SCHOOL DISTRICT NO. 103
BOARD OF EDUCATION MEETING
December 16, 2025
6:00 PM

REGULAR MEETING — CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS CAFETERIA OF GEORGE WASHINGTON MIDDLE SCHOOL, 8101 OGDEN AVENUE, LYONS, ILLINOIS 60534, AT 6:00 PM.

A G E N D A

I. **Call to Order**
II. **Pledge of Allegiance**
III. **Roll Call**
IV. **Reading of Communications**
V. **Year-to-Date Financials** **4**
VI. **Superintendent's Report**
VII. **Presentation of Proposed Tax Levy** **5**
VIII. **Closed Session**

The Board will go into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1); and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act, 5 ILCS 120/2(c)(2).

IX. **Return to Open Session**
X. **Public Comment**
XI. **Consent Agenda**

A. Authorize Payment of Monthly Bills for December 2025
   1. Board Bills December 2025 — 12
   2. Activity Accounts December 2025 — 80
B. Approval of Minutes
   1. Regular Minutes of November 18, 2025 — 85
   2. Confidential Minutes of November 18, 2025
C. Resolution No. 12.16.25 Authorizing and Approving Employment Actions — 92
D. Second Reading of Policies
   1. Policy 2:120 - Board Member Development — 94
   2. Policy 2:150 - Committees — 96

3. Policy 2:270 - Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited 98
4. Policy 4:10 - Fiscal and Business Management 101
5. Policy 4:30 - Revenue and Investments 104
6. Policy 4:80 - Accounting and Audits 108
7. Policy 4:140 - Waiver of Student Fees 111
8. Policy 4:190 - Targeted School Violence Prevention 113
9. Policy 5:10 - Equal Employment Opportunity and Minority Recruitment 115
10. Policy 5:90 - Abused and Neglected Child Reporting 119
11. Policy 5:100 - Staff Development Program 122
12. Policy 5:190 - Teacher Qualifications 126
13. Policy 5:200 - Terms and Condititions of Employment and Dismissal 128
14. Policy 5:220 - Substitute Teachers 130
15. Policy 5:280 - Duties and Qualifications 132
16. Policy 5:300 - Schedules and Employment Year 134
17. Policy 6:20 - School Year Calendar and Day 135
18. Policy 6:40 - Curriculum Development 137
19. Policy 6:60 - Curriculum Content 139
20. Policy 6:130 - Program for the Gifted 145
21. Policy 6:160 - English Learners 146
22. Policy 6:260 - Complaints About Curriculum, Instructional, Materials, and Programs 148
23. Policy 6:315 - High School Credit for Students in Grade 7 or 8 149
24. Policy 7:10 - Equal Educational Opportunities
25. Policy 7:70 - Attendance and Truancy 150
26. Policy 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment 153
27. Policy 7:190 - Student Behavior 160
28. Policy 7:290 - Suicide and Depression Awareness and Prevention 167
29. Policy 7:310 - Restrictions on Publications; Elementary Schools 170
30. Policy 7:340 - Student Records 172
31. Policy 8:30 - Visitors to and Conduct on School Property 175
32. Policy 7:150 - Agency and Law Enforcement Requests 178
33. Policy 6:280 - Grading and Promotion 182

XII. **Action Items**

A. Approval of Resolution to Levy Property Taxes for 2025 184
B. Approval of Resolution Instructing the Cook County Clerk Regarding Reduction of Extension to Meet PTELL Requirements for 2025 Levy
C. Lawfully Closed Executive Session Minutes
D. Approval of Agreement between Lyons School District 103 and the Board of Trustees of Northern Illinois University, d/b/a Northern Illinois University through its Center for P-20 Engagement for Professional Learning, Coaching and Technical Assistance to be paid out of the Costello Title I School Improvement Grant 190

E. Disposal of Technology Equipment 194
F. Approval of Assistant Business Manager
G. Approval to Amend School Calendar 2025-26 Teacher Institute Day from April 20 to March 17, 2026 210
H. Approval of Agreement Between Lyons Elementary School District 103 and Zeller and Associates, LLC, for E-Rate Consulting Services for Funding Year 2026 (7/1/2026 - 6/30/2027) 212
XIII. **Adjournment**

2025-26 Monthly Finance Update

Month: November 2025

Educational l O & M l Debt Service l Transportation l IMRF / SS l Capital Projects l Working Cash l Tort l Life Safety

	Unaudited FY25 Actuals	Tentative FY26 Budget	FYTD Actuals
REVENUE			
Local	$29,055,912	$30,943,124	$1,461,884
State	14,530,983	15,633,966	5,323,591
Federal	4,024,941	2,855,231	694,003
Other	0	0	
TOTAL REVENUE	**$47,611,836**	**$49,432,320**	**$7,479,478**
EXPENDITURES			
Salary and Benefit Costs	$29,475,059	$30,340,428	$11,158,006
Other	19,010,260	19,033,524	8,024,807
TOTAL EXPENDITURES	**$48,485,319**	**$49,373,952**	**$19,182,814**
SURPLUS / DEFICIT	**($873,483)**	**$58,368**	**($11,703,336)**

LYONS SCHOOL DISTRICT 103
2025 TAX LEVY ADOPTION
DECEMBER 16, 2025

Illinois Property Tax

- Property tax limitation extension law (PTEL)
  - Enacted in Cook County in 1994
  - Regulates how Illinois property taxes are collected

- School funding is still based primarily on local property values. The more local property value, the less state funding

Illinois Property Tax and Inflation

- **Illinois Property Tax law allows for annual inflation increases in the levy.**
  - **Each year a District can levy the same amount as last year plus increase the levy by whatever inflation (CPI) rate is or a maximum of 5%. For this year we are proposing 2.9% (CPI) increase from existing taxpayers.**
  - **After the new tax rate is calculated for the year, any new property is then taxed for the first time, generating new revenue as well. The new property in our district will generate additional 0.74%.**
  - **We expect the new property will contribute 0.74% additional revenues over and above the revenue growth of 2.9%**

A School District's Levy will change each year based on 3 variables:

1) CPI: Increases to keep pace with inflation
   For Levy 2025 CPI rate is 2.9%

2) Additional taxes of 0.74% from new Property Owners to fund education

3) Any changes to the district's annual debt schedule

Anticipated Increase in Operating Funds
Property Taxes is $930,950

FUND	LEVY 2025	LEVY 2024	DIFFERENCE IN DOLLARS	DIFFERENCE AS PERCENTAGE
EDUCATION	$20,578,000.00	$19,697,172.00	$880,828.00	4.47%
O & M	$2,900,000.00	$2,952,032.00	-$52,032.00	-1.76%
TRANSPORTATION	$157,978.00	$152,693.00	$5,285.00	3.35%
IMRF & SOCIAL SECURITY	$526,586.00	$508,974.00	$17,612.00	3.46%
WORKING CASH	$184,302.00	$178,137.00	$6,165.00	3.35%
TORT	$421,264.00	$407,174.00	$14,090.00	3.34%
LIFE SAFETY	$26,331.00	$25,450.00	$881.00	3.34%
SPECIAL EDUCATION	$1,737,725.00	$1,679,604.00	$58,121.00	3.46%
TOTAL CAPPED FUNDS	**$ 26,532,186.00**	**$ 25,601,236.00**	**$ 930,950 .00**	**3.64%**

Public Act 103-0394 Report

Annual Expense

Operational Funds	FY 23 Audit	FY 24 Audit	FY 25 Unaudited	3 Year Average
Education	43,268,863	43,456,239	38,890,560	41,871,887
Operation & Maintenance	3,021,027	4,113,477	4,473,570	3,869,358
Transportation	1,549,717	1,826,117	2,254,328	1,876,721
Total	47,839,607	49,395,833	45,618,458	47,617,966

Unaudited Fund Balances -June 30,2025

Operational Funds	Fund Balance
Education	25,209,008
Operation & Maintenance	861,549
Transportation	654,583
Total	26,725,140

Fund Balance/Average Expenses

Operational Fund Balance	26,725,140
Three -Year Expense Average	47,617,966
Fund Balance/Average Expense	56.12%

Tax Levy 2025 Calendar

November 2025, Prepare Tax Levy Estimate based on Prior Year Tax Extension times CPI rate increase plus estimated New Construction that is still unknown for 2025

November 18, 2025, Present Estimated 2025 Tax Levy to the School Board

December 16, 2025, Adoption of 2025 Tax Levy

December 30, 2025 Levy Submission Deadline

Lyons School District 103

Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Semi-monthly	90	10/16/2025	10/31/2025	11/14/2025

Item	Amount	Match-Amount	Wage Basis	Payee
Bank Account: 163759 OPERATING 103				
GROSS PAY:	952,409.47			
OVERTIME:	1,550.48			
A- Equitable 403b	9,962.23	0.00	210,079.18	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,005.33	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,123.00	0.00	86,180.71	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	2,970.00	0.00	13,431.85	PAYROLL BANK ACCT
D- Direct Deposit 2	50.00	0.00	2,475.51	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	623,336.56	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	69,398.70	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	10,102.07	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,115.04	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,129.40	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,232.23	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	446.76	573.21	56,223.53	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.02	736.38	56,224.55	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	429.42	31,187.34	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,356.84	5,176.75	513,579.06	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	2,487.13	12,954.22	53,545.43	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	19,458.01	62,059.64	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	8,339.93	25,352.25	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	30,147.53	162,716.37	527,771.41	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	104.30	62,059.64	GUARDIAN
I- 24 Pay Life Insurance EE Custodiian	46.66	73.96	57,346.73	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	73.50	30,312.08	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,612.80	635,733.87	GUARDIAN
I- 24 Pay Vision Custodian Pre Tax	79.99	0.00	40,556.88	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision District Admin Pre Tax	77.85	0.00	57,218.96	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	39.49	0.00	22,451.17	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	742.54	0.00	380,951.62	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	42.26	0.00	19,173.63	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	32.00	0.00	19,380.64	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	409.44	0.00	123,525.57	GUARDIAN
I- Excess Life Insurance Admin	0.00	0.00	210.25	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	42.16	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,174.03	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,742.27	840,739.26	GUARDIAN
I- Vol Critical Illness All EE's	533.41	0.00	148,507.87	GUARDIAN
I- Vol Critical Illness Child(s) All EEs	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EEs	91.29	0.00	50,298.53	GUARDIAN
I- Vol HSA	7,781.05	0.00	286,739.14	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	21.65	0.00	83,507.62	GUARDIAN
I- Vol Life Spouse-All EE's	50.22	0.00	86,497.39	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	782.96	0.00	47,119.78	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	18,387.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	841.94	0.00	264,237.91	GUARDIAN
I- Voluntary Transit FSA	17.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	2,105.66	0.00	26,799.60	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,352.25	11,093.11	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	7,927.50	13,547.28	176,167.79	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	563.94	0.00	5,639.36	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	6,138.86	4,569.06	682,015.43	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	61,381.40	3,955.72	682,015.43	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Federal Funds	0.00	2,610.00	25,241.77	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	794.96	0.00	30,517.49	TEACHERS RETIREMENT SYSTEM
P- TRS SSP Roth	100.00	0.00	2,205.30	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	68,907.86	0.00	814,515.73	DEPARTMENT OF THE TREASURY
T- FICA Medicare	13,210.98	13,210.98	911,097.75	DEPARTMENT OF THE TREASURY
T- FICA Social Security	13,486.07	13,486.07	217,517.25	DEPARTMENT OF THE TREASURY
T- State Taxes IL	39,993.71	0.00	814,515.73	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	47.00	0.00	41,177.18	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	749.86	0.00	59,516.33	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	25.00	0.00	3,121.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	573.02	0.00	42,447.86	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,318.68	0.00	615,292.65	WEST SUBURBAN TEACHERS UNION LOCAL 571
Deductions Total:	931,027.43	305,784.61		
Employee Net:	22,932.52			
Bank Acct Total:	1,259,744.56			

Item	Amount	Match-Amount	Wage Basis	Payee

Grand Total: 1,259,744.56

End of Report

Lyons School District 103

Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Semi-monthly	91	10/16/2025	10/31/2025	11/14/2025

Item	Amount	Match-Amount	Wage Basis	Payee
Bank Account: 163759 OPERATING 103				
GROSS PAY:	452.00			
OVERTIME:	0.00			
P- IMRF EE/ER Contribution	20.34	34.76	452.00	ILLINOIS MUNICIPAL RETIRMENT FUND
T- Federal Taxes	0.00	0.00	431.66	DEPARTMENT OF THE TREASURY
T- FICA Medicare	6.55	6.55	452.00	DEPARTMENT OF THE TREASURY
T- FICA Social Security	28.02	28.02	452.00	DEPARTMENT OF THE TREASURY
T- State Taxes IL	21.37	0.00	431.66	ILLINOIS DEPARTMENT OF REVENUE
Deductions Total:	76.28	69.33		
Employee Net:	375.72			
Bank Acct Total:	521.33			

Grand Total: 521.33

End of Report

Lyons School District 103

Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Semi-monthly	100	11/01/2025	11/15/2025	11/26/2025

Item	Amount	Match-Amount	Wage Basis	Payee
Bank Account: 163759 OPERATING 103				
GROSS PAY:	922,907.81			
OVERTIME:	4,499.31			
A- Equitable 403b	9,962.23	0.00	209,230.93	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,005.33	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,123.00	0.00	86,180.71	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	2,970.00	0.00	13,431.85	PAYROLL BANK ACCT
D- Direct Deposit 2	50.00	0.00	2,475.51	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	606,062.55	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	68,745.46	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	9,605.74	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,115.04	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,129.40	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,232.23	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	446.76	573.21	48,792.00	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.02	736.38	56,224.55	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	429.42	31,187.34	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,356.85	5,176.75	514,029.51	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	2,487.13	12,954.22	46,984.00	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	19,458.01	62,059.64	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	8,339.93	25,352.25	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	30,148.53	162,725.37	528,221.86	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	104.30	62,059.64	GUARDIAN
I- 24 Pay Life Insurance EE Custodiian	46.66	73.96	50,914.98	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	73.50	30,312.08	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,612.80	636,184.32	GUARDIAN
I- 24 Pay Vision Custodian Pre Tax	79.99	0.00	35,230.58	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision District Admin Pre Tax	77.85	0.00	57,218.96	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	39.49	0.00	22,451.17	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	742.54	0.00	381,402.07	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	42.26	0.00	17,370.17	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	32.00	0.00	19,380.64	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	409.44	0.00	123,525.57	GUARDIAN
I- ER HSA Teachers/Nurse	0.00	159,975.00	459,121.62	FIRST AMERICAN BANK
I- ER HSA Teachers/Nurse - New Teacher	0.00	2,700.00	7,563.30	FIRST AMERICAN BANK
I- Excess Life Insurance Admin	0.00	0.00	210.25	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	42.16	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,174.03	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,742.27	833,492.36	GUARDIAN
I- Vol Critical Illness All EE's	533.41	0.00	146,906.68	GUARDIAN
I- Vol Critical Illness Child(s) All EEs	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EEs	91.29	0.00	50,298.53	GUARDIAN
I- Vol HSA	7,781.05	0.00	286,739.14	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	21.65	0.00	83,677.27	GUARDIAN
I- Vol Life Spouse-All EE's	50.22	0.00	86,497.39	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	782.96	0.00	47,119.78	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	18,387.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	841.94	0.00	262,534.34	GUARDIAN
I- Voluntary Transit FSA	14.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	1,018.83	0.00	16,285.53	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,352.25	11,093.11	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	7,668.45	13,104.48	169,144.66	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	1,691.82	0.00	(5,639.36)	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	5,979.76	4,450.64	664,345.11	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	59,791.07	3,853.29	664,345.11	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Federal Funds	0.00	2,610.00	25,241.77	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	917.70	0.00	30,590.21	TEACHERS RETIREMENT SYSTEM
P- TRS SSP Roth	100.00	0.00	2,205.30	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	65,454.41	0.00	789,850.63	DEPARTMENT OF THE TREASURY
T- FICA Medicare	12,825.90	12,825.90	884,546.91	DEPARTMENT OF THE TREASURY
T- FICA Social Security	12,563.24	12,563.24	202,632.66	DEPARTMENT OF THE TREASURY
T- State Taxes IL	38,778.57	0.00	789,850.63	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	47.00	0.00	37,098.31	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	720.48	0.00	53,197.58	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	25.00	0.00	3,121.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	573.02	0.00	42,447.86	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,318.68	0.00	615,743.10	WEST SUBURBAN TEACHERS UNION LOCAL 571
Deductions Total:	905,900.86	466,497.05		

Item		Amount	Match-Amount	Wage Basis	Payee
	Employee Net:	21,506.26			
	Bank Acct Total:	1,393,904.17			
	Grand Total:	1,393,904.17			

End of Report

LYONS SCHOOL DISTRICT 103 VOUCHER

Voucher No: 1127 **Voucher Date:** 12/16/2025 Prepared By:

Printed: 12/11/2025 01:30:25 PM

LYONS SCHOOL DISTRICT 103 is hereby authorized to draw warrants against LYONS SCHOOL DISTRICT 103 funds for the sum of $1,713,012.23 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

_____

LYONS SCHOOL DISTRICT 103

Fund		Amount
10	EDUCATION	$1,172,757.49
20	OPERATIONS & MAINTENANCE	$103,029.97
40	TRANSPORTATION	$213,072.35
60	CAPITAL PROJECTS	$216,152.42
80	TORT	$8,000.00
		$1,713,012.23

Created By: 1715.solisy **Posted By:** 1715.solisy **Date:** 12/10/2025 08:46:20 Page: 1

lyons103.org

Yolanda Solis <solisy@lyons103.org>

D103 AP Voucher

2 messages

Yolanda Solis <solisy@lyons103.org> Thu, Dec 11, 2025 at 1:42 PM
To: William Channell <channellw@lyons103.org>
Cc: Mihaela Miller <mmiller@lyonstto.net>

Bill,
Do you approve the attached Voucher?

--
Yolanda Solis
Accounts Payable
Lyons Elementary School District 103
4100 Joliet Avenue, Lyons, IL. 60534
708-783-4100 ext. 1001
e-mail: *solisy@lyons103.org*

12.16.25 Lyons School District 103 Voucher.pdf
281K

William Channell <channellw@lyons103.org> Thu, Dec 11, 2025 at 1:44 PM
To: Yolanda Solis <solisy@lyons103.org>
Cc: Mihaela Miller <mmiller@lyonstto.net>

I approve. Thank you.
[Quoted text hidden]
--
Bill Channell
Business Manager
Lyons Elementary School District 103
4100 Joliet Avenue, Lyons, IL. 60534
708-783-4100 ext. 1007
e-mail: *channellw@lyons103.org*

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Aleksikj, Slagjana							
Check Group:							
SA Reimbursement		1	0	SA 112125 11/21/2025	10.5.2320.3300.000.0000		$269.07
					Check #: 0		
						PO/InvoiceTotal:	$269.07
						Vendor Total:	$269.07
ALGOR PLUMBING AND HEATING SUPPLY	845069						
Check Group:							
GWMS		1	0	213477 11/14/2025	20.5.2540.3230.500.0000		$128.94
					Check #: 0		
						PO/InvoiceTotal:	$128.94
						Vendor Total:	$128.94
Alonzo, Kimberley A							
Check Group:							
KA Mileage Reimbursement		1	0	KA 12125 12/1/2025	10.5.2330.3320.000.0000		$61.60
					Check #: 0		
						PO/InvoiceTotal:	$61.60
						Vendor Total:	$61.60
Alonzo, Samantha							
Check Group:							
SA Mileage Reimbursement		1	0	SA 12125 12/1/2025	10.5.2330.3320.000.0000		$53.48
					Check #: 0		
						PO/InvoiceTotal:	$53.48
						Vendor Total:	$53.48
AMAZON CAPITAL SERVICES	845305						
Check Group:							

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Supplies		1	0	1QND-CR3W-QMYK 11/1/2025	10.5.1110.4110.400.0000		$2,320.96
				Check #: 0			
						PO/InvoiceTotal:	$2,320.96
Check Group:							
Scotch Heavy Duty Shipping Packaging Tape, 6 Rolls with Dispenser, 1.88" x 22.2 yd, 1.5" Core, Great for Packing, Shipping & Moving, Clear (142-6)		1	260196	1P1J-W4KK-TYV7 11/1/2025	10.5.1110.4100.600.0000		$35.31
JQSSHXB 60 Pieces Scented Pencils w/Erasers Fruit HB Graphie Pencil for School Stationary Party Reward Supplies		1	260196	1P1J-W4KK-TYV7 11/1/2025	10.5.1110.4100.600.0000		$12.99
				Check #: 0			
						PO/InvoiceTotal:	$48.30
Check Group:							
Colorations STAMPBUCK Colorations Washable Marker Stamper Bucket (Pack of 44)		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000		$29.19
Crayola Ultra Clean Fine Line Washable Markers for School (40ct), Colored Markers for Kids, Coloring Book Art Supplies, Back to School Supplies for Teachers		2	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000		$29.98
40 Rolls Washi Tape Set - 15 mm Wide Colored Masking Tape for Kids, Decorative Adhesive Tape for DIY Crafts, Gift Wrapping, Scrapbooking Supplies, Bullet Journals, Planners, Party Decorations		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000		$11.09
pcnearty 300 Pcs Sport Stickers for Kids, Sport Water Bottle Stickers, Vinyl Waterproof Laptop Sticker for Water Bottle, Bulk Sticker Packs for Boys Kids Classroom Prizes for Elementary Students		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000		$8.49

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
30 Pieces Drawing Stencils Set for Kids, Plastic Drawing Painting Stencil Templates for Kids Crafts School Art Projects, Journal Stencil with 400 Images		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$12.33
KOVANO 60 Rolls Washi Tape Set - Decorative Adhesive Masking Tape for Scrapbooking Supplies,DIY Crafts,Bullet Journals,Gift Wrapping,Party Decorations and Planners,Each Roll 5.4yd Total 328yd		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$9.89
Bulldog 100Pcs Pack Cute Bulldogs Vinyl Decals Game Stickers for Laptop, Bumper, Water Bottles, Phone, Skateboard, Waterproof Dog Gift Stickers for Children, Teens, Adults		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$5.98
WAPETASHI Cute Washi Tape Set, 38 Rolls Animals Washi Tapes for Journaling Supplies, 25mm & 15mm Wide Kawaii Tape for Scrapbooking, Planners, DIY Crafts, Gift for Kids		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$10.39
WAPETASHI 50 Rolls Washi Tape Set, Silver Cute Washi Tape for Scrapbooking, Bullet Journal, Planner, Gift, Rainbow Masking Decorative Tape for Kids		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$9.99
Yeachlaing Paw Print Stickers, 1.5" Holographic Shiny Bear Paw Stickers with Perforation Line (500PCS, Multicolor)		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$6.29
Amazon Basics Cardstock Paper, 8.5" x 11", 65 lb/176 gsm, 96 Bright, White, 250 Sheets		2	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$24.94
Paw Print Stickers, 120PCS Dog Paw Stickers for Kids, Colorful Cat Dog Animals Paws Sticker Bulk, Cute Cartoon Paws Sticker Vinyl Waterproof Sticker Decal for Water Bottle, Laptop, Envelope, Scrapbook		1	260274	1P3N-14GV-QRD7 11/1/2025	10.5.1110.4100.100.0000	$5.98
Cartoon Monsters Waterproof Stickers - 100PCS for Water Bottle, Laptop, Skateboard, Phone, Notebook - Anime Teens Adults Girls		1	260274	1V37-9D7T-RVNH 12/1/2025	10.5.1110.4100.100.0000	$9.98

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
110 Pcs Stickers Korean Idol Demon Movie Hunters Sticker Anime Style Waterproof Vinyl for Laptop Skateboard Phone Party Decor		1	260274	1V37-9D7T-RVNH 12/1/2025	10.5.1110.4100.100.0000		$6.49
				Check #: 0			
						PO/InvoiceTotal:	$181.01
Check Group:							
Sharpie Flip Chart Markers, Bullet Tip, Assorted Colors, 8 Count - Low-Odor, Squeak-Free, Home, Office, Back to School, Teacher Supplies		2	260285	1CCL-PYR4-V1WC 12/1/2025	10.5.1110.4100.400.0000		$17.08
Post-it Notes, 3 in x 3 in, 18 Sticky Notes Pads, 100 Sheets per Pad, The Iconic Canary Yellow Note, School Supplies and O?ce Products		2	260285	1CCL-PYR4-V1WC 12/1/2025	10.5.1110.4100.400.0000		$25.34
Nortix Flip Chart Paper, Sticky Easel Pads, Chart Paper for Teachers,Super Adhesive & Bleed-Resistant, Mini Self-Stick Easel Paper for Classroom/Office, 15 x 18 inch, 30 Sheets/Pad, 6 Pads		2	260285	1CCL-PYR4-V1WC 12/1/2025	10.5.1110.4100.400.0000		$78.00
				Check #: 0			
						PO/InvoiceTotal:	$120.42
Check Group:							
High Yield TK-8547 TK8547 Toner Cartridges Replacement for Kycoera TK8547 TK-8547K TK-8547C TK-8547M TK-8547Y use for TASKalfa 4054ci 5054ci Printer (4 Pack Black Cyan Yellow Magenta,)		4	260288	17LW-7X6Q-YQMQ 12/1/2025	10.5.1110.4100.100.0000		$710.95
1 Pack TK8547 Black Toner Cartridge: Compatible TK8547K TK-8547 Toner Replacement for Kyocera TK-8547 Toner Cartridge for TASKalfa 4054ci 5054ci Copystar CS4054ci CS5054ci Printer, 30,500 Pages Each		4	260288	17LW-7X6Q-YQMQ 12/1/2025	10.5.1110.4100.100.0000		$262.16
				Check #: 0			
						PO/InvoiceTotal:	$973.11
Check Group:							

