

SCHOOL DISTRICT NO. 103
BOARD OF EDUCATION MEETING
November 26, 2024
6:00 PM

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS CAFETERIA OF GEORGE WASHINGTON MIDDLE SCHOOL, 8101 OGDEN AVENUE, LYONS, ILLINOIS 60534, AT 6:00 PM.

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Closed Session

The Board will go into Closed Executive Session to discuss the employment, compensation, and performance of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1).

V. Return to Open Session

VI. Reading of Communications

VII. Year-to-Date Financials

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VIII. Superintendent's Report

A. Board Member Day

IX. Public Comment

X. Consent Agenda

A. Authorize Payment of Monthly Bills for November 2024

1. Board Bills November 2024

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2. Activity Funds November 2024

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B. Approval of Minutes

1. Regular Minutes of October 22, 2024

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C. Approval of Personnel List #11.26.24

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D. Board Reports

1. Press Plus Policy Updates

a. Policy 2:105 - Ethics and Gift Ban

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b. Policy 4:30 - Revenue and Investments

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c. Policy 4:60 - Purchases and Contracts

74

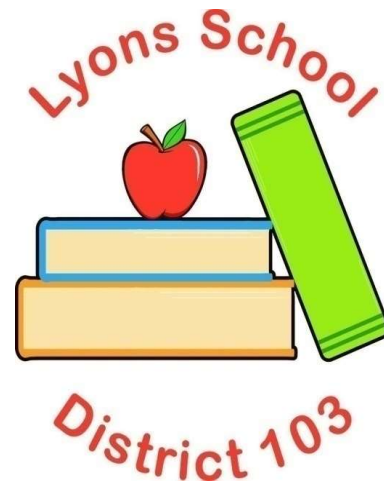
d. Policy 4:150 - Facility Management and Building Programs

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e. Policy 4:170 - Safety

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f. Policy 5:10 - Equal Employment Opportunity and Minority Recruitment	82
g. Policy 5:20 - Workplace Harassment Prohibited	86
h. Policy 5:90 - Abused and Neglected Child Reporting	91
i. Policy 5:125 - Personal Technology and Social Media; Usage and Conduct	94
j. Policy 5:230 - Maintaining Student Discipline	97
k. Policy 6:60 - Curriculum Content	99
l. Policy 6:135 - Accelerated Placement Program	104
m. Policy 6:270 - Guidance and Counseling Program	106
n. Policy 7:10 - Equal Educational Opportunities	107
o. Policy 7:100 - Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students	109
p. Policy 7:160 - Student Appearance	112
q. Policy 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment	113
r. Policy 7:200 - Suspension Procedures	119
s. Policy 8:10 - Connection with the Community	121
XI. <u>Discussion</u>	
A. IASB Tri-Conference	
XII. <u>Action Item</u>	
A. Approval of School Maintenance Project Grant Application for FY25	124
B. Approval of E-Learning Plan for SY 2024-25	125
C. Approval of Early Release and Late Start for SY 2024-25	137
D. Approval of Accounts Payable Coordinator and Executive Assistant to the Business Office Position and Internal Transfer of Elysa Garcia, \$56,605.68, 12/2/24	
XIII. <u>Adjournment</u>	



Working Together to Expand Student Opportunities

Serving the communities of Brookfield, Forest View,
Lyons, McCook and Stickney.

October YTD Financials

Fiscal Year 2025

Presented to BOE

11/26/2024

Lyons School District 103
EDUCATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Revenue		10/31/2024	Realized
Property Taxes	\$ 21,631,000	51.91%	\$ 432,006	\$ 10,081,649	46.61
Corp. Per. Prop. Replacement Taxes	\$ 1,969,913	4.73%	\$ 580,870	\$ 1,244,626	63.18
State Evidence Based Funding (EBF)	\$ 12,495,602	29.99%	\$ 1,134,398	\$ 3,403,194	27.24
Categorical State Aid	\$ 1,192,397	2.86%	\$ 118,909	\$ 323,215	27.11
State Early Childhood Block Grant	\$ 636,106	1.53%	\$ 114,667	\$ 114,667	18.03
Federal Nutrition Program	\$ 819,000	1.97%	\$ 47,605	\$ 154,214	18.83
Federal Title 1	\$ 663,731	1.59%	\$ 156,161	\$ 445,913	67.18
Other Federal	\$ 1,251,297	3.00%	\$ 48,325	\$ 262,852	21.01
Earnings on Investments	\$ 840,000	2.02%	\$ 61,586	\$ 61,586	7.33
Food Service	\$ 60,000	0.14%	\$ 2,018	\$ 4,124	6.87
Fees	\$ 300	0.00%	\$ -	\$ -	-
Other Rev; Before School & Camps	\$ 110,000	0.26%	\$ -	\$ 114,006	103.64
Total Revenue	\$ 41,669,346	100.00%	\$2,696,544	\$16,210,045	38.90%

EXPENDITURES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Expenditures		10/31/2024	Realized
Salaries	\$ 21,956,809	55.26%	\$ 1,715,851	\$ 4,598,869	20.95
Benefits	\$ 6,363,660	16.02%	\$ 489,482	\$ 1,545,683	24.29
Purchased Services	\$ 7,701,681	19.38%	\$ 417,585	\$ 1,711,184	22.22
Supplies	\$ 932,816	2.35%	\$ 173,470	\$ 573,319	61.46
Capital Outlay	\$ 7,242	0.02%	\$ -	\$ 289	4.00
Special Ed Tuition	\$ 2,564,510	6.45%	\$ 83,953	\$ 311,387	12.14
Dues&Fees/Tuition/Contingency	\$ 206,157	0.52%	\$ -	\$ 890	0.43
Total Expenditures	39,732,875	100.00%	2,880,342	8,741,621	22.00%

Surplus/(Deficit)	\$ 1,936,471	4	\$ 45,559	\$ 7,468,424
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Lyons School District 103
OPERATION AND MAINTENANCE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes \$	2,486,400	96.77%	\$ 49,774	\$ 1,165,074	46.86
Corp. Per. Prop. Replacement Taxes \$	-	0.00%	\$ -	\$ -	#DIV/0!
State Evidence Based Funding (EBF) \$	-	0.00%	\$ -	\$ -	
Federal Aid \$	-	0.00%	\$ -	\$ -	
Earnings on Investments \$	30,000	1.17%	\$ 2,185	\$ 2,185	7.28
Rentals \$	-	0.00%	\$ -	\$ -	
Maintenance Grant \$	50,000	1.95%	\$ -	\$ -	
Other Revenue Sources \$	3,000	0.12%	\$ -	\$ 71,070	2,369.00
Total Revenue	\$ 2,569,400	100.00%	\$ 51,959	\$ 1,238,329	48.20%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Salaries \$	1,753,276	53.41%	\$ 120,728	\$ 482,815	27.54
Benefits \$	362,274	11.04%	\$ 22,458	\$ 101,583	28.04
Purchased Services \$	534,659	16.29%	\$ 28,584	\$ 229,740	42.97
Supplies \$	591,009	18.00%	\$ 8,058	\$ 130,332	22.05
Capital Outlay \$	41,500	1.26%	\$ 1,490	\$ 366,079	882.12
Other Objects \$	-	0.00%	\$ -	\$ -	
Dues&Fees/Contingency \$	-	0.00%	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 3,282,718	100.00%	\$ 181,318	\$ 1,310,550	39.92%

Surplus/(Deficit)	\$ (713,318)	5	\$ (129,359)	\$ (72,221)
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Lyons School District 103
MUNICIPAL RETIREMENT, SOCIAL SECURITY & MEDICARE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes \$	209,300	39.54%	\$ 2,726	\$ 93,566	44.70
Corp. Per. Prop. Replacement Taxes \$	240,000	45.34%	\$ -	\$ 240,000	100.00
Earnings on Investments \$	80,000	15.11%	\$ 5,484	\$ 5,484	6.86
Other Revenue		0.00%			
Total Revenue	\$ 529,300	100.00%	\$ 8,210	\$ 339,050	64.06%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Benefits \$	912,094	100.00%	\$ 76,799	\$ 235,667	25.84
Purchased Services \$	-	0.00%	\$ -	\$ -	-
Total Expenditures	\$ 912,094	100.00%	\$ 76,799	\$ 235,667	25.84%

Surplus/(Deficit)	\$ 5,692		\$ (68,590)	\$ 103,382	
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Lyons School District 103
TORT IMMUNITY FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Revenue		10/31/2024	Realized
Property Taxes \$	315,500	99.06%	\$ 6,065	\$ 145,247	46.04
Earnings on Investments \$	3,000	0.94%	\$ 393	\$ 393	13.11
Other Revenue		0.00%			
Total Revenue	\$ 318,500	100.00%	\$ 6,459	\$ 145,640	45.73%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	October	as of	of Budget
		Expenditures		10/31/2024	Realized
Salaries \$	72,500	18.63%	\$ 11,000	\$ 30,500	42.07
Purchase Services \$	316,694	81.37%	\$ 56,743	\$ 238,560	75.33
Total Expenditures	\$ 389,194	100.00%	\$ 67,743	\$ 269,060	69.13%

Surplus/(Deficit)	\$ (70,694)		\$ (61,284)	\$ (123,420)	
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Lyons School District 103
TRANSPORTATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes \$	102,000	9.93%	\$ 1,518	\$ 47,167	46.24
Categorical State Aid \$	845,000	82.28%	\$ 199,587	\$ 199,587	23.62
Earnings on Investments \$	80,000	7.79%	\$ 4,604	\$ 4,604	5.75
Other Revenue \$	-	0.00%	\$ -	\$ -	-
Total Revenue	\$ 1,027,000	100.00%	\$ 205,709	\$ 251,358	24.48%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Salaries \$	13,640	0.76%	\$ 1,715	\$ 3,264	23.93
Benefits \$	80	0.00%	\$ 1	\$ 2	2.86
Purchased Services \$	1,777,980	99.23%	\$ 198,609	\$ 476,171	26.78
Supplies \$	-	0.00%	\$ -	\$ -	-
Capital Outlay \$	-	0.00%	\$ -	\$ -	-
Dues&Fees/Contingency \$	-	0.00%	\$ -	\$ -	-
Total Expenditures	\$ 1,791,700	100.00%	\$ 200,325	\$ 479,437	26.76%

Surplus/(Deficit)	\$ (764,700)		\$ 5,383	\$ (228,079)	
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Lyons School District 103
WORKING CASH FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes \$	202,500	71.68%	\$ 4,272	\$ 93,926	46.38
Earnings on Investments \$	80,000	28.32%	\$ 5,975	\$ 5,975	7.47
Total Revenue	\$ 282,500	100.00%	\$ 10,247	\$ 99,901	35.36%
EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Interfund Transfer					0.00%
Total Expenditures	\$ -	0.00%	\$ -	\$ -	0.00%
Surplus/(Deficit)	\$ 282,500		\$ 10,247	\$ 99,901	

Lyons School District 103
COMBINED OPERATING FUNDS
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Revenue		10/31/2024	Realized
Property Taxes \$	24,946,700	52.52%	\$ 496,361	\$ 11,626,630	46.61
Corp. Per. Prop. Replacement Taxes \$	3,309,913	6.97%	\$ 580,870	\$ 1,484,626	44.85
State Evidence Based Funding (EBF) \$	12,495,602	26.31%	\$ 1,134,398	\$ 3,403,194	27.24
Categorical State Aid \$	2,037,397	4.29%	\$ 318,497	\$ 522,802	25.66
State Early Childhood Block Grant \$	636,106	1.34%	\$ 114,667	\$ 114,667	18.03
Federal Nutrition Program \$	819,000	1.72%	\$ 47,605	\$ 154,214	18.83
Federal Title 1 \$	663,731	1.40%	\$ 156,161	\$ 445,913	67.18
Other Federal \$	1,251,297	2.63%	\$ 48,325	\$ 262,852	21.01
Earnings on Investments \$	1,113,000	2.34%	\$ 80,226	\$ 80,226	7.21
Food Service \$	60,000	0.13%	\$ 2,018	\$ 4,124	6.87
Fees \$	300	0.00%	\$ -	\$ -	-
Before School Care, Camps \$	110,000	0.23%	\$ -	\$ 114,006	103.64
Rentals \$	-	0.00%	\$ -	\$ -	-
Maintenance Grants \$	50,000	0.11%	\$ -	\$ -	-
Other Revenue \$	3,000	0.01%	\$ -	\$ 71,070	-
Total Revenue	\$ 47,496,046	100.00%	\$ 2,979,128	\$ 18,284,324	38.50%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	October	as of	of Budget
		Expenditures		10/31/2024	Realized
Salaries \$	23,796,225	51.61%	\$ 1,849,294	\$ 5,115,448	21.50
Benefits \$	6,726,014	14.59%	\$ 511,941	\$ 1,647,269	24.49
IMRF/FICA/SS/Medicare \$	912,094	1.98%	\$ 76,799	\$ 235,667	25.84
Purchased Services \$	10,331,014	22.41%	\$ 701,521	\$ 2,655,655	25.71
Supplies \$	1,523,825	3.30%	\$ 181,528	\$ 703,652	46.18
Capital Outlay \$	48,742	0.11%	\$ 1,490	\$ 366,368	751.65
Special Ed Tuition \$	2,564,510	5.56%	\$ 83,953	\$ 311,387	12.14
Other, Dues&Fees/Contingency \$	206,157	0.45%	\$ -	\$ 890	0.43
Total Expenditures	\$ 46,108,580	100.00%	\$ 45,559	\$ 11,036,336	23.94%

Surplus/(Deficit)	\$ 1,387,466	10	\$ 2,933,569	\$ 7,247,987	
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Lyons School District 103
DEBT SERVICE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes \$	106,200	46.95%	\$ (815)	\$ 45,479	42.82
Earnings on Investments \$	35,000	15.47%	\$ 2,982	\$ 2,982	8.52
Other Revenue Sources \$	85,000	37.58%	\$ -	\$ -	-
State Evidence Based Funding (EBF) \$	-	0.00%	\$ -	\$ -	-
Total Revenue	\$ 226,200	100.00%	\$ 2,167	\$ 48,460	21.42%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Debt Service \$	993,500	100.00%	\$ -	\$ -	-
Total Expenditures	\$ 993,500	100.00%	\$ -	\$ -	0.00%

Surplus/(Deficit)	\$ (767,300)		\$ 2,167	\$ 48,460	
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Lyons School District 103
CAPITAL PROJECTS FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Revenue		10/31/2024	Realized
Corp. Per. Prop. Replacement Taxes	\$ 1,100,000	94.31%	\$ -	\$ -	-
Earnings on Investments	\$ -	0.00%	\$ -	\$ -	-
Federal Grant	\$ 1,166,319	51.46%	\$ -	\$ 1,166,319	100.00
Total Revenue	\$ 2,266,319	51.46%	\$ -	\$ 1,166,319	51.46%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	October	as of	of Budget
		Expenditures		10/31/2024	Realized
Purchased Services	\$ -	0.00%	\$ -	\$ -	-
Capital Outlay	\$ 2,182,042	100.00%	\$ 67,200	\$ 1,295,012	59.35
Total Expenditures	\$ 2,182,042	100.00%	\$ 67,200	\$ 1,295,012	59.35%

Surplus/(Deficit)	\$ 84,277		\$ (67,200)	\$ (128,693)	
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Lyons School District 103
HEALTH-LIFE-SAFETY FUND
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly October	YTD as of 10/31/2024	Percent of Budget Realized
Property Taxes	\$ 365,000	83.91%	\$ 7,373	\$ 170,189	46.63
Earnings on Investments	\$ 70,000	16.09%	\$ 5,016	\$ 5,016	7.17
Other Revenue	\$ -	0.00%	\$ -	\$ -	
Total Revenue	\$ 435,000	100.00%	\$ 12,388	\$ 175,205	40.28%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly October	Actual as of 10/31/2024	Percent of Budget Realized
Purchased Services	\$ -	0.00%	\$ -	\$ -	-
Total Expenditures	\$ -	0.00%	\$ -	\$ -	-

Surplus/(Deficit)	\$ 435,000		\$ 12,388	\$ 175,205	
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Lyons School District 103
COMBINED ALL FUNDS
Y-T-D REVENUE and EXPENSE by SOURCE

