



Jordan School District #717
Regular Meeting Agenda

Monday, June 14, 2021 at 6:30 PM
Regular Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order	
2. Pledge of Allegiance	
3. Roll Call	
4. Consideration of Agenda	
5. Public Comments	3
6. Consent Agenda	
1. Minutes	5
2. Monthly Finance Reports	10
3. Donations	41
4. Policies	
1. 535 Service Animals in Schools & Form - 3rd & Final Reading	42
5. New Hire - ES Custodian - Dominic Lehn	49
6. Resignation - ES SPED Paraprofessional - Heather Fry	
7. Resignation - ES SPED Paraprofessional - Heather Tessin	
8. Resignation - MS SPED Paraprofessional - Kevin Way	
9. Resignation - HS Special Education Teacher - Chase Buthe	
10. Resignation - C-Squad Football Coach - Chase Buthe	
11. Resignation - Head Boys Golf Coach - Adam Larson	
12. Resignation - HS Teacher - Craig Albers	
13. Resignation - One-Act Play Director - Anthony Rydberg	
14. Resignation - Fall Play Director - Anthony Rydberg	
15. Resignation - Assistant Dance Coach - Kaitlin O'Neill	
16. Retirement - HS Cooks Helper - Dianne Reid	
17. FMLA Request - Nicole Dietz	
7. Action / Discussion Items	
1. Review and Act on 21-22 Potential Lacrosse Co-op	51
2. Review and Act on Notice of Termination and Non-Renewal - Adya Markham	54

3.	Review and Act on Tenure of Non-Tenured Teachers	57
4.	Review and Act on 21-22 Resolution for Membership in the MSHSL	59
5.	Review and Act on 21-22 MSBA Membership	61
6.	Review and Act on 21-22 SEE Membership	67
7.	Review and Act on Resolution Approving SW Metro's 21-22 LTFM Program Budget	71
8.	Review and Act on Resolution Approving SW Metro's 22-23 Safe School Program	78
9.	Review and Act on 21-22 Proposed Adopted Budget	81
10.	Discussion on FY2022 LTFM and Capital Projects	117
11.	Review and Act on 21-22 Property / Casual and Workers' Compensation Insurance Proposals	119
12.	Review and Act on 7/1/21-6/30/23 Teachers on Call Contract Renewal	122
8.	Board and Administrative Reports	
1.	Superintendent's Report	124
2.	HS Principal's Report	127
3.	MS Principal's Report	129
4.	ES Principal's Report	131
5.	Director of Teaching and Learning's Report	133
6.	Activities Director's Report	136
7.	Community Education & Recreation Director's Report	137
8.	Communication Specialist's Report	139
9.	Nutritional Services Director's Report	141
10.	Special Services Director's Report	142
11.	Technology Director's Report	144
12.	School Board Member Reports / Committee Reports	145
9.	Adjourn into Closed Session per MN Statute 13D.05, Subd. 3(a)	
10.	Re-Open Regular Meeting	
11.	Adjourn Regular Meeting	

your address, and invite you to the podium during the scheduled time for open forum/public comments.



Regular Meeting Minutes

Monday, May 10, 2021 at 6:30 PM
Regular Meeting
CERC Multi-purpose Room / Google Meet
500 Sunset Drive; Suite 3
Jordan, MN 55352

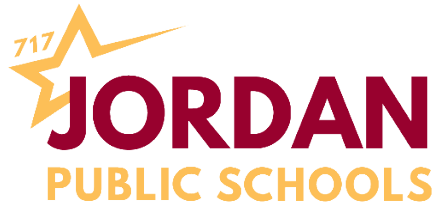
1. Call to Order
 - Deb Pauly called the meeting to order at 6:30 pm.
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Ryan Dahnert, Sandy Burke (Remote), Connie Hennen, Lauren Pedersen, Sara Lehnen, Molly Monyok
 - Absent: Olivia Rausch (Student Rep.)
4. Consideration of Agenda
 - Consent agenda item 6.9 Retirement – ES Administrative Assistant – Terri Oakes was added after the original release.
 - Motion to approve made by R. Dahnert, Seconded C. Hennen
 - Roll Call: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 7-0
5. Public Comments
 - None
6. Consent Agenda
 - 6.1. Minutes
 - 4/12/21 – Regular
 - 4/26/21 – Workshop
 - 6.2. Monthly Finance Reports
 - Amy Hafemann provided reports for the board to review.
 - 6.3. Donations

• Holiday Gas Station - Jordan	JHS	Gloves / Sanitizer
• Fish Lake Sportsmen's Club	Trap Team	\$300.00
• Herman's Landscape Supplies	Trap Team	\$200.00
• The Pickled Pig	Trap Team	\$200.00
• Wolf Motors	Trap Team	\$300.00
• JTK Farms, LLC	Trap Team	\$100.00
• Jordan Transformer	Trap Team	\$300.00
• Lawns Are Us	Trap Team	\$100.00
• Innovative Insurance	Trap Team	\$300.00

- Motion to approve the consent agenda made by R. Dahnert, Seconded S. Burke
 - Roll Call: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 7-0
- 7. Action / Discussion Items**
- 7.1. Review and Act on Field Trip Request - Band & Choir
 - Logan Burnside and Katie McKnight requested board approval for a high school band and choir trip to New Orleans, LA. The trip would be March 24-30, 2022.
 - Motion to approve the field trip made by S. Burke, Seconded S. Lehnen
 - Roll Call: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 7-0
 - 7.2. Summer Programing Update
 - Chad Williams provided an update on the credit recovery, Extended School Year, and Targeted Services summer programs offered by the district.
 - 7.3. Review and Act on Contract Renewal - 2nd Assistant Speech Coach - Sandy Burke
 - This item was moved from the consent agenda as it pertains to a board member.
 - Motion to approve made by L. Pedersen, Seconded M. Monyok
 - Roll Call: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Abstain, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 6-0-1
- 8. Board and Administrative Reports**
- Superintendent's Report
 - HS Principal's Report
 - MS Principal's Report
 - ES Principal's Report
 - Director of Teaching and Learning's Report
 - Activities Director's Report
 - Community Education & Recreation Director's Report
 - Communications Specialist's Report
 - Nutritional Services Director's Report
 - Special Services Director's Report
 - Facilities Director's Report
 - School Board Member Reports / Committee Reports
 - 4/19/21: Policy Committee
 - 4/19/21: Curriculum & Technology Advisory
 - 4/20/21: Jordan Education Foundation
 - 4/20/21: AIPAC
 - 4/21/21: EMJ Negotiations
 - 4/21/21: Booster Club
 - 5/26/21: City-School Meeting
 - SW Metro Update
- 9. Adjourn Regular Meeting**
- Motion to adjourn at 8:08 pm made by R. Dahnert, Seconded C. Hennen
 - Roll Call: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnen – Aye, M. Monyok – Aye Passed 7-0

School Board Clerk

Date



Workshop Meeting Minutes

Monday, May 24, 2021 at 6:30 PM
Workshop Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

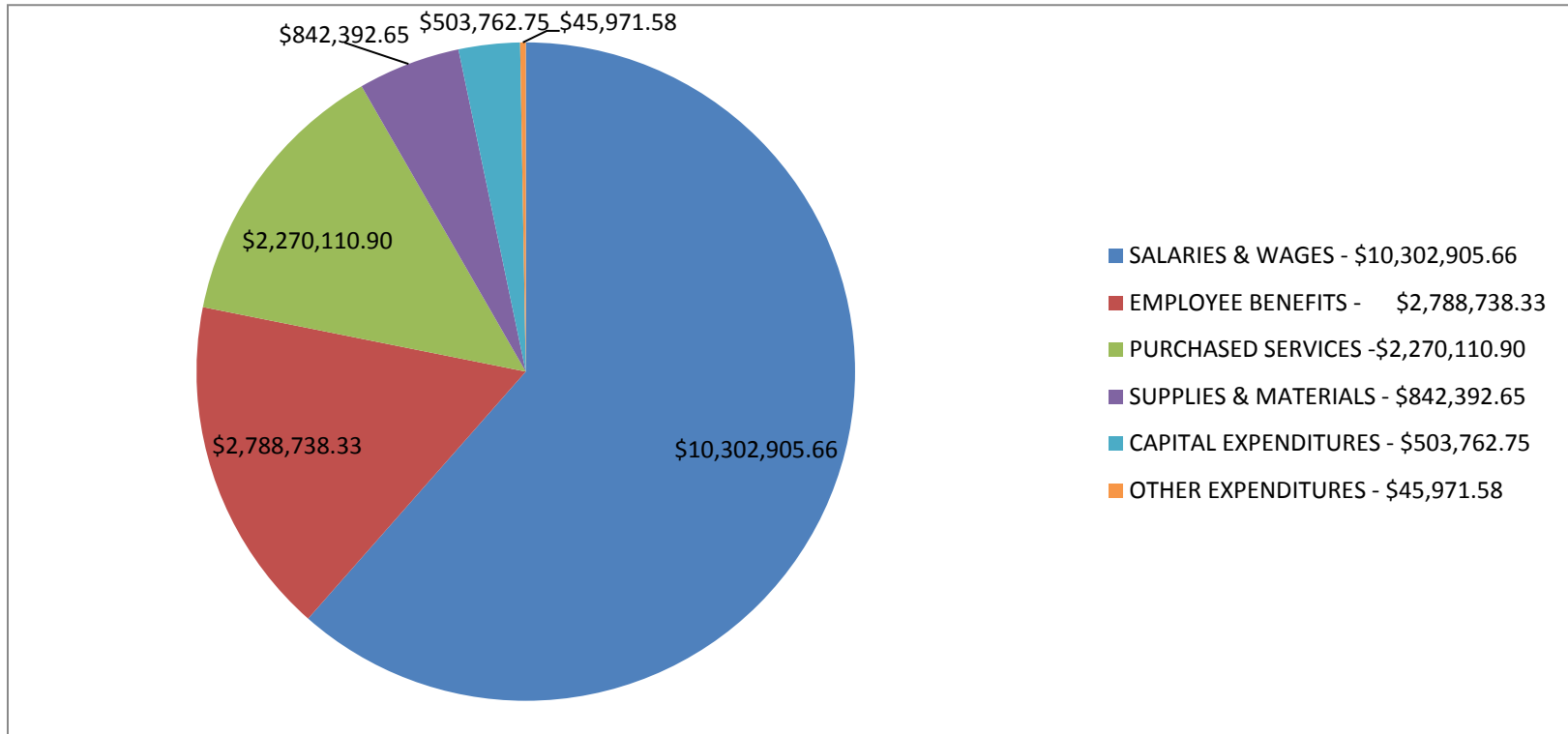
1. 20-21 Retirees Recognition
 - The school board thanked this year's retirees for their many dedicated years of service to the school district. Diane Hesse, Joe Klatt, Mark Sokol, and Terri Oakes will be missed and are wished all the best in their retirement.
2. Wrestling & Speech Recognition and Performance
 - Joe Perkl presented a Jordan Pride Award to Matt Randolph for his achievements as a state wrestling participant this school year. Amy Peters introduced the Speech Team state participants Connor Luskey, Autumn Pesek, Cecelia Buesgens, Sofia Fritzke, Trinity Thorstad, and Elizabeth Osborne and presented them with Jordan Pride Awards. Elizabeth Osborne then performed her speech for the board.
3. District Wide Building and Grounds Tour
 - Ranae Case Evenson & Tim Bisek led the board on a tour of the district's buildings and grounds.

School Board Clerk

Date



FUND 01 - EXP GUIDELINE BY OBJECT
JUNE 2021



TOTAL EXPENDITURES – FUND 01 - THRU May - \$16,753,881.87



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

June 9, 2021

Board of Education Meeting

Finance Report

June financial reports show activity that has been completed thru May, 2021.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of April. The Payroll voucher register shows the payroll liability payments that were made in the month of May.

The pie chart shows the expenses by object codes in the General Fund that were paid thru May, 2021. This chart is as current as can be at this time.

It is still uncertain as to what school districts will receive concerning state aid for the next biennium, but will definitely keep the board of education updated with any news.

I am continuing to look into the ESSER Funds the district will be receiving and the specifics on how these funds can be used.

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
24385	AFLAC	0717	001			
			B 01	215 060	American Family/Flex Cancer	Wire
PO#:	Voucher #:		115393	Invoice	Invoice No: S2021210	Paid Amt: \$61.90
PO#:	Voucher #:		B 01	215 060	American Family/Flex Cancer	Paid Amt: \$61.90
			115502	Invoice	Invoice No: S2021220	Paid Amt: \$61.90
						Check Amount: \$123.80
Vendor Total:						\$123.80
28892	AVIBEN	0717	001			
			B 01	215 056	American Express	Wire
PO#:	Voucher #:		115392	Invoice	Invoice No: S2021210	Paid Amt: \$2,443.39
PO#:	Voucher #:		B 01	215 055	Equitable Life	Paid Amt: \$2,510.10
PO#:	Voucher #:		115396	Invoice	Invoice No: S2021210	Paid Amt: \$537.52
PO#:	Voucher #:		B 01	215 050	ECONOMIC SERVICES	Paid Amt: \$471.13
PO#:	Voucher #:		115397	Invoice	Invoice No: S2021210	Paid Amt: \$134.31
PO#:	Voucher #:		B 01	215 053	Fidelity Investment	Paid Amt: \$316.68
PO#:	Voucher #:		115399	Invoice	Invoice No: S2021210	Paid Amt: \$1,428.23
PO#:	Voucher #:		B 01	215 068	ING/Aetna	Paid Amt: \$130.00
PO#:	Voucher #:		B 01	215 080	First Investors Corporation	Paid Amt: \$450.99
PO#:	Voucher #:		115400	Invoice	Invoice No: S2021210	Paid Amt: \$1,428.23
PO#:	Voucher #:		B 01	215 064	Franklin Templeton	Paid Amt: \$130.00
PO#:	Voucher #:		115401	Invoice	Invoice No: S2021210	Paid Amt: \$4,568.44
PO#:	Voucher #:		B 01	215 069	Orchard Trust/Great West	Paid Amt: \$5,791.05
PO#:	Voucher #:		115402	Invoice	Invoice No: S2021210	Paid Amt: \$334.02
PO#:	Voucher #:		B 01	215 078	Horace Mann	Paid Amt: \$391.67
PO#:	Voucher #:		115403	Invoice	Invoice No: S2021210	Paid Amt: \$1,130.13
PO#:	Voucher #:		B 01	215 068	ING/Aetna	Paid Amt: \$813.19
PO#:	Voucher #:		115404	Invoice	Invoice No: S2021210	Paid Amt: \$2,443.39
PO#:	Voucher #:		B 01	215 077	Modern Woodmen	Paid Amt: \$2,443.39
PO#:	Voucher #:		115410	Invoice	Invoice No: S2021210	Paid Amt: \$391.67
PO#:	Voucher #:		B 01	215 061	New York Life	Paid Amt: \$1,130.13
PO#:	Voucher #:		115412	Invoice	Invoice No: S2021210	Paid Amt: \$813.19
PO#:	Voucher #:		B 01	215 057	Thrivent Financial	Paid Amt: \$813.19
PO#:	Voucher #:		115416	Invoice	Invoice No: S2021210	Paid Amt: \$2,443.39
PO#:	Voucher #:		B 01	215 067	Valic	Paid Amt: \$2,443.39
PO#:	Voucher #:		115418	Invoice	Invoice No: S2021210	Paid Amt: \$2,443.39
			001			Wire
PO#:	Voucher #:		B 01	215 056	American Express	Paid Amt: \$2,443.39
PO#:	Voucher #:		115501	Invoice	Invoice No: S2021220	Paid Amt: \$2,443.39
						Check Amount: \$20,999.86

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
28892	AVIBEN	0717	001		Wire	
		B 01 215 055				\$2,510.10
PO#:	Voucher #:	115505	Invoice	5/31/2021	Paid Amt:	\$2,510.10
		B 01 215 050				\$537.52
PO#:	Voucher #:	115506	Invoice	5/31/2021	Paid Amt:	\$537.52
		B 01 215 053				\$471.13
PO#:	Voucher #:	115508	Invoice	5/31/2021	Paid Amt:	\$471.13
		B 01 215 068				\$134.31
		B 01 215 080				\$316.68
PO#:	Voucher #:	115509	Invoice	5/31/2021	Paid Amt:	\$450.99
		B 01 215 064				\$1,386.59
PO#:	Voucher #:	115510	Invoice	5/31/2021	Paid Amt:	\$1,386.59
		B 01 215 069				\$130.00
PO#:	Voucher #:	115511	Invoice	5/31/2021	Paid Amt:	\$130.00
		B 01 215 078				\$4,568.44
PO#:	Voucher #:	115512	Invoice	5/31/2021	Paid Amt:	\$4,568.44
		B 01 215 068				\$5,791.05
PO#:	Voucher #:	115513	Invoice	5/31/2021	Paid Amt:	\$5,791.05
		B 01 215 077				\$334.02
PO#:	Voucher #:	115517	Invoice	5/31/2021	Paid Amt:	\$334.02
		B 01 215 061				\$391.67
PO#:	Voucher #:	115519	Invoice	5/31/2021	Paid Amt:	\$391.67
		B 01 215 057				\$1,130.13
PO#:	Voucher #:	115524	Invoice	5/31/2021	Paid Amt:	\$1,130.13
		B 01 215 067				\$813.19
PO#:	Voucher #:	115526	Invoice	5/31/2021	Paid Amt:	\$813.19
					Check Amount:	\$20,958.22
					Vendor Total:	\$41,958.08
11747	BLUE CROSS & BLUE SHIELD	0717	001		Wire	
		B 01 215 020				\$84,466.19
PO#:	Voucher #:	115394	Invoice	5/31/2021	Paid Amt:	\$84,466.19
		B 01 215 020				\$84,466.19
		B 01 215 024				\$7,336.10
		B 01 215 020				(\$3,364.74)
PO#:	Voucher #:	115503	Invoice	5/31/2021	Paid Amt:	\$88,437.55
					Check Amount:	\$172,903.74
					Vendor Total:	\$172,903.74

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
24229	EDUCATION MINNESOTA - JORDAN				
	0717 001		105709		
	B 01 215 039				
PO#:	Voucher #:	115405	Invoice	5/14/2021	Check
			Invoice No: S2021210		\$12,514.82
					Paid Amt: \$12,514.82
					Check Amount: \$12,514.82
					Vendor Total: \$12,514.82
22350	FRANSDEN BANK AND TRUST				
	0717 001				
	B 01 215 003				
PO#:	Voucher #:	115398	Invoice	5/14/2021	Wire
			Invoice No: S2021210		\$44,342.33
			FICA		
PO#:	Voucher #:	115407	Invoice	5/14/2021	Wire
			Invoice No: S2021210		\$16,372.36
			FICA		
PO#:	Voucher #:	115413	Invoice	5/14/2021	Wire
			Invoice No: S2021210		\$70,005.30
					Paid Amt: \$70,005.30
					Check Amount: \$130,719.99
PO#:	Voucher #:	115409	Invoice	5/14/2021	Wire
			Invoice No: S2021210		\$22,012.79
			State Tax		
					Paid Amt: \$22,012.79
					Check Amount: \$22,012.79
PO#:	Voucher #:	115507	Invoice	5/31/2021	Wire
			Invoice No: S2021220		\$43,533.43
			FICA		
PO#:	Voucher #:	115514	Invoice	5/31/2021	Wire
			Invoice No: S2021220		\$16,145.38
			FICA		
PO#:	Voucher #:	115520	Invoice	5/31/2021	Wire
			Invoice No: S2021220		\$69,036.12
			Fed Tax		
PO#:	Voucher #:	115527	Credit	5/31/2021	Wire
			Invoice No: Z2021210		\$37.47
			FICA		
PO#:	Voucher #:	115528	Credit	5/31/2021	Wire
			Invoice No: Z2021210		\$26.04
			FICA		
PO#:	Voucher #:	115530	Credit	5/31/2021	Wire
			Invoice No: Z2021210		\$111.30
					Paid Amt: (\$37.47)
					Paid Amt: (\$26.04)
					Paid Amt: (\$111.30)
					Check Amount: \$128,540.12
PO#:	Voucher #:	115516	Invoice	5/31/2021	Wire
			Invoice No: S2021220		\$21,623.59
			State Tax		
					Paid Amt: \$21,623.59
					Check Amount: \$21,623.59