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Neenah Bright White Bright White Card Stock, 96 Bright, 65 lb Cover Weight, 8.5 x 11, 250/Pack		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$25.98
Scotch Heavy Duty Shipping Packing Tape, Clear, Packing Tape for Moving Boxes and Packaging Supplies, 1.88 in. x 22.2 yd., 6 Roll Dispensers, Moving Supplies		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$26.98
Gorilla Hot Glue Sticks, Clear Glue, Full Size 4" Long x 0.43" Diameter, 45 Count (Pack of 1) - Safe for All Temperatures with Extended Working Time		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$9.96
Amazon Basics Clear Thermal Laminating Plastic Paper Laminator Sheets, 9 x 11.5-Inch, 200-Pack, 3mil		4	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$71.96
SKKSTATIONERY 36-Pcs Mini Dry Erase Markers, Whiteboard Markers, Marker Pens 3.5', Markers		4	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$66.32
1000pcs Hook and Loop Dots 3/4 in Diameter Sticky Back Dots Heavy Duty Self Adhesive Dot Tapes for School Classroom(White)		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$24.96
GSI Multicolor Sparkling Gymnastic Ribbon Wands [6 Pack] with 9 inch Stick and 1 Meter Ribbon for Gym, Training, Circus, Dance, Baton Twirling, Dancing Streamers (Pack of 6)		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$9.49
27Ft x 1 Inch Self Adhesive Strips, Heavy Duty Strong Back Sticky Fastening Tape,Nylon Fabric Fastener Mounting Tapes for Sewing, Crafting,DIY- Indoor or Outdoor Use (White)		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$32.28
PicassoTiles Magnetic Alphabet Board 12x10 in Dual Sided Learning Pad with Upper and Lowercase Letter Tracing Stylus Pen Reusable Erasable Educational Toy Kids Preschool Montessori Writing Tool PTB03		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$24.98
TOP Bright Toddler Wooden Race Track Car Ramp Toys for 1 2 Year Old Baby Motor Skills Race Tracks Car Ramp Vehicle Playsets with 4 Mini Cars and 1 Car Garage		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$18.99

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Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
7" Large Ink Pads for Kids - Handprint Footprint Size Rainbow Stamps Pad, Safe & Washable Ink Pad for Fingerprint Painting Card Making Stamp Crafting Paper Wood Fabric Scrapbook Kids Birthday Gifts		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$39.32
Driven by Battat – 20-Pack Pocket Fleet Toy Vehicle Set – Includes Airplane, Monster Truck, Construction & Rescue Cars – Durable Toys for Imaginative Play – for Kids Ages 3		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$18.50
Gowjaw 3 Pack Adjustable Shoulder Strap:Comfortable for iPad Strap Nylon Neck Lanyard for iPad/Samsung Tablet Case,Camera Binocular Crossbody Laptop Luggage Bag		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$11.98
Letters Learning Matching Game | Fine Motor Skills Toy Set for Toddlers | 26 Alphabet Learning Toys with 52 pcs Nuts and Bolts Sorting & Stacking Toys, ABC learning Educational Montessori Toy for Kids		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$21.50
Play-Doh 22 Pack Ultimate Color Variety, Bulk Assorted Colors, 2 & 4 Ounce Modeling Compound Cans, Kids Arts & Crafts, Preschool Toys, Back to School Supplies, Ages 2 (Amazon Exclusive)		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$42.60
Coogam Sorting Toy for Toddlers, Animals Dinosaurs Fruits Vehicles Foods Fishes Balls Farm Playset, Fine Motor Montessori Game Preschool Educational Learning Gift for Year Old Kids		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$31.34
Coogam Fine Motor Skill Toys for Toddlers, 10pcs Surprise Animals Finger Puppets Treasure with Number Locks, Matching Color Sorting Pirate Hunt Game, Learning Montessori Gift for 3 4 5 Year Old		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$22.79
Yeunmu Kids Painting Apron 2 Pack, Waterproof Toddler Art Smock, Artist Smock for Kids Age 2-8 with Long Sleeve and 3 Pockets		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$11.98

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SUNEE 35 Packs Oversized Reusable Dry Erase Pocket Sleeves with 2 Rings, 10 Assorted Colors 10x14 Ticket Holders, Clear Plastic Sheet Protectors, Teacher School Classroom Supplies		4	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$73.68
MAXECHO 8.5" X 11" Colored Cardstock Bulk 300 Sheets 30 Assorted Colors Construction Paper Card Stock Printer Paper for DIY Crafts, Kids School Supplies, Cricut, 180 GSM		2	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$47.22
ZaxiDeel Dinosaur Sensory Toys for Toddler Kids : Easter Basket Stuffers Gift Quiet Fidget for Classroom, Montessori Preschool Learning Activities Calm Down Travel Toys for Kids Ages 3 4 5		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$17.09
Jumbo Magnetic Sentence Strips 22x17in Dry Erase Magnetic Handwriting Lined Paper for Classroom Whiteboard Writing Stripe Paper Giant Magnet Writing Practice Paper Homeschool Teaching Supplies		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$18.99
Scnioy Case for iPad 9th Generation iPad Case 9th 8th 7th Generation iPad 10.2 Inch iPad 9th Gen Cover with Screen Protector Pen Holder TabletCases for Kids 360° Rotating Stand, Black Red		1	260290	17JG-FNTT-YCQ7 12/1/2025	10.5.1275.4010.000.3705	$32.58
				Check #: 0		
					PO/InvoiceTotal:	$701.47
Check Group:						
The Power of Giving Away Power: How the Best Leaders Learn to Let Go		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$24.65
10 Mindframes for Visible Learning: Teaching for Success		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$23.49
Stop Leading, Start Building!: Turn Your School into a Success Story with the People and Resources You Already Have		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$24.00

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
The Unlearning Leader: Leading for Tomorrow's Schools Today		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$23.67
Student-Centered Coaching: The Moves: The Moves		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$25.23
Data Analysis for Continuous School Improvement		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$44.00
Ruthless Equity: Disrupt the Status Quo and Ensure Learning for ALL Students		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$20.79
Culturize: Every Student. Every Day. Whatever It Takes.		1	260292	16G4-7DJ4-XJ6V 12/1/2025	10.5.1110.4100.100.0000	$11.14
				Check #: 0		
					PO/InvoiceTotal:	$196.97
Check Group:						
Post-it Super Sticky Easel Pad, 25 in x 30 in, White, 30 Sheets/Pad, 4 Pads/Pack, Great for Virtual Teachers and Students (559 VAD 4PK)		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000	$62.37
Learning Advantage Pattern Block Activity Cards - In-Home Learning Activity for Early Math & Geometry - Set of 20 - Teach Creativity, Sequencing and Patterning		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000	$9.11
Mead Spiral Notebook, 24 Pack, 1 Subject, Wide Ruled Paper, 7-1/2" x 10-1/2", 70 Sheets per Notebook, Colors Will Vary (930203-ECM25)		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000	$26.46
HOMZ 4-Pack Latching Lid, Small Clear Plastic Storage Bins w/ Lids, 15.5 Quart, Blue Latch - Stackable Container Boxes for Home, Bathroom, and Office Organization		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000	$41.99
WEOXPR 200 Pcs Sea Shells Bulk Mixed Ocean Beach Seashells for Kids, Various Sizes Natural Sea Shell for Crafts, Home Decorations, Beach Theme Party, Wedding Decor, DIY Crafts, Crafting Shells		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000	$13.25

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Dunwell Plastic 2 Pocket Folders with 3 Prongs, (24 Pack, Assorted Colors), Bulk 3-Clasp Folders with Fasteners, Tear-Resistant, Long Lasting Acid-Free Poly, Includes Labels		2	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000		$59.90
JOYIN Kids Play Rugs - 12 Pull-Back Vehicle Set - Durable Carpet Playmat Rug - City Pretending Play - Toddler Car Track Rug		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000		$27.95
Sterilite 7.5 Qt Gasket Box, Stackable Storage Bin with Latching Lid and Tight Seal, Plastic Container to Organize Basement, Clear Base, Lid, 6-Pack		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000		$38.70
Birch & Meadow 2.4 lb of Corn Starch, Thickening Agent, Baking, Canning & Cooking		2	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000		$25.98
Kleenex Ultra Soft Facial Tissues, 8 Flat Boxes, 180 Tissues per Box, 3-Ply, Packaging May Vary		1	260293	1CCL-PYR4-PWGR 12/1/2025	10.5.1110.4100.100.0000		$20.49
				Check #: 0			
						PO/InvoiceTotal:	$326.20
Check Group:							
AliMed Pediatric Walker Belt		1	260294	13TL-DJ1G-YYJL 12/1/2025	10.5.1205.4100.000.0000		$54.49
				Check #: 0			
						PO/InvoiceTotal:	$54.49
Check Group:							
Tru-Ray Heavyweight Construction Paper, Holiday Red, 9" x 12", 50 Sheets		5	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705		$24.95
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", Purple, Pack Of 50		5	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705		$16.45
Pacon Tru-Ray 9-inch x 12-inch Construction Paper, Electric Orange, 50 Sheets/Pack, 5 Packs (PAC103404-5)		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705		$25.90

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Tru-Ray® Construction Paper, Yellow, 9" x 12", 50 Sheets Per Pack, 10 Packs		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$28.48
Pacon Tru-Ray 9-inch x 12-inch Construction Paper, Sky Blue, 50 Sheets/Pack, 10 Packs (PAC103016-10)		4	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$119.96
Scotch Heavy Duty Shipping Packing Tape, Clear, Packing Tape for Moving Boxes and Packaging Supplies, 1.88 in. x 22.2 yd., 6 Roll Dispensers, Moving Supplies		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$11.24
Elmer's Disappearing Purple School Glue Sticks, Washable, 7 Grams, 30 Count - Poster, Vision Board, Back to School, Bulk Pack for Classrooms, #1 Teacher Brand		2	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$16.54
Colorations Washable Finger Paint for Kids, Each 16 fl oz, 10 Colors, Non-Toxic Paint, Kids Finger Paint,Sensory Finger Paint, Kids Paint, Hand Painting, Kids Fingerpaint, Finger Paint for Toddlers		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1274.6400.000.3705	$42.50
Tru-Ray 9-inch x 12-inch Construction Paper, Black, 50 Sheets/Pack, 5 Packs/Bundle (PAC103029-5)		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$21.75
Tru-Ray Construction Paper, Pink, 9" x 12", 50 Sheets Per Pack, 10 Packs		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$38.29
Tru-Ray Construction Paper, Brilliant Lime, 9" x 12", 50 Sheets Per Pack, 5 Packs		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$22.93
Taiyin 150 Pieces Big Bright Buttons for Kids 8 Vivid Colors and 8 Large Shapes for Crochet Knitting Arts and Crafts Projects Hand Made Gifts		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$21.99
900 PCS Pom Poms, Multicolor Bulk Pom Poms Arts and Crafts, Soft and Fluffy Craft Pom Poms, Assorted Sizes Pompoms, for Arts and Craft Making Decorations		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$6.99

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
KICK BANDS Chair Bands for Kids with Fidgety Feet 12-Pack - ADHD Fidget Kickbands for Classroom Chairs & Desks - Solace Sensory Kickband (BLUE)		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$29.99
DOSEWART Dot Markers for Kids, 12-Color Bingo Daubers, Washable Bingo Markers for Kids Drawing Coloring, Arts and Crafts Supplies Dot Paint Marker Set		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$8.79
TONIFUL Rainbow Curling Ribbon-6 Assorted Colors Balloon Curling Ribbons Set-600 Yards Balloon String for DIY Decor,Gift Wrapping,Ribbons and Bows for Christmas New Year Birthday Gifts Supplies		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$9.99
Colorations Paraben-Free Washable Tempera Paint for Kids - 1 Gallon Value Size. Vibrant Magenta, Non-Toxic and Made in The USA		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$19.79
Colorations Paraben-Free Washable Tempera Paint for Kids - 1 Gallon Value Size. Vibrant Yellow, Non-Toxic and Made in The USA		1	260295	1JPP-QJVL-WPLR 12/1/2025	10.5.1275.4010.000.3705	$21.80
				Check #: 0		
					PO/InvoiceTotal:	$488.33
Check Group:						
3M Post-it Easel Pad, 20 in x 23 in, White, 20 Sheets/Pad, 2 Pads/Pk, Mounts to surfaces with Command Strips included (566)		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$57.40
Crayola Washable Paint (1 Gallon), White Paint, Bulk Classroom Supplies for Teachers, Washable Paint for Kids, Nontoxic, 3		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$24.85
US Art Supply Cardiff Children's Art Activity Easel with Easel Paper Roll, 2 Large Storage Bins and Now 6 No-Spill Child's Paint Cups and Lids		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$99.99

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pony 3600 Pcs 6x9mm Multi-Colored Plastic Craft Beads Set, Rainbow Hair Beads 24 Assorted Colors for DIY Crafting Jewelry Making Kandi Bracelets		2	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$31.78
7000 Piece Dot Stickers - 3/4 inch Color Coding Circle Labels, 10 Color Circle Stickers for Office, Classroom, Students		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$11.99
Blue Marble National Geographic Play Sand - 24 Lb. Bulk Sand Kit with 6 Castle Molds (Natural) - A Fun Sensory Activity		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$59.99
Simetufy 150 Sheets Tissue Paper for Gift Bags, 30 Colors 14 x 20 Inch Art Tissue Paper Bulk, Gift Wrapping Paper for Crafts, Holiday, Birthday, Halloween, Christmas and DIY Project		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$7.99
Caydo 4000 Pieces 1 cm Pompoms, 20 Colors Fuzzy Small Mini Pom Poms Ball for DIY Art Craft Supplies		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$23.74
Crayola Washable Red Paint, 1 gallon Size, Painting Supplies in Bulk		1	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$22.79
Decora 1000 Pieces 8mm Round Wiggly Googly Eyes with Self-Adhesive for Scrapbooking and Crafts		2	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$15.96
Shuttle Art Tempera Paint Sticks - 30 Solid Colours - Quick Drying - Works Great on Paper, Wood, Glass, Ceramic, Canvas		2	260297	1KLM-46D3-YXKY 12/1/2025	10.5.1275.4010.000.3705	$51.96
				Check #: 0		
					PO/InvoiceTotal:	$408.44
Check Group:						
EXPO Dry Erase Markers Chisel Tip Black Low-Odor Perfect for Whiteboards Non-Porous Surfaces & Home Offices (Pack of 1 36 Count Total)		1	260298	16YX-PHMW-WHV9 12/1/2025	10.5.1120.4100.500.0000	$20.55

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
EXPO Low Odor Dry Erase Markers Chisel Tip Assorted Colors Pack of 36 - Ideal for Classrooms Offices & Home Offices		1	260298	16YX-PHMW-WHV9 12/1/2025	10.5.1120.4100.500.0000		$20.12
Sony ZX Series Wired On-Ear Headphones with Mic, Black MDR-ZX110AP		12	260298	16YX-PHMW-WHV9 12/1/2025	10.5.1120.4100.500.0000		$215.40
EXPO Low Odor Dry Erase Markers Chisel Tip Assorted Fashion Colors 36 Count for Classroom Office & Home Use		1	260298	16YX-PHMW-WHV9 12/1/2025	10.5.1120.4100.500.0000		$20.12
Energizer AA Batteries Alkaline Power, 32 Count Alkaline Double A Battery Pack		2	260298	16YX-PHMW-WHV9 12/1/2025	10.5.1120.4100.500.0000		$39.90
				Check #: 0			
						PO/InvoiceTotal:	$316.09
Check Group:							
YOUBLEK 16" | 2 Pounds Green Dinosaur Weighted Stuffed Animals,Sensory Comfort Plush Throw Pillow Toy,Kawaii Plushies Hugging Toy Gifts for Kids & Adults (Dinosaur, 16 inch 2 Pounds)		1	260302	13TL-DJ1G-VVNL 12/1/2025	10.5.1205.4100.000.0000		$23.99
Janmercy Weighted Vest for Kids Boys Adjustable Breathable Girls Compression Vest for Processing Issue(Rocket,Small)		1	260302	13TL-DJ1G-VVNL 12/1/2025	10.5.1205.4100.000.0000		$43.99
				Check #: 0			
						PO/InvoiceTotal:	$67.98
Check Group:							
uni USB-C to HDMI Adapter 4K@60Hz, Thunderbolt 3/4 to HDMI Adapter, Type C HDMI Converter, Compatible with MacBook Pro/Air 2022, iPad Pro/Air, Surface Laptop, Dell XPS, Chromebook, Galaxy & More		1	260303	13RV-GWTV-XJFK 12/1/2025	10.5.1110.4100.400.0000		$18.98

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Sandpiper Multiuse Play Sand for Kids - 25 Lbs Indoor Outdoor Silica Sand for Sandbox, Craft Table, Sensory Bin Filler, & Building Beach Castles		1	260303	13RV-GWTV-XJFK 12/1/2025	10.5.1110.4100.400.0000	$22.99
				Check #: 0		
					PO/InvoiceTotal:	$41.97
Check Group:						
Handy Art Little Masters Washable Tempera Paint, 64 Fl Oz (Pack of 1), Red		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$11.80
Handy Art Little Masters Washable Tempera Paint, 64 Fl Oz (Pack of 1), White		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$21.24
LOVEINUSA 10 Pack Multicolored Shape Paper Hole Punch Craft Set for DIY Crafting, Scrapbooking, Handmade Greeting Cards, Photo Albums, Mini Cutter Nail, and Festival Cards Projects		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$8.98
Reynolds Foodservice Pre-Cut Aluminum Foil Sheets, Great for Concessions, Catering, Cafeterias, and Restaurants, Easily Moldable Around Food, 12 x 10.75 Inches, 500 Ct.		2	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$32.76
Amazon Basics Purple Washable School Glue Sticks, Dries Clear, 0.24-oz Stick, 30-Pack		2	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$12.04
Amazon Elements Baby Wipes, Unscented, 810 Count, Flip-Top Packs		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$17.20
Shuttle Art Permanent Markers, 30 Pack Red Permanent Marker set,Fine Point, Works on Plastic,Wood,Stone,Metal and Glass for Doodling, Marking...		2	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$25.96
(24 Pack) Sticky Notes 3x3 in Post Bright Stickies Colorful Super Sticking Power Memo Pads, Strong Adhesive, 74 Sheets/pad		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$16.99

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Rarlan Washable Markers Bulk, Markers for Kids, Bulk pack, 12 Colors, 240 Count		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$39.88
Rarlan Washable Markers Bulk, Markers for Kids, Bulk pack, 8 Colors, 160 Count		2	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$59.98
Shuttle Art Permanent Markers, 30 Pack Blue Permanent Marker set,Fine Point, Works on Plastic,Wood,Stone,Metal and Glass for Doodling, Marking...		2	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$25.96
Shuttle Art 144 Pack Permanent Markers, Permanent Marker Assorted Colors, 12 Bright Colors Fine Point Permanent Markers For Kids and Adult Coloring on Wood, Stone, Glass as Office, School Supplies		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$46.98
Permanent markers, 100 packspermanent markers bulk, quick dryingin one second, waterproof, smooth, noteasy to erase, durable, can be markedon glass, tiles and cloth, office supplies		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$24.99
Ouligay Mini Loop Scissors - Adaptive, Colorful Grip, Self-Opening, Right & Lefty Support for Children & Adults		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$5.79
Clear Fold Top Sandwich Bags - 800 Count, Disposable Plastic Bags with Fold and Close Design for Every Day Use, Ideal for Chefs, Restaurants, or Caterers, Stock Your Home		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$17.81
Janlaugh 24 Pcs Washable Markers Bulk Broad Line Markers Coloring Conical Tip Large pens for Kids art projects, Teachers, Students, Toddlers, Party Favors, Classrooms, Donations(Blue)		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$9.99
Janlaugh 24 Pcs Washable Markers Bulk Broad Line Markers Coloring Conical Tip Large pens for Kids art projects, Teachers, Students, Toddlers, Party Favors, Classrooms, Donations(Light Green)		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002	$9.99

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Janlaugh 24 Pcs Washable Markers Bulk Broad Line Markers Coloring Conical Tip Large pens for Kids art projects, Teachers, Students, Toddlers, Party Favors, Classrooms, Donations(Yellow)		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002		$9.99
Stocking Stuffers for Kids Teen Girls: Rainbow Scratch Paper Art Crafts Return to School Supplies Easter Crafts for Boys 4-12 Years Old Party Favors Activities for Classroom Games Notes 150		1	260304	1DF7-KQJH-13F4 12/1/2025	10.5.1110.4100.300.0002		$3.99
				Check #: 0			
						PO/InvoiceTotal:	$402.32
Check Group:							
CanDo 10-2601 Theraputty Plus Hand Exercise Putty, 2oz, X-Soft		2	260305	1KLM-46D3-RG3W 12/1/2025	10.5.1205.4100.000.0000		$8.18
CanDo 10-2602 Theraputty Plus Hand Exercise Putty, 2oz, Soft		2	260305	1KLM-46D3-RG3W 12/1/2025	10.5.1205.4100.000.0000		$6.72
VELCRO Brand Dots with Adhesive White | 200 Pk | 3/4" Circles | Sticky Back Round Hook and Loop Closures for Organizing, Arts and Crafts, School Projects, 91824, 200Pk		2	260305	1KLM-46D3-RG3W 12/1/2025	10.5.1205.4100.000.0000		$17.68
REDANHA 2 Pairs Arm Protection Sleeves Level 5 Protection Cut Burn Resistant Sleeve Anti Abrasion Forearm Cover Protector for Men Women (Black)		1	260305	1KLM-46D3-RG3W 12/1/2025	10.5.1205.4100.000.0000		$9.99
				Check #: 0			
						PO/InvoiceTotal:	$42.57
Check Group:							
Light Pink Office Scissor, 6.3" Stainless Steel Stylish Fabric Scissors with Acrylic Handle, All Purpose Dressmaker Craft Shear for Office Home Sewing Paper Cutting Tool		1	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0002		$8.29

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
JUMINIZ 1000 Pcs (500 Pairs) 0.59inch Diameter Hook and Loop Fastener Self Adhesive Round Circle Sticky Sticker Dots for Arts and Crafts School Classroom Home and Office Use, White		1	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$6.64
4000 PCS 3/4" Colored Dot Stickers Circle Color Coding Labels, 8 Color Style Colorful Coding Label Sticker for Office, Student Classroom(8 Rolls, 3/4 Inches)		1	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$9.49
Arrow Floor Marking Sticker Sign - 200 PCS Blue Decal Tape 2"4"		1	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$27.99
Arrow Floor Sticker Tape 3"6" Floor Marking Sign 200 PCS Decal Yellow		1	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$37.99
KINGSUM Horizontal Badge Holders Sealable Waterproof Clear Plastic Name Tag ID Card Holder (6Pcs)		5	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$22.75
Fellowes 52367 Plastic Comb Bindings, 3/4" Diameter, 150 Sheet Capacity, Black (Pack of 100 Combs)		3	260311	1CL9-3JQV-T4F9 12/1/2025	10.5.1110.4100.300.0000		$47.67
					Check #: 0		
						PO/InvoiceTotal:	$160.82
						Vendor Total:	$6,851.45
Amira Learning, Inc.							
Check Group:							
Amira Reading Suite		425	260312	SIN032442 11/18/2025	10.5.1801.4100.000.4909		$12,750.00
					Check #: 0		
						PO/InvoiceTotal:	$12,750.00
						Vendor Total:	$12,750.00
Andreas, Sara							
Check Group:							
SA Reimbursement		1	0	SA 112125 11/21/2025	10.5.2320.3300.000.0000		$167.47

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
					Check #: 0		
						PO/InvoiceTotal:	$167.47
						Vendor Total:	$167.47
Bahena, Lauren F							
Check Group:							
LB Mileage Reimbursement		1	0	LB 111925 11/19/2025	10.5.2330.3320.000.0000		$20.30
					Check #: 0		
						PO/InvoiceTotal:	$20.30
						Vendor Total:	$20.30
Baisden, Brandon							
Check Group:							
BB Mileage Reimbursement		1	0	BB 91525 9/15/2025	10.5.2330.3320.000.0000		$282.80
					Check #: 0		
						PO/InvoiceTotal:	$282.80
						Vendor Total:	$282.80
BAKER-TILLY,VIRCHOW,KRAUSE & COMPAN							
Check Group:							
2025 Financial Statement and Single Audit		1	0	BT3413851 11/26/2025	10.5.2310.3170.000.0000		$36,750.00
					Check #: 0		
						PO/InvoiceTotal:	$36,750.00
						Vendor Total:	$36,750.00
BLUE CROSS BLUE SHIELD OF IL							
Check Group:							
Health Insurance (11.1.25 - 11.30.25)		1	0	210864041536 11/30/2025	10.2.0481.0000.000.9944		$574,528.50
					Check #: 0		

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$574,528.50
					Vendor Total:	$574,528.50
BMO HARRIS COMMERCIAL CARD	845187					
Check Group:						
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$18.38
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$225.00
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.3000.3000.000.4909	$199.99
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$24.80
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$44.71
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$13.29
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.3300.000.0000	$6,253.20
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$82.78
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$115.77
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.3300.000.0000	$136.85
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.3300.000.0000	$162.44
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.4100.000.0000	$114.94
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2320.3300.000.0000	$593.01

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Statement 12.5.25		1	0	1793 12525 12/5/2025	10.5.2642.4100.000.0000		$59.46
					Check #: 0		
						PO/InvoiceTotal:	$8,044.62
						Vendor Total:	$8,044.62
BOB & JOHN'S MOBIL	800027						
Check Group:							
November 25 Service		1	0	0127743 11/14/2025	20.5.2545.4640.000.0000		$166.24
November 25 Services		1	0	0127747 11/19/2025	20.5.2545.4640.000.0000		$77.55
November 25 Services		1	0	0127749 11/24/2025	20.5.2545.4640.000.0000		$39.36
November 2025 Services		1	0	0127750 11/26/2025	20.5.2545.4640.000.0000		$68.97
December 2025 Services		1	0	0127751 12/1/2025	20.5.2545.4640.000.0000		$192.79
December 2025 Services		1	0	0127756 12/7/2025	20.5.2545.4640.000.0000		$83.37
					Check #: 0		
						PO/InvoiceTotal:	$628.28
						Vendor Total:	$628.28
BRITTEN SCHOOL	802831						
Check Group:							
CG - Tuition November 25		1	0	16727 11/21/2025	10.5.1912.6700.300.0000		$3,920.70
					Check #: 0		
						PO/InvoiceTotal:	$3,920.70
						Vendor Total:	$3,920.70
CASE LOTS INC	803042						