October 31, 2024

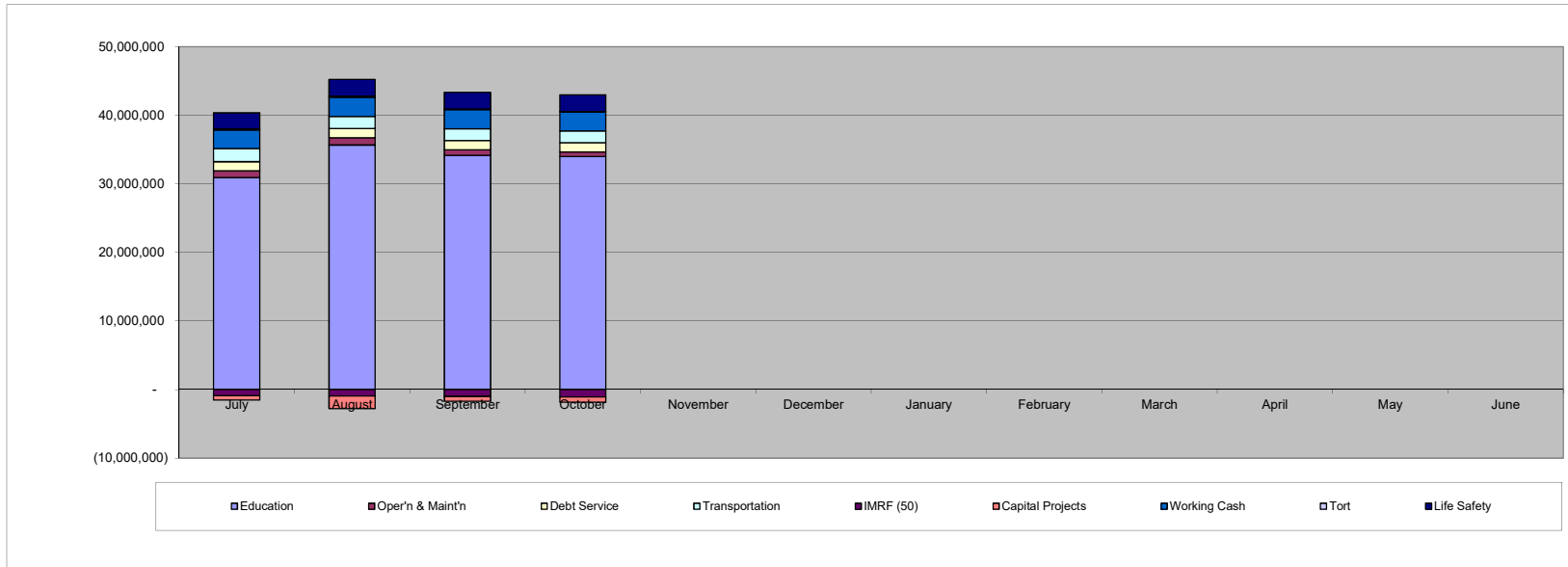
REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	October	as of	of Budget
		Revenue		10/31/2024	Realized
Property Taxes \$	25,417,900	52%	\$ 502,919	\$ 11,842,297	46.59
Corp. Per. Prop. Replacement Taxes \$	3,309,913	7%	\$ 580,870	\$ 1,484,626	44.85
State Evidence Based Funding (EBF) \$	12,495,602	25%	\$ 1,134,398	\$ 3,403,194	27.24
Categorical State Aid \$	2,037,397	4%	\$ 318,497	\$ 522,802	25.66
State Early Childhood Block Grant \$	636,106	1%	\$ 114,667	\$ 114,667	18.03
Federal Nutrition Program \$	819,000	2%	\$ 47,605	\$ 154,214	18.83
Federal Title 1 \$	663,731	1%	\$ 156,161	\$ 445,913	67.18
Other Federal \$	2,417,616	5%	\$ 48,325	\$ 1,429,171	59.11
Earnings on Investments \$	1,218,000	2%	\$ 88,223	\$ 88,223	7.24
Food Service \$	60,000	0%	\$ 2,018	\$ 4,124	6.87
Fees \$	300	0%	\$ -	\$ -	-
Before School Care, Camps \$	110,000	0%	\$ -	\$ 114,006	103.64
Rentals \$	-	0%	\$ -	\$ -	-
Maintenance Grants \$	50,000	0%	\$ -	\$ -	-
Other Revenue \$	88,000	0%	\$ -	\$ 71,070	80.76
Total Revenue	\$ 49,323,565	100.00%	\$ 2,993,683	\$ 19,674,308	39.89%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	October	as of	of Budget
		Expenditures		10/31/2024	Realized
Salaries \$	23,796,225	48.28%	\$ 1,849,294	\$ 5,115,448	21.50
Benefits \$	6,726,014	13.65%	\$ 511,941	\$ 1,647,269	24.49
IMRF/FICA/SS/Medicare Fund \$	912,094	1.85%	\$ 76,799	\$ 235,667	25.84
Debt Service Fund \$	993,500	2.02%	\$ -	\$ -	-
Life Safety Fund \$	-	0.00%	\$ -	\$ -	-
Purchased Services \$	10,331,014	20.96%	\$ 701,521	\$ 2,655,655	25.71
Supplies \$	1,523,825	3.09%	\$ 181,528	\$ 703,652	46.18
Capital Outlay \$	2,230,784	4.53%	\$ 68,690	\$ 1,661,380	74.48
Special Ed Tuition \$	2,564,510	5.20%	\$ 83,953	\$ 311,387	12.14
Dues&Fees/Contingency \$	206,157	0.42%	\$ -	\$ 890	0.43
Total Expenditures	\$ 49,284,122	100.00%	\$ 3,473,727	\$ 12,331,348	25.02%

Surplus/(Deficit)	\$ 1,139,443		\$ 2,880,924	\$ 7,342,960	
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Lyons Elementary School District 103
Fiscal Year 2024-25 Fund Balance
Source: Lyons Elementary School District 103 Monthly Reports

Fiscal Year 2024-25												
Fund	July	August	September	October	November	December	January	February	March	April	May	June
Education	30,928,476	35,671,186	34,147,680	33,963,883	-	-	-	-	-	-	-	-
Oper'n & Maint'n	992,257	1,061,362	832,062	702,703	-	-	-	-	-	-	-	-
Debt Service	1,321,679	1,347,505	1,347,505	1,349,671	-	-	-	-	-	-	-	-
Transportation	1,892,228	1,763,450	1,699,980	1,705,363	-	-	-	-	-	-	-	-
IMRF (50)	(900,455)	(933,872)	(1,009,029)	(1,085,059)	-	-	-	-	-	-	-	-
SSI/MEDICARE (51)	2,495,935	2,528,269	2,528,269	2,535,709	-	-	-	-	-	-	-	-
Capital Projects	(649,914)	(1,844,686)	(694,387)	(761,587)	-	-	-	-	-	-	-	-
Working Cash	2,729,909	2,780,818	2,780,818	2,791,065	-	-	-	-	-	-	-	-
Tort	168,853	172,594	109,538	48,253	-	-	-	-	-	-	-	-
Life Safety	2,331,745	2,424,140	2,424,140	2,436,528	-	-	-	-	-	-	-	-
Total	41,310,712	44,970,766	44,166,575	43,686,531	-	-	-	-	-	-	-	-



To Township Treasurer: The following payments were approved by the Board of Education, at a meeting held on 11/26/2024.

Checks for the amounts shown are hereby requested:

Payee	Date Paid/Description	Amount
Net Salaries	10/15/2024 - Payroll	638,971.61
AXA Equitable Life	OMNI Liability	12,710.90
Department of the Treasury	Federal Withholding - Payroll Taxes	120,786.24
Expert Pay	Child Support	792.30
First Investors/ADM	OMNI Liability	50.00
Great American Financial	OMNI Liability	200.00
Illinois Department of Revenue	State Withholding	37,946.84
Illinois Municipal Retirement Fund	Employee Deductions	11,475.59
Illinois Municipal Retirement Fund	IMRF Employer Payments	12,851.62
Lincoln Investment	OMNI Liability Payment	2,195.33
Lyons School District 103 Flex Spending	Flex Spending Account	1,158.10
NuMark Credit Union	Employee Deductions	3,900.76
SEIU Local 73 COPE	Deduction for Aides and Custodians	43.50
Service Employees International Union Local 73	Aide and Custodian Union Dues	1,241.60
Teachers Health Insurance Security	THIS Employee Deductions	5,739.44
Teachers Retirement System	TRS Employee Payments	71,265.99
Teachers Retirement System	TRS Employer Payments	5,928.00
Teachers Retirement System SSP	TRS Supplemental Savings Plan	523.42
Thomas H. Hooper Chapter 13 Trustee	Wage Garnishment	175.00
Vision	Employee Deductions	1,039.71
Waddell & Reed	OMNI Liability	75.00
West Suburban Teachers Union Local 571	Teacher Union Dues	11,543.49
Net Salaries	10/17/2024 - Payroll	1,922.84
Department of the Treasury	Federal Withholding - Payroll Taxes	260.13
Illinois Department of Revenue	State Withholding	105.78
Teachers Health Insurance Security	THIS Employee Deductions	22.50
Teachers Retirement System	TRS Employee Payments	239.50
Teachers Retirement System	TRS Employer Payments	16.75
Net Salaries	10/31/2024 - Payroll	643,266.64
AXA Equitable Life	OMNI Liability	13,060.90
Department of the Treasury	Federal Withholding - Payroll Taxes	122,411.64
Expert Pay	Child Support	792.30
First Investors/ADM	OMNI Liability	50.00
Great American Financial	OMNI Liability	200.00
Illinois Department of Revenue	State Withholding	38,277.42
Illinois Municipal Retirement Fund	Employee Deductions	11,485.47
Illinois Municipal Retirement Fund	IMRF Employer Payments	12,803.45
Lincoln Investment	OMNI Liability Payment	2,120.33
Lyons School District 103 Flex Spending	Flex Spending Account	1,158.10
NuMark Credit Union	Employee Deductions	3,900.76
SEIU Local 73 COPE	Deduction for Aides and Custodians	42.00
Service Employees International Union Local 73	Aide and Custodian Union Dues	1,188.82
Teachers Health Insurance Security	THIS Employee Deductions	5,836.93
Teachers Retirement System	TRS Employee Payments	72,135.88
Teachers Retirement System	TRS Employer Payments	6,003.45
Teachers Retirement System SSP	TRS Supplemental Savings Plan	947.31
Thomas H. Hooper Chapter 13 Trustee	Wage Garnishment	175.00
Vision	Employee Deductions	1,028.62
Waddell & Reed	OMNI Liability	75.00
West Suburban Teachers Union Local 571	Teacher Union Dues	11,543.49

To Township Treasurer: The following payments were approved by the Board of Education, at a meeting held on 11/26/2024.

Checks for the amounts shown are hereby requested:

Payee	Date Paid/Description	Amount
Board President _____		
Board Secretary _____		
Prepared by <i>Bill Wood</i> Business Manager _____		
Superintendent _____	Salaries/Benefits Special voucher requests	1,891,685.45 -
Total Payroll Bill List Paid in Month		1,891,685.45

