



Jordan School District #717
Regular / Organizational Meeting Agenda

Monday, January 3, 2022 at 6:30 PM
Regular / Organizational Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order	
2. Pledge of Allegiance	
3. Roll Call	
4. Consideration of Agenda	
5. Public Comments	2
6. Jordan Pride Awards	
7. Organizational Meeting	
1. 2022 Organization of the Board	3
2. 2022 Committee Assignments	8
3. 2022 Board Calendar	10
4. 2022 Confidentiality and Conflict of Interest Policy and Disclosure Form	11
8. Consent Agenda	
1. Minutes	14
2. Monthly Finance Reports	18
3. New Hire - District Office Administrative Assistant / MARSS Coordinator - Jamie Fremming	44
4. Resignation - ES Paraprofessional - Tiffany Valle	
9. Action / Discussion Items	
1. Review and Act on 21-23 Paraprofessional Agreement	52
10. Board and Administrative Reports	
1. School Board Member Reports / Committee Reports	64
11. Adjourn Regular Meeting	



Request to Address the School Board

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent’s office must be notified. For all other purposes, citizens must complete the ‘Request to Address the School Board’ form, which must be submitted in person or email to the School District Clerk, or other designee, any time up to ten (10) minutes prior to the start of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to jfremming@isd717.org.

‘During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. This is a time of "listening" by the school board. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting. NO PERSONAL ATTACKS WILL BE ALLOWED. The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach the form and follow the guidelines for presenting your topic.’

Name: _____

Residence (city only): _____

Date: _____

Phone Number: _____

**This will only be used for follow-up to your shared issue/concern.*

Please specifically state your purpose for addressing the School Board.

It is highly recommended to first speak to a district employee. Have you previously contacted a School Board member and/or school employee about this issue/concern? YES NO

If so, please state name of board member/school employee: _____

If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.

School District Clerk

Date

ORGANIZATION OF THE BOARD

2022

I. GENERAL STATEMENT OF POLICY

Each school board member shall follow the code of ethics stated in Policy #209.

A. AS A MEMBER OF THE SCHOOL BOARD, I WILL:

1. Attend school board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
4. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
5. Support the decision of the school board, even if my position concerning the issue was different.
6. Recognize the integrity of my predecessors and associates and appreciate their work.
7. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
8. Inform myself about the proper duties and functions of a school board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, I WILL:

1. Focus on education policy as much as possible.
2. Remember my responsibility is to set policy – not to implement policy.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
4. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of school board decisions to the superintendent.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, I WILL:

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
4. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the school board.

D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, I WILL:

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
2. Attempt to obtain adequate financial support for the school district's programs.
3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold my responsibilities and accountability to the taxpayers in my school district.

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, I WILL:

1. Hold the superintendent responsible for the administration of the school district.
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the school board adequately informed at all times.
7. Offer the superintendent counsel and advice.

8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.
9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, I WILL:

1. Comply with all federal, state, and local laws relating to my work as a school board member.
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
4. Recognize that school district business may be legally transacted only in an open meeting of the school board.
5. Avoid conflicts of interest and refrain from using my school board position for personal gain.
6. Take no private action that will compromise the school board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

1. Elections

- 1.1 Chairperson _____
- 1.2 Vice Chair _____
- 1.3 Clerk _____
- 1.4 Treasurer _____

2. Establishments

- 2.1 Treasurer's Bond 100,000
- 2.2 Depositories Frandsen Bank
Riverland Bank
MSDLAF
Hometown Bank
MN Trust
- 2.3 Newspaper Jordan Independent
- 2.4 Investment Authority Supt./Finance Director
- 2.5 Meeting Day & Time 2nd Monday at 6:30
4th Monday at 6:30
- 2.6 Legal Counsel Ratwik, Rozak and Maloney, P.A.

*The District reserves the right to work with another firm as needed

- 2.7. Legal Counsel Authorized Contacts _____
- The School Board moves to affirm the list of authorities above.
M _____ 2nd _____ Action _____

3. Board Member Compensation

- 3.1 Member \$2,500 _____
- 3.2 Chairperson \$ 500 _____
- 3.3 Vice-Chairperson \$ 300 _____
- 3.4 Clerk \$ 300 _____
- 3.5 Treasurer \$ 300 _____
- 3.6 Meetings \$125.00 Half Day (<4 hours or less) _____
\$225.00 Full Day (>Greater than 4 hours) _____

The School Board moves to approve the above. M _____ 2nd _____ Action _____

4. Standing Committee Assignments

- 4.1 Budget/Finance _____
- 4.2 Calendar _____
- 4.3 City-School _____
- 4.4 Communications _____
- 4.5 Comm. Ed/Rec./Joint Powers _____
- 4.6 Curriculum & Technology Integration _____
- 4.7. Education Foundation _____
- 4.8 Facilities _____
- 4.9 Meet & Confer/Cont. Ed/Staff Dev. _____
- 4.10 Negotiations _____
- 4.11 Personnel _____
- 4.12 Policy _____
- 4.13 Safe and Supportive Schools/PBIS _____
- 4.14 SCALE _____
- 4.15 SW Metro/Intermediate District Rep. _____

5. Point of Contact and Ad-Hoc Committees

- 5.1 American Indian Parent Advisory C. _____
- 5.2 Booster Club _____
- 5.3 Health & Safety _____
- 5.4 Legislative _____
- 5.5 MSHSL _____
- 5.6 Special Education Advisory Council _____
- 5.7 Region V/SCSC/Metro ECSU _____

School Board moves to appoint the above as noted. M_____ 2nd_____ Action_____

- 6. The District delegates authority to make electronic funds transfers to the District's Finance Director. M_____ 2nd_____ Action_____

2022 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnen, Molly Monyok
Calendar	Lauren Pedersen
City/School	Deb Pauly, Ryan Dahnert, Lauren Pedersen
Communications	Sandy Burke, Lauren Pedersen
Community Education/Recreation/Joint Powers	Lauren Pedersen, Sara Lehnen
Curriculum & Technology Integration Committee	Deb Pauly, Connie Hennen, Sandy Burke (Student Board representative)
Facilities	Deb Pauly, Ryan Dahnert, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Ryan Dahnert (alternate - Connie Hennen)
Negotiations	Deb Pauly, Ryan Dahnert (Alternate - Lauren Pedersen)
Policy	Deb Pauly, Sandy Burke, Sara Lehnen

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Sandy Burke (alternate - Deb Pauly)
Booster Club	Sara Lehnen (alternate - Lauren Pedersen)
Education Foundation	Connie Hennen, Molly Monyok
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Ryan Dahnert (alternate - Deb Pauly)
SCSC/Metro ECSU	Lauren Pedersen (alternate - Sandy Burke)
Special Education Advisory Council (SEAC)	Connie Hennen
SW Metro Intermediate District	8 Deb Pauly (alternate - Molly Monyok)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.



Confidentiality and Conflict of Interest Policy and Disclosure Form

Confidentiality

As a member of the Board, I recognize that I owe a fiduciary duty of care to Jordan Public Schools. This includes a duty of confidentiality. All information and documentation that I receive from Jordan Public Schools and others in connection with my service on the Board will be treated with strict confidentiality. Neither the contents nor the existence of this information or documentation will be shared with anyone other than the officers, directors, employees, and authorized agents of Jordan Public Schools. I will direct any questions regarding my confidentiality obligations to the Jordan Public Schools' chairperson of the Board.

Conflicts of Interest

As a member of the Board, I recognize that I owe a fiduciary duty of loyalty to Jordan Public Schools. This duty requires me to avoid conflicts of interest and to act at all times in the best interests of Jordan Public Schools. The purpose of the conflicts of interest policy (set forth below) is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below:

1. Board members have a fiduciary duty to conduct themselves without conflict to the interests of Jordan Public Schools. In their capacity as Board members, they must subordinate personal, individual business, third-party, and other interests to the welfare and best interests of Jordan Public Schools.
2. A conflict of interest is conduct, a transaction or relationship that presents or might conflict with a Board member's obligations owed to Jordan Public Schools and the Board member's personal, business or other interests.
3. All conflicts of interest are not necessarily prohibited or harmful to Jordan Public Schools. However, full disclosure of all actual and potential conflicts, and a determination by the disinterested Board (or Jordan Public Schools' Superintendent and Finance Director) members – with the interested Board member(s) recused from participating in debates and voting on the matter – are required.

4. All actual and potential conflicts of interests shall be disclosed by Board members to the Jordan Public Schools' Superintendent and Finance Director through the annual disclosure form and/or to the Board whenever a conflict arises. Jordan Public Schools' Superintendent and Finance Director shall make a determination as to whether a prohibited conflict exists and what subsequent action is appropriate (if any). The Jordan Public Schools' Superintendent and Finance Director shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.
5. On an annual basis, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgment and disclosure form below. All completed forms shall be provided to and reviewed by the Jordan Public Schools' Superintendent and Finance Director, as well as all other conflict information, if any, provided by Board members.

CONFLICTS OF INTEREST ACKNOWLEDGMENT AND DISCLOSURE FORM

I have read the conflicts of interest policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a Jordan Public Schools Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Jordan Public Schools' Board of Directors in writing.

Disclosure of Actual or Potential Conflicts of Interest:

I acknowledge and agree that my selection for service on the Board and the opportunities made available to me by serving on the Board constitute good and valuable consideration for entering into this agreement, the receipt and sufficiency of which I hereby acknowledge.

In my individual capacity:

Signature: _____

Name: _____

Date: _____



**Regular Meeting / Truth in Taxation Minutes
Non Board Approved Minutes**

Monday, December 13, 2021 at 6:30 PM
Regular Meeting / Truth in Taxation
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order
 - D. Pauly called the meeting to order at 6:30pm.
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Ryan Dahnert, Sandy Burke (In at 6:31pm), Connie Hennen, Lauren Pedersen (Out at 7:13pm), Sara Lehnen (Out at 7:13pm), Molly Monyok (Remote), and Cailin Friary (Student Representative)
 - Absent: N/A
4. Consideration of Agenda
 - Motion to approve the agenda made by L. Pedersen, Seconded S. Burke Passed 7-0
5. Public Comments
 - None
6. Jordan Pride Awards
 - An award was given to Darren Ripley recognizing his 22 years of coaching wrestling with Scott West and receiving the Lifetime Achievement Award from the Minnesota Wrestling Coaches Association Hall of Fame.
 - Awards were also given to the state cross country participants Kaleb Sharp, Isaac Young, and Kendra Krueger.
7. Consent Agenda
 - 7.1. Minutes
 - 11/8/21 – Regular
 - 11/22/21 - Workshop
 - 7.2. Monthly Finance Reports
 - Amy Hafemann presented reports for the board to review.
 - 7.3. Donations

○ Hometown Bank	Choir Dept.	\$100.00
○ Gerry Langsweirdt	Choir Dept.	\$ 10.00
○ Char Senske	Band Dept.	\$100.00

- Heather Kinkeade Band Dept. \$100.00
- Clifford Klehr Band Dept. \$ 25.00
- MN State Fair Band Dept. \$400.00

