUAGE	843966					
Check Group:						
WRD Student Readers/Notebooks. Original Invoice was previously dated 10.24.23		1	0	INV43292 5/6/2026	10.5.1250.4100.000.4300	\$170.64
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$170.64
						Vendor Total: \$170.64
WISCONSIN CNTR FOR ED PRODUCTS & SE	803709					
Check Group:						
01-0611 - WIDA Screener for Kindergarten Score Sheets (Set of 30)		5	260600	W-0099391 5/11/2026	10.5.1801.4100.000.4909	\$162.00
						Check #: 0
						PO/InvoiceTotal: \$162.00
						Vendor Total: \$162.00
Zoey Shulman						
Check Group:						
Lunch Duty		1	0	ZH 121025 12/10/2025	10.5.2560.1310.200.0000	\$210.00
Lunch Duty		1	0	ZH 12125 12/1/2025	10.5.2560.1310.200.0000	\$245.00
Lunch Duty		1	0	ZH 1526 1/5/2026	10.5.2560.1310.200.0000	\$245.00
Lunch Duty		1	0	ZH 21926 2/19/2026	10.5.2560.1310.200.0000	\$140.00
Lunch Duty		1	0	ZH 2226 2/2/2026	10.5.2560.1310.200.0000	\$245.00
Lunch Duty		1	0	ZH 3226 3/2/2026	10.5.2560.1310.200.0000	\$140.00
Lunch Duty		1	0	ZS 10125 10/1/2025	10.5.2560.1310.200.0000	\$245.00
Lunch Duty		1	0	ZS 102125 10/21/2025	10.5.2560.1310.200.0000	\$210.00
Lunch Duty		1	0	ZS 111325 11/13/2025	10.5.2560.1310.200.0000	\$245.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1253

05/26/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Lunch Duty		1 0		ZS 111725 11/17/2025	10.5.2560.1310.200.0000	\$175.00

Check #: 0

PO/InvoiceTotal: \$2,100.00

Vendor Total: \$2,100.00

Grand Total: \$6,008,914.03

End of Report

Lyons School District 103

Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:

Pay Period: Start Date: End Date: Pay Date:

Semi-monthly

190 03/16/2026 03/31/2026 04/15/2026

Item	Amount	Match-Amount	Wage Basis	Payee
Bank Account: 163759 OPERATING 103				
GROSS PAY:	934,395.61			
OVERTIME:	2,353.28			
A- Equitable 403b	10,003.90	0.00	205,198.33	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,275.83	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,323.00	0.00	88,489.27	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	3,770.00	0.00	19,135.52	PAYROLL BANK ACCT
D- Direct Deposit 2	50.00	0.00	2,475.51	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	613,290.83	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	70,293.54	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper Case: 23-02257	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	10,251.83	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,054.26	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,068.62	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,171.45	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	413.24	561.64	59,789.88	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.93	875.97	63,005.12	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	1,614.66	36,112.72	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,332.40	5,211.63	513,746.27	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	1,945.21	12,668.92	57,491.58	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	22,634.86	68,840.21	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	40,207.28	30,277.63	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	29,908.96	161,784.27	529,465.32	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	116.20	68,840.21	GUARDIAN
I- 24 Pay Life Insurance EE/ER Custodian	46.66	73.96	60,940.57	GUARDIAN
I- 24 Pay Life Insurance ER Custodian	0.00	6.79	4,529.63	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	252.00	35,237.46	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,616.30	630,517.55	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision Custodian Pre Tax	77.18	0.00	43,708.46	GUARDIAN
I- 24 Pay Vision District Admin Pre Tax	95.57	0.00	61,745.54	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	50.15	0.00	27,376.55	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	752.31	0.00	377,851.49	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	48.66	0.00	23,788.45	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	25.60	0.00	16,960.30	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	426.79	0.00	125,741.25	GUARDIAN
I- Excess Life Insurance Admin	0.00	0.00	213.63	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	183.80	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,307.43	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,916.38	847,658.03	GUARDIAN
I- Vol Critical Illness All EE's	576.34	0.00	157,655.73	GUARDIAN
I- Vol Critical Illness Child(s) All EE's	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EE's	133.29	0.00	54,972.86	GUARDIAN
I- Vol HSA	8,267.45	0.00	284,050.76	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	23.51	0.00	88,818.93	GUARDIAN
I- Vol Life Spouse-All EE's	59.47	0.00	89,071.72	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	699.61	0.00	44,678.56	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	18,387.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	880.27	0.00	275,368.14	GUARDIAN
I- Voluntary Transit FSA	14.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	1,948.80	0.00	23,604.00	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,966.48	15,987.70	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	8,577.53	14,867.80	190,612.50	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	563.94	0.00	5,639.36	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	5,854.38	4,357.09	650,385.48	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	58,534.72	3,772.34	650,385.48	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Fed - Funds	0.00	2,639.37	25,525.27	TEACHERS RETIREMENT SYSTEM
P- TRS Noncontributory	0.00	0.00	3,327.40	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	1,166.78	0.00	38,891.99	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457 Roth	600.00	0.00	9,927.86	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	65,278.18	0.00	799,782.38	DEPARTMENT OF THE TREASURY
T- FICA Medicare	12,936.33	12,936.33	892,162.70	DEPARTMENT OF THE TREASURY
T- FICA Social Security	12,939.61	12,939.61	208,702.50	DEPARTMENT OF THE TREASURY
T- State Taxes IL	39,241.73	0.00	799,782.38	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	47.00	0.00	44,093.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	780.36	0.00	63,196.57	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	25.00	0.00	3,121.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	582.72	0.00	43,167.38	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,265.29	0.00	612,469.40	WEST SUBURBAN TEACHERS UNION LOCAL 571
Deductions Total:	915,061.31	342,082.01		

Lyons School District 103

Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:

Pay Period: Start Date: End Date: Pay Date:

Semi-monthly

200 04/01/2026 04/15/2026 04/30/2026

Item	Amount	Match-Amount	Wage Basis	Payee
Bank Account: 163759 OPERATING 103				
GROSS PAY:	912,953.38			
OVERTIME:	202.86			
A- Equitable 403b	10,193.90	0.00	207,311.28	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,275.83	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,223.00	0.00	86,389.27	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	3,770.00	0.00	19,135.52	PAYROLL BANK ACCT
D- Direct Deposit 2	200.00	0.00	4,941.41	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	598,295.07	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	68,764.05	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper Case: 23-02257	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	9,965.51	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,115.04	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,129.40	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,232.23	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	413.24	561.64	52,868.27	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.93	875.97	61,294.24	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	499.14	36,112.72	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,332.40	5,211.63	512,979.92	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	1,945.21	12,668.92	50,800.27	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	22,634.86	67,129.33	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	10,214.48	30,277.63	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	29,864.32	161,456.88	527,172.27	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	116.20	67,129.33	GUARDIAN
I- 24 Pay Life Insurance EE/ER Custodian	46.66	73.96	53,939.23	GUARDIAN
I- 24 Pay Life Insurance ER Custodian	0.00	6.79	4,136.00	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	84.00	35,237.46	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,619.10	630,739.58	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision Custodian Pre Tax	77.18	0.00	38,110.16	GUARDIAN
I- 24 Pay Vision District Admin Pre Tax	95.57	0.00	60,034.66	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	50.15	0.00	27,376.55	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	752.31	0.00	375,558.44	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	48.66	0.00	20,768.00	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	25.60	0.00	15,249.42	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	426.79	0.00	125,167.95	GUARDIAN
I- ER HSA Teachers/Nurse - Correction	0.00	562.50	2,434.33	FIRST AMERICAN BANK
I- Excess Life Insurance Admin	0.00	0.00	217.13	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	183.80	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,307.43	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,752.97	838,734.43	GUARDIAN
I- Vol Critical Illness All EE's	576.34	0.00	153,191.22	GUARDIAN
I- Vol Critical Illness Child(s) All EE's	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EE's	133.29	0.00	52,872.86	GUARDIAN
I- Vol HSA	8,267.45	0.00	284,050.76	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	23.51	0.00	85,802.21	GUARDIAN
I- Vol Life Spouse-All EE's	59.47	0.00	86,971.72	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	699.61	0.00	44,678.56	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	16,287.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	880.27	0.00	270,341.91	GUARDIAN
I- Voluntary Transit FSA	14.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	1,839.24	0.00	22,640.07	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,966.48	15,987.70	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	7,873.38	13,647.12	174,963.69	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	563.94	0.00	5,639.36	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	5,802.42	4,318.83	644,653.96	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	58,018.86	3,739.09	644,653.96	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Fed - Funds	0.00	2,332.86	23,046.23	TEACHERS RETIREMENT SYSTEM
P- TRS Noncontributory	0.00	0.00	4,093.33	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	1,210.58	0.00	40,352.53	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457 Roth	600.00	0.00	9,927.86	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	62,564.10	0.00	777,275.83	DEPARTMENT OF THE TREASURY
T- FICA Medicare	12,594.90	12,594.90	868,617.98	DEPARTMENT OF THE TREASURY
T- FICA Social Security	11,780.49	11,780.49	190,008.73	DEPARTMENT OF THE TREASURY
T- State Taxes IL	38,133.64	0.00	777,275.83	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	52.00	0.00	40,759.47	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	759.44	0.00	58,075.23	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	25.00	0.00	3,121.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	590.22	0.00	43,722.35	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,265.29	0.00	612,118.98	WEST SUBURBAN TEACHERS UNION LOCAL 571