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
22350 FRANDSEN BANK AND TRUST					
	0717	001			Wire
		B 01	215 002		\$39.50
			State Tax		
PO#:	Voucher #:	115529	Credit	5/31/2021	
			Invoice No: Z2021210		
					Paid Amt: (\$39.50)
					Check Amount: (\$39.50)
					Vendor Total: \$302,856.99
2288 LOCAL 284					
	0717	001	105710		Check
		B 01	215 071		\$1,031.08
			Local 284 Dues		
PO#:	Voucher #:	115406	Invoice	5/14/2021	
			Invoice No: S2021210		
					Paid Amt: \$1,031.08
					Check Amount: \$1,031.08
					Vendor Total: \$1,031.08
24948 MN CHILD SUPPORT PYMT CENTER					
	0717	001			Wire
		B 01	215 029		\$778.90
			Child Support		
PO#:	Voucher #:	115408	Invoice	5/14/2021	
			Invoice No: S2021210		
					Paid Amt: \$778.90
					Check Amount: \$778.90
					Vendor Total: \$1,557.80
23795 NATIONAL INSURANCE SERVICES					
	0717	001	105765		Check
		B 01	215 027		\$25.21
		B 01	215 035		\$1,028.80
		B 01	215 065		\$1,830.25
			Supplemental Life Ins		
			Life		
			Disability		
PO#:	Voucher #:	115411	Invoice	5/31/2021	
		B 01	215 027		\$25.09
		B 01	215 027		(\$5.50)
		B 01	215 035		\$1,024.26
		B 01	215 035		(\$190.86)
		B 01	215 026		\$48.00
		B 01	215 065		\$1,811.85
		B 01	215 065		\$101.18
			Supplemental Life Ins		
			Life Ins Prem-adj to actual		
			Retiree Life Ins		
			Disability		
			Disability Ins-adj to actual prem		
PO#:	Voucher #:	115518	Invoice	5/31/2021	
			Invoice No: S2021220		
					Paid Amt: \$2,814.02
					Check Amount: \$5,698.28

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
23795	NATIONAL INSURANCE SERVICES	0717 001	105766		
		B 01 215 036			Check
PO#:	Voucher #:	115391 Invoice	Invoice No: S2021210	5/31/2021	\$1.60
		B 01 215 036			Paid Amt: \$1.60
PO#:	Voucher #:	115500 Invoice	Invoice No: S2021220	5/31/2021	\$1.60
					Paid Amt: \$1.60
					Check Amount: \$3.20
					Vendor Total: \$5,701.48
24384	NCPERS MINNESOTA	0717 001	105767		
		B 01 215 032			Check
PO#:	Voucher #:	115522 Invoice	Invoice No: S2021220	5/31/2021	\$32.00
					Paid Amt: \$32.00
					Check Amount: \$32.00
					Vendor Total: \$32.00
21993	PUBLIC EMPLOYEES RETIREMENT ASSN	0717 001			
		B 01 215 014			Wire
PO#:	Voucher #:	115414 Invoice	Invoice No: S2021210	5/14/2021	\$20,735.46
					Paid Amt: \$20,735.46
					Check Amount: \$20,735.46
					Vendor Total: \$20,095.48
26971	SELECT/MIL LIFE	0717 001			
		B 01 215 092			Wire
PO#:	Voucher #:	115532 Invoice	Invoice No: S2021210	5/31/2021	\$2,419.77
		B 01 215 093			\$747.23
		B 01 215 092			\$2,419.77
		B 01 215 092			(\$2,036.14)
		B 01 215 093			\$747.23
		B 01 215 093			(\$1,494.46)
PO#:	Voucher #:	115534 Invoice	Invoice No: S2021220	5/31/2021	\$3,167.00
					Paid Amt: (\$363.60)
					Check Amount: \$2,803.40
					Vendor Total: \$40,830.94
		0717 001			Wire
PO#:	Voucher #:	115531 Invoice	Invoice No: S2021210	5/31/2021	\$2,765.84
					Paid Amt: \$2,765.84
					Check Amount: \$2,765.84

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
26971	SELECT/MII LIFE	0717 001			
		B 01 215 028			Wire
		115533 Invoice	Flex-Employee Contribution	5/31/2021	\$2,765.84
PO#:	Voucher #:	Invoice No: S2021220			Paid Amt: \$2,765.84
					Check Amount: \$2,765.84
					Vendor Total: \$8,335.08
21994	TEACHERS RETIREMENT ASSN	0717 001			
		B 01 215 018	TRA		Wire
		115417 Invoice	TRA	5/14/2021	\$70,236.14
PO#:	Voucher #:	Invoice No: S2021210			Paid Amt: \$70,236.14
					Check Amount: \$70,236.14
					Vendor Total: \$140,075.33
					Report Total: \$727,921.14

Jordan Public Schools
Detail Payment Register By Vendor
Fund Summary

Fund Description	Total
01 General Fund	\$109,090.81
02 Food Service Fund	\$6,861.15
04 Community Education	\$7,593.49
06 Building Fund	\$5,081.00
18 Custodial Fund	\$577.50
27 Student Activity Accounts	\$330.57
Report Total	\$129,534.52

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5178		A & K REPAIR	0717	001	105678		
				E 01	300 810 000 350 272	HS Motor Repair 5/6/21	Check
	PO#: 51239	Voucher #:		115361	Invoice	Invoice No: 50105	
						5/14/2021	
							Paid Amt: \$109.90
							Check Amount: \$109.90
							Vendor Total: \$109.90
4220		ADVANCED IMAGING SOLUTIONS	0717	001	105679		
				E 01	100 203 302 370 000	ES Lease	Check
				E 01	100 203 000 335 000	ES Maintenance	
				E 04	005 505 321 370 000	CE Lease	
				E 04	005 505 321 335 000	CE Maintenance	
				E 01	128 211 302 370 000	MS Lease	
				E 01	128 211 000 335 000	MS Maintenance	
				E 04	005 582 344 370 000	ELS Lease	
				E 04	005 582 344 335 000	ELS Maintenance	
				E 01	005 110 302 370 000	DO Lease	
				E 01	005 170 000 335 000	DO Maintenance	
				E 01	300 211 302 370 000	HS Lease	
				E 01	300 211 000 335 000	HS Maintenance	
				E 01	100 203 302 370 000	ES Staff Lease	
				E 01	100 203 000 335 000	ES Staff Maintenance	
				E 01	128 211 302 370 000	MS Staff Lease	
				E 01	128 211 000 335 000	MS Staff Maintenance	
				E 01	300 211 302 370 000	HS Staff Lease	
				E 01	300 211 000 335 000	HS Staff Maintenance	
				E 01	100 203 302 370 000	ES Front Desk Lease	
				E 01	100 203 000 335 000	ES Front Desk Maintenance	
				E 01	005 110 302 370 000	DO Nicky Lease	
				E 01	005 170 000 335 000	DO Nicky Maintenance	
				E 01	100 203 000 335 000	ES Overage	
				E 04	005 505 321 335 000	CE Overage	
				E 01	128 211 000 335 000	MS Overage	
				E 04	005 582 344 335 000	EE Overage	
				E 01	005 170 000 335 000	DO Overage	
				E 01	300 211 000 335 000	HS Overage	
	PO#: 51186	Voucher #:		115359	Invoice	Invoice No: 441852944	
						5/14/2021	
							Paid Amt: \$4,601.92
							Check Amount: \$4,601.92

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:	Vendor Total:
2450 AMERICAN HEART ASSOCIATION										
		0717	001	105680						
		R 04	000	505	321	050	515	NHS Glow Run/Walk	\$331.28	
		PO#: 51221	Voucher #:	115360	Invoice	Invoice No:	5/14/2021	Donation	\$331.28	\$331.28
Vendor Total: \$331.28										
10083 APPLE COMPUTER INC										
		0717	001	105655						
		E 04	005	570	321	465	000	Kids Co 10.2inch Ipad 32gb	\$598.00	
		PO#: 50916	Voucher #:	115231	Invoice	Invoice No:	5/5/2021	AE42303972	\$598.00	\$598.00
Vendor Total: \$598.00										
26239 BAKEBERG, BEN										
		0717	001	105714						
		E 01	300	211	000	461	000	ACT Test-ACT Test Reimbursement A. Bakeber,	\$55.00	
		E 01	300	211	000	461	000	Writing-ACT Test Reimbursement A. Bakeberg	\$15.00	
		PO#: 51280	Voucher #:	115447	Invoice	Invoice No:	5/21/2021	Reimbursement	\$70.00	\$70.00
Vendor Total: \$70.00										
27539 BARDAL, BILL										
		0717	001	105681						
		E 01	300	296	000	305	333	Softball Official 5/12/21	\$85.00	
		PO#: 51280	Voucher #:	115363	Invoice	Invoice No:	5/14/2021	Softball Official	\$85.00	\$85.00
Vendor Total: \$85.00										
5565 BECK, MARVIN										
		0717	001	105715						
		E 01	128	294	000	305	315	Baseball Official 5/18/21	\$170.00	
		PO#: 51280	Voucher #:	115448	Invoice	Invoice No:	5/21/2021	Baseball Official	\$170.00	\$170.00
Vendor Total: \$170.00										

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
11747 BLUE CROSS & BLUE SHIELD							
		0717	001		105682		
		B	01	215	024	D. Swenson June 2021	Check
						\$246.50	
PO#:		Voucher #:		Invoice No:	210430409264	5/14/2021	Paid Amt: \$246.50
							Check Amount: \$246.50
						Vendor Total:	\$246.50
2889 BRULE, STACY							
		0717	STUD		1879		
		E	27	300	298	301 401 957	Check
						Reimbursement for All Stae Band	
						\$250.00	
PO#:	51311	Voucher #:		Invoice No:	Reimbursement	5/28/2021	Paid Amt: \$250.00
							Check Amount: \$250.00
						Vendor Total:	\$250.00
5552 BURKE, DORIAN							
		0717	001		105656		
		E	01	300	291	000 305 372	Check
						Speech Judge 2/4/21,2/11/21,2/18/21,3/4/21	
						\$120.00	
PO#:		Voucher #:		Invoice No:	Speech Judge	5/5/2021	Paid Amt: \$120.00
							Check Amount: \$120.00
						Vendor Total:	\$120.00
25896 CENTRAL RESTAURANT PRODUCTS							
		0717	001		105683		
		E	02	128	770	701 530 000	Check
						Food Warmer	
						\$388.08	
		E	02	128	770	701 530 000	
						Shipping	
						\$26.32	
PO#:		Voucher #:		Invoice No:	11917436	5/14/2021	Paid Amt: \$414.40
							Check Amount: \$414.40
						Vendor Total:	\$414.40
5551 CHURCH, JODI							
		0717	001		105657		
		E	01	300	211	000 461 000	Check
						ACT Test	
						\$55.00	
		E	01	300	211	000 461 000	
						Writing	
						\$15.00	
PO#:	51176	Voucher #:		Invoice No:	Reimbursement	5/5/2021	Paid Amt: \$70.00
							Check Amount: \$70.00
						Vendor Total:	\$70.00
10254 CITY OF JORDAN							
		0717	001		105658		
		E	18	300	298	301 899 000	Check
						Permit 2102-0030-Lagoon Park Ice Rink Rental-	
						\$37.50	
PO#:	51182	Voucher #:		Invoice No:	Permit 2102-0030	5/5/2021	Paid Amt: \$37.50
							Check Amount: \$37.50
						Vendor Total:	\$37.50
105738							
		0717	001		105738		
		E	01	100	810	000 330 204	Check
						ES	
						\$1,931.70	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
10254								
CITY OF JORDAN								
		0717		001	105738			
		E 01		128	810 000 330 204	MS	Check	\$2,366.83
		E 01		300	810 000 330 204	HS		\$2,213.20
		E 01		005	810 000 330 204	Athletic Complex		\$526.66
		E 04		005	505 321 330 000	ES CE		\$43.90
		E 04		005	505 321 330 000	CE		\$101.44
		E 04		005	582 344 330 000	School Readiness		\$131.71
		E 02		100	770 701 330 000	ES Food Service		\$87.80
		E 02		128	770 701 330 000	MS Food Service		\$135.25
		E 02		300	770 701 330 000	HS Food Service		\$141.27
		E 04		005	505 321 330 550	CERC		\$777.66
PO#:		Voucher #:		115472	Invoice	No: 5/12/21		Paid Amt: \$8,457.42
								Check Amount: \$8,457.42
23								
		0717		001	105739			
		E 18		300	298 301 899 000	Grassman 4/12/21	Check	\$100.00
		E 18		300	298 301 899 000	Custodial 4/12/21		\$35.00
		E 18		300	298 301 899 000	Holzer 4/12/21		\$100.00
		E 18		300	298 301 899 000	Custodial 4/12/21		\$35.00
		E 18		300	298 301 899 000	Grassman 4/13/21		\$100.00
		E 18		300	298 301 899 000	Custodial 4/13/21		\$35.00
		E 18		300	298 301 899 000	Grassman 4/15/21		\$100.00
		E 18		300	298 301 899 000	Custodial 4/15/21		\$35.00
PO#:	51294	Voucher #:		115473	Invoice	No: Reimbursement		Paid Amt: \$540.00
								Check Amount: \$540.00
								Vendor Total: \$9,034.92
2629								
COMCAST								
		0717		001	105684			
		E 04		005	505 321 320 550	Service 5/4/21 to 6/3/21	Check	\$2.25
PO#:		Voucher #:		115364	Invoice	No: 4/25/21		Paid Amt: \$2.25
								Check Amount: \$2.25
5554								
COOK, SARA								
		0717		001	105659			
		E 01		300	211 000 461 000	ACT Test	Check	\$55.00
PO#:		Voucher #:		115485	Invoice	No: 5/8/21		Paid Amt: \$2.25
								Check Amount: \$2.25
								Vendor Total: \$4.50

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
5554						
	COOK, SARA	0717	001			
		E 01	300 211 000 461 000		Check	\$15.00
			105659			
			Writing			
			Invoice No: Reimbursement			
			115234	5/5/2021	Paid Amt:	\$70.00
					Check Amount:	\$70.00
					Vendor Total:	\$70.00
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1880						
	EDUCATION WEEK	0717	001			
		E 01	005 640 316 401 000		Check	\$29.00
			105716			
			Ed Week Subscription			
			Invoice No: 2B522201-0002			
			115449	5/21/2021	Paid Amt:	\$29.00
					Check Amount:	\$29.00
					Vendor Total:	\$29.00
<hr/>						
5424						
	ENGELHART/ROBERT & SUSAN	0717	001			
		E 01	300 211 000 461 000		Check	\$55.00
			105660			
			ACT Test			
			Invoice No: Reimbursement			
			115235	5/5/2021	Paid Amt:	\$70.00
					Check Amount:	\$70.00
					Vendor Total:	\$70.00
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5575						
	FOSS, BEN	0717	001			
		E 04	005 505 321 305 550		Check	\$24.50
			105741			
			Monthly Plan-M. Thrune			
			Invoice No: Reimbursement			
			115474	5/28/2021	Paid Amt:	\$210.70
					Check Amount:	\$210.70
					Vendor Total:	\$210.70
<hr/>						
4666						
	FREMMING, JAMIE	0717	001			
		E 04	005 505 321 305 503		Check	\$128.00
			105717			
			Certificates-Babysitting Clinic Supplies			
			Invoice No: Reimbursement			
			115450	5/21/2021	Paid Amt:	\$128.00
					Check Amount:	\$128.00
					Vendor Total:	\$128.00
<hr/>						
5559						
	FRIES, CASEY	0717	STUD			
		E 27	300 298 301 401 959		Check	\$27.86
			1877			
			Items purchased for Prom			
			Invoice No: Reimbursement			
			115442	5/20/2021	Paid Amt:	\$27.86
					Check Amount:	\$27.86
					Vendor Total:	\$27.86

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	
5555						
FURINGTON CONSULTING LLC						
	0717	001	105742		Check	
	E 01	300 296 000 305 333		4/24/21		\$80.00
	E 01	300 296 000 305 333		5/11/21		\$80.00
	E 01	300 296 000 305 333		5/18/21		\$160.00
PO#:	Voucher #:	Invoice No:	Softball Official	5/28/2021	Paid Amt:	\$320.00
					Check Amount:	\$320.00
					Vendor Total:	\$320.00
4830						
GLAZIER, SHERRI						
	0717	001	105685		Check	
	E 02	128 770 701 401 000		Shoes/Pants		\$140.94
PO#:	51223	Voucher #:	115366	Invoice No:	Reimbursement	5/14/2021
					Paid Amt:	\$140.94
					Check Amount:	\$140.94
					Vendor Total:	\$140.94
27120						
GOPHER STATE ONE-CALL						
	0717	001	105661		Check	
	E 01	005 810 000 305 000		April 2021 Emailed Tickets		\$2.70
PO#:	51223	Voucher #:	115236	Invoice No:	1041067	5/5/2021
					Paid Amt:	\$2.70
					Check Amount:	\$2.70
					Vendor Total:	\$2.70
3472						
GRALAPP, CRAIG						
	0717	001	105686		Check	
	E 01	300 294 000 305 315		Baseball Official 5/6/21		\$90.00
PO#:	51223	Voucher #:	115367	Invoice No:	Baseball Official	5/14/2021
					Paid Amt:	\$90.00
					Check Amount:	\$90.00
					Vendor Total:	\$90.00
27447						
HASTINGS CREAMERY, LLC						
	0717	001	105726		Check	
	E 02	300 770 709 495 000		JHS		\$950.00
	E 02	128 770 709 495 000		JMS		\$1,338.94
	E 02	100 770 709 495 000		JES		\$2,505.66
	E 02	300 770 709 495 000		SW Metro		\$275.59
	E 02	300 770 709 495 000		St Johns		\$274.78
PO#:	51223	Voucher #:	115382	Invoice No:	April 2021	5/21/2021
					Paid Amt:	\$5,344.97
					Check Amount:	\$5,344.97
					Vendor Total:	\$5,344.97

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
3498 HENTGES, HANK							
		0717	001		105662		Check
		E 01	300	294	000 305 315	Baseball Official 4/29/21	\$90.00
PO#:		Voucher #:		115237	Invoice	Invoice No: Baseball Official	Paid Amt: \$90.00
						5/5/2021	Check Amount: \$90.00
		0717	001		105743		Check
		E 01	300	294	000 305 315	Baseball Official 4/16/21	\$90.00
PO#:		Voucher #:		115475	Invoice	Invoice No: Baseball Official	Paid Amt: \$90.00
						5/28/2021	Check Amount: \$90.00
							Vendor Total: \$180.00
4134 HESS-NORSKOG, STACEY							
		0717	001		105744		Check
		E 01	005	420	419 820 000	NBCOT Renewal Fee Reimbursement	\$65.00
PO#:	51319	Voucher #:		115476	Invoice	Invoice No: Reimbursement	Paid Amt: \$65.00
						5/28/2021	Check Amount: \$65.00
							Vendor Total: \$65.00
24254 HOLIDAY CREDIT OFFICE							
		0717	001		105663		Check
		E 01	005	790	733 440 000	Regular	\$82.18
		E 01	005	810	000 440 000	Tractor/Mower/Pickup	\$168.61
PO#:		Voucher #:		115238	Invoice	Invoice No: 4/11/21	Paid Amt: \$250.79
						5/5/2021	Check Amount: \$250.79
		0717	001		105745		Check
		E 01	005	790	733 440 000	Regular	\$114.80
		E 01	005	810	000 440 000	Tractor/Mower/Pickup	\$491.85
PO#:		Voucher #:		115477	Invoice	Invoice No: 5/11/21	Paid Amt: \$606.65
						5/28/2021	Check Amount: \$606.65
							Vendor Total: \$857.44
27043 HOLY FAMILY CATHOLIC HIGH SCHOOL							
		0717	001		105688		Check
		E 01	300	292	000 369 313	Boys Golf Meet	\$225.00
PO#:	51106	Voucher #:		115368	Invoice	Invoice No: Golf Meet	Paid Amt: \$225.00
						5/14/2021	Check Amount: \$225.00
		0717	001		105718		Check
		E 01	300	292	000 369 313	Girls Golf Meet	\$200.00
PO#:	51109	Voucher #:		115451	Invoice	Invoice No: Girls Golf 5/24/21	Paid Amt: \$200.00
						5/21/2021	Check Amount: \$200.00
							Vendor Total: \$425.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
26302								
JANS, ANNE								
		0717		001	105689		Check	
		E 01	300	331	830	433 000	FACS: Foods 2. & Baking/Pastery Supplies	\$504.83
	PO#: 51245	Voucher #:	115369	Invoice	Invoice No:	Reimbursement	5/14/2021	
								Paid Amt: \$504.83
								Check Amount: \$504.83
								Vendor Total: \$504.83
2031								
JOHNSON, CRAIG								
		0717		001	105690		Check	
		E 01	300	296	000	305 333	Softball Official 5/12/21	\$85.00
	PO#: 51370	Voucher #:	115370	Invoice	Invoice No:	Softball Official	5/14/2021	
								Paid Amt: \$85.00
								Check Amount: \$85.00
								Vendor Total: \$85.00
24970								
JORDAN ACE HARDWARE								
		0717		001	105746		Check	
		E 01	100	810	000	350 274	ES In House Repairs	\$25.38
		E 01	300	810	000	350 274	HS In House Repairs	\$46.13
		E 01	128	810	000	350 274	MS In House Repairs	\$19.99
		E 01	005	810	000	350 274	District In House Repairs	\$153.38
		E 01	300	810	000	401 000	HS Maintenance Supplies	\$3.99
		E 01	128	810	000	401 000	MS Maintenance Supplies	\$24.99
		E 01	128	255	000	430 000	MS Ind Tech Supplies	(\$27.99)
		E 01	300	255	000	430 000	HS Ind Tech Supplies	\$8.23
		E 01	300	255	000	530 000	Ind Tech Equipment	\$87.98
	PO#: 515479	Voucher #:	115479	Invoice	Invoice No:	Mar 2021	5/28/2021	
								Paid Amt: \$342.08
								Check Amount: \$342.08
								Vendor Total: \$342.08
3513								
JORDAN BOOSTER CLUB								
		0717		001	105747		Check	
		E 01	100	810	000	401 000	ES	\$445.20
		E 01	128	810	000	401 000	MS	\$445.20
		E 01	300	810	000	401 000	HS	\$445.20
	PO#: 51298	Voucher #:	115478	Invoice	Invoice No:	21-01	5/28/2021	
								Paid Amt: \$1,335.60
								Check Amount: \$1,335.60
								Vendor Total: \$1,335.60
1920								
JORDAN DOLLARS FOR SCHOLARS								
		0717		001	105719		Check	
		R 01	300	211	000	096 276	Vanco	\$280.00
		R 01	300	211	000	096 276	Merchant Fees	(\$11.56)

