



Jordan School District #717
Workshop Meeting Agenda

Monday, April 25, 2022 at 6:30 PM
Workshop Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Annual Fundraiser Update	2
2. LTFM and Capital Update	6
3. MSBA Strategic Plan Process Overview	8

Buildings Involved	Fundraiser Name	Point Person	Organization	Purpose	Time of Year	\$ Generated	Where \$ are put
Green = opt in / service	Red = door to door or cold call sales	Yellow = fundraisers going out of the district	Gray = Inactive fundraisers	Blue = outside group run			
ELEMENTARY SCHOOL							
JES	JES Scholastic Book Fair	TBD	JES Media/Tech Dept.	Raise funds to purchase materials for JES Media Center	fall and spring PT conferences	\$24,000	District Account
JES	Art to Remember (Artsonia & Art Fair)	Kristin Kilgren	JES Art Dept.	Raise funds for Art supplies	Parents can purchase their child's framed art thru the company Artsonia	\$1,000-6,000	District Account
JES	Pennies for Patients	TBD	Student Council	Raise funds for LLS	February/March	\$5,000.00	District Account-Fund 18-\$s deposited and ck written to LLS
JES	JES PTO	JES PTO President, Annie Shurson	JES PTO "Give to the Max" and Amazon Smile	Raise funds for JES supplies and field trips	Fall	On-line selection-no selling required	PTO
JES	JES PTO Read-a-Thon	JES PTO President, Annie Shurson	PTO	Raise funds for elementary activities and resources	February	\$26,000	PTO
JES	Jordan Craft Fair and Boutique	JES PTO President, Annie Shurson	PTO (2022 last year for JES PTO running this fundraiser)	Raise funds for elementary activities and resources	Fall	\$10,000.00	PTO
MIDDLE SCHOOL							
JMS	Candy Bar Sales	Meredith Schuettpelz	Grade 5/6	Raise funds for Wolf Ridge	Sept-Oct	\$16,000	District SAA Account - Fund 27
JMS	Poinsettia	Meredith Schuettpelz	Grade 6	Raise funds for Wolf Ridge	November	\$4,000	District SAA Account - Fund 27
JMS	Student Council Food Shelf Drive	Chelsey Meyer	Student Council/Food Shelf	Food for Food Shelf	Fall/Spring	NA	
JMS	Pennies for Patients	Chelsey Meyer	Student Council/Luekemia	Raise funds for Luekemia and Lymphoma Society	Spring	\$500	District Account
JMS	JMS Scholastic Book Fair	TBD	JMS Media/Tech Dept.	Raise funds to purchase materials for JES Media Center	fall and spring PT conferences	\$2,500	District Account
JMS	Jump Rope for Heart	Colleen Chambers	Grades 5-6	Raise funds for American Heart Association	February	\$7,000	Parents donate directly to American Heart Association on-line
JMS	PTO Family Fun Run	Jessica Devine	PTO	Raise funds for Middle School activities and resources	Oct	?	PTO
JMS	Read a Thon/Airplane Toss	Jessica Devine	PTO	Raise funds for Middle School activities and resources	March	\$3,000 to \$15,000	PTO
MIDDLE SCHOOL & HIGH SCHOOL BAND/CHOIR PROGRAM							
JMS/JHS	Minntex Fruit Sales	Logan Burnside/Katie Mcknight	5-12 Band/Choir	Students raise funds for band trips and resources	November	\$5,000 to \$10,000 (5-12)	District SAA Account - Fund 27

Buildings Involved	Fundraiser Name	Point Person	Organization	Purpose	Time of Year	\$ Generated	Where \$ are put
JMS/JHS	Club's Choice - cookie dough, pizza and flowers	Logan Burnside/Katie Mcknight	5-12 Band/Choir	Students raise funds for band trips and resources	September & January	\$5,000 to \$10,000 (5-12)	District SAA Account - Fund 27
JMS/JHS	Fire Department Open House	Logan Burnside	Band/Choir Trip	Students raise funds for band trips and resources	July		District SAA Account - Fund 27
JMS/JHS	Bagging at Cub Foods	Logan Burnside	Band/Choir Trip	Students raise funds for band trips and resources	July	Students working for these funds	District SAA Account - Fund 27