Item	Amount	Match-Amount	Wage Basis	Payee
Deductions Total:	893,592.04	307,780.94		
Employee Net:	19,564.20			
Bank Acct Total:	1,220,937.18			

Grand Total: 1,220,937.18

End of Report

GENERAL FUND		Totals for All Accounts			
		Costello Elementary School			
		Account #			
					\$9,755.78
3/11/2026	1447	Alfred(reim girls bball EOY pizza)	114.4		\$9,641.38
3/25/2026	1448	Migala(reim posters for wax muesum	93.75		\$9,547.63
3/25/2026	1449	Jamrose(reim pizza staff appreciation week)	270		\$9,277.63
4/9/2026		Deposit(flying high fundraiser, deposit back)		460	\$9,737.63
4/17/2026	1450	Migala(reim flowers for B.Dolbniak)	34.98		\$9,702.65
4/23/2026	1451	Buckley(reim aha donation 6/25 for PE supplies)	104.83		\$9,597.82
4/23/2026	1452	Wagner Farm (3rd grade field trip)	272		\$9,325.82

EDISON ACTIVITY ACCOUNT - 2025-2026

April 2026					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$25,491.52
4/14/26	1403	Fleetwood Roller Rink (Student Council)	200.00		\$25,291.52
4/21/26	1404	Memory Book By Jostens (Yearbook)	2,247.43		\$23,044.09
4/29/26	1405	IDNR (5th Gr Sendoff)	50.00		\$22,994.09
4/29/26	1406	Shirt Print, 4U, Inc. (5th Gr Sendoff)	625.00		\$22,369.09
4/29/26	1407	Sarah Kadan (5th Gr Sendoff)	48.35		\$22,320.74
4/29/26	1408	Flor Ramirez (Social Committee)	89.61		\$22,231.13
4/29/26	1409	Angela Fischbeck (Kdg. Grad.)	91.60		\$22,139.53
4/30/26	1410	Fleetwood Roller Rink (Student Council)	300.00		\$21,839.53
May 2026					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$21,839.53
					\$21,839.53

HOME SCHOOL GENERAL LEDGER MAY 2026

Date	Ck.#	Description	Disbursements	Receipts	Balance
4/13/2026	1212	Silva's Printing (5th grade T-shirts)	\$302.45		\$ 8,231.42
4/29/2026	1213	Kara Hayward-Reimbursement for payment-Alphabet productions field tirp	\$451.00		\$ 7,780.42
5/5/2026		Deposit - 5th grade trip to Medieval Times (chaperone fee)		\$504.00	\$ 8,284.42
5/5/2026	1214	Medieval Times - 5th grade end of the year Field Trip	\$3,447.60		\$ 4,836.82
5/5/2026		Deposit - Kindergarten Farm Field Trip		\$182.00	\$ 5,018.82
5/5/2026	1215	Schaumburg Park District - Kindergarten Farm Field Trip	\$195.00		\$ 4,823.82

[illegible]

Date **Check
Number**

Transaction

Debit

Credit

Total

Robinson

Balance forward

\$17,129.99

APR-MAY 2026

Date **Check**

Transaction

Debit

Credit

Total

4/23/2026 1352 DEBI THOMAS (FOOD FOR KINDER ROUP UP STAFF
4/23/2026 1353 Maricela Mendoza(food for kinder roud up staff
4/27/2026 1354 Minute Press (Robinson Banners)
4/30/2026 1355 Maricela Mendoza(Hritage Celebration ABC countdown
5/5/2026 1356 Maricela Mendoza(amazon kindergarten graduation
5/8/2026 1357 Ink your wear ink(student of the quarter4)

\$103.32
\$17.67
\$50.00
\$312.90
\$76.12
\$169.26

\$17,026.67
\$17,009.00
\$16,959.00
\$16,646.10
\$16,569.98
\$16,400.72

General fund		Totals for all accounts			
		GWMS			
Date	Check #	Description	Disbursement	Receipts	Balance
22-Apr	2071	Crown Trophy Spring Sports	82.2		\$48,589.53
24-Apr	2072	Paisans- 6th grade boys bball	94.21		\$48,495.32
23-Apr	2073	Brendan Koch- Band awards	170.15		\$48,325.17
23-Apr	2074	Angelique Albino- Student Council Funraiser	27.59		\$48,297.58
24-Apr	2075	Six Flags- Graduation	11783.12		\$36,514.46
24-Apr	2076	Elizabeth Webster- student council	110.47		\$36,403.99
27-Apr	2077	Eileen Cahill- Posterboard	28.77		\$36,375.22
1-May	2078	USPS- Records	84		\$36,291.22
1-May	2079	Taylor Koc- NJHS Sweaters	948		\$35,343.22
1-May	deposit	Grad/ Sports/ GWMS/ CC		5793	\$41,136.22
4-May	2080	T&M Sports- Soccer Hoodies	982		\$40,154.22
4-May	2081	Slice Factory- Teacher Appreciation	447.46		\$39,706.76
5-May	2082	Vanessa Ahmed- Teacher Appreciation	184.23		\$39,522.53
5-May	2083	Tracy Dragos- Teacher Appreciation	69.72		\$39,452.81
6-May	2084	Crown Trophy- NJHS Awards	37.9		\$39,414.91
7-May	2085	Slice Factory-PBIS	72.9		\$39,342.01
26-May	2086	Jewel Osco- Graduation flowers	198		\$39,144.01
7-May	2087	Taylor Koc- Retirement supplies	101.61		\$39,042.40
8-May	2088	T&M Sports- Softball hoodies	440		\$38,602.40
8-May	2089	Daina Welsh- Choir Concert Supplies	159.37		\$38,443.03
8-May	2090	Paisans Pizzeria- PBIS Fieldtrip	140.91		\$38,302.12
11-May	2091	Angelique Albino- Student Council	242.76		\$38,059.36
11-May	2092	Elizabeth Webster- Student Council	247.6		\$37,811.76
12-May	2093	Paisans Pizzeria- Girls softball	43.29		\$37,768.47
14-May	2094	Paisans Pizzeria- boys volleyball	43.28		\$37,725.19
13-May	2095	Kristy Lynch- NJHS	74.5		\$37,650.69
13-May	2096	Tracy Dragos- Teacher Appreciation	137.12		\$37,513.57
13-May	2097	Kristy Lynch- NJHS	136.36		\$37,377.21
15-May	2098	Paisans Pizzeria- 5th-grade student tour guides	64.33		\$37,312.88
13-May	2099	Universal Promotions- Grad shirts	2405.82		\$34,907.06
14-May	2100	Paisans Pizzeria- NJHS			\$34,907.06
15-May	2101	Grace Malone- Coffee club	59.92		\$34,847.14
15-May	2102	Angelique Albino- Student council	46.28		\$34,800.86
15-May	Deposit	Sports/Grad/GWMS/BOC/ Postage		5433.38	\$40,234.24
					\$40,234.24

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
LYONS ELEMENTARY SCHOOL DISTRICT 103
George Washington Middle School, Cafeteria
8101 Ogden Avenue, Lyons, IL 60534 at 6:00 PM
Tuesday, April 28, 2026

I. Call to Order

The regular meeting of the Board of Education was called to order at 6:00 p.m. by President Jorge Torres.

II. Roll Call

Members Physically Present:	Slagjana Aleksikj Sara Andreas Olivia Quintero Mario Ramirez Jorge Torres
-----------------------------	---

Absent:	Nancy Miller Winifred Rodriguez
---------	------------------------------------

III. Reading of Communications

None.

IV. Year-to-Date Financials

President Torres stated the financials are attached to the agenda for the public to view.

V. Superintendent Report

Superintendent Rivera reported that one FOIA request was fulfilled in December 2025 and that two requests were completed in January, five in February, and three received in March which are currently being processed.

Superintendent Rivera stated he is proud to announce that Board President Torres, Vice President Rodriguez, and Board Member Quintero have received 'Established Board Leader' certificates and lapel pins from the Illinois Association of School Boards (IASB). He stated this Program recognizes school board members who go above and beyond in their leadership development and service to our students and schools.

(Board Member Miller entered the meeting at 6:08)

VI. Public Comment

Valerie Sorini, Parent and former PTO President of Robinson School, expressed concerns regarding restrictions on her ability to volunteer at school events. She requested that the Superintendent and Principal intervene to resolve the matter.

VII. Consent Agenda

Olivia Quintero moved seconded by Mario Ramirez to approve the Consent Agenda, as presented.

Upon Roll Call:

Ayes:	Slagjana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Jorge Torres
Nays:	None
Absent:	Winifred Rodriguez

Motion carried

- A. Authorize Payment of Monthly Bills for April 2026
 - 1. Board Bills April 2026
 - 2. Activity Accounts April 2026
- B. Approval of Minutes
 - 1. Regular Minutes of March 24, 2026
 - 2. Confidential Minutes of March 24, 2026
- C. Resolution No. 04.28.26 Authorizing and Approving Employment Actions

VIII. Action Items

Approval of Addendum to Technology Support Service Agreement (2023-2026) between Quality Network Solutions (QNS) and Lyons Elementary School District 103

Sara Andreas moved seconded by Mario Ramirez to approve the Addendum to the Technology Service Support Agreement between Quality Network Solutions (QNS) and Lyons Elementary School District 103 to correct the extension language and approve the one-year extension option for the period of July 1, 2026 through June 30, 2027 at an annual amount of 337,383.00.