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96832	AMAZON CAPITAL SERVICES	11/26/2024	116D-LQQY-KJ4L	Ribbon Wands for music class	2002400008	45.50	10,032.90
10E200	1110 4100 12 000000		EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES/MUSIC			45.50	
			116D-LQQY-N1H4	GW-CD Program Life Skills and Class Materials List.	7022400019	98.10	
10E000	1201 4100 00 000000		EDUCATION/DISTRICT OFFICE/SEVERE/PROFOUND MENTALLY HAND			98.10	
			116N-LQQY-LPJK	Library staff	4002400011	225.87	
10E400	2220 4100 00 000000		EDUCATION/ROBINSON ELEMENTARY/EDUCATIONAL MEDIA SERVICE			225.87	
			11G4-9VWR-QFXQ	STEM car supplies	5002400037	267.11	
10E500	1120 4100 61 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/MIDDLE-JUNIOR HIGH/S			267.11	
			11R6-TRNR-DVKJ	Edison Preschool Classrooms Supply: Page-1 of two pages. Melissa & Doug Coffee Set, Spring Loaded Scissors, Writing Center, Step 2 Might My Size Kids Table and Chair Set and other things.	3012400009	19.98	
10E000	1274 4100 00 370500		EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/			19.98	
			13Q4-FM64-PH9N	STAFF APPRECIATION DAY CALENDAR 2024-2025 SCHOOL YEAR NOVEMBER November 4 National School Psychology Appreciation Day November 21 National Parent Involvement Day (Parent Educator Appreciation Observation) Replacement shirt for Jason Cory.	7002400037	237.74	
10E000	2642 4100 00 000000		EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/SUPPLIES			237.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			146W-9WW4-GJRW	Edison Regular Classroom Supplies: Sunee-Stick-Inches -Premium-Sheets 2 of 3 packs.	1002400005	78.10	
10E100	1110 4100 00 000000		EDUCATION/EDISON ELEMENTARY/ELEMENTARY/SUPPLIES			78.10	
			19CF-CWLV-D7KV	Costello Preschool Supply: Gamenote Dry Erase Pockets 30 Pack/3 27Ftx1 Inch Self Adhesive/36 Pcs Mini Dry Erase Markers/ Woodtoe Toddler Fine Motor Skill Toy - Apple Picking Magnetic Fruit Tree Toy/Hanging drying Guidecraft LED Tabletop Lightbox/Learning Resources New Sprouts Classroom Play Food Set - 100 pieces	3012400014	783.44	
10E000	1274 4100 00 370500		EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/			783.44	
			19M1-4QFX-GX4D	Teacher supplies- Final	3002400008	128.97	
10E300	1110 4100 00 000000		EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES			128.97	
			19WN-NRQK-MNP7	Goggles for 5th grade Science	6002400026	100.84	
10E600	1110 4100 00 000000		EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES			100.84	
			1CRG-LV3P-N1QG	Pen Organizer for office	7002400035	19.98	
10E000	2330 4100 00 000000		EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S			19.98	
			1D9C-9CRK-N6PL	Lincoln - Primary CD-Class: Gazillion 2 Liter Giant Bubble Solution - Create Bigger, Non- Toxic,	7022400024	89.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Eco-Friendly Bubbles with The Special Wand/ThinkFun Zingo Bingo/Goliath Pop The Pig (Bigger & Better) w/Greedy Granny Old/Winning Moves Games Candy Land 65th Anniversary Game			
10E000	1205 4100 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES			89.08	
			1F7D-KQ31-NYH6	Teacher supplies- Final	3002400008	34.99	
10E300	1110 4100 00 000000		EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES			34.99	
			1F9P-GT7M-KK4H	EL teacher materials	7002400041	274.71	
10E000	2210 4100 00 490900		EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			274.71	
			1GCY-R747-KPKG	2086-MIXEDBAG Bag of Feelings Toy for Superintendent and Principals	7002400039	713.93	
10E000	2320 4100 00 000000		EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV			713.93	
			1GCY-R747-L4RG	Plastic Bins for 5th grade at Home School	7032400046	256.69	
10E000	1250 4100 00 430000		EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I			256.69	
			1GKF-1LHL-L3FK	EL teacher supplies and materials	7002300077	245.65	
10E000	1801 4100 00 490900		EDUCATION/DISTRICT OFFICE/ESL LIPILES/SUPPLIES/LIPILES			245.65	
			1GKF-1LHL-LCRH	PBIS CELEBRATION	4002400013	330.66	
10E400	1110 4110 00 000000		EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES			330.66	
			1GKF-1LHL-MF4N	String, cardstock, and post it notes	5002400039	120.75	
10E500	1110 4100 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES			120.75	
			1GMN-GH64-JND7	Clipboards, post it notes,	5002400010	447.84	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E500	1110 4100 00 000000			organizing bins, white boards, chalk pens, tape dispensers, squeeze bottles			
			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES			447.84	
			1HFP-QTMX-MCP3	staff material	4002400012	42.87	
10E400	1110 4100 00 000000		EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES			42.87	
			1L33-CLWW-7T94	GW CD-Class Boho Area Rug-Non slip Ultra thin, 5x7 Cinzia Bronze for Estefania Rodriguez	7022400012	38.55	
10E000	1205 4100 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES			38.55	
			1NKD-977W-7WNR	Costello SPED Cl-Kick Bands (3 Pack)/Post it Cover Up Tape/Sticky Easel Large Pad (2 Pack)/ Dry Erase Chore Chart/ Visual Timer and other items.	7022400008	256.48	
10E000	1205 4100 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES			256.48	
			1PKK-YYLF-LGY Y	Cardstock, large envelopes, 2025 calendars	5002400034	139.13	
10E500	1110 4100 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES			139.13	
			1QLV-79PQ-LCDR	Supplies for PD on SIP Day 10/9/24	7032400048	228.14	
10E000	1251 3140 00 493200		EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S			228.14	
			1R9T-GY93-GJ3M	Lincoln-Resources and Primary CD- Yunbaoit 16cm Classroom Visual Timer w Optional Alert/ CanDo Theraputty Plus	7022400009	91.26	
10E000	1205 4100 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES			91.26	
			1RFJ-YK71-PGKL	Clipboards, post	5002400010	9.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E500	1110 4100 00 000000			it notes, organizing bins, white boards, chalk pens, tape dispensers, squeeze bottles		9.99	
			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES				
			1V3L-N6C1-MHTG	date stamps and 8 pocket folders	5002400041	204.85	
10E500	1110 4100 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES			204.85	
			1V3N-R6QR-M7HG	General Supplies	2002400009	549.92	
10E200	1110 4100 00 000000		EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES			549.92	
			1V3N-R6QR-PKMK	PBIS store supplies	5002400043	352.22	
10E500	1110 4110 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES			352.22	
			1V4Q-HKKK-KJG7	Laminating film rolls for laminator from Amazon	6002400025	306.94	
10E600	1110 4100 00 000000		EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES			306.94	
			1V4Q-HKKK-NCW4	Staff Appreciation T-Shirts -Boss -Custodians/Main. -Principals -Inst. Coaches/ Coordinators	7002400034	746.71	
10E000	2642 4100 00 000000		EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/SUPPLIES			746.71	
			1VDP-P3PJ-M6TQ	Books for Coaching staff	7032400053	50.99	
10E000	1251 3140 00 493200		EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S			50.99	
			1WJ4-DNRV-N161	Costello- Pre-K Programs: Page 2- 12 Laminations Pouches	3012400016	269.88	
10E000	1274 4100 00 370500		EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/			269.88	
			1WTY-LR43-MX9X	Headphones for EL students- ACCESS testing.	7002400042	1,698.86	
10E000	1801 4100 00 490900		EDUCATION/DISTRICT OFFICE/ESL LIPLES/SUPPLIES/LIPLES			1,698.86	
			1WW7-CQL1-LH1D	Amazon order for	6002400021	35.23	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E600	1110 4100 00 000000			chargers for walkie talkies, and supplies for the closet			
			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES			35.23	
			1WW7-CQL1-P6RT	Pre-K Program-	3012400023	490.95	
				page 1 of 2- Amazon Audit Supply List 2024-Homes, People, Clothing, Food of the world/Books of Different Abilities, Culture, Interest/Musical instruments/Multic ultural, costumes dress up.			
10E000	1275 4100 00 370500		EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE			490.95	
96833	Aya Healthcare, Inc	11/26/2024	4652609	Special Education Teacher	0	2,640.00	13,266.00
10E500	1110 3140 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			2,640.00	
			4664497	Special Education Teacher	0	1,980.00	
10E500	1110 3140 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			1,980.00	
			4687240	Special Education Teacher	0	3,366.00	
10E500	1110 3140 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			3,366.00	
			4698644	Special Education Teacher	0	3,300.00	
10E500	1110 3140 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			3,300.00	
			4717554	Special Education Teacher	0	1,980.00	
10E500	1110 3140 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			1,980.00	
96834	BAILEY, LATASHA	11/26/2024	LB 102524	Mileage	0	201.00	201.00
10E000	2330 3320 00 000000		EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S			201.00	
96835	BAKER-TILLY,VIRCHOW,KRAUSE & C	11/26/2024	BT2972465	Single Audit	0	20,000.00	20,000.00
10E000	2310 3170 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/A			20,000.00	
96836	BIAGI, PATRICIA	11/26/2024	EDU6380-1 PB	EDU6380-1 Tuition	0	600.00	600.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Reimbursement			
10E500	1110 2300 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/TUITION R		600.00	
96837	BLUE CROSS BLUE SHIELD OF IL	11/26/2024	210869825430	Service 10.01.24 - 10.31.24	0	614,791.79	614,791.79
10L000	4867 0000 00 000000			EDUCATION/DISTRICT OFFICE/BCBS PPO Flex/.		614,791.79	
96838	BMO HARRIS COMMERCIAL CARD	11/26/2024	1793 110524	October 24' charges	0	14,700.48	14,700.48
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		6,272.56	
10E000	2320 3300 00 000000			EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV		1,232.11	
10E000	2320 3500 00 000000			EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV		1,608.08	
10E000	2320 4100 00 000000			EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV		560.98	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS		264.00	
10E000	2560 3150 00 000000			EDUCATION/DISTRICT OFFICE/FOOD SERVICES/FOOD - CONTRACT		1,236.80	
10E000	2210 3100 00 370501			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE		850.95	
10E000	2210 3100 00 462000			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE		2,675.00	
96839	BOB & JOHN'S MOBIL	11/26/2024	0127719	October 24' Service	0	99.76	244.94
20E000	2545 4640 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI		99.76	
			0127821	October 24' Service	0	74.34	
20E000	2545 4640 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI		74.34	
			0127823	November 24' Service	0	70.84	
20E000	2545 4640 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI		70.84	
96840	BRITTEN SCHOOL	11/26/2024	16318	October 24' FA, CG	0	8,362.80	8,362.80
10E300	1912 6700 00 000000			EDUCATION/LINCOLN ELEMENTARY/OTHER LEA PRIVATE TUITION/		4,181.40	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		4,181.40	
96841	BUCKEYE CLEANING CENTERS	11/26/2024	90624090	Lincoln - hand sanitizer, hand soap	7012400023	1,027.05	1,027.05
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		1,027.05	
96842	BURDA, LAWRENCE	11/26/2024	103024	Basketball Assignment Fee	0	190.00	190.00
10E500	1501 3900 00 000101			EDUCATION/WASHINGTON MIDDLE SCHOOL/CO-CURRICULAR/OTHER		190.00	
96843	CARMONA, SOFIA	11/26/2024	EDL 6235 SC	EDL 6235 Tuition Reimbursement	0	600.00	632.68
10E000	1110 2300 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/TUITION REIMBURSEM		600.00	
			SC 110724	Mileage Reimbursement	0	32.68	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		32.68	
96844	CASE LOTS INC	11/26/2024	27498	GWMS - can liners, table time, towels, dust off, toilet paper, gloves	7012400014	2,396.60	10,829.90
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		2,396.60	
			27499	Edison - bleach, pinesol	7012400018	212.70	
20E100	2540 4100 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		212.70	
			27643	Robinson - can liners, bleach	7012400022	715.20	
20E400	2540 4100 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		715.20	
			27647	Costello - hand towels, toilet paper, hand soap, toilet bowel cleaner, can liners	7012400021	1,505.15	
20E600	2540 4100 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		1,505.15	
			27836	Home - can liners, bleach, mr cleane, toilet paper, bowl cleaner, fe breeze, drain cleaner, buffing pads	7012400024	1,772.05	
20E200	2540 4100 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		1,772.05	
			27955	GWMS - can liners, kitchen towels, hand soap, glue traps, toilet paper, paper towels, ant killer	7012400025	3,394.60	
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		3,394.60	
			27964	vacuum cleaner, broom & dust pan, garbage drum, cart	7012400027	833.60	
20E400	2540 4100 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		833.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96845	CIT	11/26/2024	45873354	Docuware November 24'	0	3,140.94	3,140.94
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		3,140.94	
96846	CITY SOCIAL MARKETING SOLUTION	11/26/2024	1306	November 24' Communication	0	7,500.00	7,500.00
10E000	2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH		7,500.00	
96847	COMCAST CABLE	11/26/2024	6742 102224	GWMS 11.01.24 - 11.30.24	0	272.93	272.93
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		272.93	
96848	Cordogan Clark & Assoc., Inc.	11/26/2024	23411	Summer 24' Work	0	522,802.20	1,145,693.17
20E000	2533 5200 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/ARCHITECTURE AND ENGINEER		522,802.20	
			23412	Summer 24' Work	0	622,890.97	
20E000	2533 5200 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/ARCHITECTURE AND ENGINEER		622,890.97	
96849	CORRECT MONITORING SERVICES	11/26/2024	M12776-25-1	Qtly fire alarm monitoring	0	750.00	750.00
20E400	2546 3230 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/SECURITY SERVICES/REP		150.00	
20E500	2546 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/SECURITY SERVICE		300.00	
20E600	2546 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/SECURITY SERVICES/REP		150.00	
20E000	2546 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/SECURITY SERVICES/REPAIR		150.00	
96850	Cross Country Education	11/26/2024	2986721	Speech Language Pathologist	0	2,842.00	31,964.66
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,842.00	
			2988263	Speech Language Pathologist	0	3,495.66	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		735.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,760.66	
			2988939	Speech Language Pathologist	0	3,258.50	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		1,372.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,886.50	
			2990425	Speech Language Pathologist	0	3,283.00	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		1,372.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,911.00	
			2991394	Speech Language Pathologist	0	3,405.50	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		1,396.50	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,009.00	
			2992193	Speech Language	0	2,940.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E600	1110 3140 00 000000			Pathologist EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,940.00	
			2992875	Speech Language Pathologist	0	3,626.00	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		686.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,940.00	
			2993436	Speech Language Pathologist	0	3,528.00	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		1,372.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,156.00	
			2994329	Speech Language Pathologist	0	2,744.00	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		686.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,058.00	
			2994330	Speech Language Pathologist	0	2,842.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,842.00	
96851	Curious Little Minds, LLC	11/26/2024	1068	Infant Mental Health Consultation	0	697.50	1,085.00
10E000	3000 3100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/PROFESSION		697.50	
			1084	Infant Mental Health Consultation	0	387.50	
10E000	3000 3100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/PROFESSION		387.50	
96852	DABABNEH, JESSICA S	11/26/2024	EC5433 JD A	EC 5433 A Tuition Reimbursement	0	600.00	1,800.00
10E400	1110 2300 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/TUITION REIMBU		600.00	
			ED5403 JD	ED5403 Tuition Reimbursement	0	600.00	
10E400	1110 2300 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/TUITION REIMBU		600.00	
			RES5313 JD	RES5313 Tuition Reimbursement	0	600.00	
10E400	1110 2300 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/TUITION REIMBU		600.00	
96853	DADA, ABDUL KADIR	11/26/2024	KD 111424	Mileage Reimbursement	0	164.20	164.20
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		164.20	
96854	DECKER EQUIPMENT/SCHOOL FIX	11/26/2024	592174A	GWMS - stool cap, tube insert	7012400019	131.06	131.06

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		131.06	
96855	DESPLAINES VALLEY NEWS	11/26/2024	24-1372	Notice of Public Hearing	0	104.04	104.04
10E000	2310 3500 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/A		104.04	
96856	DIRECT ENERGY SERVICES	11/26/2024	242550055207377	Service 07.23.24 - 08.20.24	0	29,110.80	92,197.42
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		2,457.40	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		4,649.48	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,498.96	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,855.29	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		12,261.29	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		4,519.39	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		-131.01	
			242760055367940	Service 08.21.24 - 09.19.24	0	34,596.74	
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		3,994.73	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		5,813.42	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		4,256.81	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,950.06	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		12,218.75	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		5,361.20	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1.77	
			243130055650205	Service 09.20.24 - 10.20.24	0	28,489.88	
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		3,199.27	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		5,186.27	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		3,027.01	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,295.91	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		10,389.56	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		4,390.13	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1.73	
96857	DOMANICO PSYCHOLOGICAL SERVICE	11/26/2024	2995	Evaluation	0	950.00	950.00
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		950.00	
96858	EASTER SEALS METROPOLITAN CHIC	11/26/2024	30807	RH September 24'	0	7,015.36	16,661.48
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		7,015.36	
			30913	RH October 24'	0	9,646.12	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		9,646.12	
96859	EMBRACE EDUCATION	11/26/2024	17712	EmbraceDS: Transportation with Data Entry	0	40.01	64.63
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		40.01	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			17744	EmbraceDS Transportation with Data Entry	0	24.62	
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		24.62	
96860	FIRST STUDENT HODGKINS	11/26/2024	11734972	Routes	0	11,206.83	27,949.01
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		11,206.83	
			181484	GWMS	0	380.55	
40E500	2550 3320 00 000000			TRANSPORTION/WASHINGTON MIDDLE SCHOOL/PUPIL TRANSPORTAT		380.55	
			253132	Field Trip	0	599.98	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		599.98	
			253743	Robinson- Field Trip	0	186.30	
40E400	2550 3320 00 000000			TRANSPORTION/ROBINSON ELEMENTARY/PUPIL TRANSPORTATION S		186.30	
			487397	GWMS - NIU	0	609.55	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		609.55	
			487435	WASHINGTON - GIRLS BASKETBALL	0	232.21	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		232.21	
			487475	WASHINGTON - BOYS SOFTBALL	0	232.21	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		232.21	
			490050	EDISON - KONOW'S CORN MAZE	0	364.89	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		364.89	
			492232	GWMS - LT NORTH	0	291.98	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		291.98	
			FA24-00001477	Alternative Transportation Services (10.01.24 - 10.31.24)	0	13,844.51	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		13,844.51	
96861	FLEXIBLE BENEFITS SERVICE CORP	11/26/2024	529132288516	FSA 11.05.24	0	63.00	63.00
10E000	1110 2940 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY		63.00	
96862	FOLLETT SCHOOL SOLUTIONS, LLC	11/26/2024	1561285	LIBRERY BARCODE LABEL	4002400010	124.29	6,253.95
10E400	2220 4100 00 000000			EDUCATION/ROBINSON ELEMENTARY/EDUCATIONAL MEDIA SERVICE		124.29	

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			1564152	Quote 7807426 Follett / Titlepeek / Destiny District License Renewal 1/1/25-12/31/25	7032400060	6,129.66	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		6,129.66	
96863	FOX VALLEY FIRE & SAFETY COMPA	11/26/2024	IN00726433	Costello - Service	0	251.65	1,141.50
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		251.65	
			IN00726434	Home - Service	0	126.50	
20E200	2540 3230 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		126.50	
			IN00726436	Admin - Service	0	92.55	
20E000	2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		92.55	
			IN00726437	Edison - Service	0	116.25	
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		116.25	
			IN00726438	GWMS - Service	0	554.55	
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		554.55	
96864	FULLMER LOCKSMITH SERVICE, INC	11/26/2024	N43121	GWMS - Key Duplicates	0	180.00	221.25
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		180.00	
			N43155	GWMS - Cut Keys	0	41.25	
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		41.25	
96865	G & O THERMAL SUPPLY COMPANY	11/26/2024	1213302-00	Costello	0	207.11	257.11
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		207.11	
			5109662-00	Lincoln	0	50.00	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		50.00	
96866	GARCIA, MANDY	11/26/2024	ED 470 MG	ED 470 Tuition Reimbursement	0	600.00	600.00
10E600	1110 2300 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/TUITION REIMBU		600.00	
96867	GIANT STEPS	11/26/2024	103L-0924EF	HH September 24' Lunch	0	130.00	25,538.68
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		130.00	
			103L-1024E	ED,HH, VN October Tuition	0	25,408.68	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		16,939.12	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		8,469.56	

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96868	GILL, DONNA M	11/26/2024	DG 111124	Mileage Reimbursement	0	105.06	105.06
10E000	1110 3320 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/TRAVEL			105.06	
96869	GLOBAL WATER TECHNOLOGY	11/26/2024	132600	November 24' Water Treatment	0	364.44	364.44
20E000	2540 3230 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			364.44	
96870	GMass, Inc	11/26/2024	000001	Google Aps Team Pack 5 - Annually	0	1,450.00	1,450.00
10E000	2642 3900 00 000000		EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS			1,450.00	
96871	GMF CONTRACTORS EQUIPMENT	11/26/2024	64740	GWMS - Belt	0	257.99	668.43
20E500	2540 3230 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			257.99	
			64919	Edison	0	333.34	
20E100	2540 3230 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			333.34	
			64958	GWMS	0	26.70	
20E500	2540 3230 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			26.70	
			64969	Robinson	0	50.40	
20E400	2540 3230 00 000000		OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN			50.40	
96872	GRAND PRAIRIE TRANSIT	11/26/2024	RTINV1006699	October 24' Transportation	0	166,694.12	166,694.12
40E000	2550 3310 00 000000		TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI			166,694.12	
96873	GreatAmerica Financial Service	11/26/2024	37815754	Period Covered 12.01.24 - 12.31.24	0	11,719.90	11,719.90
10E000	2663 3230 00 000000		EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/REP			11,719.90	
96874	GROOT, INC. A WASTE CONNECTION	11/26/2024	13440738T098	Home November 24'	0	793.49	8,336.67
20E200	2540 3210 00 000000		OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE			793.49	
			13440739T098	Edison November 24'	0	1,630.21	
20E100	2540 3210 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			1,630.21	
			13440740T098	Robinson	0	1,124.78	
20E400	2540 3210 00 000000		OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN			1,124.78	
			13440741T098	Lincoln November 24'	0	1,395.26	
20E300	2540 3210 00 000000		OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA			1,395.26	
			13440742T098	Costello November 24'	0	1,658.73	
20E600	2540 3210 00 000000		OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN			1,658.73	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			13440743T098	GWMS November 24'	0	1,734.20	
20E500	2540 3210 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			1,734.20	
96875	GUARDIAN - ALTERNATE FUNDED	11/26/2024	469383 110124	Period Ending 10.31.24	0	5,333.49	5,333.49
10L000	4865 0000 00 000000		EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.			5,333.49	
96876	GUARDIAN -BILL ID 0001094522	11/26/2024	1094522-092324	Period End 09.30.24	0	15,989.86	30,630.55
10E000	1110 2210 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/INSTRUCTION LIFE I			9,771.85	
10L000	4865 0000 00 000000		EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.			4,954.30	
20L000	4865 0000 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/Guardian Flex Dental/.			1,090.81	
10L000	4990 0000 00 000000		EDUCATION/DISTRICT OFFICE/OTHER CURRENT LIABILITIES/.			172.90	
			1094522-101724	Period End 11.30.24	0	14,640.69	
10E000	1110 2210 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/INSTRUCTION LIFE I			9,066.76	
10L000	4865 0000 00 000000		EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.			4,501.13	
20L000	4865 0000 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/Guardian Flex Dental/.			906.97	
10L000	4990 0000 00 000000		EDUCATION/DISTRICT OFFICE/OTHER CURRENT LIABILITIES/.			165.83	
96877	HAYES MECHANICAL LLC	11/26/2024	0127724	October 24' Service	0	196.39	6,089.45
20E000	2545 4640 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI			196.39	
			0127817	October 24' Billing	0	43.06	
20E000	2545 4640 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI			43.06	
			50486	Costello - Fixed power unit	0	1,315.00	
20E600	2540 3230 00 000000		OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN			1,315.00	
			50493	GWMS - Condenser fans	0	291.25	
20E500	2540 3230 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			291.25	
			50502	Edison - Fixed vav boxes	0	370.00	
20E100	2540 3230 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			370.00	
			50505	Edison - Fixed leaks	0	606.25	
20E100	2540 3230 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			606.25	
			50516	GWMS - Fixed Leaking	0	448.75	
20E500	2540 3230 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			448.75	
			50520	Costello - Fixed	0	1,448.75	