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
GWMS - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.500.0000	$1,414.23
Home - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.200.0000	$1,414.23
Edison - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.100.0000	$1,414.23
Robinson - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.400.0000	$1,414.23
Costello - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.600.0000	$1,414.23
Lincoln - Floor Mat		1	0	4376 10/29/2025	20.5.2540.4100.300.0000	$1,414.25
Robinson - Cleaning Supplies		1	0	4529 11/6/2025	20.5.2540.4100.400.0000	$728.10
Robinson - Foodservice Wipes		1	0	4530 11/6/2025	20.5.2540.4100.400.0000	$122.90
Home - Supplies		1	0	4683 11/13/2025	20.5.2540.4100.200.0000	$2,333.75
Lincoln - Supplies		1	0	4840 11/18/2025	20.5.2540.4100.300.0000	$1,178.00
Lincoln - Supplies		1	0	4872 11/20/2025	20.5.2540.4100.300.0000	$439.60
Lincoln - Supplies		1	0	4934 11/24/2025	20.5.2540.4100.300.0000	$989.10
GWMS - Supplies		1	0	5033 12/2/2025	20.5.2540.4100.500.0000	$2,989.50
Lincoln - Supplies		1	0	5072 12/3/2025	20.5.2540.4100.300.0000	$164.85

Check #: 0

PO/InvoiceTotal: $17,431.20

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Voucher Batch Number: 1127 **12/16/2025**

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$17,431.20
Center for Applied Linguistics							
Check Group:							
SIOP for Educators Workshop		1	0	015249 6/3/2025	10.5.1250.3140.000.4331		$12,811.00
					Check #: 0		
						PO/InvoiceTotal:	$12,811.00
						Vendor Total:	$12,811.00
Channell, William							
Check Group:							
WC Reimbursement		1	0	WC 112125 11/21/2025	10.5.2510.4100.000.0000		$56.90
WC Reimbursement		1	0	WC 112125 11/21/2025	10.5.2510.3300.000.0000		$80.94
WC Mileage Reimbursement		1	0	WC 112525 11/25/2025	10.5.2510.3320.000.0000		$40.60
					Check #: 0		
						PO/InvoiceTotal:	$178.44
						Vendor Total:	$178.44
CIT	845554						
Check Group:							
Docuware December 25		1	0	48230801 12/1/2025	10.5.2520.3900.000.0000		$3,612.08
					Check #: 0		
						PO/InvoiceTotal:	$3,612.08
						Vendor Total:	$3,612.08
CITY SOCIAL MARKETING SOLUTIONS	845405						
Check Group:							
Media and Communication Services - December 25		1	0	1430 12/1/2025	10.5.2663.3900.000.0000		$7,500.00

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Voucher Batch Number: 1127 **12/16/2025**

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
					Check #: 0		
						PO/InvoiceTotal:	$7,500.00
						Vendor Total:	$7,500.00
CLYDE PARK DISTRICT	800144						
Check Group:							
Girls JV Basketball		1	0	147764 12/1/2025	10.5.1501.6400.500.0101		$400.00
					Check #: 0		
						PO/InvoiceTotal:	$400.00
						Vendor Total:	$400.00
COMCAST CABLE							
Check Group:							
GWMS		1	0	6747 112225 11/22/2025	20.5.2540.3440.500.0000		$297.45
					Check #: 0		
						PO/InvoiceTotal:	$297.45
						Vendor Total:	$297.45
Compass Health Center Oakbrook PLLC	845637						
Check Group:							
EM - Home-Hospital Tutoring Services from 9.25.25 - 10.17.25		1	0	1658603 11/24/2025	10.5.1120.3140.500.0000		$2,750.00
					Check #: 0		
						PO/InvoiceTotal:	$2,750.00
						Vendor Total:	$2,750.00
Conlin, Molly							
Check Group:							
MC Mileage Reimbursement		1	0	MC 111925 11/19/2025	10.5.2330.3320.000.0000		$9.66
					Check #: 0		

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						PO/InvoiceTotal:	$9.66
						Vendor Total:	$9.66
Cordogan Clark & Assoc., Inc.	845587						
Check Group:							
Summer 2025 Pay Application Project 252001		1	0	252001 10925 10/9/2025	60.5.2530.5000.000.0000		$206,218.67
					Check #: 0		
						PO/InvoiceTotal:	$206,218.67
						Vendor Total:	$206,218.67
Crowley, Patricia A							
Check Group:							
PC Reimbursement		1	0	PC 12325 12/3/2025	10.5.1110.4110.100.0000		$32.52
					Check #: 0		
						PO/InvoiceTotal:	$32.52
						Vendor Total:	$32.52
DeBord, Pamela S							
Check Group:							
PD Mileage Reimbursement		1	0	PD 111925 11/19/2025	10.5.2330.3320.000.0000		$37.24
					Check #: 0		
						PO/InvoiceTotal:	$37.24
						Vendor Total:	$37.24
Early Childhood Consulting							
Check Group:							
Reflective Supervision/Infant Mental Health Consultation (Nov-Dec 2025)		1	0	120825 11/17/2025	10.5.2300.3100.000.3706		$700.00
					Check #: 0		
						PO/InvoiceTotal:	$700.00

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$700.00
EASTER SEALS METROPOLITAN CHICAGO	844115						
Check Group:							
PRI - October 25 Services		1	0	32940 10/31/2025	10.5.1912.6700.300.0000		$7,668.30
KU - October 25 Services		1	0	32940 10/31/2025	10.5.1912.6700.100.0000		$7,737.28
RH - October 25 Services		1	0	32952 10/31/2025	10.5.1912.6700.400.0000		$10,638.76
KU - October 25 Services		1	0	32952 10/31/2025	10.5.1912.6700.100.0000		$2,901.48
					Check #: 0		
						PO/InvoiceTotal:	$28,945.82
						Vendor Total:	$28,945.82
EI US, LLC	845259						
Check Group:							
AG - Hospital Tutoring		1	0	INV277752 11/7/2025	10.5.1912.6700.500.0000		$256.00
EM - Hospital Tutoring		1	0	INV277753 11/7/2025	10.5.1912.6700.500.0000		$256.00
VR - Hospital Tutoring		1	0	INV277754 11/7/2025	10.5.1912.6700.500.0000		$64.00
EM - Hospital Tutoring		1	0	INV279332 11/14/2025	10.5.1912.6700.500.0000		$192.00
EM - Hospital Tutoring		1	0	INV280261 11/21/2025	10.5.1912.6700.500.0000		$320.00
					Check #: 0		
						PO/InvoiceTotal:	$1,088.00
						Vendor Total:	$1,088.00
Engie Resources	845837						

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Voucher Batch Number: 1127 **12/16/2025**

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Robinson (9.30.25 - 10.30.25)		1	0	10398011 11/3/2025	20.5.2540.4660.400.0000	$2,558.91
GWMS (9.30.25 - 10.30.25)		1	0	10414753 11/10/2025	20.5.2540.4660.500.0000	$12,074.61
Lincoln (9.22.25 - 10.28.25)		1	0	10463470 11/21/2025	20.5.2540.4660.300.0000	$2,633.55
Costello (10.22.25 - 11.20.25)		1	0	10482119 11/26/2025	20.5.2540.4660.600.0000	$3,348.58
Lincoln (10.28.25 - 11.20.25)		1	0	10482121 11/26/2025	20.5.2540.4660.300.0000	$2,351.67
Home (10.23.25 - 11.21.25)		1	0	104844832 11/28/2025	20.5.2540.4660.200.0000	$4,379.81
					Check #: 0	
					PO/InvoiceTotal:	$27,347.13
					Vendor Total:	$27,347.13
FIRST STUDENT HODGKINS	844058					
Check Group:						
Transportation (10.1.25 - 10.31.25)		1	0	12086409 11/18/2025	40.5.2550.3310.000.0000	$84,069.92
GWMS - Cross Country		1	0	616008 10/8/2025	40.5.2550.3320.500.0000	$243.82
GWMS - Girls Basketball		1	0	620977 10/22/2025	40.5.2550.3320.500.0000	$243.82
Lincoln - Allstate Arena		1	0	625251 10/30/2025	40.5.2550.3310.300.0000	$916.40
GWMS - 8th Grade Orchestra		1	0	629751 11/7/2025	40.5.2550.3320.500.0000	$383.13
GWMS - Boys Basketball		1	0	631057 11/12/2025	40.5.2550.3320.500.0000	$243.82

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
GWMS - Boys Basketball		1	0	634204 11/20/2025	40.5.2550.3320.500.0000	$243.82
GWMS - 8th Grade Band		1	0	634211 11/20/2025	40.5.2550.3320.500.0000	$383.13
GWMS - Boys Basketball		1	0	634236 11/20/2025	40.5.2550.3320.500.0000	$243.82
GWMS - Boys Basketball		1	0	634286 11/20/2025	40.5.2550.3320.500.0000	$243.82
GWMS - Boys Basketball		1	0	634438 11/20/2025	40.5.2550.3320.500.0000	$139.36
GWMS - Boys Basketball		1	0	634646 11/21/2025	40.5.2550.3320.500.0000	$139.36
GWMS - Boys Basketball		1	0	634666 11/21/2025	40.5.2550.3320.500.0000	$243.82
Alternative Transporation Services (10.1.25 - 10.31.25)		1	0	FA25-00003538 11/15/2025	40.5.2550.3310.000.0000	$25,042.50
					Check #: 0	
					PO/InvoiceTotal:	$112,780.54
					Vendor Total:	$112,780.54
FLEXIBLE BENEFITS SERVICE CORPORATI	845292					
Check Group:						
FSA (11.1.25 - 11.30.25)		1	0	731410228161 12/5/2025	10.5.1110.2940.000.0000	$243.20
					Check #: 0	
					PO/InvoiceTotal:	$243.20
					Vendor Total:	$243.20
FOLLETT Content Solutions , LLC.						
Check Group:						

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Harry Potter and the Chamber of Secrets (Harry Potter, Book 2) by Rowling, J.K(#27688J7) Hardcover-Arthur A. Levine Books, 1999		1	260184	644280F 10/27/2025	10.5.2220.4111.600.0000		$28.89
Matilda (Puffin Modern Classics) by Dahl, Roald (#36281X8) FollettBound Glued-Puffin Books, c1088 p2004		1	260184	644280F 10/27/2025	10.5.2220.4111.600.0000		$20.24
Processing total		1	260184	644280F 10/27/2025	10.5.2220.4111.600.0000		$2.58
					Check #: 0		
						PO/InvoiceTotal:	$51.71
Check Group:							
Alexander, que de ninguna manera, le oyen?, lo dice en serio!, se va a mudar by Viorst, Judith (#10442J1) Hardcover — Libros Colibri/Simon & Schuster Children's Pub., 1995		1	260220	633845F 11/17/2025	10.5.1250.4100.000.4300		$17.99
Harold y el lapiz color morado by Johnson, Crockett (#33875W1) FollettBound Sewn — Harper Arco Iris, 1995		1	260220	633845F 11/17/2025	10.5.1250.4100.000.4300		$19.09
El punto (Creatrilogy) by Reynolds, Peter H (#2292HG3) Hardcover — Candlewick Press, c2025 p2003		1	260220	633845F 11/17/2025	10.5.1250.4100.000.4300		$14.96
La senorita Nelson ha desaparecido! by Allard, Harry (#35008X2) FollettBound Sewn — Houghton Mifflin, 1998		1	260220	633845F 11/17/2025	10.5.1250.4100.000.4300		$18.24
Book Processing		1	260220	633845F 11/17/2025	10.5.1250.4100.000.4300		$5.16
					Check #: 0		
						PO/InvoiceTotal:	$75.44
						Vendor Total:	$127.15
FOX VALLEY FIRE & SAFETY COMPANY, I	844380						
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
GWMS		1	0	IN00816375 11/10/2025	20.5.2540.3230.500.0000		$183.60
					Check #: 0		
						PO/InvoiceTotal:	$183.60
						Vendor Total:	$183.60
French, Taylor							
Check Group:							
TF Mileage Reimbursement		1	0	TF 111925 11/19/2025	10.5.2330.3320.000.0000		$38.78
					Check #: 0		
						PO/InvoiceTotal:	$38.78
						Vendor Total:	$38.78
FRONTLINE TECHNOLOGIES GROUP, LLC	844281						
Check Group:							
Applicant Tracking, unlimited usage for internal employees		1	0	INVUS234952 12/9/2025	10.5.2520.3900.000.0000		$2,102.33
					Check #: 0		
						PO/InvoiceTotal:	$2,102.33
						Vendor Total:	$2,102.33
G & O THERMAL SUPPLY COMPANY	844464						
Check Group:							
Home		1	0	5111299-00 11/24/2025	20.5.2540.3230.200.0000		$317.20
Home		1	0	5111308-00 11/20/2025	20.5.2540.3230.200.0000		$323.77
Costello		1	0	5111358-00 12/3/2025	20.5.2540.3230.600.0000		$225.94
Lincoln		1	0	5111370-00 12/5/2025	20.5.2540.3230.300.0000		$472.50

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Lincoln		1	0	5111375-00 12/10/2025	20.5.2540.3230.300.0000		$530.85
					Check #: 0		
						PO/InvoiceTotal:	$1,870.26
						Vendor Total:	$1,870.26
GameBreaker Inc.							
Check Group:							
Soft Helmet - Purple XL		1	260346	102877 12/10/2025	10.5.1205.4100.200.0000		$139.95
shipping & Handling		1	260346	102877 12/10/2025	10.5.1205.4100.200.0000		$18.21
					Check #: 0		
						PO/InvoiceTotal:	$158.16
						Vendor Total:	$158.16
GIANT STEPS	844473						
Check Group:							
HH - Tuition November 25		1	0	103L-1125E 11/30/2025	10.5.1912.6700.400.0000		$6,230.55
ED - Tuition November 25		1	0	103L-1125E 11/30/2025	10.5.1912.6700.500.0000		$6,230.55
VN - Tuition November 25		1	0	103L-1125E 11/30/2025	10.5.1912.6700.400.0000		$6,230.55
HH November 25 Lunch		1	0	103L-1125EF 11/30/2025	10.5.1912.6700.400.0000		$97.50
					Check #: 0		
						PO/InvoiceTotal:	$18,789.15
						Vendor Total:	$18,789.15
Gill, Donna M							
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
DG - Mileage Reimbursement		1	0	DG 111325 11/13/2025	10.5.2330.3320.000.0000		$82.25
DG - Reimbursement		1	0	DG 12825 12/8/2025	10.5.3000.4100.000.3706		$36.96
					Check #: 0		
						PO/InvoiceTotal:	$119.21
						Vendor Total:	$119.21
GLOBAL WATER TECHNOLOGY							
Check Group:							
December 2025 - Water Treatment and Service		1	0	174019 12/5/2025	20.5.2540.3230.000.0000		$382.48
					Check #: 0		
						PO/InvoiceTotal:	$382.48
						Vendor Total:	$382.48
GMF CONTRACTORS EQUIPMENT	800188						
Check Group:							
Home - Repairs		1	0	66134 10/27/2025	20.5.2540.3230.200.0000		$287.00
Robinson - Repairs		1	0	66228 11/20/2025	20.5.2540.3230.400.0000		$166.55
					Check #: 0		
						PO/InvoiceTotal:	$453.55
						Vendor Total:	$453.55
GRAND PRAIRIE TRANSIT	844057						
Check Group:							
November 2025 Transportation		1	0	RTINV1007088 11/30/2025	40.5.2550.3310.000.0000		$98,421.81
					Check #: 0		
						PO/InvoiceTotal:	$98,421.81
						Vendor Total:	$98,421.81

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
GreatAmerica Financial Services Cor	845718						
Check Group:							
Period Covered 1.1.26 - 1.31.26		1	0	40726253 12/3/2025	10.5.2663.3230.000.0000		$12,442.15
					Check #: 0		
						PO/InvoiceTotal:	$12,442.15
						Vendor Total:	$12,442.15
GROOT, INC. A WASTE CONNECTIONS COM	845121						
Check Group:							
Home - December 25 Services		1	0	15515598T098 12/1/2025	20.5.2540.3210.200.0000		$959.58
Edison - December 25 Services		1	0	15515599T098 12/1/2025	20.5.2540.3210.100.0000		$1,972.56
Robinson - December 25 Services		1	0	15515600T098 12/1/2025	20.5.2540.3210.400.0000		$1,360.66
Lincoln - December 25 Services		1	0	15515601T098 12/1/2025	20.5.2540.3210.300.0000		$1,688.13
Costello - December 25 Services		1	0	15515602T098 12/1/2025	20.5.2540.3210.600.0000		$1,970.17
GWMS - December 25 Services		1	0	15515603T098 12/1/2025	20.5.2540.3210.500.0000		$2,825.82
					Check #: 0		
						PO/InvoiceTotal:	$10,776.92
						Vendor Total:	$10,776.92
GUARDIAN							
Check Group:							
Period 12.1.25 - 12.31.25		1	0	469383 111325 11/13/2025	10.5.1110.2210.000.0000		$13,143.78
					Check #: 0		
						PO/InvoiceTotal:	$13,143.78

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$13,143.78
GUARDIAN -ALTERNATE FUNDED							
Check Group:							
11.1.25 - 11.30.25		1	0	00469383 12225 12/2/2025	10.2.0481.0000.000.9946		$15,070.18
					Check #: 0		
						PO/InvoiceTotal:	$15,070.18
						Vendor Total:	$15,070.18
HARLEM PLUMBING SUPPLY	844352						
Check Group:							
GWMS		1	0	103132 11/20/2025	20.5.2540.3230.500.0000		$58.52
					Check #: 0		
						PO/InvoiceTotal:	$58.52
						Vendor Total:	$58.52
HAYES MECHANICAL LLC	844199						
Check Group:							
Lincoln - Boiler Repair		1	0	63707 11/20/2025	20.5.2540.3230.300.0000		$741.00
Costello - Piping Repair		1	0	63742 11/20/2025	20.5.2540.3230.600.0000		$961.00
Lincoln - Boiler Repair		1	0	63743 11/20/2025	20.5.2540.3230.300.0000		$741.00
Costello - Boiler Repair		1	0	63752 11/20/2025	20.5.2540.3230.600.0000		$741.00
					Check #: 0		
						PO/InvoiceTotal:	$3,184.00
						Vendor Total:	$3,184.00
ILLCO							
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
GWMS		1	0	2657048 11/20/2025	20.5.2540.3230.500.0000		$471.13
Edison		1	0	2657858 12/3/2025	20.5.2540.3230.100.0000		$462.54
Costello		1	0	2657859 12/3/2025	20.5.2540.3230.600.0000		$23.15
Home		1	0	2658198 12/8/2025	20.5.2540.3230.100.0000		$709.57
					Check #: 0		
						PO/InvoiceTotal:	$1,666.39
						Vendor Total:	$1,666.39
ILLINOIS ASBO	805442						
Check Group:							
2025 Communicating and Lobbying with Legislators AAC #781		1	0	0064618 11/18/2025	10.5.2320.6400.000.0000		$220.00
					Check #: 0		
						PO/InvoiceTotal:	$220.00
						Vendor Total:	$220.00
ILLINOIS STATE BOARD OF EDUCATION	802195						
Check Group:							
School Breakfast Program		1	0	06016103002 81825 8/18/2025	10.4.4220.0000.000.0000		$852.06
National School Lunch Program		1	0	06016103002 81825 8/18/2025	10.4.4210.0000.000.0000		$5,039.75
					Check #: 0		
						PO/InvoiceTotal:	$5,891.81
						Vendor Total:	$5,891.81
Impact Networking, LLC	845559						
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Coverage overage charge 7.1.25 - 9.30.25		1	0	3599993 10/21/2025	10.5.2663.3900.000.0000		$5,166.25
					Check #: 0		
						PO/InvoiceTotal:	$5,166.25
						Vendor Total:	$5,166.25
INTERSTATE ELECTRONICS COMPANY	800075						
Check Group:							
Repairs		1	0	87860 12/5/2025	20.5.2540.3230.400.0000		$510.00
					Check #: 0		
						PO/InvoiceTotal:	$510.00
						Vendor Total:	$510.00
ISCORP	803983						
Check Group:							
January 2026 Hosting Services		1	0	0751046 12/1/2025	10.5.2663.4700.000.0000		$1,104.00
					Check #: 0		
						PO/InvoiceTotal:	$1,104.00
						Vendor Total:	$1,104.00
J&A Transportation, LLC	845757						
Check Group:							
November 2025 Transportation		1	0	103-0018 11/12/2025	40.5.2550.3310.000.0000		$1,100.00
December 2025 Transportation		1	0	103-0019 11/12/2025	40.5.2550.3310.000.0000		$770.00
					Check #: 0		
						PO/InvoiceTotal:	$1,870.00
						Vendor Total:	$1,870.00
James, Samantha							
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
SJ - Mileage Reimbursement		1	0	SJ 12225 12/2/2025	10.5.2330.3320.000.0000		$196.05
					Check #: 0		
						PO/InvoiceTotal:	$196.05
						Vendor Total:	$196.05
Jamrose, Christopher							
Check Group:							
CJ Mileage Reimbursement		1	0	CJ 112125 11/21/2025	10.5.2330.3320.000.0000		$27.60
					Check #: 0		
						PO/InvoiceTotal:	$27.60
						Vendor Total:	$27.60
JOHNSON CONTROLS FIRE PROTECTION LP							
Check Group:							
GWMS - Service Call - Maintenance		1	0	53573699 11/24/2025	20.5.2540.3230.500.0000		$2,437.12
Costello - Service Call - Maintenance		1	0	53577637 11/26/2025	20.5.2540.3230.600.0000		$1,156.08
Robinson - Service Call - Maintenance		1	0	53582526 11/26/2025	20.5.2540.3230.400.0000		$1,023.12
Admin - Service Call - Maintenance		1	0	53582527 11/26/2025	20.5.2540.3230.000.0000		$1,557.71
GWMS - Service Call - Maintenance		1	0	53582528 11/26/2025	20.5.2540.3230.500.0000		$3,815.79
GWMS - Service Call/Repairs		1	0	53588668 12/1/2025	20.5.2540.3230.500.0000		$4,955.12
					Check #: 0		
						PO/InvoiceTotal:	$14,944.94
						Vendor Total:	$14,944.94
Kaczka, Jasmine							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Check Group:							
JK Mileage Reimbursement		1	0	JK 112125 11/21/2025	10.5.2330.3320.000.0000		$10.78
					Check #: 0		
						PO/InvoiceTotal:	$10.78
						Vendor Total:	$10.78
Kelly A Bradshaw	845762						
Check Group:							
KB - Services 4.1.25 - 5.31.25		1	0	KB 4125 4/1/2025	10.5.2520.3900.000.0000		$10,230.00
					Check #: 0		
						PO/InvoiceTotal:	$10,230.00
						Vendor Total:	$10,230.00
KELLY SERVICES, INC.	845299						
Check Group:							
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.300.0000		$5,852.26
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.400.0000		$2,941.97
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.500.0000		$3,783.42
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.600.0000		$5,453.12
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.100.0000		$3,158.12
W.E. 11.9.25		1	0	5612386159 11/13/2025	10.5.1110.3140.200.0000		$2,227.30
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.600.0000		$5,575.52

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.100.0000	$3,640.28
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.200.0000	$2,808.00
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.300.0000	$5,573.72
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.400.0000	$1,912.28
W.E. 11.16.25		1	0	5612566683 11/20/2025	10.5.1110.3140.500.0000	$13,023.51
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.300.0000	$6,367.37
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.400.0000	$3,210.43
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.500.0000	$3,087.59
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.600.0000	$6,795.02
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.100.0000	$2,311.50
W.E. 11.23.25		1	0	5612751830 11/26/2025	10.5.1110.3140.200.0000	$5,895.37
W.E. 11.30.25		1	0	5612833884 12/4/2025	10.5.1110.3140.200.0000	$75.14
W.E. 11.30.25		1	0	5612833884 12/4/2025	10.5.1110.3140.300.0000	$76.99
W.E. 11.30.25		1	0	5612833884 12/4/2025	10.5.1110.3140.500.0000	$1,747.60

Check #: 0

PO/InvoiceTotal: $85,516.51

Vendor Total: $85,516.51

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Klabacha, Brenna							
Check Group:							
BK Mileage Reimbursement		1	0	BK 111925 11/19/2025	10.5.2330.3320.000.0000		$19.25
					Check #: 0		
						PO/InvoiceTotal:	$19.25
						Vendor Total:	$19.25
Koenig, Stephanie							
Check Group:							
SK Reimbursement		1	0	SK 121025 12/10/2025	10.5.2642.4100.000.0000		$62.91
					Check #: 0		
						PO/InvoiceTotal:	$62.91
						Vendor Total:	$62.91
LaGrange School District 105	845787						
Check Group:							
Cross Country Expense for LTESAC		1	0	1282025_103 12/8/2025	10.5.1501.1300.500.0103		$706.79
					Check #: 0		
						PO/InvoiceTotal:	$706.79
						Vendor Total:	$706.79
Latronica, Charline A							
Check Group:							
CL Reimbursement		1	0	CL 112125 11/21/2025	10.5.2320.3320.000.0000		$34.08
CL Mileage Reimbursement		1	0	CL 12825 12/8/2025	10.5.2320.3320.000.0000		$56.20
					Check #: 0		
						PO/InvoiceTotal:	$90.28
						Vendor Total:	$90.28

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
LIMINEX, INC.	845334						
Check Group:							
GoGuardian Beacon/Teachers/Administrators		1	0	INV-142078 12/9/2025	10.5.2210.4100.000.4301		$23,079.00
					Check #: 0		
						PO/InvoiceTotal:	$23,079.00
						Vendor Total:	$23,079.00
Lopez, Betsy							
Check Group:							
BL - Mileage Reimbursement		1	0	BL 12525 12/5/2025	10.5.2330.3320.000.0000		$261.03
					Check #: 0		
						PO/InvoiceTotal:	$261.03
						Vendor Total:	$261.03
LYONS POLICE DEPARTMENT	805822						
Check Group:							
Monthly SOR December 25		1	0	LP 12425 12/4/2025	80.5.2365.1000.000.0000		$8,000.00
					Check #: 0		
						PO/InvoiceTotal:	$8,000.00
						Vendor Total:	$8,000.00
Lyons School District 103	843904						
Check Group:							
Imprest Replenishment		1	0	Imprest 121625 12/16/2025	10.5.1501.3900.000.0116		$2,000.00
					Check #: 0		
						PO/InvoiceTotal:	$2,000.00
						Vendor Total:	$2,000.00
MAJOR APPLIANCE SERVICE	801977						
Check Group:							