Upon Roll Call:

Ayes:	Slagjana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Jorge Torres
Nays:	None
Absent:	Winifred Rodriguez

Motion carried

Approval of Exhibit A Pricing for Kelly Education

Olivia Quintero moved seconded by Slagjana Aleksikj to approve Exhibit A Pricing for Kelly Education to include Early Childhood Education (ECE) positions, as presented.

Upon Roll Call:

Ayes:	Slagjana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Jorge Torres
Nays:	None
Absent:	Winifred Rodriguez

Motion carried

Approval of Lease Between Lyons School District 103 and LADSE for SY2026-27

Olivia Quintero moved seconded by Sara Andreas to approve the Lease between Lyons School District 103 Board of Education and LADSE for School Year 2026-2027 for the use of 2 classrooms at Edison School and 3 classrooms at Lincoln School in the amount of \$13,000 per classroom, plus \$1,300 per average daily enrollment effective August 1, 2026 until June 30, 2027, as presented.

Upon Roll Call:

Ayes:	Slagjana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Jorge Torres
Nays:	None
Absent:	Winifred Rodriguez

Motion carried

Approval of Resolution Authorization to Prepare Tentative Budget for Fiscal Year 2026-27

Olivia Quintero moved seconded by Mario Ramirez to approve the Resolution Authorization to Prepare the Tentative Budget for Fiscal Year 2026-27, as presented.

Upon Roll Call:

Ayes:	Slagjana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Jorge Torres
Nays:	None
Absent:	Winifred Rodriguez

Motion carried

Approval of Resolution Appointing IMRF Authorized Agent

Olivia Quintero moved seconded by Slagjana Aleksikj to approve the Resolution Appointing IMRF Authorized Agent, William Channell, Business Manager, as the District 103's Official IMRF Authorized Agent, as presented.

Upon Roll Call:

Ayes:	Slagjana Aleksikj
-------	-------------------

Sara Andreas
 Nancy Miller
 Olivia Quintero
 Mario Ramirez
 Jorge Torres

Nays:

None

Absent:

Winifred Rodriguez

Motion carried

Approval of Baker Tilly Audit Engagement Letter for FY2026

Mario Ramirez moved seconded by Nancy Miller to approve the Audit Engagement Letter with Baker Tilly to provide audit services for fiscal year 2026 in the amount of \$57,881.00, as presented.

Upon Roll Call:

Ayes:

Slagjana Aleksikj
 Sara Andreas
 Nancy Miller
 Olivia Quintero
 Mario Ramirez
 Jorge Torres

Nays:

None

Absent:

Winifred Rodriguez

Motion carried

Approval of the Creation of a Lyons School District 103 Advisory Committee

Sara Andreas moved seconded by Olivia Quintero to approve the creation of a Lyons School District 103 Advisory Committee to fulfill the legal mandates for both the Parent-Teacher Advisory Committee and the Behavioral Interventions Committee.

Ayes:

Slagjana Aleksikj
 Sara Andreas
 Nancy Miller
 Olivia Quintero
 Mario Ramirez
 Jorge Torres

Nays: None

Absent: Winifred Rodriguez

Approval of Non-Precedential Salary Resolution Agreement with Teacher

Mario Ramirez moved seconded by Slagjana Aleksikj to approve the Non-Precedential Salary Resolution Agreement with Edward Neeque.

Ayes: Slagjana Aleksikj
Sara Andreas
Nancy Miller
Olivia Quintero
Mario Ramirez
Jorge Torres

Nays: None

Absent: Winifred Rodriguez

XII. Adjournment

Olivia Quintero moved seconded by Slagjana Aleksikj to adjourn at 6:13 p.m.

Upon Voice Vote there were 6 Ayes, 0 Nays, 1 Absent

Sara Andreas, Secretary

Jorge Torres, President

Document Status: Draft Update - Rewritten

Communications To and From the Board

2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use

The Open Meetings Act (OMA) requires the Board of Education to discuss District business only at a properly noticed Board meeting. [PRESSPlus1](#) 5 ILCS 120/. Other than during a Board meeting, a majority or more of a Board quorum may not engage in contemporaneous interactive communication, whether in person or electronically, to discuss District business. This guidance assumes a Board has seven members and covers issues arising from Board policy 2:140, *Communications To and From the Board*.

Note: *Public records* stored by board members on personal devices (i.e., texts) or personal email accounts pose significant logistical and administrative challenges for public record preservation and certain FOIA requests. It is therefore a best practice for board members to utilize District-issued devices or District-issued email addresses for electronic communications that qualify as public records under the Freedom of Information Act (FOIA) or the Local Records Act (LRA). For that reason, the examples in this guidance focus primarily on board member email use and District-issued devices.

Communications Between or Among Board Members and/or the Superintendent Outside of a Properly Noticed Board Meeting

1. The Superintendent or designee is permitted to email information to Board members. For example, the Superintendent may email Board meeting agendas and supporting information to Board members. When responding to a single Board member's request, the Superintendent should copy all other Board members and include a do not reply all/forward alert to the group, such as: **"BOARD MEMBER ALERT: This email is in response to a request. Do not reply or forward to the group but only to the sender."** Alternatively, the Superintendent may blind carbon copy (bcc) all other board members (preventing them from replying to all) and include a similar alert to the group, such as: **"BOARD MEMBER ALERT: This email is in response to a request. To prevent replies or forwards to the group, all board members are blind carbon copied on this email. Only reply to the sender."**
2. Board members are permitted to discuss any topic other than District business with each other, whether in person or by telephone, email, text, or other electronic means, regardless of the number of members participating in the discussion. For example, they may discuss sports, work, or current events.
3. Board members are permitted to provide information to each other, whether in person or by telephone, email, text, or other electronic means, that relates to District business but is non-deliberative and non-substantive. Examples of this type of communication include scheduling meetings and confirming receipt of information.
4. A Board member is not permitted to discuss District business with more than one other Board member at a time, whether in person or by telephone, email, text, or other electronic means. Stated another way, a Board member may discuss District business in person or by telephone, email, text, or other electronic means with only one other Board member at a time.

5. A Board member should not facilitate interactive communication by discussing District business in a series of visits with, or telephone calls, emails, texts, or other electronic communications to, Board members individually.
6. A Board member should include a do not reply all/forward alert when emailing a message concerning District business to more than one other Board member. The following is an example of such an alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."** Alternatively, the board member may bcc the other board members and include a similar alert to the other board members, such as **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. To prevent replies or forwards to the group, all board members are blind carbon copied on this email. The recipient should not reply to it or forward it to another individual."**
7. Board members should not forward email received from another Board member.

When Must the Electronic Communications Sent or Received by Individual Board Members Be Disclosed Pursuant to a Freedom of Information Act (FOIA) Request?

An electronic communication must be disclosed if it is a public record as defined by FOIA, unless a specific exemption applies. A *public record* is any recorded information "pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of any public body." 5 ILCS 140/2, amended by P.A. 104-438. Public records do not include *junk mail*. Junk mail includes unsolicited commercial electronic communications sent to the District that it does not respond to. Id. Email or other electronic communications sent or received by an individual Board member may be, depending on the content and circumstances, subject to disclosure as a public record (unless a FOIA exemption is applicable).

If a Board member uses a District-provided device or email address to discuss public business, the electronic communication is subject to disclosure under FOIA, barring an applicable exemption. If a Board member uses a private device and email address, the communication is subject to FOIA if it satisfies this test:

First, the communication pertains to the transaction of public business, and

Second, the communication was: (1) prepared by a public body, (2) prepared for a public body, (3) used by a public body, (4) received by a public body, (5) possessed by a public body, and/or (6) controlled by a public body.

This test is from the appellate court decision in City of Champaign v. Madigan, 992 N.E.2d 629 (Ill. App. Ct. 2013).

The following examples describe FOIA's treatment of electronic communications:

1. If an electronic communication does not pertain to public business, it is not a public record and is not subject to a FOIA request.
2. An electronic communication pertaining to public business that is:
 - a. Sent and/or received by an individual Board member using a personal electronic device and personal email address while he or she is at home or work would not be a public record. Individual Board members, alone, cannot conduct school District business. As stated earlier, emails among a majority or more of a Board-quorum violate OMA and, thus, are subject to disclosure during proceedings to enforce OMA.
 - b. Sent and/or received by an individual Board member on a District-issued device or

District-issued email address **will be a public record** and subject to FOIA. The electronic communication is under the control of the District.

- c. Received by an individual Board member on a personal electronic device and then forwarded by the Board member to a District-owned device or server **will be a public record** and subject to FOIA. The electronic communication is under the control of the District.
- d. Received by an individual Board member using a personal electronic device and personal email address, and then forwarded by the Board member to enough members to constitute a majority or more of a Board-quorum **will be a public record** and subject to FOIA. The electronic communication is in the District's possession.
- e. Either sent to or from a Board member's personal electronic device during a Board meeting **will be a public record** and subject to FOIA. The electronic communication is in the District's possession because Board members were functioning collectively as a public body.