- 7.4.** 22-23 District Calendar
- 7.5.** New Hire - Varsity Girls Soccer Coach - Nathan Steele
- 7.6.** Resignation - Special Education Paraprofessional - Emma Laffrenzen
- 7.7.** Resignation - Assistant Varsity Football Coach - Scott Hennen
- 7.8.** Resignation - Varsity Volleyball Coach - Taylor Soine
- 7.9.** Resignation- 7th Grade Volleyball Coach - Jason Geisel
- 7.10.** Non-Renewal - JV Girls Soccer Coach - Joseph Doyle
- 7.11.** Non-Renewal - HS Fall Play Director - Joshua Barnd
- 7.12.** Non-Renewal - HS Fall Play Assistant Director - Michelle Spies
- 7.13.** Contract Renewal - Varsity Football Coach - Ozzie Sand
- 7.14.** Contract Renewal - Assistant Varsity Coach - Brian Heller
- 7.15.** Contract Renewal - B Squad Football Coach - Nicholas Casterton
- 7.16.** Contract Renewal - B Squad Football Coach - Wade Olsen
- 7.17.** Contract Renewal - C Squad Football Coach - Shane Peters
- 7.18.** Contract Renewal - C Squad Football Coach - Jeffrey Malek
- 7.19.** Contract Renewal - C Squad Football Coach - Nathan Olson
- 7.20.** Contract Renewal - C Squad Football Coach - Brandon Arnold
- 7.21.** Contract Renewal - C Squad Football Coach - Alex Beckman
- 7.22.** Contract Renewal - 8th Grade Football Coach - Nathan Kucera
- 7.23.** Contract Renewal - 7th Grade Football Coach - Matthew Lind
- 7.24.** Contract Renewal - 7th Grade Football Coach - Anthony Kusske
- 7.25.** Contract Renewal - Varsity Boys Soccer Coach - Timothy Wareham
- 7.26.** Contract Renewal - JV Boys Soccer Coach - Cody Anton
- 7.27.** Contract Renewal - Varsity Tennis Coach - Jill Bailey
- 7.28.** Contract Renewal - B Squad Tennis Coach - Bryan Martin
- 7.29.** Contract Renewal - MS Tennis Coach - Tobias Thietje
- 7.30.** Contract Renewal - JV Volleyball Coach - Tammy Stensland
- 7.31.** Contract Renewal - B Volleyball Coach - Alanna Rindahl
- 7.32.** Contract Renewal - C Volleyball Coach - Kelley Walerius
- 7.33.** Contract Renewal - 8th Grade Volleyball Coach - Jordan Going
- 7.34.** Contract Renewal - Varsity Cross Country Coach - Benjamin Nylander
- 7.35.** Contract Renewal - B Squad Cross Country Coach - Hollie Penney
- 7.36.** Contract Renewal - MS Cross Country Coach - Jamie Glover
- 7.37.** Contract Renewal - Varsity Cheerleading Coach - Chania Ruehling
- 7.38.** Contract Renewal - MS Fall Play Director - Marie Wignall
- 7.39.** Contract Renewal - MS Fall Play Assistant Director - Janice Lennox
- 7.40.** Contract Renewal - Fall Weight Room Supervisor - Drew Sinke
 - Motion to approve the consent agenda made by L. Pedersen, Seconded S. Lehnen Passed 7-0

8. Action / Discussion Items

- 8.1.** Review and Act on Approval of Sandy Burke as 1st Assistant Speech Coach and Board Member for FY22
 - Annual full board approval is required when a board member is also an employee of the district.
 - Motion to approve made by L. Pedersen, Seconded R. Dahnert

- Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Abstain, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 6-0-1
- 8.2.** Review and Act on FY21 Audit
 - Blake Bode from Eide Bailly presented the district's FY21 audit results which were a 'clean' audit opinion.
 - Motion to approve the audit made by R. Dahnert, Seconded by C. Hennen Passed 5-0
- 8.3.** Truth in Taxation Presentation
 - Motion to move into recess made by R. Dahnert, Seconded by S. Burke Passed 7-0
 - Amy Hafemann lead the required annual Truth in Taxation presentation. The district's 21-22 expenditures in the adopted budget are \$25,737.838 and the revenues are \$26,382,960. The 2021 Payable 2022 school district levy is \$5,882,945.75, which is a .39% increase from last year.
 - Motion to move out of recess made by S. Burke, Seconded R. Dahnert Passed 5-0
- 8.4.** Review and Act on 2021 Payable 2022 Levy Certification
 - Motion to approve the 2021 Payable 2022 levy of \$5,882,945.75 made by M. Monyok, Seconded S. Burke
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, M. Monyok – Aye Passed 5-0
- 8.5.** Review and Act on MSBA Strategic Planning Presentation
 - Gail Gilman from the Minnesota School Board Association had presented their services at the 11/22/21 workshop meeting.
 - Motion to use MSBA's services made by S. Burke, Seconded C. Hennen Passed 5-0
- 8.6.** Review and Act on Wolf Ridge Trip Update
 - Ben Bakeberg and the 6th grade team shared an update on the planned March 2022 trip. After being made aware of the current COVID guidelines and increased cost, we are still right in line from previous years with the number of students and chaperones signed up to attend. It is their recommendation to move forward with plans for the trip.
 - Motion to approve made by R. Dahnert, Seconded C. Hennen Passed 5-0
- 8.7.** Review and Act on Washington DC Trip Update
 - Ben Bakeberg and Ansley Peters presented an update for the planned March 2022 trip. It is their recommendation to keep monitoring the travel guidelines and move forward with planning the trip.
 - Motion to approve made by C. Hennen, Seconded R. Dahnert Passed 5-0
- 8.8.** Review and Act on Field Trip Requests - Wrestling
 - Joe Perkl requested board approval for up to 5 trips from December 2021 to March 2022.
 - Motion to approve the trips made by M. Monyok, Seconded C. Hennen Passed 5-0

- 8.9.** Review and Act on Resolution in Support of the Congressional IDEA Full Funding Act
- This resolution was recommended by MSBA for districts to approve in support of it.
 - Motion to approve made by S. Burke, Seconded C. Hennen
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, M. Monyok – Aye Passed 5-0

9. Board and Administrative Reports

- 9.1.** Superintendent's Report
- 9.2.** HS Principal's Report
- 9.3.** MS Principal's Report
- 9.4.** ES Principal's Report
- 9.5.** Director of Teaching and Learning's Report
- 9.6.** Activities Director's Report
- 9.7.** Community Education & Recreation Director's Report
- 9.8.** Communication Specialist's Report
- 9.9.** Nutritional Services Director's Report
- 9.10.** Special Services Director's Report
- 9.11.** Technology Director's Report
- 9.12.** School Board Member Reports / Committee Reports
 - It is a busy time of the year with high school and middle school plays and band/choir concerts.

10. Adjourn Regular Meeting

- Motion to adjourn the meeting at 8:38pm made by R. Dahnert

School Board Clerk

Date



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

January 1, 2022

Board of Education Meeting

Finance Report

January financial reports show activity that has been completed for FY2021-2022 thru December, 2021. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of December.

The pie chart shows the expenses by object codes in the General Fund that were paid thru December, 2021. This chart is as current as can be at this time and is for the current year – FY2021-2022.

FY2020-2021 audit has been completed and presented to the board of education. With FY2021 behind us, it is time to start working on the revised FY2022 budget, and also just getting caught up. Almost all of the ESSER applications have been submitted and are awaiting approval from MDE. Negotiations are underway, so the updated salaries will be reflected in the revised budget.

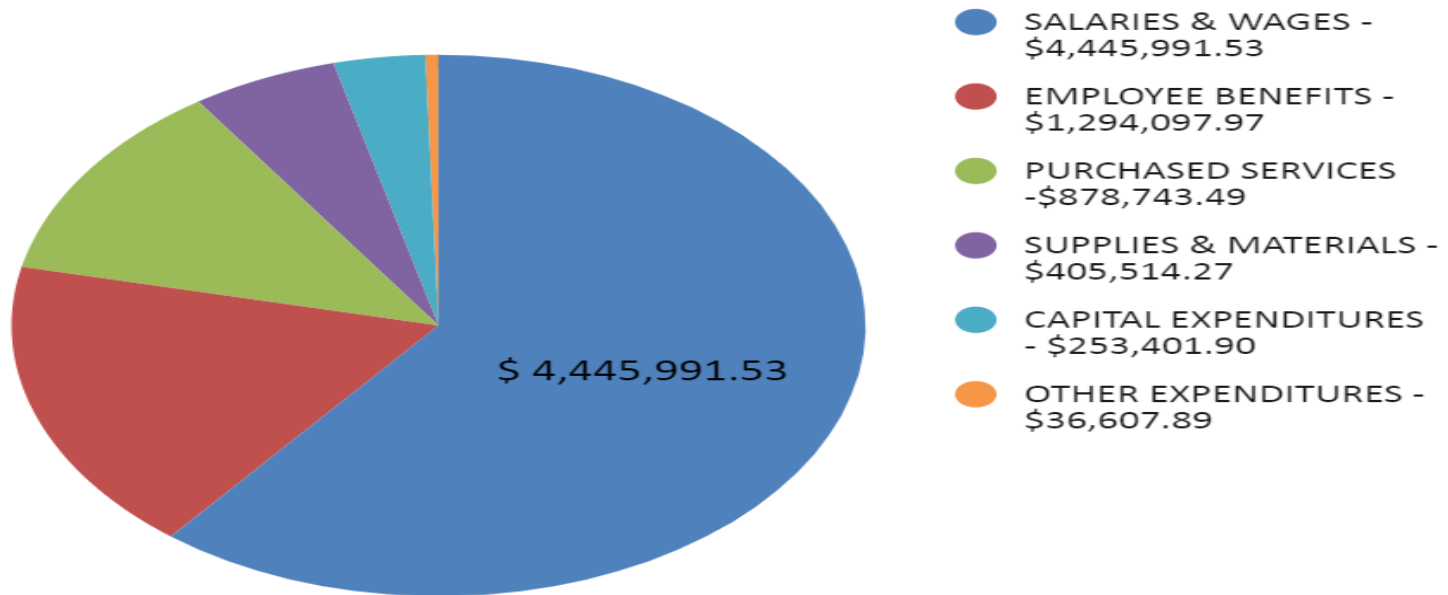
As always, if there any questions, please feel free to contact me.

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

FUND 01 - EXP GUIDELINE BY OBJECT

January, 2022



Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5670 A+ DRIVING SCHOOL					
	0717	001	106506		Check
	E 04	005 505 321 305 507		Oct 2021 behind the wheel students 6 students	\$1,530.00
PO#: 52646	Voucher #:	117633 Invoice	Invoice No: Oct 2021	12/10/2021	Paid Amt: \$1,530.00
					Check Amount: \$1,530.00
				Vendor Total:	\$1,530.00
26733 ACT					
	0717	001	106507		Check
	E 01	300 211 000 461 000		PreACT Scoring Fee Fall 2021	\$2,608.00
PO#: 52615	Voucher #:	117634 Invoice	Invoice No: 32360828	12/10/2021	Paid Amt: \$2,608.00
					Check Amount: \$2,608.00
				Vendor Total:	\$2,608.00
3529 AJMJMC, LLC					
	0717	001	106508		Check
	E 04	005 505 321 305 515		Fall 2021 soccer shots mini,classic, premier \$88	\$5,368.00
PO#: 52593	Voucher #:	117635 Invoice	Invoice No: J2021.12.11	12/10/2021	Paid Amt: \$5,368.00
					Check Amount: \$5,368.00
				Vendor Total:	\$5,368.00
26895 AMAZON CAPITAL SERVICES					
	0717	001	106491		Check
	E 01	128 865 363 350 000		B007885Y3K Safety Technology International, In	\$35.99
	E 01	128 865 363 350 000		Amazon Shipping Charge	\$0.00
PO#: 52551	Voucher #:	117507 Invoice	Invoice No: 13FX-D11P-YIVJ	12/3/2021	Paid Amt: \$35.99
	E 01	300 211 000 401 381		B005CUK20Q HERSHEY'S, KIT KAT and REE	\$39.72
	E 01	300 211 000 401 381		B07TRNMCDN SKITTLES & STARBURST Ca	\$38.38
	E 01	300 211 000 401 381		Amazon Shipping Charge	\$0.00
PO#: 52556	Voucher #:	117508 Invoice	Invoice No: 1PJP-YLLD-6JGG	12/3/2021	Paid Amt: \$78.10
	E 01	128 410 740 433 000		B07N8JDBGH Munchables Dragon Sensory Ch	\$14.99
	E 01	128 410 740 433 000		B06WVP1M3W2 Munchables Chewable Dog Tac	\$17.99
	E 01	128 410 740 433 000		Amazon Shipping Charge	\$0.00
PO#: 52495	Voucher #:	117509 Invoice	Invoice No: 1RFX-4TYM-G3XK	12/3/2021	Paid Amt: \$32.98
	E 01	300 259 000 305 218		B08349CPWF American Flag 5x8 FT Embroide	\$25.95
	E 01	300 259 000 305 218		B07MSFFDNP Yootech [2 Pack] Wireless Chair	\$43.98
	E 01	300 259 000 305 218		Amazon Shipping Charge	\$0.00
PO#: 52461	Voucher #:	117510 Invoice	Invoice No: 1PLD-4DVP-JVN3	12/3/2021	Paid Amt: \$69.93
					Check Amount: \$217.00
	0717	001	106509		Check
	E 01	128 810 000 401 000		B007885Y3K Safety Technology International, In	\$35.99

