



Jordan School District #717
Regular Meeting/Truth in Taxation Agenda

Monday, December 11, 2023 at 6:30 PM
Regular Meeting/Truth in Taxation
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

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3. Roll Call	
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9.	Adjourn Regular Meeting	



Request to Address the School Board

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent's office must be notified.

Citizens must complete the 'Request to Address the School Board' form, which must be submitted in person or email to the School District Clerk, or other designee, by noon the day of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to jfremming@isd717.org.

During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting.

The following conduct is prohibited during the public comment period:

- *Speakers may not discuss or disclose any private educational data on any current or former student. As a result, speakers may not identify any current or former student during public comment. The only exception is that a parent who is speaking may choose to discuss private educational data on his or her own child.*
- *Speakers may not make allegations, charges or complaints against any student or employee. If a person wishes to make an allegation or to file a charge or complaint against a student or employee, the person should make the allegation, charge, or complaint to the Superintendent in writing or in a private meeting, or to the individual designated in District policy to receive the allegation, charge or complaint.*
- *Speakers may not make comments or gestures that are threatening, profane, lewd, vulgar, obscene, harassing, or abusive.*
- *Speakers may not make personal attacks against others, including, but not limited to, any student, parent, community member, employee, or School Board member.*
- *Speakers may not make comments that are defamatory or that would violate federal or state law, including laws protecting the privacy rights of an individual.*
- *Speakers may not make comments related to pending contract negotiations or to pending litigation to which the District is a party, including grievance proceedings.*
- *Speakers may not campaign for or against a political candidate during any part of a public School Board meeting.*
- *Speakers may not promote or advertise products that are for sale or purchase, unless the Board has invited the speaker to present the product as an agenda item.*



The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach the form and follow the guidelines for presenting your topic.

Name: _____ **Date:** _____
Phone Number: _____ **Email address:** _____

**This will only be used for follow-up to your shared issue/concern.*

Please specify the agenda Item you will be speaking to: _____

Please specifically state your purpose for addressing the School Board.

It is highly recommended to first speak to a district employee to discuss your issue/concern.

Have you previously contacted a School Board member and/or school employee about this issue/concern? YES NO

If so, please state name of board member/school employee: _____

If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.

School District Clerk

Date/Time Received



Regular Meeting

Monday, November 13, 2023 at 6:30 PM
 Regular Meeting
 CERC Multi-purpose Room
 500 Sunset Drive; Suite 3
 Jordan, MN 55352

1. Call to Order
 - D. Pauly called the meeting to order at 6:32pm
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Lauren Pedersen, Molly Monyok, Rob Langheim, Corinne Hennen, Jenny Kusske, Student Rep- Daniela Guerrero Garcia
 - Absent: Sara Lehnen
4. Consideration of Agenda
 - Motion to approve the agenda made by Lauren Pedersen, Seconded by Molly Monyok Passed 6/0
5. Consent Agenda
 - 5.1. Minutes
 - 10/02/23 Regular Meeting Minutes
 - 10/16/23 Special Meeting Minutes
 - 10/23/23 Workshop Meeting Minutes
 - 5.2. Monthly Finance Reports
 - Amy Hafemann prepared reports for the board to review.
 - 5.3. Donations

Donor	Designated Purpose	Amount/Items
Mary Kauzlarich	Jordan Middle School	\$250.00
Mary Kauzlarich	Jordan Elementary School	\$250.00
MN State Fair	JHS Band Uniforms Donation	\$400.00
James & Teri Violett	JHS Band Uniforms Donation	\$150.00
Kristine Rausch	JHS Band Uniforms Donation	\$200.00
Jordaness Lions	JHS Band Uniforms Donation	\$600.00
Barb Simonson	JHS Band	Clarinet
Bell Bank	JHS Band Uniforms Donation	\$2,500.00
Samantha Sweeney	JHS Band Uniforms Donation	\$20.00

AT&T Towers	Jordan Schools	59 Boardroom and Conference Room Tables
State Farm/Matt Lorenz Agency	Scoreboard Sponsorship Fee	\$1,000.00
Rowan Strand	JES Music Program Donation	\$10.00

- 5.4. New Hire - MS LTS Special Education Teacher - Sidney Schafer
- 5.5. New Hire - ES Special Education Paraprofessional - Marlene Conyers
- 5.6. New Hire - ES Playground Supervisor- Lauren Kirkpatrick
- 5.7. New Hire - HS Custodian - Wayne Leseman
- 5.8. New Hire - LTS Science Teacher -Ahnalee Pedersen
- 5.9. Assignment Change - HS LTS Science Teacher - Danny McDonnell
- 5.10. Resignation - ES Cooks Helper - Maria Meinders

- Motion to approve the consent agenda made by Corinne Hennen, Seconded by Lauren Pedersen Passed 6/0

6. Action / Discussion Items

- 6.1. Consideration of approval of an agreement with an employee
 - Motion to approve Consideration of approval of an agreement with an employee made by Molly Monyok, Seconded by Rob Langheim Passed 6/0
- 6.2. World's Best Workforce Plan
 - Erin Hjelmeland shared the district's 23-24 WBWF plan. The plan focuses on continuous improvement on instruction and achievement for all students. She also reviewed the goals and action steps.
- 6.3. Achievement and Integration
 - Erin Hjelmeland shared the Achievement and Integration Plan for 2023-26. Erin described the goals for JPS year one of this plan. Erin pointed out that JPS is on Track with the set goals.
- 6.4. Work Based Learning
 - Erin Hjelmeland and Jeff Vizenor presented a new program starting Fall 2024 at JHS. Work Based Learning will allow students to gain improved academic achievement, realize the impact of education on future endeavors, explore career options, increase self-confidence, acquire real workplace experience and work readiness skills, and connect with adult role models while expanding professional networks.
- 6.5. AIPAC Plan
 - Chad Williams shared the American Indian Education Aid Application SY23-24.
 - Community member Allen Houdek explained the importance of these supportive programs for students, and highlighted recent events and upcoming events.

7. Board and Administrative Reports

- 8.1. Superintendent's Report
- 8.2. HS Principal's Report
- 8.3. MS Principal's Report
- 8.4. ES Principal's Report
- 8.5. Teaching and Learning Director's Report
- 8.6. Activities Director's Report
- 8.7. Community Education & Recreation Director's Report
- 8.8. Communications and Marketing Director's Report

- 8.9. Nutritional Services Director's Report
- 8.10. Special Services Director's Report
- 8.11. Facilities Director's Report
- 8.12. School Board Member Reports / Committee Reports

- Calendar
- City/Schools
- Community Education and Recreation
- District Advisory Council
- Negotiations
- AIPAC
- Booster Club
- Legislative
- MSHSL
- SEAC
- SW Metro Intermediate District

9. Adjourn Regular Meeting

- Motion to adjourn the meeting at 8:19 pm made by Lauren Pedersen

School Board Clerk

Date



Workshop Meeting Minutes

Monday, November 27, 2023 at 5:30 PM

Workshop Meeting

CERC Multi-purpose Room

500 Sunset Drive; Suite 3

Jordan, MN 55352

■

1. Conference Discussion

- Andy Ourada, Joe Hedervare, Chad Johnson, and Andy Traetow presented to the board information regarding opportunities with the Big South Conference. The board and leadership engaged in discussion.

School Board Clerk

Date



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

December 5, 2023

Board of Education Meeting

Finance Report

December, 2023 financial reports show activity that has been completed thru November 30, 2023. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid to date in the month of November.

The Payroll Payment Register is a listing of the payroll liability payments made during the month of September, through the 11/30/2023 payroll.

The pie chart shows the expenses by object codes in the General Fund that have been paid through November, 2023.

The FY2023 audit is complete and will be presented to the Board of Education for approval at the December board meeting. The district finished the year on a positive note. Our Unassigned Fund Balance increased very slightly and we did not receive any findings.

As always, if there any questions, please feel free to contact me.

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
24385	AFLAC	0717	001			
			B 01	215 060	American Family/Flex Cancer	Wire
			126836	Invoice	11/15/2023	
						Paid Amt: \$40.15
						Check Amount: \$40.15
<hr/>						
			0717			
			B 01	215 060	American Family/Flex Cancer	Wire
			127104	Invoice	11/30/2023	
						Paid Amt: \$40.15
						Check Amount: \$40.15
						Vendor Total: \$80.30
<hr/>						
28892	AVIBEN					
			0717			
			B 01	215 055	Equitable Life	Wire
			126839	Invoice	11/15/2023	
						Paid Amt: \$2,560.14
						\$766.68
			126840	Invoice	11/15/2023	
						Paid Amt: \$766.68
						\$1,164.50
						\$74.34
			126842	Invoice	11/15/2023	
						Paid Amt: \$1,238.84
						\$152.04
						\$316.68
			126843	Invoice	11/15/2023	
						Paid Amt: \$468.72
						\$3,228.49
						\$758.35
			126844	Invoice	11/15/2023	
						Paid Amt: \$3,986.84
						\$3,988.90
			126845	Invoice	11/15/2023	
						Paid Amt: \$3,988.90
						\$8,326.00
			126846	Invoice	11/15/2023	
						Paid Amt: \$84.00
			126854	Invoice	11/15/2023	
						Paid Amt: \$205.55
			126856	Invoice	11/15/2023	
						Paid Amt: \$2,412.04
						\$847.89
						\$84.99
			126861	Invoice	11/15/2023	
						Paid Amt: \$932.88
						\$1,080.82
			126859	Invoice	11/15/2023	
						Paid Amt: \$1,080.82
						Check Amount: \$26,051.41

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Invoice No:	Pmt/Void Date	Pmt Type	Amount
28892	AVIBEN	0717	001					
			B 01	215 056	American Express		Wire	
PO#:	Voucher #:		127103	Invoice		11/30/2023	Paid Amt:	\$2,412.04
			B 01	215 055	Equitable Life		Paid Amt:	\$2,560.14
PO#:	Voucher #:		127107	Invoice	ECONOMIC SERVICES	11/30/2023	Paid Amt:	\$766.68
			B 01	215 050			Paid Amt:	\$1,164.50
PO#:	Voucher #:		127108	Invoice	Fidelity Investment	11/30/2023	Paid Amt:	\$12.94
			B 01	215 053	ING/Aetna		Paid Amt:	\$152.04
PO#:	Voucher #:		127110	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$316.68
			B 01	215 068	First Investors Corporation		Paid Amt:	\$3,228.49
PO#:	Voucher #:		127111	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$868.68
			B 01	215 064	Franklin Templeton		Paid Amt:	\$3,988.90
PO#:	Voucher #:		127112	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$8,326.00
			B 01	215 078	Horace Mann		Paid Amt:	\$84.00
PO#:	Voucher #:		127113	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$205.55
			B 01	215 068	Modern Woodmen		Paid Amt:	\$1,080.82
PO#:	Voucher #:		127114	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$847.89
			B 01	215 077	New York Life		Paid Amt:	\$84.99
PO#:	Voucher #:		127120	Invoice	ING/Aetna	11/30/2023	Paid Amt:	\$932.88
			B 01	215 061	Thrivent Financial		Check Amount:	\$26,100.34
PO#:	Voucher #:		127122	Invoice	Valic	11/30/2023	Vendor Total:	\$52,151.75
			B 01	215 057	ING/Aetna			
PO#:	Voucher #:		127126	Invoice	ING/Aetna	11/30/2023	Wire	
			B 01	215 067	Health Ins		Paid Amt:	\$84,221.92
PO#:	Voucher #:		127128	Invoice	Health Ins	11/30/2023	Paid Amt:	\$84,241.92
			B 01	215 068	Retiree Ins		Paid Amt:	\$6,965.34
			B 01	215 024				

11747 BLUE CROSS & BLUE SHIELD

0717 001

B 01 215 020

Voucher #:

B 01 215 020

B 01 215 024

Invoice No: S2024090

Health Ins

Retiree Ins

11/30/2023

Paid Amt: \$84,241.92

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
22350						
FRANSEN BANK AND TRUST						
	0717	001	B 01	215 002	State Tax	Wire
	Voucher #:	127119	Invoice	Invoice No: S2024100	11/30/2023	\$24,670.61
PO#:						Paid Amt: \$24,670.61
						Check Amount: \$24,670.61
<hr/>						
	0717	001	B 01	215 002	State Tax	Wire
	Voucher #:	127134	Invoice	Invoice No: S202410S0	11/30/2023	\$688.72
PO#:						Paid Amt: \$688.72
						Check Amount: \$688.72
						Vendor Total: \$339,570.67
<hr/>						
4689						
JORDAN EDUCATION FOUNDATION						
	0717	001	B 01	215 073	Jordan Ed Foundation	Check
	Voucher #:	126848	Invoice	Invoice No: S2024090	11/15/2023	\$62.00
PO#:						Paid Amt: \$62.00
						Check Amount: \$62.00
	0717	001	B 01	215 073	Jordan Ed Foundation	Check
	Voucher #:	127115	Invoice	Invoice No: S2024100	11/30/2023	\$62.00
PO#:						Paid Amt: \$62.00
						Check Amount: \$62.00
						Vendor Total: \$124.00
<hr/>						
26288						
LOCAL 284						
	0717	001	B 01	215 071	Local 284 Dues	Check
	Voucher #:	126849	Invoice	Invoice No: S2024090	11/15/2023	\$1,003.05
PO#:						Paid Amt: \$1,003.05
						Check Amount: \$1,003.05
						Vendor Total: \$1,003.05
<hr/>						
24948						
MN CHILD SUPPORT PYMT CENTER						
	0717	001	B 01	215 029	Child Support	Wire
	Voucher #:	126851	Invoice	Invoice No: S2024090	11/15/2023	\$936.40
PO#:						Paid Amt: \$936.40
						Check Amount: \$936.40
	0717	001	B 01	215 029	Child Support	Wire
	Voucher #:	127117	Invoice	Invoice No: S2024100	11/30/2023	\$936.40
PO#:						Paid Amt: \$936.40
						Check Amount: \$936.40
						Vendor Total: \$1,872.80

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
27742 MN DEPT OF REVENUE					
	0717	001			
	B 01	215 074			Wire
PO#:	Voucher #:	126852	Invoice	11/15/2023	Paid Amt: \$72.00
					Check Amount: \$72.00
	0717	001			Wire
	B 01	215 074			\$72.00
PO#:	Voucher #:	127118	Invoice	11/30/2023	Paid Amt: \$72.00
					Check Amount: \$72.00
					Vendor Total: \$144.00
23795 NATIONAL INSURANCE SERVICES					
	0717	001	109536		
	B 01	215 027			Check
	B 01	215 035			\$39.21
	B 01	215 065			\$1,097.92
	B 01	215 065			\$2,027.98
PO#:	Voucher #:	126855	Invoice	11/30/2023	Paid Amt: \$3,165.11
					\$39.21
					(\$19.62)
					\$1,097.12
					(\$55.64)
					\$84.00
					\$2,021.74
					(\$544.72)
PO#:	Voucher #:	127121	Invoice	11/30/2023	Paid Amt: \$2,622.09
					Check Amount: \$5,787.20
					Vendor Total: \$5,787.20
24384 NCPERS MINNESOTA					
	0717	001	109537		
	B 01	215 032			Check
PO#:	Voucher #:	127125	Invoice	11/30/2023	Paid Amt: \$32.00
					Check Amount: \$32.00
					Vendor Total: \$32.00
21993 PUBLIC EMPLOYEES RETIREMENT ASSN					
	0717	001			
	B 01	215 014			Wire
PO#:	Voucher #:	126858	Invoice	11/15/2023	Paid Amt: \$25,153.85
					Check Amount: \$25,153.85

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
21993 PUBLIC EMPLOYEES RETIREMENT ASSN						
	0717	001	B 01	215 014	PERA	
PO#:	Voucher #:	127124	Invoice	Invoice No: S2024100	11/30/2023	Wire
					\$24,979.33	
					Paid Amt: \$24,979.33	
					Check Amount: \$24,979.33	
					Vendor Total: \$50,133.18	
21994 TEACHERS RETIREMENT ASSN						
	0717	001	B 01	215 018	TRA	
PO#:	Voucher #:	126860	Invoice	Invoice No: S2024090	11/15/2023	Wire
					\$78,093.80	
					Paid Amt: \$78,093.80	
					Check Amount: \$78,093.80	
					Vendor Total: \$156,840.66	
5942 WEX						
	0717	001	B 01	215 028	Flex Employee Contributions	
PO#:	Voucher #:	127136	Invoice	Invoice No: S2024090	11/30/2023	Wire
					\$3,783.27	
					Paid Amt: \$3,783.27	
					Check Amount: \$3,783.27	
					Vendor Total: \$3,095.27	
					Paid Amt: \$3,095.27	
					Check Amount: \$3,095.27	
					Vendor Total: \$1,211.97	
					Paid Amt: \$1,211.97	
					Check Amount: \$1,211.97	
					Vendor Total: \$8,090.51	
					Report Total: \$804,945.22	

Jordan Public Schools
Detail Payment Register By Vendor
Fund Summary

Fund Description	Total
01 General Fund	\$378,448.63
02 Food Service Fund	\$10,028.14
04 Community Education	\$31,531.35
06 Building Fund	\$32,612.54
18 Custodial Fund	\$5,533.29
27 Student Activity Accounts	\$5,654.00
Report Total	\$463,807.95

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
27127		AARP SMART DRIVER COURSE							
		0717	001		109449				
		E 04	005	507	321	305	000		
		AARP class 10/16/23 6 students					\$140.00	Check	
PO#:	58086	Voucher #:	126749	Invoice	Invoice No:	10/16/23	11/10/2023	Paid Amt: \$140.00	Check Amount: \$140.00
							Vendor Total:	\$140.00	\$140.00
26733		ACT							
		0717	001		109497				
		E 01	300	211	000	461	000		
		Pre ACT Scoring FY24					\$2,465.00	Check	
PO#:	58191	Voucher #:	127049	Invoice	Invoice No:	32438536	11/30/2023	Paid Amt: \$2,465.00	Check Amount: \$2,465.00
							Vendor Total:	\$2,465.00	\$2,465.00
26895		AMAZON CAPITAL SERVICES							
		0717	001		109437				
		E 01	300	260	000	430	000		
		B00Y5DOJC The Original AquaPod Rocket Bo					\$79.18	Check	
		E 01	300	260	000	430	000		
		B00GS8GJGW Smart Weigh Digital Pocket Gr					\$172.35	Check	
		E 01	300	260	000	430	000		
		B00GUQWAS8 BIC Multi-purpose Classic Editi					\$27.40	Check	
		E 01	300	260	000	430	000		
		B071SJQ762 Relationshipware StratoLauncher					\$100.00	Check	
		E 01	300	260	000	430	000		
		B095NPTYJ2 H 4.2 inch Pull Back Cars Toys S					\$50.97	Check	
		E 01	300	260	000	430	000		
		Amazon Shipping Charge					\$0.00	Check	
PO#:	57849	Voucher #:	126682	Invoice	Invoice No:	14HG-HCFG-TTRN	11/2/2023	Paid Amt: \$429.90	Check Amount: \$429.90
		E 01	300	260	000	430	000		
		B0004HJO9M Estes 302232 Alti Trak Altitude Fi					\$38.40	Check	
PO#:	57849	Voucher #:	126683	Invoice	Invoice No:	1Y7G-LMDQ-963Q	11/2/2023	Paid Amt: \$38.40	Check Amount: \$38.40
		E 01	300	620	000	470	000		
		0593485521 The Epic Story of Every Living Thir					\$12.99	Check	
PO#:	57396	Voucher #:	126684	Invoice	Invoice No:	19L4-JPTC-4QRQ	11/2/2023	Paid Amt: \$12.99	Check Amount: \$12.99
		E 02	300	770	707	490	000		
		B000AXQI2Q Toran@ Sugar Free Raspberry Sy					\$11.43	Check	
		E 02	300	770	707	490	000		
		Amazon Shipping Charge					\$0.00	Check	
PO#:	57917	Voucher #:	126685	Invoice	Invoice No:	1PVV-GM9K-DMVP	11/2/2023	Paid Amt: \$11.43	Check Amount: \$11.43
		E 01	100	212	000	401	225		
		B003Y7FQIC UCreate Mixed Media Art Paper, F					\$44.42	Check	
		E 01	100	212	000	401	225		
		Amazon Shipping Charge					\$0.00	Check	
PO#:	57869	Voucher #:	126686	Invoice	Invoice No:	1NV4-JKDR-94DR	11/2/2023	Paid Amt: \$44.42	Check Amount: \$44.42
		E 04	005	582	344	401	000		
		Bubble Solution					(\$15.72)	Check	
		E 04	005	582	344	401	000		
		Gorilla Super Glue					(\$15.96)	Check	
		E 04	005	582	344	401	000		
		White Construction Paper					(\$23.95)	Check	
PO#:	57919	Voucher #:	126687	Invoice	Invoice No:	13QX-66PG-DJXL	11/2/2023	Paid Amt: (\$55.63)	Check Amount: (\$55.63)
								\$481.51	Check
		0717	001		109450				
		E 02	128	770	701	401	000		
		B07491W2M3 BLACK DECKER dustbuster Ad					\$39.40	Check	
		E 02	128	770	701	401	000		
		Amazon Shipping Charge					\$0.00	Check	
PO#:	57919	Voucher #:	126744	Invoice	Invoice No:	19TJ-CCFC-CJK3	11/10/2023	Paid Amt: \$39.40	Check Amount: \$39.40

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26895	AMAZON CAPITAL SERVICES	0717	001	109450		
				E 02 100 770 701 401 000	B07T89MWK9 DEWENWILS 25FT Power Stri	\$20.99
				E 02 100 770 701 401 000	B0BMRBSL8N Portifera Morland Protect Rubbe	\$79.99
				E 02 100 770 701 401 000	Amazon Shipping Charge	\$0.00
PO#: 57918	Voucher #:			Invoice No: 1WJ7-D13C-C64F	11/10/2023	Paid Amt: \$100.98
				E 02 100 770 701 455 000	B07X69HY5K HP USB-C Dock G5, Model Num	\$135.36
				E 02 300 770 701 455 000	B07X69HY5K HP USB-C Dock G5, Model Num	\$135.36
				E 02 128 770 701 455 000	B07X69HY5K HP USB-C Dock G5, Model Num	\$135.36
PO#: 57932	Voucher #:			Invoice No: 1HVW-NFNN-3PHW	11/10/2023	Paid Amt: \$406.08
				E 02 128 770 701 455 000	B00C5H5DN0 VIVO STAND-V002F Dual LED I	\$37.99
				E 02 100 770 701 455 000	B00C5H5DN0 VIVO STAND-V002F Dual LED I	\$37.99
				E 02 300 770 701 455 000	B00C5H5DN0 VIVO STAND-V002F Dual LED I	\$37.99
PO#: 57933	Voucher #:			Invoice No: 1H1R-R67J-1PD6	11/10/2023	Paid Amt: \$113.97
				E 02 128 770 701 455 000	B09KC6PSR9 Wireless Keyboard and Mouse C	\$23.49
				E 02 100 770 701 455 000	B09KC6PSR9 Wireless Keyboard and Mouse C	\$23.49
				E 02 300 770 701 455 000	B09KC6PSR9 Wireless Keyboard and Mouse C	\$23.49
PO#: 57931	Voucher #:			Invoice No: 1NH4-PWVJ-191V	11/10/2023	Paid Amt: \$70.47
				Invoice		Check Amount: \$730.90
				0717	001	109484
				E 01 128 630 000 455 000	B01B8R6PF2 Amazon Basics 100-Pack AA Alk	\$26.45
				E 01 128 630 000 455 000	B01B8R6V2E Amazon Basics 100-Pack AAA Al	\$30.19
				E 01 128 630 000 455 000	B07NXGG55W Amazon Basics 24-Pack Recha	\$60.46
				E 01 128 630 000 455 000	B09NW28R66 BONAI AA AAA Battery Charger	\$59.98
PO#: 57934	Voucher #:			Invoice No: 1DTY-XXM3-1WNX	11/17/2023	Paid Amt: \$177.08
				E 01 128 630 000 455 000	B0BGT61797 ASUS ROG Strix GeForce RTX®	\$1,999.00
PO#: 57934	Voucher #:			Invoice No: 19TN-GT34-YLQW	11/17/2023	Paid Amt: \$1,999.00
				E 04 005 582 344 401 000	B000PL2W0U Gold Medal All Purpose Flour, 5 l	\$11.94
				E 04 005 582 344 401 000	B0015MTNBE McCormick Culinary Cream of Te	\$32.80
				E 04 005 582 344 401 000	B0017OHG1O Prang (Formerly SunWorks) Cor	\$23.95
				E 04 005 582 344 401 000	B002LARR8K Prang (Formerly SunWorks) Con	\$72.75
				E 04 005 582 344 401 000	B000AAUA8 Gorilla Super Glue Gel, 20 Gram	\$15.96
				E 04 005 582 344 401 000	B07C3C55WD Lependor Black White Eye Stick	\$5.49
				E 04 005 582 344 401 000	B07RCK4WFT Morton Iodized Table Salt, 26 Oz	\$30.51
				E 04 005 582 344 401 000	B07YNT6GLD Stock Your Home 9-Inch Paper F	\$55.98
				E 04 005 582 344 401 000	B08V5NLM2H Sunny Days Entertainment Bubb	\$15.72
				E 04 005 582 344 401 000	B095JCCCHJ Method Foaming Hand Soap Ref	\$26.19
				E 04 005 582 344 401 000	B09DK7MF7G WXBOOM Small Self Adhesive I	\$8.64
				E 04 005 582 344 401 000	Amazon Shipping Charge	\$0.00
PO#: 57942	Voucher #:			Invoice No: 16D7-VYPN-679N	11/17/2023	Paid Amt: \$299.93
				Invoice		