The District's Freedom of Information Officer and/or Board Attorney will help determine whether a specific communication must be disclosed pursuant to a FOIA request.

When Must Electronic Communications Be Retained?

Electronic communications that qualify under FOIA as *public records* will need to be stored pursuant to the Local Records Act (LRA), only if it is evidence of the District's organization, function, policies, procedures, or activities or contains informational data appropriate for preservation. 50 ILCS 205/. An example is any email from a Board officer concerning a decision made in his or her capacity as an officer. If a Board member uses his or her personal email, he or she must copy this type of email to the appropriate District office where it will be stored. If made available, Board members should use their email accounts provided by the District, and the District will automatically store the official record messages. The District will delete these official record messages as provided in an applicable, approved **retention schedule**. Of course, email pertaining to public business that is sent or received by a Board Member using a District-issued device or email address will be subject to FOIA, even if the email does not need to be retained under the LRA.

Important: Do not destroy any electronic communication concerning a topic that is being litigated without obtaining the Board Attorney's direction. In federal lawsuits, there is an automatic discovery of virtually all types of electronically created or stored data that might be relevant. Attorneys will generally advise their clients at the beginning of a legal proceeding that they must not destroy any electronic records that might be relevant. This is referred to as a *litigation hold*. For more discussion of a litigation hold, see administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*. In addition, any person who knowingly with the intent to defraud any party destroys, removes, or conceals any public record commits a Class 4 felony. 50 ILCS 205/4.

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to the Freedom of Information Act (FOIA), 5 ILCS 140/2, amended by P.A. 104-438, excluding *junk mail* from the definition of *public record*, and for continuous improvement. This exhibit is not a substitute for legal advice. Use it after having a discussion with the board attorney. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 121, March 2026**

Document Status: Draft Update

BOARD OF EDUCATION

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. [5 ILCS 120/2\(c\)\(1\)](#).
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2\(c\)\(2\)](#).
3. The selection of a person to fill a public office, ¹²³as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or

ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. [5 ILCS 120/2\(c\)\(3\)](#).

4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4\)](#).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to [105 ILCS 5/24-24](#), provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4.5\)](#).
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. [5 ILCS 120/2\(c\)\(5\)](#).
7. The setting of a price for sale or lease of property owned by the public body. [5 ILCS 120/2\(c\)\(6\)](#).
8. The sale or purchase of securities, investments, or investment contracts. [5 ILCS 120/2\(c\)\(7\)](#).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. [5 ILCS 120/2\(c\)\(8\)](#).
10. Student disciplinary cases. [5 ILCS 120/2\(c\)\(9\)](#).
11. The placement of individual students in special education programs and other matters relating to individual students. [5 ILCS 120/2\(c\)\(10\)](#).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. [5 ILCS 120/2\(c\)\(11\)](#).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. [5 ILCS 120/2\(c\)\(12\)](#).
14. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. [5 ILCS 120/2\(c\)\(16\)](#).
15. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. [5 ILCS 120/2\(c\)\(21\)](#).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. [5 ILCS 120/2\(c\)\(29\)](#).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office [Q1](#) at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[5 ILCS 140/](#), Freedom of Information Act.

[105 ILCS 5/10-6](#) and [5/10-16](#).

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 20, 2024

Questions and Answers:

***Required Question 1. Some attorneys find the Open Meetings Act's (OMA's) posting requirements for special meetings to be unclear and recommend that a board post notices and agendas of such meetings at the district's main office *and* at the location where the meeting is to be held. Consult the board attorney for guidance on this issue and ensure that posting practices align with this policy and administrative procedure 2:200-AP, *Types of School Board Meetings*. Posting at the meeting location promotes greater transparency.

Does the Board post notices and agendas for special meetings at the location where the meeting is to be held, in addition to posting at the district's main office? If yes, note that this policy may require posting in the same manner for reconvened and rescheduled meetings, in alignment with OMA.

- ☐ No (Default)
 - ☐ Yes (IASB will revise this sentence after "the District's main office" to add "and the location where the meeting is to be held")
-

Document Status: Draft Update

BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration for an upcoming meeting. District residents may suggest inclusions for the agenda. Discussion items suggested by District residents [PRESSPlus1](#) may be added to the agenda upon unanimous approval of those Board members present. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote [Q1](#) shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

127

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every

closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, (3) a family or other emergency, ~~or~~ (4) unexpected childcare obligations, or (5) performance of active military duty as a service member. [PRESSPlus2](#) If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration. If neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the ¹⁸⁹Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises

concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and [120/7](#), Open Meetings Act.

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

Adopted: February 20, 2024

Questions and Answers:

***Required Question 1. Does the Board take a roll call vote on *all* action items?

☐ No (Default)

☐ Yes (IASB will replace this paragraph with the following sentence: The Board shall take a roll call vote on all matters requiring its action, including but not limited to, all questions involving the expenditure of money and all questions involving the closing of a meeting to the public.)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 121, March 2026**

PRESSPlus 2. Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/7(a), amended by P.A. 104-438. OMA borrows the definition for *active military duty* from the Service Member Employment and Reemployment Act, 330 ILCS 61/1-10. 5 ILCS 120/7(a), amended by P.A. 104-438. It means any full-time military service regardless of length or voluntariness, including, but not limited to, annual training, full-time National Guard Duty, and State active duty. 330 ILCS 61/1-10. *Service member* means a resident of Illinois who is a member of any component of the U.S. Armed Forces or the National Guard of any state, D.C., a commonwealth, or territory of the U.S. **Issue 121, March 2026**

Document Status: Draft Update

BOARD OF EDUCATION

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or has a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681](#) *et seq.*, excluding Title IX complaints governed by Board policy 2:265, *Title IX Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, [775 ILCS 5/](#); Title VI of the Civil Rights Act of 1964, [42 U.S.C. §2000d](#) *et seq.*; and/or Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e](#) *et seq.* (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*)
5. Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e](#) *et seq.* (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e](#) *et seq.* (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff](#) *et seq.*
16. Employee Credit Privacy Act, [820 ILCS 70/](#).

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this

grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Title IX Coordinator or designee shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation¹⁸². The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement,

(2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide his or her written decision to the Complainant and the accused as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused, as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's

Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and the Complaint Managers.

**Nondiscrimination Coordinator
(Employee-Related)**

Stephanie Koenig

(708) 783-4100 x 1006

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Title IX Coordinator (Primary):

Stephanie Koenig **(Employee-Related)**

(708) 783-4100 x 1006

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Complaint Manager (Employee-Related)

Stephanie Koenig

(708) 783-4100 x 1006

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

**Nondiscrimination Coordinator
(Student-Related):**

Kim West

(708) 783-4100 x 1005

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Title IX Coordinator (Secondary):

Kim West **(Student-Related)**

(708) 783-4100 x 1005

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Complaint Manager (Student-Related)

Kim West

(708) 783-4100 x 1005

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

LEGAL REF.:

- [8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.
- [20 U.S.C. §1232g](#), Family Education Rights Privacy Act.
- [20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.
- [20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).
- [29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964.

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act; [28 C.F.R. Part 35](#).

[105 ILCS 5/2-3.8](#), [5/3-10](#), [5/10-20](#), [5/10-20.5](#), [5/10-20.7a](#), [5/10-20.60](#), [5/10-20.69](#), [5/10-20.75](#), [5/10-22.5](#), [5/22-19](#), [5/22-95](#) (final citation pending), [5/22-110](#), [5/24-4](#), and [5/27-1](#), [5/27-23.7](#), and [45/1-15](#). [PRESSPlus1](#)

[105 ILCS 45/](#), Education for Homeless Children Act.

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[23 Ill.Admin.Code §§1.240](#), [200.40](#), [226.50](#), and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/22-110, renumbered by P.A. 104-391, and for continuous improvement. **Issue 121, March 2026**

Document Status: Draft Update

OPERATIONAL SERVICES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and
 - c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:
 - a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of*

Interest, and how to prevent child sexual abuse from happening;

- b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
- c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.

4. ~~Provide parents/guardians of students in any of grades K through 8 with not less than five days' written notice before commencing any class or course providing instruction in recognizing and avoiding sexual abuse, as well as the opportunity to object in writing.~~ [PRESSPlus1](#)

LEGAL REF.:

105 ILCS 5/10-23.13, 5/22-85.5, and 5/27-1015~~9.1a, and 5/27-13.2.~~ [PRESSPlus2](#)

105 ILCS ~~110/3~~5/27-215, Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to the repeal of 105 ILCS 5/27-13.2, by P.A. 104-391. **Issue 121, March 2026**

PRESSPlus 2. The Legal References are updated in response to 105 ILCS 27/1015 and 27/215, both renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Draft Update

General Personnel

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

All applicants must complete a District application in order to be considered for employment.

After September 1, 2006, applications for positions in the Lyons Elementary School District 103 may be hired only if they will not be supervised by, or directly supervising an immediate family member. Employees cannot be transferred into such a direct supervisory relationship. If the direct supervisory relationship is established after employment, the Superintendent or designee, and the Building Principal will work with the individuals to determine which will be transferred.

Examples of direct supervision include, but are not limited to:

- A. Evaluation of a staff member.
- B. Responsible for hiring or firing staff members in that position.
- C. Responsible for assigning working hours to a staff member.
- D. Responsible for approving payroll of the staff member.