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26895							
AMAZON CAPITAL SERVICES							
		0717	001		106509		
		E 01	128	810	000 401 000	Amazon Shipping Charge	Check
							\$0.00
		PO#: 52591	Voucher #:	117636	Invoice	Invoice No: 1KRD-CXGD-XM6K	Paid Amt: \$35.99
						12/10/2021	Check Amount: \$35.99
<hr/>							
		0717	001		106553		
		E 01	300	259	000 401 218	B015WZOH42 ROCKSTIX 2 HD WHITE, BRIC	Check
		E 01	300	259	000 401 218	B00QGVET18 Karling Battery Operated Multicc	\$37.98
		E 01	300	259	000 401 218	B015WZOFQC ROCKSTIX 2 HD RED, BRIGH	\$53.94
		E 01	300	259	000 401 218	B015WZOI82 ROCKSTIX 2 HD GREEN, BRIG	\$39.90
		E 01	300	259	000 401 218	B01F95N0KM ROCKSTIX 2 HD BLUE, BRIGH	\$37.98
		E 01	300	259	000 401 218	Amazon Shipping Charge	\$39.90
		E 01	300	259	000 401 218	Amazon Shipping Charge	\$0.00
		PO#: 52688	Voucher #:	117680	Invoice	Invoice No: 11HV-YWJ7-JKGC	Paid Amt: \$209.70
		E 01	300	259	000 401 218	B07MSFFDNP Yootech [2 Pack] Wireless Chart	\$57.98
		E 01	300	259	000 401 218	Amazon Shipping Charge	\$0.00
		PO#: 52643	Voucher #:	117681	Invoice	Invoice No: 1fd4-6119-h9ty	Paid Amt: \$57.98
		E 01	005	810	000 401 000	B0927P7P66 Power Inverter 12v to 110v, Dc to /	\$69.99
		E 01	005	810	000 401 000	Amazon Shipping Charge	\$0.00
		PO#: 52669	Voucher #:	117682	Invoice	Invoice No: AXCFUOP219YPO	Paid Amt: \$69.99
						12/16/2021	Check Amount: \$337.67
							Vendor Total: \$590.66
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5112							
ANDREWS, GUY							
		0717	001		106554		
		E 01	300	294	000 305 306	GBB Official 12/9/21	Check
							\$125.00
		PO#:	Voucher #:	117720	Invoice	Invoice No: GBB Official	Paid Amt: \$125.00
						12/16/2021	Check Amount: \$125.00
							Vendor Total: \$125.00
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10083							
APPLE COMPUTER INC							
		0717	001		106555		
		E 01	005	720	170 465 000	iPad for JES Nurse S. Jenc Testing Grant	Check
							\$299.00
		PO#: 52357	Voucher #:	117683	Invoice	Invoice No: AG26615940	Paid Amt: \$299.00
		E 01	100	720	000 401 000	iPad for Nurse S. Jenc	\$299.00
		PO#: 52442	Voucher #:	117730	Invoice	Invoice No: AG26511910	Paid Amt: \$299.00
						12/16/2021	Check Amount: \$598.00
							Vendor Total: \$598.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
11220	BENJAMIN BUS	0717	001	106512	
		E 01 005 760 720 360 000		Nov 2021 Contract	Check
		117638 Invoice		12/10/2021	
					Paid Amt: \$69,392.49
					Check Amount: \$69,392.49
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		0717	001	106558	
		E 01 005 760 723 360 000		SPED In District	Check
		E 01 005 760 723 360 000		SPED	
		E 01 005 760 728 360 000		Care & Treatment	
		E 04 005 570 733 360 000		Kids Co	
		E 04 005 582 733 360 000		Preschool	
		E 01 300 294 733 360 326		Boys Soccer	
		E 01 300 292 733 360 314		Cross Country	
		E 01 128 294 733 360 303		MS Football	
		E 01 300 294 733 360 303		HS Football	
		E 01 300 296 733 360 326		Girls Soccer	
		E 01 128 211 320 360 000		Horse Camp	
		E 01 128 211 320 360 000		Native American Tutor	
		E 01 005 760 723 360 000		HS SPED Field Trip	
		E 01 128 296 733 360 309		MS Tennis	
		E 01 300 296 733 360 309		HS Tennis	
		E 01 128 296 733 360 342		MS Volleyball	
		E 01 300 296 733 360 342		HS Volleyball	
		E 01 128 298 733 360 373		MS Knowledge Bowl	
		117687 Invoice		12/16/2021	
					Paid Amt: \$45,227.36
					Check Amount: \$45,227.36
					Vendor Total: \$114,619.85
<hr/>					
11747	BLUE CROSS & BLUE SHIELD	0717	001	106559	
		B 01 215 024		Jan 2022 D. Swenson	Check
		117686 Invoice		12/16/2021	
					Paid Amt: \$254.00
					Check Amount: \$254.00
					Vendor Total: \$254.00
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5618	BOELTER COMPANIES INS	0717	001	106560	
		E 02 100 770 701 530 253		Hot Food Serving Counter/Table	Check
		E 02 100 770 701 530 253		Serving Counter, Utility	
		E 02 100 770 701 530 253		Serving Counter, Utility	
		E 02 100 770 701 530 253		Freight to MN	
					\$8,650.00
					\$5,870.00
					\$3,650.00
					\$600.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
5618		BOELTER COMPANIES INS						
		0717	001		106560			
		E 02	100	770	155	530	011	
		Redeliver to School					\$250.00	Check
PO#:	51560	Voucher #:	117688	Invoice	No: 701360-1	12/16/2021		
							Paid Amt:	\$19,020.00
							Check Amount:	\$19,020.00
							Vendor Total:	\$19,020.00
3288		BRUENIG, JOHN						
		0717	001		106513			
		E 01	300	292	000	305	311	
		MCC vs Mayer 11/12/21 Scoreboard					\$35.00	Check
PO#:		Voucher #:	117673	Invoice	No: 11/12/21	12/10/2021		
							Paid Amt:	\$35.00
							Check Amount:	\$35.00
							Vendor Total:	\$35.00
5757		BUESGENS, DAVID						
		0717	001		106514			
		E 01	300	292	000	305	311	
		MCC vs Mayer 11/12/21 Team Host					\$50.00	Check
PO#:		Voucher #:	117677	Invoice	No: 11/12/21	12/10/2021		
							Paid Amt:	\$50.00
							Check Amount:	\$50.00
							Vendor Total:	\$50.00
26385		BUSCH, AL						
		0717	001		106515			
		E 01	300	292	000	305	311	
		MCC vs Mayer 11/12/21 Chain Crew					\$35.00	Check
PO#:		Voucher #:	117674	Invoice	No: 11/12/21	12/10/2021		
							Paid Amt:	\$35.00
							Check Amount:	\$35.00
							Vendor Total:	\$35.00
4132		CAOLA LANDSCAPE SERVICES, INC						
		0717	001		106561			
		E 01	005	810	000	350	272	
		2 Boxes Rotors-Sprinkler Parts					\$690.00	Check
		E 01	005	810	000	350	272	
		Risers/Sprayers-Sprinkler Parts					\$40.00	Check
PO#:	52773	Voucher #:	117694	Invoice	No: 1863	12/16/2021		
							Paid Amt:	\$730.00
		E 01	005	810	000	350	272	
		Spring+2021 Spring & Fall Sprinkler Tech/Parts					\$2,480.00	Check
		E 01	005	810	000	350	272	
		Fall-2021 Spring & Fall Sprinkler Tech/Parts					\$750.00	Check
PO#:	52772	Voucher #:	117695	Invoice	No: 1893	12/16/2021		
							Paid Amt:	\$3,230.00
		E 01	005	810	000	350	272	
		Winterize Irrigation System FY22					\$3,090.00	Check
PO#:	52771	Voucher #:	117696	Invoice	No: 1919	12/16/2021		
							Paid Amt:	\$3,090.00
							Check Amount:	\$7,050.00
							Vendor Total:	\$7,050.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
2629		COMCAST	0717	001	106495		
				E 04	005 505 321 320 550	CERC Service 11/18/21-12/17/21	Check \$2.25
	PO#:	Voucher #:		117514	Invoice	Invoice No: 1118/21	Paid Amt: \$2.25 Check Amount: \$2.25
							Vendor Total: \$2.25
5617		DECORY, TRAVIS	0717	001	106565		
				E 01	005 211 320 305 000	11/19/21	Check \$400.00
				E 01	005 211 320 305 000	12/3/21	Check \$400.00
	PO#:	Voucher #:		117719	Invoice	Invoice No: JMS Drum & Dance 12/16/2021	Paid Amt: \$800.00 Check Amount: \$800.00
							Vendor Total: \$800.00
1866		DOORWORKS	0717	001	106566		
				E 01	300 810 000 350 272	HS Door/Lock Repairs	Check \$2,471.00
	PO#:	Voucher #:		117697	Invoice	Invoice No: 4493 12/16/2021	Paid Amt: \$2,471.00 Check Amount: \$2,471.00
							Vendor Total: \$2,471.00
3962		EIDE BAILLY, LLP	0717	001	106517		
				E 01	005 110 000 317 000	Progress Billing	Check \$4,700.00
				E 01	005 110 000 317 000	Single Audit Additional	Check \$2,500.00
				E 01	005 110 000 317 000	Travel Costs	Check \$568.43
	PO#:	Voucher #:		117640	Invoice	Invoice No: E101243552 12/10/2021	Paid Amt: \$7,768.43 Check Amount: \$7,768.43
							Vendor Total: \$7,768.43
5575		FOSS, BEN	0717	001	106518		
				E 04	005 505 321 305 550	Fall 2021 Body Fat Burn 12/21/21-11/4/21	Check \$126.00
	PO#:	Voucher #:		117641	Invoice	Invoice No: 12/3/21 12/10/2021	Paid Amt: \$126.00 Check Amount: \$126.00
							Vendor Total: \$126.00
28334		FRICKE, VICKI	0717	001	106519		
				E 04	005 505 321 305 550	Nov 2021 Personal Training	Check \$98.00
	PO#:	Voucher #:		117642	Invoice	Invoice No: Nov 2021 12/10/2021	Paid Amt: \$98.00 Check Amount: \$98.00
							Vendor Total: \$98.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4735		GERAGHTY, PAT		001	106567		Check
		0717	E 01	300 420 740 394 000		Nov 2021-School Psych Services JHS Nov 2021	\$3,360.00
	PO#: 52788	Voucher #:	117698	Invoice	Invoice No: Nov 2021	12/16/2021	
							Paid Amt: \$3,360.00
							Check Amount: \$3,360.00
							Vendor Total: \$3,360.00
5119		GERBER, JOSHUA		001	106520		Check
		0717	E 01	300 294 000 305 306		BBB Official 12/7/21	\$125.00
	PO#:	Voucher #:	117643	Invoice	Invoice No: BBB Official	12/10/2021	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
25341		H&B SPECIALIZED PRODUCTS		001	106568		Check
		0717	E 01	100 810 000 350 272		11/17/21-ES Gym Curtain-Broken Cable	\$772.00
	PO#: 52770	Voucher #:	117699	Invoice	Invoice No: 31856	12/16/2021	
							Paid Amt: \$772.00
							Check Amount: \$772.00
							Vendor Total: \$772.00
5754		HINRICHS, KEITH		001	106521		Check
		0717	E 01	300 294 000 305 303		FB Official 10/20/21	\$92.00
	PO#:	Voucher #:	117644	Invoice	Invoice No: FB Official	12/10/2021	
							Paid Amt: \$92.00
							Check Amount: \$92.00
							Vendor Total: \$92.00
25617		ISTA, JOHN		001	106522		Check
		0717	E 01	300 294 000 305 306		BBB Official 12/4/21	\$125.00
	PO#:	Voucher #:	117645	Invoice	Invoice No: BBB Official	12/10/2021	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
26302		JANS, ANNE		001	106523		Check
		0717	E 01	300 331 830 433 000		Kwik Trip 10/19/21	\$20.00
			E 01	300 331 830 433 000		Walmart 11/30/21	\$89.45
			E 01	300 331 830 433 000		Walmart 11/8/21	\$75.63
			E 01	300 331 830 433 000		Walmart 10/19/21	\$55.47
			E 01	300 331 830 433 000		Walmart 11/21/21	\$132.11