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
26895 AMAZON CAPITAL SERVICES					
	0717	001	109498		
	E 04	005 505 321 401 515	Amazon Shipping Charge		Check
				\$0.00	
PO#: 58085	Voucher #:	127044 Invoice	Invoice No: 1YC9-FJRN-3WJ7	11/30/2023	Paid Amt: \$99.95
		E 02 100 770 701 401 000	B083FK36YV VBENLEM Commercial Immersio	\$151.99	
		E 02 100 770 701 401 000	Amazon Shipping Charge	\$0.00	
PO#: 58153	Voucher #:	127045 Invoice	Invoice No: 1QCH-PH3V-7J7L	11/30/2023	Paid Amt: \$151.99
		E 02 128 770 701 490 000	B075FGB4R1 Stauffer's Original Recipe Ginger	\$53.32	
		E 02 128 770 701 490 000	Amazon Shipping Charge	\$0.00	
PO#: 58177	Voucher #:	127046 Invoice	Invoice No: 1VXC-CGFP-C1M6	11/30/2023	Paid Amt: \$53.32
					Check Amount: \$1,254.85
0717 STUD 1970					
	E 27	300 298 301 401 971	B07Q591BZQ Skeleton Regal Gold King Crow	\$15.92	Check
	E 27	300 298 301 401 971	B0B3DQD2CC TOBATOBA Princess Crown Bli	\$16.99	
	E 27	300 298 301 401 971	Amazon Shipping Charge	\$0.00	
PO#: 57810	Voucher #:	126680 Invoice	Invoice No: 1tw-w4qv-r79g	11/2/2023	Paid Amt: \$32.91
					Check Amount: \$32.91
Vendor Total: \$5,018.53					
1508 APPLE INC					
	0717	001	109499		
	E 04	005 582 344 466 000	MK2K3LLA10.2-inch iPad Wi-Fi 64GB - Space	\$598.00	Check
PO#: 58151	Voucher #:	127048 Invoice	Invoice No: MA38573219	11/30/2023	Paid Amt: \$598.00
					Check Amount: \$598.00
Vendor Total: \$598.00					
28892 AVIBEN					
	0717	001	109500		
	E 01	005 110 000 305 000	403b Admin Fee Dec 2023	\$270.07	Check
PO#:	Voucher #:	127047 Invoice	Invoice No: 30151	11/30/2023	Paid Amt: \$270.07
					Check Amount: \$270.07
Vendor Total: \$270.07					
11220 BENJAMIN BUS					
	0717	001	109501		
	E 01	005 760 720 360 000	Nov 2023	\$75,778.34	Check
PO#: 57929	Voucher #:	127050 Invoice	Invoice No: Nov 2023	11/30/2023	Paid Amt: \$75,778.34
		E 01 005 760 720 440 000	Fuel Cost	\$2,200.03	
		E 01 005 760 723 360 000	In District SPED	\$13,065.20	
		E 01 005 760 723 360 000	SPED	\$30,659.06	
		E 01 005 760 728 360 000	504	\$211.28	
		E 01 005 760 728 360 000	Care & Treatment	\$4,582.40	

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
11220	BENJAMIN BUS	0717	109501		Check
		001	005 582 733 360 000	Pre-K Pumpkin Patch	\$327.75
		E 04	005 582 733 360 000	Pre-School Apple Orchard	\$174.80
		E 04	005 570 733 360 000	Kids Co Minnetonka Orchards	\$311.36
		E 04	005 570 733 360 000	Kids Co Urban Air	\$376.91
		E 01	100 203 733 360 232	2nd Grade Apple Orchard	\$393.30
		E 01	128 298 733 360 373	MS Knowledge Bowl	\$518.94
		E 01	300 291 733 360 389	Band	\$338.68
		E 01	300 294 733 360 326	Boys Soccer	\$1,562.28
		E 01	300 296 733 360 312	Cheer	\$677.35
		E 01	300 292 733 360 314	Cross Country	\$1,458.49
		E 01	300 211 318 360 000	ELC Northrup	\$273.13
		E 01	300 211 318 360 000	ELC Mystic Lake	\$245.81
		E 01	128 294 733 360 303	MS Football	\$786.60
		E 01	300 294 733 360 303	HS Football	\$3,255.65
		E 01	300 296 733 360 326	Girls Soccer	\$584.49
		E 01	300 403 723 360 000	Lifeskills	\$393.30
		E 01	300 211 733 360 000	HS Guthrie Theater	\$721.05
		E 01	128 211 320 360 000	Am Indian Tutor	\$721.05
		E 01	300 211 733 360 000	HS Science-Gustavus	\$294.98
		E 01	300 211 733 360 000	HS Shop-Scott Equip	\$196.65
		E 01	300 211 733 360 000	HS Government-St Paul	\$464.31
		E 01	128 296 733 360 309	MS Tennis	\$393.30
		E 01	300 296 733 360 309	HS Tennis	\$338.68
		E 01	128 296 733 360 342	MS Volleyball	\$644.57
		E 01	300 296 733 360 342	HS Volleyball	\$3,206.48
PO#: 58278	Voucher #:	127051	Invoice	11/30/2023	
			Invoice No: Oct 2023		
Paid Amt: \$69,377.88					Check Amount: \$145,156.22
Vendor Total: \$145,156.22					
11747	BLUE CROSS & BLUE SHIELD	0717	109485		Check
		001	B 01 215 024	Dec 2023 D. Swenson	\$269.00
PO#:	Voucher #:	126882	Invoice	11/17/2023	
			Invoice No: 231102304613		
Paid Amt: \$269.00					Check Amount: \$269.00
Vendor Total: \$269.00					

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
4848 BOB ROGERS TRAVEL					
	0717	STUD	1975		
	E 27	300	301 401 957	Fundraising dollars applied to trip cost	Check
					\$5,423.00
PO#:	58209	Voucher #:	126895 Invoice	Invoice No: 10/24/23	
				11/17/2023	
					Paid Amt: \$5,423.00
					Check Amount: \$5,423.00
					Vendor Total: \$5,423.00
6107 BOOKBINS					
	0717	001	109445		
	E 04	005	582 344 401 000	Oak BookBins	Check
	E 04	005	582 344 401 000	Delivery	
					\$875.00
					\$300.00
PO#:		Voucher #:	126724 Invoice	Invoice No: 9/19/23	
				11/6/2023	
					Paid Amt: \$1,175.00
					Check Amount: \$1,175.00
					Vendor Total: \$1,175.00
4613 BRIGHTLY SOFTWARE INC					
	0717	001	109486		
	E 01	005	810 000 405 000	Asset Essentials Core Plus Maint.	Check
	E 01	005	630 000 405 000	Asset Essentials Core Plus Tech	
	E 01	005	810 000 405 000	Concession Maintenance	\$1,095.84
	E 01	005	630 000 405 000	Concession Tech	\$1,095.83
	E 01	005	810 000 405 000	Asset Essentials Implimatation Mainten.	(\$826.37)
	E 01	005	630 000 405 000	Asset Essentials Implimatation Mainten.	(\$826.36)
					\$1,096.00
					\$1,096.00
PO#:	58204	Voucher #:	126883 Invoice	Invoice No: INV-206827	
				11/17/2023	
					Paid Amt: \$2,730.94
					Check Amount: \$2,730.94
					Vendor Total: \$2,730.94
26163 CAROLINA BIOLOGICAL SUPPLY CO.					
	0717	001	109502		
	E 01	300	260 000 430 000	Perfect solution Preserved cats #228001	Check
					\$890.00
PO#:	57027	Voucher #:	127054 Invoice	Invoice No: 52356421 RI	
				11/30/2023	
					Paid Amt: \$890.00
					Check Amount: \$890.00
					Vendor Total: \$890.00
26916 CDW GOVERNMENT, INC.					
	0717	001	109451		
	E 01	128	630 000 456 000	Smart Pens Blk & Red	Check
					\$544.40
PO#:	58145	Voucher #:	126750 Invoice	Invoice No: KR07013	
				11/10/2023	
					Paid Amt: \$544.40
					Check Amount: \$544.40
					Vendor Total: \$544.40

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5437							
CENTRAL LAKES COLLEGE							
		0717	001		109503		
		E 01	300	211	000 394 000	Jazz Orchestra-Fall 2023 Concurrent Classes	Check
							\$3,000.00
		PO#: 58246		Voucher #:	127057	Invoice	11/30/2023
						Invoice No: 00242726	
							Paid Amt: \$3,000.00
							Check Amount: \$3,000.00
							Vendor Total: \$3,000.00
3676							
CHOICE ELECTRIC							
		0717	001		109504		
		E 01	300	810	000 350 272	Labor - 09/25	Check
							\$250.00
		E 01	300	810	000 350 272	Power pack & switch	
							\$82.74
		PO#: 58051		Voucher #:	127055	Invoice	11/30/2023
						Invoice No: 23783	
							Paid Amt: \$332.74
							Check Amount: \$332.74
							Vendor Total: \$332.74
10254							
CITY OF JORDAN							
		0717	001		109505		
		E 01	100	810	000 330 204	ES	Check
							\$2,527.19
		E 01	128	810	000 330 204	MS	
							\$2,107.84
		E 01	300	810	000 330 204	HS	
							\$2,502.58
		E 01	005	810	000 330 204	Athletic Complex	
							\$919.08
		E 04	005	505	321 330 000	ES CE	
							\$57.44
		E 04	005	505	321 330 000	CE	
							\$90.34
		E 04	005	582	344 330 000	School Readiness	
							\$172.31
		E 02	100	770	701 330 000	ES Food Service	
							\$114.87
		E 02	128	770	701 330 000	MS Food Service	
							\$120.45
		E 02	300	770	701 330 000	HS Food Service	
							\$159.74
		E 04	005	505	321 330 550	CERC	
							\$692.57
		PO#: 58051		Voucher #:	127056	Invoice	11/30/2023
						Invoice No: 11/8/23	
							Paid Amt: \$9,464.41
							Check Amount: \$9,464.41
							Vendor Total: \$9,464.41
2629							
COMCAST							
		0717	001		109487		
		E 04	005	505	321 320 550	10/4/23-11/3/23	Check
							\$2.25
		E 04	005	505	321 320 550	11/4/23-12/3/23	
							\$2.27
		PO#: 58051		Voucher #:	126684	Invoice	11/17/2023
						Invoice No: 10/25/23	
							Paid Amt: \$4.52
							Check Amount: \$4.52

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
2629 COMCAST					
	0717	001	109506		
		E 04	005 505 321 320 550	Service 11/18/23-12/17/23	Check
				\$2.27	
PO#:	Voucher #:	127059	Invoice No:	11/30/2023	Paid Amt: \$2.27
					Check Amount: \$2.27
Vendor Total:					\$6.79
3644 CPI					
	0717	001	109507		
		E 01	005 420 419 820 640	CPI Annual Membership Fee L. Wyckoff	Check
				\$200.00	
PO#:	Voucher #:	127052	Invoice No:	11/30/2023	Paid Amt: \$200.00
					Check Amount: \$200.00
PO#:	Voucher #:	127053	Invoice No:	11/30/2023	Paid Amt: \$200.00
					Check Amount: \$400.00
Vendor Total:					\$400.00
6323 CUSEY, ELIZABETH					
	0717	001	109452		
		E 04	005 507 321 305 000	10/24/23 All Occasion Hand Stamped Class	Check
				\$42.00	
PO#:	Voucher #:	126751	Invoice No:	11/10/2023	Paid Amt: \$42.00
					Check Amount: \$42.00
Vendor Total:					\$42.00
5617 DECORY, TRAVIS					
	0717	001	109436		
		E 01	005 211 320 305 000	Drum & Dance 11/1/23	Check
				\$800.00	
PO#:	Voucher #:	126679	Invoice No:	11/1/2023	Paid Amt: \$800.00
					Check Amount: \$800.00
	0717	001	109480		
		E 01	005 211 320 305 000	Drum & Dance 11/15/23	Check
				\$800.00	
PO#:	Voucher #:	126864	Invoice No:	11/15/2023	Paid Amt: \$800.00
					Check Amount: \$800.00
Vendor Total:					\$1,600.00
2798 DEPARTMENT OF HUMAN SERVICES					
	0717	001	109453		
		E 01	005 400 372 305 000	SFY 2023 DHS IEP Admin Fee	Check
				\$104.00	
PO#:	Voucher #:	126752	Invoice No:	11/10/2023	Paid Amt: \$104.00
					Check Amount: \$104.00
Vendor Total:					\$104.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
2630	EDMENTUM	0717 001	109508		Check
		E 01 300 211 000 394 000		EdOptions Academy Post Pay Oct 2023	\$590.00
	PO#: 58275	Voucher #: 127060	Invoice No: INV3218918	11/30/2023	Paid Amt: \$590.00
					Check Amount: \$590.00
					Vendor Total: \$590.00
28817	FARMINGTON HIGH SCHOOL	0717 001	109454		Check
		E 01 300 296 000 369 342		Varsity tournament	\$200.00
	PO#: 58172	Voucher #: 126783	Invoice No: 9/16/23	11/10/2023	Paid Amt: \$200.00
					Check Amount: \$200.00
					Vendor Total: \$200.00
6268	GBR INTERPRETING & TRANSLATION SERVICES	0717 001	109455		Check
		E 01 100 412 740 394 000		Cambodian Interpreting 10/23/2023	\$120.00
		E 01 100 412 740 394 000		Mileage	\$24.24
		E 01 100 412 740 394 000		Spanish Interpreting 10/24/2023	\$120.00
		E 01 100 412 740 394 000		Mileage	\$26.20
		E 01 100 412 740 394 000		Spanish Interpreting 10/24/2023	\$120.00
		E 01 100 412 740 394 000		Mileage	\$26.20
	PO#: 58114	Voucher #: 126753	Invoice No: 20454	11/10/2023	Paid Amt: \$436.64
					Check Amount: \$436.64
		0717 001	109509		Check
		E 01 100 412 740 394 000		11/3/2023 Cambodian Interpreting K. Dailey	\$120.00
		E 01 100 412 740 394 000		11/6/2023 Spanish Interpreter K. Dailey	\$120.00
		E 01 100 412 740 394 000		11/6/2023 Mileage	\$30.13
		127063	Invoice No: 20551	11/30/2023	Paid Amt: \$270.13
		E 01 100 412 740 394 000		Cambodian Interpreter 11/10/2023 K. Dailey	\$120.00
		E 01 100 412 740 394 000		Mileage 11/10/2023	\$24.24
		E 01 128 211 000 357 000		ASL Interpreter 11/16/2023 JMS Conferences C	\$160.00
		E 01 128 211 000 357 000		Mileage 11/16/2023	\$79.91
	PO#: 58261	Voucher #: 127064	Invoice No: 20581	11/30/2023	Paid Amt: \$384.15
					Check Amount: \$654.28
					Vendor Total: \$1,090.92

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5460 GENERATION GENIUS					
	0717	001	109510		
	E 01	100 203 302 406 000		Math Generation Genius	Check
					\$417.00
PO#:	57762	Voucher #: 127065	Invoice	11/30/2023	Paid Amt: \$417.00
					Check Amount: \$417.00
				Vendor Total:	\$417.00
4735 GERAGHTY, PAT					
	0717	001	109511		
	E 01	005 420 740 394 000		Oct 2023	Check
					\$1,785.00
PO#:	58248	Voucher #: 127062	Invoice	11/30/2023	Paid Amt: \$1,785.00
					Check Amount: \$1,785.00
				Vendor Total:	\$1,785.00
4259 GOMEZ LOPEZ, DEBORAH					
	0717	001	109456		
	E 04	799 590 351 433 000		3 Students-Home School Textbook Reimburse	Check
					\$287.07
PO#:	58194	Voucher #: 126754	Invoice	11/10/2023	Paid Amt: \$287.07
					Check Amount: \$287.07
				Vendor Total:	\$287.07
27120 GOPHER STATE ONE-CALL					
	0717	001	109512		
	E 01	005 810 000 305 000		Oct 2023 Emailed Tickets	Check
					\$20.25
PO#:		Voucher #: 127061	Invoice	11/30/2023	Paid Amt: \$20.25
					Check Amount: \$20.25
				Vendor Total:	\$20.25
5678 HAGEN, TESSA					
	0717	001	109513		
	E 04	005 505 321 305 515		Tae Kwon Do Fall Session 2 10/11/23-11/15/23	Check
					\$264.60
PO#:	58309	Voucher #: 127067	Invoice	11/30/2023	Paid Amt: \$264.60
					Check Amount: \$264.60
				Vendor Total:	\$264.60
1327 HEGER'S DAIRY LLC					
	0717	001	109457		
	E 02	100 770 701 495 000		JES	Check
					\$3,172.81
	E 02	300 770 701 495 000		JHS	\$569.73
	E 02	128 770 701 495 000		JMS	\$1,095.60
	E 02	300 770 701 495 000		River Valley	\$384.29

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
1327 HEGER'S DAIRY LLC					
	0717	001	109457		
	E 02	128 770	701 495 000	St John's	Check
					\$495.34
PO#:	Voucher #:	126755	Invoice No:	11/10/2023	Paid Amt: \$5,717.77
					Check Amount: \$5,717.77
					Vendor Total: \$5,717.77
2896 HOUDEK, ALLEN					
	0717	001	109514		
	E 01	300 211	320 366 000	Hotel	Check
	E 01	300 211	320 366 000	Mileage	\$221.84
					\$350.82
PO#:	Voucher #:	127066	Invoice No:	11/30/2023	Paid Amt: \$572.66
					Check Amount: \$572.66
					Vendor Total: \$572.66
10598 IND SCH DIST #625					
	0717	001	109515		
	E 01	998 211	000 390 000	Care & Treatment C. Bolster 5/10/23-6/2/23	Check
					\$3,087.54
PO#:	Voucher #:	127069	Invoice No:	11/30/2023	Paid Amt: \$3,087.54
					Check Amount: \$3,087.54
					Vendor Total: \$3,087.54
24970 JORDAN ACE HARDWARE					
	0717	001	109438		
	E 01	100 810	000 350 274	ES In House Repairs	Check
	E 01	300 810	000 350 274	HS In House Repairs	\$14.76
	E 01	128 810	000 350 274	MS In House Repairs	\$17.98
	E 01	128 810	000 401 000	HS Maintenance Supplies	\$128.54
	E 01	300 212	000 430 000	HS Art	\$24.47
	E 04	005 505	321 401 550	CERC	\$23.97
	E 02	128 770	701 401 000	MS Kitchen	\$47.14
	E 01	300 292	000 401 320	HS Track	\$37.94
	E 01	300 361	830 430 000	CTE Supplies	\$2.58
	E 04	005 505	321 350 507	Drivers Ed	\$39.99
					\$39.98
PO#:	Voucher #:	126688	Invoice No:	11/2/2023	Paid Amt: \$377.35
					Check Amount: \$377.35
					Vendor Total: \$377.35

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5833 JORDAN AMBASSADOR PROGRAM					
	0717	001	109458		
	E 04	005 505 321 305 503		Mother/Son Dance 10/14/23	Check
					\$535.00
PO#:	58199	Voucher #:	126757 Invoice	Invoice No: 10/14/23	11/10/2023
				Paid Amt:	\$535.00
				Check Amount:	\$535.00
				Vendor Total:	\$535.00
3513 JORDAN BOOSTER CLUB					
	0717	001	109459		
	E 01	005 810 000 305 000		Girls Soccer	Check
	E 01	005 810 000 305 000		Cross Country	\$150.00
	E 01	005 810 000 305 000		Boys Soccer	\$300.00
	E 01	005 810 000 305 000		Girls Basketball	\$400.00
	E 01	005 810 000 305 000		Boys Basketball	\$200.00
PO#:	58135	Voucher #:	126756 Invoice	Invoice No: FY24 Fall Stadium	11/10/2023
				Paid Amt:	\$1,250.00
				Check Amount:	\$1,250.00
08 1208 JORDAN BOOSTER CLUB					
	0717	001	109516		
	E 01	300 296 000 305 326		Girls	Check
	E 01	300 294 000 305 326		Boys	\$20.00
PO#:	58245	Voucher #:	127072 Invoice	Invoice No: 9/9/23	11/30/2023
				Paid Amt:	\$40.00
				Check Amount:	\$40.00
				Vendor Total:	\$1,290.00
1920 JORDAN DOLLARS FOR SCHOLARS					
	0717	001	109517		
	R 01	300 211 000 096 276		Oct 2023	Check
	R 01	300 211 000 096 276		Fees	\$50.00
PO#:	58301	Voucher #:	127071 Invoice	Invoice No: Oct 2023	11/30/2023
				Paid Amt:	\$48.11
				Check Amount:	\$48.11
				Vendor Total:	\$48.11
4998 JORDAN FOOTBALL ASSOCIATION					
	0717	001	109518		
	E 04	005 505 321 305 515		2023 Youth Football	Check
					\$19,211.00
PO#:	58245	Voucher #:	127070 Invoice	Invoice No: 2023 Youth Football	11/30/2023
				Paid Amt:	\$19,211.00
				Check Amount:	\$19,211.00
				Vendor Total:	\$19,211.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4431		KALLAS, MICHAEL		0717 001	109439		
				E 01 300 292 000 305 311		Section FB Official 10/24/23	Check
							\$125.00
	PO#:	Voucher #:		126689 Invoice		Invoice No: Section FB Official 11/2/2023	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
2254		KOHLHARDT, DEB		0717 001	109460		
				E 04 005 508 321 305 000		Evening Gentle Yoga Session 1 9/12/23-10/24/2	Check
							\$576.80
	PO#:	Voucher #:		126758 Invoice		Invoice No: Yoga Session 1 11/10/2023	
							Paid Amt: \$576.80
							Check Amount: \$576.80
							Vendor Total: \$576.80
25705		LOYOLA CATHOLIC SCHOOL		0717 001	109435		
				E 01 128 298 000 369 373		Registration for Know. Bowl - Nov. 2, 2023 - che	Check
							\$75.00
	PO#:	Voucher #:		126678 Invoice		Invoice No: 11/2/23 11/1/2023	
							Paid Amt: \$75.00
							Check Amount: \$75.00
							Vendor Total: \$75.00
28878		MEDICARE BLUE RX		0717 001	109488		
				B 01 215 024		Dec 2023 D. Swenson	Check
							\$179.00
	PO#:	Voucher #:		126886 Invoice		Invoice No: 00186734 11/17/2023	
				B 01 215 024		Oct 2023	Paid Amt: \$179.00
				B 01 215 024		Nov 2023	Check Amount: \$179.00
	PO#:	Voucher #:		126887 Invoice		Invoice No: 000060686 11/17/2023	
							Paid Amt: \$358.00
							Check Amount: \$537.00
							Vendor Total: \$537.00
5393		METRO VOLLEYBALL OFFICIAL ASSN, LLC		0717 001	109478		
				E 01 300 296 000 305 342		8/24/23	Check
							\$320.00
				E 01 300 296 000 305 342		8/28/23	\$320.00
				E 01 300 296 000 305 342		9/9/23	\$260.00
	PO#:	Voucher #:		126784 Invoice		Invoice No: 1913 11/14/2023	
							Paid Amt: \$900.00
							Check Amount: \$900.00
							Vendor Total: \$900.00
5867		METRINET		0717 001	109489		
				E 04 005 582 344 320 000		School Readiness	Check
							\$26.93
				E 04 005 570 321 320 000		Kids Co	\$7.69