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
1920						
JORDAN DOLLARS FOR SCHOLARS						
	0717	001	105719			
	R 01	300 211 000	096 276	Vanco E Checks	Check	\$100.00
PO#: 51277	Voucher #:	115452	Invoice	Invoice No: April 2021		
						Paid Amt: \$368.44
						Check Amount: \$368.44
						Vendor Total: \$368.44
23942						
KERBER, PAULINE						
	0717	001	105691			
	E 02	100 770 701 401 000		Kohls-Shoes	Check	\$150.00
PO#: 51216	Voucher #:	115371	Invoice	Invoice No: Reimbursement		
						Paid Amt: \$150.00
						Check Amount: \$150.00
						Vendor Total: \$150.00
26102						
KOESTER, TROY						
	0717	001	105692			
	E 01	300 294 000 305 315		Baseball Official 5/6/21	Check	\$90.00
PO#: 51277	Voucher #:	115373	Invoice	Invoice No: Baseball Official		
						Paid Amt: \$90.00
						Check Amount: \$90.00
						Vendor Total: \$90.00
2254						
KOHILHARDT, DEB						
	0717	001	105748			
	R 04	005 508 321 050 000		Tuesday Hatha Yoga Session 1 FY21	Check	\$255.20
PO#: 51285	Voucher #:	115480	Invoice	Invoice No: Yoga Instructor		
						Paid Amt: \$255.20
						Check Amount: \$255.20
						Vendor Total: \$255.20
5566						
KOPPI, WILLIAM						
	0717	001	105721			
	E 01	300 294 000 305 315		Baseball Official 5/17/21	Check	\$90.00
PO#: 51277	Voucher #:	115453	Invoice	Invoice No: Baseball Official		
						Paid Amt: \$90.00
						Check Amount: \$90.00
						Vendor Total: \$90.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
25618							
KORBA, JERRY							
		0717		001	105664		
			E 01	300	296 000 305 333	Softball Official 5/4/21	Check
							\$160.00
		Voucher #:				Invoice No: Softball Official	
							Paid Amt: \$160.00
							Check Amount: \$160.00
							Vendor Total: \$160.00
1148							
KOTEK, MARK							
		0717		001	105665		
			E 01	300	294 000 305 315	Baseball Official 4/29/21	Check
							\$90.00
		Voucher #:				Invoice No: Baseball Official	
							Paid Amt: \$90.00
							Check Amount: \$90.00
							Vendor Total: \$90.00
4776							
KUSSKE, JENNIFER							
		0717		001	105694		
			E 04	005	505 321 401 515	NHS Glow Run Supplies	Check
							\$85.90
		Voucher #:				Invoice No: Reimbursement	
							Paid Amt: \$85.90
							Check Amount: \$85.90
							Vendor Total: \$270.00
5574							
LACHAPELLE, DONNA							
		0717		001	105749		
			E 01	300	211 320 305 000	AIPAC Awards Event Ceremony-5/26/21	Check
							\$200.00
		Voucher #:				Invoice No: AIPAC Ceremony	
							Paid Amt: \$200.00
							Check Amount: \$200.00
							Vendor Total: \$200.00
4285							
LAGERGEN, CHRISTOPHER							
		0717		001	105723		
			E 01	300	292 000 305 320	5/10/21	Check
							\$120.00
			E 01	300	292 000 305 320	5/18/21	Check
							\$170.00
		Voucher #:				Invoice No: Track Official	
							Paid Amt: \$290.00
							Check Amount: \$290.00
							Vendor Total: \$290.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount	
5541									
LANGE, JEFF									
		0717		001	105695		Check		
			E 01	300	294	000 305 315		\$90.00	
			Baseball Official 5/10/21						
		Voucher #:	115377	Invoice	No:	Baseball Official	5/14/2021		
			Paid Amt: \$90.00						Check Amount: \$90.00
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		0717		001	105724		Check		
			E 01	300	294	000 305 315		\$90.00	
			Baseball Official 5/17/21						
		Voucher #:	115457	Invoice	No:	Baseball Official	5/21/2021		
			Paid Amt: \$90.00						Check Amount: \$90.00
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27558									
LEE'S REFRIGERATION									
		0717		001	105666		Check		
			E 02	005	770	701 350 000		\$96.00	
			Repaired Leak/Added Refrigerant-HS Kitchen C						
			E 02	005	770	701 350 000		\$213.75	
			Labor-HS Kitchen Cooler Repair						
			E 02	005	770	701 350 000		\$15.00	
			Mileage-HS Kitchen Cooler Repair						
			E 02	005	770	701 350 000		(\$96.00)	
			Repaired Leak/Added Refrigerant-HS Kitchen C						
			E 02	300	770	701 350 000		\$96.00	
			HS Cooler-Repaired Leak/Added Refrigerant-HS						
			E 02	005	770	701 350 000		(\$213.75)	
			Labor-HS Kitchen Cooler Repair						
			E 02	300	770	701 350 000		\$213.75	
			HS Cooler-Labor-HS Kitchen Cooler Repair						
			E 02	005	770	701 350 000		(\$15.00)	
			Mileage-HS Kitchen Cooler Repair						
			E 02	300	770	701 350 000		\$15.00	
			HS-Cooler-Mileage-HS Kitchen Cooler Repair						
		Voucher #:	115241	Invoice	No:	34433	5/5/2021		
			Paid Amt: \$324.75						Check Amount: \$324.75
<hr/>									
4905									
LENNOX, JANICE									
		0717		001	105696		Check		
			E 01	128	291	000 401 374		\$126.19	
			Middle School Play Supplies						
		Voucher #:	115376	Invoice	No:	Reimbursement	5/14/2021		
			Paid Amt: \$126.19						Check Amount: \$126.19
<hr/>									
5383									
LUCAS/AUDREY									
		0717		001	105697		Check		
			E 04	005	508	321 305 000		\$460.85	
			Ring the Bell Session 10 Instructor						
		Voucher #:	115375	Invoice	No:	Instructor	5/14/2021		
			Paid Amt: \$460.85						Check Amount: \$460.85
<hr/>									
Vendor Total:									
								\$324.75	
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Vendor Total:									
								\$324.75	

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	
25176 MANKATO EAST HIGH SCHOOL						
	0717	001	105667			
	E 01	300 292 000	369 313	Boys Golf Invite - 05/07/21	Check	\$125.00
PO#: 51129	Voucher #:	115243	Invoice	No: Golf 5/7/21	Paid Amt:	\$125.00
				5/5/2021	Check Amount:	\$125.00
<hr/>						
	0717	001	105698		Check	
	E 01	300 292 000	369 320	Boys Track Invite		\$80.00
	E 01	300 292 000	369 320	Girls Track Invite		\$80.00
PO#: 51227	Voucher #:	115379	Invoice	No: B&G Track	Paid Amt:	\$160.00
				5/14/2021	Check Amount:	\$160.00
						Vendor Total:
						\$285.00
<hr/>						
5557 MARTIN, DOUG						
	0717	001	105699		Check	
	R 04	000 000 321	621 550	CERC Membership Cancellation		\$273.00
PO#: 51224	Voucher #:	115378	Invoice	No: Refund	Paid Amt:	\$273.00
				5/14/2021	Check Amount:	\$273.00
						Vendor Total:
						\$273.00
<hr/>						
28979 MASBERG, JOHN						
	0717	001	105750		Check	
	E 01	300 294 000	305 315	4/20/21		\$90.00
	E 01	300 294 000	305 315	5/6/21		\$90.00
	E 01	300 294 000	305 315	5/20/21		\$90.00
PO#:	Voucher #:	115482	Invoice	No: Baseball Official	Paid Amt:	\$270.00
				5/28/2021	Check Amount:	\$270.00
						Vendor Total:
						\$270.00
<hr/>						
28878 MEDICARE BLUE RX						
	0717	001	105751		Check	
	B 01	215 024		June 2021 D. Swenson		\$163.00
PO#:	Voucher #:	115484	Invoice	No: 211260196995	Paid Amt:	\$163.00
				5/28/2021	Check Amount:	\$163.00
						Vendor Total:
						\$163.00
<hr/>						
3930 MINNSPRA						
	0717	001	105668		Check	
	E 01	005 107 000	820 400	Elise Pickle Membership FY21		\$95.00
PO#: 51183	Voucher #:	115244	Invoice	No: E. Pickle	Paid Amt:	\$95.00
				5/5/2021	Check Amount:	\$95.00
						Vendor Total:
						\$95.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
10854 MN SCHOOL BOARDS ASSN						
	0717	001	105725		Check	\$195.00
PO#: 51178	Voucher #:	E 01 005 010 000 366 000	Invoice No: 27106COZ2B0	5/21/2021	Paid Amt:	\$195.00
PO#: 51178	Voucher #:	E 01 005 010 000 366 000	Invoice No: 27107Z3W1G0	5/21/2021	Paid Amt:	\$195.00
						Check Amount: \$390.00
<hr/>						
	0717	001	105752		Check	\$195.00
		E 01 005 010 000 366 000	Invoice No: 27220R8T5K2/27221C6B	5/28/2021	Paid Amt:	\$195.00
PO#: 51226	Voucher #:	E 01 005 010 000 366 000	Invoice No: 27220R8T5K2/27221C6B	5/28/2021	Paid Amt:	\$195.00
						Check Amount: \$390.00
						Vendor Total: \$780.00
<hr/>						
16835 MN SOUTH CENTRAL SERVICE COOP.						
	0717	001	105669		Check	\$536.74
PO#: 51121	Voucher #:	E 01 005 865 352 305 000	Invoice No: 20266	5/5/2021	Paid Amt:	\$536.74
						Check Amount: \$536.74
						Vendor Total: \$536.74
<hr/>						
3967 MN VALLEY ELECTRIC COOPERATIVE						
	0717	001	105753		Check	\$10.74
PO#: 51323	Voucher #:	E 01 005 810 000 330 201	Invoice No: 5/7/21	5/28/2021	Paid Amt:	\$10.74
						Check Amount: \$10.74
						Vendor Total: \$10.74
<hr/>						
4117 MORALES, JULIAN						
	0717	001	105754		Check	\$50.00
PO#: 51323	Voucher #:	E 01 300 292 000 305 320	Invoice No: Track Meet Staff	5/28/2021	Paid Amt:	\$50.00
						Check Amount: \$50.00
						Vendor Total: \$50.00
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27076 NEW PRAGUE HIGH SCHOOL						
	0717	001	105700		Check	\$100.00
PO#: 51228	Voucher #:	E 01 300 292 000 369 313	Invoice No: B&G Golf	5/14/2021	Paid Amt:	\$100.00
						Check Amount: \$200.00
						Vendor Total: \$200.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
27434	PETERS, AMY	0717	STUD 1878		Check	
		E 27	300 298 301 401 964			\$17.98
	PO#: 51288	Voucher #: 115443	Invoice	5/20/2021	Paid Amt:	\$52.71
			Invoice No: Reimbursement		Check Amount:	\$52.71
					Vendor Total:	\$52.71
5567	PLAMAN, BRAD	0717	001 105727		Check	
		E 01	300 296 000 305 333	5/18/21		\$85.00
	PO#: 51288	Voucher #: 115460	Invoice	5/21/2021	Paid Amt:	\$85.00
			Invoice No: Softball Official		Check Amount:	\$85.00
					Vendor Total:	\$85.00
11072	RADERMACHER FOODS INC.	0717	001 105757		Check	
		E 04	005 582 344 401 000			\$75.07
	PO#: 51288	Voucher #: 115490	Invoice	5/28/2021	Paid Amt:	\$75.07
			Invoice No: Acct#23233		Check Amount:	\$75.07
					Vendor Total:	\$75.07
4630	RAKERS, KIIRSTEN	0717	001 105672		Check	
		E 01	005 420 740 366 000			\$56.62
	PO#: 51207	Voucher #: 115248	Invoice	5/5/2021	Paid Amt:	\$56.62
			Invoice No: Reimbursement		Check Amount:	\$56.62
					Vendor Total:	\$56.62
24638	REGION V COMPUTER SERVICES	0717	001 105673		Check	
		E 01	005 110 302 316 000			\$1,390.55
		E 01	005 110 000 316 000			\$5,562.20
	PO#: 51080	Voucher #: 115247	Invoice	5/5/2021	Paid Amt:	\$6,952.75
			Invoice No: 14055		Check Amount:	\$6,952.75
					Vendor Total:	\$6,952.75
26128	RIDGES AT SAND CREEK	0717	001 105758		Check	
		E 01	300 292 000 305 313			\$2,000.00
	PO#: 51353	Voucher #: 115491	Invoice	5/28/2021	Paid Amt:	\$2,000.00
			Invoice No: 2021 Golf		Check Amount:	\$2,000.00
					Vendor Total:	\$2,000.00

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5305	SMOCZYK/BRIAN&DEB	0717 001	105729		
		B 02	230 000	Senior Refund-Lunch Account Refund T. Smocz	Check
				5/21/2021	
					\$50.00
					\$50.00
				Vendor Total:	\$50.00
10214	SOUTHWEST METRO INTERMEDIATE DISTRICT	0717 001	105674		
		E 01	998 216 406 303 000	FY21 Title One Funds-JAF	Check
				5/5/2021	
					\$15,007.76
					\$2,193.17
					\$2,506.48
					\$313.31
					\$626.62
					\$3,133.10
					\$313.31
					\$2,193.17
					\$647.28
					\$2,427.30
					\$11,279.16
					\$3,074.58
					\$29,361.50
				Vendor Total:	\$41,234.30
25711	STAR GROUP, LLC/NAPA AUTO PARTS	0717 001	105705		
		E 01	005 810 000 350 200	Yarmar Tractor Maintenance-Battery	Check
					\$139.99

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
25711 STAR GROUP, LLC/NAPA AUTO PARTS								
		0717	001	E	01 005 810 000 350 200	Yarmar Tractor Maintenance-Battery Cables	Check	\$10.77
					105705			
		PO#: 51253		Voucher #:	115386	Invoice No: 799173		
						5/14/2021		
								Paid Amt: \$150.76
								Check Amount: \$150.76
								Vendor Total: \$150.76
5354 STRESNAK/KRISTINA								
		0717	001	E	01 100 203 000 401 000	Underwear-Supplies for Students	Check	\$19.99
					105706			
		PO#: 51244		Voucher #:	115387	Invoice No: Reimbursement		
						5/14/2021		
								Paid Amt: \$19.99
								Check Amount: \$19.99
								Vendor Total: \$19.99
4672 SYMANITZ, REBECCA								
		0717	001	E	02 100 770 709 401 000	Pants-Cooks Clothing Allowance FY21	Check	\$71.77
					105731			
		PO#: 51263		Voucher #:	115465	Invoice No: Reimbursement		
						5/21/2021		
								Paid Amt: \$71.77
								Check Amount: \$71.77
								Vendor Total: \$71.77
4922 T MOBILE								
		0717	001	E	01 005 630 153 320 011	Hot Spot Service 3/21/21-4/20/21	Check	\$2,805.00
					105675			
		PO#: 51184		Voucher #:	115254	Invoice No: Account#963842030		
						5/5/2021		
								Paid Amt: \$2,805.00
								Check Amount: \$2,805.00
								Vendor Total: \$2,805.00
5546 TATE, PAUL								
		0717	001	E	01 300 294 000 305 315	Baseball Official 5/4/21	Check	\$90.00
					105676			
		PO#: 51184		Voucher #:	115253	Invoice No: Baseball Official		
						5/5/2021		
								Paid Amt: \$90.00
								Check Amount: \$90.00
								Vendor Total: \$90.00
4700 TEACHERS ON CALL								
		0717	001	E	01 100 203 000 394 999	JES	Check	\$1,131.98
					105707			
								\$348.30
								\$87.08
								\$174.15
								\$783.68
								\$174.15
								\$522.45

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt Type	Pmt/Void Date	Invoice No:	Invoice No:	Invoice No:	Check Amount:	Paid Amt:	Vendor Total:
27182 TISCHENDORF, MIKE											
	0717	001	105677	Check							
	E 01	300 294 000 305 315			Baseball Official 4/29/21				\$90.00		
PO#:	Voucher #:					115252	Invoice No:	Baseball Official		\$90.00	\$90.00
											Vendor Total:
											\$90.00
28149 UNITED STATES TREASURY											
	0717	001	105654	Check							
	E 01	005 110 000 305 000			Quarter 2 April-May-June 2020 41-6003790				\$4,458.19		
PO#:	Voucher #:					115230	Invoice No:	41-6003790 6/30/20		\$4,458.19	\$4,458.19
											Vendor Total:
											\$4,458.19
5570 VITAL SIGNS											
	0717	001	105762	Check							
	E 01	300 292 000 401 300			12' x 6' banner				\$500.00		
PO#:	Voucher #:					115496	Invoice No:	V-21087		\$500.00	\$500.00
											Vendor Total:
											\$500.00
5561 VOGEL, JANA E											
	0717	001	105708	Check							
	E 01	300 211 000 461 000			ACT Test-ACT Reimbursement A. Vogel				\$55.00		
	E 01	300 211 000 461 000			Writing-ACT Reimbursement A. Vogel				\$15.00		
PO#:	Voucher #:					115390	Invoice No:	Reimbursement		\$70.00	\$70.00
											Vendor Total:
											\$70.00
1339 WARDEN, AUTUMN											
	0717	001	105733	Check							
	E 01	300 211 000 461 000			ACT Test-ACT Test Reimbursement				\$55.00		
	E 01	300 211 000 461 000			Writing-ACT Test Reimbursement				\$15.00		
PO#:	Voucher #:					115466	Invoice No:	Reimbursement		\$70.00	\$70.00
											Vendor Total:
											\$70.00
5533 WEST, DONALD											
	0717	001	105734	Check							
	E 01	300 296 000 305 333			Softball Official 5/18/21				\$170.00		
PO#:	Voucher #:					115467	Invoice No:	Softball Official		\$170.00	\$170.00
											Vendor Total:
											\$170.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4709		WILLAERT, LEO	0717	001	105763		Check
				E 01	128 255 000 430 000		\$15.90
				E 01	128 255 000 430 000	Hardware	\$33.97
				E 01	128 255 000 430 000	Hot Glue Gun/Sticks	\$17.94
				E 01	128 255 000 430 000	Mini Hot Glue Guns	\$50.00
				E 01	128 255 000 430 000	Foam Sheets	\$51.86
				E 01	128 255 000 430 000	C-Clamps/Hot Glue Sticks	\$11.96
				E 01	128 255 000 430 000	Hobby Knives	\$4.00
				E 01	128 255 000 430 000	Glue Bottles	\$23.92
				E 01	128 255 000 430 000	Hoby Knives	
PO#: 51320		Voucher #:		115497	Invoice	Invoice No: Reimbursement	5/28/2021
							Paid Amt: \$209.55
							Check Amount: \$209.55
							Vendor Total: \$209.55
4886		ZAHLER PHOTOGRAPHY OF ANNANDALE	0717	001	105764		Check
				E 01	100 203 000 401 804	2020-2021 Yearbooks	\$4,266.50
				E 01	100 203 000 401 804	2020-2021 Yearbooks	(\$4,266.50)
				R 01	100 203 000 619 804	JES-2020-2021 Yearbooks	\$4,266.50
PO#: 51310		Voucher #:		115498	Invoice	Invoice No: 520	5/28/2021
							Paid Amt: \$4,266.50
							Check Amount: \$4,266.50
							Vendor Total: \$4,266.50
							Report Total: \$129,534.52

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount / Item(s)
Scott & Deborah Hagen	Trap Team	\$100.00
J. O. Stay	Trap Team	\$200.00
Chad Vonbank	Trap Team	\$300.00
Todd & Melissa Olson	Trap Team	\$100.00
Michael & Kristi Johnson	Trap Team	\$200.00
Quatmann, Inc.	Trap Team	\$300.00
Hennen Equipment Inc.	Trap Team	\$250.00
T&G Installation, LLC	Trap Team	\$300.00
Hinze Floor Covering, LLC	Trap Team	\$300.00
Abhe & Svoboda, Inc.	Trap Team	\$300.00
Jerome & Kristine Beach	Trap Team	\$100.00
Gary Goodwin	Trap Team	\$200.00
Penney Family Chiropractic, LLC	Trap Team	\$300.00
South Metro Carpet & Upholstery	Trap Team	\$100.00
Jordan Veterinary Clinic	Trap Team	\$100.00
Goldsmith Eye Care PC	Trap Team	\$100.00

The vote on adoption of the Resolution was as follows:

Aye: _____

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted.