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
3513 JORDAN BOOSTER CLUB					
	0717	001	106525		
		E 01	300 292 000 401 300	FB - Popcorn	Check
		E 01	300 292 000 401 300	FB - Pizza-Burger	\$18.56
		E 01	300 292 000 401 300	VB - Pop-Gatorade-Juice	\$7.02
		E 01	300 292 000 401 300	VB - Water	\$31.08
		E 01	300 292 000 401 300	VB - Candy	\$1.80
		E 01	300 292 000 401 300	VB - Popcorn	\$4.08
		E 01	300 292 000 401 300	VB - Pizza-Burger	\$11.52
		E 01	300 292 000 401 300	S - Pop-Gatorade-Juice	\$3.51
		E 01	300 292 000 401 300	S - Water	\$25.16
		E 01	300 292 000 401 300	S - Candy	\$0.90
		E 01	300 292 000 401 300	S - Popcorn	\$2.04
		E 01	300 292 000 401 300	S - Pizza-Burger	\$0.64
		E 01	300 292 000 401 300	S - Popcorn	\$2.34
PO#: 52656	Voucher #:	117648	Invoice No:	12/10/2021	Paid Amt: \$154.72
					Check Amount: \$154.72
5756 KARSKY, DARYL					
	0717	001	106526		
		E 01	005 810 000 305 000	Boys Soccer	Check
		E 01	005 810 000 305 000	Cross Country	\$275.00
		E 01	005 810 000 305 000	Tennis	\$275.00
		E 01	005 810 000 305 000	Boys Basketball	\$475.00
PO#: 5756	Voucher #:	117671	Invoice No:	12/10/2021	Paid Amt: \$1,300.00
					Check Amount: \$1,300.00
					Vendor Total: \$1,454.72
5753 KES, LEANDER					
	0717	001	106528		
		E 01	300 292 000 305 311	MCC vs Mayer 11/12/21 Chain Crew	Check
		E 01	300 292 000 305 311	MCC vs Mayer 11/12/21 Chain Crew	\$35.00
PO#: 5753	Voucher #:	117672	Invoice No:	12/10/2021	Paid Amt: \$35.00
					Check Amount: \$35.00
					Vendor Total: \$35.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
4171 KRAMLINGER PIANO SERVICE					
	0717	001	106569		
	E 01	300 259 000	305 000	Piano Tuning for HS	Check
					\$130.00
PO#: 52699	Voucher #:	117700	Invoice No: 10/18/2021	12/16/2021	
					Paid Amt: \$130.00
					Check Amount: \$130.00
					Vendor Total: \$130.00
5678 KROELLS, TESSA					
	0717	001	106529		
	E 04	005 505 321	305 550	Fall TKD Session 2 10/27/21-12/1/21	Check
					\$617.40
PO#: 52737	Voucher #:	117649	Invoice No: 12/6/21	12/10/2021	
					Paid Amt: \$617.40
					Check Amount: \$617.40
					Vendor Total: \$617.40
00041 LANGWEIRD T GERALD C					
	0717	001	106570		
	E 01	300 298 000	369 373	Knowledge Bowl Registration 12/9/21-Mankato 1	Check
					\$20.00
PO#: 52800	Voucher #:	117733	Invoice No: Reimbursement	12/16/2021	
					Paid Amt: \$20.00
					Check Amount: \$20.00
					Vendor Total: \$20.00
27558 LEE'S REFRIGERATION					
	0717	001	106530		
	E 02	300 770 701	350 000	11/10/21-HS Kitchen Walk In Freezer Repair	Check
					\$180.00
PO#: 52612	Voucher #:	117650	Invoice No: 35187	12/10/2021	
					Paid Amt: \$180.00
					Check Amount: \$180.00
					Vendor Total: \$180.00
27918 LIGHTFOOT, CLAIRE					
	0717	001	106571		
	E 01	005 720 000	401 000	12/3/21-Nurse Appreciation Lunch	Check
					\$25.63
PO#: 52762	Voucher #:	117701	Invoice No: Reimbursement	12/16/2021	
					Paid Amt: \$25.63
					Check Amount: \$25.63
					Vendor Total: \$25.63
5383 LUCAS/AUDREY					
	0717	001	106572		
	E 04	005 508 321	305 000	Ring the Bell Session 14 10/18/21-12/9/21	Check
					\$1,084.20
PO#: 52799	Voucher #:	117732	Invoice No: Session 14	12/16/2021	
					Paid Amt: \$1,084.20
					Check Amount: \$1,084.20
					Vendor Total: \$1,084.20

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
10812		MCEA-MN COM EDASSN		0717	001	106497		
		E 04	005	321	366	000	Check	
		Fall 2021 Comm Ed conference Andi Nold					\$339.00	
PO#:	52594	Voucher #:	117517	Invoice	No: A. Nold	12/3/2021	Paid Amt: \$339.00	
		E 04	005	321	366	000	Check	
		Fall 2021 comm ed conference Steven Jensen					\$339.00	
PO#:	52645	Voucher #:	117518	Invoice	No: S. Jensen	12/3/2021	Paid Amt: \$339.00	
							Check Amount: \$678.00	
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		0717	001	106531			Check	
		E 04	005	321	820	000	Check	
		MN CE Assn Membership Fees FY22					\$676.00	
PO#:	52733	Voucher #:	117651	Invoice	No: FY22	12/10/2021	Paid Amt: \$676.00	
							Check Amount: \$676.00	
							Vendor Total: \$1,354.00	
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28878		MEDICARE BLUE RX						
		0717	001	106532			Check	
		B 01	215	024			Check	
		D. Swenson Dec 2021					\$163.00	
PO#:		Voucher #:	117652	Invoice	No: 213100193598	12/10/2021	Paid Amt: \$163.00	
							Check Amount: \$163.00	
							Vendor Total: \$163.00	
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5170		MEYER, CHELSEY						
		0717	001	106498			Check	
		E 01	128	211	000	401	Check	
		Candy/Fidget Spinners					\$51.91	
PO#:	52704	Voucher #:	117519	Invoice	No: Reimbursement	12/3/2021	Paid Amt: \$51.91	
							Check Amount: \$51.91	
							Vendor Total: \$51.91	
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28865		MID COUNTY FABRICATING INC.						
		0717	001	106573			Check	
		R 01	300	000	619	924	Check	
		Hex and Round Stock					\$60.00	
PO#:	52720	Voucher #:	117707	Invoice	No: 39636	12/16/2021	Paid Amt: \$60.00	
							Check Amount: \$60.00	
							Vendor Total: \$60.00	
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29035		MILLER, SARAH						
		0717	001	106533			Check	
		E 01	100	203	303	401	Check	
		Snacks-ES ASP					\$109.70	
PO#:	52740	Voucher #:	117653	Invoice	No: Reimbursement	12/10/2021	Paid Amt: \$109.70	
							Check Amount: \$109.70	
							Vendor Total: \$109.70	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
16835 MN SOUTH CENTRAL SERVICE COOP.							
		0717	001		106534		
		E 01	005	865	352 305 000	EMS-October 2021 IEA	Check
							\$698.27
		PO#: 52604	Voucher #:	117654	Invoice	Invoice No: 20726	Paid Amt: \$698.27
							Check Amount: \$698.27
							Vendor Total: \$698.27
3967 MN VALLEY ELECTRIC COOPERATIVE							
		0717	001		106501		
		E 01	005	810	000 330 201	Ball Field Lights	Check
							\$10.74
		PO#: 52604	Voucher #:	117523	Invoice	Invoice No: 1118/21	Paid Amt: \$10.74
							Check Amount: \$10.74
							Vendor Total: \$21.48
4549 MMYSA							
		0717	001		106535		
		E 04	005	505	321 305 326	Annual fees for River Valley United soccer	Check
							\$9.00
		PO#: 52672	Voucher #:	117655	Invoice	Invoice No: 44475	Paid Amt: \$9.00
							Check Amount: \$9.00
							Vendor Total: \$9.00
2013 NAC MECHANICAL & ELECTRICAL SERVICES							
		0717	001		106536		
		E 01	300	865	380 520 000	LTFM HS Trane Conversion Pay#2	Check
							\$2,000.00
		PO#: 52723	Voucher #:	117656	Invoice	Invoice No: A3377-02	Paid Amt: \$2,000.00
							Check Amount: \$2,000.00
							Vendor Total: \$2,000.00
10919 NASCO							
		0717	001		106577		
		E 01	300	212	000 430 000	#9717899 B-900 Dynasty Watercolor Asst - 120	Check
							\$72.04
		E 01	300	212	000 430 000	#2100208 Aluminum Ruler - 18" x 1 1/8" W	\$72.96
		E 01	300	212	000 430 000	#9726933 Royal Brush Blending Stumps - Class	\$90.84
		E 01	300	212	000 430 000	#9702856 Sandpaper Block - Pkg of 12	\$42.80
		E 01	300	212	000 430 000	#9729512 General's Facts Extra Soft Vinyl Era	\$65.68
		E 01	300	212	000 430 000	#9726920 Generis Little Red All Aret Pencil Sha	\$58.28
		E 01	300	212	000 430 000	#9703647 Nasco Black Satin Waterproof India	\$12.68
		E 01	300	212	000 430 000	#9742816 Nasco Practice Sketchbooks Classro	\$145.84
		E 01	300	212	000 430 000	#9710471 Pancon Multicultural Constructions P	\$4.64