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5867 METRONET					
	0717	001	109489		
		E 02	005 770 701 320 000	ES Food Service	Check
		E 01	100 203 000 320 000	ES	\$3.85
		E 04	005 505 321 320 550	CERC	\$346.25
		E 02	005 770 701 320 000	MS Food Service	\$17.97
		E 01	128 211 000 320 000	MS	\$4.49
		E 02	005 770 701 320 000	HS Food Service	\$426.72
		E 01	300 211 000 320 000	HS	\$9.53
PO#:	Voucher #:	126889	Invoice No:	11/17/2023	Paid Amt: \$1,310.22
					Check Amount: \$1,310.22
					Vendor Total: \$1,310.22
6290 MINER, BERNARD					
	0717	001	109444		
		E 01	300 294 000 305 303	FB Official 9/29/23	Check
PO#:	Voucher #:	126696	Invoice No:	11/2/2023	Paid Amt: \$115.00
					Check Amount: \$115.00
					Vendor Total: \$115.00
5099 MINNEAPOLIS ATHENA AWARDS					
	0717	001	109490		
		E 01	300 292 000 401 300	Annual Membership	Check
PO#:	Voucher #:	126888	Invoice No:	11/17/2023	Paid Amt: \$150.00
					Check Amount: \$150.00
					Vendor Total: \$150.00
26424 MN BOARD OF SCHOOL ADMINISTRATORS					
	0717	001	109461		
		E 04	005 505 321 820 000	C. Bahn	Check
		E 01	005 420 419 820 640	C. Williams	\$100.00
		E 01	128 050 000 820 000	B. Bakeberg	\$100.00
		E 04	005 582 344 820 000	J. Wendorff	\$100.00
		E 01	128 050 000 820 000	R. Gulbranson	\$100.00
		E 01	300 050 000 820 000	J. Vizenor	\$100.00
		E 01	100 050 000 820 000	M. Barnett	\$100.00
		E 01	005 020 000 820 000	R. Evenson	\$100.00
		E 01	300 292 000 820 300	J. Buteyn	\$100.00
PO#:	Voucher #:	126762	Invoice No:	11/10/2023	Paid Amt: \$900.00
					Check Amount: \$900.00
					Vendor Total: \$900.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
10854 MN SCHOOL BOARDS ASSN							
	0717	001		109440			
	E 01	005	010	000 366 000	D. Pauly	Check	
	E 01	005	020	000 366 000	R. Evenson	\$295.00	
PO#:	58138	Voucher #:	126690	Invoice No:	INV-07969-N5D3H3	11/2/2023	Paid Amt: \$590.00
							Check Amount: \$590.00
0717 001 109519							
	E 01	005	010	000 366 000	D. Pauly-Cyber THreat/Luncheon	Check	
	E 01	005	010	000 366 000	L. Pedersen Luncheon	\$165.00	
	E 01	005	010	000 366 000	R. Langheim Luncheon	\$40.00	
	E 01	005	010	000 366 000	M. Moryok Luncheon	\$40.00	
	E 01	005	010	000 366 000	C. Hennen Luncheon	\$40.00	
	E 01	005	010	000 366 000	S. Lehnen Luncheon	\$40.00	
	E 01	005	020	000 366 000	R. Evenson Luncheon	\$40.00	
	E 01	005	010	000 366 000	J. Kusske Luncheon	\$40.00	
PO#:	58201	Voucher #:	127074	Invoice No:	INV-09174-P4L8Z5	11/30/2023	Paid Amt: \$445.00
							Check Amount: \$445.00
							Vendor Total: \$1,035.00
6326 MN SODDING CO							
	0717	001		109520			
	E 01	005	865	384 305 000	Turf-Clean, decompaction, & test	Check	
PO#:	58239	Voucher #:	127090	Invoice No:	12121	11/30/2023	Paid Amt: \$3,749.95
							Check Amount: \$3,749.95
							Vendor Total: \$3,749.95
16835 MN SOUTH CENTRAL SERVICE COOP.							
	0717	001		109462			
	E 01	005	865	352 305 000	EHS	Check	
	E 01	005	865	352 305 000	Training	\$1,524.13	
PO#:	58062	Voucher #:	126759	Invoice No:	22251	11/10/2023	Paid Amt: \$1,689.13
							Region 2 MASA Superintendent Prof Dev
PO#:	58097	Voucher #:	126760	Invoice No:	22240	11/10/2023	Paid Amt: \$5,000.00
							MASA Meeting Catering 10/11/23-Panera
PO#:	58098	Voucher #:	126761	Invoice No:	22239	11/10/2023	Paid Amt: \$533.29
							Check Amount: \$533.29
							Vendor Total: \$7,222.42
0717 001 109521							
	E 01	300	211	000 394 000	Am Sign Lang	Check	
	E 01	300	211	000 394 000	Anatomy/Physio	\$526.32	
PO#:	58243	Voucher #:	127089	Invoice No:	22322	11/30/2023	Paid Amt: \$1,052.64

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
16835 MN SOUTH CENTRAL SERVICE COOP.							
		0717	001	109521			
		E 01	005	865	352 305 000	EHS Oct 2023	Check
							\$643.86
PO#:	58264	Voucher #:	127091	Invoice	Invoice No: 22353	11/30/2023	Paid Amt: \$643.86
							Check Amount: \$1,696.50
							Vendor Total: \$8,918.92
1488 MN STATE UNIVERSITY, MANKATO							
		0717	001	109522			
		E 01	300	211	000 394 000	Public Speaking	Check
		E 01	300	211	000 394 000	Foundations of Writing & Reticor	\$3,300.00
		E 01	300	211	000 394 000	Ancient World Civ	\$3,300.00
		E 01	300	211	000 394 000	US to 1877	\$3,520.00
		E 01	300	211	000 394 000	Elem Spanish	\$3,300.00
		E 01	300	211	000 394 000	Int Spanish	\$3,300.00
PO#:	58203	Voucher #:	127075	Invoice	Invoice No: 01290502	11/30/2023	Paid Amt: \$20,020.00
							Check Amount: \$8,743.10
							Vendor Total: \$28,763.10
3967 MN VALLEY ELECTRIC COOPERATIVE							
		0717	001	109523			
		E 01	005	810	000 330 201	Ballfield Lights	Check
							\$16.26
PO#:	58140	Voucher #:	127088	Invoice	Invoice No: 11/7/23	11/30/2023	Paid Amt: \$16.26
							Check Amount: \$16.26
							Vendor Total: \$16.26
5066 MONTGOMERY SPORTSMEN'S CLUB							
		0717	001	109463			
		E 04	005	505	321 401 514	Sept-Oct 2023	Check
							\$2,800.00
PO#:	58140	Voucher #:	126763	Invoice	Invoice No: 10/25/23	11/10/2023	Paid Amt: \$2,800.00
							Check Amount: \$2,800.00
							Vendor Total: \$2,800.00
26451 MUSIC MART							
		0717	001	109524			
		R 01	300	000	000 619 923	Bari Sax Reeds	Check
							\$42.50
PO#:	58213	Voucher #:	127076	Invoice	Invoice No: 1607951	11/30/2023	Paid Amt: \$42.50
							Check Amount: \$150.36
							Vendor Total: \$150.36
PO#:	58213	Voucher #:	127077	Invoice	Invoice No: 1610865	11/30/2023	Paid Amt: \$150.36
							Check Amount: \$171.80
							Vendor Total: \$171.80

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26451		MUSIC MART					
		0717		001	109524		
				R 01	300 000 000 619 923	Reeds, Sax Neckstraps	Check \$242.38
PO#:	58213	Voucher #:		E 01	300 258 000 350 000	Invoice No: 1619024	Paid Amt: \$242.38
PO#:	58210	Voucher #:		E 01	300 258 000 350 000	Saxophone 4c MP	Paid Amt: \$96.99
PO#:	58210	Voucher #:		E 01	300 258 000 350 000	Vandoren MP Cusions	Paid Amt: \$7.98
PO#:	58210	Voucher #:		E 01	300 258 000 350 000	Trumpet Finger Button	Paid Amt: \$5.00
PO#:	58210	Voucher #:		E 01	300 258 000 350 000	Vandoren MP Cusions	Paid Amt: \$10.99
PO#:	58215	Voucher #:		E 01	300 258 000 401 000	Sheet Music - Before the Sun	Paid Amt: \$76.50
PO#:	58215	Voucher #:		E 01	300 258 000 401 000	Sheet Misuc - Virtual Insanity	Paid Amt: \$40.00
PO#:	58215	Voucher #:		E 01	300 258 000 401 000	Sheet Music - You Raise Me Up	Paid Amt: \$48.00
PO#:	58215	Voucher #:		E 01	300 258 000 401 000	Rubank Adv. Method-Saxophone	Paid Amt: \$8.99
							Paid Amt: \$8.99
							Check Amount: \$901.49
							Vendor Total: \$901.49
27111		NORMANDALE COMMUNITY COLLEGE					
		0717		001	109525		
				E 01	300 211 000 394 000	Intro to Education	Check \$3,000.00
				E 01	300 211 000 394 000	College Writing	\$3,000.00
PO#:	58137	Voucher #:		E 01	300 211 000 394 000	Invoice No: 00790756	Paid Amt: \$6,000.00
PO#:	58136	Voucher #:		E 01	300 211 000 394 000	Fall 2023 PSEO FY24	\$52,521.70
							Paid Amt: \$52,521.70
							Check Amount: \$58,521.70
							Vendor Total: \$58,521.70
5626		NOVAK, HEATHER					
		0717		001	109464		
				E 04	005 505 321 305 503	Creepy Cupcakes 10/23/23	Check \$319.56
				E 04	005 505 321 305 503	Crash Cooking 10/14/23	\$197.93
PO#:	58198	Voucher #:		E 04	005 505 321 305 503	Invoice No: CreepyCup/Crash Cook	Paid Amt: \$517.49
							Check Amount: \$517.49

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5626 NOVAK, HEATHER					
	0717	001	109491		
	E 04	005 507 321 305 000		Kombucha 11/2/23	
		Invoice No: 126890		11/17/2023	
					\$87.83
					Paid Amt: \$87.83
					Check Amount: \$87.83
					Vendor Total: \$605.32
5340 OFFICE OF MNIT SERVICES					
	0717	001	109465		
	E 01	005 211 000 358 000		September General Education	
	E 01	100 412 740 394 000		September Special Education	
		Invoice No: 126765		11/10/2023	
					\$133.35
					\$15.75
					Paid Amt: \$149.10
					Check Amount: \$149.10
					Vendor Total: \$271.95
3995 PLAY IT AGAIN SPORTS					
	0717	001	109492		
	E 01	300 292 000 302 000		Phone Calls to Parents October 2023	
	E 01	300 292 000 302 000		Aerolite skate 176	
		Invoice No: 127094		11/30/2023	
					\$239.99
					\$479.98
					Paid Amt: \$719.97
					Check Amount: \$719.97
					Vendor Total: \$719.97
25600 POSTMASTER					
	0717	001	109496		
	E 04	005 505 321 329 000		CE	
	E 01	005 110 000 329 000		District	
		Invoice No: 127012		11/28/2023	
					\$445.81
					\$445.81
					Paid Amt: \$891.62
					Check Amount: \$891.62
					Vendor Total: \$891.62
27947 POWELL, KELLY					
	0717	001	109466		
	E 01	300 292 000 305 314		CC Starter 10/10/23	
		Invoice No: 126766		11/10/2023	
					\$150.00
					Paid Amt: \$150.00
					Check Amount: \$150.00
					Vendor Total: \$150.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
11072	RADERMACHER FOODS INC.				
	0717	001	109441		
		E 04 005 570 321 401 000	Kids Co		Check
		E 04 005 570 321 401 000	CREW		
PO#:	Voucher #:	126691 Invoice	Invoice No: Acct#26211	11/2/2023	Paid Amt: \$111.71
		E 04 005 580 325 401 000	ECFE		
		E 04 005 582 344 401 000	Preschool Supplies		
PO#:	Voucher #:	126692 Invoice	Invoice No: Acct#23233	11/2/2023	Paid Amt: \$55.33
		E 01 128 050 000 401 000	JMS Office		
		E 01 005 640 316 401 000	Prof Dev Erin H.		
PO#:	Voucher #:	126693 Invoice	Invoice No: Acct#26200	11/2/2023	Paid Amt: \$74.72
					Check Amount: \$241.76
	0717	001	109467		Check
		E 04 005 505 321 401 515	Youth Rec		
		E 04 005 570 321 401 000	Kids Co		
PO#:	Voucher #:	126769 Invoice	Invoice No: Acct#26211	11/10/2023	Paid Amt: \$127.94
		E 04 005 505 321 401 000	CE		
PO#:	Voucher #:	126770 Invoice	Invoice No: Acct#26211	11/10/2023	Paid Amt: \$20.86
		E 04 005 582 344 401 000	Preschool Supplies		
PO#:	Voucher #:	126771 Invoice	Invoice No: Acct#23233	11/10/2023	Paid Amt: \$52.12
		E 01 128 211 318 401 000	A&I		
		E 01 300 292 000 302 000	Boosters		
		E 01 300 296 000 401 312	Cheer		
		E 01 300 212 000 430 000	HS Art		
		E 01 300 331 830 433 000	HS Foods		
		E 01 300 260 000 430 000	HS Science		
		E 01 128 211 000 401 275	MS Stud Co		
		E 01 300 402 740 433 250	SPED HS		
		E 01 300 416 740 433 000	SPED HS		
		E 01 128 407 740 433 000	SPED MS		
		E 02 005 770 707 490 000	FS Catering		
PO#:	Voucher #:	126772 Invoice	Invoice No: Acct#26200	11/10/2023	Paid Amt: \$581.28
					Check Amount: \$782.20
	0717	STUD	1971		Check
		E 27 300 298 301 401 964	8/7/23 HS Student Council		
PO#:	Voucher #:	126681 Invoice	Invoice No: Account#26200	11/2/2023	Paid Amt: \$14.13
					Check Amount: \$14.13

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
11072 RADERMACHER FOODS INC.					
	0717	STUD	1974		
	E 27	300 298	301 401 971	Student Council	
PO#:	Voucher #:	126743	Invoice	11/10/2023	\$33.96
			Invoice No: Sept 2023		
					Check Amount: \$33.96
					Vendor Total: \$1,072.05
20698 RATWIK, ROSZAK & MALONEY, PA					
	0717	001	109468		
	E 01	005 160 000	305 000	Misc	\$689.00
	E 01	005 160 000	305 000	Contracted Emp Misconduct	\$3,679.50
	E 01	005 160 000	305 000	Disbursements	\$40.61
PO#:	Voucher #:	126773	Invoice	11/10/2023	\$4,409.11
			Invoice No: 74778		
					Check Amount: \$4,409.11
					Vendor Total: \$4,409.11
24638 REGION V COMPUTER SERVICES					
	0717	001	109469		
	E 01	005 110 302	316 000	Fee to Oper. Capital	\$3,409.12
	E 01	005 110 000	316 000	Region V User Fee	\$3,409.13
PO#:	Voucher #:	126768	Invoice	11/10/2023	\$6,818.25
			Invoice No: 16158		
					Check Amount: \$6,818.25
					Vendor Total: \$6,818.25
5026 RENNEBERG HARDWOODS, INC					
	0717	001	109470		
	R 01	300 000 000	619 924	Lumber 13/16"	\$318.00
	R 01	300 000 000	619 924	Lumber 15/16"	\$687.50
	R 01	300 000 000	619 924	shipping	\$50.00
PO#:	Voucher #:	126767	Invoice	11/10/2023	\$1,055.50
			Invoice No: 00016715		
					Check Amount: \$1,055.50
					Vendor Total: \$1,055.50
4194 RITEWAY BUSINESS FORMS/DIGITAL PRINTING					
	0717	001	109527		
	E 01	005 110 000	401 000	Smart Finance Check Stock FY24	\$158.00
	E 01	005 110 000	401 000	Freight	\$50.61
PO#:	Voucher #:	127095	Invoice	11/30/2023	\$208.61
			Invoice No: 23-85174		
					Check Amount: \$208.61
					Vendor Total: \$208.61

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
3354 S.M. HENTGES & SONS INC					
	0717	001	109471		
	E 06	005 870 023 510 000		Abatement Bond Inv#5 Final Payment	Check
					\$32,612.54
PO#:	Voucher #:	Invoice #:	Invoice No:	Final Payment	Paid Amt:
	126774	Invoice	#5	11/10/2023	\$32,612.54
					Check Amount:
					\$32,612.54
					Vendor Total:
					\$32,612.54
26125 SCHOLASTIC BOOK FAIRS-15					
	0717	001	109528		
	R 01	100 203 000 619 800		ES Fall 2023 Book Fair	Check
					\$1,156.96
PO#:	Voucher #:	Invoice #:	Invoice No:		Paid Amt:
58272	127096	Invoice	5414423	11/30/2023	\$1,156.96
					Check Amount:
					\$1,156.96
					Vendor Total:
					\$1,156.96
27328 SCOTT COUNTY					
	0717	001	109472		
	E 01	005 850 302 896 000		2023 2nd Half Property Taxes-940 Broadway St	Check
					\$3,997.00
PO#:	Voucher #:	Invoice #:	Invoice No:		Paid Amt:
57841	126775	Invoice	229300490	11/10/2023	\$3,997.00
					Check Amount:
					\$3,997.00
					Vendor Total:
					\$3,997.00
25338 SCOTT COUNTY TREASURER					
	0717	001	109473		
	E 01	005 730 000 379 000		3rd Quarter Non-Billable Therapist	Check
					\$15,924.13
PO#:	Voucher #:	Invoice #:	Invoice No:		Paid Amt:
58170	126777	Invoice	22394-19	11/10/2023	\$15,924.13
					Check Amount:
					\$15,924.13
					Vendor Total:
					\$15,924.13
5912 SELECT COMMERCIAL SERVICES					
	0717	001	109529		
	E 01	005 810 000 305 000		Driver Truck-Donated Tables Transport 11/14/23	Check
					\$850.00
	E 01	005 810 000 305 000		Mover Hours-Donated Tables Transport 11/14/23	Check
					\$210.00
	E 01	005 810 000 305 000		Fuel Surcharge-Donated Tables Transport 11/14	Check
					\$70.20
PO#:	Voucher #:	Invoice #:	Invoice No:		Paid Amt:
58266	127097	Invoice	16600	11/30/2023	\$1,130.20
					Check Amount:
					\$1,130.20
					Vendor Total:
					\$1,130.20
5648 SELECT PRODUCTS COMPANY					
	0717	001	109474		
	R 04	005 505 321 619 940		Stadium Chairs	Check
					\$708.00
	R 04	005 505 321 619 940		2 Color Screen Print	Check
					\$102.60

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5648							
SELECT PRODUCTS COMPANY							
		0717	001		109474		
		R 04	005	505	321	619	940
		Shipping					
		Voucher #:	126776	Invoice	Invoice No:	51028	
		PO#:	58063			11/10/2023	
							\$137.26
							Check
							Paid Amt: \$947.86
							Check Amount: \$947.86
							Vendor Total: \$947.86
5069							
SHELL LAKE HS MUSIC DEPT							
		0717	STUD		1976		
		E 27	300	298	301	401	957
		10 Singers					
		Voucher #:	127036	Invoice	Invoice No:	12/10/23	
		PO#:				11/28/2023	
							\$150.00
							Check
							Paid Amt: \$150.00
							Check Amount: \$150.00
							Vendor Total: \$150.00
3727							
SLEEPY EYE SCHOOLS							
		0717	001		109479		
		E 01	128	298	000	369	373
		Registration for 3 teams					11-17-23
		Voucher #:	126863	Invoice	Invoice No:	11/17/23	
		PO#:	58223			11/15/2023	
							\$75.00
							Check
							Paid Amt: \$75.00
							Check Amount: \$75.00
							Vendor Total: \$75.00
10214							
SOUTHWEST METRO INTERMEDIATE DISTRICT							
		0717	001		109530		
		E 01	305	361	830	390	000
		Ag/Animal Science					\$684.00
		E 01	305	361	830	390	000
		Construction					\$2,052.00
		E 01	305	361	830	390	000
		Photo					\$6,840.00
		E 01	305	365	830	390	000
		Auto					\$6,156.00
		E 01	305	365	830	390	000
		Criminal Justice					\$4,788.00
		E 01	305	365	830	390	000
		Computer					\$1,368.00
		E 01	305	365	830	390	000
		Cosmo					\$5,472.00
		E 01	305	365	830	390	000
		Graphics					\$1,368.00
		E 01	305	321	830	390	000
		Medical Careers					\$1,368.00
		Voucher #:	127098	Invoice	Invoice No:	0002400024	
		PO#:	58290			11/30/2023	
							\$30,096.00
							Check
							Paid Amt: \$30,096.00
							Check Amount: \$30,096.00
							Vendor Total: \$30,096.00
6324							
SSP SECONDARY DEBATE							
		0717	001		109475		
		E 01	300	298	000	369	385
		Entry fees					\$40.00
		Voucher #:	126782	Invoice	Invoice No:	642648	
		PO#:	58168			11/10/2023	
							\$40.00
							Check
							Paid Amt: \$40.00
							Check Amount: \$40.00
							Vendor Total: \$40.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
6321	SULLENS, FORREST	0717 001	109442		
		E 01 300 292 000 305 311		10/10/23	Check
		Invoice No: Girls Section Soccer			
				11/2/2023	
					Paid Amt: \$100.00
					Check Amount: \$100.00
					Vendor Total: \$100.00
4700	TEACHERS ON CALL	0717 001	109476		
		E 01 100 203 000 394 999	JES		Check
		E 01 100 400 000 307 999	JES Non Licensed SPED		\$793.73
		E 04 005 582 344 394 999	Preschool		\$99.22
		E 01 300 211 000 394 999	JHS		\$198.43
		E 01 128 211 000 394 999	JMS Vacancy		\$1,091.38
		E 01 128 211 000 394 999	JMS		\$396.86
		E 01 128 400 000 307 999	JMS SPED Non Licensed		\$992.15
					\$198.43
					Paid Amt: \$3,770.20
					\$892.95
					\$133.45
					\$143.71
					\$1,091.37
					\$198.43
					\$198.43
					\$396.86
					\$396.86
					\$793.72
					\$461.94
					Paid Amt: \$4,707.72
					\$793.72
					\$574.84
					\$287.42
					\$99.22
					\$396.86
					\$496.08
					\$892.94
					\$992.15
					\$992.15
					\$153.98
					Paid Amt: \$5,679.36
					Check Amount: \$14,157.28

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
4700 TEACHERS ON CALL						
	0717	001	109531		Check	
	E 04	005	582 344 394 999	Preschool		\$198.43
	E 01	100	203 000 394 999	JES		\$793.73
	E 01	100	411 740 307 999	JES Para SPED		\$313.08
	E 01	100	400 000 307 999	JES SPED Non Licensed		\$297.65
	E 01	100	407 740 307 999	JES SPED Licensed		\$99.22
	E 01	300	400 000 307 999	JHS SPED Non-Licensed		\$297.65
	E 01	300	211 000 394 999	JHS		\$1,091.38
	E 01	300	640 316 305 999	JHS Staff Dev		\$793.72
	E 01	128	211 000 394 999	JMS		\$595.29
	E 01	128	400 000 307 999	JMS SPED Non Licensed		\$99.22
	E 01	128	211 000 394 999	JMS Vacancy		\$1,389.01
PO#: 58265	Voucher #:	127099	Invoice	Invoice No: 151270		Paid Amt: \$5,968.38
	E 01	100	203 000 394 999	JES		\$1,091.39
	E 01	100	403 740 307 999	JES SPED Licensed		\$396.86
	E 01	100	403 740 307 999	JES SPED Para		\$179.64
	E 01	300	211 000 394 999	JHS		\$1,289.80
	E 01	300	640 316 305 999	JHS Staff Dev		\$1,587.44
	E 01	300	211 000 394 999	JHS SPED		\$99.22
	E 01	128	211 000 394 999	JMS		\$595.29
	E 01	128	400 000 307 999	JMS Non Licensed SPED		\$496.09
	E 01	128	411 740 307 999	JMS SPED Para		\$143.71
	E 01	128	211 000 394 999	JMS Teacher Vacancy		\$793.72
PO#: 58304	Voucher #:	127100	Invoice	Invoice No: 151522		Paid Amt: \$6,673.16
	E 01	100	203 000 394 999	JES		\$595.30
	E 01	100	411 740 307 999	JES Licensed SPED		\$198.43
	E 01	100	403 740 307 999	JES SPED Para		\$138.58
	E 01	100	400 000 307 999	JES Non Licensed SPED		\$99.22
	E 01	300	400 000 307 999	JHS Non Licensed SPED		\$793.72
	E 01	300	211 000 394 999	JHS		\$992.16
	E 01	300	640 316 305 999	JHS Staff Dev		\$198.43
	E 01	128	403 740 307 999	JMS SPED Para		\$143.71
	E 01	128	211 000 394 999	JMS		\$992.15
	E 01	128	211 000 394 999	JMS Vacancy		\$992.15
	E 01	128	400 000 307 999	JMS Non Licensed SPED		\$595.29
PO#: 58305	Voucher #:	127101	Invoice	Invoice No: 150207		Paid Amt: \$5,739.14
						Check Amount: \$18,380.68
						Vendor Total: \$32,537.96