HIGH SCHOOL/ATHLETICS

JHS	Prom fundraiser - Candy bars	Robin Whiteside	Junior Class	Raise funds for their program	Fall		District SAA Account - Fund 27
JHS	Magazine Sales/cookie dough	Robin Whiteside	Senior Class	Raise funds for their program	Fall		District SAA Account - Fund 27
JHS	Scrip Sales	Amy Peters	Spanish Club	Raise funds for their program	Year round		District SAA Account - Fund 27
JHS	Cub - grocery bagging	Amy Peters	Spanish Club	Raise funds for their program	Aug-Sept	Students working for these funds	District SAA Account - Fund 27
JHS	Plant Sales	Amy Peters	Spanish Club	Raise fund for their program	Aug	est \$760.	District SAA Account - Fund 27
JHS	Pizza Ranch- bussing tables	Amy Peters	Spanish Club	Raise funds for their program		Students working for these funds	District SAA Account - Fund 27
JHS	Car Wash	Amy Peters	Spanish Club	Raise funds for their program	Aug	Students working for these funds	District SAA Account - Fund 27
JHS	Pumpkin Picking - Jordan Candy Store	Amy Peters	Spanish Club	Raise funds for their program	Fall	Students working for these funds	District SAA Account - Fund 27
JHS	Sell Desserts at heimatfest	Amy Peters	Spanish Club	Raise funds for their program	September		District SAA Account - Fund 27
JHS	Halloween-Frosty Dance at MS	Amy Peters	Spanish Club	Raise funds for their program	Oct/Feb	Spanish Club gets the admissions/pay for the DJ	District SAA Account - Fund 27
JHS/JMS	Jordan Family Outreach money donation	Amy Peters	Spanish Club	Raise money to buy gifts for local charity as a community service project			District SAA Account - Fund 27
JHS/JMS/JES/St. John's	Sell homecoming beads and bracelets	Amy Peters/Michelle Spies	Student Council	Raise money for program, to give back to the schools	Fall	Not door to door - in school sales	District SAA Account - Fund 27
JHS	Food Drive	Amy Peters/Michelle Spies	Student Council	Food for Food Shelf	Fall/Spring		District SAA Account - Fund 27

Buildings Involved	Fundraiser Name	Point Person	Organization	Purpose	Time of Year	\$ Generated	Where \$ are put
JES/JHS/JMS	APIAC Food Booth	Ann Hiegel	American Indian Ed. Council	Raise funds for American Indian Students	September and Marh/April	\$351	District Account
JHS	Stadium Clean Up-\$s are from Custodial Instr Budget - instead of paying a custodial OT	Varies by group	Various Groups	Groups pick up stadium to assist custodians	Fall and Spring after events at stadium	Students are doing work for these \$s	Funds are deposited into appropriate Booster Club or SAA Fund run thru District's Fund 27
JHS	Youth Basketball Clinic	Leah Aamlid / Matt Urbanek	B/G Basketball	Raise funds for their program	Jan/Feb	about \$700	Booster Club
JHS	Jordan Tap Room - busing Tables	various	various Groups	Raise funds for their program	various		Booster Club
JHS	Scott County Fair Clean up	various	various Groups	Raise funds for their program	Late July		Booster Club
JHS	Taco Night	BBall coaches	Jordan Basketball	Raise funds for their program	February	about \$500	Booster Club
JHS/JMS	Score Table workers - lower levels	Bball coaches	Jordan Basketball	Raise funds for their program	Nov-Mar		Booster Club
JHS	Kids Zone @ Heimatfest	Jill Bailey	Tennis / BC	Raise funds for their program	September	about \$500	Booster Club
JHS	Pekarnas Meat Sales	Jill Bailey	Tennis / BC	Raise funds for their program	September	about \$500	Booster Club
JPS/Belle Plaine	Kwik Trip Gift Cards	Lisa Jamison	SW Nordic Ski / BC	Raise funds for ski wax	year round	\$2-3k annual	Booster Club
JPS/Belle Plaine	Eileen's Cookie dough sales	Lisa Jamison	SW Nordic Ski / BC	Raise funds for their program	January	unknown	Booster Club
JHS	Stadium Chair Sales	Kevin Gutzmer	Golf/Booster Club	Raise funds for their program	Year round		Booster Club
JHS	Drive One from Wolf Motors	Varies	All Programs participate/ BC	Raise funds for their program	Fall/Spring	Inactive due to covid	Booster Club
JHS	Concessions at Football	Dwayne Read	Softball / BC	Raise funds for their program	Fall		Booster Club
JHS	Varsity Gold Cards	Ozzie Sand	Football /BC	Raise funds for their program	August		Booster Club
JHS	Promotional Spot in Program	Tina Davis	Jordan Booster Club	Raised funds for their program	Summer/Fall		Booster Club
JHS	Pekarnas Meat Sales	Bryan Martin	Softball / BC	raise funds for softball trip	Spring		Booster Club
JHS/JMS	Pizza Sales	Ben Nylander	Track / BC	Raise funds for their program	Spring	\$3,000	Booster Club
JHS	Concessions at Track	Ben Nylander	Track / BC	Raise funds for their program	Spring	\$2,000	Booster Club
JHS	J.O. Volleyball Tourney	Head Coach	Volleyball / BC	Raise funds for their program	Spring		Booster Club
JHS	Softener Salt Sales	Bryan Martin	Softball / BC	Raise funds for their program	Fall		Booster Club
JHS	Gold Card Sales	Brent Goracke	Baseball / BC	Raise funds for their program	March/April	\$8-10k	Booster Club
JHS	Football Golf Tournament	Ozzie Sand	Football / BC	Raise funds for their program	Early Fall		Booster Club
JHS	Tailgate Party	Daryl Karsky	Booster Club	Raise funds for all programs	Fall	inactive due to covid	Booster Club
JHS	Car Wash	Cheer/Dance Coaches	Cheerleading	Raise funds for their program	Summer		Booster Club
JHS	Craft Fair - Cheer Booth	Cheer/Dance Coaches	Cheerleading	Raise money selling crafts	Fall		Booster Club
JHS	Pampered Chef	Cheer/Dance Coaches	Cheerleading & Dance Team	raise money to pay for wardrobe	late fall		Booster Club
JHS/JMS	Pizza Sales	Heach Coach	Volleyball / BC	Raise funds for their program	Fall		Booster Club
JHS	Tackle Cancer FB Game	Head Coach	Football / BC	Raise funds for cancer research	Fall		Funds run thru Booster Club & check written to Cancer Fund
JHS	Bagging at Cub Foods	Tammy Randolph	Wrestling BC	Raise funds for their program			Scott West Booster Club