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				multiple problems in room 104			
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		1,448.75	
			51001	Lincoln - Fixed boiler	0	1,000.00	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		1,000.00	
			51117	Costello - Fixed boiler	0	370.00	
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		370.00	
96878	HOME DEPOT PRO	11/26/2024	831081161	Edison - toilet paper, paper towels	7012400017	499.60	728.99
20E100	2540 4100 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		499.60	
			831791181	Lincoln - vac belts	7012400020	23.32	
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		23.32	
			835403908	Robinson - exit signs, toilet seat	7012400026	206.07	
20E400	2540 4100 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		206.07	
96879	Horner, Carlie	11/26/2024	EDU 537 CH	EDU 537 Tuition Reimbursement	0	200.00	800.00
10E300	1110 2300 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/TUITION REIMBUR		200.00	
			EDU 585 CH	ECU 585 Tuition Reimbursement	0	600.00	
10E300	1110 2300 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/TUITION REIMBUR		600.00	
96880	IdentiSys Incorporated	11/26/2024	690139	Cleaning kit for ID printer	5002400038	70.00	70.00
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		70.00	
96881	IL COUNTIES RISK MGMT TRUST	11/26/2024	001000533 8124	November 24' Prop. &	0	56,556.00	56,556.00
80E000	2362 3800 00 000000			TORT FUND/DISTRICT OFFICE/WORKERS COMP/INSURANCE		56,556.00	
96882	IL OFFICE OF THE STATE FIRE MA	11/26/2024	5125148354	Edison - Annual Renewal	0	75.00	75.00
20E100	2540 3260 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		75.00	
96883	ILLCO	11/26/2024	2625291	Admin	0	445.11	445.11
20E000	2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		445.11	
96884	ILLINOIS ASBO	11/26/2024	0059070	WC Essentials of	0	110.00	480.00

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10E000	2510 3140 00 000000			Facilities Management EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT		110.00	
			0060522	KD Essentials of Payroll for the School Business Office	0	190.00	
10E000	2510 3140 00 000000			EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT		190.00	
			0061323	KD Microcredential: Managing the Payroll Process	0	180.00	
10E000	2510 3140 00 000000			EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT		180.00	
96885	ILLINOIS DEPT OF EMPLOYMENT SE	11/26/2024	0805396 063024	Interest	0	3.75	2,505.25
80E000	2363 3800 00 000000			TORT FUND/DISTRICT OFFICE/UNEMPLOYMNT INS/INSURANCE		3.75	
			0805396 093024	Unemployment Statement	0	2,501.50	
80E000	2363 3800 00 000000			TORT FUND/DISTRICT OFFICE/UNEMPLOYMNT INS/INSURANCE		2,501.50	
96886	ILLINOIS STATE POLICE/BUREAU O	11/26/2024	20241001388	October 24' background checks	0	310.75	310.75
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		310.75	
96887	Impact Networking, LLC	11/26/2024	3347106	Contract overage charge for the 07.01.24 - 09.30.24	0	2,558.37	2,612.94
10E000	2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH		2,558.37	
			3368315	Robinson - Staples	0	54.57	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		54.57	
96888	IMPERIAL SURVEILLANCE INC.	11/26/2024	218784	Home - Installation	0	932.46	932.46
10E200	2663 3240 00 000000			EDUCATION/HOME ELEMENTARY/TECH PROGRAMMING SERVICES/REP		932.46	
96889	INTERPRENET, LTD	11/26/2024	148642	IEP - Spanish	0	170.00	1,667.77
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		170.00	
			149269	Domain Meeting - Spanish	0	179.38	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		179.38	
			149271	IEP - Spanish	0	196.80	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		196.80	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			149353	Parent Teacher Conferences - Vietnamese	0	238.76	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		238.76	
			149462	Domain Meeting - Spanish	0	180.05	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		180.05	
			149463	Domain Meeting - Spanish	0	170.00	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		170.00	
			149871	IEP - Spanish	0	183.40	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		183.40	
			149872	IEP - Spanish	0	170.00	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		170.00	
			150087	IEP - Spanish	0	179.38	
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		179.38	
96890	ISCORP	11/26/2024	0742984	November 24' hosting svcs	0	1,036.80	1,036.80
10E000 2663 4700 00 000000				EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		1,036.80	
96891	J&A Transportation, LLC	11/26/2024	103-0011	JN Transportation (10.15.24 - 10.21.24)	0	700.00	1,550.00
40E000 2550 3310 00 000000				TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		700.00	
			103-0012	JN Transportation (11.04.24 - 11.15.24)	0	850.00	
40E000 2550 3310 00 000000				TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		850.00	
96892	JAMROSE, CHRISTOPHER	11/26/2024	CJ 102824	Mileage Reimbursement	0	194.30	233.50
10E000 2330 3320 00 000000				EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		194.30	
			CJ 103124	Expense Reimbursement	0	10.00	
10E000 2330 3320 00 000000				EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		10.00	
			CJ 111824	Mileage Reimbursement	0	29.20	
10E000 2330 3320 00 000000				EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		29.20	
96893	JOHNSON CONTROLS SECURITY SOLU	11/26/2024	40655586	Edison Quarterly Billing	0	438.73	1,053.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		438.73	
			40655587	Lincoln Quarterly Bill	0	259.86	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		259.86	
			40655588	Home Quarterly Billing	0	354.89	
20E200	2540 3230 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		354.89	
96894	KELLY SERVICES, INC.	11/26/2024	5604769416	W.E. 10.13.24	0	25,615.69	132,299.91
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		6,458.18	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		2,645.70	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		7,364.42	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,843.98	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		5,441.44	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,861.97	
			5604911812	W.E. 10.20.24	0	26,861.55	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		3,792.60	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		1,674.36	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		7,640.74	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		804.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		6,508.38	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		6,441.47	
			5605079751	W.E. 10.27.24	0	27,293.11	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		3,612.76	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		2,023.40	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		9,743.70	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,008.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		6,931.49	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,973.76	
			5605262105	W.E. 11.03.24	0	29,557.79	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		3,761.20	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		1,922.90	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		10,415.55	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,254.07	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		6,691.64	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		4,512.43	
			5605413666	W.E. 11.10.24	0	22,971.77	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		2,305.50	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		2,784.52	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		7,389.55	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,005.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		5,998.25	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,488.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96895	Kopach, Scott	11/26/2024	092524	softball		75.00	75.00
10E500	1501 3190 00 000104			EDUCATION/WASHINGTON MIDDLE SCHOOL/CO-CURRICULAR/OTHER	0	75.00	
96896	KREZEL, KRISTIN	11/26/2024	KK 110124	Mileage		24.92	24.92
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S	0	24.92	
96897	LADSE-LAGRANGE AREA DEPT OF SP	11/26/2024	104	FY25 Service/Bill		28,574.76	3,642,222.79
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO	0	28,574.76	
			17	FY 25 Pre-Bill PS	0	1,640,085.64	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO	0	1,640,085.64	
			3	FY25 Pre-Bill	0	1,831,890.74	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO	0	1,831,890.74	
			32	FY 25 Pre-Bill	0	54,795.55	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO	0	54,795.55	
			77	FY24 ESY Tuition	0	86,876.10	
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO	0	86,876.10	
96898	LAKESHORE LEARNING MATERIALS	11/26/2024	250909110124	GW-SPED Class	7022400027	228.85	228.85
10E000	1205 4100 00 000000			(1-Set of the Guided Reading Leveled Book.		228.85	
96899	Landing Ecogreen Environmenta	11/26/2024	01000055	Home - paper	7012400016	512.50	1,551.25
20E200	2540 4100 00 000000			towels		512.50	
			01000056	Lincoln - toilet	7012400015	1,038.75	
20E300	2540 4100 00 000000			paper, paper towels		1,038.75	
96900	LAWLER, NICOLE	11/26/2024	NL 102924	Mileage		223.68	223.68
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S	0	223.68	
96901	LearnWell	11/26/2024	INV210792	Hospital Tutoring		249.00	1,929.75
10E500	1912 6700 00 000000			GP	0	249.00	
			INV211831	Hospital Tutoring	0	249.00	
10E500	1912 6700 00 000000			GP	0	249.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV212916	Hospital Tutoring GP	0	311.25	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		311.25	
			INV212917	Hospital Tutoring RS	0	124.50	
10E600	1912 6700 00 000000			EDUCATION/COSTELLO ELEMENTARY/OTHER LEA PRIVATE TUITION		124.50	
			INV213928	Hospital Tutoring CL	0	186.75	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		186.75	
			INV214940	Hospital Tutoring CL	0	249.00	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		249.00	
			INV214941	Hospital Tutoring GP	0	124.50	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		124.50	
			INV216596	Hospital Tutoring CL	0	311.25	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		311.25	
			INV216597	Hospital Tutoring GP	0	124.50	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		124.50	
96902	LOPEZ, BETSY	11/26/2024	BL 111124	Mileage Reimbursement	0	143.58	143.58
10E000	1110 3320 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/TRAVEL		143.58	
96903	Lopez, Lissette	11/26/2024	LL 100824	Lunch Account Reimbursement	0	44.39	44.39
10E000	2560 3150 00 000000			EDUCATION/DISTRICT OFFICE/FOOD SERVICES/FOOD - CONTRACT		44.39	
96904	LYONS POLICE DEPARTMENT	11/26/2024	LP 111924	Mthly SOR November 24'	0	8,000.00	8,000.00
80E000	2365 1000 00 000000			TORT FUND/DISTRICT OFFICE/RISK MANAGEMENT/SALARIES		8,000.00	
96905	MAJOR APPLIANCE SERVICE	11/26/2024	263495	GWMS Kitchen	0	223.00	2,450.55
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		223.00	
			263531	GWMS - New Temp Guage	0	743.50	
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		743.50	
			264014	Costello Kitchen	0	268.53	
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		268.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			45503A	Home/Lincoln	0	114.03	
20E200	2540 4100 00 000000		OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE			94.05	
20E300	2540 4100 00 000000		OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA			19.98	
			45797A	Costello	0	766.11	
20E600	2540 4100 00 000000		OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN			766.11	
			45934A	Costello	0	469.84	
20E600	2540 4100 00 000000		OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN			469.84	
			46483A	District	0	224.47	
20E000	2540 4100 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			224.47	
			46501A	District	0	25.99	
20E000	2540 4100 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			25.99	
			49663	Shop	0	318.79	
20E000	2540 4100 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			318.79	
			49780	District	0	224.00	
20E000	2540 4100 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			224.00	
96911	MENTA ACADEMY HILLSIDE	11/26/2024	SESINV-041992	MM/PP October 24' Tuition	0	7,948.60	7,948.60
10E500	1912 6700 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU			7,948.60	
96912	MIDLAND PAPER	11/26/2024	IN02341483	Copy Paper (District)	7002400045	5,320.75	5,320.75
10E000	1110 4100 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES			5,320.75	
96913	MLPLUMBING,LLC dbaDELL PLUMBIN	11/26/2024	003342	Edison	0	550.00	3,599.79
20E100	2540 3230 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			550.00	
			003344	Edison	0	2,296.22	
20E100	2540 3230 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			2,296.22	
			003356	Admin	0	753.57	
20E000	2540 3230 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			753.57	
96914	Nevarez, Janely Guadalupe	11/26/2024	JN 103124	Lunch Account Reimbursement	0	38.80	38.80
10E000	2560 3150 00 000000		EDUCATION/DISTRICT OFFICE/FOOD SERVICES/FOOD - CONTRACT			38.80	
96915	NICOR GAS	11/26/2024	30067700002 110624	Home 10.03.24 - 11.04.24	0	482.44	4,084.55
20E200	2540 4650 00 000000		OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE			482.44	
			41174700009 110624	Edison 10.03.24 - 11.04.24	0	723.57	
20E100	2540 4650 00 000000		OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			723.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			41400800003 102324	Lincoln 09.19.24 - 10.21.24	0	535.95	
20E300	2540 4650 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		535.95	
			46930800001 102824	Robinson 09.24.24 - 10.24.24	0	424.57	
20E400	2540 4650 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		424.57	
			72030800006 102424	Board of Ed 09.18.24 - 10.21.24	0	294.34	
20E000	2540 4650 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		294.34	
			74981782589 102524	Costello 09.23.24 - 10.23.24	0	343.69	
20E600	2540 4650 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		343.69	
			82030800005 102524	GWMS 09.23.24 - 10.23.24	0	1,196.55	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		1,196.55	
			92030800004 102524	Annex 09.23.24 - 10.23.24	0	83.44	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		83.44	
96916	NORTHERN ILLINOIS SCIENCE EDUC	11/26/2024	24575	Registration Fee for NISE Conference on 11/18/2024 Attendees Kelly Pavloski and Julie Ciesielski	7032400061	360.00	360.00
10E000	1251 3140 00 493200			EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S		360.00	
96917	Oconnor, Patricia	11/26/2024	PO 112024	October 24' Billing	0	9,247.25	9,247.25
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		9,247.25	
96918	ODELSON & STERK, LTD.	11/26/2024	40935	Svcs thru 10.31.24	0	17,200.00	17,200.00
10E000	2310 3180 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/L		17,200.00	
96919	OPEN KITCHENS	11/26/2024	102024	October 24' Billing	0	80,341.89	82,328.88
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		9,478.44	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		9,470.44	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		11,868.19	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		10,550.69	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		30,864.69	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		8,109.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			IN10183437	October 24' A la carte	0	1,986.99	
10E500 2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -			1,986.99	
96920	PARAGON PROFESSIONAL SERVICES,	11/26/2024	I-240102	BAS from summer to winter	0	1,680.00	1,680.00
20E000 2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			1,680.00	
96921	PARENTS AS TEACHERS NATIONAL C	11/26/2024	CONF24-072024-2039	Lincoln B3 Program- Virtual All Access Registration For Betsy Lopez. Order: JCNB7MQWV9H / Invoice:CONF24-072 024-2039	3012400004	650.00	650.00
10E000 2210 3100 00 370501			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			650.00	
96922	Peerless Network, Inc.	11/26/2024	62872	11.01.24 - 11.30.24	0	569.79	569.79
20E100 2540 3440 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN			142.45	
20E200 2540 3440 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE			142.45	
20E500 2540 3440 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA			142.45	
20E600 2540 3440 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN			142.44	
96923	PITNEY BOWES GLOBAL FINANCIAL	11/26/2024	3106930095	Leasing 10.09.24 - 01.08.24	0	452.61	452.61
10E000 2310 3400 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/C			452.61	
96924	POSITIVE PROMOTIONS	11/26/2024	07456820	Red Ribbon Week Supplies	1002400006	302.89	302.89
10E100 1110 4100 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/SUPPLIES			302.89	
96925	ProCare Therapy	11/26/2024	21047380	W.E. 10.11.24	0	3,325.00	31,931.40
10E400 1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S			3,325.00	
			21047381	W.E. 10.11.24	0	3,800.00	
10E500 1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			3,800.00	
			21051500	W.E. 10.18.24	0	2,826.25	
10E400 1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S			2,826.25	
			21051501	W.E. 10.18.2024	0	3,779.10	
10E500 1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			3,779.10	
			21056660	W.E. 10.25.24	0	3,800.00	
10E500 1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO			3,800.00	
			21056874	W.E. 10.25.24	0	3,538.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,538.75	
			21056875	W.E. 10.25.24	0	3,547.30	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		3,547.30	
			21064134	W.E. 11.01.2024	0	3,515.00	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,515.00	
			21064391	W.E. 11.01.24	0	3,800.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		3,800.00	
96926	PURCHASE POWER	11/26/2024	10971327 111924	Purchase Power	0	243.99	243.99
				Postage			
10E000	2310 3400 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/C		243.99	
96927	QUALITY NETWORK SOLUTIONS, INC	11/26/2024	76526	Epson Interactive Pen (7) (District) Projector Remote Control (5) (District)	7042400013	423.15	29,960.04
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		423.15	
			76588	Backup Battery for GWMS. (Needed to prevent GW from disconnecting from the internet)	7042400014	422.65	
10E500	2663 3240 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/TECH PROGRAMMING SER		422.65	
			76600	Library Speakers	2002400006	68.99	
10E200	1110 4100 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES		68.99	
			76653	Replacement Battery (Home-Elevator)	2002400011	54.34	
20E000	2540 4100 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		54.34	
			76676	Web Camera (District) (Qty 5)	7042400015	224.20	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		224.20	
			76768	November 24' monthly	0	26,501.91	
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		26,501.91	
			76871	Monthly VoiP	0	619.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Phone Charges			
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		619.00	
			76963	2 smart board stylus	5002400040	448.50	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		448.50	
			76965	Audio and USB extension cables (A/V upgrade - District)	7042400018	331.80	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		331.80	
			76966	4 Cell Battery Compatible with Latitude 3520 (Staff Laptop Battery Replacements)	7042400017	641.00	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		641.00	
			76975	Wireless LAN Adapter (GW Cafeteria)	7042400012	224.50	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		224.50	
96928	REGIONAL OFFICE OF EDUCATION	11/26/2024	2002500141	Workshop conference - Instructional Coaches	0	2,151.50	5,828.00
10E000	1251 3140 00 493200			EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S		2,151.50	
			2002500151	Raising Student Achievement Conference	0	3,676.50	
10E000	1251 3140 00 493200			EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S		3,676.50	
96929	RIVERA, KRISTOPHER	11/26/2024	KR 111324	Mileage Reimbursement	0	244.54	244.54
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		244.54	
96930	SAM'S CLUB DIRECT	11/26/2024	437979636 102024	10.20.24 Statement	0	1,139.62	1,139.62
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		183.68	
10E000	1274 4110 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/		371.76	
10E000	2130 4100 00 000000			EDUCATION/DISTRICT OFFICE/HEALTH SERVICES/SUPPLIES		65.36	
10E000	2320 4100 00 000000			EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV		186.94	
10E000	2310 3900 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O		142.75	
10E000	3000 4100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/SUPPLIES/P		189.13	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96931	SASED	11/26/2024	1002500256	2024 Summer School - DWC	0	1,374.00	1,374.00
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		1,374.00	
96932	SAVVAS LEARNING CO/PEARSON EDU	11/26/2024	27079941	Pearson Assessment - Quote/Invoice # 10000125501100 CELF-5 Screening Test Complete Kit (Print) / CELF-5 Screening Test Record Form - (Qty 25 Print) For the Speech Language Pathologists.	7022400026	948.15	1,439.97
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		948.15	
			27097717	Pearson Assessment - Quote/Invoice # 10000125501100 CELF-5 Screening Test Complete Kit (Print) / CELF-5 Screening Test Record Form - (Qty 25 Print) For the Speech Language Pathologists.	7022400026	48.30	
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		48.30	
			27125415	Pre-K Program- Dial 4 Record Forms English Qty 50 (Print) 14763	3012400026	219.42	
10E000	1275 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE		219.42	
			7028935472	SAVVAS ElevateScience gr 4 spanish student editions	7002400033	224.10	
10E000	1801 4100 00 490900			EDUCATION/DISTRICT OFFICE/ESL LIPLES/SUPPLIES/LIPLES		224.10	
96933	Scale Construction, Inc.	11/26/2024	103-1004	2Q CM CM	0	10,490.00	10,490.00
60E000	2530 5000 00 000000			CAP PROJ/DISTRICT OFFICE/FACILITIES ACQUISITION AND CON		10,490.00	
96934	SCHOLASTIC INC (BOOKS/CATALOG)	11/26/2024	297202T	Pre-K	3012400025	173.13	9,203.20