School Board Clerk

Date

JORDAN PUBLIC SCHOOLS
POLICY

Adopted: December 14th, 2020

Revised: March 8th, 2021

535 SERVICE ANIMALS IN SCHOOLS

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

C. Work or Tasks

1. “Work or tasks” are those functions performed by a service animal.

2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.
- B. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person’s disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
 1. Is the service animal required because of a disability; and
 2. What work or tasks is the service animal trained to perform.
- C. School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.

- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.

- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met.
 - 2. The service animal is out of control and/or the handler does not effectively control the animal’s behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.
- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse’s presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136
(ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations for Persons with Disabilities)
Minn. Stat. § 363A.19 (Discrimination Against Blind, Deaf, or Other Persons with Physical or Sensory Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross References: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

APPROVAL REQUEST FORM FOR USE OF A SERVICE ANIMAL

Please turn in your request to the [Superintendent] OR [Director of Student Services] (Students)
or the [Superintendent] OR [Director of Human Resources] (Employees)

Student/Employee Name: _____ Date: _____

Parent or authorized representative name(s) and contact information (*please include email, phone number, and address*): _____

Building: _____

Type of service animal: _____

Name of service animal: _____ Name of handler: _____

Is the service animal required because of a disability: _____

What work or tasks is the service animal trained to perform: _____

Checklist for Completion of Form

Attached is documentation that the service animal is:

____ Properly licensed

____ Properly and currently vaccinated

I have read and understand the School District's policy regarding service animals and will abide by the terms of the policy.

I understand that if my service animal: is out of control and/or the animal's handler does not effectively control the animal's behavior; is not housebroken or the animal's presence or behavior fundamentally interferes in the functions of the School District; or behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a direct threat to the health and safety of others that cannot be eliminated by reasonable modifications, the School District has the discretion to exclude or remove my service animal from its property.

I agree to be responsible for any and all damage to School District property, personal property, and any injuries to individuals caused by my service animal. I agree to indemnify, defend, and hold harmless the School District, its school board members, administrators, employees, and agents, from and against any and all claims, actions, suits, judgments, and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my service animal.

Superintendent/Administrator Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Employee Signature: _____ Date: _____

Note: This Registration/Agreement is valid until the end of the current school year. It must be renewed prior to the start of each subsequent school year or whenever a different service animal will be used.



EMPLOYEE DATA SHEET

Employee:	Dominic Lehen	Date Offer Accepted:	5/3/2021
Job Title:	Custodian, 2nd Shift	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Tim Bisek	Location:	Elementary School

PERSONNEL ACTION

New Hire	X	Replacement For	Mark Sokol	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Jordan High School	Jordan MN.	High school diploma	High school diploma 2015	2011-2015

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
High school diploma	Jordan school district	2015	NA

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Jordan Public Schools	Substitute Custodian	Cleaning buildings	2017 - present

<u>Beginning Contract Date:</u>	5/3/2021	<u>Ending Contract Date:</u>	
--	----------	-------------------------------------	--

Brief Description of Previous Experience: Was subbing for us as a custodian for last 2 years



2020-2021 CUSTODIAN NOTICE OF ASSIGNMENT

Date: 06/03/2021

Name: Dominic Lehnen

ID: 3453

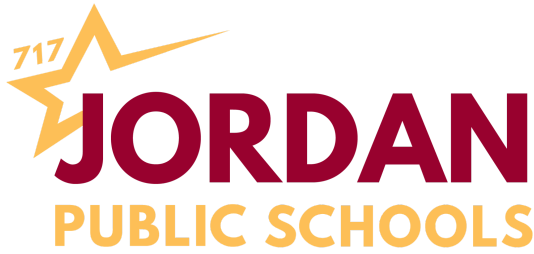
From: District Office

Please carefully review the information below and electronically apply your signature. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Location	Hours / Day	Cont Days	Grade Sched	Step	Hourly Rate
Custodian	Elementary School	8	260	GRADE 1	04	\$17.56
Note: Hourly rate includes \$.50/hour for Shift Differential						

* The Contract Days above include 11 paid holidays.

Employee Signature:



2021-22 Lacrosse Cooperative Sponsorship

Executive Summary (proposal)

Friday May 28th, 2021

The sport of lacrosse is the fastest growing interscholastic and NCAA sport both nationally, and locally. It is the sport Jordan has had the most inquiry about from students stopping by the Activities office over the past four years. This is not a new discussion with our school board either. We had a strong push for a stand alone lacrosse program three years ago from a Jordan family and a teacher who were very passionate about the sport. We simply do not have the numbers to provide a stand alone program.

We do have an opportunity in 21-22 to add lacrosse as an option for 7-12th grade Jordan students to participate in, with very little risk or financial burden to our district. Survey results of 6th-11th grade Jordan students in September 2020 revealed 11 students of 282 respondents would be interested in lacrosse if a program was offered for Jordan students. Although that is not nearly enough to provide a program here, we do have an opportunity to get those students playing lacrosse through a cooperative sponsorship with Southwest Christian HS out of Chaska. They have an established program, but would like to increase their numbers through this co-op. Of all the schools geographically near Jordan, SWCHS is the only school who would be interested in adding Jordan as a co-op partner.

Please [click here](#) for information on how this co-op would be established and managed.

What is Lacrosse?

Lacrosse is a team sport played with a [lacrosse stick](#) and a [lacrosse ball](#). It is the oldest organized sport in North America, with its origins in a tribal game played by the indigenous peoples of the Eastern Woodlands and by various other indigenous peoples of North

America. The game was extensively modified, reducing the violence by European colonizers to create its current collegiate and professional form.

Players use the head of the lacrosse stick to carry, pass, catch, and shoot the ball into the goal. The sport has four versions that have different sticks, fields, rules and equipment: [field lacrosse](#), [women's lacrosse](#), [box lacrosse](#) and [intercrosse](#). The men's games, field lacrosse (outdoor) and box lacrosse (indoor), are contact sports and all players wear protective gear: helmet, gloves, shoulder pads, and elbow pads. The women's game is played outdoors and does not allow body contact but does allow stick to stick contact. The only protective gear required for women players is eyegear, while goalies wear helmets and protective pads. Intercrosse is a mixed-gender non-contact sport played indoors that uses an all-plastic stick and a softer ball.

[Here is a 1 minute video showing what lacrosse is](#)



&



Lacrosse Cooperative Sponsorship Proposal

MSHSL Host School: SW Christian

Team Name: SW Christian / Jordan Stars

Registration Fee: \$310 - register through Jordan, fee goes to SWCHS

Practice Location: SWCHS

Game Location: Primarily SWCHS, but also some at JHS

Equipment Provided: Helmets (boys), shoulder pads (boys), gloves (boys), goggles (girls), Stick rental available for all

What Equipment Jordan Lacrosse Players Need: Stick, cleats (plastic molded cleat)

Transportation: Jordan students will be responsible for getting themselves to and from practices, and to SWC for away transportation to games.

Lacrosse Specific Questions: Darin Keizer - Athletic Director - D_Keizer@swchs.org

Coaches: Head Coaches already in place through SWC - Add 1 Asst coaching stipend through Jordan?

Additional Costs for Jordan School District:

- Games hosted at Jordan, would require staff, officials, trainer, etc.
- Transportation provided by Jordan?

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE PARAPROFESSIONAL CONTRACT
OF ADYA MARKHAM,
A PARAPROFESSIONAL**

WHEREAS, Adya Makham is a paraprofessional in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that Adya Markham, a paraprofessional in Independent School District No. 717, is hereby terminated at the close of the current 2020 - 2021 school year.

BE IT FURTHER RESOLVED that written notice be sent to said paraprofessional regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Adya Markham
870 Dakota Point
Jordan, MN 55352

Dear Adya Markham,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on June 14, 2021, a resolution will be adopted to terminate your contract effective at the end of the current school year and not to renew your contract for the 2021 – 2022 school year.

You may officially request that the school board give its reasons for the non-renewal of your paraprofessional contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board

AFFIDAVIT OF SERVICE

STATE OF MINNESOTA)

) ss.

COUNTY OF SCOTT)

Chad Williams, being duly sworn on oath says that on _____, 2021, he served the attached notice of proposed leave placement upon Adya Markham, therein named, personally at the Jordan Middle School, 500 Sunset Drive, Suite #1, Jordan, in the County of Scott, State of Minnesota, by handing to and leaving with Adya Markham a true and correct copy thereof.

Signature of person making service

Subscribed and sworn to
before me this _____ day
of _____, 2021.

(Notary Public)

Tenured List
2020-2021

Elementary School

Rachel Houle

Middle School

Sarah Curren
Kelsey Munson
Anna Pederson
Eric Reger

RANAE CASE EVENSON | Superintendent of Schools
500 Sunset Drive, Suite #1, Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax | www.jordan.k12.mn.us

OUR MISSION

Inspire a caring community to ignite
learning, innovation, and success for all!



**2021-2022 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 717, County of Scott, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Jordan High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District Office Address, City, Zip: 500 Sunset Drive; Suite 1 Jordan, MN 55352

School Superintendent's Phone: 952-492-6200 School Superintendent's Email: revenson@isd717.org

**This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.**

2020-2021 RESOLUTION FOR MEMBERSHIP

This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Jordan High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Deb Pavly

(Designated School Board Member – please print)

Joe Perki

(Designated School Representative – please print)

dpavly@isd717.org

Email Address

jperki@isd717.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

Joe Perki

(Boys' Sports – please print)

Joe Perki

(Girls' Sports – please print)

Joe Perki

(Speech – please print)

Joe Perki

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Deb Pavly

(Board Member—please print)

Myah Briese

(Student—please print)

Tina Davis

(Parent—please print)

Ben Nylander

(Faculty Member—please print)

Joe Perki

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.



Minnesota School Boards Association
1900 West Jefferson Ave
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

INVOICE

ATTN: Superintendent
I.S.D. 717
500 SUNSET DR
JORDAN, MN 55352-4566

Invoice No: 27468F3V6V9
Invoice Date: 5/25/2021
Acct No: 192
Due Date: **8/15/2021**
PO Number:

Invoice Item	Qty	Unit Price	Extended
Association Dues (FY 7/1/21 to 6/30/22)	1	\$6,525.00	\$6,525.00
BoardBook Subscription Tier I	1	\$2,100.00	\$2,100.00
Policy Services Renewal (FY 7/1/21 to 6/30/22)	1	\$730.00	\$730.00
		Subtotal:	\$9,355.00
		Amount Paid:	\$0.00
		Balance Due:	\$9,355.00

Dues for **ISD #717** are based on 1891.63 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2020, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2021-22 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



Where Minnesota School Boards Learn to Lead

May 2021

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA's Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.
- Your MSBA staff is solution-driven. We will find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.
- Legal and legislative advocacy are essential services of MSBA. As a statewide organization and a leading advocate for public education, we pride ourselves in finding a path forward that benefits all our school districts, regardless of shape and size.
- Like you, we care deeply about the success of all Minnesota's public school students. Through our collective, member-driven mission, our goal is to support, promote, and strengthen the work of our public school boards.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA's Policy Services. Please note that an MSBA Bylaws change, approved by the Association membership in January 2021, moved the deadline for membership dues payment to August 15 of each fiscal year. We have been by your side over the last challenging 14 months, and we look forward to helping you get back to better. We wish you a successful 2021-2022 school year and hope to continue as your valued and trusted Association. If you have questions, please do not hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind, Executive Director
kschneidawind@mnmsba.org

Michael Domin, President
mdomin@ci.k12.mn.us

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION

1900 West Jefferson Avenue, St. Peter, MN 56082-3015 Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org

THE POWER OF MEMBERSHIP

In the unprecedented year of 2020, your MSBA pivoted to support, promote, and strengthen your work

1.

Assisted school districts during COVID-19 with an MSBA School Reopening Guide, regular updates with state leaders, monthly webinars on relevant and emerging issues and continuous training opportunities for board members



2.

Responded to more than 14,500 calls and emails, and logged 521,224 web views

3.



Trained 1,244 members in our Learning to Lead (Phase) workshops

4.



Protected 387 school districts, co-ops, and charter schools through the Minnesota School Boards Association Insurance Trust (MSBAIT)

5.



Advocated for and against 77 bills through the Legislature and brought 11 resolutions to MSBA's Delegate Assembly

6.



Educated and connected 1,276 members at Leadership Conference, and many more through Summer Seminar and other tailored trainings that focus on goal-setting for individual school boards

7.



Provided timely and relevant communication to 3,711 members who subscribe to the Journal magazine, 3,433 who subscribe to The Leader, 1,932 who subscribe to eClippings, 1,284 Facebook members and 4,788 Twitter followers.

8.



Led 168 board members from 24 school districts through Strategic Planning, aligning their district goals with the Superintendent and Board goals, submitting proposals or responding to specific questions to move districts forward

9.



Guided 321 school districts, 24 Cooperatives, and 32 Charter Schools through our Policy Services

10.



Directed and supported 136 board members from 21 school boards with superintendent searches

SEE Districts

- Albany
- Albert Lea
- Annandale
- Anoka-Hennepin
- Austin
- Belle Plaine
- Big Lake
- Braham
- Buffalo-Hanover-Montrose
- Byron
- Cambridge-Isanti
- Cannon Falls
- Centennial
- Chisago Lakes
- Dassel-Cokato
- Delano
- East Central
- Faribault
- Forest Lake
- Fridley
- Hastings
- Hinckley-Finlayson
- Howard Lake-Waverly-Winsted
- Hutchinson
- Jordan
- Kasson-Mantorville
- Kimball
- Lake City
- Litchfield
- Maple Lake
- Medford
- Melrose
- Milaca
- Monticello
- Mora
- New London-Spicer
- New Prague
- North Branch
- Northfield
- Owatonna
- Paynesville
- Pine Island
- Princeton
- Prior Lake-Savage
- Rockford
- Rocori
- Rosemount-Apple Valley-Eagan
- Royalton
- Rush City
- Sartell-St. Stephen
- St. Francis
- St. Michael-Albertville
- Stewartville
- Stillwater
- Waconia

Schools for Equity in Education (SEE) is a vibrant organization with a mission that all public school children must have equal access to a high-quality education regardless of where they live in Minnesota. The success of this mission does not depend on geography but relies on school districts with similar characteristics coming together to form a political mass that can and will impact Minnesota education finance and policy decisions.

Working together, we will make a difference!

About SEE Districts

- SEE is a coalition of 55 Minnesota school districts. SEE districts serve approximately 230,000 children, approximately one-third of Minnesota's K-12 students.
- Two common characteristics bring SEE districts together:
 - * The student demographics in SEE school districts do not generate significant categorical aid or other funding from the state. Thus, SEE districts tend to receive the minimum in state funding.
 - * SEE districts tend to be lower-property wealth districts where the taxpayer cost for a school levy dollar is high. This makes it more expensive for taxpayers and challenging to pass voter-approved levies to make up for inadequate state funding.
- SEE districts range in size from less than 1,000 pupils to over 37,000. SEE districts are located across the state, including suburban and Greater Minnesota school districts.

Advantages of SEE Membership

A constant presence at the Minnesota Capitol lobbying on issues that impact your district.

- Speaking with one voice on shared issues enhances the ability to influence state funding and policy.
- SEE districts retain high-caliber, experienced lobbyists by leveraging their buying power with other districts.
- SEE lobbyists have a deep understanding of the legislative process and expertise in education funding and policy.

Understandable data and resources to support communication on the issues that impact SEE districts.

- SEE's staff can make complex issues understandable. For example, SEE's Capitol Pizza video simplified the issue of equity without having to understand the complexities of school finance.
- SEE maintains an excellent website with information specific to individual SEE districts to assist communications with your community and legislators. MinnPost declared that the SEE website was the go-to place for education funding information that, ". . . is home to an impressive collection of documents that might well be titled, "School Finance for Dummies.""
- See provides timely and accurate information through weekly legislative updates, daily blogs, and action alerts during the legislative session and continued research throughout the year.

“The quality of a child’s education should not depend on their zipcode.”



A SEE day at the Capitol brings community members together with their legislators.

More Advantages of SEE Membership

Professional development and networking at SEE meetings and events

- Excellent programming at **SEE general membership** meetings connects administrators and board members with educational experts and political insiders to discuss timely and relevant issues. CEUs are available. The meetings are held in Roseville. Previous program speakers included:
 - Key legislators, including House and Senate leadership and E-12 committee chairs, discussing their legislative priorities.
 - Dr. Bill Morris, one of Minnesota’s leading analysts of public opinion and political trends, sharing Minnesotan’s perspective on education and other issues.
 - A legislative session wrap-up from the Minnesota Department of Education, days after the end of the legislative session.
 - Dr. Clayton Cook, an expert on social-emotional learning from the University of Minnesota, communicating his research.
- Approximately seventy SEE members attend each of the six **general membership meetings**, providing excellent networking opportunities with colleagues that share similar interests and challenges.
- Additionally, at **SEE’s four annual regional meetings**, SEE staff meets directly with members in small group settings around the state to provide current information in a format that promotes questions and a free exchange of ideas.
- With SEE’s meetings and event, members become better informed and prepared to address funding and equity issues with their communities and legislators.

A community outreach liaison who educates and engages a growing network of education advocates including parents, community members, and business leaders within SEE districts and stands ready to support community engagement in your district.

- The liaison organizes and hosts highly-effective “SEE Days at the Capitol”, bringing community members and their legislators together with direct liaison support to discuss K-12 issues specific to their districts.
- The liaison is ready to travel to SEE districts to share a powerful, yet easy to understand, presentation for community members, school boards or staff that explains how schools are funded, why they continue to struggle financially and what can be done to help.



Brad Lundell, Executive Director
1884 Como Avenue
St. Paul, MN 55108
Phone: 651-647-6251
Cell: 612-220-7459
E-mail: brad.lundell@schoolsforequity.org

All public school children must have equal access to a high quality education regardless of where they live in Minnesota.

Visit SEE’s website!
www.schoolsforequity.org

June 7, 2021

Dear Renae,

What a year it has been! The complications caused by the COVID-19 pandemic have made this a challenging year, and I want to commend you and all education professionals for your leadership during these exceedingly difficult times. I further want to thank you for your continued membership in SEE and support of the organization's efforts.

The past year has not been straightforward in many ways. Additionally, the Legislature has not finished work on the state education budget for the next biennium. However, SEE is working in the trenches for you and getting the message for equitable funding and taxpayer fairness before legislators of both parties.

The year ahead will see the organization back to normal with a slate of in-person meetings that will feature interesting and relevant education topics. In addition, you can expect the same level of legislative activities and communication with the Minnesota Department of Education, keeping you up-to-date on the latest efforts coming from the state government.

Our goal at SEE is to provide you with the valuable services you seek when working with your legislative leadership, local legislators, and leadership at the Minnesota Department of Education. There is never a shortage of information coming out from elected officials, and it is our mission to keep you abreast of all news that affects your school district.