Buildings Involved	Fundraiser Name	Point Person	Organization	Purpose	Time of Year	\$ Generated	Where \$ are put
JHS	McNamara Tournament	Tammy Randolph	Scott West Wrestling BC	Raise funds for their program	TBD?		Scott West Booster Club
JHS	Poster Ad sales	Tammy Randolph	Scott West Wrestling / BC	Raise funds for their program	Fall		Scott West Boosters
JHS	All Night Grad Party	Senior Parent	Parent Committee	Raise funds for senior all-night grad party	Fall/Winter/Spring		All Night Grad Party
JHS	Grad Grams	Jordan Ed Foundation	Jordan Ed Foundation	Raise funds for the foundation	Spring		
JHS	Youth Cheer Clinic	Chania Ruehling	Cheerleading	Raise funds for the program	3 Fall,Winter,spring	\$1k	Booster Club
JHS	Carnations and Crushes	Chania Ruehling	Cheerleading	Raise funds for the program	February	\$50	Booster Club
JHS	Back to School Carnival	Chania Ruehling	Cheerleading	Raise funds for the program	Aug/Early Sept		Booster Club
JHS	Pap Murphy's cards	Nate Steele	Cheerleading	Raise funds for the program	Fall		Booster Club
JHS	Car Wash @ Radermachers	various	various Groups	Raise funds for the program	various		
Fundraiser Procedures:							
Any newly requested school or district fundraisers must be approved prior to communication and coordination of said fundraiser.							
1) Fundraiser must be reviewed and conditionally approved by appropriate Administrator (Activities Director, Principal etc.)							
2) Fundraisers must be reviewed with District Office Staff and approved to move forward. (Finance Director/Superintendent)							
3) Approved Fundraisers must be listed on District Fundraiser List, to be annually reviewed at the Board Level.							
** Fundraisers coordinated by outside groups (Boosters/PTO) must be communicated to appropriate Administration and listed on the District Fundraiser List. The district assumes that outside groups would ensure the school, program or district has been consulted to ensure they are in support of said fundraiser.							



Executive Summary: 2022-2023 LTFM-Capital Projects-Safe Schools

Submitted by: Amy Hafemann and Tim Bisek

A brief recap of the LTFM \$'s. I am projecting that there will be a projected carryover of \$302,313 going into the 2022-2023 school year. I have projected our state aid to be around \$246,000 and Levy \$'s to be around \$472,000. That gives the district an estimated total of \$1,020,313.