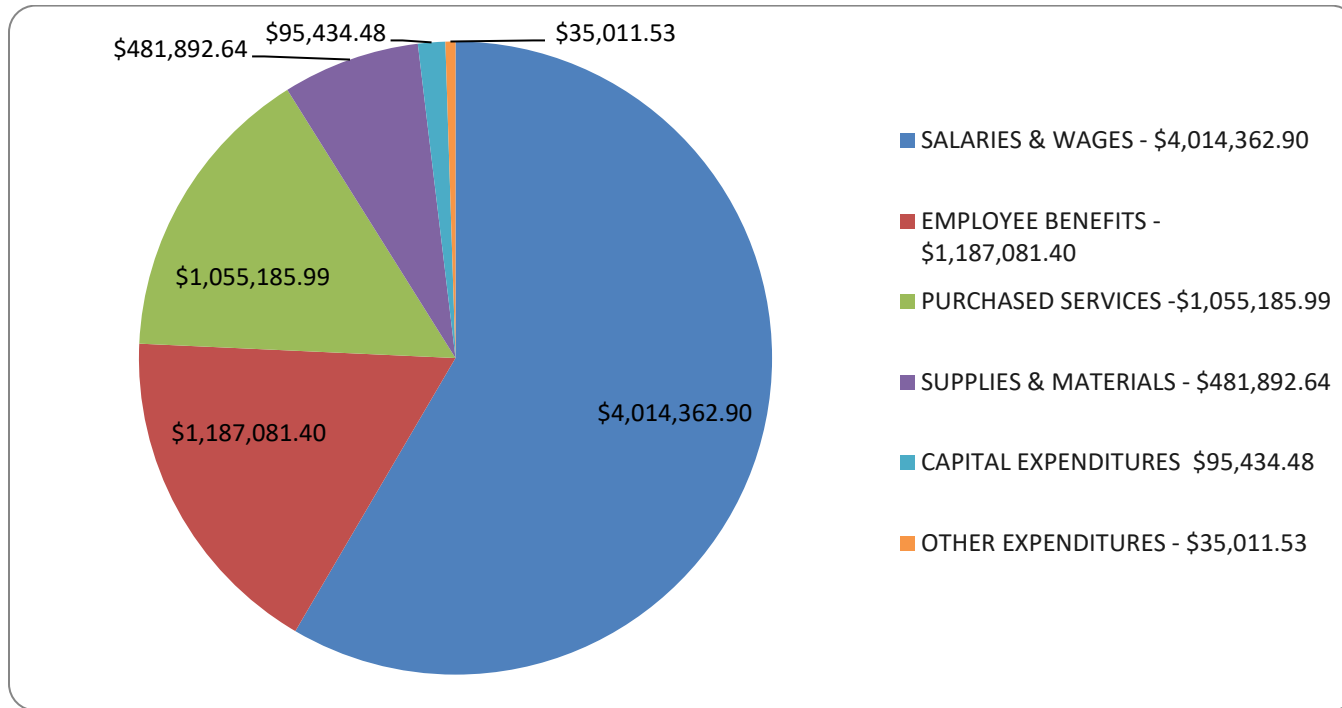
Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
2345 THE CHANHASSEN DINNER THEATER, LLC								
		0717	001	109532				
		E 01	300	291	000 335 375	Thrones		Check
		E 01	300	291	000 335 375	White wood chairs	\$30.00	
		E 01	300	291	000 335 375	Umbrella	\$30.00	
		E 01	300	291	000 335 375	Straw brooms	\$2.00	
		E 01	300	291	000 335 375	Deposit (refundable)	\$18.00	
		E 01	300	291	000 335 375	Restocking deposit (refundable)	\$50.00	
		E 01	300	291	000 335 375		\$50.00	
PO#:	58237	Voucher #:	127058	Invoice	No: 11/9/23		11/30/2023	
								Paid Amt: \$180.00
								Check Amount: \$180.00
								Vendor Total: \$180.00
6311 THE JAMAR COMPANY								
		0717	001	109493				
		E 01	300	865	383 350 272	Labor - 09/26	\$440.00	Check
		E 01	300	865	383 350 272	EPDM patch kit	\$300.00	
		E 01	300	865	383 350 272	Mobilization	\$100.00	
PO#:	58052	Voucher #:	126885	Invoice	No: 258539		11/17/2023	
								Paid Amt: \$840.00
								Check Amount: \$840.00
								Vendor Total: \$840.00
6313 THOMPSON'S HILLCREST ORCHARD								
		0717	001	109477				
		E 02	005	770	699 490 000	Regent-Farm To School Grant-Food Service Apr	\$1,925.00	Check
		E 02	005	770	699 490 000	Sweet 16-Farm To School Grant-Food Service A	\$825.00	
PO#:	58099	Voucher #:	126781	Invoice	No: 2319		11/10/2023	
								Paid Amt: \$2,750.00
								Check Amount: \$2,750.00
								Vendor Total: \$2,750.00
6325 TWIN CITIES THANKSGIVING TIP OFF								
		0717	001	109494				
		E 01	300	292	000 302 000	Registration Fee	\$250.00	Check
PO#:	58169	Voucher #:	126892	Invoice	No: Nov 24-25, 2023		11/17/2023	
								Paid Amt: \$250.00
								Check Amount: \$250.00
								Vendor Total: \$250.00
4986 WILLIAMS, AARON								
		0717	001	109443				
		E 01	300	294	000 305 303	FB Official 10/18/23	\$115.00	Check
PO#:		Voucher #:	126695	Invoice	No: FB Official		11/2/2023	
								Paid Amt: \$115.00
								Check Amount: \$115.00
								Vendor Total: \$115.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
11454		WOLF MOTOR CO INC	0717	001	109495		
			E 01	005 810 000 350 200		Inspect fluid level, hoses, belts, tire pressure	Check
				126893 Invoice		Invoice No: 6254793/1	
	PO#: 58161	Voucher #:				11/17/2023	
							Paid Amt: \$183.11
							Check Amount: \$183.11
							Vendor Total: \$183.11
							Report Total: \$463,807.95

FUND 01 - EXP GUIDELINE BY OBJECT
DECEMBER, 2023



The following resolution was moved by _____ and seconded by _____

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount/Items
Mari Snapko	JHS Band	Trombone
Dawn Tanguay	Spanish Club	\$520.00
Jean & Thomas Raduenz	Clay Target & Trap Team	\$300.00
Kevin & Alcia Ray	Clay Target & Trap Team	\$170.00
Jordan Area Lions Club	JHS Band Uniforms	\$5,000.00
Peter & Amy Westerlund	JHS Band	\$150.00
Dennis & Darleen Kalow	JHS Band	\$75.00
Kevin & Patti Becker	JHS Band Uniforms	\$453.00
Jordan Pride Booster Club	Subsidizing various activity expenses	\$40,000.00
Jordan Pride Booster Club	JHS Band Uniforms & Subsidizing various activity expenses	\$15,000.00

The vote on adoption of the Resolution was as follows:

Aye: _____

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted. 44

School Board Clerk Date

**JORDAN DISTRICT SCHOOLS
POLICY**

Adopted: Sept. 12, 2007

Revised: December 11th, 2023

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 717. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The name of the school district shall be Jordan Public Schools.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 717 (Jordan Public Schools), but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: September 12, 2007

Revised: December 11th, 2023

105 VISION STATEMENT

The Jordan School District's vision is to:

- *Grow Your Jordan **PRIDE***

Preparedness. Respect. Integrity. Dependability. Excellence.
- With focus areas in:
 - PRIDE in Student Achievement
 - PRIDE in Student Support
 - PRIDE in Staff Support
 - PRIDE in a Caring and Committed Culture
 - PRIDE in Communications, Marketing and Outreach
 - PRIDE in Facilities - Indoor/Outdoor Spaces

JORDAN DISTRICT SCHOOLS POLICY

Adopted: Sept. 12, 2007

Revised: December 11th, 2023

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of seven elected directors. The term of office is four years.
- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board's authority includes implied powers in addition to specific powers granted by the legislature.
- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and

10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:
1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
 2. furnish school lunches for pupils and teachers on such terms as the school board determines;
 3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
 4. lease rooms or buildings for school purposes;
 5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
 6. authorize cocurricular and extracurricular activities;
 7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
 8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References:

Minn. Stat. § 123A.22 (Cooperative Centers)
Minn. Stat. § 123B.02 (General Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.14 (School District Officers)
Minn. Stat. § 123B.23 (Liability Insurance)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Minn. Stat. § 123B.85 (Definition)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References:

MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 203 (Operation of the School Board -Governing Rules)
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

**JORDAN DISTRICT SCHOOLS
POLICY**

Adopted: Sept. 12, 2007

Revised: December 11th, 2023

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order, Revised* (latest edition) where not inconsistent with A. and B., above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (School Board Matters)
Minn. Stat. § 123B.14 (Officers)

Cross References:

JORDAN DISTRICT SCHOOLS POLICY

Adopted: Sept. 12, 2007

Revised: December 11th, 2023

203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second

or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.
- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (School Board Powers)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)

Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation
Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board –
Governing Rules)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board
Meetings/Complaints about Persons at School Board Meetings and Data
Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)

**JORDAN DISTRICT SCHOOLS
POLICY**

Adopted: Sept. 12, 2007

Revised: December 11th, 2023

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consideration of Agenda
5. Public Comments
6. Consent Agenda
7. Action Items
8. Board and Administrative Reports
9. Board and Superintendent Comments
10. Adjourn

B. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

**JORDAN DISTRICT SCHOOLS
POLICY**

Adopted: December 10th, 2007

Revised: December 11th, 2023

215 CITIZEN COMMITTEES

I. PURPOSE

From time to time, either because of statutory requirements or to meet local needs, the Board of Directors will have a need to have the assistance of committees of citizens.

II. GENERAL STATEMENTS:

- A. It is the policy of the school board to designate committees when it is determined by the board that a committee process will facilitate the mission of the school board.
- B. The school board will outline the duties and purpose of any committee, designated by the board.
- C. Such committees shall be advisory in nature and only have such authority as specified by the board. If at any time the authority of the committee is disputed, the school board will be the final authority in resolving the particular issue.
- D. The school board will receive reports or recommendations from such committees; however, the board retains the right and has the duty to make all final decisions related to such reports or recommendations.
- E. The school board retains the right to limit, create, or abolish any committee as it sees appropriate.
- F. Internal committees of employees are not a part of this policy.
- G. The school board may establish any committees it desires. This will usually be done at the January organization meeting, but the board reserves the right to establish a committee at any time, if it deems such a committee appropriate.
- H. Any appointed committee shall only function under the guidelines established by the board. Such guidelines may be adjusted at any time, if the board deems this necessary.
- I. District personnel on these committees shall be appointed by the Superintendent.

J. Board members on these committees shall be appointed by the board.

III. APPOINTMENT OF CITIZENS TO COMMITTEES:

A. Citizens interested in serving on a particular committee will notify the superintendent of their interest in serving on such committee. The superintendent will relay this information to the board.

B. Citizen members will be appointed by the board.

C. At any time the board may remove a member from a committee, if it deems the removal is in the best interest of the district.

D. The board reserves the right to appoint the Chair of any committee, or at the board's discretion may allow the committee to designate its own Chair.

E. The Chair will be responsible for establishing committee agendas. The Chair will ask the members if they have items they wish to have on the agenda.

F. Committees will appoint a secretary who will be responsible for taking minutes of meetings.

G. The board may limit the size of any committee.

IV. PROCEDURES FOR COMMITTEES:

A. All meetings of committees will be open to the public.

B. Members of the public may not participate in committee meeting discussions, unless recognized by the Chair.

C. Committees will only act within the guidelines established by the board.

D. Actions of any committee will be by majority vote and consistent with the governing rules of the board.

E. The power of any committee is advisory in nature.

JORDAN DISTRICT SCHOOLS POLICY

Adopted: February 12th, 2018

Revised: December 11th, 2023

299 STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

I. PURPOSE

The school board recognizes its responsibility to develop educational policies that reflect the concerns of its constituency and the interests of students. A student representative on the school board provides a mechanism whereby the views, needs, and recommendations of students can be carefully considered in the development of policies and programs. Student representation on the school board is authorized in accordance with this policy.

II. GENERAL STATEMENT OF POLICY

A. Selection

A student representative shall be selected from the student body of the Jordan High School to serve on the school board. The District will begin advertising to students in May of each year. This student representative will provide student views and suggestions in regard to the development of educational policies and programs and will serve as an advisor to the school board.

B. Eligibility

The person selected from the student body shall be a member of the sophomore, junior, or senior class during their serving period.

C. Term

The student representative shall serve for one fiscal year beginning on July 1st and ending on June 30th. The school board reserves the right to extend a student representative to a second term.

D. Election

The superintendent and high school principal shall establish the date and method for selection within the guidelines of this regulation and submit the name of the appointee to the school board.

E. Duties

1. The student representative shall attend regular school board meetings and provide perspective, from the student point of view, to school board deliberations.
2. The student representative will prepare for school board meetings by becoming familiar with agenda items pertaining to the student body and attached materials received prior to each school board meeting.
3. The student representative shall participate in the regular school board orientation and any other in-servicing activities deemed appropriate by the Superintendent and/or Board Chair.
4. The student representative shall attend applicable trainings and workshops as determined and recommended by the Superintendent and/or Board Chair. Transportation and applicable expenses will be paid for by the district.
5. The student representative shall abide by the school board's policies, rules of parliamentary procedure, and processes.

F. Limitations

1. The student representative shall not vote on issues before the school board.
2. The student representative shall not receive compensation for serving on the school board.
3. The student representative shall not be furnished or exposed to material and will not participate in discussions pertaining to the following:
 - a. personnel matters or private personnel data;
 - b. negotiation materials;
 - c. land acquisition or sale information;
 - d. items covered by the attorney-client privilege;
 - e. private student data, including student discipline information.

Legal References:

Cross References:

**JORDAN PUBLIC SCHOOLS
POLICY**

Adopted: September 12, 2007

Revised: December 11th, 2023

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for

unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. “Contraband” means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and “look-alikes,” alcoholic beverages, controlled substances and “look-alikes,” overdue books and other materials belonging to the school district, and stolen property.
- B. “Personal possessions” includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official’s personal observation, a report from a student, parent or staff member, a student’s suspicious behavior, a student’s age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student’s person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student’s person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.

- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U. S. Const., amend. IV
 Minn. Const., art. I, § 10
 Minn. Stat. § 121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
 MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
 MSBA/MASA Model Policy 501 (School Weapons)
 MSBA/MASA Model Policy 506 (Student Discipline)

**JORDAN PUBLIC SCHOOLS
POLICY**

Adopted: September 12, 2007

Revised: December 11th, 2023

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. “Minor” means any person under the age of eighteen (18).
- E. “Material and substantial disruption” of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at

reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.

- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;

5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

The following disclaimer shall be included on all posted documents:

'Not a school sponsored event. This has been reviewed by a school administrator and is in accordance with Policy 505. _____' (signature of school administrator)

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)



2023-2024 FOOD SERVICE
NOTICE OF ASSIGNMENT

DATE: 11/7/2023

NAME: STACI WENGER

EMPLOYEE ID: 3866

LOCATION: ELEMENTARY SCHOOL

FROM: DISTRICT OFFICE

Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Hours/Day	Contract Days
<i>Cooks Helper</i>	6.5	182 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
2	2	\$19.37	\$0.00	\$19.37

Employee Signature



INDEPENDENT SCHOOL DISTRICT NO. 717

Executive Summary - June 30, 2023

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CPAs & BUSINESS ADVISORS



AUDIT RESULTS

AUDIT OPINION

- The District received a “clean” audit opinion
 - Unmodified opinion – financial statements are prepared using accounting principles generally accepted in the U.S. (GAAP)
 - Financial statements do not contain material misstatements and are fairly presented
- Opinion is merely the auditor’s professional opinion, based on audit work, on whether the financial statements were prepared in accordance with GAAP, free from material misstatement, and fairly presented



AUDIT OF FEDERAL FUNDS

- All entities with federal award expenditures of \$750,000+ in a year are required to obtain an annual audit
- Single audit – considers compliance with rules and regulation of applicable federal awards
- The District received an unmodified opinion on compliance for the major federal awards programs report



During 2023, the District expended approximately \$1,900,000 in Federal awards.



AUDIT FINDINGS

FINDINGS

Financial Statements:

1. Preparation of Financial Statements

Minnesota Legal Compliance:

1. None

Federal Awards:

1. None



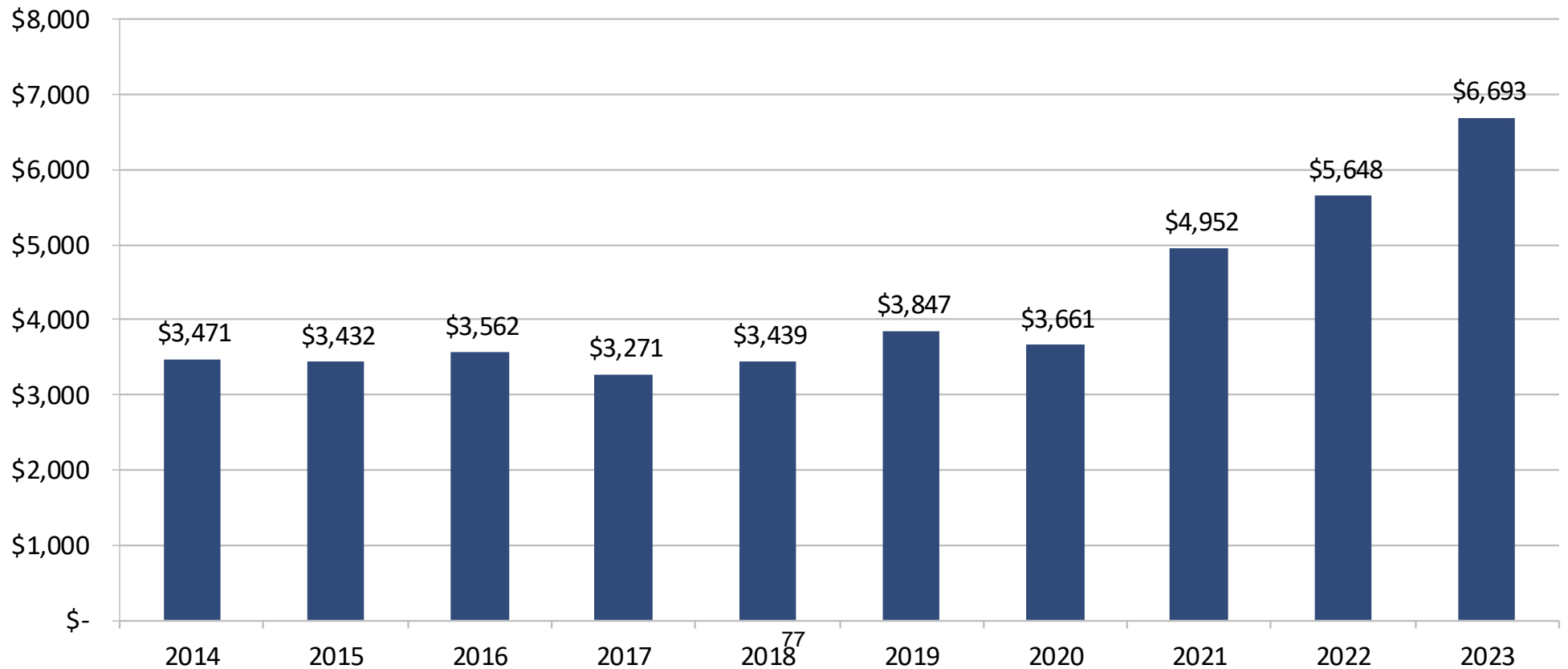


CASH AND INVESTMENTS

CASH/INVESTMENTS

Most significantly affected by the state aid payments structure. The following graph excludes Debt Service and Capital Project funds due to inconsistency of the funds from year to year.

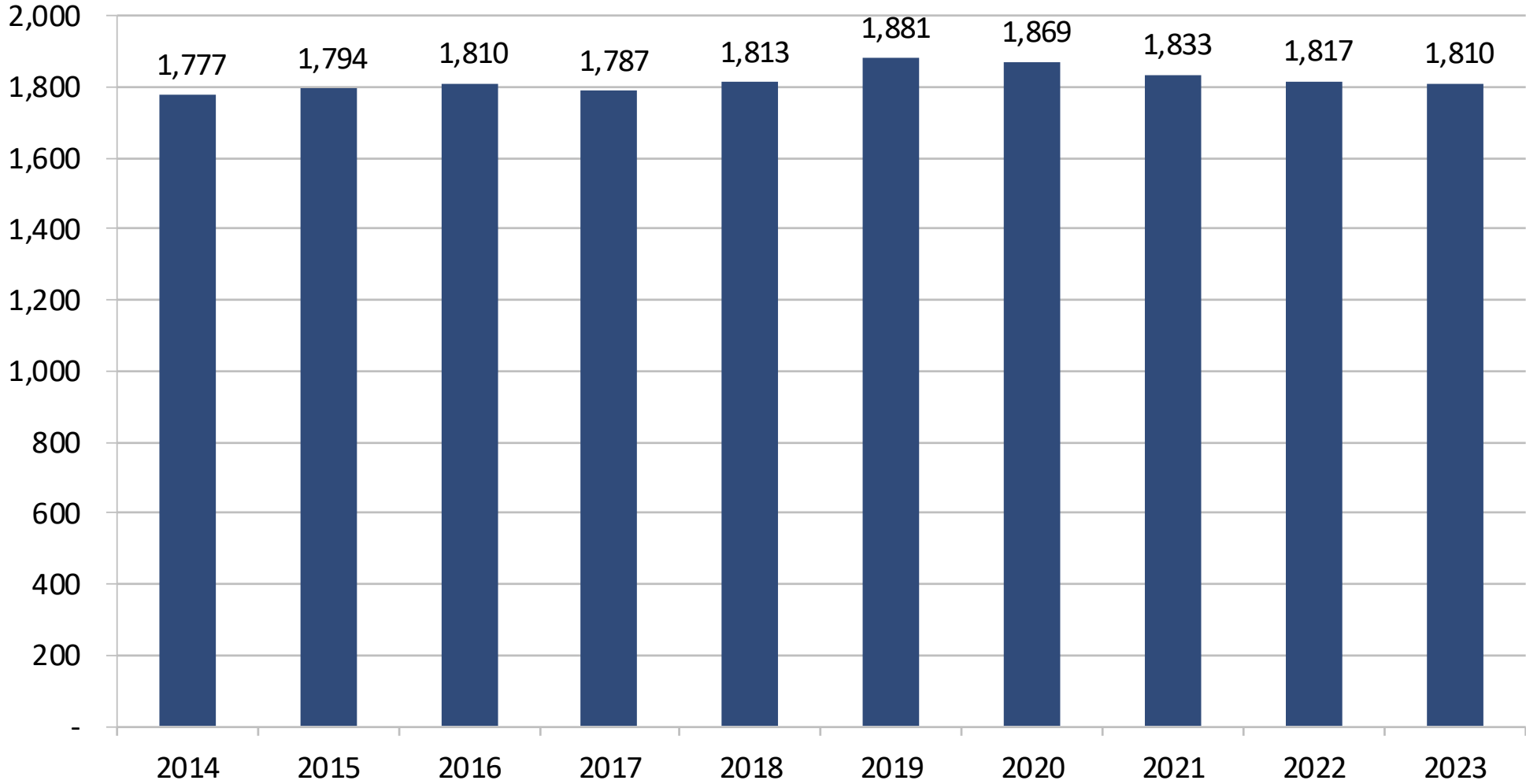
Balances (in thousands) of the District for the past ten years:





GENERAL FUND

ADM SERVED

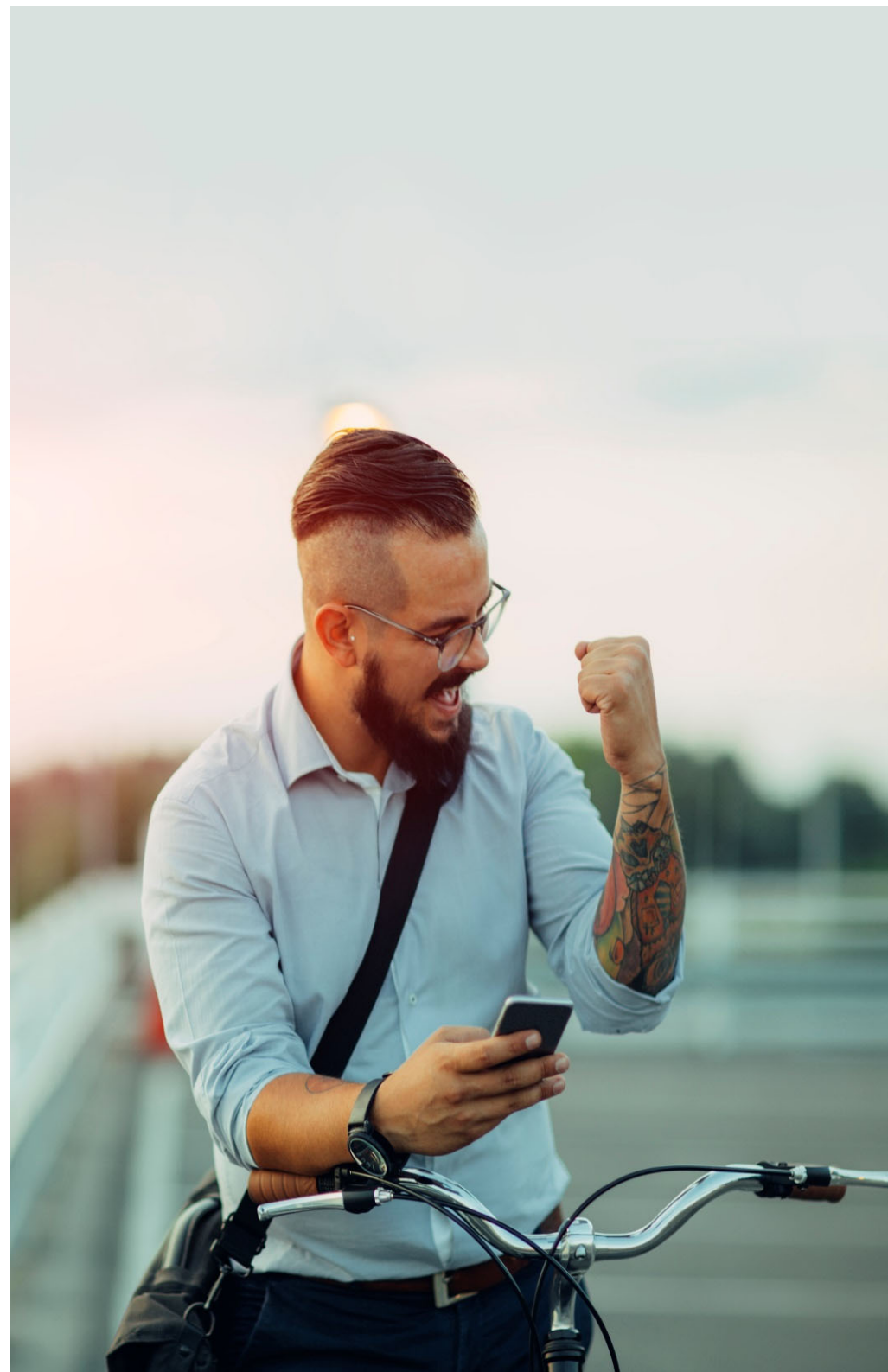


BUDGET TO ACTUAL

	Original Budget	Final Budget	Actual	Variance With Final Budget
Revenues				
Local levies	\$ 2,636,102	\$ 2,636,102	\$ 2,584,526	\$ (51,576)
Federal sources	986,455	1,610,336	1,263,865	(346,471)
State sources	18,175,764	18,224,144	18,455,130	230,986
Other	590,625	860,968	1,076,470	215,502
	<u>22,388,946</u>	<u>23,331,550</u>	<u>23,379,991</u>	<u>48,441</u>
				0.2%
				Positive
Expenditures				
Regular instruction	10,046,799	10,548,791	10,704,971	(156,180)
Administration and district support services	1,983,829	2,045,424	1,979,764	65,660
Special education instruction	4,679,415	4,854,684	4,851,385	3,299
Instructional and pupil support services	2,326,560	2,640,537	2,769,818	(129,281)
Sites and buildings	2,284,743	2,234,055	2,107,329	126,726
Other	625,103	651,777	657,767	(5,990)
	<u>21,946,449</u>	<u>22,975,268</u>	<u>23,071,034</u>	<u>(95,766)</u>
				-0.4%
				Negative
Revenues Over (Under) Expenditures	442,497	356,282	308,957	(47,325)
Other Financing Sources				
Insurance proceeds	-	5,132	5,132	-
Gain on sale of assets	200	1,472	1,473	1
	<u>200</u>	<u>6,604</u>	<u>6,605</u>	<u>1</u>
Total other financing sources	200	6,604	6,605	1
Net Change in Fund Balance	<u>\$ 442,697</u>	<u>\$ 362,886</u>	315,562	<u>\$ (47,324)</u>
Fund Balance, Beginning of Year			<u>4,189,231</u>	
Fund Balance, End of Year		80	<u>\$ 4,504,793</u>	