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
10919 NASCO								
	0717	001		106577			Check	
	E 01	300	212	000	430	000		\$14.96
	E 01	300	212	000	430	000	#9723665 Pacon Sunworks Construction Paper	\$47.92
	E 01	300	212	000	430	000	#9742396 Nasco Construction paper	\$20.80
	E 01	300	212	000	430	000	#9724657 Pacon Classroom Keepers Storage fc	\$78.92
	E 01	300	212	000	430	000	# 9740508 Nasco Student Watercolor Paper 15;	\$56.72
	E 01	300	212	000	430	000	#Nasco White All-Media Drawing Paper 18x24 i	\$16.48
	E 01	300	212	000	430	000	#972825 Nasco White All-Media Drawing Paper	
PO#: 51862	Voucher #:	117709	Invoice	Invoice No: 136431/150830/171829	12/16/2021			
							Paid Amt: \$801.56	Check Amount: \$801.56
							Vendor Total: \$801.56	
23795 NATIONAL INSURANCE SERVICES								
	0717	001		106505			Check	
	B 01	215	035					\$48.58
							Life-LTD-Ins Dec 21 Remaining premium	
PO#:	Voucher #:	117631	Invoice	Invoice No: DecPrem2021	12/9/2021			
							Paid Amt: \$48.58	Check Amount: \$48.58
							Vendor Total: \$48.58	
4703 NATIVE PRIDE PRODUCTIONS, INC								
	0717	001		106552			Check	
	E 01	100	203	320	305	000		\$750.00
	E 01	100	203	320	305	000	Fee	\$52.00
							Travel Expenses	
PO#:	Voucher #:	117679	Invoice	Invoice No: 2021121601	12/16/2021			
							Paid Amt: \$802.00	Check Amount: \$802.00
							Vendor Total: \$802.00	
3416 NIHCA								
	0717	001		106502			Check	
	E 04	005	505	321	305	550		\$399.00
							Fall 2021 Annual Membership Investment	
PO#: 52550	Voucher #:	117524	Invoice	Invoice No: 105068	12/3/2021			
							Paid Amt: \$399.00	Check Amount: \$399.00
							Vendor Total: \$399.00	
27111 NORMANDALE COMMUNITY COLLEGE								
	0717	001		106537			Check	
	E 01	300	211	000	394	000		\$3,000.00
	E 01	300	211	000	394	000	Intro to Ed	\$3,000.00
							College Writing	
PO#: 52534	Voucher #:	117657	Invoice	Invoice No: 00777612	12/10/2021			
							Paid Amt: \$6,000.00	Check Amount: \$6,000.00
							Vendor Total: \$6,000.00	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
5626		NOVAK, HEATHER		001	106538			
			E 04	005	507	321	305 000	
			Decadent Choc & Caramels 11/10/21				\$138.37	Check
	PO#: 52736	Voucher #:	117658	Invoice	Invoice No:	11/10/21	12/10/2021	
							Paid Amt: \$138.37	
							Check Amount: \$138.37	
							Vendor Total: \$138.37	
5340		OFFICE OF MNIT SERVICES		001	106539			
			E 01	005	211	000	358 000	
			General Education Interpretation				\$53.55	Check
			E 01	005	420	740	394 000	
			Special Education Interpreter				\$25.20	Check
	PO#: 52653	Voucher #:	117659	Invoice	Invoice No:	W21100685	12/10/2021	
							Paid Amt: \$78.75	
							Check Amount: \$78.75	
							Vendor Total: \$78.75	
10987		OWENS COMPANIES, INC.		001	106578			
			E 01	100	810	000	350 272	
			JES Chiller Repair 9/9/21-10/22/21				\$3,361.04	Check
	PO#: 52736	Voucher #:	117722	Invoice	Invoice No:	95633	12/16/2021	
							Paid Amt: \$3,361.04	
			E 01	128	810	000	350 272	
			JMS Chiller Repair				\$454.84	Check
	PO#: 52653	Voucher #:	117723	Invoice	Invoice No:	94164	12/16/2021	
							Paid Amt: \$454.84	
			E 01	128	810	000	350 272	
			JMS Chiller Repair				\$1,697.18	Check
	PO#: 52736	Voucher #:	117724	Invoice	Invoice No:	95632	12/16/2021	
							Paid Amt: \$1,697.18	
			E 01	300	810	000	350 272	
			JHS Hot Water Pump 9/13/21-10/1/21				\$712.00	Check
	PO#: 52653	Voucher #:	117725	Invoice	Invoice No:	95496	12/16/2021	
							Paid Amt: \$712.00	
			E 01	300	865	380	520 000	
			HS Temp Chiller Disconnect 10/20/21-10/22/21				\$3,713.17	Check
	PO#: 52736	Voucher #:	117726	Invoice	Invoice No:	95498	12/16/2021	
							Paid Amt: \$3,713.17	
			E 01	300	865	380	520 000	
			HS Temp Chiller Install 7/22/21-7/23/21				\$10,707.38	Check
	PO#: 52653	Voucher #:	117727	Invoice	Invoice No:	94369	12/16/2021	
							Paid Amt: \$10,707.38	
							Check Amount: \$20,645.61	
							Vendor Total: \$20,645.61	
2828		PERFORMANCE TOURS		0717	1892			
			E 27	300	298	301	401 957	
			New Orleans, LA 2022 Trip for Music/Band				\$10,687.00	Check
			E 27	300	298	301	401 957	
			New Orleans, LA 2022 Trip for Music/Band				(\$10,687.00)	Check
			E 27	300	298	301	369 957	
			New Orleans 2022 Band/Choir Trip				\$10,687.00	Check
	PO#: 52691	Voucher #:	117528	Invoice	Invoice No:	2980	12/21/2021	
							Paid Amt: \$10,687.00	
							Check Amount: \$10,687.00	
							Vendor Total: \$10,687.00	

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
27434 PETERS, AMY					
	0717	STUD	1895		
	E 27	300 298	301 401 964	Speech books and scripts	\$37.58
PO#: 52716	Voucher #:	117729	Invoice	Invoice No: Reimbursement	
				12/16/2021	
					Paid Amt: \$37.58
					Check Amount: \$37.58
				Vendor Total:	\$37.58
25600 POSTMASTER					
	0717	001	106579		
	E 04	005 505	321 329 000	FY22 Permit #7 Renewal	\$265.00
PO#: 52474	Voucher #:	117710	Invoice	Invoice No: Permit #7	
				12/16/2021	
					Paid Amt: \$265.00
					Check Amount: \$265.00
				Vendor Total:	\$265.00
11072 RADERMACHER FOODS INC.					
	0717	001	106503		
	E 04	005 580	325 401 000	ECFE	\$53.63
	E 04	005 582	344 401 000	EE	\$27.45
PO#: 52739	Voucher #:	117525	Invoice	Invoice No: Acct#23233	
	E 04	005 505	321 401 550	CERC	\$16.97
	E 04	005 505	321 401 000	CE	\$17.86
PO#: 52739	Voucher #:	117526	Invoice	Invoice No: Acct#26211	
				12/3/2021	
					Paid Amt: \$34.83
					Check Amount: \$115.91
				Vendor Total:	\$115.91
4630 RAKERS, KIIRSTEN					
	0717	001	106540		
	E 01	005 420	740 366 000	Oct 2021	\$71.74
	E 01	005 420	740 366 000	Nov 2021	\$62.27
PO#: 52739	Voucher #:	117660	Invoice	Invoice No: Reimbursement	
				12/10/2021	
					Paid Amt: \$134.01
					Check Amount: \$134.01
				Vendor Total:	\$134.01
20698 RATWIK, ROSZAK & MALONEY, PA					
	0717	001	106541		
	E 01	005 160	000 305 000	Professional Fees 10/13/21	\$235.00
	E 01	005 400	000 306 000	SPED 10/5/21	\$94.00
	E 01	005 160	000 305 000	Professional Fees Kitchen	\$3,384.00
	E 01	005 160	000 305 000	Online Legal Research	\$63.80
PO#: 52708	Voucher #:	117661	Invoice	Invoice No: 69983	
				12/10/2021	
					Paid Amt: \$3,776.80
					Check Amount: \$3,776.80
				Vendor Total:	\$3,776.80

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5026 RENNEBERG HARDWOODS							
		0717	001		106580		Check
		R 01	300	000	000	619 924	\$1,034.29
		R 01	300	000	000	619 924	\$50.00
		Freight		15/16 Read Oak R004SE08			
		Invoice No: SINV-062647		12/16/2021			
		PO#: 52719		Paid Amt: \$1,084.29			
				Check Amount: \$1,084.29			
				Vendor Total: \$1,084.29			
4242 SAA							
		0717	001		106542		Check
		E 01	005	810	000	305 000	\$350.00
		E 01	005	810	000	305 000	\$150.00
		Fall Dance					
		Spanish Club					
		Invoice No: FB/Soccer Cleanup		12/10/2021			
		PO#: 52719		Paid Amt: \$500.00			
				Check Amount: \$500.00			
				Vendor Total: \$500.00			
5748 SCENIC ESCAPE BARN							
		0717	STUD		1893		Check
		E 27	300	298	301	401 959	\$1,000.00
		Deposits for Prom 2021-2022					
		Invoice No: Prom 2022 Deposit		12/21/2021			
		PO#: 52685		Paid Amt: \$1,000.00			
				Check Amount: \$1,000.00			
				Vendor Total: \$1,000.00			
26125 SCHOLASTIC BOOK FAIRS-15							
		0717	001		106543		Check
		R 01	100	203	000	619 800	\$2,423.56
		ES Fall 2021 Book Fair					
		Invoice No: W4924432BF		12/10/2021			
		PO#: 52677		Paid Amt: \$2,423.56			
				Check Amount: \$2,423.56			
				Vendor Total: \$2,423.56			
26538 SCHOLASTIC INC.							
		0717	001		106544		Check
		E 01	128	211	000	430 238	\$362.64
		Gina Goering - 7th Grade - SCOPE					
		E 01	128	211	000	430 238	\$344.49
		Kelly Hyer - 7th Grade - Science World					
		E 01	128	211	000	430 238	\$362.64
		Tammy Randolph - 7th Grade - SCOPE					
		E 01	128	211	000	430 239	\$384.62
		Michale Mangone - 8th Grade - SCOPE					
		E 01	128	211	000	430 239	\$362.64
		Ansley Peters - 8th Grade - NY Times					
		E 01	128	203	000	430 235	\$308.19
		Jen Bahn, 5th Grade - Storyworks					
		E 01	128	203	000	430 235	\$308.19
		Sarah Fritzke - 5th grade, Storyworks					
		E 01	128	203	000	430 236	\$362.64
		Brandon Arnold, 6th grade-SCOPE					

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
26538 SCHOLASTIC INC.					
	0717	001	106544		
	E 01	128 203 000 430 236		Kyle Johnson, 6th grade (Kelly K)	Check
				12/10/2021	\$362.64
PO#: 52289 Voucher #: 117663 Invoice No: M7156487					
					Paid Amt: \$3,158.69
					Check Amount: \$3,158.69
					Vendor Total: \$3,158.69
25338 SCOTT COUNTY TREASURER					
	0717	001	106581		
	E 01	005 730 155 379 011		ESSER II-3rd Quarter 2021 Non-Billable Therap	Check
				12/16/2021	\$3,203.20
PO#: 52694 Voucher #: 117714 Invoice No: 22394-11					
					Paid Amt: \$3,203.20
					Check Amount: \$3,203.20
					Vendor Total: \$3,203.20
5648 SELECT PRODUCTS COMPANY					
	0717	001	106545		
	E 02	005 770 701 401 000		K. Raser	Check
					\$21.75
	E 02	100 770 701 401 000		ES Cooks	\$416.28
	E 02	128 770 701 401 000		MS Cooks	\$339.43
	E 02	300 770 701 401 000		HS Cooks	\$232.96
	E 01	100 810 000 401 000		D. Lehnen	\$86.80
PO#: 52537 Voucher #: 117664 Invoice No: 50262					
					Paid Amt: \$1,097.22
					Check Amount: \$1,097.22
					Vendor Total: \$1,097.22
5069 SHELL LAKE HS MUSIC DEPT					
	0717	STUD	1894		
	E 27	300 298 301 401 957		Registration for A Cappella festival	Check
				12/18/21	\$180.00
PO#: 52715 Voucher #: 117632 Invoice No: 12/18/21					
					Paid Amt: \$180.00
					Check Amount: \$180.00
					Vendor Total: \$180.00
10214 SOUTHWEST METRO INTERMEDIATE DISTRICT					
	0717	001	106546		
	E 01	998 405 740 396 000		DHH	Check
					\$3,984.35
	E 01	998 405 740 397 000		DHH	\$1,275.12
	E 01	998 405 740 820 000		DHH	\$262.97
	E 01	998 406 740 396 000		BVI	\$2,578.44
	E 01	998 406 740 397 000		BVI	\$605.99
	E 01	998 406 740 820 000		BVI	\$159.22
	E 01	998 420 740 396 000		SPED	\$985.54
	E 01	998 420 740 397 000		SPED	\$276.68

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
10214	SOUTHWEST METRO INTERMEDIATE DISTRICT				
	0717	001	106546		
PO#: 52678	Voucher #:	117665	Invoice	12/10/2021	Check
			Invoice No: 3213		
	0717	001	106582		Check
	E 01	305	365 830 390 000	Auto Sept 2021	\$2,940.60
	E 01	305	365 830 390 000	Crim Justice Sept 2021	\$1,216.80
	E 01	305	365 830 390 000	Computer Sept 2021	\$912.60
	E 01	305	365 830 390 000	Cosmo Sept 2021	\$2,433.60
	E 01	305	321 830 390 000	Med Careers Sept 2021	\$4,596.80
	E 01	305	361 830 390 000	Photo Sept 2021	\$912.60
	E 01	305	365 830 390 000	Graphics Sept 2021	\$912.60
	E 01	305	365 830 390 000	Oct 2021 Auto	\$2,889.90
	E 01	305	365 830 390 000	Oct 2021 Crim Justice	\$1,284.40
	E 01	305	365 830 390 000	Oct 2021 Computer	\$963.30
	E 01	305	365 830 390 000	Oct 2021 Cosmo	\$2,535.00
	E 01	305	321 830 390 000	Oct 2021 Med Careers	\$4,495.40
	E 01	305	361 830 390 000	Oct 2021 Photo	\$963.30
	E 01	305	365 830 390 000	Oct 2021 Graphics	\$963.30
	E 01	305	361 830 390 000	Sept 2021 Construction	\$1,943.50
	E 01	305	361 830 390 000	Oct 2021 COnstruction	\$2,247.70
PO#: 52786	Voucher #:	117712	Invoice	12/16/2021	Check
			Invoice No: 3233/3222		
4787	SPERR, MICHAEL				
	0717	001	106547		Check
	E 01	300	294 000 305 306	Boys BB Official 12/7/21	\$125.00
PO#: 52721	Voucher #:	117666	Invoice	12/10/2021	Check
			Invoice No: BBB Official		
25711	STAR GROUP, LLC/NAPA AUTO PARTS				
	0717	001	106583		Check
	E 01	300	255 000 430 000	# 765-1200 Gasket Maker	\$4.69
PO#: 52721	Voucher #:	117713	Invoice	12/16/2021	Check
			Invoice No: 819183		
Paid Amt: \$10,159.71					Check Amount: \$10,159.71
Paid Amt: \$32,211.40					Check Amount: \$32,211.40
Vendor Total: \$42,371.11					
Paid Amt: \$125.00					Check Amount: \$125.00
Vendor Total: \$125.00					
Paid Amt: \$4.69					Check Amount: \$4.69
Vendor Total: \$4.69					