Some of the projects being considered are:

- JHS - HVAC dehumidification corrections - \$95,000
- JMS - Tile Walls - common spaces - \$25,000
- JMS - Sound proof band/choir rooms - \$20,000
- JMS - add ladders for roof access - \$10,000
- JES - Carpet -remaining areas- \$30,000
- JES - roof maintenance - \$27,000
- Sidewalk repairs - district wide - \$50,000
- Health & Safety - every year expenses (IEA Management, etc) - \$91,937
- Chiller Service Contract - all bldgs - \$45,000

At this point, the projected expenditures will be around \$724,937. As projects finish and \$'s amounts are final, these amounts will change. The district always does its best to make the most use of our \$'s.

A brief recap of Capital \$'s. I have projected our Levy \$'s to be around \$190,737, State Aid to be around \$282,154, and Rent Income around \$15,000. This gives an estimated total of \$487,891.

The major expenditures for Capital \$'s are:

- Farmland Payment (COP \$'s) - \$87,982
- Scott County Property Tax - est \$9,841
- Copier leases - \$13,500
- Curriculum - \$100,000 (includes annual Wonders pymt)
- Infinite Campus Licensure - \$26,900
- Technology needs - possible computer lab upgrade - \$125,000

There are more set expenditures that the Capital \$'s are used for, but the end goal is to use the \$'s we are allotted wisely.

A brief recap of Safe School \$'s. This fund now has a positive fund balance. The projected Levy \$s are \$87,834. At this time, there are not any Safe Schools or Security purchases that are needed, but it is probable that some may arise during the year.

Strategic Planning

Jordan Public Schools
Spring 2022

JORDAN

Strategic Plan Overview

- Priorities
- Timeline
- Process
- Input and Feedback
- Q & A

Priorities

- Student Centered
- Transparent
- Inclusive
- Efficient
- Foundational
- Operational

Timeline April 20-June 27

- Outreach and Communication
 - Week of April 20th
- Phase 1- Information Gathering
 - April 27th-May 12th
- Phase 2- Strategic Plan Committee
 - May 23rd- June 20th
- Phase 3- Systems Alignment
 - June 27th

Outreach and Communication

- Intentional outreach and communication
- Who?
 - Known stakeholders who currently volunteer their time to District Committee and organizations that partner with our District
 - SEAC, Curriculum and Tech, Boosters, JEF, City-School, Commercial Club, Lions, Lioness, Dollars for Scholars, PTOs, Community Ed etc.
 - All ISD 717 parents
 - All ISD 717 staff
 - Students in MS and HS
 - Student council, School Board Student Rep, All Interested Students
 - School Board and Leadership
- Week of April 20th

Phase 1- Information Gathering

- What?
 - Internal Survey (*Open until May 12th*)
 - Board
 - Staff
 - External Survey (*Open until May 12th*)
 - Students
 - Community
 - Listening Sessions- May 9th

Phase 1- Information Gathering cont.

- **May 9th Listening Sessions (Schedule)**
 - Who?
 - Stakeholder groups (Outreach and Communication)
 - Licensed and Non-Licensed Staff
 - Students (MS)
 - Students (HS)
 - Community Members, Parents, Elected Officials
 - (2 sessions)
 - Leadership, Superintendent
 - Board, Superintendent

Board only attends Board Session. Community Sessions are optional.

Phase 2- Strategic Plan Committee

- What?
 - At each meeting we will work on a different element
- Who?
 - Strategic Plan Committee
 - Board Members, Superintendent, Leadership
 - 4-6 students (MS/HS)
 - 4-6 staff
 - 4-6 community members/parents
- When?
 - May 23rd-June 20th (4-6pm)

Phase 2- Strategic Plan Committee cont.

- **May 23rd**
 - State of the school district
 - Summary of feedback
 - Environmental scan
- **June 6th**
 - Review
 - Beliefs, mission, vision (redo, revise, or keep)
- **June 20th**
 - Draft goals (writing team)
- **End Product- ONE PAGE Strategic Plan**

Phase 3- Alignment

- **June 27th**

- What?

- Goal Alignment (Sup Goals, Board Eval)
- Review of Process
- Final Wrap Up

Tonight's Input and Feedback

- Internal and External Surveys
 - Take a few minutes to review,
 - Turn and Talk with a neighbor.
 - Sharing
- Next Steps
 - Finalize
 - Send to stakeholders

Q & A

Thank you for all of your support!

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