I sincerely hope you have gained value from your membership over the past year and will join us again in the year ahead. In partnership, we can continue our mission to ensure all students have access to high-quality educational opportunities regardless of where they live in Minnesota.

Thank you.

Sincerely,



Brad Lundell

SEE Districts

- Albany
- Albert Lea
- Annandale
- Anoka-Hennepin
 - Austin
 - Belle Plaine
 - Big Lake
 - Braham
- Buffalo-Hanover-Montrose
 - Byron
- Cambridge-Isanti
 - Cannon Falls
 - Centennial
- Chisago Lakes
- Dassel-Cokato
 - Delano
 - East Central
 - Faribault
 - Forest Lake
 - Fridley
 - Hastings
- Hinckley-Finlayson
- Howard Lake-Waverly-Winsted
 - Hutchinson
 - Jordan
- Kasson-Mantorville
 - Kimball
 - Lake City
 - Litchfield
 - Maple Lake
 - Medford
 - Melrose
 - Milaca
 - Monticello
 - Mora
- New London-Spicer
 - New Prague
 - North Branch
 - Northfield
 - Owatonna
 - Paynesville
 - Pine Island
 - Princeton
- Prior Lake-Savage
 - Rockford
 - Rocori
- Rosemount-Apple Valley-Eagan
 - Royalton
 - Rush City
- Sartell-St. Stephen
 - St. Francis
- St. Michael-Albertville
 - Stewartville
 - Stillwater
 - Waconia

Associate Members

- Resource Training and Solutions
- St. Croix River Education District
- SW Metro Intermediate District

May 28, 2021

Jordan School District
Attention: Superintendent Renae Evenson
500 Sunset Drive
Jordan, MN 55352

Invoice
Membership Fee for 2021-22
Schools for Equity in Education

Following is the membership fee for the Jordan School District School commencing July 1, 2021 through June 30, 2022.

2020-21 Membership Dues	Change in Membership Dues	2021-22 Membership Dues
\$2,986	\$0	\$2,986

Please make check payable to *Schools for Equity in Education* and mail to:

Schools for Equity in Education
Attn: Membership
1884 Como Avenue
St. Paul, MN 55108

If you have any questions, please contact Brad Lundell at 612/220-7459 or Deb Griffiths at 612/309-0089.

Thank you for your interest and support. We look forward to serving you and your district during the coming year.



Executive Summary: FY 2023 Levy Resolution-SW Metro

Amy Hafemann, Finance Director

Attached are the following:

- SW Metro LTFM Levy Resolution Pay 2022 - FY 2022-23
- LTFM SW Metro 10-year Expenditure plan
- SW Metro Safe School Levy Resolution Pay 2022 - FY 2022-23
- Pay 2022 Levy Allocations - FY 2022-23

The LTFM resolution enables SW Metro to levy \$'s from the member districts for LTFM. The amount is determined by multiplying the total cost of the intermediate school district's long-term facility maintenance program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. This is done in lieu of issuing bonds. Jordan Public Schools levy amount to SW Metro Intermediate District for LTFM is \$3,879.68

SW Metro also levies \$s to use for their Safe School needs. These \$'s will pay for the cost of their school liaison officers, as well as other expenses. The cost to each member district is determined by multiplying the total cost of the intermediate school district safe schools program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The authority must not exceed \$15 times the adjusted pupil units of the member districts. Jordan Public Schools levy amount to SW Metro Intermediate District for Safe Schools is \$11,196.71.

It is my recommendation that the board pass these 2 resolutions.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT # ____
(City)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, School Board meeting of School District No. ____, State of Minnesota, was held on _____, at _____ pm, for the purpose, in part, of approving the SW Metro Intermediate School District No. 288's Long-Term Facility maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Director _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT
NO. 288'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND
AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE
PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY
MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. ____, State of Minnesota, as follows:

1. The School Board of SW Metro Intermediate School District No. 288 has approved a long-term facility maintenance program budget for its facilities for the 2021-2022 school year in the amount of \$77,755. The various components of the program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district programing its long-term facility maintenance revenue application.
3. The proportionate share of the cost of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue

application for the fiscal year 2023 is hereby approved, subject to approval by the Commissioner of Education.

- 4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of School District No. ____ State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. ____, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a FULL, TRUE AND COMPLETE TRANSCRIPT INsofar AS THE SAME RELATES TO THE APPROVAL OF SW Metro Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2021

Clerk

School District No. _____

SWMetro Intermediate District #288

2021 Pay 2022 for 2023

(For Fiscal School year 2023)

Pay 22 Levy Amounts

District	School #	Usage	LTFM Levy	Lease Levy	Safe Schools Levy	Total
Norwood Young America	108	3.56%	2,770.56	16,701.82	7,995.80	27,468.19
Waconia	110	6.72%	5,226.07	31,504.43	15,082.38	51,812.89
Watertown-Mayer	111	3.09%	2,399.58	14,465.44	6,925.16	23,790.18
Eastern Carver County	112	14.17%	11,020.54	66,435.33	31,805.14	109,261.01
Bloomington	271	1.31%	1,019.51	6,145.92	2,942.29	10,107.72
Belle Plaine	716	6.29%	4,892.52	29,493.68	14,119.76	48,505.96
Jordan	717	4.99%	3,879.68	23,387.95	11,196.71	38,464.34
Prior Lake-Savage	719	15.08%	11,726.81	70,692.95	33,843.43	116,263.19
Shakopee	720	21.84%	16,978.28	102,350.51	48,999.12	168,327.91
New Prague	721	3.65%	2,838.70	17,112.62	8,192.47	28,143.79
Buffalo-Hanover-Montrrose	877	12.89%	10,021.21	60,411.08	28,921.10	99,353.40
Tri City United	2905	6.41%	4,981.53	30,030.27	14,376.64	49,388.44
Total		100.00%	77,755.00	468,732.00	224,400.00	770,887.00

Pay 21 Amounts

Usage Calculation (through April, 2021)

SWMetro Usage	School #	FY21 SpEd Gen Ed Cost	FY21 CTE Tuition	Total	Usage %
Norwood Young America	108	158,343.16	1,583.04	159,926.20	3.56%
Waconia	110	194,069.49	107,597.25	301,666.74	6.72%
Watertown-Mayer	111	138,511.97	-	138,511.97	3.09%
Eastern Carver County	112	216,736.49	419,406.66	636,143.15	14.17%
Bloomington	271	58,849.49	-	58,849.49	1.31%
Belle Plaine	716	123,812.24	158,600.82	282,413.06	6.29%
Jordan	717	121,298.15	102,650.25	223,948.40	4.99%
Prior Lake-Savage	719	676,911.51	-	676,911.51	15.08%
Shakopee	720	757,165.61	222,878.84	980,044.45	21.84%
New Prague	721	163,859.73	-	163,859.73	3.65%
Buffalo-Hanover-Montrrose	877	578,458.74	-	578,458.74	12.89%
Tri City United	2905	283,675.89	3,875.15	287,551.04	6.41%
Total		3,471,692.47	1,016,592.01	4,488,284.48	100.00%



Division of School Finance
1500 Highway 35 West
Roseville, MN 55113-4288

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 05 Projects Only

ED-02479-06

District Info:		Enter information											
District Name:	SouthWest Metro Intermediate District 288	Date:	5/14/2021										
District Number:	0288	Email:	bric@sumnerok12.mn.us										
District Contact Name:	Brian Fiel												
Contact Phone #	952-567-8103												

Expenditure Categories

Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional information is requested for Finance Codes 356, 363 and 365.

Finance Code	Category	2020 Base Year	2021	2022	2023	2024	Fiscal Year (FY) Ending June 30														
							2025	2026	2027	2028	2029	2030									
Health and Safety - Projects Costing \$100,000 or more per Project/Year																					
Category (1)																					
347	Physical Hazards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
349	Other Hazardous Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
365	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects													\$0	\$0							
Health and Safety - Projects Costing \$100,000 or more per Project/Year																					
Category (2)																					
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
365	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More													\$0	\$0							
Renovating for Approved Voluntary Pre-K Instruction approved by the commissioner.																					
Category (3)																					
355	Renovating for Approved Voluntary Pre-K Instruction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Renovating for Approved Voluntary Pre-K Instruction													\$0	\$0							
Accessibility																					
Category (4)																					
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects													\$0	\$0							
Deferred Capital Expenditures and Maintenance Projects																					
Category (5)																					
368	Building Envelope	\$72,367	\$19,604	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
369	Building Hardware and Equipment	\$0	\$30,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
370	Electrical	\$0	\$30,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
379	Interior Surfaces	\$100,000	\$50,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
380	Mechanical Systems	\$23,750	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
381	Pumbing	\$87,750	\$137,750	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
388	Boat Systems	\$45,133	\$48,486	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
394	Site Projects	\$230,000	\$275,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Total Annual 10-Year Plan Expenditures													\$230,000	\$275,000							



Executive Summary: FY 2023 Levy Resolution-SW Metro

Amy Hafemann, Finance Director

Attached are the following:

- SW Metro LTFM Levy Resolution Pay 2022 - FY 2022-23
- LTFM SW Metro 10-year Expenditure plan
- SW Metro Safe School Levy Resolution Pay 2022 - FY 2022-23
- Pay 2022 Levy Allocations - FY 2022-23

The LTFM resolution enables SW Metro to levy \$'s from the member districts for LTFM. The amount is determined by multiplying the total cost of the intermediate school district's long-term facility maintenance program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. This is done in lieu of issuing bonds. Jordan Public Schools levy amount to SW Metro Intermediate District for LTFM is \$3,879.68

SW Metro also levies \$s to use for their Safe School needs. These \$'s will pay for the cost of their school liaison officers, as well as other expenses. The cost to each member district is determined by multiplying the total cost of the intermediate school district safe schools program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The authority must not exceed \$15 times the adjusted pupil units of the member districts. Jordan Public Schools levy amount to SW Metro Intermediate District for Safe Schools is \$11,196.71.

It is my recommendation that the board pass these 2 resolutions.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT # ____
(City)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, School Board meeting of School District No. ____, State of Minnesota, was held on _____, at _____ pm, for the purpose, in part, of approving the SW Metro Intermediate School District No. 288's Safe School Program and authorizing the inclusion of a proportionate share of Intermediate School District's Safe School Program in the district's application for Safe Schools Revenue.

Director _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT
NO. 288'S SAFE SCHOOL PROGRAM AND AUTHORIZING THE INCLUSION OF
A PROPORTIONATE SHARE OF THIS PROGRAM IN THE DISTRICT'S
APPLICATION FOR SAFE SCHOOL REVENUE

BE IT RESOLVED by the School Board of District No. ____, State of Minnesota, as follows:

1. The School Board of SW Metro Intermediate School District No. 288 has approved a Safe School program for the 2022-2023 school year in the amount of \$224,400.00. The various components of the program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district programing its long-term facility maintenance revenue application.
3. The proportionate share of the cost of the intermediate school district's Safe School program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district Safe school program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The Safe school costs shall be funded through annual levy. The inclusion of this proportionate share in the district's Safe School revenue application for the fiscal year 2023 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of Safe School revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of School District No. _____, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. _____, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a FULL, TRUE AND COMPLETE TRANSCRIPT INSOFAR AS THE SAME RELATES TO THE APPROVAL OF SW Metro Intermediate School District's Safe School Program in the district's application for Safe School revenue.

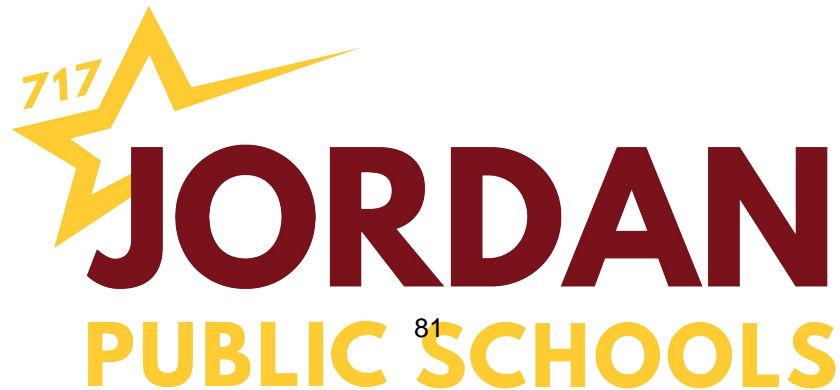
WITNESS MY HAND officially as such Clerk this ____ day of _____, 2021

Clerk

School District No. _____

FY2021-2022 Adopted Budget

Amy Hafemann, Director of Finance

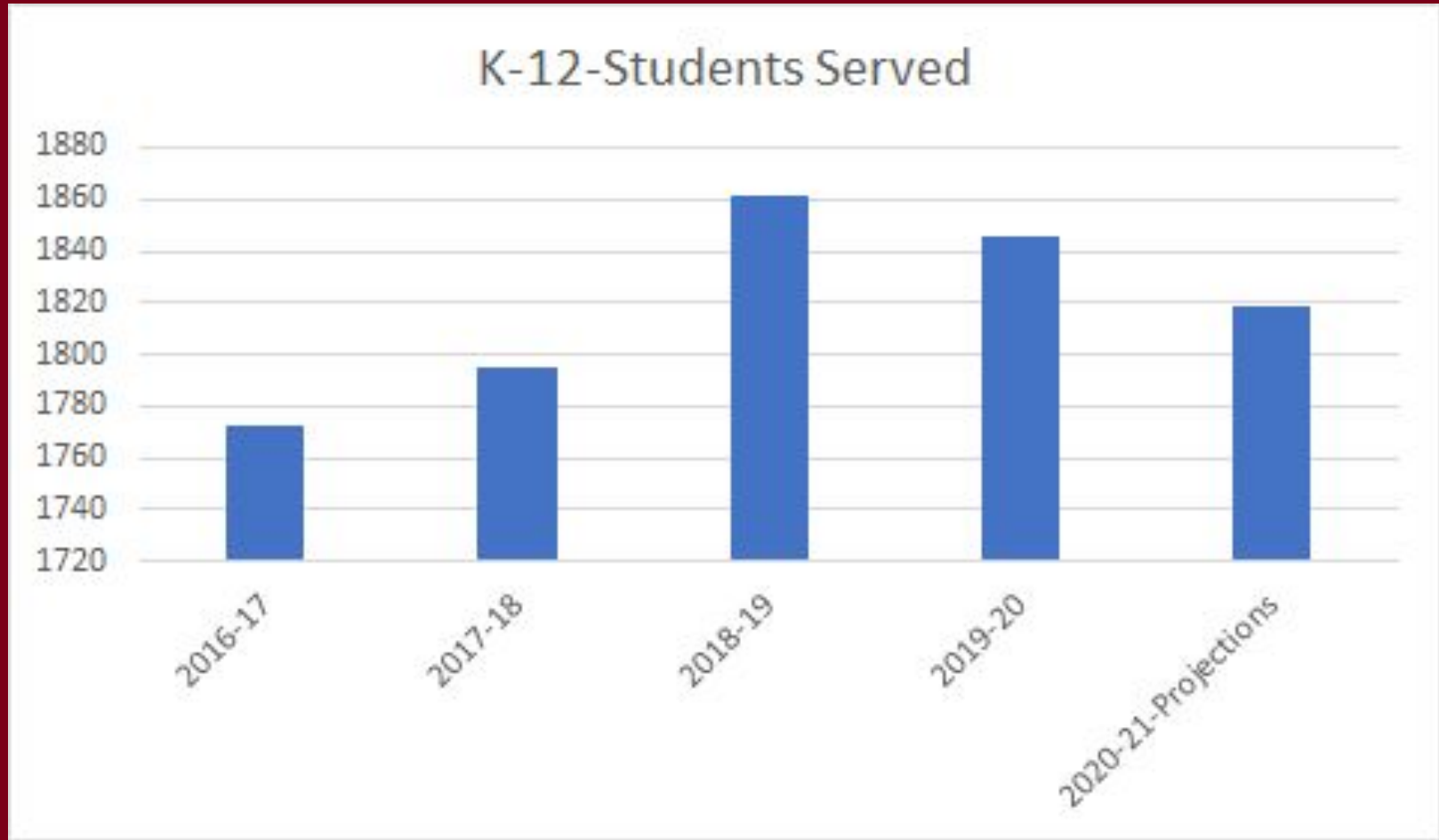


FY2020-2021 - Final Revision

- General Fund (01) not including LTFM and Capital \$s
 - \$20,602,745 - final projection before FY2021 Audit
 - State Aid formula - \$6,567/ADM - Adj Daily Membership
 - Students grades 7-12 is $\$6,567 \times 1.02 = 6,698.34$
- Projected Year End Enrollment:
 - ECSE - 26
 - K-112
 - Grades 1-3 - 369
 - Grades 4-6 - 404
 - Grades 7-12 - 934
 - + addt'l tuitioned out students (spec ed students that are Jordan's students being served in other districts)- 13
 - Total - 1,858 Adj ADM's



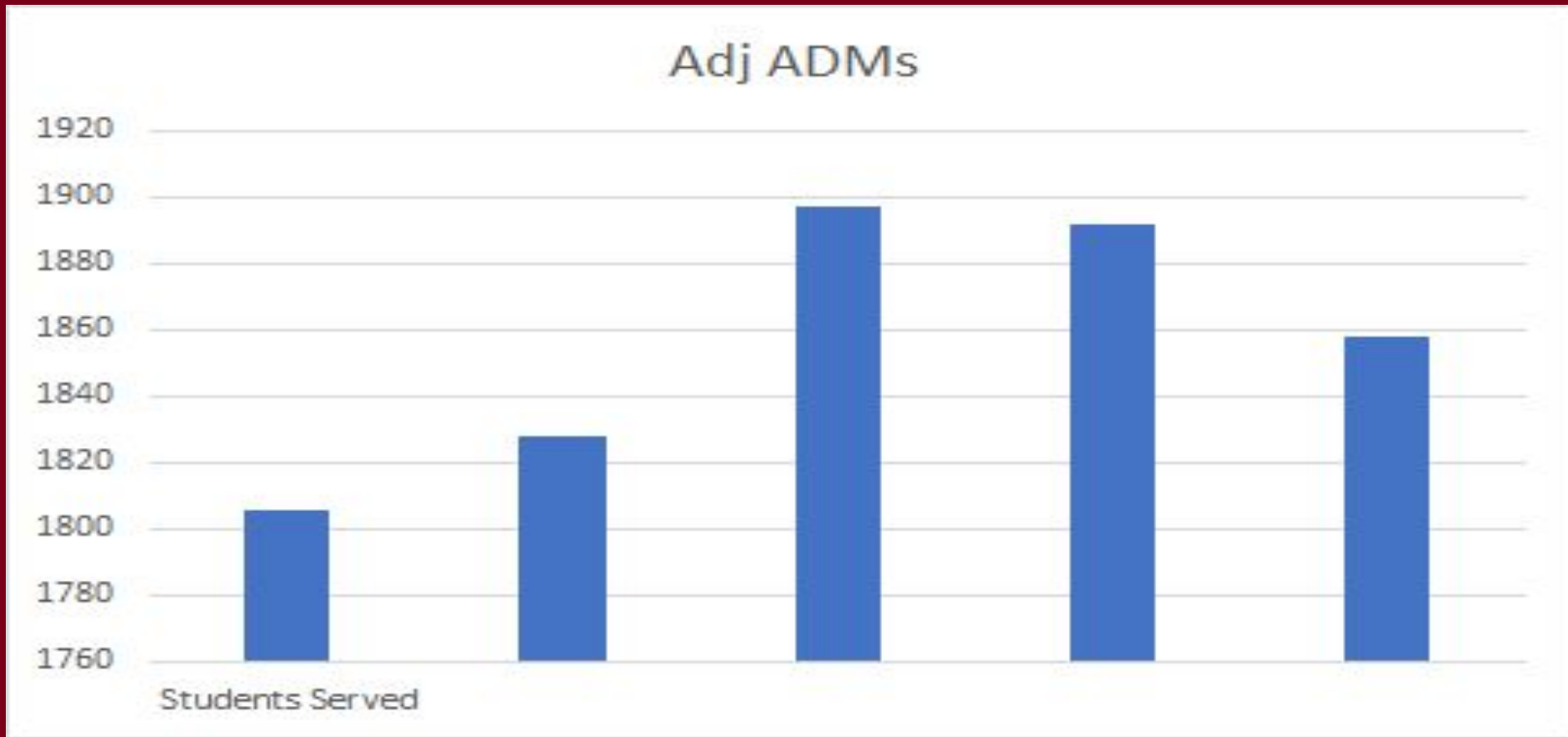
Enrollment trend



Enrollment - past 5 years - K-12 Students @ JPS



- Adj ADMs include:
 - JPS Students Served
 - ECSE Student
 - Students Tuitioned Out - Spec Ed students attending in another district; JPS receives the State Aid