For the purposes of this policy, immediate family includes: parents, spouse, brothers, sisters, children, grandparents, parent-in-law, brother-in-law, sister-in-law.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall

ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, appropriate Intermediate Service Center Executive Director, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a

successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination. [PRESSPlus1](#)

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[15 U.S.C. §1681](#) *et seq.*, Fair Credit Reporting Act.

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), [5/22-94](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003.

[Duldulao v. St. Mary of Nazareth Hospital](#), 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

[Kaiser v. Dixon](#), 127 Ill. App. 3d 251 (2nd Dist. 1984).

[Molitor v. Chicago Title & Trust Co.](#), 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable

and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Consult the board attorney if a staff member requests more than one physical examination to obtain a second opinion. **Issue 121, March 2026**

Document Status: Draft Update

Professional Personnel

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Personal Leave, Leave of Absence Without Pay, Child-Rearing Leave

Please refer to the applicable collective bargaining agreement(s).

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family Bereavement Leave (FBLA)

While FBLA leave is normally unpaid, the District will substitute an unpaid leave for paid FBLA leave, provided such leave is available for use in accordance with Board policies and rules. In addition, all policies and rules regarding the use of paid leave apply when paid leave is substituted for unpaid FBLA leave. Any substitution of paid leave for unpaid FBLA leave will count against the employee's FBLA leave entitlement. Use of FBLA leave shall not preclude the use of other applicable unpaid leave that will extend the employee's leave beyond 6 weeks, provided that the

use of FBLA leave shall not serve to extend such other unpaid leave. Any full workweek period during which the employee would not have been required to work, including summer break, winter break and spring break, is not counted against the employee's FBLA leave entitlement.

Eligible employees shall be allowed up to five (5) workdays of absence without loss of pay in the event of the death of an immediate family member. An immediate family member for the purposes of this section includes a spouse, civil union partner (defined as a legal relationship between two (2) of either same or opposite sex, established pursuant to the Illinois Religious Freedom Protection and Civil Union Act), child, stepchild, brother, sister, step-brother, step-sister, grandchild, grandparent, legal guardian, parent, step-parent or parent-in-law. Eligible employees shall be allowed up to three (3)

school days of absence without loss of pay in the event of the death of a brother-in-law, sister-in-law, aunt, or uncle. Bereavement leave shall not be cumulative, nor shall the use of such leave cause any reduction in sick leave. The Superintendent or designee may grant bereavement leave for an immediate member of the household who is not listed above. Employees may be required to provide documentation with regard to their bereavement leave.

Child Extended Bereavement Leave

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, [20 U.S.C. §2601](#) et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Sabbatical Leave

Sabbatical leave may be granted in accordance with the School Code.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601](#) *et seq.*).

Leaves to Serve as an Officer, Trustee, or Representative of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) up to twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with [105 ILCS 5/24-6.3](#), (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in [105 ILCS 5/24-6.2](#), and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with [105 ILCS 5/24-3.5](#).

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an¹⁴⁵ election judge under State law may, after giving

at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

COVID-19 Paid Administrative Leave

When applicable, paid administrative leave related to COVID-19 will be granted to eligible employees in accordance with State law.

Family Neonatal Intensive Care Leave [PRESSPlus1](#)

An unpaid leave from work is available to any staff member whose child [PRESSPlus2](#) is a patient in a neonatal intensive care unit (NICU) in accordance with the requirements of the Family Neonatal Intensive Care Leave Act. If the District employs at least 51 employees, an employee is entitled to a total of 20 days of unpaid leave while a child of the employee is a patient in a NICU. [Q1](#) The District may require reasonable verification of the employee's child's length of stay in a NICU. [PRESSPlus3](#)

LEGAL REF.:

[105 ILCS 5/10-20.83](#), [5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#).

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Family Bereavement Leave Act.

[820 ILCS 156/](#), Child Extended Bereavement Leave Act.

[820 ILCS 157/](#), Family Neonatal Intensive Care Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: February 20, 2024

Questions and Answers:

***Required Question 1. A district that employs 50 or fewer employees may substitute the following sentence: "If the District employs at least 16 but not more than 50 employees, an employee is entitled to a total 10 days of unpaid leave while a child of the employee is a patient in a NICU." 820 ILCS 157/10, added by P.A. 104-259, eff. 6-1-26. A district that employs 15 or fewer employees is not subject to the requirements of 820 ILCS 157/. If the district employs 15 or fewer employees, it may choose to delete this subhead.

How many employees are employed by the district, including part-time workers?

- 51 or more full- or part-time employees. (Default)
 - 50 or fewer full- or part-time employees. (IASB will substitute the following sentence: "If the District employs at least 16 but not more than 50 employees, an employee is entitled to a total 10 days of unpaid leave while a child of the employee is a patient in a NICU.")
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26. This leave is separate from FMLA leave, and an employer must allow the employee to take the leave in addition to FMLA leave. The term *employee* includes part-time workers. **Issue 121, March 2026**

PRESSPlus 2. *Child* means an employee's son or daughter who is a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis. **Issue 121, March 2026**

PRESSPlus 3. An employer may not request confidential information protected by the Health Insurance Portability and Accountability Act or other law when asking for reasonable verification. Consult the board attorney for guidance on acceptable forms of verification. **Issue 121, March 2026**

Document Status: Draft Update

Educational Support Personnel

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave

Please refer to the applicable collective bargaining agreement(s).

or employees not covered by a current applicable bargaining agreement:

Full or part-time educational support personnel who work at least 600 hours per year receive 15 paid sick leave days per year. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be

used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Vacation

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Twelve-month employees shall be eligible for paid vacation days according to the following schedule:

<u>Length of Employment</u>		<u>Number of Days</u>
<u>From:</u>	<u>To:</u>	
Start date	6 Months	None
6 th Month	End of 1 st Year	5 Days
Beginning of 2 nd Year	End of 2nd Year	10 Days
Beginning of 3rd Year	End of 3rd Year	15 Days
Beginning of 4th Year	End of 4th Year	20 Days
Beginning of 5th Year		One additional day per year (as of July 1 st); 25 day maximum

Part-time employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee’s average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Holidays

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Unless the District has a waiver or modification of the School Code pursuant to [Section 2-3.25g](#) or [24-2\(b\)](#) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

New Year’s Day	Labor Day
Martin Luther King Jr.’s Birthday	Columbus Day

Abraham Lincoln's Birthday

Veterans Day

Casimir Pulaski's Birthday

2024 General Election Day, when required
by law [PRESSPlus1](#)

Memorial Day

Thanksgiving Day

Juneteenth National Freedom Day

Christmas Day

Independence Day

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Full-time educational support personnel have three paid personal leave day per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal three days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last five days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used on an in-service training day and/or institute training days.
6. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

Leave for Service in the Military

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Educational support personnel receive leave for service in the military on the same terms and conditions granted professional personnel in Board Policy 5:250, Leaves of Absence

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. Family Bereavement Leave.
6. Child Extended Bereavement Leave.
7. Leave to serve as an election judge.
8. COVID-19 Paid Administrative Leave.
9. Family Neonatal Intensive Care Leave. [PRESSPlus2](#)

LEGAL REF.:

[105 ILCS 5/10-20.7b](#), [5/10-20.83](#), [5/24-2](#), [5/24-6](#), and [5/24-6.3](#).

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Family Bereavement Leave Act.

[820 ILCS 156/](#), Child Extended Bereavement Leave Act.

[820 ILCS 157/](#), Family Neonatal Intensive Care Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127* 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. The General Assembly passed legislation adding General Election Day as a school holiday for 2020, 2022, and 2024. Language referring to a General Election holiday when required by law is maintained in this policy should this practice continue. **Issue 121, March 2026**

PRESSPlus 2. Updated in response to 820 ILCS ~~157/~~^{151/}, added by P.A. 104-259, eff. 6-1-26. See policy 5:250, *Leaves of Absence*, for important information about this leave. **Issue 121, March 2026**

Document Status: Draft Update

INSTRUCTION

6:65 Student Social and Emotional Development

Social and Emotional Learning [PRESSPlus1](#) (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age- and culturally appropriate classroom instruction, and District-wide and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Ongoing staff professional development and training support to promote students' SEL development. ~~This may include providing all personnel with age-appropriate academic and SEL and how to promote it.~~
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.¹⁵³

7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

~~Children's Mental Health Act~~, 405 ILCS 49/, Children's Mental Health Act.

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment) , 7:250 (Student Support Services)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 121, March 2026**

Document Status: Draft Update

INSTRUCTION

6:100 Using Animals in the Educational Program

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible.

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissection of animals are excused from classroom attendance without penalty during times when such activities are taking place. No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project.

LEGAL REF.:

105 ILCS 5/2-3.122 ~~and 5/27-26514, and 112/~~ [PRESSPlus1](#)

[105 ILCS 5/112, Dissection Alternatives Act.](#)

CROSS REF.: 6:40 (Curriculum Development)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/27-265, renumbered by P.A. 104-391, and for continuous improvement. **Issue 121, March 2026**

Document Status: Draft Update

INSTRUCTION

6:145 Migrant Students

The Superintendent will develop and implement a program to address the needs of migrant children in the District in accordance with federal law.