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
GWMS - Kitchen Repairs		1	0	273570 10/14/2025	20.5.2540.3230.500.0000		$476.50
GWMS - Repairs to Walk In Cooler		1	0	273988 11/11/2025	20.5.2540.3230.500.0000		$1,496.99
					Check #: 0		
						PO/InvoiceTotal:	$1,973.49
						Vendor Total:	$1,973.49
Martinez, Mical							
Check Group:							
MM - Mileage Reimbursement		1	0	MM 12525 12/5/2025	10.5.2330.3320.000.0000		$177.94
MM Reimbursement		1	0	MM 12825 12/8/2025	10.5.2300.3100.000.3706		$25.99
					Check #: 0		
						PO/InvoiceTotal:	$203.93
						Vendor Total:	$203.93
Matias, Cindy							
Check Group:							
CM - Mileage Reimbursement		1	0	CM 12525 12/5/2025	10.5.2330.3320.000.0000		$198.59
					Check #: 0		
						PO/InvoiceTotal:	$198.59
						Vendor Total:	$198.59
MENARDS-FRONT END MANAGER	802628						
Check Group:							
GWMS		1	0	73102 11/19/2025	20.5.2540.4100.500.0000		$102.57
Robinson		1	0	73102 11/19/2025	20.5.2540.4100.400.0000		$47.64

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Shop		1	0	73102 11/19/2025	20.5.2540.4100.000.0000		$167.49
Lincoln		1	0	73102 11/19/2025	20.5.2540.4100.300.0000		$91.98
Home		1	0	74080 12/4/2025	20.5.2540.4100.200.0000		$23.19
Edison		1	0	74080 12/4/2025	20.5.2540.4100.000.0000		$94.97
District		1	0	74080 12/4/2025	20.5.2540.4100.000.0000		$1,119.82
					Check #: 0		
						PO/InvoiceTotal:	$1,647.66
						Vendor Total:	$1,647.66
Menta Acadamy Midway Southwest							
Check Group:							
MS - June 2025 Tuition		1	0	SESINV-049855 6/12/2025	10.5.1912.6700.300.0000		$1,994.13
JF - November 25 Tuition		1	0	SESINV-054169 11/25/2025	10.5.1912.6700.500.0000		$443.14
					Check #: 0		
						PO/InvoiceTotal:	$2,437.27
						Vendor Total:	$2,437.27
MENTA ACADEMY HILLSIDE	844518						
Check Group:							
KW - November 25 Tuition		1	0	SESINV-054018 11/25/2025	10.5.1912.6700.400.0000		$5,300.25
MM - November 25 Tuition		1	0	SESINV-054019 11/25/2025	10.5.1912.6700.500.0000		$2,693.10
					Check #: 0		
						PO/InvoiceTotal:	$7,993.35

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$7,993.35
Miller, Nancy							
Check Group:							
NM Reimbursement		1	0	NM 112125 11/21/2025	10.5.2320.3300.000.0000		$37.52
					Check #: 0		
						PO/InvoiceTotal:	$37.52
						Vendor Total:	$37.52
Neil, Barbara L							
Check Group:							
LN Coffee for staff		1	0	LN 12525 12/5/2025	10.5.2560.4100.500.0000		$31.00
					Check #: 0		
						PO/InvoiceTotal:	$31.00
						Vendor Total:	$31.00
NICOR GAS							
Check Group:							
Lincoln		1	0	41400800003 112125 11/21/2025	20.5.2540.4650.300.0000		$2,489.82
Robinson		1	0	46930800001 102825 10/28/2025	20.5.2540.4650.400.0000		$405.52
BoE		1	0	72030800006 112125 11/21/2025	20.5.2540.4650.000.0000		$702.80
Annex		1	0	92030800004 112625 11/26/2025	20.5.2540.4650.000.0000		$196.39
					Check #: 0		
						PO/InvoiceTotal:	$3,794.53
						Vendor Total:	$3,794.53

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Novotny Engineering							
Check Group:							
Services from 7.1.25 - 9.30.25		1	0	25202 1 10/6/2025	60.5.2530.5000.000.0000		$9,933.75
					Check #: 0		
						PO/InvoiceTotal:	$9,933.75
						Vendor Total:	$9,933.75
ODELSON & STERK, LTD.	844061						
Check Group:							
November 2025 Services		1	0	861 12/11/2025	10.5.2310.3180.000.0000		$11,362.50
					Check #: 0		
						PO/InvoiceTotal:	$11,362.50
						Vendor Total:	$11,362.50
Olivia Quintero	844547						
Check Group:							
OQ Board Member Reimbursement		1	0	OQ 112125 11/21/2025	10.5.2320.3300.000.0000		$221.97
					Check #: 0		
						PO/InvoiceTotal:	$221.97
						Vendor Total:	$221.97
Open Kitchens							
Check Group:							
Costello - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.600.0000		$10,215.22
Edison - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.100.0000		$13,283.91
GWMS - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.500.0000		$36,559.71

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Home - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.200.0000	$10,801.36
Lincoln - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.300.0000	$11,081.79
Robinson - October 25 Billing		1	0	102025 11/1/2025	10.5.2560.3150.400.0000	$11,753.33
Costello - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.600.0000	$7,340.86
Edison - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.100.0000	$8,919.85
GWMS - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.500.0000	$26,418.27
Home - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.200.0000	$8,029.76
Lincoln - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.300.0000	$8,500.64
Robinson - November 2025 Billing		1	0	112025 12/1/2025	10.5.2560.3150.400.0000	$8,486.17
A la Carte - October 25		1	0	INOK23157 10/31/2025	10.5.2560.3150.500.0000	$650.38
A la Carte - November 2025		1	0	INOK26054 11/30/2025	10.5.2560.3150.500.0000	$682.93
					Check #: 0	
					PO/InvoiceTotal:	$162,724.18
					Vendor Total:	$162,724.18
Peerless Network, Inc.	845454					
Check Group:						
11.1.25 - 22.30.25		1	0	87210 12/1/2025	20.5.2540.3440.600.0000	$81.02
11.1.25 - 22.30.25		1	0	87210 12/1/2025	20.5.2540.3440.200.0000	$81.02

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
11.1.25 - 22.30.25		1	0	87210 12/1/2025	20.5.2540.3440.100.0000		$321.72
11.1.25 - 22.30.25		1	0	87210 12/1/2025	20.5.2540.3440.500.0000		$81.02
11.1.25 - 22.30.25		1	0	87210 12/1/2025	20.5.2540.3440.000.0000		$10.97
					Check #: 0		
						PO/InvoiceTotal:	$575.75
						Vendor Total:	$575.75
PITNEY BOWES GLOBAL FINANCIAL SERVI							
Check Group:							
Billing Period 109.25 - 1.8.26		1	0	3107499960 11/20/2025	10.5.2310.3400.000.0000		$452.61
					Check #: 0		
						PO/InvoiceTotal:	$452.61
						Vendor Total:	$452.61
PowerSchool Holdings Inc.							
Check Group:							
License and Subscription (3.26.25 - 3.25.26)		1	0	Q-173893-2 12/3/2025	10.5.2310.3120.000.0000		$3,745.88
					Check #: 0		
						PO/InvoiceTotal:	$3,745.88
						Vendor Total:	$3,745.88
ProCare Therapy	845488						
Check Group:							
W.E. 11.7.25		1	0	21311296 11/9/2025	10.5.1110.3140.400.0000		$3,351.60
W.E. 11.14.25		1	0	21317444 11/16/2025	10.5.1110.3140.400.0000		$3,314.70

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Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
W.E. 11.21.25		1	0	21323595 11/23/2025	10.5.1110.3140.400.0000		$3,351.60
W.E. 12.5.25		1	0	21332703 12/7/2025	10.5.1110.3140.400.0000		$2,542.50
					Check #: 0		
						PO/InvoiceTotal:	$12,560.40
						Vendor Total:	$12,560.40
Professional Pest Control, Inc.	845696						
Check Group:							
Edison - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.100.0000		$80.00
Admin - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.000.0000		$60.00
Costello - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.600.0000		$80.00
GWMS - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.500.0000		$95.00
Home - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.200.0000		$75.00
Lincoln - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.300.0000		$90.00
Robinson - November 2025 Billing		1	0	19422 11/24/2025	20.5.2540.3230.400.0000		$80.00
					Check #: 0		
						PO/InvoiceTotal:	$560.00
						Vendor Total:	$560.00
PURCHASE POWER	802755						
Check Group:							
Postage		1	0	80009000109713 27 111 11/19/2025	10.5.2310.3400.000.0000		$200.00

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
					Check #: 0		
						PO/InvoiceTotal:	$200.00
						Vendor Total:	$200.00
QUALITY NETWORK SOLUTIONS, INC	845272						
Check Group:							
VOIP Phone Line Charge		1	0	92939 12/2/2025	10.5.2663.3100.000.0000		$619.00
Hardware Support/Desk Support/Infrastructure Management/Firewall Management/Consultation-Project Managtement/Cybersecurity Managtement		1	0	93047 12/1/2025	10.5.2663.3100.000.0000		$28,161.51
					Check #: 0		
						PO/InvoiceTotal:	$28,780.51
Check Group:							
24-inch monitor		7	260284	92748 11/21/2025	10.5.2663.4100.000.0000		$1,130.50
					Check #: 0		
						PO/InvoiceTotal:	$1,130.50
Check Group:							
GoDaddy SSL Certificate		1	260300	92821 11/28/2025	20.5.2663.3100.000.0000		$141.00
					Check #: 0		
						PO/InvoiceTotal:	$141.00
						Vendor Total:	$30,052.01
QUINLAN & FABISH MUSIC CO	800532						
Check Group:							
Allegro Flute Repair		1	260324	17022169 11/12/2025	10.5.1120.4100.500.0012		$98.00
					Check #: 0		
						PO/InvoiceTotal:	$98.00

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Check Group:							
Englehardt Double Bass Repair		1	260325	16875508 11/12/2025	10.5.1120.4100.500.0012		$440.25
					Check #: 0		
						PO/InvoiceTotal:	$440.25
Check Group:							
Sunlite Concert Snare repair		1	260326	16850672 11/12/2025	10.5.1120.4100.500.0012		$214.49
					Check #: 0		
						PO/InvoiceTotal:	$214.49
Check Group:							
Jupiter Baritone Saxophone repair		1	260327	17032512 11/11/2025	10.5.1120.4100.500.0012		$146.00
					Check #: 0		
						PO/InvoiceTotal:	$146.00
Check Group:							
Rico Royal Bass Clarinet Reeds - #3 10/Box		1	260328	17168113 11/17/2025	10.5.1120.4100.500.0012		$38.99
Q&F Valve Oil		3	260328	17168113 11/17/2025	10.5.1120.4100.500.0012		$6.75
Drum Stick Bag		1	260328	17168113 11/17/2025	10.5.1120.4100.500.0012		$39.90
					Check #: 0		
						PO/InvoiceTotal:	$85.64
						Vendor Total:	$984.38
Rayla, Alde							
Check Group:							
RA Mileage Reimbursement (Ubers)		1	0	AR 10125 10/1/2025	10.5.2330.3300.000.0000		$390.02

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
RA Mileage Reimbursement (Ubers)		1	0	AR 102025 10/20/2025	10.5.2330.3300.000.0000		$337.17
RA Mileage Reimbursement (Ubers)		1	0	AR 11125 11/1/2025	10.5.2330.3300.000.0000		$130.86
					Check #: 0		
						PO/InvoiceTotal:	$858.05
						Vendor Total:	$858.05
Rebecca Colucci							
Check Group:							
RC Reimbursement		1	0	RC 12325 12/3/2025	10.5.1110.4100.100.0012		$258.28
					Check #: 0		
						PO/InvoiceTotal:	$258.28
						Vendor Total:	$258.28
Rivera, Kristopher							
Check Group:							
KR Reimbursement		1	0	KR 112125 11/21/2025	10.5.2510.4100.000.0000		$120.43
KR Reimbursement		1	0	KR 112125.2 11/21/2025	10.5.2320.3300.000.0000		$55.12
KR Mileage Reimbursement		1	0	KR 12125 12/1/2025	10.5.2330.3320.000.0000		$223.50
					Check #: 0		
						PO/InvoiceTotal:	$399.05
						Vendor Total:	$399.05
Rodrigues, Winifred							
Check Group:							
WR Reimbursement		1	0	WR 112125 11/21/2025	10.5.2320.3300.000.0000		$109.26
					Check #: 0		

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						PO/InvoiceTotal:	$109.26
						Vendor Total:	$109.26
Roth, Sarah E							
Check Group:							
SR Reimbursement		1	0	SR 12225 12/2/2025	10.5.1110.4110.100.0000		$121.98
					Check #: 0		
						PO/InvoiceTotal:	$121.98
						Vendor Total:	$121.98
RUSSO POWER EQUIPMENT	844234						
Check Group:							
Edison - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.31
Home - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.31
Lincoln - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.31
Robinson - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.31
GWMS - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.31
Costello - Ice Melt		1	0	SPI21362389 12/3/2025	20.5.2540.4100.000.0000		$230.30
					Check #: 0		
						PO/InvoiceTotal:	$1,381.85
						Vendor Total:	$1,381.85
Ruth Poage							
Check Group:							
Meetings (11.3.25 - 12.11.25)		1	0	3 121125 12/11/2025	10.5.2210.3140.000.4932		$3,500.00

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
					Check #: 0		
						PO/InvoiceTotal:	$3,500.00
						Vendor Total:	$3,500.00
Sabree, Raashida							
Check Group:							
RS - Mileage Reimbursement		1	0	RS 111825 11/18/2025	10.5.2330.3320.000.0000		$39.20
					Check #: 0		
						PO/InvoiceTotal:	$39.20
						Vendor Total:	$39.20
SAM'S CLUB DIRECT							
Check Group:							
Statement dated 11.20.25		1	0	437979636 112025 11/20/2025	10.5.1274.4100.000.3705		$254.97
Statement dated 11.20.25		1	0	437979636 112025 11/20/2025	10.5.1274.4100.000.3705		$988.67
Statement dated 11.20.25		1	0	437979636 112025 11/20/2025	10.5.2320.4100.000.0000		$110.49
Statement dated 11.20.25		1	0	437979636 112025 11/20/2025	10.5.3000.4100.000.3706		$72.58
Statement dated 11.20.25		1	0	437979636 112025 11/20/2025	10.5.3000.4100.000.3706		$57.62
					Check #: 0		
						PO/InvoiceTotal:	$1,484.33
						Vendor Total:	$1,484.33
SASED	803058						
Check Group:							

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
OT/PT Prebill FY25/26		1	0	1002600209 11/18/2025	10.5.1912.6700.200.0000		$4,941.90
					Check #: 0		
						PO/InvoiceTotal:	$4,941.90
						Vendor Total:	$4,941.90
SCHINDLER ELEVATOR CORPORATION	801536						
Check Group:							
GWMS - Preventive Maintenance		1	0	4607302047 12/1/2025	20.5.2540.3230.500.0000		$961.71
					Check #: 0		
						PO/InvoiceTotal:	$961.71
						Vendor Total:	$961.71
SCHOOL NURSE SUPPLY INC	805299						
Check Group:							
Stainless Steel Stethoscope - Burgundy (MFG# 30-700-054)		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$28.45
American White Cross Flexible Fabric Bandages - 4-Wing - 3" X 3" - 50 Bandages Per Box (MFG# 1622033)		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$28.40
Super Sani-Cloth Germicidal Wipes - Large 6" X 6 3/4" - 160 Wipes Per Tub		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$21.26
Lister Bandage Scissors - 5 1/2"		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$3.03
Fingernail Clippers - Regular - 2 1/8"		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$1.57
Splinter Out: 20 Per Pkg		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$6.64
BleedCEASE: First Aid For Cut And Nosebleeds - 25 Per Box		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$22.75

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Isopropyl Alcohol 70% - 16 OZ Bottle		3	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$9.39
Disposable Hot/Cold Pack Cover - 5" X 7" - 100 Per Package		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$52.26
FreshScent Shampoo/Body Wash - 4 OZ Bottle		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$1.80
Splinter Forceps - 4 1/2" Fine Pt - Curved		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$1.95
Johnson's Baby Shampoo - 3.4 FL OZ Bottle		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$2.94
Non-Sterile Cotton Rolls - 50 Per Roll		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$0.85
Pill Cutter & Crusher		5	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$49.90
Plastic Lined Paper Pillow Cases - Tissue/Poly - 21" X 30" - 100 Per Case		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$50.30
Zipper Closure Bags: 3" X 3" - 2 Mil - 100 Per Packag		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$1.80
Zipper Closure Bags: 12" X 12 - 2 Mil - 100 Per Pacakge		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$9.68
Benzalkonium Chloride Towelettes - 100 Per Box		2	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$11.30
Economy Elastic Bandages - 2" X 4 1/2 Yds		15	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$16.35
Economy Elastic Bandages - 3" X 4 1/2 Yds		15	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$22.05
Economy Elastic Bandages - 4" X 4 1/2 Yds		10	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$18.00
Castile Soap Towelettes - 100 Towelettes Per Box		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000	$5.69

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Sterile Gauze Pads - 3" X 3" - 100 Per Box		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$5.65
Seamless Air Sickness Bags - 50 Bags Per Package		1	260120	INV1065503 9/9/2025	10.5.2130.4100.500.0000		$15.91
					Check #: 0		
						PO/InvoiceTotal:	$387.92
						Vendor Total:	$387.92
SEAL SOUTH, INC							
Check Group:							
Tuition November 25 - DF		1	0	10551 11/26/2025	10.5.1912.6700.400.0000		$4,204.80
					Check #: 0		
						PO/InvoiceTotal:	$4,204.80
						Vendor Total:	$4,204.80
SHERWIN WILLIAMS #3451	844223						
Check Group:							
GWMS - Paint		1	0	04997199271125 11/26/2025	20.5.2540.4100.500.0000		$44.95
					Check #: 0		
						PO/InvoiceTotal:	$44.95
						Vendor Total:	$44.95
SOARING EAGLE ACADEMY							
Check Group:							
KM - Tuition November 25		1	0	24031 11/30/2025	10.5.1912.6700.400.0000		$8,866.35
					Check #: 0		
						PO/InvoiceTotal:	$8,866.35
						Vendor Total:	$8,866.35
Solis, Maria Y							
Check Group:							

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
YS - Mileage Reimbursement		1	0	YS 112526 11/25/2025	10.5.2330.3320.000.0000		$36.40
					Check #: 0		
						PO/InvoiceTotal:	$36.40
						Vendor Total:	$36.40
South Cook Intermediate Service Center 4							
Check Group:							
RS - Course 07992 Principal/Teacher Evaluator: Student Growth		1	0	10.9467-2 10/22/2025	10.5.2210.3140.000.4932		$225.00
					Check #: 0		
						PO/InvoiceTotal:	$225.00
						Vendor Total:	$225.00
Specialized Education of Illinois, Inc							
Check Group:							
AH -Tuition October 25		1	0	INV231685 11/5/2025	10.5.1912.6700.500.0000		$6,961.24
					Check #: 0		
						PO/InvoiceTotal:	$6,961.24
						Vendor Total:	$6,961.24
Steven Boyer							
Check Group:							
Holiday Concert		1	0	SB 12425 12/4/2025	10.5.1120.4100.500.0012		$200.00
					Check #: 0		
						PO/InvoiceTotal:	$200.00
						Vendor Total:	$200.00
Sunbelt Staffing, LLC	845719						
Check Group:							

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
W.E. 11.8.25		1	0	21313000 11/9/2025	10.5.2642.3900.000.0000		$3,150.00
W.E. 11.15.25		1	0	21320535 11/16/2025	10.5.2642.3900.000.0000		$3,150.00
W.E. 11.22.25		1	0	21321396 11/23/2025	10.5.2642.3900.000.0000		$652.50
					Check #: 0		
						PO/InvoiceTotal:	$6,952.50
						Vendor Total:	$6,952.50
T-MOBILE	845341						
Check Group:							
10.21.25 - 11.20.25		1	0	972033599 112125 11/21/2025	20.5.2540.3440.000.0000		$150.00
					Check #: 0		
						PO/InvoiceTotal:	$150.00
						Vendor Total:	$150.00
THOMSON REUTERS - WEST	845302						
Check Group:							
November 2025 - Online/Software Subscription		1	0	852909261 12/1/2025	10.5.1205.3160.000.0000		$761.20
					Check #: 0		
						PO/InvoiceTotal:	$761.20
						Vendor Total:	$761.20
Torres, Jorge							
Check Group:							
JT Reimbursement		1	0	JT 112125 11/21/2025	10.5.2320.3300.000.0000		$266.01
					Check #: 0		
						PO/InvoiceTotal:	$266.01

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$266.01
TREMCO/WEATHERPROOFING TECHNOLOGIES	845179						
Check Group:							
GWMS - Emergency Repair to Roof		1	0	98340225 11/19/2025	20.5.2540.3230.500.0000		$6,985.00
					Check #: 0		
						PO/InvoiceTotal:	$6,985.00
						Vendor Total:	$6,985.00
Tyler Technologies, Inc.							
Check Group:							
KC - Project Management (11.10.25 and 11.14.25)		1	0	025-535848 11/19/2025	10.5.2520.3900.000.0000		$170.00
KC - Project Management (11.19.25)		1	0	025-536393 11/26/2025	10.5.2520.3900.000.0000		$170.00
					Check #: 0		
						PO/InvoiceTotal:	$340.00
						Vendor Total:	$340.00
VERIZON WIRELESS							
Check Group:							
Billing Period (10.24.25 - 11.23.25)		1	0	6129259671 11/23/2025	20.5.2540.3440.000.0000		$972.24
					Check #: 0		
						PO/InvoiceTotal:	$972.24
						Vendor Total:	$972.24
VILLAGE OF LYONS WATER DEPARTMENT	800597						
Check Group:							
Costello (9.16.25 - 11.15.25)		1	0	013293-000 113025 11/30/2025	20.5.2540.3700.600.0000		$1,256.00

Voucher Detail Listing

Voucher Batch Number: 1127 **12/16/2025**

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
Repairs to District Truck		1	0	112525 11/25/2025	20.5.2540.3700.000.0000		$1,290.73
					Check #: 0		
						PO/InvoiceTotal:	$2,546.73
						Vendor Total:	$2,546.73
VILLAGE OF STICKNEY WATER DEPT	800060						
Check Group:							
Home (10.9.25 - 11.13.25)		1	0	101878 10925 10/9/2025	20.5.2540.3700.200.0000		$721.19
Edison (10.9.25 - 11.13.25)		1	0	101884 10925 10/9/2025	20.5.2540.3700.100.0000		$710.21
					Check #: 0		
						PO/InvoiceTotal:	$1,431.40
						Vendor Total:	$1,431.40
West, Kimberly K							
Check Group:							
KW - Reimbursement		1	0	KW 112125 11/21/2025	10.5.1205.3140.000.0000		$92.60
KW - Mileage Reimbursement		1	0	KW 112425 11/24/2025	10.5.2330.3320.000.0000		$63.00
Two pairs of Uniform Pants		1	0	KW 12825 12/8/2025	10.5.1110.4100.000.4997		$42.73
					Check #: 0		
						PO/InvoiceTotal:	$198.33
						Vendor Total:	$198.33
						Grand Total:	$1,713,012.23

End of Report

GENERAL FUND		Totals for All Accounts			
		Costello Elementary School			
		Account #			
					$8,031.35
10/8/2025		Deposit (spiritwear)		1375	$9,406.35
10/24/2025	1435	Big Wolf Ranch (wildlife assembly)	450		$8,956.35
11/4/2025	1436	Jamrose(reim pizza for diadelosmuertos LT)	76.26		$8,880.09
11/18/2025		Deposit (spiritwear, fundraiser)		388.82	$9,268.91
11/19/2025	1437	Jamrose(reim flying fundraiser high deposit)100.	100		$9,168.91

HOME SCHOOL GENERAL LEDGER December 2025

Date	Ck.#	Description	Disbursements	Receipts	Balance
10/17/2025	1200	Dave DiNaso Traveling world of Reptiles - PBS Assembly	$300.00		**$ 3,375.11**
10/22/2025	1201	Follett Content Solutions - Library Books	$349.38		**$ 3,045.73**
10/27/2025	1202	Dave DiNaso World of Reptiles - Additional payment	$50.00		**$ 2,995.73**
10/29/2025	1203	Follett Content Solutions - Library Books	$532.97		**$ 1,462.76**
10/29/2025	1204	Follett Content Solutions - Library Books	$162.50		**$ 2,300.26**
10/29/2025		Deposit - money for recorders for 3rd grade music class		$149.00	**$ 2,449.26**
10/29/2025	1205	West Music - recorders for 3rd grade music class	$145.75		**$ 2,303.51**
11/3/2025	1206	Burbank Sports - 3 basketball uniforms	$360.00		**$ 1,943.51**

*No activity so far in December.

			Lincoln School Activity Account July 2025-present				Put in proper account	Agrees w/ Checkbook
Check #	Invoice #	Date	Description	Debit	Credit	Balance		
	8/22/25		**Balance Forwarded from July 2025 Bank Statement**			$15,272.66		
		9/17/25	**Balance Forwarded from August 2025-September 17 Bank Statement**			$15,272.66		
1205	1780	9/18/25	Ink Your Wear - New Staff Spirit Wear	$288.83		$14,983.83		
1206		10/8/25	Chicago Wolves - 4th Gr. Field Trip on October 28, 2025	$457.50		$14,526.33		
1207	1830	10/27/25	Ink Your Wear - 2025-26 Student Council Member T-Shirts	$96.00		$14,430.33		
1208		10/27/25	Lemont Quarries - 5th Gr. Field Trip Deposit for field trip 5.1.26	$381.60		$14,048.73		
1209	1849	11/17/25	Ink Your Wear - 5th Gr. Girls and Boys Basketball Uniform White Undershirts	$234.00		$13,814.73		

Robinson

Nov-Dic 2025

Date	Check Number	Transaction	Debit	Credit	Total
				Balance forward	$14,471.32
11/14/2025		DEPOSIT FOR DONATION (U.S HONOR FLIGT		$150.00	$14,621.32
11/14/2025	1328	Donation for U.S HONOR FLIGT	$150.00		$14,471.32
11/14/2025		10 cents that were not included in the check 1322 Incorrec amount changed on check 1322, correct check amout $169.26 - amout chaned $169.16		$0.10	$14,471.42

General fund Totals for all accounts

GWMS

Date	Check #		Description	Disbursme	Receipts	Balance
14-Nov		2001	Affy Tapple-NJHS	1499		$27,781.42
14-Nov	Deposit		GWMS/BOC/NJHS/Sports		3794	$31,575.42
19-Nov		2002	Taylor Koc- Scorebooks, Palos Sports	158.6		$31,416.82
20-Nov		2003	BSN Sports- Bball jersey	58.8		$31,358.02
21-Nov		2004	Taylor Koc- Jewel, Birthday cake, card, etc	43.15		$31,314.87
21-Nov		2006	Elizabeth Webster- Student Council, Turkeys	12.26		$31,302.61
2-Dec		2007	Maria Galvez- Choir scarfs, dollar tree	24.92		$31,277.69
2-Dec		2008	Custom Ink BOC	970.35		$30,307.34
5-Dec		2009	Vanessa Ahmed- Costco Teacher Thanksgiving	123.53		$30,183.81
5-Dec		2011	T&M Sports Cheer Hoodies	734		$29,449.81
5-Dec		2012	Java Joe's- BOC Fundraiser	1646.8		$27,803.01
5-Dec	Deposit		BOC/GWMS/Sports/Postage		7929.46	$35,732.47
8-Dec		2013	Taylor Koc- Dunkin for Lunchroom staff	29.96		$35,702.51
8-Dec		2014	Maria Galvez- PBIS Dance Supplies	227.2		$35,475.31
8-Dec		2015	Daina Welsh- Choir Concert Supplies	54.69		$35,420.62

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
LYONS ELEMENTARY SCHOOL DISTRICT 103
George Washington Middle School, Cafeteria
8101 Ogden Avenue, Lyons, Il 60534 at 6:00 P.M.
Tuesday, November 18, 2025

I. Call to Order

The regular meeting of the Board of Education was called to order at 6:00 p.m. by Board President Jorge Torres.