A POSITIVE FUND BALANCE:

- 1** Contributes to a favorable bond rating
- 2** Produces investment income and provides a source of working capital to meet cash flow needs
- 3** Offers a cushion for unexpected expenditures or revenue shortfalls



CHANGES IN FUND BALANCES

Fund Balance: cumulative difference between fund assets and fund liabilities

	Fund Balance Beginning of Year	Net Change in Fund Balance	Fund Balance End of Year
Nonspendable	\$ 206,937	\$ (45,708)	\$ 161,229
Restricted for student activities	71,401	6,740	78,141
Restricted for scholarships	139,715	(235)	139,480
Restricted for staff development	66,791	(40,370)	26,421
Restricted for operating capital	36,269	(36,269)	-
Restricted for area learning center	66,987	67,852	134,839
Restricted for gifted and talented	52,646	5,596	58,242
Restricted for safe schools	10,440	349	10,789
Restricted for basic skills extended time	22,663	(16,474)	6,189
Restricted for long-term facilities maintenance	587,972	358,763	946,735
Restricted for medical assistance	106,660	(8,663)	97,997
Unassigned	2,820,750	23,981	2,844,731
	<u>\$ 4,189,231</u>	<u>\$ 315,562</u>	<u>\$ 4,504,793</u>

FUND BALANCE CATEGORIES

Nonspendable

Represents amounts that cannot be spent

Not in spendable form

Inventory, prepaid expenses

Restricted

Legally restricted by outside parties

Cannot be appropriated for other spending

Committed

Intended for a specific activity

Imposed by formal action of the school board but is not legally restricted

Assigned

Intended for a specific activity by school board or designated individuals

Not legally restricted

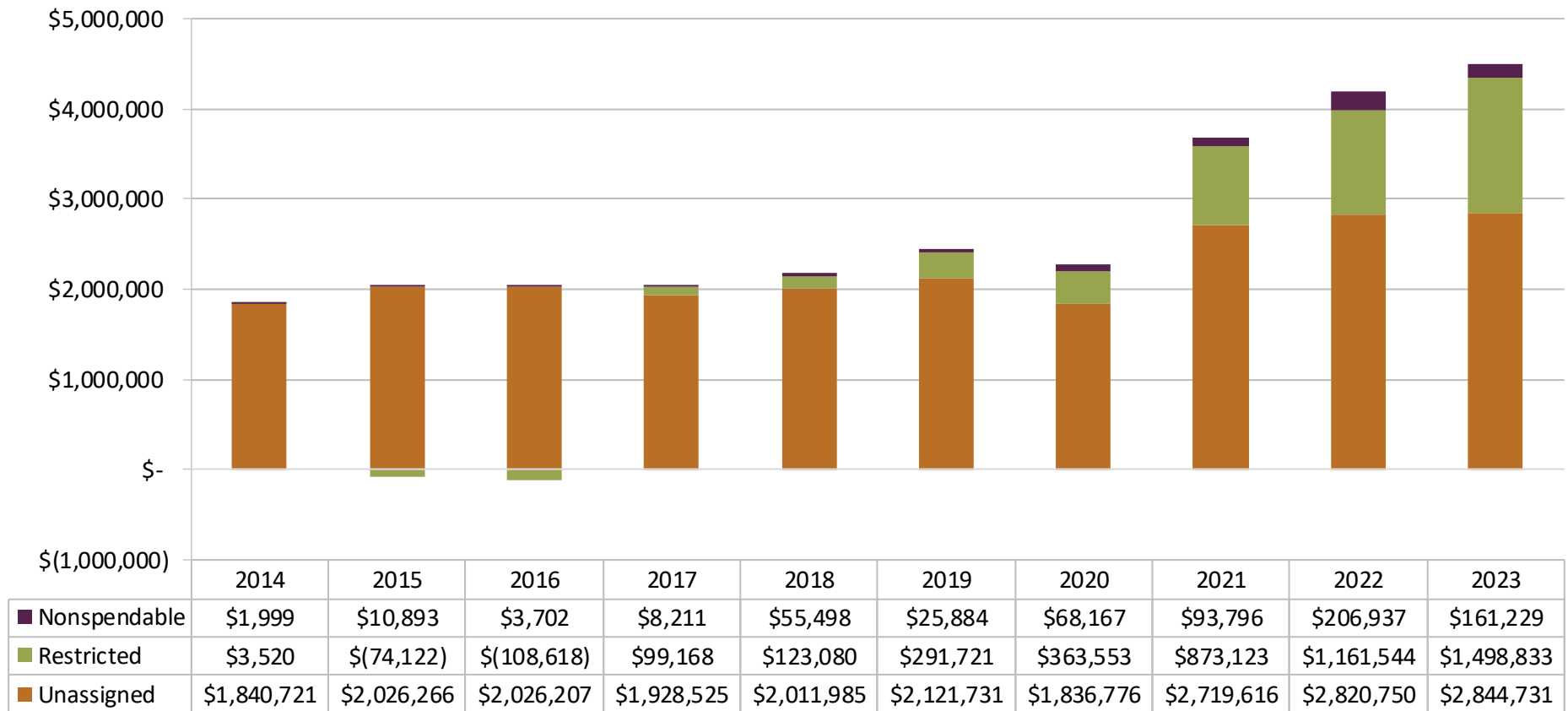
Unassigned

Reserves

“Rainy day” fund

TOTAL FUND BALANCES

Total fund balances of the General Fund for the past 10 years:



RECOMMENDATIONS REGARDING FUND BALANCES

State of Minnesota Office of the State Auditor (OSA): at year-end, local governments maintain an unrestricted fund balance in their general fund

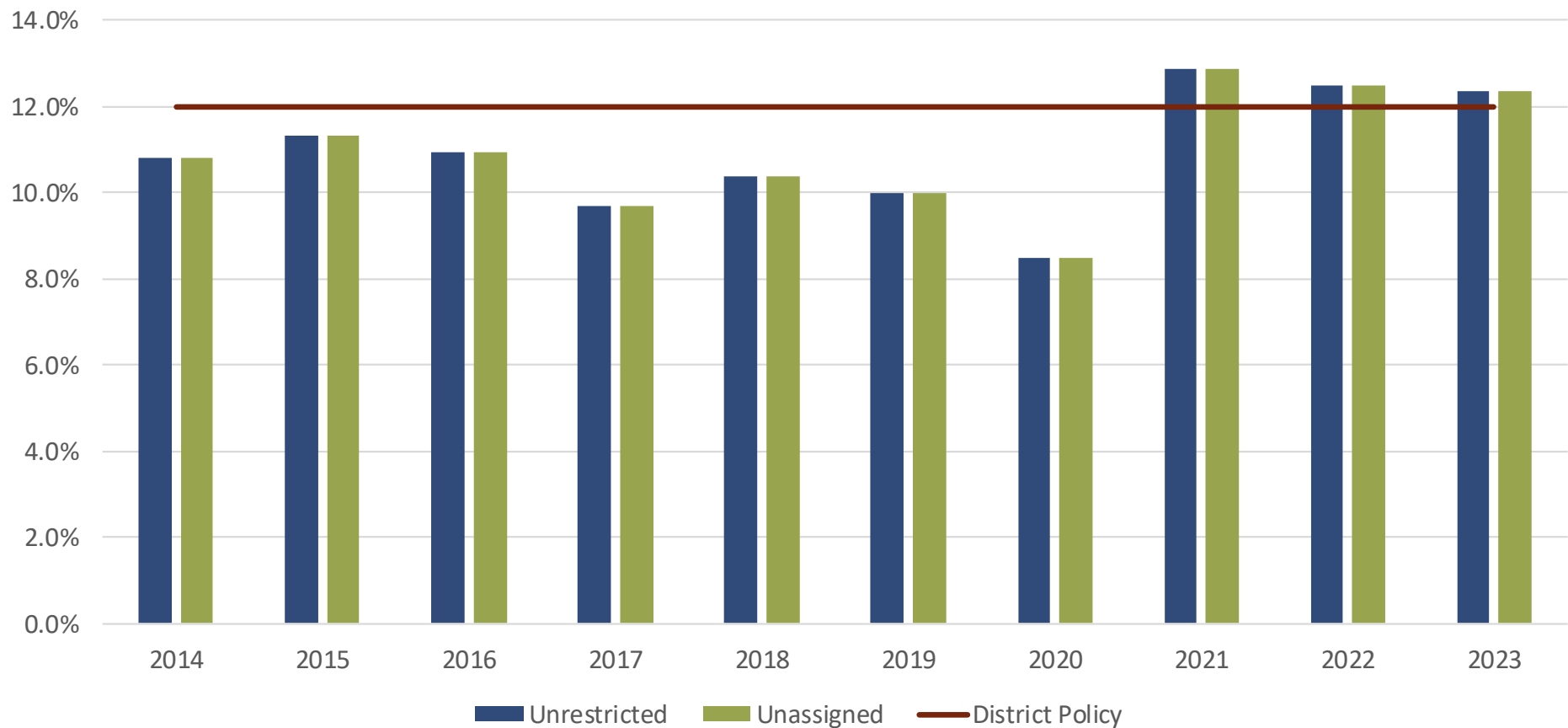
- Special Revenue Funds: approximately 35-50% of fund operating funds
- No less than 5 months of operating expenditures

Because MN school districts experience a more reliable flow of cash to fund operations, a recommended unrestricted fund balance for school districts may be less than the amounts recommended for other local governments.

The District's Policy: strive to maintain a minimum unassigned general fund balance or 12% of the annual budget). For the current year that target amount is \$2.7M.

UNASSIGNED/UNRESTRICTED FUND BALANCE

The District's unassigned fund balance as a percentage of expenditures in the General Fund for the last 10 years



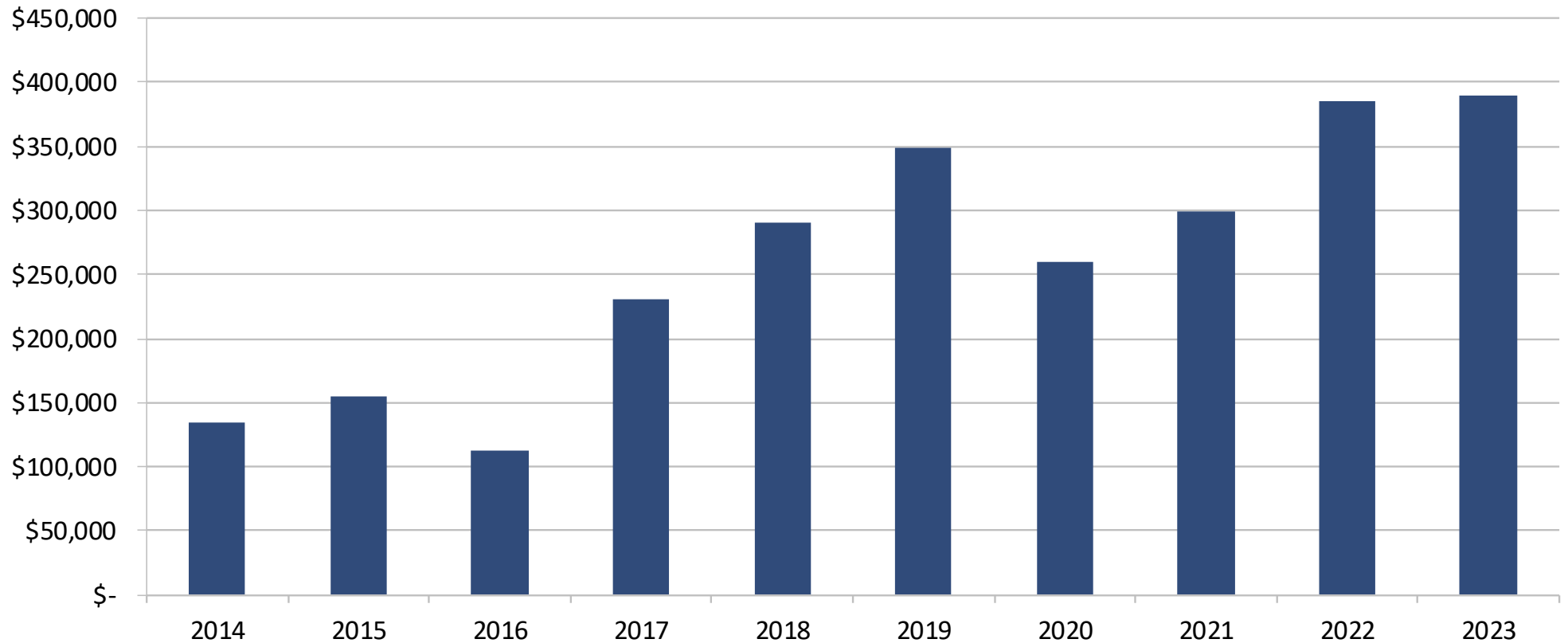
The maroon line indicates the District's fund balance policy of maintaining a minimum unassigned fund balance of 12%⁸⁶ of expenditures



OTHER FUNDS

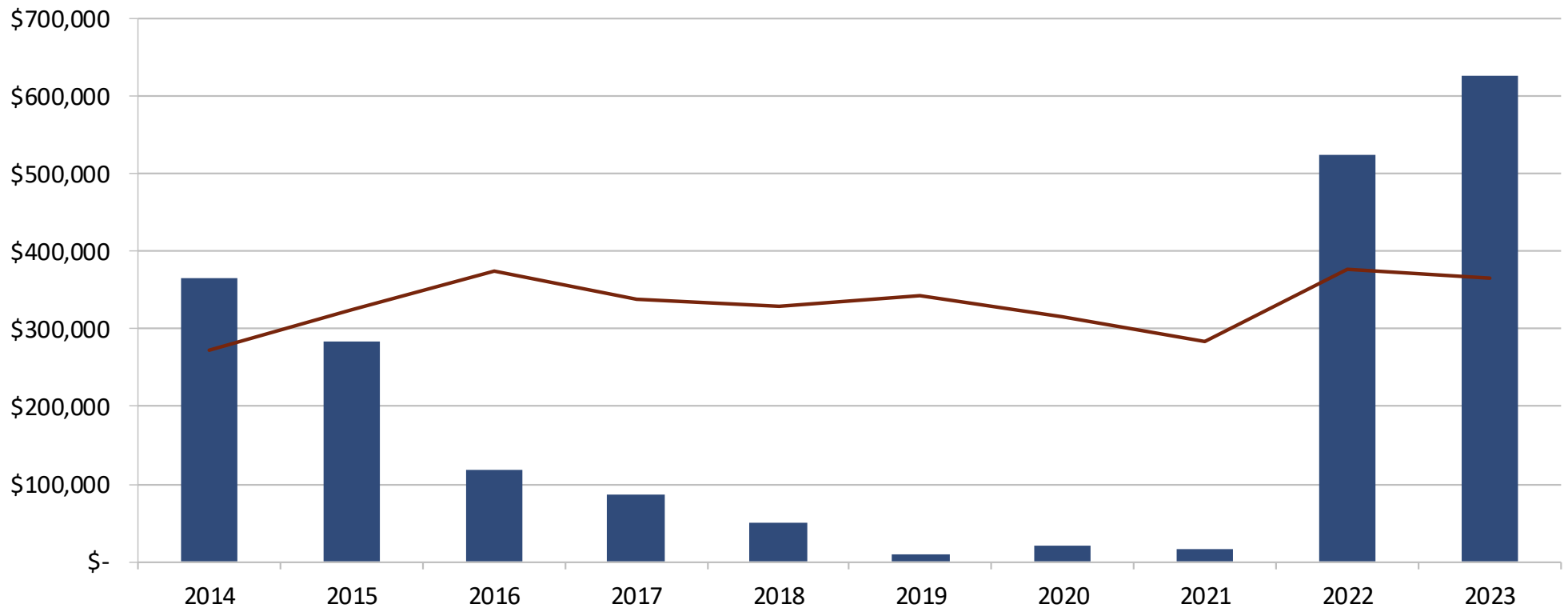
YEAR-END FUND BALANCE – COMMUNITY SERVICE FUND

Positive fund balance indicates that revenues of the community service programs are sufficient to cover the expenditures of the programs.



YEAR END FUND BALANCE – FOOD SERVICE FUND

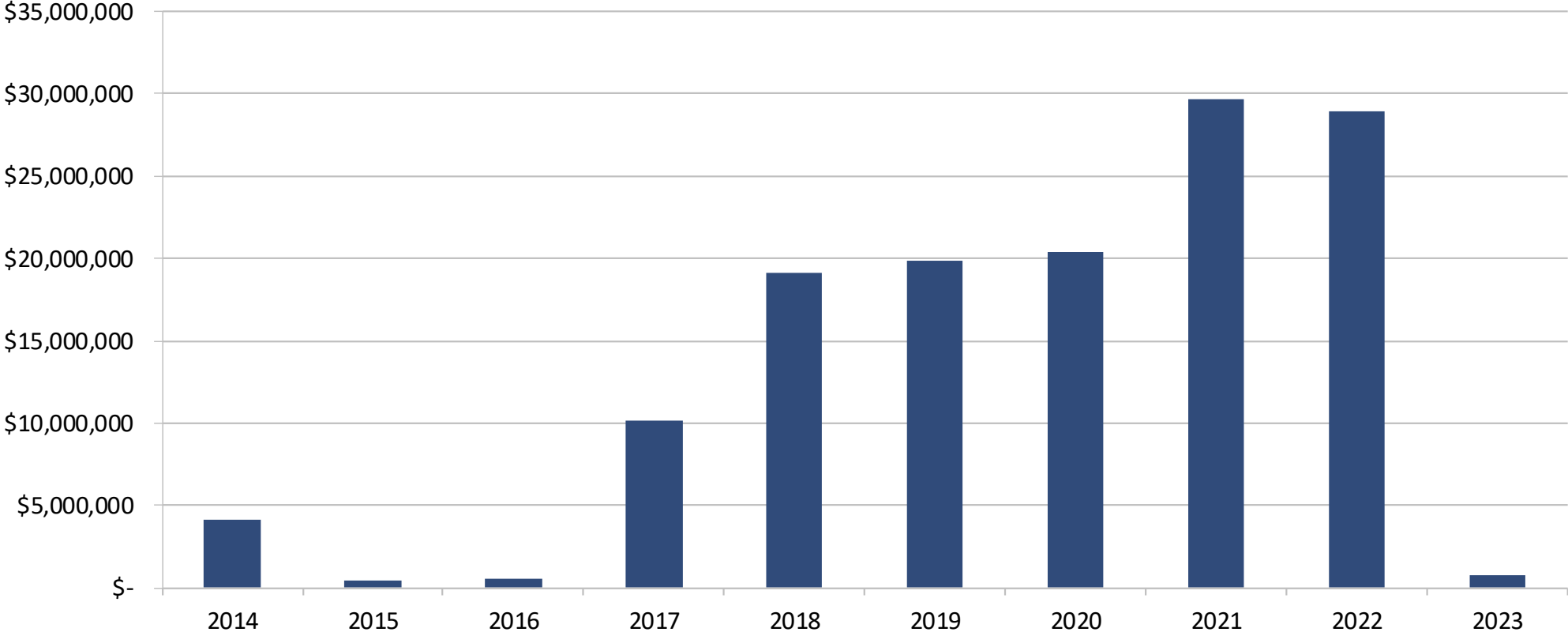
Positive fund balance indicates that revenues of the food service program are sufficient to cover the expenditures of the program.



The maroon line indicates the maximum allowable fund balance of three months expenditures.

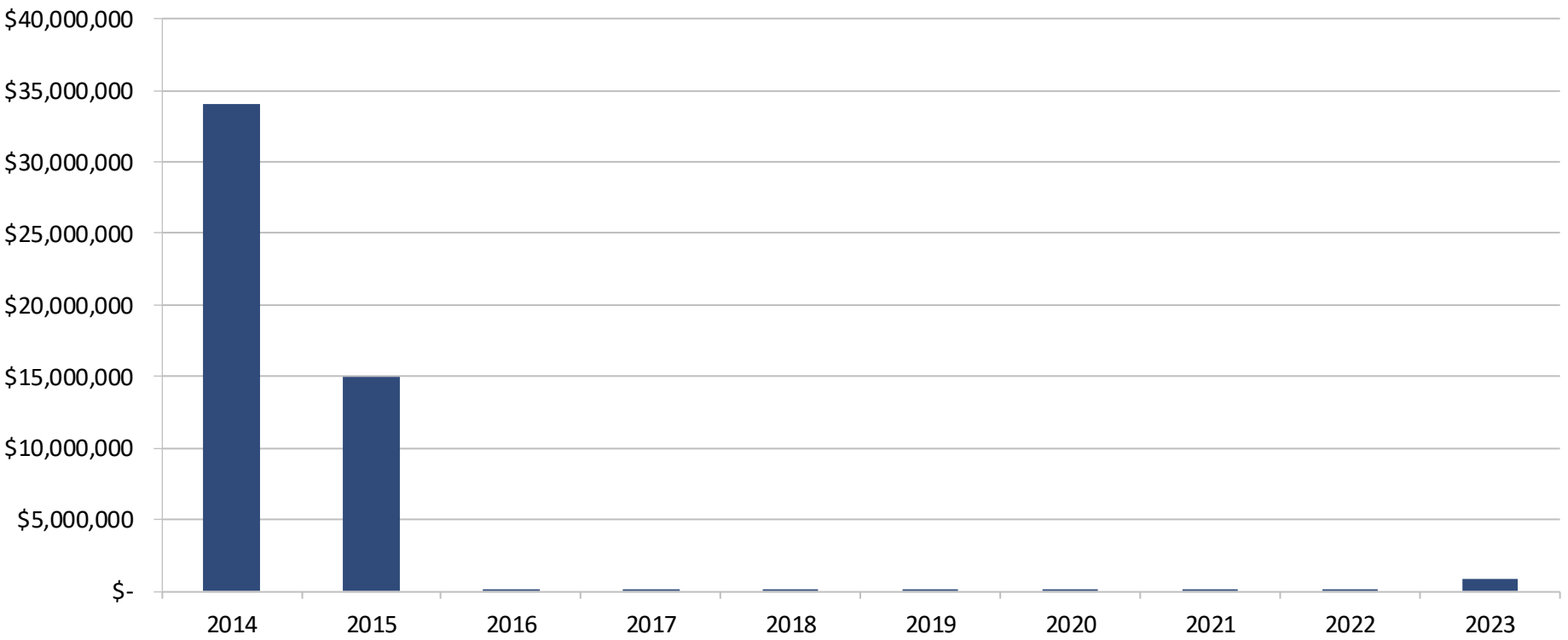
YEAR END FUND BALANCE – DEBT SERVICE FUND

Positive fund balance indicates that revenues from property tax levies, state sources, and federal sources have been sufficient to meet the required debt service payments.