This program will:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students through appropriate local, State and federal educational programs, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, and elective classes.
3. Provide migrant ~~children~~ students [PRESSPlus1](#) with full and appropriate opportunities to meet the same challenging State academic standards that all children are expected to meet.
4. Provide, to the extent feasible:
 - a. Advocacy and outreach programs to migrant children and their families, including helping such children and families gain access to other education, health, nutrition, and social services,
 - b. Professional development programs, including mentoring, for District staff,
 - c. Family literacy programs, and
 - d. The integration of information technology into educational and related programs.
 - e. ~~Provide p~~ programs, activities, and procedures for the engagement of parents/guardians and family members of migrant students in an understandable format and language.

Migrant Education Program for Parent/Guardian and Family Member Engagement

Parents/guardians and family members of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parents/guardians and family members of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

LEGAL REF.:

[20 U.S.C. §6318](#).

[20 U.S.C. §6391](#) *et seq.*, Education of Migratory Children.

[34 C.F.R. §200.81](#) *et seq.*

CROSS REF.: 6:170 (Title I Programs)

Adopted: October 26, 2021

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 121, March 2026**

Document Status: Draft Update

INSTRUCTION

6:170 Title I Programs

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

Title I Parent and Family Engagement

The District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level ~~compacts~~ plans. [PRESSPlus1](#)

District-Level Parent and Family Engagement ~~Plan~~ Compact

The Superintendent or designee shall develop a District-Level Parent and Family Engagement ~~Plan~~ Compact (District Plan) according to Title I requirements. ~~This~~ District ~~Plan~~ Level Parent and Family Engagement Compact shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the District ~~Plan~~ Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

School-Level Parent and Family Engagement ~~Plan~~ Compact

Each Building Principal or designee shall develop a School-Level Parent and Family Engagement ~~Plan~~ Compact (School Plan) according to Title I requirements. This School ~~Plan~~ Level Parent and Family Engagement Compact shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the School ~~Plan~~ Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Incorporated

by Reference: 6:170-AP1, E1 (District-Level Parent and Family Engagement ~~Plan~~ Compact) and

6:170-AP1, E2 (School-Level Parent and Family Engagement Plan Compact)

LEGAL REF.:

Title I of the Elementary and Secondary Education Act, 20 U.S.C. §§6301-6514, Title I of the Elementary and Secondary Education Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 5:190 (Teacher Qualifications), 5:280 (Duties and Qualifications), 6:15 (School Accountability), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 8:95 (Parental Involvement)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. To comply with the Elementary and Secondary Education Act (ESEA), a board must incorporate by reference the district's exhibits 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*, and 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*. These exhibits, which have both been renamed to more closely align with federal statutes and guidance and terminology used by ISBE, contain all legally required components and are compatible with sample templates contained in the U.S. Dept. of Education's non-regulatory guidance titled Parent and Family Engagement (2025), at: www.ed.gov/media/document/parent-and-family-engagement-guidance-2025-109202.pdf.

Districts receiving a Title I, Part A allocation that are required to submit proof of parent and family engagement (PFE) compliance to the Ill. State Board of Education (ISBE) as part of their FY 2027 Consolidated District Plan (CDP) will need to submit this adopted policy and both exhibits 6:170-AP1, E1 and 6:170-AP1, E2. **Please note that the plans must be customized to reflect the district's actual Title I parent and family engagement activities.** At the end of March, ISBE will offer a recorded webinar on CDPs that will include additional information on Title I requirements. **Issue 121, March 2026**

Document Status: Draft Update

INSTRUCTION

6:180 Extended Instructional Programs

The District may offer the following programs in accordance with State law and the District's educational philosophy:

1. Before-and after-school programs for students in grades K-6.
2. Adult education program.
3. Outdoor education program.
4. Summer school, whether for credit or not.
5. Anti-bias education and activities to address intergroup conflict resolution.

LEGAL REF.:

[105 ILCS 5/10-22.18a](#), [5/10-22.18b](#), [5/10-22.18c](#), [5/10-22.20](#), [5/10-22.20a](#), [5/10-22.20b](#), [5/10-22.20c](#), [5/10-22.29](#), [5/10-22.33A](#), [5/10-22.33B](#), [5/10-23.2](#), [5/27-255](#), [5/27-90522.4](#), [5/27-103522.3](#), and [5/27-105023.6](#). [PRESSPlus1](#)

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 433/](#), Vocational Academies Act.

CROSS REF.: 6:320 (High School Credit for Proficiency)

Adopted: March 22, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/27-255, added by P.A. 104-391, replacing, in part, 105 ILCS 110/3, and in response to P.A. 104-391, renumbering and reorganizing various provisions throughout 105 ILCS 5/27. **Issue 121, March 2026**

Document Status: Draft Update

STUDENTS

7:20 Harassment of Students Prohibited

No person, including a **School** District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator, Title IX Coordinator, and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator (Employee-Related)

Stephanie Koenig

(708) 783-4100 x 1006

Nondiscrimination Coordinator (Student-Related):

Kim West
161

(708) 783-4100 x 1005

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Title IX Coordinator (Primary):

Stephanie Koenig **(Employee-Related)**

(708) 783-4100 x 1006

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Complaint Manager (Employee-Related)

Stephanie Koenig

(708) 783-4100 x 1006

koenig@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Title IX Coordinator (Secondary):

Kim West **(Student-Related)**

(708) 783-4100 x 1005

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

Complaint Manager (Student-Related)

Kim West

(708) 783-4100 x 1005

westk@lyons103.org

4100 Joliet Avenue,

Lyons, IL 60534

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681](#) ¹⁰⁷ *et seq.*), the Title IX Coordinator or designee shall

consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973, ¹⁶³[34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, [5/22-110](#), 5/26A, [and 5/27-1](#), ~~and 5/27-23.7~~. [PRESSPlus1](#)

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

[West v. Derby Unified Sch. Dist. No. 260](#), 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/22-110, renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. A child entering first grade must be 6 years of age on or before September 1 of that school term. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*.

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade

level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

LEGAL REF.:

[8 U.S.C. §1101](#) *et seq.*, Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400](#) *et seq.*, Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-20.59, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, [5/22-105](#), 5/26-1, [and 5/26-2](#), ~~and 5/27-8.1~~. [PRESSPlus1](#)

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation); 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/22-105, titled *Health examinations and immunizations* (formerly 105 ILCS 5/27-8.1), renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 6.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza and influenza vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

As required by District 103: TB Test

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of school of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. ~~For~~ New students who register after the first day of school shall have 30 days following registration to comply with the health examination and

immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by the first day of school, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after the first day of school. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written

verification.

3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/~~27-8.1~~22-105 and [PRESSPlus1](#)

[105 ILCS 45/1-20](#), [Education for Homeless Children Act](#).

[410 ILCS 45/7.1](#), Lead Poisoning Prevention Act.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[23 Ill.Admin.Code §1.530](#).

[77 Ill. Admin.Code Part 664](#), Socio-Emotional and Developmental Screening.

[77 Ill.Admin.Code Part 665](#), Child and Student Health Examination and Immunization.

[77 Ill.Admin.Code Part 690](#), Control of Notifiable Diseases and Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers to and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: December 17, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/22-105, titled *Health examinations and immunizations* (formerly 105 ILCS 5/27-8.1), renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Draft Update

STUDENTS

7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, ~~the term~~ *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
 - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
 - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
 - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
 - d. 7:180, *Prevention of and Response To Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
 - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
 - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student*

Social and Emotional Development.

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated

by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

105 ILCS ~~5/27-240~~~~110/3.10~~. [PRESSPlus1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/27-240, renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Review and Monitoring

STUDENTS

7:220 Bus Conduct

All students must follow the District's *School Bus Safety Rules*. [PRESSPlus1](#)

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in Board of Education policy 7:190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the Board of Education may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

Academic Credit for Missed Classes During School Bus Suspension

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

LEGAL REF.:

173

Family Educational Rights and Privacy Act, [20 U.S.C. §1232g](#); [34 C.F.R. Part 99](#).

[105 ILCS 5/10-20.14](#), [5/10-22.6](#), and [10/](#).

[720 ILCS 5/14-3](#)(m).

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 7:130 (Student Rights and Responsibilities), 7:170 (Vandalism), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities), 7:340 (Student Records)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 121, March 2026

Document Status: Review and Monitoring

STUDENTS

7:230 Misconduct by Students with Disabilities

Behavioral Interventions[PRESSPlus1](#)

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board of Education will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

LEGAL REF.:

Individuals With Disabilities Education Improvement Act of 2004, [20 U.S.C. §§1412](#), [1413](#), and [1415](#).

Gun-Free Schools Act, [20 U.S.C. §7151](#) *et seq.*

[34 C.F.R. §§300.101](#), [300.530 - 300.536](#).

[105 ILCS 5/10-22.6](#) and [5/14-8.05](#).

[23 Ill.Admin.Code §226.400](#).

[Honig v. Doe](#), 108 S.Ct. 592 (1988).

CROSS REF.: 2:150 (Committees), 6:120 (Education of Children with Disabilities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current ¹⁷⁵PRESS sample (available at PRESS Online by

logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary

- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 121, March 2026

Document Status: Draft Update

STUDENTS

7:240 Conduct Code for Participants in Extracurricular Activities

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board of Education policy and the rules adopted by any association in which the School District maintains a membership. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 8 participating in these programs.