II. Roll Call

Members Physically Present:	Slagiana Aleksikj Sara Andreas Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Absent:	Nancy Miller

III. Reading of Communications

Charline Latronica read a Thank You card addressed to the Board from the Birth to Age 3 Program thanking them for their dedication and continued support of the Home Visiting Program and believing in the importance of early engagement and making programs like this possible.

IV. Year-to-Date Financials

Board President Torres stated the financials are attached to the agenda for the public to view.

V. Superintendent Report

Superintendent Rivera stated there was one FOIA received in November, 2025 and it is currently being processed.

Superintendent Rivera recognized Board Member Day. He thanked the Board for their dedication and commitment which has a big impact on our students' future. He also thanked them for their service and vision and for all they do.

VI. Closed Session

Olivia Quintero moved seconded by Mario Ramirez to go into Closed Executive Session at 6:03 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1); and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act, 5 ILCS 120/2(c)(2).

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Nancy Miller

Motion carried

(Board Member Miller entered closed session at 6:09 pm)

VII. Return to Open Session

Winifred Rodriguez moved seconded by Sara Andreas to return to Open Session at 6:31 p.m.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

Motion carried

VIII. Public Comment

Patricia Katsuleas, Food Service Aide at George Washington Middle School, commented that she was accused of theft and asked the Board to please consider not terminating her as she never missed a day of work and that all of her coworkers have been allowed to eat.

IX. Consent Agenda

Sara Andreas moved seconded by Winifred Rodriguez to approve the Consent Agenda, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

A. Motion carried Authorize Payment of Monthly Bills for November 2025
   1. Board Bills November 2025
   2. Activity Accounts November 2025
B. Approval of Minutes
   1. Regular Meeting Minutes of October 28, 2025
   2. Confidential Minutes of October 28, 2025
C. Resolution No. 11.18.25 Authorizing and Approving Employment Actions
D. Reading of Second Policies
   1. Press Plus Policy 8:20-E1 - Application and Procedures for Use of School Facilities
   2. District Policy 8:20-E2 - Rental Rates

X. Board Reports

There are policy updates on the agenda for a first reading. Please reach out to the Superintendent should you have any questions on these policies.

XI. Action Items

Approval of Termination of Employment

Olivia Quintero moved seconded by Winifred Rodriguez to approve to amend Action A – Approval of Termination of Employment into two separate Action Items.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

Motion carried

Oliva Quintero moved seconded by Slagiana Aleksikj to approve the Termination of Employment of Patricia Katsuleas, Food Service Aide at George Washington Middle School, effective November 18, 2027.

Upon Roll Call:

Ayes:	None
Nays:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Absent:	None

Motion did not carry

Winifred Rodriguez moved seconded by Mario Ramirez to approve the Termination of Employment of Patricia O’Connor, District Payroll Coordinator, effective November 18, 2025.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Abstain:	Nancy Miller
Absent:	None

Motion carried

Approval of Resolution Determining Estimated Tax Levy for Year 2025

Sara Andreas moved seconded by Slagiana Aleksikj to approve the Resolution Estimating the Tax Levy for 2025 to be $26,532,186, which is less than 105% of the preceding year.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

Motion carried

Approval of Student Teacher Affiliation Agreement Between DePaul University and Lyons School District 103

Olivia Quintero moved seconded by Winifred Rodriguez to approve the Student Teacher Affiliation Agreement Between DePaul University and Lyons School District 103, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

Motion carried

Approval of Flood Brothers Agreements for Waste and Recycling Services Encompassing all Locations in Lyons School District 103

Olivia Quintero moved seconded by Winifred Rodriguez to approve the contracts with Flood Brothers for waste services at District Office and District Schools, Costello, Edison, Home Lincoln, Robinson, George Washington Middle School, for the terms and conditions identified in the contracts for each location, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Jorge Torres

Motion carried

Approval of Resolution to Regulate Expense Reimbursements

Olivia Quintero moved seconded by Winifred Rodriguez to approve the Resolution to Regulate Expense Reimbursements, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	None

Motion carried

XIII. Adjournment

Winifred Rodriguez moved seconded by Slagiana Aleksikj to adjourn at 6:41 p.m.

Upon Voice Vote there were 7 Ayes, 0 Nays, 0 Absent

_____
Sara Andreas, Secretary

_____
Jorge Torres, President

LYONS SCHOOL DISTRICT 103 BOARD RESOLUTION NO. 12.16.25
RESOLUTION AUTHORIZING AND APPROVING EMPLOYMENT ACTIONS

WHEREAS, the Superintendent has submitted to the Board of Education of Lyons School District 103 a list of employment actions; and

WHEREAS, the Board of Education has reviewed the proposed employment actions for the month, as set forth in **Exhibit A** attached hereto,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Lyons School District 103, County of Cook, State of Illinois, as follows:

1. The Board hereby approves the employment actions set forth in **Exhibit A**, as submitted by the Superintendent.
2. The Superintendent is authorized and directed to take all necessary actions to implement the approved employment actions in accordance with applicable laws, board policies, and employment contracts.

ADOPTED this 16th day of December, 2025, by the following roll call vote:

BOARD MEMBER	**AYES**	**NAYES**	**ABSENT**	**ABSTAIN**
Jorge Torres, President				
Winifred Rodriguez, Vice President				
Sara Andreas, Secretary				
Slagjana Aleksikj				
Nancy Miller				
Mario Ramirez				
Olivia Quintero				

_____
President, Board of Education

Attest:

_____
Secretary, Board of Education

EXHIBIT A

EMPLOYMENT ACTIONS
Lyons School District 103 Board of Education
December 16, 2025

APPROVAL OF SUPPORT STAFF EMPLOYMENT

NAME	SCHOOL	POSITION	START DATE	WAGES
Sara Burmeister	District	Payroll Coordinator	01/05/2026	$65,000.00
Denise Molina	Edison	Cheer Coach	ASAP	$1,625.00

APPROVAL OF LEAVE OF ABSENCE

NAME	SCHOOL	POSITION	DATE
Silvia Verner	Edison	Parent Liaison	9/22/2025 - 10/6/2025
Julie Alvarado	Washington	Paraprofessional	12/17/2025 - 3/23/2026
Cynthia Kessel	Washington	STEM Teacher	10/27/2025 - 12/1/2025
Ruth Mutters	Costello/Robinson	Art Teacher	5/26/2026 - End of SY
Lauren Panzeca	Cotello	2nd Grade Teacher	3/5/2025 - End of SY
Jennifer Stavrou	Costello	ESL Teacher	1/05/2026 - 01/16/206
Emelia Zarenana	Lincoln	Assistant Principal	12/1/2025 - 2/23/2026

APPROVAL OF RESIGNATION

NAME	SCHOOL	POSITION	DATE
Mariana Ocampo Tamayo	Robinson	School Social Worker	01/02/2026

Dated: December 16, 2025

Document Status: Draft Update

BOARD OF EDUCATION

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, fiduciary responsibilities, and trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. ~~This dismissal process is available after the District's PERA implementation date.~~ PRESSPlus1

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

5 ILCS 120/1.05 and 120/2, Open Meetings Act.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

BOARD OF EDUCATION

2:150 Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Parent-Teacher Advisory Committee. This committee assists in the development of student discipline policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal and civil[PRESSPlus1] offenses committed by students, student behavior, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
3. Behavioral Interventions Committee. This committee, coordinated by the Executive Director of the Special Education Cooperative, develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*. Committee reports and recommendations are made to the Board upon its request.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

105 ILCS 5/10-20.14 and 5/14-8.05.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430. **Issue 120, October 2025**

Document Status: Draft Update

BOARD OF EDUCATION

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

NEW

Discrimination and harassment on the basis of race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidentsces PRESSPlus1 of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to: https://dhr.illinois.gov/about-us/contact-idhr.html or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

Policy Posting and Distribution

This policy shall be posted on the District's website. The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website and including an age-appropriate summary of the policy in the student handbook(s).

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e *et seq*., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 ~~(final citation pending)~~.

775 ILCS 5/1-101 *et seq*., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it ~~by~~before PRESSPlus1 December 1 as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Networks*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board, during a regular Board meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the

meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-1.10, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 *et seq.*, Truth in Taxation Law.

23 Ill.Admin.Code Part 100.

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235

(Access to Electronic Networks)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-17, amended by P.A. 104-261, eff. 1-1-26. No later than December 1 each year, a school board must make its statement of affairs available to the public by posting it on the district's website and publishing it in a newspaper of general circulation. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:30 Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in any investment as authorized in 30 ILCS 235/2, and Acts amendatory thereto.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, 30

ILCS 238/.

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA;PRESSPlus1
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
4. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
5. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
6. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. The District may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. The District may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be

collateralized in accordance with the Public Funds Investment Act, 30 ILCS 235/. The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

30 ILCS 235/, Public Funds Investment Act.

30 ILCS 238/, Ill. Sustainable Investing Act.

105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: December 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Public Funds Investment Act, 30 ILCS 235/8, amended by P.A. 104-92, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit ~~an original and~~ one copy of the audit to the appropriate Intermediate Service Center Executive Director. The Superintendent shall also ensure the District's auditing firm files the District's audit with ISBE annually on or before October 15.PRESSPlus1

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report (AFR) on a timely basis using the form adopted by ~~the~~ ISBE. The Superintendent shall review and discuss the ~~Annual Financial Report~~AFR with the Board before it is submitted~~.~~ and submit one copy of the AFR to the appropriate Intermediate Service Center Executive Director annually on or before October 15. The Superintendent shall also ensure the District's auditing firm files the District's AFR with ISBE annually on or before October 15.PRESSPlus2

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of $10,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of $3,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.

8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

2 C.F.R. §200 *et seq*.

30 ILCS 708/, Grant Accountability and Transparency Act; ~~implemented by~~ 44 Ill.Admin.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8 and 5/17-1 *et seq*.

23 Ill.Admin.Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 2. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

All school student fees and fines as defined by the Ill. State Board of Education (ISBE) are waived for students who meet the eligibility criteria for a fee waiver contained in this policy.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, and 5/27-~~24.2~~815~~, and 5/28-19.2~~. PRESSPlus1

23 Ill.Admin.Code §1.245 [*may contain unenforceable provisions*].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:190 Targeted School Violence Prevention

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/22-1107~~-23.7~~. PRESSPlus1

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child

Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence;PRESSPlus1 genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator (Employee-Related)	**Nondiscrimination Coordinator (Student-Related):**
Stephanie Koenig	Kim West

Stephanie Koenig	Kim West
(708) 783-4100 x 1006	(708) 783-4100 x 1005
koenig@lyons103.org	westk@lyons103.org
4100 Joliet Avenue,	4100 Joliet Avenue,
Lyons, IL 60534	Lyons, IL 60534
Title IX Coordinator (Primary):	**Title IX Coordinator (Secondary):**
Stephanie Koenig **(Employee-Related)**	Kim West **(Student-Related)**
(708) 783-4100 x 1006	(708) 783-4100 x 1005
koenig@lyons103.org	westk@lyons103.org
4100 Joliet Avenue,	4100 Joliet Avenue,
Lyons, IL 60534	Lyons, IL 60534
Complaint Manager (Employee-Related)	**Complaint Manager (Student-Related)**
Stephanie Koenig	Kim West
(708) 783-4100 x 1006	(708) 783-4100 x 1005
koenig@lyons103.org	westk@lyons103.org
4100 Joliet Avenue,	4100 Joliet Avenue,
Lyons, IL 60534	Lyons, IL 60534

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §218d, Fair Labor Standards Act.

29 U.S.C. §621 *et seq*., Age Discrimination in Employment Act.

29 U.S.C. §701 *et seq*., Rehabilitation Act of 1973.

38 U.S.C. §4301 *et seq*., Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 *et seq*., Civil Rights Act of 1991.

42 U.S.C. §2000d *et seq*., Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e *et seq*., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff *et seq*., Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000gg *et seq*., Pregnant Workers Fairness Act; 29 C.F.R. Part 1636.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 *et seq*., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D) and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30 and 180/33, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year),

5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/33, added by P.A. 104-171, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material ~~pornography~~ PRESSPlus1 on *electronic and information technology equipment*, as defined in 325 ILCS 5/4.5(a), shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the appropriate Intermediate Service Center Executive Director in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS

5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

20 U.S.C. §7926, Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, 5/21B-85, 5/22-85.5, and 5/22-85.10.

20 ILCS 1305/1-1 *et seq.*, Department of Human Services Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~)

Adopted: December 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 325 ILCS 5/4.5, amended by P.A. 104-245, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

General Personnel

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
    a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
    b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
    c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
    d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
    e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
    f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to

everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in 105 ILCS 5/3-11.
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
    a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
    b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
    c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
    d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS ~~110/3.10~~5/27-240 PRESSPlus1 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
    a. The federal Americans with Disabilities Act as it pertains to the school environment; and
    b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
    a. Teacher-student conduct;
    b. School employee-student conduct; and
    c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-115~~23.4~~ PRESSPlus2 (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in 105 ILCS 5/3-11(b), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
4. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
5. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
6. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
7. For all District staff, annual sexual harassment prevention training.
8. Title IX requirements for training in accordance with 34 C.F.R. Part 106 (see Board policy 2:265, *Title IX Grievance Procedure*).
9. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
10. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
11. Training in accordance with 105 ILCS 5/26A for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of 105 ILCS 5/26A (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.

105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, 5/22-115, 5/24-5, and 5/26A.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 145/25, Care of Students with Diabetes Act

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-240, added by P.A. 104-391, replacing the citation to 105 ILCS 110/3.10, repealed by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-115, renumbered by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

Professional Personnel

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
   a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
   b. Provide the District Office with a complete official transcript of credits earned in institutions of higher education.
   c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with an official transcript of any credits earned since the date the last transcript was filed.
   d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

20 U.S.C. §6312(e)(1)(A).

105 ILCS 5/10-20.15, 5/21B-15, 5/21B-20, 5/21B-25, 5/21B-120,[PRESSPlus1] and 5/24-23.

23 Ill.Admin.Code §1.610 *et seq.*, §1.705 *et seq.*, and Part 25.

CROSS REF.: 6:170 (Title I Programs)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response P.A. 104-111, eff. 1-1-26,

establishing a short-term approval credential for teachers in accordance with rules developed by ISBE. **Issue 120, October 2025**

Document Status: Draft Update

Professional Personnel

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day, Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

Please refer to the applicable collective bargaining agreement(s).

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.

Nursing Mothers

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breastmilk[PRESSPlus1] according to provisions in State and federal law.

LEGAL REF.:

29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.

42 U.S.C. §2000gg *et seq.*, Pub. L. 117-328, Pregnant Workers Fairness Act.

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-96, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

23 Ill.Admin.Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: September 24, 2024

PRESSPlus Comments

5:200

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the appropriate Intermediate Service Center Executive Director has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Intermediate Service Center (ISC) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ISC for a 30-calendar-day extension and the extension is granted by the ISC.

Internal Substitution

Please refer to the applicable collective bargaining agreement(s).

LEGAL REF.:

105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

105 ILCS 128/22, School Safety Drill Act.[PRESSPlus1]

40 ILCS 5/16-118, Ill. Pension Code.

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-198, eff. 1-1-26, requiring districts to provide all substitute personnel with: (1) training on school evacuation drills and law enforcement lockdown drills, and (2) support that includes, at a minimum, the information packet given to employees with district-approved materials outlining evacuation and lockdown procedures. Maps indicating all school exits must also be prominently displayed in every classroom. **Issue 120, October 2025**

Document Status: Draft Update

Educational Support Personnel

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Ill. State Board of Education (ISBE).

Paraprofessionals and teacher aides are noncertificated personnel with supervised instructional duties; the terms are synonymous. Service as a paraprofessional or teacher aide requires a *statement of approval* issued by the Illinois State Board of Education (ISBE), unless the individual holds any certificate indicative of completion of at least a bachelor's degree or a provisional vocational certificate, is completing an approved clinical experience, and/or is student teaching.

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Nonlicensed Personnel Working with Students and Performing Non-Instructional Duties

Nonlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a nonlicensed person from serving as a guest lecturer or resource person under a ~~certificated~~licensed[PRESSPlus1] teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is

knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder who is a service member[PRESSPlus2] has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers.*

LEGAL REF.:

34 C.F.R. §200.58.

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

625 ILCS 5/6-104 and 5/6-106.1, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.280, 1.630, and 25.510.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. *Service member* means a member of the Armed Services or reserve forces of the United States or a member of the Ill. National Guard. 625 ILCS 5/6-106.1(j). **Issue 120, October 2025**

Document Status: Draft Update

Educational Support Personnel

5:300 Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Breaks

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday. The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breastmilk[PRESSPlus1] according to State and federal law.

LEGAL REF.:

29 U.S.C. §§207 and 218d, Fair Labor Standards Act.

105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.

740 ILCS 137/, Right to Breastfeed Act.

820 ILCS 105/, Minimum Wage Law.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students ~~shall~~may[PRESSPlus1] devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.46, 5/10-20.56, ~~5/10-20.46,~~ 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-510~~3, 5/27-18~~, ~~5/27-19, 5/27-20,~~ and 5/27-1025~~20.1, and 5/27-20.2~~.

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe and moving the last Friday in April (Arbor and Bird Day), October 9 (Leif Erikson Day), and the day immediately after Thanksgiving (Native American Heritage

Day) to commemorative holidays. In addition, 105 ILCS 5/27-20 and 105 ILCS 5/27-20.2, both repealed by P.A. 104-391, removed American Indian Day and Just Say No Day, respectively, from the list of commemorative holidays. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:40 Curriculum Development

Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. At least every two years,PRESSPlus1 tThe Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, (2) it is substantially related to the achievement of the important objective for the class or activity, and (32) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments,

student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972~~, implemented by~~; 34 C.F.R. Part 106.

105 ILCS 5/10-20.8 and 5/10-19.

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: September 24, 2024

PRESSPlus Comments

PRESSPlus 1. Districts are required to evaluate single-sex classes and extracurricular activities at least every two years. 34 C.F.R. §106.34(b)(4)(ii). See also an FAQ from the U.S. Dept. of Education's Office of Civil Rights at: www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf. Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single-sex classes. This subhead may be removed if a district will not offer single-gender classes or activities. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, and (h) music~~, and (i) drug and substance abuse prevention including the dangers of opioid abuse~~.PRESSPlus1 A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In all schools, drug and alcohol abuse prevention education, including:PRESSPlus2 (a) in each year in grades K though 4, age- and developmentally appropriate instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse, (b) in grades 5 through 8, age- and developmentally appropriate classroom instruction on alcohol and drug use and abuse, (c) in grades 6-8, the dangers of fentanyl, and (d) in grades 7 and 8, ~~as well as in interscholastic athletic programs,~~ anabolic steroid abuse prevention, which must also be taught in interscholastic athletic programs.
3. In kindergarten through grade 8, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
4. In grades kindergarten through 12, through the 2026-2027 school year,PRESSPlus3 age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate Board policy 6:235, *Access to Electronic Networks,* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. Beginning in the fall of 2027, in grades 3-8 each year, age- and developmentally appropriate instruction on online safety.PRESSPlus4
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, ~~character education~~PRESSPlus5 ~~must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.~~ instruction on ~~in all grades will include~~

~~examples of~~ behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment.* In addition, in all grades, bullying prevention and gang resistance must be taught.

8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, and (d) the Pledge of Allegiance~~, and (e) the voting process~~.PRESSPlus6
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see Board policy 7:260, *Exemption from Physical Education.*
10. In all schools, health education must be stressed, including:PRESSPlus7 (a) human ecology, health, growth, development, personal health habits, and nutrition, (b) family life, (c) prevention and control of disease, ~~proper nutrition, (b) physical fitness, (c) personal health habits, (d) dangers and avoidance of abduction,~~ (d~~e~~) age- and developmentally ~~-~~appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, (e) public health, environmental health, disaster preparedness, and safety education,PRESSPlus8 (f) mental health and illness, (g) dental health, (h) cancer education, and (i) age- and developmentally appropriate consent educationPRESSPlus9 ~~and (f) in grades 6-8, the dangers of fentanyl~~. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. In all schools, abduction education that addresses the danger of and avoidance of abduction.PRESSPlus10
12. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 6-8, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals.
13. In all schools, environmental education, including instruction on: (a) the current problems and needs in the conservation of natural resources and (b) beginning in the fall of 2026, instruction on climate change.
14. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different

faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) ~~beginning in the fall of 2024,~~ the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

15. ~~In grade 7, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.~~ PRESSPlus11
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine,Q1 and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
17. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
18. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
20. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
21. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.79, 5/10-20.84, 5/10-23.13, ~~5/27-3, 5/27-3.5, 5/27-5, 5/27-6,~~

~~5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.05, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-23.16, 5/27-24.1, and 5/27-24.2~~5/22-110, 5/27-105, 5/27-110, 5/27-115, 5/27-210, 5/27-215, 5/27-245, 5/27-250, 5/27-255, 5/27-260, 5/27-305, 5/27-310, 5/27-315, 5/27-405, 5/27-410 (scheduled for repeal on 7-1-27), 5/27-415 (scheduled for repeal on 7-1-27), 5/27-505, 5/27-510, 5/27-515, 5/27-520, 5/27-525, 5/27-530, 5/27-535, 5/27-540, 5/27-545, 5/27-605, 5/27-705, 5/27-710, 5/27-715, 5/27-720, 5/27-725, 5/27-810, 5/27-815, 5/27-1050 and 5/27-1055.PRESSPlus12

~~105 ILCS 110/3, Comprehensive Health Education Program.~~PRESSPlus13

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

Adopted: December 17, 2024

Questions and Answers:

***Required Question 1. A district may include in its curriculum a unit of instruction studying the causes and effects of mass starvation in mid-19th century Ireland, known as the "Irish Famine." 105 ILCS 5/27-1030, renumbered by P.A. 104-391. If offered, the board locally determines the minimum amount of instruction time. For a resource originally developed by the NJ Commission on Holocaust Education, see www.oregon.gov/ode/educator-resources/standards/socialsciences/Documents/IrishFamine.pdf.

Does the Board provide instruction studying the causes and effects of the Irish Famine?

○ X No. (Default)
○ Yes. (IASB will add "the Irish Famine" after "the Famine-Genocide in Ukraine," and IASB will add 5/27-1030 to the Legal References.)

PRESSPlus Comments

PRESSPlus 1. Stricken from #1 and added below. **Issue 120, October 2025**

PRESSPlus 2. Drug abuse prevention education is no longer part of the Comprehensive Health Education Program (CHEP) and is therefore listed as a separate item. P.A. 104-391 consolidated drug prevention education related topics into one new section of the School Code, 105 ILCS 5/27-255. **Issue 120, October 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/27-410 (scheduled for repeal on 7-1-27), amended by P.A. 104-399, eff. 1-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 4. Required by 105 ILCS 5/27-405(b), added by P.A. 104-391. Boards locally determine the scope and duration of this unit of instruction. Topics to include in online safety instruction are not mandated, but the following are recommended: (1) safe and responsible use of the Internet, social networking websites, electronic mail, online messaging and posting, and other means of communication on the Internet; (2) recognizing, avoiding, and reporting online solicitations of students, their classmates, and their friends by sexual predators; (3) risks of transmitting personal information on the Internet; (4) recognizing and avoiding unsolicited or deceptive communications received online; (5) reporting online harassment, cyber-bullying, and illegal activities and communications on the Internet; (6) the legal penalties and social ramifications for illicit actions taken online, including infringement of copyright laws and the creation and sharing of harmful, defamatory, or sexually explicit content; and (7) the relationship between responsible use of online resources and social-emotional health. *Online safety* means safe practices relating to an individual's or group's use of the Internet, social networking website, electronic mail, online messaging and posting, and other means of communication on the Internet. **Issue 120, October 2025**

PRESSPlus 5. Updated in response to P.A. 104-391, which repealed the requirement to teach character education formerly at 105 ILCS 5/27-12. **Issue 120, October 2025**

PRESSPlus 6. Updated in response to P.A. 104-391, which moved instruction on the voting process to civics education for grades 6, 7, or 8. **Issue 120, October 2025**

PRESSPlus 7. Letters (a) - (i) are required by CHEP. 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 8. 105 ILCS 5/27-815, renumbered by P.A. 104-391, also requires safety instruction in each of grades 1 through 8, equivalent to one class period each week. Neither CHEP nor 105 ILCS 5/27-815 (as it pertains to grades 1-8) define safety education or explain how it differs from the optional safety education that boards can offer under 105 ILCS 5/27-1020, renumbered by P.A. 104-391, though districts could draw from the topics listed in that section. **Issue 120, October 2025**

PRESSPlus 9. Consent education under CHEP is limited to the definition of *consent* under 105 ILCS 5/27-215(a), added by P.A. 104-391; this basic consent instruction is separate from the more extensive, optional consent education under 105 ILCS 5/27-1010, amended and renumbered by P.A. 104-391. For more information, see PRESS sample policy 6:60, *Curriculum Content*, at footnote 33, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 10. Required by 105 ILCS 5/27-105, added by P.A. 104-391. The Ill. State Police and Ill. State Board of Education (ISBE) must develop instruction on child abduction prevention. 20 ILCS 2605/2605-480. See www.isbe.net/Documents/Child-Abduction-Prevention.pdf. Although this topic is no longer required by CHEP, it is also addressed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 11. Repealed by P.A. 104-391, formerly at 105 ILCS 5/27-3.5. **Issue 120, October 2025**

PRESSPlus 12. Updated in response to P.A. 104-391, renumbering, reorganizing, and repealing citations throughout 105 ILCS 5/27. **Issue 120, October 2025**

PRESSPlus 13. Repealed by P.A. 104-391 and replaced, in part, by 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:130 Program for the Gifted

The Superintendent or designee shall implement an education program for gifted and talented learners that will challenge and motivate academically advanced learners and engage them in appropriately differentiated learning experiences to develop their unique abilities. This program will be responsive to student needs and within the budget parameters as set by the Board. ~~If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education the Superintendent or designee shall inform the Board concerning the feasibility and advisability of developing a "plan for gifted education" that would qualify for State funding.~~ PRESSPlus1

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student's identification as gifted or talented learner.