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	1275 4100 00 370500			Comprehensive Identification Process- Parent Interview/Form 751R (CIP Form) For the PK Screenings			
			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE			173.13	
			M75366542	Scholastic Magazines Quote 306217 George Washington Middle School	7032400016	2,258.19	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		2,258.19	
			M75366575	Scholastic Magazines Quote # 306210 Home School	7032400011	1,375.00	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		1,375.00	
			M75366609	Scholastic Magazines Quote 306214 Edison School	7032400012	1,375.00	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		1,375.00	
			M75366674	Scholastic Magazines Quote 306212 Costello School	7032400015	1,375.00	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		1,375.00	
			M75677559	Scholastic Magazine Quote # Q-339531 for KG/1st GR	7032400043	426.25	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		426.25	
			M75677575	Scholastic Magazine Quote # Q-339531 for KG/1st GR	7032400043	508.75	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		508.75	
			M75677583	Scholastic Magazine Quote # Q-339531 for KG/1st GR (Home)	7032400043	508.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		508.75	
			M75677625	Scholastic Magazine Quote # Q-339531 for KG/1st GR	7032400043	680.63	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		680.63	
			M75677666	Scholastic Magazine Quote # Q-339531 for KG/1st GR	7032400043	522.50	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		522.50	
96935	School Business Management Ser	11/26/2024	103-09-24	September 24' Billing	0	19,462.50	33,862.50
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		19,462.50	
			103-10-24	October 24' Billing	0	14,400.00	
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		14,400.00	
96936	SCHOOL HEALTH CORPORATION	11/26/2024	CINV000141446	Equipment for PE Classes	2002400007	972.86	1,408.16
10E200	1111 4120 00 000000			EDUCATION/HOME ELEMENTARY/PHYSICAL EDUCATION		972.86	
			CINV000153911	PE Equipment	2002400013	435.30	
10E200	1111 4120 00 000000			EDUCATION/HOME ELEMENTARY/PHYSICAL EDUCATION		435.30	
96937	SCHOOL SPECIALTY, INC.	11/26/2024	208135029836	Bulletin board paper	5002400036	492.63	1,528.77
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		492.63	
			308104506000	Office/School Supplies - Envelopes, Folders, Binders, Markers, Pens, Cardstock, Tape, etc.	1002300015	1,036.14	
10E100	1110 4100 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/SUPPLIES		1,036.14	
96938	SEAL SOUTH, INC	11/26/2024	8845	Tuition October 24' DF	0	5,415.74	5,415.74
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		5,415.74	
96939	SILVA, THERESA L	11/26/2024	TS 110124	Expense Reimbursement	0	10.00	221.30
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		10.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			TS 110424	Mileage Reimbursement	0	211.30	
10E000 2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S			211.30	
96940	SMG Security Holdings LLC	11/26/2024	178362	Service Agreement Video	0	14,499.96	14,499.96
10E000 2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH			14,499.96	
96941	SOARING EAGLE ACADEMY	11/26/2024	23213	KM October 24' Tuition Program #15800	0	11,051.26	11,051.26
10E400 1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION			11,051.26	
96942	Strictly Self Defense LLC	11/26/2024	SSD092624	B3 Program: Self defense Training -Group for Cindy Matias. (9-26-24) Inv: SSD092624	3012400012	249.00	249.00
10E000 2210 3100 00 370501			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			249.00	
96943	Summit K12 Holdings, Inc	11/26/2024	INV002028	Summit k-12 learning platform for EL students of GW	7002300069	10,160.00	10,160.00
10E000 1801 4100 00 490900			EDUCATION/DISTRICT OFFICE/ESL LIPLES/SUPPLIES/LIPLES			4,185.00	
10E000 2210 1300 00 490900			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			2,490.00	
10E000 2210 3100 00 490900			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			3,485.00	
96944	Sunbelt Staffing, LLC	11/26/2024	21056749	W.E. 09.28.24	0	3,460.20	23,178.30
10E000 2210 3100 00 462000			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			3,460.20	
			21056812	W.E. 10.05.24	0	4,000.80	
10E000 2210 3100 00 462000			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			4,000.80	
			21057275	W.E. 09.28.24	0	7,234.20	
10E000 2210 3100 00 462000			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			7,234.20	
			21057332	W.E. 10.05.24	0	8,483.10	
10E000 2210 3100 00 462000			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE			8,483.10	
96945	T-MOBILE	11/26/2024	972033599 102124	09.21.24 - 10.20.24 Hotspot	0	150.00	150.00
20E000 2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			150.00	
96946	THOMSON REUTERS - WEST	11/26/2024	851022543	November 24' Online Subscriptions	0	761.20	761.20
10E000 1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES			761.20	
96947	UNIVERSITY OF ILLINOIS AT CHIC	11/26/2024	MCMI 24-25 CJ	Administrator	7032400059	300.00	300.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Academy Course 3695: Guiding Principles for Instructional Leaders to Support High Equality Math Programs Attendee Christopher Jamrose			
10E000	1251 3140 00 493200			EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S		300.00	
96948	VANDER PLOEG, GUADALUPE	11/26/2024	GVP 111124	GVP Expense	0	582.67	582.67
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		582.67	
96949	VERIZON WIRELESS	11/26/2024	9977042522	Billing 09.24.24 - 10.23.24	0	1,330.86	1,330.86
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,330.86	
96950	VILLAGE OF LYONS WATER DEPARTM	11/26/2024	10999 103124	Robinson 08.16.24 - 10.15.24	0	1,031.50	3,280.50
20E400	2540 3700 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		1,031.50	
			11801 103124	Admin 08.16.24 - 10.15.24	0	170.50	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		170.50	
			11802 103124	Annex 08.16.24 - 10.15.24	0	59.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		59.00	
			11803 103124	GWMS 08.16.24 - 10.15.24	0	1,603.00	
20E500	2540 3700 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		1,603.00	
			11804 103124	Shop 08.16.24 - 10.15.24	0	416.50	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		416.50	
96951	VILLAGE OF STICKNEY WATER DEPT	11/26/2024	101878 111424	Home 10.10.24 - 11.14.24	0	517.04	1,155.76
20E200	2540 3700 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		517.04	
			101884 111424	Edison 10.10.24 - 11.14.24	0	638.72	
20E100	2540 3700 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		638.72	
96952	VILLAGE OF BROOKFIELD	11/26/2024	400067001 110524	Lincoln reading 10.01.24 - 10.31.24	0	814.48	814.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E300	2540 3700 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		814.48	
96953	VINDEL, JASMINE	11/26/2024	JV 100824	Lincoln - Speech/Language Evaluation	0	600.00	600.00
10E000	2150 3900 00 000000			EDUCATION/DISTRICT OFFICE/SPEECH PATHOLOGY AND AUDIOLOG		600.00	
96954	WEST 40 INTERMEDIATE SERVICE C	11/26/2024	240797	Co-Planning/Coachi ng/Consulting	0	3,000.00	9,640.00
10E000	1110 3100 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/PROFESSIONAL AND T		3,000.00	
			240898	Physical Security Assessment	0	4,000.00	
20E000	2540 3900 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		4,000.00	
			250296	DR RSSP October 24' Student Tuition	0	2,415.00	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		2,415.00	
			250310	Registration Fee for Dr. Regina Redd to attend West 40 PD on 11/15/24 AA3828 Leading Positive School Culture	7032400049	225.00	
10E000	1251 3140 00 493200			EDUCATION/DISTRICT OFFICE/TITLE II GRANT/PROFESSIONAL S		225.00	
96955	WILSON LANGUAGE	11/26/2024	INV86910	Basic Key Words Poster/Spelling Poster/ WDE Examiner's Record forms/ Student Wookbooks	7022300017	24.00	717.48
10E000	1201 4100 00 000000			EDUCATION/DISTRICT OFFICE/SEVERE/PROFOUND MENTALLY HAND		24.00	
			INV87324	Wilson Foundations FUN HUB subscription for EL teachers.	7002400038	525.00	
10E000	2210 4100 00 490900			EDUCATION/DISTRICT OFFICE/IMPROVEMENT OF INSTRUCTION SE		525.00	
			INV88428	Lincoln CD Class-Wilson student workbook 2AB / Wilson student workbook 4AB / Wilson student workbook	7022400023	168.48	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				8 A For: Cheryl Ludwing			
10E000	1201 4100 00 000000			EDUCATION/DISTRICT OFFICE/SEVERE/PROFOUND MENTALLY HAND		168.48	
				124 Computer	Check(s) For a Total of		6,504,016.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	124	Computer	Checks For a Total of	6,504,016.85
Total For	124	Manual, Wire Tran, ACH & Computer	Checks	6,504,016.85
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,504,016.85

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	629,919.44	0.00	4,300,358.96	4,930,278.40
20	OP, BLDG,MAIN	1,997.78	0.00	1,297,996.29	1,299,994.07
40	TRANSPORTION	0.00	0.00	196,193.13	196,193.13
60	CAP PROJ	0.00	0.00	10,490.00	10,490.00
80	TORT FUND	0.00	0.00	67,061.25	67,061.25

GENERAL FUND

Totals for All Accounts

Costello Elementary School

Account #

10/28/2024	Deposit (spiritwear sales)	1,220.00	\$11,285.56
11/8/2024	1408 Jamrose (reim Halloween treats/kinder)	22.07	\$11,263.49
11/8/2024	1409 Blazina (reim Halloween bags)	46.45	\$11,217.04
11/14/2024	1410 Follett Content Solutions(books-Bauer)	95.64	\$11,121.40
11/18/2024	1411 Jamrose (reim teacher snacks 11/12)	65.25	\$11,056.15
11/19/2024	Deposit (Fun Pac sales)	1210	\$12,266.15
11/19/2024	1412 T&M Sports (spiritwear reorder)	840	\$11,426.15

EDISON ACTIVITY ACCOUNT - 2024-2025

October 2024					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$29,724.51
10/3/24	1352	T&M Sports (PF/Spirit)	2,839.00		\$26,885.51
10/3/24	1353	Flor Ramirez (PF/Spirit)	50.00		\$26,835.51
10/11/24	1354	Konows Corn Maze (Field Trip)	567.00		\$26,268.51
November 2024					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$26,268.51
11/1/24	1355	Flor Ramirez (PF/Spirit)	38.94		\$26,229.57
11/14/24	1356	Fundraising Manager (Kdg. Grad.)	2,429.30		\$23,800.27
11/15/24		DEPOSIT (PF/Spirit)		687.00	\$24,487.27
11/15/24		DEPOSIT (Field Trip)		509.00	\$24,996.27
11/15/24		DEPOSIT (Kdg. Grad.)		3,434.00	\$28,430.27
11/15/24		DEPOSIT (PF/Spirit)		2,642.40	\$31,072.67
11/15/24	1357	Erin Turcsanyi (Student Council)	41.32		\$31,031.35
11/15/24	1358	Postmaster (Postage/Supl)	32.85		\$30,998.50
11/19/24	1359	Angela Fischbeck (Kdg Grad)	16.00		\$30,982.50

HOME SCHOOL GENERAL LEDGER November 2024

Date	Ck.#	Description	Disbursements	Receipts	Balance
7/1/2024		STARTING BALANCE			\$ 2,585.24
10/1/2024		Deposit - Van Gogh Spring Commission		\$181.99	\$ 2,767.23
10/7/2024	1176	Van Gogh School Photographers - Escabi Order	\$40.00		\$ 2,727.23
10/7/2024	1177	Van Gogh School Photographers - Aguilar Order	\$14.00		\$ 2,713.23
10/17/2024		Deposit - Van Gogh Orders made with Cash payment to office		\$54.00	\$ 2,767.23
10/18/24	1178	LaTasha Bailey-Reimbursement for student bathroom stepstools	\$114.40		\$ 2,652.83
10/30/24	1179	Tiffany Barrett - Reimbursement for yearbook - for Judy Egan (retiring)	\$14.13		\$ 2,638.70
11/12/2024		Deposit - Fun Pacs		\$1,210.00	\$ 3,848.70
11/12/2024	1180	Lisa Kesman-reimbursement for Smencils for fundraiser	\$320.00		\$ 3,528.70

Lincoln School Activity Account July 2024-present							Put in proper account	Agrees w/ Checkbook	
Check #	Invoice #	Date	Description	Debit	Credit	Balance			
Balance Forwarded from July 2024 Bank Statement							\$16,639.82		
Balance Forwarded from July 2024 Bank Statement							\$16,639.82		yes
		8/1/24	Deposit - Van Gogh School Photographers Commission Check		\$392.49	\$17,032.31			
Balance Forwarded from August 2024 Bank Statement							\$17,032.31		
		10/15/24	Deposit - School Spirit Wear Sales at Open House 8.19.24 (leftover inventory from previous years)		\$551.00	\$17,583.31			
1182	1506	10/22/24	Student Council T-Shirts 2024-25 from Ink Your Wear	\$104.00		\$17,479.31			
1183	1492	10/22/24	New Lincoln Staff first Spirit Wear Shirt from Ink Your Wear	\$161.81		\$17,317.50			
1184		10/24/24	Cheryl Ludwig - PBIS Supplies Reimbursement for PBIS Quarter 1 Reward and PBIS hallway displays	\$142.98		\$17,174.52			
1185		10/24/24	Cheryl Ludwig - PBIS Supplies Reimbursement for PBIS hallway displays	\$75.88		\$17,098.64			
Balance Forwarded from October 2024 Bank Statement							\$17,098.64		

Date	Check Number	Transaction	Debit	Credit	Total
Robinson					
OCT-NOV 2024					\$7,424.92
10/15/2024	1252	merri fasano(heritage celebration committee Donation	240.00		\$7,184.92
10/16/2024	1253	Cindy Rendon school store	70.92		\$7,114.00
10/16/2026	1254	Ink your wear Student of the quarter-t-shirt	156.24		\$6,957.76
10/22/2024	1256	cindy rendon (halloween party	42.44		\$6,915.32
10/24/2024	1257	Food for teacher's conferences	165.00		\$6,750.32
10/24/2024	1258	maricela mendoza -amazon -Cheerleader Bows	127.56		\$6,622.76
10/29/2024	1259	Maricela Mendoza(Heritage committe)	51.67		\$6,571.09
10/29/2024	1260	Cindy Rendon(raffle&halloween party	365.62		\$6,206.47
10/30/2024	1261	Cindy Rendon(Holloween party robot show	350.00		\$5,855.47
10/30/2024		Deposit(school store 10/11)		\$251.00	\$6,106.47
10/30/2024		Deposit (school store 10/18)		\$324.00	\$6,430.47
10/30/2024		Deposit(Hallowen party)		\$1,354.00	\$7,784.47
10/30/2024		Deposit (popcorn fundraiser)		\$3,981.50	\$11,765.97
11/1/2024	1262	merri fasano(winners of the attendace	56.40		\$11,709.57
11/6/2024	1263	Veteran's day breakfast	135.89		\$11,573.68
11/7/2024	1265	cindy rendon(sam"s club school store)	30.94		\$11,542.74
11/7/2024	1264	Honoe fligt Chicago veteran's day	150.00		\$11,392.74
11/11/2024	1266	maricela(coach shirts)	67.93		\$11,324.81

GWMS Activity Account			Disbursements	Receipts	Balance
Date	Check #	Description			
17-Oct	1867	Cross Country- Paisans	116.46		\$20,832.11
18-Oct	deposit	NJHS		3733.3	\$24,565.41
21-Oct	1868	Grace Malone- Cross Country Party	26.82		\$24,538.59
24-Oct	1869	Maria Galvez- Plates and Salad (PTC)	46.36		\$24,492.23
24-Oct	1870	Paisans- PTC	282.85		\$24,209.38
28-Oct	1871	Biagi- Student council fundraiser	34.76		\$24,174.62
31-Oct	1872	Quinlan and Fabish- BOC	317.45		\$23,857.17
31-Oct	1873	Quinlan and Fabish- BOC	11.69		\$23,845.48
31-Oct	1874	Affy Tapple-NJHS	1560		\$22,285.48
4-Nov	1875	Walsworth	519.03		\$21,766.45
6-Nov	1876	BOC T-shirts Custom Ink	1257.5		\$20,508.95
8-Nov	1877	Cheerleading t-shirts	918		\$19,590.95
8-Nov	Deposit	BOC/SPORTS/GWMS		8841.4	\$28,432.35
11-Nov	1878	Java Joe's BOC	4684.8		\$23,747.55
12-Nov	1879	Paisans- B-Ball	101.44		\$23,646.11
15-Nov	Deposit	Sports/gw		265	\$23,911.11

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
LYONS ELEMENTARY SCHOOL DISTRICT 103
George Washington Middle School, Cafeteria
8101 Ogden Avenue, Lyons, Il 60534 at 6:00 P.M.
Tuesday, October 22, 2024

I. Call to Order

The regular meeting of the Board of Education was called to order at 6:01 p.m. by President Jorge Torres.