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
4922 T MOBILE								
		0717	001		106548		Check	
		E 01	005	630	155	320 011	\$2,805.00	
		Student Hot Spots 10/21/21-11/20/21						
		PO#: 52712	Voucher #:	117667	Invoice	No: 963842030		
						12/10/2021		
							Paid Amt: \$2,805.00	
							Check Amount: \$2,805.00	
							Vendor Total: \$2,805.00	
4700 TEACHERS ON CALL								
		0717	001		106549		Check	
		E 01	100	203	000	394 999	\$970.97	
		E 01	100	400	000	307 999	\$176.54	
		E 01	300	211	000	394 999	\$441.35	
		E 01	300	400	000	307 999	\$176.54	
		E 01	128	211	000	394 999	\$1,235.78	
		PO#: 52766	Voucher #:	117668	Invoice	No: Nicky		
						12/10/2021		
							Paid Amt: \$3,001.18	
							Check Amount: \$3,001.18	
40								
		0717	001		106584		Check	
		E 01	100	408	740	307 999	\$111.22	
		E 01	100	203	000	394 999	\$441.35	
		E 01	100	400	000	307 999	\$529.62	
		E 01	300	211	000	394 999	\$529.62	
		E 01	128	211	000	394 999	\$617.89	
		E 01	128	400	000	307 999	\$176.54	
		PO#: 52765	Voucher #:	117715	Invoice	No: 130397		
						12/16/2021		
							Paid Amt: \$2,406.24	
26700 THREE RIVERS PARK DISTRICT								
		0717	001		106585		Check	
		E 01	300	292	000	302 000	\$1,237.50	
		Season passes for the team and coaches						
		PO#: 52655	Voucher #:	117721	Invoice	No: 39143		
						12/16/2021		
							Paid Amt: \$1,237.50	
							Check Amount: \$1,237.50	
							Vendor Total: \$1,237.50	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
5534								
TLC MUSIC								
		0717		001	106586			
		E 04	005	505	321	305 503	Check	
		Fall Session 9/17/21-12/10/21					\$336.00	
	PO#: 52798	Voucher #:	117731	Invoice		Invoice No: Fall Session		
						12/16/2021		
							Paid Amt: \$336.00	
							Check Amount: \$336.00	
							Vendor Total: \$336.00	
26155								
UNIVERSITY OF MINNESOTA								
		0717		001	106550			
		E 01	300	211	000	394 000	Check	
		Fall 2021 CIS Tuition-Add on Billing					\$435.00	
	PO#: 52683	Voucher #:	117669	Invoice		Invoice No: 0000264219		
						12/10/2021		
							Paid Amt: \$435.00	
							Check Amount: \$435.00	
							Vendor Total: \$435.00	
1147								
US POSTAL SERVICE - JORDAN								
		0717		001	106592			
		E 01	005	110	000	329 000	Check	
		ECRWSS-Postage-Com Ed Brochure Mailing					\$159.60	
		E 04	005	505	321	329 000		
		ECRWSS-Postage-Com Ed Brochure Mailing					\$159.60	
		E 01	005	110	000	329 000		
		Labels-Postage-Com Ed Brochure Mailing					\$133.16	
		E 04	005	505	321	329 000		
		Labels-Postage-Com Ed Brochure Mailing					\$133.16	
	PO#: 52683	Voucher #:	117780	Invoice		Invoice No: USPSE-DEC21		
						12/22/2021		
							Paid Amt: \$585.52	
							Check Amount: \$585.52	
							Vendor Total: \$585.52	
4570								
VALLEY REHABILITATION SERVICES								
		0717		001	106504			
		E 01	300	292	000	302 000	Check	
		Trainer for basketball scrimmage					\$75.00	
	PO#: 52609	Voucher #:	117550	Invoice		Invoice No: 11/26/21		
						12/3/2021		
							Paid Amt: \$75.00	
							Check Amount: \$75.00	
							Vendor Total: \$75.00	
4478								
VINKEMEIER, JEFFERY								
		0717		001	106551			
		E 01	300	294	000	305 306	Check	
		BBB Official 12/9/21					\$125.00	
	PO#: 52790	Voucher #:	117678	Invoice		Invoice No: BBB Official		
						12/10/2021		
							Paid Amt: \$125.00	
							Check Amount: \$125.00	
							Vendor Total: \$125.00	
27930								
WAGNER PRESS & GRAPHICS								
		0717		001	106587			
		E 01	100	203	000	401 000	Check	
		JES Stop & Think Cards FY22					\$110.00	
	PO#: 52790	Voucher #:	117717	Invoice		Invoice No: 34655		
						12/16/2021		
							Paid Amt: \$110.00	
							Check Amount: \$110.00	
							Vendor Total: \$110.00	

**Jordan Public Schools
Detail Payment Register By Vendor**

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4624		WAYNE DAUWALTER PLUMBING					
		0717	001		106588		
		E 01	300	810	000 350 272	HS Water Softener 11/1/21 & 11/3/21	Check
		Voucher #:	117718	Invoice	Invoice No: 7252		
		PO#: 52775				12/16/2021	
							Paid Amt: \$636.57
							Check Amount: \$636.57
							Vendor Total: \$636.57
26252		WHITESIDE, ROBIN					
		0717	001		106589		
		E 01	305	361	628 820 000	FY22	Check
		Voucher #:	117728	Invoice	Invoice No: Reimbursement		
		PO#:				12/16/2021	
							Paid Amt: \$60.00
							Check Amount: \$60.00
							Vendor Total: \$60.00
							Report Total: \$310,798.00

Jordan Public Schools
Detail Payment Register By Vendor
Fund Summary

Fund Description	Total
01 General Fund	\$260,300.22
02 Food Service Fund	\$23,847.31
04 Community Education	\$14,730.91
27 Student Activity Accounts	\$11,919.56
Report Total	\$310,798.00



CONTRACT

between

Independent School District No. 717
Jordan, Minnesota

And

District Office Administrative Assistant/MARSS Coordinator

January 4, 2022 – June 30, 2023

AGREEMENT

This agreement is entered into between the Jordan School District and the employee serving as the District Office Administrative Assistant/MARSS Coordinator.

**ARTICLE I
DEFINITIONS**

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" means the hours of employment, the compensation therefore including fringe benefits except retirement contributions or benefits, the employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

Section 2. School District:

For purposes of administering this Agreement, the term "school district" shall mean the School Board or its designated representative.

Section 3. Benefits Eligibility:

Eligibility for benefits: To qualify for benefits employees must be employed for 20 hours weekly for 35 weeks yearly. Benefits will be prorated off of 2080 hours yearly, unless specifically stated otherwise in a particular benefit. All benefits that require carrier approval must meet the carrier criteria.

Section 4. Contract Period:

The District Office Administrative Assistant/MARSS Coordinator shall perform the basic services throughout the term of this contract and on those legal holidays on which the school district is authorized to conduct school if the school board so determines. The work year is 260 days.

Section 5. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the PELRA.

**ARTICLE II
COMPENSATION**

Section 1. Wage Schedule:

The annual contract may be modified, but shall not be reduced, during the term of this contract. The salary shall be paid in 24 equal installments during the contract year. Should the district not set the salary prior to an employee commencing work for the particular school year, the employee shall work at the previous year's salary until an agreement is reached on the present year's salary. The employee would receive retro pay once the salary is set.

Notation: Salary and benefits for July 1, 2021-June 30, 2022 will be prorated according to the start date of January 4, 2022.

July 1, 2021 – June 30, 2022.....	\$46,000
July 1, 2022 – June 30, 2023.....	\$46,920

ARTICLE III
GROUP INSURANCE

Section 1. Selection of Carrier:

The selection of the insurance carrier and policy shall be made by the school district as provided by law.

Section 2. Claims Against the School District:

It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the school district as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contribution:

An employee is eligible for school district contribution as provided in this Article as long as the employee is employed by the school district. Upon termination of employment, all district contributions shall cease.

Section 4. Health, Hospitalization and Dental Insurance:

The district shall provide \$5,600 annually to the full-time District Office Administrative Assistant/MARSS Coordinator for purposes of participation in the health, hospital, and dental plans provided by the district. Any additional premium costs are to be borne by the employee.

Section 5. VEBA/Health Savings Account (HSA):

The district shall provide \$1,200 annually into the VEBA or HSA account of the full-time District Office Administrative Assistant/MARSS Coordinator

Section 6. Long Term Disability Insurance:

The district shall provide LTD insurance for eligible employees as long as the district employs them. The LTD plan will be the one used by the Jordan Education Association.

Section 7. Term life Insurance:

The district shall provide term life insurance in the amount of \$20,000, using the same plan the district used with Education Minnesota, Jordan.

ARTICLE IV
LEAVES OF ABSENCE

Section 1. Sick Leave:

Subd. 1. Employees shall receive 12 days of sick leave yearly, prorated according to Sec. 3 of Article I.

Subd. 2. Unused sick leave days may accumulate to a maximum of 1,000 hours, prorated.

Subd. 3. Sick leave with pay shall be allowed whenever the employee's absence is found to have been due to illness and/or disability of the employee or those family members listed under Subd. 4 which prevented the attendance and performance of duties on that day or days.

Subd. 4. An employee may use personal sick leave benefits provided by the employer for absences due to an illness or injury to the employee's child, as defined in Minnesota

State Statute 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This subdivision applies only to personal sick leave benefits payable to the employee from the employer's general assets.

Subd. 5. The district may limit the use of personal sick leave benefits provided by the district for absences due to an illness or injury to the employee's adult child, spouse, sibling, parent, grandparent, or stepparent to no less than 160 hours in any 12 month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Minnesota State Statute 181.940, subdivision 4.

Subd. 6. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.

Subd. 7. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

Subd. 8. Wellness Payment: If the Employee uses 5 days or less of sick leave she may, at the end of the school year for school year employees and at the end of the fiscal year for 12 month employees, request to sell back those days at their daily rate, not to exceed \$110.00 daily. Days sold back will be deducted from the employee's accumulated sick leave as specified in Article IV, Sec. 1, Subd. 2. The wellness payment will be prorated for part time employees.

Section 2. Personal Leave:

Subd. 1. Employee shall be granted two days of paid personal leave yearly and one day of unpaid leave.

Subd. 2. Personal day requests must be made at least 3 days in advance, except in case of an emergency.

Section 3. Family Illness Leave/Bereavement Leave:

Subd. 1. Five days per year, non-accumulative, shall be available to each employee for a combination of family illness leave and bereavement leave. Family illness leave may be used because of the serious illness of an employee's spouse, parent or adult child, or the illness of a minor child. Bereavement leave may be used because of the death of an employee's spouse, child, sibling, spouse's parent, parent, or others who may have a particularly close relationship to the employee.

Subd. 2. An employee shall provide as much prior notice of intent to use family illness leave or bereavement leave, as possible.

Subd. 3. Additional days of family illness leave or bereavement leave may be granted at the discretion of the superintendent. These additional days will be deducted from the employee's accumulated sick leave bank, or if the bank is exhausted, granted with no pay.