The Board of Education will monitor this program's performance by meeting periodically with the Superintendent or designee to determine and/or review the indicators and data that evidence whether the educational program for gifted and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.

LEGAL REF.:

105 ILCS 5/14A.

~~23 Ill.Admin.Code Part 227.~~

CROSS REF.: 6:135 (Accelerated Placement Program)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/14A, amended by P.A. 104-129, eff. 1-1-26, removing references to State funding for gifted programs and related requirements. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:160 English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English language proficiency.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation, (6) specific exit requirements of the program, (7) how the program will meet their child's individualized education program, if applicable, and (8) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

Parent/Guardian Involvement[PRESSPlus1]

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

LEGAL REF.:

20 U.S.C. §§6312, 6314, 6315, and 6318.

20 U.S.C. §6801 *et seq.*

34 C.F.R. Part 200.

105 ILCS 5/14C-1 *et seq.*

23 Ill.Admin.Code Part 228.

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

Adopted: October 26, 2021

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Parents/guardians, employees, and community members with other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Amendment.

Mahmoud v. Taylor, 145 S.Ct. 2332 (2025).PRESSPlus1

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to Mahmoud v. Taylor, 145 S.Ct. 2332 (2025). holding that classroom instruction will likely burden parents' free exercise rights if it requires their children to submit to instruction "that poses 'a very real threat of undermining' the religious beliefs and practices that the parents wish to instill." Unless otherwise required by law, it is unclear from Mahmoud whether a district would ever need to give advance notice to all parents/guardians of the use of certain curriculum or instructional materials that could trigger religious objections. Doing so could present discrimination concerns. Given the many unsettled legal issues in this area and the fact-dependent nature of the analysis involved, boards should consult with the board attorney regarding any curriculum objections. **Issue 120, October 2025**

Document Status: Draft Update

INSTRUCTION

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-615~~22.10~~.PRESSPlus1

23 Ill.Admin.Code §1.460.

CROSS REF.: 6:135 (Accelerated Placement Program)

DATED : March 23, 2021

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 8 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 8 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant

minors as defined in 105 ILCS 5/26-2a.

6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, and information about available community services relevant to such students' needs. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
    a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
    b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to all school personnel, Board members, and school resource officers on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Intermediate Service Center, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Intermediate Service Center, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. An approval process for students to attend activities allowed under 105 ILCS 5/10-19.05(k), including provisions for making up missed coursework that do not penalize students.PRESSPlus1

Updating

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS 5/10-19.05(k), 5/22-92, ~~and~~ 5/26-1 through 5/26-3, 5/26-5 through 5/26-16, 5/26-18, and 5/26A.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of

Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-19.05(k), amended by P.A. 104-250, eff. 1-1-26, requiring an approval process for students to attend allowable activities by the beginning of the 2026-2027 school year. Allowable activities are: (1) instruction in a college course where the student is dually enrolled for both high school and college credit, (2) participation in a Supervised Career Development Experience in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, (3) participation in any work-based learning experience in which student participation and learning outcomes are approved by an educator who holds an Educator License with Stipulations with a career and technical educator endorsement and a work-based learning designation, (4) participation in a youth apprenticeship in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, and (5) participation in a blended learning program approved by the district in which course content, student evaluation, and instructional methods are supervised by an educator licensed under 105 ILCS 5/21B. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/22-110~~27-23.7~~ PRESSPlus1

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. *Artificial intelligence* includes generative artificial intelligence.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, posting or distributing sexually explicit images, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*.PRESSPlus2

Digital replica means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Unauthorized digital replica means the use of a digital replica of an individual without the consent of the depicted individual.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator (Employee-Related)

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4. Consistent with federal and State laws and rules governing student privacy rights, the

parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
    c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

    The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:

    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

    1) An updated version of the policy with the amendment/modification date specifying the date of adoption (indicated by month, date, and year)PRESSPlus3 included in the reference portion of the policy;

    2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or

    3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

    The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
    a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
    b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
    c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
    d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
    e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
    f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a

legitimate business use.

g. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).

h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.

i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

j. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/22-110, and 5/24-24~~, and 5/27-23.7~~.

405 ILCS 49/, Children's Mental Health Act.

775 ILCS 5/1-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, 1.280, and 1.295.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. All definitions are directly from 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391, or any other statutes it incorporates by reference. **Issue 120, October 2025**

PRESSPlus 2. This sentence is required beginning with the 2026-27 school year. 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 3. Including the month, date, and year that an updated policy was adopted is required by 23 Ill. Admin.Code §1.295(c)(2). **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:

    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
    b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
    c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.

g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions*, *non-consensual dissemination of private sexual images*, and *non-consensual dissemination of sexually explicit digitized depictions*, as defined in State law.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a

staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student

who has been expelled may also be restricted from being on school grounds and at school activities.

13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by 105 ILCS 5/10-20.33.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, Ill. State Board of Education (ISBE) rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 2012 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to

carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on ~~or around~~ school grounds, becomes aware of any person in possession of a firearm on school grounds, or becomes aware of any threat of gun violence on school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. If the report of (1), above, pertains to a threat of firearm violence made by a student, the Building Principal or designee shall attempt to notify the student's parent/guardian as soon as possible and shall further attempt to contact the parent/guardian to ensure that the student does not have access to a firearm.PRESSPlus1 In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to ISBE through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by 105 ILCS 5/10-20.33. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary

rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §7971 *et seq.*, Pro-Children Act of 2004.

20 U.S.C. §7961 *et seq.*, Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/22-100, 5/22-110, 5/24-24, 5/26-12, 5/27-240~~27-23.7~~, and 5/31-3.

~~105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.~~

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill.Admin.Code §§ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-27.1A(b), amended by P.A. 104-174. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.166(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
   a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements ~~105 ILCS 5/2-3.139 and~~ 105 ILCS 5/27-215 ~~7~~ (requiring education for students on mental health and illness~~to develop a sound mind and a healthy body~~). PRESSPlus1
   b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
   a. The training required by 105 ILCS 5/10-22.39 for all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
   b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
   a. 6:65, *Student Social and Emotional Development*, implementing the goals and

benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);

b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;

c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;

d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;

e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;

f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;

g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and

h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.

4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program,* and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Alliance

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Alliance , the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Alliance into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student and staff identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 *et seq*., Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, ~~105 ILCS 5/2-3.139,~~ 5/3-14.8~~, 5/10-20.76~~, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 et seq., 5/14-7.02, ~~and~~ 5/14-7.02b, and 5/27-215~~7~~.

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-20.81, amended by P.A. 104-264, eff. 1-1-26, requiring districts to insert the same contact information for suicide prevention helplines required for student ID cards on employee ID cards for employees serving any of grades 6 through 12. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:310 Restrictions on Publications; Elementary Schools

School-Sponsored Publications and Websites

School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students.

Accessing or distributing “on-campus” includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/22-1107 23.7. PRESSPlus1

Hazelwood v. Kuhlmeier, 484 U.S. 260 (1988).

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).

Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement professionals~~officers~~ PRESSPlus1 working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement professionals~~officials~~, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique

behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18th birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act; 34 C.F.R. Part 99.

50 ILCS 205/7, Local Records Act.

105 ILCS 5/10-20.12b, 5/10-20.40, 5/14-1.01 *et seq.*, and 5/26A-30.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.

23 Ill.Admin.Code Parts 226 and 375.

Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: June 24, 2025

PRESSPlus Comments

PRESSPlus 1. Revised in #2 and #4 to match the text of the Illinois School Student Records Act (ISSRA). **Issue 120, October 2025**

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the main office and receive permission to remain on school property. All visitors must have valid identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.

11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed~~certified~~PRESSPlus1 employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

20 U.S.C. §7971 *et seq.*, Pro-Children Act of 2001.

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/22-110, and 5/24-25~~, and 5/27-23.7(a)~~. PRESSPlus2

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update - Rewritten

STUDENTS

7:150 Agency and Law Enforcement Requests

Title has been updated. Original Title: Agency and Police Interviews

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board policy 7:10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement authority requests occur at school.[PRESSPlus1]

Federal and State Law Requirements Regarding Citizenship and Immigration Status in Schools[PRESSPlus2]

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent(s)/guardian(s) from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge of the student's or associated person's actual citizenship or immigration status, subject to the requirements in 105 ILCS 5/22-105(c)(3).[PRESSPlus3]
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

State law does not prohibit or restrict the District from sending or receiving information about the citizenship or immigration status of an individual to or from the U.S. Dept. of Homeland Security or any other governmental entity under 8 U.S.C. §§1373 and 1644.

Responding to Agency and Law Enforcement Requests[PRESSPlus4]

The Superintendent shall develop procedures to manage requests by government agencies or law enforcement authorities regarding students at school. Procedures will:

2. Recognize the potential impact the release of information or an interview may have on an individual student.
3. Minimize potential disruption.
4. Foster a cooperative relationship with government agencies and law enforcement authorities.
5. Maintain discipline and recognize that school employees stand in the relationship of the parents/guardians to the students during the school day.
6. Comply with State law including, but not limited to, ensuring that before a law enforcement agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:PRESSPlus5
    a. Notify or attempt to notify the student's parent(s)/guardian(s) and document the time and manner in writing;
    b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
    c. If practicable, make reasonable efforts to ensure a trained law enforcement officer.PRESSPlus6 to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c)(4).PRESSPlus7

LEGAL REF.:

U.S. Constitution, Amend. IV.

8 U.S.C. §1373 and §1644.

Plyler v. Doe, 457 U.S. 202 (1982).

Ill. Constitution, Art. I, §6.

105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 et seq., Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2:160 (Board Attorney), 2:260 (Uniform Grievance Procedure), and 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed and rewritten in response to 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, requiring districts to establish a policy by 7-1-26 regarding agency and law enforcement requests at school, and for continuous improvement. See the footnotes of this sample policy for more information, available at PRESS Online by logging in at www.iasb.com.

By 7-1-26, districts are also required to develop procedures for reviewing and authorizing requests from *lawenforcement agents* attempting to enter a school or school facility. 105 ILCS 5/22-105(b), added by P.A. 104-288, eff. 1-1-26, defines *lawenforcement agent* as "an agent of federal, State, or local law enforcement authorized with the power to arrest or detain individuals or manage the custody of detained individuals for a law enforcement purpose, including civil immigration enforcement." *Law enforcement agent* does not include a school resource officer as defined in 105 ILCS 5/10-20.68. Id. See sample administrative procedure 7:150-AP, *Managing Agency and LawEnforcement Requests*. **Issue 120, October 2025**

PRESSPlus 2. Required by 105 ILCS 5/22-105(d), added by P.A. 104-288, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 3. Districts must also still comply with federal and State laws, e.g., FERPA and the Ill. School Student Records Act, governing the disclosure of student records or information. **Consult the board attorney regarding legal requirements when requests are received from federal law enforcement agencies. Issue 120, October 2025**

PRESSPlus 4. With the exception of items #6 and #7, the listed standards for procedures are at the local school board's discretion and may be omitted. For procedures addressing #1-6, refer to the *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (*ICSA Guidelines*) at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/ in consultation with the board attorney. For procedures addressing the items listed in #7, refer to sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com, in consultation with the board attorney. Procedures covering item #7 are required by 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, and must be implemented by 7-1-26. **Issue 120, October 2025**

PRESSPlus 5. 105 ILCS 5/22-88. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview. See the *ICSA Guidelines* for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 120, October 2025**

PRESSPlus 6. A *trained lawenforcement officer* is someone who: (1) received training in youth investigations approved or certified by his/her law enforcement agency or under 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). 105 ILCS 5/22-88(b)(4). **Issue 120, October 2025**

PRESSPlus 7. 105 ILCS 5/22-105(c)(4), added by P.A. 104-288, eff. 1-1-26, requires a district to

develop procedures that: (1) designate authorized personnel at the school and the superintendent's office or school administrative office who may contact the board attorney, (2) require the designated authorized person and board attorney to work together to review requests from law enforcement agents to enter a school or school facility, including under judicial warrants, nonjudicial warrants, and subpoenas, (3) require the designated authorized personnel to monitor or accompany and to document all interactions with law enforcement agents while on the school's premises, and (4) require the designated authorized person to notify and seek consent from a student's parent/guardian, or from the student if the student is 18 years old or older or emancipated, if a law enforcement agent requests access to a student for immigration enforcement purposes, unless such access is in compliance with a judicial warrant or subpoena that restricts the disclosure of the information to the student's parent/guardian.

Regarding requirement #2 in the paragraph immediately above, ensure that the superintendent's authority to designate others to contact the board attorney aligns with policy 2:160, *Board Attorney*. The superintendent will need to work with the board attorney to create a list of administrators authorized to consult directly with the board attorney if any agency or law enforcement request is received. Factors to consider when drafting this list include: the type of request received, the type of agency or law enforcement unit making the request, whether or not a warrant is presented, and whether or not exigent circumstances are claimed. **Issue 120, October 2025**

Document Status: Review and Monitoring

INSTRUCTION

6:280 Grading and Promotion

The Superintendent shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill. State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.[PRESSPlus1]

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: August 25, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 120, October 2025

RESOLUTION TO LEVY PROPERTY TAXES FOR 2025

WHEREAS, the Board of Education of Lyons School District 103 ("Board"), Cook County, Illinois, is authorized by Section 5/17-2(2) of the School Code [105 ILCS 5/17-2(2)] to levy, by proper resolution, a special tax for educational purposes;

WHEREAS, the Board is authorized by Section 5/17-2(5) of the School Code [105 ILCS 5/17-2(5)] to levy, by proper resolution, a special tax for operations and maintenance purposes;

WHEREAS, the Board is authorized by Section 5/17-2(5) of the School Code [105ILCS; 5/17-2(5)] to levy, by proper resolution, a special tax for transportation purposes;

WHEREAS, the Board is authorized by Section 7-171(b) (2) of the Pension Act, as amended by Public Act 89-329 [40 ILCS 5/7-171 (b) (2)] effective August 17, 1995, to levy a tax in an amount reasonably calculated at the time of levy to provide for the school district contributions under Section 7-172 to the Illinois Municipal Retirement Fund;

WHEREAS, the Board is authorized by Section 5/21-110 of the Pension Code [10 ILCS 5/21-110] to levy by proper resolution, a special tax for social security purposes.

WHEREAS, the Board is authorized by Section 5/17-2.5 of the School Code [105 ILCS 5/17-2.5] to levy, by proper resolution, a special tax for tort immunity purposes;

WHEREAS, the board is authorized by Section 20-3 of the School Code [105 ILCS 5/20-3] to levy, by proper resolution, a special tax for working cash fund purposes;

WHEREAS, the Board is authorized by Section 5/17-2.2a of the School Code {105 ILCS 5/17-2.2a] to levy, by proper resolution, a special tax for special education purposes; and

WHEREAS, the Board is authorized by Section 17-2.11 of the School Code [105 ILCS 5/17-2.11] to levy, by proper resolution, a special tax for fire prevention, safety, and energy conservation purposes.

NOW, THERFORE, BE IT RESOLVED by the Board of Education of Lyons School District 103, Cook County, Illinois as follows:

Section 1: For the ensuing year, the County Clerk of Cook County, Illinois is hereby authorized and directed to extend, and therefore is hereby levied, the following special taxes on behalf of this school District:

a) The sum of $20,578,000 to be levied as a special tax for educational purposes;

b) The sum of $2,900,000 to be levied as a special tax for operations and maintenance purposes;

c) The sum of $157,978 to be levied as a special tax for transportation purposes;

d) The sum of $184,302 to be levied as a special tax for Working Cash purposes;

e) The sum of $263,293 to be levied as a special tax for Illinois Municipal Retirement Fund purposes;

f) The sum of $263,293 to be levied as a special tax for Social Security purposes;

g) The sum of $421,264 to be levied as a special tax for tort immunity purposes;

h) The sum of $1,737,725 to be levied as a special tax for Special Education Program purposes; and

i) The sum of $26,331 to be levied as a special tax for fire prevention and safety purposes.

Section 2: The amounts of money levied under Section 1, and as indicated on the Certificate of Tax Levy, attached to and made a part of this resolution shall be raised by special taxes for the various purposes as in the Certificate of Tax Levy indicated for the ensuing year.

Section 3: The President and Secretary are hereby authorized and directed to sign the Certificate and file or cause the same to be filed with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December of 2025.

Section 4: This resolution shall be in full force and effect upon its adoption.

ADOPTED this 16th day of December 2025.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT NO. 103
COUNTY OF COOK, STATE OF ILLINOIS

BY:_____
Jorge Torres, President

ATTEST:

_____
Sara Andreas, Secretary

STATE OF ILLINOIS)
)
COUNTY OF COOK)

CERTIFICATION

I, Sara Andreas, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Lyons School District 103, Lyons, Cook County, Illinois, and as such, I am the keeper of records of the Board of Education of said District.

I further certify that the foregoing constitutes a full, true, and complete copy of the Resolution entitled "Resolution to Levy Property Taxes for 2025" and that said Resolution was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of Lyons School District 103, held on December 16, 2025.

IN WITNESS WHEREOF, I hereunto affix my signature at Lyons, Illinois this 16th day of December 2025.

DATED: This 16th day of December 2025

By: _____
Sara Andreas, Secretary

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
(217) 785-8779

Original: x
Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	District Number	County
Lyons SD 103	04-0640-000	Cook

Amount of Levy

Educational	$	20,578,000	**Fire Prevention & Safety** *	$	26,331
Operations & Maintenance	$	2,900,000	**Tort Immunity**	$	421,264
Transportation	$	157,978	**Special Education**	$	1,737,725
Working Cash	$	184,302	**Leasing**	$	0
Municipal Retirement	$	263,293		$	0
Social Security	$	263,293	**Other**	$	0
			Total Levy	$	26,532,186

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.
Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 20,578,000 dollars to be levied as a special tax for educational purposes; and
the sum of 2,900,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 157,978 dollars to be levied as a special tax for transportation purposes; and
the sum of 184,302 dollars to be levied as a special tax for a working cash fund; and
the sum of 263,293 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 263,293 dollars to be levied as a special tax for social security purposes; and
the sum of 26,331 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 421,264 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 1,737,725 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for _____; and
the sum of 0 dollars to be levied as a special tax for _____
on the taxable property of our school district for the year 2025

Signed this [Day] day of [Month] 2025 .

_____
(President)

_____
(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 0 .

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 04-0640-000 , Cook County, Illinois, on the equalized assesed value of all taxable property of said school district for the year 2025 was filed in the office of the County Clerk of this County on _____ , 2025 .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total levy, as provided in the original resolution(s), for said purposes for the year 2025 , is $ _____ .

_____
(Signature of County Clerk)

_____
(Date)

_____
(County)

ISBE Form 50-02 (07-2024) CTL2024.xlsx

LYONS SCHOOL DISTRICT 103
CERTIFICATE OF COMPLIANCE
WITH THE ILLINOIS TRUTH IN TAXATION LAW
35 ILCS 200/18-55 THROUGH 200/18-100

I, Jorge Torres, the duly qualified and presiding officer of the Board of Education of Lyons School District 103, Cook County, Illinois, do hereby certify that the "Resolution to Levy Property Taxes for 2025", levying taxes for Lyons School District 103, attached hereto, was adopted in full compliance with the provisions of 35 ILCS 200/18-60 through 200/18-85 of the "Truth in Taxation Law."

IN WITNESS THEREOF, I have placed my official signature at Lyons, Illinois, this 16th day of December 2025.

Jorge Torres
President, Board of Education
Lyons School District 103
Cook County, Illinois

NORTHERN ILLINOIS UNIVERSITY
Center for P-20 Engagement

AGREEMENT

THIS AGREEMENT, made and entered this October 14, 2025 and between the BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY, acting on behalf of Northern Illinois University through its Center for P-20 Engagement referred to as the "University", and Lyons SD 103, Costello Middle School, 4100 Joliet Ave., Lyons, IL 60543 referred to as the "Client", witnesseth:

1. Scope of Work. In consideration of the mutual promises hereafter specified, the University and Client agree to the services delineated in Attachment A, which document is incorporated by reference herein and made a part hereof.

2. Terms of Agreement. The term of this Agreement shall be from the date of execution above through June 30, 2026 or the completion of the project, whichever is latest, unless the term is extended by the mutual written agreement of the parties.

3. Compensation. As full and complete compensation for these services, Client shall pay the University a fee not to exceed $22,752.00. The actual fee will be based on services provided. Payments shall be made according to the following payment schedule:

   December, 2025 and May, 2026

4. Signed Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document. This Agreement must be manually signed and may be delivered by facsimile or email (in .pdf format) and upon such delivery the facsimile or .pdf signature will be deemed to have the same effect as if the original signature has been delivered to the other Party.

5. The parties hereto shall abide by the requirements of Executive Order 11246 and the Rules and Regulations of the Illinois Department of Human Rights, and there shall be no discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap unrelated to ability or an unfavorable discharge from military service in the employment, training or promotion of personnel engaged in the performance of this agreement.

This Agreement constitutes the entire Agreement between parties hereto. There is no part of that Agreement not set forth herein; and no changes in or additions to said Agreement shall be valid unless in writing and signed by the parties hereto.

AS WITNESS WHEREOF, the parties have caused this Agreement to be executed as and of the day and year first written above.

Lyons SD 103

By_____

Name: Kristopher Rivera date

Title Superintendent

Center for P-20 Engagement

NIU OUTREACH

By_____

Melina Wright date

Title: Assoc. Assistant Director

FEIN_____

(REQUIRED)

Illinois MTSS Network

Attachment A

The Illinois MTSS Network (IL MTSS-N) provides high-quality in-person and virtual professional learning and coaching support for schools and districts to develop and sustain a multi-tiered system of supports (MTSS) framework that improves outcomes for all students.