LEGAL REF.:

Mahanoy Area Sch. Dist. v. B.L., 141 S.Ct. 2038 594 U.S. 180 (2021). [PRESSPlus1](#)

[Bd. of Educ. of Independent Sch. Dist. No. 92 v. Earls](#), 536 U.S. 822 (2002).

[Vernonia Sch. Dist. 475 v. Acton](#), 515 U.S. 646 (1995).

Clements v. Bd. of Educ. of Decatur, 133 Ill.App.3d 531 (4th Dist. 1985).

Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999).

Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).

105 ILCS 5/24-24, and 5/27-255(d) 23.3, and 25/2.

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

Adopted: March 22, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/27-255(d), renumbered by P.A. 104-391, and for continuous improvement. **Issue 121, March 2026**

Document Status: Draft Update

STUDENTS

7:260 Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course.

State law prohibits a school board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-8, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program. The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases; and
2. The student's class schedule.

LEGAL REF.:

105 ILCS 5/27-~~710~~⁶. [PRESSPlus1](#)

[225 ILCS 60/](#), Medical Practice Act.

[23 Ill.Admin.Code §1.420](#)(p) and [§1.425](#)(d), (e).

CROSS REF.: 6:60 (Curriculum Content)

Adopted: March 22, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/27-710, renumbered by P.A. 104-391. **Issue 121, March 2026**

Document Status: Review and Monitoring

STUDENTS

7:280 Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the Board of Education's policies. The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/10-21.11.](#)

[23 Ill.Admin.Code §§ 1.610](#) and [226.300.](#)

[77 Ill.Admin.Code Part 690.](#)

[20 U.S.C. §1400](#) *et seq.*, Individuals With Disabilities Education Improvement Act of 2004.

[29 U.S.C. §794](#)(a), Rehabilitation Act of 1973, Section 504.

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 121, March 2026

Document Status: Draft Update

STUDENTS

7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The **Pre-Participation Physical Examination Form**, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by an insurance [PRESSPlus1](#) policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance [plan policy](#).
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's [concussion](#) policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.:

105 ILCS 5/10-20.30, [and 5/22-80](#), [and 25/2](#). [PRESSPlus2](#)

[23 Ill.Admin.Code §1.530\(b\)](#).

CROSS REF.: 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

Adopted: September 23, 2025

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 121, March 2026**

PRESSPlus 2. The Legal References are updated. **Issue 121, March 2026**

Document Status: Draft Update

COMMUNITY RELATIONS

8:90 Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District Board [PRESS Plus 1](#) policy, the Board of Education welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, or a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has bylaws containing the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts.
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board's legal obligation to comply with Title IX by providing equal athletic opportunity for members of both genders will supersede an organization or club's recommendation.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: 8:80 (Gifts to the District)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 121, March 2026**

JOB TITLE: Lead Middle School Secretary
REPORTS TO: School Principal
SUPERVISES: N/A
DEPARTMENT: Building Administration

JOB STATUS: Full-Time (40 hours/week)
FLSA STATUS: Non-Exempt
PAY RATE: \$20.00/hour starting rate
BENEFITS: Full Benefits Package

I. JOB FUNCTION

The Lead School Secretary (12-Month) serves as the primary administrative support for the Middle School and acts as the District's central hub for summer enrollment and registration services. This position maintains building operations during the academic year and provides critical continuity for families during the summer recess.

II. DUTIES AND RESPONSIBILITIES

This list is not all-inclusive and is only intended to illustrate the various responsibilities and duties performed.

- A. Acts as the primary point of contact for all District-wide student registrations during summer months.
- B. Verifies residency, birth certificates, and immunization records for all incoming District students.
- C. Inputs and updates student information in the Student Information System (SIS) to ensure accurate District-wide rosters.
- D. Ensures the main office remains operational and accessible to the public during 10-month staff recesses.
- E. Provides comprehensive clerical support to the Middle School Principal, Assistant Principal, and Dean.
- F. Manages the main office atmosphere to ensure professional and welcoming communication with all stakeholders.
- G. Manages sensitive files, including academic transcripts, health alerts, and disciplinary records.
- H. Tracks student and staff attendance, maintaining accurate records of tardiness, truancy, and suspensions.
- I. Collaborates with the Parent Liaison to streamline community outreach and interpret school attendance policies for parents.
- J. Collaborates with the 10-Month Secretary to greet visitors, answer phones, and direct inquiries to appropriate personnel.
- K. Manages purchase orders, requisitions, and petty cash while ensuring proper coding and approvals.
- L. Refers serious attendance or disciplinary problems to executives according to established district procedures.
- M. Oversees the checkout and collection of student technology, textbooks, and instructional materials.
- N. Coordinates daily announcements, field trip documentation, and substitute teacher check-in procedures.

- O. Manages administrative calendars and coordinates schedules for appointments and meetings.
- P. Maintains manual and digital staff accounts, including hardware/software security functionality.
- Q. Assists with school activities including Graduation, Parent Information Nights, and other events as assigned.
- R. Prepares, types, and processes letters, memos, forms, and reports from verbal or written instructions.
- S. Maintains organized manual and electronic filing systems for business transactions and student records.
- T. Performs basic first aid for students, including checking vitals and administering minor care (bandages/ice packs).
- U. Maintains and orders office and paper supplies to ensure items are available within specific time frames.
- V. Sorts and distributes incoming mail and deliveries; processes all outgoing district correspondence.
- W. Operates and maintains office machinery (copiers, scanners, phone systems) and coordinates professional repairs.
- X. Maintains a consistent work schedule and arrives in a timely manner to ensure office coverage.
- Y. Participates in ongoing training and professional learning opportunities as required by the District.
- Z. Performs other related secretarial tasks and special projects as assigned by administration.

III. KNOWLEDGE, SKILLS, AND ABILITIES

- A. Ability to type at least 45 words per minute.
- B. Excellent verbal and written communication skills.
- C. Excellent interpersonal and customer service skills.
- D. Excellent organizational skills and attention to detail.
- E. Excellent time management skills with a proven ability to meet deadlines.
- F. Proficient with Google Suite or related software.
- G. Ability to act with integrity, professionalism, and confidentiality.
- H. Bilingual (English/Spanish) preferred; experience with second language learners.
- I. Ability to work with a significant diversity of individuals and/or groups.

IV. EDUCATION AND EXPERIENCE

High School Diploma required; Associate's degree or higher preferred. Minimum of 3–5 years of school secretarial or registrar experience.

V. PHYSICAL REQUIREMENTS

Prolonged periods sitting at a desk and working on a computer. Must be able to lift up to 15 pounds at times. Must be able to access and navigate the District's facilities. If requested,

reasonable accommodations will be made to enable employees with disabilities to perform the essential functions of their job, absent undue hardship.

JOB TITLE: P.E. Paraprofessional
REPORTS TO: School Principal
SUPERVISES: N/A
DEPARTMENT: Student Services

JOB TYPE: Full-Time (35 hours/week)
FLSA STATUS: Non-Exempt
SALARY/ Refer to Aides Collective
BENEFITS: Bargaining Agreement

I. JOB FUNCTION

The Paraprofessional will assist Physical Education (PE) teachers in reinforcing materials and fitness activities to facilitate student learning and physical development. This position coordinates with School Administrators, PE Teachers, and other school support staff to ensure a safe and productive environment for large-group physical activity.

II. TERM

Shall work all days of student attendance that require paraprofessional services as determined by the Board of Education and occasional days of non-student attendance as job duties demand, including but not limited to Teacher Institute Days and School Improvement Days.

III. DUTIES AND RESPONSIBILITIES

This list is not all-inclusive and is only intended to illustrate the various responsibilities and duties performed.

- A. Provides support to the lead PE teacher in classroom instruction, fitness rotations, and sports management.
- B. Works with individual students or small groups who require additional or modified physical instruction or adaptive PE support.
- C. Assists with the setup and teardown of athletic equipment and organizes materials for daily lessons.
- D. Monitors students in the gym, locker rooms, and outdoor athletic fields to ensure safety and adherence to school behavior standards.
- E. Completes clerical work related to student fitness tracking or gym operations.
- F. Escorts students to and from the gym; assists with student drop-off, pickup, and hallway monitoring.
- G. Assists with student drop-off and pickup.
- H. Monitors halls, study periods, and lunch with other faculty and staff.
- I. Participate in professional development opportunities as necessary.
- J. Attends work as scheduled and arrives in a timely manner.
- K. Performs other related duties as assigned.

IV. KNOWLEDGE, SKILLS, AND ABILITIES

- A. Excellent verbal and written communication skills.
- B. Thorough understanding of classroom procedures and management.
- C. Ability to relate to children and reinforce lessons taught in class.
- D. Excellent organizational skills and attention to detail.
- E. Ability to collaborate with the lead teacher.
- F. Strong supervisory and leadership skills.

G. Proficient with Microsoft Office Suite or related software.

V. EDUCATION AND EXPERIENCE

High school diploma; holding or obtaining Paraprofessional Educator Licence (PARA) within the first year of employment; and completion of paraprofessional training through the District within the first year of employment are required. Associates degree and three years of previous experience in a related role is highly preferred.