Section 4. Worker's Compensation:

Subd. 1. Upon the request of an employee who is absent from work as a result of a compensable injury under the provisions of the Workers Compensation Act, the School District will pay the difference between the compensation received pursuant to the Workers Compensation Act by the employee's earned accrual of sick leave.

Subd. 2. A deduction shall be made from the employee's accumulated sick leave accrual time according to the pro-rata portions of days of sick leave time, which is used to supplement worker's compensation.

Subd. 3. Such payment shall be paid by the School District to the employee only during the period of disability.

Subd. 4. In no event shall the additional compensation paid to the employee by virtue of sick-leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the normal compensation of the employee.

Subd. 5. The employee who is absent from work as a result of an injury compensable under the Worker's Compensation Act, and who elects to receive sick-leave pay pursuant to this policy, he/she will receive a deduction from his/her pay in an amount equal to the Worker's Compensation check.

Section 5. General Leave:

Subd. 1. An employee in the School District may apply for an unpaid leave of absence subject to the provisions of this section. The granting of such leave shall be at the discretion of the School District.

Subd. 2. The employee shall not accrue seniority or experience credit for the period of this leave.

Subd. 3. Applications for general leave shall be submitted in writing to the School District as soon as possible.

Section 6. Administration of Leaves:

When the school district has reason to believe that a pattern of conduct suggests that any leaves are being abused, investigation may be necessary for the benefit of all concerned. As part of such investigation, the district may prospectively require a doctor-signed certificate of any employee claiming sick leave.

ARTICLE V
HOURS OF SERVICE

Section 1. Work Hours:

The Superintendent or his/her designee will set hours.

Section 2. School Board Meetings:

The District Office Administrative Assistant/MARSS Coordinator is required to participate in school board meetings which occur outside the regular duty day.

Section 3. Break/Lunch:

The normal workday for full-time employees will be eight hours, excluding a one-half hour lunch break. A non-paid 30 minute lunch break will be provided for employees working five or more hours. A 15 minute break will be provided for each 4 hours of work per day.

Section 4. Emergency School Closing:

Employees will be expected to work on days school is closed, unless the superintendent grants permission otherwise. If a day of work is lost due to school closing, the employee will have the option of making the day up either that day or at a later day, or receiving no pay. If the day is made up the work will either be in their own area, or if this is not possible, other work in the district will be assigned.

ARTICLE VI
HOLIDAYS & VACATIONS

Section 1. Holidays:

Subd. 1. 12 month employees: There will be 11 paid holidays for 5 day, 52 week employees. Employees working less than 8 hours daily will receive holiday pay according to the number of hours worked daily.

Subd. 2. Eligible holidays are: New Year's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Day after Thanksgiving, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, and one floating holiday approved by the superintendent.

Subd. 3. Should it be necessary for the school to hold school on any of the designated holidays, another day will be substituted by the district.

Section 2. Vacation:

Subd. 1. All vacation days must be approved in advance by the superintendent. The decision of the superintendent is final.

Subd. 2. Vacation earned in one fiscal year, must be used within 6 months of the year earned, or it will be forfeited.

Subd. 3. Vacation Schedule:

- 15 days beginning 1st year of employment
- 18 days beginning 7th year of employment
- 20 days beginning 11th year of employment

Vacation is based off 2080 hours, yearly. Any employee using their vacation during the year, but who terminates their employment prior to completion of the 2080 hours will have their used, but unearned vacation deducted from their final paycheck, pro-rated from 2080 hours.

Section 3. Vacation Accrual:

Anniversary date is determined as follows: If employee is hired between July 1 and January 31, vacation will be accrued on July 1 of qualifying year. If employee is hired between February 1 and June 30, vacation will be accrued on July 1 following the qualifying year.

ARTICLE VII
DEFERRED COMPENSATION & SEVERANCE

Section 1. Deferred Compensation:

Subd. 1. Matched deferred compensation is available to all beginning their second (2nd) year of employment in the District. Matched deferred is pro-rated off a 2080 hours work year.

Subd. 2. Employees must use the deferred compensation election during the election period or lose it. The District shall pay its share of FICA taxes on the matching amount. The District shall match employee contributions as follows:

0- 1 years of service in district 717	No Match
2-5 years of service in district 717	\$500
6-10 years in district 717	\$750
11-20 years in district 717	\$1,000
21-26 years in district 717	\$1,250
27+ years in district 717	\$1,500

Subd. 3. District cap: \$18,000

Subd. 4. All deferred compensation costs to the district during the period of this contract shall be costed in to the settlement package in the subsequent agreement between the parties.

Subd. 5. After ten years of service with the district, the employee will be eligible for up to \$2,000 in payment for unused sick leave. This will be paid at a rate of \$2.00 per hour for each unused hour. After 15 years of service the employee will be eligible for up to \$2,250 in payment at the rate of \$2.25 per hour. After 20 years of service the employee will be eligible for up to \$4,000 in payment at the rate of \$4.00 per hour.

ARTICLE VIII
DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

Section 1. Probationary Period:

An employee under the provisions of this Agreement shall serve a probationary period of six (6) months of continuous service in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse, insofar as suspension, discharge or other discipline is concerned. The district may extend the probationary period up to an additional six (6) months with notification to the employee.

Section 2. Completion of Probationary Period:

An employee who has completed the probationary period may be disciplined or discharged only for cause. The termination of an employee will normally follow the progressive discipline steps of:

1. Formal verbal warning
2. Written warning
3. Suspension without pay
4. Termination

This contract is effective January 4, 2022 - June 30, 2023, subject to re-opening of negotiations to address provisions of the ACA.

Jamie Fremming Date

Deb Pauly, Board Chair Date

Sandy Burke, Board Clerk Date



AGREEMENT

between

Independent School District No. 717
Jordan, Minnesota

And

Paraprofessionals

July 1, 2021 - June 30, 2023

AGREEMENT

This agreement is entered into between the Jordan School District and the employees serving as Paraprofessionals.

ARTICLE I DEFINITIONS

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" means the hours of employment, the compensation therefore including fringe benefits except retirement contributions or benefits, the employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

Section 2. School District:

For purposes of administering this Agreement, the term "school district" shall mean the School Board or its designated representative.

Section 3. Benefits Eligibility:

Eligibility for benefits: To qualify for benefits employees must be employed for 20 hours weekly for 35 weeks yearly. Benefits will be prorated off of 2080 hours yearly, unless specifically stated otherwise in a particular benefit. All benefits that require carrier approval must meet the carrier criteria.

Section 4. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the PELRA.

ARTICLE II COMPENSATION

Section 1. Wage Schedule:

Subd. 1. Rate of Pay: The salaries of all employees shall be on an hourly rate. The Board of Directors of the school district shall set the hourly rate for the two-year period of this agreement. Rates of pay shall be effective July 1st of each year and shall be paid in accordance to the rate scale in Attachment A. Should the district not set the salary prior to an employee commencing work for the particular school year, the employee shall work at the previous year's hourly rate until an agreement is reached on the present year's hourly rate. The employee would receive retro pay once the rate is set.

Subd. 2. Overtime: Overtime rate shall be paid when an employee works more than 40 hours per week. The overtime calculation shall be based on the employee's hourly rate. Overtime must be approved in advance, in writing, by the employee's immediate supervisor.

Subd. 3. Overtime shall be at 1.5 times the employee's regular pay.

Subd. 4. Comp Time: An employee may request to take comp time at 1.5 times the employee's extra hours worked in lieu of overtime pay, subject to the superintendent's or his/her designee's approval.

Section 2. Longevity:

The employees listed on Attachment A will continue to receive longevity at their current longevity per hour rate. At the end of the 2019-2021 contract period the longevity eligibility will sunset.

Section 3. Education Allowance:

All employees are eligible for a \$200 yearly education allowance, to be used for class fees. Each course registration must receive prior approval from the building principal and/or the special services director. Payment will be paid upon presentation of expense receipts to the district's Finance Director.

**ARTICLE III
GROUP INSURANCE**

Section 1. Selection of Carrier:

The selection of the insurance carrier and policy shall be made by the school district as provided by law.

Section 2. Claims Against the School District:

It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the school district as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contribution:

An employee is eligible for school district contribution as provided in this Article as long as the employee is employed by the school district. Upon termination of employment, all district contributions shall cease.

Section 4. Health, Hospitalization and Dental Insurance:

All qualifying paraprofessionals will be offered a district insurance contribution in the amounts listed below, to be applied directly toward the premium of the approved and applicable health, hospital, and dental policies provided by the district. Paraprofessionals who elect to take insurance through the district will pay the remaining portion of the premium through payroll deduction. This is not a prorated benefit for all benefit eligible employees.

	2021-2022		2022-2023
Single	\$4,800	Single	\$5,600
Family	\$6,000	Family	\$7,500

Section 5. Long Term Disability Insurance:

The district shall provide LTD insurance for eligible employees as long as the district employs them. The LTD plan will be the one used by Education Minnesota-Jordan.

Section 6. Term life Insurance:

The district shall provide term life insurance, using the same plan the district used with the EMJ. The amount of insurance shall be according to the following formula based off 2080 hours yearly:

76-100% of 2080 hours equals \$20,000 insurance.

50-74% of 2080 hours equals \$10,000 insurance.

33-49% of 2080 hours equals \$5,000 insurance.

ARTICLE IV **LEAVES OF ABSENCE**

Section 1. Sick Leave Benefits; Care of Relatives

Subd. 1. Employees shall receive 12 days of sick leave yearly, prorated according to Sec. 3 of Art.I.

Subd. 2. Unused sick leave days may accumulate to a maximum of 1,000 hours, prorated.

Subd. 3. Sick leave with pay shall be allowed whenever an employee's absence is found to have been due to illness and/or disability of the employee which prevented the attendance and performance of duties on that day or days.

Subd. 4. An employee may use personal sick leave benefits provided by the employer for absences due to an illness or injury to the employee's child, as defined in Minnesota State Statute 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This subdivision applies only to personal sick leave benefits payable to the employee from the employer's general assets.

Subd. 5. The district may limit the use of personal sick leave benefits provided by the district for absences due to an illness or injury to the employee's adult child, spouse, sibling, parent, grandparent, or stepparent to no less than 160 hours in any 12 month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Minnesota State Statute 181.940, subdivision 4.

Subd. 6. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.

Subd. 7. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

Subd. 8. Sick leave shall be deducted from the accrued sick leave hours earned by the employee. An employee, who has exhausted their sick leave days, will have any additional days missed deducted from their pay at their hourly rate. Days used for sick leave, above that eligible for, must be approved in advance by the superintendent. The decision of the superintendent to grant additional days is final.

Subd. 9. Wellness Payment: Employees using 5 days or less of sick leave may, at the end of the school year for school year employees and at the end of the fiscal year for 12 month employees, request to sell back those days, less time used, at \$110.00 per day. Days sold back will be deducted from the employee's accumulated sick leave as specified in Article IV, Sec. 1, Subd. 2.

Section 2. Personal Leave:

Each employee shall be granted two (2) days of paid personal leave yearly and one (1) day of unpaid leave.

Subd. 1. Personal days may only be taken in half-day or full day increments. If employees working during the student day elect to use their leave in half-day increments, one must be in the A.M. and one in the P.M.

Subd. 2. Limitations:

No more than one instructional assistant in each building may use a personal day on the same day. Personal days may not be taken on the first or last day of school. The superintendent or superintendent's designee must approve all personal days.

Subd. 3. Up to one (1) unused personal leave day may be carried over from year to year for a maximum of three (3) paid personal leave days per year.

Subd. 4. At the end of each school year paraprofessional may elect to be paid for a maximum of two (2) unused personal days, to be paid at \$110.00 per day. Payment will be made on the June 15th paycheck. Days paid will be deducted from the employee's personal leave balance.

Subd. 5. Personal day requests must be made at least 3 days in advance, except in case of an emergency.

Section 3. Family Illness Leave/Bereavement Leave:

Subd. 1. Five days per year, non-accumulative, shall be available to each employee for a combination of family illness leave and bereavement leave. Family illness leave may be used because of the serious illness of an employee's spouse, parent or adult child, or the illness of a minor child. Bereavement leave may be used because of the death of an employee's spouse, child, sibling, spouse's parent, parent, or others who may have a particularly close relationship to the employee.