Proposed Scope of Services for: **Lyons School District #103, Costello School**

Contact Person(s): Regina Redd, Director of Curriculum and Instruction, reddr@lyons103.org
Chris Jamrose, Principal of Costello Elementary, jamrosec@lyons103.org

Network Capacity Coach: Kari Harris, kharris12@niu.edu

Date: 9/12/2025 ***Length of Agreement July 1, 2025- June 30, 2026***

Scope of Services	**Timelines**	**Estimated Contact Hours**
Professional Learning, Coaching and Technical Assistance to support MTSS		
Orientation discussion with Network Capacity Coach ● Identify timelines and deliverables on calendar for year Virtual or in-person	**September, 2025**	**1 hour**
Monthly coaching check in with building principal, and others, as needed/identified to: ● Support School Improvement Plan deliverables ● Plan for, debrief after Professional Learning or Coaching Virtual or in-person	**October, 2025 - April 2026**	**7 hours**
Attend and Provide Professional Development for staff as needed, at: ● PLCs to support Tier 1 data analysis and instructional decisions ● SIP to address Tier 1 instructional strategies, as needed	**October, 2025 - April 2026**	**20 hours**

● Possible Topics include: ○ Providing immediate, corrective feedback ○ Increasing Student Talk and Opportunities to Respond ○ Introducing/utilizing additional tools to aid in promoting student discourse such as discourse cards from math curriculum, sentence stems, conversation cubes, WIDA Can Do standards ○ Small group instruction In Person		
Facilitate professional development and/or coaching with: ● Instructional Coaches (supports T1) ○ Determining a plan of action to support SIP deliverables ○ Coaching supports to help improve their coaching of educators ● Interventionists (supports T2/T3), including: ○ Determining appropriate intervention curriculum and progress monitoring tool for student need ○ Providing effective, immediate feedback ○ Increasing Opportunities to Respond ○ What to do when an intervention isn't working ○ Intensifying Interventions Virtual or in-person	**September, 2025, through June, 2026**	**20 hours**
*Hourly rates: $474 in-person, $355 virtual, and $274 virtual individual coaching and includes direct contact, technical assistance, prep, and travel time.	**Total Estimated Hours***	**Up to 48 hours**
**Mileage for in-person work may be charged in addition. Districts may be charged for scheduled services if notice of cancellation is not received by the coach within 7 calendar days prior.	Total Cost @ $274 to 474/hour	****Up To $22,752**

Make	Model	Serial Number	Reason
HP	11MK G9 EE	5CD13402DV	Damaged
HP	11MK G9 EE	5CD13402BS	Damaged
HP	11MK G9 EE	5CD134027S	Damaged
HP	11MK G9 EE	5CD13402MD	Damaged
HP	11MK G9 EE	5CD13402CN	Damaged
HP	11MK G9 EE	5CD134026Q	Damaged
HP	11MK G9 EE	5CD13402LV	Damaged
HP	11MK G9 EE	5CD13402QQ	Damaged
HP	11MK G9 EE	5CD13402FC	Damaged
HP	11MK G9 EE	5CD13402NH	Damaged
HP	11MK G9 EE	5CD134024V	Damaged
HP	11MK G9 EE	5CD13402P8	Damaged
HP	11MK G9 EE	5CD13402F8	Damaged
HP	11MK G9 EE	5CD13402KV	Damaged
HP	11MK G9 EE	5CD134024B	Damaged
HP	11MK G9 EE	5CD13402LW	Damaged
HP	11MK G9 EE	5CD13402PK	Damaged
HP	11MK G9 EE	5CD13402C2	Damaged
HP	11MK G9 EE	5CD1340259	Damaged
HP	11MK G9 EE	5CD134028C	Damaged
HP	11MK G9 EE	5CD240621G	Damaged
HP	11MK G9 EE	5CD13402BX	Damaged
HP	11MK G9 EE	5CD24061MY	Damaged
HP	11MK G9 EE	5CD13402T3	Damaged
HP	11MK G9 EE	5CD13402LJ	Damaged
HP	11MK G9 EE	5CD13402KH	Damaged
HP	11MK G9 EE	5CD1340268	Damaged
HP	11MK G9 EE	5CD13402DC	Damaged
HP	11MK G9 EE	5CD134026K	Damaged
HP	11MK G9 EE	5CD1340265	Damaged
HP	11MK G9 EE	5CD1340264	Damaged
HP	11MK G9 EE	5CD134023N	Damaged
HP	11MK G9 EE	5CD13402PJ	Damaged
HP	11MK G9 EE	5CD2406253	Damaged
HP	11MK G9 EE	5CD134025Z	Damaged
HP	11MK G9 EE	5CD134025L	Damaged
HP	11MK G9 EE	5CD13402N7	Damaged
HP	11MK G9 EE	5CD13402CG	Damaged
HP	11MK G9 EE	5CD13402FP	Damaged
HP	11MK G9 EE	5CD134026C	Damaged
HP	11MK G9 EE	5CD240617F	Damaged
HP	11MK G9 EE	5CD1340258	Damaged

Make	Model	Serial Number	Reason
HP	11MK G9 EE	5CD13402JX	Damaged
HP	11MK G9 EE	5CD1340257	Damaged
HP	11MK G9 EE	5CD134027K	Damaged
HP	11MK G9 EE	5CD134027H	Damaged
HP	11MK G9 EE	5CD13402M6	Damaged
HP	11MK G9 EE	5CD13402J0	Damaged
HP	11MK G9 EE	5CD134028Y	Damaged
HP	11MK G9 EE	5CD24061KS	Damaged
HP	11MK G9 EE	5CD24061MG	Damaged
HP	11MK G9 EE	5CD13402PV	Damaged
HP	11MK G9 EE	5CD134026S	Damaged
HP	11MK G9 EE	5CD240627N	Damaged
HP	11MK G9 EE	5CD134024P	Damaged
HP	11MK G9 EE	5CD240622Q	Damaged
HP	11MK G9 EE	5CD13402BK	Damaged
Lenovo	100e	P203MZRH	Damaged
Lenovo	100e	P203MG97	Damaged
Lenovo	100e	P203V16Z	Damaged
Lenovo	100e	P203MNR4	Damaged
Lenovo	100e	P2035WM0	Damaged
Lenovo	100e	P203V171	Damaged
Lenovo	100e	P203N07U	Damaged
Lenovo	100e	P203MHMP	Damaged
Lenovo	100e	P2035VU4	Damaged
Lenovo	100e	P203MZJA	Damaged
Lenovo	100e	P203N3QL	Damaged
Lenovo	100e	P2033W4B	Damaged
Lenovo	100e	P203N457	Damaged
Lenovo	100e	P203N4JR	Damaged
Lenovo	100e	P20337CL	Damaged
Lenovo	100e	P2035RMS	Damaged
Lenovo	100e	P2035V0V	Damaged
Lenovo	100e	P203SF4J	Damaged
Lenovo	100e	P2035WPU	Damaged
Lenovo	100e	P2035VP9	Damaged
Lenovo	100e	P203MGB5	Damaged
Lenovo	100e	P203MYTQ	Damaged
Lenovo	100e	P2036S9T	Damaged
Lenovo	100e	P203MGRF	Damaged
Lenovo	100e	P203MAG8	Damaged
Lenovo	100e	P203UNN9	Damaged
Lenovo	100e	P203MZAA	Damaged

Make	Model	Serial Number	Reason
Lenovo	100e	P2035VP5	Damaged
Lenovo	100e	P203MHA3	Damaged
Lenovo	100e	P203MNE4	Damaged
Lenovo	100e	P203MGAG	Damaged
Lenovo	100e	P203MHK2	Damaged
Lenovo	100e	P20348XL	Damaged
Lenovo	100e	P2033VWA	Damaged
Lenovo	100e	P2035TWL	Damaged
Lenovo	100e	P2036S3H	Damaged
Lenovo	100e	P203SKC6	Damaged
Lenovo	100e	P203DACB	Damaged
Lenovo	100e	P203V1M0	Damaged
Lenovo	100e	P2035VPX	Damaged
Lenovo	100e	P2035VKQ	Damaged
Lenovo	100e	P203N4PB	Damaged
Lenovo	100e	P203N05C	Damaged
Lenovo	100e	P203V1J2	Damaged
Lenovo	100e	P203MG9Z	Damaged
Lenovo	100e	P203MGAC	Damaged
Lenovo	100e	P203MZTS	Damaged
Lenovo	100e	P20348Y7	Damaged
Lenovo	100e 2nd Gen AST	MP1WP639	Damaged
Lenovo	100e 2nd Gen AST	MP1WP40P	Damaged
Lenovo	100e 2nd Gen AST	MP1WD0J2	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8V4	Damaged
Lenovo	100e 2nd Gen AST	MP1WP674	Damaged
Lenovo	100e 2nd Gen AST	MP1WP1GL	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8SJ	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8QS	Damaged
Lenovo	100e 2nd Gen AST	MP1WP13W	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6A9	Damaged
Lenovo	100e 2nd Gen AST	MP1WDKFT	Damaged
Lenovo	100e 2nd Gen AST	MP1WP35M	Damaged
Lenovo	100e 2nd Gen AST	MP1WP3AL	Damaged
Lenovo	100e 2nd Gen AST	MP1WP1GQ	Damaged
Lenovo	100e 2nd Gen AST	MP1WP19R	Damaged
Lenovo	100e 2nd Gen AST	MP1VDP4D	Damaged
Lenovo	100e 2nd Gen AST	MP1VDLNH	Damaged
Lenovo	100e 2nd Gen AST	MP1VDLG4	Damaged
Lenovo	100e 2nd Gen AST	MP1WP416	Damaged
Lenovo	100e 2nd Gen AST	MP1VA58P	Damaged
Dell	Chromebook 11 3180	GXLJ2H2	Damaged

Make	Model	Serial Number	Reason
Dell	Chromebook 11 3180	H47Y0G2	Damaged
Dell	Chromebook 11 3180	557Y0G2	Damaged
Dell	Chromebook 11 3180	21BY0G2	Damaged
Dell	Chromebook 11 3180	1WNJ2H2	Damaged
Dell	Chromebook 11 3180	1WYJ2H2	Damaged
Dell	Chromebook 11 3180	12NT2M2	Damaged
Dell	Chromebook 11 3180	5WLJ2H2	Damaged
Dell	Chromebook 11 3180	3YLV0G2	Damaged
Dell	Chromebook 11 3180	5MNJ2H2	Damaged
Dell	Chromebook 11 3180	11QJ2H2	Damaged
Dell	Chromebook 11 3180	FCGW0G2	Damaged
Dell	Chromebook 11 (P22T)	CKP99B2	Damaged
Dell	Chromebook 11 (P22T)	F169MF2	Damaged
Dell	Chromebook 11 (CB1C13)	CXNXY22	Damaged
Dell	Chromebook 11 (CB1C13)	7WPLY22	Damaged
Dell	Chromebook 11 (CB1C13)	F4SYY22	Damaged
Lenovo	300e 2nd Gen AST	PF2MYE1N	Damaged
Lenovo	300e 2nd Gen AST	PF2N0A70	Damaged
Lenovo	300e 2nd Gen AST	PF2MY7SC	Damaged
Lenovo	300e 2nd Gen AST	PF2MX4XC	Damaged
Lenovo	300e 2nd Gen AST	PF2MX3EH	Damaged
Lenovo	300e 2nd Gen AST	PF2MYWM2	Damaged
Lenovo	300e 2nd Gen AST	PF2MXWT1	Damaged
Lenovo	300e 2nd Gen	P209R2A2	Damaged
Lenovo	300e 2nd Gen	P209R31E	Damaged
Lenovo	300e 2nd Gen	P209R2CA	Damaged
Lenovo	300e 2nd Gen	P209R2DZ	Damaged
Lenovo	300e 2nd Gen	P209R31S	Damaged
Lenovo	300e 2nd Gen	P209R2AP	Damaged
Lenovo	300e 2nd Gen	P209QC0P	Damaged
Lenovo	300e 2nd Gen	P209R2VG	Damaged
Lenovo	300e 2nd Gen	P209QZW3	Damaged
Lenovo	300e 2nd Gen	P209R27M	Damaged
Lenovo	300e 2nd Gen	P209R2XZ	Damaged
Lenovo	300e 2nd Gen	P209R2EE	Damaged
Lenovo	300e 2nd Gen	P209QC3X	Damaged
HP	11 G8 EE	5CD115LJ61	Damaged
HP	11 G8 EE	5CD115RMJT	Damaged
HP	11 G8 EE	5CD115VFYJ	Damaged
HP	11 G8 EE	5CD115VG0Y	Damaged
HP	11 G8 EE	5CD115RLVC	Damaged
HP	11 G8 EE	5CD115RMG9	Damaged

Make	Model	Serial Number	Reason
HP	11 G8 EE	5CD115RLLB	Damaged
HP	11 G8 EE	5CD115VGPM	Damaged
HP	11 G8 EE	5CD115VGVF	Damaged
HP	11 G8 EE	5CD115RGQC	Damaged
HP	11 G8 EE	5CD115VGKM	Damaged
HP	11 G8 EE	5CD115VFWL	Damaged
HP	11 G8 EE	5CD115RMKM	Damaged
HP	11 G8 EE	5CD115VGFQ	Damaged
HP	11 G8 EE	5CD115VGRD	Damaged
HP	11 G8 EE	5CD115RMGB	Damaged
HP	11 G8 EE	5CD115VG1T	Damaged
HP	11 G8 EE	5CD115RLQ7	Damaged
HP	11 G8 EE	5CD115RSMD	Damaged
HP	11 G8 EE	5CD115RSD9	Damaged
HP	11 G8 EE	5CD115RSFF	Damaged
HP	11 G8 EE	5CD115GBP5	Damaged
HP	11 G8 EE	5CD115GNSC	Damaged
HP	11 G8 EE	5CD115VHBN	Damaged
HP	11 G8 EE	5CD115VGFP	Damaged
HP	11 G8 EE	5CD115RGX0	Damaged
HP	11 G8 EE	5CD115RTPP	Damaged
HP	11 G8 EE	5CD115LY9S	Damaged
HP	11 G8 EE	5CD115RLPZ	Damaged
HP	11 G8 EE	5CD115RML1	Damaged
HP	11 G8 EE	5CD115VG1K	Damaged
HP	11 G8 EE	5CD115RLFP	Damaged
HP	11 G8 EE	5CD115VGFZ	Damaged
HP	11 G8 EE	5CD115RMK7	Damaged
HP	11 G8 EE	5CD115VGLM	Damaged
HP	11 G8 EE	5CD115RLHD	Damaged
HP	11 G8 EE	5CD115RSJR	Damaged
HP	11 G8 EE	5CD115VGGR	Damaged
HP	11 G8 EE	5CD115RSJP	Damaged
HP	11 G8 EE	5CD115RM0P	Damaged
HP	11 G8 EE	5CD115VGLX	Damaged
HP	11 G8 EE	5CD115GNFL	Damaged
HP	11 G8 EE	5CD115VGPJ	Damaged
HP	11 G8 EE	5CD115GBKW	Damaged
HP	11 G8 EE	5CD115RR8R	Damaged
HP	11 G8 EE	5CD115RRL2	Damaged
HP	11 G8 EE	5CD115RLDM	Damaged
HP	11 G8 EE	5CD115VGPX	Damaged

Make	Model	Serial Number	Reason
HP	11 G8 EE	5CD115VGLP	Damaged
HP	11 G8 EE	5CD115RLD1	Damaged
HP	11 G8 EE	5CD115VGHH	Damaged
HP	11 G8 EE	5CD115RSKH	Damaged
HP	11 G8 EE	5CD115RLLZ	Damaged
HP	11 G8 EE	5CD115VG2W	Damaged
HP	11 G8 EE	5CD115RSDC	Damaged
HP	11 G8 EE	5CD115LXVJ	Damaged
HP	11 G8 EE	5CD115RPX4	Damaged
HP	11 G8 EE	5CD115LXVN	Damaged
Lenovo	100e	P203MGKL	Damaged
Lenovo	100e	P203V18G	Damaged
Lenovo	100e	P2033WXG	Damaged
Lenovo	100e	P2035A7J	Damaged
Lenovo	100e	P203MPEB	Damaged
Lenovo	100e	P2035WN6	Damaged
Lenovo	100e	P2035HMS	Damaged
Lenovo	100e	P203MNCV	Damaged
Lenovo	100e	P2035BNU	Damaged
Lenovo	100e	P203MNKG	Damaged
Lenovo	100e	P203MG8P	Damaged
Lenovo	100e	P2035BLZ	Damaged
Lenovo	100e	P2036XPQ	Damaged
Lenovo	100e	P203D9ZV	Damaged
Lenovo	100e	P20348WR	Damaged
Lenovo	100e	P203MNRH	Damaged
Lenovo	100e	P20389ED	Damaged
Lenovo	100e	P2035VLL	Damaged
Lenovo	100e	P203MZVH	Damaged
Lenovo	100e	P203N438	Damaged
Lenovo	100e	P203N4ND	Damaged
Lenovo	100e	P203N3YN	Damaged
Lenovo	100e	P203N4NM	Damaged
Lenovo	100e	P203MHRX	Damaged
Lenovo	100e	P203N02A	Damaged
Lenovo	100e	P20348WG	Damaged
Lenovo	100e	P2035QZY	Damaged
Lenovo	100e	P2036S4Y	Damaged
Lenovo	100e	P203MYTH	Damaged
Lenovo	100e	P203MGJ1	Damaged
Lenovo	100e	P203MNQK	Damaged
Lenovo	100e	P2035BR9	Damaged

Make	Model	Serial Number	Reason
Lenovo	100e	P203MNSE	Damaged
Lenovo	100e	P203V19Y	Damaged
Lenovo	100e	P203MGMQ	Damaged
Lenovo	100e	P2035WME	Damaged
Lenovo	100e	P2036SE3	Damaged
Lenovo	100e	P203MYMR	Damaged
Lenovo	100e	P2035LCA	Damaged
Lenovo	100e	P203MGAY	Damaged
Lenovo	100e	P203MZ5P	Damaged
Lenovo	100e	P203MGA2	Damaged
Lenovo	100e	P203MHJN	Damaged
Lenovo	100e	P203N04N	Damaged
Lenovo	100e 2nd Gen AST	MP1VDNHG	Damaged
Lenovo	100e 2nd Gen AST	MP1WDS9L	Damaged
Lenovo	100e 2nd Gen AST	MP1VDKL9	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6QE	Damaged
Lenovo	100e 2nd Gen AST	MP1WDKJB	Damaged
Lenovo	100e 2nd Gen AST	MP1WP1TT	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6PF	Damaged
Lenovo	100e 2nd Gen AST	MP1VA8Y2	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6FA	Damaged
Lenovo	100e 2nd Gen AST	MP1WP949	Damaged
Lenovo	100e 2nd Gen AST	MP1WDMC5	Damaged
Lenovo	100e 2nd Gen AST	MP1WP5SJ	Damaged
Lenovo	100e 2nd Gen AST	MP1VDKST	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6B4	Damaged
Lenovo	100e 2nd Gen AST	MP1WNQ99	Damaged
Lenovo	100e 2nd Gen AST	MP1VDNSD	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6MW	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8N9	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6QM	Damaged
Lenovo	100e 2nd Gen AST	MP1WP3PX	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6EA	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6CG	Damaged
Lenovo	100e 2nd Gen AST	MP1WQC78	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8MK	Damaged
Lenovo	100e 2nd Gen AST	MP1WP88C	Damaged
Lenovo	100e 2nd Gen AST	MP1WDMWZ	Damaged
Lenovo	100e 2nd Gen AST	MP1WDMTW	Damaged
HP	11MK G9 EE	5CD134024K	Damaged
HP	11MK G9 EE	5CD1340250	Damaged
HP	11MK G9 EE	5CD13402P5	Damaged

Make	Model	Serial Number	Reason
HP	11MK G9 EE	5CD134023P	Damaged
HP	11MK G9 EE	5CD13402RR	Damaged
HP	11MK G9 EE	5CD1340246	Damaged
HP	11MK G9 EE	5CD1340241	Damaged
HP	11MK G9 EE	5CD13402ST	Damaged
HP	11MK G9 EE	5CD13402C1	Damaged
HP	11MK G9 EE	5CD13402KN	Damaged
HP	11MK G9 EE	5CD13402RQ	Damaged
HP	11MK G9 EE	5CD13402H6	Damaged
HP	11MK G9 EE	5CD1340278	Damaged
HP	11MK G9 EE	5CD24061LG	Damaged
HP	11MK G9 EE	5CD115VG0R	Damaged
HP	11MK G9 EE	5CD115RLQF	Damaged
HP	11MK G9 EE	5CD115RM0N	Damaged
HP	11MK G9 EE	5CD115RM7H	Damaged
HP	11MK G9 EE	5CD115VGQZ	Damaged
HP	11MK G9 EE	5CD115VFZZ	Damaged
HP	11MK G9 EE	5CD115VGT3	Damaged
HP	11MK G9 EE	5CD115VGR4	Damaged
HP	11MK G9 EE	5CD115VGGZ	Damaged
HP	11MK G9 EE	5CD115RSFL	Damaged
HP	11MK G9 EE	5CD115RSMP	Damaged
HP	11MK G9 EE	5CD115RTD3	Damaged
HP	11MK G9 EE	5CD115VGHQ	Damaged
HP	11MK G9 EE	5CD115RLJ6	Damaged
HP	11MK G9 EE	5CD115VGPK	Damaged
HP	11MK G9 EE	5CD115VGM2	Damaged
HP	11MK G9 EE	5CD115VGVK	Damaged
HP	11MK G9 EE	5CD115RSLR	Damaged
HP	11MK G9 EE	5CD115RSF9	Damaged
HP	11MK G9 EE	5CD115RMF2	Damaged
HP	11MK G9 EE	5CD115VFW3	Damaged
HP	11MK G9 EE	5CD115RMGN	Damaged
HP	11MK G9 EE	5CD115LY7W	Damaged
HP	11MK G9 EE	5CD115VGG4	Damaged
Lenovo	300e 2nd Gen	P209R0CX	Damaged
Dell	Chromebook 11 3180	5JDH2H2	Damaged
Dell	Chromebook 11 (CB1C13)	G9FM242	Damaged
Dell	Chromebook 11 (P22T)	JP7Z8B2	Damaged
Lenovo	300e 2nd Gen	P209R29E	Damaged
HP	11MK G9 EE	5CD240616P	Damaged
HP	11MK G9 EE	5CD134023D	Damaged

Make	Model	Serial Number	Reason
HP	11 G8 EE	5CD115GNP1	Damaged
HP	11 G8 EE	5CD115VGWK	Damaged
HP	11 G8 EE	5CD115VGPV	Damaged
HP	11 G8 EE	5CD115VGZR	Damaged
HP	11MK G9 EE	5CD240615Y	Damaged
HP	11MK G9 EE	5CD13402RL	Damaged
HP	11 G8 EE	5CD115VGR1	Damaged
HP	11 G8 EE	5CD115RLRX	Damaged
HP	11 G8 EE	5CD115VGJ8	Damaged
HP	11MK G9 EE	5CD13402RJ	Damaged
HP	11MK G9 EE	5CD134024N	Damaged
Lenovo	100e	P203MNED	Damaged
Lenovo	100e	P203MGA3	Damaged
HP	11MK G9 EE	5CD13402KD	Damaged
HP	11 G9 EE	5CD3520468	Damaged
HP	11 G8 EE	5CD115VGZ4	Damaged
HP	11MK G9 EE	5CD134024J	Damaged
HP	11MK G9 EE	5CD134023V	Damaged
HP	11 G8 EE	5CD115GBNY	Damaged
HP	11 G8 EE	5CD115M32N	Damaged
HP	11 G8 EE	5CD115VOJV	Damaged
HP	11 G8 EE	5CD115RSLT	Damaged
HP	11 G8 EE	5CD115RSDG	Damaged
HP	11MK G9 EE	5CD13402QM	Damaged
HP	11 G8 EE	5CD115RLM8	Damaged
HP	11 G8 EE	5CD115VGJC	Damaged
HP	11MK G9 EE	5CD115RLSZ	Damaged
HP	11MK G9 EE	5CD2406154	Damaged
HP	11MK G9 EE	5CD134026B	Damaged
HP	11 G8 EE	5CD115VG15	Damaged
HP		blank	Damaged
HP	11 G8 EE	5CD115RGZJ	Damaged
HP	11 G8 EE	5CD115RGPN	Damaged
HP	11 G8 EE	5CD115RMLH	Damaged
HP	11 G8 EE	5CD115RLP1	Damaged
HP	11MK G9 EE	5CD13402P7	Damaged
HP	11MK G9 EE	5CS13402QZ	Damaged
HP	11MK G9 EE	5CD240622C	Damaged
HP	11MK G9 EE	5CD240617J	Damaged
HP	11 G8 EE	5CD115GNVY	Damaged
HP	11 G8 EE	5CD115VFW9	Damaged
HP	11MK G9 EE	5CD13402L2	Damaged

Make	Model	Serial Number	Reason
HP	11MK G9 EE	5CD134025X	Damaged
HP	11 G8 EE	5CD115VGJ3	Damaged
HP	11MK G9 EE	5CD13402NC	Damaged
HP	11MK G9 EE	5CD13402LS	Damaged
HP	11MK G9 EE	5CD13402GO	Damaged
HP	11 G8 EE	5CD115RMD6	Damaged
HP		Blank	Damaged
HP	11 G8 EE	5CD115RGQJ	Damaged
HP	11MK G9 EE	5CD13402LP5	Damaged
Lenovo	100e	P203MHK0	Damaged
Lenovo	100e	P203DM5A	Damaged
Lenovo	100e 2nd Gen AST	MP1WDSA3	Damaged
Lenovo		Blank	Damaged
Lenovo	100e	P20348YU	Damaged
Lenovo	100e	P203DLVG	Damaged
Lenovo	100e	P2036S3Z	Damaged
Lenovo	100e 2nd Gen AST	MP1VA9YG	Damaged
Lenovo	100e	P2036TD6	Damaged
Lenovo	100e	P203MZ7G	Damaged
Lenovo	100e 2nd Gen AST	MP1WP1G5	Damaged
Lenovo	100e	P20344KY	Damaged
Lenovo	100e 2nd Gen AST	MP1WNXZL	Damaged
Lenovo	100e 2nd Gen AST	MP1WDSF7	Damaged
Lenovo	100e 2nd Gen AST	MP1WP6F9	Damaged
Lenovo	100e 2nd Gen AST	MP1WP8P2	Damaged
Lenovo	100e	P203V1AU	Damaged
Lenovo	100e	P203MGH1	Damaged
Lenovo	100e	P203MNJU	Damaged
Lenovo	100e	P2035VCS	Damaged
Lenovo	100e	P2035QRP	Damaged
Lenovo	100e	P2036YB7	Damaged
Lenovo	100e	P203SF2T	Damaged
Lenovo	100e 2nd Gen AST	MP1WP66Y	Damaged
Lenovo	100e	P203MYEZ	Damaged
Lenovo	100e 2nd Gen AST	MP1VDLGP	Damaged
Lenovo	100e	P2035VQL	Damaged
Lenovo	100e	P203V2CG	Damaged
Lenovo	100e	P2035VMY	Damaged
Dell	Chromebook 11 3180	3CYV0G2	Damaged
Laptop	Latitude E7450	9X91QF2	Damaged
Laptop	Latitude 3580	G8PQNJ2	Damaged
Laptop	Latitude 3580	6FWFPJ2	Damaged

Make	Model	Serial Number	Reason
Laptop	Latitude 3580	JZNQNJ2	Damaged
Laptop	Latitude 3580	8ZNQNJ2	Damaged
Laptop	Latitude 3500	7PB3YZ2	Damaged
Laptop	Latitude 3500	4593YZ2	Damaged
Laptop	Latitude 3500	42V2YZ2	Damaged
Laptop	Latitude E6430	6G8FYY1	Damaged
Laptop	Latitude E6420	5JBS5Q1	Damaged
Laptop	Latitude E6420	BRYHHS1	Damaged
Laptop	Latitude 3510	F1G81B3	Damaged
Laptop	Latitude E6420	CQ3B5Q1	Damaged
Laptop	Latitude E6420	G1403R1	Damaged
Laptop	Latitude E6420	JNRPYN1	Damaged
Laptop	Latitude E6430	BH87YY1	Damaged
Laptop	Latitude E6420	82JS6R1	Damaged
Laptop	Latitude E6420	2GPDDS1	Damaged
Laptop	Latitude 3580	9FWFPJ2	Damaged
Laptop	Latitude 3510	J6YFR93	Damaged
Laptop	Latitude E6430	83XB7W1	Damaged
Laptop	Latitude E6420	4Z7R6R1	Damaged
Laptop	Folio 13-2000	CND210MPV0	Damaged
Desktop	OptiPlex 7020	JHKLV52	Damaged
Desktop	OptiPlex 7020	6P3TDB2	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	CKDP482	Damaged
Desktop	OptiPlex 7020	6FZYD42	Damaged
Desktop	OptiPlex 7020	FLSQR22	Damaged
Desktop	OptiPlex 7020	7F06B42	Damaged
Desktop	OptiPlex 7020	6FYYD42	Damaged
Desktop	OptiPlex 7020	6GCYD42	Damaged
Desktop	OptiPlex 7020	FLPPR22	Damaged
Desktop	OptiPlex 7020	FLKZR22	Damaged
Desktop	OptiPlex 7020	FLVLR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	GN20582	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	3233F42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FLTZR22	Damaged
Desktop	OptiPlex 7020	7DK8B42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	7DV7B42	Damaged
Desktop	OptiPlex 7020	JHL4W52	Damaged