FY 2020-2021 Final Revision - Revenue

- Additional \$341,913 more than Revised Budget approved in Feb. 2021
 - Addt'l revenue including:
 - \$29,000 rebate from CenterPoint Energy
 - Addt'l \$s projected in MA Billing (3rd party revenue)
 - \$149,600 - ESSER II-90% \$s - used to pay remaining amounts in JVA Salaries
 - Addt'l Spec Ed - state revenue \$s

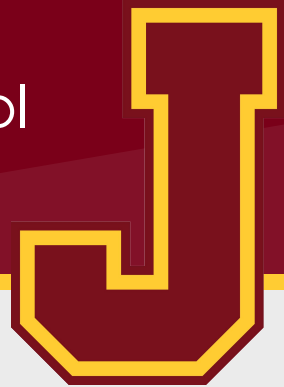
General Fund-not including⁸⁵ LTFM & Capital \$



FY 2020-2021 Final Revision - Expenditure

- Time of year - “true up” expenditures
 - Salaries & Benefits - what was expected
 - Purchased Services - less expenditures due to:
 - Sub costs due to partial distance learning
 - Less \$s projected for special education purchased services
 - Supplies - less expenditures due to:
 - Distance Learning/hybrid - part of the school year

General Fund-not including⁸⁶ LTFM & Capital \$s



FY 2020-2021 Final Revision - not including LTFM & Capital \$s

- Projection @ June 30, 2021
 - Revenue Projection - \$20,606,745
 - Expenditure Projection - \$20,364,921
 - Surplus - \$241,824
- Unassigned Fund Balance @ June 30, 2021
 - \$2,299,596
 - Increase of \$432,621
- Only a projection
- Final #s presented after the annual audit
- Increase due to more revenue (ESSER & CRF Funds) and less spending - all due to the COVID Pandemic

General Fund-not including⁸⁷ LTFM & Capital \$s



FY 2020-2021 - LTFM & Capital \$s

- Projected Revenue - \$1,149,421
- Projected Expenditures - \$876,297
- Projected Fund Balance
 - Capital - \$10,000 (will likely spend most capital funds)
 - LTFM - \$279,407
 - Not many projects during 2020-2021
 - May need to use funds to help Food Service Fund
 - Saving funds for projects in future years



FY 2020-2021 - Student Activity Accounts- Fund 27 (MDE sees as Fund 01)

- Projected Revenue - \$26,410
- Projected Expenditures - \$5,536
- Projected Fund Balance
 - \$128,386
 - Not much activity in these accounts in FY2020-2021
 - There are not any trips planned until FY2021-2022

Student Activity Accounts⁸⁹ - Fund 27



FY2020-2021 Food Service

- Projected Revenue - \$757,926
 - Increase of \$83,752
 - All schools in session - more meals being served
 - Increase in Federal reimbursement of the SFSP Program
 - \$2.4625 - Breakfast reimbursement
 - \$4.3175 - Lunch reimbursement
 - Total reimbursement - \$6.780
 - Reimbursements prior years
 - State Breakfast - \$.30 (free/reduced lunch) \$.55 (regular)
 - State Lunch - \$.125 (free) \$.525 (reduced) \$.125 (regular)
 - Fed Breakfast - \$1.84 (free) \$1.54 (reduced) \$.31 (regular)
 - Fed Lunch - \$3.09 (free) \$2.69 (reduced) \$.32 (regular)



FY2020-2021 Food Service

- Projected Expenditures - \$789,156
 - Basically the same as in February
 - Salaries and Benefits decreased - less hours by staff
 - Supplies and repairs had a slight increase
- Projected Fund Balance at June 30, 2021
 - (\$31,230) - much better than originally projected
- Will be determined during annual audit if/how much will need to be subsidized by the General Fund



FY2020-2021 Community Education

- Projected Revenue - \$1,238,841
 - Includes \$15,000 Scott County CARES Relief Funds
 - Also shows a slight decrease in fees
- Projected Expenditures - \$1,312,771
- Community Ed overspending - (\$73,930)
 - Largest fund balance change
 - Decrease in School Readiness (preschool) - \$29,014

FY 2020-2021 Community⁹²Education



FY2020-2021 - Debt Service

- Projected Revenue - \$3,254,698
- Projected Expenditures - \$3,410,045
- Projected Fund Balance - \$19,685,248
 - \$19,000,000 is in Escrow from previous refunded bonds



FY2020-2021 -Self-Insured - Dental Fund

- Projected Fund Balance - \$33,744

The Self-Insured Dental Fund has a very healthy fund balance

FY2020-2021 - Construction Fund

- Projected Fund Balance - \$7,043

FY2020-2021 Self-Insured & Construction Funds



Moving Forward

- August 2021
 - Review any updates/preliminary numbers for FY2021
- October 2021
 - Annual Audit
- December 2021
 - Present Audited Financial Statements

Next Steps



FY2021-2022 - Adopted Budget

- General Fund-not including LTFM & Capital \$s
- Projected Revenue - \$19,771,229
 - State Aid - based on the following:
 - 0% increase in funding formula - \$6,567
 - State Budget - very uncertain at this time
 - Compensatory Revenue - decrease \$81,165
 - Does not include ESSER III and Summer Programming \$s
 - Projected enrollment
 - 1,858 includes K-12, ECSE, and Tuitioned Students
 - Currently at 111 Kindergarten Students

**FY2021-2022 General Fund-not including LTFM
& Capital \$**



FY2021-2022 - Adopted Budget

- General Fund-not including LTFM & Capital \$s
- Projected Revenue - \$19,771,229
 - Decrease of \$835,516 from FY2020-2021
 - SW Metro Payback - one time funding \$81,933
 - Reduction in Compensatory Aid (due to less Free and Reduced - free lunches)
 - CRF & ESSER Funds rec'd in FY2020-2021 - \$670,470
 - Will be receiving additional funding with ESSER III and Summer School Programming Funds
 - These \$s may be spent over multiple years
 - Restricted spending

**FY2021-2022 General Fund-not including LTFM
& Capital \$s**



FY2021-2022 - Adopted Budget

- General Fund-not including LTFM & Capital \$s
- Projected Expenditures - \$19,744,475
 - Salaries & Benefits - reflect Step and Lane increases
 - FY2021-2022 is a negotiations year for most groups
 - Purchased Services - increase - expenses prior to COVID - returning - Athletic/Academic events, transportation, etc...
 - Supplies decreases - purchased devices (Staff & Students) in FY2020-2021 (using CARES funding)

FY2021-2022 General Fund₉₈ not including LTFM & Capital \$s



FY2021-2022 - Adopted Budget

- General Fund-not including LTFM & Capital \$s
- Based on the information we know today
 - Slight surplus (if there were no future changes) of \$115,885
- Unassigned Fund Balance (if there were no future changes)
 - Est \$2,486,841 at June 30, 2022



**FY2021-2022 General Fund-not including LTFM
& Capital \$s**

FY2021-2022 Adopted Budget

LTFM & Capital \$s

- Projected Revenue - \$1,156,491
- Projected Expenditures - \$743,045
- Projected Fund Balance
 - Capital - \$0 (will likely spend most capital funds)
 - LTFM - \$222,971
 - Not many projects being planned
 - May need to use funds to help Food Service Fund
 - Saving funds for projects in future years

FY2021-2022 LTFM & Capital \$s



FY2021-2022 Adopted Budget

Student Activity Accounts-
Fund 27 (MDE sees as Fund 01)

- Projected Revenue - \$91,500
- Projected Expenditures - \$117,150
- Projected Fund Balance
 - \$102,736
 - Plans for more normalcy - fundraising, etc...
 - Hopeful to plan for more trips - Wolfridge, Spanish, Music

FY2021-2022 Student Activity Accounts



FY2021-2022 Adopted Budget

Food Service

- Projected Revenue - \$773,575
 - Meals will be free to all students
 - Projected increase in revenue by \$15,649
- Projected Expenditures - \$746,497
 - Salaries and Benefits decreased - less hours by staff
 - Projected decrease in expenditures - \$42,659
- Projected to have a surplus balance \$27,078



FY2021-2022 Adopted Budget

Community Education

- Projected Revenue - \$1,262,680
 - Includes an increase in fees
 - More classes & camps provided - less restrictions
- Projected Expenditures - \$1,286,452
- Projected Deficit Spending - (\$23,772)
 - Projected Fund Balances
 - Community Ed - (\$65,000)
 - ECFE - \$51,000
 - School Readiness - \$100,000



FY2021-2022 Adopted Budget

Debt Service Fund

- Projected Revenue - \$3,327,485
- Projected Expenditures - \$3,187,350
- Projected Fund Balance - \$19,823,383
 - \$19,000,000 is in Escrow from previous refunded bonds



FY2021-2022-Self-Insured - Dental Fund

- Projected Fund Balance - \$39,844

The Self-Insured Dental Fund has a very healthy fund balance

FY2021-2022 - Construction Fund

- Projected Fund Balance - \$0

FY2021-2022-Self-Insured & ¹⁰⁵Construction Fund



Any Questions or Comments?





Executive Summary: 2021-2022 Proposed Adopted Budget

Amy Hafemann, Finance Director

The following pages contain data for the proposed adopted budget. Each sheet contains the projected financial data for each fund, including the General Fund, Food Service, Community Education, Debt Service, and Self-Insured Dental Fund.

This is "projected" financial data.

The General Fund projection for 2021-2022, not including LTFM & Capital (\$s) shows that we are under spending by an estimated \$115,885. Keep in mind that these numbers will more than likely change throughout the year.

Considerations that impact these projections:

- The revenue projection is based on an enrollment of 1856 students, including an estimated 13 tuition students and 22 ECSE students
- Special Ed projected revenue is \$2,000,000. Special Ed revenue is very hard to project because a large portion of the revenue is based on Special Ed tuition billing, which the MDE does not finalize data until January of the following year
- FY2021- 2022 is a negotiation year for most groups, and the expenditures for salaries and benefits only reflect increases for steps and lanes.
- The federal \$s only contain the remaining portion of the ESSER II funds - \$290,393.00
- ESSER III funds are not accounted for because the use or the time period for these funds have not been determined

LTFM & Capital \$s budgets are projected to have a surplus of \$\$413,446.00

The Student Activity Fund (Fund 27-crosswalked to Fund 01 - MDE) is projected to have a fund balance of \$102,736 at June 30, 2022

Food Service is projected to under spend by approximately \$27,000. The revenue shows a slight increase but also a slight decrease in expenditures which will help the overall fund balance of (\$4,152).

Community Education is projected to overspend by an estimated (\$23,772). Again, this is only a projection, and if classes and camps can be almost back to "normal", that number will change. The largest fund balance change may be in the school readiness fund.

Debt Service is the fund that incurs the levy \$'s to make the bond payments. The projected fund balance is \$19,823,383, which \$19,000,000 of that is refund bonds. The refunded bonds are held in an escrow account until those payments begin in FY 2023-2024.

Self-Insured Dental Fund is projected to have a health fund balance of \$39,844.

I recommend the board to approve the 2002-2021 Revised Budget #2 and also the 2021-2022 Adopted Budget as presented.



**General Fund Budget
2021-2022 School Year
does not include Capital and LTFM \$s**

	FY2020-2021 Revised Budget	FY2020-2021 Revised Budget - #2	FY2021-2022 Adopted Budget	Variance - Revised Budget #2 to Adopted Budget
BEGINNING FUND BALANCE, JUNE 30	\$2,145,492	\$ 2,145,492	\$2,530,956	
REVENUES:				
Local Sources	2,319,754.00	2,448,421.00	2,246,185	(202,236)
State Sources-	16,698,507.00	16,777,241.00	16,670,508	(106,733)
Federal Sources	1,219,010.00	1,368,610.00	835,611	(532,999)
Local Sales and Reimbursements	23,561.00	12,473.00	18,925	6,452
TOTAL FUND 01	20,260,832	20,606,745	19,771,229	(835,516)
TOTAL REVENUES	\$20,260,832	\$20,606,745	\$19,771,229	(835,516)
EXPENDITURES:				
Salaries and Wages	12,947,576	12,931,190	12,505,143	(426,047)
Employee Benefits	3,493,114	3,498,064	3,392,493	(105,571)
Purchased Services	3,031,605	2,992,990	3,070,567	77,577
Supplies and Materials	808,998	786,251	480,957	(305,294)
Capital Expenditures	84,228	105,560	125,580	20,020
Other Expenditures	52,579	50,866	80,604	29,738
Other Financing Sources	-	-	-	
TOTAL EXPENDITURES	\$20,418,100	\$20,364,921	\$19,655,344	(709,577)
SURPLUS OR (DEFICIT)	-\$157,268	\$241,824	\$115,885	(125,939)
ENDING FUND BALANCE, JUNE 30	\$2,131,864	\$2,530,956	\$2,646,841	115,885
Analysis of Equity Balances as of:	06/30/21	6/30/2021	06/30/21	
Nonspendable	50,000	71,360	50,000	(21,360)
Restricted/Reserved				
Staff Development	5,000	5,000	5,000	
Scholarships - Beginning FY2019-2020	140,000	140,000	140,000	
Learning and Development	-	-	-	
Achievement & Integration	-	-	-	
Area Learning Center	10,000	10,000	10,000	
Gifted and Talented	-	-	-	
Basic Skills	-	-	-	
Basic Skills - Extended time	-	-	-	
Safe Schools	(70,000)	(30,000)	(65,000)	
Medical Assistance	20,000	35,000	20,000	
Teacher Dev & Evaluation	-	-	-	
Total Restricted/Reserved	105,000	160,000	110,000	
Unassigned	1,976,864	2,299,596	2,486,841	187,245
Total Equity Balances	2,131,864	2,530,956	2,646,841	115,885



**General Fund Budget
2020-2021 School Year
CAPITAL & LTFM BUDGET**

	FY2020- 2021 Revised Budget	FY2020-2021 Revised Budget - #2	FY2021-2022 Adopted Budget
BEGINNING FUND BALANCE, JUNE 30	15,492	\$15,492	289,407
REVENUES:			
Local Sources	585,166.00	588,166	609,112.00
State Sources-	561,343.00	561,255	547,379.00
Federal Sources	0.00	0	
Local Sales and Reimbursements	2,000.00	0	
TOTAL FUND 01	1,148,509.00	1,149,421	1,156,491.00
TOTAL REVENUES	1,148,509.00	\$1,149,421	1,156,491.00
EXPENDITURES:			
Salaries and Wages	13,300.00	13,300	14,800.00
Employee Benefits	6,761.00	6,761	6,707.00
Purchased Services	134,694.00	113,470	135,426.00
Supplies and Materials	200,500.00	198,999	227,100.00
Capital Expenditures	574,775.00	543,767	353,012.00
Other Expenditures	11,000.00	0	6,000.00
Other Financing Sources	0.00	0	
TOTAL EXPENDITURES	941,030.00	\$876,297	743,045.00
SURPLUS OR (DEFICIT)	207,479.00	\$273,124	413,446.00
ENDING FUND BALANCE, JUNE 30	\$222,971	\$288,616	\$702,853
Analysis of Equity Balances as of:	6/30/2021	06/30/21	6/30/2021
Nonspendable			
Restricted/Reserved			
Capital	-	10,000	-
LTFM	222,971	279,407	222,971
Total Restricted/Reserved	222,971	289,407	222,971
	110		
Total Equity Balances	\$ 222,971.00	\$ 289,407.00	\$ 222,971.00



General Fund Budget
2020-2021 School Year
Student Activity Fund - Fund 27

	FY2020-2021 Revised Budget		FY2020-2021 Revised Budget - #2		FY2021-2022 Adopted Budget
FUND BALANCE, JUNE 30	\$ 85,233	0	107511.98	0	\$ 128,386
REVENUES:					
Revenues: State - Fed - Local Sources	\$ 190,763		\$ 26,410		\$ 91,500
TOTAL REVENUES	\$ 190,763		\$ 26,410		\$ 91,500
EXPENDITURES:					
Supplies & Purchases	168,483		5,536		117,150
TOTAL EXPENDITURES	\$ 168,483		\$ 5,536		\$ 117,150
SURPLUS OR (DEFICIT)	\$ 22,279		\$ 20,874		\$ (25,650)
FUND BALANCE, JUNE 30	\$ 107,512		\$ 128,386		\$ 102,736

Variables

Spanish trip was pushed back to FY2022
 Now crosswalked to Fund 01
 (Means that in MDE eyes - this is combined with
 the General Fund - 01)



FOOD SERVICE
2021-2022 School Year

	2019-2020	2020-2021	2021-2022
	Revised Budget	Revised Budget #2	Adopted Budget
FUND BALANCE, JUNE 30	\$ -	\$ -	(\$31,230)
REVENUES:			
Revenues: Local Sources	75,013	81,505	127,575
State Sources	2,110	2,430	1,000
Fed Sources	597,051	673,991	645,000
TOTAL REVENUES	\$ 674,174	\$ 757,926	\$ 773,575
EXPENDITURES:			
Salaries and Wages	335,055	319,006	312,936
Employee Benefits	72,145	70,965	65,746
Purchased Services	32,890	41,490	37,240
Supplies and Materials	341,640	349,115	329,600
Capital Expenditures	7,192	7,607	-
Other Expenditures	866	973	975
TOTAL EXPENDITURES	\$ 789,788	\$ 789,156	\$ 746,497
SURPLUS OR (DEFICIT)	\$ (115,614)	\$ (31,230)	\$ 27,078
FUND BALANCE, JUNE 30	\$ -	\$ (31,230)	\$ (4,152)
TRANSFER FROM GENERAL FUND-LTFM	\$ 24,623		



**COMMUNITY EDUCATION
2021-2022 School Year**

	2020-2021	2020-2021	2021-2022
	Revised Budget	Revised Budget #2	Adopted Budget
FUND BALANCE, JUNE 30	\$ 259,550	\$ 259,550	\$ 185,620
REVENUES:			
Revenues: Local Sources	971,379	\$ 969,561	1,009,400
State Sources	129,280	129,280	129,280
Federal Sources	-	15,000	-
Local Sales-fees	125,000	125,000	124,000
TOTAL REVENUES	1,225,659	\$ 1,238,841	1,262,680
EXPENDITURES:			
Salaries and Wages	840,354	849,162	823,447
Employee Benefits	182,645	185,056	178,916
Purchased Services	188,654	174,770	193,199
Supplies and Materials	51,745	60,472	52,490
Capital Expenditures	11,695	16,585	11,695
Other Expenditures	26,300	26,726	26,705
TOTAL EXPENDITURES	\$ 1,301,393	\$ 1,312,771	\$ 1,286,452
SURPLUS OR (DEFICIT)	\$ (75,734)	\$ (73,930)	\$ (23,772)
FUND BALANCE, JUNE 30	\$ 183,816	\$ 185,620	\$ 161,848
Analysis of Equity Balances as of:	\$ 1,145	\$ 1,230	\$ 1,145
Nonspendable			
Reserved for Community Education	\$ (129,631)	\$ (98,742)	\$ (65,000)
Reserved for ECFE	\$ 48,870	\$ 49,220	\$ 51,000
Reserved for School Readiness	\$ 202,584	\$ 173,570	\$ 100,000
Total Restricted Reserved	\$ 121,824	\$ 124,048	\$ 86,000
Restricted-Other Purposes	\$ 60,847	\$ 60,342	\$ 76,756
FUND BALANCE, JUNE 30	\$ 183,816	\$ 185,620	\$ 163,901



**DEBT SERVICE
2021-2022 SCHOOL YEAR**

	2020-2021	2020-2021	2021-2022
	Revised Budget	Revised Budget #2	Adopted Budget
TOTAL FUND BALANCE, JUNE 30	\$ 19,840,595	\$ 19,840,595	\$ 19,685,248
REVENUES:			
Local Sources	\$ 4,118,774	\$ 3,061,959	\$ 3,296,467
State Sources	159,147	188,214	31,018
Sale of Bonds		4,525	-
TOTAL REVENUES	\$ 4,277,921	\$ 3,254,698	\$ 3,327,485
EXPENDITURES:			
Debt Service Expenditures	\$ 3,779,490	\$ 3,410,045	\$ 3,189,350
TOTAL EXPENDITURES	\$ 3,779,490	\$ 3,410,045	\$ 3,189,350
SURPLUS OR (DEFICIT)	\$ 498,431	\$ (155,347)	\$ 138,135
FUND BALANCE, JUNE 30	\$ 20,339,026	\$ 19,685,248	\$ 19,823,383