Subd. 2. An employee shall provide as much prior notice of intent to use family illness leave or bereavement leave, as possible.

Subd. 3. Additional days of family illness leave or bereavement leave may be granted at the discretion of the superintendent. These additional days will be deducted from the employee's accumulated sick leave bank, or if the bank is exhausted, granted with no pay.

Section 4. Worker's Compensation:

Subd. 1. Upon the request of an employee who is absent from work as a result of a compensable injury under the provisions of the Workers Compensation Act, the School District will pay the difference between the compensation received pursuant to the Workers Compensation Act by the employee's earned accrual of sick leave.

Subd. 2. A deduction shall be made from the employee's accumulated sick leave accrual time according to the pro-rata portions of days of sick leave time, which is used to supplement worker's compensation.

Subd. 3. Such payment shall be paid by the School District to the employee only during the period of disability.

Subd. 4. In no event shall the additional compensation paid to the employee by virtue of sick-leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the normal compensation of the employee.

Subd. 5. An employee who is absent from work as a result of an injury compensable under the Worker's Compensation Act, and who elects to receive sick-leave pay pursuant to this policy, he/she will receive a deduction from his/her pay in an amount equal to the Worker's Compensation check.

Subd. 6. If for some reason a claim is made and Worker's Compensation does not cover the damage done by a student of eye glasses, contacts, hearing aids and clothing due the district will review the situation and pay for equal replacement as warranted.

Section 5. General Leave:

Subd. 1. An employee in the School District may apply for an unpaid leave of absence subject to the provisions of this section. The granting of such leave shall be at the discretion of the School District.

Subd. 2. The employee shall not accrue seniority or experience credit for the period of this leave.

Subd. 3. Applications for general leave shall be submitted in writing to the School District as soon as possible.

Section 6. Administration of Leaves:

When the school district has reason to believe that a pattern of conduct suggests that any leaves are being abused, investigation may be necessary for the benefit of all concerned. As part of such investigation, the district may prospectively require a doctor-signed certificate of any employee claiming sick leave.

ARTICLE V
HOLIDAYS & VACATIONS

Section 1. Holidays:

Subd. 1. 12 month employees will have 11 paid holidays:

New Year's Day	Thanksgiving Day
New Year's Eve	Day after Thanksgiving
Good Friday	Christmas Eve
Memorial Day	Christmas Day
4th of July	Floating Holiday
Labor Day	

The Floating Holiday must have the prior approval of the supervisor.

Employees working less than 52 weeks will receive 6 paid holidays:

Thanksgiving Day
Christmas Day
Christmas Eve
New Year's Day

New Year's Eve
Memorial Day

Subd. 2. Any employee scheduled to work four (4) weeks or more between the end of the school year and start and of pre-school workshop shall also receive holiday pay for July 4.

Subd. 3. Should it be necessary for the school to hold school on any of the designated holidays, another day will be substituted by the district.

Subd. 4. Holidays that fall on weekends will be observed on a day established by the school district.

Subd. 5. Payment for holidays will be made on the subsequent pay period following the holiday.

ARTICLE VI
HOURS OF SERVICE

Section 1. Building Hours:

The assignment of hours may vary from building to building. The superintendent or his/her designee will set hours.

Section 2. Training:

Paraprofessionals will be required to attend paid training up to 16 hours per year to be scheduled at the discretion of the school district.

Section 3. Break Time:

For every hour worked an employee will earn 4 minutes of break time, to be taken in minimums of 15 minutes each. A maximum of two breaks will be allowed in a work day. An employee must work a minimum of three hours to qualify for break time. A non-paid 30 minute lunch break will be provided for employees working five or more hours.

Section 4. Emergency School Closing:

Subd. 1. Each employee shall receive one (1) paid day when school is not in session due to inclement weather or other unscheduled closing.

Subd. 2. If more than one (1) day of work is lost due to inclement weather or other unscheduled closing, the employee will have multiple options outlined below:

- The option of completing up to the equivalent of up to three (3) work days of online district professional development at the paraprofessional's hourly rate of pay.
- Making the day up in person either that day or at a later date.
 - If the day is made up, the work will either be in their own area of assignment, or if this is not possible, other work in the district will be assigned.
- Using a personal day, if available.
- Not participate in any of the above mentioned options and receive no pay.

ARTICLE VII
DEFERRED COMPENSATION & SEVERANCE

Section 1. Deferred Compensation:

Subd. 1. Matched deferred compensation is available to all benefit eligible employees beginning their second (2nd) year of employment in the District.

Subd. 2. Employees must use the deferred compensation election during the election period or wait until the next eligible enrollment period. The District shall pay its share of FICA taxes on the matching amount. The District shall match employee contributions as follows:

0-1 years of service in district 717	No Match
2-5 years of service in district 717	\$500
6-10 years of service in district 717	\$750
11-20 years of service in district 717	\$1,000
21-26 years of service in district 717	\$1,250

Subd. 3. District cap: \$18,000

Subd. 4. All deferred compensation costs to the district during the period of this contract shall be costed into the settlement package in the subsequent agreement between the parties.

Subd. 5. After ten years of service with the district, the employee will be eligible for up to \$1,500 in payment for unused sick leave. This will be paid at a rate of \$2.00 per hour for each unused hour. After 15 years of service the employee will be eligible for up to \$1,750 in payment at the rate of \$2.25 per hour. After 20 years of service the employee will be eligible for up to \$2,000 in payment at the rate of \$2.50 per hour. These payments will be made upon the employee's resignation or retirement from the district.

ARTICLE VIII
CONTINUING EDUCATION

Section 1. Qualifying CEU's

To qualify for credit toward the Continuing Education Activity Log, the CEU's must be attained by attending out of district or in district seminars, online classes, and workshops. Subscription or registration must not be paid for by the district, and the employee will not be paid for attending. An employee who completes 50 Continuing Education Units (CEU) as defined below, shall be eligible for a \$.50/hour pay increase, up to a maximum of \$2.00 for all hours paid to the employee.

Subd 1. The CEU's must be related to the employee's position and be pre-approved by the Special Services Director or Principal and Superintendent.

Subd. 2. Hours or credits used to receive Para Certification are not eligible to be considered for CEU hours. Para certification includes a certificate obtained through a technical/community college; or the employee having demonstrated that he/she meets the requirements for Highly Qualified according to the MN Department of Education through a formal State or local assessment, e.g. completed the Para E-Link and district sponsored training, or passing the Para ~~50~~ test.

Subd. 3. Paraprofessionals must receive a minimum grade of a B to earn credit towards CEU's.

Subd. 4. CEU pay increase shall become effective twice a year on September 1st and March 1st.

ARTICLE IX
ACTIVITY PASSES

Section 1. Activity Pass Benefit

All employees and one adult guest will receive an activity pass to be used for home events, excluding MSHSL tournament events.

ARTICLE X
SENIORITY/LAYOFF/RECALL

Section. 1. Seniority:

The district will recognize seniority rights as to order of layoff and recall. As long as evaluations are satisfactory or above.

Section 2. Layoff:

An employee whose position is being abolished may displace the employee with the least continuous service within the same category. The employee must have the necessary skills and abilities to meet the conditions of employment for the new position, as determined by the district.

Section 3. Recall:

Employees on layoff shall retain their recall for a period of one year. Call back by categories will be based on seniority. A laid off employee will have ten working days after being recalled to work to elect to do so, failing to do so within the ten-day will forfeit their rights of recall.

ARTICLE XI
DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

Section 1. Probationary Period:

An employee under the provisions of this Agreement shall serve a probationary period of six (6) months of continuous service in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse, insofar as suspension, discharge or other discipline is concerned. The district may extend the probationary period up to an additional six (6) months with notification to the employee.

Section 2. Completion of Probationary Period:

An employee who has completed the probationary period may be disciplined or discharged only for cause. The termination of an employee will normally follow the progressive discipline steps of:

1. Formal verbal warning
2. Written warning

3. Suspension without pay
4. Termination

If a supervisor meets with an employee to discuss verbal warning, written warning, suspension without pay or termination, the employee has the right to have representation from another employee present.

This agreement is effective July 1, 2021 - June 30, 2023.

Marissa Nguyen, Paraprofessional

Deb Pauly, Board Chairperson

Terri Pekarna, Paraprofessional

Sandy Burke, Board Clerk

Attachment A:

2021-2022				2022-2023			
Step	Grade			Step	Grade		
	1	2	3		1	2	3
1	\$15.52	\$16.37	\$17.37	1	\$15.83	\$16.70	\$17.72
2	\$16.43	\$17.27	\$18.27	2	\$16.76	\$17.62	\$18.64
3	\$16.71	\$17.55	\$18.55	3	\$17.04	\$17.90	\$18.92
4	\$16.99	\$17.83	\$18.83	4	\$17.33	\$18.19	\$19.21
5	\$17.26	\$18.11	\$19.11	5	\$17.60	\$18.47	\$19.49
6	\$17.54	\$18.39	\$19.39	6	\$17.89	\$18.76	\$19.78
7	\$17.83	\$18.67	\$19.67	7	\$18.19	\$19.04	\$20.06
8	\$18.11	\$18.95	\$19.95	8	\$18.47	\$19.33	\$20.35
9	\$18.39	\$19.23	\$20.23	9	\$18.76	\$19.61	\$20.63
10	\$18.67	\$19.51	\$20.51	10	\$19.04	\$19.90	\$20.92
11	\$18.95	\$19.79	\$20.79	11	\$19.33	\$20.19	\$21.21
12	\$19.24	\$20.07	\$21.07	12	\$19.62	\$20.47	\$21.49
13	\$19.51	\$20.35	\$21.35	13	\$19.90	\$20.76	\$21.78
14	\$19.80	\$20.63	\$21.63	14	\$20.19	\$21.04	\$22.06
15	\$20.08	\$20.91	\$21.91	15	\$20.49	\$21.33	\$22.35
16	\$20.36	\$21.19	\$22.19	16	\$20.77	\$21.61	\$22.63
17	\$20.64	\$21.47	\$22.47	17	\$21.06	\$21.90	\$22.92
18	\$20.92	\$21.75	\$22.75	18	\$21.34	\$22.19	\$23.21
19	\$21.21	\$22.03	\$23.03	19	\$21.63	\$22.47	\$23.49
20	\$21.49	\$22.31	\$23.31	20	\$21.92	\$22.76	\$23.78

- Grade 1** Base Paraprofessional - No related educational experience
- Grade 2** Highly Qualified – Completed at least two (2) years of study at an institute of higher education, Obtained an Associate's (or higher) degree; or Passage of the Para Pro Test
- Grade 3** Bachelor's Degree

Summer School Paraprofessional Staff Hourly Rate of Pay:

Targeted Services Para: \$12.50
 Extended School Year Special Education Para: Current hourly rate

Longevity Pay:

Susan Gerdes - \$.35 Ann Stocker - \$.25
 Laurie Schanus - \$.25 Jennifer Way - \$.25

2022 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnen, Molly Monyok
Calendar	Lauren Pedersen
City/School	Deb Pauly, Ryan Dahnert, Lauren Pedersen
Communications	Sandy Burke, Lauren Pedersen
Community Education/Recreation/Joint Powers	Lauren Pedersen, Sara Lehnen
Curriculum & Technology Integration Committee	Deb Pauly, Connie Hennen, Sandy Burke (Student Board representative)
Facilities	Deb Pauly, Ryan Dahnert, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Ryan Dahnert (alternate - Connie Hennen)
Negotiations	Deb Pauly, Ryan Dahnert (Alternate - Lauren Pedersen)
Policy	Deb Pauly, Sandy Burke, Sara Lehnen

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Sandy Burke (alternate - Deb Pauly)
Booster Club	Sara Lehnen (alternate - Lauren Pedersen)
Education Foundation	Connie Hennen, Molly Monyok
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Ryan Dahnert (alternate - Deb Pauly)
SCSC/Metro ECSU	Lauren Pedersen (alternate - Sandy Burke)
Special Education Advisory Council (SEAC)	Connie Hennen
SW Metro Intermediate District	⁶⁴ Deb Pauly (alternate - Molly Monyok)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.