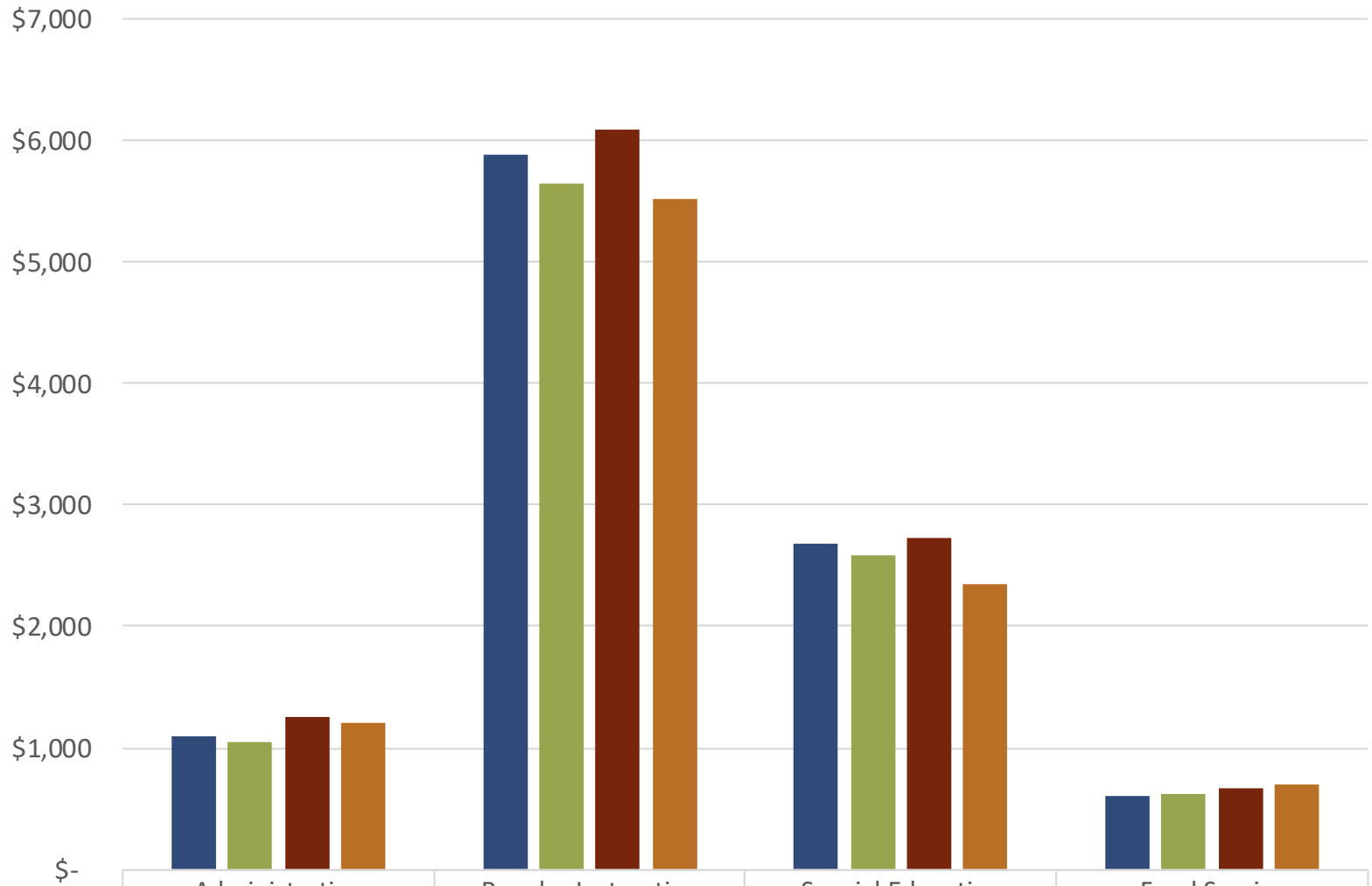


YEAR END FUND BALANCE – CAPITAL PROJECT FUND

Positive fund balance indicates that revenues from the debt issuance and other sources have been sufficient to cover the expenditures of the on-going building projects.



EXPENDITURES PER ADM



	Administration	Regular Instruction	Special Education	Food Service
■ 2023	\$1,094	\$5,881	\$2,680	\$607
■ 2022	\$1,049	\$5,645	\$2,580	\$623
■ 2022 State Average	\$1,250	\$6,083	\$2,724	\$670
■ 2022 State Avg Similar Size	\$1,207	\$5,522	\$2,353	\$703



QUESTIONS?

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.



THANK YOU

⁹⁴
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November 27, 2023

To the Members of the School Board
Independent School District No. 717
Jordan, Minnesota

We have audited the financial statements of the Independent School District No. 717 (the District) as of and for the year ended June 30, 2023, and have issued our report thereon dated November 27, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards* and our Compliance Audit under the Uniform Guidance

As communicated in our letter dated October 5, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether the District complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of major federal program compliance, is to express an opinion on the compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of the District's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated November 27, 2023. We have also provided our comments regarding compliance with the types of compliance requirements referred to above and internal controls over compliance during our audit in our Independent Auditor's Report on Compliance with Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance dated November 27, 2023.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

As stated in our auditor's report, professional standards require us to design our audit to provide reasonable assurance that the financial statements are free of material misstatement whether caused by fraud or error. In designing our audit procedures, professional standards require us to evaluate the financial statements and assess the risk that a material misstatement could occur. Areas that are potentially more susceptible to misstatements, and thereby require special audit considerations, are designated as "significant risks". We have identified the following as significant risks.

Management Override of Controls - Professional standards require auditors to address the possibility of management overriding controls. Accordingly, we identified as a significant risk that management of the District may have the ability to override controls that the District has implemented. Management may override the District's controls in order to modify the financial records with the intent of manipulating the financial statements to overstate the District's financial performance or with the intent of concealing fraudulent transactions.

Revenue Recognition - We identified revenue recognition as a significant risk due to the number of transactions incurred at or near year-end and a risk of recording those in the incorrect fiscal year.

Improper Capitalization – We identified improper capitalization of fixed assets as a significant risk. The volume of projects, reliance on vendors for timely information, and involvement of multiple District departments could result in capital asset additions being misstated.

Valuation of Net Pension Liability/Other Postemployment Benefits Plan – We identified valuation of net pension liability/other postemployment benefits plan as a significant risk. The variables in the valuation of these items could result in net pension liability/other postemployment benefits plan being misstated.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the District is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the estimated state aid receivables, estimated other post-employment benefits and net pension liability, and estimated incurred, but not reported liabilities relating to health and dental insurance.

Management's estimate of the state aid receivables is based on estimated state revenues as provided by the State of Minnesota and projected student pupil units at year end. We evaluated the key factors and assumptions used to develop the state aid receivables balance and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Management's estimate of the other post-employment benefits and net pension liability are based on an actuary's calculation in accordance with the employment contracts. We evaluated the key factors and assumptions used to develop the other post-employment benefits and net pension liability and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Management's estimate of the self-insurance claims incurred but not reported are based on the insurance provider's calculation in accordance with the self-insurance claims incurred. We evaluated the claim payments and timing of those payments related to the self-insurance claims incurred but not reported and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the District's financial statements relate to net pension liability.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected or corrected misstatements identified as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the District's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. We did not identify and circumstances that affect the form and content of the auditor's report.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter dated November 27, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the District's auditors.

This report is intended solely for the information and use of the school board and management of the District and is not intended to be and should not be used by anyone other than these specified parties.



Mankato, Minnesota

2023 Payable 2024 Truth In Taxation Public Meeting

6:30 PM

Monday, December 11, 2023

Community Ed and Rec Center Multipurpose Room

500 Sunset Drive, Suite 3

Jordan, MN 55352



Truth in Taxation Law

Minnesota's Truth in Taxation Law requires that cities, counties and school districts follow certain steps before adopting a tax levy for the following year.

One important part of that law requires a mailed notice to each property owner in the county, which describes the tax levies proposed by the city, county and school district and what percent increase such a levy would mean in dollars.

Truth in Taxation Meeting

A second part of the law pertains to a “Truth in Taxation” public meeting for each taxing jurisdiction.

You are here tonight as part of the school district’s public meeting process.

Earlier this evening, community members had the opportunity to speak during the public comment portion of the₁₀ board meeting.

Requirements

1. Discuss proposed property tax levy for taxes payable 2024.
2. Provide and discuss information on the current budget (2023-2024).
3. Public must be given a reasonable amount of time to comment on the proposed property tax levy and budget and to ask questions.

- Minnesota Statute 275.065

Points to Remember

1. Revenue formulas are set by the State Legislature except for voter approved referendums.
2. Local Levy and State Aid mix are set by the State Legislature.
3. An increase in local taxes does not necessarily mean an increase in revenues for the school district.

School District Budget

*Current School Year
2023-2024*

Requirements from MDE

Our school district is required to use a “Fund Accounting” system, meaning we account for our revenues and expenditures using five separate funds:

- **General Fund***
- **Food Service Fund**
- **Community Service Fund***
- **Building Construction Fund**
- **Debt Service Fund***

- ***These Funds have a Tax Levy Component**

Fund Accounting Overview

2023-2024

GENERAL FUND (Fund 01)

- Revenue is based on student enrollment
- The local referendum levy is part of the General Fund
- Provides for:
 - Classroom instruction, instructional supplies, equipment and other educational activities
 - Special Education and State/Federally Mandated Programs
 - Extra-Curricular Activities
 - Pupil Transportation
 - Facilities Operations and Maintenance
 - Capital Expenditures and Improvements
 - Long Term Facilities Maintenance

FOOD SERVICE (Fund 02)

- School Breakfast and Lunch Program

Fund Accounting Overview

2023-2024 (continued)

COMMUNITY SERVICE (Fund 04)

- Levy is based on adult population in the District
- Early childhood levy is based on the number of children under 5 years of age
- Provides for:
 - Enrichment programs for any age level that are not part of the K-12 education program
 - Early Childhood Family Education
 - School Readiness
 - Adult Basic Education

Fund Accounting Overview

2023-2024 (continued)

DEBT SERVICE (Fund 07)

- Based on annual debt retirement schedules for the district's outstanding bonded indebtedness.
- Annual levy is for the payment of principal and interest on bonds as due.
 - 2014 Middle School remodel and the addition of the CERC. The district has since refunded those bonds saving the taxpayers millions of \$s in interest over the life of the bond repayment
 - 2023 Abatement Bond project to redo the CERC and high school parking lots and also the high school sidewalks

2023-2024 Budget Overview

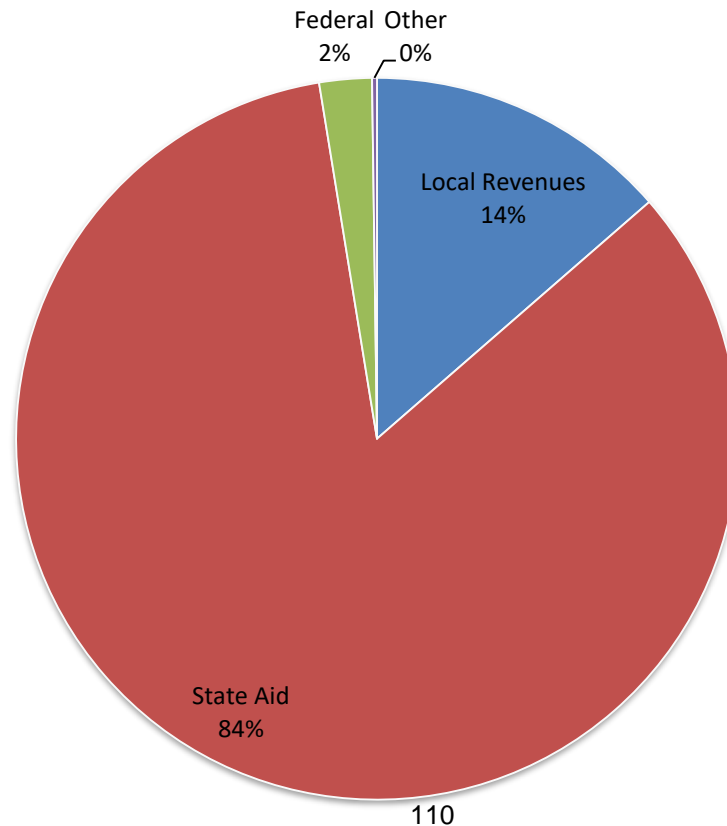
2023-2024 Original BUDGET OVERVIEW REVENUES

	22-23 Actual	23-24 Adopted Budget	Percent Change
General Fund	23,164,928.68	23,650,715	2.01%
Food Service	1,198,845.70	1,110,500	-7.96%
Community Education	1,772,743.99	1,601,570	-10.69%
Debt Service	3,563,420.07	3,138,434	-13.54%
Totals	29,699,938.44	29,491,219	-.71%

****The 2022-2023 are actual audited #s. The 2023-2024 Adopted Budget #s are only a projection, and a revised budget will be done in the upcoming months. The 2023 Legislation Session saw an increase in state funding to school; a majority of that increase was unknown at the time the adopted budget was brought to the Board of Education in June, 2023.**

General Fund Revenue Budget

Where Does Our School Revenues Come From for 2023-2024?



2023-2024 Budget Overview

2023-2024 ORIGINAL BUDGET OVERVIEW EXPENDITURES

	22-23 Actual	23-24 Adopted Budget	Percent Change
General Fund	22,838,757.65	23,606,206	3.36%
Food Service	1,098,280.22	1,077,624	-1.88%
Community Education	1,768,341.19	1,597,954	-9.64%
Debt Service	31,753,186.58	3,143,950	-90.10%
	28,989,737.77	27,364,549	-48.79%

****The 2022-2023 are actual audited #s. The 2022-2023 had a huge increase in the Debt Service Fund due to using the Refunding Bonds that were held in an Escrow Account to pay off the 2014 Bond Debt. The 2023-2024 Adopted Budget #s is only a projection, and a revised budget will be done in the upcoming months. The 2023-2024 Adopted Budget overall shows a decrease in expenditures because of that debt service payment made in 2022-2023.**

2023-2024 Budget Overview

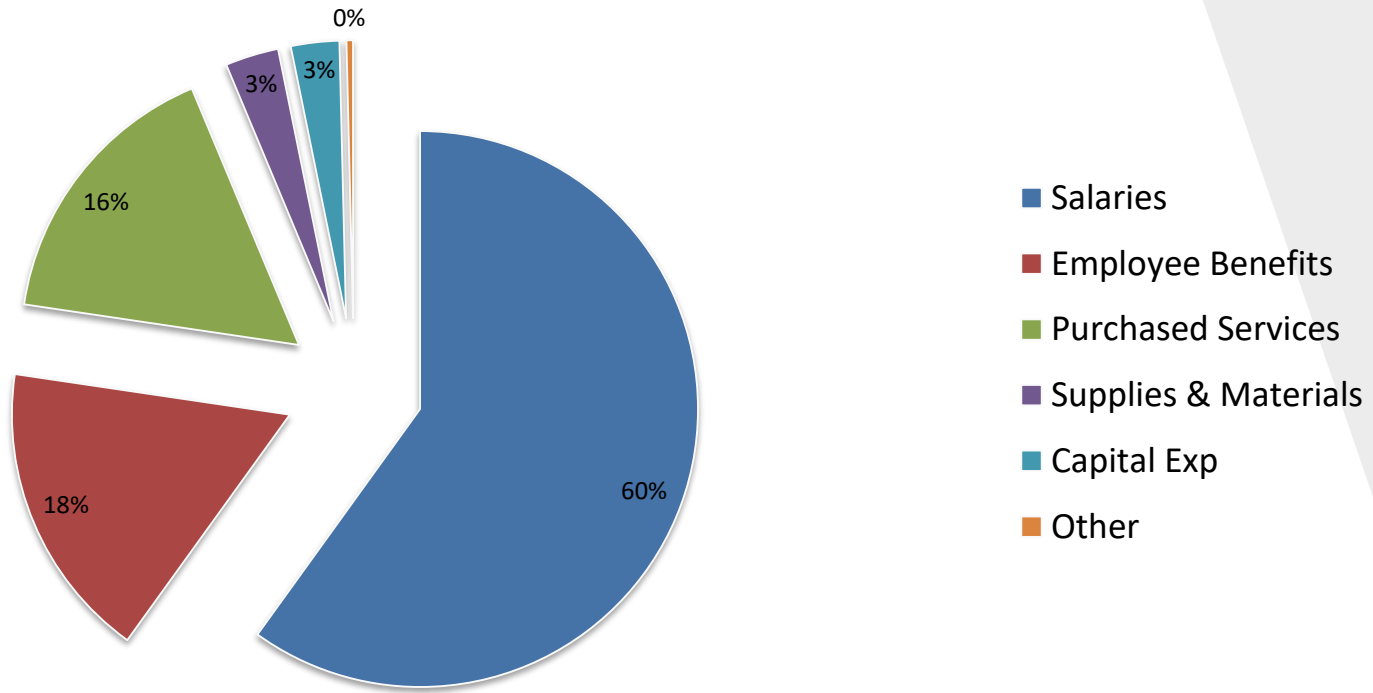
HOW ARE GENERAL FUND DOLLARS SPENT?

Expenses incurred in the operation of the district are paid from the General Fund. The following schedule relates how the dollars allocated to the General Fund will be spent by Program:

Elem & Sec Reg Instr	10,725,584.00	45.44%
Spec Ed Instr	5,150,404.00	21.82%
Sites & Buildings	2,287,394.00	9.69%
Pupil Support Services	1,626,564.00	6.89%
Administrative	1,205,091.00	5.10%
Instr Support Services	1,137,829.00	4.82%
Support Services	876,282.00	3.71%
Voc Instr	425,558.00	1.80%
Fiscal & Other Fixed Costs	112 171,500.00	<u>0.73%</u>
		<u>100%</u>

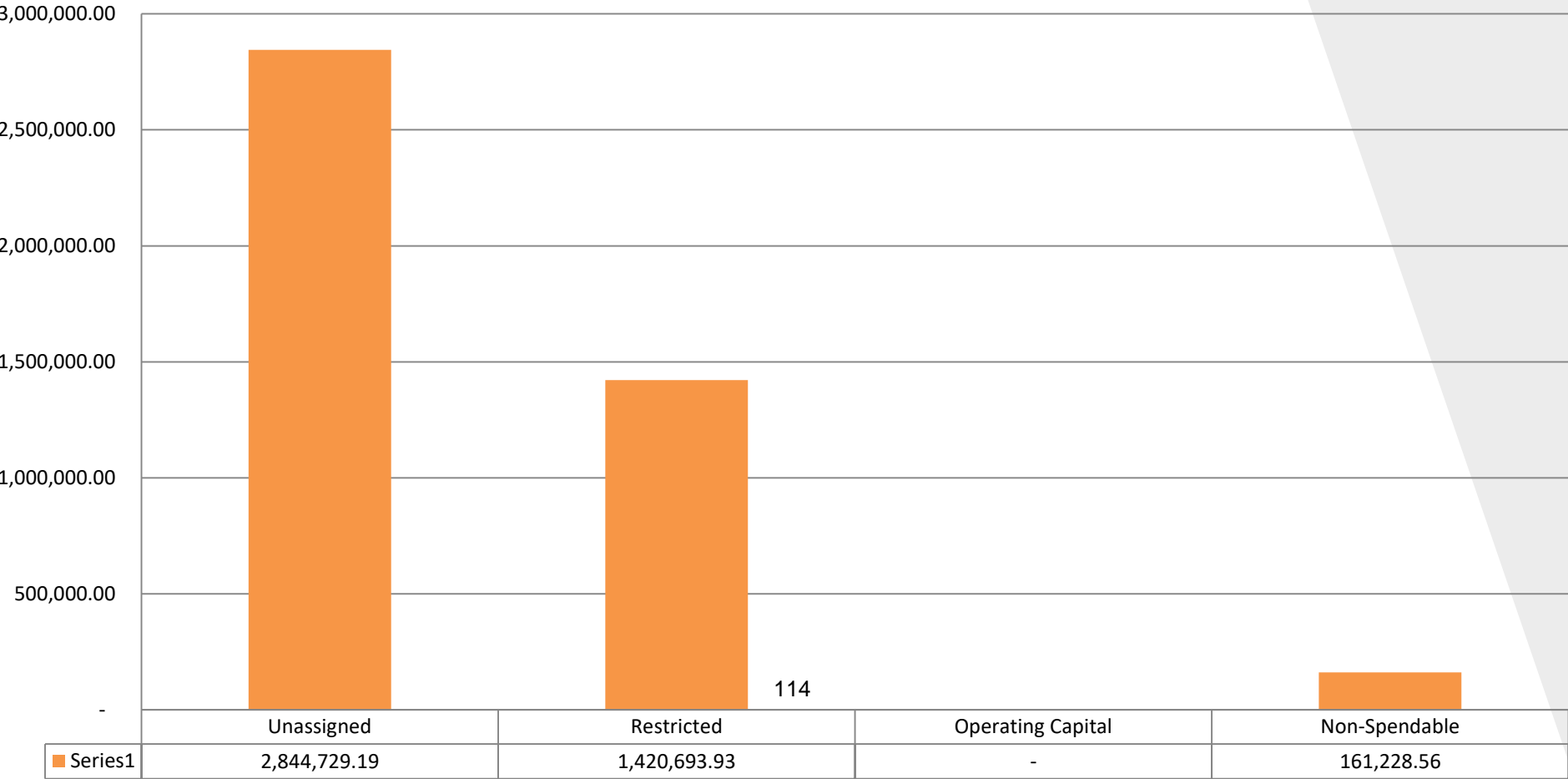
General Fund Expenditure Budget

What Do Our Expenditures Pay For?



General Fund Balance

GENERAL FUND BALANCE - JUNE 30, 2023



School District Levy

- *2023 Payable 2024*
- *Certified in 2023*
- *Collected in 2024*
- *Recognized as revenue –
FY2024-2025*

Authority for School Levies

A School District Tax Levy must be either:

Set by State Formula

-or-

Voter Approved

Factors Impacting Tax Change

Issues Driven by Legislative Decisions:

- Change in sales ratio (impacting ANTC)
- Change in tax capacity rate structure
- Laws mandating code compliance (Long Term Facilities Maintenance plan)

Issues Determined by District Voters:

- Voter approved building bond issue
- Voter approved excess levy referendum

Local Factors:

- Inflationary pressure on real estate market
- Abatements
- Property improvements not previously taxed
- Change in individual assessed market value
- Possible change in property classification (e.g. *homestead to rental*)

Current Levy

Local Operating Referendum: \$ 724.00/PPU

****This is the amount that every school district receives if no voter approved operating levy is in place**

Certified 2022 vs Proposed Payable 2023

Comparison of Certified Payable 2023 Levy with Proposed Payable 2024 Levy

GROSS LEVIES BY FUND	ACTUAL 22 PAY 23	PROPOSED 23 PAY 24	DOLLAR DIFFERENCE	PERCENT DIFFERENCE
General Fund	2,623,800.51	2,831,422.45	207,621.94	7.19%
Community Services	137,229.45	124,995.86	-12,273.59	-8.94%
Debt Redemption	3,098,434.53	5,117,811.74	2,019,377.21	65.17%
Total	5,882,945.75	5,859,464.49	23,481.26	37.80

General Fund Levy \$'s

General Fund				
	Actual Levy	Proposed Levy		Percent
Levy Category	Payable 2023	Payable 2024	Changes	Change
Local Optional Revenue	1,257,109.69	1,378,892.83	121,783.14	9.69%
Transition	30,811.26	30,465.88	-345.38	-1.12%
Board Approved Referendum	-			
Equity	333,370.52	330,781.83	-2,588.69	-0.78%
Operating Capital	163,536.25	195,275.45	31,739.20	19.41%
Achievement & Integration	56,368.69	55,692.47	-676.22	-1.20%
Reemployment Ins	-	5,000.00	5,000.00	
Health & Safety	-	0.00	0.00	
LTFM	458,153.81	478,148.93	19,995.12	4.36%
Safe Schools	82,641.42	82,707.77	66.35	0.08%
Career & Tech Levy	127,680.73	142,798.01	15,117.28	11.84%
OPEB	110,153.40	124,691.64	14,538.24	13.20%
Building Lease	16,125.31 ¹²⁰	25,615.30	9,489.99	58.85%
Adj for P/Y Taxes	(12,150.57)	(18,647.66)	-6,497.09	53.47%
Total General Fund	2,623,800.51	2,831,422.45	207,621.94	7.91%

Community Education & Debt Service Levy \$'s

Community Education

Levy Category	Actual Levy Payable 2023	Proposed Levy Payable 2024	Changes	Percent Change
Basic Community Education	84,145.35	75,444.36	(8,700.99)	-10.34%
Early Childhood Family Ed	41,757.37	40,291.71	(1,465.66)	-3.51%
Home Visiting	914.76	1,078.92	164.16	17.95%
School Age Care	10,000.00	10,000.00	0.00	0.00%
Adj from Prior Years	411.97	(11,529.13)	(11,941.10)	-2898.54%
Total Community Education Fund	137,229.45	115,285.86	(21,943.59)	-15.99%

Debt Service

Levy Category	Actual Levy Payable 2023	Proposed Levy Payable 2024	Changes	Percent Change
Voter Approved Debt Service	3295569.60	2951797.76	(343,771.84)	-10.43%
Debt Service Aid-Inelig	0.00 ¹²¹	2232699.55	2,232,699.55	100.00%
Debt Excess Adj	(197135.07)	(66685.57)	130,449.50	-66.17%
Total Debt Service Fund	3,098,434.53	5,117,811.74	2,019,377.21	65.17%

Levy Statistics

Total Levy increases by 37.80%

- The majority of the homes in the Jordan School District had an increase in their property value of an estimated 3%
- Because of the increase in property values:
 - Referendum Market Value increased by an estimated 3.28%
 - Net Tax Capacity increased by an estimated 6.32%
- The Levy Increase of 37.8% is due to the passing of a building bond to renovate the Elementary School and add a secure entrance at the High School.
 - The debt payments for this bond will begin in FY2025