**DENTAL INS-SELF INS FUND
2021-2022 SCHOOL YEAR**

	2020-2021	2020-2021	2021-2022
	Revised Budget	Revised Budget #2	Adopted budget
TOTAL FUND BALANCE, JUNE 30	\$ 23,644	\$ 23,644	\$ 33,744
REVENUES:			
Revenue - Dental Ins Premiums	\$ 115,100	\$ 115,100	\$ 110,100
TOTAL REVENUES	\$ 115,100	\$ 115,100	\$ 110,100
EXPENDITURES:			
Expenditures-Dental Ins Fees & Claims	105,000	105,000	104,000
TOTAL EXPENDITURES	\$ 105,000	\$ 105,000	\$ 104,000
SURPLUS OR (DEFICIT)	10,100	10,100	6,100
FUND BALANCE, JUNE 30	\$ 33,744	\$ 33,744	\$ 39,844



**Construction Fund
2020-2021 SCHOOL YEAR**

	2020-2021	2020-2021	2021-2022
	Revised Budget	Revised Budget #2	Revised Budget
TOTAL FUND BALANCE, JUNE 30	\$ 30,734	\$ 30,734	\$ 7,043
REVENUES:			
Revenue	\$ 20	\$ 20	
TOTAL REVENUES	\$ 20	\$ 20	\$ -
EXPENDITURES:			
Expenditures-	23,711	23,711	7,043
TOTAL EXPENDITURES	\$ 23,711	\$ 23,711	\$ 7,043
SURPLUS OR (DEFICIT)	(23,691)	(23,691)	(7,043)
FUND BALANCE, JUNE 30	\$ 7,043	\$ 7,043	\$ -

	2020-21 Projected Balance Forward	\$ 75,000.00	\$ 5,000.00	\$ (3,270.71)			
	2021-2022 Projected Available Funds	\$ 730,851.43	\$ 366,866.94	\$ 87,830.00			
	2021-2022 Balance Forward Goal	\$ -	\$ -	\$ -			
	Available for 2020-2021	\$ 805,851.43	\$ 371,866.94	\$ 84,559.29			
		<i>Bal Sheet 467</i>	<i>Bal Sheet 424</i>	<i>Bal Sheet 449</i>			
2021-2022	Projected Cost		LTFM	Operating Capital	Safe Schools	Sped	Food Service Community Ed
Non-negotiables							
Land Payment	\$89,512.00			x			
Capital Facilities Bond Payment-\$s moved to debt service fund	\$54,075.00			x			
Data Warehouse (Illuminate) Edu Climber	\$0.00			x			
Ties Lease Levy	\$0.00			x			
Region V	\$5,565.00			x			
Scott County - Property tax (COP Land & Spec Assessment)	\$6,000.00			x			
Southwest Metro Intermediate District Lease Levy	\$12,561.00			x			
Southwest Metro Intermediate District LTFM Allocation-taken directly from Levy-not to be in	\$15,288.00	x					
Southwest Metro Intermediate District - Safe Schools Allocation	\$11,475.15				x		
Old Heath & Safety-non-negotiable every year items	\$85,861.00	x					
AIS (Copy Machine Lease)	\$15,500.00			x			
Technology capital budget	\$0.00			x			
Firewall Upgrade - year 3 cost	\$9,600.00			X			
(Stephen) Infinite Campus - SIS-software licenses	\$10,000.00			x			
(Stephen) Infinite Campus - Food Service	\$4,274.00						x
Chromebook Payment & Staff PC's	\$0.00			x			
Crossing Guard Stipend	\$0.00				x		
JHS - Proposed Projects							
Auditorium - Light Board	\$25,000.00	x					
Auditorium Curtain Replacement	\$50,000.00	x					
Stage Floor	\$2,500.00	X					
Finish Trane System (if not done by 06/30/2021)	\$22,000.00	x					
JHS capital needs	\$1,000.00			x			
JMS - Proposed Projects							
JMS capital needs	\$1,000.00			x			
Tile walls in common spaces/gender neutral bathrooms	\$20,000.00	x					
Ind Tech Class - outside work	\$5,000.00	x					
Security Cameras	\$80,254.00				x		
Technology - Proposed Projects							
Chromebook-entire Cart Replacement at ES (at least 60 devices)	\$0.00			x			
New Model Chromebooks for 5th and 9th Graders/tech needs	\$100,000.00			x			
Technology needs	\$10,000.00			x			
Instructional software-EduClimber etc	\$0.00						
New Cooling for HS Server	\$0.00			x			

	2020-21 Projected Balance Forward	\$ 75,000.00	\$ 5,000.00	\$ (3,270.71)				
	2021-2022 Projected Available Funds	\$ 730,851.43	\$ 366,866.94	\$ 87,830.00				
	2021-2022 Balance Forward Goal	\$ -	\$ -	\$ -				
	Available for 2020-2021	\$ 805,851.43	\$ 371,866.94	\$ 84,559.29				
		<i>Bal Sheet 467</i>	<i>Bal Sheet 424</i>	<i>Bal Sheet 449</i>				
2021-2022	Projected Cost	LTFM	Operating Capital	Safe Schools	Sped	Food Service	Community Ed	
Non-negotiables								
Projector for ES Gym	\$0.00		x					
Projector for HS Gym	\$0.00		x					
JES - Prosped Projects								
Tile walls in common areas/also gender neutral bathrooms - already completed	\$0.00	x						
JES Carpeting - continuation	\$15,000.00	x						
JES Capital needs	\$1,000.00		x					
JES-outside cement work	\$2,500.00	x						
Athletic Needs	\$1,000.00		x					
Facilities department								
Chiller contracted services	\$45,000.00	x						
Door Access - Tennis Courts	\$6,000.00	x						
Wrestling wall matts	\$22,000.00	x						
Parking Lot Repairs	\$25,000.00	x						
Gender Nuetral Spaces (bathroom/locker rooms)	\$0.00							
Finish & heat bus garage	\$30,000.00	x						
Custodial/Grounds Equipment	\$15,000.00		x					
Curriculum	\$100,000.00		x					
Communication/Marketing								
Graphics, Signage, and Other Improvements	\$2,000.00		x					
Traveling staff signage at all buildings	\$0.00		x					
	\$900,965.15	\$ 371,149.00	\$ 379,738.00	\$ 91,729.15	\$ -	\$ 4,274.00	\$ -	
	2021-2022 Projected Available Funds	\$ 805,851.43	\$ 371,866.94	\$ 84,559.29				
	2021-2022 Balance Forward Goal	\$ 200,000.00		\$ -				
	Available for 2020-2021 Medium & Low/Future Priority Expenditures	\$ 605,851.43	\$ 371,866.94	\$ 84,559.29				
	Less all Expenditures	\$ 371,149.00	\$ 379,738.00	\$(91,729.15)				
	Available for 2020-2021 Medium & Low/Future Priority Expenditures	\$ 234,702.43	\$ (7,871.06)	\$ (7,169.86)				
	LTFM Future Projects Savings	\$ 234,702.43						



Executive Summary: 2021-2022 Property/Casual & Workers' Compensation Insurance Proposals

Amy Hafemann, Finance Director

The district's property/casualty & workers' compensation insurance is up for renewal July 1, 2021. I reached out to Dale Lachelt, the district's insurance agent to obtain quotes for the district's property/casual and worker's compensation insurance.

The district is currently insured with EMC Insurance for the property and liability insurance; and RAS (Risk Administrators Services, Inc.) for the workers compensation insurance. Our agency of record is Choice Insurance.

With the marketing that our agent did for the district, it was decided to stay with both EMC for property and liability insurance; and also RAS for workers compensation. The companies that Dale reached out to could not compete with EMC or RAS.

The district's Workers Compensation premium increased by \$12,886 due to our mod going from 1.03 to 1.010,786.16.

The total insurance package for the FY2021-2022 is \$168,760.16, which is \$23,672.16 more than the last fiscal year.

Recommendation:

Accept insurance proposal from Choice Insurance Group for the following:

- EMC Insurance - Property, Liability and Casualty Insurance: **\$93,537.16** and RAS - Workers Compensation Insurance: **\$75,223**
 - Total Premium for 2020-2021: **\$168,760.16**

I am attaching the Premium Summary, Renewal Summary, and the Marketing Summary for your review.

It is my recommendation that you approve the Property/Casual & Workers' Compensation Insurance Package

Premium Summary

Named Insured: **Jordan MN School District 717**

Policy Term: **7/1/ 2021 to 7/1/2022**

Carriers: EMC Insurance Company – Business Package Policy
 RAS-First Dakota Indemnity Co. – Workers’ Compensation

Coverage	20-21 Premium	21-22 Premium
Property	\$57,222.00	\$65,329.16
Inland Marine	\$1,167.00	\$1,167.00
Crime	\$473.00	\$475.00
Cybersolutions	\$1,348.00	\$1,348.00
General Liability	\$5,577.00	\$6,757.00
Business Auto	\$6,803.00	\$6,927.00
Linebacker	\$6,065.00	\$7,549.00
Umbrella	\$4,096.00	\$3,985.00
Workers’ Compensation	\$62,337.00	\$75,223.00
Total Annual Premium**	\$145,088.00	\$168,760.16

** Annual Premium is subject to change based upon changes, endorsements, or audit.

Renewal Summary

Carrier	Notes
EMC - Package	Property increased 14% based on EMC's overall rate change. Increase not specific to JPS
EMC Property Option	\$25,000 Property Deductible would decrease premium by \$5,769
EMC Cyber Liability Option	Increase limits to \$1,000,000 Aggregate - \$2,781 Annual Premium
Work Comp Experience Mod	Expiring Mod 1.03 – Renewal Mod 1.07
RAS – Workers Compensation	Overall increase of 20% - Primarily due to loss history. Class code 8868 rate did not change. Class code 9101 rate increased from \$3.80 to \$4.04

Marketing Summary

Carrier	Response	Notes
Hanover – Package	Declined	Cannot compete on Property
Arlington Roe / Guide One Work Comp	Declined	Does not meet minimum premium requirement
Accident Fund – Work Comp	Quoted	\$92,340
SFM Mutual – Work Comp	Partial Quote	\$81,000 to \$85,000
EMC Insurance Co – Package	Incumbent	Renewal Quote Offered
RAS/First Dakota – Work Comp	Incumbent	Renewal Quote Offered



Executive Summary: Teachers On Call Contract Renewal

Amy Hafemann, Finance Director

The district's contract with Teachers On Call (formerly Kelly Services) is up for renewal. This will be a 2 year contract, expiring on June 30, 2023.

The renewal contract has an administrative markup renewal of 36.85% (previously at 35%). For example:

Sub teacher rate is \$129.00/day. The district would be invoiced from Teachers On Call \$176.54, (previously \$174.15)

It is my recommendation that you approve the renewal of the Teachers On Call Contract



AMENDMENT TWO

This Amendment ("Amendment TWO"), between Teachers On Call, a Kelly® Education Company ("TOC"), with its principal offices located at 3001 Metro Drive, Suite 200, Bloomington, MN 55425, and Jordan Public Schools ("Customer"), is for the purpose of extending and amending the term of their Agreement.

RECITALS

- A. TOC and Customer entered into Agreement Renewal ("Agreement"), dated July 1, 2019.
- B. The term of the Agreement expires on June 30, 2021.
- C. TOC and Customer wish to modify the Agreement to extend the term of the Agreement, as set forth below.

AGREEMENT

TOC and Customer therefore agree as follows:

- 1. **Extension of Term.** The term of the Agreement is extended until June 30, 2023, unless terminated earlier, as set forth in the Agreement.
- 2. **Pricing.** Administrative markup of 36.85% (previously at 35%).
- 3. **Miscellaneous.** This Amendment will become effective when both parties have signed it. The date on which the last party has signed this Amendment (as indicated by the date associated with that party's signature) will be deemed the date of this Amendment. TOC and Customer restate all other provisions of the Agreement and agree that all such provisions remain in effect.

Teachers On Call, a Kelly® Education Company

Jordan Public Schools

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

June 14, 2021 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

Summer Programs Updates:

- Communication was shared with families of students in summer programs last week. Here are the highlights for our community:
 - Required:
 - Masks are required on buses.
 - Follow Executive order 21-11 (Non-vaccinated people recommended to wear masks until the state hits 70% vaccinated or July 1.)
 - Districts must have procedures for handling positive cases.
 - Reporting of positive Covid cases to MDH.
 - Quarantine positive cases and households of positive cases and communication as appropriate.
 - Monitoring of signs and symptoms.
 - Recommended:
 - Masks are recommended (not required) except for on buses.
 - Continuation of cleaning procedures, high touch surfaces.
 - Social distancing and cohorting as possible.
 - Families complete at home health screening prior to coming to school.
 - Staff recommended to wear PPE as needed.
- We are exploring additional options for summer programming with the additional summer specific grant and fund opportunities we received last week.
 - PreK Grant
 - prioritizing at-risk students, then if space is available, additional students
 - \$38,400 to be used this year or lose it
 - Experiential opportunities/mental health/ well-being supports (Governor's Discretionary American Rescue Funds
 - \$59,250 to be used this summer and/or next
 - Staffing these positions will impact program viability.

Summer Meals

- We are taking advantage of the reimbursable summer meals and providing to as many students as possible.
- We will be providing breakfast and lunch daily for students.
 - Students on campus for PreK-12 programming, activities, childcare
 - Curbside pick-up available for PreK-12 students (students only, not families/adults)
- On Monday we anticipate providing 368 breakfasts and 382 lunches. We are very excited about being able to do this.

Enrollment Update

- As of June 3, 2021 our EC-12 monthly enrollment was 1840 students.
- We continue to monitor enrollment and provide ongoing updates to the board.

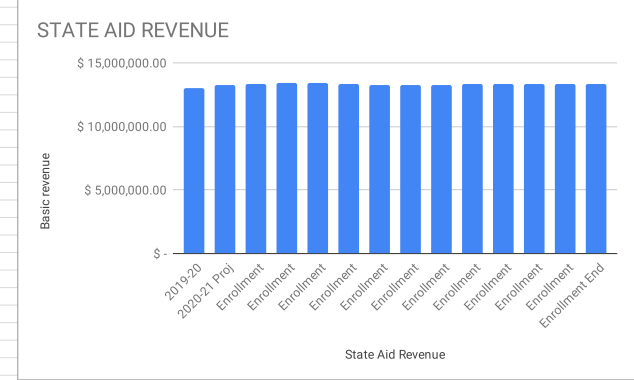
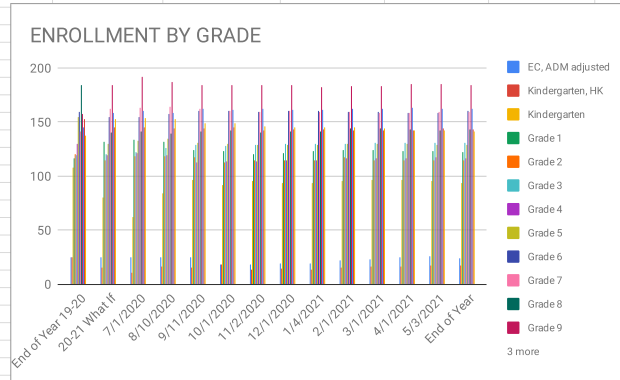
20-21 EC-12 Monthly Jordan Enrollment

	End of Year 19-20	20-21 What If ADMs	7/1/2020	8/10/2020	8/31/2020	9/11/2020	10/1/2020	11/2/2020	12/1/2020	1/4/2021	2/1/2021	3/1/2021	4/1/2021	5/3/2021	End of Year	ADM FY21 What Ifs vs. Actual FY21 (Based on Monthly Child Count)
0.5																
Early Childhood EC, ADM adj.	50 [1] 25	50 25	50 [2] 25	50 [3] 25	50 [4] 25	50 [5] 25	36 [6] 18	37 18	38 19	39 19	44 22	47 23	50 25	53 26	48 24	-1
Kindergarten, HK	25	15	11	16	17	15	18	13	14	13	15	16	16	17	17	2
Kindergarten	108	80	62	84	91	96	92	95	94	94	95	96	96	95	94	14
Grade 1	116	134	134	132	134	124	123	120	121	123	124	124	123	123	122	-12
Grade 2	120	117	118	118	126	117	113	115	115	115	117	115	115	115	115	-2
Grade 3	119	120	122	126	131	129	128	129	130	130	130	131	131	131	131	11
Grade 4	130	121	121	119	120	113	114	114	115	115	116	116	116	117	116	-5
K-4 Total	618	587	568	595	619	594	588	586	589	590	597	598	597	598	595	8
Grade 5	155	132	133	135	139	131	130	129	129	129	130	130	130	129	129	-3
Grade 6	159	155	155	157	161	160	160	159	160	160	159	159	158	158	160	5
Grade 7	141	164	163	164	166	162	160	159	160	159	159	158	158	159	159	-5
Grade 8	184	140	141	139	142	141	142	140	141	141	144	144	143	142	143	3
5-8 Total	639	591	592	595	608	594	592	587	590	589	592	591	589	588	591	0
Grade 9	157	188	192	187	189	184	184	184	184	182	183	183	185	185	184	-4
Grade 10	145	159	160	158	162	162	161	162	161	161	162	162	163	162	162	3
Grade 11	153	145	145	144	146	144	146	142	143	143	142	142	142	144	143	-2
Grade 12	137	151	154	153	151	149	147	146	145	145	145	144	143	142	141	-10
9-12 Total	592	643	651	642	648	639	638	634	633	631	632	631	633	633	630	-13
K-12 Total	1849	1821	1811	1832	1875	1827	1818	1807	1812	1810	1821	1820	1819	1819	1816	-5
EC-12 Total	1874	1846	1836	1857	1900	1852	1836	1825	1831	1829	1843	1843	1844	1845	1840	-6

20-21 EC-12 Monthly Jordan Enrollment

	End of Year 19-20	20-21 What If ADMs	7/1/2020	8/10/2020	9/11/2020	10/1/2020	11/2/2020	12/1/2020	1/4/2021	2/1/2021	3/1/2021	4/1/2021	5/3/2021	End of Year
EC, ADM adjusted	25	25	25	25	25	18	18	19	19	22	23	25	26	24
Kindergarten, HK	25	15	11	16	15	18	13	14	13	15	16	16	17	17
Kindergarten	108	80	62	84	96	92	95	94	94	95	96	96	95	94
Grade 1	116	132	134	132	124	123	120	121	123	124	124	123	123	122
Grade 2	120	115	118	118	117	113	115	115	115	117	115	115	115	115
Grade 3	119	120	122	126	129	128	129	130	130	130	131	131	131	131
Grade 4	130	119	121	119	113	114	114	115	115	116	116	116	117	116
Grade 5	155	130	133	135	131	130	129	129	129	130	130	130	129	129
Grade 6	159	155	155	157	160	160	159	160	160	159	159	158	158	160
Grade 7	141	162	163	164	162	160	159	160	159	159	158	158	159	159
Grade 8	184	140	141	139	141	142	140	141	141	144	144	143	142	143
Grade 9	157	184	192	187	184	184	184	184	182	183	183	185	185	184
Grade 10	145	158	160	158	162	161	162	161	161	162	162	163	162	162
Grade 11	153	145	145	144	144	145	142	143	143	142	142	142	144	143
Grade 12	137	153	154	153	149	149	146	145	145	145	144	142	142	141
Pre K-12 Total	1874	1833	1836	1857	1852	1852	1825	1831	1829	1843	1843	1843	1845	1840

State Aid Revenue	2019-20	2020-21 Proj	Enrollment 7/1/20	Enrollment 8/5/20	Enrollment 9/11/20	Enrollment 10/1/20	Enrollment 11/2/20	Enrollment 12/1/20	Enrollment 1/4/21	Enrollment 2/1/21	Enrollment 3/1/21	Enrollment 4/1/21	Enrollment 5/3/21	Enrollment End of Year
Basic revenue	\$ 12,985,815.02	\$13,239,901.51	\$ 13,310,822.52	\$ 13,435,590.96	\$ 13,398,817.70	\$ 13,299,002.35	\$ 13,209,694.42	\$ 13,250,408.33	\$ 13,233,334.75	\$ 13,330,522.80	\$ 13,327,896.10	\$ 13,327,896.10	\$ 13,342,342.97	\$ 13,306,882.46





High School Board Notes
June 13, 2021

Improve Student Achievement, Learning and Career and College Readiness

- Our staff did a great job of helping students complete their work and earn credits over the last week of the school year. We had over 50 students use the intervention time to complete course requirements. The work done by our staff this year in multiple learning models was amazing. I am so appreciative of their creativity and effort.
- During our staff exit meetings we had great discussions on class schedules, academic integrity, and cell phone usage.
- We will be offering summer school for credit recovery. Parents were notified via letter in the mail and students were notified at school. We have over 45 students registered for summer school.