Make	Model	Serial Number	Reason
Desktop	OptiPlex 7020	21FWY12	Damaged
Desktop	OptiPlex 7020	FLLZR22	Damaged
Desktop	OptiPlex 7020	7DZ7B42	Damaged
Desktop	OptiPlex 7020	F8W3R52	Damaged
Desktop	OptiPlex 7020	JXCM182	Damaged
Desktop	OptiPlex 7020	FLN0S22	Damaged
Desktop	OptiPlex 7020	FLJNR22	Damaged
Desktop	OptiPlex 7020	5M4HR52	Damaged
Desktop	OptiPlex 7020	6H2MHX1	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	HNL8082	Damaged
Desktop	OptiPlex 7020	JXRZ182	Damaged
Desktop	OptiPlex 7020	FLMQR22	Damaged
Desktop	OptiPlex 7020	2G8GF42	Damaged
Desktop	OptiPlex 7020	JPJ3W52	Damaged
Desktop	OptiPlex 7020	FJJMR22	Damaged
Desktop	OptiPlex 7020	6G13F42	Damaged
Desktop	OptiPlex 7020	JHJPV52	Damaged
Desktop	OptiPlex 7020	615Z182	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	322VD42	Damaged
Desktop	OptiPlex 7020	70BZDB2	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	7F07B42	Damaged
Desktop	OptiPlex 7020	JFOC842	Damaged
Desktop	OptiPlex 7020	F4TN082	Damaged
Desktop	OptiPlex 7020	44X3S52	Damaged
Desktop	OptiPlex 7020	31ZZD42	Damaged
Desktop	OptiPlex 7020	D6PQW52	Damaged
Desktop	OptiPlex 7020	6G71F42	Damaged
Desktop	OptiPlex 7020	42QT322	Damaged
Desktop	OptiPlex 7020	JF08S22	Damaged
Desktop	OptiPlex 7020	7DW5B42	Damaged
Desktop	OptiPlex 7020	9VCXB62	Damaged
Desktop	OptiPlex 7020	GKLPLN1	Damaged
Desktop	OptiPlex 7020	GBXVFB2	Damaged
Desktop	OptiPlex 7020	6G0TD42	Damaged
Desktop	OptiPlex 7020	16H9V62	Damaged
Desktop	OptiPlex 7020	3K5P282	Damaged
Desktop	OptiPlex 7020	52T2Z72	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	Blank	Damaged

Make	Model	Serial Number	Reason
Desktop	OptiPlex 7020	7DG8B42	Damaged
Desktop	OptiPlex 7020	51CN282	Damaged
Desktop	OptiPlex 7020	FLJLR22	Damaged
Desktop	OptiPlex 7020	3CR2F42	Damaged
Desktop	OptiPlex 7020	JF0K842	Damaged
Desktop	OptiPlex 7020	FLV1S22	Damaged
Desktop	OptiPlex 7020	HNY8082	Damaged
Desktop	OptiPlex 7020	4D7GW52	Damaged
Desktop	OptiPlex 7020	FLMZR22	Damaged
Desktop	OptiPlex 7020	FLMNR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FLNZR22	Damaged
Desktop	OptiPlex 7020	2ZVYD42	Damaged
Desktop	OptiPlex 7020	70BXDB2	Damaged
Desktop	OptiPlex 7020	6TB6Z72	Damaged
Desktop	OptiPlex 7020	8TG4B42	Damaged
Desktop	OptiPlex 7020	6PPTDB2	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	5LQTT52	Damaged
Desktop	OptiPlex 7020	FLVPR22	Damaged
Desktop	OptiPlex 7020	JW7J182	Damaged
Desktop	OptiPlex 7020	201SY12	Damaged
Desktop	OptiPlex 7020	JV5B182	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	BVFSG42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FLPNR22	Damaged
Desktop	OptiPlex 7020	JF0CS22	Damaged
Desktop	OptiPlex 7020	JF07842	Damaged
Desktop	OptiPlex 7020	FLVJR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FBNV482	Damaged
Desktop	OptiPlex 7020	32PVD42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	5LQTT52	Damaged
Desktop	OptiPlex 7020	FLVPR22	Damaged
Desktop	OptiPlex 7020	JW7W182	Damaged
Desktop	OptiPlex 7020	JV5B182	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	BVFSG42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FLPNR22	Damaged

Make	Model	Serial Number	Reason
Desktop	OptiPlex 7020	JF0CS22	Damaged
Desktop	OptiPlex 7020	JF07842	Damaged
Desktop	OptiPlex 7020	FLVJR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	FBVN482	Damaged
Desktop	OptiPlex 7020	32PVD42	Damaged
Desktop	OptiPlex 7020	7DM8B42	Damaged
Desktop	OptiPlex 7020	284FD92	Damaged
Desktop	OptiPlex 7020	61C9282	Damaged
Desktop	OptiPlex 7020	FLNPR22	Damaged
Desktop	OptiPlex 7020	5YD4V62	Damaged
Desktop	OptiPlex 7020	7ZQB622	Damaged
Desktop	OptiPlex 7020	1ZFLR22	Damaged
Desktop	OptiPlex 7020	3CQZD42	Damaged
Desktop	OptiPlex 7020	6FY2F42	Damaged
Desktop	OptiPlex 7020	9CKC182	Damaged
Desktop	OptiPlex 7020	2798V62	Damaged
Desktop	OptiPlex 7020	F5HGD42	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	315XD42	Damaged
Desktop	OptiPlex 7020	9JZC282	Damaged
Desktop	OptiPlex 7020	6ZBZDB2	Damaged
Desktop	OptiPlex 7020	JW3N282	Damaged
Desktop	OptiPlex 7020	6FZSD42	Damaged
Desktop	OptiPlex 7020	6G41F42	Damaged
Desktop	OptiPlex 7020	31B3HB2	Damaged
Desktop	OptiPlex 7020	57MLGB2	Damaged
Desktop	OptiPlex 7020	6G4ZD42	Damaged
Desktop	OptiPlex 7020	6G40F42	Damaged
Desktop	OptiPlex 7020	6PBVDB2	Damaged
Desktop	OptiPlex 7020	4DB9W52	Damaged
Desktop	OptiPlex 7020	518ZP52	Damaged
Desktop	OptiPlex 7020	BLL3Z72	Damaged
Desktop	OptiPlex 7020	5HLK282	Damaged
Desktop	OptiPlex 7020	FLV0S22	Damaged
Desktop	OptiPlex 7020	6GWLHX1	Damaged
Desktop	OptiPlex 7020	5SMDXQ2	Damaged
Desktop	OptiPlex 7020	DBK7R22	Damaged
Desktop	OptiPlex 7020	F9WQG42	Damaged
Desktop	OptiPlex 7020	3BKTD42	Damaged
Desktop	OptiPlex 7020	4KT4Z72	Damaged
Desktop	OptiPlex 7020	18MM282	Damaged

Make	Model	Serial Number	Reason
Desktop	OptiPlex 7020	FLTQR22	Damaged
Desktop	OptiPlex 7020	JTY2282	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	9CV7182	Damaged
Desktop	OptiPlex 7020	JVVL282	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	JHKZV52	Damaged
Desktop	OptiPlex 7020	6GBZD42	Damaged
Desktop	OptiPlex 7020	FLJ1S22	Damaged
Desktop	OptiPlex 7020	6P9TDB2	Damaged
Desktop	OptiPlex 7020	3KQW322	Damaged
Desktop	OptiPlex 7020	FFJMFB2	Damaged
Desktop	OptiPlex 7020	6FYVD42	Damaged
Desktop	OptiPlex 7020	3141F42	Damaged
Desktop	OptiPlex 7020	JDZG842	Damaged
Desktop	OptiPlex 7020	6FYTD42	Damaged
Desktop	OptiPlex 7020	D6XLW52	Damaged
Desktop	OptiPlex 7020	3BJVD42	Damaged
Desktop	OptiPlex 7020	JF0PS22	Damaged
Desktop	OptiPlex 7020	4F27W52	Damaged
Desktop	OptiPlex 7020	21HVY12	Damaged
Desktop	OptiPlex 7020	7DY7B42	Damaged
Desktop	OptiPlex 7020	56DFW52	Damaged
Desktop	OptiPlex 7020	BPXZQ22	Damaged
Desktop	OptiPlex 7020	97BNG42	Damaged
Desktop	OptiPlex 7020	2ZVTD42	Damaged
Desktop	OptiPlex 7020	6T9N082	Damaged
Desktop	OptiPlex 7020	HZFSG42	Damaged
Desktop	OptiPlex 7020	JXCJ182	Damaged
Desktop	OptiPlex 7020	6G73F42	Damaged
Desktop	OptiPlex 7020	614C282	Damaged
Desktop	OptiPlex 7020	21GPY12	Damaged
Desktop	OptiPlex 7020	JWGB182	Damaged
Desktop	OptiPlex 7020	FLVKR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	4F5BW52	Damaged
Desktop	OptiPlex 7020	8S51B42	Damaged
Desktop	OptiPlex 7020	1ZVVY12	Damaged
Desktop	OptiPlex 7020	4MJZQ22	Damaged
Desktop	OptiPlex 7020	6CLHX1	Damaged
Desktop	OptiPlex 7020	7DH6B42	Damaged
Desktop	OptiPlex 7020	FLMLR22	Damaged

Make	Model	Serial Number	Reason
Desktop	OptiPlex 7020	7DM6B42	Damaged
Desktop	OptiPlex 7020	15FND22	Damaged
Desktop	OptiPlex 7020	57MRGB2	Damaged
Desktop	OptiPlex 7020	JHLVV52	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	JDZVQ22	Damaged
Desktop	OptiPlex 7020	FLR0S22	Damaged
Desktop	OptiPlex 7020	1TJLR22	Damaged
Desktop	OptiPlex 7020	Blank	Damaged
Desktop	OptiPlex 7020	GKQPLN1	Damaged
Desktop	OptiPlex 7020	9ZSRD22	Damaged
Desktop	OptiPlex 7020	JZGW052	Damaged
Desktop	OptiPlex 7020	JXHN182	Damaged
Desktop	OptiPlex 7020	FLSLR22	Damaged
Desktop	OptiPlex 7020	JDZTQ22	Damaged
Desktop	OptiPlex 7020	JXJ8182	Damaged
Desktop	OptiPlex 7020	7DT7B42	Damaged
Desktop	OptiPlex 7020	531ZY72	Damaged
Desktop	OptiPlex 7020	31B1C42	Damaged
Desktop	OptiPlex 7020	FLTMR22	Damaged
Desktop	OptiPlex 7020	7DH8B42	Damaged
Desktop	OptiPlex 7020	JF02S22	Damaged
Desktop	OptiPlex 7020	7DZ5B42	Damaged
Desktop	OptiPlex 3050	FX7Y0M2	Damaged
Desktop	OptiPlex 3050	FX9L7M2	Damaged
Desktop	OptiPlex 3050	FX8L7M2	Damaged
Desktop	OptiPlex 3050	FX8K7M2	Damaged
Desktop	OptiPlex 3050	FX8M7M2	Damaged
Desktop	OptiPlex 3050	FX8Y0M2	Damaged
iPad	iPad 6th Gen Wi-Fi	DMPWQ7HLJF8	Beyond Support
iPad	iPad 2	DQTGC5BCDFH	Beyond Support
Various Monitors	Count: 126		Unneeded equipment

Lyons School District 103 | 2025-2026 SCHOOL CALENDAR

JULY 2025

S	M	T	W	Th	F	S
		1	2	3	HOL	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Independence Day

July: Attendance 0 Days

AUGUST 2025

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 Teacher Institute
18 Teacher Institute
18 K-5 Open House 5:30-7
19 Teacher Institute
20 First Day of School
27 Early Dismissal (K-5 & GWMS)
GWMS Open House- 5:30-7

Attendance: 8 Days
Accum: 8 Days

SEPTEMBER 2025

S	M	T	W	Th	F	S
	HOL	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day
10 School Improvement Day (SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)

Attendance: 21 Days
Accum: 29 Days

OCTOBER 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	HOL	14	15	16	**17**	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 Columbus/Indigenous Day
8 School Improvement Day (SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)
23 Half Day/ Parent Teacher Conf.
24 Half Day

October 17-End of 1st Quarter

Attendance: 22 Days
Accum: 51 Days

NOVEMBER 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	NIA	NIA	NIA	HOL	NIA	29
30						

5 School Improvement Day(SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)
24 Not In Attendance
25 Not In Attendance
26 Not In Attendance
27 Thanksgiving Day
28 Not in Attendance

Attendance: 15 Days
Accum: 66 Days

DECEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	NIA	NIA	HOL	HOL	NIA	27
28	NIA	NIA	HOL			

19 Early Dismissal
22-1/2 Winter Break

December 19 –End of 2nd Quarter

Attendance: 15
Accum: 81

JANUARY 2026

S	M	T	W	Th	F	S
				HOL	NIA	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	HOL	20	21	22	23	24
25	26	27	28	29	30	31

12/22 – 1/2 Winter Break
19 ML King Day
29 Half Day/ Parent/Teacher Conf
30 Half Day

Attendance: 19
Accum: 100

FEBRUARY 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	HOL	17	18	19	20	21
22	23	24	25	26	27	28

4 School Improvement Day (SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)
16 Presidents' Day

Attendance: 19
Accum: 119

MARCH 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	**13**	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	NIA	NIA				

4 School Improvement Day (SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)
17 Teacher Institute
27 Early Dismissal
3/30 - 4/6 Spring Break

March 13-End of 3rd Quarter

Attendance: 19
Accum: 138

APRIL 2026

S	M	T	W	Th	F	S
			NIA	NIA	HOL	4
5	NIA	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3 Good Friday
3/30 - 4/6 Spring Break

Attendance: 18
Accum: 156

MAY 2026

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	HOL	26	27	28	29	30
31						

6 School Improvement Day (SIP)
(Student Dismissal: K-5 11:50 a.m.
GWMS – 11:05 a.m.)
25 Memorial Day
29 Last Day of School

May 29 - End of 4th Quarter

Attendance: 20
Accum: 176 Days + 5 Emer

JUNE 2026

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	HOL	20
21	22	23	24	25	26	27
28	29	30				

6/1-6/5 Emergency Days
19 Juneteenth

**XED – please see note below

Accum: Students: 176 Days + 5 Emer
Accum: Teachers 180 Days

**XED - Emergency Days may be used as school days if school closes unexpectedly during the regular school year.

Lyons School District 103 | 2025-2026 SCHOOL CALENDAR

District Calendar Information

First day of school:	August 20	
Last day of school:	May 29 (if no emergency days are used)	
Open House:	K-5:	August 18 - 5:30 - 7:00 p.m.
Open House:	GWMS:	August 27 - 5:30 - 7:00 p.m.
Regular school day schedule:	GWMS:	7:55 a.m.-2:40 p.m.
	K-5:	8:35 a.m.-3:05 p.m.
Early Dismissal Days (DS):	GWMS:	7:55 a.m.-2:05 p.m.
	K-5:	8:35 a.m.-2:35 p.m.
Parent Teacher Conference (XHPT) and SIP Day (SIP) schedules:	GWMS:	7:55 a.m.-11:05 p.m.
	K-5:	8:35 a.m.-11:50 p.m.
NIA:	Non-Attendance Day	

- Teacher Institutes (TI): August 15, August 18, August 19, March 17
- Early Dismissal Days (DS): August 27, December 19, March 27
- Holidays (HOL): September 1, October 13, November 27, December 25, January 1, January 19, February 16, April 3, May 25, June 19
- Parent-Teacher Conferences (XHPT): October 23, January 29
- SIP Days: September 10, October 8, November 5, February 4, March 4, May 6
- Half Day (HALF): October 23, October 24, January 29, January 30
- Thanksgiving Break: November 24 – 28
- Winter Break: December 22 – January 2
- Spring Break: March 30 - April 6

- First Quarter: August 20 - October 17
- Second Quarter: October 20 – December 19
- Third Quarter: January 5 - March 13
- Fourth Quarter: March 16 - May 29

- Emergency Days: June 1 - June 5

AGREEMENT FOR E-RATE CONSULTING SERVICES
For Funding Year 2026 (7/1/2026 – 6/30/2027)

THIS AGREEMENT (the "Agreement") is made as of this _____ day of _____, 2025 by and between **LYONS ELEM DIST 103,** 4100 JOLIET AVE, LYONS, IL, 60534-1513 **BEN 135704** (the "Applicant") and **ZELLER AND ASSOCIATES, LLC**, 2827 Covert Road, Glenview, IL 60025-4606 CRN 16051885, (the "Consultant").

RECITALS:

- The Applicant desires to have a Consultant prepare the documentation, forms and applications regarding the Federal Communications Commission ("FCC") Schools and Libraries Program, commonly referred to as the E-Rate Program (E-Rate).
- Applicant has the authority to enter into an Agreement with a Consultant for purposes of complying with the FCC E-Rate Program.
- Consultant is duly qualified to provide the services called for in this Agreement in consideration for the fee stipulated in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Applicant and the Consultant (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

Professional Services Provided. The Applicant hereby agrees to engage the Consultant to provide the Applicant with the services (the "Services") consisting of:

Best practice consulting services in all matters related to Category One and Category Two applications of the Federal Communication Commission E-Rate filings with the schools and library division ("SLD"); including E-Rate Program rules, regulations, policies, procedures, guidelines and deadlines.

Services provided by the Consultant under this agreement to include the following:

1. Advise Applicant on E-Rate compliance including updates on rules or regulatory changes, as applicable.
1. Advise Applicant of eligible services (USAC Eligible Service List "ESL").
2. Advise and assist Applicant in the vendor selection process, sharing all vendor proposals and ensuring compliance with program rules and regulations.
3. Advise and coordinate the preparation and filling of FCC Forms: 470, 471, 486, 500; and related forms, e.g. RAL:
    a. Notify service providers of applicant's reimbursement payment option(s): by filing vendor specific documents indicating the monthly discount option (SPI) or the applicant reimbursement option (BEAR) as necessary;
    a. Prepare and file as required:
        1. Invoice Deadline Extension Request(s) (IDER);
        2. Service Provider Identification Number (SPIN) change requests;
        3. Service Substitution Requests.
4. Respond to requests from USAC:
    a. Program Integrity Assurance (PIA) requests;
    b. Selective Review Information Requests (SRIR) related to a contracted filing year (current); and/or
    c. Payment Quality Assurance (PQA) requests.
5. Prepare and file USAC and/or FCC appeals, if necessary.
6. Track, file, and reconcile applicant invoices for current funding year.
7. Act as the applicant's main point of contact with the SLD.
8. Provide Applicant with copies of documents and correspondence that the applicant must be maintain for ten (10) years after the last date of service
9. Other services or tasks which the Parties may agree on.

Applicant Responsibilities

- USAC – EPC Portal: Applicant agrees to designate Zeller and Associates, LLC, as the Applicant's "E-Rate" consultancy with "Full Rights" as defined by USAC granted to Gerry Zeller, Brian Kelly, David Gornstein, and any other consultant as requested, in consultation with the Applicant, by Zeller and Associates, LLC;
- Provide all required / requested information and data necessary for successful filing of all forms with the SLD in a timely manner;
- Take official action to review drafts and promptly sign and return all forms required for filing with a third party in a timely manner;
- Inform the Consultant at least forty-five (45) days prior to the signing of any contract that may concern E-Rate Eligible services;
- Inform the Consultant within two (2) business days of any communication the Applicant receives from the SLD of the Universal Service Administrative Company ("USAC");
- Promptly pay Consultant's fee(s) for services rendered. All payments are due and payable upon receipt of the invoice, unless other payments options have been agreed upon by the parties;
- **Retain all necessary E-Rate documentation and correspondence relative to the program for at least ten (10) years from the last date of service as required by the FCC. Please see Appendix A for further information.**

Compensation. For the services rendered by the Consultant as described by this Agreement, the Applicant will provide compensation (the "Compensation") to the Consultant as follows:

For Funding Year 2026 (July 1, 2026 to June 30, 2027): Five percent (5.0%) of the actual funding received by the applicant.

- $750 of this fee due at the signing of this agreement. This initial fee is nonrefundable.
- Half of the total fee will be due September 1, 2026 or within 30 days of receipt of the Funding Year 2026 Funding Commitment Decision Letter.
- The balance will fall due after the last day of the Funding Year (June 30, 2027) or when the applicant has completed receiving the total of Funding Year 2026's reimbursements.

Additional Compensation. The Applicant understands that the Compensation as provided in this Agreement will constitute the full and exclusive monetary consideration and compensation for all services in all matters related to Category One and Category Two applications performed by the Consultant. At the written request of the Applicant, the Consultant will provide additional Professional Services, compensation as agreed to by the parties.

Term. The term of this Agreement ("Term") will commence with the signing of this agreement and will remain in full force and effect until the Program has paid the applicant all approved amounts for the specified funding year or until all issues with the funding year are resolved. The Term of this Agreement may be extended by mutual written agreement of the Parties.

Termination. Either party may terminate this Agreement by delivering written notice at least (30) days prior to the proposed termination date.

Conflict of Interest. No business or personal relationship exists between any applicant employee and the consultant.

Attorney's Fees and Costs. In any litigation, arbitration or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, each party shall bear its own attorney fees, together with any costs and expenses to resolve the dispute and to enforce the final judgement.

Severability. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Confidentiality. Confidential information refers to any data or information relating to the Applicant, whether business or personal, which would reasonably be considered to be private or proprietary to the Applicant and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm

to the Applicant. The Consultant agrees that (s)he will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Consultant has obtained, except as authorized by the applicant, or required by law. This obligation will survive for a period of one (1) year from the termination of this Agreement.

Independent Contractor. While engaged in carrying out and complying with the terms and conditions of this Agreement, Consultant is an independent contractor and not an officer, employee, or agent of the Applicant.

Limitation of Liability. The Applicant is responsible for verifying the accuracy of information submitted to the Consultant. The Consultant disclaims and makes no warranty, express or implied, nor assumes any legal liability or responsibility for the validity, accuracy, correctness, or completeness of any information that is provided by the Applicant to the Consultant. By submitting information, the Applicant understands that Consultant will submit the information to USAC, and shall not be liable for any direct, indirect, incidental, consequential or exemplary damages, including but not limited to, damages for loss of funding, data or other intangible losses, resulting from the Applicant's non-response or incomplete response and/or the Applicant's inaccurate, invalid, incorrect, or incomplete provision of information.

Modification of Agreement. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Assignment. The Consultant will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Applicant.

In the event Zeller and Associates, LLC is unable to perform the above duties; with the consent of the Applicant, they may be assumed by David Gornstein, of E-Rate Funding Services, LLC, 718 Saint Nicholas Drive, O'Fallon, IL 62269 CRN 16082747; Home Office: 618-589-9233; Fax: 866-735-8070; Cell: 973-714-3724; Email: dave.erfs@att.net.

Governing Law. It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Illinois, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Authority. The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to execute and contractually bind their respective legal entities.

Entire Agreement. This Agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this Agreement. The Agreement contains all the covenants and agreements between the parties with respect to the subject of this Agreement, and each party acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any party except the covenants and agreements embodied in this Agreement. No agreement, statement, or promise not contained in this Agreement shall be valid or binding on the parties with respect to the subject of this Agreement.

ACCEPTED on this _____ day of _____ 2025

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Print Name of Authorized Signatory:	**For Zeller and Associates, LLC**:
_____	Gerard "Gerry" F. Zeller
Title:	Title:
_____	Consultant
Signature:	Signature:
X_____	

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Appendix A
Document Retention Requirements

E-Rate requires participants to keep all documents related to bidding, contracts, services, and applications for ten years, calculated from the last date to receive service. This includes Requests for Proposals (RFPs), bid worksheets, all submitted bids (winning and losing), signed contracts, proof of service delivery, invoices, and asset inventories.

Pre-bidding and bidding

- Pre-bidding: Agreements with consultants.
- Bidding: Requests for Proposals (RFPs), amendments, and addendums.
- Bids: All received bids, including winning, losing, and disqualified bids.
- Evaluation: Bid evaluation worksheets and criteria.
- Correspondence: All written communication with potential vendors.

Contracts and agreements

- Contracts: Executed contracts, including amendments and addendums.
- Service Agreements: Any signed agreements with service providers.

Services and delivery

- Delivery Proof: Documentation showing that approved equipment and services were delivered.
- Invoices: All invoices for services.
- Asset and service inventories: Detailed records of all equipment and services.

Application and other

- Applications: Documents used to submit all E-Rate forms, such as the FCC Forms 470 and 471.
- Discount documentation: Worksheets or reports used to calculate your E-Rate discount.
- Compliance documentation: Proof of compliance with regulations like the Children's Internet Protection Act (CIPA).
- Eligibility records: Documentation proving that your school or library is eligible for E-Rate.

We strongly recommend that these records be kept by E-Rate Funding Year and available to successive E-Rate managers. Files may be kept electronically.

For further clarification: please see https://www.usac.org/e-rate/resources/document-retention/.

LETTER OF AGENCY FOR THE
FCC'S SCHOOL AND LIBRARIES PROGRAM (E-RATE PROGRAM)
FY2025 (July 1, 2026 – June 30, 2027)
LYONS ELEM DIST 103
4100 JOLIET AVE
LYONS, IL 60534-1513

LYONS ELEM DIST 103, BEN 135704, has retained **Zeller and Associates, LLC (CRN 16051885)**, under contract as an Independent Consultant to serve as its' agent in all matters related to E-Rate Funding Year 2025. This letter authorizes the Consultant and its authorized representatives to engage in all necessary and appropriate E-Rate application activities for the funding years(s) described herein, as well as follow-up actions as necessary related to ALL prior funding years.

I understand that, in submitting any E-Rate Program forms on our behalf, E-Rate Funding Services is making certifications for our school/district/library/consortium. By signing this Letter of Agency, I make the following certifications:

a. I certify that the school(s) in our district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding $50 million. I certify that the services that our school/district/library purchases under E-Rate, will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

b. I certify that the school/district/library has secured access to all of the resources necessary to make effective use of the services purchased as well as to pay the non-discounted charges for eligible services. I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

c. I certify that our school/district/library is compliant or will be compliant at the time funded services are provided, with the Children's Internet Protection Act.

d. I certify that our school/district has complied with all E-Rate program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities. I certify that I am authorized to procure eligible services. I certify that I am authorized to submit this request on behalf of the eligible entity listed on this form.

e. I certify that we will retain all E-Rate related documents for at least Ten (10) years after the last day of service delivered; we will retain all documents necessary to demonstrate compliance with the statute and Commission rules, and I acknowledge that we may be audited pursuant to participation in the schools and libraries program.

f. I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services are net of any rebates or discounts offered by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

g. I certify that our Form 470 (RFP) is posted and made available for at least 28 days before considering all bids received. I certify that all bids submitted will be considered and the bid selected will be for the most cost-effective product/service offering, with price being the primary factor. I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them.

h. I certify that I am authorized to sign this letter of agency and, to the best of my knowledge, information, and belief, all information provided to E-Rate Funding Services for E-Rate submission is true. That entities receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

Print Name of Authorized Signatory: _____

Title: _____

Signature:
X_____

Date: _____ day of _____ 2025