VI. PHYSICAL REQUIREMENTS

Able to navigate all areas of the school quickly including indoor and outdoor areas. Prolonged periods standing and walking throughout school and classroom. Must be able to lift up to 25 pounds at a time. Must be able to assist students who have physical difficulties. Must be able to kneel, sit, stand, crawl, push, and pull to assist and teach children throughout the day. Prolonged periods sitting and working on the computer to complete necessary paperwork. If requested, reasonable accommodations will be made to enable employees with disabilities to perform the essential functions of their job, absent undue hardship.

RESOLUTION NUMBER 05.26.26-2

**A RESOLUTION AUTHORIZING INTERVENTIONS IN ALL PROCEEDINGS
BEFORE THE STATE OF ILLINOIS PROPERTY TAX APPEAL BOARD**

WHEREAS, Lyons School District No. 103 (the “*District*”), Cook County, Illinois is a duly authorized and existing taxing body authorized by law to levy ad valorem taxes on all real property within its corporate boundaries; and

WHEREAS, an owner or owners of certain parcels of real property located within the corporate boundaries of the District have the right to file or are anticipated to file appeals of the assessment of the property with the Cook County Board of Review (the “*Board of Review*”), Circuit Court of Cook County (the “*Circuit Court*”) and with the State of Illinois Property Tax Appeal Board (the “*PTAB*”); and

WHEREAS, the District has the right to intervene in certain proceedings before the Board of Review, Circuit Court and PTAB in order to protect its revenue interest in the assessed valuation of real property within its corporate boundaries while maintaining its diverse tax base; and

WHEREAS, the District has further determined that it is in the best interest of the residents and taxpayers to have the District intervene in Board of Review, Circuit Court and PTAB appeals for purposes of protecting the tax base of the District for the benefit of its residents.

NOW, THEREFORE, BE IT RESOLVED by the President and Board Members of the Board of Education of Lyons School District No. 103, Cook County, Illinois, as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Board of Education hereby authorizes the law firm of Odelson, Murphey, Frazier & McGrath, Ltd., as its legal representative, to: (1) file Requests to Intervene with the PTAB with respect to any appeal filed by any and all parties for tax year 2024 and succeeding years relative to any property located within the corporate boundaries of the District in Cook County, Illinois, for which the District receives notice; (2) substitute in as counsel in all pending PTAB appeals for the District for any tax year and (3) represent the District's interests in all proceedings thereto.

Section 3. The Board of Education hereby authorizes the law firm of Odelson, Murphey, Frazier & McGrath, Ltd., as its legal representative, to: (1) file petitions to intervene with the Circuit Court with respect to any specific objection filed by any and all parties for tax year 2024 and succeeding years relative to any property located within the corporate boundaries of the District in Cook County, Illinois; (2) substitute in as counsel in all pending specific objection cases for any tax year for the District and (3) represent the Board of Education's interests in any such proceedings.

Section 4. The Board of Education hereby authorizes the law firm of Odelson, Murphey, Frazier & McGrath, Ltd., as its legal representative, to: (1) file petitions to intervene with the Board of Review with respect to any appeal filed by any and all parties for tax year 2025 and succeeding years relative to any property located within the corporate boundaries of the District in Cook County, Illinois; (2) substitute in as counsel in all pending cases for any tax year for the District and (3) represent the Board of Education's interests in any such proceedings.

Section 5. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any other provision of this Resolution.

Section 6. All ordinances, resolutions, motions or orders in conflict with the provisions of this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall be in full force and effect upon its adoption.

(Intentionally left blank)

After a full and complete discussion thereof, Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon roll call vote being taken, the Board of Education voted as follows:

PASSED this 26th day of May, 2026, pursuant to a roll call vote, as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the President on May 26, 2026.

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education, Lyons School District No. 103, Cook County, and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete copy of a Resolution adopted by the Board of Education at a meeting of said Board held on the 26th day of May, 2026.

I do further certify that the deliberations of the Board of Education of the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act and of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in conduct of said meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 26th day of May, 2026.

Secretary, Board of Education

**ADDENDUM TO 2026-2027 EMPLOYMENT AGREEMENT BETWEEN BOARD OF
EDUCATION LYONS SCHOOL DISTRICT 103 AND CHRISTOPHER CYBULSKI**

This ADDENDUM, made this 26th day of May, 2026, between the BOARD OF EDUCATION OF Lyons School District 103, COOK COUNTY, ILLINOIS (hereinafter referred to as the "BOARD"), and Christopher Cybulski (hereinafter referred to as the (Administrator"), is attached to the Administrator's 2026-2027 Employment Agreement ("AGREEMENT") and together the ADDENDUM and Agreement reflect the terms of the Contract between the Board and the Administrator for the 2026-2027 School Year ("CONTRACT").

SCOPE OF THE ADDENDUM AND AGREEMENT

Under the CONTRACT, all other provisions of the AGREEMENT remain in full force and effect except to the extent that any of the terms or conditions contained in this ADDENDUM may contradict or conflict with any of the terms or conditions of the AGREEMENT, it is expressly understood and agreed that the terms of this ADDENDUM shall take precedence and supersede the AGREEMENT. The terms in this ADDENDUM are the only changes to the AGREEMENT. The following Sections of the AGREEMENT are amended as indicated by the stricken (deleted) language and bolded and underlined (added) language below to create the Addendum:

ADDENDUM

B. BENEFITS

The Board will provide the Administrator with the following benefits:

2. Vacation / Holidays. The Administrator shall be entitled to a paid vacation of twenty-**five** (~~20~~ **25**) working days which shall be accrued and earned during the contract year.

Vacation shall be scheduled and approved by the Superintendent and must be taken within the twelve-month period (July 1, 2026, through June 30, 2027, exclusive of weekends and school year holidays approved by the Board). Winter, Spring, and Summer recess periods shall constitute working days unless specifically scheduled and approved by the Superintendent to be credited toward the vacation days listed above.

The Administrator is not required to work on legal holidays recognized by the Board. The Administrator is entitled to paid time off on the Board-approved district legal holidays given to twelve-month employees as indicated on the Board-approved calendar.

Additionally, if Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day are not Board recognized legal holidays, the Administrator shall be entitled to paid holiday time off

during the winter recess on Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day. If any of these days fall on a weekend, the district will designate an alternate day off with pay for bargaining unit members as pre-approved by the Superintendent in order to keep the district open during the recess.

In an emergency situation, the Superintendent is authorized to request that Administrator report to work on a holiday.

IN WITNESS WHEREOF, the parties have executed this Addendum to the Administrator's 2026-2027 Contract on this 26th day of May, 2026.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103

ADMINISTRATOR

President

Christopher Cybulski

ATTEST:

Secretary

**ADDENDUM TO 2025-2026 EMPLOYMENT AGREEMENT BETWEEN BOARD OF
EDUCATION LYONS SCHOOL DISTRICT 103 AND CHRISTOPHER CYBULSKI**

This ADDENDUM, made this 26th day of May, 2026, between the BOARD OF EDUCATION OF Lyons School District 103, COOK COUNTY, ILLINOIS (hereinafter referred to as the "BOARD"), and Christopher Cybulski (hereinafter referred to as the (Administrator"), is attached to the Administrator's 2025-2026 Employment Agreement ("AGREEMENT") and together the ADDENDUM and Agreement reflect the terms of the Contract between the Board and the Administrator for the 2025-2026 School Year ("CONTRACT").

SCOPE OF THE ADDENDUM AND AGREEMENT

Under the CONTRACT, all other provisions of the AGREEMENT remain in full force and effect except to the extent that any of the terms or conditions contained in this ADDENDUM may contradict or conflict with any of the terms or conditions of the AGREEMENT, it is expressly understood and agreed that the terms of this ADDENDUM shall take precedence and supersede the AGREEMENT. The terms in this ADDENDUM are the only changes to the AGREEMENT. The following Sections of the AGREEMENT are amended as indicated by the stricken (deleted) language and bolded and underlined (added) language below to create the Addendum:

ADDENDUM

B. BENEFITS

The Board will provide the Administrator with the following benefits:

2. Vacation / Holidays. The Administrator shall be entitled to a paid vacation of twenty-**five** (~~20~~ **25**) working days which shall be accrued and earned during the contract year.

Vacation shall be scheduled and approved by the Superintendent and must be taken within the twelve-month period (July 1, 2024-**2025**, through June 30, ~~2025~~ **2026**, exclusive of weekends and school year holidays approved by the Board). Winter, Spring, and Summer recess periods shall constitute working days unless specifically scheduled and approved by the Superintendent to be credited toward the vacation days listed above.

The Administrator is not required to work on legal holidays recognized by the Board. The Administrator is entitled to paid time off on the Board-approved district legal holidays given to twelve-month employees as indicated on the Board-approved calendar.

Additionally, if Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day are not Board recognized legal holidays, the Administrator shall be entitled to paid holiday

time off during the winter recess on Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day. If any of these days fall on a weekend, the district will designate an alternate day off with pay for bargaining unit members as pre-approved by the Superintendent in order to keep the district open during the recess.

In an emergency situation, the Superintendent is authorized to request that Administrator report to work on a holiday.

IN WITNESS WHEREOF, the parties have executed this Addendum to the Administrator's 2025-2026 Contract on this 26th day of May, 2026.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103

ADMINISTRATOR

President

Christopher Cybulski

ATTEST:

Secretary