II. Roll Call

Members Physically Present: Slagiana Aleksikj
Olivia Quintero
Winifred Rodriguez
Jorge Torres

Absent: Sara Andreas
Les Antos
Mario Ramirez

III. Reading of Communications

Charline Latronica reported that the annual Delegate Assembly will be taking place this year on November 23rd. She stated that this is the meeting where school board members vote on the proposals submitted by local school boards and that each school board that is a member of the Association is entitled to one voting delegate. She stated the Board will appoint a delegate this evening to serve as the Governing Board Representative. She also reported that there is a packet in the board agenda wherein the Board will discuss the upcoming 2024 IASB Resolutions.

IV. Year-to-Date Financials

President Torres stated the financials are attached to the agenda for the public to view.

V. Superintendents Report

Superintendent Rivera read a Proclamation signed by Governor JB Pritzker in observance of Principal Recognition Day taking place on October 25th. He reported that he spent the last couple of days and nights with our principals at a School Leader Continuum on the mastering level. He thanked our principals for their continued hard work and for their time and efforts in everything they do for our students.

Superintendent Rivera reported that there were two FOIAs received in the month of October and that both were responded to in completion.

VI. Public Comment

Tom Weiner, Parent, commented that a situation occurred last week and inquired about metal detectors and keeping our students and staff protected.

Jasmine Corona, Parent, commented on having first hand information on the situation that occurred last week and wanted to give peace of mind for other parents that it was just a rumor.

VII. Consent Agenda

Olivia Quintero moved seconded by Slagiana Aleksikj to approve the Consent Agenda, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Olivia Quintero Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Sara Andreas Les Antos Mario Ramirez

Motion carried

- A. Authorize Payment of Monthly Bills for October 2024
 - 1. Board Bills October 2024
 - 2. Activity Funds October 2024
- B. Approval of Minutes
 - 1. Public Hearing Minutes of September 24, 2024
 - 2. Regular Minutes of September 24, 2024
- C. Approval of Personnel Report List # 10.22.24

VIII. Discussion

The Board Members had a discussion regarding the IASB Resolutions Committee Report and the new 2024 recommendations. The Board reviewed all of the suggested Resolutions and agreed with the Committee Report.

IX. Action Items

Approval of Amendment of AYA Contract to Engage in Cultural & Equity Audit Process

Olivia Quintero moved seconded by Slagiana Aleksikj to approve the Amendment to the AYA Contract to Engage in Cultural & Equity Audit Process for an amount of \$4,800 for another round of staff interviews for the elementary school for classified and certified staff.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Olivia Quintero Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Sara Andreas Les Antos Mario Ramirez

Motion carried

Appointment to the 2024 IASB Delegate Assembly

Winifred Rodriguez moved seconded by Slagiana Aleksikj to appoint Olivia Quintero as the 2024 IASB Delegate to the 2024 IASB Delegate Assembly on behalf of Lyons School District 103.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Olivia Quintero Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Sara Andreas Les Antos Mario Ramirez

Motion carried

X. Adjournment

Olivia Quintero moved seconded by Winifred Rodriguez to adjourn at 6:13 p.m.

Upon Voice Vote there were 4 Ayes, 0 Nays, 3 Absent

Sara Andreas, Secretary

Jorge Torres, President

LYONS ELEMENTARY SCHOOL DISTRICT 103
PERSONNEL REPORT (November 26, 2024)
List #11.26.24

APPROVAL OF INTERNAL TRANSFER

NAME	SCHOOL	POSITION	DATE	SALARY
Soledad Lopez	Robinson	Paraprofessional	ASAP	\$17.47/hr

APPROVAL OF SUPPORT STAFF EMPLOYMENT

NAME	SCHOOL	POSITION	DATE	SALARY
Eleazar Cervantez (pending paperwork)	District	PM Custodian	ASAP	\$22.60/hr (per CBA)
Finian Hurley	District	PM Custodian	10/28/24	\$22.60/hr (per CBA)
Patricia O'Connor	District	Accounting & Payroll Specialist	11/27/24	\$85,000
Melissa Robles (pending paperwork)	Edison	Paraprofessional	ASAP	\$17.34/hr
Bonnie Sherber (pending paperwork)	Robinson	Food Service Aide	ASAP	\$16.24/hr
Michael Valdez	Edison	5 th Grade Boys Basketball Coach	10/22/24	\$1,430/season
Elysa Garcia	Edison	5 th Grade Basketball Coach	10/22/24	\$1,430/season
Kayla Shanklin	Edison	Cheerleading Coach	ASAP	\$1,430/season

APPROVAL OF LEAVE OF ABSENCE

NAME	SCHOOL	POSITION	DATE
Tiffany Barrett	Home	4 th Grade Teacher	3/25/25 – End of SY25
Kara Hayward	Home	2 nd Grade Teacher	11/18/24 – 11/25/24
Julie Jalove	Lincoln	4 th /5 th Grade Teacher	10/25/24 – 11/12/24
Brenda Lopez	Edison	Nurse	10/15/24 – 10/21/24
Lisa Romanowski	Lincoln	PM Custodian	11/18/24 – 2/10/25
Ashley Valdez	Edison	Paraprofessional	10/29/24 – 5/30/25 (intermittent)
Diana Welsh	GWMS	Music Teacher	12/14/24 – 1/21/25

APPROVAL OF RESIGNATIONS

NAME	SCHOOL	POSITION	DATE
Mayas Almaleh	Lincon	Paraprofessional	11/19/24
Savannah Brookman	GWMS	Paraprofessional	10/23/24
Joshua Mukite	District	PM Custodian	10/29/24

APPROVAL OF RETIREMENT

NAME	SCHOOL	POSITION	DATE
Kathleen Stange	GWMS	Interventionist	5/30/25

Approved By:

Sara Andreas, Secretary

Dated: November 26, 2024

Jorge Torres, President

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity. [PRESSPlus1](#)
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss [District](#) ⁶⁵[PRESSPlus2](#) business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. *Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the

alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

Political activity means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

Prohibited source means any person or entity who⁶⁷

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

[105 ILCS 5/22-93.](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

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[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. The term *use* in Item #2 is based on the Ill. Attorney General's model ordinance; it is arguably broader than the State Officials and Employees Ethics Act (SOEEA), which prohibits board members and district employees from intentionally *misappropriating* district property in connection with prohibited political activities. 5 ILCS 430/5-15(a)-(b). Some attorneys advise that a board member's mere presence on district property while engaging in a political activity on their own time (such as circulating an election petition at a school athletic event) is not a misappropriation of district property, and therefore does not violate the SOEEA. Consider that the term *use* may be easier to practically apply as a standard. Consult the board attorney for guidance on this issue. If the board wants Item #2 to match the SOEEA standard, substitute "misappropriate" in place of "use," and select the Save Status "Adopted with Additional District Edits." **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement. **Issue 117, October 2024**

Document Status: Draft Update

OPERATIONAL SERVICES

4:30 Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in any investment as authorized in [30 ILCS 235/2](#), and Acts amendatory thereto. [PRESSPlus1](#)

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, [30](#)

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District ~~shall~~^{may} [PRESSPlus2](#) consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the federal Community Reinvestment Act of 1977 CRA;
2. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
3. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
4. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
5. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. [PRESSPlus3](#) When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA. [PRESSPlus4](#)

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, [30 ILCS 235/](#). The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized

safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

[30 ILCS 235/](#), Public Funds Investment Act.

[30 ILCS 238/](#), III. Sustainable Investing Act.

[105 ILCS 5/8-7](#), [5/10-22.44](#), [5/17-1](#), and [5/17-11](#).

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. 30 ILCS 235/2(k), added by P.A. 103-880, eff. 1-1-25, permits a board to adopt a resolution to allow for investment of public funds in other instruments not specifically listed in the Public Funds Investment Act provided those investments comply with: (1) any other law that authorizes a board to invest funds, and (2) the investment policy adopted by the Board. There is uncertainty regarding the potential breadth and scope of this provision and procedural requirements for implementation. The board attorney and district financial advisor(s) should be consulted before adding instruments to the list of authorized investments in this policy and the board's investment portfolio in

accordance with 30 ILCS 235/2(k).

Any additional investments authorized by the Board under 30 ILCS 235/2(k) should be added to the end of this sentence as follows: The Chief Investment Officer may invest any District funds in any investment as authorized in 30 ILCS 235/2, and Acts amendatory thereto, as well as [insert investment(s)], in accordance with the requirements of 30 ILCS 235/2(k).

If adding additional investments, select the Save Status "Adopted with Additional District Edits." **Issue 117, October 2024**

PRESSPlus 2. Updated in response to 30 ILCS 235/8(a). **Issue 117, October 2024**

PRESSPlus 3. Updated in response to 30 ILCS 235/8(a-5). **Issue 117, October 2024**

PRESSPlus 4. Optional. 30 ILCS 235/8(a-10). **Issue 117, October 2024**

Document Status: Draft Update

OPERATIONAL SERVICES

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$35,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1](#) *et seq.*
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by ⁷⁴each of the following:

- a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
 - b. In accordance with [105 ILCS 5/22-94](#): (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in [105 ILCS 5/22-94](#)(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by [105 ILCS 5/22-94](#)(g).
 - c. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.
9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
 10. Design-build contracts must comply with [105 ILCS 5/15A-1](#) *et seq.*
 11. Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.865 [PRESSPlus1](#)
 12. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200](#).

[105 ILCS 5/10-20.19c](#), [5/10-20.21](#), [5/10-20.865](#), [5/10-21.9](#), [5/10-22.34c](#), [5/15A-1](#) *et seq.*, [5/19b-1](#) *et seq.*, [5/22-94](#), and [5/24-5](#).

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.86, renumbered by P.A. 103-605. **Issue 117, October 2024**

Document Status: Draft Update

OPERATIONAL SERVICES

4:150 Facility Management and Building Programs

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable Board of Education policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the appropriate Intermediate Service Executive Director [PRESSPlus1](#) Center and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$172,500, [PRESSPlus2](#) including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in

State and federal law.

7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection. The Superintendent or designee may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using the process in this policy.

LEGAL REF.:

[42 U.S.C. §12101](#) *et seq.*, Americans with Disabilities Act, ~~of 1990, implemented by~~ [28 C.F.R. Parts 35](#) and [36](#).

[20 ILCS 3130/](#), Green Buildings Act.

[105 ILCS 5/2-3.12](#), [5/10-20.49](#), [5/10-22.36](#), [5/10-20.63](#) and [5/17-2.11](#).

[105 ILCS 140/](#), Green Cleaning Schools Act.

[105 ILCS 230/](#), School Construction Law.

[410 ILCS 25/](#), Environmental Barriers Act.

[410 ILCS 35/25](#), Equitable Restrooms Act.

[820 ILCS 130/](#), Prevailing Wage Act.

[23 Ill.Admin.Code Part 151](#), School Construction Program; [Part 180](#), Health/Life Safety Code for Public Schools; and [Part 2800](#), Green Cleaning for Elementary and Secondary Schools.

[71 Ill.Admin.Code Part 400](#), Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

Adopted: January 28, 2020

PRESSPlus Comments

PRESSPlus 1. Updated for clarity. **Issue 117, October 2024**

PRESSPlus 2. The \$17,500 spending limit is one-half of the \$35,000 bidding threshold for purchases or contracts. 105 ILCS 5/10-20.21, amended by P.A. 103-8. **Issue 117, October 2024**

Document Status: Draft Update

OPERATIONAL SERVICES

4:170 Safety

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act ([105 ILCS 128/](#)):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act ([105 ILCS 128/](#)) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education

(ISBE). [29 Ill. Admin. Code Part 1500](#).

Automated External Defibrillator (AED)

At least one automated external defibrillator (AED) shall be present in each District attendance center during the school day and during any District-sponsored extracurricular activity on school grounds. [PRESSPlus1](#) In addition, the Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one ~~automated external defibrillator (AED)~~ to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the ISBE.
2. Any student who is a victim of a violent criminal offense, as defined by [725 ILCS 120/3](#), that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water

80

The Superintendent or designee shall implement testing for lead in each source of drinking water in

school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

LEGAL REF.:

[105 ILCS 5/10-20.2](#), [5/10-20.57](#), [5/18-12](#), and [5/18-12.5](#).

[105 ILCS 128/](#), School Safety Drill Act; [29 Ill.Admin.Code Part 1500](#).

[210 ILCS 74/](#), Physical Fitness Facility Medical Emergency Preparedness Act.

[225 ILCS 320/35.5](#), Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management; and Recovery), 4:190 (Targeted School Violence Prevention Program), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: March 22, 2022

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-20.97, added by P.A. 103-1019. An AED installed and maintained according to the Physical Fitness Facility Medical Emergency Preparedness Act (210 ILCS 74/) can be used to satisfy this requirement. **Issue 117, October 2024**

Document Status: Draft Update

General Personnel

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; [PRESSPlus1](#) credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; [PRESSPlus2](#) or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Stephanie Koenig

4100 Joliet Ave., Lyons, IL 60534

koenias@lyons103.org

708-783-4100

Complaint Managers:

Stephanie Koenig

Kim West

4100 Joliet Ave., Lyons, IL 60534

4100 Joliet Ave., Lyons, IL 60534

koenigs@lyons103.org

westk@lyons103.org

708-783-4100

708-783-4100

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-102(A), amended by P.A. 103-797, eff. 1-1-25. *Family responsibilities* means an employee's actual or perceived provision of *personal care* to a *covered family member*, as those terms are defined in the Employee Sick Leave Act, 820 ILCS 191/5. **Issue 117, October 2024**

Document Status: Draft Update

General Personnel

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, PRESSPlus1 reproductive health decisions, PRESSPlus2 order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

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Kim West

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westk@lyons103.org

708-783-4100

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sex-based ^{ual} ~~based~~ ^{PRESSPlus3} harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and/or the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to

report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5\(a\)](#), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101\(E\)](#) and (E-1), [5/2-102\(A\)](#), (A-10), (D-5), [5/2-102\(E-5\)](#), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-102(A), amended by P.A. 103-797, eff. 1-1-25. *Family responsibilities* means an employee's actual or perceived provision of *personal care* to a *covered family member*, as those terms are defined in the Employee Sick Leave Act, 820 ILCS 191/5. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to final regulations implementing Title IX. **Issue 117, October 2024**

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. [PRESSPlus1](#) Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCR or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the appropriate Intermediate Service Center Executive Director in writing, providing the III. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCR, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCR's requirements concerning the reporting of child abuse.

[5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

Adopted: July 25, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 325 ILCS 5/7, amended by P.A. 103-624, eff. 1-1-25, removing the requirement for mandated reporters to confirm their oral reports in writing to the DCFS field office. **Issue 117, October 2024**

Document Status: Draft Update

General Personnel

5:125 Personal Technology and Social Media; Usage and Conduct

Definitions

Includes - Means “includes without limitation” or “includes, but is not limited to.”