Provide a safe and collaborative culture in which to learn and work

- The PBIS Committee is looking at plans for next year. The Committee will look at creating a video at the beginning of the school year, reinforcing culture expectations during SNAP, and soliciting local businesses for donations. We know that we will need to re-establish norms for our students in 2021-2022.
- We have had a successful year in the areas of classroom management and student discipline. We have awesome students at JHS.
- It was an odd end of the school year but the staggered ending worked very well for helping students complete work and avoiding any end of the year shenanigans.

Improve Community Connection, Satisfaction, and Engagement

- Several events this spring were as well attended as allowed. Both the vocal and instrumental Pops Concerts were well attended.
- I received positive feedback from families regarding the virtual Awards night. People liked to have the choice on what and when to watch the different presentations. We are going to continue to do our awards ceremony as seniors only. Next year we will plan for it to be back in person. We shared all the awards for grades 9-11 in grade level celebrations in the gym. It was so much fun!
- The Jazz Band Lunch was outdoors and was a great day!
- Graduation went very well. The weather was a bit cool but nearly perfect. We had a huge crowd. It was such a great capstone event to a tough year. The attendance of the full board and the assistance of our administrative team was extremely important to the success of the night. Thank you!

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- The Data Team has been informed of the date for the Data Retreat this summer.

- This summer I will be attending the following conferences:
 - MASSP will be hosting virtual and in person conferences. I am looking forward to the conversations about what school could look like next year.
 - We will continue to work with SW Metro on the online opportunities for our students.

**Jordan Middle School Board Report
June 14th, 2021**

Improve Student Achievement, Learning and Career and College Readiness

- Wrapped up a school year that included two versions of hybrid, distance learning, and in person while managing Jordan Virtual Academy.
- Staff served students in quarantine, giving these students the option of joining via Google Classroom or joining with JVA students.
- JMS completed MCA testing and Fastbridge benchmark testing. Thanks to Rose Gulbranson for planning and organizing testing for both JVA and on site students.
- Student Support Services (Counselor, Social Worker, School Psychologist) provide ongoing mental health training for students and staff via Advisory, small group sessions and individual sessions in person and virtually.
- Planning for the 2021-2022 school year is underway.
 - Staff continue to plan based on student needs.
 - We are mindful of budget considerations.

Integrate data-informed instruction, assessment, and learning as a core competency in every classroom

- MTSS team met weekly to review at-risk students and progress on building goals.
 - Planning on-site support for students in distance learning.
 - Small group and individual intervention plans are developed and monitored.
- Students invited to summer school based on teacher recommendation, grades, assessment data and/or learning loss. Dates for summer school are below:
 - June 14-17
 - June 21-24
 - June 28-July1
- Planning is underway to address the learning loss of students as a result of the pandemic throughout the upcoming school year.

Provide a safe and collaborative culture in which to learn and work

- The Positive Behavior Intervention Support (PBIS) team completed COHORT 15 training. Team met to address areas of improvement for JMS and is developing a plan moving forward.
- Held checkout meetings with teams/departments to reflect and plan for the year ahead.
- Held annual faculty council retreat to brainstorm and plan for the 2021-2022 school year.

Improve community connections, satisfaction, and engagement

- We are beginning conversations about Wolf Ridge, the future and other options for this trip.
- Provided Family Communication in an ongoing manner about spring activities and end of school year information.
- Virtual New Families Night was held on May 4th and New Family tours were held on May 20th. Below are resources for these nights:

- [5th & 6th Grade Pod Tour](#)
- [JMS Introductory Choir Video](#)
- [JMS Introductory Band Video](#)
- [Band Instrument Signup Genius](#)
- [How To Open a Lock](#)
- [Enroll at Jordan Public Schools](#)
- [JMS Registration Documents](#)
- AIPAC awards banquet was held on May 26th to recognize the gifts of our Native American students.
- Choir concert was held virtually on June 1st to highlight the recording work done by our students over the school year.
 - [Jordan Activities YouTube](#)

Jordan Elementary School JES Principal Summary for 2020-2021 School Year

Throughout the course of the school year, JES staff committed time and effort into following the JPS Strategic Plan and working towards achieving building goals. At our last staff meeting in May, as well as in small group team meetings the last week of school, the staff reflected on the progress and accomplishments we made this school year and what we'd like to build upon for next year. Most importantly, we celebrated our team efforts and successes in managing a challenging school year with COVID-19. Our hope is we will be able to move into the fall implementing some of the effective practices and procedures that were gleaned from this past year, and that we can return to some normalcy after a year of constant change and uncertainty.

Improve student achievement, learning and career and college readiness

- Integrated standards-based instruction in all content areas, with the intent of revisiting literacy practices and instruction utilizing our newly updated Wonders Reading curriculum for next school year
- Created an effective online learning program, JVA, for our students and families choosing to learn from home
- Continued to receive in-house PD on Culturally Responsive Teaching (CRT) and embedded practices into all K-4 classrooms
- CRT Specialist, Sarah Miller, co-taught and regularly met with classroom teachers to implement READO curriculum and best practices
- Teachers created inquiry-based lessons, project-based learning and STEAM opportunities for students to show evidence of learning
- Teachers designed course snapshots to clearly communicate the curriculum being taught in K-4 classrooms
- We continued to learn from our distance learning model on ways to best integrate technology into the classroom, while balancing screen time and hands-on learning

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- Revised MTSS Academic model to best support the academic needs of students through an equity and CRT lens
- MTSS Academic Team will participate in the 2021 Summer MTSS Institute to continue to enhance our RTI/MTSS models and plans at JES
- Instructional staff learned more about FAST Bridge assessment tool to track student progress and possible Reading and Math intervention resources to use in the upcoming school year

Provide a safe and collaborative culture in which to learn and work

- Provided remote teaching opportunities for staff who were unable to teach in person during the school year
- Behavior Specialist and School Social Worker facilitated revised MTSS Behavior model to best support the SEL needs of students, staff, and families through an equity, CRT and restorative justice lens
- Staff maintained Mindfulness practices to help students learn self-regulation strategies to use when emotions get big
- Collaboration Contracts used for in-person and virtual classrooms as well as for building-wide behavior expectations (CRT model)
- Continued weekly student and staff recognitions for showing J-Town Pride

Improve community connections, satisfaction, and engagement

- School-wide events, news, and activities at JES shared with families and community members via monthly YouTube videos, emails, and through JES/JPS Facebook and Twitter
- Families and JES teachers partnered during distance learning to teach, engage and support students' academic and SEL learning throughout the school year

Executive Summary
Director of Teaching and Learning
June 2021

PRIMARY FOCUS = Finalize Testing, School Year Wrap, and Fall Planning

Improve Student Achievement, Learning, and Career and College Readiness

- **End of 2019–2020 Professional Development Plan**
 - Beyond end of year wrap up (for example, device collection), teachers will close out the year following this [staff development plan](#).
- **Summer Professional Development**
 - Many of the summer professional development options have been cancelled completely or created in a virtual format.
 - The **Summer Professional Development Options** was shared with district staff development to disseminate to building teachers.
- **MTSS Bootcamp** - Planning is underway for the MTSS district wide boot camp on August 2-3. The purpose of this training is to create a vertically aligned MTSS process across the district. Key stakeholders ranging from administrators to teachers will attend this boot camp to help create a strong MTSS system to better support our students and staff.
 - MTSS (multi tiered systems of support -- learn more about MTSS [here](#) and [here](#)) is an integral part of our district and serving students.
- **Southwest Metro Online Offering** - Serving as the teacher contact for Southwest Metro's planning of an online offering, which is still in development. I have been attending numerous meetings to help launch this program along with meeting with John Harris, the SW Metro contact, separately to keep pushing forward.

Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom

- **MCA Testing** -- All MCA Testing was completed by Friday, May 21, 2021 with the

closing of the testing window.

- **Preliminary Scores** - The preliminary results were shared with teachers; however, these scores are not finalized. The finalized scores will be available in mid-July, and will be embargoed until late August 26, 2021. During the week of August 30, the media will receive access to the assessment data with the public release of all assessment results.
 - Please note -- this year's MCA Scores will not be used for accountability and school identification requirements connected to federal education laws.
- **Post Test Editing** - I will begin the required posttest editing for MCA testing to ensure all scores are accurate on Monday, June 7, 2021.
- **ACCESS Scores --** Preliminary ACCESS scores will be available on Monday, June 7. These scores will be shared with the special education director and EL teachers.
 - Note -- ACCESS is the standardized test given to students qualifying for English Language services. The test is administered by the WIDA Consortium, and it meets the government's requirements for the Every Student Succeeds Act (ESSA). For a student to be considered proficient on ACCESS 2.0, a student must have at least a 4.5 overall composite score and any three of the four domains (listening, speaking, reading, writing) must be at or above 3.5.

Provide a Safe and Collaborative Culture in which to Learn and Work

- **Collaborative Culture --**
 - **District Staff Development --** the final district staff development meeting took place virtually on Tuesday, May 11, 2021. The focus of the discussion was wrapping up this school year and looking ahead into fall.
 - **Meeting Agenda**
- **Fall Planning --**
 - **Survey** - To garner staff and teacher input and support, a **2021-2022 Professional Development Planning Survey** was sent to all staff.
 - Survey results will be used by the leadership team to plan for an ambiguous fall start to the school year.
- **Culturally Responsive Pedagogy --** The last district wide team meeting of the school year was on Thursday, May 27, 2021.
 - The meeting focused on wrapping this year and looking ahead into next year's planning.
 - The group is composed of administrators and teachers.
- **District Wide Plans --** Since taking over the role of Director of Teaching and Learning a primary goal has been to solidify various district areas into specific plans / overviews. Having specific overviews in place offers clarity in programming and transparency for staff, students, families, and interested community members.

- Curriculum Review Process -- Draft Complete.
- Equity Education (working in collaboration with Sarah Miller and Malik Peer) -- Draft Complete.
- Social and Emotional Learning (working in collaboration with the SEL team district wide) -- Draft in process.

Improve Community Connection, Satisfaction, and Engagement

- **Curriculum and Technology Integration Advisory Council --**
 - Information Available on the Website - <https://www.jordan.k12.mn.us/domain/60>
 - The final Curriculum and Technology Advisory meeting took place on Monday, April 19, 2021.
 - The final session focused on a brainstorming / ideation session -- view the agenda [here](#).
 - This was a great session focused on WHERE our district can keep innovating and improving. I love talking about how great Jordan is and how great we can continue to be!

Activities Director Update 6/14/21

- The Jordan Hall of Fame committee met in early May and created the 2021 hall of fame ballot. The results from the vote have 5 individuals and our first team being inducted. [Click here for a brief bio on all nominees.](#)
- Spring Wrap up (as of 6/7/21)
 - Baseball was eliminated on Saturday after going 3-2 in section play.
 - Boys Golf team did not make the cut in sections, but will have 4 individuals competing for an individual spot in the state meet.
 - Girls Golf did not make the cut in sections, but will have 2 individuals competing for an individual spot in the state meet.
 - Track & Field will compete in section meets June 9 & 11. The boys finished 9th place in class AA state True Team (virtually).
 - Softball is competing June 8th in the Section 1AAA semifinals.
 - Clay Target is poised for another strong finish at state as they are once again proving to be one of the best teams in the state.
- The MSHSL summer coaching waiver period is June 7th through July 31st, with blackout dates of July 3-9. This waiver allows high school coaches to work with their student athletes 24/7 in the summer as long as it's not during the blackout week. Many camps have already begun!
- Sign and graphic updates are taking place over the next few weeks. We will be adding a large Wright County Conference banner to the JHS gym this summer with updated schools for the 21-22 school year. We are also looking at adding some welcoming graphics inside the JHS office and updating the photos displayed in the commons. Everything should be freshly updated for the first day of school!
- Current Coaching vacancies:
 - Head Boys Golf Coach
 - MS Basketball (potentially both genders based on participation)
 - MS Baseball
 - HS Fall Theater Director
 - HS One Act Play Director
 - Wrestling Asst Coach
 - MS Volleyball

COMMUNITY EDUCATION 6/14/2021 BOARD REPORT

Director's Message:

This is a very exciting time for Community Education. When summer comes and school is out, that means Community Education is ramping up. This is starting out to be a very fun year and families are excited. We have over 115 classes and camps scheduled for the summer and at the moment, more than 1,540 registrations!! This compares to the total of 742 registrations in the summer of 2020. This is very positive to see our families participating in classes and camps again.

Celebrate Jordan:

Celebrate Jordan happened on June 6 and we had a total of 27 vendors. This is much smaller than a typical Celebrate Jordan indoors in April. All in all this was a great day. The weather was hot and extremely windy, but overall we have had great feedback. Thank you to all the vendors that came and participated and thank you to all the families that came for the day. A special thanks to the Jordan Fire Department for bringing the ladder truck and creating a bit of relief from the heat with a splash pad.

Early Learning:

We finished out the year with Preschool graduations on June 1st. It was a great day for our families to be able to celebrate with their preschooler. We will be interviewing again for our part time position this week.

We are excited to announce we have received some funds from MDE to run a Summer Preschool program. We are planning for summer preschool which will run from 8:00-2:15 Tuesday through Friday starting on June 22nd. The job will be shared between Trisha Hentges and Paige Specken. Registrations were accepted June 7th-10th. There is a set criteria from the state of who is eligible to attend the program. We will also be seeking out students enrolled in kindergarten for 21-22 who have not been in preschool.

Priority For Summer Preschool

- In foster care
- Under child protection
- Experiencing homelessness
- Enrolled in a tribal program
- Children of teenage parents
- At risk for or currently receiving Early Childhood Special Education (ECSE)
- English learners



Jordan Community Education and Recreation
500 Sunset Drive, Suite #3
Jordan, Minnesota 55352
952-492-6211 main | 952-492-4494 fax

STEVEN JENSEN
Director of Community Education and Recreation
sjensen@isd717.org

- Qualifying for free or reduced-price lunch or other public assistance programs

Kids Co:

Summer programming started on Monday, June 7th. Our sizes range from 50-80 children daily. The Raptor Center will be coming for our first adventure day.



Communications and Marketing Monthly Summary (06/07/2021)

Elise Pickle

Projects Completed / Highlights:

- Assisted with JHS Senior Awards Night materials and communications.
- Reviewed and sent JHS Graduation Commencement Ceremony communications.
- Created materials and communications for JES Kindergarten Roundup.
- Wrote talking points for May KCHK interview.
- Reviewed and sent communications for student Chromebook collection.
- Drafted Summer 2021 Safe Learning Plan and updated website accordingly.

Events Attended for Photography Needs:

- JHS Music Signing
- Grand March
- Teddy Bear Clinic
- JHS Spring Band Concert
- JMS Band Concerts
- Pops Concert
- JHS Graduation

Projects / Events In-Progress:

- Assist JES with Countdown to Kindergarten communications.
- Updating website with changes for 2021-2022 school year.
- Drafting communications for summer meals, sign-ups and pick-ups.
- Creating the Fall/Winter Community Ed & Rec brochure. This should arrive at homes during the week of August 9.

Ongoing (Daily/Weekly Activities):

- Meeting with district leadership to determine upcoming communication needs.
- Send any required COVID communication on behalf of the district nurses and Chad Williams.

- Craft district messaging.
- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#) as well as the [Staff Development Twitter](#) account.
- Continual maintenance of District [website](#) and Smartphone App.
- Maintain updated postings for lighted marquee sign.



Jordan High School
600 Sunset Drive
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952-492-4400 main | 952-492-4425 fax

ANDREA SCHAAK
Nutritional Services Director
aschaak@isd717.org

Nutritional Services School Board Report
Andrea Schaak
June 7, 2021

Last week we decided to provide summer meals for our district families and for our summer school programs and community ed. programming. I have 5 staff that are willing to work a few days a week. I will be setting up a work schedule that provides coverage and flexibility for staff. We will be providing breakfast and lunch Monday through Friday. Each week will look different, depending on the program that is running. We will be running our meal service out of the Middle school cafeteria since that is where the bulk of the programming is based. We will be providing curb-side pick up for district families each day. Families will be asked to sign up each week so that we have a count of meals to make. Elise and I will be working on that and it will be communicated out to families by Thursday this week. We will start feeding next Monday, June 14th and go through August 20th.

The USDA waiver is allowing us to serve summer meals as we normally do not qualify for summer feeding because of our free and reduced percentage in our district. We will be reimbursed for each meal we provide. Here are the reimbursement rates:

Table of 2021 Reimbursement Rates

Per meal rates in whole or fractions of U.S. dollars

Site types	Rural or self-prep sites
Breakfast	\$2.4625
Lunch	\$4.3175

Andrea Schaak

Board Meeting 06.14.21

Jordan School District #0717 Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness:

- Extended School Year services are set for this summer and will run June 14th through July 1st. Services will be Monday through Thursday from 8:30 – 11:00 AM. Programming will be at JMS.
- On Wednesday, May 26th we had our SOAR Transition Graduation Ceremony. Jordan had two students graduate from the SOAR Transition Program. Those students will be moving on to employment opportunities and/or post-secondary education.
- In the months of June and July, I will be meeting with our JMS and JHS special education departments on scheduling students

Improve Community Connection, Satisfaction, and Engagement

- The American Indian Parent Advisory Council held its second annual student recognition banquet on Wednesday, May 26th. Approximately 50 people signed up for the banquet. We had a food truck provide authentic Native American Fry Bread Tacos for the event.
- This month we will have our annual American Indian Education Council's sponsored Sunka Wakan Horse camp for our Native American students. Both parents and students are excited to have the camp this summer.

Provide a safe and collaborative culture in which to learn and work

- This past month I have been meeting with departments and staff on closing out the school year and collaborating on what we need to work on for the 21-22 school year. Staff have been very open and honest about what we need to work on and what supports need to be in place for our students to be successful in each building and department.
- The Jordan District will continue to work with Scott County Human Services supporting mental health in our schools. An agreement between JPS and Scott County was signed to provide co-located services to our students in need.

Be Fiscally Responsible and Maintain Quality Facilities

- Amy Hafemann and I continue to communicate and develop our 21-22 special education budget to ensure we are utilizing our state and federal dollars appropriately.
- We are also wrapping up and making sure we close our 20-21 school budget for special education, achievement and integration and American Indian dollars.

Device Collection/Summer Usage

Chromebook collection was on June 1st-4th for both In-Person and JVA students. Our first rough estimates show Chromebooks in need of repair are lower than previous years. Which is great news as some parts have a long lead time for deliveries. Between the parts we do have in stock and with us replacing two grades with new devices that are scheduled to be here beginning of July we are confident that all students will have a device on the first day of school.

With teaching staff moving to laptops over the last year they have kept their devices with them for the summer months. This will allow teachers to use their devices if they have PD opportunities or are working in any of our summer programming options. The devices will continue to receive system and security updates throughout the summer.

Security Cameras/Access Points

We have started to receive the new cameras for the Middle School. As some of the cameras are no longer working and there are some areas without camera coverage we will be replacing all of the cameras at the building. The new cameras will eliminate any gaps in coverage and will improve the camera coverage we have outside of the school as well.

Also we have ordered some outdoor wireless access points so allow students and staff to use their devices in commonly used outdoor areas. Working with the building principals we located areas outside of the building that teachers use as class space and have access points that can stay outdoors all year being installed in those areas. Access will be installed over the summer so everything can be tested and ready to go for the school year.

2021 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnen, Molly Monyok
Calendar	Lauren Pedersen
City/School	Deb Pauly, Ryan Dahnert, Lauren Pedersen
Communications	Sandy Burke, Lauren Pedersen
Community Education/Recreation/Joint Powers	Lauren Pedersen, Sara Lehnen
Curriculum & Technology Integration Committee	Deb Pauly, Connie Hennen, Sandy Burke (Student Board representative)
Facilities	Deb Pauly, Ryan Dahnert, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Ryan Dahnert (alternate - Connie Hennen)
Negotiations	Deb Pauly, Ryan Dahnert (Alternate - Lauren Pedersen)
Policy	Deb Pauly, Sandy Burke, Sara Lehnen

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Sandy Burke (alternate - Deb Pauly)
Booster Club	Sara Lehnen (alternate - Lauren Pedersen)
Education Foundation	Connie Hennen, Molly Monyok
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Ryan Dahnert (alternate - Deb Pauly)
SCSC/Metro ECSU	Lauren Pedersen (alternate - Sandy Burke)
Special Education Advisory Council (SEAC)	Connie Hennen
SW Metro Intermediate District	Deb Pauly (alternate - Molly Monyok)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.