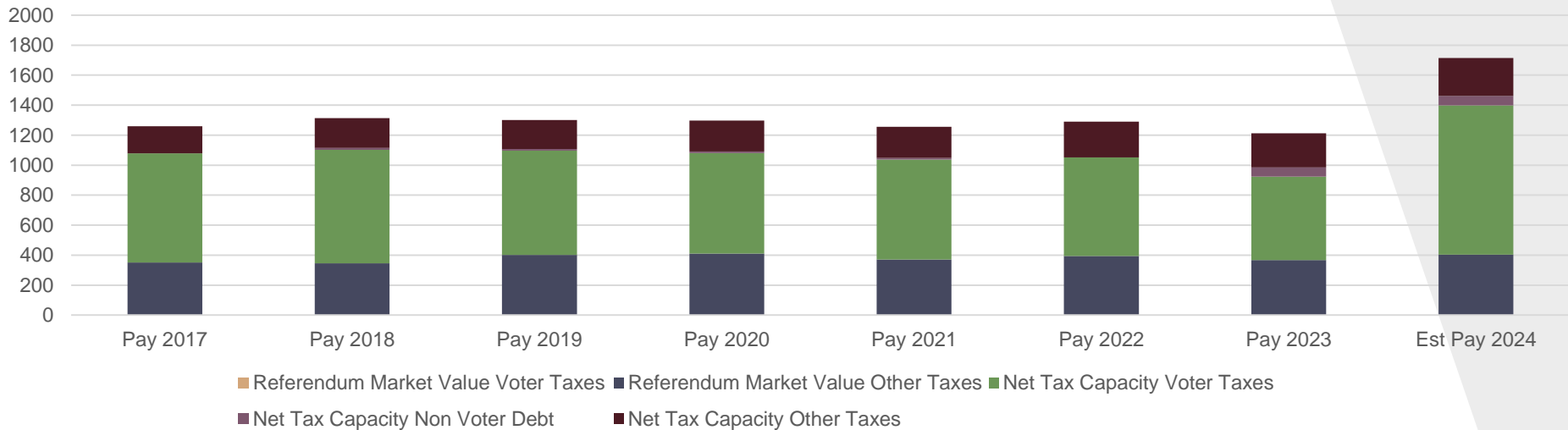
Levy Statistics

Impact of 2023 Payable 2024 School District Levy on taxpayers w/ an estimated 3% increase in value (assuming the Taxable Market Value remained the same)

	PAY 2023 VALUE	PAY 2024 VALUE	PAY 23 SCH DIST TAX	PAY 24 SCH DIST TAX	\$ CHANGE	% CHANGE
Residential Homestead						
	\$250,000	\$257,500	\$728	\$1,029	\$299	41.02%
	\$300,000	\$309,000	\$890	\$1,257	\$367	41.21%
	\$350,00	\$360,500	\$1,051	\$1,486	\$434	41.31%
	\$400,000	\$412,000	\$1,213	\$1,715	\$502	41.38%
	\$500,000	\$515,000	\$1,519	\$2,156	\$637	41.94%
	\$600,000	\$618,000 ¹²³	\$1,876	\$2,667	\$791	42.16%
	\$800,000	\$3688	\$2,364	\$3,688	\$1,099	42.42%

School Tax Trends

Jordan Public School District Residential Homestead School Tax Trend



	Pay 2017	Pay 2018	Pay 2019	Pay 2020	Pay 2021	Pay 2022	Pay 2023	Est Pay 2024
Home Value	281,047	292,289	303,981	316,140	328,786	341,937	400,000	412,000
Referendum Market Value Voter Taxes	0	0	0	0	0	0	0	0
Referendum Market Value Other Taxes	350	345	401	410	371	395	367	404
Net Tax Capacity Voter Taxes	729	757	695	671	667	656	557	994
Net Tax Capacity Non Voter Debt	0	13	11	11	11	0	61	63
Net Tax Capacity Other Taxes	181	199	194	206	206	240	228	254
Total School Taxes	\$ 1,260	\$ 1,314	\$ 1,301	\$ 1,298	\$ 1,255	\$ 1,291	\$ 1,213	\$ 1,715

Levy Certification

Whereas, Pursuant to Minnesota Statutes the School Board of the Jordan School District, Jordan, Minnesota, is authorized to make the following proposed tax levies for general purposes:

Maintenance (General Fund)	\$2,831,422.45
Community Service	124,955.86
Debt Service	5,117,811.74
<i>(Includes Referendum)</i>	
Total Proposed School Tax Levy	\$8,074,190.05

Now Therefore, Be it resolved by the School Board of Jordan School District, Jordan, Minnesota, that the levy to be levied in 2023 to be collected in 2024 is set at \$8,074,190.05. The clerk of the Jordan School Board is authorized to certify the proposed levy to the County Auditor of Scott County, Minnesota.

I. COMPUTATION OF 2023 PAYABLE 2024 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS) :

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	1,754,387.39	26,195.17-	N/A	N/A		1,728,192.22
GEN-RMV OTHER-EXEMP			N/A			N/A
GEN-NTC VOTER-EXEMP			N/A			N/A
GEN-NTC OTHER-GENED	1,109,929.57	9,906.22-	3,206.88	N/A		1,103,230.23
GEN-NTC OTHER-EXEMP						
TOTAL GENERAL	2,864,316.96	36,101.39-	3,206.88			2,831,422.45
COM SERV-EXEMP	126,814.99	2,027.05-	167.92			124,955.86
DEBT-VOTER-NONEXEMP	4,867,672.55	60,292.87-	4,309.76			4,811,689.44
DEBT-OTHER-NONEXEMP	312,515.00	6,392.70-				306,122.30
TOTAL DEBT SERV	5,180,187.55	66,685.57-	4,309.76			5,117,811.74
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	8,171,319.50	104,814.01-	7,684.56			8,074,190.05

II. COMPARISON OF 2022 PAYABLE 2023 LEVY LIMITATION WITH 2023 PAYABLE 2024 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS) :

FUND	2022 PAY 2023 LIMITATION	2023 PAY 2024 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	2,623,800.51	2,831,422.45	207,621.94	7.91
COMMUNITY SERVICE	137,229.45	124,955.86	12,273.59-	8.94-
GENERAL DEBT SERVICE	3,098,434.53	5,117,811.74	2,019,377.21	65.17
OPEB DEBT SERVICE				
TOTAL	5,859,464.49	8,074,190.05	2,214,725.56	37.80

III. COMPARISON OF 2022 PAYABLE 2023 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2023 PAYABLE 2024 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS :

FUND	2022 PAY 2023 CERTIFIED LEVY + ADJUSTMENTS	2023 PAY 2024 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	2,623,800.51	2,831,422.45	207,621.94	7.91
COMMUNITY SERVICE	137,229.45	124,955.86	12,273.59-	8.94-
GENERAL DEBT SERVICE	3,098,434.53	5,117,811.74	2,019,377.21	65.17
OPEB DEBT SERVICE				
TOTAL AFTER ADJUSTMENTS	5,859,464.49	8,074,190.05	2,214,725.56	37.80

**Minnesota Department of Education
Levy Limitation and Certification Report
2023 Payable 2024**

District Number-Type: 0717-01
District Name: Jordan Public School District
Home County: SCOTT

Date Printed: 11/29/23
Limits Updated: 11/28/23
Certified Submitted: 11/29/23

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER	0.00	0.00	0.00
GENERAL - RMV OTHER	1,728,192.22	1,728,192.22	1,728,192.22
GENERAL - NTC VOTER	0.00	0.00	0.00
GENERAL - NTC OTHER	1,103,230.23	1,103,230.23	1,103,230.23
COMMUNITY SERVICE - NTC OTHER	124,955.86	124,955.86	124,955.86
GENERAL DEBT - NTC VOTER	4,811,689.44	4,811,689.44	4,811,689.44
GENERAL DEBT - NTC OTHER	306,122.31	306,122.31	306,122.31
OPEB DEBT - NTC VOTER	0.00	0.00	0.00
OPEB DEBT - NTC OTHER	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	2,831,422.45	2,831,422.45	2,831,422.45
COMMUNITY SERVICES FUND	124,955.86	124,955.86	124,955.86
GENERAL DEBT SERVICE FUND	5,117,811.75	5,117,811.75	5,117,811.75
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	1,728,192.22	1,728,192.22	1,728,192.22
NET TAX CAPACITY	6,345,997.84	6,345,997.84	6,345,997.84
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	4,811,689.44	4,811,689.44	4,811,689.44
OTHER	3,262,500.62	3,262,500.62	3,262,500.62
TOTAL LEVY			
TOTAL LEVY	8,074,190.06	8,074,190.06	8,074,190.06

The school district must submit the completed original of this form to the home county auditor by December 28, 2023. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by January 7, 2024.

The certified levy listed above is the levy voted by the school board for taxes payable in 2024.

Signature of School Board Clerk

Date of Certification



Executive Summary: Levy Certification

Amy Hafemann, Finance Director

The Final 2023 Payable 2024 Levy needs to be Board Certified by December 29, 2023. This is a process that is completed annually.

The 2023 Pay 2024 Levy had a percentage increase of overall funds of 37.8%. The Referendum Market Value increased by an estimated 3.28%; and the Net Tax Capacity Increased by 6.32%. The reason for the increase is due to the passing of a Building Bond for the renovation of the Elementary School and the secure entrance at the High School.

It is my recommendation that the Board of Education certify the total Levy \$ amount of \$8,074,190.05.



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

- Day Trip Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, and submit to principal for approval
 - Arrange appropriate transportation
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a volunteer background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

- Overnight/Extended Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
 - Arrange appropriate transportation/lodging (do not book until board approval is given)
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <i>Scott West Wrestling</i>	Date of trip: <i>Dec. 27th - 29th</i>
Destination: <i>Rogers, MN</i>	Amount charged to students: <i>-</i>
Trip Supervisor: <i>Jessie Stanflanken / Chad Williams</i>	Cell phone #: <i>612-219-3600</i>
Number of Adults: <i>9</i>	Number of Students: <i>50+</i>
Depart from School: <i>10:00 AM</i>	Estimated time of return: <i>9:00 PM</i>
Transportation Type: <i>Van / Bus</i>	Lodging: <i>Cambria Suites</i>
Transportation Cost Total: <i>-</i>	Field Trip Cost Total: <i>-</i>

• Learning Objectives / Educational Purposes:

To provide team bonding as a whole team grades 7-12. To participate in a large individual tournament with great competition

• Outcomes students will gain from this trip:
Continue to grow as an individual wrestler and demonstrate skills learned so far in the season

• Educational alternatives with similar outcomes for students who do not attend:

NA

• Review / Evaluation upon returning to school:

Trip Supervisor Signature

11-13-23

Date

Approved

Denied

Administrator Signature

11-13-23

Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

NA

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents. *Parents are informed through email, social media & through their wester*

- Describe steps taken to inform and assist disadvantaged students participating in the trip:

NA

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

NA

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

NA

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.

NA

- Describe how funds will be collected.

NA

- Adults accompanying students on the trip:

Name: *Jared Stauffach* *Al Flynn*
Justin Stauffach *Frank Kipp*
Jenn Passel
Chad Williams
Matt Hinman
Justin Remson
Tyler Buesgens

Status: Teacher, parent/guardian, etc.



 Administrator Signature

_____ *11-13-23*

 Date

 Superintendent Signature

 Date

 School Board Signature

 Date



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance) *MN Christmas Tournament*

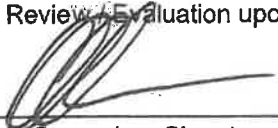
- Day Trip Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, and submit to principal for approval
 - Arrange appropriate transportation
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a volunteer background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

- Overnight/Extended Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
 - Arrange appropriate transportation/lodging (do not book until board approval is given)
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <i>Scott West Wrestling</i>	Date of trip: <i>Dec. 15th & 16th</i>
Destination: <i>Rochester, MN</i>	Amount charged to students: <i>-</i>
Trip Supervisor: <i>Jerold Stauffer/Chad Wilkes</i>	Cell phone #: <i>612-219-3600</i>
Number of Adults: <i>8-9</i>	Number of Students: <i>20+</i>
Depart from School: <i>7:00 AM</i>	Estimated time of return: <i>TBD</i>
Transportation Type: <i>Van/Bus</i>	Lodging: <i>TBD (Hotel)</i>
Transportation Cost Total: <i>-</i>	Field Trip Cost Total: <i>-</i>

- Learning Objectives / Educational Purposes:
To participate in the toughest tournament in Minnesota and establish where we are at as a team & individually.
- Outcomes students will gain from this trip:
To gain the experience of wrestling in this high of a caliber type of ~~tournament~~ a tournament
- Educational alternatives with similar outcomes for students who do not attend:
-

• Review/Evaluation upon returning to school:



Trip Supervisor Signature

11-13-23

Date

Approved Denied



Administrator Signature

11-13-23

Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

NA

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents.

Parents are informed through our social media page, parent email, & through their websters

- Describe steps taken to inform and assist disadvantaged students participating in the trip:

NA

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

NA

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

NA

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.

NA

- Describe how funds will be collected.

NA

- Adults accompanying students on the trip:

Name: Jerold Stauffer, Al Flynn
 Matt Hennan, Frank Kipp
 Justin Krasner
 Tyler Buesgens
 Chad Williams
 Justin Stauffer

Status: Teacher, parent/guardian, etc.


 Administrator Signature

Date

11-13-23

 Superintendent Signature

Date

 School Board Signature

Date

FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

Day Trip Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, and submit to principal for approval
- Arrange appropriate transportation
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a volunteer background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- Arrange appropriate transportation/lodging (do not book until board approval is given)
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <i>Scott West Wrestling</i>	Date of trip: <i>Jan. 19th & 20th</i>
Destination: <i>Mora, MN Team State</i>	Amount charged to students: <i>None</i>
Trip Supervisor: <i>Chad Williams</i>	Cell phone #: <i>612-219-3600</i>
Number of Adults: <i>4-6</i>	Number of Students: <i>TBD up to 18-20</i>
Depart from School: <i>Jan. 19th after practice</i>	Estimated time of return: <i>January 20th by 9:00 PM</i>
Transportation Type: <i>Van/Bus</i>	Lodging: <i>TBD</i>
Transportation Cost Total: <i>None</i>	Field Trip Cost Total: <i>NA</i>

Learning Objectives / Educational Purposes:

This request is for an overnight trip with our 9th grade team if they qualify as a team on January 13th.

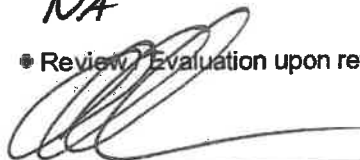
Outcomes students will gain from this trip:

To place in the top 3 teams in the STATE as a team in wrestling

Educational alternatives with similar outcomes for students who do not attend:

NA

Review / Evaluation upon returning to school:



Trip Supervisor Signature

12-9-23
Date

Approved Denied


Administrator Signature

12/14/23
Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

NA

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents. *Parents get notified through email, social media, etc. regarding this event*

- Describe steps taken to inform and assist disadvantaged students participating in the trip:

NA

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

NA

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

NA

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.

NA

- Describe how funds will be collected.

NA

- Adults accompanying students on the trip:

Name: *Chad Williams*
Tyler Burgess
Jerald Skuffacher
Justin Leisma
Matt Henne

Status: Teacher, parent/guardian, etc.



 Administrator Signature

_____ *12/4/23* _____
 Date

 Superintendent Signature

 Date

 School Board Signature

 Date

JORDAN PUBLIC SCHOOLS

FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

Day Trip Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, and submit to principal for approval
- Arrange appropriate transportation
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a volunteer background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- Arrange appropriate transportation/lodging (do not book until board approval is given)
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <i>Scott West Wrestling</i>	Date of trip: <i>Feb. 2nd - 3rd</i>
Destination: <i>Champion Park</i>	Amount charged to students: <i>-</i>
Trip Supervisor: <i>Chad Williams</i>	Cell phone #: <i>664-219-2600</i>
Number of Adults: <i>2-4</i>	Number of Students: <i>TBD based on section quarters</i>
Depart from School: <i>Friday Feb 2nd @ 5:30PM</i>	Estimated time of return: <i>Feb. 3rd by 5:00PM</i>
Transportation Type: <i>Van</i>	Lodging: <i>TBD</i>
Transportation Cost Total: <i>NA</i>	Field Trip Cost Total: <i>NA</i>

• Learning Objectives / Educational Purposes:

This request is for the 9th grade league STATE TOURNAMENT

• Outcomes students will gain from this trip:

Hopefully a STATE Medal for all their hard work!

• Educational alternatives with similar outcomes for students who do not attend:

NA
• Review/Evaluation upon returning to school:

[Signature]
Trip Supervisor Signature

12-4-23
Date

Approved

Denied

[Signature]
Administrator Signature

12/4/23
Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

NA

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents. *Parents will get notified via social media or email regarding any details for this event*
- Describe steps taken to inform and assist disadvantaged students participating in the trip:

NA

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

NA

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

NA

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.

NA

- Describe how funds will be collected.

NA

- Adults accompanying students on the trip:

Name: *Chad Williams*
Tyler Buesgens
Justin Reinsam

Status: Teacher, parent/guardian, etc.

[Handwritten Signature]
 Administrator Signature

Date 12/4/23

 Superintendent Signature

Date _____

 School Board Signature

Date _____



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

- Day Trip Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, and submit to principal for approval
 - Arrange appropriate transportation
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a volunteer background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

- Overnight/Extended Procedures:**
- Check with the main office to confirm the date of the trip
 - Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
 - Arrange appropriate transportation/lodging (do not book until board approval is given)
 - Arrange parent/guardian chaperones, if necessary, and notify them of trip information
 - Have chaperones complete a background check
 - Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <i>Scott West Wrestling</i>	Date of trip: <i>Feb. 28th - March 2nd</i>
Destination: <i>St. Paul</i>	Amount charged to students: None <i>NONE</i>
Trip Supervisor: <i>Chad Williams</i>	Cell phone #: <i>612-219-3600</i>
Number of Adults: <i>8</i>	Number of Students: <i>TBD based on section qualifiers</i>
Depart from School: <i>2/28 @ 5:00 pm</i>	Estimated time of return: <i>March 2nd (LATE)</i>
Transportation Type: <i>Van / bus</i>	Lodging: <i>TBD</i>
Transportation Cost Total: <i>None</i>	Field Trip Cost Total: <i>NONE</i>

• Learning Objectives / Educational Purposes:

This request is for the State Tournament. Qualifying wrestlers will get a great experience w/ great competition

• Outcomes students will gain from this trip:

Hopefully a STATE Medal / Placement

• Educational alternatives with similar outcomes for students who do not attend:

NA

• Review / Evaluation upon returning to school:

Trip Supervisor Signature

12/4/23

Date

Approved

Denied

Administrator Signature

12/4/23

Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

NA

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents. *Parent will get notified of any details via email, social media, etc.*

- Describe steps taken to inform and assist disadvantaged students participating in the trip:

NA

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

NA

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

NA

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.

NA

- Describe how funds will be collected.

NA

- Adults accompanying students on the trip:

Name: *Jerold Stauffer*
Matt Hennen Al Flynn
Justin Reimsma Frank Kipp
Tyler Buesgen
Chad Williams
Jenn Passe

Status: Teacher, parent/guardian, etc.

[Signature]

 Administrator Signature

Date

12/4/23

 Superintendent Signature

Date

 School Board Signature

Date



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

Day Trip Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, and submit to principal for approval
- Arrange appropriate transportation
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a volunteer background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- Arrange appropriate transportation/lodging **(do not book until board approval is given)**
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: <u>Scott West Nordic</u>	Date of trip: <u>12/28 - 12/29</u>
Destination: <u>Giants Ridge Biwabik</u>	Amount charged to students: <u>\$35.00 + 20.00 Hotel passes</u>
Trip Supervisor: <u>Lisa Jamison</u>	Cell phone #: <u>612 865 3236</u>
Number of Adults: <u>6</u>	Number of Students: <u>15</u>
Depart from School: <u>6:30am 12/28</u>	Estimated time of return: <u>9pm 12/29</u>
Transportation Type: <u>Parent Vehicles</u>	Lodging: <u>Quality Inn Virginia MN</u>
Transportation Cost Total: <u>\$0</u>	Field Trip Cost Total: <u>\$540 hotels paid</u>

• Learning Objectives / Educational Purposes:

for by athlete \$300 for passes paid for by athletes.

The kids will train on the state meet course 2x on 12/28 1x on 12/29

• Outcomes students will gain from this trip:

Team bonding, Experience skiing on a post-season competition course.

• Educational alternatives with similar outcomes for students who do not attend:

The remaining athletes will have practice @ 3:30 on 12/28-12/29 at Hyland with Brian Jamison, assistant coach.

• Review / Evaluation upon returning to school:

Lisa Jamison
Trip Supervisor Signature

12-27-23
Date

Approved Denied
[Signature]
Administrator Signature

11-27-23
Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary. *The remaining kids will complete a L4 and L1 level workout as determined by Brian Jamison at Hyland 3:30-5:30 on 12/28 & 12/29.*
- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents. *Parents have been notified via email and Rsvp'd w/their permission to attend.*
- Describe steps taken to inform and assist disadvantaged students participating in the trip:

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.) *Hotel fee pre paid \$35.00 Passes pre paid \$20*

Athletes will bring money for all 3 meals on 12/28 & 12/29

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form) *No paraprofessionals needed*

- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request. *- No fundraised money will be used*


- Describe how funds will be collected. *via venmo, check or cash*

- Adults accompanying students on the trip:

Name:

*Lisa Jamison Coach
Sarah Riga parent
Joel Haugen parent
Cathy Haugen parent
Dan Sullivan parent
Fern Sullivan parent*

Status: Teacher, parent/guardian, etc.



Administrator Signature

11-27-23

Date

Superintendent Signature

Date

School Board Signature

Date

Application for Cooperative Sponsorship

Deadline: Not later than 30 days prior to the first day of practice for that sport season.
 PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of Boys' Tennis beginning with the 20 23 - 20 24 school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Prisor Lake High School	265	Prisor Lake	3AA	2AA
High School #2:	Jordan High School	559	Jordan	2AA	N/A
High School #3:					
High School #4:					

*Enrollment reported to the State of Minnesota on October 1 of the previous school year.

**Current (Number and Class)

- Do any of the above schools belong to a conference in this activity?
 Yes This application must include a review and comments from the conference(s) of which the schools are members.
 No
- Do any of the above schools currently have a cooperative agreement in this activity?
 Yes An application for dissolution must be submitted for the existing agreement.
 No
- Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at [www.mshsl.org/About MSHSL/Membership Information: A History & Model Resolution for School Boards](http://www.mshsl.org/About%20MSHSL/Membership%20Information%20A%20History%20&%20Model%20Resolution%20for%20School%20Boards))

4. List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	2	4	9	7	5	6
High School #2	0	0	0	0	0	0
High School #3						
High School #4						

5. Team Identification: (Indicate how cooped schools should be identified in tournament programs): _____

Prisor Lake/Jordan

6. Team Colors: Navy/Gold Team Mascot: Lakers

7. Host School (school that will receive revenue share check): Prisor Lake

Board of Education (or designee)	School	Date
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____

Official Action of the MSHSL Board of Directors

Approved 141 Not Approved

Signature: _____ Date: _____

MSHSL Executive Director



Adopted by Jordan School Board on: TBD
 District Calendar 2024-2025_Draft Six

July 2024

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

0

July
 4 4th of July
 23 Flex Workshop

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

21

January
 1 No School: Winter Break (New Year's Day)
 17 End of 2nd Quarter and 1st Semester
 20 No School: MLK Day / Professional Development

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

0

August
 6 Flex Workshop
 19 New Staff Workshop
 20 Flex Workshop
 21-29 No School: Professional Development
 26-27 Kick Start to Kindergarten
 27-28 Gr. 1-4 Back to School Conf. and Curriculum Sharing
 28 Middle and High School Open House / Resource Night
 29 Kindergarten Conferences

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

19

February
 17 No School: President's Day
 18 MS Conferences (Digital Learning Day Gr. 5-8)

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

20

September
 2 No School - Labor Day
 3 Grade 5 WEB / Grade 9 Freshman Focus / 6-8 & 10-12 Digital Learning Day
 4 First Day Gr. 1-4 and Preschool / First Day in building grades 6-8 & 10-12
 5 First Day Kindergarten

March 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

15

March
 13 HS Conferences PM
 20 End of 3rd Qtr / ES Conf. PM
 21 No School: Professional Development / ES Conf. AM
 24-28 No School: Spring Break

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

21

October
 15 MS Conferences PM
 16 MS Conferences (Digital Learning Day Gr. 5-8)
 17-18 No School: Education Minnesota Conference
 24 HS Conferences PM

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

21

April
 18 No School

November 2024

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

17

November
 7 End of 1st Quarter
 8 No School: Professional Development
 14 MS & HS Conferences PM
 21 ES Conferences PM
 25 ES Conferences PM
 27-29 No School: Thanksgiving Break

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20

May
 23 Commencement
 26 No School: Memorial Day
 29 Last Student Day / Early Out
 30 No School: Professional Development

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

15

December
 23-31 No School: Winter Break

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

0

June

Student Contact Day Summary

Quarter Summary	
1st Quarter	45
2nd Quarter	40
3rd Quarter	42
4th Quarter	42
Total Student Days	169

*Instructional minutes = 174 traditional days

Teacher Workshop Days	12
Async Flex Days	3
Conferences	2
Total Teacher Days	186

*Async Flex Days accounted for within teacher duty day

 	No School
 	No School (Professional Development Day)
 	New Staff Workshop / Flex Workshop
 	1-4 Pre-School Conferences
 	Kick Start to Kindergarten
 	Parent-Teacher Conferences
 	End of Quarter

District Office: 952-492-6200
Jordan ES: 952-492-2336
Jordan MS: 952-492-2332
Jordan HS: 952-492-4400

Make-Up Day due to 7 or more Emergency Closing Days Designated as: 2/17/25

Note that the 1st day of school closed by weather will not be made up, and the 2nd through 6th day will be Digital Learning Days per Minnesota State Statute

December 11, 2023 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

Sharing Our Story

- Our Jordan Public Schools staff recently joined community members in the Jordan Dazzle Parade on December 2nd. That is always such a fun community event! Thank you to our Jordan Chamber Choir and for our High School Band for their performances that day. It is so special to have the lighting of the community tree, beautiful student music and hot cocoa at this event!
- Our community is supportive in so many ways! This fall, they have supported our student and activity fundraising efforts and by providing opportunities in big ways!!!
 - The fall JES book fair raised over \$12,000 to purchase new books for our media center and classrooms.
 - The JES PTO completed their Raise Craze fundraiser where students completed acts of kindness and raised over \$30,000!
 - The JMS PTO held a free activity night for middle school students filled with games, prizes and opportunities for students to spend time with their peers.
 - The Jordan Booster Club continues to be strong supporters of all of our Activities. They recently donated \$15,000 to the music department towards the purchase of new band uniforms and \$40,000 in donations for the month of December to support our student Activities!
 - These are just a few of the amazing examples of our community supporting our students and staff. We are always so appreciative of how our community rallies behind our district. Jordan truly is such a special place!
- Holiday concert season is here and it's always one of the best times of the year!
 - The fun starts (tonight) December 11 with Jordan High School choir, December 12 with Jordan Middle School Choir, December 13 with the Preschool holiday concert for the 4/5 preschoolers, and December 14 for the Jordan Elementary School Grades 1 and 2 music concerts. For specific times, check out our district website at www.jordan.k12.mn.us.
- Our Special Education Advisory Committee is hosting a fun activity on December 16th! That evening, our Jordan Hubmen Basketball Team is

teaming up with the Jordan Special Education Advisory Council to host an activity night for students in Grades K-12 with disabilities.