Social media - Media for social interaction, using highly accessible web-based and/or mobile technologies that allow users to share content and/or engage in interactive communication through online communities. This includes, but is not limited to, services such as *Facebook*, *LinkedIn*, *Twitter X (formerly Twitter)*, *Threads*, *Instagram*, *TikTok*, *Snapchat*, *Discord*, [PRESSPlus1](#) and *YouTube*.

Personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes computers, tablets, smartphones, *smartwatches*, [PRESSPlus2](#) and other devices.

Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose confidential information, including but not limited to school student records (e.g., student work, photographs of students, names₄ of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130,

Responsibilities Concerning Internal Information. For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, [820 ILCS 55/10](#); i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[23 Ill.Admin.Code §22.20](#), Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

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[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

Adopted: July 25, 2023

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement. **Issue 117, October 2024**

Document Status: Draft Update

Professional Personnel

5:230 Maintaining Student Discipline

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other ~~certificated~~ licensed [PRESSPlus1](#) educational employees (except for individuals employed as paraprofessional educators), and persons providing a student's related service(s): (1) maintain discipline in the schools as required in the School Code, and (2) follow the Board of Education policies and administrative procedures on student conduct, behavior, and discipline.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate. If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students. A student's removal must be in accordance with Board policy and administrative procedures.

~~Teachers~~ School personnel shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) ~~is prohibited in all circumstances may not be used.~~ Teachers School personnel may only use reasonable force as ~~needed to keep students, school personnel, and others safe, or for self-defense or defense of property~~ permitted by 105 ILCS 5/10-20.33. [PRESSPlus2](#)

LEGAL REF.:

105 ILCS [5/22-100](#) and [5/24-24.](#) [PRESSPlus3](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: July 25, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-24, amended by P.A. 103-806, eff. 1-1-25, replacing the word *certificated* with *licensed*. This change brings 105 ILCS 5/24-24 into alignment with its corresponding rule at 23 Ill.Admin.Code §1.280. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to 105 ILCS ~~5/22-100~~ and 5/24-24, respectively added and amended by P.A. 103-806, eff. 1-1-25. *Corporal punishment* means "a discipline method in which a

person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others." 105 ILCS 5/22-100, added by P.A. 103-806, eff. 1-1-25. See sample policy 7:190, *Student Behavior*, available at PRESS Online by logging in at www.iasb.com, for a discussion of corporal punishment. **Issue 117, October 2024**

PRESSPlus 3. The Legal References are updated. **Issue 117, October 2024**

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 7 and 8, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In kindergarten through grade 8, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the [First Amendment to the Constitution of the United States](#).
4. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. In addition, in all grades, bullying prevention and gang resistance ~~and~~ ~~training~~ [PRESSPlus1](#) must be taught.
7. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and

sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policy 7:260, *Exemption from Physical Education*.

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) personal health habits ~~components necessary to develop a sound mind in a healthy body,~~ [PRESSPlus2](#) (d) dangers and avoidance of abduction, ~~and~~ (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, and (f) in grades 6-8, the dangers of fentanyl. [PRESSPlus3](#) The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 6-8, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals. [PRESSPlus4](#)
11. In all schools, environmental education ~~conservation of natural resources must be taught,~~ including instruction on: (a) ~~home ecology~~ the current problems and needs in the conservation of natural resources, and (b) ~~endangered species~~ beginning in the fall of 2026, instruction on climate change, (c) ~~threats to the environment,~~ and (d) ~~the importance of the environment to life as we know it.~~ [PRESSPlus5](#)
12. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with [105 ILCS 5/27-20.05](#).

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

13. In grade 7, students must view a Congressional ~~100~~ Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.

14. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
15. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
17. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
18. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
19. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80\(e\)](#) and (f), [5/10-20.79](#), [5/10-20.84](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#).

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260

(Exemption from Physical Education)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.10(c), amended by P.A. 103-542. **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement to more closely align with the Comprehensive Health Education Program (CHEP) 105 ILCS 110/3. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to CHEP, 105 ILCS 110/3(e), amended by P.A. 103-810. **Issue 117, October 2024**

PRESSPlus 4. 105 ILCS 5/10-20.84(a), added by P.A. 102-917 and renumbered by P.A. 103-154. Unless a board has opted out, career exploration and career development activities in grades 6-12 must be implemented by 7-1-25 in accordance with the model framework adopted by State agencies known as the PaCE Framework. See www.isac.org/pace/il-pace-resource-materials.html for the middle school and high school frameworks and additional implementation resources.

To fully or partially opt out of career exploration and career development activities under 105 ILCS 5/10-20.84(d), a board must adopt a set of findings that considers the following: (1) the district's current systems for college and career readiness; (2) the district's cost of implementation balanced against the potential benefits to students and families through improved postsecondary education and career outcomes; (3) the willingness and capacity of local businesses to partner with the district for successful implementation of pathways other than education; (4) the willingness of institutions of higher education to partner with the district for successful implementation of the pathway and whether the district has sought and established a partnership agreement with a community college district incorporating provisions of the Model Partnership Agreement under the Dual Credit Quality Act (110 ILCS 27/) (see www.isbe.net/Documents/DCQA-Model-Partnership-Agreement-Form.pdf); (5) the availability of a statewide database of participating local business partners, as provided under the Postsecondary and Workforce Readiness Act (110 ILCS 148/), for the purpose of career readiness and the accessibility of those work experiences and apprenticeships listed in the database to district students (see the link to the Work-based Learning Database at www.isbe.net/cte); and (6) the availability of properly licensed teachers or teachers meeting faculty credential standards for dual credit courses to instruct in the program required for the endorsement areas. 105 ILCS 5/10-20.84(d) (1)-(6), added by P.A. 102-917 and renumbered by P.A. 103-154. A board opting out must report its findings and decision to ISBE. A board may also reverse its decision regarding implementation in whole or in part at any time.

In practice, unless a district has created its own career exploration and career development activities framework that does not align with the PaCE Framework, a board is unlikely to opt out of the PaCE Framework under 105 ILCS 5/10-20.84(a) and still implement College and Career Pathway Endorsements under 105 ILS 5/10-20.84(c) (CCPE) because career exploration activities are a prerequisite to award of the endorsements. 23 Ill.Admin.Code §258.20.

Delete this sentence if the board has fully opted out of implementation of career exploration and career development activities under 105 ILCS 5/10-20.84(d), added by P.A. 102-917 and

renumbered by P.A. 103-154. Regarding partial opt-out from this requirement, the law does not address the types of partial opt-out(s) available. As of the date of the publication of **PRESS** Issue 117 (October 2024), ISBE had not issued any rulemaking or guidance on this topic or any details regarding reporting of a full or partial opt-out to ISBE, other than to indicate to IASB that districts can submit their decision to CTE@isbe.net. Boards interested in opting out from this requirement should consult the Board attorney and check for any further guidance that may be issued by ISBE. **Issue 117, October 2024**

PRESSPlus 5. Updated in response to 105 ILCS 5/27-13.1, amended by P.A. 103-837, eff. 7-1-25; 23 Ill.Admin.Code §1.420(l). Instruction on the conservation of natural resources must include, but is not limited to, air pollution, water pollution, waste reduction and recycling, the effect of excessive use of pesticides, preservation of wilderness areas, forest management, protection of wildlife, and humane care of animals. Instruction on climate change must include, but is not limited to, identifying the environmental and ecological impacts of climate change on individuals and communities and evaluating solutions for addressing and mitigating the impact of climate change. Instruction on climate change must align with State learning standards, as appropriate and subject to funding, and ISBE is required to make instructional resources and professional development learning opportunities available for educators. **Issue 117, October 2024**

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but need not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and includes a student's parent(s)/guardian(s).
2. Notification processes that notify provide a student's parent(s)/guardian(s) of with:
 - a. Written notification when their child is eligible for enrollment in accelerated courses, PRESSPlus1 and
 - b. Notification of a decision affecting a student their child's participation in the APP, and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually inform the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. This may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227](#), Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: July 25, 2023

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PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/14A-32(a-25), added by P.A. 103-743. **Issue 117, October 2024**

Document Status: Draft Update

INSTRUCTION

6:270 Guidance and Counseling Program

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by school counselors or licensed educators with a school support personnel endorsement in the area of school counseling ~~a qualified guidance specialist or any certificated staff member.~~ [PRESSPlus1](#)

Each staff member is responsible for effectively guiding students under his/her supervision in order to provide early identification of intellectual, emotional, social, or physical needs, diagnosis of any learning disabilities, and development of educational potential. The District's counselors shall offer counseling to those students who require additional assistance.

LEGAL REF.:

[105 ILCS 5/10-22.24a](#) and [5/10-22.24b](#).

[23 Ill.Admin.Code §1.420\(q\)](#).

CROSS REF.: 6:50 (School Wellness), 6:65 (Student Social and Emotional Development), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-22.24b, amended by P.A.s 102-876, 103-542, and 103-780, provides that school counselors as defined in 105 ILCS 5/10-22.24a or individuals who hold a Professional Educator License with a school support personnel endorsement in the area of school counseling under 105 ILCS 5/21B-25 may provide school counseling services. **Issue 117, October 2024**

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, PRESSPlus1 reproductive health decisions, PRESSPlus2 or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the appropriate Intermediate Service Center (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sex discrimination complaint by using Board policy 2:265, *Title IX Grievance Procedure*. PRESSPlus3

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) et seq., Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. ¹⁰⁷98 (2001).

[Ill. Constitution, Art. I, §18.](#)

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:165 (School Uniforms), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated to more comprehensively reflect categories protected by the Ill. Human Rights Act (775 ILCS 5/). **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to final regulations implementing Title IX. **Issue 117, October 2024**

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 6.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, ~~and influenza vaccinations, meningococcal disease, and meningococcal vaccinations~~ [PRESSPlus1](#) developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

As required by District 103: TB Test

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of school of the current school year will result¹⁰⁹ in the student's exclusion from school until the

required health forms are presented to the District. New students who register after the first day of school shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by the first day of school, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after the first day of school. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.

2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#), Lead Poisoning Prevention Act.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[23 Ill.Admin.Code §1.530](#).

[77 Ill. Admin.Code Part 664](#), Socio-Emotional and Developmental Screening.

[77 Ill.Admin.Code Part 665](#), Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Notifiable ~~Communicable~~ Diseases and Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: January 24, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-8.1(8.5), amended by P.A. 103-985, eff. 1-1-25. **Issue 117, October 2024**

Document Status: Draft Update

STUDENTS

7:160 Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, ~~or any other protected classes under Board policy 7:10, Equal Educational Opportunities,~~ including, but not limited to, protective hairstyles such as braids, locks, and twists, ~~nor does it prohibit hairstyles historically associated with any other protected status under Board policy 7:10, Equal Educational Opportunities.~~ [PRESSPlus1](#) The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, [775 ILCS 5/1-103\(Q\)](#). Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.

LEGAL REF.:

[105 ILCS 5/2-3.25](#) and [5/10-22.25b](#).

[Tinker v. Des Moines Indep. Sch. Dist.](#), 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:165 (School Uniform), 7:190 (Student Behavior)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement and to align with policy 7:165, *School Uniforms*. **Issue 117, October 2024**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is

meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

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4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about

bullying.

- b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment discrimination [PRESSPlus1](#) in violation of Title IX of the Education Amendments of 1972.
- c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
- d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
- e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
- f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
- g. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- j. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6](#)(b-20), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and

Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to final regulations implementing Title IX. **Issue 117, October 2024**

Document Status: Draft Update

STUDENTS

7:200 Suspension Procedures

In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
 - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
 - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
 - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
 - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
 - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
 - a. A threat to school safety, or
 - b. A disruption to other students' learning opportunities.
 - ii. For a suspension of 4 or more school days, an explanation:

- a. That other appropriate and available behavioral and disciplinary interventions have been exhausted,
 - b. As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
 - c. That the student's continuing presence in school would either:
 - i. Pose a threat to the safety of other students, staff, or members of the school community, or
 - ii. Substantially disrupt, impede, or interfere with the operation of the school.
 - iii. For a suspension of ~~5~~⁴ [PRESSPlus1](#) or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.
5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14, 5/10-22.6.](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 5:100 (Staff Development), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:220 (Bus Conduct)

Adopted: March 22, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(b-25), amended by P.A. 103-896. In consultation with stakeholders, the Ill. State Board of Education (ISBE) must draft and publish guidance for the re-engagement of students who are suspended out-of-school, expelled, or returning from an alternative school setting by 7-1-25. **Issue 117, October 2024**

Document Status: Draft Update

COMMUNITY RELATIONS

8:10 Connection with the Community

Public Relations

The Board President is the official spokesperson for the Board of Education. The Superintendent is the District's chief spokesperson. The Board, in collaboration with the Superintendent [PRESSPlus1](#) or designee, shall plan and implement a District public relations program that will:

1. Develop community understanding of school operation.
2. Gather community attitudes and desires for the District.
3. ~~Secure~~ Ensure [PRESSPlus2](#) adequate financial support for a sound educational program.
4. Help the community feel a more direct responsibility for the quality of education provided by their schools.
5. Earn the community's goodwill, respect, and ~~trust~~ confidence.
6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media and community accurately informed.
8. ~~Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.~~

The public relations program should include:

1. Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website, using District social media ~~platforms~~ accounts, [PRESSPlus3](#) ~~e.g., Facebook, Twitter, etc.,~~ and/or sending to the news media.
2. News conferences, ~~and~~ interviews, and official Board or District statements, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. As official spokesperson for the Board, [PRESSPlus4](#) the Board President will communicate on behalf of the Board to the news media and community. Statements made by Board members when not authorized by the Board will be considered personal comments of the Board member, and Board members are encouraged to identify such statements as their personal opinions. Official Board or District statements (other than those made directly to the media) will be made through the District website and/or its social media accounts, at official District events, or through other official communication methods, such as District email or mailings. Individuals may speak for the District only with prior approval from the Superintendent. [PRESSPlus5](#)
3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
4. Other efforts that highlight the District's programs and activities.

Community Engagement

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools. Effective community engagement [PRESSPlus6](#) is essential to create trust and support among the community, Board, Superintendent, and District staff. [PRESSPlus7](#)

The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative articulates the District's community engagement goals.

For each community engagement initiative:

1. The Board will:
 1. Commit to the determined purpose(s) and objective(s), and
 2. Provide information about the expected nature of the public's involvement.
2. The Superintendent will:
 1. Identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s);
 2. At least annually, prepare a report for the community engagement initiative, and/or
 3. Prepare a final report of the community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiative goals(s) are achieving the identified purpose(s) and objective(s); (2) consider what, if any, modifications would improve effectiveness; and (3) determine whether to continue individual initiativestactics.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)

Adopted: August 25, 2020

PRESSPlus Comments

PRESSPlus 1. The board and superintendent should have a conversation regarding which objectives the board, superintendent, or both the board and superintendent together will implement. **Issue 117, October 2024**

PRESSPlus 2. Updated throughout for continuous improvement. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to the U.S. Supreme Court case Lindke v. Freed, 601 U.S. 187 (2024), which held that a government official's speech on social media is attributable to the government if the official: (1) has actual authority to speak on behalf of the government on a particular matter; and (2) purports to exercise that authority when speaking on social media. If an official's speech on social media is attributable to the government, then the official's social media posts will be subject to scrutiny under the First Amendment. Social media accounts of government officials that are clearly labeled as personal (e.g., "This is the personal page of [insert name]") or with a disclaimer (e.g., "the views expressed are strictly my own") are presumed to contain only personal posts, though that presumption can be challenged depending on the particular facts. The Court did not distinguish between elected or appointed government officials and employees, suggesting that the same test would apply to government employees.

Because those who post on a district's social media¹²³ accounts typically have authority to speak on the

district's behalf, such accounts are likely either *limited public forums* (also referred to as *nonpublic forums*) or *public forums*. See, e.g., People for the Ethical Treatment of Animals v. Tabak, 2024 WL 3573661 (D.C. Cir. 2024)(finding the National Institutes of Health's (NIH) social media accounts were limited public forums because use of the accounts was limited to discussion of certain subjects; however, the NIH violated the First Amendment when it filtered out comments based on the plaintiff's viewpoints). Consider that school districts are different than federal government agencies and must ensure other duties to students, e.g., safety and security, which may require excluding certain comments from the district's social media accounts. **Issue 117, October 2024**

PRESSPlus 4. In alignment with the IASB *Foundational Principles of Effective Governance*, the school board president is the board's spokesperson (see sample policy 2:110, *Qualifications, Term, and Duties of Board Officers*) and the superintendent is the district's spokesperson. **Issue 117, October 2024**

PRESSPlus 5. This item aligns with sample policy 2:110, *Qualifications, Term, and Duties of Board Officers*, and the board member oath of office in 105 ILCS 5/10-16.5, which requires board members to swear or affirm that they "shall recognize that a board member has no legal authority as an individual and that decisions can only be made by a majority vote at a public board meeting." Making official statements through the district's website and official social media accounts, rather than through personal or "mixed use" accounts is a best practice and a strategy to mitigate First Amendment liability for board members and employees who communicate through social media platforms. Additionally, it is a best practice for board members or employees with social media accounts to clearly label their personal accounts as personal and limit district-related communications to official district accounts. **Issue 117, October 2024**

PRESSPlus 6. For training resources, see www.iasb.com/conference-training-and-events/training/workshops/reflecting-on-communication-and-community-engagemen/ and www.iasb.com/about-us/publications/journal/2022-illinois-school-board-journal/september-october-2022/engaging-with-the-community-%C2%A0a-time-to-reflect-and/ **Issue 117, October 2024**

PRESSPlus 7. These statements are based on IASB's *Foundational Principles of Effective Governance*, principle #2, "The board connects with the community." The first sentence applies the definition of community engagement to a board and its school district. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/. **Issue 117, October 2024**

SCHOOL MAINTENANCE PROJECT GRANT

FY 25 Application Cycle - Round 1

District Certification

Name : Lyons SD 103

RCDT #: 06-016-1030-02

TIN #: 366004324

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled "Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant" and "Program Specific and Financial Assurances for the School Maintenance Project Grant" (found within the application under "Application Certifications and Assurances") and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

Signature of President of Board of Education

124

Date

E-LEARNING PLAN

LYONS SCHOOL DISTRICT 103

2024-2025

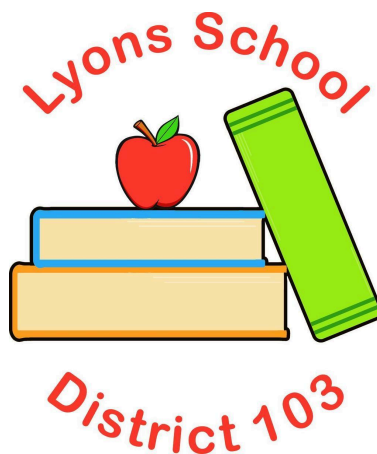


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INTRODUCTION

According to Section 10-20.56 of the School Code [105 ILCS 5/10-20.56], school districts may, by adopted resolution, utilize “E-Learning Days” in lieu of emergency days. Lyons School District 103 has adopted such. The number of E-Learning Days may not exceed the number of emergency days in the approved school calendar. The District’s E-Learning Program has been verified by the regional office of education or intermediate service center for the school district prior to implementation.

The goal of E-Learning Days in Lyons School District 103 is to engage students in learning when school is closed due to emergencies. The students will have the option of completing hard copy assignments or digital assignments in all the subject areas. Educators will be available via email or other communication means as needed for families and students. Parents or guardians will receive information electronically regarding students' completion of the E-Learning Activities.

Protocol regarding general expectations and responsibilities of the program was originally approved by West 40 ISC #2 on Mar 20, 2020, and revised in the 2022-2023 school year to address difficulties previously confronted.

PLAN REQUIREMENTS

Based on [Section 10-20.56 of the IL School Code](#), the Lyons School District 103 has developed the following E-Learning Day Plan for our students. The School Code contains twelve (12) requirements that must be addressed as part of a District's E-Learning Day Plan. Below are each of these requirements as well as a description as to how Lyons School District 103 will address each.

1. Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an E-Learning Day.
 - Learning will be provided asynchronously (independent). Educators will provide students with the appropriate lessons, activities, and work that meet the grade level standards. Educators will be prepared to support student/family needs during specified hours. Educator contact information will be made available to both students and families.
2. Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program.
 - The District has distributed one (1) Chromebook per student and one (1) laptop per Educator (e.g. teacher, paraprofessional, etc.). The District also has wifi hot-spots available for families without internet access. Contact a building principal for more information on obtaining a hot-spot.
3. Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.
 - Preschool through Grade 2: Students will be provided with non-electronic lessons, activities, and work in advance in the event of an E-Learning Day.
 - Grade 3 through 8: Digital copies of the lessons, activities, and work will be accessible in the Teacher's Google Classroom during and after the E-Learning Day(s). Upon request, equivalent non-electronic hard copies of the lessons, activities, and work will be made available to students in the event that a student is prevented from accessing a Teacher's Google Classroom.
4. Ensure appropriate learning opportunities for students with special needs.
 - Educators will provide students with modified work and adjust expectations for the work per individual student needs. Various forms of differentiation will be available in lessons, activities, and work.
5. Monitor and verify each student's electronic participation.
 - Educators will monitor various learning platforms for student activity, including but not limited to, i-Ready, Achieve3000, Google Classroom, etc. Digital logs will be maintained on each software program.
6. Address the extent to which student participation is within the student's control as to the time, pace, and means of learning.

- Each student will complete assignments in any order and at the pace which is appropriate for the individual learner. Students can work on and submit assignments until the scheduled deadline as described in the E-Learning Day Communication. Educators will be prepared to support student/family needs during specified hours.
7. Provide effective notice to students and their parents or guardians of the use of particular days for E-Learning.
 - The District will use its website, social media, as well as the telephone and email notification systems to provide notice to parents and guardians.
 8. Provide staff and students with adequate training for E-Learning Days' participation.
 - Staff and students have and will continue to receive professional development focused on technology integration to support students during E-Learning. Staff technology presentations are housed on the Teacher Toolbox, which can be located on the District website. Logs are maintained for submitted PDHs for Google Educator Certification and training modules.
 9. Ensure that all teachers and staff who may be involved in the provisions of E-Learning have access to any and all hardware and software that may be required for the program.
 - District Chromebooks and laptops are equipped with access to necessary hardware and software involved in the provisions of learning.
 10. Ensure an opportunity for any collective bargaining negotiations with representatives of the school District's employees that would be legally required, and including all classifications of school District employees who are represented by collective bargaining agreements and who would be affected in the event of an E-Learning Day.
 - The District Leadership Team has met and will continue to meet with union leaders to review E-Learning plans and discuss any impacts on bargaining unit members. MOUs will be established where appropriate.
 11. Review and revise the program as implemented to address difficulties confronted.
 - A survey will be distributed when the regular school day resumes. The survey data will be reviewed upon return to address difficulties and modify plans.
 12. Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30-days prior to utilizing an E-Learning Day.
 - Upon approval of the District E-Learning Plan, notification will be sent out to teachers, staff, students, and guardians.

E-LEARNING STRUCTURE & EXPECTATIONS

WHAT WILL THE DAY LOOK LIKE?

Students in Kindergarten through 8th Grade will receive 5 hours of asynchronous instruction and/or school work each school day. Asynchronous instruction is independent student learning with Teacher provided activities and/or lessons. Learning takes place in a virtual environment during asynchronous instruction. Educators will be prepared to support student/family needs during specified hours. Educator contact information will be made available to both students and families.

STUDENT EXPECTATIONS

- Contact your teacher with any questions you might have via email or virtual meeting link.
- The teacher will record attendance based on the status of students logging on to Google Classroom and/or by verifying completed assignments.
- Be respectful to yourself, teachers, and peers.
- All handbook rules remain in effect for remote learning.
- Produce and submit high-quality work to teachers.
- Complete and submit your assignments within five (5) school days from the E-Learning Day.
- Students in Grade 3 - Grade 8 will also:
 - Check your email daily for communication from teachers and staff.
 - Check your Google Classroom daily for learning activities from your teachers.
 - Complete and submit your assignments within five (5) school days from the E-Learning Day.
 - Check your grades through Skyward and Google Classroom, know your progress, and keep up with your assignments.
 - Be prepared to be successful when taking tests and other assessments.

PARENT/GUARDIAN EXPECTATIONS

- Confirm that you are signed up to receive updates from Google Classroom.
- Reserve a space for students to complete remote learning work.
- Encourage students to get enough sleep.
- Set sensible time limits for personal technology use (i.e. social media, video games).
- Help students establish and follow regular daily routines.
- Remind students how to best communicate with their teachers.
- Ensure students check email daily.
- Ensure students login to Google Classroom and other platforms if used.
- Allow students to work independently. Don't feel the need to correct all their errors. Allow the learning process to take place.
- To report any absences (lack of participation), call your respective main office.

TEACHER EXPECTATIONS

- Teachers are required to use Google classroom as the primary learning platform for their

classes.

- Work will be assigned and collected through various communication platforms (i.e., Google Classroom, Class Dojo, Remind).
- Teachers will be available via a Google Meets link from 9:00 AM to 11:00 AM and 12:00 PM to 2:00 PM during asynchronous instruction to support student needs and provide feedback. Collaborate with colleagues to ensure alignment of pacing, content, and assessment.
- Record attendance based on the status of students logging on to Google Classroom and/or by verifying completed assignments.

PRESCHOOL TEACHER EXPECTATIONS

- See Teacher Expectations as outlined in the prior section.
- Teachers are required to send planned activities home ahead of closure, with teacher support times available. Schedules are unique to each classroom.

ESL/BILINGUAL CORE TEACHERS EXPECTATIONS

- See Teacher Expectations as outlined in the prior section.
- Meet with students based on language proficiency level, ACCESS assessment results, or by level of support.
- Oracy activities for various language proficiency levels.
- Students who were receiving services through co-teaching or push-in models may require collaboration with the general education teacher to make linguistic modification and accommodations to assignments, activities, and assessments.
- Students who were receiving push-in and pull-out services may require a combination of check-in and collaboration with a general education teacher to make linguistic modifications and accommodations to assignments, activities, and assessments.
- ESL/Bilingual Teachers focus should include English Language Development using District approved resources and making the accommodations and modifications to make core classwork comprehensible.

SPECIAL EDUCATION TEACHER EXPECTATIONS

- See Teacher Expectations as outlined in the prior section.
- Special education teachers will focus on student IEP goals and services and support students in accessing the curriculum.
- Case managers will review students' IEPs and determine how to support individual student's IEP goals and progress monitor during E- Learning.
- Special education teachers will provide instruction and support to address students' IEP goals and services according to the IEP.
- Students receiving services from a special education teacher through a pull out or co-teaching model may be supported through a co-teaching remote learning model, in addition to direct instruction, small group or individual instruction from a special education teacher.

- Students who received services from a special education teacher through a pull out or co-teaching model may also require a combination of consultation with the general education teacher and accommodations and modifications to assignments, activities, and assessments.

RELATED SERVICE PROVIDERS EXPECTATIONS

- See Teacher Expectations as outlined in the prior section.
- Use Google Classroom as the remote learning platform for their services.
- Engaging activities will be provided to support students' IEP goals and posted in the Google Classroom.
- Provide asynchronous therapy during school hours with each student on their caseload.
- Related service providers will also:
 - Review students' IEPs and determine how to support individual student's IEP goals during E-Learning Days.
 - Provide resources for families in need of assistance, such as mental health resources, crisis lines, and suicide prevention.
 - Collaborate with other educators to meet the needs of students with related services.
 - Staff will maintain a service log.
 - Staff will respond within 24 hours during normal school hours.

SOCIAL WORKER EXPECTATIONS

- See Teacher Expectations as outlined in the prior section.
- See Related Service Providers Expectations as outlined in the prior section.
- SEL lessons for the school – hold small groups, provide SEL lessons and activities to teachers.
- Support services for our Homeless Families.
- Support services and serve as a liaison to any students who are hospitalized.
- Supporting student crisis or student check-ins through teacher, student, parent, staff recommendation or through the SEL support line.

PARAPROFESSIONAL EXPECTATIONS

- Communicate with the Teacher of the classroom for the schedule of support.
- Be available via Teacher's Google Meets link from 9:00 AM 11:00 AM and 12:00 PM to 2:00 PM.
- Meet with individual students during asynchronous time as needed and requested by the Teacher/or Case Manager.

INSTRUCTIONAL COACH & PARENT LIAISON EXPECTATIONS

- Communicate with the Teacher of the classroom for the schedule of support.

- Meet with individual students or parents/guardians during asynchronous time as needed and requested by the Teacher, student, or parent/guardian.

NURSE EXPECTATIONS

- Fulfill administrative reports and other needs as necessary.

ADMINISTRATOR EXPECTATIONS

- Be available during normal scheduled hours.
- Check email daily and return emails within 24 business hours.
- Support Teachers who may need extra help with online delivery and planning.
- Monitor attendance to ensure student participation.
- Communicate with Central Office Administration as needed.

ADMINISTRATIVE SUPPORT STAFF EXPECTATIONS

- Be available during normal scheduled hours.
- Check email daily and return emails within 24 business hours.
- Communicate with the Administrator for direction and as needed.

FOODSERVICE STAFF EXPECTATIONS

- Be available during normal scheduled hours.
- Check email daily and return emails within 24 business hours.
- Communicate with the Foodservice Coordinator for direction and as needed.

APPENDIX A - FAQ FOR FAMILIES

How will I know there is an E-Learning Day?

The District will notify parents via text, email, and/or automated call when E-Learning Days are scheduled to take place.

How will we find out about the activities for E-Learning Days?

Educators will communicate the expectations for their child's E-Learning Day to parents prior to the start of the day.

How are the E-Learning activities designed?

Your child's teacher(s) will be creating activities based on District curriculum and state required standards.

Does my child need to complete all learning activities in one sitting?

No, students can take as much time as they need to complete activities throughout the day.

How will my child submit the E-Learning activities?

Teachers will communicate how to submit learning activities when they are assigned for the E-Learning Day.

How is attendance recorded?

The teacher will record attendance based on the status of students logging on to Google Classroom and/or by verifying completed assignments.

What happens if my child does not have access to a device to complete assignments?

Please contact your school principal to check out a Chromebook and/or a hot-spot device to take home for E-Learning Days.

Where can I get help with the technology my child is using?

Please email our technology department at lyonstech@lyons103.org. You will receive a response within 24 hours.

Who do I contact if my child is struggling with an assignment?

Please contact your child's teacher by Google Meets link, email, Class Dojo, Remind, etc. which can be located on the school's website. Teachers will reply within 24 hours.

When is my child's teacher available?

Teachers will reply within 24 hours. If you have not received a reply after 24 hours, please contact your building principal.

APPENDIX B - FAQ FOR EDUCATORS

When and how should we share assignments or activities with students and parents for the E-Learning Days?

Educators will communicate the expectations for the student's activities via Google Classroom, email, Class Dojo, Remind, etc. at the start of the E-Learning Day and be available during specified times to answer questions.

How are the E-Learning activities designed?

Activities are designed by teachers to align to our curriculum and state standards and be developmentally appropriate for their students.

How do students get attendance credit for E-Learning?

The teacher will record attendance based on the status of students logging on to Google Classroom and/or by verifying completed assignments.

How do students show participation each day?

Students need to complete the activities assigned by their teacher(s) to demonstrate participation.

What do I do if students do not log in or do not participate in E-Learning activities?

Teachers should reach out to team members, building administrators, and the students' parents to look into how best to support them.

Please reach out to your principal for additional support regarding E-Learning.

APPENDIX C - CONTACT INFORMATION

In the event, your child's teacher is unavailable during an E-Learning Day please contact the School Principal.

School	Principal Name	Email Address
Costello Elementary	Christopher Jamrose	jamrosec@lyons103.org
Edison Elementary	Brandon Baisden	baisdenb@lyons103.org
Home Elementary	LaTasha Bailey	baileyl@lyons103.org
Lincoln Elementary	Theresa Silva	silvat@lyons103.org
Robinson Elementary	Nicole Lawler	lawlern@lyons103.org
Washington Middle School	Chris Cybulski	cybulskic@lyons103.org

Central Office Administrators will also be available if your child's teacher or principal is unavailable.

Central Office Title	Administrator Name	Email Address
Superintendent	Kristopher Rivera	riverak@lyons103.org
Director of Curriculum & Instruction	Dr. Regina Redd	reddr@lyons103.org
Director of Student Services	Kimberly West	westk@lyons103.org
Director of English Language Services	Dr. Guadalupe Vander Ploeg	vanderploegg@lyons103.org
QNS Technology	QNS Team	lyonstech@lyons103.org
Central Office Executive Assistant	Elysa Garcia	garciae@lyons103.org
Central Office Executive Assistant	Jennifer Vargas	vargasj@lyons103.org

LYONS SCHOOL DISTRICT 103



EARLY RELEASE
AND
LATE START

2024

Lyons School District 103 is committed to the safety of its staff and students. Therefore, when needed, the District may implement an Early Release Schedule or Late Start Schedule. On Early Release or Late Start days, the District will operate on a similar schedule as the Early Dismissal Half Day Schedule. Please see the schedule below.

Early Release Day Schedule	
<u>Teacher Start Time:</u> 6-8 Grade: 7:50am K-5 Grade: 8:20am	<u>Teacher End Time:</u> 6-8 Grade: 11:10am K-5 Grade: 12:00pm
<u>Student Start Time:</u> 6-8 Grade: 7:55am K-5 Grade: 8:35am	<u>Student End Time:</u> 6-8 Grade: 11:05am K-5 Grade: 11:50am

Late Start Day Schedule	
<u>Teacher Start Time:</u> 6-8 Grade: 11:25am K-5 Grade: 11:35am	<u>Teacher End Time:</u> 6-8 Grade: 2:45pm K-5 Grade: 3:15pm
<u>Student Start Time:</u> 6-8 Grade: 11:30am K-5 Grade: 11:50am	<u>Student End Time:</u> 6-8 Grade: 2:40pm K-5 Grade: 3:05pm

General Information

Early Release Day Schedule

- Similar to the Early Dismissal Half Day Schedule
- Class block/period schedule will be the same as during the Early Dismissal Half Day Schedule
- In-Person Staff and Student Attendance

Late Start Day Schedule

- Similar to the Early Dismissal Half Day Schedule
- Class block/period schedule will be the same as during the Early Dismissal Half Day Schedule
- In-Person Staff and Student Attendance

Bussing

- Bus transportation is available to registered bus riders.