- During this event, the Hubmen will be ready to play different games throughout the evening (basketball, soccer, four square, wiffle ball etc). What a fun event for our kids!!!

Referendum Building Project Update

- Our team continues to work with ISG and KA on some of the JHS and JES building projects. We are working with the City of Jordan on re-platting the property line. Additionally, we are engaged in the legal bidding process for the projects. We are excited to be at this step and look forward to bringing bids forward to the board for approval in the future.
- We have remained in alignment with our project timelines and remain within our projected budgets at this time.

Important Dates and Upcoming Events

- December 11 - JHS Choir Concerts, 6:00pm and 7:30pm
- December 11 - Regular Board Meeting 6:30pm
- December 12 - JMS Choir Concerts, 5:30pm, 6:30pm, and 7:30pm
- December 13- Preschool Holiday Concert
- December 14- JES Grades 1-2 Holiday Concerts
- December 18 - JHS Band Concert, 7:00pm
- December 19 - JMS Band Concerts, 5:30pm, 6:30pm, and 7:30pm
- December 25 - Jan 1 - No School: Winter Break
- January 8 - Organizational/Regular Board Meeting, 6:30pm
- January 15 - No School: Professional Development
- January 19 - End of Quarter 2 / Semester 1
- January 19 - One Act Play Festival, 7:00pm
- January 21 - One Act Play Festival, 2:00pm
- January 22 - No School: Professional Development

Enrollment Update

- As of December 1, 2023: 1794 students - EC through grade 12.



High School Board Notes
December 11, 2023

Improve Student Achievement, Learning and Career and College Readiness

- After winter break we will begin preparing juniors for the ACT test which they will have an opportunity to take in April.
- Students will continue to get information about career and college readiness through SNAP class.
- We use an adjusted schedule for the end of the semester. We have extended block classes over a two day period to allow more time for projects, presentations, and exams. There will also be time for intervention and extension built into these two days.

Provide a safe and collaborative culture in which to learn and work

- We have done multiple things within the building to honor our students that are showing their Jordan "PRIDE", including lunchtime prizes .
- We held a new PBIS event called "Turkey" bingo during SNAP before Thanksgiving. It was a huge hit.
- We are looking at hosting the third annual volleyball championships with students competing with their SNAP classmates. This has brought great excitement to the gym and building. The finals will be held on December 21st in front of the student body during SNAP.

Improve Community Connection, Satisfaction, and Engagement

- Our support staff continues to work with outside organizations to support our students in all facets of their well being. This month Jordan Family Outreach has organized a coat drive and gifts for students.
- As in past years, Mr. Martin will hold some open skating nights at JMS for students to show off their inline skating skills. This has always been a fun event for students in an informal setting.
- Our student council is planning a new dance for the 9th of December. It is a semi-formal event. This is a new adventure and we are excited to see how it goes.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- We had a number of 9th grade staff go through the BARR (Building Assets/Reducing Risks) training last week. It was incredible training. We are looking forward to implementing BARR strategies with 9th grade students this month.
- Teachers have completed the course registration descriptions and final touches are being put on the registration guide for the 2024-2025 school year. This guide will be shared with the Curriculum and Technology committee in December or January. We will look to approve the course registration book in January of 2024.

**Jordan Middle School Board Report
December 11th, 2023**

Improve Student Achievement, Learning and Career and College Readiness

- The student support team and MTSS team meets to review student data and adjust accordingly at ongoing meetings.
- We continue to focus on effective tier one instruction, strong relationships, clear expectations and community building.
- Staff continue to implement IXL to support students at all levels during WIN time.

Integrate data-informed instruction, assessment, and learning as a core competency in every classroom

- Grade level teams continue to review academic and behavioral data to support students routinely.
- As a building we continue to focus on practices that will support building level goals.
 - 80% of students will meet their individual growth goal in reading, as measured on FASTBridge from fall to spring.
 - 80% of students will meet their individual growth goal in math, as measured on FASTBridge from fall to spring.
 - PBIS/Grade level teams will review monthly discipline data and plan instruction to address behaviors.
 - Grade level team will communicate monthly with families in a proactive manner.
- JMS will continue to focus on effective Tier 1 instructional strategies.
 - PBIS committee continues planning and implementation of best practice approaches to address student needs.
 - WIN continues to be utilized for additional reading and math time instruction at the students level.
 - Weekly Advisory reading time has been implemented at least once per week.

Provide a safe and collaborative culture in which to learn and work

- December building-wide theme is Integrity.
 - Grade level advisory focus will be on teaching what “integrity” looks like at JMS.
- The PBIS committee hosted a training session for all staff about Tier 1 behavior strategies.
- Staff meetings focused on 2024-2025 scheduling feedback and brainstorming.

Improve community connections, satisfaction, and engagement

- Thanks to Scott Equipment for hosting a Feed My Starving Children mobile food pack at the Cerc in early November. All middle school students had the opportunity to participate.
- JMS hosted our open house conference and 121 out of 532 (23%) families attended.
- Lots of activities happening soon including winter concerts!
 - December 12th-JMS Choir Concerts
 - December 19th-JMS Band Concert
 - December 18th-District Advisory
 - December 25-January 1st-Winter Break
 - January 2nd-School Resumes
 - January 2nd-5th-Grade Level PBIS Review in Gym
 - January 11th-6th Grade Ski Trip

Jordan Elementary School Principal Update December 11, 2023

Staff and students have enjoyed all of the special events and activities the holiday season brings this time of year. Our staff continues to show and grow our **JORDAN PRIDE** in our efforts of supporting students, families and fellow colleagues. It's a pleasure to work with such an amazing group of dedicated people!

Below is an executive summary of what we have done in November and the work coming up in December to address the JPS Strategic Plan and JES Building Goals:

PRIDE in Student Achievement; PRIDE in Student and Staff Support

- Teachers are meeting on a regular basis in professional learning communities and at MTSS meetings to review data and discuss the next steps in supporting students' academic and behavioral needs.
- We are gearing up for winter benchmark assessments and our mid-year data retreat in January. Our Math and Reading FastBridge assessments will provide data to support instructional and programming decisions, and allow us to see how students are performing midway through the school year.
- We are excited to offer Math Masters to our elementary students this coming late winter/spring. Thanks to Lindsay Johnson and Leah Aamlid for being advisors and offering this great extra-curricular opportunity for our students!
- Our JHS Summit Academy Healthcare students visited Kindergarten classrooms for the annual Teddy Bear Clinic to share with students what they can expect when visiting the clinic if they are ill or need shots. This is always a great teaching and learning opportunity for our HS and K students!
- Our JHS Intro to Education students started observing and working in several elementary classrooms this past week. We are excited for them to be a part of our school and to learn more about the profession from our amazing teachers.

PRIDE in a Caring and Committed Culture

- Our Special Events committee is hard at work bringing holiday cheer into the building for staff to participate in during and after school.
- We enjoyed having Mr. Parker "Basketball" Jones at JES for our mystery assembly that students earned for the PTO Kindness fundraiser. The kids had a blast and heard a great message on being a kind person in and outside of school.
- The 1st and 2nd grade music concert will be held at the JHS Auditorium on December 14th. We are very excited to see students ring in the holiday season with laughter and

song. Thanks to music teacher, Mindy Foyer, and our 1st and 2nd grade teachers and staff for helping to create a wonderful holiday program!

- Shout out to our JHS Spanish 4 & 5 students who have been volunteering at JES to support our new-to-country students in the classroom.
- It's been great to recognize students and staff at our all-school Harambees for the successes they are having in school.

PRIDE in Facilities-Indoor/Outdoor Spaces

- We continue to meet to discuss the upcoming building project, with our last conversation being about furniture and potential timelines for the project. It's hard to imagine we will be planning to pack up rooms and breaking ground already this coming spring!

Pride in Communications, Marketing and Outreach

- Jordan Family Outreach has been doing amazing things for our families, and we are very fortunate so many community members donate to this organization during the holiday season and throughout the rest of the school year.
- The district will be sending Countdown to Kindergarten 2024-2025 postcards to families in late December, early January, regarding the January Family Informational Night and K Round Up happening in February.
- It was a ton of fun participating in the Jordan Dazzle parade this past weekend. The event was well-attended by students, families and staff members.

Executive Summary
Director of Teaching and Learning
December 2023

Improve Student Achievement, Learning, and Career and College Readiness

Summit Academy: Introduction to Education Field Experience --

- This course offers Jordan students real-world experiences aimed at better preparing learners for the challenges of the professional world. Under the direction of licensed teachers and in partnership with current professionals, the students gain invaluable experiences in today's world outside of the traditional school structure. This course provides an overview of the education profession and U.S. educational system. The student teaching experience, or what we call the "Field Experience" is designed to give the student a full time internship under the supervision of a cooperating teacher. The broad goal of student teaching is that the **students have the best possible introduction to the teaching field.**
 - The Introduction to Education students started their field experience on Tuesday, November 28, and they are fully immersed in their assigned elementary and middle school classrooms until December 22! **Watching them work with Jordan's amazing staff and students while learning about the profession is truly amazing!**

Achievement and Integration / World's Best Workforce

- The final combined A&I and WBWF progress report was submitted to MDE via their survey system.
- Submission Deadline is December 15, 2023

Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom

The Read Act - As a part of the Read Act, various positions must be trained in the Science of Reading by specific deadlines (depending on the role). Eventually the three training options

approved by MDE – CAREI, CORE, and LETRS – will be rolled out through our service coop (South Central Service Coop); however, in order to get ahead of this training and offer Jordan teachers the best learning opportunity, I presented the opportunity for to start a LETRS Cohort in Jordan. LETRS is the proven, gold standard in evidence based reading instruction.

- LETRS is a very intensive program focused on the science of reading, specifically grades K-3. However, any elementary teacher would greatly benefit from this learning opportunity. However, hosting our own cohort carried extensive costs, so in order to move forward, a specific amount of staff needed to join.
- Due to various reasons, we were unable to meet this minimum participant requirement; consequently, our teachers will be training by joining one of the SCSC options when those roll out sometime in early 2024.
 - As previously mentioned, LETRS will be an options through SCSC as well.

ACCESS and MCA PreTest Editing --

- The process for pretest editing has started in order to request test accommodations and take care of the “back end” work required by MDE before the testing season begins.
 - SpEd teachers are working on specific accommodations and communicating those needs with me during the pretest edition phase.
 - The Access Testing window opens on January 30, 2023
 - The MCA Testing window opens on March 6, 2023.

Teacher Development and Evaluation Plan (TD&E)

- I am currently working to review the district's TD&E plan to coincide with legislation and district needs.
 - Draft – working to draft basic changes to the existing plan to align with any legislation changes.
 - Next Steps – once this draft is complete, I will work with the principals and instructional team directors to revise our current systems.
 - Vendor meetings – continue to meet with vendors offering evaluation platforms.

Provide a Safe and Collaborative Culture in which to Learn and Work.

SW Metro Elevate (online learning option) –

- Continually working with SW Metro to track enrollment and work through any issues with programming, etc.
- Currently Jordan has 19 students attending through Elevate

Collaborative Culture --

- District Staff Development -- The quarter two district staff development meeting took place on Thursday, December 7 at 3:15.

- The meeting agenda focused on building budgets, professional development planning, CEU tracking, and committee procedures and planning.

Equity Leadership Team

- The Equity Leadership Team meets once a month to focus on goals related to Achievement and Integration.
- The November meeting focused on A&I programming, student support, and continuously working on solidifying programming and student leadership opportunities.

Improve Community Connection, Satisfaction, and Engagement.

District Advisory Committee --

- Information Available on the Website - [HERE](#)
- All meetings will take place in the Middle School Quotation Lab (enter through the CERC) from 5:00-6:00pm –
 - Monday, October 16, 2023 = World's Best Workforce
 - Monday, November 13, 2023 = Conferences Feedback and Work Based Learning
 - Monday, December 18, 2023 = Course Offerings and Programming (all three buildings)
 - Monday, February 5, 2024
 - Monday, March 18, 2024
 - Monday, April 15, 2024

Activities Director's Board Report 12/11/23

- **Academic Support**

- Academic Support for Winter Activities started December 4th. Students with a failing or incomplete grade will be called in on Mondays to track weekly progress for eligibility. We are reminding these students that we hold our student-athletes to a high standard and they won't play if they aren't successful in the classroom.

- **Math Masters**

- Math Masters is a competitive math program that has both team and individual components for elementary to lower middle school aged students. Several years ago we supported this program before it lapsed through the pandemic years. It remained on Schedule C, and we will be resuming it this spring under the leadership of Lindsey Johnson. It is likely that we will stick with offering it to current 4th graders this year as we rebuild the program, before potentially expanding it to include 5th graders next year. Details including the number of students participating and the number of events that we will attend will be forthcoming.

- **Co-op Opportunities**

- The resumption of our co-op with Prior Lake for Boys Swim and Dive was approved by the MSHSL. The formation of a new co-op with PL for boys tennis will be presented to the Board at the 12/11 meeting.

- **Scott West Nordic Ski and Wrestling Overnight Trips**

- Overnight trips for Scott West Nordic Skiing and Wrestling will be presented to the Board at the 12/11 meeting. John Buteyn will present the Nordic Ski trip and Chad Williams will present the Wrestling trips.

- **Fall Coach Renewals**

- Fall coach renewals will be on the agenda for the January Board meeting as a consent item.



Jordan Community Education and Recreation
500 Sunset Drive, Suite #3
Jordan, Minnesota 55352
952-492-6211 main | 952-492-4494 fax

CULLEN BAHN
Community Education and Recreation Director
cbahn@isd717.org

Director's Message:

Winter Brochure:

Winter Community Ed Winter Brochure will be hitting the mailboxes soon. Thanks to Andi and Elise for all their work with the brochure!

Celebrate Jordan:

A reminder that Celebrate Jordan will be on April 14 from 1-4 pm. Please help spread the word! In January the first round of invites to businesses will be sent.

Dental Clinic:

We continue to have a strong number of families taking advantage of the dental clinic that is held each month at the CERC. Kudos to Steven Jensen for all his work on setting this opportunity up for our community members.

Wheels Up Wednesday:

Our numbers continue to increase each week for Wheels Up Wednesday! We average between 8-10 riders and are maxing out space on our current bus. Thanks again to Eric and Benjamin Bus for their support!

JBA Tournament:

Thanks to JBA for an outstanding tournament that was held in November at the CERC and JMS. Special thanks to Brad Hanzel for creating member parking only signs in the older section of the CERC parking lot. As I drove pass throughout the weekend, there were always spots available for our members. Congrats on a great tournament!

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!



ESports:

From Coach Nelson - "As a team they are doing great and improving every day. We have 2 weeks remaining in the fall season and currently Rocket League has a high chance of making the playoffs, it just depends on how the next 3 games go. Smash is currently 2-4, Rocket League is currently 3-2, but looking to reschedule a previous game this week. Fortnite is 2-3 and we are also to reschedule events from the Thanksgiving Break."

Senior Coffee Talks:

Our November Senior Coffee Talk was a chance to get an overview of what to do in an emergency situation. Thank you to Jamie Fremming and Officer Demko for their time

and knowledge on how to respond in an emergency. Community members had a hands on experience with AEDs, CPR and other life saving techniques.

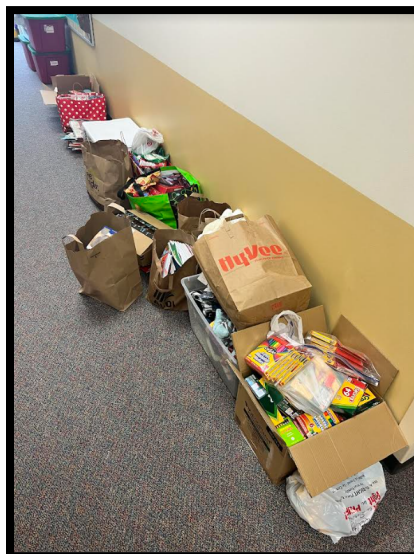


Kids Company:

- The January calendar will open for families to complete their registration. Field trips have been booked for January 15 and 22 (no school days). We've noticed it is more difficult to find places that will take a group based on their staffing issues and reduced hours. We hired 7 new high schoolers to help fill staffing with a new season. They are continuing to get trained in with some of them already taking a group independently.

Preschool and ECCE:

- We have just completed the collection of gifts for Oak Terrace and Schule Haus. Each class will work with their students this week to package the gifts and deliver them. See below.
- The ELS Holiday concert will be Wednesday, December 13 from 6-7 in the high school auditorium. Students have been practicing their songs and are getting excited (and nervous) to share with their families.
- Preschool Open House will be January 23 from 5-6 in the ELS wing. Parents will be able to come tour the wing, meet staff, and get their questions answered while their child explores the classrooms.
- Registration for the 24-25 school year will open on February 1.
- We have three ECCE classes continuing to run with good numbers. We have not had any interest in the baby class and will continue to look at how to revamp it.





District Office
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ELISE PICKLE
Communications Director
epickle@isd717.org

Communications and Marketing Monthly Summary

Projects Completed / Highlights:

- Created Jordan Community Education/Recreation Winter 2024 brochure - was delivered to homes the week of December 4
- Assisted the Calendar Committee in creating the 2024-2025 calendar
- Created District branded novelty check and step & repeat banner for use with community recognitions and Jordan Pride award presentations
- Assisted in creating marketing materials for SEAC Activity Night - coming up on December 16!
- Worked with the City of Jordan to promote and staff the Sunset Drive Roundabout Improvements Project Open House at Jordan High School

Events Attended for Photography Needs:

- Veterans Day - JES & JMS
- JMS Fall Play
- Nutritional Services - Kornder Farms Burger
- JHS Fall Play
- ELS Family Fun Night
- JES Balloon Parade
- Intro to Education - Field Experience (In classrooms)
- Teddy Bear Clinic

Sharing Our Story:

- Press release highlighting Jordan Community Ed/Rec Wheels Up Wednesday.
- Worked with the City of Jordan to add additional school district information to their website for New Residents.

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

- Created and helped install Grow Your Jordan PRIDE signage for Jordan High School.

Projects / Events In-Progress:

- Assisting with building project meetings with the ISG design team.
- Planning for Countdown to Kindergarten for the 2024-2025 school year
- Updating Kindergarten and Preschool promotional videos for the 2024-2025 school year - videos will be shared in January!
- Refreshing district advertising material collateral.
- Creating an intro to JMS advertising video.
- Creating an ECFE promotional video.
- Planning for ongoing signage needs across the District.

Ongoing (Daily/Weekly Activities):

- Meeting with district leadership to determine upcoming communication needs.
- Craft district messaging.
- Creating communications plans for activities and potential crisis communications scenarios, as needs arise.
- Draft talking points for Superintendent KCHK radio interviews on a monthly basis.
- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#).
- Continual maintenance of District [website](#) and Smartphone App.
- Maintain updated postings for lighted marquee sign.
- Updating school board policies, following policy committee work, on an as needed basis.
- Planning new school store inventory and designs on an as needed basis.

Nutritional Services Director's Report

12/11/23

November Highlights

- Nutritional Services provided the dinner for the 2nd year in a row for the High School Football End of Season Banquet.
- The annual Verification report was submitted to MDE. This report requires the district to randomly verify income from 3% of our families who qualify for Educational Benefits through the application process.
- The Minnesota Department of Health stopped by all three schools for their unannounced fall visit. Each school had one minor finding. JES- needed test strips for sanitizer, JMS- a bottle of Windex needed a label and JHS- a fan has built up ice in the freezer. The JES and JMS issues have been resolved and there is a plan in place for JHS this summer.
- Kornder Beef Farms hamburgers were featured on our menu on November 17th- the feedback from students was FANTASTIC! We will also be serving them on December 21st. This will use the remaining funds from the MDA Farm to School Grant for this year.

Upcoming projects

- Application for the SHIP Grant will be submitted by December 22nd.
- Annual on site visits at RVEC and St Johns
- Preschool Holiday Concert - catering

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

Board Meeting 12.11.23

Jordan School District #0717 Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness:

- Our American Indian Parent Advisory Council will be meeting on Monday, December 11, 2023. The council will review previous meeting notes, reviewed expense reports and Sarah Miller gave an update on activities and services provided for our identified American Indian students.
- Targeted Services started in November and we currently have over 25 students in grades 2-4 attending our after-school program. We are currently working on getting services set up at our Middle School.

Provide a safe and collaborative culture in which to learn and work

- I attended the MASE Annual Board Meeting on Tuesday, November 28, 2023. We discussed current updates from our various MASE Committees, legislation platforms, and how we can continue to push to support our students with special needs.
- I continue to be a part of committees for the Minnesota Administrators for Special Education or MASE, the one group I am proud to be a part of is our legislative committee. This year the MASE board and the legislative committee are focusing on the following key areas in sped:
 - Equitable and Sustainable Funding System
 - Qualified Special Education Workforce
 - Mental Health Supports for ALL
- I am continuing to meet with the different departments throughout the district monthly; building sped departments, OT & PT, nurses, paraprofessionals, ELL, SOAR transition program, mental health, school psychologists, assistive technology, and district administration to ensure we are providing and receiving the same message.

Improve Community Connection, Satisfaction, and Engagement

- I have been attending regular MDE Director Forums. We have been provided updates of “what is happening” with MDE, fiscal updates, monitoring and compliance updates, and ECSE updates.

Be Fiscally Responsible and Maintain Quality Facilities

- Amy and I continue to meet and review our state and federal special education budget for the 23-24 school year. We are ensuring we are working within our budget and will continue to monitor our budget as we get half way through the school year!



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DAN LEHMAN
Facilities Director
dlehman@isd717.org

FACILITIES UPDATE

Director's message to the board:

Hello all,

Entering into December without any snow (so far) has been great. Here are a few updates on things we have been working on in Facilities:

- We replaced sand in two of the jump pits for track.
- As you may recall we had an insurance claim opened up just over two years ago, where we had piping fall off their supports and punctured the roof in some spots. The roof work and piping work is nearing completion, just need the pipe insulators to come out and it will be complete.
- We are looking for quotes on our lawn fertilizer/weed prevention applications for next summer.
- Winter sports and activities are in full swing now, so we are supporting those the best we can.

December:

- Second Health and Safety meeting 12/5
- JHS and JES roof pre-bid walkthroughs 12/5
- JES referendum work pre-bid walkthrough 12/5
- Rooftop unit being replaced at JES over winter break, pending weather
- Looking for a LTS for Grounds lead to cover an absence of 8-10 weeks starting 12/20
- Walkthrough with JMS warranty of the cooping 12/7
- JES Gym Destratification Fans- finalizing installation dates and times

2023 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Lauren Pedersen, Sara Lehnen, Molly Monyok, Rob Langheim, Jenny Kusske, Corinne Hennen
Calendar	Jenny Kusske
City/School	Deb Pauly, Lauren Pedersen, Sara Lehnen
Community Education/Recreation	Lauren Pedersen, Corinne Hennen
Curriculum & Technology Integration Committee	Deb Pauly, Jenny Kusske (Student Board representative)
Facilities	Deb Pauly, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Sara Lehnen
Negotiations	Deb Pauly, Lauren Pedersen (Alternate - Sara Lehnen)
Policy	Deb Pauly, Sara Lehnen, Corinne Hennen

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Rob Langheim, Deb Pauly
Booster Club	Sara Lehnen, Rob Langheim (alternate - Lauren Pedersen)
Education Foundation	Molly Monyok, Rob Langheim
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Lauren Pedersen
Special Education Advisory Council (SEAC)	Molly Monyok
SW Metro Intermediate District	Deb Pauly (alternate - Rob Langheim)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.